

# PLAN COMMISSION

July 14, 2025 at 5:30 PM

Meeting will take place on site at 2005 Hawthorne Avenue, Two Rivers WI 54241

## **AGENDA**

#### 1. CALL TO ORDER

### 2. ROLL CALL

Commission Members: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Matt Heckenlaible, Adam Wachowski, and Pat Klein.

#### 3. ACTION ITEMS

- A. Request to amend a Conditional Use Permit for Ross Auto & Transmission Service located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner).
- B. Request to amend a Conditional Use Permit for Green Acres Landscaping located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner).
  - The Plan Commission reserves the right to recess and reconvene at City Hall for further discussion. This would take place in Council Chambers – City Hall, 3<sup>rd</sup> Floor 1717 E. Park Street, Two Rivers, WI 54241.

### 4. ADJOURNMENT

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



1717 E. Park Street P.O. BOX 87 Two Rivers, WI 54241-0087

### **PLAN COMMISSION**

**Action:** Review of Conditional Use Permit Amendments

**Location**: 2005 Hawthorne Avenue **Current Zoning**: Business District (B-2)

**Date:** July 14, 2025

The Plan Commission and City Council recently approved of the TR Storage Conditional Use Permit with the condition that the new storage buildings shall not be occupied until the site is brought into compliance with all previously issued CUP's, either as they exist or as they may be amended prior to such occupancy.

The Ross Auto & Transmission Service business as well as the Landscaping business are being amended to include outdoor storage of materials, as well as retail operations. These locations are shown on the attached site plan as mulch, stone, dirt, plants, trees, tires, and bins.

The owner of the property has decided to discontinue the use of the U-Haul Business, so the CUP regarding U-Hauls will not be amended. The U-Haul location shown on the site plan will be used for parking.

Staff recommends approval of the amended Conditional Use Permits with the designated storage locations shown on the site plan.





Totes Tires

# LAND DEVELOPMENT APPLICATION

APPLICANT TR Storas	je LLC		TELEPHONE	
MAILING ADDRESS 247 T	Baker LN	m		54228
(Sireet)		(City)	(State)	(Zip)
PROPERTY OWNER SAM			TELEPHONE	
MAILING ADDRESS(Street)		(City)	(State)	(Zip)
Site/Architectus Subdivision Project Location 2005 Have Present zoning 18-2	OwnerA	gentTYPE OF	Conditional Use Annexation Request Variance/Board of A Other Buyer Other STRUCTURE	ppeals
PARCEL#	PARCEL #ACREAGE			
LEGAL DESCRIPTION	one-page wriπen d	escription of y	our pròposal or requesi	<u> </u>
The undersigned certifies that he/she has this application. The undersigned further	familiarized himself/l	nerself with the s	tate and local codes and	procedures pertaining to
Signed Property Owner)	nereby cermies that	are miormation	Date6~23~	-
Fee Required		Sched	ule	
\$ 350 Comprehensive Plan Amendment \$ t/b/d Site/Architectural Plan Approval (List \$ t/b/d CSM Review (\$10 lot/\$30 min) Subdivision Plat (fee to be determine			ation Submittal Date	
\$ 350 Zoning District Change \$ 350 Conditional Use \$ t/b/d Annexation Request (State Processi \$ 350 Vanance/Board of Appeals \$ 1/b/d Other	1974		) Submittal Date	
\$TOTAL FEE PAID	APPLICATION, PL	ANS & FEE RECI	EIVED BY	



