



CITY COUNCIL MEETING

Monday, December 18, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Ordinance Re-Zoning the Property at 2521 Jackson Street from B-1 Business to B-2 Business, Submitted by Applicants and Owners Marty and Kelly Pasek (All Seasons Outdoor Power and Marine)

Recommended Action:

Motion to approve the zoning change request, as recommended by the Plan Commission

B. Ordinance Amending Zoning Ordinance Section 10-1-15(G)(4)(b)(6) to Extend Front Yard Garden Pilot Program Through 2024

Recommended Action:

Motion to waive reading and adopt the ordinance

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

B. Status Update/Reports

1. Staffing Updates

2. Nomination Papers for City Council Candidates for the April 2024 election are available. Must be filed on or before Tuesday, January 2, 2024 at 5:00 PM in the City Clerk's Office; Notification of Non-Candidacy by current Council Members must be filed by Friday, December 22, 2023 at 5:00 PM

3. Cool City Christmas December 16 Event Update
4. Two Rivers Police Department Shop with a Cop
5. Skate Rentals at Central Park West Through the Holidays
6. Screw Press Project at Wastewater Plant
7. Room Tax Update
8. Upcoming Events:
 - a. Family Fun Open House, Wednesday, December 27, 10:00 AM to 2:00 PM, Woodland Dunes Nature Center & Preserve
 - b. Environmental Advisory Board Winter Educational Series, Invasive Species: The Fight to Save Land & Water, Thursday, January 4, 6:00 PM, Lester Public Library
9. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Work Session, November 27, 2023
2. City Council Regular, December 4, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, November 14, 2023
2. Public Utilities Committee, December 4, 2023
3. Public Works Committee, December 7, 2023
4. Explore Two Rivers Board, November 14, 2023
5. Environmental Advisory Board, November 21, 2023
6. Plan Commission, December 11, 2023

Recommended Action:

Motion to receive and file

C. Department Reports, November 2023

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

D. Summary of Verified Bills for the Month of November, 2023 for \$1,585,309.79

Recommended Action:

Motion to receive and place on file

E. Applications and Petitions

1. Application for New Combination Class "B" Beer / "Class B" Liquor License Application for the period of December 19, 2023 to June 30, 2024 for Roundem Up LLC, 1110 30th Street - Josephine Krause, Agent (dba The Spruce Lodge)

Recommended Action:
Motion to receive and place on file

2. Application for Commercial-Hauler's License - Recommended for Approval
Pozorski Hauling & Recycling LLC, 2515 Viebahn Street, Manitowoc

Recommended Action:
Motion to approve the application and authorize the Engineering Department to issue the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Consideration of Development Agreement With Athens Development, LLC (Formerly the Truss Division of Braun Building Center), Providing for Cash Grant to Assist that Company With Development of a new, 28,000 SF Facility at the City's Woodland Industrial Park; Pay-As-You-Go Grant from Tax Incremental District 15, in a Total Amount up to \$450,000

Recommended Action:
Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City

B. Recommendations from the Plan Commission Regular Meeting of December 11, 2023

(1) Conditional Use Permit for Self-Storage Units on the Property Located Between the End of 15th Street, Just West of Washington Street, and the West Twin River (Parcel 053-000-076-015.03), Submitted by Alliance Construction and Design on Behalf of Eric Burrows, Owner (Note: Plan Commission recommends denial)

Recommended Action:
Motion to set a public hearing for January 16, 2024 at 6:00 PM

(2) Possible Sign Ordinance Amendment to Allow Decal-Style Private Signs to be Applied to the Surface of Public Sidewalks, Within the Public Right-of-Way Adjacent to Business Properties

Recommendation Action:
Motion to leave the ordinance unchanged, as recommended by the Plan Commission

C. Amendment to Contract Between City of Two Rivers and Manitowoc Disposal, Inc. Extending Contract End Date From March 31, 2025 to March 31, 2030 and Modifying Charges to City for Services

Recommended Action:
Motion to approve the amendment, as recommended by the Public Utilities Committee

D. Resolution Increasing Sticker Fee for Garbage Collection from \$2.50 to \$3.00, With Use of the New Stickers to be Required as of March 4, 2024--Projected to Result in a Four Percent Increase in Annual Revenues

Recommended Action:
Motion to waive reading and adopt the resolution

E. Ordinance to Repeal and Recreate Title 5, Chapter 2, Section 5, Entitled Amount of Sewer Service Charges of the Municipal Code, Increasing the Fixed Charge Portions of the Rate by Amounts--\$1.85 for the Fixed Monthly Charge and \$1.85 for the Unit Charge--Projected to Result in a Four Percent Increase in Annual Revenues

Recommended Action:
Motion to waive reading and adopt the ordinance

F. Resolution Authorizing Adjustments to Non-Union Employee Wage Scales, Consistent With the Adopted 2024 Budget

Recommended Action:

Motion to waive reading and approve the resolution

G. Resolution Appointing Chief Inspectors, Election Inspectors and Special Voting Deputies for the 2024-2025 Election Cycle

Recommended Action:

Motion to adopt the resolution and accept appointments, as recommended by the City Clerk

H. City Manager's Appointment to Boards, Committees and Commissions

--Betty Bittner to Committee on Aging, term to expire May 2024 (filling vacancy by Virginia Coffman resignation)

Recommended Action:

Motion to approve the appointment, as recommended by the City Manager

I. Ordinance to Amend Various Sections of Chapter 6-5, entitled "Licensing of Dogs and Regulation of Animals" and Amend Chapter 1-2, entitled "Fees" in the Municipal Code to Provide Requirements and Standards for Licensing Animals in the City

Recommended Action:

Motion to waive reading and adopt the ordinance

J. Approval of Preliminary Subdivision Plat for Sandy Bay Highlands, Phases 3 and 4

Recommended Action:

Motion to approve the preliminary plat, based on the review and recommendation of the City Engineer and Plan Commission

12. FOR INFORMATION ONLY

A. City Hall Closed for the Holidays on Monday, December 25 and Tuesday December 26, 2023 and Monday, January 1, 2024

B. Lester Library Closed for the Holidays on December 22, 23, 25, 30 and Monday, January 1, 2024

C. Senior Center Closed for the Holidays on December 25, 26 and January 1, 2024

D. Community House Closed for the Holidays on December 24, 25, 31 and January 1, 2, 2024

E. No December City Council Work Session Meeting

F. City Council Regular Meeting, Wednesday, January 3, 2024

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

-- Discuss matters pertaining to changes for water and sewer connections for the Van der Brohe Arboretum, 3800 Lincoln Avenue

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

ORDINANCE

AN ORDINANCE to amend the District Map of the City of Two Rivers, Wisconsin, made part of Section 10-1-3(a)(1) of the Municipal Code:

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That the District Map of the City of Two Rivers, Wisconsin, made a part of Section 10-1-3(a)(1) of the Municipal Code be and the same is hereby amended in the following respects:

LE CLAIR`S ADD LOTS 9 & 10 BLK 1

is hereby zoned Business District 2 (B-2).

The above-described property contains approximately 0.344 acres of land.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication.

Dated this 18th day of December 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney



TWO RIVERS
WISCONSIN

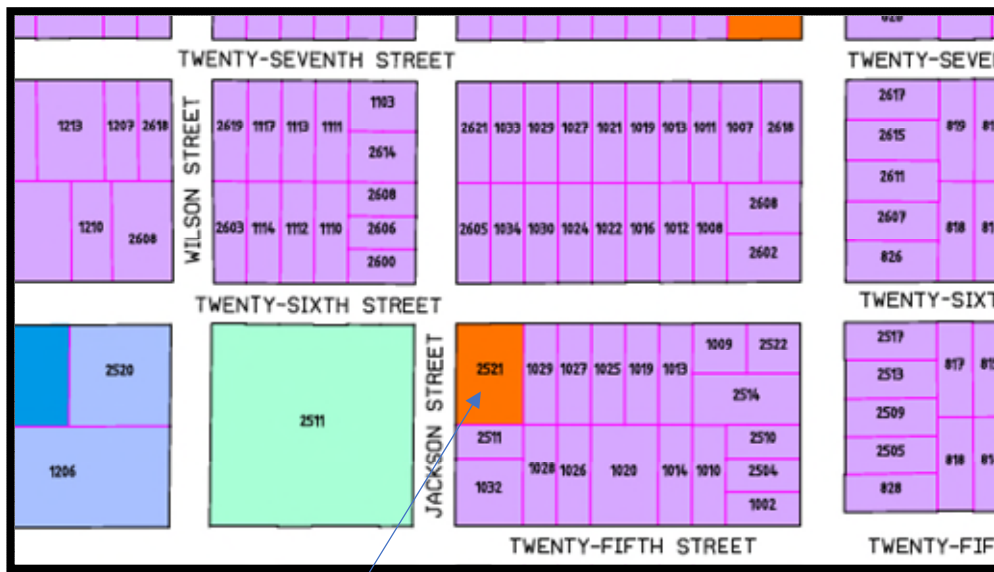
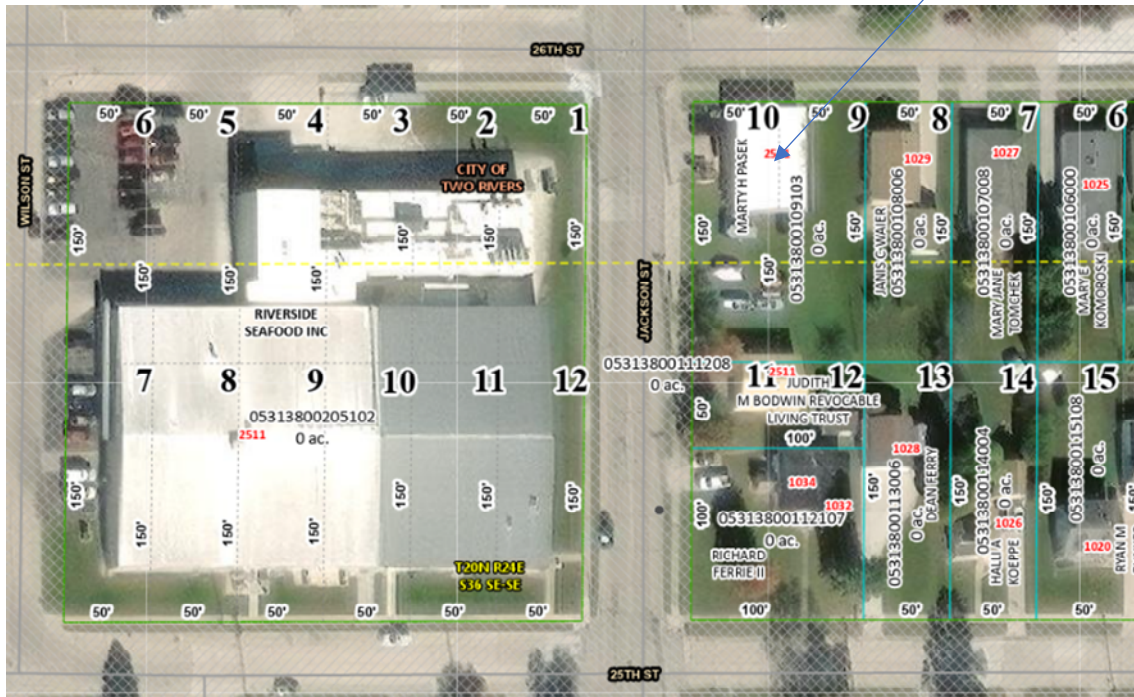
COMMUNITY DEVELOPMENT

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 5, Item A.

PLAN COMMISSION

Action: Rezoning Request at 2521 Jackson Street, Two Rivers



ORDINANCE

Ordinance Amending Municipal Code Title 10, "Zoning, Code," Chapter 1, "Zoning Code," Article B, "General Provisions," Section 15, "Height and Area Exceptions," Subsection G. "Yards to be Open Upward," to allow a temporary, pilot program allowing new produce gardens in front yards.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Subsection 10-1-15(G)(4)(b)(6), which addresses permitted obstructions in front yards and street side yards, be amended to read as follows:

(6.) Produce gardening in front yards existing prior to August 1, 2016. Such front yard produce gardens may not be expanded. New front yard produce gardens are prohibited, except as may be authorized by resolution of City Council as part of a pilot program that may be put in effect in 2023 and shall expire not later than December 31, 2023. Participation by a property in said pilot program shall not create any vested right to continue such new gardens beyond December 31, 2024.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this ____ day of December, 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney



TWO RIVERS
WISCONSIN

CITY COUNCIL WORK SESSION

Monday, November 27, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Wachowski called the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski. Absent and Excused: Tracey Koach.

ALSO PRESENT: Dave Buss, Finance Director; Matt Heckenlaible, Public Works Director; Dave Dassey, Info Systems Assistant; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Director; Brian Dellemann, Electric Director; Jeff Dawson, Library Director; Greg Buckley, City Manager

Motion to take item number 5 out of the agenda order.

Motion carried with a voice vote.

Motion made by Dahlke, seconded by B. LeClair

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

5. DISCUSSION WITH KIP GOLDEN, CR STRUCTURES, REGARDING STATUS OF THE CONFLUENCE PROJECT ON THE EAST TWIN RIVER

Mr. Buckley introduced Kip Golden, CR Structures for an update on The Confluence project. Mr. Golden reviewed his company’s most recently proposed amendments to the previously-approved development agreement with the City. The amendments would include changing the developer’s submission of the project cost breakdown to February 1, 2024, the developer’s submission of proof of project financing to March 25, 2024, the project commencement to May 1, 2024 and the project completion to December 1, 2025.

4. PUBLIC HEARING ON PROPOSED 2024 CITY BUDGET

A. REVIEW OF RESOLUTIONS TO BE ACTED UPON AT THE DECEMBER 4, 2023 CITY COUNCIL MEETING

City Manager Greg Buckley reported that a public hearing notice was published in the Herald Times Reporter and posted at locations throughout the City as required. The proposed 2024 budget has been available for review and inspection online at www.two-rivers.org and in person at City Hall and the Library. Mr. Buckley briefly reviewed the budget highlights and resolutions to be brought to the Council for adoption on December 4, 2023 before the public hearing was opened.

With all funds taken into account, Two Rivers city government is \$40 million annual operation. Three of the major funds included in the City Budget are funded in part by property taxes:

The General Fund, with individual budgets for Police, Fire, EMS, Public Works, Parks and Rec and Administration; This budget totals \$12,236,497 for 2024, up 6.9 percent over 2023, primarily due to increased personnel costs. No tax increase is required for the 2024 General Fund Budget, thanks to a substantial increase in State Shared Revenues approved by the WI Legislature and Governor in the most recent State Budget. Taxes in support of this fund will total \$2,250,000, unchanged from 2023. The Debt Service Fund, which covers most principal and interest payments on General Obligation (non-utility) debt issued by the City in past years to fund capital projects.

The 2024 Debt Service Fund Budget totals \$2,984,708 (up 6.5 percent over 2023) and the tax levy for this fund in 2024 is proposed at \$2,589,571 (up 2.82 percent from 2023).

The Lester Library Fund, with a 2024 operating budget of \$962,879, up 7.85% over 2023. City property taxes in support of the Library are proposed to be increased by \$50,503, up 8 percent, mostly to address compensation for staff.

Bottom Line: City share of the tax bill is proposed to increase by 2.41 percent, or \$27 on a \$100,000 assessed home (from \$1,122 to \$1,149).

Budgets for the City's Utility Funds, supported mostly by fees charged on monthly bills, total over \$17 million and include:

Electric Utility, with a total budget of \$9,591,070, down 2.7 % from 2023. Most of this budget (just over \$7,000,000) is for the purchase of electricity wholesale, for resale to the utility's customers. No rate increase is planned for 2024.

Water Utility, with a total budget of \$3,065,055, up 3.8% from 2023. No rate increase is planned for 2024.

Sanitary Sewer (Wastewater) Utility, with a total budget of \$3,102,098, up 4.4% from 2023. A 4 percent rate increase, effective January 1, 2024, is proposed for this utility.

Solid Waste Utility, with a total budget of \$835,076 to pay for trash and recyclables collection and disposal and Fall leaf collection. An increase in the price of garbage stickers, from \$2.50 to \$3.00, is planned to meet the funding needs of this utility, to address increased costs for contractor charges and landfill tipping fees. Final details on the sticker price increase need to be addressed by City Council; effective date is expected to be March 1, 2024.

Storm Water Utility, with a total budget of \$808,142 for storm water treatment measures and maintenance, repair and replacement of storm water infrastructure. That's up 37% (\$217,850) over 2023, in part because of the proposed transfer of Street Sweeping to this fund from the Solid Waste Utility, at an added cost of \$106,000. No rate increase planned for 2024.

Discussion took place regarding the GIS proposed position and the two new police squads in the budget. Police Chief Meinnert will report back on the rebuilding of squad car power trains, suggested by Council member Dahlke, as an alternative.

B. PUBLIC HEARING

Council President Wachowski opened the public hearing and made the first call for input from the public on the proposed budget.

Stanley Palmer, President of the Library Board, 331 23rd Street, thanked the City Council and the Two Rivers residents who wrote statements in support of increase funding for Library staff wages. Mr. Palmer stated the Two Rivers Public Library has received state and national awards for the StoryWalk® and Garden Walk at the Library and at Zander Park. Also at the

national level, the American Library Association named Lester Public Library in Two one of 15 libraries in the country to host a museum-quality exhibit examining human migration. The new touring exhibit was developed by the American Anthropological Association and the Smithsonian’s Center for Folklife and Cultural Heritage. Lester joins institutions including Houston, San Jose, and Kansas City, Kansas public libraries in hosting the exhibition.

Council President Wachowski then made the second and third calls for input from the public. There was no one from the public present wishing to comment on the proposed budget. The Council President closed the public hearing.

6. DISCUSSION WITH REPRESENTATIVES OF THE TWO RIVERS FAMILY SWIM CENTER, REGARDING PLANNED CAPITAL CAMPAIGN AND POSSIBLE CITY OPERATING ASSISTANCE TO THE CENTER

Discussion was postponed until the January 2024 Work Session.

7. CONSIDERATION OF WHETHER TO PARTICIPATE IN OR "OPT OUT" OF CLASS ACTION SETTLEMENTS RELATED TO PFAS IN DRINKING WATER SOURCES FROM AQUEOUS FILM FORMING FOAMS, REPORT FROM CITY ATTORNEY

- SETTLEMENT INVOLVING DUPONT DE NEMOURS, INC. AND OTHERS
- SETTLEMENT INVOLVING 3M COMPANY

City Attorney Jack Bruce reviewed the notices of proposed settlements of class actions to participate in or opt out of the class action related to PFAS in drinking water sources.

Water Director Andrew Sukowaty stated at his time the City has minimal PFAS concentrations in its drinking water, well below the levels of concern to USEPA and Wisconsin DNR. The entirety of Lake Michigan would have to raise in PFAS levels substantially before Two Rivers Water would have to have remediation. At this time that scenario seems unlikely with the amount of water that makes up Lake Michigan.

Motion by Stechmesser, seconded by Shimulunas to opt out and endorse the resolution authorizing and directing filing of request for exclusion from both the 3M and the Dupont Public water system settlements.

Motion carried with a roll call vote.

Voting Yea: B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski. Voting Nay: Dahlke

8. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 8:16 PM.

Motion carried with a voice vote.

Motion made by Dahlke, seconded by B. LeClair

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Lisa Kuehn, Deputy City Clerk



MINUTES

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Designate Zoning for Recently-Annexed Property 2423 Sandy Bay Road, Two Rivers as Residential (R-1)

Recommended Action:

Motion to approve R-1 zoning for the parcel, as recommended by the Plan Commission

City Manager Buckley provided background on the establishment of zoning for this recently-annexed parcel.

The public hearing was opened by Council President Wachowski and three calls for public input were made. There was no one present and wishing to comment on the ordinance.

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by Dahlke.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri Shimulunas, Stechmesser, Wachowski

B. Ordinance to Amend to Municipal Code Section 10-4-13 "Signs Not Requiring a Permit," Subsection M(5), "Real Estate Signs," pertaining to Open House Event Signs and to State Conditions Related to Placement of Such Signs.

Recommended Action:

Motion to waive reading and approve the ordinance, as recommended by the Plan Commission

City Manager Buckley provided background information on the ordinance amendment.

The public hearing was opened by Council President Wachowski and three calls for public input were made. There was no one present and wishing to comment on the ordinance.

Motion carried upon a roll call vote.

Motion made by Koach, Seconded by D. LeClair.

6. INPUT FROM THE PUBLIC

None

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Dahlke had the following communications:

- He received a complaint about the lack of plowing with the last snowfall. He stated the Senior Center parking lot and sidewalks were ice covered and slippery. Public Works Director Matt Heckenlaible agreed the snowfall event could have been handled better. He stated that in the forecast it was not predicted to receive the amount of snow we received. Also, the trucks were set up for leaf pick up and were not equipped for snow plowing.
- He received a question about ice skate rentals and if rentals will be available every weekend and possibly Fridays. City Manager Greg Buckley stated currently ice skate rentals are available every Saturday from Noon to 7 PM and Sunday from Noon to 5 PM.
- He received a question if the ice rink would be placed in Washington Park for this winter season. City Manager Greg Buckley stated it was not planned to have the ice rink in Washington Park for this winter.
- He received a question regarding the branding of "True to Two" and if it switched back to "Cool City." The city Manager responded that both terms are in use.
- He received a question about the licensing of vacation rentals, and stated in Door County a resident must live in their home six months out of the year to be licensed for a vacation rental property.
- He received a question if a Community Impact Study was conducted for the new river loft apartments and if the schools can accommodate an increase in enrollment that would result from the development.
- He received a complaint about speeding on Adams Street specifically between the 3000 and 3100 block and asked the Police Department to monitor the area.
- He received a complaint about individuals walking throughout downtown with full glasses of beer and wine during the last wine walk event. Police Chief Meinnert explained it is important for Main Street to inform participating businesses of the rules during a wine / beer walk.

Councilmember Stechmesser stated that he received a question if leaves are being picked up the week of December 4. Public Works Director Matt Heckenlaible stated that the week of December 4 is the last week of leaf pick up for 2023.

Council President Wachowski reported that he also received several complaints regarding the lack of plowing with the last snowfall event.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported on the following boards:

- Environmental Advisory Board: The Vegetable Garden Act AB-457 is currently awaiting a vote on the floor and has about a dozen sponsors. The educational series continues on January 4 with a discussion about invasive species presented by Jim Knickelbine, the Woodland Dunes Director.
- Mainstreet: The Hometown Christmas Parade was judged in three categories and the winners have been announced. The best marching band was the Manitowoc Lutheran Lancers, the best use of lights was Crescent Wollen Mills, and judges choice was Fatzos Sub and Pizza Shop. Downtown businesses also were decorated thanks to WPPI and the Electric Department that

donated 90 strings of lights to downtown businesses. A trophy prize will be awarded to the decorated business, citizens can vote using a form on survey monkey or contact Main Street at director@tworiversmainstreet.com.

Councilmember B. LeClair reported on the Committee on Aging. Wendy Hutterer from the Manitowoc County Health Department reported to that group that in January 2024, Medicare will be paying for counseling for mental health awareness. The Senior Center served over 104 people for the Thanksgiving Dinner. Senior Center will be closed around the Christmas and New Years holiday, check their website for more information.

9. CITY MANAGER’S REPORT

A. Invited Guests

1. Alano House Representatives, Regarding Capital Campaign
Del Nason, President of the Alano House, provided information about fundraising for their new building which will better serve the community.

B. Status Update/Reports

1. Staffing Updates
Mr. Buckley reported on current recruitments: Tourism Director – scheduling interviews; Apprentice Line Worker – applications due December 29; Parks and Recreation Office Manager – applications due December 15.

2. Thank You to Everyone Involved in the 2023 Hometown Christmas Parade
Mr. Buckley thanked everyone involved in the Hometown Christmas Parade that was organized by Two Rivers Mainstreet.

3. Reminder on Ordinance Requirements for Clearing Snow and Ice from Sidewalks
Mr. Buckley stated that all snow and ice shall be removed from any public sidewalk within 24 hours from the time when snow ceases to fall. If snow or ice is not removed the City shall bill the cost of such removal to the property owner. Blowing or depositing snow or ice in the street is prohibited.

4. Reminder to Shop Local for Christmas
Mr. Buckley reminded citizens to support the small businesses and shop local for Christmas. A listing of local businesses can be found on the City of Two Rivers Website.

5. Candidacy Packets Available in Clerk’s Office for those Interested in Running for City Council
Mr. Buckley reported Councilmember candidates can circulate nomination papers for the 2024 Spring Election. Nomination papers must be filled with the City Clerk by 5 PM on Tuesday, January 2.

6. Winter Parking Ban Status
Mr. Buckley reported the winter parking ban enforcement is suspended. Watch for updates on the Two Rivers City Hall and Two Rivers Police Department Facebook pages and at two-rivers.org.

7. Upcoming Events:
a. Giant Snowflakes, Friday, December 8, 1:30 PM, Lester Public Library
b. Skate Rentals Available, Saturdays Noon - 7 PM, and Sundays Noon - 5 PM, Central Park West
c. Holiday Ink & Drink, Friday, December 15, 5:30 PM, Hamilton Wood Type & Printing Museum
d. City to City Candy Cane Hunt, Saturday, December 16, 9:00 AM - 3:00 PM, Two Rivers

and Manitowoc Parks

e. Cool City Christmas, Saturday, December 16, Noon - 6:00 PM, Central Park West, Community House and Downtown Businesses and Restaurants

f. Breakfast with Santa, Sunday, December 17, 9:30 AM Breakfast, 10:30 AM Santa Claus, Two Rivers Fire Department

8. Reminder of Park & Open Space Survey

Mr. Buckley reported during this fall and winter, the Parks and Rec Department will be updating the City’s Park and Open Space Plan to guide the future of local parks. A link to the survey can be found on the City of Two Rivers Parks and Recreation website.

9. 2023 WPRA Park Design Award for Central Park West

Mr. Buckley reported the City of Two Rivers and Parkitecture received a 2023 WPRA Park Design Award for Central Park West. More information is coming on this award.

10. Other

Mr. Buckley reported on the following items:

- Leaf pickup is continuing for the week of December 4.
- Congratulations to Two Rivers resident Susan Crowley who has been named the new Executive Director for Woodland Dunes.

C. Legislative/Intergovernmental Update

1. Testimony in Madison by Assistant Police Chief Melissa Wiesner, in support of Legislation on Public Safety Peer Counseling and Support

2. Other

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Regular, November 20, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Environmental Advisory Board, November 21, 2023

2. Business & Industrial Development Committee/Community Development Authority, November 21, 2023

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. Application for Temporary Class "B"/"Class B" Retailer's License from Two Rivers Historical Society for Cool City Christmas, December 16, 2023 at Washington House

Recommended Action:

Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by B. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Adopting General Fund Budget for the Fiscal Year Ending December 31, 2024

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Koach to approve the budget as presented, with the condition that the GIS Position and Public Works Maintenance Worker Position will not be filled until further direction from the City Council.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- B. Resolution Adopting Budgets for Other Funds (Capital Projects Funds, Special Revenue Funds and Utility Funds) for the Fiscal Year Ending December 31, 2024

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Koach to approve the budget as presented, with the condition that the GIS Position and Public Works Maintenance Worker Position will not be filled and the two new police squad cars will not be ordered until further direction from the City Council on all three items.

Voting Yea: Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski
Voting Nay: Dahlke

- C. Resolution Adopting Debt Service Fund Budget for the Fiscal Year Ending December 31, 2024

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Koach.

Voting Yea: Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski
Voting Nay: Dahlke

- D. Resolution Adopting Tax Levy for the Fiscal Year Ending December 31, 2024

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

Motion carried with a roll call vote.

Motion made by Koach, Seconded by D. LeClair.

Voting Yea: Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski
Voting Nay: Dahlke

- E. Resolution Approving Business Improvement District Levy and Assessment Rate for 2024, in Support of Two Rivers Main Street 2024 Budget and Work Plan

Recommended Action:

Motion to waive reading and adopt the resolution, consistent with the budget and work plan adopted by the Main Street Board, as recommended by the Business Improvement District Board

Motion carried with a roll call vote.

Motion made by Koach, Seconded by Stechmesser.
Voting Yea: Koach, B. LeClair, D. LeClair, Shimulunas, Stechmesser, Wachowski
Voting Nay: Dahlke, Petri

12. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, December 18, 2023, 6:00 PM
- B. No December City Council Work Session Meeting

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

-- Discuss matters pertaining to changes for water and sewer connections for the Van der Brohe Arboretum, 3800 Lincoln Avenue

The City Council did not convene in Closed Session.

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:41 PM.

Motion Carried with a voice vote.

Motion made by Dahlke, Seconded by Petri.
Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch
City Clerk



LIBRARY BOARD MEETING

Tuesday, November 14, 2023 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** –President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Ned Guyette, Tracey Koach, Stanley Palmer, Katie Stone, Sharon Sleger, and Don Weiss. Members absent and excused Kathryn Gadd and Mary Glaser. Also present: Collette Tegen, President LPL Foundation, Bob Fay, Treasurer LPL Foundation, Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director.
3. **INVITED GUESTS**
Lester Public Library Foundation President, Collette Tegen, with Lester Public Library Foundation Treasurer, Bob Fay, presented the Foundation’s annual allocation in the amount of \$50,710.00 to the Lester Public Library Board of Trustees. The Foundation’s endowment is \$1.3 million dollars and has grown significantly from its beginnings in February, 1984.
4. **PUBLIC COMMENT** - None
5. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the October 10, 2023, meeting, made by Guyette, second made by Pennefeather. Voice vote carried unanimously.
6. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from October, 2023, made by Weiss, second made by Sleger. Voice vote carried unanimously.
7. **BOARD MEMBER COMMENT**
Sleger suggested the Board of Trustees send the Lester Public Library Foundation a thank you for the annual allocation, Dawson will craft a letter with President Palmer for signatures at the December 2023 meeting. Palmer shared an article from the November 10, 2023 Herald Times Reporter entitled – ‘Fired Librarians Turn to Federal Agency.’ The article discusses librarians who have been fired from libraries in Texas and elsewhere who had banned book displays in their libraries and their filing of workplace discrimination claims with the U.S. Equal Employment Opportunity Commission. Stone shared with she is now a faculty member at the Lakeshore Technical College.
8. **DIRECTOR'S REPORT**
Dawson fielded questions concerning his monthly report.
9. **COMMUNICATIONS**
 - A. Library Newsletter – November 2023
 - B. Raider Reporter, Issue #7, ‘Celebrate Nature, Literacy and Being Together’
 - C. HTR Article – ‘Hubert R. Wentorf Photo Collection Provides Glimpses into Two Rivers’ Past,’ by Bob Fay

- 10. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – The 2024 City Budget public hearing was set for November 27, with final approval at the December 4 City Council meeting. The Library’s 8% budget increase was approved at the City Personnel and Finance Committee Thursday, November 9 with a 2 to 1 vote; the budget then goes in front of the entire Council November 27 and December 4. There will be a new Christmas event in December.

- 11. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report

- 12. **REPORT FROM COUNTY REPRESENTATIVE** – County appointments include 6 members on the Expo-Ice Center Board, 1 member to the Human Services Board, 1 member to the Veterans Service Commission, and Don Zimmer to the Manitowoc Calumet Library System Board. New Emergency Management Director – Rhonda Green. Plan to borrow \$7.5 million to fund courthouse updates to HVAC, windows, and engineering and preparation for bids on the courthouse dome repair in 2025. Adopted the 2024 County Budget and Property Levy. Declared Manitowoc County America Recycles Day 2023.

- 13. **UNFINISHED BUSINESS**
 - A. 2024 Library Budget, no changes from the October budget presentation.

- 14. **NEW BUSINESS**
 - A. Motion to allocate \$500.00 to the staff appreciation gathering made by Guyette, second made by Sleger. Voice vote carried unanimously.

- 15. **BOARD EDUCATION** – None

- 16. **CLOSED EXECUTIVE SESSION** – None

- 17. **ADJOURNMENT**
 - Motion to adjourn made by Koach, second made by Guyette. Voice vote carried unanimously. Meeting adjourned at 6:46 PM.

Respectfully submitted by Jeff Dawson



PUBLIC UTILITIES COMMITTEE MEETING

Monday, December 4, 2023, at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:00 pm

2. **ROLL CALL**

Committee Members: Darla LeClair, Tim Petri, Jeff Dahlke

Staff & Others: Matthew Heckenlaible, Scott Ahl, Andrew Sukowaty

Excused: Brian Dellemann, Dave Casebeer

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the November 6, 2023, Public Utilities Committee Meeting

A motion was made by Jeff Dahlke to approve the November 6, 2023, Public Utilities Meeting minutes, seconded by Darla LeClair. Motion carried.

4. **PUBLIC INPUT** - None

5. **CONSTRUCTION PROJECTS**

A. **Scattered lead water service replacements (2024)** - Discuss in Item 8 below

B. **Roosevelt Street reconstruction**

Public Works/Engineering has completed the topographic survey and is working on road alignment, typical pavement section and plans. The Engineering concept is to give the road a diet and remove parking from one side of the street or the other. This will shift the centerline of the road creating a meandering effect with the intent of slowing traffic down. Engineering's plan is to have a Public Informational meeting in January 2024 with bids being opened late January or early February 2024. We are still waiting on confirmation of WDNR Clean Water Funding which was supposed to have been conveyed to the City in late November.

6. **WASTEWATER UTILITY: UPDATES AND ACTION**

A. **Sludge screw press project update**

No change in status. Still awaiting the final electrical components to make the screw press operational.

B. **Riverside Foods - discuss meeting from November 15**

Riverside Foods has received funding authorization from the corporate leadership and has engaged the services of a private consultant that is working on sizing and placement of a large grease trap/interceptor to potentially be located within their parking lot located at 26th Street and Wilson Street. Another meeting is scheduled for January 2024.

7. **ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE**

No Electric/Telecommunications update provided.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. Scattered lead water service replacement (2024)

1. Funding

Our 2023 application for 2024 showed we only received 25 percent grant funding. More successful communities that received Safe Drinking Water Funding utilized the WDNR criteria based on census tract. The City utilized the city wide approach. The city will look at reapplying in 2024 and utilize the census tract approach for 2025 projects.

