



CITY COUNCIL MEETING

Monday, May 02, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**
Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
5. **PUBLIC HEARING**
6. **INPUT FROM THE PUBLIC**
7. **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
8. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
9. **CITY MANAGER'S REPORT**
 - A. Invited Guests
 1. Heather Ihlenfeldt, New Senior Center Supervisor
 2. Peter Crabbe, Update from Wood Type Museum, Including Open House May 21, 2022
 - B. Status Update/Reports
 1. 17th Street Project Update
 2. Upcoming Visit from Sister City Delegation, Domazlice, May 28- June 4, 2022
 3. Staffing Updates
 - a. New Parks and Recreation Director
 - b. Other
 4. Upcoming Agenda Item: Award of Contract for Wastewater Plant Sludge Press and Related Financing
 5. City Tourism Development and Promotion Activities
 6. Status of Equipment Problems Related to Broadcasting Meetings on Spectrum Cable
 7. Upcoming Events:
 - a. Heart-a-Rama, May 5-7, 2022, Community House
 - b. Cinco de Mayo Dinner To Go, Thursday, May 5, 2022, 3:00-5:00 PM, Senior Center
 - c. Main Street Spring Wine and Beer Walk, Friday, May 13, 2022, 5:00-8:30 PM, Downtown Two Rivers

d. Two Rivers Farmers & Craft Market, Starting Thursday, May 19, 4:00-8:00 PM and Saturdays 8:00 AM - 1:00 PM

8. Other

C. Legislative/Intergovernmental Update

1. Potential South Beach Restoration Project--Future Funding Application
2. Update on Next Round of Applications to WisDOT for Street Improvements (Federal Bipartisan Infrastructure Bill Funding)
3. Other

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Special Meeting - April 14, 2022
2. City Council Meeting - April 18, 2022
3. City Council Re-Organization Meeting - April 19, 2022
4. City Council Work Session Meeting - April 25, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Joint Review Board, April 19, 2022
2. Police and Fire Commission, April 27, 2022

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. Application for Temporary Class "B" License from Two Rivers Fish Derby Inc. (Foundation of Kiwanis Club of Two Rivers) for the Two Rivers Fish Derby, July 15-17, 2022 at Corner of 22nd Street and Polk Street, Two Rivers
2. Application for Temporary "Class B" License from Two Rivers Historical Society for Open House, May 26, 2022 at 1622 Jefferson Street, Two Rivers
3. Main Street Spring Wine and Beer Walk, Friday, May 13, 2022, 5:00-8:30 PM, Downtown Two Rivers

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Announcement of Council President's Appointments to the Standing Committees of City Council

Recommended Action:

Information only; no action required

B. Nomination and Election of Council Representatives to Citizen Boards, Committees and Commissions

C. Appointments to City Room Tax Commission

D. Noise Ordinance Waiver for Beach Bash, Friday, June 24 and Saturday, June 25, Until 11:30 PM--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:
Motion to approve the request as submitted

E. Proclamation of Arbor Day April 29, 2022

Recommended Action:
Motion to waive reading and adopt the proclamation

F. Proclamation Naming the Week of May 15-21, 2022 as Police Week and May 15, 2022 as Peace Officer's Memorial Day

Recommended Action:
Motion to read and adopt the proclamation

G. Proclamation of National Drinking Water Week May 1-7, 2022

Recommended Action:
Motion to read and adopt the proclamation

H. Resolution Naming May 14, 2022 as International Migratory Bird Day

Recommended Action:
Motion to waive reading and adopt the resolution

I. Resolution Regarding Streaming and Television of City Council Meetings

Recommended Action:
Motion to waive reading and adopt the resolution

J. Amendment to Sex Offender Ordinance, Pertaining to Residency Restrictions

Recommended Action:
Motion to waive reading and adopt the ordinance, as recommended by the Police Chief

K. Official Newspaper Declaration and Bid

Recommended Action:
Motion to accept bid as submitted and declare the Herald Times Reporter as the official newspaper of the City of Two Rivers

L. City Manager's Designation of Acting City Manager--City Manager has Designated Police Chief Brian Kohlmeier to Serve as Acting City Manager in his Absence for the Coming Year

Recommended Action:
None; information only

M. Consideration of Two Facade Improvement Program Grant Applications Submitted to the City and Recommended for Approval by the Main Street Design Committee

Recommended Action:
Motion to approve a Facade Improvement Grant to the High Lift, LLC in the amount of \$10,000 and to Renee's Specialties, LLC in the amount of \$1,850

12. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, May 16, 2022
- B. City Council Work Session, Monday, May 23, 2022

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:

--Discuss matters pertaining to legal judgement obtained by the City, related to the Paragon property foreclosure.

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



CITY COUNCIL MEETING

Monday, April 18, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers Present: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

ABSENT: Jay Remiker

ALSO PRESENT: Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Rebeccah Hansen, Recreation Supervisor; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Rick Powell, IS Supervisor; Andrew Sukowaty, Water Utility Director; Elizabeth Runge, Community Development Director/City Planner; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

- A. Public Hearing on Resolution to Levy Special Assessments Upon the Properties Fronting 17th Street, from East Park Street to Jefferson Street & 17th Street, from East Street to Zlatnik Drive

Council President Wachowski opened the public hearing and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by B. LeClair, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

6. INPUT FROM THE PUBLIC

None.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Dahlke communicated several complaints he received since the last meeting:

- The traffic speed on Adams Street south of 27th Street is excessive.
- A pothole on Adams Street where there was water work done is getting worse. Mr. Buckley suggested calling or emailing his office about such matters, for a more timely response.
- There was trash at a property on Monroe Street for 26 days without any follow-up and questioned why the City is not following its ordinances.
- The restrooms at Walsh Field were not open when there was a ballgame. Mr. Buckley indicated that there was a communication shortfall between the School District and the Rec Department, and the issue has been resolved going forward.
- The Council meetings have not been live on Spectrum recently. Mr. Buckley indicated that the Spectrum situation is a known issue and the City's IT department is working to resolve the situation. In the meantime, residents are encouraged to watch the Council meetings live on YouTube.
- A request for the City Manager's Report to be moved to the end of the Council meetings.

Councilmember Shimulunas questioned whether public hearing notices on zoning matters are being sent to property owners within a 200 feet radius if the property falls outside of the City limits. There is a concern from a resident of the Town regarding the construction of the wind tower in the industrial park. Both City Manager Buckley and Community Development Runge indicated that they are aware of the property owner's concern and are researching the situation. At this time, it appears that the height of the wind tower is below the FAA's regulatory height maximum and within City ordinance height restrictions. Ms. Runge acknowledged that the hearing notices in question were not mailed to property owners in the town, only those in the city.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

9. CITY MANAGER'S REPORT

A. Invited Guests

None.

B. Status Update/Reports

1. 3000 Forest Avenue Project
Mr. Buckley reported that the City is awaiting final word from the developer of 3000 Forest Avenue on two matters requiring resolution and expects that the May 2 Council agenda will include action on the Development Agreement and related City borrowing from the State Trust Fund.
2. April 18 is Lineworker Appreciation Day
Mr. Buckley reported that April 18 is Lineworker Appreciation Day and thanked the outstanding Two Rivers Electric Utility lineworkers who "keep the lights on" for our City, often under tough working conditions.

3. Canine Officer Xanti Plush Toys Available
Mr. Buckley reported that Canine Officer Xanti plush toys are available for purchase at the Two Rivers Police Department for \$20 each. All proceeds benefit the Two Rivers Police Department's canine program.

4. Department of Public Works Crack Sealing Program
Mr. Buckley reported that the Public Works Department has been busy sealing cracks on the City's concrete streets. This process is vitally important to maintain our streets from damage associated with multiple freeze and thaw cycles each Wisconsin winter.

He also reported on other Public Works activities including clearing sand from the landscaped islands on Memorial Drive between Madison and 12th Streets and receiving a supply of 500 tons of road salt for next winter.

