



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, January 16, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests**
 - B. Status Update/Reports**
 1. Staffing Update
 2. Central Park West 365 Project
 3. Neshotah Park Master Planning
 4. 2023 Street Projects
 5. Borrowing for TID 16 Developer Grant
 6. Candidates for City Council April 2023 Election
 7. Spring Primary Election, Tuesday, February 21, 2023
 8. Winter Parking Ban Update
 9. The Chamber of Manitowoc County Awards of Distinction, Thursday, February 9, 2023, Capital Civic Center
 10. Upcoming Events:
 - a. Native Bees of Wisconsin, Virtual Badger Talk, Tuesday, January 17, 6:00-7:00 PM, Online Event
 - b. Point Beach State Forest Candlelight Ski/Hike, Saturday, January 21, 5:00 to 8:00 PM
 11. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council - January 3, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, December 13, 2022
2. Public Utilities Committee, January 3, 2023
3. Public Works Committee, January 4, 2023
4. Plan Commission, January 9, 2023
5. Board of Appeals, January 9, 2023

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. Application for Operator License - Recommended for Denial by Police Chief - Adam E. Gauthier

Recommended Action:

Motion to deny the application, based on the recommendation of the Police Chief

2. Application for Operator License - Recommended for Denial by Police Chief - Delbert Q. Edwards Jr.

Recommended Action:

Motion to deny the application, based on the recommendation of the Police Chief

3. Application for Temporary Class "B" Retailer's License from Knights of Columbus Co. 1957 for Knights of Columbus Annual Cornhole Tournament, February 4, 2023, at Two Rivers Community House Lobby & Gym, 1520 17th Street, Two Rivers

Recommended Action:

Motion to approve the application and authorize issuance of the license

D. Department Reports, December 2022

1. City Clerk
2. Community Development
3. Electric
4. Library
5. Parks & Recreation
6. Police
7. Public Works
8. Safety
9. Water

Recommended Action:

Motion to receive and file

E. Finance Reports, November 2022

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:
Motion to receive and file

- F.** Summary of Verified Bills for the Month of December 2022 for \$2,865,880.40
Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A.** Discussion of Golf Cart Regulations
Recommended Action:
Direct staff to prepare ordinance amendment to make current City ordinance consistent with State Statutes, regarding streets where golf carts may be allowed.
Any other changes Council discretion
- B.** Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on Zlatnik Drive from 17th Street to Pierce Street, and 18th Street, from east of Garfield Street to Zlatnik Drive (Surface Milling, Resurfacing and Related Work)
Recommended Action:
Motion to waive reading and adopt the resolution
- C.** Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on Lincoln Street, from 17th Street to 22nd Street (Reconstruction)
Motion to waive reading and adopt the resolution
- D.** Resolution Authorizing Application to the Wisconsin Department of Natural Resources Wisconsin Assessment Monies (WAM) Program for the Property at 1621 14th Street, the Location for the West River Apartments
Recommended Action:
Motion to waive reading and adopt the resolution
- E.** Ordinance Amending Chapter 2, Section 3, Subsection 4 of the Municipal Code, Entitled "Powers of City Manager, Appointments," to Provide that Applicants for Employment Shall be Subject to a Criminal Records Inspection and Background Check by the Chief of Police or His/Her Designee
Recommended Action:
Motion to waive reading and adopt the ordinance
- F.** Ordinance Amending Various Sections of Chapter 6 of the Municipal Code, Entitled "Licensing," to Provide That Applicants Shall Undergo a Criminal Records Inspection and Background Check by the Chief of Police or His/Her Designee
Recommended Action:
Motion to waive reading and adopt the ordinance

12. FOR INFORMATION ONLY

- A. Two January Work Sessions:
-- Monday, January 23 to meet with School District Representatives Regarding Conveyance of City Property Adjacent to L.B. Clarke Middle School
-- Monday, January 30 to Review and Revise City Council Goals for 2023
B. City Council Regular Meeting, Monday, February 6, 2023, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



**TWO
RIVERS**
WISCONSIN

Section 10, ItemA.

CITY COUNCIL MEETING

Tuesday, January 03, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas (arrived at 6:02 PM), Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Jeff Dawson, Library Director; Brian Delleman, Electric Utility Director; Matt Heckenlaible, Public Works Director; Megan Marsh, Recreation Clerk; Mike Mathis, Parks & Recreation Director; Ben Meinnert, Police Chief; Dave Murack, Interim Fire Chief; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Utility Director; Adam Taylor, Zoning Administrator; John Tuesburg, Cemetery Maintenance Worker; Jack Bruce, City Attorney; and Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

A. Ordinance to Amend Chapter 10-2 of the Municipal Code Related to Floodplain Zoning

Recommended Action:

Motion to waive reading and adopt the ordinance

Community Development Director Elizabeth Runge presented the proposed updated flood plain ordinance. The update is necessary for Two Rivers residents to be able to participate in the National Flood Insurance Program (NFIP).

The City of Two Rivers, like all communities, is required to adopt a floodplain ordinance within one year after hydraulic and engineering data is collected and formulated. The ordinance is based on a template provided by the Wisconsin DNR. The DNR reviewed the draft ordinance prior to the Plan Commission's approval at its November 14 meeting. Following adoption by the Council, the floodplain ordinance is to be approved by FEMA no later than February 23, 2023.

Council President Wachowski opened the public hearing and made three calls for public input. There was no one present and wishing to comment during the public hearing. The public hearing was closed.

Motion carried with a roll call vote.

Motion made by Koach, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

6. INPUT FROM THE PUBLIC

None.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Shimulunas reported that she received a complaint from a resident regarding the snow plows piling snow up around cleaned out fire hydrants and snow being pushed on cleared sidewalks.

Councilmember Dahlke reported that he received the following questions and comments from residents:

- A resident told him that there are goats at a residence in the area of 18th and Columbus Streets and questioned whether that was allowed. Mr. Buckley indicated that he did not know off hand and that the Zoning Administrator and Community Development Director could look into it.
- He was questioned why almost 5% of room tax revenues (approximately \$12,000) are being provided to Two Rivers Main Street. Mr. Buckley reported that the Room Tax Commission decided to make that allocation for 2023, to allow for a contract with Main Street to provide visitor information services at the downtown Main Street office. This is to assist with tourism marketing efforts while the City creates its own tourism department.
- He was questioned why there are only 6 businesses from Two Rivers, but 52 businesses from Manitowoc in the 2023 joint Manitowoc-Two Rivers Visitor Guide? Community Development Director Elizabeth Runge responded that of the businesses contacted, only six opted for an advertisement in the Visitor Guide in 2023. She indicated that she hopes there will be more Two Rivers businesses that participate in future years.
- He read an email he received regarding the writer's displeasure in the quality of the snowplowing done by the City.
- He received a call from Dorothy Tinkham Delo regarding the event held on New Year's Eve at the Community House serving alcohol. He also reported that he attended the event, and it was very well run and very well attended.

Councilmember Stechmesser reported that he received comments about memories people have of the toboggan run at Walsh Field. He also questioned if the City was able to determine what the colored substance was that was seen on the ice in the East Twin River? Mr. Buckley indicated that the Public Works Department looked into it and determined that it was overflow of the chemical treatment that is added to the stormwater retention pond at the Washington Highlands condos. This overflow is permitted and the chemicals used for treating stormwater ponds are not hazardous.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

9. CITY MANAGER'S REPORT

A. Invited Guests – New Employees

1. Adam Taylor, Zoning Administrator

Community Development Director Elizabeth Runge introduced Adam Taylor, the City's new Zoning Administrator and Inspections Assistant. Adam started in November 2022, following the retirement of Vicky Berg. Adam is a graduate of UW-

Oshkosh with an emphasis on geography and has experience working with systems. His prior work experience was at a geospatial private sector company.

2. Megan Marsh, Recreation Clerk
Parks & Recreation Director Mike Mathis introduced Megan Marsh, the new Recreation Clerk at the Community House. Megan started in November 2022 and will be responsible for marketing, program registration, and customer service. She comes to the City with several years of customer service experience in banking.
3. John Tuesburg, Cemetery Maintenance Worker
Parks & Recreation Director Mike Mathis introduced John Tuesburg, the new Cemetery Maintenance Worker. John started in November 2022 and is a resident of Two Rivers with years of experience in landscaping, cemetery maintenance, and heavy equipment operation.

B. 2022 State of the City Report

Mr. Buckley presented the 2022 Year in Review: State of the City Report. Progress on the following goals was reported:

Focus relentlessly on new fiscal revenue streams and operational sustainability:

- Two Rivers' total increase in equalized valuation was 18%, comparable to the City of Manitowoc at 19% and Manitowoc County at 17%. This is compared with a 14.9% increase in home values statewide, with state total valuation up 13.8%.
- There were five lot sales at the City's Sandy Bay Highlands conservation subdivision in 2022. Two new homes started in 2021 were completed in 2022, and construction was begun on six additional homes in 2022 with four still under construction at year-end. Four homes are currently in design for 2023 construction. With only six available lots remaining in Phase 2, the City needs to pursue further expansion of the subdivision in 2023.
- Six new condo units were completed at Washington Highlands/TID 8 Development in 2022.
- Plans are moving forward for 55 new units of market rate apartment housing on the former Eggers Downtown Plant site on the East Twin River, a city-owned priority redevelopment site. The developer, The Confluence, LLC, is planning a \$13 million project to be assisted by grants from TID 16.
- The City continues to encourage redevelopment at 3000 Forest Avenue where 45 new apartments were proposed in 2022. Redevelopment is currently on hold pending issues outside of the City's control.
- The West River Lofts, a 54-unit affordable family housing development proposed for vacant land near the former Eggers West Plant on the West Twin River is an \$11 million project being assisted with various State and Federal tax credits and grants. City TID 15 was created in 2022 to further address project funding needs with a \$500,000 pay-as-you-go grant.
- Slegger Holdings, LLC completed construction of a new, 12,000 square foot plant to house All Energy Management, a local company founded by Ian Slegger that serves clients with wind and solar power technology. The \$1.3 million project was assisted with a \$250,000 pay-as-you-go grant from TID 14 and a \$175,000 loan from the City's Revolving Loan Fund. AEM just recently erected the first of two wind turbines that will help power the facility.
- Downtown revitalization is consistently underway with facade projects, assisted by the City and Two Rivers Main Street funding. Two Rivers Main Street, and businesses in support of Two Rivers Main Street, deployed hanging planters along Washington Street and hosted the second annual Bryan Lee Memorial Blues Festival.

- Wine Not, LLC completed a \$2 million+ project at the former Wells Fargo Bank on West Park Street, where Cool City Brewing Company opened its doors in December. The City secured a \$250,000 Community Development Incentive (CDI) grant from the Wisconsin Economic Development Corporation to assist the project.
- The former Rudy's Lanes has been purchased and re-opened as The Hook Lanes and Games. Ongoing renovations are being assisted with a \$100,000 loan from the City's Revolving Loan Fund and a \$10,000 facade grant, jointly funded with Two Rivers Main Street.
- Wine Not, LLC purchased 2023 Washington Street from the City to transform it from a long-vacant eyesore to two new downtown businesses. Completion is expected by Summer 2023.
- Central Park West, already the epicenter of outdoor special events in Two Rivers, will get a major makeover in 2023, with improvements to build on what is already there and to make the park a true year-round venue for activities in the heart of downtown. The \$1.65 million project, funded two-thirds by grants and donations, includes a new stage at the north end of the park, an outdoor skating loop with synthetic ice, a summer water feature, a park pavilion with restrooms and a multi-use space, and all new park furnishings and landscaping.
- Other new small businesses opened their doors in 2022, or have plans to open in 2023. These businesses include Craft Pizza Kitchen, Lakeshore Rock and Gem, US Cellular, The High Lift, Fast Taco, and Sweet Fire Tobacco, to name a few.

Tourism:

- When measuring tourism in terms of the City's room tax receipts, local tourism is growing at a rapid pace. 2022 room tax revenues preliminarily total \$291,714, up 21% over 2021 and 104% over 2020. This rapid growth in recent years can be attributed both to an increase in hotel/motel rooms with the opening of the new Cobblestone Hotel in mid-2020 and a growth in vacation rentals, which now exceeds 60.
- Two Rivers embarked on a new chapter in tourism promotion and development in 2022 with the end of a 15-year affiliation with the Manitowoc Area Visitor and Convention Bureau. The City expects to continue building on the solid growth of the local tourism economy in recent years and the Room Tax Commission budget includes provision for hiring staff and gearing up a Two Rivers tourism office while the City cooperates with the City of Manitowoc on joint tourism efforts.
- Vacation rentals accounted for about 28% of room tax revenues in 2021 with more than 60 individual vacation rentals licensed by Manitowoc County. Still Bend, the Frank Lloyd Wright designed home on the East Twin River, was featured in the Season 2 premiere of "The World's Most Amazing Vacation Rentals" on Netflix and continues to be the City's most famous vacation rental property. An ordinance enacted by Council in 2022 requires local licensing of vacation rentals to better regulate these properties, increase communication with owners, and help promote this growing sector of the local tourism economy.

City Finances:

- The City's General Fund balance at the end of 2021 was \$2,530,073, an improvement of \$249,502 over 2020 year-end. This followed an increase of \$192,570 as a result of 2020 operations. The General Fund's unrestricted fund balance, negative in recent years due to deficit balances in other funds impacting the General Fund's liquidity, improved from -\$185,844 at the end of 2020 to \$306,244 at the end of 2021. Financial health of the utilities continues to improve, notably in the Water Utility, where a longstanding deficit balance improved by \$476,000 as a result of 2021 operations, after improving by \$450,000 the prior year.

Investing in Infrastructure:

- The City continued investing in street and utility infrastructure in 2022, with a local street project on 17th Street and continued replacement of lead water service laterals. Total cost for these projects was \$2.62 million, with funding of nearly \$1 million by State and Federal grant monies. 2023 projects will include complete reconstruction of Lincoln Street from 17th Street to 22nd Street at a cost of \$2.6 million and resurfacing of Zlatnik Drive from 17th Street to Pierce Street, at a cost of \$188,000.

Hiring and Retaining Talented Employees:

- As a small, full-service City, the City relies on a workforce of skilled employees to deliver vital public services. There have been many new faces joining the City workforce over the course of 2022, with more changes to come in 2023. 24 full-time position recruitments took place in 2022 involving several members of the Two Rivers management team.

Investing in Community Quality of Life:

- In addition to the Central Park West 365 Project, the City made commitments to quality of life projects that will become reality in 2023. These improvements include reconstruction of the Washington Park tennis courts as six pickleball courts and one tennis court (\$150,000 investment), a major new play area at Neshotah Park (\$400,000 investment), and storybook trails at Lester Library and Zander Park.
- The City stepped up its tree planting activity in 2022, with the planting of more than 60 new trees along City streets. In 2023, the City will commit more funds to tree management and tree planting, aided by a Wisconsin DNR Urban Forestry Grant secured by the Parks and Recreation Department for a tree inventory, staff training, and tree planting. The City continues to cooperate with the Van der Brohe Arboretum as it develops and expands its impact in the community.

The full State of the City Report can be viewed on the City's website at www.two-rivers.org.

C. Status Update/Reports

1. Staffing Updates

Mr. Buckley reported that the City is continuing recruitment for the Public Works Superintendent position. The Public Works Administrative Assistant recruitment generated more than 15 applications and application review and interviews are underway. Recruitment materials for the Fire Chief recruitment are being finalized and ads will be placed soon.

2. April 2023 Council Election Candidates

Mr. Buckley reported that six candidates filed timely to be on the Spring Election Ballot for a City Councilmember seat. Incumbents Darla LeClair, Bonnie Shimulunas, and Adam Wachowski will face newcomers Ron Abney, Shannon Derby, and Dean LaRose for the three available seats. The election date is April 4, 2023.

3. Absentee Ballot Requests for 2023 Calendar Year Now Accept in Clerk's Office or Online at www.myvote.wi.gov

Mr. Buckley reported that individual election and calendar year requests for 2023 are now being accepted online at www.myvote.wi.gov or in the Clerk's office.

4. Reminder of Ordinance Provisions on Clearing Snow and Ice from Sidewalk; Not Depositing Snow in the Streets

Mr. Buckley reminded property owners of ordinance provisions that require snow and ice to be cleared from sidewalks within 24 hours following a snow or ice event. Additionally, snow is not to be deposited in the street.

5. Reminder: Christmas Tree Pickup Will Be January 9-13

Mr. Buckley reported that Christmas trees can be placed at the curb for collection the week of January 9-13. Trees will be picked up the same day as garbage and recycling collection. Alternatively, trees may be dropped off at the Public Works garage at 1415 Lake Street between 7:00 AM and 3:00 PM those same days.

6. Environmental Advisory Board Continues Development for Proposal of Front Yard Vegetable Garden Pilot Program

Mr. Buckley reported that the Environmental Advisory Board continues to work on the development of a proposal for a front yard vegetable garden pilot program. The proposal would require approval by the Plan Commission and City Council.

7. Environmental Advisory Board Presents: "Green Infrastructure" with Guest Speaker Julia Noordyk, Water Quality and Coastal Communities Specialist, Wisconsin Sea Grant Program, Thursday, January 12 at 6:00 PM, Lester Public Library

Mr. Buckley reported that the 2nd program of the Environmental Advisory Board's winter educational series will take place on Thursday, January 12 at the Lester Public Library.

8. Reminder that January 16 Council Agenda Will Include Discussion and Direction on Possible Changes to City Ordinance on Golf Cart Operation on City Streets

Mr. Buckley reported that the January 16 Council agenda will include discussion and direction on possible changes to the City ordinance relating to golf cart operation on City streets. Possible changes to be discussed may include prohibiting golf carts on certain high-traffic streets with speed limits of 35 MPH or less such as Forest Avenue and Lincoln Avenue, restrictions on unsecured rear-facing passengers, restriction on operating hours being during daylight only, and increases to the annual registration fee.

9. Central Park West 365 Project

Mr. Buckley reported that fundraising for the Central Park West 365 Project exceeds \$775,000, 97% of the initial fundraising goal. The City is striving to extend fundraising to \$850,000, taking into account a slight increase in the total estimated project cost. 172 pavers of various sizes have been sold, raising a total of \$76,000. City crews recently cleared the site for the stage and poured footings.

10. Upcoming Events:

Mr. Buckley reported on the following upcoming event:

- i. Family Snowshoe Hike, Woodland Dunes Nature Center & Preserve, Saturday, January 14, 9:00-10:30 AM

11. Other

Mr. Buckley reported that enforcement of the winter parking ban is currently suspended, but that could change depending on the weather forecast. Changes to enforcement of the winter parking ban will be communicated on the City's website and the Two Rivers Police Department and Two Rivers City Hall Facebook pages.

D. Legislative/Intergovernmental Update
None.

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council, December 19, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Room Tax Commission, December 8, 2022
2. Police and Fire Commission, December 15, 2022

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. Application for New Combination Class "B" Beer/"Class B" Liquor License
Application for the period of January 3, 2023 to June 30, 2023 for Crossroads Spirits Inc, 1204 18th Street - Jason Neels, Agent (dba Twin Rivers Lounge)

Recommended Action:

Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Koach, Seconded by Shimulunas.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Upon Retirement for Police Chief Brian Kohlmeier, Completing a 33 Year Career with the Two Rivers Police Department

Recommended Action:

Motion to read and adopt the resolution

The resolution was read by Chief Meinnert.

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- B. Consideration of Amendment to Tax Incremental Financing Property Sale, Cash Grant and Developer's Performance Agreement with The Confluence, LLC (Approved by City Council November 7, 2022), to Modify Several Deadline Dates Contained in That Agreement

Recommended Action:

Motion to authorize the City Manager and City Clerk to execute the amendment on behalf of the City

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Petri.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser,

Wachowski
Voting Nay: Dahlke

- C. Resolution Authorizing the Borrowing of \$900,000 from the Wisconsin State Trust Fund Loan Program for Purposes of Funding a Developer Grant from Tax Incremental District No. 16 to The Confluence, LLC; Such Loan to Constitute General Obligation Borrowing, for a Term of 20 Years at an Interest Rate of 5.75 Percent

Recommended Action:

Motion to waive reading and approve the resolution

Motion carried with a roll call vote.

Motion made by D. LeClair, Seconded by B. LeClair.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Nay: Dahlke

- D. Resolution Authorizing Application to the Wisconsin Economic Development Corporation's Vibrant Spaces Grant Program, for Funding to Assist the Central Park West 365 Project

Recommended Action:

Motion to waive reading and approve the resolution

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

12. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, January 16, 2023
B. City Manager Requesting Two January Work Sessions:
a. Monday, January 23 to meet with School District Representatives Regarding Conveyance of City Property Adjacent to L.B. Clarke Middle School
b. Monday, January 30 to Review and Revise City Council Goals for 2023

Council briefly discussed the need for two City Council Work Sessions in January and was amenable to the request.

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:32 PM.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Jamie Jackson
City Clerk



LIBRARY BOARD MEETING

Tuesday, December 13, 2022 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Katie Stone, Don Weiss, Tracey Koach, Ned Guyette, Kathryn Gadd, and Stanley Palmer. Absent and Excused: Mary Glaser. Also present: Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.
3. **PUBLIC COMMENT** – None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the November 8, 2022, meeting, with correction, made by Weiss, second made by Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from November, 2022, made by Koach, second made by Guyette. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT** - None
7. **DIRECTOR'S REPORT**
Dawson fielded questions concerning his report.
8. **COMMUNICATIONS**
A. Library eLinks – October edition of the monthly online newsletter
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
City Budget for 2023 passed. Construction on the Central Park West band stand is under way. Public Works street projects are complete for 2022.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report
11. **REPORT FROM COUNTY REPRESENTATIVE**
Manitowoc County 2023 budget passed. County is looking to purchase the old Manitowoc Public Library building to house County agencies. Courthouse dome reconstruction project funding continues to be discussed. County is proposing bandshell improvements near the Expo Center.
12. **UNFINISHED BUSINESS**
A. Motion to approve the 2023 Library budget made by Weiss, second made by Guyette. Voice vote carried unanimously.
B. Motion to approve the Programming Policy, made by Koach, second made by Sleger. Voice vote carried unanimously.

13. NEW BUSINESS

A. Motion to designate \$400.00 towards the annual staff holiday/appreciation celebration made by Guyette, second made by Sleger. Voice vote carried unanimously.

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION - None

16. ADJOURNMENT

Motion to adjourn made by Koach, second made by Guyette. Voice vote carried unanimously.
Meeting adjourned at 7:06 PM.

Respectfully submitted by Jeff Dawson



Tuesday, January 03, 2023 at 5:00 PM

**Committee Room - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Committee Members: Darla LeClair, Tim Petri, Jason Ring – Petri and Ring attended in person, LeClair participated via cell phone; Ring was acting Chair.

Staff & Others: Matthew Heckenlaible, Scott Ahl, Andrew Sukowaty, Brian Delleman, Dave Casebeer

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the December 6, 2022 Public Utilities Committee Meeting

A motion was made by Tim Petri and seconded by Darla LeClair to approve the minutes – motion passed

4. PUBLIC INPUT

None

5. 2023 CONSTRUCTION PROJECTS

A. Lincoln Street from 17th Street to 22nd Street – P.I.M: Public Information Meeting to be held January 25, 2023, from 5:30 - 7:00 pm in Council Chambers. Project is anticipated to be bid in late January to early February.

B. Possible lateral replacement (various locations): Still have excess 2022 funds available until the end of March, 2023

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Sludge screw press project up-date: Anticipate that the contractor will mobilize in the next couple of weeks to begin demolition and routing necessary electrical conduit in anticipation of the installation of the actual screw press in March. The existing belt press will be exercised on a monthly basis if there was a need to take the new screw press off line for any significant amount of time.

B. Sewer use credit policy: It has come to Director Heckenlaible's attention that there does not appear to be a formal policy in place as to how sanitary sewer credits are determined if there are situations where there is a private water leak after the water meter. There is a potential location that has received a credit in the past, but information has not been readily available to locate as to how or under what conditions these credits were determined and granted. Therefore, Director Heckenlaible will draft a policy and bring forward to a future meeting for review and comment as necessary.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE

A. WPPI grant funding for electric vehicle charging station up-date: Director Dellemann stated that the Electric Department did not exercise this grant opportunity primarily due to the need for a Third-party vendor to assist in charging the necessary customer appropriate fees to activate the charging station. The fees were over and above the normal electrical fees and

at this time would have been absorbed by the Utility and would not necessarily be a majority of individuals within the City. As such, they did not feel that it was the right time to pursue this opportunity.

- B. Annual line tree clearance trimming: notices have been sent out to property owners in the northern portion of the City, but due to the weather a lot of trimming has not yet been completed.
- C. Electric Meter up-date: The May 2022 order that was expected to be received late in 2023 is now anticipated to arrive prior to May of 2023 and will not include the 2023 price increase as originally thought.
- D. MyAccount – there are now around 1,400 users signed up

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED

- A. Intake freezing (Manitowoc Interconnect) emergency plan; staff dedication: Director Sukowaty stated that they encountered a challenging holiday weekend with frazzle ice forming and clogging the freshwater intake to the plant. In order to open the intake, they need to backflush the intake pipe with warmer water from within the plant/system. This process takes several hours to complete. This issue occurred five times over the weekend with the plant being offline for approximately 16 hours. While dealing with this situation, the plant was being operated in manual mode. There was no impact to water quality during this time period as such there were no public notifications pertaining to this situation. Director Sukowaty stated that they were extremely close to utilizing the emergency Manitowoc Interconnect but keep working the situation and ultimately did not need to exercise that option. Manitowoc, as well as other communities along the lake shore were also experiencing the same freshwater intake freeze up issue. Director Sukowaty wanted to recognize the dedication of his staff to work the problem to a positive resolution.
- B. Lunchroom up-grade: Water Utility staff has also converted a space that contained a small table and chairs into a segregated lunchroom area. They have obtained low-cost cabinets, counters and other items and are doing the work internally to provide for this much needed lunchroom area.

9. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED

- A. WDNR – Annual MS4 report preparation for submission at the end of March
- B. 2022 Leaf Collection – 279 recorded loads to the yard waste site (4,837 C.Y.) which is in line with historic values.

10. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

None

11. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for February 6, 2023, at 5:00 pm prior to the City Council meeting.

12. ADJOURNMENT

A motion was made by Tim Petri and seconded by Darla LeClair to adjourn – motion passed (5:29 pm)

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



PUBLIC WORKS COMMITTEE

Wednesday, January 04, 2023 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

5:15pm

2. ROLL CALL

Committee Members: Tracey Koach, Bill LeClair, Scott Stechmesser All Present
Staff and Others: Matthew Heckenlaible, Scott Ahl, Megan Marsh, Eddie Gilmer

3. REVIEW AND APPROVAL OF MINUTES

Motion to approve the minutes from the December 7, 2022, Public Works Committee Meeting made by Bill LeClair and seconded by Scott Stechmesser – Motion passed.

4. PUBLIC INPUT

None

5. ON-GOING PROJECT STATUS AND ACTION IF NEEDED

- A. Lincoln Street - 17th Street to 22nd Street: Public Informational Meeting scheduled for January 25, 2023, from 5:30 to 7:00 pm in Council Chambers to discuss the reconstruction project, timing of the project and potential financial assessment impacts associated with the project. Looking at trying to bid the project late January or early part of February.
- B. Zlatnik Drive – paving: Will hold a Public Information Meeting in the future after the project has been bid over the next two months.
- C. Scattered Laterals: Still have carry over funds from 2022 that can be used on a case-by-case basis until April 2023 at which time the extension expires.
- D. Central Park West: Public Works have constructed the stage footings, piers, conduit, back-filled and working on erecting the super structure (steel). There is a meeting schedule with Vinton Construction for January 9, 2023, to discuss the remainder of the park construction.

6. PROPERTY OWNER REQUESTS

Snow plowing concerns which will be discussed under Agenda Item 10.

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

- A. Memorial Drive sidewalk update: No additional up-date regarding sidewalk running parallel along the west side of Memorial Drive or pedestrian accommodations relative to the 2025 WisDOT resurfacing project.
- B. Washington Street bridge resurfacing, pedestrian accommodations, and Memorial Drive crossings: Received a preliminary report back from MSA, WisDOT's Consultant for the 2025 WisDOT Memorial Drive resurfacing and bridge overlay projects regarding three (3) proposed alternatives for better pedestrian / bicycle accommodations on the east side of the existing Washington Street Bridge. The report includes WisDOT's comments pertaining to each of the options.

8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION IF NEEDED

No items identified

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL) – ACTION, ENDORSEMENT, OR MODIFICATIONS AS NEEDED

No items identified

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION IF NEEDED

A. Snow and Ice Control Up-date

1. Sand barrels – status: Director Heckenlaible provided an up-date that all twenty-four sand barrels have been checked twice since being placed out. Presently, eleven of the twenty-four sand barrels did not require any additional sand, with eleven requiring less than half of the sand to be replaced and the remaining two barrels required approximately two-thirds of the sand to be replaced. Will continue monitoring and providing up-dates to see if there is a need for the sand barrels to be placed out as has been done in the past or whether alternative accommodations could be provided.
2. Christmas plow events: Director Heckenlaible provided a commentary as to what led up to the winter weather events of December 21st through December 26th. The National Weather Service was providing weather briefings multiple times a day beginning on December 19th stating that this system was going to be difficult to predict and challenging to manage. The National Weather Service was breaking the storm into two (2) phases. Phase I was going to be the initial snow and Phase II was going to be the extreme wind and bitterly cold wind chill temperatures. Director Heckenlaible stated that he had drafted an e-mail plan of action as to how the Public Works crews were going to meet the anticipated challenges of Phase I and Phase II of the storm system. The initial plan was sent out to the Chief of Police, City Manager and the Public Works field crew Foreman. We received less snow than was anticipated so the full flowing operation that was anticipated to be required on December 22 turned into addressing only the primary roads, metro bus routes and near schools. Public Works crews were then dispatched at the end of the day to again plow these primary roads anticipating the need to plow ALL the streets within the City on December 23rd which did occur. An up-dated Public Works plan was conveyed again to necessary individuals with the caveat that if conditions change or are warranted, to call the necessary Public Works officials so that appropriate crews could be dispatched and keep the primary roadways open and readily accessible for common sense Wisconsin winter weather driving conditions. Early, December 24th, it was conveyed that there was minor drifting occurring but did not warrant Public Works crews to be dispatched, all roads were passable. Director Heckenlaible inspected some of the streets late morning and observed several intersections with significant snow drifts impacting them and called in staff to address the primary streets, especially in the north-south direction. Crews were also dispatched early in the morning of December 25th and again on December 26th. Public Works crews then came in early on December 27th anticipating doing a full City-wide plow along with removal of snow on some of the major roadways and in the downtown area. The majority of the snow removal had been completed prior to 7am and those staff members were then sent out to find storm drains and clear out intersections to aid in snow melt runoff so that if temperatures would fall below freezing it would minimize the icing conditions on the streets.

There were concerns brought up regarding trucks driving too fast and blowing snow up into driveways and sidewalks. Some of the examples of where this was occurring were areas where there is very little to no terrace area and by the act of plowing pushed snow back onto these areas. Similarly, regarding snow being deposited in areas of fire hydrants that were cleared out. Public Works crews will be reminded to be more cognizant of these situations but in many cases cannot be avoided.

There was also a concern that snow was intentionally being deposited into handicap ramps that had been cleared out. Unfortunately, this does occur. The snowplow goes

through the intersection creating a pile of snow that impedes the cross street. then comes back and grabs that pile of snow and pushes it to the opposite side of the street and in a lot of cases then deposits that snow in proximity to the curb opening. Director Heckenlaible had conversations with the Foreman about this and it will be investigated as to whether that snow can be dragged beyond the sidewalk curb openings to minimize these impacts.

Director Heckenlaible requested that if Council Members are contacted by the general public regarding these types of concerns in the future that they be conveyed to Public Works staff in a timely fashion so that they can be addressed as quickly as possible, potentially while crews are still out managing the winter weather conditions. If these concerns are not relayed to staff until two weeks after the event, it is more challenging to address these concerns.

B. Other items: No additional items

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)

Suggested as Wednesday, February 1, 2023, at 5:15pm

12. ADJOURNMENT

Motion to adjourn was made by Scott Stechmesser and seconded by Bill LeClair – Motion passed (6:32 pm)

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



PLAN COMMISSION

Monday, January 09, 2023 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Chairman Buckley called the meeting to order at 5:32 PM.

2. ROLL CALL

Present: Greg Buckley, Kay Koach, Matthew Heckenlaible, Rick Inman, Adam Wachowski and Eric Pangburn attended remotely.

Absent: Kristin Lee

Also Present: Community Development Director Elizabeth Runge and Zoning Administrator, Adam Taylor, and John Schwarz, Jr.

3. ACTION ITEMS

- A.** Annual Review of Conditional Use Permit 2019-02 to continue operation of Scare USA at 1206 25th Street.

