



**TWO  
RIVERS**  
WISCONSIN

# LIBRARY BOARD MEETING

Tuesday, April 8, 2025 at 6:00 PM

Community Room - Lester Public Library  
1001 Adams Street, Two Rivers, WI 54241

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## AGENDA

**1. CALL TO ORDER**

**2. ROLL CALL**

Board Members: Kathryn Gadd, Stanley Palmer, David Pennefeather, Sharon Sleger, Don Weiss, Ned Guyette, Mary Glaser, Katie Stone, Shannon Derby

**3. PUBLIC COMMENT**

**5. APPROVAL OF BOARD MEETING MINUTES – Action Item**

Last Meeting Date: March 11, 2025

**6. RECEIVE AND FILE MONTHLY EXPENDITURE AND FINANCIAL REPORTS – Action Item**

Date: March 2025

**7. BOARD MEMBER COMMENT**

**8. DIRECTOR'S REPORT**

**9. COMMUNICATIONS**

A. Library Newsletter – April 2025

**11. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**

**12. REPORT FROM COUNTY REPRESENTATIVE**

**13. UNFINISHED BUSINESS**

A. Vote on the 2025 – 2026 Slate of Officers, Sharon Sleger, President and Kate Gadd, Vice President – **Action Item**

**14. NEW BUSINESS – None**

**15. BOARD EDUCATION**

A. Review of the Lester Public Library Flickr account. Eighteen years of engagement.

**16. CLOSED EXECUTIVE SESSION – None**

**17. ADJOURNMENT**

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*



**TWO  
RIVERS**  
WISCONSIN

# LIBRARY BOARD MEETING

Tuesday, March 11, 2025 at 6:00 PM

Community Room - Lester Public Library  
1001 Adams Street, Two Rivers, WI 54241

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## MINUTES

1. **CALL TO ORDER** – President Pennefeather called the meeting to order at 6:00 PM.
2. **ROLL CALL**  
Board Members Present: David Pennefeather, Shannon Derby, Don Weiss, Kathryn Gadd, Sharon Slegler, Ned Guyette, and Stanley Palmer. Absent and excused - Mary Glaser and Katie Stone.  
Also present: Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**  
Motion to approve the minutes from the February 11, 2025, meeting, made by Guyette, second made by Palmer. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**  
Motion to receive and file the expenditure and financial reports from February 2025, made by Weiss, second made by Slegler. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**  
Slegler witnessed an older gentleman getting a library card and noted his genuine excitement in getting a library card and a woman with a service dog having a pleasant interaction with staff. Derby thanked library staff for hosting the City Council Listening Session held at the library fireplace, February 19.
7. **DIRECTOR'S REPORT**  
Dawson fielded questions and comments concerning his report.
8. **COMMUNICATIONS**
  - A. Library Newsletter – March 2025
  - B. Wisconsin Libraries by the Numbers 2024, from the Wisconsin Library Association
  - C. Manitowoc Calumet Library System 2024 Year in Review.
  - D. Wisconsin Library Association Member Spotlight, February 2025, Featuring Terry Ehle, Youth Services Coordinator
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**  
City Manager survey distributed to the City Department Heads and community to identify what qualities are most important in hiring a new city manager. A city council candidate forum is this coming Friday. City of Two Rivers Environmental Advisory Board is presenting “Keep Wildlife Wild” at the library this Thursday. Main Street’s Great Trivia Contest is this Friday.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report

**11. REPORT FROM COUNTY REPRESENTATIVE**

Heritage building elevator repair is complete. Resolution creating a Manitowoc County Opioid Task Force was voted down. Committee of the Whole meeting March 18 to discuss the Human Services budget. UWGB Manitowoc Campus enrollment is up. Drug Disposal final 2024 report shows over 1,800 pounds of drugs collected.

**12. UNFINISHED BUSINESS – None**

**13. NEW BUSINESS**

A. Sleger reported the slate of officers that will be presented and voted on at the April meeting will be: Sleger – President and Gadd – Vice President.

**14. BOARD EDUCATION – None**

**15. CLOSED EXECUTIVE SESSION**

President Pennefeather read Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Pennefeather then stated the reason for the Closed Session is in regards to the Library Director's annual review. He then opened the floor for a motion to enter into Closed Session. Motion made by Guyette to enter into Closed Session, second made by Sleger. Roll Call Vote: Sharon Sleger – Aye; Don Weiss – Aye; Ned Guyette – Aye; David Pennefeather – Aye; Kate Gadd – Aye; Stanley Palmer – Aye; Shannon Derby – Aye. Motion carried. The Board of Trustees entered into Closed Session at 6:55 PM.

At 7:15 PM a motion to reconvene in open session was made by Guyette, second made by Gadd. Voice vote carried unanimously.

**16. ADJOURNMENT**

Motion to adjourn made by Sleger, second made by Palmer. Voice vote carried unanimously. Meeting adjourned at 7:15 PM.

Respectfully submitted by Jeff Dawson, Director

# CITY OF TWO RIVERS

Balance Sheet  
March 31, 2025

## LIBRARY FUND 280

### ASSETS

280-11100	CASH	730,912.91	
280-11800	PETTY CASH ADVANCES	450.00	
280-13800	OTHER ACCOUNTS RECEIVABLE	.00	
280-14400	DUE FROM OTHER FUNDS	.00	
280-15800	DUE FROM TAX FUND	.00	
280-16200	PREPAID TELEPHONE CHARGES	.00	
Total Assets			731,362.91

### LIABILITIES AND EQUITY

#### LIABILITIES

280-21100	ACCOUNTS PAYABLE	.00	
280-21110	PAYROLL PAYABLE	21,051.73	
280-21520	DUE WI RETIREMENT FUND	.00	
280-21530	HEALTH INS DDCTNS PAYBLE	.00	
280-21531	LIFE INSURANCE DED PAYABL	.00	
280-21532	DENTAL INSURANCE PAYABLE	.00	
280-21540	CHARITABLE CONT PAYABLE	.00	
280-21541	LIBRARY DEDUCTION PAYABLE	.00	
280-21550	UNION DUES DDCTNS PAYABLE	.00	
280-21560	SECTION 125 PAYABLE	.00	
280-21561	CREDIT UNION DDCTNS PAYAB	.00	
280-21570	ICMA ANNUITY PAYABLE	.00	
280-21581	GARNISHMENT OF WAGES-TAX	.00	
280-21590	OTHER DEDUCTIONS PAYABLE	.00	
280-21810	UNUSED VACATION CREDITS	.00	
280-21910	UNUSED SICK LEAVE CREDITS	1,511.97	
280-21911	UNUSED COMP TIME	.00	
280-23101	LIBRARY DONATIONS	.00	
280-23105	OTHER DEPOSITS	115.61	
280-25200	DUE TO OTHER FUNDS	.00	
280-26100	DEFERRED TAX RLL CLLCTNS	.00	
280-26910	DESIGNATED FR SUBSEQ YEAR	.00	
280-29410	SALES TAX COLLCTN PYBLE	56.42	
Total Liabilities			22,735.73

#### FUND EQUITY

Unappropriated Fund Balance:			
280-34100	FUND BALANCE UNRESERVED	( 219.59)	
280-34110	ENCUMBRANCE-PRIOR YEARS	.00	
Revenue over Expenditures - YTD		709,072.17	
Total Fund Equity			708,852.58
Total Liabilities and Equity			731,588.31

# CITY OF TWO RIVERS

## BALANCE SHEET

MARCH 31, 2025

### LIBRARY GIFT FUND 282

#### ASSETS

282-11100	CASH	(	2,462.75)	
282-11301	SAVINGS ACCOUNT - BFN		.00	
282-11302	GENERAL FUND INVESTMENT		84,009.00	
282-13800	OTHER ACCOUNTS RECEIVABLE		.00	
				<hr/>
TOTAL ASSETS				81,546.25 <hr/>

#### LIABILITIES AND EQUITY

##### LIABILITIES

282-21100	ACCOUNTS PAYABLE		.00	
				<hr/>
TOTAL LIABILITIES				.00

##### FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
282-34100	FUND BALANCE UNRESERVED	82,140.08		
282-34110	ENCUMBRANCE-PRIOR YEARS	.00		
REVENUE OVER EXPENDITURES - YTD		(	593.83)	
				<hr/>
TOTAL FUND EQUITY				81,546.25 <hr/>
TOTAL LIABILITIES AND EQUITY				81,546.25 <hr/>

# CITY OF TWO RIVERS

## BALANCE SHEET

MARCH 31, 2025

### LIBRARY BLDING & GROUNDS FUND 456

#### ASSETS

456-11100	CASH	10,101.32	
456-11301	INVESTMENTS	.00	
456-13800	OTHER ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		10,101.32

#### LIABILITIES AND EQUITY

##### LIABILITIES

456-21100	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

##### FUND EQUITY

##### UNAPPROPRIATED FUND BALANCE:

456-34100	FUND BALANCE UNRESERVED	9,093.83	
456-34110	ENCUMBRANCE-PRIOR YEARS	.00	
	REVENUE OVER EXPENDITURES - YTD	1,040.04	
	TOTAL FUND EQUITY		10,133.87
	TOTAL LIABILITIES AND EQUITY		10,133.87

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2025

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>TAXES</u>						
280-41110	GENERAL PROPERTY TAX	0	681,790	681,790	0	100.00	681,790
	TOTAL TAXES	0	681,790	681,790	0	100.00	681,790
	<u>INTERGOVERNMENTAL REVENUE</u>						
280-43720	COUNTY FUNDS	6,020	226,835	226,835	0	100.00	188,025
	TOTAL INTERGOVERNMENTAL REVE	6,020	226,835	226,835	0	100.00	188,025
	<u>FINES &amp; FORFEITURES</u>						
280-45300	LIBRARY BOOK FINES	242	3,100	844	( 2,256)	27.22	771
	TOTAL FINES & FORFEITURES	242	3,100	844	( 2,256)	27.22	771
	<u>CHARGES FOR SERVICE</u>						
280-46712	COPIER SERVICE FEES	729	9,000	1,841	( 7,159)	20.45	1,664
	TOTAL CHARGES FOR SERVICE	729	9,000	1,841	( 7,159)	20.45	1,664
	<u>MISCELLANEOUS REVENUE</u>						
280-48300	SALE OF PROP & EQUIP	158	4,000	481	( 3,519)	12.04	736
280-48500	DONATIONS	0	74,000	10	( 73,990)	.01	400
280-48900	OTHER REVENUES	0	3,000	80	( 2,920)	2.67	334
	TOTAL MISCELLANEOUS REVENUE	158	81,000	571	( 80,429)	.71	1,470
	<u>OTHER FINANCING SOURCES</u>						
280-49223	TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
	TOTAL FUND REVENUE	7,149	1,001,725	911,881	( 89,844)	91.03	873,720



