



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Tuesday, September 05, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INPUT FROM THE PUBLIC

6. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

8. CITY MANAGER'S REPORT

A. Invited Guest: Two Rivers Police Officer Amanda Verhelst and Her Daughter Gracyn Aubrey Bailey

1. Proclamation Declaring September 5, 2023 as Gracyn Aubry Bailey Day

Recommended Action:

Motion to read and adopt the proclamation

B. Status Update/Reports

1. Staffing Updates

2. Lincoln Street Reconstruction Project

3. Tourism/Room Tax Update

4. Neshotah Park Project

a. Construction Status

b. Dedication Plans

5. Two Rivers Police Department Bike Grant

6. Parks & Recreation Fall Programming Highlights

7. Water Department Projects

8. Upcoming Events:

a. Heiknbrew, Friday, September 8, 5-8 PM, Woodland Dunes Nature Center

b. Pig to Pig Walk/Run, Saturday, September 9, 7:30 AM, Tietz's Piggly Wiggly

c. Pickleball Tournament, Saturday, September 9, 9 AM-5 PM, Washington Park

d. Fall Star Party, Saturday, September 9, 8:30 PM, Woodland Dunes Nature Center

- e. Studebaker International Meet, September 12-16
- f. Ethnic Fest, Saturday, September 16, 9:30 AM - 5 PM, Downtown Two Rivers
- g. Furniture For Fundraiser Silent Auction, Saturday, September 16, Washington House
- 9. Other

C. Legislative/Intergovernmental Update

9. **CONSENT AGENDA**

A. Minutes of Meetings

- 1. Plan Commission, July 10 and August 14, 2023
- 2. Police and Fire Commission, August 24, 2023

Recommended Action:

Motion to receive and file

B. Summary of Verified Bills for the Month of August 2023 for \$4,219,888.21

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

10. **CITY COUNCIL - FORMAL ITEMS**

A. Resolution Authorizing the Issuance and Sale of up to \$526,696 Water System Revenue Bonds, Series 2023, and Providing for Other Details and Covenants with Respect Thereto (Safe Drinking Water Loan Program Funding for 2023 Projects)

Recommended Action:

Motion to waive reading and adopt the resolution

B. Creation of Ordinance 9-4-6 Regarding Failure to Act to Prevent Sexual Assault of a Minor by Adult Responsible for Minor's Welfare and Section 9-4-7 Regarding Crimes Against Sexual Morality

Recommended Action:

Motion to waive reading and adopt the ordinance

C. Ordinance Amending Section 9-8-8 of the Municipal Code, Pertaining to Separation of Adult Entertainment Businesses From Certain Facilities

Recommended Action:

Motion to waive reading and adopt the ordinance

D. Creation of Ordinance Chapter 6-13-8, Pertaining to Licensing of Hotels/Motels

Recommended Action:

Motion to waive reading and adopt the ordinance

E. Authorizing Resolution: Funding Application for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs

Recommended Action:

Motion to waive reading and adopt the resolution

F. Pilot Front Yard Garden--Recommendations from Environmental Advisory Board Meeting of July 18, 2023 and Plan Commission Meeting of August 14, 2023 Regarding Extension of Pilot Program to 2024 (Environmental Advisory Board recommends continuing program, Plan Commission recommends ending program, with stipulation that planting in movable pots be permitted)

Recommended Action:
Council discretion

- G.** Purchase of New ADA Compliant Voting Machines from Existing 2023 Capital Budget
Recommended Action:
Informational Only

11. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, September 18, 2023, 6:00 PM
- B. City Council Work Session Meeting, Monday, September 25, 2023, 6:00 PM

12. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



**TWO
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WISCONSIN

**PROCLAMATION
DECLARING SEPTEMBER 5, 2023 AS
GRACYN AUBRY BAILEY DAY**

WHEREAS, March 3rd, 2016 Abigail Jenkins was born in Florida to Lauryn Jenkins;
and

WHEREAS, in 2021 Abigail and Lauryn moved to Two Rivers, Wisconsin to be closer to family including her great-grandparents; and

WHEREAS, on April 6th, 2022 Abigail's mom passed away unexpectedly. Fortunately, Amanda was part of the Police Department who took care of Abigail at the Police Department for the next five hours; and

WHEREAS, Abigail was then referred to Human Services and days later Amanda reached out wanting to stay connected; and

WHEREAS, on March 29th, 2023 the courts ruled Abigail could be up for adoption as no family member came forward to adopt her ; and

WHEREAS, on May 19th Abigail was permanently placed with Amanda, where she then decided to move to Two Rivers to keep Abigail in the Two Rivers School System; and

WHEREAS, on August 14th, 2023 Judge Dietz at the Manitowoc County Court House declared Abigail was formally adopted by Amanda and granted a legal name change to Gracyn Aubry Bailey; and

BE IT FURTHER RESOLVED THAT the City Council of Two Rivers declares this day, September 5th, 2023 as Gracyn Aubry Bailey Day as our newest citizen .

Dated this 5th day of September, 2023.

Adam Wachowski, City Council President

Gregory E. Buckley, City Manager



PLAN COMMISSION

Monday, July 10, 2023 at 5:30 PM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER

Chairman Buckley called the meeting to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Matt Heckenlaible, Eric Pangburn, and Adam Wachowski.

Also Present: Community Development Director Elizabeth Runge, Adam Rohrer, Michael Canty, Jesus Sandoval, Billy Mikich, Ben Meinert, Tracey Koach and Recording Secretary Adam Taylor.

3. ACTION ITEMS

- A.** Review of Site and Architectural Plans for L.B. Clarke Middle School located at 4608 Bellevue Place, submitted by Bray Architects and the Two Rivers School District.

Discussion included the parking lot regarding traffic flow, and the infiltration basin to the North.

A motion was made to approve the plans with the recommendations stated in the memo.

Motion made by Pangburn, seconded by Koach.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Pangburn

Voting Nay: Wachowski

Motion Carried

- B.** Review of Certified Survey Map for the L.B. Clarke Middle School located at 4608 Bellevue Place, submitted by Kapur Inc. and the Two Rivers School District.

A motion was made approving the Certified Survey Map.

Motion made by Koach, seconded by Lee.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Pangburn, Wachowski

Motion Carried

- C.** Request for a change in zoning from Waterfront Business (WFB) to Planned Unit Development (PUD) located at the corner of 19th Street and East River Street, Parcel 053-000-053-010.07, submitted by Kip Golden, CR Structures, and the City of Two Rivers.

A motion was made to recommend the zoning change to the City Council.

Motion made by Heckenlaible, seconded by Wachowski.

Roll Call Vote:
Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Pangburn, Wachowski
Motion Carried

- D. Review of Draft Amendment to Sign Code Chapter 10-4, to permit one (1) sign at short-term rentals that are licensed by the City of Two Rivers and the Manitowoc County Health Department.

Motion for further discussion with research into other municipalities.

Motion made by Koach, seconded by Lee.

Roll Call Vote:
Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Pangburn, Wachowski
Motion Carried

- E. Review current ordinance description of permitted roofing materials in Section 10-1-20 with consideration of updating ordinance language regarding types of permitting roofing materials.

Motion to propose a code amendment with a better definition of corrugated metal and fiberglass.

Motion made by Wachowski, seconded by Lee.

Roll Call Vote:
Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Pangburn, Wachowski
Motion Carried

4. ADJOURNMENT

Motion to adjourn at 7:35 PM.
Motion made by Wachowski, seconded by Lee.

Respectfully submitted,
Adam Taylor, Recording Secretary



MINUTES

1. CALL TO ORDER

Chairman Buckley called the meeting to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Eric Pangburn, and Adam Wachowski. Excused: Matt Heckenlaible

Also Present: Community Development Director Elizabeth Runge, Bonnie Shimulunas, Alexander Daron, Dean Jacobs, Kip Golden, Tracey Koach and Recording Secretary Adam Taylor.

3. ACTION ITEMS

A. Review of Site and Architectural Plans for the Confluence located at corner of 19th Street and East River Street, submitted by McMahon Engineers/Architects, Kip Golden, CR Structures, and City of Two Rivers (Property Owners).

Staff reviewed the site plan and memos evaluating the submitted materials. All of the elements of the site and architectural plan elements were reviewed. The stormwater management calculations utility coordination will be an ongoing process for the project. An item for the site plan that warrants further discussion is the parking. The number of spaces, 107, meets the required number of spaces per the City's ordinance. However, to comply with the development agreement, a portion parcel is to be removed from the TID. The discussion included parking needs, the future Phase 2 building, and the development agreement. Alternative locations for were looked at for discussion purposes.

The conditions of approval of the site plan listed in the staff memo include a parking agreement to allow for parking on the two parcels (should there become two parcels per the development agreement) to allow for the first building to proceed.

A motion was made to recommend the site plan with the conditions included by staff and the parking concerns to the City Council for the Planned Unit Development review and approval process to continue.

Motion made by Wachowski, seconded by Pangburn.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Pangburn, Wachowski

Motion Carried

B. Review of Conditional Use Application, for the housing of a raptor (a red-tailed hawk) as a conditional use at 1033 - 27th Street, applicant Alexander Daron.

The Plan Commission discussed the presence of a bird of prey in the requested neighborhood by the applicant. The review and conditions of approval for the keeping of a raptor include that owner follow all DNR standards, no hunting on the property with the bird, "the muse"/ housing is to be secure and constructed along the standards required by the DNR, and the City's accessory building requirements. The owner is to have only 1 raptor and install security measures on the building.

A motion was made to recommend the CUP to the City Council for consideration following a Public Hearing.

Motion made by Koach, seconded by Lee.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Pangburn, Wachowski

Motion Carried

C. Review of a Conditional Use Application, Flea Market Use in the Industrial Use District (I-1) as a conditional use, Corner of 12th Street and Monroe Street, applicant Dean Jacobs.

The proposal is to build a 2,000 square foot building to store materials from an antique store family business. The owner would hold 3 to 4 flea market sales during the year which is a Conditional Use within in an Industrial Zone.

A motion was made to recommend the CUP to the City Council for consideration following a Public Hearing.

Motion made by Wachowski, seconded by Pangburn.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Pangburn, Wachowski

Motion Carried

D. Review of Draft Amendment to Sign Code Chapter 10-4, to permit licensed short-term rentals to have a sign.

The Plan Commission approved a proposed sign at each building where a short-term rental is located to be permitted to have a not exceeding 2 square feet in area.

A motion was made to recommend this to the City Council for consideration following a Public Hearing.

Motion made by Pangburn, seconded by Inman.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Pangburn, Wachowski

Motion Carried

E. Review Draft Amendment regarding permitted roofing materials in Section 10-1-20 of the Zoning Code.

This item was tabled as staff needs to continue work on this item. Motion to make changes to the draft amendment and send it back to the Plan Commission in September.

Motion made by Wachowski, seconded by Pangburn.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Pangburn, Wachowski

Motion Carried

F. Review Front Yard Garden Program for consideration of 2024 continuation, submitted by Council Member Darla LeClair.

A motion was to not renew Front Yard Garden Program, but to allow plants, in a movable pots growing vegetables and fruits in front yards, as an alternative.

Motion made by Pangburn, seconded by Wachowski.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Pangburn, Wachowski

Voting Nay: Lee

Motion Carried

4. ADJOURNMENT

Motion to adjourn at 7:30 PM.

Motion made by Koach, seconded by Wachowski.

Respectfully submitted,

Adam Taylor, Recording Secretary



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Section 9, Item A.

POLICE AND FIRE COMMISSION MEETING

Thursday, August 24, 2023 at 4:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:30 PM.

2. ROLL CALL

Commission Members: Mike Canty, Kris LaFond, Sandy Rohrick (via phone), Jack Gadzala, Brad Yaggie

ALSO PRESENT: Ben Meinnert, Police Chief; Dave Murack, Fire Chief; Richard Bariber, Fire Department Acting Captain Top Candidate; Alec Staudinger, Firefighter/Paramedic Top Candidate

3. CONSIDERATION OF ANY COMMISSION MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

Motion by LaFond, Seconded by Canty.
Motion carried upon a voice vote.

4. STAFFING UPDATES

1. Police Department

Police Chief Meinnert, updated PFC on new hire of Santos Torres-Zapien. Sworn in on Wednesday, August 16th and began the police academy at North Central Wisconsin Technical College on Thursday, August 17th. Santos was hired under the same conditions of employment as Justin Jackson, currently at Northeast Wisconsin Technical College. Both are hired part-time to attend the police academies and upon completion will promote to full-time status and be employed under a 3-year commitment.

2. Fire Department

Fire Chief Murack described a lengthy promotional process for the position of Acting Captain which included a 2-day practical examination, 1-day oral examination, and ultimately the person that scored the highest was Richard Barbier. Dave Murack also introduced Richard Barbier and Alec Staudinger, the newest Firefighter/Paramedic

3. Additional Update

Police Chief Meinnert and Fire Chief Murack both commented on ongoing budget planning underway for next year. Comments included unprecedented bargaining unit wages to budget for this upcoming year as well as Fire Department having an additional member on staff.

5. CLOSED SESSION

The Police and Fire Commission reserves the right to enter into closed session per Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter to be discussed:

1. Police Department Staffing Update
2. Fire Department Acting Captain Promotional Process
3. Firefighter / Paramedic Staffing Update
4. Fire Department Promotional List

Motion by Canty, Seconded by LaFond.
Motion carried upon a roll call vote.

6. RECONVENE IN OPEN SESSION PURSUANT TO WIS. STATS. 19.85(2)

Motion by Canty, Seconded by LaFond.
Motion carried upon a voice vote.

7. ANY ACTION AS A RESULT OF CLOSED SESSION

1. Approval of Fire Department Acting Captain Candidate

Motion by Gadzala, Seconded by LaFond to approve the promotion of Richard Barbier to Fire Department Acting Captain
Motion carried upon a voice vote.

2. Approval of Firefighter/Paramedic Candidate

Motion by Gadzala, Seconded by Canty to approve the hire of Alec Staudinger as Firefighter/Paramedic
Motion carried upon a voice vote.

3. Approval of Fire Department Promotional List valid until September 1, 2025

Motion by Gadzala, Seconded by Canty to approve the Fire Department Promotional List and keep it valid for 2 years.
Motion carried upon a voice vote.

Commissioner Canty asked for an update on the reported drowning at Neshotah Beach over the weekend. Ben Meinnert reiterated the Press Release regarding the matter and statements made by him and Dave Murack at the City Council Meeting and Dave Murack concurred.

8. ADJOURNMENT

Motion by Lafond, Seconded by Canty to adjourn the meeting.
Motion carried upon a voice vote.

Respectfully submitted,

Amanda Baryenbruch
City Clerk

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/16/2023	134942	Live Tribute Productions	Entertainment @ August Corn Roast - Sn	250-55150-3300	JUNE 20TH, 2023	200.00-
Total 134942:						200.00-
08/03/2023	135256	ADRC of the Lakeshore	July 2023 Donations - Sr Ctr	250-23150	8/1/2023	524.25
Total 135256:						524.25
08/03/2023	135257	Amazon Business - Debit Memo	Supplies - PD	100-52115-3120	16JT-VPVL-19KD	11.48
08/03/2023	135257	Amazon Business - Debit Memo	Supplies - Sr. Center	250-55150-2900	1KF6-RHLM-1JLJ	809.90
08/03/2023	135257	Amazon Business - Debit Memo	Supplies - DPW	100-53200-3900	1QXD-GQ9X-1F11	289.66
08/03/2023	135257	Amazon Business - Debit Memo	Supplies - P&R	100-23158	17D7-1C9P-M7JJ	1,064.33
Total 135257:						2,175.37
08/03/2023	135258	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-080123	703.78
Total 135258:						703.78
08/03/2023	135259	Arthur J Gallagher RMS Inc	2023-2024 Renewal Railroad Protective	239-56700-2900	4785157	3,125.00
Total 135259:						3,125.00
08/03/2023	135260	Aurora Health Care	Pre Placement Exam	650-59930-2900	1570580	383.00
Total 135260:						383.00
08/03/2023	135261	B&M Waste Service Inc	Portable Restroom Rental - Coast Guard	100-55200-2900	173950	420.00
08/03/2023	135261	B&M Waste Service Inc	Portable Restroom Rental - LB Clarke	100-55300-2900	173999	90.00
08/03/2023	135261	B&M Waste Service Inc	Portable Restroom Rental - Neshotah Be	100-55200-2900	174016	850.00
Total 135261:						1,360.00
08/03/2023	135262	Bauer Built Tire-Manitowoc	Tires - PWD	100-16120	170091145	399.98
Total 135262:						399.98
08/03/2023	135263	Brandt, Wendy	Crime Prevention Committee Expenses	805-52100-3900	08/02/2023	468.80
Total 135263:						468.80