5. Staffing Updates
Mr. Buckley reported on upcoming new hires and department transfers. Heather Ihlenfeldt will start as the new Senior Center Supervisor on Monday, April 25. Dalton Schmidt has transferred from Public Works to the Water Department as a Certified Water Operator effective Monday, April 18. Another Certified Water Operator, Tim Elchlepp, will begin on Monday, May 2. A top candidate has been identified for the Parks & Recreation Director position. Other new recruitments include a full-time Public Works Maintenance Worker to fill the position vacated by Dalton Schmidt and part-time Senior Center Volunteer and Nutrition Coordinator.

6. Central Park West Fund-Raising Update
Mr. Buckley reported that the City has received a \$25,000 commitment from Fox Communities Credit Union for a naming gift for the Picnic Island at the Central Park West 365 Project. Since the last Council meeting, total donations committed to the project have increased to just over \$510,000, over 64% of the \$800,000 fundraising goal.

7. Upcoming Events:
- a. Marketing 3-4-5 Workshop, Wednesday, April 20, 2022, 7:30 AM, Community House, presented by Two Rivers Business Association and Two Rivers Main Street
 - b. Movie: The Goonies, Wednesday, April 20, 2022, 5:45 PM, Community House
 - c. Spring Used Book Sale, April 21-23 During Regular Library Hours, Lester Public Library
 - d. Heart-a-Rama, April 28-30 and May 5-7, Community House

8. Other
Mr. Buckley congratulated Emilee Rysticken on recently being named by Insight Publications as one of eight "Women of Influence" in Wisconsin's New North Region. This young Two Rivers entrepreneur is founder of Screamin' Conuts and will soon be opening the High Lift Coffee Shop in Two Rivers.

C. Legislative/Intergovernmental Update

1. Save Our Great Lakes Funding Application
Mr. Buckley reported that based on a pre-application submitted in February, the City was invited to apply for a Save our Great Lakes grant to address City-owned Lake Michigan shoreline along Memorial Drive. The application was submitted on April 15 and proposed activities include plantings for shoreline stabilization, pollinator-friendly plantings, invasive species abatement and control, green infrastructure, and environmental restoration.

2. WEDC Idle Sites Funding Application
Mr. Buckley reported that an application for \$250,000 to assist Trivers, LLC with planned

improvements to the former Paragon Electric property was submitted in March. authorized at a special City Council meeting on April 14, the City and Trivers, LLC have each executed a proposed Development Agreement related to the City's role as a "pass-through" for this funding. The Development Agreement was forwarded to the Wisconsin Economic Development Corporation on April 15 and the decision on the application is expected by the end of April.

10. CONSENT AGENDA

- A. Presentation of Minutes
 - 1. City Council Meeting - April 4, 2022

Recommended Action:
Motion to waive reading and adopt the minutes

- B. Minutes of Meetings
 - 1. Lester Public Library, March 8, 2022
 - 2. Advisory Recreation Board, March 8, 2022
 - 3. Public Utilities Committee, April 5, 2022
 - 4. Public Works Committee, April 6, 2022
 - 5. Plan Commission, April 11, 2022
 - 6. Joint Review Board, April 5, 2022
 - 7. Board of Canvassers, April 6, 2022

Recommended Action:
Motion to receive and file

- C. Department Reports, March 2022
 - 1. City Clerk
 - 2. Community Development
 - 3. Electric
 - 4. Fire
 - 5. Inspections
 - 6. Library
 - 7. Parks & Recreation
 - 8. Police
 - 9. Public Works
 - 10. Safety
 - 11. Water

Recommended Action:
Motion to receive and file

- D. Applications and Petitions
 - 1. Application for Temporary Class "B" Retailer's License for the period of May 20, 2022 to May 22, 2022 for Softball Central-WI for the 2022 Bash at the Beach Girls Fastpitch Tournament, 1200 35th St., Two Rivers

Recommended Action:
Motion to approve the application and authorize issuance of the license

- E. Summary of Verified Bills for the Month of March 2022 for \$4,141,687.31

Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried upon a voice vote.

Motion made by D. LeClair, Seconded by Dahlke.
Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Adopting Amendment No. 3 to Tax Incremental District 7, Providing for Investment in Street and Utility Infrastructure Within One Half Mile of District Boundaries

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Thomas, Seconded by Koach.
Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

- B. Application for Beer Garden Permit for the period of April 19, 2022 to June 30, 2022 for Submariners Pub LLC, 4220 Memorial Drive, dba Submariners Pub, Jeffrey Tess-Agent (currently issued to Sandpiper Bar & Grill Inc.) with request for waiver to minimum distance requirement from a structure used for residential purposes and zoned residential.

Recommended Action:

Motion to approve Beer Garden Permit and authorize the Clerk to issue the license for Submariners Pub LLC with a waiver to the minimum distance requirement from a structure used for residential purposes and zoned residential.

Motion to approve Beer Garden Permit and authorize the Clerk to issue the license for Submariners Pub LLC with a waiver to the minimum distance requirement from a structure used for residential purposes and zoned residential, to be issued and effective upon the date of the property sale closing.

Motion carried upon a voice vote.

Motion made by Koach, Seconded by Thomas.
Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

12. PUBLIC WORKS COMMITTEE RECOMMENDATIONS FROM APRIL 6, 2022 MEETING

- A. Proposed Speed Limit, Traffic Calming Measures and on-Street Parking for West Park Street, Following Completion of Central Park West 365 Project

The recommendation from the Public Works Committee includes 15 mph speed limit, a speed table and pedestrian crossing in front of the Community House and 7 regular and 3 handicap parking spaces on the north half of the block with a two-hour parking limit for the regular parking spaces. The handicap spaces would be two spaces at the northern end of the parking area and one space at the southern end closest to the pavilion building in the center of the park.

Recommended Action:

Motion to approve the recommendations of the Public Works Committee

Motion made by D. LeClair, Seconded by Thomas.

Motion amended to send this item back to the Public Works Committee to review the possibility of changing to two total handicap spaces and changing or eliminating the proposed parking time limit with a recommendation back to Council at the May 16 meeting.

Motion carried upon a roll call vote.

Motion made by D. LeClair, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

- B. Requested "No Parking; Deliveries Only, 8:00 AM to 3:00 PM Monday-Friday" Designation for Parking Spaces on the South Side of 18th Street, between West Park Street and the First Driveway to the West

Recommended Action:

Motion to authorize such a parking restriction, as requested by the developers of Cool City Brewing Company and recommended by the Public Works Committee, to be effective upon the opening of Cool City Brewing Company, expected later this year at 1718 West Park Street

Motion carried upon a roll call vote.

Motion made by D. LeClair, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

13. FOR INFORMATION ONLY

- A. City Council Re-Organization Meeting, Tuesday, April 19, 2022, 6:00 PM
- B. City Council Work Session Meeting, Monday, April 25, 2022, 6:00 PM

Council President Wachowski also thanked outgoing Councilmembers Mark Bittner, Jay Remiker, and Larry Thomas for their service to the community.

14. CLOSED SESSION

Motion to enter into closed session at 7:10 PM per Wisc. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Discuss matters pertaining to legal judgement obtained by the City, related to the Paragon property foreclosure.

Motion carried upon a roll call vote.

Motion made by Koach, Seconded by Dahlke.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

15. RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 7:58 PM to consider possible actions in follow-up to closed session discussions.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by D. LeClair.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

16. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:58 PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Thomas, Bittner, Koach

Respectfully Submitted,

Jamie Jackson
City Clerk



TWO RIVERS
WISCONSIN

CITY COUNCIL RE-ORGANIZATIONAL MEETING

Tuesday, April 19, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER BY CITY MANAGER

The meeting was called to order by City Manager Greg Buckley at 6:01 PM.

2. SWEARING IN NEWLY ELECTED OR RE-ELECTED COUNCILMEMBERS

Re-elected Councilmember Bill LeClair and newly elected Councilmembers Tim Petri, Jason Ring, and Scott Stechmesser were sworn in by the City Clerk and signed the Oath of Office.

