



CITY COUNCIL MEETING

Monday, February 20, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Introduction and Swearing in of New City Clerk/HR Director, Amanda Baryenbruch
2. Swearing In and Badge Pinning for Assistant Chief Melissa Wiesner
3. Betty Bittner, Proclamation for Two Rivers Rotary 100 Years A Century of Service 1923-2023
4. Betty Bittner, Presentation of Check for Bank First \$50,000 Donation to Central Park West Project
5. Robert W. Baird Representative Regarding Proposed General Obligation Note Issue for 2023 Capital Projects

B. Status Update/Reports

1. Staffing Updates
2. Harbor Improvement Update
3. Tour of Point Beach Nuclear Plant by City Representatives
4. New Emergency Siren on Picnic Hill
5. City Tree Planting Grant Update
6. Central Park West 365 Project Update
7. League of Woman Voters Council Member Candidate Forum, Thursday, March 9, 2023, 7:00 PM, Council Chambers City Hall, Recorded and Livestreamed City's Website and

Facebook

8. Upcoming Events:

- a. The Price is Right, Saturday, February 25, 6:00 PM, Community House Gym
- b. Tropical Blast Fundraiser, Saturday, February 25, 5:00 PM, Sepia Chapel
- c. Two Rivers Environmental Advisory Board Presents: Storm Water Runoff & Ponds,

Thursday, March 9, 2023, 6:00 PM, Lester Public Library

9. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council, February 6, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, January 10, 2023
2. Public Utilities Committee, February 6, 2023
3. Public Works Committee, February 1, 2023
4. Plan Commission, February 13, 2023
5. Advisory Recreation Board, January 10, 2023
6. Room Tax Commission, January 26, 2023
7. Business & Industrial Development Committee/Community Development Authority, January 24, 2023

Recommended Action:

Motion to receive and file

C. Recommendation from Plan Commission Meeting of February 13, 2023

1. Conditional Use Permit for Boat Rentals at 1509 Monroe Street in the Waterfront Business District, as Requested by Baeten Lakeshore Properties, LLC

Recommended Action:

Motion to set a public hearing on March 6, 2023 at 6:00 PM

2. Amendment to Zoning Ordinance Section 10-1-15G(4)(b.)(6) for Pilot Program for Front Yard Gardens

Recommended Action:

Motion to set a public hearing on March 6, 2023 at 6:00 PM

D. Department Reports, January 2023

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

E. Applications and Petitions

1. Application for New Combination Class "B" Beer/"Class B" Liquor License Application for the period of February 20, 2023 to June 30, 2023 for TR 17th St Investments, LLC, 1019 17th Street - Annie B. Baeten, Agent (dba Fresh Coast)

2. Application for Temporary Class "B" /"Class B" Retailer's License Application for the period of February 25, 2023, from 5:00 PM to 11:30 PM, Two Rivers Youth Sports for Price is Right Game Show Event, 1710 West Park Street

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

F. Summary of Verified Bills for the Month of January 2023 for \$5,045,504.15

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Amendments to Golf Cart Ordinance Sections 8-9-5 Registration and 8-9-6 Operation

Recommended Action:

Motion to waive reading and adopt the ordinance

B. Partial Release of Utility Easement--Vacated 25th Street, West River Street to West Twin River

Recommended Action:

Motion to authorize the City Manager and City Clerk to execute the release on behalf of the City

C. Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,815,000 General Obligation Promissory Notes

Recommended Action:

Motion to waive reading and adopt the resolution

D. Approval of Contract for Reconstruction of Lincoln Street 17th Street to 22nd Street (2023 Capital Budget project)

Recommended Action:

Motion to approve the low bid from Mammoth Construction of Two Rivers, in the total amount of \$1,630,643.59, as recommended by the City Engineer

E. Action Declining Proposed STP-Urban Funding Agreement for Reconstruction of Emmet Street, Based on Likelihood that Actual Design and Construction Costs Will Substantially Exceed Estimates on Which the City's Funding Application Was Based (Federal Funding Capped at 80 Percent of Budget as Presented in Funding Application)

Recommended Action:

Motion to decline the proposed funding, as recommended by the City Engineer

F. Resolution Authorizing Purchase Agreement with the Two Rivers Public Schools, for Conveyance of City-Owned Property Located Adjacent to L.B. Clarke Middle School

Recommended Action:

Motion to waive reading and adopt the resolution

12. FOR INFORMATION ONLY

A. City Council Work Session Meeting, Monday, February 27, 2023, 6:00 PM

B. City Council Regular Meeting, Monday, March 6, 2023

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Discuss possible City assistance to redevelopment project

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

ROTARY CLUB OF TWO RIVERS PROCLAMATION

WHEREAS, Rotary International, founded in February of 1905 in Chicago, Illinois, is the world’s first and one of the largest non-profit service organizations; and

WHEREAS, Rotary club of Two Rivers was founded in February of 1923 being the first service club in the community. There were 31 charter members including Elected President, George Hamilton and Fred Schroeder elected treasurer. Two Rivers was home of two Rotary District Governors, Howell Evans in the 1930’s and Earl Kromer in the 1960’s and,

WHEREAS, the Rotary motto “Service Above Self” inspires members to provide humanitarian service, encourage high ethical standards, and promote good will and peace in the world; and,

WHEREAS, Rotary Club of Two Rivers funds projects and sponsors volunteers internationally including;

- “PolioPlus,” to rid the world of poliovirus
- Practical solar cooking facilities, to impoverished nations of the world
- And Support of Haitian residents providing clean drinking water

And locally

- Central Park West 365 Ice Rink
- Two Rivers High School Peace Pole
- Ivy Trails tunnel at Van der Brohe Arboretum
- Rotary Pavilion at Neshotah Beach
- Wayside lookout on Mariners Trail
- Lester Library helping to create a youth play area
- Neshotah water trail providing docks and signage to kayakers
- Bus shelter on Forrest Avenue
- Improvement of Neshotah Park restrooms and beach house
- Worked with other service clubs in creating camp Rokilio in the 1920s and Maritime rail most recently.

NOW, THEREFORE, the City of Two Rivers,do hereby proclaim February 20, 2023 as Rotary Day and encourage all citizens to join in recognizing our Rotary Club of Two Rivers and Rotary International for its more than 100 years of service.

Dated this 20th day of February, 2023.



**TWO
RIVERS**
WISCONSIN

Adam Wachowski, City Council President

Gregory E. Buckley, City Manager



CITY COUNCIL MEETING

Monday, February 06, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

The meeting was called to order by Council President Wachowski at 6:00 PM.

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Matt Heckenlaible, Public Works Director; Mike Mathis, Parks & Recreation Director; Andrew Raatz, Police Lieutenant ; Bill Manis, Fire; Dave Dassey, I.T. Assistant; Elizabeth Runge, Community Development Director/City Planner; Jack Bruce, City Attorney; and Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

- A. Public Hearing on a Proposed Conditional Use Permit (CUP) for 1010 34th Street, for Operation of Mini Storage and a Business Incubator Service (Growth Garage)

Recommended Action:

Motion to approve conditional use permit, as recommended by the Plan Commission

Council President Wachowski opened the public hearing and made three calls for public input. There was no one present and wishing to comment during the public hearing. The public hearing was closed.

Motion carried with a roll call vote.

Motion made by LeClair, seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

6. INPUT FROM THE PUBLIC

None.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Council member B.LeClair reported that he received a question from a relative who owns a fishing business concerned with what is going on with no progress regarding the harbor. Mr. Buckley reported he called on January 30 the Planning Chief Corp of Engineer regarding the appropriations of harbor funds and the need for a "determination of Federal interest" in making improvements to the harbor at Two Rivers.. An update will be on the next agenda.

Councilmember Dahlke reported on the following comments he received:

- Constituents are for an increase in fees and having two headlights and two taillights required on golf carts.
- Complaints about convenience fee to pay bills online. Finance Director Dave Buss explained the different options available. Direct withdrawal from your bank account for your utility bills is free; customer pays direct from their account the customer fee is less than \$2.00 and credit card payment convenience fee is paid directly to credit card processor not to the city and mailing your check or making a payment in person is free.
- A resident wanted to know why is the City hiring a Tourism Director for \$70,000--why not make tourism a responsibility of Main Street and save money? Economic Development Director Elizabeth Runge explained the positions are being funded by Room Tax budget. She explained the mission for Main Street is different than the Tourism mission. While there may be some overlap, the new tourism entity and Main Street are very different in the roles they play and services they provide.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Council member Koach invited the public to join the Environmental Advisory Board. Council members Koach and D. LeClair, both members of the Environmental Advisory Board, reported that they will be attending a DNR meeting in Green Bay to research programs available to address water quality. They also reported the Two Rivers Environmental Advisory Board presents: Winter Educational Series: Status of our Waters at the Lester Library on February 7.

Council member D. LeClair reported on Main Street events happening:
 --Sweet Street, Saturday, February 11, 10:00 AM - 3:00 PM. Tickets are \$10 and can be purchased at Schroeder's or the Main Street Office. Special Thanks to the 12 businesses who are participating as Sweet Stops.

--Art Street. Main Street has given out 20 canvases and still needs 10 artists to come and get a canvas to paint. These artworks will then be turned into banners which will hang along Washington Street this summer. Adult artists pay \$20 and youth \$10. They can pick them up at the TRMS Office and need to return them by March 15. Two Rivers Main Street is looking for sponsors for those banners. It is \$150 per banner and your business will be recognized on each banner you sponsor as well as on the website and in all promotions, we do for Art Street.

--The Great TRivia Contest is scheduled for March 10. Doors open at 6 and trivia starts at 7. Food provided by Fatzos Sub and Pizza Shop and Waverly Inn Pub & Pizzeria. Some teams go all out with themes and costumes. Teams can have up to 10 participants and it is \$200 per team. There are 10 teams signed up already so get your space reserved soon.

Council member B. LeClair reported from the Committee on Aging meeting that all groups are looking for help, from cutting grass, concession stands, scoring at baseball games, part-time teachers, drivers for the Trust Car and at the Senior Center.

Council member Dahlke reported that the Finance Committee will meet on Wednesday, February 8, 6:00 PM. Main topic is financing for 2023 capital projects.

9. CITY MANAGER'S REPORT

- A. Invited Guests
 1. PJ Stephens/American Cancer Society, Sponsors and Volunteers Needed at Relay for Life, Friday, July 28, 2023, Central Park West
 PJ Stephens and Sharon Wondrash extended an invitation for sponsors and volunteers to

join the committee or volunteer at the event. The event has taken place for 27 years and gives back to the community.

B. Status Update/Reports

1. Staffing Updates

Mr Buckley reported on the Ongoing Recruitments for Fire Chief—Applications due 2/6/2023 --and Recreation Supervisor – Applications due 2/8/2023.

New Employees/Promotions are

City Clerk/Human Resources Director – Amanda Baryenbruch starts February 14; Manitowoc Deputy City Clerk since Jan. 2021; Admin. Support Specialist in City Clerk’s Office Aug. 2017 to Jan. 2021; Bachelor’s degree in Business Admin., Lakeland College, Dec. 2020, concentration in Human Resources.

Public Works Administrative Assistant – Sue Reilly starts February 20; Senior Administrative Support Specialist, City of Manitowoc Dept. of Public Infrastructure since 1992; Bachelor’s Degree in Office Administration, UW Whitewater.

Public Works Street Superintendent – Travis Christensen promoted effective February 6; City of Two Rivers Public Works Utility Person since May 2014; 14 years experience in the construction trades prior to that.

2. WDNR and FEMA Approval of New Floodplain Zoning Ordinance

Mr Buckley reported WI DNR and FEMA have confirmed receipt of the City’s amended Flood Plain Ordinance as adopted by City Council on January 3, 2023.

3. Recent Water Main Break

Mr Buckley reported on Sunday morning, January 29, water utility personnel responded to a plant alarm that indicated high water flows--likely due to a main break. Within 3.5 hours of the call, crews located a large water main break at Seagull Marina—at the south end of a main segment that crosses beneath the harbor to Coast Guard Park. Crews responded quickly to isolate the river crossing and return the water plant back to normal operations. With the aid of Mammoth Construction, a failure on a 14-inch connection joint was found when the site was excavated on February 1.

Following repair of the connection joint and chlorination of the main, the river crossing was put back into service on Saturday, February 4. No customers lost water service as the result of this break. It is estimated that this joint failure released about 500,000 gallons of water in about 4 hours. The failure at Seagull Marina was similar to a failure that occurred in 2018 near Coast Guard Park, at the other end of this river crossing, which was installed in 2015.

4. Full Summer of Events Planned for 2023

Mr. Buckley reported on the summer events planned for 2023 that can be found on exploretworiver.com

5. Main Street Art Banner Sponsors and Artists Needed

Mr. Buckley reported Two Rivers Main Street is looking for artists interested in having their art displayed on Washington Street this summer. This art will be printed on banners that will be displayed on light poles along Washington Street in Downtown Two Rivers. Interested artists may pick up their canvas at the Two Rivers Main Street office located at 1608 Washington Street to participate. 920-794-1482 or tworiversmainstreet.com

6. Two Rivers/Manitowoc Visitor Guide

Mr. Buckley reported on the New Visitor Guide, a joint effort of the two cities, was printed in a quantity of 20,000. Copies have been distributed to various local attractions and are available for pickup at the Community Development Office at City Hall or the Two Rivers Main Street office downtown. The Guide can also be viewed on-line on the City's website and ExploreTwoRivers.com

7. Implementation of New Police Body Cameras

Mr. Buckley reported the Two Rivers Police Department has recently put into service its fourth generation of body-worn cameras. Such cameras have been used by the TRPD for over ten years. This equipment upgrade is a 2023 Capital Budget item.

8. Two Rivers Police Cadets 2023 WLEEEA (WI Law Enforcement Education Advocates Association) Conference

Mr. Buckley congratulated an awesome joint effort by the Two Rivers Police Cadets and the Mishicot Police Cadets at the 2023 WLEEEA conference.

9. Central Park West 365 Project

a. Fund-Raising

Mr. Buckley reported on the funds raised stand at just under \$780,000 toward \$800,000 goal (increased to \$850,000 to reflect final budget)

b. Construction Timetable

Mr. Buckley gave an update on stage removal: Proposed cost for demolition, removal and disposal by Vinton Construction is \$14,500, which is well below estimated cost using City forces and equipment. Change order in process w/ Vinton. He also reported on the design for metal panels that will form backdrop for the Schmitt Brothers Stage, are designed and will be fabricated by Raider Manufacturing at Two Rivers High School

10. Lester Library to Host Traveling Exhibit on Human Migration

Mr. Buckley reported that the American Library Association named Lester Public Library in Two Rivers one of 15 libraries in the country to host a museum-quality exhibition examining human migration. The new touring exhibit was developed by the American Anthropological Association and the Smithsonian's Center for Folklife and Cultural Heritage. Lester Library joins institutions including the Houston TX, San Jose CA, Kansas City KS and Columbus OH public libraries in hosting the exhibition. Each library also receives a \$500 stipend to conduct programs and activities addressing the theme.

11. Proposed Amendments to Golf Cart Ordinance to be presented at February 20 City Council Meeting

Mr. Buckley reported proposed amendments to Golf Cart Ordinance will be presented at February 20 City Council Meeting.

- Seat belts for under 8 years or over 80 pounds
- City's ordinance to match State Statue requirements
- DNR size stickers on both sides of the vehicle

12. Mr. Buckley reported on the following upcoming events:

- a. Creative Partners Paint Day, Behringer Room Community House, Friday, February 10, 6:00-8:00 PM
- b. Main Street Sweet Street, Saturday, February 11, 10:00 AM - 3:00 PM, check website for participating businesses
- c. Kiwanis Pancake Breakfast, Sunday, February 12, 8:00 AM – 12:3- PM, Machut's Supper Club

13. Other

Mr. Buckley reported the Spring Primary Election is Tuesday, Feb. 21, 2023 and Absentee Voting at City Hall runs February 7 to February 17, Mondaythrough Friday, 8:00 AM to 4:30 PM, bring along your photo ID, on the ballot will be a primary for State Supreme Court Justice. The two top vote-getters will proceed to the April ballot.

Mr. Buckley reported that Dalebroux Jewelry was the recent featured Spotlight on Business.

Mr. Buckley reported the following candidates will be on the April 4, 2023 ballot for City Council in the following order: , Dean LaRose; Ron Abney; Darla LeClair; Bonnie Shimulunas; Shannon Derby; Adam Wachowski.

Mr. Buckley congratulated Two Rivers Rotary which in 2023 is celebrating 100 Years of Service.

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

- 1. City Council, January 16, 2023
- 2. City Council Special Work Session, January 23, 2023
- 3. City Council Work Session, January 30, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

- 1. Personnel & Finance Committee, January 24, 2023
- 2. Environmental Advisory Board, January 17, 2023
- 3. Business & Industrial Development Committee/Community Development Authority, November 17, 2022

Recommended Action:

Motion to receive and file

C. Applications and Petitions

- 1. Application for Temporary Class "B"/"Class B" Retailer's License from Roncalli Athletic Association for TRCCS Volleyball Tournament, March 4-5, 2023 at Two Rivers Community House Lobby & Gym, 1710 W. Park Street, Two Rivers

Recommended Action:

Motion to approve the application and authorize issuance of the license

D. TID 4 Close-Out Audit Report

Recommended Action:

Motion to receive and file the report

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Dahlke, seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. City Manager's Appointment to Boards, Committees and Commissions
 --Douglas Brandt, Environmental Advisory Board, term to expire May 2023 (filling vacancy by
 Larry Thomas resignation)
Recommended Action:
 Motion to approve the appointment, as recommended by the City Manager

Motion carried with a voice vote.
 Motion made by Stechmesser, seconded by D. LeClair.
 Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser,
 Wachowski

- B. Resolution Establishing Grant Program to Assist Homeowners with Tree Planting on Private
 Properties--Recommendation from Environmental Advisory Board, Meeting of January 17,
 2023

Recommended Action:
 Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.
 Motion made by B. LeClair, seconded by Stechmesser.
 Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser
 Voting Nay: Dahlke, Wachowski.

- C. Authorize Three Percent Wage Adjustment for City Manager--Recommended from Personnel
 & Finance Committee, Meeting of January 24, 2023

Recommended Action:
 Motion to authorize the adjustment, as budgeted and based on performance relative to 2021-
 2022 City goals, effective January 1, 2023

Motion carried with a roll call vote.
 Motion made by D. LeClair, Seconded by Koach.
 Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski
 Voting Nay: Dahlke

12. FOR INFORMATION ONLY

- A. Personnel & Finance Meeting, Wednesday, February 8, 2023, 6:00 PM to Review 2023 Capital
 Projects Financing
- B. City Council Special Meeting, Monday, February 13, 2023, 6:00 PM for Action on Playground
 Bids
- C. City Council Regular Meeting, Monday, February 20, 2023, 6:00 PM
- D. City Council Work Session Meeting, Monday, February 27, 2023, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:43
 PM.

Motion carried with a voice vote.
 Motion made by Dahlke, Seconded by Ring.
 Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser,
 achowski

Respectfully submitted,

Lisa Kuehn
 Deputy City Clerk



LIBRARY BOARD MEETING

Tuesday, January 10, 2023 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Katie Stone, Don Weiss, Tracey Koach, Ned Guyette, Kathryn Gadd, Stanley Palmer, and Mary Glaser. Also present: Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.
3. **PUBLIC COMMENT** – None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the December 13, 2022, meeting, made by Weiss, second made by Pennefeather. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from December, 2022, made by Koach, second made by Guyette. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Weiss inquired about the front door repair and Dawson said they are planning for installation at the end of January. Guyette congratulated staff on the West Foundation Director's Choice Grant award. Gadd commented on the success of Teen Late Nights and her teens enjoyment of the programs.
7. **DIRECTOR'S REPORT**
Dawson fielded questions concerning his report.
8. **COMMUNICATIONS**
Library Links – the monthly printed library newsletter – the library will continue with the online version, Library eLinks, as well. The golf cart ordinance is under review.
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
Construction on the Central Park West band stand is under way. There will be six candidates running for three open seats on City Council.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**
Several retirements and new hires were announced. The District received donations from the public and the Green Bay Packer Foundation.
11. **REPORT FROM COUNTY REPRESENTATIVE**
County approved to purchase the old Manitowoc Public Library building to house County agencies. Courthouse dome reconstruction project funding continues to be discussed with the proposed appointment of an ad hoc committee to investigate further. UW Extension is starting a new program: Making Reading Memories – having jailhouse inmates record reading stories to share

with their children. New director of Human Services will fill an additional seven open positions in that department.

12. UNFINISHED BUSINESS - None

13. NEW BUSINESS

Reviewed the Patron Privacy Policy, Dawson will make suggested changes and bring to the February 2023 meeting for possible approval.

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION - None

16. ADJOURNMENT

Motion to adjourn made by Koach, second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 7:02 PM.

Respectfully submitted by Jeff Dawson



TWO RIVERS
WISCONSIN

PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, February 6, 2023 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** at 5:00 pm
2. **ROLL CALL**
Committee Members: Darla LeClair, Tim Petri, Jason Ring – All present
Staff present: Matthew Heckenlaible, Scott Ahl, Brian Delleman, Dave Casebeer
3. **REVIEW AND APPROVAL OF MINUTES**
Minutes from the January 3, 2023 Public Utilities Committee Meeting
A motion was made by Tim Petri and seconded by Jason Ring to approve the minutes – motion passed.
4. **PUBLIC INPUT** - None
5. **2023 CONSTRUCTION PROJECTS**
 - A. Lincoln Street from 17th Street to 22nd Street – P.I.M. – Public Information Meeting was held January 25, 2023, from 5:30 o 7:00 pm in Council Chambers. There was good attendance. An overview of the project was provided and then opened the floor up for questions related to the scope of the project and funding of the project. Overall, the majority in attendance were in favor of the project. Project will be bid, February 14, 2023 and brought forward to City Council in early March for an assessment Public Hearing.
 - B. Possible lateral replacement (various locations) – Still have excess 2022 funds available until the end of March, 2023. The funding for the 2023 laterals and services is somewhat cloudy in that funds would not be awarded until late summer early fall at the earliest after projects are bid and partially or fully completed. There has been some high level discussions about the possibility of utilizing ARPA funds.
6. **WASTEWATER UTILITY: UPDATES AND ACTION**
 - A. Sludge screw press project up-date: Contractor mobilized in on January 31, 20223, and commenced with some demolition of piping and electrical and coring new holes for the new screw press. New electrical items are to commence the week of February 13, 2023. The new screw press is in storage in Washington awaiting delivery to the job site when required. The old screw press is anticipated to be removed in mid-March with the installation of the new screw press to immediate follow. The existing belt press will be exercised on a monthly basis if there was a need to take the new screw press off line for any significant amount of time.
 - B. Discussion with Riverside Foods – Over the past several years there has been an increase in Suspended Solids and BOD levels observed at the wastewater plant. By observing the waste stream at the plant in within the sewer collection system a large source has been tracked down to Riverside Foods. This subject has been discussed between Riverside Foods and City staff in the past, January 2022, until January 31, 2023. Over the past year, there has been significant

staff turnover at Riverside Foods and because there hasn't been any follow-up as to the conditions of the waste stream by the City, Riverside Foods thought that the modifications to their clean-up process fixed the problem. Unfortunately, the problem still exists and needs to be further addressed before the WDNR takes action on both the City and Riverside Foods for not properly dealing with elevated waste streams. Riverside Foods is going to review their processes and come to the wastewater plant to observe first hand what we are seeing there with regards to products clogging up our treatment system. We will keep lines of communication open and have monthly up-dates so that progress can be monitored.

- C. Sewer use credit policy – It has come to Director Heckenlaible's attention that there does not appear to be a formal policy in place as to how sanitary sewer credits are determined if there are situations where there is a private water leak after the water meter. A formal written request has been submitted that needs to be considered. Therefore, Director Heckenlaible will draft a policy and bring forward to a future meeting for review and comment.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE

- A. Substation transformer maintenance / repair for failed overpressure valve completed – Director Delleman informed the committee that at the 310 substation, there are three (3) transformers of which one (1) is taken off line and inspected on an annual basis. It was noted back in November that one of the overpressure valves had failed and required replacement. This was thought to be a quick fix but when the new overpressure valve arrived and was ready to be installed one of the cables was too short and as such also needed to be replaced. The cable finally arrived and all repairs to the transformer have been completed as of the week of January 30, 2023.
- B. Update on materials lead time – Director Delleman informed the committee that while attending a recent conference he participated in an education session on material lead times. He stated that transformer lead times can range from 52 to 198 weeks depending on the style and phase of the transformer. Utility wire and cables also have significant lead times ranging from 20 to 76 weeks again depending upon the type of wire or cable. He is thankful that we are part of a co-op and have good relationships with other utilities that can potentially supply one another in the event of an emergency. The strong message that Director Delleman wanted to convey is that if there is any type of proposed development, that the needs are conveyed to the Electric Utility as soon as possible to try and get the necessary materials in the que so that they arrive in a timely manner so as not to delay projects if and when possible.
- C. Implementation of backup cameras on Utility trucks for safety – Director Delleman hold bi-monthly safety meetings with his crews and it was recently noted that several of their larger pieces of equipment do not have back-up camera. They usually use a second individual as a spotter when backing up, but they suggested back-up cameras as another level of safety. They acquired a single camera for approximately \$250 and are mounting it on one of the larger trucks to run as a pilot program over the course of the next few months.
- D. High School Scholarship enrollment is now open – Director Delleman noted that applications can now be submitted for two (2) \$500 general education scholarships for any area high school or home schooled seniors. Parent or legal guardian or their place of business, must have an account with Two Rivers Utility to be eligible to apply.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED

- A. The water utility had experienced a significant water break on January 29. It was finally tracked down to the east side of the relatively new river/harbor crossing from Seagull Marina to Coast Guard Park (2015 installation). The break was on the southside of the river within the Seagull

Marina RV park area when staff observed a large quantity of water bubbling out of the ground. With the assistance of Mammoth Construction, the break was excavated down to so that a cause could be determined. The majority of the pipe installed in 2015 was HDPE which has the ability to expand and contract with significant temperature changes. This HDPE pipe was connected to some PVC piping where the watermain needed to change direction. It was at this connection that the failure occurred. New pipe and fittings were obtained. Necessary repairs and disinfection of the pipeline have been made and the river crossing went back into service on February 4, 2023. It should be noted that during this entire time, no Two Rivers customers were without water service.

9. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED

- A. WDNR – Annual MS4 report preparation for submission is underway and will be brought forward for Committee and Council action within March.
- B. TMDL – Engineering Staff listened in on a webinar on January 31, 2023 regarding the Draft Northeast Lakeshore TMDL report which was posted to the WDNR website that same day. Staff will need to review the Draft Report and if there are concerns will need to submit questions or comments to the WDNR during the public comment period which closes March 3, 2023.

10. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION - None

11. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING
Proposed for March 6, 2023, at 5:00 pm prior to the City Council meeting in Committee Room.

