



# CITY COUNCIL MEETING

Monday, February 05, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

**A.** Conditional Use Permit for Self-Storage Units on the Property Located Between the End of 15th Street, Just West of Washington Street, and the West Twin River (Parcel 053-000-076015.03), Submitted by Alliance Construction and Design on Behalf of Eric Burrows, Owner  
Recommended Action:

Following the public hearing, motion to table action on this application, pending further City Council review of the Plan Commission's bases for denial, possible conditions that might be attached to a conditional use permit, and City ordinance and State statutory provisions pertaining to conditional uses

Recommended for denial by Plan Commission at its December 11, 2023 meeting

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A.** Invited Guests

1. Representatives from Omaha-based Tenaska, which proposes to develop a battery energy storage system facility (BESS) in the Two Rivers Woodland Industrial Park, will provide a presentation on the proposed facility. This project will be on the agenda for the February 12 Plan Commission Meeting; that body will consider a recommendation to the City Council on a zoning conditional use permit for that project.

**B.** Question and Answer Session: Discussion Between City Council Members and Tenaska Project Representatives

C. 2023 State of the City Report

D. Status Update/Reports

1. Staffing Updates
2. Full Summer of Events Planned for 2024
3. Two Rivers/Manitowoc Visitor Guide
4. "World on the Move" Exhibit at Lester Public Library, March 18 to April 24
5. \$3.00 Garbage Stickers Now on Sale: Use Required as of March 4
6. Status Report on Sandy Bay Highlands Conservation Subdivision, Phase 3
7. Upcoming Events:
  - a. Sweet Street Saturday, Saturday, February 10, 2024, 10:00 AM to 2:00 PM, Downtown
  - b. Manitowoc County 35th Annual Winter Derby, February 10, 10:00 AM to 6:00 PM, Shoto Conservation Club
  - c. TRBA FUNdraising Night, Saturday, February 10, 6:00 PM, Hamilton Wood Type & Printing Museum
  - d. Big Wood Type Letterpress Workshop, Saturday, February 17, 9:00 AM, Hamilton Wood Type & Printing Museum
  - e. Tropical Blast Fundraiser, Woodland Dunes, Saturday, February 24, 5:00 PM, Sepia Chapel
  - f. Pro-Wrestling Classic, Saturday, February 17, 6:00 PM, JE Hamilton, Community House Gym
8. Other

E. Legislative/Intergovernmental Update

**10. CONSENT AGENDA**

**A.** Presentation of Minutes

1. Regular City Council, January 15, 2024
  2. Work Session City Council, January 29, 2024
- Recommended Action:  
Motion to waive reading and adopt the minutes

**B.** Minutes of Meetings

1. Business and Industrial Development Committee/Community Development Authority, January 30, 2024
- Recommended Action:  
Motion to receive and file

**C.** Applications and Petitions

1. Temporary Class "B" / "Class B" Retailer's License for Roncalli Athletic Association, TRCCS Volleyball Tournament, JE Hamilton House Gym and Lobby, March 2-3, 2024, 7:30 AM to 11:30 PM
  2. Temporary Class "B" / "Class B" Retailer's License for Two Rivers Youth Sports, Price is Right Game Show, JE Hamilton House Gym and Lobby, February 24, 2024, Noon to 11:00 PM
  3. Temporary Class "B" / "Class B" Retailer's License for Manitowoc County Mariners Football LLC, Wrestling, JE Hamilton House Gym and Lobby, February 17, 2024, 2:00 PM to 11:00 PM
- Recommended Action:  
Motion to approve the applications and authorize issuance of the licenses

**D.** Finance Reports, November 2023

1. Debt Service
2. General Fund
3. Lester Library

4. Utilities Report  
Recommended Action:  
Motion to receive and file

- E.** Summary of Verified Bills for the Month of January, 2024 for \$5,312,236.58  
Recommended Action:  
Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**  
**Motion to approve the Consent Agenda with the various actions recommended**

## 11. CITY COUNCIL - FORMAL ITEMS

- A.** Ordinance Amending Municipal Code Section 2-5-5 Entitled Environmental Advisory Board to Repeal and Replace Section 2-5-5(E), "Duties"  
Recommended Action:  
Motion to waive reading and adopt the ordinance
- B.** Ordinance to Amend Municipal Code Section 1-2-1 entitled License, Permit and Other Fees Established to Remove the Fee Listed for Storage Canopies  
Recommended Action:  
Motion to waive reading and adopt the ordinance
- C.** Ordinance to Amend Section 6-5-7 of the Municipal Code, Entitled "Restrictions on Keeping Dogs, Cats, and Other Animals" to Address Certain Restricted Species  
Recommended Action:  
Motion to waive reading and adopt the ordinance, as requested by the Police Department
- D.** Resolution Pertaining to Community Pool Facilities  
Recommended Action:  
Motion to read and adopt the resolution
- E.** Resolution Acclaiming February 11, 2024 as 2-1-1 Day  
Recommended Action:  
Motion to read and adopt the resolution

## 12. FOR INFORMATION ONLY

1. City Council Regular Meeting, February 19, 2024, 6:00 PM
2. City Council Work Session Meeting, February 26, 2024, 6:00 PM
3. Personnel & Finance Committee February 8, 2024, 6:00 PM
4. Plan Commission, February 12, 2024, 6:00 PM

## 13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

**NOVEMBER 13, 2023**

PLAN COMMISSION AGENDA, SUPPORT MATERIALS AND MINUTES

REGARDING ALLIANCE CONSTRUCTION AND DESIGN AND BURROWS (OWNER)

**CONDITIONAL USE APPLICATION**



**TWO  
RIVERS**  
WISCONSIN

# PLAN COMMISSION

November 13, 2023 at 5:30 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## AGENDA

### 1. CALL TO ORDER

### 2. ROLL CALL

Commission Members: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Matt Heckenlaible, Eric Pangburn, Adam Wachowski

### 3. ACTION ITEMS

- A. Review of Extraterritorial Certified Survey Map completed by Bradley Buechel, Licensed Surveyor, Meridian Surveying, LLC, Parcels 007-131-006-015.00 and 007-131-006-009.00, on CTH Q.
- B. Review request to rezone All Seasons Outdoor Power and Marine, from B-1 to B-2; located at 2521 Jackson Street, submitted by applicant and owner Marty and Kelly Pasek.
- C. Review of Conditional Use Permit application for use of self-storage units on 15<sup>th</sup> Street, for parcel 053-000-076-015.03, submitted by Alliance Construction and Design and Eric Burrows (owner).
- D. Review of Preliminary Plat for Sandy Bay Highlands Phase 3, submitted by McMahon Associates and the City of Two Rivers (owner).
- E. Review and discuss the sign ordinance language regarding signs placed onto sidewalks and other public property.
- F. Review of acquisition of Lot 4, on preliminary Certified Survey Map, for West River Loft Development, submitted by West River Lofts LLC and City of Two Rivers

### 4. ADJOURNMENT

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*



LAND DEVELOPMENT APPLICATION

APPLICANT Eric Burrows TELEPHONE (920) 374-1080

MAILING ADDRESS 14520 Pioneer Road, Newton, WI 53063 (Street) (City) (State) (Zip)

PROPERTY OWNER Same as applicant TELEPHONE Same as applicant

MAILING ADDRESS Same as applicant (Street) (City) (State) (Zip)

REQUEST FOR: Comprehensive Plan Amendment, Conditional Use, Site/Architectural Plan Approval, Annexation Request, Subdivision Plat or CSM Review, Variance/Board of Appeals, Zoning District Change, Other

STATUS OF APPLICANT: X Owner Agent Buyer Other

PROJECT LOCATION 15th Street, Two Rivers, WI 54241 TYPE OF STRUCTURE Self-Storage Units, Type VB - Wood

PRESENT ZONING I-1 (Industrial) REQUESTED ZONING No change

PROPOSED LAND USE Self-storage units with a boat landing and boat wash down station

PARCEL # 05300007601503 ACREAGE 2.08

LEGAL DESCRIPTION ORIG PLAT PT LOTS 7 THRU 10 BLK 72 LOTS 6 THRU 13 BLK 75 LOTS 2 THRU 6 BLK 76 & PT VAC ADAMS, 15TH & W RIVER STS V 731 P 645-6 EXC V 870 P 569-570

NOTE: Attach a one-page written description of your proposal or request.

Narrative attached at the end of this document set.

The undersigned certifies that he/she has familiarized himself/herself with the state and local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct.

Signed [Signature] Date 10-26-23 (Property Owner)

Table with 2 columns: Fee Required and Schedule. Rows include Comprehensive Plan Amendment, Site/Architectural Plan Approval, CSM Review, Subdivision Plat, Zoning District Change, Conditional Use, Annexation Request, Variance/Board of Appeals, and Other.

\$ 350 TOTAL FEE PAID APPLICATION, PLANS & FEE RECEIVED BY



## GUIDELINES FOR CONDITIONAL USE PERMIT APPLICANTS

The Wisconsin Legislature enacted a new law (WI Act 67) effective November 2017 which regulates the process for approval of conditional use permits by all Wisconsin municipalities.

WI Act 67 requires that municipalities grant a conditional use permit (CUP) based on "substantial evidence" directly related to the land use that is being requested.

The procedure in Act 67 places the burden on an applicant to provide detailed fact-based information with their application. Such information cannot include the applicant's "personal preference" or "speculation" according to Act 67. Facts are required, not opinions, to support an application.

Therefore, an application for a CUP in the City of Two Rivers that is submitted to the Plan Commission for a public hearing shall include detailed facts provided by the applicant. Act 67 also required that the information be "measurable".

Measurable information may include, but not limited to the following:

- Intensity of Use(s) - number of customers, employees, size of building, hours of operation
- Adequacy of public services to serve the requested use
  - Utilities (sewer, water, stormwater drainage)
  - Public safety services (police, fire, emergency services)
  - Public school capacity available
- Economic Impacts - job creation, property valuation, tax base growth
- Vehicular and pedestrian traffic impacts
- Parking impacts - off-street and on-street
- Physical Impacts - noise, vibration, odors, air emissions, dust, light emissions
- Visual Impacts - indoors use, outdoor use, view obstruction, landscaping

Also see the attached list for more details regarding the facts and information that applicants must submit.

The application for a CUP shall include a "Plan of Operation" describing the proposed use in addition to measurable information and if appropriate, certain additional information such as site, architectural, lighting and landscaping plans.

Act 67 states if an applicant agrees to meet all requirements and conditions required in the applicable section(s) of the City's Zoning Ordinance, the CUP must be granted. Any condition(s) imposed must relate to the purpose(s) of the ordinance and be based on the "substantial evidence" provided by the applicant.

A consultation with City staff is recommended prior to or during the preparation of an application for the CUP.

## LIST OF FACTS AND INFORMATION TO BE PROVIDED WITH AN APPLICATION FOR A CONDITIONAL USE PERMIT (CUP) IN THE CITY OF TWO RIVERS

This list is intended to assist CUP applicants in providing information that relates to Wisconsin Act 67 which emphasizes that "Facts & Information" be considered in granting a CUP. This list is not intended to apply to each and every type of Conditional Use, but includes typical factors caused by most urban land uses. Each CUP will have its own unique type of facts & information which will also vary by location and site-specific considerations. It is the applicant's responsibility to determine the facts & information to be included with an application. The information provided should be "measurable" according to Wisconsin Act 67.

TYPES OF FACTS & INFORMATON	APPLICABLE TO THE REQUESTED CUP?		IS IT PROVIDED WITH THE APPLICATION?		IS IT MEASURABLE?	
	YES	NO	YES	NO	YES	NO
<b>INTENSITY OF USE(S)</b>						
Number of Customers	X		X		X	
Number of Employees	X		X		X	
Building Size	X		X		X	
Hours of Operation	X		X		X	
<b>PHYSICAL FACTORS</b>						
Air Emissions/Odors		X		X		NA
Light Emissions	X		X		X	
Noise/Vibration		X		X		NA
<b>PUBLIC SAFETY</b>						
Fire/EMS/Police						
Parking	X		X		X	
Pedestrian Safety	X		X		X	
Traffic Impacts		X		X		NA
<b>UTILITIES</b>						
Electric/Gas	X		X		X	
Sanitary Sewer		X		X		NA
Stormwater	X		X		X	
Water Service	X		X		X	
<b>ECONOMIC IMPACTS</b>						
Job Creation	X		X		X	
Property Values						
School Capacity		X		X		NA
Tax Base Growth						
<b>AESTHETICS</b>						
Blight Elimination		X		X		NA
Indoor/Outdoor Use	X		X		X	
View Obstruction						

















October 26, 2023

RE: Parcel 05300007601503

Alliance Construction & Design in conjunction with Eric Burrows with B&B Metals submit this written narrative for purposes of requesting a conditional use permit for the proposed self-storage units at parcel 05300007601503 on 15<sup>th</sup> street.

The subject property is currently approximately 2.08-acre empty parcel zoned I-1 (industrial). The proposed use of the site will be for new self-storage units. We are proposing to build 4 new buildings with storage unit sizes ranging from 12'x40' to 5'x8'. We are also proposing to add a boat ramp to the south corner of the property with a washdown station for boats. We feel that the larger storage units will be a great opportunity for boaters to have a space to store their boats near the West Twin River with the convenience of a boat ramp to access the water.

The rendering and elevations depict the look of the storage units. The buildings will be finished with "ocean blue" metal panel with "bright white" doors. The site will be paved with asphalt. There will be gravel to the north of building 1 and south of building 3. There will be a grass area to the west of building 4 abutting the river. An 8'-0" high black chain-link fence with privacy mesh will line the perimeter of the site excluding the west side that abuts the water. A metal guardrail will be installed to the south of building 3 to protect it from vehicle parking at the adjacent site. Please refer to the proposed architectural site plan for the building numbers and locations.

Building 1 will be a 9,200 S.F. building with 26 self-storage units. Building 2 will be a 9,120 S.F. building with 50 self-storage units. Building 3 will be a 4,800 S.F. building with 17 self-storage units. Building 4 will be a 9,600 S.F. building with 20 self-storage units. Each building provides ADA storage units. The self-storage buildings and site will utilize electricity and the storm sewer. The boat wash down station will also utilize water service. There are 113 proposed self-storage units able to service 113 customers. The self-storage facility will operate from 6am – 10pm. The facility will provide 1 position for employment.

The owner places a high level of importance on security. Cameras will be installed throughout the site as well as multiple wall packs on the building to create a well-lit environment in dark hours. With that, we are also proposing a light pole near the northwest corner of the lot and one near the south corner of the lot. The light poles and wall packs will be the only light emission on site. Security is also upheld with the proposed fence at the perimeter of the site. A sliding, electric gate will allow entry onto the property for the



customers. Customers will be able to park at the self-storage unit they are renting as they load/ unload items. There will be minimal traffic impact as the nature of a self-storage facility is for the customer to visit monthly on average.

The buildings will be commercial in nature and there will be no residential development on site. Thus, not affecting school capacities. The surrounding properties are zoned B-1 to the east and south, and B-1 and PUD to the north.

With the increase of housing and apartments, the demand for storage units is growing we feel this site will provide a great opportunity for residents of Two Rivers and others for a space for storage of their items.





November 13, 2024

**PLAN COMMISSION**

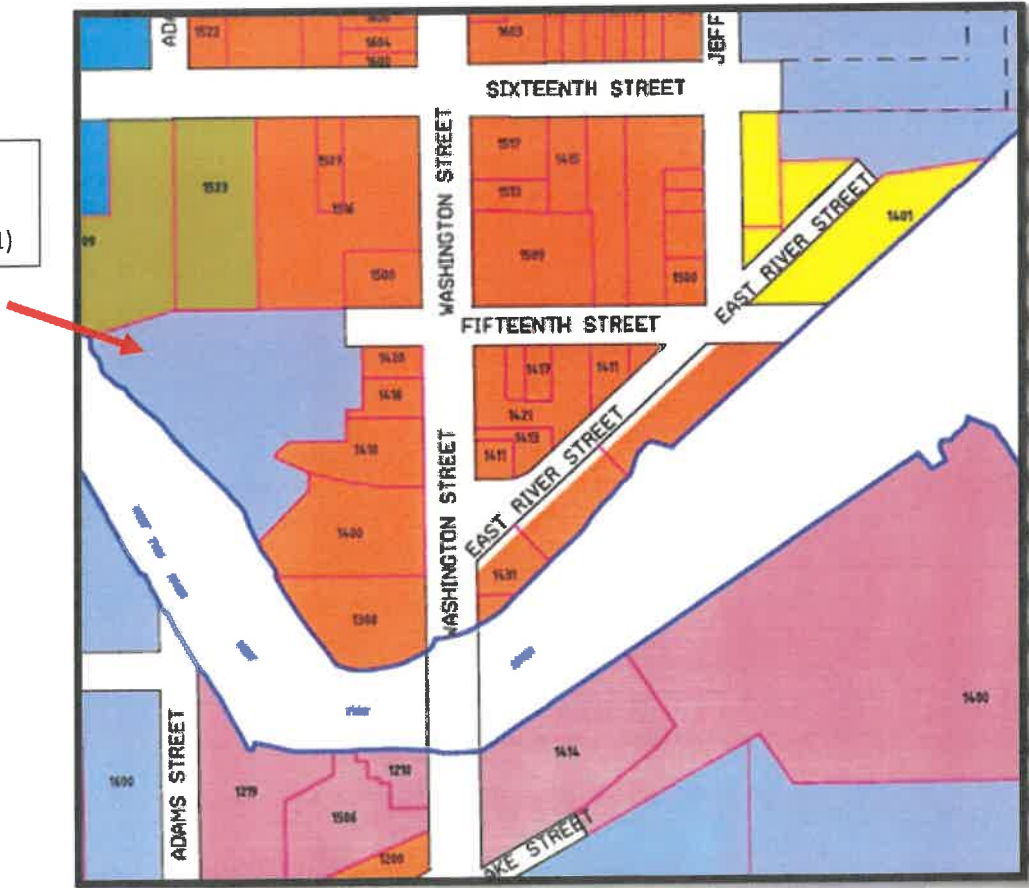
**REQUEST:** **Conditional Use Permit (CUP)** for parcel 053-000-076-015.03  
15<sup>th</sup> Street, Two Rivers  
Proposing: Three Buildings 1: 9,200 sq ft, 2: 9,120 sq ft and 3: 4,800 sq ft  
Total 23,120 sq ft of storage  
113 storage units in Downtown  
With: Storage Units, Boat storage, boat washing station and boat launch

**BACKGROUND INFORMATION:**

This location, 1520 15<sup>th</sup> Street, was the former site of an industrial building demolished in 2006.

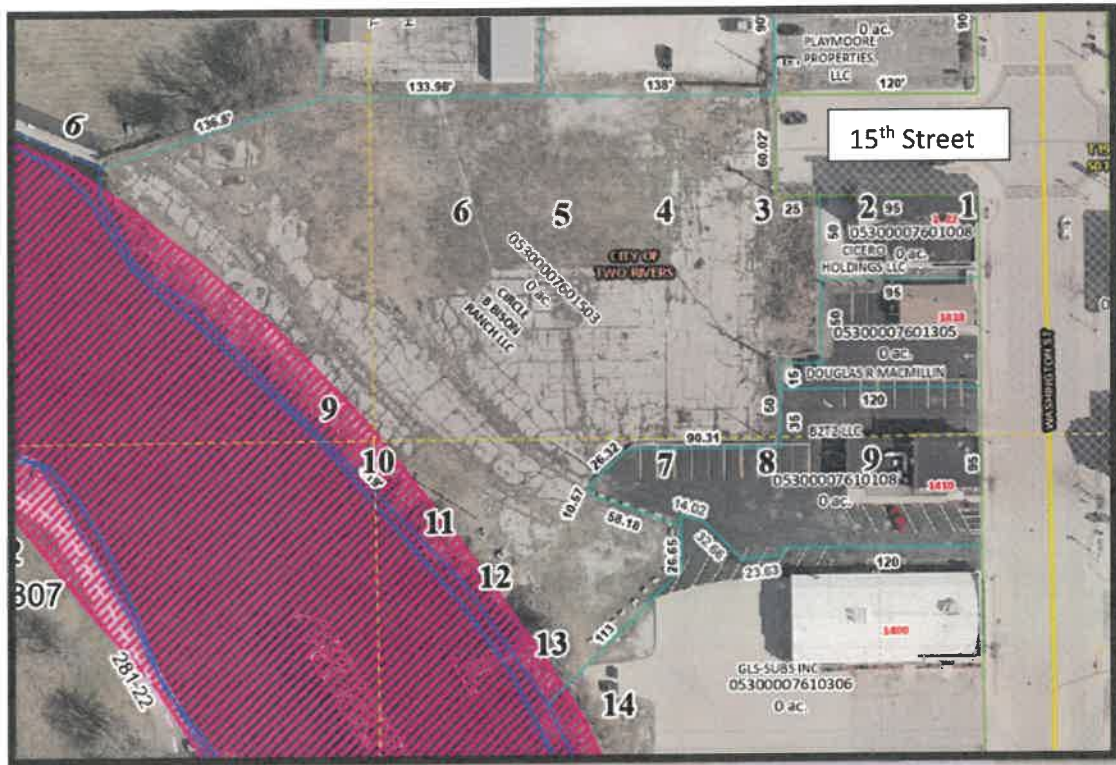
**Zoning Map**

Project location:  
2.08 acres in size  
Zoned Industrial (I-1)





Aerial Map



**Zoning Information:**

Industrial District (I-1) attached

**Sec. 10-1-7. - Definitions. Self – storage facility is as follows:**

**Self-storage/mini warehouse facility.**

- (1) A compartmentalized warehouse building in which storage compartments of varying sizes are leased or rented to individuals for general storage purposes for varying periods of time and providing one or more doors serving each compartment.
- (2) The following uses shall be prohibited in self-storage/mini warehouse facilities:
  - (a) Storage of flammable or hazardous materials or chemicals.
  - (b) Auctions, commercial, wholesale, retail or miscellaneous or garage sales; except those conducted by the property owner when property stored in said compartment is abandoned in accord with Wis. Stats. § 704.90(6), or any successor to that statute.





**TWO  
RIVERS**  
WISCONSIN

**COMMUNITY DEVELOPMENT**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

Section 5, Item A.



- (c) Sales, service, repair, fabrication or manufacturing activities.
- (d) The operation of power tools, spray painting equipment, table saws, lathes, compressors, welding equipment or other similar equipment.
- (e) The establishment of a transfer or storage business.
- (f) Any use that is noxious or offensive of odors, dust, noise, fumes or vibrations.

### STAFF RESPONSE

1. The City's *Updated Comprehensive Plan*, adopted on November 7, 2022, identifies 15 Priority Growth Areas / Redevelopment Sites, and this location is one of the priority redevelopment locations. The Priority Growth Areas are defined as prime locations for redevelopment because they are served by existing infrastructure and can serve as infill sites for revitalization.
2. This CUP application for self-storage units is not a redevelopment use in alignment with the City's Comprehensive Plan for this area within the downtown.
3. Below are comments and requests for additional information regarding the CUP application packet as submitted.
  - A. Questions surrounding the boat ramp as shown include:
    - The proximity to the CN Trestle Bridge and the impact of this proximity to the ability of boats to maneuver within this area;
    - What type and size of boats this project is seeking to attract to use the ramp and to store.
    - The slope of the boat ramp itself and its condition;
    - The existence or status of a boat ramp permit with the WI DNR.
  - B. The preliminary site plan layout does not appear to show enough area for vehicles, vehicles with boats or trailers, to turn or maneuver to access the storage units, or to maneuver to access the boat ramp.
  - C. The number of storage units, and the proposal overall, will necessitate a stormwater management plan for review and approval by the City of Two Rivers and the state.
  - D. A grading plan will also be required for review and approval by the City of Two Rivers.
  - E. A vegetative screen specifically to screen Building 4 and the width of the waterfront frontage is a recommended condition. The vegetative screen is to be at least as tall as the eaves of Building 4. A landscaping plan is a requirement of the Site and Architectural review process, and this vegetative screening is a condition of the CUP review.





**TWO  
RIVERS**  
WISCONSIN

**COMMUNITY DEVELOPMENT**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

Section 5, Item A.



**Action Alternatives Available to the Plan Commission Members:**

1. Move to grant the conditional use permit in the form presented.
2. Move to modify the conditional use permit and conditions as presented. Modifications to be identified:
3. Move to place this matter on an upcoming agenda to consider the final form of the CUP application with additional/more information and take final action on the matter.
4. Not approve the application (as submitted).



**Sec. 10-1-28. I-1 industrial district.**

A. *Use.* In the I-1 Industrial district, no building or premises shall be used and no building shall be hereinafter be erected or structurally altered unless otherwise provided in this chapter, except for one or more of the following uses.

(1) *Principal permitted uses.*

- (a) Business, professional or clerical offices.
- (b) Communication towers and antennas.
- (c) Contractor offices and shops including sales, service and repair of related products and equipment with no outdoor operations and no outdoor storage, excluding heavy construction and landscape contractors.
- (d) Laboratory.
- (e) Manufacturing, processing, repairing, warehouse or assembly of previously prepared materials.
- (f) Municipal facilities.
- (g) Recycling of scrap and waste materials with no outdoor storage.
- (h) Wholesale establishment.

(2) *Accessory uses.*

- (a) Accessory buildings for the storage of vehicles, materials or equipment related to a permitted use.
- (b) Dock facility.
- (c) Essential services.
- (d) Off-street parking and loading facilities.
- (e) Rail tracks and spur lines.
- (f) Retail sales of products manufactured on the premises or products which are sold wholesale from the premises. Retail sales shall be incidental to the principal permitted use, and shall be limited to 25 percent of the gross floor area of the principal building and all accessory buildings.
- (g) Signs in accord with chapter 10-4.
- (h) Shipping containers used for storage in accord with section 10-1-15.J.(5).

(3) *Conditional uses.*

- (a) Animal hospital and kennel.
- (b) Auction facility, business.
- (c) Auction facility, industrial.
- (d) Commercial boat dock.
- (e) Day-care center.
- (f) Flea market, excluding any special event authorized by the city council.
- (g) Heavy contractor's yards and equipment storage.
- (h) Private utilities.

- (i) Recreational facility, indoor or outdoor.
- (j) Recreational vehicle sales, service and storage.
- (k) Self-storage facility.
- (l) Utility trailer and truck rental.
- (m) Wind energy systems.

(4) *Prohibited uses.* Any use not specifically permitted in subsection A.(1), (2) and (3).

- B. *Open storage.* Open storage permitted if it is out of public view or contained within an opaque fence or wall eight feet high or a visual screen consisting of evergreen or evergreen-type hedges or shrubs, spaced at intervals of not more than six feet, which grow uniformly to a height of eight feet or more after one full growing season and which will eventually grow to a height of not less than 16 feet. They shall be located and maintained in good condition within 15 feet of the property line.
- C. *Minimum area dimensions.*
  - (1) *Total area:* 7,500 square feet.
  - (2) *Setback:* none.
  - (3) *Side yard:* none, except where adjacent to a residential zone, in which case the side yard shall be not less than 25 feet.
- D. *Height.* Buildings hereafter erected or structurally altered shall exceed neither 75 feet nor six stories in height.
- E. *Off-street parking and loading.* In the district off-street parking and loading facilities shall be provided in accordance with section 10-1-13 of this chapter.
- F. *Vision clearance.* Vision clearance shall be provided at all street intersections and at all alley and driveway intersections in accordance with section 10-1-15.

(Amended 1-6-2020)



**MINUTES**

**1. CALL TO ORDER**

Greg Buckley called the meeting to order at 5:30 PM.

**2. ROLL CALL**

Present: Greg Buckley, Adam Wachowski, Matt Heckenlaible, Kristin Lee, and Kay Koach.

Excused: Rick Inman and Eric Pangburn.

Also Present: Community Development Director Elizabeth Runge, Bonnie Shimulunas, Jamie Sprutles, Olivia Vander Heiden, Mark Gordon, Tracey Koach, JoAnne Kouba, Joel Moose, David Van Ginkel, Kirstine Pigeon, Kelly Pasek, Marty Pasek, Jody Behringer, Shelly Vogel, Jason Ring, and Recording Secretary Adam Taylor.

**3. ACTION ITEMS**

**A. Review of Extraterritorial Certified Survey Map completed by Bradley Buechel, Licensed Surveyor, Meridian Surveying, LLC, Parcels 007-131-006-015.00 and 007-131-006-009.00, on CTH Q.**

Motion to approve the Extraterritorial Certified Survey Map.  
Motion made by Koach, seconded by Wachowski.

Roll Call Vote:  
Voting Yea: Buckley, Wachowski, Heckenlaible, Lee, Koach  
Motion Carried

**B. Review request to rezone All Seasons Outdoor Power and Marine, from B-1 to B-2; located at 2521 Jackson Street, submitted by applicant and owner Marty and Kelly Pasek.**

The request to rezone is the first step for the owners. They are seeking to offer the rental of trailers and trucks in a B-2 Business District. If approved, they would apply for a Condition Use Permit, and the conditions for the truck and trailer rentals will be addressed by the Plan Commission at that time.

A motion was made to recommend the rezoning request to the City Council.  
Motion made by Wachowski, seconded by Lee.

