



CITY COUNCIL WORK SESSION

Monday, January 29, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

1. NOTE: ALL AGENDA BACKUP MATERIALS WILL BE FORWARDED TO COUNCIL MEMBERS AND POSTED ON THE CITY WEBSITE ON FRIDAY, JANUARY 26, 2024
2. Call to Order
3. Pledge of Allegiance
4. Roll Call Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
5. Consideration of Request From the Two Rivers Family Swim Center, Regarding the Future of a Community Pool in Two Rivers and Possible City Operation of a New Pool if Needed Capital Funds for Such a Facility Can be Raised from Non-City Sources
Recommended Action:
Council Discretion
6. Authorization to Proceed with Security Improvements for Third Floor at City Hall (2024 Capital Project, Budgeted at \$6,000)
Recommended Action:
Motion to authorize proceeding with the planned improvements, per the plans presented

A. City Hall Security Improvements
7. Authorization to Proceed with Ordering a New Fire Pumper to Replace Existing 2006 Pumper as Front-Line Fire Response Unit (Moves to Backup Unit Status) and Retire Existing 1995 Pumper Now Serving as Backup Unit (Scheduled Replacement; Order Now for Delivery Estimated in 28 months, or mid-2026)
Recommended Action:
Motion to authorize ordering a new Pierce Saber Fire Pumper, at a cost not to exceed \$850,000, as recommended by the Fire Chief and the Fire Department Vehicle Selection Committee, with referral to the Finance Committee for recommendation on structuring of financing

A. Replace Fire Department 1995 Pierce Sabe Fire Engine 8
8. Closed Session
The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Discuss matters pertaining to charges for water and sewer connections for the Van der Brohe Arboretum, 3800 Lincoln Avenue

And per Wisc. Stats. 19.95(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

--Consider waiver of Personnel Policy provision as it pertains to a specific employee situation

9. Reconvene in Open Session

To consider possible actions in follow-up to closed session discussions

10. Adjournment

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

--MEMORANDUM--

MEMO TO: City Council

FROM: Gregory E. Buckley
City Manager



DATE: January 26, 2024

SUBJECT: Security Improvements to Third Floor at City Hall

Presently, the offices on the third floor at City Hall are the only offices in the building that can be directly accessed without first passing through a secure entry point.

While those of us who work on the third floor have historically appreciated this “open access,” some incidents in recent years at our offices—as well as changes in the world we live in—have brought us to the point where a more secure arrangement is needed, in the interest of employee safety.

We have a plan for better securing this area that was budgeted for in 2023 at \$6,000, and those funds have been carried forward into 2024. Total project cost as described below is about \$10,000, but I believe that can be accommodated within existing capital and operating budgets for City Hall. But I do want to get the City Council’s “blessing” for this project in advance of proceeding with the work, to try to address any Council member concerns with the proposed changes.

The changes proposed would include installation of a mostly glass door, flanked by clear glass sidelights, which would be encountered by visitors headed north in 3rd floor hallway just before that hallway “widens out” into an area surrounded by the three offices in question: City Manager, Community Development and Tourism/City Attorney. See attached floor plan. That door would typically be locked, with chairs placed along one side of the hallway as a waiting area.

Staff in the offices at that end of the hallway would be alerted to a visitor by a buzzer located next to the door. The door would be equipped with a fob-activated lock, like the exterior doors at City Hall, so staff or Council members could pass through the door without being “buzzed-in.” The existing door at the north stairwell access would be similarly equipped.

While members of the public rarely access the third floor via the stairs, we could accommodate such access with signs at the first and second floor stairwells indicating that access at the third floor is locked; access could be had by calling one of the offices on that floor (numbers would appear on sign) or by asking for assistance at a nearby office (Customer Service on first floor, Finance or Engineering on second floor).

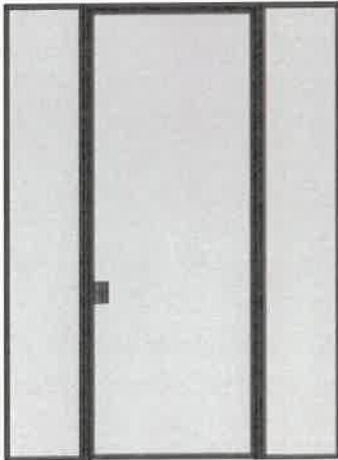
Being tied into the building's electronic lock system would allow for the new door described above to automatically unlock when the building's fire alarm goes off, thereby allowing free access through the area to the fire exit at the north stairwell.

