



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, January 17, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Conditional Use Permit for a Recreational Vehicle Service Business at 1900 School Street in the B-2 Business District
Recommended Action:
Motion to approve the Conditional Use Permit

B. Conditional Use Permit for the Rental, Storage, and Repair of Utility Trucks and Trailers at 1900 School Street in the B-2 Business District
Recommended Action:
Motion to approve the Conditional Use Permit

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

Annual State of the City Report

B. Status Update/Reports

1. Tourism Strategy: Recent Actions by the Room Tax Commission
2. Agreement for Sale of 606 Parkway Property (Former Paragon)
3. Proposals for Purchase and Redevelopment of 2023 Washington Street (Former Uni-

Mart)

4. City-Owned Former Eggers East Property --Stormwater Pond Project --Development Site
5. Groundbreaking for New Facility for All-Energy Management
6. Pinetree Lift Station Project
7. Candidates for City Council in April 2022 Election
8. Staffing Updates
9. Winter Parking Ban Update
10. Job Well Done!: Water Utility Emergency Repairs
11. Job Well Done!: Parks and Rec Department Ice Rink at Washington Park
12. The Chamber Manitowoc County Award of Distinction, Tuesday, February 8, 2022, Capital Civic Centre
13. Other

C. Legislative Update

10. CONSENT AGENDA

A. Presentation of Minutes Regular City Council - January 3, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, December 14, 2021
2. Public Utilities Committee, January 4, 2022
3. Public Works Committee, January 5, 2022
4. Plan Commission, January 10, 2022
5. Room Tax Commission, January 11, 2022

Recommended Action:

Motion to receive and file

C. Department Reports, Month Year

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

D. Finance Reports, November 2021

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

Schedule Public Hearing to Vacate Pedestrian Way in Sandy Bay Highlands

Recommended Action:

Motion to schedule public hearing on Monday, February 21, 2022 at 6:00 PM, as recommended by the Plan Commission

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A.** Resolution Upon Retirement for Lieutenant John Reimer, Completing a Twenty-Seven Year Career with the Two Rivers Police Department
Recommended Action:
Motion to read and adopt the resolution
- B.** Resolution to Petition the Wisconsin Elections Commission to Use Paper Ballots in February 15, 2022 Spring Primary Election
Recommended Action:
Motion to waive reading and adopt the resolution
- C.** Resolution Authorizing the City of Two Rivers to Submit an Idle Sites Redevelopment Grant
Recommended Action:
Motion to waive reading and adopt the resolution
- D.** Resolution Declaring Official Intent to Reimburse Expenditures from the Proceeds of Borrowing--2022 Budgeted Capital Projects
Recommended Action:
Motion to waive reading and adopt the resolution
- E.** Ordinance to Amend Section 1-2-1 Fees of the Municipal Code, Establishing Fees for Emergency Medical Services and Fire Responses Services
Recommended Action:
Motion to waive reading and adopt the ordinance

12. FOR INFORMATION ONLY

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

- Discuss Proposed Purchase Agreement with Manitowoc County for City Purchase of Vacant, Tax-Acquired Property on 20th Street
- Consider Proposals Received for the Purchase and Redevelopment of the City-Owned
- Redevelopment Property at 2023 Washington Street
- Consider Possible City Assistance to Development Projects

14. RECONVENE IN OPEN SESSION To consider possible actions in follow-up to closed session discussions

- A. Consider Purchase Agreement with Manitowoc County for City Purchase of Vacant, Tax-Acquired Property on 20th Street
- B. Other
- C. Consider Authorizing Sale Development Agreement for 2023 Washington Street

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**CONDITIONAL USE
PERMIT
City of Two Rivers**

Document Number

Permit No. 2202-03

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 1900 School Street in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Lot 24 of Assessment Plat 7 being Tract 2 of Certified Survey Map recorded in Volume 14, Page 211 in the City of Two Rivers, Manitowoc County, Wisconsin

Inspections Department
City of Two Rivers
PO Box 87
Two Rivers, WI 54241-0087

Parcel ID Number: 053-101-007-241.02

Zoning Classification of the Premises is: B-2 Business District

Mailing Address of the Premises is: 1900 School Street, Two Rivers, WI 54241

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the operation of a recreational vehicle service business.

Permitted by action of the City Council of the City of Two Rivers on January 17, 2022

Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Operation of the use permitted shall be in strict conformity to the Site Plan filed in connection with the Petition for this Permit and said plan is incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to Matthew Diedrich, Diedrich Industries, LLC d/b/a K&L Enterprises and shall lapse upon a change in ownership of the business, tenancy of the subject premises or if the land uses ceases operation for more than 12 months. This permit may be reissued only after proper application is made to the City as if this permit were being newly issued.
7. Conditions of Operations:
 - a. Hours of operation: 8AM - 5PM Monday through Friday and 8AM - Noon on Saturday.
 - b. Recreational vehicles may be parked outdoors prior to and after service in an orderly manner. Parking shall be limited to those areas shown on Exhibit A attached to this Permit. No seasonal storage is allowed.
 - c. Recreational vehicle services allowed include all types of mechanical service work including engine/transmission removal and replacement and minor body repair, but not including painting.
 - d. All parts, trash and recyclable materials, totes and/or dumpsters stored outside shall be within an enclosure screened from view.
 - e. Signage in accord with the City's Sign Code.
 - f. All landscaping plantings shall be maintained and kept in good health or be replaced; and, all landscaped areas shall be maintained in such a manner to be free of weeds.

SIGNATURES OF PROPERTY OWNERS AND PERMITEE:

Section 5, Item A.

As Owners of the Subject Property, we accept and understand the above described conditions.

Lon Wendt

Katherine Wendt

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this _____ day of _____, 2022, the above named Lon Wendt and Katherine Wendt to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin
My commission expires: 05/08/2025

As Permittee of the Subject Property, I accept and understand the above described conditions:

Matthew Diedrich, member, Diedrich Industries, LLC

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this _____ day of _____, 2022, the above named Matthew Diedrich known to be the person who executed the foregoing instrument and acknowledge the same.

Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin
My commission expires: 05/08/2025

SIGNATURES - CITY OF TWO RIVERS

Jamie Jackson, City Clerk

Adam Wachowski, Council President

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this 17th day of January, 2022, the above named Jamie Jackson and Adam Wachowski known to be the persons who executed the foregoing instrument and acknowledge the same.

Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin
My commission expires: 05/08/25

THIS INSTRUMENT WAS DRAFTED BY:
Vicky Berg, Zoning Administrator

CONDITIONAL USE
PERMIT
City of Two Rivers

Document Number

Permit No. 2202-04

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 1900 School Street in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Lot 24 of Assessment Plat 7 being Tract 2 of Certified Survey Map recorded in Volume 14, Page 211 in the City of Two Rivers, Manitowoc County, Wisconsin

Inspections Department
City of Two Rivers
PO Box 87
Two Rivers, WI 54241-0087

Parcel ID Number: 053-101-007-241.02

Zoning Classification of the Premises is: B-2 Business District

Mailing Address of the Premises is: 1900 School Street, Two Rivers, WI 54241

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used to rent, store and service utility trucks and trailers.

Permitted by action of the City Council of the City of Two Rivers on January 17, 2022

Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Operation of the use permitted shall be in strict conformity to the Site Plan filed in connection with the Petition for this Permit and said plan is incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to Matthew Diedrich, Diedrich Industries, LLC d/b/a K&L Enterprises and shall lapse upon a change in ownership of the business, tenancy of the subject premises or if the land uses ceases operation for more than 12 months. This permit may be reissued only after proper application is made to the City as if this permit were being newly issued.
7. Conditions of Operations:
 - a. Hours of operation: 8AM - 5PM Monday through Friday and 8AM - Noon on Saturday.
 - b. Outdoor storage and parking of all rental trucks and trailers shall be limited to those areas shown on Exhibit A attached to this Permit.
 - c. Rental truck and trailers shall be parked in an orderly manner.
 - d. All repair and service of rental trucks and trailers shall be conducted indoors.
 - e. All parts, trash and recyclable materials, tote and/or dumpsters stored outside shall be within an enclosure screened from view.
 - f. Signage in accord with the City's Sign Code.
 - g. All landscaping plantings shall be maintained and kept in good health or be replaced; and, all landscaped areas shall be maintained in such a manner to be free of weeds.

SIGNATURES OF PROPERTY OWNERS AND PERMITEE:

As Owners of the Subject Property, we accept and understand the above described conditions.

Lon Wendt

Katherine Wendt

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this _____ day of _____, 2022, the above named Lon Wendt and Katherine Wendt to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin
My commission expires: 05/08/2025

As Permittee of the Subject Property, I accept and understand the above described conditions:

Matthew Diedrich, member, Diedrich Industries, LLC

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this _____ day of _____, 2022, the above named Matthew Diedrich known to be the person who executed the foregoing instrument and acknowledge the same.

Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin
My commission expires: 05/08/2025

SIGNATURES - CITY OF TWO RIVERS

Jamie Jackson, City Clerk

Adam Wachowski, Council President

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this 17th day of January, 2022, the above named Jamie Jackson and Adam Wachowski known to be the persons who executed the foregoing instrument and acknowledge the same.

Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin
My commission expires: 05/08/25

THIS INSTRUMENT WAS DRAFTED BY:
Vicky Berg, Zoning Administrator

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
JANUARY 3, 2022 – 6:00 PM
Council Chambers – City Hall
MINUTES**

- 1) **CALL TO ORDER** by Council President Wachowski at 6:00 PM.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status
Adam Wachowski	President	Present
Bill LeClair	Councilmember	Present
Bonnie Shimulunas	Councilmember	Present
Darla LeClair	Vice-President	Present
Jeff Dahlke	Councilmember	Present
Jay Remiker	Councilmember	Present
Tracey Koach	Councilmember	Present
Mark Bittner	Councilmember	Present
Larry Thomas	Councilmember	Present

Also present were: Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Terri Vosters, Parks & Recreation Director; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

- 4) **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

- 5) **PUBLIC HEARING**

- A. Conditional Use Permit for Drive-Thru Facility at The High Lift, 1207 Madison Street, in the B-1 Business District

Council President Wachowski opened the public hearing and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

Recommended Action:

Motion to approve the Conditional Use Permit

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Larry Thomas
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas, Jay Remiker

- B. Conditional Use Permit for a Home Occupation to Operate the Candle Cottage at 2403 Jefferson Street, in the R-1 Single Family Residence District

Council President Wachowski opened the public hearing and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

Recommended Action:

Motion to approve the Conditional Use Permit

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Darla LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas, Jay Remiker

- C. Ordinance Amendment to Municipal Code 10-1-17 Regarding Wireless Telecommunications Towers and Antennas in the Public Right-of-Way

Council President Wachowski opened the public hearing and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

Recommended Action:

Motion to waive reading and adopt the ordinance

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Bill LeClair
SECONDER: Larry Thomas
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas, Jay Remiker

6) INPUT FROM THE PUBLIC

None.

7) COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember B. LeClair reported that he received a question from a resident about ordinances requiring leashing animals. Chief Kohlmeier indicated that animals must be leashed if not a private property and while on private property the animal must be controlled.

He also received a request for a 4-way stop near Koenig School. Chief Kohlmeier reported that the Public Works Committee would typically review that request with input from the Police Department.

He also received a complaint about drug activity and asked if Chief Kohlmeier thought the problems were increasing. Chief Kohlmeier reported that while the situation is not getting worse there appears to be fluctuation in the type of drugs being used.

He also received a complaint about a bump in the road at 28th Street and Forest Avenue. Public Works Director Jim McDonald reported that the Public Works Department will review the situation.

Councilmember Dahlke reported that he has received complaints of difficulty finding the Council videos online. IT Supervisor Rick Powell reported that the Council meetings are now streaming through YouTube and can be found by going directly to YouTube or by clicking a link posted on the City's Facebook page at the time of the meeting.

Councilmember Wachowski reported that he received compliments of how nice downtown was with the streetlights out on Christmas Eve and thanked the Electric Department for their work to make it happen.

8) COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner reported that the Personnel and Finance Committee met on December 28th and reviewed the City's Strategic Goals and Objectives and the achievements throughout 2021 as led by City Manager Buckley. The Committee recommends continuing with the goals in 2022.

9) CITY MANAGER'S REPORT

A. INVITED GUESTS

None.

B. STATUS UPDATE/REPORTS

1. Staffing Updates

Mr. Buckley reported current recruitment activities for an Electrician/Electric Inspector at Two Rivers Water and Light, Police Officer, and Water Utility Director. Chris Vanderveren, a Parks and Cemetery Maintenance Worker, was promoted from part-time to full-time effective with the 2022 budget on January 1, 2022.

2. Filing Deadlines Upcoming for April Council Election (5:00 PM on January 4 for 3-year terms; 5:00 PM on January 11 for Special Election for 2-year term)

Mr. Buckley reported on the upcoming filing deadlines for the April 2022 election for Councilmember vacancies. Nomination papers are due to the City

Clerk by 5:00 PM on January 4 for the 3-year terms and 5:00 PM on January 11 for the 2-year term.

3. 2022 Absentee Ballot Requests Now Available via MyVote or City Clerk's Office
Mr. Buckley reported that 2022 absentee ballot requests can now be requested via myvote.wi.gov or by contacting the City Clerk, Jamie Jackson, at 920-793-5526.
4. Winter Parking Ban Status
Mr. Buckley reported that the winter parking ban is still being held in abeyance and will be reviewed again on Friday, January 7 unless winter weather warrants a review earlier.
5. Two Rivers Tourism Strategy
Mr. Buckley reported that the next meeting of the City's Room Tax Commission is January 11 to review a proposal for interim services and review promotion strategies for the coming Spring/Summer/Fall seasons. An update and discussion will be included on the City Council's January 31 Work Session agenda.
6. Construction Activity at Woodland Industrial Park--Sleger Holdings/All Energy Management
Mr. Buckley reported that site work continues at the site of All Energy Management at the corner of Hwy 310 and Woodland Drive. A groundbreaking ceremony will take place on Friday, January 7.
7. Sandy Bay Highlands Residential Lot Sales
Mr. Buckley reported that 8 lots were sold to 6 buyers in 2021. A potential buyer is seriously looking at a lot now owned by a private party and on the market.
8. 2021 Room Tax Collections
Mr. Buckley reported that 2021 room tax collections through December total \$240,849, with most receipts accounted for at year-end. This compares to total room tax receipts of \$143,287 for the year 2020, an increase of just over 68%.
9. 2021 Budget Status Approaching Year-End
Mr. Buckley reported that the financial results for 2021 City operations appear favorable overall, with a small surplus projected for the General Fund, along with positive operating results for the various utility funds. Such results are consistent with the City's goal of increasing its unrestricted fund balance, which is key to the City's financial flexibility and credit rating. More information will be available following 2021 year-end closeout.
10. New TRPD Canine Officer--To be Introduced In-Person at an Upcoming Meeting
Mr. Buckley reported that Canine Officer Xanti and Police Department Canine Handler Andrew Lade will be introduced to the Council and the community at one of the February City Council meetings.
11. Central Park West 365 Project Fundraising Gearing Up

Mr. Buckley reported City staff and the Central Park West 365 Fundraising Committee have begun fundraising efforts for the Central Park West 365 Project.

12. Reminder: Christmas Tree Pickup This Week

Mr. Buckley reported that Manitowoc Disposal will be collecting Christmas trees during the week of January 3-7 on the same day as garbage/recycling collection. Trees may also be dropped off at the Public Works Garage at 1415 Lake Street between 7:00 AM and 3:00 PM.

13. Reminder of Ordinance Provisions on Clearing Snow and Ice from Sidewalks, Not Depositing Snow in the Streets

Mr. Buckley reported on the ordinance provisions on clearing snow and ice from sidewalks and not depositing snow in the streets or the private property of others. City ordinance 4-1-6 indicates snow and ice are to be cleared from all public sidewalks within 24 hours following any storm event. Failure to do so may result in the City clearing the sidewalk and billing the cost to the property owner. Second and subsequent violations during the same winter season will also result in a fine of \$150 plus court costs.

City ordinance 4-1-12 indicates the deposit of snow and ice onto City streets is prohibited, except when plowed into the windrows on streets where the snow is windrowed to the center.

City ordinance 9-6-4 indicates the deposit of snow or ice onto the private property of others, without permission, is prohibited.

14. Other

Mr. Buckley reported that an ice rink will be ready for use at Washington Park on January 4 and thanked the Parks & Recreation staff for their efforts.

Mr. Buckley reported that the City received a donation in late 2021 for the design work of the tennis and pickleball court renovation at Washington Park that is scheduled for 2022.

C. LEGISLATIVE/INTERGOVERNMENTAL

1. None.

10) CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council – December 20, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Reports

1. Minutes of Meetings:
 - a. Environmental Advisory Board, November 16, 2021
 - b. Public Utilities Committee, December 7, 2021

- c. Public Works Committee, December 1, 2021
- d. Plan Commission, December 20, 2021
- e. Police & Fire Commission, December 22, 2021
- f. Personnel & Finance Committee, December 28, 2021

Recommended Action:

Motion to receive and file

C. Applications and Petitions

- 1. New Application for Class "A" Beer/"Class A" Liquor License for Jalapa Marketing LLC, 1706 16th St., Two Rivers (dba Two Rivers Clark) for the period of January 3, 2022 to June 30, 2022
- 2. New Application for Class "B" Beer/"Class B" Liquor License for Hamilton Wood Type & Printing Museum Inc. for the period of January 3, 2022 to June 30, 2022

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

D. Recommendations from Plan Commission Meeting of December 20, 2021

- 1. Request for a Conditional Use Permit for a Recreational Vehicle Service Business at 1900 School Street in the B-2 Business District
- 2. Request for a Conditional Use Permit for the Rental, Storage, and Repair of Utility Trucks and Trailers at 1900 School Street in the B-2 Business District

Recommended Action:

Motion to set Public Hearings on each of these applications for Monday, January 17, 2022 at 6:00 PM

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion to approve the Consent Agenda with the various actions recommended with a possible correction to the Environmental Advisory Board minutes as identified by Councilmembers Koach and D. LeClair.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Darla LeClair
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas, Jay Remiker

11) CITY COUNCIL - FORMAL ITEMS

- A. Recommendations from the Personnel & Finance Committee Meeting of December 28, 2021
 - 1. 2021 Goals Review – Provided with Minutes for Information Only
 - 2. City Manager's Evaluation Relative to City Goals – to be discussed in closed session later on agenda

Recommended Action:

Motion to receive and file the 2021 Goals Review

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Larry Thomas
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas, Jay Remiker

12) FOR INFORMATION ONLY**13) CLOSED SESSION**

Motion to enter into closed session at 6:46 PM per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discuss Possible City Assistance to Residential Development Project at 3000 Forest Avenue (Proposed TID No. 15 Development Agreement)
- Discuss Possible City Assistance to Other Development Projects

And per Wisc. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- Discuss City Manager's Performance Relative to 2021-2022 City Goals

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas, Jay Remiker

14) RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 8:02 PM to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED BY VOICE CALL VOTE [UNANIMOUS]
MOVER: Mark Bittner
SECONDER: Larry Thomas
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas, Jay Remiker

Motion to authorize a wage adjustment for the City Manager consistent with other non-union employees.

RESULT: NO ACTION [MOTION AMENDED]

MOVER: Mark Bittner

SECONDER: Bill LeClair

Motion to authorize a wage adjustment for the City Manager consistent with other non-union employees to be effective 1/1/2022.

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]

MOVER: Mark Bittner

SECONDER: Bill LeClair

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomast, Jay Remiker

15) ADJOURNMENT

Motion to dispense with the reading of the minutes and adjourn at 8:04 PM.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]

MOVER: Jay Remiker

SECONDER: Larry Thomas

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas, Jay Remiker

Jamie Jackson
City Clerk

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, December 14, 2021 6:00 PM
Community Room, Lester Public Library, Two Rivers, Wisconsin**

Call to Order –President Larry Thomas called the meeting to order at 6:00 PM.

Roll Call – Members Present: Kate Gadd, Kirsten Sleger, David Pennefeather, Larry Thomas, Rick Henrickson, Ned Guyette, Tom Van Horn and Sharon Sleger. Absent and excused: Stanley Palmer. Also present: Tracey Koach and Jeff Dawson, Director

President Thomas welcomed Ned Guyette to the Board. Guyette will finish the term formerly occupied by Tracey Koach.

Public Comment – Tracey Koach uses the library all the time and thinks it is great.

Approval of Minutes – Motion to approve the minutes of the November 9, 2021 meeting, made by Pennefeather, second made by Sharon Sleger. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to receive and file the November, 2021 financial reports, made by Gadd, second made by Guyette. Voice vote carried unanimously.

Board Member Comment – Both Van Horn and Gadd were pleased to see the 4% increase in the 2022 library budget passed by City Council. Sharon Sleger commented on receiving the new message concerning books coming due coming from an unknown telephone number; Dawson replied the phone number is different and made sure the message received was positive.

Director's Report – Dawson provided an update on a proposed roofing project and what might happen with the solar panels on the roof. Dawson also discussed library services in a post COVID environment.

Communications

A. November Library eLinks – Lester Public Library's Monthly Online Newsletter

Report from City Council Representative – The winter parking ban is lifted until there is a major snow event. Paragon sale will hopefully go through in the coming weeks. Fundraising is under way for Central Park redesign including the ice rink/splash pad.

Report from School District Representative – Santa will visit schools this Friday. Holiday choir concerts are coming up. The district is hiring two new teaching positions and there is a shortage of substitute teachers. The district has dropped the masking matrix for students and staff. There is a vaccination clinic coming soon to Magee.

Report from County Representative – This will be Henrickson's final year as County Representative after serving twenty-two years.

Unfinished Business

- A. COVID – 19 updates, staff will continue to wear masks when serving the public outside of their ‘bubbled’ environments.
- B. Motion to approve the 2022 Library Budget made by Henrickson, second made by Guyette. Voice vote carried unanimously.

New Business

- A. Meeting Room Policy review, will bring back to the January, 2022 meeting for possible approval.
- B. Motion to approve a Resolution of Gratitude for Tracey Koach made by Kirsten Sleger, second made by Rick Henrickson. Voice vote carried unanimously.

Board Education – None

Closed Executive Session – None

- A. Motion to adjourn made by Kirsten Sleger, second made by Henrickson. Voice vote carried 7 to 1, one nay from Van Horn. Meeting adjourned at 7:09 pm.

Respectfully submitted, Jeff Dawson, Director



**PLAN COMMISSION
JANUARY 10, 2022**

MINUTES

1. Call to Order

Chairman Buckley called the meeting to order at 5:30 PM.

2. Roll Call

Present: Greg Buckley, Rick Inman, Jim McDonald and Adam Wachowski

Attended remotely: Kristin Lee and Eric Pangburn

Excused: Kay Koach

Also Present: James Elsen, Jessica Wanserski, City Planner Elizabeth Runge and Recording Secretary Vicky Berg. Ed Fisher and Tim Schuelke attended remotely.

3. Action Items

- A. Preapplication Conference for the construction of a Planned Unit Development (PUD) for a residential development at 3000 Forest Avenue, submitted by 3000 Forest Ave, LLC

The proposed project includes three multi-family apartment buildings with attached garages. Each building consists of four one-bedroom units and eleven two-bedroom units. Each unit includes a single-stall garage and one parking stall in front of the designated garage. Five guest parking spaces are provided.

Discussion included front setback encroachments, on-site vehicle traffic pattern, driveway location and design, parking, mailboxes, vision clearance, interior and exterior finishes.

The final plans may be submitted for the February meeting.

No action was taken by the Commission.

- B. Request to vacate a platted pedestrian way located in the Replat of Sandy Bay Highlands Subdivision No. 1, submitted by the City of Two Rivers/Community Development Authority

Correspondence from Mr. and Mrs. Gerard Neuser indicating their opposition to the request to vacate the pedestrian way was provided to the Commission by email and/or hard copy prior to the meeting.

The City/CDA owns Lot 5 and is open to vacating the pedestrian way.

The buyer of Lot 4 would like more land and prefers to not have the pedestrian way adjacent to their property.

Realtors have commented the pedestrian way was a deterrent when showing these parcels to prospective buyers.

The City is open to researching another location to provide access to picnic hill.

Motion to recommend approval to and forward to Council for public hearing.

Result: Approved by Roll Call Vote

Mover: Adam Wachowski

Second: Rick Inman

Voting For: Gregory Buckley, Kristin Lee, Jim McDonald, Eric Pangburn

Voting Against: None

- C. Review the draft ordinance regulating licensing and registration for short-term rental properties

Ms. Wanserski provided a summary of the tourist home regulations and licensing procedure administered by the Manitowoc County Health Department.

The draft ordinance was reviewed. Discussion included occupancy, rental period, parking, revocation of license and fees.

Staff shall revise the ordinance based on discussion for review at the February meeting.

No action was taken by the Commission.

4. Adjournment

Motion to adjourn at 8:08 PM.

Result: Approved by Voice Vote

Mover: Erick Pangburn

Second: Rick Inman

Voting For: Gregory Buckley, Kristen Lee, Jim McDonald, Adam Wachoski

Vicky Berg, Recording Secretary



Vicky Berg <vicber@two-rivers.org>

1/10/22 Plan Commission Meeting - Written Comments

Gerry Neuser <GerryNeuser@manitowocountywi.gov>

Mon, Jan 10, 2022 at 9:17 AM

To: "vberg@two-rivers.org" <vberg@two-rivers.org>

Cc: "grebuc@two-rivers.org" <grebuc@two-rivers.org>

To: City of Two Rivers Planning Commission**From:** Gerard and Carissa Neuser, 419 Highland Ct., Two Rivers**RE:** Comments regarding Notice of Proposed Zoning Action-Vacating of Pedestrian Way in Sandy Bay Highlands Subdivision

Hello,

We received the mailed notice of the 1/10 meeting on 1/7.