Roll Call Vote:  
Voting Yea: Buckley, Wachowski, Heckenlaible, Lee, Koach  
Motion Carried

**C. Review of Conditional Use Permit application for use of self-storage units on 15<sup>th</sup> Street, for parcel 053-000-076-015.03, submitted by Alliance Construction and Design and Eric Burrows (owner).**

Staff reviewed the Conditional Use Application submitted. The staff memo identified additional information listed below.

There are questions surrounding the boat ramp:

- The proximity to the CN Trestle Bridge and the impact of this proximity and the ability of boats to maneuver;
- What type and size of boats this project is seeking to attract;
- The slope of the boat ramp itself and its condition;
- The existence or status of a boat ramp permit with the WI DNR.

The preliminary site plan does not show enough area for vehicles, with boats or trailers, to turn or maneuver to access the storage units, or to maneuver to access the boat ramp. This is also the case for fire trucks to access the site and boat launch area.

The site plan does not show the 25-foot set back required from the Planned Unit Development (PUD) zoned parcels to the north.

The proposed development will be subject to stormwater management plan review and approval by the City, a grading plan, and a vegetative screen specifically to screen Building 4. The screen to be the width of the waterfront frontage and at least as tall as the eaves of Building 4 is a recommended condition. A landscaping plan is a requirement of the Site and Architectural review process, and this vegetative screening is a condition of the CUP review.

Staff noted this use does not align with the City’s Comprehensive Plan. The Alliance representative explained it is a very preliminary plan.

A motion was made to recommend denial of the CUP to the City Council  
Motion made by Wachowski, seconded by Lee.

A second motion was made to table this item to the December 11, 2023, meeting to include more information from the applicant regarding the memo.

Motion made by Koach, seconded by Heckenlaible.  
The motion to table the item takes precedence.

Roll Call Vote:  
Voting Yea: Buckley, Heckenlaible, Lee, Koach  
Voting Nay: Wachowski  
Motion to Table Carried

**D. Review of Preliminary Plat for Sandy Bay Highlands Phase 3, submitted by McMahon Associates and the City of Two Rivers (owner).**

The Plan Commission considered the staff memo, and the plat overview presented by Matt Heckenlaible.

A motion was made to approve the Preliminary Plat.  
Motion made by Koach, seconded by Lee.

Roll Call Vote:  
Voting Yea: Buckley, Wachowski, Heckenlaible, Lee, Koach  
Motion Carried



**E. Review and discuss the sign ordinance language regarding signs placed onto sidewalks and other public property.**

The floor was open for public comments. Mark Gordon and David Van Ginkel both addressed interest in having sidewalk sticker signs and explained why they believe they should be permitted. Plan Commission staff discussed limiting the quantity of the signs based on square footage and whether liability insurance would be required for such signs.

A motion was made for a staff report including additional research to be brought back to the December 11, 2023, meeting.

Motion made by Wachowski, seconded by Heckenlaible.

Roll Call Vote:

Voting Yea: Buckley, Wachowski, Heckenlaible, Lee, Koach

Motion Carried

**F. Review of acquisition of Lot 4, on preliminary Certified Survey Map, for West River Loft Development, submitted by West River Lofts LLC and City of Two Rivers.**

Staff explained this was approved previously by City Council as a part of the development agreement for the West River Loft proposal on November 6, 2023. It is being brought to the Plan Commission for their recommendation .

A motion was made to recommend acquisition to the City Council.

Motion made by Heckenlaible, seconded by Lee.

Roll Call Vote:

Voting Yea: Buckley, Wachowski, Heckenlaible, Lee, Koach

Motion Carried

**4. ADJOURNMENT**

Motion to adjourn at 7:00 PM.

Motion made by Wachowski, seconded by Lee.

Respectfully submitted, Adam Taylor, Recording Secretary

**CONDITIONAL USE APPLICATION**

**DECEMBER 11, 2023**

PLAN COMMISSION AGENDA, SUPPORT MATERIALS AND MINUTES

REGARDING ALLIANCE CONSTRUCTION AND DESIGN AND BURROWS (OWNER)



**TWO  
RIVERS**  
WISCONSIN

# PLAN COMMISSION

December 11, 2023 at 5:30 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## AGENDA

**1. CALL TO ORDER**

**2. ROLL CALL**

Commission Members: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Matt Heckenlaible, Eric Pangburn, Adam Wachowski

**3. ACTION ITEMS**

- A. Review of Site and Architectural Plan for 1509 Washington Street, submitted by Adam Stein of Logic Design & Architecture, Inc.
- B. Review of additional materials submitted for Conditional Use Permit application for use of self-storage units on 15<sup>th</sup> Street, for parcel 053-000-076-015.03, submitted by Alliance Construction and Design and Eric Burrows (owner).
- C. Review of request to change the sign ordinance to permit signs placed onto sidewalks.

**4. ADJOURNMENT**

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*



December 1, 2023

RE: Review of Conditional Use Permit application for use of self-storage units on 15<sup>th</sup> street, for parcel 05300007601503

Alliance Construction & Design in conjunction with Eric Burrows with B&B Metals submit this written narrative to answer the questions and comments presented at the November 13, 2023, plan commission meeting. We have revised the site plan in response to the items in question and in need of clarification. Please see the revised site plan and supporting documents submitted with this narrative.

The supporting documents include renderings of the proposed development from the driveway of the site and from the river on pages 4 and 5, a survey of the existing site from Stantec on page 6, the revised site plan on page 7 (sheet A050), a site plan with fire truck turning and maneuvering on page 8 (sheet A052), the largest fire truck turning radius for the City of Two Rivers on page 9, a site plan with truck and trailer turning and maneuvering on page 10 (sheet A053), an area map that shows the proposed development site and neighboring sites with their uses and zoning on page 11, a “before and after” view of the existing property from the proposed driveway on page 12, and images of neighboring properties on the waterfront on pages 13 – 16.

The questions/ items for clarification include:

1. The proximity to the CN Trestle Bridge and the impact of this proximity to the ability of boats to maneuver within this area.
2. What type and size of boats this project is seeking to attract to use the ramp and to store.
3. The slope of the boat ramp itself and its condition.
4. The existence or status of a boat ramp permit with the WI DNR.
5. The preliminary plan layout does not appear to show enough area for vehicles with boats or trailers to turn or maneuver to access the storage units or to maneuver to access the boat ramp. This is also the case for fire trucks to access the site and boat launch area.
6. The site plan does not show the 25-foot setback requirement from the Planned Unit Development (PUD) zoned parcels to the north.
7. The number of storage units, and the proposal overall, will necessitate a stormwater management plan for review and approval by the City of Two Rivers and the state.
8. A grading plan will also be required for review and approval by the City of Two Rivers.
9. A vegetative screen specifically to screen Building 4 and the width of the waterfront frontage is a recommended condition. The vegetative screen is to be at least as tall as the eaves of Building 4. A landscaping plan is a requirement of the Site and Architectural review process, and this vegetative screening is a condition of the CUP review.



1. Due to the proximity of the CN Trestle Bridge, we are proposing to close and remove the existing boat ramp near the CN Trestle Bridge and open a new boat ramp to the north.
2. The boats that we are proposing be stored in units are small to large sized boats. The length can range from an 8'-0" Jon boat to a 30'-0" fishing boat. Although we have designed units large enough to house boats, the units are not limited to only boat storage. Similar in nature to other self-storage facilities, customers are able to store various personal items in the units.
3. Per our civil engineer, Christian Moring, PE, with Stantec, the targeted slope for the boat launch will be 12% - 15% per industry standard. Less than 12% risks bringing the vehicles axle into the water by the time the boat is far enough into the water. A slope steeper than 15% will be avoided as it can create a slip/ fall hazard for people. The ramp will be wide enough to accommodate 1 lane. The dock will have the ability to accommodate space for 1 boat loading or unloading with a space for 1 boat to wait.
4. Per Kathi Kramasz, Waterways Program staff for Manitowoc County with the WI DNR, a DNR individual permit will be needed for the new boat ramp. The boat ramp is proposed to be private and only to be used by those who are storing their boats in the self-storage units on site. All necessary permits will be obtained with the WI DNR, the City of Two Rivers, and any other applicable state permits. We will apply for permits after we have CUP approval to move forward with this development.
5. The site plan was altered to provide a 30'-0" drive aisle between buildings 1 and 2 due to the smaller size of the units that are off of that 30'-0" drive aisle. The 30'-0" is industry standard for aisles between storage unit buildings housing units with sizes of 12'x20' and smaller. This similar condition is proposed between buildings 2 and 5. 60'-0" of space is provided between buildings 2 and 3 for adequate maneuvering of vehicles with trailers. A minimum of 90.86' is provided in front of the 2 large, 12'x40' storage units in building 2. A minimum of 57.01' is provided in front of the 6 large, 12'x40' storage units in building 4. The truck with trailer turning and maneuvering on site is shown on sheet A053 in the documents included with this narrative. The fire truck turning and maneuvering on site is shown on sheet A052 in the documents included with this narrative. The fire truck turning radius is based off the largest truck the City of Two Rivers Fire Department has. The turning radius information was received from Chad Kakes, Assistant Chief of Fire Operations for the City of Two Rivers Fire Department, and is also included with the submitted documents.



6. The site plan was revised to meet the 25'-0" building setbacks from the PUD zoned parcels to the north.
7. A stormwater management plan for review and approval by the City of Two Rivers and the state will be prepared by Christian Moring, PE, from Stantec for the site plan approval after we have CUP approval to move forward with this development.
8. A grading plan for review and approval by the City of Two Rivers and the state will be prepared by Christian Moring, PE, from Stantec for the site plan approval after we have CUP approval to move forward with this development.
9. The site plan was revised to show a vegetative screen at the waterfront. A site plan will be completed for the site and architectural review process after we have CUP approval to move forward with this development.

We feel that the proposed development is an improvement to the existing site conditions. It is a development that aligns with the City of Two Rivers zoning code. The parcel is zoned I-1 (industrial district) and a self-storage facility can be permitted as a conditional use per section 10-1-28.A(3) of the zoning code.

Included with this narrative, there is a map and images of the existing site and neighboring sites along the waterfront. There is also a rendering of what we are proposing. In comparison to some of the neighboring properties, we feel this development will be an improvement to this area. In completing the construction of the buildings as well as the sitework we will be making a positive impact on the waterfront in comparison to its existing state.



**Alliance**  
CONSTRUCTION & DESIGN  
ALLIANCEBID.COM | 610.309.5000  
100 WILSONWAY ST. | WILLOCHTON, PA 15148

## B&B STORAGE TWO RIVERS

PROJECT NUMBER: 23-144  
STATUS: FOR CIP  
SHEET ISSUE DATE: 02/11/2023



## B&B STORAGE TWO RIVERS

PROJECT NUMBER: 23-144  
STATUS: FOR CUP  
SHEET BNAME DATE: 12/01/2023



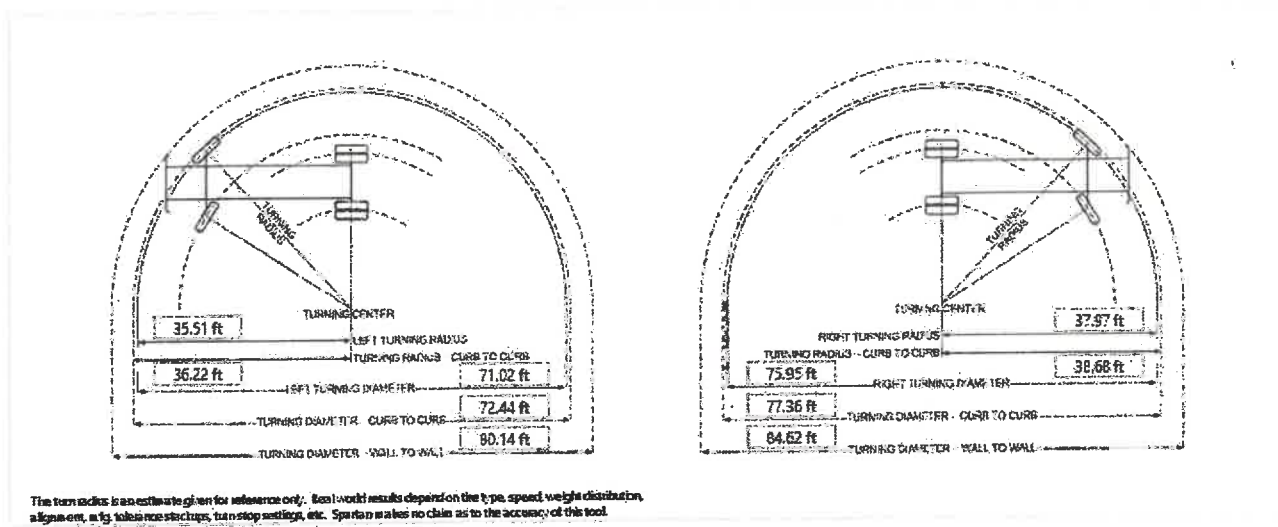






Largest fire truck turning radius per Chad Kakes  
(Assistant Chief of Fire Operations) 11-28-2023

# Turning Radius



The turn radius is an estimate given for reference only. Real world results depend on the type, speed, weight distribution, alignment, air, tire pressure, turn stop settings, etc. Spartan makes no claim as to the accuracy of this tool.

End User Name	0100-012 Gladiator
Chassis Model	250.00 in
Wheelbase	6.00 in
Bumper Extension	104.40 in
Bumper Width	33.50 deg
Left hand outside tire turn angle	31.00 deg
Right hand outside tire turn angle	36.22 ft, 11.04 m
Left hand Curb-to-Curb turning radius	38.68 ft, 11.79 m
Right hand Curb-to-Curb turning radius	40.07 ft, 12.21 m
Left hand Wall-to-Wall turning radius	42.31 ft, 12.90 m
Right hand Wall-to-Wall turning radius	







View of Existing Property from 15<sup>th</sup> Street



Rendering of Proposed Development

Section 5, Item A.

View 1 of the Existing Waterfront Properties from the Madison Street Bridge





View 2 of the Existing Waterfront Properties from the Madison Street Bridge



Section 5, Item A.

View of the Existing Waterfront Properties from the Washington Street Bridge



View of Property and Neighboring Properties from across the River



Section 5, Item A.



**TWO  
RIVERS**  
WISCONSIN

**COMMUNITY DEVELOPMENT**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

Section 5, Item A.



December 11, 2023

**PLAN COMMISSION**

**REQUEST:** **Conditional Use Permit (CUP)** for parcel 053-000-076-015.03  
15<sup>th</sup> Street, Two Rivers

**From:** **Alliance Construction and Design**  
Additional Information: Attached

**STAFF RECOMMENDATION**

1. This CUP application for self-storage units is not a redevelopment use in alignment with the City's Comprehensive Plan for this area within the downtown.
2. However, the applicant provided materials for each question from the initial review of the CUP in November 2023 and therefore staff recommends approval of the CUP.
3. Any development is required to go through the site and architectural review process.





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**MINUTES**

**1. CALL TO ORDER**

Greg Buckley called the meeting to order at 5:30 PM.

**2. ROLL CALL**

Present: Greg Buckley, Rick Inman, Kay Koach, Eric Pangburn, and Adam Wachowski.

Excused: Kristin Lee and Matt Heckenlaible.

Also Present: Community Development Director Elizabeth Runge, Tracey Koach, Jamie Sprutles, Olivia Vander Heiden, Adam Stein, Kristine Pigeon, Jody Behringer, JoAnne Kouba, Shelly Vogel, and Recording Secretary Adam Taylor.

**3. ACTION ITEMS**

**A. Review of Site and Architectural Plan for 1509 Washington Street, submitted by Adam Stein of Logic Design & Architecture, Inc.**

The Plan Commission considered the staff memo in their review of the site plan.

Questions circulated around potential demolition issues with the connecting building to the north. Adam Stein explained the demolition will be completed accurately in steps while making sure of frost protection. If issues arise with the face of the wall on the adjacent building, they will make sure to re-face it properly.

Adam Stein assured the following regarding the surrounding parking lot and drive-through.

- Handicap access will be available on the west side of the lot beyond the drive-through window where traffic will be safest.
- Grass will be implemented along the walkways.
- Curb stops will be implemented in the parking spaces directly adjacent to the building.
- The drive-through lane can fit up to 18 vehicles before traffic reaches 15<sup>th</sup> Street.
- Delivery trucks will be smaller Cisco -sized trucks and made before or after hours.
- The ladder shown on the outside of the building will have a locked cover that is not currently shown on the rendering.
- The lighting plan shows outdoor lighting.

Discussion regarding the outdoor patio indicated that space heaters may be installed in the future if needed.

Motion to approve the plan with the conditions listed in the staff report.

Motion made by Pangburn, seconded by Inman.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Pangburn, Wachowski

Motion Carried

**B. Review of additional materials submitted for Conditional Use Permit application for use of semi-enclosed storage units on 15<sup>th</sup> Street, for parcel 053-000-076-015.03, submitted by Alliance Construction and Design and Eric Burrows (owner).**

The Plan Commission reviewed the report submitted by Alliance Construction, which answered the previous questions/concerns.

The planned use includes any type of storage not just storage for boats. The site will have a fence with additional landscaping. Stormwater management plan is not yet complete.

A motion was made to recommend denial of the CUP to the City Council based on the following concerns:

- Not enough space in the Southeast corner and between buildings 4 & 3
- Hours of operation
- Landscaping
- No stormwater management plan

Motion made by Wachowski, seconded by Pangburn.

Roll Call Vote:  
 Voting Yea: Pangburn, Wachowski  
 Voting Nay: Buckley, Inman, Koach  
 Motion Failed

A motion to reconsider made by Inman, seconded by Koach.

Roll Call Vote:  
 Voting Yea: Inman, Koach, Pangburn, Wachowski  
 Voting Nay: Buckley  
 Motion Carried

A motion was made to recommend denial of the CUP to the City Council based on the same concerns As cited in the first motion:

- Not enough space in the Southeast corner and between buildings 4 & 3
- Hours of operation
- Landscaping
- No stormwater management plan

Motion made by Wachowski, seconded by Pangburn.

Roll Call Vote:  
 Voting Yea: Inman, Koach, Pangburn, Wachowski  
 Voting Nay: Buckley  
 Motion Carried

**C. Review of request to change the sign ordinance to permit signs placed onto sidewalks.**

Discussion regarding the sidewalk signs began with the identification that the current ordinance does not permit signs on the sidewalk. The Plan Commission discussion and the members of the public discussed opinions supporting and opposing additional signs beyond a building or window.

A motion was made to recommend the denial of these changes to the sign code to the City Council.

Motion made by Pangburn, seconded by Koach.  
Roll Call Vote:  
Voting Yea: Buckley, Inman, Koach, Pangburn  
Voting Nay: Wachowski  
Motion Carried

**4. ADJOURNMENT**

Motion to adjourn at 7:15 PM.  
Motion made by Pangburn, seconded by Inman.  
Respectfully submitted, Adam Taylor, Recording Secretary



# CITY COUNCIL MEETING

Monday, January 15, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

Council President Wachowski called the meeting to order at 6:00 PM.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**ALSO PRESENT:** Ben Meinnert, Police Chief; Jeff Dawson, Library Director; Elizabeth Runge, Community Development Director/City Planner; Matthew Heckenlaible, Public Works Director; Chad Kakes, Assistant Fire Chief; Dave Buss, Finance Director; Andrew Sukowaty, Water Director; Brian Dellemann, Electric Utility Director; Joe Metzen, Tourism Director; Dave Dassy, IT Assistant; and Greg Buckley, City Manager

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

**5. INPUT FROM THE PUBLIC**

None.

**6. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

Councilmember Koach had the following communications:

- She received a citizen concern after the recent Environmental Advisory Board presentation at the Library, regarding the City ordinance allowing only turf grass in the terrace.
- She received concerns from several people regarding the comments from two councilmembers who made Facebook posts on the City Council vote on the purchase of patrol vehicles.

Councilmember D. LeClair stated she also had concerns about the code of conduct of the two councilmembers.

Councilmember Dahlke had the following communications:

- He received good comments after the snowstorm that the plowing was done timely.



- He received a concern regarding the lead in water testing. Andrew Sukowaty Director updated the Council on the status of lead testing and ongoing lead service lateral replacements.

Councilmember Stechmesser had the following communications:

- He received compliments on the snowstorm plowing.
- He commented that he emailed Council President Wachowski about the Facebook post or police car purchases

Councilmember Stechmesser had the following communications:

- He received compliments on the great job on the snowstorm plowing and had a few questions on the salting and the brining process.
- He received questions on the winter parking ban, some residents for the ban and some against the ban.

**7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

Councilmember D. LeClair reported on the Environmental Advisory Board: The January 4<sup>th</sup> Winter Educational Series session regarding invasive species was very well attended. Councilmember Koach stated there was standing room only and the evening was information and fun. On the 1st of February, EAB will be promoting front yard gardens for the 2024 season.

Councilmember Wachowski reported on the Advisory Recreation Board, stating they recently reviewed the Forestry Tree Study and, the Open Space Plan survey; the latter included many comments on the need for a pool. He added thta the Board and staff reviewed the status of skate rentals at Central Park West and the upcoming Summer Programming.

**8. CITY MANAGER’S REPORT**

**A. Invited Guests**

1. Joe Metzen, New Executive Director for Explore Two Rivers  
Mr. Buckley introduced Joe Metzen the new Tourism Director for the City of Two Rivers’ Explore Two Rivers.

2. Kelli Tuttle, Bluestem Forestry Consulting Inc. Regarding Recently-Completed Urban Forestry Plan and Tree Inventory

Mike Mathis, Parks & Recreation Director introduced Kelli Tuttle from Bluestem Forestry and addressed the Council on the project after receiving a funded urban forestry grant.

At this point in the meeting, the City Manager and the Council President requested that the City Council consider Agenda Item 10B out of order, as Tammy Stadler was in the attendance. There being no objections, the Council proceeded to Item 10B. See Clerk’s note on this Agenda Item.

**B. State of the City 2023**

Mr. Buckley reported the State of the City will be rescheduled to the February 5, City Council meeting.

**C. Status Update/Reports**

**1. Staffing Updates**

Mr. Buckley reported the apprentice line worker interviews have been completed. The recreation clerk interviews have been scheduled. Recreation Clerk Laura Hooper has been promoted to Parks & Recreation Office Manager and Joe Metzen is the new Tourism Director

## 2. 2024 Street Projects

Mr. Buckley reported on the Roosevelt Avenue project: complete reconstruction of the street surface, curb and gutter, and sidewalks. A neighborhood information meeting held on January 12, 2024 to review project scope, design and special assessments. The project will include replacement of about 50 lead water service laterals. The preliminary resolution on levying special assessments is on tonight's agenda. Project bids will be solicited in February; staff anticipates presenting bids for contract award at March 4 Council meeting.

Mr. Buckley reported on the replacement or rehabilitation of underground utilities. The replacement of 200 lead water service laterals, in addition to the above street project, is planned. "Public side" and a portion of the "private side" to be paid from City and County ARPA funds. Utilities Committee has recommended City borrowing to allow property owners the option of paying special charges for "private side" lateral replacement in installments, up to 5 years; action on such borrowing will be presented at a February Council meeting; WI's Environmental Loan Program (Safe Drinking Water Loan Fund) has developed a new loan program for this purpose.

## 3. Candidates for City Council April 2024 Election

Mr. Buckley reported five candidates filed nomination papers for Councilmember for the April 2, 2024, Spring Election. The candidates are Mark Bittner, Doug Brandt, Jeff Dahlke (incumbent), Shannon Derby and Andrew Quackenbush.

## 4. Recent Storm Response by City Departments

Mr. Buckley reported on the Storm response on Friday, January 12. DPW had plows and salt trucks out until 8:00 PM the night of the storm. Saturday's city-wide plowing commenced at 5:00 AM and continued until about 5:00 PM and involved 10 full-time DPW employees and 4 part-time seasonals. 6 plow trucks and the grader were used for street plowing, as well as other pieces of equipment that included front end loaders, pickup trucks with plows and the toolcat. One full-time operator and the four PT seasonals started pickup of windrows within the downtown area.

Mr. Buckley reported on the Power Outage on Tuesday, January 9, just after 6:00 PM impacted 1,105 customers on the City's south side. The cause of the outage, which occurred during a storm event with rain, some snow and high winds, was a tree branch that came down across all three phases of the electric lines near 12th and Hawthorne. The area was initially secured by staff of the Police Department and Fire Department. The Electric Utility responded with 5 line workers, who were able to splice all three wires and restore service within 3 hours.

## 5. Winter Parking Ban Update

Mr. Buckley reported that even though there is no snow in the forecast, enforcement of the winter parking ban will continue until further notice, to facilitate further clearing ("widening") of the streets, corner cleaning and catch basin clearing. With next week's weather forecast calling for temperatures to return to the mid to upper 30's, with possible rain, it is important that this cleanup work continues.

## 6. City Hall HVAC Control System

Mr. Buckley reported that this major project is approximately 75 percent completed. As of today, the third-floor systems are being controlled by the new, electronic control system; work is progressing on the rest of the building.

## 7. The Chamber of Manitowoc County Awards of Distinction, Thursday, February 8, 2024, Capital Civic Center

Mr. Buckley reported if any Council Member would like to attend to please contact the City Manager's Office.

- 8. Upcoming Events:
  - a. TR Teen Night, Ice Skating Olympics, January 19, 6:00 - 7:30 PM, Central Park West
  - b. Candlelight Hike, Saturday, January 20, 5:00 - 8:00 PM, Point Beach State Forest
  - c. Snowflake String Art, Saturday, January 27, 10:30 AM, Lester Public Library
  - d. Ice Skate Rentals, Central Park West

9. Other  
Mr. Buckley reported on the press release from the Police Department regarding on off-duty accident on Sunday, January 14 involving canine officer Xanti.

D. Legislative/Intergovernmental Update

**9. CONSENT AGENDA**

- A. Presentation of Minutes
  - 1. Regular City Council, January 3, 2024  
Recommended Action:  
Motion to waive reading and adopt the minutes
- B. Minutes of Meetings
  - 1. Lester Public Library, December 12, 2023
  - 2. Public Utilities Committee, January 2, 2024
  - 3. Public Works Committee, January 3, 2024
  - 4. Plan Commission, January 8, 2024
  - 5. Police and Fire Commission, January 3, 2024  
Recommended Action:  
Motion to receive and file
- C. Department Reports, December 2023
  - 1. City Clerk
  - 2. Community Development
  - 3. Electric
  - 4. Fire
  - 5. Inspections
  - 6. Library
  - 7. Parks & Recreation
  - 8. Police
  - 9. Public Works
  - 10. Safety
  - 11. Water  
Recommended Action:  
Motion to receive and file
- D. Summary of Verified Bills for the Month of December 2023 for \$1,663,553.28  
Recommended Action:  
Motion to receive and file
- E. Applications and Petitions
  - 1. Application for Temporary Class "B" Beer for Knights of Columbus Co. 1957, KC Annual Cornhole Tournament, February 3, 2024, Two Rivers Community House  
Recommended Action:  
Motion to approve the application and authorize issuance of the license

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

Motion carried with a voice vote.  
Motion made by Dahlke, seconded by B. LeClair.  
Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

**10. CITY COUNCIL - FORMAL ITEMS**

- A. Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on Roosevelt Street, from Lowell Street to 12th Street

Recommended Action:  
Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.  
Motion made by Stechmesser, seconded by Koach.  
Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

- B. Resolution Upon Retirement for Tammy Stadler, Recently Retired After Thirty Years of Dedicated Employment

Recommended Action:  
Motion to read and adopt the resolution

Mr. Buckley noted that Mrs. Stadler was in attendance.

Motion carried with a roll call vote.  
Motion made by Dahlke, seconded by D. LeClair.  
Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

Council members personally thanked Mrs. Stadler for her service to the City.

\*Clerk Note: This item was acted upon following agenda Item Number 8A

**11. FOR INFORMATION ONLY**

- 1. City Council Work Session, Monday, January 29, 2024, 6:00 PM
- 2. City Council Regular Meeting, Monday, February 5, 2024, 6:00 PM

**12. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason requires a closed session.

--Discuss matters pertaining to charges for water and sewer connections for the Van der Brohe Arboretum, 3800 Lincoln Avenue

Motion carried with a roll call vote.  
Motion made by Koach, seconded by B. LeClair to go into closed session at 7:06 PM..  
Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

**13. RECONVENE IN OPEN SESSION**

Motion at 7:39 PM to consider possible actions in follow-up to closed session discussions.

Motion carried with a voice vote.

Motion made by Stechmesser, seconded by Dahlke.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

**14. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:39 PM

Motion carried with a voice vote.

Motion made by Dahlke, seconded by B. LeClair

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

Respectfully submitted,

Amanda Baryenbruch City Clerk



**TWO RIVERS**  
WISCONSIN

# CITY COUNCIL WORK SESSION

Monday, January 29, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

1. NOTE: ALL AGENDA BACKUP MATERIALS WILL BE FORWARDED TO COUNCIL MEMBERS AND POSTED ON THE CITY WEBSITE ON FRIDAY, JANUARY 26, 2024
2. Call to Order  
Council President Wachowski called the meeting to order at 6:03 PM.
3. Pledge of Allegiance
4. Roll Call Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Adam Wachowski

ALSO PRESENT: Ben Meinnert, Police Chief; Jeff Dawson, Library Director; Elizabeth Runge, Community Development Director/City Planner; Matthew Heckenlaible, Public Works Director; Chad Kakes, Assistant Fire Chief; Dave Buss, Finance Director; Andrew Sukowaty, Water Director; Brian Dellemann, Electric Utility Director; Joe Metzen, Tourism Director; Dave Dassy, IT Assistant; and Greg Buckley, City Manager.