We currently have \$1.5 million +/- of city and county American Rescue Plan Act (ARPA) funds available that we could potentially use for subsidizing private side lead water service replacement at \$2,500 per service. Because of the low score on our application, the WDNR SDWLP funds cannot be utilized for subsidizing the private side lead service replacement. The city proposes to concentrate ARPA fund utilization in zero principal forgiveness areas and turn down SDWLP funds for 2024. The new areas that are now being proposed have approximately 280 services that could be replaced in 2024 if contract pricing is favorable and funding allows. There is existing language within our City Ordinances, Section 5-1-8 that would allow the City to require the replacement of illegal lead water services without being in conjunction of a watermain replacement project.

2. Revised area

The plan moving forward for the 2024 lead water service replacement program is to switch areas and utilize American Rescue Plan Act (ARPA) funds. The area that the City was initially targeting for lead water service replacement (east of Lowell and south of 12th Street) could conceivably be eligible for around 75 percent principal forgiveness which would come close to matching the \$2,500 that has been granted to past participants that have had lead services replaced. Therefore, we are looking at utilizing the ARPA funds in areas of the City where they would not be eligible for any (zero) principal forgiveness. Those areas could be 22nd Street south to 19th Street from the west side of Monroe Street to the west side of School Street; the south side of 30th Street to 34th Street from the east side of Tannery Road to the east side of Monroe Street; and the east side of Columbus Street to the west side of Mishicot Road from the north side of 35th Street to the south side of 37th Street.

3. Voluntary vs. Mandate

In 2017 we had a lead exceedance level. At that time, the WDNR required a review of corrosion control and a 7 percent LSL replacement until 2019. As of 2019, we were back in compliance and there was no current WDNR mandate for LSL replacement other than reconstruction.

In the past, if a lead water service was part of a larger project such as a reconstruction project, the property was required to replace a non-compliant (illegal) water service. All other non-compliant water services were done on a voluntary basis, which required a lot of staff time to track down interested parties, coordinate inspections and develop cost estimates. Then, if the property owner still wanted to do it, mobilize the contractor to that area of town to do the work. The contractor in most cases would charge the City a mobilization fee associated with each different location throughout the City and were not able to mobilize into one concentrated area to be more efficient and keep costs down.

Therefore, the proposal is to require property owners to have their lead, non-compliant water services removed and replaced in the specified areas. If their water services are not lead, they would not be required to have their water service replaced. Those property owners having their water service replaced would be eligible for up to a \$2,500 water service credit; and, if they desired, could also have their private sanitary sewer lateral replaced at the same time with the cost being entirely the property owner's responsibility.

Why are we requiring this to happen? The short answer is, we have the available A funds now; and, if we do not use them in 2024, we will lose those funds. The EPA is proposing to change lead service rules which, as written now, will require all municipalities to have all the lead out of the ground within 10-years. In addition to that, the way lead services are presently sampled is the first liter out of the faucet is collected for sampling. The future rules will require both the first and fifth liters. Past service profiling shows that fifth liter sample is highly prone to failure. EPA is also proposing to lower the lead removal change limit from 15 micrograms/liter (ug/l) to 10 ug/l. This will really impact Two Rivers as there are 1500 +/- lead services out there in houses built typically earlier than 1953.

Water Utility and Public Works/Engineering needs the support from City Council to utilize city ordinance language to require property owners to replace their illegal lead water services. Because of the pending EPA rule revisions, the Committee agreed that although not popular, it is necessary and requested to look at how staff can make this more palatable for property owners such as allowing a slightly longer payback period over than the existing 1-year. Staff will prepare a presentation for the January 2, 2024, City Council meeting where this topic can be discussed further to hopefully gain full support of the Council.

B. Ordinance Language Modification

We do not need ordinance language modification but want to reaffirm that Council is in support of the process. Review of ordinance section 5-1-8B(1) gives us the authority to “maintain” services. We will confirm with City legal counsel. If lead is found, then will be mandated to replace.

Can private side funding be extended beyond one year? Can be discussed further.

Lead is an illegal service – maintenance issue. EPA is proposing lead and copper rule revision to incorporate in 2025. Sampling first draw with a max of 15 parts per billion (PPB). Rule revision first and fifth liter draw still at 15 PPB. Water Utility has seen impact with 5th & 6th liter samples. Will most likely fail lead testing requirements unless the new orthophosphate feed significantly helps.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. Urban Non-Point Planning Grant

Public Works/Engineering has received paperwork from the WDNR to enter into an agreement for the grant funding. Prior to execution of the contract, the WDNR will need proof that there is match funding available, which is budgeted for in the proposed 2024 Stormwater Utility Budget.

B. Northeast Lakeshore TMDL

No change in approval status per WDNR website.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. North landfill update

The consultant is in the process of developing plans for collecting the leachate that is seeping out of a portion of the northwesterly corner of the old north landfill. These plans then need to be reviewed and approved by WDNR prior to any work being completed on site. The plans are proposed to be completed by the middle of December and will tentatively be submitted to the WDNR for their 60-90 day review process in the later portion of December. Public Works is hoping to get the collection system installed when there is some frost in the ground or hold off until the ground is drier in late June or July of 2024.

Tim Petri made a motion to suspend the meeting and reconvene after the Council Meeting, seconded by Jeff Dahlke. Motion carried.

*** Meeting suspended at 5:59 pm due to Council Meeting. Meeting will reconvene after

***** Jeff Dahlke made a motion to reconvene the Public Utilities Meeting at 7:52 pm, seconded by Tim Petri. Motion carried. *****

B. Manitowoc Disposal contract – Discussion of presented memo

Matthew Heckenlaible provided an overview of a memo that was prepared in a comparison of other municipalities solid waste programs, whether they utilized municipal staff or contracted the services and applicable costs associated with this program.

Overall, 26 other communities were looked into throughout the state with most being of a similar size to Two Rivers. Most other communities utilized contracted services which included automated collection of both refuse and recyclable items. The monthly cost to provide solid waste services in these communities ranged from \$7.59 (Portage) to \$22.48 (Grand Chute) per pick up location. A pick-up location is primarily a one- and two-family residential property. The average monthly rate for these communities is \$12.41. Two Rivers is presently at \$7.71 per pick-up location.

Looking at Port Washington, Plymouth, Sheboygan, Sturgeon Bay and Suamico as semi-local comparable communities to Two Rivers, their average monthly cost of providing solid waste services is \$12.52. Sturgeon Bay and Sheboygan utilize city staff to perform these services. Port Washington, Plymouth and Suamico contract out the service with a monthly cost of \$14.39 per pick-up location.

Discussion was had by the Committee who came to the conclusion that although the proposed Contract amendment with Manitowoc Disposal increased the financial compensation along with the duration of the contract, the City of Two Rivers would be far less than what other comparable communities are paying for their contracted solid waste services.

A motion was made by Tim Petri to proceed with the Solid Waste & Recycling Collection and Hauling amendment with Manitowoc Disposal, Inc., extending their existing contract to March 31, 2030. This extension would include three (3), ten percent annual rate increases beginning January 1, 2024, extending to March 31, 2027, and four (4) percent subsequent annual increases commencing from April 1, 2027, to March 31, 2030. Manitowoc Disposal would also provide a presentation to the City Council December 18, 2023, for concurrence. Motion seconded by Jeff Dahlke. Motion carried.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for Tuesday, January 2, 2024, at 5:00 pm prior to Council Meeting.

13. ADJOURNMENT: 8:28 pm

A motion was made by Tim Petri to adjourn the meeting, seconded by Jeff Dahlke. Motion carried.



Thursday, December 07, 2023, at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:15 pm

2. **ROLL CALL**

Committee Members: Tracey Koach, Bill LeClair, Scott Stechmesser

Staff and others: Matthew Heckenlaible, Scott Ahl

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the November 1, 2023, Public Works Committee Meeting

Bill LeClair made a motion to approve the minutes from the November 1, 2023, Public Works Committee Meeting, seconded by Tracey Koach. Motion carried.

4. **PUBLIC INPUT** – None

5. **ONGOING PROJECT STATUS AND ACTION, IF NEEDED**

A. **2023 Sidewalk contract**

Initial sidewalks have been completed, but property owners have not been invoiced yet. The contract will be held open until the term end in June 2024 for any sidewalk issues that may arise.

B. **Sandy Bay Highlands - Phases 3 & 4**

As reported last month, we received a Preliminary Plat from the consultant. The Preliminary Plat was presented to the Plan Commission on November 13, 2023, and was recommended to be approved and have the City Engineer prepare a report to the City Council. Still need to look at 'overall costs' to see what the best methodology for cost recovery is and where to make the Phase 3 and Phase 4 project cutoff.

C. **2024 Projects**

1. **Roosevelt Avenue reconstruction - alignment discussion**

We are looking at a road "diet", proposing parking on one side of the street or the other.

There are several reasons why we are narrowing the road from 36 feet to 32 feet: funding, traffic calming, terrace trees and the bigger commercial properties.

Intersection modifications include narrowing Roosevelt Avenue intersections at Lowell Street, 10th Street, Hawthorne Avenue, and the 12th Street/Roosevelt Avenue/School Street. Recommend adding a stop sign westbound 12th/Roosevelt/School. We will look at the parking situation in the area.

Scott Ahl stated the public informational meeting would be mid-January with the bid going out mid to late January.

FYI – City Manager Greg Buckley noted that Holy Family TIF pays for Roosevelt assessment.

Tracey Koach concurred with the concept presented, seconded by Bill LeClair. M carried.

2. Scattered laterals - informational - area change

As was reported at last month’s committee meetings, the WDNR SDWLP funding for water main and private water services was considerably less than what was anticipated and would not cover the \$2,500 that we have been granting past participants to help cover the costs associated with the private side lead service replacement. Municipalities that utilized the census tract methodology when applying for these funds fared much better than municipalities that utilized a city wide methodology pertaining to household income criteria.

Moving forward, the plan for the 2024 lead water service replacement program is to switch areas and to utilize American Rescue Plan Act (ARPA) funds. The area that the City was initially targeting for lead water service replacement (east of Lowell and south of 12th Street) would conceivably be eligible for around 75% principal forgiveness, which comes close to matching the \$2,500 that has been granted to past lead service replacement participants. Therefore, we are looking at utilizing the ARPA funds in areas of the City where they would not be eligible for any (zero) principal forgiveness. Those areas could be: (1) 22nd Street south to 19th Street from the west side of Monroe Street to the west side of School Street (2) the south side of 30th Street to 34th Street from the east side of Tannery Road to the east side of Monroe Street and (3) the east side of Columbus Street to the west side of Mishicot Road from the north side of 35th Street to the south side of 37th Street.

In the past, if a lead water service was part of a larger project such as a reconstruction project, the property was required to replace a non-compliant (illegal) water service. All other non-compliant water services were done on a voluntary basis. This required a lot of staff time to track down interested parties, coordinate the inspections, develop cost estimates and then, if the property owner still wanted to do it, mobilize the contractor to that area of town to do the work. The contractor, in most cases, would charge the City a mobilization fee associated with each different location. They were not able to mobilize into one area and do a concentrated area to be more efficient and keep costs down.

Therefore, what is being proposed is that within these areas, we would require those property owners to have their lead, non-compliant water services removed and replaced. If their water services are not lead, they would not be required to have their water service replaced. Those property owners having their water service replaced would be eligible for up to a \$2,500 water service credit; and, if they desired, could also have their private sanitary sewer lateral replaced at the same time with the cost being entirely the property owner’s responsibility.

Why are we requiring this to happen? The short answer is we have the available ARPA funds now; and, if we do not use them in 2024, we will lose those funds. Also, the EPA is proposing to change lead service rules which, as written now, will require all municipalities to have all the lead out of the ground within 10 years. In addition to that, the way lead services are presently sampled (the first liter out of the faucet) is collected for sampling. Future rules will require both the first and fifth liters which past service profiling shows that fifth liter sample is highly prone to failure.

The Public Utilities Committee was made aware of this on December 4, 2023. Although the City will be requiring property owners to replace their water services and due to pending EPA rules was not popular with the Committee, they felt it was important enough to support.

3. Sidewalk replacement

Nothing new to report relative to the 2024 sidewalk replacement program.

4. 19th Street - East River Street to Jefferson Street (LRIP)

Nothing new to report.

5. East River Street - 19th Street to vacated 18th Street (LRIP)

Nothing new to report.

6. PROPERTY OWNER REQUESTS - None

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION - None

8. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED - None

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED - None

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED

A. Leaf collection update

Hoping to wrap up leaf collection this Friday, December 8, 2023.

B. Winter season

1. Brine sprayer

First time use prior to last weekend as the weather forecast was calling for snow, but we ended up with a light dusting of sloppy snow in the north westerly portion of the City while the majority of the City received rain. We will call it a success for the first use.

2. Sand barrels

Half of the sand barrels were set out and filled the middle of last week. The other half have not been put out due to lack of usage during last year's winter season. They can be deployed if the need arises.

3. November 26th snow event

As noted at the December 4th City Council meeting, there is room for improvement, especially dealing with the post storm issues such as the hardpack on the secondary streets. The trucks that would have readily dealt with those areas and conditions were still in leaf collection mode.

C. Solid Waste – Manitowoc Disposal contract amendment – for information purposes.

The Public Utilities Committee is recommending that the City proceed with an amendment to the current contract with Manitowoc Disposal that will extend the contract out to March of 2030.

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Suggested as Wednesday, January 3, 2024, at 5:15 pm

12. ADJOURNMENT: 6:52 pm

Bill LeClair made a motion to adjourn the meeting, seconded by Tracey Koach. Motion carried.



TWO RIVERS
WISCONSIN

ENVIRONMENTAL ADVISORY BOARD MEETING

Tuesday, November 21, 2023 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:33 pm

2. **ROLL CALL**

Board members: Donald DeBruyn, Jake Glaser, Jay Orvis, Tracy Koach, Douglas Brandt

Excused: Darla LeClair

Absent: Shannon Derby, Corinne Weiss

Staff: Matthew Heckenlaible

3. **REVIEW LAST MINUTES - APPROVE OR CORRECT**

Minutes from the October 17, 2023, Environmental Advisory Board Meeting

Jake Glaeser made a motion to approve the October 17, 2023, Environmental Advisory Board meeting minutes, seconded by Donald DeBruyn. Motion carried.

4. **PUBLIC INPUT**

A. Larry Pruess – 334 23rd Street wanted to expound upon the existing terrace policy and that he started an experiment 20 years ago with different native vegetation and submitted a petition to the City Department of Public Works in 2020 to allow his native vegetation to remain within the terrace area.

B. Dorothy Tinkham Delo – 2100 Garfield Street – voiced her concern of the lack of enforcement of the current terrace standards which are creating safety hazards immediately adjacent to sidewalks and driveway approaches. She stated that she turned in a list to the City Manager’s Office, Department of Public Works and the Police Department of notable violations in her portion of the City and nothing has been done about it including:

- * 5’x5’ bushes within the terrace
- * driveway access – vegetation blocking the vision triangle
- * pesticides washing into the street, down into the storm sewer and out into Lake Michigan where animals and people enjoy themselves
- * street safety and sight lines need to be enforced

She has had her cane get entangled into bramble/vegetation on verges (terraces) where there hasn’t been turf/cut grass, wooden baskets installed, and built up tree retaining walls – all safety issues.

5. **GUEST SPEAKER - Mike Mathis, Director of Parks and Rec.** Discuss status of current Park projects, plus possibilities for Washington Park or Paddlers Park.

A. Zander Park

1. Removed old playground equipment in 2022; and the park floods
2. Received grant in 2023 – created a wet prairie, natives sages, reuse area as story walk

B. Neshotah Park – Master Plan

1. New playground
2. Walks/crosswalks at 21st Street and Pierce Street

- 3. Other paths and trails
- 4. Applying for a grant for a new concession stand – strive for LEED design/certification – could be expensive. Year round use? That would be the goal. Indoor rental space possibility.
- 5. Beach water level/erosion – want to do a study
 - a. How to manage beach erosion to keep the sand in place
 - b. Dune restoration
 - c. Forest restoration
 - d. Native vegetation/pollinator plantings
 - e. Beach warning system – room tax funding

C. Washington Park

- 1. Funding for park
- 2. Picnic tables
- 3. Light pole
- 4. Path covered in goose poop – plant native vegetation between path and river
- 5. Possibility of playground equipment

D. Riverside Skate Park

- 1. Deteriorating skate park – questioning if this is the best use for the park
- 2. There is a good trail around the pond – scenic
- 3. Could the park be repurposed to senior focused park?
 - a. All-purpose path
 - b. Chess boards
 - c. Exercise equipment
- 4. Launch for paddle boats and kayaks

E. Paddlers Park

- 1. Revegetate with native plantings
 - a. Test plot to try different types of plantings
 - b. Deter geese
- 2. New kayak launches for ADA access with 2023 capital management grant

6. ITEMS FOR DISCUSSION AND ACTION

A. EAB description change - will be on the 11/27/23 City Council Work Session Status of new DNR TMDL

Matthew Heckenlaible made revisions as discussed at the October 17th EAB meeting. This will need to be an ordinance revision of Sec. 2-5-5E – Duties. Recommendation would be to strike all of subsection E and replace with the 11/21/23 revised text and to add subsection F. Meetings: meetings are on the third Tuesday of the month.

Donald DeBruyn made a motion to adopt the changes as presented, seconded by Jake Glaeser. Motion carried.

B. Status of Northeast Lakeshore TMDL

Matthew Heckenlaible noted that the WDNR website does not have an update as to the present status at this time.

C. Front Yard Vegetable Gardening

- o AB 379/SB 376 "Wisconsin Vegetable Garden Protection Act"

Matthew Heckenlaible noted that the City’s zoning ordinance “allows” vegetable gardens, but there have been restrictions in place prohibiting vegetable gardens in front yards, with the present ordinance change to allow them in calendar year 2024. City Council voted to allow for 2024 but need to bring the formal language forward.

D. Partnership between Two Rivers Parks & Rec and EAB to establish areas to showcase

Possibly testing plots for different bee lawn mixtures at Paddler's Park. We will need to look further into what could be done. The Bee Grass Subcommittee will look at alternatives - taller vegetation or shorter native vegetation.

E. Update on PSC authority over Municipal Stormwater Utilities

- o AB 457/SB 455

City Council took action on a resolution to object to both pieces of legislation and to write a letter to our appropriate representatives requesting them to object on our behalf.

F. Street terrace policy review

Heckenlaible did a Google search on “Street Terraces” to see what various municipalities within the state are allowing this. He looked at 16 various municipalities. The outcome was split between lawn/turf grass or something other than lawn/turf grass. For those that allowed something other:

- Height: 12-36” (zones – enforcement concerns)
- Setback: back of curb to face of sidewalk
 - 1-3 feet of back of curb or pavement without curb & gutter to 1-2 feet of sidewalk or right-of-way line without sidewalk
- Vision concerns: several at driveways, roads and alleys
- “Landscaping: rocks, benches, raised planters, raised edging plus most restricted items
- Mulch: some allowed – must be flush with top of curb and sidewalk
- No woody vegetation – bushes
- No overhang of vegetation onto/into roadway or sidewalk, thus recommend setback
- No noxious weeds

Park & Rec – control of woody vegetation – notify/follow up (lacking staff)
Complaints from CSO
Enforcement is a concern
Native landscaping vs. turf grass – would this be a “permitted” use?

Don DeBruyn stated he is open to other types of vegetation under 8”, cuttable, not woody, allow something other than turf grass.

Jake Glaeser asked if we can look at other low growth vegetation alternatives. If changes, need to be specific to be enforcement friendly because officers are not necessarily vegetation experts.

Permitted – documentation of locations?

Don DeBruyn and Jay Orvis will research other types of low growing vegetation alternatives and report back at the January 2024 meeting.

7. ON-GOING

A. Front Yard Vegetable Garden update

Matt Heckenlaible talked with the City Manager regarding revising ordinance language to City Council for approval.

Elizabeth Runge has sent the public notice to the Herald Times Reporter and will have City Council action taken at the December 18th Council meeting.

B. Two Rivers Park & Recreation Tree Inventory Status & Tree Planting Guidance Document – Update

Inventory completed.

Park & Recreation received a 2023 Urban Forestry grant which funded the tree inventory.

3,046 public trees (mowed around with parks and terraces) – not forested areas

433 identified for removal

113 identified for pruning

284 ash trees (City contracted removal – 10 trees/year)

170 monitoring

37 ash trees with active infestation of emerald ash borer – need to plan on removal

Consultant will get us a final tree management plan.

C. Sandy Bay Highlands – Update

Plan Commission reviewed a preliminary plat at their November 13th meeting. Recommendation to move the platting process along.

D. Winter Educational Series

- 2023-2024 Series Dates:
 - 2023
 - October 5th – “Benefits of Renewable Resources” – Brian Dellemann, Electric Director for Two Rivers Electric Utility and Brady Steigauf from Focus on Energy
 - November 2nd – “Creating Fun and Resilient Parks” – Mike Mathis, Two Rivers Park & Recreation Director
 - 2024
 - January 4th – “Invasive species – flora and fauna” – Jim Knickelbine, Director of Woodland Dunes
 - February 1st – “Local Ecosystems” – Nancy Gill
 - March 7th – “Storm water and storm water management for the City of Two Rivers” – Matthew Heckenlaible, Public Works Director & Scott Ahl, Assistant City Engineer
 - April 4th – “Climate Change” – Mike Peters, WPPI
 - May 7th - "Recycling" – Jon Reisenbuechler, Manitowoc County Operations Manager
- Attendance concerns - discussion
- Alternative ways to disseminate Winter Educational Series information
- Record our programs to start a public access "library" of information

8. OTHER ITEMS FOR DISCUSSION AND ACTION

9. NEXT BOARD MEETING

Suggested as Tuesday, January 16, 2024, at 5:30pm

10. ADJOURNMENT: 7:33 pm

A motion was made by Jay Orvis to adjourn the meeting, seconded by Jake Glaeser. Motion passed.



MINUTES

1. CALL TO ORDER

Explore Two Rivers Board of Directors Chairperson Joy Krieger called the meeting to order at 7:30 AM.

2. ROLL CALL

Explore Two Rivers Board Members Present: Rick Carey, Jeff Dawson, Brenda Koprowski, Gina Krahn, Joy Krieger, Nancy Nabak, Tonya Prosser, John Wyrostek. Absent and excused: Laura Prellwitz. (1 vacancy at this time)

Room Tax Commission Members Present: Greg Buckley, Rick Carey, and Curt Andrews

3. APPROVAL OF MINUTES FOR OCTOBER 24, 2023

Rick Carey made a motion, seconded by Tonya Prosser, to approve the minutes. A discussion occurred about how the minutes represented the allocation of room tax dollars to Explore Two Rivers. The concern was whether the approval of the minutes would make permanent the manner in which the funds and the process of funding for ETR. The discuss was that it would not.

The motion to approve the minutes carried on a voice vote unanimously.

4. DRAWING OF NAMES FOR DESIGNATION OF WHICH BOARD MEMBERS ARE SERVING ONE YEAR TERMS AND WILL BE ELIGIBLE FOR REAPPOINTMENT TO NEW, TWO TERMS JANUARY 1, 2024.

The names of the current Board of Directors were randomly selected to stagger their terms to prevent the need to replace of the entire board after one year. The intention is for approximately half to serve a term of one-year starting January 1 to Dec 31, 2024 and the other half to a term of two years starting January 1, 2024 to December 31, 2025. The ex officio members were not a part of the selection as the positions the represent will remain on the board. The results are listed below:

One Year Term: January 1 to December 31, 2024

- Nancy Nabak
- Brenda Koprowski
- Laura Prellwitz
- Joy Krieger

Two Year Term: January 1, 2024, to December 31, 2025

- Tonya Prosser
- John Wyrostek
- Gina Krahn

A motion to approve the slate of board members and the terms was made by John Wyrstek, seconded by Rick Carey. The motion carried on a voice vote unanimously.

5. ANNUAL MEETING – ELECTION OF OFFICERS FOR 2024

A. Nomination of Chair:

John Wyrstek made a motion, recommending to the City Manager and the Board, nominating Joy Krieger to serve as the Chair for the next term starting January 1 to December 31, 2024. There were no other nominations. Rick Carey made a motion, seconded by Gina Krahn, to close the nominations. The motion to approve Joy Krieger's nomination carried on a voice vote unanimously.

B. Nominations of Other Officers by Chair

Joy Krieger nominated John Wyrstek to serve as Vice Chair and Laura Prellwitz as Secretary. Nancy Nabak made a motion, seconded by Ric Carey, in favor of these nominations. The motion to approve the nominations of Vice Chair and Secretary carried on a voice vote unanimously.

C. Discussion of the 2024 Budget (pending Approval by the Room Tax Commission, scheduled for that body's meeting on November 14, 2023).

Greg Buckley reported the Room Tax Revenue was conservatively budgeted at \$300,000; however, the room tax receipts could reach as high as \$320,000 by the end of 2023. The preliminary budget is attached to these meeting notes.

Concerns were raised about funds to be used for the ETR website. The question of where and if there could be a specific allocation of funds to improve the website was raised. There was further discussion and concern about the ETR website's connection to the city's website.

As a part of this discussion, it was suggested that a capital budget be created by ETR (ex. a new website) and an operational budget. Marketing is part of an operational budget. There was input about the need to develop a marketing plan; an approach to address larger scale plans for ETR and the website. ETR requested 2023 marketing expenditures to assist with 2024 marketing plans.

6. UPDATE OF CONTRACT WITH CITY ROOM TAX COMMISSION - There was no contract to review at this time.

7. VISITOR GUIDE UPDATE

Update: There will be 25,000 guides printed. The number of Two Rivers advertisers increased from 8 in 2023 to 11 in 2024. The distribution locations were requested and will be provided to ETR.

8. SCHEDULE UPCOMING MEETINGS NEXT MEETING DATE

December 12th at 7:30am Board Meeting to Focus on Marketing

A Marketing Committee meeting will occur before the December 12th full board meeting. The date will be determined.

10. ADJOURNMENT at 6:20 pm.

The motion to adjourn was made by John Wyrostek and seconded by Rick Carey



MINUTES

1. CALL TO ORDER

Greg Buckley called the meeting to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Rick Inman, Kay Koach, Eric Pangburn, and Adam Wachowski.

Excused: Kristin Lee and Matt Heckenlaible.

Also Present: Community Development Director Elizabeth Runge, Tracey Koach, Jamie Sprutles, Olivia Vander Heiden, Adam Stein, Kristine Pigeon, Jody Behringer, JoAnne Kouba, Shelly Vogel, and Recording Secretary Adam Taylor.

3. ACTION ITEMS

A. Review of Site and Architectural Plan for 1509 Washington Street, submitted by Adam Stein of Logic Design & Architecture, Inc.

The Plan Commission considered the staff memo in their review of the site plan.

Questions circulated around potential demolition issues with the connecting building to the north. Adam Stein explained the demolition will be completed accurately in steps while making sure of frost protection. If issues arise with the face of the wall on the adjacent building, they will make sure to re-face it properly.

Adam Stein assured the following regarding the surrounding parking lot and drive-through.

- Handicap access will be available on the west side of the lot beyond the drive-through window where traffic will be safest.
- Grass will be implemented along the walkways.
- Curb stops will be implemented in the parking spaces directly adjacent to the building.
- The drive-through lane can fit up to 18 vehicles before traffic reaches 15th Street.
- Delivery trucks will be smaller Cisco -sized trucks and made before or after hours.
- The ladder shown on the outside of the building will have a locked cover that is not currently shown on the rendering.
- The lighting plan shows outdoor lighting.

Discussion regarding the outdoor patio indicated that space heaters may be installed in the future if needed.

Motion to approve the plan with the conditions listed in the staff report.

Motion made by Pangburn, seconded by Inman.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Pangburn, Wachowski

Motion Carried

B. Review of additional materials submitted for Conditional Use Permit application for use of storage units on 15th Street, for parcel 053-000-076-015.03, submitted by Alliance Construction and Design and Eric Burrows (owner).

The Plan Commission reviewed the report submitted by Alliance Construction, which answered the previous questions/concerns.

The planned use includes any type of storage not just storage for boats. The site will have a fence with additional landscaping. Stormwater management plan is not yet complete.

A motion was made to recommend denial of the CUP to the City Council based on the following concerns:

- Not enough space in the Southeast corner and between buildings 4 & 3
- Hours of operation
- Landscaping
- No stormwater management plan

Motion made by Wachowski, seconded by Pangburn.

Roll Call Vote:

Voting Yea: Pangburn, Wachowski

Voting Nay: Buckley, Inman, Koach

Motion Failed

A motion to reconsider made by Inman, seconded by Koach.

Roll Call Vote:

Voting Yea: Inman, Koach, Pangburn, Wachowski

Voting Nay: Buckley

Motion Carried

A motion was made to recommend denial of the CUP to the City Council based on the same concerns As cited in the first motion:

- Not enough space in the Southeast corner and between buildings 4 & 3
- Hours of operation
- Landscaping
- No stormwater management plan

Motion made by Wachowski, seconded by Pangburn.

Roll Call Vote:

Voting Yea: Inman, Koach, Pangburn, Wachowski

Voting Nay: Buckley

Motion Carried

C. Review of request to change the sign ordinance to permit signs placed onto sidewalks.

Discussion regarding the sidewalk signs began with the identification that the current ordinance does not permit signs on the sidewalk. The Plan Commission discussion and the members of the public discussed opinions supporting and opposing additional signs beyond a building or window.

A motion was made to recommend the denial of these changes to the sign code to the City Council.

Motion made by Pangburn, seconded by Koach.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Pangburn

Voting Nay: Wachowski

Motion Carried

4. ADJOURNMENT

Motion to adjourn at 7:15 PM.

Motion made by Pangburn, seconded by Inman.

Respectfully submitted, Adam Taylor, Recording Secretary



MEMO

DATE: December 14, 2023
TO: City Council and City Manager Greg Buckley
FROM: Amanda Baryenbruch, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

HUMAN RESOURCES UPDATES:

- Ongoing Recruitments:
 - o Tourism Director – Completed first round of interviews
 - o Parks and Recreation Office Manager – Applications due December 15, 2023
 - o Apprentice Line Worker – Applications due December 29, 2023
- Recent Hires:
 - o Craig Froelich – Building Inspector

OPERATOR’S LICENSES ISSUED:

On May 4, 2020, the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 9/18/2023 Council meeting:

Name	Address	Duration
Brandon Bartels	850 N. 14th St. Manitowoc, WI 54220	2 Year
Jeanette Deschene	1602 S 15th St. Manitowoc, WI 54220	2 Year
David Basken	2519 Woodland Dr Manitowoc, WI 54220	2 Year
Marcos Reyna Alfaro Sr	1632 25th St. Two Rivers, WI 54241	2 Year
Kelsey Healy	1613 Lowell St. Two Rivers, WI 54241	2 Year
Grace Jurgens	2805 S 15th St. Manitowoc, WI 54220	2 Year
LouAnne Garcia	2728 10th Street Two Rivers, WI 54241	2 Year
Katrina Allen	1304 19th Street Two Rivers, WI 54241	2 Year
Tiffany LaFlash	7136 Tannery Rd. Lot 30 Two Rivers, WI 54241	1 Year
Tootsie Sommers	530 Riverview Drive Manitowoc, WI 54220	Temporary





**TWO
RIVERS**
WISCONSIN

CITY CLERK

Section 10, Item C.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

ELECTIONS:

The election worker list for the 2024-2025 election cycle is on the 12/18/2023 agenda.

Councilmembers with terms expiring in 2024 include Tracey Koach, Jeff Dahlke, and a vacant seat from the resignation of Jason Ring. Tracey Koach has submitted a notification of non-candidacy.

As of 12/14/2023, there are 7 candidates that have taken papers out for Councilmember. A primary election will be needed if 7 candidates file the necessary paperwork. Please note that the paperwork is also available on the website and individuals may have downloaded the paperwork without notifying the City.

All necessary paperwork to run for election is due to the City Clerk on January 2nd at 5 PM.

Mark Bittner has submitted the necessary paperwork and it has been reviewed and a press release was sent on December 12, 2023.



www.two-rivers.org



920.793.5512



920.793.5526



From: Elizabeth Runge, Community Development Director

Date: December 18, 2023

Re: Staff Report

Key Activities:

- Reviewed plans and submittals for the Plan Commission. See Plan Commission Packets.
- Prepared items of land purchase to close and development agreement to be presented to City Council.
- Worked with requests for information related to development, zoning and funding questions.
- Worked on tourism related tasks and the Explore Two Rivers Board to complete the 2024 Visitor Guide.