**CITY OF TWO RIVERS**  
**2025 MONTHLY GENERAL FUND REPORT**  
**MARCH 31, 2025 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD	2025	2025	OVER	% OF	PRIOR YTD
	ACTUAL	BUDGET	ACTUAL	(UNDER) BUDGET	BUDGET	ACTUAL
<b><u>LESTER LIBRARY</u></b>						
<b>LIBRARY ADMINISTRATION</b>						
<b><u>PERSONNEL SERVICES</u></b>						
280-55110-1100	FULLTIME ADMINISTRATION	26,135	328,037	79,171 ( 248,866)	24.13	77,322
280-55110-1200	WAGES - FULLTIME	108	0	523 523	.00	162
280-55110-1220	WAGES - FULLTIME	168	42,224	3,966 ( 38,258)	9.39	10,203
280-55110-1270	WAGES - PART TIME	12,379	161,838	37,418 ( 124,420)	23.12	40,281
280-55110-1280	WAGES-LONGEVITY PAY	0	8,139	0 ( 8,139)	.00	0
280-55110-1290	WAGES-OVERTIME	0	487	0 ( 487)	.00	0
280-55110-1310	WI RETIREMENT	2,117	29,954	6,752 ( 23,202)	22.54	6,970
280-55110-1320	FICA	2,787	41,366	8,780 ( 32,586)	21.22	9,330
280-55110-1330	HEALTH INSURANCE	8,496	112,162	25,487 ( 86,675)	22.72	23,320
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	0	1,154 1,154	.00	1,000
280-55110-1340	LIFE INSURANCE	134	1,679	402 ( 1,277)	23.92	391
280-55110-1350	OTHER BENEFITS	0	0	0 0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	1,320 1,320	.00	467
<b>TOTAL PERSONNEL SERVICES</b>		<b>52,708</b>	<b>725,886</b>	<b>164,973 ( 560,913)</b>	<b>22.73</b>	<b>169,445</b>
<b><u>CONTRACTUAL SERVICES</u></b>						
280-55110-2100	PROF SERV - CITY SERVICES	0	51,900	2,608 ( 49,292)	5.02	15,558
280-55110-2130	PROFESSIONAL SERVICES	682	6,500	1,439 ( 5,061)	22.14	454
280-55110-2200	TELEPHONE EXPENSE	0	1,200	0 ( 1,200)	.00	285
280-55110-2210	ELECTRICITY	0	25,000	3,524 ( 21,476)	14.10	4,114
280-55110-2220	NATURAL GAS/HEAT	1,038	13,500	4,579 ( 8,921)	33.92	3,982
280-55110-2230	WATER EXPENSE	0	2,160	348 ( 1,812)	16.13	531
280-55110-2240	SEWER EXPENSE	0	891	116 ( 775)	13.03	181
280-55110-2250	STORMWATER EXPENSE	0	960	160 ( 800)	16.65	240
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	912	25,000	2,945 ( 22,055)	11.78	1,842
280-55110-2450	EQUIPMENT NEW	0	7,500	0 ( 7,500)	.00	320
280-55110-2910	PRINTING/ADVERTISING	0	200	0 ( 200)	.00	0
280-55110-2930	TECHNOLOGY	227	15,000	1,936 ( 13,064)	12.91	1,081
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	0	0 0	.00	0
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>2,859</b>	<b>149,811</b>	<b>17,656 ( 132,155)</b>	<b>11.79</b>	<b>28,589</b>
<b><u>OPERATING SUPPLIES/EXPENSES</u></b>						
280-55110-3100	OFFICE SUPPLIES	170	6,000	1,752 ( 4,248)	29.19	1,852
280-55110-3110	POSTAGE	0	450	52 ( 398)	11.53	107
280-55110-3300	TRAVEL	277	1,000	517 ( 483)	51.73	360
280-55110-3560	LANDSCAPING	0	17,000	0 ( 17,000)	.00	0
280-55110-3960	TECH PROC SUPPLIES	0	0	0 0	.00	52
<b>TOTAL OP SUPPLIES/EXP</b>		<b>447</b>	<b>24,450</b>	<b>2,321 ( 22,129)</b>	<b>9.49</b>	<b>2,371</b>

**CITY OF TWO RIVERS**  
**2025 MONTHLY GENERAL FUND REPORT**  
**MARCH 31, 2025 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	0	14,400	0 (	14,400)	.00	3,809
280-55110-5950 TRANSFER TO CAP PROJ FND	0	2,706	0 (	2,706)	.00	1,440
<b>TOTAL FIXED CHARGES</b>	<b>0</b>	<b>17,106</b>	<b>0 (</b>	<b>17,106)</b>	<b>.00</b>	<b>5,249</b>
<b>TOTAL LIBRARY ADMINISTRATION</b>	<b>56,014</b>	<b>917,253</b>	<b>184,950 (</b>	<b>732,303)</b>	<b>20.16</b>	<b>205,654</b>
<b>ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	127	2,900	1,455 (	1,445)	50.18	2,575
280-55111-3400 NON-FICTION BOOKS	1,763	14,000	2,741 (	11,259)	19.58	2,785
280-55111-3420 FICTION BOOKS	1,582	14,000	2,815 (	11,185)	20.10	2,890
280-55111-3430 LARGE PRINT BOOKS	785	10,000	1,830 (	8,170)	18.30	2,744
280-55111-3450 MOVIES	358	1,900	734 (	1,166)	38.61	382
280-55111-3470 AUDIOBOOKS	371	3,200	578 (	2,622)	18.06	736
280-55111-3480 MUSIC CD'S	0	0	0	0	.00	0
280-55111-3510 PROGRAMS	52	2,000	113 (	1,887)	5.64	1,002
<b>TOTAL OP SUPPLIES/EXP</b>	<b>5,039</b>	<b>48,000</b>	<b>10,265 (</b>	<b>37,735)</b>	<b>21.39</b>	<b>13,114</b>
<b>TOTAL ADULT SERVICES</b>	<b>5,039</b>	<b>48,000</b>	<b>10,265 (</b>	<b>37,735)</b>	<b>21.39</b>	<b>13,114</b>

**CITY OF TWO RIVERS**  
**2025 MONTHLY GENERAL FUND REPORT**  
**MARCH 31, 2025 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CHILDREN'S SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	5	300	154	( 146)	51.29	219
280-55112-3400 NON-FICTION BOOKS	355	6,138	1,013	( 5,125)	16.51	1,204
280-55112-3420 FICTION BOOKS	409	1,000	1,198	198	119.81	1,005
280-55112-3440 PAPERBACKS	119	700	162	( 538)	23.14	138
280-55112-3450 MOVIES	0	1,200	94	( 1,106)	7.81	109
280-55112-3470 AUDIOBOOKS	0	1,700	0	( 1,700)	.00	0
280-55112-3510 PROGRAMS	905	10,000	1,684	( 8,316)	16.84	1,516
280-55112-3530 JE BOOKS	269	6,000	776	( 5,224)	12.94	1,209
<b>TOTAL OP SUPPLIES/EXP</b>	<b>2,060</b>	<b>27,038</b>	<b>5,081</b>	<b>( 21,957)</b>	<b>18.79</b>	<b>5,398</b>
<b>TOTAL CHILDREN'S SERVICES</b>	<b>2,060</b>	<b>27,038</b>	<b>5,081</b>	<b>( 21,957)</b>	<b>18.79</b>	<b>5,398</b>
<b>REFERENCE</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	0	0	0	.00	0
280-55114-3490 MICROFILM	0	5,200	1,875	( 3,325)	36.06	1,800
<b>TOTAL OP SUPPLIES/EXP</b>	<b>0</b>	<b>5,200</b>	<b>1,875</b>	<b>( 3,325)</b>	<b>36.06</b>	<b>1,800</b>
<b>TOTAL REFERENCE</b>	<b>0</b>	<b>5,200</b>	<b>1,875</b>	<b>( 3,325)</b>	<b>36.06</b>	<b>1,800</b>

**CITY OF TWO RIVERS**  
**2025 MONTHLY GENERAL FUND REPORT**  
**MARCH 31, 2025 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>YOUNG ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	0	( 200)	.00	0
280-55115-3420 FICTION BOOKS	131	4,800	638	( 4,162)	13.29	611
280-55115-3470 AUDIOBOOKS	0	500	0	( 500)	.00	0
280-55115-3510 PROGRAMS	0	0	0	0	.00	( 500)
<b>TOTAL OP SUPPLIES/EXP</b>	<b>131</b>	<b>5,500</b>	<b>638</b>	<b>( 4,862)</b>	<b>11.60</b>	<b>111</b>
<b>TOTAL YOUNG ADULT SERVICES</b>	<b>131</b>	<b>5,500</b>	<b>638</b>	<b>( 4,862)</b>	<b>11.60</b>	<b>111</b>
<b>TOTAL LESTER LIBRARY EXP</b>	<b>63,245</b>	<b>1,002,991</b>	<b>202,809</b>	<b>( 800,182)</b>	<b>20.22</b>	<b>226,076</b>
<b>NET REV OVER EXP</b>	<b>( 56,096)</b>	<b>( 1,266)</b>	<b>709,072</b>	<b>710,338</b>	<b>56,008.86</b>	<b>647,643</b>

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CASH						02/28/2025 (02/25) Balance 280-11100
						785,433.48
03/31/2025	CA	Cash Allocation - Created: 04/02/25 12:46 PM			54,520.57-	
		03/31/2025 (03/25) Period Totals and Balance		.00 *	54,520.57- *	730,912.91
PETTY CASH ADVANCES						02/28/2025 (02/25) Balance 280-11800
						450.00
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	450.00
ACCOUNTS PAYABLE						02/28/2025 (02/25) Balance 280-21100
						.00
03/06/2025	CDA	Center Point Large Print		288.84		
03/06/2025	CDA	Hubbart Electric Inc		225.00		
03/06/2025	CDA	Info USA Marketing Inc		451.00		
03/06/2025	CDA	Penworthy Company LLC, The		518.37		
03/06/2025	CDA	Wisconsin Library Association		277.34		
03/13/2025	CDA	Blackstone Publishing		153.57		
03/13/2025	CDA	Door County SWCD		35.00		
03/13/2025	CDA	Marco		833.37		
03/13/2025	CDA	Sheboygan County Treasurer		34.00		
03/13/2025	CDA	Unique		104.85		
03/27/2025	CDA	4 K's Pest Control LLC		50.00		
03/27/2025	CDA	Center Point Large Print		46.74		
03/27/2025	CDA	Wisc Dept Of Revenue-DEBITMEMO		23.75		
03/27/2025	CDA	Wisconsin Public Service Corp		1,037.86		
03/31/2025	AP	Summary Transactions from AP System			1,760.55-	
03/31/2025	AP	Summary Transactions from AP System			1,160.79-	
03/31/2025	AP	Summary Transactions from AP System			1,158.35-	
		03/31/2025 (03/25) Period Totals and Balance		4,079.69 *	4,079.69- *	.00
PAYROLL PAYABLE						02/28/2025 (02/25) Balance 280-21110
						19,277.35-
04/02/2025	JE	Reverse Month End Wage Accrual-February		19,277.35		
04/02/2025	JE	Month End Wage Accrual-March			21,051.73-	
		03/31/2025 (03/25) Period Totals and Balance		19,277.35 *	21,051.73- *	21,051.73-
UNUSED SICK LEAVE CREDITS						02/28/2025 (02/25) Balance 280-21910
						1,511.97-
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	1,511.97-
OTHER DEPOSITS						02/28/2025 (02/25) Balance 280-23105
						109.90-
03/24/2025	CR	LIBRARY-DUE TO OTHERS - LESTER PUBLI			5.71-	
		Description: LIBRARY-DUE TO OTHERS - LESTER PUBLIC LIBRARY				
		03/31/2025 (03/25) Period Totals and Balance		.00 *	5.71- *	115.61-
SALES TAX COLLECTN PYBLE						02/28/2025 (02/25) Balance 280-29410
						35.54-
03/03/2025	CR	LIBRARY - SALES TAX			11.48-	
		Description: LIBRARY - SALES TAX				
03/10/2025	CR	LIBRARY - SALES TAX			9.65-	
		Description: LIBRARY - SALES TAX				
03/17/2025	AP	Wisc Dept Of Revenue-DEBITMEMO		23.75		
		**Desc: Feb 2025 Sales Tax				
03/17/2025	CR	LIBRARY - SALES TAX			7.36-	
		Description: LIBRARY - SALES TAX				
03/24/2025	CR	LIBRARY - SALES TAX			7.43-	
		Description: LIBRARY - SALES TAX				