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/03/2023	135264	Braun Building Center	Materials / Zander Park Boardwalk - Lib	456-51600-8170	BB076789101	3,348.25
Total 135264:						3,348.25
08/03/2023	135265	Charter Communications Inc	Service 7/19/23-8/18/23 - Sr. Cntr	100-54150-2900	0000265071923	87.50
Total 135265:						87.50
08/03/2023	135266	CLIA Laboratory Program	ID #52D0910421 Certificate 1/8/2024-1/7	100-52300-2900	52D0910421 - 1/8/24-1/7/2	180.00
Total 135266:						180.00
08/03/2023	135267	Collins, Janet	Refund - Neshotah Beach Shelter	100-23100	8/2/2023	100.00
Total 135267:						100.00
08/03/2023	135268	Core & Main LP	CREDIT - Returned Parts	650-19630	S378417 - 2	841.06-
08/03/2023	135268	Core & Main LP	REPAIR COUPLING:1-1/4" W/THREAD	650-19154	T242876	861.06
Total 135268:						20.00
08/03/2023	135269	Cortte, Dan	Baseball/Softball Official Per Contract 20	100-55300-2900	7/27/2023	970.00
Total 135269:						970.00
08/03/2023	135270	Country Visions Cooperative	Generator Fuel - WWTP	690-59831-3900	337990	193.07
Total 135270:						193.07
08/03/2023	135271	Cretton Enterprises Inc	Landscape Central Park	415-55410-8200	11494	11,400.00
Total 135271:						11,400.00
08/03/2023	135272	Elster Solutions LLC	Electric Meters	660-19370	5264188007	6,511.80
Total 135272:						6,511.80
08/03/2023	135273	Erickson Sports Apparel	Logowear - CM	258-56700-3901	1342	1,794.00
Total 135273:						1,794.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/03/2023	135274	Fairchild Equipment	Service & Supplies - P&R	100-52200-3900	SWO037347-1	523.46
Total 135274:						523.46
08/03/2023	135275	Grainger	Replacement Sensor/Lift Station - WWT	690-59832-3900	9776155351	105.60
Total 135275:						105.60
08/03/2023	135276	Greene, Montgomery	Baseball/Softball Official Per Contract 20	100-55300-2900	7/27/2022	495.00
Total 135276:						495.00
08/03/2023	135277	Hawkins Inc	Azone-15, HWTG-Bleach & Alkali	650-59641-3910	6517216	1,311.79
08/03/2023	135277	Hawkins Inc	Orthophosphate Feed Project - Wtr	650-19107	6509882 6/26/23	573.68
Total 135277:						1,885.47
08/03/2023	135278	James Imaging Systems Inc.	Contract R14490-MPS-01 7/29/23-8/28/2	660-59921-3900	1342257	349.67
Total 135278:						349.67
08/03/2023	135279	James Leasing LLC	Lease Agreement JL-l71 - 07/24/2023-8/	100-53200-5310	13334	2,499.28
Total 135279:						2,499.28
08/03/2023	135280	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	9017798505	8,743.80
Total 135280:						8,743.80
08/11/2023	135281	Kintgen, Jeffrey	Refund of 2022 Real Estate Tax Overpay	100-16000	8/1/2023	.00
Total 135281:						.00
08/03/2023	135282	Klein, Patricia Ann	Simply Seniors Exercise Class - 07/01/2	100-55300-2900	7/27/2023	48.60
Total 135282:						48.60
08/03/2023	135283	Korinek, Anna & Kyle	2023 Tru Shade Tree Program	660-29253	08/02/2023	100.00
Total 135283:						100.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/03/2023	135284	Kulpa Jr, Frank	Solar Credit Refund	660-21130	8/1/23	250.70
Total 135284:						250.70
08/03/2023	135285	Laurin, Jason	Baseball/Softball Official Per Contract 20	100-55300-2900	7/27/2023	350.00
Total 135285:						350.00
08/03/2023	135286	Liberty Mutual Insurance	Senior Center Chevy Trax #269	100-51930-5120	14634568	207.00
08/03/2023	135286	Liberty Mutual Insurance	PW Truck #55	100-16310	14623439	391.00
Total 135286:						598.00
08/03/2023	135287	Manitowoc Disposal Inc	Empty Dumpsters - P&R	640-53620-2900	72098	577.50
Total 135287:						577.50
08/03/2023	135288	Manitowoc Trophy	Signage - FD	100-52200-3850	44142	24.00
Total 135288:						24.00
08/03/2023	135289	Munson Inc.	Washington Park/Color Surfacing for Ten	237-56700-8130	0088287	29,897.00
Total 135289:						29,897.00
08/03/2023	135290	OpenPoint LLC	OpenPoint Subscription - July 2023	660-59923-2403	1407	1,960.00
Total 135290:						1,960.00
08/03/2023	135291	Oshkosh Fire & Police Equipment	Valve - FD	455-52200-8150	191201	1,002.59
Total 135291:						1,002.59
08/03/2023	135292	Powell, Barbara	Energy Star Rebate - Refrigerator	660-29253	8/2/2023	25.00
Total 135292:						25.00
08/03/2023	135293	Quadient Finance USA Inc.	Postage - Closing Date 7/24/23	100-51510-2900	7/24/2023	2,000.00
Total 135293:						2,000.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/03/2023	135294	Schindler Elevator Company	Preventive Maint 8/1/2023-7/31/2024 - C	100-51600-3500	8106323266	1,863.48
Total 135294:						1,863.48
08/03/2023	135295	Signs Plus	Add'l Charge Park Sign Cabinets	459-51600-8170	4821	791.27
Total 135295:						791.27
08/03/2023	135296	Stuart C Irby Co	Fault Indicators - Elec	660-19154	S013524560.001	3,180.00
Total 135296:						3,180.00
08/03/2023	135297	Suettinger's Keys LLC	Primus Keys - P&R	100-55200-2900	124361	109.50
Total 135297:						109.50
08/03/2023	135298	Thuermer Law Office	Municipal Prosecuting - July 2023	100-51340-2121	JULY 26, 2023	1,607.00
Total 135298:						1,607.00
08/03/2023	135299	Travel Insured International	Travel Insurance/Chicago Trip - Senior C	250-55150-3300	8/2/2023	362.00
Total 135299:						362.00
08/03/2023	135300	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2900	5172-294905	138.90
Total 135300:						138.90
08/03/2023	135301	Two Rivers Historical Society	Aug 2023 Monthly Support Pymt	258-56700-2910	AUG2023	250.00
Total 135301:						250.00
08/03/2023	135302	WCA/Group Health Trust	August 2023 Health Premiums	100-16300	AUGUST 2023	168,749.52
Total 135302:						168,749.52
08/03/2023	135303	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5025982596	1,268.82
Total 135303:						1,268.82
08/03/2023	135304	WEX Bank	Gasoline	250-55150-3900	90475781	9,132.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135304:						9,132.25
08/03/2023	135305	Wisconsin Media	Liquor License	100-51420-3220	0005722952	860.50
Total 135305:						860.50
08/03/2023	135306	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24; 7/23	59.11
08/03/2023	135306	Wisconsin Public Service	1300 35TH STREET - Rec	100-55400-2220	0401271669-07;7/23	18.74
08/03/2023	135306	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;7/23	15.65
Total 135306:						93.50
08/03/2023	135307	Wisconsin Retirement System	June 2023 Contributions	100-21520	JUNE 2023	180,773.83
Total 135307:						180,773.83
08/03/2023	135308	WPPI Energy	Water Plant equipment retrofit	650-29224	INV19499	390.23
Total 135308:						390.23
08/10/2023	135309	4 K's Pest Control LLC	General Pest Control - P&R	100-55200-2900	7/21/2023 - TR PARKS/VE	45.00
08/10/2023	135309	4 K's Pest Control LLC	General Pest Control - P&R	100-55200-2900	TR PARKS - NESHOTA	210.00
08/10/2023	135309	4 K's Pest Control LLC	General Pest Control - P&R	100-55200-2900	7/21/2023 - TR PARKS/WA	60.00
Total 135309:						315.00
08/10/2023	135310	Amazon Business - Debit Memo	Supplies - P&R	100-55200-3500	1JV4-7Y9X-PJ39	244.86
08/10/2023	135310	Amazon Business - Debit Memo	Supplies - DPW	100-16120	1NML-13MQ-NQR6	123.75
08/10/2023	135310	Amazon Business - Debit Memo	Supplies - Eng	100-53200-3900	1JJD-JJWY-NYH6	157.37
08/10/2023	135310	Amazon Business - Debit Memo	Supplies - DPW	100-16120	1LGJ-FVDL-PGF9	182.24
08/10/2023	135310	Amazon Business - Debit Memo	CREDIT - FD	100-52210-2410	1M9T-WPCK-DTVP	50.43
08/10/2023	135310	Amazon Business - Debit Memo	Supplies - FD	100-52210-2410	17T6-9WTY-1CY1	167.39
Total 135310:						825.18
08/10/2023	135311	Board of Commissioners of Public Lands	Lease #179 Annual Payment 2020-2044	100-51410-2900	606	200.00
Total 135311:						200.00
08/10/2023	135312	Braun Building Center	Supplies - Rec	100-55200-3900	BB077314002	249.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135312:						249.00
08/10/2023	135313	Cawley Company	Badges & Pins-FD	100-52200-3850	V955744	25.26
Total 135313:						25.26
08/10/2023	135314	City of Two Rivers	Garbage Stickers - Library	640-46310	8/8/2023	110.00
Total 135314:						110.00
08/10/2023	135315	CliftonLarsonAllen LLP	Progress Billing	100-51510-2110	3825590	1,942.50
Total 135315:						1,942.50
08/10/2023	135316	Cool City Cleaners Inc	Towel Cleaning - July 2023 WWTP	690-59820-2900	002664	56.00
Total 135316:						56.00
08/10/2023	135317	Country Visions Cooperative	Diesel - DPW	100-16120	STATEMENT 7/31/23	4,079.00
Total 135317:						4,079.00
08/10/2023	135318	Cretton Enterprises Inc	July 2023 Services - Library	280-55110-3560	11524	1,912.59
08/10/2023	135318	Cretton Enterprises Inc	July 2023 Services - P & R	100-55200-2900	11425	9,711.60
Total 135318:						11,624.19
08/10/2023	135319	Diamond Business Graphics	AP checks-Fin	100-51510-3100	208266	281.35
Total 135319:						281.35
08/10/2023	135320	DOA/Division of Energy	Refund of Energy Assistance Funds - M.	660-21131	08/08/2023	1,233.61
Total 135320:						1,233.61
08/10/2023	135321	Ecology Technology Inc.	10 Yds Shredded Topsoil - P&R	100-54910-3900	18720	250.00
Total 135321:						250.00
08/10/2023	135322	Eis Implement Inc	V-Belt & Timmer Line - P&R	100-54910-3900	255650	198.67

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135322:						198.67
08/10/2023	135323	Gene's Auto Body	Straighten Salt Spreader - DPW	100-16120	7/25/2023	775.00
Total 135323:						775.00
08/10/2023	135324	Global Synthetic Ice	Ice Rink Supplies (50%) - P&R	415-55410-8200	266	49,650.00
Total 135324:						49,650.00
08/10/2023	135325	Hallman Lindsay	Natural Wood Toner - P&R	100-55200-3500	J0205418	63.49
Total 135325:						63.49
08/10/2023	135326	Hawkins Inc	Azone-15	650-59641-3910	6528314	1,154.10
Total 135326:						1,154.10
08/10/2023	135327	InfoSend Inc.	Utility Bill Mailing - June 2023	690-59840-3110	242608	3,497.24
Total 135327:						3,497.24
08/10/2023	135328	J & H Controls Inc	Service - Rec	100-55140-2900	10000025014	299.40
Total 135328:						299.40
08/10/2023	135329	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr - 08/24/	419-53600-2900	7/31/2023	102.74
Total 135329:						102.74
08/10/2023	135330	Kincaid, Carla	Energy Star Rebate - Dishwasher	660-29253	8/8/2023	25.00
Total 135330:						25.00
08/10/2023	135331	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	9155	22.99
08/10/2023	135331	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	10092	21.98
08/10/2023	135331	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	11261	31.07
08/10/2023	135331	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	12977	26.98
08/10/2023	135331	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	13950	18.98
08/10/2023	135331	Klein's Hardware Hank	Supplies - P&R	100-55200-3900	14597	12.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/10/2023	135331	Klein's Hardware Hank	Supplies - P&R	100-54910-3900	10363	13.99
08/10/2023	135331	Klein's Hardware Hank	Supplies - P&R	100-54910-3900	11799	5.49
Total 135331:						154.47
08/10/2023	135332	Manitowoc Disposal Inc	Recycling & Refuse Collect 7/23/23-8/5/2	640-53620-2900	7/23/2023-8/5/2023	15,024.20
08/10/2023	135332	Manitowoc Disposal Inc	Empty Dumpster - DPW	640-53310-2900	72219	275.00
Total 135332:						15,299.20
08/10/2023	135333	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	7/31/2023	27.38
08/10/2023	135333	Manitowoc Public Utilities	5000 Memorial Drive	650-59602-2900	07/31/2023	636.96
Total 135333:						664.34
08/10/2023	135334	Marco	Agreement 016-1603090-000 - Lib	280-55110-2130	34578363	280.80
Total 135334:						280.80
08/10/2023	135335	McConnell, Steven	Refund / Final Bill/Security Deposit - 100	680-21130	8/7/2023	384.64
Total 135335:						384.64
08/10/2023	135336	McMahon Associates Inc	20th St Pond (Eggers) - Eng	680-19107	931568	822.80
Total 135336:						822.80
08/10/2023	135337	Moseler, Kenneth	Energy Star Rebate - Clothes Dryer	660-29253	8/8/2023	25.00
Total 135337:						25.00
08/10/2023	135338	Myers, LuAnn	Refund of Tax Overpayment #153-001-0	100-16000	8/08/2023	9.49
Total 135338:						9.49
08/10/2023	135339	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	490714	341.45
Total 135339:						341.45
08/10/2023	135340	Northeast Asphalt Inc.	Hot Mix Asphalt	100-16120	1881076	2,443.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135340:						2,443.00
08/10/2023	135341	Northern Lake Service Inc	2023 Sludge & Wastewater Testing	690-59820-2900	2311712	742.88
08/10/2023	135341	Northern Lake Service Inc	Quarterly PFAS Testing - Wtr	650-59642-2900	2312183	360.00
08/10/2023	135341	Northern Lake Service Inc	TOC Sampling - Wtr	650-59642-2900	2312184	70.17
Total 135341:						1,173.05
08/10/2023	135342	OSI Environmental Inc	Oil filter recycling - DPW	100-53200-2900	4023889	50.00
Total 135342:						50.00
08/10/2023	135343	Payment Service Network	Services 7/1/23-7/31/23	690-59840-3900	280308	7.95
Total 135343:						7.95
08/10/2023	135344	Payment Service Network	CC Processing Fees/Donations - July 20	415-55410-2900	281190	147.00
Total 135344:						147.00
08/10/2023	135345	Pickard Properties LLC	Refund - Overpayment on Final Bill 1716	660-21130	8/7/2023	106.20
Total 135345:						106.20
08/10/2023	135346	R&J Fricke Inc	6 Bag Concrete - DPW	100-16120	14597	1,197.00
08/10/2023	135346	R&J Fricke Inc	6 Bag Concrete - DPW	100-16120	14598	1,764.00
Total 135346:						2,961.00
08/10/2023	135347	RESCO	Materials - Elec	660-19154	899907-01	3,381.00
Total 135347:						3,381.00
08/10/2023	135348	Schaus Roofing/Mechanical	Ice Machine Repair - Elec	650-59642-2900	SD8225	285.00
Total 135348:						285.00
08/10/2023	135349	Schmitt Brothers 11 Inc.	Stage Dedication Related Expenses	259-56700-2900	08/02/2023	5,960.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135349:						5,960.00
08/10/2023	135350	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	258-56700-2100	917	1,425.00
Total 135350:						1,425.00
08/10/2023	135351	Signature Landscapes	Central Park Vinton Job #2302	415-55410-8200	2169	978.00
Total 135351:						978.00
08/10/2023	135352	Transcendent Technologies	Annual Maintenance-Permit Software	100-52400-2900	M6553	6,040.00
Total 135352:						6,040.00
08/10/2023	135353	USA Blue Book	Green & Pink Marking Paint - Eng	100-53100-3900	00095754	406.78
Total 135353:						406.78
08/10/2023	135354	Utility Sales and Service Inc	Service Unit 27 - Elec	660-19184	0075942-IN	1,208.47
08/10/2023	135354	Utility Sales and Service Inc	Service Unit 362 - Elec	660-19184	0075943-IN	1,068.47
08/10/2023	135354	Utility Sales and Service Inc	Service Unit 28 - Elec	660-19184	0075944-IN	1,216.38
08/10/2023	135354	Utility Sales and Service Inc	Service Unit 25 - Elec	660-19184	0075945-IN	1,220.00
08/10/2023	135354	Utility Sales and Service Inc	Service Unit 20 - Elec	660-19184	0075946-IN	1,068.18
08/10/2023	135354	Utility Sales and Service Inc	Service Unit 16 - Elec	660-19184	0075947-IN	1,216.38
Total 135354:						6,997.88
08/10/2023	135355	Vinton Construction Company	TR Central Park Redevelopment	415-55410-8200	CONTRACTOR'S PROJE	185,647.68
Total 135355:						185,647.68
08/10/2023	135356	Vorpahl Fire & Safety	Safety Vests - Wtr	650-59626-3900	215365880	188.39
Total 135356:						188.39
08/10/2023	135357	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;7/23	56.06
08/10/2023	135357	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;7/23	17.33
08/10/2023	135357	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;7/23	25.15
08/10/2023	135357	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25; 7/23	16.21
08/10/2023	135357	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;7/23	17.33

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/10/2023	135357	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;7/23	30.58
08/10/2023	135357	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;7/23	1,049.45
08/10/2023	135357	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;7/23	30.58
08/10/2023	135357	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;7/23	17.33
08/10/2023	135357	Wisconsin Public Service	1520 17TH ST - Rec	100-55140-2220	0401271669-04;7/23	178.29
08/10/2023	135357	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;7/23	17.88
08/10/2023	135357	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;7/23	178.39
Total 135357:						1,634.58
08/10/2023	135358	WPPI - Debit Memo	July 2023 Purchased Power	660-59902-2900	25-72023	780,079.30
Total 135358:						780,079.30
08/10/2023	135359	WPPI Energy	Water Plant equipment retrofit - Wtr	650-29224	19650	390.23
Total 135359:						390.23
08/10/2023	135360	Yang, Sabrina	2023 Scholarship Winner	660-59930-2900	8/7/2023	500.00
Total 135360:						500.00
08/10/2023	135361	Zoll Medical Corporation	PM Maintenance - FD	100-52300-2900	90076791	595.00
Total 135361:						595.00
08/11/2023	135362	Lakeshore Technical College	Tax Settlement - August 2023	800-24601	08/11/2023	76,061.25
Total 135362:						76,061.25
08/11/2023	135363	Manitowoc Co Treasurer	Tax Settlement - August 2023	800-24310	08/11/2023	182,620.82
Total 135363:						182,620.82
08/11/2023	135364	Manitowoc School District	Tax Settlement - August 2023	800-24602	08/11/2023	21,723.36
Total 135364:						21,723.36
08/11/2023	135365	Two Rivers Main Street Inc.	Tax Settlement - August 2023	815-56700-2000	08/11/2023	461.20