12. ADJOURNMENT A motion was made by Jason Ring and seconded by Tim Petri to adjourn – motion passed (5:48 pm)



MINUTES

1. **CALL TO ORDER** 5:15 pm
2. **ROLL CALL**
Committee Members: Tracey Koach, Bill LeClair, Scott Stechmesser All Present
Staff and Others: Matthew Heckenlaible, Scott Ahl, Ben Meinnert
3. **REVIEW AND APPROVAL OF MINUTES**
Motion to approve the minutes from the January 4, 2023, Public Works Committee Meeting made by Scott Stechmesser and seconded by Bill LeClair – Motion passed.
4. **PUBLIC INPUT** - None
5. **ON-GONG PROJECT STATUS AND ACTION IF NEEDED**
 - A. Lincoln Street - 17th Street to 22nd Street – A Public Information Meeting was held January 25, 2023, from 5:30 to 7:00 pm in Council Chambers. There was good attendance. An overview of the project was provided and then opened the floor up for questions related to the scope of the project and funding of the project. Overall, the majority in attendance were in favor of the project. Project will be bid, February 14, 2023 and brought forward to City Council in early March for an assessment Public Hearing.
 - B. Zlatnik Drive - paving is a carryover project from 2022. Will be bid out early this year with an anticipated completion late spring, early summer.
 - C. Scattered Laterals (2022 & 2023) Still have excess 2022 funds available until the end of March, 2023. The funding for the 2023 laterals and services is somewhat cloudy in that funds would not be awarded until late summer early fall at the earliest after projects are bid and partially or fully completed. There has been some high level discussions about the possibility of utilizing ARPA funds.
 - D. Central Park West – Steel structure up along with wood tongue and groove roof deck; waiting on electrical materials prior to continuing forward; old stage needs to be razed by Vinton Construction towards the end of February 2023.
 - E. Emmet Street (17th Street to 22nd Street) – 2025 proposed construction. Staff has finally received a State Municipal Agreement (SMA) from WDOT. WDOT staff has provided staff with communication regarding their concern relative to the original application cost estimates for design and construction. They were advising us that State (Federal) dollars are capped and that all overruns would be the responsibility of the municipality. City staff is inquiring with WDOT whether there are additional funds available that could be applied prior to the execution of the SMA.
6. **PROPERTY OWNER REQUESTS:** None
7. **DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION:** None
8. **COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION IF NEEDED**
 - A. Zlatnik Drive – paving limits; doesn't address a deteriorated area (S/o 17th Street) This graveled area is a carry over from the 17th Street reconstruction project and will be addressed with the Zlatnik Drive resurfacing project.
 - B. 10th Street – gravel area near Columbus Chief Meinnert addressed concerns that were brought up relative to the gravel area of 10th Street, none of which directly pertained to Public Works.

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL) – ACTION, ENDORSEMENT, or MODIFICATIONS AS NEEDED:

Section 10, Item B.

A brief discussion occurred relative to the meetings that are occurring to possibly paid parking at Neshotah Beach. A few vendors have been contacted and discussions within these vendors have occurred. Staff will continue to meet and discuss with a future recommendation going to the Advisory Recreation Board.

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION IF NEEDED

A. Snow and Ice Control Up-date

- Sand barrels – status: 10 of the 24 barrels have yet to require any additional sand. The three (3) highest utilized barrels are at Lowell and 11th, Lowell and 12th and Roosevelt at School. Public Works has had one request to have the barrel removed because the business owner does not like to have sand tracked into their establishment (15th and Washington).
- Plowing of Washington, 22nd, Forest, Mishicot (sidewalk complaints) – A discussion was had relative to what current practices are this year with the nuisance snow events (trace to under two-inches) and what residents maybe perceiving as what they wish or think we should be doing. Typically, not until four inches of snow has accumulated would Public Works consider windrowing the snow and picking it up. Public Works staff is planning on clearing the parking lanes on Washington Street on Thursday, February 2nd due to the previous 1.5-inch snow event. Public Works will also be looking at the order in which streets are plowed and salted deviating from the past practice which has merit in long standing practice.

B. Other items - None

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)

Suggested as Wednesday, March 1, 2023, at 5:15pm

12. ADJOURNMENT

Motion to adjourn was made by Scott Stechmesser and seconded by Bill LeClair – Motion passed (6:20 pm)



TWO RIVERS
WISCONSIN

ADVISORY RECREATION BOARD MEETING

Tuesday, January 10, 2023 at 6:00 PM

Koska Room - Community House 1520 17th Street, Two Rivers, WI 54241

MINUTES

1. ROLL CALL

Present Board Members: Daniel Cortte, Travis Kadow, Justin Klinkner, Kathy Peterson, Dorothy Tinkham Delo, Jason Scharping, Robert Reed Jr., Chase Mathias, Adam Wachowski- Council Rep, Jeff Dahlke-Council Rep

Excused Board Members: Brian Gallagher

Also Present: Greg Buckley- City Manager, Matthew Heckenlaible- Public Works Director, Mike Mathis- Parks & Recreation Director, Megan Marsh- Parks & Recreation Clerk

Registered Speakers of the Public: Bonnie Timm, Anne Dobbertin, Julie Schroeder, Betty Grams

2. APPROVAL OF MINUTES

December 13, 2022

Daniel Cortte Established Motion to Approve

Travis Kadow 2nd the Motion

3. CORRESPONDENCE

A. Overview on Neshotah Beach and Park Project:

a. The last plan for Neshotah Beach and Park took place in 2002. The project consisted of a 70-page plan.

b. Photos reviewed: The Tennis Court displayed deterioration, cracks in foundation and has reached the end of its lifespan. The Park Entrance revealed an undeveloped parking lot with inadequate nature preservation, appearance and attention. The Playground and Swings are outdated and display safety issues. The Benches are weakened and out of date. A narrow sidewalk was presented with inadequate walking/biking space. Multiple light pole fixtures exhibited cracks held up with duct tape. The WPA Rock Garden that was built in the 1930's exhibited safety concerns. The predicament of fixing and/or replacing the sum of Neshotah Beach/Park relies on funding from Large Capital Planning and a prioritization of options.

B. Park Planning (Unfolds 5-10 years TBD)

a. Phase 1: Visioning

-10/27 Parkitecture led a visioning session with ARB to learn more about challenges, assets and opportunities.

-12/13- Drafts, images and a map of potential updates were presented that de
research of other comparable communities.

-1/10- Parks and Recreation Director and ARB discussed new, updated plans with input
from the community, City Manager and Department of Public Works Director.

b. Phase 2: Goal Setting and Prioritizing

- Begin working on goals development for current plans.
- Draft a priority timeline.
- Share new draft visuals with the community.
- Revise plans and goals based on community feedback.

c. Phase 3: Approval

- ARB submits a decision to City Council.

d. Phase 4: Execution

- Funding executed by City Capital Debt, grants, partnerships, and donations.

C. OVERVIEW ON PLANS

a. New parking is a need. New restroom and shelter is restored. New pickleball and tennis courts (possible different sports complex) changes. A new playground placed on the old baseball diamond with constructed tree planting around. Expand the sidewalk coming into the beach with added light fixtures. New sidewalks to help ease people into the park that benefits the crowded single entrance currently. Remove unused shed. Add a natural, log playground to the North end of the beach. Provide dune enhancement to restore current dune and add native plants to help with sand with wildlife habitat. Add rental cabins (compared to cabins in Lincoln Park, Manitowoc). Add more sand volleyball courts where the existing court is placed. Create stormwater point for DPW. New native, cultural art to secondary parking lot/entrance. Add a trolley stop for easy access to Washington Street for the whole city to create revenue.

D. Email to Director

- a. "I like the idea. I have lived on Garfield St. for 20 years. Only thing is taking green space for parking. You need to revisit the parking flow. I don't agree with the cottages."
- b. "People do use the ball field and tennis courts. Changes are not thought out. We do not need more parking when we only have 10 days of full parking."
- c. "10 year master plan with increased 30 proposed spots not needed. There are more than 37 spots by me, and they are not often used. They can use Walsh Field and walk."
- d. "Natural areas and curvy trees are beautiful. Do not remove the trees, do not add in a parking lot. No tennis courts, I would rather have a bocce ball court. Keep the baseball diamond alone. If you want to consider parking, put a new parking lot by the maintenance shed for much more needed parking.

4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each)

1. Betty Grams- Master Plan in 2001 didn't have technical studies that recommended ways of managing problems associated with wind, water levels, traffic and beach access. A new plan needs to have better studies. Currently not enough garbage cans- overflow of trash, wind erosion has been ongoing, picnic area could use more tables and grills, revamping parking areas along Zlatnik Drive and 21st Street.
2. Julie Schroeder- On Garfield St there are already 10 spots to park. Adding 10 to make 20 spots and taking out trees for those spots won't make a difference. We need to focus on trash pickup and maintaining the current parks. We need more handicap accessibility and cameras. The new beach along pier needs a bathroom and parking. The parks need more grills, and added smaller parking spaces for motorcycles and golf carts.
3. Bonnie Timm- Supports business all over town. I understand updating the playground, but I want to be able to see the kids close by if at the shelters. This day and age the kids need to be watched closely. Who will upkeep the meters and who monitors, maintains them? Would we still have a rock garden, and have snowfest continue to their plans? I am for more research for park ideas.
4. Dean Hurple- I worked for DPW for 37 years. I was the one who maintained the meters previously. People would hit meters, and they would have to fix them. So, who takes care of them and repairs them, and watches over them?
5. Anne Dobbertin- Neshotah Park has natural beauty. Don't knock out trees for parking on Garfield St. We don't have a parking problem except for 10 days out of the year. Take out tennis courts and replace it with used space that is not a parking lot. I don't like paid parking. If it was to happen, would the return investment even be worth it? Do not put cabins in the woods, we don't want them.
6. John Gomez- Meters are the least inviting thing at a beach. Keep the baseball diamond, just fix it. People use it more than you think. What happens to the rides in the diamond for festivals? We need to repair and replace the beach and park, not make it something completely different.
7. Laura Gomez- I don't want to look at a parking lot outside my window. I live on Garfield St and parking isn't a problem. I was a professional gardener, and the trees have to be revamped. $\frac{1}{3}$ dead and $\frac{1}{3}$ are dying. Replace the trees and add more green areas. We have the best beach in Wisconsin. We have a great Main Street and it brings people from all over. We need to welcome travelers that are attracted by nature and bird watching.

5. NEW BUSINESS

A. Neshotah Beach Paid Parking Discussion

- a. Mike presented multiple examples of paid parking options: gate entry and exit, ticketed, booth, kiosk, digital QR code scanner, and license plate scanner.
- b. Jeff Dahlke explained there will not be fees for residents and disagreed with parking meters. Dorothy wanted more information on ROI (Return on Investment). Buckley suggested more research and disagreed with gate parking due to drive through sight-seeing strolls from vehicles. Jason agreed with no gate parking. Adam stated he was not for paid parking, but to start researching and added no deadline on research to help discover diverse paid parking options. Kathy is not in favor of paid parking, but will consider after the statement about locals not being charged. Rob thinks residents don't mind walking further rather than create more parking. Visitors that sit all day and park, don't mind if they pay to be there.
- c. Dorothy objects to any further research.
- d. The ARB Committee, besides Dorothy, accepted further research to be executed.

B. Neshotah Park Master Planning, Review Parkitecture Plan

- a. Adam explained that the newer play equipment is not moving to the baseball diamond. The purpose of a new playground structure in the baseball diamond is to create more traveling throughout the entire park, not just in one area. Ideas have been created for new things to do throughout the whole park. Plans added activities and increased parking for disabled individuals. The plan is not to cut down trees, take away green space and lay a bunch of concrete. The current tennis court is not green space, it would be re- asphalted and changed into a parking lot. Creating a pathway in underutilized land generates more inviting areas for picnics. Need to think of the big picture- funding by grants and donations. Just because ARB makes a decision, does not dictate the City Council outcome, but helpful to have a plan executed and have it arranged and completed if needed. The arrangements for cabins are not airbnbs. They are cabin rentals compared to the cabins at Lincoln Park in Manitowoc. The cabins at Lincoln Park are successful and the shelters we have in Neshotah Beach/Park sell out very quickly.
- b. Dorothy expressed much needed clean up with trash all over the park and beach from residents.
- c. Jeff explained huge amounts of trees are not being removed. The plans have left 90% of trees there as they could and bad trees have to go out
- d. Buckley stated funding is important. Adding more scattered picnic benches, new trees and native features to Neshotah. Also suggested restrooms and new parking for the new beach.

Motion to Approve

Daniel Cortte Established Motion to Approve

Jason Scharping 2nd the Motion

Motion Carried

6. OLD BUSINESS

N/A

7. OTHER BUSINESS

N/A

8. DIRECTOR'S REPORTS

A. West Foundation Grant Update

- a. Received a grant from the West Foundation and Woodland Dunes for Zander Park to add a natural play area and a story walk. Zander Park removed an old, run-down playground and will be replacing it with a Story Walk with help from Lester Public Library and Woodland Dunes.

9. ITEMS FOR FUTURE ADVISORY RECREATION BOARD MEETINGS

- Discuss Overall Neshotah Goals and Prioritize Projects
- Update on Playground Purchasing Process
- ARB to Provide Feedback on Forestry Policies

10. NEXT MEETING-February 14, 2023, 6:00 PM

11. ADJOURNMENT

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



CITY OF TWO RIVERS
ROOM TAX COMMITTEE PROCEEDINGS
Thursday, January 26, 2023
10:00 AM, 3rd Floor City Hall

Call to Order

The meeting was called to order at 10:10 AM.

Roll Call

Room Tax members present: Curt Andrews, Rick Carey, Peter Crabbe, Bill LeClair, and Greg Buckley.

Also, present were Elizabeth Runge, Community Development Director.

Room Tax Revenue Updates

The room tax revenues received to date were provided to the Commission. The 2022 receipts are \$280, 593. These exceeded 2021 receipts of \$262,565.54.

Update on Joint 2023 Visitors Guide with Manitowoc

The 2023 Guide is complete and is available on the City's website, and on the Explore Two Rivers page of the website. The hard copies are in the delivery stage. Boxes have been distributed to the Visitor Center located within the Main Street office. Copies have been delivered to hotels in Two Rivers and Manitowoc. Deliveries are in progress; however, the Hamilton Woodtype Museum, Woodland Dunes, Two Rivers Library, and additional locations have received copies. Additional Two Rivers will be made as hand outs for hotels.

Review of Bylaws and Tourism Entity

The Committee reviewed the bylaws and did make some suggestions that will be incorporated. A motion was made by Greg Buckley and seconded by Peter Crabbe to post the positions of Tourism Director and Media / Marketing Coordinator as soon possible. The motion carried unanimously.

Adjournment

A motion was made by Bill LeClaire and seconded by Peter Crabbe to adjourn the meeting. Motion carried and the meeting adjourned at 11:30 AM.

**CITY OF TWO RIVERS
COMMUNITY DEVELOPMENT AUTHORITY AND
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE PROCEEDINGS
January 24, 2023 at 5:15 PM, 3rd Floor City Hall**

1. Call to Order

The meeting was called to order by BIDC Chair Gregory Coenen at 5:15 PM.

2. Roll Call

BIDC Members present: Gregory Coenen, Dick Klinkner, Betty Bittner, Keith Lyons, Tracey Koach and Jason Ring.

CDA Members present: Betty Bittner, Gregory Coenen, Dick Klinkner, Tracey Koach, and Jason Ring

Absent: Tom Christensen, Dan Wettstein

Also present: Greg Buckley, City Manager and Elizabeth Runge, Community Development Director.

3. Approve minutes from November 17, 2022 Meeting.

A motion was made by Dick Klinkner and seconded by Keith Lyons to approve the minutes. The motion carried on a voice vote.

4. Update on Economic Development Loans and Loan Fund Balance

The City's Economic Development Loan Account balance is \$1,331,203.63. There are 5 economic development loans. All of these loans are current in their payments.

5. Closed Session. There was no closes session needed. The offers submitted were for Lots 1 and 2, Block 4 had expired. The offer was for less than list price. The City manager countered the list price back to the potential buyer and the counter expired. The BIDC/CDA committee stated that full price offers are the standard given how few lots are left in Phase 2 of Sandy Bay Highlands.

6. Economic Development Project Updates:

Staff updated the committee about ongoing projects.

Adjournment: At 6:30 PM, a motion was made by Dick Klinkner, seconded by Betty Bitner to adjourn. Motion carried.

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Wednesday, February 8, 2023
6:00 PM
City Council Chambers – City Hall**

Call to Order

The meeting was called to order by Acting Committee Chairperson Shimulunas at 6:17 PM

Roll Call

Committee Members present were Bonnie Shimulunas and Adam Wachowski. Member of City Staff present was David Buss, Finance Director. Also present was Justin Fischer from Managing Director from Baird Public Finance.

Review 2023 Capital Projects Financing with Robert W. Baird Representative

Finance Director Buss reviewed the 2023 budget for Capital Projects and the planned borrowing and actions previously taken by City Council in support of the planned borrowing. Baird representative, Justin Fischer, then presented the borrowing plan including current financing trends, comparison of rates with the Board of Commissioners of Public Lands, the timeline and structure for the borrowing, and the effects of the borrowing on future debt service and the City's debt capacity. The committee discussed the proposal. Motion by Wachowski, seconded by Shimulunas to recommend the Baird financing plan for approval by the City Council. Motion carried.

Annual Overtime Statistics, 2018-2022

Finance Director Buss presented a summary of Overtime hours and pay for the years 2017 through 2022. Committee discussed the report. No action was taken.

Date and Time for Next Meeting

No date was set for the next meeting.

Adjournment

Motion was made by Wachowski, seconded by Shimulunas, to adjourn the meeting 6:57 PM. Motion carried.

Respectfully Submitted,



David Buss, Finance Director



MEMO

DATE: February 15, 2023
TO: City Council and City Manager Greg Buckley
FROM: Amanda Baryenbruch, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

There will be a Spring Primary election on February 21, 2023, at the City’s two polling locations. There is only one race on the ballot, Primary for Justice of Supreme Court.

In-person absentee voting at City Hall continues through Friday, February 17, 2023.

HUMAN RESOURCES UPDATES:

- New Hires:
 - o Public Works Administrative Assistant – Susan Reilly, starting February 20th
 - o City Clerk/Human Resources Director – Amanda Baryenbruch, started February 14th
 - o Public Works Superintendent – Travis Christensen, started February 6th (internal promotion from Public Works Utility Person position)
- Ongoing Recruitments:
 - o Fire Chief – Application deadline was 2/6/2023.
 - o Recreation Supervisor – Application deadline was 2/8/2023.
 - o Director of Tourism – Application deadline 2/24/2023.
 - o Media & Marketing Coordinator – Application deadline 2/24/2023.
 - o Public Works Utility Person – Application deadline 2/24/2023.

OPERATOR’S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 1/16/2023 Council meeting:

Name	Address	Duration
David J. Anschutz	3412 Garfield St, Two Rivers	Temporary
Annie B. Baeten	10200 Francis Creek Rd, Two Rivers	2 years
Dennis J. Benzinger	1916 29 th St, Two Rivers	2 years
Ashlyn S. Dellemann	805 29 th St, Two Rivers	2 years
Michelle R. Edwards	2804 39 th St, Two Rivers	2 years
Joshua P. Halligan	4705 River Heights Dr, Manitowoc	2 years
Autumn M. Laxton	3639 Monroe St, Two Rivers	2 years





**TWO
RIVERS**
WISCONSIN

Section 10, Item D.

CITY CLERK



1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Samantha L. Owen-Aebischer	1612 29 th St, Two Rivers	2 years
Jeanette R. Rausch	1021 21 st St, Two Rivers	2 years
Jessica A. Sackett	2931 40 th St, Two Rivers	2 years
Jacquelyn M. Tolf	2016 Madison St, Two Rivers	2 years
Kim M. Vandenplas	617 Ellis St., Kewaunee	2 years
Valentina M. Andino	1806 Emmet St, Two Rivers	2 years





From: Elizabeth Runge, Community Development Director

Date: February 20, 2023

Re: Staff Report

Key Activities:

- Reviewed site plans, conditional use applications, discussed potential projects with prospective investors.
- Coordinated and attended meetings with developers and city staff for specific projects.
- Continued work on Explore Two Rivers bylaws and entity related tasks.
- Submitted the Vibrant Space application to WEDC.
- Ongoing: supported staff related to zoning and building permit requests.

Two Rivers Electric Department Monthly Reports For Feb 2023

Electric Consumption in KWH: (Jan Data)

This Month:

2018	2019	2020	2021	2022	2023	%Change from 2018-2023	%Change from 2022-2023
7,621,091	7,496,842	7,132,734	7,436,640	7,831,573	7,355,661	-3.61%	-6.47%

Year-to-Date:

2018	2019	2020	2021	2022	2023	%Change from 2018-2023	%Change from 2022-2023
7,621,091	7,496,842	7,132,734	7,436,640	7,831,573	7,355,661	-3.61%	-6.47%

Cost of Electricity Purchased in Dollars:

This Month:

2018	2019	2020	2021	2022	2023	%Change from 2018-2023	%Change from 2022-2023
\$ 539,814.00	\$ 489,948.00	\$ 478,173.00	\$ 495,651.76	\$ 599,505.11	\$ 640,454.85		
						18.65%	12.08%

Two Rivers Electric Department Monthly Reports For Feb 2023

Section 10, Item D.

Large Work Orders Worked on during the current month (Jan Data):

Location	Description of work performed
General	Inventory and year end close out
Northend	Tree Trimming
Southside	Substation Repairs and Upgrades

Outage Dates	Location	Duration	Cause if known
Jan 13 2023	1116 34th St.	N/A	House fire
Jan 21 2023	331 23rd St.	N/A	Repair failed equipment
Jan 28 2023	2418 15th St.	N/A	1/2 Power
Jan 29 2023	1010 Lowell St.	N/A	Phone Wire Down

Number of Services Upgraded or Changed: 1
Number of Electric Meters Installed: 27
Total Number of Electric Meters Tested: 0
Service Disconnects & Reconnects Normal Hrs: 4

Fire Department Monthly Report December 2022

Section 10, Item D.

		Monthly			Year to Date 2022			Year to Year 2021			
Total Incident Responses			176			1746		2025			
EMS Response	Total EMS Incidents		165			1768		1853			
	Total Patients					1244		1230			
	On Scene					338		606			
	Interfacility Transports		44			417		482			
	Intercepts					28		23			
	Other		0			0		0			
EMS Revenue	Date of Service Report		Monthly			Year to Date 2022		Year to Year 2021			
EMS Operations Billing Information	SDC and TRIP Revenue		\$5,396.48			\$58,113.14		\$52,298.65			
	Charges		\$144,535.71			\$2,012,721.12		\$1,675,385.94			
	Payments		\$61,011.04			\$806,112.22		\$719,035.53			
	Adjustments		\$78,497.63			\$1,221,531.12		\$868,865.77			
	Change + or - in Accounts Receivable		\$4,962.96			\$14,986.30		\$87,484.64			
Monthly Collection Percentage			42.21%			40.05%		42.92%			
Fire Incidents	Total Fire Incidents		11			139		172			
	Structural		1			10		9			
	Fire Other					18		22			
	Unauthorized					16		13			
	Hazardous Condition		1			45		34			
	False / Cancelled		1			32		42			
	Service Calls		8			32		34			
Overlapping calls			32			306		367			
Occup/ Inspect	Total Inspections		45			454		421			
	General					454		421			
	Special/Other/Consults					0		19			
	Violations		21			153		129			
	Corrections		11			95		76			
Training	Total Hours		632			5664		5022			
	Fire Training		452			3604		3600			
	EMS Training		120			1400		1710			
	Community Based Outreach		60			660		540			
See attached training summary											
Public Education			Monthly			Year to Date 2022			Year to Year 2021		
Totals / Events	Staff Hours	Participants	6	16	18	69	188.5	1017	71	91	515
AHA Classes	Staff Hours	Participants	5	12	10	48	94.5	148	54	59	146
Station Tours	Staff Hours	Participants	0	0	0	3	14	38	2	4	88
Presentations	Staff Hours	Participants	1	4	8	18	80	831	15	25	281
Maintenance			Monthly			Year to Date 2022			Year to Year 2021		
Total Hours			207.5			2360.8		2438.1			
Building Care, Cleaning, Maintenance			86			829.55		854.35			
Grounds Care			16			74.25		67.5			
Vehicle Checks			80			1256.2		1313.75			
Vehicle Cleaning			20.5			63.3		76			
Vehicle Maintenance			5			137.5		126.5			
Current Events											
LTC and TRHS students are progressing and growing their skill and experience											
Alexia Rodgers completed POP training											
Fire Safety Week operations and presentations											
Savannah Sinkula Mishicot HS Student Intern started											
Teresa Haupt 5 year anniversary December 4											

Monthly EMS Training Report December 2022

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

I also encourage all council members to contact me to do a station visit or ride-a-long at the TRFD

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events in December 2022

- EMS Protocols, Policies, and Education Continues (CDC, DHS, National/Local and Best Practice)
- PALS recertification (all paramedics)
- Narc Box transition
- Chief Denzien took a new position at Grand Chute Fire Department
- A/C Murack approved by PFC as interim Chief
- TRFD FF/P approved to assist A/C Murack 24 hours a week
- FT/POC professional development and training (Refresher/Skills)
- All TRFD Paramedics continue with the 2021-2023 Paramedic/CCP Training Refresher
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education

EMS: 120 hrs (3-4h/day average)

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

Training hours above are conservative.

- ***POC EMS/Paramedic Training***
- **Paramedic/Critical Care Paramedic Refresher (In-Person)**
- **Protocol (COVID Update)**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA (Painter/Nelson)**
- **Pod/Web Casts (EMS1/EMS World/Various Others)**
- **Company level EMS training**
- **Paramedic QI/QA (all reports) Shift Officers/Medical Director**
- **IFT QI/QA**
- **TEMS training (Kautzer, Burke, Schroeder)**
- **Shift Officers IFT/Staff Update Meetings**
- **EMS Related Meetings/Training**

Community Based Paramedic Outreach: 60 hours (2h/day average)

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give an accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

- **Community Outreach visits/calls/visits**
 - **Collaboration with Community Partners**
 - **Unnecessary 911 call mitigation**
 - **Public health meetings**
 - **Health Department Meeting updates**
 - **Operational collaboration with various agencies**
 - **Phone calls/visits to citizen's at risk**
 - **Collaboration with Public Health, Hospice and other area agencies**
 - **Community Education**
- Meals on Wheels**

Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

A/C David Murack

David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

"Let no public safety service member's ghost ever come back and say their training failed them."

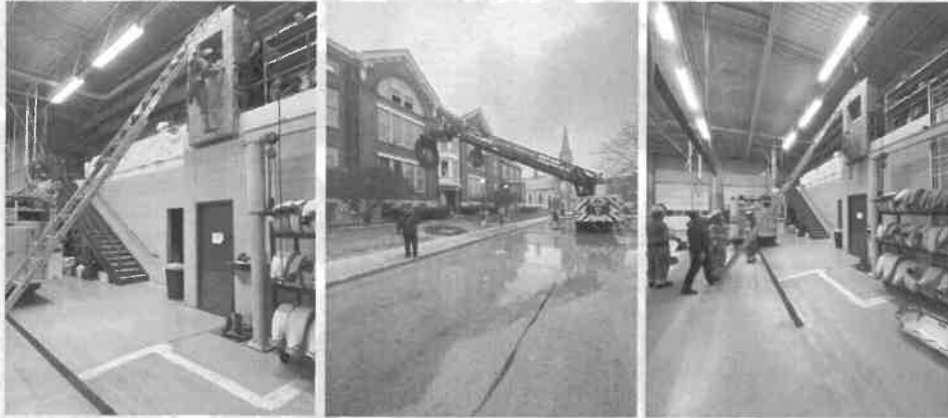
Web Page: <http://www.two-rivers.org/fire/fire-department.php>

Monthly Fire Operations Report for December 2022

News

Training

- The training theme for December was ground ladder rescue, ropes, knots, and minuteman hose load deployment and repacking. Crews also worked on any making up training that happened throughout the year.
- Driver / operator training consisted of driving road course and written exam.



Public Education/Prevention

- In December the fire department participated in the following pub-ed activities:
 - Breakfast with Santa event held at the Two Rivers Fire Station. This event was organized and ran by firefighters Local 423. The proceeds raised from this event supports a variety of charities and different local organizations within The City of Two Rivers area.