Motion to consider any Council member requests to participate in this meeting from a remote location. The President noted requests from Councilmembers Koach and Stechmesser to participate from a remote location.

Motion carried upon a roll call vote.

Motion by Shimulunas, seconded by Petri.

Voting Yea: Dahlke, D. LeClair, B. LeClair, Petri, Shimulunas, Wachowski

5. Consideration of Request From the Two Rivers Family Swim Center, Regarding the Future of a Community Pool in Two Rivers and Possible City Operation of a New Pool if Needed Capital Funds for Such a Facility Can be Raised from Non-City Sources  
Recommended Action:  
Council Discretion

Representatives Christine Thelen, Amber Gates, Erin Lamal, and Mark Ducat from the Two Rivers Family Swim Center Board gave a presentation on the proposed Community Aquatic Center. The Friends of Aquatic Center will lead a capital campaign to build a new facility and want to receive a commitment from the City supporting operating expenses to help maintain a new Swim Center.

Council members asked City Manager Greg Buckley to prepare a resolution creating the planning framework and directing establishment of a committee to address key tasks related to this issue, consideration at the City Council meeting on February 5.

6. Authorization to Proceed with Security Improvements for Third Floor at City Hall (2024 Capital Project, budgeted at \$6,000)

Recommended Action:

Motion to authorize proceeding with the planned improvements, per the plans presented.

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Dahlke.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

- 7. Authorization to Proceed with Ordering a New Fire Pumper to Replace Existing 2006 Pumper as Front-Line Fire Response Unit (Moves to Backup Unit Status) and Retire Existing 1995 Pumper Now Serving as Backup Unit (Scheduled Replacement; Order Now for Delivery Estimated in 28 months, or mid-2026)

Recommended Action:

Motion to authorize ordering a new Pierce Saber Fire Pumper, at a cost not to exceed \$850,000, as recommended by the Fire Chief and the Fire Department Vehicle Selection Committee, with referral to the Finance Committee for recommendation on structuring of financing.

Motion carried with a roll call vote.

Motion made by Dahlke, seconded by B. LeClair.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

- 8. Closed Session

At 8:01 PM the City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason requires a closed session.

--Discuss matters pertaining to charges for water and sewer connections for the Van der Brohe Arboretum, 3800 Lincoln Avenue

At 8:20 PM, at the request of the City Manager, all staff with the exception of the City Manager and the City Attorney left the closed session, as the Council turned to the second item listed for closed session discussion.

And per Wisc. Stats. 19.95(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

--Consider waiver of Personnel Policy provision as it pertains to a specific employee situation

Motion carried with a roll call vote.

Motion made by Koach, seconded by B. LeClair.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

- 9. Reconvene in Open Session

Motion at 8:27 PM to reconvene in open session and consider possible actions in follow-up to closed session discussions.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

Action Following Discussion in Closed Session

Dahlke moved, supported by B. LeClair, to authorize a one-time, non-precedent-setting variation from the language of the City's Personnel Policy regarding funeral leave, to grant 3 days of paid

funeral leave to the City Clerk due to her recent loss of a loved one, with provision that the Manager is to prepare a recommendation to the Personnel and Finance Committee regarding a possible Personnel Policy amendment to address such situations in the future.

The motion was approved by voice vote, without dissent.

10. Adjournment

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 8:00 PM.

Motion carried with a voice vote.

Motion made by Dahlke, seconded by D. LeClair.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski.

Respectfully submitted,

Lisa M. Kuehn, Deputy City Clerk



**CITY OF TWO RIVERS  
COMMUNITY DEVELOPMENT AUTHORITY AND  
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE PROCEEDINGS  
January 30, 2024**

**1. Call to Order**

The meeting was called to order by Vice Chair of the BIDC Chair Keith Lyons at 5:15PM

**2. Roll Call**

Present: Betty Bittner, Tom Christensen, Dick Klinkner, Scott Stechmesser, and Daniel Wettstein.  
Absent: Gregory Coenen, Tracey Koach

Also present: Greg Buckley, City Manager and Elizabeth Runge, Community Development Director and Lee Hilde, member of the public.

**3. Update on Sandy Bay Subdivision**

Phase 1 should have a home start construction in the spring of 2024 on one the two lots that remain unbuilt. In Phase 2 there are three lots that are not sold and under City ownership. The weather has been favorable, and construction has continued for houses under construction. One newly constructed spec home is on the market. Phase 3 and 4 of the future expansion is in progress. There are some final approvals that remain. The optimistic timeline is to begin some infrastructure in 2024 and complete it by the fall of 2024.

**4. Update on Economic Loans**

There are three active loans in progress. All are current in their payments.

**5. Update on Economic Projects**

- Battery Energy Storage System Proposal (BESS) in the Woodland Industrial Park
- West River Lofts Apartment Project
- 1416 16<sup>th</sup> Street – new owner
- Braun Development: Land Purchased

**Adjournment:** At 6:00 PM, a motion was made by Dick Klinkner, seconded by Daniel Wettstein to adjourn. Motion carried.

### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10<sup>00</sup>

Application Date: 1/24/2024

Town  Village  City of Two Rivers

County of Manitowoc

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time 7:30 am and ending Time 11:30 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Veteran's Organization
  - Fair Association or Agricultural Society
  - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Roncalli Athletic Association

(b) Address 2000 Mirro Dr. Manitowoc WI 54220  
(Street)  Town  Village  City

(c) Date organized 1969

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President \_\_\_\_\_

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: David J. Auschutz  
Phone Number: 920-905-2317, 3412 Garfield St. T.R. WI 54241

#### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1717 E. Park St. Two Rivers, WI 54241

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Gym + Lobby

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Community House, Gym + Lobby

#### 3. Name of Event

(a) List name of the event TRCCS Volleyball Tournament

(b) Dates of event 3/2/2024 + 3/3/2024  
Saturday Sunday

#### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer David J. Auschutz 1/24/24 Roncalli Athletic Association  
(Signature / Date) (Name of Organization)

Date Filed with Clerk 1/24/2024

Date Reported to Council or Board 2/5/2024

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

## Additional Information

**May be Granted and Issued only to** (secs. 125.26(6), and 125.51(10), Wis. Stats.):

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

**Application:**

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)

**Fee:** Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

**Duration:** The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

**Restrictions:**

- (1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)
- (7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)
- (8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)
- (9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)



Office of City Clerk  
1717 East Park Street  
Post Office Box 87  
Two Rivers WI 54241-0087  
Telephone . . . . . 920/793-5526  
FAX . . . . . 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS & GATHERINGS

\* \* \* \* \*

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application.

Roncalli Athletic Association  
Organization

David J. Anschutz  
By

1/24/24  
Date

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 2-1-24

Town  Village  City of Two Rivers

County of Manitowish

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2-24-24 Noon and ending 2-24-24 11 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Veteran's Organization
  - Fair Association or Agricultural Society
  - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Youth Sports

(b) Address 4120 clover st Two Rivers WI 54241  
(Street)  Town  Village  City

(c) Date organized 12-2017

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Adam Wachowski 4120 clover st Two Rivers

Vice President Cory Wachowski 937 Chrysler Dr Mishicot

Secretary Nicole Wachowski 4120 clover st Two Rivers

Treasurer Jeff Schwabe Manitowish

(g) Name and address of manager or person in charge of affair:  
Adam Wachowski 4120 clover st Two Rivers WI 54241

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Community House 1710 W Park St Two Rivers

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Gym + Foyer

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Gym + Foyer

## 3. Name of Event

(a) List name of the event Price Is Right Game Show Event

(b) Dates of event 2-24-24

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Ad Wachowski 2-1-24  
(Signature / Date)

Two Rivers Youth Sports  
(Name of Organization)

Date Filed with Clerk 2-1-24

Date Reported to Council or Board 2-5-24

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



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NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS & GATHERINGS

\* \* \* \* \*

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application.

Two Rivers Youth Sports  
Organization

Adam Wachowski  
By

2-1-24  
Date

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_ Application Date: \_\_\_\_\_  
 Town  Village  City of Two Rivers County of Manitowoc

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time 2pm and ending Time 11pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club  Church  Lodge/Society
  - Veteran's Organization  Fair Association or Agricultural Society
  - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Manitowoc County Mariners Football LLC  
 (b) Address 1632 25th St, Two Rivers, WI 54241  
(Street)  Town  Village  City

(c) Date organized Sept. 2009  
 (d) If corporation, give date of incorporation \_\_\_\_\_  
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
 President Marcos R. Alfaro Sr. 1632 25th St, Two Rivers  
 Vice President \_\_\_\_\_  
 Secretary Anita Alfaro 1632 25th St, Two Rivers 920-645-8655  
 Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: Marcos R. Alfaro Sr.  
 Phone Number: 920-242-0227

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1520 17th St, Two Rivers  
 (b) Lot \_\_\_\_\_ Block \_\_\_\_\_  
 (c) Do premises occupy all or part of building? part  
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Community House Gym

### 3. Name of Event

(a) List name of the event Wrestling  
 (b) Dates of event Feb. 17, 2024

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 1/26/24 Manitowoc County Mariners Football LLC  
(Signature) (Date) (Name of Organization)

Date Filed with Clerk \_\_\_\_\_ Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_

## Additional Information

**May be Granted and Issued only to** (secs. 125.26(6), and 125.51(10), Wis. Stats.):

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

### Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

#### Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

#### "Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)

**Fee:** Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

**Duration:** The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

### Restrictions:

- (1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)
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- (3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)
- (7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)
- (8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)
- (9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)





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NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS & GATHERINGS

\* \* \* \* \*

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application.

Manitowoc County Mariners Football LLC  
Organization

*Ante M. [Signature]*  
By

1/26/24  
Date

# Debt Service Fund Summary Financial Report November 2023

A detailed report can be provided upon request.



**TWO  
RIVERS  
WISCONSIN**

**CITY OF TWO RIVERS**  
**2023 MONTHLY DEBT SERVICE FUND REPORT**  
**NOVEMBER 30, 2023 BUDGET**

**DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>DEBT SERVICE</u></b>						
<b>REVENUES</b>						
<i>REVENUES</i>						
300-41110 GENERAL PROPERTY TAX	0	2,518,625	2,518,625	0	100.00	2,380,752
300-48100 INTEREST ON INVESTMENTS	11,397	35,000	184,623	149,623	527.49	39,239
300-49110 PROCEEDS FROM DEBT	0	0	6,486	6,486	.00	610
300-49417 TRNSFR FROM OTHER FUNDS	0	275,527	224,481	( 51,046)	81.47	165,963
<b>TOTAL REVENUES</b>	<b>11,397</b>	<b>2,829,152</b>	<b>2,934,214</b>	<b>105,062</b>	<b>103.71</b>	<b>2,586,564</b>
<i>EXPENDITURES</i>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	325	325	.00	325
300-58100-2950 DEBT ISSUANCE COSTS	0	0	29,583	29,583	.00	38,358
300-58100-2960 DEBT PREMIUM	0	0	( 29,908)	( 29,908)	.00	( 88,474)
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	0	0	.00	34,575
300-58100-5970 TRANSFER TO OTHER FUNDS	0	63,745	72,803	9,058	114.21	47,916
300-58100-6200 PRINCIPAL PAYMENTS	253	2,137,593	2,137,087	( 506)	99.98	2,047,579
300-58100-6210 INTEREST PAYMENTS	0	515,717	515,718	1	100.00	483,500
300-58100-6220 PENSION LIABILITY PAYMENTS	0	0	0	0	.00	0
300-58100-6230 CAPITAL LEASE PAYMENTS	12,879	69,000	172,674	103,674	250.25	59,301
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	2,082	13,265	18,440	5,175	139.01	10,976
300-58100-6900 OTHER SERVICES	0	3,500	3,800	300	108.57	3,206
<b>TOTAL EXPENDITURES</b>	<b>15,214</b>	<b>2,802,820</b>	<b>2,920,521</b>	<b>117,701</b>	<b>104.20</b>	<b>2,637,261</b>
<b>REVENUE OVER EXPENDITURES - YTD</b>	<b>( 3,817)</b>	<b>26,332</b>	<b>13,693</b>	<b>( 12,639)</b>	<b>52.00</b>	<b>( 50,697)</b>



**TWO  
RIVERS**  
WISCONSIN

November 2023

General Fund  
Summary  
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

Section 10, Item D.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<u>REVENUE</u>						
TAXES	70,229	3,192,020	3,033,868.82	( 158,151)	95.05	2,980,415
SPECIAL ASSESSMENTS	76,928	169,000	228,993.56	59,994	135.50	141,648
INTERGOVERNMENTAL REVENUE	3,221,164	4,586,925	4,625,727.65	38,803	100.85	4,587,555
LICENSES & PERMITS	36,720	303,500	311,495.08	7,995	102.63	241,099
FINES & FORFEITURES	4,995	90,500	67,937.87	( 22,562)	75.07	73,647
CHARGES FOR SERVICE	74,797	1,573,500	1,130,534.53	( 442,965)	71.85	1,042,751
INTERDEPARTMENTAL REVENUE	17,525	585,500	269,168.29	( 316,332)	45.97	358,086
MISCELLANEOUS REVENUE	19,105	322,000	306,746.93	( 15,253)	95.26	243,943
OTHER FINANCING SOURCES	5,887	620,005	264,650.85	( 355,354)	42.69	175,831
<b>TOTAL FUND REVENUE</b>	<b>3,527,350</b>	<b>11,442,950</b>	<b>10,239,123.58</b>	<b>( 1,203,826)</b>	<b>89.48</b>	<b>9,844,976</b>
<u>EXPENDITURES</u>						
COUNCIL	747	15,937	10,201.04	( 5,736)	64.01	11,446
JUDICIAL	6,569	62,635	52,793.03	( 9,842)	84.29	56,686
LEGAL COUNSEL	7,859	54,868	47,853.30	( 7,015)	87.22	43,571
CITY MANAGER	12,190	161,843	145,177.48	( 16,666)	89.70	140,349
CLERK	6,120	93,568	71,711.92	( 21,856)	76.64	68,816
ELECTION	16	17,300	8,056.88	( 9,243)	46.57	17,061
INFORMATION SYSTEMS	7,847	115,872	100,421.45	( 15,451)	86.67	93,158
FINANCE DEPARTMENT	13,936	151,773	135,815.15	( 15,958)	89.49	125,569
ASSESSING	11,502	122,150	119,966.12	( 2,184)	98.21	95,401
CITY HALL	7,294	87,764	83,999.36	( 3,765)	95.71	83,409
GENERAL GOVERNMENT	1,302	17,800	18,800.26	1,000	105.62	6,939
INSURANCE	31,252	353,145	342,319.66	( 10,825)	96.93	303,916
POLICE ADMINISTRATION	124,946	1,416,495	1,258,039.35	( 158,456)	88.81	1,265,792
POLICE PATROL	188,201	1,936,220	1,859,502.00	( 76,718)	96.04	1,717,985
POLICE CROSSING GUARDS	2,033	23,655	18,885.64	( 4,769)	79.84	19,718
POLICE & FIRE COMMISSION	50	5,250	3,773.78	( 1,476)	71.88	5,377
FIRE ADMINISTRATION	44,815	594,320	517,789.78	( 76,530)	87.12	537,069
FIREFIGHTERS	144,088	1,647,550	1,526,177.73	( 121,372)	92.63	1,480,284
AMBULANCE	40,029	495,600	422,245.00	( 73,355)	85.20	427,964
INSPECTION	9,545	141,815	124,562.23	( 17,253)	87.83	128,709
HIGHWAY ADMINISTRATION	17,145	179,935	148,239.43	( 31,696)	82.38	158,794
PUBLIC WORKS SHOP	60,453	591,992	640,754.23	48,762	108.24	521,490
STREET MAINTENANCE	14,158	251,510	176,742.39	( 74,768)	70.27	229,692
TRAFFIC CONTROL	3,353	66,671	52,286.54	( 14,384)	78.42	38,208
SNOW & ICE	356	220,834	99,544.58	( 121,289)	45.08	120,392
BRIDGE REPAIR/MAINTENANCE	804	44,443	23,223.82	( 21,219)	52.26	42,771
TRANSIT	0	120,000	77,701.00	( 42,299)	64.75	84,521
WORK DONE FOR OTHER DEPTS	5,992	159,649	154,379.93	( 5,269)	96.70	202,230
SENIOR CENTER	14,669	192,408	167,592.56	( 24,815)	87.10	141,526
CEMETERIES	17,582	186,964	180,711.62	( 6,252)	96.66	154,875
COMMUNITY CENTER	33,489	446,583	389,320.36	( 57,263)	87.18	351,477
PARKS	25,371	323,586	336,699.24	13,113	104.05	289,657
RECREATION	23,753	313,376	265,737.62	( 47,638)	84.80	242,615
SPECIAL EVENTS	2,926	35,263	34,866.29	( 397)	98.87	40,421
RECREATION FIELDS	9,644	106,254	104,308.65	( 1,945)	98.17	101,619
TRAILS/MEDIAN MAINTENANCE	3,527	24,705	25,244.77	540	102.18	21,342
OTHER FINANCING USES	30,638	663,217	377,870.99	( 285,346)	56.98	343,341

CITY OF TWO RIVERS  
 FUND SUMMARY  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

Section 10, Item D.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	924,201	11,442,950	10,123,315.18	( 1,319,635)	88.47	9,714,189
REVENUE OVER (UNDER) EXPENSES	2,603,149	0	115,808.40	115,808	.00	130,788

CITY OF TWO RIVERS  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT	
<u>TAXES</u>							
100-41110	GENERAL PROPERTY TAX	0	2,250,000	2,250,001	1	100.00	2,230,500
100-41310	LOCAL UTILITY TAX EQUIV	70,211	932,000	772,321	( 159,679)	82.87	742,137
100-41320	OTHER TAX EXEMPT ENTITIES	0	20	16	( 4)	82.20	17
100-41800	INTEREST DELINQ. TAXES	18	10,000	11,531	1,531	115.31	7,760
100-41900	TIF/TID CLOSE REFUND	0	0	0	0	.00	0
	<b>TOTAL TAXES</b>	<b>70,229</b>	<b>3,192,020</b>	<b>3,033,869</b>	<b>( 158,151)</b>	<b>95.05</b>	<b>2,980,415</b>
<u>SPECIAL ASSESSMENTS</u>							
100-42300	STREET PAVING & CONSTRUCT	76,928	160,000	227,013	67,013	141.88	137,447
100-42401	OTHER SPECIAL ASSESSMENTS	0	9,000	1,981	( 7,019)	22.01	4,201
	<b>TOTAL SPECIAL ASSESSMENTS</b>	<b>76,928</b>	<b>169,000</b>	<b>228,994</b>	<b>59,994</b>	<b>135.50</b>	<b>141,648</b>
<u>INTERGOVERNMENTAL REVENUE</u>							
100-43310	SHARED ELECTION EXPENSE	0	0	0	0	.00	561
100-43410	STATE SHARED TAXES	3,196,358	3,763,501	3,764,783	1,282	100.03	3,763,792
100-43411	EXPENDITURE RESTRAINT	0	180,082	180,082	0	100.00	172,696
100-43412	EXEMPT COMPUTER STATE AID	0	20,433	20,753	320	101.57	20,433
100-43413	PERSONAL PROPERTY AID	0	19,863	19,863	0	100.00	20,852
100-43415	VIDEO SERVICE PROVIDER AID	0	0	26,680	26,680	.00	0
100-43420	STATE FIRE INS TAX	0	27,000	30,750	3,750	113.89	26,086
100-43519	COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
100-43520	STATE AID/POLICE TRAINING	0	10,000	10,559	559	105.59	4,770
100-43529	STATE AID-OTH PUB SAFETY	24,806	26,000	24,806	( 1,194)	95.41	26,230
100-43580	GRANT PROCEEDS	0	0	6,150	6,150	.00	0
100-43610	PAYMENT MUN. SERVICES	0	5,200	5,221	21	100.41	5,221
100-43620	OTHER STATE AID	0	0	1,173	1,173	.00	0
100-43710	HIGHWAY AIDS-LOCAL	0	443,689	443,747	58	100.01	456,998
100-43711	CONNECTING STREETS	0	91,157	91,159	2	100.00	89,913
	<b>TOTAL INTERGOVERNMENTAL REVE</b>	<b>3,221,164</b>	<b>4,586,925</b>	<b>4,625,728</b>	<b>38,803</b>	<b>100.85</b>	<b>4,587,555</b>

CITY OF TWO RIVERS  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES &amp; PERMITS</u>						
100-44110 LIQUOR LICENSE	20	16,000	18,938	2,938	118.36	16,023
100-44120 BAR OPERATOR LICENSE	395	6,000	7,590	1,590	126.50	5,605
100-44125 CIGARETTE LICENSE	0	1,000	0	( 1,000)	.00	1,000
100-44130 BUSINESS OR OCCUPATION	10	2,500	2,155	( 345)	86.20	1,482
100-44140 CABLE TV FRANCHISE	24,795	140,000	77,485	( 62,515)	55.35	107,426
100-44200 BICYCLE LIC/GOLF CART PERMIT	0	1,000	1,300	300	130.00	950
100-44210 DOG LICENSE	4,465	7,000	8,764	1,764	125.20	7,580
100-44300 BUILDING PERMITS	2,080	75,000	140,630	65,630	187.51	58,692
100-44310 ELECTRICAL PERMITS	565	18,000	12,556	( 5,444)	69.76	15,750
100-44320 PLUMBING PERMITS	1,580	25,000	26,385	1,385	105.54	18,955
100-44330 SIGN PERMIT	280	1,500	1,380	( 120)	92.00	1,320
100-44340 CONDITIONAL USE PERMIT	730	3,500	6,165	2,665	176.14	1,050
100-44800 SHORT TERM RENTAL PERMIT FEE	0	0	1,650	1,650	.00	150
100-44900 OTHER PERMITS	1,800	7,000	6,498	( 503)	92.82	5,116
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>36,720</b>	<b>303,500</b>	<b>311,495</b>	<b>7,995</b>	<b>102.63</b>	<b>241,099</b>
<u>FINES &amp; FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	3,109	40,000	33,652	( 6,348)	84.13	24,694
100-45115 POLICE DEPT TRIP PAYMENTS	1,741	40,000	25,510	( 14,490)	63.78	44,965
100-45130 PARKING VIOLATIONS	140	10,000	8,686	( 1,314)	86.86	3,745
100-45131 UNPAID TRAFFIC JUDGEMENTS	6	0	( 60)	( 60)	.00	( 7)
100-45220 ANIMAL TRANSPORTS	0	500	150	( 350)	30.00	250
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>4,995</b>	<b>90,500</b>	<b>67,938</b>	<b>( 22,562)</b>	<b>75.07</b>	<b>73,647</b>
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	4,092	24,000	21,745	( 2,255)	90.61	25,011
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	556
100-46210 LAW ENFORCEMENT FEES	208	2,500	2,548	48	101.91	1,989
100-46220 FIRE DEPARTMENT FEES	1,250	2,000	3,453	1,453	172.67	2,362
100-46225 FIRE DEPT TRIP PAYMENTS	2,300	60,000	29,388	( 30,612)	48.98	54,680
100-46230 AMBULANCE FEES	54,689	820,000	755,892	( 64,108)	92.18	684,705
100-46240 POLICE LIAISON FEES	0	152,000	80,182	( 71,818)	52.75	77,280
100-46310 PUBLIC WORKS FEES	613	260,000	7,330	( 252,670)	2.82	13,539
100-46540 CEMETERY PLOTS	3,615	120,000	119,820	( 180)	99.85	93,765
100-46720 RECREATION FEES	4,230	85,000	75,556	( 9,444)	88.89	64,028
100-46743 COMMUNITY CENTER	3,109	30,000	31,660	1,660	105.53	24,838
100-46745 SENIOR CENTER	690	18,000	2,960	( 15,040)	16.44	0
<b>TOTAL CHARGES FOR SERVICE</b>	<b>74,797</b>	<b>1,573,500</b>	<b>1,130,535</b>	<b>( 442,965)</b>	<b>71.85</b>	<b>1,042,751</b>



CITY OF TWO RIVERS  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	0	500	0	( 500)	.00	0
100-47430 PUBLIC WORKS CHARGES	17,525	525,000	264,097	( 260,903)	50.30	354,636
100-47440 RECREATION CHARGES	0	30,000	5,072	( 24,928)	16.91	3,450
100-47450 ECONOMIC DEVELOPMENT CHR	0	30,000	0	( 30,000)	.00	0
<b>TOTAL INTERDEPARTMENTAL REVEN</b>	<b>17,525</b>	<b>585,500</b>	<b>269,168</b>	<b>( 316,332)</b>	<b>45.97</b>	<b>358,086</b>
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	16,688	80,000	174,068	94,068	217.59	48,724
100-48120 INTEREST INCOME ON TIF ADVANCE	0	5,500	0	( 5,500)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	40,000	0	( 40,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	651	25,000	24,069	( 931)	96.28	22,255
100-48200 RENT-CITY PROPERTY	1,763	70,000	65,365	( 4,635)	93.38	78,553
100-48300 SALE OF PROP & EQUIP	0	60,000	35,706	( 24,294)	59.51	23,770
100-48400 REFUND FOR PRIOR YEARS	0	36,500	0	( 36,500)	.00	43,006
100-48440 INSURANCE CLAIMS	0	0	0	0	.00	594
100-48900 OTHER REVENUES	2	5,000	7,539	2,539	150.77	27,041
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>19,105</b>	<b>322,000</b>	<b>306,747</b>	<b>( 15,253)</b>	<b>95.26</b>	<b>243,943</b>
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	5,887	320,005	264,651	( 55,354)	82.70	175,831
100-49310 REAPPROPRIATED SURPLUS	0	300,000	0	( 300,000)	.00	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>5,887</b>	<b>620,005</b>	<b>264,651</b>	<b>( 355,354)</b>	<b>42.69</b>	<b>175,831</b>
<b>TOTAL FUND REVENUE</b>	<b>3,527,350</b>	<b>11,442,950</b>	<b>10,239,124</b>	<b>( 1,203,826)</b>	<b>89.48</b>	<b>9,844,976</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>GEN GOVT ADMINISTRATION</u></b>						
<b><u>CITY COUNCIL</u></b>						
PERSONNEL SERVICES	1,005	11,429	13,677	( 2,248)	83.56	12,810
CONTRACTUAL SERVICES	284	6,059	9,000	( 2,941)	67.33	6,214
OPERATING SUPPLIES & EXPENSE	0	100	4,800	( 4,700)	2.08	709
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 541)	( 7,387)	( 11,540)	4,153	( 64.01)	( 8,288)
<b>TOTAL CITY COUNCIL</b>	<b>747</b>	<b>10,201</b>	<b>15,937</b>	<b>( 5,736)</b>	<b>64.01</b>	<b>11,446</b>
<b><u>JUDICIAL</u></b>						
PERSONNEL SERVICES	4,076	44,979	56,765	( 11,786)	79.24	52,923
CONTRACTUAL SERVICES	0	952	1,420	( 468)	67.04	40
OPERATING SUPPLIES & EXPENSE	93	2,062	2,250	( 188)	91.63	1,522
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	2,400	4,800	2,200	2,600	218.18	2,200
<b>TOTAL JUDICIAL</b>	<b>6,569</b>	<b>52,793</b>	<b>62,635</b>	<b>( 9,842)</b>	<b>84.29</b>	<b>56,686</b>
<b><u>LEGAL DEPARTMENT</u></b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	13,549	82,506	94,600	( 12,094)	87.22	75,119
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 5,691)	( 34,652)	( 39,732)	5,080	( 87.22)	( 31,548)
<b>TOTAL LEGAL DEPARTMENT</b>	<b>7,859</b>	<b>47,853</b>	<b>54,868</b>	<b>( 7,015)</b>	<b>87.22</b>	<b>43,571</b>
<b><u>CITY MANAGER</u></b>						
PERSONNEL SERVICES	20,626	220,029	246,210	( 26,181)	89.37	211,978
CONTRACTUAL SERVICES	95	28,012	28,900	( 888)	96.93	23,287
OPERATING SUPPLIES & EXPENSE	1,442	15,917	19,150	( 3,233)	83.12	19,873
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 9,974)	( 118,781)	( 132,417)	13,636	( 89.70)	( 114,789)
<b>TOTAL CITY MANAGER</b>	<b>12,190</b>	<b>145,177</b>	<b>161,843</b>	<b>( 16,666)</b>	<b>89.70</b>	<b>140,349</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CITY CLERK</b>						
PERSONNEL SERVICES	8,147	93,766	116,475	( 22,709)	80.50	89,995
CONTRACTUAL SERVICES	6	333	6,200	( 5,867)	5.37	920
OPERATING SUPPLIES & EXPENSE	231	4,137	5,500	( 1,363)	75.21	3,351
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 2,263)	( 26,524)	( 34,607)	8,083	( 76.64)	( 25,451)
<b>TOTAL CITY CLERK</b>	<b>6,120</b>	<b>71,712</b>	<b>93,568</b>	<b>( 21,856)</b>	<b>76.64</b>	<b>68,816</b>
<b>ELECTIONS</b>						
PERSONNEL SERVICES	0	3,589	7,700	( 4,111)	46.61	10,531
CONTRACTUAL SERVICES	0	2,247	4,500	( 2,253)	49.94	2,376
OPERATING SUPPLIES & EXPENSE	16	2,221	5,100	( 2,880)	43.54	4,154
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ELECTIONS</b>	<b>16</b>	<b>8,057</b>	<b>17,300</b>	<b>( 9,243)</b>	<b>46.57</b>	<b>17,061</b>
<b>INFORMATION SYSTEMS</b>						
PERSONNEL SERVICES	17,351	185,970	209,665	( 23,695)	88.70	178,119
CONTRACTUAL SERVICES	1,775	56,492	71,200	( 14,708)	79.34	47,454
OPERATING SUPPLIES & EXPENSE	13	2,469	1,750	719	141.08	1,624
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 11,292)	( 144,509)	( 166,743)	22,234	( 86.67)	( 134,039)
<b>TOTAL INFORMATION SYSTEMS</b>	<b>7,847</b>	<b>100,421</b>	<b>115,872</b>	<b>( 15,451)</b>	<b>86.67</b>	<b>93,158</b>
<b>TOTAL GEN GOVT ADMIN</b>	<b>41,348</b>	<b>436,215</b>	<b>522,023</b>	<b>( 85,808)</b>	<b>83.56</b>	<b>431,086</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****</b>						
PERSONNEL SERVICES	51,205	559,762	650,492	( 90,730)	86.05	556,356
CONTRACTUAL SERVICES	15,709	176,602	215,820	( 39,218)	81.83	155,412
OPERATING SUPPLIES & EXPENSE	1,795	26,905	38,550	( 11,645)	69.79	31,233
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	2,400	4,800	2,200	2,600	218.18	
ALLOCATION	( 29,761)	( 331,853)	( 385,039)	53,186	( 86.19)	
<b>TOTAL GEN GOVT ADMINISTRATION</b>	<b>41,348</b>	<b>436,215</b>	<b>522,023</b>	<b>( 85,808)</b>	<b>83.56</b>	<b>431,086</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>FINANCE ADMINISTRATION</b>						
<b>FINANCE</b>						
PERSONNEL SERVICES	26,598	286,060	320,565	( 34,505)	89.24	268,772
CONTRACTUAL SERVICES	9,233	65,503	72,350	( 6,847)	90.54	55,419
OPERATING SUPPLIES & EXPENSE	1,036	7,736	8,600	( 864)	89.95	7,848
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 22,931)	( 223,484)	( 249,742)	26,258	( 89.49)	( 206,469)
<b>TOTAL FINANCE</b>	<b>13,936</b>	<b>135,815</b>	<b>151,773</b>	<b>( 15,958)</b>	<b>89.49</b>	<b>125,569</b>
<b>ASSESSOR</b>						
PERSONNEL SERVICES	4,394	47,615	53,000	( 5,385)	89.84	43,841
CONTRACTUAL SERVICES	7,047	71,838	66,800	5,038	107.54	49,914
OPERATING SUPPLIES & EXPENSE	61	513	2,350	( 1,837)	21.84	1,645
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ASSESSOR</b>	<b>11,502</b>	<b>119,966</b>	<b>122,150</b>	<b>( 2,184)</b>	<b>98.21</b>	<b>95,401</b>
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>25,438</b>	<b>255,781</b>	<b>273,923</b>	<b>( 18,142)</b>	<b>93.38</b>	<b>220,970</b>