Electric Department December 2023 Report

Electric Consumption in kWh: November Data

2018	2019	2020	2021	2022	2023
6,796,010	6,709,865	6,613,165	6,704,864	6,739,856	6,495,097

% Change from 2018-2023: **-4.63%**

% Change from 2022-2023: **-3.77%**

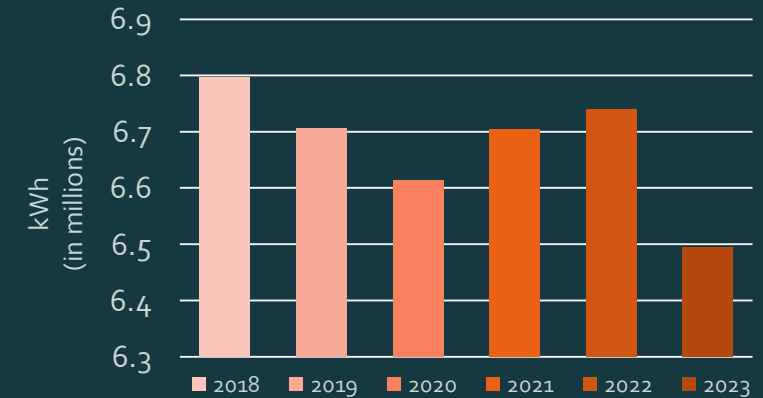
Year-to-Date

2018	2019	2020	2021	2022	2023
77,353,304	76,281,067	77,653,050	79,482,394	78,934,572	77,255,179

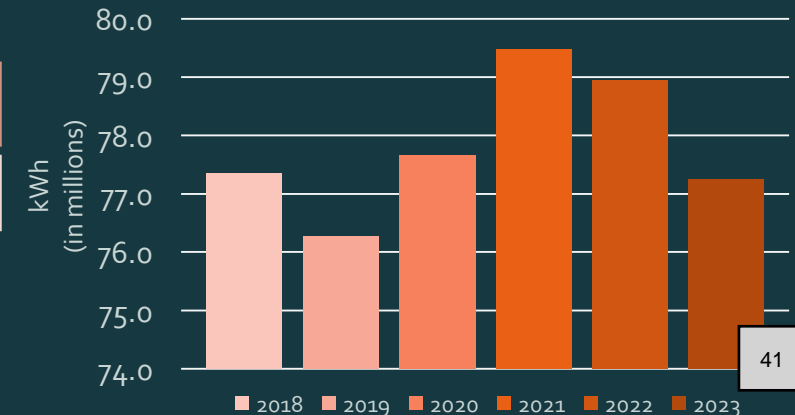
% Change from 2018-2023: **4.87%**

% Change from 2022-2023: **-11.88%**

Electric Consumption November 2023 Data



Electric Consumption Year-to-Date

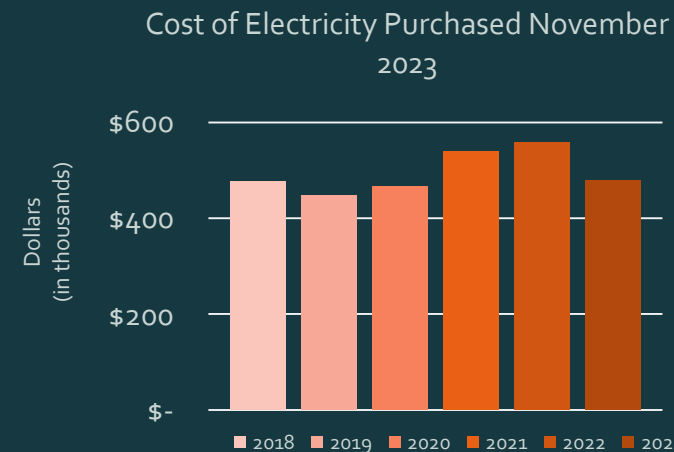




Electric Department December 2023 Report

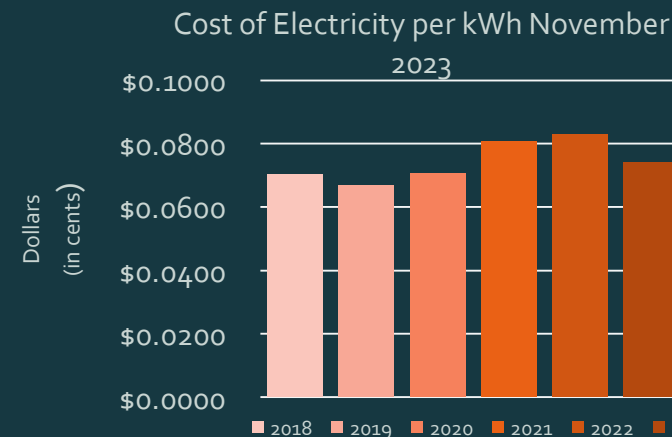
Cost of Electricity Purchased in Dollars: November Data

2018	2019	2020	2021	2022	2023
\$ 477,798.45	\$ 448,393.26	\$ 466,240.90	\$ 539,880.72	\$ 557,242.04	\$ 480,002.70



Cost of Electricity per kWh:

2018	2019	2020	2021	2022	2023
\$ 0.0703	\$ 0.0669	\$ 0.0705	\$ 0.0805	\$ 0.0827	\$ 0.0739



% Change from 2018-2023:

4.87%

% Change from 2022-2023:

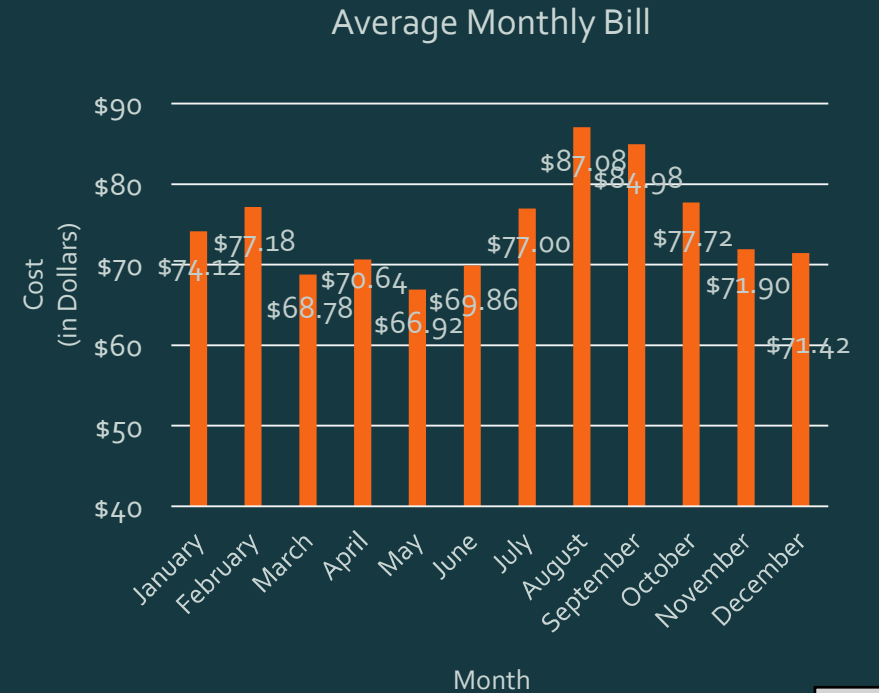
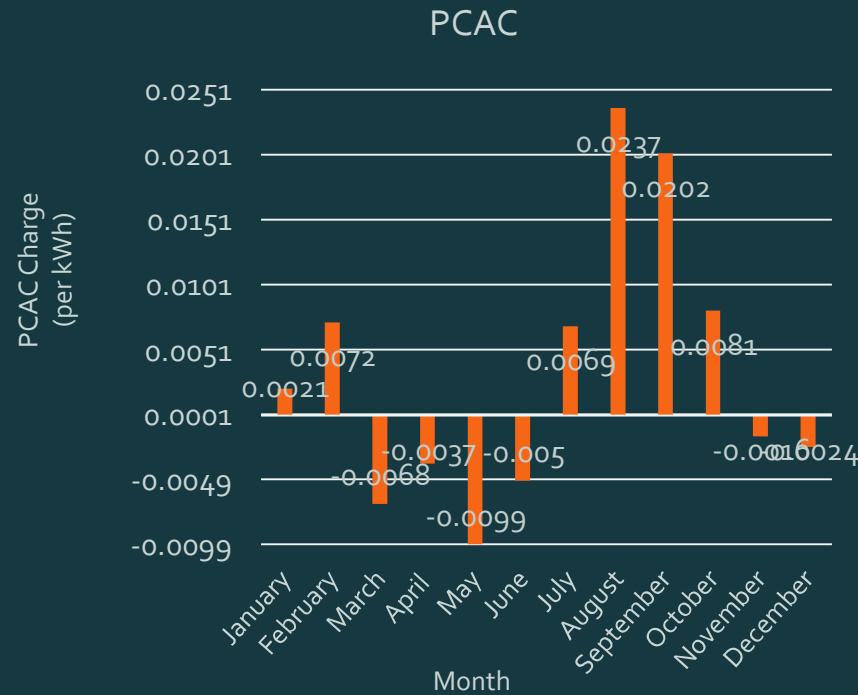
-11.88%



Electric Department December 2023 Report

· PCAC

Month	PCAC/FAC Charge (per kWh)	Average Monthly Bill
January	0.0021	\$74.12
February	0.0072	\$77.18
March	-0.0068	\$68.78
April	-0.0037	\$70.64
May	-0.0099	\$66.92
June	-0.0050	\$69.86
July	0.0069	\$77.00
August	0.0237	\$87.08
September	0.0202	\$84.98
October	0.0081	\$77.72
November	-0.0016	\$71.90
December	-0.0024	\$71.42
Average	0.003745	\$75.11





Electric Department December 2023 Report

- November - Large Work Orders in progress:
 - City Wide:
 - Pole Replacements & Upgrades
 - Meter Upgrades & Testing
 - Replace Cutouts
 - Washington Street – Holiday Decorations & Lights

Outage/Callouts	Location	Duration	Cause if known
11/09/2023	45 TH & Mishicot Rd	N/A	Low hanging wire – Cable TV
11/12/2023	2010 Jefferson St	N/A	Exposed wires on pole – Phone

Work Completed by Electrical Inspector & Electric Meter Technician	
Number of Service Upgrades/Changes	3
Number of Electric Meters Installed	27
Total Number of Electric Meters Tested	84
Service Disconnects & Reconnects (Normal Hours)	3



Lakeshore Loop Switch Gear Replacement

Fire Department Monthly Report October 2023

Section 10, Item C.

		Monthly			Year to Date 2023			Year to Year 2022			
Total Incident Responses			148			1648			1601		
EMS Response	Total EMS Incidents		139			1588			1475		
	Treated and Transported		94			1033			1134		
	No Transport		14			307			320		
	Interfacility Transports		26			347			343		
	Intercepts		3			26			26		
	Public Assist		8			51			0		
EMS Revenue	Date of Service Report		Monthly			Year to Date 2023			Year to Year 2022		
EMS Operations Billing Information	SDC and TRIP Revenue		\$2,300.19			\$25,217.15			\$51,143.34		
	Charges		\$185,450.40			\$1,774,145.97			\$1,731,631.62		
	Payments		\$41,261.24			\$654,046.40			\$691,341.79		
	Adjustments		\$73,323.15			\$1,084,992.38			\$1,061,701.43		
	Change + or - in Accounts Receivable		\$112,127.25			\$465,551.35			-\$21,411.60		
Monthly Collection Percentage			22.25%			36.87%			39.92%		
Fire Incidents	Total Fire Incidents		9			125			128		
	Structural		0			7			8		
	Fire Other		1			12			15		
	Unauthorized		5			29			16		
	Hazardous Condition		0			35			37		
	False / Cancelled		1			27			27		
	Service Calls		2			27			22		
Overlapping calls			19			288			203		
Occup/ Inspect	Total Inspections		36			391			370		
	General		36			391			370		
	Special/Other/Consults		1			1			0		
	Violations		17			167			121		
	Corrections		10			550			76		
Training	Total Hours		483			4942			4564		
	Fire Training		303			3330			2864		
	EMS Training		120			1280			1160		
	Community Based Outreach		60			600			540		
See attached training summary											
Public Education			Monthly			Year to Date 2022			Year to Year 2022		
Totals / Events	Staff Hours	Participants	18	38.5	745	55	154.5	876	60	74	366
CPR Classes	Staff Hours	Participants	8	21.5	45	38	74.5	130	48	55	130
Station Tours	Staff Hours	Participants	0	0	0	3	14	38	0	0	0
Presentations	Staff Hours	Participants	10	17	700	14	66	708	12	19	23
Maintenance			Monthly			Year to Date 2023			Year to Year 2022		
Total Hours			188			3766			2215.35		
Building Care, Cleaning, Maintenance			80			899			786.3		
Grounds Care			12			131			72.25		
Vehicle Checks			60			1266			1183.2		
Vehicle Cleaning			20			97			57.8		
Vehicle Maintenance			16			113			115.8		
Current Events											
TRFD Budget (2024) draft completed											
Paramedic/Critical Paramedic Refresher Training (all staff)											
Fire Safety Week operations and presentations at TR schools											
MPO/ATO Task Book (all shifts)											
Water Rescue (start needs assessment)											
1st snowfall post summer											
FF/P Patrick Krainik (10/8) 22 years, FF/P Travis Gunderson (10/19) 8 years Matt Miller 5 years											

INSPECTIONS DEPARTMENT

**MONTHLY SUMMARY
NOVEMBER 2023**

	Permits Issued		Permit Revenue		Project Value		Inspections		
	Month	YTD	Month	YTD	Month	YTD	Type	Month	YTD
Building (residential)	12	237	2,143	38,764	426,911	6,203,155	Bldg	17	200
Building (commercial)	1	24	100	81,130	57,000	9,018,886	Elec	7	96
Electrical	18	200	1,600	16,001	2,329,660	3,655,668	Heating	-	34
Heating	10	180	550	15,551	55,274	2,871,566	Plumbing	15	115
Home Occupation	-	-	-	-	-	-	Misc	17	76
Moving	-	2	-	100	-	4,000	Sign	-	290
Plumbing	6	209	1,000	26,920	51,627	2,573,652			
Sign	5	15	250	800	500	20,741			
Tank	-	-	-	-	-	-			
Wrecking	-	13	-	1,316	-	116,110			
Totals	52	880	5,643	180,582	2,920,972	24,463,778		56	811

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2023	2022	2023	2022	2023	2022
Building	261	282	119,894	45,464	15,222,041	6,903,428
Electrical	200	238	16,001	16,655	3,655,668	621,452
Heating	180	196	15,551	13,132	2,871,566	1,411,929
Home Occupation	-	2	-	100	-	-
Moving	2	1	100	162	4,000	24,011
Plumbing	209	188	26,920	22,175	2,573,652	966,866
Sign	15	11	800	600	20,741	63,434
Tank	-	-	-	-	-	-
Wrecking	13	7	1,316	494	116,110	9,700
Totals	880	925	180,582	98,782	24,463,778	10,000,820

Other Activities

- Received and responded to requests for information from the general public and staff
- Prepared agenda packet and minutes for Plan Commission & Board of Appeals meetings
- Prepared notices, ordinances & related documents for public hearings

**Lester Public Library
Director's Report
November 2023**

News

- LPL was recently informed that Proquest would no longer be digitizing the HTR. Instead, the content was supposed to be available in a new database. However, when Chris Hamburg trialed the database, large gaps were immediately noticeable in the promised coverage. After discussing the matter with Proquest, it was determined that LPL owned a great deal of microfilm from the missing years. Newspapers.com's content acquisition team, who partner with Proquest and Gannett to digitize their network archives, was thrilled to work with LPL to gain the missing years of the HTR and additionally requested old Manitowoc and Two Rivers newspapers that preceded the HTR. Since we had been looking for a solution to digitize the Two Rivers Chronicle and Two Rivers Reporter for quite some time this was excellent news. Newspapers.com will cover all digitization and hosting costs, and provide LPL with a portal access for free in-house access to the digitized images that come from our content, as long as the content remains online in any format. (Basically forever.)
Here's what we are offering:
The Herald Times Reporter: 1985 – 1998
The Chronicle: Jan 2, 1900 - Apr 13, 1927
The Manitowoc County Chronicle: May 14, 1872 - Dec 26, 1899
LPL identifies the paper on the microfilm boxes only as the Two Rivers Reporter but it's probably a combination of the Reporter/TR Reporter/Reporter-Chronicle/TR Reporters & Chronicle from Jan 6, 1906 - July 24, 1967
Microfilm will be shipped to their facility for approximately 6 weeks for filming.
- There were two donations to the Lester Public Library in November - \$5,000 donation to cover 2024 summer reading expenses and \$10,000 donation to cover costs for our ongoing to go packs. The donations were from two different foundations that are members of the Lakeshore Community Foundation and the checks were fed through the Lester Public Library Foundation. The library put in an appeal for funding to Rachel Wiegert, Chief Executive Officer of the Lakeshore Community Foundation. Response was very quick and the funding is especially important for 2024, where the library saw budget cuts in collections and programming.
- Met with John Wyrostek, Friends of Point Beach State Park Board, about partnering for programming beginning in 2024 on the Shipwreck Coast here at the library.

Library Foundation – No Report

Library Legislation

On November 28, 2023, there was a public hearing on Senate Bill 598 (also for SB 597 with similar language for school libraries):

The two bills SB598 and SB597 would require public and school libraries to develop and implement a policy under which the custodial parent or guardian of a child who is under the age of 16 is notified of each document or material the child checks out from a public library as soon as is practicable, but no later than 24 hours after the checkout. Click on the bill numbers to access complete information about each bill.

2023 Senate BILL 598

October 30, 2023 - Introduced by Senators QUINN, NASS and TOMCZYK, cosponsored by Representatives DITTRICH, O'CONNOR, MAGNAFICI, MICHALSKI, GUNDRUM, PENTERMAN, ALLEN, GOEBEN, WICHGERS and ROZAR. Referred to Committee on Mental Health, Substance Abuse Prevention, Children and Families.

1AN ACT **to renumber** 43.30 (4); and **to create** 43.30 (4) (b) of the statutes;
2relating to: parental notification related to public library materials.

Analysis by the Legislative Reference Bureau

This bill requires public libraries to develop and implement a policy under which the custodial parent or guardian of a child who is under the age of 16 is notified of each document or material the child checks out from a public library as soon as is practicable, but no later than 24 hours after the checkout. The bill requires the library to post notice of the library's notification policy in a prominent place in the library and on the library's website, if any. Under current law, subject to various exceptions, library records that identify who borrows or uses a library material may not be disclosed. One of the exceptions is for custodial parents or guardians of children who are under the age of 16. Specifically, current law requires that a library supported by public funds disclose to the custodial parent or guardian of a child who is under the age of 16 all library records relating to the use of the library's documents or other materials, resources, or services by the child, but only upon request of the custodial parent or guardian.

For further information see the local fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1SECTION 1. 43.30 (4) of the statutes is renumbered 43.30 (4) (a).

2SECTION 2. 43.30 (4) (b) of the statutes is created to read:

3 43.30 **(4)** (b) A library supported in whole or part by public funds shall develop
4and implement a policy under which the library notifies a custodial parent or
5guardian of a child who is under the age of 16 of each document or material, in any
6format, that the child borrows from the library as soon as practicable, but no later

7than 24 hours after the child borrows the document or material from the library. The
 8library shall post a notice of the library's notification policy under this paragraph in
 9a prominent place in the library and on the library's website, if any.
 10 (End)

More info to follow as we receive it. It is expected these will be "messaging" bills and will not progress through the process of becoming law.

Activities

- 11/01/23 – City of Two Rivers Room Tax Commission Meeting
- 11/01/23 – City of Two Rivers Department Heads Meeting
- 11/02/23 – Introduced Environmental Advisory Board Presentation, ‘Creating Fun & Resilient Parks’
- 11/06/23 – Two Rivers City Council Meeting
- 11/09/23 – City of Two Rivers Safety Committee Meeting
- 11/09/23 – Met with Stanley Palmer, President, Lester Public Library Board of Trustees
- 11/14/23 – Explore Two Rivers Board Meeting
- 11/14/23 – Two Rivers Room Tax Commission Meeting
- 11/14/23 – Lester Public Library Board of Trustees Meeting
- 11/15/23 – Lester Public Library All Staff Meeting
- 11/15/23 – City of Two Rivers Department Heads Meeting
- 11/15/23 – Introduced Scholar for Life Program, ‘Creativity and Resiliency’
- 11/16/23 – Open Enrollment Meeting, City Health Benefits, City Hall
- 11/20/23 – Met with John Wyrostek, Friends of Point Beach State Park Board
- 11/20/23 – Help Desk Shift
- 11/20/23 – Two Rivers City Council Meeting
- 11/21/23 – Help Desk Shift
- 11/27/23 – Two Rivers City Council Work Session, Public Hearing on the Proposed 2024 City Budget
- 11/29/23 – City of Two Rivers Department Heads Meeting
- 11/29/23 – Manitowoc Calumet Library System Board Meeting
- 11/30/23 – City of Two Rivers Room Tax Commission Meeting
- 11/30/23 – Explore Two Rivers Board, Marketing Committee Meeting

Jeff Dawson, Director, Lester Public Library 12/1/2023

Two Rivers Police Department Monthly Report October 2023



Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report October 2023



Officer Leo Rocque

End of Watch: October 5, 1926

“Lest We Forget”

Police Officer Leo Rocque, a five-year veteran of the Two Rivers Police Department and first shift patrolman, reports for his tour of duty on the night shift. Between 2:00 and 3:00 A.M. a bell, used to summon police services, is activated at the Police / Fire station entrance, then located at 17th and Washington Streets. As Officer Rocque looks through the window in an attempt to locate the caller, a .30 caliber bullet crashes through the window glass and strikes Officer Rocque in the throat. Officer Rocque collapses and is pronounced dead at the scene. No arrests were ever made and the investigation remains open.





Dine with the K9

A fundraising event took place at Port Sandy Bay on October 4th. The event raised money for the K9 program through donations, merchandise sales and food sales. Port Sandy Bay donated 15% of their sales to the program. It was a very fun and successful night. Thank you Port Sandy Bay!

Happy 3rd Birthday Xanti!



Anniversaries



Lieutenant Karen Elsenpeter
October 1st, 1994
29 Years



Officer Andrew Lade
October 16th, 2017
6 Years



Officer Logan Tlachac
October 7th, 2019
4 Years



**Police Secretary
Kim Pritzl
October 5th, 1998
25 Years**

October Training

Municipal Court Clerk Backhaus attended the 2023 Court Clerk conference in Appleton.

Lt. Wandrie attended an online course for Tactical Leadership and Decision Making for the Patrol Supervisor.

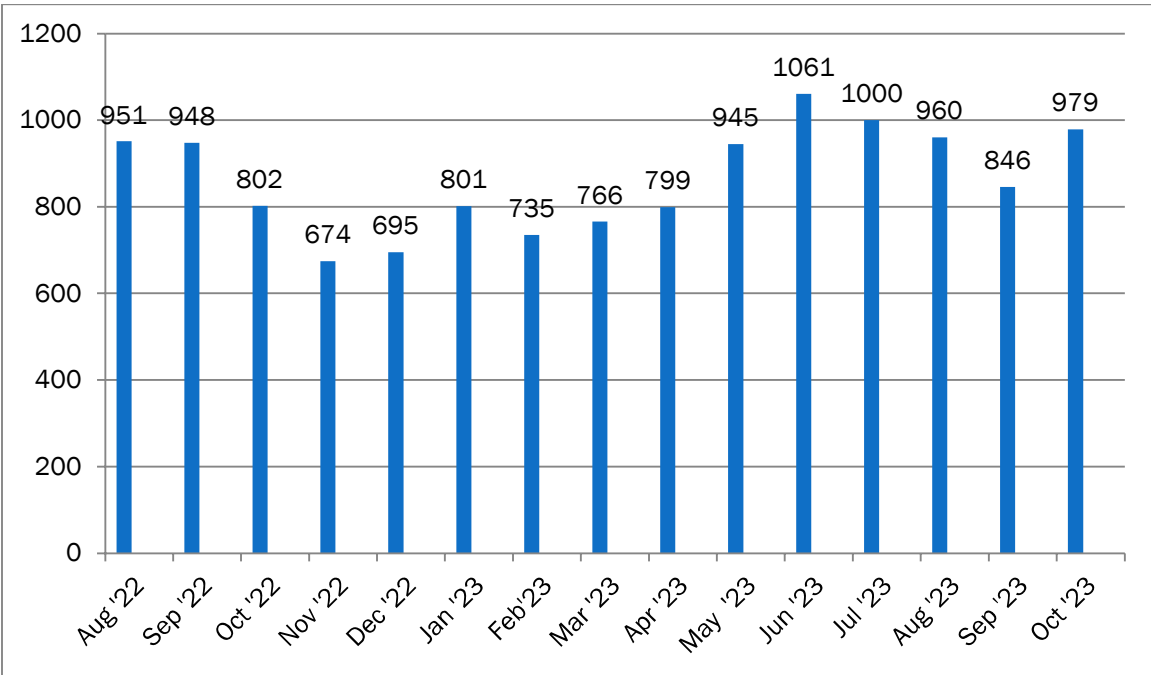
Lt. Wandrie attended a Civilian Response to Active Shooter Events Instructor course at Northeast Wisconsin Technical College.

Chief Meinnert and Captain Raatz, both graduates of the WI Command College sponsored by UW Wisconsin Madison and WI DOJ, attended an annual re-trainer conference.

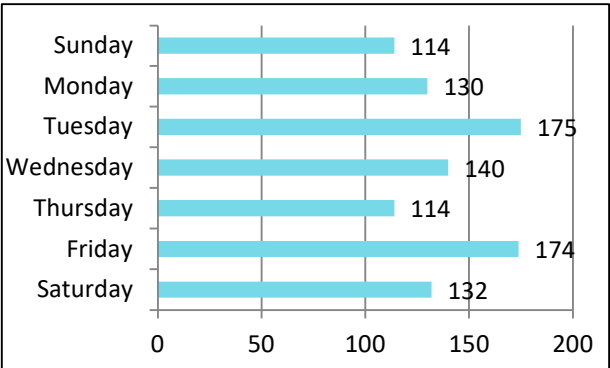
CALLS FOR POLICE SERVICE

October	2023 YTD TOTAL: 8,892
2023:	TOTAL LAST YEAR: 9,128
979	

Monthly Calls Comparison Chart:



Calls for Service by Day of Week:

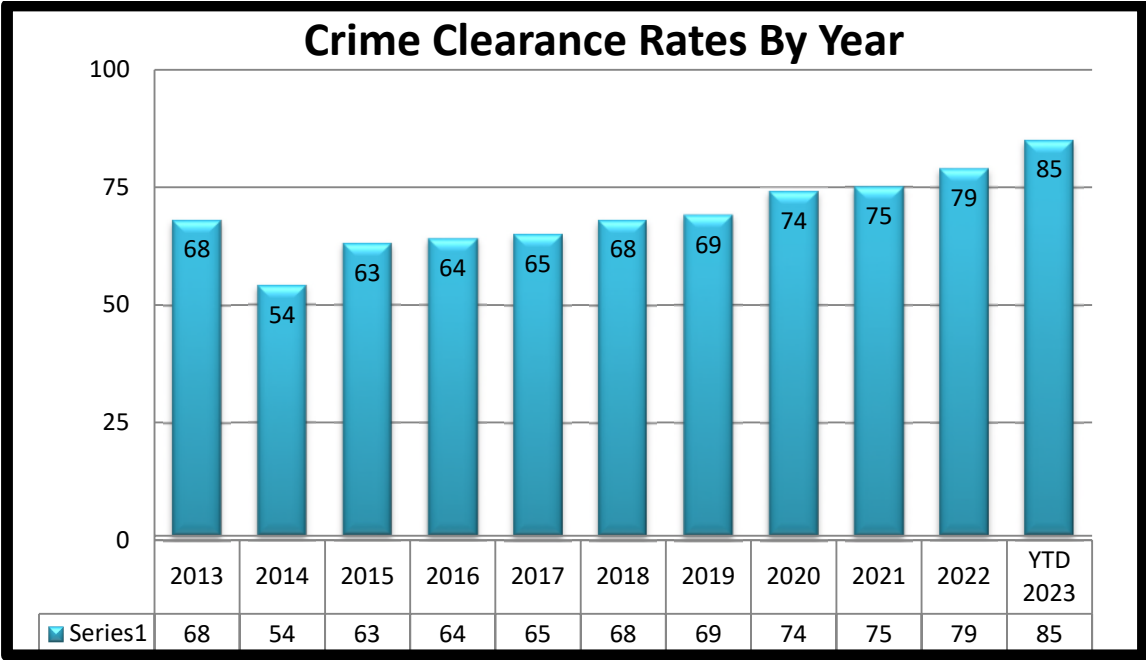


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	October
Reported Part 1 Cases	5
Cases Cleared	2
Crime Clearance Rate	40%

Crime Clearance Rate YTD: 85%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2023	
Adult Arrests	56
Juvenile Arrests	12
Total	68

October Parking Summary:

- Monthly Total Overtime 0
- Monthly Total Restricted 13
- Monthly Total Winter 0

Field Warnings 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
347.07(3)(B) OPERATE W/IMPROPER COLORED LIGHTS BENEATH	0	1	0	0	0	0	0	0	0	0	0	0	1
8-9-8 IMPROPER GOLF CART REGISTRATION & USAGE	0	0	0	0	0	1	1	0	0	0	0	0	2
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	0	0	0	0	0	0	1	0	0	0	1
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	0	0	0	1	0	0	0	2	0	0	0	3
341.15(1M)(B) FAIL/ATTACH FRONT REG DECAL/TAG	0	0	0	0	0	0	0	0	0	1	0	0	1
9-1-2(E)(1) NO PERSON UNDER 18 MAY BUY/ATTEMPT TO BUY ANY ELECTRONIC SMOKING DEVICE	0	0	0	0	0	0	0	0	1	0	0	0	1
8-2-1(A) PARKING RESTRICTIONS	0	0	0	0	1	0	0	0	0	0	0	0	1
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	0	0	1	0	0	0	1	0	0	2	0	0	4

10-1-13(D) CONDITIONAL USE PERMITS VIOLATION	1	0	0	0	0	0	0	0	0	0	0	0	1
TR305.15(5) FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP	0	0	0	0	0	0	1	1	0	0	0	0	2
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	3	1	2	3	0	2	2	2	2	3	0	0	20
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	0	0	0	0	0	0	1	0	0	0	0	0	1
346.57(4)(b)1 SPPED-SCHOOL CROSS.-CHILD (16-19 MPH)	0	0	0	0	0	0	1	0	0	0	0	0	1
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	1	0	0	0	2	1	0	7	0	1	0	0	12
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	29	27	32	13	16	24	14	17	13	31	0	0	216
341.04 NON-REGISTRATION OF VEHICLE	6	7	12	11	9	12	17	11	2	14	0	0	101
347.10(2) OTHER HEADLAMP EQUIPMENT VIOLATIONS	0	0	0	0	1	0	0	0	0	0	0	0	1
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	1	0	0	1	0	0	0	1	0	1	0	0	4
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	2	0	0	4	0	1	1	0	0	0	9
346.87 UNSAFE BACKING OF VEHICLE	1	1	0	0	1	1	0	0	0	0	0	0	4
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	1	0	0	0	0	0	0	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	1	8	4	4	5	2	1	8	2	1	0	0	36
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	1	0	0	0	0	1	0	0	0	0	0	0	2
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(2) 006 UNREASONABLE/IMPRUDENT SPEED-WORK AREA (2ND+)	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	0	2	0	1	0	0	3
346.46 002 FAIL TO STOP/IMPROPER STOP AT STOP SIGN (2+)	0	0	0	0	0	1	0	0	0	1	0	0	2
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	4	2	4	10	3	4	7	9	5	10	0	0	58
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	0	1	0	0	0	0	0	1
7.05(2)(B) RESTRICTIONS OF USE OF STREETS BY HEAVY TRAFFIC	0	0	0	0	0	0	0	1	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	13	17	20	13	9	8	13	12	11	22	0	0	138
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	4	1	5	4	2	7	6	2	1	7	0	0	39

341.15(3)(C) IMPROPER DISPLAY/PLATES (UNCLEAN)	0	0	0	0	0	0	0	0	0	1	0	0	1
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	1	0	1	0	1	2	2	1	0	0	0	9
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	0	1	1	0	0	0	1	0	0	1	0	0	4
TR101.02(2)(J) UNNECESSARY ACCELERATION	0	0	0	1	0	1	1	0	0	0	0	0	3
343.07(1g)(a)1 OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	0	1	0	0	0	0	0	0	0	0	0	0	1
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	1	0	0	0	0	0	2	0	0	0	0	3
346.37(1)(C)3 ILLEGAL RIGHT TURN ON RED	0	0	0	1	0	0	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	0	0	0	1	0	0	0	0	1	0	0	0	2
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	5	4	3	5	6	3	1	5	5	3	0	0	40
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	1	0	0	0	0	0	0	0	0	1	0	0	2
347.48(2M)(D) RIDE IN VEHICLE W/O WEARING SEAT BELT	0	0	0	1	0	0	0	0	0	0	0	0	1
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	1	0	1	0	1	0	0	3
346.37(1)(B) VIOLATE YELLOW SIGNAL	0	0	1	0	0	0	0	0	0	0	0	0	1
6-5-7(B)(4) BARKING DOGS	0	0	0	0	0	0	0	0	1	0	0	0	1
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	0	2	0	0	3	0	1	1	1	0	0	8
8-2-4(B) ALL NIGHT PARKING PROHIBITED/WINTER PARKING	0	0	1	0	0	0	0	0	0	0	0	0	1
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	1	0	1	1	2	2	3	1	2	1	0	0	14
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	1	0	0	0	0	0	0	0	0	1
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	0	3	0	1	0	0	4
9-2-11 CURFEW VIOLATION	0	0	0	1	0	3	0	1	0	3	0	0	8
9-1-1 167.10(3) USE OF FIREWORKS/POSSESSION OF FIREWORKS	0	0	0	0	0	1	6	0	0	0	0	0	7
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	0	0	1	0	0	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	0	0	0	1	0	1	0	0	1	0	0	4
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	3	3	8	5	3	4	0	1	6	4	0	0	37
6-5-1 DOG LICENSE	9	4	9	8	9	10	3	2	11	9	0	0	74

TR305.34(6)(C) WINDSHIELDS-TINTING CRITICAL AREA	0	1	0	0	0	1	0	0	0	0	0	0	2
TR305.34(6) WINDSHIELDS- ITEM PLACED SO AS TO OBSTRUCT VISION	0	0	0	0	0	0	0	0	0	1	0	0	1
TR305.34(3)(A) WINDSHIELDS-EXCESSIVELY CRACKED/IN CRITICAL AREA	0	0	0	0	0	1	2	0	0	0	0	0	3
TR305.32(6)(B) WINDOWS REAR SIDE WINDOWS TINTING 35%	0	0	0	0	0	1	0	0	0	0	0	0	1
TR305.32(6)(A) WINDOW- REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	0	1	1	0	0	0	1	0	0	3
TR305.32(5)(B)2 WINDOW- REAR WINDOW-TINTING 35%	0	0	0	0	0	1	0	0	0	0	0	0	1
TR305.32(5)(B)1 WINDOW- REAR WINDOW-TINTING MANUFACTURER	0	1	0	0	0	1	0	0	0	1	0	0	3
TR305.32(4)(B)2 WINDOW- VENT/FRONT SIDE TINTING 50%	0	1	0	0	2	4	3	1	0	0	0	0	11
TR305.30(3) TIRES-TIRE PROTRUDE 2" BEYOND FENDER LINE	0	0	0	3	0	0	1	0	0	0	0	0	4
TR305.30(1) TIRES PROPER WORKING CONDITION	0	0	0	0	0	0	0	1	0	0	0	0	1
TR305.28(1) SPEEDOMETER/ODOMETER- PROPER WORKING ORDER	0	1	0	0	0	0	0	0	0	0	0	0	1
TR305.26(3) MIRRORS- BROKEN/DISCOLORED/NON- REFLECTIVE	0	0	0	0	0	0	0	0	0	1	0	0	1
TR305.20(1) EXHAUST WORKING CONDITION	0	0	2	0	0	4	1	1	0	1	0	0	9
TR305.18(1)(A) BUMPERS MAINTAIN IN GOOD CONDITION	0	0	0	1	0	1	0	0	0	0	0	0	2
TR305.17(1) BRAKES PROPER WORKING CONDITION	0	0	0	0	0	1	0	0	0	0	0	0	1
TR305.16(3) TAIL LAMPS- WIRING AND CONNECTION- MAINTAINED	0	0	0	0	0	1	0	0	0	0	0	0	1
TR305.16(2) TAIL LAMPS- PROPER WORKING CONDITION	0	1	0	0	0	0	2	1	0	0	0	0	4
TR305.15(2) STOP LAMPS PROPER WORKING CONDITION	0	0	1	0	0	0	0	0	0	0	0	0	1
TR305.13(1) REGISTRATION LAMP- PROPER WORKING CONDITION	1	1	2	0	0	0	1	0	0	0	0	0	5
TR305.11(2)(A) HEADLAMPS PROPER WORKING CONDITION	0	1	3	0	1	0	0	0	0	0	0	0	5
TR305.09(4) DIRECTIONAL SIGNAL-LENSES WORKING/NOT COVERED	0	0	0	0	0	0	1	0	0	0	0	0	1
TR305.075(1) AUX LAMPS USE FOG INLIEW OF HEADLAMPS	0	0	0	1	0	0	0	0	0	0	0	0	1
347.485(2)(A) OPERATE MC W/O WEARING EYE PROTECTION	0	0	0	1	0	0	1	0	0	0	0	0	2
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	1	0	1	0	1	3	3	2	1	1	0	0	13

