



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, July 21, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**  
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**  
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
  - A. Invited Guests**
    1. Two Rivers SnowFest Representatives
  - B. 25-137 Resolution Commemorating the 50th Edition of Two Rivers SnowFest and, in Keeping With History, Directing the City Manager to Share the News With Our Neighbors in Manitowoc**  
  
Recommended Action:  
Motion to read and adopt the resolution
  - C. Status Update/Reports**
    1. Staffing Updates
    2. Welcome Caden Sawall, Engineering Youth Apprentice
    3. Council Chambers Audio/Video System Update
    4. Public Meeting on "Planning a Resilient Shoreline," Wednesday, July 23, 6:00 PM, City Council Chambers
    5. City Discussions with CN Railroad Regarding Right-of-Way Purchase
    6. Monroe Street Closure to Through Traffic, 16th Street to 22nd Street, July 7 - August 15
    7. Public Works Garage Improvements
    8. Sandy Bay Highlands Subdivision Phase 3
    9. Lead Service Laterals Replacement - 2024 and 2025 Contracts
    10. WPPI Energy Awards Energized Education Grant to Two Rivers Schools

11. State Highway 42/Memorial Drive Project
  12. Neshotah Park - Pierce Street Resurfacing and Parking Improvements
  13. Upcoming Events
    - a. Kid's Night: Chalk it Up! Tuesday, July 22, 6:00PM-7:30PM, at Washington Park
    - b. SnowFest, Friday, Saturday, & Sunday, July 25, 26, & 27 at Neshotah Park
    - c. Concerts in the Park, (Central Park West)
      - Thursday, July 24, TR Community Band, 6:30PM-8:00PM
      - Thursday, July 31, TR Community Band, 6:30PM-8:00PM
    - d. Nature is an Artist @ Zander Park, Wednesday, July 30, 2:00PM-4:00PM
    - e. Optimist Club Great Bike Give-Away, Wednesday, July 30, 6:00PM at Walsh Field
    - f. T'ivers Trap Out Regatta, Friday & Saturday, August 1 & 2, 10:30AM-5:00PM, Sunday, August 3, 10:00AM-2:00PM, Neshotah Beach
    - g. Downtown Friday Night Live, Friday, August 1, Nettle Hill, 7:00PM-9:00PM in Central Park West
    - h. Bands on the Beach, Sunday, August 3, Spicy Tie Band, 2:00PM-5:30PM on the Rotary Pavilion at Neshotah Beach
    - i. National Night Out, Tuesday, August 5, 5:00PM-8:00PM at Walsh Field
    - j. Brat Fry, Wednesday, August 6, 12:00PM-3:00PM at Lester Public Library
    - k. Back-To-School Carnival, Wednesday, August 6, 4:00PM-7:00PM at Two Rivers Senior Center
    - l. Two Rivers Senior Center Lambeau Field Trip, Thursday, August 7, 8:00AM
    - m. Rogers Street Days, Friday, August 8, 5:00PM-11:00PM & Saturday, August 9, 12:00PM-10:00PM at Rogers Street Fishing Village
    - n. Visit [exploretworivers.com](http://exploretworivers.com) for future events
  14. Other
- D. Legislative/Intergovernmental Update
1. State Budget Exempted Electric and Gas Service from Sales Tax
  2. Other

## 10. CONSENT AGENDA

- A. 25-138** Presentation of Minutes
1. City Council Listening Session, May 28, 2025
  2. City Council Regular Meeting, June 16, 2025
  3. City Council Work Session, June 30, 2025
  4. City Council Special Meeting, July 1, 2025
  5. City Council Regular Meeting, July 7, 2025
  6. City Council Special Meeting, July 9, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

- B. 25-139** Minutes of Meetings
1. Library Board, June 10, 2025
  2. Committee On Aging, July 7, 2025
  3. Advisory Recreation Board, July 8, 2025
  4. Plan Commission, July 14, 2025

Recommended Action:

Motion to receive and file

- C. 25-140** Department Reports, July 2025
1. City Clerk
  2. Electric
  3. Fire

4. Inspections
5. Library
6. Public Works
7. Safety
8. Water
9. Tourism

Recommended Action:

Motion to receive and file

**D. 25-141** Applications and Petitions

1. The Friends of Two Rivers SnowFest Request for Road Closure of Columbus Street Between Memorial Drive/STH 42 and Highway 310, Saturday July 26, 2025, 8:00 AM-1:00 PM for SnowFest Parade.
2. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on September 26, 2025 at 1717 W Park Street
3. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on September 12, 2025 at 1717 W Park Street
4. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on September 5, 2025 at 1717 W Park Street
5. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on August 29, 2025 at 1717 W Park Street
6. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on August 22, 2025 at 1717 W Park Street
7. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on August 15, 2025 at 1717 W Park Street
8. Temporary Class "B" License for Rotary Club of Two Rivers for Bands on the Beach on August 17, 2025 at 2111 Pierce St
9. Temporary Class "B" License for Rotary Club of Two Rivers for Bands on the Beach on August 24, 2025 at 2111 Pierce St
10. Temporary Class "B" License for Rotary Club of Two Rivers for Bands on the Beach on August 30, 2025 at 2111 Pierce St
11. Consideration of a Request for Noise Ordinance Waiver for Tannery Club LLC, 4317 Tannery Road, for Live Music on September 13, 2025 from 4:00 PM to 10:00 PM -- Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the applications and authorize road closure, waiver, and issuance of the licenses

**E. 25-142** Summary of Verified Bills for the Month of May 2025 for \$2,000,783.47; Summary of Verified Bills for the Month of June 2025 for \$1,666,850.51

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

**A. 25-143** Minutes from Boards and Committees with Recommendations Requiring City Council Action

1. Plan Commission Meeting of July 14, 2025

a. Set a Public Hearing to Amend a Conditional Use Permit for Ross Auto & Transmission Service Located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner)

Recommended Action:

Motion to set the public hearing for 6:00 PM on Monday, August 4, 2025

b. Set a Public Hearing to Amend a Conditional Use Permit for Green Acres Landscaping Located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner)

Recommended Action:

Motion to set the public hearing for 6:00 PM on Monday, August 4, 2025

**B. 25-144** Policy Regarding Special Needs Child Signs and Children at Play Signs

Recommended Action:

Motion to adopt the policy as recommended by the City Engineer/Public Works Director

**C. 25-145** Resolution Amending 2025 Budget to Create a Separate Capital Projects Fund to Account for Revenues and Expenses Associated With the "Planning for a Resilient Shoreline" Project

Recommended Action:

Motion to waive reading and adopt the resolution

**D. 25-146** Extension of Facade Grant Timelines for Violet Inn Project, 1415 16th Street

Recommended Action:

Motion to extend project completion deadline from August 1, 2025 to October 31, 2025 and to extend the financial documentation deadline from September 2, 2025 to November 30, 2025

**12. FOR INFORMATION ONLY**

- SnowFest Parade, 11:00AM on Saturday, July 26 -- Council Members Planning to Participate?
- Special Joint Meeting on "Planning a Resilient Waterfront," Plan Commission, Environmental Advisory Board, Advisory Recreation Board, & City Council, Wednesday, July 23, 2025 at 6:00PM
- City Council Work Session, Monday, July 28, 2025 at 6:00PM
- City Council Meeting Regular Meeting, Monday, August 4, 2025 at 6:00PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system. It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*



ITEM 9. B. 25-137 RESOLUTION WILL BE DISTRIBUTED AT THE MEETING



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL COMMUNITY LISTENING SESSION

Wednesday, May 28, 2025 at 6:00 PM

Community House, Koska Room,  
1520 17th Street, Two Rivers, WI 54241

Section 10, ItemA.

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## MINUTES

### 1. CALL TO ORDER

Council Vice President Adam Wachowski called the meeting to order at 6:21PM.

### 2. ROLL CALL

Councilmembers: Tim Petri, Adam Wachowski.

Absent: Bill LeClair

### 3. PUBLIC COMMENT

--Council members present may discuss topics raised by members of the public but shall not make any decisions or take any actions regarding the same; such topics may be placed the agenda at a subsequent meeting of the full City Council.

The following were topics discussed/asked about during the session.

- we pay to use the boat launch but not to use the beach, why?
- Air B and B lighting regulations--were happy to see addressed in recent ordinance
- Can we get covers for recycling bins?
- Want mowed/cleared vegetative buffer zone around undeveloped properties like by the arboretum.
- Trimming of trees on Mainstreet. Trees are blocking signs, wrecking exteriors.
- Family dollar sign broken for months. Fix or take it down.
- St. John's Church. Is it tax exempt as there are no services being held there?
- Want to see the form of government on a referendum.
- Council districts preferred instead of at large.

### 4. ADJOURNMENT (Not Later Than 8:00 PM)

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 8:00PM.

Motion carried with a voice vote.

Motion made by Petri, seconded by Wachowski. All in favor.

Respectfully submitted by,

Adam Wachowski,  
City Council Vice President



# CITY COUNCIL MEETING

Monday, June 16, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

### 1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:03 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**ALSO PRESENT:** Jeff Dawson, Library Director; Mike Mathis, Parks & Recreation Director; Matt Heckenlaible, Public Works Director; Joe Metzen, Tourism Director; Kassie Paider, Finance Director; Dave Murack, Fire Chief; Rick Powell, IT Manager; Brian Dellemann, Electric Utility Director; Andrew Sukowaty, Water Utility Director; Ben Meinnert, Police Chief; Sean Griffin, City Attorney (via Phone); and Greg Buckley, City Manager

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. PUBLIC HEARING

None.

### 6. INPUT FROM THE PUBLIC

None.

### 7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember B. LeClair stated that he received communication about any current or planned dredging activities at the end of the harbor. Mr. Buckley stated that he had spoken with the Army Corps of Engineers. While there are no funds currently available to support a full dredging project, they discussed the potential for limited work that would involve removing the tops of the shoals in the harbor to provide some relief.

### 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Shimulunas reported on the Main Street Committee: the Cool City Classic Car Show is taking place at the end of June.

Councilmember Wachowski reported on the Plan Commission: the Commission discussed establishing a buffer zone for tall grass and other growth on vacant properties.

Councilmember Derby reported on the Library Board: a new dramatic display center has been installed at the Library and a new story board has been set up at Zander Park.

### 9. CITY MANAGER'S REPORT

A. Invited Guests

B. Status Update/Reports

1. Staffing Updates

Mr. Buckley reported on the ongoing recruitment and selection processes: City Planner / Community Development Director – Accepting applications; Police Administrative Professional / Evidence Custodian – Announcement Pending

2. City Council Appointment of New City Manager

Mr. Buckley reported the Two Rivers City Council has appointed Kyle Kordell to serve as Two Rivers' next City Manager. His appointment will take effect on August 4, 2025.

3. In-Person Open Book, June 17, 2025, 3:00PM-6:00PM; Contact Accurate Appraisal to schedule an appointment

Mr. Buckley reported an additional in-person open book session will take place on Tuesday, June 17, from 3 PM – 6 PM in 3<sup>rd</sup> Floor Council Chambers at City Hall.

4. Board of Review, June 24, 2025, 4:00PM-6:00PM

Mr. Buckley reported the Board of Review meeting is on Tuesday, June 24, 2025 starting at 4 PM. Deadline to file an appeal with the City Clerk is 48 hours prior to the meeting. Please note that falls on a Sunday. You may email the required documents to the clerk up until the deadline.

5. Wisconsin Tourism 2024 Report

Mr. Buckley reported Manitowoc County saw a 0.06% growth year over year. Wisconsin experienced a 3.3% growth in tourism from 2023 to 2024.

6. Two Rivers Business Owner Tourism Impact Survey

Tourism Director Metzen reported Explore Two Rivers is collecting data from local business owners and managers about the impact tourism has on our local economy. They are looking to get input from all sectors of our local economy, including manufacturing, service, retail, etc. The results will be available in August and will be shared through a social media campaign and public presentations.

7. Summer Public Kayak Series

Parks and Recreation Director Mathis reported the Summer Public Kayak Series is underway. The cost to participate is \$10 per person per session. Each session has a maximum of 14 participants. Contact Parks and Recreation for more information.

8. Sandy Bay Highlands Subdivision Phase 3

Mr. Buckley reported Sandy Ridge Drive, Rawley Court, and Orchard Lane have been graded and graveled. Rawley Point Trail on the east side of Orchard Lane is completed. Electric and fiber utility installation is ongoing. Final restoration is ongoing.

9. Two Rivers Utilities E-Waste Recycling Event Results

Mr. Buckley reported the Two Rivers Utilities held their E- Waste Recycling Event on June 10<sup>th</sup>. They collected: 58 – TV's over 30"; 118 – Monitors & TV's Under 30"; 11 – UV Lamps; 9 – HID, Metal Halide, Mercury Vapors; 1490 – 4' or less, Circular, U-tube Bulbs; 85 – 5' or Larger Bulbs; 119 – CFL; 116 – LED; 259 – Incandescent; 14 – Spot, Flood, Quartz, Halogen; 497 lbs – Alkaline Batteries

10. Water Main Flushing

Mr. Buckley reported the Water Department has begun flushing hydrants in the central part of the city, starting from Washington Street bridge, north to 30<sup>th</sup> Street. Signs will be placed near the areas where the flushing is occurring. Flushing hydrants is an important process to help clean and maintain our water distribution system. During this time residents may experience

low water pressure and discolored water.

#### 11. Lead Service Laterals Replacement

Mr. Buckley reported as of Monday, June 12<sup>th</sup> the following replacements have been completed under the contract awarded to Mammoth Construction in 2024: 195 – public side water services; 140 – public side sanitary laterals; 68 – private side water services; 27 – private side sanitary laterals

#### 12. State Highway 42/Memorial Drive Project

Mr. Buckley reported paving should be completed this week with beam guard replacement and final restoration work occurring after that.

#### 13. Neshotah Park - Pierce Street Resurfacing and Parking Improvements

Mr. Buckley reported the project was originally scheduled for May; was briefly delayed pending State Historical Society sign-off on an archeological study. The road is closed to all traffic for 2-3 weeks starting Tuesday, June 3; paving and marking of parking spaces completed as of June 16, restoration of shoulders upcoming; anticipate opening by end of the week. The closure is from 21<sup>st</sup> Street to Zlatnik Drive. DPW crews continue work constructing the trail from Pierce Street to Zlatnik Drive past the concession stand. More than \$700,000 is being invested in improvements at Neshotah Park this year, with about half of that funding from grants.

#### 14. Upcoming Events

- a. Childhood Cancer Walk, Tuesday, June 17, 2025, 6:00PM at Neshotah Park
- b. Concerts in the Park, Thursday, June 19, 2025, 6:30PM,  
TR Community Band: Tribute to John Williams
- c. Downtown Friday Night Live, Friday, June 20, 2025, 7:00PM, The Dirty Martinis
- d. Bike Rodeo, Tuesday, June 24, 6:00PM-7:30PM, at Washington Park
- e. Sundae Thursday, Thursday, June 26, 2025, 5:30PM-8:00PM, in Central Park West
- f. Beach Bash, Friday & Saturday, June 27 & 28, 2025 at Neshotah Beach
- g. Cool City Cruise and Car Show, Friday & Saturday, June 27 & 28, 2025,  
in Downtown Two Rivers
- h. Senior Center 50/50 Raffle, Saturday June 28, 2025, 10:00AM-12:00PM,  
in Downtown Two Rivers
- i. Coffee with a Cop, Wednesday, July 2, 2025, 10:00AM-11:00AM, at the Senior Center
- j. July 4th Community Fireworks and Festivities (Rain Date: July 5th)
- k. Cool River Classic Boat Show, Saturday, July 5, 2025, 12:00PM-4:00PM,  
at Paddlers Park
- l. Bands on the Beach Begins July 6, with The Cougars, 2:00PM-5:30PM
- m. Visit [exploretworivers.com](http://exploretworivers.com) for future events

#### 15. Other

#### C. Legislative/Intergovernmental Update

1. State Budget
2. Other

### 10. CONSENT AGENDA

#### A. **25-111** Presentation of Minutes

1. City Council Regular Meeting, May 19, 2025
2. City Council Work Session, May 27, 2025
3. City Council Special Meeting, May 29, 2025
4. City Council Special Meeting, May 30, 2025
5. City Council Regular Meeting, June 2, 2025
6. City Council Special Meeting, June 6, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

**B. 25-112 Minutes of Meetings**

1. Library Board, May 13, 2025
2. Environmental Advisory Board, May 20, 2025
3. City Manager Recruitment and Selection Committee, May 21, 2025
4. Public Works Committee, June 4, 2025
5. Plan Commission, June 9, 2025

Recommended Action:

Motion to receive and file

**C. 25-113 Department Reports, June 2025**

1. Electric
2. Inspections
3. Library
4. Parks & Recreation
5. Public Works
6. Safety
7. Water
8. Tourism

Recommended Action:

Motion to receive and file

**D. 25-115 Applications and Petitions**

1. Waiver of Noise Ordinance for amplified noise for SnowFest on July 25 & 26 until 11:30PM.
2. Applications for Commercial-Hauler's License - Recommended for Approval
  - a. Pozorski Hauling & Recycling LLC, 2515 Viebahn Street, Manitowoc
  - b. Waste Management of Wisconsin Inc, 1861 E Allouez Avenue, Green Bay
  - c. Manitowoc Disposal Inc, 1800 Johnston Drive, Manitowoc
  - d. GFL Environmental, 428 High Street, Chilton
3. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Bands on the Beach, July 6, 2025, Neshotah Beach, 2111 Pierce Street
4. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Bands on the Beach, July 13, 2025, Neshotah Beach, 2111 Pierce Street
5. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Bands on the Beach, August 3, 2025, Neshotah Beach, 2111 Pierce Street
6. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Friday Night Concert Series, July 18, 2025, Central Park West, 1700 Washington Street
7. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Friday Night Concert Series, August 1, 2025, Central Park West, 1700 Washington Street
8. Renewal License Applications for Period of July 1, 2025 to June 30, 2026
  - a. Combination Class "A" Beer and "Class A" Liquor - Qty: 1
  - b. Combination Class "B" Beer and "Class B" Liquor - Qty: 9
  - c. Tobacco - Qty: 1

Recommended Action:

Motion to approve the waiver and applications and authorize issuance of the waiver and licenses

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**



Motion carried with a voice vote.

Motion made by Shimulunas seconded by Petri  
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

## 11. CITY COUNCIL - FORMAL ITEMS

### **A. 25-116** Proclamation Designating Thursday, June 26, 2025 as Sundae Thursday

Recommended Action:

Motion to read and adopt the proclamation

Motion carried with a voice vote.

Motion made by B. LeClair seconded by Derby  
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

### **B. 25-117** City Manager Re-appointments to Boards, Commissions, and Committees -- Re-appoint Tracey Koach to Environmental Advisory Board to a Term Expiring May 1, 2027; Re-appoint David Kalista to Community Development Authority to a Term Expiring May 1, 2029

Recommended Action:

Motion to approve the re-appointments, as recommended by the City Manager

Motion carried with a voice vote.

Motion made by Wachowski seconded by Bittner  
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

### **C. 25-118** Automatic Mutual Aid Fire Agreement With Town of Two Rivers

Recommended Action:

Motion to authorize the City Manager to sign the agreement on behalf of the City

Fire Chief Murack addressed the significance of this agreement. Mr. Buckley noted that he had waived conflict of interest for the City's attorneys at West & Dunn, which also represents the Town of Two Rivers, to review and comment on the proposed agreement. He noted that the Town of Two Rivers likewise waived conflict of interest on this issue.

Motion carried with a roll vote.

Motion made by Bittner seconded by D. LeClair  
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

### **D. 25-119** Minutes from Boards and Committees with Recommendations Requiring City Council Action

#### 1. Plan Commission Meeting of June 9, 2025

a. Further Consideration of Proposed Conditional Use Permit Requested by TR Storage, LLC for Additional Self-Storage Facilities on the B-2 Business Zoned Property at 2005

Hawthorne Avenue (Tabled, Following Public Hearing, at the Regular Meeting on June 2, 2025; Matter Also Referred to the Plan Commission Meeting of June 9, 2025 for Further Review and Recommendation)

Recommended Action:

Motion to approve the Conditional Use Permit, with the additional condition recommended by the Plan Commission

City Manager Buckley provided a brief overview of the Plan Commission's discussion, as detailed on page 34 of the meeting packet. At the June 2 meeting, the Council tabled the item and referred it back to the Plan Commission. The Plan Commission subsequently reviewed the request and recommended approval of the permit with an additional condition

Bobbi Mott, a neighboring property owner, stated that the upkeep of the property has been improving. However, she expressed concern about how conditions attached to Conditional Use Permits are monitored and enforced over time, not just for this business but for all businesses operating under a CUP.

Nathan Schultz commented that the issue has caused him to lose sleep. He emphasized that it is not the responsibility of residents to police whether the business is complying with its CUP conditions. He reiterated concerns previously submitted in his written comments, particularly related to the storage of bulk oil and questions regarding what is allowed on-site versus what is considered safe.

An email was also received from Richard Schultz expressing related concerns about the proposed use and the property's compliance.

Ryan Ross, representing TR Storage, shared that he has been in business for over 25 years and that topsoil is an essential part of his landscape operation, which also occupies a portion of the site. To comply with current requirements, the topsoil has been significantly reduced. He also stated that approximately \$25,000 has already been invested to prepare the property for the proposed self-storage units.

Motion carried with a roll call vote.

Motion made by seconded by

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

b. Set a Public Hearing on a Proposed Zoning Code Amendment to Re-Zone the Property at 1608 Monroe Street from I-1 Industrial to R-3 One and Two Family Residential

Recommended Action:

Motion to set the public hearing for 6:00 PM on Monday, July 7, 2025

Motion carried with a voice vote.

Motion made by Derby seconded by Shimulunas

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

## 12. FOR INFORMATION ONLY

1. City Council Work Session, Monday, June 30, 2025, 6:00PM
2. City Council Regular Meeting, Monday, July 7, 2025, 6:00PM
3. City Council Regular Meeting, Monday, July 21, 2025, 6:00PM

4. Special Joint Meeting on "Planning a Resilient Waterfront Parkland," with Plan Commission, Advisory Recreation Board, and Environmental Advisory Board, Wednesday, July 23, 2025, 6:00PM

### 13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss possible property purchase
- Discuss possible property sale

Motion carried with a roll call vote

Motion made by seconded by to enter into closed session at 8:09 PM.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

### 14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote

Motion made by seconded by to reconvene in open session at 9:14 PM

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

### 15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 9:14 PM.

Motion made by Wachowski, seconded by B. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Amanda Baryenbruch  
City Clerk



**TWO  
RIVERS**  
WISCONSIN

## **CITY COUNCIL WORK SESSION**

**Monday, June 30, 2025 at 6:00 PM**

**Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241**

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### **MINUTES**

#### **1. CALL TO ORDER**

President Stechmesser called the meeting to order at 6:01PM.

#### **2. PLEDGE OF ALLEGIANCE**

#### **3. ROLL CALL BY DEPUTY CITY CLERK**

Councilmembers: Doug Brandt, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski, Mark Bittner (via phone call)

Absent and Excused: Shannon Derby

Also Present: Public Works Director, Matt Heckenlaible; Water Utility Director, Andrew Sukowaty; IT Assistant, Dave Dassey; City Manager, Greg Buckley; City Attorney, Andrew Adams (via phone call); Parks and Recreation Director, Mike Mathis (arrived at 6:56PM during closed session)

#### **3.5 CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

Motion carried with a roll call vote.

Motion made by Brandt, seconded by B. LeClair to allow Councilmember Bittner to participate in this meeting from a remote location.

Voting Yea: Stechmesser, Wachowski, D. LeClair, B. LeClair, Brandt, Petri, Shimulunas

#### **4. ACTION ITEMS**

##### **A. 25-120** Appointment to Business Improvement District Board

##### **Recommended Action:**

Motion to approve the appointment of Melvin Mazariegos to the BID Board, for a term expiring May 1, 2028

Mr. Buckley noted that Mr. Mazariegos is the owner of the downtown building, in the Business Improvement District, that houses The Cash Store, Sic Addiction Tattoo and Peter Klein Tax Service.

Motion carried with a voice vote.

Motion made by D. LeClair, seconded by Wachowski

Voting Yea: D. LeClair, Bittner, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, Wachowski

**B. 25-121** Resolution of Intent to Reimburse Expenditures From Proceeds of Borrowing--State of Wisconsin Environmental Loan Programs

Mr. Buckley and City Engineer Heckenlaible described the water and sanitary sewer utility projects proposed for financing in 2026 through this program, which includes both low-interest loans and principal forgiveness grants (Clean Water Fund and Safe Drinking Water Fund).

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by D. Leclair, seconded by Brandt

Voting Yea: Bittner, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, Wachowski, D. LeClair

**C. 25-122** Waiver of Noise Ordinance and Beer Garden Extension for Whisky D's, July 5, 2025 from 10:00AM-11:30PM

Recommended Action:

Motion to approve the waiver of noise ordinance and beer garden extension

Motion carried with a voice vote.

Motion made by Shimulunas, seconded by Petri

Voting Yea: B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, Wachowski, D. LeClair

Voting Nay: Bittner

**D. 25-123** Extension of Facade Grant Timelines for 1606 Washington Street (Richard and JoAnne Kouba property)

Mr. Buckley reported that the budget for the proposed project has grown considerably, and the building owners now have a contract in place with Jim Reif Builders for the work

Recommended Action:

Motion to extend the project completion deadline from June 30, 2025 to November 30, 2025 and the financial documentation deadline from July 31, 2025 to December 31, 2025

Motion carried with a roll call vote.

Motion made by Wachowski, seconded by B. LeClair

Voting Yea: B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, Wachowski, D. LeClair, Bittner

**E. 25-124** Consideration of Agreement With Manitowoc County for Two Rivers Fire Department Management of Manitowoc County Radiological Reception Center, Located at 3500 STH 310 at the County Highway Department Facility

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City

Fire Department management consultant Bill Manis described the City's responsibilities under the agreement.

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Petri

Voting Yea: Wachowski, D. LeClair, Bittner, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser

**5. CLOSED EXECUTIVE SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.8(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

--Consider terms for possible property purchase

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Shimulunas to go into closed session at 6:50PM.

Voting Yea: Brandt, Petri, Shimulunas, Stechmesser, Wachowski, D. LeClair, Bittner, B. LeClair

**6. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Shimulunas to reconvene in open session at 8:07PM.

Voting Yea: Shimulunas, Stechmesser, Wachowski, D. LeClair, Bittner, B. LeClair, Brandt, Petri

**7. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn at 8:07PM.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Shimulunas

Voting Yea: Stechmesser, Wachowski, D. LeClair, Bittner, B. LeClair, Brandt, Petri, Shimulunas

Respectfully Submitted,



Valerie L. Vanderlinden  
Deputy City Clerk





**TWO  
RIVERS**  
WISCONSIN

## **CITY COUNCIL SPECIAL MEETING**

**Tuesday, July 01, 2025 at 5:00 PM**

**Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241**

### **MINUTES**

**1. CALL TO ORDER**

President Stechmesser called the meeting to order at 5:01PM.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY DEPUTY CITY CLERK**

Councilmembers: Doug Brandt, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Mark Bittner (via phone call)

Absent and Excused: Shannon Derby, Adam Wachowski

Also Present: Police Chief, Ben Meinnert; City Manager, Greg Buckley

**3.5 CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

Motion carried with a roll call vote.

Motion made by D. LeClair, seconded by Brandt to allow Councilmember Bittner to participate in this meeting from a remote location.

Voting Yea: Stechmesser, D. LeClair, B. LeClair, Brandt, Petri, Shimulunas

**4. ACTION ITEMS**

**A. 25-125 Consideration of Renewal Applications for Beer Garden Licenses**

Recommended Action:

Motion to approve the license renewals, including a waiver of the requirement for 50-foot separation from any property zoned/used for residential for Submariners Pub, LLC, 4220 Memorial Drive

Motion carried with a voice vote.

Motion made by D. LeClair, seconded by B. LeClair

Voting Yea: B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, D. LeClair, Bittner

**5. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn at 5:25PM.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by D. LeClair

Voting Yea: Petri, Shimulunas, Stechmesser, D. LeClair, Bittner, B. LeClair, Brandt

Respectfully Submitted,

Valerie L. Vanderlinden  
Deputy City Clerk



# CITY COUNCIL MEETING

Monday, July 07, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

### 1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:15 PM

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

Absent: Mark Bittner

**ALSO PRESENT:** Kassie Paider, Finance Director; Jeff Dawson, Library Director; Mike Mathis, Parks and Recreation Director; Matt Heckenlaible, Public Works Director; Dave Murack, Fire Chief; Rick Powell, IT Supervisor; Andrew Sukowaty, Water Utility Director; Ben Meinnert, Police Chief; Brian Dellemann, Electric Utility Director; Sean Griffin, City Attorney (via Phone); and Gregory Buckley, City Manager

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. PUBLIC HEARING

- A. 25-126** Public Hearing Regarding Ordinance to Amend the District Map, Section 10-1-3(a)(1) of the Zoning Code to Rezone the Property Located at 1608 Monroe Street from I-1 Industrial to R-3 Single and Double Family Residential, as Requested by Applicant and Owner Mark Bami

Recommended Action:

Motion to waive reading and adopt the ordinance

Council President Stechmesser opened the first call for public input for the public hearing. No one spoke. Council President Stechmesser closed the first call and opened the second call for public input for the public hearing. No one spoke. Council President Stechmesser closed the second call and opened the third and final call for public input for the public hearing. No one spoke. Council President Stechmesser closed the third and final call for public input. Mr. Buckley noted that the applicants, Mr. and Mrs. Bami, were present if the Council had any questions.

Motion carried with a roll call vote.

Motion made by B. LeClair seconded by Brandt

Voting Yea: Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**6. INPUT FROM THE PUBLIC**

None.

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

Councilmember Wachowski reported receiving several citizen communications. Residents expressed concerns regarding garbage and maintenance issues at the beach, as well as tree clearing activity along downtown Washington Street. He also received a concern regarding difficulty viewing the events calendar on Explore Two Rivers.

Council President Stechmesser addressed a complaint from a resident about speeding on Jackson Street. He noted the council's participation in the Snowfest Parade and shared positive feedback received from the public on the Fourth of July fireworks. In addition, he extended thanks to the City Band and Clipper City for their performances on July 4.

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

None.

**9. CITY MANAGER'S REPORT****A. Invited Guests**

Electric Utility Director Brian Dellemann introduced Tom Hanrahan, General Counsel for WPPI Energy, noting the importance of regular engagement with WPPI. Tom explained that WPPI aims to meet with member communities' governing bodies approximately every other year. He shared that WPPI is celebrating its 45th anniversary in 2025, having been officially formed in 1980, though its origins date back to the 1970s when a committee was established to explore municipal energy cooperation. Two Rivers was involved in those early discussions and played a role in the formation of WPPI. Today, the organization includes 51 members, with over 40 located in Wisconsin. Tom delivered a presentation on WPPI's power supply portfolio, highlighting their primary energy resources and ongoing efforts to ensure reliable service to member communities. He also discussed WPPI's focus on future initiatives, including evolving energy technologies, sustainability goals, and maintaining a resilient power infrastructure.

**B. Status Update/Reports****1. Staffing Updates**

Mr. Buckley reported on the ongoing recruitments: City Planner / Community Development Director – accepting applications

**2. Welcome New Employees****a. Finance Accounting Clerk, Michelle LeClair**

Finance Director Kassie Paider introduced Michelle LeClair to the Council. Michelle was born in Kewaunee and grew up / graduated from Two Rivers. Michelle brings a wealth of experience facilitating financial transactions while working in Brokerage Firms, Home Mortgage Sectors, both Kewaunee & Point Beach Nuclear Plants and most recently Eis Implement Inc. She has also served in the Army National Guard for 22 years and retired in 2018.

**b. Police Clerk/Evidence Custodian, Betsy Olson**

Police Chief Meinnert introduced Betsy Olson to the Council. Betsy worked 3 years at Manitowoc County Joint Dispatch Center and Manitowoc County Emergency Operations Center, and most recently 3 years at Brown County Joint Dispatch Center as a dispatcher and supervisor.

**3. New City Manager Kyle Kordell begins work August 4**

Mr. Buckley reported that Mr. Kordell is set to start on August 4, 2025. Retiring City Buckley will be wrapping up his duties by August 15.

