

# TYRONE TOWN COUNCIL MEETING - WORKSHOP

## MINUTES

February 01, 2024 at 5:30 PM

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Eric Dial, Mayor

Gloria Furr, Mayor Pro Tem, Post 4

Jessica Whelan, Post 1

Dia Hunter, Post 2

Billy Campbell, Post 3

Brandon Perkins, Town Manager

Dee Baker, Town Clerk

Dennis Davenport, Town Attorney

Also present:

Phillip Trocquet, Assistant Town Manager

Sandy Beach, Finance Manager

Linda Owens, Recreation Manager

### I. CALL TO ORDER

### II. INVOCATION

### III. PLEDGE OF ALLEGIANCE

**IV. PUBLIC COMMENTS:** *Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The Council or staff may respond at a later date.*

### V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Council Member Furr, Seconded by Council Member Campbell.

Voting Yea: Council Member Whelan, Council Member Hunter.

**VI. CONSENT AGENDA:** *All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

### VII. PRESENTATIONS

### VIII. PUBLIC HEARINGS

### IX. OLD BUSINESS

### X. NEW BUSINESS

1. Review the floor plan of 881 Senoia Road - Recreation Department facility. **Scott Langford, Public Works Director / Town Engineer**

Mr. Langford informed Council that staff's goal was to create a flexible, cost-effective way to modify the building for Recreation. He shared that in 2022 there was major damage from frozen pipes and a lengthy remediation process. He shared that he and Ms. Owens had been working together on a plan. The rooms would be larger and would take away most of the breezeway and move the electrical room door. This layout would be conducive for classrooms, yoga-style classes, art and music, dance, Senior Citizen games, future gaming for youth, and meeting rooms for small HOA meetings or Birthday parties. He also shared a secured area and the layout of the new ADA-compliant restrooms.

Mr. Langford shared renderings on the Chamber walls with Mayor and Council. He went through each room which was also in the online Council packets. He added that the Recreation staff would remain at the current location. Much of the discussions occurred off mic.

Council Member Campbell stated that the move would be mute from the noise. Mr. Perkins stated that Recreation staff came to him stating that it would make sense to stay in the current facility because the public knew where they were.

Council Member Campbell asked Mr. Langford if the doors were wide enough for a piano. He shared that they would be large enough. Ms. Owens shared that Yoga, Pilates, and Senior Services would be at 881. The programs that would remain at the current location would be Zumba, Jazzercise, and Line Dancing because they require a stage. She added that she was approached by new class instructors for Photography, Cookie Decorating, Art, and Pageantry.

Council Member Hunter asked if the new layout would include an AED machine for first aid and clear markings. Mr. Langford stated that it would. Mr. Langford shared that after speaking with the Fire Marshal and Safebuilt, the building would have an added door for security at nighttime.

Council Member Whelan inquired about the electrical upgrades. Mr. Langford stated that the upgrades would only correct what was damaged. He added that there would be water upgrades to ensure the pipes would be safer in the future and for more flexibility.

Council Member Hunter inquired about signage and what the new location would be called. Mr. Trocquet clarified that it actually had two names, The Roger Spencer Community Center and the Rec. Center. Mr. Langford noted that when the new Town wayfinding signage and building signs are ordered the name needed to be finalized.

Council Member Campbell inquired if the museum restroom was completed. Mr. Perkins stated that it was. Mr. Langford clarified for direction, option A was to replace the existing walls and to place a cabinet and door to the Senior side. Option B would remain the same with two offices sharing the restroom.

Council Member Whelan stated that Council Member Campbell suggested adding two doors to Option A. Making the restroom accessible for the Seniors, leaving the closet. Council Member Campbell agreed.

Mr. Langford stated that he would leave the naming of that section of the building to Ms. Owens and Ms. McClenny. He added that the options before Council were basically to ensure that the rooms and programming were within the scope that Council wished to go. Discussion ensued regarding the type of flooring for that section. Mr. Langford stated that staff was open to suggestions and, he would put together estimates moving forward. All agreed, no carpet.

**XI. PUBLIC COMMENTS:** *The second public comment period is for any issue. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The Council or staff may respond at a later date.*

## **XII. STAFF COMMENTS**

Mr. Perkins shared that staff had a lot of calls in December regarding dumped tires at the end of Lloyd Avenue located on private property. He added that he had many failed attempts to contact the property owner. This was illegal dumping; however, the Town could not enter onto private property. He stated that the adjacent property owner had filed a police report and camera footage was reviewed to no avail. He also stated that through his research the Environmental Protection Division could potentially offer support with the property owner's permission and assistance.

Mr. Perkins updated everyone on Mr. Trocquet's progress with Safebuilt taking over the building permits and code enforcement tasks. A code enforcer would begin in two weeks, working on Thursdays and Fridays to handle requests. He added that there would be a time for learning and logistics but that it would be great to move forward.

Mr. Perkins updated Council regarding the ClearGov software. Personnel was almost complete; he would then move toward completing the Capital budgeting portion.

Mr. Perkins shared that Ms. Spradlin had been working on implementing Open Records software that all departments could use. There would be processes in place where he, Mr. Trocquet, Ms. Spradlin, and Ms. Baker would still be able to review the requests in the case of redating information. Ms. Spradlin stated that it was being reviewed by legal and that it should be on the second agenda in March.

Mr. Perkins shared that the Pickleball project was in the final punch list and billing for a closeout. He also announced that the Tyrone Road cart path project would open tomorrow.

Mr. Perkins updated Council on the Public Works projects. He shared that the 2023 Culvert Phase 1 was going to bid on February 6<sup>th</sup> for culverts on Laurel Lake, Laurelwood, and Ridge Roads.