347.47(2) TOWING VEH- IMPROPER COUPLING ALLOW TO SLACK OR SWAY	0	0	0	0	0	0	0	1	0	0	0	0	0	1
347.46(2)(B) FENDERS/MUDGUARDS-AS WIDE AS TIRES/MULTI TIRE VIOL	0	0	0	0	0	0	1	0	0	0	0	0	0	1
347.46(2)(A) FENDERS/MUDGUARDS SHALL COVER TIRES	0	0	0	3	0	0	0	1	0	0	0	0	0	4
347.46(2) OPERATE NON- DUMP TRUCK/SEMITRAILER W/O REAR FENDERS	0	0	0	0	0	0	0	0	1	0	0	0	0	1
347.45(1) OPERATE MOTOR VEHICLE W/O PROPER TIRES	0	0	0	1	0	0	0	0	0	0	0	0	0	1
347.40(1) MIRROR REQ.- REFLECT TO OPERATOR 200 FT	0	0	0	1	0	0	0	0	0	0	0	0	0	1
347.39(2) EQUIP MOTOR VEHICLE WITH ILLEGAL MUFFLER	0	0	0	0	0	1	0	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	0	0	2	0	1	2	0	1	0	0	0	6
347.25(4) EQUIP/DISPLAY POLICE LTS ON VEH NOT USED FOR POLICE WORK	0	0	0	0	0	0	0	1	0	0	0	0	0	1
347.17(2) CLEARANCE/MARKER LAMPS/REFLECTORS-REAR RED COLOR	0	0	0	0	0	0	0	1	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	1	2	3	0	3	2	2	1	0	2	0	0	0	16
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	1	3	3	3	1	1	7	3	13	0	0	0	35
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP- NIGHT	2	5	3	0	2	3	1	4	2	4	0	0	0	26
347.12(1)(A) FAILURE TO DIM HEADLIGHTS-ONCOMING VEHICLES	0	0	1	0	0	0	0	0	0	0	0	0	0	1
346.88(3)(B) 001 OBSTRUCTED DRIVERS VISION - FRONT VIEW	0	0	0	0	0	1	1	0	0	0	0	0	0	2
346.59(5) MC/MOPEDS RIDING MOTORCYCLE W/O HEADLAMPS	0	0	0	0	0	0	0	0	0	1	0	0	0	1
346.59(1) IMPEDING TRAFFIC BY SLOW SPEED	0	0	1	0	0	0	0	0	0	0	0	0	0	1
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	0	0	1	0	0	5	1	2	3	0	0	0	12
346.57(4)(F) SPEEDING- 35MPH OUTLYING DISTRICT - CITY	0	0	0	0	0	0	0	0	0	1	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	2	1	0	0	0	4	0	0	3	0	0	0	11
346.52(1)(B) STOPPING PROHIBITED ON A CROSSWALK	0	0	1	0	0	0	0	0	0	0	0	0	0	1
346.52(1)(A) STOPPING PROHIBITED WITHIN INTERSECTION	0	0	0	0	0	0	1	0	0	0	0	0	0	1
347.09(1)(B) HEADLAMPS- MOPED/TYPE 1 MOTORCYCLE	1	0	0	0	0	0	0	0	0	0	0	0	0	1

346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	0	0	1	1	0	0	0	1	1	0	0	4
346.38(1) PEDESTRIAN SIGNAL VIOLATION BY VEHICLE	1	0	0	0	0	0	0	0	0	0	0	0	1
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	0	1	0	0	0	0	0	1	0	0	0	0	2
346.34(1)(A)3 UNSAFE TURN FROM DIRECT COURSE W/O REASON	0	0	0	0	0	0	0	1	0	0	0	0	1
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	2	0	2	0	1	0	0	0	0	0	0	0	5
346.33(1)(B) UNLAWFUL U OR Y TURN BUSINESS DISTRICT	0	0	0	0	0	0	1	0	0	0	0	0	1
346.31(3) IMPROPER LEFT TURN	0	0	1	1	0	0	1	0	1	0	0	0	4
346.31(2) IMPROPER RIGHT TURN	0	1	0	3	2	0	0	1	0	0	0	0	7
346.31(1) FAIL TO FOLLOW INDICATED TURN	1	1	0	0	0	0	0	0	0	1	0	0	3
346.28(2) FAILURE TO YIELD RIGHT OF WAY PEDESTRIAN ON SIDEWALK	0	0	0	0	0	1	0	0	0	0	0	0	1
346.25 001 PED/BIKE/EPAMD FYR-CROSSING ROADWAY	0	0	0	0	0	4	3	0	0	0	0	0	7
346.24(1) FAIL YIELD RIGHT OF WAY PED. UNCONTROLLED INTERSECTION	0	0	0	0	0	2	2	1	0	6	0	0	11
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	0	0	0	2	0	0	0	0	3	0	0	5
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	0	0	0	0	0	0	1
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	0	0	0	1	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	1	1	2	0	0	1	2	0	0	2	0	0	9
346.13(1) UNSAFE LANE DEVIATION	0	1	1	1	1	0	0	3	1	2	0	0	10
346.08 UNSAFE PASSING ON RIGHT	0	0	0	0	1	0	0	0	0	0	0	0	1
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	1	0	2	0	0	1	3	0	0	7
346.04(2) FAIL TO OBEY TRAFFIC SIGNAL/SIGN	0	0	1	0	0	0	1	0	0	0	0	0	2
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	0	0	0	1	1	0	0	0	0	0	2
343.18(1) OPERATE W/O CARRYING LICENSE	0	0	1	1	1	1	0	1	1	0	0	0	6
343.05(3)(a) OPERATE W/O VALID LICENSE	0	0	1	1	0	1	1	0	0	1	0	0	5
342.15(2) TRANSFEREE FAIL/APPLY NEW TITLE	0	0	0	0	1	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	0	0	0	0	1	0	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	1	0	0	0	0	0	0	0	0	2
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	2	1	1	0	0	4	2	0	1	0	0	0	11

341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	1	1	2	0	2	6	3	0	0	4	0	0	19
341.11(4) NO DISPLAY OF REGISTRATION CERTIFICATE	1	0	0	0	0	0	0	0	0	0	0	0	1
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	0	0	1	0	1	0	1	1	2	0	0	6
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	0	1	1	1	0	1	0	1	1	0	0	6
347.09(1)(A) HEADLAMPS-VEHICLES EQUIPED W/2 HEADLAMPS	4	3	3	1	1	1	2	1	4	4	0	0	24
347.07(2)(B) OPERATE VEHILCE W/NONRED TAILLIGHTS	0	1	0	2	0	0	0	0	0	0	0	0	3
347.07(2)(A) OPERATE VEHICLE W/NONWHITE HEADLIGHTS	0	0	0	0	0	1	0	0	0	1	0	0	2
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	7	6	4	6	1	3	0	1	5	16	0	0	49
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	2	1	4	0	3	4	2	0	1	3	0	0	20
343.43(1)(a) PRESENT REVOKED LICENSE AS VALID	0	0	1	0	0	0	0	0	0	0	0	0	1
346.94(2) RACING ON HIGHWAY	0	1	0	0	0	0	0	0	0	0	0	0	1
23.33(4)(D) ATV ON ROADWAY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.94(1) DRIVING ON SIDEWALK	0	0	0	0	0	0	0	0	0	1	0	0	1
346.935(1) OPEN INTOXICANTS IN A MOVING VEHICLE	0	0	0	0	0	0	0	1	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	0	0	1	1	0	0	0	0	0	1	0	0	3
3-1-3 BONFIRES AND OUTDOOR FIRES	0	0	0	1	0	0	0	0	0	0	0	0	1
FIELD WARNING Totals	116	118	160	123	105	161	141	129	97	206	0	0	1356
Totals	116	118	160	123	105	161	141	129	97	206	0	0	1356

Traffic Citations 2023

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC Totals

TRAFFIC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	0	0	1	0	0	0	0	0	0	0	0	0	1
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	1	1	0	0	1	3	4	1	1	1	0	0	13
346.57(4)(e) 007 SPEEDING ON CITY	0	3	2	0	2	2	1	2	1	4	0	0	17

HIGHWAY (16-19 MPH)													
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	1	1	0	0	0	1	1	0	0	0	0	0	4
341.04 NON-REGISTRATION OF VEHICLE	4	3	5	2	0	3	3	4	4	1	0	0	29
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	0	1	1	0	0	1	1	2	0	0	0	0	6
346.87 UNSAFE BACKING OF VEHICLE	0	0	1	0	1	0	1	0	0	0	0	0	3
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	0	0	0	0	1	1	1	1	0	0	0	4
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	0	0	0	0	0	0	0	1	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	3	0	0	0	0	0	0	1	1	0	0	5
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	0	0	0	0	0	0	0	0	1
346.18(5) 004 FYR FROM PARKED POSITION (BODILY HARM)	0	0	0	0	1	0	0	0	0	0	0	0	1
346.18(5) 003 FAIL/YIELD RT/WAY FROM PARKED POSITION (2ND+)	1	0	0	0	0	0	0	0	0	0	0	0	1
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	0	0	0	0	0	0	0	0	0	1	0	0	1
346.67(1)(A) 004 HIT & RUN	0	0	0	0	0	0	1	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	1	0	0	2	1	3	0	0	0	0	0	7
346.63(2)(A)2 002 CAUSE INJURY WHILE OPERATING WITH PAC	0	0	0	0	0	0	1	0	0	0	0	0	1
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	1	1	0	0	0	0	0	2
346.63(1)(B) 031 OPERATING W/PAC >=0.15 (1ST)	0	0	0	0	1	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	1	0	0	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	7	5	5	4	5	6	13	5	7	4	0	0	61
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	0	0	0	0	0	0	1	0	0	0	0	0	1

343.44(1)(a) 003 OPERATING AFER SUSPENSION (3RD)	0	0	0	0	0	1	0	0	0	0	0	0	1
343.44(1)(a) 002 OPERATING AFTER SUSPENSION (2ND)	0	0	0	0	0	1	0	0	0	0	0	0	1
343.07(1g)(a)1 OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	0	0	1	0	0	0	1	0	0	1	0	0	3
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	0	0	0	0	0	0	0	0	0	1	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	1	0	0	0	0	0	0	0	0	0	1
347.48(2M)(D) RIDE IN VEHICLE W/O WEARING SEAT BELT	0	0	0	0	0	0	0	0	0	1	0	0	1
343.085(2m)(a)1 PROB LICENSEE OPER CLASS D VEH W/OTHER PERSON IN VEH	0	1	0	0	0	0	0	0	0	0	0	0	1
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	1	0	0	0	1	1	0	0	0	0	0	3
346.67(1) 004 PROPERTY HIT & RUN - ATTENDED VEHICLE PROPERTY DAMAGE	0	1	1	0	0	0	0	0	0	0	0	0	2
346.04(3) OPERATOR FLEE/ELUDE OFFICER	0	0	0	0	0	0	0	1	0	0	0	0	1
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	0	0	0	0	0	0	0	0	0	2	0	0	2
TR305.32(6)(A) WINDOW-REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	0	0	0	1	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	1	2	0	3	1	1	0	0	8
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	0	0	0	0	0	0	0	1	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	1	0	0	0	0	0	0	0	0	0	0	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.68 HIT AND RUN-UNATTENDED VEHICLE	1	0	0	0	1	0	1	1	0	0	0	0	4

346.63(1)(B)CIR OWI - OPERATE W/PAC OVER LEGAL LIMIT	0	0	0	1	0	1	1	1	0	0	0	0	4
346.63(1)(B)ORD OWI - OPERATE W/PAC OVER LEGAL LIMIT	2	0	0	2	1	2	1	2	2	1	0	0	13
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	0	1	0	0	1	3	1	0	4	0	0	10
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(EM) SPEEDING 25 MPH SERVICE ROAD/CITY/VILLAGE	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	0	0	1	0	1	0	3	0	1	0	0	0	6
346.57(3) DRIVING TOO FAST FOR CONDITIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
346.57(2) 001 UNREASONABLE AND IMPRUDENT SPEED	0	0	1	0	0	0	0	0	1	0	0	0	2
346.55(3) PARKING ON POSTED PRIVATE PROPERTY W/O CONSENT	0	0	0	1	0	0	0	0	0	0	0	0	1
346.54 001 IMPROPER PARKING/STANDING VEHICLE	0	0	0	0	0	0	1	0	1	0	0	0	2
346.53(5) NO PARKING 15 FT NEAR LIMITS OF CROSSWALK	0	0	0	0	0	0	1	0	0	0	0	0	1
346.48(1) FAIL TO STOP FOR SCHOOL BUS	0	0	1	0	0	0	0	0	0	0	0	0	1
346.34(1)(A)3 UNSAFE TURN FROM DIRECT COURSE W/O REASON	0	0	0	0	0	0	0	0	1	0	0	0	1
346.31(2) IMPROPER RIGHT TURN	0	0	0	0	0	0	1	0	0	0	0	0	1
346.24(1) FAIL YIELD RIGHT OF WAY PED. UNCONTROLLED INTERSECTION	0	0	0	0	1	0	0	0	0	0	0	0	1
346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	0	1	0	0	0	0	0	0	0	0	0	0	1
346.18(5) 001 FAIL/YIELD RT/WAY FROM PARKED POSITION	0	0	0	1	0	0	0	0	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN	0	0	0	0	0	0	0	1	0	0	0	0	1

EMERGING FROM ALLEY													
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	0	0	0	1	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	0	0	0	0	0	0	1	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	0	0	0	0	0	1	0	0	1
346.13(1) UNSAFE LANE DEVIATION	1	0	0	0	0	0	0	0	1	0	0	0	2
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	2	3	5	1	1	2	7	2	2	2	0	0	27
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	5	8	3	6	8	10	3	4	3	0	0	51
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	6	5	1	3	7	2	2	8	0	0	39
343.05 OPERATOR TO BE LICENSED	0	0	0	1	0	0	0	0	0	0	0	0	1
342.15(2) TRANSFEREE FAIL/APPLY NEW TITLE	0	0	0	0	0	0	0	1	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	0	0	0	1	1	0	0	0	0	0	0	2
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	1	1	0	0	1	0	1	0	0	0	0	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	3	4	2	1	1	3	2	0	1	1	0	0	18
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	0	0	1	1	1	0	0	0	0	3
346.63(2)(A)1 001 OWI/INJURY OF AN INTOX/CONT SUBSTANCE/OTHER DRUG	0	0	0	0	0	0	1	0	0	0	0	0	1
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	1	0	0	0	0	0	1	1	0	1	0	0	4
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	0	0	0	0	0	0	2	0	0	0	0	0	2
346.89(1) INATTENTIVE DRIVING	0	0	1	0	1	0	1	1	0	0	0	0	4
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	2	3	2	1	2	2	1	0	0	15

346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	0	1	0	1	1	1	0	1	0	0	5
TRAFFIC Totals	32	39	47	25	33	50	81	44	34	43	0	0	428
Totals	32	39	47	25	33	50	81	44	34	43	0	0	428

Municipal Citations 2023

ORDINANCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
2-4-1 CONTEMPT OF MUNICIPAL COURT	0	0	0	0	0	0	0	1	0	0	0	0	1
10-4-10 NOTICE OF NONCONFORMANCE	0	0	0	0	0	0	1	0	0	0	0	0	1
9-7-2 CHRONIC NUISANCES PROHIBITED	0	0	0	0	0	0	0	3	1	2	0	0	6
7-1-1(C) PLACE OR LEAVE RUBBISH	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	0	1	0	2	0	1	1	1	0	0	0	6
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	1	5	1	4	10	1	1	4	1	0	0	28
9-1-2(C)(3) POSSESS TOBACCO OR NICOTINE PRODUCTS UNDER 18	1	0	0	2	0	1	0	0	1	0	0	0	5
9-1-2(F) NO PERSON PURCHASE ELECTRONIC SMOKING DEVICE ON BEHALF OF PERSON UNDER 18	1	1	0	0	0	0	0	0	0	0	0	0	2
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	5	3	2	0	3	0	0	0	5	2	0	0	20
9-1-2(E)(1) NO PERSON UNDER 18 MAY BUY/ATTEMPT TO BUY ANY ELECTRONIC SMOKING DEVICE	0	0	0	0	0	0	0	0	2	0	0	0	2
8-2-1(A) PARKING RESTRICTIONS	0	0	0	0	0	0	0	0	1	0	0	0	1
9-1-1 947.0125(2)(B) UNLAWFUL USE OF COMPUTERIZED COMMUNICATION-HARRASSMENT	0	3	0	1	0	0	0	0	0	0	0	0	4
9-2-10(C) CONTRIBUTE TO TRUANCY	1	0	12	1	3	0	0	0	0	0	0	0	17
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	0	0	1	0	0	0	0	0	0	1
6-1-1 POSSESSION/CONSUMPTION BY UNDERAGE	0	0	0	0	0	1	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	0	0	0	0	0	0	0	0	1	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL	0	0	0	0	3	2	4	2	0	2	0	0	13

INSECTS/RODENTS AND OTHER PESTS													
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	1	0	2	0	0	2	4	1	1	1	0	0	12
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	0	4	2	1	2	4	1	2	2	0	0	19
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	1	1	1	1	5	2	2	0	0	13
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	0	0	0	0	0	0	1	0	0	0	0	1
8-2-4(B) ALL NIGHT PARKING PROHIBITED/WINTER PARKING	0	1	0	0	0	0	0	0	0	0	0	0	1
9-3-4 DESTRUCTION OF NOXIOUS WEEDS	0	0	0	0	0	3	2	2	3	1	0	0	11
5-6-23 REFUSE COLLECTION AND DISPOSAL	0	0	0	0	0	0	1	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	0	0	0	0	0	2	1	0	5	0	0	0	8
6-1-1 125.07(4)(A) UNDERAGE DRINKING-PROCURES	0	0	0	0	0	0	1	1	0	0	0	0	2
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	0	0	3	0	0	1	1	0	0	5
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	0	1	0	1	0	1	0	0	4
9-2-1 DISCHARGE OR CARRYING FIREARMS AND GUNS	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 946.41 RESISTING OR OBSTRUCTING OFFICER	0	0	1	0	1	1	0	1	0	0	0	0	4
9-1-1 943.50(<\$10) RETAIL THEFT - UNDER \$10	0	2	0	2	1	0	0	0	0	0	0	0	5
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	1	0	1	1	0	0	2	0	0	5
9-1-1 943.20 THEFT	0	4	2	0	0	0	0	2	0	0	0	0	8
9-1-1 943.14 TRESPASS TO DWELLING	0	2	0	0	0	0	0	0	0	0	0	0	2
9-6-3 (DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	2	0	0	0	1	0	0	0	0	3
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	1	1	0	0	0	0	0	0	1	0	0	0	3
9-2-10(B) HABITUAL TRUANCY	1	2	0	1	3	0	0	0	0	0	0	0	7
9-2-10(A) SIMPLE TRUANCY	0	3	4	2	1	0	0	0	0	0	0	0	10
9-1-1 167.10(3) USE OF FIREWORKS/POSSESSION OF FIREWORKS	0	1	0	0	0	0	1	0	0	0	0	0	2
9-2-8 DC- DEFECATING OR URINATING IN PUBLIC PLACES	0	0	0	0	0	0	0	0	0	1	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	0	3	1	2	2	2	1	1	0	0	12
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	0	1	0	0	0	0	0	0	0	0	0	0	1

6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	0	0	0	0	2	0	0	0	0	0	0	0	2
6-5-1 DOG LICENSE	0	0	0	1	3	0	0	1	0	1	0	0	6
6-1-3/1ST LICENSE REQUIRED (1ST OFFENSE) (LIQUOR/BEER)	0	0	0	0	0	0	1	0	0	0	0	0	1
ORDINANCE Totals	14	25	34	20	29	31	28	29	27	25	0	0	262
Totals	14	25	34	20	29	31	28	29	27	25	0	0	262

October 2023 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(1)	13B BATTERY - SIMPLE	1	1
961.41(1M)(H)1	35A POSSESS W/INTENT THC LESS THAN 200 GRAMS OR LESS THAN 4 PLANTS	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	1	1
941.30(2)	520 2ND DEG RECKLESS ENDANGER SAFETY - WEAPON	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	1	1
947.01(2) 90C	90C DISORDERLY CONDUCT - WEAPON	1	1
6-1-1 125.07(4)(B)	90G UNDERAGE DRINKING-POSSESS/CONSUMES	3	3
9-1-2(E)(3)	90Z POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	3	3
Totals:		12	12

October 2023 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.225(3) FONDLING	11D 3RD DEGREE SEXUAL ASSAULT	1	1
948.03(2)(B) 13B	13B PHYSICAL ABUSE OF A CHILD	1	1
9-1-1 943.50(>\$10)	23C RETAIL THEFT - OVER \$10	2	2
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1
961.41(3G)(E) FELONY	35A POSSESS THC 2ND+ OFFENSE	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	4	4
941.23	520 CARRYING CONCEALED WEAPON	1	1
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	1	1
9-2-5/10P-7A	90C LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	1
9-2-8	90C DC- DEFECATING OR URINATING IN PUBLIC PLACES	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	3	3
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
948.04(1)	90F CAUSING MENTAL HARM TO CHILD	1	1
9-1-1 943.13	90J CRIMINAL TRESPASS TO LAND	1	1
943.145(2)	90J CRIMINAL TRESPASS TO MEDICAL FACILITY	1	1
343.44(1)(b)	90Z OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	1
343.44(1)(b)2	90Z OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)	1	1
346.04(3)	90Z OPERATOR FLEE/ELUDE OFFICER	1	1
347.413(1)	90Z NO TAMPERING W/IGNITION INTERLOCK DEVICE	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	1	1
6-5-7(A)(2)(B)	90Z DOG AT LARGE - OFF PREMISE	2	2
8-4-1(B)	90Z ABANDONMENT OF VEHICLES PROHIBITED	1	1
9-2-7	90Z DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	1	1
9-3-4	90Z DESTRUCTION OF NOXIOUS WEEDS	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	2	2
9-7-2	90Z CHRONIC NUISANCES PROHIBITED	2	2
946.41(1) RESIST	90Z RESISTING AN OFFICER	3	3
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	8	3
946.49(1)(b)	90Z BAIL JUMPING-FELONY	1	1
948.025(1)(a)	90Z REPEATED SEX ASSAULT OF SAME CHILD	1	1
948.07(1) SEX OFF	90Z CHILD ENTICEMENT - SEX OFFENSE	1	1
948.10(1)(A) FEL	90Z EXPOSING GENITALS TO CHILD	1	1
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	4	4
973.10	90Z PROBATION HOLD	6	6
Totals:		61	56

NOVEMBER
2023



PUBLIC WORKS MONTHLY REPORT



**TWO
RIVERS**
WISCONSIN

ENGINEERING

Leaf Pickup

Leaf collection was extended due to snow.
Tentative date of completion is Friday, 12/8/23.

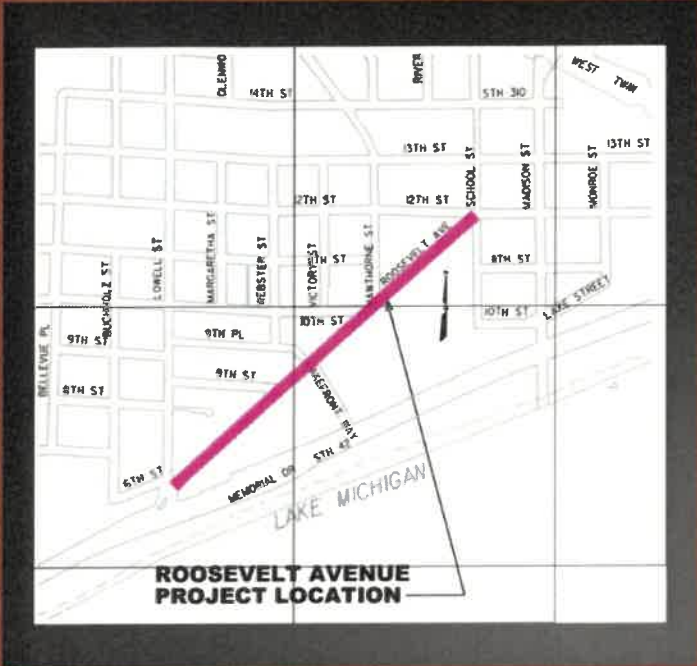
Private Concrete Sidewalk Contract

Private concrete sidewalk repairs were completed just before Thanksgiving. Billing for this contract is set for mid-December. The contract will be kept open until June of 2024 in the event additional sidewalk repairs are necessary during that time.

Engineering Cont'd

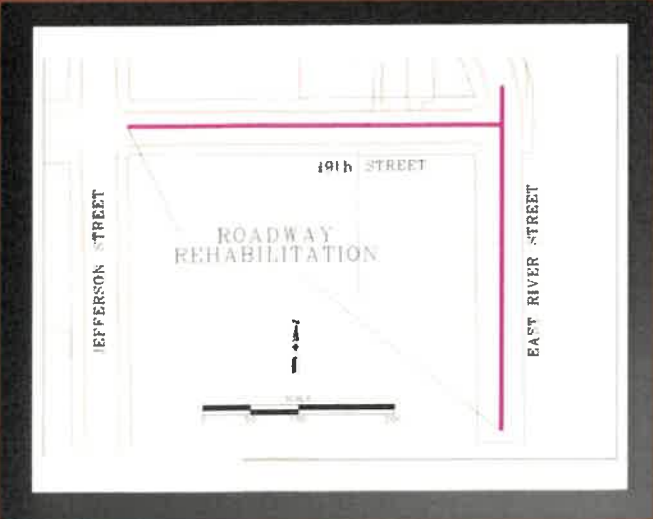
ROOSEVELT AVENUE

Project is in the survey and design preparation phase. Hoping to have informational meeting for Roosevelt in mid-January with bids going out by mid to late January.



EAST RIVER STREET 19TH STREET

Project is in the survey and design preparation phase. Possible construction late summer/fall 2024.



PUBLIC WORKS

Snow Preparation

Public Works staff worked on switching some trucks from leaf collection to winter snow and ice control configuration. Remainder of equipment to be converted in early December.



Street Repairs

Utility street repairs have been completed for the year.



WASTEWATER

Collection system and plant
maintenance activity.



2023 Public Works/WWTP Tracking		2023		November		Year-to-Date	
		November	Year-to-Date	November	Year-to-Date	November	Year-to-Date
ENGINEERING 2023							
	Landfill Leachate Pumpage (gallons)	322,801	6,305,110	416,113	6,970,895		
scott	Precipitation	0.62	26.79	2.50	34.90		
sue	Number of Encumbrance property checks	24	240	26	317		
scott/bill	Digger's Hotline Locates	42	982				
STREET DIVISION 2023 (Manhours)							
		November	Year-to-Date	November	Year-to-Date		
53200	Shop/Vehicle Maintenance	515	6,458	287	5,116		
53300	Street Maintenance	27	619	269	1,545		
53310	Street Cleaning	27	577	2	911		
53320	Street Signs/Painting		1,131	23	661		
53330	Snow & Ice	5	2,602	51	1,315		
53337	PT Snowplowers		71		37		
53380	Bridge - maintenance				24		
53381	17th Street Bridge opening		257		320		
53620	Refuse/Garbage		1		4		
53625	Recycling/Leaf Collection	690.5	1066	689	1015		
53640	Weed Cutting		197		256		
53650	Work for Others	11	3,666	51	4,244		
53700	Landfill Maintenance		126		53		
53710	Landfill Sampling		13		13		
*****	PBS Sewers	1	33	3	52		
*****	Salted Streets	1	21	3	25		
*****	Plowed all city streets		6		8		
*****	Open 17th Street Bridge		379	1	767		
WASTEWATER UTILITY 2023							
		November	Year-to-Date	November	Year-to-Date		
	Wastewater Treated, Gallons	55,197,000	720,357,000	53,756,000	706,525,500		
	MONTHLY AVERAGE: Daily Flow, Gallons	1,840,000	2,154,636	1,792,000	2,121,250		
	MONTHLY AVERAGE: Daily BOD, Lbs.	4,021	4,098	4,328	4,341		
Plant Discharges (MONTHLY AVERAGE)							
	Biological Oxygen Demand (BOD), mg/l	11.1	11.45	9.70	7.31		
	Suspended Solids, mg/l	9.5	7.17	10.80	6.34		
	Ammonia, mg/l	0.44	0.84	0.29	0.24		
	Phosphorus, mg/l	0.33	0.33	0.33	0.28		
	Fecal Coliform, per 100ml	13	60	27.00	18		
	pH, Min (6.0)	6.8	6.8	6.60	6.7		
	pH, Max (9.0)	7.1	7.1	6.90	6.9		
Chemicals							
	Polymer, Gallons	88	968	88	1056		
	Ferric Chloride, Gallons	2,548	26,174	2,560	29,875		
P&Fonly	Chemical Purchases for the month		\$ 55,089.47	\$ 7,485.66	\$ 71,779.27		
	Mishicot Payment to City	\$ 5,867.65	\$ 77,832.56	\$ 5,449.69	\$ 78,500.19		
	Emergency call-ins		20	2	18		



**Two Rivers
November 2023**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- Seasonal Safety (winter)

2. Audits/Inspections

No Inspections in November

3. Compliance/Risk Management

Continuing 2023 annual safety program reviews

Mutual Aid guidance document (in progress)

GOALS AND OBJECTIVES

1. Training

- No Training due to illness
- Tabletop Exercise Development ongoing.