#### 4. Update on July 4th Weekend

Chief Meinnert reported 8 parking tickets this is from the fireworks at the beach, 24 warnings for parking; 3 vehicles that were towed; 40 contacts related to glass bottles, 4 fireworks; 15 dogs on beach; 1 traffic warnings; 1 traffic incident; 1 owi arrest and resisting officer; 1 jetski safety issue; outside of all that – overdose incident, 6 person fight with firearm; suspicious person with long guns; numerous firework complaints; hit and run; another owi 1<sup>st</sup> and owi 7<sup>th</sup>; 50-70 toys to children and tons of k9 cards. He noted that, even though there were many visitors in Two Rivers over the holiday weekend, all of the arrests were local residents.

#### 5. Council Chambers Audio/Video System Update

Mr. Buckley reported the audio/video system upgrade project will begin on Wednesday, July 9, and is expected to be completed by mid-next week. The system should be fully operational in time for the upcoming Council meeting scheduled for July 21, 2025.

6. Public Meeting on "Planning a Resilient Shoreline," Wednesday, July 23, 6:00 PM, City Council Chambers—this will be a joint meeting of the City Council, Plan Commission, Advisory Recreation Board and Environmental Advisor Board.

#### 7. Bridge Maintenance Projects

Mr. Buckley reported the 17<sup>th</sup> Street Lift Bridge was closed July 2 for cleaned accumulated dirt and salt off structural members; will be closed on July 10 for scraping / grinding rusted areas for priming and painting. WisDOT will provide the services of a "snooper truck" to assist in the work on July 10. Time permitting, that unit will also be used to clean the outer walls of the 22<sup>nd</sup> Street Bridge.

#### 8. Monroe Street Closure to Through Traffic, 16th Street to 22nd Street, July 7 - August 15

Mr. Buckley reported that, due to upcoming lead lateral replacement work on Monroe Street, between 16<sup>th</sup> and 22<sup>nd</sup> Street, the street will be closed to through traffic but will remain open to local traffic for access to driveways and businesses.

#### 9. Business Facade Improvement Projects Assisted With City and Main Street Grant Funds

Mr. Buckley reported The Hook Lanes and Games, and the Violet Inn both are improving their business façade with city and Main Street grant funds.

#### 10. Tannery Condominiums Project

Mr. Buckley reported new condos are under construction on Tannery Road. The first of what will eventually be four new duplex condominium structures (eight units total) is under construction in the 4400 block of Tannery Road.

#### 11. Sandy Bay Highlands Subdivision Phase 3

Mr. Buckley reported Sandy Ridge Drive, Rawley Court, and Orchard Lane are all graded and graveled. The new segment of Rawley Point Trail on the east side of Orchard Lane is completed. Electric and fiber utility installation is ongoing. The final restoration is ongoing. As of June 1, properties are now listed with Weichert Realtors/Cornerstone

#### 12. Water Main Flushing Continues

Mr. Buckley reported flushing will continue until the end of July. Signs are placed near the areas where the flushing is occurring. Flushing hydrants is an important process to help clean and maintain our water distribution system. During this time, residents may experience low water pressure and discolored water. The Utility recommends waiting to use the water until after crews have left the area.

### 13. Lead Service Laterals Replacement

Mr. Buckley reported the following replacements as of Wednesday, July 2 under the contract awarded to Mammoth Construction in 2024: public side water services – 251; public side sanitary laterals – 175; private side water services – 95; private side sanitary laterals – 36.

### 14. State Highway 42/Memorial Drive Project

Mr. Buckley reported the guard rail replacement along the lake side of the highway is taking longer than expected. It was largely completed by July 3 with the trailside rub rail being installed the week of July 7. The pavement marking contractor has been backed up for other projects, so the permanent markings are not anticipated to begin until possibly the week of July 7 for both southbound and northbound traffic. As such, the traffic control devices will not be removed, and traffic remains limited to one lane in each direction alongside the center median. Crews have completed restoration work in some small areas, like the new crosswalk connection along Mariners Trail at Madison, Columbus and Taylor Streets. A new end wall is being installed on the lake ward end of the box culvert that Forget Me Not Creek flows through, beneath the highway at the Spirit of the Rivers wayside. That work will wrap up this week.

### 15. Neshotah Park - Pierce Street Resurfacing and Parking Improvements

Mr. Buckley reported the resurfacing and parking improvements have been completed.

### 16. Upcoming Events

#### a. Concerts in the Park, (Central Park West)

Thursday, July 10, Dave Steffen Band, 6:00PM-8:00PM

Thursday, July 17, TR Community Band, 6:30PM-8:00PM

Sunday, July 20, Lakeshore Wind Ensemble, 6:00PM-8:00PM

#### b. Bryan Lee Memorial Blues Festival, Saturday, July 12, 1:00PM-9:00PM, in Central Park West

#### c. Bands on the Beach, Sunday, July 13, The Electric Cars, 2:00PM-5:30PM on the Rotary Pavilion at Neshotah Beach

#### d. Coffee with a Cop, Tuesday, July 15, 9:00AM-10:00AM, at Rissa's Cafe & Gifts

#### e. Lester Public Library: July Activities

#### f. Downtown Friday Night Live, Friday, July 18, The Droors, 7:00PM-9:00PM, in Central Park West

#### g. Really Big Prints: Steamroller Printing, Wednesday, Thursday, Friday, July 16, 17, 18, 8:00AM-5:00PM, Saturday, July 19, 8:00AM-12:00PM at Hamilton Wood Type & Printing Museum

#### h. 46th Annual Kiwanis Fish Derby & Festival, Saturday & Sunday, July 19 & 20, 9:00AM, at Walsh Field

#### i. Kayak Series: Great Lakes Education, Saturday, July 19, 9:00AM-11:30AM, on the West Twin River

#### j. Harmony Lives on the Schmitt Brothers Stage, Saturday, July 19, 6:00PM-7:30PM, in Central Park West

#### k. Kid's Night: Chalk it Up! Tuesday, July 22, 6:00PM-7:30PM, at Washington Park

#### l. SnowFest, Friday, Saturday, & Sunday, July 25, 26, & 27, at Neshotah Park

#### m. Visit [exploretworivers.com](http://exploretworivers.com) for future events

### 17. Other

## C. Legislative/Intergovernmental Update

### 1. State Budget Deal Reached Between Governor and Legislative Leadership

Mr. Buckley reported significant developments at the state level with the recent adoption of a compromise budget for Wisconsin, reached by legislative leaders and the Governor's office at the start of the new fiscal year. He noted that this budget includes a second consecutive

increase in shared revenue for municipalities—Two Rivers’ largest single general fund revenue source. The city currently receives approximately \$4.7 million in shared revenues, and will see an increase of about \$160,000, reflecting a 3.4% rise for the upcoming year. This increase, slightly lower than originally projected due to the state’s removal of sales tax on utility bills, remains a positive improvement compared to the stagnant funding of prior decades. Further increases are projected in subsequent years.

He also highlighted the continuation of interest rate subsidies for water and wastewater utility borrowing through state environmental loan programs. These subsidies are expected to reduce borrowing costs to about 2.45% for planned projects. General transportation aids will increase by 3% in each year of the biennium, providing an estimated \$18,000 annual boost for Two Rivers. Mr. Buckley noted that the city’s own investment in street maintenance and reconstruction has contributed to additional gains under the state’s distribution formula.

Transit funding also appears to be trending positively, with potential benefits for Two Rivers’ partnership with Maritime Metro Transit. The state’s harbor assistance program remains funded at \$15 million annually, and Two Rivers may consider applying given the need to address shoaling issues in the harbor.

In terms of economic development, Mr. Buckley pointed to new talent recruitment grant opportunities intended to attract workers from out of state, along with a \$50 million local project grant fund for initiatives serving statewide public interests. These could be relevant for advancing NOAA marine sanctuary-related infrastructure. Additional funding opportunities may also become available for EMT training programs. Mr. Buckley added that reauthorization of the state stewardship program remains pending.

He concluded by noting that, unlike in some previous cycles, the new state budget does not appear to include major unrelated policy changes inserted late in the process.

2. Budget Implications for WI Cities
3. Other

## 10. CONSENT AGENDA

### **A.** **25-127** Minutes of Meetings

1. Committee On Aging, June 2, 2025
2. Environmental Advisory Board, June 17, 2025
3. Business and Industrial Development Committee and Community Development Authority, June 24, 2025

#### Recommended Action:

Motion to receive and file

### **B.** **25-128** Finance Reports, March, 2025

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

#### Recommended Action:

Motion to receive and file

### **C.** **25-129** Applications and Petitions

1. Request for road closure on Jackson Street from 21st Street to 22nd Street from 8:00am on Friday August 8, 2025 to 10:30pm on Saturday, August 9, 2025 for annual event, Rogers



Street Days

2. Temporary Class "B" Beer License for Rogers Street Fishing Village for Rogers Street Days on August 8 & August 9 at 2102 Jackson Street
3. Temporary Class "B" Beer License for Woodland Dunes Nature Center & Preserve Inc. for Heiknbrew on September 5, 2025 at 3000 Hawthorne Ave
4. Temporary Class "B" Beer License for Woodland Dunes Nature Center & Preserve Inc. for Chamber After Hours on August 21, 2025 at 3000 Hawthorne Ave.
5. Renewal 2025-2026 for Two Rivers Hotel Group LLC located at 1407 16th Street for Combination Class "B" Beer/"Class B" Liquor License expiring June 30, 2026.

Recommended Action:

Motion to approve the request and applications and authorize road closure and issuance of the licenses

### **RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

Motion carried with a voice vote.

Motion made by seconded by

Voting Yea: Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

## **11. CITY COUNCIL - FORMAL ITEMS**

### **A. 25-130 Proclamation Naming July 12, 2025 as Bryan Lee Day**

Recommended Action:

Motion to read and adopt the proclamation

Motion carried with a voice vote.

Motion made by Shimulunas seconded by B. LeClair

Voting Yea: Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Mr. Buckley read the proclamation.

### **B. 25-131 Resolution Amending the 2025 City Budget to Provide Funds for Proposed Property Purchase**

Recommended Action:

Motion to waive reading and adopt the resolution (NOTE: Budget amendment requires a two-thirds vote of the City Council)

Mr. Buckley noted that the budget amendment would make \$30,000 available for the purchase of a parking lot on the west side of Adams Street, in the 1700 Block. This matter has been discussed in closed session at recent meetings, as the City has negotiated a purchase price with lot owner Wine Not LLC. He noted that budget amendments require approval by a 2/3 majority vote.

Motion carried with a roll call vote.

Motion made by Brandt seconded by Petri

Voting Yea: Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser  
Voting Nay: Wachowski

**C. 25-132** Agreement With Wine Not, LLC for City Purchase of Parking Lot Parcel Located at SW Corner of Adams and 18th Streets

Recommended Action:

Motion to authorize the City Manager and City Clerk to execute the agreement on behalf of the City

Motion carried with a roll call vote.

Motion made by B. LeClair seconded by Petri to authorize the City Manager and City Clerk to execute the agreement on behalf of the City with correction of the parcel number and language change on pages 3 & 4 to clarify that the cost of title insurance is the responsibility of the Seller.

Voting Yea: Brandt, Derby, B. LeClair, D. LeClair, Petri, Stechmesser

Voting Nay: Shimulunas, Wachowski

**D. 25-133** Authorization to Re-Allocate Funds in the 2025 Water Utility Budget to Fund Consulting Services Associated with Development of a DNR-Mandated Water Supply Service Area Plan

Recommended Action:

Motion to authorize re-allocating \$30,000 from water plant soffit project to fund consulting services contract

Water Utility Director Sukowaty explained the need to complete this new plan by the end of 2025. It was noted that this matter has been reviewed with the Utilities Committee, which supports the proposed re-allocation of budgeted capital funds.

Motion carried with a roll call vote.

Motion made by Derby seconded by Shimulunas

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**E. 25-134** Ordinance to Amend Section 6-4 of the City Code to Eliminate Requirements for City Licensure of Massage Establishments and Massage Technicians

Recommended Action:

Motion to waive reading and adopt the ordinance

Mr. Buckley and Police Chief Meinnert expressed support for the amendment, noting that there is a State licensing requirement for massage therapists, and the City has never, to anyone's knowledge, enforced the current ordinance licensing requirements for massage therapists and massage establishments. Both also noted that ordinances prohibiting illicit activities under the guise of "massage parlors" remain in effect and enforceable.

Motion carried with a roll call vote.

Motion made by Petri seconded by Derby

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**12. FOR INFORMATION ONLY**

- Personnel and Finance Committee Meeting, July 10, 2025, at 8:00AM

- City Council Regular Meeting, Monday, July 21, 2025, at 6:00PM
- City Council Work Session, Monday, July 28, 2025, at 6:00PM
- City Council Regular Meeting, Monday, August 4, 2025, at 6:00PM

### 13. **ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 8:06 PM

Motion carried with a voice vote.

Motion made by Wachowski seconded by Derby

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch  
City Clerk



**TWO  
RIVERS**  
WISCONSIN

Section 10, ItemA.

# CITY COUNCIL SPECIAL MEETING

Wednesday, July 09, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:00 PM

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Doug Brandt, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser

Absent: Mark Bittner, Shannon Derby and Adam Wachowski

**ALSO PRESENT:** Ben Meinnert, Police Chief

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. CITY COUNCIL - FORMAL ITEMS

- A. 25-135** Consideration of a Request for Noise Ordinance Waiver for Heroes Venture Arcade, 2022 Washington Street, for Live Music on Thursday, July 17 from 7:00 PM to 11:00 PM---- Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Council discretion

There was discussion with business owner Michael Cleveland and Police Chief Meinnert, regarding neighborhood concerns over music volumes, based on past events. Mr. Cleveland presented communications from neighbors, who indicated support for the requested waiver; he pledged to work with neighbors to address any concerns.

Motion carried with a roll call vote.

Motion made by D. LeClair, seconded by B. LeClair to approve the request for waiver of the noise ordinance with the restrictions of between the hours of 7 PM – 9 PM a limit of 80 decibels and from 9 PM – 11 PM a limit of 70 decibels.

Voting Yea: Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

- B. 25-136** Consideration of a Request for Noise Ordinance Waiver for Berserkers, 1811 19th Street, for Live Music on Sunday July 20, 2025 from 7:00 PM to 11:30 PM--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:  
Council Discretion

Section 10, Item A.

Motion carried with a roll call vote.

Motion made by Brandt, seconded by B. LeClair to approve the request for a waiver of the noise ordinance

Voting Yea: Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser  
Abstain: Petri

## 6. **ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 6:25 PM.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Petri.

Voting Yea: Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Respectfully submitted,

Amanda Baryenbruch  
City Clerk



**TWO  
RIVERS**  
WISCONSIN

# LIBRARY BOARD MEETING

Tuesday, June 10, 2025 at 6:00 PM

Community Room - Lester Public Library  
1001 Adams Street, Two Rivers, WI 54241

## MINUTES

1. **CALL TO ORDER** – President Sleger called the meeting to order at 6:00 PM.
2. **ROLL CALL**  
Board Members Present: Jack Powalisz, Shannon Derby, Don Weiss, Sharon Sleger, Ned Guyette, Stanley Palmer, and Mary Glaser. Absent and excused – Katie Stone and Kathryn Gadd. Also present: Chris Hamburg, Adult Services Coordinator, Terry Ehle, Youth Services Coordinator, and Jeff Dawson, Director
3. **PUBLIC COMMENT** – None
4. **APPROVAL OF BOARD MEETING MINUTES**  
Motion to approve the minutes from the May 13, 2025, meeting, made by Weiss, second made by Powalisz. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**  
Motion to receive and file the expenditure and financial reports from May 2025, made by Guyette, second made by Powalisz. Voice vote carried unanimously.
6. **BOARD EDUCATION**  
Terry Ehle, Youth Services Coordinator, Shared details on school visits to the Two Rivers and Mishicot School Districts and the 2025 Summer Reading Program for youth and adults. Ehle then toured the Board through the dramatic play area, decorated and filled with activities for the summer theme – “Color Our World.”
7. **BOARD MEMBER COMMENT** - None
8. **DIRECTOR'S REPORT**  
Dawson fielded questions and comments concerning his report.
9. **COMMUNICATIONS**
  - A. Library Newsletter – June 2025
  - B. Note thanking Chris Hamburg, Adult Services Coordinator and Kimberlina Seim, Youth Reference Associate, for their assistance
  - C. Bob Fay’s article, “Two Rivers Carnegie Library Dedicated in 1914,” appeared on the front page of the Herald Times Reporter (5/23/2025). The article is also posted on the HTR and Manitowoc County Historical Society websites.
10. **REPORT FROM CITY COUNCIL REPRESENTATIVE**  
Kyle Kordell was named the new City Manager, starting August 4, 2025. Greg Buckley, City Manager is retiring and his last day will be August 8, 2025. Memorial Drive project is wrapping up and Neshotah Park improvements are well underway.



**11. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**

Year ended June 6, 2025. Getting training on a new math program called 'Bridges.' Summer school begins next week.

**12. REPORT FROM COUNTY REPRESENTATIVE**

Hwy R project is wrapping up. Airport hangers are being rented. County courthouse project is wrapping up.

**13. UNFINISHED BUSINESS – None**

**14. NEW BUSINESS**

Library Displays policy was reviewed. Dawson will make further edits and bring back to the July 2025 meeting as a possible action item.

**16. CLOSED EXECUTIVE SESSION – None**

**17. ADJOURNMENT**

Motion to adjourn made by Glaser, second made by Derby. Voice vote carried unanimously. Meeting adjourned at 7:19 PM.

Respectfully submitted by Jeff Dawson, Director



**TWO  
RIVERS**  
WISCONSIN

## COMMITTEE ON AGING

Monday, July 07, 2025 at 8:30 AM

Senior Center Library - Senior Center 1520  
17th Street, Two Rivers, WI 54241

### MINUTES

#### 1. CALL TO ORDER

#### 2. ROLL CALL

Jackie Ackerman, Kim Graves, Ruth Kadow, Pamela Stephens, Jerome Schubring, Jo Anne Yungerman,

#### 3. MINUTES

Jerome made a motion to approve the minutes for May, Jackie 2<sup>nd</sup> the motion, all in favor. Motion passed unanimously.

#### 4. INPUT FROM PUBLIC

#### 5. CORRESPONDENCE AND PRESS

#### 6. COMMITTEE REPORTS

##### A. Aging and Disability Resource - Wendy Hutterer

Farmer's Market Vouchers are still available by calling the ADRC of the Lakeshore. Many workshops are available this fall. There will also be a Stepping On class held at the Two Rivers Senior Center starting in October.

##### B. City Council - Unavailable

##### C. Recreation Department Programs - Mike Mathis

Mike reported that the extension trail is finished at Neshotah Beach and will be looking at redoing the signage at the beach. Planning to redo the restrooms by the horseshoe pits and remove the tennis courts. Fishing has been good this season because of the filling up bins at the fish station. Concession sales are at a all-time high and show the high level of traffic on the beach. With the increased traffic, the trash collection has increased. Parks and Rec staff are doing a wonderful job keeping up with trash as much as they can. The senior center will be releasing a survey to gage interest about senior focused outdoor equipment in the patio area where the pergola is currently.

Jerry made positive comments about the busyness of the beach and concerns about the removal of the volleyball courts.

Jo had questions about trees in the terrace. She experienced sewer back up due to old root systems. Mike explained how trees are picked to plant for specific sized terraces to prevent those types of issues in the future. Mike also clarified that shrubs are not allowed in the terrace.

#### D. Senior Center - Heather Ihlenfeldt

Heather reported on monthly statistics for the senior center. There were 274 Trust Car Rides, 1,445 meals delivered, and the average daily attendance was 109.43. 387 participants in various fitness classes, 101 congregate meal attendants, and the total member check in for June was 2,444.

Significant events in June were the collection of items for the Bridges mathematics program at the elementary schools. Community members have been very generous. The senior center hosted the 2<sup>nd</sup> quarter birthday party. Fatso's subs and Chicken noodle soup from Connies Diner was served, with Mystic Moods was the scheduled entertainment. The party had good reviews, with close to 50 members in attendance. Sullivan Family Farms continue to provide their farm stand every other Tuesday with high quality produce that is chemical free. The center hosted a rock painting class that was also well attended. Cathy, the center's yoga instructor arranged a class at the London Dairy Alpaca Ranch. All proceeds collected were donated back to the ranch.

Upcoming events for the center include a senior center/back to school carnival night July 14<sup>th</sup> with special senior seating, 50/50 raffles, and free TRUST car rides. Back to School Carnival will be held August 6<sup>th</sup> from 4-7pm. On August 21<sup>st</sup> there will be senior center night at concerts in the park at 6pm, entertainment by the Del-Rays. Raffles and Free TRUST car rides available.

#### E. TRIAD

Ruth reported the continuation of Kwik Trip card sales at the senior center, and commented they are doing a fantastic job selling the cards. She also noted that there will in Two Rivers Tips in upcoming electric bills including lawn ordinances, school safety, and other pertinent topics. Ruth will look into Raider cards being sold at the Senior Center

#### F. Two Rivers School District

#### G. American Legion Auxiliary

PJ reported that the Auxiliary will be at national Night out August 5<sup>th</sup>, they are still selling Wreaths for the Wreaths Across America program. Assistant Police Chief Melissa W. was nominated for the American Legion Auxiliary officer of the year, has made it to the state level and going on to the national level. PJ also mentioned the Auxiliary's kwik trip card also available for sale at the Senior Center.

### 7. NEW BUSINESS

### 8. CONTINUING BUSINESS

### 9. ADJOURNMENT

Jackie made a motion to adjourn the meeting, with Jerome 2<sup>nd</sup> the motion. All in favor, motion carries.

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

**Respectfully Submitted**

A handwritten signature in dark ink, appearing to read "Stephen C. K. Langford". The signature is fluid and cursive, with a large loop at the end.



**TWO  
RIVERS**  
WISCONSIN

## **ADVISORY RECREATION BOARD MEETING**

**Tuesday, July 08, 2025 at 6:00 PM**

**Koska Room - Community House  
1520 17th Street, Two Rivers, WI 54241**

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### **MINUTES**

#### **1. ROLL CALL**

##### **PRESENT**

Council Rep Scott Stechmesser  
Robert Reed  
Erin Lamal  
Brian Gallagher  
Tom Lawler

##### **ABSENT**

Council Rep Adam Wachowski  
Jason Scharping  
Travis Kadow  
Daniel Cortte

#### **2. APPROVAL OF MINUTES**

Motion made by Erin Lamal, Seconded by Brian Gallagher.

#### **3. CORRESPONDENCE - None**

#### **4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each) - None**

#### **5. NEW BUSINESS**

##### **A. Outdoor Fitness Area at the Senior Center**

A proposal was made to develop a senior-focused outdoor fitness area utilizing the currently underused 40x60 pergola space outside the Senior Center. The vision includes the installation of fixed fitness equipment, fencing, lighting, security cameras, and a shade structure to support safe and accessible outdoor activity. The estimated project budget is \$145,000. Potential grant funding will be pursued from Aurora, Froedtert, and the Friends of the Senior Center to help cover costs. Please see the attached presentation for photos and examples of proposed equipment and layout.

A motion to move forward with the project was made by Brian Gallagher and seconded by Scott Stechmesser. Motion carried.

##### **B. Discuss potential 2026 Capital Improvements**

The committee held a discussion regarding potential 2026 Capital Projects, focusing on immediate needs, ongoing maintenance, and park improvements. Funding options such as



city borrowing, grants, and community fundraising were considered. The conversation also included a review of future needs and potential initiatives—ranging from basic repairs and operational enhancements to larger-scale projects currently ranked as high priorities. More detailed information on each project and funding strategy can be found in the attached presentation.

**6. OLD BUSINESS - None**

**7. OTHER BUSINESS - None**

**8. DIRECTOR'S REPORTS**

**A. Program and Event Updates**

Summer Programs such as T-ball, baseball, softball, soccer, and kids camp are all running smoothly. The new 4-week summer sports camps began the week of June 23rd with strong participation: Multisport (26), Flag Football (28), and Basketball (37). Beach Yoga begins July 7th with 33 participants registered.

Despite some unfavorable weather, Kids' Night & Bike Rodeo had a solid turnout, with approximately 35-50 children attending.

The maintenance team completed the assembly of a new storage shed at Vietnam Park. The shed will store baseball and softball equipment and provide coaches with easy access. The project received positive feedback from the coaching community.

Senior Center provided 274 transportation rides and delivered 1,445 meals. The average daily attendance was 109.43, with a total of 2,444 member check-ins recorded throughout the month. Fitness programs had a combined participation of 387, and 101 congregate meals were served on-site.

Notable Events in June included a collection drive to support TRPSD's new Bridges Curriculum, the quarterly birthday party, a farm stand event, a rock painting class, and a special Alpaca Yoga session.

Upcoming events include Polar Bears Senior Night, a Back to School Supply Drive, and the Back to School Carnival, as well as Senior Center Night at Concerts in the Park.

Special Events Paddle Palooza 2024 was nominated for the Wisconsin Governor's Outdoor Industry Awards. Parks & Recreation also hosted and participated in an Adaptive Paddling Workshop, and planning is already underway for Paddle Palooza 2025, scheduled for September 13.

**B. Parks and Facilities Updates**

As expected, Community House rentals tend to slow down during the summer months, while shelter rentals see an increase. In June, there were 34 shelter rentals, and 40 have already been booked for July.

The department also wrapped up its Pizza Fundraiser with great success—1,339 pizzas were sold, resulting in a \$6,714.75 donation to the Youth Sports Fund.

A community survey regarding recreation programs, activities, and events has been created. The number of responses received so far has been lower than anticipated. Efforts will continue to encourage greater participation.

Neshotah Park Improvements: Completed improvements include resurfacing of Pierce Street and adjacent parking areas, installation of new pathways on the east side of Pierce Street, and tree planting. Upcoming projects include grass restoration, connecting pathways on the west side of Pierce Street, improvements to the horseshoe restrooms, removal of the tennis courts for native plantings, construction of two new picnic shelters, and the development of a signage strategic plan with updated signage throughout the park.

Picnic Hill Park Disc Golf Improvements: New signage has been installed, and improvements have been made to both the park and the disc golf course. Sponsorship opportunities are currently being sought to support ongoing enhancements. These and other community campaigns can be reviewed on our See My Legacy platform at <https://app.seemylegacy.com/community/2075/campaigns>

#### C. Planning and Grants Updates

A Resilient Shoreline community meeting is scheduled for July 23rd at 6:00 PM in the City Council Chambers. This will be a joint meeting of the Advisory Recreation Board, Environmental Advisory Board, Plan Commission, and City Council.

#### 9. ITEMS FOR FUTURE ADVISORY RECREATION BOARD MEETINGS - None


#### 10. NEXT MEETING

A. July 23, 2025 - Joint meeting with Environmental Advisory Board, Advisory Recreation Board, Plan Commission, & City Council

B. August 13, 2025 - Advisory Recreation Board Meeting

#### 11. ADJOURNMENT

Motion made by Robert Reed, Seconded by Erin Lamal.

Respectfully Submitted  




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**MINUTES**

**1. CALL TO ORDER**

Greg Buckley called the meeting to order at 5:30 PM.

**2. ROLL CALL**

Present: Greg Buckley, Kay Koach, Matt Heckenlaible, Adam Wachowski and Pat Klein.

Excused: Rick Inman, Kristin Lee

Also Present: Ryan Ross, Jake Ross, Tara Ross, Bobbie Mahn, Nathan Schultz, Bill Kling, Gary Hein, John Tuesburg, Daryl Hassemer and Recording Secretary Adam Taylor.

**3. ACTION ITEMS**

**A. Request to amend a Conditional Use Permit for Ross Auto & Transmission Service located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner).**

**B. Request to amend a Conditional Use Permit for Green Acres Landscaping at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner).**

Agenda Items A and B were discussed in tandem. The Plan Commission and public met on site to discuss and visualize the property. Following the June Plan Commission meeting for TR Storage, the Ross Auto Service CUP, as well as the Green Acres Landscaping CUP are to be amended because of the non-compliance issues.

Ryan Ross walked with the Plan Commission around the site. It was shown that the site has been cleaned up immensely and is now properly reflecting the new site plan. The tires, bins, and dumpster behind the main building are within the designated location and are screened off by means of plants and trees along the side of the property. The main building also serves as screening from the south and east. Mulch, stone, and topsoil are also being stored in the designated locations on the site plan. The property owner will be planting trees, as shown on the site plan to screen these piles.

Matt Heckenlaible recommended that the owner update the site plan to allow for 2-way traffic on the east side of the property. Ryan Ross agreed, in which he plans on updating the site plan, as well as extending the gravel to allow for the 2-way traffic. The U-Haul business will no longer be operating on this site. The location on the east side of the property will no longer be used for parking vehicles.

Plan Commission also recommended the owner to update the site plan to show parking spaces in the front of the property, as well as marking the dumpster location behind the building.

Lastly, it was discussed that no yard waste will be stored on site, such as dumping or storing these materials. Used or stored oil bins will not be stacked and will be kept to a minimum out of view of the general public similar to tire and metal storage.



A motion was made to recommend the approval of the requested CUP (Item A), with the following conditions:

- The hours of retail operation shall be modified to 7am – 7pm.
- Modification of 2-way traffic along the eastern drive into the property

Motion made by Heckenlaible, seconded by Wachowski.

Roll Call Vote:

Voting Yea: Buckley, Koach, Heckenlaible, Klein, Wachowski

Motion Carried

A motion was made to recommend the approval of the requested CUP (Item B), with the following conditions:

- The hours of retail operation shall be modified to 7am – 7pm.
- No storage of compostable materials
- Sod will be stored behind the house / shop adjacent to the water hose

Motion made by Koach, seconded by Wachowski.

Roll Call Vote:

Voting Yea: Buckley, Koach, Heckenlaible, Klein, Wachowski

Motion Carried

#### 4. ADJOURNMENT

Motion to adjourn at 6:20 PM.

Motion made by Koach, seconded by Wachowski.

Respectfully submitted, Adam Taylor, Recording Secretary



## MEMO

**DATE:** July 16, 2025  
**TO:** City Council and City Manager Greg Buckley  
**FROM:** Amanda Baryenbruch, City Clerk/Human Resources Director  
**SUBJECT:** Monthly Report

### HUMAN RESOURCES UPDATES:

- Ongoing Recruitments:
  - o Community Development Director / City Planner – Accepting applications
- Recent Hires:
  - o City Manager – Kyle Kordell
  - o Accounting Clerk – Michelle LeClair
  - o Police Administrative Assistant – Evidence Custodian – Elizabeth Olson

### OPERATOR'S LICENSES ISSUED:

On May 4, 2020, the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 7/15/2024 Council meeting:

Name	Address	Duration
Michael Haucke	7601 Cty Rd O Two Rivers, WI 54241	Temporary
Nancy Richter	605 22nd Street Two Rivers, WI 54241	Temporary
David DeRoiser	18200 Horse Rd Mishicot, WI 54228	Temporary
Bonnie Timm	7650 County Road Two Rivers, WI 54241	Temporary
Robert Bauknecht	O 1514 Blue Heron Two Rivers, WI 54241	Temporary
Michael LeClair	Dr Two Rivers, WI 54241	Temporary
Peter LeClair	7061 Tannery Rd Two Rivers, WI 54241	Temporary
Peter Crabbe	3510 Pierce Ct Two Rivers, WI 54241	1 Year
Aubrey Wood	806 25th St Two Rivers, WI 54241	1 Year
Barbara Vives-Zayas	2106 43rd St Two Rivers, WI 54241	1 Year
Wayne Klein	2110 E River St Two Rivers, WI 54241	1 Year
Claire McGinty	1922 32nd St Two Rivers, WI 54241	1 Year
Christopher Kent	2404 Pine Tree Dr Two Rivers, WI 54241	1 Year
Kyle VanHeuklon	2802 Jackson St Two Rivers, WI 54241	1 Year
	2316 13th St Two Rivers, WI 54241	1 Year



**TWO  
RIVERS**  
WISCONSIN

**CITY CLERK**

Section 10, Item C.