\*\*\*\*\* **SUMMARY OF FINANCE ADMINISTRATION EXPENSES** \*\*\*\*\*

PERSONNEL SERVICES	30,992	333,676	373,565	( 39,889)	89.32	312,613
CONTRACTUAL SERVICES	16,280	137,341	139,150	( 1,809)	98.70	105,333
OPERATING SUPPLIES & EXPENSE	1,097	8,249	10,950	( 2,701)	75.33	9,493
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	( 22,931)	( 223,484)	( 249,742)	26,258	( 89.49)	
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>25,438</b>	<b>255,781</b>	<b>273,923</b>	<b>( 18,142)</b>	<b>93.38</b>	<b>220,970</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>CITY HALL</u></b>						
<b><u>CITY HALL (BUILDING MAINTENANCE)</u></b>						
PERSONNEL SERVICES	7,225	79,260	84,164	( 4,904)	94.17	72,198
CONTRACTUAL SERVICES	4,825	46,749	49,054	( 2,305)	95.30	46,735
OPERATING SUPPLIES & EXPENSE	527	18,817	18,100	717	103.96	24,843
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 5,282)	( 60,827)	( 63,554)	2,727	( 95.71)	( 60,365)
<b>TOTAL CITY HALL</b>	<b>7,294</b>	<b>83,999</b>	<b>87,764</b>	<b>( 3,765)</b>	<b>95.71</b>	<b>83,409</b>
<b><u>OTHER GENERAL GOVERNMENT</u></b>						
<b><u>MISC GOVERNMENT</u></b>						
CONTRACTUAL SERVICES	0	7,192	7,800	( 608)	92.21	2,750
OPERATING SUPPLIES & EXPENSE	139	1,587	7,000	( 5,413)	22.67	2,909
FIXED CHARGES	1,164	10,021	3,000	7,021	334.05	1,279
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL MISC GOVERNMENT</b>	<b>1,302</b>	<b>18,800</b>	<b>17,800</b>	<b>1,000</b>	<b>105.62</b>	<b>6,939</b>
<b><u>GENERAL INSURANCE</u></b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	31,252	342,320	353,145	( 10,825)	96.93	303,916
<b>TOTAL GENERAL INSURANCE</b>	<b>31,252</b>	<b>342,320</b>	<b>353,145</b>	<b>( 10,825)</b>	<b>96.93</b>	<b>303,916</b>
<b>TOTAL OTHER GEN GOVT</b>	<b>32,554</b>	<b>361,120</b>	<b>370,945</b>	<b>( 9,825)</b>	<b>97.35</b>	<b>310,855</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	7,192	7,800	( 608)	92.21	2,750
OPERATING SUPPLIES & EXPENSE	139	1,587	7,000	( 5,413)	22.67	2,909
FIXED CHARGES	32,415	352,341	356,145	( 3,804)	98.93	305,196
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL OTHER GEN GOVT</b>	<b>32,554</b>	<b>361,120</b>	<b>370,945</b>	<b>( 9,825)</b>	<b>97.35</b>	<b>310,855</b>

<b>***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****</b>						
PERSONNEL SERVICES	89,422	972,698	1,108,221	( 135,523)	87.77	941,167
CONTRACTUAL SERVICES	36,814	367,884	411,824	( 43,940)	89.33	310,230
OPERATING SUPPLIES & EXPENSE	3,557	55,558	74,600	( 19,042)	74.47	68,479
FIXED CHARGES	32,415	352,341	356,145	( 3,804)	98.93	305,196
CAPITAL OUTLAY	2,400	4,800	2,200	2,600	218.18	
ALLOCATION	( 57,975)	( 616,165)	( 698,335)	82,170	( 88.23)	
<b>TOTAL GENERAL GOVERNMENT</b>	<b>106,634</b>	<b>1,137,116</b>	<b>1,254,655</b>	<b>( 117,539)</b>	<b>90.63</b>	<b>1,046,321</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>POLICE DEPARTMENT</u></b>						
<b><u>POLICE ADMINISTRATION</u></b>						
PERSONNEL SERVICES	114,498	1,144,847	1,299,175	( 154,328)	88.12	1,160,627
CONTRACTUAL SERVICES	6,440	64,024	67,220	( 3,196)	95.24	60,796
OPERATING SUPPLIES & EXPENSE	730	21,347	25,100	( 3,753)	85.05	21,721
FIXED CHARGES	3,278	27,822	25,000	2,822	111.29	22,648
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL POLICE ADMINISTRATION</b>	<b>124,946</b>	<b>1,258,039</b>	<b>1,416,495</b>	<b>( 158,456)</b>	<b>88.81</b>	<b>1,265,792</b>
<b><u>POLICE PATROL</u></b>						
PERSONNEL SERVICES	171,801	1,722,553	1,815,520	( 92,967)	94.88	1,585,510
CONTRACTUAL SERVICES	3,957	71,201	77,925	( 6,724)	91.37	60,451
OPERATING SUPPLIES & EXPENSE	12,442	65,747	42,775	22,972	153.71	72,024
<b>TOTAL POLICE PATROL</b>	<b>188,201</b>	<b>1,859,502</b>	<b>1,936,220</b>	<b>( 76,718)</b>	<b>96.04</b>	<b>1,717,985</b>
<b><u>CROSSING GUARDS</u></b>						
PERSONNEL SERVICES	2,033	18,862	23,355	( 4,493)	80.76	19,718
OPERATING SUPPLIES & EXPENSE	0	24	300	( 276)	7.99	0
<b>TOTAL CROSSING GUARDS</b>	<b>2,033</b>	<b>18,886</b>	<b>23,655</b>	<b>( 4,769)</b>	<b>79.84</b>	<b>19,718</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>315,180</b>	<b>3,136,427</b>	<b>3,376,370</b>	<b>( 239,943)</b>	<b>92.89</b>	<b>3,003,495</b>



**CITY OF TWO RIVERS**

Section 10, Item D.

**EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**

**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****</b>						
PERSONNEL SERVICES	288,332	2,886,263	3,138,050	( 251,787)	91.98	2,765,856
CONTRACTUAL SERVICES	10,397	135,225	145,145	( 9,920)	93.17	121,247
OPERATING SUPPLIES & EXPENSE	13,173	87,118	68,175	18,943	127.79	93,745
FIXED CHARGES	3,278	27,822	25,000	2,822	111.29	22,648
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL POLICE DEPARTMENT</b>	<b>315,180</b>	<b>3,136,427</b>	<b>3,376,370</b>	<b>( 239,943)</b>	<b>92.89</b>	<b>3,003,495</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>POLICE &amp; FIRE COMMISSION</u></b>						
<b><u>POLICE &amp; FIRE COMMISSION</u></b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	50	3,774	5,250	( 1,476)	71.88	5,377
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
<b>TOTAL POLICE &amp; FIRE COMMISSION</b>	<b>50</b>	<b>3,774</b>	<b>5,250</b>	<b>( 1,476)</b>	<b>71.88</b>	<b>5,377</b>
<b><u>FIRE DEPARTMENT</u></b>						
<b><u>FIRE ADMINISTRATION</u></b>						
PERSONNEL SERVICES	40,712	432,850	515,720	( 82,870)	83.93	454,991
CONTRACTUAL SERVICES	3,404	54,798	53,000	1,798	103.39	55,848
OPERATING SUPPLIES & EXPENSE	619	29,254	24,400	4,854	119.89	25,256
FIXED CHARGES	81	887	1,200	( 313)	73.92	974
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL FIRE ADMINISTRATION</b>	<b>44,815</b>	<b>517,790</b>	<b>594,320</b>	<b>( 76,530)</b>	<b>87.12</b>	<b>537,069</b>
<b><u>FIREFIGHTERS</u></b>						
PERSONNEL SERVICES	142,921	1,511,746	1,628,150	( 116,405)	92.85	1,460,073
CONTRACTUAL SERVICES	362	8,451	14,000	( 5,549)	60.36	14,748
OPERATING SUPPLIES & EXPENSE	806	5,982	5,400	582	110.77	5,462
<b>TOTAL FIREFIGHTERS</b>	<b>144,088</b>	<b>1,526,178</b>	<b>1,647,550</b>	<b>( 121,372)</b>	<b>92.63</b>	<b>1,480,284</b>
<b><u>AMBULANCE SERVICES</u></b>						
PERSONNEL SERVICES	32,523	378,267	429,500	( 51,233)	88.07	368,591
CONTRACTUAL SERVICES	5,041	11,650	15,400	( 3,750)	75.65	10,662
OPERATING SUPPLIES & EXPENSE	2,466	32,328	50,700	( 18,372)	63.76	48,712
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL AMBULANCE SERVICES</b>	<b>40,029</b>	<b>422,245</b>	<b>495,600</b>	<b>( 73,355)</b>	<b>85.20</b>	<b>427,964</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>228,933</b>	<b>2,466,213</b>	<b>2,737,470</b>	<b>( 271,257)</b>	<b>90.09</b>	<b>2,445,317</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****</b>						
PERSONNEL SERVICES	216,155	2,322,863	2,573,370	( 250,507)	90.27	2,283,655
CONTRACTUAL SERVICES	8,806	74,899	82,400	( 7,501)	90.90	81,258
OPERATING SUPPLIES & EXPENSE	3,891	67,564	80,500	( 12,936)	83.93	79,430
FIXED CHARGES	81	887	1,200	( 313)	73.92	974
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL FIRE DEPARTMENT</b>	<b>228,933</b>	<b>2,466,213</b>	<b>2,737,470</b>	<b>( 271,257)</b>	<b>90.09</b>	<b>2,445,317</b>

#### INSPECTION SERVICES

##### BUILDING INSPECTIONS

PERSONNEL SERVICES	9,193	116,177	130,390	( 14,213)	89.10	120,132
CONTRACTUAL SERVICES	255	6,252	7,175	( 923)	87.13	6,286
OPERATING SUPPLIES & EXPENSE	96	2,133	4,250	( 2,117)	50.19	2,291
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL INSPECTION SERVICES</b>	<b>9,545</b>	<b>124,562</b>	<b>141,815</b>	<b>( 17,253)</b>	<b>87.83</b>	<b>128,709</b>

#### **\*\*\*\*\* SUMMARY OF PUBLIC SAFETY EXPENSES \*\*\*\*\***

PERSONNEL SERVICES	513,681	5,325,302	5,841,810	( 516,508)	91.16	5,169,643
CONTRACTUAL SERVICES	19,509	220,149	239,970	( 19,821)	91.74	214,167
OPERATING SUPPLIES & EXPENSE	17,160	156,815	152,925	3,890	102.54	175,466
FIXED CHARGES	3,358	28,709	26,200	2,509	109.57	23,622
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL PUBLIC SAFETY</b>	<b>553,707</b>	<b>5,730,976</b>	<b>6,260,905</b>	<b>( 529,929)</b>	<b>91.54</b>	<b>5,582,898</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>PUBLIC WORKS</u></b>						
<b><u>HIGHWAY ADMINISTRATION</u></b>						
PERSONNEL SERVICES	16,226	134,982	162,135	( 27,153)	83.25	148,482
CONTRACTUAL SERVICES	279	6,602	9,600	( 2,998)	68.77	5,322
OPERATING SUPPLIES & EXPENSE	641	6,656	8,200	( 1,544)	81.17	4,989
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>17,145</b>	<b>148,239</b>	<b>179,935</b>	<b>( 31,696)</b>	<b>82.38</b>	<b>158,794</b>
<b><u>PUBLIC WORKS SHOP</u></b>						
PERSONNEL SERVICES	44,879	458,498	431,692	26,806	106.21	406,015
CONTRACTUAL SERVICES	8,896	94,813	81,300	13,513	116.62	50,117
OPERATING SUPPLIES & EXPENSE	6,587	86,353	77,900	8,453	110.85	64,368
FIXED CHARGES	90	1,074	1,100	( 26)	97.64	990
CAPITAL OUTLAY	0	16	0	16	.00	0
<b>TOTAL PUBLIC WORKS SHOP</b>	<b>60,453</b>	<b>640,754</b>	<b>591,992</b>	<b>48,762</b>	<b>108.24</b>	<b>521,490</b>
<b><u>STREET MAINTENANCE</u></b>						
PERSONNEL SERVICES	406	22,132	69,510	( 47,378)	31.84	68,352
CONTRACTUAL SERVICES	13,716	149,551	167,000	( 17,449)	89.55	148,959
OPERATING SUPPLIES & EXPENSE	37	5,060	15,000	( 9,940)	33.73	12,380
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL STREET MAINTENANCE</b>	<b>14,158</b>	<b>176,742</b>	<b>251,510</b>	<b>( 74,768)</b>	<b>70.27</b>	<b>229,692</b>
<b><u>TRAFFIC CONTROL</u></b>						
PERSONNEL SERVICES	976	39,447	40,671	( 1,224)	96.99	24,781
CONTRACTUAL SERVICES	491	5,038	11,000	( 5,962)	45.80	7,821
OPERATING SUPPLIES & EXPENSE	10	490	5,000	( 4,510)	9.81	1,609
CAPITAL OUTLAY	1,876	7,310	10,000	( 2,690)	73.10	3,997
<b>TOTAL TRAFFIC CONTROL</b>	<b>3,353</b>	<b>52,287</b>	<b>66,671</b>	<b>( 14,384)</b>	<b>78.42</b>	<b>38,208</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>SNOW &amp; ICE REMOVAL</b>						
PERSONNEL SERVICES	153	67,785	162,334	( 94,549)	41.76	71,480
CONTRACTUAL SERVICES	203	247	3,500	( 3,253)	7.07	42
OPERATING SUPPLIES & EXPENSE	0	31,512	55,000	( 23,488)	57.30	48,869
<b>TOTAL SNOW &amp; ICE REMOVAL</b>	<b>356</b>	<b>99,545</b>	<b>220,834</b>	<b>( 121,289)</b>	<b>45.08</b>	<b>120,392</b>
<b>BRIDGE REPAIR &amp; MAINTENANCE</b>						
PERSONNEL SERVICES	635	19,436	35,243	( 15,807)	55.15	32,305
CONTRACTUAL SERVICES	168	3,788	8,200	( 4,412)	46.19	10,463
OPERATING SUPPLIES & EXPENSE	0	0	1,000	( 1,000)	.00	3
CAPITAL OUTLAY						
<b>TOTAL BRIDGE REPAIR &amp; MAINTENANCE</b>	<b>804</b>	<b>23,224</b>	<b>44,443</b>	<b>( 21,219)</b>	<b>52.26</b>	<b>42,771</b>
<b>STORM SEWER</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL STORM SEWER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>PUBLIC TRANSPORTATION</b>						
CONTRACTUAL SERVICES	0	77,701	120,000	( 42,299)	64.75	84,521
<b>TOTAL PUBLIC TRANSPORTATION</b>	<b>0</b>	<b>77,701</b>	<b>120,000</b>	<b>( 42,299)</b>	<b>64.75</b>	<b>84,521</b>

**CITY OF TWO RIVERS**

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**EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**

**FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>WORK FOR OTHER DEPARTMENTS</b>						
PERSONNEL SERVICES	5,992	154,380	144,649	9,731	106.73	178,197
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	15,000	( 15,000)	.00	24,032
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL WORK FOR OTHER DEPTS</b>	<b>5,992</b>	<b>154,380</b>	<b>159,649</b>	<b>( 5,269)</b>	<b>96.70</b>	<b>202,230</b>
<b>TOTAL PUBLIC WORKS</b>	<b>102,261</b>	<b>1,372,872</b>	<b>1,635,034</b>	<b>( 262,162)</b>	<b>83.97</b>	<b>1,398,096</b>

**\*\*\*\*\* SUMMARY OF PUBLIC WORKS EXPENSES \*\*\*\*\***

PERSONNEL SERVICES	69,267	896,659	1,046,234	( 149,575)	85.70	929,612
CONTRACTUAL SERVICES	23,754	337,741	400,600	( 62,859)	84.31	307,245
OPERATING SUPPLIES & EXPENSE	7,274	130,071	177,100	( 47,029)	73.44	156,251
FIXED CHARGES	90	1,074	1,100	( 26)	97.64	990
CAPITAL OUTLAY	1,876	7,326	10,000	( 2,674)	73.26	
<b>TOTAL PUBLIC WORKS</b>	<b>102,261</b>	<b>1,372,872</b>	<b>1,635,034</b>	<b>( 262,162)</b>	<b>83.97</b>	<b>1,398,096</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>HEALTH &amp; HUMAN SERVICES</b>						
<b>SENIOR CENTER</b>						
PERSONNEL SERVICES	13,481	146,765	168,023	( 21,258)	87.35	122,083
CONTRACTUAL SERVICES	624	10,901	13,415	( 2,514)	81.26	10,433
OPERATING SUPPLIES & EXPENSE	564	9,926	10,970	( 1,044)	90.49	9,010
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SENIOR CENTER</b>	<b>14,669</b>	<b>167,593</b>	<b>192,408</b>	<b>( 24,815)</b>	<b>87.10</b>	<b>141,526</b>
<b>CEMETERIES</b>						
PERSONNEL SERVICES	12,421	129,307	133,729	( 4,422)	96.69	107,682
CONTRACTUAL SERVICES	3,221	35,451	35,540	( 89)	99.75	32,907
OPERATING SUPPLIES & EXPENSE	1,940	15,954	17,695	( 1,741)	90.16	14,286
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CEMETERIES</b>	<b>17,582</b>	<b>180,712</b>	<b>186,964</b>	<b>( 6,252)</b>	<b>96.66</b>	<b>154,875</b>
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>32,251</b>	<b>348,304</b>	<b>379,372</b>	<b>( 31,068)</b>	<b>91.81</b>	<b>296,401</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>CULTURE, REC &amp; EDUCATION</u></b>						
<b><u>COMMUNITY CENTER</u></b>						
PERSONNEL SERVICES	27,633	303,443	354,433	( 50,990)	85.61	268,485
CONTRACTUAL SERVICES	4,046	62,048	69,350	( 7,302)	89.47	67,243
OPERATING SUPPLIES & EXPENSE	1,811	23,830	22,800	1,030	104.52	15,749
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL COMMUNITY CENTER</b>	<b>33,489</b>	<b>389,320</b>	<b>446,583</b>	<b>( 57,263)</b>	<b>87.18</b>	<b>351,477</b>
<b><u>PARKS</u></b>						
PERSONNEL SERVICES	15,333	213,490	215,244	( 1,754)	99.19	172,746
CONTRACTUAL SERVICES	8,894	87,681	76,742	10,939	114.25	81,988
OPERATING SUPPLIES & EXPENSE	1,144	35,529	31,600	3,929	112.43	34,923
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PARKS</b>	<b>25,371</b>	<b>336,699</b>	<b>323,586</b>	<b>13,113</b>	<b>104.05</b>	<b>289,657</b>
<b><u>RECREATION</u></b>						
PERSONNEL SERVICES	19,104	213,529	260,461	( 46,932)	81.98	198,130
CONTRACTUAL SERVICES	1,558	34,175	32,165	2,010	106.25	26,129
OPERATING SUPPLIES & EXPENSE	3,091	18,034	20,750	( 2,716)	86.91	18,356
FIXED CHARGES	0	0	0	0	.00	0
<b>TOTAL RECREATION</b>	<b>23,753</b>	<b>265,738</b>	<b>313,376</b>	<b>( 47,638)</b>	<b>84.80</b>	<b>242,615</b>
<b><u>SPECIAL EVENTS</u></b>						
PERSONNEL SERVICES	2,800	34,401	34,803	( 402)	98.85	40,242
CONTRACTUAL SERVICES	48	387	250	137	154.91	178
OPERATING SUPPLIES & EXPENSE	78	78	210	( 132)	37.12	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SPECIAL EVENTS</b>	<b>2,926</b>	<b>34,866</b>	<b>35,263</b>	<b>( 397)</b>	<b>98.87</b>	<b>40,421</b>



# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>RECREATION FIELDS</b>						
PERSONNEL SERVICES	3,936	46,218	51,723	( 5,505)	89.36	43,583
CONTRACTUAL SERVICES	2,384	31,668	29,531	2,137	107.24	31,010
OPERATING SUPPLIES & EXPENSE	3,324	26,423	25,000	1,423	105.69	27,026
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL RECREATION FIELDS</b>	<b>9,644</b>	<b>104,309</b>	<b>106,254</b>	<b>( 1,945)</b>	<b>98.17</b>	<b>101,619</b>
<b>TRAILS &amp; MEDIAN MAINTENANCE</b>						
PERSONNEL SERVICES	1,257	7,977	12,205	( 4,228)	65.36	6,933
CONTRACTUAL SERVICES	2,270	17,267	12,500	4,767	138.14	14,410
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
<b>TOTAL TRAIL &amp; MEDIAN MAINTENANCE</b>	<b>3,527</b>	<b>25,245</b>	<b>24,705</b>	<b>540</b>	<b>102.18</b>	<b>21,342</b>
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>98,710</b>	<b>1,156,177</b>	<b>1,249,767</b>	<b>( 93,590)</b>	<b>92.51</b>	<b>1,047,131</b>

**\*\*\*\*\* SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES \*\*\*\*\***

PERSONNEL SERVICES	70,063	819,058	928,869	( 109,811)	88.18	730,119
CONTRACTUAL SERVICES	19,200	233,227	220,538	12,689	105.75	220,957
OPERATING SUPPLIES & EXPENSE	9,448	103,893	100,360	3,533	103.52	96,054
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>98,710</b>	<b>1,156,177</b>	<b>1,249,767</b>	<b>( 93,590)</b>	<b>92.51</b>	<b>1,047,131</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>CONSERVATION &amp; DEV</u></b>						
<b><u>PLANNING</u></b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PLANNING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b><u>ECONOMIC DEVELOPMENT</u></b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>***** SUMMARY OF CONSERVATION &amp; DEVELOPMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CONSERVATION &amp; DEV</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>TOTAL OTHER FINANCING USES</b>	<b>30,638</b>	<b>377,871</b>	<b>663,217</b>	<b>( 285,346)</b>	<b>56.98</b>	<b>343,341</b>

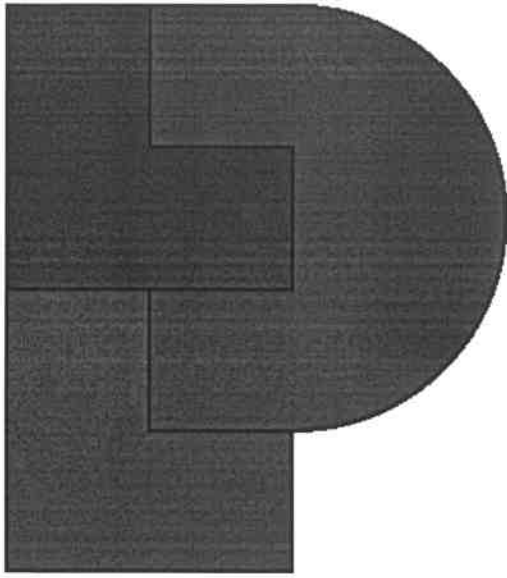
# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

### **FUND 100 - GENERAL FUND - SUMMARY TOTALS**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF GENERAL FUND EXPENSES *****</b>						
PERSONNEL SERVICES	768,335	8,289,789	9,226,886	( 937,097)	89.84	8,000,307
CONTRACTUAL SERVICES	103,121	1,205,353	1,321,887	( 116,534)	91.18	1,095,939
OPERATING SUPPLIES & EXPENSE	39,943	472,217	533,650	( 61,433)	88.49	519,546
FIXED CHARGES	66,501	759,995	1,046,662	( 286,667)	72.61	673,149
CAPITAL OUTLAY	4,276	12,126	12,200	( 74)	99.40	6,197
ALLOCATIONS	( 57,975)	( 616,165)	( 698,335)	82,170	( 88.23)	( 580,950)
<b>GRAND TOTAL</b>	<b>924,201</b>	<b>10,123,315</b>	<b>11,442,950</b>	<b>( 1,319,635)</b>	<b>88.47</b>	<b>9,714,189</b>



**TWO  
RIVERS**  
WISCONSIN

Lester Public Library  
November 2023  
Detail  
Financial Report

CITY OF TWO RIVERS  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

LIBRARY FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
280-41110 GENERAL PROPERTY TAX	0	631,287	631,287	0	100.00	631,287
TOTAL TAXES	0	631,287	631,287	0	100.00	631,287
<u>INTERGOVERNMENTAL REVENUE</u>						
280-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720 COUNTY FUNDS	0	175,877	175,877	0	100.00	171,601
TOTAL INTERGOVERNMENTAL REVE	0	175,877	175,877	0	100.00	171,601
<u>FINES &amp; FORFEITURES</u>						
280-45300 LIBRARY BOOK FINES	81	4,000	2,698	( 1,302)	67.45	2,082
TOTAL FINES & FORFEITURES	81	4,000	2,698	( 1,302)	67.45	2,082
<u>CHARGES FOR SERVICE</u>						
280-46712 COPIER SERVICE FEES	511	8,500	5,373	( 3,127)	63.22	4,792
TOTAL CHARGES FOR SERVICE	511	8,500	5,373	( 3,127)	63.22	4,792
<u>MISCELLANEOUS REVENUE</u>						
280-48300 SALE OF PROP & EQUIP	77	5,000	1,722	( 3,278)	34.45	2,318
280-48500 DONATIONS	50,710	65,653	67,233	1,580	102.41	62,286
280-48900 OTHER REVENUES	19	2,500	1,881	( 619)	75.22	1,989
TOTAL MISCELLANEOUS REVENUE	50,806	73,153	70,836	( 2,317)	96.83	66,593
<u>OTHER FINANCING SOURCES</u>						
280-49223 TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
TOTAL FUND REVENUE	51,398	892,817	886,071	( 6,746)	99.24	876,355

