



CITY COUNCIL MEETING

Monday, June 20, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE LEAD BY OWEN SCHARPING

(City will be inviting a local elementary or pre-school student to lead the Pledge of Allegiance once monthly). To nominate a student to lead the Pledge of Allegiance at the second Council meeting of the month contact the City Manager's office at 920-793-5532 or lkuehn@tworivers.org.

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Betty Bittner, Two Rivers Rotary Donation for Central Park West Skating Ribbon
2. Introduction and Swearing in of Detective Megan Klumpyan
3. Introduction and Swearing in of Patrol Sergeant Bradley Dimmick

B. Follow-Up Regarding Liquor Licensing and Inspection Issues at Fireside Pub, 1415 16th Street

C. Status Update/Reports

1. Staffing Updates
2. New Utility Bill Format
3. Public Hearing on ATV's/UTV's
4. TID 17
5. Summer Reading Program at Lester Public Library
6. Enforcement of Ordinance Requirements on Solid Waste Storage and Collection
7. New Two Rivers Logo Items for Sale
8. Central Park West 365 Project

9. Concession Stands at Neshotah Beach and Vietnam Veterans Park
10. New Kayak Launches at Vets Park and Paddlers Park
11. Upcoming Events:
 - a. Sundae Thursday, June 23, 5:30 pm - 8:00 pm, Central Park West
 - b. Cool City Classic Car Cruise Show, June 24-25, Central Park West & East
 - c. Beach Bash, June 24-25, Neshotah Beach
 - d. Shoreland Baseball League 50th Anniversary Celebration, June 25, 11:00 am - 5:00 pm, Walsh Field
 - e. Two Rivers Optimists Club Bike Rodeo, June 28, 6:00 pm - 8:00 pm, Washington Park
 - f. Concert in the Central Park West: The Sugar Bush Boys, June 30, 6:00 pm - 8:00 pm
12. Other

D. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Meeting - June 6, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, May 10, 2022
2. Public Utilities Committee, June 7, 2022
3. Public Works Committee, June 1, 2022
4. Plan Commission, June 13, 2022

Recommended Action:

Motion to receive and file

C. Department Reports, May 2022

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

D. Summary of Verified Bills for the Month of May for \$1,358,405.48

Recommended Action:

Motion to receive and file

E. Applications and Petitions

1. Applications for Temporary Class "B" Licenses:

- a. Two Rivers Main Street, Inc. for Brew Dash at East Central Park on August 6, 2022
- b. Two Rivers Main Street, Inc. for Bryan Lee Memorial Blues Fest at West Central Park on July 9, 2022
- c. Rogers Street Fishing Village for Rogers Street Days at 2100 Block of Jackson Street on August 12-13, 2022

2. New Application for Landscaping/Tree Removal License for the period of June 20, 2022 to June 30, 2022:

a. Clarence Davids & Company, 22901 S. Ridgeland Ave., Matteson, IL 60443

3. Renewal Applications for Landscaping/Tree Removal License for the period of July 1, 2022 to June 30, 2023:

a. Chris Lewis Tree Surgery, PO Box 1564, Manitowoc, WI 54221

b. Clarence Davids & Company, 22901 S. Ridgeland Ave., Matteson, IL 60443

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

4. Three Applications for Commercial-Hauler's License - Recommended for Approval

a. Pozorski Hauling & Recycling LLC, 2515 Viebahn Street, Manitowoc

b. Waste Management, 1861 Allouez Avenue E, Green Bay

c. Manitowoc Disposal Inc., 1800 Johnston Drive, Manitowoc

Recommended Action:

Motion to approve the applications and authorize the Engineering Department to issue the licenses

- F.** Noise Ordinance Waiver Request From Two Rivers Kiwanis Club for Two Rivers Fish Derby on July 15-16 Until 11:00 PM--Waiving the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

- G.** Noise Ordinance Waiver Request From Rogers Street Days on August 12-13 Until 11:30 PM--Waiving the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

- H.** Schedule Public Hearing for a Conditional Use Permit for a Drive-Thru Restaurant at 1210 Washington, Submitted by NIVLOC I, LLC and MACH IV Engineering & Surveying, LLC.

Recommended Action:

Motion to schedule public hearing on Tuesday, July 5, 2022 at 6:00 PM, as recommended by the Plan Commission

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A.** City Manager's Appointment and Re-Appointment to Boards, Committees and Commissions
--Larry Thomas, Environmental Advisory Board, term to expire 2024
--Appointments to Business Improvement District Board, terms to expire 2024

Recommended Action:

Motion to approve the appointments, as recommended by the City Manager

- B.** Ordinance to Repeal and Recreate Municipal Code Section 2-7-10 Relating to Destruction and Preservation of Public Records to Adopt Wisconsin Public Records Board's General Records Schedule

Recommended Action:

Motion to waive reading, adopt the ordinance, and direct the City Clerk to notify the Public Records Board and Wisconsin Historical Society of the General Records Schedule adoption

C. Zoning Code Provisions Related to Produce Gardens in Front and Street Side Yards

Recommended Action:

Motion to affirm no change to the existing ordinance, as recommended by the Plan Commission June 13 meeting

D. Idle Sites Grant Agreement with Wisconsin Economic Development Corporation--\$250,000 to Assist with Renovation of Former Paragon Electric Facility, 606 Parkway Boulevard

Recommended Action:

Motion to authorize the City Manager to sign the agreement on behalf of the City

E. Public Works Committee Recommendations Regarding Parking and Traffic Control Measures in the Area of West Park Street

1. On-Street Parking Restrictions

Recommended by Committee: Remove Current Two-Hour Restriction from West Park and from South Side of 18th, North Side of 17th Between Adams and Washington

Recommended by City Manager: Retain Existing Two-Hour Restrictions

2. Handicapped Spaces

Recommended Action:

Designate the Southernmost and Northernmost Diagonal Spaces on West Park Street as Handicapped Spaces

12. FOR INFORMATION ONLY

A. City Council Work Session Meeting, Monday, June 27, 2022, 6:00 PM

B. City Council Regular Meeting, Tuesday, July 5, 2022, 6:00 PM

13. CLOSED SESSION--NONE

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



CITY COUNCIL MEETING

Monday, June 06, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

2. PLEDGE OF ALLEGIANCE LEAD BY KACEN AND RALYK GRUNWALD

The Pledge of Allegiance was led by local elementary school students Kacen and Ralyk Grunwald.

Local elementary or pre-school students can be nominated to lead the Pledge of Allegiance at the second Council meeting of the month by contacting Lisa Kuehn in the City Manager's office at 920-793-5532 or lkuehn@two-rivers.org.

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Dave Buss, Finance Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Ben Meinnert, Assistant Police Chief; Rick Powell, IS Supervisor; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Utility Director; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

None.

6. INPUT FROM THE PUBLIC

Kay Koach, 2411 34th Street - Ms. Koach stated that she is a representative of the Two Rivers TRIAD group. She referenced past Council discussions and information presented to the Council about the use of ATVs and UTVs within the City limits and also the TRIAD group's concern for safety issues arising if ATVs and UTVs were to be allowed in the City. The TRIAD group is in support of the Police Department's position and against the use of ATVs and UTVs within the City.

Dustin Johnson, 1905 Jackson Street - Mr. Johnson indicated he is the General Manager at Fireside Pub and stated that their establishment is experiencing an equipment issue with their boiler and is unable to find a replacement for the repair required to meet the conditions of the zoning code. He asked if there is a way Council could grant a variance allowing their business to continue operating while waiting on repairs and in order for their liquor license to renew upon expiration on June 30, 2022. Mr. Buckley requested that Mr. Johnson contact his office to discuss this matter with City staff, and stated that there will be an update on the next City Council agenda.

Mark Grams, 1908 Garfield Street - Mr. Grams stated that he is not in favor of ATVs and street use and indicated that he thinks those types of vehicles are better suited for rural use.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Koach reported that she received a comment from someone that enjoyed the Memorial Day parade, but wasn't able to hear the events at the cemetery. She also had several residents contact her in opposition of ATVs and UTVs being allowed on City streets.

Councilmember Dahlke reported the following communications from citizens

- The leaders from Snowfest asked if the City is going to fill out the required paperwork for the Councilmembers to walk in the Snowfest parade.
- There is a house on 19th Street just west of Adams Street with a backyard full of scrap metal. Chief Kohlmeier indicated that the Police Department is currently in contact with the property owner and is following the proper code enforcement protocols at this time.
- The parade route for Snowfest should be switched back to Washington Street. Chief Kohlmeier indicated that the City is only allowed three permits to close off traffic to a state highway in the City of Two Rivers. The City is currently being allowed to exceed that limit for long standing parades and events. He also indicated that the Friends of Two Rivers Snowfest decided upon the location for the parade and not the City.
- Several people at Carp Fest spoke in favor of ATVs and UTVs being allowed for use on City streets and raised bed gardens in front yards.

Councilmember Stechmesser asked if motorized mobility scooters are allowed on the street. Chief Kohlmeier indicated that they are not allowed to be operated on the street and that citizens should get in touch with the Police Department while the act is happening so they can take enforcement action.

Councilmember D. LeClair reported that she spoke to State Representative Shae Sortwell regarding wheelchair access to the north pier. She indicated that there is a lot of sand between the parking lot and where the pier starts and suggested that someone do a study to see what can be done to make it accessible. She also has concerns about safety hazards. Mr. Buckley indicated that there has been some preliminary discussion with the Army Corps of Engineers regarding north pier repairs and access.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported that the Environmental Advisory Board meeting for May was cancelled, but the Board will be meeting in June to discuss "no mow May" to determine if it is possible in the future to help maintain the pollinators. The EAB would also like to offer a pollinator garden educational series and work to establish good relationships between the City and small family farms to ensure that runoff is not polluting the river.

Councilmember B. LeClair reported that a question came up in the Committee on Aging meeting about what the City is doing for preparedness due to all of the recent mass shootings taking place. Chief Kohlmeier reported on the efforts of agencies within Manitowoc County and exercises that take place with local fire, EMS, law enforcement, and school administrative staff.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Introduction and Swearing in of New Police Officers Zayla Mueller, Leander Menn, Seth Tobison, Mitch Nussberger, and Luke Brinkman

Chief Kohlmeier introduced the City's five new Police Officers.

Officer Zayla Mueller is a recent graduate of Lakeshore Technical College with an Associate's Degree and Certification in Law Enforcement. Zayla was hired part-time on February 15th and became a full-time officer on May 16, 2022.

Officer Leander Menn is a recent graduate of Northeast Wisconsin Technical College with an Associate's Degree and Certification in Law Enforcement. Leander was hired part-time on February 16th and became a full-time officer on May 22, 2022.

Officer Seth Tobison is a lateral transfer coming to the City with five years' law enforcement experience most recently having been a full-time officer in Hortonville. Seth was hired on May 23, 2022.

Officer Mitchell Nussberger is a recent graduate of Lakeshore Technical College with an Associate's Degree and Certification in Law Enforcement. Mitchell was hired part-time on April 28th and became a full-time officer on June 5, 2022.

Officer Luke Brinkman is a recent graduate of UW-Eau Claire and has a law enforcement certification from Chippewa Valley Technical College. Luke was hired on June 6, 2022.

All five new officers were sworn in by City Clerk Jamie Jackson and their badges were pinned on.

B. Status Update/Reports

1. Staffing Updates

Mr. Buckley reported that as of this week, all five new full-time police officers are on board bringing the Police Department up to full staffing. The City's new Parks & Recreation Director Mike Mathis will start on June 27th and City Engineer/Public Works Director Jim McDonald has announced his plans for retirement effective September 2, 2022. The City has ongoing recruitments for a Senior Center Volunteer and Nutrition Coordinator and two seasonal public works openings with hours primarily in the months of May through November.

2. Recap of Visit by Sister City Delegation from Domazlice, Czechia

Mr. Buckley reported that the City welcomed its Domazlice friends, ten student musicians and eight adults, for the second exchange visit to Two Rivers this past week. The Two Rivers Public School District and the City of Two Rivers assisted in a week of events that included the following events:

- a. Parallel 44 Winery Tour
- b. Welcome Dinner at Lighthouse Inn
- c. Memorial Day Parade
- d. City Department Tours
- e. Industry Tours at Kahlenberg, Metalware, Carron Net, and VT Industries
- f. London Dairy Alpaca Farm
- g. Czech Music in the Park
- h. Wisconsin Maritime Museum Submarine Tour
- i. Manitowoc Yacht Club Farewell Dinner
- j. Charter Fishing Trip and Fish Boil at Coast Guard Park
- k. High School Variety Show

Special thanks to the Sister Cities Committee, headed by Brenda Koprowski, and to all of the generous sponsors who made these events possible.

3. Tourism Promotion and Development

Mr. Buckley reported that the Two Rivers Visitor Information and Gift Shop and Main Street Office on Washington Street are now open. Room tax receipts continue to exceed past years' activity with \$61,456.24 for the months of January through April 2022, more than \$17,000 ahead of revenues for the same period in 2021.

4. Former Paragon Property--Idle Sites Grant Application

Mr. Buckley reported that the Community Development Department has been in communication with the Wisconsin Economic Development Corporation (WEDC) on the Idle Sites Grant Application for \$250,000 that was submitted in April. A funding decision is expected this month.

5. Central Park West 365 Project

Mr. Buckley reported that recent major donations to the Central Park West 365 Project include a donation of \$30,000 from Vinton Construction Company and \$5,000 from Holy Family Memorial/Froedtert. To date, the City has met \$561,000 of its \$800,000 fundraising goal towards the \$1,600,000 project.

6. Proposed Sewer Rate Increase

Mr. Buckley reported that a proposed sewer rate increase will be the subject of further discussion at the Public Utilities Committee meeting on Tuesday, June 7 at 5:15 PM at City Hall.

7. Upcoming Events:

Mr. Buckley reported on the following upcoming events:

- a. Concert in Central Park, Jerry Voelker and the Jolly Gents, Thursday, June 9, 6:00-8:00 PM
- b. Document Shred Event at Bank First, Saturday, June 11, 9:00 AM-12:00 PM, 1703 Lake Street
- c. Water & Light Recycle Day, Tuesday, June 14, 7:30 AM-5:00 PM, 1415 Lake Street
- d. Concert in Central Park, Tony Rocker Elvis, Thursday, June 16, 6:00-8:00 PM

8. Other

Mr. Buckley reported that Klein Hardware/Hardware Hank at 2206 Forest Avenue has recently grown by 2,500 square feet to expand their product offerings, especially in the areas of fishing tackle and lawn and garden supplies. This expansion offers another opportunity to purchase what is needed right in Two Rivers while supporting local business and saving time and gas money in the process.

Mr. Buckley reported that there are new logowear offerings at City Hall and local retail outlets. New items include a sand pail and shovel, kids t-shirts, and teddy bears with matching t-shirts.

C. Legislative/Intergovernmental Update

Mr. Buckley reported that Senator Jacque was present for the City welcome with the Sister City delegation on Tuesday, May 31. Councilmembers and staff present had the opportunity to speak with Senator Jacque regarding the limitations on property valuations upon closing of a TIF and the lack of details on room tax remittance provided to the City by online vacation rental agencies.

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Meeting, May 16, 2022
2. City Council Work Session, May 23, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Business and Industrial Development Committee/Community Development Authority, April 26, 2022
2. Joint Meeting of the City Council and Room Tax Commission, May 16, 2022
3. Board of Review, May 25, 2022
4. Architectural Control Committee, May 25, 2022
5. Police & Fire Commission, May 31, 2022

Recommended Action:

Motion to receive and file

C. Finance Reports, April 2022

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

D. Applications and Petitions

1. Application for Temporary Class "B" Retailer's License from Friends of Two Rivers Snowfest for Snowfest 2022, July 22 to July 24, 2022 at 2111 Pierce Street, Two Rivers
2. Application for Temporary Class "B" Retailer's License from Two Rivers Main Street Inc. for Cool City Classic Car Show & Cruise, June 24-25, 2022 at Washington Street, from 15th Street to 22nd Street, Two Rivers
3. Application for Temporary Class "B" Retailer's License from Two Rivers Youth Sports for Beach Bash, June 24-25, 2022 at 500 Zlatnik Drive, Lots 2 & 3 and Parts of the Beach, Two Rivers

Recommended Action:

Motion to approve the application and authorize issuance of the license

E. New Combination Class "B" Beer/"Class B" Liquor License Application for Period of July 1, 2022 to June 30, 2023

1. The Hook Lanes and Games LLC, 1916 Washington Street, Two Rivers - Timothy J. Klein, Agent (dba The Hook)

Recommended Action:

Motion to approve the application and authorize issuance of the license consistent with review and determination of the Chief of Police

F. New Combination Class "A" Beer/"Class A" Liquor License Application for Period of July 1, 2022 to June 30, 2023

1. One Stop Beach Shop LLC, 812 22nd Street, Two Rivers - Shaneka Elliott, Agent (dba One Stop Beach Shop) - previously licensed for Class "A" Beer only

Recommended Action:

Motion to approve the application and authorize issuance of the license

G. Renewal License Applications for Period of July 1, 2022 to June 30, 2023

1. Class "A" Beer License - Qty 1
2. Combination Class "A" Beer/"Class A" Liquor Licenses - Qty 8
3. Combination Class "B" Beer/"Class B" Liquor Licenses - Qty 24
4. Beer Garden Permits - Qty 11 (including waiver to minimum distance from residential property requirement for Submariners Pub LLC)
5. Cigarette and Tobacco Retail Products Licenses - Qty 10
6. Landscape & Tree Removal Licenses - Qty 15

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses as provided for in the list submitted by the City Clerk and upon satisfactory inspection

H. Noise Ordinance Waiver for Snowfest, July 22nd and 23rd until Midnight--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration and Snowfest Parade Road Closure of Columbus Street Between Memorial Drive/STH 42 and Highway 310, Saturday July 23, 2022, 8:00 AM-1:00 PM

Recommended Action:

Motion to approve the request as submitted

RECOMMENDED ACTION FOR CONSENT AGENDA**Motion to approve the Consent Agenda with the various actions recommended**

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

A. Resolution Recognizing Thursday, June 23, 2022 as Sundae Thursday

Recommended Action:

Motion to read and adopt the resolution

Mr. Buckley read the resolution.

Motion carried upon a roll call vote.

Motion made by Koach, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

B. City Manager's Appointments and Re-Appointments to Boards, Committees and Commissions
 --Jo Anne Yungerman, Committee on Aging, term to expire 2025
 --Travis Kadow, Advisory Recreation Board, re-appointment term to expire 2025

Recommended Action:

Motion to approve the appointments, as recommended by the City Manager

Motion carried upon a voice vote.

Motion made by Stechmesser, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- C. Ordinance to Create Chapter 6-13 of the Municipal Code, Entitled "Licensing of Short-Term Rentals" and to Amend Section 1-2-1, Entitled "Fees" to Create a Procedure for Licensing Short-Term Rentals and License Fees

Community Development Director Elizabeth Runge reviewed the purpose and scope of the proposed ordinance for licensing of short-term rentals.

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion made by B. LeClair, Seconded by Shimulunas.

Council had discussion on the ability to incorporate parking requirements in the ordinance that allow for either on-street or off-street parking.

Motion to amend to add one parking space for every four occupants.

Motion made by Ring, Seconded by D. LeClair.

Council had additional discussion regarding the need for parking, whether on-street or off-street, the effective date of the ordinance, and the license fees.

Motion amended to adopt the ordinance with revisions including the requirement for one off-street parking space per rental unit with the exception of the downtown area as identified by the zoning code and increasing the license fee to \$150 including up to three property managers in the license fee and \$25 for each additional property manager.

Motion carried with a roll call vote.

Motion made by Ring, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Motion to also add an effective date of January 1, 2023 to the proposed ordinance.

Motion carried with a roll call vote.

Motion made by Koach, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Ring, Shimulunas, Stechmesser, Wachowski

Voting Nay: Petri

- D. Community Development Incentive Grant Agreement with Wisconsin Development Economic Corporation Providing \$250,000 in Funding Assistance for Cool City Brewing Company

Recommended Action:

Motion to authorize the City Manager to sign the agreement on behalf of the City

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by D. LeClair.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Abstaining: Dahlke

Councilmember Dahlke indicated that he was abstaining from the vote as two of the owners of Cool City Brewing Company are his neighbors.

- E. Consider Referring to the Plan Commission a Request to Address the Current Zoning Code Prohibition on Produce Gardens in Front and Street Side Yards, to Possibly Eliminate or Modify That Prohibition
Recommended Action:
 Council discretion

Council had discussion on prior action by the Council to not allow produce gardens in front and street side yards. Due to additional inquiries about these types of produce gardens directed to Council they discussed options to allow produce gardens in front and street side yards in aesthetically pleasing ways without creating a nuisance.

Motion to refer the possibility of allowing front and street side yard produce gardens to the Plan Commission for further exploration and possible recommendation back to City Council.

Motion carried upon a voice vote.

Motion made by D. LeClair, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- F. Discussion of Current Ordinance Provisions Prohibiting ATV/UTVs on City Streets
Recommended Action:
 Council discretion

Chief Kohlmeier spoke to the Council about the City's past history of discussions pertaining to the possible use of ATVs and UTVs on City streets citing that the topic has been addressed five times in five years' time, every time resulting in a decision by the City Council to not make a change to the ordinances and to continue prohibiting the use of ATVs and UTVs on City streets. He provided a list of considerations from the Police Department's perspective as to why the City should not consider the allowance of ATVs and UTVs on City streets, many of which have been provided to past Councils over recent years. The possible issues cited by the Police Department include concerns about noise, excessive speed, lack of laws pertaining to operating an ATV or UTV with a revoked or suspended license, cost of signage, and the image that would be created from a tourism perspective. Due to these considerations and more, Chief Kohlmeier indicated that the opinion of the Police Department remains the same and he would not recommend that the City Council consider adopting an ordinance allowing the use of ATVs and UTVs on City streets.

Council discussed both the pros and cons to allowing or not allowing the use of ATVs or UTVs on City streets.

Motion to conduct a public hearing on whether or not to allow ATVs or UTVs on City streets with promotion of the public hearing communicated to the public via the City's social media accounts and in the monthly newsletters inserted in the utility bill mailings.

Motion made by Dahlke, Seconded by Petri.