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
03/31/2025 (03/25) Period Totals and Balance				23.75 *	35.92- *	47.71-
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FUND BALANCE UNRESERVED		02/28/2025 (02/25) Balance 280-34100				219.59
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	219.59
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GENERAL PROPERTY TAX		02/28/2025 (02/25) Balance 280-41110				681,790.00-
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	681,790.00-
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YTD Encumbrance	.00	YTD Actual	-681,790.00 Total	-681,790.00 YTD Budget	-681,790.00 Unearned	.00
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COUNTY FUNDS		02/28/2025 (02/25) Balance 280-43720				220,815.00-
03/03/2025	CR	LIBRARY - COUNTY FUNDS			6,020.00-	
		Description: LIBRARY - COUNTY FUNDS				
03/31/2025 (03/25) Period Totals and Balance				.00 *	6,020.00- *	226,835.00-
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YTD Encumbrance	.00	YTD Actual	-226,835.00 Total	-226,835.00 YTD Budget	-226,835.00 Unearned	.00
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LIBRARY BOOK FINES		02/28/2025 (02/25) Balance 280-45300				602.03-
03/03/2025	CR	LIBRARY - LIBRARY BOOK FINES			19.20-	
		Description: LIBRARY - LIBRARY BOOK FINES				
03/10/2025	CR	LIBRARY - LIBRARY BOOK FINES			106.93-	
		Description: LIBRARY - LIBRARY BOOK FINES				
03/17/2025	CR	LIBRARY - LIBRARY BOOK FINES			68.18-	
		Description: LIBRARY - LIBRARY BOOK FINES				
03/24/2025	CR	LIBRARY - LIBRARY BOOK FINES			5.00-	
		Description: LIBRARY - LIBRARY BOOK FINES				
03/31/2025 (03/25) Period Totals and Balance				.00 *	199.31- *	801.34-
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YTD Encumbrance	.00	YTD Actual	-801.34 Total	-801.34 YTD Budget	-3,100.00 Unearned	2,298.66
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COPIER SERVICE FEES		02/28/2025 (02/25) Balance 280-46712				1,111.60-
03/03/2025	CR	LIBRARY - LIBRARY SERVICE FEE			200.10-	
		Description: LIBRARY - LIBRARY SERVICE FEE				
03/10/2025	CR	LIBRARY - LIBRARY SERVICE FEE			164.43-	
		Description: LIBRARY - LIBRARY SERVICE FEE				
03/17/2025	CR	LIBRARY - LIBRARY SERVICE FEE			115.86-	
		Description: LIBRARY - LIBRARY SERVICE FEE				
03/24/2025	CR	LIBRARY - LIBRARY SERVICE FEE			108.90-	
		Description: LIBRARY - LIBRARY SERVICE FEE				
03/31/2025 (03/25) Period Totals and Balance				.00 *	589.29- *	1,700.89-
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YTD Encumbrance	.00	YTD Actual	-1,700.89 Total	-1,700.89 YTD Budget	-9,000.00 Unearned	7,299.11
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SALE OF PROP & EQUIP		02/28/2025 (02/25) Balance 280-48300				323.83-

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
03/03/2025	CR	LIBRARY - SALE-CITY PROPERTY Description: LIBRARY - SALE-CITY PROPERTY			29.52-	
03/10/2025	CR	LIBRARY - SALE-CITY PROPERTY Description: LIBRARY - SALE-CITY PROPERTY			28.57-	
03/17/2025	CR	LIBRARY - SALE-CITY PROPERTY Description: LIBRARY - SALE-CITY PROPERTY			31.43-	
03/24/2025	CR	LIBRARY - SALE-CITY PROPERTY Description: LIBRARY - SALE-CITY PROPERTY			33.81-	
03/31/2025 (03/25) Period Totals and Balance				.00 *	123.33- *	447.16-
YTD Encumbrance	.00	YTD Actual	-447.16 Total	-447.16	YTD Budget	-4,000.00 Unearned 3,552.84
DONATIONS						
02/28/2025 (02/25) Balance 280-48500						10.00-
03/31/2025 (03/25) Period Totals and Balance				.00 *	.00 *	10.00-
YTD Encumbrance	.00	YTD Actual	-10.00 Total	-10.00	YTD Budget	-74,000.00 Unearned 73,990.00
OTHER REVENUES						
02/28/2025 (02/25) Balance 280-48900						80.00-
03/31/2025 (03/25) Period Totals and Balance				.00 *	.00 *	80.00-
YTD Encumbrance	.00	YTD Actual	-80.00 Total	-80.00	YTD Budget	-3,000.00 Unearned 2,920.00
FULLTIME ADMINISTRATION						
02/28/2025 (02/25) Balance 280-55110-1100						53,036.40
03/07/2025	PC	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		12,616.80		
03/21/2025	PC	PAYROLL TRANS FOR 3/15/2025 PAY PERIO		12,616.80		
04/02/2025	JE	Reverse Month End Wage Accrual-February			11,715.60-	
04/02/2025	JE	Month End Wage Accrual-March		12,616.80		
03/31/2025 (03/25) Period Totals and Balance				37,850.40 *	11,715.60- *	79,171.20
YTD Encumbrance	.00	YTD Actual	79,171.20 Total	79,171.20	YTD Budget	328,037.00 Unexpended 248,865.80
WAGES - FULLTIME						
02/28/2025 (02/25) Balance 280-55110-1200						415.18
03/07/2025	PC	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		53.80		
03/21/2025	PC	PAYROLL TRANS FOR 3/15/2025 PAY PERIO		53.80		
03/31/2025 (03/25) Period Totals and Balance				107.60 *	.00 *	522.78
YTD Encumbrance	.00	YTD Actual	522.78 Total	522.78	YTD Budget	.00 Unexpended (522.78)
WAGES - FULLTIME						
02/28/2025 (02/25) Balance 280-55110-1220						3,798.26
03/07/2025	PC	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		81.20		
03/21/2025	PC	PAYROLL TRANS FOR 3/15/2025 PAY PERIO		81.20		
04/02/2025	JE	Reverse Month End Wage Accrual-February			75.40-	
04/02/2025	JE	Month End Wage Accrual-March		81.20		
03/31/2025 (03/25) Period Totals and Balance				243.60 *	75.40- *	3,966.46
YTD Encumbrance	.00	YTD Actual	3,966.46 Total	3,966.46	YTD Budget	42,224.00 Unexpended 38,257.54
WAGES - PART TIME						
02/28/2025 (02/25) Balance 280-55110-1270						25,038.39
03/07/2025	PC	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		5,724.35		

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
03/21/2025	PC	PAYROLL TRANS FOR 3/15/2025 PAY PERIO		5,985.30		
04/02/2025	JE	Reverse Month End Wage Accrual-February			5,315.47-	
04/02/2025	JE	Month End Wage Accrual-March		5,985.30		
		03/31/2025 (03/25) Period Totals and Balance		17,694.95 *	5,315.47- *	37,417.87
YTD Encumbrance	.00	YTD Actual	37,417.87 Total	37,417.87 YTD Budget	161,838.00 Unexpended	124,420.13
WI RETIREMENT		02/28/2025 (02/25) Balance 280-55110-1310				4,635.61
03/07/2025	PB	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		1,021.78		
03/21/2025	PB	PAYROLL TRANS FOR 3/15/2025 PAY PERIO		1,021.78		
04/02/2025	JE	Reverse Month End Wage Accrual-February			948.80-	
04/02/2025	JE	Month End Wage Accrual-March		1,021.78		
		03/31/2025 (03/25) Period Totals and Balance		3,065.34 *	948.80- *	6,752.15
YTD Encumbrance	.00	YTD Actual	6,752.15 Total	6,752.15 YTD Budget	29,954.00 Unexpended	23,201.85
FICA		02/28/2025 (02/25) Balance 280-55110-1320				5,992.47
03/07/2025	PB	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		1,316.09		
03/21/2025	PB	PAYROLL TRANS FOR 3/15/2025 PAY PERIO		1,346.65		
04/02/2025	JE	Reverse Month End Wage Accrual-February			1,222.08-	
04/02/2025	JE	Month End Wage Accrual-March		1,346.65		
		03/31/2025 (03/25) Period Totals and Balance		4,009.39 *	1,222.08- *	8,779.78
YTD Encumbrance	.00	YTD Actual	8,779.78 Total	8,779.78 YTD Budget	41,366.00 Unexpended	32,586.22
HEALTH INSURANCE		02/28/2025 (02/25) Balance 280-55110-1330				16,991.60
03/07/2025	PB	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		8,495.80		
		03/31/2025 (03/25) Period Totals and Balance		8,495.80 *	.00 *	25,487.40
YTD Encumbrance	.00	YTD Actual	25,487.40 Total	25,487.40 YTD Budget	112,162.00 Unexpended	86,674.60
HEALTH INSURANCE OPT-OUT		02/28/2025 (02/25) Balance 280-55110-1334				769.24
03/07/2025	PC	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		192.31		
03/21/2025	PC	PAYROLL TRANS FOR 3/15/2025 PAY PERIO		192.31		
		03/31/2025 (03/25) Period Totals and Balance		384.62 *	.00 *	1,153.86
YTD Encumbrance	.00	YTD Actual	1,153.86 Total	1,153.86 YTD Budget	.00 Unexpended	(1,153.86)
LIFE INSURANCE		02/28/2025 (02/25) Balance 280-55110-1340				267.72
03/07/2025	PB	PAYROLL TRANS FOR 3/1/2025 PAY PERIO		133.86		
		03/31/2025 (03/25) Period Totals and Balance		133.86 *	.00 *	401.58
YTD Encumbrance	.00	YTD Actual	401.58 Total	401.58 YTD Budget	1,679.00 Unexpended	1,277.42
SICK LEAVE PAYOUT		02/28/2025 (02/25) Balance 280-55110-1361				1,319.92
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	1,319.92
YTD Encumbrance	.00	YTD Actual	1,319.92 Total	1,319.92 YTD Budget	.00 Unexpended	(1,319.92)
PROF SERV - CITY SERVICES		02/28/2025 (02/25) Balance 280-55110-2100				2,607.67
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	2,607.67
YTD Encumbrance	.00	YTD Actual	2,607.67 Total	2,607.67 YTD Budget	51,900.00 Unexpended	49,292.33
PROFESSIONAL SERVICES		02/28/2025 (02/25) Balance 280-55110-2130				756.81



Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/28/2025	AP	Marco Technologies LLC **Desc: Agreement 003-3116327-000		577.51		
03/01/2025	AP	Unique **Desc: Placements - Feb 2025 - Lib		104.85		
03/31/2025 (03/25) Period Totals and Balance				682.36 *	.00 *	1,439.17
YTD Encumbrance	.00	YTD Actual	1,439.17 Total	1,439.17 YTD Budget	6,500.00 Unexpended	5,060.83
ELECTRICITY						
02/28/2025 (02/25) Balance 280-55110-2210						3,524.32
03/31/2025 (03/25) Period Totals and Balance				.00 *	.00 *	3,524.32
YTD Encumbrance	.00	YTD Actual	3,524.32 Total	3,524.32 YTD Budget	25,000.00 Unexpended	21,475.68
NATURAL GAS/HEAT						
02/28/2025 (02/25) Balance 280-55110-2220						3,541.10
03/20/2025	AP	Wisconsin Public Service Corp **Desc: LIBRARY		1,037.86		
03/31/2025 (03/25) Period Totals and Balance				1,037.86 *	.00 *	4,578.96
YTD Encumbrance	.00	YTD Actual	4,578.96 Total	4,578.96 YTD Budget	13,500.00 Unexpended	8,921.04
WATER EXPENSE						
02/28/2025 (02/25) Balance 280-55110-2230						348.46
03/31/2025 (03/25) Period Totals and Balance				.00 *	.00 *	348.46
YTD Encumbrance	.00	YTD Actual	348.46 Total	348.46 YTD Budget	2,160.00 Unexpended	1,811.54
SEWER EXPENSE						
02/28/2025 (02/25) Balance 280-55110-2240						116.10
03/31/2025 (03/25) Period Totals and Balance				.00 *	.00 *	116.10
YTD Encumbrance	.00	YTD Actual	116.10 Total	116.10 YTD Budget	891.00 Unexpended	774.90
STORMWATER EXPENSE						
02/28/2025 (02/25) Balance 280-55110-2250						159.86
03/31/2025 (03/25) Period Totals and Balance				.00 *	.00 *	159.86
YTD Encumbrance	.00	YTD Actual	159.86 Total	159.86 YTD Budget	960.00 Unexpended	800.14
MAINTENANCE EQUIPMENT/VEH						
02/28/2025 (02/25) Balance 280-55110-2410						2,033.36
02/26/2025	AP	Hubbatt Electric Inc **Desc: Maint - Library		225.00		
03/06/2025	JE	DAWSON - BUILDING MAINTENANCE		163.46		
03/06/2025	JE	HAMBURG - MAIN		217.67		
03/12/2025	AP	Marco Technologies LLC **Desc: Maint - Lib		255.86		
03/26/2025	AP	4 K's Pest Control LLC **Desc: General Pest Control - Library		50.00		
03/31/2025 (03/25) Period Totals and Balance				911.99 *	.00 *	2,945.35
YTD Encumbrance	.00	YTD Actual	2,945.35 Total	2,945.35 YTD Budget	25,000.00 Unexpended	22,054.65
TECHNOLOGY						
02/28/2025 (02/25) Balance 280-55110-2930						1,709.20

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
03/06/2025	JE	EHLE - TECH		56.00		
03/06/2025	JE	HAMBURG - TECH		170.60		
		03/31/2025 (03/25) Period Totals and Balance		226.60 *	.00 *	1,935.80
YTD Encumbrance	.00	YTD Actual	1,935.80 Total	1,935.80 YTD Budget	15,000.00 Unexpended	13,064.20
OFFICE SUPPLIES		02/28/2025 (02/25) Balance 280-55110-3100				1,582.00
03/06/2025	JE	HAMBURG - OFFICE SUP		169.69		
		03/31/2025 (03/25) Period Totals and Balance		169.69 *	.00 *	1,751.69
YTD Encumbrance	.00	YTD Actual	1,751.69 Total	1,751.69 YTD Budget	6,000.00 Unexpended	4,248.31
POSTAGE		02/28/2025 (02/25) Balance 280-55110-3110				51.90
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	51.90
YTD Encumbrance	.00	YTD Actual	51.90 Total	51.90 YTD Budget	450.00 Unexpended	398.10
TRAVEL		02/28/2025 (02/25) Balance 280-55110-3300				240.00
03/02/2025	AP	Wisconsin Library Association		277.34		
		**Desc: Membership Dues				
		03/31/2025 (03/25) Period Totals and Balance		277.34 *	.00 *	517.34
YTD Encumbrance	.00	YTD Actual	517.34 Total	517.34 YTD Budget	1,000.00 Unexpended	482.66
PERIODICALS		02/28/2025 (02/25) Balance 280-55111-3230				1,328.43
03/06/2025	JE	HAMBURG - A MAG		126.93		
		03/31/2025 (03/25) Period Totals and Balance		126.93 *	.00 *	1,455.36
YTD Encumbrance	.00	YTD Actual	1,455.36 Total	1,455.36 YTD Budget	2,900.00 Unexpended	1,444.64
NON-FICTION BOOKS		02/28/2025 (02/25) Balance 280-55111-3400				978.48
02/19/2025	AP	Info USA Marketing Inc		451.00		
		**Desc: Polk City Directory - Library				
03/06/2025	JE	HAMBURG - A NON FIC		1,242.65		
03/11/2025	AP	Sheboygan County Treasurer		34.00		
		**Desc: Sheboygan County 2022 Plat Book Order - Lib				
03/12/2025	AP	Door County SWCD		35.00		
		**Desc: 2025 Plat Book - Lib				
		03/31/2025 (03/25) Period Totals and Balance		1,762.65 *	.00 *	2,741.13
YTD Encumbrance	.00	YTD Actual	2,741.13 Total	2,741.13 YTD Budget	14,000.00 Unexpended	11,258.87
FICTION BOOKS		02/28/2025 (02/25) Balance 280-55111-3420				1,232.13
03/06/2025	JE	HAMBURG - A FIC		1,582.48		
		03/31/2025 (03/25) Period Totals and Balance		1,582.48 *	.00 *	2,814.61
YTD Encumbrance	.00	YTD Actual	2,814.61 Total	2,814.61 YTD Budget	14,000.00 Unexpended	11,185.39
LARGE PRINT BOOKS		02/28/2025 (02/25) Balance 280-55111-3430				1,044.34
02/11/2025	AP	Center Point Large Print		288.84		
		**Desc: Alp - Library				

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
03/01/2025	AP	Center Point Large Print **Desc: Alp-Lib		46.74		
03/06/2025	JE	HAMBURG - A LG PRINT		449.82		
		03/31/2025 (03/25) Period Totals and Balance		785.40 *	.00 *	1,829.74
YTD Encumbrance		.00 YTD Actual 1,829.74 Total 1,829.74 YTD Budget		10,000.00 Unexpended	8,170.26	
MOVIES		02/28/2025 (02/25) Balance 280-55111-3450				375.11
03/06/2025	JE	HAMBURG - A DVDS		358.48		
		03/31/2025 (03/25) Period Totals and Balance		358.48 *	.00 *	733.59
YTD Encumbrance		.00 YTD Actual 733.59 Total 733.59 YTD Budget		1,900.00 Unexpended	1,166.41	
AUDIOBOOKS		02/28/2025 (02/25) Balance 280-55111-3470				206.64
03/04/2025	AP	Blackstone Publishing **Desc: A-audio-Lib		153.57		
03/06/2025	JE	HAMBURG - A AUDIO		217.55		
		03/31/2025 (03/25) Period Totals and Balance		371.12 *	.00 *	577.76
YTD Encumbrance		.00 YTD Actual 577.76 Total 577.76 YTD Budget		3,200.00 Unexpended	2,622.24	
PROGRAMS		02/28/2025 (02/25) Balance 280-55111-3510				60.92
03/06/2025	JE	HAMBURG - A PROG		51.90		
		03/31/2025 (03/25) Period Totals and Balance		51.90 *	.00 *	112.82
YTD Encumbrance		.00 YTD Actual 112.82 Total 112.82 YTD Budget		2,000.00 Unexpended	1,887.18	
PERIODICALS		02/28/2025 (02/25) Balance 280-55112-3230				149.00
03/06/2025	JE	EHLE - J MAG		4.86		
		03/31/2025 (03/25) Period Totals and Balance		4.86 *	.00 *	153.86
YTD Encumbrance		.00 YTD Actual 153.86 Total 153.86 YTD Budget		300.00 Unexpended	146.14	
NON-FICTION BOOKS		02/28/2025 (02/25) Balance 280-55112-3400				658.86
02/11/2025	AP	Penworthy Company LLC, The **Desc: Jnf - Library		194.73		
03/06/2025	JE	EHLE - J NON FIC		159.87		
		03/31/2025 (03/25) Period Totals and Balance		354.60 *	.00 *	1,013.46
YTD Encumbrance		.00 YTD Actual 1,013.46 Total 1,013.46 YTD Budget		6,138.00 Unexpended	5,124.54	
FICTION BOOKS		02/28/2025 (02/25) Balance 280-55112-3420				789.42
02/11/2025	AP	Penworthy Company LLC, The **Desc: JF - Library		279.72		
03/06/2025	JE	EHLE - J FIC		129.00		
		03/31/2025 (03/25) Period Totals and Balance		408.72 *	.00 *	1,198.14
YTD Encumbrance		.00 YTD Actual 1,198.14 Total 1,198.14 YTD Budget		1,000.00 Unexpended	(198.14)	
PAPERBACKS		02/28/2025 (02/25) Balance 280-55112-3440				43.39
03/06/2025	JE	EHLE - J PAP BACK		118.62		
		03/31/2025 (03/25) Period Totals and Balance		118.62 *	.00 *	162.01
YTD Encumbrance		.00 YTD Actual 162.01 Total 162.01 YTD Budget		700.00 Unexpended	537.99	

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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MOVIES		02/28/2025 (02/25) Balance 280-55112-3450				93.77
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	93.77
YTD Encumbrance	.00	YTD Actual	93.77 Total	93.77 YTD Budget	1,200.00 Unexpended	1,106.23
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PROGRAMS		02/28/2025 (02/25) Balance 280-55112-3510				778.93
03/06/2025	JE	EHLE - J PROG		904.83		
		03/31/2025 (03/25) Period Totals and Balance		904.83 *	.00 *	1,683.76
YTD Encumbrance	.00	YTD Actual	1,683.76 Total	1,683.76 YTD Budget	10,000.00 Unexpended	8,316.24
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JE BOOKS		02/28/2025 (02/25) Balance 280-55112-3530				507.67
02/11/2025	AP	Penworthy Company LLC, The		43.92		
		**Desc: Jef - Library				
03/06/2025	JE	EHLE - J EASY FIC		224.77		
		03/31/2025 (03/25) Period Totals and Balance		268.69 *	.00 *	776.36
YTD Encumbrance	.00	YTD Actual	776.36 Total	776.36 YTD Budget	6,000.00 Unexpended	5,223.64
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MICROFILM		02/28/2025 (02/25) Balance 280-55114-3490				1,875.00
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	1,875.00
YTD Encumbrance	.00	YTD Actual	1,875.00 Total	1,875.00 YTD Budget	5,200.00 Unexpended	3,325.00
<hr/>						
FICTION BOOKS		02/28/2025 (02/25) Balance 280-55115-3420				506.49
03/06/2025	JE	EHLE - YA FIC		131.43		
		03/31/2025 (03/25) Period Totals and Balance		131.43 *	.00 *	637.92
YTD Encumbrance	.00	YTD Actual	637.92 Total	637.92 YTD Budget	4,800.00 Unexpended	4,162.08
<hr/>						
Number of Transactions: 100 Number of Accounts: 53				Debit	Credit	Proof
Total LIBRARY FUND:				105,902.90	105,902.90-	.00