3. CODE OF CONDUCT

The Code of Conduct for Elected Officials was distributed and all Councilmembers signed an acknowledgement stating that they have read and understand the Code of Conduct.

4. ROLL CALL BY CITY CLERK

Councilmembers Present: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

Also present were: Jeff Dawson, Library Director; and Greg Buckley, City Manager.

5. ELECTION OF PRESIDENT AND VICE PRESIDENT OF CITY COUNCIL

Mr. Buckley stated that Wisconsin State Statutes allow the use of a secret ballot where a public body is electing its officers. He called for nominations for Council President. Councilmember Koach nominated Darla LeClair and Councilmember Dahlke nominated Adam Wachowski. There were no other nominations.

Motion to close nominations and vote by a secret paper ballot.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Paper ballots were distributed and votes were cast. On a vote of 5 to 4, Adam Wachowski was declared President of the City Council.

Council President Wachowski assumed the Chair and called for nominations for Vice-President. Councilmember D. LeClair nominated Tracey Koach, but she declined the nomination. Councilmember Petri nominated Jeff Dahlke and Councilmember Koach nominated Darla LeClair. There were no other nominations.

Motion to close nominations and vote by a secret paper ballot.

Motion carried upon a voice vote.

Motion made by Koach, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Paper ballots were distributed and votes were cast. On a vote of 5 to 4, Darla LeClair was declared Vice-President of the City Council.

6. SEATING ARRANGEMENT FOR 2022-2023

Councilmembers then drew seat assignments for the ensuing year. The members will sit in the following order, starting on the east side of the Council table: Scott Stechmesser, Tim Petri, Bonnie Shimulunas, Darla LeClair, Adam Wachowski, Bill LeClair, Jeff Dahlke, Tracey Koach, Jason Ring. (Note: Council President and Vice President sit in positions that are assigned to those positions.)

7. ADOPTION OF RESOLUTIONS CONCERNING REGULAR MEETINGS PER MONTH, TIME OF MEETINGS, ORDER OF BUSINESS, MATTERS REFERRED TO FUTURE MEETING, COUNCIL COMMITTEES AND RULES OF PROCEDURE

A. Resolution Regarding City Council Regular Meetings

Recommended Action:

Motion to waive reading and adopt the resolution

Motion made by B. LeClair, Seconded by Shimulunas.

Councilmember Dahlke requested that the Status Update and Legislative Update of the City Manager's Report be moved to the end of the agenda before the For Information Only section.

Councilmember B. LeClair indicated that he did not want to revise his motion to adjust the order of the agenda.

Motion carried upon a roll call vote.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Nay: Dahlke

B. Resolution Regarding Rules for City Council

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

8. ADJOURNMENT

Motion to adjourn the meeting at 6:38 PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk



CITY COUNCIL WORK SESSION

Monday, April 25, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Vice-President D. LeClair.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser

Councilmembers Excused: Adam Wachowski

ALSO PRESENT: Dave Buss, Finance Director; Rebekkah Hansen, Recreation Supervisor; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Jared Rohrer, Parks Maintenance Supervisor; and Greg Buckley, City Manager.

4. ACTION ITEMS

- A. Resolution Saluting Heart-a-Rama on Its 50th Anniversary Year and Welcoming the Event Back to the J.E. Hamilton Community House, After a Two-Year Hiatus

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser

- B. Resolution Authorizing Application to Wisconsin Department of Natural Resources for Outdoor Recreation Grant Funds to Complete Major Playground Improvements at Neshotah Park

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser

5. DISCUSSION ITEMS

- A. Discuss Possible Dates for Special Council Meetings for New Member Orientation/In Member Refresher and for Review of City Economic Development Tools (TIF Districts, Revolving Loan Fund, etc.)

A Two Rivers City Government 101 Overview will be held at City Hall on Wednesday, May 4, 2022 at 6:00 PM for new and existing Councilmembers. A review of TIF and revolving loan funds will be held at the May Work Session meeting the week of May 23.

- B. Consider Whether to Stream and Broadcast City Council Work Sessions
Recommended Action:
Council Discretion

Based on an earlier Councilmember request, the Council discussed whether to stream and/or broadcast all Work Session meetings. Based on Council discussion staff will draft a resolution to establish a practice of streaming and broadcasting Work Sessions and other Special Council meetings when there are agenda items that present the possibility for action.

- C. Discuss Upcoming Training Opportunity: "Local Government 101" Sessions hosted by the League of Wisconsin Municipalities--Both In-Person and On-Line

Information was distributed on the League of Wisconsin Municipalities' Local Government 101 offerings. Councilmembers wishing to attend one of the courses should contact the City Clerk.

- D. Update on Equipment Issues Related to Broadcasting of City Council Meetings on Spectrum Cable

Mr. Buckley reported on the recent issues with the broadcasting of meetings on the City's Spectrum channel 993. The City's cable box that feeds out to the Spectrum channel needs to be replaced at an estimated cost of \$10,000 with a several month turn-around to locate new and/or replacement parts. The IT Department is working on a more near-term and less expensive solution.

- E. Discuss provisions of Beer Garden Licensing Ordinance Related to Waiver of Required Distance from Properties Used and Zoned Residential

Chief Kohlmeier led a discussion of the provisions to the City ordinance regarding beer gardens and the ability of the City Council to grant a waiver of required distance from properties used and zoned as residential. No changes to the ordinance are recommended, however any requests for a waiver will be brought forth to Council for approval each year for renewal of the waiver in addition to the beer garden permit.

- F. Discuss Proposed Amendment to Sex Offender Ordinance, Pertaining to Residency Restrictions

Chief Kohlmeier presented proposed amendments to the sex offender ordinance pertaining to residency restrictions. The suggested revisions to the ordinance were reviewed in detail and the ordinance revision will be brought to Council for adoption at the May 2 regular Council meeting.

- G. May Work Session Meeting Date: Monday, May 23, 2022

The May Work Session meeting will be held on Monday, May 23 or later during that week, dependent on availability of Justin Fischer of R.W. Baird for a presentation on the use of TIF and revolving loan funds as an economic development tool.

- H. Review Opportunities for Council Member Service on Boards and Committees--App to be made at May 2, 2022 Meeting

Mr. Buckley distributed a list of citizen board, committee, and commission appointment vacancies. He encouraged Council members to review the list and consider the citizen committees on which they wish to serve in the seats designated for Council members. He noted that Council President Wachowski will be announcing his appointments of Council members as the members and chairs of the three committees of City Council: Personnel and Finance, Public Works, and Public Utilities. Each of these committees is made up of three Council members.

Recommendations for citizen appointments to those various citizen boards, committees, and commissions will be made by the City Manager at the next regular Council meeting.

6. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:45 PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser

Respectfully submitted,

Jamie Jackson
City Clerk



JOINT REVIEW BOARD

Tuesday, April 19, 2022 at 3:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Chairman John Lukas at 3:02 PM.

2. ROLL CALL

Board Members: Mary Kay Slattery-Two Rivers Schools, John Lukas-Lakehore Technical College, J.J. Gutman-Manitowoc County, Don Karman-Citizen Member, Dave Buss-City of Two Rivers

ALSO PRESENT: Vicky Berg, Zoning Administrator; Greg Buckley, City Manager; Elizabeth Runge, Community Development Director/City Planner

3. INTRODUCTION OF JOINT REVIEW BOARD MEMBERS, CITY STAFF AND GUESTS

There were no new members or guests in attendance.

4. REVIEW AND DISCUSSION OF PROPOSED AMENDMENT NO. 3 TO THE PROJECT PLAN FOR TID NO. 7

Community Development Director Runge provided a review of proposed Amendment No. 3 to Tax Incremental District No. 7. She reported that TID No. 7 was initially created in 2001 to assist in financing redevelopment of the former Two Rivers Community Hospital complex by Rice Health Care of Appleton. This Project Plan has been amended in 2003 and 2012 to fund infrastructure projects. The City is proposing a final amendment to fund costs within the district and within one-half mile of the Project Plan boundary.