Mulch Stone Dict Plants Itimes/ Shrubs

# LAND DEVELOPMENT APPLICATION

APPLICANT TR St	orage La	· C 。	TELEPHONE	Stormore in the state of the st
MAILING ADDRESS 247 (Street)	BAKEN (1	い (City)	M) Shic (State)	OT (Zip)
- THE COLUMN A	Storage C	107111-01	TELEPHONE	
MAILING ADDRESS (Street)		(City)	(State)	(ZIp)
Site/Archite	sive Plan Amendmen ctural Plan Approval Plat or CSM Review ict Change	t: <u></u>	Conditional Use Annexation Request Variance/Board of A Other	
STATUS OF APPLICANT:	Owner	Agent	BuyerOther	:
PROJECT LOCATION 2005 PRESENT ZONING B-2 PROPOSED LAND USE PARCEL # LEGAL DESCRIPTION NOTE: Attach		REQUI	STED ZONING  ACREAGE  your proposal or reques	
The undersigned certifies that he/she had he she had the sapplication. The undersigned furth Signed Property Owner			on contained in this applica	
Fee Required		Sc	hedule	
\$ 350 Comprehensive Plan Amendment \$ t/b/d Site/Architectural Plan Approval (I \$ t/b/d CSM Review (\$10 lot/\$30 min) Subdivision Plat (fee to be determ Zoning District Change Conditional Use Annexation Request (State Proces \$ 350 Variance/Board of Appeals Other	isted in Sec 1-2-1)	Ap De Pla	pication Submittal Date te Fee(s) Paid an(s) Submittal Date an Comm Appearance	
\$TOTAL FEE PAID	APPLICATION, I	APPLICATION, PLANS & FEE RECEIVED BY		

CUP Land development application TR storage Land owner\

add on / amendment to existing CUP

RE: Selling and storing accessories of the landscape / green house business. mulch, stone, top soil piles, selling plants, shrubs, trees etc...

areas of approximate designation are on the printed sheet

\*\*\* behind the house / shop is a water hose, this is where the sod will be stored that is left over as it will require daily watering to keep fresh for future use

All sales, pick up and delivery will be behind the storage units. The hauling vehicle: truck, trailer, van or car or a customer vehicle will go to the selected item to pick up and be loaded by hand or with a machine. Sometimes the machine will be parked there and stay there for several days as it may load 1 time per day. The area the machine will be will not be in the designated area of the landscaping equipment. Moving it back and forth would not be efficient, practical or wouldn't make any sense.

Seasonal employees add on are 3-4 for the green house and selling / loading

Occasionally there will be a truck parked in a non designated area, it is there for a purpose, not just leaving it there long term

Hours of operation are during the daylight hours usually 7am to 7 pm sometimes in spring the hours are longer.

Previously Approved CUP for 2005 Hawthorn Ave: Ross Auto & Transmission Service, LLC

# CONDITIONAL USE PERMIT City of Two Rivers

**Document Number** 

Permit No. 2021-05

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 2005 Hawthorne Avenue in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

See "Exhibit A" Attached

Inspections Department City of Two Rivers PO Box 87 Two Rivers, WI 54241-0087

Parcel ID Numbers:

053-202-101-050.01

053-202-101-070.07

Zoning Classification of the Premises is: B-2 Business District/Conditional Use for an Automobile Service Establishment.

Mailing Address of the Premises is: Ross Auto & Transmission Service, LLC, c/o Jake Ross, 247 Baker Lane, Mishicot, WI 54228

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the operation of an automobile service establishment.

Permitted by action of the City Council of the City of Two Rivers on November 1, 2021.

Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

- 1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
- 2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
- 3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
- 4. Construction and operation of the use permitted shall be in strict conformity to the approved Site and Operation Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
- 5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
- 6. This Permit is specifically issued to Jake Ross d/b/a Ross Auto & Transmission Service, LLC and shall lapse upon a change in business ownership or tenancy of the subject premises; or if the land uses ceases operation for more than 12 months.
- 7. Conditions of Operations:
  - a. Hours of operation: 8AM 5PM, Monday Saturday. No Sunday operations.
  - b. No outdoor operations. Vehicle service and repairs shall be provided within the building.
  - c. No outdoor storage.
  - d. Dumpster(s) shall be located behind building and screened from adjacent properties.
  - e. Provide make-up air or any other alterations necessary in accord with commercial building code.
  - f. Inspection by the Building Inspector and Fire Department prior to opening for business.
  - g. Signage in accord with the City's Sign Code.

Previously Approved CUP for 2005 Hawthorn Ave: Green Acres Landscaping, Inc.