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CASH		02/28/2025 (02/25) Balance	282-11100			5,831.16-
03/31/2025	CA	Cash Allocation - Created: 04/02/25 12:46 PM		3,368.41		
		03/31/2025 (03/25) Period Totals and Balance		3,368.41 *	.00 *	2,462.75-
GENERAL FUND INVESTMENT		02/28/2025 (02/25) Balance	282-11302			88,009.00
03/27/2025	CR	LIBRARY INVESTMENT REDEMPTION - ED			4,000.00-	
		Description: LIBRARY INVESTMENT REDEMPTION - EDWARD JONES				
		03/31/2025 (03/25) Period Totals and Balance		.00 *	4,000.00- *	84,009.00
FUND BALANCE UNRESERVED		02/28/2025 (02/25) Balance	282-34100			82,140.08-
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	82,140.08-
DONATIONS		02/28/2025 (02/25) Balance	282-48500			1,960.45-
03/17/2025	CR	LIBRARY - DONATIONS-GIFT FUND			22.55-	
		Description: LIBRARY - DONATIONS-GIFT FUND				
		03/31/2025 (03/25) Period Totals and Balance		.00 *	22.55- *	1,983.00-
YTD Encumbrance	.00	YTD Actual	-1,983.00 Total	-1,983.00	YTD Budget	-6,000.00 Unearned 4,017.00
ADULT GIFT		02/28/2025 (02/25) Balance	282-55110-7004			1,572.17
03/06/2025	JE	BONDE - AGIFT		47.42		
03/06/2025	JE	HAMBURG - A GIFT		21.16		
		03/31/2025 (03/25) Period Totals and Balance		68.58 *	.00 *	1,640.75
YTD Encumbrance	.00	YTD Actual	1,640.75 Total	1,640.75	YTD Budget	1,500.00 Unexpended (140.75)
MEYER FOUNDATION		02/28/2025 (02/25) Balance	282-55110-7005			97.64
03/06/2025	JE	HAMBURG - MEYER FDN		291.48		
		03/31/2025 (03/25) Period Totals and Balance		291.48 *	.00 *	389.12
YTD Encumbrance	.00	YTD Actual	389.12 Total	389.12	YTD Budget	700.00 Unexpended 310.88
YOUTH GIFT		02/28/2025 (02/25) Balance	282-55110-7008			252.88
03/06/2025	JE	EHLE - J GIFT		294.08		
		03/31/2025 (03/25) Period Totals and Balance		294.08 *	.00 *	546.96
YTD Encumbrance	.00	YTD Actual	546.96 Total	546.96	YTD Budget	3,000.00 Unexpended 2,453.04
Number of Transactions: 7 Number of Accounts: 7				Debit	Credit	Proof
Total LIBRARY GIFT FUND:				4,022.55	4,022.55-	.00

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CASH		02/28/2025 (02/25) Balance 456-11100				10,101.32
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	10,101.32
FUND BALANCE UNRESERVED		02/28/2025 (02/25) Balance 456-34100				9,093.83-
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	9,093.83-
DONATIONS		02/28/2025 (02/25) Balance 456-48500				1,007.49-
		03/31/2025 (03/25) Period Totals and Balance		.00 *	.00 *	1,007.49-
YTD Encumbrance	.00	YTD Actual	-1,007.49	Total	-1,007.49	YTD Budget
				.00	Unearned	(1,007.49)
Number of Transactions: 0 Number of Accounts: 3				Debit	Credit	Proof
Total LIBRARY BLDING & GROUNDS FUND:				.00	.00	.00
Number of Transactions: 107 Number of Accounts: 63				Debit	Credit	Proof
Grand Totals:				109,925.45	109,925.45-	.00

## Report Criteria:

Actual Amounts  
 Accounts With Balances Or Activity  
 Summarize Payroll Detail  
 Print Period Totals  
 Print Grand Totals  
 Include Only Description Comments  
 Print Transactions In Date Order  
 Include FUNDS: 280,282,456  
 Page and Total by FUND  
 All Segments Tested for Total Breaks

CITY OF TWO RIVERS  
ATTN LESTER PUBLIC LIBRARY  
1001 ADAMS STREET  
TWO RIVERS WI 54241-3544

## It begins and ends with your goals

Understanding the "why" behind your priorities helps your financial advisor recommend a strategy personalized for you. If you haven't reviewed your goals with your financial advisor lately, set some time aside to ensure your strategy is aligned with what you want to achieve.

## Association - Advisory Solutions Fund Model

Portfolio Objective - Account: Balanced Growth and Income

For more information about the Advisory Solutions program go to [www.edwardjones.com/advisorybrochures](http://www.edwardjones.com/advisorybrochures).

### Account Value

**\$84,316.82**

<b>1 Month Ago</b>	\$86,389.08
<b>1 Year Ago</b>	\$85,022.59
<b>3 Years Ago</b>	\$113,840.09
<b>5 Years Ago</b>	\$328,687.61

### Value Summary

	<b>This Period</b>	<b>This Year</b>
Beginning value	\$86,389.08	\$87,954.28
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	-4,000.00
Fees and charges	-77.34	-248.19
Change in value	-1,994.92	610.73
<b>Ending Value</b>	<b>\$84,316.82</b>	

For more information regarding the Value Summary section, please visit [www.edwardjones.com/mystatementguide](http://www.edwardjones.com/mystatementguide).

### Rate of Return

<b>Your Personal Rate of Return for Assets Held at Edward Jones</b>	<b>This Quarter</b>	<b>Year to Date</b>	<b>Last 12 Months</b>	<b>3 Years Annualized</b>	<b>5 Years Annualized</b>
	<b>0.36%</b>	<b>0.36%</b>	<b>3.83%</b>	<b>2.45%</b>	<b>18.21%</b>

### Performance Benchmarks

Large US Cap Equities (S & P 500)	<b>-4.81%</b>	<b>-4.81%</b>	<b>7.64%</b>	<b>8.50%</b>	<b>18.85%</b>
International Equities (MSCI EAFE)	<b>9.25%</b>	<b>9.25%</b>	<b>7.74%</b>	<b>7.93%</b>	<b>13.00%</b>
Taxable Fixed Income (Bloomberg Aggregate)	<b>2.54%</b>	<b>2.54%</b>	<b>4.64%</b>	<b>0.72%</b>	<b>-0.35%</b>

## Rate of Return (continued)

**Your Personal Rate of Return:** Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

**Performance Benchmarks:** Your Personal Rate of Return should be compared to the return necessary to achieve your financial goals. However, we understand many investors would like to compare their Personal Rate of Return to market indexes. Keep in mind this may not be an accurate comparison, as your Personal Rate of Return incorporates the timing of your specific additions and withdrawals and your specific investment mix, while published returns of market indexes do not.

These market indexes are used as a general measure of market performance for several major asset classes. Market indexes assume reinvestment of all distributions and do not take into account brokerage fees, taxes or investment management fees.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan.1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Rate of Return information on account statements uses the dollar-weighted calculation. Time-weighted Rate of Return numbers for Advisory Solutions Fund and UMA accounts can be found on your Quarterly Performance Report through Online Account Access. If you are not an Online Access user, visit [edwardjones.com/access](http://edwardjones.com/access) to sign up.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit [edwardjones.com/performance](http://edwardjones.com/performance).

## Rate of Return Indexes Definitions

**S&P 500 Index:** A broad-based measurement of changes in stock market conditions based on the average performance of 500 widely held common stocks. While many of the stocks are among the largest, this index also includes many relatively small companies. It is a float adjusted capitalization-weighted index (stock price times number of publicly available shares outstanding), calculated on a total return basis with dividends reinvested.

**MSCI EAFE Index:** A market weighted index maintained by Morgan Stanley Capital International composed of foreign stocks from developed markets (excluding the U.S. and Canada).

**Bloomberg Aggregate Bond Index:** Measures the performance of government, mortgage-backed, asset-backed and corporate securities with at least one year to maturity.

## Asset Details (as of Mar 28, 2025)

additional details at [www.edwardjones.com/access](http://www.edwardjones.com/access)

### Assets Held At Edward Jones

	Current Yield/Rate	Beginning Balance	Deposits	Withdrawals	Ending Balance
Money Market	3.71%*	\$1.16	\$8,013.78	-\$8,000.00	<b>\$14.94</b>

\* The average yield on the money market fund for the past seven days.

Exchange Traded & Closed End Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Ish Core S&P 500	558.12	5	2,598.45	192.15	<b>2,790.60</b>



**Asset Details (continued)**

<b>Exchange Traded &amp; Closed End Funds</b>	<b>Price</b>	<b>Quantity</b>	<b>Cost Basis</b>	<b>Unrealized Gain/Loss</b>	<b>Value</b>
Ish RS MD-C ETF	84.63	19	1,634.79	-26.82	<b>1,607.97</b>
Vng Growth Index	370.43	2	789.49	-48.63	<b>740.86</b>
<b>Mutual Funds</b>	<b>Price</b>	<b>Quantity</b>	<b>Cost Basis</b>	<b>Unrealized Gain/Loss</b>	<b>Value</b>
Artisan INTL Small-Mid I	17.38	53.668	920.11	12.64	<b>932.75</b>
Bridge Builder Core Bond	8.99	1,678.247	16,993.20	-1,905.76	<b>15,087.44</b>
Bridge Builder Core Plus Bond	8.81	2,184.398	21,957.36	-2,712.81	<b>19,244.55</b>
Bridge Builder INTL Equity	13.41	665.181	7,552.57	1,367.51	<b>8,920.08</b>
Bridge Builder Large Growth	23.63	399.349	6,518.41	2,918.21	<b>9,436.62</b>
Bridge Builder Large Value	17.08	593.572	7,480.12	2,658.09	<b>10,138.21</b>
Bridge Builder Small/Mid Grw	14.67	154.985	2,203.54	70.09	<b>2,273.63</b>
Bridge Builder Small/Mid Value	13.56	235.154	2,634.13	554.56	<b>3,188.69</b>
JPM U.S. Govt Mny Mkt Capital	1.00	168.64	—	—	<b>168.64</b>
MFS INTL Intrinsic Value R6	39.21	23.837	990.76	-56.11	<b>934.65</b>
Nyli Mackay HI Yld Corp BD R6	5.19	864.654	4,693.74	-206.19	<b>4,487.55</b>
PIMCO INTL Bond (USD-Hedged) I	9.85	193.892	1,872.38	37.46	<b>1,909.84</b>
Principal Midcap R6	44.07	55.362	2,044.53	395.27	<b>2,439.80</b>
<b>Total Account Value</b>					<b>\$84,316.82</b>

Cost basis is the amount of your investment for tax purposes and is used to calculate gain or loss upon sale or other disposition of a security. It is not a measure of performance. The cost basis amounts on your statement should not be relied upon for tax preparation purposes. Cost basis information may be from outside sources and has not been verified for accuracy. Refer to your official tax documents for information about reporting cost basis. Consult a qualified tax advisor or an attorney regarding your situation. If you believe the cost basis information is inaccurate, contact Client Relations.

**Summary of Realized Gain/Loss**

	<b>This Year</b>
Short Term (assets held 1 year or less)	<b>\$1.44</b>
Long Term (held over 1 year)	<b>863.59</b>
<b>Total</b>	<b>\$865.03</b>

Summary totals may not include proceeds from uncosted securities or certain corporate actions.