There were no reports of non-compliance with the conditions of the CUP. Discussion of the commission included that if the holder of the CUP would like to modify annual review provision he could re-apply and request the provision be removed.

A motion approving the CUP was made based on the annual review.

Motion made by Kay Koach, seconded by Adam Wachowski

Roll Call Vote:

Voting Yea: Buckley, Koach, Heckenlaible, Inman, Wachowski and Pangburn

Motion Carried

- B.** Request for Conditional Use Permit for mini-storage units combined with "Growth Garage" an incubator space at 1010 34th Street zoned B-2 Business District.

The project presented is for an incubator marketed for the trades and storage units is proposed at the corner of 34th Street and Lincoln Avenue. The storage units require a Conditional Use Permit in this zoning district. The commission reviewed the conditions and added modifications.

A motion was made to modify the hours of operation for the Growth Garage to 5 AM to 10 PM seven days a week and the hours of the storage units were modified to 5 AM to 10PM seven days a week. The incubator is intended to target the construction trades however businesses permitted within the B-2 zoning districts may also be possible tenants.

Motion made by Wachowski, seconded by Inman

Roll Call Vote:

Voting Yea: Buckley, Koach, Heckenlaible, Inman, Wachowski and Pangburn

Motion Carried

C. Review of extraterritorial Certified Survey Map (CSM) submitted by Meridan Surveying, LLC.

An extraterritorial survey was submitted for 6228 Hillcrest Road located in the Town of Two Rivers. The survey creates a lot for an existing house and barn and dividing a forty-acre parcel.

Motion made by Kay Koach, seconded by Heckenlaible

Roll Call Vote:

Voting Yea: Buckley, Koach, Heckenlaible, Inman, Wachowski

No vote cast due phone reception issues: Pangburn

Motion Carried

D. Review of Site and Architectural Plans for a Propagation Center at the Van Der Brohe Arboretum at 3800 Lincoln Avenue, submitted by Distinctive Design Architects.

Staff presented the site plan for a 2,016 square foot propagation center. The owner was given prior approval by the zoning department for this building to serve as the principal structure at the Arboretum.

A motion was made to approve the site plan with the conditions in the staff report and additional condition that fire protection services cannot be guaranteed due to the location of the propagation center as shown in its current location on the plans.

Motion made by Wachowski, seconded by Heckenlaible

Roll Call Vote:

Voting Yea: Buckley, Koach, Heckenlaible, Inman, Wachowski

Motion Carried

4. ADJOURNMENT

Motion to adjourn at 6:50PM.

Motion made by Inman, seconded by Heckenlaible

Respectfully submitted,

Elizabeth Runge



BOARD OF APPEALS

January 9, 2023

MINUTES

1. Call to Order

Randy Ammerman served as the Chairman. The meeting was called to order at 4:00 PM.

2. Roll Call

Present: Randall Ammerman, Preston Jones (via the phone), Roger Russove and Jayne Rulseh.
Also Present: Travis Stevens, Applicant, and Community Development Director, Elizabeth Runge.

3. Statement of Public Notice

Ms. Runge confirmed the statement of public notice.

4. Approval of Minutes – November 17, 2021

Motion by Ms. Rulseh and seconded by Preston Jones to approve the minutes. Motion carried by unanimous voice vote.

5. Public Hearing

Mr. Stevens presented an overview of his application and the request to encroach on the rear yard setback.

Chairman Ammerman opened the public hearing. The Chairman called for public comment three times. There were no comments and no one in attendance for the public meeting. At the end of the third call, the public hearing was closed.

6. Action to be Taken

The Board discussed the alternatives available to the board and the request of the applicant. The house addition would encroach twelve inches into the setback. It was discussed that the addition would be further away from the neighbor's driveway than where Mr. Steven's storage shed is currently located. The applicant also stated the fence in place will be taken down so the overall look will appear more spacious when the entire project is complete. The discussion included that the public interest would remain protected if this variance was granted

A motion was made to grant the variance. The committee placed the condition of the removal of the shed and the fence as a part of the approval.

Motion made by Ms. Rulseh and seconded by Mr. Russove.

Roll call vote.

Voting Yes: Ammerman, Jones (via the phone), Russove, and Rulseh

Motion carried.

7. Adjournment

Motion by Mr. Ammerman and seconded by Ms. Rulseh to adjourn at 4:45 PM.



**TWO
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WISCONSIN

Section 10, Item C.

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



January 5, 2023

Adam E. Gauthier
2210 Hamilton St.
Manitowoc WI 54220

Mr. Gauthier:

Upon receipt of your Operator's License Application, it was forwarded to the Police Department for review and approval. Your application has been reviewed by the Chief of Police and he is recommending it for denial by the City Council at their next regular meeting on January 16, 2023.

The reason for denial is based upon your conviction record and those convictions being substantially related to the licensing activity.

Per Wisconsin State Statutes 111.335(4)(c)(1) and 111.335(4)(c)(2), applicants are afforded the opportunity to show evidence of rehabilitation and fitness to engage in the licensed activity. The Wisconsin State Statutes can be viewed online at <https://docs.legis.wisconsin.gov/statutes/>.

At their meeting on January 16, 2023, the City Council will review the recommendation by the Chief of Police and your application will be approved or denied at that time.

Notice of their decision will be provided to you by this office. If the Council denies your application, you have the right to appeal.

If you have any questions, please do not hesitate to contact my office at 920-793-5526 or via email at jamjac@two-rivers.org. You may also contact Chief Ben Meinnert at 920-793-1191 or benmei@two-rivers.org

Thank you!

Jamie Jackson
City Clerk/Human Resources Director





Police Department
1717 East Park Street
Post Office Box 87
Two Rivers, WI 54241-0087

EMERGENCY DIAL911
 Non-Emergency Police Response.....(920)686-7200

Police Business Office.....(920)793-1191
 Mon.-Fri. 7:00 a.m. to 4:30 p.m.
 Fax(920) 793-5500
 Emailtrpolice@two-rivers.org

TO: Jamie Jackson, City Clerk

FROM: Chief Ben Meinnert

DATE: January 5, 2023

SUBJECT: Alcohol Beverage License: Adam E. Gauthier

It is my recommendation to deny the application for an Alcohol Beverage License to Adam E. Gauthier. This recommendation is based on Gauthier being charged and convicted of multiple offenses substantially related to the license use. Mr. Gauthier has been convicted of the Felony offense of Manufacture/Delivery of THC (Marijuana). Mr. Gauthier has an additional related Misdemeanor conviction of Possession of THC. In addition to these criminal offenses, Mr. Gauthier has a 2007 conviction of Operating of Motor Vehicle While Intoxicated.

Mr. Gauthier meets the definition of a "Criminal Offender" pursuant to WI Statute 125.04 (5)(b), based on these felony and misdemeanor convictions.

Mr. Gauthier has been requested to provide documentation demonstrating sufficient evidence of rehabilitation to avoid denial of a license since August 15, 2022. On December 14, 2022 a certified letter was sent to Mr. Gauthier advising he had a choice to withdraw his application or provide the necessary documentation to avoid a recommendation to deny his license by December 29th, 2022. That letter was confirmed delivered and as of January 5, 2023, documentation has not been provided.

Based on this information, Adam E. Gauthier is not suitable to hold an Alcohol Beverage License within Two Rivers at this time.



Police Department
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Fax(920) 793-5500
 Emailtrpolice@two-rivers.org

December 14, 2022

Adam Gauthier
 2210 Hamilton St
 Manitowoc, WI 54220

Dear Adam Gauthier,

We have been in contact with you to resolve correctable matters in reference to your application with the City of Two Rivers for a Regular Beverage Operator's License. You were present during a City Council Meeting on August 15, 2022 when you were made aware that you needed to provide documentation demonstrating sufficient evidence of rehabilitation to avoid denial of a license. Since that date and including your most recent correspondence with the Chief of Police on December 13, 2022, you have not provided such documentation.

Without this addition(s) to your application, pursuant to guidelines established in City Ord. 6-2-2, a recommendation will be made to deny the issuance of a license. In order to avoid this recommendation, you may choose to withdraw your application, or provide the necessary documentation to our department by **Thursday, December 29, 2022**. If you do not provide the necessary documentation by this date, or notification to withdraw your application, we have no other option but to recommend denial of a license to the Two Rivers City Council.

Please note: Pursuant to Wis. Stat. Sec. 125.12(3). You have an opportunity for a hearing before the City Council at which you may present evidence and argument to show cause that your license should be renewed/approved by the City Council. A separate notice would be sent to you for this purpose.

Sincerely,

Ben Meinert
 Assistant Chief of Police, Two Rivers Police Department



**TWO
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WISCONSIN

Section 10, Item C.

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



January 5, 2023

Delbert Q. Edwards Jr.
2350 S. 23rd St. #1084
Manitowoc WI 54220

Mr. Edwards:

Upon receipt of your Operator's License Application, it was forwarded to the Police Department for review and approval. Your application has been reviewed by the Chief of Police and he is recommending it for denial by the City Council at their next regular meeting on January 16, 2023.

The reason for denial is based upon your conviction record and those convictions being substantially related to the licensing activity.

Per Wisconsin State Statutes 111.335(4)(c)(1) and 111.335(4)(c)(2), applicants are afforded the opportunity to show evidence of rehabilitation and fitness to engage in the licensed activity. The Wisconsin State Statutes can be viewed online at <https://docs.legis.wisconsin.gov/statutes/>.

At their meeting on January 16, 2023, the City Council will review the recommendation by the Chief of Police and your application will be approved or denied at that time.

Notice of their decision will be provided to you by this office. If the Council denies your application, you have the right to appeal.

If you have any questions, please do not hesitate to contact my office at 920-793-5526 or via email at jamjac@two-rivers.org. You may also contact Chief Ben Meinnert at 920-793-1191 or benmei@two-rivers.org

Thank you!

Jamie Jackson
City Clerk/Human Resources Director





Police Department
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Police Business Office.....(920)793-1191
 Mon.-Fri. 7:00 a.m. to 4:30 p.m.
 Fax(920) 793-5500
 Emailtrpolice@two-rivers.org

TO: Jamie Jackson, City Clerk

FROM: Chief Ben Meinnert

DATE: January 5, 2023

SUBJECT: Alcohol Beverage License: Delbert Q. Edwards Jr.

It is my recommendation to deny the application for an Alcohol Beverage License to Delbert Q. Edwards Jr. This recommendation is based on Edwards being charged and convicted of Felony offenses including multiple charges of Manufacture/Delivery of Cocaine and Bail Jumping. These charges are substantially related to the license sought.

Delbert Edwards Jr. meets the definition of a "Criminal Offender" pursuant to WI Statute 125.04 (5)(b), based on these felony and misdemeanor convictions. Mr. Edwards was provided ample opportunity to provide substantial evidence of rehabilitation but, to this date, has not provided any evidence.

On December 13, 2022 a certified letter was sent to Mr. Edwards advising he had a choice to withdraw his application or provide the necessary documentation to avoid a recommendation to deny his license by December 29th, 2022. That letter was confirmed delivered and as of January 5, 2023, documentation has not been provided.

Based on this information, Delbert Q. Edwards Jr. is not suitable to hold an Alcohol Beverage License within Two Rivers at this time.



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Two Rivers, WI 54241-0087

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Fax(920) 793-5500
 Emailtrpolice@two-rivers.org

December 13, 2022

Delbert Edwards Jr.
 2350 S. 23rd St
 #1084
 Manitowoc, WI 54220

Dear Delbert Edwards Jr.,

We have been awaiting your response since June 30, 2022 to resolve correctable matters in reference to your application with the City of Two Rivers for a Regular Beverage Operator's License. You were made aware that you needed to provide documentation demonstrating sufficient evidence of rehabilitation to avoid denial of a license. Since that date and including telephone messages left for you October 4, 2022 and December 12, 2022, we have not heard from you, and you have not provided such documentation.

Without this addition(s) to your application, pursuant to guidelines established in City Ord. 6-2-2, a recommendation will be made to deny the issuance of a license. In order to avoid this recommendation, you may choose to withdraw your application, or provide the necessary documentation to our department by **Thursday, December 29, 2022**. If you do not provide the necessary documentation by this date, or notification to withdraw your application, we have no other option but to recommend denial of a license to the Two Rivers City Council.

Please note: Pursuant to Wis. Stat. Sec. 125.12(3). You have an opportunity for a hearing before the City Council at which you may present evidence and argument to show cause that your license should be renewed/approved by the City Council. A separate notice would be sent to you for this purpose.

Sincerely,

Ben Meinnert
 Assistant Chief of Police, Two Rivers Police Department

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

10.00

Application Date:

12/20/22

☐ Town☐ Village☒ City

of Two Rivers, WI

County of

MANITOWOC

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time 9:00AM and ending Time 5:00PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club☐ Church☒ Lodge/Society☐ Veteran's Organization☐ Fair Association or Agricultural Society☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name KNIGHTS of Columbus Co. 1957

(b) Address 2210 Garfield St. Two Rivers, WI

(Street)

☐ Town☐ Village☒ City

(c) Date organized 1919

(d) If corporation, give date of incorporation 1919

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Thomas Bontwell 1921 12th St Two Rivers, WI 54241

Vice President Jeff Sachse 1002 E. Crescent Dr. Manitowoc WI 54220

Secretary Michael Wajta 1918 28th St Two Rivers WI 54241

Treasurer Ray Seegers 3219 Monroe St. Two Rivers WI 54241

(g) Name and address of manager or person in charge of affair: DAN TEGEN 1527 Deer Brook Dr Two Rivers

Phone Number: 920 553 4355 cell 202 213 9527

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Two Rivers Community House 1520 17th St. Two Rivers WI

(b) Lot Block

(c) Do premises occupy all or part of building? Gym + Lobby (part of building)

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Gym + Lobby

3. Name of Event

(a) List name of the event Knights of Columbus Annual Carhole Tournament

(b) Dates of event Feb 4, 2023 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Thomas J. Bontwell 12/21/22

(Signature / Date)

Knights of Columbus Co. 1957

(Name of Organization)

Date Filed with Clerk 1/3/2023

Date Reported to Council or Board 1/16/2023

Date Granted by Council

License No.



**TWO
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CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 10, Item D.



MEMO

DATE: January 11, 2023
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

The deadline for filing candidacy paperwork for the April 2023 Spring Election was Tuesday, January 3, 2023 at 5:00 PM. The following candidates submitted the required documents and nomination signatures to gain ballot access. Names are listed in the order in which they will be listed on the ballot (determined by a random drawing):

Dean D. LaRose
Ron Abney
Darla LeClair
Bonnie Shimulunas
Shannon Derby
Adam Wachowski

2023 Election Dates:

Spring Primary: February 21, 2023 (Primary for Justice of Supreme Court)
Spring Election: April 4, 2023

2022 LICENSING RECAP:

License Type	Quantity Issued in 2021
Operator's License – 2 Year	112
Operator's License – 1 Year	17
Operator's License - Temporary	37
Operator's License - Provisional	2
Temporary Class "B"/"Class B" Retailer's License	36
Block Party Permit	2
Cigarette License	11
Beer Garden	12
Class "A" Beer License	1
Combination Class "A" Beer/"Class A" Liquor License	9
Combination Class "B" Beer/"Class B" Liquor License	28
Landscaping & Tree Removal Licenses	17





**TWO
RIVERS**
WISCONSIN

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 10, Item D.

HUMAN RESOURCES UPDATES:

- Ongoing Recruitments:
 - o Public Works Superintendent – Open until Filled
 - o Public Works Administrative Assistant – Application Review & Interviews Underway
- New Recruitments:
 - o Fire Chief to fill position being vacated by Steve Denzien 1/13/2023 – Applications due 2/6/2023
 - o City Clerk/Human Resources Director to fill position being vacated by Jamie Jackson 2/3/2023 – Applications due 2/6/2023
- Upcoming Recruitments:
 - o Recreation Supervisor to fill position being vacated by Ethan Jones 1/18/2023.

OPERATOR'S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 12/19/2022 Council meeting:

Name	Address	Duration
Julia L Feldner	1028 24 th St, Two Rivers	2 years
Brian P Hurda	2844 38 th St, Two Rivers	2 years
Jason J Neels	5133 Edgewood Ln, Manitowoc	2 years
Rebecca L Salek	2625 Knuell St, Manitowoc	2 years
Robyn Steinagel	1512 Viebahn St, Manitowoc	2 years





From: Elizabeth Runge, Community Development Director

Date: January 16, 2023

Re: Staff Report

Key Activities:

- Closed on a loan for the City's Economic Development Loan Program.
- Shared Sandy Bay Highland lot information with prospective buyers.
- Reviewed site plan, conditional use, and variance applications.
- Met with parties related to potential land purchase(s) in Woodland Industrial Park and discussed concepts for the site.
- Grant applications in process to submit to WEDC and WDNR.
- Ongoing: respond to requests related to planning, zoning, and building permits.

Two Rivers Electric Department
Monthly Report For
Jan 2023

Section 10, Item D.

Electric Consumption in KWH: (Dec 2022 Data)

This Month:

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
6,573,513	7,061,436	7,132,734	7,464,518	7,390,354	7,536,027	12.77%	1.93%

Year-to-Date:

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
82,947,911	84,414,740	83,413,801	85,117,568	86,872,748	86,470,599	4.07%	-0.47%

Cost of Electricity Purchased in Dollars:

This Month:

2017	2018	2019	2020	2021	2022		
\$ 541,102.00	\$ 481,344.00	\$ 469,935.66	\$ 521,359.40	\$ 607,041.29	\$ 563,216.45		
						%Change from 2017-2022	%Change from 2021-2022
\$0.0823	\$0.0682	\$0.0659	\$0.0698	\$0.0821	\$0.0747	-10.14%	-9.91%

Two Rivers Electric Department Monthly Report For January 2023

Large Work Orders Worked on during the current month: December 2022

Location	Description of work performed
Northend	Tree trimming
Inventory/ Year end close out	varies
Southside	Underground terminations and repair
Misc	Scheduled outages

Outage/OT Dates	Location	Duration	Cause if known
12/6/22	2005 Garfield St.	N/A	Car / Pole Accident
12/22/22	1434 Hawthorne Ave.	1 Hrs	Broken Cutout
12/24/22	19th & Emmet St.	N/A	Phone line down
12/25/21	2023 Adams St.	N/A	1/2 Power - Customer equipment problem

Number of Services Upgraded or Changed:

Number of Electric Meters Installed:

Total Number of Electric Meters Tested:

Service Disconnects & Reconnects Normal Hrs:

**Two Rivers Electric Department
Monthly Report For
January 2023**

**Lester Public Library
Director's Report
December 2022**

News

- On December 14, 2022, the West Foundation announced the winners of its first-ever Director's Choice Grants. Out of more than 50 applications received, one of the two grants awarded went to the Lester Public Library Foundation, for a collaborative Lester Library/Parks & Rec Department initiative that will put "Story Walks" on the Library grounds and at Zander Park, for the enjoyment of young readers and their parents/caregivers. In making the award announcements, West Foundation Board member John Jagemann commented on the Library/Parks project: "They are putting together a really interesting way to present reading to kids. They are building a space near the library, and also near one of the parks, they call Story Walk. They take books and laminate pages from them and you go on this walk through the forest or through the park and you read as you go."
- Chris Hamburg and Terry Ehle appeared on "Local 5 Live," the CBS affiliate WFRV, in Green Bay, to present books they recommend to adult and young readers. Terry wrapped up the segment by reminding viewers about the library's Above Average Reading Challenge.
- Beginning in January, 2023, the library returns to the monthly newsletter in paper form. Copies are available at the Senior Center, City Hall, and Library. The digital newsletter will continue as well.
- Repairs were made to a leaking water pipe near the Help Desk. This pipe drains the 'new' humidifier installed last year.
- Lester Public Library applied to the American Library Association (ALA) to host a traveling exhibition entitled World on the Move: 250,000 Years of Human Migration. The ALA Public Programs Office, in collaboration with the American Anthropological Association (AAA) and the Smithsonian's Center for Folklife and Cultural Heritage, invited applications from public libraries interested in hosting the traveling exhibition World on the Move: 250,000 Years of Human Migration. Announcement of the winning libraries (15) and itinerary of the traveling exhibition will be made mid-January, 2023.

Library Foundation - No Report

Library Legislation – No Report

Activities

12/01/22 – Met with Lester Public Library Board of Trustees President, Stanley Palmer
 12/02/22 – Toured Cool City Brewery
 12/05/22 – Two Rivers City Council Meeting
 12/08/22 – City of Two Rivers Room Tax Commission Meeting
 12/09/22 – Help Desk Shift

12/13/22 – Help Desk Shift
12/13/22 – Lester Public Library Board of Trustees Meeting
12/14/22 – Help Desk Shift
12/14/22 – City Department Heads Meeting
12/15/22 – Attended ‘Soft’ Opening of Cool City Brewery
12/21/22 – Staff Holiday Pot Luck Breakfast
12/21/22 – Help Desk Shift
12/22/22 – Attended Police Chief Brian Kohlmeier’s Retirement Celebration, City Hall
12/22/22 – Attended the Swearing in and Pinning Ceremony for Incoming Chief of Police, Ben Meinnert, City Hall
12/28/22 – City Department Heads Meeting

Jeff Dawson, Director, Lester Public Library 1/3/2023



Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596

Date: January 13, 2022
To: Greg Buckley
CC: City Council, Recreation Staff, Recreation Board
From: Mike Mathis
Subject: Recreation Department July Report

Senior Center

- The Senior Center Choir is back together and performed at the Christmas Party and River House.
- Our Grinch social media campaign generated a lot of interested, increasing our social media following.
- We had over 45 people attend the Senior Center Christmas Party.
- Meals on Wheels served = 1,525
- Congregate Meals = 66
- TRUST car rides = 207
- Senior Center Programs = 1699

Recreation and Event Activities

- We are working on returning swim lessons to the high school pool.
- We hosted our first pickle ball tournament, and it was a major success.
- Our first attempted at youth basketball has been a success with over 50 kids participating.
- We organized a cosmic bowling night at The Hook Lanes.
- The City-to-City Candy Cane Hunt was a success with over 500 participants.

Cemeteries, Forestry, Parks, and Maintenance

- We installed a new retractable batting cage in the Community House gym.
- The ice rink was installed at Washington Park.
- Cameras were installed at Veterans Park, Washington Park, and the Beach House
- The team has been executing a little of tree trimming, tree felling, and stump grinding.
- New mulch spread at Washington Park playground.

Rentals	Number of People	Room
Jessica Blaha	100	Behringer Room
Brooklynn Jarrell	30	Behringer Room
Kris Anderson	300	Behringer Room
Betty Messman	60	Behringer Room
Cara Gratz	15	Behringer Room
Conni Pribek	50	Behringer Room
Mary Jo Vertz	60	Behringer Room
Jennifer Loos	20	Gym- NERF
Kirk Pungel	15	Gym- NERF
Roberto Flores	20	Gym
Mckenzie Schramm	30	Gym
Louis Vanne	60	Gym
Austin Gordon	600	Gym
Kristie Shillcox	40	Gym
Seth Jones	50	Koska
Kurt Carlsons	20	Koska
Lori Clarksen	50	Koska
Judy Koss-Zieglar	50	Koska
Rental Usage Total	1570	
Programs	Number of People	Room
Shop With A Cop	200	Behringer Room
Private Softball	20	Gym
6 Week Speed & Jump	2	Gym Stage
6 Week Speed-Stregnth & Stability	1	Gym Stage
Boat Launch Pass 2023	2	
Fitness Center Adult	2	Fitness Center
Fitness Center Senior	12	Fitness Center
Pickleball Punch Card	2	Gym
Unlimited Pickleball Card	2	Gym
Winter Pickleball Clinic	3	Gym
TOTAL	246	

Two Rivers Police Department

Monthly Report

November 2022

Section 10, Item D.



Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200

Monthly Report November 2022



We would like to thank all veterans for their service to our nation, including our veterans at TRPD:

Officer Amanda Verhelst - US Army

Officer Logan Tlachac- US Army

Lieutenant Andrew Raatz- US Army

Police Secretary Sara Backhaus- US Army

CSO Tim Culligan- US Air Force



November Training

- Lieutenant Spurney completed his three weeks of Leadership in Police Organizations (LPO) training hosted by the Eau Claire Police Department. The school is an invaluable course for anyone in a supervisory position.

Anniversaries



**Officer Cale Beyer
November 13th, 2001
21 Years**



**Katheryn Schroeder
Police Secretary
November 2nd, 1998
24 Years**

Get To Know Us In 2022

Seth Tobison

Patrol Officer

How long have you been with TRPD?

I have been with the Two Rivers Police Department for five months. Although I have 7 years of law enforcement experience.

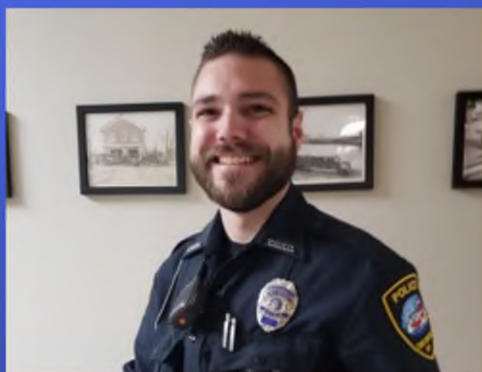
What are your duties/ specialties? I am currently a patrol officer, Cadet post mentor and a Vehicle Contacts Instructor.

What has been your favorite role in the department? I have been a Cadet post mentor in the past and look forward to helping with our Cadet post.



Why did you become a police officer?

I became a police officer because I have a passion for helping others and helping them succeed in life. It is very rewarding being able to see the impact you have made in people's lives. It is also very rewarding seeing young adults interested in this career grow from teaching them about the profession and watching them obtain their goals. I enjoy getting out in the community and meeting the residents and business owners to help serve their needs.



Hobbies/ What do you do for fun?

I enjoy attending country concerts, traveling and going for motorcycle rides.

If I could live anywhere else where would it be? I would pick Nashville, Tennessee. It is the perfect place from the hospitality and atmosphere, to the endless events. It helps that I am an avid country music fan as I feel at home every time I visit.

Any advice for those interested in becoming a police officer? If you are a young adult interested in the profession, I highly recommend looking into joining our cadet program. It is open to young adults ages 14-20 who have completed the eighth grade and reside in Manitowoc County. I grew up through the explorers program and it helped me to determine that I wanted to pursue law enforcement for my career choice.



Kim Pritzl

Police Secretary

How long have you been with TRPD? I've been with the Two Rivers Police 24 short years. It's hard to believe it's been that long. I truly enjoy my job and have very mixed emotions about retiring next year. My coworkers at TRPD have become like family to me.

What are your duties/specialties? Time agency coordinator/validation officer, evidence/property clerk, manage all evidence photos, process all digital evidence requests for court cases, data entry, customer service, collect fine payments, warrant entry track & process circuit court dispositions.



Bio- I've been a resident of Two Rivers for pretty much my entire life. I have been married to my husband Jim for 39 years and we have two children, both of which are married. I also have two grandchildren. One of them is seven years old and the other one is one year old.

What do you do for fun? Hiking, biking, running or pretty much anything outdoors. Spending time with family especially my grandkids



Where are your favorite vacation spots?

We usually spend our winter vacation somewhere tropical on a beach so my husband can unthaw from working in the cold. Our fall trip usually consists of a road trip exploring different areas in the US, usually spending much of the time, hiking, biking and spending time around a campfire (this is my favorite kind of vacation).

Favorite TV series? Virgin River, A Million Little Things, All American & Yellowstone.

Favorite Movie? Top Gun- Maverick

Favorite type of food? Sweets...I try to indulge in moderation though... with that being said if there is a half a donut missing at work there is no need to get the detective involved as they already know the culprit. Chances are by the end of the day the other half will disappear.

Pet peeve? When people don't listen to the voicemails left for them and they just call back and have no idea who they need to speak with.



Cale Beyer

Patrol Officer

How long have you been with TRPD?

I was hired part-time in January of 2001 and was given a full-time position later that year, totaling almost 22 years of employment with the Two Rivers PD. I also had prior experience with Elkhart Lake PD, and Manitowoc County Sheriff's Office as a Reserve Deputy.

What are your duties/ specialties?

Currently I am a 3rd shift patrol officer. In addition to patrol duties, I am a field training officer and an instructor. Some of the topics that I instruct include: Tactical Response, Crowd Control, Specialty Impacts Munitions/Bean Bag Launcher, Pepperball, and Taser.

What has been your favorite role in the department? I enjoy instructing! It's a nice change of pace from the "normal" routine. As a result, I receive specialized training and knowledge that I am able to pass along to other officers of our department, which allows us to stay safe and better serve the community.



Hobbies/ What do you do for fun?

My list of hobbies is somewhat substantial, but mostly they entail spending time outdoors and being with family.

Why did you become a police officer?

As a child, I had positive interactions with a local officer who was also a family friend. My older sister had also been involved with the Police Explorers. I believe it were those influences that sparked my interest in a career in law enforcement. Additionally, I had a desire to be involved in a career where I could look back and be proud that I had helped people. I was born and raised in Two Rivers, and it's a great feeling to serve the community that I have always considered home.

If I weren't a police officer I'd be a.....?

That's a question I have long asked myself. I'd assume that all jobs have their list of pro's and cons, but at the end of the day it's those moments when I am able to truly help someone that are the most rewarding to me. When I think about it... the question is probably hard for me to answer because perhaps, being a police officer is exactly what I should be doing!

Matt Lutze

School Resource Officer

How long have you been with TRPD? 1 year and 9 years with Marinette PD

What are your duties/ specialties?

I am currently the School Resource Officer at LB Clarke Middle School. I am also a Drug Recognition Expert, Field Training Officer, Defensive Tactics Instructor, Standardized Field Sobriety Test Instructor, and D.A.R.E Officer.

What past duties or specialties did you have?

I had many of the same roles at Marinette PD, including S.W.A.T.

What has been your favorite role in the department? My favorite role in the department has been being an instructor/trainer. I enjoy teaching others about this career and instructing them how to become a safe and competent officer.

Hobbies/ What do you do for fun?

I enjoy outdoor activities like hunting, fishing, and camping. I also enjoy coin collecting and going to rock/metal concerts.

When I was a kid I thought I'd be a

Marine Biologist. I would always read non-fiction books about the ocean, and would try to learn as much about it as I could.

Pet Peeves? People who don't pay attention while you are talking to them and close talkers.



What is one thing no one would guess about me? I am really good at radio contests. Any time a station says "Be caller number ..." I call in. I have won countless concert tickets, CDs, and gift cards.

Do have any pets? I have three cats named Newt, Mi, and Ferris Mewler.

Favorite Things?

I love rock and metal music. My favorite band is The Offspring. Other bands that I really enjoy are All That Remains, I Prevail, Bullet for My Valentine and 10 Years.

My favorite vacation activity is to look for shark's teeth on the beach with my family. My family goes on vacation to North Carolina and Florida where we spend a large amount of time walking the beach or snorkeling while looking for teeth. It's like a little treasure hunt. At the end of the day we compare teeth to determine who found the most/best.

My favorite movies are the Alien and Predator series. My cat Newt got her name from one of the characters in the movie Aliens. I am also a huge fan of Star Wars. I am currently reading all of the novels related to Star Wars (and there are a bunch of them).



Kathy Schroeder

Police Secretary

My name is Kathy Schroeder and I have been a police secretary since November 2, 1998. I stayed at this job not only because I enjoy working for a city I grew up in, but because the job is very interesting. Every day is totally different from the one before. The people I work with are the best out there!

As far as what I do in my job.....you name it. With the exception of actual police work, we do it all here in the office. Myself, along with 3 great women, we keep the office running. We enter paperwork into our records system, answer phones, take payments, and anything else in between! It sure keeps us on our toes!

I grew up in Two Rivers and have always enjoyed the small-town living. I left for a short period of time, but couldn't wait to get back home to Two Rivers as it has so much to offer, just look around!



I live with my husband, Paul, and our Black Lab Dave. I have two grown children, Haelee and Tyler, both close to the area. I wouldn't be who I am today without my family supporting me and the fun-loving, crazy friends we hang out with!



Paul and I recently purchased our first camper and have had a blast camping around the area with friends and family and making new friendships along the way. Cannot wait to see what other places are out there for us to explore.

If I were to ever change my career path, I would have definitely done catering. I enjoy cooking, not only for my family and friends, but for those I work with. I think they enjoy it as well! Our counter at work is always full of some type of food. You'd think we were the Fire Dept. (Just kidding)



Zayla Mueller

Patrol Officer

How long have you been with TRPD?
8 months

What are your duties/specialties?
1st shift patrol officer

Why did you become a police officer?
I enjoy being active along with being able to learn and do new tasks every day. The "work" an officer handles can vary from day to day and that is something that was important for me to find, which is why I chose to pursue law enforcement. During my time, so far with the Two Rivers Police Department, I have had the opportunity to engage with community members and to serve them in a positive manner while also taking calls for service. I also like being proactive within the department.