The proposed Amendment No.3 to TID No. 7 will be used to help finance a share of several construction projects:

- The reconstruction of 17th Street including the replacement of sewer and water utilities to cost \$1,412,134;
- The repaving of Zlatnik Drive estimated to cost \$188,000;
- The resurfacing and replacement of aging sewer and water facilities in Lincoln Street from 17th Street to 22nd Street estimated to cost \$1,388,500;
- Facade improvements for retail and commercial buildings at \$25,000; and
- Administrative, planning, and legal costs estimated at \$10,000.

The total project costs are estimated to be \$3,023,634. It is anticipated that other funding sources, such as WDNR Environmental Loan Funds, will contribute to the costs of the projects listed above.

5. CONSIDERATION OF RESOLUTION ADOPTING AMENDMENT NO. 3 TO THE PROJECT PLAN FOR TID NO. 7

Motion to approve the resolution adopting Amendment No. 3 to the Project Plan for TID No. 7.

Motion carried upon a voice vote.

Motion made by Gutman, Seconded by Karman.
Voting Yea: Buss, Gutman, Karman, Lukas, Slattery

6. ADJOURNMENT

Motion to adjourn the meeting at 3:15 PM.

Motion carried upon a voice vote.

Motion made by Buss, Seconded by Slattery.
Voting Yea: Buss, Gutman, Karman, Lukas, Slattery

Respectfully Submitted,

Jamie Jackson
City Clerk



TWO RIVERS
WISCONSIN

POLICE AND FIRE COMMISSION MEETING

Wednesday, April 27, 2022 at 4:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Chairman Brad Yaggie at 4:00 PM.

2. ROLL CALL

Commission Members Present: Mike Canty, Kris LaFond, Sandy Rohrick (arrived at 4:02 PM), Jack Gadzala, Brad Yaggie

Also Present: Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Ben Meinnert, Assistant Police Chief

3. POLICE & FIRE DEPARTMENT PERSONNEL UPDATES

Chief Denzien provided an update on fire department operations. The department is at full staffing for full-time positions and there are no pending retirements or disciplinary issues. Maintaining part-time staffing levels has been a struggle and the department continues to recruit qualified individuals to fill those positions. The department is currently undergoing a time utilization study to determine adequate staffing levels and analyze the returns on services provided. A new ladder truck is on order and should be ready for delivery in the summer. Year-to-date statistics as of March 2022 were reviewed.

Chief Kohlmeier provided an update on police department operations and indicated the Police Department also has a monthly report that he will distribute via email to Police and Fire Commission members as they become available. The department also plans to do a study on staffing levels and department needs to determine if there is a need to create additional positions. Currently there are five full-time patrol positions open. Candidates have been selected to fill those positions and the positions will be filled with four candidates that are currently completing the recruit academy and one lateral transfer from another department. Briana Propson has been selected to fill the vacant School Resource Officer position at the elementary school. Once the vacant patrol positions are filled and the officers are trained, the department will transfer officers into the vacant sergeant, detective and investigator positions.

4. CLOSED SESSION

Motion by Rohrick, seconded by LaFond, to enter into closed session at 4:33 PM per Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Update Eligibility List for Police Officers

Motion carried upon a roll call vote.

5. RECONVENE IN OPEN SESSION PURSUANT TO WIS. STATS. 19.85(2)

Motion by LaFond, seconded by Canty, to reconvene in open session at 4:53 PM.

Motion carried upon a voice vote.

6. ANY ACTION AS A RESULT OF CLOSED SESSION

Motion by Rohrick, seconded by Gadzala, to accept the additions to the Police Officer Eligibility List as presented in closed session.

Motion carried upon a voice vote.

7. ADJOURNMENT

Motion by Rohrick, seconded by Canty, to adjourn the meeting at 4:54 PM.

Motion carried upon a voice vote.

Respectfully Submitted,

Jamie Jackson
City Clerk

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 4-21-22
County of Manitowoc

Town Village City of Two Rivers

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time: JULY 15, 2022 9 AM and ending Time: JULY 17, 2022 6 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name TWO RIVERS FISH DERBY, INC (FOUNDATION OF KIWANIS CLUB OF TWO RIVERS)
 (b) Address P.O. BOX 34, TWO RIVERS, WI 54241
(Street) Town Village City

(c) Date organized 1954
 (d) If corporation, give date of incorporation July 7, 1946
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
 President AMY MACMILLIN, 2830-34th St, Two Rivers, WI 54241
 Vice President MARVIN MOORE, 10925 MEADOW DR, TWO RIVERS, WI 54241
 Secretary SHERI HEAP, 2007-30th St, Two Rivers, WI 54241
 Treasurer NANCY RICHTER, 605-22ND ST, TWO RIVERS, WI 54241

(g) Name and address of manager or person in charge of affair: AMY MACMILLIN
phone number: 920-973-0761 2830-34th St, Two Rivers, WI 54241

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number CORNER OF 22ND + POLK ST, TWO RIVERS, WI 54241
 (b) Lot Walsh Field Block _____
 (c) Do premises occupy all or part of building? N/A

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Will be using existing chain link fenced area as serving area. Will be wristbanding minors under 21 (6-20415 old)

3. Name of Event

(a) List name of the event TWO RIVERS FISH DERBY
 (b) Dates of event July 15, 16, 17, 2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Nancy Richter, Treas. TWO RIVERS FISH DERBY, INC
(Signature / Date) (Name of Organization)
(FOUNDATION OF KIWANIS CLUB OF TWO RIVERS)

Date Filed with Clerk 4-21-22 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____



Office of City Clerk
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone 920/793-5526
FAX 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS & GATHERINGS

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application.

TWO RIVERS FISH DERBY, INC.
(FOUNDATION OF KWANIS CLUB OF TWO RIVERS)
Organization

Nancy L. Richter, Treas.
By

4-21-22
Date

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 4/25/22
County of Manitowoc

Town Village City of Two Rivers

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 26 MAY 2022 and ending 26 MAY 2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name TWO RIVERS HISTORICAL SOCIETY

(b) Address 1622 JEFFERSON STREET
(Street) Town Village City

(c) Date organized 1969

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President	<u>MARK GRANIS</u>	<u>1908 GARFIELD ST</u>
Vice President	<u>DON KENOP</u>	<u>1612 MONROE ST</u>
Secretary	<u>BETH BELL</u>	<u>4702 MICHIGAN RD</u>
Treasurer	<u>MICHAEL LENTH</u>	<u>3131 ADAMS</u>

(g) Name and address of manager or person in charge of affair: MICHAEL LENTH

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1622 JEFFERSON ST

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event open House

(b) Dates of event 26 MAY 2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
(Signature / Date)

TWO RIVERS HISTORICAL SOCIETY
(Name of Organization)

Date Filed with Clerk 4/25/2022

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 4-27-2022
County of Manitowoc

Town Village City of Two Rivers

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time 5:00 PM and ending Time 8:30 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club
 - Veteran's Organization
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.
 - Church
 - Fair Association or Agricultural Society
 - Lodge/Society

(a) Name Two Rivers Main Street, Inc.