**Investment and Other Activity by Date**

<b>Date</b>	<b>Description</b>	<b>Quantity</b>	<b>Amount</b>
3/03	Dividend on JPM U.S. Govt Mny Mkt Capital on 245.05 Shares at Daily Accrual Rate		\$0.93
3/03	Reinvestment into JPM U.S. Govt Mny Mkt Capital @ 1.00	0.93	-0.93

**Investment and Other Activity by Date (continued)**

<b>Date</b>	<b>Description</b>	<b>Quantity</b>	<b>Amount</b>
3/03	Dividend on Bridge Builder Core Bond on 1,672.615 Shares at Daily Accrual Rate		50.86
3/03	Reinvestment into Bridge Builder Core Bond @ 9.03	5.632	-50.86
3/03	Dividend on Bridge Builder Core Plus Bond on 2,175.928 Shares at Daily Accrual Rate		75.04
3/03	Reinvestment into Bridge Builder Core Plus Bond @ 8.86	8.47	-75.04
3/03	Dividend on Nyli Mackay HI Yld Corp BD R6 on 860.434 Shares @ 0.025		22.03
3/03	Reinvestment into Nyli Mackay HI Yld Corp BD R6 @ 5.22	4.22	-22.03
3/03	Dividend on PIMCO INTL Bond (USD-Hedged) I on 193.258 Shares at Daily Accrual Rate		6.31
3/03	Reinvestment into PIMCO INTL Bond (USD-Hedged) I @ 9.95	0.634	-6.31
3/07	Redeemed JPM U.S. Govt Mny Mkt Capital @ 1.00	-77.34	77.34
3/07	Program & Platform Fees		-77.34
3/10	Payment Stopped on Check		4,000.00
3/11	Check Issued Check Number 155326864		-4,000.00
3/21	Dividend on Ish Core S&P 500 on 5 Shares @ 1.72813		8.64
3/21	Dividend on Ish RS MD-C ETF on 19 Shares @ 0.260935		4.96
3/24	Dividend on Ish Core S&P 500 on 5 Shares @ 0.036444		0.18

**Money Market Detail by Date**

<b>Beginning Balance on Mar 1</b>					<b>\$1.16</b>
<b>Date</b>	<b>Transaction</b>	<b>Description</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Balance</b>
3/11	Withdrawal	Money Market Sale		-4,000.00	-\$3,998.84
3/11	Deposit		8,000.00		\$4,001.16
3/12	Withdrawal			-4,000.00	\$1.16
3/21	Deposit		13.60		\$14.76
3/25	Deposit		0.18		\$14.94
<b>Total</b>			<b>\$8,013.78</b>	<b>-\$8,000.00</b>	
<b>Ending Balance on Mar 28</b>					<b>\$14.94</b>

For more information about the Advisory Solutions program, see the applicable program brochure at [www.edwardjones.com/advisorybrochures](http://www.edwardjones.com/advisorybrochures).

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## About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

**Statement of Financial Condition** — Edward Jones' Statement of Financial Condition is available at [edwardjones.com/about/financial-reports.html](http://edwardjones.com/about/financial-reports.html), your local office or by mail upon written request.

## About Your Account

**Account Information** — Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

**Account Accuracy** — If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

**Complaints about Your Account** — If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd., St. Louis, MO 63131 or send an email to [complaints@edwardjones.com](mailto:complaints@edwardjones.com)

**Pricing** — For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

**Systematic and Money Market Transactions** — Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

**Fair Market Value for Individual Retirement Accounts** — Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

**Withholding on Distributions or Withdrawals** — Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

**Fees and Charges** — The "Fees and Charges" amount shown in your Value Summary includes the following:



- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/ markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

**Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances** — The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

To learn more about fees and costs, revenue sharing, and the compensation received by Edward Jones and your financial advisor, please talk with your financial advisor or visit [edwardjones.com/disclosures](http://edwardjones.com/disclosures).

## CONTACT INFORMATION

Client Relations		Online Access	Other Contacts
 Toll Free Phone 800-441-2357	For hours, visit <a href="http://edwardjones.com">edwardjones.com</a>	 <a href="http://edwardjones.com/access">edwardjones.com/access</a>	 Edward Jones Personal MasterCard® 866-874-6711
 201 Progress Parkway Maryland Heights, MO 63043		 Edward Jones Online Support 800-441-5203	 Edward Jones Business MasterCard® 866-874-6712  Edward Jones VISA® Debit Card 888-289-6635

S1EDJ001 Rev 11/21

**Lester Public Library  
Director's Report  
March 2025**

**News**

- Please welcome Patty Dempsky, Customer Service Clerk, to the library. Patty started working at the front desk March 3, 2025.
- Chris Hamburg, Adult Services Coordinator, is in the process of setting up a materials purchasing account with Ingram. We currently purchase through Baker and Taylor (B&T). In recent months, B&T has increased delivery costs while reducing materials discounts. B&T discounts have dropped to 5-35% and shipping costs have risen 3%. Ingram offers discounts to 45% with a flat rate for shipping. While seeing better costs along with streamlining the ordering process with Ingram, we will retain an account with B&T to provide access to materials not offered via Ingram.
- Patch of Lakeshore Quilters installed an exhibit of quilts, one set by the circulation desk and a second set by the fireplace. The quilts are on display through the first week of April.
- At their March 17, 2025, meeting, City Council unanimously approved appointment of Jack Powalisz to a three-year term on the Lester Public Library Board, expiring May 1, 2028. Powalisz will begin his term on the Lester Public Library Board of Trustees at the May 13, 2025 meeting.
- March 17, 2025, the Lester Public Library Flickr page hit the milestone of twelve million views. Flickr is featured in this month's Board Education.

**Library Foundation**

- Lester Public Library Foundation Book Bags are now on sale at the circulation desk for \$3.00 each. This campaign will raise awareness of the Foundation and recoup book bag costs.

**Library Legislation**

- On Friday, March 14, President Trump signed an executive order regarding the Institute of Museum and Library Services (IMLS), and six other federal agencies. *The executive order states that the agencies' "non-statutory components and functions ... shall be eliminated to the maximum extent consistent with applicable law," and they should also "reduce the performance of their statutory functions and associated personnel to the minimum presence and function required by law."* The IMLS is an independent federal agency that supports libraries and museums in all 50 states and U.S. territories through grantmaking, research and policy development. IMLS administers both federal grants to states, which determine how funds are spent, and discretionary grants to individual library entities. For now, it "appears" that the IMLS will operate at least to fulfill the statutory duties of the organization, which includes grants to states, Library Services and

Technology Act (LSTA) funding to states. However, the IMLS is slated for reauthorization at the federal level in October; that is when the organization may be in jeopardy as a whole.

The Manitowoc Calumet Library System (MCLS) receives funds from IMLS in the form of LSTA grants; In the 2024-2025 budget, we are expected to receive funds which have been appropriated for technology (online resources) and direct continuing education funds to member libraries. LSTA grants currently cover these costs for MCLS: 1) Professional Learning funds (\$2,472 total) \$412 per member library and 2) Tech Sparsity aid in the amount of \$12,269 which pays entirely for our access to Consumer Reports & Novelist Plus and a portion of our access to New York Time Digital.

### **Activities**

- 03/03/24 – Two Rivers City Council Meeting, Hosted by the Lester Public Library
- 03/04/25 – Lester Public Library Management Team Meeting
- 03/06/25 – Two Rivers Business Association Meeting
- 03/06/25 – Youth Services Reference Associate interview, with Chris Hamburg, Adult Services Coordinator and Terry Ehle, Youth Services Coordinator
- 03/10/25 – Met with Mike Mathis, Director Parks and Rec, Terry Ehle, and Chris Hamburg to work out dates and times for cooperative programming.
- 03/11/25 – Lester Public Library Management Team Meeting
- 03/11/25 – Lester Public Library Board of Trustees Meeting
- 03/12/25 – Lester Public Library All Staff Meeting
- 03/12/25 – City of Two Rivers Department Heads Meeting
- 03/13/25 – Attended the Two Rivers Environmental Advisory Board presentation, “Keep Wildlife Wild,” hosted by the library
- 03/17/25 – Two Rivers City Council Meeting, Hosted by the Lester Public Library
- 03/18/25 – Help Desk Shift
- 03/19/25 – Help Desk Shift
- 03/20/25 – Help Desk Shift
- 03/21/25 – Help Desk Shift
- 03/25/25 – Lester Public Library Management Team Meeting
- 03/26/25 – Manitowoc Calumet Library System Board Meeting
- 03/27/25 – Youth Services Reference Associate interview, with Chris Hamburg, Adult Services Coordinator and Terry Ehle, Youth Services Coordinator
- 03/28/25 – Met with David Pennefeather, President, Lester Public Library Board of Trustees

Jeff Dawson, Director, Lester Public Library 04/01/2025

Lester Public Library Statistical Report											
Mar-25											
Circulation											
	Mar 2025		Mar 2024		%Chng		2025 YTD		2024 YTD		%Chng
Circulation Total	9,414		7,978		18%		26,984		26,403		2%
Total Visitors	6,108		6,773		-10%		16,465		17,690		-7%
Users	Total	%Circ	Total	%Circ			Total	%Circ			
Children (0-11)	480	5%	279	3%	72%		1,309	5%	1,128	4%	16%
Young Adult (11-17)	314	3%	159	2%	97%		774	3%	472	2%	64%
Adult (18+)	7,741	82%	6,691	84%	16%		22,648	84%	22,158	84%	2%
Outreach	312	3%	316	4%	-1%		844	3%	1,073	4%	-21%
School	196	2%	165	2%	19%		444	2%	474	2%	-6%
ALL OTHERS	371	4%	368	5%	1%		965	4%	1,098	4%	-12%
Item Type	Total	%Circ	Total	%Circ			Total	%Circ	Total	%Circ	
Adult	5,609	60%	5,007	63%	12%		16,752	62%	16,820	64%	0%
Youth	3,805	40%	2,971	37%	28%		10,232	38%	9,583	36%	7%
	Total	%Circ	Total	%Circ			Total	%Circ	Total	%Circ	
Self-check use	2,879	31%	2,830	35%	2%		8,027	30%	8,367	32%	-4%
Drive Through Use	572	6%	480	6%	19%		1,802	7%	1,677	6%	7%
LARS ACTIVITY											
Sent to LARS	2,871		2,517		14%		7,976		8,091		-1%
Rec from LARS	1,395		1,250		12%		4,049		4,111		-2%
NEW REGISTRATIONS											
Total	28		27		4%		95		107		-11%
OVERDRIVE EBooks & EAudiobooks											
Total	2005		1817		10%		5,659		5,586		1%

### Information Services

	Mar 2025	Mar 2024	%Chng	2025 YTD	2024 YTD	%Chng
Walk-in	736	1,099	-33%	2,238	3,193	-30%
Phone	208	247	-16%	665	873	-24%
Mail	0	0	0%	0	0	
Electronic	209	158	32%	622	514	21%
<b>Reference Total</b>	<b>1,153</b>	<b>1,504</b>	<b>-23%</b>	<b>3,525</b>	<b>4,580</b>	<b>-23%</b>
PC Internet Use # of Users	571	493	16%	1,607	1,398	15%
PC Internet Use (Hours)	375	389	-4%	988	1,089	-9%
<b>Computer Use Total</b>	<b>946</b>	<b>882</b>	<b>7%</b>	<b>2,595</b>	<b>2,487</b>	<b>4%</b>

### Children's Programming

In-house Programs	20	19	5%	55	48	15%
In-house Attendance	1,594	1,564	2%	4,006	3,773	6%
Outreach Programs	9	4	125%	25	19	32%
Outreach Attendance	616	390	58%	1,977	1,786	11%

### Young Adult Programs

In-house Programs	1	1	0%	2	2	0%
In-house Attendance	12	101	-88%	28	130	-78%

### Adult Programs

In-house Programs	12	11	9%	35	31	13%
In-house Attendance	202	627	-68%	627	1,040	-40%

### Meeting Room Use

Bookings	13	7	86%	23	21	10%
Attendance	174	74	135%	422	226	87%



# Reference Monthly Statistical Summary

March 2025

## Reference Questions

Adult Walk In	736
Adult Phone	208
Adult Email	209
Adult Mail	0
Reference Total	1153

## Computer Usage

# of Users	571
Internet Hours	374.5
	374.5

## Email Requests

*Adult Requests	209
*Youth Requests	
	209

# Books Checked Out	243
New Library Cards	2

## Dramatic Play

Informal count of patrons in play area (non-program times).