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135365:						461.20
08/11/2023	135366	Two Rivers School District	Tax Settlement - August 2023	800-24600	08/11/2023	756,572.49
Total 135366:						756,572.49
08/17/2023	135367	Air One Equipment Inc	Helmet Fronts-FD	100-52200-3850	196136	120.00
Total 135367:						120.00
08/17/2023	135368	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	5500744496	368.08
Total 135368:						368.08
08/17/2023	135369	AJ Construction of WI	Supplies - Elec	660-19107	12817	20,900.65
08/17/2023	135369	AJ Construction of WI	Supplies - Elec	660-19107	12819	8,243.65
Total 135369:						29,144.30
08/17/2023	135370	Amazon Business - Debit Memo	Supplies - Wtr	650-59643-3900	1LWG-T4RL-PCH3	271.01
08/17/2023	135370	Amazon Business - Debit Memo	Supplies - Clerk	100-51420-3100	13XQ-CCYT-P3Q1	187.12
Total 135370:						458.13
08/17/2023	135371	Associated Trust Company	GOPM - 8/1/22-7/31/23	300-58100-6900	24605	475.00
08/17/2023	135371	Associated Trust Company	GORB Dated July 8, 2019 - 8/1/22-7/31/	300-58100-6900	24604	475.00
Total 135371:						950.00
08/17/2023	135372	Ball Auto & Truck Parts Inc	Hydraulic Oil - WWTP	690-59833-3900	307288	793.03
Total 135372:						793.03
08/17/2023	135373	Braun Building Center	Supplies - Library	456-51600-8170	BB077247702	1,376.75
Total 135373:						1,376.75
08/17/2023	135374	Camera Corner Connecting Point	Mitel Support - 8/29/2023-8/28/2024	100-16200	RICK8223 - MITEL RENE	3,750.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135374:						3,750.00
08/17/2023	135375	Carpets Plus	Carpet & Adhesive Tabs	290-56700-7520	543	4,197.95
Total 135375:						4,197.95
08/17/2023	135376	Center Point Large Print	Alp-Lib	280-55111-3430	2031872	44.94
08/17/2023	135376	Center Point Large Print	Alp-Lib	280-55111-3430	2033301	264.27
Total 135376:						309.21
08/17/2023	135377	ENTERPRISE FM TRUST	Monthly Lease Payments - August 2023	690-59828-2410	FBN4810277	20,158.21
Total 135377:						20,158.21
08/17/2023	135378	Fastenal	Monthly Vending Machine - WTR	650-59643-3900	WIMAN300640	70.46
08/17/2023	135378	Fastenal	Monthly Vending Machine - Elec	660-59588-3900	WIMAN300638	1,005.25
08/17/2023	135378	Fastenal	Supplies - P&R	100-55200-3500	WIMAN300519	253.27
Total 135378:						1,328.98
08/17/2023	135379	Fox Cities Magazine	Advertising - Aug 2023 Issue	258-56700-2910	00034804	600.00
Total 135379:						600.00
08/17/2023	135380	Fricke Printing Services Inc	Inspection Department Envelopes - Ec D	100-52400-3100	249816	175.15
Total 135380:						175.15
08/17/2023	135381	Grainger	Pressure Switch - WWTP	690-59833-3900	9788641943	32.16
Total 135381:						32.16
08/17/2023	135382	Hall Signs	Sign Blanks - DPW	100-16120	68189	254.65
Total 135382:						254.65
08/17/2023	135383	Holschbach Excavating Inc	Screenings - DPW	100-55200-2900	27211	131.44

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135383:						131.44
08/17/2023	135384	Hubbart Electric Inc	9542 Remodel - TA Properties LLC	290-56700-7520	STATEMENT 7/31/2023	112.38
Total 135384:						112.38
08/17/2023	135385	Hubbart Electric Inc	Materials - P&R	100-55200-3500	19301C	364.36
Total 135385:						364.36
08/17/2023	135386	HydroCorp	Cross Connection Control Prog - July 20	650-59664-2900	0073510-IN	3,280.00
08/17/2023	135386	HydroCorp	Cross Connection Control Prog - June 20	650-59664-2900	0073053-IN	3,280.00
Total 135386:						6,560.00
08/17/2023	135387	J. E. Arthur and Associates Inc.	Easement Desc, Pt. of Lot 2, CSM V35 P	291-56700-2900	14029	225.00
Total 135387:						225.00
08/17/2023	135388	Kannegiesser, Wolf	Energy Star Rebate - Washer & Dryer	660-29253	8/16/2023	65.00
Total 135388:						65.00
08/17/2023	135389	Klein's Hardware Hank	Drill Bit - Wtr	650-59643-3900	15461	11.99
08/17/2023	135389	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	15462	78.95
08/17/2023	135389	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	15464	7.85
Total 135389:						98.79
08/17/2023	135390	Mammoth Construction LLC	Contract #2-2023 - Estimate #3	680-19107	2-2023 #3	451,751.40
Total 135390:						451,751.40
08/17/2023	135391	Manitowoc Co Solid Waste	Account #162 July 2023 Service - Eng	640-53620-2900	27047	10,550.39
Total 135391:						10,550.39
08/17/2023	135392	N-Tech Consulting	Installation of new Gigabnea ptp radio	670-19388	14267	558.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135392:						558.00
08/17/2023	135393	ODP Business Solutions LLC	Supplies - City Mgr	100-51410-3100	325201452001	96.68
Total 135393:						96.68
08/17/2023	135394	Premium Waters Inc	Distilled Water - WWTP	690-59820-2900	580038-07-23	166.47
Total 135394:						166.47
08/17/2023	135395	Quadient Finance USA Inc.	Folder/sorter lease 9/10/23-12/09/23	650-59903-3900	N10064779	.00
Total 135395:						.00
08/17/2023	135396	R&J Fricke Inc	6 Bag Concrete/10th & Margaritha - DP	100-16120	14651	1,134.00
08/17/2023	135396	R&J Fricke Inc	9 Bag Concrete / 12th & Adams - DPW	100-16120	14704	897.00
08/17/2023	135396	R&J Fricke Inc	6 Bag Concrete / 10th & Margaretha - D	100-16120	14692	945.00
08/17/2023	135396	R&J Fricke Inc	9 Bag Concrete/18th/E Park Friendship T	100-16120	14703	2,551.50
Total 135396:						5,527.50
08/17/2023	135397	Reinders	Supplies - Rec	100-55400-3900	2717206-00	661.20
Total 135397:						661.20
08/17/2023	135398	Schaus Roofing/Mechanical	BAS Upgrades & Control Valve Replace	459-51600-8170	6544	51,450.00
Total 135398:						51,450.00
08/17/2023	135399	SEERA	Focus Program - 07/31/2023	660-29253	8/14/2023	4,089.99
Total 135399:						4,089.99
08/17/2023	135400	Sign Me Up Outdoor Advertising LLC	Digital Billboard beginning 7/9/23 - Ec De	258-56700-2910	20220918	1,250.00
Total 135400:						1,250.00
08/17/2023	135401	Signs Plus	Zander Park Signs - Lib	456-51600-8170	4833	228.00
08/17/2023	135401	Signs Plus	Central Park West Signs	415-55410-8200	4820	2,125.00
08/17/2023	135401	Signs Plus	Central Park West Signs	415-55410-8200	4822	1,088.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135401:						3,441.00
08/17/2023	135402	Superior Chemical Corp	Toilet Paper - DPW	100-53200-3900	369340	149.92
08/17/2023	135402	Superior Chemical Corp	Chemicals - WWTP	690-59834-3900	369290	227.63
08/17/2023	135402	Superior Chemical Corp	Supplies - CH	100-51600-3500	369306	375.48
Total 135402:						753.03
08/17/2023	135403	Town & Country Engineering Inc.	2023 SDW & CWF Loan Assistance	650-19107	25613	1,014.99
Total 135403:						1,014.99
08/17/2023	135404	Twin River Improvement	Provide/Install 2 - 1 1/2" boots on Duro-L	290-56700-7520	8/16/2023	142.00
Total 135404:						142.00
08/17/2023	135405	Two Rivers Automotive Inc.	Spray Lube - FD	100-52210-2410	5172-295673	14.06
Total 135405:						14.06
08/17/2023	135406	Uniform Shoppe	Shirt - FD	100-52200-3850	336548	195.80
08/17/2023	135406	Uniform Shoppe	Clothing - FD	100-52200-3850	336925	633.20
Total 135406:						829.00
08/17/2023	135407	Unique	Placements - July 2023	280-55110-2130	6115888	34.95
Total 135407:						34.95
08/17/2023	135408	Vorpahl Fire & Safety	Hard Hats Full Brim	690-59820-3900	215366217	491.64
Total 135408:						491.64
08/17/2023	135409	West & Dunn LLC	General Legal Matters	100-51340-2120	7991	5,959.11
Total 135409:						5,959.11
08/17/2023	135410	Wisc Dept Of Revenue-DEBITMEMO	July 2023 Sales Tax	640-29410	JULY 2023	32,718.14

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135410:						32,718.14
08/17/2023	135411	WOMT	Weekly 2-Minute Feature - Ec Dev	258-56700-2910	STATEMENT 7/31/2023	570.00
Total 135411:						570.00
08/24/2023	135412	AECOM Technical Services Inc	Seep Investigation	419-53600-2900	2000789417	4,611.04
Total 135412:						4,611.04
08/24/2023	135413	Air One Equipment Inc	Supplies - FD	100-52200-3850	196421	357.00
Total 135413:						357.00
08/24/2023	135414	Amazon Business - Debit Memo	Supplies - Elec	660-59588-3900	1P7M-34NR-GNDC	81.73
08/24/2023	135414	Amazon Business - Debit Memo	Supplies - Senior Center	100-54150-3900	13C9-3316-PFQV	55.69
08/24/2023	135414	Amazon Business - Debit Memo	Supplies - DPW	100-53320-8170	1VRF-VLVD-GJG4	195.98
08/24/2023	135414	Amazon Business - Debit Memo	Paper - Engineering	100-53100-3100	16LP-6KXD-HHYY	100.17
Total 135414:						433.57
08/24/2023	135415	Associated Bank-Debit Memo	GO Promissory Notes & Refunding Bond	300-58100-6210	902-212 THRU 902-219	234,066.25
Total 135415:						234,066.25
08/24/2023	135416	B&M Waste Service Inc	Portable Restroom Rental - Magee Scho	100-55200-2900	174169	70.00
Total 135416:						70.00
08/24/2023	135417	Badger Wholesale Company Inc.	Concession Food - P & R	261-55320-3790	1698660	712.57
08/24/2023	135417	Badger Wholesale Company Inc.	Concession Food - P & R	261-55320-3790	1704147	881.31
08/24/2023	135417	Badger Wholesale Company Inc.	Concession Food - P & R	261-55320-3790	1706214	492.63
08/24/2023	135417	Badger Wholesale Company Inc.	Concession Food - P & R	261-55320-3790	1711358	388.47
08/24/2023	135417	Badger Wholesale Company Inc.	Concession Food - P & R	261-55320-3790	1714206	305.27
Total 135417:						2,780.25
08/24/2023	135418	Border States Industries Inc	Corner Guards for Transformers - Elec	660-59594-3900	92674620	175.78

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135418:						175.78
08/24/2023	135419	Braun Building Center	Boot Flashing - P&R	100-23158	BB077249401	84.15
08/24/2023	135419	Braun Building Center	Lumber - P&R	100-55200-3500	BB077343901	1,949.80
08/24/2023	135419	Braun Building Center	Treated Wood - P&R	100-55200-2900	BB077354801	90.00
08/24/2023	135419	Braun Building Center	Cedar Wood - P&R	100-55200-2900	BB077354201	115.84
Total 135419:						2,239.79
08/24/2023	135420	City Of Manitowoc	Monthly Bus Pass - April 2023	250-23103	STATEMENT 8/1/2023	60.00
Total 135420:						60.00
08/24/2023	135421	City of Two Rivers Petty Cash	Petty cash reimbursement	806-52100-2105	08/23/2023	2,083.01
Total 135421:						2,083.01
08/24/2023	135422	Core & Main LP	REPAIR COUPLING: 1" CURB BOX	650-19154	T306928	277.22
08/24/2023	135422	Core & Main LP	CREDIT - Returned Parts	650-19630	S378417-3	257.22-
Total 135422:						20.00
08/24/2023	135423	Cretton Enterprises Inc	July 2023 Services - P&R	100-55200-2900	11510	3,308.05
Total 135423:						3,308.05
08/24/2023	135424	Delta Dental of Wisconsin	Delta Premiums - September 2023	100-21532	2013028	5,974.78
Total 135424:						5,974.78
08/24/2023	135425	Detroit Industrial Tool	Diamond Blades - Wtr	650-59643-3900	596969	339.46
Total 135425:						339.46
08/24/2023	135426	Electric Power Systems International Inc	Services & Supplies - Elec	660-19107	INV_00134076	7,051.00
08/24/2023	135426	Electric Power Systems International Inc	Services & Supplies - Elec	660-19107	INV_00134045	8,015.45
Total 135426:						15,066.45
08/24/2023	135427	Erickson Sports Apparel	Logowear - CM	258-56700-3901	1240	1,668.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/24/2023	135427	Erickson Sports Apparel	Logowear - CM	258-56700-3901	1181	2,126.00
Total 135427:						3,794.00
08/24/2023	135428	Fairchild Equipment	Annual Inspection - FD	100-52200-2900	SWO025132-3	222.15
08/24/2023	135428	Fairchild Equipment	Operational Maintenance Contracts - FD	100-52200-2900	SWO037347-3	508.50
Total 135428:						730.65
08/24/2023	135429	Fista Inc	Contract Training Service Fee	260-55210-2900	17787	1,300.00
Total 135429:						1,300.00
08/24/2023	135430	Frank's Radio Service Inc.	Service Agreement - Fire	100-52210-2410	123536	219.00
Total 135430:						219.00
08/24/2023	135431	Frontier	Telephone - Wtr	650-59661-2200	5741;8/23	87.44
Total 135431:						87.44
08/24/2023	135432	Garage Door Specialty LLC	Garage Door Repair - WWTP	690-59834-2900	3937	458.75
08/24/2023	135432	Garage Door Specialty LLC	Install Garage Door / Elec Dept.	660-59598-2900	3891	5,045.00
Total 135432:						5,503.75
08/24/2023	135433	Grainger	Electrical Hardware - WWTP	690-59834-3900	9792789845	43.70
08/24/2023	135433	Grainger	Electrical Enclosure - WWTP	690-59834-3900	9791791354	77.22
Total 135433:						120.92
08/24/2023	135434	Graybar	Outlets for Front Office - Elec	660-59588-3900	9333296982	122.14
08/24/2023	135434	Graybar	Parts for Bandstand Repair	660-19107	9333380793	46.56
Total 135434:						168.70
08/24/2023	135435	HILTI Inc.	Angle Grinders - DPW	457-48210	4621570410	24.09
Total 135435:						24.09
08/24/2023	135436	IDEXX Distribution Inc.	Supplies - Wtr	650-59642-3900	3134597968	257.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135436:						257.38
08/24/2023	135437	InfoSend Inc.	Utility Bill Mailing - July 2023	690-59840-3110	243451	2,111.84
08/24/2023	135437	InfoSend Inc.	Postage Deposit	690-59840-3110	244673	4,413.30
Total 135437:						6,525.14
08/24/2023	135438	Isaacson, Mark	Refund - Overpayment on Final Bill.	690-21130	8/18/2023	261.60
Total 135438:						261.60
08/24/2023	135439	James Imaging Systems Inc.	Contract R113707-01 - Coverage Period	100-55140-3100	1349656	556.41
08/24/2023	135439	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1349655	448.40
08/24/2023	135439	James Imaging Systems Inc.	Contract R113705-01 - Coverage Period	100-55140-3100	1349654	245.21
Total 135439:						1,250.02
08/24/2023	135440	Jefferson Fire & Safety Inc	Services & Supplies - FD	100-52200-2900	IN305318	1,141.51
Total 135440:						1,141.51
08/24/2023	135441	Karcz Utility Services LLC	Steel Reinforcement for Pole - Elec	660-19107	776	3,000.00
Total 135441:						3,000.00
08/24/2023	135442	Kemp, Claire	2023 Scholarship Winner	660-59930-2900	8/17/2023	500.00
Total 135442:						500.00
08/24/2023	135443	Klein's Hardware Hank	Hardware - WWTP	690-59833-3900	11090	5.67
08/24/2023	135443	Klein's Hardware Hank	Hardware - WWTP	690-59833-3900	11102	29.94
08/24/2023	135443	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	15541	14.99
08/24/2023	135443	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	15563	24.99
08/24/2023	135443	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	14088	16.98
Total 135443:						92.57
08/24/2023	135444	Komline-Sanderson	Upper & Lower Belts-WWTP	690-59833-3900	42057525	2,564.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135444:						2,564.00
08/24/2023	135445	Kwik Trip	Restitution Rec'd / Case QC-14117	100-21125	08/22/2023	5.38
Total 135445:						5.38
08/24/2023	135446	Leitner, Richard	Overpayment on Final Bill	680-21130	8/21/2023	.00
Total 135446:						.00
08/24/2023	135447	Local #423 Firefighters	Challenge Coins - FD	455-48500	8/18/2023	110.00
Total 135447:						110.00
08/24/2023	135448	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	8/15/2023	972.58
Total 135448:						972.58
08/24/2023	135449	Manitowoc Co Treasurer	FWD Real Estate Tax Pymnt - Tax Year 2	100-16000	08/23/2023	786.79
08/24/2023	135449	Manitowoc Co Treasurer	FWD Real Estate Tax Pymnt - Tax Year 2	100-16000	8/23/2023	449.09
Total 135449:						1,235.88
08/24/2023	135450	Manitowoc Disposal Inc	Dumpster - Walsh Field	640-53620-2900	72395	157.50
08/24/2023	135450	Manitowoc Disposal Inc	Empty Dumpster - DPW	640-53310-2900	72396	275.00
08/24/2023	135450	Manitowoc Disposal Inc	Recycling & Refuse Collect 8/6/23-8/19/2	640-53620-2900	8/6/23-8/19/23	15,024.20
Total 135450:						15,456.70
08/24/2023	135451	Manitowoc Engraving Inc	Garbage Stickers - Cust Serv	640-53620-3900	31702	1,185.00
Total 135451:						1,185.00
08/24/2023	135452	Manitowoc Trophy	Garden Sign - Dickensshield	415-55410-2900	44330	105.00
08/24/2023	135452	Manitowoc Trophy	Plaques - P & R	100-55300-3900	44315	175.00
Total 135452:						280.00
08/24/2023	135453	Menards - Manitowoc 3141	Supplies-FD	100-52200-3500	23960	19.66