(b) Address 1717 E. Park Street, Two Rivers, WI 54241
(Street) Town Village City

(c) Date organized 1996

(d) If corporation, give date of incorporation 1996

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Ging Krahn 3721 Adams St. Two Rivers, WI 54241

Vice President Travis Stevens 818 Bucholz St., Two Rivers, WI 54241

Secretary Emilee Rysticken

Treasurer Jeff Sachse 1002 E. Crescent Drive, Manitowoc, WI 54220

(g) Name and address of manager or person in charge of affair: Roger Kussave 1106 Parkway Blvd, Two Rivers
phone number: 920-973-2710

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number See attached
- (b) Lot _____ Block _____
- (c) Do premises occupy all or part of building? _____
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

- (a) List name of the event Spring Wine & Beer Walk
- (b) Dates of event 5-13-2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Roger Kuss 4-27-2022 Two Rivers Main Street
(Signature / Date) (Name of Organization)

Date Filed with Clerk 4/28/22 Date Reported to Council or Board 5/2/22

Date Granted by Council _____ License No. _____

Wine Walk Business List**Spring 2022**

Business Name	Address	Bartender	Application
Linda Loves Cheesecake	1604 Washington St.	Linda Paider	X
Two Rivers Main Street	1608 Washington St.	Roger Russove	Has license
Scream N' Conuts	1200 Washington St.	Emilee Rysticken	X
Phil and Michelle's Pub	1616 Washington St.	Phil Barnhart	N/A
Fatzo's Sub and Pizza Shop	2001 Washington St.	Alexis Theriault	X
Seeds N Beans	1813 Washington St.	Lee Hansen	X
Crafty Cravings	1606 Washington St.	Elizabeth Wall	X
Waverly Inn	1402 16 th St.	Jonna Niquette	N/A
Kurtz's Pub and Deli	1410 Washington St.	Brenda Fisher	N/A
Sepia Chapel	1820 Jefferson Street	Gina Krahn	N/A
Hook, Lanes & Games	1916 Washington St.	Tim Klein	N/A
Weichert, Realtors	1603 Washington St.	JoAnne Kouba	X

Current City Council Representation on Boards and Committees
2022-2023

Section 11, Item A.

Advisory Recreation Board

1. Jeff Dahlke
2. Adam Wachowski

Board of Review

1. [Vacancy](#)
2. Bill LeClair
3. Bonnie Shimulunas

Business and Industrial Development Committee/ Community Development Authority

1. [Vacancy](#)
2. Tracey Koach

Commission for Equal Opportunities in Housing

1. [Vacancy](#)
2. Bonnie Shimulunas

Committee on Aging

1. Bill LeClair

Community Development Block Grant Housing Committee

1. [Vacancy](#)
2. Bill LeClair

Environmental Advisory Board

1. Jeff Dahlke

Library Board

1. Tracey Koach

Plan Commission

1. Adam Wachowski

Room Tax Commission

1. Adam Wachowski, Council President or designee required by ordinance
2. Greg Buckley, City Manager, per ordinance
3. Bill LeClair, City Manager appointment with Council approval, per ordinance

Branding & Marketing

1. [Vacancy](#), Chairperson
2. [Vacancy](#)
3. [Vacancy](#)

Main Street Representative

1. Darla LeClair

Council Committees—appointed by Council President

PERSONNEL/FINANCE COMMITTEE

1. Chairman
- 2.
- 3.

PUBLIC WORKS COMMITTEE

1. Chairman
- 2.
- 3.

PUBLIC UTILITIES COMMITTEE

1. Chairman
- 2.
- 3.



Jamie Jackson <jamjac@two-rivers.org>

Beach bash

1 message

Adam Wachowski <awachowski@two-rivers.org>

Sun, Apr 24, 2022 at 5:12 PM

To: Jamie Jackson <jamjac@two-rivers.org>

Hi Jamie

Beach Bash is requesting the noise ordinance be waived for Friday June 24 and Saturday June 25 for our annual Beach Bash at Neshotah Beach. We do have live bands that play until 1130 pm.

Can you please request this from council on our behalf?

Adam



**PROCLAMATION
OF ARBOR DAY
APRIL 29, 2022**

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource, giving us paper, wood for our homes, fuel for our furnaces and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal;

WHEREAS, the Arbor Day Foundation has launched a social media campaign to plant 50,000 trees on behalf of people celebrating Arbor Day while following social distancing measures during the coronavirus pandemic

WHEREAS, through May 2 — the 150th observance of Arbor Day — the Foundation will plant one tree for each Instagram, Twitter, or Facebook user who posts a picture of a tree using the hashtag #ArborDayAtHome, up to 100,000 trees;

NOW, THEREFORE, the City Council of the City of Two Rivers, declares April 29, 2022 as

ARBOR DAY

in the City of Two Rivers and urges all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

FURTHER, we urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 2nd day of May, 2022.

Adam Wachowski, City Council President

Greg Buckley, City Manager



TWO RIVERS
WISCONSIN

PROCLAMATION
NAMING THE WEEK OF MAY 15-21, 2022 AS POLICE WEEK
AND MAY 15, 2022 AS PEACE OFFICER'S MEMORIAL DAY

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as National Police Week; and

WHEREAS, the members of the Two Rivers Police Department play an essential role in safeguarding the rights and freedoms of the citizens of the City of Two Rivers; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Two Rivers Police Department unceasingly provide a vital public service;

NOW, THEREFORE, the City Council of the City of Two Rivers calls upon all citizens and upon all patriotic, civic and educational organizations to observe the week of May 15 through May 21, 2022 as Police Week; and

BE IT FURTHER RESOLVED THAT the City Council further calls upon all citizens of Two Rivers to observe May 15, 2022, as **PEACE OFFICERS' MEMORIAL DAY** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Dated this 2nd day of May, 2022.

Adam Wachowski, City Council President

Gregory E. Buckley, City Manager



**PROCLAMATION
NAMING THE WEEK OF MAY 1- 7, 2022
AS NATIONAL DRINKING WATER WEEK**

WHEREAS, water follows a natural cycle from Earth to air to Earth again; and

WHEREAS, water is a basic and essential need of all living things; and

WHEREAS, our health, comfort, and standard of living depend upon an abundant supply of safe drinking water; and

WHEREAS, the ever-tightening standards for drinking water make better facilities and better trained personnel essential,

NOW, THEREFORE, the City Council of the City of Two Rivers hereby proclaims the week of May 1-7, 2022, as

NATIONAL DRINKING WATER WEEK

in the City of Two Rivers; and urges all citizens to recognize the special contributions of the Two Rivers Water Department, and the special efforts of the staff who work every day to enhance the well-being of the citizens of our community.

Dated this 2nd day of May, 2022.

Adam Wachowski, City Council President

Gregory E. Buckley, City Manager



**TWO
RIVERS**
WISCONSIN

**RESOLUTION
INTERNATIONAL MIGRATORY BIRD DAY**

WHEREAS, Migratory birds are some of the most beautiful and easily observed wildlife that share our communities and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico the Caribbean and the southern U.S., and

WHEREAS, hundreds of thousands of people will observe IMBD gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation but also a call to action,

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Two Rivers does name May 14, 2022, as International Migratory Bird Day, in the city of Two Rivers, in the County of Manitowoc, and we urge all citizens to celebrate this observance and to support efforts to protect and conserve Migratory Birds and their habitats in our community and the world at large.

Dated this 2nd of May 2022

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

RESOLUTION REGARDING THE STREAMING AND TELEVISIONING OF CITY COUNCIL MEETINGS

WHEREAS, all meetings of the Two Rivers City Council are open to attendance by all members of the public, and are held in full compliance with provisions of Wisconsin’s Open Meetings Law; and

WHEREAS, the agendas for all meetings are posted at several public locations and provided to area media in advance of each meeting, as also required by Wisconsin Law; and

WHEREAS, those agendas, along with support materials, are also posted for public review on the City’s website, www.two-rivers.org, in advance of each regular meeting; and

WHEREAS, the regular meetings of the City Council have been broadcast on local cable television for many years, and in recent years have also been livestreamed and available for viewing after-the-fact on the City’s Facebook page, website and YouTube; and

WHEREAS, in the interest of increasing citizen awareness of matters coming before the City Council, and of actions being taken by the Council on various matters of importance to the community, Council members have expressed interest in also livestreaming and televising any special City Council meetings where the meeting agenda provides for possible action(s) to be taken by the Council; and

NOW, THEREFORE, BE IT RESOLVED that, effective with the date of this resolution, it shall be City policy to:

1. Continue streaming and broadcasting of regular City Council meetings;
2. Begin streaming and televising special City Council meetings, including the monthly Council work session, whenever the agendas for such meetings include any action items;
3. Not routinely stream nor televise any special meeting or any portion of a special meeting that involves only discussion of the listed agenda item(s); with no Council action planned, or when the only action item listed on the agenda pertains to a matter being first discussed in closed session and identified as the subject of possible Council action upon reconvening in open session;
4. To the extent practicable, place action items at the beginning of any special meeting agenda, prior to any “discussion only” items;
5. Continue the current practice, at regular meetings, of ending the streaming and televising of the meeting when the Council enters into closed session, even if the agenda provides for possible action on matters discussed in closed session upon reconvening in open session (so long as no other action items are listed following the closed session).
6. Observe the practice described in #5 above when the Council enters into closed session during special meetings.

