



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, October 06, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INTRODUCTION OF INVITED GUESTS

- A. Members of the Rotary Club of Two Rivers, including speaker Betty Bittner and honoree Jim Lester

25-189 Proclamation Honoring Jim Lester On 60 Years Of Service As An Active Member Of The Rotary Club Of Two Rivers

Recommended Action:

Motion to read and adopt the proclamation

- B.** Two Rivers Public Schools Superintendent Diane Johnson, and Two Rivers Buses Office Manager Chris Ashenbrenner

6. PUBLIC HEARING

7. INPUT FROM THE PUBLIC

8. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

10. CONSENT AGENDA

- A. **25-190** Presentation of Minutes
City Council Regular Meeting, September 15, 2025
City Council Work Session, September 29, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. 25-191 Minutes of Meetings

1. Environmental Advisory Board, August 19, 2025
2. Public Utilities Committee, September 2, 2025
3. Public Works Committee, September 3, 2025
4. Committee on Aging, September 8, 2025
5. Plan Commission, September 8, 2025
6. Explore Two Rivers Board of Directors, September 9, 2025
7. Business and Industrial Development Committee and
Community Development Authority, September 18, 2025

Recommended Action:

Motion to receive and file

C. 25-192 Finance Reports, July 2025

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

D. 25-193 Applications and Petitions

1. Application for Temporary Class "B" License for Two Rivers Main Street for the Fall Wine and Beer Walk on October 24, 2025, 5:00 PM-8:30 PM, Downtown Two Rivers

Recommended Action:

Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. 25-194 Proclamation Declaring the Week of October 5th-11th, 2025 as Public Power Week

Recommended Action:

Motion to read and adopt the proclamation

B. 25-195 Ordinance to Amend Chapter 8-1 of the Municipal Code of the City of Two Rivers, Wisconsin, Regulating the General Traffic Regulations

Recommended Action:

Motion to waive reading and adopt the ordinance

C. 25-196 Right of First Refusal Agreement for W.G.& R. Bedding Co., Inc

Recommended Action:

Motion to approve and authorize City Manager to sign the agreement on behalf of the City of Two Rivers

- D. 25-197** Ordinance to Amend Chapter 6-5 of the Municipal Code of the City of Two Rivers, Wisconsin, Regulating the Licensing of Dogs and Regulation of Animals

Recommended Action:

Motion to waive reading and adopt the ordinance

- E. 25-198** Award of bid for Neshotah Park Shelter Restroom Remodel Contract to Hamman Construction Company of Manitowoc, in the Amount of \$58,718

Recommended Action:

Motion to award the contract to Hamman Construction Company of Manitowoc, based on its lowest qualified bid, in the amount of \$58,718

- F. 25-199** Consideration to Approve a Neshotah Beach Support Paid Parking Pilot Program for 2026

Recommended Action:

Motion to approve Neshotah Beach Support Paid Parking Pilot Program for 2026

- G. 25-200** Consideration to Proceed with 2026 Neshotah Beach Pavilion Investments to Upgrade Bathroom and Kitchen Facilities in the Amount Not-to-Exceed \$450,000

Recommended Action:

Motion to approve City Staff to proceed with Neshotah Beach Pavilion upgrades not-to-exceed \$450,000

12. CITY MANAGER'S REPORT

13. FOR INFORMATION ONLY

- City Council Regular Meeting, Monday, October 20, 2025, 6:00 PM
- City Council Work Session, Monday, October 27, 2025, 6:00 PM

14. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss possible lease of city-owned real estate
- Consideration of employment, promotion, pay, or performance of a public employee

15. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

16. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**PROCLAMATION
HONORING JIM LESTER ON 60 YEARS OF SERVICE AS AN
ACTIVE MEMBER OF THE ROTARY CLUB OF TWO RIVERS**

WHEREAS, Jim Lester joined Two Rivers Rotary Club, an International service club that has served Two Rivers for 102 years, on October 1, 1965; and

WHEREAS, Jim Lester's continued service and philanthropy of Rotary and many Manitowoc County organizations providing services to individuals and families in need; and

WHEREAS, Jim Lester contributed many hours in Rotary working on service projects such as a Habitat for Humanity home, Painting Pathways, Ivy Tunnel at the Van der Brohe arboretum, the fireplace addition at Woodland Dunes, and many other projects too many to list; and

WHEREAS, Jim Lester served as President of the Rotary Club of Two Rivers in 1985-1986 and head of its Rotary International Foundation committee and is currently active and serving on the local Rotary club foundation committee; and

WHEREAS, Jim Lester is a Paul Harris Fellow, the highest honor a Rotarian can achieve and because of his continuous donations to Rotary International Foundation through the Two Rivers Rotary Club, we have been able to receive funds to complete multiple projects in Two Rivers such as purchasing Recycling containers for the parks and path, butterfly garden at Woodland Dunes, Two Rivers Water Trail, Hamilton Woodtype Museum ADA accessible work stations, Stem table at Lester Public Library and the list goes on and on; and

WHEREAS, Jim Lester became President of Eggers Industries in 1971 where he developed a comprehensive employee profit sharing program that received national praise and continued the success of Eggers Industries until his retirement in 1999; and

WHEREAS, Jim Lester achievements included creating the Eggers Way ensuring future generations would understand the values and attitudes that made Eggers Industries successful for many years; and

WHEREAS, Jim Lester was head of and instrumental in the design, fundraising and overall construction of the Grace Congregational Church; and

WHEREAS, In 1985 Jim & his wife Barbee made possible the construction of Lester Public Library named in honor of his parents. They continue to be a strong supporter of the library & support the beautiful gardens around it; and

WHEREAS, Jim Lester has served on countless boards in Manitowoc County, offering his strong leadership qualities; and

WHEREAS, Jim Lester has a passion for sailing and loves sharing it with others; and

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Two Rivers, congratulates Jim Lester on his 60th anniversary as a Rotary Club of Two Rivers Rotarian.

Dated this 6th day of October, 2025.



CITY COUNCIL MEETING

Monday, September 15, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:08 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Mike Mathis, Parks and Recreation Director; Kassie Paider, Finance Director; Matthew Heckenlaible, Public Works Director; Dave Dassey, IT Assistant; Melissa Wiesner, Assistant Police Chief; Ben Meinnert, Police Chief; Sean Griffin, City Attorney (via phone); and Kyle Kordell, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. INTRODUCTION OF INVITED GUESTS

None.

6. PUBLIC HEARING

A. 25-176 Public Hearing to Amend a Previously Approved Planned Unit Development Plan for St. Mark's Square Located at 1110 Victory Street, Submitted by Curt Gesell (Applicant and Owner)

Recommended Action:

Motion to approve the amended planned unit development plan as recommended by the Plan Commission

Council President Stechmesser opened the first call for public input for the public hearing. No one spoke.

Council President Stechmesser closed the first call for public input and opened the second call for public input for the public hearing. No one spoke.

Council President Stechmesser closed the second call for public input and opened the third and final call for public input for the public hearing. No one spoke.

Motion carried with a roll call vote.

Motion made by D. LeClair, seconded by B. LeClair

7. INPUT FROM THE PUBLIC

None.

8. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Bittner received numerous comments against the Neshotah Beach Concession Stand changes.

Councilmember Brandt received a call from an Airbnb owner expressing their concerns with the latest ordinance amendment about signage and lighting rules stating they are too strict an Doug – call from air B&B not happy with latest ordinance amendment about signage rules and lighting rules.

Councilmember Wachowski received a concern about issues with the commercial building inspector. He also was asked to have the Cool City Connect available in other ways than on the internet.

Councilmember Shimulunas received a letter regarding a business and wanted to address the city does not have authority over which businesses can buy property. Councilmember Bittner and Councilmember Petri received the same letter.

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Shimulunas reported on the Main Street Board stating the Board is looking for members; the annual meeting is scheduled on November 4, 2025 at 4:00 PM.

Councilmember Derby reported on the Library Board stating the Library had a great turn out for the the Art Splash and Brat Fry Event. They have had great participation in all of their events lately.

10. CONSENT AGENDA

A. 25-177 Presentation of Minutes

1. City Council Regular Meeting, September 2, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. 25-178 Minutes of Meetings

1. Personnel and Finance Committee, August 1, 2025
2. Library Board, August 12, 2025
3. Explore Two Rivers Board of Directors, August 12 & September 9, 2025
4. Zoning Board of Appeals, September 4, 2025

Recommended Action:

Motion to receive and file

C. 25-179 Safety Report

Recommended Action:

Motion to receive and file

D. 25-180 Summary of Verified Bills for August 2025 of \$3,324,991.37

Recommended Action:
Motion to receive and file

E. 25-181 Applications and Petitions

1. Temporary Class "B" License for Two Rivers Historical Society for Presentation of the Sister City Bronze Medallion to the City of Two Rivers event on September 16, 2025, 5:00 PM - 9:00 PM at 1622 Jefferson Street

Recommended Action:
Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Shimulunas, seconded by Derby.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

A. 25-182 Appointment of Jennifer Watry to a three year term on the Advisory Recreation Board, expiring May 1, 2028

Recommended Action:
Motion to approve the appointment as recommended by the City Manager

Motion carried with a voice voice.

Motion made by Shimulunas, seconded by Bittner
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

B. 25-183 Land Lease Agreement Between the City of Two Rivers and Randy Meyer, Town of Two Rivers

Recommended Action:
Motion to approve and authorize City Manager and City Clerk to sign the agreement on behalf of the City of Two Rivers

Motion carried with a voice voice.

Motion made by D. LeClair, seconded by Wachowski
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

C. 25-184 Resolution Authorizing the Submission of an Application for a 2026 Wisconsin DNR Urban Forestry Grant

Recommended Action:
Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Wachowski, seconded by Brandt.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

D. 25-185 Resolution Amending 2025 Budgets for Urban Forestry and Community Development to Provide Additional Funding for Tree Removals

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Bittner, seconded by B. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Stechmesser

Voting Nay: Petri, Shimulunas, Wachowski

E. 25-186 Consider Proposed Parking Restriction: Create a 15-Minute Loading Zone between the two driveways servicing 1900 School Street (K&L Enterprises)

Recommended Action:

Motion to remove the existing No Parking restriction located between the two driveways servicing 1900 School Street (K&L Enterprises) and replace it with a 15-Minute Loading Zone

Motion carried with a voice vote.

Motion made by Brandt, seconded by Petri

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

F. 25-187 Ordinance to Amend Section 5-2-5 of the Municipal Code, "Amount of Sewer Service Charges"

Recommended Action:

Motion to waive reading and adopt the ordinance, as recommended by the Public Works Committee

Motion carried with a roll call vote.

Motion made by Derby, seconded by Bittner

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Voting Nay: Wachowski

G. 25-168 Resolution Adopting Proposed Settlement Agreement Between Two Rivers Police Local 13 and the City of Two Rivers--New, 2-Year Collective Bargaining Agreement

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Wachowski, seconded by B. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

12. CITY MANAGER'S REPORT

A. Community Input on the Reimagining of the Neshotah Beach Concession Stand

School bus safety

Public engagement for feedback of neshotah beach concession stand

13. FOR INFORMATION ONLY

- City Council Work Session, Monday, September 29, 2025, 6:00 PM, on-site at the Neshotah Beach Concession Stand
- City Council Regular Meeting, Monday, October 6, 2025, 6:00 PM

14. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss possible sale of City owned property
- Consideration of employment, promotion, pay, or performance of a public employee

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Petri to convene in closed session at 7:24 PM.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

15. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote.

Motion made by Bittner, seconded by Derby to reconvene in open session at 7:58 PM
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Clerk Note: Councilmember Wachowski left the meeting during Closed Session at 7:33 PM

16. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:59 PM.

Motion carried by a voice vote.

Motion made by B. LeClair, seconded by Derby
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Respectfully submitted,

Amanda Baryenbruch
City Clerk



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL WORK SESSION

Monday, September 29, 2025 at 6:00 PM

Neshotah Beach Concession Stand
2111 Pierce Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Scott Stechmesser called the meeting to order at 6:00 PM.

2. ROLL CALL BY DEPUTY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

Absent and Excused: Shannon Derby, Bill LeClair

Also Present: Parks and Recreation Director, Mike Mathis; Finance Director, Kasandra Paider; Police Chief, Ben Meinnert; Recreation Supervisor, Rebecca Hansen; City Manager, Kyle Kordell; City Attorney, Andrew Adams

3. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATIONZ

None.

4. ACTION ITEMS

- A. 25-188** Resolution to Opt Into the Wisconsin Public Employers Group Health Insurance Program Effective January 1, 2026

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Shimulunas, seconded by Bittner.

Voting Yea: Stechmesser, Wachowski, D. LeClair, Bittner, Brandt, Petri, Shimulunas

5. DISCUSSION ITEMS

- A. Tour of Neshotah Beach Concession Stand

After the meeting adjourned, councilmembers, staff, and residents toured the facility.

- B. Future building investment and beach parking

Parks and Recreation Director, Mike Mathis presented three possible options for the concession stand to the City Council. Option One involves minimal updates to bring the stand up to code. At an estimate of \$43,000, the proposed minimum updates include installing a drop ceiling with new lighting, covering exposed interior walls, sealing and caulking the floor, and adding a three-compartment sink to meet current health requirements. Option Two is for a major interior reconfiguration. The concession area would be expanded and redesigned to

accommodate a more diverse menu and food service options, including the potential installation of a commercial range with a hood system and/or a fryer. The estimated cost of this option was quoted by Hamann Construction Company at \$360,636. Option Three is construction of a brand new facility. A new building would include doubled restroom capacity and a fully modernized concession facility designed for either city operation or private management. The design would also incorporate dedicated indoor rental space, an amenity currently unavailable in any park, which could support a wide range of community events, gatherings, and private rentals. The indoor rental space would be available year-round, as well as separate exterior restrooms for park visitor use.

Residents in attendance asked questions and shared comments. The Council's general consensus favored Option Two, with recommendations to explore fully enclosing and opening the covered patio area.

Director Mathis also presented a beach support fee based parking proposal to support beach maintenance and operations while generating revenue for the City. The program would implement fee-based parking in Parking Lots 2 and 3 during 10 peak beach days in 2026. This initiative would charge a \$10 daily parking fee and be staffed by seasonal employees or community organizations, with the latter eligible to earn a percentage of revenue as a fundraising opportunity. City Council was receptive to the idea.

C. Discuss date, time, and venue for next Listening Session in November

Councilmembers Wachowski, Bittner, and D. LeClair offered to attend the November Listening Session. They will review their availability and coordinate a date to be determined.

6. ADJOURNMENT

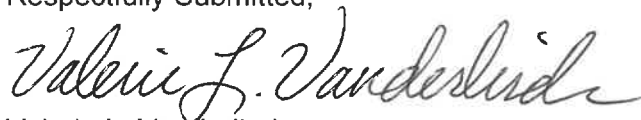
Motion to dispense with the reading of the minutes of this meeting and adjourn at 7:02 PM.

Motion passed with a voice vote.

Motion made by Wachowski, seconded by D. LeClair

Voting Yea: D. LeClair, Bittner, Brandt, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,



Valerie L. Vanderlinden
Deputy City Clerk



**TWO
RIVERS**
WISCONSIN

ENVIRONMENTAL ADVISORY BOARD MEETING

Tuesday, August 19, 2025 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

Section 10, ItemB.

MINUTES

1. **CALL TO ORDER:** Shannon Derby called the meeting to order at 5:30 pm

2. **ROLL CALL**

Board Members: Present: Shannon Derby, Douglas Brandt, Donald DeBruyn, Corinne Weis, Heather Gross, John Tillotson; Excused - Tracey Koach

Staff and Others: Matthew Heckenlaible, Scott Ahl, Mike Mathis (Virtual)

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the June 17, 2025, Environmental Advisory Board meeting

Corinne Weis made a motion to accept the June 17, 2025, Environmental Advisory Board meeting minutes, seconded by John Tillotson. Motion carried.

4. **PUBLIC INPUT**

Heather Gross notified the board that this would be her last meeting and needs to resign her position on the board as she has relocated outside of the area.

5. **NEW ITEMS FOR DISCUSSION AND ACTION, AS NEEDED – N/A**

6. **ONGOING ITEMS FOR DISCUSSION AND ACTION, AS NEEDED**

A. **EAB City Posted Website Videos Update**

1. Darla LeClair has equipment and is willing to train Shannon on how to utilize it if we want to continue posting videos.
2. A question was asked about how many 'hits' the videos receive on our website.

B. **Did You Know - Ideas Update**

The original concept was to get ideas to the City Manager for inclusion within the Manager's Report during Council Meetings. We need to determine what the new format will be moving forward with the new City Manager. They could possibly be added as an insert with the monthly utility newsletter.

C. **Native Plant Information Update**

Inquire as to what resources are presently available such as WDNR and similar agencies, refrain from private business' information. Also, check if Park & Recreation has anything available.

D. Fall/Winter Educational Series Update

1. Shannon has set the initial 2025-26 Educational Series schedule and has been working with library staff to prepare appropriate flyers for advertisement.
2. Presentations will be the 3rd Thursday of the month at 6:00 pm at the Lester Public Library
 - a. October 16: Organic Farming Practices by Ryan Sullivan
 - b. November 20: Hika Bay – Then and Now by Sam Frauenfeld and Patricia Scugilk of LNRP
 - c. January 15: Great Lakes Fish by Titus Seilheimer
 - d. February 19: Forget-Me-Not Creek Watershed by Sue Crawley
 - e. Marh 19: *** Open ***
 - f. April 16: Pollinator and Rain Gardens by Lyssa Schmidt of Van der Brohe Arboretum

7. PROJECT GOALS, OBJECTIVES AND UPDATES**A. Urban Forestry Budget**

1. Mike Mathis reviewed the 2025 Urban Forestry & Tree Planting Funding budget noting that a good portion of the funding has been through WDNR grants. Future grant funding through WDNR will be more challenging so we will need to find other revenue streams to continue moving the program forward.
2. There are still some activities planned yet this fall with the remaining available funds
3. In the future EAB may consider raising the Environmental Fee to help offset Ash tree removal.
 - a. If funded, the work would be contracted out
 - b. Mike does not have the staff to stay on top of this daunting task
 - c. During the winter, Park & Rec staff will occasionally receive assistance from Two Rivers Electric Utility

B. LNRP – Lake Michigan Day Recap

Both Shannon and Mike attended this years Lake Michigan Day sponsored by LNRP. It was informative and organized to help improve water quality in and along the Lake Michigan shoreline. This was a program that creates great networking possibilities. There were also informative baseball style cards that help identify invasive species.

C. NWFW, Great Lake and St. Lawrence Cities Initiative Grant Update

1. Recap of the July joint meeting:
 - a. Staff along with board members thought that it was difficult to follow along with both the in-person and virtual presenters
 - b. Stantec will proceed with advancing some of the projects up to 30% concept plans
 - c. Ideally, Option 4 for the project near the wastewater plant will be the ultimate concept to shoot for
 - d. Once the 30% plans are developed, will need to apply for additional funding to advance the projects up to 60% plans, similarly until the plans are ready for construction.

D. Program and Event Updates (Parks & Recreation) Faith in Place Grant Update

Section 10, ItemB.

1. Mike reviewed upcoming activities with the board and strongly encouraged participation if available:
 - a. September 13th - Paddle Palooza (see attachment)
 - b. September 27th - Paddlers Park Native Planting Volunteer Work Day, 1:00 - 3:00 pm, social at Cool City Brew after, sign-up coming soon
 - c. October 18th - Washington Park Volunteer Tree Planting Day, 10:00 am - 12:00 pm, Sign-up at <https://app.seemylegacy.com/community/2075/campaign/6949>
 - d. October 25th - Tree & Shrub Pruning Workshop, 10:00 am - 2:00 pm, sign-up at <https://secure.rec1.com/WI/two-rivers-wi/catalog>
 - e. Upcoming Paddling Programs - 8/23 and 9/25 (see attachment)
 - f. Upcoming - Participation in US EPA Recreation Economy for Rural Communities

8. OTHER ITEMS THAT MAY COME BEFORE THE BOARD, WITH CONSIDERATION AND ACTION, IF NEEDED – N/A

9. SET DATE, TIME, AND LOCATION FOR NEXT BOARD MEETING

Proposed for Wednesday, September 16, 2025, at 5:30 pm`

10. ADJOURNMENT: 6:29 pm

Doug Brandt made a motion to adjourn the meeting, seconded by Don DeBruyn. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



PUBLIC WORKS COMMITTEE

Wednesday, September 03, 2025 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER: 5:15 pm

2. ROLL CALL

Committee Members: Doug Brandt, Bill LeClair, Scott Stechmesser

Staff and Others: Matthew Heckenlaible, Scott Ahl

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the August 6, 2025, Public Works Committee meeting

Bill LeClair made a motion to approve the August 6, 2025, Public Works Committee meeting minutes, seconded by Scott Stechmesser. Motion carried.