**CITY OF TWO RIVERS**  
**2023 MONTHLY GENERAL FUND REPORT**  
**NOVEMBER 30, 2023 BUDGET**

Section 10, Item D.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>LESTER LIBRARY</u></b>						
<b>LIBRARY ADMINISTRATION</b>						
<i>PERSONNEL SERVICES</i>						
280-55110-1100	FULLTIME ADMINISTRATION	22,404	271,829	249,431 ( 22,398)	91.76	242,006
280-55110-1220	WAGES - FULLTIME	2,914	35,370	31,630 ( 3,740)	89.43	31,500
280-55110-1270	WAGES - PART TIME	11,446	129,375	121,003 ( 8,372)	93.53	116,276
280-55110-1280	WAGES-LONGEVITY PAY	0	6,620	0 ( 6,620)	.00	0
280-55110-1290	WAGES-OVERTIME	0	510	0 ( 510)	.00	0
280-55110-1310	WI RETIREMENT	2,582	24,739	22,634 ( 2,105)	91.49	20,974
280-55110-1320	FICA	3,356	34,326	29,901 ( 4,425)	87.11	29,561
280-55110-1330	HEALTH INSURANCE	6,550	84,364	72,046 ( 12,318)	85.40	55,020
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	0	0	.00	0
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	5,000	4,423 ( 577)	88.46	7,692
280-55110-1340	LIFE INSURANCE	130	1,500	1,367 ( 133)	91.14	1,247
280-55110-1350	OTHER BENEFITS	0	0	0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	1,200	1,122 ( 78)	93.49	1,650
<i>TOTAL PERSONNEL SERVICES</i>		49,767	594,833	533,557 ( 61,276)	89.70	505,925
<i>CONTRACTUAL SERVICES</i>						
280-55110-2100	PROF SERV - CITY SERVICES	3,904	48,909	44,955 ( 3,954)	91.92	42,195
280-55110-2130	PROFESSIONAL SERVICES	1,648	6,000	7,899	131.65	5,338
280-55110-2200	TELEPHONE EXPENSE	95	1,200	1,057 ( 143)	88.12	1,045
280-55110-2210	ELECTRICITY	2,411	23,000	26,225	114.02	22,930
280-55110-2220	NATURAL GAS/HEAT	660	11,000	10,314 ( 686)	93.77	10,423
280-55110-2230	WATER EXPENSE	187	2,000	1,948 ( 52)	97.38	1,811
280-55110-2240	SEWER EXPENSE	73	750	825	110.05	645
280-55110-2250	STORMWATER EXPENSE	80	960	879 ( 81)	91.59	879
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	22,505	25,000	40,030	160.12	14,674
280-55110-2430	EQUIPMENT REPAIRS	0	0	0	.00	0
280-55110-2450	EQUIPMENT NEW	0	7,500	9,090	121.20	7,712
280-55110-2910	PRINTING/ADVERTISING	110	1,000	618 ( 382)	61.80	1,124
280-55110-2930	TECHNOLOGY	46	16,000	14,867 ( 1,133)	92.92	9,969
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	6,455	6,454 ( 1)	99.98	10,757
<i>TOTAL CONTRACTUAL SERVICES</i>		31,718	149,774	165,161	110.27	129,503

**CITY OF TWO RIVERS**  
 2023 MONTHLY GENERAL FUND REPORT  
 NOVEMBER 30, 2023 BUDGET

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100 OFFICE SUPPLIES	934	6,000	6,421	421	107.02	4,419
280-55110-3110 POSTAGE	43	450	453	3	100.71	377
280-55110-3300 TRAVEL	0	1,000	919	( 81)	91.90	1,094
280-55110-3560 LANDSCAPING	4,000	15,000	16,484	1,484	109.89	14,108
280-55110-3960 TECH PROC SUPPLIES	0	0	0	0	.00	0
<b>TOTAL OP SUPPLIES/EXP</b>	<b>4,976</b>	<b>22,450</b>	<b>24,278</b>	<b>1,828</b>	<b>108.14</b>	<b>19,998</b>
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	1,270	13,800	13,609	( 191)	98.61	13,041
280-55110-5950 TRANSFER TO CAP PROJ FNDS	0	1,440	2,034	594	141.25	1,440
<b>TOTAL FIXED CHARGES</b>	<b>1,270</b>	<b>15,240</b>	<b>15,643</b>	<b>403</b>	<b>102.64</b>	<b>14,481</b>
<b>TOTAL LIBRARY ADMINISTRATION</b>	<b>87,731</b>	<b>782,297</b>	<b>738,639</b>	<b>( 43,658)</b>	<b>94.42</b>	<b>669,907</b>
<b>ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	30	4,600	3,414	( 1,186)	74.21	4,502
280-55111-3400 NON-FICTION BOOKS	1,486	17,000	15,425	( 1,575)	90.73	11,807
280-55111-3420 FICTION BOOKS	1,829	17,000	17,772	772	104.54	16,571
280-55111-3430 LARGE PRINT BOOKS	1,257	12,000	8,854	( 3,146)	73.78	11,216
280-55111-3450 MOVIES	314	4,500	2,705	( 1,795)	60.11	3,647
280-55111-3470 AUDIOBOOKS	227	4,400	3,510	( 890)	79.78	3,160
280-55111-3480 MUSIC CD'S	0	500	0	( 500)	.00	11
280-55111-3510 PROGRAMS	17	3,000	1,895	( 1,105)	63.18	3,019
<b>TOTAL OP SUPPLIES/EXP</b>	<b>5,159</b>	<b>63,000</b>	<b>53,575</b>	<b>( 9,425)</b>	<b>85.04</b>	<b>53,932</b>
<b>TOTAL ADULT SERVICES</b>	<b>5,159</b>	<b>63,000</b>	<b>53,575</b>	<b>( 9,425)</b>	<b>85.04</b>	<b>53,932</b>

Section 10, Item D.

**CITY OF TWO RIVERS**  
 2023 MONTHLY GENERAL FUND REPORT  
 NOVEMBER 30, 2023 BUDGET

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CHILDREN'S SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230	PERIODICALS	60	540	356 ( 184)	65.89	376
280-55112-3400	NON-FICTION BOOKS	737	7,000	5,582 ( 1,418)	79.74	6,878
280-55112-3420	FICTION BOOKS	649	3,800	5,255 1,455	138.30	4,712
280-55112-3440	PAPERBACKS	40	1,600	495 ( 1,105)	30.91	549
280-55112-3450	MOVIES	75	2,500	496 ( 2,004)	19.86	559
280-55112-3470	AUDIOBOOKS	0	1,700	57 ( 1,643)	3.38	10
280-55112-3510	PROGRAMS	750	11,980	10,437 ( 1,543)	87.12	11,904
280-55112-3530	JE BOOKS	1,690	6,000	7,101 1,101	118.35	5,741
	<b>TOTAL OP SUPPLIES/EXP</b>	<b>4,001</b>	<b>35,120</b>	<b>29,779 ( 5,341)</b>	<b>84.79</b>	<b>30,729</b>
	<b>TOTAL CHILDREN'S SERVICES</b>	<b>4,001</b>	<b>35,120</b>	<b>29,779 ( 5,341)</b>	<b>84.79</b>	<b>30,729</b>
<b>REFERENCE</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400	NON-FICTION BOOKS	0	1,278	1,725 447	134.96	1,292
280-55114-3490	MICROFILM	0	4,622	0 ( 4,622)	.00	75
	<b>TOTAL OP SUPPLIES/EXP</b>	<b>0</b>	<b>5,900</b>	<b>1,725 ( 4,175)</b>	<b>29.23</b>	<b>1,367</b>
	<b>TOTAL REFERENCE</b>	<b>0</b>	<b>5,900</b>	<b>1,725 ( 4,175)</b>	<b>29.23</b>	<b>1,367</b>

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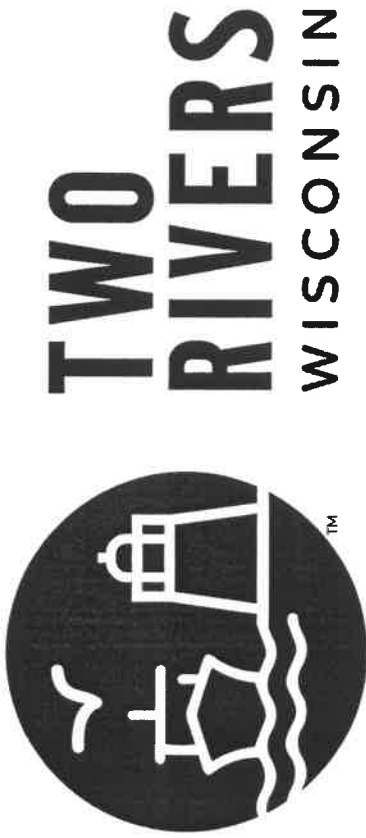


**CITY OF TWO RIVERS**  
**2023 MONTHLY GENERAL FUND REPORT**  
**NOVEMBER 30, 2023 BUDGET**

Section 10, Item D.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>YOUNG ADULT SERVICES</b>						
<i>OPERATING SUPPLIES/EXPENSES</i>						
280-55115-3230 PERIODICALS	0	200	25	( 175)	12.50	49
280-55115-3420 FICTION BOOKS	742	5,300	4,421	( 879)	83.41	3,269
280-55115-3470 AUDIOBOOKS	0	1,000	0	( 1,000)	.00	42
<i>TOTAL OP SUPPLIES/EXP</i>	742	6,500	4,446	( 2,054)	68.40	3,360
<b>TOTAL YOUNG ADULT SERVICES</b>	<b>742</b>	<b>6,500</b>	<b>4,446</b>	<b>( 2,054)</b>	<b>68.40</b>	<b>3,360</b>
<b>TOTAL LESTER LIBRARY EXP</b>	<b>97,633</b>	<b>892,817</b>	<b>828,163</b>	<b>( 64,654)</b>	<b>92.76</b>	<b>759,294</b>
<b>NET REV OVER EXP</b>	<b>( 46,235)</b>	<b>0</b>	<b>57,908</b>	<b>57,908</b>	<b>.00</b>	<b>117,060</b>



November 2023

# Utilities Financial Report

- Fund 640 - Solid Waste Utility
  - Fund 650- Water Utility
  - Fund 660 - Electric Utility
- Fund 670 - Telecommunications Utility
  - Fund 680 - Stormwater Utility
  - Fund 690 - Sewer (Wastewater) Utility

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>OPERATING REVENUES</b>							
43000 INTERGOVERNMENTAL REVENUE	6,895	74,994	83,620 (	8,626)	90%	6,919	75,069
46000 CHARGES FOR SERVICE	35,832	428,208	500,000 (	71,792)	86%	43,721	450,577
48000 MISCELLANEOUS REVENUE	19,622	215,310	235,000 (	19,690)	92%	19,618	214,739
49000 OTHER FINANCING SOURCES	291	2,081	1,500	581	139%	354	1,829
<b>TOTAL OPERATING REVENUES</b>	<b>62,641</b>	<b>720,594</b>	<b>820,120 (</b>	<b>99,526)</b>	<b>88%</b>	<b>70,611</b>	<b>742,215</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

Section 10, Item D.

	CJRR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>OPERATIONS EXPENSES</b>							
51450							
53200							
53310	1,678	65,303	119,220 (	53,917)	55%	3,224	97,825
53620	43,521	322,442	338,507 (	16,064)	95%	37,097	292,480
53625	75,962	314,661	395,657 (	80,996)	80%	43,190	270,656
<b>TOTAL OPERATIONS EXPENSES</b>	<b>121,161</b>	<b>702,407</b>	<b>853,384 (</b>	<b>150,977)</b>	<b>82%</b>	<b>83,511</b>	<b>660,961</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59904	0	11	300 (	289)	4%	0	40
59923							
59427	27	284	375 (	91)	76%	30	324
59999							
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>27</b>	<b>295</b>	<b>675 (</b>	<b>380)</b>	<b>44%</b>	<b>30</b>	<b>364</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>121,188</b>	<b>702,702</b>	<b>854,059 (</b>	<b>151,357)</b>	<b>82%</b>	<b>83,541</b>	<b>661,326</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>121,188</b>	<b>702,702</b>	<b>854,059 (</b>	<b>151,357)</b>	<b>82%</b>	<b>83,541</b>	<b>661,326</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>( 58,546)</b>	<b>17,892 (</b>	<b>33,939)</b>	<b>51,831</b>	<b>53%</b>	<b>( 12,930)</b>	<b>80,889</b>
<b>EARNED SURPLUS</b>							
34100	160,811	160,811				122,164	122,164
	( 58,546)	17,892				( 12,930)	80,889

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
102,265	178,703				109,234	203,053

TOTAL UNAPPROPRIATED EARNED SURPLUS  
END OF YEAR

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF WATER</b>							
49461 RESIDENTIAL SERVICE	140,325	1,540,327	1,633,200	( 92,873)	94%	127,732	1,466,989
49461 COMMERCIAL SERVICE	28,101	296,457	292,100	4,357	101%	24,263	284,039
49461 INDUSTRIAL SERVICE	7,000	72,970	51,600	21,370	141%	5,630	73,037
49461 MULTIFAMILY SERVICE	8,650	87,148	86,100	1,048	101%	7,845	89,187
49461 IRRIGATION SERVICE	0	0	0	0	%	185	2,840
49461 OTHER SERVICES	0	1,188	0	1,188	%	0	80
49464 MUNICIPAL SERVICE	2,610	44,192	35,300	8,892	125%	2,711	33,729
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	1,624	25,843	21,400	4,443	121%	1,673	20,785
49462 PRIVATE FIRE PROTECTION	2,240	24,640	26,700	( 2,060)	92%	2,240	24,646
49463 PUBLIC FIRE PROTECTION	63,708	659,284	701,000	( 41,716)	94%	58,660	637,732
<b>TOTAL SALES OF WATER</b>	<b>254,257</b>	<b>2,752,049</b>	<b>2,847,400</b>	<b>( 95,351)</b>	<b>97%</b>	<b>230,938</b>	<b>2,633,063</b>
<b>OTHER OPERATING REVENUES</b>							
49470 FORFEITED DISCOUNTS	1,493	9,570	9,500	70	101%	1,800	8,849
49471 MISCELLANEOUS SERVICE REVENUES	40	1,360	1,200	160	113%	160	2,422
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,722	18,943	16,500	2,443	115%	1,654	18,196
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>3,255</b>	<b>29,874</b>	<b>27,200</b>	<b>2,674</b>	<b>110%</b>	<b>3,614</b>	<b>29,467</b>
<b>TOTAL OPERATING REVENUES</b>	<b>257,512</b>	<b>2,781,922</b>	<b>2,874,600</b>	<b>( 92,678)</b>	<b>97%</b>	<b>234,552</b>	<b>2,662,530</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>SOURCE OF SUPPLY EXPENSES</b>							
56500 OTHER EARNINGS	0	0	0	0	%	( 3,088)	0
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE	1,076	6,809	8,000	( 1,192)	85%	637	6,370
59602 PURCHASED WATER	0	1,139	1,200	( 61)	95%	0	1,009
59603 MISCELLANEOUS OPERATING EXPENSE	19	1,040	1,100	( 60)	95%	125	2,236
59613 MAINT OF LAKE INTAKE							
<b>TOTAL SOURCE OF SUPPLY EXPENSES</b>	<b>1,095</b>	<b>8,987</b>	<b>10,300</b>	<b>( 1,313)</b>	<b>87%</b>	<b>( 2,326)</b>	<b>9,614</b>
<b>PUMPING EXPENSES</b>							
59620 OPERATION, SUPERVISION & ENGINEERING	4,427	49,289	52,200	( 2,911)	94%	4,173	64,311
59623 FUEL PURCHASED FOR PUMPING	3,399	38,150	45,000	( 6,850)	85%	3,685	41,577
59624 PUMPING LABOR & EXPENSES	1,637	17,297	21,300	( 4,003)	81%	1,929	21,574
59626 MISCELLANEOUS EXPENSE	66	3,565	4,800	( 1,235)	74%	127	2,885
59631 MAINT OF STRUCTURES	21	( 1,068)	1,000	( 2,068)	(107%)	0	0
59633 MAINT OF PUMPING EQUIPMENT							
<b>TOTAL PUMPING EXPENSES</b>	<b>9,551</b>	<b>107,232</b>	<b>124,300</b>	<b>( 17,068)</b>	<b>86%</b>	<b>9,914</b>	<b>130,347</b>
<b>WATER TREATMENT EXPENSE</b>							
59640 OPERATION, SUPERVISION & ENGINEERING	4,427	49,289	52,200	( 2,911)	94%	4,173	64,311
59641 CHEMICALS	7,315	56,349	62,000	( 5,651)	91%	5,538	40,250
59642 OPERATIONS LABOR & EXPENSE	17,620	178,131	215,750	( 37,619)	83%	20,280	210,344
59643 MISCELLANEOUS EXPENSE	8,136	130,734	199,100	( 68,366)	66%	10,807	140,474
59644 OPERATING RENTS							
59650 MAINT SUPERVISION & ENG	83	3,625	3,500	125	104%	0	831
59651 MAINT OF STRUCTURES & IMPROVEMENTS	2,503	38,906	33,800	5,106	115%	3,383	25,277
59652 MAINT OF WATER TREATMENT EQUIPMENT							
<b>TOTAL WATER TREATMENT EXPENSE</b>	<b>40,084</b>	<b>457,035</b>	<b>566,350</b>	<b>( 109,315)</b>	<b>81%</b>	<b>44,182</b>	<b>481,487</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**WATER DISTRIBUTION DETAIL - FUND 650**

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	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	3,148	33,060	35,250 (	2,190)	94%	2,871	31,403
59662 OPERATION MAINS	3,610	67,919	60,100	7,819	113%	3,968	51,929
59663 METER EXPENSE	3,128	22,778	71,100 (	48,322)	32%	3,742	24,540
59664 CUSTOMER INSTALLATION EXPENSE	3,321	34,077	37,500 (	3,423)	91%	3,365	38,371
59665 MISCELLANEOUS EXPENSES	3,577	39,283	59,400 (	20,117)	66%	3,879	39,338
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS	6,438	81,957	68,300	13,657	120%	6,353	62,917
59672 MAINT OF RESEVOIR & STANDPIPE	5,999	104,975	68,100	36,875	154%	625	69,728
59673 MAINT OF MAINS	5,482	43,879	76,100 (	32,221)	58%	3,353	55,623
59675 MAINT OF SERVICES	459	7,734	10,100 (	2,366)	77%	1,122	4,566
59676 MAINT OF METERS	6,683	23,001	47,200 (	24,199)	49%	1,884	11,517
59677 MAINT OF HYDRANTS	5,719	25,194	15,000	10,194	168%	15	608
59678 MAINT OF MISC PLANT							
<b>TOTAL TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>	<b>47,565</b>	<b>483,857</b>	<b>548,150 (</b>	<b>64,293)</b>	<b>88%</b>	<b>31,177</b>	<b>390,530</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	1,508	16,721	18,550 (	1,829)	90%	1,464	16,300
59902 METER READING	1,586	18,414	24,550 (	6,136)	75%	1,418	17,826
59903 CUSTOMER ACCTG & COLLECTION	6,368	58,007	77,300 (	19,293)	75%	4,036	53,333
59904 UNCOLLECTIBLE ACCOUNTS	0	38	2,500 (	2,462)	2%	(	2)
59906 CUSTOMER SERVICE & INFORMATION	0	0	750 (	750)	%	0	0
59910 SALES EXPENSE							
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>9,462</b>	<b>93,180</b>	<b>123,650 (</b>	<b>30,470)</b>	<b>75%</b>	<b>6,916</b>	<b>87,450</b>
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	8,633	96,973	106,150 (	9,177)	91%	8,359	93,626
59921 OFFICE SUPPLIES & EXPENSES	359	4,449	1,300	3,149	342%	423	6,492
59923 OUTSIDE SERVICES EMPLOYED	6,913	99,010	98,000	1,010	101%	8,919	110,199
59924 PROPERTY INSURANCE	3,278	35,741	41,050 (	5,309)	87%	3,085	36,615
59925 INJURIES & DAMAGES	1,394	16,484	18,000 (	1,516)	92%	1,522	14,126
59926 EMPLOYEE PENSIONS & BENEFITS	17,362	185,411	194,800 (	9,389)	95%	14,757	171,084

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	176	3,000	( 2,825)	6%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	4,905	38,668	19,750	18,918	196%	1,297	13,733
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>42,845</b>	<b>476,912</b>	<b>482,050</b>	<b>( 5,138)</b>	<b>99%</b>	<b>38,362</b>	<b>445,875</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>150,602</b>	<b>1,627,204</b>	<b>1,854,800</b>	<b>( 227,596)</b>	<b>88%</b>	<b>128,225</b>	<b>1,545,304</b>
<b>OTHER OPERATING EXPENSES</b>							
49403 DEPRECIATION EXPENSE	45,704	500,980	560,000	( 59,020)	89%	44,395	488,319
49425 AMORTIZATION							
49408 TAXES	31,115	336,090	398,825	( 62,735)	84%	25,048	276,330
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>76,819</b>	<b>837,070</b>	<b>958,825</b>	<b>( 121,755)</b>	<b>87%</b>	<b>69,444</b>	<b>764,649</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>227,422</b>	<b>2,464,274</b>	<b>2,813,625</b>	<b>( 349,351)</b>	<b>88%</b>	<b>197,669</b>	<b>2,309,953</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>30,090</b>	<b>317,648</b>	<b>60,975</b>	<b>256,673</b>	<b>521%</b>	<b>36,884</b>	<b>352,577</b>
<b>OTHER INCOME</b>							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	200	1,150	7,000	( 5,850)	16%	50	1,988
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	170	( 187)	( 7,000)	6,813	(3%)	0	( 4,157)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	0	91,258	100,000	( 8,742)	91%	8,170	82,890
43000 GRANT REVENUE	0	187,519	0	187,519	%	0	0
49421 MISCELLANEOUS NON-OPERATING INCOME	0	42,053	200,000	( 157,947)	21%	28,643	165,021
<b>TOTAL OTHER INCOME</b>	<b>370</b>	<b>321,793</b>	<b>300,000</b>	<b>21,793</b>	<b>107%</b>	<b>36,863</b>	<b>245,742</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	<b>30,460</b>	<b>639,441</b>	<b>360,975</b>	<b>278,466</b>	<b>177%</b>	<b>73,746</b>	<b>598,319</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>INTEREST &amp; OTHER CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	9,885	106,860	140,000	( 33,140)	76%	9,686	111,076
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS	0	0	0	0	%	0	150
59989 GASB 68 PENSION EXPENSE							
<b>TOTAL INTEREST CHARGES</b>	<b>9,885</b>	<b>106,860</b>	<b>140,000</b>	<b>( 33,140)</b>	<b>76%</b>	<b>9,686</b>	<b>111,226</b>
<b>NET INCOME (LOSS)</b>	<b>20,575</b>	<b>532,582</b>	<b>220,975</b>	<b>311,607</b>	<b>241%</b>	<b>64,061</b>	<b>487,093</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	8,163,707	8,163,707				7,216,853	7,216,853
BALANCE TRANSFERRED FROM INCOME	20,575	532,582				64,061	487,093
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS</b>	<b>8,184,282</b>	<b>8,696,289</b>				<b>7,280,914</b>	<b>7,703,946</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF ELECTRICITY</b>							
49440 URBAN RESIDENTIAL SALES	317,736	3,998,500	4,455,200	( 456,700)	90%	327,337	4,220,510
49441 RURAL SALES	1,974	22,746	22,500	246	101%	2,311	24,331
49442 COMMERCIAL SALES-CS1	79,790	979,526	1,092,700	( 113,174)	90%	78,129	1,005,446
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	87,230	1,068,011	1,340,800	( 272,789)	80%	98,343	1,169,698
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	155,878	1,950,239	2,337,900	( 387,661)	83%	174,903	2,114,632
49443 INDUSTRIAL SALES-CP3	37,631	482,000	534,700	( 52,700)	90%	49,603	561,922
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	2,350	21,825	34,400	( 12,575)	63%	2,826	32,298
49444 PUBLIC STREET LIGHTING	12,633	142,022	175,600	( 33,578)	81%	13,171	136,950
49448 INTERDEPARTMENTAL SALES	1,448	23,812	36,300	( 12,488)	66%	2,058	24,615
<b>TOTAL SALES OF ELECTRICITY</b>	<b>696,670</b>	<b>8,688,680</b>	<b>10,030,000</b>	<b>( 1,341,320)</b>	<b>87%</b>	<b>748,581</b>	<b>9,290,402</b>
<b>OTHER OPERATING REVENUES</b>							
49450 FORFEITED DISCOUNTS	1,835	28,702	18,250	10,452	157%	3,239	25,216
49451 MISCELLANEOUS SERVICE REVENUES	0	200	5,000	( 4,800)	4%	40	2,120
49454 RENT FROM ELECTRIC PROPERTY	0	80,447	116,000	( 35,553)	69%	0	115,860
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	186	9,849	18,450	( 8,601)	53%	100	15,312
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>2,021</b>	<b>119,198</b>	<b>157,700</b>	<b>( 38,502)</b>	<b>76%</b>	<b>3,378</b>	<b>158,508</b>
<b>TOTAL OPERATING REVENUES</b>	<b>698,691</b>	<b>8,807,878</b>	<b>10,187,700</b>	<b>( 1,379,822)</b>	<b>86%</b>	<b>751,960</b>	<b>9,448,911</b>

92% OF THE FISCAL YEAR HAS ELAPSED

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	480,137	6,269,087	7,374,100	( 1,105,013)	85%	557,380	6,848,623
TOTAL POWER PRODUCTION EXPENSES	480,137	6,269,087	7,374,100	( 1,105,013)	85%	557,380	6,848,623