The motion was then amended to add that the public hearing notice should indicate City is looking for a "yes" or "no" as to whether or not to allow ATVs or UTVs on City streets and that no additional information should be presented with the notice.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Nay: B. LeClair, D. LeClair, Koach

Motion to schedule the public hearing during the August 15, 2022 regular City Council meeting. Written comments ahead of the meeting can be sent to the City Clerk via email to jjackson@two-rivers.org or mail to: City Clerk, PO Box 87, Two Rivers, WI 54241 with the expectation that the City Clerk will forward any correspondence received to the City Council weekly until the time of the public hearing.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Nay: B. LeClair, D. LeClair, Koach

12. FOR INFORMATION ONLY

A. City Council Regular Meeting, Monday, June 20, 2022, 6:00 PM

B. City Council Work Session Meeting, Monday, June 27, 2022, 6:00 PM

13. CLOSED SESSION

Motion to enter into Closed Session at 9:22 PM, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session: Possible City assistance to proposed redevelopment project at 3000 Forest Avenue.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Shimulunas.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

14. RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 9:30 PM to consider possible actions in follow-up to closed session discussions.

Motion carried upon a voice vote.

Motion made by D. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 9:30 PM.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk



LIBRARY BOARD MEETING

Tuesday, May 10, 2022 at 6:00 PM

Webster Room - Lester Public Library 1001
Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – Vice President Pennefeather called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Tracey Koach, Ned Guyette, Kirstin Sleger, and Don Weiss. Absent and Excused: Kathryn Gadd, Stanley Palmer, and Thomas Van Horn. Also present: Terry Ehle, Youth Services Coordinator; Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.
3. **INTRODUCTION OF NEW BOARD MEMBERS** – Tracey Koach returns as Two Rivers City Council Representative and Don Weiss as Manitowoc County Board Representative.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the April 12, 2022 meeting made by Guyette, second made by Sharon Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from April, 2022, made by Guyette, second made by Sharon Sleger. Voice vote carried unanimously.
7. **BOARD MEMBER COMMENT**
Guyette welcomed both Tracey Koach and Don Weiss to the Board. Board members noted the roof repair project is well underway.
8. **DIRECTOR'S REPORT**
Dawson presented the report and fielded questions about his report.
9. **COMMUNICATIONS**
 - A. Library eLinks – March edition of the monthly online newsletter
 - B. Seehafer Article
10. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
There are four newly elected City Council Members. The Sister City delegation will be visiting Two Rivers over the Memorial Day weekend.
11. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**
School District Art Show is on display at the library. PTO presented teachers with treats and massages for end of year thank you. More teacher resignations are slated for year end, with nine new hires for the next school year.
12. **REPORT FROM COUNTY REPRESENTATIVE**
The County Board had its re-organization meeting where members were appointed to boards and committees.

13. UNFINISHED BUSINESS

- A. COVID-19 Update provided by Dawson.

14. NEW BUSINESS

- A. Motion to approve the Library Director's Annual Goals made by Kirsten Sleger, second made by Weiss. Voice vote carried unanimously.
- B. Motion to appoint Sharon Sleger as the Lester Public Library Board of Trustees Representative to the Lester Public Library Foundation Board made by Guyette, second made by Kirsten Sleger. Voice vote carried unanimously.
- C. Approval on selecting a company for front door repairs was tabled for next meeting.
- D. Motion to wave reading and adopt Resolution of Gratitude for Rick Henrickson and Resolution of Gratitude for Larry Thomas, made by Weiss, second made by Guyette. Voice vote carried unanimously.

15. BOARD EDUCATION

- A. Summer Reading Preview by Terry Ehle, Youth Services Coordinator.

16. CLOSED EXECUTIVE SESSION - None

17. ADJOURNMENT

Motion to adjourn made by Kirsten Sleger, second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 7:33 PM.



PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, June 07, 2022 at 5:15 PM
Committee Room - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Committee Members: Darla LeClair, Tim Petri, Jason Ring

Staff & Others: Greg Buckley (City Manager), Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Ross Blaha (Water Utility), Andrew Sukowaty (Water Utility), Dave Casebeer (Wastewater Utility), Brian Dellemann (Electric Utility),

3. REVIEW AND APPROVAL OF MINUTES

Motion made by Jason Ring, seconded by Tim Petri, to approve minutes as presented. Motion passed with unanimous voice vote.

4. PUBLIC INPUT

5. WASTEWATER UTILITY:

- Review of billing practices for multi-unit buildings
- approximately 30 billing accounts have been under charged
- some less significant have been over charged
- need to determine how to handle prior billing
- future bills will be adjusted to reflect proper billing rates
- staff recommendations are to back charge for the up to the previous 24 months and spread payments over the next 12 months.
- Set a special meeting for June 22, at 4:45pm to determine potential impacts on the budget, and determine if it changes how much of a rate increase would be required for the proposed projects.
- loading issues at wastewater – noted loadings were above design plant limits 11 of 12 months in 2021
- staff noted material is being removed by primary treatment, which thus allows the plant discharges to meet current discharge limits

6. UPDATES ON CWF AND SDWF UTILITY PROJECTS:

17th Street – E. Park to Jefferson and East Street to Zlatnik: project start expected in July due to parts availability

- contractor and staff met with residents to provide estimated costs for private sewer and water services
- staff recorded right-of-way encroachments, some of which are being allowed to remain on eastern portion of project; sidewalk will be relocated closer to right-of-way to allow for snow storage and tree planting

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES:

Staff worked with WPPI on new layout of utility bill, which provides more information and usage history; expect to start sending in next several weeks with residential cycles.

- ultimately, will be working towards utilizing My Account which will allow on-line access to account information in the future
- noted electric power purchase factor on electric bill may increase due to expected natural gas prices due to global conditions

8. WATER UTILITY:

program will automate when filter racks need cleaning/maintenance, which will level off chemical usage and increase plant level by 3 ft; should also reduce staff call-ins

- scattered services – contractor has materials for 25 services

- will be starting testing at reservoir for chemical changes
- will be starting unidirectional hydrant flushing in next several weeks

9. STORM WATER UTILITY:

- TMDL standards to be discussed at next Environment Advisory Board meeting on June 22nd; noted preliminary
- noted resident complaint about sand blowing on adjacent yards @ 22nd & Neshotah

10. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

11. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Special meeting to be held June 22, 4:45pm. Will determine if a regular meeting will be needed, which would be held on Tuesday, July 12, 2022, at 5:15pm.

12. ADJOURNMENT – Motion made by Tim Petri, seconded by Jason Ring, to adjourn at 6:50pm



PUBLIC WORKS COMMITTEE

Wednesday, June 01, 2022 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Committee Members: Tracey Koach, Bill LeClair, Scott Stechmesser

Staff and Others: Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Ben Meinnert (Asst Police Chief)

3. REVIEW AND APPROVAL OF MINUTES – Motion was made by Scott Stechmesser, seconded by Bill LeClair, to approve minutes as presented. Motion carried with unanimous voice vote.

4. PUBLIC INPUT

5. ON-GOING PROJECT STATUS

- 17th Street and Zlatnik – waiting for materials; coordinating with property owners on encroachment
- Scattered Laterals – need to provide contractor with direction
- Other

6. PROPERTY OWNER REQUESTS:

Consider requests for new sidewalk construction at locations along the inland side of Memorial Drive. – Update: WDOT is researching possibility and who pays

- need decision on whether to pursue this installation, and limits.

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS

Central Park West 365 and Cool City Brewing Issues, to include:

Configuration of West Park Street (One Way with Diagonal Parking)

Make two of diagonal spaces Handicap accessible

Remove any Two-Hour parking limitations in vicinity – PD noted enforcement is difficult to enforce 2-hr parking; limits may also deter business patronage

Potential to look at parking meter options

Motion made by Tracey Koach, seconded by Bill LeClair, to remove 2-hr parking restriction on West Park Street; south side of 18th; and north side of 17th St, both between Adams and Washington St. Maintain current handicap parking spots on 17th St and in Senior Center parking lot. Motion carried by unanimous voice vote.

Motion made by Tracey Koach, seconded by Scott Stechmesser, to provided one handicap parking stall on each end of the diagonal parking stalls on the east side of West Park St. Post signs to encourage passenger drop-off between proposed speed table, and the diagonal parking stalls. Motions carried by unanimous voice vote.

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL)

Parking issues on 29th Street, west of Forest Avenue – resident periodically parks and blocks Carron Pond access driveway; consensus to place poles/bollards at west end of gravel; put signage stating “Do Not Block Violators Will Be Towed”; also, “No Parking Here to Corner”

Uncontrolled intersections on Buchholz St in the area of Koenig Elementary School, & Lowell St

near Magee Elementary school. Staff will notify residents about potential to add stop yield signs, to control traffic in these areas for the next meeting.

Staff also received a request from the principal at Magee School to remove parking restrictions along the east side of Glenwood Street, from 34th St to 36th St, and also on the west side from 34th Street to approx. 200' north. He indicated this area is typically used for student pick-up and has not seen any issues. Staff will notify residents in this area for discussion at the next meeting.

10. WDOT GRANT APPLICATIONS SUBMITTED AND TO BE SUBMITTED

Staff is currently working funding applications through the State Dept. of Transportation for funding a variety of street improvement projects. Applications are due June 3.

11. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE:

12. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Next meeting will be held Wednesday, July 6, 2022, at 5:15pm

13. ADJOURNMENT

Motion made by Bill LeClair, seconded by Scott Stechmesser, to adjourn at 6:18pm



**TWO
RIVERS**
WISCONSIN

PLAN COMMISSION MEETING

Monday, June 13, 2022 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Kay Koach, Jim McDonald, Eric Pangburn, Adam Wachowski

Excused: Rick Inman, Kristin Lee

Also Present: Joel Ehrfurth, Mach IV; Councilmembers Tracey Koach and Bonnie Shimulunas;
City Planner Elizabeth Runge; Recording Secretary Vicky Berg

3. ACTION ITEMS

Seeing a representative in attendance for Item B on the agenda, the Commission agreed to address Item B first.

- B. Review request for a Conditional Use Permit for a drive-thru restaurant at 1210 Washington Street (former M&M Lunch property), submitted by NIVLOC I, LLC (developer) and Mach IV Engineering & Surveying, LLC (applicant)

Discussion included hours of operation and traffic pattern on the site. Formal Site, Architectural, Landscaping and Lighting Plans will be reviewed at a future meeting.

Motion to recommend approval changing the hours of operation to 24 hours/7 days a week and only the drive-thru traffic shall be allowed to exit onto Washington Street, and forward to Council for public hearing.

Motion carried upon a roll call vote.

Motion by Wachowski, seconded by McDonald

Voting Yea: Buckley, Koach, McDonald, Pangburn, Wachowski

- A. Review the process to create TID No. 17 to support redevelopment in the West Twin River Redevelopment District, recommend the boundaries and schedule the public hearing for August 8, 2022

Motion to recommend the boundaries for TID No. 17 and schedule the public hearing for August 8, 2022.

Motion carried upon a roll call vote.

Motion by Wachowski, seconded by McDonald

Voting Yea: Buckley, Koach, McDonald, Pangburn, Wachowski

- C. Review Zoning Code provisions related to produce gardens in front and street side yards, referred by the City Council

Motion to not make any changes to the current ordinance. Friendly amendment to support expansion of the City's community gardens.

Motion carried upon a roll call vote.

Motion by Wachowski, seconded by McDonald

Voting Yea: Buckley, Koach, McDonald, Pangburn, Wachowski

Commissioner Wachowski requested discussion at a future meeting regarding landscaping and/or turf requirements in front yards.

4. STATUS REPORT

A. Comprehensive Plan Update

Comments through the Inventory section have been submitted to Bay Lakes Regional Planning Commission. Review will continue at the July meeting, and hopefully, review of the full plan at the August meeting.

5. ADJOURNMENT

Motion to adjourn at 6:42 PM.

Motion carried upon a voice vote.

Motion by Wachowski, seconded by McDonald

Voting Yea: Buckley, Koach, McDonald, Pangburn, Wachowski


Vicky Berg, Recording Secretary



MEMO

DATE: June 15, 2022
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

The Partisan Primary will take place on August 9, 2022, at the City's two polling locations. Absentee ballots will be mailed to voters with absentee ballot requests on file by the end of June. The hours for in-person absentee voting will be from 8:00 AM to 4:30 PM from Tuesday, July 26 to Friday, August 5 at City Hall.

The ballot will include primary races for the following offices:

- | | |
|----------------------|---|
| - Governor | - United States Senator |
| - Attorney General | - Manitowoc County Sheriff |
| - Secretary of State | - Manitowoc County Coroner |
| - State Treasurer | - Manitowoc County Clerk of Circuit Court |

This election is a Partisan Primary which means voters must select a party on their ballot and vote only within that party.

The Badger Books (electronic poll books) ordered in October 2021 have not yet been received. The supplier has indicated that the printer approved for use with the Badger Books is no longer being offered by the manufacturer and new printers are being tested. Staff will be attending Badger Book training on June 30th. If Badger Books are received ahead of the August election every effort will be made to train poll workers so they can be implemented immediately.

HUMAN RESOURCES UPDATES:

- Recent Retirements:
 - o Ross Blaha, Water Utility Director – On June 16th – 8 years of service
- Upcoming Retirements:
 - o Jim McDonald, Public Works Director/City Engineer
- New Recruitments:
 - o Public Works Director/City Engineer – Full-Time
 - o Community Service Officer – Full-Time



OPERATOR'S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 5/16/2022 Council meeting:

Name	Address	Duration
Jean L Andrews	3207 Adams Street, Two Rivers	Temporary
Jeslyn J Andrews	2399 Heritage Road, De Pere	1 year
Kimberly L Barbarossa	1624 29thg Street, Two Rivers	1 year
Marlene E Behrendt	2463 Portside Ln Apt 6, Manitowoc	2 years
Billie Jo Bell	1113 School Street, Two Rivers	2 years
Laura E Bender	7136 Tannery Road Lot 32, Two Rivers	2 years
Eric N Bertler	1221 S 22 nd Street, Two Rivers	1 year
Robin R Blackwell	1717 14 th Street, Two Rivers	2 years
Cathy A Coenen	936 N 13 th Street, Manitowoc	2 years
Cheryl J Decker	2515 39 th Street, Two Rivers	2 years
Todd A Denfeld	2745 10th St Apt B, Two Rivers	2 years
Marika C Denk	3206 Parkway Blvd, Two Rivers	1 year
Dharma R Dhungana	2015 E River Street Apt C, Two Rivers	2 years
John S Engstrom	1110 Bayshore Drive Apt 5, Manitowoc	2 years
Brenda A Fischer	1403 Hamann Rd, Manitowoc	2 years
Tami L Francisco	2536 36th Pl, Two Rivers	2 years
Geraldine L Genrich	1813 Jackson St, Two Rivers	2 years
Ronald A Gordon	3111 45th Street, Two Rivers	2 years
Carrie Lynn A Hawkins	1807 21 st Street, Two Rivers	2 years
Hailey L Heier	1623 18 th Street, Two Rivers	2 years
Patricia Jacquart	1206 27 th Street, Two Rivers	2 years
Michael H Johnson	618 N 6th Street, Manitowoc	2 years
Nick A Kinderknecht	943 S 30 th Street, Manitowoc	Temporary
Alexander S Klein	2917 Monroe Street, Two Rivers	Provisional
Alexander S Klein	2917 Monroe Street, Two Rivers	2 years
Wayne J Klein	1922 32 nd Street, Two Rivers	1 year
Ann C Klein	2917 Monroe Street, Two Rivers	2 years
Maria Kozlowski	2018 27 th Street, Two Rivers	1 year
Mary C Krogh	2802 Jackson Street, Two Rivers	2 years
Forest A La Fave	4932 Hwy 147 W, Maribel	2 years
Robert E Levy	2113 41 st Street, Two Rivers	2 years



**TWO
RIVERS**
WISCONSIN

CITY CLERK

Section 10, Item C.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



Lynette K Mackie	144 Taylor Drive, Two Rivers	2 years
Ian N Markusen	856 Summit Street, Manitowoc	2 years
Cardan J Meissner	2810 Forest Avenue, Two Rivers	1 year
Jodie M Mueller-Ricker	1805 21st St, Two Rivers	2 years
Kay L Nickels	4314 Bellevue Place, Two Rivers	1 year
Gennessa J Orth	1007 28 th Street, Two Rivers	2 years
Brian G Osterloth	2205 10 th Street, Two Rivers	2 years
Erik E La Porta	1814 Madison Street, Two Rivers	1 year
Ariel L Schaub	2350 S 23 rd Street, Manitowoc	1 year
Betty A Schleis	4728 Schleis Rd, Two Rivers	2 years
Elizabeth E Schneider	2615 Lincoln Ave, Two Rivers	2 years
Brandon M Schwake	4100 Tannery Road, Two Rivers	2 years
Margaret A Schweppe	1106 Bellevue Pl, Two Rivers	2 years
Jean M Shaum	2514 West River Street, Two Rivers	2 years
George A Shimulunas	3404 Memorial Drive, Two Rivers	2 years
Morgan M Sickinger	1218 South 7 th Street, Manitowoc	2 years
Robert L Sisel	3021 Maplewood Road, Two Rivers	2 years
Hailey E Thompson	2319 38 th Street, Two Rivers	Provisional
Hailey E Thompson	2319 38 th Street, Two Rivers	2 years
Resham K Timilsaina	7312 Pinegrove Lane, Two Rivers	2 years
David L VanGinkel	3309 Parkway Blvd, Two Rivers	Temporary
Shaughn D VanGinkel	3309 Parkway Blvd, Two Rivers	Temporary
Russel EJ Walesh	4522 Laurie Ln, Two Rivers	2 years
Kim M Wolf	903 Bellevue Pl, Two Rivers	2 years



From: Elizabeth Runge, Community Development Director

Date: June 20, 2022

Re: Staff Report



Key Activities:

- Preparing preliminary development agreements for review.
- Beginning work to create Tax Increment District 17 for review by taxing jurisdictions and the City Council.
- Shared information about loan programs for businesses and many requests for information about the city's housing loan program.
- Worked with City's real estate agent and facilitated a land sale in the Sandy Bay Highlands subdivision, which closed in the month of June.
- Met with parties to discuss Woodland Industrial Park land for consideration of purchase and building.

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY
MAY 2022

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	35	92	5,933	14,802	762,211	2,386,313
Building (commercial)	-	13	-	6,710	-	768,360
Electrical	17	89	1,270	7,055	42,062	242,638
Heating	14	94	1,258	6,306	338,256	783,988
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	14	62	1,840	7,585	68,573	308,623
Sign	2	6	100	350	580	33,539
Tank	-	-	-	-	-	-
Wrecking	1	5	74	394	2,200	7,200
Totals	83	361	10,475	43,202	1,213,882	4,530,661

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2022	2021	2022	2021	2022	2021
Building	105	111	21,512	15,849	3,154,673	2,127,764
Electrical	89	75	7,055	5,055	242,638	153,914
Heating	94	90	6,306	5,716	783,988	480,118
Home Occupation	-	-	-	-	-	-
Moving	-	1	-	50	-	8,929
Plumbing	62	86	7,585	9,905	308,623	383,029
Sign	6	9	350	450	33,539	2,275
Tank	-	1	-	50	-	-
Wrecking	5	5	394	519	7,200	53,500
Totals	361	378	43,202	37,594	4,530,661	3,209,529

Other Activities

Received and responded to requests for information from the general public and staff

Prepared notices, ordinances & related documents for public hearings

Prepared agenda packet and minute for Board of Appeals meeting

**Lester Public Library
Director's Report
May 2022**

News

- Chris Hamburg added some new meeting type apps to the Tablet Station tablets. Both *Go to Meeting* and *Ring Central* (in addition to *Zoom* which was already there) are now available on the tablets for people to use if they need video conferencing here at the library. Each tablet has video and microphone software built in. Patrons should be able to checkout a tablet and then use one of the study rooms for their meeting.
- Shannon Berglund was the Winter Reading Program Prize Winner. Her prize is a \$25 Chamber Bucks gift certificate.
- The library along with all City Departments are now joining together in an effort to save money with a City-wide fire extinguisher recharging plan. This effort will reduce overall costs with lower recharging fees and travel costs.
- After a couple recent requests for adult materials in Spanish, we have reintroduced our Spanish language collection. Books will have a sticker on the spine that says "Spanish Espanol". Upon arrival, Spanish language books will go on the 'new book' shelf like regular fiction and then when they come off the 'new book' shelf they will (for now) go on the first section of shelving after the non-fiction Books on CD and before the mystery genre section of the collection.
- The Manitowoc Calumet Library System has agreed to upgrade our internet bandwidth with Spectrum. This comes at no cost to the library and more than doubles internet speeds for our public terminals and public wifi.
- The Manitowoc County Library Services Advisory Committee met May 19 and approved 2023 funding from Manitowoc County, \$171,638 to the Lester Public Library. This is up by \$2384 from 2022. During public comment there was discussion about the preview option for Overdrive materials found in the system's online catalog. The previews included graphic depictions of certain health related titles that some find offensive. After the meeting, the six library directors and interim directors decided to disable these previews. The materials are still available via Overdrive but the previews are not. Don Weiss and Jeff Dawson represented the Lester Public Library at the meeting.
- The library roof repair project was completed Wednesday, May 25, 2022. Heavy rainfall began shortly after Great Lakes Roofing left and we identified a couple of gutter adjustments needed.
- Marie Bonde, Customer Service Coordinator, attended the Support Staff and Circulation Services One-Day Conference, May 26, at the Waunakee Public Library.

