



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, June 16, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests**
 - B. Status Update/Reports**
 1. Staffing Updates
 2. City Council Appointment of New City Manager
 3. In-Person Open Book, June 17, 2025, 3:00PM-6:00PM
Contact Accurate Appraisal to schedule an appointment
 4. Board of Review, June 24, 2025, 4:00PM-6:00PM
 5. Wisconsin Tourism 2024 Report
 6. Two Rivers Business Owner Tourism Impact Survey
 7. Summer Public Kayak Series
 8. Sandy Bay Highlands Subdivision Phase 3
 9. Two Rivers Utilities E-Waste Recycling Event Results
 10. Water Main Flushing
 11. Lead Service Laterals Replacement
 12. State Highway 42/Memorial Drive Project
 13. Neshotah Park - Pierce Street Resurfacing and Parking Improvements
 14. Upcoming Events

- a. Childhood Cancer Walk, Tuesday, June 17, 2025, 6:00PM at Neshotah Park
- b. Concerts in the Park, Thursday, June 19, 2025, 6:30PM,
TR Community Band: Tribute to John Williams
- c. Downtown Friday Night Live, Friday, June 20, 2025, 7:00PM, The Dirty Martinis
- d. Bike Rodeo, Tuesday, June 24, 6:00PM-7:30PM, at Washington Park
- e. Sundae Thursday, Thursday, June 26, 2025, 5:30PM-8:00PM, in Central Park West
- f. Beach Bash, Friday & Saturday, June 27 & 28, 2025 at Neshotah Beach
- g. Cool City Cruise and Car Show, Friday & Saturday, June 27 & 28, 2025,
in Downtown Two Rivers
- h. Senior Center 50/50 Raffle, Saturday June 28, 2025, 10:00AM-12:00PM,
in Downtown Two Rivers
- i. Coffee with a Cop, Wednesday, July 2, 2025, 10:00AM-11:00AM, at the Senior Center
- j. July 4th Community Fireworks and Festivities (Rain Date: July 5th)
- k. Cool River Classic Boat Show, Saturday, July 5, 2025, 12:00PM-4:00PM,
at Paddlers Park
- l. Bands on the Beach Begins July 6, with The Cougars, 2:00PM-5:30PM
- m. Visit exploretworivers.com for future events
- 15. Other

- C. Legislative/Intergovernmental Update
 - 1. State Budget
 - 2. Other

10. CONSENT AGENDA

- A. 25-111** Presentation of Minutes
 - 1. City Council Regular Meeting, May 19, 2025
 - 2. City Council Work Session, May 27, 2025
 - 3. City Council Special Meeting, May 29, 2025
 - 4. City Council Special Meeting, May 30, 2025
 - 5. City Council Regular Meeting, June 2, 2025
 - 6. City Council Special Meeting, June 6, 2025

Recommended Action:
Motion to waive reading and adopt the minutes

- B. 25-112** Minutes of Meetings
 - 1. Library Board, May 13, 2025
 - 2. Environmental Advisory Board, May 20, 2025
 - 3. City Manager Recruitment and Selection Committee, May 21, 2025
 - 4. Public Works Committee, June 4, 2025
 - 5. Plan Commission, June 9, 2025

Recommended Action:
Motion to receive and file

- C. 25-113** Department Reports, Month Year
 - 1. Electric
 - 2. Inspections
 - 3. Library
 - 4. Parks & Recreation
 - 5. Public Works
 - 6. Safety
 - 7. Water
 - 8. Tourism

Recommended Action:
Motion to receive and file

D. 25-115 Applications and Petitions

1. Waiver of Noise Ordinance for amplified noise for SnowFest on July 25 & 26 until 11:30PM.
2. Applications for Commercial-Hauler's License - Recommended for Approval
 - a. Pozorski Hauling & Recycling LLC, 2515 Viebahn Street, Manitowoc
 - b. Waste Management of Wisconsin Inc, 1861 E Allouez Avenue, Green Bay
 - c. Manitowoc Disposal Inc, 1800 Johnston Drive, Manitowoc
 - d. GFL Environmental, 428 High Street, Chilton
3. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Bands on the Beach, July 6, 2025, Neshotah Beach, 2111 Pierce Street
4. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Bands on the Beach, July 13, 2025, Neshotah Beach, 2111 Pierce Street
5. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Bands on the Beach, August 3, 2025, Neshotah Beach, 2111 Pierce Street
6. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Friday Night Concert Series, July 18, 2025, Central Park West, 1700 Washington Street
7. Temporary Class "B" Beer License for Rotary Club of Two Rivers; Michael Ditmer, Agent; Friday Night Concert Series, August 1, 2025, Central Park West, 1700 Washington Street
8. Renewal License Applications for Period of July 1, 2025 to June 30, 2026
 - a. Combination Class "A" Beer and "Class A" Liquor - Qty: 1
 - b. Combination Class "B" Beer and "Class B" Liquor - Qty: 9
 - c. Tobacco - Qty: 1

Recommended Action:
Motion to approve the waiver and applications and authorize issuance of the waiver and licenses

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. 25-116 Proclamation Designating Thursday, June 26, 2025 as Sundae Thursday

Recommended Action:
Motion to read and adopt the proclamation

B. 25-117 City Manager Re-appointments to Boards, Commissions, and Committees -- Re-appoint Tracey Koach to Environmental Advisory Board to a Term Expiring May 1, 2027; Re-appoint David Kalista to Community Development Authority to a Term Expiring May 1, 2029

Recommended Action:
Motion to approve the re-appointments, as recommended by the City Manager

C. 25-118 Automatic Mutual Aid Fire Agreement With Town of Two Rivers

Recommended Action:
Motion to authorize the City Manager to sign the agreement on behalf of the City

D. 25-119 Minutes from Boards and Committees with Recommendations Requiring City Council Action

1. Plan Commission Meeting of June 9, 2025

a. Further Consideration of Proposed Conditional Use Permit Requested by TR Storage, LLC for Additional Self-Storage Facilities on the B-2 Business Zoned Property at 2005 Hawthorne Avenue (Tabled, Following Public Hearing, at the Regular Meeting on June 2, 2025; Matter Also Referred to the Plan Commission Meeting of June 9, 2025 for Further Review and Recommendation)

Recommended Action:

Motion to approve the Conditional Use Permit, with the additional condition recommended by the Plan Commission

b. Set a Public Hearing on a Proposed Zoning Code Amendment to Re-Zone the Property at 1608 Monroe Street from I-1 Industrial to R-3 One and Two Family Residential

Recommended Action:

Motion to set the public hearing for 6:00 PM on Monday, July 7, 2025

12. FOR INFORMATION ONLY

1. City Council Work Session, Monday, June 30, 2025, 6:00PM
2. City Council Regular Meeting, Monday, July 7, 2025, 6:00PM
3. City Council Regular Meeting, Monday, July 21, 2025, 6:00PM
4. Special Joint Meeting on "Planning a Resilient Waterfront Parkland," with Plan Commission, Advisory Recreation Board, and Environmental Advisory Board, Wednesday, July 23, 2025, 6:00PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss possible property purchase
- Discuss possible property sale

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



**TWO
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WISCONSIN

CITY COUNCIL MEETING

Monday, May 19, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

President Stechmesser called the meeting to order at 6:01PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY DEPUTY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser

ABSENT: Darla LeClair, Adam Wachowski

ALSO PRESENT: Finance Director, Kassie Paider; Library Director, Jeff Dawson; Parks and Recreation Director, Mike Mathis; Public Works Director, Matt Heckenlaible; Tourism Director, Joe Metzen; Fire Chief, Dave Murack; Electric Utility Director, Brian Delleman; Water Utility Director, Andrew Sukowaty; Police Chief, Ben Meinnert; IT Manager, Rick Powell; City Manager, Greg Buckley; City Attorney, Sean Griffin (via telephone)

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None

5. PUBLIC HEARING

None

6. INPUT FROM THE PUBLIC

None

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Shimulunas reported that a resident raised concerns about late-night noise during festivals, particularly after 11 PM, and disruptive behavior potentially related to alcohol consumption.

Another complaint cited by Ms. Shimulunas involved a large number of vehicles parked at a single residence, prompting questions about whether a limit should be considered. Chief Meinnert stepped forward and reported that the police investigated and found all vehicles were legally registered, with one ticket issued for a 48-hour parking violation. Past council discussions on vehicle limits were noted, with no action taken due to the needs of larger families. Chief Meinnert noted that the residence in question has been previously cited for various issues, including

word cloud exercise from the event revealed "home" as the most common word associated with Two Rivers, providing valuable insights for future marketing and branding efforts.

3. Farmer's & Crafter's Market is Back

Mr. Buckley reported the Farmer's and Crafter's Market is back again on Thursdays and Saturdays in Central Park East.

4. Concerts in the Park are Back

Parks and Recreation Director, Mike Mathis reported summer concerts have returned to various venues throughout the community, offering free entertainment for residents and visitors. To support these events, including the community-sponsored fireworks, approximately \$36,000 has been raised so far this year through sponsorships, with some funds carried over from the previous year. Additional funding will be sought through individual donations, including QR code-enabled jars at concert events. Marketing efforts will also be ramped up to encourage support. The concert series features over 30 performances, including popular regional bands, typically held on Thursday, Friday, and Sunday evenings.

5. Open Book is Thursday, June 5, 2025, 4:00PM-6:00PM,

Contact Accurate Appraisal to schedule an appointment

Mr. Buckley reminded residents that, although this is not a full revaluation year, they still have the option to review and discuss their property assessments, especially if they received updated assessments due to permitted home improvement projects. Even those who did not attend last year's revaluation sessions are encouraged to meet with the Accurate Appraisal to address any questions or concerns. The dates for Board of Review will be announced soon, and residents are encouraged to start with Open Book before pursuing a formal review.

6. State Highway 42/Memorial Drive Project - Matt Heckenlaible

Mr. Buckley reported that the Memorial Drive project is progressing well, with Northeast Asphalt laying the initial leveling course on one northbound lane. The project aims to have the roadway partially paved and the detour signage removed by Friday, May 23, ahead of the Memorial Day weekend. Final paving, including the top two-inch asphalt layer, will resume after the holiday and be completed under traffic with lane closures and flagging. While the DOT has been cautious about publicizing the detour's end date, the progress made before the holiday weekend is significant, and the city appreciates the public's continued patience during this important infrastructure work.

7. Lead Service Laterals Replacement - Andrew Sukowaty

Mr. Buckley reported that manual work continues in the north-central part of town on the lead water service lateral replacement project. Since the last council meeting, 23 additional public-side lead service lines (LSLs) have been replaced, along with 18 sanitary laterals and 11 private-side water services. The number of private-side sanitary laterals has increased from 18 to 21. Restoration efforts in the area are now picking up pace, aided by favorable weather conditions.

8. Parks and Recreation Updates

Parks and Recreation Director, Mike Mathis stepped to the podium to give some brief updates from the Parks and Recreation Department.

a. Rec and Event Survey

Mr. Mathis stated a new survey is being distributed by the Parks and Recreation Department to gather community feedback on programs and events. The survey focuses on understanding what offerings residents value most, preferred times for activities, and suggestions for new

internal staff. The path connects the playground to the concession stand, with a branch extending to Garfield. Two 20x20 picnic shelters are also part of the project, with delivery expected in mid-June. Pads for the shelters will be installed by the Public Works crew as well.

h. SwimSmart Beach Alert System Start-up

Mr. Mathis announced the new SwimSmart beach signs, funded by Room Tax last year, are now powered on and functional. While the National Weather Service has not yet begun providing beach-specific data for the season, SwimSmart is exploring backup options, including private data sources, in case the public data stream becomes unavailable. There is concern that federal support for free forecasting may not continue, potentially impacting the sign functionality this summer. If water quality issues arise, the sign will display a red warning light, advising against swimming. These signs are part of broader efforts to improve beach safety following past incidents, though the public is still expected to exercise personal responsibility.

i. Donation Information for Fireworks and Concerts

Mr. Mathis stated that a variety of events are planned, including concerts and Fourth of July celebrations. While major sponsors—such as Sprangs Tree Farm, Community First Credit Union, Explore Two Rivers, and Fox Communities Credit Union—have already committed support, the Parks and Recreation Department is also encouraging individual and business donations to help cover remaining expenses. QR codes and donation links are being widely shared to make contributing easy. Thanks to rollover funds from last year, the department remains financially stable, but additional community contributions will help ensure the continued success and growth of these events into next year.

9. Upcoming Events

- a. Senior Center Rummage Sale, Thursday & Friday, May 22 & 23, 2025
- b. Washington House Grand Reopening, Saturday, May 24, 2025, 12:00PM-6:00PM
- c. Memorial Day Parade and Ceremony, Monday, May 26, 2025, starting at 8:30AM
- d. City Manager Candidate Finalists Meet and Greet, Thursday, May 29, 2025, 6:00PM-8:00PM, in the Community House gym
- e. Adaptive Paddling Workshop, Thursday-Sunday, May 29-June 1, 2025
- f. Wisconsin Carp Championship, Saturday & Sunday, May 31 & June 1, 2025, West Twin & East Twin Rivers
- g. Maritime Marathon, Sunday, June 1, 2025, 6:45AM
- h. E-Waste Recycling Event, Tuesday, June 10, 2025, 7:30AM-5:00PM, at 1415 Lake Street
- i. Visit exploretworivers.com for future events

10. Other

C. Legislative/Intergovernmental Update--none

10. CONSENT AGENDA

A. 25-092 Presentation of Minutes

1. City Council Reorganizational Meeting, April 15, 2025
2. City Council Regular Meeting, April 21, 2025
3. City Council Work Session, April 28, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Derby, seconded by Bittner
Voting Yea: Derby, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, Bittner

11. CITY COUNCIL - FORMAL ITEMS

- A. 25-083** Award of Bid for 2025 Lateral Replacement Program, Scattered Locations on the City's East Side (Tabled from May 5, 2025 Council Meeting)

Recommended Action:

Motion to award the bid to low qualified bidder, Essential Sewer and Water Services, LLC of Sheboygan, WI, in its bid amount of \$1,867,580.00

City Engineer/Public Works Director Matt Heckenlaible reported on additional reference checks that he had conducted with municipalities and private developers who have used Essential for recent utility projects. He reaffirmed his recommendation that this contract be awarded to Essential, in the amount of its low qualifying bid.

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Bittner
Voting Yea: B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, Bittner, Derby

- B. 25-099** Proclamation Naming the Week of May 18-24, 2025 as National Public Works Week

Recommended Action:

Motion to read and adopt the proclamation

Motion carried with a roll call vote.

Motion made by Shimulunas, seconded by Derby
Voting Yea: Brandt, Petri, Shimulunas, Stechmesser, Bittner, Derby, B. LeClair

Mr. Heckenlaible read the proclamation.

- C. 25-100** Proclamation Naming the Week of May 18-24, 2025 as Emergency Medical Services Week

Recommended Action:

Motion to read and adopt the proclamation

Motion carried with a roll call vote.

Motion made by Brandt, seconded by B. LeClair
Voting Yea: Petri, Shimulunas, Stechmesser, Bittner, Derby, B. LeClair, Brandt

Chief Murack read the proclamation.

15. ADJOURNMENT

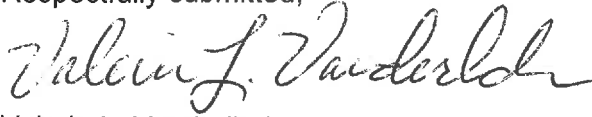
Motion to dispense with the reading of the minutes of this meeting and adjourn at 8:25PM.

Motion carried with a voice vote.

Motion made by Bittner, seconded by Petri

Voting Yea: Bittner, Derby, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser

Respectfully submitted,

A handwritten signature in cursive script, reading "Valerie L. Vanderlinden".

Valerie L. Vanderlinden
Deputy City Clerk



**TWO
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WISCONSIN

CITY COUNCIL WORK SESSION

Tuesday, May 27, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

In the absence of President Stechmesser and Vice-President Wachowski, City Manager, Greg Buckley called the meeting to order at 6:16PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY DEPUTY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Bonnie Shimulunas

Absent: Scott Stechmesser, Adam Wachowski, Tim Petri

Also Present: Matt Heckenlaible, Public Works Director; Ben Meinnert, Police Chief; Dave Dassey, IT; Greg Buckley, City Manager; Sean Griffin, City Attorney (via telephone)

4. ELECTION OF ACTING CHAIRPERSON

After some discussion, Council elected Doug Brandt as chairperson to facilitate the meeting in the absence of President Stechmesser and Vice-President Wachowski.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Derby.