The 2023 Streetscape project for the Spezzanos/Gunnin Graphics area will be bidding on February 7<sup>th</sup>. The 2024 Generator Pump Station 2 replacement would go through bidding on February 2<sup>nd</sup>. The Tullamore Greencastle Multiuse Path planning was moving forward with the design. He added that the Dogwood Trail Resurfacing TIP project would need to be completed first.

He relayed that the Roundabout on Senoia/Arrowood/Spencer was still in the property acquisition phase along with the Senoia Road path near Publix. He shared that regarding the roundabout, the sewer force main relocation design was nearing completion. This would not change the land acquisition but would change a couple of temporary easements. He wrapped up Mr. Langford's list with an update on the Maple Shade Dam project. Engineers would be performing a siphon test for over the next 7-21 days.

Mr. Perkins shared that he and Mr. Trocquet recently met with TSW who was working on the streetscape, Shamrock Park master plan, and sign project. He reminded everyone of the \$160,000 LCI grant through ARC. The streetscape project would be the kickoff.

Mr. Trocquet (inaudible) spoke from the audience. He stated that the overall area would be Senoia Road, Commerce Drive, and around Veterans Park. Mr. Perkins stated that the next steps would be to work on branding, and existing conditions and to identify objectives and goals. Mr. Trocquet added that staff would meet with them monthly and the Steering Committee would meet 5-6 times over the next year. Mr. Trocquet shared that Council could suggest potential members for the Steering Committee in the next week. He added that there was also a waitlist from past projects. He indicated that surveyors would be present as they conducted a full survey of Senoia Road.

Mr. Perkins gave a rundown of the proposed schedule with the first public outreach being held during the Spring Market in April. The First Friday events and Founders Day would also be utilized for public outreach regarding the project.

Council Member Campbell clarified that the streetscaping near Partners would take place first. Mr. Perkins agreed and added that the completion of that phase would show the citizens what the remainder could look like. The bidding was currently taking place and work would start soon. Council Member Campbell inquired about volleyball at Redwine Park. Mr. Perkins shared that nothing official was in the works, the Pickleball project was more expensive than anticipated for SPLOST. He asked for Council's direction. Council Member Campbell shared concern regarding the code enforcement staff member's schedule regarding holidays. Mr. Perkins stated that 16 hours a week was budgeted. One reason they were scheduled for Thursday is that is the same day as court and they may have to attend. He added that staff would work around holidays.

Mr. Perkins began a discussion regarding Town signage. He shared current pictures of all Town building/park signs and stated that they all had the former logo and were outdated. He then shared three different types of styles and added that the project would be funded through SPLOST.

The first theme was contemporary with clean lines. The second theme was raw metal that rusts, he shared that being a railroad Town that may be apropos. The third theme was more traditional. Mr. Perkins stated that the themes could also be combined with all types being the same. Mr. Trocquet stated (inaudible) that within the contract was for TSW to provide three different sign types.

Council Member Campbell liked the more traditional signage. He stated that he recalled a discussion that involved moving the current Town Hall sign to another location as its capability was limited.

Mr. Perkins stated that the library would love to have the sign, however, there was no conducive location. They currently use that sign to announce the library programs. Mr. Perkins shared that through the revitalization of the park planning, it was said to move the Town Hall driveway to align with the former police department and reconfigure our parking lot. He suggested upgrading to a more functional colored sign, and moving it further down or across the street at the park.

Mayor Dial shared that he liked the modern style of signage and suggested not being married to our current logo. He was not sure about the raw metal look. Mr. Trocquet stated that Peachtree City used that material on its bridges and signage at the dam. Council Member Furr asked if all the signs would be uniform. Mr. Perkins stated that they would match so the public would know when they were in front of a Town building or park. The discussion moved to the Veterans Park signs.

Council Member Furr shared that she would like to see the walls on either side of the park removed. Council Member Whelan stated that she would like the park to honor the veterans better, adding landscaping, something more impactful. Council Member Campbell suggested adding each service emblem to the walls, three on each side. Mr. Perkins stated that staff welcomed Council's input.

Council Member Hunter suggested a better buffer between the sign and landscaping making clean-up easier and would not cause the signs to stain. Council Member Campbell suggested stone. Council Member Hunter suggested adding uplighting to each sign.

Mayor Dial suggested the Veteran Memorial sign displayed in theme 2. Mr. Perkins agreed. Mayor Dial clarified, theme 1, the "Parker" sign, and theme 2, the "Veteran" sign with the service logos on the column. Mr. Trocquet stated that for Veterans Park one sign would be sufficient instead of the current two signs. Mr. Perkins suggested placing the sign behind the flags. Mayor Dial continued with theme 3, center left for directional signage. Council Member Campbell suggested also having a static piece in the park such as a jeep or cannon.

**XIII. COUNCIL COMMENTS**

**XIV. EXECUTIVE SESSION**

A motion was made to move into Executive Session for one item of threatened litigation.

Motion made by Council Member Whelan, Seconded by Council Member Campbell.  
Voting Yea: Council Member Furr, Council Member Hunter.

A motion was made to reconvene.

Motion made by Council Member Campbell, Seconded by Council Member Furr.  
Voting Yea: Council Member Whelan. Council Member Hunter was indisposed.

**XV. ADJOURNMENT**

A motion was made to adjourn.

Motion made by Council Member Whelan.  
Voting Yea: Council Member Campbell, Council Member Furr. Council Member Hunter was indisposed.

The meeting adjourned at 7:00 pm.

By: \_\_\_\_\_  
Eric Dial, Mayor

Attest: \_\_\_\_\_  
Dee Baker, Town Clerk