4. PUBLIC INPUT – N/A

5. ONGOING PROJECT STATUS AND ACTION, IF NEEDED

A. Sandy Bay Highlands Phase 3

Contract 6-2025 Curb & Gutter and Asphalt Paving recommendation to award provided at the September 2, 2025, City Council meeting.

C. Public Works Shop Repairs Update

Roof repair contract pending.

D. Memorial Drive DOT Project – Washington Street Bridge Update

1. WDOT reviewing the lane width issue on the bridge

E. RRFB's

1. Washington & 12th Streets
2. Memorial Drive and Madison Street

Staff is checking to see if reducing the speed on Memorial Drive is feasible or go back to the original RRFB option. DPW is currently performing a speed study along Memorial Drive.

F. 18th Street Outdoor Bulk Storage

Approval granted by BIDC/CDA. DPW will start prepping the site and migrate materials over to the site this fall.

G. Bridge Maintenance

1. 17th Street – N/A
2. 22nd Street – N/A
3. Madison Street
 - a. 14th Street approaches repaired due to pavement buckling along with Manitowoc County Highway repairing a portion of the parapet wall.

6. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION – N/A

7. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED

- A. Bike accommodations for 22nd Street from Monroe to Pierce Streets, focusing on the bridge area as requested by a resident during a City Council meeting.
- B. Sidewalk snow shoveling policy, procedure, practice, ordinance revisions.
- C. Review snow plowing policy and practices

8. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED

A. Traffic Counters

1. Memorial Drive (ongoing studies)

* Preliminary data from August 20th to 29th

	# Vehicles	Posted Speed (MPH)	Average Speed (MPH)	% Exceeding Speed Limit	% Exceeding 10 MPH Over Speed Limit	Max. Speed (MPH)
Southbound	49,623	45	43	34	1.2	94
Northbound	45,558	45	46	62	2.1	86

B. Parking Restrictions

1. 1900 School Street - Loading Zone

The tenant at 1900 School Street (K&L Enterprises) requested a “Loading Zone” sign be placed along the west side of School Street between his two driveways to aid in facilitating customer RV and camper drop off service as parked cars in this area can make this challenging. Committee members discussed this request.

Scott Stechmesser made a motion to put up a “15-Minute Loading Zone” sign between the driveways servicing 1900 School Street, instruct DPW to install two (2) appropriate signs and remove the existing faded yellow paint. Motion seconded by Bill LeClair. Motion carried.

This recommendation will be brought forward to City Council for consideration.

C. Traffic Signals Assessment/Inspection

Costs would be approximately \$30,000 per intersection for new control cabinets. This cost does not include installation or new wiring from the cabinet to the signals if required.

9. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED

Section 10, Item B.

A. Assessment Policy vs Practice – Discussion with possible action

1. Actions taken back in 2019 switched the financial burden from property owners onto the city's general fund along with the wastewater and water utilities, which is contrary to the assessment policy.
2. Policy = 75% Property Owner, 25% City
3. 2019 Revision was to reduce the property owner portion by an additional 42%
4. From 2019 to present approximately \$2,289,030 has become City responsibility (general fund, water utility and wastewater utility as part of the WDNR Loans {debt}).
5. Projects that were eligible for WDNR loans could have had the pavement costs split three ways (33.3% each) between City, Water and Sanitary.
6. For future projects, the eligible pavement costs applied to WDNR Loans will now be 20% water and 20% sanitary. This would explain the additional debt that the utilities have been taking on.
7. Consideration as to how to proceed moving into the 2026 construction season and whether this should become a City Council Work Session discussion item.
8. A good discussion was had by all present with the direction to investigate the viability of a Wheel Tax in lieu of residential assessments; but, in the meantime, continue using the assessment practice that has been utilized since 2019.

B. 2026 Preliminary Budget / Project Discussion

1. Have not looked at the 2026 budget in a lot of detail yet, so the following are items that will need to be addressed during budget preparation along with items yet to be identified.
2. WDNR's permit requirement to have a certified collection system operator – within DPW – Street Section
 - a. Since street staff complete the collection system maintenance, WDNR is requiring one individual from the department become certified.
 - b. Promote from within (additional dollars) to take on those additional responsibilities
 - c. Hire and share costs (additional dollars)
 - d. Have wastewater staff be that person. Staffed too thin in our opinion thus not an option to keep the plant staffed appropriately
3. Possible addition to Engineer staff (T.B.D.)
 - a. Sidewalk program
 - b. Roof contract
 - c. Additional inspection (construction)
 - d. Overview/oversight of sewer maintenance and future capital needs
 - e. Drafting
 - f. GIS
 - g. Future succession planning
4. LSL and Sanitary Lateral Replacement Project: Central part of the City (WDNR Census Tract #53) – North of 24th Street, South of 29th Street, East of Forest Avenue to the East Twin River
 - a. 200-230 Services
 - b. \$2,230,000 in Public Water Costs
 - c. \$668,000 in Private Water Service Costs
 - d. \$1,585,000 in Public Sanitary Costs
 - e. \$4,482,000 Total Estimated Project Cost

5. Sanitary Sewer Main Cured In Place Pipe (Lining) – various locations
 - a. 10,000 feet +/- of CIPP lining
 - b. Various locations or various sizes
 - c. \$885,000 total estimated project cost
6. Asphalt Resurfacing Projects in conjunction with the 2025-26 East Side LSL project
 - a. 18th Street (Jackson – Emmet): \$78,500
 - b. 19th Street (Jackson – Emmet): \$55,500
 - c. Emmet Street (17th – 22nd): \$265,000
7. East River Street Trail (Kozlowski Tire and Auto, LLC)
8. Replacement of the Bobcat Toolcat (Lease)
 - a. 2022 Toolcat buyout is \$18,500+/-
 - b. 2026 Toolcat purchase new \$85,552+/-
 1. 36-month lease \$1,923.67 / month
 2. Increase of \$655/month from existing lease
9. 2nd Sidewalk Unit Option – T.B.D.
10. Large Equipment
 - a. Dump Trucks
 - b. Grader
 - c. Leaf Vacuum(s)
 - d. Front End Loader
11. Shop Equipment (Medium expenditure - \$500-\$10,000+/-)
 - a. Portable generators
 - b. Concrete tools
 - c. Barricades
 - d. Root Cutter
 - e. Replacement automotive scan tool - \$6,200 (Existing one is 12-years old)
 - f. Replacement battery charger/tester combination unit - \$9,000 (15-plus years old, in need of repair and updates)
 - g. Cordless grease gun - \$1,100 (15-plus years old)
 - h. Cordless impact and drill/driver replacement - \$1,000 (Want to add to inventory – only have 1 unit at this time, constantly being used)
 - i. Air compressor for service van - \$1,200 (under powered with long recharge time)
 - j. Upgrade hydraulic hose crimp machine - \$10,000 – needs some work but functional at this time
 - k. Replacement of sand blasting cabinet and vacuum system - \$2,700 (Existing is 27-years old and parts are hard to find to make repairs)
 - l. Hydraulic concrete breaker service kit - \$4,500 – presently outsource repairs when breaker fails. This would provide the ability to test and repair in house.
 - m. Replace wooden stand-up tool cabinet for shop - \$6,000 (want for better efficiency)

A lot to consider for 2026 and future budgets.

10. SET DATE, TIME, AND LOCATION FOR NEXT COMMITTEE MEETING

Proposed for Wednesday, October 1, 2025, at 5:15 pm

11. ADJOURNMENT: 6:47 pm

Bill LeClair made a motion to adjourn the meeting, seconded by Scott Stechmesser. Mo
carried.

Section 10, ItemB.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



**TWO
RIVERS**
WISCONSIN

PUBLIC UTILITIES COMMITTEE MEETING

Section 10, ItemB.

Monday, September 02, 2025 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER: 5:00 pm

2. ROLL CALL

Committee Members: Shannon Derby, Darla LeClair, Tim Petri

Staff & Others: Matthew Heckenlaible, Scott Ahl, Brian Dellemann, Dave Casebeer, Kyle Kordell

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the August 4, 2025, Public Utilities Committee Meeting

Tim Petri made a motion to approve the August 4, 2025, Public Utilities Committee meeting minutes, seconded by Darla LeClair. Motion carried.

4. PUBLIC INPUT – N/A

5. CONSTRUCTIONS PROJECTS

A. Harbor, 16th, Emmet Streets Reconstruction

1. All the sanitary sewer mains have been installed on Harbor, 16th & Emmet Streets
2. Majority of water mains have been installed on Harbor & 16th Streets, waiting for pressure and safe sample testing to be completed and acceptable.
3. Working on installing the watermain on Emmet Street. This should be completed by Wednesday.
4. Once watermain is completed, they will work on sanitary laterals and water services on Harbor & 16th Streets along with extending the water main up Emmet Street.

B. 2024 Lead Service Lateral Progress Update

1. Mostly completed. The last water services that needed to be completed were for the Stop & Dock (RV campground)
2. Will be working on the final restoration (pavement, back filling, topsoil and seeding) starting this week and continuing until completed

C. 2025 Lead Service Lateral Replacement Project

1. Preconstruction meeting was held the end of August
2. Preliminary schedule called for Essential Sewer & Water to start doing inspections last week near the intersection of Jackson & 22nd Streets working south and east
3. Replacement of services would tentatively start this week

D. 2025 Sewer Lining Project

1. Anticipated start date late September to early October

E. Sandy Bay Highlands Phase 3 Update

1. Two basements were dug last week
2. Bids were received for curb & gutter and asphalt paving last week. This will be discussed at the September 2, 2025, City Council meeting for action and award.

6. WASTEWATER UTILITY: UPDATES AND ACTION**A. Sewer Rate Study**

1. Multifaceted approach
2. Fixed fee increase of \$1.00
3. Volume fee increase of \$0.20/ccf
4. Reduction/Elimination of the “Additional User Charge” which was primarily applied to multifamily dwellings
5. Implementation of the “Equivalent Meter Charge” which applies the cost to users that potentially have higher demands upon the waste water system, such as commercial, industrial and some public facilities.
6. Change certain commercial and industrial customers that discharge categorically higher strength waste and volume into the wastewater system for treatment from a Category A to a Category B rate system to account for higher strength discharges.
7. The Committee did not have questions that required clarification
8. A draft version of ordinance revisions should be available for the September 15, 2025, City Council Meeting for review and possible action.

B. 2026 Preliminary Budget / Capital Discussion

1. LSL and Sanitary Lateral Replacement Project: Central part of the City (WDNR census tract #53) – North of 24th Street, South of 29th Street, East of Forest Avenue to the East Twin River
 - a. 200-230 Services
 - b. \$2,230,000 in public water costs
 - c. \$668,000 in private water service costs
 - d. \$1,585,000 in public sanitary costs
 - e. \$4,482,000 total estimated project cost
2. Sanitary Sewer Main Cured In Place Pipe (Lining) – various locations
 - a. 10,000 feet +/- of CIPP lining
 - b. Various locations or various sizes
 - c. \$885,000 total estimated project cost
3. Asphalt Resurfacing Projects in conjunction with the 2025-26 East Side LSL project
 - a. 18th Street (Jackson – Emmet): \$78,500
 - b. 19th Street (Jackson – Emmet): \$55,500
 - c. Emmet Street (17th – 22nd): \$265,000
4. Lift Station Maintenance – Consider setting aside dollars for this
 - a. Replace the tops at LB Clarke and Columbus Street lift stations
 - b. Control panels
 - c. Pumps
5. Pumps, Valves, Piping, Drives, repairs to the clarifiers, etc. at the wastewater plant – Consider setting aside dollars for this

6. New CCTV system
7. WDNR's permit requirement to have a certified collection system operator – within DPW – Street Section
 - a. Since street staff complete the collection system maintenance, WDNR is requiring one individual from the department become certified.
 - b. Promote from within (additional dollars) to take on those additional responsibilities
 - c. Hire and share costs (additional dollars)
 - d. Have wastewater staff be that person. Staffed too thin in our opinion thus not really an option to keep the plant staffed appropriately

C. Treatment Plant Ongoing Maintenance

1. Wrapping up tank maintenance. One tank left to clean out.
2. Have been working on sludge hauling preparation, anticipated to begin towards the end of the month
 - a. Working with Shawn Taddy to teach him the process so he will be able to do it in the future
 - b. Coordinating with the farmers/landowners
 - c. Doing the necessary soil testing for land application rates
 - d. Coordinating with haulers
 - e. Preparing the appropriate paperwork for WDNR
3. Tim Petri inquired about the new screw press – Is it saving the City money?
 - a. The short answer is yes
 - b. With the old belt press the sludge was about 18% dry
 - c. With the screw press, the sludge is now running between 22-25% drier resulting in about a 25% reduction in overall sludge volume

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE

A. Current Projects

1. Storing poles for the contractor working on Harbor, 16th and Emmet Streets
2. New pole installation on Mishicot Road with the assistance of DPW (vac truck) and WPS-gas standby as it was in very close proximity to a high pressure gas main
3. Disconnected the utility for the former Family Video site
4. Completed numerous electric meter swap outs (100+/-)
5. Assisting Park & Rec staff with Ash tree removals in proximity to hazards (power lines)

B. WPPI / MEUW Meetings

1. WPPI Conference – September 17th in Green Bay at Lambeau Field
 - a. Verifying that Shannon Derby and Kyle Kordell would still be attending
 - b. Darla LeClair and Tim Petri were going to check schedules and get back to Brian A.S.A.P.
2. MEUW meeting will be September 28th in Algoma. Again, looking at interested attendees.

C. Mock Training Evaluation

1. Electric utility spent several months planning a mock training exercise to evaluate staff preparedness in the event that both the Director and Line Foreman are unavailable to respond and take charge of the situation.
2. The scenario was a tornado affected a portion of the city impacting trees, power lines, transformers and access routes (roads) within the city.

3. Electric utility staff then assessed the situation and requested appropriate assistance from other departments and agencies, including how to feed and shelter these individuals along with obtaining necessary materials to reinstate the power to the impacted area of the city.
4. Overall, it was an eye-opening experience for staff with the recommendation that this type of scenario be completed on an annual basis.
5. A written procedure has been developed to serve as a basis of a play book for future scenarios
6. It is also suggested that a similar process be utilized that involves all city departments

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

- A. 2025 Lead and Copper Testing** – Andrew Sukowaty not present to provide an update.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. 2026 Preliminary Budget / Capital Discussion

1. Have not formally looked at this budget for this upcoming budget season but it may be a tight season.
2. DPW – Street Section has not been able to get to storm sewer inlet and catch basin cleaning due to lack of staffing
3. Utilizing the street sweeper when possible and prior to events
4. Will need to look at stormwater projects to aid in achieving WDNR Stormwater Permit requirements

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. 2026 Preliminary Budget / Capital Discussion

1. Have not formally looked at this budget for this upcoming budget season so cannot provide a lot of insight yet.
2. Budget also impacted by rate increases from Manitowoc Disposal's Contract as previously agreed upon.
3. Continued increases in fuel and landfill tipping fees.
4. Consider a modification of current utilized collection bins
5. Leaf Collection – update method of collection (observation – labor intensive)

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION – N/A

12. SET DATE, TIME AND LOCATION FOR NEXT COMMITTEE MEETING

Proposed for Monday, October 6, 2025, at 5 pm

13. ADJOURNMENT: 5:39 pm

Tim Petri by made a motion to adjourn the meeting, seconded by Darla LeClair. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*

Public Works Director/City Engineer



**TWO
RIVERS**
WISCONSIN

COMMITTEE ON AGING

Monday, September 08, 2025 at 8:30 AM

Senior Center Library - Senior Center 1520
17th Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Jackie Ackerman, Betty Bittner, Kim Graves, Ruth Kadow, Pamela Stephens, Jo Anne Yungerman, Mark Bittner, also present: Kyle Kordell

3. MINUTES

Motion to approve minutes: PJ Stephens

2nd the motion: Jackie Ackerman

All in favor, motion is approved.

4. INPUT FROM PUBLIC

5. CORRESPONDENCE AND PRESS

6. COMMITTEE REPORTS

A. Aging and Disability Resource - Wendy Hutterer-unavailable

B. City Council - Mark Bittner

City Planner recruitment continues, explained the difference between general session and work session. Spectrum channel is operational.

Mark invited Kyle to speak on how decisions are made regarding open public comment leading up to decisions that are being made. Kyle explained that before items are ever brought to the City Council, there many channels to go through before items go on the agenda. He encouraged citizens to call, stop in, or email to ask questions.

Kyle also touched on Cool City Connect publication. Printed copies can be made available if needed.

C. Recreation Department Programs - Mike Mathis

Explained that a portion of the environmental fee in utility bill is used for forestry. The Parks and Recreation Department received the Urban Forestry Grant, the 2025 revenue of the Concession stand was about \$12,000. The Great Neshotah Camp-out was successful and created a large donation to the TRPSD Angel Fund. Upcoming-Paddle Pallooza and the rest of the paddling programs. Flag football has been a big success, with 130 kids signed up, and new girls program. Working on many improvements to Neshotah park including signage, several tree planting events in October, and December 13th the 3rd annual Cool City Christmas.

D. Senior Center - Heather Ihlenfeldt

There were 387 kids at the back to school Carnival, successful senior trip to lambeau field, new senior center plaque wall completed and addition of home delivered meals parking at the senior center. New group of volunteers creating cards for Sharon S Richardson Hospice, and successful Del Rays concert support from the Friends of the Two Rivers Senior center.

E. TRIAD- Continue to sell Kwik Trip Cards, and looking for ordinance violations. Will be participating in TRSC Health Fair, and continue to support snacks at Movie Matinee

F. Two Rivers School District-Unavailable

G. PJ Stephens -Still selling kwik trip cards, raising money for Badger Girls program-contact TRHS for more information. Continue to raise money for Wreaths across america.

7. NEW BUSINESS

Senior Center will be working on their own goal setting. Heather to reach out to TRFD about non-emergent calls.

8. CONTINUING BUSINESS

9. ADJOURNMENT

Motion to adjourn: Betty Bittner

2nd the motion: Jackie Ackerman

All in favor-motion carries.

Respectfully Submitted by:



Heather Ihlenfeldt, Two Rivers Senior Center Supervisor

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

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MINUTES

1. CALL TO ORDER

Kyle Kordell called the meeting to order at 5:30 PM.

2. ROLL CALL

Present: Kyle Kordell, Kay Koach, Kristin Lee, Matt Heckenlaible, Adam Wachowski and Pat Klein.

Excused: Rick Inman

Also Present: Bonnie Shimulunas and Recording Secretary Adam Taylor.

3. ACTION ITEMS

A. Review of Extraterritorial Certified Survey Map completed by Benjamin Reenders, Licensed Surveyor, Parcel 018-125-013-001.00.

The extraterritorial certified survey map proposes to split one parcel into two parcels. However, the board found that this is creating a landlocked parcel. All lots shall front a public street for a distance of at least 60 feet. Access or frontage by means of easement is not acceptable. The property owner owns the southern parcel adjacent to the reviewed parcel; however, this does not constitute as street frontage for the property. The properties are also in different jurisdictions.

Motion made to deny the certified survey map.

Motion made by Heckenlaible, seconded by Lee.

Roll Call Vote:

Voting Yea: Kordell, Koach, Lee, Heckenlaible, Klein, Wachowski

Motion Carried

4. FOR DISCUSSION

A. Discussion of Possible Ordinance Amendment to Create a Requirement for a Mowed Perimeter Zone Around Undeveloped Properties—For Purposes of Providing a Fire Break and Pest Control

Kyle Kordell discussed his findings following last month's meeting. One municipality in Illinois, as well as many in California and Oregon were found to have adopted a mowed perimeter ordinance. No municipalities in Wisconsin were found to have such an ordinance adopted. There is hesitation in adopting such an ordinance, but there is interest.

Staff plans to have more discussion regarding a possible ordinance amendment in the future.

B. Discussion of screening and vision clearance regulations regarding concerns around fences.

The Plan Commission discussed the current ordinance surrounding fences and what issues are currently present. There have been fences erected around the city that are close to the sidewalk. This can cause safety concerns for vision when backing out of a driveway. The ordinance does not state a

setback requirement for fences in the front yard; only in areas where a vision clearance triangle is present and on corner lots. The Plan Commission expressed interest in a possible ordinance amendment to require a fence to be setback at least 3' from a sidewalk.

4. ADJOURNMENT

Motion to adjourn at 6:20 PM.

Motion made by Wachowski, seconded by Koach.

Respectfully submitted, Adam Taylor, Recording Secretary



EXPLORE TWO RIVERS MEETING OF THE BOARD OF DIRECTORS

Tuesday, September 9, 2025, at 8:00 a.m.