Adopted this 25th day of April, 2022.

Council Member

Gregory E. Buckley, City Manager



**TWO
RIVERS**
WISCONSIN

POLICE DEPARTMENT

Section 11, Item J.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



April 15, 2022

To: Gregory E. Buckley, City Manager
From: Brian W. Kohlmeier, Chief of Police
Ref: Sex Offender Ordinance Amendments

Two Rivers Municipal Ordinance 9-9: **Sexual Offender Residency Restrictions** was adopted on December 7th, 2015. This ordinance was modified on August 16, 2021, and on April 4, 2022. creating and expanding various provisions. City Council discussion at the April 4 meeting recognized the need to further define what is considered a permanent residence. The following recommendation addresses that issue.

The following items are suggested to be included in an ordinance amendment:

- 9-9-2 (D) – Definitions, Section D. “**Permanent Residence**” - Amend the definition to read: “The place where the person's habitation is fixed, without any present intent to move, and to which, when absent, the person intends to return. A permanent residence does not include lodging or other locations where the intended purpose is to temporarily stay. No person gains a residence in the city regardless of length of stay while there for temporary purposes only.”
- 9-9-2 (G)(1) – Temporary Residence – Amend to: **Temporarily Reside** and amend to read: “A **condition** where the person sleeps, abides, lodges or resides for a period of **not more than 14** days in the aggregate during any calendar year, and which may include more than one location, and may be mobile or transitory.”
- 9-9-3 (A) – “**Domicile Restrictions**” - Amend to read: “No offender shall be permitted to reside in the City, and no supervised release of such offender shall be established in the City, **for more than 14 days in the aggregate during any calendar year** unless the offender was domiciled **as a permanent resident** in the City at the time of an offense resulting in such conviction or the person previously resided in the City for a continuous period of at least five (5) years and that such residency has not lapsed for 10 or more years.



- 9-9-3 (B) – “**Exemptions**” - Add a subsection (5) to read:
“(5) Temporarily reside as defined by this section.”
- 9-9-3 (C) – “**Domicile Restrictions**” - Amend to read:
“It is unlawful for a property owner to let, rent, or lease any place, structure, or part thereof, trailer, other conveyance, to any person other than to allow such person to temporarily reside in the City as defined in this section, if the property owner knows or should have known that it will be used as a temporary or permanent residence by any offender prohibited from establishing residency in the City under the provisions of this ordinance. Factors in considering whether a property owner knows or should have known an offender’s status is the presence of the offender’s name listed on the State of Wisconsin’s Sex Offender Registry which is readily available to public inspection on the State’s web-site.

The aforementioned recommendations have been added to a draft revised ordinance for presentation to the City Council.

Chapter 9-9

Sexual Offender Residency Restrictions

[HISTORY: Adopted by the City Council of the City of Two Rivers (Title 9, Ch. 9, of the 1981 Code). Amendments noted where applicable.]

§ 9-9-1 Findings and purpose.

- A. The Wisconsin Statutes provide for the punishment, treatment and supervision of persons convicted or otherwise responsible for sex crimes, including their release into the community. **[Amended 8-16-2021]**
- B. Chapter 980, Wis. Stats., provides for the civil commitment of sexually violent persons, a more dangerous type of sex offender due to their likelihood to reoffend, and specifically, § 980.08, Wis. Stats., provides for the supervised release of such persons into the community. **[Amended 8-16-2021]**
- C. The City of Two Rivers places a high priority on maintaining public safety through highly skilled and trained law enforcement and laws that deter and punish criminal behavior.
- D. The City finds that sex offenders, who prey upon others, particularly children, are a serious threat to public safety and it is necessary for the City to enact reasonable measures to minimize the risk of the public in the City falling prey to sexual offenders. **[Amended 8-16-2021]**
- E. Further, this chapter is a non-punitive, regulatory measure aimed at protecting the health and safety of those in the City from the risk that convicted sex offenders may reoffend. It is the intent of this chapter not to impose a criminal penalty but rather to serve the City's compelling interest in promoting, protecting and improving the health, safety and welfare of the citizens and visitors of the City. **[Amended 8-16-2021]**

§ 9-9-2 Definitions.

As used in this chapter, and unless the context requires otherwise:

CRIME AGAINST CHILDREN

Any of the following offenses set forth within the Wisconsin Statutes, as amended, or the laws of this or any other state or the federal government having like elements necessary for conviction, where the victim is under the age of 18, respectively:

Wisconsin Statute	Crime
940.225(1)	First degree sexual assault
940.225(2)	Second degree sexual assault
940.225(3)	Third degree sexual assault
940.22(2)	Sexual exploitation by therapist
940.30	False imprisonment; victim was minor and not the offender's child
940.31	Kidnapping; victim was minor and not the offender's child
944.01	Rape (prior statute)
944.06	Incest
944.10	Sexual intercourse with a child (prior statute)
944.11	Indecent behavior with a child (prior statute)
944.12	Enticing child for immoral purposes (prior statute)

Wisconsin Statute	Crime
948.02(1)	First degree sexual assault of a child
948.02(2)	Second degree sexual assault of a child
948.025	Engaging in repeated acts of sexual assault of the same child
948.05	Sexual exploitation of a child
948.055	Causing a child to view or listen to sexual activity
948.06	Incest with a child
948.07	Child enticement
948.075	Use of a computer to facilitate a child sex crime
948.08	Soliciting a child for prostitution
948.095	Sexual assault of a child by a school staff person or a person who works or volunteers with children
948.11(2)(a) or (am)	Exposing child to harmful material; felony sections
948.12	Possession of child pornography
948.13	Convicted child sex offender working with children
948.30	Abduction of another's child
971.17	Commitment of persons found not guilty by reason of mental disease or mental defect
975.06	Sex crimes law commitment

FACILITY FOR CHILDREN

A public or private primary or secondary school; a church, synagogue, or house of worship as zoned by the City; a group home, as defined in § 48.02(7), Wis. Stats.; a residential care center for children or youth, as defined in § 48.02(15d), Wis. Stats.; a shelter care facility, as defined in § 48.02(17), Wis. Stats.; a day-care center licensed under § 48.65, Wis. Stats.; a day-care program established under § 120.13(14), Wis. Stats.; or a day-care provider certified under § 48.651, Wis. Stats.

OFFENDER

A person who has been convicted of or who has been found not guilty by reason of disease or mental defect of a sex offense as defined § 301.45(b), Wis. Stats., and/or crime against children, and required to be registered with the Wisconsin Sex Offender Registry under § 301.45(1g), Wis. Stats, who was tried as an adult; or who was deemed an offender under Ch. 980, Wis. Stats.

[Amended 8-16-2021]

PERMANENT RESIDENCE

~~The place where a person sleeps, abides, lodges or resides for 14 or more consecutive days or which qualifies as a residence under the laws of the State of Wisconsin, and may be mobile or transitory. The~~ place where the person's habitation is fixed, without any present intent to move, and to which, when absent, the person intends to return. A permanent residence does not include lodging or other locations where the intended purpose is to temporarily stay. No person gains a residence in the City regardless of length of stay while there for temporary purposes only.