Fire Operations

Fire Operations training: **452 hours**

Fire Inspections: **45 Inspections, 21 Violations, 11 Corrections, 60 hours**

<u>Public Education:</u>	1 CPR classes	3 staff hours	4 students
	2 CPR test outs	2 staff hour	2 students
	1 ACLS	3 staff hours	1 students
	1 PALS	4 staff hours	3 students
	1 Job presentation	4 staff hours	8 students

Fire Operations training number reflects total training hours per member, not hours per training segment. For example: If there was a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY JANUARY 2023

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)		8		2,250		229,994
Building (commercial)		1		640		63,145
Electrical		14		1,380		64,291
Heating		25		1,690		163,029
Home Occupation		-		-		-
Moving		-		-		-
Plumbing		12		1,560		65,526
Sign		1		50		4,000
Tank		-		-		-
Wrecking		-		-		-
Totals	-	61	-	7,570	-	589,985

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2023	2022	2023	2022	2023	2022
Building	9	8	2,890	1,400	293,139	139,288
Electrical	14	14	1,380	1,125	64,291	40,080
Heating	25	8	1,690	522	163,029	44,073
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	12	8	1,560	620	65,526	15,086
Sign	1	-	50	-	4,000	-
Tank	-	-	-	-	-	-
Wrecking	-	1	-	50	-	-
Totals	61	39	7,570	3,717	589,985	238,527

Other Activities

- Prepared & distributed annual reports
- Prepared agenda packet and minutes for Plan Commission meeting
- Received and responded to requests for information from the general public and staff
- Prepared notices, ordinances & related documents for public hearings

**Lester Public Library
Director's Report
January 2023**

News

- Lester Public Library was awarded to host a traveling exhibition entitled World on the Move: 250,000 Years of Human Migration. The ALA Public Programs Office, in collaboration with the American Anthropological Association (AAA) and the Smithsonian's Center for Folklife and Cultural Heritage, invited applications from public libraries interested in hosting the traveling exhibition World on the Move: 250,000 Years of Human Migration. LPL was chosen as one of 15 libraries to host the museum quality exhibit. We are number 7 in the hosting sequence, March 18 – April 26, 2024.
- Front door repairs were made January 30 and 31, the coldest days of the year. They will return to administer the final caulking when the weather warms up.
- The Overdrive app will be discontinued at the end of April 2023. Patrons who have not already switched to the Libby app, will be reminded to upgrade to Libby.
- Sara Parkos, an avid library patron, passed away January 2, 2023. In Sara's obituary, her family requested "memorials would be appreciated to the Lester Public Library, where they will be used to purchase new large print books in Sara's name." Large print books purchased with the memorials will include a nameplate in Memory of Sara Parkos.

Library Foundation

The Foundation met January 17. Items discussed included the estimated allocation for 2023 is \$50,710. They are looking to design and sell book bags, bringing back the final design and companies to work with at the April meeting.

Library Legislation

January 27, 2023, Representatives Tittl and Sortwell, along with Senator Jacque, proposed bill regarding "pupil or minor access to harmful material in public libraries and public schools." This was not a surprise -- as you may recall, Rep. Tittl and Sen. Jacque created a similar proposal back in March of 2022. By then, the State Senate and Assembly had both adjourned, so their proposed legislation did not move forward. With the start of the new session, they now have an opportunity for it to be considered.

2023 Senate Bill 10 appears below:

2023 - 2024 LEGISLATURE [2023 Senate BILL 10](#)

January 27, 2023 - Introduced by Senators JACQUE, QUINN and TOMCZYK, cosponsored by Representatives TITTL, SORTWELL, ALLEN, BINSFELD, GOEBEN, GREEN, GUNDRUM, MAGNAFICI, MURPHY, PENTERMAN, SCHRAA, TUSLER,

WICHGERS and BODDEN. Referred to Committee on Mental Health, Substance Abuse Prevention, Children and Families.

AN ACT **to amend** 119.04 (1); and **to create** 43.75 and 118.073 of the statutes; **relating to:** pupil or minor access to harmful material in public libraries and to harmful material or offensive material in public schools.

Analysis by the Legislative Reference Bureau

This bill requires public libraries and public schools, including charter schools, to take steps to prevent pupils and minors from accessing harmful material on computers. Under the bill, “harmful material” is defined as 1) any picture, photograph, drawing, sculpture, motion picture film, or similar visual representation or image of a person or portion of the human body that depicts nudity, sexually explicit conduct, sadomasochistic abuse, physical torture, or brutality and that is harmful to children; or 2) any book, pamphlet, magazine, printed matter however reproduced or recording that contains matter described in item 1, or explicit and detailed verbal descriptions or narrative accounts of sexual excitement, sexually explicit conduct, sadomasochistic abuse, physical torture, or brutality and that, taken as a whole, is harmful to children.

The bill requires any public library that provides a public access computer and any school board or independent charter school to do at least one of the following with respect to the public access computer or school computer to which pupils and minors have access: 1) equip the computer with software that will limit a pupil's or minor's ability to gain access to harmful material; 2) purchase Internet connectivity from an Internet service provider that provides filter services to limit access to harmful material; or 3) develop and implement a policy that establishes measures to keep

pupils and minors from gaining access to harmful material. Under the bill, a public library or public school may allow a pupil or minor to access harmful material on the Internet if the parent or guardian of the pupil or minor consents to that access. Beginning in the 2024-25 school year, the bill requires each school board and operator of an independent charter school to adopt a policy that specifies criteria for determining whether certain material is offensive material, which, under the bill, means the material is offensive to prevailing standards in the adult community with respect to what is suitable for children. Under the bill, if a public school pupil will view or otherwise have access to offensive material as part of classroom instruction, the school must provide the parent or guardian of the pupil with an outline of the curriculum and a summary of the instructional materials that contain the offensive material, information regarding how the parent or guardian may inspect the complete curriculum and instructional materials, and an explanation of the exemption available to parents and guardians under the bill. The bill requires each public school to make the complete curriculum and all instructional materials available for inspection by parents or guardians upon request. Under the bill, no pupil may be required to take any such instruction if the pupil's parent or guardian files with the teacher or school principal a written request that the pupil be exempted. Finally, the bill provides that no public school or public school employee may show or provide to any pupil offensive material for which the school did not

follow the requirements under the bill regarding parental notice and opportunity to exempt pupil participation.

For further information see the local fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 43.75 of the statutes is created to read:

243.75 Responsibilities of public libraries with a public access

3computer. (1) In this section:

- (a) "Harmful material" has the meaning given in s. 948.11 (1) (ar).
- (b) "Public access computer" means a computer that is all of the following:
 1. Located in an elementary or secondary public school or public library.
 2. Frequently or regularly used directly by a minor.
 3. Connected to a computer communication system.

(2) A public library that provides a public access computer shall ensure that minors do not have access to harmful material on the Internet through use of the public access computer by doing at least one of the following:

- (a) Equipping each public access computer with software that will limit a minor's ability to gain access to harmful material.
 - (b) Purchasing Internet connectivity for each public access computer from an Internet service provider that provides filter services to limit access to harmful material.
 - (c) Developing and implementing by January 1, 2024, a policy that establishes measures to restrict minors from gaining computer access to harmful material.
- (3)** Notwithstanding sub. (2), a public library that provides a public access computer may allow a minor to access harmful material on the Internet if the parent or guardian of the minor consents to that access.

SECTION 2. 118.073 of the statutes is created to read:

118.073 Limiting pupil and minor access to harmful material. (1) In this section:

- (a) "Harmful material" has the meaning given in s. 948.11 (1) (ar).
 - (b) "Offensive material" means any of the following that a school board or operator of a charter school under s. 118.40 (2r) or (2x) determines is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for children:
 1. Any picture, photograph, drawing, sculpture, motion picture film or similar visual representation or image of a person or portion of the human body that depicts nudity, as defined in s. 948.11 (1) (d), sexually explicit conduct, sadomasochistic abuse, physical torture or brutality.
-
2. Any book, pamphlet, magazine, printed matter however reproduced or recording that contains any matter enumerated in subd. 1., or explicit and detailed

verbal descriptions or narrative accounts of sexual excitement, as defined in s. 948.11 (1) (f), sexually explicit conduct, sadomasochistic abuse, physical torture or brutality.

(2) (a) A school board or the operator of a charter school under s. 118.40 (2r) or (2x) shall ensure that pupils and minors do not have access to harmful material on the Internet by doing at least one of the following:

1. Equipping each computer to which a pupil or minor has access with software that will limit the pupil's or minor's ability to gain access to harmful material.
2. Purchasing Internet connectivity for each computer to which a pupil or minor has access from an Internet service provider that provides filter services to limit access to harmful material.
3. Developing and implementing by January 1, 2024, a policy that establishes measures to restrict pupils and minors from gaining computer access to harmful material.

(b) Notwithstanding par. (a), a school board or the operator of a charter school under s. 118.40 (2r) or (2x) may allow a pupil or minor to access harmful material on the Internet if the parent or guardian of the pupil or minor consents to that access.

(3) Beginning in the 2024-25 school year, each school board and operator of a charter school under s. 118.40 (2r) or (2x) shall adopt a policy specifying criteria that the school board or operator will use to determine whether an item described under sub. (1) (b) 1. or 2. is an offensive material.

(4) Beginning in the 2024-25 school year, if a pupil will view or otherwise have access to offensive material as part of classroom instruction in a public school, including a charter school, the school board or the operator of the charter school

under s. 118.40 (2r) or (2x) shall provide the parent or guardian of the pupil with an outline of the curriculum and a summary of the instructional materials that contain the offensive material, information regarding how the parent or guardian may inspect the complete curriculum and instructional materials, and an explanation of the exemption under sub. (5). The school board or operator shall make the complete curriculum and all instructional materials available for inspection by a parent or guardian upon request at any time, including prior to their use in the classroom.

(5) Beginning in the 2024-25 school year, no pupil may be required to take any instruction subject to sub. (4) if the pupil's parent or guardian files with the teacher or school principal a written request that the pupil be exempted.

(6) Beginning in the 2024-25 school year, no school board, operator of a charter school under s. 118.40 (2r) or (2x), or employee of a school board or operator may show

or provide to any pupil offensive material for which the school board or operator did not follow the requirements under subs. (4) and (5).

Activities

01/03/23 – Lester Public Library Management Team Meeting

01/03/23 – Two Rivers City Council Meeting

01/04/23 – Met with Doug DeVries, Edward Jones

01/04/23 – Met with Lester Public Library Board of Trustees President, Stanley Palmer

01/05/23 – Two Rivers Business Association Meeting, City Hall
01/10/23 – Lester Public Library Board of Trustees Meeting
01/11/23 – Lester Public Library All Staff Meeting
01/11/23 – West Foundation Director's Choice Grant Participants Meeting
01/11/23 – City Department Heads Meeting
01/11/23 – Educational Horizons Board Meeting
01/12/23 – City of Two Rivers Safety Committee Meeting
01/12/23 – Attended Two Rivers Environmental Advisory Board Program – Green
Infrastructure, by the Library Fireplace
01/16/23 – Two Rivers City Council Meeting
01/17/23 – Lester Public Library Foundation Board Meeting
01/30/23 – Front door repairs – Monday and Tuesday
01/31/23 – Lester Public Library Management Team Meeting

Jeff Dawson, Director, Lester Public Library 2/1/2023

Two Rivers Police Department Monthly Report December 2022



Serving our community since 1858

*Two Rivers Police Department
1717 East Park St.*

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report December 2022



New Mission and Values

Over the course of 2022 our department worked on developing a new mission and values statement. All members of the department gave input over a series of meetings which resulted in what was indeed a team effort in its creation. Our new mission and values statement:

We are dedicated to preventing and solving crime, enforcing the law, protecting life and property, while securing the rights and dignity of all. We accomplish this by providing a highly-trained professional team who make a positive impact through our strong partnership with the community we serve.

TRPD

Trust- We instill **trust** by providing services that are fair, **impartial** and **consistent**. Our staff is **responsible** to our community. We hold ourselves **accountable** through **honest communication** and transparency.

Respect- We provide law enforcement services **respecting** the **dignity** and **rights** of all. We truly **care** about our community and we are **sensitive** to the individual needs of those we serve.

Professionalism- We deliver our services with the highest level of **professionalism**. We provide exceptional **customer service** that is **competent**, **compassionate** and **responsive** in our efforts to uphold **justice**.

Dedication- We are **dedicated** to the law enforcement profession and working in **partnership** with our community. Our **team** has a **passion** for providing police services that are second to none.



Chief Kohlmeier Retirement

Congratulations to Chief Brian Kohlmeier after 34 years of service in law enforcement with 33 of those years serving Two Rivers. Chief Kohlmeier became a part-time police officer in 1990 and a full-time officer in 1991. He held the positions of Patrol Officer, Patrol Lieutenant, Administrative Captain and Assistant Chief before becoming Chief of Police in 2020.

He was awarded Officer of the Year, a Life Saving Award and numerous other awards throughout his career. He served as a member of the Manitowoc County Special Operations Squad as a SWAT operator for 10 years. He also served as an Evidence Technician, in the Honor Guard, Crime Prevention, Detective, and Field Training Officer. He attended the 258th session of the FBI National Academy graduating in 2014. He served on numerous committees and boards through his time as well often volunteering his time for his department and community.





Chief Kohlmeier has done a great deal for the department and the City of Two Rivers during his career. His dedication and leadership will be sorely missed. Congratulations Brian on a well-deserved retirement!





Chief Meinnert Promotion

Congratulations to Chief Ben Meinnert on promotion to Chief of Police. Chief Meinnert was hired by the Two Rivers Police Department in March of 2015 as a Patrol Lieutenant and became Assistant Chief in 2020.



He previously worked at Sheboygan Falls Police Department where he served for 12 years as a full-time officer. Previous to that he served as a full-time officer with the Juneau County Sheriff's Office and the Elroy Police Department. He served as a part-time officer in the villages of Cashton and West Salem Police Departments.

Chief Meinnert is an instructor in several disciplines at Lakeshore Technical College and also serves as a department instructor. He is a graduate of the WI Law Enforcement Command College and has a Master's Degree in Leadership and Organizational Development, a Bachelor's Degree in Criminal Justice, and an Associates Degree in Police Science. He also serves on several boards and committees in the community. We look forward to the future under Chief Meinnert's leadership. Congratulations!



Shop with A Cop

We participated in Shop with A Cop 2022 in December. We had the opportunity to help out 24 families in need thanks to generous donations from our community. Volunteer officers, officer's family members, cadets and school faculty and their families were paired up with one or more children. The children were picked up at home, provided with a pizza dinner and given them a chance to hang out with officers at the Community House. The children were then given a bus ride to Wal-Mart where they were helped in shopping for gifts for themselves and their siblings. PD staff, their families and friends then helped wrap their gifts. In addition, gift cards were also provided for the parents upon their return home. Thanks to everyone who made this fantastic event possible!

December Training

- Lieutenant Spurney completed his three weeks of Leadership in Police Organizations (LPO) training hosted by the Eau Claire Police Department. The school is an invaluable course for anyone in a supervisory position.
- Officer Beyer maintained his certification as a Pepperball Instructor by attending a re-certification course. The Pepperball launcher gives us another tool to help resolve conflicts with a non-lethal use of force when applicable.

Get To Know Us In 2022

Justin Krueger

Patrol Officer

How long have you been with TRPD?
A little over a year.

What are your duties / specialties?
2nd and 3rd shift patrol officer

Why did you become a police officer?
Prior to entering the law enforcement profession, I worked in retail for 13 years. I enjoyed serving people, but I felt I could do more. I wanted the work I did to truly have an impact on people's lives and I feel like it does now.

Anything you want to share as tips for someone getting into the profession?
A big tip I can share for someone new entering law enforcement is to be comfortable being uncomfortable. Being relatively new yet to the field there are still things I haven't seen and remaining cool, calm and collected can make handling a call go smoothly. Another tip is to really work on your interpersonal skills. Talking to people is a huge part of this job and doing it well can make a big difference on how things are resolved.



Hobbies/ What do you do for fun?
In the summer I enjoy hiking, camping and kayaking. Otherwise I can often be found on the couch watching Netflix.

Pets? **We have three cats. I grew up in a dog family but married into a cat family. We've fostered for the Lakeshore Humane society in the past as well.**

Favorite vacation spot?
A few years ago my wife and I were able to take a vacation to Washington DC which was a lot of fun. I was a history major in college and I really enjoyed learning about the history of our country. The food there was amazing and there's no shortage of things to see and experience. Prepare for a lot of walking though!



Sara Backhaus

Court Clerk/ Police Secretary

How long have you been with TRPD?
I started as part-time from 2018-2020 and came back full time in 2022.

What are your duties / specialties? Court Clerk and Police Secretary. As the Court Clerk I prep paperwork for court and assist the Judge during court. I process all the judgements afterward and report convictions to the state. I manage all court documents and payments received. I also assist the City Attorney, including scheduling Pretrial and Trials, prepping paperwork he would need for each case, relaying communication from defendant attorneys to the City Attorney, and anything in between. I also help with payroll. (or Kathy helps me with payroll) We laugh a lot here, we have a great staff that all like to have fun.

What is one thing no one would guess about me? I sang in a choir in high school that took us to Japan. It was such a cool experience. (*note I sang in a choir to blend in and not for solo purposes!)

Pets Peeves? Cruise Control is a beautiful thing. I wish more people would try it. Please give it a try you might like it and notice a difference!



Hobbies/ What do you do for fun?
I love playing volleyball and still play all year long. I have been going down hill skiing since I was 7 and it's so much fun I now take my kids out and watch them have fun in the snow. We also love camping in the summer and checking out new places to go. Last year we went to Evergreen and loved it. I love traveling and discovering new places. I am a certified R.I.P.P.E.D. instructor and have fun teaching. When I have time I like to craft. Right now I'm trying macramé.

Favorite TV series: I habitually watch Gilmore Girls over and over and over again. I always find something I missed that's funny.

Favorite Movie: Like a few others.... Goonies is my all time favorite, I think my kids got sick of watching it. When I was a kid my parents recorded it from when it was on TV on a good old VHS tape. When the VCR was kicked to the curb I bought the DVD. I saw parts I never saw as a kid and it was so strange watching it without all the old commercials. I kind of miss those sometimes.



Jodi Miller

Community Service Officer

How long have you been with TRPD?
4 Months

What are your duties / specialties?
Community Service Officer and Humane Officer. I handle quality of life complaints and now animal complaints after returning from Humane Officer Training. I also help out with fingerprinting and mugshots, and wherever needed to help out fellow officers.

What has been your favorite role in the department? Being a part of the TRPD family, I have only been with Two Rivers for a short time, but everyone here makes you feel like part of the family and are always willing to help or answer questions. I also enjoy working closely with the Lakeshore Humane Society in my role as a Humane Officer.

Why did you join TRPD? I was a Correctional Officer for 13 years and a Jail Sergeant for 4 of those years and now taking the role as a Community Service Officer. Law enforcement has been a big part of my life. I never thought of being in law enforcement until my factory job was moving out of the state, but I am so glad I took the opportunity to go into Corrections, which has provided me with long time friendships and opened my eyes to a whole new experience.



Hobbies/ What do you do for fun?
I enjoy camping with family and friends, of course some would say it is glamping not camping. We enjoy going to different campgrounds within two hours from home. We enjoy being close to a lake and going for a pontoon ride. Getting together with family and friends no matter what we are doing will always be my favorite hobby and talking about great memories we have had.

Favorite Things? I enjoy either cooking or going out for a good steak, preferably a ribeye. I listen to all kinds of music and I love to watch the Hallmark Channel, especially around Christmas time.

Pets? I have a dog named Cooper and now gained custody of a cat that my daughter did not take with her when she went to college and his name is Chip.

When I was a kid I thought I would be a? Childcare teacher and own my own daycare.

If you could live anywhere else in the world where would it be and why? Not sure where else I would live, I love living in Wisconsin with all four seasons, fall being my favorite, and living along the lake is something I take for granted too often.



Mitch Nussberger

Patrol Officer

How long have you been with TRPD?
6 Months

What has been your favorite role in the department? **Learning from my fellow officers and interacting with the members of the community.**

Why did you become a police officer?
I wanted a career where I felt I could make the most difference in my community. I want to be able to help the members of my community and make it a better place for everyone who lives in it. I also wanted a career that has variety, a career that no two days will ever be the same. I love the variety the job offers and I love solving problems

Why did you choose TRPD? **I wanted to work for a smaller department that had close ties with the community. Being a part of a department that prioritizes not only enforcing the law, but really engaging with the community is important to me.**



What did you do before you started at TRPD? **I worked as an electrical apprentice briefly. However immediately before I went through the academy, I was attending college at UW La Crosse pursuing a bachelor's degree in psychology.**

Hobbies/ What do you do for fun?
A lot of things. But I primarily like to go hunt, fish, golf, and ride my motorcycle. Basically if it involves being outside or in the woods, I'm in.

Pets? **I have a black lab named Coal.**

What type of music do you enjoy? **My music taste is eclectic to say the least. I listen to everything from heavy metal to country to the Rat Pack. Some of my favorite bands/artists include Breaking Benjamin, Cody Johnson, and Frank Sinatra.**

What is something no one would guess about you? **I am a big history buff, especially history involving WWII. I really enjoy reading books on American history and watching documentaries on the subject.**



Leander Menn

Patrol Officer

How long have you been with TRPD?

10 months

What are your duties / specialties?

2nd shift patrol officer

What has been your favorite role in the department? **Event patrol**, because it allows me to be on foot and engage closer with the great people of Two Rivers and visitors. I enjoy being part of and learning about members of the community. Helping the community has always been important to me.

What is one thing no one would guess about me? **People notice my German accent** because I grew up most of my life in Germany. What most people do not guess about me is I was born in New York to German parents.

If not from TR what brought you to TR? **I noticed Two Rivers has the best beach in Wisconsin**. Personally, I love the peaceful and calming effect the water has. I learned about the great community engagement TRPD has, including the TRPD Cadet post.



Favorite Food? Pizza, because it gives endless options. You can do different types of crust, sauces, toppings and new combinations each time, so it does not get boring. I still do not know how I feel about pineapple on pizza.

Favorite Movie? Kingsman: The Secret Service because it is the perfect mixture of action, spy, and comedy. I have watched it way too many times and still love it.

Favorite Vacation Spot? Fort Lauderdale, Florida which is just north of Miami. It is my favorite spot because it has 24 miles of beaches and has an endless amount of sunshine no matter what time of year it is. With hundreds of palm trees it is almost like paradise. The extreme heat and high humidity are the only downsides.

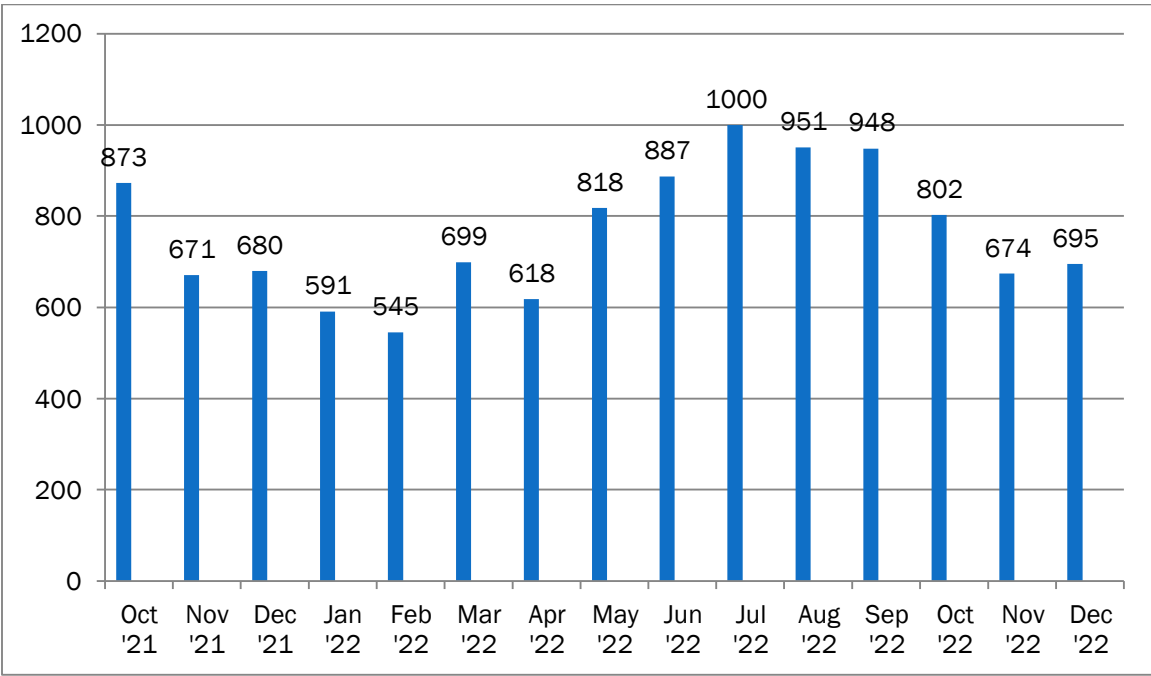
If you could visit anywhere else in the world where would it be and why? **I would like to visit countries in Asia, in particular Japan and Indonesia** since the culture is completely different. I am interested to learn more about their lifestyle and traditions. Growing up in Germany, I saw a lot of Europe. I have not been to any country in Asia. Japan and Indonesia always looked fascinating to me. I've also heard they have amazing food.



