

# TYRONE DOWNTOWN DEVELOPMENT AUTHORITY

## MINUTES

June 09, 2025 at 9:00 AM

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Billy Campbell, Chairman  
Nathan Reese, Vice-Chair

Luci McDuffie, Treasurer  
Ernie Johnson  
John Kaufman  
Jeni Mount  
Adam She

Brandon Perkins, Town Manager  
Phillip Trocquet, Asst. Town Manager  
Ciara Willis, Secretary  
E. Allison Ivey Cox, Town Attorney

### Absent:

E. Allison Ivey Cox, Town Attorney  
Ernie Johnson, Board Member

### Also Present:

Krista McClenny, Recreation Assistant  
Lynda Owens, Recreation Manager

### I. CALL TO ORDER

### II. INVOCATION

### III. PLEDGE OF ALLEGIANCE

### IV. PUBLIC COMMENTS:

*The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

### V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Board Member Kaufman, Seconded by Vice-Chair Reese.

Voting Yea: Chairman Campbell, Vice-Chair Reese, Treasurer McDuffie, Board Member Mount, Board Member She, Board Member Kaufman.

### VI. OLD BUSINESS

### VII. APPROVAL OF MINUTES

1. Approval of the April 14, 2025 meeting minutes.

A motion was made to approve the April 14, 2025 meeting minutes.

Motion made by Board Member Mount, Seconded by Treasurer McDuffie.

Voting Yea: Chairman Campbell, Vice-Chair Reese, Treasurer McDuffie, Board Member Mount, Board Member She, Board Member Kaufman.

## VIII. PRESENTATIONS

## IX. NEW BUSINESS

2. *Consideration to Approve the Tyrone Downtown Development Authority 2025-2026 Fiscal Year Budget.*

Mr. Trocquet explained the budget modifications regarding potential revenue from the food truck park and grant revenue from the Fayette County Development Authority (FCDA). He added that expenditure changes would be based on a narrower scope of the food truck park project, as opposed to an all-inclusive renovation. He also mentioned that those changes would result in an overall decrease in the budget.

Mr. Trocquet shared that several line items had decreased due to the forthcoming food truck park, and the overall budget was lower than the current fiscal year. He pointed out that the FCDA had approved a recent request for an increase of \$15,000 in grant funds. He also noted that the budget for Fiscal Year 2025-2026 would be \$348,350.

Chairman Campbell then inquired about an update on the food truck park project. Mr. Trocquet stated that Willow Dell, LLC, was in the process of analyzing final numbers based on a scaled-down project scope. He added that a design-build contract would be finalized soon, and a Special Called meeting may be scheduled before the next regular meeting for approval.

A motion was made to approve the Tyrone Downtown Development Authority 2025-2026 Fiscal Year Budget.

Motion made by Board Member Kaufman, Seconded by Board Member She.

Voting Yea: Chairman Campbell, Treasurer McDuffie, Board Member Mount, Board Member She, Board Member Kaufman.

Voting Nay: Vice-Chair Reese.

3. *Consideration to approve a service agreement contract with Simply Awesome Entertainment, LLC for \$1,200 for the June First Friday event. **Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet stated that this event had already transpired, and the agreement was the same as the previous contract with Simply Awesome Entertainment, LLC. He added that the cost was within budget for the funds allocated for this event.

A motion was made to approve the service agreement contract with Simply Awesome Entertainment, LLC for \$1,200 for the June First Friday event.

Motion made by Board Member Kaufman, Seconded by Treasurer McDuffie.

Voting Yea: Chairman Campbell, Vice-Chair Reese, Treasurer McDuffie, Board Member Mount, Board Member She, Board Member Kaufman.

## X. PUBLIC COMMENTS

## **XI. STAFF COMMENTS**

Ms. Owens asked if the Recreation Department should proceed with preparations for the food truck park's grand opening event, tentatively scheduled for September 2025. Mr. Trocquet stated that the board would have a clearer understanding of the construction schedule once a contract was finalized with Willow Dell, LLC. He added that a final decision would be made at the next meeting.

## **XII. BOARD COMMENTS**

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

A motion was made to adjourn.

Motion made by Treasurer McDuffie.

Voting Yea: Chairman Campbell, Vice-Chair Reese, Treasurer McDuffie, Board Member Mount, Board Member She, Board Member Kaufman.

The meeting adjourned at 9:25 a.m.

By: \_\_\_\_\_  
Billy Campbell, Chairman

Attest: \_\_\_\_\_  
Ciara Willis, Secretary