

# TYRONE DOWNTOWN DEVELOPMENT AUTHORITY

## MINUTES

November 14, 2022 at 9:00 AM

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**Billy Campbell**, Chairman  
**Jeni Mount**, Vice-Chairman

**Luci McDuffie**, Treasurer  
**Ernie Johnson**  
**John Kaufman**  
**Nathan Reese**  
**Adam She**

**Brandon Perkins**, Town Manager  
**Phillip Trocquet**, Asst. Town Manager  
**Ciara Willis**, Secretary  
**E. Allison Ivey Cox**, Town Attorney

Absent:

Ernie Johnson, Board Member  
Nathan Reese, Board Member

Also present was:

Melissa Hill, Council Member  
Tracy Young, Fayette County Development Authority

### **I. CALL TO ORDER**

### **II. INVOCATION**

### **III. PLEDGE OF ALLEGIANCE**

### **IV. PUBLIC COMMENTS:** *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

### **V. APPROVAL OF AGENDA**

A motion was made to approve the agenda.

Motion made by Treasurer McDuffie, Seconded by Vice-Chairman Mount.  
Voting Yea: Chairman Campbell, Board Member She, Board Member Kaufman.

### **VI. APPROVAL OF MINUTES**

1. Approval of minutes from September 12, 2022.

A motion was made to approve the minutes from September 12, 2022.

Motion made by Board Member Kaufman, Seconded by Treasurer McDuffie.  
Voting Yea: Chairman Campbell, Vice-Chairman Mount, Board Member She.

### **VII. PRESENTATIONS**

## VIII. OLD BUSINESS

## IX. NEW BUSINESS

2. Consideration to approve a resolution transferring ownership of parcel number 0738107 from the Town of Tyrone to the Downtown Development Authority of Tyrone.  
- ***Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet stated that a sewer easement along the rear of the property had to be established before the property could be transferred to the DDA.

A motion was made to table a resolution transferring ownership of parcel number 0738107 from the Town of Tyrone to the Downtown Development Authority until the December 12, 2022 meeting.

Motion made by Treasurer McDuffie, Seconded by Vice-Chairman Mount.  
Voting Yea: Chairman Campbell, Board Member Kaufman, Board Member She.

3. Consideration to establish a plan of parcel 0738107 (Fire Station) regarding ownership, lease, and future occupancy type. - ***Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet stated that staff recommended retaining ownership and seeking a development partner. As a result, it would give the DDA more control over the property and a source of revenue. He also stated that the Board could seek a development partner through grants or bonds. Mr. Perkins shared that low-interest loans could be another viable option. The Board agreed that the best strategy would be to maintain ownership of the property.

## X. PUBLIC COMMENTS

Tyrone's Fayette County Development Authority's (FCDA) representative, Tracy Young spoke to the Board regarding the town's contribution to the FCDA. He shared that the FCDA reimbursed the town in August for FY 2021 and FY 2022 contributions totaling \$41,659. Mr. Young suggested that the Board request that those funds be transferred to the DDA from the town. He also stated that the FCDA would no longer request annual contributions from the town. In addition, he emphasized that he was the town's liaison and looked forward to collaborating with the DDA.

## XI. STAFF COMMENTS

4. Discussion of 2023 First Friday Event Schedule. - ***Phillip Trocquet, Assistant Town Manager***

Mr. Trocquet discussed ideas for the 2023 First Friday event schedule. He asked the Board for suggestions and theme ideas. Chairman Campbell suggested that the DDA host a golf event fundraiser. Additionally, Treasurer McDuffie proposed an Irish theme event. However, Mr. Perkins stated that type of event had not been well attended in the past due to the weather in March. Chairman Campbell recommended that the Board keep the current First Friday schedule which would start in April through September.

## **XII. BOARD COMMENTS**

Chairman Campbell discussed the upcoming Christmas tree event at Shamrock Park on November 27, 2022. Mr. Perkins asked the Board to discuss potential theme ideas for the DDA's Christmas tree. Board Member She suggested a downtown business theme to highlight the downtown business district. Board Members concurred with that idea.

Chairman Campbell asked for an update on the playground at Shamrock Park. Mr. Perkins stated that the playground construction was progressing and he expected that the playground would be open by the Christmas Market event.

Chairman Campbell stated that the DDA now had a credit card to make purchases.

## **XIII. EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

A motion was made to adjourn.

Motion made by Treasurer McDuffie, Seconded by Board Member Kaufman.  
Voting Yea: Chairman Campbell, Vice-Chairman Mount, Board Member She.

The meeting adjourned at 9:53 am.

By: \_\_\_\_\_  
Billy Campbell, Chairman

Attest: \_\_\_\_\_  
Ciara Willis, Secretary