Voting Yea: Bittner, B. LeClair, Derby, B. LeClair, Shimulunas

5. DISCUSSION ITEMS

A. Review Upcoming Community Visits and Assessment Center for City Manager Finalist Candidates

Mr. Buckley handed out an activity and interview schedule for City Manager candidate finalists for Thursday and Friday, May 29 & 30, 2025. He reported that the City Manager finalists—Mr. Feldt, Mr. Thiel, Mr. Kordell, and Mr. Demel—will be visiting this week for a series of evaluation activities. On Thursday, each candidate will participate in a one-hour guided city tour, followed by a public meet-and-greet from 6–8 p.m. at the Community House. This event, open to community stakeholders and the public, will allow attendees to engage with candidates and provide written feedback. On Friday morning, each candidate will rotate through four one-hour sessions including a staff conversation, a writing exercise, an emotional intelligence assessment, and a break. The City Council will convene at 11:45 a.m., with formal interviews beginning at 12:15 p.m. Interviews will be held in closed session as allowed by state law. Council members will review feedback from all sessions, including department head input, community forms, and assessments, to identify a top candidate by the end of the day. A draft employment agreement is being prepared for review. All four candidates are confirmed to

attend.

B. Discussion of Possible Alternative Uses for City-Owned 1.33 acre parcel at the corner of 18th and Hawthorne, in the Columbus Industrial Park

Public Works Director, Matt Heckenlaible gave an overview of the property and the council discussed alternative uses for the 1.33-acre city-owned parcel located at the corner of 18th Street and Hawthorne Avenue in the Columbus Industrial Park. Staff presented several conceptual options for residential development, including single-family homes, duplexes, and multifamily buildings. Given the lot's size, shape, and proximity to residential neighborhoods, industrial use is considered unlikely. The current zoning is industrial, but the Comprehensive Plan anticipates residential use. After reviewing site utilities, potential access points, and layout constraints, council members supported exploring residential development.

A motion passed authorizing staff to investigate marketing the property for residential use, research pricing, and report back with recommendations, including potential sale strategies and infrastructure cost responsibilities. Final zoning and sale decisions would remain with the Plan Commission and Council.

Motion carried with a roll call vote.

Motion made by Bittner, seconded by B. LeClair

Voting Yea: Derby, B. LeClair, Brandt, Shimulunas, D. LeClair, Bittner

C. Consideration of Development Parameters for City-Owned, 2.3 Acre Former Eggers Industries Site on the East Twin River at 19th Street

The Council reviewed and discussed development parameters for the 2.325-acre city-owned parcel on the former Eggers Industries site on the East Twin River at 19th Street. The site, zoned as a Planned Unit Development (PUD), remains available after a previous market-rate apartment proposal fell through. Key considerations include a minimum \$8 million investment and at least 40 residential units, with a preference for owner-occupied condos. The city will retain a minimum 25-foot-wide strip of land above the floodplain for public waterfront access. There is strong preference for inclusion of first-floor commercial or food/beverage uses to activate the riverfront area. The Council is also open to dock improvements and integrating adjacent city-owned parcels for staging or parking. TIF assistance remains negotiable based on the project's quality and alignment with city goals.

A motion passed to approve these parameters, with further plan details to be reviewed in June.

Motion made by Bittner, seconded by Derby

Voting Yea: B. LeClair, Brandt, Shimulunas, D. LeClair, Bittner, Derby

6. CLOSED EXECUTIVE SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

--Discuss possible property acquisition

--Discuss possible assistance to development projects

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Derby to convene in closed session at 7:27PM.
Voting Yea: D. LeClair, Bittner, Derby, B. LeClair, Brandt, Shimulunas

7. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a roll call vote

Motion made by Bittner seconded by B. LeClair to reconvene in open session at 8:01PM.
Voting Yea: D. LeClair, Bittner, Derby, B. LeClair, Brandt, Shimulunas

8. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn at 8:02PM.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by D. LeClair
Voting Yea: Bittner, Derby, B. LeClair, Brandt, Shimulunas, D. LeClair

Respectfully submitted,



Valerie L. Vanderlinden,
Deputy City Clerk



**TWO
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WISCONSIN

CITY COUNCIL SPECIAL MEETING

Thursday, May 29, 2025 at 6:00 PM

Rocheleau Gym - J.E. Hamilton Community House,
1710 W Park Street, Two Rivers, WI 54241

MINUTES

1. Call to Order

The City Manager Candidate Finalist Meet and Greet reception started at 6:00PM.

2. Roll Call By Deputy City Clerk

There was no roll call taken, but the Deputy City Clerk noted the following Council Members in attendance: Mark Bittner, Doug Brandt, Shannon Derby, Tim Petri, Bonnie Shimulunas, Scott Steckmesser, and Adam Wachowski. Absent and excused: Bill LeClair and Darla LeClair.

3. City Council Participation in Community "Meet and Greet" for the Finalist Candidates for the Position of City Manager

City Council members, city staff, residents, and members of the public had the opportunity to engage with the four finalists for the City Manager position. During these sessions, each candidate shared their vision and qualifications for the role, and members of the public were invited to ask questions and participate in the discussion.

4. Adjournment

The reception concluded, and attendees began to depart at approximately 8:10 PM.

Respectfully submitted,

Valerie L. Vanderlinden
Deputy City Clerk



**TWO
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WISCONSIN

CITY COUNCIL SPECIAL MEETING

Friday, May 30, 2025 at 11:45 AM

Committee Room - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. Call to Order

President Stechmesser called the meeting to order at 11:52AM.

2. Pledge of Allegiance

3. Roll Call By Deputy City Clerk

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Tim Petri, Bonnie Shimulunas, Scott Stechmesser,

Absent: Bill LeClair, Darla LeClair, Adam Wachowski

Also Present: Public Administration Associates President, Kevin Brunner

4. Closed Executive Session

The City Council reserves the right to enter Into Closed Session, per Wisc. Stats. Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

--Interview finalist candidates for the position of City Manager, assisted by search consultants from Public Administration Associates

--Review results of interviews and other candidate assessment activities

--Discuss and rank the candidates; identify the top candidate

Motion made by Petri, seconded by Derby to convene in closed session at 11:53AM.

Motion carried with a roll call vote.

Voting Yea: Stechmesser, Shimulunas, Bittner, Derby, Brandt, Petri

5. Reconvene In Open Session

To consider possible actions in follow-up to closed session discussions

Motion made by Petri, seconded by Derby to reconvene in open session at 7:14PM.

Motion carried with a voice vote.

Voting Yea: Brandt, Petri, Stechmesser, Bittner, Derby, Shimulunas

6. Authorize Public Administration Associates to negotiate terms for a proposed employment agreement for the new City Manager with the top candidate; such agreement to be presented for action by the City Council at a future meeting

Motion carried with a roll call vote.

Motion made by Petri, seconded by Bittner.

Voting Yea: Bittner, Stechmesser, Brandt, Shimulunas, Derby, Petri

7. Adjournment

Motion to dispense with the reading of the minutes of this meeting and adjourn at 7:15PM.

Motion made by Derby, seconded by Brandt

Voting Yea: Petri, Derby, Brandt, Stechmesser, Bittner, Shimulunas

Respectfully submitted,

A handwritten signature in cursive script, reading "Valerie L. Vanderlinden". The signature is written in dark ink and is positioned above the printed name.

Valerie L. Vanderlinden



CITY COUNCIL MEETING

Monday, June 02, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser

Absent and Excused: Shannon Derby, Adam Wachowski

ALSO PRESENT: Jeff Dawson, Library Director; Matt Heckenlaible, Public Works Director; Kassie Paider, Finance Director; Dave Murack, Fire Chief; Rick Powell, IT Manager; Brian Dellemann, Electric Utility Director; Andrew Sukowaty, Water Utility Director; Ben Meinnert, Police Chief and Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

Motion carried with a roll call vote.

Motion made by Brandt, seconded by Bittner to allow Councilmember D. LeClair to participate in this meeting from a remote location

Voting Yea: Bittner, Brandt, B. LeClair, Petri, Shimulunas, Stechmesser

5. PUBLIC HEARING

- A. 25-104** Public Hearing on Application to Amend an Existing Conditional Use Permit for Self-Storage Facilities Located at 2005 Hawthorne Avenue, in the Business District (B-2), Submitted by TR Storage LLC (Applicant and Owner)

Recommended Action:

Motion to approve the amendment as recommended by the Plan Commission

Council President Stechmesser opened the first call for public input on the public hearing.

Nathan Schultz (2011 Hawthorne Ave) – addressed the council regarding the proposed project. He stated that he is not against the project but has concerns related to screening. Specifically, he mentioned the need for screening from the Woodland Dunes Water Trail, as well as screening for his property, which is zoned R-1. He also raised concerns about the view from the river, noting that this area is marketed as part of Two Rivers' natural attractions. Nathan acknowledged that there has been considerable improvement to the property and shared that he had spoken with the property owner, Ryan, who has been making ongoing efforts to improve the site. Nathan distributed photos to the council and clerk to help illustrate his concerns, emphasizing the importance of maintaining appropriate screening and preserving the natural view while recognizing the positive progress that has been made.

Ryan Ross (2005 Hawthorne Ave) – the property owner, stated that the property has been cleaned up. He mentioned that cedars have been planted on his side of the property for screening. He clarified that the pallet pile on the property is used for campfires. The cleanup process is ongoing and progressing gradually.

Council President Stechmesser closed the first call and opened the second call for public input for the public hearing.

No one spoke.

Council President Stechmesser closed the second call and opened the third and final call for public input for public hearing.

No one spoke.

Mr. Buckley suggested that, in light of the concerns raised about the condition of the property that is the subject of this proposed conditional use permit, the Council might table the matter, pending review by City staff and by the Plan Commission at its meeting on June 9.

Council President Stechmesser closed the third and final call.

Motion carried with a roll call vote.

Motion made by Bittner, seconded by B. LeClair to table this item to the June 16 meeting and refer to Plan Commission for further review at its June 9 meeting.

Voting Yea: Bittner, Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

6. INPUT FROM THE PUBLIC

William Otto - 1800 Jefferson Street - spoke regarding Metro Bus service. He noted that while the Metro Bus operates in Two Rivers, service ends at 6:45 PM, whereas in Manitowoc the service continues until 8:00 PM

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

None.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

A. Status Report from City Council President Stechmesser on City Manager Selection Process

A "Meet and Greet" event was held on Thursday, May 29 and was well attended, with approximately 60 individuals present, including city staff. The City Council expressed appreciation to City Manager's Assistant/Deputy City Clerk Val Vanderlinden for coordinating logistics and to Police Chief Ben Meinnert for assisting with the tour. The candidate tours were also conducted on Thursday, followed by meetings with department heads on Friday and other assessment activities on Friday morning, and council interviews on Friday afternoon. Six Council members participated in the interviews, with Council Members Bill LeClair, Darla LeClair, and Adam Wachowski unable to attend. Following the interviews, the field was narrowed to one top finalist. Further discussion will take place in closed session this evening, regarding terms for an employment agreement for that individual. It was noted that Friday's schedule was full but provided valuable information for the process.

B. Report from Council Vice President Wachowski and Council Members Bill LeClair and Tim Petri on May 28 Listening Session

Councilmember Petri reported on the May 28 Listening Session, which was attended approximately 25 people. The primary topic of discussion was concerns regarding stray cats. Councilmember Wachowski was present at the Listening Session and took notes; however, he was not present at this current meeting to provide the report. The notes taken by Councilmember Wachowski will be reviewed and discussed by the Council at a later date.

C. Other

Councilmember Bittner provided an update from the Committee on Aging. In the past month, approximately 1,400 meals were served, and around 2,100 people attended senior center activities.

9. CITY MANAGER'S REPORT

A. Invited Guests

B. Status Update/Reports

1. Staffing Updates

Mr. Buckley reported on the ongoing recruitments: City Manager – four finalist candidates were in Two Rivers May 29-30 for various assessment activities, including community tours, a public meet and greet session, written exercise and testing, meetings with department heads and interviews with the City Council. Following the interviews, the Council and its search consultants reviewed all aspects of the candidate assessments and the Council identified a top candidate. Consultant Public Administration Associates is acting as the City's agent in pursuing an employment agreement with that candidate. City Planner / Community Development Director – accepting applications; Police Administrative Professional – Evidence Custodian: reviewing applications; Finance Accounting Clerk – position filled; Seasonal Public Works Laborer – accepting applications.

2. Friends of the Two Rivers Senior Center win Team Volunteer Award

Mr. Buckley reported the Friends of the Two Rivers Senior Center were awarded the 2024 Team Volunteer Award from United Way 2025 Impact Awards

3. Sandy Bay Highlands Subdivision Phase 3

Mr. Buckley reported that Sandy Ridge Drive, Rawley Court and Orchard Lane are all graded and graveled. The contractor is now working on reconstructing Rawley Point Trail on the east side of Orchard Lane. Electric and fiber utility installation is underway. Final restoration ongoing.

4. In-Person Open Book, Thursday, June 5, 2025, 4:00PM-6:00PM,
Contact Accurate Appraisal to schedule an appointment

5. Parks and Recreation Kids Camp

Mr. Buckley reported Kids Camp will begin June 16 and will be located at Washington Park. Contact Parks and Recreation if interested.

6. Senior Center Events/Programs—Senior Center Director Heather Ihlenfeld reported on the following:

a. The Sullivan Family Farm Stand

The Sullivan Family Farm Stand will be set up at the Two Rivers Senior Center to allow Seniors or anyone that cannot get to the regular Farmer's Market, access to fresh fruits and vegetables. They accept SNAP, WIC, and Senior Farmer's Market vouchers.

b. Brown Bag Blessings

When school is not in session during summer vacation, some families are left in a hard place

of struggling to feed their kids. “Brown Bag Blessings” are being collected by church organizations in our community as a way to provide assistance and love to these families in need. Please fill a paper shopping bag with the items listed-that are new in package and not past the expiration date. Items will be distributed to families via Senior Center Drive thru.

c. The Golden Givers Program

This program was created to ensure that financial limitations never stand in the way of participation, connection, or care. The Golden Givers Program exists to lighten the burden and open doors. Backed by our generous Friends of the Two Rivers Senior Center and guided by compassion, we continue to celebrate and uplift our seniors – because thriving in your golden years should be a right not a privilege.

d. Back to School Carnival Donations Needed

You can donate new school supply items to the Two Rivers Senior Center – 1520 17th St, located inside the Community House by July 30, 2025. Monetary donations are welcome and will fund needed supplies, hair cut vouchers and milk for snack time.

e. Day Trip to John Michael Kohler Art Center

this Senior Center trip will include a guided tour of the John Michael Kohler Art Center, lunch in their café and an afternoon of shopping.

7. State Highway 42/Memorial Drive Project - Matt Heckenlaible

Mr. Buckley reported the official detour ended on May 23; through traffic allowed to use Memorial Drive with lane restrictions in each direction. The contractor is applying the finish layer of asphalt on the inside lanes for the remainder of the week, then trying to do some of the interior intersections early next week. Then, paving will shift to the outside lanes. Paving should be completed in the next three weeks with beam guard and final restoration work occurring after that.

8. Lead Service Laterals Replacement - Andrew Sukowaty

Mr. Buckley reported as of Monday, June 2, 2025; 169 public side water services have been replaced; 122 public side sanitary laterals have been replaced; 55 private side water services have been replaced; and 21 private side sanitary laterals have been replaced.

9. Neshotah Park - Pierce Street Resurfacing and Parking Improvements

Mr. Buckley reported the project was originally scheduled for May; it was briefly delayed pending State Historical Society sign-off on an archeological study. Contractor is moving in this week. The road will be closed to all traffic for 2-3 weeks starting Tuesday, June 3; re-opening before the July 4 weekend. Closure is from 21st Street to Zlatnik Drive. DPW crews continue work constructing the trail from Pierce Street to Zlatnik Drive past the concession stand. More than \$700,000 is being invested in improvements at Neshotah Park this year, with about half of that funding from grants.