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>DISTRIBUTION EXPENSES</b>							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	1,605	19,960	29,750 (	9,790)	67%	2,296	16,449
59583 OVERHEAD LINE EXPENSES	498	6,784	6,300	484	108%	303	2,759
59584 UNDERGROUND LINE EXPENSE	5,744	37,744	41,900 (	4,156)	90%	5,913	43,049
59585 STREET LIGHTING EXPENSES	115	185	1,300 (	1,115)	14%	( 13)	449
59586 METER EXPENSES	6,365	29,806	72,600 (	42,794)	41%	7,350	53,914
59587 CUSTOMER INSTALLATION EXPENSES	2,465	23,019	10,900	12,119	211%	1,276	10,589
59588 OPERATION MISC DISTRIBUTION	28,733	225,668	258,175 (	32,508)	87%	32,850	225,250
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	118	24,999	39,800 (	14,801)	63%	715	21,224
59593 MAINTENANCE OF OVERHEAD LINES	22,619	201,994	188,600	13,394	107%	41,013	286,234
59594 MAINTENANCE OF UNDERGROUND LINES	965	5,971	8,500 (	2,529)	70%	1,089	5,796
59595 MAINTENANCE OF LINE TRANSFORMERS	1,672	26,782	4,700	22,082	570%	450	2,495
59596 MAINTENANCE OF STREET LIGHTING	798	14,060	10,900	3,160	129%	2,132	6,860
59597 MAINT OF ELECTRIC METERS							
59598 MAINT OF MISC DISTRIBUTION PLANT	( 8)	12,136	7,000	5,136	173%	4,523	13,124
59828 TRANSPORTATION EXPENSES							
<b>TOTAL DISTRIBUTION EXPENSES</b>	<b>71,689</b>	<b>629,109</b>	<b>680,425 (</b>	<b>51,316)</b>	<b>92%</b>	<b>99,896</b>	<b>688,191</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	1,849	20,497	22,615 (	2,118)	91%	1,795	18,980
59902 METER READING EXPENSES	2,677	30,932	35,350 (	4,418)	88%	2,491	29,584
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	8,153	76,613	102,600 (	25,987)	75%	7,149	86,951
59904 UNCOLLECTIBLE ACCOUNTS	( 6)	10,641	10,000	641	106%	( 1)	7,058
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>12,673</b>	<b>138,683</b>	<b>170,565 (</b>	<b>31,882)</b>	<b>81%</b>	<b>11,434</b>	<b>143,573</b>
<b>SALES EXPENSE</b>							
59913 ADVERTISING EXPENSE	350	760	500	260	152%	0	250
<b>TOTAL SALES EXPENSES</b>	<b>350</b>	<b>760</b>	<b>500</b>	<b>260</b>	<b>152%</b>	<b>0</b>	<b>250</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	30,530	247,351	266,750	( 19,399)	93%	26,985	232,633
59921 OFFICE SUPPLIES & EXPENSES	889	9,745	17,600	( 7,855)	55%	808	14,122
59923 OUTSIDE SERVICES EMPLOYED	7,599	92,218	94,140	( 1,922)	98%	6,951	87,355
59924 PROPERTY INSURANCE	2,758	29,242	29,300	( 58)	100%	2,639	26,460
59925 INJURIES & DAMAGES	1,061	14,131	13,500	631	105%	1,334	11,526
59926 EMPLOYEE PENSIONS & BENEFITS	21,820	209,221	239,800	( 30,579)	87%	21,436	188,189
59928 REGULATORY COMMISSION EXPENSE	0	0	2,000	( 2,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	9,748	92,948	77,200	15,748	120%	5,211	62,646
59932 MAINT OFFICE & COMMUNICATIONS	1,018	14,124	16,700	( 2,576)	85%	2,682	15,907
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>75,223</b>	<b>708,981</b>	<b>756,990</b>	<b>( 48,009)</b>	<b>94%</b>	<b>68,047</b>	<b>638,838</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>640,071</b>	<b>7,746,618</b>	<b>8,982,580</b>	<b>( 1,235,962)</b>	<b>86%</b>	<b>736,757</b>	<b>8,319,475</b>
<b>OTHER OPERATING EXPENSES</b>							
59403 DEPRECIATION & AMORTIZATION EXPENSE	38,739	420,058	440,000	( 19,942)	95%	37,283	410,093
59408 TAXES	28,992	301,641	400,200	( 98,559)	75%	32,405	330,702
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>67,730</b>	<b>721,698</b>	<b>840,200</b>	<b>( 118,502)</b>	<b>86%</b>	<b>69,688</b>	<b>740,795</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>707,802</b>	<b>8,468,317</b>	<b>9,822,780</b>	<b>( 1,354,463)</b>	<b>86%</b>	<b>806,445</b>	<b>9,060,270</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>( 9,111)</b>	<b>339,561</b>	<b>364,920</b>	<b>( 25,359)</b>	<b>93%</b>	<b>( 54,485)</b>	<b>388,640</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OTHER INCOME</b>							
49415 REVENUE FROM MDSE & JOBBING	25	57,621	15,000	42,621	384%	2,210	13,299
49416 MERCHANDISING & JOBBING COST	0	( 47,506)	( 15,000)	( 32,506)	(317%)	( 751)	( 3,486)
49421 MISCELLANEOUS NONOPERATING INCOME	0	394	2,000	( 1,606)	20%	0	2,902
49419 INTEREST & DIVIDEND INCOME	( 402)	( 12,314)	( 18,000)	5,686	(68%)	( 1,129)	( 15,684)
49439 APPROP OF INCOME TO MUNICIPAL	( 377)	( 1,805)	( 16,000)	14,195	(11%)	329	( 2,970)
<b>TOTAL OTHER INCOME</b>	( 9,488)	337,756	348,920	( 11,164)	97%	( 54,155)	385,671
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>							
<b>OTHER INCOME DEDUCTIONS</b>							
49426 OTHER INCOME DEDUCTIONS	157	2,365	2,500	( 135)	95%	( 4,328)	2,279
<b>TOTAL MISCELLANEOUS INCOME DEDUCTIONS</b>	157	2,365	2,500	( 135)	95%	( 4,328)	2,279
<b>INTEREST CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	704	7,880	10,300	( 2,420)	77%	851	8,954
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
<b>TOTAL INTEREST CHARGES</b>	704	7,880	10,300	( 2,420)	77%	851	8,954
<b>NET INCOME (LOSS)</b>	( 10,349)	327,511	336,120	( 8,609)	97%	( 50,678)	374,438
<b>EARNED SURPLUS</b>							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	9,966,982	9,966,982				9,371,395	9,371,395
BALANCE TRANSFERRED FROM INCOME	( 10,349)	327,511				( 50,678)	374,438
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>9,956,633</b>	<b>10,294,493</b>				<b>9,320,717</b>	<b>9,745,833</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
OPERATING REVENUES	0	0	0	0	%	0	0
49000 OPERATING REVENUE							
49540 RENT FROM CLEC PROPERTY	1,324	14,561	15,885 (	1,324)	92%	1,324	14,561
<b>TOTAL OPERATING REVENUES</b>	<b>1,324</b>	<b>14,561</b>	<b>15,885 (</b>	<b>1,324)</b>	<b>92%</b>	<b>1,324</b>	<b>14,561</b>



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>DISTRIBUTION EXPENSES</b>							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (	1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750 (	750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59620 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
<b>TOTAL DISTRIBUTION EXPENSES</b>	<b>0</b>	<b>0</b>	<b>2,250 (</b>	<b>2,250)</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>

**CITY OF TWO RIVERS**

INCOME STATEMENT

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600 (	600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	498	1,245	3,395 (	2,150)	37%	0	0
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>498</b>	<b>1,245</b>	<b>3,995 (</b>	<b>2,750)</b>	<b>31%</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>498</b>	<b>1,245</b>	<b>6,245 (</b>	<b>5,000)</b>	<b>20%</b>	<b>0</b>	<b>0</b>
<b>OTHER OPERATING EXPENSES</b>							
49030 DEPRECIATION EXPENSE	1,162	11,779	9,640	2,139	122%	803	8,838
49080 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>1,162</b>	<b>11,779</b>	<b>9,640</b>	<b>2,139</b>	<b>122%</b>	<b>803</b>	<b>8,838</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,660</b>	<b>13,024</b>	<b>15,885 (</b>	<b>2,861)</b>	<b>82%</b>	<b>803</b>	<b>8,838</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>( 336)</b>	<b>1,538</b>	<b>0</b>	<b>1,538</b>	<b>%</b>	<b>520</b>	<b>5,723</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>OTHER INCOME</b>							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
<b>TOTAL OTHER INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	<b>( 336)</b>	<b>1,538</b>	<b>1,538</b>	<b>0</b>	<b>%</b>	<b>520</b>	<b>5,723</b>
<b>INTEREST CHARGES</b>							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	0	0	%	0	0
<b>TOTAL INTEREST CHARGES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>NET INCOME (LOSS)</b>	<b>( 336)</b>	<b>1,538</b>	<b>1,538</b>	<b>0</b>	<b>%</b>	<b>520</b>	<b>5,723</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	( 220,872)	( 220,872)				( 227,116)	( 227,116)
BALANCE TRANSFERRED FROM INCOME	( 336)	1,538				520	5,723
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS</b>	<b>( 221,208)</b>	<b>( 219,335)</b>				<b>( 226,596)</b>	<b>( 221,393)</b>

Section 10, Item D.

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023  
**STORMWATER UTILITY - FUND 680**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>USER FEES</b>							
46010 RESIDENTIAL SERVICE	29,679	326,328	354,000 (	27,672)	92%	29,660	325,823
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	392	400 (	8)	98%	36	392
46040 NON RESIDENTIAL	21,887	240,701	262,000 (	21,299)	92%	21,864	240,342
46050 INTERDEPARTMENTAL	3,235	35,566	39,400 (	3,834)	90%	3,229	35,522
<b>TOTAL USER FEES</b>	<b>54,836</b>	<b>602,988</b>	<b>655,800 (</b>	<b>52,812)</b>	<b>92%</b>	<b>54,789</b>	<b>602,079</b>
<b>OTHER OPERATING REVENUES</b>							
49470 FORFEITED DISCOUNTS	318	1,804	1,500	304	120%	342	1,735
49010 PERMIT FEES	0	0	0	0	%	0	0
48600 CONTRIBUTIONS IN AID/GRANT REVENUE	0	296,602	116,000	180,602	256%	58,251	228,899
48100 INTEREST INCOME	0	4,265	4,265	0	100%	0	3,723
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>318</b>	<b>302,672</b>	<b>121,765</b>	<b>180,907</b>	<b>249%</b>	<b>58,593</b>	<b>234,357</b>
<b>TOTAL OPERATING REVENUES</b>	<b>55,154</b>	<b>905,659</b>	<b>777,565</b>	<b>128,094</b>	<b>116%</b>	<b>113,382</b>	<b>836,436</b>

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92% OF THE FISCAL YEAR HAS ELAPSED

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**

**STORMWATER UTILITY - FUND 680**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	0	846	6,611	( 5,765)	13%	0	1,758
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	129	0	129	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	1,389	45,708	160,190	( 114,482)	29%	2,213	45,191
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	63	288	41,755	( 41,467)	1%	0	7,405
59750 MAINTENANCE OF STORMWATER PONDS	1,122	4,437	32,079	( 27,642)	14%	0	5,641
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	0	0	%	0	0
59770 REGULATORY COMPLIANCE	3,944	47,417	98,510	( 51,093)	48%	751	15,601
59790 ADMINISTRATIVE CHARGES	1,844	19,984	24,500	( 4,516)	82%	1,708	22,009
59795 EMPLOYEE PENSIONS & BENEFITS	1,448	11,824	40,397	( 28,573)	29%	420	5,078
<b>TOTAL OPERATING EXPENSES</b>	<b>9,809</b>	<b>130,633</b>	<b>404,042</b>	<b>( 273,409)</b>	<b>32%</b>	<b>5,092</b>	<b>102,682</b>
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	9,505	104,556	110,000	( 5,444)	95%	8,367	92,033
59408 TAXES	579	5,846	14,250	( 8,404)	41%	229	2,539
59427 INTEREST ON LONG-TERM DEBT	5,343	59,890	62,000	( 2,110)	97%	5,315	59,005
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>25,236</b>	<b>300,924</b>	<b>590,292</b>	<b>( 289,368)</b>	<b>51%</b>	<b>19,002</b>	<b>256,259</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>25,236</b>	<b>300,924</b>	<b>590,292</b>	<b>( 289,368)</b>	<b>51%</b>	<b>19,002</b>	<b>256,259</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>29,918</b>	<b>604,735</b>	<b>187,273</b>	<b>417,462</b>	<b>323%</b>	<b>94,380</b>	<b>580,177</b>
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	3,672,115	3,672,115				3,175,463	3,175,463
BALANCE TRANSFERRED FROM INCOME	29,918	613,442				94,380	580,177
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>3,702,033</b>	<b>4,285,557</b>				<b>3,269,843</b>	<b>3,755,640</b>

Section 10, Item D.

92% OF THE FISCAL YEAR HAS ELAPSED

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ADMINISTRATION USE ONLY

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF SEWER</b>							
49221 RESIDENTIAL SERVICE	180,489	1,904,804	2,080,950 (	176,146)	92%	177,993	1,817,793
49222 COMMERCIAL SERVICE	49,187	534,111	510,000	24,111	105%	45,364	490,191
49224 GOVERNMENT SERVICE	0	71,886	85,000 (	13,114)	85%	5,042	73,712
49626 INTERDEPARTMENTAL SERVICE	5,788	86,044	95,200 (	9,156)	90%	6,487	85,021
49263 INDUSTRIAL SERVICE	9,273	95,868	100,000 (	4,132)	96%	8,556	95,430
<b>TOTAL SALES OF SEWER</b>	<b>244,737</b>	<b>2,692,713</b>	<b>2,871,150 (</b>	<b>178,437)</b>	<b>94%</b>	<b>243,442</b>	<b>2,562,147</b>
<b>OTHER OPERATING REVENUES</b>							
49350 MISCELLANEOUS OPERATING REVENUES	607	55,565	42,000	13,565	132%	6,323	234,994
49450 CUSTOMER FORFEITED DISCOUNTS	1,343	10,698	5,000	5,698	214%	1,612	9,485
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>1,950</b>	<b>66,263</b>	<b>47,000</b>	<b>19,263</b>	<b>141%</b>	<b>7,934</b>	<b>244,479</b>
<b>TOTAL OPERATING REVENUES</b>	<b>246,687</b>	<b>2,758,976</b>	<b>2,918,150 (</b>	<b>159,174)</b>	<b>95%</b>	<b>251,376</b>	<b>2,806,626</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>OPERATIONS EXPENSES</b>							
59820	47,039	485,963	519,378 (	33,415)	94%	47,339	475,060
59823	0	3,701	3,000	701	123%	0	0
59824	11,905	74,694	62,000	12,694	120%	0	45,553
59825	0	11,682	35,000 (	23,318)	33%	11,682	34,081
59827	477	23,017	35,000 (	11,983)	66%	2,106	23,602
59828	519	20,045	29,000 (	8,955)	69%	1,075	26,049
<b>TOTAL OPERATIONS EXPENSES</b>	<b>59,941</b>	<b>619,102</b>	<b>683,378 (</b>	<b>64,276)</b>	<b>91%</b>	<b>62,202</b>	<b>604,344</b>
<b>MAINTENANCE EXPENSE</b>							
59831	64,107	125,212	181,665 (	56,453)	69%	7,766	220,000
59832	6,576	11,096	20,000 (	8,904)	55%	0	7,368
59833	4,935	90,177	104,620 (	14,443)	86%	6,050	97,015
59834	4,524	10,493	20,000 (	9,507)	52%	2,008	7,102
<b>TOTAL MAINTENANCE EXPENSE</b>	<b>80,142</b>	<b>236,978</b>	<b>326,285 (</b>	<b>89,307)</b>	<b>73%</b>	<b>15,824</b>	<b>331,486</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59840	7,603	70,222	79,912 (	9,690)	88%	5,052	67,492
59842	1,551	18,382	25,565 (	7,183)	72%	1,702	18,487
59843	0	41	5,000 (	4,959)	1%	( 8)	14
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>9,155</b>	<b>88,645</b>	<b>110,477 (</b>	<b>21,832)</b>	<b>80%</b>	<b>6,746</b>	<b>85,993</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59850 ADMINISTRATIVE & GENERAL SALARIES	15,759	162,946	182,090	( 19,144)	89%	14,086	144,134
59851 OFFICE SUPPLIES & EXPENSE	34	665	1,420	( 755)	47%	24	505
59852 OUTSIDE SERVICES EMPLOYED	5,210	61,362	68,680	( 7,318)	89%	4,799	57,115
59853 INSURANCE EXPENSE	4,616	52,106	47,950	4,156	109%	4,764	45,682
59854 EMPLOYEE PENSION & BENEFITS	11,694	123,136	135,329	( 12,193)	91%	10,200	107,596
59855 REGULATORY COMMISSION EXPENSE	149	13,884	15,000	( 1,116)	93%	0	13,778
59856 MISC GENERAL EXPENSES	0	600	4,100	( 3,500)	15%	0	892
59857 RENTS	7,099	98,804	90,000	8,804	110%	16,629	99,489
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>44,561</b>	<b>513,503</b>	<b>544,569</b>	<b>( 31,066)</b>	<b>94%</b>	<b>50,502</b>	<b>469,191</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>193,799</b>	<b>1,458,229</b>	<b>1,664,709</b>	<b>( 206,480)</b>	<b>88%</b>	<b>135,274</b>	<b>1,491,013</b>
<b>OTHER OPERATING EXPENSES</b>							
59403 DEPRECIATION EXPENSE	64,047	704,512	763,500	( 58,988)	92%	63,626	699,884
59408 TAX EXPENSE	29,174	312,744	342,757	( 30,013)	91%	28,978	311,682
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>93,221</b>	<b>1,017,256</b>	<b>1,106,257</b>	<b>( 89,001)</b>	<b>92%</b>	<b>92,603</b>	<b>1,011,566</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>287,020</b>	<b>2,475,485</b>	<b>2,770,966</b>	<b>( 295,481)</b>	<b>89%</b>	<b>227,877</b>	<b>2,502,579</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>( 40,333)</b>	<b>283,491</b>	<b>147,184</b>	<b>136,307</b>	<b>193%</b>	<b>23,499</b>	<b>304,047</b>



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OTHER INCOME</b>							
48600 CONTRIBUTION IN AID	0	272,810	0	272,810	%	38,717	219,290
43000 GRANT REVENUE	0	168,864	267,000 (	98,136)	63%	0	0
49210 TRANSFERS IN	0	72,273	70,000	2,273	103%	6,887	59,286
<b>TOTAL OTHER INCOME</b>	<b>0</b>	<b>513,948</b>	<b>337,000</b>	<b>176,948</b>	<b>153%</b>	<b>45,605</b>	<b>278,576</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHGS</b>	<b>( 40,333)</b>	<b>797,439</b>	<b>484,184</b>	<b>313,255</b>	<b>165%</b>	<b>69,103</b>	<b>582,623</b>
<b>INTEREST CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	( 17,312)	( 186,930)	( 200,000)	13,070	(93%)	( 17,112)	( 193,655)
59998 GASB PENSION & OPEB EXPENSE							
49430 INTEREST ON DEBT TO MUNICIPALITY							
<b>TOTAL INTEREST CHARGES</b>	<b>( 17,312)</b>	<b>( 186,930)</b>	<b>( 200,000)</b>	<b>13,070</b>	<b>(93%)</b>	<b>( 17,112)</b>	<b>( 193,655)</b>
<b>NET INCOME (LOSS)</b>	<b>( 57,645)</b>	<b>610,508</b>	<b>284,184</b>	<b>326,324</b>	<b>215%</b>	<b>51,991</b>	<b>388,968</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	5,814,127	5,814,127				5,460,681	5,460,681
BALANCE TRANSFERRED FROM INCOME	( 57,645)	610,508				51,991	388,968
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>5,756,482</b>	<b>6,424,635</b>				<b>5,512,672</b>	<b>5,849,649</b>

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/04/2024	136374	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	12/27/23	50.00
Total 136374:						50.00
01/04/2024	136375	Airgas USA LLC	Gas - Oxygen DPW	100-53200-3900	9145065874	157.68
Total 136375:						157.68
01/04/2024	136376	Backler, Tom	Refund - 2023 Real Estate Tax Overpay	100-16000	1/03/2024	1,491.89
Total 136376:						1,491.89
01/04/2024	136377	BIANEW	Membership Fee - Drager & Froelich	100-52400-3210	12/28/2023	100.00
Total 136377:						100.00
01/04/2024	136378	Core & Main LP	CREDIT -REMAINING BALANCE	650-19630	S378417	1,566.72-
01/04/2024	136378	Core & Main LP	Non-inventory Parts for Hydrants	650-59677-3900	U060357	398.54
01/04/2024	136378	Core & Main LP	REPAIR COUPLING: 1-1/4" CURB BOX	650-19154	U092598	288.00
01/04/2024	136378	Core & Main LP	CLAMP REPAIR:10"X12" STEEL, 15"	650-19154	U040217	4,741.00
Total 136378:						3,860.82
01/17/2024	136379	Eis Implement Inc	Supplies - DPW	100-54910-3900	264366	.00
Total 136379:						.00
01/04/2024	136380	Elster Solutions LLC	Electric Meters	660-19370	5265596086	2,800.00
Total 136380:						2,800.00
01/04/2024	136381	ENTERPRISE FM TRUST	Monthly Lease Payments - December 20	690-59828-2410	581377A-120623	35,350.23
Total 136381:						35,350.23
01/04/2024	136382	Fastenal	Supplies - Elec	660-59594-3900	WIMAN303869	246.00
01/04/2024	136382	Fastenal	Supplies - Wtr	650-59643-3900	WIMAN303917	637.02
Total 136382:						883.02
01/04/2024	136383	Gannett Wisconsin LocalIQ	Engineering Ads	100-53330-2910	0006018746	1,249.54

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136383:						1,249.54
01/04/2024	136384	Gannett Wisconsin Media	Subscription - CM	100-51100-2910	12/28/2023	12.76
Total 136384:						12.76
01/04/2024	136385	GAT Tenor	Concrete tools - DPW	100-53300-3900	424058-2	61.52
01/04/2024	136385	GAT Tenor	Concrete tools - DPW	100-53300-3900	424058-1	275.51
Total 136385:						337.03
01/04/2024	136386	GFL Environmental	Grit Dump - WWTP	690-59820-2900	U30000127989	298.21
Total 136386:						298.21
01/04/2024	136387	Graybar	Control Light Switches - Elec	100-53300-3900	9335299133	1,153.70
Total 136387:						1,153.70
01/04/2024	136388	Harmony Technologies LLC	Consulting/Support 10/1/23-12/31/23 -FD	455-52200-3900	5188	280.00
Total 136388:						280.00
01/04/2024	136389	Hawkins Inc	Azone-15 & Fluoride	650-59641-3910	6652515	3,371.23
Total 136389:						3,371.23
01/04/2024	136390	Hendricks, Cathy	Yoga Class Reimbursement	250-55150-3300	122823	26.00
Total 136390:						26.00
01/04/2024	136391	Hofmann Monuments	Park Pavers - CPW 365 Project	415-55410-8200	NOVEMBER 13, 2023	9,628.00
Total 136391:						9,628.00
01/04/2024	136392	HydroCorp	Cross Connection Control Prog - Dec 20	650-59664-2900	007855-IN	3,280.00
Total 136392:						3,280.00
01/04/2024	136393	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1394373	857.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/04/2024	136393	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1394372	642.87
Total 136393:						1,500.27
01/04/2024	136394	Johanek, Michael	Reimbursement for free sponsored lunch	250-55150-3300	12/28/2023	13.00
Total 136394:						13.00
01/04/2024	136395	John Fabick Tractor Company	Service - Water Plant Generator	650-59678-2900	SIGP0013127	1,230.43
Total 136395:						1,230.43
01/04/2024	136396	Kemira Water Solutions Inc	Chemical - WWTP	690-59824-4910	9017813951	12,115.35
Total 136396:						12,115.35
01/04/2024	136397	Key Benefit Concepts LLC	Post employment - OPEB Table Updates	100-51510-2900	2261777	800.00
Total 136397:						800.00
01/04/2024	136398	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	27624	22.48
Total 136398:						22.48
01/04/2024	136399	LeClair Bros Heat/AC Inc	Service - Wtr	650-59678-2900	C9509	1,287.50
Total 136399:						1,287.50
01/04/2024	136400	Liberty Mutual Insurance	Premiums - Installment 4 12/12/23	100-16310	14749443	65,801.97
01/04/2024	136400	Liberty Mutual Insurance	Workers Compensation - Dividend	100-16000	14726579	33,431.00-
01/04/2024	136400	Liberty Mutual Insurance	Workers Compensation - Final Audit Adju	100-16000	14730830	2,310.00-
Total 136400:						30,060.97
01/04/2024	136401	M.A.S. Industries Inc	Cool City Water Utility Building Banner	258-56700-2910	051438	625.45
Total 136401:						625.45
01/04/2024	136402	Manitowoc Disposal Inc	Recycling & Refuse Collect 12/10/23 thru	640-53620-2900	12/29/2023	15,024.20
01/04/2024	136402	Manitowoc Disposal Inc	Jan 2024 Small Box - Rec	640-53620-2900	75775	170.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136402:						15,194.20
01/04/2024	136403	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	497444	225.93
01/04/2024	136403	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	497343	1,182.16
Total 136403:						1,408.09
01/04/2024	136404	Northern Lake Service Inc	TTHM/Haloacetic Acid Samples - Wtr	650-59642-2900	2321720	706.48
Total 136404:						706.48
01/04/2024	136405	Pomp's Tire Services	Tires-DPW	100-16120	40073458	407.12
Total 136405:						407.12
01/04/2024	136406	Poo Free Parks	Poo Bags - P & R	100-55200-3900	PFP1855	869.88
Total 136406:						869.88
01/04/2024	136407	RESCO	Minor Material - Elec	660-59593-3900	3016601	722.50
01/04/2024	136407	RESCO	Minor Material - Elec	660-59593-3900	3016702	588.75
01/04/2024	136407	RESCO	Minor Material - Elec	660-59593-3900	3016704	883.13
Total 136407:						2,194.38
01/04/2024	136408	Sabel Mechancial LLC	Clarifier Stilling WEll Repair - WWTP	690-59833-2900	230846	16,525.34
Total 136408:						16,525.34
01/04/2024	136409	Schaus Mechanical	BAS upgrades & control valve replaceme	459-51600-8170	8531	128,345.00
01/04/2024	136409	Schaus Mechanical	BAS upgrades & control valve replaceme	459-51600-8170	9077	18,000.00
Total 136409:						146,345.00
01/04/2024	136410	Schuette Mfg & Steel Sales Inc	Legs for Street barricades - PW	100-53320-3900	149060	796.30
Total 136410:						796.30
01/04/2024	136411	Superior Chemical LLC	Supplies - Elec	660-59588-3900	3808110	165.36