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

Binod Gurung	4109 71st St Apt 1	Woodside, NY 11377	1 Year
Ashley Hultgren	1405 21st St	Two Rivers, WI 54241	1 Year
Tina Wohlgemuth	1800 Monroe St	Two Rivers, WI 54241	1 Year
Samuel Busse	2313 11th Street	Two Rivers, WI 54241	2 Year
Andrea Busse	2313 11th Street	Two Rivers, WI 54241	2 Year
Emma Mark	2317 42nd Street	Two Rivers, WI 54241	2 Year
Shane Webb	7136 Tannery Rd #6	Two Rivers, WI 54241	2 Year
Hemraj Gurung	2011 E River Street	Two Rivers, WI 54241	2 Year
Rob Ullman	1525 Menasha Ave	Manitowoc, WI 54220	2 Year
Dale Henrickson	3105 Maplewood Rd	Two Rivers, WI 54241	2 Year
Ann Gretz	1215 School Street	Two Rivers, WI 54241	2 Year
Kathy Graykowski	1820 21st Street	Two Rivers, WI 54241	2 Year
Caitlyn Meola	1129 S 20th Street	Manitowoc, WI 54220	2 Year
Barb Palzewicz	2027 24th Street	Two Rivers, WI 54241	2 Year
Rebecca Paul	2101 Church Street	Two Rivers, WI 54241	2 Year
Brigette Durocher	3404 Memorial Dr #13	Two Rivers, WI 54241	2 Year
Elizabeth Khan	1608 21st Street	Two Rivers, WI 54241	2 Year
Ryan Bauer	3910 Martin Ln	Two Rivers, WI 54241	2 Year
Jennifer Anne	1440 N 7th Street	Manitowoc, WI 54241	2 Year
Rose Zimmer	1109 N 9th Street	Manitowoc, WI 54220	2 Year
Nicole Wautlet	414 Jackson Street	Mishicot, WI 54228	2 Year
Jacob Gallas	2520 34th St	Two Rivers, WI 54241	2 Year
Adam Coshow	2540 45th Street	Two Rivers, WI 54241	2 Year
Kora Mraz	2219 Adams St Apt D	Two Rivers, WI 54241	2 Year



**TWO  
RIVERS**  
WISCONSIN

Section 10, Item C.

**CITY CLERK**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

Debra Bergelin	1809 Adams Street	Two Rivers, WI 54241	2 Year
Barbara Wachowski	2412 45th Street	Two Rivers, WI 54241	2 Year
	4124 Cedar	Two Rivers, WI	
Scott Machut	Heights Dr	54241	2 Year
	823 Morningstar		
Stephanie Kobes	Ln	Denmark, WI 54208	2 Year
		Two Rivers, WI	
Thomas Mittnacht	2204 Neshotah Dr	54241	2 Year
		Two Rivers, WI	
Becky Beatty	2113 Jefferson St	54241	2 Year
		Two Rivers, WI	
Paula Petri	2220 Jefferson St	54241	2 Year
		Two Rivers, WI	
Kim Wolf	903 Bellevue Pl	54241	2 Year
		Two Rivers, WI	
Lisa Richmond	2316 Wilson St	54241	2 Year
	3404 Memorial Dr	Two Rivers, WI	
Karen Given	#L7	54241	2 Year
		Two Rivers, WI	
Brinn Kornely	3310 Memorial Dr	54241	2 Year
		Two Rivers, WI	
Sara Brey	2307 Sandy Bay Rd	54241	2 Year
	1813A Western	Manitowoc, WI	
Anna Honzik	Ave	54220	2 Year
		Two Rivers, WI	
Amanda Kronforst	2600 West St	54241	2 Year
		Manitowoc, WI	
Jonna Niquette	1927 Lexington Dr	54220	2 Year
	1957 Roosevelt	Two Rivers, WI	
Diane Yauch	Ave	54241	2 Year
		Manitowoc, WI	
Melissa Backus	750 E Raymond Ln	54220	2 Year
		Manitowoc, WI	
Anthony Bruette	1927 Lexington Dr	54220	2 Year
		Two Rivers, WI	
Dawn Bright	1002 30th St	54241	2 Year
		Two Rivers, WI	
Robert Gronke	1507 24th St	54241	2 Year
		Two Rivers, WI	
Dori Plansky	2111 34th St	54241	2 Year
		Two Rivers, WI	
Jamie Hood	2404 36th St	54241	2 Year
	2303 Washington	Two Rivers, WI	
Dinorah LaPorta	St	54241	2 Year
Jacqueline		Two Rivers, WI	
Lazansky-Webster	3114 Monroe St	54241	2 Year



**TWO  
RIVERS**  
WISCONSIN

Section 10, Item C.

**CITY CLERK**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

James Otto	4028 Martin Ln	Two Rivers, WI 54241	2 Year
Connor Reed	3915 Monroe St	Two Rivers, WI 54241	2 Year
Heath Ebelt	2400 Wilson St	Two Rivers, WI 54241	2 Year
James VanLanen	4121 Martin Ln	Two Rivers, WI 54241	2 Year
Ann Klein	2917 Monroe St	Two Rivers, WI 54241	2 Year
Mykelyn Beatty	2409 16th St	Two Rivers, WI 54241	2 Year
Christopher Ford	2414 Liberty Pl	Manitowoc, WI 54220	2 Year
Karnie Goessl	2222 45th St	Two Rivers, WI 54241	2 Year
Ruth Ott	2728 10th St	Two Rivers, WI 54241	2 Year
Marcos Reyna		Two Rivers, WI 54241	
Alfaro Sr	1632 25th St	Manitowoc, WI 54220	2 Year
Anna Hastings	1824 Menash Ave	Two Rivers, WI 54241	2 Year
Mary Peltier	1112 23rd St	Two Rivers, WI 54241	2 Year
Jody LeGreve	2322 13th ST	Two Rivers, WI 54241	2 Year
Brianna Gervais	2117 Jefferson St	Manitowoc, WI 54220	2 Year
Sherry Meola	1711 Philippen St	Two Rivers, WI 54241	2 Year
Melissa Nyssen	130 Park Rd	Two Rivers, WI 54241	2 Year
Tyger			
VanVoltenberg	6621 County Rd F	Newton, WI 53063	2 year
Kathryn Coenen	4955 Cardinal Ln	Two Rivers, WI 54241	2 Year
Cody King	1021 27th St	Two Rivers, WI 54241	2 Year
	1510 Blue Heron	Two Rivers, WI 54241	
Marcia Donlon	Dr	Two Rivers, WI 54241	2 Year
Rider Freeman	1816 19th St	Two Rivers, WI 54241	2 Year
Michael Cleveland	2004 Garfield St	Two Rivers, WI 54241	2 Year
Deanne Wells	1000 21st St Apt A	Two Rivers, WI 54241	2 Year



# MONTHLY REPORT

## TWO RIVERS UTILITIES ELECTRIC DEPARTMENT



### Pictures Above

- Northend Feeder Regulator Project (left)
- Upgrading handholes in sidewalk with pedestals on Martin Lane between 38<sup>th</sup> & 39<sup>th</sup> Streets (right)

# ELECTRIC CONSUMPTION

(kWh)

## JUNE DATA

2020	2021	2022	2023	2024	2025
6,899,299	7,342,811	6,966,811	6,970,473	6,856,073	6,933,906

PERCENT CHANGE FROM  
2020-2025

0.50%

PERCENT CHANGE FROM  
2024-2025

1.14%

## YEAR-TO-DATE

2020	2021	2022	2023	2024	2025
39,727,489	41,179,277	41,798,877	40,576,933	39,785,104	40,496,496

PERCENT CHANGE FROM  
2020-2025

1.94%

PERCENT CHANGE FROM  
2024-2025

1.79%

# COST OF ELECTRICITY

(PURCHASED IN DOLLARS)

2020	2021	2022	2023	2024	2025
\$ 543,281.85	\$ 546,364.00	\$ 689,431.15	\$ 572,367.08	\$ 567,897.22	\$ 609,593.10

## COST OF ELECTRICITY PER KWH

\$0.0787	\$0.0744	\$0.0990	\$0.0821	\$0.0828	\$0.0879
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PERCENT CHANGE FROM  
2020-2025

**11.65%**

PERCENT CHANGE FROM  
2024-2025

**6.14%**



# MAY DEPARTMENT PROJECTS

LOCATION	DESCRIPTION OF WORK
NORTHEND	UNDERGROUND SERVICE INSTALLATIONS
CENTRAL	INSTALL DOWNTOWN BANNERS AND DECORATIONS
SOUTHSIDE	POWER POLE AND CROSS ARM REPLACEMENT & OVERHEAD LINE REPLACEMENT
EASTSIDE	UNDERGROUND INSTALLATIONS

## AFTER HOURS CALL-OUTS

DATES	LOCATION	DURATION	DESCRIPTION OF ISSUE
06/07/2025	4102 LOWELL STREET	N/A	HOMEOWNER ISSUE
06/12/2025	3806 MONROE ST	N/A	HOMEOWNER ISSUE
06/15/2025	1510 21 <sup>ST</sup> STREET	N/A	COVER BARE CONNECTOR
06/23/2025	2300 BLK OF 13 <sup>TH</sup> STREET	45-MINUTES	BLOWN SECTION FUSE FROM SQUIRREL

# ELECTRIC METER DEPARTMENT PROJECTS

Section 10, Item C.

DESCRIPTION	AMOUNT
SERVICE UPGRADES	4
ELECTRIC METERS INSTALLED	183
ELECTRIC METERS TESTED	43
SERVICE DISCONNECTS AND RECONNECTS (NORMAL HOURS)	36

## POWER COST ADJUSTMENT CLAUSE (PCAC)

MONTH	PCAC CHARGE PER KWH	AVERAGE MONTHLY BILL	AVERAGE ANNUAL BILL	
JANUARY	-0.0001	\$72.92	2020	\$69.15
FEBRUARY	-0.0103	\$66.68		
MARCH	-0.0034	\$70.82	2021	\$72.31
APRIL	-0.0040	\$70.46		
MAY	-0.0050	\$69.86	2022	\$78.70
JUNE	0.0029	\$74.60		
JULY	0.0168	\$82.94	2023	\$74.80
AUGUST				
SEPTEMBER			2024	\$73.51
OCTOBER				
NOVEMBER			2025	\$72.61
DECEMBER				
AVERAGE	-0.0004	\$72.61		

**City of Two Rivers Fire Department Monthly Report  
May 2025**

Section 10, Item C.

			Monthly			Year to Date 2025			Year to Year 2024		
<b>Total Incident Responses</b>					<b>127</b>			<b>846</b>			<b>869</b>
<b>EMS Response</b>											
<b>Total EMS Incidents</b>					<b>119</b>			<b>767</b>			<b>814</b>
	Treated and Transported				68			477			577
	No Transport				30			166			173
	Interfacility Transports				21			180			192
	Intercepts				1			9			12
	Public Assist/Mutual Aid				4			8			4
<b>EMS Revenue</b>											
<b>Date of Service Report</b>					<b>Monthly</b>			<b>Year to Date 2024</b>			<b>Year to Year 2023</b>
<b>EMS Operations Billing Information</b>	SDC and TRIP Revenue				\$3,135.39			\$20,522.96			\$44,301.02
	Charges				\$111,280.20			\$953,565.96			\$691,849.50
	Payments				\$70,788.00			\$394,108.42			\$262,984.94
	Fire Fees				\$2,473.00			\$7,973.99			\$435,760.77
<b>Monthly Collection Percentage</b>					<b>63.61%</b>			<b>41.33%</b>			<b>38.01%</b>
<b>Fire Incidents</b>											
<b>Total Fire Incidents</b>					<b>8</b>			<b>73</b>			<b>81</b>
	Structural				0			7			4
	Fire Other				1			3			12
	Unauthorized				0			5			6
	Hazardous Condition				6			15			12
	False / Cancelled				0			24			27
	Service Calls				1			27			22
<b>Overlapping calls</b>					<b>31</b>			<b>153</b>			<b>172</b>
<b>Occup/ Inspect</b>											
<b>Total Inspections</b>					<b>44</b>			<b>178</b>			<b>196</b>
	General				36			170			196
	Special/Other/Consults				5			17			1
	Violations				8			49			102
	Corrections				5			25			64
<b>Training</b>											
<b>Total Hours</b>					<b>360</b>			<b>2058</b>			<b>2058</b>
	Fire Training				400			1864			1758
	EMS Training				76			376			540
	Community Based Outreach				20			120			90
See attached training summary											
<b>Public Education</b>											
<b>Totals / Events</b>											
<b>Staff Hours</b>											
<b>Participants</b>											
CPR Classes	Staff Hours	Participants	5	33	15	24	77.5	466	25	56.5	489
Station Tours	Staff Hours	Participants	1	1	3	3	3.5	19.5	3	3.5	31
Presentations	Staff Hours	Participants	2	1	24	2	1	24	0	0	0
<b>Maintenance</b>											
<b>Total Hours</b>					<b>335</b>			<b>1835</b>			<b>1805</b>
Building Care, Cleaning, Maintenance					100			350			407
Grounds Care					40			210			200
Vehicle Checks					150			750			740
Vehicle Cleaning					26			66			50
Vehicle Maintenance					35			100			95
<b>Current Events</b>											
Paramedic/Critical Care Paramedic (FOAMFRAT/Practical) and TEMS Training											
Yearly METS tests and Physicals											
Driver Operator and Truck Operations Recertifications											
Hose Testing 2025 all Apparatus and Hose Racks											
Apparatus Waxing											

**City Of Two Rivers**  
**Income and Expenditures**  
**May 2025**  
**All Phases**

<b>Charges</b>		<b>EMSMC Billing</b>	<b>Collection</b>	<b>Total</b>
Billing Charges / Collection Placements		\$111,280.20	\$0.00	\$111,280.20
Other	+	\$7.62	\$0.00	\$7.62
<b>Subtotal of Charges</b>		<b>\$111,287.82</b>	<b>\$0.00</b>	<b>\$111,287.82</b>
<b>Account Transfers</b>		<b>\$(2,590.60)</b>	<b>\$0.00</b>	<b>\$(2,590.60)</b>
<b>Credit Summary</b>				
<b>Total Credits</b>		<b>\$160,116.07</b>	<b>\$0.00</b>	<b>\$160,116.07</b>
Less Adjustments	-	\$87,401.18	\$0.00	\$87,401.18
Less Delinquent Closed Accts Recon	-	\$0.00	\$0.00	\$0.00
Less Overpayments	-	\$(8,791.04)	\$0.00	\$(8,791.04)
<b>Gross Payments Received</b>		<b>\$81,505.93</b>	<b>\$0.00</b>	<b>\$81,505.93</b>
Plus Overpayment Returns	+	\$(4,562.91)	\$0.00	\$(4,562.91)
Less LQ Payments Posted By EMSMC	-	\$0.00		\$0.00
<b>Net Payments Received</b>		<b>\$76,943.02</b>	<b>\$0.00</b>	<b>\$76,943.02</b>
Less Payments Kept By Service	-	\$0.00	\$0.00	\$0.00
<b>Total Deposits Reconciliation</b>		<b>\$76,943.02</b>	<b>\$0.00</b>	<b>\$76,943.02</b>
<b>Summary of Disbursement</b>				
Total Deposits Posted & Payments Kept By		\$76,943.02	\$0.00	\$76,943.02
Less LQ Payments Posted By EMSMC	-	\$0.00		\$0.00
Plus Overpayment Refunds	+	\$(4,228.13)	\$0.00	\$(4,228.13)
<b>Gross Revenue</b>		<b>\$72,714.89</b>	<b>\$0.00</b>	<b>\$72,714.89</b>
LifeQuest Fee		\$4,181.11	\$0.00	\$4,181.11
Plus Probate Fees	+	\$0.00	\$0.00	\$0.00
Other / Fees		-	-	\$0.00
<b>Total Due LifeQuest</b>	<b>Check #</b>	<b>\$4,181.11</b>	<b>\$0.00</b>	<b>\$4,181.11</b>
Service Revenue		\$68,533.78	\$0.00	\$68,533.78
Less Payments Kept By Service	-	\$0.00	\$0.00	\$0.00
Plus Service Payable	+	\$0.00	\$0.00	\$0.00
Less Probate Fees	-	\$0.00	\$0.00	\$0.00
Other / Fees			\$0.00	\$0.00
<b>Total Due Service</b>	<b>Check #</b>	<b>\$68,533.78</b>	<b>\$0.00</b>	<b>\$68,533.78</b>

## TRFD Fire Monthly Report (2025)

### DATA Requested

*In addition to Fire Operations Monthly Summary*

**Month: May**

<b>Total Fire Responses</b>	<b>8</b>
<b>Structural Fires</b>	<b>0</b>
<b>Fire</b>	<b>1</b>
<b>Prescribe Burning</b>	<b>0</b>
<b>Water Related Response</b>	<b>0</b>
<b>Burning Complaint</b>	<b>0</b>
<b>Mutual Aid (Given)</b>	<b>0</b>
<b>False Alarm/Cancelled</b>	<b>0</b>
<b>CO/Smoke Alarm Call</b>	<b>1</b>
<b>Service Call/Public Assist</b>	<b>1</b>
<b>Prohibitive Discharge</b>	<b>2</b>
<b>Lockout</b>	<b>0</b>
<b>Extrication</b>	<b>0</b>
<b>Assist EMS</b>	<b>0</b>
<b>Hazardous Condition</b>	<b>3</b>
<b>Special Event</b>	<b>0</b>
<b>Fire Safety Consultation</b>	<b>0</b>

<b>Fire/Rescue Training Hours (Operations)</b>	<b>389</b>
<b>Fire Interns</b>	<b>0</b>
<b>Fire Intern Preceptor Hours</b>	<b>0</b>
<b>Fire Administration Training Prep Hours</b>	<b>0</b>
<b>Committee Meetings</b>	<b>0</b>
<b>SOG development / review hours</b>	<b>0</b>

<b>Total Fire Inspections</b>	<b>44</b>
<b>General inspections</b>	<b>36</b>
<b>Special event food vendor inspections</b>	<b>4</b>
<b>Violations</b>	<b>8</b>
<b>Corrections</b>	<b>5</b>
<b>Consultations</b>	<b>4</b>

<b>Class/Event</b>	<b># of Classes</b>	<b>Staff Hours</b>	<b># of Participants</b>
<b>Administrative Work</b>	<b>N/A</b>	<b>15</b>	<b>N/A</b>
<b>CPR Classes/Test Out</b>	<b>5</b>	<b>18</b>	<b>15</b>
<b>ACLS/PALS</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Station Tours</b>	<b>1</b>	<b>1</b>	<b>3</b>
<b>Fire Drills</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Civilian Ride-a-Long</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TRFD EMS Monthly Report (2025)****DATA Requested***In addition to EMS Monthly Summary***Month: May 2025**

<b>Total EMS Responses</b>	<b>119</b>
<b>Treated and Transported-911</b>	<b>68</b>
<b>No Transport</b>	<b>30</b>
<b>Interfacility Transports</b>	<b>21</b>
<b>Intercepts</b>	<b>1</b>
<b>Mutual Aid</b>	<b>3</b>
<b>Public Assist</b>	<b>1</b>
<b>Cancelled PTA</b>	<b>0</b>

<b>EMS Training Hours</b>	<b>60</b>
<b>Community Outreach</b>	<b>20</b>
<b>Paramedic Interns</b>	<b>0</b>
<b>Paramedic Intern Preceptor Hours</b>	<b>0</b>
<b>Ride-a-long/s</b>	<b>1</b>
<b>POP Training Hour</b>	<b>40</b>

<b>TEMS Callouts</b>	<b>1</b>
<b>TEMS Training Hrs</b>	<b>16</b>

## INSPECTIONS DEPARTMENT

MONTHLY SUMMARY  
JUNE 2025

	Permits Issued		Permit Revenue		Project Value		Type	Inspections	
	Month	YTD	Month	YTD	Month	YTD		Month	YTD
Building (residential)	52	182	8,260	30,686	710,887	3,353,675	Bldg	46	203
Building (commercial)	2	11	250	4,461	22,800	1,755,674	Elec	16	107
Electrical	45	216	2,305	13,731	57,755	579,754	Heating	13	147
Heating	15	123	1,216	9,378	142,176	1,233,153	Plumbing	17	90
Home Occupation	-	2	-	100	-	-	Misc	35	157
Moving	1	3	50	150	24,746	30,246	Sign	-	-
Plumbing	10	83	920	9,495	24,746	365,631			
Sign	3	6	200	1,000	4,680	37,505			
Tank	-	-	-	-	-	-			
Wrecking	1	2	50	100	500	1,700			
Totals	129	628	13,251	69,101	988,290	7,357,338		127	704

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2025	2024	2025	2024	2025	2024
Building	193	121	35,147	21,309	5,109,349	3,447,034
Electrical	216	109	13,731	9,620	579,754	767,428
Heating	123	72	9,378	5,886	1,233,153	2,182,219
Home Occupation	2	-	100	-	-	-
Moving	3	-	150	-	30,246	-
Plumbing	83	76	9,495	10,799	365,631	1,776,791
Sign	6	12	1,000	900	37,505	81,388
Tank	-	-	-	-	-	-
Wrecking	2	3	100	476	1,700	63,000
Totals	628	393	69,101	48,990	7,357,338	8,317,860

Other Activities

Received and responded to requests for information from the general public and staff

Prepared agenda packet and minutes for Plan Commission meeting

Prepared notices, ordinances &amp; related documents for public hearings

**Lester Public Library  
Director's Report  
June 2025**

**News**

- June 2, 2025, libraries across Wisconsin launched a postcard campaign, "Speak Up for Libraries," to encourage library patrons to write postcard messages to federal elected officials in support of federal funding for libraries and museums. Manitowoc Calumet Library System distributed postcards and instructions to Lester Public Library. We set up a station, across from the circulation desk, where the postcards will be filled out and collected. We will collect the postcards that will then be sent to the representatives together with postcards from across the state. June 23, 2025, 2,353 post cards collected across the state are on the way to Wisconsin's federal elected officials.
- The library received two blood pressure monitors, via a Rural Health Grant from the American Heart Association, that can be checked out by our patrons. Library staff were trained on how the monitors work, the monitors can be checked out for a 3-week period, just like a book.
- The Manitowoc County Library Services Advisory Committee met at the Manitowoc Public Library, June 12, 2025. Representing Lester Public Library - President Sharon Sleger, County Representative Don Weiss, and Youth Services Coordinator Terry Ehle. The Committee reviews and approves Manitowoc County Funding for year 2026 - \$235,115.00 was approved for the Lester Public Library – a 6.8% increase from 2025. With the County allocation rising above \$227,263.00, Robert Ziegelbauer, Manitowoc County Executive (also present at the meeting), noted that Lester Public Library is eligible for another County representative on the Lester Public Library Board of Trustees.
- Becky Scherer, Manitowoc Calumet Library System Director, shared intersystem reimbursements to be received by Lester Public Library for year 2026:  
 Calumet County: \$1,033.00 – 43% increase from 2025 (\$721.00)  
 Kewaunee County: \$8,756.00 – 86% increase from 2025 (\$4701.00)  
 Sheboygan County: \$83.00 – 73% Reduction from 2025 (\$144.00)  
 Brown County: \$1322.00 – 12% increase from 2025 (\$1175.00)  
 Manitowoc County: \$235,115.00 – 6.8% increase from 2025 (220,094.00)  
 Together the county reimbursements for 2026: \$246,309.00 – 8.6% increase from 2025 (\$226,835.00)

**Library Foundation – No Report**

**Library Legislation**

- On June 14, the Joint Finance Committee (JFC) included the state library aid items endorsed by the Wisconsin Library Association in a public instruction omnibus motion authored by majority party members. The requested cost-to-



continue funding for library service contracts, BadgerLink and Newsline for the Blind, as well as a \$1 million/first year and \$2 million/second year increase in funding for regional library systems was approved on a 12-4 party line vote. Good news for Wisconsin libraries.

- As a result of the JFC's funding, the Manitowoc Calumet Library System will receive an increase of approximately \$20,000 in state aid for 2026. This is a 4% increase, \$499,217.00 in 2025 to \$520,006.00 projected for 2026.

### **Activities**

06/02/24 – Two Rivers City Council Meeting

06/03/25 – Lester Public Library Management Team Meeting

06/10/25 – Lester Public Library Management Team Meeting

06/10/25 – Lester Public Library Board of Trustees Meeting

06/11/25 – Lester Public Library All Staff Meeting

06/11/25 – City of Two Rivers Department Heads Meeting

06/16/24 – Two Rivers City Council Meeting

06/25/25 – Attended the Tom Pease Summer Reading Concert – held indoors due to rain

06/27/25 – Attended the Cool City Classic Car Cruise

06/30/25 – Help Desk Shift

Jeff Dawson, Director, Lester Public Library 07/01/2025



JUNE  
2025

# PUBLIC WORKS MONTHLY REPORT



**TWO  
RIVERS**  
WISCONSIN



# ENGINEERING

## PIERCE STREET IMPROVEMENTS

The contractor for this project started the removal of the current roadway in early June and completed the asphalt work mid-June. City crews were able to paint parking stall lines for the additional 50 parking stalls that were created along this street. Final restoration work is ongoing.





# ENGINEERING cont'd

82

**Pb**Lead  
207.2

2024

**LEAD SERVICE LATERALS**

26

55,845

**Fe**

Iron

This project continues to progress south of 22<sup>nd</sup> Street. Monroe Street from 16<sup>th</sup> Street to 22<sup>nd</sup> Street will be closed starting July 7 until August 15 due to lateral replacements.



**HARBOR, 16<sup>TH</sup>, EMMET  
STREET RECONSTRUCTION**

The project will be starting in July.

# PUBLIC WORKS

## PUBLIC WORKS SHOP REPAIRS

Working with A.C.E. Building Services to make the column repairs and service door replacements;

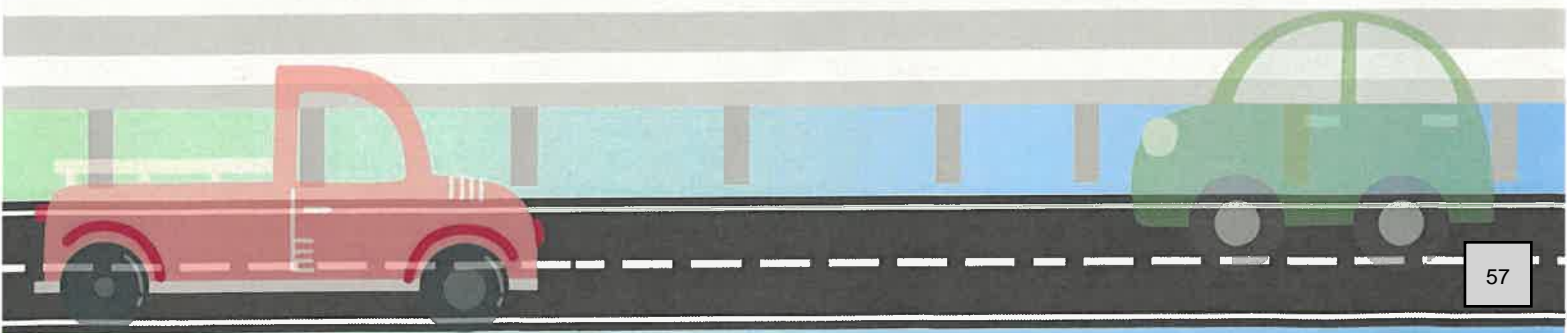
- Working with Garage Door Specialty to provide assistance with the overhead door openers and safety eye installation;
- Working with JSM Secure to install door and site security and monitoring.



Work is scheduled to be completed in July.

## MEMORIAL DRIVE DOT PROJECT UPDATE

All paving has been completed as of June 18. The contractor is working on the beam, guard rail removal and replacement at the south end of the project. There is still some box culvert work to be completed which should take approximately 10 days.





# PUBLIC WORKS cont'd

## PUBLIC WORKS PROJECTS

Public Works crews continued work on the new walk trail in Neshotah park and have one-half of the trail completed. All new trails should be completed by the middle of August.

All city lots were mowed and maintained in June.

Crosswalks and stop bars were painted on 22<sup>nd</sup> and Madison Streets.

Biweekly, monthly and semi-annual sewers were completed.



2025 Public Works/WWTP Tracking			<b>2025</b>			
			<u>June</u>	<u>Year-to-Date</u>	<u>June</u>	<u>Year-to-Date</u>
<b>ENGINEERING 2025</b>						
		Landfill Leachate Pumpage (gallons)	658,379	3,814,544	1,196,269	4,683,273
scott		Precipitation	2.44	14.06	5.64	21
sue		Number of Encumbrance property checks	29	122	19	137
scott/bill		Digger's Hotline Locates	89	512	107	602
<b>STREET DIVISION 2025 (Manhours)</b>			<u>June</u>	<u>Year-to-Date</u>	<u>June</u>	<u>Year-to-Date</u>
53200		Shop/Vehicle Maintenance	558.50	3,967	651.50	4,057
53300		Street Maintenance	21.00	298	34.00	196
53310		Street Cleaning	101.00	443	116.00	534
53320		Street Signs/Painting	239.50	932	185.50	729
53330		Snow & Ice		1,751		1,536
53337		PT Snowplowers		60		
53380		Bridge - maintenance		15		3
53381		17th Street Bridge opening	10.00	36	110.00	197
53620		Refuse/Garbage		3		
53625		Recycling/Leaf Collection		177	29.00	48
53640		Weed Cutting	106.00	106	149.00	181
53650		Work for Others	496.50	1,818	409.25	1,964
53700		Landfill Maintenance		24	1.00	14
53710		Landfill Sampling		12		11
*****		PBS Sewers	3	17	1	19
*****		Salted Streets		8		8
*****		Plowed all city streets		3		10
*****		Open 17th Street Bridge	22	131	95	223
<b>WASTEWATER UTILITY 2025</b>			<u>June</u>	<u>Year-to-Date</u>	<u>June</u>	<u>Year-to-Date</u>
		Wastewater Treated, Gallons	66,593,000	406,233,000	113,531,000	453,129,000
		MONTHLY AVERAGE: Daily Flow, Gallons	2,220,000	2,236,500	3,384,000	2,443,167
		MONTHLY AVERAGE: Daily BOD, Lbs.	3,769	4,799	4,944	4,681
<b>Plant Discharges (MONTHLY AVERAGE)</b>						
		Biological Oxygen Demand (BOD), mg/l	4.8	9.65	5.4	8.32
		Suspended Solids, mg/l	3.3	4.48	3.3	5.55
		Ammonia, mg/l	0.21	0.57	0.37	0.43
		Phosphorus, mg/l	0.24	0.20	0.19	0.23
		Fecal Coliform, per 100ml	34	49	31	34.50
		pH, Min (6.0)	6.9	6.8	7	6.87
		pH, Max (9.0)	7	7.1	7.2	7.13
<b>Chemicals</b>						
		Polymer, Gallons	88	528	88	528
		Ferric Chloride, Gallons	2,068	13,790	2,362	14,478
P&Fonly		Chemical Purchases for the month		\$ 23,176.45	\$ 11,448.45	\$ 57,855.65
		Mishicot Payment to City	\$ 6,072.88	\$ 45,145.31	\$ 10,525.24	\$ 49,583.46
		Emergency call-ins	3	19	5	6



**Two Rivers  
June 2025**

Prepared By: Patrick Murphy – MEUW Regional Safety Manager

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## SAFETY REPORT

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### **ACCOMPLISHMENTS**

**1. Training**

- ALICE training TRPD

**2. Audits/Inspections**

None in July

**3. Compliance/Risk Management**

Mutual Aid guidance document (in progress)

### **GOALS AND OBJECTIVES**

**1. Training**

- Tabletop exercise for electric department (natural disaster)

**2. Audits/Inspections**

Water Department building inspection

**3. Compliance/Risk Management**

- Promote EOC familiarization, meetings/citywide tabletop (future)
- Continue to promote good investigation and root cause analysis for all incidents.
- Promote incident and near miss reporting
- Reasonable suspicion work group



Jun-25

# CITY OF TWO RIVERS

## ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

### ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	33,655,020	GAL/MONTH
LESS BACKWASH WATER	5,238,860	GAL/MONTH
WATER TO CITY	28,416,160	GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,325,790	GAL/DAY
MIN. DAILY WATER PRODUCTION	934,080	GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,121,830	GAL/DAY

TOTAL PRODUCTION	33655020	GAL/MONTH
WATER TO CITY	28416160	GAL/MONTH

### PUMP OPERATION

#### LOWLIFT PUMPS

1	2	3	
240	240	240	HR/MO
8.00	8.00	8.00	HR/DAY

#### HIGHLIFT PUMPS

1	2	3	4	
0	312	0	408	HR/MO
0.00	10.40	0.00	13.60	HR/DAY

### USED FOR PRODUCTION ONLY

#### CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE  
 POST SODIUM HYPOCHLORITE  
 RESERVOIR HYPOCHLORITE  
 50% SODIUM HYDROXIDE  
 ORTHOPHOSPHATE  
 FLUORIDE

POUNDS USED	PMG	PPM
2342.0	0.08	0.00
3199.0	0.10	0.00
289.4	0.01	0.00
0.0	0.00	0.00
1712.7	0.00	0.00
727.3	0.02	0.00

### RESERVOIR OPERATIONS

#### HOURS OF OPERATION

#### PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
336	0	384	720

#### TOTAL GALLONS PUMPED PER MONTH

#### MAXIMUM GALLONS PER DAY

#### MINIMUM GALLONS PER DAY

#### AVERAGE GALLONS PER DAY

7,848,000	GAL/MONTH
339,000	GAL/DAY
214,000	GAL/DAY
261,600	GAL/DAY

REPORT PREPARED BY

Garret Wachowski

DATE

7/1/2025

AS



EXPLORE  
**TWO  
RIVERS**  
WISCONSIN

**TOURISM DIRECTOR**

3737 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54243-0087

Section 10, Item C.