Staff in these offices, along with building maintenance and the Police Department, have considered other options for improved third floor security. At this time, we do **not** recommend:

- Anything that would restrict public access to the entire third floor—too many people come and go from meetings in the Council Chambers and Committee Room, and we want to encourage the public to come and view these areas, as well as the displays in the hallways.
- Creating separate secured entry points into each of the three offices in this area—that would involve modifying three sets of doors, and would impair foot traffic between those offices and to and from the copy machines located in the common area that the offices surround.

Thank you for considering this matter; we look forward to discussing these possible changes on Monday night.

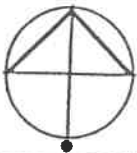
Available in Custom Sizes



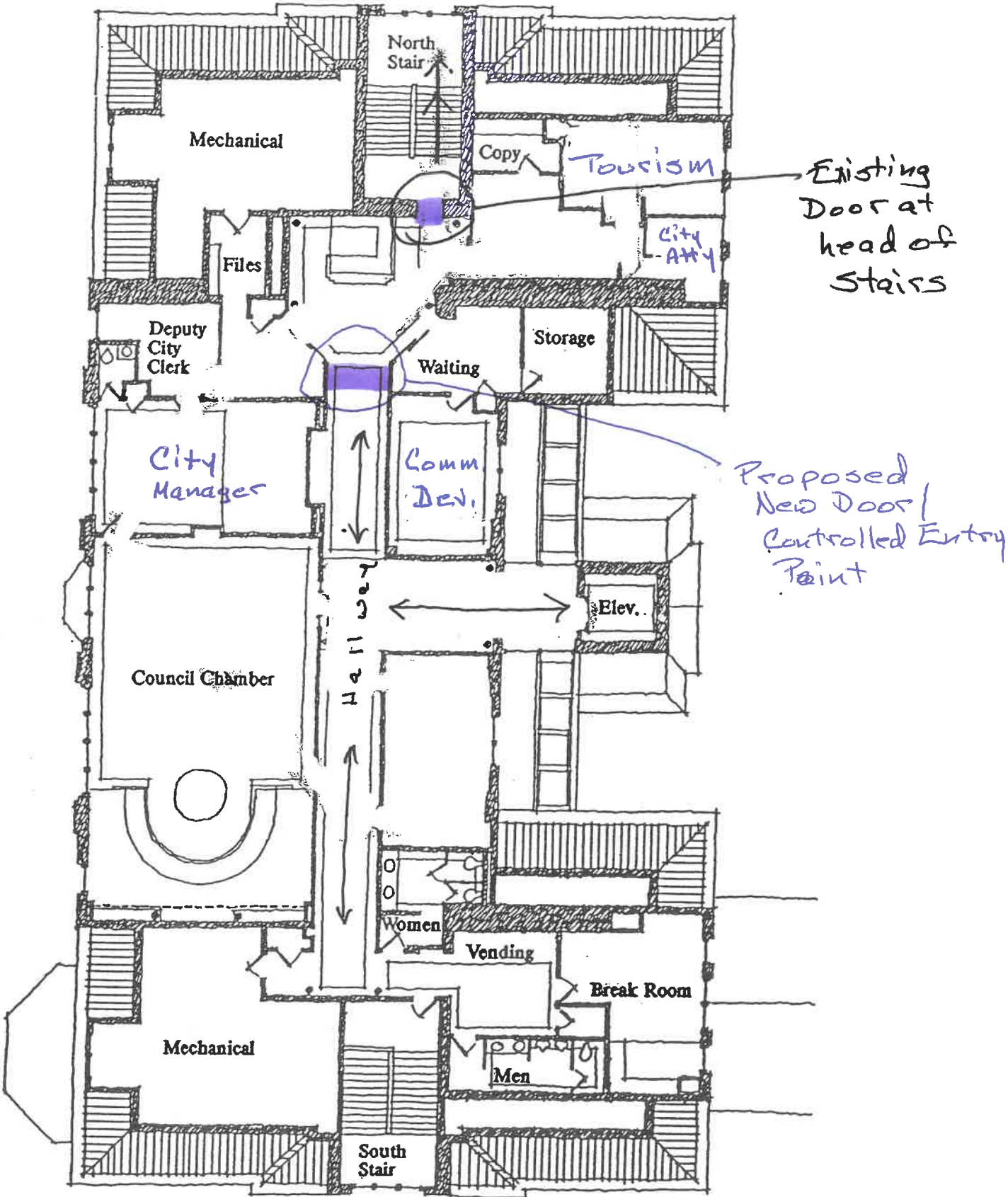
For illustration only; door would measure 36" wide by 84" high, with 18-inch wide sidelights

SL 2SL Steel Interior Door

STL-W1-36x96-2SL18-W1 Steel Interior Door
Single with 2 Sidelites,
Custom



THIRD FLOOR PLAN





**TWO
RIVERS**
WISCONSIN

FIRE DEPARTMENT

2122 Monroe Street
Two Rivers, WI 54241

Section 7, Item A.



Capital Improvement Plan

Project # 2024-1

Project: Replace Fire Department 1995 Pierce Saber Fire Engine 8

Description: Replace Engine 8 and move 2006 Pierce Enforcer Engine 10 to reserve/secondary engine status.

Justification

The City of Two Rivers Fire Department is requesting authorization to proceed with replacing and retiring the existing reserve fire engine 8. Engine 8 is a 1995 Pierce Saber that has served the city of Two Rivers for 30 years. This 30 years of service is 15 years past National Fire Protection Association (NFPA) standards for replacement.

When Engine 8 is replaced in 2026 (anticipated delivery year for new engine), TRFD engine 10, a 2006 Pierce Enforcer, will move into reserve status for the TRFD for the next 14 years. Throughout the existence of the TRFD, engines and ladder trucks has always been replaced after at least 30 years of service.

The TRFD has always operated with two engines and a ladder truck to provide for fire operations, life safety and meet expectations of the citizens of Two Rivers. Having at least two fire engines, one first line and one reserve or back up is standard practice in comparable and smaller volunteer/career fire departments across the nation. Not replacing engine 8 would result in serious life safety issues, operational issues and the TRFD would not be able to meet the expectations of the public.

An engine purchasing committee was assembled in 2023 with a goal to replace engine 8 with an engine that would meet the needs of the TRFD at the same time considering financial weight of the recommended purchase. The committee sought out and received six quotes from four engine manufacturers. Quote received ranged from \$1,061,244.62 to \$889,931.17. At the end of this process the committee recommended purchase of a Pierce Saber engine from a WI based manufacturer. The recommended quote for this engine was the lowest proposal received, at a quoted price in November





2023 of \$835,694.72. This price doesn't include required loose equipment (\$49,075.71) or any prepayment rebates. Any prepayment would need to be received by dealer within 90 days of the purchase order. Since November the price has increased due to NFPA mandates starting January 1st, 2024. The updated price is \$840,855.46. This price doesn't include required loose equipment (\$49,075.71) or any prepayment rebates. Any prepayment would need to be received by dealer within 90 days of the purchase order. Delivery of this engine would be 28 months from time of order.

It is very important to note the quoted price of this engine would increase based on payment plan and length of time to signing commitment of purchase. Current economy has shown that fire engines are in high demand and manufacturers are significantly increasing prices day by day. For reference TRFD ladder 11 was purchased for 1.2 million dollars in 2022; that same ladder would cost 1.8 to 2 million dollars in today's market.

Another thing to consider is that the Federal government is mandating a new, unproven engine technology for all fire trucks in the very near future. This new mandated engine would substantially increase the price of a new engine. It would also result in our department investing in an engine with this new technology in its very first year of existence—something we would prefer to avoid.

That is why it is recommended to take action and commit as soon as possible to purchase this needed replacement engine with the least financial impact to the taxpayers. This is a 30 year investment in life safety and sustaining fire protection the citizens of Two Rivers expect. I have reached out to numerous Wisconsin fire departments, and they are facing similar budgetary/operational impacts in today's current manufacturing state and economy.

Research has been completed and below are the answers to questions I have been asked by council members and taxpayers regarding replacing engine 8.

Can engine 8 be remounted?

No, based on current safety regulations and NFPA standards, it would not be an option to remount.





Why not buy used?

- Very few options available to meet the needs of the TRFD
- With the cost of new engines, there are relatively few “good used” engines on the market
- Length of service greatly decreased
- Aging fleet of engines would increase maintenance costs
- Dependability
- Unknown mechanical issues
- Operational issues with different engine platforms
- Compatibility issues with current equipment
- Life safety concerns
- Increased chance of both reserve and front-line engines out of service
- Increased liability
- Temporary fix

Why not just have one engine and no reserve?

- Serious life safety concerns not only with citizens but firefighters as well
- Not the current standard
- Not past practice
- Not sustainable
- Unreliable response to fire/rescue calls
- Would not meet expectations of the public
- Increased risk to life and property
- Increased ISO rating which in turn increased insurance cost to taxpayers
- If engine is out of service, ladder would be only front line fire apparatus. This greatly hampers fire
- Operations due to difference between engine/ladder operations and
- The TRFD would have to rely heavily on the ability of mutual aid from area fire departments
- Multitude of life safety concerns
- Would not be able to train in fire operations to maintain firefighting skills





**TWO
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FIRE DEPARTMENT

2122 Monroe Street
Two Rivers, WI 54241

Section 7, Item A.



I would like to thank the council in advance for considering this information when making the decision to replace engine 8.

I can be reached anytime at 920-901-3810 with any further questions/comments/concerns.

Thank You,

David Murack

Fire Chief