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135453:						19.66
08/24/2023	135454	Minnesota Life Insurance Co	Life Insurance premium - September 202	100-21531	SEPTEMBER 2023	3,948.74
Total 135454:						3,948.74
08/24/2023	135455	North Central Laboratories	Parafilm - WWTP	690-59820-3900	491203	58.97
Total 135455:						58.97
08/24/2023	135456	Northern Lake Service Inc	7 Method SOC - Wtr	650-59642-2900	2312823	799.26
Total 135456:						799.26
08/24/2023	135457	Packer City Intl Trucks Inc.	Truck #28 Repair - Elec	660-19184	R101054269:01	3,306.94
Total 135457:						3,306.94
08/24/2023	135458	Personnel Evaluation Inc	PEP Billing 7/1/23-7/31/23 - PD	100-52120-2154	48588	50.00
Total 135458:						50.00
08/24/2023	135459	Pop Time LLC	Dippin' Dots - P & R	261-55320-3790	TRY217	468.00
08/24/2023	135459	Pop Time LLC	Dippin' Dots - P & R	261-55320-3790	TRY218	936.00
08/24/2023	135459	Pop Time LLC	Dippin' Dots - P & R	261-55320-3790	TRY219	468.00
Total 135459:						1,872.00
08/24/2023	135460	Psychologie Clinique S.C.	Police Officer Psych Eval - S. Torres-Zapi	100-52120-2142	STATEMENT 8/10/23	575.00
Total 135460:						575.00
08/24/2023	135461	Quadient Leasing USA Inc	Folder/sorter lease 9/10/23-12/09/23	650-59903-3900	N10064779 8/9/23	996.03
Total 135461:						996.03
08/24/2023	135462	R&J Fricke Inc	6 Bag Concrete / 31st & Adams - DPW	100-16120	14743	945.00
Total 135462:						945.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/24/2023	135463	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	11166	70.00
Total 135463:						70.00
08/24/2023	135464	RESCO	Supplies - Elec	660-59593-3900	903615-00	630.00
08/24/2023	135464	RESCO	Materials - Elec	660-59593-3900	903606-00	19,086.81
08/24/2023	135464	RESCO	Supplies - Elec	660-59593-3900	903617-00	167.93
Total 135464:						19,884.74
08/24/2023	135465	Salvage Battery & Lead Inc	Steel - DPW	100-16120	5759	95.73
Total 135465:						95.73
08/24/2023	135466	Service Tech LLC	Repair of Switch Gear Motor - Elec	660-59592-2900	89733	327.75
Total 135466:						327.75
08/24/2023	135467	Sherwin Industries Inc	Equipment Cleaner - DPW	100-53300-3900	SS099283	1,440.76
Total 135467:						1,440.76
08/24/2023	135468	Sign Me Up Outdoor Advertising LLC	Advertising - Ec Dev	258-56700-2910	20220981	1,250.00
Total 135468:						1,250.00
08/24/2023	135469	State of Wisconsin	July 2023 Penalty Surcharges	100-21125	08/15/2023	1,958.95
Total 135469:						1,958.95
08/29/2023	135470	Strand Associates Inc	On-Call General Eng Services - Wtr	650-59923-2900	0199995	.00
Total 135470:						.00
08/24/2023	135471	Superior Chemical LLC	Supplies - CH	100-51600-3500	370465	259.70
Total 135471:						259.70
08/24/2023	135472	Tillmann Wholesale Growers	Kentucky Coffee Tree - Friendship Table	263-55210-2900	289078	255.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135472:						255.00
08/24/2023	135473	Twin Rivers Improvement Inc	Roof Leak Repair - Elec	660-59598-2900	2843	125.00
Total 135473:						125.00
08/24/2023	135474	Unique Flying Objects	Flags - P & R	100-55200-3900	2084	585.00
Total 135474:						585.00
08/24/2023	135475	USA Blue Book	Duplex Wall Mount	650-19107	INV00096284	2,182.35
Total 135475:						2,182.35
08/24/2023	135476	Vacuum Pump & Compressor Inc	Parts for Air Compressor - Wtr	650-59643-3900	119008-00	377.48
Total 135476:						377.48
08/24/2023	135477	Village of Mishicot Treasurer	July 2023 Municipal Court Forfeitures	100-21125	08/15/2023	480.00
Total 135477:						480.00
08/24/2023	135478	Vorpahl Fire & Safety	Extinguisher Inspection - FD	100-52200-2900	215366420	435.00
Total 135478:						435.00
08/24/2023	135479	Water Quality Investigations LLC	TWO-003 Two Rivers CCT Implementati	650-19107	0723_40	1,555.13
Total 135479:						1,555.13
08/24/2023	135480	WCA/Group Health Trust	September 2023 Health Premiums	100-16300	0014875776	173,330.83
Total 135480:						173,330.83
08/24/2023	135481	Wisc State Laboratory/Hygiene	Flouride test-Wtr	650-59642-2900	749752	28.00
Total 135481:						28.00
08/24/2023	135482	Wisconsin Department of Tourism	2023 State Fair Booth - Aug 13, 2023	258-56700-2910	STATEFAIRAUG23TWORI	250.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135482:						250.00
08/24/2023	135483	Wisconsin Media	Liquor License	100-51420-3220	0005791915	691.38
Total 135483:						691.38
08/29/2023	135484	WOMT	Weekly 2-Minute Feature - Ec Dev	258-56700-2910	415-00003K-0000	.00
08/24/2023	135484	WOMT	Weekly 2-Minute Feature - Ec Dev	258-56700-2910	415-00002-0000	.00
Total 135484:						.00
08/24/2023	135485	WP Beverages LLC	Beverages - P & R	261-55320-3790	92196633	370.78
08/24/2023	135485	WP Beverages LLC	Beverages - P & R	261-55320-3790	92196635	537.48
08/24/2023	135485	WP Beverages LLC	Beverages - P & R	261-55320-3790	92200099	234.42
08/24/2023	135485	WP Beverages LLC	Beverages - P & R	261-55320-3790	92201050	356.28
08/24/2023	135485	WP Beverages LLC	Beverages - P & R	261-55320-3790	92203002	218.00
Total 135485:						1,716.96
08/28/2023	135486	U.S. Bank-Debit Memo	Credit Card Usage - July 2023 / August 2	100-16000	STATEMENT 08-07-2023	62,272.03
Total 135486:						62,272.03
08/31/2023	135487	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	8/21/2023 - LESTER LIBR	50.00
Total 135487:						50.00
08/31/2023	135488	4imprint Inc.	Tempe Coffee Mug - TR Logowear	258-56700-3901	11567643	530.64
Total 135488:						530.64
08/31/2023	135489	Ball Auto & Truck Parts Inc	Battery - WWTP	690-59833-3900	308509	347.98
Total 135489:						347.98
08/31/2023	135490	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	2038293	23.97
Total 135490:						23.97
08/31/2023	135491	Coban Technologies Inc.	LIC, Cloud Courier - PD	461-52100-8150	53500	7,195.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135491:						7,195.00
08/31/2023	135492	GFL Environmental	Grit Dump - WWTP	690-59820-2900	U3000014634	271.27
Total 135492:						271.27
08/31/2023	135493	Great Lakes Roofing Corp	Chimney Repair - Library	280-55110-2410	A69960	1,033.86
Total 135493:						1,033.86
08/31/2023	135494	Guardian Alliance Technologies Inc.	Triage Center / Guardian Software Platfo	100-52120-2154	20737	180.00
Total 135494:						180.00
08/31/2023	135495	Hawkins Inc	Azone-15/Fluoride/Caustic/DPE/Tank PE	650-59641-3910	6543177	6,313.23
Total 135495:						6,313.23
08/31/2023	135496	Information Systems	Aegis Annual Maint / RedHat Message S	100-52115-2402	TRPD2023AEGIS	27,914.17
Total 135496:						27,914.17
08/31/2023	135497	James Leasing LLC	Lease Agreement JL-171 - 08/24/2023-09	100-53200-5310	13719	2,499.28
Total 135497:						2,499.28
08/31/2023	135498	Klein's Hardware Hank	Supplies - WW	690-59833-2900	17153	13.98
Total 135498:						13.98
08/31/2023	135499	Leitner, Robert	Overpayment on Final Bill & Billing Adjus	690-21130	8/28/2023	27.01
Total 135499:						27.01
08/31/2023	135500	Mammoth Construction LLC	Contract #2-2023 - Estimate #4	690-19107	2-2023 #4	292,889.38
Total 135500:						292,889.38
08/31/2023	135501	Manitowoc Engraving Inc	Garbage Stickers - Cust Serv	640-53620-3900	31736	1,185.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135501:						1,185.00
08/31/2023	135502	Matt's Services LLC	Paver Fields - Central Park West	415-55410-2900	4704	7,950.00
Total 135502:						7,950.00
08/31/2023	135503	McMahon Associates Inc	Sandy Bay Highlands Stormwater Analys	290-56700-2900	931758	8,141.50
08/31/2023	135503	McMahon Associates Inc	2023 Ecological Services	680-59750-2900	931815	2,773.28
Total 135503:						10,914.78
08/31/2023	135504	N-Tech Consulting	Agreement Managed Firewall	670-59930-2900	14095	249.00
Total 135504:						249.00
08/31/2023	135505	ODP Business Solutions LLC	Supplies - Customer Service	690-59840-3900	321804247001	144.14
Total 135505:						144.14
08/31/2023	135506	Paragon Development Systems Inc.	Election Supplies	459-51600-8170	15174421	2,372.95
Total 135506:						2,372.95
08/31/2023	135507	Piggly Wiggly	Beverages - FD	100-52210-2900	TR FIRE DEPT-STORE C	32.95
Total 135507:						32.95
08/31/2023	135508	Public Service Commission of Wisconsin	PSC Direct Assessment - Wtr	650-59928-2900	2307-I-05990	175.50
Total 135508:						175.50
08/31/2023	135509	RESCO	Supplies-Elec	660-59595-3900	3000513	26.69
08/31/2023	135509	RESCO	Supplies-Elec	660-59593-3900	3000707	345.00
Total 135509:						371.69
08/31/2023	135510	Strand Associates Inc	On-Call General Eng Services/LCR Follo	650-59923-2900	0199995 8/8/2023	750.82
Total 135510:						750.82

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
08/31/2023	135511	Superior Chemical LLC	Supplies - CH	100-51600-3500	371558	129.16
Total 135511:						129.16
08/31/2023	135512	TAPCO	Sign Bracket - DPW	100-16120	I760292	389.52
Total 135512:						389.52
08/31/2023	135513	Tillmann Wholesale Growers	Assorted Plantings	456-51600-8170	113066	1,535.00
Total 135513:						1,535.00
08/31/2023	135514	Tim Nate Plumbing LLC	Hooked Lanes and Games - Remaining	290-56700-7520	3519	5,237.00
Total 135514:						5,237.00
08/31/2023	135515	Truck Equipment Inc	Center Pull Seatbelt Retractor - PD	100-52115-3170	1063389-00	145.30
Total 135515:						145.30
08/31/2023	135516	USA Blue Book	Supplies - Wtr	650-59641-3900	INV00101318	528.42
08/31/2023	135516	USA Blue Book	Supplies - Wtr	650-59641-3900	INV00090484	497.80
Total 135516:						1,026.22
08/31/2023	135517	Vorpahl Fire & Safety	Supplies - WW	690-59820-3900	215366215	433.40
Total 135517:						433.40
08/31/2023	135518	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5026363756	1,268.82
Total 135518:						1,268.82
08/31/2023	135519	WEX Bank	Gasoline	250-55150-3900	91119059	10,734.15
Total 135519:						10,734.15
08/31/2023	135520	White Cap L.P.	Rebar Epoxy	100-16120	50023190540	2,147.46
08/31/2023	135520	White Cap L.P.	Mortar - Digital Signs/Cabinet	100-16120	50022373835	244.40
08/31/2023	135520	White Cap L.P.	Tax Refund from Inv. 10018091631	100-16120	10018091631-TAX REFUN	13.44-

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135520:						2,378.42
08/31/2023	135521	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	8/24/23	6.00
Total 135521:						6.00
08/31/2023	135522	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;8/23	311.40
08/31/2023	135522	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;8/23	59.01
08/31/2023	135522	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;8/23	165.09
08/31/2023	135522	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;8/23	16.77
Total 135522:						552.27
08/31/2023	135523	Zoro Tools Inc.	Rubber Gaskets - Wtr	650-59643-3900	INV12830985	131.75
Total 135523:						131.75
Grand Totals:						4,219,888.21



411 East Wisconsin Avenue
Suite 2400
Milwaukee, Wisconsin 53202-4428
414.277.5000
Fax 414.271.3552
www.quarles.com

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August 24, 2023

VIA EMAIL AND UPS

Mr. Gregory E. Buckley
City Manager
City of Two Rivers
1717 East Park Street
Two Rivers, WI 54241

Re: \$526,696 Water System Revenue Bonds, Series 2023
(Safe Drinking Water Loan) - Closing Documents

Dear Mr. Buckley:

Enclosed is one copy of each of the closing documents for this issue, as well as the Bond itself. Please arrange for each document to be signed by the officer whose name appears below the respective signatory line, and sealed where indicated.

The enclosed copy of Form 8038-G should be signed by the City Manager. It will be completed prior to the closing, and a copy will be filed with the Internal Revenue Service after the closing.

These closing documents contain certifications upon which we are relying in giving our opinion as to the validity and tax-exempt status of the Bonds. These certifications reflect information we have obtained from you or other transaction participants. Please review all of the certifications carefully and confirm that the information is correct. If you have questions about any of the certifications, please call us to discuss them.

Please return the executed documents by an overnight delivery service so that we receive them no later than **Monday, September 11**, so we can prepare the transcript of proceedings for the closing scheduled for Wednesday, September 27. If you have any questions regarding the enclosed, please give me a call.

Mr. Gregory E. Buckley
August 24, 2023
Page 2

Section 10, Item A.

Please also note that since the City entered into a continuing disclosure undertaking in connection with bonds or notes issued on or after February 27, 2019, the incurrence of this Safe Drinking Water Loan may constitute a material event of which notice must be posted on the EMMA website within 10 business days.

Very truly yours,

QUARLES & BRADY LLP



Rebecca A. Speckhard

RAS:TAB

Enclosures

#910047.00090

cc: Mr. David Buss (w/enc. via email)
Ms. Amanda Baryenbruch (w/enc. via email)
Ms. Lisa Kuehn (w/enc. via email)
Mr. Matthew Heckenlaible (w/enc. via email)
Jack M. Bruce, Esq. (w/enc. via email)
Mr. Greg Droessler (w/enc. via email)
Ms. Amy Bares (w/enc. via email)
Mr. Justin Fischer (w/enc. via email)
Mr. Aaron Heintz (w/enc. via email)
Ms. Katherine C. Miller (w/enc. via email)
Ms. Jessica Fandrich (w/enc. via email)
Ms. Rachel Liegel (w/enc. via email)
Ms. Andrea Ceron (w/enc. via email)
Mr. Ben Aerts (w/enc. via email)
Ms. Tracy A. Berrones (w/enc. via email)

\$526,696
City of Two Rivers, Wisconsin
Water System Revenue Bonds, Series 2023

CLOSING CERTIFICATE

Gregory E. Buckley, the City Manager, and Amanda Baryenbruch, the City Clerk of the City of Two Rivers, Manitowoc County, Wisconsin (the "Municipality"), hereby certify as follows:

1. We are the duly qualified and acting City Manager and City Clerk of the Municipality and have been such at all times pertinent to the authorization and delivery of the "Water System Revenue Bonds, Series 2023" of the Municipality (the "Bonds").
2. We have executed and sealed the negotiable, fully-registered Bonds. The Bonds are in the aggregate principal amount of \$526,696, are dated September 27, 2023, and are numbered from 1 upward. The Bonds mature in installments of principal due on May 1 of each of the years 2024 through 2043, and bear interest at a rate of 2.145% per annum. We were duly authorized to execute the same.
3. Attached in the Closing Transcript is a true and complete copy of a resolution entitled: "Resolution Authorizing the Issuance and Sale of Up to \$526,696 Water System Revenue Bonds, Series 2023, and Providing for Other Details and Covenants With Respect Thereto" (the "Bond Resolution"). The Bond Resolution was duly adopted by the City Council of the Municipality (the "Governing Body") on September 5, 2023. The Bond Resolution has not been repealed, amended or modified in any respect and remains in full force and effect today.
4. Attached in the Closing Transcript is a true and complete copy of the Certificate of Compliance with Open Meeting Law Public Notice Requirements with respect to the September 5, 2023 meeting of the Governing Body of the Municipality, evidencing compliance with Subchapter V of Chapter 19, Wisconsin Statutes.
5. Attached in the Closing Transcript is a true and complete copy of the part of the minutes of the September 5, 2023 meeting of the Governing Body wherein the Governing Body adopted the Bond Resolution.
6. Attached in the Closing Transcript is a true and complete copy of a sworn affidavit from an authorized representative of the official newspaper of the Municipality, in which a notice has been published pursuant to Section 893.77, Wisconsin Statutes, regarding the adoption of the Bond Resolution.
7. Attached in the Closing Transcript is a Specimen Bond. The signatures of Gregory E. Buckley, the City Manager, and Amanda Baryenbruch, the City Clerk of the Municipality, are their respective true signatures, and the seal of the Municipality appearing on the Bonds is an accurate impression or facsimile of the seal of the Municipality.