# times counted	25
# of patrons	335

## Youth Programs

In House	20
Attendance	1594
Outreach	9
Attendance	616

## Young Adult Programs

In House	1
Attendance	12

## Adult Programs

### Attendance

IP Book Club	6
IP Strictly Fiction	7
IP LPL Flix	26
IP Tea Towels	24
IP Bilingual Class	61
IP Book to Art	
IP Tech	6
IP International Film	12
IP Card Class	22
IP Sit'n'Stitch	4
IP EAB	22
IP Blood Pressure	6
IP Genealogy	6

Total # Programs	12
Total Attendance	202

IP=In Person

IP Family Game Night	20
IP Story Time/4	196
*Story Time To-Go/4	185
Art to Go/3	240
Family Activity Packs	211
IP Babygarten AM	27
IP Babygarten PM	13
Dramatic Play	335
IP 1st Grade Fort Night	
Chameleon	186
IP Move & Shakers AM	111
IP Move & Shakers PM	70
	1594

Magee 4th	64
Koenig 4th	28
LBC 5th	97
Mishicot Middle Sch	200
LBC 6th	89
LBC 7th	59
TRHS	
LBC 8th	79
	616

Teen Night	12

12

# LIBRARY LINKS

LESTER PUBLIC LIBRARY

APRIL 2025



Snow on Tracks Find more photos @ [flickr.com/photos/lesterpubliclibrary](https://www.flickr.com/photos/lesterpubliclibrary)

## THIS MONTH:

### Container Gardening for Sun & Shade

**Wednesday, April 2 • 6:30 PM • Live Webinar**

Wisconsin gardening expert and author Melinda Myers teaches how to match plants to available sunlight, sharing plant combinations that thrive in both sun-filled and shady spots. Plus, she offers tips on how to keep those plants healthy and vibrant all season long. Watch it with other plant lovers, and submit questions for her to address at the conclusion of her presentation. Meet at the fireplace.

This is the first of three monthly webinars featuring Myers: see *Vertical Gardening* on May 7 and *Attracting Hummingbirds* June 4.



### Light Pollution: The Harm to Wildlife & Ecosystems

**Thursday, April 10 • 6:00 PM**

Still Bend steward Michael Ditmer discusses the negative impacts of nighttime lighting on birds, insects, mammals and humans, and shares local solutions to reduce its environmental damage. A recognized expert, Ditmer has presented at national conferences on the effects of LED lighting on both human and ecological health. *Presented by the TR Environmental Advisory Board.*

## Genealogy Club

**Thursday, April 3  
10:15 AM-noon**

Research expert Alan Wambold shows best practices for uncovering family stories. Learn techniques for research, organization and solving mysteries. Meetings are held the first Thursday of each month thru May. New members are always welcome.

## Tech Help

**Thursdays, April 10 & 24  
2:00-4:00 PM**

Need help setting up or using a device? Expert Maribeth Wester can fluently address technology issues simple to complex. Meet her in the Webster Room. The last time to meet with Maribeth before a summer break is May 8.

## Worker Connection

**Mondays • 10:00 AM-noon**

Seeking a good job in our area? Gain insight from a career navigator. Explore career paths, get referrals, and focus on transferring your skills to high-paying, in-demand jobs. Meetups are part of the Department of Workforce Development Worker Connection program.

<b>HOURS</b>	Mon-Thu	10:00-8:00
	Friday	10:00-5:30
	Saturday	10:00-2:00
	Sunday	Closed

# READING CHALLENGES

Use Beanstack, a web and mobile app, to participate in reading challenges. Beanstack makes it easy to register, track reading, and earn incentives.

## Winter Reading Challenges 2025

Challenges for all ages—through April 26!

Keep track of the books you read and earn digital badges and prizes along the way.

Pick up prizes at the Help Desk by May 10—or while supplies last.

- **TBR Winter Reading Challenge (Ages 18+).** It's time to dive into that TBR (*to be read*) pile you've been meaning to conquer. Submit a list of six titles you've been putting off and start reading. Check off two books to earn a **FREE** book from our ongoing book sale. Read two more and collect a special snowflake bookmark. Finish your list and treat yourself to \$1 off a warm beverage at Red Bank Coffeehouse—you've earned it!
- **Teen TBR (Ages 13-17).** Submit a TBR list of four books. Read one to earn a free book from the book sale, three to earn a special bookmark, and four for \$1 off of coffee. Then *keep* reading. If you *double* your book count, head to the prize cabinet to choose a reward along with a **FREE** new book.
- **Read On My Own (Ages 7-12) & Read To Me (Ages 0-6) Challenges:** Log books to earn reading badges, fun prizes and a **FREE** new book. Complete activities to score an *additional* free book!



## In It 4 LOVE Challenge (Ages 18+)

Aw, sweet romance: a new reading challenge for those who swoon...who melt...who get weak in the knees. Indulge in the magic! Explore irresistible tropes, discover award-winning stories, and fall head over heels for unforgettable romantic leads. Complete activities to earn a special patch that showcases your dedication to the genre.



## Ongoing Challenges

- **Above Average Reader 2025** (Ages 14+): American adults read an average of 12 books each year, with half reading four or fewer. How do you rank? Attain ABOVE AVERAGE status when you hit 13 to receive a tote or patch. Continue reading to achieve SUPERIOR status—log 52 books in 2025 to receive a patch for your tote.
- **Mystery Maven** (Ages 18+): Don your deerstalkers, dear readers, and investigate different subgenres and award-winning titles. Perform all activities to complete the challenge and snag an elusive patch as a shrewd connoisseur of mystery.
- **Babies Bloom:** Read 100 books by age one. Share books to strengthen your baby's foundation for learning, and the bond between baby and their favorite teacher: YOU!
- **1,000 Books Before K:** Read 1,000 books together before your child enters five-year-old kindergarten. Earn FREE BOOKS as you hit each 100-book milestone!
- **500 Books Before Middle School** (Ages 6-10): Now that your child is reading on their own, challenge them to read 500 books before middle school. Earn reading badges, fun charms, and FREE BOOKS!

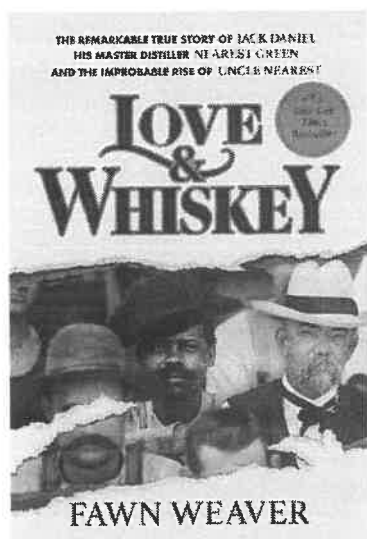
# BOOK CLUBS

Pick up current selections at the front desk. New members always welcome! Ages 18+

## Book Discussion Group

## Strictly Fiction

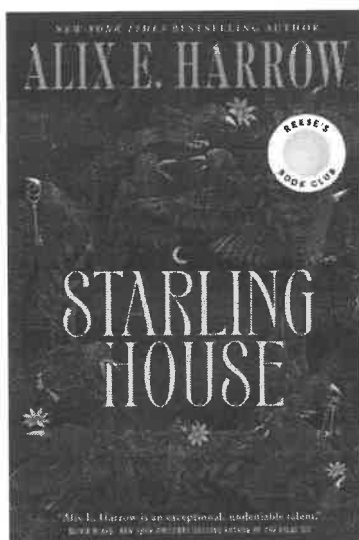
## Book to Art



Wednesday, April 2  
4:00 PM

**Love & Whiskey**  
by Fawn Weaver

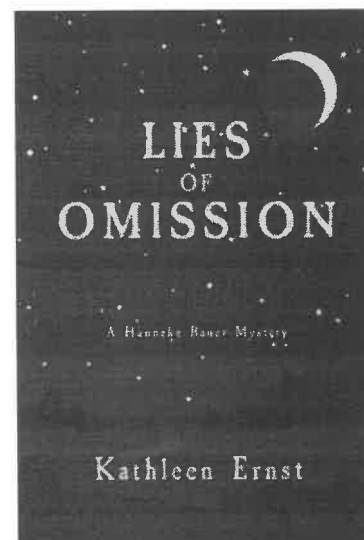
The life of Nearest Green, the African American distilling genius who played a pivotal role in the creation of Jack Daniel's whiskey. Weaver brings to light not only the remarkable bond between Nearest Green and Jack Daniel but also Daniel's concerted efforts during his lifetime to ensure Green's legacy would not be forgotten.



Monday, April 7  
6:30 PM

**Starling House**  
by Alix E. Harrow (Mystery)

Determined to secure a better life for her younger brother, Opal sees an opportunity to step inside Starling House—the estate of the 19th-century author of her favorite book—and make some extra cash. But what begins as a simple chance to earn money quickly takes a sinister turn.



Saturday, April 26  
11:00 AM

**Lies of Omission**  
By Kathleen Ernst

In 1855, Pomeranian immigrant Hanneke Bauer arrives in Wisconsin to reunite with her husband—only to find him dead. Alone and destitute, she vows to uncover the truth but soon faces hostility, a wary deputy, and rising anti-immigrant tensions. As danger mounts, she must expose her husband's secrets before a killer silences her forever.

## Spring Used Book Sale

Thursday-Saturday, April 3-5

**Thursday:** Books and music CDs are 50¢; audiobooks and DVDs are \$1. **Friday:** BOGO! **Saturday:** Fill a bag! For \$1, fill a paper sack with all the items that fit. For \$2, receive a reusable book bag to fill! Find the sale at the fireplace during regular library hours.

## Estate Planning Workshop

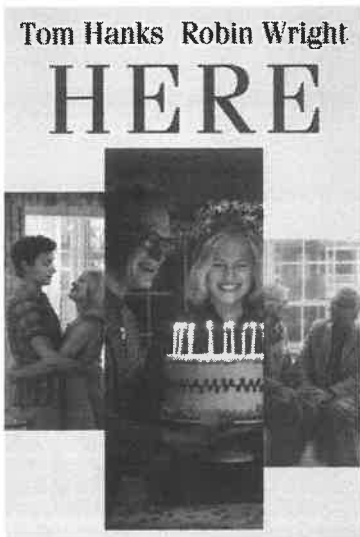
Thursday, April 17 • 6:00-7:30 PM

Attorney Tracy Gibson leads a workshop on estate planning, covering essential tools like wills, trusts, and powers of attorney. Gain the knowledge needed to make informed decisions for yourself and your family. Meet her at the fireplace.