We cannot attend this afternoon's meeting with such short notice, but we appreciate the opportunity to submit written comments.

We oppose vacating the pedestrian walkway into Picnic Hill Park.

Picnic Hill is a hidden gem, old-growth forested area located in the City limits.

When the subdivision was originally planned, the planners had the foresight to realize this and included the pedestrian way for future generations.

When we decided to move to Two Rivers 12 years ago, purchase a lot and build our home, we saw this amenity as another selling point for living there.

This access to the park is valued not only by the residents of Sandy Bay Highlands, but to the general public.

We use it and we occasionally see people hiking and biking through the park and accessing the pedestrian way, though it is no where near as highly trafficked as the Rawley Point Trail along Sandy Bay Road.

We understand the reasoning to vacate the pedestrian way is to make the (2) adjacent lots more attractive to potential buyers.

- Both of the lots in question literally have hundreds of feet frontage to Picnic Hill where the general public has full access, so how does vacating the pedestrian way make the lots any more "private" ?
- Why are the 20+ current residents (who have been paying high property taxes to support such amenities) and the general public losing this valued subdivision access for the benefit of 2 future buyers?

- We have heard another pedestrian way/public access from the Sandy Bay Subdivision into Picnic Hill Park created.....exactly where will that be and how will that be accomplished when all other contiguous lots to Picnic Hill have been sold?

Thank you for taking the time to read this statement.

We hope you will not rush to a decision, as the action you take will be forever and will be unable to be reversed.

On a related note:

Both of the lots in question shed significant amounts of rain/surface water from Picnic Hill that find its way onto our lot as well as to the lot on the west side of the cul-de-sac.

- When the lots are sold and houses are built, it should be mandatory that the property owners do not add to the problem by directing runoff into our lots.
- Site plan approval should require adequate contouring to shed runoff to the street/storm sewer system and City engineering should verify it's built that way.
- Roof gutters should be required to be piped to the storm sewer system and not allowed to surface drain onto neighboring lots.

Please be proactive.....no one wants to require changes after-the-fact and/or deal with angry builders and homeowners.

Respectfully submitted,

Gerard and Carissa Neuser

419 Highland Ct.

Two Rivers WI 54241

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Two Rivers City Hall
1717 East Park Street
Two Rivers, WI 54241
(920) 793-5532
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**TWO
RIVERS**
WISCONSIN

CITY OF TWO RIVERS PUBLIC WORKS COMMITTEE MINUTES

January 5, 2022 – 5:15 PM
3rd Floor Committee Room

Call to Order

Roll Call - Committee Members: Tracey Koach, Larry Thomas, Darla LeClair

Staff: Jim McDonald (City Engineer/Public Works Director), Scott Ahl (Civil Engineer II)

Review and Approval of Minutes

Motion by Tracey Koach, and seconded by Larry Thomas, to approve minutes as presented. Motion carried upon unanimous voice vote

2022 Project Status and Action if Needed

17th Street Reconstruction – review copy of letter sent 17th St property owners; several comments regarding burying power lines/eliminate overhead line crossing; owner at east end of 17th desires not to have sidewalk extended to Zlatnik; would like to see a trail installed on one side and no sidewalk on the other side

Pine Tree Lift Station – preconstruction meeting scheduled for tomorrow; will find out proposed schedule, likely this winter

Zlatnik Resurfacing – probably in fall 2022

20th Street (Eggers) Pond – preconstruction meeting scheduled for Friday, January 7th; project was bid in May 2021; project delayed due to coordination with DNR for environmental requirements

Trail Segments – trail along East River, east of Washington; need to verify if easement has been obtained and signed.

WWTP – 2022 screw press/dewatering likely to be bid in March 2022 with construction to start later 2022/early 2023 due to timing of equipment production and delivery

Snow Dumps – City is no longer able to place snow at old Eggers West plant; staff is looking at options which appear to be limited, particularly on the south side. May be able to use Paragon site this year, but other options need to be looked at since Paragon will likely be redeveloped in the future.

Parking – Intersections along Forest Ave, in the area of 24th St, have poor geometry. Complainant (from earlier in 2021) talked to neighbor about parking in another area. No issues noted since then.

Stop Signs – look at map of location of stop signs in area of Buchholz St near Koenig school; need to talk to Police about enforcement; staff will look at alternatives to signs; signs seem to have limited effectiveness

Other items – 23rd St vegetation in terrace will need to meet standards of lawn (turf grass, less than 8" in height). Also noted a house on the east side Emmet near 20th St. Staff noted vegetation in terrace area can attract rodents, inhibit parking, and limit visibility if vegetation is tall, and inhibit walking on sidewalks due to overgrowth. LeClair commented about having notices sent to property owners

Update on pavement heave – 28th at Forest Avenue; staff reviewed and will schedule to repair when weather permits

Set Date, Time, and Agenda Items for next Committee Meetings

Next meeting will be held Wednesday, February 2, 2022, at 5:15pm

Adjournment - Motion made by Larry Thomas, seconded by Tracey Koach, to adjourn at 6:10 pm.

Two Rivers City Hall
 1717 East Park Street
 Two Rivers, WI 54241
 (920) 793-5532
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CITY OF TWO RIVERS CITY COUNCIL
PUBLIC UTILITIES COMMITTEE
Tuesday, January 4, 2022 - 6:00 P.M.
City Hall – Third Floor, COUNCIL CHAMBERS

MINUTES

Call to Order

Roll Call – Committee Members: Bonnie Shimulunas, Jay Remiker, Bill LeClair

Staff Present: Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Dave Casebeer (Wastewater Utility), Ross Blaha (Water Utility), Brian Delleman (Electric Utility)

Review and Approval of Minutes – Motion was made by Jay Remiker, seconded by Bonnie Shimulunas, to approve the minutes as presented. Motion carried with unanimous voice vote.

CWF - street projects and service replacements completed for 2022

- Pine Tree Lift Station and 20th St/Eggers Pond construction schedule not determined
- Eggers Pond: Staff is coordinating dividing the former Eggers site into two parcels, to allow for development on the south portion of the site, while allowing DNR financing for the north portion, where the proposed pond is to be located.

CWF and SDWLP projects for 2022:

- **17th Street** – E. Park to Jefferson and East Street to Zlatnik
 - o Letters sent to property owners; property owner at end does not want sidewalk; staff will meet with owner
 - o Noted sidewalk will be moved closer to property line where feasible, east of Jackson. Staff noted the portion from East St to Jackson; has several encroachments, such as buildings and entry ways that are not feasible to relocate
 - o Informational meeting to be set after contract has been bid and contractor selected
- **WWTP Screw Press** – replacement @ WWTP will replace existing belt press (recently repaired for temporary use)
- **Service Laterals (Public and Private)** – replace 50 scattered service laterals
 - o Will look at utility portion of Federal funds for water lateral replacements
 - o Noted lateral replacements include replacement of sanitary laterals; portion in roadway is paid by city/utility and private side is billed to property owner.
 - o Cost of Private side service laterals have been billed to property owners after work is complete, with the amount due by October of the following year.
- **CWF** - lining of sewers at various locations

Wastewater Utility:

- Flows are currently lower (1.8 MGD), however, loading rates are high
- Sludge press construction will be bid in 2022, but construction will likely be late 2022/early 2023
- Pine Tree Lift Station construction expected January 2022; will likely relocated/reuse electrical panel to another lift station where panels are in need of repair/upgrade.
- Noted Blue Heron lift station had to have pumps pulled 114 time since 2015 (for cleaning)
- submitted permit application to DNR for 5-year plant operation renewal

Electric Utilities: worked on wrapping up projects in Dec 2021

- Trimming trees along STH 310
- Contractor working on pole inspection north of Woodland Dunes
- m-Care program implementation will be utilized by Electric Dept. and customer service to issue work orders will help digitize and GPS location for meter replacement

Water Utility:

- chemical pumps and other equipment ordered for a pilot testing of phosphate treatment. This is proposed to be implemented at the Reservoir, as requested by DNR.
- 3 retirements this year (Ross, Foreman, and a Utility Service position)

Storm Water Utility: A permit application was submitted by McMahon Associates for riprap placed along Lake Michigan in 2020. Staff is coordinating with state and federal agencies as needed.

- DNR still working on TMDL requirements

Set Date, Time, Location and Agenda Items for next Committee Meeting

Next Meeting will be held Tuesday, February 1, 2022, at 600 pm.

Adjournment – Motion by Jay Remiker, seconded by Bonnie Shimulunas, to adjourn at 7:10pm.

CITY OF TWO RIVERS
ROOM TAX COMMISSION
PROCEEDINGS
January 11, 2022
Committee Room - City Hall
10:00 AM

Section 10, ItemB.

Call to Order

In the absence of Chairman Mark Bittner, the meeting was called to order by Greg Buckley at 10:08 AM.

Roll Call

Commission members present: Curt Andrews, Greg Buckley, Bill LeClair and Jim VanLanen Jr.
Commission members absent: Mark Bittner. (Note: Mr. Bittner arrived at approximately 10:30 AM; his arrival is noted in the body of these minutes.)

Also present: Elizabeth Runge, Community Development Director and Jeff Dawson, Library Director.

Election of Acting Chair

Mr. LeClair moved, supported by Mr. Buckley, to elect Mr. Andrews to chair the meeting in Mr. Bittner's absence. The motion was approved by voice vote, without dissent.

Budget Update—Status of 2021 Budget at Year-End

Mr. Buckley noted that room tax collections for 2021 totaled \$240,849, which was \$85,849 over 2021 budget and about 68 percent over 2020 actual. 52.4 percent of all room tax revenues for 2021 are payable to the Manitowoc Area Visitor and Convention Bureau, per the Tourism Services Agreement that expired on December 31, 2021.

Mr. Buckley distributed a 2021 year-end report for Fund 258, the Community Tourism Fund. The report showed 2021 revenues totaling \$97,947 and expenditures totaling \$80,042, for net operating income of \$17,905. Given that Fund 258 ended 2020 with a modest deficit balance of \$87, the projected 2021 year-end fund balance is \$17,818.

Mr. Buckley also reviewed the approved 2022 Budget for Fund 258, which anticipates revenues of \$183,049, including \$161,049 from room taxes. (Total room tax revenues are budgeted at \$200,000 with \$38,951 going to the City's General Fund and the balance to Fund 258.)

He noted that the budget anticipates spending \$195,000 in 2022, with \$155,000 of that available for tourism services—the other \$40,000 is made up of \$20,000 for maintenance of the Woodland Drive wayside and \$20,000 for logo wear purchases (that latter amount to be offset by logo wear sales revenue).

Mr. Bittner joined the meeting near the end of this budget discussion.

Consider Limited Term Employment Agreement or Contract for Services with Amy James

Ms. Runge distributed both a proposed professional services contract and job description for limited term employment, as alternatives for engaging the services of Amy James of Neenah to assist in developing and implementing a plan for Two Rivers' tourism future.

Mr. Buckley expressed a preference for engaging Ms. James under a professional services contract for such short-term services, even though it would carry a higher hourly cost.

Following discussion, Mr. Andrews moved, supported by Mr. Bittner, to affirm that the Room Tax Commission prefers that the engagement of Ms. James' services for helping develop and implement a transition strategy be on a contractual basis. The motion was approved by voice vote, without dissent.

Ms. Runge noted that services to be provided by Ms. James would include, in the near-term:

- Developing a marketing budget for 2022
- Identifying tourism assets for marketing
- Conducting focus groups to gather information from the local hospitality industry

Longer-term activities would include:

- Working with the Room Tax Commission and City staff to include define the structure, budget and employment needs of a new tourism entity for Two Rivers
- Creating a strategic action plan for the City's tourism entity
- Introducing the new Two Rivers Tourism effort to the region and to State tourism entities
- Leading in the development of the organizational structure for a new local tourism entity, including the development of a Tourism Advisory Board, a new 501(c)6, and writing job descriptions to fulfill staffing needs.
- Other services as requested by the Room Tax Commission

Mr. VanLanen asked for more background information on Ms. James. Ms. Runge and Mr. Buckley noted that Ms. James had addressed her professional background during a Zoom discussion at the last Room Tax Commission meeting, but Mr. VanLanen missed part of that meeting due to another commitment. They went on to address her experience as Tourism Director for the Waupaca Area Chamber, 2007-2010 and as Executive Director of Future Neenah, 2010-2018, along with other relevant experience. Ms. James is currently a principal in Vision Architecture of Neenah.

There was discussion as to whether Ms. James would herself engage in tourism marketing activities on behalf of Two Rivers. It was the consensus that such work is outside the scope of the proposed contract and should be handled at this time by the City's Branding and Marketing Committee and by the MAVCB, which has represented that it is continuing to carry out that function.

Following discussion, Mr. LeClair moved, supported by Mr. Bittner, to authorize the proposed professional services agreement with Amy James Consulting, LLC, at an hourly rate of \$125, not to exceed \$30,000 in total costs, with the understanding that direction for her activities under the agreement would be through the City Manager and Community Development Director, with periodic reports to the Room Tax Commission.

Room Tax Commission
January 11, 2022
Page 3

The motion was approved by voice vote, 4-1, with Mr. VanLanen voting no.

Discuss Status of Manitowoc Area Visitor and Convention Bureau.

Mr. VanLanen reported that the MAVCB is now operating from its new, leased offices on Dewey Street in Manitowoc. He further reported that, as Treasurer for that organization, he has been working with MAVCB Director Jason Ring on the 2022 operating budget.

He stated that their goal is to continue providing full tourism services as in the past, with the hope that the cities of Manitowoc and Two Rivers will re-join the organization. Other Commission members expressed skepticism that this could ever happen, given statements and actions by the Manitowoc Room Tax Commission in recent months. Mr. VanLanen stated that he expects for the MAVCB Board to be presented with a somewhat pared-back annual budget of \$400,000 (down from \$520,000 in 2021), which would still allow it to retain current staffing and would leave available the \$250,000 in state grant funds recently awarded the organization.

Mr. Bittner asked if there was a meeting of the full MAVCB Board scheduled. Mr. VanLanen stated that he expected such a meeting would be held sometime in January.

Mr. Buckley stated that he had recently spoken with Manitowoc Mayor Justin Nickels about Manitowoc's tourism efforts, and that he expects there will be continued dialogue and cooperation between the two cities on tourism matters, even post-MAVCB.

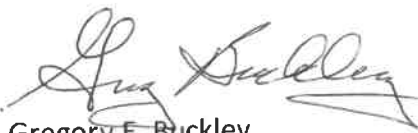
Next meeting Date and Time

Mr. Buckley stated that he would like to update the City Council on the City's tourism activities at the monthly work session on January 31. Based on that, there was consensus to hold the next Commission meeting at 10:00 AM on that date.

Adjournment

Mr. Buckley moved, supported by Mr. LeClair, to adjourn the meeting at 11:28 AM.

Respectfully Submitted,



Gregory E. Buckley
City Manager/Room Tax Commission Member



MEMO

DATE: January 12, 2022
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

LICENSING – RECAP OF TOTAL LICENSES ISSUED IN 2021

License Type	Quantity Issued in 2021
Operator's License – 2 Year	74
Operator's License – 1 Year	8
Operator's License - Temporary	37
Temporary Class "B"/"Class B" Retailer's License	37
Block Party Permit	1
Taxi Driver License	4
Cigarette License	11
Beer Garden	13
Class "A" Beer License	2
Combination Class "A" Beer/"Class A" Liquor License	9
Combination Class "B" Beer/"Class B" Liquor License	26
Landscaping & Tree Removal Licenses	16

ELECTIONS:

Candidates for the 3-year Councilmember term on the April 5, 2022 ballot are as follows (listed in ballot order). It will be a "Vote for 3" selection.

- Tim Peach Petri
- Doug Wolf
- Bill LeClair
- Larry Thomas
- Scott Stechmesser
- Travis Van Lanen

Candidates for the 2-year Councilmember term on the April 5, 2022 ballot are as follows (listed in ballot order). It will be a "Vote for 1" selection.

- Jason Ring
- Roger Van Voltenberg



**TWO
RIVERS**
WISCONSIN

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 10, Item C.



No City-wide Spring Primary Election on February 15, 2022. The Manitowoc Public School District needs a primary for school board. The City of Two Rivers currently has 4 registered voters that reside within the Manitowoc Public School District. The School District chose to combine polling places and those Two Rivers residents will cast their vote in the City of Manitowoc at their District 2 polling location – Lakeshore United Methodist Church, 411 Reed Ave., Manitowoc.

HUMAN RESOURCES UPDATES:

- The City is currently accepting applications for the following positions:
 - Water Utility Director – Open until filled
 - Electrician/Electrical Inspector – Due 1/28/2022
 - Library Customer Service Clerk – Due 1/28/2022
 - More openings coming soon to fill vacancies due to upcoming retirements.

OPERATOR'S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 12/20/2021 Council meeting:

Name	Address	Duration
Maggie J. Klinkner	3030 48 th St., Two Rivers	2 years
Shane M. Webb	7136 Tannery Rd. #6, Two Rivers	2 years



www.two-rivers.org



920.793.5526



0.793.5512

From: Elizabeth Runge, Community Development
Director

Date: January 2022

Re: Staff Report



I. Focus relentlessly on fiscal new revenue streams and operational sustainability.

- Tasks related to the sale of 606 Parkway Boulevard including the Idle Sites Grant.
- Working with the Room Tax Commission on tourism changes and steps moving forward.
- Fielded questions and worked with interested parties preparing to submit proposals for the 2023 Washington Street project.

III. Drive strategic community development.

- Worked on the CDBG-CV reporting requirements for the Senior Center and with the designers to prepare the bid packages for the project.
- Working with a consultant for surveys to determine eligibility for a CDBG grant for future Roosevelt Street public works project.
- Review of development proposals for Plan Commission and discussion with developers about preliminary development agreements and preparing them for Council review.
- Working with City Attorney and city's realtor to facilitate land sales in Sandy Bay Highlands Subdivision.

Two Rivers Electric Department
Monthly Report For
Jan 2022

Electric Consumption in KWH: (Dec 2021 Data)

This Month:

2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
7,336,372	6,573,513	7,061,436	7,132,734	7,464,518	7,390,354	0.73%	-1.00%

Year-to-Date:

2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
84,327,519	82,947,911	84,414,740	83,413,801	85,117,568	86,872,748	2.93%	2.02%

Cost of Electricity Purchased in Dollars:

This Month:

2016	2017	2018	2019	2020	2021
\$ 573,255.00	\$ 541,102.00	\$ 481,344.00	\$ 469,935.66	\$ 521,359.40	\$ 607,041.29

						%Change from 2016-2021	%Change from 2020-2021
\$0.0781	\$0.0823	\$0.0682	\$0.0659	\$0.0698	\$0.0821	4.87%	14.97%

Two Rivers Electric Department Monthly Report For January 2022

Large Work Orders Worked on during the current month: December 2021

Location	Description of work performed
Eastside	Tree trimming
Inventory/ Year end close out	varies
Southside	11th Street Reconstruction
Misc	Scheduled outages
Northend	Led street light replacements

Outage/OT Dates	Location	Duration	Cause if known
12/5/21	1612 Emmet St.	1 Hrs	Broken cutout
12/16/21	Various Locations	2 Hrs	Storm Damage
12/19/21	1514 20th St.	N/A	1/2 Power
12/20/21	2917 37th St.	N/A	1/2 Power
12/22/21	1309 Hawthorne Ave,	N/A	1/2 Power
12/24/21	Downtown Washington St.	N/A	Turn off and on Street Lights
12/24/21	2736 13th St.	N/A	Energy theft situation
12/26/21	2722 13th St.	N/A	1/2 Power
12/31/21	2110 Pierce Ct.	N/A	1/2 Power

Number of Services Upgraded or Changed: 10

Number of Electric Meters Installed: 22

Total Number of Electric Meters Tested: 2

Service Disconnects & Reconnects Normal Hrs: 12

Fire Department Monthly Report

December 2021

Section 10, Item C.

			Monthly			Year to Date 2021			Year to Year 2020		
Total Incident Responses				162			2025		1695		
EMS Response Total EMS Incidents				153			1853		1524		
	Total Patients			91			1230		1338		
	On Scene			62			606		1249		
	Interfacility Transports			26			482		507		
	Intercepts			0			23		12		
	Other						0		0		
EMS Revenue	Date of Service Report		Monthly			Year to Date 2021			Year to Year 2020		
EMS Operations Billing Information	SDC and TRIP Revenue		\$4,361.65			\$52,298.65			\$44,830.30		
	Charges		\$127,365.45			\$1,675,385.94			\$1,510,819.49		
	Payments		\$57,440.84			\$719,035.53			\$659,001.60		
	Adjustments		\$71,048.91			\$868,865.77			\$733,653.28		
	Change + or - in Accounts Receivable		-\$1,124.30			\$87,484.64			\$118,164.61		
Monthly Collection Percentage			45.10%			42.92%			43.62%		
Fire Incidents	Total Fire Incidents			9			172		174		
	Structural			2			9		10		
	Fire Other			0			22		20		
	Unauthorized			0			13		20		
	Hazardous Condition			2			34		51		
	False / Cancelled			2			42		44		
	Service Calls			3			34		28		
Overlapping calls							367		233		
Occup/ Inspect	Total Inspections			31			421		346		
	General						421		346		
	Special/Other/Consults						19		0		
			Violations	9			129		78		
			Corrections	9			76		26		
Training	Total Hours			385			5022		4907.4		
	Fire Training			235			3600		3087.4		
	EMS Training			90			1710		1040		
	Community Based Outreach			60			540		780		
See attached training summaries											
Public Education			Monthly			Year to Date 2021			Year to Year 2020		
Totals / Events	Staff Hours	Participants	3	3	5	71	91	515	55	93.25	356
CPR Classes	Staff Hours	Participants	3	3	5	54	59	146	27	55.25	106
Station Tours	Staff Hours	Participants	0	0	0	2	4	88	1	1	30
Presentations	Staff Hours	Participants	0	0	0	15	25	281	34	84	220
Maintenance			Monthly			Year to Date 2021			Year to Year 2020		
Total Hours			188.45			2438.1			2351		
Building Care, Cleaning, Maintenance			53.35			854.35			788.3		
Grounds Care			3			67.5			119.8		
Vehicle Checks			118			1313.75			1215.85		
Vehicle Cleaning			2.5			76			117.55		
Vehicle Maintenance			11.6			126.5			109.5		
Current Events											
Fire training											
EMS training											
Finish fire inspections											
Preparations for upcoming year											
Teresa Haupt 4 year anniversary December 4											

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY
DECEMBER 2021

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	9	295	2,760	37,012	263,999	4,177,180
Building (commercial)	1	25	4,800	10,840	480,000	1,142,632
Electrical	25	254	1,355	15,185	29,941	601,878
Heating	10	228	750	14,746	60,080	1,219,401
Home Occupation	-	-	-	-	-	-
Moving	1	7	50	450	7,387	51,576
Plumbing	10	221	1,385	25,290	62,776	952,160
Sign	4	17	200	850	26,555	53,226
Tank	-	1	-	50	-	-
Wrecking	-	8	-	702	-	63,000
Totals	60	1,056	11,300	105,125	930,738	8,261,053

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2021	2020	2021	2020	2021	2020
Building	320	330	47,852	38,272	5,319,812	5,723,541
Electrical	254	213	15,185	13,285	601,878	653,848
Heating	228	226	14,746	14,988	1,219,401	1,511,795
Home Occupation	-	-	-	-	-	-
Moving	7	6	450	400	51,576	25,310
Plumbing	221	109	25,290	13,760	952,160	878,793
Sign	17	18	850	900	53,226	50,864
Tank	1	-	50	-	-	-
Wrecking	8	3	702	174	63,000	54,900
Totals	1,056	905	105,125	81,779	8,261,053	8,899,051

Other Activities

Prepared agenda packet and minutes for Plan Commission meetings

Received and responded to requests for information from the general public and staff

Prepared notices, ordinances & related documents for public hearings

**Lester Public Library
Director's Report
December 2021**

News

- The American Rescue Plan Act of 2021 (ARPA) authorizes grants for Wisconsin in the amount of \$3,270,854. The Manitowoc Calumet Library System (MCLS) is collaborating with northeast Wisconsin library systems – Winnefox Library System, Outagamie Waupaca Library System, and Nicolet Library System (NEWI). NEWI was granted \$200,000 across 95 library locations within the four systems. Lester Public Library submitted requests to cover furniture expenses, conference tables for our meeting rooms, of \$3656.00. Final decisions on awards and purchasing will be made after January 1st.
- MCLS staff negotiated with SirsiDynix, the system's online catalog provider, for a seven-year contract extension. The quote includes discounts on the Enterprise (this is the public side/view of the online catalog) customization work and the connector we need to access Novelist Plus content through the online catalog. MCLS will receive a 0% increase in years 1 and 2, along with a set 1.9% increase for the remaining years of the contract. The system contract for 2022 will be \$55,028 and LPL's estimated budgeted portion of this cost is \$1447, MCLS covers most of the cost of the SIRSI contract.