## Tourism Director's Report June 2025

### Community Outreach



Explore Two Rivers recently attended the first annual **Wisconsin Governor's Outdoor Industry Impact Awards** in Madison on June 26, 2025. We're proud to announce that Willie Bee Charters, Wildflower Outdoors, and Paddlepalooza, all local to Two Rivers, received nominations for their outstanding contributions to promoting outdoor activities in Wisconsin. While we didn't have any winners this year, the nominations provided excellent exposure for these businesses, events, and our community.

Our board continues to collect valuable data through the **Two Rivers Business Owner Tourism Impact Survey**. To date, we've received 29 responses from various business sectors. The Explore Two Rivers Board will review the survey process at our next meeting on August 12, 2025, to determine the next steps for data collection. If you haven't yet completed the survey, you can find it at <https://forms.gle/are5YfgqkMmbJ3427>

In June, Explore Two Rivers began gathering video and photo content of the nearshore shipwrecks located within and around Two Rivers, which are part of the **Wisconsin Shipwreck Marine Sanctuary**. This content will be used to:

- \* Create dedicated webpages for each shipwreck. These pages will feature blue and white marker buoys to assist paddlers of all types in exploring the shallow shipwrecks.
- \* Produce two-person podcasts using AI technology (NotebookLM) that will delve into the story of each shipwreck and the history of the sanctuary. The Explore Two Rivers Board of Directors is also leveraging AI for meeting minutes, supporting





EXPLORE  
**TWO  
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3737 E. Park Street  
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Section 10, Item C.

materials, and other marketing content. This helps us onboard new board members efficiently and create a comprehensive historical record of the board's and staff's work.

\* Develop a print and digital rack card to market the nearshore shipwrecks as a unique attraction for exploring the sanctuary and the waters around Two Rivers. This rack card will be launched at Canoecopia in March 2026 and will include the following information for each shipwreck:

- \* Name of the shipwreck and the date it sank
- \* Longitude and latitude
- \* Parking access points
- \* Distance a paddler needs to travel to reach the shoreline launch point
- \* Distance from the shoreline launch point to the shipwreck
- \* An evergreen QR code linked to ExploreTwoRivers.com and the shipwreck's audio podcast



### Marketing Initiatives

We are continually collaborating with Travel Wisconsin to update the Two Rivers landing webpage, local attractions, and event listings. **Please note that there is an August 29, 2025, deadline to update the next six months of events and business information on their website,** as they are transitioning to a new platform. If you would like your business or event listed or updated on the Travel Wisconsin website, please contact us at [tourism@two-rivers.org](mailto:tourism@two-rivers.org).

The screenshot shows the Travel Wisconsin website with a dark blue header containing navigation links: Places to Stay, Things to Do, Dining, Events, Places to Visit, Stories, and Plan Your Vacation. The main content area features a large image of two people kayaking on a river. To the right of the image is the event title "TWIN RIVERS 2ND ANNUAL PADDLEPALOOZA" in bold. Below the title, the event date is listed as "Sep 13, 2025. Starts at 8am and is complete by 3pm." The location is "Veterans Park, Two Rivers" and the address is "1200 35th Street - Two Rivers, WI 54241". The contact information is "Information: 920-793-5591". There are buttons for "VIEW WEBSITE" and "FAVORITE".



[www.exploretworivers.com](http://www.exploretworivers.com)



920.793.7200



[joemet@two-rivers.org](mailto:joemet@two-rivers.org)





EXPLORE  
**TWO  
RIVERS**  
WISCONSIN

## TOURISM DIRECTOR

3737 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54243-0087

Section 10, Item C.

Daily social media presence is maintained across Facebook, Instagram, and Flickr. **You can access the Explore Two Rivers Flickr page at <https://www.flickr.com/people/200576022@N05/> No username or password is required to visit this site.** Our Flickr page is designed as a tourism-oriented resource, showcasing all seasons and various activities in Two Rivers.

Print and digital ads were completed and submitted for the summer issues of Silent Sport Magazine, Wisconsin Road Trip, and On Wisconsin Outdoors. **On Wisconsin Outdoors featured a special article on Two Rivers Charter Fishing in their May/June edition.**

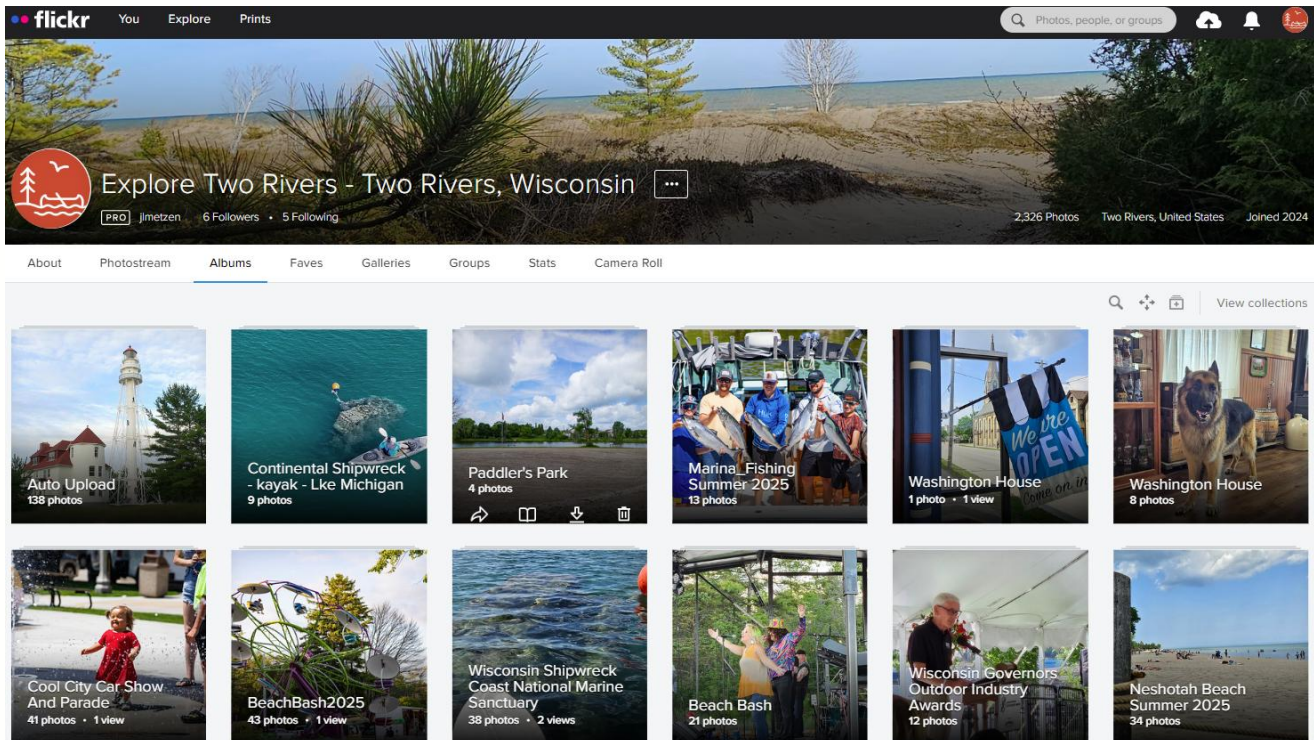
Lift Station banners successfully promoted the 25th Annual Cool City Car Show and the 50th Snowfest event, both taking place in July 2025.

Distribution of Explore Two Rivers Dog Friendly Business window clings continues, and spotlighting dog-friendly businesses on our Facebook and Instagram pages.

Submitted July 16, 2025

Joseph L. Metzen - Tourism Director

Explore Two Rivers



[www.exploretworivers.com](http://www.exploretworivers.com)



920.793.7200



[joemet@two-rivers.org](mailto:joemet@two-rivers.org)

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## Road Closure for Two Rivers SnowFest parade on 7/26/25

1 message

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**Ann Gretz** <anngretz@hotmail.com>

Mon, Jul 7, 2025 at 1:47 PM

To: "valvan@two-rivers.org" <valvan@two-rivers.org>

On behalf of The Friends of Two Rivers SnowFest, I would like to formally request a road closure of Columbus St from Memorial Drive to be Hwy 310 on Saturday, July 26 from 8am- 1pm, for the SnowFest parade at 11:00am. Thank you, Ann Gretz  
Sent from my iPhone

Form

AB-220

## Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	<b>Total Fees</b>	<b>\$ 10.00</b>

**Part A: Organization Information**

1. Organization Name Rotary Club of Two Rivers		
2. Organization Permanent Address PO box 272		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507	11. Email michael@stillbend.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) NA		

**Part B: Individual Information**


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) FRIDAY NIGHT CONCERT SERIES - CENTAL PARK			
2. Dates of Operation September 26, 2025		3. Hours of Operation 6:00 PM - 9:30 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (If not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The Club will be selling out of the Central Park Pavillion.			

<b>Part D: Attestation</b>			
Who must sign this application? • one officer or director of the nonprofit organization			
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Ditmer		First Name Michael	
Title Club Agent		Email michael@stillbend.com	M.I. J
Signature 		Phone (612) 840-7507	
Date 07/15/2025			

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form  
**AB-101****Alcohol Beverage  
Appointment of Agent**

Date

**Agent Type (check one)**☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

**Rotary Club of Two Rivers**

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

**WI**

6. Describe the reason for appointing a successor agent, if successor is checked above.

**Part B: Agent Information**

1. Last Name

**Ditmer**

2. First Name

**Michael**

3. M.I.

**J**

4. Email

**michael@stillbend.com**

5. Phone

**(612) 840-7507**

6. Home Address

**2991 37th ST**

7. City

**Two Rivers**

8. State

**WI**

9. Zip Code

**54241**

10. Age

**63**

11. Drivers License/State ID Number

**D-356-5506-1132-09**

12. Drivers License/State ID State of Issuance


**WI****Part C: Agent Questions**1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No  
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ☒ Yes ☐ No  
Submit a completed Form AB-100 with this form.3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No  
See instructions for exceptions.

Continued →



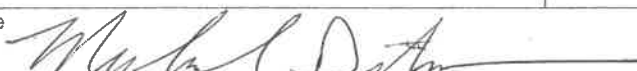
**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>		First Name <b>Dennis</b>		M.I. <b>J</b>
Title <b>President</b>		Email <b>dswetlik@charter.net</b>	Phone <b>920-905-3115</b>	
Signature 			Date <b>6/13/2024</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>		First Name <b>Michael</b>		M.I. <b>J</b>
Signature 			Date <b>06/13/24</b>	

Form

AB-220

## Temporary Alcohol Beverage License

Municipality


License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	<b>Total Fees</b>	<b>\$ 10.00</b>

Part A: Organization Information			
1. Organization Name Rotary Club of Two Rivers			
2. Organization Permanent Address PO box 272			
3. City Two Rivers		4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)			
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin	
10. Phone (612) 840-7507	11. Email michael@stillbend.com		
12. Organization type (check one)			
<input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.			
13. Is this organization required to hold a Wisconsin Seller's permit? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
14. Wisconsin Seller's Permit Number (if applicable) NA			

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) FRIDAY NIGHT CONCERT SERIES - CENTAL PARK			
2. Dates of Operation September 5, 2025		3. Hours of Operation 6:00 PM - 9:30 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The CLub will be selling out of the Central Park Pavillion.			

<b>Part D: Attestation</b>		
Who must sign this application? • one officer or director of the nonprofit organization		
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>		
Last Name Ditmer	First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com	Phone (612) 840-7507
Signature 		Date 07/15/2025

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form  
**AB-101****Alcohol Beverage  
Appointment of Agent**

Date

**Agent Type** (check one)☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

**Rotary Club of Two Rivers**

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

**WI**

6. Describe the reason for appointing a successor agent, if successor is checked above.

**Part B: Agent Information**

1. Last Name

**Ditmer**

2. First Name

**Michael**

3. M.I.

**J**

4. Email

**michael@stillbend.com**

5. Phone

**(612) 840-7507**

6. Home Address

**2991 37th ST**

7. City

**Two Rivers**

8. State

**WI**

9. Zip Code

**54241**

10. Age

**63**

11. Drivers License/State ID Number

**D-356-5506-1132-09**


12. Drivers License/State ID State of Issuance

**WI****Part C: Agent Questions**1. Have you satisfied the responsible beverage server training requirement? ..... ☒ Yes ☐ No  
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ..... ☒ Yes ☐ No  
Submit a completed Form AB-100 with this form.3. Have you been a Wisconsin resident for at least 90 continuous days? ..... ☒ Yes ☐ No  
See instructions for exceptions.

Continued →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>	First Name <b>Dennis</b>	M.I. <b>J</b>
Title <b>President</b>	Email <b>dswetlik@charter.net</b>	Phone <b>920-905-3115</b>
Signature 		Date <b>6/13/2024</b>

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>	First Name <b>Michael</b>	M.I. <b>J</b>
Signature 		Date <b>06/13/24</b>

Form

AB-220

## Temporary Alcohol Beverage License

Municipality


License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$ .
	<b>Total Fees</b>	<b>\$ 10.00</b>

Part A: Organization Information			
1. Organization Name Rotary Club of Two Rivers			
2. Organization Permanent Address PO box 272			
3. City Two Rivers		4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)			
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin	
10. Phone (612) 840-7507	11. Email michael@stillbend.com		
12. Organization type (check one)			
<input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.			
13. Is this organization required to hold a Wisconsin Seller's permit? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
14. Wisconsin Seller's Permit Number (if applicable) NA			

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) FRIDAY NIGHT CONCERT SERIES - CENTAL PARK			
2. Dates of Operation August 29 2025		3. Hours of Operation 6:00 PM - 9:30 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The CLub will be selling out of the Central Park Pavillion.			

<b>Part D: Attestation</b>		
Who must sign this application? • one officer or director of the nonprofit organization		
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>		
Last Name Ditmer	First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com	Phone (612) 840-7507
Signature 		Date 07/15/2025

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	



Form  
**AB-101****Alcohol Beverage  
Appointment of Agent**

Date

**Agent Type** (check one)☒ Original (no fee)      ☐ Successor (\$10 fee for municipal licensees only)**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

**Rotary Club of Two Rivers**

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

**WI**

6. Describe the reason for appointing a successor agent, if successor is checked above.

**Part B: Agent Information**

1. Last Name

**Ditmer**

2. First Name

**Michael**

3. M.I.

**J**

4. Email

**michael@stillbend.com**

5. Phone

**(612) 840-7507**

6. Home Address

**2991 37th ST**

7. City

**Two Rivers**

8. State

**WI**

9. Zip Code

**54241**

10. Age

**63**

11. Drivers License/State ID Number

**D-356-5506-1132-09**


12. Drivers License/State ID State of Issuance

**WI****Part C: Agent Questions**1. Have you satisfied the responsible beverage server training requirement? ..... ☒ Yes ☐ No  
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ..... ☒ Yes ☐ No  
Submit a completed Form AB-100 with this form.3. Have you been a Wisconsin resident for at least 90 continuous days? ..... ☒ Yes ☐ No  
See instructions for exceptions.

Continued →


**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>		First Name <b>Dennis</b>		M.I. <b>J</b>
Title <b>President</b>	Email <b>dswetlik@charter.net</b>		Phone <b>920-905-3115</b>	
Signature 			Date <b>6/13/2024</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>		First Name <b>Michael</b>		M.I. <b>J</b>
Signature 			Date <b>06/13/24</b>	

Form

AB-220

## Temporary Alcohol Beverage License

Municipality


License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	<input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees \$ 10.00
		Background Check \$
		Total Fees \$ 10.00

Part A: Organization Information			
1. Organization Name Rotary Club of Two Rivers			
2. Organization Permanent Address PO BOX 272			
3. City Two Rivers		4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)			
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin	
10. Phone (612) 840-7507	11. Email michael@stillbend.com		
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.			
13. Is this organization required to hold a Wisconsin Seller's permit? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
14. Wisconsin Seller's Permit Number (if applicable) NA			

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) BANDS ON THE BEACH			
2. Dates of Operation August 30 2025		3. Hours of Operation 12:00 PM - 6:00 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th St (Neshotah Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The Club will be selling from a tent adjacent to the Rotary Pavillion Stage at Neshotah Beach			

<b>Part D: Attestation</b>			
Who must sign this application? • one officer or director of the nonprofit organization			
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Ditmer		First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com	Phone (612) 840-7507	
Signature 		Date 07/15/2025	

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form  
**AB-101****Alcohol Beverage  
Appointment of Agent**

Date

**Agent Type** (check one)☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

**Rotary Club of Two Rivers**

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

**WI**

6. Describe the reason for appointing a successor agent, if successor is checked above.

**Part B: Agent Information**

1. Last Name

**Ditmer**

2. First Name

**Michael**

3. M.I.

**J**

4. Email

**michael@stillbend.com**

5. Phone

**(612) 840-7507**

6. Home Address

**2991 37th ST**

7. City

**Two Rivers**

8. State

**WI**

9. Zip Code

**54241**

10. Age

**63**

11. Drivers License/State ID Number

**D-356-5506-1132-09**


12. Drivers License/State ID State of Issuance

**WI****Part C: Agent Questions**1. Have you satisfied the responsible beverage server training requirement?  
Submit proof of completion.☒ Yes ☐ No2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*?  
Submit a completed Form AB-100 with this form.☒ Yes ☐ No3. Have you been a Wisconsin resident for at least 90 continuous days?  
See instructions for exceptions.☒ Yes ☐ No

Continued →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>		First Name <b>Dennis</b>		M.I. <b>J</b>
Title <b>President</b>		Email <b>dswetlik@charter.net</b>	Phone <b>920-905-3115</b>	
Signature 			Date <b>6/13/2024</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>		First Name <b>Michael</b>		M.I. <b>J</b>
Signature 			Date <b>06/13/24</b>	

Form

AB-220

## Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	<b>Total Fees</b>	<b>\$ 10.00</b>

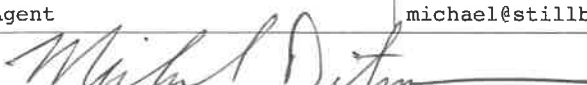
Part A: Organization Information			
1. Organization Name Rotary Club of Two Rivers			
2. Organization Permanent Address PO BOX 272			
3. City Two Rivers		4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)			
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin	
10. Phone (612) 840-7507	11. Email michael@stillbend.com		
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.			
13. Is this organization required to hold a Wisconsin Seller's permit? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
14. Wisconsin Seller's Permit Number (if applicable) NA			

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →



<b>Part C: Event Information</b>			
1. Name of Event (if applicable) BANDS ON THE BEACH			
2. Dates of Operation August 24 2025		3. Hours of Operation 12:00 PM - 6:00 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th St (Neshotah Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The Club will be selling from a tent adjacent to the Rotary Pavillion Stage at Neshotah Beach			

<b>Part D: Attestation</b>		
Who must sign this application? • one officer or director of the nonprofit organization		
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>		
Last Name Ditmer	First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com	Phone (612) 840-7507
Signature 		Date 07/15/2025

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/25	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form  
**AB-101****Alcohol Beverage  
Appointment of Agent**

Date

**Agent Type** (check one)

- ☒ Original (no fee)      ☐ Successor (\$10 fee for municipal licensees only)

**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

**Rotary Club of Two Rivers**

2. Business Trade Name or DBA

3. Entity Type (check one)

- ☐ Limited Liability Company      ☐ Corporation      ☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒ Municipal Retail License      ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

**WI**

6. Describe the reason for appointing a successor agent, if successor is checked above.

**Part B: Agent Information**

1. Last Name

**Ditmer**

2. First Name

**Michael**

3. M.I.

**J**

4. Email

**michael@stillbend.com**

5. Phone

**(612) 840-7507**

6. Home Address

**2991 37th ST**

7. City

**Two Rivers**

8. State

**WI**

9. Zip Code

**54241**

10. Age

**63**

11. Drivers License/State ID Number

**D-356-5506-1132-09**

12. Drivers License/State ID State of Issuance


**WI****Part C: Agent Questions**

1. Have you satisfied the responsible beverage server training requirement? ..... ☒ Yes ☐ No  
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ..... ☒ Yes ☐ No  
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ..... ☒ Yes ☐ No  
See instructions for exceptions.

Continued →


**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>		First Name <b>Dennis</b>		M.I. <b>J</b>
Title <b>President</b>	Email <b>dswetlik@charter.net</b>		Phone <b>920-905-3115</b>	
Signature 			Date <b>6/13/2024</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>		First Name <b>Michael</b>		M.I. <b>J</b>
Signature 			Date <b>06/13/24</b>	

Form

AB-220

## Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	<b>Total Fees</b>	<b>\$ 10.00</b>

**Part A: Organization Information**

1. Organization Name

Rotary Club of Two Rivers

2. Organization Permanent Address

PO box 272

3. City

Two Rivers

4. State

WI

5. Zip Code

54241

6. Mailing Address (if different from permanent address)

7. FEIN

39-6089129

8. Date of Organization/Incorporation

02/08/23

9. State of Organization/Incorporation

Wisconsin

10. Phone

(612) 840-7507

11. Email

michael@stillbend.com

12. Organization type (check one)

☒ Bona Fide Club☐ Church☐ Fair Association/Agricultural Society☐ Veteran's Organization☐ Lodge/Society☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.13. Is this organization required to hold a Wisconsin Seller's permit? ..... ☐ Yes ☒ No

14. Wisconsin Seller's Permit Number (if applicable)

NA

**Part B: Individual Information**


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) FRIDAY NIGHT CONCERT SERIES - CENTAL PARK			
2. Dates of Operation August 15 2025		3. Hours of Operation 6:00 PM - 9:30 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The Club will be selling out of the Central Park Pavillion.			

<b>Part D: Attestation</b>		
Who must sign this application? • one officer or director of the nonprofit organization		
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>		
Last Name Ditmer	First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com	Phone (612) 840-7507
Signature 		Date 07/15/2025

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage  
Appointment of Agent

Date

## Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

## Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

- ☐
- Limited Liability Company
- ☐
- Corporation
- ☒
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

WI

6. Describe the reason for appointing a successor agent, if successor is checked above.

## Part B: Agent Information

1. Last Name Ditmer	2. First Name Michael	3. M.I. J
4. Email michael@stillbend.com	5. Phone (612) 840-7507	
6. Home Address 2991 37th ST		
7. City Two Rivers	8. State WI	9. Zip Code 54241
10. Age 63		
11. Drivers License/State ID Number D-356-5506-1132-09	12. Drivers License/State ID State of Issuance WI	

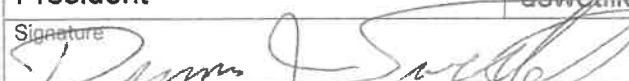
## Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ..... ☒ Yes ☐ No  
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ..... ☒ Yes ☐ No  
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ..... ☒ Yes ☐ No  
See instructions for exceptions.

Continued →


**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>		First Name <b>Dennis</b>		M.I. <b>J</b>
Title <b>President</b>	Email <b>dswetlik@charter.net</b>		Phone <b>920-905-3115</b>	
Signature 			Date <b>6/13/2024</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>		First Name <b>Michael</b>		M.I. <b>J</b>
Signature 			Date <b>06/13/24</b>	



Form

AB-220

## Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	<input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees \$ 10.00
		Background Check \$
		Total Fees \$ 10.00

## Part A: Organization Information

1. Organization Name Rotary Club of Two Rivers		
2. Organization Permanent Address PO BOX 272		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507	11. Email michael@stillbend.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) NA		

## Part B: Individual Information


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) BANDS ON THE BEACH			
2. Dates of Operation August 17, 2025		3. Hours of Operation 12:00 PM - 6:00 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th St (Neshotah Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The Club will be selling from a tent adjacent to the Rotary Pavillion Stage at Neshotah Beach			

<b>Part D: Attestation</b>			
Who must sign this application? • one officer or director of the nonprofit organization			
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Ditmer		First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com		Phone (612) 840-7507
Signature 		Date	

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage  
Appointment of Agent

Date

## Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

## Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

- ☐
- Limited Liability Company
- ☐
- Corporation
- ☒
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

WI

6. Describe the reason for appointing a successor agent, if successor is checked above.

## Part B: Agent Information

1. Last Name

Ditmer

2. First Name

Michael

3. M.I.

J

4. Email

michael@stillbend.com

5. Phone

(612) 840-7507

6. Home Address

2991 37th ST

7. City

Two Rivers

8. State

WI

9. Zip Code

54241

10. Age

63

11. Drivers License/State ID Number

D-356-5506-1132-09

12. Drivers License/State ID State of Issuance

WI


## Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? . . . . . ☒ Yes ☐ No  
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? . . . . . ☒ Yes ☐ No  
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? . . . . . ☒ Yes ☐ No  
See instructions for exceptions.

Continued →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>		First Name <b>Dennis</b>	M.I. <b>J</b>
Title <b>President</b>	Email <b>dswetlik@charter.net</b>		Phone <b>920-905-3115</b>
Signature 		Date <b>6/13/2024</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>		First Name <b>Michael</b>	M.I. <b>J</b>
Signature 		Date <b>06/13/24</b>	

Form

AB-220

## Temporary Alcohol Beverage License

Municipality


License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	<b>Total Fees</b>	<b>\$ 10.00</b>

Part A: Organization Information		
1. Organization Name Rotary Club of Two Rivers		
2. Organization Permanent Address PO box 272		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507	11. Email michael@stillbend.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) NA		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) FRIDAY NIGHT CONCERT SERIES - CENTAL PARK			
2. Dates of Operation September 12, 2025		3. Hours of Operation 6:00 PM - 9:30 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of. Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The Club will be selling out of the Central Park Pavillion.			

<b>Part D: Attestation</b>			
Who must sign this application? • one officer or director of the nonprofit organization			
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Ditmer		First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com		Phone (612) 840-7507
Signature 		Date 07/15/2025	

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form  
**AB-101****Alcohol Beverage  
Appointment of Agent**

Date

**Agent Type (check one)**
☒ Original (no fee)
     
 ☐ Successor (\$10 fee for municipal licensees only)
**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

**Rotary Club of Two Rivers**

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

**WI**

6. Describe the reason for appointing a successor agent, if successor is checked above.

**Part B: Agent Information**

1. Last Name

**Ditmer**

2. First Name

**Michael**

3. M.I.

**J**

4. Email

**michael@stillbend.com**

5. Phone

**(612) 840-7507**

6. Home Address

**2991 37th ST**

7. City

**Two Rivers**

8. State

**WI**

9. Zip Code

**54241**

10. Age

**63**

11. Drivers License/State ID Number

**D-356-5506-1132-09**

12. Drivers License/State ID State of Issuance

**WI****Part C: Agent Questions**
 1. Have you satisfied the responsible beverage server training requirement? . . . . . ☒ Yes ☐ No  
 Submit proof of completion.

 2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? . . . . . ☒ Yes ☐ No  
 Submit a completed Form AB-100 with this form.


 3. Have you been a Wisconsin resident for at least 90 continuous days? . . . . . ☒ Yes ☐ No  
 See instructions for exceptions.

Continued →




**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>	First Name <b>Dennis</b>	M.I. <b>J</b>
Title <b>President</b>	Email <b>dswetlik@charter.net</b>	Phone <b>920-905-3115</b>
Signature 		Date <b>6/13/2024</b>

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>	First Name <b>Michael</b>	M.I. <b>J</b>
Signature 		Date <b>06/13/24</b>

Form

AB-220

## Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	<b>Total Fees</b>	<b>\$ 10.00</b>

**Part A: Organization Information**

1. Organization Name Rotary Club of Two Rivers		
2. Organization Permanent Address PO box 272		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507	11. Email michael@stillbend.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) NA		

**Part B: Individual Information**


List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) FRIDAY NIGHT CONCERT SERIES - CENTAL PARK			
2. Dates of Operation August 22, 2025		3. Hours of Operation 6:00 PM - 9:30 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>		14. Event Website <a href="https://www.two-rivers.org/parksrec">https://www.two-rivers.org/parksrec</a>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  The Club will be selling out of the Central Park Pavillion.			

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Who must sign this application? • one officer or director of the nonprofit organization			
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Ditmer		First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com		Phone (612) 840-7507
Signature 		Date 07/15/2025	

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk 7/16/25	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form  
**AB-101****Alcohol Beverage  
Appointment of Agent**

Date

**Agent Type** (check one)

- ☒ Original (no fee)      ☐ Successor (\$10 fee for municipal licensees only)

**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

**Rotary Club of Two Rivers**

2. Business Trade Name or DBA

3. Entity Type (check one)

- ☐ Limited Liability Company      ☐ Corporation      ☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒ Municipal Retail License      ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

**WI**

6. Describe the reason for appointing a successor agent, if successor is checked above.

**Part B: Agent Information**

1. Last Name

**Ditmer**

2. First Name

**Michael**

3. M.I.

**J**

4. Email

**michael@stillbend.com**

5. Phone

**(612) 840-7507**

6. Home Address

**2991 37th ST**

7. City

**Two Rivers**

8. State

**WI**

9. Zip Code

**54241**

10. Age

**63**

11. Drivers License/State ID Number

**D-356-5506-1132-09**

12. Drivers License/State ID State of Issuance


**WI****Part C: Agent Questions**

1. Have you satisfied the responsible beverage server training requirement? . . . . . ☒ Yes ☐ No  
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? . . . . . ☒ Yes ☐ No  
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? . . . . . ☒ Yes ☐ No  
See instructions for exceptions.

Continued →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Swetlik</b>		First Name <b>Dennis</b>	M.I. <b>J</b>
Title <b>President</b>	Email <b>dswetlik@charter.net</b>	Phone <b>920-905-3115</b>	
Signature 		Date <b>6/13/2024</b>	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <b>Ditmer</b>		First Name <b>Michael</b>	M.I. <b>J</b>
Signature 		Date <b>06/13/24</b>	



Amanda Baryenbruch <amabar@two-rivers.org>

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## Noise Ordinance Waiver Request

1 message

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**Megan Neuman** <tanneryclubllc@gmail.com>

Tue, Jul 15, 2025 at 11:03 AM

To: Amanda Baryenbruch <amabar@two-rivers.org>

Dear Amanda and the Two Rivers City Council,

We are requesting a waiver from City Ordinance 925 regarding loud and unnecessary noise. Specifically, we seek permission to exceed standard limits for both sound levels measured in dBA and any vibrations resulting from sound production.

This waiver is requested for an event on September 13th, 2025, between the hours of 4:00 PM and 10:00 PM, at 4317 Tannery Rd, Two Rivers. The event is a birthday party, and we have a band scheduled to perform from 5:00 PM to 9:00 PM.

We respect our neighbors and are mindful of noise levels, particularly as the evening progresses. Events of this nature are rare for us, occurring only once or twice a year, and we strive to minimize any disruption to the neighborhood.

