



**TWO
RIVERS**
WISCONSIN

PUBLIC UTILITIES COMMITTEE MEETING

Monday, August 04, 2025 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Committee Members: Shannon Derby, Darla LeClair, Tim Petri

Staff & Others: Matthew Heckenlaible, Scott Ahl, Andrew Sukowaty, Brian Dellemann, Dave Casebeer

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the July 7, 2025, Public Utilities Committee Meeting

4. PUBLIC INPUT

5. CONSTRUCTIONS PROJECTS

A. Harbor, 16th, Emmet Streets Reconstruction

B. 2024 Lead Service Lateral Progress Update

C. 2025 Lead Service Lateral Replacement Project

D. 2025 Sewer Lining Project

E. Sandy Bay Highlands Phase 3 Update

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. PFOS/PHOA Update

B. Sewer Rate Study

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE

A. WPPI Annual Meeting and MEUW District Meeting

B. Frontier Pole Attachment Agreement Update

C. Current Projects

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. Service Line Mailings - Future Changes and LCRI Requirements

B. Plant Boiler Failure

C. 2025 Lead and Copper Testing

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

12. SET DATE, TIME AND LOCATION FOR NEXT COMMITTEE MEETING

Proposed for TUESDAY, SEPTEMBER 2, 2025, at 5 pm

13. ADJOURNMENT

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

MEMORANDUM

Date: July 31, 2025

To: Greg Buckley – Two Rivers City Administrator

From: Greg Droessler, PE – Vice President

Subject: Sewer User Rate Update

Town and Country Engineering is currently working to complete a Sewer User Rate Study for the City of Two Rivers to assist in developing a plan to fund needed improvements at the wastewater treatment facility (WWTF), lift stations, and collection system. The City has incurred an increasing level of debt service due to continued improvements to the system that will require an increase in revenue to support these efforts. Our work on the study is approximately 75% complete and will be ready in draft form next month for the Public Utilities Committee and City Council discussions.

The City typically looks at sewer rates every year and increases rates as needed. The following is a summary of the City's sewer rates over the past 10 years.

Effective Date	Volume Charge	Fixed Charge	Avg Usage (5 CCFs)	Total Bill
1/2014	\$5.25	\$12.20	\$26.25	\$38.45
11/2018	\$5.46	\$12.69	\$27.30	\$39.99
3/2019	\$5.46	\$14.09	\$27.30	\$41.39
1/2020	\$5.60	\$15.00	\$28.00	\$43.00
8/2022	\$5.60	\$17.00	\$28.00	\$45.00
1/2024	\$5.60	\$18.85	\$28.00	\$46.85

The Wisconsin Department of Natural Resources (DNR) and Department of Administration (DOA) have notified the City that they are estimated to have a (\$118,266) shortfall with the City's current sewer revenue to have the 110% debt coverage required for all new Clean Water Fund loans. The following options are being considered as a means to raise additional revenue to cover this increased debt service.

1. Raise Rates: The City may raise the Fixed Fee by about \$1.75 to \$2.00 per month per user to provide the debt coverage required.
2. Modify the Municipal Code to account for the larger meters: The City currently charges a fixed fee of \$18.85 per month for all meters regardless of size. The rate structure would be modified to charge the residential, commercial, industrial, public, and multi-family entities that require larger infrastructure based on the meter size at a higher rate as they place a larger demand for capacity on the WWTF, lift stations, and collection system. This is an "Equivalent Meter" multiplier system that is similar to the system currently used by the Water Department.
3. Utilize the Category B Sewer Service Charge: The City adopted sewer service charges for Category B (commercial or industrial) users in 2023 but has not yet utilized this rate structure to charge a surcharge for users that discharge wastewater with higher concentrations of BOD, TSS, or phosphorus. This surcharge is intended to cover the additional charges that the City realizes due to the higher costs of treatment.