Library Foundation – No Report

Library Legislation – No Report

Activities

- 05/02/22 – Two Rivers City Council Meeting
- 05/03/22 – City Fire Extinguisher Meeting
- 05/03/22 – Lester Public Library Management Team Meeting
- 05/05/22 – Two Rivers Business Association Meeting
- 05/10/22 – Lester Public Library Management Team Meeting
- 05/10/22 – Lester Public Library Board Meeting
- 05/11/22 – Lester Public Library All Staff Meeting
- 05/11/22 – City Department Heads Meeting
- 05/13/22 – Virtual Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) Participants Council Meeting
- 05/13/22 – Virtual Manitowoc Calumet Library System Directors Meeting
- 05/16/22 – Attended and Photographed the Two Rivers Police Memorial at the 22nd Street Bridge, also known as the Law Enforcement Memorial Bridge.
- 05/16/22 – Two Rivers City Council Meeting
- 05/16/22 – City of Two Rivers Room Tax Commission Meeting
- 05/17/22 – Lester Public Library Management Team Meeting
- 05/18/22 – City of Two Rivers Safety Committee Meeting
- 05/18/22 – Met with Manitowoc County Representative to the LPL Board of Trustees, Don Weiss
- 05/19/22 – Lester Bentley Committee, delivered a Bentley painting to the new Main Street Offices on Washington Street
- 05/19/22 – Manitowoc County Library Services Advisory Committee Annual Meeting, with Don Weiss, County Representative and LPL Board of Trustees, Manitowoc Public Library
- 05/19/22 – Presented to the National Junior Honor Society, LB Clarke Library
- 05/24/22 – Lester Public Library Management Team Meeting
- 05/24/22 – Met with Paula Ganyard, Director of the UW-Green Bay libraries and Jeff Ellair, Campus Librarian for UW-Sheboygan and UW-Manitowoc Campuses to discuss getting the popular Scholar for Life Series started again this fall.
- 5/25/22 – Manitowoc Calumet Library System Board Meeting

Jeff Dawson, Director, Lester Public Library 06/01/2022



**TWO
RIVERS**
WISCONSIN

Parks and Recreation Department

Hamilton Community House

1520 17th Street

Two Rivers WI 54241-0087

Office (920) 793-5592

Senior Center (920) 793-5596

Date: June 8, 2022

To: Greg Buckley

CC: City Council, Recreation Staff, Advisory Recreation Board

From: Tammy Stadler

Subject: Recreation Department **May** Report

The usage of the J. E. Hamilton Community House for the month is as follows:

➤ Meals on Wheels served	1,529 (closed May 30 th – Memorial Day)
➤ Congregate Meals	86
➤ TRUST car rides	128
➤ Senior Center Programs	1,793
➤ CH / Shelter /Other Facility Rentals	4,604
➤ Recreation Programs	1,739
➤ Visitors/Contacts (phone and in person)	3,265
➤ Total CH building usage	8,482

The J. E. Hamilton Community House was open **30 days** in the month of **May** for an average daily usage of **283 people per day**.

Cemetery

Here is the information for the month of May

1. # of spaces sold - 1 @ \$750.00 = \$750.00
2. # of interments - 4 @ \$850.00 = \$3,400.00
3. # of cremations - 3 @ \$550.00 = \$1,650.00
4. # of Saturday burials - 1 @ \$350.00 = \$350.00

Administration (Office)

Helped Lisa with Czech Music in the Park flyers and posts

Starting to get 2022 Fall/Winter Brochure together

Creating spreadsheet for youth sports Fundraiser Pizza Sale

Helped Gina with W&L with preparing for Ross's Retirement party in building

Continuation of working on burials with missing information, fixing burials including some in wrong spaces, updating format for "go live", and researching accurate information on link provided-CIMS

Recreation and Special Events

Rebecca

Mural updates and redesign for Neshotah Park shelter

Social Media videos created for new P&R summer programs and promoted on websites

Submitted and renewed Farmer Markets FMNP Application for 2022

Filed Neshotah Beach Concession Stand Application with Health Dept and worked on organizing set up

Created Park and Rec Beverage Sale Ordinance Policy and Resolution and submitted to City Hall

Created schedules for umpires, scorekeepers, league games for Men's Summer Softball, held managers meeting, and started League play on May 18th

Created event outlines for the following upcoming events Kiwanis Fish Derby, Spring Wine Walk, WI Heat Tournament, Memorial Day Parade, Concerts in the Park, Carp Fest, Sundae Thursday, and Domazlice Celebration

5/5 Attended TRBA meeting

Continued and finalized Managing and Coaching Youth Spring Track program- kids had a great experience and learned the fundamental skills of track and field

Reviewed daily tasks with staff and continued as interim director with Jared

Sundae Thursday Resolution written and submitted for City Council, Ice cream contest certificates and waiver created and sent over to city manager, all contracts written and sent, title and ice cream sponsor confirmed. Volunteer list created and volunteers started, grocery flyers created, Ice cream contest medals ordered, and set up created for Sundae Thursday 2022 Managed set up, invoiced, and worked with organizers for Mariners and Ravens games on 5/14 and 5/21

Continue to help Ethan manage youth summer baseball, softball – created TR schedule template and assisted with organization and set up of T-Ball

Scheduled, organized, help with set up, managed, and assisted Cory with Field prep during WI Heat Tournament 5/20-5/22

Continued to help manage field management with Cory and Jared of all High School baseball and softball games

Worked with Lisa K on organizing Domazlice Celebration- created set up, scheduled food vendors, set up equipment needs, communicated with all appropriate personnel on special needs, contacted photographer and videographer, created signs for event, and helped with set up.

Submitted check requests for Concerts in Park and Bands on the Beach

Ordered Bands on Beach and Concerts in Park Banners- for both schedules and sponsorship

5/31 Official start of Concerts in the Park with Jazz in the Park- attended, managed, and organized with Farmer's Market and Concessions that evening.

Maps created for Farmers Market for 2022 events and monthly schedules

Invoiced Heart A Rama

Attended City Council meeting 5/2 and 5/16

5/27 Meeting with Snowfest organizer – Tony to discuss set up and P&R needs

5/23 Met with Renee's Chocolates to discuss Sundae Thursday sponsorship and concession opportunities

Ethan

Ordered concessions for both Vietnam and Neshotah Beach.

Ordered Pepsi and Dippin Dots and both coolers are free if we order their product.

Finalizing schedules for youth baseball and simplifying them.

I've been showing our Intern around for the summer, taking him to the parks, introducing him to other employees, letting him know what his job duties will be.

I had a kids camp meeting where we talked about the summer and went over all the activities and expectations for the summer.

I put together all the TBall teams and organized them with their coaches.

I held a Tball coaches meeting, and discussed rules and ideas of how things can run smoothly.

I umpired a couple games for baseball. I've been helping train some kids to do the score keeping and they've been doing a great job.

I put all the community band stuff inside the building at 11 pm after my attendant forgot to put them away.

I've looked at quite a few trees that have been infected by Ash Boer

I put together all the equipment bags for the baseball and softball coaches and handed them out to them

I attended the county baseball meeting for the upcoming season and discussed rules, and received equipment.

I've been on a couple NFL flag zoom meetings.

Becky and I meet on the daily to discuss events and programs.

I had a long meeting with Renee's chocolates with Becky and Karen. We talked about Sundae Thursday, and concessions.

I had a pickleball clinic with a lady that went well.

I attended the community health fair and ran a booth for the park and rec department, which looked good, but there wasn't a huge turn out for the fair.

I've been doing a lot of Concession pricing and trying to find the best deals for us.

I had a couple interviews this move for summer employees which should do a great job.

I delivered meals for the senior center twice.

Senior Center

Daily duties

Phone calls

Walk-ins

Scheduling participants: classes, activities, trips, lunches, etc

Birthday calls, mailed birthday cards & anniversary cards

Take care of the front desk when there is no volunteer.

Room set-ups for the next days classes, activities, programs, fundraisers, etc.

Weekly duties

Weekly press releases (recording) to WOMT

Set-up and take-down for virtual exercise classes (2 classes per week)

Monthly duties

Committee On Aging Meeting

-Filling Vacancies on Board (Need to be appointed)

Jackie Ackerman

Jo Youngerman

Friends of the Two Rivers Senior Center Meeting

Newsletter – Created, mailed, emailed, and distributed to area businesses throughout Two Rivers and Manitowoc the

Senior Center newsletter

Creation Station – 18 take and make craft kits for May

Update Explore Two Rivers calendar with senior center events that are open to the public.

Collaborate with the Lester Library on movies for next month's Senior Center Monday Movie Matinees.

Nutrition Program

Procure kitchen volunteers for every day until we have a new nutrition coordinator, and he/she is trained.

Interviewing Candidates for Nutrition Program Coordinator.

Kim agreed to stay on until end of June.

Work in the kitchen and find volunteers for when kitchen staff has off.

-Kim G. and Serena K agreed to stay as casual call staff to fill in when needed.

New starts, daily reporting, month end, long term cancellations, deliverer sheets

Log late cancellations, and unavailable meals to HDM roster and My Senior Center.

Daily kitchen help: meal packing, serving lunch, delivering meals, washing dishes, taking care of congregate meal donations.

Schedule HDM test tray days, prepare and record information.

Met with ADRC's HDM coordinator to clear up miscommunication and work to find more volunteers to deliver to

Mishicot.

Worked with Olivia from ADRC to fill open Driver slots for HDM

Worked with ADRC on recruitment of volunteers

Re-educating volunteers on correct delivery processes

Working on Food Safety Management Certification

Test Tray scheduling and execution for successful temperatures in accordance with state guidelines.

Congregate Meal

Working with Meal Site Coordinator to increase Congregate Meal participation

-Invite City Department Heads to meals

- Positive feedback from participants

Miscellaneous

Schedule trust car maintenance as needed.- Oil Change completed.

Work with ADRC to set up training for Senior Center Staff and Volunteers for dementia friendly training

Updated senior center website & social media page

Train front desk volunteers with additional duties (being cautious to not overwhelm them)

Set and/or reset rooms in the mornings and throughout the day as needed.

Post on social media, website, at the front desk...days that we close early.

Notify any groups that are here on those days.

Work with supporting businesses to book upcoming presentations.

Planning stages of Volunteer Appreciation dinner to take place in October/November

Working to add back pre-covid events, and new events

Try to procure volunteers for kitchen help, dishwashing, front desk, trust drivers, special events, bingo callers, bulletin board, raffle baskets, creation station kits, donation organization, and anything else that comes up. If volunteers are unavailable, staff will have to handle or cancel.

Create and/or update procedures.

Window Construction project to commence in June. -Some congregate meals cancelled.

Create new room set-ups and move classes/activities to rooms other than the Koska and Coffee Nook for the time of the construction.

Communicate room changes with Haelee.

Trips

Day trip to Fireside Theater: Profit \$2,150.25-\$280 (staff wages for 12hr day)=1870.25

Take home lanyards from the trip to wash (no bleach) and line dry.

Work with Premier World Travel on sending in reservations and other questions to obtain commissions for signing up travelers on their tours.

Fundraisers

Cinco de Mayo Fundraiser: **\$1,460.46 profit**

Soup and bake sale: **\$110 profit**

Prep June's Pancake Breakfast fundraiser for advertising.

Chocolate Chip Cookie Sale - Ongoing

Concession sales Ongoing

Start planning, organizing, and obtaining sponsors for any fundraisers from July-December 2022.

Meet with volunteer cook/baker. Looked at items and quantities of what we have in our inventory to determine upcoming fundraisers.

Marketing

Developing new processes to increase new active memberships, more volunteers

-Reaching out to local hospital and rehab care facilities discharge planners to explain what we offer:

- Reassurance Calls
- Trust Car
- Congregate and Home Delivered meals
- Working with local businesses to strengthen volunteer numbers
- Local care facilities
- United Way

Two Rivers Parks Recreation Facility Report May 2022

Recreation Programming	Number	Room / Location
Mens Softball Manager's Meeting	15	Director's Office
Simply Seniors	89	Gym
Membership Fitness Center	214	J.E. Community House
Kids Camp Counselor Meeting	6	Koska Room
Tball Coaches Meeting	13	Koska Room
JE Community House Totals	337	
Youth Spring Track	156	Koenig & Magee School
Mens Summer Softball	200	Vietnam Park
Single A May 26 Game	73	Vietnam Park
Pee Wee May 30 Game	95	Vietnam Park
Pony May 31 Game	75	Vietnam Park
Pickleball Clinic	1	Neshotah Tennis Courts
Ponytails Practices	126	Vietnam Park
Single A Gold Practices	84	Vietnam Park
Single A Purple Practices	91	Vietnam Park
Double AA Gold Practices	44	Vietnam Park
Double AA Purple Practices	84	Vietnam Park
Peanuts Practices	98	Vietnam Park
PeeWee Gold & Purple Practices	150	Vietnam Park
Pony Chevy Practices	77	Vietnam Park
Pony Port Sandy Bay Practices	48	Vietnam Park
Other Facility Totals	1402	
Total Recreation Programming	1739	

Rentals / Events	Number	Room / Location
Heart A Rama 5/5-5/7	1000	Gym
Brittany Schulz - Nerf War	20	Gym
TRBA Meeting 5/5	25	Library
Roberto Flores 5/10	12	Gym
Mishicot Dance Recital 5/13 & 5/14	100	Gym
Kris Barner - Bridal Shower	60	Behringer Room
Julie Lashied - Bridal Shower	15	Koska Room
Roberto Flores 5/17	12	Gym
Octagon Club Recycle Electronics	100	SC Parking Lot
JE Community House Totals	1344	
Two Rivers Main Street Wine/Beer Walk	200	Central Park Bandshell
Spring Wine/Beer Walk	180	Central Park/Downtown
WI Heat Tournament	1000	Vietnam Park
Mariners Football	180	Magee
Ravens Football	250	Magee
Memorial Day Parade / Ceremonies	1000	Central Pk / Cemetery
Jazz in the Concert in the Park	300	Central Park
Other Facility Totals	3110	
Total Rentals / Events	4454	

Two Rivers Parks Recreation Facility Report May 2022

Park/Shelter Reservations	Number	Room / Location
Renew Church Prayer Service	50	Central Park
Coast Guard		
Harbor View		
Neshotah Beach		
Neshotah Horseshoe		
Neshotah Jaycee		
Neshotah Park		
Neshotah Rotary		
Vets		
Vietnam		
Walsh		
Washington / 1	100	
Zander		
Total Reservations	150	
Park/Shelter & JE Community House	4604	
Senior Center Participation	Number	Room / Location
Meals on Wheels served	1,529	Closed May 30th - Memorial Day
Congregate Meals	86	
TRUST car rides	128	
Senior Center Programs	1793	
# Contacts Records	3,265	
 # Volunteers	 106	
# Volunteer Hrs Donated	985.19	

Two Rivers Police Department Monthly Report April 2022

Section 10, Item C.



Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report April 2022



Dawn Hilliker Retirement

Congratulations to Dawn Hilliker on her retirement! Dawn started with our department in 1988 becoming our first female patrol officer. She later became a supervisor, serving as a sergeant and then a lieutenant. She was the first female in our department to occupy any of those roles, blazing a path for those that would follow in her footsteps. She left in 1997 to start a family, but returned in 2012 to become the municipal court clerk and later police secretary. Dawn was instrumental in the evolution of our current municipal court system.

A farewell gathering for Dawn was held in the Municipal Court room and a resolution was made for her retirement at a City Council meeting. We would like to thank Dawn for her dedication and many contributions to the city of Two Rivers and our agency. We wish her all the best in retirement!



Administrative Professional's Day

In April we celebrated Administrative Professional's Day. We have a fantastic group of clerks and secretarial staff here at TRPD. They work hard every day, often behind the scenes, providing integral support for our daily operations and excellent customer service. While they each have their own specialty areas, they are cross-trained in many facets of behind the scenes work that is vital to our daily operations. We can't say "thank you" enough for the support they provide the department. Thank you!



Welcome Back Sara Backhaus

We would like to congratulate and welcome back Sara Backhaus! Sara had previously worked at our department as a part-time police secretary. Sara is now back in a full-time capacity with a new role. Sara was sworn in as our new Municipal Court Clerk. She will be filling the role of police secretary and the municipal court clerk position that was recently vacated by Dawn Hilliker. Congratulations and welcome back Sara!



National Public Safety Telecommunicators Week

Our joint dispatch center, located in Manitowoc, plays a vital role in our daily operations. The month of April designates a week where we are able to recognize our dispatchers and the amazing job they do. They provide important information on each and every call we respond to.



April Training

- All staff attended a day long in-service where various topics were covered including- investigations update, presentation from Human Services, Constitutional Law update and a presentation by Chief Kohlmeier covering values and crafting a new mission statement.
- Assistant Chief Meinnert and Det. Lt. Wiesner finished their 3-week Leadership in Police Organizations course.
- Officer Klumpyan attended an online conference for Internet Crimes Against Children (ICAC)

Get To Know Us in 2022

Lieutenant Aaron Gauthier

Patrol Lieutenant

How long have you been a police officer? 10 years

What are your duties / specialties? Patrol Supervisor, Armorer, Firearms Instructor, Field Training Officer, Crime Prevention Coordinator, Field Training and ICS Planning Co-Coordinator, I also manage the Fleet, TraCS, MDT's Body Cameras and Squad Videos.

Past Duties-Bike Patrol and Board Member for the Wisconsin Crime Prevention Practitioners Association (WCPPA)

What has been your favorite role within the department? I have a passion for teaching and enjoy mentoring young officers beginning their journey as a police officer. I also enjoy being a first-line supervisor. It affords me the opportunity to lead and learn.

A little about me....- In my free time, I enjoy spending time with my family and doing anything outdoors (hunting, fishing, and cutting/splitting firewood are my favorites). I have 3 Labrador Retrievers (one of each color) and enjoying sharing my outdoor time with them. I also have an affinity for antique farm equipment and own an antique tractor and an antique plow.



Any advice for those wanting to become a police officer? Make sure police work is your calling, not a job. This profession can be very taxing on you and your family. Police work can result in long hours and can be very emotionally draining. If you get into law enforcement as a job, it can wear on you very quickly. If doing this is your calling, there is no other career that comes close. We never know what is coming next and you are constantly thinking on the fly. You need an in-depth knowledge base to do this job well, and the resources to learn are never-ending. Police work can also lead you down many different paths. In our small agency you can be a Patrol Officer, School Resource Officer, Investigator, Detective, Instructor, Sergeant, Lieutenant, Assit Chief, Chief and many other roles. The only limitation in police work is your desire to learn and perform.

Officer Amanda Verhelst

Patrol Officer

How long have you been a police officer? 2 years

What are your duties / specialties? 1st shift patrol officer and Evidence Technician

Past duties/ specialties? Military Police Officer, Corrections Officer and Probation and Parole Agent. These positions enabled me to bring a wide variety of experience to the department.



Why did you become a police officer? I genuinely enjoy interacting with people whether it's on their worst day or their best day. It's important to me to celebrate a small or huge victory of any kind with you, and also be able to help you navigate a challenging situation.

If I weren't a police officer I'd be...? I can't imagine doing anything other than this. My professional careers have provided a first-hand opportunity to understand the many facets of the criminal justice system and the impact involvement in the criminal justice system has on an individual, their families, and the community. Becoming a police officer later in life gave me an understanding of the profession, as well as a unique approach to this profession that you cannot learn from books in college.

What do you do for fun? I enjoy traveling, watching hockey, riding ATV's and kayaking.



Do you have any pets? One dog named Bru.

What is the most interesting place you've ever lived? I was stationed in Kaiserslautern, Germany when I was in the military. It was a unique experience to live in another country as an 18-year-old. I learned a lot about myself, the world around me, and new ways to think quickly to solve problems despite the language barrier.

Who is your favorite superhero? There's a superhero in all of us! The cape is just a fashion accessory.

What is one thing no one would guess about me? My deepest, darkest secret is that I despise the yellow Starbursts. I'm prepared to take the heat on this one.

Anniversaries



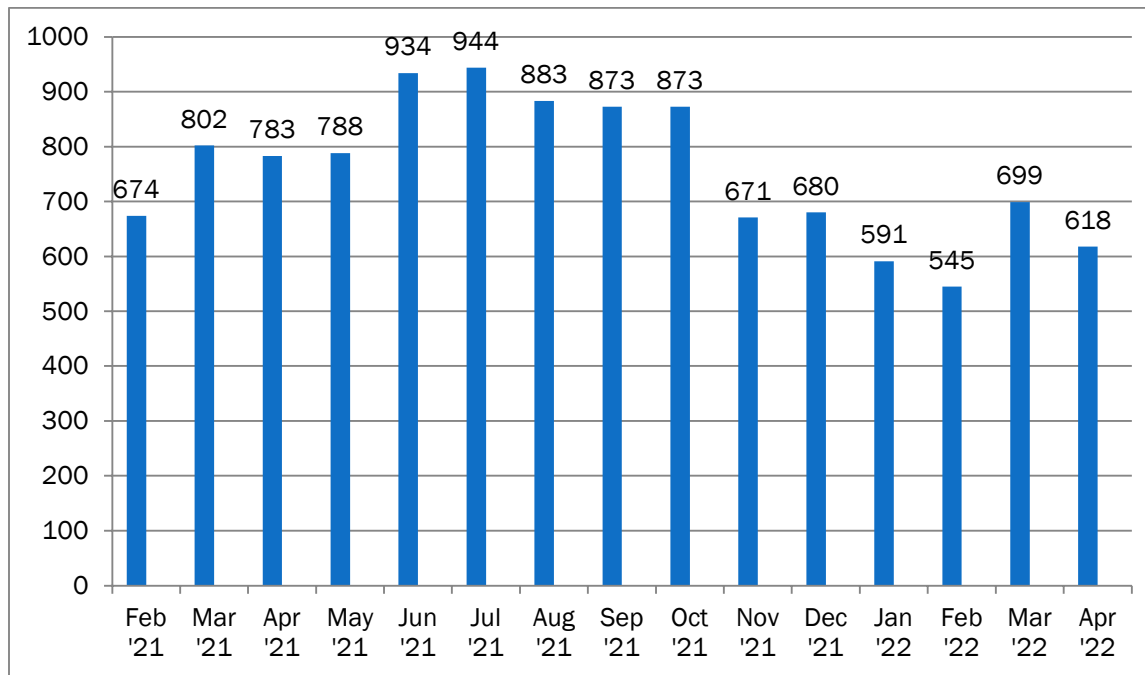
Detective Lieutenant
Melissa Wiesner
April, 30th 2002
19 Years



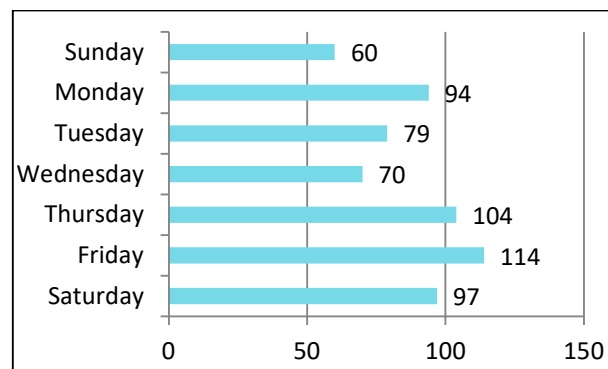
CALLS FOR POLICE SERVICE

April 2022: 618	2022 YTD TOTAL: 2,453 TOTAL LAST YEAR: 9,610
---------------------------	---

Monthly Calls Comparison Chart:



Calls for Service by Day of Week:

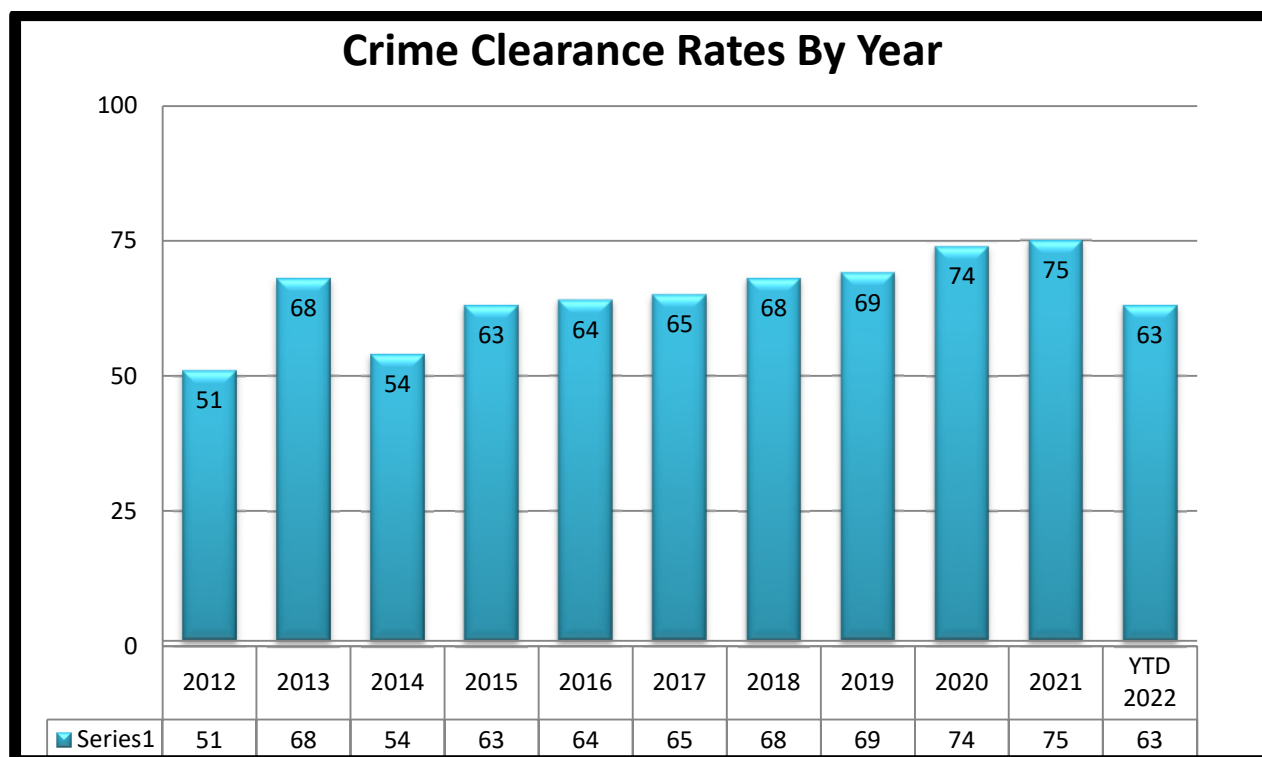


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	April
Reported Part 1 Cases	9
Cases Cleared	6
Crime Clearance Rate	67%

Crime Clearance Rate YTD: 63%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well has Municipal Ordinance violations.

2022	
Adult Arrests	43
Juvenile Arrests	7
Total	50

Field Warnings 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	1	0	0	0	0	0	0	0	0	1
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	0	0	0	3	0	0	0	0	0	0	0	0	3
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	4	0	0	0	0	0	0	0	0	4
341.04 NON-REGISTRATION OF VEHICLE	0	0	1	5	0	0	0	0	0	0	0	0	6
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	0	0	0	0	0	0	0	0	1
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	3	2	5	0	0	0	0	0	0	0	0	0	10
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	0	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	2	2	2	0	0	0	0	0	0	0	0	0	6
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	1	7	2	0	0	0	0	0	0	0	0	11

341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	0	0	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	0	0	0	0	0	0	0	0	3
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	1	0	0	0	0	0	0	0	0	2
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	2	0	0	0	0	0	0	0	0	2
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	1	0	0	4	0	0	0	0	0	0	0	0	5
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	0	0	0	0	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
6-5-15 ANIMAL FECES	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	1	0	0	0	0	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	2	6	0	0	0	0	0	0	0	0	0	9
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	5	3	4	0	0	0	0	0	0	0	0	13
6-5-1 DOG LICENSE	9	11	9	7	0	0	0	0	0	0	0	0	36
TR305.19(1) DOORS-HOODS, TRUNK LID-WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	1	0	0	0	0	0	0	0	0	0	0	0	1
347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	1	0	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	2	2	5	1	0	0	0	0	0	0	0	0	10
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	3	0	0	0	0	0	0	0	0	0	3
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	1	2	0	0	0	0	0	0	0	0	0	4
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	5	4	11	5	0	0	0	0	0	0	0	0	25
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	1	2	0	0	0	0	0	0	0	0	0	3
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	4	2	4	0	0	0	0	0	0	0	0	0	10
346.46(1) FAILURE TO STOP FOR STOP SIGN	4	0	6	2	0	0	0	0	0	0	0	0	12

346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	5	0	0	0	0	0	0	0	0	0	0	5
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	0	0	0	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0	0	0	0	0	2
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	0	0	1	0	0	0	0	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	0	3	2	0	0	0	0	0	0	0	0	5
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	5	3	10	3	0	0	0	0	0	0	0	0	21
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	3	1	4	1	0	0	0	0	0	0	0	0	9
FIELD WARNING Totals	51	49	90	53	0	0	0	0	0	0	0	0	243
Totals	51	49	90	53	0	0	0	0	0	0	0	0	243

Municipal Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	0	0	1	0	0	0	0	0	0	0	0	1
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	3	2	1	0	0	0	0	0	0	0	0	9
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	2	0	0	0	0	0	0	0	0	2
125.07(4)(B) 17-20 UNDERAGE DRINKING/POSSESS 17-20	0	0	0	1	0	0	0	0	0	0	0	0	1
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	2	0	0	0	0	0	0	0	0	0	4
943.50(1M)(A) MISD RETAIL THEFT - ALTER PRICE	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
943.13(1M)(B) TRESPASS TO LAND-REMAIN AFTER NOTICE	0	0	0	1	0	0	0	0	0	0	0	0	1
125.07(4)(A) 17-20 UNDERAGE DRINKING- PROCURES 17-20	0	0	0	2	0	0	0	0	0	0	0	0	2
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	1	0	0	0	0	0	0	0	0	4
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	0	2	0	0	0	0	0	0	0	0	0	0	2
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	0	2	2	0	0	0	0	0	0	0	0	0	4
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	1	0	0	0	0	0	0	0	0	0	0	0	1
943.14 CRIMINAL TRESPASS TO DWELLING	0	0	0	1	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING- POSSESS/CONSUMES	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-10(B) HABITUAL TRUANCY	1	1	2	1	0	0	0	0	0	0	0	0	5
9-2-10(A) SIMPLE TRUANCY	0	5	0	2	0	0	0	0	0	0	0	0	7
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	2	0	0	0	0	0	0	0	0	0	0	2
6-5-1 DOG LICENSE	3	0	0	0	0	0	0	0	0	0	0	0	3
ORDINANCE Totals	13	18	12	13	0	0	0	0	0	0	0	0	56
Totals	13	18	12	13	0	0	0	0	0	0	0	0	56

Traffic Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	1	0	0	0	0	0	0	0	0	1
341.04 NON- REGISTRATION OF VEHICLE	0	0	0	5	0	0	0	0	0	0	0	0	5
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	0	0	0	0	0	0	0	0	1
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	1	1	2	0	0	0	0	0	0	0	0	0	4
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	1	5	0	0	0	0	0	0	0	0	7
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(2t) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	2	0	0	0	0	0	0	0	0	0	2
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	2	0	0	0	0	0	0	0	0	0	3
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	2	1	0	0	0	0	0	0	0	0	0	0	3
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	1	0	0	0	0	0	0	0	0	2
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	1	0	0	0	0	0	0	0	0	0	2
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	1	0	0	0	0	0	0	0	0	5
346.23(1) FAIL YIELD RIGHT OF WAY	1	0	0	0	0	0	0	0	0	0	0	0	1

PEDESTRIAN CONTROL INTERSECTION													
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	1	0	0	0	0	0	0	0	0	0	2
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	0	0	0	0	0	0	1
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	1	0	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	0	0	1	0	0	0	0	0	0	0	0	1
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	2	0	5	0	0	0	0	0	0	0	0	8
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	2	2	0	0	0	0	0	0	0	0	4
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	4	5	0	0	0	0	0	0	0	0	14
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	0	0	0	0	0	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	1	0	0	0	0	0	0	0	0	0	2
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	1	0	0	0	0	0	0	0	0	1
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	2	0	1	0	0	0	0	0	0	0	0	3
346.89(1) INATTENTIVE DRIVING	4	0	0	2	0	0	0	0	0	0	0	0	6
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	3	0	0	0	0	0	0	0	0	5
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	1	0	0	0	0	0	0	0	0	0	1
TRAFFIC Totals	31	13	19	34	0	0	0	0	0	0	0	0	97
Totals	31	13	19	34	0	0	0	0	0	0	0	0	97

April 2022 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
9-2-13	35B POSSESSION OF DRUG PARAPHERNALIA	1	1
9-2-10(A)	90B SIMPLE TRUANCY	1	1
9-2-10(B)	90B HABITUAL TRUANCY	2	2
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	2	2
Totals:		7	7

April 2022 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
948.02(1)(B) RAPE	11A 1ST DEGREE SEX ASSAULT OF A CHILD - NOT ATTAIN AGE 12	2	1
948.02(1)(E)	11D 1ST DEGREE CHILD SEX ASSAULT-CONTACT WITH PERSON UNDER 13	1	1
948.03(3)(B)	13A PHYSICAL ABUSE OF A CHILD - RECKLESS CAUSATION OF BODILY HARM	1	1
940.19(1)	13B BATTERY - SIMPLE	1	1
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	2	2
943.34(1)(BM)	280 RECEIVE STOLEN PROPERTY >\$5,000-\$10,000 OR FIREARM	1	1
450.11(7)(H)	35A POSSESS/ILLEGALLY OBTAINED PRESCRIPTION	2	2
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	3	3
961.41(3G)(C)	35A POSSESS COCAINE	1	1
961.41(3G)(E)	35A POSSESS THC	2	2
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	3	3
941.237(2)	520 CARRY HANDGUN WHERE ALCOHOL SOLD & CONSUMED	1	1
941.29(1M)(A)	520 POSSESSION OF FIREARM BY FELON - WI	1	1
941.30(2)	520 2ND DEG RECKLESS ENDANGER SAFETY - WEAPON	1	1
9-2-10(C)	90B CONTRIBUTE TO TRUANCY	1	1
947.01(2) 90C	90C DISORDERLY CONDUCT - WEAPON	1	1
346.63(1)(A) ORD	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	2
968.075(1)(a)	90F DOMESTIC ABUSE	1	1
6-1-1 125.07(4)(B)	90G UNDERAGE DRINKING-POSSESS/CONSUMES	3	3
9-1-1 943.14	90J TRESPASS TO DWELLING	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
939.63	90Z USE WEAPON	1	1
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	6	3
946.49(1)(b)	90Z BAIL JUMPING-FELONY	6	3
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	1	1
973.10	90Z PROBATION HOLD	4	4
Totals:		50	43

May-22

CITY OF TWO RIVERS

Section 10, Item C.

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	31,862,180 GAL/MONTH
LESS BACKWASH WATER	4,059,960 GAL/MONTH
WATER TO CITY	27,802,220 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,092,500 GAL/DAY
MIN. DAILY WATER PRODUCTION	980,990 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,027,810 GAL/DAY

TOTAL PRODUCTION	31862180 GAL/MONTH
WATER TO CITY	27802220 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	264	248	HR/MO
7.74	8.52	8.00	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	732	0	HR/MO
		23.61	0	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2398.5	0.09	0.00
3207.0	0.10	0.00
276.0	0.01	0.00
1523.0	0.00	0.00
695.5	0.02	0.00
0.0	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
330	0	404	734
			7,462,000 GAL/MONTH
			284,000 GAL/DAY
			217,000 GAL/DAY
			240,710 GAL/DAY

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

REPORT PREPARED BY

Garret Wachowski

DATE

6/2/2022

AS
 6-2-22

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/24/2022	127353	Layfield, William F.	Overpayment on Citation BE968522-2/C	100-21125	9/17/2020	2.00-
Total 127353:						2.00-
05/24/2022	127420	Jacquart, Autumn	Refund/Overpayment on Final Bill	660-21130	09/23/2020	11.41-
Total 127420:						11.41-
05/24/2022	128088	Geimer, Tod	Refund - Overpayment on final bill	650-21130	12/30/2020	1,519.91-
Total 128088:						1,519.91-
05/24/2022	128409	Eric S Zimmer	Overpayment on 2020 Taxes	800-21130	02/09/21	224.21-
Total 128409:						224.21-
05/24/2022	128786	Fiedler, John	Witness Fee - Court Case QC-12356	100-21125	3/26/2021	5.40-
Total 128786:						5.40-
05/24/2022	128796	Lenz-Fiedler, Jaden	Witness Fee - Municipal Court Case QC-	100-21125	3/26/2021	5.40-
Total 128796:						5.40-
05/24/2022	129020	Family Dollar	Restitution - Municipal Cout Case QC107	100-21125	05/05/2021	8.75-
Total 129020:						8.75-
05/24/2022	129547	Rich, Zachary A.	Witness Fee - Case #QC-9329	100-21125	7/7/21	5.40-
Total 129547:						5.40-
05/03/2022	130340	Salvage Battery & Lead Inc	Refrig - WWTP	690-59820-2900	05778	21.00-
Total 130340:						21.00-
05/05/2022	131718	4 K's Pest Control LLC	Service - Parks & Rec	100-54150-3500	18492	45.00
Total 131718:						45.00
05/05/2022	131719	4imprint	Colma Vacuum Tumber w/ Straw	258-56700-3901	PRO FORMA INVOICE 22	966.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131719:						966.06
05/05/2022	131720	ADRC of the Lakeshore	April 2022 donations - Sr Ctr	250-23150	APRIL 2022	380.00
Total 131720:						380.00
05/05/2022	131721	AECOM Technical Services Inc	Proj #60657350 - April '22 Landfill Servic	419-53600-2900	2000615478	825.00
Total 131721:						825.00
05/05/2022	131722	Air One Equipment Inc	Supplies - FD	100-52200-3850	178754	906.16
Total 131722:						906.16
05/05/2022	131723	Airgas USA LLC	Cylinder Rent - DPW	100-53200-3900	9124840116	235.82
Total 131723:						235.82
05/05/2022	131724	Amazon Business - Debit Memo	Supplies - Finance	100-51510-3100	19HX-TDKC-WHR4	91.82
05/05/2022	131724	Amazon Business - Debit Memo	Supplies - Maintenance	100-51410-3100	1P16-PTDF-W4XG	300.49
05/05/2022	131724	Amazon Business - Debit Memo	Supplies- DPW	100-53200-3900	1QGF-WTWW-1HLH	82.97
Total 131724:						475.28
05/05/2022	131725	Amy James Consulting LLC	Services - 4/19/22-4/28/22	258-56700-2100	229	3,500.00
Total 131725:						3,500.00
05/05/2022	131726	Associated Trust Company	GORB Dated 7/9/2012 - 7/31/21-4/30/22	300-58100-6900	22784	356.25
Total 131726:						356.25
05/05/2022	131727	Aurora Health Care	Pre Placement Exam	650-59930-2900	761346	497.50
Total 131727:						497.50
05/05/2022	131728	B&M Waste Service Inc	Portable Restroom Rentals - 4/19/22-5/1	100-55200-2900	168414	415.00
Total 131728:						415.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/05/2022	131729	BC Signs & Graphics LLC	Stickers - PD	100-52100-2913	985C	47.25
Total 131729:						47.25
05/05/2022	131730	Bellin Health	CPR Cards	455-52200-3900	MB7951	60.00
Total 131730:						60.00
05/05/2022	131731	Blackstone Publishing	A Audio - Lib	280-55111-3470	2039386	72.00
Total 131731:						72.00
05/05/2022	131732	Boyle Fredrickson S.C.	TM - Two Rivers Wisconsin w/ separate	258-56700-2910	STATEMENT NO. 565421	1,125.00
05/05/2022	131732	Boyle Fredrickson S.C.	TM - Made in Two Rivers Wisconsin Styli	258-56700-2910	STATEMENT NO. 565422	450.00
Total 131732:						1,575.00
05/05/2022	131733	Chamber of Manitowoc County	Advertising - 365 Project Donation	100-55200-2900	16145V	35.00
Total 131733:						35.00
05/05/2022	131734	CliftonLarsonAllen LLP	Progress Billing/Dec 2021 Audit	100-51510-2110	3244178	6,300.00
Total 131734:						6,300.00
05/05/2022	131735	Country Visions Cooperative	63 Gal / Fieldmaster - WWTP	690-59831-3900	334518	277.20
Total 131735:						277.20
05/05/2022	131736	DeBruyn, Don	Solar Credit Refund	660-21130	5/2/2022	93.80
Total 131736:						93.80
05/05/2022	131737	Donlan, Marcia	Reimbursement - Trip cancellation	250-55150-3300	05/04/2022	145.00
Total 131737:						145.00
05/05/2022	131738	Erickson Sports Apparel	T-Shirts - FD	100-52200-3850	102811	174.00
05/05/2022	131738	Erickson Sports Apparel	Logowear	258-56700-2910	102820	1,749.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131738:						1,923.00
05/05/2022	131739	Fireside Theatre, The	Final Payment - May 19, 2022 Trip 'A Mig	250-55150-3300	04/29/2022	3,890.75
Total 131739:						3,890.75
05/05/2022	131740	First American Title Insurance Company	Ownership Search - Eng	650-19107	1034-66059452	300.00
Total 131740:						300.00
05/05/2022	131741	Froedtert Health	March 2022 Lab Draws	100-52115-2133	HFM0098	20.00
Total 131741:						20.00
05/05/2022	131742	GAT Tenor	White Marking Paint - DPW	100-53300-3900	394783-1	115.91
Total 131742:						115.91
05/05/2022	131743	GFL Environmental	Services - WWTP	690-59820-2900	U30000058458	400.14
05/05/2022	131743	GFL Environmental	Dumpster service-DPW	640-53310-2900	UU30000058457	551.26
Total 131743:						951.40
05/05/2022	131744	Glenn's 24Hr Towing Inc.	Tow/Hook Fee (East Side) - FD	100-52300-2410	22-34194	158.25
Total 131744:						158.25
05/05/2022	131745	Grainger	Supplies-WTP	690-59833-2900	9279015110	17.52
Total 131745:						17.52
05/05/2022	131746	Green Acres Landscaping Inc.	Washington Street & 17th Street Trees	100-55200-2900	34134	649.00
Total 131746:						649.00
05/05/2022	131747	Holiday Outdoor Decor	24" Vinyl Bows	258-56700-2900	INV2057	1,775.08
Total 131747:						1,775.08
05/05/2022	131748	Hubbart Electric Inc	Materials - P & R	100-55140-2900	15620C	4,859.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/05/2022	131748	Hubbart Electric Inc	CREDIT Materials Returned - P & R	100-55140-2900	15859CR	721.66-
Total 131748:						4,137.64
05/05/2022	131749	JF Ahern Co	Replace Natural Gas Butterfly Valve - W	690-59833-2900	499222	1,659.51
Total 131749:						1,659.51
05/05/2022	131750	Johnson, Randy	Energy Star Rebate - Refrigerator	660-29253	4/29/2022	30.00
Total 131750:						30.00
05/05/2022	131751	Klein, Patricia Ann	Simply Seniors Exercise Class - 04/01/2	100-55300-2900	05/03/2022	72.60
Total 131751:						72.60
05/05/2022	131752	Kulpa Jr, Frank	Solar Credit Refund	660-21130	5/2/2022	112.40
Total 131752:						112.40
05/05/2022	131753	Langman, Linda	Reimbursement - Trip Cancellation	250-55150-3300	05/04/2022	145.00
Total 131753:						145.00
05/05/2022	131754	Malley Printing Co.	Envelopes - PD	100-52100-3101	28994	395.00
Total 131754:						395.00
05/05/2022	131755	Manitowoc Disposal Inc	Recycling & Refuse Collect 4/19/2022-4/	640-53620-2900	4/16/2022-4/29/2022	14,729.61
05/05/2022	131755	Manitowoc Disposal Inc	Services - P & R	640-53620-2900	61514	388.50
Total 131755:						15,118.11
05/05/2022	131756	Med Compass	Services - FD	100-52200-2900	41155	6,400.00
Total 131756:						6,400.00
05/05/2022	131757	Nelson Sign & Graphics	White Polymetal - DPW	100-16120	4/8/2022	199.00
Total 131757:						199.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/05/2022	131758	North Central Laboratories	Supplies-WWTP	690-59820-3900	469349	894.15
Total 131758:						894.15
05/05/2022	131759	Northern Lake Service Inc	Testing - WWTP	690-59820-3900	416789	291.22
Total 131759:						291.22
05/05/2022	131760	Prompt Printing Center	Garbage stickers - Cust Serv	640-53620-3900	34884	1,080.00
Total 131760:						1,080.00
05/05/2022	131761	Psychologie Clinique S.C.	Police Officer Psych Eval - S. Tobison	100-52120-2142	STATEMENT 4/29/22	540.00
Total 131761:						540.00
05/05/2022	131762	Quadient Finance USA Inc.	Protection Fee	100-51510-2900	CLOSING DATE 4/24/22	5,030.50
Total 131762:						5,030.50
05/05/2022	131763	RESCO	Supplies-Elec	660-19154	51091	1,310.00
Total 131763:						1,310.00
05/05/2022	131764	Salvage Battery & Lead Inc	Refrig - WWTP	690-59820-2900	05778 10/6/21	21.00
Total 131764:						21.00
05/05/2022	131765	Scheuer, Rod	Central Park concert	262-55320-2900	5/02/2022	700.00
Total 131765:						700.00
05/05/2022	131766	Schroeder Bros Co	Alterations / Kohlmeier - PD	100-52100-3850	94028	39.00
Total 131766:						39.00
05/05/2022	131767	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	291-56700-2100	902	750.00
Total 131767:						750.00
05/05/2022	131768	Sherwin Industries Inc	Street Supplies - DPW	100-53300-3900	SS092901	424.56

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131768:						424.56
05/05/2022	131769	Silver Creek Nurseries Inc.	10 Autumn Blaze Maples	263-55210-2900	5510	500.00
Total 131769:						500.00
05/05/2022	131770	Strong, Ronald I	Personal Training - D. Bergene	100-55300-2900	04/01/2022	245.00
Total 131770:						245.00
05/05/2022	131771	Suettinger's Keys LLC	Re-Key Locks and Master Key - P & R	100-55140-2900	124314	70.00
Total 131771:						70.00
05/05/2022	131772	Superior Chemical Corp	Supplies-WWTP	690-59834-3900	331299	43.38
Total 131772:						43.38
05/05/2022	131773	TAPCO	Sign Shop Vinyl - DPW	100-16120	I724437	334.68
Total 131773:						334.68
05/05/2022	131774	Thuermer Law Office	Municipal Prosecuting - April 2022	100-51340-2121	APRIL 27, 2022	1,560.00
Total 131774:						1,560.00
05/05/2022	131775	TRHS - Raider Manufacturing	12" Yard Stakes	258-56700-3901	00000001	240.00
Total 131775:						240.00
05/05/2022	131776	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-2410	5172-271351	17.92
05/05/2022	131776	Two Rivers Automotive Inc.	CREDIT - P & R	100-55140-2410	5172-271362	.84-
05/05/2022	131776	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-2410	5172-271380	36.08
05/05/2022	131776	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-2410	5172-271820	138.01
05/05/2022	131776	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2410	STATEMENT 4/26/22	39.00
Total 131776:						230.17
05/05/2022	131777	W.S. Darley & Co.	Nozzle, 1.5" Pistol Grip - FD	100-52210-2410	17461721	509.05
05/05/2022	131777	W.S. Darley & Co.	Nozzle, 1.5" Mid Range - FD	100-52210-2410	17462226	477.22

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/05/2022	131777	W.S. Darley & Co.	Nozzle, 1.5" Mid Range - FD	100-52210-2410	17462467	455.08
Total 131777:						1,441.35
05/05/2022	131778	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	04/26/2022	12.00
Total 131778:						12.00
05/05/2022	131779	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;4/22	1,069.76
05/05/2022	131779	Wisconsin Public Service	1520 17TH ST - Rec	100-55140-2220	0401271669-04;4/22	2,017.52
05/05/2022	131779	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;4/22	78.25
05/05/2022	131779	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-07;4/22	115.20
05/05/2022	131779	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;4/22	107.50
05/05/2022	131779	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;4/22	1,152.47
05/05/2022	131779	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;4/22	75.44
05/05/2022	131779	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;4/22	6,297.98
Total 131779:						10,914.12
05/05/2022	131780	Woodland Dunes Nature Center	Solar Credit Refund	660-21130	5/2/2022	112.40
Total 131780:						112.40
05/05/2022	131781	Superior Sewer & Water Inc.	Eggers Pond Project - Certificate #3	680-19107	T0007-09-19-00463 #3	105,887.00
Total 131781:						105,887.00
05/12/2022	131782	4imprint	Beach Umbrella - 6'	258-56700-3901	PRO FORMA INVOICE 22	411.12
05/12/2022	131782	4imprint	Sand Pail & Shovel - 9"	258-56700-3901	PROFORMA 22821755/IT	365.80
05/12/2022	131782	4imprint	Oversize Velour Beach Towel	258-56700-3901	QUOTATION 22875798	1,136.54
Total 131782:						1,913.46
05/12/2022	131783	Albright Well & Pump	Weld repai on Dock	218-53540-2900	05/03/2022	203.80
Total 131783:						203.80
05/12/2022	131784	Amazon Business - Debit Memo	Supplies - P & R	100-55200-2900	1JTC-7RYN-GQ96	520.61
05/12/2022	131784	Amazon Business - Debit Memo	Supplies - P & R	100-55140-3100	1RVL-N11T-X96M	196.35
05/12/2022	131784	Amazon Business - Debit Memo	Dewalt Impact Drill - Elec	660-59588-3900	1TTK-J4JY-VTHW	260.78

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131784:						977.74
05/12/2022	131785	AnSer Services	After hours answering service-Elec	650-59665-2900	6502-050122	200.00
Total 131785:						200.00
05/12/2022	131786	Bank First	Cash - Quick 50 Program - PD	100-52115-2902	5/9/2022	250.00
Total 131786:						250.00
05/12/2022	131787	Blackstone Publishing	A-audio-Lib	280-55111-3470	2040151	27.96
05/12/2022	131787	Blackstone Publishing	A-audio-Lib	280-55111-3470	2041171	97.56
Total 131787:						125.52
05/12/2022	131788	Cawley Company	Supplies - FD	100-52200-3850	V844520	28.43
Total 131788:						28.43
05/12/2022	131789	Cintas Corp	Supplies - Water	650-59643-3900	5105549174	79.70
Total 131789:						79.70
05/12/2022	131790	City Of Manitowoc	Monthly Bus Pass - April 2022	250-23103	0332939	120.00
Total 131790:						120.00
05/12/2022	131791	Core & Main LP	Materials - Wtr	650-19154	Q745503	17,419.50
Total 131791:						17,419.50
05/12/2022	131792	Country Visions Cooperative	Supplies & Diesel - DPW	100-53200-3900	STATEMENT 4/30/22	6,057.39
Total 131792:						6,057.39
05/12/2022	131793	Cretton Enterprises Inc	Spring Clean-Up/Mulch - Lib	280-55110-3560	10608	3,596.75
Total 131793:						3,596.75
05/12/2022	131794	Dept. of Workforce Development	Unemployment 04/01/2022-04/30/2022	100-51930-5160	000011604645	367.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131794:						367.00
05/12/2022	131795	Dog Waste Depot	Dog Waste Roll Bag 30 roll case - Rec	100-55200-3900	476344	313.55
Total 131795:						313.55
05/12/2022	131796	Fasse Decorating Center LLC	Street Paint Supplies - DPW	100-53300-3900	1-154863	365.00
Total 131796:						365.00
05/12/2022	131797	Fire Dept Petty Cash	Petty cash reimbursement-FD	100-52200-3500	5/10/2022	144.33
Total 131797:						144.33
05/12/2022	131798	GAT Tenor	Staking Lath - Eng	100-53100-3900	393718-1	100.60
Total 131798:						100.60
05/12/2022	131799	Graybar	Reservoir Electric Boxes - Wtr	650-59672-3900	9326530512	17.35
Total 131799:						17.35
05/12/2022	131800	Great Lakes Roofing Corp	Down Payment - Roof System	456-51600-8170	A66914-DP2	61,666.67
Total 131800:						61,666.67
05/12/2022	131801	Hach Company	PH STORAGE SOLN - WATER	650-59642-3900	13005274	172.65
Total 131801:						172.65
05/12/2022	131802	Hawkins Inc	Chemicals - Wtr	650-59641-3910	6162030	1,052.83
Total 131802:						1,052.83
05/12/2022	131803	James Imaging Systems Inc.	Printers Contract RI4490-MPS-01 - Cove	660-59921-3900	1187988	513.93
Total 131803:						513.93
05/12/2022	131804	James Leasing LLC	Lease Agreement JL-I71 - 04/24/2022-5/	100-53200-5310	8672	2,499.28

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131804:						2,499.28
05/12/2022	131805	Johnson, Michael H	Witness Fee Court Case #QC-13119 & 1	100-21125	05/09/22	10.80
Total 131805:						10.80
05/12/2022	131806	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr - 05/01/	419-53600-2900	04/30/2022	56.80
Total 131806:						56.80
05/12/2022	131807	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	05/10/22	2,432.61
Total 131807:						2,432.61
05/12/2022	131808	Manitowoc Co. Youth Sports Inc.	Team Entry Fee 2022 Season - Rec	100-23160	05/06/2022	550.00
Total 131808:						550.00
05/12/2022	131809	Manitowoc Disposal Inc	Extra Dumpster Empty 4/20/22 - Elec	660-59598-2900	61513	63.00
Total 131809:						63.00
05/12/2022	131810	Manitowoc Public Utilities	Service - 5000 Memorial Dr. - Wtr	650-59602-2900	04/30/2022	636.96
Total 131810:						636.96
05/12/2022	131811	Marco	Services - Library	280-55110-2130	31567723	271.34
Total 131811:						271.34
05/12/2022	131812	Menards - Manitowoc 3141	Supplies-FD	100-52300-2410	4289	10.23
Total 131812:						10.23
05/12/2022	131813	Miller Implement Co Inc	Kit, Roller Front - DPW	100-16120	11407	818.57
Total 131813:						818.57
05/12/2022	131814	Northern Lake Service Inc	Testing - WWTP	690-59820-3900	417120	350.73
05/12/2022	131814	Northern Lake Service Inc	Testing - Wtr	650-59642-2900	417535	222.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131814:						572.73
05/12/2022	131815	OpenPoint LLC	OpenPoint Subscription - May 2022	660-59923-2403	1249	2,412.50
Total 131815:						2,412.50
05/12/2022	131816	Payment Service Network	Services 4/1/2022-4/30/2022	690-59840-3900	257130	7.95
Total 131816:						7.95
05/12/2022	131817	Peak Software Systems Inc.	SportsMan Cloud Hosting (Prorated)	100-55300-2900	024528	322.04
Total 131817:						322.04
05/12/2022	131818	Schindler Elevator Company	Preventive Maint 5/1/22-7/31/22 - CH	100-51600-3500	8105940495	908.10
Total 131818:						908.10
05/12/2022	131819	Schlegel, Hans	Tree Power Program - Maple Blaze Tree	660-29253	5/4/2022	45.00
Total 131819:						45.00
05/12/2022	131820	Scholastic Library Publishing	JF - Lib	280-55112-3420	38647027	20.24
Total 131820:						20.24
05/12/2022	131821	Schuetz Mfg & Steel Sales Inc	Repair Snow Plow Frame - DPW	100-16120	143631	661.78
Total 131821:						661.78
05/12/2022	131822	Shavlik, Russell	Energy Star Rebate - Refrigerator	660-29253	5/6/2022	30.00
Total 131822:						30.00
05/12/2022	131823	State of Wisconsin	April 2022 penalty surcharges	100-21125	05/10/2022	5,007.62
Total 131823:						5,007.62
05/12/2022	131824	StopStick Ltd.	9' Stop Stick Kit w/Tray-Red-PD	461-52100-8150	002357-IN 1/6/2022	28.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131824:						28.00
05/12/2022	131825	Subway	Subs, Chips, Drinks - Domazlice	100-51410-3100	TRANS# 1/A-466362	79.02
Total 131825:						79.02
05/12/2022	131826	Tesla Club Wisconsin	First Responder EV Training & Awareness	100-52200-2920	43	200.00
Total 131826:						200.00
05/12/2022	131827	Transcendent Technologies	Ascent Land Records Implementation (M	459-51600-8170	M5658	5,546.25
Total 131827:						5,546.25
05/12/2022	131828	USA Blue Book	Sodium Thiosulfate Solution - Wtr	650-59643-3900	908402	41.40
05/12/2022	131828	USA Blue Book	Supplies - Wtr	650-59643-3900	970037	154.80
Total 131828:						196.20
05/12/2022	131829	Village of Mishicot Treasurer	April 2022 Municipal Court Forgeitures	100-21125	05/10/22	802.00
Total 131829:						802.00
05/12/2022	131830	Wells Fargo Financial Leasing Inc.	2021 Personal Property	100-51900-5310	5019916555	816.80
Total 131830:						816.80
05/12/2022	131831	WI DNR	2022 Water Use Fees	650-59603-2900	WU98174	1,008.50
Total 131831:						1,008.50
05/12/2022	131832	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;04/22	69.23
05/12/2022	131832	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;4/22	113.37
05/12/2022	131832	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;4/22	58.31
05/12/2022	131832	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;4/22	58.31
05/12/2022	131832	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;4/22	216.50
05/12/2022	131832	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;4/22	1,750.85
Total 131832:						2,266.57

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/19/2022	131833	Ahrndt, Donald	Energy Star Rebate - Clothes Washer &	660-29253	5/17/2022	50.00
Total 131833:						50.00
05/19/2022	131834	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9987733980	302.19
05/19/2022	131834	Airgas USA LLC	Cylinder Rent - DPW	100-53200-2900	9988445534	713.79
Total 131834:						1,015.98
05/19/2022	131835	Amazon Business - Debit Memo	Supplies- DPW	100-53200-3100	13T1-C9X6-G73N	206.13
05/19/2022	131835	Amazon Business - Debit Memo	PD Light Upgrade - Maint	461-52100-8150	1JV9-TDMV-CN96	2,081.92
05/19/2022	131835	Amazon Business - Debit Memo	Supplies - City Mgr	100-51410-3100	1KW6-3KFC-FL7L	233.18
05/19/2022	131835	Amazon Business - Debit Memo	CREDIT 1T3P-MCRV-RCMN 4/19/22	100-52200-2920	1YRG-1D9N-GWK6	163.21
Total 131835:						2,684.44
05/19/2022	131836	Baileigh Industrial Holdings	Drill Press/Mill - DPW	457-53300-8100	INV0179931	5,823.00
05/19/2022	131836	Baileigh Industrial Holdings	CREDIT - Parts Returned DPW	457-53300-8100	RGA009223	404.00-
Total 131836:						5,419.00
05/19/2022	131837	Ball Auto & Truck Parts Inc	supplies - WWTP	690-59833-3900	258981	36.47
Total 131837:						36.47
05/19/2022	131838	Brabazon Pump Co. LTD	Aircare Plus Service Agreement	650-59642-2900	5228726	968.75
Total 131838:						968.75
05/19/2022	131839	Cain, Alicia	Refund - Girls Triple A	100-46720	5/12/2022	80.00
Total 131839:						80.00
05/19/2022	131840	Center Point Large Print	Alp-Lib	280-55111-3430	1928922	43.74
05/19/2022	131840	Center Point Large Print	Alp-Lib	280-55111-3430	1932087	233.70
Total 131840:						277.44
05/19/2022	131841	City of Two Rivers	Garbage Stickers - Library	640-46310	5/17/2022	57.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131841:						57.50
05/19/2022	131842	Cool City Cleaners Inc	Towels/Mops- WTP	690-59820-2900	104764	56.00
Total 131842:						56.00
05/19/2022	131843	Core & Main LP	12x12x1 TAPPING SADDLE	650-19154	Q650955	968.22
05/19/2022	131843	Core & Main LP	PIPE PVC 6 C900 DR18 MARKINGS PC	650-19154	Q778746	900.00
Total 131843:						1,868.22
05/19/2022	131844	Cretton Enterprises Inc	April 2022 Services - P & R	100-55200-2900	10590	1,558.20
Total 131844:						1,558.20
05/19/2022	131845	DeBauche, Amanda	Refund - Girls Triple A	100-46720	5/12/2022	95.00
Total 131845:						95.00
05/19/2022	131846	EMS Logik / NarcBox / Station Stok	NarcBox / Training / Subscription / Sticke	455-52200-8150	31147	10,382.50
Total 131846:						10,382.50
05/19/2022	131847	ENTERPRISE FM TRUST	Monthly Lease Payments - May 2022	100-21100	FBN4464771	3,428.49
Total 131847:						3,428.49
05/19/2022	131848	Erickson Sports Apparel	Bag with flags - CM	258-56700-3901	102831	216.00
Total 131848:						216.00
05/19/2022	131849	Fastenal	Supplies-Wtr	650-59643-3900	WIMAN288423	189.13
05/19/2022	131849	Fastenal	Supplies - Elec	660-59921-3900	WIMAN288470	642.02
05/19/2022	131849	Fastenal	Supplies-Wtr	650-59643-3900	WIMAN288472	94.25
Total 131849:						925.40
05/19/2022	131850	Fitness Store	Service - FD	100-52200-3500	2022-11	246.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131850:						246.00
05/19/2022	131851	Graybar	Block Mounting Track - Elec	660-59586-3900	9326763935	111.09
Total 131851:						111.09
05/19/2022	131852	Hydroclean Equipment Inc	Pressure Washer Maintenance - DPW	100-53200-2410	14642	196.00
Total 131852:						196.00
05/19/2022	131853	HydroCorp	Cross Connection Control Prog - April 2	650-59664-2900	0066419-IN 4/30/22	3,280.00
Total 131853:						3,280.00
05/19/2022	131854	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	1003565377	7,305.48
Total 131854:						7,305.48
05/19/2022	131855	Living Water Digital	Website Care Plan	258-56700-2910	LWD_21359	97.77
Total 131855:						97.77
05/19/2022	131856	MacQueen Equipment	Parts - DPW	100-16120	P24108	844.19
Total 131856:						844.19
05/19/2022	131857	Manitowoc Disposal Inc	Recycling & Refuse Collect 4/30/2022-5/	640-53620-2900	4/30/22-5/13/22	14,729.61
Total 131857:						14,729.61
05/19/2022	131858	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	4/28/2022	33.64
Total 131858:						33.64
05/19/2022	131859	Manitowoc Trophy	Name Plate / R. Blaha	100-51410-3100	41217	12.00
Total 131859:						12.00
05/19/2022	131860	McMahon Associates Inc	West River Lofts	680-59770-2900	926456	667.80

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131860:						667.80
05/19/2022	131861	Midwest Meter Inc	Water Meter Bases/Erts - Wtr	650-59663-3900	0141182-IN	1,950.00
Total 131861:						1,950.00
05/19/2022	131862	Mike Mathis	Reimbursement - Packing & Moving Exp	100-52200-2900	5/17/2022	2,857.99
Total 131862:						2,857.99
05/19/2022	131863	Municipal Elec Utilities of WI	Elec Ops Conf & Expo Jan 2022 - Delle	660-59930-2920	TL 3535	1,020.00
Total 131863:						1,020.00
05/19/2022	131864	North Central Laboratories	Supplies-WWTP	690-59820-3900	469938	232.30
Total 131864:						232.30
05/19/2022	131865	Oshkosh Fire & Police Equipment	Equipment - FD	455-52200-8150	187410	3,700.00
Total 131865:						3,700.00
05/19/2022	131866	Parkitecture & Planning LLC	Construction Documents	415-55410-2900	1 5/1/2022	7,788.00
05/19/2022	131866	Parkitecture & Planning LLC	Schematic Design Plans 30%	415-55410-2900	8 5/1/2022	5,546.00
Total 131866:						13,334.00
05/19/2022	131867	Payment Service Network	Central Park Donations/CC Fees	415-55410-2900	258195	36.00
Total 131867:						36.00
05/19/2022	131868	Penworthy Company LLC, The	JF - Lib	280-55112-3420	0581367-IN	234.24
Total 131868:						234.24
05/19/2022	131869	Przedwiecki, Tony	Two Rivers Central Park Concert Series	262-55320-2900	5/16/2022	650.00
Total 131869:						650.00
05/19/2022	131870	Quadient Finance USA Inc.	Folder/sorter lease 6/10/22-9/9/22	690-59842-3900	N9404250	996.03

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131870:						996.03
05/19/2022	131871	Recreation Dept - Petty Cash	Petty cash reimbursement-Rec	100-55140-2900	5/18/2022	10.00
Total 131871:						10.00
05/19/2022	131872	Renegade Pest Management	ext treat bldg-City Hall	100-51600-3500	SERVICE ORDER #3326	180.00
05/19/2022	131872	Renegade Pest Management	mtly service - ch	100-51600-3500	SERVICE ORDER #3350	70.00
Total 131872:						250.00
05/19/2022	131873	RESCO	Supplies-Elec	660-19154	51089	2,972.52
05/19/2022	131873	RESCO	Supplies-Elec	660-59593-3900	859525-00	1,728.34
05/19/2022	131873	RESCO	Supplies-Elec	660-59593-3900	859588-00	334.48
Total 131873:						5,035.34
05/19/2022	131874	Sabel Mechancial LLC	Services - WWTP	690-59832-2900	220317	2,252.24
Total 131874:						2,252.24
05/19/2022	131875	Schindler Elevator Company	Midterm increast /mtnce agmt	100-51600-3500	9100720296	49.95
05/19/2022	131875	Schindler Elevator Company	Service - P & R	100-55140-2900	9100725891	47.27
Total 131875:						97.22
05/19/2022	131876	Schneider, Elizabeth	Energy Star Rebate - Clothes Washer &	660-29253	5/17/2022	50.00
Total 131876:						50.00
05/19/2022	131877	Sebco Books	JF - Lib	280-55112-3420	206125	99.32
Total 131877:						99.32
05/19/2022	131878	SEERA	Focus Program - 04/30/2022	660-29253	APRIL 2022	4,645.91
Total 131878:						4,645.91
05/19/2022	131879	Service Tech LLC	Motor Repair - P & R	218-53540-2900	89207	354.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131879:						354.00
05/19/2022	131880	TAPCO	Parkfolio Hosting Fee - April 2022	218-53540-2900	I725120	100.00
05/19/2022	131880	TAPCO	Sign Inventory - DPW	100-16120	I725316	315.00
Total 131880:						415.00
05/19/2022	131881	Town & Country Engineering Inc.	Construction Administration	690-19107	23939	886.25
05/19/2022	131881	Town & Country Engineering Inc.	2022 SDW and CWF Loan Assistance	680-19107	23940	1,413.74
Total 131881:						2,299.99
05/19/2022	131882	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	070-00002595-06;5/22	5.75
Total 131882:						5.75
05/19/2022	131883	Unique	Placements - April 2022	280-55110-2130	6100900	69.90
Total 131883:						69.90
05/19/2022	131884	US Bank Equipment Finance	2016 Chevrolet Colorado	300-58100-6240	472046135	5,510.61
Total 131884:						5,510.61
05/19/2022	131885	USA Blue Book	PH Buffer - Wtr	650-59643-3900	973099	113.32
Total 131885:						113.32
05/19/2022	131886	Voelker, Jerry	Special Event Entertainment / Central Pa	262-55320-2900	5/16/2022	600.00
Total 131886:						600.00
05/19/2022	131887	Watson's Vending & Foodservice Inc.	Water - WWTP	690-59820-2900	STATEMENT ST11082	169.90
Total 131887:						169.90
05/19/2022	131888	Waukesha Co Technical College	Tuition & Materials Fees-Glaser	100-52115-2920	S0768670	175.00
Total 131888:						175.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
05/19/2022	131889	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5020099837	932.74
05/19/2022	131889	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5020099838	1,185.38
Total 131889:						2,118.12
05/19/2022	131890	West & Dunn LLC	Legal - Paragon Partners Foreclosure	290-56700-2100	5011	40.00
05/19/2022	131890	West & Dunn LLC	Legal - General Matters	100-51340-2120	5015	5,959.11
Total 131890:						5,999.11
05/19/2022	131891	Winzenried, Spencer	Parks & Rec Director Candidate / Travel	100-52200-2900	5/17/2022	531.18
Total 131891:						531.18
05/19/2022	131892	Wisc Dept Of Revenue-DEBITMEMO	April 2022 Sales Tax	640-29410	APRIL 2022	12,871.92
Total 131892:						12,871.92
05/19/2022	131893	Wisconsin Media	Elections	100-51440-2910	0004594449	693.47
Total 131893:						693.47
05/19/2022	131894	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-01;5/22	33.41
Total 131894:						33.41
05/19/2022	131895	WOMT	After Further Review 2021-2022	258-56700-2910	886-00061-0010	160.00
05/19/2022	131895	WOMT	Print/Ad - Lib	280-55110-2910	NATIONAL LIBRARY WEE	127.00
Total 131895:						287.00
05/19/2022	131896	WPPI Energy	LED Street Light Project Monthly Loan P	300-58100-6200	17345,17346,17347,17349	1,836.12
Total 131896:						1,836.12
05/25/2022	131897	U.S. Bank-Debit Memo	Credit Card Usage - April/May 2022	100-16000	STATEMENT 05-06-2022	51,046.47
Total 131897:						51,046.47
05/26/2022	131898	4imprint	Beach Ball - 16" Multicolor	258-56700-3901	PRO FORMA INVOICE 22	191.35

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131898:						191.35
05/26/2022	131899	All Seasons Outdoor Power & Marine	Concrete Saw Tune-Up - Elec	660-59588-2900	04/22/2022	67.94
Total 131899:						67.94
05/26/2022	131900	Amazon Business - Debit Memo	Supplies- P & R	100-55200-3900	1JV9-TDMV-CHR9	131.93
05/26/2022	131900	Amazon Business - Debit Memo	Supplies - Elec	660-59921-3900	1R46-3LM7-GKMK	323.48
Total 131900:						455.41
05/26/2022	131901	Americollect Inc	Schwarz, Michael	100-16000	49029	1,002.31
Total 131901:						1,002.31
05/26/2022	131902	Ascent Consulting LLC	Wellness Sessions & Travel - PD	100-52100-2100	22-024	4,150.00
Total 131902:						4,150.00
05/26/2022	131903	B&M Waste Service Inc	Portable & Handicap Restroom 5/19/202	100-55200-2900	169252	660.00
Total 131903:						660.00
05/26/2022	131904	Bay Bus LLC / Presidential Limousine	Bus Service to Fireside Theatre 5/19/202	250-55150-3300	13217	1,425.00
Total 131904:						1,425.00
05/26/2022	131905	Bibby, Alyssa	Refund - Milwaukee County Zoo Ticket	100-23110	5/25/2022	10.25
Total 131905:						10.25
05/26/2022	131906	Cawley Company	Badges & Pins-FD	100-52200-3850	V847749	67.36
Total 131906:						67.36
05/26/2022	131907	Child's World, The	Books JNF - Lib	280-55112-3400	NA153614	194.50
Total 131907:						194.50
05/26/2022	131908	Delta Dental of Wisconsin	Delta Premiums - June 2022	100-21532	1783283	6,135.55

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131908:						6,135.55
05/26/2022	131909	DOA/Division of Energy	Refund of Energy Assistance Funds - A.	660-21131	05/20/2022	683.85
Total 131909:						683.85
05/26/2022	131910	Erickson Sports Apparel	Jerseys & Visors - P & R	100-23160	102848	1,312.00
05/26/2022	131910	Erickson Sports Apparel	Polo Shirts - CM	258-56700-3901	102855	209.00
Total 131910:						1,521.00
05/26/2022	131911	Fastenal	Vending-Wtr	650-59643-3900	WIMAN288843	138.20
Total 131911:						138.20
05/26/2022	131912	Fresco Inc	Suntech Photo Cells - Elec	660-59596-3900	65921	970.77
Total 131912:						970.77
05/26/2022	131913	Frontier	Telephone - Wtr	650-59661-2200	5741;5/22	84.44
Total 131913:						84.44
05/26/2022	131914	Hach Company	Flouride - Wtr	650-59642-3900	13014560	312.12
05/26/2022	131914	Hach Company	Peek Salt Bridge - Wtr	650-59642-3900	13018187	223.66
Total 131914:						535.78
05/26/2022	131915	Hawkins Inc	Chemicals - Wtr	650-59641-3910	6172795	2,677.94
Total 131915:						2,677.94
05/26/2022	131916	Holschbach Excavating Inc	Shredded Top Soil - Rec	100-54910-3900	25084	434.91
Total 131916:						434.91
05/26/2022	131917	James Imaging Systems Inc.	Contract R113705-01 - Coverage Period	100-55140-3100	1192040	176.84
05/26/2022	131917	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1192041	302.87
05/26/2022	131917	James Imaging Systems Inc.	Contract R113707-01 - Coverage Period	100-55140-3100	1192092	1,713.45

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131917:						2,193.16
05/26/2022	131918	Lakeshore Business Interiors Inc.	Table Top & Pencil Drawer - Wtr	650-59921-3100	16050	157.00
Total 131918:						157.00
05/26/2022	131919	Lerner Publishing Group	Books JNF - Lib	280-55112-3400	1422747	372.85
Total 131919:						372.85
05/26/2022	131920	Mammoth Construction LLC	Turn off Curb Stop - 1915 Lincoln Street	650-59675-2900	1309	1,378.75
05/26/2022	131920	Mammoth Construction LLC	Repair Leaking Wtr Service - 1902 22nd	650-59675-2900	1310	2,205.00
Total 131920:						3,583.75
05/26/2022	131921	Manitowoc Co Health Department	Renewal ID 138 BHEP-8CRLRU	100-55140-2900	ID 138 BHEP-8CRLRU 20	285.00
Total 131921:						285.00
05/26/2022	131922	Manitowoc Co Solid Waste	Account #162 April 2022 Service - Eng	640-53620-2900	25345	9,437.93
05/26/2022	131922	Manitowoc Co Solid Waste	Account #239 April 2022 Service - Eng	640-53310-2900	25372	2,643.75
Total 131922:						12,081.68
05/26/2022	131923	Maritime Plumbing and Mechanical LLC	Services - Lib	280-55110-2410	45447	336.50
Total 131923:						336.50
05/26/2022	131924	Mason Crest an Imprint of Nat'l Higlhts	Books JNF - Lib	280-55112-3400	2006358	77.85
Total 131924:						77.85
05/26/2022	131925	Mettler Toledo LLC	Supplies - PD	461-52100-8150	634806428	176.63
05/26/2022	131925	Mettler Toledo LLC	Digital Scale - PD Also Invoice #634807	461-52100-8150	634807176	3,668.82
Total 131925:						3,845.45
05/26/2022	131926	Minnesota Life Insurance Co	Life Insurance premium - June 2022	100-21531	JUNE 2022	3,724.08

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131926:						3,724.08
05/26/2022	131927	NITV Federal Services	Training Wiesner & Trade In Dell Model -	461-52100-8150	11009	8,780.00
Total 131927:						8,780.00
05/26/2022	131928	Sebco Books	Books JNF - Lib	280-55112-3400	206295	257.25
Total 131928:						257.25
05/26/2022	131929	Sedlacek, John	Driver Tip - Fireside Theater 5/19/22	250-55150-3300	5/20/2022	104.00
Total 131929:						104.00
05/26/2022	131930	Storm the Lawn Pro LLC	Treatment - FD	100-52200-3500	198397	286.68
05/26/2022	131930	Storm the Lawn Pro LLC	Service-Rec	100-55400-2900	200446	103.75
05/26/2022	131930	Storm the Lawn Pro LLC	Service-Rec	100-55400-2900	200448	101.85
Total 131930:						492.28
05/26/2022	131931	Thuermer Law Office	Municipal Prosecuting - May 2022	100-51340-2121	MAY 24, 2022	1,560.00
Total 131931:						1,560.00
05/26/2022	131932	Transcendent Technologies	Ascent Land Records Implementation (A	459-51600-8170	M5666	3,081.25
Total 131932:						3,081.25
05/26/2022	131933	Two Rivers Automotive Inc.	Supplies - Rec	218-53540-3900	5172-272452	45.00
Total 131933:						45.00
05/26/2022	131934	Two Rivers Historical Society	May 2022 Monthly Support Pymt	258-56700-2910	MAY2020	250.00
Total 131934:						250.00
05/26/2022	131935	Two Rivers Municipal Utilities	19th Street	417-56700-2900	010-00008329-01 5/22	9.78
05/26/2022	131935	Two Rivers Municipal Utilities	2023 Washington Street	417-56700-2900	011-00002751-09 5/22	17.25
05/26/2022	131935	Two Rivers Municipal Utilities	2023 Washington Street - FINAL BILL	417-56700-2900	011-00002751-09;5/22	2.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131935:						29.33
05/26/2022	131936	Veterans' Plumbing LLC	Repairs/Services for New Shelter - P&R	100-55200-2900	6514	715.32
Total 131936:						715.32
05/26/2022	131937	Vinton-Two Rivers LLC	Payment No. 4, TID 11 Grant	240-56700-5950	5/26/2022	42,968.27
Total 131937:						42,968.27
05/26/2022	131938	WCA/Group Health Trust	June 2022 Health Premiums	100-16300	0012932537	157,441.70
Total 131938:						157,441.70
05/26/2022	131939	WEX Bank	Gasoline	250-55150-3900	80823180	9,718.49
Total 131939:						9,718.49
05/26/2022	131940	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	5/24/2022	12.00
Total 131940:						12.00
05/26/2022	131941	Wisconsin DNR-Environmental Fees	2022 Environmental Fees	680-59770-2900	436042090-2022-1	1,500.00
Total 131941:						1,500.00
05/26/2022	131942	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;5/22	517.48
05/26/2022	131942	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;5/22	145.54
05/26/2022	131942	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;5/22	821.84
05/26/2022	131942	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;5/22	16.21
05/26/2022	131942	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;5/22	25.09
Total 131942:						1,526.16
05/26/2022	131943	Wisconsin Retirement System	April 2022 Contribution	100-21520	APRIL 2022	109,052.93
Total 131943:						109,052.93
05/26/2022	131944	WPPI - Debit Memo	April 2022 Purchased Power	660-59902-2900	25-42022	483,442.16

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131944:						483,442.16
05/26/2022	131945	Zarn, Lynn	Energy Star Rebate - 2 Dehumidifiers	660-29253	5/23/2022	30.00
Total 131945:						30.00
Grand Totals:						1,358,405.48

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 6-10-2022☐ Town ☐ Village ☒ City of Two RiversCounty of Manitowoc

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.at the premises described below during a special event beginning Time: 9:00 AM and ending Time: 1:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.**1. Organization** (check appropriate box) →☐ Bona fide Club☐ Church☐ Lodge/Society☐ Veteran's Organization☐ Fair Association or Agricultural Society☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.(a) Name Two Rivers Main Street, Inc.(b) Address 1608 Washington St., Two Rivers, WI 54241

(Street)

☐ Town☐ Village☒ City(c) Date organized 1996(d) If corporation, give date of incorporation 1996(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Gina Krahn 3721 Adams St. Two Rivers 54241Vice President Travis Stevens 818 Bucholz St. Two Rivers 54241Secretary Emilee Kysticken 1200 Washington St. Two Rivers 54241Treasurer Jeff Sachse 1002 E. Crescent Drive Manitowoc 54220(g) Name and address of manager or person in charge of affair: Nathan Kronforstphone number: 920-242-1755**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**(a) Street number East Central Park, East Park St.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event(a) List name of the event Brew Dash(b) Dates of event 8-6-2022**DECLARATION**

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Roger Russ 6-10-2022
(Signature / Date)Two Rivers Main Street
(Name of Organization)Date Filed with Clerk 6/10/22Date Reported to Council or Board 6/20/22

Date Granted by Council _____

License No. _____



Office of City Clerk
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone 920/793-5526
FAX, 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL
APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS &
GATHERINGS

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from
and against any and all claims, actions, causes of action, damages, expenses, and
liabilities which may be imposed upon, incurred by or asserted against the City of Two
Rivers by reason of any injury or claim of injury or damage to any person or property
which is associated with or arises out of the applicant's use of the City property and the
dispensing of fermented malt beverage to any person pursuant to any license issued upon
this application.

Two Rivers Main Street
Organization

Roger Russo
By

6-10-2022
Date

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 6-10-2022

☐ Town ☐ Village ☒ City of Two Rivers

County of Manitowoc

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time: 1:00 PM and ending Time: 9:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Main Street, Inc.

(b) Address 1608 Washington St., Two Rivers, WI 54241
 (Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1996

(d) If corporation, give date of incorporation 1996

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Gina Krahn 3721 Adams St., Two Rivers 54241

Vice President Travis Sterens 818 Bucholz St., Two Rivers 54241

Secretary Emilee Kysticken 1200 Washington St., Two Rivers 54241

Treasurer Jeff Sachse 1002 E. Crescent Drive, Manitowoc 54220

(g) Name and address of manager or person in charge of affair: Nathan Kronforst

phone number: 920-242-1755

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number West Central Park, West Park St.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Bryan Lee Memorial Blues Fest

(b) Dates of event July 9, 2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

[Signature] 6-10-2022
 (Signature / Date)

Two Rivers Main Street
 (Name of Organization)

Date Filed with Clerk 6/10/22

Date Reported to Council or Board 6/20/22

Date Granted by Council _____

License No. _____



Office of City Clerk
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone 920/793-5526
FAX 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL
APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS &
GATHERINGS

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from
and against any and all claims, actions, causes of action, damages, expenses, and
liabilities which may be imposed upon, incurred by or asserted against the City of Two
Rivers by reason of any injury or claim of injury or damage to any person or property
which is associated with or arises out of the applicant's use of the City property and the
dispensing of fermented malt beverage to any person pursuant to any license issued upon
this application.

Two Rivers Main Street
Organization

Roger Russove
By

6-10-2022
Date

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 6/13/2022

☐ Town ☐ Village ☒ City of TWO RIVERS

County of MANITOWOC

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3pm Aug 12, 2022 and ending 12am Aug 14, 2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name ROGERS STREET FISHING VILLAGE

(b) Address 2102 JACKSON ST. PO BOX 33 TWO RIVERS WI 54241
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1968

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President CHARLES HANF 6130 CTH D TWO RIVERS WI 54241

Vice President GERALD THIEDT 3916 GOLFVIEW DR. TWO RIVERS WI 54241

Secretary GREG GOODCHILD 1926 27TH ST TWO RIVERS WI 54241

Treasurer BONNIE TIMM 7658 CTH D TWO RIVERS WI 54241

(g) Name and address of manager or person in charge of affair: CHARLES HANF

6130 CTH D TWO RIVERS WI 54241

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2102 Block of JACKSON ST. TWO RIVERS WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event ROGERS STREET DAYS

(b) Dates of event AUG 12, 2022 AND AUG 13, 2022

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer

Charles Hanf
(Signature/date)

Officer

Greg Goodchild
(Signature/date)

Date Filed with Clerk

6/13/2022

Date Granted by Council

(Name of Organization)

Officer

Gerald Thiedt
(Signature/date)

Officer

Bonnie Timm
(Signature/date)

Date Reported to Council or Board

6/30/22

License No.



Office of City Clerk
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone..... 920/793-5526
FAX..... 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL APPLICATIONS
FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS AND GATHERINGS

.....

The applicant hereby agrees to indemnify and hold the City of Two Rivers
harmless from and against any and all claims, actions, causes of action, damages,
expenses, and liabilities which may be imposed upon, incurred by or asserted
against the City by reason of any injury or claim of injury or damage to any
person or property which is associated with or arises out of the applicant's use of
City property and the dispensing of fermented malt beverage to any person
pursuant to any license issued upon this application.

Rogers Street Fishing Village
Organization

Bonnie L. Tamm, Treasurer
By

6/10/2022
Date



APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE CITY OF TWO RIVERS WISCONSIN

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period from **July 1, 2022 to June 30, 2023**, which the fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2022 - 2023	IDENTIFICATION NO.
MACK	2010 MR	QB 17475	1M2AV02C1AM006196
WHITE/GMC	1993 WX64	QB 11554	4V2DMFME5PN660446
INTERNATIONAL	2005 4300	GD 57886	1HTMMAAM05H122883
INTERNATIONAL	2012 7400	NB 4650	1HTWGAZTICJ043692

Dated May 22nd, 2022.

POZORSKI HAULING & RECYCLING, LLC
(Name of Firm or Corporation)

Amount of Fee: \$ 100.00

MICHAEL A. POZORSKI
(Individual Completing Form)

(910) 682-3544
(Telephone Number)

P.O. BOX 2285
(Mailing Address)

phr1onvibahn@yahoo.com
(E-mail Address)

MANITOWOC, WI 54221-2285
(City, State, Zip Code)

NONE
(Website Address)

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page 2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000.00 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

Letter of Credit Furnished 8-31-2017
auto renewable Date

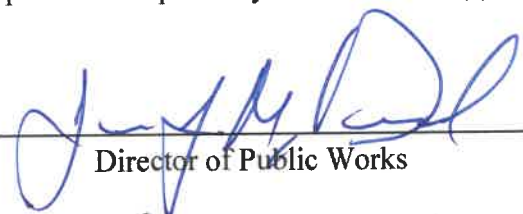
Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 5-31-2022
exp. 9/15/2022 Date

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by:


Director of Public Works

6/13/22
Date

Approved by:


City Manager

6/13/2022
Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: 5-31-2022

Receipt Number: 096981



APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE CITY OF TWO RIVERS WISCONSIN

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period from **July 1, 2022 to June 30, 2023**, which the fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2022 - 2023	IDENTIFICATION NO.
	Please See Attached list		

Dated 5-20-2022

Waste Management
(Name of Firm or Corporation)

Amount of Fee: \$ 200.00

Rebecca Rose
(Individual Completing Form)

920-469-4829
(Telephone Number)

1861 Allouez Ave E
(Mailing Address)

rrose2@wm.com
(E-mail Address)

Green Bay WI 54311
(City, State, Zip Code)

(Website Address)

Make	Vehicle Yr	Model	License Plate Number	VIN
MACK	2016	MRU633	SB12600	1M2AV17C9GM011380
MACK	2016	MRU633	SB12599	1M2AV17C0GM011381
PETERBILT	2019	520	SB13067	3BPD LH0X0KF106599
PETERBILT	2016	365	SB13621	1NPSLHEX6GD328846
FREIGHTLINER	2017	SD114	SB12782	1FVHG3D92HHFS3467
FREIGHTLINER	2019	SD114	QB17587	1FVMG3FW9KHKL7492
PETERBILT	2020	567	QB18125	1NPCLHEX2LD724805
PETERBILT	2020	567	QB18100	1NPCLHEX6LD724807

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page 2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000.00 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

Letter of Credit Furnished 6-6-2022
exp 6-30-2023 Date

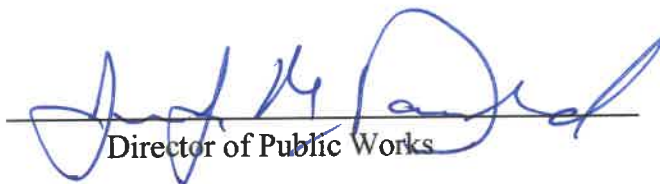
Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 6-6-2022
exp 1-1-2023 Date

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by:


Director of Public Works

6/13/22
Date

Approved by:


City Manager

06/13/2022
Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: 6-13-2022

Receipt Number: 096984



APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE CITY OF TWO RIVERS WISCONSIN

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period from **July 1, 2022 to June 30, 2023**, which the fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2022 - 2023	IDENTIFICATION NO.
CCC	2005 LET2	MC 9768	1CYCAK3865T047061
CCC	2010 LET2	MC 11362	1CYCCL589AT049541
CCC	2012 LET2	MC 11196	1CYCCL581CT050525
KEN	2018 T880	QB 17288	1NKZX4TX7JJ199142
KEN	2020 T880	QB 18146	1NKZX4TX6LJ354268
IHC 4300	FB51301 4300	FB 51301	1HTMMAAM16H159796

Dated 5-6-22

Manitowoc Disposal Inc
(Name of Firm or Corporation)

Amount of Fee: \$ 150.00

Fred Radandt
(Individual Completing Form)

920-682-7750
(Telephone Number)

1800 Johnston Dr
(Mailing Address)

nick @ Manitowocdisposal.com
(E-mail Address)

Manitowoc WI 54220
(City, State, Zip Code)

Manitowoc Disposal.com
(Website Address)

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page 2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000.00 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

Letter of Credit Furnished 5/10/2021
 expires 6/30/2025 Date

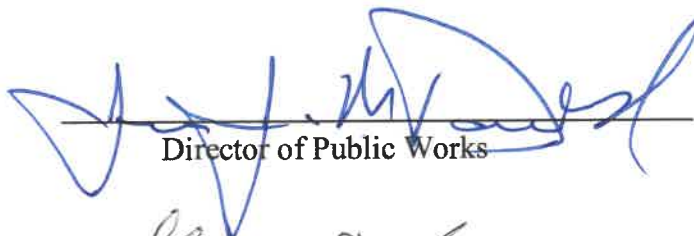
Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 5/17/2022
 expires 8/30/2022 Date

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by:


 Director of Public Works

5/19/22
 Date

Approved by:


 City Manager

05/23/2022
 Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: 5-17-2022

Receipt Number: 096979

LETTER OF CREDIT
AS REQUIRED BY TWO RIVERS MUNICIPAL CODE SECTION 5-6-24(a)

WHEREAS, the undersigned commercial garbage hauler ("Applicant") desires to obtain a license from the City of Two Rivers to engage in the business of collecting and transporting garbage; and

WHEREAS, Section 5-6-24(a) of the Two Rivers Municipal Code requires as a prerequisite to the granting of such license that the applicant provided a letter of credit to the City of Two Rivers from an acceptable financial institution on a form to be prepared by the City of Two Rivers; and

WHEREAS, the undersigned financial institution ("Bank") desires to exercise this letter of credit in favor of the City of Two Rivers in order to meet the requirements of Section 5-6-24(a);

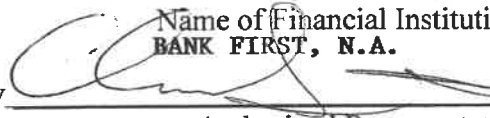
NOW, THEREFORE, the Bank hereby authorizes the City of Two Rivers to draw on the Bank from the account of the applicant up to the aggregated amount of \$5,000.00. The Bank agrees to honor any draft drawn hereunder and waives any rights to defer honor of any such draft. This authorization shall be valid from July 1, 2021 through June 30, 2022 and shall be irrevocable during this period.