Library Foundation - No Report

Library Legislation - No Report

Activities

12/01/21 – City Department Heads Meeting
 12/02/21 – Met with Lester Public Library Board of Trustees President, Larry Thomas
 12/02/21 – City of Two Rivers Room Tax Commission Meeting
 12/02/21 – Lester Public Library Management Team Meeting
 12/03/21 – Educational Horizons Foundation Committee Meeting
 12/04/21 – Dykstra Family Photos in Memory of Wava Dykstra in the Dramatic Play Area of Youth Services
 12/06/21 – Two Rivers City Council Meeting
 12/07/21 – Met with Greg Buckley, City Manager and Elizabeth Runge, Economic Development Director in regards to Two Rivers Tourism
 12/08/21 – Lester Public Library Management Team Meeting
 12/09/21 – City of Two Rivers Room Tax Commission Meeting
 12/10/21 – With Terry Ehle, Youth Services Coordinator, provided a library tour for Terri Vosters, Director of Parks and Recreation, and her family
 12/13/21 – Met with Ned Guyette, Library Board Trustee
 12/14/21 – Lester Public Library Board Meeting
 12/14/21 – Lester Public Library All Staff Meeting

12/14/21 – City Department Heads Meeting
12/20/21 – City ALICE Training, ALICE is a federally endorsed safety protocol. The letters ALICE stand for Alert, Lockdown, Inform, Counter and Evacuate
12/20/21 – Two Rivers City Council Meeting
12/21/21 – Met with Greg Rosen, Field Manager, Great Lakes Roofing
12/21/21 – City of Two Rivers Room Tax Commission Meeting
12/22/21 – Two Rivers High School Choir Performed by the library fireplace
12/23/21 – Lester Public Library Foundation presented the 2021 annual allocation of \$37,844.84 to the Library

12/30/21 – Met with Lester Public Library Board of Trustees President, Larry Thomas

Jeff Dawson, Director, Lester Public Library 01/04/2021

Parks and Recreation Department

Hamilton Community House

1520 17th Street

Two Rivers WI 54241-0087

Office (920) 793-5592

Senior Center (920) 793-5596

Date: January 10, 2022

To: Greg Buckley

CC: City Council, Recreation Staff, Advisory Recreation Board

From: Terri Vosters

Subject: Recreation Department **December** Report

The usage of the J. E. Hamilton Community House for the month is as follows:

- Meals on Wheels served 1,384
- Congregate Meals 111
- TRUST car rides 126
- Senior Center Programs 624
- Building/Pavilion Rentals 345
- Recreation Programs 819
- Visitors/Contacts (phone and in person) 3,849
- **Total building usage 7,258**

The J. E. Hamilton Community House was open **27 days** in the month of **December** for an average daily usage of **268 people per day**.

Cemetery

1. # of spaces sold - 1 @ \$750.00 = \$750.00
2. # of Interments - 2 @ \$850.00 = \$1,700.00
3. # of cremations - 2 @ \$550.00 = \$1,100.00
- 4 # of Saturday burials -1 @ \$350.00 = \$350.00

Total: \$3,900

Administration (Office)

2022 Budget sorted and Books Printed for Supervisors

2021 Timesheets/Payrolls Scanned to Finance

Holy Cross Cemetery Plat Book BackUp Completed (scanned & assembled)

Forest View Cemetery Plat Book BackUp Completed (scanned & assembled)

Pioneers Rest Cemetery Plat Book BackUp Completed (scanned & assembled)

Calvary Cemetery Plat Book BackUp Completed (scanned & assembled)

Holy Cross Cemetery Map Book BackUp Completed (scanned & assembled)

Completed Archive Room end of the year purge
 Begin Office Purge
 Begin 2022 Spreadsheet set up
 Completed & Submitted Tree City Application
 Continue entering missing burials in CIMS
 Central Park West 365 Fundraising meetings
 Complete Cancellation of In-house credit card account - including equipment return

Recreation and Special Events

Rebecca

Reviewed December Programming with Ethan Jones
 Continued to Supervise, monitor, conduct program visits, and finalize (ordered champion trophy) for Co-ed Volleyball on 12/6, 12/13, 12/20, and 12/27
 12/6 Held organizational meeting with Knights of Columbus committee at TR Community House for Cornhole Tour in Feb
 12/8 Attended youth wrestling meeting for organizing and implementing 2022 season and set up
 Trained, monitored and established work responsibilities with new Rec Coordinator Karyn Joy throughout the month
 12/16-Helped organize, coordinate, and attended New Pro meeting at the TR Community House
 Created and presented Host Note presentation at New Pro meeting
 12/15- Attended Dept Head meeting at City Council Chambers- created a P&R report update and presented at meeting
 12/13– Attended Central Park Meeting with Main Street - Roger Russove to discuss coordinating and collaborating an event between 2 organizations for springtime 2022
 Cancelled Family Sled Night for 12/17 due to weather, and Teen night on 12/3 due to low participation numbers
 12/18 Coordinated, managed, and set up City to City Candy Cane Hunt in TR with Ethan Jones
 Designed and created promotional materials for Santa Letters, Golf Leagues, Sponsorship thank you large decal wraps for Golf simulator, and Sponsorship fundraising packets (2022), Holiday Banners for TR website and Facebook page
 Assisted Ethan with covering attendant coverage for month of December
 12/8 Presented History of TR Community House at TRHS
 Created new virtual learning for TR P&R website
 Redesigned, finalized, and sent out the Sponsorship Fundraising Packet for Special Events for 2022 - both Karyn and myself completed this

Ethan

Building attendant evaluations
 Working on the upcoming activity guide with current instructors. Also, trying to find new programs
 Umpire and scorekeeping for the new Futsal league.
 Working with multiple homeowners on terrace trees
 Creating new programs and flyers for marketing and promotion
 Met with Terri and Becky on programming
 Assisted Becky with the Candy Cane Hunt
 Met with Cindy, new basketball program instructor
 Met with Dave, Soccer instructor
 NEWPRO meeting 12/16

Worked on the Attendant January schedule
 Met with Sara, Firm and Burn instructor
 Trained a new building attendant

Parks/Maintenance

Deep clean on Senior Center Kitchen floor
 Fixed Ice Maker and Cooler SC kitchen
 Buffing floor throughout building
 Little bit of snow removal
 Setup for Volleyball and Pickelball
 Meetings with SMI on Senior Center possible addition
 Trash and Doggie Bag Runs twice a week
 Tree removal of wind damaged trees
 Christmas Decoration
 Continued daily maintenance
 Start setting up ice rink
 Removal of tennis court backboard

Senior Center

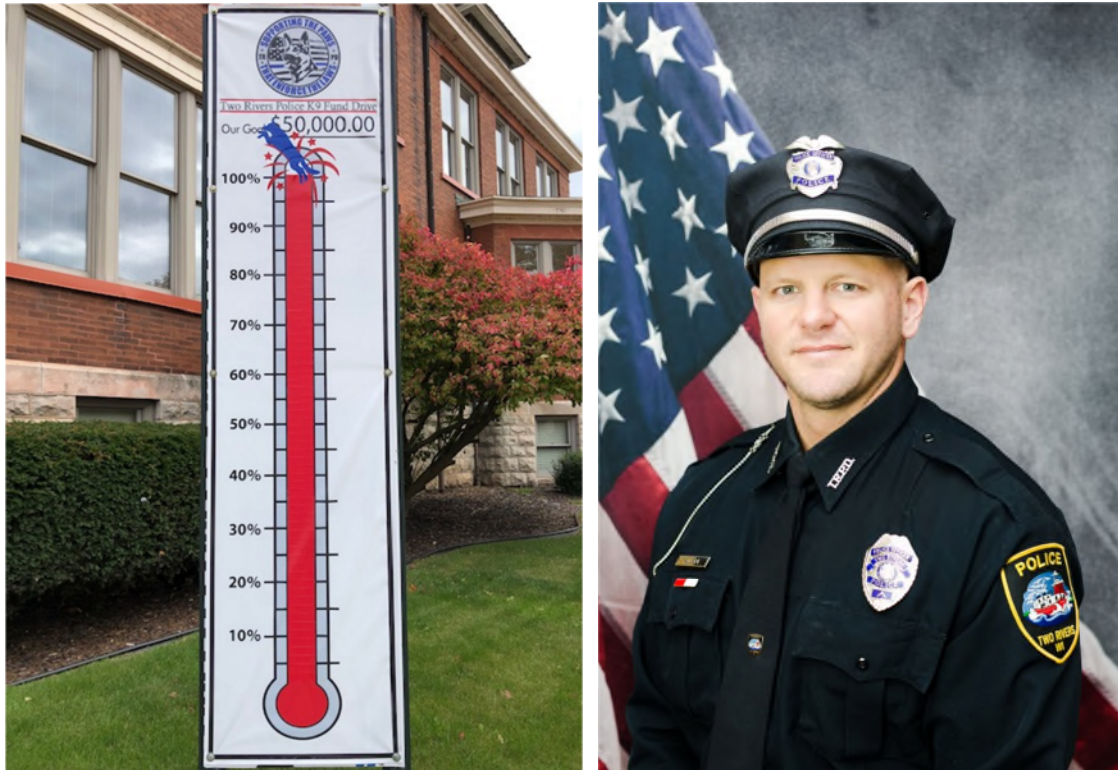
Christmas Stars dinner and show bus trip fundraiser
 Medicare Part D Appointments
 Let's Get Moving exercise class series by ATI Physical Therapy staff
 Baking, packaging, and selling cookies for December Christmas Sweets and Treats Fundraiser
 Distributed 150 Handmade Christmas Stockings filled with treats
 Raffle Basket Fundraiser
 Committee on Aging Meeting
 Parks & Recreation Meeting with Director X2
 Senior Center Building/Drive up Window Meeting
 Friends of the Two Rivers Senior Center Meeting
 Nutrition program coordination and arrangements
 TRSC Picking up January meals at the Manitowoc Senior Center (update: meals continue to be delivered to TRSC)
 Wisconsin Parks and Recreation Association Leadership Academy
 Alice Training for Staff
 Scheduled 3 Premier World Discovery Trips for 2022
 Scheduled 2022 Fireside Theater Trips – Basement Church Ladies - A Mighty Fortress and Grease
 Take n Make / Creation Station – 12 reindeer creation kits prepared for pick up
 Birthday calls, mailed birthday cards & anniversary cards
 Senior Center December Newsletter – Created, mailed, emailed, distributed to area businesses
 Created and distributed January Soup Sale fundraising posters to businesses throughout Two Rivers and Manitowoc
 Created and distributed February Dinner fundraising posters to businesses throughout Two Rivers and Manitowoc
 Weekly press releases (recording) to WOMT
 Updated senior center website & social media page
 Office Staff helping daily with meal packing, serving lunch, and delivering meals

Administration

12/1-Dept head meeting
12/6-City Council meeting
12/7-Meeting with Senior Center Supervisor about Meals on Wheels and programming
12/8-Met with Recreation Supervisors on the next activity guide and programs
12/9-Met with SMI on the Senior Center CBDG grant renovation
12/9-Met with Greg on upcoming programs
12/10-Central Park 365 Committee meeting
12/10-Met with Jeff for a tour of the library
12/13-Central park 365 meeting with Recreation Supervisor and Special Event Coordinator
12/15-Meeting with Roger on working together for a new program in Spring
12/16-1/3-FMLA; surgery leave

Meeting with Greg and Elizabeth regarding Open Spaces plan and Comprehensive Plan
Meeting with Senior Center Supervisor about Meals on Wheels and programming x2
Meeting with Rec Supervisors on program updates
Continued work with Fred Kolkmann on Washington Park Rehab
Continued work with staff on activity guide
Worked on the Dept building schedule and website with Ethan
Continued work with Lisa and Jamie on Central Park 365 tiers, branding and logo
Continued work on Grants for Neshotah Beach Playground
Continued work on Grants for Central Park 365

Monthly Report November 2021



K9 Program

Thanks to the generous donations of our community the department's K9 program fundraising goal has been reached! The following was the social media post that was written by Chief Brian Kohlmeier to the community.

I am pleased to announce that we have reached our initial K9 funding goal!

On behalf of the Two Rivers Police Department, I want to thank each and every person, organization, and business that donated to our new program. This was truly a community effort and whether donors were from Two Rivers, other communities from within Manitowoc County, or from places far beyond our area, the generosity was overwhelming and inspiring.

At last night's City Council Meeting, I had the pleasure to make this announcement and introduce the Two Rivers Police Department's first K9 handler, Officer Andrew Lade. Andy put a lot of effort into getting this program up and running and we are confident he will be an excellent K9 Handler.

Our next order of business is to select a kennel to supply our new Canine Officer (dog) and train both our new canine and handler Lade as a team. We hope to have our K9 team out on patrol as soon as February 2022.

Fundraising will continue to ensure our program is sustainable for many years to come. Stay tuned for additional opportunities to donate. New t-shirts and a plush toy are just a few things coming in the near future. Donations are always accepted and can be sent to the Two Rivers Police Department – Attention K9 Program.

Again, a heartfelt thank you to everyone that helped support our program in any way.

*Brian Kohlmeier
Chief of Police*



Chaplain Retirement

We send a sincere thanks & appreciation to Pastor Kim Henning for his 15 years of volunteer service as a police chaplain for our agency and the citizens of Two Rivers. Most recently, Pastor Henning was also part of our county-wide police chaplain program and served all county agencies and citizens. Thank you Pastor Henning! We hope you have a happy, healthy retirement!

Donations



Thank you to Napa Auto Parts and Brad Bosar for the generous donation which will be used to provide continuing support for the fully funded K9 program. Donations like this will ensure the sustainability of the program for years to come.



We had a surprise visit from staff at Meadow View Assisted Living. They wanted to say "thanks" for TRPD's assistance with a fire call and brought us a gift bag of coffee, cookies and other assorted treats.

Training

- Detective Lieutenant Wiesner was one of ten officers from the state of WI who was selected to be on the WI DOJ Regional Peer Support Training Team. As the team wrote curriculum to be used throughout the state, they were able to attend two training conferences to gather knowledge and expertise to bring back to WI. Det. Lt. Wiesner was able to attend the Public Safety Peer Support Association Conference in San Diego, CA and the National COPS Wellness Conference in Oklahoma City, OK. WI DOJ through a COPS grant funded the training and all travel costs.
- Police Secretary, Susie Griepentrog, attended an Open Records training in Waukesha as one of her primary roles is handling records releases and public access.
- A number of officers completed online training courses in officer wellness and career survival as well as training on interacting with various groups in the community and forming partnerships stemming from those interactions.

Anniversaries



Officer Cale Beyer
November 13th, 2001
20 Years

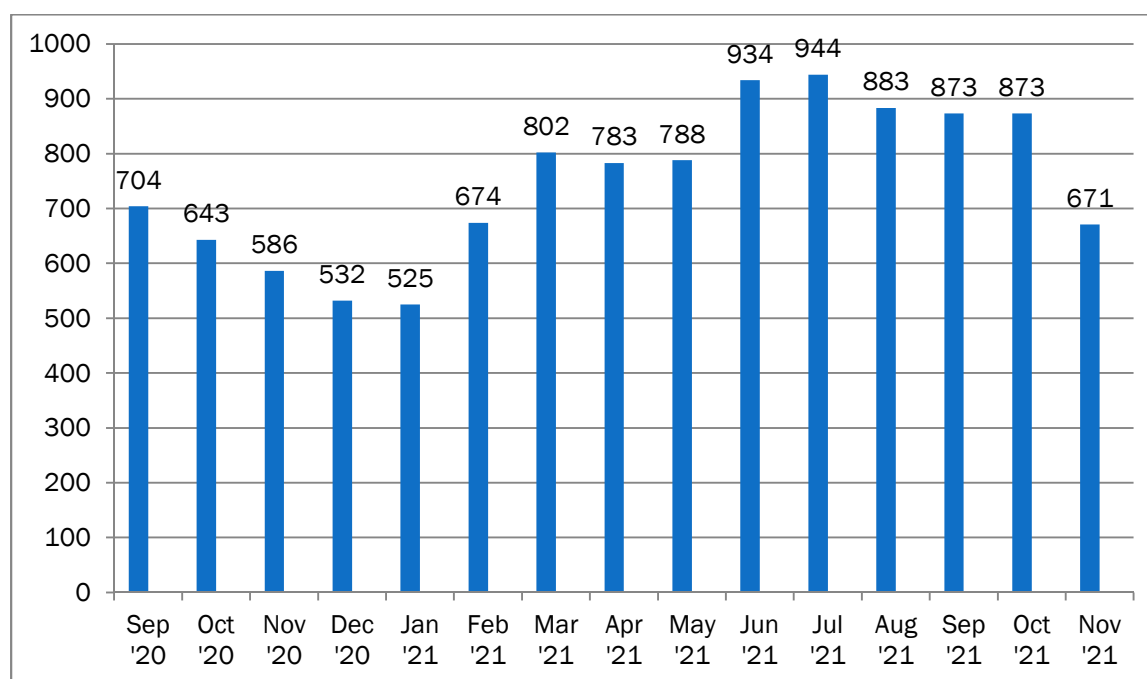


Katheryn Schroeder
Police Secretary
November 2nd, 1998
23 Years

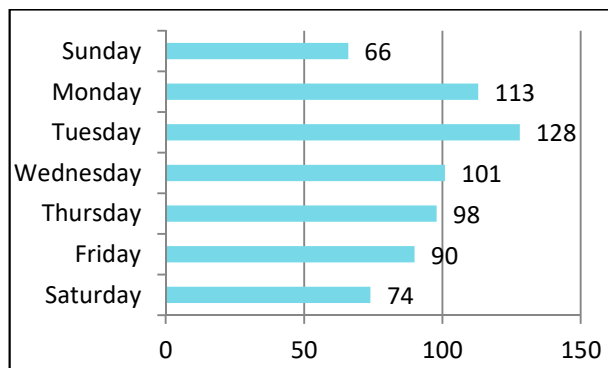
CALLS FOR POLICE SERVICE

November 2021: 671	2021 YTD TOTAL: 8,930 TOTAL LAST YEAR: 10,383
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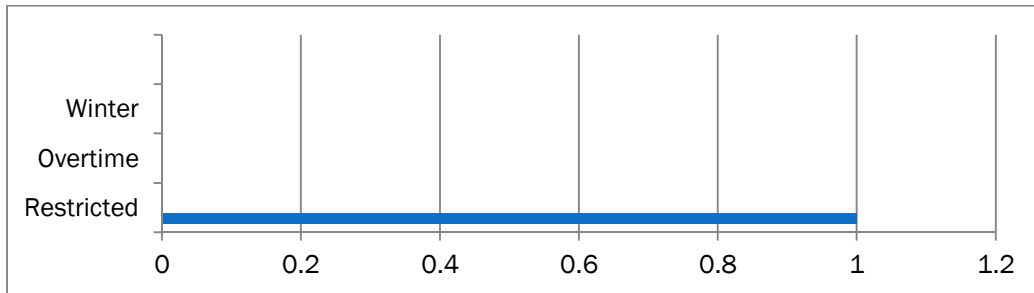
Monthly Calls Comparison Chart:



Calls for Service by Day of Week:



November 2021 Parking Enforcement:

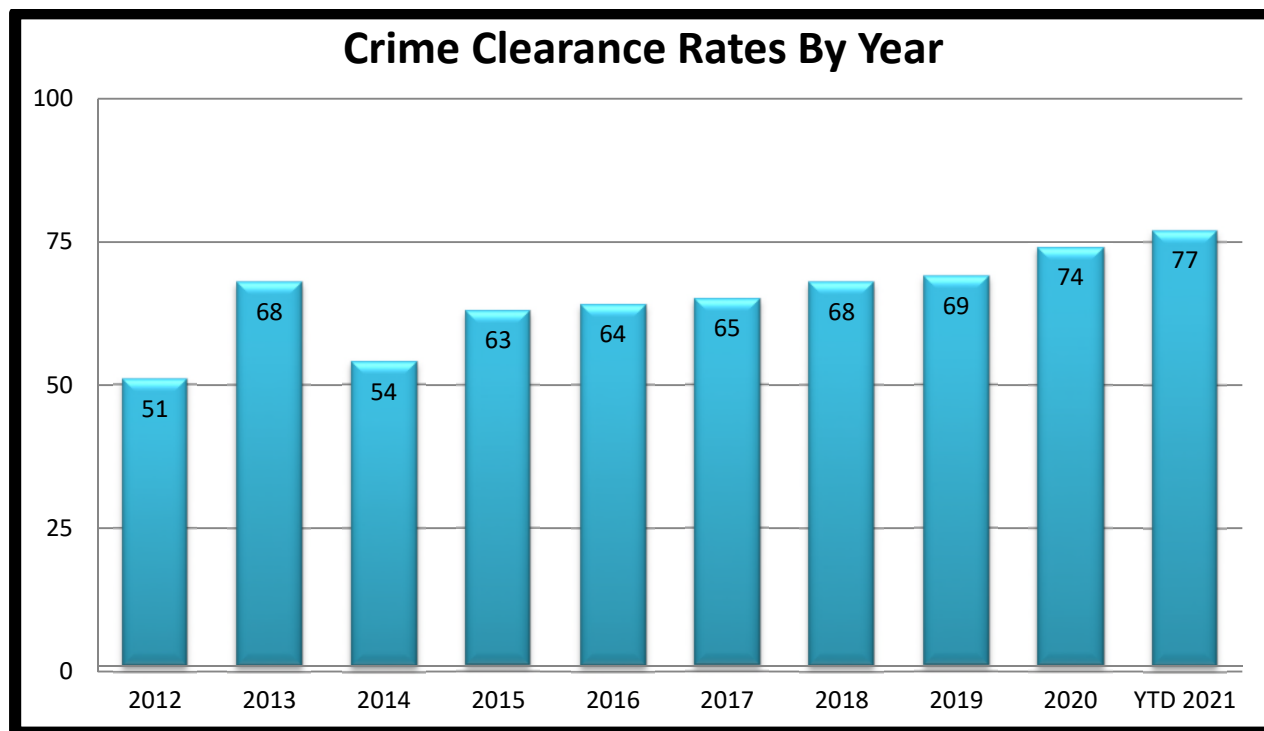


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	November
Reported Part 1 Cases	19
Cases Cleared	13
Crime Clearance Rate	68%

Crime Clearance Rate YTD: 77%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2021	November
Adult Arrests	82
Juvenile Arrests	12
Total	94

Field Warnings 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
FIELD WARNING								
9-1-1 951.02 CRIMES AGAINST ANIMALS - MISTREATMENT	0	0	0	0	0	0	2	0
6-5-22 KEEPING OF CHICKENS & DUCKS	0	1	0	0	0	0	0	0
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	1	0	1	1	0	0	1	0
TR305.15(5) FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP	0	0	2	1	0	0	0	0
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	0	1	0	0
341.04 NON-REGISTRATION OF VEHICLE	1	0	5	0	0	1	2	0
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	0	0	2
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	2	0	0	0	0	0	0
346.87 UNSAFE BACKING OF VEHICLE	0	1	0	0	0	1	0	0
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	0	0	0	0	0	0	0
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	2	1	0	0	0	0	0	0
341.04(1) NON-REGISTRATION OF OTHER VEHICLE	1	0	0	0	0	1	0	0
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	21	12	9	13	7	9	4	3
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	2	0	0	1	0	0
346.35 001 IMPROPER SIGNAL FOR STOP/TURN	0	1	0	0	0	0	0	0
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	2	4	2	1	0	1	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	19	13	12	3	5	4	3	4
341.15(3)(C) IMPROPER DISPLAY/PLATES (UNCLEAN)	1	0	0	1	0	0	0	0
342.15(4)(b) OWNER FAIL/REMOVE VEHICLE PLATES	0	0	0	0	0	1	0	0
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	0	0	0	0	0	0	0	0
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	1	0	0	0	0	0
343.07(1g)(a)1 OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	0	0	0	0	1	1	0	0
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	0	1	0	0	0	1
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	2	0
346.37(1)(B) VIOLATE YELLOW SIGNAL	0	0	0	0	0	0	1	0
6-5-7(B)(4) BARKING DOGS	0	0	3	0	1	1	0	0
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	1	0	0	1	0	0	0
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	0	0	0	1
TR305.30(2) TIRES-BALD TIRES HAVING TREAD DEPTH < 2/32"	1	0	0	0	0	0	0	0
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	0	0	2	1	0	0	0	0
9-6-3 (DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	1	0	0	0	0	0	0
9-2-11 CURFEW VIOLATION	0	0	0	1	0	0	3	0
9-1-1 287.81 LITTERING	0	0	0	0	0	0	0	0
6-5-15 ANIMAL FECES	0	0	0	0	0	0	0	1
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	1	0
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	2	3	3	1	4	2	6	6
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	4	2	2	0	1	3	4	4
6-5-1 DOG LICENSE	6	7	6	2	8	7	8	11

TR305.34(3)(A) WINDSHIELDS-EXCESSIVELY CRACKED/IN CRITICAL AREA	1	0	1	1	0	0	0	0
TR305.32(6)(A) WINDOW-REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	1	0	0	0	0
TR305.32(5)(B)1 WINDOW-REAR WINDOW-TINTING MANUFACTURER	1	0	0	1	0	0	0	0
TR305.32(4)(B)2 WINDOW-VENT/FRONT SIDE TINTING 50%	5	0	1	6	0	0	0	0
TR305.32(4)(B)1 WINDOWS-VENT/FRONT SIDE-TINTING BY MANUFACTURER	0	0	1	0	0	0	0	0
TR305.26(1) MIRRORS-REQUIRED MIRRORS VIOLATION	0	0	0	0	1	0	0	0
TR305.15(1) STOP LAMPS REQUIRED NUMBER	0	1	0	0	0	0	0	0
TR305.08(3) BACK-UP LAMP SWITCH-INDICATOR VISABLE TO DRIVE	0	0	0	1	0	0	0	0
347.39(2) EQUIP MOTOR VEHILCE WITH ILLEGAL MUFFLER	0	0	0	1	0	0	0	0
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	1	0	0	0	0	0
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	3	1	1	0	3	2	4	0
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	7	1	4	6	0	2	1	0
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	4	4	2	4	2	1	2	1
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	31	14	13	9	6	33	2	14
346.57(4)(H) SPEEDING - 55MPH NO FIX LIMITS POSTED	0	0	0	1	0	0	0	0
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	1	3	1	2	0	0	1	2
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	20	12	7	8	8	10	1	4
346.57(3) DRIVING TOO FAST FOR CONDITIONS	0	1	0	0	0	0	0	0
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	9	7	2	0	2	8	6
346.37(1) VIOLATION OF TRAFFIC CONTROL SIGNAL	0	1	0	0	1	0	0	0
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	1	0	0	0	0	0	0	1
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	0	0	0	0	0	0	0
346.31(3) IMPROPER LEFT TURN	1	1	0	0	0	0	0	0
346.31(2) IMPROPER RIGHT TURN	0	0	2	0	0	0	1	0
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	1	0	0
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	1	0	0	0	1	0
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0
346.13(1) UNSAFE LANE DEVIATION	2	0	0	0	0	2	1	0
346.09(3) PASSING IN NO PASSING ZONE	0	0	0	0	0	1	0	0
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	0
346.04(2) DRIVING AGAINST TRAFFIC (ONE WAY STREET)	0	0	0	0	0	0	0	0
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	1	0	0	1	1	0	0
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	1	0	0	0	0	0	0
343.22(1) FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE	0	0	0	0	0	1	0	0
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	0	0	0	1	0
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	1	0	0	0	0	0	0	0
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	2	1	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	1	0	0	0
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	2	0	0	1	0	0	1	0
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	4	2	2	1	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	2	1	0	0	0	0
347.07(2)(B) OPERATE VEHILCE W/NONRED TAILLIGHTS	1	0	0	0	0	0	2	0
347.07(2)(A) OPERATE VEHICLE W/NONWHITE HEADLIGHTS	0	0	0	1	0	0	0	0
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	14	20	7	9	4	6	3	4