Thank you,  
Megan & Tom

**Tannery Club, LLC**  
Tom and Megan Neuman  
4317 Tannery Road  
Two Rivers, WI 54241  
920-905-2606 (Megan)  
920-973-0182 (Tom)

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/07/2025	139892	Ball Auto & Truck Parts Inc	Supplies - Fire	100-52210-2900	5172-323730	12.24-
05/07/2025	139892	Ball Auto & Truck Parts Inc	Saw Blades - WWTP	690-59833-3900	79.99	79.99-
Total 139892:						92.23-
05/21/2025	139979	Meescan Inc	Renewal - Meescan Annual Licence - Tie	280-55110-2930	2501336	1,654.00-
Total 139979:						1,654.00-
05/01/2025	140118	4 K's Pest Control LLC	General Pest Control - Library	280-55110-2410	4-25-2025	50.00
Total 140118:						50.00
05/01/2025	140119	Accurate Appraisal LLC	April 2025 Services	100-51530-2130	5341	5,350.00
Total 140119:						5,350.00
05/01/2025	140120	Air One Equipment Inc	Helmet-FD	455-52200-8170	220293	479.00
Total 140120:						479.00
05/01/2025	140121	Amazon Business - Debit Memo	Supplies - Maintenance	100-51600-3500	1CLN-YVCL-9NDL	576.22
05/01/2025	140121	Amazon Business - Debit Memo	Supplies - City Manager	100-51410-3100	1V9C-44CR-1XPQ	253.07
Total 140121:						829.29
05/01/2025	140122	Boardman & Clark LLP	Frontier Pole Contact Agreement - ELEC	660-59923-2120	299753	2,156.00
Total 140122:						2,156.00
05/01/2025	140123	BP J-Mart	Restitution Incident #24-05483	100-21125	RESTITUTION	16.99
Total 140123:						16.99
05/01/2025	140124	Breuchel, Cindy	Fitness Center Refund	100-29410	REFUND	34.82
Total 140124:						34.82
05/01/2025	140125	Century Fence Company	Dugout Fence Repair Vietnam Vets Park	454-55400-8990	256791601	3,870.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140125:						3,870.00
05/01/2025	140126	Coban Technologies Inc.	Services - PD	100-52100-2450	59131	338.00
Total 140126:						338.00
05/01/2025	140127	Crafts Inc	Roofing & Sheet Metal - Comm House	454-55400-8860	19653	35,899.00
Total 140127:						35,899.00
05/01/2025	140128	Delta Dental of Wisconsin	Delta Premiums - May 2025	100-21532	2340896	6,104.56
Total 140128:						6,104.56
05/01/2025	140129	Erickson Sports LLC	Hooded Sweatshirts Indigo - TOURISM	258-56700-3901	2421	500.00
Total 140129:						500.00
05/01/2025	140130	Fox Cities Magazine	1/6 Page Ad - May 2025 Issue	258-56700-2910	00036783	550.00
Total 140130:						550.00
05/01/2025	140131	Frank's Radio Service Inc.	XTS Battery - FD	100-52200-2900	127229	217.72
05/01/2025	140131	Frank's Radio Service Inc.	APX Battery - FD	100-52200-2900	127230	150.68
05/01/2025	140131	Frank's Radio Service Inc.	APX Charger - FD	100-52200-2900	127231	159.98
Total 140131:						528.38
05/01/2025	140132	GFL Environmental	Grit Dump - WWTP	690-59820-2900	U30000180172	289.34
Total 140132:						289.34
05/01/2025	140133	Grainger	Chem Res Gloves - WWTP	690-59820-3900	9436151287	24.72
05/01/2025	140133	Grainger	Notched Trowel - WWTP	690-59834-3900	9441364875	27.53
Total 140133:						52.25
05/01/2025	140134	Graybar	Omni Cable Corp - Elec	660-19107	9341732670	191.12

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140134:						191.12
05/01/2025	140135	Hach Company	Lab Chemicals - Water	650-59642-3900	1446835	683.73
Total 140135:						683.73
05/01/2025	140136	Hawkins Inc	Supplies - Water	650-59641-3900	7048718	1,639.91
Total 140136:						1,639.91
05/01/2025	140137	Hayden Water Co. LLC	5-Gallon Distilled - Water	650-59642-3900	171090	20.99
Total 140137:						20.99
05/01/2025	140138	J.F. Ahern Co.	Boiler Inspection & Repair - WWTP	690-59833-2900	728315	3,422.46
Total 140138:						3,422.46
05/01/2025	140139	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-55140-3100	1557489	209.71
05/01/2025	140139	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1557511	1,073.15
05/01/2025	140139	James Imaging Systems Inc.	Contract RI13706-01 - Coverage Period	100-53100-3100	1557490	483.54
Total 140139:						1,766.40
05/01/2025	140140	James Leasing LLC	Contract JL-171-01 Coverage 4/24/2025	100-53200-5310	21547	2,499.28
Total 140140:						2,499.28
05/01/2025	140141	Klein, Patricia Ann	Simply Seniors Exercise Class - April 20	100-55300-2900	SIMPLY SENIORS EXERC	64.80
Total 140141:						64.80
05/01/2025	140142	Laack, Olivia	Spring Dance Program 2025	100-55300-2900	DANCE INSTRUCTOR	1,096.00
Total 140142:						1,096.00
05/01/2025	140143	LeClair Bros Heat/AC Inc	Install Air Handler - DPW	457-53300-8170	C10013	24,739.00
Total 140143:						24,739.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/01/2025	140144	Lincoln Contractors Supply Inc	Saw Blades	100-53300-3900	J43512	636.98
Total 140144:						636.98
05/01/2025	140145	Lucky Paws Pet Boutique	Xanti 1 Day Boarding	209-52100-2902	20643	35.00
Total 140145:						35.00
05/01/2025	140146	Mammoth Construction LLC	Replace Curb Box - Water	650-59675-2900	2135	917.50
Total 140146:						917.50
05/01/2025	140147	Manitowoc Co Public Works	April-June 2025 BadgerNet Circuit - PD	100-52100-2203	455TIME-18080-T	465.00
Total 140147:						465.00
05/01/2025	140148	Manitowoc Disposal Inc	Refuse - 4/13/2025 to 4/26/2025	640-53620-2900	05-02-2025	18,485.89
Total 140148:						18,485.89
05/01/2025	140149	Manitowoc-Calumet Library System	Tech-Lib	280-55110-2930	1127	4,312.78
Total 140149:						4,312.78
05/01/2025	140150	Minnesota Life Insurance Co	Life Insurance premium - May 2025	100-21531	MAY 2025	3,870.18
Total 140150:						3,870.18
05/01/2025	140151	Nielson Communications Inc	Decommision Squad 320 - PD	461-52100-8160	AR36260	700.00
05/01/2025	140151	Nielson Communications Inc	Decommision Squad 1 - PD	461-52100-8160	AR36262	700.00
05/01/2025	140151	Nielson Communications Inc	Order & Installation of Equip new Squad	461-52100-8160	AR36264	9,541.53
05/01/2025	140151	Nielson Communications Inc	Order & Installation of Equip new Squad	461-52100-8160	AR36297	9,541.53
05/01/2025	140151	Nielson Communications Inc	Gamber Johnson Console Armrest - PD	461-52100-8160	AR36719	413.71
Total 140151:						20,896.77
05/01/2025	140152	Payette, Doug	Energy Star Rebate - Clothes Washer	660-29253	ENERGY STAR REBATE	50.00
Total 140152:						50.00
05/01/2025	140153	Premium Waters Inc	Lab Water - WTP	690-59820-2900	391339152	110.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140153:						110.99
05/01/2025	140154	Quadient Finance USA Inc.	Postage - Closing Date 4/23/25	100-16210	CLOSING DATE 7/23/2025	1,000.00
Total 140154:						1,000.00
05/01/2025	140155	R&J Fricke Inc	6 Bag Concrete - Neshotah Park	100-16120	15958	1,305.00
05/01/2025	140155	R&J Fricke Inc	6 Bag Concrete - Pierce Dr	100-16120	16956	2,845.00
05/01/2025	140155	R&J Fricke Inc	6 Bag Concrete - Neshotah Park	100-16120	16957	1,305.00
05/01/2025	140155	R&J Fricke Inc	6 Bag Concrete - 22nd & Pierce	100-16120	17001	616.25
05/01/2025	140155	R&J Fricke Inc	6 Bag Concrete - 15th/Wash	100-16120	17002	3,045.00
Total 140155:						9,116.25
05/01/2025	140156	Razcon LLC	572 XP Muffler Plate - FD	100-52210-2410	1037	120.14
Total 140156:						120.14
05/01/2025	140157	Schmidt, Daniel	Energy Star Rebate - Refrigerator	660-29253	4/29/2025	50.00
Total 140157:						50.00
05/01/2025	140158	Steinies Water Garden & Irrigation	Vietnam Park Irrigation Start Up - 2025	100-55400-2900	11512A	887.22
Total 140158:						887.22
05/01/2025	140159	Storm the Lawn Pro LLC	Treatment #1 TR Central Park - Rec	100-55200-2900	521078	112.04
05/01/2025	140159	Storm the Lawn Pro LLC	Treatment #1 TR City Hall - Rec	100-55200-2900	521079	114.13
05/01/2025	140159	Storm the Lawn Pro LLC	Treatment #1 - FD	100-52200-3500	521085	126.14
Total 140159:						352.31
05/01/2025	140160	Technitrol Inc.	Substation Breaker Rebuild (QTY 2) - Ele	660-19362	39551	31,000.00
Total 140160:						31,000.00
05/01/2025	140161	Tillmann Wholesale Growers	Spring Container - Rec	260-55210-2900	ORDER NO: 118102	1,145.00
Total 140161:						1,145.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/01/2025	140162	United States Plastic Corp	Tubing-Eng	419-53600-3900	7623797	501.51
Total 140162:						501.51
05/01/2025	140163	Water Quality Investigations LLC	TWO-003 Two Rivers CCT Implementati	650-59923-2900	0325_26	3,731.75
Total 140163:						3,731.75
05/01/2025	140164	WCA/Group Health Trust	May 2025 Health Premiums	100-16300	0017811177	206,396.85
Total 140164:						206,396.85
05/01/2025	140165	White Cap L.P.	AC200 Plus - DPW	100-16120	50030953789	773.88
Total 140165:						773.88
05/01/2025	140166	Wisconsin Public Service Corp	WARM BLDG	100-55200-2220	0401271669-12;4/25	32.29
05/01/2025	140166	Wisconsin Public Service Corp	LIBRARY	280-55110-2220	0401271669-23;4/25	800.31
05/01/2025	140166	Wisconsin Public Service Corp	GENERATOR	660-59588-2220	0401271669-38;4/25	19.00
Total 140166:						851.60
05/01/2025	140167	Wisconsin Retirement System	March 2025 Contributions	100-21520	MARCH 2025	142,727.03
Total 140167:						142,727.03
05/08/2025	140168	4 K's Pest Control LLC	Chem Treat - Senior Center	100-54150-2900	04/24/25	50.00
Total 140168:						50.00
05/08/2025	140169	ADRC of the Lakeshore	Reimburse ADRC for April 2025 Congreg	250-23150	4/30/2025	476.00
Total 140169:						476.00
05/08/2025	140170	Advance Construction Inc	SBH - Repair Endwall - ENG	680-59730-2900	42425	4,057.28
Total 140170:						4,057.28
05/08/2025	140171	Aflac Business Services	April 2025 Premiums	100-21590	719312	2,243.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140171:						2,243.06
05/08/2025	140172	Amazon Business - Debit Memo	Supplies - Public Works	100-53320-8170	13RH-P4G9-WLVL	95.48
05/08/2025	140172	Amazon Business - Debit Memo	Supplies - Electric	660-59921-3900	17TN-JHN7-W1W9	247.92
05/08/2025	140172	Amazon Business - Debit Memo	Supplies - Senior Center	250-55150-3900	1N7Y-H3JP-XL36	131.01
05/08/2025	140172	Amazon Business - Debit Memo	Supplies - C.H.	100-55140-3500	1G7M-74TP-WLT3	268.14
Total 140172:						742.55
05/08/2025	140173	Amazon Business - Debit Memo	Supplies - Customer Service	690-59840-3900	141D-W6CP-Y1D1	.00
Total 140173:						.00
05/08/2025	140174	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-050125	279.08
Total 140174:						279.08
05/08/2025	140175	Aurora Health Care Inc	EAP Quarter April - June 2025	500-51510-2900	505-CI0005873	708.48
Total 140175:						708.48
05/08/2025	140176	Aurora Health Care North Inc.	2023 EMS medical director services - FD	270-52300-2100	154-CI0000056	3,000.00
05/08/2025	140176	Aurora Health Care North Inc.	February 2025 Pharmacy Transfer	100-52300-3900	154-CI0000098	240.68
05/08/2025	140176	Aurora Health Care North Inc.	March 2025 Pharmacy Transfer - FD	100-52300-3900	154-CI0000101	411.15
Total 140176:						3,651.83
05/08/2025	140177	B&M Waste Service Inc	Portable Restroom Rental 4-21-25 TO 5-	100-55200-2900	180453	460.00
05/08/2025	140177	B&M Waste Service Inc	Portable Restroom Renta 4-25-25 TO 5-	100-55300-2900	180477	95.00
Total 140177:						555.00
05/08/2025	140178	Backus Electric & Automation LLC	Air Handler Install - PW	457-53300-8170	9208	875.29
Total 140178:						875.29
05/08/2025	140179	Badgerland Aggregates LLC	Cem - Grounds Maint	100-54910-3500	17389	40.00
Total 140179:						40.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/08/2025	140180	Ball Auto & Truck Parts Inc	Saw Blades - WWTP	690-59833-3900	367624	79.99
05/08/2025	140180	Ball Auto & Truck Parts Inc	Bearing - Wtr	690-59833-3900	372181	30.58
Total 140180:						110.57
05/08/2025	140181	Bernie's Auto & Fix-it Shop LLC	Trailer 354 Service - Elec	660-19184	11180	586.74
Total 140181:						586.74
05/08/2025	140182	Blackburn Mfg Co	Locate Flags - Elec	660-59584-3900	IN0003221	270.74
Total 140182:						270.74
05/08/2025	140183	Buelow Vetter Buikema Olson & Vliet LL	General Legal	100-51410-2130	STATEMENT NO. 197	1,947.00
Total 140183:						1,947.00
05/08/2025	140184	City Of Manitowoc	April Bus Passes	250-23103	0546720	60.00
Total 140184:						60.00
05/08/2025	140185	City of Two Rivers	Garbage Stickers - Library	640-46310	5/5/2025	63.00
Total 140185:						63.00
05/08/2025	140186	CivicPlus LLC	Web Hosting & Maintenance	100-51450-2900	331836	7,521.15
Total 140186:						7,521.15
05/08/2025	140187	Cool City Cleaners Inc	Mop/Towel Cleaning - WTP	690-59820-2900	4713	56.00
Total 140187:						56.00
05/08/2025	140188	Diamond Business Graphics	Accounts Payable Checks - Finance	100-51510-3100	213340	300.31
Total 140188:						300.31
05/08/2025	140189	Domnitz Flowers LLC	J.Miller Plant	100-51410-3100	26112	84.40
Total 140189:						84.40



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/08/2025	140190	Erickson Sports LLC	Screen printing/Embroidery - Elec	650-59642-2900	2427	76.00
Total 140190:						76.00
05/08/2025	140191	Ferguson Enterprises Inc. #3326	LSR Water Filter Pitchers - Wtr	650-59675-3900	0286649	6,663.75
Total 140191:						6,663.75
05/08/2025	140192	Fire Dept Petty Cash	Petty cash reimbursement	100-52210-2900	5/6/25	112.92
Total 140192:						112.92
05/08/2025	140193	Fitness Store	Service - Rec	100-55140-2900	2025-43	425.20
Total 140193:						425.20
05/08/2025	140194	Frank's Radio Service Inc.	Radio Service Agreement / May 2025 - P	100-52200-2900	127351	144.24
05/08/2025	140194	Frank's Radio Service Inc.	Radio Service Agreement / May 2025 - P	100-52100-2441	127352	144.24
Total 140194:						288.48
05/08/2025	140195	Grainger	Thrust Washer - WWTP	100-16120	9492267944	37.25
Total 140195:						37.25
05/08/2025	140196	Hallman Lindsay	Field Paint - Rec	100-54150-3500	J0218044	601.95
Total 140196:						601.95
05/08/2025	140197	HMF Innovations Inc	Georgetown Bench memorial - Rec	100-23158	1406	1,199.00
Total 140197:						1,199.00
05/08/2025	140198	James Imaging Systems Inc.	Contract R14490-MPS-01 3/29/2025 to 4	660-59921-3900	1561544	357.79
Total 140198:						357.79
05/08/2025	140199	Kaat's Water Conditioning Inc	Water - 6303 Riverview Dr	419-53600-2900	04/30/2025	18.24
Total 140199:						18.24

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/08/2025	140200	Lakeshore Sign & Graphic	Golf Cart Reg - PD	100-52100-3100	114	143.00
05/08/2025	140200	Lakeshore Sign & Graphic	Wall Decal Print Cut on Intermdiate Vinyl	100-52100-3100	89	40.00
Total 140200:						183.00
05/08/2025	140201	Manitowoc Disposal Inc	Refuse - 4/27/2025 to 5/10/2025	640-53620-2900	5/16/2025	18,485.89
05/08/2025	140201	Manitowoc Disposal Inc	May 2025 Small Box - Rec	640-53620-2900	86549	370.00
Total 140201:						18,855.89
05/08/2025	140202	Manitowoc Engraving Inc	Garbage Stickers	640-53620-3900	32774	1,185.00
Total 140202:						1,185.00
05/08/2025	140203	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	408117;4/25	31.67
Total 140203:						31.67
05/08/2025	140204	Manitowoc Trophy	Volunteer of the Year 2024 Award - SC	250-55150-3900	48090	109.50
05/08/2025	140204	Manitowoc Trophy	Flag Football - Rec	100-23160	48151	110.00
Total 140204:						219.50
05/08/2025	140205	Marco	Maint - Lib	280-55110-2410	39121890	502.51
Total 140205:						502.51
05/08/2025	140206	Montana Rae's Pub LLC	Security Deposit Refund - 1713 East Stre	660-21130	5/2/2025	1,746.09
Total 140206:						1,746.09
05/08/2025	140207	Northeast Wisc Tech College	Jeffrey Kozaczuk-Spring 2025	660-59930-2920	SFT0000128030	223.57
05/08/2025	140207	Northeast Wisc Tech College	Spring - 2025 (Duessing,Gretz, Kozaczu	660-59930-2920	SFT0000128047	1,117.85
Total 140207:						1,341.42
05/08/2025	140208	OpenPoint LLC	OpenPoint Subscription - May 2025	660-59923-2403	1727	1,960.00
Total 140208:						1,960.00
05/08/2025	140209	Payment Service Network	Services 4/1/2025 to 4/30/2025	690-59840-3900	309665	7.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140209:						7.95
05/08/2025	140210	Pomp's Tire Services	Tires - DPW	100-16120	40084538	1,026.30
Total 140210:						1,026.30
05/08/2025	140211	Poo Free Parks	Poo Bags - P & R	100-55200-3500	PFP2635	464.94
Total 140211:						464.94
05/08/2025	140212	Prince, Emily	Energy Star Rebate - Dishwasher	660-29253	5/6/2025	50.00
Total 140212:						50.00
05/08/2025	140213	R&J Fricke Inc	6 Bag Concrete - Pierce Dr	100-16120	17018	797.50
05/08/2025	140213	R&J Fricke Inc	6 Bag Concrete - 20th/Jackson	100-16120	17019	725.00
05/08/2025	140213	R&J Fricke Inc	9 Bag Concrete - 27th/Forest	100-16120	17020	1,138.25
Total 140213:						2,660.75
05/08/2025	140214	RESCO	Minor Stock #21380,21360	660-59593-3900	3071800	673.75
Total 140214:						673.75
05/08/2025	140215	Service Tech LLC	Motor - WWTP	690-59833-3900	90309	905.03
Total 140215:						905.03
05/08/2025	140216	Shawn Williams Creative-Social Media	April 2025 Services - Tourism	258-56700-2100	938	800.00
Total 140216:						800.00
05/08/2025	140217	Sherwin Williams Co	Kaska Room & Library	100-54150-3500	1630-9	113.85
Total 140217:						113.85
05/08/2025	140218	Signs Plus	Docks - Rec	218-53540-3900	1277	47.25
Total 140218:						47.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/08/2025	140219	Stangel's Tree Service LLC	Tree Removal - Urban Forestry	260-55210-2900	0000418	2,600.00
Total 140219:						2,600.00
05/08/2025	140220	Suettinger's Keys LLC	12 Primus Keys - Rec	100-55200-2900	124488	171.00
Total 140220:						171.00
05/08/2025	140221	Sweet Fire Tobaaco	Security Deposit Refund - 1803 Washingt	660-21130	5/2/2025	1,224.46
Total 140221:						1,224.46
05/08/2025	140222	TAPCO	Ped Xing Leds - DPW	100-16120	1800902	522.52
Total 140222:						522.52
05/08/2025	140223	Thuermer Law Office	Municipal Prosecuting - April 2025	100-51340-2121	APRIL 30, 2025	1,705.00
Total 140223:						1,705.00
05/08/2025	140224	Town & Country Engineering Inc.	2025 SDW & CNF Loan Assistance	650-19107	28115	6,501.77
Total 140224:						6,501.77
05/08/2025	140225	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2900	5172-323730	12.24
05/08/2025	140225	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2900	5172-325807	16.52
Total 140225:						28.76
05/08/2025	140226	Uniform Shoppe	Jobshirts - FD	100-52200-3850	7642	106.00
Total 140226:						106.00
05/08/2025	140227	Vacuum Pump & Compressor Inc	2 Replacement Pumps - WWTP	690-59833-3900	131071-00	15,090.00
Total 140227:						15,090.00
05/08/2025	140228	Willman, Carey	Energy Star Rebate - Dishwasher	660-29253	5/6/2025	50.00
Total 140228:						50.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/08/2025	140229	Wisconsin Public Service Corp	FIRE DEPT	100-52200-2220	0401271669;3 4/25	654.76
05/08/2025	140229	Wisconsin Public Service Corp	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;4/25	158.69
05/08/2025	140229	Wisconsin Public Service Corp	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;4/25	82.10
05/08/2025	140229	Wisconsin Public Service Corp	1401 Lake Street	660-49390	0401271669-35;4/25	5,922.06
05/08/2025	140229	Wisconsin Public Service Corp	1303 19th Street	291-56700-2900	0401271669-49;4/25	366.31
05/08/2025	140229	Wisconsin Public Service Corp	1300 35th Street - Rec	100-55400-2220	0401271669-7;4/25	131.86
05/08/2025	140229	Wisconsin Public Service Corp	1520 17th St	100-54150-2220	0401271669-4;4/25	1,349.66
05/08/2025	140229	Wisconsin Public Service Corp	CEMETERY	100-54910-2220	0401271669-5;4/25	49.10
Total 140229:						8,714.54
05/08/2025	140230	WOMT	National Library Week - Lib	280-55110-2910	4/30/2025	137.00
Total 140230:						137.00
05/08/2025	140231	Zoro Tools Inc.	Center pull Paper Towels - Water	650-59643-3900	INV15576647	79.90
Total 140231:						79.90
05/15/2025	140232	Pop Start Restaurant Group LLC	BIDC - approved Ec Dev Loan - Draw #3	290-56700-7520	DRAW REQUEST #3	21,705.13
Total 140232:						21,705.13
05/22/2025	140233	Airgas USA LLC	Cylinder Rental - WWTP	690-59833-2900	5515741049	418.60
05/22/2025	140233	Airgas USA LLC	Yearly Lease Rental	100-53200-3900	5516423501	1,055.96
Total 140233:						1,474.56
05/22/2025	140234	Amazon Business - Debit Memo	Supplies - MAINTENANCE	100-51600-3500	13C9-GRPF-TLKV	111.08
Total 140234:						111.08
05/22/2025	140235	Associated Trust Company	General Obligation dated 4/1/2024 - 4-30	300-58100-6900	26825	475.00
05/22/2025	140235	Associated Trust Company	General Obligation dated 4/3/2023 - 5-1-	300-58100-6900	26826	475.00
Total 140235:						950.00
05/22/2025	140236	Aurora Health Care	Services	650-59930-2900	485134	4,661.00
Total 140236:						4,661.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/22/2025	140237	Bank First National	Pagel's Manure	100-55300-3600	PAGEL'S MANURE	30.00
05/22/2025	140237	Bank First National	Start-Up Cash - VIETNAM PARK	262-55320-3900	VIETNAM START UP CAS	100.00
05/22/2025	140237	Bank First National	Work Permits	100-55140-2900	WORK PERMITS	90.00
Total 140237:						220.00
05/22/2025	140238	Border States Industries Inc	LINEMAN RUBBER GLOVES - ELECTR	660-59588-3900	930341106	104.32
Total 140238:						104.32
05/22/2025	140239	Cengage Group	ALP - Library	280-55111-3430	999100313096	30.39
05/22/2025	140239	Cengage Group	ALP - Library	280-55111-3430	999100366978	30.39
Total 140239:						60.78
05/22/2025	140240	Country Visions Cooperative	Diesel Fuel	100-16120	331920	1,985.34
05/22/2025	140240	Country Visions Cooperative	Diesel Fuel	100-16120	331989	1,158.17
05/22/2025	140240	Country Visions Cooperative	Diesel Fuel	100-16120	332075	1,872.41
05/22/2025	140240	Country Visions Cooperative	Pressure Washer Fuel	100-53200-3900	332076	200.03
Total 140240:						5,215.95
05/22/2025	140241	Crafts Inc	Other Services - CH	100-55140-2900	11951	242.42
Total 140241:						242.42
05/22/2025	140242	Cretton Enterprises Inc	Trail & Med - Rec	100-55410-2900	12758	1,924.49
05/22/2025	140242	Cretton Enterprises Inc	Spring Clean-Up - Library	280-55110-3560	12762	4,511.58
Total 140242:						6,436.07
05/22/2025	140243	Cummins Sales and Service	Service call - DPW	100-16120	F4-250381946	1,517.17
Total 140243:						1,517.17
05/22/2025	140244	Delta Dental of Wisconsin	February 2025	100-21532	2290214	6,034.59
Total 140244:						6,034.59
05/22/2025	140245	Digger's Hotline	Prepaid Email Fees for April 2025	660-59584-2900	250 4 43901	229.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140245:						229.50
05/22/2025	140246	Ellerman Glass Inc	Maint - Library	280-55110-2410	32396	180.00
Total 140246:						180.00
05/22/2025	140247	ENTERPRISE FM TRUST	Monthly Lease Payments - May 2025	690-59828-2410	581377A-050325	22,470.93
Total 140247:						22,470.93
05/22/2025	140248	Fire Dept Petty Cash	Petty cash reimbursement	455-52200-3900	5-20-2025	136.50
Total 140248:						136.50
05/22/2025	140249	Fricke Printing Services Inc	Envelopes - Inspections	100-52400-3100	264030	79.85
05/22/2025	140249	Fricke Printing Services Inc	Envelopes - Tourism	258-56700-2910	264031	252.20
Total 140249:						332.05
05/22/2025	140250	Green Acres Landscaping Inc.	Geraniums - Cem	100-54910-2900	40336	3,500.00
Total 140250:						3,500.00
05/22/2025	140251	Hayden Water Co. LLC	Distilled Water - Water	650-59642-3900	172419	20.99
Total 140251:						20.99
05/22/2025	140252	HydroCorp	Monthly Comm CCR Program - Wtr	650-59664-2900	CI-058504	1,478.00
Total 140252:						1,478.00
05/22/2025	140253	InfoSend Inc.	Utility Bill Mailing - April 2025	690-59840-3110	286275	4,596.91
Total 140253:						4,596.91
05/22/2025	140254	James Leasing LLC	Contract R15989-01 - Coverage 5/6/202	100-54150-2900	21784	166.52
Total 140254:						166.52
05/22/2025	140255	Kropp Concrete Products Inc	Adj Rings - DPW	100-16120	32125	2,558.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140255:						2,558.00
05/22/2025	140256	L.B. Clarke Middle School	Refund for Nerf Glow Party	100-46743	REFUND	136.00
Total 140256:						136.00
05/22/2025	140257	Madden Media	Printing - Tourism	258-56700-2910	2024-026729	1,495.00
05/22/2025	140257	Madden Media	Printing - Tourism	258-56700-2910	2024-027117	1,495.00
Total 140257:						2,990.00
05/22/2025	140258	Mammoth Construction LLC	Private Sewer Lateral	690-19107	2134	425,345.67
05/22/2025	140258	Mammoth Construction LLC	Replace Curb Box - Water	650-59675-2900	2143	1,515.00
05/22/2025	140258	Mammoth Construction LLC	Replace Curb Stop & Box - Water	650-59675-2900	2144	1,215.00
Total 140258:						428,075.67
05/22/2025	140259	Manitowoc Co Health Department	Concession Stand License Renewal	262-55320-2900	RENEWAL	303.00
Total 140259:						303.00
05/22/2025	140260	Manitowoc Co Sheriff's Dept	Mounted Lights	100-52100-3142	MOUNTED LIGHTS	120.00
Total 140260:						120.00
05/22/2025	140261	Manitowoc Co Treasurer	April 2025 JAIL & DRIVER IMPROVMEN	100-21125	APRIL 2025	966.33
Total 140261:						966.33
05/22/2025	140262	Manitowoc Disposal Inc	Empty Neshotah Park/Vietnam - Rec	640-53620-2900	86693	350.00
Total 140262:						350.00
05/22/2025	140263	Manitowoc Public Utilities	5000 Memorial Drive	650-59602-2900	4-30-2025	836.00
Total 140263:						836.00
05/22/2025	140264	McMahon Associates Inc	SBH Stormwater Anlysis	290-56700-2900	938940	159.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140264:						159.30
05/22/2025	140265	Meescan Inc	Renewal - Meescan Annual Licence - Tie	280-55110-2930	INV-R 2501336	1,654.00
Total 140265:						1,654.00
05/22/2025	140266	Minnesota Life Insurance Co	Life Insurance premium - May 2025	100-21531	JUNE 2025	3,928.67
Total 140266:						3,928.67
05/22/2025	140267	Northern Lake Service Inc	Total Organic Carbon	650-59642-2900	2506572	41.88
Total 140267:						41.88
05/22/2025	140268	Northland Recreation, LLC	Trek Fit SUMMIT Boulder Outdoor Exerci	454-55400-8860	3427	94,365.00
Total 140268:						94,365.00
05/22/2025	140269	OSI Environmental Inc	Oil recycling-DPW	100-53200-3900	4026197	93.75
Total 140269:						93.75
05/22/2025	140270	Przedwiecki, Tony	Tony Rocker Performance 6-5-2025	262-55320-2900	PERFORMANCE 6-5-2024	700.00
Total 140270:						700.00
05/22/2025	140271	Quadient Finance USA Inc.	Folder/sorter lease - 6-10-2025 to 9-9-20	690-59840-3900	Q1852230	1,090.80
Total 140271:						1,090.80
05/22/2025	140272	SEERA Focus on Energy	Focus Program - 04/30/2025	660-29253	APRIL 2025	4,768.36
Total 140272:						4,768.36
05/22/2025	140273	State of Wisconsin	APRIL 2025	100-21125	APRIL 2025	2,668.92
Total 140273:						2,668.92
05/22/2025	140274	Stubbe, Tori	Zumba Class 3-12 to 4-16	100-55300-2900	ZUMBA 3-12 TO 4-16	270.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140274:						270.00
05/22/2025	140275	Tri City Glass and Door	Dark Bronze Anodized Aluminum Storefr	454-55400-8860	JC19597	3,000.00
Total 140275:						3,000.00
05/22/2025	140276	Twin Rivers Improvement Inc	Windows - Wentker Court	417-56700-8170	3076	8,146.50
Total 140276:						8,146.50
05/22/2025	140277	Unique Management Services Inc	Professional Services - Library	280-55110-2130	6139340	34.95
Total 140277:						34.95
05/22/2025	140278	United Systems & Software Inc.	Supplies - Water	650-19346	114343	42,774.13
05/22/2025	140278	United Systems & Software Inc.	Supplies - Water	650-59663-3900	114388	1,523.13
Total 140278:						44,297.26
05/22/2025	140279	USA Blue Book	White Inverted Marking Paint (DPW)	100-53200-3900	INV0.705313	161.95
Total 140279:						161.95
05/22/2025	140280	Vanderlinden, Kevin	Reimbursement of PP Taxes	100-16000	REIMBURSEMENT	728.27
Total 140280:						728.27
05/22/2025	140281	Village of Mishicot Treasurer	APRIL 2025	100-21125	APRIL 2025	443.00
Total 140281:						443.00
05/22/2025	140282	Wausau Equipment Co Inc	Wing Hinge - DPW	100-16120	9429030	2,122.51
Total 140282:						2,122.51
05/22/2025	140283	Wisc Dept Of Revenue-DEBITMEMO	Sales Tax April 2025	640-29410	APRIL 2025	14,818.66
Total 140283:						14,818.66
05/22/2025	140284	Wisc State Laboratory/Hygiene	Flouride Samples	650-59642-2900	807411	31.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140284:						31.00
05/22/2025	140285	Wisconsin Public Service Corp	2615 13th St - Tower	650-59661-2220	0401271669-25 - APRIL 20	54.19
05/22/2025	140285	Wisconsin Public Service Corp	2318 Picnic Hill Ln	650-59661-2220	0401271669-26 APRIL 202	59.35
05/22/2025	140285	Wisconsin Public Service Corp	1401 Lake Street	650-59626-2220	0401271669-32 APRIL 202	189.58
05/22/2025	140285	Wisconsin Public Service Corp	FILTER PLANT	650-59643-2220	0401271669-33 APRIL 202	2,612.77
Total 140285:						2,915.89
05/22/2025	140286	WPPI Energy	Service for April 2025	660-59902-2900	25-42025	477,487.87
Total 140286:						477,487.87
05/22/2025	140287	Zarnoth Brush Works Inc	Dirt Shoes & Scrapers	100-16120	0201862-IN	388.20
Total 140287:						388.20
05/22/2025	140288	Zimmer's Towing	2007 Chrysler Two & Country	100-52200-2920	3150	100.00
Total 140288:						100.00
05/28/2025	140289	USBank - Debit Memo	Credit Card Usage - August 2024/Septe	100-16000	STATMENT DATED 5-6-20	44,274.09
Total 140289:						44,274.09
05/29/2025	140290	Aladtec	ANNUAL SUBSCRIPTION	100-52100-2402	INV00413007	3,690.00
Total 140290:						3,690.00
05/29/2025	140291	Amazon Business - Debit Memo	Supplies - PD	100-52100-3100	11YD-NK1Y-34KT	45.81
05/29/2025	140291	Amazon Business - Debit Memo	PLAYGROUND	454-55400-8860	196T-6HH9-1RHJ	1,252.48
05/29/2025	140291	Amazon Business - Debit Memo	Supplies - SENIOR CENTER	250-55150-3900	1974-9YXR-1FQM	167.73
05/29/2025	140291	Amazon Business - Debit Memo	OFFICE SUPPLIES - TOURISM	258-56700-3900	1HLC-TDKD-3PYC	158.58
05/29/2025	140291	Amazon Business - Debit Memo	Supplies - FIRE	455-52200-8150	1FNK-PKLF-X4MG	327.47
05/29/2025	140291	Amazon Business - Debit Memo	Supplies - WATER	650-59921-3100	1QN9-M7XQ-3JL7	520.65
05/29/2025	140291	Amazon Business - Debit Memo	RUBBER GLOVES - DPW	419-53600-3900	19XL-73PL-1KYN	22.99
Total 140291:						2,495.71
05/29/2025	140292	Amazon Business - Debit Memo	Supplies - Fire	100-52300-2900	1V7Y-93RG-VPGG	428.52