2. Audits/Inspections

- None Planned

3. Compliance/Risk Management

- Promote EOC familiarization, meetings/citywide tabletop (future)
- Continue to promote good investigation and root cause analysis for all incidents.
- Promote incident and near miss reporting
- Stop the Bleed kits to be added to city vehicles with a need (ongoing)
- Start planning for city wide FA/CPR/AED re-certification in April 2024

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	29,508,070	GAL/MONTH
LESS BACKWASH WATER	3,423,660	GAL/MONTH
WATER TO CITY	26,084,410	GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,089,400	GAL/DAY
MIN. DAILY WATER PRODUCTION	915,510	GAL/DAY
AVERAGE DAILY WATER PRODUCTION	983,600	GAL/DAY
TOTAL PRODUCTION	29508070	GAL/MONTH
WATER TO CITY	26084410	GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	238	HR/MO
8.00	8.00	7.93	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	698	20	HR/MO
0.00	0.00	23.27	0.67	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 ORTHOPHOSPHATE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2371.0	0.09	0.00
2902.5	0.10	0.00
219.6	0.01	0.00
992.0	0.00	0.00
1380.9	0.00	
615.3	0.02	0.00
0 gals	---	---

RESERVOIR OPERATIONS

HOURS OF OPERATION

PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
216	0	504	720
6,722,000			GAL/MONTH
248,000			GAL/DAY
209,000			GAL/DAY
224,067			GAL/DAY

TOTAL GALLONS PUMPED PER MONTH

MAXIMUM GALLONS PER DAY

MINIMUM GALLONS PER DAY

AVERAGE GALLONS PER DAY

REPORT PREPARED BY

Garret Wachowski AS

DATE

12/7/2023

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/16/2023	134823	Town N' Country Title	Refund of Inv #1140161. File 2347893	100-16000	6/6/2023	50.00-
Total 134823:						50.00-
11/16/2023	134841	Bodart, Rosemary	Commitment to Community Interest Refu	660-21130	6/14/2023	4.23-
Total 134841:						4.23-
11/16/2023	134861	Hamilton - Parking Lot	Commitment to Community Interest Refu	660-21130	6/14/2023	9.42-
Total 134861:						9.42-
11/16/2023	134916	Degroot, James	Refund of remaining Deposit Acct#5700-	660-21130	6/16/2023	66.69-
Total 134916:						66.69-
11/06/2023	135834	Quadient Finance USA Inc.	Quarterly postage lease 8/2/23-11/1/23	100-51900-5310	Q1005243	489.03-
Total 135834:						489.03-
11/08/2023	135918	Eis Implement Inc	Service Call - P&R	100-54910-2900	ACCT 5336 10/16/2023	41.34-
Total 135918:						41.34-
11/02/2023	135955	4 K's Pest Control LLC	Pest control - Sr. Center	100-54150-2900	TR SENIOR CENTER - 10/	50.00
Total 135955:						50.00
11/02/2023	135956	Accurate Appraisal LLC	Nov 2023 Services	100-51530-2130	4431	5,350.00
Total 135956:						5,350.00
11/02/2023	135957	Aflac Business Services	October 2023 Premiums	100-21590	575637	2,577.62
Total 135957:						2,577.62
11/02/2023	135958	Amazon Business - Debit Memo	Supplies - P&R	100-55300-3900	113L-1PCL-P9K3	39.26
11/02/2023	135958	Amazon Business - Debit Memo	CREDIT - FD	100-52200-3850	1CR4-WYFC-7YGH	113.00-
11/02/2023	135958	Amazon Business - Debit Memo	Supplies - FD	100-52200-3100	1MKJ-WMPJ-7MF6	1,651.81
11/02/2023	135958	Amazon Business - Debit Memo	Supplies - Sr. Center	100-54150-3900	17JR-7TRF-C61L	12.89
11/02/2023	135958	Amazon Business - Debit Memo	Supplies - Maint	290-56700-3900	1LYM-GFH3-NM14	175.58

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135958:						1,766.54
11/02/2023	135959	Aurora Health Care	Pre Placement Exam	100-53200-2900	429251	675.00
Total 135959:						675.00
11/02/2023	135960	B&B Transformer Inc.	Transformer Disposal - Elec	660-59595-2900	28546	340.00
Total 135960:						340.00
11/02/2023	135961	B&M Technical Services Inc	Service / Calibration - WWTP	690-59820-2900	11157	1,040.00
Total 135961:						1,040.00
11/02/2023	135962	Beth, Roy	Refund - Overpayment on final bill	660-21130	10/25/2023	56.70
Total 135962:						56.70
11/02/2023	135963	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	2047617	265.47
Total 135963:						265.47
11/02/2023	135964	Complete Office of Wisconsin	150 Cases 8 1/2 x 11 Copy Paper - 2023/	100-16211	576248	5,212.50
11/02/2023	135964	Complete Office of Wisconsin	6 Cases 11 x 17 Paper	100-16211	578966	297.00
Total 135964:						5,509.50
11/02/2023	135965	Dickey Manufacturing Company	Electric Meter Seals	660-59586-3900	130637	393.90
Total 135965:						393.90
11/02/2023	135966	EMS Logik / NarcBox / Station Stok	Subscription 9/30/23-9/29/24	100-52300-2900	33644	432.00
Total 135966:						432.00
11/02/2023	135967	Fastenal	Vending-Elec	660-59588-3900	WIMAN302327	807.83
11/02/2023	135967	Fastenal	Supplies - Wtr	650-59643-3900	WIMAN302360	27.06
11/02/2023	135967	Fastenal	Supplies - Elec	660-59594-3900	WIMAN302439	98.40
11/02/2023	135967	Fastenal	Vending-Elec	650-59643-3900	WIMAN302570	2,973.59

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135967:						3,906.88
11/02/2023	135968	GFL Environmental	Grit Dump - WWTP	690-59820-2900	U30000121447	303.02
Total 135968:						303.02
11/02/2023	135969	Grainger	Mobile Grease - WWTP	690-59833-3900	9878391599	41.50
Total 135969:						41.50
11/02/2023	135970	Graybar	Receptacle Cover - Elec	660-59598-3900	9334403579	3.88
Total 135970:						3.88
11/02/2023	135971	Hach Company	Lab Supplies - Wtr	650-59642-3900	13780345	431.10
Total 135971:						431.10
11/02/2023	135972	Hallman Lindsay	Paint/Vets Park Mural	100-55300-3900	J0207501	597.75
Total 135972:						597.75
11/02/2023	135973	Hastings Fiber Glass Products	Supplies - Elec	660-59593-3900	670657	347.65
Total 135973:						347.65
11/02/2023	135974	Klein, Patricia Ann	Simply Seniors Exercise Class - 10/01/2	100-55300-2900	10/31/2023	75.00
Total 135974:						75.00
11/02/2023	135975	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	22794	8.99
Total 135975:						8.99
11/02/2023	135976	Manitowoc Co Public Works	Badger Net Circuit; Oct-Dec 2023	100-52100-2203	455TIME-15202-T	465.00
Total 135976:						465.00
11/02/2023	135977	Manitowoc County Treasurer	Dog License Remittance 2023	100-23112	DOG LICENSE REMITTAN	3,450.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135977:						3,450.00
11/02/2023	135978	Manitowoc Disposal Inc	Recycling & Refuse Collect 10/15/2023-1	640-53625-2900	10/15/2023-10/28/2023	15,024.20
Total 135978:						15,024.20
11/02/2023	135979	Manitowoc Trophy	Signage - P&R	100-55300-3900	44821	50.00
Total 135979:						50.00
11/02/2023	135980	Masimo	Supplies - FD	100-52300-3900	3243072	225.00
Total 135980:						225.00
11/02/2023	135981	McMahon Associates Inc	Pierce Court Outfall Permitting	680-59740-2900	932591	62.50
Total 135981:						62.50
11/02/2023	135982	Memorial Drive Vet Clinic	Xanti - PD	461-52100-8150	342762	289.16
11/02/2023	135982	Memorial Drive Vet Clinic	Xanti - PD	461-52100-8150	346664	277.26
Total 135982:						566.42
11/02/2023	135983	MSA Professional Services Inc	GIS Services - Wtr	650-59642-2900	R10511016.0-4	120.00
Total 135983:						120.00
11/02/2023	135984	Municipal Elec Utilities of WI	MEUW 95th Anniversary - Dellman/Sam	660-59930-2920	102323-44	126.44
Total 135984:						126.44
11/02/2023	135985	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	494566	685.00
Total 135985:						685.00
11/02/2023	135986	Northern Lake Service Inc	TOC Sampling - Wtr	650-59642-2900	2318652	70.17
Total 135986:						70.17
11/02/2023	135987	N-Tech Consulting	Agreement Managed Firewall - Sept 202	670-59930-2900	14574	249.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135987:						249.00
11/02/2023	135988	Packer City Intl Trucks Inc.	Radiator PW	100-16120	X1011181396:01	2,820.41
11/02/2023	135988	Packer City Intl Trucks Inc.	Returned Radiator - PW	100-16120	X1011181396:01	2,766.83-
11/02/2023	135988	Packer City Intl Trucks Inc.	Hose & Clamp - PW	100-16120	X1011181524:01	171.87
11/02/2023	135988	Packer City Intl Trucks Inc.	Radiator PW	100-16120	X1011181663:01	1,112.61
Total 135988:						1,338.06
11/02/2023	135989	Pomp's Tire Services	Casing Credit - PW	100-16120	40066032	440.00-
11/02/2023	135989	Pomp's Tire Services	PD Enforcer Tires - PW	100-16120	40070168	319.56
11/02/2023	135989	Pomp's Tire Services	Sublet - Tire Repair	100-16120	40071140	117.71
11/02/2023	135989	Pomp's Tire Services	Tires - DPW	100-16120	40072021	1,752.00
Total 135989:						1,749.27
11/02/2023	135990	Quadient Finance USA Inc.	Postage - Closing Date 10/24/23	100-16210	10/24/2023	2,000.00
Total 135990:						2,000.00
11/02/2023	135991	R&J Fricke Inc	6 Bag Concrete -41 & Monroe- DPW	100-16120	15222	756.00
11/02/2023	135991	R&J Fricke Inc	6 Bag Concrete - 13th & Columbus - DP	100-16120	15223	1,102.50
Total 135991:						1,858.50
11/02/2023	135992	RESCO	Supplies-Elec	660-59593-3900	3010633	547.06
11/02/2023	135992	RESCO	Supplies-Elec	660-59593-3900	3010000	1,271.50
Total 135992:						1,818.56
11/02/2023	135993	Sabel Mechancial LLC	WWTP Screw Press - Pymt #5	690-19107	230623	123,236.92
Total 135993:						123,236.92
11/02/2023	135994	Santa's Crew LLC	Live Reindeer / Cool City Christmas 202	262-55320-2901	10/30/2023	360.00
Total 135994:						360.00
11/02/2023	135995	Schaus Mechanical	Service / Replace Condenser Coils - Libra	280-55110-2410	SD9268	13,881.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135995:						13,881.00
11/02/2023	135996	Seiler Bros Construction Inc	Sidewalk replacement / Contract 4-2023	451-53300-8750	19182	13,878.62
11/02/2023	135996	Seiler Bros Construction Inc	Sidewalk replacement / Contract 4-2023	451-53300-8750	19171	9,136.24
11/02/2023	135996	Seiler Bros Construction Inc	Sidewalk replacement / Contract 4-2023	451-53300-8750	19164	4,571.54
11/02/2023	135996	Seiler Bros Construction Inc	Sidewalk replacement / Contract 4-2023	451-53300-8750	19152	6,565.52
11/02/2023	135996	Seiler Bros Construction Inc	Sidewalk replacement / Contract 4-2023	451-53300-8750	19138	5,078.98
Total 135996:						39,230.90
11/02/2023	135997	Signature Landscapes	Topsoil work - Neshotah Park New Playg	454-55400-8860	2268	8,461.14
Total 135997:						8,461.14
11/02/2023	135998	Tannery Club LLC	Refund of Deposit / Good Payment Histo	660-21130	11/1/2023	1,938.89
Total 135998:						1,938.89
11/02/2023	135999	Thuermer Law Office	Municipal Prosecuting - October 2023	100-51340-2121	OCTOBER 25, 2023	1,607.00
Total 135999:						1,607.00
11/02/2023	136000	Two Rivers Historical Society	Nov 2023 Monthly Support Pymt	258-56700-2910	NOVEMBER 2023	250.00
Total 136000:						250.00
11/02/2023	136001	Unique Flying Objects	Flags - CH	100-55410-2900	2103	1,924.98
Total 136001:						1,924.98
11/02/2023	136002	Utility Sales and Service Inc	Veh #27 Maintenance - Elec	660-19184	0076301-IN	1,380.28
Total 136002:						1,380.28
11/02/2023	136003	Vacuum Pump & Compressor Inc	Pails - Wtr	650-59643-3900	121639-00	1,595.34
11/02/2023	136003	Vacuum Pump & Compressor Inc	CREDIT - Pails	650-59643-3900	121698-00	1,376.59-
Total 136003:						218.75
11/02/2023	136004	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5027168008	1,268.82

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136004:						1,268.82
11/02/2023	136005	WEX Bank	Gasoline	250-55150-3900	92468489	8,596.11
Total 136005:						8,596.11
11/02/2023	136006	Wisconsin Department of Revenue	2023 Municipal Fee / Assessment of Mfg.	100-51530-2900	36 / 286 2023 MUNICIPAL	1,687.43
Total 136006:						1,687.43
11/02/2023	136007	Wisconsin Public Service	1520 17TH ST - Rec	100-55140-2220	04012716669-04;10/23	585.08
11/02/2023	136007	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;10/23	293.47
11/02/2023	136007	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-07;10/23	23.05
11/02/2023	136007	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;10/23	15.65
11/02/2023	136007	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;10/23	29.40
11/02/2023	136007	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35; 10/23	588.22
11/02/2023	136007	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;10/23	15.65
11/02/2023	136007	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;10/23	28.94
Total 136007:						1,579.46
11/02/2023	136008	WPPI Energy	Water Plant equipment retrofit	650-29224	INV20106	390.23
Total 136008:						390.23
11/09/2023	136009	10-33 Vehicle Services LLC	Whelen Lightbar Strap Kit - FD	100-52300-2900	2957	69.00
Total 136009:						69.00
11/09/2023	136010	ADRC of the Lakeshore	Congregate meal donations - Oct 2023	250-23150	10/31/2023	612.80
Total 136010:						612.80
11/09/2023	136011	Air One Equipment Inc	Estimate 15537-FD	100-52210-2410	198098	65.00
Total 136011:						65.00
11/09/2023	136012	Amazon Business - Debit Memo	Supplies - FD	100-52200-3100	1D1P-RH7R-PV9G	146.08
11/09/2023	136012	Amazon Business - Debit Memo	Supplies - Elec	660-59588-3900	1DPY-T1NR-QJ6L	227.78
11/09/2023	136012	Amazon Business - Debit Memo	Credit - Returned - Shop Lights-PW	100-53200-3900	1N1V-WQ4W-NHPX	343.70

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136012:						717.56
11/09/2023	136013	American Messaging	Service from 11/1//23-10/31/24	660-59921-2200	U1850398XK	135.55
Total 136013:						135.55
11/09/2023	136014	AnSer Services	Services - Elec	650-59665-2900	6502-110123	235.00
Total 136014:						235.00
11/09/2023	136015	BK Investments LLC	Overpayment refund - 1618 17th Street	660-21130	11/7/2023	329.63
Total 136015:						329.63
11/09/2023	136016	Cawley Company	Signage - Library	280-55110-2130	V978115	39.20
Total 136016:						39.20
11/09/2023	136017	CliftonLarsonAllen LLP	Progress Billing/Dec 2022 Audit	100-51510-2110	3942482	9,135.00
Total 136017:						9,135.00
11/09/2023	136018	Cool City Cleaners Inc	Towel/Mop Cleaning - WTP	690-59820-2900	0405	56.00
Total 136018:						56.00
11/09/2023	136019	Country Visions Cooperative	Diesel - DPW	100-53200-2410	338822	7,158.60
Total 136019:						7,158.60
11/14/2023	136020	Eis Implement Inc	Throttle Actuator - PW	100-16120	261323	.00
Total 136020:						.00
11/09/2023	136021	ENTERPRISE FM TRUST	Lease Payments - Multiple Vehicles	690-59828-2410	STATEMENT NUMBER 58	20,326.86
Total 136021:						20,326.86
11/09/2023	136022	Filtration Services	Supplies - P & R	100-55140-3500	10302350	297.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136022:						297.60
11/09/2023	136023	Fire Dept Petty Cash	Petty cash reimbursement	100-52210-3900	11/7/2023	66.57
Total 136023:						66.57
11/09/2023	136024	Frank's Radio Service Inc.	Radio Service Agreement / Nov 2023 - F	100-52200-2900	124139	219.00
Total 136024:						219.00
11/09/2023	136025	Hastings Fiber Glass Products	Cleaner for Hot Sticks - Elec	660-59594-3900	671086-1	49.10
Total 136025:						49.10
11/09/2023	136026	Hawkins Inc	Azone-15, Citric Acid, LPS-132 - Wtr	650-59641-3910	6619814	4,633.19
Total 136026:						4,633.19
11/09/2023	136027	Henfer, Lynda	Energy Star - Refrigerator	660-29253	11/8/2023	25.00
Total 136027:						25.00
11/09/2023	136028	HydroCorp	Monthly Charge CCR PRogram - Oct 20	650-59664-2900	0074898-IN	3,280.00
Total 136028:						3,280.00
11/09/2023	136029	James Imaging Systems Inc.	Contract R14490-MPS-01 10/29/23-11/2	660-59921-3900	1377063	279.18
Total 136029:						279.18
11/09/2023	136030	James Leasing LLC	Contract JL-171-01 Coverage 10/24/23-1	100-53200-5310	14434	2,499.28
Total 136030:						2,499.28
11/09/2023	136031	Jefferson Fire & Safety Inc	SCBA Handwheel - FD	100-52210-2410	IN308088	10.00
Total 136031:						10.00
11/09/2023	136032	Kaat's Water Conditioning Inc	Water - 6303 Riverview Dr	419-53600-2900	10/31/2023	59.24

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136032:						59.24
11/09/2023	136033	Karcz Utility Services LLC	Trip Charge for WO #6-23-084-1	660-19107	826	40.00
Total 136033:						40.00
11/09/2023	136034	Klein's Hardware Hank	Clamp - Wtr	650-59643-3900	22191	39.92
11/09/2023	136034	Klein's Hardware Hank	Misc Items - Wtr	650-59643-3900	22700	12.90
11/09/2023	136034	Klein's Hardware Hank	Supplies - P&R	100-55140-3500	STATEMENT 11/1/23	188.70
Total 136034:						241.52
11/09/2023	136035	Liberty Mutual Insurance	Policy Renewal Installment 2 - 10/12/202	100-16310	14701539	65,143.27
Total 136035:						65,143.27
11/09/2023	136036	Manitowoc Co Register Of Deeds	Permit - Inspections	100-52400-2900	DOCUMENT #1266543	30.00
11/09/2023	136036	Manitowoc Co Register Of Deeds	Document #1266545 LB CLarke CSM	100-51410-2900	11/8/2023	30.00
11/09/2023	136036	Manitowoc Co Register Of Deeds	Permit - Inspections	100-52400-2900	DOCUMENT #1266544	30.00
Total 136036:						90.00
11/09/2023	136037	Manitowoc County Treasurer	County Jail & Driver Improvement Surch	100-21125	11/07/2023	393.62
Total 136037:						393.62
11/09/2023	136038	Manitowoc Disposal Inc	Empty Shop Dumpster - PW	640-53310-2900	74294	275.00
11/09/2023	136038	Manitowoc Disposal Inc	Small Box - Rec	640-53620-2900	74379	370.00
Total 136038:						645.00
11/09/2023	136039	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	10/30/2023	28.08
11/09/2023	136039	Manitowoc Public Utilities	Standby Water/5000 Memorial Drive - Wt	650-59602-2900	10/31/2023	1,075.86
Total 136039:						1,103.94
11/09/2023	136040	Manitowoc Trophy	Gold/Black Plastic Signage - Rec	100-55140-3100	44847	12.00
Total 136040:						12.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/09/2023	136041	McMahon Associates Inc	Eggers Pond Construction	680-19107	932733	212.50
Total 136041:						212.50
11/09/2023	136042	Moraine Properties Inc	Overpayment refund - 2819 Forest Ave	660-21130	11/1/2023	79.09
11/09/2023	136042	Moraine Properties Inc	Overpayment refund - 1315 School Stree	660-21130	11/1/2023(2)	78.15
11/09/2023	136042	Moraine Properties Inc	Overpayment refund - 1626 28th Street	660-21130	11/1/2023(3)	67.89
Total 136042:						225.13
11/09/2023	136043	Municipal Elec Utilities of WI	MEUW Electric OPS Conf & Expo	660-59930-2920	4200	900.00
Total 136043:						900.00
11/09/2023	136044	North Central Laboratories	Pipet Tips - WWTP	690-59820-3900	494779	117.61
Total 136044:						117.61
11/09/2023	136045	Northeast Wisc Tech College	Contract #131462 Travis Gunderson	100-52200-2920	SFT0000126162	80.00
Total 136045:						80.00
11/09/2023	136046	OpenPoint LLC	Monthly Subscription - Elec	660-59923-2403	1446	1,960.00
Total 136046:						1,960.00
11/09/2023	136047	Payment Service Network	Gateway Fee	690-59840-3900	284745	7.95
Total 136047:						7.95
11/09/2023	136048	Penworthy Company LLC, The	Books JF - Lib	280-55112-3420	0594133-IN	205.72
Total 136048:						205.72
11/09/2023	136049	Pomp's Tire Services	Tires-DPW	100-16120	40072208	712.32
Total 136049:						712.32
11/09/2023	136050	Quadient Leasing USA Inc.	Quarterly postage lease 8/2/23-11/1/23	100-51900-5310	Q1005243 10/2/23	489.03

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136050:						489.03
11/09/2023	136051	RESCO	Main Stock#18779-Elec	660-19154	3011279	4,120.18
Total 136051:						4,120.18
11/09/2023	136052	Shawn Williams Creative-Social Media	Oct 2023 services - Elizabeth Runge	258-56700-2910	920	1,150.00
Total 136052:						1,150.00
11/09/2023	136053	Stangel Inc.	50# bags Slip-Not Ice Melter - Rec	100-55140-3500	000133	450.00
Total 136053:						450.00
11/09/2023	136054	State of Wisconsin	Oct 2023 penalty surcharges	100-21125	11/07/23	1,604.12
Total 136054:						1,604.12
11/09/2023	136055	Unique	Prof Serv - Lib	280-55110-2130	6119159	116.50
Total 136055:						116.50
11/09/2023	136056	Utility Sales and Service Inc	Parts for Veh 28 - Elec	660-19184	0213639-IN	228.28
Total 136056:						228.28
11/09/2023	136057	Village of Mishicot Treasurer	Oct 2023 Municipal Court Forfeitures	100-21125	11/07/23	350.00
Total 136057:						350.00
11/09/2023	136058	West & Dunn LLC	Monthly Flat Fee - Oct 2023	100-51340-2120	8574	5,959.11
11/09/2023	136058	West & Dunn LLC	Code Enf Assistance	100-51340-2120	8432	20.00
11/09/2023	136058	West & Dunn LLC	Monthly Flat Fee - Sept 2023	100-51340-2120	8431	5,959.11
Total 136058:						11,938.22
11/09/2023	136059	Wintergreen Corporation	Supplies - Rec	415-55410-8200	7882277	1,029.19
Total 136059:						1,029.19

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/09/2023	136060	Wisc State Laboratory/Hygiene	Oct Fluoride samples - Wtr	650-59642-2900	758481	28.00
11/09/2023	136060	Wisc State Laboratory/Hygiene	Water Micro Certification	650-59642-2900	30023356	381.00
11/09/2023	136060	Wisc State Laboratory/Hygiene	WWTP Sample Analysis	690-59820-2900	30023036	276.00
Total 136060:						685.00
11/09/2023	136061	Wisconsin Public Service	RESEVOIR	650-59661-2220	040127166-2;10/23	19.36
11/09/2023	136061	Wisconsin Public Service	2615 13th Street Tower	650-59661-2220	0401271669-25;10/23	16.58
11/09/2023	136061	Wisconsin Public Service	2318 Picknic Hill Ln - Tower	650-59661-2220	0401271669-26;10/23	18.87
11/09/2023	136061	Wisconsin Public Service	1401 Lake Street	650-59626-2220	0401271669-32;10/23	27.62
11/09/2023	136061	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;10/23	437.03
Total 136061:						519.46
11/09/2023	136062	WOMT	2 Minute Feature	258-56700-2910	415-00003K-0003	342.00
11/09/2023	136062	WOMT	2 Minute Feature	258-56700-2910	415-00002-0003	418.00
Total 136062:						760.00
11/16/2023	136063	Abundant Life Church	Refund of Park Shelter Receipt #624543	100-46720	11/09/2023	100.00
Total 136063:						100.00
11/16/2023	136064	AECOM Technical Services Inc	Seep Investigation	419-53600-2900	2000813764	5,626.43
Total 136064:						5,626.43
11/16/2023	136065	Airgas USA LLC	Gas Cylinder Rental - WWTP	690-59833-2900	5502888745	368.08
Total 136065:						368.08
11/16/2023	136066	Amazon Business - Debit Memo	Supplies - PW	100-53200-3900	1CCL-GFCT-QQY9	22.97
11/16/2023	136066	Amazon Business - Debit Memo	Supplies - WTR	660-59586-3900	1KQM-J6YG-PMQP	1,076.11
11/16/2023	136066	Amazon Business - Debit Memo	Supplies - ENG	100-53320-3900	17RW-7L66-Q44J	9.89
11/16/2023	136066	Amazon Business - Debit Memo	Supplies - Finance	100-51410-3100	1FT9-M4L3-NGD6	56.92
Total 136066:						1,165.89
11/16/2023	136067	American Water Works Assoc	Membership Dues 02/01/24-1/31/25 (Suk	650-59930-3210	SO128408	2,502.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136067:						2,502.00
11/16/2023	136068	Ball Auto & Truck Parts Inc	Heating Hose - WWTP	690-59833-3900	315435	11.97
Total 136068:						11.97
11/16/2023	136069	Braun Building Center	Supplies - Rec	100-55200-3900	BB077820701	119.58
Total 136069:						119.58
11/16/2023	136070	Casper's Truck Equipment	Brine Sprayer -PW	457-53300-8170	0058670-IN	16,413.00
Total 136070:						16,413.00
11/16/2023	136071	Center Point Large Print	Alp-Lib	280-55111-3430	2054432	215.13
11/16/2023	136071	Center Point Large Print	Alp-Lib	280-55111-3430	2052597	44.94
11/16/2023	136071	Center Point Large Print	Alp-Lib	280-55111-3430	2046420	44.94
Total 136071:						305.01
11/16/2023	136072	City Of Manitowoc	Monthly Bus Pass - Oct 2023	250-23103	0440238	30.00
Total 136072:						30.00
11/16/2023	136073	CivicPlus LLC	Training Virtual - up to 2 hours - Rec	100-55300-2900	283022	750.00
Total 136073:						750.00
11/16/2023	136074	Cretton Enterprises Inc	Services - October Lib	280-55110-3560	11760	4,000.00
11/16/2023	136074	Cretton Enterprises Inc	October 2023 Services - Rec	100-55200-2900	11759	5,392.75
Total 136074:						9,392.75
11/16/2023	136075	Ecology Technology Inc.	Topsoil - Rec	100-54910-3900	19459	300.00
11/16/2023	136075	Ecology Technology Inc.	Topsoil - Rec	100-54910-3900	18970	300.00
11/16/2023	136075	Ecology Technology Inc.	Topsoil - Rec	100-54910-2900	19460	300.00
Total 136075:						900.00
11/16/2023	136076	Elster Solutions LLC	Electric Meters	660-19370	5265106680	13,952.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136076:						13,952.88
11/16/2023	136077	Fox Specialty Co LLC	Ice Melt - Lib	280-55110-2410	52318	687.50
Total 136077:						687.50
11/16/2023	136078	Gospodarek, James	Return of life insurance overpayment	100-21531	11/14/2023	90.35
Total 136078:						90.35
11/16/2023	136079	Grainger	28" Traffic Cone - WWTP	690-59820-3900	9889363280	96.18
11/16/2023	136079	Grainger	Fan Motor - WWTP	690-59834-3900	9894482190	348.61
Total 136079:						444.79
11/16/2023	136080	InfoSend Inc.	Utility Bill Mailing - Oct 2023	690-59840-3110	250276	3,671.58
Total 136080:						3,671.58
11/16/2023	136081	Itron Inc	Hardware & Software Maintenance 12/1/	690-59840-3900	664859	3,797.81
Total 136081:						3,797.81
11/16/2023	136082	James Leasing LLC	Contract JL-502-01 11/6/23-12/5/23	100-54150-2900	14600	154.15
Total 136082:						154.15
11/16/2023	136083	John Fabick Tractor Company	Daily Truck Mileage - Wtr	650-59672-2900	SIGP0012525	1,067.94
Total 136083:						1,067.94
11/16/2023	136084	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	9017809697	11,905.40
Total 136084:						11,905.40
11/16/2023	136085	Lakeshore Industrial LLC	Forklift Platform	457-53300-8100	1005753	3,033.00
Total 136085:						3,033.00
11/16/2023	136086	Lakeshore Technical College	LTC - Leadership Training - ENG	100-53200-2920	L00014630	765.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136086:						765.00
11/16/2023	136087	Machut's Supper Club	KOLM Banquet	258-56700-2900	26598	1,695.85
Total 136087:						1,695.85
11/16/2023	136088	Mammoth Construction LLC	Sanitary Sewer Main Repair - Pierce St	690-59831-2900	1651	3,510.00
11/16/2023	136088	Mammoth Construction LLC	Sewer Repair - 1717 21st St - ENG	690-59831-2900	1653	6,705.00
11/16/2023	136088	Mammoth Construction LLC	Sewer Repair - 11th/Lowell ENG	690-59831-2900	1654	31,606.25
11/16/2023	136088	Mammoth Construction LLC	Repair watermain 35th/Lincoln St - WTR	650-59673-2900	1652	2,940.00
11/16/2023	136088	Mammoth Construction LLC	Fixed corporation @ 3120 Sandy Ridge	650-59675-2900	1655	1,520.00
Total 136088:						46,281.25
11/16/2023	136089	Manitowoc Co Solid Waste	Account #165 Oct 2023 Service - P&R	640-53620-2900	39647	47.38
11/16/2023	136089	Manitowoc Co Solid Waste	Account #131 Solid waste removal - PW	690-59855-2900	39635	148.64
11/16/2023	136089	Manitowoc Co Solid Waste	Account #162 Oct 2023 Service - Eng	640-53620-2900	39645	10,019.14
Total 136089:						10,215.16
11/27/2023	136090	Manitowoc Disposal Inc	Recycling & Refuse Collect 10/29/2023-1	640-53620-2900	11/17/2023	.00
Total 136090:						.00
11/16/2023	136091	Marco	Prof Serv - Library	280-55110-2130	35207912	280.80
Total 136091:						280.80
11/16/2023	136092	Maritime Plumbing	Rebuild RP Valves - WWTP	690-59834-3900	7108	409.00
Total 136092:						409.00
11/16/2023	136093	Matthews, Virginia	Overpayment refund on final bill Account	660-21130	11/10/2023	92.58
Total 136093:						92.58
11/16/2023	136094	Monroe Truck Equipment Inc	Pump - PW	100-16120	850600	564.44
Total 136094:						564.44

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/16/2023	136095	Notary Bond Renewal Service	Bond Renewal - PD	100-52100-3210	11/14/2023	30.00
Total 136095:						30.00
11/16/2023	136096	N-Tech Consulting	Agreement Managed Firewall	670-59930-2900	14816	249.00
Total 136096:						249.00
11/16/2023	136097	ODP Business Solutions LLC	Supplies - Customer Service	690-59840-3900	338971547001	64.80
11/16/2023	136097	ODP Business Solutions LLC	Supplies - Customer Service	690-59840-3900	338968258001	11.89
Total 136097:						76.69
11/16/2023	136098	Olson Trailer & Body LLC	Yoke & Lever - PW	100-16120	1098986C	118.00
Total 136098:						118.00
11/16/2023	136099	Penworthy Company LLC, The	Jef-Lib	280-55112-3530	0595041-IN	329.09
Total 136099:						329.09
11/16/2023	136100	Personnel Evaluation Inc	PEP Billing 10/14/23-10/31/23 - PD	100-52120-2142	49541	50.00
Total 136100:						50.00
11/16/2023	136101	Pier & Waterfront Solutions LLC	Annual Removal of Waterfront Products -	218-53540-2900	7124	605.00
11/16/2023	136101	Pier & Waterfront Solutions LLC	Annual install of waterfront products - Wa	218-53540-2900	7123	900.00
Total 136101:						1,505.00
11/16/2023	136102	Praxis Consulting	Quick Clerk Maintenance 2024 site - PD	100-51200-8190	20100934	2,400.00
Total 136102:						2,400.00
11/16/2023	136103	Premium Waters Inc	Lab Water - WTP	690-59820-2900	391124722	82.47
Total 136103:						82.47
11/16/2023	136104	RESCO	Transformer - Elec	660-19368	3011671	27,450.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136104:						27,450.00
11/16/2023	136105	Schaus Mechanical	Boiler Inspections - WWTP	690-59834-2900	SD9304	1,495.00
11/16/2023	136105	Schaus Mechanical	Blower Motor Repair - WWTP	690-59834-2900	SD9430	2,067.36
11/16/2023	136105	Schaus Mechanical	Rebuild RP Valve - WTR	650-59678-2900	7108	800.00
Total 136105:						4,362.36
11/16/2023	136106	Schultz, Erik	Ref: TRPD Citation 7480FDG28H/Incide	100-21125	11/13/23	5.40
Total 136106:						5.40
11/16/2023	136107	SEERA	Focus Program - 10/31/2023	660-29253	11/13/2023	4,239.36
Total 136107:						4,239.36
11/16/2023	136108	Seiler Bros Construction Inc	Contract 4-2023 - Sidwalk Replacement	451-53300-8750	19188	9,444.36
11/16/2023	136108	Seiler Bros Construction Inc	Contract 4-2023 - Sidwalk Replacement	451-53300-8750	19193	8,044.89
11/16/2023	136108	Seiler Bros Construction Inc	Contract 4-2023 - Sidwalk Replacement	451-53300-8750	19202	8,804.88
Total 136108:						26,294.13
11/16/2023	136109	Sprang, Kevin	100 Bales Straw - Rec	100-55300-3900	659187	600.00
Total 136109:						600.00
11/16/2023	136110	Steinies Water Garden & Irrigation	Central Park Irrigation Shut Down 2023	100-55200-2900	10326A	187.50
11/16/2023	136110	Steinies Water Garden & Irrigation	Vietnam Park Irrigation Shut down 2023	100-55400-2900	10325A	534.38
Total 136110:						721.88
11/16/2023	136111	Superior Chemical LLC	Supplies - CH	100-51600-3500	377673	180.50
Total 136111:						180.50
11/16/2023	136112	Two Rivers Main Street Inc.	Payment of Delinquent BID - 000-064-08	100-25815	11/14/23	111.00
Total 136112:						111.00
11/16/2023	136113	Utility Service Co Inc	Water Tower logo - WTR	650-19342	591341	14,407.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136113:						14,407.00
11/16/2023	136114	VeriPic Inc.	1 Year Maintenance Agreement REnewal	100-52100-2402	ACCOUNT NUMBER 3242	5,253.00
Total 136114:						5,253.00
11/16/2023	136115	Ward, Zaloe S	Witness Fee - PD	100-21125	11/13/23	5.40
Total 136115:						5.40
11/16/2023	136116	Water Quality Investigations LLC	TWO-003 Two Rivers CCT Implementati	650-59923-2900	1023_38	1,435.51
Total 136116:						1,435.51
11/16/2023	136117	Wisc Dept Of Revenue-DEBITMEMO	Oct 2023 Sales Tax	640-29410	11/13/2023	24,827.13
Total 136117:						24,827.13
11/16/2023	136118	Wisc. Dept. of Financial Institutions	Notary fees-PD	100-52100-3210	11-14-23	20.00
Total 136118:						20.00
11/16/2023	136119	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-1;11/23	21.48
11/16/2023	136119	Wisconsin Public Service	Pole Attachments 12/1/23-11/30/24	660-59583-2900	0403815577-2;11/23	141.00
Total 136119:						162.48
11/16/2023	136120	WPPI Energy	Monthly Loan Payments	660-59902-2900	25-102023	500,441.37
Total 136120:						500,441.37
11/22/2023	136122	Manitowoc Disposal Inc	Recycling & Refuse Collect 10/29/2023-1	640-53620-2900	10/29/2023-11/11/2023	.00
11/24/2023	136122	Manitowoc Disposal Inc	Recycling & Refuse Collect 10/29/2023-1	640-53625-2900	10/29/2023-11/11/2023 #2	15,024.20
Total 136122:						15,024.20
11/27/2023	136123	U.S. Bank-Debit Memo	Credit Card Usage - October 2023/Nove	100-16000	STATEMENT DATED 11-6-	40,282.40
Total 136123:						40,282.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/30/2023	136124	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	11/27/2023 - LESTER LIBR	50.00
Total 136124:						50.00
11/30/2023	136125	AECOM Technical Services Inc	Seep Investigation	419-53600-2900	2000824908	1,160.00
Total 136125:						1,160.00
11/30/2023	136126	Amazon Business - Debit Memo	Supplies - FD	100-52200-3850	1LVC-TWTY-PQDR	173.65
11/30/2023	136126	Amazon Business - Debit Memo	Supplies - Elec	262-55320-2901	11JR-7Y6Q-7JCT	312.34
11/30/2023	136126	Amazon Business - Debit Memo	Supplies - WWTR	690-59820-3900	1YKQ-HXNF-9JDJ	148.99
11/30/2023	136126	Amazon Business - Debit Memo	Inflatables for Christmas Parade	100-53100-3900	1WQ7-VR7Y-3W1T	156.93
11/30/2023	136126	Amazon Business - Debit Memo	Supplies - Maint	100-51600-3500	1WLH-33PY-6J91	396.15
11/30/2023	136126	Amazon Business - Debit Memo	Supplies - DPW	100-53200-3900	1RW9-Q3X1-YQHG	210.99
Total 136126:						1,399.05
11/30/2023	136127	Arthur J Gallagher RMS Inc	Crime Installment 2 of 3	100-16310	4925903	993.00
Total 136127:						993.00
11/30/2023	136128	Aurora Health Care	Pre Placement Exam	100-52100-2900	720222	140.50
Total 136128:						140.50
11/30/2023	136129	Ball Auto & Truck Parts Inc	Spark Plug - WWTP	690-59833-3900	317520	18.76
Total 136129:						18.76
11/30/2023	136130	Beranek, Kathy	Refund - Cancellation of Christmas Stars	250-55150-3300	11/14/2023	105.00
Total 136130:						105.00
11/30/2023	136131	Blackstone Publishing	A-audio-Lib	280-55111-3470	2127215	36.00
Total 136131:						36.00
11/30/2023	136132	Charter Communications	Service 11/19/23-12/18/23 - Sr. Cntr	100-54150-2900	171242001111423	87.50
Total 136132:						87.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/30/2023	136133	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	806-52100-2110	11/27/2023	860.00
Total 136133:						860.00
11/30/2023	136134	CliftonLarsonAllen LLP	Progress Billing-District #6,8,9,11,10,12	239-56700-2900	3967906	6,300.00
Total 136134:						6,300.00
11/30/2023	136135	Custer Street Towing/Repair	Towing fee-PD	100-52115-2411	11/8/2023	428.00
Total 136135:						428.00
11/30/2023	136136	Delta Dental of Wisconsin	Delta Premiums - December 2023	100-21532	2060340	5,956.36
Total 136136:						5,956.36
11/30/2023	136137	DOA/Division of Energy	Refund of Energy Assistance Funds - H.	660-21131	11-16-2023	176.15
11/30/2023	136137	DOA/Division of Energy	Refund of Energy Assistance Funds - A.	660-21131	11/16/2023	6.14
11/30/2023	136137	DOA/Division of Energy	Refund of Energy Assistance Funds - A.	660-21131	11.16.2023	57.71
11/30/2023	136137	DOA/Division of Energy	Refund of Energy Assistance Funds - K.	660-21131	11/28/2023	42.62
Total 136137:						282.62
11/30/2023	136138	Dorner Company	BFV Repair - Wtr	650-59678-2900	508354	875.00
Total 136138:						875.00
11/30/2023	136139	Emerald Transformer	Regulator Parts - Elec	660-59595-3900	140007506	530.72
Total 136139:						530.72
11/30/2023	136140	Erickson Sports Apparel	Clothing - P & R	100-55300-3900	1250	52.00
11/30/2023	136140	Erickson Sports Apparel	Clothing - P & R	100-55300-3900	1220	180.00
Total 136140:						232.00
11/30/2023	136141	Frontier	Telephone - Water	650-59661-2200	5741;11/23	95.04
Total 136141:						95.04
11/30/2023	136142	Gannett Wisconsin LocalIQ	Credit	100-51100-2910	5946813	486.52