What has been your favorite role in the department? Interactions I've had with members of the community and humanizing the relation between law enforcement and the public.

What do you do for fun? Like many others, I enjoy doing anything outdoors such as hiking, kayaking, hunting, fishing / Ice fishing, or simply doing anything active. I love spending time with my family and friends.



What did you do prior to being hired at TRPD?
I worked as a community service officer (CSO) at the Elkhart Lake Police Department and the Sheboygan Police Department. I was also part of the Sheboygan Police Cadet post and the Sheboygan County- Wide Cadet post where I was able to engage in community outreach events and participate in competitions. I was able to practice the skills that an officer would need in order to perform their job duties. I enjoyed being in these programs as it gave me the chance to understand and learn about law enforcement prior to working as a police officer.

Why did you decide to work for TRPD? Prior to being hired at TRPD, I was able to do a ride along with a few of the officers who I work alongside now. Community engagement is something that is important to me, and I was able to see that first hand during the ride along.

Do you have any pets? I have one dog named Peanut.

Favorite Music? I listen to all genres of music. Some of my favorite music artists include Kip Moore, Drake White, Dirty Honey, Chris Stapleton, George Strait, and Eric Church.

What is one thing no one would guess about me? I have been skydiving twice, and I would do it all over again.

What is something I have always wanted to do? If I had all of the time in the world then I would love to visit all of the national parks.

Melissa Wiesner

Detective Lieutenant

How long have you been with TRPD?

20.5 years

What are your duties/specialties? Detective Lieutenant. Unlike many other agencies, even though I am a Lieutenant of a Detective Bureau, I still have my own case load investigating crimes plus I supervise other Detectives and Investigators, School Resource Officers, and Crime Scene Investigators and occasionally fill in as shift commander for patrol. I also am responsible for drug disposal at the PD, monitoring sex offenders who reside in the city, the evidence room, fingerprint and crime lab submissions among many other daily tasks. My specialties include: IAAI Fire Investigator Technician, death investigator, forensic interviewer, crime scene investigator, CVSA analyst, National ALICE instructor, threat assessment instructor, Manitowoc County SWAT Team Crisis Negotiator and assistant team leader, Manitowoc County Peer Support Team Coordinator, Manitowoc Chaplain Advisor, Manitowoc County CISM team member, WI Law Enforcement Death Response team member, WI DOJ Peer Support Instructor and member of TRPD wellness team and recruitment team.

What has been your favorite role? My favorite role was being a high school SRO because I got to meet so many amazing people from students and staff to parents and community members. I got to interact more with people during non-crisis or tragic times and it was so refreshing. I loved having the time to really get to know people and to understand where they are coming from and helping kids realize they can be successful.



Past duties and specialties? Metro Drug Officer, School Resource Officer, 3rd shift Patrol Officer, Field Training Officer, Bike Patrol, and DARE Officer among others.

Why did you become a police officer? I wanted to work with people, where my days would never be the same, and where I could help make and be a difference in the world. I told myself to give law enforcement a try for 5 years. Here I am 20 years later and still enjoy what I do. I make sure to keep up on training and education and stay active and involved and I enjoy being a positive role model for others.

What do you do for fun? I love being with my family. I have a husband and three children. We love the outdoors and spend a lot of time up north camping, boating, hiking, UTV rides etc. I love vacationing and seeing the world, especially historical places in the US because I love this country and history. We also enjoy volunteering and giving back whenever we can.

What is one thing no one would guess about me? I have my masters degree in community counseling and work a lot with people involved in trauma or critical incidents, it's another passion of mine.

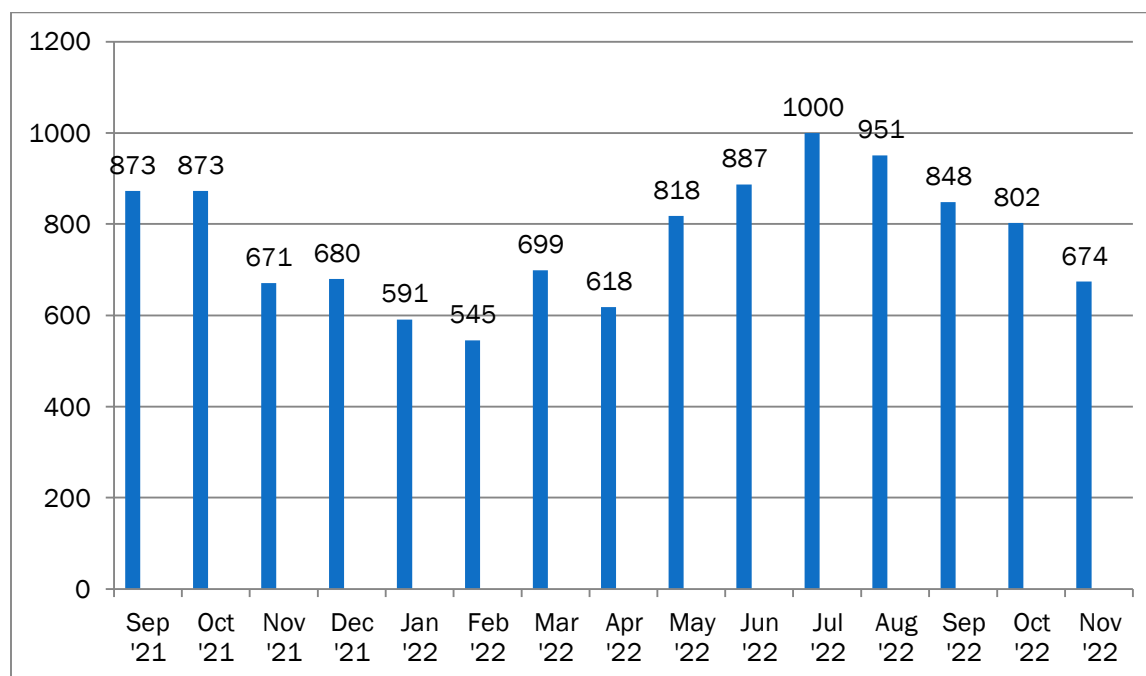
Pet Peeves? Drama and gossip. If you want to know something about someone, get to know them instead of what others told you about them. You never know what someone is going through or has been through, so treat everyone kindly and give them a fair chance.

If I weren't a police officer I'd be a.....? Event planner. I love to plan events and decorate. I am very organized and like to shop 😊

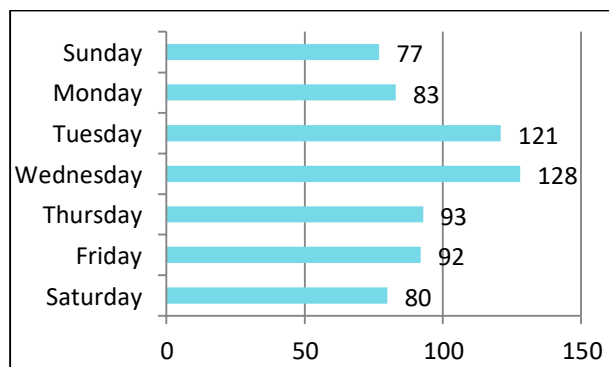
CALLS FOR POLICE SERVICE

November	2022 YTD TOTAL: 8,433
2022:	TOTAL LAST YEAR: 9,610
674	

Monthly Calls Comparison Chart:



Calls for Service by Day of Week:



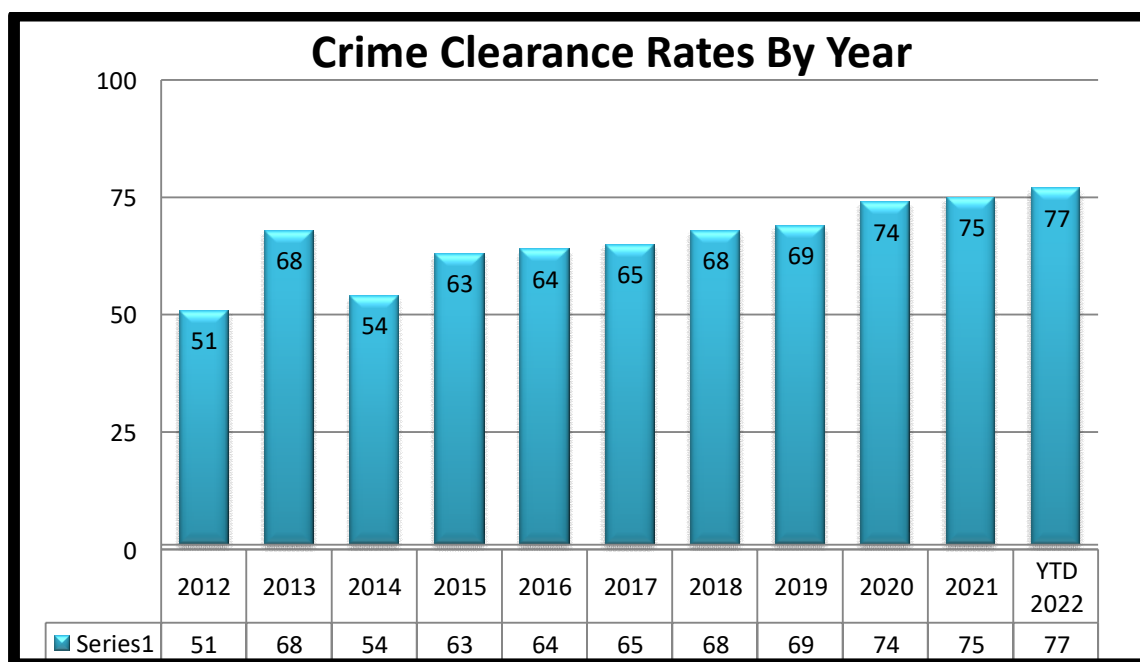
CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	October
Reported Part 1 Cases	10
Cases Cleared	11
Crime Clearance Rate	110%

Crime Clearance Rate YTD: 77%*

*Correction on the October 2022 monthly report. The Crime Clearance rate YTD should be 75% instead of 81%. We apologize for the miscalculation.



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2022	
Adult Arrests	80
Juvenile Arrests	8
Total	88

Field Warnings 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	1	0	1	0	0	0	0	0	0	0	2
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	0	0	0	3	3	5	10	12	3	6	3	0	45
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	3	3	1	2	3	1	0	13
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	1	4	11	26	29	39	15	33	21	0	179
341.04 NON-REGISTRATION OF VEHICLE	0	0	1	5	5	4	6	5	5	6	11	0	48
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	1	2	1	0	0	0	0	4
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	1	0	0	0	0	0	0	2
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	0	0	0	1	0	0	1	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	3	5	5	6	2	12	3	0	37

346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	2	0	0	1	0	0	0	0	3
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	3	2	5	0	0	0	1	0	0	0	0	0	11
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	0	0	0	0	0	1	0	0	1	0	0	0	2
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	2	0	0	0	2	0	4
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	1	0	3	3	1	2	2	0	13
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	2	2	2	0	0	1	4	3	2	6	14	0	36
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	1	7	2	4	3	9	3	4	3	3	0	40
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	0	0	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	0	0	0	0	0	0	0	0	3
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	1	0	1	0	0	0	0	1	0	4
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	2	3	1	6	9	7	2	3	0	33
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	1	0	0	0	2	3	0	0	0	0	7
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	1	0	1	0	0	0	2
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	1	0	0	4	2	4	1	1	0	2	0	0	15
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	0	0	0	0	0	0	3	0	4
9-1-1 943.20 THEFT	0	0	0	0	0	0	0	0	0	0	1	0	1
9-2-11 CURFEW VIOLATION	0	0	0	0	0	0	0	1	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-15 ANIMAL FECES	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	0	0	0	1	1	0	2
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	2	6	0	0	0	0	2	1	0	0	0	12

6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	5	3	4	4	7	5	6	3	6	1	0	45
6-5-1 DOG LICENSE	9	11	9	7	14	10	8	13	9	9	2	0	101
TR305.19(1) DOORS-HOODS, TRUNK LID-WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
TR305.16(2) TAIL LAMPS-PROPER WORKING CONDITION	0	0	0	0	0	0	0	0	1	1	1	0	3
347.489(1) BICYCLE/MOTOR BICYCLE W/FRONT LAMP WHT LIGHT VISIBLE	0	0	0	0	0	0	0	0	0	0	1	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	0	1	0	0	0	0	1	0	2
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	1	0	0	0	0	1	0	1	0	0	0	0	3
347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	1	0	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	2	2	5	1	2	1	1	2	1	3	4	0	24
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	3	0	0	0	1	0	0	1	3	0	8
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	1	2	0	0	0	0	0	1	2	5	0	12
347.12(1)(A) FAILURE TO DIM HEADLIGHTS-ONCOMING VEHICLES	0	0	0	0	0	0	0	0	1	1	0	0	2
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	5	4	11	5	2	0	0	1	3	0	0	0	31
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	1	2	0	0	0	0	0	0	0	0	0	3
346.57(4)(EM) SPEEDING 25 MPH SERVICE ROAD/CITY/VILLAGE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	4	2	4	0	0	0	0	2	7	0	0	0	19
346.48(1) FAIL TO STOP FOR SCHOOL BUS	0	0	0	0	0	1	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	4	0	6	2	0	0	0	0	0	0	0	0	12
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	5	0	0	0	0	0	0	0	0	0	0	5
346.31(3) IMPROPER LEFT TURN	0	0	0	0	0	0	0	0	1	0	0	0	1
346.31(1) FAIL TO FOLLOW INDICATED TURN	0	0	0	0	0	0	0	0	0	1	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	0	0	0	1	0	0	2	1	0	0	0	4
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	0	0	0	0	0	0	0	1

346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	0	0	0	1	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0	1	0	0	0	2
346.13(1) UNSAFE LANE DEVIATION	0	0	0	0	0	0	1	0	0	0	1	0	2
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	2	0	0	0	0	0	2
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	0	0	0	0	1	0	0	0	0	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	1	0	0	0	0	3
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	1	0	0	0	0	0	1
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	0	0	1	0	1	0	1	0	3
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	0	0	0	0	0	0	0	1	0	1	1	0	3
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	2	0	0	3
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	0	0	1	1	0	0	0	0	2	0	0	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	0	3	2	1	0	0	0	0	0	0	0	6
347.09(1)(A) HEADLAMPS-VEHICLES EQUIPED W/2 HEADLAMPS	0	0	0	0	0	1	0	1	2	4	5	0	13
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	5	3	10	3	1	3	3	2	7	5	11	0	53
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	3	1	4	1	4	2	1	0	1	5	0	0	22
23.33(4)(D) ATV ON ROADWAY	0	0	0	0	0	0	0	0	0	0	1	0	1
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	0	0	0	0	0	0	0	0	1	1	0	0	2
FIELD WARNING Totals	51	49	91	52	67	85	113	126	85	120	108	0	947
Totals	51	49	91	52	67	85	113	126	85	120	108	0	947

Traffic Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
346.37(1)(C)2 PEDESTRIAN/BICYCLIST/EPAMD VIOLATE RED TRAFFIC LIGHT	0	0	0	0	0	0	0	1	0	0	0	0	1
346.33(1m) UNLAWFUL U TURN-FAIL TO EXERCISE DUE CARE	0	0	0	0	0	1	0	0	0	0	0	0	1
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	1	0	1	2	1	0	0	0	7
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	0	2	5	2	3	0	0	12
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	1	0	2	5	2	1	2	1	0	14
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	5	0	4	3	3	2	2	2	0	21
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	1	2	0	1	0	0	6
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	2	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	1	1	0	0	0	0	3
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	1	0	0	1	0	0	0	0	3
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	1	1	2	0	1	1	0	6
341.04(1) NON- REGISTRATION OF OTHER VEHICLE	0	0	0	0	0	0	0	0	0	0	1	0	1
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	1	1	2	0	0	0	0	0	0	0	0	0	4
346.89(3)(a) 001 TEXTING WHILE DRIVING	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(2) 008 FAILURE TO KEEP VEHICLE UNDER CONTROL (2ND+)	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	1	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	1	1	0	0	0	0	0	2
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	1	0	0	0	0	0	0	1
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	1	1	0	3
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	1	5	2	6	0	1	1	2	7	0	26
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(a) 003 OPERATING AFTER SUSPENSION (3RD)	0	0	0	0	0	1	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(2i) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	1	0	2
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	4	3	0	1	1	0	1	0	10

347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	1	0	0	0	0	0	0	0	0	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	2	0	0	0	0	0	0	1	0	0	4
346.68 HIT AND RUN-UNATTENDED VEHICLE	0	0	0	0	0	1	0	0	1	0	0	0	2
346.63(1)(B) CIR OWI - OPERATE W/PAC OVER LEGAL LIMIT	0	0	1	0	0	1	0	0	0	0	0	0	2
346.63(1)(B) ORD OWI - OPERATE W/PAC OVER LEGAL LIMIT	2	1	0	2	0	1	1	0	0	0	0	0	7
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	1	0	1	1	0	2	0	0	0	6
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	1	0	1	0	0	1	0	0	0	0	4
346.57(2) 001 UNREASONABLE AND IMPRUDENT SPEED	0	0	0	0	0	0	0	0	1	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	1	0	0	0	0	0	0	0	0	5
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	1	0	0	0	0	0	0	1	0	0	0	0	2
346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	0	0	0	0	0	0	0	1	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	1	0	0	0	0	0	0	1	0	0	3
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	1	1	0	0	1	0	4
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	1	1	0	0	0	0	0	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	0	0	0	0	0	0	1	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	0	0	1	0	1	2	0	0	0	0	0	4
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	0	0	1	1	0	2
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	2	0	6	0	2	1	6	1	0	1	0	20
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	2	2	2	1	3	0	3	4	1	0	18
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	0	0	0	0	0	0	0	0	1	0	0	1
343.05(3)(c) OPERATE MOPED W/O VALID LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	4	5	3	2	1	3	4	2	6	0	35
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	0	1	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	0	0	0	0	0	0	0	0	0	1	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	0	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	0	0	0	1

341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	1	0	0	0	1	1	1	1	3	0	9
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	1	0	3	1	0	0	0	0	0	5
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	2	0	1	0	1	0	0	0	0	0	0	4
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	0	0	0	0	0	0	1	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	4	0	0	2	2	1	0	0	1	0	0	0	10
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	3	0	1	2	0	0	1	3	0	12
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	1	0	0	1	0	0	0	1	1	0	4
TRAFFIC Totals	31	13	19	37	20	40	31	39	22	26	33	0	311
Totals	31	13	19	37	20	40	31	39	22	26	33	0	311

Municipal Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
10-1-15G(4)(C)(4) REAR YARDS STORAGE CANOPIES	0	0	0	0	0	0	1	0	0	0	0	0	1
10-1-15(3)(A) FENCE HEIGHT IN FRONT YARD	0	0	0	0	0	1	0	0	0	0	0	0	1
11-2-2 ELECTRICAL CODES	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	0	0	1	1	1	0	0	0	0	0	0	3
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	3	2	1	3	1	4	3	5	3	2	0	30
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	3	2	0	0	1	0	1	1	0	8
125.07(4)(B) 17-20 UNDERAGE DRINKING/POSSESS 17-20	0	0	0	1	0	0	0	0	0	0	0	0	1
9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICAION- HARASSMENT	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	2	0	3	1	0	0	0	0	0	0	8
943.50(1M)(A) MISD RETAIL THEFT - ALTER PRICE	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
943.13(1M)(B) TRESPASS TO LAND-REMAIN AFTER NOTICE	0	0	0	1	0	0	0	0	0	0	0	0	1
125.07(4)(A) 17-20 UNDERAGE DRINKING- PROCURES 17-20	0	0	0	2	0	0	0	0	0	0	0	0	2
9-6-6 PUBLIC NUISANCES AFFECTING HEALTH	0	0	0	0	0	0	1	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL	0	2	1	0	3	15	7	1	6	0	1	0	36

INSECTS/RODENTS AND OTHER PESTS													
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	0	0	0	0	0	0	0	0	1	0	0	1
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	0	2	0	0	2	0	0	0	0	0	1	0	5
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	0	2	2	0	0	1	0	1	0	0	2	0	8
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	0	0	0	0	2	3	0	0	0	5
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	0	0	0	0	0	0	0	1	0	0	0	1
9-3-4 DESTRUCTION OF NOXIOUS WEEDS	0	0	0	0	0	0	0	0	0	1	0	0	1
943.14 CRIMINAL TRESPASS TO DWELLING	0	0	0	1	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	1	0	0	0	0	0	0	1	1	0	2	0	5
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	2	0	0	0	0	0	0	0	3
9-2-1 DISCHARGE OR CARRYING FIREARMS AND GUNS	0	0	0	0	0	0	0	3	0	0	0	0	3
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	0	0	0	3	0	0	0	0	0	3
9-1-1 943.20 THEFT	0	0	0	0	0	0	0	0	1	0	0	0	1
9-1-1 943.14 TRESPASS TO DWELLING	0	0	0	0	0	0	1	0	1	0	0	0	2
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	0	1	0	0	2	0	3
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	0	0	0	0	2	0	2	0	0	4
9-1-1 941.10 NEGLIGENT HANDLING OF BURNING MATERIALS	0	0	0	0	0	2	0	0	0	0	0	0	2
9-2-10(B) HABITUAL TRUANCY	1	1	2	1	1	0	0	0	0	0	4	0	10
9-2-10(A) SIMPLE TRUANCY	0	5	0	2	4	1	0	0	0	0	0	0	12
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	1	1	0	0	0	2	0	1	2	1	0	8
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	0	0	0	0	0	0	0	0	0	1	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	2	0	0	0	0	0	0	1	0	0	0	3
6-5-1 DOG LICENSE	3	0	0	0	0	1	0	0	2	0	0	0	6
3-1-3 BONFIRES AND OUTDOOR FIRES	0	0	0	0	0	0	0	0	1	0	0	0	1
ORDINANCE Totals	13	18	12	13	22	26	19	15	23	11	16	0	188
Totals	13	18	12	13	22	26	19	15	23	11	16	0	188

November 2022 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
947.019(1)(C)	13C TERRORIST THREATS- INTEND TO CAUSE PUBLIC PANIC OR FEAR	1	1
948.11(2)(A)	370 EXPOSE CHILD TO HARMFUL MATERIAL	2	1
948.12(1M) <18	370 POSSESSION OF CHILD PORN BY PERSON UNDER 18	69	1
9-2-10(B)	90B HABITUAL TRUANCY	4	4
938.19(1)(D)4	90I JUVENILE IN CUSTODY-RUNAWAY	1	1
Totals:		77	8

November 2022 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.225(1)(C)	11A 1ST DEGREE SEXUAL ASSAULT- USE OR THREAT OF FORCE OR VIOLENCE	1	1
940.19(2)	13A SUBSTANTIAL BATTERY/AGGRAVATED/INTEND BODILY HARM	2	2
940.235(1) NON-FAMILY	13A IMPEDE BREATHING BY PRESSURE ON THROAT OR NECK/ NON-FAMILY	3	3
940.19(1)	13B BATTERY - SIMPLE	4	4
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	4	4
9-1-1 943.20	23H THEFT	1	1
943.20(1)(A)THEFT OTHER	23H THEFT ALL OTHER	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	4	2
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	2	2
961.41(1M)(DM)2	35A POSSESS W/INTENT FENTANYL >10G<50G	2	1
961.41(3G)(C)	35A POSSESS COCAINE	2	2
961.41(3G)(E)	35A POSSESS THC	3	2
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	4	3
9-2-13	35B POSSESSION OF DRUG PARAPHERNALIA	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	3	2
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	2	2
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	3	3
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
346.63(1)(A) ORD	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	4	4
948.21(2) FELONY	90F CHILD NEGLECT - FELONY	1	1
968.075(1)(a)	90F DOMESTIC ABUSE	8	6
968.075(1)(a)1	90F DOMESTIC ABUSE - INFLICTION OF PHYSICAL PAIN OR INJURY	1	1
9-1-1 943.13	90J CRIMINAL TRESPASS TO LAND	1	1
9-1-1 943.14	90J TRESPASS TO DWELLING	1	1
343.05(3)(a)	90Z OPERATE W/O VALID LICENSE	1	1
346.04(2t)	90Z RESIST OFFICER/FAIL TO STOP FOR OFFICER	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	1	1

8-4-1(B)	90Z ABANDONMENT OF VEHICLES PROHIBITED	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
941.30(1) 90Z	90Z 1ST DEGREE RECKLESSLY ENDANGERING SAFETY - ASSAULT	1	1
946.41(1) OBSTRUCT	90Z OBSTRUCTING AN OFFICER	2	2
946.41(1) RESIST	90Z RESISTING AN OFFICER	2	2
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	4	4
946.49(1)(b)	90Z BAIL JUMPING-FELONY	11	7
947.01(1) 90Z	90Z DISORDERLY CONDUCT - OTHER OFFENSES	1	1
948.03(3)(B)	90Z CHILD ABUSE-RECKLESSLY CAUSE HARM	1	1
961.42(1)	90Z KEEPER OF A DRUG HOUSE OR CAR	1	1
973.10	90Z PROBATION HOLD	5	5
Totals:		92	80

2022 Public Works/WWTP Tracking			2022		Section 10, Item D.	
			<u>December</u>	<u>Year-to-Date</u>	<u>December</u>	<u>Year-to-Date</u>
ENGINEERING 2022						
		Landfill Leachate Pumpage (gallons)	572,158	6,970,895	314,474	6,765,301
		Precipitation	3.27	34.90	1.91	34.39
		Number of Encumbrance property checks	17	317	26	347
STREET DIVISION 2022 (Manhours)			<u>December</u>	<u>Year-to-Date</u>	<u>December</u>	<u>Year-to-Date</u>
53200		Shop/Vehicle Maintenance	377	5,116	568	4,841
53300		Street Maintenance	43	1,545	28	1,673
53310		Street Cleaning	1	911	87	1,183
53320		Street Signs/Painting	81	661	17	855
53330		Snow & Ice	532	1,315	180	940
53337		PT Snowplowers	12	37	6	322
53380		Bridge - maintenance	2	24		36
53381		17th Street Bridge opening	4	320	13	381
53620		Refuse/Garbage		4		2
53625		Recycling/Leaf Collection	152	1015	52	625
53640		Weed Cutting		256		219
53650		Work for Others	265	4,244	68	4,250
53700		Landfill Maintenance		53		107
53710		Landfill Sampling		13		11
*****		PBS Sewers	2	52	5	59
*****		Salted Streets	7	25	8	20
*****		Plowed all city streets	3	8	2	6
*****		Open 17th Street Bridge	19	767	37	1059
WASTEWATER UTILITY 2022			<u>December</u>	<u>Year-to-Date</u>	<u>December</u>	<u>Year-to-Date</u>
		Wastewater Treated, Gallons	57,550,000	706,525,500	57,741,000	1,271,212,100
		MONTHLY AVERAGE: Daily Flow, Gallons	1,856,000	2,121,250	1,863,000	2,320,301
		MONTHLY AVERAGE: Daily BOD, Lbs.	4,554	4,341	4,466	4,156
Plant Discharges (MONTHLY AVERAGE)						
		Biological Oxygen Demand (BOD), mg/l	9.30	7.31	9.40	9.64
		Suspended Solids, mg/l	8.20	6.34	9.10	8.73
		Ammonia, mg/l	0.27	0.24	0.37	0.58
		Phosphorus, mg/l	0.52	0.28	0.37	0.42
		Fecal Coliform, per 100ml	12.00	18	24.00	50.75
		pH, Min (6.0)	6.60	6.7	6.80	6.88
		pH, Max (9.0)	6.90	6.9	7.00	7.07
Chemicals						
		Polymer, Gallons	88	1056	88	1056
		Ferric Chloride, Gallons	2,520	29,875	2,635	26,335
P&Fonly		Chemical Purchases for the month	\$ 7,485.66	\$ 71,779.27	\$ 5,976.16	\$ 37,668.92
		Mishicot Payment to City	\$ 5,786.72	\$ 78,500.19	\$ 6,448.53	\$ 83,532.83
		Emergency call-ins	2	18	4	24

December 2022 Public Works Narrative Tasks

ENGINEERING 2022**Lincoln Street (17th St to 22nd St) Reconstruction**

- Plans submitted for DNR approval in September
- Staff preparing final plans for February Bidding
- Public Information Meeting scheduled for Jan. 25, 5:30 p.m.

Zlatnik Drive (17th to Pierce St) Resurfacing

- Planned for 2023 construction
- Early 2023 construction expected

Lead water services and Sanitary Sewer lateral Replacement

- Project was bid February 23, with Essential Sewer & Water being the low bidder
- Contractor started work on other laterals August 1. Substantial completion of 52 service replacements October 5,
- Expect to replace other services as needed, and as requested, early Spring, 2023

17th Street Reconstruction

- Limits from East Street to Zlatnik Drive, and East Park Street to Jefferson Street
- Project was bid on February 23, with low bid from Jossart Bros. Construction
- Construction started July 25.
- Substantial completion and roadway opened to traffic Nov. 22
- Spring punch list items remain including terrace restoration and tree planting

Eggers Pond, (near 20th St & East River St)

- City staff and consultant continue to work on project coordination
- Contract was bid June 2, 2021, with Superior Sewer & Water being the low bidder.
- Street paving on 20th Street completed in November
- Punch list items remain for early 2023

Street Improvement Grants

- Staff submitted additional applications in early June for street improvement grants for years 2023-2027.
- DOT notified City of grant for resurfacing Emmet Street (17th to 22nd)
- Work would be scheduled for 2025.

Pierce Court Drainage

- Staff is coordinating with a consultant on cleaning a drainage ditch which drains the Pierce Court area

Shoreline Protection

- Staff and consultant submitted the permit application for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.

Sidewalk Repair

- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in prior years/.
- Staff is responding to additional complaints, for which notices have been sent to affected residents.
- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.

STREET DIVISION 2022

- 17th St. bridge openings (19)
- PBS sewers (2)
- Biweekly and semi annual sewers
- Vac storm sewer sumps
- Finished leaf picking
- Completed parts inventory
- Worked on new band shelter. (Footings and piers)
- Put out and filled sand barrels
- Salting - Plow and salt 7 times
- Sanding - Plow and sand as needed 2 times
- Full plow 3 times
- Windrow and pick up snow 1 time
- Clean snow from corners



**Two Rivers
December 2022**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- NO TRAINING

2. Audits/Inspections

None

3. Compliance/Risk Management

- Near Miss roundtable Electric/Parks and Rec.

GOALS AND OBJECTIVES

1. Training

- HAZCOM 1/18/2023
- Tabletop Exercise Development ongoing
- Chemical specific training for water and wastewater treatment TBD January, February, and March

2. Audits/Inspections

- Field Inspections

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents
- Promote incident and near miss reporting
- Stop the Bleed Training for all FA/CPR/AED trained employees
- Stop the Bleed kits to be added to city vehicles with a need

Dec-22

CITY OF TWO RIVERS

Section 10, Item D.

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	30,705,430	GAL/MONTH
LESS BACKWASH WATER	3,949,620	GAL/MONTH
WATER TO CITY	26,755,810	GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,220,000	GAL/DAY
MIN. DAILY WATER PRODUCTION	785,430	GAL/DAY
AVERAGE DAILY WATER PRODUCTION	990,500	GAL/DAY

TOTAL PRODUCTION	30705430	GAL/MONTH
WATER TO CITY	26755810	GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	228	260	HR/MO
7.74	7.35	8.39	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	603	140	HR/MO
0	0	19.45	4.52	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2415.5	0.09	0.00
2535.0	0.08	0.00
143.8	0.00	0.00
1753.0	0.00	0.00
605.3	0.02	0.00
14 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION

PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
408	0	336	744

TOTAL GALLONS PUMPED PER MONTH

MAXIMUM GALLONS PER DAY

MINIMUM GALLONS PER DAY

AVERAGE GALLONS PER DAY

7,737,000	GAL/MONTH
271,000	GAL/DAY
241,000	GAL/DAY
249,581	GAL/DAY

REPORT PREPARED BY

Garret Wachowski

DATE

1/5/2023

AS

Debt Service Fund Summary Financial Report November 2022

A detailed report can be provided upon request.



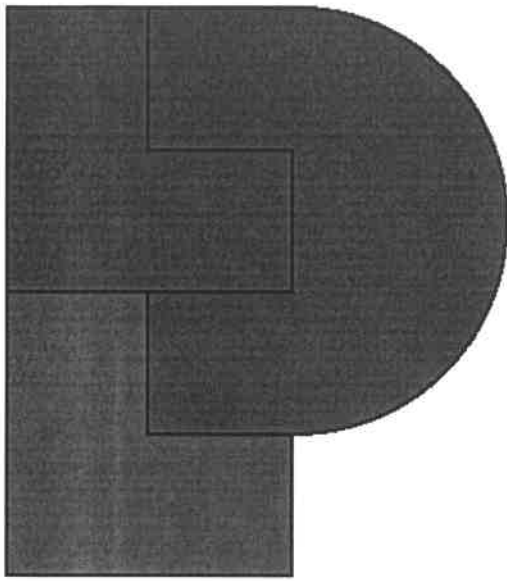
**TWO
RIVERS**
WISCONSIN

CITY OF TWO RIVERS
2022 MONTHLY DEBT SERVICE FUND REPORT
NOVEMBER 30, 2022 BUDGET

Section 10, ItemE.

DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL

	PERIOD	2022	2022	OVER	% OF	PRIOR YTD
	ACTUAL	BUDGET	YTD	(UNDER)	BUDGET	ACTUAL
			ACTUAL	BUDGET		
<u>DEBT SERVICE</u>						
REVENUES						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,380,752	2,380,752	0	100.00	2,305,271
300-48100 INTEREST ON INVESTMENTS	6,251	1,000	39,239	38,239	3,923.94	1,067
300-49110 PROCEEDS FROM DEBT	0	0	610	610	.00	16,870
300-49417 TRNSFR FROM OTHER FUNDS	0	258,463	165,963	(92,500)	64.21	1,164,109
TOTAL REVENUES	6,251	2,640,215	2,586,564	(53,651)	97.97	3,487,316
<u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	325	325	.00	650
300-58100-2950 DEBT ISSUANCE COSTS	0	0	38,358	38,358	.00	63,668
300-58100-2960 DEBT PREMIUM	0	0	(88,474)	(88,474)	.00	(177,290)
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	34,575	34,575	.00	38,413
300-58100-5970 TRANSFER TO OTHER FUNDS	0	47,916	47,916	0	100.00	55,516
300-58100-6200 PRINCIPAL PAYMENTS	253	2,047,832	2,047,579	(253)	99.99	2,966,104
300-58100-6210 INTEREST PAYMENTS	0	483,500	483,500	0	100.00	560,177
300-58100-6230 CAPITAL LEASE PAYMENTS	4,578	83,359	59,301	(24,058)	71.14	16,675
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	791	3,874	10,976	7,102	283.33	5,039
300-58100-6900 OTHER SERVICES	0	3,000	3,206	206	106.88	2,850
TOTAL EXPENDITURES	5,622	2,669,481	2,637,261	(32,220)	98.79	3,531,803
REVENUE OVER EXPENDITURES - YTD	630	(29,266)	(50,697)	(21,431)	173.23-	(44,486)



**TWO
RIVERS**
WISCONSIN

Lester Public Library
November 2022
Detail
Financial Report

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

Section 10, Item E.

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>							
280-41110	GENERAL PROPERTY TAX	0	631,287	631,287	0	100.00	607,007
	TOTAL TAXES	0	631,287	631,287	0	100.00	607,007
<u>INTERGOVERNMENTAL REVENUE</u>							
280-43519	COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720	COUNTY FUNDS	0	171,579	171,601	22	100.01	172,339
	TOTAL INTERGOVERNMENTAL REVE	0	171,579	171,601	22	100.01	172,339
<u>FINES & FORFEITURES</u>							
280-45300	LIBRARY BOOK FINES	117	2,000	2,082	82	104.10	1,782
	TOTAL FINES & FORFEITURES	117	2,000	2,082	82	104.10	1,782
<u>CHARGES FOR SERVICE</u>							
280-46712	COPIER SERVICE FEES	358	6,500	4,792	(1,708)	73.72	2,337
	TOTAL CHARGES FOR SERVICE	358	6,500	4,792	(1,708)	73.72	2,337
<u>MISCELLANEOUS REVENUE</u>							
280-48300	SALE OF PROP & EQUIP	98	2,500	2,318	(182)	92.71	1,928
280-48500	DONATIONS	47,286	48,845	62,286	13,441	127.52	10,038
280-48900	OTHER REVENUES	127	2,000	1,989	(11)	99.45	1,545
	TOTAL MISCELLANEOUS REVENUE	47,512	53,345	66,593	13,248	124.83	13,511
<u>OTHER FINANCING SOURCES</u>							
280-49223	TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
	TOTAL FUND REVENUE	47,986	864,711	876,355	11,644	101.35	796,976

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
NOVEMBER 30, 2022 BUDGET

Section 10, ItemE.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>LESTER LIBRARY</u>						
LIBRARY ADMINISTRATION						
<u>PERSONNEL SERVICES</u>						
280-55110-1100	FULLTIME ADMINISTRATION	8,700	263,910	228,955 (34,955)	86.76	229,267
280-55110-1220	WAGES - FULLTIME	1,132	34,341	29,801 (4,540)	86.78	30,588
280-55110-1270	WAGES - PART TIME	4,177	129,272	110,219 (19,053)	85.26	107,166
280-55110-1280	WAGES-LONGEVITY PAY	0	6,427	0 (6,427)	.00	0
280-55110-1290	WAGES-OVERTIME	0	495	0 (495)	.00	185
280-55110-1310	WI RETIREMENT	732	22,962	19,366 (3,596)	84.34	20,624
280-55110-1320	FICA	1,018	33,618	27,423 (6,195)	81.57	27,660
280-55110-1330	HEALTH INSURANCE	6,113	55,020	55,020 0	100.00	56,132
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	0	0 0	.00	0
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	10,000	7,692 (2,308)	76.92	7,077
280-55110-1340	LIFE INSURANCE	117	1,337	1,247 (90)	93.28	1,113
280-55110-1350	OTHER BENEFITS	0	0	0 0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	1,650 1,650	.00	311
TOTAL PERSONNEL SERVICES		22,375	557,382	481,373 (76,009)	86.36	480,124
<u>CONTRACTUAL SERVICES</u>						
280-55110-2100	PROF SERV - CITY SERVICES	0	47,484	34,906 (12,578)	73.51	41,635
280-55110-2130	PROFESSIONAL SERVICES	348	6,000	5,338 (662)	88.96	6,017
280-55110-2200	TELEPHONE EXPENSE	0	1,200	959 (241)	79.94	1,075
280-55110-2210	ELECTRICITY	1,912	22,000	22,930 930	104.23	21,663
280-55110-2220	NATURAL GAS/HEAT	0	8,500	10,423 1,923	122.63	4,176
280-55110-2230	WATER EXPENSE	165	2,000	1,811 (189)	90.57	1,686
280-55110-2240	SEWER EXPENSE	62	750	645 (105)	86.00	473
280-55110-2250	STORMWATER EXPENSE	80	960	879 (81)	91.59	879
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	1,026	24,993	14,674 (10,319)	58.71	30,294
280-55110-2450	EQUIPMENT NEW	137	10,800	7,712 (3,088)	71.40	6,200
280-55110-2910	PRINTING/ADVERTISING	374	1,500	1,124 (376)	74.96	2,000
280-55110-2930	TECHNOLOGY	179	21,000	9,969 (11,031)	47.47	18,939
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	10,757 (2,151)	83.33	11,832
TOTAL CONTRACTUAL SERVICES		5,359	160,095	122,128 (37,967)	76.28	146,869
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100	OFFICE SUPPLIES	1,030	5,000	4,419 (581)	88.38	1,100
280-55110-3110	POSTAGE	30	450	377 (73)	83.68	264
280-55110-3300	TRAVEL	0	2,284	1,094 (1,190)	47.91	782
280-55110-3560	LANDSCAPING	1,143	14,500	14,108 (392)	97.30	16,114
280-55110-3960	TECH PROC SUPPLIES	0	0	0 0	.00	3,718
TOTAL OP SUPPLIES/EXP		2,203	22,234	19,998 (2,236)	89.94	21,978

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
NOVEMBER 30, 2022 BUDGET

Section 10, Item E.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	0	13,400	10,581	(2,819)	78.97	11,717
280-55110-5950 TRANSFER TO CAP PROJ FND	0	1,080	1,440	360	133.33	1,080
TOTAL FIXED CHARGES	0	14,480	12,021	(2,459)	83.02	12,797
TOTAL LIBRARY ADMINISTRATION	29,936	754,191	635,520	(118,671)	84.27	661,768
<u>ADULT SERVICES</u>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	278	4,600	4,502	(98)	97.87	4,067
280-55111-3400 NON-FICTION BOOKS	1,004	17,000	11,807	(5,193)	69.45	9,735
280-55111-3420 FICTION BOOKS	1,326	17,000	16,571	(429)	97.47	13,756
280-55111-3430 LARGE PRINT BOOKS	879	12,000	11,216	(784)	93.46	10,170
280-55111-3450 MOVIES	416	4,500	3,647	(853)	81.05	3,426
280-55111-3470 AUDIOBOOKS	168	4,400	3,160	(1,240)	71.82	2,501
280-55111-3480 MUSIC CD'S	0	500	11	(489)	2.26	85
280-55111-3510 PROGRAMS	1,609	3,000	3,019	19	100.62	388
TOTAL OP SUPPLIES/EXP	5,679	63,000	53,932	(9,068)	85.61	44,128
TOTAL ADULT SERVICES	5,679	63,000	53,932	(9,068)	85.61	44,128

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
NOVEMBER 30, 2022 BUDGET

Section 10, ItemE.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	540	376	(164)	69.58	287
280-55112-3400 NON-FICTION BOOKS	14	7,000	6,878	(122)	98.26	4,532
280-55112-3420 FICTION BOOKS	93	3,800	4,712	912	124.00	4,885
280-55112-3440 PAPERBACKS	15	1,600	549	(1,051)	34.31	782
280-55112-3450 MOVIES	83	2,500	559	(1,941)	22.37	393
280-55112-3470 AUDIOBOOKS	0	1,700	10	(1,691)	.56	0
280-55112-3510 PROGRAMS	401	11,980	11,904	(76)	99.37	9,882
280-55112-3530 JE BOOKS	22	6,000	5,741	(259)	95.69	5,120
TOTAL OP SUPPLIES/EXP	628	35,120	30,729	(4,391)	87.50	25,881
TOTAL CHILDREN'S SERVICES						
	628	35,120	30,729	(4,391)	87.50	25,881
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	1,800	1,292	(508)	71.79	1,822
280-55114-3490 MICROFILM	0	4,100	75	(4,025)	1.83	0
TOTAL OP SUPPLIES/EXP	0	5,900	1,367	(4,533)	23.17	1,822
TOTAL REFERENCE						
	0	5,900	1,367	(4,533)	23.17	1,822

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
NOVEMBER 30, 2022 BUDGET

Section 10, Item E.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	49	(151)	24.49	73
280-55115-3420 FICTION BOOKS	0	5,300	3,269	(2,031)	61.68	5,014
280-55115-3470 AUDIOBOOKS	0	1,000	42	(958)	4.17	0
280-55115-3510 PROGRAMS	0	0	0	0	.00	0
TOTAL OP SUPPLIES/EXP	0	6,500	3,360	(3,140)	51.69	5,087
TOTAL YOUNG ADULT SERVICES	0	6,500	3,360	(3,140)	51.69	5,087
TOTAL LESTER LIBRARY EXP	36,243	864,711	724,908	(139,803)	83.83	738,687
NET REV OVER EXP	11,743	0	151,447	151,447	.00	58,290



**TWO
RIVERS**
WISCONSIN

November 2022

General Fund
Summary
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

Section 10, ItemE.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
REVENUE						
TAXES	67,390	3,099,520	2,980,414.55	(119,105)	96.16	2,920,852
SPECIAL ASSESSMENTS	65,985	169,000	145,693.68	(23,306)	86.21	190,783
INTERGOVERNMENTAL REVENUE	3,221,487	4,587,696	4,587,554.76	(141)	100.00	4,644,202
LICENSES & PERMITS	35,953	289,800	241,099.12	(48,701)	83.20	234,071
FINES & FORFEITURES	5,060	98,900	73,647.49	(25,253)	74.47	116,625
CHARGES FOR SERVICE	68,976	1,575,500	1,042,751.48	(532,749)	66.19	1,081,487
INTERDEPARTMENTAL REVENUE	30,696	575,500	358,086.25	(217,414)	62.22	349,400
MISCELLANEOUS REVENUE	43,362	250,000	243,943.46	(6,057)	97.58	113,937
OTHER FINANCING SOURCES	5,314	180,000	175,831.12	(4,169)	97.68	165,047
TOTAL FUND REVENUE	3,544,222	10,825,916	9,849,021.91	(976,894)	90.98	9,816,404
EXPENDITURES						
COUNCIL	1,130	15,820	12,395.07	(3,425)	78.35	12,623
JUDICIAL	3,055	59,548	55,456.44	(4,092)	93.13	61,656
LEGAL COUNSEL	1,560	54,433	49,884.45	(4,549)	91.64	46,045
CITY MANAGER	14,403	165,531	151,617.21	(13,914)	91.59	158,566
CLERK	4,676	79,844	69,391.26	(10,453)	86.91	75,023
ELECTION	3,560	25,100	17,060.94	(8,039)	67.97	10,516
INFORMATION SYSTEMS	19,221	106,838	111,576.49	4,738	104.44	89,867
FINANCE DEPARTMENT	13,819	141,800	145,301.96	3,502	102.47	151,553
ASSESSING	2,146	111,631	93,342.21	(18,289)	83.62	94,360
CITY HALL	10,570	80,165	90,503.61	10,339	112.90	71,621
GENERAL GOVERNMENT	(367)	15,150	6,939.00	(8,211)	45.80	(3,180)
INSURANCE	240	340,920	244,577.37	(96,343)	71.74	297,694
POLICE ADMINISTRATION	48,664	1,395,964	1,195,801.71	(200,162)	85.66	1,225,369
POLICE PATROL	73,032	1,864,739	1,635,506.44	(229,233)	87.71	1,523,905
POLICE CROSSING GUARDS	1,021	20,349	18,643.80	(1,705)	91.62	12,513
POLICE & FIRE COMMISSION	0	5,150	5,377.00	227	104.41	2,887
FIRE ADMINISTRATION	22,956	559,808	516,219.45	(43,589)	92.21	502,078
FIREFIGHTERS	60,054	1,548,105	1,393,849.04	(154,256)	90.04	1,442,193
AMBULANCE	22,738	502,550	415,355.03	(87,195)	82.65	475,507
INSPECTION	2,154	137,095	127,055.08	(10,040)	92.68	111,035
HIGHWAY ADMINISTRATION	6,618	193,587	151,671.75	(41,915)	78.35	159,505
PUBLIC WORKS SHOP	49,844	635,220	500,778.45	(134,442)	78.84	518,822
STREET MAINTENANCE	19,152	259,142	227,358.10	(31,784)	87.73	243,405
TRAFFIC CONTROL	853	64,460	37,209.57	(27,250)	57.73	47,851
SNOW & ICE	23,654	213,419	118,321.99	(95,097)	55.44	99,052
BRIDGE REPAIR/MAINTENANCE	1,303	57,157	42,771.13	(14,386)	74.83	36,970
TRANSIT	84,521	115,000	84,520.50	(30,480)	73.50	80,908
WORK DONE FOR OTHER DEPTS	2,156	150,107	200,758.64	50,652	133.74	180,588
SENIOR CENTER	6,900	181,414	134,944.19	(46,470)	74.38	154,389
CEMETERIES	7,946	176,821	152,584.05	(24,237)	86.29	130,055
COMMUNITY CENTER	18,729	410,854	338,537.53	(72,316)	82.40	325,028
PARKS	16,280	318,467	284,854.03	(33,613)	89.45	255,718
RECREATION	12,261	298,857	234,159.98	(64,697)	78.35	238,122
SPECIAL EVENTS	1,140	34,326	38,426.73	4,101	111.95	34,678
RECREATION FIELDS	4,733	99,386	99,815.03	429	100.43	88,003
TRAILS/MEDIAN MAINTENANCE	2,502	25,046	21,342.42	(3,704)	85.21	23,084
OTHER FINANCING USES	0	362,113	316,082.69	(46,030)	87.29	253,562

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

Section 10, Item E.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	563,224	10,825,916	9,339,990.34	(1,485,926)	86.27	9,231,572
REVENUE OVER (UNDER) EXPENSES	2,980,998	0	509,031.57	509,032	.00	584,832

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,230,500	2,230,500	0	100.00	2,230,501
100-41310 LOCAL UTILITY TAX EQUIV	67,467	849,000	742,137	(106,863)	87.41	678,381
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	17	(3)	86.80	17
100-41800 INTEREST DELINQ. TAXES	(77)	10,000	7,760	(2,240)	77.60	11,953
100-41900 TIF/TID CLOSE REFUND	0	10,000	0	(10,000)	.00	0
TOTAL TAXES	67,390	3,099,520	2,980,415	(119,105)	96.16	2,920,852
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	65,985	160,000	141,493	(18,507)	88.43	187,358
100-42401 OTHER SPECIAL ASSESSMENTS	0	9,000	4,201	(4,799)	46.67	3,426
TOTAL SPECIAL ASSESSMENTS	65,985	169,000	145,694	(23,306)	86.21	190,783
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43200 FEDERAL GRANTS	0	0	0	0	.00	18
100-43310 SHARED ELECTION EXPENSE	0	0	561	561	.00	490
100-43410 STATE SHARED TAXES	3,195,257	3,764,239	3,763,792	(447)	99.99	3,766,448
100-43411 EXPENDITURE RESTRAINT	0	172,696	172,696	0	100.00	179,103
100-43412 EXEMPT COMPUTER STATE AID	0	20,850	20,433	(417)	98.00	20,433
100-43413 PERSONAL PROPERTY AID	0	16,900	20,852	3,952	123.39	13,626
100-43420 STATE FIRE INS TAX	0	25,000	26,086	1,086	104.34	24,911
100-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
100-43520 STATE AID/POLICE TRAINING	0	10,000	4,770	(5,230)	47.70	13,705
100-43529 STATE AID-OTH PUB SAFETY	26,230	26,000	26,230	230	100.89	24,257
100-43580 GRANT PROCEEDS	0	0	0	0	.00	0
100-43610 PAYMENT MUN. SERVICES	0	5,100	5,221	121	102.38	3,669
100-43620 OTHER STATE AID	0	0	0	0	.00	0
100-43710 HIGHWAY AIDS-LOCAL	0	456,998	456,998	0	100.00	507,776
100-43711 CONNECTING STREETS	0	89,913	89,913	0	100.00	89,765
TOTAL INTERGOVERNMENTAL REVE	3,221,487	4,587,696	4,587,555	(141)	100.00	4,644,202

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES & PERMITS</u>						
100-44110 LIQUOR LICENSE	0	16,000	16,023	23	100.14	14,550
100-44120 BAR OPERATOR LICENSE	45	6,000	5,605	(395)	93.42	3,924
100-44125 CIGARETTE LICENSE	0	1,000	1,000	0	100.00	1,009
100-44130 BUSINESS OR OCCUPATION	10	2,500	1,482	(1,018)	59.28	2,612
100-44140 CABLE TV FRANCHISE	27,016	140,000	107,426	(32,574)	76.73	104,800
100-44200 BICYCLE LIC/GOLF CART PERMIT	25	600	950	350	158.33	825
100-44210 DOG LICENSE	4,644	8,000	7,580	(420)	94.75	6,890
100-44300 BUILDING PERMITS	2,243	70,000	58,692	(11,308)	83.85	55,840
100-44310 ELECTRICAL PERMITS	810	15,000	15,750	750	105.00	13,695
100-44320 PLUMBING PERMITS	990	20,000	18,955	(1,045)	94.78	21,300
100-44330 SIGN PERMIT	0	2,200	1,320	(880)	60.00	1,480
100-44340 CONDITIONAL USE PERMIT	0	3,500	1,050	(2,450)	30.00	3,700
100-44800 SHORT TERM RENTAL PERMIT FEE	150	0	150	150	.00	0
100-44900 OTHER PERMITS	20	5,000	5,116	116	102.32	3,445
TOTAL LICENSES & PERMITS	35,953	289,800	241,099	(48,701)	83.20	234,071
<u>FINES & FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	3,257	60,000	24,694	(35,306)	41.16	37,653
100-45115 POLICE DEPT TRIP PAYMENTS	1,618	20,000	44,965	24,965	224.83	63,749
100-45130 PARKING VIOLATIONS	130	18,000	3,745	(14,255)	20.81	14,818
100-45131 UNPAID TRAFFIC JUDGEMENTS	5	400	(7)	(407)	(1.75)	(45)
100-45220 ANIMAL TRANSPORTS	50	500	250	(250)	50.00	450
TOTAL FINES & FORFEITURES	5,060	98,900	73,647	(25,253)	74.47	116,625
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	4,313	24,000	25,011	1,011	104.21	25,791
100-46111 PUBLICATIONS FEES	0	0	556	556	.00	0
100-46210 LAW ENFORCEMENT FEES	68	2,500	1,989	(511)	79.54	2,127
100-46220 FIRE DEPARTMENT FEES	391	2,000	2,362	362	118.09	808
100-46225 FIRE DEPT TRIP PAYMENTS	1,929	55,000	54,680	(320)	99.42	51,996
100-46230 AMBULANCE FEES	52,184	820,000	684,705	(135,295)	83.50	714,964
100-46240 POLICE LIAISON FEES	0	142,000	77,280	(64,720)	54.42	76,475
100-46310 PUBLIC WORKS FEES	1,013	260,000	13,539	(246,461)	5.21	7,638
100-46540 CEMETERY PLOTS	3,100	120,000	93,765	(26,235)	78.14	105,770
100-46720 RECREATION FEES	3,479	85,000	64,028	(20,972)	75.33	59,538
100-46743 COMMUNITY CENTER	2,499	30,000	24,838	(5,162)	82.79	19,085
100-46745 SENIOR CENTER	0	35,000	0	(35,000)	.00	17,295
TOTAL CHARGES FOR SERVICE	68,976	1,575,500	1,042,751	(532,749)	66.19	1,081,487

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	0	500	0	(500)	.00	178
100-47430 PUBLIC WORKS CHARGES	30,696	525,000	354,636	(170,364)	67.55	346,077
100-47440 RECREATION CHARGES	0	30,000	3,450	(26,550)	11.50	3,145
100-47450 ECONOMIC DEVELOPMENT CHRG	0	20,000	0	(20,000)	.00	0
TOTAL INTERDEPARTMENTAL REVEN	30,696	575,500	358,086	(217,414)	62.22	349,400
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	12,582	18,000	48,724	30,724	270.69	2,104
100-48120 INTEREST INCOME ON TIF ADVANCE	0	5,500	0	(5,500)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	40,000	0	(40,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	357	20,000	22,255	2,255	111.27	17,919
100-48200 RENT-CITY PROPERTY	1,726	65,000	78,553	13,553	120.85	62,184
100-48300 SALE OF PROP & EQUIP	0	60,000	23,770	(36,230)	39.62	23,174
100-48400 REFUND FOR PRIOR YEARS	28,683	36,500	43,006	6,506	117.82	0
100-48440 INSURANCE CLAIMS	0	0	594	594	.00	2,500
100-48500 DONATIONS	0	0	0	0	.00	0
100-48900 OTHER REVENUES	12	5,000	27,041	22,041	540.83	6,056
TOTAL MISCELLANEOUS REVENUE	43,362	250,000	243,943	(6,057)	97.58	113,937
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	5,314	180,000	175,831	(4,169)	97.68	165,047
TOTAL OTHER FINANCING SOURCES	5,314	180,000	175,831	(4,169)	97.68	165,047
TOTAL FUND REVENUE	3,544,222	10,825,916	9,849,022	(976,894)	90.98	9,816,404

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
GEN GOVT ADMINISTRATION						
CITY COUNCIL						
PERSONNEL SERVICES	1,130	12,810	13,676	(866)	93.67	12,182
CONTRACTUAL SERVICES	0	6,214	8,800	(2,586)	70.62	5,704
OPERATING SUPPLIES & EXPENSE	0	709	4,800	(4,091)	14.77	3,152
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	0	(7,339)	(11,456)	4,117	(64.06)	(8,415)
TOTAL CITY COUNCIL	1,130	12,395	15,820	(3,425)	78.35	12,623
JUDICIAL						
PERSONNEL SERVICES	3,027	51,694	53,733	(2,039)	96.21	57,980
CONTRACTUAL SERVICES	0	40	1,420	(1,380)	2.82	80
OPERATING SUPPLIES & EXPENSE	28	1,522	2,195	(673)	69.35	1,397
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	2,200
TOTAL JUDICIAL	3,055	55,456	59,548	(4,092)	93.13	61,656
LEGAL DEPARTMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	1,560	75,115	93,850	(18,735)	80.04	81,937
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	0	(25,231)	(39,417)	14,186	(64.01)	(35,892)
TOTAL LEGAL DEPARTMENT	1,560	49,884	54,433	(4,549)	91.64	46,045
CITY MANAGER						
PERSONNEL SERVICES	9,032	201,540	236,765	(35,225)	85.12	205,273
CONTRACTUAL SERVICES	4,124	23,235	43,900	(20,665)	52.93	50,408
OPERATING SUPPLIES & EXPENSE	1,247	19,873	20,300	(427)	97.90	22,505
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	0	(93,031)	(135,434)	42,403	(68.69)	(119,620)
TOTAL CITY MANAGER	14,403	151,617	165,531	(13,914)	91.59	158,566

CITY OF TWO RIVERS

Section 10, ItemE.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY CLERK						
PERSONNEL SERVICES	4,442	85,635	96,775	(11,140)	88.49	94,957
CONTRACTUAL SERVICES	0	916	6,200	(5,284)	14.78	1,178
OPERATING SUPPLIES & EXPENSE	234	3,351	6,400	(3,049)	52.36	3,895
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	0	(20,511)	(29,531)	9,020	(69.45)	(25,008)
TOTAL CITY CLERK	4,676	69,391	79,844	(10,453)	86.91	75,023
ELECTIONS						
PERSONNEL SERVICES	3,536	10,531	14,000	(3,469)	75.22	4,006
CONTRACTUAL SERVICES	0	2,376	4,500	(2,124)	52.81	2,582
OPERATING SUPPLIES & EXPENSE	24	4,154	6,600	(2,446)	62.94	3,929
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ELECTIONS	3,560	17,061	25,100	(8,039)	67.97	10,516
INFORMATION SYSTEMS						
PERSONNEL SERVICES	7,662	169,113	200,131	(31,018)	84.50	176,090
CONTRACTUAL SERVICES	11,546	47,442	57,550	(10,108)	82.44	31,990
OPERATING SUPPLIES & EXPENSE	13	1,624	2,900	(1,276)	55.99	912
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	0	(106,602)	(153,743)	47,141	(69.34)	(119,126)
TOTAL INFORMATION SYSTEMS	19,221	111,576	106,838	4,738	104.44	89,867
TOTAL GEN GOVT ADMIN	47,605	467,382	507,114	(39,732)	92.17	454,296

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	28,830	531,324	615,080	(83,756)	86.38	550,488
CONTRACTUAL SERVICES	17,230	155,339	216,220	(60,881)	71.84	173,879
OPERATING SUPPLIES & EXPENSE	1,546	31,233	43,195	(11,962)	72.31	35,790
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	0	(252,714)	(369,581)	116,867	(68.38)	
TOTAL GEN GOVT ADMINISTRATION	47,605	467,382	507,114	(39,732)	92.17	454,296

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
FINANCE ADMINISTRATION						
FINANCE						
PERSONNEL SERVICES	12,413	255,599	296,283	(40,684)	86.27	265,979
CONTRACTUAL SERVICES	2	55,324	69,950	(14,626)	79.09	66,659
OPERATING SUPPLIES & EXPENSE	1,405	7,848	8,900	(1,052)	88.18	4,147
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	0	(173,469)	(233,333)	59,864	(74.34)	(185,232)
TOTAL FINANCE	13,819	145,302	141,800	3,502	102.47	151,553
ASSESSOR						
PERSONNEL SERVICES	2,139	41,791	48,881	(7,090)	85.49	43,643
CONTRACTUAL SERVICES	0	49,906	59,600	(9,694)	83.74	49,154
OPERATING SUPPLIES & EXPENSE	7	1,645	3,150	(1,505)	52.24	1,562
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ASSESSOR	2,146	93,342	111,631	(18,289)	83.62	94,360
TOTAL FINANCE ADMINISTRATION	15,965	238,644	253,431	(14,787)	94.17	245,914

***** SUMMARY OF FINANCE ADMINISTRATION EXPENSES *****

PERSONNEL SERVICES	14,552	297,389	345,164	(47,775)	86.16	309,822
CONTRACTUAL SERVICES	2	105,231	129,550	(24,319)	81.23	115,814
OPERATING SUPPLIES & EXPENSE	1,412	9,493	12,050	(2,557)	78.78	5,709
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	0	(173,469)	(233,333)	59,864	(74.34)	
TOTAL FINANCE ADMINISTRATION	15,965	238,644	253,431	(14,787)	94.17	245,914

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY HALL						
CITY HALL (BUILDING MAINTENANCE)						
PERSONNEL SERVICES	2,713	68,204	80,162	(11,958)	85.08	67,464
CONTRACTUAL SERVICES	4,843	46,687	42,954	3,733	108.69	37,980
OPERATING SUPPLIES & EXPENSE	3,014	24,843	15,100	9,743	164.52	13,924
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	0	(49,230)	(58,051)	8,821	(84.80)	(47,747)
TOTAL CITY HALL	10,570	90,504	80,165	10,339	112.90	71,621
OTHER GENERAL GOVERNMENT						
MISC GOVERNMENT						
CONTRACTUAL SERVICES	0	2,750	3,850	(1,100)	71.44	3,084
OPERATING SUPPLIES & EXPENSE	214	2,909	6,300	(3,391)	46.18	2,139
FIXED CHARGES	(581)	1,279	5,000	(3,721)	25.59	(8,403)
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL MISC GOVERNMENT	(367)	6,939	15,150	(8,211)	45.80	(3,180)
GENERAL INSURANCE						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	240	244,577	340,920	(96,343)	71.74	297,694
TOTAL GENERAL INSURANCE	240	244,577	340,920	(96,343)	71.74	297,694
TOTAL OTHER GEN GOVT	(127)	251,516	356,070	(104,554)	70.64	294,514

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	2,750	3,850	(1,100)	71.44	3,084
OPERATING SUPPLIES & EXPENSE	214	2,909	6,300	(3,391)	46.18	2,139
FIXED CHARGES	(342)	245,857	345,920	(100,063)	71.07	289,290
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL OTHER GEN GOVT	(127)	251,516	356,070	(104,554)	70.64	294,514

***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	46,095	896,917	1,040,406	(143,489)	86.21	927,575
CONTRACTUAL SERVICES	22,075	310,007	392,574	(82,567)	78.97	330,757
OPERATING SUPPLIES & EXPENSE	6,186	68,479	76,645	(8,166)	89.35	57,562
FIXED CHARGES	(342)	245,857	345,920	(100,063)	71.07	289,290
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	0	(475,413)	(660,965)	185,552	(71.93)	
TOTAL GENERAL GOVERNMENT	74,013	1,048,046	1,196,780	(148,734)	87.57	1,066,345

CITY OF TWO RIVERS

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE DEPARTMENT						
POLICE ADMINISTRATION						
PERSONNEL SERVICES	46,868	1,094,797	1,281,914	(187,117)	85.40	1,148,253
CONTRACTUAL SERVICES	546	60,644	63,950	(3,306)	94.83	45,363
OPERATING SUPPLIES & EXPENSE	925	21,721	25,100	(3,379)	86.54	14,488
FIXED CHARGES	325	18,639	25,000	(6,361)	74.56	17,186
CAPITAL OUTLAY	0	0	0	0	.00	78
TOTAL POLICE ADMINISTRATION	48,664	1,195,802	1,395,964	(200,162)	85.66	1,225,369
POLICE PATROL						
PERSONNEL SERVICES	67,208	1,504,004	1,746,745	(242,741)	86.10	1,411,868
CONTRACTUAL SERVICES	(362)	59,479	69,085	(9,606)	86.09	66,225
OPERATING SUPPLIES & EXPENSE	6,186	72,024	48,909	23,115	147.26	45,811
TOTAL POLICE PATROL	73,032	1,635,506	1,864,739	(229,233)	87.71	1,523,905
CROSSING GUARDS						
PERSONNEL SERVICES	1,021	18,644	20,049	(1,405)	92.99	12,084
OPERATING SUPPLIES & EXPENSE	0	0	300	(300)	.00	429
TOTAL CROSSING GUARDS	1,021	18,644	20,349	(1,705)	91.62	12,513
TOTAL POLICE DEPARTMENT	122,717	2,849,952	3,281,052	(431,100)	86.86	2,761,787

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	115,098	2,617,445	3,048,708	(431,263)	85.85	2,572,206
CONTRACTUAL SERVICES	184	120,123	133,035	(12,912)	90.29	111,588
OPERATING SUPPLIES & EXPENSE	7,111	93,745	74,309	19,436	126.16	60,728
FIXED CHARGES	325	18,639	25,000	(6,361)	74.56	17,186
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL POLICE DEPARTMENT	122,717	2,849,952	3,281,052	(431,100)	86.86	2,761,787