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140292:						428.52
05/29/2025	140293	Ambrosius Concrete Supplies In	Brick Red COLOR	100-16120	490883	4,622.30
Total 140293:						4,622.30
05/29/2025	140294	Anderson Sod Farm	SUPPLIES - CEMETARY	100-54910-3900	43093	626.00
Total 140294:						626.00
05/29/2025	140295	B&M Waste Service Inc	Portable Restroom Rental - Vietnam Par	100-55300-2900	180778	95.00
Total 140295:						95.00
05/29/2025	140296	Ball Auto & Truck Parts Inc	FilterS/OIL - WWTP	690-59833-3900	373972	174.72
05/29/2025	140296	Ball Auto & Truck Parts Inc	OIL - WWTP	690-59833-3900	374037	69.98
Total 140296:						244.70
05/29/2025	140297	Belly River Corporation	Hose - WWTP	690-59833-3900	25INV-180	1,902.79
Total 140297:						1,902.79
05/29/2025	140298	Boardman & Clark LLP	NSIGHT - ELECTRIC	660-59923-2120	301332	654.50
05/29/2025	140298	Boardman & Clark LLP	FRONTIER - ELECTRIC	660-59923-2120	301333	1,193.50
Total 140298:						1,848.00
05/29/2025	140299	Braun Building Center	DUGOUT LUMBER MATERIAL - LINCO	100-23158	BB080433201	1,513.29
Total 140299:						1,513.29
05/29/2025	140300	Center Point Large Print	Alp-Library	280-55111-3430	2164377	46.74
05/29/2025	140300	Center Point Large Print	Alp-Library	280-55111-3430	2167639	173.19
Total 140300:						219.93
05/29/2025	140301	Complete Office of Wisconsin	TOWEL AND TISSUE - CH	100-51600-3500	913299	115.49

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140301:						115.49
05/29/2025	140302	Erickson Sports LLC	GIRLS SOFTBALL JERSEYS	100-55300-3900	2429	2,376.00
05/29/2025	140302	Erickson Sports LLC	T-shirts FOR PUB ED	455-52200-3900	2430	320.00
Total 140302:						2,696.00
05/29/2025	140303	Fastenal	Supplies - Parks	100-55200-3900	WIMAN316091	181.85
Total 140303:						181.85
05/29/2025	140304	Fortress Floors LLC	PD SALLY PORT	459-51600-8170	11045	3,235.00
Total 140304:						3,235.00
05/29/2025	140305	Frontier	Telephone - Water	650-59661-2200	05-13-2025	106.46
Total 140305:						106.46
05/29/2025	140306	Gannett Wisconsin LocaliQ	Legal Ads	100-51440-2910	0007050743	1,069.17
Total 140306:						1,069.17
05/29/2025	140307	Garage Door Specialty LLC	Garage Door Repair - PD	100-51600-3500	8375	445.00
Total 140307:						445.00
05/29/2025	140308	GFL Environmental	Grit Dump - WWTP	690-59820-2900	U30000183651	288.52
Total 140308:						288.52
05/29/2025	140309	Hallman Lindsay	Primer FOR SHOWER TOWER - PARKS	100-55200-3500	JO218063	33.68
Total 140309:						33.68
05/29/2025	140310	Hammer, Michael	Kayak Instructor	454-55400-8830	1	1,761.94
Total 140310:						1,761.94
05/29/2025	140311	Hubbart Electric Inc	FIRE ALARM - CITY HALL	459-51600-8170	23987C	7,611.58

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140311:						7,611.58
05/29/2025	140312	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-55140-3100	1568186	192.11
05/29/2025	140312	James Imaging Systems Inc.	Contract RI13706-01 - Coverage Period	100-53100-3100	1568187	374.27
05/29/2025	140312	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1568188	976.73
Total 140312:						1,543.11
05/29/2025	140313	Kevin's Kustom & Klassic Kars	Barricade Deposit Refund	100-46310	04/15/2025	50.00
Total 140313:						50.00
05/29/2025	140314	Klein's Hardware Hank	CHAIN SAW BLADE SHARPENING - C	100-54910-2900	69028	25.00
05/29/2025	140314	Klein's Hardware Hank	Supplies - REC	100-55140-3500	69189	23.26
05/29/2025	140314	Klein's Hardware Hank	Supplies - Rec	100-55140-3500	71338	24.35
05/29/2025	140314	Klein's Hardware Hank	Supplies - Rec	100-55140-3500	71339	4.47
05/29/2025	140314	Klein's Hardware Hank	Supplies - Rec	100-55140-3500	71396	5.49
05/29/2025	140314	Klein's Hardware Hank	SUPPLIES - FIRE	455-52200-8150	73799	8.99
Total 140314:						91.56
05/29/2025	140315	Koeppel Electric	FAMILY DOLLAR	660-59586-2900	8408	370.58
Total 140315:						370.58
05/29/2025	140316	Lucky Signs & Graphics	JETSKI GRAPHIC DESIGN - FIRE	455-52200-8150	2053	360.00
05/29/2025	140316	Lucky Signs & Graphics	PICNIC HILL DISC GOLF COURSE	100-23158	2059	1,500.00
Total 140316:						1,860.00
05/29/2025	140317	M.A.S. Industries Inc	DETOUR SIGNS FOR LOCAL BUSINES	290-56700-3900	053816	926.98
Total 140317:						926.98
05/29/2025	140318	Manitowoc Co Register Of Deeds	Document #1281852	100-52400-2900	DOCUMENT #1281852	30.00
Total 140318:						30.00
05/29/2025	140319	Manitowoc Co Solid Waste	APRIL 2025 SERVICE	640-53620-2900	29262	10,100.49
05/29/2025	140319	Manitowoc Co Solid Waste	Sweepings - WWTP	680-59710-2900	29288	4,861.24

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140319:						14,961.73
05/29/2025	140320	Manitowoc Disposal Inc	REFUSE - 5/11/2025 to 5/24/2025	640-53620-2900	5/30/2025	18,485.89
Total 140320:						18,485.89
05/29/2025	140321	Maritime Ford	Shocks - PW	100-16120	144863	258.43
Total 140321:						258.43
05/29/2025	140322	McMahon Associates Inc	TMDL Stormwater Planning	680-19107	939035	5,909.44
Total 140322:						5,909.44
05/29/2025	140323	Nei-Turner Media Group Inc	SOCIAL/DIGITAL MEDIA ADVERTISING	258-56700-2913	240125	1,800.00
Total 140323:						1,800.00
05/29/2025	140324	Parkitecture & Planning LLC	TR Neshotah Shelter Concepts / Concep	454-55400-8990	24.013 - 6	2,048.00
Total 140324:						2,048.00
05/29/2025	140325	Pease, Thomas A	2025 Summer Reading Performer - Lib	280-55112-3510	05/21/2025	450.00
Total 140325:						450.00
05/29/2025	140326	Pier & Waterfront Solutions LLC	Docks AT WASHINGTON PARK	218-53540-2900	9190	930.00
Total 140326:						930.00
05/29/2025	140327	Playpower LT Farmington	NASHOTAH PARK - TELESCOPE	454-55400-8860	1400294327	885.50
Total 140327:						885.50
05/29/2025	140328	Pomp's Tire Services	PD TIRES	100-16120	40084708	1,168.00
Total 140328:						1,168.00
05/29/2025	140329	Pop Start Restaurant Group LLC	BIDC - approved Ec Dev Loan - Draw #4	290-56700-7520	DRAW REQUEST #4	12,103.27



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140329:						12,103.27
05/29/2025	140330	R&J Fricke Inc	6 BagS CONCRETE (25TH & WILSON)	100-16120	17088	2,175.00
05/29/2025	140330	R&J Fricke Inc	6 BagS CONCRETE (15TH & WASHING	100-16120	17089	2,900.00
05/29/2025	140330	R&J Fricke Inc	6 BagS CONCRETE (20TH & JACKSON	100-16120	17090	725.00
Total 140330:						5,800.00
05/29/2025	140331	Renegade Pest Management	Monthly Pest Service - City Hall	100-51600-3500	15268	70.00
05/29/2025	140331	Renegade Pest Management	Insecticide Treatment - CH	100-51600-3500	15599	180.00
Total 140331:						250.00
05/29/2025	140332	Storm the Lawn Pro LLC	REC FIELDS	100-55400-2900	522698	1,085.59
Total 140332:						1,085.59
05/29/2025	140333	Superior Chemical LLC	Supplies - WWTP	690-59834-3900	415957	84.80
Total 140333:						84.80
05/29/2025	140334	Two Rivers Automotive Inc.	BOSCH SCAN SOFTWARE UPDATE	100-53200-3900	5172-326077	2,570.00
Total 140334:						2,570.00
05/29/2025	140335	Two Rivers Historical Society	JUNE 2025 MONTHLY SUPPORT PAYM	258-56700-2910	JUNE 2025	250.00
Total 140335:						250.00
05/29/2025	140336	Uschold, Nancy	Kayak Instructor	454-55400-8830	1	2,617.55
Total 140336:						2,617.55
05/29/2025	140337	Veterans' Plumbing LLC	MAINTENANCE - LIBRARY	280-55110-2410	16260	620.90
Total 140337:						620.90
05/29/2025	140338	Vorpahl Fire & Safety	Sprinkler Repair Service - City Hall	100-51600-3500	215400052	634.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140338:						634.38
05/29/2025	140339	West & Dunn LLC	APRIL LEGAL FEES - CM	100-51340-2120	17025	7,015.43
Total 140339:						7,015.43
05/29/2025	140340	WEX Bank	Gasoline	250-55150-3900	4-16-2025 TO 5-15-2025	8,683.59
Total 140340:						8,683.59
05/29/2025	140341	Weyers Equipment Inc	Supplies - CEM	100-54910-3900	01-220980	162.20
Total 140341:						162.20
05/29/2025	140342	Wisconsin Public Service Corp	CITY HALL	100-51600-2220	0401271669-24, APRIL 20	988.08
05/29/2025	140342	Wisconsin Public Service Corp	114 DAVIS STREET	100-55400-2220	401271669-01, 5/25	22.60
Total 140342:						1,010.68
Grand Totals:						2,000,783.47

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/11/2025	140304	Fortress Floors LLC	PD SALLY PORT	459-51600-8170	11045	3,235.00-
Total 140304:						3,235.00-
06/05/2025	140343	4 K'S PEST CONTROL, LLC	INSECT KILLER-CITY OF TR PARKS	100-55200-2900	100-55200-2900 - TR PAR	455.00
06/05/2025	140343	4 K'S PEST CONTROL, LLC	MAINTENANCE	280-55110-2410	280-55110-2410	55.00
Total 140343:						510.00
06/05/2025	140344	ABEDNEGO FIRE PROTECTION, LLC	HYDROSTATIC TEST OF SCBA CYLIN	100-52210-2410	153061	1,472.00
Total 140344:						1,472.00
06/05/2025	140345	Accurate Appraisal LLC	June 2025 Services	100-51530-2130	5457	5,350.00
Total 140345:						5,350.00
06/05/2025	140346	ADRC of the Lakeshore	MAY CONGREGATE MEAL CONTRIBU	250-23150	05/30/2025	451.00
Total 140346:						451.00
06/05/2025	140347	All In Technology LLC	WatchGuard T45 Firewall w/ Total Securit	670-59930-2900	2089	249.00
Total 140347:						249.00
06/05/2025	140348	Amazon Business - Debit Memo	Supplies - Fire	455-52200-8150	13DT-DPKD-3PXG	104.90
06/05/2025	140348	Amazon Business - Debit Memo	SR CTR OFFICE SUPPLIES	100-54150-3900	14M4-DCVM-3D9Q	650.25
06/05/2025	140348	Amazon Business - Debit Memo	SCREEN PROTECTOR	100-53200-3900	1HCW-47NM-3QCQ	5.30
06/05/2025	140348	Amazon Business - Debit Memo	CH OFFICE SUPPLIES	100-55140-3100	14M4-DCVM-1PJX	850.44
06/05/2025	140348	Amazon Business - Debit Memo	OFFICE SUPPLIES	258-56700-3900	1MGW-JGL7-W4X7	217.43
06/05/2025	140348	Amazon Business - Debit Memo	ELECTRIC & WATER SUPPLIES	650-59921-3100	17V7-Y7W9-1H4C	315.33
06/05/2025	140348	Amazon Business - Debit Memo	CM 166C-D1GQ-M6J4	100-52210-2410	1JQW-HVHG-3GH3	79.15
Total 140348:						2,222.80
06/05/2025	140349	Anixter Inc.	SAFETY HARNESS & LINEMAN KNIVE	660-59588-3900	6359322-00	468.04
Total 140349:						468.04
06/05/2025	140350	AnSer Services	Base Rate for June 2025	650-59665-2900	6502-060125	255.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140350:						255.00
06/05/2025	140351	Ascent Consulting LLC	Wellness Sessions & Travel - PD	100-52100-2100	25-028	6,350.00
Total 140351:						6,350.00
06/05/2025	140352	B&M Waste Service Inc	RESTROOM RENTALS - MONTHLY	100-55200-2900	180847	650.00
06/05/2025	140352	B&M Waste Service Inc	RESTROOM RENTALS - MONTHLY	100-55200-2900	180848	460.00
06/05/2025	140352	B&M Waste Service Inc	RESTROOM RENTALS - MONTHLY	100-55300-2900	180886	95.00
06/05/2025	140352	B&M Waste Service Inc	Handicap Restroom Rental 5-31-25	454-55400-8830	180902	135.00
Total 140352:						1,340.00
06/05/2025	140353	Ball Auto & Truck Parts Inc	Strobe light for Veh 16 - Elec	660-19184	374869	154.99
Total 140353:						154.99
06/05/2025	140354	BELONGER, HELEN	CREDIT BALANCE REFUND FOR ACC	660-21130	05/13/2025	20.13
Total 140354:						20.13
06/05/2025	140355	BISCUIT CREEK BAND LLC	DOWNTOWN FRIDAY NIGHT LIVE SPE	262-55320-2900	05/16/2025	750.00
Total 140355:						750.00
06/05/2025	140356	Blue Heron Condo Association	CREDIT BALANCE FOR ACCOUNT #21	660-21130	05/13/2025	55.06
Total 140356:						55.06
06/05/2025	140357	Border States Industries Inc	Supplies - Elec	660-59588-3900	930461691	361.54
Total 140357:						361.54
06/05/2025	140358	Braun Building Center	PRO PANEL II BURNISHED SLATE JOB	100-23158	BB080433101	134.51
06/05/2025	140358	Braun Building Center	SMARTSIDE PRIMED 3/8" 4X8' PANEL	100-23158	BB080432901	1,064.00
06/05/2025	140358	Braun Building Center	DOW BOARD	650-59673-3900	BB080542502	991.80
Total 140358:						2,190.31
06/05/2025	140359	BRUTUS, BRYAN	ENERGY STAR REBATE-REFRIDGERA	660-29253	05/20/2025	50.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140359:						50.00
06/05/2025	140360	CDW Government Inc	Desktop PC's	460-51900-8120	AE29F8J	9,045.60
Total 140360:						9,045.60
06/05/2025	140361	Charter Communications	Service 05/14/25-06/13/25 - Sr. Cntr	100-54150-2900	171242001051425	100.97
Total 140361:						100.97
06/05/2025	140362	City of Two Rivers Petty Cash	WORK PERMITS QUINN MCGINTY	100-55140-2900	05302025	10.00
Total 140362:						10.00
06/05/2025	140363	Complete Office of Wisconsin	Center Pull Toweling & Tissue - CH	100-51600-3500	92248	176.66
Total 140363:						176.66
06/05/2025	140364	CTW Corporation	REPLACEMENT OF FAILED VFD	650-59643-3900	41892	15,892.00
Total 140364:						15,892.00
06/05/2025	140365	Delta Dental of Wisconsin	VISION & DENTAL INSURANCE PREMI	100-21532	2357717	5,859.12
Total 140365:						5,859.12
06/05/2025	140366	Electric Power Systems International Inc	SUBSTATION MAINTENANCE	660-59592-2900	INV_00170910	18,350.00
Total 140366:						18,350.00
06/05/2025	140367	Envirotech Equipment Co	SEAL KIT - DPW	100-16120	25-025484	105.28
Total 140367:						105.28
06/05/2025	140368	Erickson Sports LLC	BOYS BASEBALL SHIRTS & HATS	100-55300-3900	2438	1,267.00
06/05/2025	140368	Erickson Sports LLC	COACHES SHIRTS FOR BASEBALL &	100-23160	2445	454.00
06/05/2025	140368	Erickson Sports LLC	T-BALL SHIRTS	100-55300-3900	2446	338.00
06/05/2025	140368	Erickson Sports LLC	TWO RIVERS LOGO WEAR	258-56700-3901	2451	3,328.00
06/05/2025	140368	Erickson Sports LLC	TR Logowear - Tourism	258-56700-3901	2458	2,820.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140368:						8,207.00
06/05/2025	140369	Fairchild Equipment	Operational Maintenance Contracts - FD	100-52200-2900	SW0155607-1	646.60
Total 140369:						646.60
06/05/2025	140370	Fastenal	Supplies - Parks	100-55200-3500	WIMAN316323	50.16
Total 140370:						50.16
06/05/2025	140371	Fire Dept Petty Cash	Petty cash reimbursement	100-52300-3410	06/02/2025	95.42
Total 140371:						95.42
06/05/2025	140372	Fireline Sprinkler LLC	2025 Fire Sprinkler Inspection - Elec	660-59598-2900	3388	324.00
Total 140372:						324.00
06/05/2025	140373	Fitness Store	Service Call & Replacement Seat- Rec	100-55140-3500	2025-56	175.20
Total 140373:						175.20
06/11/2025	140374	FORTUGNO, JULIE	CREDIT BALANCE REFUND FOR ACC	680-21130	05/13/2025	.00
Total 140374:						.00
06/05/2025	140375	Fox Valley Technical College	CRIME 47504457F-1 INSTRUCTOR DE	100-52115-2920	SP5021	730.00
Total 140375:						730.00
06/05/2025	140376	Frank's Radio Service Inc.	10 YEAR LICENSE FEDERAL COMMU	100-52200-2900	127424	70.00
06/05/2025	140376	Frank's Radio Service Inc.	PROGRAM XTL MOBILE RADIO	100-52200-2900	127491	85.00
06/05/2025	140376	Frank's Radio Service Inc.	Supplies - FD	100-52200-2900	127505	47.52
Total 140376:						202.52
06/05/2025	140377	FRESHLINE, ARLETA	MAILBOX DAMAGE REPAIR	100-53330-2900	27407	50.00
Total 140377:						50.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/05/2025	140378	Grainger	Chrome Faucets	690-59834-3900	9519174776	257.40
06/05/2025	140378	Grainger	Nipple	690-59834-3900	9509915105	10.66
06/05/2025	140378	Grainger	Parts	690-59834-3900	9510322689	83.60
Total 140378:						351.66
06/05/2025	140379	Graybar	Electrical Supplies - Elec	650-59643-3900	9342149160	65.36
06/05/2025	140379	Graybar	Electrical Supplies - Elec	650-59643-3900	9342183578	25.68
Total 140379:						91.04
06/05/2025	140380	Green Acres Landscaping Inc.	Liquid Systemic Drench - Cem	260-55210-2900	40447	849.00
Total 140380:						849.00
06/05/2025	140381	Halogen Supply Company	FOUNTAINS	100-55200-3500	00628872	928.48
Total 140381:						928.48
06/05/2025	140382	Hawkins Inc	Azone-15, Fluoride, Ortho	650-59641-3910	7060639	4,850.78
Total 140382:						4,850.78
06/05/2025	140383	Hogan, Daniel	DOWNTOWN FRIDAY NIGHT LIVE SPE	262-55320-2900	06202025	900.00
Total 140383:						900.00
06/05/2025	140384	ILLINOIS TOLLWAY	LICENSE PLATE C28313	100-52200-3300	VN5908497585	19.70
Total 140384:						19.70
06/05/2025	140385	JAEGER, JUDY	ENERGY STAR REBATE - CLOTHES D	660-29253	05/14/2025	50.00
Total 140385:						50.00
06/05/2025	140386	James Leasing LLC	Contract JL-171-01/JL-171-01-01 Covera	100-53200-5310	21914	2,499.28
Total 140386:						2,499.28
06/05/2025	140387	JOHNSON, JORDAN	CREDIT BALANCE REFUND FOR ACC	660-21130	05132025	137.90

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140387:						137.90
06/05/2025	140388	JSM Secure Inc.	Annual Building Security Fee - Wtr	650-59678-2900	78635	216.00
Total 140388:						216.00
06/05/2025	140389	KRYZENSKE, RON & DONNA	TRU SHADE TREE PROGRAM	660-29253	05142025	50.00
Total 140389:						50.00
06/05/2025	140390	LENZ, KAYLA	CREDIT BALANCE REFUND FOR ACC	690-21130	05132025	102.33
Total 140390:						102.33
06/05/2025	140391	LUEBKE, KIANA	2025 TRU SCHOLARSHIP WINNER	660-59930-2900	05272025	500.00
Total 140391:						500.00
06/05/2025	140392	Mammoth Construction LLC	SVC REPAIR LOT 6 LAKE BREEZE	650-59675-2900	2151	980.00
Total 140392:						980.00
06/05/2025	140393	Manitowoc Co Health Department	ID138BHEP-8CRLRU - Retail Food - Ser	100-55140-2900	ID138BHEP-8CRLRU FOR	303.00
Total 140393:						303.00
06/05/2025	140394	Manitowoc Disposal Inc	Recycling - 5/19/2025 to 6/30/2025	640-53620-2900	87211	570.00
Total 140394:						570.00
06/05/2025	140395	Manitowoc Public Utilities	Electric Service - 2124 Woodland Dr 5/25	690-59820-2900	408117/106902; 6/2025	28.82
Total 140395:						28.82
06/05/2025	140396	Manitowoc Trophy	Durablack Silver Satin Memory of Chief	100-23158	48182	37.50
06/05/2025	140396	Manitowoc Trophy	Council Chamber Nameplate	100-51410-3100	48377	10.00
Total 140396:						47.50
06/05/2025	140397	Manitowoc-Calumet Library System	ACCESSIBE WEB TECH SUPPORT	280-55110-2930	1132	6,241.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140397:						6,241.00
06/05/2025	140398	Maritime Ford	Lights wo19470	100-16120	145036	619.24
06/05/2025	140398	Maritime Ford	Stud wo19470	100-16120	145058-1	9.75
Total 140398:						628.99
06/05/2025	140399	MEOLA LLC	GOOD PAYMENT HISTORY REFUND F	660-21130	06032025	2,314.94
Total 140399:						2,314.94
06/05/2025	140400	Midwest Chemical & Equipment	CHEMICALS POLYMER	690-59825-4920	7749	12,458.52
Total 140400:						12,458.52
06/05/2025	140401	Midwest Meter Inc	Gaskets for Water Meters	650-59663-3900	0178084-IN	37.65
06/05/2025	140401	Midwest Meter Inc	Supplies - Wtr	650-59663-3900	0178129-IN	1,400.00
Total 140401:						1,437.65
06/05/2025	140402	Morton Salt	Bulk Safe-T-Salt	100-16120	5403504982	9,523.37
Total 140402:						9,523.37
06/05/2025	140403	Natural Solutions	Certified Woodchips-Rec	454-55400-8860	12642	4,600.00
Total 140403:						4,600.00
06/05/2025	140404	Neenah Foundry Company Infrastructure	Storm Castings	100-16120	184003	8,905.00
Total 140404:						8,905.00
06/05/2025	140405	North Central Laboratories	Lab supplies - WWTP	690-59820-2900	520403	2,270.77
Total 140405:						2,270.77
06/05/2025	140406	Northern Lake Service Inc	2025 Annual Drinking Water Testing - Wtr	650-59642-2900	2506217	272.59
06/05/2025	140406	Northern Lake Service Inc	2025 Annual Hydrant Flush Testing - Wtr	650-59642-2900	2508368	53.36