Violet Inn, Lounge & Spa
1415 16th St., Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Meeting called to order at **8:01 a.m.**

2. ROLL CALL

Present: Todd Nilson, John Wrostek, Michael Ditmer, Mike Mathis, Melissa Nyssen, Amanda La Tour, Erin Dembski, Joe Metzen, Kyle Kordell

Absent: Curt Andrews

Guests: Cherry Barbier (STR owner), Lyssa Schmidt (Executive Director, Van der Brohe Arboretum)

3. INTRODUCTION OF INVITED GUESTS

- **Cherry Barbier**, STR property owner, introduced herself and described her properties in Manitowoc, Two Rivers, and the UP.
- **Lyssa Schmidt**, new Executive Director, Van der Brohe Arboretum introduced herself and shared her background in journalism and nonprofit leadership.

4. APPROVAL OF BOARD MEETING MINUTES (Action Item)

Motion to approve the August 2025 Board meeting minutes made by **Michael Ditmer**, seconded by **Todd Nilson**.

Motion carried.

5. TREASURER REPORT (Action Item)

a. Budget to Actual Report YTD 2025

b. 2025 Room Tax Year over Year Comparison

Discussion highlights:

- Accrual basis accounting adopted for more accurate month-to-month comparisons.
- **Room tax revenues are down** year-over-year compared to 2024.
- Exploring **geofencing tools** (via state Main Street Program, coordinated with Jason Ring) to measure tourism impact, especially at Neshotah Beach.
- Peer DMOs also reporting declines, though not quantified.
- Shared advertising opportunities are helping reduce costs (example: Fox Cities Magazine full-page ad split with Michicot MAGIC).
- Logo wear sales are strong, but lag in consignment reporting delays recorded revenues.
- Concession stand revenues are positive; 2025 likely to see a record year.
- Variances noted in budget timing: heavy spending in winter/spring, revenues lag until summer.

Motion to approve the Treasurer's Report made by **John Wyrostek**, seconded by **Amanda Verhelst**.
Motion carried.

6. OLD BUSINESS

a. Discussion of Open ETR Board Seat

- Acknowledgement of ongoing recruitment process.
- Guests Sherry Barbier and Melissa Schmidt identified as strong potential candidates for future service.

b. Review of Business Survey and Next Steps

- 49 survey responses received to date (~25% response rate).
- Board agreed to extend the survey for **30 more days** with goal of reaching 60+ responses.
- Results will be reviewed at the October 2025 meeting on the City Hall big screen.

7. NEW BUSINESS AND UPDATES

a. Shipwreck Coast Update (John Wyrostek)

- Presentation on Two Rivers' role within the Wisconsin Shipwreck Coast National Marine Sanctuary.
- QR-coded buoy project continues to expand; **Continental** shipwreck highlighted as first with a linked podcast.
- Paddlepalooza participation will include distribution of shipwreck maps.
- Long-term goal: brochures and access-point guides for paddlers.
- Board discussed opportunities for STRs to include shipwreck information in guest materials.

b. Proposed Beach House/Concession Stand (Mike Mathis)

- Review of **Neshotah Park Master Plan** goals: restroom upgrades, improved concessions, indoor rental space.
- Proposed pavilion building estimated at **\$2.1 million** (with demolition).
- Features: expanded restrooms, modernized concession stand, 60–70 person rental hall, outdoor shelter, and rooftop deck.
- Funding plan: mix of fundraising, grants, sponsorships, and potential modest city borrowing.
- Alternatives discussed: minimal renovation (\$20–35k for code compliance) or \$500k+ for full concession stand remodel.
- Strong support voiced for full pavilion concept, though community concerns acknowledged.
- Sponsorship challenges noted for Friday concert series; food truck rallies may be introduced to offset costs.

8. TOURISM DIRECTOR REPORT

- Joe Metzen proposed shifting from **monthly to bi-monthly Director's Reports**. Board concurred; casual updates to be shared in off-months as needed.
- Work underway on **2026 Marketing Plan**, with draft framework to be shared in October.
- Room Tax Commission will provide guidance on balancing capital campaign support with sufficient funds for marketing operations.
- **Retirement announcement:** Joe Metzen informed the board he will retire in **April 2026**. Board thanked him for his leadership and contributions.

9. NEXT MEETING

The next regular meeting will be held on **Tuesday, October 14, 2025, at 8:00 a.m.**, tentatively at **Woodland Dunes Nature Center**.

10. ADJOURNMENT

Motion to adjourn made by **Joe Metzen**, seconded by **John Wyrostek**.

Motion carried. Meeting adjourned at **9:05 a.m.**

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**TWO
RIVERS**
WISCONSIN

BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE - COMMUNITY DEVELOPMENT AUTHORITY MEETING

Thursday, September 18, 2025 at 5:15 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Committee Chair Greg Coenen called the meeting to order at 5:15 PM.

2. ROLL CALL

BIDC Members Present: Elizabeth Bittner, Thomas Christensen, Gregory Coenen, Tracey Koach, Keith Lyons, Doug Brandt, Darla LeClair, David Kalista (arrived at 5:25 PM)

CDA Members Present: Gregory Coenen, David Kalista, Tracey Koach, Keith Lyons, Doug Brandt, Darla LeClair

Absent: Daniel Wettstein

3. APPROVAL OF MEETING MINUTES

A. Approval of the Minutes of the July 22, 2025 Joint Meeting

- Approval by the BIDC
- Approval by the CDA

The motion to approve the July 22, 2025 minutes was made by Tracey Koach, seconded by Doug Brandt. The motion was approved by voice vote, without dissent.

4. CDA BUSINESS

A. Update on Construction Activity, Marketing Activity, and Lot Sales at Sandy Bay Subdivision

The City Manager stated that the Architectural Control Commission met on August 22, 2025 and approved construction plans for two single family homes at 330 and 338 Rawley Court and construction is underway.

Mr. Kordell stated that Lot 23 sold on August 8, 2025 for \$64,900. Lot 6 sold on August 19, 2025 for \$36,729. Closing is expected on Lots 19 & 20 by the end of October.

B. Consideration to waive minimum house size requirement in Phase 1

Mr. Kordell explained that the resident already owns the last empty lot on Highland Court. In the spring of 2026 he is seeking to build a home smaller than 1700 square feet. Less than 1700 square feet is smaller than the minimum house size required in Phase 1 covenants. City Manager authorized this resident's request two weeks ago when a quorum of the BIDC could not be achieved. The change will apply only to this one specific property.

Motion was made by Darla LeClair and seconded by Elizabeth Bittner to ratify the waiver of the minimum house size requirement. The motion was approved by voice vote, without dissent.

C. Consideration of sale of 3201 Sandy Ridge Drive

Mr. Kordell stated the City has an offer on the table for \$85,000 for the entire 0.851 acres. The CDA rejected that offer and made a counteroffer of \$100,000 with closing due by November 1.

Motion made to counteroffer for \$100,000 made by Greg Coenen and seconded by Keith Lyons. The motion was approved by voice vote, without dissent.

5. BIDC BUSINESS

Status Updates on:

- A.** Pop-Start Pizza
- B.** Violet Inn Lounge & Spa
- C.** The Hook Lanes & Games
- D.** All Energy Management
- E.** D&D Woodcrafters

City Manager provided updates on all current active loans.

6. BIDC AND CDA BUSINESS

A. Review Site Plan for Proposed Use of Property in the Columbus Industrial Park by the City's Public Works Department with Business Park Owners in Attendance

City Manager provided an update on the 18th Street cell tower anticipating installation will be this fall.

7. NEXT REGULARLY SCHEDULED MEETING

- Tuesday, October 28, 2025, 5:15 PM

8. CLOSED EXECUTIVE SESSION

The Business and Industrial Development Committee and Community Development Authority reserve the right to enter into closed session per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

-- Discuss sale of City-owned industrial property

9. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion made by Greg Coenen and seconded by Darla LeClair to reconvene in open session at 5:32 PM. The motion was approved by voice vote, without dissent.

10. ADJOURNMENT

Motion made by Greg Coenen and seconded by Darla LeClair to adjourn meeting at 5:33 PM. The motion was approved by voice vote, without dissent.

Respectfully Submitted,



Kyle Kordell
City Manager
Secretary for the BIDC and CDA

Debt Service Fund Summary Financial Report July 2025

A detailed report can be provided upon request.



**TWO
RIVERS**
WISCONSIN

CITY OF TWO RIVERS
2025 MONTHLY DEBT SERVICE FUND REPORT
JULY 31, 2025 BUDGET

Section 10, Item C.

DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>DEBT SERVICE</u>						
REVENUES						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,551,538	2,551,538	0	100.00	2,589,571
300-48100 INTEREST ON INVESTMENTS	15,483	153,500	159,307	5,807	103.78	163,712
300-49110 PROCEEDS FROM DEBT	0	0	2,503	2,503	.00	1,454
300-49417 TRNSFR FROM OTHER FUNDS	0	202,213	192,313	(9,900)	95.10	228,026
TOTAL REVENUES	15,483	2,907,251	2,905,661	(1,590)	99.95	2,982,763
<u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	325	325	.00	325
300-58100-2950 DEBT ISSUANCE COSTS	0	0	61,007	61,007	.00	54,297
300-58100-2960 DEBT PREMIUM	0	0	(134,426)	(134,426)	.00	(160,597)
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	0	0	.00	0
300-58100-5970 TRANSFER TO OTHER FUNDS	0	50,534	0	(50,534)	.00	23,995
300-58100-6200 PRINCIPAL PAYMENTS	253	2,246,747	2,245,482	(1,265)	99.94	2,243,005
300-58100-6210 INTEREST PAYMENTS	0	570,075	342,477	(227,598)	60.08	288,328
300-58100-6230 CAPITAL LEASE PAYMENTS	14,409	164,220	99,927	(64,293)	60.85	78,490
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	1,425	32,273	10,914	(21,359)	33.82	12,480
300-58100-6900 OTHER SERVICES	0	4,000	2,375	(1,625)	59.38	2,850
TOTAL EXPENDITURES	16,087	3,067,849	2,628,081	(439,768)	85.67	2,543,172
REVENUE OVER EXPENDITURES - YTD	(605)	(160,598)	277,580	438,178	172.84	439,591



**TWO
RIVERS**
WISCONSIN

July 2025

General Fund
Summary
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<u>REVENUE</u>						
TAXES	74,943	3,100,553	2,796,862.15	(303,691)	90.21	2,740,974
SPECIAL ASSESSMENTS	0	280,000	84,490.41	(195,510)	30.18	125,970
INTERGOVERNMENTAL REVENUE	1,113,745	5,706,104	1,489,186.70	(4,216,917)	26.10	1,434,549
LICENSES & PERMITS	13,425	312,200	138,657.32	(173,543)	44.41	146,364
FINES & FORFEITURES	5,479	82,800	48,713.23	(34,087)	58.83	51,321
CHARGES FOR SERVICE	183,685	1,650,000	818,884.66	(831,115)	49.63	694,443
INTERDEPARTMENTAL REVENUE	46,700	587,000	177,665.22	(409,335)	30.27	209,919
MISCELLANEOUS REVENUE	22,534	414,000	184,797.31	(229,203)	44.64	337,668
OTHER FINANCING SOURCES	14,681	378,000	186,013.35	(191,987)	49.21	164,771
TOTAL FUND REVENUE	1,475,192	12,510,657	5,925,270.35	(6,585,387)	47.36	5,905,978
<u>EXPENDITURES</u>						
COUNCIL	1,202	16,147	9,141.59	(7,005)	56.61	6,009
JUDICIAL	4,570	64,876	34,994.62	(29,881)	53.94	31,742
LEGAL COUNSEL	991	63,481	29,698.13	(33,783)	46.78	30,596
CITY MANAGER	11,829	214,706	102,695.87	(112,010)	47.83	102,085
CLERK	7,303	92,892	51,950.00	(40,942)	55.93	47,995
ELECTION	2,177	25,275	13,383.60	(11,891)	52.95	8,924
INFORMATION SYSTEMS	8,570	128,873	77,828.29	(51,045)	60.39	78,500
FINANCE DEPARTMENT	14,955	160,792	102,115.29	(58,677)	63.51	103,668
ASSESSING	9,864	128,425	68,378.23	(60,047)	53.24	70,351
CITY HALL	9,239	95,714	54,321.63	(41,392)	56.75	51,795
GENERAL GOVERNMENT	2,599	26,500	17,154.87	(9,345)	64.74	15,233
INSURANCE	33,942	415,264	233,377.04	(181,887)	56.20	216,101
POLICE ADMINISTRATION	131,232	1,614,490	947,480.42	(667,010)	58.69	970,294
POLICE PATROL	194,784	2,194,982	1,314,587.04	(880,395)	59.89	1,255,804
POLICE CROSSING GUARDS	0	27,947	14,505.61	(13,441)	51.90	13,210
POLICE & FIRE COMMISSION	50	5,500	2,579.50	(2,921)	46.90	6,350
FIRE ADMINISTRATION	50,190	646,206	377,613.58	(268,592)	58.44	356,335
FIREFIGHTERS	175,218	1,888,824	1,112,837.88	(775,986)	58.92	1,051,964
AMBULANCE	36,383	438,592	256,013.32	(182,579)	58.37	292,790
INSPECTION	17,985	126,000	129,315.12	3,315	102.63	102,482
HIGHWAY ADMINISTRATION	16,291	187,257	103,884.77	(83,372)	55.48	99,015
PUBLIC WORKS SHOP	59,867	680,223	471,162.71	(209,060)	69.27	411,306
STREET MAINTENANCE	14,486	250,297	110,663.90	(139,633)	44.21	109,297
TRAFFIC CONTROL	4,732	65,646	47,230.10	(18,416)	71.95	53,687
SNOW & ICE	2,221	234,695	107,680.80	(127,014)	45.88	74,227
BRIDGE REPAIR/MAINTENANCE	4,657	46,130	21,038.82	(25,091)	45.61	22,165
TRANSIT	36,047	145,000	72,094.50	(72,906)	49.72	0
WORK DONE FOR OTHER DEPTS	24,312	159,679	110,999.94	(48,679)	69.51	111,809
SENIOR CENTER	17,193	205,077	122,696.48	(82,381)	59.83	111,567
CEMETERIES	21,116	220,822	127,643.60	(93,178)	57.80	125,681
COMMUNITY CENTER	37,440	482,420	251,000.03	(231,420)	52.03	248,148
PARKS	56,752	397,104	228,035.60	(169,068)	57.42	217,783
RECREATION	39,920	340,199	218,520.17	(121,679)	64.23	189,528
SPECIAL EVENTS	7,479	43,115	28,266.04	(14,849)	65.56	27,244
RECREATION FIELDS	9,630	121,966	64,898.33	(57,068)	53.21	66,390
TRAILS/MEDIAN MAINTENANCE	7,414	38,462	20,387.16	(18,075)	53.01	14,039
OTHER FINANCING USES	43,496	517,079	339,341.81	(177,737)	65.63	358,748

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	1,116,136	12,510,657	7,395,516.39	(5,115,141)	59.11	7,052,863
REVENUE OVER (UNDER) EXPENSES	359,055	0	(1,470,246.04)	(1,470,246)	.00	(1,146,885)

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,288,033	2,288,033	0	100.00	2,250,000
100-41310 LOCAL UTILITY TAX EQUIV	70,472	800,000	493,304	(306,696)	61.66	481,131
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	15	(5)	77.20	17
100-41800 INTEREST DELINQ. TAXES	4,471	12,500	15,510	3,010	124.08	9,826
100-41900 TIF/TID CLOSE REFUND	0	0	0	0	.00	0
TOTAL TAXES	74,943	3,100,553	2,796,862	(303,691)	90.21	2,740,974
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	0	275,000	82,124	(192,876)	29.86	121,466
100-42401 OTHER SPECIAL ASSESSMENTS	0	5,000	2,367	(2,634)	47.33	4,504
TOTAL SPECIAL ASSESSMENTS	0	280,000	84,490	(195,510)	30.18	125,970
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43310 SHARED ELECTION EXPENSE	0	0	0	0	.00	0
100-43410 STATE SHARED TAXES	711,543	4,743,623	711,543	(4,032,080)	15.00	695,641
100-43411 EXPENDITURE RESTRAINT	161,197	161,197	161,197	0	100.00	161,197
100-43412 EXEMPT COMPUTER STATE AID	20,753	20,753	20,753	0	100.00	20,753
100-43413 PERSONAL PROPERTY AID	0	55,300	55,300	0	100.00	19,863
100-43415 VIDEO SERVICE PROVIDER AID	26,680	26,680	26,680	0	100.00	26,680
100-43420 STATE FIRE INS TAX	42,168	36,000	42,168	6,168	117.13	35,659
100-43520 STATE AID/POLICE TRAINING	1,219	30,000	16,697	(13,303)	55.66	25,143
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	(26,000)	.00	0
100-43580 GRANT PROCEEDS	0	0	0	0	.00	0
100-43610 PAYMENT MUN. SERVICES	0	5,400	4,293	(1,107)	79.51	5,337
100-43620 OTHER STATE AID	0	0	0	0	.00	0
100-43710 HIGHWAY AIDS-LOCAL	117,712	471,257	353,135	(118,122)	74.93	346,999
100-43711 CONNECTING STREETS	32,473	129,894	97,420	(32,474)	75.00	97,279
TOTAL INTERGOVERNMENTAL REVE	1,113,745	5,706,104	1,489,187	(4,216,917)	26.10	1,434,549

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES & PERMITS</u>						
100-44110 LIQUOR LICENSE	0	19,000	18,505 (	495)	97.39	18,411
100-44120 BAR OPERATOR LICENSE	600	6,000	4,815 (	1,185)	80.25	4,380
100-44125 CIGARETTE LICENSE	0	200	100 (	100)	50.00	200
100-44130 BUSINESS OR OCCUPATION	230	2,500	2,305 (	195)	92.20	2,080
100-44140 CABLE TV FRANCHISE	0	100,000	21,285 (	78,715)	21.28	23,875
100-44200 BICYCLE LIC/GOLF CART PERMIT	200	1,300	1,250 (	50)	96.15	975
100-44210 DOG LICENSE	0	8,000	2,556 (	5,444)	31.95	3,327
100-44300 BUILDING PERMITS	5,625	105,000	50,070 (	54,931)	47.69	48,609
100-44310 ELECTRICAL PERMITS	2,065	18,000	13,351 (	4,649)	74.17	10,760
100-44320 PLUMBING PERMITS	2,485	25,000	10,030 (	14,970)	40.12	11,579
100-44330 SIGN PERMIT	150	1,700	900 (	800)	52.94	1,370
100-44340 CONDITIONAL USE PERMIT	350	4,500	2,500 (	2,000)	55.56	3,850
100-44800 SHORT TERM RENTAL PERMIT FEE	0	6,000	2,250 (	3,750)	37.50	4,800
100-44900 OTHER PERMITS	1,720	15,000	8,741 (	6,259)	58.28	12,147
TOTAL LICENSES & PERMITS	13,425	312,200	138,657 (	173,543)	44.41	146,364
<u>FINES & FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	2,976	40,000	18,490 (	21,510)	46.22	21,972
100-45115 POLICE DEPT TRIP PAYMENTS	1,969	30,000	20,475 (	9,525)	68.25	17,953
100-45130 PARKING VIOLATIONS	525	12,000	9,842 (	2,158)	82.01	10,668
100-45131 UNPAID TRAFFIC JUDGEMENTS	9	0	(93)	(93)	.00 (	123)
100-45220 ANIMAL TRANSPORTS	0	800	0	(800)	.00	850
TOTAL FINES & FORFEITURES	5,479	82,800	48,713 (	34,087)	58.83	51,321
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	694	25,000	10,759 (	14,241)	43.04	13,074
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210 LAW ENFORCEMENT FEES	219	3,000	1,472 (	1,528)	49.06	1,844
100-46220 FIRE DEPARTMENT FEES	5,518	12,000	15,813	3,813	131.78	756
100-46225 FIRE DEPT TRIP PAYMENTS	3,595	70,000	23,476 (	46,524)	33.54	51,000
100-46230 AMBULANCE FEES	44,141	840,000	503,140 (	336,860)	59.90	413,580
100-46240 POLICE LIAISON FEES	94,764	170,000	94,764 (	75,236)	55.74	75,395
100-46310 PUBLIC WORKS FEES	(1,076)	275,000	4,735 (	270,265)	1.72	15,107
100-46540 CEMETERY PLOTS	16,000	110,000	59,440 (	50,560)	54.04	43,045
100-46720 RECREATION FEES	14,173	90,000	66,976 (	23,024)	74.42	49,969
100-46743 COMMUNITY CENTER	4,711	40,000	26,247 (	13,753)	65.62	24,478
100-46745 SENIOR CENTER	945	15,000	7,681 (	7,319)	51.21	6,195
100-46840 MISC COMMUNITY GARDEN REVENU	0	0	4,383	4,383	.00	0
TOTAL CHARGES FOR SERVICE	183,685	1,650,000	818,885 (	831,115)	49.63	694,443