347.06(1) OPER W/O REQUIRED LAMP LIGHTED	9	2	3	1	0	6	3	3
23.33(4)(D) ATV ON ROADWAY	0	0	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	1	0	0	0	0	0	1	0
FIELD WARNING Totals	179	124	108	85	57	101	113	72
Totals	179	124	108	85	57	101	113	72

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
9-1-1 951.02 CRIMES AGAINST ANIMALS - MISTREATMENT	0	0	0	0	0	0	2	0	0	0	0	0	2
6-5-22 KEEPING OF CHICKENS & DUCKS	0	1	0	0	0	0	0	0	0	0	0	0	1
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	1	0	1	1	0	0	1	0	0	1	0	0	5
TR305.15(5) FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP	0	0	2	1	0	0	0	0	0	0	0	0	3
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	0	1	0	0	0	0	0	0	1
341.04 NON-REGISTRATION OF VEHICLE	1	0	5	0	0	1	2	0	0	0	3	0	12
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	0	0	2	0	0	0	0	2
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	2	0	0	0	0	0	0	0	1	0	0	4
346.87 UNSAFE BACKING OF VEHICLE	0	1	0	0	0	1	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	0	0	0	0	0	0	0	0	1	0	0	1
346.37(1)(C) 1 001 VIOLATE RED TRAFFIC SIGNAL	2	1	0	0	0	0	0	0	0	0	0	0	3
341.04(1) NON-REGISTRATION OF OTHER VEHICLE	1	0	0	0	0	1	0	0	0	0	0	0	2
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	21	12	9	13	7	9	4	3	19	10	3	0	110
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	2	0	0	1	0	0	0	0	0	0	3
346.35 001 IMPROPER SIGNAL FOR STOP/TURN	0	1	0	0	0	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	2	4	2	1	0	1	1	4	6	0	0	21
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	19	13	12	3	5	4	3	4	4	4	5	0	76
341.15(3)(C) IMPROPER DISPLAY/PLATES (UNCLEAN)	1	0	0	1	0	0	0	0	0	0	0	0	2
342.15(4)(b) OWNER FAIL/REMOVE VEHICLE PLATES	0	0	0	0	0	1	0	0	0	0	0	0	1
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	0	0	0	0	0	0	0	0	1	0	0	0	1

341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	1	0	0	0	0	0	0	0	1	0	3
343.07(1g)(a)1 OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	0	0	0	0	1	1	0	0	0	1	0	0	3
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	0	1	0	0	0	1	0	1	0	0	4
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	2	0	0	0	0	0	2
346.37(1)(B) VIOLATE YELLOW SIGNAL	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(B)(4) BARKING DOGS	0	0	3	0	1	1	0	0	0	0	0	0	5
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	1	0	0	1	0	0	0	0	0	0	0	2
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	0	0	0	1	0	0	0	0	1
TR305.30(2) TIRES-BALD TIRES HAVING TREAD DEPTH < 2/32"	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	0	0	2	1	0	0	0	0	0	0	0	0	3
9-6-3 (DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	1	0	0	0	0	0	0	0	0	0	0	1
9-2-11 CURFEW VIOLATION	0	0	0	1	0	0	3	0	0	1	0	0	5
9-1-1 287.81 LITTERING	0	0	0	0	0	0	0	0	0	1	0	0	1
6-5-15 ANIMAL FECES	0	0	0	0	0	0	0	1	0	0	0	0	1
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	2	3	3	1	4	2	6	6	2	6	3	0	38
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	4	2	2	0	1	3	4	4	2	1	1	0	24
6-5-1 DOG LICENSE	6	7	6	2	8	7	8	11	2	7	4	0	68
TR305.34(3)(A) WINDSHIELDS- EXCESSIVELY CRACKED/IN CRITICAL AREA	1	0	1	1	0	0	0	0	0	0	0	0	3
TR305.32(6)(A) WINDOW- REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	1	0	0	0	0	1	0	0	0	2
TR305.32(5)(B)1 WINDOW- REAR WINDOW-TINTING MANUFACTURER	1	0	0	1	0	0	0	0	0	0	0	0	2
TR305.32(4)(B)2 WINDOW- VENT/FRONT SIDE TINTING 50%	5	0	1	6	0	0	0	0	1	0	0	0	13
TR305.32(4)(B)1 WINDOWS-VENT/FRONT SIDE-TINTING BY MANUFACTURER	0	0	1	0	0	0	0	0	0	0	0	0	1
TR305.26(1) MIRRORS- REQUIRED MIRRORS VIOLATION	0	0	0	0	1	0	0	0	0	0	0	0	1
TR305.15(1) STOP LAMPS	0	1	0	0	0	0	0	0	0	0	0	0	1

REQUIRED NUMBER													
TR305.08(3) BACK-UP LAMP SWITCH-INDICATOR VISABLE TO DRIVER	0	0	0	1	0	0	0	0	0	0	0	0	1
347.39(2) EQUIP MOTOR VEHILCE WITH ILLEGAL MUFFLER	0	0	0	1	0	0	0	0	1	0	0	0	2
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	1	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	3	1	1	0	3	2	4	0	3	1	0	0	18
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	7	1	4	6	0	2	1	0	1	4	1	0	27
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	4	4	2	4	2	1	2	1	1	2	0	0	23
346.59(1) IMPEDING TRAFFIC BY SLOW SPEED	0	0	0	0	0	0	0	0	0	0	1	0	1
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	31	14	13	9	6	33	24	14	9	26	9	0	188
346.57(4)(H) SPEEDING - 55MPH NO FIX LIMITS POSTED	0	0	0	1	0	0	0	0	0	0	0	0	1
346.57(4)(F) SPEEDING- 35MPH OUTLYING DISTRICT - CITY	1	3	1	2	0	0	1	2	2	0	0	0	12
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	20	12	7	8	8	10	11	4	28	21	9	0	138
346.57(3) DRIVING TOO FAST FOR CONDITIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	9	7	2	0	2	8	6	13	6	2	0	58
346.37(1) VIOLATION OF TRAFFIC CONTROL SIGNAL	0	1	0	0	1	0	0	0	0	0	0	0	2
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	1	0	0	0	0	0	0	1	0	0	0	0	2
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	0	0	0	0	0	0	0	1	0	0	0	1
346.31(3) IMPROPER LEFT TURN	1	1	0	0	0	0	0	0	0	0	0	0	2
346.31(2) IMPROPER RIGHT TURN	0	0	2	0	0	0	1	0	1	0	0	0	4
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	1	0	0	0	1	0	0	3
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	1	0	0	0	1	0	0	0	0	0	2
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	2	0	0	0	0	2	1	0	2	2	0	0	9
346.09(3) PASSING IN NO PASSING ZONE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	0	0	1	0	0	1
346.04(2) DRIVING AGAINST TRAFFIC (ONE WAY STREET)	0	0	0	0	0	0	0	0	0	2	0	0	2
343.44(1)(a) 001 OPERATING AFTER	1	1	0	0	1	1	0	0	0	0	0	0	4

SUSPENSION													
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
343.22(1) FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE	0	0	0	0	0	1	0	0	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0	1	0	0	0	3
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	0	0	0	1	0	0	0	0	0	1
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	1	0	0	0	0	0	0	0	0	1	0	0	2
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	2	1	0	0	0	0	0	1	0	0	0	0	4
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	1	0	0	0	0	1	0	0	2
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	2	0	0	1	0	0	1	0	0	0	0	0	4
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	4	2	2	1	0	0	0	1	1	1	0	0	12
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	2	1	0	0	0	0	1	0	0	0	6
347.09(1)(A) HEADLAMPS- VEHICLES EQUIPED W/2 HEADLAMPS	0	0	0	0	0	0	0	0	0	0	1	0	1
347.07(2)(B) OPERATE VEHICLE W/NONRED TAILLIGHTS	1	0	0	0	0	0	2	0	0	0	0	0	3
347.07(2)(A) OPERATE VEHICLE W/NONWHITE HEADLIGHTS	0	0	0	1	0	0	0	0	1	0	0	0	2
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	14	20	7	9	4	6	3	4	6	9	3	0	85
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	9	2	3	1	0	6	3	3	2	2	2	0	33
23.33(4)(D) ATV ON ROADWAY	0	0	0	0	0	0	0	1	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	1	0	0	0	0	0	1	0	0	0	1	0	3
FIELD WARNING Totals	179	124	108	85	57	101	103	72	110	121	49	0	1109
Totals	179	124	108	85	57	101	103	72	110	121	49	0	1109

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
FIELD WARNING								
9-1-1 951.02 CRIMES AGAINST ANIMALS - MISTREATMENT	0	0	0	0	0	0	2	0
6-5-22 KEEPING OF CHICKENS & DUCKS	0	1	0	0	0	0	0	0
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	1	0	1	1	0	0	1	0
TR305.15(5) FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP	0	0	2	1	0	0	0	0
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	0	1	0	0
341.04 NON-REGISTRATION OF VEHICLE	1	0	5	0	0	1	2	0
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	0	0	2
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	2	0	0	0	0	0	0

346.87 UNSAFE BACKING OF VEHICLE	0	1	0	0	0	1	0	0
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	0	0	0	0	0	0	0
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	2	1	0	0	0	0	0	0
341.04(1) NON-REGISTRATION OF OTHER VEHICLE	1	0	0	0	0	1	0	0
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	21	12	9	13	7	9	4	3
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	2	0	0	1	0	0
346.35 001 IMPROPER SIGNAL FOR STOP/TURN	0	1	0	0	0	0	0	0
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	2	4	2	1	0	1	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	19	13	12	3	5	4	3	4
341.15(3)(C) IMPROPER DISPLAY/PLATES (UNCLEAN)	1	0	0	1	0	0	0	0
342.15(4)(b) OWNER FAIL/REMOVE VEHICLE PLATES	0	0	0	0	0	1	0	0
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	0	0	0	0	0	0	0	0
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	1	0	0	0	0	0
343.07(1g)(a)1 OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	0	0	0	0	1	1	0	0
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	0	1	0	0	0	1
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	2	0
346.37(1)(B) VIOLATE YELLOW SIGNAL	0	0	0	0	0	0	1	0
6-5-7(B)(4) BARKING DOGS	0	0	3	0	1	1	0	0
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	1	0	0	1	0	0	0
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	0	0	0	1
TR305.30(2) TIRES-BALD TIRES HAVING TREAD DEPTH < 2/32"	1	0	0	0	0	0	0	0
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	0	0	2	1	0	0	0	0
9-6-3 (DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	1	0	0	0	0	0	0
9-2-11 CURFEW VIOLATION	0	0	0	1	0	0	3	0
9-1-1 287.81 LITTERING	0	0	0	0	0	0	0	0
6-5-15 ANIMAL FECES	0	0	0	0	0	0	0	1
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	1	0
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	2	3	3	1	4	2	6	6
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	4	2	2	0	1	3	4	4
6-5-1 DOG LICENSE	6	7	6	2	8	7	8	11
TR305.34(3)(A) WINDSHIELDS-EXCESSIVELY CRACKED/IN CRITICAL AREA	1	0	1	1	0	0	0	0
TR305.32(6)(A) WINDOW-REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	1	0	0	0	0
TR305.32(5)(B)1 WINDOW-REAR WINDOW-TINTING MANUFACTURER	1	0	0	1	0	0	0	0
TR305.32(4)(B)2 WINDOW-VENT/FRONT SIDE TINTING 50%	5	0	1	6	0	0	0	0
TR305.32(4)(B)1 WINDOWS-VENT/FRONT SIDE-TINTING BY MANUFACTURER	0	0	1	0	0	0	0	0
TR305.26(1) MIRRORS-REQUIRED MIRRORS VIOLATION	0	0	0	0	1	0	0	0
TR305.15(1) STOP LAMPS REQUIRED NUMBER	0	1	0	0	0	0	0	0
TR305.08(3) BACK-UP LAMP SWITCH-INDICATOR VISABLE TO DRIVE	0	0	0	1	0	0	0	0
347.39(2) EQUIP MOTOR VEHICLE WITH ILLEGAL MUFFLER	0	0	0	1	0	0	0	0
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	1	0	0	0	0	0
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	3	1	1	0	3	2	4	0
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	7	1	4	6	0	2	1	0
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	4	4	2	4	2	1	2	1

346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	31	14	13	9	6	33	2	14
346.57(4)(H) SPEEDING - 55MPH NO FIX LIMITS POSTED	0	0	0	1	0	0	0	0
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	1	3	1	2	0	0	1	2
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	20	12	7	8	8	10	1	4
346.57(3) DRIVING TOO FAST FOR CONDITIONS	0	1	0	0	0	0	0	0
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	9	7	2	0	2	8	6
346.37(1) VIOLATION OF TRAFFIC CONTROL SIGNAL	0	1	0	0	1	0	0	0
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	1	0	0	0	0	0	0	1
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	0	0	0	0	0	0	0
346.31(3) IMPROPER LEFT TURN	1	1	0	0	0	0	0	0
346.31(2) IMPROPER RIGHT TURN	0	0	2	0	0	0	1	0
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	1	0	0
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	1	0	0	0	1	0
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0
346.13(1) UNSAFE LANE DEVIATION	2	0	0	0	0	2	1	0
346.09(3) PASSING IN NO PASSING ZONE	0	0	0	0	0	1	0	0
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	0
346.04(2) DRIVING AGAINST TRAFFIC (ONE WAY STREET)	0	0	0	0	0	0	0	0
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	1	0	0	1	1	0	0
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	1	0	0	0	0	0	0
343.22(1) FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE	0	0	0	0	0	1	0	0
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	0	0	0	1	0
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	1	0	0	0	0	0	0	0
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	2	1	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	1	0	0	0
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	2	0	0	1	0	0	1	0
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	4	2	2	1	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	2	1	0	0	0	0
347.07(2)(B) OPERATE VEHICLE W/NONRED TAILLIGHTS	1	0	0	0	0	0	2	0
347.07(2)(A) OPERATE VEHICLE W/NONWHITE HEADLIGHTS	0	0	0	1	0	0	0	0
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	14	20	7	9	4	6	3	4
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	9	2	3	1	0	6	3	3
23.33(4)(D) ATV ON ROADWAY	0	0	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	1	0	0	0	0	0	1	0
FIELD WARNING Totals	179	124	108	85	57	101	11	72
Totals	179	124	108	85	57	101	11	72

Municipal Citations 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
10-1-15(I) VISION CLEARANCE AT DRIVEWAY	0	0	0	0	0	0	0	0	1	0	0	0	1
9-7-2 CHRONIC NUISANCES PROHIBITED	0	0	0	0	0	0	0	0	0	1	0	0	1
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	1	1	1	0	2	0	0	1	2	0	0	8
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	5	0	0	2	0	2	2	0	6	5	4	0	26
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-1 947.0125(2)(B) UNLAWFUL USE OF COMPUTERIZED COMMUNICATION-HARRASSMENT	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICAION-HARRASSMENT	1	0	0	0	0	0	0	0	1	0	0	0	2
9-2-10(C) CONTRIBUTE TO TRUANCY	1	1	1	0	0	0	0	0	0	0	1	0	4
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	0	0	0	0	0	0	0	0	0	1	0	1
6-1-1 POSSESSION/CONSUMPTION BY UNDERAGE	0	0	0	0	1	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	0	0	1	0	1	13	4	1	3	1	0	24
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	1	0	4	2	2	0	2	0	0	4	2	0	17
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	2	0	1	1	1	0	3	0	1	5	2	0	16
8-2-4(B) ALL NIGHT PARKING PROHIBITED/WINTER PARKING	2	0	0	0	0	0	0	0	0	0	0	0	2
9-3-4 DESTRUCTION OF NOXIOUS WEEDS	0	0	0	0	0	0	1	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	0	0	0	0	1	1	0	0	1	1	0	0	4
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	1	0	0	1	0	0	0	0	0	0	0	0	2
9-1-2 (A) PURCHASE, POSSESSION OR USE OF TOBACCO PRODUCTS BY PERSON UNDER AGE 18	0	0	0	0	0	0	0	0	0	0	1	0	1
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	0	0	0	0	1	1	0	0	0	0	0	0	2
9-1-1 947.01/WO INJ (DO NOT USE) DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2

9-1-1 947.01/INJ (DO NOT USE) DISORDERLY CONDUCT WITH INJURY	0	1	0	0	0	0	0	0	0	0	0	0	1
9-1-1 946.41 RESISTING OR OBSTRUCTING OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.50(<\$10) RETAIL THEFT - UNDER \$10	0	0	0	0	0	0	0	0	0	0	3	0	3
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	0	0	0	0	0	0	0	2	0	2
9-1-1 943.20 THEFT	0	2	1	0	0	1	0	0	0	2	1	0	7
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	0	1	1	1	0	0	3
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	1	0	0	0	0	0	0	1	0	2
9-2-10(B) HABITUAL TRUANCY	6	5	0	0	0	0	0	0	0	0	1	0	12
9-2-10(A) SIMPLE TRUANCY	2	2	1	0	0	2	0	0	1	0	0	0	8
9-1-1 167.10(3) USE OF FIREWORKS/POSSESSION OF FIREWORKS	0	0	0	0	1	0	0	0	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	0	1	1	0	0	3	4	0	1	0	10
6-5-14 HARBORING VICIOUS ANIMALS	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	1	1	5	0	0	2	1	0	0	0	0	0	10
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	0	2	0	1	0	2	2	0	0	0	0	7
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	0	0	0	0	0	1	0	0	0	0	0	2
6-5-1 DOG LICENSE	3	6	0	0	1	0	1	0	0	1	0	0	12
346.46(1) FAILURE TO STOP FOR STOP SIGN	0	0	0	1	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	1	0	0	0	0	0	0	0	0	0	1
ORDINANCE Totals	26	22	18	11	12	12	27	10	18	25	21	0	202
Totals	26	22	18	11	12	12	27	10	18	25	21	0	202

Traffic Citations 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	3	1	1	0	0	0	3	2	0	2	2	0	14
341.04 NON- REGISTRATION OF VEHICLE	0	0	0	0	1	3	1	0	1	0	1	0	7
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	0	0	0	1	0	1	0	0	0	1	0	0	3
346.87 UNSAFE BACKING OF VEHICLE	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	1	0	1	2	3	0	0	0	1	0	0	8
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	0	0	1	1	1	0	0	0	0	0	0	0	3
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	0	0	0	0	0	2	0	0	2
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	5	7	4	1	0	1	0	0	1	0	1	0	20
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	0	0	0	0	0	0	0	0	0	1	0	0	1
346.63(1)(A) 001 OPERATING WHILE INTOX (2ND)	0	0	0	0	0	0	0	1	0	0	0	0	1
346.63(1)(B) 019 OPERATING W/PAC (2ND)	1	0	0	0	0	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	0	1	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	7	6	5	1	3	1	0	2	2	2	2	0	31
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	0	1	0	0	1	1	1	0	3	0	1	0	8
343.44(1)(a) 003 OPERATING AFTER SUSPENSION (3RD)	1	1	2	1	3	1	0	0	0	0	0	0	9
343.44(1)(a) 002 OPERATING AFTER SUSPENSION (2ND)	2	0	0	1	1	1	0	0	2	1	1	0	9
347.48(4)(AM) AGE 4 < 8 CHILD SAFETY RESTRAINT REQ CHILD AGE 4 YRS BUT UNDER AGE 8	0	0	0	0	0	0	0	1	0	0	0	0	1
347.48(2M)(D) RIDE IN VEHICLE W/O	0	0	1	0	0	0	0	0	0	0	0	0	1

WEARING SEAT BELT													
346.675(1) 001 VEHICLE OWNER'S LIABILITY FOR FSA	0	0	0	1	0	0	0	0	0	0	0	0	1
343.085(2m)(a)1 PROB LICENSEE OPER CLASS D VEH W/OTHER PERSON IN VEH	1	0	0	0	0	0	0	0	0	0	0	0	1
346.67(1) 004 PROPERTY HIT & RUN - ATTENDED VEHICLE PROPERTY DAMAGE	0	0	0	0	0	0	0	0	1	1	0	0	2
346.63(1)(AM) 001 OPER W/CONTROLLED SUBSTANCE	0	0	1	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	0	0	0	0	0	1	0	1	0	1	0	0	3
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	1	0	0	0	0	0	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	4	2	1	0	0	0	0	0	0	0	7
347.26(1) OPTIONAL LIGHTING EQUIP- DARKNESS-LAMPS TO COMPLY W/REQ.	0	1	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	0	0	0	0	0	0	0	0	0	1	0	0	1
346.80(5) BICYCLE ENTERING HWY/FYR TO MV	0	0	0	0	0	0	0	0	0	1	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	1	0	0	0	0	2	0	1	0	0	0	4
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	0	2	1	0	0	0	1	0	0	0	0	0	4
346.68 HIT AND RUN- UNATTENDED VEHICLE	0	0	0	0	0	0	0	0	1	1	1	0	3
346.63(1)(B)CIR OWI- OPERATE WITH PAC OVER LEGAL LIMIT	2	2	0	1	1	1	3	2	5	1	0	0	18
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	3	0	4	0	2	2	0	1	0	4	0	0	16
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	3	2	1	0	5	2	1	2	1	0	0	0	17
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	0	0	2	0	0	2	0	0	0	0	0	0	4
346.46(1) FAILURE TO STOP FOR STOP SIGN	0	1	1	0	1	2	1	1	0	3	0	0	10
346.39(1) FAILURE TO STOP FOR FLASHING	1	0	0	0	0	1	0	1	0	0	0	0	3

RED SIGNAL													
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	0	0	0	1	0	0	0	0	0	0	0	1
346.19(1) FAIL YIELD RIGHT OF WAY STOP FOR EMERGENCY VEH.	0	0	0	0	0	0	0	0	0	0	1	0	1
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	1	0	1	0	0	0	0	0	0	0	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	1	0	1	0	0	0	0	0	0	2
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	0	0	1	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	1	0	0	0	1	1	1	0	0	1	0	5
346.09(3) PASSING IN NO PASSING ZONE	0	0	0	0	0	0	0	0	0	1	0	0	1
346.09(1) PASSING INTO ONCOMING TRAFFIC	0	0	1	0	0	0	0	0	0	0	0	0	1
346.07(2) UNSAFE CUTTING IN WHEN PASSING	0	0	0	0	0	1	0	0	0	0	0	0	1
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	0	0	1	0	0	1
346.04(1) FAILURE TO OBEY OFFICER SIGN/SIGNAL	0	0	0	0	0	2	0	0	0	0	0	0	2
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	3	2	3	4	0	5	1	4	3	3	3	0	31
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	4	4	0	1	0	0	0	1	1	2	0	14
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	0	0	2	0	0	0	0	0	0	0	0	2
343.05(3)(a) OPERATE W/O VALID LICENSE	8	4	7	2	1	2	4	1	2	1	2	0	34
342.15(2) TRANSFEREE FAIL/APPLY NEW TITLE	0	0	0	0	0	0	0	0	1	0	0	0	1
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	1	0	0	1	0	0	0	0	0	0	0	0	2
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	4	0	0	2	0	0	1	2	0	0	11
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	0	1	1	0	0	0	0	0	0	2
347.413(1) NO TAMPERING W/IGNITION	1	1	0	1	0	0	0	0	0	0	2	0	5

INTERLOCK DEVICE													
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	2	1	1	0	0	1	0	1	0	0	0	0	6
346.89(1) INATTENTIVE DRIVING	0	0	1	0	2	1	1	0	0	0	1	0	6
346.63(1)(A) CTY OPERATING A MOTOR VEHICLE WHILE INTOXICATED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	4	0	4	2	0	1	1	4	0	0	18
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	3	2	0	0	1	2	3	1	2	1	1	0	16
TRAFFIC Totals	56	43	55	22	33	44	24	23	29	37	22	0	388
Totals	56	43	55	22	33	44	24	23	29	37	22	0	388

November 2021 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	1	1
9-1-1 943.50(<\$10)	23C RETAIL THEFT - UNDER \$10	2	2
9-1-1 943.50(>\$10)	23C RETAIL THEFT - OVER \$10	1	1
9-1-1 943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
9-1-4 W/INJ	90C DISORDERLY CONDUCT WITH INJURY	1	1
943.14	90J CRIMINAL TRESPASS TO DWELLING	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	3	3
9-1-2(E)(3)	90Z POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	2	2
Totals:		12	12

