

# TYRONE DOWNTOWN DEVELOPMENT AUTHORITY

## MINUTES

August 14, 2023 at 9:00 AM

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**Billy Campbell**, Chairman

**Jeni Mount**, Vice-Chairwoman

**Luci McDuffie**, Treasurer

**Ernie Johnson**

**John Kaufman**

**Nathan Reese**

**Adam She**

**Brandon Perkins**, Town Manager

**Phillip Trocquet**, Asst. Town Manager

**Ciara Willis**, Secretary

**E. Allison Ivey Cox**, Town Attorney

Also Present:

Krista McClenny, Recreation Assistant

Lynda Owens, Recreation Manager

### I. CALL TO ORDER

### II. INVOCATION

### III. PLEDGE OF ALLEGIANCE

### IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

### V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Vice-Chairwoman Mount, Seconded by Board Member Johnson.

Voting Yea: Chairman Campbell, Treasurer McDuffie, Board Member She, Board Member Kaufman, Board Member Reese.

### VI. APPROVAL OF MINUTES

#### 1. Approval of minutes from July 10, 2023.

A motion was made to approve the minutes from July 10, 2023.

Motion made by Board Member Kaufman, Seconded by Board Member Reese.

Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member She, Board Member Johnson.

### VII. PRESENTATIONS

### VIII. OLD BUSINESS

## IX. NEW BUSINESS

2. Consideration to approve applicant, Collins Woods, for (RFQ#: DDA-2023-001) for the Fire Station Redevelopment project. - ***Phillip Trocquet, Community Development***

Mr. Trocquet shared that Mr. Collins Woods was the selected applicant for the DDA's redevelopment project of 935 Senoia Road. Chairman Campbell exclaimed that he looked forward to the partnership with Mr. Collins Woods as it was a catalyst for great things to come for the Town.

A motion was made to approve applicant, Collins Woods, for (RFQ#: DDA-2023-001) for the old fire station redevelopment project.

Motion made by Board Member Johnson, Seconded by Board Member Reese.  
Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member She, Board Member Kaufman.

3. Consideration to approve a Memorandum of Understanding (MOU) with Mr. Collins Woods regarding the Fire Station Redevelopment Project. - ***Phillip Trocquet, Community Development***

Mr. Trocquet presented the item and stated that the Memorandum of Understanding (MOU) was not a contract. The MOU represented the start of the partnership process between Mr. Collins Woods and the Downtown Development Authority (DDA). He further specified that the document did not include lease agreement terms but outlined general details of the partnership.

A motion was made to approve the Memorandum of Understanding (MOU) with Mr. Collins Woods regarding the fire station redevelopment project.

Motion made by Treasurer McDuffie, Seconded by Board Member Reese.  
Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Board Member She, Board Member Johnson, Board Member Kaufman.

4. Consideration to approve a grant application for funding to the Fayette County Development Authority. - ***Phillip Trocquet, Community Development***

Mr. Trocquet discussed the application for grant funding to the Fayette County Development Authority (FCDA). The DDA sought funding through the FCDA grant program for \$300,000 to assist with the 935 Senoia Road redevelopment project. In addition, he highlighted each section of the application, which included project-specific information, source of funds, and certification details.

A motion was made to approve the grant application for funding to the Fayette County Development Authority.

Motion made by Board Member Kaufman, Seconded by Board Member Reese.  
Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member She, Board Member Johnson.

#### **X. PUBLIC COMMENTS**

Mr. Collins Woods expressed that he was honored to be selected as the DDA's development partner and thanked the authority.

#### **XI. STAFF COMMENTS**

Mr. Perkins thanked the DDA Members for their diligence and time while processing the Request for Qualifications (RFQ) applicants. He also recognized Mr. Trocquet for his hard work and dedication in guiding the DDA through the RFQ process.

Ms. Owens shared that August's First Friday concert was a resounding success. She also mentioned that the last First Friday event would be September 1st. The "How to Train Your Dragon" movie would be shown at Shamrock Park and start at 8:00 p.m. Lastly, she shared that the Recreation staff was working on a First Fridays proposal for next season. Chairman Campbell acknowledged the Recreation staff for assisting the DDA with the First Friday events.

#### **XII. BOARD COMMENTS**

Vice-Chairwoman Mount shared that the DDA would sell snacks for September's First Friday event to generate funds for the DDA.

Board Member Johnson asked if the DDA could meet with Mr. Woods and his team to discuss aspects of the partnership and the project's next steps. Mr. Trocquet stated that the DDA Finance Subcommittee could be an option for the first meeting with Mr. Woods.

Mr. Perkins mentioned that staff was preparing a press release for the redevelopment project, which would be published this week.

Vice-Chairwoman Mount suggested that Mr. Woods participate in the 2023 Founders Day festivities.

#### **XIII. EXECUTIVE SESSION**

#### **XIV. ADJOURNMENT**

A motion was made to adjourn.

Motion made by Board Member Kaufman, Seconded by Vice-Chairwoman Mount.  
Voting Yea: Chairman Campbell, Treasurer McDuffie, Board Member She, Board Member Johnson, Board Member Reese.

The meeting adjourned at 9:17 a.m.

By: \_\_\_\_\_  
Billy Campbell, Chairman

Attest: \_\_\_\_\_  
Ciara Willis, Secretary