

TYRONE TOWN COUNCIL MEETING

MINUTES

May 05, 2022 at 7:00 PM

Eric Dial, Mayor

Gloria Furr, Mayor Pro Tem, Post 4

Linda Howard, Post 1

Melissa Hill, Post 2

Billy Campbell, Post 3

Brandon Perkins, Town Manager

Dee Baker, Town Clerk

Dennis Davenport, Town Attorney

Mayor Dial was absent

Also present was:

April Spradlin, Court Clerk

Randy Mundy, Police Chief

Rebecca Brock, Recreation Manager

Lynda Owens, Recreation Assistant

Devon Boullion, Environmental Specialist

Sandy Beach, Finance Manager

Patty Newland, Library Supervisor

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The Council or staff may respond at a later date.*

V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Council Member Campbell, Seconded by Council Member Hill.

Voting Yea: Council Member Howard, Mayor Pro Tem Furr.

VI. CONSENT AGENDA: *All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Consideration to approve the minutes from April 21, 2022.

A motion was made to approve the consent agenda.

Motion made by Council Member Campbell, Seconded by Council Member Howard.
Voting Yea: Council Member Hill, Mayor Pro Tem Furr.

VII. PRESENTATIONS

2. Proclamation for Professional Municipal Clerk's Week

Mr. Perkins shared that May 1-7 was Municipal Clerk's Week in Georgia, he read the proclamation and thanked Ms. Baker for her service.

3. Employee Service Recognition for Lynda Owens: 15 Years of Service to the Town.

Brandon Perkins, Town Manager

Mr. Perkins informed Council that beginning this year, employees would be recognized every five years of service. He then recognized Ms. Owens for 15 years of service to the town. He shared that she was also recently recognized for doing a great job in the absence of Ms. Brock while out on maternity leave. He thanked her for her service.

VIII. PUBLIC HEARINGS

4. Public hearing to brief the community on the contents of the 2022 Town of Tyrone Comprehensive Plan Update and to notify the community of the Comprehensive Plan's submission to the Atlanta Regional Commission and Georgia Department of Community Affairs for review. ***Phillip Trocquet, Town Planner***

Mr. Trocquet announced that the public hearing was an opportunity for final public comments for the 2022 Comprehensive Plan update. Before Council was the final draft which allowed Council and the Steering Committee to review and also make final comments. He then reviewed with Council the highlights from 2017 to 2022. Council's comments would be included in the plan when submitted to ARC and DCA.

He shared that the main change encompassed information from the last Census including demographic and economic statistics. The second was assets, challenges, and goals. He gave the example of previously, the comp plan suggested that Pinewood Studios were an asset to the town. Currently, it was amended to state that the town was in close proximity to Pinewood. Small changes such as that were made. He added that the multiuse path discussion had also been highlighted in hopes to begin a cohesive connection of future paths. He stated that within the 5-year update, involved a map of the multiuse path network. It also included 25 mph share the road streets, that golf carts could travel on safely.

Mr. Trocquet informed everyone that in the past, comp plans were updated every 20-years. This was not feasible; things change over time. Now, the plan was updated every 5-years, with 10-years in mind. He added that another highlight was the Short-Term Work Program (STWP) and Capital Improvement Element (CIE). These projects were the larger town projects that were ongoing.

As a part of these major projects was a Report of Accomplishments (ROA). The ROA is reported at the end of every 5 years and asked, had the town accomplished everything it set out to do? He was proud to report that in 2017 the CIE and STWP were established, the ROA was quite extensive, and the town had accomplished much of what was listed. He shared that the CIE and STWP would be revised to coincide with the annual budget.

He then discussed the Future Development Map and how it assisted with how to make certain decisions such as what zoning classifications belong in certain locations. He listed the 6-character areas Estate Residential, Highway Commercial, Community Gateway, Town Center District, Production and Employment, and Traditional Neighborhood/In-Town Residential. With record-breaking public input, some boundaries had been changed. He added that Tyrone's public input measured more successful than cities 10-times our size. He stated that the town also had a very active Steering Committee which also contributed. He recognized Ms. Jessica Whelan, a Steering Committee member that was in attendance. He added that changes had also been made to the Character Areas due to public comments. The biggest changes were to the Town Center District and the In-Town Residential District. The large parcel south of Publix was added to incorporate the largest shopping area and residential neighborhood (Southampton) within the Downtown District. Another change was to expand the Community Gateway area along Highway 74. The change also incorporated heightened landscape and architectural requirements for new development along the corridor.

Mr. Trocquet explained that the preliminary draft before Council meant that staff would take Council's comments along with Planning Commission and Steering Committee comments prior to sending the document to ARC and DCA for their review. The document would later come back to Council for a final vote for adoption.

Mayor Pro Tem Furr opened the public hearing for anyone that wished to speak in favor of the Comprehensive Plan update. No one spoke.

Mayor Pro Tem Furr opened the public hearing for anyone that wished to speak in opposition to the item. No one spoke.

A motion was made to approve the submission of the final draft of the 2022 Comprehensive Plan to ARC and DCA pending a final review from the Town Council.

Motion made by Council Member Campbell, Seconded by Council Member Hill.
Voting Yea: Council Member Howard, Mayor Pro Tem Furr.

IX. OLD BUSINESS

5. Consideration of a proposal from Keck & Wood to provide Master Planning services for the Redwine Park revitalization project, which includes pickleball courts, in the amount of \$5,750.00. - **Brandon Perkins, Town Manager**

Mr. Perkins reminded everyone that Council approved \$350,000 for Redwine Park improvements as part of the citizen-approved 2017 SPLOST.