8. Attached in the Closing Transcript is a true and complete copy of the Financial Assistance Agreement relating to the Bonds; said Financial Assistance Agreement has not been amended or modified in any respect and remains in full force and effect today.

9. The Municipality is a duly organized and existing municipal corporation of the State of Wisconsin.

10. There are no rules or resolutions in effect which require any officer or official of the Municipality, other than the City Manager and the City Clerk of the Municipality, to execute bonds of the Municipality.

11. Each meeting of the Governing Body or any committee of the Municipality at which the Bond Resolution was taken up was held at the place and time and called and notified in the manner routinely established by the Governing Body or such committee and proceeded in accordance with a written agenda; was notified to the public and news media and conducted in full compliance with the "open meeting" laws of the State of Wisconsin, and particularly Subchapter V, Chapter 19, Wisconsin Statutes; was held in a public, accessible place in the Municipality, with doors open at all times to the public; and no secret ballot was taken thereat; and no such meeting was commenced, subsequently convened in closed session and thereafter reconvened in open session, unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session. All such meetings were fully lawful and in all respects in accordance with the rules of the Municipality. Each such meeting was a regular meeting or duly-called special meeting, held at the place in the Municipality, on the date and at the time and notified in the manner routinely established by rule of the Governing Body.

12. The meeting of the Governing Body was held on September 5, 2023, at which a quorum was present in person throughout. The Governing Body consists of nine Alderpersons. At such meeting, the Bond Resolution was introduced by one of the Governing Body members in accordance with routinely established procedures of the Governing Body (all Governing Body members having full copies thereof in advance and adequate time to read and examine prior to adoption, and no member objecting); and, on motion duly made and seconded, duly adopted by the unanimous affirmative vote of the members present, upon an aye or no vote duly recorded in the Governing Body minutes.

13. The City Clerk of the Municipality has recorded a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in a separate record book as required by law. This record has been available for public inspection during normal business hours at the City Clerk's office in the Municipality and no person was denied the right to inspect or duplicate it.

14. We have reviewed the Additional Bonds Certificate, No Arbitrage Certificate, the Bond Resolution and the Form 8038-G, all appearing in the Closing Transcript, and to the best of our information and belief, all of the statements made in each respective document are true and correct.

15. No litigation is pending or, to our knowledge, threatened (i) to restrain or enjoin the issuance or delivery of any of the Bonds, or (ii) in any way contesting or affecting the validity of the Bonds or the Bond Resolution.

16. There is no litigation pending or, to our knowledge, threatened against the Municipality or involving any of the property or assets under the control of the Municipality that involves the possibility of any judgment or uninsured liability which may result in any material adverse change in the business, properties, assets or in the condition, financial or otherwise, of the Municipality or the Water System.

17. Neither the corporate existence nor boundaries of the Municipality nor the title of its present or former officers to their respective offices is being contested, and no authority or proceedings for the issuance of the Bonds have been repealed, revoked or rescinded. No petition has been filed requesting that the Bonds not be issued.

18. Based on our inquiry, information and belief, no part of the funds of the Municipality or the Water System derived from the issuance and sale of the Bonds shall inure to the benefit of or be distributable to any official of the Water System or of the Municipality, except for the lawful payment or compensation for services rendered and its lawful reimbursement of expenses incurred, and no loans shall be made, and no property or services shall be purchased or sold, leased or otherwise disposed of, to any such official as a result of the use of such funds by the Municipality or by the Water System.

19. Based on our inquiry, information and belief, no official of the Water System or of the Municipality has any private interest, direct or indirect, in any of the proceedings relating to the authorization, issuance and sale of the Bonds.

20. The Municipality is able to pay all of its current operating expenses in the usual course as they come due without need for special or exceptional tax levies.

21. The Bonds are payable only from and secured by a pledge of the income and revenues of the Water System of the Municipality; and do not constitute an indebtedness of the Municipality within any constitutional or statutory limitation.

22. There are no obligations outstanding payable from a pledge of the income and revenues of the Water System of the Municipality, other than the Municipality's Water System Revenue Bonds, Series 2014, dated June 25, 2014, Water System Revenue Bonds, Series 2014B, dated November 12, 2014, Water System Revenue Bonds, Series 2017, dated June 28, 2017, Water System Revenue Bonds, Series 2018, dated June 13, 2018, Water System Revenue Bonds, Series 2019, dated June 26, 2019, Water System Revenue Bonds, Series 2021, dated June 23, 2021, Water System Revenue Bonds, Series 2022, dated September 28, 2022, and the Bonds.

23. The Municipality is not in default on any borrowed money obligation.

24. The Municipality has received a disbursement of Bond proceeds from the State on the date of this Certificate, representing the purchase price of the Bonds as provided in the Bond Resolution.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the Municipality as of September 27, 2023.

CITY OF TWO RIVERS, WISCONSIN

(SEAL)

By: _____
Gregory E. Buckley
City Manager

By: _____
Amanda Baryenbruch
City Clerk

Form **8038-G**

(Rev. October 2021)

Department of the Treasury
Internal Revenue Service**Information Return for Tax-Exempt Governmental Bonds**

► Under Internal Revenue Code section 149(e)

► See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

► Go to www.irs.gov/F8038G for instructions and the latest information.

OMB No. 1545-0047

Part I Reporting AuthorityCheck box if Amended Return ☐

1 Issuer's name City of Two Rivers		2 Issuer's employer identification number (EIN) 39-6005635
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) 1717 East Park Street	Room/suite	5 Report number (For IRS Use Only) 3
6 City, town, or post office, state, and ZIP code Two Rivers, WI 54241		7 Date of issue 09/27/2023
8 Name of issue Water System Revenue Bonds, Series 2023		9 CUSIP number None
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information Gregory E. Buckley, City Manager		10b Telephone number of officer or other employee shown on 10a 920-793-5532

Part II Type of Issue (Enter the issue price.) See the instructions and attach schedule.

11	Education	11	
12	Health and hospital	12	
13	Transportation	13	
14	Public safety	14	
15	Environment (including sewage bonds)	15	
16	Housing	16	
17	Utilities	17	526,696
18	Other. Describe ►	18	
19a	If bonds are TANs or RANs, check only box 19a		<input type="checkbox"/>
b	If bonds are BANs, check only box 19b		<input type="checkbox"/>
20	If bonds are in the form of a lease or installment sale, check box		<input type="checkbox"/>

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	05/01/2043	\$ 526,696	\$ 526,696	10.798 years	2.1448 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest	22	0
23	Issue price of entire issue (enter amount from line 21, column (b))	23	526,696
24	Proceeds used for bond issuance costs (including underwriters' discount)	24	13,000
25	Proceeds used for credit enhancement	25	0
26	Proceeds allocated to reasonably required reserve or replacement fund	26	0
27	Proceeds used to refund prior tax-exempt bonds. Complete Part V	27	0
28	Proceeds used to refund prior taxable bonds. Complete Part V	28	0
29	Total (add lines 24 through 28)	29	13,000
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	513,696

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31	Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	years
32	Enter the remaining weighted average maturity of the taxable bonds to be refunded	years
33	Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	
34	Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY)	

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 63773S

Form **8038-G** (Rev. 10-2021)

Part VI Miscellaneous

- 35** Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) **35** 0
- 36a** Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions **36a** 0
- b** Enter the final maturity date of the GIC ► (MM/DD/YYYY) _____
- c** Enter the name of the GIC provider ► _____
- 37** Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units **37** 0
- 38a** If this issue is a loan made from the proceeds of another tax-exempt issue, check box ► ☒ and enter the following information:
- b** Enter the date of the master pool bond ► (MM/DD/YYYY) _____ See Ex A
- c** Enter the EIN of the issuer of the master pool bond ► 39-6028867
- d** Enter the name of the issuer of the master pool bond ► State of Wisconsin
- 39** If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box ► ☐
- 40** If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ► ☐
- 41a** If the issuer has identified a hedge, check here ► ☐ and enter the following information:
- b** Name of hedge provider ► _____
- c** Type of hedge ► _____
- d** Term of hedge ► _____
- 42** If the issuer has superintegrated the hedge, check box ► ☐
- 43** If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ► ☒
- 44** If the issuer has established written procedures to monitor the requirements of section 148, check box ► ☒
- 45a** If some portion of the proceeds was used to reimburse expenditures, check here ► ☒ and enter the amount of reimbursement ► _____
- b** Enter the date the official intent was adopted ► (MM/DD/YYYY) 06/27/2022

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

Signature of issuer's authorized representative _____ Date 09/27/2023
 Gregory E. Buckley, City Manager
 Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name _____ Preparer's signature _____ Date 09/27/2023 Check ☐ if self-employed PTIN P01294827
 Rebecca A. Speckhard
 Firm's name ► Quarles & Brady LLP Firm's EIN ► 39-0432630
 Firm's address ► 411 East Wisconsin Avenue, Milwaukee, WI 53202 Phone no. (414) 277-5000

Exhibit A**Attachment to IRS Form 8038-G**

**CITY OF TWO RIVERS
(E.I.N. 39-6005635)
WATER SYSTEM REVENUE BONDS, SERIES 2023
DATED SEPTEMBER 27, 2023**

- Line 38a** Proceeds of another tax-exempt issue(s) issued by the State of Wisconsin (E.I.N. 39-6028867) may be used to make the initial or future disbursements of proceeds on this issue for nonrefunding purposes, but the date of such issue(s) and amount, if any, are unknown at this time.
- Line 38b** See above.
- Line 38c** See above.
- Line 38d** See above.

\$526,696

City of Two Rivers, Wisconsin

Water System Revenue Bonds, Series 2023

ADDITIONAL BONDS CERTIFICATE

The undersigned City Clerk of the City of Two Rivers, Manitowoc County, Wisconsin (the "City") hereby certifies, in connection with the issuance of the City's Water System Revenue Bonds, Series 2023, dated September 27, 2023 (the "Bonds"), that:

1. Pursuant to a resolution adopted on June 16, 2014 (the "2014 Resolution"), the City issued its Water System Revenue Bonds, Series 2014, dated June 25, 2014 (the "2014 Bonds") and set certain conditions on the issuance of additional bonds on a parity with the 2014 Bonds (Section 11). Pursuant to a resolution adopted on October 20, 2014 (the "2014B Resolution"), the City issued its Water System Revenue Bonds, Series 2014B, dated November 12, 2014 (the "2014B Bonds") and set certain conditions on the issuance of additional bonds on a parity with the 2014B Bonds (Section 11). Pursuant to a resolution adopted on June 5, 2017 (the "2017 Resolution"), the City issued its Water System Revenue Bonds, Series 2017, dated June 28, 2017 (the "2017 Bonds") and set certain conditions on the issuance of additional bonds on a parity with the 2017 Bonds (Section 11). Pursuant to a resolution adopted on May 21, 2018 (the "2018 Resolution"), the City issued its Water System Revenue Bonds, Series 2018, dated June 13, 2018 (the "2018 Bonds") and set certain conditions on the issuance of additional bonds on a parity with the 2018 Bonds (Section 11). Pursuant to a resolution adopted on June 3, 2019 (the "2019 Resolution"), the City issued its Water System Revenue Bonds, Series 2019, dated June 26, 2019 (the "2019 Bonds") and set certain conditions on the issuance of additional bonds on a parity with the 2019 Bonds (Section 11). Pursuant to a resolution adopted on June 7, 2021 (the "2021 Resolution"), the City issued its Water System Revenue Bonds, Series 2021, dated June 23, 2021 (the "2021 Bonds"), and set certain conditions on the issuance of additional bonds on a parity with the 2021 Bonds (Section 11). Pursuant to a resolution adopted on September 19, 2022 (the "2022 Resolution"), the City issued its Water System Revenue Bonds, Series 2022, dated September 28, 2022 (the "2022 Bonds"), and set certain conditions on the issuance of additional bonds on a parity with the 2022 Bonds (Section 11). The 2014 Bonds, the 2014B Bonds, the 2017 Bonds, the 2018 Bonds, the 2019 Bonds, the 2021 Bonds and the 2022 Bonds shall collectively be referred to as the "Prior Bonds". The 2014 Resolution, the 2014B Resolution, the 2017 Resolution, the 2018 Resolution, the 2019 Resolution, the 2021 Resolution and the 2022 Resolution shall collectively be referred to as the "Prior Resolutions".

2. Such conditions are met in connection with the issuance of the Bonds, as follows:

(a) The Net Revenues (as defined in the Prior Resolutions) of the City's Water System for Fiscal Year 2022 were in an amount at least equal to the maximum annual interest and principal requirements on the Prior Bonds and the Bonds (\$279,498) times 1.10 (\$307,448), as follows:

Gross Earnings:	\$2,916,774
Less Current Expenses:	1,761,276
Net Revenues:	\$1,155,498

1.10 is the highest debt service coverage ratio to be required with respect to the Prior Bonds and the Bonds (which are the only obligations payable from the revenues of the Water System currently outstanding).

(b) The payments required to be made into the funds enumerated in Section 6 of the Prior Resolutions have been made in full.

(c) The Resolution authorizing the Bonds provides that the Bonds shall mature on May 1 of each year and that interest thereon is payable semiannually on May 1 and November 1 of each year.

(d) The proceeds of the Bonds will be used only for the purpose of providing extensions and improvements to the Water System.

Dated September 27, 2023.

CITY OF TWO RIVERS, WISCONSIN

David Buss
Finance/Administrative Services
Director/Treasurer

IN WITNESS WHEREOF, the SDWLP and the Municipality have caused this FAA to be executed and delivered, as of the date and year first written above.

CITY OF TWO RIVERS

By: _____
Gregory E. Buckley
City Manager

Attest: _____
Amanda Baryenbruch
City Clerk

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

By: _____
Authorized Officer

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

By: _____
Authorized Officer

\$526,696
City of Two Rivers, Wisconsin
Water System Revenue Bonds, Series 2023

NO ARBITRAGE CERTIFICATE

The undersigned officers of the City of Two Rivers, Manitowoc County, Wisconsin (the "Municipality") hereby certify as follows with regard to the Municipality's issuance of up to \$526,696 Water System Revenue Bonds, Series 2023, dated September 27, 2023 (the "Bonds").

I. IN GENERAL

1.1 Authority. The undersigned are officers of the Municipality charged by law and a resolution adopted by the City Council of the Municipality on September 5, 2023 authorizing the issuance of the Bonds (the "Bond Resolution") with responsibility for issuing the Bonds and are acting for and on behalf of the Municipality in executing this Certificate.

1.2 Nature of Certificate. This Certificate accompanies the transcript of proceedings for the issuance of the Bonds and describes the Municipality's reasonable expectations as of this date, regarding the amount and use of the proceeds of the Bonds (the "Bond Proceeds").

1.3 Date of Certificate. This Certificate is made as of the date of issue, that is, the date on which there is a physical delivery of some or all of the Bonds in exchange for an amount of the purchase price for the Bonds exceeding the lesser of \$50,000 or five percent of the issue price of the Bonds.

II. PURPOSE

2.1 Governmental Purpose. The Bonds are being issued for the governmental purpose of constructing improvements and extensions to the water system (the "Water System") of the Municipality, consisting of construction of a project (the "Project") assigned Safe Drinking Water Loan Program Project No. 4920-48 by the Department of Natural Resources, and as described in the Department of Natural Resources approval letter for the plans and specifications under Section 281.41 of the Wisconsin Statutes, assigned Number W-2022-0697 and dated August 19, 2022 by the DNR.

2.2 Issuance Costs. \$13,000 of the proceeds of the Bonds will be used to pay issuance costs with respect to the Bonds.

2.3 New Money Proceeds. The balance of the proceeds (the "New Money Proceeds") will be used to pay the costs of the Project and to pay administrative expenses related to the Project.

2.4 No Replacement Proceeds. The Bonds are not being issued to replace any proceeds of an earlier issue of governmental obligations that were not expended on the project for which such earlier issue was intended. Neither the Municipality or any related party of the Municipality has or is reasonably expected to have any monies (other than sale proceeds or investment proceeds of the Bonds) that (i) could be used for the governmental purposes for which the Bonds are being issued and (ii) are not reasonably expected to be used for other purposes.

2.5 Not a Tax Anticipation Note. The Bonds are not being issued in anticipation of taxes or other revenues, such as tolls, fees, grants or awards.