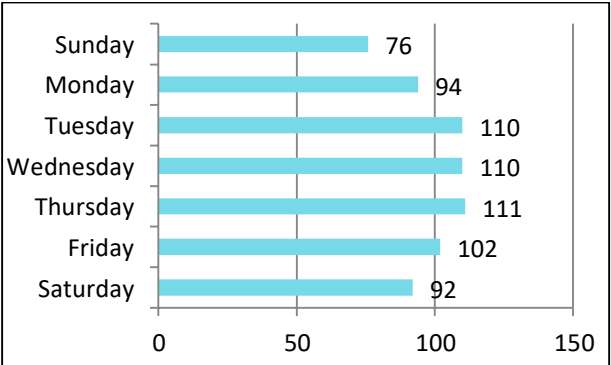
CALLS FOR POLICE SERVICE

December	2022 YTD TOTAL: 9,128
2022:	TOTAL LAST YEAR: 9,610
695	

Monthly Calls Comparison Chart:



Calls for Service by Day of Week:

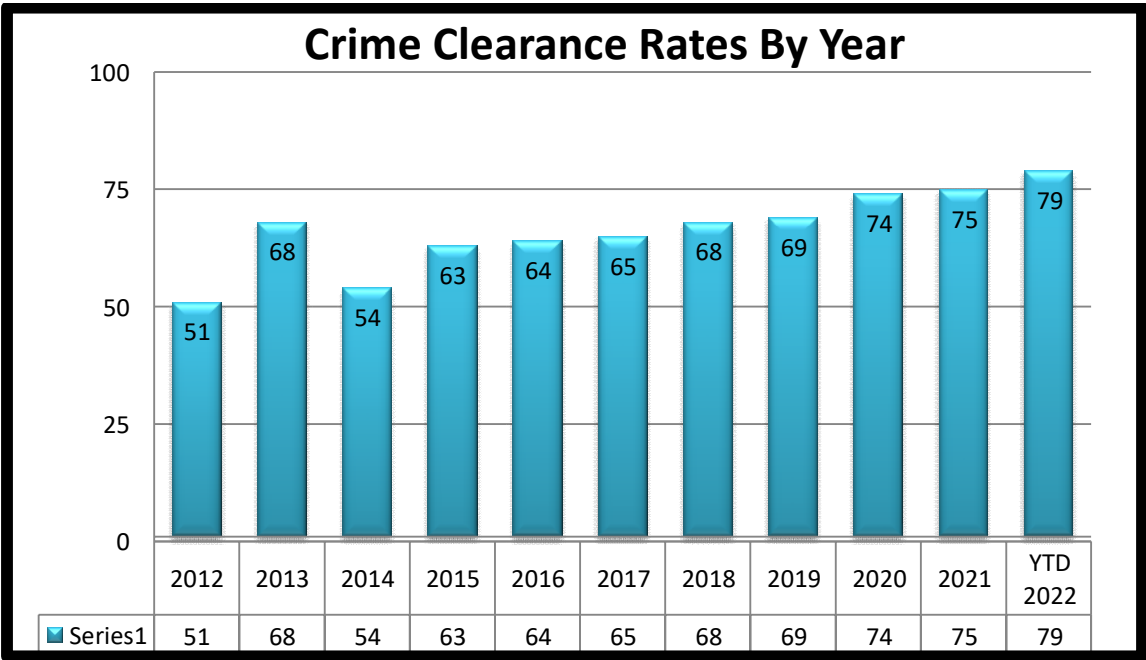


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	December
Reported Part 1 Cases	7
Cases Cleared	7
Crime Clearance Rate	100%

Crime Clearance Rate YTD: 79%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2022	
Adult Arrests	45
Juvenile Arrests	21
Total	66

Field Warnings 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
347.07(3)(B) OPERATE W/IMPROPER COLORED LIGHTS BENEATH	0	0	0	0	0	0	0	0	0	0	0	1	1
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	1	0	1	0	0	0	0	0	0	0	2
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	0	0	0	3	3	5	10	12	3	6	3	0	45
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	3	3	1	2	3	1	1	14
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	1	4	11	26	29	39	15	33	21	24	203
341.04 NON-REGISTRATION OF VEHICLE	0	0	1	5	5	4	6	5	5	6	11	9	57
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	1	2	1	0	0	0	0	4
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	1	0	0	0	0	0	0	2
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	0	0	0	1	0	0	1	1	3
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	3	5	5	6	2	12	3	7	44

346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	2	0	0	1	0	0	0	0	3
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	3	2	5	0	0	0	1	0	0	0	0	0	11
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	0	0	0	0	0	1	0	0	1	0	0	0	2
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	2	0	0	0	2	0	4
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	1	0	3	3	1	2	2	1	14
346.35 001 IMPROPER SIGNAL FOR STOP/TURN	0	0	0	0	0	0	0	0	0	0	0	1	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	2	2	2	0	0	1	4	3	2	6	14	10	46
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	1	7	2	4	3	9	3	4	3	3	7	47
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	0	0	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	0	0	0	0	0	0	0	0	3
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	1	0	1	0	0	0	0	1	0	4
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	2	3	1	6	9	7	2	3	0	33
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	1	0	0	0	2	3	0	0	1	0	8
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	1	0	1	0	0	0	2
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	1	0	0	4	2	4	1	1	0	2	0	0	15
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	0	0	0	0	0	0	3	1	5
9-1-1 943.20 THEFT	0	0	0	0	0	0	0	0	0	0	1	0	1
9-2-11 CURFEW VIOLATION	0	0	0	0	0	0	0	1	0	0	0	1	2
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-15 ANIMAL FECES	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	0	0	0	1	1	0	2
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	2	6	0	0	0	0	2	1	0	0	0	12

6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	5	3	4	4	7	5	6	3	6	1	0	45
6-5-1 DOG LICENSE	9	11	9	7	14	10	8	13	9	9	3	1	103
TR305.19(1) DOORS-HOODS, TRUNK LID-WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
TR305.16(2) TAIL LAMPS-PROPER WORKING CONDITION	0	0	0	0	0	0	0	0	1	1	1	0	3
347.489(1) BICYCLE/MOTOR BICYCLE W/FRONT LAMP WHT LIGHT VISIBLE	0	0	0	0	0	0	0	0	0	0	1	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	0	1	0	0	0	0	1	0	2
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	1	0	0	0	0	1	0	1	0	0	0	0	3
347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	1	0	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	2	2	5	1	2	1	1	2	1	3	4	3	27
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	3	0	0	0	1	0	0	1	3	6	14
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	1	2	0	0	0	0	0	1	2	5	1	13
347.12(1)(A) FAILURE TO DIM HEADLIGHTS-ONCOMING VEHICLES	0	0	0	0	0	0	0	0	1	1	0	0	2
346.595(5) MC/MOPEDS RIDING MOTORCYCLE W/O HEADLAMPS	0	0	0	0	0	0	0	0	0	0	0	1	1
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	5	4	11	5	2	0	0	1	3	0	0	1	32
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	1	2	0	0	0	0	0	0	0	0	0	3
346.57(4)(EM) SPEEDING 25 MPH SERVICE ROAD/CITY/VILLAGE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	4	2	4	0	0	0	0	2	7	0	0	0	19
346.48(1) FAIL TO STOP FOR SCHOOL BUS	0	0	0	0	0	1	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	4	0	6	2	0	0	0	0	0	0	0	0	12
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	5	0	0	0	0	0	0	0	0	0	1	6
346.31(3) IMPROPER LEFT TURN	0	0	0	0	0	0	0	0	1	0	0	0	1
346.31(1) FAIL TO FOLLOW INDICATED TURN	0	0	0	0	0	0	0	0	0	1	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	0	0	0	1	0	0	2	1	0	0	0	4

346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	0	0	0	0	0	0	0	1
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	0	0	0	1	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0	1	0	0	1	3
346.13(1) UNSAFE LANE DEVIATION	0	0	0	0	0	0	1	0	0	0	1	0	2
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	2	0	0	0	0	1	3
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	0	0	0	0	1	0	0	0	0	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	0	0	0	0	0	0	0	1	0	0	0	2	3
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	1	0	0	0	0	3
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	1	0	0	0	0	0	1
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	0	0	1	0	1	0	1	1	4
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	0	0	0	0	0	0	0	1	0	1	1	1	4
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	2	0	0	3
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	0	0	1	1	0	0	0	0	2	0	0	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	0	3	2	1	0	0	0	0	0	0	0	6
347.09(1)(A) HEADLAMPS-VEHICLES EQUIPED W/2 HEADLAMPS	0	0	0	0	0	1	0	1	2	4	5	4	17
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	5	3	10	3	1	3	3	2	7	5	11	11	64
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	3	1	4	1	4	2	1	0	1	5	1	4	27
23.33(4)(D) ATV ON ROADWAY	0	0	0	0	0	0	0	0	0	0	1	0	1
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	0	0	0	0	0	0	0	0	1	1	0	0	2
FIELD WARNING Totals	51	49	91	52	67	85	113	126	85	120	111	103	1053
Totals	51	49	91	52	67	85	113	126	85	120	111	103	1053

Traffic Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
346.37(1)(C)2 PEDESTRIAN/BICYCLIST/EPAMD VIOLATE RED TRAFFIC LIGHT	0	0	0	0	0	0	0	1	0	0	0	0	1
346.33(1m) UNLAWFUL U TURN-FAIL TO EXERCISE DUE CARE	0	0	0	0	0	1	0	0	0	0	0	0	1
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	1	0	1	2	1	0	0	0	7
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	0	2	5	2	3	0	1	13
346.57(3) 001 DRIVING TOO FAST FOR CONDITIONS	0	0	0	0	0	0	0	0	0	0	0	1	1
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	1	0	2	5	2	1	2	1	3	17
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	5	0	4	3	3	2	2	2	3	24
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	1	2	0	1	0	2	8
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	2	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	1	1	0	0	0	0	3
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	1	0	0	1	0	0	0	0	3
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	1	1	2	0	1	1	0	6
341.04(1) NON-REGISTRATION OF OTHER VEHICLE	0	0	0	0	0	0	0	0	0	0	1	0	1
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	1	1	2	0	0	0	0	0	0	0	0	0	4
346.89(3)(a) 001 TEXTING WHILE DRIVING	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(2) 008 FAILURE TO KEEP VEHICLE UNDER CONTROL (2ND+)	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	0	0	0	0	0	0	0	0	0	0	0	1	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	1	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	1	1	0	0	0	0	0	2
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	1	0	0	0	0	0	1	2
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	1	1	0	3
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	0	0	0	0	0	0	0	0	0	1	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	1	5	2	6	0	1	1	2	7	8	34
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(a) 003 OPERATING AFTER SUSPENSION (3RD)	0	0	0	0	0	1	0	0	0	0	0	1	2
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.67(1) 004 PROPERTY HIT & RUN - ATTENDED VEHICLE PROPERTY DAMAGE	0	0	0	0	0	0	0	0	0	0	0	1	1

346.04(2t) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	1	0	2
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	4	3	0	1	1	0	1	0	10
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	1	0	0	0	0	0	0	0	0	1	2
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	2	0	0	0	0	0	0	1	0	0	4
346.68 HIT AND RUN- UNATTENDED VEHICLE	0	0	0	0	0	1	0	0	1	0	0	2	4
346.63(1)(B)CIR OWI - OPERATE W/PAC OVER LEGAL LIMIT	0	0	1	0	0	1	0	0	0	1	0	0	3
346.63(1)(B)ORD OWI - OPERATE W/PAC OVER LEGAL LIMIT	2	1	0	2	0	1	1	0	0	1	2	0	10
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	1	0	1	1	0	2	0	0	0	6
346.57(4)(F) SPEEDING- 35MPH OUTLYING DISTRICT - CITY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(4)(EM) SPEEDING 25 MPH SERVICE ROAD/CITY/VILLAGE	0	0	0	0	0	0	0	0	0	0	0	1	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	1	0	1	0	0	1	0	0	0	0	4
346.57(2) 001 UNREASONABLE AND IMPRUDENT SPEED	0	0	0	0	0	0	0	0	1	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	1	0	0	0	0	0	0	0	0	5
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	1	0	0	0	0	0	0	1	0	0	0	0	2
346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	0	0	0	0	0	0	0	1	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	1	0	0	0	0	0	0	1	0	0	3
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	1	1	0	0	1	0	4
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	1	1	0	0	0	0	0	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	0	0	0	0	0	0	1	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	0	0	1	0	1	2	0	0	0	0	1	5
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	0	0	1	1	0	2
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	2	0	6	0	2	1	6	1	0	1	3	23
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	2	2	2	1	3	0	3	4	1	3	21

343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	0	0	0	0	0	0	0	0	1	0	0	1
343.05(3)(c) OPERATE MOPEW W/O VALID LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	4	5	3	2	1	3	4	2	6	2	37
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	0	1	0	0	0	0	1
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	0	0	0	0	0	0	0	0	1	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	0	0	0	0	0	0	0	0	0	1	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	0	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	1	0	0	0	1	1	1	1	3	2	11
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	1	0	3	1	0	0	0	0	0	5
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	2	0	1	0	1	0	0	0	0	0	0	4
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	0	0	0	0	0	0	1	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	4	0	0	2	2	1	0	0	1	0	0	0	10
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	3	0	1	2	0	0	1	3	2	14
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	1	0	0	1	0	0	0	1	1	1	5
TRAFFIC Totals	31	13	19	37	20	40	31	39	22	28	36	41	357
Totals	31	13	19	37	20	40	31	39	22	28	36	41	357

Municipal Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
10-1-15G(4)(C)(4) REAR YARDS STORAGE CANOPIES	0	0	0	0	0	0	1	0	0	0	0	0	1
10-1-15(3)(A) FENCE HEIGHT IN FRONT YARD	0	0	0	0	0	1	0	0	0	0	0	0	1
11-2-2 ELECTRICAL CODES	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-1 951.02 CRIMES AGAINST ANIMALS - MISTREATMENT	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	0	0	1	1	1	0	0	0	0	0	0	3
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	3	2	1	3	1	4	3	5	3	3	2	33
9-1-2(C)(3) POSSESS TOBACCO OR NICOTINE PRODUCTS UNDER 18	0	0	0	0	0	0	0	0	0	0	0	1	1
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	3	2	0	0	1	0	1	1	7	15
125.07(4)(B) 17-20 UNDERAGE DRINKING/POSSESS 17-20	0	0	0	1	0	0	0	0	0	0	0	0	1

9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICAITON- HARASSMENT	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	2	0	3	1	0	0	0	0	0	2	10
943.50(1M)(A) MISD RETAIL THEFT - ALTER PRICE	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
943.13(1M)(B) TRESPASS TO LAND-REMAIN AFTER NOTICE	0	0	0	1	0	0	0	0	0	0	0	0	1
125.07(4)(A)1 17-20 UNDERAGE DRINKING- PROCURES 17-20	0	0	0	2	0	0	0	0	0	0	0	0	2
9-6-6 PUBLIC NUISANCES AFFECTING HEALTH	0	0	0	0	0	0	1	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	3	15	7	1	6	0	1	1	37
9-6-3/OCCUPANTS RESPONSIBILITY OF OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	0	0	0	0	0	0	0	0	0	0	1	1
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	0	0	0	0	0	0	0	0	1	0	0	1
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	0	2	0	0	2	0	0	0	0	0	1	0	5
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	0	2	2	0	0	1	0	1	0	0	2	0	8
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	0	0	0	0	2	0	0	0	0	2
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	0	0	0	0	0	0	0	1	0	0	0	1
9-3-4 DESTRUCTION OF NOXIOUS WEEDS	0	0	0	0	0	0	0	0	0	1	0	0	1
943.14 CRIMINAL TRESPASS TO DWELLING	0	0	0	1	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING- POSSESS/CONSUMES	1	0	0	0	0	0	0	1	1	0	2	0	5
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	2	0	0	0	0	0	0	0	3
9-2-1 DISCHARGE OR CARRYING FIREARMS AND GUNS	0	0	0	0	0	0	0	3	0	0	0	0	3
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	0	0	0	3	0	0	0	0	0	3

9-1-1 943.34 RECEIVING STOLEN PROPERTY	0	0	0	0	0	0	0	0	0	0	0	2	2
9-1-1 943.20 THEFT	0	0	0	0	0	0	0	0	1	0	0	1	2
9-1-1 943.14 TRESPASS TO DWELLING	0	0	0	0	0	0	1	0	1	0	0	0	2
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	0	1	0	0	2	0	3
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	0	0	0	0	2	0	2	0	0	4
9-1-1 941.10 NEGLIGENT HANDLING OF BURNING MATERIALS	0	0	0	0	0	2	0	0	0	0	0	0	2
9-2-10(B) HABITUAL TRUANCY	1	1	2	1	1	0	0	0	0	0	4	3	13
9-2-10(A) SIMPLE TRUANCY	0	5	0	2	4	1	0	0	0	0	0	0	12
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	1	1	0	0	0	2	0	1	2	1	0	8
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	0	0	0	0	0	0	0	0	0	1	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	2	0	0	0	0	0	0	4	0	0	0	6
6-5-1 DOG LICENSE	3	0	0	0	0	1	0	0	2	0	0	0	6
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	0	0	0	0	0	0	0	0	0	1	1
3-1-3 BONFIRES AND OUTDOOR FIRES	0	0	0	0	0	0	0	0	1	0	0	0	1
ORDINANCE Totals	13	18	13	13	22	26	19	15	23	11	17	21	211
Totals	13	18	13	13	22	26	19	15	23	11	17	21	211

December 2022 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.225(3M)	11D 4TH DEGREE SEXUAL CONTACT WITHOUT CONSENT	1	1
948.02(2) FONDLING	11D 2ND DEGREE SEX ASSAULT UNDER 16 YOA FONDLING	1	1
9-1-1 943.20	23H THEFT	1	1
9-1-1 943.34	280 RECEIVING STOLEN PROPERTY	2	2
9-2-10(B)	90B HABITUAL TRUANCY	3	3
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	2	2
6-1-1 125.07(4)(B)	90G UNDERAGE DRINKING-POSSESS/CONSUMES	2	2
9-1-2(C)(3)	90Z POSSESS TOBACCO OR NICOTINE PRODUCTS UNDER 18	1	1
9-1-2(E)(1)	90Z NO PERSON UNDER 18 MAY BUY/ATTEMPT TO BUY ANY ELECTRONIC SMOKING DEVICE	3	3
9-1-2(E)(3)	90Z POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	5	5
Totals:		21	21

December 2022 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(1)	13B BATTERY - SIMPLE	3	3
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	1	1
943.50(1M)(B) MISD	23C RETAIL THEFT - INTENTIONALLY TAKE-MISD	1	1
943.20(3)(D)6	23D THEFT FROM PATIENT OR RESIDENT OF A FACILITY	2	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
940.02(2)(A) 35A	35A 1ST RECKLESS HOMICIDE/DELIVER DRUGS	3	3
961.41(1M)(D)1	35A POSSESS W/INTENT HEROIN <3G	1	1
961.41(1M)(DM)1	35A POSSESS W/INTENT FENTANYL <10G	1	1
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	1	1
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	2	2
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	2	2
941.231	520 CARRYING A CONCEALED KNIFE	1	1
9-2-10(C)	90B CONTRIBUTE TO TRUANCY	2	2
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
346.63(1)(A) ORD	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	2
813.12(4)(a)	90F DOMESTIC ABUSE INJUNCTION VIOLATION	1	1
943.14	90J CRIMINAL TRESPASS TO DWELLING	1	1
346.67(1) 004 PROPERTY	90Z HIT & RUN - ATTENDED VEHICLE PROPERTY DAMAGE	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	1	1
9-6-3/OCCUPANTS	90Z RESPONSIBILITY OF OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
946.41(1) OBSTRUCT	90Z OBSTRUCTING AN OFFICER	1	1
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	8	2
946.49(1)(b)	90Z BAIL JUMPING-FELONY	5	3
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	3	3
973.10	90Z PROBATION HOLD	7	7
Totals:		54	45



Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596

Date: February 16, 2023
To: Greg Buckley
CC: City Council, Recreation Staff, Recreation Board
From: Mike Mathis
Subject: Recreation Department January Report

The usage of the J. E. Hamilton Community House for the month is as follows:

- Meals on Wheels served 1697
- Congregate Meals 85
- TRUST car rides 218
- Senior Center Programs 1862
- CH / Shelter /Other Facility Rental
- Recreation Programs
- Total CH building usage

Senior Center

- The Friends of the Senior Center elected a new president, Sharon Bauknecht, and added two new members, Ruth Kadow and Sid Kemp.
- The ADRC hired a meal program manager to start the end of February.
- Noon year party and January Birthdays party well attended. Both were sponsored by Friends Group.

Recreation and Event Activities

- Futsal continues to be very well attended by spectators to support 8 teams.
- Chow Chung hired as a part-time Recreation Coordinator to support programs and events.
- 2023 Sponsorship Packet completed and ready for distribution.
- Swim lessons have been set-up for a return at the high school in February.
- Spring Program Guide prepared and ready for publication.

Cemeteries, Forestry, Parks, and Maintenance

- Washington Park's ice rink saw its first visitors has cold weather finally set in.
- Maintenance Department has been removing many Ash Tree from Zander Park.



Recreation Programming	Number	Room	Notes
Simply Seniors	108	Gym	
Membership Fitness Center	190	Fitness Center	
Futsal	90	Gym	
Track Prep Program	11	Gym Stage	
Shape Up	90	Behringer Room	
6 week Strength & Conditioning	36	Gym Stage	
Youth Strength	27	Gym	
Youth Wrestling	232	TRHS	
Pickleball - Open	120	Gym	
Totals	904		
JE Community House Rentals			
Quiana Haupt	25	Behringer Room	
TRBA	25	Behringer Room	
TRPD Banquet	50	Behringer Room	
Mandy VanWychen-Birthday	40	Behringer Room	
Aimee Powalysz-Birthday	30	Behringer Room	
Ron Krizek-Birthday	40	Gym	
Lisa Kumbalek-Nerf War Party	20	Gym	
Mariah Denis-Birthday	20	Koska Room	
Gabby Epley-Birthday	40	Gym	
Chris Gutman-Soccer Practice	50	Gym	
Adam Kennedy-Basketball	20	Gym	
Angela Camacho-Baby Shower	75	Behringer Room	
Stephani Herman-Birthday	30	Gym	
Roberto Flores-Basketball	12	Gym	
Ruth Bautista	30	Behringer Room	
Tomas Salinas-4hr Nerf Party	35	Gym & Fireplace	
Glendon Weaver-Lakeshore Meninite Church	100	Behringer Room	
Katreena Powell-Baby Shower	40	Behringer Room	
Jamie Harvey-Baby Reveal	60	Koska Room	
Michael Lenth-Meeting	60	Behringer Room	
Brooke Luebke-Baby Shower	30	Behringer Room	
Totals	832		
Senior Center Programs			
Meals on Wheels served	1,697		
Congregate Meals	85		
TRUST car rides	218		
Senior Center Programs	1862		
Totals	3,862		

2023 Public Works/WWTP Tracking			2023			
			<u>January</u>	<u>Year-to-Date</u>	<u>January</u>	<u>Year-to-Date</u>
ENGINEERING 2023						
		Landfill Leachate Pumpage (gallons)	742,838	742,838	592,084	6,970,895
		Precipitation	1.48	1.48	0.20	34.90
		Number of Encumbrance property checks	19	19	18	317
		Digger's Hotline Locates	18			
STREET DIVISION 2023 (Manhours)			<u>January</u>	<u>Year-to-Date</u>	<u>January</u>	<u>Year-to-Date</u>
53200		Shop/Vehicle Maintenance	532.00	532	911	5,116
53300		Street Maintenance	30.00	30	4	1,545
53310		Street Cleaning	23.00	23		911
53320		Street Signs/Painting	105.50	106	51	661
53330		Snow & Ice	624.50	625	215	1,315
53337		PT Snowplowers				37
53380		Bridge - maintenance			1	24
53381		17th Street Bridge opening	28.00	28	18	320
53620		Refuse/Garbage				4
53625		Recycling/Leaf Collection	9.00	9	10	1015
53640		Weed Cutting				256
53650		Work for Others	300.50	301	31	4,244
53700		Landfill Maintenance			1	53
53710		Landfill Sampling			1	13
*****		PBS Sewers	4	4	7	52
*****		Salted Streets	9	9	8	25
*****		Plowed all city streets	1	1	1	8
*****		Open 17th Street Bridge	42	42	46	767
WASTEWATER UTILITY 2023			<u>January</u>	<u>Year-to-Date</u>	<u>January</u>	<u>Year-to-Date</u>
		Wastewater Treated, Gallons	59,651,000	59,651,000	57,741,000	706,525,500
		MONTHLY AVERAGE: Daily Flow, Gallons	1,924,000	1,924,000	1,863,000	2,121,250
		MONTHLY AVERAGE: Daily BOD, Lbs.	4,175	4,175	4,466	4,341
Plant Discharges (MONTHLY AVERAGE)						
		Biological Oxygen Demand (BOD), mg/l	7.7	7.70	9.4	7.31
		Suspended Solids, mg/l	7.4	7.40	6.7	6.34
		Ammonia, mg/l	0.11	0.11	0.28	0.24
		Phosphorus, mg/l	0.41	0.41	0.24	0.28
		Fecal Coliform, per 100ml	10	10	30	18
		pH, Min (6.0)	6.6	6.6	6.7	6.7
		pH, Max (9.0)	6.8	6.8	7.0	6.9
Chemicals						
		Polymer, Gallons	88	88	88	1056
		Ferric Chloride, Gallons	2,367	2,367	2,620	29,875
P&Fonly		Chemical Purchases for the month		\$ -	\$ 10,717.20	\$ 71,779.27
		Mishicot Payment to City	6673.3	\$ 6,673.30	\$ 5,439.42	\$ 78,500.19
		Emergency call-ins	2	2	4	18

January 2023 Public Works Narrative Tasks

ENGINEERING 2023

Lincoln Street (17th St to 22nd St) Reconstruction

- Plans submitted for DNR approval in September
- Staff preparing final plans for February Bidding
- Public Information Meeting held Jan. 25, 5:30 p.m.

Zlatnik Drive (17th to Pierce St) Resurfacing

- Planned for 2023 construction
- Early 2023 construction expected

Lead water services and Sanitary Sewer lateral Replacement

- Project was bid February 23, with Essential Sewer & Water being the low bidder
- Contractor started work on other laterals August 1. Substantial completion of 52 service replacements October 5
- Expect to replace other services as needed, and as requested, early Spring, 2023

17th Street Reconstruction

- Limits from East Street to Zlatnik Drive, and East Park Street to Jefferson Street
- Project was bid on February 23, with low bid from Jossart Bros. Construction
- Construction started July 25.
- Substantial completion and roadway opened to traffic Nov. 22
- Spring punch list items remain including terrace restoration and tree planting

Eggers Pond, (near 20th St & East River St)

- City staff and consultant continue to work on project coordination
- Contract was bid June 2, 2021, with Superior Sewer & Water being the low bidder.
- Street paving on 20th Street completed in November
- Punch list items remain for ealy 2023
- Consultant working on final Close-out documents with WDNR

Street Improvement Grants

- Staff submitted additional applications in early June for street improvement grants for years 2023-2027.
- DOT notified City of grant for resurfacing Emmet Street (17th to 22nd)
- Work would be scheduled for 2025.

Pierce Court Drainage

- Staff is coordinating with a consultant on cleaning a drainage ditch which drains the Pierce Court area

Shoreline Protection

- Staff and consultant submitted the permit application for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.

Sidewalk Repair

- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in prior years/.
- Staff is responding to additional complaints, for which notices have been sent to affected residents.

- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.

Sandy Bay Highlands Subdivision (Phase 2.5)

- Engineering staff working with Consultant on preliminary stormwater management concept and attempting to obtain WDNR by-in of the conservation by design concept.

STREET DIVISION 2023

- 17th St bridge openings (42)
- Ran monthly sewers
- Ran some annual sewers
- PBS sewers (4) / (3) City main was open / (1) city main was blocked
- Televised 1 storm sewer and 1 sanitary sewer
- Salted streets (9) times
- Sanded Streets (2) times
- Bandstand --- Put up columns, Assembled roof structure, installed roof structure with the help of the Electric Dept., installed roof boards.
- Repaired storm sewer at 2505 16th St (Damaged by gas line, Concrete work still needs to be done)
- Christmas tree pick up.
- Swept salt routes and downtown
- Filled sand barrels (2) times
- Repaired barricades
- Repaired and setup trailer for special events and detours
- Cleaned trucks
- Cleaned and repaired concrete equipment
- Made signs for special events

WASTEWATER UTILITY 2023

Screw Press Replacement Project

- Contractor mobilized in and has started some of the necessary demolition work



**Two Rivers
January 2023**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- HAZCOM

2. Audits/Inspections

None

3. Compliance/Risk Management

- Near Miss roundtable Electric/Parks and Rec.