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136142:						486.52
11/30/2023	136143	Gannett Wisconsin Media	Annual Subscription 12/01/23-11/30/24 -	100-51410-3220	HR0410800-2024	629.04
Total 136143:						629.04
11/30/2023	136144	GFL Environmental	Grit Dump - WWTP	690-59820-2900	U30000124732	302.21
Total 136144:						302.21
11/30/2023	136145	Hawkins Inc	Azone-15 & Sodium Hydroxide - Wtr	650-59641-3910	6632536	2,825.52
Total 136145:						2,825.52
11/30/2023	136146	Hubbart Electric Inc	Pressure Transmitter Project - Wtr	650-19107	20123C	715.30
Total 136146:						715.30
11/30/2023	136147	James Imaging Systems Inc.	Contract R113707-01 - Coverage Period	100-55140-3100	1382817	682.29
11/30/2023	136147	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1382816	516.95
11/30/2023	136147	James Imaging Systems Inc.	Contract R113705-01 - Coverage Period	100-55140-3100	1382815	98.86
11/30/2023	136147	James Imaging Systems Inc.	Staples for Senior Center Machine	100-54150-3100	1378018	140.14
Total 136147:						1,438.24
11/30/2023	136148	Jefferson Fire & Safety Inc	Supplies-FD	100-52210-2410	IN308465	99.99
11/30/2023	136148	Jefferson Fire & Safety Inc	Supplies-FD	100-52210-2410	IN308600	102.11
11/30/2023	136148	Jefferson Fire & Safety Inc	Supplies - FD	455-52200-8150	PB001496	7,151.90
Total 136148:						7,354.00
11/30/2023	136149	John Fabick Tractor Company	Service - Water Plant Generator	650-59678-2900	SIGP0012783	2,246.91
Total 136149:						2,246.91
11/30/2023	136150	Kappelman, Paul	Energy Star Rebate - Washer/Dryer	660-29253	11/29/2023	65.00
Total 136150:						65.00
11/30/2023	136151	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	24440	85.45

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136151:						85.45
11/30/2023	136152	LeClair Bros Heat/AC Inc	Gas Log Fire Place Installed - Library	280-55110-2410	C9517	6,179.00
Total 136152:						6,179.00
11/30/2023	136153	Liberty Mutual Insurance	Installment #3	100-16310	9-447037-0000 - 11/11/202	65,310.47
Total 136153:						65,310.47
11/30/2023	136154	Liberty Mutual Insurance	Miscellaneous Equipment	100-16310	9000351954 - 11/9/2023	312.00
Total 136154:						312.00
11/30/2023	136155	Lodl, Angeline	Refund - Overpayment on Final Bill	660-21130	11/28/2023	76.84
Total 136155:						76.84
11/30/2023	136156	Manitowoc Disposal Inc	Recycling & Refuse Collect 11/12/2023-1	640-53620-2900	11/12/2023-11/25/2023	15,024.20
11/30/2023	136156	Manitowoc Disposal Inc	Empty Dumpsters - P&R	640-53620-2900	74551	250.00
Total 136156:						15,274.20
11/30/2023	136157	Manitowoc Engraving Inc	Garbage Stickers - Cust Serv	640-53620-3900	31871	1,185.00
11/30/2023	136157	Manitowoc Engraving Inc	Tax Bill Backing - Fin	100-51510-3100	31909	549.00
Total 136157:						1,734.00
11/30/2023	136158	Maritime Plumbing	Labor & Materials / Flush Tankless Water	100-52200-2900	8117	140.00
Total 136158:						140.00
11/30/2023	136159	Masimo	Freight Charges - FD	100-52300-3900	3243736	9.00
Total 136159:						9.00
11/30/2023	136160	McMahon Associates Inc	Sandy Bay Highlands Stormwater Analys	290-56700-2900	932993	7,692.40
11/30/2023	136160	McMahon Associates Inc	2023 Ecological Services	680-59750-2900	932995R	1,122.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136160:						8,814.40
11/30/2023	136161	Minnesota Life Insurance Co	Life Insurance premium - December 202	100-21531	DECEMBER 2023	3,871.46
Total 136161:						3,871.46
11/30/2023	136162	Munro, Maggie	Refund - Overpayment on Final Bill	660-21130	11/28/2023	2.92
Total 136162:						2.92
11/30/2023	136163	NEW Title Services	Refund - Overpayment on final bill.	660-21130	11/20/2023	52.88
Total 136163:						52.88
11/30/2023	136164	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	495547	441.54
Total 136164:						441.54
11/30/2023	136165	Northeast Asphalt Inc.	Hot Mix Asphalt	100-16120	1907175	850.42
Total 136165:						850.42
11/30/2023	136166	Northern Lake Service Inc	UCMRS Testing - Wtr	650-59642-2900	2320438	765.00
Total 136166:						765.00
11/30/2023	136167	Pace Analytical	Lab Analysis - Landfill Ground Water Mo	419-53600-2900	2340139885	3,884.00
Total 136167:						3,884.00
11/30/2023	136168	Quadient Finance USA Inc.	Postage - Closing Date 11/24/23	100-16210	11/23/2023	2,000.00
Total 136168:						2,000.00
11/30/2023	136169	Quadient Leasing USA Inc	Folder/sorter lease 12/10/23-3/09/24	650-59903-3900	Q1061534	996.03
Total 136169:						996.03
11/30/2023	136170	R&J Fricke Inc	9 & 6 Bag Concrete - 11th Street & Lowel	100-16120	15291	2,425.50
11/30/2023	136170	R&J Fricke Inc	6 Bag Concrete - 11th & Lowell - DPW	100-16120	15332	2,632.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/30/2023	136170	R&J Fricke Inc	6 Bag Concrete - 21st & Monroe - DPW	100-16120	15333	3,105.00
Total 136170:						8,163.00
11/30/2023	136171	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	12120	70.00
Total 136171:						70.00
11/30/2023	136172	RESCO	Supplies-Elec	660-59593-3900	3013330	9,162.03
Total 136172:						9,162.03
11/30/2023	136173	Sabel Mechancial LLC	Lift Station - Replace Piping	690-59832-2900	230771	6,575.80
Total 136173:						6,575.80
11/30/2023	136174	Schaus Mechanical	Honeywell Pilot Control / Service - Librar	280-55110-2410	SD9440	591.74
11/30/2023	136174	Schaus Mechanical	Repair Leak on Acid Line Rack 5 - Wtr	650-59678-2900	8189	1,797.00
Total 136174:						2,388.74
11/30/2023	136175	Seiler Bros Construction Inc	Contract 4-2023 - Sidwalk Replacement	451-53300-8750	19211	15,446.02
Total 136175:						15,446.02
11/30/2023	136176	Sprang, Kevin	Roping & Brush - P&R	100-55300-3900	304713	162.00
11/30/2023	136176	Sprang, Kevin	Wreath with Bows - P&R	100-55300-3900	304714	90.00
11/30/2023	136176	Sprang, Kevin	Straw Bales - P&R	100-55300-3900	659191	60.00
Total 136176:						312.00
11/30/2023	136177	Superior Chemical LLC	Supplies - DPW	100-53200-3900	378214	166.75
11/30/2023	136177	Superior Chemical LLC	Supplies - WWTP	690-59834-3900	378161	203.93
Total 136177:						370.68
11/30/2023	136178	Timilsena, Thanda	Refund - Overpayment on Final Bill	660-21130	11/28/2023	10.36
Total 136178:						10.36
11/30/2023	136179	Two Rivers Automotive Inc.	Diesel Exhaust Fluid - FD	100-52200-2900	5172-300449	55.96

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/30/2023	136179	Two Rivers Automotive Inc.	Supplies - P&R	100-55140-2410	5172-300208	10.40
Total 136179:						66.36
11/30/2023	136180	Uline	Supplies - P&R	100-55300-3900	171039921	483.83
Total 136180:						483.83
11/30/2023	136181	Vilchez, Nelson R. Cordoba	Refund of Citation BI271656-0 & BI2716	100-16000	11/8/2023	273.20
Total 136181:						273.20
11/30/2023	136182	Vinton Construction Company	3/4" Crushed Gravel - DPW	100-16120	23455.1	2,414.50
Total 136182:						2,414.50
11/30/2023	136183	WCA/Group Health Trust	December 2023 Health Premiums	100-16300	0015284921	168,018.18
Total 136183:						168,018.18
11/30/2023	136184	WEX Bank	Gasoline	250-55150-3900	93119241	9,282.41
Total 136184:						9,282.41
11/30/2023	136185	Wisc Dept of Agriculture,	Lab Water Test Fee - Wtr	650-59930-3210	115066 - 11/27/2023	408.00
Total 136185:						408.00
11/30/2023	136186	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;11/23	660.11
11/30/2023	136186	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24; 11/23	699.95
11/30/2023	136186	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;11/23	270.46
11/30/2023	136186	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;11/23	138.85
11/30/2023	136186	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;11/23	31.81
11/30/2023	136186	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;11/23	21.42
11/30/2023	136186	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;11/23	16.77
Total 136186:						1,839.37
11/30/2023	136187	Zarnoth Brush Works Inc	18" Blue Hose	100-16120	0196214	895.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 136187:						895.00
11/30/2023	136188	Zoro Tools Inc.	Batteries - Wtr	650-59643-3900	13307558	50.11
Total 136188:						50.11
Grand Totals:						1,585,309.79

Form
AT-106

**Original Alcohol Beverage
License Application**

FOR CLERKS ONLY	
Municipality	
License Period	

License(s) Requested

- Class "A" Beer \$ _____
- "Class A" Liquor \$ _____
- Class "B" Beer \$ 58.33
- "Class B" Liquor \$ 160.42
- "Class C" Wine \$ _____
- "Class A" Liquor (Cider Only) \$ _____
- Reserve "Class B" Liquor \$ _____
- "Class B" (Wine Only) Winery \$ _____

License Fees	\$ <u>218.75</u>
Publication Fee	\$ <u>20.00</u>
Background Check	\$ _____
Total Fees	\$ <u>338.75</u>

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)
The Spruce Lodge

2. Trade Name or DBA
Roundem Up LLC

3. Premises Address
1110 30th Street Two Rivers, WI 54241

4. County Manitowoc 5. Municipality Two Rivers 6. Aldermanic District N/A

7. Mailing Address (if different from premises address)
641 Washington St Mishicot, WI 54228

8. FEIN 76-0765639 9. Wisconsin Seller's Permit Number 456-1027802794-02

10. Premises Phone 920-973-3113 11. Premises Email thedzer@outlook.com

12. Entity Type (check one)
 Sole Proprietor Partnership Limited Liability Company Corporation Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.
1st floor of 1110 30th Street Two Rivers - open concept, common area
Basement of 1110 30th Street (all alcohol stored)
Back patio of 1110 30th Street, off of common bar

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. Yes No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? Yes No
 If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration <i>Wisconsin</i>	2. Date of Registration	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name of Parent Company	FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name	Agent's First Name	Phone

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
<i>Krause</i>	<i>Josephine</i>	<i>owner</i>	<i>920-973-3113</i>

Part E: Attestation

Who must sign this application?
 sole proprietor one general partner of a partnership one corporate officer one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Josephine S Krause</i>	Date <i>11/22/23</i>	
Name (Last, First, M.I.) <i>Krause Josephine S.</i>		
Title <i>owner</i>	Email <i>thed2er@outlook.com</i>	Phone <i>920 973 3113</i>

Part F: For Clerk Use Only

Date application was filed with clerk <i>11/22/2023</i>	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Form AT-103

Alcohol Beverage License Application Supplemental Questionnaire

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
• all partners of a partnership
• all officers, directors, and agent of a corporation or nonprofit organization
• managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor) The Spruce Lodge
2. Trade Name or DBA The Spruce Lodge, Kauriemup LLC DBA The Spruce Lodge
3. Entity Type (check one) Sole Proprietor Partnership Limited Liability Company Corporation Nonprofit Organization

Part B: Individual Information

1. Name (Last, First, M.I.) Krause Josephine S.
2. Relationship to Registered Entity (Title)
3. Email thedzere@outlook.com
4. Phone 920 973-3113
5. Home Address 641 Washington St.
6. City Mishicot 7. State WI 8. Zip Code 54228 9. Date of Birth 11-29-1971
10. Drivers License/State ID Number K620-4377-1929-09 11. Drivers License/State ID State of Issuance Wisconsin

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.
Previous Address 1 same address for 9 years
Previous City, State, Zip Dates (MM/YYYY - MM/YYYY)
Previous Address 2
Previous City, State, Zip Dates (MM/YYYY - MM/YYYY)

Part D: Employment History

List in chronological order your last two employers within the last 5 years.
Employer's Name Debur Bar & Grill - owner
Employer's Address 1237 S. Main Street Mishicot, WI 54228 Dates Employed (MM/YYYY - MM/YYYY) 10/5/2018 - present
Employer's Name Fatzos sub + Pizza Shop - owner
Employer's Address 1421 S. 10th St. Manitowish, WI 54220 Dates Employed (MM/YYYY - MM/YYYY) 11/20/2004 - 9/25/2018

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? Yes No
 If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? Yes No
 If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. Yes No

2. How long have you continuously lived in Wisconsin prior to the date of application?	Years	Months
--	-------	--------

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. Yes No

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Josephine S. Krause</i>	Date <i>11/20/2023</i>
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APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE CITY OF TWO RIVERS WISCONSIN

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period from **July 1, 2023 to June 30, 2024**, which the fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2023 - 2024	IDENTIFICATION NO.
VOLVO	1993 WX64	QB 11554	4V2DMFME5PN660446
INTRNTNL.	2005 4300	GD 57886	IHTMMAAM05H122883

Dated 11/29/2023

POZORSKI HAULING & RECYCLING, LLC
(Name of Firm or Corporation)

Amount of Fee: \$ 50.00

MICHAEL A. POZORSKI
(Individual Completing Form)

920-682-3544
(Telephone Number)

P.O. Box 1565
(Mailing Address)

phr1onviebahn@yahoo.com
(E-mail Address)

MANITOWOC, WI 54220
(City, State, Zip Code)

NONE
(Website Address)

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page
2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000.00 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

Letter of Credit Furnished 12/13/23
Date

Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 12/14/23
Date

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by:  12/14/2023
Director of Public Works Date

Approved by: _____
City Manager Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: 12/1/23

Receipt Number: 2.088180

**LETTER OF CREDIT
AS REQUIRED BY TWO RIVERS MUNICIPAL CODE SECTION 5-6-24(a)**

WHEREAS, the undersigned commercial garbage hauler ("Applicant") desires to obtain a license from the City of Two Rivers to engage in the business of collecting and transporting garbage; and

WHEREAS, Section 5-6-24(a) of the Two Rivers Municipal Code requires as a prerequisite to the granting of such license that the applicant provided a letter of credit to the City of Two Rivers from an acceptable financial institution on a form to be prepared by the City of Two Rivers; and

WHEREAS, the undersigned financial institution ("Bank") desires to exercise this letter of credit in favor of the City of Two Rivers in order to meet the requirements of Section 5-6-24(a);

NOW, THEREFORE, the Bank hereby authorizes the City of Two Rivers to draw on the Bank from the account of the applicant up to the aggregated amount of \$5,000.00. The Bank agrees to honor any draft drawn hereunder and waives any rights to defer honor of any such draft. This authorization shall be valid from **July 1, 2023 through June 30, 2024**, and shall be irrevocable during this period.

This authorization is granted by the Bank in order to secure compliance by the Applicant with all city ordinances. Items for which the City of Two Rivers may make withdrawals hereunder include, but are not limited to: Costs associated with the removal of any nuisances caused by the Applicant's failure to comply with any city ordinance, or costs associated with the failure of the Applicant to remove any garbage or refuse which the Applicant has agreed to remove. The Applicant agrees that should the Applicant wish to dispute any such withdrawals, the dispute will not jeopardize the City's initial right to make a withdrawal from Applicant's account.

Dated this 14th day of December, 2023.

Very truly yours,

Name of Financial

Institution

Associated Bank

By_

Scott Thronson (see email attached)
Authorized Representative

The undersigned commercial garbage hauler hereby consents to the terms of the above letter of credit and authorizes execution of this document by the above financial institution.

POZORSKI HAULING & RECYCLING, LLC

By: -

Michael A. Pozorski

Authorized Representative



Susan Reilly <susrei@two-rivers.org>

Pozorski Hauling & Recycling

1 message

Thronson, Scott <Scott.Thronson@associatedbank.com>
To: "susrei@two-rivers.org" <susrei@two-rivers.org>
Cc: "phr1onviebahn@yahoo.com" <phr1onviebahn@yahoo.com>

Wed, Dec 13, 2023 at 4:57 PM

Hi Sue,

The intent of this note is to let you know that Pozorski Hauling & Recycling has completed the necessary steps to auto renew their \$5,000 Letter of Credit for the City of Two Rivers with Associated Bank (Note: 95828199019). The Letter of Credit was renewed on June 9th, 2023 and is in place until June 8th, 2024. The Letter of Credit is on Auto Renewal, so new documentation is not issued but I would be glad to provide an email for notification annually if that works for you.

Please let me know if you have any questions or need anything further.



Scott Thronson

Vice President | Market Manager | Consumer & Business Banking

Office: 920-459-6889 | Fax: 920-459-6899

[1217 N. Taylor Drive | Sheboygan, Wi 53081](#)

scott.thronson@associatedbank.com

NMLS ID: 934887

***** NOTICE*****

This e-mail and attachment(s) may contain information that is privileged, confidential, and/or exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copy of this message is strictly prohibited. If received in error, please notify the sender immediately and delete/destroy the message and any copies thereof. Although Associated Banc-Corp and/or its affiliates (collectively "Associated") attempt to prevent the passage of viruses via e-mail and attachments thereto, Associated doe



JUNE 08, 2018

IRREVOCABLE STANDBY LETTER OF CREDIT

BENEFICIARY:
CITY OF TWO RIVERS
1717 EAST PARK ST
PO BOX 87
TWO RIVERS, WI 54241-0087

OUR REFERENCE: 00000526
AMOUNT: USD \$5,000.00
ISSUE DATE: JUNE 08, 2018
EXPIRY DATE: JUNE 08, 2019
EXPIRY PLACE: OUR COUNTERS

WHEREAS, THE UNDERSIGNED COMMERCIAL GARBAGE HAULER ("APPLICANT") DESIRES TO OBTAIN A LICENSE FROM THE CITY OF TWO RIVERS TO ENGAGE IN THE BUSINESS OF COLLECTING AND TRANSPORTING GARBAGE; AND

WHEREAS, SECTION 5-6-24(A) OF THE TWO RIVERS MUNICIPAL CODE REQUIRES AS A PREREQUISITE TO THE GRANTING OF SUCH LICENSE THAT THE APPLICANT PROVIDED A LETTER OF CREDIT TO THE CITY OF TWO RIVERS FROM AN ACCEPTABLE FINANCIAL INSTITUTION ON A FORM TO BE PREPARED BY THE CITY OF TWO RIVERS; AND

WHEREAS, THE UNDERSIGNED FINANCIAL INSTITUTION ("BANK") DESIRES TO EXERCISE THIS LETTER OF CREDIT IN FAVOR OF THE CITY OF TWO RIVERS IN ORDER TO MEET THE REQUIREMENTS OF SECTION 5-6-24(A);

NOW, THEREFORE, THE BANK HEREBY AUTHORIZES THE CITY OF TWO RIVERS TO DRAW ON THE BANK FROM THE ACCOUNT OF THE APPLICANT UP TO THE AGGREGATED AMOUNT OF \$5,000.00. THE BANK AGREES TO HONOR ANY DRAFT DRAWN HEREUNDER AND WAIVES ANY RIGHTS TO DEFER HONOR OF ANY SUCH DRAFT. THIS AUTHORIZATION SHALL BE VALID FROM JUNE 8, 2018 THROUGH JUNE 8, 2019 (EXPIRATION DATE), AND SHALL BE IRREVOCABLE DURING THIS PERIOD.

THE EXPIRATION DATE OF THIS STANDBY SHALL BE AUTOMATICALLY EXTENDED FOR SUCCESSIVE 12 MONTH PERIODS, UNLESS THE BANK NOTIFIES BENEFICIARY BY REGISTERED MAIL OR OTHER RECEIPTED MEANS OF DELIVERY SENT TO BENEFICIARY'S ABOVE-STATED ADDRESS 60 OR MORE DAYS BEFORE THE THEN CURRENT EXPIRATION DATE THAT ISSUER ELECTS NOT TO EXTEND THE EXPIRATION DATE.

THIS AUTHORIZATION IS GRANTED BY THE BANK IN ORDER TO SECURE COMPLIANCE BY THE APPLICANT WITH ALL CITY ORDINANCES. ITEMS FOR WHICH THE CITY OF TWO RIVERS MAY MAKE WITHDRAWALS HEREUNDER INCLUDE, BUT ARE NOT LIMITED TO: COSTS ASSOCIATED WITH THE REMOVAL OF ANY NUISANCES CAUSED BY THE

Trade Services, M.S. 7059, 2870 Holmgren Way, Green Bay, WI 54304
Phone 800-230-5506, Fax 920-327-6040, SWIFT: ABGBUS44XXX
Member FDIC Equal Housing Lender



APPLICANT'S FAILURE TO COMPLY WITH ANY CITY ORDINANCE, OR COSTS ASSOCIATED WITH THE FAILURE OF THE APPLICANT TO REMOVE ANY GARBAGE OR REFUSE WHICH THE APPLICANT HAS AGREED TO REMOVE. THE APPLICANT AGREES THAT SHOULD THE APPLICANT WISH TO DISPUTE ANY SUCH WITHDRAWALS, THE DISPUTE WILL NOT JEOPARDIZE THE CITY'S INITIAL RIGHT TO MAKE A WITHDRAWAL FROM APPLICANT'S ACCOUNT.

THIS STANDBY IS ISSUED SUBJECT TO THE INTERNATIONAL STANDBY PRACTICES 1998 (ISP98) (INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION NO. 590).

ASSOCIATED BANK, N.A.

Sonia Ott

SONIA OTT
ASSISTANT VICE PRESIDENT

THE UNDERSIGNED COMMERCIAL GARBAGE HAULER HEREBY CONSENTS TO THE TERMS OF THE ABOVE LETTER OF CREDIT AND AUTHORIZES EXECUTION OF THIS DOCUMENT BY THE ABOVE FINANCIAL INSTITUTION.

POZORSKI HAULING & RECYCLING; LLC

BY:
AUTHORIZED REPRESENTATIVE

Trade Services, M.S. 7059, 2870 Holmgren Way, Green Bay, WI 54304
Phone 800-230-5506, Fax 920-327-6040, SWIFT: ABGBUS44XXX
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Page 2 of 2



DATE: JUNE 08, 2018

POZORSKI HAULING & RECYCLING, LLC
PO BOX 1565
MANITOWOC, WI 54221-1565

ADVICE OF DEBIT

OUR REFERENCE: 00000526
APPLICANT: POZORSKI HAULING AND RECYCLING, LLC
BENEFICIARY: CITY OF TWO RIVERS

WE HAVE DEBITED YOUR DEMAND DEPOSIT NUMBER XXXXXX2536 IN REFERENCE TO
STANDBY LETTER OF CREDIT NUMBER 00000526 FOR THE FOLLOWING:

ISSUANCE	USD	\$300.00
TOTAL OF OUR CHARGES:	USD	\$300.00

SHOULD YOU REQUIRE ANY ASSISTANCE, PLEASE CONTACT THE TRADE SERVICES AS
SHOWN BELOW. WHEN REFERRING TO THIS LETTER OF CREDIT, REMEMBER TO QUOTE
OUR REFERENCE NUMBER 00000526.

THIS IS A COMPUTER GENERATED DOCUMENT; A MANUAL SIGNATURE IS NOT
REQUIRED.

Trade Services, M.S. 7059, 2870 Holmgren Way, Green Bay, WI 54304
Phone 800-230-5506, Fax 920-327-6040, SWIFT: ABGBUS44XXX
Member FDIC Equal Housing Lender
Page 1 of 1

**DEVELOPMENT AGREEMENT BY AND BETWEEN
THE CITY OF TWO RIVERS, AND
Athens Development LLC**

SECTION 1: PREAMBLE

This Agreement (“Agreement”) is made as of the ____ day of December 2023 between the City of Two Rivers, Wisconsin, a Wisconsin municipal corporation (hereinafter “City”) and Athens Development, LLC, a Wisconsin limited liability company (hereinafter “Developer”). The parties are collectively referenced hereinafter as “The Parties.”

City wishes to assist in the successful development of the Woodland Industrial Park, located on Woodland Drive at STH 310, to create new tax base and job opportunities in the community. To that end, City created, Tax Incremental District No. 14 (“TID 14”) has adopted Amendment No. 1 to TID 14

Amendment No. 1 to TID 14 amends the Project Plan for TID 14 which identifies an expenditure for a cash grant of \$450,000 to Developer to assist in financing the “Project,” as described herein.

Developer has entered into an agreement with City to purchase 9.6 acres of real property located in said industrial park, which is described in Exhibit A attached hereto (the “Development Site” as defined herein). The Development Site is located within the boundaries of TID 14.

Developer proposes to construct improvements on the Development Site—the “Project” as defined herein—to include an approximately 28,000 square foot building, related site improvements, and equipment that is consistent with the Project Site Plan and Elevations attached hereto as Exhibit B. Developer estimates the total cost of the Development Site and the proposed site improvements and equipment to be \$2,050,000, as further detailed in the Project Budget provided by Developer, attached hereto as Exhibit C.

Developer has represented and hereby affirms, that the Project is contingent upon certain City assistance, in the form of the “TID 14 Cash Grant” as defined herein.

By Wisconsin State Statute, Section 66.1105(2)(f)(2)d, the terms for any TID-funded cash grant to a developer must be addressed in a written economic development grant agreement. Such agreement is subject to approval by the Two Rivers City Council.

This Agreement constitutes such an economic development grant agreement subject to approval by the Two Rivers City Council. City confirms no other consent or approval of this Agreement is needed to make it fully enforceable.

This Agreement is null and void if Developer’s purchase of the Development Site is not closed by December 31, 2023. Developer may request an extension on the closing timeline.

SECTION 2: DEFINITIONS

- (1) **"Available Tax Increment"** means, for any given Revenue Year, an amount equal to the Tax Increment attributable to the Development Site.
- (2) **"Base Taxes"** means the real property taxes payable for Tax Year 2025 based on the assessed value of the Development Site as of January 1, 2024.
- (3) **"City Assistance"** means the TIF Grant, described herein.
- (4) **"Development Site"** means the location for the project and consists of one parcel of property in the City's Woodland Industrial Park, as described in Exhibit A.
- (5) **"Memorandum"** means a short form memorandum of this Agreement recorded in the real estate records. The parties agree that the form of memorandum attached hereto as Exhibit D is acceptable to both parties.
- (6) **"Private Financing"** means private equity, bank loans or financing from other, non-City sources necessary to fully fund the Project Budget attached hereto as Exhibit C.
- (7) **"Project Cost Breakdown"** means the Development Site, improved with the improvements identified in the reflected in the Project Site Plan and Elevations (Exhibit B) and Project Budget (Exhibit C).
- (8) **"Project Commencement Deadline"** means the date by which construction of the Project on the Development Site must commence. That date is July 1, 2024 .
- (9) **"Project Completion Deadline"** means December 31, 2024.
- (10) **"Revenue Year"** means any calendar year in which the City is reasonably expected to receive the revenue for such calendar year by reason of the actual payment of real estate taxes. By way of example, 2026 is the Revenue Year for the 2025 Tax Year based on the real estate valuation as of January 1, 2025.
- (11) **"Tax Increment"** means the difference between the Base Taxes and the total property taxes attributable to the Development Site in any Revenue Year during the term of this Agreement.
- (12) **"Tax Year"** means each calendar year for which real and personal property taxes are levied.
- (13) **"TIF Grant"** means a "pay as you go" grant of the Available Tax Increment for development of the Project in an amount not to exceed Four Hundred and Fifty Thousand Dollars (\$450,000). Said TIF Grant is to be paid in annual installments to the Developer starting in the year 2026 from the Available Tax Increment.

(14) **“TIF Grant Installment Amount”** for each Revenue Year means the Available Tax Increment for such Revenue Year which has been appropriated by the City Council to make a payment of the TIF Grant; provided, however, that in no event shall the cumulative total of all such TIF Grant Installment Amount payments exceed the total TIF Grant plus applicable interest.

(15) **“TIF Grant Payment Deadline”** means September 30, 2026, for Revenue Year 2026, and on each anniversary thereof for each subsequent Revenue Year.

SECTION 3: OBLIGATIONS OF DEVELOPER

The Developer is required by this Agreement to:

- A. Secure all necessary Private Financing for the Project (including a firm commitment for permanent take-out financing for any construction financing) as defined herein and shall provide proof of such financing to the City, not later than December 31, 2023.
- B. Obtain all necessary zoning, site and architectural plan approvals, building plan approvals and all required permits for the Project no later than April 1, 2024.
- C. Commence construction of the Project not later than July 1, 2024, and complete the approximately 28,000 square foot building and the "Project" not later than December 31, 2024. Project completion shall include completion of the building, purchase, and installation of equipment, as identified in the Project Budget in **Exhibit C**.
- D. Continue to own and operate the Project in the City of Two Rivers throughout the term of this Agreement.
- E. Make timely payment of City property taxes, City special assessments and special charges, as well as City utility bills, throughout the term of this Agreement.
- F. Make timely payment of all payments required and otherwise comply with all provisions of any Loan Agreement between Developer and the Business and Industrial Development Authority of the City of Two Rivers and/or the City of Two Rivers, and the Promissory Note executed by Developer pursuant to that Loan Agreement.

Developer must comply with Obligations A–through F above to qualify for the grant assistance addressed in this Agreement. Failure to do so may result in the City declaring Developer in default of this Agreement and withholding TID 14 grant payments pending such default being cured. Failure by Developer to cure such defaults in a timely manner may result in the City terminating this Agreement, in which case any TID 14 grant funds already paid to Developer by the City, subsequent to the default, shall be immediately due and payable by Developer to the City.

SECTION 4: OBLIGATIONS OF THE CITY

TIF Grant

- A. The Two Rivers City Council has adopted the Two Rivers Tax Incremental District 14. Amendment No.1 to the Project Plan for TIF 14 which identifies the Project within the Woodland Industrial Park.
- B. City hereby agrees to provide a TIF Grant in the amount of \$450,000 in the form of a pay-as-you-go grant to be paid in annual installments resulting in payments to Developer starting in the Revenue Year 2026 until Revenue Year 2045, subject the Developer's continued compliance with the conditions set forth herein. Such payments shall be made only to the extent that there is an Available Tax Increment in any Revenue Year.

The TIF Grant shall be payable solely from each Available Tax Increment which has been received and retained by the City in accordance with the provisions of Section 66.1105 of the Wisconsin Statutes and appropriated by the City Council to payment of the TIF Grant. The TIF Grant shall be payable in annual installments on or before the TIF Grant Payment Deadline of each Revenue Year, commencing with Revenue Year 2026 (based on the Available Tax Increment generated in 2025) and on or before each TIF Grant Payment Deadline thereafter (based on Available Tax Increment generated in the immediately preceding Tax Year) in an amount equal to the TIF Grant for the respective Revenue Year; provided, however, that the City may, at its option and in its sole discretion, prepay the TIF Grant in whole or in part at any time.

- C. If the total TIF Grant payments have been insufficient to pay the full TIF Grant after the scheduled installment payable on or before the TIF Grant Payment deadline in Revenue Year 2045 (based on the Available Tax Increments generated in 2044), then the TIF Grant and all interest shall be deemed paid in full, the obligation of the City to make any further payment shall terminate, and Developer shall have no right to receive any additional payments.

City makes no representation or covenant, express or implied, that Available Tax Increments will be generated or that they will be sufficient to pay, in whole or in part, the TIF Grant and any applicable interest. No tax increments are pledged to the payment of the TIF Grant. All City payments of tax incremental revenue received by City from TID No. 14 shall be subject to annual appropriation.

As stated above, the application of Available Tax Increments to payment of the TIF Grant each year is subject to future annual appropriation by the Two Rivers City Council. City makes no representation or covenant, express or implied, that any Available Tax Increment will be generated and/or appropriated in any given year, nor does City make any representation or covenant as to any aggregate amount of Available Tax Increments to be paid to Developer.

SECTION 5: DEFAULT; REMEDIES; FORCE MAJEURE

- A.** Notice of Default and Right to Cure. In the event of any default in or any breach of this Agreement or any of its terms or conditions by any Party hereto, the non-defaulting Party shall give written notice of the default to the defaulting Party. The defaulting Party may then cure such default or breach within ten (10) business days in the event of a monetary default or within thirty (30) calendar days in the event of a non-monetary default after receipt of such notice. In the event the non-monetary breach or default cannot reasonably be cured within said thirty calendar day period, the defaulting Party shall not be in default hereunder if it timely commences to cure such default within said period and diligently pursues the cure and cures the same within a reasonable time thereafter. If the default or breach is not timely cured under this subsection, the non-defaulting Party may exercise any right or remedy provided for herein.
- B.** Remedies. Subject to the notice of default and opportunity to cure provisions above, the Parties may exercise any rights or remedies provided for by law or equity in the event of any default in or breach of this Agreement by the other Party, including but not limited to termination of this Agreement, an action for specific performance and an action for the recovery of damages. All rights and remedies may be exercised independently or concurrently. The election of one remedy does not preclude the pursuit of other remedies, unless otherwise provided for by law.
- C.** Waiver. Any delay by Party in instituting or prosecuting any action or proceeding or otherwise asserting its rights under this Agreement shall not operate as a waiver of such rights or to deprive it of or to limit such rights in any way. The parties intend by this provision that no Party should be constrained in its efforts to resolve any issues that may arise, and hereby intend to avoid the risk of being deprived of or limited in the exercise of the remedy provided in this Agreement because of concepts of waiver, laches or otherwise, or to be compelled to exercise such remedy at a time when it may still hope otherwise to resolve the issue created by the default involved. No waiver in fact made by either Party with respect to any specific default by the other Party under this Agreement shall be considered or treated as the waiver of the rights of the non-defaulting Party with respect to any other defaults by such defaulting Party under this Agreement, or with respect to the default except to the extent specifically waived in writing.
- D.** Rights Cumulative. The rights and remedies of each Party, whether provided by law, equity or this Agreement, shall be cumulative, and the exercise of any one or more of such remedies shall not preclude the exercise at the same or different times of any other such remedies for the same event of default or breach or of any remedies for any other event of default or breach by either Party.
- E.** Enforcement Costs. In the event any proceeding is commenced because of a default under this Agreement, the prevailing Party shall be entitled to recover its reasonable costs and expenses (including but not limited to reasonable attorneys' fees) incurred in enforcing the terms and provisions of this Agreement.

F. Force Majeure. For the purposes of any provisions of this Agreement, a Party shall not be considered in breach or default of its obligations in the event of enforced delay in the performance of such obligations due to causes beyond its reasonable control and without its fault or negligence, including but not restricted to acts of God, acts of public enemy, acts of adjoining property owners, governmental authority, fires, floods, epidemics, quarantine restrictions, strikes, embargoes, unavailable materials, and unusually severe weather; it being the Parties' purpose and intent of this provision that in the event of the occurrence of any such enforced delay, the time or times of performance of any of the obligations of the particular Party shall be extended for the period of the enforced delay.

SECTION 6: TERM

Unless terminated early in accordance with this Agreement, the term of this Agreement (the "Term") shall be for a period commencing upon the Effective Date of this Agreement and expiring on December 31, 2045

SECTION 7: NOTICES AND DEMANDS

A notice, demand or other communication under this Agreement by either Party to the other Party shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally. as follows:

For the City:
City of Two Rivers
Attn: City Clerk
1717 East Park Street
Two Rivers, WI 54241

For Developer:
Athens Development , LLC.
Attn: Paul Braun
1330_Bentwood_Lane
Manitowoc, WI 54220

SECTION 8: PUBLIC RECORDS RESPONSIBILITIES

To ensure that applicable laws are followed, both with regard to private rights, and with regard to public records laws, Developer agrees as follows: If the City receives public records requests for records that the City believes might be in the possession of Developer, the City will notify Developer of the request. Within three (3) days of such notification (subject to extension of time upon mutual written agreement), Developer shall either provide the City with the record that is requested, for release to the requestor; or Developer shall advise the City that it objects to the release of the requested information because it considers such information confidential or proprietary and provide the basis for the objection.

Regardless of any objection by Developer, however, if for any reason the City reasonably and in good faith concludes that the City is obligated to provide a record to a requestor that is in Developer's possession, Developer shall provide such records to the City promptly upon the City's request. Developer shall not charge for work performed under this section, except for the "actual, necessary and direct" charge of responding to the records request, as that is defined and interpreted in Wisconsin law

SECTION 9: MISCELLANEOUS

- A. **Approvals.** Whenever under this Agreement approvals, authorizations, determinations, satisfactions or waivers are authorized or required, such approvals, authorizations, determinations, satisfactions or waivers shall be effective and valid only when given in writing, signed by the Party's duly authorized representative. Except as otherwise set forth herein, wherever any approval is required by the terms of this Agreement and request or application for such approval is duly made, such approval shall not be unreasonably withheld.
- B. **Waiver; Amendment.** No waiver, amendment, or variation in the terms of this Agreement shall be valid unless in writing and signed by the City and Developer, and then only to the extent specifically set forth in writing.
- C. **Entire Agreement.** This Agreement and the documents executed pursuant to this Agreement contain the entire understanding of the Parties with respect to the subject matter hereof. There are no restrictions, promises, warranties, covenants or undertakings other than those expressly set forth in this Agreement and the documents executed in connection with this Agreement. This Agreement and the documents executed in connection herewith supersede all prior negotiations, agreements and undertakings between the Parties with respect to the subject matter hereof.
- D. **No Third-Party Beneficiaries.** This Agreement is intended solely for the benefit of Developer and the City, and no third party (other than successors and permitted assigns) shall have any rights or interest in any provision of this Agreement. Without limiting the foregoing, no approvals given pursuant to this Agreement by Developer or the City, or any person acting on behalf of any of them, shall be available for use by any contractor or other person in any dispute relating to the subject matter of this Agreement.
- E. **Severability.** If any provision of this Agreement is held invalid, it shall be considered deleted from this Agreement and shall not invalidate the remaining provisions of this Agreement, which shall continue in full force and effect.
- F. **Successors and Assigns.** The terms and provisions of this Agreement shall be binding upon and inure to the benefit of the Parties hereto, as well as their respective successors, transferees and permitted assigns. The obligations of Developer hereunder run with the land and bind any subsequent owners in title to the Development Site.
- G. **Municipal Approvals; Compliance with Law.** The provisions of this Agreement shall not vest any rights in Developer to any municipal approvals required under applicable law. Nothing contained in this Agreement is intended to or has the effect of releasing Developer from compliance with any applicable laws, rules, regulations and ordinances, including the obligation to secure usual and customary building permits and approvals, in addition to compliance with all terms, conditions and covenants contained in this Agreement.

- H. **City's Right of Immunity.** Nothing contained in this Agreement constitutes a waiver of City's ability to assert its rights of immunity to tort claims under applicable law. Under no circumstances shall any alderperson, council member, officer, official, director, attorney, employee or agent of City have any personal liability arising out of this Agreement, and no Party shall seek or claim any such personal liability.

- I. **Governing Law.** This Agreement is governed by, and must be interpreted under, the internal laws of the State of Wisconsin. Any suit arising or relating to this Agreement must be brought in Manitowoc County, Wisconsin.

- J. **Time is of the Essence; Deadlines.** Time is of the essence with respect to the performance of every provision of this Agreement in which time of performance is a factor. In the event a deadline herein falls on a non-business day, the deadline shall be deemed to fall on the next following business day.

- K. **Relationship of Parties.** This Agreement does not create the relationship of principal and agent, or of partnership, joint venture, or of any association or relationship between City and Developer.

- L. **Captions and Interpretation.** The captions of the articles and sections of this Agreement are to assist the parties in reading this Agreement and are not a part of the terms of this Agreement. Whenever required by the context of this Agreement, the singular includes the plural, and the plural includes the singular.

- M. **Counterparts/Electronic Signature.** This Agreement may be executed in several counterparts, each of which shall be deemed an original but all of which counterparts collectively shall constitute one instrument representing the agreement among the parties. Facsimile signatures and PDF email signatures shall constitute originals for all purposes.

- N. **Exhibits.** All exhibits reference herein are incorporated by reference.

Dated as of the date first listed above.

City of Two Rivers, Wisconsin
A Municipal Corporation

By: _____
Gregory E. Buckley, City Manager

By: _____
Amanda Baryenbruch, City Clerk

Athens Development, LLC

By: _____

Name: Paul Braun

ACKNOWLEDGEMENTS

STATE OF WISCONSIN)
) SS.
COUNTY OF MANITOWOC)

Personally appeared before me this _____ day of _____, 2023, the above-named Gregory E. Buckley as City Manager of the City of Two Rivers and Amanda Baryenbruch as City Clerk of the City of Two Rivers, to me known to be such City Manager and City Clerk of the City, by its authority, and acknowledge the same.

Notary Public, State of Wisconsin

STATE OF WISCONSIN)
) SS.
COUNTY OF MANITOWOC)

Personally appeared before me this ___ day of _____, 2023, the above-named Paul Braun, of Athens Development, LLC to me known to be such person, and acknowledge the same.

Notary Public, State of Wisconsin

Exhibit A

Legal Description of the Development Site

Part of Tract 3 of a Certified Survey Map Recorded in Volume 19, Page 25, Document No. 848244, being located in the NE ¼ of the NE ¼ of Section 4, Township 19 North, Range 24 East, City of Two Rivers, Manitowoc County, Wisconsin

CERTIFIED SURVEY MAP

PART OF TRACT 3 OF A CERTIFIED SURVEY MAP RECORDED IN VOLUME 19, PAGE 25, DOCUMENT NO. 848244, BEING LOCATED IN THE NE 1/4 OF THE NE 1/4 OF SECTION 4, TOWNSHIP 19 NORTH, RANGE 24 EAST, CITY OF TWO RIVERS, MANITOWOC COUNTY, WISCONSIN



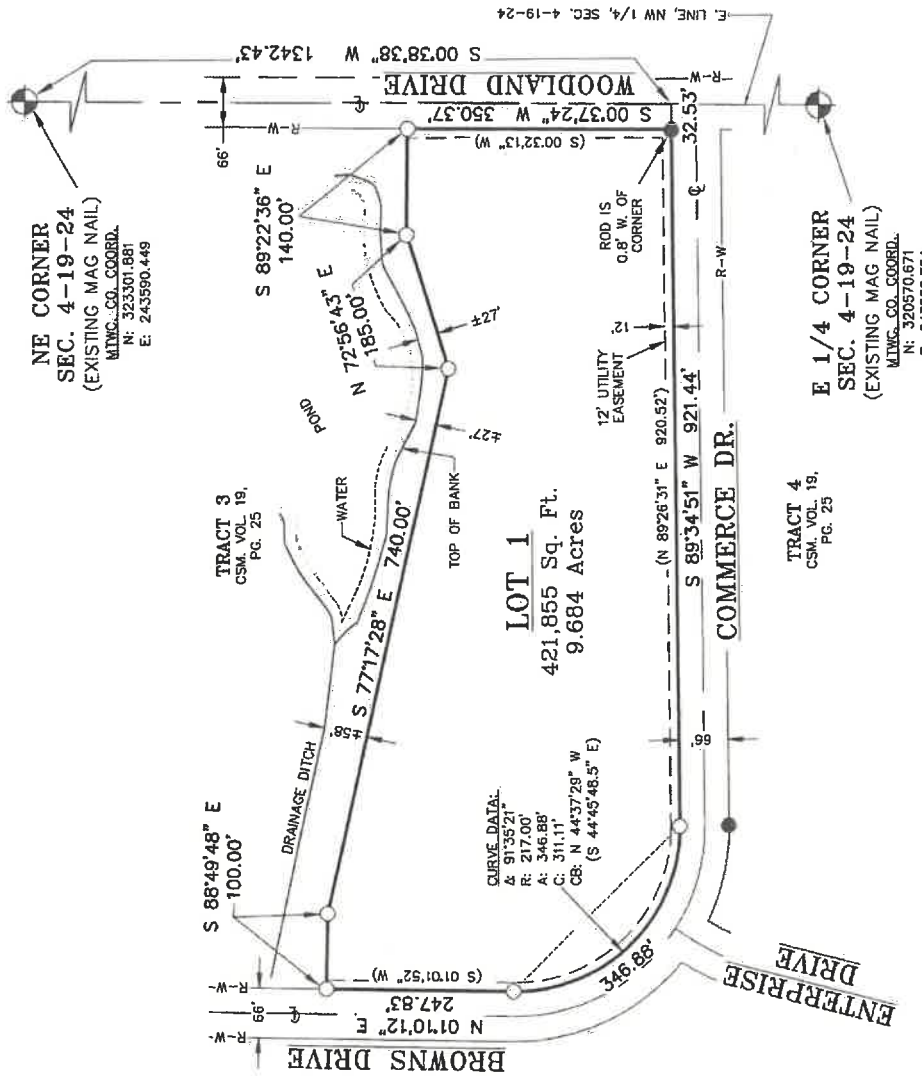
NORTH IS REFERENCED TO THE MANITOWOC COUNTY COORDINATE SYSTEM. (PER THE COUNTRY PUBLISHED SECTION SUMMARY)



SCALE 1" = 200'

LEGEND

- = 3/4" x 18" IRON REBAR SET WEIGHING 1.13 LBS/FT
- = EXISTING 3/4" IRON ROD
- (000) = "RECORDED AS" DIMENSIONS



NE CORNER
 SEC. 4-19-24
 (EXISTING MAG NAIL)
 MTWC_CO_COORD.
 N: 323301.681
 E: 243590.449

E 1/4 CORNER
 SEC. 4-19-24
 (EXISTING MAG NAIL)
 MTWC_CO_COORD.
 N: 320970.671
 E: 243559.754

SHEET 1 OF 2

Section 11, Item A.

THIS INSTRUMENT WAS DRAFTED BY: Jeffrey A. DeZeeuw, PLS of CornerPoint DECEMBER 04, 2023 JOB No. S760023 FILE:DWG\CITY\TR\CITY OF TWO RIVERS\S7600

Exhibit B

Preliminary Building and Site Plan



SCALE: 1"=100'

SITE PLAN

March 9, 2023

Braun Building

Two Rivers, WI Proj. No.



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NOTES:
1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES.

TRUSS SHOP
BRAUN BUILDING CENTER

BRAUN

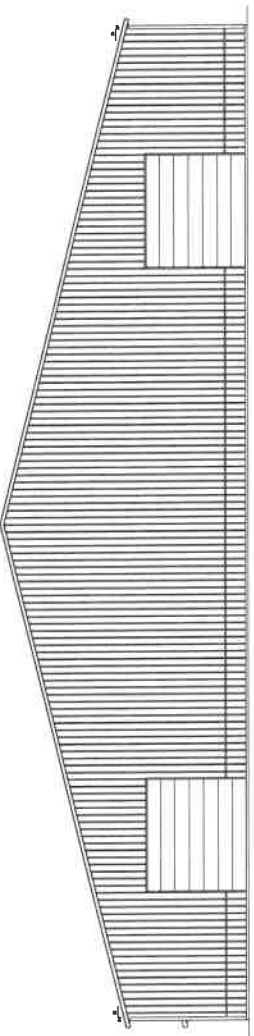
BUILDING CENTER

BRUNNEN-BAUWERKE
LAKENHORN 14, 32220
07238
PH: 052-982-0188
FAX: 052-982-0884

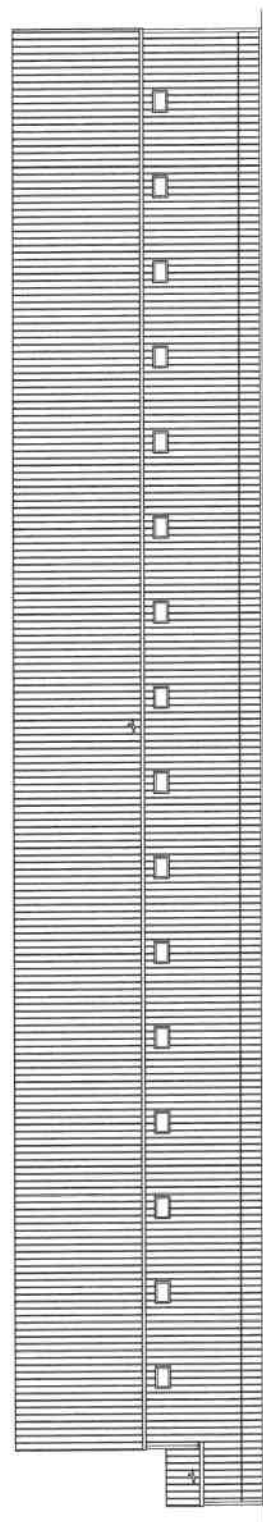
NO. 1	DATE	DESCRIPTION
1	11.11.11	1.1.1.1
2	11.11.11	1.1.1.1
3	11.11.11	1.1.1.1
4	11.11.11	1.1.1.1
5	11.11.11	1.1.1.1
6	11.11.11	1.1.1.1
7	11.11.11	1.1.1.1
8	11.11.11	1.1.1.1
9	11.11.11	1.1.1.1
10	11.11.11	1.1.1.1



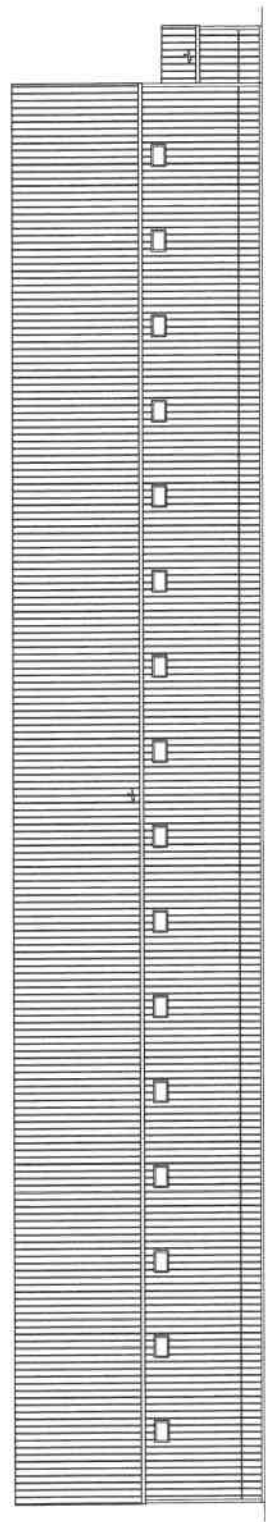
FRONT ELEVATION
SCALE: 1/8" = 1'-0"



REAR ELEVATION
SCALE: 1/8" = 1'-0"



RIGHT ELEVATION
SCALE: 1/8" = 1'-0"



LEFT ELEVATION
SCALE: 1/8" = 1'-0"

**PRELIMINARY PLAN
NOT FOR CONSTRUCTION**

Exhibit C

Project Budget

City Loan: \$500,000

TID: Pay GO \$450,000

Private Financing: \$1,100,000

Total Project Cost: \$2,050,000

Exhibit D

Memorandum of Agreement

terms, conditions and provisions thereof. A copy of the Development Agreement is available upon request from the City at the offices of the City Clerk.

5. This Memorandum is not a complete summary of the Development Agreement. Provisions in this Memorandum shall not be used to interpret the provisions of the Development Agreement. In the event of conflict between this Memorandum and the unrecorded Development Agreement, the unrecorded Development Agreement shall control.

[Signature Pages Follow]

IN WITNESS WHEREOF, the Parties have executed this Memorandum as of the date first set forth above.

DEVELOPER:

ATHENS DEVELOPMENT LLC

By: _____

Name: Paul Braun

Title: _____

STATE OF WISCONSIN)
) ss.
COUNTY OF _____)

Personally came before me this ____ day of _____, 2023, _____, to me known to be the person who executed the foregoing instrument and to me known to be the _____ of Athens Development LLC, a Wisconsin limited liability company, and acknowledged that s/he executed the foregoing instrument as such authorized representative of said entity and with its authority.

Notary Public, State of Wisconsin

My commission: _____



Greg Buckley <grebuc@two-rivers.org>

Sidewalk Sticker Verbiage

1 message

Mark Gordon <markdgordon2011@icloud.com>

Wed, Nov 29, 2023 at 8:07 AM

To: Greg Buckley <grebuc@two-rivers.org>

Cc: Elizabeth Runge <erunge@two-rivers.org>, JoAnne Kouba <jkouba@weichert.com>

Good Morning,

The "Weichert Plan & Zoning" team have drafted some verbiage we would like to suggest for the Sticker ordinance.

Please critique, and/or add to the following:

[The sticker needs to be advertising the service and business it portrays, or offers, and shall only be directly in front of said business or service. No business shall advertise, or pay an establishment to advertise, in a location that does not house or actively practice said business.

This is to include BID district, and commercially zoned properties only.

Sticker to be removable, not permanent, and once faded or damaged to be replaced or removed within 14 days of damage or being reported, which ever comes first.]

If this is not the correct location for suggestions, or submitting, please direct our team to the location that we need to contact.

Also I Just want to give a shout out to all the holiday lighting downtown, WOW. Nice job.

Best Regards,

Mark GordonUSArmy Veteran
Realtor Associate<https://mark-gordon.cornerstonere.net/>**WEICHERT**, Realtors CornerStone

Office: (920) 553-2030

Cell: (920) 242-1689

Email: mgordon@weichert.com*Awards for IL, IN, MI, WI BROKER**2022 Weichert Ambassadors Club**2021 Weichert Presidential (GOLD)**2020 Weichert Ambassadors Club**2019 Weichert Executive - Outstanding Sales Performance**2019 Weichert Rookie of the Year*



WALK&WALL®

A textured, non-slip vinyl with repositionable adhesive for interior and exterior floor and wall graphics.

NO lamination needed – just print and apply!

Fabric backing provides dimensional stability and strength.

APPLICATIONS

- Tradeshows (Concrete, Carpet & Wall Graphics)
- POP (Floor & Wall Graphics)
- Sidewalk Graphics
- Interior and Exterior Directional Floor and Wall Graphics

WALK&WALL®

MATERIAL

Face Film	Printable White Textured PVC
Back Side	White, Textile
Adhesive	Repositionable Solvent Acrylic
Liner	Polyethylene-Coated
Film Thickness	12 mil (300µ +/- 5µ)
FR Certification	ASTM E84, M1, B1
Slip Rating	ANSI A137.1/A326.3, 67212F, R12

DURABILITY

Interior	Up to 3 Years - Vertical Surfaces
	Up to 3 Months - Flooring Surfaces, Dependent on Traffic
Exterior	Up to 1 Year - Vertical Exposure under Normal Conditions
	Up to 3 Months - Ground Surfaces, Dependent on Traffic
Environment	Humidity & Solvent Resistance - Good
Shelf Life	1 Year
Storage Requirements	Store at 59°F to 68°F (+15°C to +20°C) and Relative Humidity between 40% to 65%
Repositionable	Yes - During Initial Installation

APPLICATION/REMOVAL

Application Temp	+25°F to +86°F (+10C to +30°C)
Service Temp	+0°F to +122°F (-17°C to +50°C)
Removability	Clean Removal with No Adhesive Residue, up to 6 Months - Adhesion May Increase over Time
Removal Temp	+50°F (+10°C) or Greater
Exclusions	NOT To Be Applied On Fresh Paint, Polycarbonate, and Some PVC (No Exhaustive List Available)

Surface must be clean and dry. For best results, apply with a hard rubber roller to ensure adequate adhesion. Rounding corners helps prevent edge lift. For full installation and removal recommendations, please refer to "Walk&Wall@ Installation & Removal Recommendations".

*For critical substrates and all surfaces, please test PRIOR to application.

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Printing Methods

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- Screen Print



Material Sizes

- 48" x 82'
- 48" x 164'



Advantages

- True Multi-Use Material for Interior and Exterior Surfaces
- Fabric Backing Creates Additional Dimensional Stability
- Inherent Textured Surface Means NO Lamination
- Repositionable for Easy Install
- Removes Cleanly up to 6 Months without Residue

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CONTINENTAL
GRAFIX



TWO RIVERS
WISCONSIN

PUBLIC WORKS
Engineering Division
1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



Memorandum

Department of Public Works

Date: December 4, 2023
December 6, 2023 – Amended Recommendation

To: Public Utilities Committee
City Council
Greg Buckley, City Manager

From: Matthew R Heckenlaible, PE – Public Works Director / City Engineer

Re Garbage / Recycling Contract Amendment

The City of Two Rivers awarded a “Solid Waste & Recycling Collection & Hauling” Contract in March 1995 to Manitowoc Disposal, Inc.. Since that time, several amendments have been extended to Manitowoc Disposal with the 2014 amendment extending the contract from 2019 to the end of March 2025 which included two percent (2%) annual increases.

Manitowoc Disposal has requested another amendment that would extend the contract to March 2030. Their request includes beginning in January 2024 a ten percent (10%) increase over the present value of their contract, and then two additional ten percent (10%) increases beginning in April 2025 and April of 2026. In April 2027 to the end of March 2030 four percent (4%) annual increases are being requested. These significant increases are to keep up with inflation (wages and benefits) and for the replacement of solid waste and recycling collection vehicles.

Year	Present \$	Annual Increase	Proposed \$	Annual Increase	Two Rivers Cost per pick-up
2022	\$382,970	\$7,659.00	-	-	\$7.56
2023	\$390,629	\$7,659.40	\$388,862 (Dec 31)	\$5,891.85	\$7.71
2024	\$398,442	\$7,812.59	\$436,939	\$48,877.44 (Jan 1-March 31, 2025)	\$8.39*
2025	-	-	\$480,633	\$43,693.92	\$9.04*
2026	-	-	\$528,696.37	\$48,063	\$9.26*
2027	-	-	\$549,844	\$21,148	\$9.39*
2028	-	-	\$571,838	\$21,994	\$9.50*





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2029	-	-	\$594,712	\$22,874	\$9.61*
2030	-	-	Expires March 31, 2030	-	

* Presumes that collected tons or tipping fees do not change from projected 2023 year end.

In 2013 and again in 2020, Public Works sent out surveys to multiple municipalities and inquired about their solid waste and recycling programs along with associated costs. In 2023, an internet search was utilized to up-date the 2020 survey data and include additional municipalities. In total 26 municipalities around the state were looked at, most with populations similar to Two Rivers with a handful having population more than twice that of Two Rivers. Those larger municipalities all provided their own solid waste and recycling services.

Both West Bend and Little Chute appear to collect their own solid waste and contract out the collection and management of recyclable goods.

Besides a lot of small townships or villages, where property owners can either haul their own refuse and recyclables to a transfer station or contract with a private hauler, most municipalities have migrated to automated collection of both solid waste and recyclable items. Two Rivers is unique in that our recyclables and solid waste are not collected via automated means. Discussions were had with Manitowoc Disposal about making the switch to automated collection. The short response is that it could be done for an additional increase in costs. The automated collection trucks have less hauling capacity so in order to handle the same volume. Therefore, additional trucks or trips to the City would need to be scheduled to collect the same volume of waste and recyclables. Additionally, automated trucks have more moving parts which increase maintenance costs for the vehicles. Unless the City desired to switch to a vendor/contractor that is presently set up to do automated collection, this would not be a feasible option to explore with Manitowoc Disposal at this time.

Most of the comparable municipalities offer weekly garbage collection and bi-weekly (every other week) recycling collection. Two Rivers offers weekly collection for both garbage and recycling. Discussions were had with Manitowoc Disposal as to switching to bi-weekly recycling collection would be a cost-saving measure for the City of Two Rivers. Utilizing our current recyclable bin collection system, either larger bins would be necessary or twice the number of our current sized bins would be necessary per property to hold two weeks of recyclable products. Larger bins would be discouraged due to safety (lifting) concerns. Because the same volume of recyclable product would be collected over the same two-week period but physically pick-up only once, multiple trucks or trips would be required as well and as such would not result in a cost savings, but may actually result in





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additional costs associated with covering overtime wage costs. The other reason provided by Manitowoc Disposal was that most of those other communities have the larger automated collection (64- or 96-gallon) bins which can hold the larger volume. As previously discussed, automated collection may not be a path the City wishes to explore at this time.

Monthly costs for combined solid waste and recycling collection and disposal ranged from \$7.59 (Portage) per pick-up location to \$22.48 (Grand Chute) per pick-up location. A pick-up location is primarily one- and two-family residential properties. Two Rivers is presently at \$7.71 per pick-up location.

The average monthly rate for pick-up location is \$12.41.

The average monthly rate for contracted automated solid waste and recycling collection is \$13.41 per pick-up location.

Looking at Plymouth, Port Washington, Sheboygan, Sturgeon Bay and Suamico for location the average cost of these five municipalities is \$12.52. Sheboygan and Sturgeon Bay both utilize City staff and equipment to provide solid waste and recycling collection to their residents. Plymouth, Port Washington and Suamico contract out their collection services for an average cost of \$14.39 per pick-up location.

Within the 2024 Proposed City Solid Waste Budget, it is intended to shift the cost of street sweeping over to the Storm Water Utility fund and increase the garbage sticker costs by \$0.50 (\$2.50 to \$3.00) to cover the proposed increase in costs associated with proposed contract amendment for Manitowoc Disposal.

December 6, 2023, Memo Amendment

This was presented and discussed at the Public Utilities Committee meeting held on December 4, 2023. The committee to formal action to support an amendment to the Solid Waste & Recycling Collection and Hauling contract with Manitowoc Disposal, Inc. This amendment would extend the existing contract to March 31, 2030 and include monetary compensation increases.





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December 18, 2023

Amendment to Contract

Amendment made this 18th day of December 2023 by and between the City of Two Rivers, Wisconsin (hereinafter "City") and Manitowoc Disposal Inc., a Wisconsin Corporation (hereinafter "Contractor").

The Agreement dated March 13, 1995, between the City and the Contractor is hereby amended to extend the term of the Agreement and modify the base payment to be made as follows:

Starting on January 1, 2024, the base payment shall be increased from \$388,862 (previous amended value through December 31, 2023, three-hundred eight-eight thousand eight hundred sixty-two) to \$397,876 (three hundred ninety-seven thousand eight hundred seventy-six dollars) for the period ending on March 31, 2024.

Starting on April 1, 2024, the base payment shall be \$436,939 per year (four-hundred thirty-six thousand nine hundred thirty-nine dollars) for the period ending on March 31, 2025.

Starting on April 1, 2025, the base payment shall be \$480,633 per year (four hundred eighty thousand six hundred thirty-three dollars) for the period ending on March 31, 2026.

Starting on April 1, 2026, the base payment shall be \$528,696 per year (five hundred twenty-eight thousand six hundred ninety-six dollars) for the period ending on March 31, 2027.

Starting on April 1, 2027, the base payment shall be \$549,844 per year (five hundred forty-nine thousand eight hundred forty-four dollars) for the period ending on March 31, 2028.

Starting on April 1, 2028, the base payment shall be \$571,838 per year (five hundred seventy-one thousand eight hundred thirty-eight dollars) for the period ending on March 31, 2029.

Starting on April 1, 2029, the base payment shall be \$594,712 per year (five hundred ninety-four thousand seven hundred twelve dollars) for the period ending on March 31, 2030.

This amendment only changes the term of the contract to March 31, 2030, and the payments per year as stated above. In all other respects, the City and the Contractor re-affirm the terms and provisions of the Agreement dated March 13, 1995, and all subsequent amendments.





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Engineering Division
1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



No other changes are included in this amendment to contract approved by:

Manitowoc Disposal Inc.

Contractor

1800 Johnston Drive, Manitowoc, Wisconsin 54220

Address

Owner:

Fred Radant
Manitowoc Disposal, Inc.

Date

Attested by:

Date

Owner:

Gregory E. Buckley
City of Two Rivers City Manager

Date

Attested by:

Amanda Baryenbruch
City of Two Rivers City Clerk

Date





**RESOLUTION
INCREASING STICKER FEE FOR GARBAGE COLLECTION
FROM \$2.50 TO \$3.00**

WHEREAS, the City’s annual budget for its Solid Waste Utility provides funding for collection and landfilling of garbage, collection of recyclables, street sweeping and Fall leaf collection; and

WHEREAS, the costs of providing these services is budgeted at \$835,076 for 2024; and

WHEREAS, the sources of revenue for this fund including the Recycling Grants from the State of Wisconsin, \$3.90 of the \$7.00 monthly Environmental Fee on utility bills, and funds from the sale of garbage stickers, currently priced at \$2.50 each; and

WHEREAS, the garbage sticker fees charged for these services have not changed since January 2009; and

WHEREAS, the cost of providing these services has increased through the years, causing expenses to exceed revenues for the past several years, and reducing the fund balance in this utility fund; and

WHEREAS, additional revenues are necessary to continue providing such services, and the 2024 Budget as adopted anticipates shifting the costs for street sweeping services and an increase of 50 cents in the garbage sticker fee;

NOW, THEREFORE, BE IT RESOLVED that the fee charged for garage stickers is hereby increased from \$2.50 to \$3.00 effective February 1, 2024; and

BE IT FURTHER RESOLVED that City Staff is to furnish all retail outlets for garbage stickers with the new, \$3.00 stickers not later than February 1, 2024, accepting as a credit toward the cost of the new stickers any \$2.50 stickers that those outlets have in inventory; and

BE IT FURTHER RESOLVED that local residents and businesses will be allowed to continue using any \$2.50 stickers in their possession for garbage collection through the months of January and February 2024, provided however that the use of the new, \$3.00 stickers will be required as of March 4, 2024; and

BE IT FURTHER RESOLVED that any parties possessing \$2.50 stickers after March 1, 2024, will be able to redeem those stickers at City Hall, Customer Service, for credit towards the purchase of new \$3.00 stickers; and

BE IT FURTHER RESOLVED that City staff is directed to publicize this fee change in the community, to both garbage sticker retailers and the citizenry, to increase awareness of this upcoming fee change.

Dated this 18th day of December 2023.

City Council Member

Gregory E. Buckley, City Manager



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PUBLIC WORKS
Engineering Division
1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



Memorandum

Department of Public Works

Date: December 8, 2023
To: City Council
Greg Buckley, City Manager
From: Matthew R Heckenlaibe, PE, Public Works Director/City Engineer
Re: Proposed 2024 Wastewater Rate
Supplemental Information/Determination

The 2024 Sanitary Sewer (Wastewater) Utility Budget was adopted with an anticipated 4% rate increase. This increase is needed primarily to meet increased operational and debt service requirements associated with the plant upgrades in the past several years at the Wastewater Treatment Plant.

The rate ordinance that I am recommending for City Council action on December 18, 2023, puts all of the increase on the monthly fixed charge portion of the bill, as has been done with the previous two rate increases. The variable, or volume-based charge would remain unchanged.

I am recommending that the rate increase be structured in this manner because total annual revenue from fixed charges is significantly less than the total fixed costs by the Utility. Such fixed costs (include Debt Service, Administrative Salaries, Administrative Benefits, Administrative Expenses, and required contributions to the Equipment Replacement Fund) currently total just over \$1.3 million out of the \$3.1 million sewer utility annual budget.

Structuring the rate increase in this manner results in a 10.88 percent increase in the monthly fixed charge from \$17.00 to \$18.85. For an average residential customer, using 4 CCF of water, that amounts to an increase of \$1.85 in the Sewer portion of their monthly utility bill.

The Annual Difference between the 2023 Budgeted Revenue and the Proposed 2024 Budgeted Revenue of approximately \$130,000. As shown in the table below, by utilizing the Fixed Fees, that difference can be achieved with the \$1.85 rate increase.

For discussion purposed, an additional \$10,555 would be collected if each of the fixed rates would be increased by an additional \$0.15 to make the increase an even \$2.00 rather than the \$1.85.





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Fixed Fee Rate	# of Units	Existing 2023 Rates		Proposed 2024 Rate		Optional 2024 Rate	
		Fee Per Month	Fee Per Month	Fee Per Month	Fee Per Month	Fee Per Month	Fee Per Month
Residential Base Units	5,145	\$17.00	\$87,465	\$18.85	\$96,983.25	\$19.00	\$97,755.00
Additional Units	719	\$11.00	\$7,909	\$12.85	\$9,239.15	\$13.00	\$9,347.00
Total Units	5,864	Monthly Total	\$95,374	Monthly Total	\$106,222.40	Monthly Total	\$107,102.00
		Annual Total	\$1,144,488	Annual Total	\$1,274,668.80	Annual Total	\$1,285,224.00
Difference between 2023 and 2024 rates					\$130,180.80		\$140,736.00



ORDINANCE

AN ORDINANCE to repeal and recreate Title 5, Chapter 2, Section 5, entitled “Amount of Sewer Service Charges” of the Municipal Code, increasing the fixed charge portions of the rate by amounts--**\$1.85** for the Fixed Monthly Charge and **\$1.85** for the Unit Charge.

The Council of the City of Two Rivers do ordain as follows:

SECTION 1. That Title 5, Chapter 2, Section 5, (a), (b), and (c) of the Municipal Code is hereby repealed and recreated to read as follows:

SEC. 5-2-5 AMOUNT OF SEWER SERVICE CHARGES

(a) **SEWER SERVICE CHARGE UNIT COSTS.** This unit cost for the sewer service charge are as follows:

Volume	\$5.60/100 cubic feet
BOD	\$1.04/lb
Suspended Solids	\$1.07/lb
Phosphorus	\$3.94/lb
Fixed Charge	\$18.85 17.00 /User/Month
Unit Charge	\$12.85 11.00 /Unit/Month

(b) **CATEGORY A SEWER SERVICE CHARGE.** The sewer service charge for Category A sewer users is as follows:

Fixed Monthly Charge	\$18.85 17.00 /Month
Volume Charge	\$5.60/100 cubic feet
Unit Charge	\$12.85 11.00 /additional living unit/Month

(1) Residential customers will be billed the sewer service charge for their actual water usage during the November through March period and the monthly average from the November through March period will be the maximum sewer billing for the period of April through October.

(c) **CATEGORY B SEWER SERVICE CHARGE.** The sewer service charge for Category B sewer users is as follows:

Fixed Monthly Charge	\$18.85 17.00 /Month
Volume Charge	\$5.60/100 cubic feet

Surcharge:

- BOD greater than 160 mg/l = \$1.04/lb
- Suspended Solids greater than 200 mg/l = \$1.07/lb
- Phosphorus greater than 7 mg/l = \$3.94/lb

The Category B sewer service charge shall be computed in accordance with the formula presented below:

$$T = FQ + (V \times Cv) + .00834 V (B \times Cb + S \times Cs + P \times Cp)$$

Where:

- T = Total sewer service charge
- FQ = Fixed monthly charge
- B = Concentration of BOD in mg/l in the wastewater above 160 mg/l
- S = Concentration of suspended solids in mg/l in the wastewater above 200 mg/l
- P = Concentration of phosphorus in mg/l in the wastewater above 7 mg/l
- V = Wastewater volume in 1,000 gallons
- Cv = Cost per 1,000 gallons
- Cb = Cost per pound of BOD
- Cs = Cost per pound of suspended solids
- Cp = Cost per pound of phosphorus
- .00834 = Conversion factor

SECTION 2. This Ordinance shall take effect and be in force from and after January 1, 2024, and publication of same.

Dated December 18, 2023.

Adam Wachowski, Council President

Gregory E. Buckley, City Manager

Attest:

Amanda Baryenbruch, City Clerk

Approved as to from and legality:

John M. Bruce, City Attorney

ORDINANCE

AN ORDINANCE to repeal and recreate Title 5, Chapter 2, Section 5, entitled “Amount of Sewer Service Charges” of the Municipal Code, increasing the fixed charge portions of the rate by amounts--\$1.85 for the Fixed Monthly Charge and \$1.85 for the Unit Charge.

The Council of the City of Two Rivers do ordain as follows:

SECTION 1. That Title 5, Chapter 2, Section 5, (a), (b), and (c) of the Municipal Code is hereby repealed and recreated to read as follows:

SEC. 5-2-5 AMOUNT OF SEWER SERVICE CHARGES

(a) **SEWER SERVICE CHARGE UNIT COSTS.** This unit cost for the sewer service charge are as follows:

Volume	\$5.60/100 cubic feet
BOD	\$1.04/lb
Suspended Solids	\$1.07/lb
Phosphorus	\$3.94/lb
Fixed Charge	\$18.85/User/Month
Unit Charge	\$12.85/Unit/Month

(b) **CATEGORY A SEWER SERVICE CHARGE.** The sewer service charge for Category A sewer users is as follows:

Fixed Monthly Charge	\$18.85/Month
Volume Charge	\$5.60/100 cubic feet
Unit Charge	\$12.85/additional living unit/Month

- (1) Residential customers will be billed the sewer service charge for their actual water usage during the November through March period and the monthly average from the November through March period will be the maximum sewer billing for the period of April through October.

(c) **CATEGORY B SEWER SERVICE CHARGE.** The sewer service charge for Category B sewer users is as follows:

Fixed Monthly Charge	\$18.85/Month
Volume Charge	\$5.60/100 cubic feet

Surcharge:

- BOD greater than 160 mg/l = \$1.04/lb
- Suspended Solids greater than 200 mg/l = \$1.07/lb
- Phosphorus greater than 7 mg/l = \$3.94/lb

The Category B sewer service charge shall be computed in accordance with the formula presented below:

$$T = FQ + (V \times Cv) + .00834 V (B \times Cb + S \times Cs + P \times Cp)$$

Where:

- T = Total sewer service charge
- FQ = Fixed monthly charge
- B = Concentration of BOD in mg/l in the wastewater above 160 mg/l
- S = Concentration of suspended solids in mg/l in the wastewater above 200 mg/l
- P = Concentration of phosphorus in mg/l in the wastewater above 7 mg/l
- V = Wastewater volume in 1,000 gallons
- Cv = Cost per 1,000 gallons
- Cb = Cost per pound of BOD
- Cs = Cost per pound of suspended solids
- Cp = Cost per pound of phosphorus
- .00834 = Conversion factor

SECTION 2. This Ordinance shall take effect and be in force from and after January 1, 2024, and publication of same.

Dated December 18, 2023.

Adam Wachowski, Council President

Gregory E. Buckley, City Manager

Attest:

Amanda Baryenbruch, City Clerk

Approved as to from and legality:

John M. Bruce, City Attorney



**CITY OF TWO RIVERS RESOLUTION
AUTHORIZING ADJUSTMENTS TO NON-UNION EMPLOYEE
WAGE SCALES TO IMPLEMENT A THREE PERCENT WAGE INCREASE
AND OTHER ADJUSTMENTS AS PROVIDED IN 2024 BUDGET**

WHEREAS, the 2024 City Budget, adopted by the City Council on December 4, 2024, provides for a three percent wage increase for non-union City personnel and other adjustments as included in the 2024 budget; and

WHEREAS, such a wage adjustment is possible, in large part, because of cost containment or reduction in other components of the employees’ total compensation package, notably health insurance; and;

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes an upward adjustment of three percent in all of the pay grades and steps in the City’s non-union pay schedule, applicable to the non-union wage rates identified therein, effective January 1, 2024, with the exception of those position in the next paragraph below; and

BE IT FURTHER RESOLVED, that Electric employees receive said four percent increase for employees with post-retirement health insurance benefit and 6% for employees without post-retirement health insurance benefit; and

BE IT FURTHER RESOLVED, that said non-union pay schedule for the year 2024, is hereby adopted.

Adopted this 18th day of December, 2023.

Councilmember

Gregory E. Buckley
City Manager

**RESOLUTION APPOINTING ELECTION OFFICIALS
FOR THE 2024-2025 ELECTION CYCLE**

WHEREAS, Wis. Stat. §7.30(4)(a) and §7.30(6)(a) require that election officials be appointed for the next two year election cycle by the end of every odd-numbered year; and

WHEREAS, election officials are required to meet training requirements pursuant to Wis. Stat. §7.31 and §7.315; and;

WHEREAS, the following individuals have been nominated by their affiliated political party or have been selected by the City Clerk and have completed the required training:

Chief Inspectors:

Name	Address	Party Affiliation
Jean Andrews	3207 Adams St.	Unaffiliated
Wendy Brandt	2602 Riverhills Rd.	Unaffiliated
Alice Gordon	3111 45 th St.	Unaffiliated
Kris LaFond	1615 Blue Heron Dr.	Unaffiliated
Barb Oswald	2838 42 nd St.	Unaffiliated
Judy Rank	2525 37 th St.	Unaffiliated
Collette Tegen	1527 Deer Brook Dr.	Unaffiliated

Election Inspectors:

Name	Address	Party Affiliation
Gail Clifford	2121 45 th St.	Republican
Connie Denor	2502 River Hills Rd.	Republican
Ronald Abney	1412 Hawthorne Ave.	Republican
Katherine Dahlke	3727 Adams St.	Republican
Julie Hart	3404 Memorial Dr.	Republican
Douglas Klein	3111 Monroe St.	Republican
Amy Malach	1000 Lowell St.	Republican
Tim Mattson	2607 10 th St.	Republican
Ken Mott	2514 Riverhills Rd.	Republican
Debra Prokop	1824 27 th St.	Republican
Mary Margaret Reindl	1931 32 nd St.	Republican
Elizabeth Tienor	1902 Monroe St.	Republican
Susan Matczynski	2911 Sandy Ridge Dr.	Democratic
Shelley Welch	1717 21 st Street	Democratic
Maryjo Albee	2011 Emmet St.	Democratic
Linda Aulik	2723 Washington Blvd.	Unaffiliated
Mark Aulik	2723 Washington Blvd.	Unaffiliated
Jan Bennett	2221 Washington St.	Unaffiliated
Judi Bodwin	1120 27 th St.	Unaffiliated

Norene Brylski	128 Eleonor St.	Unaffiliated
Catherine Cole	3816 Riverview Dr.	Unaffiliated
Kay Czechanski	2313 12 th St.	Unaffiliated
Judith Dolan	2121 Garfield St.	Unaffiliated
Dawn Hilliker	3816 Martin Ln.	Unaffiliated
Dean Hirvela	2730 42 nd St.	Unaffiliated
Kay Koach	2411 34 th St.	Unaffiliated
Denise Mecha	2407 17 th St.	Unaffiliated
Barb Ott	2704 11 th St.	Unaffiliated
Dian Polich	2626 8 th St.	Unaffiliated
Katheryn Schroeder	2120 Emmet St.	Unaffiliated
Tammy Stadler	3610 Glenwood St.	Unaffiliated
Janice VanDrisse	1829 31 st St.	Unaffiliated
William Freiberg	1809 Garfield St.	Unaffiliated
Wayne Mueller	3015 44 th St.	Unaffiliated
Holly Johnson	1612 24 th St.	Unaffiliated
Paula Kirchman	2617 Lincoln Ave.	Unaffiliated
Sharon Otte	9329 Fox Ln.	Unaffiliated
Sara Behr	1808 30 th St.	Unaffiliated
Linda Salisbury	3215 Mishicot Rd.	Unaffiliated
Pam Gulseth	4112 Martin Ln.	Unaffiliated
Tom Lawler	4112 Clover St.	Unaffiliated

Special Voting Deputies

Name	Address	Party Affiliation
Barb Oswald	2838 42 nd St.	Unaffiliated
Gail Clifford	2121 45 th St.	Republican

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby appoint the above individuals to serve as election officials for the 2024-2025 election cycle.

Adopted this 18th day of December, 2023

Councilmember

Gregory E. Buckley
City Manager



TWO RIVERS
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Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087

Name (Last, First, Middle): Bittner Betty A

Home Address: 3311 Monroe St

Phone: 920-242-3149 Email: eabittner@charter

Employer/Business: Retired

Employer Address: _____

Occupation: Retired

Which Committee, Commission, or Board do you wish to serve on?
Committee on Aging

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?
financial, retired

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

Betty A Bittner
 Signature

12-06-2023
 Date



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**Committee Member
Information Release Form**

Name: Betty Bittner

Committee: Committee on Aging


Address: 3311 Monroe St

Phone: 920-242-3149

Email: ebittner@charter.net

I, Elizabeth A. Bittner a duly appointed City Committee Member, hereby authorize the City of Two Rivers, its employees, agents and elected officials to provide my home address, home electronic mail address, or my home telephone number(s) as listed above to the public, in both written and verbal form and do officially release and hold harmless the City of Two Rivers, its employees, agents and elected officials for the release and distribution of this information. I understand that this information may be distributed via responses to telephone, in-person and email inquiries, the City directory, website, or through lists that are prepared and posted by the City of Two Rivers, its employees, agents and elected officials.

I also understand that it is my responsibility to notify the City Clerk's office of any change of address, telephone number, or email.


Signature

12-06-2023
Date

Note: Wisconsin Statute 19.36(11) restricts the release of home addresses, home phone numbers, and email addresses without permission. This will allow the City of Two Rivers to disclose this information.





Memo

DATE: December 14, 2023

TO: City Council

FROM: Amanda Baryenbruch, City Clerk / Human Resources Director

SUBJECT: Licensing of Dogs and/or Cats

The current section of the Municipal Code that applies to the licensing of Dogs and Cats references a Kennel License. It also currently states that the City issues a Kennel License. According to Wisconsin State Statute §173.41, a person that operates an animal shelter, animal control facility, dog breeding facility, or a dog dealer must obtain a license from the State of Wisconsin.

Our current code also limits individuals from possessing more than five animals at a dwelling unless a permit is obtained. The amended ordinance would require individuals to submit a permit for any number over three animals but individuals are not permitted to possess more than five dogs and/or cats at any one dwelling at any time. Any individual that currently has more than five animals is allowed to keep their animals but is not permitted to obtain more animals until they reach under five animals in their possession.

Our current code references any individual licensing more than one dog can obtain a multiple dog license. According to Manitowoc County, this is not what this license is for. Multiple dog licenses are for individuals that have multiple dogs but it is in the best interest for the owner to obtain the multiple dog license. Currently the fee for our dog licenses are \$10.00 for spayed / neutered and \$15.00 for unspayed / unneutered; a multiple dog license is \$35.00 for up to 12 dogs. Since it is in the best interest of the individual to pay for individual licenses for their dog until they exceed three, the amended ordinance reflects the multiple dog license is available to those licensing more than three dogs.



ORDINANCE

An Ordinance to amend various sections of Chapter 6-5, entitled "Licensing of Dogs and Regulation of Animals" and amend Chapter 1-2, entitled "Fees" in the Municipal Code to provide requirements and standards for licensing animals in the City.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 6-5-3, entitled "Issuance of licenses" of the Municipal Code shall hereby be amended as follows:

- (a) Upon payment of the required dog license fee and upon presentation of evidence that the dog is currently immunized against rabies, the City Clerk shall complete and issue to the owner a license for the dog bearing a serial number and in an approved form, stating the date of its expiration, the owner's name and address, and the name, sex, spayed or unspayed, neutered or unneutered, breed and color of the dog.
- (b) License fees are established and listed in title 1 of this Code.
- (c) The owner of more than ~~one~~ **three** dogs may, in lieu of obtaining a license for each dog as required by this chapter, apply for and obtain a multiple dog license.

SECTION 2. That Section 6-5-4, entitled "Kennel licenses" of the Municipal Code shall hereby be repealed.

- ~~(a) Persons applying shall complete an application for a kennel license and shall deliver that application along with the required kennel license fee to the city clerk's office. Such forms shall be available from the city clerk's office and the police department.
 1. The applicant must demonstrate that all animals are properly cared for, sheltered, and do not pose a health problem within the property or a nuisance within the neighborhood. An initial inspection of the property by the city's kennel inspector shall be required and shall be the city's basis for determining whether these requirements are met. During the course of such inspection and any subsequent annual inspections as referenced herein, the kennel inspector shall photograph each adult dog, cat or other domesticated animal owned, harbored or kept on the property to document the resident population of animals. Any~~

~~applicants seeking such license shall further agree, in writing, to make their property available for such inspections by the city's kennel inspector on an annual basis as a condition of maintaining their kennel license.~~

- ~~2. The holder of a valid kennel license shall further agree to make their property available for inspection(s) by the city's kennel inspector upon evidence or complaint that the above requirements have not been maintained.~~
- ~~3. A kennel license may be revoked by the kennel inspector upon sufficient evidence that requirements of this section have not been met or maintained. Furthermore, a kennel license may be revoked upon evidence that the licensee has been convicted of or pleaded guilty or no contest to three or more violations, within any 12-month period, of ordinances of the city relating to the restrictions on keeping dogs and cats. Kennel operators must reapply in accordance with subsection A. above for any subsequent permits after revocation.~~
- ~~4. Each applicant for or holder of a kennel license having been denied a kennel license or upon their license being revoked may request the city manager, in writing, to set a meeting with the city council, committee of the whole, to discuss the matter. City manager shall thereupon set a meeting at the mutual convenience of the council and the person making the request.~~
- ~~5. The person or persons granted such license shall pay an annual kennel license fee as a condition of maintaining such license. Such annual kennel license fee shall be paid prior to or on the date of the annual inspection described in subsection A.(1) above.~~

~~(b) Such licenses may be transferred from one property to another within the city, provided that the new location is inspected and approved by the city's kennel inspector and provided the premises are not in violation of any other provisions of this Code. An additional kennel license fee must be paid in advance of such inspection.~~

~~(c) Any person who keeps or operates a kennel may, instead of obtaining a dog license for each dog, apply for a multiple dog license as outlined in this chapter.~~

~~(d) The owner or keeper of a kennel shall keep, at all times, a~~

~~dog license/tag attached to the collar of each dog over five months old kept by the owner or keeper under a kennel license, but this requirement does not apply to a show dog during competition, to a dog securely confined indoors or to a dog securely confined in a fenced area.~~

- ~~(e) Penalty. Any person who violates this section shall be subject, on conviction, to a forfeiture in the amount of not less than \$50.00 nor more than \$500.00, plus costs and fees imposed by law. Each day a violation continues or occurs shall constitute a separate offense.~~

SECTION 3. That Section 6-5-21, entitled "Limit on number of dogs and cats" of the Municipal Code shall hereby be repealed.

- (a) *Purpose.* The owning, harboring, maintaining or keeping by any person of a large number of dogs, cats, or a combination of those animals, within the city detracts from the quality of life within the city due to various noise, odor, health and safety problems which may create a public nuisance.
- (b) *Limitation.* No person or persons may own, harbor, maintain, or keep in their possession in any apartment, house, condominium, or on any single parcel of land, more than three dogs, five cats, or any combination of those animals exceeding five in number, over the age of five months. ~~unless they possess a valid kennel license which is in full force and effect.~~ Notwithstanding the foregoing to the contrary, any litter of puppies or kittens or a portion of a litter may be kept for a period of time not exceeding five months from birth. Dogs or cats over the age of five months shall be considered "adult" animals, as that term is used in this section.
- (c) *Exception by permit.* Any person or persons who do not possess a valid **State of Wisconsin** Kennel License and, following the effective date of this section, own, harbor, maintain or keep any adult dogs and/or cats on a premises in the City of Two Rivers in excess of three may retain those animals if the following conditions are met:
1. Such person or persons shall complete an application for permit granting temporary waiver of the requirements of this chapter related to maximum number of dogs and/or cats, and shall deliver that application along with the appropriate waiver permit fee (as established in title 1 of this Code) to the city clerk's office. Such permits may be granted to responsible pet owners ~~and noncommercial kennel owners~~ who have completed an application for permit

granting waiver of the requirements of this chapter related to maximum number of dogs and/or cats, who have adult dogs and/or cats on their premises in numbers that exceed the limits established herein, to obtain and retain a waiver subject to the terms of this section.

2. The applicant(s) must demonstrate that all animals are properly cared for, sheltered, and do not pose a health problem within the property or a nuisance within the neighborhood. An initial inspection of the property by the ~~city's kennel inspector~~ **Community Service Officer or designee authorized by the Chief of Police** shall be required and shall be the city's basis for determining whether these requirements are met. ~~During the course of such inspection and any subsequent annual inspections as referenced herein, the kennel inspector shall photograph each adult dog and cat owned, harbored or kept on the property, to document the resident population of dogs and cats.~~ Any applicants seeking such permit shall further agree, in writing, to make their property available for such inspections by the ~~city's kennel inspector~~ **Community Service Officer or designee authorized by the Chief of Police** on an annual basis as a condition of maintaining their temporary exception from the requirements of this section.
 - a. **No person or persons may exceed five dogs and/or cats at any point unless such person or persons possess a valid State of Wisconsin Kennel License.**
3. The person or persons granted such permit shall pay an annual inspection fee as indicated in title 1 of this Code.
4. All dogs must be properly licensed.
5. The holder of a valid waiver permit shall further agree to make the property available for inspection(s) by the ~~city's kennel inspector~~ **Community Service Officer or designee authorized by the Chief of Police** upon evidence or complaint that the requirements of this section are not being met.
6. A waiver permit may be revoked by the ~~kennel inspector~~ **Community Service Officer or designee authorized by the Chief of Police** upon sufficient evidence that the requirements of this section are not being met or that the permittee has been convicted of or pleaded guilty or no contest to three or more violations within any 12-month period of ordinances relating to restrictions on keeping dogs and cats. Any person whose waiver permit has been revoked must reapply for such a permit. ~~in accordance with the provisions of subsection C.~~

- 7. Each applicant or holder of a waiver permit having been denied a permit, or after having their permit revoked, may request, in writing, to the city manager to set a meeting with the city council, committee of the whole, to discuss the matter. The city manager shall thereupon schedule a meeting at a time mutually convenient to the council and the person making the request.
- 8. Such permits may be transferred from one property to another within the city, provided that the new location is first inspected and approved by the ~~city's kennel inspector~~ **Community Service Officer or designee authorized by the Chief of Police** and is not otherwise in violation of this Code. An additional waiver permit fee must be paid in advance of such inspection.

(d) *Penalty.* Any person who violates this section shall be subject, on conviction, to a forfeiture in the amount of not less than \$50.00 nor more than \$500.00, plus costs and fees imposed by law. Each day a violation continues or occurs shall constitute a separate offense.

SECTION 4. Any person or persons that exceed five dogs and/or cats at the time of adoption of this ordinance shall be permitted to keep such animals until those animals no longer reside at that dwelling. Any new animals cannot be added to the annual permit until the number of animals residing in the dwelling is reduced to under five.

SECTION 5. That chapter 1-2 entitled "Fees" to be amended to removed kennel license from the list of fees established by the City.

SECTION 6. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 18th day of December, 2023

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney



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PUBLIC WORKS

Engineering Division

1717 E. Park Street

P.O. BOX 87

Two Rivers, WI 54241-0087



Memorandum

Department of Public Works

Date: December 18, 2023

To: City Council
Greg Buckley, City Manager

From: Matthew R Heckenlaible, PE
City Engineer / Public Works Director

Re: Sandy Bay Highlands
Phase 3-4 Preliminary Plat Comments

A Preliminary Plat for Sandy Bay Highlands, Phases 3 and 4 was submitted and reviewed by the City's Plan Commission on November 13, 2023. The Plan Commission's action was to approve the Preliminary Plat and for the City Engineer to review for compliance of the applicable Preliminary Platting Requirements as called out in Section 12-1-7 of the City's Municipal Code and to prepare a report of such findings.

Sec. 12-1-7. Preliminary plat requirements.

- A. A preliminary plat shall be clear and legibly drawn on tracing paper or tracing cloth of good quality and all prints or copies thereof shall be clear and legible. The size of the tracing shall be 22 inches by 30 inches. It shall be on a scale of not more than 100 feet equals one inch to show clearly all detail thereof.
- B. A preliminary plat, together with accompanying sheets of data and other materials as are needed for the purpose, shall contain the following data:
 - (1) Proposed name of the subdivision. – [Sandy Bay Highlands Phase 3 & 4](#)
 - (2) North point arrow, the map scale, preferably a scale of one inch equals 100 feet, and date of preparation. – [Shown and identified on the submitted preliminary plat dated October 30, 2023.](#)
 - (3) Names and addresses of the owners, lien holder, subdivider, surveyor or engineer and designer. [Owner, and Surveyor identified on the submitted preliminary plat dated October 30, 2023.](#)
 - (4) Sufficient description to define the location of and boundary of the land to be divided and the location and names of all existing subdivisions, streets (and street widths) and





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unsubdivided property adjoining the proposed land division between it and the nearest existing streets, and for a distance of not less than 600 feet beyond the boundaries of the subdivision. A small-scale vicinity plan shall be submitted when necessary to define the location of the land to be divided.

A description along with location map provided on the submitted preliminary plat dated October 30, 2023.

- (5) A sketch approximately to scale clearly indicating an ultimate street and block layout for the entire ownership when only a portion is proposed to be divided.

Remainder of the property owned by the City of Two Rivers is shown to be subdivided as part of this preliminary plat in either Phase 3 or Phase 4.

- (6) Locations, names, widths and existing and proposed finished grades of all streets, highways, major thoroughfares, alleys and ways in the subdivision.

Location of all streets along with proposed names identified, along with the finished right-of-way widths are also identified.

Finished grades/elevations are being coordinated between McMahon Associates and the Public Works Department to ensure proper overland and street drainage along with the treatment of the stormwater runoff.

- (7) Locations and widths of all easements and rights-of-way for drainage, sewerage, public utilities or railroads, or easements for other purpose.

Proposed 12-foot utility easements presently shown adjacent to all proposed street rights-of-way. The 12-foot utility easements within Proposed Outlot 1, Outlot 2, Outlot 3 of Block 4 and Proposed Outlot 1 of Block 2, all adjacent to Orchard Lane will be requested to be removed to aid in facilitating and maximizing the area intended for stormwater management treatment.

In addition to the Utility easements, there are drainage easements of varying widths in the rear of most of the proposed Lots.

- (8) Lot lines with approximate dimensions. – Shown. Bearings, curve data for internal lot lines and rights-of-way are not shown within the submitted preliminary plat dated October 30, 2023.

- (9) The water elevations of adjoining lakes or streams at the date of the survey and approximate high- and low-water elevations of such lake or stream, all referenced to USGS datum. N/A

- (10) Designation of areas which, before improvement, are subject to inundation or stormwater overflow, and location of all watercourses and drainage ditches. N/A

- (11) Clear designation of any reservations and their proposed uses, and of proposed public street easements and other areas proposed to be dedicated for public purposes.





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Proposed Outlot 1, Outlot 2, Outlot 3 of Block 4, Proposed Outlot 1 of Block 2 and Proposed Outlot 1 of Block 5 are all intended for public stormwater management features (biofiltration and dry detention facilities).

- (12) The locations and types of existing structures, the locations of large trees and other ground cover and contour lines at vertical intervals of two feet or less, referenced to USGS datum.

Depicted on the submitted Preliminary Plat dated October 30, 2023.

- (13) Locations and approximate sizes and grades of existing and proposed water, sewer, gas, telephone and electric lines, sidewalks, curbs, gutters, roadways, paving, tree plantings and other landscaping.

Existing and proposed infrastructure is not shown on the submitted Preliminary Plat dated October 30, 2023. McMahon Associates and the Two Rivers, Public Works Department – Engineering are working together to ‘design’ the necessary sanitary sewer, water main, storm sewer, stormwater management and roadways (pavement) for the proposed development.

- (14) Standard street cross sections and all variations from standard, each showing location of property lines, locations and sizes of sidewalks, curbs, roadways, pavements, tree plantings, landscaping, sewer, gas, water, electric and telephone lines. – **Not shown or identified**
- (15) A profile showing existing and proposed center-line grades of streets and sidewalks, gutters and sewers, and containing notations as to gradient and vertical curvature. – **Not shown or identified**
- (16) Approximate radii of all curves. – **Not shown or identified**
- (17) Statement of the improvements proposed to be made or installed and of the time of completion of improvements.

The design of the underground utilities (sanitary sewer, storm sewer along and watermain) along with the finished road cross sections and road profile for both Phase 3 and Phase 4 are being completed by both McMahon Associates and the City of Two Rivers Department of Public Works – Engineering and are anticipated to be completed in January 2024. Applicable permits will be applied for once the plans have been reviewed by City Staff for conformance with City Standards and Specifications. Phase 3 infrastructure, sanitary sewer, storm sewer, water main, stormwater management features along with the grading and graveling of the roadways is anticipated to commence late spring, early summer of 2024, with completion later in 2024.

- (18) A drainage plan for each block within the proposed subdivision as well as reasonable distance beyond the subdivision limits. This drainage plan shall include the final grade





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elevations to be maintained along rear lot lines. Should the approved drainage plan require any grading or the installation of stormwater drainage facilities within any block or blocks, the subdivider shall cause such grading or other improvements to be installed at his expense at the same time the subdivision improvements are being installed. Contour information in the drainage plan shall be at vertical intervals of not more than two feet where the slope is less than ten percent and not more than five feet where the slope is greater than ten percent. All elevations shall be based on the verified datum plan of the City of Two Rivers.

[A conceptual drainage / stormwater management plan has been developed by McMahan Associates and will be finalized as part of the contracted Platting and Stormwater Management agreement that they have with the City. This work should tentatively be completed in late December 2023 or in January 2024.](#)

- C. To insure compliance with the approved drainage plan, a covenant shall be included on the face of the final plat referring to the drainage plan at the time of approval of the plat requiring compliance therewith by the developer.

[A Lot Drainage Restrictive Covenant has been included on the submitted Preliminary Plat dated October 30, 2023.](#)

Sec. 12-1-10. Action on preliminary plat.

The city engineer shall check the preliminary plat with reference to the requirements of this chapter and in the platting act. He shall note any requirements not fulfilled, any modifications deemed necessary and improvements that should be installed, with specifications therefor, and give such findings and conclusions as recommendations to the city plan commission. Such agency shall then give its conclusions and recommendations to the council in a verbal or written report.

Sec. 12-1-11. Action by council.

Within 40 days after the date of filing the preliminary plat, the council shall be given the report by the city plan commission and shall consider this together with the preliminary plat, and shall act to tentatively approve said plat, disapprove it, or tentatively approve it with modifications. Within three days after such actions, the city clerk shall give to the subdivider, or mail to him at his last-known address, a print of the preliminary plat and a copy of the accompanying sheets of data, together with notification of the council's action thereon.

Sec. 12-1-12. Improvements.

At the time of taking action on the preliminary plat, the council shall indicate what improvement of streets, alleys, electric service and public places, the latter including curbs, gutters, walks, sewers, water lines and drainage facilities, shall be installed and when, as a condition precedent to plat approval, provided that, in lieu of installation prior to plat approval, a





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surety bond running to the city to insure the performance of such installation within a required time may be required. The council may also, as a condition precedent to the approval of the final plat, require the owner to enter into an agreement providing for additional improvements proposed to be shown on the plat, such as lagoons, slips, waterways, lakes, bays or canals not then in existence, and may require a surety bond running to the city to insure such performance.