PROPERTY OWNER

The owner of rental property, campgrounds, hotel/motels, apartment complexes, or any temporary lodging facility or space.

[Added 8-16-2021]

SEXUALLY VIOLENT OFFENSE

~~TEMPORARY RESIDENCE~~ **TEMPORARILY RESIDE**

Residence or premises meeting any of the following criteria:

- A. A **condition** place where the person sleeps, abides, lodges or resides for a period of **not more than** 14 or more days in the aggregate during any calendar year, and which is ~~not that person's permanent residence as defined in this section;~~
- B. ~~A place where the person routinely sleeps, abides, lodges or resides for a period of four or more consecutive or nonconsecutive days in any month, and which is not that person's permanent residence as defined in this section; or~~
- C. ~~A place where a person sleeps, or which qualifies as a temporary residence under the holdings of the Wisconsin Supreme Court, and which may include more than one location, and may be mobile or transitory.~~

§ 9-9-3 Domicile restrictions.
[Amended 8-16-2021]

- A. Residency prohibited. No offender shall be permitted to reside in the City, and no supervised release of such offender shall be established in the City, **for more than 14 days in the aggregate during any calendar year** unless the offender was domiciled **as a permanent resident** in the City at the time of an offense resulting in such conviction or the person previously resided in the City for a continuous period of at least five years and that such residency has not lapsed for 10 or more years.
- B. Exemptions. An offender does not commit a violation of this chapter if any of the following apply:
 - (1) The offender is required to serve a sentence or is otherwise involuntarily required to reside in a jail, prison, juvenile facility, or other correctional institution or mental facility located in the City of Two Rivers.
 - (2) The offender has established a residence prior to the effective date of the ordinance codified in this section.
 - (3) The offender is a minor or ward under guardianship.
 - (4) The residence is also the primary residence of the person's parents, grandparents, siblings, spouse, or child, provided that such parent, grandparent, sibling, spouse, or child established the residence at least five years before the designated offender intends to established residence at the location.

(5) Temporarily reside as defined in this section.

- C. It is unlawful for a property owner to let, rent, or lease any place, structure, or part thereof, trailer, other conveyance, **to any person other than to allow such person to temporarily reside in the City as defined in this section**, if the property owner knows or should have known that it will be used as a permanent or temporary residence by any offender prohibited from establishing residency in the City under the provisions of this chapter. Factors in considering whether a property owner knows or should have

known an offender's status is the presence of the offender's name listed on the State of Wisconsin Offender Registry which is readily available to public inspection on the state's website.

§ 9-9-4 Notification.
[Added 8-16-2021]

- A. Offenders subject to this chapter shall notify property owners of their offender status prior to entering into any room rental, apartment rental, lease, or property purchase for the purpose of establishing residency whether temporary or otherwise.
- B. Property owners who become aware that their property is being occupied by an offender in violation of this chapter shall notify the Chief of Police of such residence on their property, either temporary or permanent. Such notice shall be verbally or in writing.

§ 9-9-5 Public places.
[Amended 8-16-2021]

It is unlawful for an offender, as defined by § 9-9-2, to loiter or prowl, as said words are used in § 9-2-4 of this Code, or to be in a manner or in circumstances manifesting an intent to commit a "sex offense" as defined in Wis. Stats., § 301.45(b), and/or a crime against children, under the following circumstances:

- A. Within 500 feet of real property that supports or upon which there exists a facility for children, a public park/beach, a public swimming pool, a public library, or a public recreational trail; or
- B. Attendance at public events that are children focused, engage in trick-or-treating festivities, or engage in the wearing of costumes in public where the wearing of such costume is likely to attract children.

§ 9-9-6 Appeal.

The residency restrictions of this chapter may be waived upon approval of the City Council through an appeal by the affected offender. Such appeal shall be made, in writing, to the City Clerk, who shall forward the request to the City Manager and the Chief of Police. The Chief of Police shall forward a report on the appeal request to the City Council. The City Council will convene within 30 days of the appeal being filed with the Clerk to hear from the Chief of Police and the affected offender or their counsel. After deliberation, the City Council shall act on the recommendation. A written copy of the decision shall be provided to the affected offender by the City Clerk. The City Council may reject a waiver request when the request is filed with the City Clerk within 90 days of denial by the committee of a prior identical waiver request of the requester, absent a change in circumstances.

§ 9-9-7 Violations and penalties.
[Amended 8-16-2021]

Any person found guilty of violating this chapter shall be penalized by forfeiture not less than \$100 and not to exceed \$1,000, plus court costs. Each day an offender maintains a residence in violation of this chapter constitutes a separate violation. The City may also seek equitable relief.

§ 9-9-8 Severability.

Should any portion of this chapter be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected.

ORDINANCE

AN ORDINANCE to amend Municipal Code Section 9-9-2 entitled "Definitions"; and 9-9-3 entitled "Domicile Restrictions".

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 9-9-2 of the Municipal Code shall hereby be amended as follows:

PERMANENT RESIDENCE

~~The place where a person sleeps, abides, lodges or resides for 14 or more consecutive days or which qualifies as a residence under the laws of the State of Wisconsin, and may be mobile or transitory. The place where the person's habitation is fixed, without any present intent to move, and to which, when absent, the person intends to return. A permanent residence does not include lodging or other locations where the intended purpose is to temporarily stay. No person gains a residence in the City regardless of length of stay while there for temporary purposes only.~~

~~**TEMPORARY RESIDENCE**~~ **TEMPORARILY RESIDE**

- ~~A. A condition place where the person sleeps, abides, lodges or resides for a period of not more than 14 or more days in the aggregate during any calendar year, and which ~~is not that person's permanent residence as defined in this section;~~~~
- ~~B. A place where the person routinely sleeps, abides, lodges or resides for a period of four or more consecutive or nonconsecutive days in any month, and which is not that person's permanent residence as defined in this section; or~~
- ~~C. A place where a person sleeps, or which qualifies as a temporary residence under the holdings of the Wisconsin Supreme Court, and which may include more than one location, and may be mobile or transitory.~~

SECTION 2. That Section 9-9-3 of the Municipal Code shall hereby be amended as follows:

- A. Residency prohibited. No offender shall be permitted to reside in the City, and no supervised release of such offender shall be established in the City, for more than 14 days in the aggregate during any calendar year unless the offender was domiciled as a permanent resident in the City at the time of an offense resulting in such conviction or the person previously resided in the City for a continuous period of at least five years and that such residency has not lapsed for 10 or more years.
- B. Exemptions. An offender does not commit a violation of this chapter if any of the following apply:
 - (5) Temporarily reside as defined in this section.
- C. It is unlawful for a property owner to let, rent, or lease any place, structure, or part thereof, trailer, other conveyance, to any person other than to allow such person to temporarily reside in the City as defined in this section, if the property owner knows or

should have known that it will be used as a permanent or temporary residence by any offender prohibited from establishing residency in the City under the provisions of this chapter. Factors in considering whether a property owner knows or should have known an offender's status is the presence of the offender's name listed on the State of Wisconsin's Sex Offender Registry which is readily available to public inspection on the state's website.

SECTION 3. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 2nd day of May, 2022.

Adam Wachoski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

April 11, 2022

Kim Graves, City Clerk
City Hall
1717 Park St.
Two Rivers, WI 54241

Dear Ms. Graves,

In accordance with the legal advertising rates established by the State of Wisconsin, we are pleased to quote you the following legal advertising rates for the publication of council proceedings and other city legal advertising for the upcoming year.

Classified 6 Column Per Line charge -
Arial 6-point Font:

Number of Columns	Column Width (Picas)	First Insertion	Subsequent Insertion(s)
1	9.18	\$.6973	\$.5509
2	19.36	\$ 1.4708	\$ 1.1619
3	29.54	\$ 2.2442	\$ 1.7729
4	39.73	\$ 3.0177	\$ 2.3839
5	49.91	\$ 3.7911	\$ 2.9949
6	60.09	\$ 4.5646	\$ 3.6060

Newspapers to be circulated in this geographic area: 4,092
Additional charges that may apply - affidavit charges \$1.00 for each affidavit.