2.6 No Abusive Arbitrage Device. In connection with the issuance of the Bonds, the Municipality has not and will not engage in any transaction or series of transactions (i) enabling the Municipality to exploit the difference between tax-exempt and taxable interest rates to gain a material financial advantage, or (ii) increasing the burden on the market for tax-exempt obligations in any manner including, without limitation, by selling Bonds that would not otherwise be sold or selling more Bonds, or issuing them sooner, or allowing them to remain outstanding longer, than would otherwise be necessary to accomplish the governmental purposes of the Bonds. No device has been employed in connection with the issuance of the Bonds to obtain a material financial advantage (based on arbitrage) apart from savings attributable to lower interest rates.

2.7 No Other Obligations. There are no other obligations of the Municipality which (a) have been or will be sold within 15 days of the date of sale of the Bonds; (b) are sold pursuant to the same plan of financing together with the Bonds; and (c) are reasonably expected to be paid out of substantially the same source of funds as the Bonds.

2.8 Covenant. The Municipality will not make or permit any use of the Bond Proceeds which, if such use had been reasonably expected on the date of issuance of the Bonds, would have caused the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable income tax regulations (the "Regulations"), and hereby further covenants that it will observe and not violate the requirements of Section 148 of the Code or any applicable Regulations.

III. PROCEEDS AND FUNDS

3.1 Disposition of Proceeds. For tax purposes, the Bonds are considered issued on the date hereof because an amount of Bond Proceeds exceeding the lesser of \$50,000 or five percent (5%) of the Bond Proceeds is to be advanced on the date hereof pursuant to the Financial Assistance Agreement to either (i) reimburse the Municipality for Project expenses previously paid in anticipation of the receipt of Bond Proceeds or (ii) pay, within three days of the date hereof, invoices previously received for Project costs. Subsequent advances of Bond Proceeds shall be made, in an aggregate amount which, after adding the first advance, does not exceed the face amount of the Bonds. Such subsequent advances will be applied either to (i) reimburse the Municipality for Project expenses previously paid in anticipation of the receipt of Bond Proceeds or (ii) pay Project invoices, as specified earlier, within three days of the date of receipt of such funds. Prior to the payment of Project invoices, the proceeds of the sale of the Bonds shall be

deposited by the Municipality into a special fund designated as "Water System SDWLP Project Fund." The Water System SDWLP Project Fund shall be used solely for the purpose of paying the costs of the Project as described above and in the Financial Assistance Agreement relating to the Project dated September 27, 2023. Moneys in the Water System SDWLP Project Fund shall be disbursed within three business days of their receipt from the State of Wisconsin and shall not be invested in any interest-bearing account.

3.2 Not an Overissuance. The total cost of the Project is expected to be greater than the principal sum of the Bonds. The net amounts received by the Municipality allocable to the Project will not exceed the aggregate amount necessary for the Project.

3.3 Project Expenditures; No Payments to Related Parties. All New Money Proceeds shall be used solely to pay costs of the Project. The Municipality reasonably expects that 100% of the New Money Proceeds will be allocated to expenditures on the Project during a 3-year period beginning on the date of delivery of the Bonds. No New Money Proceeds will be allocated to any payment to a related party to the payor.

3.4 Substantial Binding Obligations. The Municipality has incurred substantial binding obligations to third parties (which are not subject to a contingency within the control of the Municipality or of a related party of the Municipality) to expend at least 5% of the New Money Proceeds on the Project.

3.5 Work or Acquisition Will Proceed with Due Diligence. The Municipality expects that work on or acquisition of the Project will proceed with due diligence to completion, and that the allocation of the New Money Proceeds to expenditures on the Project will proceed with due diligence.

3.6 Project Not to be Sold. The Project will not be sold or otherwise disposed of, in whole or in part, prior to the last maturity of the Bonds.

3.7 Debt Service Fund. Revenues of the Water System collected for payment of principal and interest on the Bonds will be deposited when received into a sinking fund, as required by law, and amounts therein may only be used to pay principal and interest on the Bonds and other outstanding revenue bonds of the Municipality. The sinking fund, designated the "Debt Service Fund," for the Bonds is used primarily to achieve a proper matching of revenues and principal and interest payments within each year. Based on the debt service requirements of the Bonds and the expected dates of collection of revenues to pay such debt service, the Municipality expects that (i) the Debt Service Fund will be depleted at least once each year except for a reasonable carry-over amount which is not expected to exceed the greater of (a) the earnings from the investment of the Debt Service Fund for the immediately preceding bond year, or (b) 1/12 of the principal and interest payments on the Bonds and other outstanding revenue bonds for the immediately preceding bond year; (ii) amounts deposited in the Debt Service Fund will only be invested for a period less than 13 months (assuming a first-in-first-out method of accounting for deposits to the Debt Service Fund); and (iii) all earnings from the investment of the Debt Service Fund will be invested for a period not to exceed one year before being expended for payment of debt service on the Bonds. The Municipality has not established and does not expect to establish any other sinking fund or similar fund with respect to the Bonds.

There are no other funds which are reasonably expected to be used to pay principal or interest on the Bonds or which are pledged to secure the Bonds.

3.8 No Bond Insurance. No premiums have been paid or will be paid to insure the Bonds.

3.9 No Reserve Fund. No reserve or replacement fund has been or will be established with regard to the Bonds.

3.10 Trade or Business. Not more than ten percent (10%) of either the proceeds of the Bonds or the Project is to be used (directly or indirectly) in a trade or business carried on by any person (other than a governmental unit), and not more than ten percent (10%) of the payment of the Bonds is (directly or indirectly): (i) secured by any interest in property used or to be used for a trade or business or payments in respect of such property; or (ii) derived from payments (whether or not to the Municipality) in respect of property or borrowed money, used or to be used for a trade or business. Not more than five percent (5%) of either the proceeds of the Bonds or the Project is to be or has been used (directly or indirectly) for any trade or business carried on by any person (other than a governmental unit) which is not related to any governmental use of such proceeds or of the Project, and not more than five percent (5%) of the payment of the principal of, or interest on, the Bonds is (directly or indirectly): (a) secured by any interest in property used or to be used for a trade or business or payments in respect of such property; or (b) derived from payments (whether or not to the Municipality) in respect of property or borrowed money, used or to be used in a trade or business. None of the proceeds of the Bonds will be used (directly or indirectly) to make or finance loans to persons other than governmental units. All users of the Municipality's Water System have access to and use the System, and pay charges for use of the System, on the same basis as all other members of the general public.

IV. REBATE

4.1 Rebate. The Municipality shall comply with the requirements of Section 148(f) of the Code, and applicable regulations thereunder, including Reg. §§ 1.148-1 through 1.148-11 as provided in the Bond Resolution. Because the Municipality will not invest the Bond Proceeds in anything other than a non-interest bearing checking account, and will disburse all Bond Proceeds received as described in Section 3.1 above, the Municipality will not earn a yield in excess of the Bond yield and is therefore anticipated to have no rebate liability. In addition, the Municipality reasonably expects to issue no more than \$5,000,000 of tax-exempt obligations in the current calendar year and anticipates that all Bond Proceeds will be disbursed within the time periods set forth in Section 148(f)(4) of the Code. Further, the Municipality has covenanted in the Bond Resolution that, unless the Bonds are exempt from the rebate requirement of the Code, it will establish a Rebate Fund and calculate and pay to the United States any rebate amount payable with respect to the Bonds.

4.2 Records. The Municipality shall maintain or cause to be maintained records of such determinations for each computation period until six (6) years after payment in full of the Bonds and shall make such records available upon reasonable request therefor.

V. OTHER TAX MATTERS

5.1 No Federal Guarantee. Except as permitted under Section 149(b)(3) of the Code, (a) the payment of principal of or interest with respect to the Bonds will not be guaranteed, either directly or indirectly, in whole or in part, by the United States or any agency or instrumentality thereof, and (b) none of the proceeds of the Bonds will be (i) used in making loans the payment of principal or interest with respect to which are to be guaranteed, in whole or in part, by the United States or any agency or instrumentality thereof, or (ii) invested directly or indirectly in federally insured deposits or accounts.

5.2 Not Hedge Bonds. None of the proceeds of the Bonds will be invested in nonpurpose investments having a substantially guaranteed yield for a period of four years or more.

5.3 Reimbursement. Any expenditures already paid by the Municipality prior to the date hereof for which the Municipality is to be reimbursed with proceeds of the Bonds (a) were paid no earlier than 60 days prior to June 27, 2022, the date on which the Municipality adopted a resolution, a true and correct copy of which is attached hereto in the Closing Transcript, stating its expectation to reimburse itself from the proceeds of the Bonds for any expenditures relating to the Project which it paid from other funds of the Municipality prior to receipt of the proceeds of the Bonds or (b) are preliminary expenditures relating to the Project (such as architectural, engineering, surveying, soil testing and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of a project, other than land acquisition, site preparation and similar costs incident to the commencement of construction) which are in an amount which is less than 20% of the aggregate issue price of the Bonds and any other issues that finance or are reasonably expected to finance the Project. The Project was placed in service in August, 2023. Proceeds of the Bonds in an amount equal to the amount of expenditures on the Project which have been paid from other funds of the Municipality prior to the date hereof are hereby allocated to the reimbursement of those original expenditures.

5.4 Average Maturity. The term of the Bonds is no longer than reasonably necessary for the governmental purposes of the issue. The weighted average maturity of the Bonds (10.798 years) does not exceed 120% of the average reasonably expected economic life of the Project.

5.5 Form 8038-G. To the best of the Municipality's knowledge and belief, the information contained in the Information Return (Form 8038-G) attached in the transcript is complete and accurate.

VI. CONCLUSION

6.1 Expectations are Reasonable. To the best of our knowledge and belief, there are no other facts, estimates or circumstances that would materially change any of the Municipality's expectations as to future events described in this Certificate, and said expectations are reasonable.

IN WITNESS WHEREOF, we have set our hands as of September 27, 2023.

CITY OF TWO RIVERS, WISCONSIN

By: _____
Gregory E. Buckley
City Manager

By: _____
Amanda Baryenbruch
City Clerk

REGISTERED
NO. 1

UNITED STATES OF AMERICA
STATE OF WISCONSIN
MANITOWOC COUNTY
CITY OF TWO RIVERS

REGISTERED
\$526,696

WATER SYSTEM REVENUE BOND, SERIES 2023

Final
Maturity Date

Date of
Original Issue

May 1, 2043

September 27, 2023

REGISTERED OWNER: STATE OF WISCONSIN SAFE DRINKING WATER LOAN
PROGRAM

FOR VALUE RECEIVED the City of Two Rivers, Manitowoc County, Wisconsin (the "Municipality") hereby acknowledges itself to owe and promises to pay to the registered owner shown above, or registered assigns, solely from the fund hereinafter specified, the principal sum of an amount not to exceed FIVE HUNDRED TWENTY-SIX THOUSAND SIX HUNDRED NINETY-SIX DOLLARS (\$526,696) (but only so much as shall have been drawn hereunder, as provided below) on May 1 of each year commencing May 1, 2024 until the final maturity date written above, together with interest thereon (but only on amounts as shall have been drawn hereunder, as provided below) from the dates the amounts are drawn hereunder or the most recent payment date to which interest has been paid, at the rate of 2.145% per annum, calculated on the basis of a 360-day year made up of twelve 30-day months, such interest being payable on the first days of May and November of each year, with the first interest being payable on May 1, 2024.

The principal amount evidenced by this Bond may be drawn upon by the Municipality in accordance with the Financial Assistance Agreement entered by and between the Municipality and the State of Wisconsin by the Department of Natural Resources and the Department of Administration including capitalized interest transferred (if any). The principal amounts so drawn shall be repaid in installments on May 1 of each year commencing on May 1, 2024 in an amount equal to an amount which when amortized over the remaining term of this Bond plus current payments of interest (but only on amounts drawn hereunder) at Two and 145/1000ths percent (2.145%) per annum shall result in equal annual payments of the total of principal and the semiannual payments of interest. The State of Wisconsin Department of Administration shall record such draws and corresponding principal repayment schedule on a cumulative basis in the format shown on the attached Schedule A.

Both principal and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. On the final maturity date, principal of this Bond shall be payable only upon presentation and surrender of this Bond at the office of the Municipal Treasurer. Principal hereof (except the final maturity) and interest hereon shall be payable by electronic transfer or by check or draft dated on or before the applicable payment date and mailed from the office of the Municipal Treasurer to the person in whose name this Bond is registered at the close of business on the fifteenth day of the calendar month next preceding such interest payment date.

This Bond shall not be redeemable prior to its maturity, except with the consent of the registered owner.

This Bond is transferable only upon the books of the Municipality kept for that purpose at the office of the Municipal Treasurer, by the registered owner in person or its duly authorized attorney, upon surrender of this Bond, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Municipal Treasurer, duly executed by the registered owner or its duly authorized attorney. Thereupon a replacement Bond shall be issued to the transferee in exchange therefor. The Municipality may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. This Bond is issuable solely as a negotiable, fully-registered bond, without coupons, and in denominations of \$0.01 or any integral multiple thereof.

This Bond is issued for the purpose of providing for the payment of the cost of constructing improvements to the Water System of the Municipality, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, and a resolution adopted September 5, 2023, and entitled: "Resolution Authorizing the Issuance and Sale of Up to \$526,696 Water System Revenue Bonds, Series 2023, and Providing for Other Details and Covenants With Respect Thereto" and is payable only from the income and revenues of the Water System of the Municipality (the "Utility"). The Bonds are issued on a parity with the Municipality's Water System Revenue Bonds, Series 2014, dated June 25, 2014, Water System Revenue Bonds, Series 2014B, dated November 12, 2014, Water System Revenue Bonds, Series 2017, dated June 28, 2017, Water System Revenue Bonds, Series 2018, dated June 13, 2018, Water System Revenue Bonds, Series 2019, dated June 26, 2019, Water System Revenue Bonds, Series 2021, dated June 23, 2021 and Water System Revenue Bonds, Series 2022, dated September 28, 2022, as to the pledge of income and revenues of the Utility. This Bond does not constitute an indebtedness of said Municipality within the meaning of any constitutional or statutory debt limitation or provision.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said Municipality from the operation of its Utility has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the Municipality has caused this Bond to be signed by the signatures of its City Manager and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF TWO RIVERS,
WISCONSIN

(SEAL)

By: _____
Gregory E. Buckley
City Manager

By: _____
Amanda Baryenbruch
City Clerk

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other identifying number of Assignee

the within Bond and all rights thereunder, hereby irrevocably constituting and appointing

Attorney to transfer said Bond on the books kept for the registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by

SCHEDULE A

\$526,696

CITY OF TWO RIVERS, WISCONSIN
WATER SYSTEM REVENUE BONDS, SERIES 2023

<u>Amount of Disburse- ment</u>	<u>Date of Disbursement</u>	<u>Series of Bonds</u>	<u>Principal Repaid</u>	<u>Principal Balance</u>

SCHEDULE A (continued)

PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Principal Amount</u>
May 1, 2024	\$21,365.85
May 1, 2025	21,824.15
May 1, 2026	22,292.28
May 1, 2027	22,770.45
May 1, 2028	23,258.87
May 1, 2029	23,757.78
May 1, 2030	24,267.38
May 1, 2031	24,787.91
May 1, 2032	25,319.62
May 1, 2033	25,862.72
May 1, 2034	26,417.48
May 1, 2035	26,984.13
May 1, 2036	27,562.94
May 1, 2037	28,154.17
May 1, 2038	28,758.07
May 1, 2039	29,374.93
May 1, 2040	30,005.03
May 1, 2041	30,648.63
May 1, 2042	31,306.05
May 1, 2043	31,977.56



**TWO
RIVERS**
WISCONSIN

POLICE DEPARTMENT

Section 10, Item B.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



Date: August 29, 2023

To: Gregory E. Buckley, City Manager

From: Ben Meinnert, Chief of Police

Ref: Ordinance Creation (3) and an Amended Ordinance:

Creation of ordinances regarding prostitution and failure to act to prevent sexual assault of a minor. Creation of an ordinance related specifically to Hotels/Motels. Amendment to an ordinance regarding adult entertainment businesses.

Sec 9-4-6: FAILURE TO ACT: PREVENT SEXUAL ASSAULT OF A MINOR BY ADULT RESPONSIBLE FOR MINOR'S WELFARE

Sec 9-4-7: CRIMES AGAINST SEXUAL MORALITY

Our neighboring jurisdiction, Manitowoc, has had an ordinance in place since 2017 regarding prostitution. Other notable jurisdictions, including Grand Chute, Wausau, and Stevens Point have also adopted prostitution related statutes into ordinance. These ordinances provide more prosecutorial tools to combat a growing trend in the state and area regarding prostitution and the exploitation of young persons in Human Trafficking. Having these ordinances locally will give authorities more leeway in dealing with individual cases, while also providing prosecutors with the option of charging an individual with a felony or recommending a city ordinance violation, depending on the severity and circumstances of each case, while also considering the welfare of the victim.

Prostitution, is someone of their own free will, deciding to engage in commercial sexual activity. Human trafficking, also known as trafficking of persons, is a crime that involves compelling or coercing a person to provide labor or services, or to engage in commercial sex acts. The coercion can be subtle or overt, physical or psychological. Exploitation of a minor for commercial sex is human trafficking, regardless of whether any form of force, fraud, or coercion was used. The creation of a Prostitution ordinance would address and deter those adults providing a demand for illegal prostitution and human trafficking and the creation of an ordinance addressing the Failure to Act to Prevent Sexual Assault of a Minor would address and deter those allowing environments for juveniles to partake in sexual activity and on a larger scale those involved in any level of human trafficking.