10. Upcoming Events

a. Coffee with a Cop

Wednesday, June 4, 2025, Senior Center, 10:00AM-11:00AM

Monday, June 16, 2025, Schroeder's Red Bank Coffee House, 9:00AM-10:00AM

b. E-Waste Recycling Event, Tuesday, June 10, 2025, 7:30AM-5:00PM, at 1415 Lake Street

c. Cork & Canvas, Monday, June 12, 2025, 5:30PM-8:30PM, at Two Rivers Senior Center

d. Community-Wide Rummage Sales, Friday & Saturday, June 13 & 14, 2025

e. Childhood Cancer Walk, Tuesday, June 17, 2025, 6:00PM at Neshotah Park

f. Sundae Thursday, Thursday, June 26, 2025, 5:30PM-8:00PM, in Central Park West

g. Beach Bash, Friday & Saturday, June 27 & 28, 2025 at Neshotah Beach

- h. Cool City Cruise and Car Show, Friday & Saturday, June 27 & 28, 2025,
in Downtown Two Rivers
- i. Visit exploretworivers.com for future events
- 11. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. 25-105 Presentation of Minutes

- 1. City Council Regular Meeting, May 5, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. 25-106 Minutes of Meetings

- 1. Committee on Aging, May 5, 2025
- 2. Explore Two Rivers Board of Directors, May 13, 2025
- 3. Business and Industrial Development Committee and
Community Development Authority, May 27, 2025

Recommended Action:

Motion to receive and file

C. 25-107 Applications and Petitions

- 1. Temporary "Class B" License for Friends of the Two Rivers Senior Center, Cork and
Canvas, 6/12/2025, 1520 17th Street.
- 2. 2025-2026 License Renewals for a License Period of July 1, 2025 - June 30, 2026:
Class "A" - Qty: 1
"Class A" - Qty: 8
Class "B" - Qty: 2
"Class B" - Qty: 17
Tobacco - Qty: 9
Landscape / Tree - Qty: 15

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Brandt, seconded by B. LeClair

Voting Yea: Bittner, Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

11. CITY COUNCIL - FORMAL ITEMS

A. 25-108 Possible Action on Employment Agreement for New City Manager

Recommended Action:

Council discretion

No action was taken on this item as the agreement has not been finalized.

B. 25-109 Wastewater Treatment Plant Compliance Maintenance Resolution

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Shimulunas, seconded by Petri

Voting Yea: Bittner, Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

12. FOR INFORMATION ONLY

1. City Council Regular Meeting, Monday, June 16, 2025, 6:00PM
2. City Council Work Session, Monday, June 30, 2025, 6:00PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss possible property purchase
- Discuss possible property sale

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Petri to convene in closed session at 7:04 PM.

Voting Yea: Bittner, Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote.

Motion made by Shimulunas, seconded by B. LeClair to reconvene in open session at 8:01 PM.

Voting Yea: Bittner, Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 8:02 PM.

Motion carried with a voice vote.

Motion made by Brandt, seconded by D. LeClair

Voting Yea: Bittner, Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Respectfully submitted,

Amanda Baryenbruch
City Clerk



**TWO
RIVERS**
WISCONSIN

Section 10, ItemA.

CITY COUNCIL SPECIAL MEETING

Friday, June 06, 2025 at 7:30 AM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 7:33 AM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Sean Griffen, City Attorney (via phone); Greg Buckley, City Manager

Motion made by Wachowski, seconded by Brant to allow Councilmember Bittner to participate in the meeting from a remote location.

Voting Yea: Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

4. CLOSED EXECUTIVE SESSION

The City Council reserves the right to enter Into Closed Session, per Wisc. Stats. Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

--Discuss terms for proposed employment agreement with new City Manager

Motion carried with a roll call vote.

Motion made by Brandt, seconded by Petri to convene in closed session at 7:38 AM

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

5. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote.

Motion made by Derby, seconded by Petri to reconvene in open session at 8:01 AM

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

6. ACTION ITEMS

A. 25-110 Consideration of Proposed Employment Agreement With New City Manager

Recommended Action:

Motion to Authorize the City Council President and City Clerk to sign the Agreement on behalf of the City

Motion carried with a roll call vote.

Motion made by Brandt, seconded by D. LeClair to approve the agreement with the following amendments: change “city manager” to “city employee” on the signature line; correct the numbering throughout the document; and remove the “draft” watermark.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Voting Nay: Wachowski

7. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 8:07 AM.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by D. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch
City Clerk



**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, May 13, 2025 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Slegler called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: Jack Powalisz, Shannon Derby, Don Weiss, Kathryn Gadd, Sharon Slegler, Ned Guyette, Stanley Palmer, and Mary Glaser. Absent and excused – Katie Stone. Also present: Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director
3. **PUBLIC COMMENT** – None
4. **WELCOME NEW BOARD MEMBER, JACK POWALISZ**
Board members introduced themselves and Powalisz shared information about himself.
5. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the April 8, 2025, meeting, made by Weiss, second made by Glaser. Voice vote carried unanimously.
6. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from April 2025, made by Palmer, second made by Powalisz. Voice vote carried unanimously.
7. **BOARD MEMBER COMMENT**
Weiss noted the additional information, how much you saved by using the library, was included on the checkout receipt from the Brillion Public Library – Hamburg will investigate possibility of including that information on LPL's receipts. Derby reminded the Board to check out the Two Rivers School District Art Show on display throughout the library. Slegler noted the parking lot was almost to capacity this morning (May 13, 2025) – it is not unusual on Story Time mornings.
8. **DIRECTOR'S REPORT**
Dawson fielded questions and comments concerning his report.
9. **COMMUNICATIONS**
 - A. Library Newsletter – May 2025
 - B. Seehafer News.com article on Rotary Awards, featuring Terry Ehle, Youth Services Coordinator
 - C. Library Board Member Contact Information – Dawson will make corrections and bring to the June Board meeting
10. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
At the last Council meeting there were a variety of resolutions from several City Departments. A City delegation went to celebrate May 5 Liberation Day in Domazlice, Czech Republic.

11. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

Year ends June 6, 2025. Getting training on a new math program called 'Bridges.' Making preparations for summer school.

12. REPORT FROM COUNTY REPRESENTATIVE

Clean Sweep date change – Oct. 10 for farms and businesses and Oct. 11 for residents. Federal funding stoppages have the County trying to plan future and current projects dependent upon that funding. Hwy R is in the prep stage for resurfacing.

13. UNFINISHED BUSINESS – None

14. NEW BUSINESS

- A. Motion to approve Sleger as Library Board representative to the Lester Public Library Foundation made by Glaser, second made by Guyette. Voice vote carried unanimously.
- B. Motion to waive reading and approve the Resolution of Gratitude to David Pennefeather, made by Guyette, second made by Derby. Voice vote carried unanimously.
- C. Board Calendar for 2025-2026 was discussed.

15. BOARD EDUCATION – None

16. CLOSED EXECUTIVE SESSION – None

17. ADJOURNMENT

Motion to adjourn made by Weiss, second made by Gadd. Voice vote carried unanimously. Meeting adjourned at 6:43 PM.

Respectfully submitted by Jeff Dawson, Director



ENVIRONMENTAL ADVISORY BOARD MEETING

Tuesday, May 20, 2025 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** Shannon Derby called the meeting to order at 5:31 pm.

2. **ROLL CALL**

Board Members: Tracey Koach, Donald DeBruyn, Douglas Brandt, Corinne Weis, Heather Gross, John Tillotson, Shannon Derby

NOTE: Shannon Derby has replaced Darla LeClair as a City Council representative.

Staff & Others: Matthew Heckenlaible

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the April 16, 2025, Environmental Advisory Board meeting

Doug Brandt made a motion to accept the April 16, 2025, Environmental Advisory Board meeting minutes, seconded by Corinne Weis. Motion carried.

4. **PUBLIC INPUT - N/A**

5. **NEW ITEMS FOR DISCUSSION AND ACTION, AS NEEDED - N/A**

6. **ONGOING ITEMS FOR DISCUSSION AND ACTION, AS NEEDED**

- A. **EAB City Posted Videos on Website**

This was one of Darla LeClair's projects. The board members present felt that the past videos were very well done and that more of them should be made. These videos can be found on the city's website, under the Public Works – Environmental Advisory Board tab.

<https://www.two-rivers.org/eaboard/page/educational-video-library>

Doug Brandt and Corinne Weis will have discussions with outside people regarding creating, editing and posting similar educational videos. The other challenge is how to promote and make people aware of them.

7. **GOALS AND OBJECTIVES IN QUE INCLUDE:**

- A. **Urban Forestry Grant Update**

Tree removals and plantings continue, primarily on the south side of the city.

- B. **Faith in Place Grant Update**

This grant has been held up by potential federal cuts. However, 25 percent of the funding is being advanced to Grace Church. It is not known if the remainder of the grant funds will be available in the future. Grace Church and the city are planning a joint planting event for the fall of 2025 in Washington Park.

C. Lake Michigan Bird Observatory Grant Update

38 trees were planted on May 14th across the south side and another 22 trees will be planted on May 20th.

D. Paddlers Park Update

No change, federal hold up will likely delay any grant funding until fall 2025.

E. NWFW, Great Lake and St. Lawrence Cities Initiative Grant Update

After a long delay due to funding uncertainty, the projects are moving forward. A kickoff meeting was held on April 25, 2025, with members of the City, StanTec, LNRP and Great Lakes St. Lawrence Cities initiative. We discussed the goals and objectives of the two projects.

The northerly project includes harbor protection and beach front expansion adjacent to the south side of the wastewater treatment plant and public works facility. The second project addresses shoreline protection from the Lighthouse Inn to the southerly wayside near the Chamber of Commerce building in Manitowoc. This project deals with trying to capture and delay upland runoff from waysides and from Memorial Drive to aid in reducing erosion of the embankments heading to Lake Michigan. StanTec is tasked to develop some conceptual plans for different alternators for each of the projects. Presently, StanTec is gathering information to aid in putting these concepts together.

There will be a joint meeting with the Advisory Recreation Board, Plan Commission and Environmental Advisory Board along with interested council members on July 23rd to discuss the various concepts. More information regarding the joint meeting at EAB's next meeting.

F. Neshotah Beach Project(s) Update

Despite a minor setback due to the WDNR Stewardship Grant funding requirements requiring an archaeological study be completed prior to the start of any construction, progress in the park is occurring with the placement of concrete foundations for the climbing rock and bamboo climbing sticks along with the replacement of the slab beneath the Jaycee shelter.

Work has also begun on the access trail from Pierce Street to the south side of the concession building with excavation and graveling of the trail being completed. The trail from Pierce Street to Garfield Street will begin when this part of the trail has been completed. Two shelter pads along the trail are also being constructed. The resurfacing of Pierce Street and the parking lots has been delayed due to the archaeological study and WDNR authorization to proceed. We continue to work with the contractors to determine if there will be an opening in their construction schedule to complete this project in the near future. As of now, it may be delayed until after Labor Day.

8. OTHER ITEMS THAT MAY COME BEFORE THE BOARD, WITH CONSIDERATION AND ACTION, IF NEEDED**A. Did you know.....ideas**

Corinne Weis was inspired from discussion at the April 16th meeting to try to get tidbits of information out to people while making it fun. The concept is to state a fact about an issue, provide an example of that fact or issue and then provide reference resources about it to reinforce the importance of the information. The reference resource could be city ordinances, information that is found within the EAB webpage or other natural resource pages, etc. The

intent is to keep these short and easy to understand. Additional discussion was conducted on how to kick off the idea. One means of promoting this might be to include it within the City Manager's report during the City Council meeting and then republish it possibly in the monthly utility bill insert. Other possible places to post these fun facts might be the library or in schools along lunch lines so as kids are waiting in line, they come across these fun facts and may be intrigued to do some research into the topic. Corinne shared examples of her ideas with the EAB and the first fact could revolve around the City's Appliance Rebate program. More information to follow at future meetings.

B. Native Plant Information

Corinne Weis also shared with EAB an educational piece that was reprinted from the 'Wild Ones Journal', Nov/Dec 2013 issue, on "Nativars: Where do they fit in?" A Nativar is a variant of a cultivar, which is a plant bred by humans for specific traits such as their color or size. The Nativars are bred from native plants but may have characteristics that may differ from the wild, native plants, such as disease resistance, region adaptation or appearance.

Corinne Weis also stated that since we suggest the utilization of native plantings we should provide resources as to where individuals can purchase these plants, such as The Wildones in the Fox Valley, Stone Silo Prairie Gardens in De Pere, Door Landscape and Nursery in Egg Harbor and Hoot Blossom Farm in Washington Island, etc.

C. Fall / Winter Educational Series

If EAB wants to continue with this yearly educational series, we need to consider working on planning speakers and topics for the next series. EAB members will consider various topics and potential speakers and bring those ideas back to the June meeting for further discussion.

9. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT BOARD MEETING

Proposed for June 17, 2025, at 5:30 pm.

NOTE: Joint meeting with Advisory Recreation Board, Plan Commission and Environmental Advisory Board July 23, 2025, with time and location to be determined.

10. ADJOURNMENT: 6:45 pm

Tracey Koach made a motion to adjourn the meeting, seconded by John Tillotson. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer

**CITY OF TWO RIVERS CITY COUNCIL
CITY MANAGER RECRUITMENT AND SELECTION COMMITTEE
Wednesday, May 21, 2025
6:00 P.M.
Committee Room, Two Rivers City Hall**

1. Call to Order

The meeting was called to order by Committee Chairman Scott Stechmesser at 6:34 PM.
(Note: convening of the meeting was delayed, as Committee member Wachowski did not attend and Committee member Shimulunas, who had previously stated that she would be arriving late, arrived at about 6:30 PM).

2. Roll Call

Committee Members Present: Mark Bittner, Bonnie Shimulunas and Scott Stechmesser. Committee Members absent: Adam Wachowski.

Also Present: City Council members Doug Brandt, Bill LeClair, Darla LeClair and Tim Petri, City Manager Greg Buckley and Kevin Brunner of Public Administration Associates (PAA).

3 Closed Executive Session

Mr. Bittner moved, supported by Ms. Shimulunas, to enter into closed session at 6:37 PM, per Wisc. Stats. Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Chairman Stechmesser noted that, per the agenda, the closed session was for review of videos and additional background information on eight semifinalist candidates for the position of City Manager, with the intent to narrow the field of candidates to a group of finalists who will be invited to Two Rivers for community visits and an assessment process.

The motion was approved by the following roll call vote. Voting yes: Bittner, Shimulunas and Stechmesser. Voting no: none.

4. Reconvene in open session.

Mr. Bittner moved, supported by Ms. Shimulunas, to adjourn the closed session and reconvene in open session at 9:09 PM. The motion was approved by voice vote, without dissent.

5. Discuss Upcoming Meeting Dates Related to the City Manager Selection Process

Mr. Brunner stated that on May 22 he would be contacting the four candidates identified in closed session as finalists for the position; in the event any of the candidates were no longer available for consideration, he would contact the alternates as identified in the closed session. He added that his firm would coordinate with the Council President and City Manager on a press release, providing the public with names and background information on the finalists.

It was noted that upcoming activities for the finalists would include:

--Thursday, May 29: Community tours with the current City Manager; community meet and greet at 6:00 PM at the Community House (attendance by full City Council anticipated; will be posted as a special meeting).

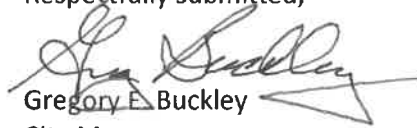
--Friday, May 30: Morning will consist of each candidate meeting with department heads as a group, plus completing a writing exercise and emotional intelligence test; one hour interviews with the City Council, starting at noon and running through the afternoon. After the interviews, the Council will be briefed by PAA staff on other candidate assessment activities.

Goal is to identify a top candidate by the end of Friday's Council meeting, and give PAA permission to negotiate terms for an employment agreement. That agreement will then come before the full City Council for a vote, possibly as soon as the June 2, 20-25 regular Council meeting.

6. Adjournment

Ms. Shimulunas moved, supported by Mr. Bittner, to adjourn the meeting at 9:13 PM. The motion was approved by voice vote, without dissent.

Respectfully submitted,


Gregory E. Buckley
City Manager



**TWO
RIVERS**
WISCONSIN

PUBLIC WORKS COMMITTEE

Wednesday, June 04, 2025 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** Doug Brandt called the meeting to order at 5:16 pm

2. **ROLL CALL**

Committee Members Present: Doug Brandt, Bill LeClair, Scott Stechmesser
Staff and Others: Matthew Heckenlaible, Scott Ahl

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the May 7, 2025, Public Works Committee meeting

Bill LeClair made a motion to approve the May 7, 2025, Public Works Committee meeting minutes, seconded by Scott Stechmesser. Motion carried.