November 2021 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.30	100 FALSE IMPRISONMENT	1	1
940.235(1) FAMILY	13A IMPEDE BREATHING BY PRESSURE ON THROAT OR NECK/FAMILY	1	1
948.03(2)(B) 13A	13A PHYSICAL ABUSE OF A CHILD/INTENTIONAL CAUSATION OF BODILY HARM	4	2
948.03(4)(B)	13A FAILING TO ACT TO PREVENT BODILY HARM	2	1
940.19(1)	13B BATTERY-SIMPLE	5	5
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	2	2
940.203(2) THREAT	13C THREAT TO JUDGE/PROSECUTOR/LE OFFICER	1	1
9-1-1 943.50(<\$10)	23C RETAIL THEFT - UNDER \$10	1	1
943.20(1)(A)/BUILDING	23D THEFT FROM BUILDING	1	1
943.125(1)	23E ENTRY INTO LOCKED COIN BOX	1	1
9-1-1 943.20	23H THEFT	1	1
943.23(3M)	240 OAWC/ABANDON VEHICLE WITHIN 24 HRS	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	4	4
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	2	2
961.41(3G)(E)	35A POSSESS THC	1	1
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	1	1
9-2-13	35B POSSESSION OF DRUG PARAPHERNALIA	2	2
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	2	2
941.23	520 CARRYING CONCEALED WEAPON	1	1
941.231	520 CARRYING A CONCEALED KNIFE	1	1
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	6	6
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
813.123(10)	90F KNOWINGLY VIOLATE INJ/INDIVIDUAL AT RISK	1	1
968.075(1)(a)	90F DOMESTIC ABUSE	6	4
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	2	2
6-5-1	90Z DOG LICENSE	1	1
8-4-1(B)	90Z ABANDONMENT OF VEHICLES PROHIBITED	1	1
813.125(4)	90Z VIOLATE INJUNCTION	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
946.41(1) RESIST	90Z RESISTING AN OFFICER	2	2
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	11	8
946.49(1)(b)	90Z BAIL JUMPING-FELONY	14	6
948.45(1)	90Z CONTRIBUTE TO TRUANCY	1	1
968.04(1)	90Z WARRANT OR SUMMONS ON COMPLAINT	1	1
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	4	4
973.10	90Z PROBATION HOLD	8	8
973.10(1)	90Z PROBATION VIOLATION	1	1
Totals:		98	82

2021 Public Works/WWTP Tracking			2021		2021		Section 10, Item C.
			<u>December</u>	<u>Year-to-Date</u>	<u>December</u>	<u>Year-to-Date</u>	
<u>ENGINEERING 2021</u>							
	Landfill Leachate Pumpage (gallons)		314,474	6,800,509	572,268	8,700,936	
	Precipitation		1.91	32.83	1.13	36.20	
	Number of Encumbrance property checks		26	354	17	284	
<u>STREET DIVISION 2021 (Manhours)</u>			<u>December</u>	<u>Year-to-Date</u>	<u>December</u>	<u>Year-to-Date</u>	
	Work for Engineering			6			
	Shop/Vehicle Maintenance		568	4,843	458	4,668	
	Street Maintenance		28	1,714	102	1,512	
	Street Cleaning		87	1,144	68	1,158	
	Street Signs/Painting		17	887	49	788	
	Snow & Ice		180	952	209	1,017	
	PT Snowplowers		6	322	3	298	
	Bridge - maintenance			36		86	
	Old Dump/Landfill/River Sediment						
	17th Street Bridge opening		13	381	4		
	Storm Sewers						
	Refuse/Garbage			2		36	
	Recycling/Leaf Collection		52	710	16	933	
	Weed Cutting			221		290	
	Work for Others		68	4,308	395	4,984	
	Special Events						
	Landfill Maintenance						
	Landfill Sampling						
	PBS Sewers		5	63	3	59	
	Salted Streets		8	22	x		
	Plowed all city streets		2	6	x		
	Open 17th Street Bridge		37	1059	18	1253	
<u>WASTEWATER UTILITY 2021</u>			<u>December</u>	<u>Year-to-Date</u>	<u>December</u>	<u>Year-to-Date</u>	
	Wastewater Treated, Gallons		57,741,000	1,269,175,500	67,663,000	1,000,226,100	
	MONTHLY AVERAGE: Daily Flow, Gallons		1,863,000	2,320,301	2,183,000	4,378,958	
	MONTHLY AVERAGE: Daily BOD, Lbs.		4,466	4,156	3,601	4,347	
<u>Plant Discharges (MONTHLY AVERAGE)</u>							
	Biological Oxygen Demand (BOD), mg/l		9.40	9.72	8.70	8.75	
	Suspended Solids, mg/l		9.10	8.94	7.40	6.96	
	Ammonia, mg/l		0.37	0.56	0.49	0.44	
	Phosphorus, mg/l		0.37	0.42	0.36	0.32	
	Fecal Coliform, per 100ml		24.00	51.58	16.00	32.67	
	pH, Min (6.0)		6.80	6.84	6.90	6.97	
	pH, Max (9.0)		7.00	7.04	7.10	7.16	
<u>Chemicals</u>							
	Polymer, Gallons		88	1056	88	1,056	
	Ferric Chloride, Gallons		2,635	26,337	2,375	26,922	
	Chemical Costs for the month		\$ 5,976.16	\$ 37,668.92	\$ -	\$ 37,078.10	
	Mishicot Payment		\$ 6,448.53	\$ 81,705.04	\$ 6,381.68	\$ 95,925.09	
	Emergency call-ins		4	24	1	43	

December 2021 Public Works Narrative Tasks**ENGINEERING 2021****Lead water services and Sanitary Sewer lateral Replacement**

- Bid February 4; Mammoth Construction is prime contractor
- Replaced 3 services in December
- Project eliminated 19 Public and/or Private lead services.

Eggers Pond, (near 20th St & East River St)

- City staff and consultant continue to work on project coordination
- Received DNR authorization for treatment of contaminated soils on Dec 17
- Contract was bid June 2, with Superior Sewer & Water being the low bidder.
- Expect construction in early 2022

Pine Tree Drive Lift Station

- Project to rehabilitate existing sanitary lift station at 23rd & Pine Tree Drive
- Contract was bid April 29, with Advance Construction being the low bidder
- Contract work scheduled for January, with about 3 week duration expected.

Shoreline Protection

- Staff and consultant submitted the permit application for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.

Sidewalk Repair

- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in 2020.
- Staff is responding to additional complaints, for which notices have been sent to affected residents.

Storm sewer

- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.

STREET DIVISION 2021

Inventory

17th St. Bridge Openings (37)

Street Sweeping

Curbside Leaf Collection - Final Pass

Install Snow Fence Along Zlatnik Dr. 16th St. To 17th St.

Build/Install Gate 17th & Zlatink Access To Outfall

HydroVac At WWTP (4 times)

HydroVac Storm Sewer Sump Pits

PBS Sewers (5) 4-City Line Was Open; 1- City Line Was Not Open

BiWeekly - Monthly - Semi Annual Sewers

Remove Debris In Storm Sewer Pits - Entire City

Salt Red & Blue Routes (8 times)

Plow City Streets (2 times) 1.5"/2" Wet Snow

Open Outfalls

Move Rocks/Overflow Pipe 22nd St. Outfall

Assemble/Install Message Board Woodland Dr. Wayside

Service Lateral Street Repair 2116 13th St.

Clean/Repair Leaf Collection Equipment

Move Seasonal Equipment To Storage

Repair/Replace Street Signs

Make Specialty Signs For TRHS

WASTEWATER UTILITY 2021



**Two Rivers
December 2021**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- ALICE Training

2. Audits/Inspections

Waster Water Treatment- No major violations

3. Compliance/Risk Management

- Working with electric crew to develop situational awareness training for the city

GOALS AND OBJECTIVES

1. Training

- Develop 2022 training calendar
- ALICE training make-ups
- Situational Awareness 1/26/22

2. Audits/Inspections

- Set inspection calendar for 2022

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents
- Pre plan for 2022 objectives

Dec-21

CITY OF TWO RIVERS

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	29,537,550 GAL/MONTH
LESS BACKWASH WATER	4,466,480 GAL/MONTH
WATER TO CITY	25,071,070 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,016,720 GAL/DAY
MIN. DAILY WATER PRODUCTION	906,630 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	952,820 GAL/DAY

TOTAL PRODUCTION	29537550 GAL/MONTH
WATER TO CITY	25071070 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
264	240	240	HR/MO
8.52	7.74	7.74	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	744	0	HR/MO
		24		HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
1916.0	0.08	0.00
3700.0	0.13	0.00
45.6	0.00	0.00
1815.0	0.00	0.00
665.6	0.02	0.00
13 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH

PUMP 7	PUMP 8	PUMP 9	TOTAL
336	0	408	744

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

6,894,000	GAL/MONTH
241,000	GAL/DAY
214,000	GAL/DAY
222,387	GAL/DAY

REPORT PREPARED BY

Garret Wachowski / RB

DATE

1/5/2022

Debt Service Fund Summary Financial Report November 2021

A detailed report can be provided upon request.



**TWO
RIVERS**
WISCONSIN

CITY OF TWO RIVERS
2021 MONTHLY DEBT SERVICE FUND REPORT
NOVEMBER 30, 2021 BUDGET

Section 10, Item D.

DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>DEBT SERVICE</u>						
REVENUES						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,305,271	2,305,271	0	100.00	2,305,271
300-48100 INTEREST ON INVESTMENTS	95	8,000	1,067	(6,933)	13.33	8,527
300-49110 PROCEEDS FROM DEBT	0	0	16,870	16,870	.00	7,204,000
300-49417 TRNSFR FROM OTHER FUNDS	0	221,860	1,164,109	942,249	524.70	592,157
TOTAL REVENUES	95	2,535,131	3,487,316	952,185	137.56	10,109,955
<u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	650	650	.00	650
300-58100-2950 DEBT ISSUANCE COSTS	0	0	63,668	63,668	.00	99,115
300-58100-2960 DEBT PREMIUM	0	0	(177,290)	(177,290)	.00	(313,636)
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	38,413	38,413	.00	123,150
300-58100-5970 TRANSFER TO OTHER FUNDS	0	55,516	55,516	0	100.00	41,811
300-58100-6200 PRINCIPAL PAYMENTS	253	1,976,720	2,966,104	989,384	150.05	8,328,463
300-58100-6210 INTEREST PAYMENTS	0	552,554	560,177	7,623	101.38	555,573
300-58100-6220 PENSION LIABILITY PAYMENTS	0	0	0	0	.00	1,582,279
300-58100-6230 CAPITAL LEASE PAYMENTS	0	21,714	16,675	(5,039)	76.80	26,541
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	0	0	5,039	5,039	.00	0
300-58100-6900 OTHER SERVICES	0	3,000	2,850	(150)	95.00	2,375
TOTAL EXPENDITURES	253	2,609,504	3,531,803	922,299	135.34	10,446,321
REVENUE OVER EXPENDITURES - YTD	(158)	(74,373)	(44,486)	29,887	59.82-	(336,366)



**TWO
RIVERS**
WISCONSIN

November 2021

General Fund
Summary
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

Section 10, Item D.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
REVENUE						
TAXES	61,720	2,989,520	2,920,851.75	(68,668)	97.70	2,895,883
SPECIAL ASSESSMENTS	73,895	144,000	190,783.35	46,783	132.49	60,830
INTERGOVERNMENTAL REVENUE	3,223,307	4,636,286	4,644,201.55	7,916	100.17	4,712,376
LICENSES & PERMITS	42,602	283,100	234,070.54	(49,029)	82.68	209,266
FINES & FORFEITURES	5,463	83,900	116,625.19	32,725	139.00	70,295
CHARGES FOR SERVICE	69,211	1,558,000	1,081,487.46	(476,513)	69.42	978,009
INTERDEPARTMENTAL REVENUE	25,370	550,500	349,400.42	(201,100)	63.47	356,592
MISCELLANEOUS REVENUE	11,487	261,500	113,936.71	(147,563)	43.57	205,319
OTHER FINANCING SOURCES	7,458	135,000	165,046.82	30,047	122.26	185,067
TOTAL FUND REVENUE	3,520,513	10,641,806	9,816,403.79	(825,402)	92.24	9,673,636
EXPENDITURES						
COUNCIL	609	16,006	12,622.55	(3,383)	78.86	17,425
JUDICIAL	5,265	58,706	61,656.46	2,950	105.03	62,020
LEGAL COUNSEL	(2,466)	55,740	46,045.49	(9,695)	82.61	36,349
CITY MANAGER	12,187	162,900	158,565.89	(4,334)	97.34	150,942
CLERK	6,107	80,490	75,023.17	(5,467)	93.21	83,927
ELECTION	1,297	14,850	10,516.29	(4,334)	70.82	32,228
INFORMATION SYSTEMS	7,744	105,311	89,866.59	(15,444)	85.33	91,948
FINANCE DEPARTMENT	11,512	169,764	151,553.43	(18,211)	89.27	139,128
ASSESSING	3,915	116,187	94,360.44	(21,827)	81.21	89,837
CITY HALL	6,943	83,507	71,620.75	(11,886)	85.77	79,163
GENERAL GOVERNMENT	(325)	15,150	(3,180.00)	(18,330)	(20.99)	2,444
INSURANCE	29,646	330,710	297,693.63	(33,016)	90.02	268,533
POLICE ADMINISTRATION	108,320	1,500,503	1,225,369.00	(275,134)	81.66	1,184,557
POLICE PATROL	147,132	1,680,780	1,523,904.64	(156,875)	90.67	1,554,722
POLICE CROSSING GUARDS	1,315	17,875	12,512.96	(5,362)	70.00	9,752
POLICE & FIRE COMMISSION	585	5,000	2,887.00	(2,113)	57.74	1,050
FIRE ADMINISTRATION	52,072	538,528	502,078.27	(36,450)	93.23	470,808
FIREFIGHTERS	140,839	1,505,104	1,442,192.68	(62,911)	95.82	1,363,051
AMBULANCE	34,270	514,035	475,506.98	(38,528)	92.50	453,656
INSPECTION	9,487	133,530	111,034.98	(22,495)	83.15	112,912
HIGHWAY ADMINISTRATION	14,074	186,782	159,504.91	(27,277)	85.40	182,200
PUBLIC WORKS SHOP	58,159	629,273	518,822.09	(110,451)	82.45	580,294
STREET MAINTENANCE	20,175	244,887	243,404.81	(1,482)	99.39	226,639
TRAFFIC CONTROL	4,310	64,277	47,851.44	(16,426)	74.45	48,238
SNOW & ICE	7,448	213,215	99,052.36	(114,163)	46.46	107,781
BRIDGE REPAIR/MAINTENANCE	1,223	48,189	36,970.44	(11,219)	76.72	32,141
TRANSIT	0	112,694	80,907.75	(31,786)	71.79	107,877
WORK DONE FOR OTHER DEPTS	7,085	139,607	180,587.84	40,981	129.35	152,224
SENIOR CENTER	13,560	197,762	154,388.54	(43,373)	78.07	166,077
CEMETERIES	12,932	147,057	130,055.07	(17,002)	88.44	150,474
COMMUNITY CENTER	29,389	410,242	325,028.05	(85,214)	79.23	316,255
PARKS	20,802	291,418	255,718.47	(35,700)	87.75	273,394
RECREATION	18,692	297,898	238,122.36	(59,776)	79.93	187,210
SPECIAL EVENTS	2,884	34,381	34,677.56	297	100.86	25,773
RECREATION FIELDS	6,631	95,814	88,003.02	(7,811)	91.85	83,828
TRAILS/MEDIAN MAINTENANCE	42	25,099	23,084.35	(2,015)	91.97	24,832
ECONOMIC DEVELOPMENT	0	0	.00	0	.00	232
OTHER FINANCING USES	0	398,535	253,561.94	(144,973)	63.62	506,550

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

Section 10, Item D.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	793,856	10,641,806	9,231,572.20	(1,410,234)	86.75	9,376,474
REVENUE OVER (UNDER) EXPENSES	2,726,657	0	584,831.59	584,832	.00	297,162

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,230,500	2,230,501	1	100.00	2,198,499
100-41310 LOCAL UTILITY TAX EQUIV	61,671	749,000	678,381	(70,619)	90.57	678,381
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	17	(3)	83.85	17
100-41800 INTEREST DELINQ. TAXES	49	10,000	11,953	1,953	119.53	18,986
100-41900 TIF/TID CLOSE REFUND	0	0	0	0	.00	0
TOTAL TAXES	61,720	2,989,520	2,920,852	(68,668)	97.70	2,895,883
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	73,895	135,000	187,358	52,358	138.78	54,235
100-42401 OTHER SPECIAL ASSESSMENTS	0	9,000	3,426	(5,574)	38.06	6,595
TOTAL SPECIAL ASSESSMENTS	73,895	144,000	190,783	46,783	132.49	60,830
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43200 FEDERAL GRANTS	0	0	18	18	.00	0
100-43310 SHARED ELECTION EXPENSE	0	0	490	490	.00	0
100-43410 STATE SHARED TAXES	3,198,120	3,762,851	3,766,448	3,597	100.10	3,764,436
100-43411 EXPENDITURE RESTRAINT	0	179,100	179,103	3	100.00	194,416
100-43412 EXEMPT COMPUTER STATE AID	0	20,430	20,433	3	100.01	15,023
100-43413 PERSONAL PROPERTY AID	0	12,714	13,626	912	107.18	18,785
100-43420 STATE FIRE INS TAX	0	24,000	24,911	911	103.80	23,985
100-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
100-43520 STATE AID/POLICE TRAINING	930	10,000	13,705	3,705	137.05	7,024
100-43529 STATE AID-OTH PUB SAFETY	24,257	26,000	24,257	(1,743)	93.30	25,089
100-43580 GRANT PROCEEDS	0	0	0	0	.00	0
100-43610 PAYMENT MUN. SERVICES	0	3,650	3,669	19	100.51	3,462
100-43620 OTHER STATE AID	0	0	0	0	.00	6,583
100-43710 HIGHWAY AIDS-LOCAL	0	507,776	507,776	0	100.00	564,196
100-43711 CONNECTING STREETS	0	89,765	89,765	0	100.00	89,377
TOTAL INTERGOVERNMENTAL REVE	3,223,307	4,636,286	4,644,202	7,916	100.17	4,712,376

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES & PERMITS</u>						
100-44110 LIQUOR LICENSE	0	16,000	14,550	(1,450)	90.94	6,705
100-44120 BAR OPERATOR LICENSE	225	6,000	3,924	(2,076)	65.40	5,788
100-44125 CIGARETTE LICENSE	0	900	1,009	109	112.07	900
100-44130 BUSINESS OR OCCUPATION	10	2,000	2,612	612	130.62	730
100-44140 CABLE TV FRANCHISE	27,152	134,000	104,800	(29,200)	78.21	102,178
100-44200 BICYCLE LIC/GOLF CART PERMIT	0	500	825	325	165.00	600
100-44210 DOG LICENSE	4,197	8,000	6,890	(1,110)	86.13	6,863
100-44300 BUILDING PERMITS	5,999	70,000	55,840	(14,160)	79.77	51,009
100-44310 ELECTRICAL PERMITS	1,575	15,000	13,695	(1,305)	91.30	13,255
100-44320 PLUMBING PERMITS	1,795	20,000	21,300	1,300	106.50	11,795
100-44330 SIGN PERMIT	0	2,200	1,480	(720)	67.27	1,660
100-44340 CONDITIONAL USE PERMIT	1,050	3,500	3,700	200	105.71	4,200
100-44900 OTHER PERMITS	600	5,000	3,445	(1,555)	68.90	3,583
TOTAL LICENSES & PERMITS	42,602	283,100	234,071	(49,029)	82.68	209,266
<u>FINES & FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	2,602	60,000	37,653	(22,347)	62.76	37,222
100-45115 POLICE DEPT TRIP PAYMENTS	2,788	5,000	63,749	58,749	1,274.98	18,375
100-45130 PARKING VIOLATIONS	70	18,000	14,818	(3,182)	82.32	13,883
100-45131 UNPAID TRAFFIC JUDGEMENTS	3	400	(45)	(445)	(11.25)	15
100-45220 ANIMAL TRANSPORTS	0	500	450	(50)	90.00	800
TOTAL FINES & FORFEITURES	5,463	83,900	116,625	32,725	139.00	70,295
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	2,759	24,000	25,791	1,791	107.46	22,174
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210 LAW ENFORCEMENT FEES	127	2,500	2,127	(373)	85.10	2,158
100-46220 FIRE DEPARTMENT FEES	0	2,500	808	(1,692)	32.33	1,053
100-46225 FIRE DEPT TRIP PAYMENTS	3,653	75,000	51,996	(23,004)	69.33	57,811
100-46230 AMBULANCE FEES	51,156	780,000	714,964	(65,036)	91.66	625,690
100-46240 POLICE LIAISON FEES	0	139,000	76,475	(62,525)	55.02	72,114
100-46310 PUBLIC WORKS FEES	100	260,000	7,638	(252,362)	2.94	10,230
100-46370 DOCKS & HARBOR FEES	0	0	0	0	.00	550
100-46540 CEMETERY PLOTS	6,235	110,000	105,770	(4,230)	96.15	97,925
100-46720 RECREATION FEES	2,870	85,000	59,538	(25,462)	70.04	41,688
100-46743 COMMUNITY CENTER	2,312	30,000	19,085	(10,915)	63.62	16,473
100-46745 SENIOR CENTER	0	50,000	17,295	(32,705)	34.59	30,142
TOTAL CHARGES FOR SERVICE	69,211	1,558,000	1,081,487	(476,513)	69.42	978,009

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	0	500	178 (322)	35.70	235
100-47430 PUBLIC WORKS CHARGES	25,370	500,000	346,077 (153,923)	69.22	356,357
100-47440 RECREATION CHARGES	0	30,000	3,145 (26,855)	10.48	0
100-47450 ECONOMIC DEVELOPMENT CHRG	0	20,000	0 (20,000)	.00	0
TOTAL INTERDEPARTMENTAL REVEN	25,370	550,500	349,400 (201,100)	63.47	356,592
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	281	18,000	2,104 (15,896)	11.69	19,044
100-48120 INTEREST INCOME ON TIF ADVANCE	0	12,000	0 (12,000)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	55,000	0 (55,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	346	10,000	17,919	7,919	179.19	24,326
100-48200 RENT-CITY PROPERTY	2,749	65,000	62,184 (2,816)	95.67	59,305
100-48300 SALE OF PROP & EQUIP	5,174	60,000	23,174 (36,826)	38.62	90,469
100-48400 REFUND FOR PRIOR YEARS	0	36,500	0 (36,500)	.00	0
100-48440 INSURANCE CLAIMS	0	0	2,500	2,500	.00	5,186
100-48500 DONATIONS	0	0	0	0	.00	0
100-48900 OTHER REVENUES	2,936	5,000	6,056	1,056	121.12	6,989
TOTAL MISCELLANEOUS REVENUE	11,487	261,500	113,937 (147,563)	43.57	205,319
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	7,458	135,000	165,047	30,047	122.26	185,067
TOTAL OTHER FINANCING SOURCES	7,458	135,000	165,047	30,047	122.26	185,067
TOTAL FUND REVENUE	3,520,513	10,641,806	9,816,404 (825,402)	92.24	9,673,636

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
GEN GOVT ADMINISTRATION						
CITY COUNCIL						
PERSONNEL SERVICES	1,005	12,182	13,676	(1,494)	89.08	12,546
CONTRACTUAL SERVICES	0	5,704	8,300	(2,596)	68.72	8,073
OPERATING SUPPLIES & EXPENSE	10	3,152	4,700	(1,548)	67.06	8,422
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(406)	(8,415)	(10,670)	2,255	(78.87)	(11,617)
TOTAL CITY COUNCIL	609	12,623	16,006	(3,383)	78.86	17,425
JUDICIAL						
PERSONNEL SERVICES	5,241	57,980	52,916	5,064	109.57	57,591
CONTRACTUAL SERVICES	0	80	1,420	(1,340)	5.63	496
OPERATING SUPPLIES & EXPENSE	24	1,397	2,170	(773)	64.36	1,732
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	2,200
TOTAL JUDICIAL	5,265	61,656	58,706	2,950	105.03	62,020
LEGAL DEPARTMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	1,085	81,937	92,900	(10,963)	88.20	60,582
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(3,551)	(35,892)	(37,160)	1,268	(96.59)	(24,233)
TOTAL LEGAL DEPARTMENT	(2,466)	46,045	55,740	(9,695)	82.61	36,349
CITY MANAGER						
PERSONNEL SERVICES	19,145	205,273	231,790	(26,517)	88.56	207,077
CONTRACTUAL SERVICES	129	50,408	33,700	16,708	149.58	38,244
OPERATING SUPPLIES & EXPENSE	2,106	22,505	20,300	2,205	110.86	19,489
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(9,193)	(119,620)	(122,890)	3,270	(97.34)	(113,868)
TOTAL CITY MANAGER	12,187	158,566	162,900	(4,334)	97.34	150,942