**TWO
RIVERS**
WISCONSIN

POLICE DEPARTMENT

Section 10, Item B.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



CHAPTER 6-13-8 – LICENSING OF HOTELS/MOTELS

In June of 2022, the City of Two Rivers enacted a Short-Term Rental ordinance. While that ordinance could be used to address Hotels/Motels currently, the ordinance was instead intended to address other short-term rentals growing in popularity such as VRBO or AIRBNB. The creation of this ordinance would address Hotels/Motels specifically and require a license issued and renewed annually, much like Class B establishments.

This ordinance will provide improved accountability by Owners/Operators of Hotel/Motel businesses with a focus on improving health and safety issues for guests, Hotel/Motel employees, and the Two Rivers community, by requiring Owners/Operators to obtain and maintain their license to operate Hotels/Motels in the City, by imposing penalties for inappropriate activities, and by providing an opportunity for Owners/Operators to mitigate those penalties by voluntary cooperation with the Two Rivers Police Department.

This ordinance is not intended to be a means to profit, but rather to address and deter Hotels/Motels that may cause an excessive number of public safety calls for service or code enforcement that directly relate to deterioration on both the existing businesses around them and the surrounding residential areas adjacent to them, and increased crime and the reduction of property values. The ordinance desires to minimize and control these adverse secondary effects and thereby protect the health, safety and welfare of the citizenry; protect the citizens from increased crime; preserve the quality of life; preserve the property values and character of surrounding neighborhoods; and deter the spread of urban blight.

Sec. 9-8-8. Separation of adult entertainment businesses.

In July of 2023, our neighboring jurisdiction, Manitowoc passed amendments to their adult entertainment ordinance extending restrictions of such businesses to 1000 feet from any school, public library, day-care facility, recreational facility, place of worship, church senior/elderly housing facility, park or playground, and any other tavern with a fermented beverage license. This ordinance amendment will look to stay consistent with the distance restrictions and verbiage of our neighboring jurisdiction.



ORDINANCE

AN ORDINANCE to amend Municipal Code Ordinance Creating Chapter 9, Section 4, Subsection 6 of the Municipal Code, Entitled "Failure to Act: Prevent Sexual Assault of a Minor by Adult Responsible for Minor's Welfare" and Creating Chapter 9-4-7 "Crimes Against Sexual Morality", is hereby created

The City Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 9-4-6 of City Ordinances, entitled "Failure to Act: Prevent Sexual Assault of a Minor by Adult Responsible for Minor's Welfare", is hereby created to read as follows:

A. Definitions:

1. "Sexual intercourse" means any intrusion, however slight, by any part of a person's body or of any object, into the genital or anal opening of another.
2. "Sexual contact" means the intentional touching of (intimate part) of one person by another person. The touching may be of the intimate part directly or it may be of through the clothing. The touching may be done by any body part or object, but it must be done so with the intent of causing bodily harm or for sexual arousal/ gratification, or to degrade or humiliate the child.
3. " Minor" means any person under the age of 18 years.
4. "Adult responsible for the welfare of a minor" includes the minor's parents; step parent; guardian; foster parent; treatment foster parent; an employee of a public or private residential home, institution or agency; other person legally responsible for the minor's welfare in a residential setting; other person legally responsible for the minor's welfare to exercise temporary control or care for the minor, or any adult that knowingly involves themselves in compelling or coercing, subtlety or overtly, physically or psychologically, a minor into providing labor or services, or to engage in commercial sex acts.
5. "Repeated acts" means that the sexual contact or intercourse, or opportunity thereof occurred 3 or more times.

B. Prohibited acts: Adult responsible for the welfare of a minor commits this offense if they:

1. Have knowledge that another person intends to have, is having, or has had sexual intercourse or sexual contact with the minor, is physically and emotionally capable of taking action which will prevent the intercourse or contact from taking place or being repeated. Fails to take that action and the failure to act exposes the minor to an unreasonable risk that intercourse or contact may occur between the minor and the other person, even if that contact is consensual between the minor and the other person.
2. Knowingly creates an environment or opportunity thereof, where a reasonable person would believe that there is a high probability that sexual contact or intercourse shall occur between a minor and another person, therefore indicating the responsible party is facilitating the sexual contact or intercourse.

C. Exceptions: Adult responsible for the welfare of a minor does not violate this ordinance if all of the following apply:

1. The responsible party did not have knowledge that the minor was having sexual contact or intercourse.
2. The responsible party did not reasonably create an environment which would allow the minor and another person to engage in sexual contact or intercourse.
3. The responsible party acted to prevent sexual contact or intercourse from occurring between the minor and another person.

D. Penalty:

Violation of this section by a person responsible for the welfare of a minor shall be subject to a forfeiture of not less than \$200.00 nor more than \$1500.00. A higher penalty shall be imposed for repeated offenses. Nothing in this Section shall prevent the subject(s) to additional punishment according to Wis. Stats. Ch. 938

SECTION 2. That Section 9-4-7 of City Ordinances, entitled "Crimes Against Sexual Morality", is hereby created to read as follows:

A. Soliciting Prostitution

1. Definitions in this section:

- a) "Prostitution" means any offers to have or requests to have nonmarital sexual intercourse for anything of value; commits or offers to commit or requests to commit an act of sexual gratification, in public or in private, involving the sex organ of one person and the mouth or anus of another for anything of value; is an inmate of a place of prostitution; masturbates a person or offers to masturbate a person or requests to be masturbated by a person for anything of value; or commits or offers to commit or requests to commit an act of sexual contact for anything of value.
- b) "Known area of prostitution" means a public place where within three years previous to the date of arrest for violation of this section, and within the knowledge of the arresting officer, a person had been arrested for a violation which led to a conviction in Two Rivers Municipal Court or Manitowoc County Circuit Court of an offense involving prostitution.
- c) "Known prostitute" means a person who, within three years previous to the date of arrest for violation of this section, had within the knowledge of the arresting officer been convicted in Two Rivers Municipal Court, Manitowoc Municipal Court, or Manitowoc County Circuit Court of an offense involving prostitution.
- d) "Public place" means an area generally visible to public view and includes, but is not limited to, streets, sidewalks, bridges, alleys, plazas, parks, driveways, parking lots and buildings open to the general public including those which serve food or drink or provide entertainment, and the doorways and entrances to buildings or dwellings and the grounds surrounding them.
- e) "Place of prostitution" means any place where a person habitually engages, in public or in private, in nonmarital acts of sexual intercourse, sexual gratification involving the sex organ of one person and the mouth or anus of another, masturbation or sexual contact for anything of value.

2. Prohibited Acts: Any person who commits any of the following is subject to the penalties of this section.

- a) Any person who loiters or drives in any public place in a manner and under circumstances manifesting the purpose of inducing, enticing, soliciting or procuring another to commit an act of prostitution.

b) Any person who enters or remains in any place of prostitution with intent to have non-marital sexual intercourse or to commit an act of sexual gratification, in public or in private, involving the sex organ of one person and the mouth or anus of another, masturbation or sexual contact with a prostitute.

c) Whoever solicits another to have non-marital sexual intercourse or to commit an act of sexual gratification, in public or in private, involving the sex organ of one person and the mouth or anus of another, masturbation or sexual contact with a person the solicitor knows is a prostitute.

d) Whoever directs or transports a person to a prostitute or directs or transports a prostitute to the person with the intent to facilitate the person in having non-marital intercourse or committing an act of sexual gratification, in public or in private, involving the sex organ of one person and the mouth or anus of another, masturbation or sexual contact with a prostitute

e) Every person or persons who shall keep a place of prostitution or who grants the use or allows the continued use of a place of prostitution, and any person who enters or remains in any place of prostitution with intent to have nonmarital sexual intercourse or to commit an act of sexual perversion as defined by Wis. Stat. Ch. [944](#) and any acts amendatory thereof and supplementary thereto.

f) All persons are prohibited from leasing or letting, either as landlord or agent of the landlord, or agent of the tenant, or as landlord through any agent or subagent, any house, room or other premises in the city to be used for the purpose of prostitution or lewdness.

g) Among the circumstances which may be considered in determining whether such purpose is manifested are the following: that the person frequents, either on foot or in a motor vehicle, a known area of prostitution; repeatedly beckons to stop or attempts to stop, or engages known prostitutes in conversation; or stops the motor vehicle the person is the operator of and picks up or attempts to pick up a known prostitute. The violator's conduct must be such as to demonstrate a specific intent to induce, entice, solicit or procure another to commit an act of prostitution. No arrest may be made for a violation of this section unless the arresting officer first affords the person an opportunity to explain the person's conduct, and no one shall be convicted of violating this section if it appears at trial that the explanation given was true and disclosed a lawful purpose.

3. Evidence of Violation. Circumstances which may be considered in determining whether a violation of this section has occurred include, but are not limited to:

1. Attempting to determine the presence of a police officer by exposing or touching, or seeking to expose or touch, an intimate body part of another or of one's self, or asking, soliciting, encouraging or attempting to procure another to do the same.

2. Inquiring in any manner as to whether another person is a police officer.

4. Penalty:

a) Any person violating this section and upon conviction shall be subject to a forfeiture of not less \$500.00 nor more than \$5,000.00 A higher penalty may be imposed for repeated offenses. Nothing in this section shall prevent the subject(s) from additional punishment under Wis. Stats. Ch. 944.

SECTION 3. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 5th day of September, 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Sec. 9-8-8. Separation of adult entertainment businesses.

- A. In this section, "adult entertainment business" includes but is not limited to an adult cabaret and adult establishment, as defined in section 9-8-4 of this Code.
- B. No more than one adult entertainment business may be established on any one parcel, and any adult entertainment business shall be at least ~~500-1000~~ feet from any other adult entertainment business, ~~or any establishment licensed as a Class B tavern that sells intoxicating liquor.~~
- C. No adult entertainment business shall be permitted within ~~500 1000~~ feet of any ~~senior/elderly housing facility or~~ land zoned for residential use.
- D. No adult entertainment business shall be permitted within ~~500 1000~~ feet of any ~~medical clinic or hospital facility.~~
- E. No adult entertainment business shall be permitted within ~~500-1000~~ feet from any public or private educational facility, ~~library,~~ church ~~or place of worship.~~ The foregoing shall include but is not limited to any child day-care establishment, nursery school, high school, vocational school, secondary school or special education school. "School" includes school grounds.
- F. No adult entertainment business shall be permitted within ~~500 1000~~ feet from any public park or city-owned recreational area, including but not limited to a park, playground, swimming pool, athletic field, basketball, volleyball or tennis court, or other similar land owned by the City of Two Rivers.
- G. Distances are to be measured in a straight line, without regard to intervening structures or objects, from the nearest portion of the building or structure used as the part of the premises where an adult entertainment business is conducted to the nearest property line of the premises of a use listed in subsections A. though ~~E~~ ~~F.~~

ORDINANCE

Section 10, Item C.

AN ORDINANCE to amend Municipal Code Section 9-8-8, Separation of Adult Entertainment Businesses.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 9-8-8 of the Municipal Code shall hereby be amended as follows:

- A. In this section, "adult entertainment business" includes but is not limited to an adult cabaret and adult establishment, as defined in section 9-8-4 of this Code.
- B. No more than one adult entertainment business may be established on any one parcel, and any adult entertainment business shall be at least 1000 feet from any other adult entertainment business, or any establishment licensed as a Class B tavern that sells intoxicating liquor.
- C. No adult entertainment business shall be permitted within 1000 feet of any senior/elderly housing facility or land zoned for residential use.
- D. No adult entertainment business shall be permitted within 1000 feet of any medical clinic or hospital facility.
- E. No adult entertainment business shall be permitted within 1000 feet from any public or private educational facility, library, church or place of worship. The foregoing shall include but is not limited to any child day-care establishment, nursery school, high school, vocational school, secondary school or special education school. "School" includes school grounds.
- F. No adult entertainment business shall be permitted within 1000 feet from any public park or city-owned recreational area, including but not limited to a park, playground, swimming pool, athletic field, basketball, volleyball or tennis court, or other similar land owned by the City of Two Rivers.
- G. Distances are to be measured in a straight line, without regard to intervening structures or objects, from the nearest portion of the building or structure used as the part of the premises where an adult entertainment business is conducted to the nearest property line of the premises of a use listed in subsections A. through F.

SECTION 5. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 5th day of September, 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

ORDINANCE

AN ORDINANCE to amend Municipal Code Ordinance Chapter 6, Section 13 of the Municipal Code, Entitled Licensing of Short-Term Rentals creating Subsection 8 "Licensing of Hotels/Motels."

The City Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 6-13-8 of City Ordinance, entitled "Licensing of Hotels/Motels" is hereby created to read as follows:

CHAPTER 6-13-8 – LICENSING OF HOTELS/MOTELS

- 1 Purpose.
- 2 Definitions.
- 3 License to operate required for owner/operator.
- 4 License to operate - Application for owner/operator.
- 5 License to operate -Report of changes to the application.
- 6 License to operate - Display.
- 7 License to operate - Nontransferability.
- 8 Complaints seeking suspension, revocation, and nonrenewal.
- 9 License to operate - Grounds for denial, suspension, revocation or nonrenewal.
- 10 Appeal process - For denial, suspension, revocation or nonrenewal of license to operate- Notice of hearing.
- 11 Effective date of decision - Posting notice of revocation, suspension or nonrenewal of license to operate.
- 12 Posted notice of revocation, suspension or nonrenewal of license to operate – Removal or tampering with posted notice.
- 13 License to operate - Surrender following revocation or suspension.
- 14 Penalties - Voluntary mitigation.
- 15 License to operate - Reissuance after suspension, revocation, or nonrenewal.
- 16 Severability

1. Purpose.

The City through the Two Rivers Police Department has determined that some Hotels/Motels within the City have accounted for an excessive number of police calls, including prostitution activity, drug trafficking, other crimes, and disorderly conduct disturbances.

The City through the Two Rivers Police Department has identified from past experience and other jurisdictions that working with area Hotels/Motels in a collaborative effort provides a more effective means of addressing issues involving prostitution activity, drug trafficking, other crimes, and disorderly conduct disturbances.

The creation of this Hotel/Motel ordinance by the City of Two Rivers will provide improved accountability by Owners/Operators of Hotel/Motel businesses with a focus on improving health and safety issues for guests, Hotel/Motel employees, and the Two Rivers community, by requiring Owners/Operators to obtain permits to operate Hotels/Motels in the City, by imposing penalties for inappropriate activities, and by providing an opportunity for Owners/Operators to mitigate those penalties by voluntary cooperation with the Two Rivers Police Department.

2. Definitions.

For the purpose of this chapter, unless otherwise expressly stated, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- A. **Calls for service ("CFS")** - includes, but is not limited to, any and all calls to emergency services (police, fire, and/or medical) that result in a representative being dispatched or directed to the Hotel/Motel. This shall include any calls for service within the surrounding neighborhood that, through information or investigation, can be traced to the Hotel/Motel staff and/or registered guest(s) and/or visitor(s). Calls for service also include any self-initiated activity and/or investigation based on the observation(s) of an emergency services representative.
- B. **Drug-related arrests** - include, but are not limited to, arrests that involve the manufacture, cultivation, importation, transportation, possession, possession for sale, sale, furnishing, administering, or giving away, or providing a place to use or fortification of a place involving, any controlled drug, narcotic or drug paraphernalia.
- C. **Hotel/Motel** - means a building or group of buildings in which the public may obtain accommodations for a consideration including, without limitation, such establishments that fall under the City of Two Rivers definition of short-term rentals and described as inns, motels, hotels, tourist homes, tourist houses or courts, lodging houses, rooming houses, summer camps, apartment hotels, resort lodges and cabins and any other buildings in which accommodations are available to the public, except accommodations rented for a continuous period of more than 30 days and accommodations furnished by any hospitals, sanitariums, or nursing homes, or by corporations or associations organized and operated exclusively for religious, charitable or educational purposes provided that no part of the net earnings of such corporations and associations inured to the benefit of any private shareholder or individual.
- D. **Hotel/Motel Operation** - means the occupancy of any guestroom or use of any Hotel/Motel facility regardless of compensation or remuneration.
- E. **Licensing Authority** - means the Two Rivers City clerk responsible for issuing licenses and permits authorized by the City of Two Rivers

Ordinances and approved by City Council.

- F. **Manager/Agent**- means any person who, in connection with the activities of a Hotel/Motel, manages the Hotel/Motel business's operations, including such things as, but not limited to, the collection of rental charges, issuing of keys, direction of personnel, assigning of rooms to guests, handling guest affairs, and overseeing security. The term shall also include resident manager and assistant manager.
- G. **Owner/Operator** - shall mean any person, firm, association, partnership, limited liability company, or corporation, which is the record owner, part owner, lessee, receiver, sublessee, or franchisee of real property as listed on the last equalized assessment roll as maintained by the City of Two Rivers Assessor at which a Hotel/Motel business is operated, which offers and accepts payment for rooms, guestrooms, sleeping accommodations, or board and lodging, and retains the right of access to, and control of, the dwelling unit on behalf of themselves or any entity listed above.
- H. **Prostitution-related arrests** - includes, but is not limited to, arrests that involve prostitution or prostitution-related crimes, in violation of Wisconsin Statutes, including, but not limited to, §944.30, Prostitution, §944.31, Patronizing Prostitutes, §944.32, Soliciting Prostitutes, §944.33 Pandering, or §944.34 Keeping Place of Prostitution, and City of Two Rivers municipal ordinances referencing prostitution.3. License to Operate required for Owner/Operator.

3. License to Operate required for Owner/Operator.

No Hotel/Motel shall operate in the City without a license issued to the Owner/Operator by the City Clerk pursuant to this chapter. Licenses shall be valid for one year, from July 01 through June 30 of the following year, and shall require renewal on an annual basis. Any hotel or motel in operation without a valid permit issued pursuant to this section shall cease operations.

