

TYRONE DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES

July 10, 2023 at 9:00 AM

Billy Campbell, Chairman
Jeni Mount, Vice-Chairman

Luci McDuffie, Treasurer
Ernie Johnson
John Kaufman
Nathan Reese
Adam She

Brandon Perkins, Town Manager
Phillip Trocquet, Asst. Town Manager
Ciara Willis, Secretary
E. Allison Ivey Cox, Town Attorney

Absent:

Billy Campbell, Chairman
Luci McDuffie, Treasurer
Brandon Perkins, Town Manager
Nathan Reese, Board Member

Also Present:

Lynda Owens, Recreation Manager
Krista McClenny, Recreation Assistant

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Board Member Johnson, Seconded by Board Member Kaufman.
Voting Yea: Vice-Chairman Mount, Board Member She.

VI. APPROVAL OF MINUTES

1. Approval of minutes from June 12, 2023.

A motion was made to approve the minutes from June 12, 2023.

Motion made by Board Member Kaufman, Seconded by Board Member She.
Voting Yea: Vice-Chairman Mount, Board Member Johnson.

VII. PRESENTATIONS

VIII. OLD BUSINESS

IX. NEW BUSINESS

2. Approval of short-list applicants for RFQ DDA-2023-001 (Fire Station Redevelopment).
- ***Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet shared the short list of applicants for the 935 Senoia Road (Old Fire Station) redevelopment project. The shortlisted applicants were Gislynn Enterprises, LLC, and Mr. Collins Woods, and staff recommended approval.

A motion was made to approve Gislynn Enterprises, LLC, and Mr. Collins Woods as the short-list applicants for (RFQ#: DDA-2023-001).

Motion made by Board Member Johnson, Seconded by Board Member She.
Voting Yea: Vice-Chairman Mount, Board Member Kaufman.

3. Consideration to approve establishment of scoring committee process for RFQ DDA-2023-001. - ***Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet presented the item for establishing the scoring committee process and the July 19, 2023 scoring date for (RFQ#: DDA-2023-001). He conveyed that staff recommended approval of two independent, 3-member groups to hear presentations and score applicants for the RFQ. The remaining single member would virtually score to ensure an equitable process for the applicants and board members. Therefore, board members would be randomly selected for each group.

A motion was made to approve the establishment of two independent 3-member scoring committee groups by random selection and the scoring date of July 19, 2023, for (RFQ#: DDA-2023-001).

Motion made by Board Member Johnson, Seconded by Board Member She.
Voting Yea: Vice-Chairman Mount, Board Member Kaufman.

X. PUBLIC COMMENTS

XI. STAFF COMMENTS

4. Discussion and update regarding fundraising opportunities and costs. - ***Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet updated the authority on the DDA Events Subcommittee's previous meeting. The meeting was held on June 26th, and the discussion included probable fundraiser ideas, which included a chili cook-off, a car show, and a rodeo. The approximate costs to fund those events were unknown, but staff would analyze cost expenditures by the next meeting. He also mentioned that the funds would be deducted from the DDA's reserve balance once the board approves.

XII. BOARD COMMENTS

Board Member Johnson noted that the turnout for DDA-sponsored events had been well-attended but sought larger attendance at future events. He inquired about the DDA's participation in the 2023 Founder's Day on October 6 -7. Mr. Trocquet stated that the DDA would be involved and encouraged the board to create a float for the parade. He also suggested that promotional materials be displayed under the DDA's tent to highlight upcoming projects within the downtown district area.

Vice-Chairman Mount recognized Ms. Owens and Ms. McClenny for their hard work on the July First Friday event and the band selection. In addition, she acknowledged Mr. Trocquet for his excellence in assisting the DDA since its inception.

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

A motion was made to adjourn.

Motion made by Board Member Johnson, Seconded by Board Member Kaufman.
Voting Yea: Vice-Chairman Mount, Board Member She.

The meeting adjourned at 9:12 am.

By: _____
Jeni Mount, Vice-Chairman

Attest: _____
Ciara Willis, Secretary