4. **PUBLIC INPUT – N/A**

5. **ONGOING PROJECT STATUS AND ACTION, IF NEEDED**

A. Sandy Bay Highlands Phase 3 Update

Roads are graded and graveled. Contractor is working on grading the terrace areas to the right-of-way. Public Works will need to do some filling within the utility easement especially on the east side of Orchard Lane prior to WPS installing natural gas mains.

B. Harbor Street, 16th Street and Emmet Street Reconstruction

As noted during the June 2nd City Council meeting, the contractor is tentatively scheduled to start construction around July 21st and run through the middle of October. This should provide ample time to complete the project and have the site restored prior to winter and assessments being sent out.

C. Pierce Street Update

The long awaited commencement of the Pierce Street reconstruction project finally kicked off on June 4th after an unexpected delay due to the stewardship grant archeological study requirement. We are grateful that Northeast Asphalt along with their subcontractor Vinton Construction were able to work this project back into their busy schedules prior to numerous upcoming activities down at the beach. This will be a great addition to the area when completed.

D. Public Works Shop Repairs Update

- Working with A.C.E. Building Services to make the column repairs and service door replacements

- Working with Garage Door Specialty to provide assistance with the overhead door openers and safety eye installation
- Working with JSM Secure to install door and site security and monitoring
- Air handler work has been completed and did not require 3-phase power as originally thought

E. Memorial Drive DOT Project Update

Asphalt pavement is being placed and will be the primary focus for the next couple of weeks along with the replacement of the guard rail on the lake side of Memorial Drive.

F. Colored Concrete Crosswalk - 15th & Washington Update

DPW completed this work mid-May along with sealing the concrete to help hold the color longer.

G. RRFB's

1. Washington & 12th Streets
2. Memorial Drive & Madison Street

We continue to work on finalizing the plans and have requested an updated quotation from TAPCO for the materials. Approvals have also been requested from WDOT so that everything is in place for installation late summer or early fall.

6. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

A. Snow Sidewalk Cleaning

Resolution of this topic with the attorneys and staff has been delayed and rather than dragging out the status of the present invoices, I would recommend they be cancelled. Hopefully, staff, administration and attorneys can get resolution to this matter prior to the 2025-26 snow season.

Scott Stechmesser made a motion to rescind and refund as necessary, invoices associated with the January 14-15, 2025, snow event and modify the sidewalk snow clearing policy and ordinance prior to the 2025-26 snow season. Motion was seconded by Doug Brandt. Motion carried. Bill LeClair abstained.

7. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED – N/A

8. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED

A. Street Sign Request

The City received a request to place a specialty sign related to an autistic child. This would be similar to a "Deaf Child" or "Children Playing Ahead" specialty sign. The Manual of Uniform Traffic Control Devices (MUTCD) does not recognize an official autistic child sign. Although the City does not necessarily object to this style of signage in concept, it does not have any policy or requirements associated with it. There are some communities in Wisconsin who have taken a hardline approach to not allowing these types of signs while other communities have adopted policy to allow some of them.

After performing an internet search, I obtained examples that outline guidelines related to “Special Needs Child” and “Children at Play” signs. They discuss the purpose, rationale, restrictions, application and recertification process.

The committee requested staff prepare a draft policy similar to those discussed at tonight’s meeting, review it with the attorneys and have it available for the July Public Works Committee meeting.

Scott Stechmesser made a motion to have staff prepare a draft Special Needs Child & Children at Play Sign Policy and have the attorneys review and provide a copy for the July 2025 Public Works Committee meeting, seconded by Bill LeClair. Motion carried.

9. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED – N/A

10. SET DATE, TIME, AND LOCATION FOR NEXT COMMITTEE MEETING

Proposed for Wednesday, July 2, 2025, at 5:15 pm

11. ADJOURNMENT: 6:20 pm

Bill LeClair made a motion to adjourn the meeting, seconded by Scott Stechmesser. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



MINUTES

1. CALL TO ORDER

Greg Buckley called the meeting to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Kay Koach, Kristin Lee, Matt Heckenlaible, Adam Wachowski and Pat Klein.

Excused: Rick Inman

Also Present: Ryan Ross, Jake Ross, Logan Ross, Mark Bami, Rhonda Bami, Bobbie Mahn, Nathan Schultz, Tracey Koach, Bonnie Shimulunas and Recording Secretary Adam Taylor.

3. ACTION ITEMS

A. Review request to rezone, from I-1 to R-3, located at 1608 Monroe Street, submitted by applicant and owner Mark Bami.

The property is currently zoned I-1 (Industrial). It has operated as a home/business for many years. The City's Comprehensive Plan shows this property as Residential on the Existing Land Use Map, however it shows up as Industrial on the Future Land Use Map. The Plan Commission explored options of potentially changing the Comprehensive Plan to allow for residential. The discussion was agreed upon that the best course of action is to keep the Comp Plan intact, as it would allow Metal Ware Co. to expand in the future if needed.

Motion to recommend the rezoning request to the City Council.

Motion made by Wachowski, seconded by Koach.

Roll Call Vote:

Voting Yea: Buckley, Koach, Klein, Wachowski

Voting Nay: Lee, Heckenlaible

Motion Carried

B. Review existing conformance status of previously approved Conditional Use Permits at 2005 Hawthorne Avenue.

C. Request to amend a Conditional Use Permit for self-storage facilities located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner).

Agenda Items B and C were discussed in tandem. Mr. Buckley noted that the City Council on June 2 tabled action on this CUP application and referred it back to the Plan Commission for additional review, after hearing concerns at the June 2 public hearing regarding non-compliance with previously issued CUP's.

Mr. Heckenlaible reviewed photos and maps of the property that accompanied the agenda for this meeting, noting various non-compliance issues at the property. He stated that some issues, such as an excess number of signs along the property frontage and U-Haul trucks and trailers parked in the wrong area of the site, have already been corrected following initial discussion with the property owner.

Mr. Heckenlaible noted other non-compliance issues that still need to be addressed include storage of auto parts and used tires, as well as landscape materials (topsoil and mulch), which are not allowed under the current CUP's. The direction of traffic flow on the property, addressed in earlier CUP's, is also an issue to be addressed. The property owner, Ryan Ross, stated that he intends to apply for amendments to the existing CUP's to address these issues.

Mr. Buckley stated that the City Attorney had suggested a possible path forward that would both address the various compliance issues and allow the property owner to move ahead with construction of the two new storage buildings addressed in the CUP: an added condition that would allow use/occupancy of the new buildings only after the property is in compliance with all existing or (potentially) amended CUP's that apply. He added that he anticipated, based on discussions with Mr. Ross, that applications for various amendments to the existing CUP's will likely be filed in time for consideration at the July Plan Commission meeting. He further suggested that an on-site meeting for review of any such applications might be in order.

Mr. and Mrs. Schultz, owners of 2011 Hawthorne Avenue, addressed their concerns about non-compliance with the current CUP's. They expressed appreciation for the corrective measures taken to date. They also expressed an interest in seeing further landscape screening of the subject property along their common property line, extending further toward the West Twin River.

Mr. Buckley acknowledged that the City needs to improve on its review/inspection of existing CUP's to assure ongoing compliance with approved conditions. He also pointed out that the City's current Zoning Code does not have any special provisions for "shore yards" along waterways--they are simply (in most cases) "rear yards" when it comes to zoning regulations.

The City Manager also stated that Mr. and Mrs. Schultz, along with other owners of properties within 200 feet of the applicant's property, will be invited to any Plan Commission meeting where this matter is being considered.

Kristin Lee excused at 6:30 PM.

A motion was made to recommend approval of the requested CUP, with the following additional condition:

--The new storage buildings shall not be occupied until the site is brought into full compliance with all previously-issued CUP's for 2005 Hawthorne Avenue, either as they now exist or as they may be amended prior to such occupancy

Motion made by Wachowski, seconded by Heckenlaible.

Roll Call Vote:

Voting Yea: Buckley, Koach, Heckenlaible, Klein, Wachowski

Motion Carried

4. FOR DISCUSSION

A. Discussion of Possible Ordinance Amendment to Create a Requirement for a Mowed Perimeter Zone Around Undeveloped Properties—For Purposes of Providing a Fire Break and Pest Control

The Plan Commission showed a consensus of interest for this discussion item to move forward as a future action item.

4. ADJOURNMENT

Motion to adjourn at 6:45 PM.

Motion made by Wachowski, seconded by Koach.

Respectfully submitted, Adam Taylor, Recording Secretary

MONTHLY REPORT

TWO RIVERS UTILITIES
ELECTRIC DEPARTMENT



Pictures Above

- Removing high voltage lines from Paragon (left)
- Removing & replacing Industrial Feeder at Columbus Substation that was installed in 1973 (right)

ELECTRIC CONSUMPTION

(kWh)

MAY DATA

2020	2021	2022	2023	2024	2025
6,014,042	6,232,014	6,356,230	6,339,411	6,263,162	6,188,026

PERCENT CHANGE FROM
2020-2025

2.89%

PERCENT CHANGE FROM
2024-2025

-1.20%

YEAR-TO-DATE

2020	2021	2022	2023	2024	2025
32,828,190	33,836,466	34,832,066	33,606,460	32,929,031	33,562,590

PERCENT CHANGE FROM
2020-2025

2.24%

PERCENT CHANGE FROM
2024-2025

1.92%

COST OF ELECTRICITY

(PURCHASED IN DOLLARS)

2020	2021	2022	2023	2024	2025
\$ 422,064.10	\$ 423,235.29	\$ 505,288.76	\$ 449,066.74	\$ 475,227.77	\$ 478,637.80

COST OF ELECTRICITY PER KWH

\$0.0702	\$0.0679	\$0.0795	\$0.0708	\$0.0759	\$0.0773
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PERCENT CHANGE FROM
2020-2025

10.22%

PERCENT CHANGE FROM
2024-2025

1.94%

MAY DEPARTMENT PROJECTS

LOCATION	DESCRIPTION OF WORK
EASTSIDE	INSTALL & REMOVE UTILITY POLES, TRANSFER FACILITIES
NORTHEND	ELECTRIC UNDERGROUND WORK
WASHINGTON ST & 22 ND STREET	BANNERS, BEACH SHELTER
NEW SERVICES	CITY WIDE
COLUMBUS SUBSTATION	UNIT #2 MAINTENANCE

AFTER HOURS CALL-OUTS

DATES	LOCATION	DURATION	DESCRIPTION OF ISSUE
05/10/2025	1213 25 TH STREET	N/A	RECONNECT
05/15/2025	3502 GLENWOOD STREET	N/A	CALLER REPORTED SPARKS, NOTHING FOUND
05/16/2025	126 TURNER STREET	N/A	OWNER CUT TREE DOWN CAUSING DAMAGE TO SERVICE
05/20/2025	2731 31 ST STREET	N/A	RECONNECT
05/28/2025	1605 17 TH STREET	45 MINUTES	BROKEN CUTOUT

ELECTRIC METER DEPARTMENT PROJECTS

DESCRIPTION	AMOUNT
SERVICE UPGRADES	30
ELECTRIC METERS INSTALLED	2
ELECTRIC METERS TESTED	31
SERVICE DISCONNECTS AND RECONNECTS (NORMAL HOURS)	27

POWER COST ADJUSTMENT CLAUSE (PCAC)

MONTH	PCAC CHARGE PER KWH	AVERAGE MONTHLY BILL	AVERAGE ANNUAL BILL	
JANUARY	-0.0001	\$72.92	2020	\$69.15
FEBRUARY	-0.0103	\$66.68		
MARCH	-0.0034	\$70.82	2021	\$72.31
APRIL	-0.0040	\$70.46		
MAY	-0.0050	\$69.86	2022	\$78.70
JUNE	0.0029	\$74.60		
JULY			2023	\$74.80
AUGUST				
SEPTEMBER			2024	\$73.51
OCTOBER				
NOVEMBER			2025	\$70.89
DECEMBER				
AVERAGE		\$70.89		

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY
MAY 2025

	Permits Issued		Permit Revenue		Project Value		Type	Inspections	
	Month	YTD	Month	YTD	Month	YTD		Month	YTD
Building (residential)	41	130	6,400	22,426	539,993	2,642,788	Bldg	46	157
Building (commercial)	2	9	160	4,211	26,000	1,732,874	Elec	23	91
Electrical	46	171	2,535	11,426	63,826	521,999	Heating	10	134
Heating	13	108	750	8,162	81,178	1,090,977	Plumbing	18	73
Home Occupation	2	2	100	100	-	-	Misc	31	122
Moving	1	2	50	100	5,000	5,500	Sign	-	-
Plumbing	18	73	2,465	8,575	102,882	340,885			
Sign	1	3	50	800	-	32,825			
Tank	-	-	-	-	-	-			
Wrecking	1	1	50	50	1,200	1,200			
Totals	125	499	12,560	55,850	820,079	6,369,048		128	577

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2025	2024	2025	2024	2025	2024
Building	139	87	26,637	16,989	4,375,662	3,013,014
Electrical	171	72	11,426	7,545	521,999	724,453
Heating	108	46	8,162	4,394	1,090,977	2,051,486
Home Occupation	2	-	100	-	-	-
Moving	2	-	100	-	5,500	-
Plumbing	73	64	8,575	9,174	340,885	1,695,469
Sign	3	12	800	900	32,825	81,388
Tank	-	-	-	-	-	-
Wrecking	1	3	50	476	1,200	63,000
Totals	499	284	55,850	39,478	6,369,048	7,628,810

Other Activities

Received and responded to requests for information from the general public and staff

Prepared notices, ordinances & related documents for public hearings

Prepared agenda packet and minutes for Plan Commission meeting

Lester Public Library Director's Report May 2025

News

- Please welcome Tierney Dewane, Customer Service Clerk, to the library. Tierney started working at the front desk May 6, 2025.
- Terry Ehle, Youth Services Coordinator, presented at the Wisconsin Association of Public Libraries annual conference in Oshkosh, Wisconsin, May 1, 2025. Her presentation: "Book Talk 101: Engage, Excite, and Empower Readers," was very well received. Here is Terry's description of the presentation: "As a librarian, you already understand stories—now it's time to share that magic! Learn to create quick, compelling, and irresistible book talks that captivate your audience in under a minute. Whether or not you've read the book, you'll learn the skills to confidently present a title and make it come alive. Then, explore how to turn book talking into a powerful tool for building strong, lifelong readers within your community, with a focus on outreach to schools. Walk away with practical tips, strategies, and a new enthusiasm for connecting readers with the stories they'll love!"
- **NEW Book it! Personalized monthly book subscription** is coming in June: Looking for your next great read? Let us do the browsing for you! With *Book It!*, our expert staff will hand-pick 2-3 books each month based on your favorite genres or authors, or whatever vibe you're feeling. Find the request forms at the front desk, and fill out by the 15th of each month to receive your customized *Book It!* bundle at the start of the next month. No commitment required—sign up monthly or as you like. Library card required. For adults 18+. **Bundles available starting Monday, June 2—sign up by May 15 to get one.** Chris and Terry partnered to expand the popular teen subscriptions to our adult patrons.
- Shannon Derby was appointed to the Lester Public Library Board of Trustees as the City Council Representative to the Board at the May 5, 2025, City Council meeting.
- Terry Ehle toured Neenah Public Library youth staff (7) through the youth area, Tuesday, May 7, 2025.

Library Foundation – No Report

Library Legislation

- After firing the head of the Library of Congress, Dr. Carla Hayden, May 8, 2025, via email, the president put his former personal lawyer, Todd Blanche, in charge of the facility.

Dr. Carla Hayden was sworn in as the 14th Librarian of Congress on September 14, 2016. Dr. Hayden was nominated to the position by President Barack Obama on February 24, 2016, and her nomination was confirmed by the U.S. Senate later that year on July 13.

The first woman and first African American to lead the national library, Dr. Hayden's work to connect all Americans to the Library of Congress led to a redefinition and modernization of the Library's mission: to engage, inspire and inform Congress and the American people with a universal and enduring source of knowledge and creativity.

White House spokesperson Karoline Leavitt explained Hayden's firing by saying "[t]here were quite concerning things that she had done at the Library of Congress in the pursuit of [diversity, equity, and inclusion] and putting inappropriate books in the library for children," but the Library of Congress collects according to a list of principles to enable it to perform research for members of Congress and to keep a record of the American people. It is not a lending library. In order to conduct research at the Library of Congress, researchers must be at least 16 years old.