CITY OF TWO RIVERS

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE & FIRE COMMISSION						
POLICE & FIRE COMMISSION						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	5,377	5,150	227	104.41	2,887
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
TOTAL POLICE & FIRE COMMISSION	0	5,377	5,150	227	104.41	2,887
FIRE DEPARTMENT						
FIRE ADMINISTRATION						
PERSONNEL SERVICES	22,049	434,745	478,708	(43,963)	90.82	428,607
CONTRACTUAL SERVICES	2,746	55,405	52,700	2,705	105.13	45,928
OPERATING SUPPLIES & EXPENSE	(1,839)	25,256	27,400	(2,144)	92.17	26,624
FIXED CHARGES	0	813	1,000	(187)	81.32	919
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL FIRE ADMINISTRATION	22,956	516,219	559,808	(43,589)	92.21	502,078
FIREFIGHTERS						
PERSONNEL SERVICES	58,922	1,373,639	1,524,205	(150,566)	90.12	1,423,608
CONTRACTUAL SERVICES	782	14,748	19,500	(4,752)	75.83	15,242
OPERATING SUPPLIES & EXPENSE	351	5,462	4,400	1,062	124.14	3,343
TOTAL FIREFIGHTERS	60,054	1,393,849	1,548,105	(154,256)	90.04	1,442,193
AMBULANCE SERVICES						
PERSONNEL SERVICES	14,328	355,981	449,150	(93,169)	79.26	415,238
CONTRACTUAL SERVICES	2,567	10,662	14,400	(3,738)	74.04	28,309
OPERATING SUPPLIES & EXPENSE	5,843	48,712	39,000	9,712	124.90	31,961
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL AMBULANCE SERVICES	22,738	415,355	502,550	(87,195)	82.65	475,507
TOTAL FIRE DEPARTMENT	105,748	2,325,424	2,610,463	(285,039)	89.08	2,419,778

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	95,299	2,164,366	2,452,063	(287,697)	88.27	2,267,453
CONTRACTUAL SERVICES	6,094	80,815	86,600	(5,785)	93.32	89,478
OPERATING SUPPLIES & EXPENSE	4,355	79,430	70,800	8,630	112.19	61,928
FIXED CHARGES	0	813	1,000	(187)	81.32	919
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL FIRE DEPARTMENT	105,748	2,325,424	2,610,463	(285,039)	89.08	2,419,778

INSPECTION SERVICES

BUILDING INSPECTIONS

PERSONNEL SERVICES	1,927	118,527	126,925	(8,398)	93.38	103,437
CONTRACTUAL SERVICES	185	6,237	6,295	(58)	99.07	5,022
OPERATING SUPPLIES & EXPENSE	41	2,291	3,875	(1,584)	59.13	2,576
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL INSPECTION SERVICES	2,154	127,055	137,095	(10,040)	92.68	111,035

***** SUMMARY OF PUBLIC SAFETY EXPENSES *****

PERSONNEL SERVICES	212,324	4,900,338	5,627,696	(727,358)	87.08	4,943,096
CONTRACTUAL SERVICES	6,464	212,551	231,080	(18,529)	91.98	208,975
OPERATING SUPPLIES & EXPENSE	11,507	175,466	148,984	26,482	117.78	125,232
FIXED CHARGES	325	19,452	26,000	(6,548)	74.82	18,105
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL PUBLIC SAFETY	230,619	5,307,808	6,033,760	(725,952)	87.97	5,295,487

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
PUBLIC WORKS						
HIGHWAY ADMINISTRATION						
PERSONNEL SERVICES	6,123	141,472	177,287	(35,815)	79.80	149,263
CONTRACTUAL SERVICES	286	5,211	9,600	(4,389)	54.28	5,815
OPERATING SUPPLIES & EXPENSE	210	4,989	6,700	(1,711)	74.47	4,426
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	6,618	151,672	193,587	(41,915)	78.35	159,505
PUBLIC WORKS SHOP						
PERSONNEL SERVICES	32,520	385,411	459,770	(74,359)	83.83	391,477
CONTRACTUAL SERVICES	8,901	50,010	94,800	(44,790)	52.75	72,379
OPERATING SUPPLIES & EXPENSE	8,334	64,368	79,900	(15,532)	80.56	54,441
FIXED CHARGES	90	990	750	240	132.00	526
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	49,844	500,778	635,220	(134,442)	78.84	518,822
STREET MAINTENANCE						
PERSONNEL SERVICES	5,052	66,018	67,142	(1,124)	98.33	79,120
CONTRACTUAL SERVICES	13,899	148,959	172,000	(23,041)	86.60	149,589
OPERATING SUPPLIES & EXPENSE	201	12,380	20,000	(7,620)	61.90	14,695
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STREET MAINTENANCE	19,152	227,358	259,142	(31,784)	87.73	243,405
TRAFFIC CONTROL						
PERSONNEL SERVICES	62	23,782	38,960	(15,178)	61.04	31,564
CONTRACTUAL SERVICES	502	7,821	10,500	(2,679)	74.48	9,714
OPERATING SUPPLIES & EXPENSE	0	1,609	5,000	(3,391)	32.18	646
CAPITAL OUTLAY	289	3,997	10,000	(6,003)	39.97	5,927
TOTAL TRAFFIC CONTROL	853	37,210	64,460	(27,250)	57.73	47,851

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FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
SNOW & ICE REMOVAL						
PERSONNEL SERVICES	5,477	69,410	159,919	(90,509)	43.40	74,522
CONTRACTUAL SERVICES	0	42	3,500	(3,458)	1.21	677
OPERATING SUPPLIES & EXPENSE	18,177	48,869	50,000	(1,131)	97.74	23,853
TOTAL SNOW & ICE REMOVAL	23,654	118,322	213,419	(95,097)	55.44	99,052
BRIDGE REPAIR & MAINTENANCE						
PERSONNEL SERVICES	1,144	32,305	39,957	(7,652)	80.85	33,106
CONTRACTUAL SERVICES	159	10,463	16,200	(5,737)	64.59	3,728
OPERATING SUPPLIES & EXPENSE	0	3	1,000	(998)	.25	137
CAPITAL OUTLAY						
TOTAL BRIDGE REPAIR & MAINTENANCE	1,303	42,771	57,157	(14,386)	74.83	36,970
STORM SEWER						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STORM SEWER	0	0	0	0	.00	0
PUBLIC TRANSPORTATION						
CONTRACTUAL SERVICES	84,521	84,521	115,000	(30,480)	73.50	80,908
TOTAL PUBLIC TRANSPORTATION	84,521	84,521	115,000	(30,480)	73.50	80,908

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
WORK FOR OTHER DEPARTMENTS						
PERSONNEL SERVICES	2,156	176,726	140,107	36,619	126.14	170,524
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	24,032	10,000	14,032	240.32	10,064
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL WORK FOR OTHER DEPTS	2,156	200,759	150,107	50,652	133.74	180,588
TOTAL PUBLIC WORKS	188,100	1,363,390	1,688,092	(324,702)	80.77	1,367,102

***** SUMMARY OF PUBLIC WORKS EXPENSES *****

PERSONNEL SERVICES	52,533	895,125	1,083,142	(188,017)	82.64	929,576
CONTRACTUAL SERVICES	108,267	307,026	421,600	(114,574)	72.82	322,811
OPERATING SUPPLIES & EXPENSE	26,922	156,251	172,600	(16,349)	90.53	108,262
FIXED CHARGES	90	990	750	240	132.00	526
CAPITAL OUTLAY	289	3,997	10,000	(6,003)	39.97	
TOTAL PUBLIC WORKS	188,100	1,363,390	1,688,092	(324,702)	80.77	1,367,102

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
HEALTH & HUMAN SERVICES						
SENIOR CENTER						
PERSONNEL SERVICES	5,864	115,613	157,029	(41,416)	73.63	141,140
CONTRACTUAL SERVICES	325	10,321	13,415	(3,094)	76.94	7,075
OPERATING SUPPLIES & EXPENSE	711	9,010	10,970	(1,960)	82.14	6,174
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SENIOR CENTER	6,900	134,944	181,414	(46,470)	74.38	154,389
CEMETERIES						
PERSONNEL SERVICES	3,982	105,429	128,906	(23,477)	81.79	84,462
CONTRACTUAL SERVICES	3,487	32,870	32,540	330	101.01	33,759
OPERATING SUPPLIES & EXPENSE	477	14,286	15,375	(1,089)	92.92	11,835
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CEMETERIES	7,946	152,584	176,821	(24,237)	86.29	130,055
TOTAL HEALTH & HUMAN SERVICES	14,846	287,528	358,235	(70,707)	80.26	284,444

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CULTURE, REC & EDUCATION						
COMMUNITY CENTER						
PERSONNEL SERVICES	10,521	255,641	323,204	(67,563)	79.10	259,710
CONTRACTUAL SERVICES	7,128	67,147	64,850	2,297	103.54	50,652
OPERATING SUPPLIES & EXPENSE	1,081	15,749	22,800	(7,051)	69.08	14,667
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL COMMUNITY CENTER	18,729	338,538	410,854	(72,316)	82.40	325,028
PARKS						
PERSONNEL SERVICES	4,893	168,032	216,925	(48,893)	77.46	162,041
CONTRACTUAL SERVICES	7,576	81,899	74,242	7,657	110.31	67,554
OPERATING SUPPLIES & EXPENSE	3,811	34,923	27,300	7,623	127.92	26,123
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PARKS	16,280	284,854	318,467	(33,613)	89.45	255,718
RECREATION						
PERSONNEL SERVICES	8,108	189,825	245,942	(56,117)	77.18	194,132
CONTRACTUAL SERVICES	948	25,979	32,165	(6,186)	80.77	23,282
OPERATING SUPPLIES & EXPENSE	3,205	18,356	20,750	(2,394)	88.46	20,709
FIXED CHARGES	0	0	0	0	.00	0
TOTAL RECREATION	12,261	234,160	298,857	(64,697)	78.35	238,122
SPECIAL EVENTS						
PERSONNEL SERVICES	1,140	38,268	34,076	4,192	112.30	34,511
CONTRACTUAL SERVICES	0	159	250	(91)	63.57	167
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SPECIAL EVENTS	1,140	38,427	34,326	4,101	111.95	34,678

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
RECREATION FIELDS						
PERSONNEL SERVICES	1,572	41,779	51,355	(9,576)	81.35	40,230
CONTRACTUAL SERVICES	2,429	31,010	28,531	2,479	108.69	26,787
OPERATING SUPPLIES & EXPENSE	732	27,026	19,500	7,526	138.60	20,986
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL RECREATION FIELDS	4,733	99,815	99,386	429	100.43	88,003
TRAILS & MEDIAN MAINTENANCE						
PERSONNEL SERVICES	235	6,933	12,546	(5,613)	55.26	12,459
CONTRACTUAL SERVICES	2,267	14,410	12,500	1,910	115.28	10,625
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
TOTAL TRAIL & MEDIAN MAINTENANCE	2,502	21,342	25,046	(3,704)	85.21	23,084
TOTAL CULTURE, REC, EDUCATION	55,646	1,017,136	1,186,936	(169,800)	85.69	964,634

***** SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES *****

PERSONNEL SERVICES	26,468	700,478	884,048	(183,570)	79.24	703,083
CONTRACTUAL SERVICES	20,348	220,604	212,538	8,066	103.79	179,066
OPERATING SUPPLIES & EXPENSE	8,829	96,054	90,350	5,704	106.31	82,485
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CULTURE, REC, EDUCATION	55,646	1,017,136	1,186,936	(169,800)	85.69	964,634

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CONSERVATION & DEV						
PLANNING						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PLANNING	0	0	0	0	.00	0
ECONOMIC DEVELOPMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ECONOMIC DEVELOPMENT	0	0	0	0	.00	0
 ***** SUMMARY OF CONSERVATION & DEVELOPMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CONSERVATION & DEV	0	0	0	0	.00	0
TOTAL OTHER FINANCING USES	0	316,083	362,113	(46,030)	87.29	253,562

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	347,265	7,613,899	8,921,227	(1,307,328)	85.35	7,728,931
CONTRACTUAL SERVICES	160,966	1,093,379	1,303,747	(210,368)	83.86	1,082,443
OPERATING SUPPLIES & EXPENSE	54,631	519,546	514,924	4,622	100.90	391,549
FIXED CHARGES	73	582,382	734,783	(152,401)	79.26	561,483
CAPITAL OUTLAY	289	6,197	12,200	(6,003)	50.80	8,206
ALLOCATIONS	0	(475,413)	(660,965)	185,552	(71.93)	(541,039)
GRAND TOTAL	563,224	9,339,990	10,825,916	(1,485,926)	86.27	9,231,572



November 2022

Utilities Financial Report

- Fund 640 - Solid Waste Utility
 - Fund 650- Water Utility
 - Fund 660 - Electric Utility
- Fund 670 - Telecommunications Utility
- Fund 680 - Stormwater Utility
- Fund 690 - Sewer (Wastewater) Utility

CITY OF TWO RIVERS

INCOME STATEMENT

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
43000 INTERGOVERNMENTAL REVENUE	6,919	75,069	83,620	(8,551)	90%	7,054	75,115
46000 CHARGES FOR SERVICE	43,721	450,577	490,000	(39,423)	92%	32,333	447,610
48000 MISCELLANEOUS REVENUE	19,618	214,739	235,000	(20,261)	91%	19,537	214,657
49000 OTHER FINANCING SOURCES	354	1,829	800	1,029	229%	92	1,064
TOTAL OPERATING REVENUES	70,611	742,215	809,420	(67,205)	92%	59,016	738,446

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	3,144	97,746	104,418 (6,672)	94%	7,512	96,466
53620 PW SOLID WASTE REFUSE	32,508	284,439	325,208 (40,769)	87%	25,356	291,441
53625 PW SOLID WASTE RECYCLING	35,016	282,481	386,085 (123,604)	68%	37,183	269,398
TOTAL OPERATIONS EXPENSES	70,668	644,666	815,711 (171,045)	79%	70,051	657,304
CUSTOMER ACCOUNTS EXPENSE							
59904 UNCOLLECTIBLE ACCOUNTS	0	40	300 (260)	13%	300	608
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	30	324	450 (126)	72%	40	415
59999 GASB PENSION EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	30	364	750 (386)	49%	340	1,023
TOTAL OPS & MAINT EXPENSES	70,697	645,030	816,461 (171,431)	79%	70,390	658,327
TOTAL OPERATING EXPENSES	70,697	645,030	816,461 (171,431)	79%	70,390	658,327
NET OPERATING INCOME (LOSS)	(87)	97,185 (7,041)	104,226	1,380%	(11,374)	80,119
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	122,164	122,164				111,048	111,048
BALANCE TRANSFERRED FROM INCOME	(87)	97,185				(11,374)	80,119

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	122,077	219,348				99,674	191,166

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF WATER							
49461 RESIDENTIAL SERVICE	127,732	1,466,989	1,624,500 (157,511)	90%	129,945	1,477,557
49461 COMMERCIAL SERVICE	24,263	284,039	290,200 (6,161)	98%	23,284	278,484
49461 INDUSTRIAL SERVICE	5,630	73,037	53,200	19,837	137%	6,500	56,699
49461 MULTIFAMILY SERVICE	7,845	89,187	86,700	2,487	103%	7,579	83,462
49461 IRRIGATION SERVICE	185	2,840	0	2,840	%	0	0
49461 OTHER SERVICES	0	80	0	80	%	0	0
49464 MUNICIPAL SERVICE	2,711	33,729	38,200 (4,471)	88%	2,594	31,014
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	1,673	20,785	22,000 (1,215)	94%	1,138	16,353
49462 PRIVATE FIRE PROTECTION	2,240	24,646	23,700	946	104%	2,240	22,890
49463 PUBLIC FIRE PROTECTION	58,660	637,732	698,200 (60,468)	91%	57,269	635,707
TOTAL SALES OF WATER	230,938	2,633,063	2,836,700 (203,637)	93%	230,549	2,602,166
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	1,800	8,849	9,500 (651)	93%	585	6,365
49471 MISCELLANEOUS SERVICE REVENUES	160	2,422	1,200	1,222	202%	1,425	2,425
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	0	16,542	16,500	42	100%	1,526	16,786
TOTAL OTHER OPERATING REVENUES	1,960	27,812	27,200	612	102%	3,536	25,576
TOTAL OPERATING REVENUES	232,898	2,660,876	2,863,900 (203,024)	93%	234,085	2,627,742

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
WATER DISTRIBUTION DETAIL - FUND 650

Section 10, Item E.

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
SOURCE OF SUPPLY EXPENSES							
56500 OTHER EARNINGS	3,862	6,949	0	6,949	%	0	0
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	637	6,370	8,000 (1,630)	80%	637	6,370
59603 MISCELLANEOUS OPERATING EXPENSE	0	1,009	1,000	9	101%	0	898
59613 MAINT OF LAKE INTAKE	0	2,111	41,000 (38,889)	5%	73	1,101
TOTAL SOURCE OF SUPPLY EXPENSES	4,499	16,439	50,000 (33,561)	33%	710	8,368
PUMPING EXPENSES							
59620 OPERATION, SUPERVISION & ENGINEERING	1,669	61,807	60,000	1,807	103%	4,201	46,760
59623 FUEL PURCHASED FOR PUMPING	3,685	41,577	38,000	3,577	109%	3,468	35,423
59624 PUMPING LABOR & EXPENSES	214	19,859	20,800 (941)	95%	2,889	18,359
59626 MISCELLANEOUS EXPENSE	102	2,860	5,250 (2,390)	54%	64	4,157
59631 MAINT OF STRUCTURES	0	0	1,500 (1,500)	%	0	3
59633 MAINT OF PUMPING EQUIPMENT							
TOTAL PUMPING EXPENSES	5,670	126,103	125,550	553	100%	10,622	104,702
WATER TREATMENT EXPENSE							
59640 OPERATION, SUPERVISION & ENGINEERING	1,669	61,807	60,000	1,807	103%	4,201	46,760
59641 CHEMICALS	5,257	39,969	63,000 (23,031)	63%	4,838	32,251
59642 OPERATIONS LABOR & EXPENSE	10,819	200,882	204,050 (3,168)	98%	20,386	176,661
59643 MISCELLANEOUS EXPENSE	4,283	133,950	187,550 (53,600)	71%	10,598	145,962
59644 OPERATING RENTS							
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	0	831	4,400 (3,569)	19%	0	975
59652 MAINT OF WATER TREATMENT EQUIPMENT	787	22,682	33,300 (10,618)	68%	4,261	32,880
TOTAL WATER TREATMENT EXPENSE	22,816	460,121	552,300 (92,179)	83%	44,282	435,488

ADMINISTRATION USE ONLY

92 % OF THE FISCAL YEAR HAS ELAPSED

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CITY OF TWO RIVERS

INCOME STATEMENT

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
TRANSMISSION & DISTRIBUTION EXPENSE							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	2,025	30,558	31,650 (1,092)	97%	2,244	24,512
59662 OPERATION MAINS	655	48,616	61,300 (12,684)	79%	3,430	29,648
59663 METER EXPENSE	8,339	29,137	70,400 (41,263)	41%	(90,411)	(43,030)
59664 CUSTOMER INSTALLATION EXPENSE	3,280	38,286	37,400	886	102%	3,144	31,471
59665 MISCELLANEOUS EXPENSES	676	36,136	57,800 (21,664)	63%	7,213	54,376
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS	6,326	62,889	68,300 (5,411)	92%	7,041	64,643
59672 MAINT OF RESEVOIR & STANDPIPE	0	69,103	57,900	11,203	119%	449	34,956
59673 MAINT OF MAINS	965	53,225	90,000 (36,775)	59%	6,110	46,283
59675 MAINT OF SERVICES	907	4,341	9,650 (5,309)	45%	321	3,298
59676 MAINT OF METERS	1,161	10,793	43,500 (32,707)	25%	5,915	19,038
59677 MAINT OF HYDRANTS	0	594	15,000 (14,406)	4%	1,707	13,341
59678 MAINT OF MISC PLANT							
TOTAL TRANSMISSION & DISTRIBUTION EXPENSE	24,325	383,678	542,900 (159,222)	71%	(52,836)	278,536
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	586	15,421	18,550 (3,129)	83%	1,436	15,702
59902 METER READING	506	16,914	23,250 (6,336)	73%	1,498	18,161
59903 CUSTOMER ACCTG & COLLECTION	1,816	51,113	74,300 (23,187)	69%	4,496	52,760
59904 UNCOLLECTIBLE ACCOUNTS	(2)	9)	2,500 (2,509)	%	(694)	7,152
59906 CUSTOMER SERVICE & INFORMATION	0	0	750 (750)	%	12	181
59910 SALES EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	2,905	83,439	119,350 (35,911)	70%	6,748	93,956
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	76,702	109,000 (32,298)	70%	7,654	87,062
59921 OFFICE SUPPLIES & EXPENSES	393	6,462	1,050	5,412	615%	356	4,717
59923 OUTSIDE SERVICES EMPLOYED	4,856	102,756	97,500	5,256	105%	10,740	97,594
59924 PROPERTY INSURANCE	0	30,445	40,275 (9,830)	76%	3,366	35,811
59925 INJURIES & DAMAGES	0	11,083	18,000 (6,917)	62%	1,303	15,297
59926 EMPLOYEE PENSIONS & BENEFITS	8,880	163,059	191,500 (28,441)	85%	15,730	157,261

ADMINISTRATION USE ONLY

92 % OF THE FISCAL YEAR HAS ELAPSED

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CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000 (3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	524	12,961	20,000 (7,039)	65%	1,825	17,617
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	14,653	403,467	480,325 (76,858)	84%	40,975	415,359
TOTAL OPS & MAINT EXPENSES	74,868	1,473,247	1,870,425 (397,178)	79%	50,502	1,336,410
OTHER OPERATING EXPENSES							
49403 DEPRECIATION EXPENSE	46,898	490,822	520,000 (29,178)	94%	44,090	484,655
49425 AMORTIZATION	21,715	272,400	307,478 (35,078)	89%	17,517	181,650
49408 TAXES							
TOTAL OTHER OPERATING EXPENSES	68,613	763,222	827,478 (64,256)	92%	61,608	666,304
TOTAL OPERATING EXPENSES	143,481	2,236,469	2,697,903 (461,434)	83%	112,109	2,002,714
NET OPERATING INCOME (LOSS)	89,417	424,407	165,997	258,410	256%	121,976	625,028
OTHER INCOME							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	50	1,988	7,000 (5,012)	28%	111	1,031
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	0 (4,157)	7,000)	2,843	(59%)	0 (4,971)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	8,170	82,890	100,000 (17,110)	83%	0	45,602
49421 MISCELLANEOUS NON-OPERATING INCOME	28,643	165,021	200,000 (34,979)	83%	91,991	398,925
TOTAL OTHER INCOME	36,863	245,742	300,000 (54,258)	82%	92,102	440,588
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	126,280	670,149	465,997	204,152	144%	214,078	1,065,616

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
INTEREST & OTHER CHARGES							
49427 INTEREST ON LONG-TERM DEBT	9,686	111,076	155,850 (44,774)	71%	10,810	118,800
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS	0	150	0	150	%	0	0
59999 GASB 68 PENSION EXPENSE							
TOTAL INTEREST CHARGES	9,686	111,226	155,850 (44,624)	71%	10,810	118,800
NET INCOME (LOSS)	116,594	558,923	310,147	248,776	180%	203,268	946,816
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	7,216,853	7,216,853				6,441,274	6,441,274
BALANCE TRANSFERRED FROM INCOME	116,594	558,923				203,276	946,816
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	7,333,447	7,775,776				6,644,549	7,388,089

CITY OF TWO RIVERS

INCOME STATEMENT

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF ELECTRICITY							
49440 URBAN RESIDENTIAL SALES	327,335	4,220,508	4,260,400	(39,892)	99%	319,698	3,942,304
49441 RURAL SALES	2,311	24,331	21,800	2,531	112%	2,312	23,022
49442 COMMERCIAL SALES-CS1	78,129	1,005,446	1,239,200	(233,754)	81%	79,451	977,589
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	98,343	1,169,698	910,400	259,298	128%	93,174	1,046,605
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	174,803	2,114,632	2,098,100	16,532	101%	161,035	1,822,817
49443 INDUSTRIAL SALES-CP3	49,603	561,922	496,300	65,622	113%	44,262	491,119
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	2,826	32,298	30,900	1,398	105%	3,815	35,290
49444 PUBLIC STREET LIGHTING	13,171	136,950	145,900	(8,950)	94%	12,052	130,776
49448 INTERDEPARTMENTAL SALES	2,058	24,615	33,300	(8,685)	74%	2,172	20,734
TOTAL SALES OF ELECTRICITY	748,579	9,290,401	9,236,300	54,101	101%	717,972	8,490,257
OTHER OPERATING REVENUES							
49450 FORFEITED DISCOUNTS	3,239	25,217	18,250	6,967	138%	1,491	14,743
49451 MISCELLANEOUS SERVICE REVENUES	40	2,120	5,000	(2,880)	42%	40	2,240
49454 RENT FROM ELECTRIC PROPERTY	0	115,860	26,700	89,160	434%	0	34,257
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	100	15,312	16,950	(1,638)	90%	2,441	20,241
TOTAL OTHER OPERATING REVENUES	3,378	158,509	66,900	91,609	237%	3,972	71,481
TOTAL OPERATING REVENUES	751,958	9,448,909	9,303,200	145,709	102%	721,944	8,561,737

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	557,380	6,848,623	6,660,100	188,523	103%	539,979	6,115,934
TOTAL POWER PRODUCTION EXPENSES	557,380	6,848,623	6,660,100	188,523	103%	539,979	6,115,934

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
ELECTRIC DISTRIBUTION DETAIL - FUND 660

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	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
DISTRIBUTION EXPENSES							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	935	15,088	35,700 (20,612)	42%	1,983	10,791
59583 OVERHEAD LINE EXPENSES	141	2,597	5,950 (3,353)	44%	1,394	6,151
59584 UNDERGROUND LINE EXPENSE	1,389	38,525	39,500 (975)	98%	5,645	35,913
59585 STREET LIGHTING EXPENSES	0	462	1,300 (838)	36%	0	0
59586 METER EXPENSES	1,562	48,127	71,100 (22,974)	68%	8,243	51,899
59587 CUSTOMER INSTALLATION EXPENSES	360	9,673	9,700 (27)	100%	1,772	14,761
59588 OPERATION MISC DISTRIBUTION	9,934	202,394	239,125 (36,731)	85%	29,737	216,623
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	248	20,756	38,800 (18,044)	53%	495	23,978
59593 MAINTENANCE OF OVERHEAD LINES	13,794	259,015	184,500	74,515	140%	13,374	106,801
59594 MAINTENANCE OF UNDERGROUND LINES	344	5,051	8,400 (3,349)	60%	350	5,343
59595 MAINTENANCE OF LINE TRANSFORMERS	262	2,307	4,600 (2,293)	50%	845	3,122
59596 MAINTENANCE OF STREET LIGHTING	1,978	6,707	10,200 (3,493)	66%	401	4,848
59597 MAINT OF ELECTRIC METERS	0	0	0	0	%	0	313
59598 MAINT OF MISC DISTRIBUTION PLANT	4,238	12,839	7,000	5,839	183%	0	7,889
59828 TRANSPORTATION EXPENSES							
TOTAL DISTRIBUTION EXPENSES	35,186	623,541	655,875 (32,334)	95%	64,237	488,432
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	718	18,903	22,615 (3,712)	84%	1,761	19,244
59902 METER READING EXPENSES	1,393	28,486	32,950 (4,464)	86%	2,520	29,114
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	2,910	82,712	99,000 (16,288)	84%	7,658	88,802
59904 UNCOLLECTIBLE ACCOUNTS	(2)	10,000 (2,943)	71%	1,113	42,202
TOTAL CUSTOMER ACCOUNTS EXPENSE	5,019	137,158	164,565 (27,407)	83%	13,052	179,364
SALES EXPENSE							
59913 ADVERTISING EXPENSE	0	250	700 (450)	36%	0	250
TOTAL SALES EXPENSES	0	250	700 (450)	36%	0	250

ADMINISTRATION USE ONLY

92 % OF THE FISCAL YEAR HAS ELAPSED

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CITY OF TWO RIVERS

INCOME STATEMENT

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	4,775	202,605	256,400	(53,795)	79%	25,313	243,448
59921 OFFICE SUPPLIES & EXPENSES	527	13,841	15,600	(1,759)	89%	943	20,888
59923 OUTSIDE SERVICES EMPLOYED	3,582	80,723	105,640	(24,917)	76%	5,759	95,713
59924 PROPERTY INSURANCE	0	21,182	27,200	(6,018)	78%	2,175	24,174
59925 INJURIES & DAMAGES	0	8,857	13,500	(4,643)	66%	1,042	11,888
59926 EMPLOYEE PENSIONS & BENEFITS	13,633	178,417	249,000	(70,583)	72%	19,084	180,970
59928 REGULATORY COMMISSION EXPENSE	0	0	2,000	(2,000)	%	0	1,415
59930 MISCELLANEOUS GENERAL EXPENSES	(63)	57,373	76,100	(18,727)	75%	5,827	58,706
59932 MAINT OFFICE & COMMUNICATIONS	1,510	14,734	15,500	(766)	95%	2,276	21,410
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	23,964	577,733	760,940	(183,207)	76%	62,420	658,612
TOTAL OPS & MAINT EXPENSES	621,549	8,187,304	8,242,180	(54,876)	99%	679,688	7,442,592
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	37,283	410,093	440,000	(29,907)	93%	36,575	400,959
59408 TAXES	25,305	323,058	397,850	(74,792)	81%	33,695	357,192
TOTAL OTHER OPERATING EXPENSES	62,588	733,152	837,850	(104,698)	88%	70,269	758,151
TOTAL OPERATING EXPENSES	684,137	8,920,456	9,080,030	(159,574)	98%	749,958	8,200,742
NET OPERATING INCOME (LOSS)	67,821	528,453	223,170	305,283	237%	(28,014)	360,995

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
49415 REVENUE FROM MDSE & JOBBING	2,210	13,299	15,000	(1,701)	89%	0	14,021
49416 MERCHANDISING & JOBBING COST	(751)	(3,486)	(15,000)	11,514	(23%)	0	(273)
49421 MISCELLANEOUS NONOPERATING INCOME	0	2,902	2,000	902	145%	0	1,877
49419 INTEREST & DIVIDEND INCOME							
49439 APPROP OF INCOME TO MUNICIPAL	(1,129)	(15,684)	(18,000)	2,316	(87%)	(1,429)	(13,243)
TOTAL OTHER INCOME	329	(2,970)	(16,000)	13,030	(19%)	(1,429)	2,381
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	68,151	525,484	207,170	318,314	254%	(29,442)	363,376
OTHER INCOME DEDUCTIONS							
49426 OTHER INCOME DEDUCTIONS	11,172	17,779	2,200	15,579	808%	(1,087)	(1,087)
TOTAL MISCELLANEOUS INCOME DEDUCTIONS	11,172	17,779	2,200	15,579	808%	(1,087)	(1,087)
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	851	8,954	8,450	504	106%	704	8,448
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
TOTAL INTEREST CHARGES	851	8,954	8,450	504	106%	704	8,448
NET INCOME (LOSS)	56,128	498,751	196,520	302,231	254%	(29,060)	356,014
EARNED SURPLUS							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	9,371,395	9,371,395				8,821,384	8,821,384
BALANCE TRANSFERRED FROM INCOME	56,128	498,751				(29,060)	356,014
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	9,427,524	9,870,146				8,792,324	9,177,398

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
49000 OPERATING REVENUE	0	0	0	0	%	0	0
49540 RENT FROM CLEC PROPERTY	1,324	14,561	15,885 (1,324)	92%	265	14,561
TOTAL OPERATING REVENUES	1,324	14,561	15,885 (1,324)	92%	265	14,561

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
DISTRIBUTION EXPENSES							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750 (750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59820 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
TOTAL DISTRIBUTION EXPENSES	0	0	2,250 (2,250)	%	0	0
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
TOTAL CUSTOMER ACCOUNTS EXPENSE	0	0	0	0	%	0	0

CITY OF TWO RIVERS

INCOME STATEMENT

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600 (600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	0	0	6,535 (6,535)	%	0	900
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	0	0	7,135 (7,135)	%	0	900
TOTAL OPS & MAINT EXPENSES	0	0	9,385 (9,385)	%	0	900
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	803	8,838	6,500	2,338	136%	539	5,586
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	803	8,838	6,500	2,338	136%	539	5,586
TOTAL OPERATING EXPENSES	803	8,838	15,885 (7,047)	56%	539	6,486
NET OPERATING INCOME (LOSS)	520	5,723	0	5,723	%	(274)	8,075

CITY OF TWO RIVERS

INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OTHER INCOME							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
TOTAL OTHER INCOME	0	0	0	0	%	0	0
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	520	5,723	0	5,723	%	(274)	8,075
INTEREST CHARGES							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	0	0	%	0	(10,000)
TOTAL INTEREST CHARGES	0	0	0	0	%	0	(10,000)
NET INCOME (LOSS)	520	5,723	0	5,723	%	(274)	18,075
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	(227,116)	(227,116)				(245,443)	(245,443)
BALANCE TRANSFERRED FROM INCOME	520	5,723				(274)	18,075
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	(226,596)	(221,393)				(245,717)	(227,368)

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
USER FEES							
46010 RESIDENTIAL SERVICE	29,660	325,823	354,000	(28,177)	92%	29,594	325,295
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	392	400	(8)	98%	36	392
46040 NON RESIDENTIAL	21,864	240,342	222,000	18,342	108%	21,807	240,139
46050 INTERDEPARTMENTAL	3,229	35,522	39,400	(3,878)	90%	3,229	35,571
TOTAL USER FEES	54,789	602,079	615,800	(13,721)	98%	54,666	601,397
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	342	1,735	900	835	193%	109	1,104
49010 PERMIT FEES	0	0	0	0	%	0	0
48600 CONTRIBUTIONS IN AID OF CONSTRUCTION	58,251	228,899	400,000	(171,101)	57%	38,500	124,300
48100 INTEREST INCOME	0	3,723	3,725	(2)	100%	0	4,393
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
TOTAL OTHER OPERATING REVENUES	58,593	234,357	404,625	(170,268)	58%	38,609	129,797
TOTAL OPERATING REVENUES	113,382	836,436	1,020,425	(183,989)	82%	93,275	731,194

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	0	1,758	7,467	(5,709)	24%	0	1,193
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	1,994	44,972	153,176	(108,204)	29%	858	72,141
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	0	7,405	41,624	(34,219)	18%	465	7,854
59750 MAINTENANCE OF STORMWATER PONDS	0	5,641	31,356	(25,715)	18%	977	8,004
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	14,000	(14,000)	%	0	0
59770 REGULATORY COMPLIANCE	751	15,601	57,047	(41,446)	27%	1,019	15,145
59790 ADMINISTRATIVE CHARGES	0	18,597	34,500	(15,903)	54%	81	9,080
59795 EMPLOYEE PENSIONS & BENEFITS	47	4,416	28,605	(24,189)	15%	149	2,507
TOTAL OPERATING EXPENSES	2,792	98,390	367,775	(269,385)	27%	3,548	115,924
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	8,367	92,033	100,000	(7,967)	92%	8,367	92,033
59408 TAXES	49	2,279	10,470	(8,191)	22%	159	1,983
59427 INTEREST ON LONG-TERM DEBT	5,315	59,005	66,000	(6,995)	89%	6,462	65,542
TOTAL OTHER OPERATING EXPENSES	16,523	251,706	544,245	(292,538)	46%	18,535	275,482
TOTAL OPERATING EXPENSES	16,523	251,706	544,245	(292,538)	46%	18,535	275,482
NET OPERATING INCOME (LOSS)	96,859	584,730	476,180	108,550	123%	74,739	455,712
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	3,175,463	3,175,463				2,712,282	2,712,282
BALANCE TRANSFERRED FROM INCOME	96,859	584,730				74,739	455,712
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	3,272,322	3,760,193				2,787,021	3,167,994

Section 10, ItemE.