4. License to Operate-Application for Owner/Operator.

- A. The annual license to operate a Hotel/Motel shall be applied for to the City Clerk by the Owner/Operator of each Hotel/Motel.
- B. Owner/Operator seeking issuance or renewal of a license by July 01 shall submit their application by April 15 with the applicable license fee, as identified in the City's fee schedule.
- C. All Owner/Operators applying to the City Clerk for a license to operate a Hotel/Motel shall file with the City Clerk a sworn application on forms provided by the City and containing information as follows:

1. Current Wisconsin Sellers Permit and Federal ID Number.
2. The name of the Owner/Operator, corporation, partnership, limited liability company, if any, of the Hotel/Motel; the name and address of its agent for service.
3. The name, address, and phone number of the Manager/Agent.
4. The trade name, address, and phone number of the Hotel/Motel, and the emergency contact phone information for the Hotel/Motel.
5. Proof of liability insurance, including the carrier, policy number, agent's name, address and phone number or a statement of self-insurance.
6. Proof of an annual permit issued pursuant to §254.64, Wis. Stats., as well as an inspection report completed by an environmental health specialist/sanitarian, certifying that the facility is in compliance with Manitowoc County Public Health requirements.
7. Proof of compliance with City of Two Rivers Municipal Code, Sec 6-11, Hotel and motel room tax.
8. Any such other information as the City requires. All applications will be reviewed by the Licensing Authority. Upon review, applications will be forwarded to the City Council with a recommendation for approval or denial. The City Council will receive the recommendation to approve or deny the license and take action as appropriate at a City Council Meeting.

5. License to Operate -Report of changes to the application.

Every Owner/Operator of a Hotel/Motel shall report any change in the information upon which the license has been granted, including but not limited to any change in the Manager/Agent or, Owner/Operator to the City Clerk in writing within five business days after the change has occurred. A change in the information on the application is subject to review by the Licensing Authority and may be grounds for suspension or revocation of the license to operate.

6. License to Operate - Display.

The Owner/Operator of a Hotel/Motel shall display the license to operate in an open and conspicuous place on the premises.

7. License to Operate -Non-transferability.

- A. Each license to operate issued pursuant to this section shall be separate and distinct from all others and shall not be transferable

from Owner/Operator to whom it was issued to any other Owner/Operator.

- B. Whenever an Owner/Operator sells or transfers title to, or assigns the lease of or subleases, a Hotel/Motel, the Owner/Operator shall notify the City Clerk in writing within five business days of such transfer.
- C. When a change of Operator occurs at an existing Hotel/Motel, the new Operator shall apply for a license to operate within 10 business days of opening of escrow. If the prior Operator's license to operate the Hotel/Motel was denied or revoked, a provisional license to operate may be issued with special conditions designated by the City Clerk.

8. Complaints seeking suspension, revocation, and nonrenewal.

The City Council, City Manager, or Chief of Police may file with the Licensing Authority a written complaint against any Owner/Operator holding license to operate a Hotel/Motel in the City of Two Rivers at any time that said license is in existence, seeking suspension, revocation, or non-renewal of the license. The Complaint shall set forth the factual grounds for seeking suspension, revocation, or non-renewal as such grounds are set forth in Section 9 below. A copy of the complaint shall be served by certified mail, return receipt requested, or personal service, on the Owner/Operator at the Owners/Operator's address shown on the most recent application for license on file pursuant to this Ordinance.

The Owner/Operator shall file, by mail or personal delivery, a written response to the Complaint with the Licensing Authority within 14 days of receipt. Failure to file an answer shall render the allegations in the Complaint deemed true for purposes of imposition of penalties.

The Licensing Authority shall make a written recommendation to the City Council. The City Council shall make a decision regarding suspension, revocation, or nonrenewal, and issue written notice of the decision to the Owner/Operator.

The Owner/Operator may appeal the decision under Section 10 below, and imposition of the penalty determined by the decision shall be stayed pending completion of the appeal process.

9. License to Operate - Grounds for denial, suspension, revocation or nonrenewal.

The license to operate a Hotel/Motel may be denied, suspended from 5 to 30 days, revoked, or nonrenewed for any of the following reasons:

- A. The Owner/Operator or Manager/Agent has multiple criminal misdemeanor convictions that relate to the Hotel/Motel or has been convicted of a felony that relates to the licensed activity. This

subsection shall not apply to corporations, limited liability companies, or partnerships, but shall apply to all officers, directors of any such corporations and members of any such limited liability companies, and partners of any such partnerships.

- B. The Owner/Operator or Manager/Agent provides incomplete, false, or misleading information on the application, or pursuant to background checks and questions, if any, submitted on behalf of the City to either the Owner/Operator or the Manager/Agent.
- C. The Owner/Operator is unable to establish a degree of financial responsibility required by City of Two Rivers Municipal Code, Sec 6-11, Hotel and motel room tax, has an outstanding debt to the City incurred under Sec 6-11, or is deemed noncompliant with Sec 6-11. The Owner/Operator, Manager/Agent, or Hotel/Motel property has an unabated notice of violation of the City of Two Rivers Municipal Code in excess of 30 days.
- D. Such other relevant facts as the Licensing Authority may discover or deem applicable or necessary in the course of the review of the application of, or complaint against Owner/Operator, Manager/Agent, or Hotel/Motel such as:
 - 1. Incidence of drug related CFS, or arrests;
 - 2. Incidence of prostitution related CFS, or arrests;
 - 3. Incidence of multiple ordinance violations; and
 - 4. Excessive number or nature of CFS.
- E. Noncompliance with federal or state law or City of Two Rivers Municipal Code.
- F. Good cause in the discretion of the City Council showing that the operation of the Hotel/Motel is such that has, is, or will negatively impact the health, safety and/or welfare of its guests, the residents, or businesses of the surrounding community, or the City due to any of the foregoing factors listed above.
- G. In processing a revocation, suspension or nonrenewal, a representative of the Licensing Authority shall prepare an investigative report that details the circumstances that led to the recommendation for suspension, revocation, or nonrenewal. It may include any or all of the foregoing factors, or following factors that are applicable:
 - 1. Frequency of violations, arrests, or CFS;
 - 2. Seriousness of violations, arrests, or CFS in relation to the threat or impact upon public health, safety or welfare;

3. History of the violations, arrests, or CFS;
4. Good faith efforts taken by the responsible party to correct, reduce and/or alleviate violations, arrests, or CFS;
5. Any activity, action or effort taken by the responsible party to obstruct or interfere with correction of the problem;
6. The impact of the violations, arrests, or CFS on the surrounding property and community; The financial impact to the City.
7. Other factors believed relevant.

10. Appeal process - For denial, suspension, revocation or nonrenewal of License to Operate - Notice of hearing.

- A. If the permit is denied, suspended, revoked, or non-renewed by decision of the City Council, the City Clerk shall provide the Owner/Operator a letter stating the reasons for such denial, suspension, revocation, or nonrenewal.
- B. Any Owner/Operator may appeal the above City Council decision by submitting a letter requesting an appeal to the City Clerk within 14 days of receipt of the notice of decision. The letter should state in detail the grounds for requesting reversal of the decision and shall be signed by the Owner/Operator. The City Clerk shall submit the letter and appeal request to the Licensing Authority for further review.
- C. If the Licensing Authority recommends reversal of the decision, the reversal recommendation shall be forwarded to the City Council for consideration. If the Licensing Authority recommends upholding the decision or the City Council rejects the Licensing Authorities recommendation for reversal, the Owner/Operator may request a hearing before the City Council.
- D. The request for hearing before the City Council shall be made in writing to the City Clerk within 14 days of notification of the City Council's final decision, and the hearing will be conducted before the City Council within 30 days of receipt of such request. Notice of the hearing will be given to the Owner/Operator by certified mail sent to the address of the Owner/Operator shown on the Owner/Operator application for license.
- E. The City Council has ultimate authority to affirm or reverse its original decision to deny, suspend, revoke, or nonrenew the license following the hearing, and shall provide the reasons for such denial to the Owner/Operator in writing by regular mail sent to the Owner/Operator's address shown on the application within 10 days of the hearing.

11. Effective date of decision - Posting notice of revocation, suspension or nonrenewal of License to Operate.

- A. Any revocation, suspension or nonrenewal of a license shall not take effect for a period of 30 days following the first decision of the City Council, during which time any party aggrieved by this decision may appeal to the Circuit Court for Manitowoc County pursuant to procedures set forth in Ch. 68, Wis. Stats.
- B. Upon confirmation and final decision issued by the City Council, the Chief of Police or their designee shall post a copy or copies of the notice of suspension, revocation, or nonrenewal of license to operate at the Hotel/Motel, following expiration of the 30-day time limit set forth below if no appeal is taken under Ch. 68 Wis. Stats.
- C. The notice shall not be posted if an appeal is taken under Ch. 68 Wis. Stats. until such an appeal process has concluded. Suspension, revocation, or nonrenewal shall be stayed pending a decision by the Circuit Court and may then be imposed by the City Council in accordance with the Circuit Court decision.

12. Posted notice of revocation, suspension or nonrenewal of License to Operate - Removal or tampering with posted notice.

A posted notice of revocation, suspension or nonrenewal of a license to operate may be removed only by an authorized City official. Any removal, covering, defacing, altering or tampering by unauthorized persons may be prosecuted as a misdemeanor under §946.72(2), Wis. Stats.

13. License to Operate - Surrender following revocation or suspension.

Whenever a license to operate has been revoked or suspended by the City, the Operator of the Hotel/Motel for which such license was issued shall surrender such license to the City Clerk, or their designee, forthwith. The Hotel/Motel operation shall cease all operations immediately following of the posting of the notice of revocation or suspension of the license to operate.

14. Penalties - Voluntary mitigation.

- A. It is unlawful to operate a Hotel/Motel without a valid license to operate or to fail to comply with any of the requirements established by this section. Violations of this section shall be subject to enforcement by any and all remedies listed in Two Rivers Municipal Code. Furthermore, this section may be enforced by injunctive relief prosecuted through the Circuit Court for Manitowoc County in the event the Hotel/Motel Owner/Operator fails to comply with directives to cease operations issued by City officials declaring the Hotel/Motel to be in violation of this section.
- B. In addition to the foregoing remedies, Owner/Operators shall be subject to civil forfeitures of \$1,000 per day for operating a

Hotel/Motel without a license, each day being a separate offense. The City Council may bring action in the name of the City against the Owner/Operator to reduce such forfeitures to a civil judgment for purposes of collection from the Owner/Operator in addition to any other remedy available at law or in equity.

- C. The Owner/Operator may mitigate penalties authorized herein, and may also mitigate and delay imposition of, or shorten the term of, the suspension, revocation, or nonrenewal pursuant to such conditions as recommended by the Two Rivers Police Department and approved by the Licensing Authority for recommendation to the City Council for final approval.

15. License to Operate - Reissuance after suspension, revocation, or nonrenewal.

- A. A license that is suspended shall not be re-issued until the term of suspension has expired, which shall be a minimum of 5 days and a maximum of 30 days, unless the period of suspension is either delayed or shortened by the City Council due to voluntary mitigation action by the Owner/Operator, and such mitigation action is approved by the City Council.
- B. A license to operate that is revoked shall not be reissued for a period of one year from the date of such revocation, unless the period of revocation is either delayed or shortened by the City Council due to voluntary mitigation action by the Owner/Operator, and such mitigation action is approved by the City Council.
- C. A license to operate that is nonrenewed shall not be reissued for a period of one year from the date of such nonrenewal unless the period of nonrenewal is either delayed or shortened by the City Council due to voluntary mitigation action by the Owner/Operator, and such mitigation action is approved by the City Council.
- D. If there is a transfer or sale of the Hotel/Motel or the real estate on which the Hotel/Motel is operated, at the time the license is either under suspension, revocation, or nonrenewal, the license may not be reissued if the following apply:
 - 1. The new Owner/Operator or Manager/Agent is related to the former Owner/Operator by blood, adoption, or marriage, or common ownership or control.
 - 2. The new Owner/Operator or Manager/Agent held a business or financial interest in the previous permitted Hotel/Motel business, real estate at which the Hotel/Motel business is operated, or equipment utilized by the Hotel/Motel business.
 - 3. The former Owner/Operator retains a business or financial

interest in the Hotel/Motel business, or real estate at which the Hotel/Motel business is operated or equipment used by the Hotel/Motel business.

4. The new Owner/Operator's acquisition of the Hotel/Motel business did not involve an arm's length transaction consisting of an open market sale in which the former Owner/Operator is willing but not obligated to sell and the new Owner/Operator is willing, not obligated, to buy.

16. Severability.

It is declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this section are severable, and if any phrase, clause, sentence, paragraph or section of this section shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this section.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 5th day of September, 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

**AUTHORIZING RESOLUTION FOR
URBAN FORESTRY GRANT AND
URBAN FORESTRY CATASTROPHIC STORM GRANT PROGRAMS**



WHEREAS, the applicant, City of Two Rivers, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, City of Two Rivers, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Director of Parks, Recreation, and Forestry, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Adopted this 5th day of September, 2023.

I hereby certify that the foregoing resolution was duly adopted by the City of Two Rivers City Council at a legal meeting on the 5th day of September, 2023.

Councilmember

Gregory E. Buckley
City Manager



**TWO
RIVERS**
WISCONSIN

ENVIRONMENTAL ADVISORY BOARD MEETING

Tuesday, July 18, 2023, at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** Director Heckenlaible called the meeting to order at 5:30 pm
2. **ROLL CALL**
Board Members:
 Present: Tracey Koach, Jake Glaeser, Jay Orvis, Douglas Brandt, Shannon Derby, Corinne Weis
 Present via phone: Darla LeClair
 Absent: Donald DeBruyn
Staff: Matt Heckenlaible, Scott Ahl
Public: Nancy Orvis

B. Front Yard Vegetable Garden update

1. Website interest
 - * May 2023 - 373 views, 1.08% of City website use
 - * June 2023 - 143 views, 0.34% of City website use
 - Approved applications: May-1, June-1, July-interest expressed but no application
2. Residents are expressing interest in next year's program to start pre-planning
3. Forms available on City website and at City Hall in the Public Works Dept.
4. Where do we go from here?
 - a. Approval for 2024 by City Council
 - b. Promote interest
 - c. Set up citizen led cooperative

Director Heckenlaible started the conversation with a review of website activity and number of permits issued in the months of May and June 2023. Corinne Weis, stated that she was one of the individuals interested in the program and was the first to receive a permit to do a front yard garden. She stated that she saw some information on it in a flyer in a window but thought finding additional information on the City's website was difficult to navigate to. She suggested that possibly adding information to a bill mailing may be beneficial. The Board informed her that it had been included in utility billing information. Darla LeClair stated that she had been on the radio twice promoting the program and that it got a late start due to all the approvals that were necessary to allow the program to proceed. LeClair also stated that she has had several individuals interested in the program that want to start planning their landscaping for the 2024 season. Tracey Koach stated that she had also received inquiries and interest for the 2024 season. Koach also stated that the total number of participants is not necessarily important, but that we achieved some participation is what is important. Upon additional discussion, the Board felt it would be good to try the Front Yard Vegetable Garden program again in 2024. Director Heckenlaible stated that to do so the program would need to go back through the Planning Commission and City Council for modification of Municipal Code allowing the program to continue through 2024.

Tracey Koach made a motion to seek Plan Commission and City Council approval for modification of Municipal Code allowing Front Yard Gardening to occur in 2024, Corinne Weis seconded the motion. Motion passed.



**TWO
RIVERS**
WISCONSIN

PLAN COMMISSION

Monday, August 14, 2023 at 5:30 PM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER

Chairman Buckley called the meeting to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Eric Pangburn, and Adam Wachowski. Excused: Matt Heckenlaible

Also Present: Community Development Director Elizabeth Runge, Bonnie Shimulunas, Alexander Daron, Dean Jacobs, Kip Golden, Tracey Koach and Recording Secretary Adam Taylor.

F. Review Front Yard Garden Program for consideration of 2024 continuation, submitted by Council Member Darla LeClair.

A motion was to not renew Front Yard Garden Program, but to allow plants, in a movable pots growing vegetables and fruits in front yards, as an alternative.

Motion made by Pangburn, seconded by Wachowski.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Pangburn, Wachowski

Voting Nay: Lee

Motion Carried



**TWO
RIVERS**
WISCONSIN

CITY CLERK

Section 10, ItemG.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

MEMO

DATE: August 30, 2023
TO: City Council
FROM: Amanda Baryenbruch, City Clerk/Human Resources Director
SUBJECT: ExpressVote ADA Voting Machine

Currently the City of Two Rivers has two AutoMark ADA Voting Machines. The AutoMark software is supported through Manitowoc County and ES&S Software. Due to the age of the AutoMark Machines, it is predicted they will not be supported throughout 2024.

Currently, the Wisconsin Elections Commission is offering an Accessible Voting Equipment Subgrant Reimbursement Program. The City of Two Rivers would receive \$750 to help offset the purchase of new ADA Machines.

According to the Manitowoc County Clerk, most of the municipalities throughout the County are purchasing new ADA Voting Machines. These machines are supported through ES&S Software and work with our DS200 Tabulators. Since most of the county is switching to updated ADA Machines, the software for the tabulators will also be updated, possibly causing an issue with the tabulator accepting the AutoMark Ballots.

Due to this concern and the possibility of four elections and a presidential election in 2024. I recommend purchasing two ES&S ExpressVote ADA Voting Machines. Each Machine is approximately \$4500. These machines are very easy to use, the voter's selections are printed on a card that they place into the tabulator. The machines can speak multiple different languages and show different languages on the screen. Included with the purchase is a carrying case, headphones, and a keypad. Any voter can use these machines, but it fulfills our ADA Machine Requirement at polling places.