# MOVIES

Bring a beverage and we'll furnish the popcorn. Ages 18+

## LPL FLIX



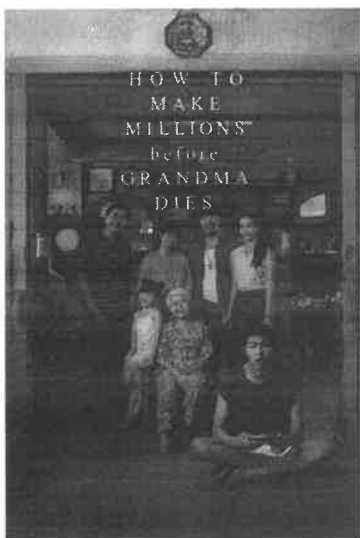
**Friday, April 4**  
1:00 PM

### Here

*Rated PG-13. Runtime: 1:44.*

Multiple generations of couples and families inhabit the same home over the course of a century. Tom Hanks and Robin Wright star in this tale of love, loss, laughter and life, all of which happen right *Here*.

## INTERNATIONAL FILM



**Tuesday, April 15**  
6:00 PM

### How to Make Millions Before Grandma Dies

*Runtime: 2:07.*

A 2024 Thai comedy/drama. A scheming young man quits work to care for his dying grandmother, motivated by her fortune. Turns out winning Grandma's favor is no easy feat.

## Get CRAFTY

### Sit'n'Stitch

**Saturday, April 12**  
10:00 AM-2:00 PM

A companionable meetup for cross stitch aficionados. Bring a current project and enjoy your craft down by the fireplace. Beverages and snacks welcome.

### Card Making Class

**Monday, April 14**  
1:00-8:00 PM

Carolee Crabb provides instruction in creating handmade cards. Drop in any time during the session. Cost is \$7 for materials. Bring double-stick tape and scissors.

Sadly, this is Carolee's final card class at the library. Thank you for years of creative fun!

### Easter Cottages

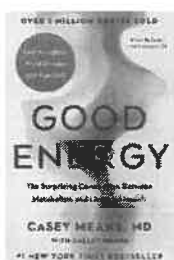
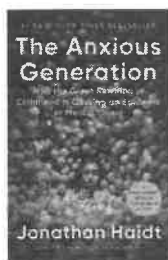
**Saturday, April 12**  
10:30 AM-12:30 PM • Ages 18+

Use paint and bits of spring décor to create a quaint little cottage. Registration required; call 920.793.8888.

### Get Crafty Newsletter

Sign up today for updates on all things crafty at the library—classes, new books, and more! Email [lesref@lesterlibrary.org](mailto:lesref@lesterlibrary.org) and provide your name and email.

## Most borrowed nonfiction of 2024 at Lester Public Library!





## **Open Gym @ Community House**

Friday, April 4 • 5:30-7:30 PM • FREE

Drop in to enjoy basketball, cornhole, and volleyball in the gym. Try out the new multi-sport simulator featuring soccer, golf, football, footgolf, hockey, bowling, and more. No registration required; FREE! Sponsored by Two Rivers Parks & Recreation.

## **The SpongeBob Musical @ Capitol Civic Centre**

Friday, April 11 • 7:00 PM • All Ages • \$16-\$20

SpongeBob and all of Bikini Bottom face the total annihilation of their undersea world. Chaos erupts. Lives hang in the balance. And just when all hope seems lost, a most unexpected hero rises up and takes center stage. The power of optimism really can save the world! Tickets available at [www.cccshows.org](http://www.cccshows.org). Additional show times: Thursday, April 10 @ 7:00 PM; Saturday, April 12 and Sunday, April 13 @ 2:00 PM

## **eSports Demo Night @ Two Rivers High School**

Friday, April 25 • 3:30-5:00 PM • Grades 6-8 • FREE

Get ready to LEVEL UP with Two Rivers Raiders eSports! Students in Grades 6-8—this is your chance to dive into the world of esports and esports broadcasting. Explore thrilling opportunities to compete, learn, and shine in the fast-paced world of gaming.

## **Bilingual Language Classes**

Wednesdays, May 7-July 30 • 6-7:30 PM • Ages 18+

A welcoming class for Spanish and English speakers who want to learn or improve skills in the other language. Instruction is based on the sandwich technique of pronunciation, conversation and grammar. Ages 18+

*No registration required. Presented by Woods Outreach.*

## **LPL Pages**

### **Teen Book Subscription**

Sign up now; new box April 1!

Get books selected just for you! Scan the QR code below to answer a few questions, then pick up your box at the front desk or drive-thru and start reading. Each one includes two great books, snacks, and some fun surprises! Boxes are issued every other month. Subscribe by April 15 to receive the April edition.

*For grades 8-12. Library card required.*



Need a teen book suggestion?  
Email Ms. Terry @  
[tehle@lesterlibrary.org](mailto:tehle@lesterlibrary.org) today!

# Let's Celebrate **ARBOR DAY!**

**Saturday, April 26 • 10AM-noon**

**All ages welcome—let's get our hands dirty!**

Discover the importance of trees and learn about the invasive emerald ash borer with Two Rivers Parks & Rec. Watch a tree felling demonstration, plant new trees, create colorful chalk art, roast s'mores over a fire, and more!

This is a Wisconsin Department of Natural Resources Urban Forestry Program.



## **Two Rivers Public Schools Art Show**

**Wednesday, April 30-Monday, May 19**

Hundreds of pieces of student art on display throughout the library. Drop in to stroll and savor!

**Open House • Thursday, May 15 • 5:00-8:00 PM**

Meet the student artists as they discuss their work and share additional portfolios and sketchbooks. Enjoy cookies and juice while you connect with these talented creators!

# EARLY LITERACY

## **Babygarten**

**Wednesdays, 6:15 PM**  
**Continues through April 30**

**Thursdays, 10:15 AM**  
**Continues through May 1**

For babies 0-18 months and their caregivers. Share nursery rhymes, songs and books, plus a weekly project. Each class concludes with free time for play. Registration required; call 920.793.8888.

## **Movers & Shakers**

**Wednesdays**  
**10:15 AM & 6:15 PM**  
**May 7-June 4**

Movin', groovin' and learnin' for children 18 months-3 along with their caregivers. Toddlers need to MOVE to learn! Active storytelling, engaging play, music and more.

Call 920.793-8888 to register.

## **Story Time**

**Tuesdays, 10:15 AM**  
**April 8, 15, 22 & 29**

Stories, movement, music and FUN! Play-based learning leads to success in school and life. Activities embrace the five early literacy practices: read, sing, play, talk and write. Geared for preschoolers but all are welcome. After Story Time, engage in process art and other hands-on activities.



# TO GO

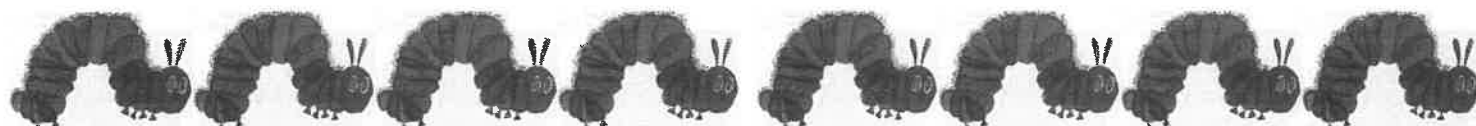
Pick up packs at the front desk or drive-thru while supplies last.

## Family Activity Packs

### Let's Play Cards! Available April 1

Unplug and have some fun with classic games like Go Fish, Spoons, and Slap Jack—plus plenty of new card games to discover! Pop some popcorn, turn off the TV, and enjoy quality time together, after you wipe the floor with your opponents of course!

One per family. No library card required.



## Eric Carle Café Dramatic Play Center

*Inspired by the art of the beloved author and illustrator*

Immerse yourselves in a delightful world of play! Be a customer who peruses the café menu and makes selections. Or the server who takes orders and delivers them to the tables. Be the chef who makes pizzas, or the baker at the dessert counter. Everyone's welcome to play in the Eric Carle Café!

The play center will remain open after the TR Public Schools Art Show is displayed, but please note that the Eric Carle wall art will be coming down on April 25. Be sure to stop by before then to experience the full ambiance of the Eric Carle Café!

## Take a StoryWalk® .....

### Library



### Zander Park

Take a joyous journey along two outdoor storybook paths. The library path features Rita Gray's *Flowers Are Calling*.

Visit Zander Park (1406 Parkway Blvd.) to explore the natural area and read Michael Garland's *Birds Make Nests*.

## Art To Go

### New packs April 7 & 21

Packs contain all the supplies needed for fun projects. Pick up while supplies last. Geared for school-age children. No library card required.

- April 7: Glue Batik
- April 21: Mushroom Art

## Story Time To Go

### New packs weekly

Books, music suggestions, finger plays, and math, science and art activities that reinforce the five vital early literacy practices: read, sing, talk, play and write. One per family per week. Geared for ages 0-6. Library card required to check out books that accompany packs.

## Family Game Nights

### Mondays • 6:00-7:30 PM

Bring the family or meet up with friends; we have all your favorite board and card games. FREE popcorn! Bring drinks, select your games, and find a spot anywhere in the library to play.





# April

MON	TUE	WED	THU	FRI	SAT
 <p><b>BOOK SALE THIS WEEK!</b></p>	<p>1 NEW Family Activity Pack 10:15 Story Time NEW LPL Pages boxes available! Register here:</p>  <p>Grades 8-12</p>	<p>2 4:00 Book Discussion Group 6:15 Babygarten 6:30 Container Gardening for Sun and Shade Live Webinar</p>	<p>3  <div>  <p><b>SPRING BOOK SALE</b></p>  </div> 10:15-noon Genealogy 10:15 Babygarten</p>	<p>4  <div>  <p><b>SPRING BOOK SALE</b></p>  </div> 1:00 LPL Flix 5:30 TR Teen: Open Gym @ Community House</p>	<p>5  <div>  <p><b>SPRING BOOK SALE</b></p>  </div></p>
	<p>7 NEW Story Time &amp; Art To Go packs 10:00-noon Worker Connection 6:00-7:30 Family Game Night 6:30 Strictly Fiction</p>	<p>8 10:00-1:00 Free BP Screen 10:15 Story Time 6:00 Board Meeting</p>	<p>9 6:15 Babygarten</p>	<p>10 10:15 Babygarten 2:00-4:00 Tech Help 6:00 Light Pollution</p>	<p>11 7:00 TR Teen: The SpongeBob Musical @ Capitol Civic Centre</p>
	<p>12 10:00-2:00 Sit'n'Stitch 10:30-12:30 Easter Cottages</p>	<p>14 NEW Story Time To Go pack 10:00-noon Worker Connection 1:00-8:00 Card Class 6:00-7:30 Family Game Night</p>	<p>15 10:15 Story Time 6:00 International Film</p>	<p>16 6:15 Babygarten</p>	<p>17 10:15 Babygarten 6:00 Estate Planning</p>
	<p>18  <div> <p><b>Yes, we are open!</b></p>  </div> </p>	<p>19</p>	<p>21 NEW Story Time &amp; Art To Go packs 10:00-noon Worker Connection 6:00-7:30 Family Game Night</p>	<p>22 10:15 Story Time</p>	<p>23 6:15 Babygarten</p>
	<p>24 10:15 Babygarten 2:00-4:00 Tech Help</p>	<p>25 Winter Reading Challenges end tomorrow! 3:30 TR Teen: eSports Demo Night @ TRHS</p>	<p>26 10:00-noon Arbor Day Celebration 11:00 Book to Art Club</p>	<p>28 NEW Story Time To Go pack 10:00-noon Worker Connection 6:00-7:30 Family Game Night</p>	<p>29 10:15 Story Time</p>
<p>30 6:15 Babygarten</p>			<div>   <p><b>Two Rivers Public Schools Art Show begins April 30!</b></p> </div>		