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136411:						165.36
01/04/2024	136412	Thuermer Law Office	Municipal Prosecuting - December 2023	100-51340-2121	DECEMBER 22, 2023	1,607.00
Total 136412:						1,607.00
01/04/2024	136413	Vorpahl Fire & Safety	Fire extinguisher annual testing - PW	100-53200-2900	215374726	442.00
01/04/2024	136413	Vorpahl Fire & Safety	2023 Fire Extinguisher Inspection	650-59642-2900	215374728	188.95
01/04/2024	136413	Vorpahl Fire & Safety	2023 Fire Extinguisher Inspection	660-59588-2900	215374727	143.00
Total 136413:						773.95
01/04/2024	136414	Waukesha Co Technical College	Tuition & Materials Fees-Glaser	100-52115-2920	S0820557	465.00
Total 136414:						465.00
01/04/2024	136415	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5027950654	1,268.82
Total 136415:						1,268.82
01/04/2024	136416	West & Dunn LLC	Monthly Flat Fee - November 2023	100-51340-2120	8808	5,959.11
01/04/2024	136416	West & Dunn LLC	Code Enf. - Fire Damaged House/29th St	100-51340-2120	8809	20.00
Total 136416:						5,979.11
01/04/2024	136417	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;12/23	76.47
01/04/2024	136417	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;12/23	1,013.91
01/04/2024	136417	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;12/23	188.71
01/04/2024	136417	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;12/23	4,797.18
Total 136417:						6,076.27
01/05/2024	136418	Accurate Appraisal LLC	Jan 2024 Services	100-51530-2130	4547	5,350.00
Total 136418:						5,350.00
01/05/2024	136419	Civic Systems LLC	Semi-Annual Software Support - 1/1/24-6	100-51510-2403	CVC24289	9,592.00
Total 136419:						9,592.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/05/2024	136420	CivicPlus LLC	2024 Annual Meeting Software	100-51410-2130	287616	4,800.00
Total 136420:						4,800.00
01/05/2024	136421	Erickson Sports Apparel	Logowear - CM	258-56700-3901	1588	1,610.00
Total 136421:						1,610.00
01/05/2024	136422	ESO Solutions Inc.	2024 Software Fees - 1/1/24-12/31/24	100-52200-2900	ESO-126671	2,606.17
Total 136422:						2,606.17
01/05/2024	136423	Field Training Solutions	FTO Basic Course 1/22/24-1/24/24 - S. T	100-52115-2920	9775	590.00
Total 136423:						590.00
01/05/2024	136424	James Imaging Systems Inc.	Contract R14490-MPS-01 12/29/23-1/28/	660-59921-3900	1395919	325.28
Total 136424:						325.28
01/05/2024	136425	James Leasing LLC	Lease Agreement JL-171 - 12/24/2023-01	100-53200-5310	15162	2,499.28
Total 136425:						2,499.28
01/05/2024	136426	Martin Systems Inc	Commercial Standard Monitoring - Rec	100-55140-2900	26481	371.40
Total 136426:						371.40
01/05/2024	136427	Monte Ewing Consulting	Electrical Code Training/T. Duessing	660-59930-2920	1/2/2024	200.00
Total 136427:						200.00
01/05/2024	136428	Office Enterprises Incorporated	Equipment Maintenance Agreement 2/2/2	100-51900-2410	546994	730.00
Total 136428:						730.00
01/05/2024	136429	OpenPoint LLC	OpenPoint Subscription - Jan 2024	660-59923-2403	1475	1,960.00
Total 136429:						1,960.00
01/05/2024	136430	SESAC	Contract No.: 56206-1 Jan 01,2024-Dec	100-55300-2900	10704608	581.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136430:						581.00
01/05/2024	136431	Shemenkowski, Robert	Energy Star Rebate - Dishwasher	660-29253	1/2/2024	25.00
Total 136431:						25.00
01/05/2024	136432	Strand Associates Inc	Rack 5 Membrane Replacement - Wtr	650-19107	0204853	1,588.47
Total 136432:						1,588.47
01/05/2024	136433	Two Rivers Business Association	2024 Association Dues	100-51410-3210	497	80.00
Total 136433:						80.00
01/05/2024	136434	Two Rivers Historical Society	Jan 2024 Monthly Support Pymt	258-56700-2910	JAN2024	250.00
Total 136434:						250.00
01/05/2024	136435	Two Rivers Public Schools	Yard Stakes	100-55200-3900	12/11/23	650.00
Total 136435:						650.00
01/05/2024	136436	Vorpahl Fire & Safety	Fire extinguisher annual testing - Library	280-55110-2410	215374715	38.00
Total 136436:						38.00
01/05/2024	136437	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;12/23	19.56
01/05/2024	136437	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;12/23	37.23
Total 136437:						56.79
01/11/2024	136438	ADRC of the Lakeshore	Congregate meal donations - December	250-23150	1/2/2024	372.50
Total 136438:						372.50
01/11/2024	136439	Digger's Hotline	Prepaid Email Fees for December 2023	660-59584-2900	231 2 43901	48.00
Total 136439:						48.00
01/11/2024	136440	Harmann Studios	Cool City Christmas Photos with Santa -	262-55320-2901	99922688	931.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136440:						931.00
01/11/2024	136441	LaPorta, Dinorah & Marco	Refund - Futsal Program Canceled	100-46720	12/29/2023	375.00
Total 136441:						375.00
01/11/2024	136442	League of Wisc Municipalities	Membership Dues 1/1/2024-12/31/2024	100-51100-3210	10522 - 2024 MEMBERSH	3,225.58
Total 136442:						3,225.58
01/11/2024	136443	Manitowoc Public Utilities	5000 Memorial Drive	650-59602-2900	12/31/2023	636.96
Total 136443:						636.96
01/11/2024	136444	Payment Service Network	Services 12/01/2023-12/31/2023	690-59840-3900	287811	22.95
Total 136444:						22.95
01/11/2024	136445	Payment Service Network	CC Processing Fees/Donations - Decem	415-55410-2900	288653	6.00
Total 136445:						6.00
01/11/2024	136446	Quadient Finance USA Inc.	Postage - Closing Date 12/24/2023	100-51510-2900	12/24/2023	5,020.10
Total 136446:						5,020.10
01/11/2024	136447	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	258-56700-2910	922	1,150.00
Total 136447:						1,150.00
01/11/2024	136448	The Firefighter's Daughters Division of	Red Junior Firefighter Helmet - FD	100-52200-3250	2358115	348.00
Total 136448:						348.00
01/11/2024	136449	Town of Two Rivers	Zimmeth Annexation / Property Tax Pay	100-59200-5900	01/04/2024	1,206.50
Total 136449:						1,206.50
01/11/2024	136450	Two Rivers High School Show Choir	Donation/Cool City Christmas Performan	262-55320-2901	1/5/2024	200.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136450:						200.00
01/11/2024	136451	Veterans' Plumbing LLC	Water Heater Replacement / GT Machin	417-56700-8170	10900	1,501.25
Total 136451:						1,501.25
01/11/2024	136452	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;12/28/202	16.77
01/11/2024	136452	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-07;12/23	83.89
01/11/2024	136452	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;12/23	73.07
01/11/2024	136452	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-04;12/23	1,685.75
01/11/2024	136452	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;12/23	864.75
Total 136452:						2,724.23
01/12/2024	136453	Airgas USA LLC	Cylinder Rent - DPW	690-59833-2900	5504393647	368.08
Total 136453:						368.08
01/12/2024	136454	AnSer Services	After hours answering service - Elec & W	650-59665-2900	6502-010124	235.00
Total 136454:						235.00
01/12/2024	136455	ArchiveSocial Inc.	Social Media Archiving Subscription 1/1/	100-51410-2130	285343	7,188.00
Total 136455:						7,188.00
01/12/2024	136456	ASCAP	License Fee 1/1/24-12/31/24	250-55150-3900	1000062648055	434.00
Total 136456:						434.00
01/12/2024	136457	Bohman, Jacob	Late Lottery Credit - 108-002-120-2 3624	100-16000	01/02/2024	227.57
Total 136457:						227.57
01/12/2024	136458	CG Schmidt Construction	CIAC Payment Reimbursement - LB Clar	660-29252	1/04/2024	1,483.02
Total 136458:						1,483.02
01/12/2024	136459	City Of Manitowoc	Maritime Metro Transit - 2023 4th Qtr Sh	100-53520-2900	0458907	24,763.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136459:						24,763.75
01/12/2024	136460	City of Two Rivers Petty Cash	Petty cash reimbursement	800-12102	1/9/2024	1,372.74
Total 136460:						1,372.74
01/12/2024	136461	Country Visions Cooperative	Diesel - DPW	100-16120	STATEMENT 12/31/23	6,014.80
Total 136461:						6,014.80
01/12/2024	136462	Digicorp Inc	VSA / Bitdefender	100-51450-2400	348998	10,300.00
Total 136462:						10,300.00
01/12/2024	136463	DLT Solutions	Civil 3D maintenance-Eng	100-53100-2410	5204834A	3,469.60
Total 136463:						3,469.60
01/12/2024	136464	Fire Dept Petty Cash	Petty cash reimbursement	100-52200-3500	1/10/2024	198.99
Total 136464:						198.99
01/12/2024	136465	Fox-Wolf Watershed Alliance	NEWSC Membership Dues	680-59770-2900	2024 NEWSC 45	1,935.00
Total 136465:						1,935.00
01/12/2024	136466	Gannett Wisconsin Media	Annual Subscription 1/1/24-12/31/24 Ins	100-52400-2900	HR2055049 2024	581.04
Total 136466:						581.04
01/12/2024	136467	Grasee, Madison	Refund of 2023 Real Estate Tax Overpay	100-16000	01/08/2024	1,051.87
Total 136467:						1,051.87
01/12/2024	136468	H Barber & Sons Inc.	Surf Rake/Finisher Attachment/Hydraulic	454-55400-8150	PI-5001504	59,438.00
Total 136468:						59,438.00
01/12/2024	136469	Heart A Rama	2024 Advertising/Full Page - P&R	262-55320-2910	1/05/2024	225.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136469:						225.00
01/12/2024	136470	Kaat's Water Conditioning Inc	Water - 6303 Riverview Dr	419-53600-2900	12/31/2023	50.74
Total 136470:						50.74
01/12/2024	136471	Kabat, Joseph	Refund of 2023 Real Estate Tax Overpay	100-16000	1/8/2024	2,056.02
Total 136471:						2,056.02
01/12/2024	136472	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	26462	11.99
01/12/2024	136472	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	26852	13.85
01/12/2024	136472	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	26987	30.00
01/12/2024	136472	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	27161	16.48
01/12/2024	136472	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	27487	10.00
01/12/2024	136472	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	27572	4.98
01/12/2024	136472	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	27627	10.00
Total 136472:						97.30
01/12/2024	136473	Kwik Trip / Kwik Star	Ultimate Car Wash Gift Cards-5 Count x	806-52100-2901	2900078703	500.00
Total 136473:						500.00
01/12/2024	136474	Lakeshore Technical College	Tax Settlement - January 2024	800-24601	JANUARY 2024	189,369.37
Total 136474:						189,369.37
01/12/2024	136475	Laurin, Ian	Refund of 2023 Real Estate Tax Overpay	100-16000	1/8/2024	1,254.26
Total 136475:						1,254.26
01/12/2024	136476	Lindner Ace Hardware Manitowoc	Supplies- Rec	100-55200-3900	219592	67.95
Total 136476:						67.95
01/12/2024	136477	Madden Media	Half Page Ad - Ec Dev	259-56700-2910	2024-021760	2,382.50
Total 136477:						2,382.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/12/2024	136478	Manitowoc Co Treasurer	Tax Settlement - January 2024	800-24310	JANUARY 2024	1,261,376.99
Total 136478:						1,261,376.99
01/12/2024	136479	Manitowoc Disposal Inc	Recycling & Refuse Collect 12/24/2023-1	640-53620-2900	1/12/2024	16,805.35
Total 136479:						16,805.35
01/12/2024	136480	Manitowoc Engraving Inc	Garbage Stickers - Cust Serv	640-53620-3900	31967	1,185.00
Total 136480:						1,185.00
01/12/2024	136481	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	12/28/2023	29.52
Total 136481:						29.52
01/12/2024	136482	Manitowoc School District	Tax Settlement - January 2024	800-24602	JANUARY 2024	73,584.58
Total 136482:						73,584.58
01/12/2024	136483	Marco	Agreement 016-1603090-000 - Lib	280-55110-2130	35634438	291.22
Total 136483:						291.22
01/12/2024	136484	Moses, Kelly Raleigh	Refund of 2023 Real Estate Tax Overpay	100-16000	1/8/2024	1,941.72
Total 136484:						1,941.72
01/12/2024	136485	Performance Diesel LLC	Service- FD	100-52300-2410	70444	979.04
Total 136485:						979.04
01/12/2024	136486	Premium Waters Inc	Lab Water - WTP	690-59820-2900	391143228	257.96
Total 136486:						257.96
01/12/2024	136487	R&J Fricke Inc	6 Bag Concrete - 30th/Prairie	100-16120	15466	1,650.25
Total 136487:						1,650.25
01/12/2024	136488	Safe Works	New Lock/Under Counter Safe - P&R	100-55140-2900	111680	300.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136488:						300.00
01/12/2024	136489	Schaus Mechanical	Boiler Parts - WWTP	690-59834-3900	SD9429	1,282.81
Total 136489:						1,282.81
01/12/2024	136490	Schindler Elevator Company	Quarterly Billing 1/1/24 - 3/31/24 - Comm	100-55140-2900	8106442999	971.40
Total 136490:						971.40
01/12/2024	136491	Starck Title Services LLC	Title Fees / City of TR to Two Rivers Publ	291-56700-2100	STW23023923 10/27/2023	700.00
Total 136491:						700.00
01/12/2024	136492	Superior Chemical LLC	Degreaser - PW	100-53200-2900	381460	493.64
Total 136492:						493.64
01/12/2024	136493	Two Rivers Main Street Inc.	Tax Settlement - January 2024	815-56700-2000	JANUARY 2024	13,494.80
Total 136493:						13,494.80
01/12/2024	136494	Two Rivers School District	Tax Settlement - January 2024	800-24600	JANUARY 2024	2,166,760.42
Total 136494:						2,166,760.42
01/12/2024	136495	Unique	Placements - Dec 2023	280-55110-2130	6121418	58.25
Total 136495:						58.25
01/12/2024	136496	Vorpahl Fire & Safety	Clothing - Cem.	100-54910-3850	215374854	144.95
Total 136496:						144.95
01/12/2024	136497	WOMT	Weekly 2-Minute Feature	258-56700-2910	415-00002-0005	418.00
01/12/2024	136497	WOMT	Weekly 2-Minute Feature	258-56700-2910	415-00003K-0005	342.00
Total 136497:						760.00
01/12/2024	136498	WPPI - Debit Memo	December 2023 Purchased Power	660-59902-2900	25-122023	503,465.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136498:						503,465.06
01/18/2024	136499	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	12/27/23 - SENIOR CENT	50.00
Total 136499:						50.00
01/18/2024	136500	Bell Lumber & Pole Co	Utility poles - Elec	660-19154	INV-026500	11,696.86
Total 136500:						11,696.86
01/18/2024	136501	Core & Main LP	CLAMP, REPAIR: 10"X12"X1"	650-19154	U040123	556.33
Total 136501:						556.33
01/18/2024	136502	Fastenal	Supplies - Wtr	650-59643-3900	WIMAN303981	115.38
Total 136502:						115.38
01/18/2024	136503	Gannett Wisconsin LocalIQ	Engineering Ads	100-53330-2910	0006089401	723.65
Total 136503:						723.65
01/18/2024	136504	Klein, Patricia Ann	Simply Seniors Exercise Class - 12/01/2	100-55300-2900	1/15/2024	46.80
Total 136504:						46.80
01/18/2024	136505	Mammoth Construction LLC	Repair water Service Leak on Roosevelt	650-59675-2900	1691	2,970.00
01/18/2024	136505	Mammoth Construction LLC	Repair hydrant on Lincoln Ave. 12/14/23	650-19107	1692	3,000.00
Total 136505:						5,970.00
01/18/2024	136506	Manitowoc Co Solid Waste	Account #162 Dec 2023 Service - Eng	640-53620-2900	27616	9,653.98
Total 136506:						9,653.98
01/18/2024	136507	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	01/16/2024	484.38
Total 136507:						484.38
01/18/2024	136508	Midwest Meter Inc	Meter Bases - Wtr	650-19346	0162832-IN	1,440.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136508:						1,440.00
01/18/2024	136509	N-Tech Consulting	Agreement Managed Firewall - Decembe	670-59930-2900	15311	249.00
Total 136509:						249.00
01/18/2024	136510	RESCO	Pad Mount Transformer - Elec	660-19368	3017670	27,723.00
Total 136510:						27,723.00
01/18/2024	136511	SEERA	Focus Program - 12/31/2023	660-29253	1/15/2024	3,746.81
Total 136511:						3,746.81
01/18/2024	136512	State of Wisconsin	Dec 2023 penalty surcharges	100-21125	1/16/2024	1,671.86
Total 136512:						1,671.86
01/18/2024	136513	Transcendent Technologies	2023 Hours Permit Mgmt / Oct-Dec 2023	100-51530-2900	M7252	1,838.75
Total 136513:						1,838.75
01/18/2024	136514	Village of Mishicot Treasurer	Dec 2023 Municipal Court Forfeitures	100-21125	01/16/2024	681.79
Total 136514:						681.79
01/18/2024	136515	Vorpahl Fire & Safety	Annual Fire Extinguisher - WWTP	690-59834-2900	215374717	94.00
01/18/2024	136515	Vorpahl Fire & Safety	Annual Fire Extinguisher - Comm House	100-55140-2900	215374723	277.00
Total 136515:						371.00
01/18/2024	136516	Wisc Dept Of Revenue-DEBITMEMO	Dec 2023 Sales Tax	640-29410	DECEMBER 2023	7,385.51
Total 136516:						7,385.51
01/18/2024	136517	Wisc State Laboratory/Hygiene	Flouride Samples	650-59642-2900	764097	28.00
Total 136517:						28.00
01/19/2024	136518	3404 Memorial Drive LLC	Overpayment on Findal Bill	660-21130	1/11/2024	22.12



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136518:						22.12
01/19/2024	136519	Amazon Business - Debit Memo	Supplies - DPW	100-53341-2900	1MGQ-RNYC-KXC6	92.48
01/19/2024	136519	Amazon Business - Debit Memo	Supplies - Rec	100-55140-3500	197H-796L-PTGT	196.68
01/19/2024	136519	Amazon Business - Debit Memo	Credit - Elec	660-59921-3900	1FJK-47HT-X464	12.99-
01/19/2024	136519	Amazon Business - Debit Memo	Credit - Elec	660-59921-3900	1HND-6JGQ-R1KC	31.99-
01/19/2024	136519	Amazon Business - Debit Memo	Supplies - ELEC	660-59921-3900	1MPD-QCYL-KXTY	176.91
01/19/2024	136519	Amazon Business - Debit Memo	Credit - P & R	100-55140-3500	1YVL-L9PJ-DYLY	112.99-
01/19/2024	136519	Amazon Business - Debit Memo	CREDIT - Fire	100-52300-2900	1VCL-FKMX-MM6T	14.99-
01/19/2024	136519	Amazon Business - Debit Memo	Supplies - Fire	100-52200-3850	1NTQ-RRH6-KHL9	731.37
01/19/2024	136519	Amazon Business - Debit Memo	CREDIT - Wtr	650-59643-3900	1MVR-QYFF-14MC	7.70-
01/19/2024	136519	Amazon Business - Debit Memo	CREDIT - Wtr	650-59643-3900	13GG-H4VC-19V3	17.12-
01/19/2024	136519	Amazon Business - Debit Memo	Supplies - Elec	660-59598-3900	1MYH-RL44-PXFR	1,264.83
01/19/2024	136519	Amazon Business - Debit Memo	Supplies - Rec	100-55140-3500	16DJ-JWCM-L6JT	604.13
01/19/2024	136519	Amazon Business - Debit Memo	Supplies - CH	258-56700-2900	16GX-YLGD-XCFW	226.36
01/19/2024	136519	Amazon Business - Debit Memo	Supplies - CH	100-51510-3900	16DJ-JWCM-KPNY	69.71
Total 136519:						3,164.69
01/26/2024	136520	Bay Verte Machinery Inc.	Tools / Crimper - Elec	660-59588-3900	516853-00	.00
Total 136520:						.00
01/19/2024	136521	CDW Government Inc	Desktop PC's	460-51900-8120	NW03557	5,849.10
Total 136521:						5,849.10
01/19/2024	136522	Chamber of Manitowoc County	2023 Cool City Christmas Advertising	262-55320-2900	12014125	85.00
Total 136522:						85.00
01/19/2024	136523	Communications Engineering Co	EST3-Battery Error Service - P&R	100-55140-2900	416595	725.65
Total 136523:						725.65
01/19/2024	136524	Complete Office of Wisconsin	Toilet Paper / Hand Towels - Elec	650-59643-3900	620581	178.51
Total 136524:						178.51
01/19/2024	136525	Cowman, Alexander	Overpayment on Final Bill	660-21130	1/11/2024	52.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136525:						52.60
01/19/2024	136526	Digger's Hotline	1st Prepayment - 2024	660-59584-2900	240 1 43901 PP1	832.00
Total 136526:						832.00
01/19/2024	136527	DOA/Division of Energy	Refund of Energy Assistance Funds - R.	660-21130	1/11/2024	40.70
Total 136527:						40.70
01/19/2024	136528	Empire Estates LLC	Overpayment on Final Bill	660-21130	1/11/2024	299.04
Total 136528:						299.04
01/19/2024	136529	Erickson Sports Apparel	Grey Zip Hoodie Logowear	258-56700-3901	1619	1,044.00
Total 136529:						1,044.00
01/19/2024	136530	Hagen, Clarice	Energy Star Rebate - Clothes Washer &	660-29253	1/9/2024	65.00
Total 136530:						65.00
01/19/2024	136531	Hawkins Inc	Azone-15 & Ortho - Wtr	650-59641-3910	6659243	3,267.15
Total 136531:						3,267.15
01/19/2024	136532	James Leasing LLC	Toshiba Lease JL-502 1/6/2024-2/5/2024	100-54150-2900	15374	114.33
Total 136532:						114.33
01/19/2024	136533	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	28372	4.49
Total 136533:						4.49
01/19/2024	136534	KONE	Maintenance Period 1/1/24-3/31/24	660-59598-2900	871240430	434.07
Total 136534:						434.07
01/19/2024	136535	Mammoth Construction LLC	Sanitary Sewer Repair - 33rd St & Monro	690-59831-2900	1700	3,200.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136535:						3,200.00
01/19/2024	136536	Matik Trust, Joanne H	Refund-2023 Real Estate Tax Overpaym	100-16000	1/17/2024	2,391.57
Total 136536:						2,391.57
01/19/2024	136537	Municipal Elec Utilities of WI	Locate Training - P. Behnke; K. Kowalski;	650-59930-2920	4298	1,475.00
01/19/2024	136537	Municipal Elec Utilities of WI	2024 Membership Dues	660-49426	010124-71	9,640.00
01/19/2024	136537	Municipal Elec Utilities of WI	Locate Training - Duessing; Fabian; Gret	660-59930-2920	4284	2,065.00
Total 136537:						13,180.00
01/19/2024	136538	PLC Water Jetting Service	Clean & Televise Sanitary Sewer	690-59831-2900	4916	21,548.50
Total 136538:						21,548.50
01/19/2024	136539	Quadient Leasing USA Inc	Quarterly postage lease 11/2/23-2/1/24	100-51900-5310	Q1132445	489.03
Total 136539:						489.03
01/19/2024	136540	R&J Fricke Inc	6 Bag Concrete - 33rd & Parkway	100-16120	15499	1,138.50
Total 136540:						1,138.50
01/19/2024	136541	Schaus Mechanical	Services - Sr. Center Condenser Fan Mo	100-55140-2900	SD10110	230.00
Total 136541:						230.00
01/19/2024	136542	Sentinel Technologies Inc.	Wireless Access Points	460-51900-8100	INV3236	18,423.00
Total 136542:						18,423.00
01/19/2024	136543	Superior Chemical LLC	Supplies - CH	100-51600-3500	381960	471.10
Total 136543:						471.10
01/19/2024	136544	Two Rivers Automotive Inc.	Supplies - P&R	100-55200-3900	5172-303042	109.99
Total 136544:						109.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/19/2024	136545	USA Blue Book	Locate Paint - Elec	660-59584-3900	INV00238840	220.52
Total 136545:						220.52
01/19/2024	136546	Vista Care	Overpyament on Final Bill	660-21130	1/11/2024	198.02
Total 136546:						198.02
01/19/2024	136547	Wil-Kil Pest Control	Annual Pest Control 1/1/24 - 12/31/24 - T	100-53200-2900	116669-24	678.61
Total 136547:						678.61
01/19/2024	136548	Wisconsin Harbor Towns Association	2024 Annual Membership Dues - Ec Dev	258-56700-3210	362	500.00
Total 136548:						500.00
01/19/2024	136549	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;12/23	75.82
01/19/2024	136549	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;12/28/23	56.73
01/19/2024	136549	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;12/28/23	52.80
01/19/2024	136549	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;12/28/23	205.68
01/19/2024	136549	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;12/19/23	2,171.00
Total 136549:						2,562.03
01/19/2024	136550	Zoro Tools Inc.	Adapters/Couplings - Wtr	650-59643-3900	INV13528518	27.16
Total 136550:						27.16
01/25/2024	136551	Alfson Excavating LLC	San Repair @ 3002 Prairie St	690-59831-2900	1568	6,753.22
Total 136551:						6,753.22
01/25/2024	136552	Amazon Business - Debit Memo	Supplies - Parks	100-55200-3900	1XW4-CTDD-RXVW	1,397.32
01/25/2024	136552	Amazon Business - Debit Memo	Supplies - WWTP	690-59820-3900	13Q7-4PNW-VFJG	126.90
Total 136552:						1,524.22
01/25/2024	136553	Aurora Health Care	Drug Screen	100-51600-2100	1301957	140.50
Total 136553:						140.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/25/2024	136554	Aurora Health Care Inc	EAP Quarter January 2024-March 2024	500-51510-2900	505-CI0003837	702.72
Total 136554:						702.72
01/25/2024	136555	B&M Technical Services Inc	Lift Station Maint - Parkway	690-59832-2900	11424	762.50
Total 136555:						762.50
01/25/2024	136556	Ball Auto & Truck Parts Inc	Glow Plug - WTP	690-59834-3900	323102	21.98
Total 136556:						21.98
01/25/2024	136557	Baycom Inc	Baycom Service Agreement 1/1/24-12/31	100-52100-2402	12866_01 1/12/2024	1,693.00
Total 136557:						1,693.00
01/25/2024	136558	Blackburn Mfg Co	Red Locate Flags - Elec	660-59584-3900	0724543-IN	256.54
Total 136558:						256.54
01/25/2024	136559	Blackstone Publishing	A Audio - Lib	280-55111-3470	2136524	303.54
Total 136559:						303.54
01/25/2024	136560	Center Point Large Print	Alp - Lib	280-55111-3430	2066565	44.94
01/25/2024	136560	Center Point Large Print	Alp - Lib	280-55111-3430	2067776	49.14
Total 136560:						94.08
01/25/2024	136561	Charter Communications	Service 1/19/24-2/18/24 - Sr. Cntr	100-54150-2900	171242001011424	87.50
Total 136561:						87.50
01/25/2024	136562	CliftonLarsonAllen LLP	Audit Services for 12/31/23	100-51510-2110	L241017596	3,570.00
Total 136562:						3,570.00
01/25/2024	136563	Complete Office of Wisconsin	Towel, Center Pull - City Hall	100-51600-3500	ORDER #815910	550.60
Total 136563:						550.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/25/2024	136564	Cornell Public Library	The Paris Library/Large Print Edition	280-55111-3430	JANUARY 18, 2024	32.00
Total 136564:						32.00
01/25/2024	136565	Dept of Administration	Public Benefit Fees FY24 Q2	660-29253	505-0000087509	11,712.73
Total 136565:						11,712.73
01/25/2024	136566	Envirotech Equipment Co	Root cutter Motor	690-59831-3900	24-0022777	602.13
Total 136566:						602.13
01/25/2024	136567	Frank's Radio Service Inc.	Service Agreement / January 2024 - Fire	100-52210-2410	124673	105.00
Total 136567:						105.00
01/25/2024	136568	Frontier	Telephone	650-59661-2200	01/13/2024	90.87
Total 136568:						90.87
01/25/2024	136569	Great Lakes & St. Lawrence Cities Initia	Great Lakes Membership	680-59790-2900	1/22/24	2,062.50
Total 136569:						2,062.50
01/25/2024	136570	Hastings Fiber Glass Products	Supplies - Elec	660-59593-3900	670657-1	1,000.07
01/25/2024	136570	Hastings Fiber Glass Products	Supplies - Elec	660-59593-3900	671474-1	542.70
Total 136570:						1,542.77
01/25/2024	136571	Hendricks, Cathy	Yoga & Enrichi Classes - Oct & Nov 2023	250-55150-3300	1/08/2024	200.00
Total 136571:						200.00
01/25/2024	136572	Holschbach Excavating Inc	3/4" Clear Stone for WM Breaks	650-59673-3900	27446	118.00
Total 136572:						118.00
01/25/2024	136573	Hubbart Electric Inc	Wire & Install Outlets/Welder - Wrt	650-59678-2900	20514C	1,450.97
Total 136573:						1,450.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/25/2024	136574	InfoSend Inc.	Utility Bill Mailing - December 2023	690-59840-3110	254087	5,670.97
Total 136574:						5,670.97
01/25/2024	136575	James Imaging Systems Inc.	Contract R113705-01 - Coverage Period	100-55140-3100	1401382	120.13
01/25/2024	136575	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1401383	436.05
01/25/2024	136575	James Imaging Systems Inc.	Contract R113707-01 - Coverage Period	100-55140-3100	1401384	850.81
Total 136575:						1,406.99
01/25/2024	136576	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	25453	76.94
01/25/2024	136576	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	24546	4.98
Total 136576:						81.92
01/25/2024	136577	Lakeshore Technical College	DNR-payment in lieu of taxes	100-41320	IN LEIU OF TAXES 2023	1.33
Total 136577:						1.33
01/25/2024	136578	Liberty Mutual Insurance	Installment #5	100-16310	14773889	65,446.64
Total 136578:						65,446.64
01/25/2024	136579	Lucky Signs & Graphics	Truck Decals - Elec	660-19184	1427	704.75
Total 136579:						704.75
01/25/2024	136580	Mammoth Construction LLC	WM Break Parkway & 33rd	650-59673-2900	1701	3,477.50
Total 136580:						3,477.50
01/25/2024	136581	Manitowoc Co Public Works	Badger Net Circiut - Jan-Mar 2024	100-52100-2203	455TIME-15599-T	465.00
Total 136581:						465.00
01/25/2024	136582	Manitowoc Co Register Of Deeds	December 2023 Charges	291-56700-2900	JANUARY 4, 2024	33.00
Total 136582:						33.00
01/25/2024	136583	Manitowoc Co Solid Waste	Solid Waste removal - WTP	640-53310-2900	39805	226.83

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136583:						226.83
01/25/2024	136584	Manitowoc Co Treasurer	DNR - Payment In Lieu of Taxes	100-41320	AIDS PAYMENT TAX YEA	8.87
Total 136584:						8.87
01/25/2024	136585	Manitowoc Disposal Inc	Empty Dumpsters - DPW	640-53310-2900	75812	275.00
01/25/2024	136585	Manitowoc Disposal Inc	Recycling & Refuse Collect 1/7/2024-1/2	640-53620-2900	1/26/2024	16,805.35
Total 136585:						17,080.35
01/25/2024	136586	Manitowoc Public Library	Annul Microfil Subscription HTR - Lib	280-55114-3490	JANUARY 18, 2024	1,800.00
Total 136586:						1,800.00
01/25/2024	136587	McMahon Associates Inc	SBH Stormwater Anlysis	290-56700-2900	933667	5,600.62
Total 136587:						5,600.62
01/25/2024	136588	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	498205	219.50
Total 136588:						219.50
01/25/2024	136589	Phillips, Felicia Ann	Witness Fee - Municipal Court Case #Q	100-21125	01/19/2024	5.40
Total 136589:						5.40
01/25/2024	136590	Quarles & Brady LLP	Services	690-19107	6658240	11,000.00
Total 136590:						11,000.00
01/25/2024	136591	Registration Fee Trust	Registration Veh #328-PD	461-52100-8160	01/23/2024	169.50
Total 136591:						169.50
01/25/2024	136592	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	12379	70.00
Total 136592:						70.00
01/25/2024	136593	RESCO	Supplies-Elec	660-59593-3900	3018302	592.37



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/25/2024	136593	RESCO	Supplies-Elec	660-59594-3900	3018349	3,081.33
01/25/2024	136593	RESCO	Supplies-Elec	660-59594-3900	3018448	510.62
Total 136593:						4,184.32
01/25/2024	136594	Schaus Mechanical	Repair Valve @ 2823 39th Street - Wtr	650-59675-2900	9353	150.75
01/25/2024	136594	Schaus Mechanical	Boiler Pump - P&R	100-55140-2900	SD10215	971.76
Total 136594:						1,122.51
01/25/2024	136595	Shopko Optical	Jaynya Blackman / Smongeski Fund Pay	816-54100-2100	1629522 1/16/2024 - J BLA	124.99
Total 136595:						124.99
01/25/2024	136596	Signs Plus	Sewing Alterations - Fire	100-52200-3850	4933	112.50
Total 136596:						112.50
01/25/2024	136597	Stryker Sales LLC	Procure Service Contract - 1/1/24-12/31/	270-52300-2100	9205332757	10,712.27
Total 136597:						10,712.27
01/25/2024	136598	Two Rivers Automotive Inc.	Supplies - Cem	100-54910-3410	5172-303213	26.60
01/25/2024	136598	Two Rivers Automotive Inc.	Parks - Other Supplies	100-55200-3900	5172-303156	13.76
Total 136598:						40.36
01/25/2024	136599	Two Rivers School District	DNR - Payment in Leiu of Taxes	100-41320	IN LEIU OF TAXES 2023	15.76
Total 136599:						15.76
01/25/2024	136600	Utility Sales and Service Inc	Maintenance on Veh 28 - Elec	660-19184	0213979-IN	19.98
Total 136600:						19.98
01/25/2024	136601	Vorpahl Fire & Safety	Annual Fire Extinguisher - City Hall	100-51600-3500	215374724	115.00
Total 136601:						115.00
01/25/2024	136602	West & Dunn LLC	Monthly Retainer	100-51340-2120	9114	5,959.11

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136602:						5,959.11
01/25/2024	136603	WEX Bank	Gasoline	250-55150-3900	94480197	4,949.24
Total 136603:						4,949.24
01/25/2024	136604	Wisc Dept of Justice	TIME Services 1/1/24-12/31/24 -PD	100-52100-2203	455TIME-0000015897	1,995.00
Total 136604:						1,995.00
01/25/2024	136605	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;1/24	18.44
01/25/2024	136605	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-01;01/24	41.66
01/25/2024	136605	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-9;1/24	291.44
01/25/2024	136605	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;1/24	70.00
Total 136605:						421.54
01/25/2024	136606	Wisconsin Retirement System	December 2023 Contributions	100-21520	DECEMBER 2023	205,529.13
Total 136606:						205,529.13
01/25/2024	136607	Zoro Tools Inc.	USB Wall Charger - Wtr	650-59643-3900	01042024	20.56
01/25/2024	136607	Zoro Tools Inc.	Penetrating Oil - Wtr	650-59673-3900	01082024	82.39
Total 136607:						102.95
01/30/2024	136608	U.S. Bank-Debit Memo	Credit Card Usage - December 2023 / Ja	100-16000	STATEMENT 1/8/2024	46,968.92
Total 136608:						46,968.92
Grand Totals:						5,312,236.58

**Sec. 2-5-5. Environmental advisory board.**

- A. *Appointment.* The environmental advisory board shall consist of eight members. All board members as well as a student member shall be appointed by the city manager, subject to confirmation by the council, except that the city council shall appoint two members of the council at the April organizational meeting.
- B. *Composition.*
  - (1) Six citizen members shall be appointed to staggered two-year terms as follows: three members in even-numbered years; three members appointed in odd-numbered years; two council members shall be named annually. Citizen board members shall be drawn from such fields as business, industry, organized labor, and environmental organizations, as well as other citizens.
  - (2) A student member shall be appointed annually to serve throughout the school year. The student member shall act in an advisory role.
- C. *Secretary.* A staff person from the public works department shall serve as secretary but shall have no vote.
- D. *Expiration of terms.* All terms shall expire on May 1 of the year designated.