Thank you for the opportunity to serve your community.

Sincerely,
Tara Hamm
Director- Public Notices
Manitowoc Herald Times Reporter



**TWO
RIVERS**
WISCONSIN

COMMUNITY DEVELOPMENT

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 11, Item M.

Report To: City Council
From: Elizabeth Runge, Community Development Director/Planner
Re: City Façade Improvement Grant Applications Awards

Background

The City Council approved the development of a Façade Improvement Program in 2022. The goal of the program is to encourage business owners to invest in exterior building improvements by providing financial assistance in the form of a grant. The grant is a maximum of \$10,000 requiring a 50% match investment by the applicant. The program is also reimbursement based.

The first round of applications closed April 15, 2022. Two applications were received from:

- | | |
|---|-----------------------------|
| 1. High Lift LLC with expenses of \$29,328. | Façade grant award \$10,000 |
| 2. Renee Chocolates LLC with expenses of \$3,700. | Façade grant award \$1,850 |

The review of the applications was conducted by the Main Street Design Committee. The committee approved both application requests. Attached to this memo is material from both applications.

The request of City Council is: To approve the application awards in the amounts listed above.

If approved, staff will facilitate the grant award by verifying work is complete and that the documentation is provided for reimbursement of the expenses incurred.





Façade Improvement Program (FIP) Application

Applicant Name: Emilee Rysticken Business Name: The High Lift LLC

Business Address: 1207 Madison St.

Phone: (920) 645 - 3597 E-Mail: emileerysticken@gmail.com

Property Owner (if different than above): _____ Phone: _____

Names of all owners on title of property: (all owners must sign application)
Emilee Rysticken

Proposed project start date: 4/18/2022 Proposed project completion date: 5/30/2022

Description of project:

Reviving the entire block! New paint on every single surface, new signage, garage doors and doors. Both doors and garage doors will be essentially all windows with black frames (like you see on breweries).

The color scheme will be very neutral and dark hoping the large amount of grass and windows will really pop. Black shingles, black awning, gray building, black sign posts, black framing on windows and doors.

Project Budget. List individual project elements (Awning, painting of trim, etc.)

Item <u>Garage Doors</u>	Cost <u>12,500</u>
Item <u>Doors</u>	Cost <u>5,328</u>
Item <u>Signage</u>	Cost <u>3,000</u>
Item <u>Paint</u>	Cost <u>2,500</u>
Item <u>Flashing</u>	Cost <u>1,000</u>
Item <u>patio</u>	Cost <u>5,000</u>
Item _____	Cost _____
Item _____	Cost _____

Total Cost: 29,328

The undersigned applicant affirms that information provided within this application form is true and complete to the best of the applicant's knowledge. The applicant further affirms an understanding of the sign & facade grant program and agrees to abide by its terms and conditions as outlined in the application packet.

Signature: Emilee Rysticken Date: 4/10/22

Existing Building photos - before work began



High Lift LLC
1207 Madison Street

Section 11, Item M.

Renderings with new garage door in place and other exterior improvements



Sign Designs



Deadline April 15, 2022



Facade Improvement Program (FIP) Application

Applicant Name: Christopher Hytry Derrington Business Name: Renée's Specialties, LLC

Business Address: 2716 Memorial Drive, Two Rivers, WI 54241

Phone: 920 4822884 E-Mail: finance@reneesspecialties.com

Property Owner (if different than above): 2716 Memorial Drive, LLC Phone: 920 320 9757

Names of all owners on title of property: (all owners must sign application)
2716 Memorial Drive, LLC- Christopher Hytry Derrington, Manager

Proposed project start date: May 2, 2022 Proposed project completion date: June 1, 2022

Description of project:
Paint entire front of building in Company colors to improve visual appeal of property as to increase consumer retail traffic.

Project Budget. List individual project elements (Awning, painting of trim, etc.)

- Item Pressure wash exterior cedar siding Cost
- Item Repair loose siding Cost
- Item 2 Coats of Color stain on siding and window trim Cost
- Item 2 Coats of Paint on exterior doors Cost
- Item Combined Labor Cost 3,100
- Item Materials Cost 600
- Item Cost
- Item Cost

Total Cost: 3,700

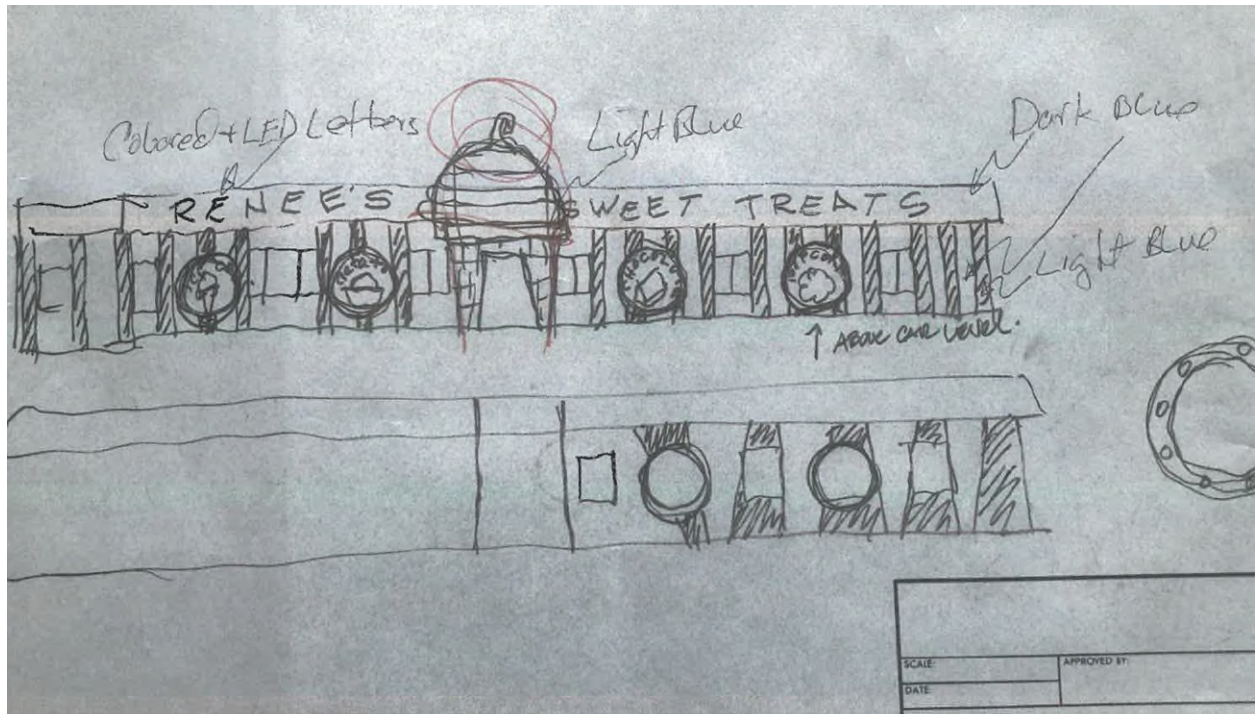
The undersigned applicant affirms that information provided within this application form is true and complete to the best of the applicant's knowledge. The applicant further affirms an understanding of the sign & facade grant program and agrees to abide by its terms and conditions as outlined in the application packet.

Signature: Date: 4/15/22

Existing Business photo



Grant Request is to Paint the Exterior of the Building



Proposed paint colors



SW 6239
Upward
Interior / Exterior
Location Number: 224-C1



COORDINATING COLORS

SIMILAR COLORS

DETAILS

SW 6244
Naval
Interior / Exterior
Location Number: 253-C6



COORDINATING COLORS

SIMILAR COLORS

DETAILS