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF SEWER							
49221 RESIDENTIAL SERVICE	177,993	1,817,793	2,000,000	(182,207)	91%	170,704	1,811,684
49222 COMMERCIAL SERVICE	45,364	490,191	493,000	(2,809)	99%	39,348	455,383
49224 GOVERNMENT SERVICE	5,042	73,712	82,000	(8,288)	90%	0	76,006
49626 INTERDEPARTMENTAL SERVICE	6,487	85,021	93,200	(8,179)	91%	7,746	85,409
49263 INDUSTRIAL SERVICE	8,556	95,430	81,000	14,430	118%	9,563	82,722
TOTAL SALES OF SEWER	243,442	2,562,147	2,749,200	(187,053)	93%	227,360	2,511,204
OTHER OPERATING REVENUES							
49350 MISCELLANEOUS OPERATING REVENUES	6,323	234,994	42,000	192,994	560%	913	18,366
49450 CUSTOMER FORFEITED DISCOUNTS	1,612	9,485	5,000	4,485	190%	530	5,938
TOTAL OTHER OPERATING REVENUES	7,934	244,479	47,000	197,479	520%	1,443	24,303
TOTAL OPERATING REVENUES	251,376	2,806,626	2,796,200	10,426	100%	228,804	2,535,508

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
59820 OPERATION PLANT & LIFT STATION	25,612	453,332	510,400	(57,068)	89%	42,818	460,678
59823 CHLORINE	0	0	3,000	(3,000)	%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	0	45,553	50,000	(4,447)	91%	6,173	35,982
59825 SLUDGE CONDITIONING CHEMICALS	11,682	34,081	30,000	4,081	114%	0	19,419
59827 OTHER OPERATING SUPPLIES	2,106	23,602	27,500	(3,898)	86%	0	21,332
59828 TRANSPORTATION EXPENSES	1,075	26,049	28,500	(2,451)	91%	283	33,109
TOTAL OPERATIONS EXPENSES	40,474	582,616	649,400	(66,784)	90%	49,273	570,520
MAINTENANCE EXPENSE							
59831 MAINT OF SEWER COLLECTION SYSTEMS	7,180	219,415	147,800	71,615	148%	4,278	151,239
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	0	7,368	20,000	(12,632)	37%	220	18,006
59833 MAINT OF TREATMENT DIST PLANT EQUIP	3,528	94,493	107,211	(12,718)	88%	8,563	96,488
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	2,008	7,102	20,000	(12,898)	36%	3,109	9,477
TOTAL MAINTENANCE EXPENSE	12,717	328,378	295,011	33,367	111%	16,170	275,211
CUSTOMER ACCOUNTS EXPENSE							
59840 BILLING, COLLECTING & ACCOUNTING	2,063	64,503	77,662	(13,159)	83%	5,896	67,865
59842 METER READING	802	17,587	24,265	(6,678)	72%	1,475	17,895
59843 UNCOLLECTIBLE ACCOUNTS	(8)	14	5,000	(4,986)	%	474	16,726
TOTAL CUSTOMER ACCOUNTS EXPENSE	2,858	82,105	106,927	(24,822)	77%	7,846	102,486

CITY OF TWO RIVERS

INCOME STATEMENT

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59850 ADMINISTRATIVE & GENERAL SALARIES	2,721	124,677	163,996 (39,319)	76%	13,440	143,749
59851 OFFICE SUPPLIES & EXPENSE	0	481	1,420 (939)	34%	24	440
59852 OUTSIDE SERVICES EMPLOYED	773	49,736	67,580 (17,844)	74%	3,350	57,344
59853 INSURANCE EXPENSE	0	36,154	47,950 (11,796)	75%	4,039	42,388
59854 EMPLOYEE PENSION & BENEFITS	5,917	101,311	138,859 (37,548)	73%	10,113	110,667
59855 REGULATORY COMMISSION EXPENSE	0	13,778	15,000 (1,222)	92%	0	14,677
59856 MISC GENERAL EXPENSES	0	892	4,100 (3,208)	22%	165	1,434
59857 RENTS	0	82,861	80,000	2,861	104%	7,308	117,329
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	9,410	409,889	518,905 (109,016)	79%	38,439	488,028
TOTAL OPS & MAINT EXPENSES	65,460	1,402,988	1,570,243 (167,255)	89%	111,728	1,436,244
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	63,626	699,884	605,000	94,884	116%	50,079	551,064
59408 TAX EXPENSE	25,812	307,951	339,677 (31,726)	91%	28,764	310,808
TOTAL OTHER OPERATING EXPENSES	89,438	1,007,835	944,677	63,158	107%	78,843	861,872
TOTAL OPERATING EXPENSES	154,897	2,410,823	2,514,920 (104,097)	96%	190,572	2,298,116
NET OPERATING INCOME (LOSS)	96,479	395,803	281,280	114,523	141%	38,232	237,391

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2022
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
48600 CONTRIBUTION IN AID	38,717	219,290	400,000	(180,710)	55%	262,533	469,736
49210 TRANSFERS IN	6,887	59,286	26,500	32,786	224%	0	26,556
TOTAL OTHER INCOME	45,605	278,576	426,500	(147,924)	65%	262,533	496,293
TOTAL INCOME (LOSS) BEFORE INTEREST CHGS	142,083	674,380	707,780	(33,400)	95%	300,765	733,684
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	(17,112)	(193,655)	(220,000)	26,345	(88%)	(18,216)	(205,042)
59999 GASB PENSION & OPEB EXPENSE							
49430 INTEREST ON DEBT TO MUNICIPALITY							
TOTAL INTEREST CHARGES	(17,112)	(193,655)	(220,000)	26,345	(88%)	(18,216)	(205,042)
NET INCOME (LOSS)	124,971	480,724	487,780	(7,056)	99%	282,549	528,642
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	5,460,681	5,460,681				4,771,856	4,771,856
BALANCE TRANSFERRED FROM INCOME	124,971	480,724				282,549	528,642
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	5,585,652	5,941,405				5,054,405	5,300,498

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/28/2022	132072	Hein, Amanda	Refund due to overpayment on final bill.	660-21130	6/9/2022	66.74-
Total 132072:						66.74-
12/28/2022	132143	Norwest Bank	Commitment to Community Refund	660-21130	6/15/2022	78.94-
Total 132143:						78.94-
12/27/2022	132648	Green, Brenda	Overpayment/Court Case QC-12372 & Q	100-21125	08/22/22	382.38-
Total 132648:						382.38-
12/01/2022	133320	4imprint Inc.	Big Paw Bear - Brown	258-56700-3901	10590165	509.01
12/01/2022	133320	4imprint Inc.	Traditional Glass Ornament	258-56700-3901	10626257	868.75
Total 133320:						1,377.76
12/01/2022	133321	Amazon Business - Debit Memo	Supplies - Elec	660-59588-3900	149N-1NHC-G3FQ	92.60
12/01/2022	133321	Amazon Business - Debit Memo	Supplies - DPW	100-53200-3900	17F1-J66Q-DNH6	174.42
12/01/2022	133321	Amazon Business - Debit Memo	Supplies - Sr. Cntr	100-54150-3900	1CQK-JT9R-G9W7	50.11
12/01/2022	133321	Amazon Business - Debit Memo	Supplies - DPW	100-53200-3900	1KCR-PR9C-FTVD	120.34
12/01/2022	133321	Amazon Business - Debit Memo	Supplies - P&R	100-55140-3500	1M9F-RJFN-GNPN	416.76
Total 133321:						854.23
12/01/2022	133322	Aring Equipment Exchange	Bolt on Snow edges - DPW	100-53330-3900	786140	690.57
Total 133322:						690.57
12/01/2022	133323	Aurora Health Care	Drug Screen	660-59923-2900	850085	130.00
Total 133323:						130.00
12/01/2022	133324	Brunner, Sally A	November 2022 Services	100-51530-2130	1122	3,808.33
Total 133324:						3,808.33
12/01/2022	133325	Carron Net Company Inc	Batting Cage Net - P&R	454-55400-8840	PRO FORMA INV 11/17/22	1,964.00
Total 133325:						1,964.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/01/2022	133326	Center Point Large Print	Alp-Lib	280-55111-3430	1967321	44.94
Total 133326:						44.94
12/01/2022	133327	Chris Lewis Tree Surgery	Tree & Stump Removal - 3132 Mishicot	100-55200-2900	548	1,600.00
Total 133327:						1,600.00
12/01/2022	133328	Core & Main LP	CLAMP, REPAIR: 8"X12"X2"	650-19154	R747954	3,536.00
Total 133328:						3,536.00
12/01/2022	133329	Delta Dental of Wisconsin	Delta Premiums - Dec 2022	100-21532	1872804	6,562.56
Total 133329:						6,562.56
12/01/2022	133330	DOA/Division of Energy	Refund of Energy Assistance Funds - C.	660-21131	11/17/2022	65.59
Total 133330:						65.59
12/01/2022	133331	Employee Benefits Corp	BESTFlex Premium / Renewal Fee	500-51510-2900	3826497	275.00
Total 133331:						275.00
12/01/2022	133332	Erickson Sports Apparel	Embroidery - Wtr & Elec	650-59921-3100	103049	182.00
Total 133332:						182.00
12/01/2022	133333	Frontier	Telephone - Water	650-59661-2200	5741;11/22	94.53
Total 133333:						94.53
12/01/2022	133334	Gordon, Tom	Energy Star Partner Rebate-Refrigerator	660-29253	11/29/2022	30.00
Total 133334:						30.00
12/01/2022	133335	InfoSend Inc.	Utility Bill Mailing - Oct 2022	690-59840-3110	223849	4,321.08
Total 133335:						4,321.08
12/01/2022	133336	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-55140-3100	1255344	112.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/01/2022	133336	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1255345	439.40
12/01/2022	133336	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1255360	826.04
Total 133336:						1,377.90
12/01/2022	133337	James Leasing LLC	Contract JL-171-01 Coverage 11/24/22-1	100-53200-5310	10706	2,499.28
Total 133337:						2,499.28
12/01/2022	133338	Kakuk, Michael	Energy Star Rebate - Clothes Washer	660-29253	11/29/2022	30.00
Total 133338:						30.00
12/01/2022	133339	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	9017772606	7,485.66
Total 133339:						7,485.66
12/01/2022	133340	KPS Homes Inc.	Shed rental January thru December 202	100-53330-2900	PUBLIC WORKS 11/29/22	1,700.00
Total 133340:						1,700.00
12/01/2022	133341	Laurent, Richard	Energy Star Rebate - Refrigerator	660-29253	11/18/22	30.00
Total 133341:						30.00
12/01/2022	133342	LeClair Bros Heat/AC Inc	Furnace Repair - DPW	100-53200-3500	C9153	269.47
Total 133342:						269.47
12/01/2022	133343	Living Water Digital	Website Care Plan-Business	258-56700-3901	LWD_21461	97.77
Total 133343:						97.77
12/01/2022	133344	Lucky Signs & Graphics	Decals/Graphics - #422 Ram 1500	650-19184	776	175.00
12/01/2022	133344	Lucky Signs & Graphics	Banners - Elec	660-59921-3900	778	240.00
Total 133344:						415.00
12/01/2022	133345	Manitowoc Disposal Inc	Recycling & Refuse Collect 11/12/22-11/	640-53620-2900	11/12/22-11/25/22	14,729.61

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133345:						14,729.61
12/01/2022	133346	Manitowoc Public Utilities	Drill Rig & Trailer - Wtr	650-19333	BILL0000000001671	8,000.00
Total 133346:						8,000.00
12/01/2022	133347	Miller Implement Co Inc	Parts - DPW	100-16120	26450	905.08
Total 133347:						905.08
12/01/2022	133348	Minnesota Life Insurance Co	Life Insurance premium - Dec 2022	100-21531	11/18/22	3,633.50
Total 133348:						3,633.50
12/01/2022	133349	NWTC Bookstore	T. Duessing Apprenticeship Books - Elec	660-59930-2920	858590-1	602.45
Total 133349:						602.45
12/01/2022	133350	Parkitecture & Planning LLC	Conceptual Design & Public Input	454-55400-2900	2 - 11/4/2022	1,220.00
12/01/2022	133350	Parkitecture & Planning LLC	Construction Documents - Post Design A	415-55410-2900	7 - 11/4/2022	2,832.00
Total 133350:						4,052.00
12/01/2022	133351	Penworthy Company LLC, The	Jef-Lib	280-55112-3530	0586062-IN	156.75
Total 133351:						156.75
12/01/2022	133352	PrecisionChem LLC	On-Site Testing and System Evaluation/E	100-55140-3500	15921	379.75
Total 133352:						379.75
12/01/2022	133353	ProQuest LLC	Microfilm - Lib	280-55114-3490	62710065	4,622.10
Total 133353:						4,622.10
12/02/2022	133354	Quadient Finance USA Inc.	Postage - Closing Date 11/23/22	100-16210	CLOSING DATE 11/23/22	.00
Total 133354:						.00
12/01/2022	133355	Rock River Laboratory Inc.	Sample Analysis - WWTP	690-59820-2900	S54266	198.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133355:						198.00
12/01/2022	133356	Salt-Away Products Inc.	Snow Removal Supplies - DPW	100-53330-3900	11994	558.75
Total 133356:						558.75
12/01/2022	133357	Schaus Roofing/Mechanical	Services - Library	280-55110-2410	SD6539	14,711.00
Total 133357:						14,711.00
12/01/2022	133358	Sprang, Kevin	Roping & Branches - City Hall	100-51600-3500	304703	159.00
Total 133358:						159.00
12/01/2022	133359	Steen Macek Paper	2023 Copy Paper	100-16211	891265	6,808.00
Total 133359:						6,808.00
12/01/2022	133360	Stuart C Irby Co	Hot Stick Cleaning Kit - Elec	660-59588-3900	S01318586.003	219.70
Total 133360:						219.70
12/01/2022	133361	Superior Chemical Corp	Supplies - City Hall	100-51600-3500	346420	325.20
12/01/2022	133361	Superior Chemical Corp	Supplies - PD	100-52115-3110	346422	65.37
Total 133361:						390.57
12/01/2022	133362	Town of Two Rivers	Cut ditches-PW	100-53300-2900	11212022.4	200.00
Total 133362:						200.00
12/01/2022	133363	Two Rivers Historical Society	Dec 2022 Monthly Support Pymt	258-56700-2910	DEC2022	250.00
Total 133363:						250.00
12/01/2022	133364	Two Rivers Municipal Utilities	19th Street	417-56700-2900	8329-01;11/22	9.78
Total 133364:						9.78
12/01/2022	133365	United Systems & Software Inc.	Meter Cable/Mounting Kits - Wtr	650-59663-3900	94655	5,934.20

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133365:						5,934.20
12/01/2022	133366	Virginia Casebeer	Refund - ShapeUp Class	100-46720	11/23/2022	40.00
Total 133366:						40.00
12/01/2022	133367	WCA/Group Health Trust	December 2022 Health Premiums	100-16300	0013667131	163,839.26
Total 133367:						163,839.26
12/01/2022	133368	WDATCP	Humane Officer Certification - Miller	100-52115-2903	11/22/2022	35.00
Total 133368:						35.00
12/01/2022	133369	West & Dunn LLC	Legal - General Matters	100-51340-2120	6087	5,959.11
Total 133369:						5,959.11
12/01/2022	133370	WEX Bank	Gasoline	250-55150-3900	85019810	9,524.13
Total 133370:						9,524.13
12/01/2022	133371	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-01;11/22	23.12
12/01/2022	133371	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;11/22	192.68
12/01/2022	133371	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;11/22	35.43
12/01/2022	133371	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23; 11/22	672.97
12/01/2022	133371	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;11/22	16.77
12/01/2022	133371	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;11/22	38.30
Total 133371:						979.27
12/01/2022	133372	Wisconsin Retirement System	October 2022 Contributions	100-21520	11/18/2022	113,609.35
Total 133372:						113,609.35
12/08/2022	133373	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	10-21-22	45.00
12/08/2022	133373	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	11/23/2022	45.00
12/08/2022	133373	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	11-18-22	45.00
12/08/2022	133373	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	18818	45.00
12/08/2022	133373	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	8-15-22	45.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/08/2022	133373	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	9-16-22	45.00
Total 133373:						270.00
12/08/2022	133374	ADRC of the Lakeshore	Reimburse ADRC for Nov congregate m	250-23150	12/01/2022	576.00
Total 133374:						576.00
12/08/2022	133375	Airgas USA LLC	Oxygen - WWTP	690-59833-3900	9132194185	32.70
12/08/2022	133375	Airgas USA LLC	Oxygen - WWTP	690-59833-3900	9132194186	32.70
12/08/2022	133375	Airgas USA LLC	Acetylene - WWTP	690-59833-3900	9132194187	108.62
Total 133375:						174.02
12/08/2022	133376	Amazon Business - Debit Memo	Supplies - Cust. Serv.	690-59840-3900	1D3X-X9YY-CWTQ	77.00
12/08/2022	133376	Amazon Business - Debit Memo	Supplies - City Mgr	100-51410-3100	1GW4-6749-C4FQ	69.31
12/08/2022	133376	Amazon Business - Debit Memo	CREDIT - Fire Dept.	100-52200-3850	1LMP-QJ64-F3GW	13.00-
12/08/2022	133376	Amazon Business - Debit Memo	Supplies - Fire Dept.	100-52210-2410	1LPX-4WNW-DJCH	665.33
12/08/2022	133376	Amazon Business - Debit Memo	Supplies - Sr. Cntr	100-54150-3100	1MJJ-3JYX-DDWY	124.01
12/08/2022	133376	Amazon Business - Debit Memo	CREDIT - Fire Dept.	100-52200-3850	1T73-L4P7-9PY3	59.48-
12/08/2022	133376	Amazon Business - Debit Memo	Supplies - Elec	660-59588-3900	1W76-P4J3-CPNT	52.78
12/08/2022	133376	Amazon Business - Debit Memo	CREDIT	100-51410-3100	1WMN-NVRD-6JVX	36.99-
Total 133376:						878.96
12/08/2022	133377	AnSer Services	After hours answering service-Elec Nov	660-59588-2900	6502-120122	222.00
Total 133377:						222.00
12/08/2022	133378	Aurora Health Care North Inc.	Pharmacy - FD	100-52300-3900	TR FIRE DEPT - 11/16/22	833.21
Total 133378:						833.21
12/08/2022	133379	Badgerland Aggregates LLC	Winter Road Sand - DPW	100-53330-3900	13838	844.39
Total 133379:						844.39
12/08/2022	133380	Bauer Built Tire-Manitowoc	Tire inventory - DPW	100-16120	170086086	492.00
Total 133380:						492.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/08/2022	133381	Canteen Vending	Distilled Water - WWTP	690-59820-2900	127849	41.45
12/08/2022	133381	Canteen Vending	Distilled Water - WWTP	690-59820-2900	128349	89.45
Total 133381:						130.90
12/08/2022	133382	Charter Communications Inc	1520 17th Street - Rec	100-54150-2900	0000265111922	87.53
Total 133382:						87.53
12/08/2022	133383	Chris Lewis Tree Surgery	Central Park removed trees-Rec	260-55210-2900	549	3,000.00
Total 133383:						3,000.00
12/08/2022	133384	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	805-52100-2100	12/5/2022	750.00
Total 133384:						750.00
12/08/2022	133385	Collins Engineers Inc	2022 Bridge Inspections	100-53341-2900	53064	2,075.00
Total 133385:						2,075.00
12/08/2022	133386	Countyline Boarding Kennels LLC	1 dog - Indoor/Outdoor Kennel (\$18.00 a	461-52100-8150	7070	54.00
Total 133386:						54.00
12/08/2022	133387	Domnitz Flowers LLC	Flowers-Snr Center	250-55150-3900	23655	175.50
Total 133387:						175.50
12/08/2022	133388	Eis Implement Inc	Parts - DPW	100-16120	240647	302.96
Total 133388:						302.96
12/08/2022	133389	Election Systems & Software	Licensing & Maintenance	100-51440-2410	CD2050494	801.62
Total 133389:						801.62
12/08/2022	133390	Elster Solutions LLC	Electric Meters	660-19370	5261827310	10,707.84
Total 133390:						10,707.84

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/08/2022	133391	Erickson Sports Apparel	Pickleball tournament - Rec	100-55300-3900	11/28/2022	253.00
Total 133391:						253.00
12/08/2022	133392	Essential Sewer and Water Services LLC	Public Water	216-59200-2900	MS62039	12,135.00
Total 133392:						12,135.00
12/08/2022	133393	Frank's Radio Service Inc.	Radio Batteries - DPW	100-53200-3900	121905	151.10
12/08/2022	133393	Frank's Radio Service Inc.	Vehicle Supplies - PD	461-52100-8160	121955	3,197.42
Total 133393:						3,348.52
12/08/2022	133394	GFL Environmental	Dumpster service-WWTP	690-59820-2900	U30000083700	287.36
Total 133394:						287.36
12/08/2022	133395	Heartland Business Systems LLC	HBS Lab Tech Subscription	100-51450-2130	562043-H	30.00
Total 133395:						30.00
12/08/2022	133396	Hubbartt Electric Inc	Vets Park Cameras - P&R	454-55400-8860	17312C	1,567.30
12/08/2022	133396	Hubbartt Electric Inc	Vietnam Park Project - P & R	454-55400-8840	17356C	4,695.00
Total 133396:						6,262.30
12/08/2022	133397	Idemia Identity & Security USA LLC	Livescan Maintenance & Support - PD	100-52100-2402	152875	3,299.00
Total 133397:						3,299.00
12/08/2022	133398	James Imaging Systems Inc.	Contract R14490-MPS-01 11/29/2022-12	660-59921-3900	1258185	303.50
Total 133398:						303.50
12/08/2022	133399	JF Ahern Co	11/17/2022 OCT Annual - Fire Dept	100-52200-2900	542035	230.00
Total 133399:						230.00
12/08/2022	133400	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr - 12/01/	419-53600-2900	11/30/2022	80.39

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133400:						80.39
12/08/2022	133401	Klein, Patricia Ann	Simply Seniors Exercise Class - 11-1-22	100-55300-2900	12/05/2022	76.80
Total 133401:						76.80
12/08/2022	133402	Kulpa Jr, Frank	Solar credit	660-21130	12/1/2022	111.20
Total 133402:						111.20
12/08/2022	133403	League of Wisc Municipalities	Membership Renewal 1-1-23 through 12-	100-51100-3210	11/18/2022	2,779.59
Total 133403:						2,779.59
12/08/2022	133404	Liberty Mutual Insurance	Workers Comp Divident	100-16310	14419674	28,683.00-
12/08/2022	133404	Liberty Mutual Insurance	2022 Installment #3	100-16310	14426539	63,607.56
Total 133404:						34,924.56
12/08/2022	133405	Lindner Ace Hardware Manitowoc	Supplies- Rec	100-55200-3900	211117	55.99
Total 133405:						55.99
12/08/2022	133406	Lucky Signs & Graphics	Full Color Print Decals/Graphics - Rec	100-55200-3500	775	400.00
Total 133406:						400.00
12/08/2022	133407	Mammoth Construction LLC	Repair Water Service - 1316 Hawthorne	650-59675-2900	1442	1,835.00
Total 133407:						1,835.00
12/08/2022	133408	Manitowoc Calumet Library System	ProQuest Ancestry Library Edition - Lib	280-55110-2930	1083	1,686.00
Total 133408:						1,686.00
12/08/2022	133409	Manitowoc Disposal Inc	Dumpster Service - P & R	640-53620-2900	66641	476.00
Total 133409:						476.00
12/08/2022	133410	Manitowoc Trophy	Satin Gold Bent Stand - Kohlmeier	100-51410-3100	42543	12.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133410:						12.50
12/08/2022	133411	Martin Systems Inc	Alarm Monitoring Fee 1/1/23-12/31/23 -	100-55140-2900	247283	371.40
Total 133411:						371.40
12/08/2022	133412	McMahon Associates Inc	29th Street Right of Way Staking - Eng	100-53320-2900	928795	206.50
12/08/2022	133412	McMahon Associates Inc	2022 Stormwater Ponds Ecological Servi	680-59750-2900	928844	1,253.80
Total 133412:						1,460.30
12/08/2022	133413	Memorial Drive Vet Clinic	Xanti Lepto #1	461-52100-8150	320611	9.65
12/08/2022	133413	Memorial Drive Vet Clinic	Xanti Lepto Annual	461-52100-8150	322206	9.65
Total 133413:						19.30
12/08/2022	133414	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	479184	708.48
Total 133414:						708.48
12/08/2022	133415	Northern Lake Service Inc	TOC Sampling - Wtr	650-59642-2900	429701	54.00
Total 133415:						54.00
12/08/2022	133416	Payment Service Network	PSN Gateway Fee	690-59840-3900	268199	7.95
Total 133416:						7.95
12/08/2022	133417	Payment Service Network	Donation CC Fees	415-55410-2900	RT27511	96.00
Total 133417:						96.00
12/08/2022	133418	Payment Service Network	Central Park Donations/CC Fees - Schmi	415-55410-2900	269746	372.62
Total 133418:						372.62
12/08/2022	133419	Philbert, Ann	Chair Pilates 16 classes Oct-Nov 2022	100-55300-2900	11/30/2022	960.00
Total 133419:						960.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/08/2022	133420	Pier & Waterfront Solutions LLC	Annual install of waterfront products - Wa	218-53540-2900	5682	900.00
12/08/2022	133420	Pier & Waterfront Solutions LLC	Annual Removal of Waterfront Products -	218-53540-2900	5683	605.00
Total 133420:						1,505.00
12/08/2022	133421	Pomp's Tire Services	Tires - DPW	100-16120	40065025	1,761.38
Total 133421:						1,761.38
12/08/2022	133422	Postmaster	2023 First class presort fee-Permit 11	100-51900-3110	11/20/2022	275.00
Total 133422:						275.00
12/08/2022	133423	Postmaster	2023 Box Renewal Fee	100-51900-3110	12/1/2022	224.00
Total 133423:						224.00
12/08/2022	133424	PrecisionChem LLC	On-Site Testing and System Evaluation -	100-51600-3500	15920	379.75
Total 133424:						379.75
12/08/2022	133425	Quadient Finance USA Inc.	Postage - Closing Date 11/23/22	100-16210	CLOSING DATE 11-23-22	2,000.00
Total 133425:						2,000.00
12/08/2022	133426	R&J Fricke Inc	Concrete - DPW	100-16120	13801	864.25
Total 133426:						864.25
12/08/2022	133427	Red Power Diesel Service Inc.	Parts - FD	100-52210-2410	3523	69.50
Total 133427:						69.50
12/08/2022	133428	RESCO	Cable - Elec	660-19154	879708-00	9,817.50
Total 133428:						9,817.50
12/08/2022	133429	Salvage Battery & Lead Inc	Angle Iron - WWTP	690-59833-3900	9832	72.80
Total 133429:						72.80

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/08/2022	133430	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	258-56700-2910	909	750.00
Total 133430:						750.00
12/08/2022	133431	Steinies Water Garden & Irrigation	Vietnam Park Irrigation Shut down 2022	100-55400-2900	9541A	335.75
12/08/2022	133431	Steinies Water Garden & Irrigation	Central Park Irrigation Shut Down 2022	100-55200-2900	9544A	125.00
Total 133431:						460.75
12/08/2022	133432	Suettinger's Keys LLC	Washington Park Re-Master Key - Rec	100-55200-2900	124341	65.00
Total 133432:						65.00
12/08/2022	133433	Superior Chemical Corp	Supplies - PD	100-52115-2413	347497	128.78
12/08/2022	133433	Superior Chemical Corp	Janitorial Supplies - DPW	100-53200-3500	350577	76.40
Total 133433:						205.18
12/08/2022	133434	Thuermer Law Office	Municipal Prosecuting - November 2022	100-51340-2121	NOVEMBER 29, 2022	1,560.00
Total 133434:						1,560.00
12/08/2022	133435	Towsley's Inc	Baseball Caps - PD	100-52115-3850	666860	388.50
Total 133435:						388.50
12/08/2022	133436	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2410	ID-283008	36.78
Total 133436:						36.78
12/08/2022	133437	USA Blue Book	Supplies - Wtr	650-59641-3900	178612	796.35
Total 133437:						796.35
12/08/2022	133438	Vacuum Pump & Compressor Inc	Parts-wwtp	690-59833-3900	115114-01	603.70
Total 133438:						603.70
12/08/2022	133439	Vinton Construction Company	1 1/4" Gravel Inventory - DPW	100-16120	22022.TR1	10,211.14