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140406:						325.95
06/05/2025	140407	ODP Business Solutions LLC	PAPER SUPPLIES	100-52100-3102	423608410001	84.90
Total 140407:						84.90
06/05/2025	140408	OpenPoint LLC	OpenPoint Subscription - June 2025	660-59923-2403	1744	1,960.00
Total 140408:						1,960.00
06/05/2025	140409	Pace Analytical	Woodfill Seep Analysis	419-53600-2900	2540160848	714.00
Total 140409:						714.00
06/05/2025	140410	Payment Service Network	Services 5/1/2025 to 5/31/2025	690-59840-3900	310916	22.95
Total 140410:						22.95
06/05/2025	140411	PDJ CUTTING & FABRICATING, LLC	SHOWER TOWER	100-55200-2900	4461	140.00
Total 140411:						140.00
06/05/2025	140412	Penworthy Company LLC, The	Jnf-Library	280-55112-3400	0608008-IN	259.82
Total 140412:						259.82
06/05/2025	140413	Piggly Wiggly	Supplies - FD	100-52210-3900	011041340842	37.60
Total 140413:						37.60
06/05/2025	140414	POPP, VIVIAN	2025 TRU SCHOLARSHIP WINNER	660-59930-2900	05272025	500.00
Total 140414:						500.00
06/05/2025	140415	Premium Waters Inc	Lab Water - WTP	690-59820-2900	391350560	94.99
Total 140415:						94.99
06/05/2025	140416	Primus Marketing Group Inc.	METERS A4R, 2S, 12S - ELECTRIC	660-19370	PM25084	45,710.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140416:						45,710.60
06/05/2025	140417	Quadient Finance USA Inc.	Postage - Closing Date 5/25/25	100-16210	BH3796620077	2,000.00
Total 140417:						2,000.00
06/05/2025	140418	R&J Fricke Inc	6 Bag Concrete - 15th/Wash	100-16120	17122	1,740.00
06/05/2025	140418	R&J Fricke Inc	6 Bag Concrete - 27th/Forest	100-16120	17160	1,305.00
06/05/2025	140418	R&J Fricke Inc	6 Bag Concrete - Pierce Dr	100-16120	17161	2,900.00
Total 140418:						5,945.00
06/05/2025	140419	Reinders	Turfce MVP 50# Bag	100-55400-3500	2733518-00	899.90
Total 140419:						899.90
06/05/2025	140420	RESCO	Main Stock #26610/PO#51188	660-19154	3073756	993.94
06/05/2025	140420	RESCO	TRANSFORMER#1789	660-19368	3074975	18,612.00
Total 140420:						19,605.94
06/05/2025	140421	SHILLCOX, SHAWN	ENERGY STAR - RANGE	660-29253	06042025	50.00
Total 140421:						50.00
06/05/2025	140422	Sprang, Kevin	20 Bales OF HAY - P&R	454-55400-8860	669323	90.00
Total 140422:						90.00
06/05/2025	140423	Stangel's Tree Service LLC	Service 803 25th Street Stump Removal	260-55210-2900	0000425	400.00
Total 140423:						400.00
06/05/2025	140424	Steinies Water Garden & Irrigation	REPAIR SERVICE REC FIELDS	100-55400-2900	11739A	538.87
06/05/2025	140424	Steinies Water Garden & Irrigation	REPAIR SERVICE REC FIELDS	100-55400-2900	11829A	37.03
Total 140424:						575.90
06/05/2025	140425	Thuermer Law Office	Municipal Prosecuting - May 2025	100-51340-2121	05252025	1,705.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140425:						1,705.00
06/05/2025	140426	Two Rivers Automotive Inc.	Supplies - Rec	100-55200-3900	5172-326743	26.02
06/05/2025	140426	Two Rivers Automotive Inc.	Supplies - Cemetary	100-54910-3900	5172327263	42.82
06/05/2025	140426	Two Rivers Automotive Inc.	Trailer Adapter - Rec	100-55300-3900	5172-327261	24.99
Total 140426:						93.83
06/05/2025	140427	Two Rivers Business Association	BANDS ON THE BEACH/FRIDAY NIGH	258-56700-2130	05282025	2,000.00
Total 140427:						2,000.00
06/05/2025	140428	USA Blue Book	RESEVOIR	650-59672-3900	INV00719836	1,804.39
Total 140428:						1,804.39
06/05/2025	140429	UV Superstore	UV DISINFECTION WIPES	690-59833-3900	25-156899	9,121.45
Total 140429:						9,121.45
06/05/2025	140430	Vacuum Pump & Compressor Inc	PUMP INSTALLATION	690-59833-3900	133214-00	6,590.00
Total 140430:						6,590.00
06/05/2025	140431	Voss, Kate	TR CENTRAL PARK CONCERT SERIES	262-55320-2900	06122025	900.00
Total 140431:						900.00
06/05/2025	140432	WCA/Group Health Trust	2025 JUNE Health Premiums	100-16300	0017965741	203,402.19
Total 140432:						203,402.19
06/05/2025	140433	Wells Fargo Vendor Financial Services L	Bobcat Toolcat Monthly Lease	457-53300-8160	5034431719	1,268.82
Total 140433:						1,268.82
06/05/2025	140434	WILLIAMS, KENNETH	CREDIT BALANCE REFUND FOR ACC	660-21130	05122025	182.30
Total 140434:						182.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/05/2025	140435	Wisc Dept of Agriculture	W & M Contract Inspection	100-52400-2900	115-0000037165	3,000.00
Total 140435:						3,000.00
06/05/2025	140436	Wisc Dept of Natural Resources	2025 STORMWATER PERMIT FEES	680-59770-2900	436042090-2025-1	1,500.00
06/05/2025	140436	Wisc Dept of Natural Resources	2025 REGULATORY COMMISSION EX	690-59855-2900	436005680-2025-1	11,702.84
Total 140436:						13,202.84
06/05/2025	140437	Wisconsin Public Service Corp	1916 COLUMBUS ST - Elec	660-59588-2220	401271669-10, 5/28	55.61
06/05/2025	140437	Wisconsin Public Service Corp	1717 E PARK STREET	100-51600-2220	401271669-24, 5/23	440.23
06/05/2025	140437	Wisconsin Public Service Corp	1401 Lake Street	650-59643-2220	0401271669-35; 5/23	1,647.96
06/05/2025	140437	Wisconsin Public Service Corp	1403 LAKE STREET - GENERATOR	660-59588-2220	0401271669-38; 5/20	15.65
06/05/2025	140437	Wisconsin Public Service Corp	1303 19th Street	291-56700-2900	0401271669-49; 5/23	71.07
06/05/2025	140437	Wisconsin Public Service Corp	1145 HARBOR STREET-PAVILLION	100-55200-2220	0401271669-42; 5/16	16.75
06/05/2025	140437	Wisconsin Public Service Corp	1221 17TH STREET-BRIDGE BLDG	100-53341-2220	401271669-30, 5/28	28.13
06/05/2025	140437	Wisconsin Public Service Corp	1001 ADAMS STREET - LIBRARY	280-55110-2220	0401271669-23; 5/20	374.03
06/05/2025	140437	Wisconsin Public Service Corp	1423 RIVER PL-WARM BLDG	100-55200-2220	0401271669-12; 05/21	23.87
06/05/2025	140437	Wisconsin Public Service Corp	3801 Mishicot Rd.	100-54910-2220	0401271669-09; 5/16	116.57
06/05/2025	140437	Wisconsin Public Service Corp	1300 35th Street	100-55400-2220	401271669-07, 5/28	20.42
06/05/2025	140437	Wisconsin Public Service Corp	1801 26TH STREET - CEMETERY	100-54910-2220	401271669-05, 5/28	26.10
06/05/2025	140437	Wisconsin Public Service Corp	1520 17th St	100-55140-2220	401271669-04, 5/28	125.05
06/05/2025	140437	Wisconsin Public Service Corp	2122 MONROE STREET - FIRE DEPT	100-52200-2220	0401271669-03; 5/20	166.70
Total 140437:						3,128.14
06/05/2025	140438	Wisconsin Retirement System	APRIL 2025 Contributions	100-21520	APRIL 2025	140,790.45
Total 140438:						140,790.45
06/05/2025	140439	Wisconsin Rural Water Assoc	System Membership Renewal-2025 - Wtr	650-59930-3210	S7093	650.00
Total 140439:						650.00
06/05/2025	140440	WM Corporate Services Inc.	NORTH LANDFILL WASTE EXCAVATIO	419-53600-8170	0035512-2289-0	44,635.83
Total 140440:						44,635.83
06/05/2025	140441	YOUNG, AUSTIN & KARLIE	CREDIT BALANCE REFUND FOR ACC	690-21130	05132025	175.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140441:						175.00
06/05/2025	140442	Zoro Tools Inc.	Supplies - Wtr	650-59663-3900	INV16313312	158.10
06/05/2025	140442	Zoro Tools Inc.	Supplies - Wtr	650-59664-2900	INV16315041	118.05
06/05/2025	140442	Zoro Tools Inc.	INVERTED MARKING PAINT	650-59675-3900	INV16362368	342.72
06/05/2025	140442	Zoro Tools Inc.	INVERTED MARKING PAINT	650-59675-3900	INV16478768	114.33
Total 140442:						733.20
06/12/2025	140443	4 K'S PEST CONTROL LLC	Chem Treat - Senior Center	100-54150-2900	05202025	55.00
Total 140443:						55.00
06/12/2025	140444	Aflac Business Services	May 2025 Premiums	100-21590	036647	3,267.12
Total 140444:						3,267.12
06/12/2025	140445	Airgas USA LLC	Cylinder Rental - WWTP	690-59833-2900	5516452694	429.22
Total 140445:						429.22
06/12/2025	140446	All In Technology LLC	WatchGuard T45 Firewall w/ Total Securit	670-59930-2900	2374	249.00
Total 140446:						249.00
06/12/2025	140447	All Seasons Outdoor Power & Marine	Lawnmower & Supplies-WTR	100-55200-3900	05072025	1,748.00
Total 140447:						1,748.00
06/12/2025	140448	Amazon Business - Debit Memo	OTHER SUPPLIES-MAINTENANCE	100-51600-3500	IWKW-GG44-GMXN	62.69
06/12/2025	140448	Amazon Business - Debit Memo	OTHER SUPPLIES-MAINTENANCE	100-51600-3500	1F39-C1LM-XGG7	35.97
Total 140448:						98.66
06/12/2025	140449	Amazon Business - Debit Memo	TRANSFER PUMP	100-53200-3900	1FNN-Y7JL-H1PY	51.99
06/12/2025	140449	Amazon Business - Debit Memo	OTHER SUPPLIES-REC	100-55300-3900	1R66-CTW4-FMLF	1,470.55
Total 140449:						1,522.54
06/12/2025	140450	Ambrosius Concrete Supplies In	Epoxy Rods	100-16120	491916	1,594.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140450:						1,594.00
06/12/2025	140451	Ball Auto & Truck Parts Inc	PARTS - WWTP	690-59833-3900	375290	113.92
Total 140451:						113.92
06/12/2025	140452	Blackstone Publishing	AAudio-Library	280-55111-3470	2198983	182.29
Total 140452:						182.29
06/12/2025	140453	Border States Industries Inc	AFT Aerosol Foam Sealant	660-59588-3900	930487817	113.18
Total 140453:						113.18
06/12/2025	140454	Braun Building Center	DUGOUT LUMBER MATERIAL - LINCO	100-23158	BB080538001	423.54
Total 140454:						423.54
06/12/2025	140455	Chamber of Manitowoc County	ANNUAL DUES	100-51100-3210	12015774	457.00
Total 140455:						457.00
06/12/2025	140456	City Of Manitowoc	Maritime Metro Transit - May 2025 Bus P	250-23103	0560637	30.00
Total 140456:						30.00
06/12/2025	140457	City of Two Rivers	Garbage Stickers - Library	640-46310	06052025	105.00
Total 140457:						105.00
06/12/2025	140458	Communications Engineering Co	Maintenance-LIB	280-55110-2410	445983	500.00
Total 140458:						500.00
06/12/2025	140459	Complete Office of Wisconsin	Supplies - City Hall	100-51600-3500	926983	70.44
06/12/2025	140459	Complete Office of Wisconsin	Supplies - City Hall	100-51600-3500	926996	65.35
Total 140459:						135.79
06/12/2025	140460	Cool City Cleaners Inc	Mop/Towel Cleaning - WTP	690-59820-2900	5010	56.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140460:						56.00
06/12/2025	140461	Core & Main LP	Non inventory - Water	650-59677-3900	W857729	2,185.39
06/12/2025	140461	Core & Main LP	CORP. STOP: 2" COPPER - COMP.	650-19154	X073198	1,362.65
Total 140461:						3,548.04
06/12/2025	140462	Country Visions Cooperative	Diesel Fuel & Other Bulk Fluids	100-16120	05302025	5,212.46
Total 140462:						5,212.46
06/12/2025	140463	Cretton Enterprises Inc	May 2025 Services - LIB	280-55110-3560	12822	1,442.40
06/12/2025	140463	Cretton Enterprises Inc	Park Services - P&R Parks	100-55200-2900	12803	7,950.25
06/12/2025	140463	Cretton Enterprises Inc	Plant Trees - P&R	263-55210-2900	12804	13,901.25
Total 140463:						23,293.90
06/12/2025	140464	DEMEL, SAM	CITY MNGR CANDIDATE TRAVEL EXP	100-51410-2900	06052025	750.00
Total 140464:						750.00
06/12/2025	140465	Digger's Hotline	Prepaid Email Fees for May 2025	660-59584-2900	250 5 43901	258.30
Total 140465:						258.30
06/12/2025	140466	Domnitz Flowers LLC	Flowers-Snr Center	250-55150-3900	26080	122.50
06/12/2025	140466	Domnitz Flowers LLC	PERPETUAL CARE-SR CENTER	100-54910-2900	26153	2,977.60
06/12/2025	140466	Domnitz Flowers LLC	PERPETUAL CARE-SR CENTER	100-54910-2900	26175	9.80
06/12/2025	140466	Domnitz Flowers LLC	PERPETUAL CARE-SR CENTER	100-54910-2900	26181	33.60
Total 140466:						3,143.50
06/12/2025	140467	Electrical Testing Laboratory LLC	Gloves Tested, Pr Sleeves Tested & Repl	660-59588-2900	43277	356.10
Total 140467:						356.10
06/12/2025	140468	Energeneecs Inc	INSULATOR	690-59834-3900	0049379-IN	137.77
Total 140468:						137.77



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/12/2025	140469	ENTERPRISE FM TRUST	Monthly Lease Payments - June 2025	690-59828-2410	581377A-060525	22,264.91
Total 140469:						22,264.91
06/12/2025	140470	Erickson Sports LLC	Shirts - Elec	660-59588-2900	2468	166.00
Total 140470:						166.00
06/12/2025	140471	Fastenal	Supplies - Parks	100-55200-3900	WIMAN316456	5.03
06/12/2025	140471	Fastenal	Supplies - Elec	650-59643-3900	WIMAN316359	120.00
Total 140471:						125.03
06/12/2025	140472	Ferguson Waterworks #1476	LOCATOR REPAIR	650-59675-2900	0442474	585.00
Total 140472:						585.00
06/12/2025	140473	Fortress Floors LLC	Police Sally Port balance	459-51600-8170	11045(5/3/2025)	1,617.50
Total 140473:						1,617.50
06/12/2025	140474	FORTUGNO, JULIE	CREDIT BALANCE REFUND FOR ACC	680-21130	05132025	807.95
Total 140474:						807.95
06/12/2025	140475	Frank's Radio Service Inc.	Radio Service Agreement / June 2025 -	100-52200-2900	127514	144.24
Total 140475:						144.24
06/12/2025	140476	Fricke Printing Services Inc	DIESEL FUEL FORMS	100-53100-3100	264761	179.85
06/12/2025	140476	Fricke Printing Services Inc	TOURISM PROMOTIONS	258-56700-2911	264762	142.00
Total 140476:						321.85
06/12/2025	140477	GFL Environmental	OIL FILTER RECYCLING	100-53200-2900	1071588	50.00
Total 140477:						50.00
06/12/2025	140478	Grainger	CHAIN - WWTP	690-59832-3900	9518018578	22.55
06/12/2025	140478	Grainger	SS PLATE	690-59831-3900	9521389800	145.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140478:						167.61
06/12/2025	140479	Hubbart Electric Inc	LABOR & MATERIAL UNDERGRND WI	100-55410-2900	24409C	256.56
06/12/2025	140479	Hubbart Electric Inc	LABOR GENERATOR PROJECT - WWT	650-59678-2900	24408C	116.25
Total 140479:						372.81
06/12/2025	140480	HydroCorp	Monthly Comm CCR Program - Wtr	650-59664-2900	CI-06338	1,478.00
Total 140480:						1,478.00
06/12/2025	140481	InfoSend Inc.	Utility Bill Mailing - May 2025	690-59840-3110	288224	4,580.33
Total 140481:						4,580.33
06/12/2025	140482	James Imaging Systems Inc.	Contract R14490-MPS-01 5/29/25 to 6/2	660-59921-3900	1570963	312.64
Total 140482:						312.64
06/12/2025	140483	Kaat's Water Conditioning Inc	Water - 6303 Riverview Dr	419-53600-2900	05312025	127.14
Total 140483:						127.14
06/12/2025	140484	Klein, Patricia Ann	Simply Seniors Exercise Class - May 202	100-55300-2900	06062025	48.00
Total 140484:						48.00
06/12/2025	140485	Klein's Hardware Hank	RAZOR BLADES & HOSE REPAIR-FD	100-52200-3500	76144	2.79
Total 140485:						2.79
06/12/2025	140486	LENZ, KAYLA	CREDIT BALANCE REFUND-ACCT#45	660-21130	06092025	50.78
Total 140486:						50.78
06/12/2025	140487	Manitowoc Disposal Inc	REFUSE - 5/25/2025 to 6/07/2025	640-53620-2900	4-06-001-2	18,485.89
Total 140487:						18,485.89
06/12/2025	140488	Manitowoc Engraving Inc	Garbage Stickers - Cust Serv	640-53620-3900	32818	1,185.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140488:						1,185.00
06/12/2025	140489	Manitowoc Public Utilities	Service - 5000 Memorial Dr. - Wtr	650-59602-2900	425427/118598; 6/25	836.00
Total 140489:						836.00
06/12/2025	140490	Marco	Maint - Lib	280-55110-2410	39354407	535.36
Total 140490:						535.36
06/12/2025	140491	Multi Media Channels LLC	TOURISM PRINT MEDIA	258-56700-2910	IN264270	649.00
Total 140491:						649.00
06/12/2025	140492	Northern Lake Service Inc	Total Organic Carbon/Label	650-59642-2900	2508772	66.88
Total 140492:						66.88
06/12/2025	140493	ODP Business Solutions LLC	Supplies - Customer Service	690-59840-3900	422489166001	108.64
06/12/2025	140493	ODP Business Solutions LLC	Supplies - Customer Service	650-59903-3900	422489166002	68.80
Total 140493:						177.44
06/12/2025	140494	PIETROSKE, CAROL	CREDIT BALANCE REFUND-ACCT#23	660-21130	06092025	18.48
Total 140494:						18.48
06/12/2025	140495	Pomp's Tire Services	Sublet - WO19405	100-16120	40085024	1,187.28
Total 140495:						1,187.28
06/12/2025	140496	Public Administration Associates	CONSULTING SERVICES	100-51410-2900	C-34-25	5,933.00
06/12/2025	140496	Public Administration Associates	CONSULTING SERVICES	100-51410-2900	C-50-25	5,934.00
Total 140496:						11,867.00
06/12/2025	140497	R&J Fricke Inc	6 Bag Concrete - Pierce Dr	100-16120	17216	2,900.00
06/12/2025	140497	R&J Fricke Inc	6 Bag Concrete - Pierce Dr	100-16120	17217	1,450.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140497:						4,350.00
06/12/2025	140498	Renegade Pest Management	Monthly Pest Service - City Hall	100-51600-3500	15440	70.00
Total 140498:						70.00
06/12/2025	140499	RESCO	ALL PURPOSE CLEANER-WTR	660-59593-3900	3074736	175.71
Total 140499:						175.71
06/12/2025	140500	RUSBOLDT, EDITH	CREDIT BALANCE REFUND-ACCT#21	660-21130	06092025	74.65
Total 140500:						74.65
06/12/2025	140501	Schroeder, Nicholas & Mindy	CREDIT BALANCE REFUND FOR ACC	660-21130	06112025	213.47
Total 140501:						213.47
06/12/2025	140502	SJE - Rhombus	Radio Program - WWTP	690-59834-3900	CD99574238	3,340.60
Total 140502:						3,340.60
06/12/2025	140503	Storm the Lawn Pro LLC	Treatment #2 TR Central Park - Rec	100-55200-2900	524346	112.04
06/12/2025	140503	Storm the Lawn Pro LLC	Treatment #2 TR City Hall - Rec	100-55200-2900	524347	114.13
06/12/2025	140503	Storm the Lawn Pro LLC	Treatment #2 - FD	100-52200-3500	524353	378.42
Total 140503:						604.59
06/12/2025	140504	Superior Chemical LLC	SAPPHIRE WIPES	690-59834-3900	417815	254.52
Total 140504:						254.52
06/12/2025	140505	TAPCO	Ped Xing Button-Incident #25-01506	100-16120	I801691	817.97
06/12/2025	140505	TAPCO	Ped Xing Button-Incident #25-01506	100-16120	I803072	22.72
Total 140505:						840.69
06/12/2025	140506	THE ESTATE OF JOHN GOEDJEN	CREDIT BALANCE REFUND-ACCT#69	690-21130	06092025	68.48

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140506:						68.48
06/12/2025	140507	THIEL, NATHAN	CITY MNGR CANDIDATE TRAVEL EXP	100-51410-2900	06052025	175.81
Total 140507:						175.81
06/12/2025	140508	TISLER TRUCKING LLC	40 YARDS TOPSOIL	100-54910-3900	CTR050825	800.00
Total 140508:						800.00
06/12/2025	140509	Unique	Placements - May 2025 - Lib	280-55110-2130	6140441	58.25
Total 140509:						58.25
06/12/2025	140510	Utility Sales and Service Inc	Service Unit Number 25 - Elec	660-19184	0078692-IN	2,392.34
Total 140510:						2,392.34
06/12/2025	140511	WANEK, AIMEE	CREDIT BALANCE REFUND-ACCT#12	660-21130	06092025	265.46
Total 140511:						265.46
06/12/2025	140512	Water Quality Investigations LLC	TWO-003 CCT Implementation	650-59923-2900	0525-26	176.00
Total 140512:						176.00
06/12/2025	140513	West & Dunn LLC	Legal Services - CM	100-51340-2120	17543	7,184.25
06/12/2025	140513	West & Dunn LLC	DAMAGE TO BANDSHELL ON PROGR	100-51340-2120	15864	132.03
Total 140513:						7,316.28
06/12/2025	140514	Wisc Dept of Transportation	DOT Bridge Design Project	452-53300-9983	395-0000397016	151.94
Total 140514:						151.94
06/12/2025	140515	Wisc State Laboratory/Hygiene	Flouride Samples - Wtr	650-59642-2900	810119	31.00
Total 140515:						31.00
06/12/2025	140516	Wisconsin Public Service Corp	2615 13th St - Tower	650-59661-2220	401271669-25, 5/28	27.64

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/12/2025	140516	Wisconsin Public Service Corp	2318 Picnic Hill Ln	650-59661-2220	401271669-26, 5/28	22.43
06/12/2025	140516	Wisconsin Public Service Corp	1401A Lake Street	650-59626-2220	401271669-32, 5/28	68.64
06/12/2025	140516	Wisconsin Public Service Corp	1415 LAKE ST - FILTER PLANT	650-59643-2220	401271669-33, 5/28	1,353.68
Total 140516:						1,472.39
06/12/2025	140517	Zoro Tools Inc.	GAS-POWERED PRESSURE WASHER,	650-19394	INV16504142	308.79
Total 140517:						308.79
06/19/2025	140518	4 Control Inc	Hamilton Tower Substation (Formrite) - EI	660-59588-2900	9793	941.06
Total 140518:						941.06
06/19/2025	140519	Amazon Business - Debit Memo	OTHER SUPPLIES-SENIOR CTR	100-54150-3900	1VRG-X4NR-GNPK	65.61
06/19/2025	140519	Amazon Business - Debit Memo	OTHER SUPPLIES-ELECTRIC	650-59643-3900	13LT-PQ3K-G3HR	416.42
06/19/2025	140519	Amazon Business - Debit Memo	OTHER SUPPLIES-CH BUILDING	100-51600-3500	1FYW-4M1C-11T9	235.60
Total 140519:						717.63
06/19/2025	140520	ANDREW LARSON STUDIOS LLC	THE DROORS-DOWNTOWN FRIDAY NI	262-55320-2900	07182025	1,200.00
Total 140520:						1,200.00
06/19/2025	140521	Aurora Health Care	Services	100-55200-2900	1164957	8,674.50
Total 140521:						8,674.50
06/19/2025	140522	Badger Wholesale Company Inc.	Concession Novelties - Rec	261-55320-3790	1889527	382.63
Total 140522:						382.63
06/19/2025	140523	Braun Building Center	Picnic Hill - Rec	100-23158	BB080650003	129.06
Total 140523:						129.06
06/19/2025	140524	Center Point Large Print	Alp-Library	280-55111-3430	2170503	46.74
06/19/2025	140524	Center Point Large Print	Alp-Library	280-55111-3430	2172427	123.45
06/19/2025	140524	Center Point Large Print	Alp-Library	280-55111-3430	2172029	25.17

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140524:						195.36
06/19/2025	140525	City of Two Rivers Petty Cash	WORK PERMITS LILLYANN GARCIA	100-55140-2900	860031	10.00
Total 140525:						10.00
06/19/2025	140526	CliftonLarsonAllen LLP	Audit Services performed for 12/31/2024	100-51510-2110	L251288315	7,087.50
06/19/2025	140526	CliftonLarsonAllen LLP	Audit Services performed for 12/31/2024	100-51510-2110	L251366949	11,298.00
Total 140526:						18,385.50
06/19/2025	140527	Core & Main LP	CURB STOP: 2" COPPER - COMP.	650-19154	X114603	572.63
Total 140527:						572.63
06/19/2025	140528	COUGARS BAND LLC	TR Bands on the Beach Event	262-55320-2900	07062025	2,500.00
Total 140528:						2,500.00
06/19/2025	140529	Crowley Gear	Clothing - PD	209-52100-3901	TRPD040925	2,421.05
06/19/2025	140529	Crowley Gear	Clothing - PD	209-52100-3901	TRPD040925Y	421.20
Total 140529:						2,842.25
06/19/2025	140530	Custer Street Towing/Repair	Incident #25-2429-PD	100-52115-2902	06062025	248.00
Total 140530:						248.00
06/19/2025	140531	Dave Steffen Band	TR CENTRAL PARK CONCERT SERIES	262-55320-2900	07102025	850.00
Total 140531:						850.00
06/19/2025	140532	Electric Power Systems International Inc	SUBSTATION MAINTENANCE - JUNE 2	660-59592-2900	INV_00171826	15,800.00
Total 140532:						15,800.00
06/19/2025	140533	Erickson Sports LLC	TR Logowear - Tourism	258-56700-3901	2476	3,432.00
Total 140533:						3,432.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/19/2025	140534	Ferguson Waterworks #1476	Sewer Pipe - DPW	100-16120	0446017	1,459.50
Total 140534:						1,459.50
06/19/2025	140535	Frank's Radio Service Inc.	Radio Service Agreement / June 2025 -	100-52100-2441	127515	144.24
Total 140535:						144.24
06/19/2025	140536	Gannett Wisconsin LocaliQ	HTR - BOARD REVIEW - CITY CLERK	100-51420-3220	0007104605	861.48
Total 140536:						861.48
06/19/2025	140537	GAT Tenor	WOOD LATHS - DPW	100-53100-3900	451000-1	215.09
Total 140537:						215.09
06/19/2025	140538	Hubbartt Electric Inc	LABOR & MATERIAL TO REPAIR 120V	100-55410-2900	24549C	1,934.64
Total 140538:						1,934.64
06/19/2025	140539	HUGHES, DEBRA	ENERGY STAR - DEHUMIDIFIER AND	660-29253	06112025	75.00
Total 140539:						75.00
06/19/2025	140540	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-55140-3100	1578563	147.55
06/19/2025	140540	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-53100-3100	1578564	256.83
Total 140540:						404.38
06/19/2025	140541	James Leasing LLC	Contract R15989-01 - Coverage 6/6/25-7	100-54150-2900	22195	159.55
Total 140541:						159.55
06/19/2025	140542	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	9017893233	11,448.45
Total 140542:						11,448.45
06/19/2025	140543	Lakeshore Wind Ensemble	TR Central Park Concert Series - 2025	262-55320-2900	07202025	350.00
Total 140543:						350.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/19/2025	140544	Lucky Signs & Graphics	Banners & Signs - P&R	262-55320-3900	2046	1,195.00
06/19/2025	140544	Lucky Signs & Graphics	Sign for Garden Rules - P&R	100-55300-3600	2092	80.00
Total 140544:						1,275.00
06/19/2025	140545	MacQueen Equipment	DEBRIS HOSE - DPW	100-16120	P38849	4,809.07
Total 140545:						4,809.07
06/25/2025	140546	MANAGED MISCHIEF LLC	Two Rivers Sunday Thursday	262-55320-2900	06122025	.00
Total 140546:						.00
06/19/2025	140547	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	MAY 2025	623.00
Total 140547:						623.00
06/19/2025	140548	Manitowoc Disposal Inc	Haul 12yd Walsh Field Beach Box / Empt	640-53620-2900	87385	357.50
Total 140548:						357.50
06/19/2025	140549	Northern Lake Service Inc	Lab Sample Analysis - WWTP	690-59820-2900	2505922	386.59
Total 140549:						386.59
06/19/2025	140550	Pace Analytical Services LLC	Well Testing Lab Analysis	419-53600-2900	2540161709	375.00
06/19/2025	140550	Pace Analytical Services LLC	Well Monitoring Lab Analysis	419-53600-2900	254016719	3,964.00
Total 140550:						4,339.00
06/19/2025	140551	Penworthy Company LLC, The	JF - LIBRARY	280-55112-3420	0608869-IN	252.68
Total 140551:						252.68
06/19/2025	140552	Pier & Waterfront Solutions LLC	Annual Install of /Vets Park - Rec	218-53540-2900	9189	1,145.00
Total 140552:						1,145.00
06/19/2025	140553	POMP'S TIRE SERIVE INC	TIRES - ENGINEERING	100-16120	40084935	1,841.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140553:						1,841.60
06/19/2025	140554	Pop Time LLC	Dippin' Dots - P & R	261-55320-3790	TRY4L1	540.00
Total 140554:						540.00
06/19/2025	140555	PORODISH, RACHEL	TRIP REIMBURSEMENT PAYMENT	100-16000	4.000045589	109.00
Total 140555:						109.00
06/19/2025	140556	Preston, James	NETTLE HILL-DOWNTOWN FRIDAY NI	262-55320-2900	08012025	750.00
Total 140556:						750.00
06/19/2025	140557	R&J Fricke Inc	6 Bag Concrete - Pierce Dr	100-16120	17218	1,450.00
06/19/2025	140557	R&J Fricke Inc	6 Bag Concrete - Pierce Dr	100-16120	17219	1,450.00
Total 140557:						2,900.00
06/19/2025	140558	Redemption Recycling	E-WASTE RECYCLING EVENT-2025	660-59923-2900	06112025	4,007.00
Total 140558:						4,007.00
06/19/2025	140559	Ridgeline Utility Co. Inc.	Annual Meter Calibrations - Wtr	650-59676-2900	1889	2,685.00
Total 140559:						2,685.00
06/19/2025	140560	Riesterer & Schnell Inc.	SJ32954 PIN - JR	100-55200-3900	9074520	4.79
Total 140560:						4.79
06/19/2025	140561	Schaus Mechanical	SPRING PM SERVICE - FD	100-52200-2900	SD14532	1,045.00
Total 140561:						1,045.00
06/19/2025	140562	SEERA Focus on Energy	Focus Program - 5/31/2025	660-29253	MAY2025	4,052.82
Total 140562:						4,052.82
06/19/2025	140563	Sommers, Cynthia	Energy Star Rebate - Dehumidifier	660-29253	06182025	25.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140563:						25.00
06/19/2025	140564	State of Wisconsin	MAY 2025 PENALTY SURCHARGES &	100-21125	MAY 2025	2,133.46
Total 140564:						2,133.46
06/19/2025	140565	THE ELECTRIC CARS BAND	TR BANDS ON THE BEACH EVENT	262-55320-2900	07132025	2,750.00
Total 140565:						2,750.00
06/19/2025	140566	Town & Country Engineering Inc.	2025 SDW & CWF Loan Assistance	650-19107	28237	4,303.49
06/19/2025	140566	Town & Country Engineering Inc.	2024 SDW & CWF Loan Assistance	690-19107	28236	350.00
Total 140566:						4,653.49
06/19/2025	140567	Two Rivers Automotive Inc.	BELT FOR ABI FIELD MACHINE	100-55400-3900	5172-327617	22.53
06/19/2025	140567	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2410	5172-328045	38.56
06/19/2025	140567	Two Rivers Automotive Inc.	Supplies - Fire	100-52210-2900	5172-327862	23.31
06/19/2025	140567	Two Rivers Automotive Inc.	Supplies - Fire	100-52210-2900	5172-328261	4.70
Total 140567:						89.10
06/19/2025	140568	Two Rivers Senior Center	BACK TO SCHOOL CARNIVAL DONATI	806-52100-2105	06192025	100.00
Total 140568:						100.00
06/19/2025	140569	USA Blue Book	TUBE ASSEMBLY - ENG	690-59833-3900	INV00733190	203.90
Total 140569:						203.90
06/19/2025	140570	Utilis Inc.	Leak Detection Subcontracted BOTG (40	650-19107	500920A	10,500.00
Total 140570:						10,500.00
06/19/2025	140571	Village of Mishicot Treasurer	MAY 2025 MUNICIPAL COURT FORFEI	100-21125	MAY 2025	255.00
Total 140571:						255.00
06/19/2025	140572	Waack, Dakota	Energy Star Rebate - Dehumidifier	660-29253	06112025	25.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140572:						25.00
06/19/2025	140573	Wisc Dept of Revenue	SALES & USE TAX FILING PERIOD EN	640-29410	0-431-060-192	23,018.28
Total 140573:						23,018.28
06/19/2025	140574	Wisc Dept of Transportation	Deposit into Traffice Violation & Registrat	100-45131	19793690	99.00
Total 140574:						99.00
06/19/2025	140575	Wisc State Laboratory/Hygiene	FUNGUS BULK/WIPE - WTR	650-59642-2900	806474	62.00
Total 140575:						62.00
06/26/2025	140577		Brewers Trip Refund	250-55150-3300	26845	320.00
Total 140577:						320.00
06/26/2025	140578	Accurate Appraisal LLC	May 2025 Services	100-51530-2130	5396	5,350.00
Total 140578:						5,350.00
06/26/2025	140579	Amazon Business - Debit Memo	OTHER SUPPLIES-ELECTRIC/WATER	660-59588-3900	1LTH-XP4L-37TD	149.03
06/26/2025	140579	Amazon Business - Debit Memo	OTHER SUPPLIES-PW	100-53300-3900	1JY7-141P-1TMP	71.89
06/26/2025	140579	Amazon Business - Debit Memo	OTHER SUPPLIES-FIRE	455-52200-8150	17FV-KQX3-G4XY	232.17
06/26/2025	140579	Amazon Business - Debit Memo	OTHER SUPPLIES-FIRE	100-52200-3850	1D4F-MTL1-3RNY	272.88
06/26/2025	140579	Amazon Business - Debit Memo	OTHER SUPPLIES-SENIOR CTR	250-55150-3900	1YVN-RKMW-3NLR	530.61
Total 140579:						1,256.58
06/26/2025	140580	Amazon Business - Debit Memo	OTHER SUPPLIES-CH BUILDING	100-51600-3500	17YG-3FY3-1LXP	130.14
06/26/2025	140580	Amazon Business - Debit Memo	OTHER SUPPLIES-CH BUILDING	100-51420-3100	1WLK-1NR4-1TN7	38.49
Total 140580:						168.63
06/26/2025	140581	Associated Trust Company	General Obligation dated 5/1/2022	300-58100-6900	26940	475.00
06/26/2025	140581	Associated Trust Company	General Obligation dated 5/21/2020	300-58100-6900	26941	475.00
06/26/2025	140581	Associated Trust Company	General Obligation dated 5/21/2020	300-58100-6900	26942	475.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140581:						1,425.00
06/26/2025	140582	Bank First National	Start up Cash / Sundae Thursday 2025	262-55320-2900	06262025	420.00
Total 140582:						420.00
06/26/2025	140583	Boardman & Clark LLP	Frontier Pole Contact Agreement - ELEC	660-59923-2120	303398	462.00
Total 140583:						462.00
06/26/2025	140584	Center Point Large Print	Books/ALP - Library	280-55111-3430	2178271	25.17
Total 140584:						25.17
06/26/2025	140585	Charter Communications	Service 06/19/25-07/18/25 - Sr. Cntr	100-54150-2900	171242001061425	100.97
Total 140585:						100.97
06/26/2025	140586	CivicPlus LLC	Online Code Hosting Premium Bundle R	100-51410-2130	339432	1,254.75
Total 140586:						1,254.75
06/26/2025	140587	Clipper City Chordsmen	Forth of July Entertainment-Rec	262-55320-2900	07042025	400.00
Total 140587:						400.00
06/26/2025	140588	Commercial Recreation Specialists	Neshotah Park Shelter 1	454-55400-8860	0026811	24,680.00
06/26/2025	140588	Commercial Recreation Specialists	Neshotah Park Shelter 2	454-55400-8860	0027311	22,727.00
Total 140588:						47,407.00
06/26/2025	140589	Dax, Michelle	TRU SHADE TREE PROGRAM	660-29253	20252506024	75.00
Total 140589:						75.00
06/26/2025	140590	Digicorp Inc	Additional Graphics & Spanning License	100-51450-2400	355285	183.00
Total 140590:						183.00
06/26/2025	140591	Envirotech Equipment Co	Solenoid Coil	100-16120	25-0025537	808.37