GOALS AND OBJECTIVES

1. Training

- BBP/Access to medical records
- Tabletop Exercise Development ongoing
- Chemical specific training for water TBD March April May

2. Audits/Inspections

- Field Inspections

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents
- Promote incident and near miss reporting
- Stop the Bleed Training for all FA/CPR/AED trained employees
- Stop the Bleed kits to be added to city vehicles with a need

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	30,705,430 GAL/MONTH
LESS BACKWASH WATER	3,949,620 GAL/MONTH
WATER TO CITY	26,755,810 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,220,000 GAL/DAY
MIN. DAILY WATER PRODUCTION	785,430 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	990,500 GAL/DAY

TOTAL PRODUCTION	30705430 GAL/MONTH
WATER TO CITY	26755810 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	228	260	HR/MO
7.74	7.35	8.39	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	603	140	HR/MO
0	0	19.45	4.52	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2415.5	0.09	0.00
2535.0	0.08	0.00
143.8	0.00	0.00
1753.0	0.00	0.00
605.3	0.02	0.00
14 gals	---	---

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
408	0	336	744

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

7,737,000	GAL/MONTH
271,000	GAL/DAY
241,000	GAL/DAY
249,581	GAL/DAY

REPORT PREPARED BY

Garret Wachowski

DATE

1/5/2023

AS

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 2/20/2023 ending: 6/30/2023
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Two Rivers
 Village of }
 City of }

County of Manitowoc Aldermanic Dist. No. _____
(if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>496-1031168469-02</u>	
FEIN Number <u>88-4317083</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
TR 17th St Investments

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Baeten	Annie	Beth	1522 Monroe St., Two Rivers, WI 54241
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Baeten	Annie	Beth	16200 Franc's Creek Rd, Two Rivers WI 54241
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Fresh Coast Business Phone Number 920-621-1437
 2. Address of Premises 1019 17th St, Two Rivers, WI Post Office & Zip Code 54241


3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Alcohol will be served in bar area only which includes a small seating area.
Adjacent living area will be used for storage only

4. Legal description (omit if street address is given above): —

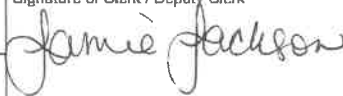
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? Lee's Inn

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
-
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
-
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
-
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 11-19-2022 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
-
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
-
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Baeten, Annie B	Title/Member Member	Date 1/30/23
Signature 	Phone Number 920-857-8111	Email Address Annie.B.Baeten@gmail.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 1/30/23	Date reported to council / board 2/20/23	Date provisional license issued	Signature of Clerk / Deputy Clerk 
Date license granted	Date license issued	License number issued	

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Two Rivers County of Manitowoc
 City

The undersigned duly authorized officer/member/manager of TR 17th St Investments, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as _____
(Trade Name)

located at 1019 17th St., Two Rivers, WI 54241

appoints Annie Beth Baeten
(Name of Appointed Agent)

1522 Monroe Street, Two Rivers, WI 54241
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 14 years

Place of residence last year 10200 Francis Creek Road, Two Rivers, WI 54241

For: TR 17th St Investments, LLC
(Name of Corporation / Organization / Limited Liability Company)

By: _____
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Annie Beth Baeten, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 1/30/23 Agent's age 32
(Signature of Agent) (Date)

10200 Francis Creek Rd, Two Rivers, WI 54241 Date of birth 4-26-1996
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 1-30-23 by [Signature] #823 Title CHIEF OF POLICE TRPA
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Application for Temporary Class "B" / "Class B" Retailer's License

Section 10, Item E.

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 2-15-23

Town Village City of Two Rivers

County of Manitowish

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time 5 pm and ending Time 11:30 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization (check appropriate box) - fide Club, Church, Lodge/Society, Veteran's Organization, Fair Association or Agricultural Society, Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Youth Sports

(b) Address 4120 Clover St (Street) Town Village City

(c) Date organized 12-2017

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers: President Adam Wachowski 4120 Clover St TR, Vice President Cory Wachowski 937 Chrysler Drive Muskegon, Secretary Nicole Wachowski 4120 Clover St TR, Treasurer Jeff Schueke 975 Manitowish

(g) Name and address of manager or person in charge of affair: Adam Wachowski, Phone Number: 920-901-7165

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1710 W Park St TR

(b) Lot Block

(c) Do premises occupy all or part of building? Gym & lobby

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Gym & lobby

3. Name of Event

(a) List name of the event Price is Right Game Show Event

(b) Dates of event 2-25-23

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 2-15-23 (Signature / Date)

Two Rivers Youth Sports (Name of Organization)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/05/2023	133618	ADRC of the Lakeshore	Reimburse ADRC for Dec 2022 congreg	250-23150	1/3/2023	363.00
Total 133618:						363.00
01/05/2023	133619	Amazon Business - Debit Memo	Supplies - DPW	100-16120	14MJ-RN9C-CNDQ	68.36
01/05/2023	133619	Amazon Business - Debit Memo	Supplies - Wtr	650-59643-3900	1WT3-FKC4-CGRD	107.14
Total 133619:						175.50
01/05/2023	133620	Braun Building Center	Lumber & Screws - DPW	100-16120	BB076199002	279.70
01/05/2023	133620	Braun Building Center	Returned Lumber - DPW	100-16120	BB076213201	261.76-
Total 133620:						17.94
01/05/2023	133621	Canteen Vending	Distilled Water - WWTP	690-59820-2900	I28656	42.95
Total 133621:						42.95
01/05/2023	133622	CliftonLarsonAllen LLP	Progress Billing/Dec 2022 Audit	100-51510-2110	3524298	3,360.00
Total 133622:						3,360.00
01/05/2023	133623	Erickson Sports Apparel	Shirts - FD	100-52200-3850	103057	476.00
01/05/2023	133623	Erickson Sports Apparel	Screen Printing Safety Jackets - Wtr	650-59643-2900	1050	32.00
Total 133623:						508.00
01/05/2023	133624	Fastenal	Vending-Elec	660-59588-3900	WIMAN295063	338.00
01/05/2023	133624	Fastenal	Vending-Wtr	650-59921-3100	WIMAN295065	200.22
Total 133624:						538.22
01/05/2023	133625	Fiberglass Solutions Inc	Manway Installation - Wtr	650-19333	1186119	4,952.17
Total 133625:						4,952.17
01/05/2023	133626	Filtration Services	Supplies - P & R	100-55140-3500	12202253	165.72
Total 133626:						165.72
01/05/2023	133627	Hach Company	Equipment Calibration - WWTP	690-59820-2900	13379950	3,000.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/05/2023	133627	Hach Company	Lab Supplies - Wtr	650-59642-3900	13393370	54.80
Total 133627:						3,054.80
01/05/2023	133628	Harmony Technologies LLC	Consulting/Support 10/9/2022-12/25/22 -	455-52200-3900	5067	260.00
Total 133628:						260.00
01/05/2023	133629	Kulpa Jr, Frank	Solar credit	660-21130	1/3/2023	56.00
Total 133629:						56.00
01/05/2023	133630	Manitowoc Disposal Inc	Small Box Jan 2023 - P & R	640-53620-2900	67404	170.00
Total 133630:						170.00
01/05/2023	133631	Maritime Plumbing and Mechanical LLC	Services - Lib	280-55110-2410	48075	340.00
Total 133631:						340.00
01/05/2023	133632	McMahon Associates Inc	20th St Pond (Eggers) - Eng	680-19107	929335	3,833.60
Total 133632:						3,833.60
01/05/2023	133633	Payment Service Network	Services 12/1/2022-12/31/2022	690-59840-3900	269858	7.95
Total 133633:						7.95
01/05/2023	133634	Payment Service Network	Central Park Donations/CC Fees	415-55410-2900	270770	87.00
Total 133634:						87.00
01/05/2023	133635	Payment Service Network	Central Park Donations/CC Fees - Schmi	415-55410-2900	271239	12.95
Total 133635:						12.95
01/05/2023	133636	R&J Fricke Inc	Concrete - DPW	100-16120	13861	986.00
Total 133636:						986.00
01/05/2023	133637	RESCO	Materials - Elec	660-59593-3900	881091-00	241.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133637:						241.50
01/05/2023	133638	Sabel Mechancial LLC	Haul Sludge - WWTP	690-59820-2900	220863	10,997.00
Total 133638:						10,997.00
01/05/2023	133639	Select Portfilio Services	Refund-S. Seefeldt Special Assessment	100-16000	1/03/2023	3,770.47
Total 133639:						3,770.47
01/05/2023	133640	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	259-56700-2910	910	750.00
Total 133640:						750.00
01/05/2023	133641	Streicher's	OC Spray - PD	100-52100-3144	I1608434	650.00
Total 133641:						650.00
01/05/2023	133642	Superior Sewer & Water Inc.	Eggers Pond Project - Certificate #5	680-19107	T00007-09-19-00463 #5	50,288.99
Total 133642:						50,288.99
01/05/2023	133643	TAPCO	Parkfolio Hosting Fee - Dec 2022	218-53540-2900	I744309	100.00
Total 133643:						100.00
01/05/2023	133644	Thuermer Law Office	Municipal Prosecuting - December 2022	100-51340-2121	DECEMBER 29, 2022	1,560.00
Total 133644:						1,560.00
01/05/2023	133645	Town of Two Rivers	Forwarding Real Estate Tax Payment - D	100-16000	1/03/2023	1,873.78
Total 133645:						1,873.78
01/05/2023	133646	Two Rivers Buses Inc	TR High School Trip/Mtwc Sheriff Dept &	100-52115-3300	CM300515	180.00
01/05/2023	133646	Two Rivers Buses Inc	TR High School Trip/TRFD	100-52115-3300	CM300524	105.00
01/05/2023	133646	Two Rivers Buses Inc	Shop With A Cop	100-52115-3300	CM300551	112.50
Total 133646:						397.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/05/2023	133647	Webster, Jeffery	Return of Advance Tax Payment - 147-00	100-16000	1/03/2023	180.89
Total 133647:						180.89
01/05/2023	133648	WEX Bank	Gasoline	250-55150-3900	85743428	6,637.30
Total 133648:						6,637.30
01/05/2023	133649	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;12/22	1,925.42
01/05/2023	133649	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;12/22	553.70
01/05/2023	133649	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;12/22	12,000.19
Total 133649:						14,479.31
01/05/2023	133650	Wisconsin Retirement System	December 2022 Contribution	100-21520	DECEMBER 2022	184,540.48
Total 133650:						184,540.48
01/05/2023	133651	Woodland Dunes Nature Center	Solar Credit Refund	660-21130	1/3/2023	57.80
Total 133651:						57.80
01/06/2023	133652	Aurora EAP	EAP - Quarterly Jan 2023 - March 2023	500-51510-2900	581-CI0000226	1,059.84
Total 133652:						1,059.84
01/06/2023	133653	City of Two Rivers	Garbage Stickers - Library	640-46310	1/3/2023	95.00
Total 133653:						95.00
01/06/2023	133654	Civic Systems LLC	Semi-Annual Software Support - 1-1-23 t	100-51510-2403	CVC22956	9,491.00
Total 133654:						9,491.00
01/06/2023	133655	Cursor Control Inc	CDM Maintenance 2023	100-56700-2403	2012-1103	1,465.00
Total 133655:						1,465.00
01/06/2023	133656	Fire-Rescue Supply LLC	Annual Services - FD	100-52200-2900	9831	890.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133656:						890.00
01/06/2023	133657	GAT Tenor	Supplies - DPW	680-59730-3900	407541-1	145.11
Total 133657:						145.11
01/06/2023	133658	James Imaging Systems Inc.	Contract R14490-MPS-01 11/29/22-12/2	660-59921-3900	1268403	339.58
Total 133658:						339.58
01/06/2023	133659	James Leasing LLC	Lease Agreement JL-171 - 12/24/22-1/23/	100-53200-5310	11034	2,499.28
Total 133659:						2,499.28
01/06/2023	133660	Lakeshore Technical College	Tax Settlement - January 2023	800-24601	JANUARY 2023	192,574.07
Total 133660:						192,574.07
01/06/2023	133661	Manitowoc Co Treasurer	Tax Settlement - January 2023	800-24310	JANUARY 2023	1,294,458.79
Total 133661:						1,294,458.79
01/06/2023	133662	Manitowoc Disposal Inc	Recycling & Refuse Collect 12/24/2022-1	640-53620-2900	12/24/2023-1/06/2023	14,729.61
Total 133662:						14,729.61
01/06/2023	133663	Manitowoc School District	Tax Settlement - January 2023	800-24602	JANUARY 2023	54,999.83
Total 133663:						54,999.83
01/06/2023	133664	Office Enterprises Incorporated	Maint on Postage Meter Equipment 2/2/2	100-51900-2410	523606	689.00
Total 133664:						689.00
01/06/2023	133665	OpenPoint LLC	OpenPoint Subscription - Jan 2023	660-59923-2403	1327	2,350.00
Total 133665:						2,350.00
01/06/2023	133666	R&J Fricke Inc	Concrete - DPW	100-16120	13872	1,218.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133666:						1,218.00
01/06/2023	133667	Safeware Inc.	Clothing - PD	100-52115-3850	30042839	1,045.97
Total 133667:						1,045.97
01/06/2023	133668	TeamViewer Gmbh	SCADA - Wtr	650-59642-3900	R01945332	611.00
Total 133668:						611.00
01/06/2023	133669	Transcendent Technologies	Ascent Permit Management Software	459-51600-8170	M6337	5,000.00
Total 133669:						5,000.00
01/06/2023	133670	Two Rivers Main Street Inc.	Tax Settlement - January 2023	815-56700-2000	JANUARY 2023	13,535.00
Total 133670:						13,535.00
01/06/2023	133671	Two Rivers School District	Tax Settlement - January 2023	800-24600	JANUARY 2023	1,915,512.12
Total 133671:						1,915,512.12
01/12/2023	133672	Amazon Business - Debit Memo	Supplies - P & R	100-55300-3900	13YT-HYJ9-CLNY	816.64
01/12/2023	133672	Amazon Business - Debit Memo	CREDIT - Fire	100-52200-3850	1CDQ-HCNV-9HKG	129.51-
01/12/2023	133672	Amazon Business - Debit Memo	Supplies - Fire	100-52200-3850	1DHM-Q1T7-D1LF	251.87
Total 133672:						939.00
01/12/2023	133673	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-010123	222.00
Total 133673:						222.00
01/12/2023	133674	Canteen Vending	Distilled Water - WWTP	690-59820-2900	I28833	54.95
01/12/2023	133674	Canteen Vending	Distilled Water - WWTP	690-59820-2900	I29156	51.95
Total 133674:						106.90
01/12/2023	133675	Cool City Cleaners Inc	Towels/Mops- WTP	690-59820-2900	001110	56.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133675:						56.00
01/12/2023	133676	Dept. of Workforce Development	Unemployment 12/1/2022-12/31/2022	100-51930-5160	000012168912	364.61
Total 133676:						364.61
01/12/2023	133677	Digger's Hotline	Prepaid Email Fees for December 2022	660-59584-2900	221 2 43901	49.60
Total 133677:						49.60
01/12/2023	133678	Elster Solutions LLC	Electric Meters	660-19370	5262352202	16,128.00
Total 133678:						16,128.00
01/12/2023	133679	Erickson Sports Apparel	T-Shirts - P & R	100-55300-3900	12/07/2022	572.00
Total 133679:						572.00
01/12/2023	133680	Fricke Printing Services Inc	Envelopes - Wtr	650-59930-3900	244952	1,160.90
Total 133680:						1,160.90
01/12/2023	133681	GAT Tenor	Safety Jacket - DPW	100-53200-3850	406795-1	56.95
Total 133681:						56.95
01/12/2023	133682	GFL Environmental	Services 12/1/2022-12/31/22 - WWTP	690-59820-2900	U30000087227	278.57
Total 133682:						278.57
01/12/2023	133683	Grainger	Fuse - WWTP	690-59833-3900	9555764191	103.20
01/12/2023	133683	Grainger	Cable Ties - WWTP	690-59833-3900	9555919597	28.38
Total 133683:						131.58
01/12/2023	133684	HydroCorp	Cross Connection Control Prog - Dec 20	650-59664-2900	0070369-IN	3,280.00
Total 133684:						3,280.00
01/12/2023	133685	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr - 1/1/23	419-53600-2900	12/31/2022	67.59

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133685:						67.59
01/12/2023	133686	Manitowoc County Clerk of Courts	2022 Fall Municipal Reimbursement Cha	100-51440-2910	01/09/2023	44.13
Total 133686:						44.13
01/12/2023	133687	Manitowoc Disposal Inc	Dumpster Service - DPW	640-53310-2900	67405	288.75
Total 133687:						288.75
01/12/2023	133688	Manitowoc Public Utilities	Service - 2124 Woodland Dr - WWTP	690-59820-2210	12/29/2022	29.12
01/12/2023	133688	Manitowoc Public Utilities	Service - 5000 Memorial Dr. - Wtr	650-59602-2900	12/31/2022	636.96
Total 133688:						666.08
01/12/2023	133689	Manitowoc Trophy	Trophy - P & R	100-55300-3900	42774	29.00
Total 133689:						29.00
01/12/2023	133690	Maritime Ford	Repairs/2021 Ford Explorer - PD	100-52115-2411	37512	2,474.57
01/12/2023	133690	Maritime Ford	Repairs/2021 Ford Explorer - PD	100-52115-2411	37513	1,619.55
Total 133690:						4,094.12
01/12/2023	133691	Mid-American Research Chemical	Service-Rec	100-54910-3900	0779966-IN	864.00
Total 133691:						864.00
01/12/2023	133692	Monte Ewing Consulting	Electrical Code Training/T. Bruder, T. Due	660-59930-2920	1/5/2023	600.00
Total 133692:						600.00
01/12/2023	133693	NovoPrint USA Inc	The Chamber of Manitowoc County, Map	280-55110-2910	I-518619	795.00
Total 133693:						795.00
01/12/2023	133694	Parkitecture & Planning LLC	Conceptual Design & Public Input	454-55400-2900	22.042 - INV #2	3,782.00
Total 133694:						3,782.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/12/2023	133695	Schaus Roofing/Mechanical	Service - Sr. Center	100-54150-3500	SD7001	641.20
Total 133695:						641.20
01/12/2023	133696	Sentinel Technologies Inc.	Switch Power Supplies - IT	460-51900-8100	P701137	7,461.00
Total 133696:						7,461.00
01/12/2023	133697	Sherwin Industries Inc	Safety Jackets - DPW	100-53200-3850	SS096574	998.80
01/12/2023	133697	Sherwin Industries Inc	Safety Jackets - WWTP	690-59856-2900	SS096618	295.04
Total 133697:						1,293.84
01/12/2023	133698	Unique	Placements - Dec 2022	280-55110-2130	6108715	46.60
Total 133698:						46.60
01/12/2023	133699	US Alliance Fire Protection Inc.	Dec 2022 Qtrly Inspection	280-55110-2410	1046-F095661	250.00
Total 133699:						250.00
01/12/2023	133700	USA Blue Book	Supplies - WWTP	690-59833-3900	215799	520.43
Total 133700:						520.43
01/12/2023	133701	Water Quality Investigations LLC	Two Rivers CCT Implementation - Wtr	650-59923-2900	1222_12	3,883.25
Total 133701:						3,883.25
01/12/2023	133702	Wisc State Laboratory/Hygiene	Flouride test-Wtr	650-59642-2900	732351	28.00
Total 133702:						28.00
01/12/2023	133703	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;12/22	136.18
01/12/2023	133703	Wisconsin Public Service	1300 35TH STREET - Rec	100-55400-2220	0401271669-07;12/22	203.85
01/12/2023	133703	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;12/22	178.43
01/12/2023	133703	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;12/22	97.04
01/12/2023	133703	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;12/22	86.39
01/12/2023	133703	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;12/22	190.13
01/12/2023	133703	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;12/22	405.63
01/12/2023	133703	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;12/22	3,887.58

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133703:						5,185.23
01/12/2023	133704	WPPI - Debit Memo	Dec 2022 Purchased Power	660-59930-2920	25-122022	569,993.37
Total 133704:						569,993.37
01/13/2023	133705	Amazon Business - Debit Memo	CREDIT - Finance	100-51510-3100	1HG1-CX7J-1GVL	97.99-
01/13/2023	133705	Amazon Business - Debit Memo	Supplies - Cust Serv	690-59840-3900	1KDH-P3PM-MXRJ	9.99
01/13/2023	133705	Amazon Business - Debit Memo	CREDIT - Clerk	100-51420-3100	1P49-C4VT-1HJL	49.00-
01/13/2023	133705	Amazon Business - Debit Memo	Supplies - Maint	100-52100-3500	1PXJ-MDDK-N6MT	179.59
01/13/2023	133705	Amazon Business - Debit Memo	Supplies - Fire	100-52210-3900	1XMF-JJ79-MRT3	447.48
01/13/2023	133705	Amazon Business - Debit Memo	Supplies - DPW	100-16120	1XMF-JJ79-NGPM	16.99
Total 133705:						507.06
01/13/2023	133706	Ambrosius Concrete Supplies In	Rebar for Bandstand - DPW	100-16120	453700	3,110.00
Total 133706:						3,110.00
01/13/2023	133707	American Water Works Assoc	Membership Dues 02/01/2023-01/31/202	650-59930-3210	7002067667	2,339.00
Total 133707:						2,339.00
01/13/2023	133708	CivicPlus LLC	Supplemental Ordinances Update - CM	100-51410-2130	249091	1,350.00
Total 133708:						1,350.00
01/13/2023	133709	Coban Technologies Inc.	EMA Hardware & Service	100-52100-2402	50278	3,319.94
Total 133709:						3,319.94
01/13/2023	133710	DLT Solutions	2023 Government Subscription Renewal	100-53100-2410	QUOTE 5126599	3,627.04
Total 133710:						3,627.04
01/13/2023	133711	Embroidery Plus	Clothing - FD	100-52200-3850	8553	795.00
Total 133711:						795.00
01/13/2023	133712	Hawkins Inc	Azone 15-WTr	650-59641-3910	6372461	1,130.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133712:						1,130.38
01/13/2023	133713	KONE CHICAGO	Maintenance 01/01/2023-03/31/2023	660-59598-2900	962408786	406.59
Total 133713:						406.59
01/13/2023	133714	Municipal Elec Utilities of WI	2023 Membership Dues	660-49426	010123-71	9,461.00
Total 133714:						9,461.00
01/13/2023	133715	Neenah Foundry Company Infrastructure	Casting Inventory - DPW	100-16120	100036	1,920.00
Total 133715:						1,920.00
01/13/2023	133716	Notary Records Section	Notary Bond Filing Fee - C. Stone	660-59930-3900	1/10/2023	20.00
Total 133716:						20.00
01/13/2023	133717	N-Tech Consulting LLC	Quote 2270 Wireless Upgrades	670-19388	12224	15,745.57
Total 133717:						15,745.57
01/13/2023	133718	Praxis Consulting	Quick Clerk Maintenance - 2023	100-51200-8190	20100861	2,400.00
Total 133718:						2,400.00
01/13/2023	133719	Quadient Leasing USA Inc	Quarterly postage lease 11/2/2022-2/01/	100-51900-5310	N9739486	489.03
Total 133719:						489.03
01/13/2023	133720	Schindler Elevator Company	Quarterly Billing 1/1/23-3/31/23 - Commu	100-55140-2900	8106139035	938.73
Total 133720:						938.73
01/13/2023	133721	Smokey Barbier Heating Inc	Option #1 - Two Stage Furnace in place	455-52200-8150	TRFD BID 1/5/2023	22,598.00
Total 133721:						22,598.00
01/13/2023	133722	Town & Country Engineering Inc.	2022 SDW and CWF Loan Assistance/Pr	650-19107	24790	1,886.25
01/13/2023	133722	Town & Country Engineering Inc.	Screw Press Construction/Review Contr	690-19107	24791	1,860.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133722:						3,746.25
01/13/2023	133723	Two Rivers Business Association	2023 Membership	280-55110-2910	401	80.00
Total 133723:						80.00
01/13/2023	133724	VeriPic	SLMA - 2023 Subscription License Maint	100-52100-2402	34604	4,648.00
Total 133724:						4,648.00
01/13/2023	133725	WOMT	Two Rivers Hometown Christmas	258-56700-2910	886-00066-0000	300.00
Total 133725:						300.00
01/13/2023	133726	WPPI Energy	Library HVAC retrofit project Loan Payme	280-55110-2950	INV 18581, 18582, 18583	1,583.20
Total 133726:						1,583.20
01/19/2023	133727	Amazon Business - Debit Memo	Supplies - Sr. Center	250-55150-3900	13YT-HYJ9-CD1K	74.50
01/19/2023	133727	Amazon Business - Debit Memo	Supplies - Sr. Center	250-55150-3900	193N-PRDD-NGN6	93.95
01/19/2023	133727	Amazon Business - Debit Memo	Supplies - PD	100-52100-3850	1RFD-MP7G-MQ3Q	346.34
Total 133727:						514.79
01/19/2023	133728	CDW Government Inc	APC Power Saving Back-UP - PD	100-52100-2915	FV68313	266.37
Total 133728:						266.37
01/19/2023	133729	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1981817	44.94
01/19/2023	133729	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1984153	191.76
Total 133729:						236.70
01/19/2023	133730	Collette Vacations	Rita and Lawrence Lambries - Music Citi	250-55150-3300	1/16/23	5,098.00
Total 133730:						5,098.00
01/19/2023	133731	Country Visions Cooperative	Diesel - DPW	100-16120	STATEMENT 12/31/22	6,562.45

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133731:						6,562.45
01/19/2023	133732	Crabtree Publishing Company	Books JNF - Lib	280-55112-3400	IN573889	56.60
Total 133732:						56.60
01/19/2023	133733	Eis Implement Inc	Taylor 84" Rear Blade - Green	454-55400-8150	27469711	1,300.00
Total 133733:						1,300.00
01/19/2023	133734	Fire Dept Petty Cash	Petty cash reimbursement	100-52210-3900	1/17/2023	55.77
Total 133734:						55.77
01/19/2023	133735	Frank's Radio Service Inc.	Radio Service Agreement 1/1/23-12/31/2	100-52100-2441	122208	6,015.48
Total 133735:						6,015.48
01/19/2023	133736	Garage Door Specialty LLC	Garage Door Repair at Warehouse-Elec	660-59598-2900	2481	605.00
Total 133736:						605.00
01/19/2023	133737	Grainger	Supplies-WWTP	690-59833-3900	9563719336	289.16
Total 133737:						289.16
01/19/2023	133738	Kip Gulseth Construction Co	3202 Sandy Ridge Drive - Sewer Backup	202-56700-2900	3290	22,217.30
Total 133738:						22,217.30
01/19/2023	133739	Lakeshore Technical College	TID #4 Close - Refund to Overlying Taxin	233-25200	01/13/2023	687.51
Total 133739:						687.51
01/19/2023	133740	LeClair Bros Heat/AC Inc	Boiler repair - Elec	660-59598-2900	C9216	649.00
Total 133740:						649.00
01/19/2023	133741	Luisier Plumbing Inc	Sewer Back-up Investigation	202-56700-2900	28307	977.55

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133741:						977.55
01/19/2023	133742	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	1/17/2023	879.34
Total 133742:						879.34
01/19/2023	133743	Manitowoc Co Treasurer	TID #4 Close - Refund to Overlying Taxin	233-25200	01/13/2023	4,522.71
Total 133743:						4,522.71
01/19/2023	133744	Manitowoc Engraving Inc	6000 Finance Tax Bill Envelopes	100-51510-3100	31306	617.00
Total 133744:						617.00
01/19/2023	133745	Marco	Services - Library	280-55110-2130	33160115	280.80
Total 133745:						280.80
01/19/2023	133746	Nelson Sign & Graphics	Ford Interception #22 / Passenger Side G	100-52115-2411	1/9/23	213.00
Total 133746:						213.00
01/19/2023	133747	Nelson, Rachel M	Lottery Tax Credit-Parcel #308-001-180-	800-12102	1/16/2023	184.79
Total 133747:						184.79
01/19/2023	133748	ODP Business Solutions LLC	Office Supplies - Customer Service	690-59840-3900	285092496001	66.90
Total 133748:						66.90
01/19/2023	133749	Penworthy Company LLC, The	Books JNF - Lib	280-55112-3400	0587343-IN	219.84
Total 133749:						219.84
01/19/2023	133750	Porter Corp	Central Park Stage	415-55410-8200	179013	204,700.00
Total 133750:						204,700.00
01/19/2023	133751	Prompt Printing Center	Garbage stickers - Cust Serv	640-53620-3900	35017	1,080.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133751:						1,080.00
01/19/2023	133752	SEERA	Focus Program - 12/31/22	660-29253	1/11/2023	3,669.44
Total 133752:						3,669.44
01/19/2023	133753	SJE	Elec/Computer Assistance - WWTP	690-59833-2900	CD99464769	648.00
Total 133753:						648.00
01/19/2023	133754	State of Wisconsin	Dec 2022 penalty surcharges	100-21125	1/17/2023	1,804.98
Total 133754:						1,804.98
01/19/2023	133755	Streicher's	CREDIT - PD	100-52115-3850	CM291825	75.00
01/19/2023	133755	Streicher's	Vest Pouches - PD	100-52115-3850	I1552157	225.00
01/19/2023	133755	Streicher's	Swat Vest / Spurney - PD	100-52115-3850	I1559337	2,799.00
01/19/2023	133755	Streicher's	Name Tags / Raatz	100-52115-3850	I1566068	24.98
01/19/2023	133755	Streicher's	Name Tags / Dimmick - PD	100-52115-3850	I1576616	36.97
01/19/2023	133755	Streicher's	Vest / Leander M - PD	100-52115-3852	I1579284	980.00
01/19/2023	133755	Streicher's	Vest - Z. Mueller - PD	100-52115-3852	I1581170	1,117.98
01/19/2023	133755	Streicher's	Vests - PD	100-52115-3852	I1586671	2,235.96
01/19/2023	133755	Streicher's	Patch/Klumpyan - PD	100-52115-3852	I1588936	19.99
01/19/2023	133755	Streicher's	Vest - Z. Mueller - PD	100-52115-3852	I1589103	16.00
01/19/2023	133755	Streicher's	Vest - PD	100-52115-3852	I1600386	79.99
01/19/2023	133755	Streicher's	Vest - PD	100-52115-3852	I1602051	29.98
Total 133755:						7,490.85
01/19/2023	133756	TAPCO	Sign material - DPW	100-16120	I744039	852.72
01/19/2023	133756	TAPCO	Sign material - DPW	100-16120	I744740	519.50
Total 133756:						1,372.22
01/19/2023	133757	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2900	283076	110.34
Total 133757:						110.34
01/19/2023	133758	Two Rivers Historical Society	Jan 2023 Monthly Support Pymt	258-56700-2910	JAN2023	250.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133758:						250.00
01/19/2023	133759	Two Rivers School District	TID #4 Close - Refund to Overlying Taxin	233-25200	01/13/2023	7,965.31
Total 133759:						7,965.31
01/19/2023	133760	Uniform Shoppe	Clothing - PD	100-52115-3852	327557	164.85
01/19/2023	133760	Uniform Shoppe	Clothing - PD	100-52115-3852	327816	212.80
01/19/2023	133760	Uniform Shoppe	Clothing - PD	100-52115-3850	328154	269.95
01/19/2023	133760	Uniform Shoppe	Boots - PD	100-52100-3850	328305	215.85
01/19/2023	133760	Uniform Shoppe	Clothing - PD	100-52115-3852	328425	82.50
01/19/2023	133760	Uniform Shoppe	Clothing - PD	100-52115-3852	328980	74.95
01/19/2023	133760	Uniform Shoppe	Clothing - PD	100-52115-3850	329023	502.60
01/19/2023	133760	Uniform Shoppe	Clothing - Fire	100-52200-3850	329119	69.95
01/19/2023	133760	Uniform Shoppe	Clothing - PD	100-52100-3850	329224	313.85
01/19/2023	133760	Uniform Shoppe	Clothing - PD	100-52115-3850	329279	272.80
01/19/2023	133760	Uniform Shoppe	Shoes - PD	100-52100-3850	329602	100.00
Total 133760:						2,280.10
01/19/2023	133761	Utility Sales and Service Inc	Veh #20 Repairs	660-19184	0075137-IN	1,233.93
Total 133761:						1,233.93
01/19/2023	133762	Village of Mishicot Treasurer	Dec 2022 Municipal Court Forfeitures	100-21125	1/17/2023	319.86
Total 133762:						319.86
01/19/2023	133763	WASC	Wisconsin Association of Senior Centers	100-54150-3210	1/16/23	65.00
Total 133763:						65.00
01/19/2023	133764	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5023391232	932.74
01/19/2023	133764	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5023391233	1,185.38
Total 133764:						2,118.12
01/19/2023	133765	Wisc Dept Of Revenue-DEBITMEMO	December 2022 Sales Tax	640-29410	17-JAN-2023	9,025.42

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133765:						9,025.42
01/19/2023	133766	Wisc Municipal Court Clerks Association	2023 Dues - Backhaus/Griepentrog	100-51200-3210	2023 DUES	90.00
Total 133766:						90.00
01/19/2023	133767	Wisconsin Media	Elections	100-51440-2910	0005146505	471.43
01/19/2023	133767	Wisconsin Media	Liquor License	100-51420-3220	0005230339	310.22
Total 133767:						781.65
01/19/2023	133768	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;12/22	2,915.42
01/19/2023	133768	Wisconsin Public Service	1520 17TH ST - Rec	100-55140-2220	0401271669-4;12/22	4,128.36
01/19/2023	133768	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-5;12/22	159.47
Total 133768:						7,203.25
01/26/2023	133769	Airgas USA LLC	Welder - Wtr	650-19394	9133690470	1,825.62
01/26/2023	133769	Airgas USA LLC	Cylinder Rental - DPW	690-59833-2900	9993490653	320.84
Total 133769:						2,146.46
01/26/2023	133770	Amazon Business - Debit Memo	Office/Janitor Supplies - Elec	660-59588-3900	1HGC-NWYY-NRXN	331.52
01/26/2023	133770	Amazon Business - Debit Memo	Tools/Office/Safety Supplies - Ele	690-59842-3900	1XPR-N6GK-MRKD	369.01
Total 133770:						700.53
01/26/2023	133771	Aurora Health Care	Pre Placement Exam & Drug Screen	690-59852-2900	STATEMENT 1/08/23	77.00
Total 133771:						77.00
01/26/2023	133772	Ball Auto & Truck Parts Inc	V-Belt - WWTP	690-59820-3900	285323	57.98
Total 133772:						57.98
01/26/2023	133773	Baycom Inc	2023 Service Agreement PTP Service Su	100-52100-2402	SRVCE000000042692	1,644.00
Total 133773:						1,644.00
01/26/2023	133774	Boardman & Clark LLP	ATC Common Facilitieis Split - Elec	660-59923-2120	262212	12.98

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133774:						12.98
01/26/2023	133775	Bureau Veritas Nat'l Elev Insp Serv LLC	Routine Inspection	100-51600-3500	RI 23000993	88.00
Total 133775:						88.00
01/26/2023	133776	Calibre' Coatings Unlimited	Batting Cage - Rec	454-55400-8840	5381	600.00
Total 133776:						600.00
01/26/2023	133777	Canteen Vending	Distilled Water - WWTP	690-59820-2900	129415	66.95
Total 133777:						66.95
01/26/2023	133778	Charter Communications Inc	1520 17th Street - Rec	100-54150-2900	0000265011923	175.03
Total 133778:						175.03
01/26/2023	133779	City Of Manitowoc	2023 Manitowoc-Two Rivers Guide Book	258-56700-2910	0382664	600.00
Total 133779:						600.00
01/26/2023	133780	City of Two Rivers Petty Cash	Petty cash reimbursement	800-21130	1/24/2023	5,914.75
Total 133780:						5,914.75
01/26/2023	133781	Clifford, Suzanne	Refund of 1st Installment 225-302-000-6	100-16000	1/20/2023	1,080.25
Total 133781:						1,080.25
01/26/2023	133782	Deluxe Business Checks	Deposit books - Cust Serv	650-59903-3900	02052940488	816.21
Total 133782:						816.21
01/26/2023	133783	Digger's Hotline	1st Prepayment - 2023	660-59584-2900	01/16/2023	808.00
Total 133783:						808.00
01/26/2023	133784	DOA/Division of Energy	Refund of Energy Assistance Funds - G	660-21131	01-23-2023	8.82

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133784:						8.82
01/26/2023	133785	ENTERPRISE FM TRUST	Lease Payments - Multiple Vehicles	690-59828-2410	FBN4653326	8,861.13
Total 133785:						8,861.13
01/26/2023	133786	Erickson Sports Apparel	TRU Logo Print on Jackets - Elec	690-59842-3900	1060	8.00
Total 133786:						8.00
01/26/2023	133787	Fastenal	Parts for Meters - Wtr	650-59903-3900	WIMAN295290	344.50
Total 133787:						344.50
01/26/2023	133788	Frontier	Telephone	650-59661-2200	920-793-3381-120992-5 1/	101.06
Total 133788:						101.06
01/26/2023	133789	Gasvoda & Associates Inc.	Inspection of Wtr Twr Mixers	650-59672-2900	59756	2,480.00
Total 133789:						2,480.00
01/26/2023	133790	Graybar	Supplies-Elec	660-19107	9330304919	738.59
01/26/2023	133790	Graybar	Supplies-Elec	660-19107	9330317198	263.07
01/26/2023	133790	Graybar	Snap Action Thermostat - Elec	660-59582-3900	9330317200	38.94
01/26/2023	133790	Graybar	Supplies-Elec	660-19107	9330318001	109.83
01/26/2023	133790	Graybar	Supplies-Elec	660-19107	9330340382	472.81
01/26/2023	133790	Graybar	Supplies-Elec	660-19107	9330340385	89.62
01/26/2023	133790	Graybar	Supplies-Elec CREDIT	660-19107	9330344826	35.37-
Total 133790:						1,677.49
01/26/2023	133791	Haupt, Dylan	Refund of 1st Installment 147-010-040-5	100-16000	1/23/2023	322.34
Total 133791:						322.34
01/26/2023	133792	Heart A Rama	HAR Ad - Rec	100-55300-2910	1/25/2023	200.00
Total 133792:						200.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/26/2023	133793	InfoSend Inc.	Postage Deposit	690-59840-3110	227324	3,968.72
Total 133793:						3,968.72
01/26/2023	133794	James Imaging Systems	Contract R113705-01 - Coverage Period	100-55140-3100	I275707	194.05
01/26/2023	133794	James Imaging Systems	Contract R113706-01 - Coverage Period	100-53100-3100	I275708	412.82
01/26/2023	133794	James Imaging Systems	Contract R113707-01 - Coverage Period	100-55140-3100	I275709	633.80
Total 133794:						1,240.67
01/26/2023	133795	Junk, Anthony & Sue	Citation N1164869 Dismissed by Inspecti	100-21125	1/20/23	155.50
Total 133795:						155.50
01/26/2023	133796	Lawson Products	Parts-Electrical connectors-ENG	100-16120	9310255710	83.62
01/26/2023	133796	Lawson Products	Drill bits - Eng	100-53200-3900	9310255711	239.04
Total 133796:						322.66
01/26/2023	133797	Liberty Mutual Insurance	Waiver Liability-Aging & Disability Resour	100-51930-5100	14477276	63,790.89
Total 133797:						63,790.89
01/26/2023	133798	Manitowoc Co Solid Waste	Acct #162 - Dec, 2022 Service - Eng	640-53620-2900	STATEMENT 26278	9,282.47
Total 133798:						9,282.47
01/26/2023	133799	Manitowoc Disposal Inc	Recycling & Refuse Collect 1/7/2023 thru	640-53620-2900	1/27/2023	14,729.61
Total 133799:						14,729.61
01/26/2023	133800	McMahon Associates Inc	SBH Stormwater Analysis	680-19107	929517	1,929.60
01/26/2023	133800	McMahon Associates Inc	20th St/Eggers Pond Const Mgt - DPW	680-19107	929556	3,312.00
Total 133800:						5,241.60
01/26/2023	133801	Mid-American Research Chemical	Supplies-Rec	100-55140-3500	0780393-IN	588.00
Total 133801:						588.00
01/26/2023	133802	Midwest Meter Inc	Meter bases/ERTS/Parts - Wtr	650-59663-3900	0150931-IN	61,612.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
01/26/2023	133802	Midwest Meter Inc	Meter gaskets - Wtr	650-59663-3900	0150966-IN	200.78
Total 133802:						61,812.78
01/26/2023	133803	Municipal Elec Utilities of WI	Regional Safety Program - Q1 2023 Prog	690-59852-2900	011523-23	7,437.50
01/26/2023	133803	Municipal Elec Utilities of WI	Annual Access Fee for MSDS Online	690-59852-2900	011723-22	900.00
Total 133803:						8,337.50
01/26/2023	133804	Prompt Printing Center	1500 Launch Permit Envelopes - Rec	218-53540-2900	35020	970.00
01/26/2023	133804	Prompt Printing Center	500 Chemistry Forms - Rec	100-54910-3100	35023	120.00
Total 133804:						1,090.00
01/26/2023	133805	Refrigeration Sales and Repair LLC	Ice makeer-clean & sanitize - Ele	660-59598-2900	4052	103.75
Total 133805:						103.75
01/26/2023	133806	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	SERVICE ORDER #3831	70.00
Total 133806:						70.00
01/26/2023	133807	Schroeder Bros Co	Shipping - WWTP	690-59820-2900	91099	18.48
01/26/2023	133807	Schroeder Bros Co	Sample Head - WWTP	690-59820-2900	91100	51.83
Total 133807:						70.31
01/26/2023	133808	SESAC	Contract No.: 56206-1 Jan 01,2023-Dec	100-55300-2900	10616238	553.00
Total 133808:						553.00
01/26/2023	133809	Superior Chemical Corp	Glass Cleaner & Polish - Wtr	650-59643-3900	353438	116.52
Total 133809:						116.52
01/26/2023	133810	Transcendent Technologies	Annual Software Maintenance	100-51450-2900	M6378	12,150.00
Total 133810:						12,150.00
01/26/2023	133811	Travelers CL Remittance Center	Policy Number 0107762527 Notary Bond	660-59930-3900	1326F5247	20.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133811:						20.00
01/26/2023	133812	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	2595-06;1/23	5.75
01/26/2023	133812	Two Rivers Municipal Utilities	19th Street	417-56700-2900	8329-01 1/23	9.78
Total 133812:						15.53
01/26/2023	133813	USA Blue Book	PH tester & rubber boots - Wtr	650-59643-3900	211411	306.92
01/26/2023	133813	USA Blue Book	Lab Supplies - Wtr	650-59641-3900	239587	987.57
Total 133813:						1,294.49
01/26/2023	133814	West & Dunn LLC	Monthly Flat Fee -December	100-51340-2120	6406	5,959.11
Total 133814:						5,959.11
01/26/2023	133815	Wisc Dept Of Justice	Service-PD for 1/1/2023-12/31/2023	100-52100-2203	455TUNE-0000014020	1,842.00
Total 133815:						1,842.00
01/26/2023	133816	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-1;1/23	81.59
01/26/2023	133816	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;1/23	136.15
01/26/2023	133816	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-9;1/23	518.52
Total 133816:						736.26
01/26/2023	133817	Wisconsin Retirement System	WRS Year End Adjustment	100-21520	01/10/2023	5,282.26
Total 133817:						5,282.26
01/26/2023	133818	WPRA	Job Posting - Rec	100-55300-2910	5499	325.00
Total 133818:						325.00
01/26/2023	133819	WRWA	Residential Cross Connection Training	650-59930-2920	1/23/2023	330.00
Total 133819:						330.00
Grand Totals:						5,045,504.15



**TWO
RIVERS**
WISCONSIN

POLICE DEPARTMENT

Section 11, Item A.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



Date: February 20, 2023
To: Gregory E. Buckley, City Manager
From: Ben Meinnert, Chief of Police
Ref: Ordinance Amendments: Golf Carts: Sec. 8-9-5, 8-9-6

It remains the only recommendation of police department staff, that the ordinance language regarding allowing operation of golf carts on city-owned streets with speed limits of 35 mph or less be **amended to 25 mph** to reflect state statute. After a City Council Meeting and discussion, additional amendments to the ordinance were proposed and suggested.

The following items in ordinance were suggested and directed to staff for amendment:

- 1. Seatbelts intended for golf carts to be installed and used by child passengers under 8 years old/80lbs (similar to statute language pertaining to child restraints in vehicles, but with sole focus to keep children seated while in operation)**
- 2. Additional identification on both sides of city permitted golf carts, similar to boat registration numbers and the language regarding such registration**
- 3. A minimum of TWO headlights/taillamps on golf carts for operation at night**

The aforementioned recommendations have been added to a draft revised ordinance for presentation to the City Council.



Sec. 8-9-5. Registration.

- A. No golf cart may be operated on any public street within the city unless the golf cart has first been registered with the Two Rivers police department as required herein. The registration shall be renewed thereafter in accordance with the provisions of this section. To evidence the registration, the owner shall be issued an annual permit, which shall be displayed in a prominent, visible place on the rear fender of the golf cart or at such other place as may be approved by the police department. The permit ~~may~~ shall contain a registration number assigned for the particular golf cart and ~~may~~ shall contain an expiration month and year date. The owner shall also affix three-inch-high block numbers and letters, in contrast with the color of the golf cart, clearly visible and legible, on each side of the forward half of the golf cart, beginning with "TR" and ending to match the registration number.
- B. *Registration fee.* An annual registration fee, as may be established and adopted by the city council and amended from time to time, shall be paid to the city at the time the application for registration is filed with the Two Rivers police department or for any permit renewal.
- C. *Application.* The application for registration shall be made to the Two Rivers Police Chief, or to some other person designated, on forms provided by the city. The application may, among other things, require the owner's name, street address, mailing address, a phone number, the make, model and identification or serial number of the golf cart, proof of insurance and such other information as may be reasonably required, as well as a release of the city from liability for any accidents involving the registered golf cart and an agreement to indemnify and hold the city harmless from any claims arising from any such use/operation.
- D. *Inspection.* Prior to issuing the initial registration permit or any renewal thereof, the golf cart shall either be inspected or, in place of inspection, the Two Rivers police department may require photographs/video submitted of the golf cart, to determine that:
- (1) The golf cart is equipped with at least two red rear reflectors to the rear of the cart and those reflectors are at least three inches in height and width;
 - (2) The golf cart is equipped with a reflective slow-moving sign or flag on the rear of the cart;
 - (3) The brakes provided by the manufacturer of the golf cart are in proper working order;
 - (4) The golf cart has all of the standard safety features provided by the manufacturer and has not been modified to exceed a speed of 20 miles per hour, nor otherwise modified in any way that creates a hazard;
 - (5) The golf cart is equipped with all mechanical systems and safety equipment required by this chapter; and
 - (6) All existing manufacturer's lights are in working order, or a minimum of ~~one~~ two headlights/taillights installed so as to not conflict with oncoming traffic's vision if not driven during daylight hours. All lighting must be capable of being observed from a distance of 500 feet.
- E. *Denial and revocation.* The initial registration of a golf cart may be denied or subsequently revoked by the City of Two Rivers if it is determined that:⚡
- (1) The application contains any material misrepresentation;
 - (2) The golf cart is not in compliance with the requirements set out above;
 - (3) The golf cart has been altered or customized and no longer meets the definition of "golf cart;"
 - (4) Equipment supplied by the manufacturer, especially safety equipment, has been removed from the golf cart or the vehicle identification or serial number has been removed; or
 - (5) Other good cause shown, including repeated violations of this chapter.

F. *Disqualified vehicles.* All-terrain vehicles (ATVs), four-wheel utility vehicles (UTVs) and other similar utility vehicles which are not manufactured for operation on a golf course and golf carts which have been modified so that they no longer meet the definition of a "golf cart" may not be registered as a golf cart nor shall such vehicles be operated on the public roads within the city unless such vehicles are otherwise registered with and allowed under the motor vehicle laws of the State of Wisconsin.

Sec. 8-9-6. Operation.

Golf carts shall not be operated on the public streets of the city, except in full compliance with the provisions of this section.

- A. *Hours of operation.* Golf carts may be driven on approved public streets from 5:00 a.m. to 12:00 midnight. Golf carts may not be operated when fog, smog, smoke or other conditions reduce visibility so that the golf cart is not visible for a distance of 250 feet.
- B. *Streets.* Golf carts may be operated on any city-owned streets, within the city limits with a posted speed limit of 325 miles per hour or less.
- C. *Motor vehicle laws.* All laws regarding the use of motor vehicles in the State of Wisconsin, including possession of a valid driver's license, and all ordinances regarding the use of motor vehicles in the city not inconsistent therewith shall be observed, except that no golf cart may be operated at a speed in excess of 20 miles per hour, or the top speed set by the manufacturer, whichever is lesser.
- D. *Right-of-way.* The operator of a golf cart shall yield the right-of-way to overtaking motor vehicles.
- E. *City property and sidewalks.* Golf carts shall not be operated on any sidewalk, pedestrian walkway, bicycle path or trail, jogging path, greenway, or park or on any beach, or trail except for official police business or by city personnel while on city business. Notwithstanding anything herein to the contrary, golf carts shall not be operated on property owned or leased by the city except with the express written consent of the city council and upon the terms and conditions as may be set forth in such written permission.
- F. *Golf cart capacity.* The manufacturer's recommended seating capacity shall not be exceeded, nor shall the operator or any passenger be permitted to stand while the golf cart is in operation. **Children whom have not reached age 8, more than 80 pounds in weight, or more than 4 ft. 9 in. tall, must be seated while using an adjustable seatbelt manufactured and installed for golf carts, and with the intention to restrain, prevent, and reduce the likelihood of passengers falling out accidentally.**
- G. *Commercial purposes.*
 - (1) Golf carts may not be used as a taxicab or bus. The commercial carrying of passengers is permitted to the extent that a business or organization may use a golf cart as a shuttle in direct connection with said business or organization and then only to the extent that the passenger capacity is not exceeded as noted above.
 - (2) The hauling of freight is permitted to the extent that a business or organization may transport products or materials in direct connection to said business. The transportation of hazardous or flammable materials is prohibited. Freight in combination with the operator and any passengers may not exceed the cart manufacturer's gross vehicle weight rating (GVWR).
 - (3) The rental or the use of any golf cart for consideration shall be considered a commercial use.
 - (4) Golf carts used under this subsection shall be insured for liability for property damage and personal injury by a reputable insurer satisfactory to the city. A certificate of insurance verifying insurance coverage shall be filed with the city with each application for registration or renewal. Such insurance shall provide for policy limits of at least \$1,000,000.00 for one person and \$1,000,000.00 for any number of persons injured or killed in one accident and \$100,000.00 property damage per incident. Additionally, it shall be agreed that the city is released from liability for any accidents involving the registered golf cart and to indemnify and hold the city harmless from any claims arising from any such use.

-
- H. *Parking.* Golf carts may only be parked in the same manner and at the same places designated for the parking of motor vehicles. The stopping, standing or parking of golf carts in an area where parking is not allowed or in any place that impedes the flow of traffic, pedestrian walkways or a passageway is prohibited.
 - I. *Unattended vehicles.* No person shall leave or allow any golf cart owned or operated by him/her to remain unattended on any public highway or public property while the motor is running or with the starting key left in the ignition.
 - J. *Towing.* Golf carts may not be used for the purpose of towing another cart, trailer, or vehicle of any kind including a person on roller skates, skateboard or bicycle.

(Ord. of 7-6-2022(2) , § 1)

ORDINANCE

AN ORDINANCE to amend Municipal Code Ordinance Amending Chapter 8, Section 9, Subsection 5 of the Municipal Code, Entitled "Registration," and Amending Chapter 8, Section 9, Subsection 6 of the Municipal Code, Entitled "Operation

The City Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 8-9 of City Ordinances, entitled "Golf Carts, Section 5, "Registration," Subsection A and D(6), is hereby repealed and recreated to read as follows:

A. No golf cart may be operated on any public street within the city unless the golf cart has first been registered with the Two Rivers police department as required herein. The registration shall be renewed thereafter in accordance with the provisions of this section. To evidence the registration, the owner shall be issued an annual permit, which shall be displayed in a prominent, visible place on the rear fender of the golf cart or at such other place as may be approved by the police department. The permit shall contain a registration number assigned for the particular golf cart and shall contain an expiration month and year date. The owner shall also affix three-inch-high block numbers and letters, in contrast with the color of the golf cart, clearly visible and legible, on each side of the forward half of the golf cart, beginning with "TR" and ending to match the registration number.

D(6) All existing manufacturer's lights are in working order, or a minimum of two headlights/taillights installed so as to not conflict with oncoming traffic's vision if not driven during daylight hours. All lighting must be capable of being observed from a distance of 500 feet.

SECTION 2. That Section 8-9 of City Ordinances, entitled "Golf Carts," Section 6, "Operation," Subsection B and F, is hereby repealed and recreated to read as follows:

B. Golf carts may be operated on any public streets, within the city limits, with a posted speed limit of 25 miles per hour or less.

F. Golf cart capacity. The manufacturer's recommended seating capacity shall not be exceeded, nor shall the operator or any passenger be permitted to stand while the golf cart is in operation. Children whom have not reached age 8, more than 80 pounds in weight, or more than 4 ft. 9 in. tall, must be seated while using an adjustable seatbelt manufactured and installed for golf carts, and with the intention to restrain, prevent, and reduce the likelihood of passengers falling out accidentally.

SECTION 3. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 20th day of February, 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:


Amanda Baryenbruch
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

--MEMORANDUM--

TO: City Council

FROM: Gregory E. Buckley

City Manager

DATE: February 17, 2023

SUBJECT: Release of a Portion of a City Utility Easement

The property owner at 2422 West River Street, Jason Allington, has requested that the City release a portion of a utility easement that runs across his property, to allow the construction of a new garage.

Back in September 1969, the City vacated the undeveloped 25th Street right of way from West River Street to the West Twin River. By virtue of the street being vacated, it was divided between the adjoining property owners—each gained 30 feet of the former 60 foot wide ROW as part of their property. However, the City retained a utility easement for the entire width of the vacated street segment, effectively making that area unbuildable.

In follow-up to the Allingtons' request, the Engineering Department has reviewed City records and contacted area private utilities, to see if the requested partial release would impact any existing or planned utilities. As indicated in the attached email from City Engineer Matt Heckenliable, the requested vacation of a portion of the easement does not appear to present any problems.

Accordingly, staff recommends City Council approval of the attached release as prepared by the City Attorney, releasing that portion of the utility easement that the property owner has requested.

Section 11, Item B.

Greg Buckley <grebuc@two-rivers.org>



Partial Vacation of vacated 25th Street Utility Easement - Up-date

Matthew Heckenlaible <mathec@two-rivers.org>
To: Greg Buckley <grebuc@two-rivers.org>

Thu, Feb 16, 2023 at 2:01 PM

Greg

I've heard back from:

- Two Rivers - Electric - No impacts unless a curblin (driveway) modification is made then could impact a power pole.
- Frontier Communication - on a pole within West River Street R.O.W. - No impact
- Charter - Nothing within the easement
- WPS - Gas - No gas facilities within the easement

Per City GIS information, there is no public sanitary sewer or water main within the easement. There is an existing storm sewer draining the intersection that runs along the former centerline of the roadway which should then be about 10 from the proposed garage.

With that information, I believe that from a utility perspective, we can allow the requested partial vacation of the easement with City Council approval.

Matthew R Heckenlaible, PE

Director of Public Works

[1717 East Park Street](#)

PO Box 87

Two Rivers, WI 54241-0087

mathec@two-rivers.org

Phone: 920-793-5540



RELEASE OF EASEMENT

THE CITY OF TWO RIVERS ("City") hereby releases all right, title and interest it may have in a portion of the 60 feet wide easement for utility purposes retained on vacation of a portion of 25th Street lying between West River Street and the West Twin River in the City pursuant to a Resolution adopted September 2, 1969 and recorded in Volume 717, Page 318 in the Office of the Register of Deeds for Manitowoc County, Wisconsin, a copy of which is attached hereto and incorporated by reference herein. The portion of the easement released is described as follows:

Commencing at the southeast corner of Lot 6, Block 3 of Baetz's 2 nd Addition;
Thence along the westerly line of West River Street North 1°04'40" West 52.94 feet to the southerly line of vacated 25 th Street;
Thence along said line South 89°43'00" West 33.40 feet to the point of beginning;

Thence continuing along said line South 89°43'00" West 40.00 feet;
Thence North 1°04'40" West 20.5 feet;
Thence North 89°43'00' East 40.00 feet;
Thence South 1°04'40" East 20.50 feet to the point of beginning.

The City reserves all right, title and interest it may have in the balance of the easement.

DATED THIS ____ DAY OF _____, 2023

CITY OF TWO RIVERS, WISCONSIN

BY: _____
Gregory E Buckley
City Manager

STATE OF WISCONSIN)
COUNTY OF MANITOWOC)

Personally came before me on _____, 2023, the above-named Gregory E. Buckley to me known to be the person who executed the foregoing and acknowledged the same.

Notary Public

(SEAL)

SV-23

RESOLUTION

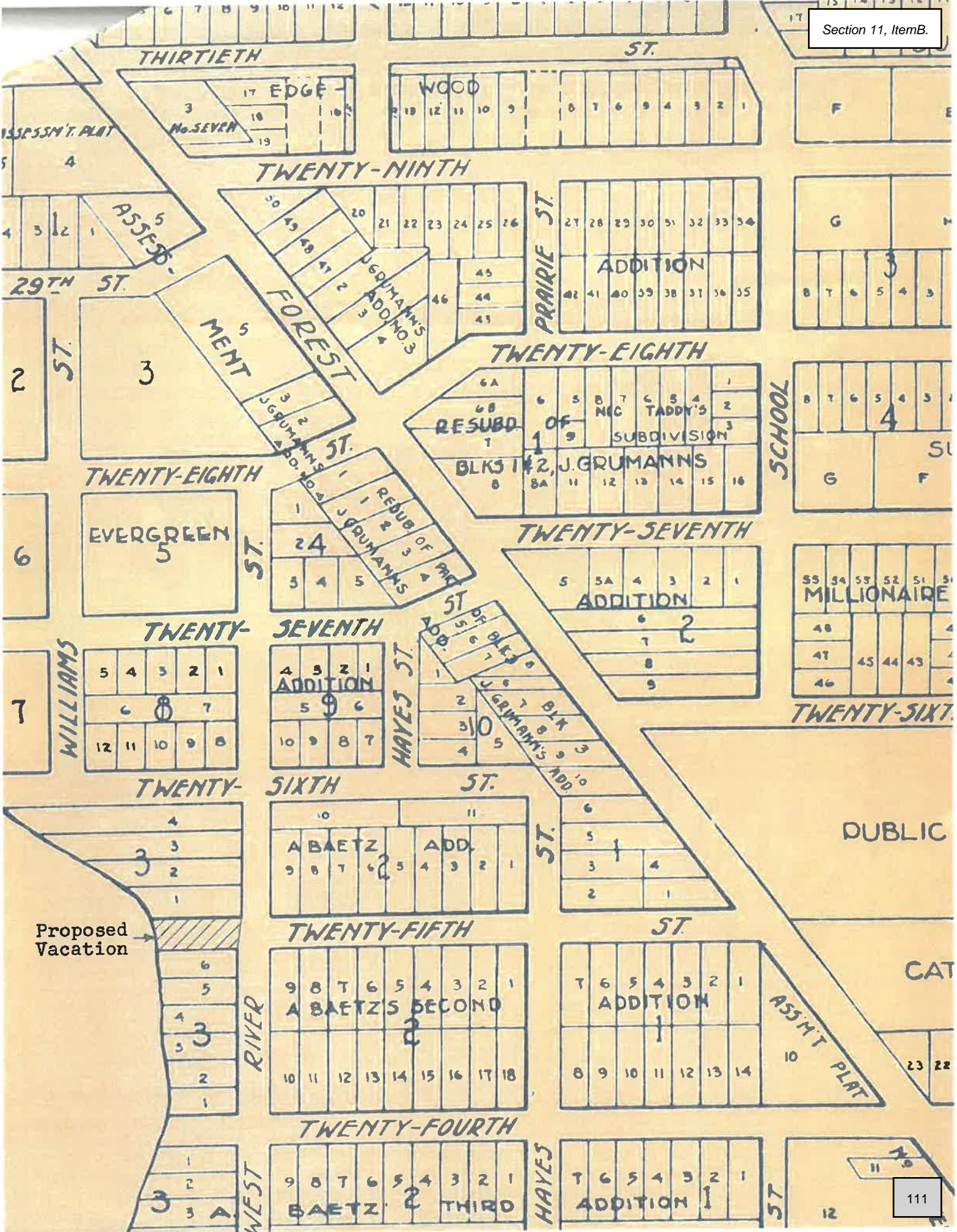
RESOLVED, that it is in the public interest and that the public interest requires that the following described real estate be vacated:

That portion of 25th Street lying between West River Street and the West Twin River in the City of Two Rivers, Wisconsin, subject to the following conditions:

- (1) A 60-foot wide easement is retained for utilities.
- (2) That the sewer outfall presently existing is in no way plugged by a boat launching, filling, etc.
- (3) That the matter be turned over to our attorney for legal consideration and all the legal conditions are met.

Adopted September 2, 1969


Melvin A. De Swarte



PLAT OF SURVEY

Lot 6, Block 3, Baetz's 2nd Add. and the South 30 ft of Vacated 25th Street
City of Two Rivers, Manitowoc County, Wisconsin

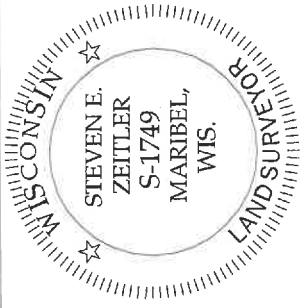
For: Jason S. Allington

SURVEYORS CERTIFICATE:

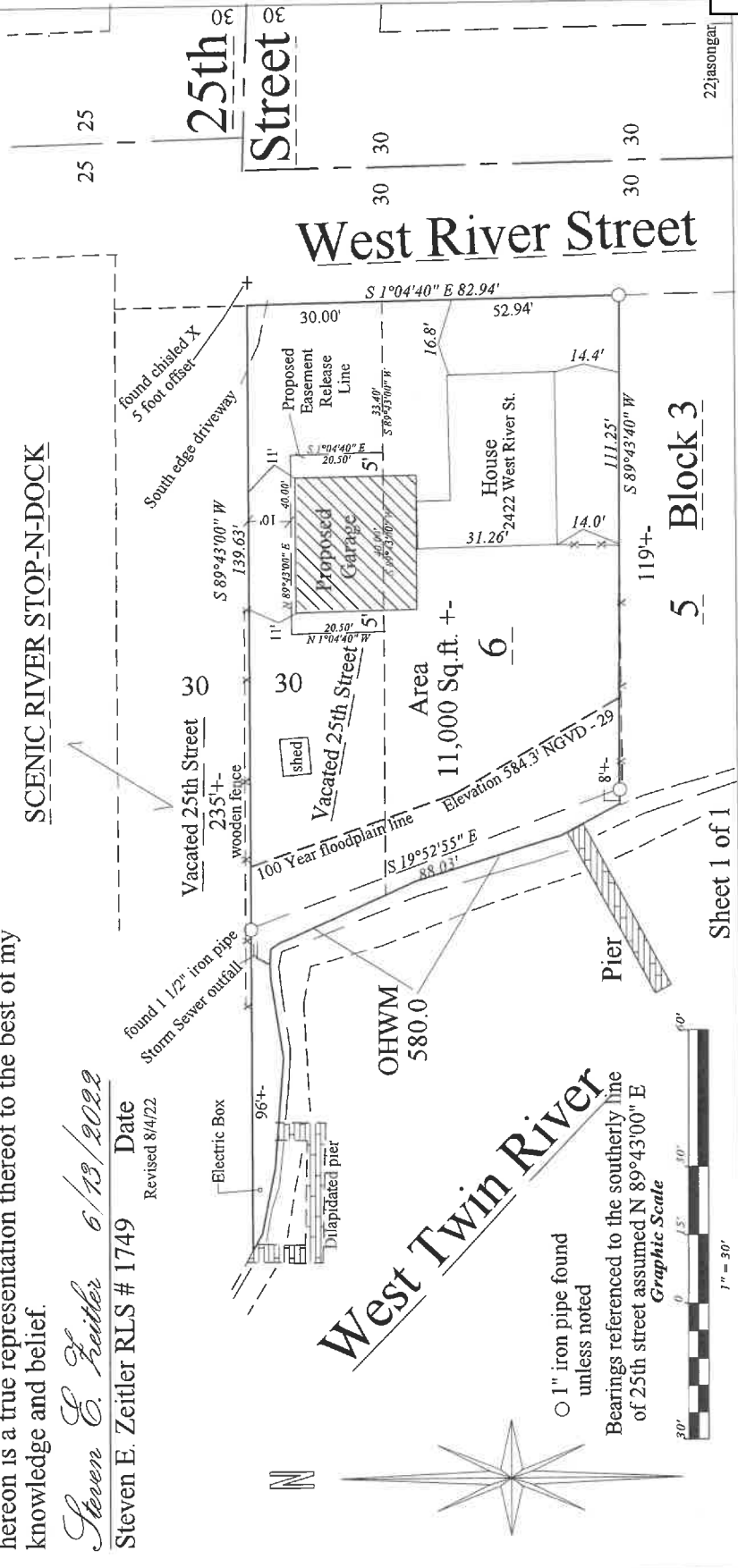
I, Steven E. Zeitler, Professional Land Surveyor, do hereby certify, That I have surveyed the hereon described property and the map hereon is a true representation thereof to the best of my knowledge and belief.

Steven E. Zeitler 6/13/2022

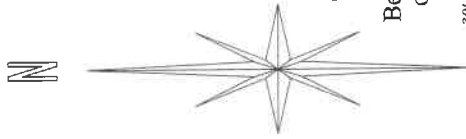
Steven E. Zeitler RLS # 1749 Date Revised 8/4/22



SCENIC RIVER STOP-N-DOCK



West Twin River



○ 1" iron pipe found unless noted

Bearings referenced to the southerly line of 25th street assumed N 89°43'00" E

Graphic Scale



1" = 30'

Sheet 1 of 1

5 Block 3

Area 11,000 Sq. ft. +/-

6

House 2422 West River St.

Proposed Garage

Proposed Easement Release Line

South edge driveway

found chisled X 5 foot offset

Vacated 25th Street

100 Year floodplain line

OHWM 580.0

Electric Box

Dilapidated pier

Pier

Storm Sewer outfall

found 1 1/2" iron pipe

wooden fence

235' +/-

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--MEMORANDUM--

TO: City Council

FROM: Gregory E. Buckley 
City Manager

DATE: February 17, 2023

SUBJECT: Resolution Authorizing and Setting Parameters for 2023 Capital Projects Borrowing

At Monday night’s meeting, following a presentation by our financial advisors from Robert W. Baird, the City Council will be asked to vote on a resolution authorizing the issuance of 10-year general obligation notes for funding the City’s 2023 capital projects as identified in the adopted 2023 Budget.

That Budget identifies the need for \$1,815,000 in such funding, and that is the amount of borrowing that was initially discussed with the Personnel and Finance Committee when it met on February 8. But, following further review of our available capital fund balances and funding needs, the Finance Director and I are recommending that the amount for this borrowing be reduced by \$650,000, to \$1,165,000, and that the City apply \$650,000 in previously borrowed funds that are being held in Fund 403, the Harbor Master Plan fund, to our 2023 capital projects.

Those funds are part of the balance of nearly \$1,500,000 in that fund that was borrowed for purpose of “harbor master plan implementation”—specifically, the purchase of the former Hamilton property on the downtown waterfront. Given the unexpected delays encountered in our ability to close on the purchase of that property, it seems prudent to re-deploy at least some of those funds to help fund other projects and reduce the City’s 2023 borrowing.

The \$650,000 in question is from a 2019 note issue in that amount, which would need to be re-allocated to other capital budgets by way of a budget amendment. If City Council supports this reduction in new borrowing, that budget amendment will be presented at your March 6, 2023 meeting.

If the proposed purchase of the Hamilton properties is able to move forward this year, we will need to look at another borrowing or some interim funding from internal sources pending a new borrowing in tandem with our 2024 capital projects borrowing. In the meantime, in today’s relatively high interest rate environment, we may as well make use of these already-borrowed funds.

Accordingly, on Monday night I will be asking the Council to approve the enclosed resolution as prepared by bond counsel, but modifying the “not to exceed” amount of the borrowing to \$1,165,000.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$1,815,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the City Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Two Rivers, Manitowoc County, Wisconsin (the "City") to raise funds for public purposes, including paying the cost of street improvement projects, park projects, fire department equipment, public works equipment, city hall improvements and police equipment and building improvements (collectively, the "Project");

WHEREAS, the City Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the City Council that it is necessary, desirable and in the best interest of the City to authorize the issuance of and to sell the general obligation promissory notes (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase proposal to the City (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the City Council hereby finds and determines that it is necessary, desirable and in the best interest of the City to delegate to either the City Manager or the Finance/Administrative Services Director/Treasurer (each an "Authorized Officer") the authority to accept the Proposal on behalf of the City so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City that:

Section 1. Authorization and Sale of the Notes; Parameters. For the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed ONE MILLION EIGHT HUNDRED FIFTEEN THOUSAND DOLLARS (\$1,815,000) from the Purchaser upon the terms and subject to the condition set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 16 of this Resolution, the City Manager and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, Notes aggregating the principal amount of not to exceed ONE MILLION EIGHT HUNDRED FIFTEEN THOUSAND DOLLARS (\$1,815,000). The purchase price to be paid to the City for

the Notes shall not be less than 95.50% of the principal amount of the Notes and the difference between the initial public offering price of the Notes and the purchase price to be paid to the City by the Purchaser shall not exceed 4.50% of the principal amount of the Notes, with an amount not to exceed 1.50% of the principal amount of the Notes representing the Purchaser's compensation.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of up to \$1,815,000; shall be dated as of their date of issuance (which shall not be before April 1, 2023); shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$150,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Notes shall not exceed \$1,815,000. Any maturity or mandatory redemption payment may be eliminated, at the option of the City, if the amount of such maturity or mandatory redemption payment is less than or equal to \$150,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$1,815,000.

<u>Date</u>	<u>Principal Amount</u>
04-01-2024	\$95,000
04-01-2025	155,000
04-01-2026	165,000
04-01-2027	175,000
04-01-2028	185,000
04-01-2029	190,000
04-01-2030	200,000
04-01-2031	210,000
04-01-2032	215,000
04-01-2033	225,000

Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on either October 1, 2023 or April 1, 2024. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 4.75%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the City shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2023 through 2032 for the payments due in the years 2023, if applicable, and 2024 through 2033 in the amounts as are sufficient to meet the principal and interest payments when due. The amount of tax levied in the year 2023 shall be the total amount of debt service due on the Notes in the years 2023, to the extent applicable, and 2024; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2023.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The City hereby appropriates, to the extent necessary, from proceeds of the Notes or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2023 to the extent set forth on the schedule to be attached to the Approving Certificate.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes - 2023" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the City Council directs otherwise.

Section 7. Proceeds of the Notes: Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the

Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the taxexempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified TaxExempt Obligations. The Notes are hereby designated as "qualified taxexempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring taxexempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the City Manager and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and

contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the City Manager and City Clerk or other appropriate officers of the City to enter into a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the City Manager and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the City Manager and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Condition on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by the Authorized Officer of the principal amount, first interest payment date, date definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of the condition, the Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 17. Official Statement. The City Council hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the City Manager and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The City Manager and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the City Manager and City Clerk including provisions regarding

restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the City Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded February 20, 2023.

Gregory E. Buckley
City Manager

ATTEST:

Amanda Baryenbruch
City Clerk

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

APPROVING CERTIFICATE

The undersigned [City Manager] [Finance/Administrative Services Director/Treasurer] of the City of Two Rivers, Manitowoc County, Wisconsin (the "City"), hereby certify that:

1. Resolution. On February 20, 2023, the City Council of the City adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$1,815,000 General Obligation Promissory Notes of the City (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser") and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Proposal; Terms of the Notes. On the date hereof, the Purchaser offered to purchase the Notes in accordance with the terms set forth in the Note Purchase Agreement between the City and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$ _____, which is not more than the \$1,815,000 approved by the Resolution, and shall mature on April 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The first interest payment date on the Notes shall be _____, 20___. The amount of each annual principal or mandatory redemption payment due on the Notes is not more than \$150,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
04-01-2024	\$95,000	\$ _____
04-01-2025	155,000	_____
04-01-2026	165,000	_____
04-01-2027	175,000	_____
04-01-2028	185,000	_____
04-01-2029	190,000	_____
04-01-2030	200,000	_____
04-01-2031	210,000	_____
04-01-2032	215,000	_____
04-01-2033	225,000	_____

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is _____%, which is not in excess of 4.75%, as required by the Resolution.

3. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$ _____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 95.50% of the principal amount of the Notes, as required by the Resolution.

The difference between the initial public offering prices provided by the Purchaser of the Notes (\$ _____) and the purchase price to be paid to the City by the Purchaser (\$ _____) is \$ _____, or _____% of the principal amount of the Notes, which does not exceed 4.50% of the principal amount of the Notes. The portion of such amount representing Purchaser's compensation is \$ _____, or not more than 1.50% of the principal amount of the Notes.

4. Redemption Provisions of the Notes. [The Notes are not subject to optional redemption.] [The Notes maturing on April 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the City, on April 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

5. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the City have been irrevocably pledged and there has been levied on all of the taxable property in the City, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

6. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

7. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, first interest payment date, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrevocable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2023 pursuant to the authority delegated to me in the Resolution.

Gregory E. Buckley
City Manager

OR

David Buss
Finance/Administrative Services Director/Treasurer

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

[SCHEDULE MRP

Mandatory Redemption Provision

The Notes due on April 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, 20_____

<u>Redemption</u>	<u>Amount</u>
<u>Date</u>	<u>\$</u>
_____	_____
_____	_____ (maturity)
_____	_____

For the Term Bonds Maturing on April 1, 20_____

<u>Redemption</u>	<u>Amount</u>
<u>Date</u>	<u>\$</u>
_____	_____
_____	_____ (maturity)
_____	_____

For the Term Bonds Maturing on April 1, 20_____

<u>Redemption</u>	<u>Amount</u>
<u>Date</u>	<u>\$</u>
_____	_____
_____	_____ (maturity)
_____	_____

For the Term Bonds Maturing on April 1, 20_____

<u>Redemption</u>	<u>Amount</u>
<u>Date</u>	<u>\$</u>
_____	_____
_____	_____ (maturity)]
_____	_____

EXHIBIT B

(Form of Note)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	MANITOWOC COUNTY	
NO. R _____	CITY OF TWO RIVERS	\$ _____
	GENERAL OBLIGATION PROMISSORY NOTE	

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
April 1, _____	_____, 2023	_____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the City of Two Rivers, Manitowoc County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semiannually on April 1 and October 1 of each year commencing on [April 1, 2024] until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$ _____, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of street improvement projects, park projects, fire department equipment, public works equipment, city hall improvements and police equipment and building improvements, as authorized by a resolution adopted on February 20, 2023 as supplemented by an Approving Certificate, dated _____, _____ (the "Approving Certificate") (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the City Council for said date.

[This Note is not subject to optional redemption.]

[The Notes maturing on April 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the City, on April 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.]

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

[In the event the Notes are redeemed prior to maturity, as long as the Notes are in bookentryonly form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.]

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the City Council as a "qualified taxexempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with

a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The

Fiscal Agent shall not be obliged to make any transfer of the Notes [(i)] after the Record Date [(ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption]. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

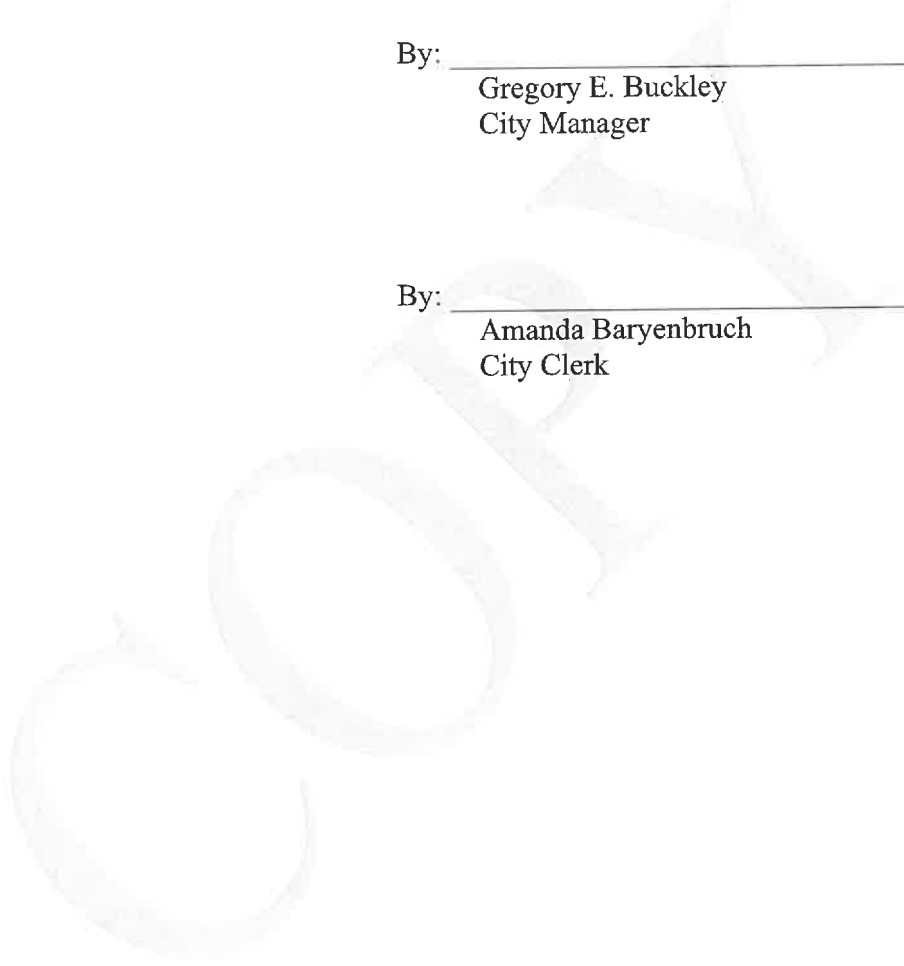
IN WITNESS WHEREOF, the City of Two Rivers, Manitowoc County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified City Manager and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF TWO RIVERS
MANITOWOC COUNTY, WISCONSIN

By: _____
Gregory E. Buckley
City Manager

(SEAL)

By: _____
Amanda Baryenbruch
City Clerk



Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the City of Two Rivers, Manitowoc County, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



Date: February 15, 2023
 To: Greg Buckley, City Manager
 From: Matthew R Heckenlaible, PE, City Engineer / Public Works Director *meh*
 Re: Bid Award Recommendation: Lincoln Street Contract 2-2023

Bids were received and opened on February 14, 2023 for Contract 2-2023 for the road reconstruction and utility Improvements along Lincoln Street (between 17th and 22nd Streets). The work shall consist of removing existing pavement, excavation, installation of storm sewer, water mains, storm sewer laterals, sanitary sewer laterals, water services, grading and graveling, Portland Cement concrete paving, driveway approaches, replacements of carriage walks, repair of sidewalk, restoration, and miscellaneous related work. Private lateral and water service work on private property will be completed under a separate contract.

Town & Country, Consulting Engineer's Bid Tabulation and recommendation memo is attached. I concur with the recommendations of Town & Country, Consulting Engineers to award the contracts to the respective Low Bidder:

Contract	Eng. Cost Estimate	Low Bid Amount	Contractor
2-2023	\$1,611,077.00	\$ 1,630,643.59	Mammoth Construction
		\$ 465,000.00	Estimated Private Service Costs
		\$2,095,643.59	Total Estimated Project Cost

Revenue sources for the project include the following:

	Construction Bid Costs	Construction Bid Costs w/ 15% Eng. & Contingency
DNR Loans	\$811,308.87	\$933,005.20
DNR Principal Forgiveness	\$320,327.22	\$368,376.30
Storm Water Utility	\$268,627.98	\$308,922.18
City (Street Capital)	\$259,879.53	\$298,861.45
Property Owner Costs (San/Strm Laterals / Water Service)	\$435,500.00	\$500,825.00
	\$2,095,643.60	\$2,409,990.13

Should any questions arise, please contact me at your earliest opportunity.



February 15, 2023

City of Two Rivers
1717 East Park Street
P.O. Box 87
Two Rivers, WI 54241

Attention: Mr. Gregory E. Buckley, City Manager

Subject: Analysis of Bids and Recommendation for Award of Contracts
2 - 2023 Street & Utility Improvements - Lincoln Street

Bid Deadline: February 14, 2023 at 1:00 p.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2023 Street & Utility Improvements project and to recommend award of a contract. This project involves sanitary sewer, storm sewer and water main replacement with services to the property line, concrete pavement, curb & gutter, and flatwork removal and replacement within public right-of-way on Lincoln Street between 17th Street and 22nd Street and immediately adjacent side street intersections.

The pre-bid estimate for the base bid was \$1,611,000.00. Twenty-two general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Six contractors submitted bids.

A summary of the bids is as follows:

Contractor	Total
Mammoth Construction	\$1,630,643.59
Dorner Inc.	\$1,672,815.00
Kruczek Construction Inc.	\$1,693,000.00
Kip Gulseth Construction Company Inc.	\$1,726,164.30
Jossart Brothers, Inc.	\$1,753,078.50
Vinton Construction Company	\$1,791,499.64

All of the bids were properly submitted. The low bidder is Mammoth Construction of Manitowoc, Wisconsin, an experienced utility and street contractor who has completed similar projects for the City in the past. The bid prices are slightly higher than the original budget due to the increased material costs since the budget was originally prepared. We recommend that Mammoth Construction be awarded a contract for the base bid total of \$1,630,643.59.

This will be a unit price contract. That is, the contractor will be paid for the work actually performed on the basis of the unit prices bid. This means that the final costs could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in

City of Two Rivers
February 15, 2023
Page 2

increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

As this project is intended to be funded in part through both the Wisconsin DNR Safe Drinking Water Loan Program (SDWLP) and Clean Water Fund (CWF) loan programs, the City will need to execute this agreement and provide a signed copy to the Wisconsin DNR to secure the grant and loan funding to be utilized.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Very Truly Yours,
TOWN & COUNTRY ENGINEERING, INC.



Gregory J. Droessler, P.E.
Vice-President

BID TABULATION

Project: 2 - 2023 Street & Utility Improvements - Lincoln Street, City of Two Rivers
 Engineer's Project Number: TR 38 Bid Deadline: February 14, 2023 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		PRE-BID ESTIMATE		Mammoth Construction		Domer Inc.		Kruczek Construction Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID											
1.	12" C900 Water Main	1,740	lin. ft.	\$ 110.00	\$ 191,400.00	\$ 113.83	\$ 198,064.20	\$ 120.00	\$ 208,800.00	\$ 117.00	\$ 203,580.00
2.	8" C900 Water Main	175	lin. ft.	\$ 75.00	\$ 13,125.00	\$ 126.01	\$ 22,051.75	\$ 125.00	\$ 21,875.00	\$ 99.00	\$ 17,325.00
3.	6" C900 Water Main or Hydrant Lead	60	lin. ft.	\$ 70.00	\$ 4,200.00	\$ 53.30	\$ 3,198.00	\$ 118.00	\$ 7,080.00	\$ 100.00	\$ 6,000.00
4.	12" Gate Valve with Valve Box	6	each	\$ 4,500.00	\$ 27,000.00	\$ 5,046.00	\$ 30,276.00	\$ 5,165.00	\$ 30,990.00	\$ 5,420.00	\$ 32,520.00
5.	8" Gate Valve with Valve Box	7	each	\$ 2,500.00	\$ 17,500.00	\$ 3,039.00	\$ 21,273.00	\$ 2,944.00	\$ 20,608.00	\$ 3,075.00	\$ 21,525.00
6.	6" Gate Valve with Valve Box	5	each	\$ 1,800.00	\$ 9,000.00	\$ 2,291.00	\$ 11,455.00	\$ 2,110.00	\$ 10,550.00	\$ 2,200.00	\$ 11,000.00
7.	Hydrants	5	each	\$ 5,000.00	\$ 25,000.00	\$ 5,868.00	\$ 29,340.00	\$ 6,473.00	\$ 32,365.00	\$ 6,687.00	\$ 33,435.00
8.	1" HDPE Water Service	1,420	lin. ft.	\$ 50.00	\$ 71,000.00	\$ 47.04	\$ 66,796.80	\$ 50.00	\$ 71,000.00	\$ 38.00	\$ 53,960.00
9.	1" Tap and Corporation Stops	47	each	\$ 600.00	\$ 28,200.00	\$ 659.23	\$ 30,983.81	\$ 782.00	\$ 36,754.00	\$ 771.00	\$ 36,237.00
10.	1" Valve and Box	47	each	\$ 350.00	\$ 16,450.00	\$ 296.23	\$ 13,922.81	\$ 382.00	\$ 17,954.00	\$ 350.00	\$ 16,450.00
11.	Water Service Lateral Reconnections	47	each	\$ 200.00	\$ 9,400.00	\$ 129.00	\$ 6,063.00	\$ 178.00	\$ 8,366.00	\$ 177.00	\$ 8,319.00
12.	Connect Water Main to Existing	10	each	\$ 1,500.00	\$ 15,000.00	\$ 3,801.00	\$ 38,010.00	\$ 1,986.00	\$ 19,860.00	\$ 1,060.00	\$ 10,600.00
13.	8" SDR 35 PVC Sanitary Sewer	930	lin. ft.	\$ 60.00	\$ 55,800.00	\$ 55.27	\$ 51,401.10	\$ 60.00	\$ 55,800.00	\$ 67.00	\$ 62,310.00
14.	Standard Sanitary Manhole Castings	2	each	\$ 800.00	\$ 1,600.00	\$ 906.00	\$ 1,812.00	\$ 619.00	\$ 1,238.00	\$ 840.50	\$ 1,681.00
15.	48" Standard Sanitary Manhole Masonry	16	vert. ft.	\$ 500.00	\$ 8,000.00	\$ 503.94	\$ 8,063.04	\$ 632.00	\$ 10,112.00	\$ 576.00	\$ 9,216.00
16.	6" x 8" Sanitary Lateral Wyes	20	each	\$ 125.00	\$ 2,500.00	\$ 142.00	\$ 2,840.00	\$ 268.00	\$ 5,360.00	\$ 166.00	\$ 3,320.00
17.	6" PVC Sanitary Lateral	1,440	lin. ft.	\$ 60.00	\$ 86,400.00	\$ 59.94	\$ 86,313.60	\$ 60.00	\$ 86,400.00	\$ 65.00	\$ 93,600.00
18.	Exploratory Excavation	5	each	\$ 500.00	\$ 2,500.00	\$ 200.00	\$ 1,000.00	\$ 632.00	\$ 3,160.00	\$ 438.00	\$ 2,190.00
19.	6-Inch Sanitary Lateral Saddle Wye	27	each	\$ 900.00	\$ 24,300.00	\$ 350.00	\$ 9,450.00	\$ 796.00	\$ 21,492.00	\$ 797.00	\$ 21,519.00
20.	Sanitary Lateral Reconnections	47	each	\$ 400.00	\$ 18,800.00	\$ 125.00	\$ 5,875.00	\$ 227.00	\$ 10,669.00	\$ 230.00	\$ 10,810.00
21.	Sanitary Lateral Tracer Wire System	47	each	\$ 100.00	\$ 4,700.00	\$ 42.00	\$ 1,974.00	\$ 96.00	\$ 4,512.00	\$ 49.00	\$ 2,303.00
22.	10" Storm Sewer	292	lin. ft.	\$ 40.00	\$ 11,680.00	\$ 98.47	\$ 28,753.24	\$ 78.00	\$ 22,776.00	\$ 56.00	\$ 16,352.00
23.	12" Storm Sewer	606	lin. ft.	\$ 42.00	\$ 25,452.00	\$ 72.28	\$ 43,801.68	\$ 69.00	\$ 41,814.00	\$ 56.00	\$ 33,936.00
24.	15" Storm Sewer	729	lin. ft.	\$ 45.00	\$ 32,805.00	\$ 80.93	\$ 58,997.97	\$ 62.00	\$ 45,198.00	\$ 62.00	\$ 45,198.00
25.	18" Storm Sewer	683	lin. ft.	\$ 65.00	\$ 44,395.00	\$ 84.83	\$ 57,938.89	\$ 61.00	\$ 41,663.00	\$ 71.00	\$ 48,493.00
26.	4" PVC Storm Lateral	1,440	lin. ft.	\$ 45.00	\$ 64,800.00	\$ 49.36	\$ 71,078.40	\$ 39.00	\$ 56,160.00	\$ 33.00	\$ 47,520.00
27.	4" Storm Lateral Connection to Main	48	each	\$ 250.00	\$ 12,000.00	\$ 400.00	\$ 19,200.00	\$ 405.00	\$ 19,440.00	\$ 323.00	\$ 15,504.00
28.	48" Storm Manhole, Including Casting	6	each	\$ 4,000.00	\$ 24,000.00	\$ 4,232.00	\$ 25,392.00	\$ 3,840.00	\$ 23,040.00	\$ 657.00	\$ 3,942.00
29.	Rectangular Catch Basins	20	each	\$ 3,000.00	\$ 60,000.00	\$ 2,573.29	\$ 51,465.80	\$ 3,304.00	\$ 66,080.00	\$ 657.00	\$ 13,140.00
30.	Tree Removal	50	inch	\$ 50.00	\$ 2,500.00	\$ 60.00	\$ 3,000.00	\$ 63.30	\$ 3,165.00	\$ 92.00	\$ 4,600.00
31.	Concrete Pavement Removal	8,200	sq. yds	\$ 20.00	\$ 164,000.00	\$ 14.31	\$ 117,342.00	\$ 15.60	\$ 127,920.00	\$ 14.50	\$ 118,900.00
32.	Removal and Replacement of Unsuitable Backfill	100	cu. yds.	\$ 30.00	\$ 3,000.00	\$ 28.00	\$ 2,800.00	\$ 25.00	\$ 2,500.00	\$ 25.00	\$ 2,500.00

BID TABULATION

Project: 2 - 2023 Street & Utility Improvements - Lincoln Street; City of Two Rivers
 Engineer's Project Number: TR 38 Bid Deadline: February 14, 2023 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		PRE-BID ESTIMATE		Mammoth Construction		Dorner Inc.		Kruczek Construction Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
33.	Excavation and Disposal of Bad Subgrade Materials	100	cu. yds.	\$ 20.00	\$ 2,000.00	\$ 17.23	\$ 1,723.00	\$ 18.20	\$ 1,820.00	\$ 17.50	\$ 1,750.00
34.	3" Breaker Run	100	ton	\$ 12.00	\$ 1,200.00	\$ 13.00	\$ 1,300.00	\$ 13.70	\$ 1,370.00	\$ 13.25	\$ 1,325.00
35.	3/4" Crushed Aggregate Base Course	4,000	ton	\$ 12.00	\$ 48,000.00	\$ 12.00	\$ 48,000.00	\$ 12.70	\$ 50,800.00	\$ 12.00	\$ 48,000.00
36.	6" Thick Concrete Pavement	7,100	sq. yds.	\$ 45.00	\$ 319,500.00	\$ 42.20	\$ 299,620.00	\$ 44.60	\$ 316,660.00	\$ 43.00	\$ 305,300.00
37.	4" Thick Concrete Sidewalk	5,200	sq. ft.	\$ 6.00	\$ 31,200.00	\$ 6.60	\$ 34,320.00	\$ 7.00	\$ 36,400.00	\$ 6.70	\$ 34,840.00
38.	6" Thick Concrete Sidewalk and Driveway Approaches	3,450	sq. ft.	\$ 8.00	\$ 27,600.00	\$ 7.45	\$ 25,702.50	\$ 7.90	\$ 27,255.00	\$ 7.50	\$ 25,875.00
39.	Truncated Dome Panels - Natural Patina	320	sq. ft.	\$ 36.00	\$ 11,520.00	\$ 32.00	\$ 10,240.00	\$ 33.80	\$ 10,816.00	\$ 32.00	\$ 10,240.00
40.	30" Concrete Curb & Gutter	3,550	lin. ft.	\$ 17.00	\$ 60,350.00	\$ 17.50	\$ 62,125.00	\$ 18.50	\$ 65,675.00	\$ 17.50	\$ 62,125.00
41.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	1,020	sq. yds.	\$ 10.00	\$ 10,200.00	\$ 9.00	\$ 9,180.00	\$ 9.00	\$ 9,180.00	\$ 13.00	\$ 13,260.00
42.	Erosion Control	1	lump sum	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,782.00	\$ 2,782.00	\$ 5,000.00	\$ 5,000.00
43.	Traffic Control	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 5,807.00	\$ 5,807.00	\$ 168,000.00	\$ 168,000.00
44.	Construction Staking	1	lump sum	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ 9,549.00	\$ 9,549.00	\$ 9,300.00	\$ 9,300.00
	TOTAL BASE BID				\$ 1,611,077.00		\$ 1,630,643.59		\$ 1,672,815.00		\$ 1,693,000.00

BID TABULATION

Project: **2 - 2023 Street & Utility Improvements - Lincoln Street; City of Two Rivers**
 Engineer's Project Number: **TR 38** Bid Deadline: **February 14, 2023 at 1:00 p.m. local time**

ITEM NO.	DESCRIPTION OF WORK	BID		Kip Gulseith Construction Company Inc.		Jossart Brothers, Inc.		Vinton Construction Company	
		QUANT.	UNITS	UNIT PRICE	AMOUNT				
BASE BID									
1.	12" C900 Water Main	1,740	lin. ft.	\$ 141.00	\$ 245,340.00	\$ 124.00	\$ 215,760.00	\$ 130.00	\$ 226,200.00
2.	8" C900 Water Main	175	lin. ft.	\$ 97.15	\$ 17,001.25	\$ 95.00	\$ 16,625.00	\$ 121.00	\$ 21,175.00
3.	6" C900 Water Main or Hydrant Lead	60	lin. ft.	\$ 76.50	\$ 4,590.00	\$ 90.00	\$ 5,400.00	\$ 82.00	\$ 4,920.00
4.	12" Gate Valve with Valve Box	6	each	\$ 4,950.00	\$ 29,700.00	\$ 5,300.00	\$ 31,800.00	\$ 4,869.00	\$ 29,214.00
5.	8" Gate Valve with Valve Box	7	each	\$ 2,850.00	\$ 19,950.00	\$ 3,000.00	\$ 21,000.00	\$ 2,818.00	\$ 19,726.00
6.	6" Gate Valve with Valve Box	5	each	\$ 2,050.00	\$ 10,250.00	\$ 2,150.00	\$ 10,750.00	\$ 2,136.00	\$ 10,680.00
7.	Hydrants	5	each	\$ 5,950.00	\$ 29,750.00	\$ 6,000.00	\$ 30,000.00	\$ 6,300.00	\$ 31,500.00
8.	1" HDPE Water Service	1,420	lin. ft.	\$ 45.00	\$ 63,900.00	\$ 57.00	\$ 80,940.00	\$ 31.40	\$ 44,588.00
9.	1" Tap and Corporation Stops	47	each	\$ 725.00	\$ 34,075.00	\$ 750.00	\$ 35,250.00	\$ 920.00	\$ 43,240.00
10.	1" Valve and Box	47	each	\$ 325.00	\$ 15,275.00	\$ 350.00	\$ 16,450.00	\$ 310.00	\$ 14,570.00
11.	Water Service Lateral Reconnections	47	each	\$ 225.00	\$ 10,575.00	\$ 200.00	\$ 9,400.00	\$ 523.00	\$ 24,581.00
12.	Connect Water Main to Existing	10	each	\$ 3,375.00	\$ 33,750.00	\$ 2,500.00	\$ 25,000.00	\$ 3,513.00	\$ 35,130.00
13.	8" SDR 35 PVC Sanitary Sewer	930	lin. ft.	\$ 87.00	\$ 80,910.00	\$ 66.00	\$ 61,380.00	\$ 76.00	\$ 70,680.00
14.	Standard Sanitary Manhole Castings	2	each	\$ 1,100.00	\$ 2,200.00	\$ 925.00	\$ 1,850.00	\$ 1,206.00	\$ 2,412.00
15.	48" Standard Sanitary Manhole Masonry	16	vert. ft.	\$ 565.00	\$ 9,040.00	\$ 575.00	\$ 9,200.00	\$ 693.00	\$ 11,088.00
16.	6" x 8" Sanitary Lateral Wyes	20	each	\$ 185.00	\$ 3,700.00	\$ 160.00	\$ 3,200.00	\$ 131.00	\$ 2,620.00
17.	6" PVC Sanitary Lateral	1,440	lin. ft.	\$ 56.00	\$ 80,640.00	\$ 79.00	\$ 113,760.00	\$ 77.00	\$ 110,880.00
18.	Exploratory Excavation	5	each	\$ 175.00	\$ 875.00	\$ 700.00	\$ 3,500.00	\$ 930.00	\$ 4,650.00
19.	6-Inch Sanitary Lateral Saddle Wye	27	each	\$ 275.00	\$ 7,425.00	\$ 250.00	\$ 6,750.00	\$ 426.00	\$ 11,502.00
20.	Sanitary Lateral Reconnections	47	each	\$ 275.00	\$ 12,925.00	\$ 250.00	\$ 11,750.00	\$ 483.00	\$ 22,701.00
21.	Sanitary Lateral Tracer Wire System	47	each	\$ 100.00	\$ 4,700.00	\$ 100.00	\$ 4,700.00	\$ 46.00	\$ 2,162.00
22.	10" Storm Sewer	292	lin. ft.	\$ 69.00	\$ 20,148.00	\$ 70.00	\$ 20,440.00	\$ 64.00	\$ 18,688.00
23.	12" Storm Sewer	606	lin. ft.	\$ 87.25	\$ 52,873.50	\$ 73.00	\$ 44,238.00	\$ 74.00	\$ 44,844.00
24.	15" Storm Sewer	729	lin. ft.	\$ 74.80	\$ 54,529.20	\$ 77.00	\$ 56,133.00	\$ 70.00	\$ 51,030.00
25.	18" Storm Sewer	683	lin. ft.	\$ 77.25	\$ 52,761.75	\$ 86.00	\$ 58,738.00	\$ 80.00	\$ 54,640.00
26.	4" PVC Storm Lateral	1,440	lin. ft.	\$ 59.00	\$ 84,960.00	\$ 58.00	\$ 83,520.00	\$ 64.00	\$ 92,160.00
27.	4" Storm Lateral Connection to Main	48	each	\$ 325.00	\$ 15,600.00	\$ 300.00	\$ 14,400.00	\$ 595.00	\$ 28,560.00
28.	48" Storm Manhole, Including Casting	6	each	\$ 2,800.00	\$ 16,800.00	\$ 4,350.00	\$ 26,100.00	\$ 4,241.00	\$ 25,446.00
29.	Rectangular Catch Basins	20	each	\$ 2,790.00	\$ 55,800.00	\$ 3,175.00	\$ 63,500.00	\$ 2,724.00	\$ 54,480.00
30.	Tree Removal	50	inch	\$ 63.00	\$ 3,150.00	\$ 63.00	\$ 3,150.00	\$ 60.00	\$ 3,000.00
31.	Concrete Pavement Removal	8,200	sq. yds.	\$ 14.75	\$ 120,950.00	\$ 15.00	\$ 123,000.00	\$ 19.21	\$ 157,522.00
32.	Removal and Replacement of Unsuitable Backfill	100	cu. yds.	\$ 23.25	\$ 2,325.00	\$ 25.00	\$ 2,500.00	\$ 5.00	\$ 500.00

BID TABULATION

Project: 2 - 2023 Street & Utility Improvements - Lincoln Street; City of Two Rivers
 Engineer's Project Number: TR 38 Bid Deadline: February 14, 2023 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT.	UNITS	Kip Gulseth Construction Company Inc. UNIT PRICE	AMOUNT	Jossart Brothers, Inc.	Vinton Construction Company
33.	Excavation and Disposal of Bad Subgrade Materials	100	cu. yds.	\$ 17.23	\$ 1,723.00	\$ 18.10	\$ 1,810.00
34.	3" Breaker Run	100	ton	\$ 13.65	\$ 1,365.00	\$ 13.65	\$ 1,365.00
35.	3/4" Crushed Aggregate Base Course	4,000	ton	\$ 12.60	\$ 50,400.00	\$ 12.60	\$ 50,400.00
36.	6" Thick Concrete Pavement	7,100	sq. yds.	\$ 43.25	\$ 307,075.00	\$ 44.30	\$ 314,530.00
37.	4" Thick Concrete Sidewalk	5,200	sq. ft.	\$ 6.93	\$ 36,036.00	\$ 6.95	\$ 36,140.00
38.	6" Thick Concrete Sidewalk and Driveway Approaches	3,450	sq. ft.	\$ 7.83	\$ 27,013.50	\$ 7.85	\$ 27,082.50
39.	Truncated Dome Panels - Natural Patina	320	sq. ft.	\$ 32.80	\$ 10,496.00	\$ 33.60	\$ 10,752.00
40.	30" Concrete Curb & Gutter	3,550	lin. ft.	\$ 18.37	\$ 65,213.50	\$ 18.40	\$ 65,320.00
41.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	1,020	sq. yds.	\$ 12.18	\$ 12,423.60	\$ 12.25	\$ 12,495.00
42.	Erosion Control	1	lump sum	\$ 2,950.00	\$ 2,950.00	\$ 3,000.00	\$ 3,000.00
43.	Traffic Control	1	lump sum	\$ 5,500.00	\$ 5,500.00	\$ 10,000.00	\$ 10,000.00
44.	Construction Staking	1	lump sum	\$ 9,500.00	\$ 9,500.00	\$ 10,000.00	\$ 10,000.00
	TOTAL BASE BID				\$ 1,726,164.30		\$ 1,753,078.50
							\$ 1,791,499.64



**TWO
RIVERS**
WISCONSIN

PUBLIC WORKS

Section 11, Item E.

Engineering Division

1717 E. Park Street

P.O. BOX 87

Two Rivers, WI 54241-0087

Date: February 16, 2023
To: Greg Buckley, City Manager
From: Matthew R Heckenlaible, PE, City Engineer / Public Works Director *mrh*
Re: WisDOT Project ID 4998-06-00/71 Emmet Street State/Municipal Agreement Recommendation

Public Works Engineering received a copy for the State/Municipal Agreement for the Emmet Street (17th Street to 22nd Street) project in late January. As previously discussed, there were intentions to bring this forward for City Council to authorize the execution of the agreement at the February 6th meeting. Just prior to that meeting, I received an e-mail correspondence from WisDOT inquiring as to the status of the execution of the agreement had voiced some concerns pertaining to the funds that were requested for this project for both engineering and construction.

Since this is a Surface Transportation Program – Urban (STP) project, it allocates federal funds to complete improvements to federal-aid-eligible roads and streets in urban areas. These federal funds are capped at 80% of the requested amount and all cost overruns, whether on the engineering or construction side, would then be the responsibility of the City.

As part of the application process, the City requested \$34,000 for engineering and \$204,337 for construction. The 80% capped federal allocations would be \$27,200 for engineering and \$157,766 for construction. The WisDOT Local Program Project Manager stated that he wanted to make sure that the City was aware of the federal funds being capped and that all overruns are the City's responsibility as in his experience a project of this type the engineering services would range from \$60,000 to \$112,000 and construction could range from \$400,000 to \$600,000 which is significantly above what was estimated within the original application.

It is my understanding that reasonable engineering and construction costs were considered during the application process for projects that were designed and bid locally and not costs that could be recognized through the WisDOT process.

Therefore, it is my recommendation that the City should not enter into this State/Municipal Agreement for the Emmet Street project and potentially incur significant cost overruns that are not accounted for in this years budgets. WisDOT suggested that we submit a future application with up-dated costs in a future funding cycle.



www.two-rivers.org



920.793.5539



920.793.5537

RESOLUTION
REGARDING CONVEYANCE OF CITY OWNED PROPERTY TO
TWO RIVERS PUBLIC SCHOOL DISTRICT FOR L.B. CLARKE EXPANSION

WHEREAS, the City of Two Rivers (hereinafter “City”) is the owner of an approximately 9.55 acre parcel of land, which borders on the north and west a parcel owned by the Two Rivers Public School District (hereinafter “District”), site of the District’s L.B. Clarke Middle School; and

WHEREAS, said City-owned parcel, shown in the certified survey map attached hereto, is further identified as tax parcel 053-226-103-052-07, with legal description as follows:

Lot 2 of a Certified Survey Map recorded in Volume 21 at Page 204 of Certified Survey Maps with the Manitowoc County Register of Deeds, located in the SW ¼ of the NW ¼ of Section 26, Township 20 North, Range 24 East; and

WHEREAS, the voters of the District in November 2022 approved a bond issue to fund projects including a major renovation and expansion of L.B. Clarke Middle School, such expansion to include a new gymnasium and parking lot to the west and a new fifth grade classroom wing to the north; and

WHEREAS, undertaking said project will require that the District acquire some or all of the property comprising the above-referenced City parcel; and

WHEREAS, at a special City Council meeting held on January 23, 2023, the City Council discussed such a proposed conveyance with City staff and representatives of the District; at that meeting, Council members indicated support for conveying the entirety of the City-owned parcel to the District for one dollar, subject to the following conditions:

- 1. District to construct, at its cost, a new pony league softball field at the northwest corner of what is now the City parcel, to replace an existing field at the Northeast corner of that parcel;
- 2. All routine turf maintenance on said softball field and adjacent green space located north of the expanded L.B. Clarke facilities to be performed by the District;
- 3. City to retain an exclusive ability to use and schedule said softball field and adjacent green space outside of the hours when school is in session; and

WHEREAS, this proposed conveyance was referred to the City’s Plan Commission by the City Manager’s Office for the Plan Commission’s consideration and report to the Council, as required by Section 62.23(5) of Wisconsin Statutes; and

WHEREAS, the Plan Commission at its meeting of February 13, 2023 considered this proposed conveyance and the proposed conditions thereto as stated above, and voted unanimously to recommend that the City proceed with the conveyance;

NOW, THEREFORE BE IT RESOLVED that the City Council does hereby direct the City Manager to prepare a purchase agreement incorporating the above conditions, along with any other provisions he and staff consider to be in the City’s best interests, to be reviewed with staff of the District and presented for City Council action not later than the regular meeting of March 20, 2023

Approved this 20th day of February, 2023.

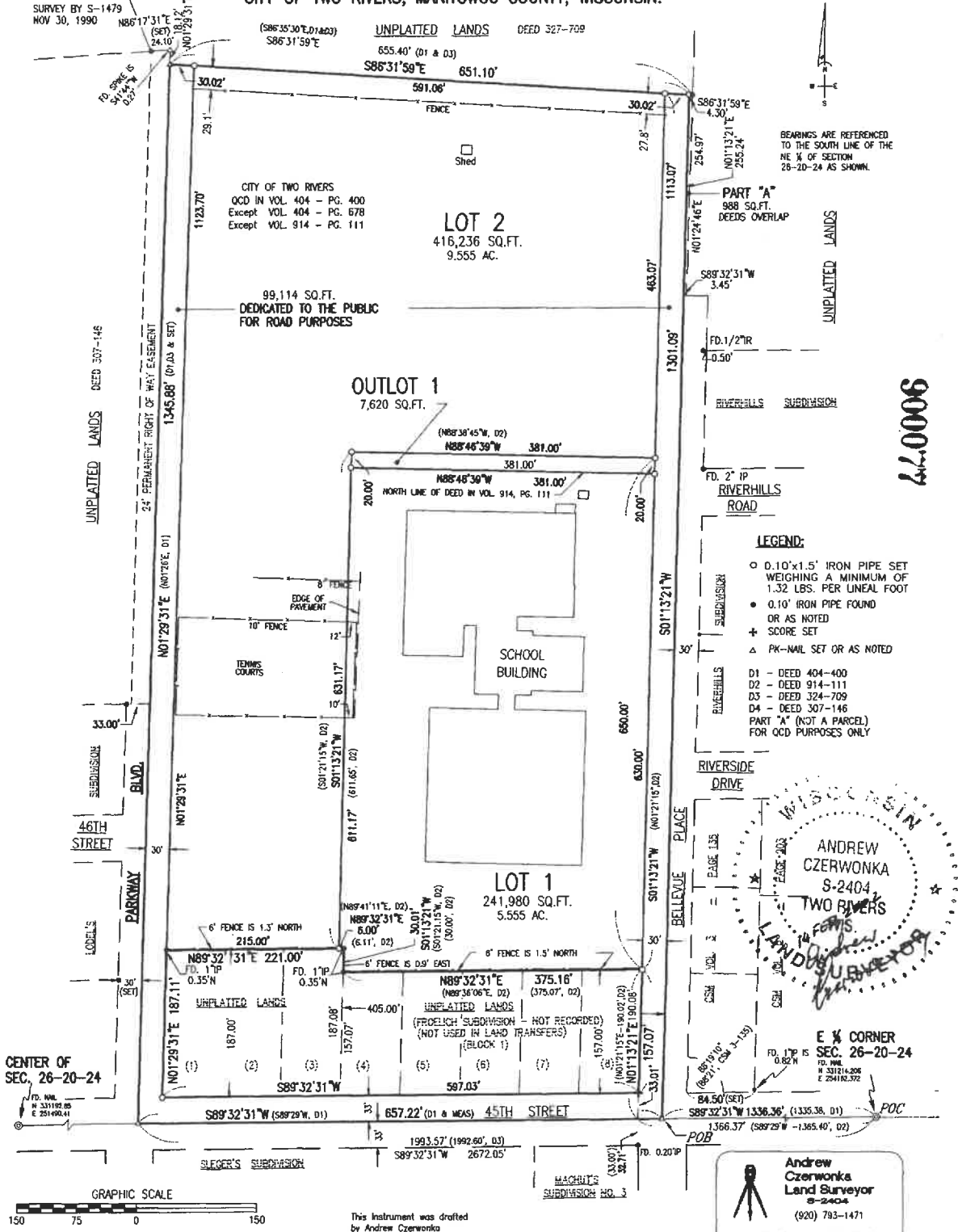
Council Member

Gregory E. Buckley, City Manager

STATE OF WISCONSIN
MANITOWOC COUNTY
PRESTON JONES
REGISTER OF DEEDS
RECEIVED FOR RECORD
VOL. 21 CSM PG. 207
7 MAR 2002 1:28:00 PM

MANITOWOC COUNTY CERTIFIED SURVEY MAP

LOCATED IN THE SW ¼ OF THE NE ¼ OF SECTION 26, T.20 N., R.24 E.,
CITY OF TWO RIVERS, MANITOWOC COUNTY, WISCONSIN.



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207