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133439:						10,211.14
12/08/2022	133440	Wallner, Kristine	Energy Star Rebate - Freezer	660-29253	12/07/2022	20.00
Total 133440:						20.00
12/08/2022	133441	Wisc Elevator Inspection Inc	Annual inspection-Elec	660-59598-2900	17057	95.00
Total 133441:						95.00
12/08/2022	133442	Wisconsin Chiefs of Police Association	2023 Membership Dues	100-52100-3210	8909	150.00
Total 133442:						150.00
12/08/2022	133443	Wisconsin Department of Revenue	2022 Municipal Fee-Assmnt of Manufact	100-51530-2900	OCTOBER 7, 2022	1,687.95
Total 133443:						1,687.95
12/08/2022	133444	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;11/22	691.51
12/08/2022	133444	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;11/22	323.70
12/08/2022	133444	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;11/22	55.47
12/08/2022	133444	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;11/22	86.80
12/08/2022	133444	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;11/22	4,723.86
12/08/2022	133444	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-4;11/22	2,318.95
12/08/2022	133444	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-5;11/22	94.49
12/08/2022	133444	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-7; 11/22	109.79
12/08/2022	133444	Wisconsin Public Service	CITY HALL	100-51600-2220	041271669-024; 11/22	1,161.25
Total 133444:						9,565.82
12/08/2022	133445	Woodland Dunes Nature Center	Solar Credit Refund	660-21130	12/1/2022	99.20
Total 133445:						99.20
12/08/2022	133446	WPPI - Debit Memo	Nov 2022 Purchased Power	660-59902-2900	25-112022	563,243.36
Total 133446:						563,243.36
12/15/2022	133447	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	18892	45.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133447:						45.00
12/15/2022	133448	Advance Construction Inc	2021 Street & Utility Improvements 25th	690-19107	1-2021; 6TH & FINAL	81,716.76
Total 133448:						81,716.76
12/15/2022	133449	Albright, Blake	Refund due to overpayment on final bill.	660-21130	12/7/2022	51.69
Total 133449:						51.69
12/15/2022	133450	Amazon Business - Debit Memo	CREDIT - Fire Dept.	100-52200-3850	17WJ-MDTN-1LGL	98.35-
12/15/2022	133450	Amazon Business - Debit Memo	Supplies - Finance	100-51420-3100	1DPJ-99LD-TLMJ	118.98
12/15/2022	133450	Amazon Business - Debit Memo	CREDIT - Finance / applied portion again	100-51420-3100	1HG1-CX7J-1GVL 11/17/2	113.98-
12/15/2022	133450	Amazon Business - Debit Memo	Supplies - Fire Dept.	100-52200-3850	1KRL-WYMW-TLYJ	1,220.73
12/15/2022	133450	Amazon Business - Debit Memo	Supplies - P & R	100-55140-3500	1TRM-F791-FNHQ	293.99
12/15/2022	133450	Amazon Business - Debit Memo	Supplies - DPW	100-16120	1WJ3-PFWG-T777	596.03
Total 133450:						2,017.40
12/15/2022	133451	Anhalt, Melanie	Refund - Christmas Stars Bus Trip	250-55150-3300	12/09/2022	105.00
Total 133451:						105.00
12/15/2022	133452	B&D Water Meter Testing/Repair	Testing of 32 Water Meters	650-59676-2900	2022	5,120.00
Total 133452:						5,120.00
12/15/2022	133453	Ball Auto & Truck Parts Inc	Supplies - Rec	100-55140-2410	281363	18.88
Total 133453:						18.88
12/15/2022	133454	Bonefant, Norman	Refund due to overpayment on final bill	660-21130	12/6/2022	4.44
Total 133454:						4.44
12/15/2022	133455	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1973618	44.94
Total 133455:						44.94
12/15/2022	133456	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	800-21140	12/12/2022	29,525.10

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133456:						29,525.10
12/15/2022	133457	Commercial Recreation Specialists	Splash Pad - Central Park West 365	415-55410-8200	QUOTE 0021250	49,285.00
Total 133457:						49,285.00
12/15/2022	133458	County of Sheboygan	Cold Mix - DPW	100-16120	125688	1,143.74
Total 133458:						1,143.74
12/15/2022	133459	Countyline Boarding Kennels LLC	1 dog - Indoor/Outdoor Kennel (\$18.00 a	461-52100-8150	7078	162.00
Total 133459:						162.00
12/15/2022	133460	Cretton Enterprises Inc	Nov 2022 Services - Lib	280-55110-3560	11100	3,526.00
Total 133460:						3,526.00
12/15/2022	133461	Dept. of Workforce Development	Unemployment 11/1/2022-11/30/2022	100-51930-5160	000012100004	288.10
Total 133461:						288.10
12/15/2022	133462	Digger's Hotline	Prepaid Email Fees for November 2022	660-59584-2900	221 1 43901	45.50
Total 133462:						45.50
12/15/2022	133463	Elster Solutions LLC	Electric Meters	660-19370	5261954679	2,377.60
Total 133463:						2,377.60
12/15/2022	133464	ENTERPRISE FM TRUST	Monthly Lease Payments - December 20	690-59828-2410	FBN4623295	9,156.13
Total 133464:						9,156.13
12/15/2022	133465	Fastenal	Monthly Vending Machine - Elec	660-59588-3900	WIMAN294396	76.33
Total 133465:						76.33
12/15/2022	133466	Fresco Inc	LED Acorn Fixtures	415-55410-8200	66085	7,388.23

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133466:						7,388.23
12/15/2022	133467	Grainger	Fittings - WWTP	690-59833-3900	9529160971	48.70
12/15/2022	133467	Grainger	Machine Screws - WWTP	690-59833-3900	9529462963	4.90
12/15/2022	133467	Grainger	Fittings - WWTP	690-59833-3900	9530698225	48.64
Total 133467:						102.24
12/15/2022	133468	Graybar	Parts - Elec	660-59588-3900	9329676131	197.24
12/15/2022	133468	Graybar	Outlets & GFCI's - Elec	660-59588-3900	9329842605	266.88
Total 133468:						464.12
12/15/2022	133469	Holtz, Allan	Refund due to overpayment on final bill	640-21130	12/7/2022	39.44
Total 133469:						39.44
12/15/2022	133470	HydroCorp	Cross Connection Control Prog - Nov 20	650-59664-2900	0069931-IN	3,280.00
Total 133470:						3,280.00
12/15/2022	133471	InfoSend Inc.	Utility Bill Mailing - Nov 2022	690-59840-3110	225461	3,957.46
Total 133471:						3,957.46
12/15/2022	133472	Jossart Brothers Inc	2022 Street & Utility Improvements 17th	690-19107	CONTRACT 1-2022; 2ND	811,866.59
Total 133472:						811,866.59
12/15/2022	133473	Lakeland Sports Center Inc.	Truck Cap for Truck #22 - Wtr	650-19184	40885	2,494.00
Total 133473:						2,494.00
12/15/2022	133474	Lane Tank Company Inc.	Evaluation of Water Towers - Wtr	650-59672-2900	DECEMBER 7, 2022	950.00
Total 133474:						950.00
12/15/2022	133475	Lindahl, Mark	Refund due to overpayment on final bill	660-21130	12/7/2022	144.21

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133475:						144.21
12/15/2022	133476	Luisier Plumbing Inc	Service - City Hall	100-51600-3500	28173	386.07
Total 133476:						386.07
12/15/2022	133477	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	NOVEMBER 2022	781.00
Total 133477:						781.00
12/15/2022	133478	Manitowoc Disposal Inc	Recycling & Refuse Collect 11/26/22-12/	640-53620-2900	11/26/2022-12/9/2022	14,729.61
Total 133478:						14,729.61
12/15/2022	133479	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	11/30/2022	31.61
12/15/2022	133479	Manitowoc Public Utilities	Service - 5000 Memorial Dr.	650-59602-2900	425427/118598;11/22	636.96
Total 133479:						668.57
12/15/2022	133480	Manitowoc Trophy	Badge & Door Signage - Rec	100-55140-3100	42650	25.00
Total 133480:						25.00
12/15/2022	133481	Marco	Usage 8/25/22-11/24/22 - Lib	280-55110-2130	32947488	666.71
Total 133481:						666.71
12/15/2022	133482	McMahon Associates Inc	Sandy Bay Highlands Stormwater Analys	680-19107	928794	102.00
12/15/2022	133482	McMahon Associates Inc	20th St Pond (Eggers) - Eng	680-19107	928970	1,706.95
Total 133482:						1,808.95
12/15/2022	133483	Merwynn Trade Group LLC	Refund due to overpayment on final bill	680-21130	12/7/2022	23.00
Total 133483:						23.00
12/15/2022	133484	Mueller, Larry	Refund due to overpayment on final bill	660-21130	12/7/2022	71.93
Total 133484:						71.93

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/15/2022	133485	NEWSC	2023 Membership - Eng	680-59770-2900	2023 NEWSC 16	1,875.00
Total 133485:						1,875.00
12/15/2022	133486	OpenPoint LLC	OpenPoint Subscription - Dec 2022	660-59923-2403	1317	2,350.00
Total 133486:						2,350.00
12/15/2022	133487	Parkitecture & Planning LLC	Construction Documents - Post Design A	415-55410-2900	PROJECT 21.017 INV. #8	1,888.00
Total 133487:						1,888.00
12/15/2022	133488	RESCO	Supplies-Elec	660-59594-3900	875624-01	1,172.18
12/15/2022	133488	RESCO	Supplies-Elec	660-59593-3900	881096-00	420.36
12/15/2022	133488	RESCO	Supplies-Elec	660-19154	881162-00	217.56
Total 133488:						1,810.10
12/15/2022	133489	Rozmarynoski, Mary Jane	Refund due to overpayment on final bill	660-21130	12/7/2022	11.84
Total 133489:						11.84
12/15/2022	133490	Schleis, Marilyn	Chair Yoga Classes (4 weeks)	250-55150-3300	12/09/2022	120.00
Total 133490:						120.00
12/15/2022	133491	SEERA	Focus Program - 11/30/2022	660-29253	12/13/2022	3,824.34
Total 133491:						3,824.34
12/15/2022	133492	State of Wisconsin	Nov 2022 penalty surcharges	100-21125	NOVEMBER 2022	2,204.23
Total 133492:						2,204.23
12/15/2022	133493	TAPCO	Parkfolio Hosting Fee - Nov 2022	218-53540-2900	I741698	100.00
Total 133493:						100.00
12/15/2022	133494	TLB Wood Products LLC	Cert. Playground - Rec	454-55400-8860	22-1642E	2,378.34
12/15/2022	133494	TLB Wood Products LLC	Cert. Playground - Rec	454-55400-8860	22-1643E	2,372.32

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133494:						4,750.66
12/15/2022	133495	Town & Country Engineering Inc.	2021 Utility Improvements	690-19107	24683	1,160.00
12/15/2022	133495	Town & Country Engineering Inc.	2022 SDW and CWF Loan Assistance	680-19107	24684	1,753.75
12/15/2022	133495	Town & Country Engineering Inc.	Screw Press Construction	690-19107	24685	3,167.80
Total 133495:						6,081.55
12/15/2022	133496	Transcendent Technologies	Ascent Land Records Software, Mainten	100-51450-2900	M6263	13,989.00
Total 133496:						13,989.00
12/15/2022	133497	Trivers LLC	Refund due to overpayment on final bill	650-21130	12/7/2022	59.03
Total 133497:						59.03
12/15/2022	133498	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-2410	5172-283522	15.67
12/15/2022	133498	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-2410	5172-283523	25.99
12/15/2022	133498	Two Rivers Automotive Inc.	Supplies - Wtr	650-59643-3900	5172-283584	29.96
Total 133498:						71.62
12/15/2022	133499	Two Rivers Clothing Co	Vehicle Decals - DPW	100-53320-3900	CITY OF TWO RIVERS - T	30.00
Total 133499:						30.00
12/15/2022	133500	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	2595-06;12/22	5.75
Total 133500:						5.75
12/15/2022	133501	USA Blue Book	Tube & Roller Assembly - WWTP	690-59833-3900	198967	673.21
Total 133501:						673.21
12/15/2022	133502	Utility Sales and Service Inc	Repairs - Elec	660-19184	0074961-IN	2,382.27
Total 133502:						2,382.27
12/15/2022	133503	Village of Mishicot Treasurer	Nov 2022 Municipal Court Forfeitures	100-21125	NOVEMBER 2022	835.32

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133503:						835.32
12/15/2022	133504	Wanek, Charlotte	Refund due to overpayment on final bill	660-21130	12/7/2022	156.98
Total 133504:						156.98
12/15/2022	133505	Welcome Home Inc.	Refund due to overpayment on final bill	660-21130	12/7/2022	39.13
Total 133505:						39.13
12/15/2022	133506	West & Dunn LLC	Legal - Code Enforcement Matters	100-51340-2120	6088	225.00
12/15/2022	133506	West & Dunn LLC	Legal - General Matters	100-51340-2120	6208	5,959.11
12/15/2022	133506	West & Dunn LLC	Legal - Code Enforcement Matters	100-51340-2120	6209	100.00
Total 133506:						6,284.11
12/15/2022	133507	Wilsmann, Ann	Refund - Christmas Stars Bus Trip	250-55150-3300	12/09/2022	105.00
Total 133507:						105.00
12/15/2022	133508	Wisc Dept Of Revenue-DEBITMEMO	Nov 2022 Sales Tax	640-29410	NOVEMBER 2022	8,310.06
Total 133508:						8,310.06
12/15/2022	133509	Wisc Dept of Transportation	Deposit into Traffice Violation & Registrat	100-45131	12/8/2022	12.00
Total 133509:						12.00
12/15/2022	133510	Wisc State Laboratory/Hygiene	Fluoride - Water	650-59642-2900	729803	28.00
Total 133510:						28.00
12/15/2022	133511	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;11/22	69.02
12/15/2022	133511	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;11/22	61.44
12/15/2022	133511	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;11/22	59.72
12/15/2022	133511	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;11/22	226.09
12/15/2022	133511	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;11/22	2,098.60
Total 133511:						2,514.87

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/15/2022	133512	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	650-29224	INV 18436, 18434, 18435	1,583.20
Total 133512:						1,583.20
12/15/2022	133513	Zoro Tools Inc.	Rain Jacket & Bib - Wtr	650-59643-3900	INV11832382	129.18
12/15/2022	133513	Zoro Tools Inc.	Gloves - Wtr	650-59643-3900	INV11840357	406.86
Total 133513:						536.04
12/22/2022	133514	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	12/16/22	45.00
12/22/2022	133514	4 K's Pest Control LLC	General Pest Control - Library	280-55110-2410	12/19/22	45.00
Total 133514:						90.00
12/22/2022	133515	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9992762800	309.44
Total 133515:						309.44
12/22/2022	133516	Amazon Business - Debit Memo	Supplies - Elec	660-59588-3900	1FXQ-XNYG-RWV6	233.99
12/22/2022	133516	Amazon Business - Debit Memo	Supplies - P & R	100-55140-3500	1JV7-CJTK-TNWL	620.00
Total 133516:						853.99
12/22/2022	133517	Aurora Health Care	Drug Screens	100-53200-2900	1152509	614.00
Total 133517:						614.00
12/22/2022	133518	Aurora Medical Center	Energy Efficiency Improvements	660-29253	12/15/2022	3,000.00
Total 133518:						3,000.00
12/22/2022	133519	Bay Bus LLC / Presidential Limousine	Motor coach service on December 8, 202	250-55150-3300	13517	950.00
12/22/2022	133519	Bay Bus LLC / Presidential Limousine	Branson Trip - SC	250-55150-3300	13519	7,910.40
Total 133519:						8,860.40
12/22/2022	133520	Bay Title & Abstract Inc	Letter Report Fee - Ec Dev	100-52400-2900	12079-LLR-1	100.00
Total 133520:						100.00
12/22/2022	133521	Bowie, Lisa	Refund for Chair Yoga - Cancelled class	250-55150-3900	12/19/2022	5.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133521:						5.00
12/22/2022	133522	Braun Building Center	Lumber for bandstand - DPW	100-16120	BB076171201	1,708.23
12/22/2022	133522	Braun Building Center	Central Park Bandstand - DPW	100-16120	BB076190801	412.16
Total 133522:						2,120.39
12/22/2022	133523	Brunner, Sally A	December 2022 Services	100-51530-2130	1222	3,808.33
Total 133523:						3,808.33
12/22/2022	133524	City Of Manitowoc	2022 Lakeshore Humane Society Stray	100-52115-2903	0378402	9,534.90
Total 133524:						9,534.90
12/22/2022	133525	City of Two Rivers Petty Cash	Petty cash reimbursement	650-48600	12/21/2022	4,250.46
Total 133525:						4,250.46
12/22/2022	133526	Cool City Cleaners Inc	WTP-Towels/Mop	690-59820-2900	69993	70.00
Total 133526:						70.00
12/22/2022	133527	Country Visions Cooperative	Diesel & tank part - DPW	100-53200-3500	336260	8,905.98
12/22/2022	133527	Country Visions Cooperative	Fuel for Generator - WTR	650-59643-3900	336396	2,432.03
Total 133527:						11,338.01
12/22/2022	133528	Cretton Enterprises Inc	Cut down perennials/dispose islands-Re	100-55200-2900	11099	1,968.00
Total 133528:						1,968.00
12/22/2022	133529	Delta Dental of Wisconsin	Delta Premiums - January 2023	100-21532	1888134	6,103.25
Total 133529:						6,103.25
12/22/2022	133530	Eis Implement Inc	Parts for WO #16334 - DPW	100-16120	ORDER NO: 126909	1,693.03
Total 133530:						1,693.03

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/22/2022	133531	Elsinger, Dale	Christmas Stars Driver Tip	250-55150-3300	12/13/2022	84.00
Total 133531:						84.00
12/22/2022	133532	ESO Solutions Inc.	2023 Software	100-52200-2900	ESO-97343	2,530.26
Total 133532:						2,530.26
12/22/2022	133533	Fastenal	Monthly Vending Machine - WTR	650-59643-3900	WIMAN294398	115.49
Total 133533:						115.49
12/22/2022	133534	Fearing's Satellite & Sound Inc	1/2 Payment Down - Central Park WEst	415-55410-2900	PROPOSAL 12/14/2022	25,249.66
Total 133534:						25,249.66
12/22/2022	133535	Fire Dept Petty Cash	Petty cash reimbursement	100-52200-3110	12/13/2022	107.86
Total 133535:						107.86
12/22/2022	133536	Formrite Companies Inc	Energy Efficiency Improvements	660-29253	12/15/2022	3,000.00
Total 133536:						3,000.00
12/22/2022	133537	Frank's Radio Service Inc.	Service Agreement - Fire	100-52200-2900	AGREEMENT NUMBER: C	219.00
Total 133537:						219.00
12/22/2022	133538	Gannett Wisconsin Media	1/1/23-12/31/23 Service	291-56700-3220	HR2055049 12/21/22	543.63
Total 133538:						543.63
12/22/2022	133539	Grainger	Batteries - WWTP	690-59820-3900	9534411237	26.64
Total 133539:						26.64
12/22/2022	133540	Hach Company	Chemkeys - Wtr	650-59642-3900	13363614	143.74
12/22/2022	133540	Hach Company	Lab Supplies - Wtr	650-59642-3900	13365811	264.00
Total 133540:						407.74

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/22/2022	133541	Hawkins Inc	Azone 15 - Water	650-59641-3910	6348684	1,109.68
12/22/2022	133541	Hawkins Inc	Azone-15 & Sodium Hydroxide - WTR	650-59641-3910	6359118	3,077.63
Total 133541:						4,187.31
12/22/2022	133542	Hubbart Electric Inc	Cameras/Neshotah Park	454-55400-8860	17422C	2,909.96
Total 133542:						2,909.96
12/22/2022	133543	IDEXX Distribution Inc.	Lab Supplies - Wtr	650-59642-3900	3119161020	1,305.58
Total 133543:						1,305.58
12/22/2022	133544	Jansky, Douglas or Sue	Energy Star Rebate - Refrigerator	660-29253	12/19/2022	30.00
Total 133544:						30.00
12/22/2022	133545	Koach, Tracey	Refund for Chair Yoga-Cancelled class	250-55150-3900	12/19/2022	5.00
Total 133545:						5.00
12/22/2022	133546	LeClair Bros Heat/AC Inc	Furnace Replacement - DPW	100-53200-3500	C9183	4,837.00
Total 133546:						4,837.00
12/22/2022	133547	Liberty Mutual Insurance	Workers Comp-Final Audit Adjustment	100-16310	14423361	2,267.00
Total 133547:						2,267.00
12/22/2022	133548	Manitowoc Co Solid Waste	Nov '22 Service - Eng	640-53620-2900	STATEMENT 26189	10,323.13
Total 133548:						10,323.13
12/22/2022	133549	Manitowoc Disposal Inc	Recycling & Refuse Collect 12/10/2022 t	640-53620-2900	12/22/2022	14,729.61
Total 133549:						14,729.61
12/22/2022	133550	Markle, Liz	Refund for Chair Yoga - Cancelled class	250-55150-3900	12/19/2022	5.00
Total 133550:						5.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/22/2022	133551	McMahon Associates Inc	Pierce Ct Outfall - Eng	680-59740-2900	929200	3,240.35
12/22/2022	133551	McMahon Associates Inc	Sandy Bay Highlands Stormwater - Eng	680-19107	929201	2,957.00
Total 133551:						6,197.35
12/22/2022	133552	Menards - Manitowoc 3141	Supplies-FD	100-52200-3500	13775	59.97
Total 133552:						59.97
12/22/2022	133553	Minnesota Life Insurance Co	Life Insurance premium - January 2023	100-21531	12/20/2022	3,540.37
Total 133553:						3,540.37
12/22/2022	133554	Nelson Sign & Graphics	Wall Vinyl PD	100-52115-2902	12/9/22	1,311.80
Total 133554:						1,311.80
12/22/2022	133555	North Central Ambulance Sales & Servic	Ford F450 4x2	270-52300-2100	11/30/22	60,000.00
Total 133555:						60,000.00
12/22/2022	133556	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	480136	415.38
Total 133556:						415.38
12/22/2022	133557	Northern Lake Service Inc	TOC Sample Results - Wtr	650-59642-2900	430880	54.00
Total 133557:						54.00
12/22/2022	133558	Oshkosh Fire & Police Equipment	Leather Hellfire boot power - FD	100-52200-3850	189291	321.00
Total 133558:						321.00
12/22/2022	133559	Pace Analytical	Nov Landfill Sampling	419-53600-2900	2240126122	3,083.16
Total 133559:						3,083.16
12/22/2022	133560	PK's Auto Body	Incident Number 2022-05084	100-52115-2902	125342	150.00
Total 133560:						150.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
12/22/2022	133561	Prompt Printing Center	18,000 Garbage stickers - Cust Serv	640-53620-3900	35008	1,080.00
Total 133561:						1,080.00
12/22/2022	133562	Red Power Diesel Service Inc.	Supplies - FD	100-52210-2410	3562	84.25
Total 133562:						84.25
12/22/2022	133563	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	SERVICE ORDER #3781	70.00
Total 133563:						70.00
12/22/2022	133564	Seagull Marina	Use of marina property for snow dumpin	100-53330-2900	DECEMBER 14, 2022	2,497.08
Total 133564:						2,497.08
12/22/2022	133565	Springstube, Shawn	Lotery Tax Credit parcel #132-005-020-6	800-12102	12/21/2022	184.79
Total 133565:						184.79
12/22/2022	133566	St Vincent De Paul	Contributions to Community	660-59930-2900	12/15/2022	500.00
Total 133566:						500.00
12/22/2022	133567	Strong, Ronald I	6 Week Speed & Jump November 2-Dec	100-55300-2900	12/20/22	480.00
12/22/2022	133567	Strong, Ronald I	6 Week Strength & Conditioning Nov 5 -	100-55300-2900	12/20/22 (2)	120.00
12/22/2022	133567	Strong, Ronald I	Youth Speed Strength & Stability Nov 2 -	100-55300-2900	12/20/22 (3)	96.00
Total 133567:						696.00
12/22/2022	133568	Superior Chemical Corp	Janitorial Supplies - WWTP	690-59834-3900	351073	111.70
12/22/2022	133568	Superior Chemical Corp	Supplies - City Hall	100-52100-3500	351090	230.78
Total 133568:						342.48
12/22/2022	133569	Transcendent Technologies	Ascent Land Records Implementation (N	100-51450-2130	M6334	906.25
Total 133569:						906.25
12/22/2022	133570	Two Rivers Ecumenical Pantry	Energy Efficiency Improvements & Donat	660-59930-2900	12/15/2022	1,400.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133570:						1,400.00
12/22/2022	133571	Two Rivers Municipal Utilities	19th Street	417-56700-2900	8329-01 12/22	9.78
Total 133571:						9.78
12/22/2022	133572	Unique	Placements - Nov 2022	280-55110-2130	6107730	58.25
Total 133572:						58.25
12/22/2022	133573	Vorpahl Fire & Safety	Gloves/Hats/Sweatshirt - Wtr	650-59643-3900	215352998	431.32
12/22/2022	133573	Vorpahl Fire & Safety	2022 Annual Inspection - WTR	650-59642-2900	215353354	174.00
Total 133573:						605.32
12/22/2022	133574	Water Quality Investigations LLC	Two Rivers CCT Implementation - Wtr	650-59923-2900	1122_14	2,937.00
Total 133574:						2,937.00
12/22/2022	133575	WCA/Group Health Trust	January 2023 Health Premiums	100-16300	12/19/2022	172,571.88
Total 133575:						172,571.88
12/22/2022	133576	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5022974626	932.74
12/22/2022	133576	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5022974627	1,185.38
Total 133576:						2,118.12
12/22/2022	133577	WI DATCP	Lab Water Test Fee - Wtr	650-59930-3210	REFERENCE # 115066	408.00
Total 133577:						408.00
12/22/2022	133578	Wisconsin Media	Liquor License	100-51420-3220	0004984256	525.93
12/22/2022	133578	Wisconsin Media	Engineering Ads	100-53330-2910	0005064696	459.45
Total 133578:						985.38
12/22/2022	133579	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-1; 12/22	53.60

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133579:						53.60
12/22/2022	133580	Wisconsin Retirement System	November 2022 Contribution	100-21520	12/20/22	112,585.05
Total 133580:						112,585.05
12/23/2022	133581	U.S. Bank-Debit Memo	Credit Card Usage - November/Decemb	100-16000	CREDIT CARD STATEME	40,025.95
Total 133581:						40,025.95
12/29/2022	133582	Airgas USA LLC	Welding Supplies - WWTP	690-59833-3900	9132806709	56.60
Total 133582:						56.60
12/29/2022	133583	Amazon Business - Debit Memo	Supplies - Clerk	100-51420-3100	16XY-6D4Q-CPYK	6.48
12/29/2022	133583	Amazon Business - Debit Memo	Supplies - Sr. Center	100-54150-3900	1PGC-N3XW-T4XP	59.39
Total 133583:						65.87
12/29/2022	133584	Anderson, Troy A	2022 Lottery Tax Credit	800-12102	12/22/2022	184.79
Total 133584:						184.79
12/29/2022	133585	Bird City Wisconsin	2023 Renewal - P & R	100-55300-2900	12/22/2022	175.00
Total 133585:						175.00
12/29/2022	133586	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1969836	215.73
Total 133586:						215.73
12/29/2022	133587	City Of Manitowoc	Monthly Bus Pass - Nov 2022	250-23103	0374278	30.00
Total 133587:						30.00
12/29/2022	133588	Crafts Inc	Shop Roof Repair - DPW	100-53200-3500	9117	449.02
Total 133588:						449.02
12/29/2022	133589	Cretton Enterprises Inc	8 Princeton Elm/Plant - P & R	263-55210-2900	11091	2,808.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133589:						2,808.00
12/29/2022	133590	Donovan, Ronald	Refund due to overpayment on final bill.	660-21130	12/27/2022	72.25
Total 133590:						72.25
12/29/2022	133591	Electric Power Systems International Inc	Unit 2 Substation Testing - Elec	660-59592-2900	NOVEMBER 30, 2022	6,200.00
Total 133591:						6,200.00
12/29/2022	133592	Electrical Testing Laboratory LLC	RUBBER GOODS TESTING - ELECTRI	660-59588-2900	39069	773.73
Total 133592:						773.73
12/29/2022	133593	ESRI Inc.	ArcGIS Online Mobile Worker Annual Su	100-52400-2900	94391977	350.00
Total 133593:						350.00
12/29/2022	133594	Fortress Fence	Tennis & Pickleball Equipment/Fence	237-56700-8130	CF ORDER NO: 22-60481-	25,910.00
Total 133594:						25,910.00
12/29/2022	133595	Frontier	Telephone - Wtr	650-59661-2200	5741;12/22	83.74
Total 133595:						83.74
12/29/2022	133596	Graybar	Parts/Repair High Lift - Elec	660-59598-3900	9329944509	23.52
Total 133596:						23.52
12/29/2022	133597	Green, Brenda	Overpayment/Court Case QC-12372 & Q	100-21125	8/22/2022	382.38
Total 133597:						382.38
12/29/2022	133598	Hach Company	Supplies-Wtr	650-59642-3900	13381308	392.00
Total 133598:						392.00
12/29/2022	133599	Hawkins Inc	Norprene - Wtr	650-59641-3910	6363818	1,530.13

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133599:						1,530.13
12/29/2022	133600	Hubbart Electric Inc	Services - Wtr	650-59642-2900	17485	166.00
12/29/2022	133600	Hubbart Electric Inc	Services - Library	280-55110-2410	17600C	310.19
Total 133600:						476.19
12/29/2022	133601	Inside Out Pluc LLC	Calibration - DPW	100-53200-2900	5715	482.50
Total 133601:						482.50
12/29/2022	133602	J Yunger Bespoke Inc.	Custom TR Logowear Socks	258-56700-3901	2084S1232	1,019.00
Total 133602:						1,019.00
12/29/2022	133603	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1266304	697.84
Total 133603:						697.84
12/29/2022	133604	LeClair Bros Heat/AC Inc	Shop Furnace Maintenance - DPW	100-53200-3500	C9186	435.00
Total 133604:						435.00
12/29/2022	133605	Lesperance, Carla	Refund due to overpayment on final bill.	660-21130	12/27/2022	10.30
Total 133605:						10.30
12/29/2022	133606	Liberty Mutual Insurance	Installment #4	100-16310	14450661	63,607.56
Total 133606:						63,607.56
12/29/2022	133607	MSA Professional Services Inc	2021 GIS Services - Eng	680-59730-2900	R10511015.0-6	1,006.50
Total 133607:						1,006.50
12/29/2022	133608	Nelson Sign & Graphics	Old Vehicle Decals for Framing - PD	100-52100-3100	12/15/2022	882.00
Total 133608:						882.00
12/29/2022	133609	Northern Lake Service Inc	Haloacetic & TTHM Testing - Wtr	650-59642-2900	431122	639.52

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 133609:						639.52
12/29/2022	133610	ODP Business Solutions LLC	Office Supplies - Customer Service	690-59840-3900	282563363001	56.11
12/29/2022	133610	ODP Business Solutions LLC	Office Supplies - Customer Service	690-59840-3900	282578884001	23.09
Total 133610:						79.20
12/29/2022	133611	Pomp's Tire Services	Tire inventory - DPW	100-16120	40065466	478.37
Total 133611:						478.37
12/29/2022	133612	Quadient Finance USA Inc.	Postage - Closing Date 12/25/22	100-51510-2900	CLOSING DATE 12/25/22	4,020.00
Total 133612:						4,020.00
12/29/2022	133613	Tome's Auto Care & Hitch Srvc	Vehicle Repairs #324 - PD	100-52115-2411	13493	1,573.65
Total 133613:						1,573.65
12/29/2022	133614	Trivers LLC	Refund of Deposit	660-21130	12/27/2022	6,507.42
Total 133614:						6,507.42
12/29/2022	133615	Tundraland	Permit Refund - Job Cancellation	100-44320	12/28/2022	200.00
Total 133615:						200.00
12/29/2022	133616	Vorpahl Fire & Safety	2022 Annual Inspection - Elec	660-59588-2900	215353355	245.00
Total 133616:						245.00
12/29/2022	133617	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;12/22	371.31
12/29/2022	133617	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;12/22	1,971.01
12/29/2022	133617	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;12/22	91.37
Total 133617:						2,433.69
Grand Totals:						2,865,880.40

--MEMORANDUM--

TO: City Council

FROM: Gregory E. Buckley
City Manager



DATE: January 12, 2023

SUBJECT: Possible Changes to Golf Cart Ordinance to be Considered at
January 16, 2023 Council Meeting

As you are aware, it has been publicized for some time now that Monday's Council meeting agenda will include discussion of possible changes to the City's ordinance on operation of golf carts on city streets.

The attached memo, which went out earlier this week to the 51 individuals who currently have golf carts registered for on-street operation in the city, identifies the possible changes that have been discussed at past Council meetings. Those are all changes that may be put into the form of an ordinance amendment for future consideration, if so directed by the Council.

Also, in preparing for this discussion, staff has reviewed our existing ordinance and the state statute that gives municipalities the ability to allow golf carts on streets. In the course of this review, we have determined that the current ordinance on golf cart operation is inconsistent with state statutes. Specifically:

- WI Statutes Section 349.18 permits municipalities, by local ordinance, to allow **operation** of golf carts on any streets with speed limits of **25 MPH or less** and to allow golf carts to **cross** streets or highways with speed limits of **35 MPH or less**.
- The City's current ordinance allows operation of golf carts of streets with speed limits of 35 MPH or less.

This error in our existing ordinance definitely needs to be corrected. The attached draft ordinance amendment would take care of that.

CITY OF TWO RIVERS
ORDINANCE AMENDING SECTION 8-9 OF THE MUNICIPAL CODE
TO CONFORM WITH PROVISIONS OF STATE STATUTES PERTAINING
TO OPERATION OF GOLF CARTS ON CITY STREETS

The City Council of the City of Two Rivers ordains as follows:

SECTION 1. Chapter 8-9 of City Ordinances, entitled “Golf Carts,” Section 6, “Operation,” Subsection B, is hereby repealed and recreated to read as follows:

B. Golf carts may be operated on any public streets, within the city limits, with a posted speed limit of 25 miles per hour or less. Golf carts may cross, but may not travel along, public streets with a posted speed limit higher than 25 miles per hour but not higher than 35 miles per hour.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this ____ day of _____, 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney



**TWO
RIVERS**
WISCONSIN

CITY MANAGER

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 11, Item A.