CITY OF TWO RIVERS

Section 10, ItemD.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY CLERK						
PERSONNEL SERVICES	7,880	94,957	99,120	(4,163)	95.80	106,283
CONTRACTUAL SERVICES	7	1,178	2,050	(872)	57.47	380
OPERATING SUPPLIES & EXPENSE	256	3,895	6,150	(2,255)	63.34	5,239
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(2,036)	(25,008)	(26,830)	1,822	(93.21)	(27,976)
TOTAL CITY CLERK	6,107	75,023	80,490	(5,467)	93.21	83,927
ELECTIONS						
PERSONNEL SERVICES	0	4,006	6,000	(1,994)	66.76	14,213
CONTRACTUAL SERVICES	0	2,582	4,500	(1,918)	57.37	3,905
OPERATING SUPPLIES & EXPENSE	1,297	3,929	4,350	(421)	90.32	14,110
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ELECTIONS	1,297	10,516	14,850	(4,334)	70.82	32,228
INFORMATION SYSTEMS						
PERSONNEL SERVICES	16,334	176,090	196,560	(20,470)	89.59	173,503
CONTRACTUAL SERVICES	1,614	31,990	45,450	(13,460)	70.38	39,057
OPERATING SUPPLIES & EXPENSE	60	912	2,900	(1,988)	31.45	1,272
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(10,265)	(119,126)	(139,599)	20,473	(85.33)	(121,884)
TOTAL INFORMATION SYSTEMS	7,744	89,867	105,311	(15,444)	85.33	91,948
TOTAL GEN GOVT ADMIN	30,741	454,296	494,003	(39,707)	91.96	474,838

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	49,605	550,488	600,062	(49,574)	91.74	571,213
CONTRACTUAL SERVICES	2,835	173,879	188,320	(14,441)	92.33	150,738
OPERATING SUPPLIES & EXPENSE	3,752	35,790	40,570	(4,780)	88.22	50,265
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	(25,450)	(308,060)	(337,149)	29,089	(91.37)	
TOTAL GEN GOVT ADMINISTRATION	30,741	454,296	494,003	(39,707)	91.96	474,838

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
FINANCE ADMINISTRATION						
FINANCE						
PERSONNEL SERVICES	24,168	265,979	304,905	(38,926)	87.23	253,361
CONTRACTUAL SERVICES	1,246	66,659	63,450	3,209	105.06	51,055
OPERATING SUPPLIES & EXPENSE	176	4,147	8,900	(4,753)	46.59	4,758
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(14,078)	(185,232)	(207,491)	22,259	(89.27)	(170,046)
TOTAL FINANCE	11,512	151,553	169,764	(18,211)	89.27	139,128
ASSESSOR						
PERSONNEL SERVICES	3,842	43,643	54,787	(11,144)	79.66	40,138
CONTRACTUAL SERVICES	43	49,154	58,250	(9,096)	84.39	48,372
OPERATING SUPPLIES & EXPENSE	30	1,562	3,150	(1,588)	49.60	1,327
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ASSESSOR	3,915	94,360	116,187	(21,827)	81.21	89,837
TOTAL FINANCE ADMINISTRATION	15,427	245,914	285,951	(40,037)	86.00	228,966

***** SUMMARY OF FINANCE ADMINISTRATION EXPENSES *****

PERSONNEL SERVICES	28,010	309,622	359,692	(50,070)	86.08	293,499
CONTRACTUAL SERVICES	1,289	115,814	121,700	(5,886)	95.16	99,427
OPERATING SUPPLIES & EXPENSE	206	5,709	12,050	(6,341)	47.38	6,085
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	(14,078)	(185,232)	(207,491)	22,259	(89.27)	
TOTAL FINANCE ADMINISTRATION	15,427	245,914	285,951	(40,037)	86.00	228,966

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FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY HALL						
CITY HALL (BUILDING MAINTENANCE)						
PERSONNEL SERVICES	6,165	67,464	80,505	(13,041)	83.80	79,748
CONTRACTUAL SERVICES	2,880	37,980	43,573	(5,593)	87.16	35,393
OPERATING SUPPLIES & EXPENSE	2,526	13,924	15,100	(1,176)	92.21	16,796
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(4,628)	(47,747)	(55,671)	7,924	(85.77)	(52,775)
TOTAL CITY HALL	6,943	71,621	83,507	(11,886)	85.77	79,163
OTHER GENERAL GOVERNMENT						
MISC GOVERNMENT						
CONTRACTUAL SERVICES	0	3,084	3,850	(766)	80.11	2,477
OPERATING SUPPLIES & EXPENSE	26	2,139	6,300	(4,161)	33.95	2,518
FIXED CHARGES	(351)	(8,403)	5,000	(13,403)	(168.06)	(2,551)
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL MISC GOVERNMENT	(325)	(3,180)	15,150	(18,330)	(20.99)	2,444
GENERAL INSURANCE						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	29,646	297,694	330,710	(33,016)	90.02	268,533
TOTAL GENERAL INSURANCE	29,646	297,694	330,710	(33,016)	90.02	268,533
TOTAL OTHER GEN GOVT	29,321	294,514	345,860	(51,346)	85.15	270,978

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	3,084	3,850	(766)	80.11	2,477
OPERATING SUPPLIES & EXPENSE	26	2,139	6,300	(4,161)	33.95	2,518
FIXED CHARGES	29,295	289,290	335,710	(46,420)	86.17	265,982
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL OTHER GEN GOVT	29,321	294,514	345,860	(51,346)	85.15	270,978

***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	83,780	927,575	1,040,259	(112,684)	89.17	944,461
CONTRACTUAL SERVICES	7,003	330,757	357,443	(26,686)	92.53	288,035
OPERATING SUPPLIES & EXPENSE	6,511	57,562	74,020	(16,458)	77.77	75,664
FIXED CHARGES	29,295	289,290	335,710	(46,420)	86.17	265,982
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	(44,157)	(541,039)	(600,311)	59,272	(90.13)	
TOTAL GENERAL GOVERNMENT	82,432	1,066,345	1,209,321	(142,976)	88.18	1,053,944

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>POLICE DEPARTMENT</u>						
<u>POLICE ADMINISTRATION</u>						
PERSONNEL SERVICES	104,684	1,148,253	1,398,333	(250,080)	82.12	1,115,519
CONTRACTUAL SERVICES	862	45,363	57,810	(12,447)	78.47	32,956
OPERATING SUPPLIES & EXPENSE	498	14,488	23,300	(8,812)	62.18	19,867
FIXED CHARGES	2,276	17,186	21,060	(3,874)	81.61	16,216
CAPITAL OUTLAY	0	78	0	78	.00	0
TOTAL POLICE ADMINISTRATION	108,320	1,225,369	1,500,503	(275,134)	81.66	1,184,557
<u>POLICE PATROL</u>						
PERSONNEL SERVICES	137,461	1,411,868	1,568,110	(156,242)	90.04	1,437,492
CONTRACTUAL SERVICES	1,653	66,225	65,520	705	101.08	73,751
OPERATING SUPPLIES & EXPENSE	8,018	45,811	47,150	(1,339)	97.16	43,479
TOTAL POLICE PATROL	147,132	1,523,905	1,680,780	(156,875)	90.67	1,554,722
<u>CROSSING GUARDS</u>						
PERSONNEL SERVICES	1,315	12,084	17,575	(5,491)	68.76	9,752
OPERATING SUPPLIES & EXPENSE	0	429	300	129	142.94	0
TOTAL CROSSING GUARDS	1,315	12,513	17,875	(5,362)	70.00	9,752
TOTAL POLICE DEPARTMENT	256,766	2,761,787	3,199,158	(437,371)	86.33	2,749,031

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	243,460	2,572,206	2,984,018	(411,812)	86.20	2,562,763
CONTRACTUAL SERVICES	2,515	111,588	123,330	(11,742)	90.48	106,707
OPERATING SUPPLIES & EXPENSE	8,516	60,728	70,750	(10,022)	85.84	63,345
FIXED CHARGES	2,276	17,186	21,060	(3,874)	81.61	16,216
CAPITAL OUTLAY	0	78	0	78	.00	
TOTAL POLICE DEPARTMENT	256,766	2,761,787	3,199,158	(437,371)	86.33	2,749,031

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>POLICE & FIRE COMMISSION</u>						
<u>POLICE & FIRE COMMISSION</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	585	2,887	5,000	(2,113)	57.74	1,050
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
TOTAL POLICE & FIRE COMMISSION	585	2,887	5,000	(2,113)	57.74	1,050
<u>FIRE DEPARTMENT</u>						
<u>FIRE ADMINISTRATION</u>						
PERSONNEL SERVICES	37,493	428,607	457,428	(28,821)	93.70	406,128
CONTRACTUAL SERVICES	11,331	45,928	52,700	(6,772)	87.15	33,208
OPERATING SUPPLIES & EXPENSE	3,167	26,624	27,400	(776)	97.17	30,591
FIXED CHARGES	81	919	1,000	(81)	91.85	881
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL FIRE ADMINISTRATION	52,072	502,078	538,528	(36,450)	93.23	470,808
<u>FIREFIGHTERS</u>						
PERSONNEL SERVICES	140,350	1,423,608	1,489,204	(65,596)	95.60	1,345,460
CONTRACTUAL SERVICES	54	15,242	11,500	3,742	132.54	15,154
OPERATING SUPPLIES & EXPENSE	435	3,343	4,400	(1,057)	75.98	2,436
TOTAL FIREFIGHTERS	140,839	1,442,193	1,505,104	(62,911)	95.82	1,363,051
<u>AMBULANCE SERVICES</u>						
PERSONNEL SERVICES	30,821	415,238	463,635	(48,397)	89.56	405,031
CONTRACTUAL SERVICES	73	28,309	14,400	13,909	196.59	10,818
OPERATING SUPPLIES & EXPENSE	3,376	31,961	36,000	(4,039)	88.78	37,807
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL AMBULANCE SERVICES	34,270	475,507	514,035	(38,528)	92.50	453,656
TOTAL FIRE DEPARTMENT	227,181	2,419,778	2,557,667	(137,889)	94.61	2,287,515

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	208,664	2,267,453	2,410,267	(142,814)	94.07	2,156,619
CONTRACTUAL SERVICES	11,458	89,478	78,600	10,878	113.84	59,180
OPERATING SUPPLIES & EXPENSE	6,978	61,928	67,800	(5,872)	91.34	70,835
FIXED CHARGES	81	919	1,000	(81)	91.85	881
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL FIRE DEPARTMENT	227,181	2,419,778	2,557,667	(137,889)	94.61	2,287,515

INSPECTION SERVICES

BUILDING INSPECTIONS

PERSONNEL SERVICES	9,194	103,437	124,680	(21,243)	82.96	105,490
CONTRACTUAL SERVICES	194	5,022	5,275	(253)	95.21	4,354
OPERATING SUPPLIES & EXPENSE	99	2,576	3,575	(999)	72.06	3,068
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL INSPECTION SERVICES	9,487	111,035	133,530	(22,495)	83.15	112,912

***** SUMMARY OF PUBLIC SAFETY EXPENSES *****

PERSONNEL SERVICES	461,317	4,943,096	5,518,965	(575,869)	89.57	4,824,872
CONTRACTUAL SERVICES	14,752	208,975	212,205	(3,230)	98.48	171,291
OPERATING SUPPLIES & EXPENSE	15,593	125,232	142,125	(16,893)	88.11	137,248
FIXED CHARGES	2,356	18,105	22,060	(3,955)	82.07	17,097
CAPITAL OUTLAY	0	78	0	78	.00	
TOTAL PUBLIC SAFETY	494,019	5,295,487	5,895,355	(599,868)	89.82	5,150,508

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>PUBLIC WORKS</u>						
<u>HIGHWAY ADMINISTRATION</u>						
PERSONNEL SERVICES	13,483	149,263	172,282	(23,019)	86.64	172,473
CONTRACTUAL SERVICES	350	5,815	9,100	(3,285)	63.90	6,251
OPERATING SUPPLIES & EXPENSE	240	4,426	5,400	(974)	81.97	3,477
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	14,074	159,505	186,782	(27,277)	85.40	182,200
<u>PUBLIC WORKS SHOP</u>						
PERSONNEL SERVICES	47,156	391,477	455,323	(63,846)	85.98	423,122
CONTRACTUAL SERVICES	4,371	72,379	95,300	(22,921)	75.95	97,801
OPERATING SUPPLIES & EXPENSE	6,491	54,441	77,900	(23,459)	69.89	58,827
FIXED CHARGES	141	526	750	(224)	70.09	543
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	58,159	518,822	629,273	(110,451)	82.45	580,294
<u>STREET MAINTENANCE</u>						
PERSONNEL SERVICES	6,716	79,120	66,887	12,233	118.29	69,707
CONTRACTUAL SERVICES	13,358	149,589	168,000	(18,411)	89.04	148,100
OPERATING SUPPLIES & EXPENSE	100	14,695	10,000	4,695	146.95	7,701
CAPITAL OUTLAY	0	0	0	0	.00	1,132
TOTAL STREET MAINTENANCE	20,175	243,405	244,887	(1,482)	99.39	226,639
<u>TRAFFIC CONTROL</u>						
PERSONNEL SERVICES	2,057	31,564	38,777	(7,213)	81.40	30,881
CONTRACTUAL SERVICES	2,142	9,714	10,500	(786)	92.52	5,969
OPERATING SUPPLIES & EXPENSE	24	646	5,000	(4,354)	12.92	2,989
CAPITAL OUTLAY	87	5,927	10,000	(4,073)	59.27	8,399
TOTAL TRAFFIC CONTROL	4,310	47,851	64,277	(16,426)	74.45	48,238

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FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
SNOW & ICE REMOVAL						
PERSONNEL SERVICES	938	74,522	157,715	(83,193)	47.25	76,510
CONTRACTUAL SERVICES	0	677	5,500	(4,823)	12.32	3,458
OPERATING SUPPLIES & EXPENSE	6,511	23,853	50,000	(26,147)	47.71	27,813
TOTAL SNOW & ICE REMOVAL	7,448	99,052	213,215	(114,163)	46.46	107,781
BRIDGE REPAIR & MAINTENANCE						
PERSONNEL SERVICES	1,093	33,106	33,989	(883)	97.40	22,912
CONTRACTUAL SERVICES	130	3,728	13,200	(9,472)	28.24	9,229
OPERATING SUPPLIES & EXPENSE	0	137	1,000	(863)	13.70	0
CAPITAL OUTLAY						
TOTAL BRIDGE REPAIR & MAINTENANCE	1,223	36,970	48,189	(11,219)	76.72	32,141
STORM SEWER						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STORM SEWER	0	0	0	0	.00	0
PUBLIC TRANSPORTATION						
CONTRACTUAL SERVICES	0	80,908	112,694	(31,786)	71.79	107,877
TOTAL PUBLIC TRANSPORTATION	0	80,908	112,694	(31,786)	71.79	107,877

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
WORK FOR OTHER DEPARTMENTS						
PERSONNEL SERVICES	7,043	170,524	139,607	30,917	122.15	152,224
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	42	10,064	0	10,064	.00	0
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL WORK FOR OTHER DEPTS	7,085	180,588	139,607	40,981	129.35	152,224
TOTAL PUBLIC WORKS	112,473	1,367,102	1,638,924	(271,822)	83.41	1,437,396

***** SUMMARY OF PUBLIC WORKS EXPENSES *****

PERSONNEL SERVICES	78,486	929,576	1,064,580	(135,004)	87.32	947,830
CONTRACTUAL SERVICES	20,351	322,811	414,294	(91,483)	77.92	378,684
OPERATING SUPPLIES & EXPENSE	13,408	108,262	149,300	(41,038)	72.51	100,807
FIXED CHARGES	141	526	750	(224)	70.09	543
CAPITAL OUTLAY	87	5,927	10,000	(4,073)	59.27	
TOTAL PUBLIC WORKS	112,473	1,367,102	1,638,924	(271,822)	83.41	1,437,396

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
HEALTH & HUMAN SERVICES						
SENIOR CENTER						
PERSONNEL SERVICES	12,076	141,140	172,777	(31,637)	81.69	148,001
CONTRACTUAL SERVICES	896	7,075	13,715	(6,640)	51.59	7,211
OPERATING SUPPLIES & EXPENSE	588	6,174	11,270	(5,096)	54.78	10,865
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SENIOR CENTER	13,560	154,389	197,762	(43,373)	78.07	166,077
CEMETERIES						
PERSONNEL SERVICES	7,954	84,462	99,556	(15,094)	84.84	103,238
CONTRACTUAL SERVICES	3,245	33,759	32,126	1,633	105.08	31,815
OPERATING SUPPLIES & EXPENSE	1,733	11,835	15,375	(3,540)	76.97	15,421
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CEMETERIES	12,932	130,055	147,057	(17,002)	88.44	150,474
TOTAL HEALTH & HUMAN SERVICES	26,492	284,444	344,819	(60,375)	82.49	316,551

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>CULTURE, REC & EDUCATION</u>						
<u>COMMUNITY CENTER</u>						
PERSONNEL SERVICES	24,023	259,710	322,692	(62,982)	80.48	250,250
CONTRACTUAL SERVICES	4,044	50,652	64,750	(14,098)	78.23	49,637
OPERATING SUPPLIES & EXPENSE	1,322	14,667	22,800	(8,133)	64.33	16,367
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL COMMUNITY CENTER	29,389	325,028	410,242	(85,214)	79.23	316,255
<u>PARKS</u>						
PERSONNEL SERVICES	10,882	162,041	190,006	(27,965)	85.28	179,123
CONTRACTUAL SERVICES	7,031	67,554	74,112	(6,558)	91.15	67,662
OPERATING SUPPLIES & EXPENSE	2,889	26,123	27,300	(1,177)	95.69	26,608
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PARKS	20,802	255,718	291,418	(35,700)	87.75	273,394
<u>RECREATION</u>						
PERSONNEL SERVICES	16,316	194,132	242,983	(48,851)	79.90	140,204
CONTRACTUAL SERVICES	2,098	23,282	34,165	(10,883)	68.14	30,506
OPERATING SUPPLIES & EXPENSE	278	20,709	20,750	(41)	99.80	16,500
FIXED CHARGES	0	0	0	0	.00	0
TOTAL RECREATION	18,692	238,122	297,898	(59,776)	79.93	187,210
<u>SPECIAL EVENTS</u>						
PERSONNEL SERVICES	2,874	34,511	34,131	380	101.11	25,681
CONTRACTUAL SERVICES	10	167	250	(83)	66.78	92
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SPECIAL EVENTS	2,884	34,678	34,381	297	100.86	25,773

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
RECREATION FIELDS						
PERSONNEL SERVICES	3,556	40,230	50,183	(9,953)	80.17	38,956
CONTRACTUAL SERVICES	1,552	26,787	26,131	656	102.51	25,585
OPERATING SUPPLIES & EXPENSE	1,522	20,986	19,500	1,486	107.62	19,288
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL RECREATION FIELDS	6,631	88,003	95,814	(7,811)	91.85	83,828
TRAILS & MEDIAN MAINTENANCE						
PERSONNEL SERVICES	(28)	12,459	12,599	(140)	98.89	14,765
CONTRACTUAL SERVICES	70	10,625	12,500	(1,875)	85.00	10,066
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
TOTAL TRAIL & MEDIAN MAINTENANCE	42	23,084	25,099	(2,015)	91.97	24,832
TOTAL CULTURE, REC, EDUCATION	78,440	964,634	1,154,852	(190,218)	83.53	911,292

***** SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES *****

PERSONNEL SERVICES	57,622	703,083	852,594	(149,511)	82.46	648,980
CONTRACTUAL SERVICES	14,806	179,066	211,908	(32,842)	84.50	183,549
OPERATING SUPPLIES & EXPENSE	6,012	82,485	90,350	(7,865)	91.29	78,763
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CULTURE, REC, EDUCATION	78,440	964,634	1,154,852	(190,218)	83.53	911,292

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>CONSERVATION & DEV</u>						
<u>PLANNING</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PLANNING	0	0	0	0	.00	0
<u>ECONOMIC DEVELOPMENT</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	202
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	30
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ECONOMIC DEVELOPMENT	0	0	0	0	.00	232
 ***** SUMMARY OF CONSERVATION & DEVELOPMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	202
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	30
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CONSERVATION & DEV	0	0	0	0	.00	232
TOTAL OTHER FINANCING USES	0	253,562	398,535	(144,973)	63.62	506,550

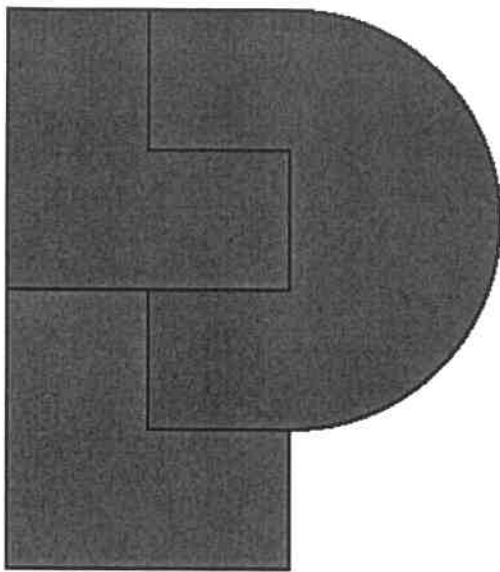
CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	701,235	7,728,931	8,748,731	(1,019,800)	88.34	7,617,382
CONTRACTUAL SERVICES	61,053	1,082,443	1,241,691	(159,248)	87.17	1,060,787
OPERATING SUPPLIES & EXPENSE	43,845	391,549	482,440	(90,891)	81.16	418,799
FIXED CHARGES	31,792	561,483	757,055	(195,572)	74.17	790,173
CAPITAL OUTLAY	87	8,206	12,200	(3,994)	67.26	11,731
ALLOCATIONS	(44,157)	(541,039)	(600,311)	59,272	90.13)	(522,398)
GRAND TOTAL	793,856	9,231,572	10,641,806	(1,410,234)	86.75	9,376,474



**TWO
RIVERS**
WISCONSIN

Lester Public Library
November 2021
Detail
Financial Report

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

LIBRARY FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
280-41110 GENERAL PROPERTY TAX	0	607,007	607,007	0	100.00	619,007
TOTAL TAXES	0	607,007	607,007	0	100.00	619,007
<u>INTERGOVERNMENTAL REVENUE</u>						
280-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720 COUNTY FUNDS	0	175,191	172,339	(2,852)	98.37	168,893
TOTAL INTERGOVERNMENTAL REVE	0	175,191	172,339	(2,852)	98.37	168,893
<u>FINES & FORFEITURES</u>						
280-45300 LIBRARY BOOK FINES	208	6,000	1,782	(4,218)	29.69	2,902
TOTAL FINES & FORFEITURES	208	6,000	1,782	(4,218)	29.69	2,902
<u>CHARGES FOR SERVICE</u>						
280-46712 COPIER SERVICE FEES	397	5,600	2,337	(3,263)	41.74	1,498
TOTAL CHARGES FOR SERVICE	397	5,600	2,337	(3,263)	41.74	1,498
<u>MISCELLANEOUS REVENUE</u>						
280-48300 SALE OF PROP & EQUIP	204	2,000	1,928	(72)	96.42	553
280-48440 INSURANCE CLAIMS	0	0	0	0	.00	0
280-48500 DONATIONS	38	43,000	10,038	(32,963)	23.34	10,000
280-48900 OTHER REVENUES	562	2,000	1,545	(455)	77.26	851
TOTAL MISCELLANEOUS REVENUE	803	47,000	13,511	(33,489)	28.75	11,404
<u>OTHER FINANCING SOURCES</u>						
280-49223 TRANS FROM OTHER FUNDS	0	11,041	0	(11,041)	.00	0
TOTAL OTHER FINANCING SOURCES	0	11,041	0	(11,041)	.00	0
TOTAL FUND REVENUE	1,409	851,839	796,976	(54,863)	93.56	803,704

CITY OF TWO RIVERS
2021 MONTHLY GENERAL FUND REPORT
NOVEMBER 30, 2021 BUDGET

Section 10, ItemD.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>LESTER LIBRARY</u>						
LIBRARY ADMINISTRATION						
<u>PERSONNEL SERVICES</u>						
280-55110-1100 FULLTIME ADMINISTRATION	20,597	249,912	229,267	(20,645)	91.74	224,031
280-55110-1220 WAGES - FULLTIME	2,748	33,342	30,588	(2,754)	91.74	31,576
280-55110-1240 WAGES - PART TIME	0	0	0	0	.00	0
280-55110-1270 WAGES - PART TIME	11,183	137,713	107,166	(30,547)	77.82	110,414
280-55110-1280 WAGES-LONGEVITY PAY	0	5,882	0	(5,882)	.00	0
280-55110-1290 WAGES-OVERTIME	0	481	185	(296)	38.55	130
280-55110-1310 WI RETIREMENT	2,288	22,675	20,624	(2,051)	90.96	20,167
280-55110-1320 FICA	3,092	33,073	27,660	(5,413)	83.63	27,883
280-55110-1330 HEALTH INSURANCE	5,103	61,236	56,132	(5,104)	91.67	56,132
280-55110-1333 HEALTH SAVINGS ACCT EXPENSE	0	0	0	0	.00	4,200
280-55110-1334 HEALTH INSURANCE OPT-OUT	615	5,000	7,077	2,077	141.54	7,500
280-55110-1340 LIFE INSURANCE	109	1,200	1,113	(87)	92.77	967
280-55110-1350 OTHER BENEFITS	0	0	0	0	.00	0
280-55110-1361 SICK LEAVE PAYOUT	0	0	311	311	.00	0
TOTAL PERSONNEL SERVICES	45,735	550,514	480,124	(70,390)	87.21	482,998
<u>CONTRACTUAL SERVICES</u>						
280-55110-2100 PROF SERV - CITY SERVICES	3,206	46,157	41,635	(4,522)	90.20	39,677
280-55110-2130 PROFESSIONAL SERVICES	534	6,000	6,017	17	100.28	6,807
280-55110-2200 TELEPHONE EXPENSE	97	1,250	1,075	(175)	86.01	1,215
280-55110-2210 ELECTRICITY	2,335	22,000	21,663	(337)	98.47	16,096
280-55110-2220 NATURAL GAS/HEAT	0	9,200	4,176	(5,024)	45.39	5,047
280-55110-2230 WATER EXPENSE	157	2,600	1,686	(914)	64.84	1,766
280-55110-2240 SEWER EXPENSE	49	850	473	(377)	55.65	515
280-55110-2250 STORMWATER EXPENSE	80	960	879	(81)	91.59	879
280-55110-2410 MAINTENANCE EQUIPMENT/VEH	9,637	19,000	30,294	11,294	159.44	26,400
280-55110-2430 EQUIPMENT REPAIRS	0	0	0	0	.00	500
280-55110-2450 EQUIPMENT NEW	0	15,000	6,200	(8,800)	41.34	3,897
280-55110-2910 PRINTING/ADVERTISING	0	2,000	2,000	0	99.99	1,204
280-55110-2930 TECHNOLOGY	46	18,000	18,939	939	105.22	17,084
280-55110-2950 DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	11,832	(1,076)	91.67	11,832
TOTAL CONTRACTUAL SERVICES	17,217	155,925	146,869	(9,056)	94.19	132,920

CITY OF TWO RIVERS
2021 MONTHLY GENERAL FUND REPORT
NOVEMBER 30, 2021 BUDGET

Section 10, Item D.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100 OFFICE SUPPLIES	187	3,000	1,100	(1,900)	36.67	1,113
280-55110-3110 POSTAGE	23	700	264	(436)	37.70	375
280-55110-3300 TRAVEL	45	2,500	782	(1,718)	31.28	2,510
280-55110-3560 LANDSCAPING	3,017	13,000	16,114	3,114	123.95	12,380
280-55110-3960 TECH PROC SUPPLIES	336	5,000	3,718	(1,282)	74.37	4,431
TOTAL OP SUPPLIES/EXP	3,608	24,200	21,978	(2,222)	90.82	20,808
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	1,152	12,600	11,717	(883)	93.00	10,018
280-55110-5950 TRANSFER TO CAP PROJ FND	0	1,080	1,080	0	100.00	1,080
TOTAL FIXED CHARGES	1,152	13,680	12,797	(883)	93.55	11,098
 TOTAL LIBRARY ADMINISTRATION	 67,712	 744,319	 661,768	 (82,551)	 88.91	 647,824
 ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	246	4,600	4,067	(533)	88.42	2,484
280-55111-3400 NON-FICTION BOOKS	1,247	17,000	9,735	(7,265)	57.27	16,270
280-55111-3420 FICTION BOOKS	1,828	17,000	13,756	(3,244)	80.92	12,424
280-55111-3430 LARGE PRINT BOOKS	1,123	12,000	10,170	(1,830)	84.75	7,510
280-55111-3450 MOVIES	414	3,000	3,426	426	114.19	2,267
280-55111-3470 AUDIOBOOKS	198	4,400	2,501	(1,899)	56.84	2,172
280-55111-3480 MUSIC CD'S	0	500	85	(415)	17.09	47
280-55111-3510 PROGRAMS	0	3,000	388	(2,612)	12.93	1,392
TOTAL OP SUPPLIES/EXP	5,057	61,500	44,128	(17,372)	71.75	44,566
 TOTAL ADULT SERVICES	 5,057	 61,500	 44,128	 (17,372)	 71.75	 44,566

CITY OF TWO RIVERS
2021 MONTHLY GENERAL FUND REPORT
NOVEMBER 30, 2021 BUDGET

Section 10, Item D.