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

GENERAL FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>INTERDEPARTMENTAL REVENUE</u>						
100-47430	PUBLIC WORKS CHARGES	45,350	525,000	175,673	(349,327)	33.46	207,069
100-47440	RECREATION CHARGES	1,350	32,000	1,992	(30,008)	6.22	2,850
100-47450	ECONOMIC DEVELOPMENT CHRG	0	30,000	0	(30,000)	.00	0
	<u>TOTAL INTERDEPARTMENTAL REVEN</u>	<u>46,700</u>	<u>587,000</u>	<u>177,665</u>	<u>(409,335)</u>	<u>30.27</u>	<u>209,919</u>
	<u>MISCELLANEOUS REVENUE</u>						
100-48100	INTEREST ON INVESTMENTS	7,955	200,000	63,411	(136,589)	31.71	133,027
100-48120	INTEREST INCOME ON TIF ADVANCE	0	4,000	0	(4,000)	.00	0
100-48121	INT INC ON UTILITY ADVANCES	0	20,000	0	(20,000)	.00	0
100-48130	INTERST-SPECIAL ASSMTS	379	40,000	34,466	(5,534)	86.16	32,344
100-48200	RENT-CITY PROPERTY	1,340	70,000	58,490	(11,510)	83.56	59,827
100-48300	SALE OF PROP & EQUIP	10,853	25,000	24,368	(632)	97.47	82,355
100-48400	REFUND FOR PRIOR YEARS	0	35,000	0	(35,000)	.00	0
100-48440	INSURANCE CLAIMS	0	0	0	0	.00	0
100-48500	DONATIONS	2,000	0	2,000	2,000	.00	15,443
100-48900	OTHER REVENUES	8	20,000	2,064	(17,936)	10.32	14,670
	<u>TOTAL MISCELLANEOUS REVENUE</u>	<u>22,534</u>	<u>414,000</u>	<u>184,797</u>	<u>(229,203)</u>	<u>44.64</u>	<u>337,668</u>
	<u>OTHER FINANCING SOURCES</u>						
100-49223	TRANS FROM OTHER FUNDS	14,681	378,000	186,013	(191,987)	49.21	164,771
	<u>TOTAL OTHER FINANCING SOURCES</u>	<u>14,681</u>	<u>378,000</u>	<u>186,013</u>	<u>(191,987)</u>	<u>49.21</u>	<u>164,771</u>
	<u>TOTAL FUND REVENUE</u>	<u>1,475,192</u>	<u>12,510,657</u>	<u>5,925,270</u>	<u>(6,585,387)</u>	<u>47.36</u>	<u>5,905,978</u>

CITY OF TWO RIVERS

Section 10, Item C.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
GEN GOVT ADMINISTRATION						
CITY COUNCIL						
PERSONNEL SERVICES	1,130	7,912	13,940	(6,028)	56.76	7,410
CONTRACTUAL SERVICES	943	3,613	8,800	(5,187)	41.06	2,843
OPERATING SUPPLIES & EXPENSE	0	4,236	5,100	(864)	83.06	55
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(871)	(6,620)	(11,693)	5,073	(56.61)	(4,299)
TOTAL CITY COUNCIL	1,202	9,142	16,147	(7,005)	56.61	6,009
JUDICIAL						
PERSONNEL SERVICES	4,532	31,387	58,476	(27,089)	53.67	29,619
CONTRACTUAL SERVICES	0	0	1,450	(1,450)	.00	42
OPERATING SUPPLIES & EXPENSE	37	1,208	2,550	(1,342)	47.37	2,081
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,400	2,400	0	100.00	0
TOTAL JUDICIAL	4,570	34,995	64,876	(29,881)	53.94	31,742
LEGAL DEPARTMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	1,709	51,204	109,450	(58,246)	46.78	52,749
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(718)	(21,506)	(45,969)	24,463	(46.78)	(22,153)
TOTAL LEGAL DEPARTMENT	991	29,698	63,481	(33,783)	46.78	30,596
CITY MANAGER						
PERSONNEL SERVICES	20,713	142,401	268,825	(126,424)	52.97	148,437
CONTRACTUAL SERVICES	833	37,069	98,900	(61,831)	37.48	22,836
OPERATING SUPPLIES & EXPENSE	988	7,250	22,650	(15,400)	32.01	14,321
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(10,705)	(84,024)	(175,669)	91,645	(47.83)	(83,510)
TOTAL CITY MANAGER	11,829	102,696	214,706	(112,010)	47.83	102,085

CITY OF TWO RIVERS

Section 10, Item C.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY CLERK						
PERSONNEL SERVICES	9,579	65,623	113,100	(47,477)	58.02	61,603
CONTRACTUAL SERVICES	184	1,112	7,200	(6,088)	15.44	1,101
OPERATING SUPPLIES & EXPENSE	596	4,430	6,950	(2,520)	63.74	3,040
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(3,056)	(19,214)	(34,358)	15,144	(55.92)	(17,750)
TOTAL CITY CLERK	7,303	51,950	92,892	(40,942)	55.93	47,995
ELECTIONS						
PERSONNEL SERVICES	501	9,353	13,875	(4,522)	67.41	5,689
CONTRACTUAL SERVICES	1,676	2,310	5,300	(2,990)	43.58	683
OPERATING SUPPLIES & EXPENSE	0	1,721	6,100	(4,379)	28.21	2,553
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ELECTIONS	2,177	13,384	25,275	(11,891)	52.95	8,924
INFORMATION SYSTEMS						
PERSONNEL SERVICES	18,543	129,668	227,375	(97,707)	57.03	124,389
CONTRACTUAL SERVICES	2,266	59,182	83,800	(24,618)	70.62	65,702
OPERATING SUPPLIES & EXPENSE	93	975	3,150	(2,175)	30.96	1,354
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(12,332)	(111,997)	(185,452)	73,455	(60.39)	(112,945)
TOTAL INFORMATION SYSTEMS	8,570	77,828	128,873	(51,045)	60.39	78,500
TOTAL GEN GOVT ADMIN	36,641	319,692	606,250	(286,558)	52.73	305,851

CITY OF TWO RIVERS

Section 10, Item C.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	54,998	386,343	695,591	(309,248)	55.54	377,147
CONTRACTUAL SERVICES	7,611	154,489	314,900	(160,411)	49.06	145,955
OPERATING SUPPLIES & EXPENSE	1,714	19,820	46,500	(26,680)	42.62	23,406
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,400	2,400	0	100.00	
ALLOCATION	(27,682)	(243,361)	(453,141)	209,780	(53.71)	
TOTAL GEN GOVT ADMINISTRATION	36,641	319,692	606,250	(286,558)	52.73	305,851

CITY OF TWO RIVERS

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
FINANCE ADMINISTRATION						
FINANCE						
PERSONNEL SERVICES	26,859	175,922	335,425	(159,503)	52.45	215,062
CONTRACTUAL SERVICES	14,130	90,906	79,950	10,956	113.70	53,683
OPERATING SUPPLIES & EXPENSE	541	3,318	10,000	(6,682)	33.18	5,429
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(26,575)	(168,031)	(264,583)	96,552	(63.51)	(170,507)
TOTAL FINANCE	14,955	102,115	160,792	(58,677)	63.51	103,668
ASSESSOR						
PERSONNEL SERVICES	4,503	28,872	58,875	(30,003)	49.04	31,973
CONTRACTUAL SERVICES	5,361	39,345	67,600	(28,255)	58.20	37,530
OPERATING SUPPLIES & EXPENSE	0	161	1,950	(1,789)	8.26	848
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ASSESSOR	9,864	68,378	128,425	(60,047)	53.24	70,351
TOTAL FINANCE ADMINISTRATION	24,820	170,494	289,217	(118,723)	58.95	174,019

***** SUMMARY OF FINANCE ADMINISTRATION EXPENSES *****

PERSONNEL SERVICES	31,362	204,794	394,300	(189,506)	51.94	247,035
CONTRACTUAL SERVICES	19,491	130,251	147,550	(17,299)	88.28	91,213
OPERATING SUPPLIES & EXPENSE	542	3,479	11,950	(8,471)	29.11	6,277
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	(26,575)	(168,031)	(264,583)	96,552	(63.51)	
TOTAL FINANCE ADMINISTRATION	24,820	170,494	289,217	(118,723)	58.95	174,019

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FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY HALL						
CITY HALL (BUILDING MAINTENANCE)						
PERSONNEL SERVICES	8,132	54,265	93,700	(39,435)	57.91	52,582
CONTRACTUAL SERVICES	3,346	23,930	51,325	(27,395)	46.62	22,889
OPERATING SUPPLIES & EXPENSE	4,452	15,463	20,000	(4,537)	77.32	13,823
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(6,691)	(39,336)	(69,311)	29,975	(56.75)	(37,498)
TOTAL CITY HALL	9,239	54,322	95,714	(41,392)	56.75	51,795
OTHER GENERAL GOVERNMENT						
MISC GOVERNMENT						
CONTRACTUAL SERVICES	0	7,715	9,300	(1,585)	82.96	8,309
OPERATING SUPPLIES & EXPENSE	270	2,512	7,200	(4,688)	34.89	1,776
FIXED CHARGES	2,329	6,928	10,000	(3,072)	69.28	5,149
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL MISC GOVERNMENT	2,599	17,155	26,500	(9,345)	64.74	15,233
GENERAL INSURANCE						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	33,942	233,377	415,264	(181,887)	56.20	216,101
TOTAL GENERAL INSURANCE	33,942	233,377	415,264	(181,887)	56.20	216,101
TOTAL OTHER GEN GOVT	36,541	250,532	441,764	(191,232)	56.71	231,334

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	7,715	9,300	(1,585)	82.96	8,309
OPERATING SUPPLIES & EXPENSE	270	2,512	7,200	(4,688)	34.89	1,776
FIXED CHARGES	36,271	240,305	425,264	(184,959)	56.51	221,249
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL OTHER GEN GOVT	36,541	250,532	441,764	(191,232)	56.71	231,334

***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	94,492	645,402	1,183,591	(538,189)	54.53	676,763
CONTRACTUAL SERVICES	30,448	316,385	523,075	(206,690)	60.49	268,366
OPERATING SUPPLIES & EXPENSE	6,978	41,274	85,650	(44,376)	48.19	45,282
FIXED CHARGES	36,271	240,305	425,264	(184,959)	56.51	221,249
CAPITAL OUTLAY	0	2,400	2,400	0	100.00	
ALLOCATION	(60,947)	(450,728)	(787,035)	336,307	(57.27)	
TOTAL GENERAL GOVERNMENT	107,241	795,039	1,432,945	(637,906)	55.48	762,999

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE DEPARTMENT						
POLICE ADMINISTRATION						
PERSONNEL SERVICES	121,923	842,644	1,449,885	(607,241)	58.12	846,570
CONTRACTUAL SERVICES	4,347	66,873	83,890	(17,017)	79.71	41,205
OPERATING SUPPLIES & EXPENSE	631	9,592	32,100	(22,508)	29.88	59,951
FIXED CHARGES	4,332	28,372	48,615	(20,243)	58.36	22,568
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL POLICE ADMINISTRATION	131,232	947,480	1,614,490	(667,010)	58.69	970,294
POLICE PATROL						
PERSONNEL SERVICES	184,416	1,254,467	2,064,507	(810,040)	60.76	1,206,373
CONTRACTUAL SERVICES	5,587	31,283	85,700	(54,417)	36.50	22,424
OPERATING SUPPLIES & EXPENSE	4,780	28,837	44,775	(15,938)	64.40	27,007
TOTAL POLICE PATROL	194,784	1,314,587	2,194,982	(880,395)	59.89	1,255,804
CROSSING GUARDS						
PERSONNEL SERVICES	0	14,284	27,647	(13,363)	51.67	13,152
OPERATING SUPPLIES & EXPENSE	0	222	300	(78)	73.92	58
TOTAL CROSSING GUARDS	0	14,506	27,947	(13,441)	51.90	13,210
TOTAL POLICE DEPARTMENT	326,016	2,276,573	3,837,419	(1,560,846)	59.33	2,239,308

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	306,339	2,111,395	3,542,039	(1,430,644)	59.61	2,066,095
CONTRACTUAL SERVICES	9,934	98,156	169,590	(71,434)	57.88	63,630
OPERATING SUPPLIES & EXPENSE	5,411	38,651	77,175	(38,524)	50.08	87,016
FIXED CHARGES	4,332	28,372	48,615	(20,243)	58.36	22,568
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL POLICE DEPARTMENT	326,016	2,276,573	3,837,419	(1,560,846)	59.33	2,239,308

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FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE & FIRE COMMISSION						
POLICE & FIRE COMMISSION						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	50	2,580	5,500	(2,921)	46.90	6,350
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
TOTAL POLICE & FIRE COMMISSION	50	2,580	5,500	(2,921)	46.90	6,350
FIRE DEPARTMENT						
FIRE ADMINISTRATION						
PERSONNEL SERVICES	45,982	314,336	556,871	(242,535)	56.45	307,344
CONTRACTUAL SERVICES	2,054	43,677	60,935	(17,258)	71.68	34,717
OPERATING SUPPLIES & EXPENSE	2,063	18,961	27,200	(8,239)	69.71	13,709
FIXED CHARGES	91	639	1,200	(561)	53.21	564
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL FIRE ADMINISTRATION	50,190	377,614	646,206	(268,592)	58.44	356,335
FIREFIGHTERS						
PERSONNEL SERVICES	171,029	1,089,166	1,856,824	(767,658)	58.66	1,031,970
CONTRACTUAL SERVICES	3,212	18,573	22,000	(3,427)	84.42	13,934
OPERATING SUPPLIES & EXPENSE	978	5,099	10,000	(4,901)	50.99	6,059
TOTAL FIREFIGHTERS	175,218	1,112,838	1,888,824	(775,986)	58.92	1,051,964
AMBULANCE SERVICES						
PERSONNEL SERVICES	32,191	228,237	375,992	(147,755)	60.70	261,636
CONTRACTUAL SERVICES	2,324	8,549	19,000	(10,451)	44.99	10,327
OPERATING SUPPLIES & EXPENSE	1,869	19,228	43,600	(24,372)	44.10	20,826
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL AMBULANCE SERVICES	36,383	256,013	438,592	(182,579)	58.37	292,790
TOTAL FIRE DEPARTMENT	261,791	1,746,465	2,973,622	(1,227,157)	58.73	1,701,089

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - PUBLIC SAFETY

PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
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***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****

PERSONNEL SERVICES	249,201	1,631,739	2,789,687	(1,157,948)	58.49	1,600,951
CONTRACTUAL SERVICES	7,589	70,799	101,935	(31,136)	69.46	58,979
OPERATING SUPPLIES & EXPENSE	4,910	43,288	80,800	(37,512)	53.57	40,595
FIXED CHARGES	91	639	1,200	(561)	53.21	564
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL FIRE DEPARTMENT	261,791	1,746,465	2,973,622	(1,227,157)	58.73	1,701,089

INSPECTION SERVICES

BUILDING INSPECTIONS

PERSONNEL SERVICES	17,433	118,435	113,950	4,485	103.94	93,532
CONTRACTUAL SERVICES	387	9,199	7,800	1,399	117.94	7,266
OPERATING SUPPLIES & EXPENSE	165	1,681	4,250	(2,569)	39.55	1,685
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL INSPECTION SERVICES	17,985	129,315	126,000	3,315	102.63	102,482

***** SUMMARY OF PUBLIC SAFETY EXPENSES *****

PERSONNEL SERVICES	572,973	3,861,569	6,445,676	(2,584,107)	59.91	3,760,577
CONTRACTUAL SERVICES	17,960	180,734	284,825	(104,091)	63.45	136,225
OPERATING SUPPLIES & EXPENSE	10,486	83,620	162,225	(78,605)	51.55	129,296
FIXED CHARGES	4,423	29,010	49,815	(20,805)	58.24	23,132
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL PUBLIC SAFETY	605,842	4,154,932	6,942,541	(2,787,609)	59.85	4,049,230

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FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
PUBLIC WORKS						
HIGHWAY ADMINISTRATION						
PERSONNEL SERVICES	15,024	93,827	166,557	(72,730)	56.33	88,570
CONTRACTUAL SERVICES	430	5,325	11,100	(5,775)	47.97	5,798
OPERATING SUPPLIES & EXPENSE	837	4,733	9,600	(4,867)	49.30	4,647
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	16,291	103,885	187,257	(83,372)	55.48	99,015
PUBLIC WORKS SHOP						
PERSONNEL SERVICES	45,935	341,238	462,223	(120,985)	73.83	332,103
CONTRACTUAL SERVICES	11,007	78,569	106,600	(28,031)	73.70	40,991
OPERATING SUPPLIES & EXPENSE	2,744	50,635	109,900	(59,265)	46.07	37,552
FIXED CHARGES	180	720	1,500	(780)	48.00	660
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	59,867	471,163	680,223	(209,060)	69.27	411,306
STREET MAINTENANCE						
PERSONNEL SERVICES	1,868	15,465	77,297	(61,832)	20.01	14,457
CONTRACTUAL SERVICES	12,576	92,755	165,000	(72,245)	56.22	92,495
OPERATING SUPPLIES & EXPENSE	42	2,443	8,000	(5,557)	30.54	2,345
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STREET MAINTENANCE	14,486	110,664	250,297	(139,633)	44.21	109,297
TRAFFIC CONTROL						
PERSONNEL SERVICES	4,292	36,899	41,646	(4,747)	88.60	32,215
CONTRACTUAL SERVICES	402	3,088	8,500	(5,412)	36.33	3,094
OPERATING SUPPLIES & EXPENSE	0	55	3,000	(2,945)	1.84	1,371
CAPITAL OUTLAY	39	7,187	12,500	(5,313)	57.50	17,007
TOTAL TRAFFIC CONTROL	4,732	47,230	65,646	(18,416)	71.95	53,687

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
SNOW & ICE REMOVAL						
PERSONNEL SERVICES	2,136	53,619	171,945	(118,326)	31.18	46,121
CONTRACTUAL SERVICES	0	920	2,750	(1,830)	33.47	3,155
OPERATING SUPPLIES & EXPENSE	85	53,141	60,000	(6,859)	88.57	24,951
TOTAL SNOW & ICE REMOVAL	2,221	107,681	234,695	(127,014)	45.88	74,227
BRIDGE REPAIR & MAINTENANCE						
PERSONNEL SERVICES	4,259	12,456	35,630	(23,174)	34.96	15,160
CONTRACTUAL SERVICES	398	8,530	8,500	30	100.35	5,666
OPERATING SUPPLIES & EXPENSE	0	53	2,000	(1,947)	2.66	1,339
CAPITAL OUTLAY						
TOTAL BRIDGE REPAIR & MAINTENANCE	4,657	21,039	46,130	(25,091)	45.61	22,165
STORM SEWER						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STORM SEWER	0	0	0	0	.00	0
PUBLIC TRANSPORTATION						
CONTRACTUAL SERVICES	36,047	72,095	145,000	(72,906)	49.72	0
TOTAL PUBLIC TRANSPORTATION	36,047	72,095	145,000	(72,906)	49.72	0

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
WORK FOR OTHER DEPARTMENTS						
PERSONNEL SERVICES	24,312	111,000	159,679	(48,679)	69.51	111,809
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL WORK FOR OTHER DEPTS	24,312	111,000	159,679	(48,679)	69.51	111,809
TOTAL PUBLIC WORKS	162,614	1,044,756	1,768,927	(724,171)	59.06	881,506

***** SUMMARY OF PUBLIC WORKS EXPENSES *****

PERSONNEL SERVICES	97,827	664,504	1,114,977	(450,473)	59.60	640,436
CONTRACTUAL SERVICES	60,860	261,283	447,450	(186,167)	58.39	151,199
OPERATING SUPPLIES & EXPENSE	3,709	111,061	192,500	(81,439)	57.69	72,204
FIXED CHARGES	180	720	1,500	(780)	48.00	660
CAPITAL OUTLAY	39	7,187	12,500	(5,313)	57.50	
TOTAL PUBLIC WORKS	162,614	1,044,756	1,768,927	(724,171)	59.06	881,506

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
HEALTH & HUMAN SERVICES						
SENIOR CENTER						
PERSONNEL SERVICES	15,954	108,765	177,267	(68,502)	61.36	98,284
CONTRACTUAL SERVICES	634	8,067	15,890	(7,823)	50.77	8,696
OPERATING SUPPLIES & EXPENSE	605	5,865	11,920	(6,055)	49.20	4,587
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SENIOR CENTER	17,193	122,696	205,077	(82,381)	59.83	111,567
CEMETERIES						
PERSONNEL SERVICES	15,729	87,434	155,507	(68,073)	56.23	85,568
CONTRACTUAL SERVICES	2,965	29,241	45,765	(16,525)	63.89	30,083
OPERATING SUPPLIES & EXPENSE	2,421	10,969	19,550	(8,581)	56.11	10,030
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CEMETERIES	21,116	127,644	220,822	(93,178)	57.80	125,681
TOTAL HEALTH & HUMAN SERVICES	38,309	250,340	425,899	(175,559)	58.78	237,249