It is not likely a coincidence that the administration fired Librarian of Congress Carla Hayden May 8, 2025, and Register of Copyrights Shira Perlmuter on May 10, 2025. Both Hayden and Perlmuter have questioned the unauthorized use of copyrighted material to train AI.

Pushing back on Trump's designation of Deputy Attorney General Todd Blanche as acting librarian, lawmakers said Tuesday, May 13, 2025, that control of the institution remains with its top career official, Robert R. Newlen. Newlen told staff at the library that he is the acting head, according to an email obtained by The Washington Post.

- Victory in Lawsuit Filed Against Trump Administration's Dismantling of IMLS, by Kelly Jensen, Tuesday, May 13, 2025. In what could be seen as a total victory, today Judge John J. McConnell, Jr. issued a temporary injunction in the case of 21 state attorneys general who sued Donald Trump over the unlawful dismantling of the Institute for Museum and Library Services (IMLS). The short ruling requires the following actions:
 1. The directive in section two of Executive Order 14238 shall be enjoined as it pertains to the IMLS, as well as the Minority Business Development Agency (MBDA) and and Federal Mediation and Conciliation Services (FMCS). This means that the demand to whittle these agencies down to the most basic functions shall not continue.
 2. Any actions taken to carry out the demands of that Executive Order as they pertain to those three above agencies must be reversed.
 3. No further actions can be taken upon the agencies listed above.
 4. Defendants are to hire back employees who were terminated as a result of this Executive Order.
 5. Money promised via grants must be returned to those who've earned them, with the only exceptions being that the grant recipients have failed to meet their end of their agreements.

6. Previously withheld funds from grant recipients must be disbursed.
7. The defendants have seven days to tell the court how they're going about meeting the requirements of the decision or explain where and how they are not abiding by the decision.

This is a major win for Americans and a major win for public libraries and museums nationwide, which have spent the past two months worried about whether or not federal funding would continue. On Friday, May 16, 2025, the Trump administration entered an appeal on the above stated decision.

Activities

05/01/25 – Two Rivers Business Association Monthly Meeting
 05/01/25 – Met with Sharon Sleger, President, Lester Public Library Board of Trustees
 05/02/25 – Help Desk Shift
 05/05/24 – Two Rivers City Council Meeting
 05/06/25 – Help Desk Shift
 05/08/25 – Help Desk Shift
 05/08/25 – Attended the Two Rivers 1st Annual National Travel and Tourism Week Celebration at Sepia Chapel
 05/09/25 – Help Desk Shift
 05/12/25 – Help Desk Shift
 05/13/25 – Help Desk Shift
 05/13/25 – Lester Public Library Board of Trustees Meeting
 05/14/25 – Lester Public Library All Staff Meeting
 05/14/25 – City of Two Rivers Department Heads Meeting
 05/19/24 – Two Rivers City Council Meeting
 05/20/25 – Lester Public Library Management Team Meeting
 05/20/25 – Lakeshore Community Foundation Annual Update at the Capitol Civic Centre, Manitowoc, with Terry Ehle, Youth Services Coordinator
 05/27/25 – Lester Public Library Management Team Meeting
 05/28/25 – City of Two Rivers Department Heads Meeting
 05/28/25 – Manitowoc Calumet Library System Board Meeting
 05/29/25 – City Manager Candidates Public Meet and Greet, Community House
 05/30/25 – City Manager Candidates Department Heads Meetings, City Hall

Jeff Dawson, Director, Lester Public Library 06/02/2025



Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596

May 2025, Parks and Recreation Department Report

Senior Center

- Trust Car Rides: 285
- Meals Delivered: 1,411
- Average Daily Attendance: 108.86
- Program Stats:
 - Fitness: 276 participants
 - Congregate Meal: 93
 - Total Member Check-in: 2147
- 2025 Rummage Sale Profited \$1,056.86
- 2025 United Way Impact Volunteer Awards: Friends of the TRSC won for Team Volunteers of the Year



Programs and Events

- Supported Heart-a-Rama, over 1,500 people in attendance
- Supported Memorial Day Parade and activities at the cemetery
- Concerts in the Park: Jazz in the Park had approximately 400 people in attendance
- Youth Track: Program ended on April 21st, 43 individuals participated
- Farmer's Market: 21 vendors signed up so far, May 17- October 18, 2025
- Donations: Received a chest freezer from Lowe's in Manitowoc for Vietnam's Veteran's Park Concessions
- Neshotah Concession Stand Opening: Passed health department inspection, opened for business on Memorial Day weekend
- Vietnam Concession Stand Opened
- High School Community Service Day: 50 individuals supported volunteer efforts in our parks on May 1st.
- Spring Fall Football ended with the Tigers taking 1st place. 79 kids participated between 8 teams.
- We hosted our recreation youth nights for girls' softball and boys' baseball on May 15th at the varsity baseball and softball games.
- The Golf Simulator was rented 7 times for 10 hours in May.
- Kids Camp is open for sign up. The first week starts June 16th with 10 kids signed up for that week.
- We have a total of 16 softball, baseball and t-ball teams playing this summer.
- We have 14 Horseshoe teams (83 players) that started on Wednesday May 14th.



- Boys' baseball starts the week of May 26th
 - Peanuts – 20 Players split between two teams.
 - Peewee – 22 Players split between two teams.
 - Pony – 15 Players on one team.
- Girls Softball starts the week of May 19th
 - Ponytails – 20 Plyers split between two teams.
 - Single A – 31 Players split between three teams.
 - Double A – 27 Players split between two teams.
- T-Ball starts the week of June 2nd
 - 5/6-year-old Program – 36 players split between four teams
 - 4K Program – 38 kids
- Summer Soccer starts Saturday, June 7th
 - 4K - 1st grade – 35 kids
 - 2nd – 4th grade – 19 kids
- New 4-Week Sports Camps Start week of June 23rd
 - Multisport – 26 kids
 - Flag Football – 28 kids
 - Basketball - 37 kids
- Zumba class started Wednesday, May 14 with 7 participants
- Yoga class started Monday May 12 with 20 participants



Parks and Operations

- In partnership with DPW, the new Climbing wall and Bamboo sticks were installed.
- Vet's park fish cleaning station opened for the season.
- Central Park East fountains turned on.
- Central Park West splash pad turned on.
- Staff hung high school graduation banners and hanging baskets on Washington St.
- Planted 60 trees on the southside.
- Beach snow fence removed for season.
- Volleyball nets installed Neshotah Park.
- Tennis and pickleball nets installed at Washington Park.
- Tree and stump removals throughout the city.



MAY
2025

PUBLIC WORKS MONTHLY REPORT



**TWO
RIVERS**
WISCONSIN

ENGINEERING

HARBOR, 16TH, EMMET STREET RECONSTRUCTION

The contractor is tentatively scheduled to start construction around July 21st and run through the middle of October. This should provide ample time to complete the project and have the site restored prior to winter and assessments being sent out.

PIERCE STREET IMPROVEMENTS

The archaeological study was completed in May and ultimately received WDNR approval. However, this delays the start of construction until June.

SANDY BAY HIGHLANDS

Roads are graded and graveled. Contractor is working on grading the terrace areas to the right-of-way. Public Works will need to do some filling within the utility easement especially on the east side of Orchard Lane prior to WPS installing natural gas mains.

ENGINEERING cont'd

2024 LEAD SERVICE LATERALS

Making permanent street repairs on the north end and working on LSLs to the south of 22nd Street.

2024-2025 Scattered LSL Numbers

Public Side Water Services	195
Public Side Sanitary Laterals	140
Private Side Water Services	68
Private Side Sanitary Laterals	27

2025 SEWER LINING PROJECT

Contracts are in process.

2025 LEAD SERVICE LATERALS

LANDFILL

The work has been completed.

PUBLIC WORKS

PUBLIC WORKS SHOP REPAIRS

- Working with A.C.E. Building Services to make the column repairs and service door replacements;
- Working with Garage Door Specialty to provide assistance with the overhead door openers and safety eye installation;
- Working with JSM Secure to install door and site security and monitoring;
- Air handler work has been completed and did not require 3-phase power as originally thought

15TH & WASHINGTON COLORED CROSSWALK

DPW completed this work mid-May along with sealing the concrete to help hold the color longer.

MEMORIAL DRIVE DOT PROJECT UPDATE

Asphalt pavement is being placed and will be the primary focus for the next couple of weeks along with the replacement of the guard rail on the lake side of Memorial Drive.

PUBLIC WORKS

PUBLIC WORKS PROJECTS

Public Works crews are working on miscellaneous pavement repairs throughout the City and constructing new trails at Neshotah Beach.



2025 Public Works/WWTP Tracking			2025			
			May	Year-to-Date	May	Year-to-Date
ENGINEERING 2025						
		Landfill Leachate Pumpage (gallons)	659,732	3,156,165	808,466	3,487,004
scott		Precipitation	3.02	11.62	6.55	15
sue		Number of Encumbrance property checks	23	93	22	118
scott/bill		Digger's Hotline Locates	149	423	185	495
STREET DIVISION 2025 (Manhours)			May	Year-to-Date	May	Year-to-Date
53200		Shop/Vehicle Maintenance	653.00	3,408	422.00	3,406
53300		Street Maintenance	30.50	277	8.00	162
53310		Street Cleaning	108.00	342	89.50	418
53320		Street Signs/Painting	109.50	693	68.50	543
53330		Snow & Ice	19.00	1,751		1,536
53337		PT Snowplowers		60		
53380		Bridge - maintenance	6.50	15	2.00	3
53381		17th Street Bridge opening		26	43.00	87
53620		Refuse/Garbage		3		
53625		Recycling/Leaf Collection		177		19
53640		Weed Cutting			32.00	32
53650		Work for Others	638.50	1,321	478.75	1,555
53700		Landfill Maintenance		24	13.00	13
53710		Landfill Sampling	12.00	12	11.00	11
*****		PBS Sewers	2	14	2	18
*****		Salted Streets		8		8
*****		Plowed all city streets		3		10
*****		Open 17th Street Bridge	22	109	42	128
WASTEWATER UTILITY 2025			May	Year-to-Date	May	Year-to-Date
		Wastewater Treated, Gallons	78,063,000	339,640,000	88,084,000	339,598,000
		MONTHLY AVERAGE: Daily Flow, Gallons	2,518,000	2,239,800	2,841,000	2,255,000
		MONTHLY AVERAGE: Daily BOD, Lbs.	4,168	5,005	4,944	4,629
Plant Discharges (MONTHLY AVERAGE)						
		Biological Oxygen Demand (BOD), mg/l	6	10.62	6.4	8.90
		Suspended Solids, mg/l	2.6	4.72	3.6	6.00
		Ammonia, mg/l	0.27	0.64	0.43	0.44
		Phosphorus, mg/l	0.1	0.19	0.17	0.24
		Fecal Coliform, per 100ml	55	52	28	35.20
		pH, Min (6.0)	6.9	6.8	6.9	6.84
		pH, Max (9.0)	7.2	7.1	7.1	7.12
Chemicals						
		Polymer, Gallons	88	440	88	440
		Ferric Chloride, Gallons	2,068	11,722	2,474	12,116
P&Fonly		Chemical Purchases for the month	\$ -	\$ 23,176.45	\$ 11,386.70	\$ 46,407.20
		Mishicot Payment to City	\$ 8,530.71	\$ 39,072.43	\$ 8,893.79	\$ 39,058.22
		Emergency call-ins	3	16	3	6



**Two Rivers
May 2025**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- Seasonal Safety/
- Excavation Competent Person held in Kaukauna and New Holstein- 11 TR employees attended

2. Audits/Inspections

Workzone observations and suggestions made

3. Compliance/Risk Management

Mutual Aid guidance document (in progress)

GOALS AND OBJECTIVES

1. Training

- New hire training for seasonal summer staff

2. Audits/Inspections

Field visits

3. Compliance/Risk Management

- Promote EOC familiarization, meetings/citywide tabletop (future)
- Continue to promote good investigation and root cause analysis for all incidents.
- Promote incident and near miss reporting
- Reasonable suspicion work group

May-25 CITY OF TWO RIVERS
ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	32,000,050 GAL/MONTH
LESS BACKWASH WATER	6,032,170 GAL/MONTH
WATER TO CITY	25,967,880 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,181,490 GAL/DAY
MIN. DAILY WATER PRODUCTION	901,740 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,032,260 GAL/DAY

TOTAL PRODUCTION	32000050 GAL/MONTH
WATER TO CITY	25967880 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	264	HR/MO
7.74	7.74	8.52	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	336	408	HR/MO
0.00	0.00	10.84	13.16	HR/DAY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
POST SODIUM HYPOCHLORITE
RESERVOIR HYPOCHLORITE
50% SODIUM HYDROXIDE
ORTHOPHOSPHATE
FLUORIDE

USED FOR PRODUCTION ONLY

POUNDS USED	PMG	PPM
2105.5	0.08	0.00
2689.0	0.08	0.00
237.8	0.01	0.00
0.0	0.00	0.00
1557.7	0.00	0.00
664.1	0.02	0.00

RESERVOIR OPERATIONS

HOURS OF OPERATION
PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
336	0	416	752

TOTAL GALLONS PUMPED PER MONTH	7,575,000 GAL/MONTH
MAXIMUM GALLONS PER DAY	300,000 GAL/DAY
MINIMUM GALLONS PER DAY	208,000 GAL/DAY
AVERAGE GALLONS PER DAY	241,806 GAL/DAY

REPORT PREPARED BY

Garret Wachowski

DATE

6/4/2025



EXPLORE
**TWO
RIVERS**
WISCONSIN

TOURISM DIRECTOR

3737 E. Park Street
P.O. BOX 87
Two Rivers, WI 54243-0087

Section 10, Item C.

Tourism Director's Report May 2025

Community Outreach

Explore Two Rivers hosted the first **National Travel and Tourism Week** event on May 8th at Sepia Chapel. This event was attended by over 80 community members and featured a presentation by David Spiegelberg from Travel Wisconsin and a "Taste of Two Rivers" theme with businesses providing samples of local culinary products. At this event, Explore Two Rivers recognized retiring City Manager Greg Buckley, with the first annual Greg Buckley Community Advocacy Award. In addition, Explore Two Rivers Board members who have completed their terms of service were recognized.

Led by Two Rivers Parks and Recreation and in partnership with Two Rivers Main Street and Explore Two Rivers, the City of Two Rivers is one of the final communities being considered for the Recreation **Economy for Rural Communities Grant**. The RERC program provides planning assistance that helps communities identify strategies to grow their outdoor recreation economy and revitalize their Main Streets. If selected, Two Rivers would be the first community to receive this grant in Wisconsin.

In May, Explore Two Rivers started phase one of our **Dog Friendly Business Campaign**. Phase one included distributing window clings and developing a dog friendly directory of local businesses that pet owners can take advantage of. Phase two will include social media spotlight of these businesses. Phase three will be video shorts with visitors and their dogs visiting business in Two Rivers. Dog tourism in America is rapidly growing. The U.S. pet travel services market is expected to reach over \$1 billion by 2030, showing a compound annual growth rate of 8.1% from 2025 to 2030. This growth is fueled by several factors:

- Increased pet ownership and humanization: More and more Americans consider their dogs part of the family and want to include them in their travel plans.
- Availability of pet-friendly options: More hotels, airlines, and transportation companies are offering services and accommodations that cater to traveling pets, such as pet-friendly cabins and amenities.





- Advancements in pet travel infrastructure: Improvements in facilities and services, like specialized pet carriers and seamless travel arrangements, make it easier and safer for owners to travel with their dogs.
- Enthusiasm for post-pandemic travel: The surge in pet adoptions during the pandemic and the desire to travel after restrictions have led to increased interest in including pets in vacations.
- Younger generations' preferences: Millennials and Gen Z are more likely to travel with their pets and seek out pet-friendly experiences.

Marketing Initiatives

Collaboration with Travel Wisconsin continues to update the Two Rivers landing webpage, local attractions, and event listings.

A daily social media presence has been maintained with content on Facebook, Instagram, and Flickr.

Ads were completed and submitted for the summer issues of Worth the Drivers of Fox Cities magazine and Road Trip Wisconsin.