LESTER LIBRARY F 280 EXPENSE DETAIL

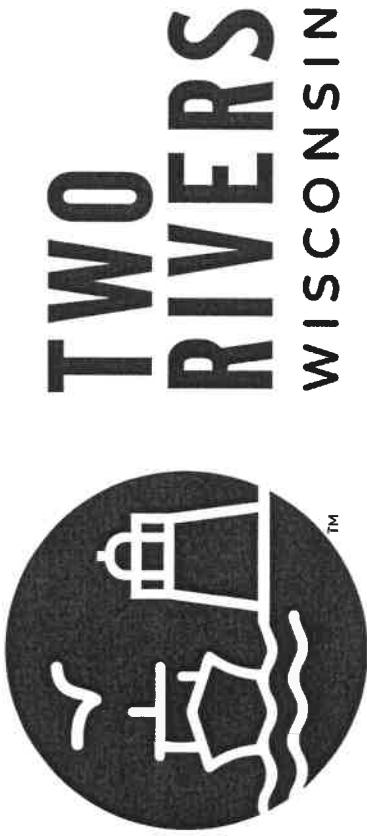
	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	540	287	(253)	53.14	326
280-55112-3400 NON-FICTION BOOKS	350	7,000	4,532	(2,468)	64.75	5,807
280-55112-3420 FICTION BOOKS	140	3,800	4,885	1,085	128.56	3,763
280-55112-3440 PAPERBACKS	69	1,600	782	(818)	48.85	727
280-55112-3450 MOVIES	0	1,000	393	(607)	39.33	526
280-55112-3470 AUDIOBOOKS	0	1,700	0	(1,700)	.00	152
280-55112-3510 PROGRAMS	868	11,980	9,882	(2,098)	82.48	5,992
280-55112-3530 JE BOOKS	707	6,000	5,120	(880)	85.33	5,315
TOTAL OP SUPPLIES/EXP	2,134	33,620	25,881	(7,739)	76.98	22,608
TOTAL CHILDREN'S SERVICES	2,134	33,620	25,881	(7,739)	76.98	22,608
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	1,800	1,822	22	101.24	2,207
280-55114-3490 MICROFILM	0	4,100	0	(4,100)	.00	3,950
TOTAL OP SUPPLIES/EXP	0	5,900	1,822	(4,078)	30.89	6,157
TOTAL REFERENCE	0	5,900	1,822	(4,078)	30.89	6,157

CITY OF TWO RIVERS
2021 MONTHLY GENERAL FUND REPORT
NOVEMBER 30, 2021 BUDGET

Section 10, Item D.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	73	(127)	36.47	107
280-55115-3400 NON-FICTION BOOKS	0	0	0	0	.00	0
280-55115-3420 FICTION BOOKS	362	5,300	5,014	(286)	94.60	4,001
280-55115-3470 AUDIOBOOKS	0	1,000	0	(1,000)	.00	190
TOTAL OP SUPPLIES/EXP	362	6,500	5,087	(1,413)	78.26	4,298
TOTAL YOUNG ADULT SERVICES	362	6,500	5,087	(1,413)	78.26	4,298
TOTAL LESTER LIBRARY EXP	75,265	851,839	738,687	(113,153)	86.72	725,452
NET REV OVER EXP	(73,856)	0	58,290	58,290	.00	78,251



November 2021

Utilities Financial Report

- Fund 640 - Solid Waste Utility
- Fund 650- Water Utility
- Fund 660 - Electric Utility
- Fund 670 - Telecommunications Utility
- Fund 680 - Stormwater Utility
- Fund 690 - Sewer (Wastewater) Utility

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
43000 INTERGOVERNMENTAL REVENUE	7,054	75,115	81,400	(6,285)	92%	6,958	74,462
46000 CHARGES FOR SERVICE	32,333	447,610	440,000	7,610	102%	34,615	415,567
48000 MISCELLANEOUS REVENUE	19,537	214,657	230,000	(15,343)	93%	19,531	212,045
49000 OTHER FINANCING SOURCES	92	1,064	1,200	(136)	89%	267	775
TOTAL OPERATING REVENUES	59,016	738,446	752,600	(14,154)	98%	61,372	702,849

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	7,512	96,466	97,141 (675)	99%	6,303	89,015
53620 PW SOLID WASTE REFUSE	25,356	291,441	311,621 (20,180)	94%	26,906	275,905
53625 PW SOLID WASTE RECYCLING	37,183	269,398	375,693 (106,295)	72%	41,052	269,787
TOTAL OPERATIONS EXPENSES	70,051	657,304	784,455 (127,151)	84%	74,261	634,707
CUSTOMER ACCOUNTS EXPENSE							
59904 UNCOLLECTIBLE ACCOUNTS	300	608	150	458	405%	51	204
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	40	415	500 (85)	83%	42	467
59999 GASB PENSION EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	340	1,023	650	373	157%	93	671
TOTAL OPS & MAINT EXPENSES	70,390	658,327	785,105 (126,778)	84%	74,354	635,378
TOTAL OPERATING EXPENSES	70,390	658,327	785,105 (126,778)	84%	74,354	635,378
NET OPERATING INCOME (LOSS)	(11,374)	80,119 (32,505)	112,624	246%	(12,983)	67,471
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	111,048	111,048				134,164	134,164
BALANCE TRANSFERRED FROM INCOME	(11,374)	80,119				(12,983)	67,471

Section 10, Item D.

CITY OF TWO RIVERS

INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	99,674	191,166				121,181	201,635

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF WATER							
49461 RESIDENTIAL SERVICE	129,945	1,477,557	1,643,400	(165,843)	90%	125,104	1,495,539
49461 COMMERCIAL SERVICE	23,284	278,484	289,900	(11,416)	96%	22,221	259,475
49461 INDUSTRIAL SERVICE	6,500	56,699	49,500	7,199	115%	5,108	55,127
49461 MULTIFAMILY SERVICE	7,579	83,482	86,500	(3,038)	96%	7,249	82,488
49461 IRRIGATION SERVICE							
49461 OTHER SERVICES	0	0	0	0	%	0	65
49464 MUNICIPAL SERVICE	2,594	31,014	37,500	(6,486)	83%	1,991	33,062
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	1,138	16,353	22,500	(6,147)	73%	1,184	16,560
49462 PRIVATE FIRE PROTECTION	2,240	22,890	23,000	(110)	100%	1,990	21,456
49463 PUBLIC FIRE PROTECTION	57,269	635,707	691,400	(55,693)	92%	47,893	623,704
TOTAL SALES OF WATER	230,549	2,602,166	2,843,700	(241,534)	92%	212,739	2,587,475
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	585	6,365	9,500	(3,135)	67%	1,444	4,651
49471 MISCELLANEOUS SERVICE REVENUES	1,425	2,425	1,200	1,225	202%	160	800
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,526	16,786	16,500	286	102%	1,489	16,376
TOTAL OTHER OPERATING REVENUES	3,536	25,576	27,200	(1,624)	94%	3,092	21,827
TOTAL OPERATING REVENUES	234,085	2,627,742	2,870,900	(243,158)	92%	215,831	2,609,302

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
WATER DISTRIBUTION DETAIL - FUND 650

Section 10, ItemD.

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
SOURCE OF SUPPLY EXPENSES							
56500 OTHER EARNINGS							
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	637	6,370	8,000 (1,630)	80%	637	6,370
59603 MISCELLANEOUS OPERATING EXPENSE	0	898	1,000 (102)	90%	0	982
59613 MAINT OF LAKE INTAKE	73	1,101	30,900 (29,799)	4%	11	177
TOTAL SOURCE OF SUPPLY EXPENSES	710	8,368	39,900 (31,532)	21%	648	7,528
PUMPING EXPENSES							
59620 OPERATION, SUPERVISION & ENGINEERING	4,201	46,760	51,000 (4,240)	92%	4,119	45,799
59623 FUEL PURCHASED FOR PUMPING	3,468	35,423	38,000 (2,577)	93%	2,774	32,419
59624 PUMPING LABOR & EXPENSES	2,889	18,359	20,300 (1,941)	90%	2,444	16,372
59626 MISCELLANEOUS EXPENSE	64	4,157	3,150 (1,007)	132%	82	1,787
59631 MAINT OF STRUCTURES	0	3	1,500 (1,497)	%	0	0
59633 MAINT OF PUMPING EQUIPMENT							
TOTAL PUMPING EXPENSES	10,622	104,702	113,950 (9,248)	92%	9,419	96,378
WATER TREATMENT EXPENSE							
59640 OPERATION, SUPERVISION & ENGINEERING	4,201	46,760	51,000 (4,240)	92%	4,119	45,799
59641 CHEMICALS	4,838	32,251	32,000 (251)	101%	725	29,324
59642 OPERATIONS LABOR & EXPENSE	20,386	176,661	226,850 (50,189)	78%	16,416	180,527
59643 MISCELLANEOUS EXPENSE	10,598	145,962	160,550 (14,588)	91%	18,172	124,166
59644 OPERATING RENTS	0	0	0	0	%	0	1,635
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	0	975	5,900 (4,925)	17%	0	1,268
59652 MAINT OF WATER TREATMENT EQUIPMENT	4,261	32,880	34,600 (1,720)	95%	2,321	21,106
TOTAL WATER TREATMENT EXPENSE	44,282	435,488	510,900 (75,412)	85%	41,754	403,825

ADMINISTRATION USE ONLY

92 % OF THE FISCAL YEAR HAS ELAPSED

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CITY OF TWO RIVERS
INCOME STATEMENT
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WATER DISTRIBUTION DETAIL - FUND 650

Section 10, Item D.

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
TRANSMISSION & DISTRIBUTION EXPENSE							
59660 OPERATION SUPERVISION & ENGINEERING	2,244	24,512	30,600	(6,088)	80%	2,815	28,188
59661 OPERATION STORAGE FACILITY	3,430	29,648	62,200	(32,552)	48%	3,635	40,495
59662 OPERATION MAINS	(90,411)	(43,030)	69,600	(112,630)	(62%)	(4,573)	4,920
59663 METER EXPENSE	3,144	31,471	37,400	(5,929)	84%	3,138	30,633
59664 CUSTOMER INSTALLATION EXPENSE	7,213	54,376	56,400	(2,024)	96%	7,284	46,224
59665 MISCELLANEOUS EXPENSES							
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS	7,041	64,643	65,700	(1,057)	98%	5,614	54,818
59672 MAINT OF RESEVOIR & STANDPIPE	449	34,956	57,700	(22,744)	61%	136	23,804
59673 MAINT OF MAINS	6,110	46,283	89,300	(43,017)	52%	6,155	89,276
59675 MAINT OF SERVICES	321	3,298	10,450	(7,152)	32%	290	4,583
59676 MAINT OF METERS	5,915	19,038	43,500	(24,462)	44%	6,324	29,332
59677 MAINT OF HYDRANTS	1,707	13,341	10,000	3,341	133%	0	14,479
59678 MAINT OF MISC PLANT							
TOTAL TRANSMISSION & DISTRIBUTION EXPENSE	(52,836)	278,536	532,850	(254,314)	52%	30,819	364,753
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,436	15,702	17,650	(1,948)	89%	1,367	16,436
59902 METER READING	1,498	18,161	24,250	(6,089)	75%	1,793	18,224
59903 CUSTOMER ACCTG & COLLECTION	4,496	52,760	60,300	(7,540)	87%	1,998	41,504
59904 UNCOLLECTIBLE ACCOUNTS	(694)	7,152	2,500	4,652	286%	198	912
59906 CUSTOMER SERVICE & INFORMATION	12	181	750	(569)	24%	11	206
59910 SALES EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	6,748	93,956	105,450	(11,494)	89%	5,368	77,283
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	7,654	87,062	101,000	(13,938)	86%	8,050	86,662
59921 OFFICE SUPPLIES & EXPENSES	356	4,717	1,050	3,667	449%	298	5,064
59923 OUTSIDE SERVICES EMPLOYED	10,740	97,594	100,560	(2,966)	97%	4,642	56,083
59924 PROPERTY INSURANCE	3,366	35,811	34,770	1,041	103%	3,179	31,903
59925 INJURIES & DAMAGES	1,303	15,297	18,000	(2,703)	85%	1,410	15,332
59926 EMPLOYEE PENSIONS & BENEFITS	15,730	157,261	188,100	(30,839)	84%	35,515	389,987

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92 % OF THE FISCAL YEAR HAS ELAPSED

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CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000	(3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	1,825	17,617	20,000	(2,383)	88%	1,582	21,608
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	40,975	415,359	466,480	(51,121)	89%	54,676	606,639
TOTAL OPS & MAINT EXPENSES	50,502	1,336,410	1,769,530	(433,120)	76%	142,684	1,556,406
OTHER OPERATING EXPENSES							
49403 DEPRECIATION EXPENSE	44,090	484,655	515,000	(30,345)	94%	42,702	469,966
49425 AMORTIZATION							
49408 TAXES	17,517	181,650	202,028	(20,378)	90%	17,049	178,959
TOTAL OTHER OPERATING EXPENSES	61,608	666,304	717,028	(50,724)	93%	59,751	648,924
TOTAL OPERATING EXPENSES	112,109	2,002,714	2,486,558	(483,844)	81%	202,435	2,205,330
NET OPERATING INCOME (LOSS)	121,976	625,028	384,342	240,686	163%	13,397	403,972
OTHER INCOME							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	111	1,031	7,000	(5,969)	15%	25	993
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	0	(4,971)	(7,000)	2,029	(71%)	0	(1,204)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	0	45,602	100,000	(54,398)	46%	0	39,087
49421 MISCELLANEOUS NON-OPERATING INCOME	91,991	398,925	0	398,925	%	0	49,195
TOTAL OTHER INCOME	92,102	440,588	100,000	340,588	441%	25	88,071
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGs	214,078	1,065,616	484,342	581,274	220%	13,422	492,043

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INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
INTEREST & OTHER CHARGES							
49427 INTEREST ON LONG-TERM DEBT	10,810	118,800	166,000 (47,200)	72%	11,590	118,374
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS							
59999 GASB 68 PENSION EXPENSE							
TOTAL INTEREST CHARGES	10,810	118,800	166,000 (47,200)	72%	11,590	118,374
NET INCOME (LOSS)	203,268	946,816	318,342	628,474	297%	1,832	373,669
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	6,441,274	6,441,274				5,742,573	5,742,573
BALANCE TRANSFERRED FROM INCOME	203,276	946,816				1,832	373,669
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	6,644,549	7,388,089				5,744,405	6,116,242

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF ELECTRICITY							
49440 URBAN RESIDENTIAL SALES	319,698	3,942,304	4,080,900	(138,596)	97%	292,457	3,795,194
49441 RURAL SALES	2,312	23,022	17,600	5,422	131%	1,845	17,189
49442 COMMERCIAL SALES-CS1	79,451	977,589	1,067,100	(89,511)	92%	79,260	1,079,724
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	93,174	1,046,605	953,600	93,005	110%	85,829	842,421
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	161,035	1,822,817	1,859,000	(36,183)	98%	138,920	1,568,578
49443 INDUSTRIAL SALES-CP3	44,262	491,119	465,400	25,719	106%	40,060	460,669
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	3,815	35,290	25,500	9,790	138%	3,620	30,595
49444 PUBLIC STREET LIGHTING	12,052	130,776	146,100	(15,324)	90%	11,804	129,295
49448 INTERDEPARTMENTAL SALES	2,172	20,734	38,600	(17,866)	54%	1,758	29,945
TOTAL SALES OF ELECTRICITY	717,972	8,490,257	8,653,800	(163,543)	98%	655,552	7,953,609
OTHER OPERATING REVENUES							
49450 FORFEITED DISCOUNTS	1,491	14,743	18,250	(3,507)	81%	1,463	9,115
49451 MISCELLANEOUS SERVICE REVENUES	40	2,240	5,000	(2,760)	45%	0	500
49454 RENT FROM ELECTRIC PROPERTY	0	34,257	26,700	7,557	128%	624	48,285
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	2,441	20,241	16,950	3,291	119%	1,727	8,621
TOTAL OTHER OPERATING REVENUES	3,972	71,481	66,900	4,581	107%	3,814	66,520
TOTAL OPERATING REVENUES	721,944	8,561,737	8,720,700	(158,963)	98%	659,367	8,020,129

CITY OF TWO RIVERS

INCOME STATEMENT
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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	539,979	6,115,934	6,163,300	(47,366)	99%	466,388	5,715,828
TOTAL POWER PRODUCTION EXPENSES	539,979	6,115,934	6,163,300	(47,366)	99%	466,388	5,715,828

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
DISTRIBUTION EXPENSES							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	1,983	10,791	32,700 (21,909)	33%	1,162	9,763
59583 OVERHEAD LINE EXPENSES	1,394	6,151	5,550	601	111%	1,681	5,341
59584 UNDERGROUND LINE EXPENSE	5,645	35,913	36,200 (287)	99%	4,967	31,057
59585 STREET LIGHTING EXPENSES	0	0	1,200 (1,200)	%	(2)
59586 METER EXPENSES	8,243	51,899	65,200 (13,301)	80%	9,189	61,954
59587 CUSTOMER INSTALLATION EXPENSES	1,772	14,761	8,900	5,861	166%	2,106	14,439
59588 OPERATION MISC DISTRIBUTION	29,737	216,623	222,700 (6,077)	97%	28,697	240,606
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	495	23,978	38,700 (14,722)	62%	249	5,678
59593 MAINTENANCE OF OVERHEAD LINES	13,374	106,801	147,200 (40,399)	73%	14,936	181,413
59594 MAINTENANCE OF UNDERGROUND LINES	350	5,343	7,900 (2,557)	68%	281	6,282
59595 MAINTENANCE OF LINE TRANSFORMERS	845	3,122	4,300 (1,178)	73%	269	3,508
59596 MAINTENANCE OF STREET LIGHTING	401	4,848	8,900 (4,052)	54%	1,293	9,123
59597 MAINT OF ELECTRIC METERS	0	313	0	313	%	0	0
59598 MAINT OF MISC DISTRIBUTION PLANT	0	7,889	5,000	2,889	158%	72	3,949
59828 TRANSPORTATION EXPENSES							
TOTAL DISTRIBUTION EXPENSES	64,237	488,432	584,450 (96,018)	84%	64,902	573,123
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,761	19,244	15,420	3,824	125%	1,676	19,941
59902 METER READING EXPENSES	2,520	29,114	30,200 (1,086)	96%	2,651	26,951
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	7,658	88,802	84,300	4,502	105%	3,589	61,548
59904 UNCOLLECTIBLE ACCOUNTS	1,113	42,202	2,600	39,602	1,623%	20	1,626
TOTAL CUSTOMER ACCOUNTS EXPENSE	13,052	179,364	132,520	46,844	135%	7,915	110,067
SALES EXPENSE							
59913 ADVERTISING EXPENSE	0	250	900 (650)	28%	0	250
TOTAL SALES EXPENSES	0	250	900 (650)	28%	0	250

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	25,313	243,448	216,300	27,148	113%	35,143	295,793
59921 OFFICE SUPPLIES & EXPENSES	943	20,888	12,850	8,038	163%	3,198	17,222
59923 OUTSIDE SERVICES EMPLOYED	5,759	95,713	92,800	2,913	103%	7,028	104,750
59924 PROPERTY INSURANCE	2,175	24,174	22,000	2,174	110%	2,100	20,704
59925 INJURIES & DAMAGES	1,042	11,888	13,500	(1,612)	88%	1,089	11,843
59926 EMPLOYEE PENSIONS & BENEFITS	19,084	180,970	283,900	(102,930)	64%	22,618	232,265
59928 REGULATORY COMMISSION EXPENSE	0	1,415	2,000	(585)	71%	0	1,226
59930 MISCELLANEOUS GENERAL EXPENSES	5,827	58,706	71,300	(12,594)	82%	1,575	61,829
59932 MAINT OFFICE & COMMUNICATIONS	2,276	21,410	15,100	6,310	142%	1,214	10,287
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	62,420	658,612	729,750	(71,138)	90%	73,964	755,918
TOTAL OPS & MAINT EXPENSES	679,688	7,442,592	7,610,920	(168,328)	98%	613,169	7,155,186
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	36,575	400,959	430,000	(29,041)	93%	36,390	398,043
59408 TAXES	33,695	357,192	380,250	(23,058)	94%	33,476	357,052
TOTAL OTHER OPERATING EXPENSES	70,269	758,151	810,250	(52,099)	94%	69,866	755,095
TOTAL OPERATING EXPENSES	749,958	8,200,742	8,421,170	(220,428)	97%	683,036	7,910,281
NET OPERATING INCOME (LOSS)	(28,014)	360,995	299,530	61,465	121%	(23,669)	105,848

CITY OF TWO RIVERS
INCOME STATEMENT
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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
49415 REVENUE FROM MDSE & JOBBING	0	14,021	12,000	2,021	117%	681	12,299
49416 MERCHANDISING & JOBBING COST	0 (273)	(12,000)	11,727	(2%)	0 (172)
49421 MISCELLANEOUS NONOPERATING INCOME	0	1,877	2,000 (123)	94%	7,585	7,585
49419 INTEREST & DIVIDEND INCOME							
49439 APPROP OF INCOME TO MUNICIPAL	(1,429)	(13,243)	(18,000)	4,757	(74%)	(1,193)	(14,281)
TOTAL OTHER INCOME	(1,429)	2,381 (16,000)	18,381	15%	7,073	5,432
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	(29,442)	363,376	283,530	79,846	128%	(16,597)	115,280
OTHER INCOME DEDUCTIONS							
49426 OTHER INCOME DEDUCTIONS	(1,087)	(1,087)	2,200 (3,287)	(49%)	329	2,052
TOTAL MISCELLANEOUS INCOME DEDUCTIONS	(1,087)	(1,087)	2,200 (3,287)	(49%)	329	2,052
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	704	8,448	12,700 (4,252)	67%	1,055	12,295
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
TOTAL INTEREST CHARGES	704	8,448	12,700 (4,252)	67%	1,055	12,295
NET INCOME (LOSS)	(29,060)	356,014	268,630	87,384	133%	(17,981)	100,932
EARNED SURPLUS							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	8,821,384	8,821,384				8,185,181	8,185,181
BALANCE TRANSFERRED FROM INCOME	(29,060)	356,014				(17,981)	100,992
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	8,792,324	9,177,398				8,167,200	8,286,173

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CITY OF TWO RIVERS
INCOME STATEMENT
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TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
49000 OPERATING REVENUE	0	0	0	0	%	0	0
49540 RENT FROM CLEC PROPERTY	265	14,561	10,000	4,561	146%	1,324	14,561
TOTAL OPERATING REVENUES	265	14,561	10,000	4,561	146%	1,324	14,561