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140591:						808.37
06/26/2025	140592	Estate of Jodi Miller	Aflac Reimbursement	100-16000	06/19/2025	26.30
Total 140592:						26.30
06/26/2025	140593	EXXONMOBIL ***DEBIT MEMO***	Gasoline	250-55150-3900	105385545	8,857.63
Total 140593:						8,857.63
06/26/2025	140594	Fasse Decorating Center LLC	Glass Beads	100-16120	XGEW3	800.00
Total 140594:						800.00
06/26/2025	140595	Fastenal	CABLE TIES - ELECTRIC	660-59588-3900	WIMAN316958	445.50
Total 140595:						445.50
06/26/2025	140596	Fire Dept Petty Cash	Petty cash reimbursement-FD	270-52300-2920	06242025	109.08
Total 140596:						109.08
06/26/2025	140597	Frontier	Telephone - Wtr	650-59661-2200	1415 LAKE ST/06.13.25	107.53
Total 140597:						107.53
06/26/2025	140598	Gagnon, Carol	ENERGY STAR-REFRIGERATOR	660-29253	06252025	50.00
Total 140598:						50.00
06/26/2025	140599	Grainger	Filters - Building	100-53200-3500	9541451507	218.88
Total 140599:						218.88
06/26/2025	140600	Green Acres Landscaping Inc.	Sod-Cem	100-54910-3900	40734	124.00
Total 140600:						124.00
06/26/2025	140601	Hach Company	Meter Repair	690-59820-2900	14538047	708.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140601:						708.00
06/26/2025	140602	Hawkins Inc	Chlorine - WWTP	690-59823-3900	7108917	1,273.50
06/26/2025	140602	Hawkins Inc	Azone-15, Ortho - WTR	650-59641-3910	7106192	3,122.54
Total 140602:						4,396.04
06/26/2025	140603	Heartland Business Systems LLC	Video Switching H/W & Parts	459-51600-8150	801104-H	8,574.57
Total 140603:						8,574.57
06/26/2025	140604	HMF Innovations Inc	4 Georgetown Bench Memorial - Rec	100-23158	1438	4,796.00
Total 140604:						4,796.00
06/26/2025	140605	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1579109	1,192.10
Total 140605:						1,192.10
06/26/2025	140606	Jefferson Fire & Safety Inc	Maintenance & Supplies - FD	100-52210-2410	IN328101	1,026.00
Total 140606:						1,026.00
06/26/2025	140607	Jeffrey Lorenz & Robert Jennings	LG French Door Refrgeration-Lowes	660-29253	LS27T3230S	50.00
Total 140607:						50.00
06/26/2025	140608	K & S Tire Recycling Inc.	Tire Recylcling - PW	100-53200-2900	193366A	271.97
Total 140608:						271.97
06/26/2025	140609	MacQueen Equipment	Chain Guard	100-16120	P38889	202.08
Total 140609:						202.08
06/26/2025	140610	MANAGED MISCHIEF LLC	TR Sunday Thursday Entertainment	262-55320-2900	06262025	375.00
Total 140610:						375.00
06/26/2025	140611	Manitowoc Co Solid Waste	Street Sweeping 05/25	640-53310-2900	29365	54.89

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/26/2025	140611	Manitowoc Co Solid Waste	May 2025 Service	640-53620-2900	29388	10,824.71
06/26/2025	140611	Manitowoc Co Solid Waste	May 2025 Commercial SW Service	640-53620-2900	29390	131.28
Total 140611:						11,010.88
06/26/2025	140612	Manitowoc Disposal Inc	Dumpster - DPW	640-53310-2900	87384	275.00
06/26/2025	140612	Manitowoc Disposal Inc	Refuse - 6/8/2025 to 6/21/2025	640-53620-2900	6/8/2025-6/21/2025	18,485.89
Total 140612:						18,760.89
06/26/2025	140613	Manitowoc Trophy	2x10 METAL SIGN	100-51510-3100	48504	10.00
Total 140613:						10.00
06/26/2025	140614	Maritime Ford	Clock Spring	100-16120	145258	32.25
06/26/2025	140614	Maritime Ford	Retaining Clip	100-53200-3900	145276	19.52
Total 140614:						51.77
06/26/2025	140615	Memorial Drive Vet Clinic	Xanti - PD	209-52100-2901	388689	161.49
Total 140615:						161.49
06/26/2025	140616	Menards - Manitowoc 3141	Sturdiflex Mortar - FD	455-52200-8140	56940	23.96
Total 140616:						23.96
06/26/2025	140617	NEW Title Services, Inc.	Credit Balance Refund	660-21130	1943-07	461.32
Total 140617:						461.32
06/26/2025	140618	Northern Lake Service Inc	Lab Sample Analysis - WWTP	690-59820-2900	2509897	605.00
06/26/2025	140618	Northern Lake Service Inc	2025 Monthly TOC Testing - Wtr	650-59642-2900	2509830	41.88
Total 140618:						646.88
06/26/2025	140619	Nutri-Systems Corporation	DC CORD FOR ELECTRIC MEAL TRAN	250-55150-3800	54669	46.65
Total 140619:						46.65
06/26/2025	140620	ODP Business Solutions LLC	Stamp	100-51440-3100	427729092-001	20.24



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140620:						20.24
06/26/2025	140621	Oestreich, Norman	Brewers Trip Refund	250-55150-3300	26847	80.00
Total 140621:						80.00
06/26/2025	140622	OSI Federal Technologies Inc	OES ANNUAL RENEWAL	100-51450-2400	IN11581-1	8,485.20
Total 140622:						8,485.20
06/26/2025	140623	POMP'S TIRE SERIVE INC	TIRES 11R22.5/16 YOKO TJ01 Y120119	100-16120	40085578	1,881.60
06/26/2025	140623	POMP'S TIRE SERIVE INC	TIRES 255/60VR18 GY ENFORCER PO	100-16120	40085870	1,168.00
06/26/2025	140623	POMP'S TIRE SERIVE INC	TIRES 255/60VR18 GY ENFORCER PO	100-16120	40085775	2,109.36
06/26/2025	140623	POMP'S TIRE SERIVE INC	TIRES 255/60VR18 GY ENFORCER PO	100-16120	CM40085868	2,109.36-
Total 140623:						3,049.60
06/26/2025	140624	Post, Sara	Samsung Washer-WA45T3200AW	660-29253	06242025	50.00
Total 140624:						50.00
06/26/2025	140625	Premium Waters Inc	Lab Water - WTP	690-59820-2900	391362008	114.99
Total 140625:						114.99
06/26/2025	140626	R&J Fricke Inc	6 Bag Concrete - Riverhills Dr	100-16120	17270	987.00
06/26/2025	140626	R&J Fricke Inc	6 Bag Concrete - 14th/Hawthorne	100-16120	17271	1,410.00
06/26/2025	140626	R&J Fricke Inc	6 Bag Concrete - 14th/Hawthorne	100-16120	17272	1,410.00
Total 140626:						3,807.00
06/26/2025	140627	Reinders	Supplies - Cem	100-54910-3900	2734137-00	2,256.00
Total 140627:						2,256.00
06/26/2025	140628	Schrank Management LLC	Portable Restroom Rental - Vietnam Par	100-55300-2900	322	95.00
Total 140628:						95.00
06/26/2025	140629	Sentinel Technologies Inc.	Extreme H/W Maintenance Support	100-51450-2410	INV38335	9,615.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140629:						9,615.00
06/26/2025	140630	Shopko Optical	Smongeski Health Fund-Mathew Rusch	816-54100-2100	1736382	109.99
Total 140630:						109.99
06/26/2025	140631	Thompson, Leighton	Sound System for July 2025	262-55320-2900	0704-0705-2025	1,000.00
06/26/2025	140631	Thompson, Leighton	Sound System for The Electric Cars-071	262-55320-2900	07132025	750.00
Total 140631:						1,750.00
06/26/2025	140632	Tillmann Wholesale Growers	Urban Forestry	260-55210-2900	119557	3,290.00
Total 140632:						3,290.00
06/26/2025	140633	Tri City Glass and Door	2 Exterior Storefront Units	454-55400-8860	JC19930	7,350.00
Total 140633:						7,350.00
06/26/2025	140634	TT FASTER -CID 253	Yearly Program Renewal 2025 - PW	100-53200-3900	CINV-087822	15,724.80
Total 140634:						15,724.80
06/26/2025	140635	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2410	5172-328250	17.00
06/26/2025	140635	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2410	5172-328246	17.00
Total 140635:						34.00
06/26/2025	140636	US Alliance Fire Protection Inc.	June 2025 Annual Inspection - Library	280-55110-2410	1046-F154734	616.00
Total 140636:						616.00
06/26/2025	140637	Wells Fargo Vendor Financial Services L	Bobcat Toolcat Monthly Lease	457-53300-8160	5034803335	1,268.82
Total 140637:						1,268.82
06/26/2025	140638	Wisconsin Public Service Corp	114 DAVIS STREET	100-55400-2220	401271669-01, 06/16	19.42
06/26/2025	140638	Wisconsin Public Service Corp	3801 Mishicot Rd.	100-54910-2220	401271669-09, 06/16	77.62
06/26/2025	140638	Wisconsin Public Service Corp	1145 HARBOR STREET-PAVILLION	100-55200-2220	401271669-42, 06/16	20.36

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 140638:						117.40
06/26/2025	140639	WPPI Energy	Service for May 2025	660-59902-2900	25-52025	485,399.55
Total 140639:						485,399.55
06/27/2025	140640	USBank - Debit Memo	Credit Card Usage - May 2025/June 202	100-16000	STATEMENT DATE 6-6-20	58,641.37
Total 140640:						58,641.37
Grand Totals:						1,666,850.51

CONDITIONAL USE  
PERMIT  
City of Two Rivers

Document Number

Permit No. 2025-03

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 2005 Hawthorne Avenue in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Parcel 1: NE 1/4 NE 1/4 S2 T19N R24E PARCEL DESC V 262 P 517 EXC V 269 P 544

Parcel 2: NE 1/4 NE 1/4 S2 T19N R24E COM SE COR TH W 390` TH NW`LY 89049` TO POB TH NE`LY 1947` TH W 127` TH S 150` TH SE`LY 20` TO POB

Inspections Department  
City of Two Rivers  
PO Box 87  
Two Rivers, WI 54241-0087

Parcel ID Number: 053-202-101-050.01

053-202-101-070.07

Zoning Classification of the Premises is: B-2 Business District/Conditional Use for an Automobile Service Establishment.  
Mailing Address of the Premises Operator: Ross Auto & Transmission Service, LLC, c/o Jake Ross, 247 Baker Lane, Mishicot, WI 54228

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the automobile service establishment.

Permitted by action of the City Council of the City of Two Rivers on August 4, 2025. Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Construction and operation of the use permitted shall be in strict conformity to the approved Site and Operation Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to Jake Ross d/b/a Ross Auto & Transmission Service, LLC and shall lapse upon a change in business ownership or tenancy of the subject premises; or if the land uses cease operation for more than 12 months.
7. Conditions of Operations:
  - a. Hours of retail operation: 7AM - 7PM, Monday - Saturday. No Sunday operations.
  - b. No outdoor operations. Vehicle service and repairs shall be provided within the building.
  - c. Outdoor storage shall be located in the designated locations shown on the approved site plan.

- d. Dumpster(s) shall be located behind the building and screened from adjacent properties.
- e. Storage of tires and bins shall be located in the designated location on the approved site plan.
- f. This permit shall allow for retail operations related to the Auto & Transmission Service business.
- g. Provide make-up air or any other alterations necessary in accord with commercial building code.
- h. Signage in accord with the City's Sign Code.

**SIGNATURES OF PROPERTY OWNER(S) AND PERMITEE(S):**

**As Owner(s) of the Subject Property, I/we accept and understand the above-described conditions.**

\_\_\_\_\_

Printed Name: \_\_\_\_\_

\_\_\_\_\_

Printed Name: \_\_\_\_\_

STATE OF WISCONSIN  
MANITOWOC COUNTY

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025, the above named \_\_\_\_\_ and to be the person(s) who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_

Notary Public

\_\_\_\_\_

Printed Name

\_\_\_\_\_

County, Wisconsin

\_\_\_\_\_

My commission expires:

**SIGNATURES - CITY OF TWO RIVERS**

\_\_\_\_\_

Greg Buckley, City Manager

\_\_\_\_\_

Amanda Baryenbruch, City Clerk

STATE OF WISCONSIN  
MANITOWOC COUNTY  
Personally, came before me this \_\_\_\_\_ day of \_\_\_\_\_ 2025, the above-named Greg Buckley and Amanda Baryenbruch known to be the person(s) who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_

Printed Name: \_\_\_\_\_

\_\_\_\_\_

Notary Public, Manitowoc County, Wisconsin

\_\_\_\_\_

My commission expires:

THIS INSTRUMENT WAS DRAFTED BY:  
Adam Taylor, Zoning Administrator

CONDITIONAL USE  
PERMIT  
City of Two Rivers

Document Number

Permit No. 2025-04

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 2005 Hawthorne Avenue in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Parcel 1: NE 1/4 NE 1/4 S2 T19N R24E PARCEL DESC V 262 P 517 EXC V 269 P 544

Parcel 2: NE 1/4 NE 1/4 S2 T19N R24E COM SE COR TH W 390` TH NW`LY 89049` TO POB TH NE`LY 1947` TH W 127` TH S 150` TH SE`LY 20` TO POB

Inspections Department  
City of Two Rivers  
PO Box 87  
Two Rivers, WI 54241-0087

Parcel ID Number: 053-202-101-050.01

053-202-101-070.07

Zoning Classification of the Premises is: B-2 Business District/Conditional Use for a Landscape Contractor.

Mailing Address of the Premises Operator: Green Acres Landscaping, Inc., c/o Ryan Ross, 247 Baker Lane, Mishicot, WI 54228

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of a landscape contractor.

Permitted by action of the City Council of the City of Two Rivers on August 4, 2025. Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Construction and operation of the use permitted shall be in strict conformity to the approved Site and Operation Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to Ryan Ross, d/b/a Green Acres Landscaping, Inc., and shall lapse upon a change in business ownership or tenancy of the subject premises; or if the land uses cease operation for more than 12 months.
7. Conditions of Operations:
  - a. Hours of retail operation: 7AM – 7PM, Monday – Saturday. No Sunday operations.
  - b. No vehicle maintenance or repairs in the designated area shown on the approved Site Plan, except for emergency repairs. get said vehicles to a service garage.

- c. Outdoor storage of vehicles, trailers and equipment limited to designated areas shown on the approved Site Plan.
- d. Storage of landscape materials such as mulch, stone, and soil shall be located in the designated locations on the approved site plan. No storage of compostable materials.
- e. This permit shall allow for retail operations related to the landscaping business.
- f. Should the existing tree buffers be removed or diminished, the Permittee shall install a six-foot high privacy fence or plantings along the property lines adjacent to any residential use.
- g. Signage in accord with the City's Sign Code.
- h. Dumpster(s) shall be located behind the building and screened from adjacent properties.

**SIGNATURES OF PROPERTY OWNER(S) AND PERMITEE(S):**

**As Owner(s) of the Subject Property, I/we accept and understand the above-described conditions.**

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

STATE OF WISCONSIN  
MANITOWOC COUNTY

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025, the above named \_\_\_\_\_ and to be the person(s) who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name

\_\_\_\_\_ County, Wisconsin

My commission expires: \_\_\_\_\_

**SIGNATURES - CITY OF TWO RIVERS**

\_\_\_\_\_  
Greg Buckley, City Manager

\_\_\_\_\_  
Amanda Baryenbruch, City Clerk

STATE OF WISCONSIN  
MANITOWOC COUNTY

Personally, came before me this \_\_\_\_\_ day of \_\_\_\_\_ 2025, the above-named Greg Buckley and Amanda Baryenbruch known to be the person(s) who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

Notary Public, Manitowoc County, Wisconsin

My commission expires: \_\_\_\_\_

THIS INSTRUMENT WAS DRAFTED BY:  
Adam Taylor, Zoning Administrator

# **CITY OF TWO RIVERS**



**TWO RIVERS**  
**WISCONSIN**

## **SPECIAL NEEDS CHILD & CHILDREN AT PLAY SIGNS POLICY**

**DRAFT July 17, 2025**



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## CITY OF TWO RIVERS SPECIAL NEEDS CHILD & CHILDREN AT PLAY SIGNS POLICY

### **I. PURPOSE**

To provide a City-wide policy governing the installation and removal of special needs (e.g. blind, deaf, autistic, or otherwise disabled) child signs and children at play signs.

### **II. BACKGROUND**

On occasion the City has received requests from residents to install “CHILDREN AT PLAY” (CAP), handicap/disabled, deaf child, blind child, and autistic child signs or signs with similar messages. As yet, the City does not have a written policy regarding these signs, and upon occasion has allowed the installation of CAP or SLOW CAP signs with limited basis, plan, or follow through.

### **III. RATIONALE**

Neither federal nor state standards, Manual of Uniform Traffic Control Devices (MUTCD), directly recognize the placement of these types of signs. The latest and most comprehensive research on this issue was a Wisconsin Transportation Synthesis Report (WisTSR) “Effectiveness of “Children at Play” Warning Signs”. The report found:

There is no evidence that special warning signs of this sort reduce driver speeds or crash rates. This is the unanimous conclusion of the many credible sources we located on this topic. This claim is supplemented by a number of often-cited “common sense” observations that such signs do not give clear and enforceable guidance to drivers, provide a false sense of security to parents and children that may increase risk, expose the government to liability, give the false impression that areas without such signs do not have children, represent an unnecessary cost that then propagates as additional signs are requested and violate the principle that signage should be based on engineering, not political decision making.

These arguments are used most frequently against Children at Play signs, and many of them—such as the arguments that CAP signs encourage playing in the street and that if in one location with children they should properly be in all locations—do not apply to Deaf Child, Blind Child, Handicapped Child or Autistic Child signs. These latter signs receive much less explicit discussion in the sources we located.<sup>1</sup>

The Illinois Department of Transportation (IDOT) also addressed this issue with the release of Circular Letter 2011-08. They didn’t prohibit their use, but they didn’t recommend their installation either.

Other word message warning signs dealing with children such as "Autistic Child," "Blind Child," "Deaf Child", or "Children at Play" are not recommended. These types of warning signs:

- Do not describe where the child might be;
- No longer attract the attention of motorists after initial installation;
- Have no legal meaning;
- Provide parents and children with a false sense of security;
- Are often left in place after the child is grown or moved away;
- Lack established procedures for engineering judgment or study; and

- Have proven ineffective.

The MUTCD provides the following support for the function of warning signs:

Warning signs call attention to unexpected conditions on or adjacent to a highway, street, or private roads open to public travel and to situations that might not be readily apparent to road users. Warning signs alert road users to conditions that might call for a reduction of speed or an action in the interest of safety and efficient traffic operations.<sup>2</sup>

The City policy will be to continue to prohibit CAP, SLOW CAP or any other AT PLAY (AP) signs, but to allow requested special needs child warning signs that meet certain criteria and documentation. The basis for the prohibition is summarized as follows:

1. Children, whether special needs or not, should not play in or near the street. Signs of this type give the impression that it's safe for children to play in or near the street. Streets are not a safe place for children to play. There are plenty of parks and other open spaces where it is safe for children to play.
2. The signs have little to no effect on driving behavior. They do not reduce driver speeds, accident rates, legal liability nor do they protect children.
3. The same reasoning also applies to special needs signs: "BLIND CHILD", "DEAF CHILD", "AUTISTIC CHILD" and "DISABLED CHILD". However, there is an important difference between these signs and the CAP, SLOW CAP and other AT PLAY (AP) signs. Use of a horn or the sound of an approaching vehicle may not be sufficient to warn a deaf child. Similarly, the visual aspect of a vehicle may not be enough to alert a blind child. Autistic and disabled children also may not be able to realize an approaching vehicle presents a danger. Installation of a special needs signs can help warn motorists of these situations.

Public Works performed an internet search for policies on the subject and found municipalities either prohibited the special needs warning signs outright or allowed their installation under certain conditions. In cases where certain signs were permitted; a resident was required to complete an application with proof of a deaf or blind child and documentation that ensured the sign would only be posted as long as the special needs child lived in the home. The MUTCD offers guidance on the application of warning signs:

*The use of warning signs should be kept to a minimum as the unnecessary use of warning signs tends to breed disrespect for all signs. In situations where the condition or activity is seasonal or temporary, the warning sign should be removed or covered when the condition or activity does not exist.<sup>2</sup>*

#### **IV. CRITERIA**

A sign request will only be granted for those children who are impaired to the extent that they are unable to hear, see, or otherwise comprehend oncoming traffic. The City reserves the right to deny any request found not to meet the criteria or overly burdensome requests, as determined by the City in its sole discretion. The child must be over the age of two (2) and under the age of sixteen (16) at the time of the request.

## **V. INSTALLATION LIMITS**

The special needs sign shall be placed approximately 150 feet from the property line where the child lives but no less than 100 feet. This will provide enough advance warning for any motorist. A maximum of one (1) sign per approach will be installed for each situation. Sign locations will be determined by the Director of Public Works ("Director", and such term shall include the Director's designated agents).

Signs will only be installed on residential streets with a posted speed limit of 25 mph or less. Signs will not be allowed on arterials or major collectors as identified by the Director. All special needs signs will be installed within the City right of way, not on private property. The request for special needs sign will not be approved if its placement blocks or interferes with other required signs.

Streets special needs signs will not be considered for the following roadways:

- Mishicot Road
- Forest Avenue
- 45<sup>th</sup> Street (CTH VV): Mishicot Road to Tannery
- 22<sup>nd</sup> Street: Forest Avenue to Lincoln Avenue
- 22<sup>nd</sup> Street: Lincoln Avenue to Sandy Bay Road (CTH O)
- Lincoln Avenue: 22<sup>nd</sup> Street to 43<sup>rd</sup> Street
- Washington Street: 12<sup>th</sup> Street to 22<sup>nd</sup> Street
- Madison Street: Memorial Drive (STH-42) to West 14<sup>th</sup> Street
- 16<sup>th</sup> Street: West Twin River to Washington Street
- 14<sup>th</sup> Street: Madison Street to Hawthorne Avenue
- Hawthorne Avenue: 14<sup>th</sup> Street to Columbus Street
- Columbus Street: Memorial Drive (STH-42) to Hawthorne Avenue

## **VI. PROOF OF RESIDENCY**

Proof of residency by the applicant (copy of driver's license, property tax notice or utility billing) and proof of continued residency by the child who is the subject of the sign (sworn statement invoking the penalty of perjury) must be submitted at the time the sign request is made and on a yearly basis (January 1, of each year thereafter) to the City Public Works Department, 1717 East Park Street, Two Rivers, WI, 54241. If verification is not received, a personal contact will be attempted. If contact cannot be made, the sign will be removed.

## **VII. PROCEDURES**

Residents shall fill out an application requesting installation of a special needs child sign. See Special Needs Child Sign Application Request Form. The Director of Public Works or designee will review the application to determine if the criteria are met for installation. If approved, the Director of Public Works or designee shall determine the location of sign placements and notify the applicant of the requirement for them to provide Public Works with "Proof of Residency" documentation prior to January 1<sup>st</sup> of each year. Public Works shall be also notified of the sign locations, and an electronic copy of the application shall be saved in the Public Works database. Public Works will then order the sign and install it as soon as practical. The Director of Public Works will report out to the Public Works Committee along with the full City Council on the status of initial applications and annual submission of required "Proof of Residency" documentations.

Following initial approval and installation of the sign, if the applicant does not provide "Proof of Residency" prior to January 1<sup>st</sup>, a notice shall be sent to the latest filed address of the previous applicant stating that the special needs sign will be removed promptly if proof is not received within 30-days.

Existing non-conforming signs identified in section II. BACKGROUND, above, shall be removed and replaced with the appropriate sign specified in section VIII. SPECIFICATION, below. Prior to replacement, Public Works shall verify that the criteria has been met for each address affected and the Special Needs Child Sign Application Request Form with supporting documentation has been provided. Public Works shall promptly remove all signs not meeting the specified criteria or without a properly completed Form or supporting documentation.

**VIII. SPECIFICATION**

All warning signs shall be diamond-shaped (square with one diagonal vertical) with a black legend and border on a fluorescent yellow-green background. Warning signs shall be designed in accordance with the sizes, shapes, colors, and legends contained in the “Standard Highway Signs and Markings” book (see Section 1A.11). Only the following text for the black legend will be allowed for each appropriate sign:



BLIND CHILD



DEAF CHILD



AUTISTIC CHILD



SPECIAL NEEDS

# Special Needs Child Sign Application Request Form

I, \_\_\_\_\_, parent/legal guardian of \_\_\_\_\_, age\_\_\_\_\_, hereby request installation of Special Needs Child sign to serve \_\_\_\_\_ (address).

Type of Sign (Check one)

- ☐ Deaf Child
 ☐ Blind Child
- ☐ Autistic Child
 ☐ Disabled Child

In support of this request, I declare under the criminal penalty of false swearing that the following information is true and accurate:

- The child is over the age of two (2) as of the date of this request. Child’s date of birth: \_\_\_\_\_.
- I am the parent or legal guardian of the child.
- The child resides with me at \_\_\_\_\_ (address). In support of this statement, I provided the following documentation: \_\_\_\_\_  
(copy of driver’s license, property tax notice, utility billing or other documentation).
- To maintain my requested sign placement, I agree to provide “Proof of Residency” prior to January 1<sup>st</sup> of each year after this application until the child is sixteen (16) years of age. Should such proof not be provided, I understand that the sign will be removed by the City and will not be re-installed unless a new application is submitted.
- I understand that the sign will be removed when the child no longer lives at the subject address or is greater than fifteen (15) years of age.
- I certify that said child is impaired to the extent that the child is unable to see, hear or otherwise safely comprehend oncoming traffic.

Signed: \_\_\_\_\_
 Print Name: \_\_\_\_\_
 Date: \_\_\_\_\_

Address: \_\_\_\_\_
 Email Address: \_\_\_\_\_
 Telephone: \_\_\_\_\_

**For Office Use Only**

Recommend denial (reason):

Recommend \_\_\_\_\_ (number and type) signs are installed at the following location(s):

Signed: \_\_\_\_\_
 Print Name: \_\_\_\_\_
 Date: \_\_\_\_\_

**CITY OF TWO RIVERS SPECIAL NEEDS CHILD  
&  
CHILDREN AT PLAY SIGNS POLICY STATEMENT**

Section 11, Item B.

The City receives requests from residents to install “CHILDREN AT PLAY” (CAP), handicap/disabled, deaf child, blind child and autistic child signs or ones with similar messages. While residents may believe these signs provide protection for their special needs child, studies have shown CAP and similar signs to be ineffective, giving parents a false sense of security. They may also lead to disrespect for other regulatory and warning signs. There are no studies that show the special needs children (blind, deaf, autistic or disabled) signs are either effective or ineffective.

The purpose of the City’s policy is to govern the installation and removal of special needs (blind, deaf, autistic or disabled) child signs and children at play signs. It’s our goal to assist residents in their request for special needs child signs that can warn drivers to situations that might not be readily apparent.

City policy prohibits CAP, SLOW CAP or any other AT PLAY (AP) signs, but allows requested special needs child warning signs that meet certain criteria and documentation. These signs include: BLIND CHILD, DEAF CHILD, AUTISTIC CHILD and DISABLED CHILD. A sign request will only be granted if it meets the following criteria:

- The child is impaired to the extent that they are unable to hear, see, or otherwise comprehend the dangers of oncoming traffic.
- A completed application.
- The child is over the age of two (2) at the time of the request.
- The child resides within the corporate limits of the City of Two Rivers and lives on a residential street with a posted speed limit of 25 mph or less.
- Applicant provides proof of residency (copy of driver’s license, property tax notice, utility billing or other documentation) for the applicant and the child.
- Applicant agrees to provide proof of residency prior to January 1st of each subsequent year and, if such proof is not provided, the sign will be removed by the City and will not be re-installed unless a new application is submitted.
- Applicant agrees the sign will be removed upon the earlier date of the child’s sixteenth (16<sup>th</sup>) birthday or when the child no longer lives at the subject address.

The City reserves the right to deny any request found not to meet the criteria or which is overly burdensome, as determined by the City in its sole discretion.

**CITY OF TWO RIVERS SPECIAL NEEDS CHILD  
&  
CHILDREN AT PLAY SIGNS POLICY**

**FREQUENTLY ASKED QUESTIONS**

- How can I get a deaf, blind, autistic, or disabled child sign on my street?

*An application can be obtained from the City or online (print using Adobe Acrobat). Provide yours and the child's proof of residency information. These signs will be posted only on residential streets with speed limits of 25 mph or less.*

- Can I get a "CHILDREN AT PLAY" sign on my street?

*The City does not permit the use of these or similar signs on City streets because they give the impression that it's safe for children to play in or near the street and they tend to give parents and children a false sense of security. All children should be supervised and encouraged to play well away from the street. Two Rivers is fortunate to have numerous parks and recreational facilities throughout the City where it is safe to play. Also, drivers need to watch for children at ALL times, not just in areas with these signs.*

- Won't "CHILDREN AT PLAY" signs help protect our kids?

*One might think that "CHILDREN AT PLAY", "SLOW CHILDREN" or other similar signs would provide protection for children playing in a neighborhood, but they do not. It's the unanimous conclusion from many reliable studies in municipalities where these warning signs have been installed that there is no evidence that the signs reduced driver speeds or pedestrian accidents.*

*Furthermore, these studies have shown that "CHILDREN AT PLAY" type signs are usually more dangerous than no sign at all. This is because they tend to create a false sense of security and a false impression that areas without signs don't have children. If parents and children believe these signs are helping to protect them, when in reality they are not, children are put at greater risk. We are essentially doing a disservice to our residents and their children if we install these types of signs, and they are an unnecessary cost.*

*All children should be supervised when playing outdoors. They should not play in or near the street, but instead be encouraged to play in nearby parks and open areas safely away from traffic. These types of signs have long been rejected because they are a direct and open suggestion that playing in or near the street is acceptable behavior. In addition, their use could open the City to legal liability for somehow suggesting that children should be allowed to play in the street, based on the signs.*

*Typically, the City gets requests for these signs because a resident observed speeding in the neighborhood. Regrettably we usually find the residents in that area are the ones speeding. Use of these signs does not reduce vehicle speeds. Enforcement and education have shown to be effective tools. Therefore, any speeding should be reported to the Police Department.*

*For the above stated reasons, the City can no longer provide nor allow the use of generalized "CHILDREN AT PLAY" signs along public streets. Any existing City signs with the words "AT PLAY" will be removed and replaced with a special needs sign if applicable.*



**RESOLUTION**

Section 11, Item C.

**AMENDING 2025 CITY BUDGET  
TO CREATE A NEW CAPITAL PROJECTS FUND  
TO TRACK REVENUES AND EXPENSES ASSOCIATED WITH  
GRANT FUNDED RESILIENT SHORELINE PLANNING PROJECT**

**WHEREAS**, the City in 2024 secured significant grant funding for a comprehensive shoreline planning project, encompassing over 3 miles of Lake Michigan shoreline—mostly City-owned—in an area extending from the harbor entrance to just past the south city limits, at the Chamber of Commerce property in Manitowoc; and

**WHEREAS**, due to concerns that grant funding for this project might be impacted by Federal budget cuts, execution of the consulting contract to advance the project and make use of these funds was delayed until April 2025; based on assurance from the various funding entities that project funding remains intact, work on this important long-term planning project is moving forward and costs are being incurred; and

**WHEREAS**, the 2025 City Budget does not address this major grant-funded planning project, and it is appropriate to establish a separate fund and budget to track expenditures and revenues (mostly provided on a reimbursement basis) associated with this project, the City Manager recommends and the City Council does hereby approve the following amendment to the 2025 City Budget:

Fund 404 Shoreline Planning and Implementation

**Revenues**

404-48580	Grant Proceeds	\$ 405,354
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**Expenditures**

404-53540-2900	Other Services	\$ 405,354
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Approved this 21st day of July, 2025.

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Council Member

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Gregory E. Buckley  
City Manager