MEMORANDUM

TO: Owners of Golf Carts Registered in the City of Two Rivers
FROM: Greg Buckley, City Manager
DATE: January 9, 2023
SUBJECT: Upcoming Discussion of Golf Cart Regulations at City Council:
Monday, January 16, 2023 at 6:00 PM

I am writing to let you know that the Two Rivers City Council at its meeting on Monday, January 16, 2023 will be discussing possible changes to the local ordinance regulating the operation of golf carts on city streets.

Again, POSSIBLE changes to the ordinance will be DISCUSSED at this meeting. If a majority of the City Council wishes to see any of the changes pursued, there will be a vote directing staff to prepare an ordinance amendment and bring it back for a vote at a subsequent meeting.

At its November work session, when the City Council first discussed this matter, the following possible changes to the ordinance were identified by members:

- Prohibiting golf carts on certain city streets where they are currently allowed, but where there are concerns about conflicts with motor vehicle traffic. Examples cited were Forest Avenue and Lincoln Avenue.
- Prohibiting unsecured passengers in rear-facing seats. (all passengers or under a certain age)
- Prohibiting operation after dark (operation currently allowed from 5:00 AM to midnight)
- Increasing the annual registration fee (currently \$25)

None of these changes have been recommended by the Two Rivers Police Department or other City staff. Golf carts have been allowed to operate on City streets since July 2019, and in the time since there have been no accidents involving a golf cart nor any complaints received by the Police Department regarding golf cart operation. (Fifty-one golf carts are currently registered.) We understand that individual Council members have either observed traffic situations that concern them or have been contacted by citizens with such concerns.

Staff HAS identified the need to amend the current ordinance to bring it into compliance with State law. Wisconsin Statutes Section 349.18 permits municipalities, by local ordinance, to allow operation of golf carts on any streets with speed limits of 25 MPH or less and to allow golf carts to CROSS a street or highway with speed limit of 35 MPH or less. Our current ordinance allows operation of golf carts on streets with speed limits of 35 MPH or less, which appears to exceed our authority under State law.



You are welcome to attend this meeting in person, to hear the discussion and provide input to the Council. If you wish to provide comments in advance of the meeting, to be shared with the City Council, you can either:

- Mail or e-mail your comments to my office (email g.buckley@two-rivers.org); or
- Send an e-mail to all City Council members directly, by going to www.two-rivers.org, clicking on “Government,” then “City Council,” then “Contact the Council”

A copy of the current ordinance on golf carts is attached.

CHAPTER 8-9. GOLF CARTS¹**Sec. 8-9-1. Purpose.**

The purpose of this chapter is to provide a means of travel that is not only convenient and safe, but conserves resources and protects the environment. Golf carts, if properly used, are an effective way to travel for short distances within the city. However, to ensure the public safety and welfare, the operation of golf carts must not only comply with normal regulations regarding vehicles, but should comply with special safety regulations intended to protect the operator and passengers in a vehicle that is primarily designed for operation on a golf course or for recreational purposes. This chapter establishes the basic, minimum standards of care to be used by the operators of golf carts on public roads, streets and highways. Likewise, the public safety requires that golf carts, used as a means of transportation, must also meet certain minimum safety standards that can only be assured through a system of registration and inspection. The registration and inspection of golf carts is required in order to protect the public health, safety and welfare.

Sec. 8-9-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

Golf cart. A vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding 20 miles per hour.

Sec. 8-9-3. Applicability.

- A. The operation of golf carts is not subject to the provisions of this chapter under the following circumstances: the operation of golf carts at golf courses, private clubs or on private property, with the consent of the owner.
- B. The use of a golf cart in connection with a parade, a festival or other special event is still subject to all provisions of this chapter. Additionally, consent from the coordinator of any event is required for use at and/or during the event.

Sec. 8-9-4. License required.

No person who is less than 16 years of age or who does not have a valid driver's license issued by the State of Wisconsin or another state may operate a golf cart on any public street within the city. For purposes of this section, a learner's permit shall not be considered as a valid driver's license nor shall any license that has been suspended or revoked for any reason, temporarily or otherwise, be considered as a valid driver's license during the period of suspension or revocation.

Sec. 8-9-5. Registration.

- A. No golf cart may be operated on any public street within the city unless the golf cart has first been registered with the Two Rivers police department as required herein. The registration shall be renewed thereafter in

¹Editor's note(s)—Adopted by the city council of the City of Two Rivers 7-1-2019; amended in its entirety 6-21-2021. Amendments noted where applicable.

accordance with the provisions of this section. To evidence the registration, the owner shall be issued an annual permit, which shall be displayed in a prominent, visible place on the rear fender of the golf cart or at such other place as may be approved by the police department. The permit may contain a registration number assigned for the particular golf cart and may contain an expiration date.

- B. *Registration fee.* An annual registration fee, as may be established and adopted by the city council and amended from time to time, shall be paid to the city at the time the application for registration is filed with the Two Rivers police department or for any permit renewal.
- C. *Application.* The application for registration shall be made to the Two Rivers Police Chief, or to some other person designated, on forms provided by the city. The application may, among other things, require the owner's name, street address, mailing address, a phone number, the make, model and identification or serial number of the golf cart, proof of insurance and such other information as may be reasonably required, as well as a release of the city from liability for any accidents involving the registered golf cart and an agreement to indemnify and hold the city harmless from any claims arising from any such use/operation.
- D. *Inspection.* Prior to issuing the initial registration permit or any renewal thereof, the golf cart shall either be inspected or, in place of inspection, the Two Rivers police department may require photographs/video submitted of the golf cart, to determine that:
 - (1) The golf cart is equipped with at least two red rear reflectors to the rear of the cart and those reflectors are at least three inches in height and width;
 - (2) The golf cart is equipped with a reflective slow-moving sign or flag on the rear of the cart;
 - (3) The brakes provided by the manufacturer of the golf cart are in proper working order;
 - (4) The golf cart has all of the standard safety features provided by the manufacturer and has not been modified to exceed a speed of 20 miles per hour, nor otherwise modified in any way that creates a hazard;
 - (5) The golf cart is equipped with all mechanical systems and safety equipment required by this chapter; and
 - (6) All existing manufacturer's lights are in working order, or a minimum of one headlight/taillight installed so as to not conflict with oncoming traffic's vision if not driven during daylight hours. All lighting must be capable of being observed from a distance of 500 feet.
- E. *Denial and revocation.* The initial registration of a golf cart may be denied or subsequently revoked by the City of Two Rivers if it is determined that::
 - (1) The application contains any material misrepresentation;
 - (2) The golf cart is not in compliance with the requirements set out above;
 - (3) The golf cart has been altered or customized and no longer meets the definition of "golf cart;"
 - (4) Equipment supplied by the manufacturer, especially safety equipment, has been removed from the golf cart or the vehicle identification or serial number has been removed; or
 - (5) Other good cause shown, including repeated violations of this chapter.
- F. *Disqualified vehicles.* All-terrain vehicles (ATVs), four-wheel utility vehicles (UTVs) and other similar utility vehicles which are not manufactured for operation on a golf course and golf carts which have been modified so that they no longer meet the definition of a "golf cart" may not be registered as a golf cart nor shall such vehicles be operated on the public roads within the city unless such vehicles are otherwise registered with and allowed under the motor vehicle laws of the State of Wisconsin.

Sec. 8-9-6. Operation.

Golf carts shall not be operated on the public streets of the city, except in full compliance with the provisions of this section.

- A. *Hours of operation.* Golf carts may be driven on approved public streets from 5:00 a.m. to 12:00 midnight. Golf carts may not be operated when fog, smog, smoke or other conditions reduce visibility so that the golf cart is not visible for a distance of 250 feet.
- B. *Streets.* Golf carts may be operated on any city-owned streets, within the city limits with a posted speed limit of 35 miles per hour or less.
- C. *Motor vehicle laws.* All laws regarding the use of motor vehicles in the State of Wisconsin, including possession of a valid driver's license, and all ordinances regarding the use of motor vehicles in the city not inconsistent therewith shall be observed, except that no golf cart may be operated at a speed in excess of 20 miles per hour, or the top speed set by the manufacturer, whichever is lesser.
- D. *Right-of-way.* The operator of a golf cart shall yield the right-of-way to overtaking motor vehicles.
- E. *City property and sidewalks.* Golf carts shall not be operated on any sidewalk, pedestrian walkway, bicycle path or trail, jogging path, greenway, or park or on any beach, or trail except for official police business or by city personnel while on city business. Notwithstanding anything herein to the contrary, golf carts shall not be operated on property owned or leased by the city except with the express written consent of the city council and upon the terms and conditions as may be set forth in such written permission.
- F. *Golf cart capacity.* The manufacturer's recommended seating capacity shall not be exceeded, nor shall the operator or any passenger be permitted to stand while the golf cart is in operation.
- G. *Commercial purposes.*
 - (1) Golf carts may not be used as a taxicab or bus. The commercial carrying of passengers is permitted to the extent that a business or organization may use a golf cart as a shuttle in direct connection with said business or organization and then only to the extent that the passenger capacity is not exceeded as noted above.
 - (2) The hauling of freight is permitted to the extent that a business or organization may transport products or materials in direct connection to said business. The transportation of hazardous or flammable materials is prohibited. Freight in combination with the operator and any passengers may not exceed the cart manufacturer's gross vehicle weight rating (GVWR).
 - (3) The rental or the use of any golf cart for consideration shall be considered a commercial use.
 - (4) Golf carts used under this subsection shall be insured for liability for property damage and personal injury by a reputable insurer satisfactory to the city. A certificate of insurance verifying insurance coverage shall be filed with the city with each application for registration or renewal. Such insurance shall provide for policy limits of at least \$1,000,000.00 for one person and \$1,000,000.00 for any number of persons injured or killed in one accident and \$100,000.00 property damage per incident. Additionally, it shall be agreed that the city is released from liability for any accidents involving the registered golf cart and to indemnify and hold the city harmless from any claims arising from any such use.
- H. *Parking.* Golf carts may only be parked in the same manner and at the same places designated for the parking of motor vehicles. The stopping, standing or parking of golf carts in an area where parking is not allowed or in any place that impedes the flow of traffic, pedestrian walkways or a passageway is prohibited.

- I. *Unattended vehicles.* No person shall leave or allow any golf cart owned or operated by him/her to remain unattended on any public highway or public property while the motor is running or with the starting key left in the ignition.
- J. *Towing.* Golf carts may not be used for the purpose of towing another cart, trailer, or vehicle of any kind including a person on roller skates, skateboard or bicycle.

(Ord. of 7-6-2022(2) , § 1)

Sec. 8-9-7. Disclaimer; liability.

- A. *Disclaimer.* Golf carts are not designed for nor manufactured to be used on public streets and the city neither advocates nor endorses the golf cart as a safe means of travel on public streets, roads and highways. The city in no way shall be liable for accidents, injuries or death involving the operation of golf carts.
- B. *Assumption of risk.* Any person, who owns, operates or rides upon a golf cart on a public street, road or highway within the city does so at his or her own risk and peril and assumes all liability resulting from the operation of the golf cart.

Sec. 8-9-8. Violations and penalties.

If any person shall violate this chapter, he or she shall be guilty of a forfeiture and shall be fined not less than \$100.00 nor more than \$500.00, including court costs, except that the owner or operator of a golf cart who shall violate a provision regulating the parking of vehicles shall be subject to a civil penalty as set forth in the general penalty of the Code, including the imposition of larger civil penalties for multiple or repeat offenses within a specified period of time.



Lisa Kuehn <liskue@two-rivers.org>

Form submission from: Contact the Council

1 message

Two Rivers Wisconsin <tworivers-wi@municodeweb.com>
Reply-To: Two Rivers Wisconsin <tworivers-wi@municodeweb.com>
To: liskue@two-rivers.org

Fri, Jan 13, 2023 at 7:01 AM

Submitted on Friday, January 13, 2023 - 7:01am

Submitted values are:

First Name Keith
Last Name Galbraith
Address 526 35th
City Two rivers
State Wi
ZIP 54241

Subject/Topic Golf cart ordinances

Message

I am a golf cart owner in TR, number

The only issue I have a problem with is "operation after dark". I use my cart to visit in-laws and come home from the beach (nite events). There are quite a number of carts there

You require full lighting on carts to be licensed by the city, there are bicycles on city streets all night, I understand the midnight restriction because of bar closing time. We don't need any change to this ordinance.



Lisa Kuehn <liskue@two-rivers.org>

Form submission from: Contact the Council

1 message

Two Rivers Wisconsin <tworivers-wi@municodeweb.com>

Sun, Jan 8, 2023 at 4:56 PM

Reply-To: Two Rivers Wisconsin <tworivers-wi@municodeweb.com>

To: liskue@two-rivers.org

Submitted on Sunday, January 8, 2023 - 4:56pm

Submitted values are:

First Name Audrey

Last Name Rosin

Address 2206 Adams St

City Two Rivers

State Wi

ZIP 54241

Phone

Email

Subject/Topic Golf carts

Message

Good morning, I received my utility bill with the newsletter indicating there may be some changes to the golf cart rules. First, sadly I see this city council and local government continue to fail to understand how to make a town robust. Two Rivers is a dwindling town and the only thing it has going for it is location. Yet we are scrutinizing something like golf carts that are most likely driven by tourists. Two Rivers is not my primary residence. I purchased a second home here 5 years ago but to be honest some of the decisions this city council makes are asinine. We also purchased a golf cart 3 years ago and keep it in two rivers and use as our primary transportation between our place and the beach and many local businesses. Perhaps city council should start focusing on more impactful things like speeding on 42 in Two Rivers. Or how about people not clearing their sidewalks timely after a snow storm or how about the trashy yards all around town. Or we could go further how about glass bottles on the beach and dogs on the beach when it's posted they aren't supposed to be. Shall I go on??? As you can see you likely have a few irritated residents with the golf carts and most likely this is from someone who has an ATV or side by side who is trying to golf carts banned. Focus on something worthwhile instead of trying to ruin the few things you actually have going for you in this town.



Lisa Kuehn <liskue@two-rivers.org>

Form submission from: Contact the Council

1 message

Two Rivers Wisconsin <tworivers-wi@municodeweb.com>
Reply-To: Two Rivers Wisconsin <tworivers-wi@municodeweb.com>
To: liskue@two-rivers.org

Mon, Dec 19, 2022 at 6:26 PM

Submitted on Monday, December 19, 2022 - 6:26pm

Submitted values are:

First Name Katherine
Last Name Dahlke
Address 3727 Adams Street
City Two Rivers
State WI
ZIP 54241
Phone
Email
Subject/Topic Updating Golf Cart Regulations for Safety Reasons
Message

Adding my voice to the record. I am not against golf carts as a whole. However, from the perspective of safety on our city streets - for all users - pedestrians, drivers of all vehicles and passengers, I would very much appreciate Council making a concerted effort to add additional safety language to existing policy:

Golf carts were created in the 1930s, but gained popularity in the 50s. They were designed to allow people with mobility impairments to play golf and get around the course.

Over time, they became a cheaper alternative to buying a full-sized car. The industry exploded when hundreds of states and cities legalized golf carts in urban centers. In 2020, golf carts are a billion-dollar industry that's expected to grow on pace with the retiring baby boomers.

Since permitting golf carts on public streets and roadways, the number of golf cart crashes and DUIs has exploded. At present, there are more than 15,000 golf cart crashes per year and that number is expected to dramatically increase, year over year, for at least the next ten years.

Golf carts are fundamentally unsafe when used on city streets. They're not designed to go faster than 12-15 miles per hour. They struggle to make right angles at intersections and often tip over in a U-turn.

The lack of seatbelts provides no protection against a crash and the seat-side handholds often throw passengers from the vehicle and into the road.

There's no quick cure for this. Golf carts may be permitted to drive on public roads, but they are not designed for that purpose. Even if someone is an excellent golf cart driver, they are still at risk of being struck by traditional motor vehicles and from rolling over. Because golf cart safety features are essentially non-existent, even a 15-MPH tap from an SUV will total the golf cart and inflict serious injury on its passengers. Golf carts aren't meant to keep up with 35-45 mile per hour speed limits. When drivers try to push their physical limits, the vehicle's center of gravity is working against them. While a golf cart may feel like a vehicle, it in no way offers similar protections during an accident. Jane Lynott, a senior policy advisor for AARP and transportation specialist pointed out that individuals in a golf cart are at risk similar to bicyclists. In a golf cart, you are far less protected in the event of a collision than drivers and passengers in highway-suitable vehicles. Few golf carts offer full coverage, which means you are not behind doors or windshields. You are vulnerable to the elements. Many golf carts do not come with seatbelts or local laws do not require seatbelts to be worn during operation. Also, golf carts cannot offer the same safety features as larger vehicles including standard airbags.

I advocate for ensuring all golf carts are equipped with the following for safety reasons:

- Headlamps
- Stop Lamps
- Turn Signal Lamps
- Taillamps
- Reflex Reflectors
- Parking Brakes
- Rearview Mirrors
- Windshields
- Seatbelts
- Vehicle identification numbers

Additionally, I would like you to consider:

- Golf carts must be registered and insured
- Drivers must have valid driver's license
- Golf carts must only be operated between sunrise and sunset
- Golf carts are only allowed to operate at top speed (20-25 mph) to be compliance with existing prevailing speed and speed limits on authorized roads

Thank you for your time and consideration. I hope you take this constructive feedback in earnest and take the appropriate time to consider the safety and well-being of all constituents. Sometimes that means making the tough decision vs the popular decision.

Regards,

Kathy Dahlke



Lisa Kuehn <liskue@two-rivers.org>

Form submission from: Contact the Council

1 message

Two Rivers Wisconsin <tworivers-wi@municodeweb.com>
Reply-To: Two Rivers Wisconsin <tworivers-wi@municodeweb.com>
To: liskue@two-rivers.org

Fri, Jan 13, 2023 at 12:28 PM

Submitted on Friday, January 13, 2023 - 12:28pm

Submitted by anonymous user: 107.126.28.4

Submitted values are:

First Name Calvin
Last Name Hoppa
Address E1749 Pine Lane
City Waupaca
State WI
ZIP 54981
Phone (920) 855-1111
Email h.hoppa@two-rivers.org
Subject/Topic Golf Cars
Message

As an owner of a golf car I would like to take a moment to address the counsel on this subject. The regulations are pretty straightforward in my travels I see golf cars being operated in a safe manner. The perceived notion that golf cars are weaving in traffic and operating in the parking lanes doesn't hold up. Golf cars are supposed to yield to over taking traffic but sometimes there are cars parked and you have to go until you find an open and safe spot to get over. Other than that not much else to say don't fix what isn't broken. Thank you for your time. Calvin H Hoppa
Would you like us to contact you? Yes, by email

PRELIMINARY RESOLUTION UNDER SECTION 66.0703 WISC. STATS.

RESOLVED, by the Council of the City of Two Rivers, Wisconsin:

1. The Council hereby declares its intention to exercise its police power under Section 66.0703 Wisc. Stats. to levy special assessments upon the property fronting on the following street:

***ZLATNIK DRIVE, from 17th STREET TO PIERCE STREET, and
18th STREET, from east of GARFIELD STREET TO ZLATNIK DRIVE***

2. Said public improvements shall consist of the milling of old asphalt pavement surface, placing a new asphalt pavement surface, and miscellaneous related work.
3. The total amount assessed against the parcels fronting on said street shall not exceed the total cost of the improvements.
4. The assessments against any parcel may be made in cash or in the number of installments to be determined at the public hearing on the proposed levy of the assessment.
5. The Director of Public Works is directed to prepare a report consisting of:
 - a. Preliminary plans and specifications for said improvements
 - b. An estimate of the entire cost of each type of proposed improvements
 - c. A statement that the properties against which the assessments are proposed are benefited and a schedule of proposed assessments

Upon completing such report, the Director of Public Works is directed to file a copy in the Office of the City Clerk for public inspection.

6. On receiving the report of the Director of Public Works, the Clerk is directed to give notice of public hearing on such report as specified in Section 66.0703(7) Wisc. Stats. The hearing shall be held at the Council Chambers in the City Hall at a time set by the Clerk in accordance with Section 66.0703(7) Wisc. Stats.

Dated this 16h day of January, 2023

Councilmember

Gregory E. Buckley
City Manager

RESOLVED, by the Council of the City of Two Rivers, Wisconsin:

1. The Council hereby declares its intention to exercise its police power under Section 66.0703 Wisc. Stats. to levy special assessments upon the properties fronting on the following streets:

LINCOLN STREET, FROM 17th STREET TO 22nd STREET

2. Said assessable public improvements shall consist of removing existing pavement, excavation, installation of storm sewer laterals, grading and graveling, Portland Cement concrete paving, driveway approaches, replacements of carriage walks, repair of sidewalk, restoration, and miscellaneous related work. Costs which will not be assessed include repair or replacement of sanitary sewer mains and services within the right of way, water mains and services within the right of way and storm sewer main.
3. The total amount assessed against each parcel fronting on said streets shall not exceed the total cost of the City's cost of the improvements and engineering oversight.
4. The assessments against any parcel may be paid in full or in ten annual installments, to include interest at a rate to be determined by the City Council.
5. The Director of Public Works is directed to prepare a report consisting of:
 - a. Plans and specifications for said improvements
 - b. An estimate of the entire cost of each type of proposed improvements
 - c. A statement that the properties against which the assessments are proposed are benefited and a schedule of proposed assessments

Upon completing such report, the Director of Public Works is directed to file a copy in the Office of the City Clerk for public inspection.

6. On receiving the report of the Director of Public Works, the Clerk is directed to give notice of public hearing on such report as specified in Section 66.0703(7) Wisc. Stats. The hearing shall be held at the Council Chambers in the City Hall at a time set by the Clerk in accordance with Section 66.0703(7) Wisc. Stats.

Dated this 16th day of January, 2023.

Council Member

Gregory E. Buckley
City Manager



RESOLUTION
Authorizing the City of Two Rivers Application to the
Wisconsin Assessment Monies (WAM) Program

A RESOLUTION authorizing application to the Wisconsin Department of Natural Resources (“DNR”) Wisconsin Assessment Monies (WAM) program for the property at 1621 14th Street (“Property”) by the City of Two Rivers.

WHEREAS, the City of Two Rivers considers the Property to meet the definition of “brownfield” due to the presence or potential presence of a hazardous substance, pollutant, or contaminant that hinders the expansion, redevelopment or reuse of the Property; and

WHEREAS, the City of Two Rivers recognizes that the environmental assessment of brownfields is an important part of protecting Wisconsin’s resources; and

WHEREAS, a municipal resolution is required to apply for the WAM program; and

WHEREAS, the City of Two Rivers will allow the DNR and its duly authorized representatives, agents or contractors access to inspect the Property and award records should the application be awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TWO RIVERS:

Section 1: That an application may be submitted to the DNR for community-managed funding under the WAM program.

Section 2: That the City of Two Rivers will comply with all state and federal rules and requirements of the WAM program.

Section 3. That the City Manager is authorized to act on behalf of the City of Two Rivers to submit an application to the DNR for community-managed funding under the WAM program, sign documents and take necessary action to comply with approved award activities.

Passed, approved and adopted this 16th day of January, 2023

Council Member

City Manager



**TWO
RIVERS**
WISCONSIN

POLICE DEPARTMENT

Section 11, Item E.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



Date: January 12, 2023

To: Gregory E. Buckley, City Manager

From: Ben Meinnert, Chief of Police

Ref: Ordinance Amendments:

Clarification incorporating the use of criminal records
inspections and background investigations

The Wisconsin Transaction Information for the Management of Enforcement System (TIME System) is a statewide criminal justice/law enforcement system managed by the Wisconsin Crime Information Bureau (CIB), and utilized by the Two Rivers Police Department for a variety of purposes, including criminal records inspections for background investigations in employment and licensing purposes for the City of Two Rivers.

In a recent audit, normally done every 3 years, our ordinances were found in need of amendment/clarification in order to utilize TIME for this purpose.

The following items are suggested to be included in ordinance amendments:

- **Sec. 2-3-4. – Powers of city manager; appointments.**

D. All appointments shall be purely on merit and with a view to securing the best available appointee for the position. Due consideration shall be given to training, experience, ability, and general qualifications and fitness for performing the duties of the office, **and completion of a criminal records inspection and background check by the Chief of Police or their designee.**

- **Sec. 6-4-5. - Investigation.**

A. Upon receipt of each application, **the applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee.** The chief of police shall make and complete an investigation of the statements made in such registration.





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POLICE DEPARTMENT

Section 11, Item E.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



- **Sec. 6-2-2. - Procedure upon application.**

A. The city clerk may issue an operator's license, which license shall be granted only upon application, in writing, on blanks to be obtained from the city clerk and only to persons 18 years of age and older. Operator's licenses shall be operative only within the limits of the city.

B. Upon receipt of each application, the applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee. The applicant may not have an arrest or conviction record subject to Wis. Stats. § 111.335, may not have been convicted of a felony and may not be a habitual law offender.

- **Sec. 6-1-7. - Investigation—Class B licenses.**

The city clerk shall notify the chief of police, health officer, chief of the fire department and building inspector of each application, and these officials shall inspect or cause to be inspected each application and the premises, together with such other investigation as shall be necessary to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto, including those governing sanitation in restaurants and whether the applicant is a proper recipient of a license. The applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee. These officials shall furnish to the city council, in writing, the information derived from such investigation, accompanied by a recommendation as to whether a license should be granted or refused. No license shall be renewed without a reinspection of the premises and report as originally required.

- **Sec. 6-6-1. - Taxicab license; application.**

A. License required. No taxicab shall be operated upon the streets of the city for the purpose of transporting passengers to and from locations within the boundaries of the city until a license has been obtained from the city council therefor.

B. Taxicab defined. As used in this section, the following terms shall have the meanings indicated:

Taxicab. Includes all vehicles carrying passengers for hire for which public patronage is solicited, excepting the municipal bus system.





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POLICE DEPARTMENT

Section 11, Item E.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



C. Application form. Applications for licenses for taxicabs shall be made by the owner thereof upon blank forms to be furnished by the city clerk. Any such application shall contain the full name and address of the owner, the make, model and year, engine number and the factory number of the motor vehicle. **The applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration.**

- **Sec. 6-9-3. - Massage establishment license.**
- **SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD (DOCX) OF SECTIONSEMAIL SECTIONCOMPARE VERSIONS**

A. No person, corporation, or other legal entity shall suffer, cause or permit the conduct of a massage establishment without having first obtained a license therefor from the city council. A separate license shall be required for each such establishment.

B. No license shall be granted for any establishment, the main entrance to which is within 75 feet of the main entrance to a residence or of the common entry hall to residences, nor for any room or rooms in any hotel or motel.

C. Application shall be made in writing on forms supplied by the city clerk.

D. All applications shall include:

- (1) A nonrefundable fee as provided for in title 1 of this Code;
- (2) The location and mailing address of the proposed establishment;
- (3) For an individual or for each person of a partnership or joint venture or agent of a corporation:
 - (a) Name and present address;
 - (b) The two immediately previous addresses, and dates of residences at each;





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POLICE DEPARTMENT

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 11, Item E.



(c) Height, weight, color of hair and eyes, social security number, written proof of age, full set of fingerprints and two photographs not less than 30 days old, and at least two inches by two inches;

(d) The business or occupation for the two years immediately preceding the date of application;

(e) Whether a similar license has been revoked or suspended and, if so, the reason therefor and the location thereof;

(f) Whether convicted of any crime or ordinance violation other than traffic offenses within the past three years and, if so, a listing of the same and the locations thereof.

(g) The applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration.

- **Sec. 6-9-4. - Massage technician's and manager's license.**

**SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD (DOCX) OF SECTIONEMAIL
SECTIONCOMPARE VERSIONS**

A. No person shall act or operate for a consideration as a massage technician or manager without having first obtained a license to do so.

B. Applications for licenses shall be in writing on forms supplied by the city clerk and shall include:

(1) A nonrefundable fee as provided for in title 1 of this Code.

(2) Applicant's full name and present address, social security number, written proof of age in excess of 18 years, height, weight, color of hair and eyes, full set of fingerprints and two photographs not less than 30 days old and at least two inches by two inches;

(3) Applicant's two previous addresses and dates of residence at each;





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1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 11, Item E.



(4) The applicant's business, occupation or employment during the two years immediately preceding date of application;

(5) Whether the applicant has had a similar license revoked or suspended and, if so, the reason therefor and the location thereof;

(6) Whether the applicant has been convicted of any crime or ordinance violation other than traffic offenses within the past three years and, if so, a listing of the same and the locations thereof;

(7) For technicians only, a certificate from a licensed physician that the applicant has been examined and found to be free of communicable diseases and showing that such examination occurred less than 30 days prior to the date of application;

(8) The name and address of the licensed massage establishment by which the applicant is employed; and

(9) A statement signed by the applicant that all information contained therein is true and correct.

(10) The applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration.

- **Sec. 6-13-2. - Application for a short-term rental license.**

A. No person shall maintain, manage or operate a short-term rental more than ten nights a year without a license issued by the City of Two Rivers pursuant to this section.

B. Applications for a license shall follow the following procedures:

(1) All applications for a license shall be filed with the city clerk on forms provided. Applications must be signed by the property owner and, if applicable, the authorized property manager(s). The property owner's contact information including mailing address, physical address, email address and 24-hour phone number shall be provided. No license shall be issued unless the completed application is accompanied by payment of the required fee.





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POLICE DEPARTMENT

Section 11, Item E.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



(2) ~~Upon receipt of each application, the chief of police will conduct an investigation of the statements in the application~~ Upon receipt of each application, the applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration, and may refuse to approve the application if:



ORDINANCE

AN ORDINANCE to amend Municipal Code Ordinance Amending Chapter 2, Section 3, Subsection 4 of the Municipal Code, Entitled "Powers of City Manager, Appointments," to Provide that Applicants for Employment Shall be Subject to a Criminal Records Inspection and Background Check by the Chief of Police or His/Her Designee.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 2-3-4D Powers of City Manager; Appointments of the Municipal Code shall hereby be amended as follows:

D. All appointments shall be purely on merit and with a view to securing the best available appointee for the position. Due consideration shall be given to training, experience, ability, and general qualifications and fitness for performing the duties of the office, and completion of a criminal records inspection and background check by the Chief of Police or their designee.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 16th day of January, 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

ORDINANCE

AN ORDINANCE to amend Municipal Code Various Sections of Chapter 6 of the Municipal Code, Entitled "Licensing," to Provide That Applicants Shall Undergo a Criminal Records Inspection and Background Check by the Chief of Police or His/Her Designee.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 6-4-5A Investigation of the Municipal Code shall hereby be amended as follows:

A. Upon receipt of each application, the applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee. The chief of police shall make and complete an investigation of the statements made in such registration.

SECTION 2. That Section 6-2-2B Procedure upon Appliation of the Municipal Code shall hereby be amended as follows:

B. Upon receipt of each application, the applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee. The applicant may not have an arrest or conviction record subject to Wis. Stats. § 111.335, may not have been convicted of a felony and may not be a habitual law offender.

SECTION 3. That Section 6-1-7 Investigation-Class B Licenses of the Municipal Code shall hereby be amended as follows:

The city clerk shall notify the chief of police, health officer, chief of the fire department and building inspector of each application, and these officials shall inspect or cause to be inspected each application and the premises, together with such other investigation as shall be necessary to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto, including those governing sanitation in restaurants and whether the applicant is a proper recipient of a license. The applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee. These officials shall furnish to the city council, in writing, the information derived from such investigation, accompanied by a recommendation as to whether a license should be granted or refused. No license shall be renewed without a reinspection of the premises and report as originally required.

SECTION 4. That Section 6-6-1C Taxicab License; Application of the Municipal Code shall hereby be amended as follows:

C. Application form. Applications for licenses for taxicabs shall be made by the owner thereof upon blank forms to be furnished by the city clerk. Any such application shall contain the full name and address of the owner, the make, model and year, engine number and the factory number of the motor vehicle. The applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration.

SECTION 5. That Section 6-9-3D(3)(g) Massage Establishment License of the Municipal Code

shown below shall hereby be amended as follows:

(g) The applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration.

SECTION 6. That Section 6-9-4(B)(10) Massage Technician’s and Manager’s License of the Municipal Code shown below shall hereby be amended as follows:

(10) The applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration.

SECTION 7. That Section 6-13-2B(2) of the Municipal Code shown below shall hereby be amended as follows:

(2) Upon receipt of each application, the applicant shall undergo a criminal records inspection and background check by the Chief of Police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration, and may refuse to approve the application if:

SECTION 8. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 16th day of January, 2023.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney