

TYRONE DOWNTOWN DEVELOPMENT AUTHORITY

MINUTES

February 13, 2023 at 9:00 AM

Billy Campbell, Chairman
Jeni Mount, Vice-Chairman

Luci McDuffie, Treasurer
Ernie Johnson
John Kaufman
Nathan Reese
Adam She

Brandon Perkins, Town Manager
Phillip Trocquet, Asst. Town Manager
Ciara Willis, Secretary
E. Allison Ivey Cox, Town Attorney

Absent:

John Kaufman, Board Member
Luci McDuffie, Treasurer

Also Present:

Melissa Hill, Council Member
Lynda Owens, Recreation Manager
Krista McClenny, Recreation Assistant

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Board Member Reese, Seconded by Vice-Chairman Mount.
Voting Yea: Chairman Campbell, Board Member She, Board Member Johnson.

VI. APPROVAL OF MINUTES

1. Approval of minutes from January 9, 2023.

A motion was made to approve the minutes from January 9, 2023.

Motion made by Vice-Chairman Mount, Seconded by Board Member Reese.
Voting Yea: Chairman Campbell, Board Member She, Board Member Johnson.

VII. PRESENTATIONS

VIII. OLD BUSINESS

2. Continued discussion on the establishment of an official First Friday schedule. - ***Phillip Trocquet, Community Development***

Mr. Trocquet shared that Ms. Owens was present to discuss the “First Fridays” event schedule with the board. Ms. Owens stated that the 2023 “First Fridays” schedule was separated into musical genres and themes with the assistance of Vice-Chairman Mount. In addition, she added that the proposed band genres would be Motown, Country, and Funk, and the suggested band names were Across the Wide, Hunter Callahan, The Men of S.A.E, and The Motowners. Chairman Campbell stated that the board agreed with the proposed bands. The dates for the “First Fridays” events would take place at Shamrock Park on May 5, June 2, July 7, August 4, and September 1.

Ms. Owens stated that the Downtown Development Authority (DDA) needed a new stage and canopy sufficient for larger bands. Chairman Campbell asked what the total cost would be to purchase a stage. The amount to purchase a stage outright would need to be researched, but the price to rent a stage per event was \$1,090.00. Mr. Perkins emphasized that the DDA could use the trailer stage to accommodate the smaller bands to save money. Vice-Chairman Mount asked if building a permanent stage at Shamrock Park would be feasible. Mr. Perkins shared that a permanent stage, including a multi-use pavilion, was listed as a proposed project for the upcoming Splost 2023.

Ms. Owens stated that the Tyrone Recreation Department would sponsor the expenses to rent a stage for the “First Fridays” events totaling \$4,360. Therefore, the total to fund the 2023 “First Fridays” schedule would be around \$8,000 after reimbursement adjustments. However, the total cost would be split between this fiscal year and the next fiscal year, starting on July 1, 2023. Mr. Perkins shared that the DDA would offset their expenditures by charging vendors a fee to participate in each event. Ms. Owens added that the DDA would charge a \$15 vendor fee for each “First Friday” event.

Mr. Trocquet stated that the board and legal counsel would need to approve the contracts for each band. Ms. Owens emphasized that she would submit all agreements to the board at an upcoming meeting. Thus, it would allow time for the payable checks to be processed before the event dates. Board Member Reese asked when the “First Fridays” events should begin, and Board Members specified that 6:00 pm was a great time to start the events on Friday evenings. However, Ms. Owens added that the September “First Friday” movie night would need to begin at 7:00 pm due to the sunset. She also stated that the 2023 “First Fridays” events schedule would be advertised with a banner at Shamrock Park.

Chairman Campbell inquired about the upcoming Spring Market on April 21, 2023. In addition, he asked Ms. Owens how the DDA could assist in making the event successful. Ms. Owens shared that the DDA could help children with arts and crafts, and the board concurred with that idea.

IX. NEW BUSINESS

X. PUBLIC COMMENTS

XI. STAFF COMMENTS

Mr. Trocquet shared that he was working on a draft, Request for Qualifications (RFQ) for the 935 Senoia Road property. He stated that he would have a draft of the RFQ prepared for the board to review by the end of the week. Once the final revisions were made, the RFQ would go before the board at the March 13 meeting for approval.

XII. BOARD COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

A motion was made to adjourn.

Motion made by Board Member Reese, Seconded by Board Member Johnson.
Voting Yea: Chairman Campbell, Vice-Chairman Mount, Board Member She.

The meeting adjourned at 9:27 am.

By: _____
Billy Campbell, Chairman

Attest: _____
Ciara Willis, Secretary