**Repeal the following:**

~~E.—*Duties.* The environmental advisory board (EAB) shall act as an advisory board to the public works committee. The EAB shall recommend policy enforcement and information programs to assist the city council in setting policy. Further, the EAB will act as a resource for city manager, city council, all city departments, the plan commission, and any other governing bodies or committees. The city council and the city manager may refer environmental actions to the board to investigate and provide recommendations. If the board wants to explore more issues above and beyond this, it can, but the board needs to focus on the needs of the city council and city manager first.~~

**Replace with the following:*****Proposed Mission Statement and Board Name: (11-21-2023)***

E. *Duties:* The Two Rivers Environmental Advisory Board (EAB) provides support to the Public Works Committee of the City Council. Such support includes advice and feedback on policies and initiatives (both projects and programs) related to environmental protection, sustainability and resiliency, as well as community education and resource mobilization to assist in implementation of such policies and initiatives. Primary objectives include, but are not limited to:

- (1) Help develop environmental protection, sustainability and resiliency policies and initiatives that align with the City's goals and strategic plans.
- (2) Assist in identifying funding opportunities and partnerships to support implementation of such policies and initiatives.
- (3) Provide assistance on policies and initiatives to achieve cost savings for the City and for its residents and businesses through resource conservation and efficiency.
- (4) Provide assistance on resiliency and sustainability policies and initiatives to protect vital city services and facilities.

- (5) Develop and implement community education, outreach, and forums as appropriate to aid in successful implementation of such policies and initiatives.

Create

- F. *Meetings*: Meetings are on the third Tuesday of each month.

Final Version

**Sec. 2-5-5. Environmental advisory board.**

- A. *Appointment.* The environmental advisory board shall consist of eight members. All board members as well as a student member shall be appointed by the city manager, subject to confirmation by the council, except that the city council shall appoint two members of the council at the April organizational meeting.
- B. *Composition.*
  - (1) Six citizen members shall be appointed to staggered two-year terms as follows: three members in even-numbered years; three members appointed in odd-numbered years; two council members shall be named annually. Citizen board members shall be drawn from such fields as business, industry, organized labor, and environmental organizations, as well as other citizens.
  - (2) A student member shall be appointed annually to serve throughout the school year. The student member shall act in an advisory role.
- C. *Secretary.* A staff person from the public works department shall serve as secretary but shall have no vote.
- D. *Expiration of terms.* All terms shall expire on May 1 of the year designated.
- E. *Duties:* The Two Rivers Environmental Advisory Board (EAB) provides support to the Public Works Committee of the City Council. Such support includes advice and feedback on policies and initiatives (both projects and programs) related to environmental protection, sustainability and resiliency, as well as community education and resource mobilization to assist in implementation of such policies and initiatives. Primary objectives include, but are not limited to:
  - (1) Help develop environmental protection, sustainability and resiliency policies and initiatives that align with the City's goals and strategic plans.
  - (2) Assist in identifying funding opportunities and partnerships to support implementation of such policies and initiatives.
  - (3) Provide assistance on policies and initiatives to achieve cost savings for the City and for its residents and businesses through resource conservation and efficiency.
  - (4) Provide assistance on resiliency and sustainability policies and initiatives to protect vital city services and facilities.
  - (5) Develop and implement community education, outreach, and forums as appropriate to aid in successful implementation of such policies and initiatives.
- F. *Meetings:* Meetings are on the third Tuesday of each month.

## ORDINANCE

**AN ORDINANCE** to amend Municipal Code Section 2-5-5, entitled "Environmental Advisory Board" and to repeal and replace sections 2-5-5(E).

The Council of the City of Two Rivers ordains as follows:

**SECTION 1.** That Section 2-5-5(E) of the Municipal Code shall hereby be removed as follows:

~~E. Duties. The environmental advisory board (EAB) shall act as an advisory board to the public works committee. The EAB shall recommend policy enforcement and information programs to assist the city council in setting policy. Further, the EAB will act as a resource for city manager, city council, all city departments, the plan commission, and any other governing bodies or committees. The city council and the city manager may refer environmental actions to the board to investigate and provide recommendations. If the board wants to explore more issues above and beyond this, it can, but the board needs to focus on the needs of the city council and city manager first.~~

**SECTION 1.** That Section 2-5-5(E) of the Municipal Code shall hereby be replaced as follows:

E. Duties: The Two Rivers Environmental Advisory Board (EAB) provides support to the Public Works Committee of the City Council. Such support includes advice and feedback on policies and initiatives (both projects and programs) related to environmental protection, sustainability and resiliency, as well as community education and resource mobilization to assist in implementation of such policies and initiatives. Primary objectives include, but are not limited to:

- (1) Help develop environmental protection, sustainability and resiliency policies and initiatives that align with the City's goals and strategic plans.
- (2) Assist in identifying funding opportunities and partnerships to support implementation of such policies and initiatives.
- (3) Provide assistance on policies and initiatives to achieve cost savings for the City and for its residents and businesses through resource conservation and efficiency.
- (4) Provide assistance on resiliency and sustainability policies and initiatives to protect vital city services and facilities.
- (5) Develop and implement community education, outreach, and forums as appropriate to aid in successful implementation of such policies and initiatives.

**SECTION 3.** This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 5<sup>th</sup> day of February, 2024

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Adam Wachowski  
President, City Council

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Gregory E. Buckley  
City Manager

Attest:

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Amanda Baryenbruch  
City Clerk

Approved as to form and legality:

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John M. Bruce  
City Attorney

# ORDINANCE

**AN ORDINANCE** to amend Municipal Code Section 1-2-1, entitled "License, Permit and Other Fees Established" to remove the fees listed for storage canopy.

The Council of the City of Two Rivers ordains as follows:

**SECTION 1.** That Section 1-2-1 of the Municipal Code shall hereby be removed as follows:

<u>Code Section</u>	<u>License/Permit</u>	<u>Fee</u>
<del>10-1-15.G(4)(c)[4]</del>	<del>Storage canopy</del>	<del>\$50.00</del>
<del>10-1-15.G(4)(d)[3]</del>	<del>Storage canopy</del>	<del>\$50.00</del>

And to renumber subsequent sections as appropriate.

**SECTION 2.** This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 5<sup>th</sup> day of February, 2024

\_\_\_\_\_  
Adam Wachowski  
President, City Council

\_\_\_\_\_  
Gregory E. Buckley  
City Manager

Attest:

\_\_\_\_\_  
Amanda Baryenbruch  
City Clerk

Approved as to form and legality:

\_\_\_\_\_  
John M. Bruce  
City Attorney





**TWO  
RIVERS**  
WISCONSIN

**POLICE DEPARTMENT**

Section 11, Item C.

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087



**Date:** January 30, 2024  
**To:** Gregory E. Buckley, City Manager  
**From:** Ben Meinnert, Chief of Police  
**Ref:** Ordinance Amendments:

Addition to Sec. 6-5-7. Restrictions of keeping dogs, cats and other animals.

The City of Two Rivers finds that wild animals are inherently dangerous and do not adjust well to captive environments. The City Community Service Officer, patrol officers, and the Inspections Dept has received increasing calls related to the possession or harboring of wild, farm, exotic, and/or dangerous animals and/or reptiles. The intent of these additions to the ordinance restrictions is to protect against health and safety risks that such animals pose and hereby prohibit possession of such animals within the City of Two Rivers.



**Sec. 6-5-7. Restrictions on keeping dogs, cats, and other animals.**

A. *Definitions.* As used in this section, the following terms shall have the meanings indicated:

*At large.* An animal shall be considered at large when:

- (1) On the premises of the owner, or upon the premises of another with the property owner's consent, said animal is outside a building or fenced area, and not effectively confined to said premises by a leash, rope, chain or electronic barrier, or within the immediate control of its owner; or
- (2) Off the premises of the owner, and upon city-owned property (including public street and alley rights-of-way) or upon the premises of another without the property owner's consent, and said animal is neither:
  - (a) Effectively controlled by the owner or other responsible person accompanying such animal, through the use of a collar and leash not exceeding six feet in length; nor
  - (b) Effectively contained within a cage or kennel, and under the control of the owner or other responsible person who is at all times within six feet of said cage or kennel.

*Owner.* Any person owning, harboring or keeping a dog, cat or other animal and the occupant of any premises on which said animal remains or to which said animal customarily returns daily for a period of at least ten days is presumed to be harboring or keeping the animal within the meaning of this section.

*Responsible person.* The owner or other person having custody, control or authority over an animal and/or a person in a position to provide care and be accountable for said animal.

B. *Restrictions.* It shall be unlawful for any person within the City of Two Rivers to own, harbor or keep any animal or be the responsible person for any animal which:

- (1) Habitually pursues any vehicle upon any public street, alley or highway in the city.
- (2) Attacks any person or domestic animal.
- (3) Is at large within the limits of the city.
- (4) Habitually barks or howls to the annoyance of any person or persons. If an animal is the subject of complaints regarding the animal's howling or barking on two or more dates, filed with the police department within any 12-month period, the animal shall be deemed to habitually bark or howl as described in this section. One such complaint may be made by a law enforcement officer.
- (5) Is known by such person to be infected with rabies or to have been bitten by an animal known to have been infected with rabies.

C. *Exceptions.* An animal shall not be considered at large within the meaning of this section if:

- (1) Within the owner's motor vehicle or the motor vehicle of another with the consent of the owner of said motor vehicle; or
- (2) Exempted under provisions of title 7, chapter 7-1, parks, or title 6, chapter 6-5, section 6-5-9, animals prohibited on public grounds, cemeteries and in public buildings.

D. **Restricted Species.**

- (1) **Exotic or Wild Animals Prohibited.** No person may bring into or keep, raise, possess or have under such person's control, either temporarily or permanently, any venomous reptile or snake, constrictor snake or any nonvenomous snake more than five feet in length at maturity, lizard up to more than five feet in length at maturity, poisonous insect or arachnid, a wild animal, including but not limited to a live monkey or other nonhuman primate, alligator or crocodile, bat, cheetah, coyote and coyote-dog hybrids, cougar, fox, jaguar, leopard, lion, lynx, opossum, panther, prairie dog, raccoon, skunk, tiger or hybrids thereof,

wolf and wolf-dog hybrids, or any other animal or bird of prey which can normally be found in the wild state, without the written permission of the Chief of Police or his designee.

- (2) Certain Domestic Species Prohibited. No person may bring into or keep within the corporate limits of the City, either temporarily or permanently, gamecocks and other fighting birds, cows, cattle, horses, sheep, swine, pigs, goats, turkeys, geese, or any other domesticated livestock without the written permission of the Chief of Police or his designee. {llama, alpaca, camel or animal raised for fur bearing}
- (3) Dangerous Animals Prohibited. No person may bring into or keep within the corporate limits of the City, either temporarily or permanently, a prohibited dangerous animal. Prohibited dangerous animal means any of the following:
  - (a.) Any animal that, while off the owner's or caretaker's property, has inflicted serious injury to or killed a domesticated animal without provocation;
  - b. Any animal that inflicts bodily harm to a person on public or private property;
  - (c.) Any animal brought from another city, village, town or county that has been declared dangerous or vicious by that jurisdiction;
  - (d.) Any animal that is subject to being destroyed under Wis. Stat. § 174.02(3);
  - (e.) Any dog trained, owned, or harbored for the purpose of dog fighting.
- (4) In considering any request for permission under subsection (2)(a) or (b) of this section, the Chief of Police or his designee shall consider the number and type of animals or creatures, their location, the facilities to be used for such purpose, the likelihood of a public or private nuisance being created or a health hazard, and the ability of the owner to responsibly control and care for the creatures.
- (5) Compliance with Federal Regulations. It shall be unlawful for any person, firm or corporation to buy, sell or offer for sale a native or foreign species or subspecies of mammal, bird, amphibian or reptile, or the dead body or parts thereof, which appears on the endangered species list designated by the United States Secretary of the Interior and published in the Code of Federal Regulations pursuant to the Endangered Species Act of 1969 (Public Law 135, 91st Congress).
- (6) Exemption. {It shall be unlawful for any person to possess, sell or purchase an exotic or wild animal} The provisions outlined in this section shall not be deemed to prevent the lawful importation, possession, purchase or sale of any species by a public agency; licensed veterinary clinics; pet shops; zoological gardens; public or private educational institutions; agricultural fairs; shows or projects of the 4-H Clubs; a display for judging purposes; circuses and professional animal acts; research purposes; persons holding Federal permits; or by a person holding a scientific collector's permit issued by the Secretary of the Department of Natural Resources of the State; or to any person or organization licensed to present a circus or similar recreational event.
- (7) Prohibited Dangerous Animals. The Chief of Police may determine an animal to be a prohibited dangerous animal whenever he finds that an animal meets the definition of a prohibited dangerous animal as set forth in subsection (2)(c) of this section.
  - (a) Upon conducting an investigation and finding an animal meets the definition of a prohibited dangerous animal, the Chief of Police may issue an order declaring an animal to be a prohibited dangerous animal. Whenever an owner or caretaker wishes to contest an order, he or she shall, within 72 hours after receipt of the order, deliver to the Chief of Police a written objection to the order stating specific reasons for contesting the order. Upon receipt of the written objection, the matter shall be placed on the agenda for the City council to be reviewed at the next regular meeting. The City council shall act as a quasi-judicial body allowing the animal's owner or caretaker an opportunity to present evidence as to why the animal should not be declared a prohibited dangerous animal.
  - (b) Pending the outcome of the hearing, the animal may be confined subject to Wis. Stat. § 173.21 or held at a location outside the limits of the City.

(c) After the hearing, the owner or caretaker shall be notified in writing of the Committee's determination. If a determination is made that the animal is a prohibited dangerous animal, the owner or caretaker shall remove the animal from within the City within five days after the date of the determination. If the owner or caretaker further contests the determination, he or she may, within five days of receiving the panel's decision, seek review of the decision by the Circuit Court.

(d) Destruction. Any animal that has caused bodily harm to a person, persons, or a domestic animal on two separate occasions, without reasonable cause, may be destroyed as a result of a judgment rendered by a court of competent jurisdiction, as specified under Wis. Stat. § 174.02(3). The City Attorney may petition an appropriate court to obtain a court order to destroy such an animal.

(e) Exemptions.

(1.) The Chief of Police may waive the provisions of this section for a law enforcement or military animal upon presentation by the animal's owner or handler of a satisfactory arrangement for safe keeping of the animal.

(2.) No animal may be declared dangerous if death, injury or damage is sustained by a person who, at the time such injury or damage was sustained, was committing a trespass on the land or criminal trespass on the dwelling upon premises occupied by the owner of the animal; was teasing, tormenting, abusing or assaulting the animal; or was committing or attempting to commit a crime or violating or attempting to violate an ordinance which protects persons or property.

(3.) No animal may be declared dangerous if the animal was protecting or defending a human being within the immediate vicinity of the animal from an unjustified attack or assault.

(f) Enforcement. The Chief of Police may make whatever inquiry is deemed necessary to ensure compliance with this section.

(g) Costs of Disposition. Any owner or caretaker of a prohibited dangerous animal shall pay the costs for the animal's removal, impoundment, destruction or other disposition.

E. *Penalty.* In addition to any other penalty available, any person in violation of this section shall be subject to a forfeiture of \$50.00, plus costs. Provided, however, that such persons shall be subject to a forfeiture of \$100.00, plus costs, for a second offense not arising out of the same incident and occurring within any 12-month period; and \$200.00, plus costs, for a third and any subsequent offenses not arising out of the same incident and occurring within any 12-month period. If any person shall violate this section on three or more occasions in any 12-month period and such violations involve the same animal, application may be made to a court of competent jurisdiction for an order requiring the removal of the animal in question from the city limits and, upon issuance of such an order, the person owning, harboring or keeping the dog in question shall be liable for all court costs incurred in obtaining the order.

Intent & Purpose – The City of Two Rivers hereby finds that wild animals are inherently dangerous and do not adjust well to captive environments. It is the intent of City Council to protect against health and safety risks that wild animals pose and hereby prohibit possession of wild animals within the City of Two Rivers.

## ORDINANCE

**AN ORDINANCE** to amend Municipal Code Section 6-5-7, entitled "Restrictions of Keeping Dogs, Cats, and Other Animals" to add section 6-5-7(D).

The Council of the City of Two Rivers ordains as follows:

**SECTION 1.** That Section 6-5-7(D) of the Municipal Code shall hereby be added as follows:

D. Restricted Species.

- (1) Exotic or Wild Animals Prohibited. No person may bring into or keep, raise, possess or have under such person's control, either temporarily or permanently, any venomous reptile or snake, constrictor snake or any nonvenomous snake more than five feet in length at maturity, lizard up to more than five feet in length at maturity, poisonous insect or arachnid, a wild animal, including but not limited to a live monkey or other nonhuman primate, alligator or crocodile, bat, cheetah, coyote and coyote-dog hybrids, cougar, fox, jaguar, leopard, lion, lynx, opossum, panther, prairie dog, raccoon, skunk, tiger or hybrids thereof, wolf and wolf-dog hybrids, or any other animal or bird of prey which can normally be found in the wild state, without the written permission of the Chief of Police or his designee.
- (2) Certain Domestic Species Prohibited. No person may bring into or keep within the corporate limits of the City, either temporarily or permanently, gamecocks and other fighting birds, cows, cattle, horses, sheep, swine, pigs, goats, turkeys, geese, or any other domesticated livestock without the written permission of the Chief of Police or his designee. {llama, alpaca, camel or animal raised for fur bearing}
- (3) Dangerous Animals Prohibited. No person may bring into or keep within the corporate limits of the City, either temporarily or permanently, a prohibited dangerous animal. Prohibited dangerous animal means any of the following:
  - (a.) Any animal that, while off the owner's or caretaker's property, has inflicted serious injury to or killed a domesticated animal without provocation;
  - b. Any animal that inflicts bodily harm to a person on public or private property;
  - (c.) Any animal brought from another city, village, town or county that has been declared dangerous or vicious by that jurisdiction;
  - (d.) Any animal that is subject to being destroyed under Wis. Stat. § 174.02(3);
  - (e.) Any dog trained, owned, or harbored for the purpose of dog fighting.
- (4) In considering any request for permission under subsection 3(a) or (b) of

this section, the Chief of Police or his designee shall consider the number and type of animals or creatures, their location, the facilities to be used for such purpose, the likelihood of a public or private nuisance being created or a health hazard, and the ability of the owner to responsibly control and care for the creatures.

- (5) Compliance with Federal Regulations. It shall be unlawful for any person, firm or corporation to buy, sell or offer for sale a native or foreign species or subspecies of mammal, bird, amphibian or reptile, or the dead body or parts thereof, which appears on the endangered species list designated by the United States Secretary of the Interior and published in the Code of Federal Regulations pursuant to the Endangered Species Act of 1969 (Public Law 135, 91st Congress).
- (6) Exemption. {It shall be unlawful for any person to possess, sell or purchase an exotic or wild animal} The provisions outlined in this section shall not be deemed to prevent the lawful importation, possession, purchase or sale of any species by a public agency; licensed veterinary clinics; pet shops; zoological gardens; public or private educational institutions; agricultural fairs; shows or projects of the 4-H Clubs; a display for judging purposes; circuses and professional animal acts; research purposes; persons holding Federal permits; or by a person holding a scientific collector's permit issued by the Secretary of the Department of Natural Resources of the State; or to any person or organization licensed to present a circus or similar recreational event.
- (7) Prohibited Dangerous Animals. The Chief of Police may determine an animal to be a prohibited dangerous animal whenever he finds that an animal meets the definition of a prohibited dangerous animal as set forth in subsection (3) of this section.
  - (a) Upon conducting an investigation and finding an animal meets the definition of a prohibited dangerous animal, the Chief of Police may issue an order declaring an animal to be a prohibited dangerous animal. Whenever an owner or caretaker wishes to contest an order, he or she shall, within 72 hours after receipt of the order, deliver to the Chief of Police a written objection to the order stating specific reasons for contesting the order. Upon receipt of the written objection, the matter shall be placed on the agenda for the City council to be reviewed at the next regular meeting. The City council shall act as a quasi-judicial body allowing the animal's owner or caretaker an opportunity to present evidence as to why the animal should not be declared a prohibited dangerous animal.
  - (b) Pending the outcome of the hearing, the animal may be confined subject to Wis. Stat. § 173.21 or held at a location outside the limits of the City.
  - (c) After the hearing, the owner or caretaker shall be notified in writing of the Committee's determination. If a determination is made that the animal is a prohibited dangerous animal, the owner or caretaker shall

remove the animal from within the City within five days after the date of the determination. If the owner or caretaker further contests the determination, he or she may, within five days of receiving the panel’s decision, seek review of the decision by the Circuit Court.

(d) Destruction. Any animal that has caused bodily harm to a person, persons, or a domestic animal on two separate occasions, without reasonable cause, may be destroyed as a result of a judgment rendered by a court of competent jurisdiction, as specified under Wis. Stat. § 174.02(3). The City Attorney may petition an appropriate court to obtain a court order to destroy such an animal.

(e) Exemptions.

(1.) The Chief of Police may waive the provisions of this section for a law enforcement or military animal upon presentation by the animal’s owner or handler of a satisfactory arrangement for safe keeping of the animal.

(2.) No animal may be declared dangerous if death, injury or damage is sustained by a person who, at the time such injury or damage was sustained, was committing a trespass on the land or criminal trespass on the dwelling upon premises occupied by the owner of the animal; was teasing, tormenting, abusing or assaulting the animal; or was committing or attempting to commit a crime or violating or attempting to violate an ordinance which protects persons or property.

(3.) No animal may be declared dangerous if the animal was protecting or defending a human being within the immediate vicinity of the animal from an unjustified attack or assault.

(f) Enforcement. The Chief of Police may make whatever inquiry is deemed necessary to ensure compliance with this section.

(g) Costs of Disposition. Any owner or caretaker of a prohibited dangerous animal shall pay the costs for the animal’s removal, impoundment, destruction or other disposition.

And to renumber subsequent sections as appropriate.

**SECTION 2.** This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 5<sup>th</sup> day of February, 2024

\_\_\_\_\_  
Adam Wachowski  
President, City Council

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Gregory E. Buckley  
City Manager

Attest:

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Lisa Kuehn  
Deputy City Clerk

Approved as to form and legality:

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John M. Bruce  
City Attorney



**CITY OF TWO RIVERS**

**RESOLUTION PERTAINING TO COMMUNITY POOL FACILITIES**

**WHEREAS**, the Two Rivers Family Swim Center (formerly Swim Club) is a not-for-profit 501(c)3 organization that for nearly 60 years has operated a facility at 3612 Bellevue Place, providing an outdoor pool and gathering place for the enjoyment of local families and offering swim lessons to three generations of Two Rivers children; and

**WHEREAS**, the Board of Directors of the Swim Center at the end of the 2023 Summer season announced that the Swim Center will not be re-opening for 2024 or future seasons, due to the age and condition of the facility and the financial challenges associated with its continued operation; and

**WHEREAS**, the City Council, City Manager and Parks & Recreation Director have recently engaged in discussions with representatives of the Swim Center, regarding a possible new community pool to serve the residents of Two Rivers; and

**WHEREAS**, the City recognizes that the Swim Center has been an important community amenity, especially for families with young children—a demographic the City wishes to attract and retain; and

**WHEREAS**, Swim Center representatives have proposed to spearhead a capital campaign to raise the money needed for a new swim facility, estimated at \$3-5 million, if the City would agree to take responsibility for the operation and maintenance of such a facility; and

**WHEREAS**, such a commitment by the City would almost certainly involve the expenditure of additional taxpayer funds, to properly staff and maintain an aquatics facility; even with revenue from season and daily passes and other user charges, virtually all municipally-operated pools require tax support; and

**WHEREAS**, an increase in the City’s operating tax levy to support such operations would likely require voter approval, based on Wisconsin’s levy limits law; and

**WHEREAS**, significant additional information and analysis is needed before the City Council or the voters can be asked to consider such an investment;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council, recognizing that this is a community quality of life issue that warrants further consideration, hereby directs the following:

1. That the City Manager and Parks and Recreation Director develop a list of proposed citizen appointments to an *ad hoc* committee on community aquatics, to include representatives of City staff, the Family Swim Center, Advisory Recreation Board and interested citizens, for presentation to the City Council not later than the March 4 Council meeting;
2. That the Parks and Recreation Director and any staff designated by the Director shall provide staff support to this *ad hoc* committee;
3. That the matters to be considered by such committee shall include, but not be limited to:
  - A. The availability of other, existing area facilities to serve the aquatics needs of the community (such facilities to include the Two Rivers High School pool, Manitowoc Aquatics Center and YMCA pool)

- B. How the budgets for community pool facilities in other Wisconsin communities are funded, including the extent of municipal tax support
- C. Identifying the scope of programs and services to be offered at a new community pool
- D. Evaluating the current location and possible alternative locations for a new community pool
- E. Identifying the extent of the capital facilities that would be desirable for a new public pool; including indoor/year-round versus outdoor only/seasonal facility
- F. Providing cost estimates for such facilities
- G. Developing a *pro forma* operations and maintenance budget for such facilities, providing detail on both projected expenses and revenues;

**BE IT FURTHER RESOLVED** that, as the committee’s work proceeds, there will likely be the need to secure the services of a design professional to assist in developing preliminary plans, construction cost estimates and operational cost estimates. Should such need arise, it is the City’s expectation that the budget for such services will be funded from community sources.

Approved this 5<sup>th</sup> day of February, 2024.

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Council Member

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Gregory E. Buckley, City Manager



**RESOLUTION  
2-1-1 DAY**

**WHEREAS**, 2-1-1 is an easy-to-remember telephone number that connects individuals throughout Wisconsin with community services and volunteer opportunities in their area; and

**WHEREAS**, 2-1-1 Wisconsin is a public-private partnership of local United Ways, nonprofit organizations, state and local governments, the Wisconsin Alliance of Information and Referral Systems, businesses, healthcare organizations, and many others; and

**WHEREAS**, 2-1-1 Wisconsin provides confidential, judgment-free interactions with trained specialists who can connect folks to valuable resources when and where they need it, 24 hours a day, seven days a week, and in all 72 counties and Native Nations across the state of Wisconsin; and

**WHEREAS**, 2-1-1 Wisconsin has handled more than 305,000 requests over the past year and has continually demonstrated success at connecting folks with critical health and human services through an up-to-date and robust database system that provides access to over 30,000 services; and

**WHEREAS**, 2-1-1 Wisconsin also offers essential real-time data that highlights the needs and challenges that individuals, families, and communities are facing across the state; and

**WHEREAS**, today, the state of Wisconsin commends 2-1-1 Wisconsin for the valuable work it does in communities across the state and encourages all Wisconsinites to utilize this vital service when needed;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Two Rivers, proclaim February 11, 2024, as **2-1-1 DAY** in the City of Two Rivers.

**Dated this 5th day of February, 2024.**

\_\_\_\_\_  
Councilmember

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Gregory E. Buckley  
City Manager