This authorization is granted by the Bank in order to secure compliance by the Applicant with all city ordinances. Items for which the City of Two Rivers may make withdrawals hereunder include, but are not limited to: Costs associated with the removal of any nuisances caused by the Applicant's failure to comply with any city ordinance, or costs associated with the failure of the Applicant to remove any garbage or refuse which the Applicant has agreed to remove. The Applicant agrees that should the Applicant wish to dispute any such withdrawals, the dispute will not jeopardize the City's initial right to make a withdrawal from Applicant's account.

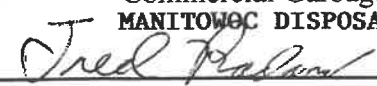
Dated this 10th day of May, 2021.

This authorization shall be valid from July 1, 2021 through June 30, 2025

Very truly yours,

By  Name of Financial Institution
BANK FIRST, N.A.
 Authorized Representative
 Christopher Stream - Vice President

The undersigned commercial garbage hauler hereby consents to the terms of the above letter of credit and authorizes execution of this document by the above financial institution.

By  Commercial Garbage Hauler
MANITOWOC DISPOSAL, INC.
 Authorized Representative
 Fred Radandt - President/Treasurer



CERTIFICATE OF LIABILITY INSURANCE

Section 10, Item E.

5/6/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Spectrum Insurance Group Wausau 303 Packerland Dr Ste C PO Box 12495 Green Bay WI 54307	CONTACT NAME: Gina Keller	
	PHONE (A/C, No, Ext): 920-884-2850 FAX (A/C, No): 920-884-2851	
	E-MAIL ADDRESS: gina.keller@spectruminsgroup.com	
INSURED Manitowoc Disposal Inc. 1800 Johnston Dr Manitowoc WI 54220-1333	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Integrity Insurance	14303
	INSURER B: SFM MUT INS CO	11347
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 1818146496**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:		CPP2816561	8/30/2021	8/30/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CA2816562	8/30/2021	8/30/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		CUP2816563	8/30/2021	8/30/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	129394.202	8/30/2021	8/30/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Two Rivers
1717 E Park St
Two Rivers WI 54241

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
David John



Manitowoc Disposal Inc.

RADANDT PORTABLE STORAGE
1800 JOHNSTON DRIVE MANITOWOC, WI 54220-1998
PHONE 920-682-7750

BANK FIRST NATIONAL
MANITOWOC, WI

79-113/759

028202

Section 10, Item E.

5/6/2022

PAY TO THE
ORDER OF

CITY OF TWO RIVERS

\$ **150.00

One Hundred Fifty and 00/100***** DOLLARS

1717 EAST PARK STREET
PO BOX 87
TWO RIVERS WI 54241-0087

Fred Rabalais
MP

AUTHORIZED SIGNATURE

MEMO

⑈038392⑈ ⑆075901134⑆ 1⑈001⑈2145⑈

MANITOWOC DISPOSAL INC.

CITY OF TWO RIVERS

5/6/2022

Date 5/6/2022 Type Bill Reference 2022-2023

Original Amt. 150.00

Balance Due 150.00

Discount

Payment

150.00

Check Amount

150.00

CASH IN BANK-1001

150.00

RECEIPT		DATE <u>5-17-22</u>	No. <u>096979</u>
RECEIVED FROM <u>Manitowoc Disposal</u>		\$ <u>150.00</u>	
<u>One hundred fifty and 00/100</u>		DOLLARS	
<input type="radio"/> FOR RENT <input checked="" type="radio"/> FOR <u>2022-2023 Garbage Hauler's</u>			
ACCOUNT		<input type="radio"/> CASH <input checked="" type="radio"/> CHECK <input type="radio"/> MONEY ORDER <input type="radio"/> CREDIT CARD	FROM _____ TO _____ BY <u>my Robo</u>
PAYMENT	<u>038392</u>		
BAL. DUE			

TWO RIVERS FISH DERBY, INC.*A Kiwanis Club of Two Rivers, Inc. Foundation*

P.O. Box 34

Two Rivers, Wisconsin 54241



June 2, 2022

Mr. Gregory Buckley
City Manager
P. O. Box 87
Two Rivers, WI 54241

Dear Mr. Buckley:

The Two Rivers Kiwanis Club plans to again hold their 43rd annual fishing derby, now known as the Two Rivers Fish Derby, this summer on July 15th through July 17th, 2022. We have organized a festival in conjunction with the derby, which will include live entertainment. The entertainment on Friday and Saturday nights are scheduled to play until 10:30 PM. We would like to request an extension on the noise ordinance to 11:00 PM on both nights.

We have met with the Police and Fire Departments to make sure all their concerns are addressed. In accordance with a recommendation from the Two Rivers Police Department, we request that there be no parking on the east side of the 2100 block of Polk Street, on the 2200 and 2300 blocks of Sandy Bay Road and the 600 block of 22nd Street and both sides of the entrance to Picnic Hill.

We will again open the entertainment to all ages and will be using a colored wrist band each night for those ineligible to consume alcohol. We have the Manitowoc County Sheriff's Department doing overnight security on Thursday, Friday & Saturday nights and we carry a separate liability policy for this event. We can be available for discussion on the night this is up for approval and will attend the council meeting if needed. Please advise me of the date of the council meeting at 920-793-2638.

The Two Rivers Kiwanis Club appreciates the City's support of this event and tries to make this event more accessible to all family members. If there are any questions or concerns, you may contact me at home.

Sincerely,

Nancy L. Richter
Derby Committee Member

Bands: Bacchus Lotus on Friday night	6:00 PM to 9:00 PM
Charley Bucket on Saturday night	6:00 PM to 9:30 PM
Dr. Bombay on Sunday	1:00 PM to 5:00 PM

We will be serving beer from 9 AM in morning until 10:30 PM on Friday & Saturday night.

Beer will be served on Sunday from 9AM until close (around 5:30 PM).



GREAT LAKES
COAST GUARD MUSEUM

ROGERS STREET FISHING VILLAGE
P.O. BOX 33
TWO RIVERS, WI 54241

6-13-2022

Greg Buckley
Two Rivers City Manager
P.O. Box 87
Two Rivers, WI 54241

Dear Mr. Buckley,

As you are aware, each year we host Rogers Street Days at our museum location. This year the event will take place on Friday, August 12th 2022 and Saturday, August 13th, 2022. This is one of our major fund raisers and we draw quite a crowd to enjoy free live entertainment and of course Susie Q Smelt.

We are again requesting the following to be approved by the City Council:

Waiver of noise ordinance until 11:30pm Friday, August 12, 2022 and Saturday, August 13, 2022. Our live bands play until 11pm each night and this gives us a buffer in the event they run over and allows us time to get the crowd moving out by 11:30pm.

We appreciate your consideration and approval of the above requests and invite you and the council to join us to celebrate the heritage of Rogers Street.

Sincerely,


Bonnie L. Timm, Treasurer of the Board



**TWO
RIVERS**
WISCONSIN

COMMUNITY DEVELOPMENT

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 10, Item H.

From: Elizabeth Runge, Community Development Director/Planner
Vicky Berg, Zoning Administrator

Agenda Item: Conditional Use Permit

Subject Properties: 1210 Washington St and 1219 Adams St, Two Rivers, WI 54241

Current Zoning: (WFB) Waterfront Business District

Background

The overall site proposed for development is located in the 1200 block of 12th Street bounded by Washington Street to the east and Adams Street to the west. Currently, the site is comprised of three parcels and two owners. All of the area described below is under contract for purchase, by the same purchaser, who plans to prepare the entire site for development.

The site is:

- 1210 Washington Street and 1506 12th Street is owned by one party. Identified as Lot 1 on the proposed development plans. (053-000-082011.05 and 053-000-082-021.03)
- 1219 Adams Street is owned by another party. (053-000-082-063.06)

Proposed development plans are to combine the locations above (and parcels listed) and then subdivide with a new Certified Survey Map (CSM) to create new property boundaries. The proposed boundaries are attached.

**** Please note this does not include 1200 Washington Street****

Conditional Use Permit Request

The area identified as Lot 1 on the enclosed proposed development plans is proposed to be a restaurant with two drive thru lanes. The City requires a Conditional Use Permit (CUP) for this use.



CONDITIONAL USE
PERMIT
City of Two Rivers

DRAFT

Document Number

Permit No. 2022-06

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 1210 Washington Street in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Legal Description shall be inserted after meets and bounds description is provided by developer

Inspections Department
City of Two Rivers
PO Box 87
Two Rivers, WI 54241-0087

Parcel ID Number: t/b/d

Zoning Classification of the Premises is: Waterfront Business District (WFB)/Conditional Use for a Drive-Thru Facility.
Mailing Address of the Premises is: 1210 Washington Street, Two Rivers, WI 54241-0087

Whereas, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the operation of a drive-thru facility.

Permitted by action of the City Council of the City of Two Rivers on July 5, 2022.

Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Construction and operation of the use permitted shall be in strict conformity with the approved Site and Architectural Plans and such plans are incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. Conditions of Operations:
 - a. Hours of operation: Drive-thru window service from 8AM - 3AM daily.
 - b. Signage in accord with the City's Sign Code.
 - c. Inspection by the TRFD prior to opening for business.
 - d. All landscape plantings shall be maintained and kept in good health or be replaced; and, all landscaped areas shall be maintained in such a manner to be free of weeds.

PH: 920-569-5765; Fax: 920-569-5767
www.mach-iv.com

REVISION DESCRIPTION

NO.

DATE: MAY 30, 2022
DRAFTED BY: RPH
CHECKED BY:
PROJECT NO.: 1925-01-21

DRAWING NUMBER	
-------------------	--

SHEET NUMBER

C2.1

101

NIVLOCI, LLC

1219 ADAMS STREET
TWO RIVERS, WI

S.T.H. "42"

(1) PROPOSED SITE STATS ARE SUBJECT TO CHANGE WITH FINAL SITE PLAN SUBMITTAL FOR LOTS 1 AND 2. SITE PLANS BY OTHERS.

- ① MODULAR BLOCK RETAINING WALL; REFER TO SPECIFICATIONS SHEET
- ② SIDEWALK; SEE DETAIL A SHEET C6.0
- ③ FUTURE STANDARD DUTY ASPHALT; IN PHASE 1 LOT 1 TO HAVE 12" AGGREGATE BASE PLACED AND COMPACTED FOR END USER TO PAVE, PHASE 2 LOT 2 TO BE LEFT AS EXISTING PAVEMENT
- ④ FUTURE CONCRETE SIDEWALK
- ⑤ FUTURE CONCRETE CURB & GUTTER
- ⑥ FUTURE DUMPSTER PAD
- ⑦ FUTURE ADA HANDICAP STALL
- ⑧ FUTURE MONUMENT SIGN
- ⑨ MAINTAIN ACCESS RAMP
- ⑩ BIOFILTER; SEE SHEET C5.0

PHASE 1

LOT 3

WEST TWIN RIVER

WATER EL≈580.20
(DATE 12/27/2021)

LOT 1

PROPOSED
BUILDING

PHASE 1

~~PHASE 2~~

PHASE 1

TWELFTH STREET

ADAMS STREET

WASHINGTON STREET

R:\Jobs\1925-01-21 ADAMS ST ALTA\DRAWINGS\1925-01-21 Eng.dwg 5/30/2022 9:17:32 AM

ORDINANCE

AN ORDINANCE to repeal and recreate Municipal Code Section 2-7-10, Destruction and preservation of public records to adopt the Wisconsin Public Records Board's General Records Schedule.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 2-7-10 of the Municipal Code shall hereby be repealed and recreated as follows:

A. Purpose; authority.

- (1) The purpose of this section is to provide City of Two Rivers officers and employees with the authority to destroy certain obsolete public records retained and in the possession of the City of Two Rivers in conformance with the Wisconsin Municipal Records Schedule, approved on August 27, 2018, by the State of Wisconsin Public Records Board, and which will expire on August 27, 2028.
- (2) In instances when a municipal record is not addressed in the Wisconsin Municipal Records Schedule, the City may destroy certain obsolete municipal records in conformance with the Wisconsin Public Records Board's General Records Schedules.
- (3) This section establishes the duties and provides the authority of City officers and employees to administer, manage and destroy obsolete public records, including electronic records, in the possession of the City of Two Rivers, pursuant to and in conformance with the Wisconsin Municipal Records Schedule and the State of Wisconsin's General Records Schedules.

B. Statutory authority. The City has authority under § 19.21, Wis. Stats., to manage and destroy obsolete public records in the possession of the City.

C. Adoption of records schedules. The Wisconsin Municipal Records Schedule and the state General Records Schedules, both promulgated by the State of Wisconsin Public Records Board, are hereby adopted by reference and made part of this Code of Ordinances as if fully set forth herein. Acts required or authorized to be performed or prohibited by such schedules are required, authorized or prohibited by this section. Any future amendments, revisions or modifications of such schedules incorporated herein by reference are intended to be made a part of this Code of Ordinances.

D. Financial and other municipal records. Pursuant to § 19.21(5), Wis. Stats., City officers and employees may destroy financial and other municipal records for which they are the legal custodians and which are considered obsolete as provided in the Wisconsin Municipal Records Schedule and the State of Wisconsin's General Records Schedules and their successor schedules. Records maintained and subject to retention and destruction requirements include, but are not limited to, records of City appointed and elected officials; staff and employees; municipal departments; commissions and committees; and contractors doing business with the City. These records include, but are not limited to, those which are developed and/or submitted to the City, or in the possession of the City, involving municipal management and administration; general municipal actions and functions; elections; fiscal affairs and revenue; public and protective services; public works; licensing; community development and land use; and any records of elected and appointed officials, staff, municipal bodies, commissions and departments which may be created by the City in the future.

E. Digital or electronic records. Pursuant to § 19.21(c), Wis. Stats., records and documents of the City of Two Rivers which have been transferred entirely or created to digital, optically scanned, electronic or other approved alternate format shall be considered original records subject to all state and local retention and destruction requirements. Electronic and digital records, including emails, are considered to be public records.

F. Limitations. This section shall not be interpreted or construed to authorize the destruction of any

municipal record in advance of the pertinent retention period prescribed by the Wisconsin Statutes, Wisconsin Administrative Code, Wisconsin Municipal Records Schedule and Wisconsin's General Records Schedules.

G. Notification to Wisconsin Historical Society. Prior to the destruction of any public record as described in § 19.21(4)(a) to (c), Wis. Stats., the City shall give written notice to the Wisconsin Historical Society 60 days prior to such destruction unless this requirement is waived in the Wisconsin Municipal Records Schedule.

Dated this 20th day of June, 2022.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney



**TWO
RIVERS**
WISCONSIN

PLAN COMMISSION MEETING

Monday, June 13, 2022 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Kay Koach, Jim McDonald, Eric Pangburn, Adam Wachowski

Excused: Rick Inman, Kristin Lee

Also Present: Joel Ehrfurth, Mach IV; Councilmembers Tracey Koach and Bonnie Shimulunas;
City Planner Elizabeth Runge; Recording Secretary Vicky Berg

3. ACTION ITEMS

Seeing a representative in attendance for Item B on the agenda, the Commission agreed to address Item B first.

- B. Review request for a Conditional Use Permit for a drive-thru restaurant at 1210 Washington Street (former M&M Lunch property), submitted by NIVLOC I, LLC (developer) and Mach IV Engineering & Surveying, LLC (applicant)

Discussion included hours of operation and traffic pattern on the site. Formal Site, Architectural, Landscaping and Lighting Plans will be reviewed at a future meeting.

Motion to recommend approval changing the hours of operation to 24 hours/7 days a week and only the drive-thru traffic shall be allowed to exit onto Washington Street, and forward to Council for public hearing.

Motion carried upon a roll call vote.

Motion by Wachowski, seconded by McDonald

Voting Yea: Buckley, Koach, McDonald, Pangburn, Wachowski

- A. Review the process to create TID No. 17 to support redevelopment in the West Twin River Redevelopment District, recommend the boundaries and schedule the public hearing for August 8, 2022

Motion to recommend the boundaries for TID No. 17 and schedule the public hearing for August 8, 2022.

Motion carried upon a roll call vote.

Motion by Wachowski, seconded by McDonald

Voting Yea: Buckley, Koach, McDonald, Pangburn, Wachowski

- C. Review Zoning Code provisions related to produce gardens in front and street side yards, referred by the City Council

Motion to not make any changes to the current ordinance. Friendly amendment to support expansion of the City's community gardens.

Motion carried upon a roll call vote.

Motion by Wachowski, seconded by McDonald

Voting Yea: Buckley, Koach, McDonald, Pangburn, Wachowski

Commissioner Wachowski requested discussion at a future meeting regarding landscaping and/or turf requirements in front yards.

4. STATUS REPORT

A. Comprehensive Plan Update

Comments through the Inventory section have been submitted to Bay Lakes Regional Planning Commission. Review will continue at the July meeting, and hopefully, review of the full plan at the August meeting.

5. ADJOURNMENT

Motion to adjourn at 6:42 PM.

Motion carried upon a voice vote.

Motion by Wachowski, seconded by McDonald

Voting Yea: Buckley, Koach, McDonald, Pangburn, Wachowski


Vicky Berg, Recording Secretary

IDLE SITES REDEVELOPMENT GRANT AGREEMENT
BETWEEN
THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION
AND
CITY OF TWO RIVERS

This Agreement is entered into pursuant to Chapter 238 of the Wisconsin Statutes between the Wisconsin Economic Development Corporation (“WEDC”), a public body corporate and politic authorized to grant funds for the purpose of economic development pursuant to Chapter 238 of the Wisconsin Statutes, and City of Two Rivers (“Recipient”). Certain capitalized terms are defined in Section 1 of the Agreement.

WITNESSETH

WHEREAS, the Recipient has submitted an Application to WEDC, requesting funds from WEDC’s Idle Sites Redevelopment grant program (“Idle Sites Funds”);

WHEREAS, WEDC has determined that the Recipient is an eligible recipient of an Idle Sites Funds; and

WHEREAS, in reliance upon the Application, WEDC has approved the Recipient for up to Two Hundred Fifty Thousand Dollars (\$250,000) in Idle Sites Funds.

NOW, THEREFORE, for valid consideration, the receipt of which is hereby acknowledged, and in consideration for the promises and covenants in this Agreement, WEDC and the Recipient agree as follows:

1. Definitions. For purposes of this Agreement, the following terms shall have the following meanings:

(a) “Agreement” means this agreement, to include all documents required to be delivered contemporaneously with the execution and delivery of this Agreement, and the attached Exhibits, together with any future amendments executed in compliance with Section 21 of this Agreement.

(b) “Application” means the materials submitted by the Recipient to WEDC relating to this allocation of Idle Sites Funds.

(c) “Effective Date” means the date on which this Agreement is fully executed by both parties.

(d) “Eligible Project Costs” means costs for which Idle Sites Funds and Matching Funds may be used, as outlined in Section 3(b) of this Agreement, which the Recipient incurs between the Project Start Date and the Project End Date.

(e) “Idle Sites Funds” means the grant monies the Recipient is eligible to receive from WEDC’s Idle Industrial Sites Redevelopment Grant Program in accordance with this Agreement.

(f) “Ineligible Costs” means costs incurred prior to the Project Start Date; in-kind contributions; costs for new construction; costs covered by other grants or programs, insurance premiums, relocations fees, acquisition costs, zoning changing costs, signage, advertising, lien claims of the Wisconsin Department of Natural Resources and the Environmental Protection Agency, Wisconsin Department of Natural Resources fees, marketing studies, WEDC compliance reporting including performance and schedule of expenditures reporting and draw requests, project administration fees, permits, performance and payment bonds, contingencies, supplies and the purchase of movable equipment, developer fees, environmental costs where the current property owner is also a causer who possessed or controlled the contaminants on the site, non-environmental post-construction clean-up costs, parking lot paving for non-environmental reasons and striping, decorative landscaping and fencing, costs related to grant application preparation, professional fees, legal fees, appraisals fees, architectural fees, and financing fees, interest payments, or the assumption of other debt.

(g) “Leverage” means all funding provided for the Project other than Idle Sites Funds, including Matching Funds.

(h) “Matching Funds” means non-WEDC funds secured by the Recipient to meet the match requirement of Idle Site Funds under this Agreement. Eligible Matching Funds must be incurred between the Project Start Date and Project End Date. In order to receive the full amount of Idle Site Funds contemplated under this Agreement, Matching Funds must be at least Five Hundred Eighty-Three Thousand Three Hundred Thirty-Four Dollars (\$583,334). Matching Funds must be cash and may not be in-kind.

(i) “Project” means the Recipient assisting with the renovation of the former Paragon Electric industrial facility, in accordance with the Application and the terms of this Agreement.

(j) “Project End Date” means December 31, 2023, the date on which the Project will be complete and the last day which the Recipient may incur costs against Idle Sites Funds and Matching Funds.

(k) “Project Location” means the site or sites at which the Project will take place, specifically 606 Parkway Boulevard, Two Rivers, Wisconsin.

(l) “Project Start Date” means April 22, 2022, the date on which the Project begins, and the Recipient may start incurring costs against Idle Sites Funds and Matching Funds.

(m) “Recipient” means City of Two Rivers.

(n) “WEDC” means the Wisconsin Economic Development Corporation, together with its successors and assigns.

2. Idle Sites Funds. Subject to the terms and conditions set forth in this Agreement, and in Wisconsin law, WEDC shall provide to the Recipient a grant of up to Two Hundred Fifty Thousand Dollars (\$250,000) in Idle Sites Funds.

3. Recipient’s Obligations. The Recipient will:

(a) Complete the Project as contemplated by the Application and in accordance with the terms of this Agreement.

(b) Use Idle Sites Funds and Matching Funds for Eligible Project Costs, incurred between the Project Start Date and Project End Date, as outlined in the following budget:

USES		SOURCES		TOTAL
Budget Code	Eligible Project Costs	Idle Sites Funds	Private Funds	
0385	Renovation	\$250,000	\$5,640,000	\$5,890,000

(i) Eligible Project Costs to be applied to Idle Sites Funds for renovation include specifically renovation of vacant building.

(ii) Eligible Project Costs to be applied to Matching Funds for renovation include specifically renovation of vacant building.

(c) Not use Idle Sites Funds or Matching Funds for Ineligible Costs.

(d) Secure Matching Funds from non-WEDC sources sufficient to ensure that the Idle Sites Funds comprise no more than Thirty Percent (30%) of Eligible Project Costs under this Agreement. Matching Funds must equal at least Five Hundred Eighty-Three Thousand Three Hundred Thirty-Four Dollars (\$583,334) in order for the Recipient to obtain the maximum amount of Idle Sites Funds, and must be documented prior to the final reimbursement.

(e) Provide acknowledgement of WEDC's participation in the Project in any signage at the Project Location, and any planning and feasibility documents related to the Project.

(f) Provide reports to WEDC as further described in Section 5 of this Agreement, in such form as required by WEDC.

4. Release of Funds. WEDC will release the Idle Sites Funds contemplated by this Agreement to the Recipient on a disbursement basis. The Recipient may request the Idle Sites Funds in up to Three (3) disbursements and each disbursement will be contingent on the following:

(a) The Recipient submitting to WEDC a request for payment of funds in such form as required by WEDC, a sample of which is attached to this Agreement as Exhibit A.

(b) Recipient creating a Bill.com account unless Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. Recipient shall provide their Payment Network ID to WEDC with each request for payment.

(c) The Recipient submitting to WEDC a summary report of the Eligible Project Costs incurred against both the Idle Sites Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the Idle Sites Funds being requested.

(d) The Recipient submitting to WEDC documentation evidencing that the Eligible Project Costs incurred at the Project Location against both the Idle Sites Funds and the Matching Funds covered by the request have been purchased or will be purchased through an invoice, receipt, registration form, or other third-party documentation that contains the following information:

- (i) Vendor name and contact information;
- (ii) Description of the item(s) purchased;
- (iii) Cost of purchase;
- (iv) Date of purchase (invoice date or date received, not date ordered unless it is the same).

(e) The Recipient being in compliance with this Agreement, and any other agreements by and between the Recipient and WEDC.

(f) The Recipient requesting all Idle Sites Funds no later than February 29, 2024.

5. Reporting. The Recipient shall provide reports and information to WEDC according to the following requirements:

(a) Performance reports, due according to the Schedule of Reporting set forth in Section 5(b) below, in such form as required by WEDC. The report shall include information required by WEDC to determine Project performance which shall include, at a minimum, a financial overview and narrative summary on the progress of the Project to date, Project expenditures, and the Recipient’s progress on achieving the goals related to the following Project-specific metrics:

Metric	Goal*
Taxable Property Value	\$5,750,000
Capital Investment	\$5,890,000
Leverage – Total	\$5,640,000

*These goals represent anticipated Project outcomes and failure to achieve these goals will not constitute an Event of Default, unless they are noted as a requirement elsewhere in the Agreement.

(b) Schedule of Reporting:

PERIOD COVERED	DOCUMENTATION	DUE DATE
See Section 6 Below	Schedule of Expenditures	See Section 6 Below
April 22, 2022- April 30, 2023	Performance Report	July 1, 2023
April 22, 2022- December 31, 2023	Performance Report	March 1, 2024

(c) Within Thirty (30) days, notify WEDC in writing of any event or occurrence that may adversely impact the completion of the Project as represented in Recipient’s Application. Adverse impacts include, but are not limited to, lawsuits, regulatory intervention, and inadequate capital to complete the Project.

6. Schedule of Expenditures. Consistent with Wis. Stat. § 238.03(3)(a), the Recipient must submit to WEDC, within 120 days after the end of the Recipient’s fiscal year in which any grant or loan funds were expended, a schedule of expenditures of the grant or loan funds, including expenditures of any matching cash or in-kind match, signed by the director or principal officer of the recipient to attest to the accuracy of the schedule of expenditures. The Recipient shall engage an independent certified public accountant to perform procedures, approved by WEDC and consistent with applicable professional standards of the American Institute of Certified Public

Accountants, to determine whether the grant or loan funds and any matching cash or in-kind were expended in accordance with the grant or loan contract. The Recipient must make available for inspection the documents supporting the schedule of expenditures.

7. Event of Default. The occurrence of any one or more of the following events shall constitute an "Event of Default" for the purposes of this Agreement:

(a) The Recipient ceases the Project within Five (5) years of the Effective Date of this Agreement and commences substantially the same economic activity outside the State of Wisconsin.

(b) The Recipient supplies false or misleading information to WEDC in connection with this Agreement, without providing a satisfactory explanation, in WEDC's sole discretion, for the false or misleading information.

(c) The Recipient fails to comply with or perform, in any material respect, any of its obligations under this Agreement, without providing a satisfactory explanation, in WEDC's sole discretion, for the noncompliance.

(d) The Recipient is in default under any other agreement between WEDC and the Recipient.

8. Remedies in Event of Default.

(a) Upon the occurrence of any Event of Default, WEDC shall send a written notice of default to the Recipient, setting forth with reasonable specificity the nature of the default. If the Recipient fails to cure any such Event of Default to the reasonable satisfaction of WEDC within Thirty (30) calendar days, WEDC may extend the cure period if WEDC determines, in its sole discretion, that the Recipient has begun to cure the Event of Default and diligently pursues such cure, or, without further written notice to the Recipient, declare the Recipient in default. The cure period shall in no event be extended more than Ninety (90) days. In the Event of Default, WEDC shall terminate the Agreement and recover from the Recipient:

(i) One Hundred percent (100%) of the funds disbursed to the Recipient under this Agreement;

(ii) All court costs and attorneys' fees incurred by WEDC in terminating the Agreement and recovering the amounts owed by the Recipient under this provision; and

(iii) A financial penalty of up to One Percent (1%) of the Idle Sites Funds.

(b) These amounts shall be paid to WEDC within Thirty (30) calendar days of demand by WEDC hereunder. If the Recipient fails to pay these amounts to WEDC as and when due, the Recipient will be liable for the full unpaid balance plus interest at the annual rate of up to Twelve Percent (12%) from the date of the notice of Event of Default.

(c) Upon an Event of Default, WEDC shall, without further notice withhold remaining disbursements of the Idle Sites Funds.

9. Recipient's Warranties and Representations. In addition to the other provisions Agreement, the Recipient hereby warrants and represents to the best of its knowledge that as of the Effective Date and as long as Recipient has obligations under this Agreement:

(a) The Recipient is in compliance with all laws, regulations, ordinances and orders of public authorities applicable to it, the violation of which would have a material adverse effect on the Recipient's ability to perform its obligations under this Agreement or to otherwise engage in its business.

(b) The Recipient is not in default under the terms of any loan, lease or financing agreements with any creditor where such default would have a material adverse effect on the Recipient's ability to fulfill its obligations under this Agreement.

(c) The financial statements and other information provided by the Recipient to WEDC are complete and accurate in accordance in all material respects with Generally Accepted Accounting Principles where applicable and have been relied on by WEDC in deciding whether to enter into this Agreement with the Recipient.

(d) There are no actions, suits or proceedings, whether litigation, arbitration, or administrative, pending or threatened against or affecting the Recipient or the Project which, if adversely determined, would individually or in the aggregate materially impair the ability of the Recipient to perform any of its obligations under this Agreement or adversely affect the financial condition or the assets of the Recipient.

(e) The Recipient is unaware of any conditions which could subject it to any damages, penalties or clean-up costs under any federal or state environmental laws which would have a material adverse effect on the Recipient's ability to comply with this Agreement.

(f) The Recipient has, or will acquire before commencing any work for which they are required, all necessary permits, licenses certificates or other approval, governmental or otherwise, necessary to operate its business and own and operate its assets, all of which are in full force and effect and not subject to proceedings to revoke, suspend, forfeit or modify.

(g) The Recipient has filed when due all federal and state income and other tax returns required to be filed by the Borrower and has paid all taxes shown thereon to be due. The Recipient has no knowledge of any uncompleted audit of the returns or assessment of additional taxes thereon.

(h) The Recipient and the undersigned officer thereof has all necessary or requisite power and authority to execute and deliver this Agreement.

(i) The execution and delivery by the Recipient of this Agreement has been duly authorized by all necessary action of the Recipient and no other proceedings on the part of the Recipient are necessary to authorize this Agreement or to consummate the transactions contemplated hereby.

(j) The Recipient has available or has the capacity to secure funds necessary to cover, as and when incurred, the costs and expenditures necessary for completion of the Project, as identified in the Application and this Agreement.

(k) The Recipient is not making these representations and warranties specifically based upon information furnished by WEDC.

(l) These warranties and representations herein are true and accurate as of the Effective Date of this Agreement, and shall survive the execution thereof.

(m) The information disclosed to WEDC in the course of WEDC's evaluation of the Recipient's eligibility for the Program does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements contained therein, taken as a whole and in light of the circumstances under which they were made, not misleading.

10. Wisconsin Public Records Law. The Recipient understands that this Agreement and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, Wis. Stats. §§ 19.31-.39, and any successor statutes and regulations.

11. Additional Requirements. s

(a) Project and Financial Records. The Recipient shall prepare, keep and maintain such records as may be reasonably required by WEDC to validate the Recipient's performance under this Agreement, whether held by the Recipient or by a third party conducting Project-related activities on behalf of the Recipient, and the performance reports provided to WEDC. All of the Recipient's financial records shall be complete and accurate, and prepared, kept, and maintained in accordance with Generally Accepted Accounting Principles. The Recipient shall provide such records to WEDC during the term of this Agreement as may be requested by WEDC. Such materials shall be retained by the Recipient for a period of at least Three (3) years after March 1, 2024.

(b) Inspection.

(i) WEDC and its respective agents, shall, upon Forty-Eight (48) hours' advance written notice to the Recipient, have the right to enter the Recipient's premises, during normal business hours, to inspect the Recipient's operations documentation relating to this Agreement, provided, however, that such access does not unreasonably disrupt the normal operations of the Recipient.

(ii) The Recipient shall produce for inspection, examination, auditing and copying, upon reasonable advance notice, any and all records which relate to this Agreement, whether held by the Recipient or by a third-party conducting Project-related activities on behalf of the Recipient.

(iii) WEDC reserves the right to conduct physical site visits of the Project during the term of this Agreement.

(c) Authorization to Receive Confidential Information. The Recipient hereby authorizes WEDC to request and receive confidential information that the Recipient has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue ("DOR") and the Wisconsin Department of Workforce Development ("DWD"), and to use such information solely for the purposes of assessing the Recipient's performance for the duration of the Project and ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the Eight (8) most recent quarters: the quarterly gross wages paid to the Recipient's employees; the monthly employee count; and the Recipient's FEIN, NAICS code, and

legal and trade names. The Recipient also authorizes WEDC to share information submitted to WEDC by the Recipient with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the Recipient's performance under their specific economic development program and the impact of WEDC economic development programs. Records exempted from the public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

(d) Consolidation or Merger. During the term of this Agreement, the Recipient shall provide written notice to WEDC within Thirty (30) days of any consolidation or merger with or into any other unrelated corporation or business entity.

(e) Public Announcement. The Recipient agrees to cooperate with WEDC in making a public announcement of this Agreement.

(f) Insurance. The Recipient covenants that it will maintain insurance in such amounts and against such liabilities and hazards as customarily is maintained by other companies operating similar businesses.

(g) Online Portal and Document Delivery. Recipient agrees to respond timely to any invitation sent by WEDC to create an online account for use with WEDC's online customer portal ("Portal"). Upon opening the account, Recipient hereby agrees to use the Portal to submit any required performance reports, schedule of expenditures and supporting documentation, unless WEDC directs otherwise. Recipient further agrees to identify appropriate assigned users, duly authorized by Recipient, to serve as contacts, to execute necessary documents, and to support specific tasks Recipient must complete in the Portal. WEDC may, in its sole discretion, rely on any document, performance report, schedule of expenditures, financial statement, tax return, agreement or other communication ("Document") physically delivered to WEDC by mail, hand delivery, delivery service, email, facsimile, the Portal or other electronic means which WEDC in good faith believes was sent by Recipient or any representatives or employees of Recipient. WEDC may treat any Document as genuine and authorized to the same extent as if it was an original document validly executed or authenticated as genuine by Recipient. WEDC may from time to time in its sole discretion reject any such Document and require a signed original or require Recipient to provide acceptable authentication of any such Document before accepting or relying on the same. Recipient understands and acknowledges that there is risk that Documents sent by electronic means may be viewed or received by unauthorized persons and Recipient agrees by sending Documents by electronic means that Recipient shall be deemed to have accepted this risk and the consequences of any such unauthorized disclosure. Recipient also agrees to create an account with Bill.com and provide a Payment Network ID in order to receive any payments from WEDC. Recipient accepts any risk associated with creating an account with Bill.com and releases WEDC from any liability related thereto.

12. Conflicts. In the event of any conflict between the provisions of this Agreement and any accompanying documents, the terms of this Agreement control.

13. Choice of Law. THIS AGREEMENT AND ALL MATTERS RELATING TO IT OR ARISING FROM IT – WHETHER SOUNDING IN CONTRACT LAW OR OTHERWISE – SHALL BE GOVERNED BY, AND SHALL BE CONSTRUED AND ENFORCED PURSUANT TO, THE LAWS OF THE STATE OF WISCONSIN.

14. Venue, Jurisdiction. Any judicial action relating to the construction, interpretation, or enforcement of this Agreement, or the recovery of any principal, accrued interest, court costs,

attorney's fees and other amounts owed hereunder, shall be brought and venued in the U.S. Court for the Western District of Wisconsin or the Dane County Circuit Court in Madison, Wisconsin. **EACH PARTY HEREBY CONSENTS AND AGREES TO JURISDICTION IN THOSE WISCONSIN COURTS, AND WAIVES ANY DEFENSES OR OBJECTIONS THAT IT MAY HAVE ON PERSONAL JURISDICTION, IMPROPER VENUE OR FORUM NON CONVENIENS.**

15. Waiver of Right to Jury Trial. EACH PARTY WAIVES ITS RIGHT TO A JURY TRIAL IN CONNECTION WITH ANY JUDICIAL ACTION OR PROCEEDING THAT MAY ARISE BY AND BETWEEN WEDC AND THE RECIPIENT CONCERNING OR RELATING TO THE CONSTRUCTION, INTERPRETATION OR ENFORCEMENT OF THIS AGREEMENT, OR THE RECOVERY OF ANY PRINCIPAL, ACCRUED INTEREST, COURT COSTS, ATTORNEYS' FEES AND OTHER AMOUNTS THAT MAY BE OWED BY THE RECIPIENT HEREUNDER. THIS JURY TRIAL WAIVER CONSTITUTES A SUBSTANTIAL CONSIDERATION FOR AND INDUCEMENT TO THE PARTIES TO ENTER INTO THIS AGREEMENT.

16. LIMITATION OF LIABILITY. RECIPIENT HEREBY WAIVES ANY RIGHT IT MAY HAVE TO CLAIM OR RECOVER FROM WEDC ANY SPECIAL, EXEMPLARY, PUNITIVE, CONSEQUENTIAL, OR DAMAGES OF ANY OTHER NATURE OTHER THAN ACTUAL DAMAGES INCURRED OR SUFFERED BY RECIPIENT.

17. Severability. If any provision of this Agreement is held invalid or unenforceable by any Governmental Body of competent jurisdiction, such invalidity or unenforceability shall not invalidate the entire Agreement. Instead, this Agreement shall be construed as if it did not contain the particular provision or provisions held to be invalid or unenforceable, and an equitable adjustment shall be made and necessary provisions added so as to give effect to the intention of the parties as expressed in this Agreement at the time of the execution of this Agreement and of any amendments to this Agreement. In furtherance of and not in limitation of the foregoing, the parties expressly stipulate that this Agreement shall be construed in a manner which renders its provisions valid and enforceable to the maximum extent (not exceeding its express terms) possible under applicable law. "Governmental Body" means any federal, state, local, municipal, foreign or other government; courts, arbitration commission, governmental or quasi-governmental authority of any nature; or an official of any of the foregoing.

18. WEDC Not a Joint Venturer or Partner. WEDC shall not, under any circumstances, be considered or represented to be a partner or joint venturer of the Recipient or any beneficiary thereof.

19. Captions. The captions in this Agreement are for convenience of reference only and shall not define or limit any of the terms and conditions set forth herein.

20. No Waiver. No failure or delay on the part of WEDC in exercising any power or right under this Agreement shall operate as a waiver, nor shall any single or partial exercise of any such power or right preclude any other exercise of any other power or right.

21. Entire Agreement. This Agreement embodies the entire agreement of the parties concerning WEDC's and the Recipient's obligations related to the subject of this Agreement. This Agreement may not be amended, modified or altered except in writing signed by the Recipient and WEDC. This Agreement supersedes all prior agreements and understandings between the parties related to the subject matter of this agreement.

IN WITNESS WHEREOF, WEDC and the Recipient have executed and delivered this Agreement effective the date set forth next to WEDC's signature below.

WISCONSIN ECONOMIC DEVELOPMENT CORPORATION

By: _____
 Melissa L. Hughes,
 Secretary and CEO

 Date

CITY OF TWO RIVERS

By: _____
 Greg Buckley,
 City Manager

 Date

Notices to the Recipient hereunder shall be in writing and shall be deemed to have been given: (i) at the time it is sent, as recorded by the WEDC's system, when sent by electronic mail during a business day or, if sent after the close of normal business hours on a business day or sent on a non-business day, at the start of normal business hours on the next business day or (ii) Three (3) Business Days after deposit in the United States mail, certified and with proper postage prepaid, addressed as follows:

City of Two Rivers
 1717 E. Park St.
 Two Rivers, WI 54241
 Attn: Elizabeth Runge
 Email: erunge@two-rivers.org

Notices to WEDC hereunder shall be in writing and shall be deemed to have been given: (i) at the time it is sent, as recorded by Recipient's system, when sent by electronic mail during a business day or, if sent after the close of normal business hours on a business day or sent on a non-business day, at the start of normal business hours on the next business day or (ii) Three (3) Business Days after deposit in the United States mail, certified and with proper postage prepaid, addressed as follows:

Wisconsin Economic Development
 Corporation
 Division of Credit & Risk
 P.O. Box 1687
 Madison, WI 53701
 Attn: Idle Industrial Site Redevelopment
 Program
 Email: legal@wedc.org
 Contract # ISR FY22-53245

EXHIBIT A REQUEST FOR WEDC PAYMENT

Award Number ISR FY22-53245		Rep:	Recipient: City of Two Rivers
FEIN #	Bill.com Payment Network ID (PNI):		Request Number:
Program:			Award Type:
Funding Period Covered by this Request From: _____ To _____			

PROJECT EXPENSES INCURRED/PAID DURING THIS PERIOD (see attachment)

Budget Code	Description Line Item	WEDC Funding This Period	+	Matching Funding This Period	=	Total This Period
0385	Renovations					
TOTAL:						

- ☐ Check here if this is the Final Request for Payment. If there is a balance remaining on the Project it may be lapsed.

PAYMENT/PROJECT EXPENSE/MATCH DESCRIPTION – Disbursement

Prior to the release of funds, the following requirements must be met (to be initialed by WEDC staff):

- Recipient creating a Bill.com account unless Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. Recipient shall provide their Payment Network ID to WEDC with each request for payment. _____
- The Recipient submitting to WEDC a summary report of the Eligible Project Costs incurred against both the Idle Sites Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the Idle Sites Funds being requested. _____
- The Recipient submitting to WEDC documentation evidencing that the Eligible Project Costs incurred at the Project Location against both the Idle Sites Funds and Matching Funds covered by the disbursement request have been purchased or will be purchased through an invoice, receipt, registration form, or other third-party documentation that contains the following information: Vendor name and contact information; Description of the item(s) purchased; Cost of purchase; Date of purchase (invoice date or date received, not date ordered unless it is the same). _____
- The Recipient being in compliance with this Agreement, and any other agreements by and between the Recipient and WEDC. _____
- The Recipient must request all Idle Sites Funds no later than February 29, 2024. _____

I hereby certify that the expenses reported on this form are in accordance with the terms of the Agreement and that complete and accurate records are being kept to substantiate such expenses.

Authorized Recipient Signature

Date

WEDC Division VP or Designee

Date

WEDC Servicing

Date

WEDC Controller or Finance Department

Date

Retain a copy of the completed form for your records and email a copy of the original and documentation to:
disbursements@wedc.org. The hard copy maybe required to be sent upon request.



PUBLIC WORKS COMMITTEE

Wednesday, June 01, 2022 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Committee Members: Tracey Koach, Bill LeClair, Scott Stechmesser

Staff and Others: Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Ben Meinnert (Asst Police Chief)

3. REVIEW AND APPROVAL OF MINUTES – Motion was made by Scott Stechmesser, seconded by Bill LeClair, to approve minutes as presented. Motion carried with unanimous voice vote.

4. PUBLIC INPUT

5. ON-GOING PROJECT STATUS

- 17th Street and Zlatnik – waiting for materials; coordinating with property owners on encroachment
- Scattered Laterals – need to provide contractor with direction
- Other

6. PROPERTY OWNER REQUESTS:

Consider requests for new sidewalk construction at locations along the inland side of Memorial Drive. – Update: WDOT is researching possibility and who pays

- need decision on whether to pursue this installation, and limits.

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS

Central Park West 365 and Cool City Brewing Issues, to include:

Configuration of West Park Street (One Way with Diagonal Parking)

Make two of diagonal spaces Handicap accessible

Remove any Two-Hour parking limitations in vicinity – PD noted enforcement is difficult to enforce 2-hr parking; limits may also deter business patronage

Potential to look at parking meter options

Motion made by Tracey Koach, seconded by Bill LeClair, to remove 2-hr parking restriction on West Park Street; south side of 18th; and north side of 17th St, both between Adams and Washington St. Maintain current handicap parking spots on 17th St and in Senior Center parking lot. Motion carried by unanimous voice vote.

Motion made by Tracey Koach, seconded by Scott Stechmesser, to provided one handicap parking stall on each end of the diagonal parking stalls on the east side of West Park St. Post signs to encourage passenger drop-off between proposed speed table, and the diagonal parking stalls. Motions carried by unanimous voice vote.

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL)

Parking issues on 29th Street, west of Forest Avenue – resident periodically parks and blocks Carron Pond access driveway; consensus to place poles/bollards at west end of gravel; put signage stating “Do Not Block Violators Will Be Towed”; also, “No Parking Here to Corner”

Uncontrolled intersections on Buchholz St in the area of Koenig Elementary School, & Lowell St

near Magee Elementary school. Staff will notify residents about potential to add stop yield signs, to control traffic in these areas for the next meeting.

Staff also received a request from the principal at Magee School to remove parking restrictions along the east side of Glenwood Street, from 34th St to 36th St, and also on the west side from 34th Street to approx. 200' north. He indicated this area is typically used for student pick-up and has not seen any issues. Staff will notify residents in this area for discussion at the next meeting.

10. WDOT GRANT APPLICATIONS SUBMITTED AND TO BE SUBMITTED

Staff is currently working funding applications through the State Dept. of Transportation for funding a variety of street improvement projects. Applications are due June 3.

11. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE:

12. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Next meeting will be held Wednesday, July 6, 2022, at 5:15pm

13. ADJOURNMENT

Motion made by Bill LeClair, seconded by Scott Stechmesser, to adjourn at 6:18pm