Distributed the new Explore Two Rivers Dog Friendly Business window clings and created a social media post to promote this program. A dog friendly directory of business was developed and will go live in June 2025.

Activities

05/01/2025 – Attended Two Rivers Business Association meeting.
05/02/2025 – Attended Wisconsin Harbor Towns Annual meeting
05/05/2025 – Attended Two Rivers City Council meeting.
05/07/2025 – Attended Visit Manitowoc's National Travel and Tourism Week breakfast.
05/08/2025 – Hosted National Travel and Tourism Week event at Sepia Chapel.
05/13/2025 – Explore Two Rivers Board of Directors meeting.
05/13/2025 – Participated in Recreation Economy for Rural Communities Interview with Two Rivers Parks and Recreation and Two Rivers Main Street.
05/14/2025 – Attended the Mishicot Business Association meeting.
Confirmed with MBA and MAGIC that we are moving forward on a shared full-page ad in Fox Cities magazine to highlight fall events in our area.
05/14/2025 – Attended Two Rivers Department Head's meeting.





EXPLORE
**TWO
RIVERS**
WISCONSIN

TOURISM DIRECTOR

3737 E. Park Street
P.O. BOX 87
Two Rivers, WI 54243-0087

Section 10, Item C.

05/15/2025 and 05/16/2025 – Participated Destinations Wisconsin quarterly statewide meeting. Discussed tourism advocacy leading up the state budget deadline of July 1st and reviewed membership criteria.

05/19/2025 – Attended Two Rivers City Council meeting.

05/27/2025 – Met with Todd Nilson from Clocktower Advisors (also Explore Two Rivers Board member) and Dave Dossey from the City of Two Rivers IT Dept. to review Google analytics, social media analytics and to explore the capacity of our current website to increase traffic to exploretworivers.com.

05/28/2025 – Attended Two Rivers Department Head's meeting.

05/29/2025 – Attended community forum to meet the new City Manager candidates.

05/30/2025 – Participated in department heads portion of the new City Manager interview process.

Submitted June 11, 2025

Joseph L. Metzen

Tourism Director

Explore Two Rivers



May 29, 2025

To: Two Rivers City Council

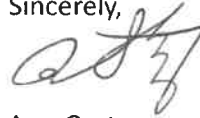
From: Ann Gretz

President of Friends of Two Rivers SnowFest

To Whom It May Concern,

On behalf of Friends of Two Rivers SnowFest, I would like to request a noise variance for the nights of Friday, July 25 and Saturday, July 26, 2025. The last bands at SnowFest those two nights are contracted to play until 11:00pm, but we'd like the noise variance to 11:30pm, just in case one of the bands starts late, or the crowd really wants an encore. Your cooperation in this request is greatly appreciated. If you have any questions, I can be reached at anngretz@hotmail.com or 920-973-0362.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Ann Gretz', written over a light blue horizontal line.

Ann Gretz



APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE CITY OF TWO RIVERS WISCONSIN

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period of

July 1, 2025 to June 30, 2026. The fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2025 - 2026	IDENTIFICATION NO.
VOLVO WHITE	1993 WX64	QB 11554	4V2DMFMESPNG60446
INTERNATIONAL	2005 4300	GD 57886	1HTMMAAM05H122883

Dated May 29th, 2025.

POZORSKI HAULING & RECYCLING, LLC
(Name of Firm or Corporation)

Amount of Fee: \$ 50.00

MICHAEL A. POZORSKI
(Individual Completing Form)

920.682.3544
(Telephone Number)

P.O. Box 1565 MANITOWOC, WI.
(Mailing Address)

phr1onv1zbahn@yahoo.com
(E-mail Address)

MANITOWOC, WI 54221-1565
(City, State, Zip Code)

-
(Website Address)

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page
2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

Letter of Credit Furnished 6/10/25
Date

Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 5/29/25
Date

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by: _____
Director of Public Works Date

Approved by: _____
City Manager Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: 6/4/25

Receipt Number: _____



Susan Reilly <susrei@two-rivers.org>

FW: Pozorski Hauling & Recycling LLC

1 message

Garcia, Jeremy <Jeremy.Garcia@associatedbank.com>
To: "susrei@two-rivers.org" <susrei@two-rivers.org>
Cc: Michael Pozorski <phr1onviebahn@yahoo.com>

Tue, Jun 10, 2025 at 12:34 PM

Good Afternoon Sue,

I wanted to touch base with you regarding Pozorski Hauling & Recycling LLC. I confirmed with our back office that their Letter of Credit is set up to auto-renew each year. With that, we do not send anything out when the maturity date is bumped out. Currently the LC has a new maturity date of 6/8 which is shown in the screenshot below. Please let me know if you have any questions. Feel free to check in with me annually if you'd like to confirm the LC has been extended. Thank you.

Date Information	
Note Date	06/08/2018
Last Payment Date	
Last Maintenance	06/09/2025
Last Activity	06/09/2025
Maturity Date	06/08/2026

**Jeremy Garcia****Portfolio Manager | Business Banking**

Office: 920-433-3074 Cell: 920-217-1204

[200 N Adams St | Green Bay, WI 54301](#)jeremy.garcia@associatedbank.com**Daily Food for Thought:**

"You either quit or keep going. They both hurt. Choose wisely."

From: Ott, Sonia <Sonia.Ott@associatedbank.com>**Sent:** Tuesday, June 10, 2025 12:26 PM



CERTIFICATE OF LIABILITY INSURANCE

Section 10, Item D.

5/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Midwest West 2120 Pewaukee Road Suite 202 Waukesha WI 53188	CONTACT NAME: HUB International Midwest Limited	
	PHONE (A/C, No, Ext): 920-457-7781 FAX (A/C, No): 920-451-8248	
	E-MAIL ADDRESS: mww_sheboygangeneralrequests@hubinternational.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: ACUITY, A Mutual Insurance Company	14184
	INSURER B: Certain Underwriters at Lloyds	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

License#: 100290819
POZOHAU-01**INSURED**
Pozorski Hauling & Recycling LLC
P O Box 1565
Manitowoc WI 54221-1565**COVERAGES****CERTIFICATE NUMBER:** 595993639**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:		F98334	9/15/2024	9/15/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		F98334	9/15/2024	9/15/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N N/A	F98334	9/15/2024	9/15/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	<input type="checkbox"/> Pollution Liability		CPL00922001	1/1/2025	1/1/2026	Incident Limit 1,000,000 Aggregate Limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**City of Two Rivers
Public Works/Engineering
1717 E. Park Street
PO Box 87
Two Rivers WI 54241

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE CITY OF TWO RIVERS WISCONSIN

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period of **July 1, 2025 to June 30, 2026**. The fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2025 - 2026	IDENTIFICATION NO.
	Please See Attached List		

Dated 5-29-25

Waste Management
(Name of Firm or Corporation)

Amount of Fee: \$ 950.⁰⁰

Colleen Houts
(Individual Completing Form)

920.370-7446
(Telephone Number)

1861 E. Allouez Ave
(Mailing Address)

chouts@wm.com
(E-mail Address)

Green Bay WI 54311
(City, State, Zip Code)

(Website Address)

Unit #	License Plate Number	VIN	Vehicle Yr	Make	Model	
212714	SB12723	1M2AV17C8GM011483	2016	MACK	MRU633	
214775	SB13068	3BPD LH0X9KF106598	2019	PETERBILT	520	
214776	SB13067	3BPD LH0X0KF106599	2019	PETERBILT	520	
214777	SB13789	3BPD LH0X3KF106600	2019	PETERBILT	520	
214778	SB13790	3BPD LH0X5KF106601	2019	PETERBILT	520	
217013	SB13874	1M2TE7GCXRM001780	2024	MACK	TE64E	
217366	QB19152	3BPD X20X0RF118280	2024	PETERBUILT	520	
218092	TB8034	3BPD X20X4SF737020	2024	PETERBUILT	520	
218007	SB15057	1M2TE7GC1SM002189	2024	MACK	TE64E	
218008	QB19811	1M2TE7GC3M002193	2025	MACK	TEG4E	HEIL HALF/PACK 40YD
218167	SB150858	3BPD X20X4SF748695	2025	PETERBUILT	520	
267188	QB19149	3BPD X20XXSF118499	2025	PETERBUILT	520	
266258	3681412	5VCACSD F2KC229922	2019	AUTOCAR	ACX64	STATE IS IN. TYPE IS IRP
414984	QB16402	1NPSXHEX2GD357880	2016	PETERBILT	365	
414988	QB17820	1NPSXHEXXGD357884	2016	PETERBILT	365	
414992	QB19499	1NPSLH0X1GD334805	2016	PETERBUILT	365	
415117	QB16468	1FVHG3D9XGHF53490	2016	FREIGHTLINER	114SD	
415118	QB17838	1FVHG3D91GHF53491	2016	FREIGHTLINER	114SD	
415120	QB16469	1FVHG3D95GHF53493	2016	FREIGHTLINER	114SD	
415215	SB12782	1FVHG3D92HHF53467	2017	FREIGHTLINER	SD114	
416490	QB17586	1FVMG3FW5KHKL7490	2019	FREIGHTLINER	SD114	
416491	QB17588	1FVMG3FW7KHKL7491	2019	FREIGHTLINER	SD114	
416492	QB17587	1FVMG3FW9KHKL7492	2019	FREIGHTLINER	SD114	
417374	QB19168	1NP3X20XXLD722633	2020	PETERBILT	348	
417378	QB18125	1NPCLHEX2LD724805	2020	PETERBILT	567	
417379	QB18102	1NPCLHEX2MD724806	2020	PETERBILT	567	
417380	QB18100	1NPCLHEX6LD724807	2020	PETERBILT	567	
418574	TB6490	1NPCLHEX2ND815642	2022	PETERBILT	567	
418575	TB7456	1NPCLHEXOPD815643	2023	PETERBILT	567	
418576	TB6337	1NPCLHEX6ND815644	2022	PETERBILT	567	
418577	TB7454	1NPCLHEX8ND815645	2022	PETERBILT	567	
418578	TB7470	1NPCLHEXXND815646	2022	PETERBILT	567	
418579	TB6492	1NPCLHEX8PD815647	2023	PETERBILT	567	
418580	TB6491	1NPCLHEX3ND815648	2022	PETERBILT	567	
418581	TB7485	1NPCLHEX5ND815649	2022	PETERBILT	567	
418582	TB7455	1NPCLHEX1ND815650	2022	PETERBILT	567	
420389	TB8186	1FVMG3FW5SHV15112	2025	FREIGHTLINER	SD114	
633687	JB15190	2NP2HJ7X5MM750957	2021	PETERBILT	337	
633495	GD46940	2NKMHZ6X42M888212	2001	KENWORTH	T300	

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page 2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

Letter of Credit Furnished 5/29/25
Date

Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 6/3/25
Date

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by: _____
Director of Public Works Date

Approved by: _____
City Manager Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: 6/10/25

Receipt Number: _____

SUMITOMO MITSUI BANKING CORPORATION

277 Park Avenue
New York, NY 10172, U.S.A.

MAY 28, 2025

**AMENDMENT TO IRREVOCABLE STANDBY LETTER OF CREDIT
NO. LG/MIS/NY-096707**

BENEFICIARY:

CITY OF TWO RIVERS
DEPARTMENT OF PUBLIC WORKS
1717 EAST PARK STREET
POST OFFICE BOX 87
TWO RIVERS, WI 54241-0087

APPLICANT:

WASTE MANAGEMENT OF WISCONSIN, INC.
1861 E ALLOUEZ AVENUE
GREEN BAY, WI 54311-6235

ACKNOWLEDGMENT RECEIPT:


FAX: 212-224-4566
EMAIL: TRADE_CREDIT_SVC@SMBCGROUP.COM

WE HEREBY AMEND THE ABOVE-MENTIONED LETTER OF CREDIT AS FOLLOWS:

THE EXPIRATION DATE OF THE LETTER OF CREDIT HAS BEEN EXTENDED TO JUNE 30, 2026.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

VERY TRULY YOURS,
SUMITOMO MITSUI BANKING CORPORATION,
NEW YORK BRANCH

DocuSigned by:

3D5D64480411442...

MAKI NIWA
EXECUTIVE DIRECTOR



CERTIFICATE OF LIABILITY INSURANCE

1/1/2026

DATE (MM/DD/YYYY)

12/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA as Lockton Insurance Brokers, LLC in CA CA license #0F15767 3657 Briarpark Dr., Ste. 700 Houston TX 77042 (866) 260-3538		CONTACT NAME: PHONE (AC, No, Ext): FAX (AC, No): E-MAIL: ADDRESS:															
INSURED 1300299 WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT OF WISCONSIN, INC. 1861 EAST ALLOUEZ AVENUE GREEN BAY WI 54311		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Indemnity Insurance Co of North America</td> <td>43575</td> </tr> <tr> <td>INSURER B: ACE American Insurance Company</td> <td>22667</td> </tr> <tr> <td>INSURER C: ACE Fire Underwriters Insurance Company</td> <td>20702</td> </tr> <tr> <td>INSURER D: ACE Property and Casualty Insurance Company</td> <td>20699</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Indemnity Insurance Co of North America	43575	INSURER B: ACE American Insurance Company	22667	INSURER C: ACE Fire Underwriters Insurance Company	20702	INSURER D: ACE Property and Casualty Insurance Company	20699	INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #																
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INSURER B: ACE American Insurance Company	22667																
INSURER C: ACE Fire Underwriters Insurance Company	20702																
INSURER D: ACE Property and Casualty Insurance Company	20699																
INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER: 3407072

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED <input checked="" type="checkbox"/> ISO FORM CG00010413 GENTL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	HDO G48900793	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input checked="" type="checkbox"/> MCS-90 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	MMT H1082235A	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	XEU 27929242 010	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ XXXXXXXX
A B C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	Y	WLR C72629668 (AOS) WLR C72629620 (AZ, CA & MA) SCF C7262970A (WI)	1/1/2025 1/1/2025 1/1/2025	1/1/2026 1/1/2026 1/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
B	EXCESS AUTO LIABILITY	Y	Y	XSA H10822269	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED ON ALL POLICIES (EXCEPT FOR WORKERS' COMP/EMPLOYER'S LIABILITY) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT

CERTIFICATE HOLDER

3407072
 CITY OF TWO RIVERS
 1717 EAST PARK STREET
 TWO RIVERS WI 54241-0087

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

 AUTHORIZED REPRESENTATIVE
 

Payment Confirmation

Payer Information:

Payment Made By: K136 Upper Midwest
Payment Made For: Waste Management
Email: pcardpayments@wm.com
Address: 800 Capitol Street
 Houston, TX 77002
Payment Description: Misc Payment
Payment Date: 6/10/2025 2:40:58 PM

Business Name	Payment Method	Payment Account	Confirmation Number	Amount	Convenience Fee	Total
City of Two Rivers, WI (Misc.)	MC	****2975	92557015	\$950.00	\$28.50	\$978.50

This notice confirms that the above payment was successfully submitted to our payment processor, PSN, and is currently being processed. Thank you for using PSN.

NOTE: While credit and debit cards generally are immediately approved, the transaction is not considered "paid" until the credit or debit card company has "settled" the payment which occurs most often within 24 hours. If there are any issues with your payment, PSN will send an email to the address you provided. If you would like to check the progress of this payment, [log into your profile](#) and select the Payment History option.

Contact Us

[PSN Customer Support](#) Submit your question and get a response within one business day.

Payment Processing Powered by Payment Service Network (PSN)

THIS COMMUNICATION IS INTENDED ONLY FOR THE ADDRESSEE(S) AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED AND CONFIDENTIAL. YOU ARE HEREBY NOTIFIED THAT, IF YOU ARE NOT AN INTENDED RECIPIENT LISTED ABOVE, OR AN AUTHORIZED EMPLOYEE, OR AGENT OF AN ADDRESSEE OF THIS COMMUNICATION RESPONSIBLE FOR DELIVERING E-MAIL MESSAGES TO AN INTENDED RECIPIENT, ANY DISSEMINATION, DISTRIBUTION, OR REPRODUCTION OF THIS COMMUNICATION (INCLUDING ANY ATTACHMENTS HERETO) IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY A REPLY E-MAIL ADDRESSED TO THE SENDER AND PERMANENTLY DELETE THE ORIGINAL E-MAIL COMMUNICATION AND ANY ATTACHMENTS FROM ALL STORAGE DEVICES WITHOUT MAKING OR OTHERWISE RETAINING A COPY.



APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE CITY OF TWO RIVERS WISCONSIN

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period of **July 1, 2025 to June 30, 2026**. The fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2025 - 2026	IDENTIFICATION NO.
CCC	2010 LET2	MC 11362	1CYCCL589AT049541
CCC	2012 LET2	MC 11196	1CTCCL581CT050525
KEN	2018 T880	QB17288	1NKZX4TX7JJ199142
KEN	2020 T880	QB 18146	1NKZX4TX6LJ355268
IHC	2020 4300	FB 57872	1HTEUMML1LH080326
Battle	2025 LET2	MC 13524	1CYAADAJ4S1005701

Dated 6-3-25

Manitowoc Disposal Inc
(Name of Firm or Corporation)

Amount of Fee: \$ 150

Nick Radandt
(Individual Completing Form)

920-682-7750
(Telephone Number)

1800 Johnston Dr
(Mailing Address)

nick@manitowocdisposal.com
(E-mail Address)

Manitowoc WI 54220
(City, State, Zip Code)

Manitowoc Disposal.com
(Website Address)

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page 2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

Letter of Credit Furnished 6/10/25
Date

Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 6/11/25
Date

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by: _____
Director of Public Works Date

Approved by: _____
City Manager Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: 6/10/25

Receipt Number: _____

**LETTER OF CREDIT
AS REQUIRED BY TWO RIVERS MUNICIPAL CODE SECTION 5-6-24(a)**

WHEREAS, the undersigned commercial garbage hauler ("Applicant") desires to obtain a license from the City of Two Rivers to engage in the business of collecting and transporting garbage; and

WHEREAS, Section 5-6-24(a) of the Two Rivers Municipal Code requires as a prerequisite to the granting of such license that the applicant provided a letter of credit to the City of Two Rivers from an acceptable financial institution on a form to be prepared by the City of Two Rivers; and

WHEREAS, the undersigned financial institution ("Bank") desires to exercise this letter of credit in favor of the City of Two Rivers in order to meet the requirements of Section 5-6-24(a);

NOW, THEREFORE, the Bank hereby authorizes the City of Two Rivers to draw on the Bank from the account of the applicant up to the aggregated amount of \$5,000.00. The Bank agrees to honor any draft drawn hereunder and waives any rights to defer honor of any such draft. This authorization shall be valid from July 1, 2025 through June 30, 2030 and shall be irrevocable during this period.

This authorization is granted by the Bank in order to secure compliance by the Applicant with all city ordinances. Items for which the City of Two Rivers may make withdrawals hereunder include, but are not limited to: Costs associated with the removal of any nuisances caused by the Applicant's failure to comply with any city ordinance, or costs associated with the failure of the Applicant to remove any garbage or refuse which the Applicant has agreed to remove. The Applicant agrees that should the Applicant wish to dispute any such withdrawals, the dispute will not jeopardize the City's initial right to make a withdrawal from Applicant's account.

Dated this 4th day of June, 2025.

Very truly yours,

Name of Financial Institution
Bank First, N.A.

By: Amanda Sitkiewitz
Amanda Sitkiewitz, Market President

The undersigned commercial garbage hauler hereby consents to the terms of the above letter of credit and authorizes execution of this document by the above financial institution.

Commercial Garbage Hauler
Manitowoc Disposal, Inc.

By: Fredrick J. Radant
Fredrick J. Radant – President/Treasurer



CERTIFICATE OF LIABILITY INSURANCE

Section 10, Item D.

6/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Spectrum Insurance Group Wausau 303 Packerland Dr Ste C PO Box 12495 Green Bay WI 54307	CONTACT NAME: Gina Keller	FAX (A/C, No): 920-884-2851	
	PHONE (A/C, No, Ext): 920-593-2801	E-MAIL ADDRESS: gina.keller@spectruminsgroup.com	
INSURED Manitowoc Disposal Inc. 1800 Johnston Dr Manitowoc WI 54220-1333	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Secura		22543
	INSURER B: SFM Mutual Insurance		11347
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 1436929205**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		CP3372235	8/30/2024	8/30/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		A3372236	8/30/2024	8/30/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CU3372237	8/30/2024	8/30/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	129394.104	8/30/2024	8/30/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Two Rivers
1717 E Park St.
PO Box 87
Two Rivers WI 54241-0087

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE CITY OF TWO RIVERS WISCONSIN

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period of **July 1, 2025 to June 30, 2026**. The fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2025 - 2026	IDENTIFICATION NO.
Mack	2022 GR64B	QB18528	412058
Freightliner	2020 M2 106	GD85260	220127
Mack	2022 TE64	PB9477	922056
Mack	2023 TE64	TB7556	913033

Dated 6/2/2025

GFL ENVIRONMENTAL
(Name of Firm or Corporation)

Amount of Fee: \$ 100.00

Taylor Popp
(Individual Completing Form)

(920) 333-8183

428 HIGHT ST

(Telephone Number)
TAYLOR.POPP@GFLENV.COM

(Mailing Address)
CHILTON, WI 53014

(E-mail Address)

(City, State, Zip Code)

NA

(Website Address)

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page 2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

Letter of Credit Furnished 4/23/2025
Date

Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 5/28/2025
Date

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by: _____
Director of Public Works Date

Approved by: _____
City Manager Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: _____

Receipt Number: _____



5/7/2025

City of Two Rivers
Attn: Financial Assurance
1717 E. Park Street
Two Rivers, WI
54241

Subject: Continuation Certificate

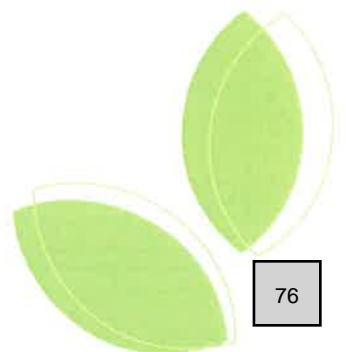
To Whom it May Concern:

Please accept the following Continuation Certificate for Bond 1097707 issued by The Hanover Insurance Company. The Renewal will extend the Bond from July 14, 2025 to July 14, 2026.

Yours truly,

A handwritten signature in blue ink that reads 'Denni Johnson'.

Denni Johnson
Senior Treasury Analyst
100 New Park Place #500,
Vaughan, ON L4K 0H9
dennijohnson@gflenv.com
C 905-531-2079



CONTINUATION CERTIFICATE

The The Hanover Insurance Company (hereinafter called the Surety) hereby continues in force its Bond No. 1097707 in the sum of Five Thousand Dollars and 00/100 (\$5,000.00) Dollars, on behalf of GFL Solid Waste Midwest LLC in favor of City of Two Rivers Department of Public Works for Collecting and Transporting Garbage License subject to all the conditions and terms thereof through 14th Day of July, 2026 at location of risk.

This Continuation is executed upon the express condition that the Surety's liability shall not be cumulative and shall be limited at all times by the amount of the penalty stated in the bond.

IN WITNESS WHEREOF, the Surety has caused this instrument to be signed by its duly authorized Attorney-in-Fact and its corporate seal to be hereto affixed this 23rd Day of April, 2025.

The Hanover Insurance Company
Surety

BY: _____

Kinga Chomej
Kinga Chomej, Attorney-in-Fact



THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

KNOW ALL PERSONS BY THESE PRESENTS:

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

Kinga Chomej

Of Charlotte, NC individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

Any such obligations in the United States, not to exceed Forty Million and No/100 (\$40,000,000) in any single instance

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect

Surety Bond Number: 1097707
Principal: GFL Solid Waste Midwest LLC
Obligee: City of Two Rivers Department of Public Works

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 – The Hanover Insurance Company; Adopted April 14, 1982 – Massachusetts Bay Insurance Company; Adopted September 7, 2001 – Citizens Insurance Company of America and affirmed by each Company on March 24, 2014)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 6th day of April, 2023



The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

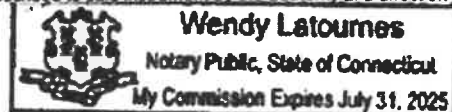
James H. Kawecki
James H. Kawecki, Vice President

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

Jo Ben M. Mendoza
Jo Ben M. Mendoza, Vice President

STATE OF CONNECTICUT)
COUNTY OF HARTFORD) ss.

On this 6th day of April 2023 before me came the above named Executive Vice President and Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



Wendy Latourmes
Wendy Latourmes, Notary Public
My commission expires July 31, 2025

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 23rd day of April 2025.

CERTIFIED COPY

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

John Rowedder
John Rowedder, Vice President



An Aon Company

Remit to: NFP Property & Casualty Services, Inc.
PO Box 200522
Dallas, TX 75320-0522

Phone: (516) 327-2700

INVOICE

INVOICE #	ACCOUNT #
851682	GFLSOLI-01
INVOICE DATE	BALANCE DUE ON
4/23/2025	7/14/2025
AMOUNT PAID	AMOUNT DUE
	\$100.00

GFL Solid Waste Midwest LLC
100 New Park Place Suite 500
Vaughan, ON L4K 0H9

Payment Options

1. Pay via ACH or Wire, see instructions below.
2. Pay On-line at: <https://nfp-nor.epaypolicy.com>
Note: ePay charges a small fee for ACH transfers and a percentage of the amount on credit card payments.
3. Mail check to: NFP Property & Casualty Services, Inc.
See Remittance Address Above

Premium due upon receipt or by the due date shown, whichever is later.

Please include the invoice number to help us identify your payment.

Wire or ACH Transfer:

Account Name: NFP Property & Casualty Services Inc
Bank Name: Wells Fargo Bank
Bank Address: 420 Montgomery Street, San Francisco, CA 94104

Routing: 121000248
Checking Account: 2000037948463
Bank Swift: BIC WFBUS6S (International)

Carrier: Hanover Insurance Group, Inc.

Policy Period: 7/14/2025 to 7/14/2026

POLICY TYPE	POLICY NUMBER	EFF. DATE	DESCRIPTION	AMOUNT
License/Permit Bond	1097707	7/14/2025	Renewal of LICB Effective 7/14/2025	\$100.00

This invoice is for the renewal of the Collection & Transport Garbage License. The bond amount is \$5,000. The billing term is 07/14/25-07/13/26.

TOTAL INVOICE BALANCE: \$100.00

Denni Johnson

minimum charge

Premiums paid by the Client to NFP for remittance to insurers and Client premium refunds paid to NFP by insurance companies for remittance to the Client are deposited into fiduciary accounts in accordance with applicable insurance laws until they are due to be paid to the insurance company or the Client. Subject to such laws and the applicable insurance company's consent, where required, NFP will retain the interest or investment income earned while such funds are on deposit in such accounts.

Overnight Lockbox Services 200522, National Financial Services, 2975 Regent Blvd, Suite 100, Irving, TX 75063

4/23/2025

Page 1 of 1

For informational purposes only. This document does not amend, extend, or alter coverage. Please refer to any actual policy(s) for specific terms, conditions, limitations, and exclusions. P&C Insurance Services provided through NFP Property & Casualty Services, Inc. Doing business in California as NFP Property & Casualty Insurance Services, Inc. (License # OF15715). LA&H Insurance Services provided through NFP Corporate Services (NY), LLC. Doing business in California as NFP Corporate Insurance Services, LLC (License # OF44161). Both entities are subsidiaries of NFP Corp. (NFP).

COLN11



CERTIFICATE OF LIABILITY INSURANCE

 DATE(MM/DD/YYYY)
05/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. Cleveland OH office 950 Main Avenue Suite 1600 Cleveland OH 44113 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:														
INSURED GFL Environmental Holdings (US), Inc and its subsidiaries 26999 Central Park Blvd Southfield MI 48076 USA	<table border="1"> <thead> <tr> <th data-bbox="803 493 1372 535">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1372 493 1482 535">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="803 535 1372 556">INSURER A: National Union Fire Ins Co of Pittsburgh</td> <td data-bbox="1372 535 1482 556">19445</td> </tr> <tr> <td data-bbox="803 556 1372 577">INSURER B: AIU Insurance Company</td> <td data-bbox="1372 556 1482 577">19399</td> </tr> <tr> <td data-bbox="803 577 1372 598">INSURER C: AIG Insurance Company of Canada</td> <td data-bbox="1372 577 1482 598">AA1564107</td> </tr> <tr> <td data-bbox="803 598 1372 619">INSURER D:</td> <td data-bbox="1372 598 1482 619"></td> </tr> <tr> <td data-bbox="803 619 1372 640">INSURER E:</td> <td data-bbox="1372 619 1482 640"></td> </tr> <tr> <td data-bbox="803 640 1372 661">INSURER F:</td> <td data-bbox="1372 640 1482 661"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: National Union Fire Ins Co of Pittsburgh	19445	INSURER B: AIU Insurance Company	19399	INSURER C: AIG Insurance Company of Canada	AA1564107	INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 570112767485

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**


INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		014121394	06/01/2025	06/01/2026	EACH OCCURRENCE \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$5,000,000 GENERAL AGGREGATE \$20,000,000 PRODUCTS - COMP/OP AGG \$5,000,000 Per Location/ Project Aggregate \$5,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		014-12-1393	06/01/2025	06/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	RMGL80777689 *Limits shown in CAD\$	06/01/2025	06/01/2026	EACH OCCURRENCE \$7,500,000 AGGREGATE \$7,500,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N / A	014121402 014121401	06/01/2025	06/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$5,000,000 E.L. DISEASE-EA EMPLOYEE \$5,000,000 E.L. DISEASE-POLICY LIMIT \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as an additional insured in accordance with the policy provisions of the General Liability Policy as required by written contract. *(Aon) Commercial Risk (U.S) is authorized to generate and distribute certificates in an administrative capacity as evidence of insurance.

CERTIFICATE HOLDER

CANCELLATION

City of Two Rivers 1717 East Park Street Two Rivers WI 54241 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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LOC #:

ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED GFL Environmental Holdings (US), Inc	
POLICY NUMBER See Certificate Number: 570112767485			
CARRIER See Certificate Number: 570112767485	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

GFL Named Insureds

GFL ENVIRONMENTAL HOLDINGS (US), INC.

1877984 Delaware, LLC
 American Waste, Inc.
 Baldwin Pontiac LLC
 Brent Run Landfill, Inc.
 Capital Waste Co- Invest, LP
 Dafter Sanitary Landfill, Inc.
 GFL (CW) Holdco, LLC (fka County Waste of Virginia, LLC)
 GFL Environmental Real Property, Inc.
 GFL Environmental USA Inc.
 GFL Environmental USA Roll-off Inc.
 GFL Holdco (US) GP, LLC
 GFL Holdco (US), LLC
 GFL North Michigan Landfill, LLC
 GFL of Virginia, LLC (fka County Waste, LLC)
 GFL Recycling of Virginia, LLC (fka County Recycling, LLC)
 GFL Slim Jim 2, LLC
 GFL Slim Jim 3, LLC
 GFL Southwest Virginia, LLC (fka County Waste Southwest Virginia, LLC)
 GFL US 13, LLC
 GFL Wrangler US 5, LLC
 Green Ridge Recycling and Disposal Facility, LLC
 J&E Recycling, LLC
 Primary American Casualty & Environmental, Inc.
 WCA Waste Corporation
 Wexford County Landfill, LLC
 Wexford Water Technologies, LLC
 Wood Island Waste Management, Inc.
 Wrangler Holdco Corp.

WASTE INDUSTRIES USA, LLC.

Black Creek Renewable Energy, LLC
 ETC of Georgia, LLC
 GFL Renewables LLC
 GFL Wrangler Holdco US 2, Inc.
 GFL Wrangler US 1, LLC
 GFL Wrangler US 3, LLC
 GFL Wrangler US 4, LLC
 GFL Wrangler US 6, LLC
 Haw River LandCo, LLC
 L&L Disposal, LLC
 Lakeway LandCo, LLC
 Lakeway Sanitation & Recycling C&D, LLC
 Lakeway Sanitation & Recycling MSW, LLC
 Laurens County Landfill, LLC
 Red Rock Disposal, LLC
 S&S Enterprises of Mississippi, LLC
 Safeguard Landfill Management, LLC
 Sampson County Disposal, LLC
 Southeastern Disposal, LLC
 Transwaste Services, LLC
 Wake County Disposal, LLC
 Wake Reclamation, LLC
 Waste Industries Atlanta, LLC
 Waste Industries of Tennessee, LLC
 Waste Industries, LLC
 Waste Services of Decatur, LLC
 WI Burnt Poplar Transfer, LLC
 WI High Point Landfill, LLC
 WI Shiloh Landfill, LLC
 Wilmington LandCo, LLC
 Wimberly Hill, LLC

LOC #:



ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED GFL Environmental Holdings (US), Inc	
POLICY NUMBER See Certificate Number: 570112767485			
CARRIER See Certificate Number: 570112767485	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

GFL Named Insureds

WCA WASTE SYSTEMS, INC.