# CONDITIONAL USE PERMIT City of Two Rivers

**Document Number** 

Permit No. 2021-06

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 2005 Hawthorne Avenue in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

See "Exhibit A" Attached

Inspections Department City of Two Rivers PO Box 87 Two Rivers, WI 54241-0087

Parcel ID Numbers:

053-202-101-050.01

053-202-101-070.07

Zoning Classification of the Premises is: B-2 Business District/Conditional Use for a Landscape Contractor.

Mailing Address of the Premises is: Green Acres Landscaping, Inc., c/o Ryan Ross, 247 Baker Lane, Mishicot, WI 54228

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of a landscaper contractor.

Permitted by action of the City Council of the City of Two Rivers on November 1, 2021.

Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

- 1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
- 2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
- 3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
- 4. Construction and operation of the use permitted shall be in strict conformity to the approved Site and Operation Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
- 5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
- 6. This Permit is specifically issued to Ryan Ross, d/b/a Green Acres Landscaping, Inc. and shall lapse upon a change in business ownership or tenancy of the subject premises; or if the land uses ceases operation for more than 12 months.
- 7. Conditions of Operations:
  - a. Hours of operation: 24 hours per day, 365 days per year to allow employees to access the vehicles to provide lawn care and snow removal services.
  - b. No vehicle maintenance or repairs in the designated area shown on the approved Site Plan, except for emergency repairs to get said vehicles to a service garage.
  - c. Outdoor storage of vehicles, trailers and equipment limited to designated area shown on the approved Site Plan.
  - d. No retail operations or storage of landscape materials.
  - e. Should the existing tree buffers be removed or diminished, the Permittee shall install a six-for high privacy fence along the property lines adjacent to any residential use.
  - f. Signage in accord with the City's Sign Code.

# CONDITIONAL USE PERMIT City of Two Rivers

**Document Number** 

Permit No. 2025-03

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 2005 Hawthorne Avenue in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Parcel 1: NE 1/4 NE 1/4 S2 T19N R24E PARCEL DESC V 262 P 517 EXC V 269 P 544
Parcel 2: NE 1/4 NE 1/4 S2 T19N R24E COM SE COR TH W 390` TH NW`LY 89049` TO POB TH NE`LY 1947` TH W 127` TH S 150` TH SE`LY 20` TO POB

Inspections Department City of Two Rivers PO Box 87 Two Rivers, WI 54241-0087

Parcel ID Number: 053-202-101-050.01

053-202-101-070.07

Zoning Classification of the Premises is: B-2 Business District/Conditional Use for an Automobile Service Establishment. Mailing Address of the Premises Operator: Ross Auto & Transmission Service, LLC, c/o Jake Ross, 247 Baker Lane, Mishicot, WI 54228

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the automobile service establishment.

Permitted by action of the City Council of the City of Two Rivers on August 4, 2025. Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

- 1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
- 2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
- 3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
- 4. Construction and operation of the use permitted shall be in strict conformity to the approved Site and Operation Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
- 5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
- 6. This Permit is specifically issued to Jake Ross d/b/a Ross Auto & Transmission Service, LLC and shall lapse upon a change in business ownership or tenancy of the subject premises; or if the land uses ceases operation for more than 12 months.
- Conditions of Operations:
  - a. Hours of operation: 8AM 5PM, Monday Saturday. No Sunday operations.
  - b. No outdoor operations. Vehicle service and repairs shall be provided within the building.
  - c. Outdoor storage shall be located in the designated locations shown on the approved site plan.

- d. Dumpster(s) shall be located behind the building and screened from adjacent properties.
- e. This permit shall allow for retail operations related to the Auto & Transmission Service business.
- e. Provide make-up air or any other alterations necessary in accord with commercial building code.
- f. Signage in accord with the City's Sign Code.

# SIGNATURES OF PROPERTY OWNER(S) AND PERMITEE(S):

As Owner(s) of the Subject Property, I/we accept and understand the above-described conditions.

Printed Name:
, 2025, the above named xecuted the foregoing instrument and acknowledge the
Amanda Baryenbruch, City Clerk
e-named Greg Buckley and Amanda Baryenbruch known to be the e the same.

THIS INSTRUMENT WAS DRAFTED BY: Adam Taylor, Zoning Administrator

# CONDITIONAL USE **PERMIT** City of Two Rivers

**Document Number** 

Permit No. 2025-04

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 2005 Hawthorne Avenue in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Parcel 1: NE 1/4 NE 1/4 S2 T19N R24E PARCEL DESC Inspections Department V 262 P 517 EXC V 269 P 544 Parcel 2: NE 1/4 NE 1/4 S2 T19N R24E COM SE COR TH W 390` TH NW`LY 89049` TO POB TH NE`LY 1947` TH W 127` TH S 150` TH SE`LY 20` TO POB

City of Two Rivers PO Box 87 Two Rivers, WI 54241-0087

Parcel ID Number: 053-202-101-050.01

053-202-101-070.07

Zoning Classification of the Premises is: B-2 Business District/Conditional Use for a Landscape Contractor. Mailing Address of the Premises Operator: Green Acres Landscaping, Inc., c/o Ryan Ross, 247 Baker Lane, Mishicot, WI 54228

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance: and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of a landscape contractor.

Permitted by action of the City Council of the City of Two Rivers on August 4, 2025. Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

- This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof. 1.
- This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate 2. Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
- This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality. 3.
- Construction and operation of the use permitted shall be in strict conformity to the approved Site and Operation Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
- Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the 5. Plan Commission and City Council as an amendment to this Permit.
- This Permit is specifically issued to Ryan Ross, d/b/a Green Acres Landscaping, Inc., and shall lapse upon a change in business ownership or tenancy of the subject premises; or if the land uses ceases operation for more than 12 months.
- Conditions of Operations:
  - a. Hours of operation: 24 hours per day, 365 days per year to allow employees to access vehicles to provide lawn care and snow removal services.
  - b. No vehicle maintenance or repairs in the designated area shown on the approved Site Plan, except for emergency repairs to

- get said vehicles to a service garage.
- c. Outdoor storage of vehicles, trailers and equipment limited to designated areas shown on the approved Site Plan.
- d. Storage of landscape materials such as mulch, stone, dirt, plants, and trees shall be located in the designated locations on the approved site plan.
- e. This permit shall allow for retail operations related to the landscaping business.
- f. Should the existing tree buffers be removed or diminished, the Permittee shall install a six-for high privacy fence or plantings along the property lines adjacent to any residential use.
- g. Signage in accord with the City's Sign Code.
- h. Dumpster(s) shall be located behind the building and screened from adjacent properties.
- i. Provide make-up air or any other alterations necessary in accord with commercial building code.
- j. Signage in accord with the City's Sign Code.

# SIGNATURES OF PROPERTY OWNER(S) AND PERMITEE(S):

As Owner(s) of the Subject Property, I/we accept and understand the above-described conditions. Printed Name: Printed Name: STATE OF WISCONSIN MANITOWOC COUNTY Personally came before me this day of , 2025, the above named and to be the person(s) who executed the foregoing instrument and acknowledge the same. Notary Public Printed Name County, Wisconsin My commission expires: **SIGNATURES - CITY OF TWO RIVERS** Amanda Baryenbruch, City Clerk Greg Buckley, City Manager STATE OF WISCONSIN **MANITOWOC COUNTY** Personally, came before me this \_\_\_\_\_day of \_\_\_\_\_2025, the above-named Greg Buckley and Amanda Baryenbruch known to be the person(s) who executed the foregoing instrument and acknowledge the same. Printed Name: Notary Public, Manitowoc County, Wisconsin

THIS INSTRUMENT WAS DRAFTED BY:

My commission expires:

Adam Taylor, Zoning Administrator



© COPYRIGHT-INTEGRITY ENGINEERING & DESIGN, LLC

PROPOSED BUILDINGS FOR:

TR STORAGE

| SON | SON

HAWTHORNE AVENUE RIVERS,

JOB NUMBER:

IED PROJECT MANAGER:

C. DUESCHER

DRAWN BY:

A. WOLF

DATE:

7-03-2025

NO. REVISIONS

DATE

ISSUED FOR:

PRELIMINARY

DESIGN REVIEW

CONSTRUCTION

SITE PLAN

\_\_\_

C1.0