The initial plan included multi-use courts, playground, and parking lot improvements. Due to the current market rates, the entire project may not be completed. He added that the need to complete SPLOST projects was approaching along with citizen input for the desire for pickleball courts. Bids were taken from qualified firms, and the lowest qualified bidder was Keck & Wood. The goal was to have the firm strategize a plan for the project to be completed in phases according to budget. Tonight's approval would have Keck & Wood begin the draft design to bring back to the next Council meeting and approve the final in July. Phase one would be to focus on pickleball, Council could then pick and choose what items would be in the subsequent phases.

Mr. Perkins stated that in 2017 the issue was brought to Council by a former town manager. The cost for hiring a firm at that time was \$30,000 which was an extremely extensive design. Council denied the request at that time. Now that it was back on the radar, it was time to move forward. Mr. Perkins recommended approval of the \$5,750 Master Planning services to be funded through SPLOST. Council Member Campbell asked if the cost for the plan would come from the \$350,000 SPLOST funding. Mr. Perkins stated that it would. Mayor Pro Tem Furr confirmed that the courts would be located near the concession stand. Mr. Perkins stated that it would, the initial plan would be flipped.

A motion was made to approve the proposal from Keck & Wood to provide Master Planning services for the Redwine Park revitalization project in the amount of \$5,750.

Motion made by Council Member Campbell, Seconded by Mayor Pro Tem Furr.
Voting Yea: Council Member Howard, Council Member Hill.

X. NEW BUSINESS

6. Consideration to Award the 2022 Stormwater Infrastructure Inspection Services Project Number PW-2022-06. ***Scott Langford, Public Works Director and Town Engineer***

Mr. Langford informed everyone that as part of the Clean Water Act's National Pollutant Discharge Elimination System (NPDES) permit, which was run by the United States Environmental Protection Agency (US EPA), which was authorized by the Georgia Environmental Protection Division (GA EPD), the permit regulated point sources that discharged pollutants into waters of the United States. The program also oversees the Municipal Separate Storm Sewer Systems Program (MS4s), which the town was required to comply with. He added that the permit operated under a 5-year cycle, which would expire on December 31, 2022.

He stated that between the time when the former Environmental Specialist resigned, and Ms. Boullion was processed, the stormwater infrastructure inspections fell several months behind. He added that currently, the town had 952 pipes/structures remaining of the 2,778 total that required inspection. The town was in need of outside reinforcement to meet the deadline.

Mr. Langford stated that the funding for outsourcing would come from the General Fund. The project was unforeseen; however, funding was available due to several projects coming in under budget. He then recommended approval of the bid award to ISE for \$11,474.00 contingent on legal review. Mayor Pro Tem Furr asked if the funding could come from SPLOST or LMIG. Mr. Langford stated that the inspections were not associated with either funding source. Council Member Campbell asked for a timeframe. Mr. Langford shared that he felt confident that the project would be completed by the deadline.

A motion was made to award the 2022 Stormwater Infrastructure Inspection Services project number PW-2022-06 to Integrated Science & Engineering in the amount of \$11,472.00.

Motion made by Council Member Hill, Seconded by Council Member Howard.
Voting Yea: Council Member Campbell, Mayor Pro Tem Furr.

7. Consideration to Award the 2022 Asphalt Resurfacing Project Number PW-2022-05.

Scott Langford, Public Works Director and Town Engineer

Mr. Langford informed everyone that the 2022 Asphalt Resurfacing Project's low bidder was Piedmont Paving, Inc. The bid took place on April 27th. He added that this was for the base bid and for alternate patching and repair, totaling \$316,570.12. He explained that they would be repairing a section of the road on Carriage Oaks Drive, Millsford Court, Brunswick Drive, Stonewyk Drive, Park Haven Lane, and Ashland Trail. He added that these were only sections of road and funding was coming from SPLOST, LMIG and any remaining would come from the General Fund. He recommended approval.

A motion was made to award the 2022 Asphalt Resurfacing project # PW-2022-05 to Piedmont Paving, Inc. for the Base Bid and Bid Alternate #1 at the total price of \$316,570.12 contingent upon Legal Counsel's approval of the contract documents.

Motion made by Council Member Campbell, Seconded by Council Member Hill.
Voting Yea: Council Member Howard, Mayor Pro Tem Furr.

XI. PUBLIC COMMENTS: *The second public comment period is for any issue. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The Council or staff may respond at a later date.*

XII. STAFF COMMENTS

Mr. Perkins updated Council on the Shamrock playground equipment. He stated that the bid took place late last summer and most bidders stated that there would be a delay for equipment delivery. Due to the supply chain delay, instead of an early spring delivery, it may be mid-July. Council Member Hill asked if that information was on the town's website. Mr. Perkins stated that the conceptual design was on the new website.

Mr. Perkins wished all mothers a Happy Mother's Day.

XIII. COUNCIL COMMENTS

Council Member Hill recognized her parents who attended the meeting and traveled from Florida.

XIV. EXECUTIVE SESSION

A motion was made to move into Executive Session for one (1) item of threatened litigation, and one (1) real estate item.

Motion made by Council Member Howard, Seconded by Council Member Campbell.
Voting Yea: Council Member Hill, Mayor Pro Tem Furr.

A motion was made to reconvene.

Motion made by Council Member Campbell, Seconded by Council Member Howard.
Voting Yea: Council Member Hill, Mayor Pro Tem Furr.

XV. ADJOURNMENT

A motion was made to adjourn.

Motion made by Council Member Campbell, Seconded by Council Member Hill.

Voting Yea: Council Member Howard, Mayor Pro Tem Furr.

The meeting adjourned at 7:51 pm.

By: _____
Eric Dial, Mayor

Attest: _____
Dee Baker, Town Clerk