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INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
DISTRIBUTION EXPENSES							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750 (750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59620 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
TOTAL DISTRIBUTION EXPENSES	0	0	2,250 (2,250)	%	0	0
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
TOTAL CUSTOMER ACCOUNTS EXPENSE	0	0	0	0	%	0	0

CITY OF TWO RIVERS

INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600 (600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	0	900	5,800 (4,900)	16%	0	5,119
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	0	900	6,400 (5,500)	14%	0	5,119
TOTAL OPS & MAINT EXPENSES	0	900	8,650 (7,750)	10%	0	5,119
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	539	5,586	5,000	586	112%	417	4,591
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	539	5,586	5,000	586	112%	417	4,591
TOTAL OPERATING EXPENSES	539	6,486	13,650 (7,164)	48%	417	9,710
NET OPERATING INCOME (LOSS)	(274)	8,075 (3,650)	11,725	221%	906	4,851

CITY OF TWO RIVERS

INCOME STATEMENT

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021

TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OTHER INCOME							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
TOTAL OTHER INCOME	0	0	0	0	%	0	0
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	(274)	8,075	3,650	11,725	221%	906	4,851
INTEREST CHARGES							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	(10,000)	(15,885)	5,885	(63%)	0	0
TOTAL INTEREST CHARGES	0	(10,000)	(15,885)	5,885	(63%)	0	0
NET INCOME (LOSS)	(274)	18,075	12,235	5,840	148%	906	4,851
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	(245,443)	(245,443)				(251,201)	(251,201)
BALANCE TRANSFERRED FROM INCOME	(274)	18,075				906	4,851
TOTAL UNAPPROPRIATED EARNED SURPLUS	(245,717)	(227,368)				(250,294)	(246,349)
END OF YEAR							

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
USER FEES							
46010 RESIDENTIAL SERVICE	29,594	325,295	353,000	(27,705)	92%	29,478	324,273
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	392	425	(33)	92%	36	392
46040 NON RESIDENTIAL	21,807	240,139	222,000	18,139	108%	21,878	241,466
46050 INTERDEPARTMENTAL	3,229	35,571	39,400	(3,829)	90%	3,017	35,408
TOTAL USER FEES	54,666	601,397	614,825	(13,428)	98%	54,408	601,539
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	109	1,104	1,700	(596)	65%	254	797
49010 PERMIT FEES	0	0	0	0	%	0	0
48600 CONTRIBUTIONS IN AID OF CONSTRUCTION	38,500	124,300	460,000	(335,700)	27%	0	0
48100 INTEREST INCOME	0	4,393	4,393	0	100%	0	4,814
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
TOTAL OTHER OPERATING REVENUES	38,609	129,797	466,093	(336,296)	28%	254	5,610
TOTAL OPERATING REVENUES	93,275	731,194	1,080,918	(349,724)	68%	54,662	607,149

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	0	1,193	7,947	(6,754)	15%	0	950
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	858	72,141	198,709	(126,568)	36%	12,224	159,761
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	465	7,854	42,020	(34,166)	19%	3,250	39,404
59750 MAINTENANCE OF STORMWATER PONDS	977	8,004	33,291	(25,287)	24%	819	16,604
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	14,000	(14,000)	%	0	0
59770 REGULATORY COMPLIANCE	1,019	15,145	55,316	(40,171)	27%	1,079	9,209
59790 ADMINISTRATIVE CHARGES	81	9,080	6,000	3,080	151%	29	2,133
59795 EMPLOYEE PENSIONS & BENEFITS	149	2,507	21,229	(18,722)	12%	189	2,247
TOTAL OPERATING EXPENSES	3,548	115,924	378,512	(262,588)	31%	17,589	230,308
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	8,367	92,033	83,000	9,033	111%	7,253	79,783
59408 TAXES	159	1,983	8,857	(6,874)	22%	60	569
59427 INTEREST ON LONG-TERM DEBT	6,462	65,542	61,850	3,692	106%	5,905	49,987
TOTAL OTHER OPERATING EXPENSES	18,535	275,482	532,219	(256,737)	52%	30,807	360,648
TOTAL OPERATING EXPENSES	18,535	275,482	532,219	(256,737)	52%	30,807	360,648
NET OPERATING INCOME (LOSS)	74,739	455,712	548,699	(92,987)	83%	23,855	246,501
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	2,712,282	2,712,282				2,481,463	2,481,463
BALANCE TRANSFERRED FROM INCOME	74,739	455,712				23,855	246,501
TOTAL UNAPPROPRIATED EARNED SURPLUS	2,787,021	3,167,994				2,505,318	2,727,964

Section 10, ItemD.

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF SEWER							
49221 RESIDENTIAL SERVICE	170,704	1,811,684	2,000,000	(188,316)	91%	163,568	1,803,542
49222 COMMERCIAL SERVICE	39,348	455,383	493,000	(37,617)	92%	38,770	446,328
49224 GOVERNMENT SERVICE	0	76,006	110,600	(34,594)	69%	5,821	93,258
49626 INTERDEPARTMENTAL SERVICE	7,746	85,409	107,900	(22,491)	79%	7,445	97,630
49263 INDUSTRIAL SERVICE	9,563	82,722	78,000	4,722	106%	5,722	69,551
TOTAL SALES OF SEWER	227,360	2,511,204	2,789,500	(278,296)	90%	221,325	2,510,309
OTHER OPERATING REVENUES							
49350 MISCELLANEOUS OPERATING REVENUES	913	18,366	36,500	(18,134)	50%	3,859	38,650
49450 CUSTOMER FORFEITED DISCOUNTS	530	5,938	3,800	2,138	156%	1,264	4,479
TOTAL OTHER OPERATING REVENUES	1,443	24,303	40,300	(15,997)	60%	5,123	43,130
TOTAL OPERATING REVENUES	228,804	2,535,508	2,829,800	(294,292)	90%	226,448	2,553,438

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
59820 OPERATION PLANT & LIFT STATION	42,818	480,678	471,752 (11,074)	98%	41,201	426,589
59823 CHLORINE	0	0	3,000 (3,000)	%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	6,173	35,982	45,000 (9,018)	80%	0	36,132
59825 SLUDGE CONDITIONING CHEMICALS	0	19,419	25,000 (5,581)	78%	8,931	22,328
59827 OTHER OPERATING SUPPLIES	0	21,332	28,000 (6,668)	76%	1,158	15,460
59828 TRANSPORTATION EXPENSES	283	33,109	19,500	13,609	170%	1,728	25,403
TOTAL OPERATIONS EXPENSES	49,273	570,520	592,252 (21,732)	96%	53,018	525,913
MAINTENANCE EXPENSE							
59831 MAINT OF SEWER COLLECTION SYSTEMS	4,278	151,239	145,200	6,039	104%	8,861	121,192
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	220	18,006	9,500	8,506	190%	0	1,576
59833 MAINT OF TREATMENT DIST PLANT EQUIP	8,563	96,488	106,386 (9,897)	91%	10,538	89,271
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	3,109	9,477	24,000 (14,523)	39%	662	4,530
TOTAL MAINTENANCE EXPENSE	16,170	275,211	285,086 (9,875)	97%	20,061	216,569
CUSTOMER ACCOUNTS EXPENSE							
59840 BILLING, COLLECTING & ACCOUNTING	5,896	67,865	75,212 (7,347)	90%	3,346	57,301
59842 METER READING	1,475	17,895	23,465 (5,570)	76%	1,769	17,848
59843 UNCOLLECTIBLE ACCOUNTS	474	16,726	990	15,736	1,690%	168	934
TOTAL CUSTOMER ACCOUNTS EXPENSE	7,846	102,486	99,667	2,819	103%	5,283	76,083

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59850 ADMINISTRATIVE & GENERAL SALARIES	13,440	143,749	167,338	(23,589)	86%	13,004	133,583
59851 OFFICE SUPPLIES & EXPENSE	24	440	1,420	(980)	31%	51	450
59852 OUTSIDE SERVICES EMPLOYED	3,350	57,344	58,479	(1,135)	98%	4,642	51,275
59853 INSURANCE EXPENSE	4,039	42,388	44,350	(1,962)	96%	3,796	38,287
59854 EMPLOYEE PENSION & BENEFITS	10,113	110,667	149,734	(39,067)	74%	10,622	201,977
59855 REGULATORY COMMISSION EXPENSE	0	14,677	13,000	1,677	113%	0	12,588
59856 MISC GENERAL EXPENSES	165	1,434	4,100	(2,666)	35%	45	1,804
59857 RENTS	7,308	117,329	92,000	25,329	128%	11,357	72,661
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	38,439	488,028	530,421	(42,394)	92%	43,517	512,625
TOTAL OPS & MAINT EXPENSES	111,728	1,436,244	1,507,426	(71,182)	95%	121,880	1,331,189
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	50,079	551,064	400,000	151,064	138%	30,230	332,321
59408 TAX EXPENSE	28,764	310,808	339,243	(28,435)	92%	28,568	307,454
TOTAL OTHER OPERATING EXPENSES	78,843	861,872	739,243	122,629	117%	58,798	639,774
TOTAL OPERATING EXPENSES	190,572	2,298,116	2,246,669	51,448	102%	180,678	1,970,963
NET OPERATING INCOME (LOSS)	38,232	237,391	583,132	(345,740)	41%	45,770	582,475

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2021
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
48600 CONTRIBUTION IN AID	262,533	469,736	660,300	(190,564)	71%	0	467,703
49210 TRANSFERS IN	0	26,556	25,000	1,556	106%	0	23,070
49419 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	21
TOTAL OTHER INCOME	262,533	496,293	685,300	(189,007)	72%	0	490,795
TOTAL INCOME (LOSS) BEFORE INTEREST CHGS	300,765	733,684	1,268,432	(534,747)	58%	45,770	1,073,270
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	(18,216)	(205,042)	(226,250)	21,208	(91%)	(19,845)	(217,399)
59999 GASB PENSION & OPEB EXPENSE	0	0	(13,500)	13,500	%	0	0
49430 INTEREST ON DEBT TO MUNICIPALITY							
TOTAL INTEREST CHARGES	(18,216)	(205,042)	(239,750)	34,708	(86%)	(19,845)	(217,399)
NET INCOME (LOSS)	282,549	528,642	1,028,682	(500,039)	51%	25,925	855,870
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	4,771,856	4,771,856				4,388,226	4,388,226
BALANCE TRANSFERRED FROM INCOME	282,549	528,642				25,925	855,870
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	5,054,405	5,300,498				4,414,151	5,244,096



RESOLUTION UPON RETIREMENT

WHEREAS, John P. Reimer joined the ranks of the Two Rivers Police Department on April 20th, 1994 as a Part-Time Police Officer and later advanced to the status of Full-Time Police officer on September 10th, 1995; and

WHEREAS, John received a Life Saving Award for his efforts in saving the life of a Two Rivers resident and was awarded Officer of the year in 2003 as a patrol officer; and

WHEREAS, John Reimer was selected in 2007 as a member of Manitowoc County's Special Operations Squad and served honorably for 13 years as a SWAT operator; and

WHEREAS, July 5th, 2017, John Reimer was promoted to the rank of Patrol Lieutenant; and

WHEREAS, John received a Life Saving Award for his efforts in saving the life of a Two Rivers resident in September of 2016 and was awarded Officer of Year that same year; and

WHEREAS, John was awarded a Certificate of Merit from the Wisconsin Professional Police Association for his actions in a 2019 critical incident; and

WHEREAS, John volunteered a great deal of time to the Law Enforcement Torch Run for Special Olympics, was a member of the Two Rivers Honor Guard, a long standing Use of Force Instructor, and a valued Field Training Officer and mentor; and

WHEREAS, John consistently provided exceptional customer service and professional law enforcement services as evidenced by plenty of thank you cards from the public and numerous commendable performance reviews by his supervisors; and

WHEREAS, John Reimer retired January 14th, 2022, after serving the City of Two Rivers with dedication and distinction for over a 27 year career in the law enforcement profession;

NOW, THEREFORE BE IT RESOLVED that the City of Two Rivers hereby expresses its gratitude and appreciation for John P. Reimer and his contributions to the Two Rivers Police Department and the community of Two Rivers; and

BE IT FURTHER RESOLVED that the City of Two Rivers extends its best wishes to John, for a long, healthy and happy retirement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to retired Lieutenant John P. Reimer, in token of the City's thanks for his many years of dedicated service to the citizens of Two Rivers

Dated this 17th day of January, 2022

Councilmember

Gregory E. Buckley
City Manager



RESOLUTION TO PETITION THE WISCONSIN ELECTIONS COMMISSION TO USE PAPER BALLOTS IN FEBRUARY 15, 2022 SPRING PRIMARY ELECTION

WHEREAS, a Spring Primary Election is required for the Manitowoc Public School District School Board race; and

WHEREAS, the Two Rivers City Clerk and the Manitowoc County Clerk believe that it would be desirable for the City of Two Rivers to use paper ballots for the February 15, 2022 primary election, as the cost of programming the voting machines for that primary will be significant and voter turnout is expected to be low; and

WHEREAS, Section 5.40(5m) of the Wisconsin Statutes provides that the governing body of a municipality may petition the Wisconsin Election Commission for permission to use paper ballots and voting booths for a specific election and the Wisconsin Elections Commission is authorized by that statute to grant such a request; and

WHEREAS, the City Council finds that it is appropriate that paper ballots be used in the February 15, 2022 Spring as a cost-saving measure, and that the use of hand counted paper ballots will not impair the voting rights of any person choosing to vote in the Spring Primary and will not unduly burden those who will be involved in counting votes and assuring the Spring Primary is appropriately conducted in accordance with the law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Two Rivers, Wisconsin as follows:

1. That the City Council hereby petitions the Wisconsin Election Commission pursuant to Wis. Stat. Sec. 5.40(5m) to grant permission to the City of Two Rivers to use paper ballots and voting booths for the February 15, 2022 Spring Primary, for the reasons stated above;
2. That the City Clerk is hereby authorized to communicate this petition to the Wisconsin Elections Commission and to provide it with a copy of this Resolution, or a certified copy of the Resolution if required by the Commission, and take such other steps as are necessary to assure that the City of Two Rivers will hold the February 15, 2022 Spring Primary through the use of paper ballots and voting booths, if permission for the same is granted by the Wisconsin Elections Commission;

Approved this 17th day of January, 2022 by the City Council of the City of Two Rivers.

Councilmember

Gregory E. Buckley
City Manager

RESOLUTION

A resolution authorizing the City of Two Rivers to submit an Idle Site Redevelopment Grant Request for up to \$500,000 to the Wisconsin Economic Development Corporation and enter into a development agreement with TRivers LLC, to establish the City of Two Rivers as a pass through entity with site access during the project period.

WHEREAS, the Wisconsin Economic Development Corporation (hereinafter “WEDC”) has created and funded the Idle Industrial Sites Redevelopment Program (hereinafter “Grant Program”) that offers Wisconsin communities up to \$500,000 for the implementation of redevelopment plans for large industrial sites that have been idle, abandoned, or underutilized for a period of time; and

WHEREAS, for approved projects, these funds can be used for demolition, environmental remediation, or site-specific improvements to market the proposed site’s attractiveness; and

WHEREAS, the goal of the Grant Program is to stimulate investment and job creation for idle and underutilized sites that due to their scale and complexity cannot be redeveloped solely by the private sector; and

WHEREAS, the Grant Program intends to assist projects that demonstrate significant, measurable benefits in job opportunities, property values and private investment; and

WHEREAS, the former Paragon Electric site is a significant property that occupies twenty-seven acres and, when in operation, contributed significantly to the City of Two Rivers manufacturing economy; and

WHEREAS, the former Paragon Electric has been underutilized since it shut down operations in 2000, meeting the standard for eligibility under the WEDC’s criteria for an idle site; and

WHEREAS, TRivers LLC, is making a significant private investment into the facility, starting with necessary building improvements which will provide industrial building space for business expansion and job growth; and

WHEREAS, the City supports the improvement of the former Paragon Electric building, and the Ammo Inc. development, private investment and job creation; and

WHEREAS, the private investment by TRivers LLC, to revitalize the former Paragon Electric building is anticipated to exceed \$3,000,000 dollars of private investment; and

WHEREAS, TRivers LLC, private investment commitment exceeds the Grant Program’s match requirement; and

WHEREAS, WEDC requires a development agreement between the municipality and the site owner which establishes the municipality as a pass-through entity with site access during

the project period; and

WHEREAS, TRivers LLC, has agreed that should grant funds be awarded to the City and passed through to TRivers LLC, the use of the grant funds would be restricted to those as allowed by the Grant Agreement with WEDC; and

WHEREAS, TRivers LLC, has also agreed to provide WEDC and the City annual and semi-annual reports as well as a schedule of expenditures related to the administration of the grant; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Two Rivers that:

1. All above introductions and recitals are incorporated herein by reference as if fully set forth verbatim; and
2. The City Manager or his designee(s), is authorized on behalf of the City of Two Rivers to prepare and submit applications for, and request funds and assistance available from the Wisconsin Economic Development Corporation (WEDC); and
3. The City Manager is authorized on behalf of the City of Two Rivers to negotiate and enter into a development agreement in the best interests of the public and establishing the City of Two Rivers as a pass-through entity with site access during the project period; and
4. The City Manager shall take all necessary actions to undertake, direct, and complete approved grant activities, and comply with State and Federal rules for the program(s); and

BE IT FURTHER RESOLVED, that the City Manager and his designee(s), on behalf of the City of Two Rivers, is/are hereby jointly and severally authorized and empowered to negotiate, draft, review, revise, modify, amend, execute, enter into, file and/or record additional applications, agreements, amendments, documents, reports, and letters of understanding concerning this matter, and to take whatever additional other actions that the City Manager may determine in his sole discretion, from time to time and at any time, necessary and/or desirable in the public interest to effectuate the intent of this Resolution and/or the public good.

Passed and adopted this 17th day of January, 2022.

Councilmember

Gregory E. Buckley
City Manager

CITY OF TWO RIVERS

**RESOLUTION
DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

2022 Capital Projects

WHEREAS, the City of Two Rivers, in accordance with its adopted 2022 Budget, intends to undertake certain capital projects and capital equipment purchases; and

WHEREAS, the planned outlays for these activities are more specifically identified in the adopted 2022 City Budget, Capital Projects Funds; and

WHEREAS, the budgets for the various capital projects funds identify an intent for the City to utilize tax-exempt, general obligation borrowing (bonds or notes) to fund certain of these capital projects, such borrowing totaling up to \$2,349,390, for projects included in various capital budgets, as listed below;

Trails		\$	15,000
Public Works Streets		\$	950,000
Public Works Equipment		\$	200,000
Parks, Recreation, Cemeteries		\$	190,000
Central Park West		\$	250,000
Fire Department		\$	550,000
Police Department		\$	96,600
City Hall, Clerk, Finance		\$	97,790
TOTAL		\$	2,349,390

and

WHEREAS, some expenditures related to these activities may occur prior to the closing on such borrowing, and will be funded on an interim basis from internal funds of the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Two Rivers:

Section 1. Declaration of Official Intent. The City hereby officially declares its intent to reimburse said expenditures with proceeds of tax-exempt, general obligation borrowing, the principal amount of which will not exceed \$2,349,390; and

Section 2. Anticipated Timing of Borrowings. The City anticipates closing on the borrowing for all activities cited above prior to December 31, 2022, and

Section 3. Unavailability of Long Term Funds. No other funds for said activities other than the planned borrowing referenced herein are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies; and

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City Clerk's office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19 and shall remain available for public inspection until the Notes or Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded this 17th day of January, 2022.

Councilmember

Gregory E. Buckley
City Manager

Attest:

Jamie L Jackson
City Clerk

Jack M. Bruce
City Attorney

ORDINANCE

An Ordinance to Amend Section 1-2-1 Fees of the Municipal Code of the City of Two Rivers, establishing fees for Emergency Medical Services and Fire Response Services

The City Council of the City of Two Rivers, Wisconsin, do hereby ordain as follows:

SECTION 1. Section 1-2-1 of the Municipal Code is hereby amended, to read as follows:

Code Section	License/Permit	Fee
3-2-1	Emergency vehicle	See below
3-2-1	BLS emergency - resident	\$1200
3-2-1	BLS emergency - nonresident	\$1400
3-2-1	ALS 1 emergency - resident	\$1300
3-2-1	ALS 1 emergency - nonresident	\$1500
3-2-1	ALS 2 emergency - resident	\$1500
3-2-1	ALS 2 emergency - nonresident	\$1700
3-2-1	Specialty care transport (SCT) - resident	\$1600
3-2-1	Specialty care transport (SCT) - nonresident	\$1,800
3-2-1	Third-party ALS assist	\$150
3-2-1	Patient assessment/assist charge	\$150
3-2-1	On-scene medical service charge (BLS) - resident	\$325
3-2-1	On-scene medical service charge (BLS) - nonresident	\$375
3-2-1	On-scene medical service charge (ALS) - resident	\$900
3-2-1	On-scene medical service charge (ALS) - nonresident	\$1000
3-2-1	Intercept (Level I)	\$250
3-2-1	Intercept (Level II)	\$300
3-2-1	Additional attendant charge	Actual personnel cost
3-2-1	Wait time (1/2-hour increments)	\$50/half hour
3-2-1	Loaded mileage (all calls)	\$21/mile
3-2-1	Ambulance standby (TRHS football)	\$125
3-2-1	Ambulance standby (private events)	\$125/hour
3-2-1	Ambulance standby additional time (1/2-hour increments)	\$62.50/half hour
3-2-1	Vehicle fee - engine	\$250/hour
3-2-1	Vehicle fee - command vehicle	\$90/hour
3-2-1	Personnel Cost (per half hour)	Actual cost
3-2-1	Administrative Fee	\$30
3-2-1	Incineration/disposal fee	\$100
3-2-1	Materials fee	Actual
3-2-1	Miscellaneous fee	Actual
3-2-1	Fire suppression fee Class A or B foam	\$100/gallon

SECTION 2. This Ordinance shall take effect and be in force from and after the date of its passage and publication.

Dated January 17, 2022

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson, City Clerk

Approved as to form and legality:

John M. Bruce, City Attorney

Two Rivers Fire Department Rate Survey

Service	Baldwin Ambulance Service	Chippewa Fire Protection District	City of Oshkosh Fire Department	City of Eau Claire Fire and Rescue	City of Waukesha	Green Bay Metro Fire Department	Ellsworth Area Ambulance	Manitowoc Fire Department	Two Rivers Fire Department	Average	Recommended Rate
Description	EMT - PCC	EMT - PCC	EMT - P	EMT - P	EMT - P	EMT - P	EMT - P	EMT - PCC	EMT - PCC		
ALS - Resident	\$ 1,633	\$ 1,495	\$ 950	\$ 1,000	\$ 2,000	\$ 1,400	\$ 1,550	\$ 860	\$ 850	\$ 1,361	\$ 1,300
ALS - Non Resident	\$ 1,775	\$ 1,625	\$ 1,050	\$ 1,250	\$ 2,000	\$ 1,400	\$ 1,700	\$ 960	\$ 1,000	\$ 1,470	\$ 1,300
ALS On Scene Care - Resident	\$ 1,463	\$ 1,340	\$ 625	\$ 1,275	\$ 300	\$ 1,000	\$ 1,200	\$ 310	\$ 500	\$ 939	\$ 900
ALS On Scene Care - Non Resident	\$ 1,580	\$ 1,340	\$ 750	\$ 1,475	\$ 300	\$ 1,000	\$ 1,350	\$ 360	\$ 800	\$ 1,019	\$ 900
ALS2 - Resident	\$ 1,849	\$ 1,695	\$ 1,300	\$ 1,500	\$ 2,200	\$ 1,700	\$ 1,875	\$ 960	\$ 1,025	\$ 1,635	\$ 1,500
ALS2 - Non Resident	\$ 1,994	\$ 1,825	\$ 1,400	\$ 1,700	\$ 2,200	\$ 1,700	\$ 2,025	\$ 1,060	\$ 1,150	\$ 1,738	\$ 1,500
BLS - Resident	\$ 1,524	\$ 1,395	\$ 800	\$ 1,150	\$ 1,900	\$ 1,300	\$ 1,300	\$ 805	\$ 725	\$ 1,272	\$ 1,200
BLS - Non Resident	\$ 1,742	\$ 1,525	\$ 900	\$ 1,350	\$ 1,900	\$ 1,300	\$ 1,450	\$ 905	\$ 825	\$ 1,384	\$ 1,200
BLS On Scene Care - Resident	\$ 322	\$ 300	\$ 300	N/A	\$ 300	\$ 500	\$ 350	\$ 310	\$ 275	\$ 340	\$ 375
BLS On Scene Care - Non Resident	\$ 322	\$ 300	\$ 300	N/A	\$ 300	\$ 500	\$ 400	\$ 360	\$ 375	\$ 355	\$ 375
SCT - Resident	\$ 1,994	\$ 1,825	N/A	\$ 1,800	\$ 1,675	\$ 1,800	N/A	\$ 1,085	\$ 1,250	\$ 1,697	\$ 1,600
SCT - Non Resident	\$ 2,130	\$ 1,950	N/A	\$ 2,100	\$ 1,850	\$ 1,800	N/A	\$ 1,185	\$ 1,350	\$ 1,836	\$ 1,600
Mileage - Resident	\$ 23	\$ 21	\$ 17	\$ 20	\$ 25	\$ 22	\$ 22	\$ 16	\$ 20	\$ 21	\$ 21
Mileage - Non Resident	\$ 23	\$ 21	\$ 18	\$ 20	\$ 25	\$ 22	\$ 26	\$ 16	\$ 20	\$ 21	\$ 21

N/A = Service does not have this service or charge