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CULTURE, REC & EDUCATION						
COMMUNITY CENTER						
PERSONNEL SERVICES	31,294	199,475	384,770	(185,295)	51.84	199,326
CONTRACTUAL SERVICES	5,474	37,665	75,750	(38,085)	49.72	39,871
OPERATING SUPPLIES & EXPENSE	672	13,861	21,900	(8,039)	63.29	8,951
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL COMMUNITY CENTER	37,440	251,000	482,420	(231,420)	52.03	248,148
PARKS						
PERSONNEL SERVICES	39,900	168,652	258,789	(90,137)	65.17	152,311
CONTRACTUAL SERVICES	10,340	38,029	98,365	(60,336)	38.66	44,264
OPERATING SUPPLIES & EXPENSE	6,511	21,354	39,950	(18,596)	53.45	21,208
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PARKS	56,752	228,036	397,104	(169,068)	57.42	217,783
RECREATION						
PERSONNEL SERVICES	35,208	178,088	284,144	(106,056)	62.68	158,966
CONTRACTUAL SERVICES	3,611	26,999	32,305	(5,306)	83.58	18,416
OPERATING SUPPLIES & EXPENSE	1,100	13,433	23,750	(10,317)	56.56	12,146
FIXED CHARGES	0	0	0	0	.00	0
TOTAL RECREATION	39,920	218,520	340,199	(121,679)	64.23	189,528
SPECIAL EVENTS						
PERSONNEL SERVICES	7,458	27,765	42,465	(14,700)	65.38	26,713
CONTRACTUAL SERVICES	20	501	440	61	113.97	253
OPERATING SUPPLIES & EXPENSE	0	0	210	(210)	.00	278
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SPECIAL EVENTS	7,479	28,266	43,115	(14,849)	65.56	27,244

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FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
RECREATION FIELDS						
PERSONNEL SERVICES	4,774	32,638	60,116	(27,478)	54.29	31,059
CONTRACTUAL SERVICES	2,409	17,279	32,850	(15,571)	52.60	17,688
OPERATING SUPPLIES & EXPENSE	2,447	14,981	29,000	(14,019)	51.66	17,643
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL RECREATION FIELDS	9,630	64,898	121,966	(57,068)	53.21	66,390
TRAILS & MEDIAN MAINTENANCE						
PERSONNEL SERVICES	1,247	3,361	17,762	(14,401)	18.92	0
CONTRACTUAL SERVICES	6,167	17,026	20,700	(3,674)	82.25	14,039
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
TOTAL TRAIL & MEDIAN MAINTENANCE	7,414	20,387	38,462	(18,075)	53.01	14,039
TOTAL CULTURE, REC, EDUCATION	158,634	811,107	1,423,266	(612,159)	56.99	763,132

***** SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES *****

PERSONNEL SERVICES	119,882	609,978	1,048,046	(438,068)	58.20	568,376
CONTRACTUAL SERVICES	28,021	137,500	260,410	(122,910)	52.80	134,531
OPERATING SUPPLIES & EXPENSE	10,731	63,629	114,810	(51,181)	55.42	60,225
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL CULTURE, REC, EDUCATION	158,634	811,107	1,423,266	(612,159)	56.99	763,132

CITY OF TWO RIVERS

Section 10, Item C.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CONSERVATION & DEV						
PLANNING						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PLANNING	0	0	0	0	.00	0
ECONOMIC DEVELOPMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ECONOMIC DEVELOPMENT	0	0	0	0	.00	0
***** SUMMARY OF CONSERVATION & DEVELOPMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CONSERVATION & DEV	0	0	0	0	.00	0
TOTAL OTHER FINANCING USES	43,496	339,342	517,079	(177,737)	65.63	358,748

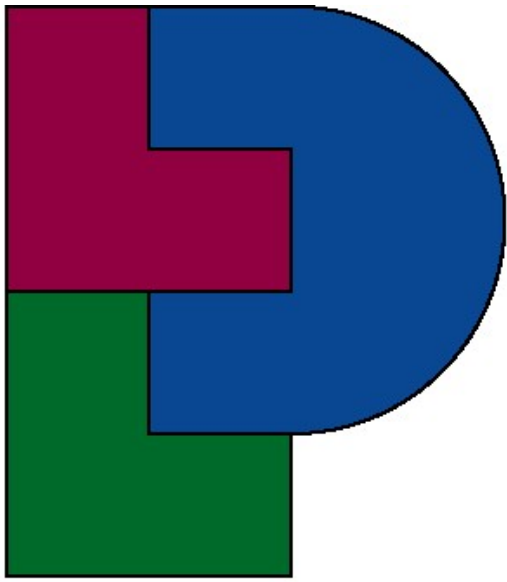
CITY OF TWO RIVERS

Section 10, Item C.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2025

FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	916,857	5,977,653	10,125,064	(4,147,411)	59.04	5,830,004
CONTRACTUAL SERVICES	140,888	933,209	1,577,415	(644,206)	59.16	729,101
OPERATING SUPPLIES & EXPENSE	34,930	316,418	586,655	(270,237)	53.94	321,623
FIXED CHARGES	84,370	609,377	993,658	(384,281)	61.33	603,790
CAPITAL OUTLAY	39	9,587	14,900	(5,313)	64.35	17,007
ALLOCATIONS	(60,947)	(450,728)	(787,035)	336,307	(57.27)	(448,662)
GRAND TOTAL	1,116,136	7,395,516	12,510,657	(5,115,141)	59.11	7,052,863



**TWO
RIVERS**
WISCONSIN

Lester Public Library

July 2025

Detail

Financial Report

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>TAXES</u>						
280-41110	GENERAL PROPERTY TAX	0	681,790	681,790	0	100.00	681,790
	TOTAL TAXES	0	681,790	681,790	0	100.00	681,790
	<u>INTERGOVERNMENTAL REVENUE</u>						
280-43720	COUNTY FUNDS	25	226,835	226,860	25	100.01	192,519
	TOTAL INTERGOVERNMENTAL REVE	25	226,835	226,860	25	100.01	192,519
	<u>FINES & FORFEITURES</u>						
280-45300	LIBRARY BOOK FINES	305	3,100	1,697	(1,403)	54.75	1,686
	TOTAL FINES & FORFEITURES	305	3,100	1,697	(1,403)	54.75	1,686
	<u>CHARGES FOR SERVICE</u>						
280-46712	COPIER SERVICE FEES	710	9,000	4,397	(4,603)	48.85	4,271
	TOTAL CHARGES FOR SERVICE	710	9,000	4,397	(4,603)	48.85	4,271
	<u>MISCELLANEOUS REVENUE</u>						
280-48300	SALE OF PROP & EQUIP	99	4,000	1,424	(2,576)	35.60	1,010
280-48500	DONATIONS	39	74,000	17,727	(56,273)	23.95	17,395
280-48900	OTHER REVENUES	34	3,000	1,684	(1,316)	56.14	1,397
	TOTAL MISCELLANEOUS REVENUE	172	81,000	20,835	(60,165)	25.72	19,802
	<u>OTHER FINANCING SOURCES</u>						
280-49223	TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
	TOTAL FUND REVENUE	1,213	1,001,725	935,579	(66,146)	93.40	900,067

CITY OF TWO RIVERS
2025 MONTHLY GENERAL FUND REPORT
JULY 31, 2025 BUDGET

Section 10, Item C.

LESTER LIBRARY F 280 EXPENSE DETAIL

			2025	OVER		
	PERIOD	2025	YTD	(UNDER)	% OF	PRIOR YTD
	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL
<u>LESTER LIBRARY</u>						
LIBRARY ADMINISTRATION						
<u>PERSONNEL SERVICES</u>						
280-55110-1100	FULLTIME ADMINISTRATION	27,937	328,037	190,920 (137,117)	58.20	181,412
280-55110-1200	WAGES - FULLTIME	118	0	1,069 1,069	.00	314
280-55110-1220	WAGES - FULLTIME	3,596	42,224	17,376 (24,848)	41.15	23,943
280-55110-1230	WAGES - PART TIME	1,235	0	3,977 3,977	.00	0
280-55110-1270	WAGES - PART TIME	12,752	161,838	90,011 (71,827)	55.62	93,146
280-55110-1280	WAGES-LONGEVITY PAY	0	8,139	0 (8,139)	.00	0
280-55110-1290	WAGES-OVERTIME	0	487	0 (487)	.00	0
280-55110-1310	WI RETIREMENT	2,479	29,954	16,764 (13,190)	55.97	16,279
280-55110-1320	FICA	3,300	41,366	22,004 (19,362)	53.19	21,729
280-55110-1330	HEALTH INSURANCE	8,496	112,162	59,471 (52,691)	53.02	56,406
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	0	2,885 2,885	.00	2,038
280-55110-1340	LIFE INSURANCE	170	1,679	1,009 (670)	60.08	916
280-55110-1350	OTHER BENEFITS	0	0	0 0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	1,320 1,320	.00	467
TOTAL PERSONNEL SERVICES		60,468	725,886	406,805 (319,081)	56.04	396,650
<u>CONTRACTUAL SERVICES</u>						
280-55110-2100	PROF SERV - CITY SERVICES	4,189	51,900	33,939 (17,961)	65.39	34,020
280-55110-2130	PROFESSIONAL SERVICES	588	6,500	2,263 (4,237)	34.82	3,355
280-55110-2200	TELEPHONE EXPENSE	127	1,200	586 (615)	48.79	647
280-55110-2210	ELECTRICITY	2,046	25,000	11,315 (13,685)	45.26	10,346
280-55110-2220	NATURAL GAS/HEAT	971	13,500	6,725 (6,775)	49.81	5,484
280-55110-2230	WATER EXPENSE	179	2,160	1,250 (910)	57.88	1,263
280-55110-2240	SEWER EXPENSE	64	891	446 (445)	50.01	458
280-55110-2250	STORMWATER EXPENSE	80	960	560 (400)	58.28	560
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	1,274	25,000	9,648 (15,352)	38.59	10,138
280-55110-2450	EQUIPMENT NEW	0	7,500	5,800 (1,700)	77.33	678
280-55110-2910	PRINTING/ADVERTISING	0	200	137 (63)	68.50	0
280-55110-2930	TECHNOLOGY	890	15,000	10,396 (4,604)	69.31	8,912
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	0	0 0	.00	0
TOTAL CONTRACTUAL SERVICES		10,407	149,811	83,064 (66,747)	55.45	75,861

CITY OF TWO RIVERS
2025 MONTHLY GENERAL FUND REPORT
JULY 31, 2025 BUDGET

Section 10, Item C.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100 OFFICE SUPPLIES	1,094	6,000	4,633	(1,367)	77.22	3,665
280-55110-3110 POSTAGE	73	450	284	(166)	63.10	262
280-55110-3300 TRAVEL	0	1,000	1,151	151	115.15	958
280-55110-3560 LANDSCAPING	1,612	17,000	7,566	(9,434)	44.51	9,462
280-55110-3960 TECH PROC SUPPLIES	0	0	0	0	.00	52
TOTAL OP SUPPLIES/EXP	2,779	24,450	13,635	(10,816)	55.76	14,399
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	1,450	14,400	10,148	(4,252)	70.47	8,888
280-55110-5950 TRANSFER TO CAP PROJ FNDS	0	2,706	3,300	594	121.95	1,440
TOTAL FIXED CHARGES	1,450	17,106	13,448	(3,658)	78.62	10,328
 TOTAL LIBRARY ADMINISTRATION	 75,104	 917,253	 516,951	 (400,302)	 56.36	 497,239
 ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	360	2,900	3,312	412	114.20	3,110
280-55111-3400 NON-FICTION BOOKS	1,609	14,000	8,967	(5,033)	64.05	11,103
280-55111-3420 FICTION BOOKS	1,990	14,000	8,736	(5,264)	62.40	8,999
280-55111-3430 LARGE PRINT BOOKS	839	10,000	5,395	(4,605)	53.95	5,557
280-55111-3450 MOVIES	193	1,900	1,653	(247)	87.02	1,803
280-55111-3470 AUDIOBOOKS	282	3,200	1,464	(1,736)	45.75	2,045
280-55111-3480 MUSIC CD'S	0	0	0	0	.00	0
280-55111-3510 PROGRAMS	(10)	2,000	601	(1,399)	30.03	1,035
TOTAL OP SUPPLIES/EXP	5,262	48,000	30,129	(17,871)	62.77	33,653
 TOTAL ADULT SERVICES	 5,262	 48,000	 30,129	 (17,871)	 62.77	 33,653

CITY OF TWO RIVERS
2025 MONTHLY GENERAL FUND REPORT
JULY 31, 2025 BUDGET

Section 10, Item C.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	300	214	(86)	71.27	313
280-55112-3400 NON-FICTION BOOKS	134	6,138	3,358	(2,780)	54.71	4,710
280-55112-3420 FICTION BOOKS	32	1,000	3,027	2,027	302.68	2,935
280-55112-3440 PAPERBACKS	95	700	496	(204)	70.92	452
280-55112-3450 MOVIES	12	1,200	209	(991)	17.42	204
280-55112-3470 AUDIOBOOKS	0	1,700	11	(1,689)	.63	0
280-55112-3510 PROGRAMS	909	10,000	6,663	(3,337)	66.63	3,012
280-55112-3530 JE BOOKS	209	6,000	2,316	(3,684)	38.60	3,349
TOTAL OP SUPPLIES/EXP	1,391	27,038	16,295	(10,743)	60.27	14,975
TOTAL CHILDREN'S SERVICES	1,391	27,038	16,295	(10,743)	60.27	14,975
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	0	0	0	.00	0
280-55114-3490 MICROFILM	0	5,200	1,875	(3,325)	36.06	1,800
TOTAL OP SUPPLIES/EXP	0	5,200	1,875	(3,325)	36.06	1,800
TOTAL REFERENCE	0	5,200	1,875	(3,325)	36.06	1,800

CITY OF TWO RIVERS
2025 MONTHLY GENERAL FUND REPORT
JULY 31, 2025 BUDGET

Section 10, Item C.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	0	(200)	.00	0
280-55115-3420 FICTION BOOKS	32	4,800	1,777	(3,023)	37.02	2,367
280-55115-3470 AUDIOBOOKS	0	500	0	(500)	.00	0
280-55115-3510 PROGRAMS	0	0	0	0	.00	(500)
TOTAL OP SUPPLIES/EXP	32	5,500	1,777	(3,723)	32.31	1,867
TOTAL YOUNG ADULT SERVICES	32	5,500	1,777	(3,723)	32.31	1,867
TOTAL LESTER LIBRARY EXP	81,789	1,002,991	567,027	(435,964)	56.53	549,533
NET REV OVER EXP	(80,576)	(1,266)	368,552	369,818	29,111.52	350,534



**TWO
RIVERS**
WISCONSIN

July 2025

Utilities Financial Report

Fund 640 - Solid Waste Utility
Fund 650- Water Utility
Fund 660 - Electric Utility
Fund 670 - Telecommunications Utility
Fund 680 - Stormwater Utility
Fund 690 - Sewer (Wastewater) Utility

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
43000 INTERGOVERNMENTAL REVENUE	5,600	47,554	81,900	(34,346)	58%	5,629	47,627
46000 CHARGES FOR SERVICE	54,211	328,813	550,000	(221,187)	60%	58,830	335,900
48000 MISCELLANEOUS REVENUE	19,710	137,532	235,500	(97,968)	58%	19,661	137,502
49000 OTHER FINANCING SOURCES	108	1,061	35,650	(34,589)	3%	89	1,215
TOTAL OPERATING REVENUES	79,629	514,959	903,050	(388,091)	57%	84,209	522,245

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	297	794	0	794	%	79	1,675
53620 PW SOLID WASTE REFUSE	33,334	213,501	410,819	(197,318)	52%	31,925	208,251
53625 PW SOLID WASTE RECYCLING	26,834	197,480	484,047	(286,567)	41%	25,429	192,600
TOTAL OPERATIONS EXPENSES	60,465	411,775	894,866	(483,091)	46%	57,434	402,526
CUSTOMER ACCOUNTS EXPENSE							
59904 UNCOLLECTIBLE ACCOUNTS	0	25	300	(275)	8%	0	0
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	722	5,313	13,985	(8,672)	38%	811	3,317
59999 GASB PENSION EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	722	5,338	14,285	(8,947)	37%	811	3,317
TOTAL OPS & MAINT EXPENSES	61,187	417,113	909,151	(492,038)	46%	58,245	405,843
TOTAL OPERATING EXPENSES	61,187	417,113	909,151	(492,038)	46%	58,245	405,843
NET OPERATING INCOME (LOSS)	18,442	97,846	(6,101)	103,947	1,604%	25,964	116,403
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	158,599	158,599				79,264	79,264
BALANCE TRANSFERRED FROM INCOME	18,442	97,846				25,964	116,403

CITY OF TWO RIVERS
 INCOME STATEMENT
 FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	177,041	256,445				105,228	195,666

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF WATER							
49461 RESIDENTAL SERVICE	162,222	1,010,853	1,775,300	(764,447)	57%	151,710	993,465
49461 COMMERCIAL SERVICE	29,624	177,210	330,400	(153,190)	54%	28,861	176,057
49461 INDUSTRIAL SERVICE	6,876	44,260	73,600	(29,340)	60%	6,119	44,997
49461 MULTIFAMILY SERVICE	8,297	55,248	99,300	(44,052)	56%	8,632	54,287
49461 IRRIGATION SERVICE							
49461 OTHER SERVICES	10	560	0	560	%	100	326
49464 MUNICIPAL SERVICE	12,021	31,536	40,800	(9,264)	77%	5,672	27,824
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	2,299	16,661	25,400	(8,739)	66%	2,463	14,066
49462 PRIVATE FIRE PROTECTION	2,090	15,030	25,700	(10,670)	58%	2,190	15,480
49463 PUBLIC FIRE PROTECTION	64,047	447,158	706,100	(258,942)	63%	63,731	446,755
TOTAL SALES OF WATER	287,486	1,798,517	3,076,600	(1,278,083)	58%	269,477	1,773,257
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	662	6,048	9,500	(3,452)	64%	449	5,959
49471 MISCELLANEOUS SERVICE REVENUES	80	1,160	1,200	(40)	97%	40	1,469
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,928	13,499	16,500	(3,001)	82%	1,774	12,421
TOTAL OTHER OPERATING REVENUES	2,671	20,707	27,200	(6,493)	76%	2,263	19,849
TOTAL OPERATING REVENUES	290,157	1,819,223	3,103,800	(1,284,577)	59%	271,741	1,793,106

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
SOURCE OF SUPPLY EXPENSES							
56500 OTHER EARNINGS	0	0	0	0	%	0	0
59600 OPERATIIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	836	6,076	8,000	(1,924)	76%	836	5,016
59603 MISCELLANEOUS OPERATING EXPENSE	0	0	1,500	(1,500)	%	0	1,240
59613 MAINT OF LAKE INTAKE	0	0	31,100	(31,100)	%	0	0
TOTAL SOURCE OF SUPPLY EXPENSES	836	6,076	40,600	(34,524)	15%	836	6,256
PUMPING EXPENSES							
59620 OPERATION, SUPERVISION & ENGINEERING	4,854	33,290	57,000	(23,710)	58%	4,712	32,363
59623 FUEL PURCHASED FOR PUMPING	3,759	20,314	45,000	(24,686)	45%	3,069	18,809
59624 PUMPING LABOR & EXPENSES	3,749	11,740	22,900	(11,160)	51%	3,135	10,117
59626 MISCELLANEOUS EXPENSE	75	2,416	4,800	(2,384)	50%	63	1,894
59631 MAINT OF STRUCTURES	(2,060)	(2,060)	1,000	(3,060)	(206%)	(1,531)	(1,531)
59633 MAINT OF PUMPING EQUIPMENT							
TOTAL PUMPING EXPENSES	10,376	65,700	130,700	(65,000)	50%	9,447	61,651
WATER TREATMENT EXPENSE							
59640 OPERATION, SUPERVISION & ENGINEERING	4,854	33,290	57,000	(23,710)	58%	4,712	32,363
59641 CHEMICALS	3,995	26,824	65,000	(38,176)	41%	5,524	30,101
59642 OPERATIONS LABOR & EXPENSE	17,675	107,929	222,250	(114,321)	49%	16,038	108,564
59643 MISCELLANEOUS EXPENSE	12,667	92,446	200,200	(107,754)	46%	7,611	77,314
59644 OPERATING RENTS							
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	35	3,073	3,500	(427)	88%	(5)	2,054
59652 MAINT OF WATER TREATMENT EQUIPMENT	1,752	17,457	39,900	(22,444)	44%	2,163	16,942
TOTAL WATER TREATMENT EXPENSE	40,978	281,018	587,850	(306,832)	48%	36,043	267,338

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
TRANSMISSION & DISTRIBUTION EXPENSE							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	2,529	24,729	38,050	(13,321)	65%	1,374	18,910
59662 OPERATION MAINS	2,140	18,870	73,400	(54,530)	26%	3,770	28,950
59663 METER EXPENSE	21	4,823	37,700	(32,877)	13%	615	16,042
59664 CUSTOMER INSTALLATION EXPENSE	2,103	14,340	27,600	(13,260)	52%	4,008	23,332
59665 MISCELLANEOUS EXPENSES	4,089	29,619	64,200	(34,582)	46%	3,225	27,570
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS							
59672 MAINT OF RESEVOIR & STANDPIPE	1,503	12,238	78,600	(66,362)	16%	6,116	44,078
59673 MAINT OF MAINS	2,998	55,114	94,700	(39,586)	58%	327	21,807
59675 MAINT OF SERVICES	11,998	75,962	78,400	(2,438)	97%	9,886	59,303
59676 MAINT OF METERS	356	2,642	11,200	(8,558)	24%	187	4,838
59677 MAINT OF HYDRANTS	3,461	7,781	37,900	(30,119)	21%	137	5,215
59678 MAINT OF MISC PLANT	2,698	4,739	15,000	(10,261)	32%	2,759	7,160
TOTAL TRANSMISSION & DISTRIBUTION EXPENSE	33,896	250,855	556,750	(305,895)	45%	32,403	257,207
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,754	11,990	20,850	(8,860)	58%	1,605	11,024
59902 METER READING	1,798	11,973	25,950	(13,977)	46%	1,857	12,221
59903 CUSTOMER ACCTG & COLLECTION	6,135	39,338	71,850	(32,512)	55%	5,439	37,937
59904 UNCOLLECTIBLE ACCOUNTS	0	37	2,500	(2,463)	1%	0	0
59906 CUSTOMER SERVICE & INFORMATION	0	0	750	(750)	%	0	0
59910 SALES EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	9,687	63,339	121,900	(58,561)	52%	8,901	61,183
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	9,572	64,318	140,000	(75,682)	46%	9,143	68,210
59921 OFFICE SUPPLIES & EXPENSES	141	2,670	3,300	(630)	81%	598	3,342
59923 OUTSIDE SERVICES EMPLOYED	5,953	67,236	104,350	(37,114)	64%	13,633	67,050
59924 PROPERTY INSURANCE	3,800	26,600	45,105	(18,505)	59%	3,278	22,949
59925 INJURIES & DAMAGES	1,438	10,067	19,000	(8,933)	53%	1,394	9,761
59926 EMPLOYEE PENSIONS & BENEFITS	13,568	92,066	240,200	(148,134)	38%	16,392	116,758

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WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000	(3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	1,587	20,140	21,350	(1,210)	94%	1,474	22,735
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	36,058	283,097	576,305	(293,208)	49%	45,913	310,804
TOTAL OPS & MAINT EXPENSES	131,831	950,084	2,014,105	(1,064,021)	47%	133,543	964,439
OTHER OPERATING EXPENSES							
49403 DEPRECIATION EXPENSE	49,304	352,008	560,000	(207,992)	63%	50,018	322,385
49425 AMORTIZATION							
49408 TAXES	30,813	214,845	402,300	(187,455)	53%	29,787	207,971
TOTAL OTHER OPERATING EXPENSES	80,116	566,854	962,300	(395,446)	59%	79,805	530,356
TOTAL OPERATING EXPENSES	211,947	1,516,938	2,976,405	(1,459,467)	51%	213,349	1,494,795
NET OPERATING INCOME (LOSS)	78,210	302,285	127,395	174,890	237%	58,392	298,311
OTHER INCOME							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	1,995	7,000	(5,005)	28%	555	2,219
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	(37)	(702)	(7,000)	6,298	(10%)	0	(92)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	0	88,387	100,000	(11,613)	88%	0	78,193
43000 GRANT REVENUE	0	36,129	0	36,129	%	0	0
49421 MISCELLANEOUS NON-OPERATING INCOME	0	30	200,000	(199,970)	%	0	0
TOTAL OTHER INCOME	(37)	125,838	300,000	(174,162)	42%	555	80,319
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	78,172	428,124	427,395	729	100%	58,947	378,630

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WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
INTEREST & OTHER CHARGES							
49427 INTEREST ON LONG-TERM DEBT	9,289	70,331	135,000	(64,669)	52%	8,544	65,805
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS							
59999 GASB 68 PENSION EXPENSE							
TOTAL INTEREST CHARGES	9,289	70,331	135,000	(64,669)	52%	8,544	65,805
NET INCOME (LOSS)	68,884	357,793	292,395	65,398	122%	50,403	312,825
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	9,495,116	9,495,116				8,875,451	8,875,451
BALANCE TRANSFERRED FROM INCOME	69,079	359,160				50,403	312,825
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	9,564,195	9,854,276				8,925,853	9,188,276

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		CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME								
OPERATING REVENUES								
SALES OF ELECTRICITY								
49440	URBAN RESIDENTIAL SALES	477,588	2,455,432	4,425,100	(1,969,668)	55%	427,897	2,300,605
49441	RURAL SALES	2,794	15,417	25,200	(9,783)	61%	2,694	13,970
49442	COMMERCIAL SALES-CS1	109,055	619,964	1,090,100	(470,136)	57%	96,645	566,749
49443	SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	116,840	629,659	1,117,100	(487,441)	56%	95,995	591,472
49443	LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	230,233	1,163,845	2,207,300	(1,043,455)	53%	221,817	1,164,663
49443	INDUSTRIAL SALES-CP3	49,155	270,643	507,800	(237,157)	53%	43,750	257,401
49445	COMMERCIAL LIGHTING							
49444	URBAN PRIVATE LIGHTING	0	0	10,400	(10,400)	%	0	1,417
49444	PUBLIC STREET LIGHTING	14,468	97,943	173,900	(75,957)	56%	14,162	95,028
49448	INTERDEPARTMENTAL SALES	2,253	20,487	32,100	(11,613)	64%	1,467	13,592
TOTAL SALES OF ELECTRICITY		1,002,385	5,273,391	9,589,000	(4,315,609)	55%	904,427	5,004,898
OTHER OPERATING REVENUES								
49450	FORFEITED DISCOUNTS	1,483	18,963	18,500	463	103%	1,301	15,368
49451	MISCELLANEOUS SERVICE REVENUES	0	0	5,000	(5,000)	%	50	50
49454	RENT FROM ELECTRIC PROPERTY	0	2,975	116,000	(113,025)	3%	30,000	35,075
49455	INTERDEPARTMENTAL RENTS							
49456	OTHER ELECTRIC REVENUE	198	37,352	18,500	18,852	202%	10,591	11,664
TOTAL OTHER OPERATING REVENUES		1,680	59,290	158,000	(98,710)	38%	41,943	62,157
TOTAL OPERATING REVENUES		1,004,065	5,332,681	9,747,000	(4,414,319)	55%	946,370	5,067,055

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	871,575	3,957,632	6,930,000	(2,972,368)	57%	758,849	3,663,852
TOTAL POWER PRODUCTION EXPENSES	871,575	3,957,632	6,930,000	(2,972,368)	57%	758,849	3,663,852

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
DISTRIBUTION EXPENSES							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	293	19,893	26,200	(6,307)	76%	1,070	16,200
59583 OVERHEAD LINE EXPENSES	0	0	7,250	(7,250)	%	104	2,654
59584 UNDERGROUND LINE EXPENSE	7,261	40,116	54,900	(14,784)	73%	10,844	46,161
59585 STREET LIGHTING EXPENSES	0	0	600	(600)	%	0	0
59586 METER EXPENSES	6,758	30,157	67,400	(37,243)	45%	5,159	26,685
59587 CUSTOMER INSTALLATION EXPENSES	3,634	20,375	19,800	575	103%	3,232	14,803
59588 OPERATION MISC DISTRIBUTION	16,890	142,879	271,875	(128,996)	53%	18,325	144,375
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	2,946	81,432	38,800	42,632	210%	0	11,325
59593 MAINTENANCE OF OVERHEAD LINES	15,248	169,011	248,600	(79,589)	68%	20,972	147,108
59594 MAINTENANCE OF UNDERGROUND LINES	1,478	6,488	9,700	(3,212)	67%	1,077	4,989
59595 MAINTENANCE OF LINE TRANSFORMERS	171	2,004	5,000	(2,996)	40%	0	9,695
59596 MAINTENANCE OF STREET LIGHTING	46	1,122	8,900	(7,778)	13%	203	9,211
59597 MAINT OF ELECTRIC METERS							
59598 MAINT OF MISC DISTRIBUTION PLANT	1,760	7,233	14,000	(6,767)	52%	6,286	11,118
59828 TRANSPORTATION EXPENSES							
TOTAL DISTRIBUTION EXPENSES	56,486	520,711	773,025	(252,314)	67%	67,271	444,325
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	2,150	14,697	25,500	(10,803)	58%	1,968	13,514
59902 METER READING EXPENSES	3,070	20,369	38,000	(17,631)	54%	3,251	20,266
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	8,685	57,887	108,000	(50,113)	54%	9,231	55,960
59904 UNCOLLECTIBLE ACCOUNTS	0	3,769	10,000	(6,231)	38%	0	950
TOTAL CUSTOMER ACCOUNTS EXPENSE	13,905	96,722	181,500	(84,778)	53%	14,450	90,690
SALES EXPENSE							
59913 ADVERTISING EXPENSE	0	0	500	(500)	%	0	250
TOTAL SALES EXPENSES	0	0	500	(500)	%	0	250

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	24,111	166,293	278,000	(111,707)	60%	23,260	169,412
59921 OFFICE SUPPLIES & EXPENSES	1,665	7,341	16,650	(9,309)	44%	1,038	9,227
59923 OUTSIDE SERVICES EMPLOYED	7,386	85,565	105,461	(19,896)	81%	11,863	79,676
59924 PROPERTY INSURANCE	3,193	22,353	39,000	(16,647)	57%	3,077	20,386
59925 INJURIES & DAMAGES	1,099	7,690	15,000	(7,310)	51%	1,061	7,424
59926 EMPLOYEE PENSIONS & BENEFITS	24,313	187,312	325,480	(138,169)	58%	23,530	157,769
59928 REGULATORY COMMISSION EXPENSE	0	0	2,000	(2,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	4,832	81,793	102,200	(20,407)	80%	3,777	71,683
59932 MAINT OFFICE & COMMUNICATIONS	799	3,591	13,100	(9,509)	27%	1,607	7,235
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	67,397	561,937	896,891	(334,954)	63%	69,212	522,812
TOTAL OPS & MAINT EXPENSES	1,009,364	5,137,003	8,781,916	(3,644,913)	58%	909,781	4,721,928
OTHER OPERATING EXPENSES							
59403 DEPRECIATION & AMORTIZATION EXPENSE	41,458	255,612	450,000	(194,388)	57%	41,533	289,573
59408 TAXES	26,479	186,372	359,500	(173,128)	52%	25,500	178,112
TOTAL OTHER OPERATING EXPENSES	67,936	441,983	809,500	(367,517)	55%	67,033	467,685
TOTAL OPERATING EXPENSES	1,077,300	5,578,986	9,591,416	(4,012,430)	58%	976,814	5,189,613
NET OPERATING INCOME (LOSS)	(73,235)	(246,305)	155,584	(401,889)	(158%)	(30,444)	(122,558)

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
49415 REVENUE FROM MDSE & JOBBING	292	60,226	15,000	45,226	402%	10,392	42,607
49416 MERCHANDISING & JOBBING COST	0	0	(15,000)	15,000	%	(850)	(8,909)
49421 MISCELLANEOUS NONOPERATING INCOME	0	80	2,000	(1,920)	4%	40	2,515
49419 INTEREST & DIVIDEND INCOME							
49439 APPROP OF INCOME TO MUNICIPAL	(513)	(10,347)	(18,000)	7,653	(57%)	(20)	(6,069)
TOTAL OTHER INCOME	(221)	49,959	(16,000)	65,959	312%	9,561	30,144
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	(73,455)	(196,346)	139,584	(335,930)	(141%)	(20,883)	(92,414)
OTHER INCOME DEDUCTIONS							
49426 OTHER INCOME DEDUCTIONS	0	2,314	2,500	(186)	93%	(2,706)	2,410
TOTAL MISCELLANEOUS INCOME DEDUCTIONS	0	2,314	2,500	(186)	93%	(2,706)	2,410
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	432	3,417	7,100	(3,683)	48%	373	4,634
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
TOTAL INTEREST CHARGES	432	3,417	7,100	(3,683)	48%	373	4,634
NET INCOME (LOSS)	(73,888)	(202,078)	129,984	(332,062)	(155%)	(18,550)	(99,458)
EARNED SURPLUS							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	10,811,408	10,811,408				10,353,162	10,353,162
BALANCE TRANSFERRED FROM INCOME	(73,888)	(202,078)				(18,550)	(99,458)
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	10,737,520	10,609,330				10,334,612	10,253,704

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TELECOMM DISTRIBUTION DETAIL - FUND 670

		CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
UTILITY OPERATING INCOME								
OPERATING REVENUES								
OPERATING REVENUES								
49000	OPERATING REVENUE	0	0	0	0	%	0	0
49540	RENT FROM CLEC PROPERTY	1,324	9,266	0	9,266	%	1,324	9,266
TOTAL OPERATING REVENUES		1,324	9,266	0	9,266	%	1,324	9,266

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TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
DISTRIBUTION EXPENSES							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500	(1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750	(750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59820 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
TOTAL DISTRIBUTION EXPENSES	0	0	2,250	(2,250)	%	0	0
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
TOTAL CUSTOMER ACCOUNTS EXPENSE	0	0	0	0	%	0	0

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	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600	(600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	249	2,041	5,895	(3,854)	35%	315	4,825
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	249	2,041	6,495	(4,454)	31%	315	4,825
TOTAL OPS & MAINT EXPENSES	249	2,041	8,745	(6,704)	23%	315	4,825
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	1,500	10,501	18,000	(7,499)	58%	1,520	10,640
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	1,500	10,501	18,000	(7,499)	58%	1,520	10,640
TOTAL OPERATING EXPENSES	1,749	12,542	26,745	(14,203)	47%	1,835	15,465
NET OPERATING INCOME (LOSS)	(425)	(3,276)	(26,745)	23,469	(12%)	(511)	(6,198)

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TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OTHER INCOME							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
TOTAL OTHER INCOME	0	0	0	0	%	0	0
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	(425)	(3,276)	(26,745)	23,469	(12%)	(511)	(6,198)
INTEREST CHARGES							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	(15,885)	15,885	%	0	0
TOTAL INTEREST CHARGES	0	0	(15,885)	15,885	%	0	0
NET INCOME (LOSS)	(425)	(3,276)	(10,860)	7,584	(30%)	(511)	(6,198)
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	(228,847)	(228,847)				(220,671)	(220,671)
BALANCE TRANSFERRED FROM INCOME	(425)	(3,276)				(511)	(6,198)
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	(229,272)	(232,122)				(221,182)	(226,870)

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025
STORMWATER UTILITY - FUND 680

Section 10, Item C.

		CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME								
OPERATING REVENUES								
USER FEES								
46010	RESIDENTIAL SERVICE	29,801	208,195	354,000	(145,805)	59%	29,682	207,574
46020	RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030	RESIDENTIAL MULTI FAMILY	41	255	400	(145)	64%	36	247
46040	NON RESIDENTIAL	21,008	148,610	262,000	(113,390)	57%	20,710	152,105
46050	INTERDEPARTMENTAL	3,235	22,645	38,700	(16,055)	59%	3,235	22,645
TOTAL USER FEES		54,085	379,704	655,100	(275,396)	58%	53,663	382,572
OTHER OPERATING REVENUES								
49470	FORFEITED DISCOUNTS	33	1,040	1,500	(460)	69%	78	1,048
49010	PERMIT FEES	0	136	0	136	%	0	80
48600	CONTRIBUTIONS IN AID/GRANT REVENUE	0	0	45,000	(45,000)	%	0 (	274)
48100	INTEREST INCOME	0	0	2,800	(2,800)	%	0	723
48900	MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210	TRANSFERS FROM OTHER FUNDS	0	0	14,624	(14,624)	%	0	0
TOTAL OTHER OPERATING REVENUES		33	1,176	63,924	(62,748)	2%	78	1,576
TOTAL OPERATING REVENUES		54,117	380,880	719,024	(338,144)	53%	53,741	384,149

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025
STORMWATER UTILITY - FUND 680

Section 10, Item C.

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	9,647	36,875	110,972	(74,097)	33%	4,665	30,508
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	12,841	45,161	114,142	(68,981)	40%	4,713	19,112
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	0	0	37,178	(37,178)	%	0	60
59750 MAINTENANCE OF STORMWATER PONDS	0	0	34,132	(34,132)	%	110	110
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	0	0	%	0	0
59770 REGULATORY COMPLIANCE	4,632	35,476	155,444	(119,968)	23%	5,628	34,701
59790 ADMINISTRATIVE CHARGES	1,984	14,929	24,397	(9,468)	61%	2,094	15,138
59795 EMPLOYEE PENSIONS & BENEFITS	2,826	14,542	65,219	(50,677)	22%	2,488	13,437
TOTAL OPERATING EXPENSES	31,930	146,983	541,484	(394,501)	27%	19,697	113,066
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	11,326	76,159	110,000	(33,841)	69%	9,713	67,988
59408 TAXES	664	4,712	18,542	(13,830)	25%	862	4,554
59427 INTEREST ON LONG-TERM DEBT	5,761	37,278	76,624	(39,346)	49%	6,029	40,224
TOTAL OTHER OPERATING EXPENSES	49,681	265,133	746,650	(481,517)	36%	36,300	225,832
TOTAL OPERATING EXPENSES	49,681	265,133	746,650	(481,517)	36%	36,300	225,832
NET OPERATING INCOME (LOSS)	4,436	115,748	(27,626)	143,374	419%	17,440	158,317
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	4,658,890	4,658,890				4,300,706	4,300,706
BALANCE TRANSFERRED FROM INCOME	4,436	115,748				17,440	158,317
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	4,663,326	4,774,637				4,318,147	4,459,023

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF SEWER							
49221 RESIDENTAL SERVICE	181,217	1,272,875	2,164,188	(891,313)	59%	179,677	1,279,115
49222 COMMERCIAL SERVICE	52,105	332,512	546,000	(213,488)	61%	51,454	329,518
49224 GOVERNMENT SERVICE	0	45,362	88,400	(43,038)	51%	10,525	55,419
49626 INTERDEPARTMENTAL SERVICE	9,239	58,862	101,808	(42,946)	58%	7,318	64,841
49263 INDUSTRIAL SERVICE	8,546	61,153	104,000	(42,847)	59%	7,863	61,692
TOTAL SALES OF SEWER	251,107	1,770,764	3,004,396	(1,233,632)	59%	256,836	1,790,584
OTHER OPERATING REVENUES							
49350 MISCELLANEOUS OPERATING REVENUES	956	73,928	90,000	(16,072)	82%	75	2,003
49450 CUSTOMER FORFIETED DISCOUNTS	655	6,234	7,800	(1,566)	80%	462	6,580
TOTAL OTHER OPERATING REVENUES	1,611	80,162	97,800	(17,638)	82%	537	8,583
TOTAL OPERATING REVENUES	252,717	1,850,926	3,102,196	(1,251,270)	60%	257,374	1,799,167

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
59820 OPERATION PLANT & LIFT STATION	42,535	293,372	554,050	(260,678)	53%	48,202	282,238
59823 CHLORINE	1,339	3,444	3,000	444	115%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	0	45,312	85,000	(39,688)	53%	11,448	46,177
59825 SLUDGE CONDITIONING CHEMICALS	0	48,686	46,000	2,686	106%	0	11,679
59827 OTHER OPERATING SUPPLIES	175	17,994	32,000	(14,006)	56%	609	11,673
59828 TRANSPORTATION EXPENSES	1,332	14,042	29,000	(14,958)	48%	11,289	18,566
TOTAL OPERATIONS EXPENSES	45,380	422,850	749,050	(326,200)	56%	71,548	370,333
MAINTENANCE EXPENSE							
59831 MAINT OF SEWER COLLECTION SYSTEMS	1,858	30,383	202,547	(172,164)	15%	12,227	82,698
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	0	288	15,000	(14,712)	2%	0	6,132
59833 MAINT OF TREATMENT DIST PLANT EQUIP	7,098	77,089	128,082	(50,993)	60%	6,177	56,786
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	4,174	15,723	32,000	(16,277)	49%	495	10,288
TOTAL MAINTENANCE EXPENSE	13,130	123,482	377,629	(254,147)	33%	18,898	155,905
CUSTOMER ACCOUNTS EXPENSE							
59840 BILLING, COLLECTING & ACCOUNTING	7,719	50,789	91,561	(40,772)	55%	8,360	49,576
59842 METER READING	1,765	11,748	24,963	(13,215)	47%	2,300	11,986
59843 UNCOLLECTIBLE ACCOUNTS	0	0	5,000	(5,000)	%	0	0
TOTAL CUSTOMER ACCOUNTS EXPENSE	9,484	62,538	121,524	(58,986)	51%	10,660	61,562

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59850 ADMINISTRATIVE & GENERAL SALARIES	16,091	109,703	204,821	(95,118)	54%	17,204	112,330
59851 OFFICE SUPPLIES & EXPENSE	37	288	1,220	(932)	24%	36	389
59852 OUTSIDE SERVICES EMPLOYED	5,540	60,128	86,936	(26,808)	69%	6,729	52,321
59853 INSURANCE EXPENSE	5,260	36,819	61,235	(24,416)	60%	4,616	32,005
59854 EMPLOYEE PENSION & BENEFITS	13,207	91,920	161,492	(69,572)	57%	13,126	86,966
59855 REGULATORY COMMISSION EXPENSE	0	11,703	15,000	(3,297)	78%	0	13,945
59856 MISC GENERAL EXPENSES	0	590	4,000	(3,410)	15%	0	666
59857 RENTS	6,545	51,784	108,000	(56,216)	48%	6,795	64,415
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	46,681	362,933	642,704	(279,771)	56%	48,507	363,038
TOTAL OPS & MAINT EXPENSES	114,676	971,803	1,890,907	(919,104)	51%	149,613	950,838
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	60,011	420,774	763,500	(342,726)	55%	64,909	454,366
59408 TAX EXPENSE	28,725	200,407	346,635	(146,228)	58%	29,413	199,614
TOTAL OTHER OPERATING EXPENSES	88,736	621,181	1,110,135	(488,954)	56%	94,322	653,980
TOTAL OPERATING EXPENSES	203,412	1,592,984	3,001,042	(1,408,058)	53%	243,935	1,604,818
NET OPERATING INCOME (LOSS)	49,305	257,942	101,154	156,788	255%	13,439	194,349

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2025

Section 10, Item C.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
48600 CONTRIBUTION IN AID							
43000 GRANT REVENUE	0	0	48,465	(48,465)	%	0	48,465
49210 TRANSFERS IN	0	72,692	63,160	9,532	115%	0	63,160
TOTAL OTHER INCOME	0	72,692	111,625	(38,933)	65%	0	111,625
TOTAL INCOME (LOSS) BEFORE INTEREST CHGS	49,305	330,634	212,779	117,855	155%	13,439	305,974
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	(16,365)	(117,745)	(200,000)	82,255	(59%)	(15,678)	(116,083)
59999 GASB PENSION & OPEB EXPENSE							
49430 INTEREST ON DEBT TO MUNICIPALITY							
TOTAL INTEREST CHARGES	(16,365)	(117,745)	(200,000)	82,255	(59%)	(15,678)	(116,083)
NET INCOME (LOSS)	32,940	212,889	12,779	200,110	1,666%	(2,239)	189,890
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	6,293,916	6,293,916				6,226,358	6,226,358
BALANCE TRANSFERRED FROM INCOME	32,940	212,889				(2,239)	189,890
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	6,326,857	6,506,805				6,224,119	6,416,248

Temporary Alcohol Beverage License

License(s) Requested		Fees	
☒ Temporary "Class B" Wine ☒ Temporary Class "B" Beer		License Fees	\$ 10.00
		Background Check	\$
		Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name Two Rivers Main Street			
2. Organization Permanent Address 1608 Washington Street			
3. City Two Rivers		4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address) PO Box 417			
7. FEIN 391884042		8. Date of Organization/Incorporation 1996	9. State of Organization/Incorporation WI
10. Phone 920-794-1482		11. Email director@two-rivers-main-street.com	
12. Organization type (check one) ☐ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☒ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.			
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No			
14. Wisconsin Seller's Permit Number (if applicable)			

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Baeten	Joe	President	920-621-1437
Pigeon	Kristine	Vice President	920-553-2030
Kumbalek	Devin	Secretary	920-482-3732
Meisner	Nick	Treasurer	920-482-3712
Ring	Jason	Director	920-794-1482

Continued →

Part C: Event Information

1. Name of Event (if applicable) TRMS Fall Wine + Beer Walk			
2. Dates of Operation Fri, Oct 24 th		3. Hours of Operation 5:00pm - 8:30pm	
4. Premises Address See Attached			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality ☒ City ☐ Town ☐ Village of:		10. Aldermanic District —
11. Organizer of Event (if not the named applicant) TRMS		12. Email and/or Phone Number for Organizer of Event director@tworiversmainstreet.com	
13. Organizer Website tworiversmainstreet.com		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ring		First Name Jason		M.I. P
Title Director	Email director@tworiversmainstreet.com		Phone 920-994-7482	
Signature Jason Ring			Date 9/29/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

**CITY OF TWO RIVERS
PUBLIC POWER WEEK PROCLAMATION**

WHEREAS, we, the citizens of the City of Two Rivers, place high value on local control over community services and therefore have chosen to operate a community-owned, locally controlled, not-for-profit electric utility and, as consumers and owners of our electric utility, have a direct say in utility operations and policies; and

WHEREAS, Two Rivers Utilities provides our homes, businesses, and local government agencies with reliable, efficient, and cost-effective electricity employing sound business practices designed to ensure the best possible service at not-for-profit rates; and

WHEREAS, Two Rivers Utilities is a valuable community asset that contributes substantially to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness and

NOW, THEREFORE BE IT RESOLVED, that Two Rivers Utilities will continue to work to bring lower-cost, safe, reliable electricity to community homes and businesses just as it has since 1902, the year when the utility was created to serve all the citizens of Two Rivers; and

BE IT FURTHER RESOLVED, that the week of October 5th-11th, be designated as Public Power Week in order to honor Two Rivers Utilities for its contributions to the community and to make its consumer-owners, policy makers, and employees more aware of its overall contributions to their well-being; and

THEREFORE, the City Council of the City of Two Rivers hereby proclaims the week of October 5th-11th, 2025, as

PUBLIC POWER WEEK

Dated this 6th day of October, 2025

**CITY OF TWO RIVERS
ORDINANCE**

An Ordinance to amend Chapter 8-1 of the Municipal Code of the City of Two Rivers, Wisconsin, regulating the General Traffic Regulations, based on the recommendation of the City Manager:

The Council of the City of Two Rivers, Wisconsin, ordains as follows:

SECTION 1. Subsection 8-1-8 of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby established as follows:

Sec. 8-1-8. – State Transportation Code Adopted.

Except as otherwise specifically provided in this chapter, the provisions in Wis. Admin. Code § Trans. 300.16, describing and defining regulations with respect to the transportation of school children, including the mandated use of the school bus stop arm in conjunction with the flashing red warning lights, is hereby adopted and by reference made a part of this chapter as if fully set forth herein. Violations are subject to the forfeiture schedule in 8-1-6.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this ____ day of _____, 2025.

Scott Stechmesser
President, City Council

Kyle Kordell
City Manager

Amanda Baryenbruch, City Clerk

Approved as to form and legality:

Sean P. Griffin
City Attorney

RIGHT OF FIRST REFUSAL

IT IS HEREBY AGREED by the City of Two Rivers, Wisconsin, a municipal corporation ("Grantor") and W. G. & R. Bedding Co., Inc., a Wisconsin Corporation, ("Grantee") as follows.

1. RIGHT OF FIRST REFUSAL. The Grantor, for valuable consideration received, hereby gives Grantee, for a term of one (1) year, from the date this document is fully signed, the Right of First Refusal to purchase the real property described as follows:

Tract 9 of a Certified Survey Map in the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 33, Township 20 North, Range 24 East East, recorded in Vol. 19 of Certified Survey Maps on P. 331 in the Office of the Register of Deeds for Manitowoc County, Wisconsin (the "Property").

This Right of First Refusal shall apply to any bona fide offers to purchase all or any part of the Property hereafter received by Grantor, or in the event the Grantor should hereafter otherwise desire to sell all or any part of the Property.

2. NOTICE OF INTENT TO CONVEY. Upon receipt of any bona fide offer to purchase acceptable to Grantor and before the conveyance of any part of the Property to anyone, Grantor shall immediately give the Grantee written notice of Grantor's intent to sell the Property. This notice shall be signed by Grantor and sent by certified mail, postage prepaid, to Grantee as set forth below or to such other address as Grantee shall designate in writing from time to time: W. G. & R. Bedding Co., Inc., Attn: Matt Pearson, 900 Challenger Dr., Green Bay, WI 54311.

Grantor shall attach to the notice a complete and accurate copy of the bona fide offer to purchase acceptable to Grantor, or the terms on which the Grantor desires to sell the property. Not later than providing such notice to Grantee, Grantor shall advise the prospective purchaser who has submitted a bona fide offer to purchase of Grantee's first refusal rights hereunder.

3. TIME TO EXERCISE. Grantee shall have thirty (30) days from receipt of the certified mail notice to exercise the Right of First Refusal. Exercise shall occur by written notice signed by Grantee and sent certified mail, postage prepaid, to Grantor at the address set forth below or to such address as Grantor shall designate in writing from time to time. Two Rivers City Hall, c/o City Manager's Office, 1717 E. Park St., Two Rivers, WI 54241.

Recording Area

Name and Return Address
City Manager
City of Two Rivers
1717 E. Park St.
Two Rivers, WI 54241

Parcel Number: 233-404-040-9

If this Right of First Refusal is exercised by Grantee, the Grantor and the Grantee shall perform their respective obligations and sign the necessary documents to close the transaction (the "Closing"). Closing shall take place within forty-five (45) days of the exercise of the option by Grantee.

4. PURCHASE PRICE AND OTHER TERMS. If Grantee validly exercises this Right of First Refusal, the purchase price and other terms for the purchase of the Property shall be the purchase price and other terms contained in the bona fide Offer to Purchase or document setting forth the terms on which Grantor desires to sell attached to the notice of intent of the Grantor to sell.

5. DEFAULT. In the event that after effectively exercising this Right of First Refusal, the Grantee fails to purchase the Property pursuant to the terms and conditions of the bona fide Offer to Purchase of which notice has been given to Grantee or the terms on which Grantor desires to sell if there is no Offer, the Right of First Refusal shall terminate in its entirety.

If, for any reason, the Property is not sold to the offeror, or conveyed to any third party by Grantor, any Right of First Refusal which would otherwise have terminated pursuant to the preceding paragraph shall be restored.

6. DECLINATION TO PURCHASE. In the event Grantee declines to purchase the Property by providing notice of such intent within the 30-day time period set forth above, or fails to notify Grantor of its determination within such period, Grantor shall be free to sell the Property to the purchaser whose offer had been attached to the notice given to Grantee, or other grantee noted in the notice given to Grantee. Such shall be on the price and terms set forth in the third party's offer to Grantor, or other terms set forth in the notice. If such terms are in any way modified, Grantor must re-offer the subject premises to Grantee on such modified terms and in accordance with the procedures above.

7. GRANTOR'S REPRESENTATIONS. Grantor represents that Grantor has good and clear title to the Property. Upon Grantee's exercise of this Right of First Refusal, the parties shall close this transaction (the "Closing") in a timely manner and Grantor shall transfer title to Grantee by Warranty Deed free and clear of all liens or encumbrances except municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use restrictions and covenants, and general taxes levied for the year of closing. The Grantor agrees to complete and execute the documents necessary to record such conveyance and all other documents necessary to fully effectuate this Right of First Refusal and the Closing thereon.

8. SURFACE WATER EASEMENT. The conveyance of the Property, whether to Grantee or any other person, shall be subject to the Property being made subject to an easement allowing surface water from adjoining properties to flow onto and across the Property, on terms reasonably satisfactory to the Grantor.

9. RECORDING. This Right of First Refusal shall be recorded.

10. AUTHORITY OF PARTIES. Grantor's and Grantee's representatives warrant and represent that they have the power and authority to sign this Right of First Refusal and that any successor in interest shall be bound by the terms of this Right of First Refusal.

11. MISCELLANEOUS. This is a Wisconsin contract which represents the entire agreement of the parties relating to the Property and cannot be modified except in writing signed by the parties. This Agreements shall bind and inure to the benefits of the parties hereto, their successors and assigns.

Dated at _____, Wisconsin, this ____ day of _____, 2025.

Grantor: The City of Two Rivers, Wisconsin

Grantee: W. G. & R. Bedding Co., Inc.

By: _____
 Kyle Kordell
 City Manager

By: _____
 Matt Pearson
 Real Estate Manager

STATE OF WISCONSIN)
) ss.
 COUNTY OF _____)

Personally came before me this ____ day of _____, 2025, the above-named _____, to me known to be _____ who executed the foregoing instrument and acknowledged the same.

 Notary Public, _____ County, WI
 My Commission: _____

STATE OF WISCONSIN)
) ss.
COUNTY OF _____)

Personally came before me this ____ day of _____, 2025, the above-named _____, to me known to be _____ who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County, WI
My Commission: _____

This instrument drafted by:
Sean P. Griffin _____, Esq.
West & Dunn, LLC
P.O. Box 37
Waunakee, Wisconsin 53597

Manitowoc County Parcel Viewer

Section 11, Item C.



CITY OF TWO RIVERS

ORDINANCE

An Ordinance to amend Chapter 6-5 of the Municipal Code of the City of Two Rivers, Wisconsin, regulating the Licensing of Dogs and Regulation of Animals, based on the recommendation of the City Manager and Police Chief:

The Council of the City of Two Rivers, Wisconsin, ordains as follows:

SECTION 1. Subsection 6-5-5 of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby amended as follows:

Sec. 6-5-5. – Late fees.

An owner who fails to comply with section 6-5-2 prior to April 1 of each year or within 30 days of obtaining a dog shall be assessed a late fee as set forth in the current schedule of fees. ~~The city clerk shall assess and collect a late fee as set forth in the current schedule of fees from every owner of a dog five months of age or over if the owner failed to obtain a license prior to April 1 of each year or within 30 days of acquiring ownership of a licensable dog, or if the owner failed to obtain a license on or before the date the dog reached licensable age.~~ All late fees received or collected shall be paid into the local treasury as revenue of the city.

SECTION 2. Subsection 6-5-7(h) of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby established as follows:

(h) An owner who fails to comply with any provision of 6-5-7 shall be assessed a forfeiture of \$250. Each day that an owner fails to comply with any provision of 6-5-7 is guilty of a separate offense for each day or part of a day during which the violation is committed, continued, or permitted.

SECTION 3. Subsection 6-5-7(h) of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby established as follows:

Sec. 6-5-15. – **Animal Waste** ~~Dog feces~~.

A. Removal from property. No person owning, keeping, or possessing ~~or harboring a dog, cat, horse or any other~~ animal shall allow the animal to soil, defecate on, or commit any nuisance on public property or the property of another, unless the person responsible for the animal immediately removes and disposes all feces of the animal in a sanitary manner.

B. Means of transmittal required. Any person causing or permitting a dog, cat, horse, or any other animal to be on any property, public or private, not owned or occupied by such person shall have in his or her immediate possession a device or object suitable for sanitary removal of excrement and a depository for the transmission of excrement to the property owned or occupied by such person or to another location designated by the city for the disposal of such excrement.

C. Accumulation of Animal Waste Prohibited. No person shall permit any animal feces, carcasses, remains, or other waste ("Animal Byproducts") to accumulate on any property except into a proper disposal receptacle which is emptied and the contents transferred off the property in a sanitary manner at least once per week. The person responsible for the animal which caused the Animal Byproducts shall immediately remove the Animal Byproducts after they are initially deposited on the property and dispose of the Animal Byproducts in a sanitary manner.

SECTION 4. Subsection 6-5-25 of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby established as follows:

Sec. 6-5-25 – Slaughtering of Animals and Processing of Animal Carcasses.

A. As an exception to the general prohibition prescribed in Sec. 6-5-11, the lawful owner of livestock, as that term is defined in Wis. Stat. 95.51(1), lawfully kept in accordance with this chapter, may slaughter and process such livestock, in the RD Rural Development and R-1 and R-2 Residential Districts, pursuant to the performance standards in section C.

B. A resident may process lawfully harvested game animals, including game animals harvested outside of the resident's property, in accordance with this chapter, in the RD Rural Development and R-1 and R-2 Residential Districts, pursuant to the performance standards in section C.

C. Performance standards for slaughtering and processing animals.

- a. No person may slaughter livestock or process an animal carcass within the potential view of a person who is on any public property, easement, or right-of-way.
- b. Slaughtering shall be done by a person with training in the slaughtering of livestock and an understanding of humane animal handling and sanitary dressing procedures.
- c. Slaughtering and processing shall not create noise which may annoy or disturb a person of ordinary sensibilities located near the property on which the slaughtering occurs.
- d. The products of any such slaughter or processing shall only be used by livestock owner or harvester.
- e. The products of any such slaughter or processing shall not be sold or traded to any other person or entity.
- f. An owner who fails to comply with this section shall be assessed a forfeiture of \$250 per violation. Each animal slaughtered or processed or attempted to be slaughtered or processed in violation of this section constitutes a separate offense. Each day an Animal Byproduct remains on a property in an unsanitary condition in violation of this section constitutes a separate offense.

SECTION 5. Subsection 6-5-26 of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby established as follows:

Sec. 6-5-26 – Penalties.

Unless stated otherwise, a violation of any of the foregoing provisions of this section shall be subject to penalties as provided in the general penalty provisions of the Municipal Code of the City of Two Rivers, as set forth in section 1-1-5 thereof. Each day any violation continues shall constitute a separate violation and be subject to the corresponding penalty.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this ____ day of _____, 2025.

Scott Stechmesser
President, City Council

Kyle Kordell
City Manager

Attest:

Amanda Baryenbruch, City Clerk

Approved as to form and legality:

Sean P. Griffin
City Attorney

CITY OF TWO RIVERS

ORDINANCE

An Ordinance to amend Chapter 6-5 of the Municipal Code of the City of Two Rivers, Wisconsin, regulating the Licensing of Dogs and Regulation of Animals, based on the recommendation of the City Manager and Police Chief:

The Council of the City of Two Rivers, Wisconsin, ordains as follows:

SECTION 1. Subsection 6-5-5 of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby amended as follows:

Sec. 6-5-5. – Late fees.

An owner who fails to comply with section 6-5-2 prior to April 1 of each year or within 30 days of obtaining a dog shall be assessed a late fee as set forth in the current schedule of fees. All late fees received or collected shall be paid into the local treasury as revenue of the city.

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excrement to the property owned or occupied by such person or to another location designated by the city for the disposal of such excrement.

C. Accumulation of Animal Waste Prohibited. No person shall permit any animal feces, carcasses, remains, or other waste ("Animal Byproducts") to accumulate on any property except into a proper disposal receptacle which is emptied and the contents transferred off the property in a sanitary manner at least once per week. The person responsible for the animal which caused the Animal Byproducts shall immediately remove the Animal Byproducts after they are initially deposited on the property and dispose of the Animal Byproducts in a sanitary manner.

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- b. Slaughtering shall be done by a person with training in the slaughtering of livestock and an understanding of humane animal handling and sanitary dressing procedures.
- c. Slaughtering and processing shall not create noise which may annoy or disturb a person of ordinary sensibilities located near the property on which the slaughtering occurs.
- d. The products of any such slaughter or processing shall only be used by livestock owner or harvester.
- e. The products of any such slaughter or processing shall not be sold or traded to any other person or entity.

- f. An owner who fails to comply with this section shall be assessed a forfeiture of \$250 per violation. Each animal slaughtered or processed or attempted to be slaughtered or processed in violation of this section constitutes a separate offense. Each day an Animal Byproduct remains on a property in an unsanitary condition in violation of this section constitutes a separate offense.

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Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this ____ day of _____, 2025.

Scott Stechmesser
President, City Council

Kyle Kordell
City Manager

Attest:

Amanda Baryenbruch, City Clerk

Approved as to form and legality:

Sean P. Griffin
City Attorney

Neshotah Park Restroom Updates – Project Award

To: City Council, City of Two Rivers

From: Mike Mathis, Director of Parks & Recreation

Date: 10-2-25

Subject: Recommendation to Accept Hamann Construction Bid – Neshotah Park Restroom Renovation
Purpose of Memo

This memo outlines the justification for selecting Hamann Construction as the contractor for the Neshotah Park Restroom Renovation Project. After a thorough review of the submitted proposals and evaluation of their compliance with the City's Request for Proposals (RFP) requirements, I am recommending that the City Council approve the Hamann bid.

Evaluation of Submitted Proposals

The City received two proposals in response to the RFP: one from Hamann Construction and one from Elite Builders. Upon review, there are significant differences in how each bidder addressed the project scope and RFP requirements.

1. Elite Builders – Noncompliance with RFP

Elite Builders submitted an incomplete response that did not meet the fundamental requirements of the RFP. Their communication indicated they would not be submitting a full bid for the entire scope of work due to cost constraints, and their cost estimates were limited to plumbing components only. Their quote for plumbing work was \$40,000. They did not provide a full estimated total project cost because they felt it would exceed \$75,000–\$80,000, well beyond the City's stated budget of \$55,000. Because the proposal was incomplete and failed to provide a comprehensive plan for demolition, fixture installation, ADA upgrades, finishes, and final inspection, it did not qualify as a responsive bid under the City's procurement requirements.

2. Hamann Construction – Complete and Responsive Proposal

Hamann Construction submitted a complete, itemized bid that directly aligns with the scope of work outlined in the RFP. Their proposal addresses:

Installation of water-efficient toilets, urinals, and touchless faucets

- ADA-compliant accessibility improvements
- Replacement and reconfiguration of restroom partitions
- Interior finish updates, including painting and patching
- Optional upgrades such as water heater replacement and epoxy floor coating

The base bid from Hamann is \$57,395, with clearly defined alternates that allow flexibility in project scope. We will be including the additional cost of \$1,323 to install a water heater. The total project cost will be \$58,718. This approach demonstrates a full understanding of the project requirements and provides the City with the ability to prioritize enhancements based on available funding.

Budget Considerations

While the Hamann base bid slightly exceeds the original budget allocation of \$55,000, the Parks and Recreation Department has realized cost savings from recent pathway projects. These savings provide sufficient funds to cover the difference without requiring additional budget allocations. Given that the Hamann proposal fully meets the project objectives and provides a comprehensive solution, the slight cost overage is justified.

Recommendation

For the reasons stated above, I strongly recommend that the City Council authorize acceptance of the Hamann Construction bid for the Neshotah Park Restroom Renovation Project. This proposal best meets the City's needs for quality, completeness, and compliance with the RFP. Furthermore, Hamann's approach provides the best overall value and ensures a successful, on-time project completion.

Sincerely,

Mike Mathis
Director of Parks & Recreation
City of Two Rivers

4613 Custer St.
Manitowoc, WI 54221-0245
(920) 973-3786 (Mobile)
(920) 683-3459 (Fax)
(920) 682-8282 (Office)
bimhoff@hamann.com

Proposal

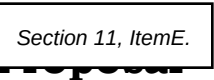
Name: City of Two Rivers – Neshotah Park	Attn: Mike Mathis	Date: September 23, 2025
Street Address: 2111 Pierce St., Two River		

Description: Neshotah Park Restroom Renovations

Clarifications and exclusions to base proposal:

- **Base Bid**
 - Women's restroom
 - Remove existing sinks and countertops
 - Install (3) new wall hung lavatory sinks with touchless faucets
 - Eliminate (3) toilets and surrounding partitions
 - Install (5) new toilets with touchless flush valves
 - (4) in the existing locations
 - Move ADA toilet west with offset collar
 - Install new toilet partitions
 - Patch concrete and CMU wall where toilets were eliminated
 - Paint (4) walls affected by changes
 - Corner to corner and floor to ceiling
 - Match as close as possible to the existing
 - Paint floor patches
 - Match as close as possible to the existing
 - Install new grab bars in the ADA stall
 - Reuse all existing bathroom accessories
 - Men's restroom
 - Remove existing sinks and countertops
 - Install (2) new wall hung lavatory sinks with touchless faucets
 - Remove (6) existing urinals and CMU half wall behind
 - Construct a new stud wall, approx. 8'-3" wide, floor to ceiling with ceramic tile finishes as necessary for new urinals
 - Install (3) new floor mounted urinals with touchless flush valves
 - Patch concrete and CMU wall where urinals were reworked
 - Paint (4) walls affected by changes
 - Corner to corner and floor to ceiling
 - Match as close as possible to the existing
 - Paint floor patches
 - Match as close as possible to the existing
 - Remove (3) existing toilets
 - Install (3) new toilets with touchless flush valves
 - Toilet partitions to remain as existing
 - Reuse all existing bathroom accessories

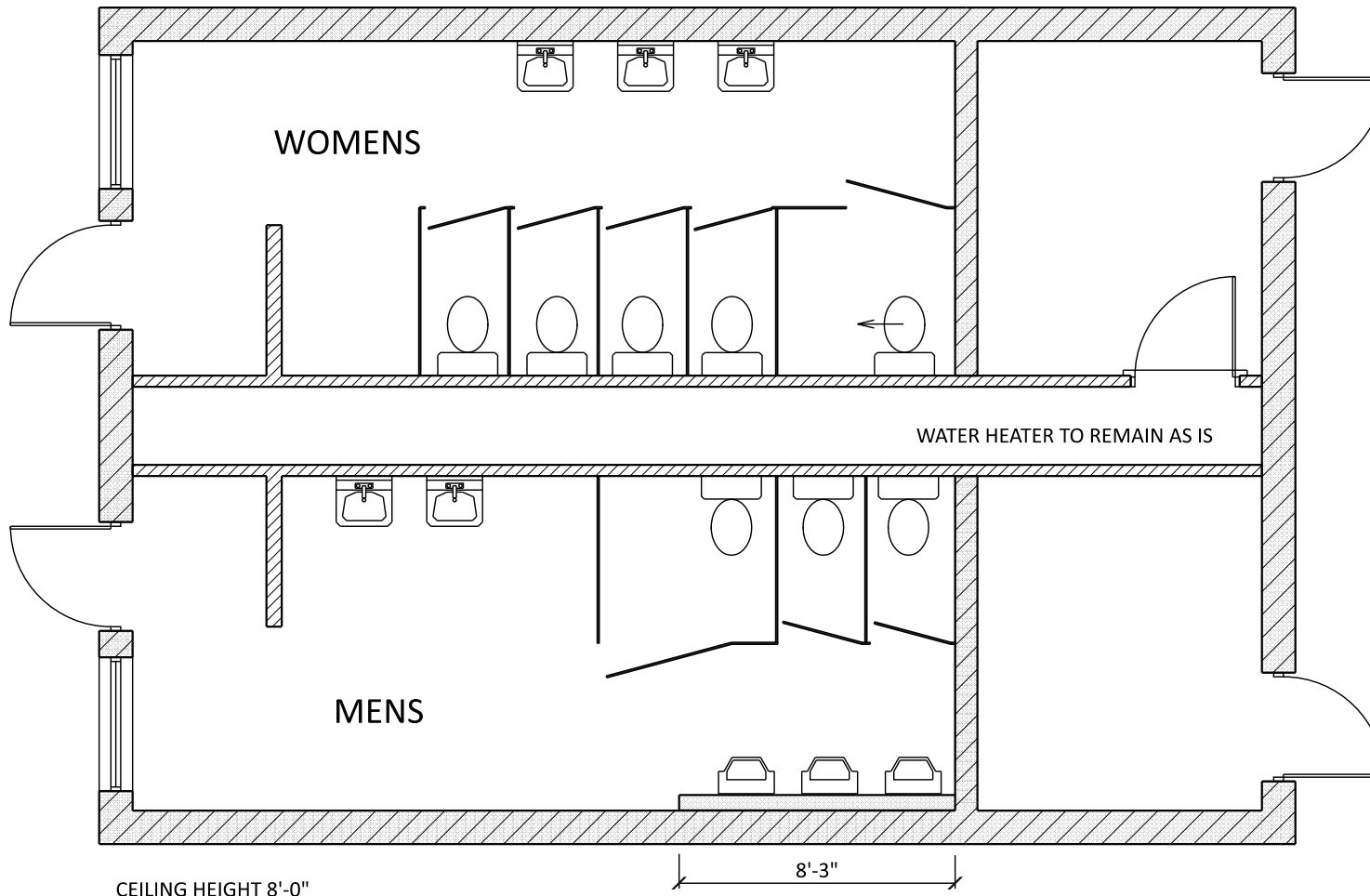
For the Sum of: \$57,395.00



City of Two Rivers - Pierce St Restrooms

Estimate Table

Description	Unit Price	Total Estimate
000 Base Bid		
01 GENERAL		8,854.18
02 EXISTING CONDITIONS		5,190.58
03 CONCRETE		2,668.58
04 MASONRY		1,584.67
05 METALS		524.34
06 WOOD AND PLASTICS		242.85
07 THERMAL AND MOISTURE		485.29
09 FINISHES		6,346.33
10 SPECIALTIES		8,546.65
22 PLUMBING		22,951.56
000 - Base Bid Totals		\$57,395.02
001 Alternate #1 - Men's Room Toilet Changes		
02 EXISTING CONDITIONS		1,433.31
03 CONCRETE		1,154.42
04 MASONRY		410.90
09 FINISHES		551.38
10 SPECIALTIES		5,730.67
22 PLUMBING		2,205.50
001 - Alternate #1 - Men's Room Toilet Changes Totals		\$11,486.18
002 Alternate #2 - Water Heater		
22 PLUMBING		1,323.30
002 - Alternate #2 - Water Heater Totals		\$1,323.30
003 Alternate #3 - Epoxy Coating Entire Floor		
09 FINISHES		4,626.04
003 - Alternate #3 - Epoxy Coating Entire Floor Totals		\$4,626.04



WOMEN'S RESTROOM
 REMOVE EXISTING SINKS AND COUNTERTOPS
 INSTALL (3) NEW WALL HUNG LAVATORY SINKS
 ELIMINATE (2) TOILETS
 INSTALL (5) NEW TOILETS,
 (4) IN THE EXISTING LOCATIONS
 MOVE ADA TOILET WEST WITH OFFSET COLLAR
 INSTALL NEW TOILET PARTITIONS
 PATCH CONCRETE AND BLOCK WHERE TOILETS WERE ELIMINATED
 PAINT (4) WALLS EFFECTED BY CHANGES
 CORNER TO CORNER AND FLOOR TO CEILING
 MATCH AS CLOSE AS POSSIBLE TO THE EXISTING
 PAINT FLOOR PATCHES
 MATCH AS CLOSE AS POSSIBLE TO THE EXISTING
 INSTALL NEW GRAB BARS IN THE ADA STALL
 REUSE ALL EXISTING BATHROOM ACCESSORIES

MEN'S RESTROOM
 REMOVE EXISTING SINKS AND COUNTERTOPS
 INSTALL (2) NEW WALL HUNG LAVATORY SINKS
 REMOVE (6) EXISTING URINALS AND CMU HALF WALL BEHIND
 CONSTRUCT STUD WALL, APPROX. 8'-3" WIDE, FLOOR TO
 CEILING WITH CERAMIC TILE FINISHES AS NECESSARY
 FOR NEW URINALS
 INSTALL (3) NEW FLOOR MOUNTED URINALS WITH INDIVIDUAL FLUSH
 PATCH CONCRETE AND BLOCK WHERE URINALS WERE REWORKED
 PAINT (4) WALLS EFFECTED BY CHANGES
 CORNER TO CORNER AND FLOOR TO CEILING
 MATCH AS CLOSE AS POSSIBLE TO THE EXISTING
 PAINT FLOOR PATCHES
 MATCH AS CLOSE AS POSSIBLE TO THE EXISTING
 REPLACE (3) TOILETS
 TOILET PARTITIONS TO REMAIN AS IS
 REUSE ALL EXISTING BATHROOM ACCESSORIES

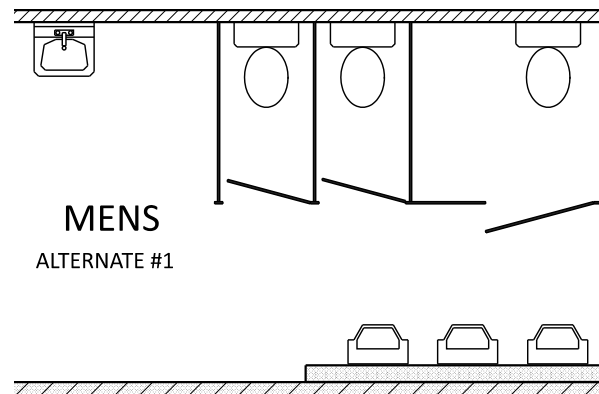
CEILING HEIGHT 8'-0"

8'-3"

**TWO RIVERS
 NESHOTAH PARK
 PIERCE ST. RESTROOMS**

SCALE 3/16" = 1'

HAMANN CONSTRUCTION



MENS
 ALTERNATE #1

ALTERNATE #1 - MEN'S RESTROOM
 REMOVE (3) EXISTING TOILETS
 REWORK DRAIN AND WATER PIPING FOR NEW
 TOILET LAYOUT
 PATCH WALL AND FLOOR AS NECESSARY
 INSTALL (3) NEW TOILETS
 INSTALL NEW PARTITION WALLS
 INSTALL NEW GRAB BARS IN THE ADA STALL

ALTERNATE #2 - WATER HEATER REPLACEMENT
 INSTALL (1) LOW-FLOW WATER HEATER

ALTERNATE #3 - EPOXY FLOOR COATING
 PREPARE AND APPLY EPOXY FLOOR COATING
 ON ALL RESTROOM FLOORS
 DOES NOT INCLUDE MECHANICAL ROOMS

Pete Schmoll

Mon, Sep 22,
8:43 AM (10 days
ago)

to me

Mike,

I was finally able to get a plumbing budget for this project which I wanted to do before I moved ahead with the rest of the bid and proposal requirements.

The plumbing budget is as follows.

A hot water recirculation loop will need to be installed from the new heater to the lavatory sinks

Floor set urinals would stay

14- toilets with 1.28 flush valves

8-Lavatory sinks with faucets

1- Hybrid electric water heater with pump and expansion tank

Rework the existing urinal flush tank for best water consumption. Still need to figure out what to do but the existing urinals would stay

Labor and materials

Total Budget- \$40,000.00 dollars

With the plumbing bid as it is, I will not be submitting a bid for the entire project scope of the project because the rest of the work in addition to this will very likely exceed the \$55,000 project budget. Using budget numbers on other work items I am estimating about \$75K-\$80K .

I apologize for the late notice regarding this bid but hopefully the above info will help for future purposes.

Thanks,

Pete Schmoll
President

Office 920.457.0923
Cell 920.619.3150
petes@elite-builds.com
www.elite-builds.com

3502 Behrens Parkway
Sheboygan, WI 53081

Elevating Expectations



Beach Support Paid Parking Proposal

Overview

To support beach maintenance and operations while generating revenue for the City, we propose implementing a fee-based parking program in Parking Lots 2 and 3. This initiative will charge a \$10 daily parking fee and be staffed by seasonal employees or community organizations, with the latter eligible to earn a percentage of revenue as a fundraising opportunity. We will confirm the exact number and dates of the paid trial by May 18th, 2026. This will allow us time to staff as many dates as possible with employees and/or community organizations. We anticipate being 10 to 20 days. Lot 4, lot 5, parallel parking along Zlatnik, and Pierce St. parking would remain free and open to the public.

Legal & Operational Considerations

- Resident vs. Non-Resident Fees: State law prohibits charging non-residents while allowing residents to park for free. A resident can be charged a discounted rate.
- It is not recommended to provide a resident discount in the trial period because it presents significant challenges to verifying residency in a timely and cost-effective manner.
- Technology Evaluation: Business planning around license plate scanners, kiosks, meters, and QR code systems revealed that a full-scale, high-tech parking fee system may not be financially viable once infrastructure and operational costs are considered.
- A low-input, manual trial period provides an opportunity to collect data, assess demand, and mitigate financial and operational risks before pursuing larger infrastructure investments.

Revenue Projection

Days	Daily Fee	Avg. Cars/Day	Total Revenue
10 to 20	\$10	200	\$20,000 to \$40,000

Staffing Plan and Expenses

- Operating Hours: 8:00 AM – 4:00 PM (two 4-hour shifts)
- Staffing: 3 staff per shift (to allow for rotation and breaks)
- Wage: \$15/hour

# Hours/Shift	#/Shifts	Days	Wage/Hour	# Staff/Shift	FICA	Total
4.5	2	10	\$15	3	\$309.83	\$4,359.83

- Estimated City staffing cost per shift: ~\$217
- If operated by a community organization, they could receive 25% of revenue as a fundraiser.
Example: \$1,000 shift revenue × 25% = \$250 for the nonprofit.
- Approximately \$1,000 will be needed for two Square credit card readers with cellular service.

Additional Considerations

- Zlatnik Drive already experiences slowdowns on peak days, parking fee collection could increase congestion and potential encourage more people to park in neighborhoods.
- Free Parking: Lot 4, lot 5, parallel parking along Zlatnik, and Pierce St. parking would remain free and open to the public.
- The trial period would require very little support from the police department for enforcement. If a person refuses to pay, the police department would be called to address the issue.

Conclusion

The Beach Support Parking Program offers a low-cost, revenue-generating opportunity to support beach operations, engage community partners, and test a fee-based parking model without significant upfront investment. A low-input trial period will allow the City to gather data, understand revenue potential, and evaluate long-term options before committing to a larger-scale system.



Neshotah Beach Pavilion Renovation Proposal

Project Overview

The Neshotah Beach Pavilion is a central hub of visitor activity in Neshotah Park, providing essential services including food concessions, restrooms, and changing facilities. However, the current building is outdated and undersized, limiting its functionality and the overall visitor experience. Renovating the pavilion is a key step toward achieving the Neshotah Park Master Plan's goals too:

- Improve Park infrastructure and amenities to better serve residents and visitors.
- Support opportunities for year-round use and extended seasonal programming.
- Strengthen financial sustainability through partnerships and revenue generation.
- Enhance accessibility, inclusivity, and comfort for all park users.

This proposal focuses on a comprehensive renovation of the pavilion and concession stand to meet these goals, improve operational efficiency, and create a more vibrant waterfront destination.

City staff are asking for City Council's approval to pursue funding and develop more in-depth plans for this facility, per Council consensus reached at the work session on September 29, 2025. The project is not to exceed \$450,000.

Concept and Proposed Improvements

The renovation plan envisions a modernized pavilion that doubles restroom capacity, adds individual changing rooms, and introduces two new ADA-accessible unisex restrooms. The redesigned concession area will be significantly expanded and reconfigured to support a more diverse and robust food service operation, including potential installation of a commercial cooking line with a hood system, range, and fryer, making the space attractive to private concession operators or more efficient for City-run operations. Additional improvements include updated finishes, new flooring with epoxy coating, a suspended ceiling, new sinks and cabinetry, and upgraded utility infrastructure. Together, these changes will support a more enjoyable and seamless beach experience for visitors while positioning the facility as a viable revenue-generating asset.

In addition to the pavilion renovation, we are actively seeking quotes for upgrades to the connected picnic shelter located at the back of the concession building. Planned improvements include installing sliding doors or retractable screens and ceiling-mounted garage-style heaters to extend the shelter's usability into spring and fall. These enhancements will further advance the Master Plan's goal of maximizing the park's seasonal capacity and creating flexible, multi-use community spaces.

Budget and Implementation

The project would be required to go through a competitive bidding process, so the final cost is still to be determined. Hamann Construction's preliminary estimate places the renovation cost at \$360,636, with a potential total project cost of approximately \$400,000 if plumbing upgrades are pursued to allow for year-round restroom access. We are in the process of securing additional estimates for updating the connected picnic shelter with wind screens or garage doors and propane heaters. This investment directly supports the Master Plan's long-term goals of infrastructure renewal, expanded seasonal use, and enhanced visitor amenities.



Component	Estimated Cost
Pavilion & Concession Renovation	\$360,636 to \$400,000
Picnic Shelter Enhancements	TBD (Quotes in Progress)

Outcomes and Community Benefits

By modernizing and expanding the pavilion's amenities, the city will:

- **Enhance Visitor Experience:** Improved restrooms, changing facilities, and food service options will significantly elevate the comfort and convenience of beach visits.
- **Support Operational Sustainability:** A more functional concession facility increases potential for private vendor partnerships and ongoing revenue generation.
- **Expand Seasonal Use:** Year-round restroom capability and an upgraded picnic shelter support more events, rentals, and programming outside the traditional summer season.
- **Advance Master Plan Goals:** The project is a critical investment in Neshotah Park's future, supporting its role as a premier community destination.

Conclusion

The Neshotah Beach Pavilion renovation represents a strategic investment in the long-term vitality of Neshotah Park. By aligning with master plan priorities and creating a modern, revenue-generating facility, this project will deliver lasting benefits to residents, visitors, and the City of Two Rivers for decades to come.