WCA GP LLC
GFL (Texas) Solids LLC
Waste Corporation of Arkansas, LLC
Waste Corporation of Kansas, LLC
WCA of Alabama, L.L.C.
WCA of Oklahoma, LLC
Pauls Valley Landfill, LLC
N.E. Land Fill, LLC
Sooner Waste, LLC
Waste Corporation of Tennessee, LLC
Jones Sanitation, L.L.C.
WCA of Central Florida, Inc.
GFL Florida Holding Company LLC
Sugar Landfill, LP (formerly Fort Bend County Landfill, L.P.)
GFL Recycling Center - Northeast, LLC (formerly Sprint Recycling Center - Northeast, LLC)
WCA Texas Management General, Inc.
Fort Bend Regional Landfill, L.P.
Conroe Landfill, LP (formerly Sprint Montgomery County Landfill, LP)
GFL Triple-S Compost, LLC (formerly Triple-S Compost LLC)
WCA Management Limited, Inc.
WCA Management General, Inc.
WCA Management Company, LP
GFL of Texas, LP (formerly Waste Corporation of Texas, L.P.) (merged with V.F. Waste Services, LLC and 6ish Holdings, Inc.)
Waste Corporation of Missouri, LLC (WCA of Missouri, LLC) (merged with Town & Country Disposal Solid Waste Transfer Station, LLC, Town & Country Recycling, LLC and Town and Country Disposal of Western Missouri, LLC)
Eagle Ridge Landfill, LLC
WCA - Kansas City Transfer, LLC

GFL EVERGLADES HOLDINGS LLC

Alabama Dumpster Service, L.L.C.
Angelo's Aggregate Materials, Ltd.
Arbor Hills Landfill, Inc.
Area Disposal Service, Inc.
Bunn Box, LLC (formerly Bunn Box, Inc.)
Bunn Excavating, Inc.
Clinton Landfill, Inc.
Cobb County Transfer Station, LLC
Coulter Companies, Inc.
Eagle Bluff Landfill, Inc.
Eagle Point Landfill, LLC
Emerald Park Landfill, LLC
GFL Birmingham, LLC
GFL Muskego LLC
GFL Solid Waste Midwest LLC
GFL Solid Waste Southeast LLC
Glacier Ridge Landfill, LLC
Gwinnett Transfer Station, LLC
Henson Disposal, LLC
Henson Parent, LLC
Hickory Meadows Landfill, LLC
Hickory Ridge Landfill, Inc.
Hoosier Landfill, Inc.
Land & Gas Reclamation, Inc.
Mallard Ridge Landfill, Inc.
Montgomery Transfer Station, LLC

LOC #:



ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Northeast, Inc.		NAMED INSURED GFL Environmental Holdings (US), Inc
POLICY NUMBER See Certificate Number: 570112767485		
CARRIER See Certificate Number: 570112767485	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

GFL Named Insureds

Opelika Transfer Station, LLC
 Otis Road Landfill, LLC
 PDC Services, Inc.
 Peoria City/County Landfill, Inc.
 Peoria Disposal Company
 PH Land, LLC
 Seven Mile Creek Landfill, LLC
 Smyrna Transfer Station, LLC
 Stone's Throw Landfill, LLC
 Tallassee Waste Disposal Center, Inc.
 Tazewell County Landfill, Inc.
 Welcome All Transfer Station, LLC
 Zion Landfill, Inc.

VARIOUS

Capital Waste Buyer, Inc.
 Capital Waste Holdings, Inc.
 Capital Waste Investor II GP, LLC
 Capital Waste Investor II JV, LP
 Capital Waste Investor II, LP
 Capital Waste Midco, Inc.
 Capital Waste Services LLC
 Capital Waste Topco, Inc.
 Chattanooga Transfer, LLC
 DeSoto Landfill, LLC
 DeSoto Recycling & Disposal, L.L.C.
 EcoSouth DeSoto Holdings, LLC
 EcoSouth Florida Intermediate Equity Aggregator, LLC
 EcoSouth Florida Intermediate Equity, LP
 EcoSouth Florida Intermediate, LLC
 EcoSouth Florida JV, LLC
 EcoSouth Florida Subsidiary OpCo, LLC (fka GFL Florida, LLC)
 EcoSouth Florida, LLC
 EcoSouth Intermediate II, LLC
 Ft. Meade Landfill, LLC
 Gabbert LLC
 GFL US 11, LLC
 GFL US 12, LLC
 GFL US 7, L.P.
 GFL US 8, LLC
 GFL US 9, L.P.
 GFL Wrangler US 2, LLC
 GFL Wrangler US, L.P.
 GWS Transfer LLC
 Kinderhook Capital Fund 7 GP, LLC
 Kinderhook Capital Fund 7, L.P.
 Kinderhook Capital Fund 7-B, L.P.
 M & G CD Disposal Facility, L.L.C.
 Pee Dee Environmental Services, Inc.
 Priority Waste Services, Inc.
 Sandlands C & D Landfill of SC LLC
 TST Ventures, LLC

Form
AB-220**Temporary Alcohol Beverage License**

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name Rotary Club of Two Rivers		
2. Organization Permanent Address PO BOX 272		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507	11. Email michael@stillbend.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) NA		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

Part C: Event Information

1. Name of Event (if applicable) BANDS ON THE BEACH			
2. Dates of Operation JULY 6, 2025		3. Hours of Operation 12:00 PM - 6:00 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website https://www.two-rivers.org/parksrec		14. Event Website https://www.two-rivers.org/parksrec	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. The Club will be selling from a tent adjacent to the Neshotah Beach Rotary Pavilion. Records will be kept with the President of the Club, Dennis Swetlik. Alcohol will be stored in the clubs locked storage unit.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ditmer		First Name Michael		M.I. J
Title Club Agent		Email michael@stillbend.com	Phone (612) 840-7507	
Signature 			Date 06/11/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage
Appointment of Agent

Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Rotary Club of Two Rivers
2. Business Trade Name or DBA
3. Entity Type (check one) ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization
4. Alcohol Beverage Business Authorization (check one) ☒ Municipal Retail License ☐ State Permit
5. If successor agent, provide State Permit or Municipal Retail License Number
WI
6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

- | | | |
|--|-----------------------------------|---|
| 1. Last Name
Ditmer | 2. First Name
Michael | 3. M.I.
J |
| 4. Email
michael@stillbend.com | 5. Phone
(612) 840-7507 | |
| 6. Home Address
2991 37th ST | | |
| 7. City
Two Rivers | 8. State
WI | 9. Zip Code
54241 |
| 10. Age
63 | | |
| 11. Drivers License/State ID Number
D-356-5506-1132-09 | | 12. Drivers License/State ID State of Issuance
WI |


Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Swetlik		First Name Dennis		M.I. J
Title President		Email dswetlik@charter.net	Phone 920-905-3115	
Signature 			Date 6/13/2024	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ditmer		First Name Michael		M.I. J
Signature 			Date 06/13/24	

Form
AB-100Alcohol Beverage
Individual Questionnaire

Section 10, Item D.

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization**Part B: Individual Information**

1. Last Name

Ditmer

2. First Name

Michael

3. M.I.

J

4. Relationship to Business (Title)

Agent for the Club

5. Email

michael@stillbend.com

6. Phone

(612) 840-7507

7. Home Address

2991 37th Street

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

04/12/1961

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History

1. Do you currently live in Wisconsin?

☒ Yes ☐ No

If yes, provide the month and year when you permanently moved to Wisconsin

(MM/YYYY)

05/2018

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

State

Zip Code

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

Mn

Hennipin

MN

Ramsey

MN

Dakota

State

County

State

County

State

County

State

County

Continued →

Part D: Criminal History

Section 10, Item D.

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☒ Yes ☐ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated OWI	Location Manitowoc	Conviction Date 2018
--------------------------------------	------------------------------	--------------------------------

Penalty Imposed fine/alcohol class	Was sentence completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	---

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 06/10/2025
---	---------------------------

Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

ROTARY CLUB OF TWO RIVERS

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

SWETLIK

2. First Name

DENNIS

3. M.I.

J

4. Relationship to Business (Title)

OFFICER

5. Email

dswetlik@charter.net

6. Phone

(920) 905-3115

7. Home Address

4614 Columbus St

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

11/10/55

12. Drivers License/State ID Number

S342-1705-5410-02

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

68

Months

7

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address	City	State	Zip Code
Previous Address 1			
Previous Address 2			
Previous Address 3			
Previous Address 4			
Previous Address 5			

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	MANITOWOC						
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date

[Handwritten Signature] 6/2/2024

Alcohol Beverage
Individual Questionnaire

06/11/2025

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization**Part B: Individual Information**

1. Last Name

Zimmerlee

2. First Name

Jeffrey

3. M.I.

T

4. Relationship to Business (Title)

Treasurer

5. Email

jzimmerlee@bankfirst.com

6. Phone

(920) 652-3403

7. Home Address

4418 Deerfield Ln

8. City

Manitowoc

9. State

WI

10. Zip Code

54220

11. Date of Birth

12/15/19

12. Drivers License/State ID Number

Z564-4387-2455-00

13. Drivers License/State ID State of Issuance

WI

Part C: Address History1. Do you currently live in Wisconsin? ☒ Yes ☐ NoIf yes, provide the month and year when you permanently moved to Wisconsin (MM/YYYY)
12/2015

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
4418 Deerfield Ln	Manitowoc	WI	54220
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	Manitowoc	WI	Milwaukee				
State	County	State	County	State	County	State	County

Continued

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date

6/11/2025

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☐ Limited Liability Company

☐ Corporation

☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Brotcke

2. First Name

Deborah

3. M.I.

L

4. Relationship to Business (Title)

Secretary

5. Email

dbrotcke@comcast.net

6. Phone

(815) 762-5173

7. Home Address

2708 River Lane

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

03/01/19

12. Drivers License/State ID Number

B632-1724-9581-03

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

5

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

State

Zip Code

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

WI

Manitowoc

IL

Carroll

State

County

State

County

State

County

State

County

IL

DeKalb

Continued →

Part D: Criminal History

Section 10, Item D.

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Deborah L. Brotske</i>	Date <i>6/13/24</i>
--	------------------------

Form

AB-220

Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name Rotary Club of Two Rivers		
2. Organization Permanent Address PO BOX 272		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507	11. Email michael@stillbend.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) NA		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).


Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

Part C: Event Information

1. Name of Event (if applicable) BANDS ON THE BEACH			
2. Dates of Operation July 13 2025		3. Hours of Operation 12:00 PM - 6:00 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th St (Neshotah Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website https://www.two-rivers.org/parksrec		14. Event Website https://www.two-rivers.org/parksrec	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. The Club will be selling from a tent adjacent to the Rotary Pavillion Stage at Neshotah Beach			

Part D: Attestation

Who must sign this application? • one officer or director of the nonprofit organization			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name Ditmer		First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com		Phone (612) 840-7507
Signature 		Date 06/11/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

- ☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Rotary Club of Two Rivers
2. Business Trade Name or DBA
3. Entity Type (check one) ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization
4. Alcohol Beverage Business Authorization (check one) 5. If successor agent, provide State Permit or Municipal Retail License Number
- ☒ Municipal Retail License ☐ State Permit **WI**
6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

- | | | |
|--|-----------------------------------|---|
| 1. Last Name
Ditmer | 2. First Name
Michael | 3. M.I.
J |
| 4. Email
michael@stillbend.com | 5. Phone
(612) 840-7507 | |
| 6. Home Address
2991 37th ST | | |
| 7. City
Two Rivers | 8. State
WI | 9. Zip Code
54241 |
| 10. Age
63 | | |
| 11. Drivers License/State ID Number
D-356-5506-1132-09 | | 12. Drivers License/State ID State of Issuance
WI |


Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Swetlik	First Name Dennis	M.I. J
Title President	Email dswetlik@charter.net	Phone 920-905-3115
Signature 		Date 6/13/2024

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ditmer	First Name Michael	M.I. J
Signature 		Date 06/13/24

Form
AB-100Alcohol Beverage
Individual Questionnaire

Section 10, Item D.

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization**Part B: Individual Information**

1. Last Name

Ditmer

2. First Name

Michael

3. M.I.

J

4. Relationship to Business (Title)

Agent for the Club

5. Email

michael@stillbend.com

6. Phone

(612) 840-7507

7. Home Address

2991 37th Street

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

04/12/1961

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History1. Do you currently live in Wisconsin? ☒ Yes ☐ No

If yes, provide the month and year when you permanently moved to Wisconsin

(MM/YYYY)

05/2018

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
Mn	Hennipin	MN	Ramsey	MN	Dakota		
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

Section 10, Item D.

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☒ Yes ☐ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated OWI	Location Manitowoc	Conviction Date 2018
--------------------------------------	------------------------------	--------------------------------

Penalty Imposed fine/alcohol class	Was sentence completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	---

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature: 

Date
06/10/2025

Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) ROTARY CLUB OF TWO RIVERS	
2. Business Trade Name or DBA	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit Organization	

Part B: Individual Information

1. Last Name SWETLIK		2. First Name DENNIS		3. M.I. J	
4. Relationship to Business (Title) OFFICER		5. Email dswetlik@charter.net		6. Phone (920) 905-3115	
7. Home Address 4614 Columbus St					
8. City Two Rivers		9. State WI	10. Zip Code 54241	11. Date of Birth 11/10/55	
12. Drivers License/State ID Number S342-1705-5410-02			13. Drivers License/State ID State of Issuance WI		

Part C: Address History

1. Do you currently reside in Wisconsin? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?				Years 68	Months 7
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.					
Previous Address 1		City		State	Zip Code
Previous Address 2		City		State	Zip Code
Previous Address 3		City		State	Zip Code
Previous Address 4		City		State	Zip Code
Previous Address 5		City		State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.					
State	County	State	County	State	County
WI	MANITOWOC				
State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 6/3/2024
---	------------------

Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Zimmerlee

2. First Name

Jeffrey

3. M.I.

T

4. Relationship to Business (Title)

Treasurer

5. Email

jzimmerlee@bankfirst.com

6. Phone

(920) 652-3403

7. Home Address

4418 Deerfield Ln

8. City

Manitowoc

9. State

WI

10. Zip Code

54220

11. Date of Birth

12/15/19

12. Drivers License/State ID Number

Z564-4387-2455-00

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently live in Wisconsin? ☒ Yes ☐ No

If yes, provide the month and year when you permanently moved to Wisconsin (MM/YYYY)
12/2015

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

4418 Deerfield Ln

City

Manitowoc

State

WI

Zip Code

54220

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

Wi

Manitowoc

WI

Milwaukee

State

County

State

County

State

County

State

County

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date

6/11/2025

Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name Brotcke	2. First Name Deborah	3. M.I. L
4. Relationship to Business (Title) Secretary	5. Email dbrotcke@comcast.net	6. Phone (815) 762-5173
7. Home Address 2708 River Lane		
8. City Two Rivers	9. State WI	10. Zip Code 54241
11. Date of Birth 03/01/19		
12. Drivers License/State ID Number B632-1724-9581-03		13. Drivers License/State ID State of Issuance WI

Part C: Address History

1. Do you currently reside in Wisconsin?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?		Years 5	Months
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.			
Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.			
State WI	County Manitowoc	State IL	County Carroll
State IL	County DeKalb	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Deborah L. Brotske</i>	Date <i>6/13/24</i>
-------------------------------------	---------------------

Form

AB-220

Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information				
1. Organization Name Rotary Club of Two Rivers				
2. Organization Permanent Address PO BOX 272				
3. City Two Rivers			4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)				
7. FEIN 39-6089129		8. Date of Organization/Incorporation 02/08/23		9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507		11. Email michael@stillbend.com		
12. Organization type (check one)				
<input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.				
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
14. Wisconsin Seller's Permit Number (if applicable) NA				

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

Part C: Event Information

1. Name of Event (if applicable) BANDS ON THE BEACH			
2. Dates of Operation August 3 2025		3. Hours of Operation 12:00 PM - 6:00 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th St (Neshotah Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website https://www.two-rivers.org/parksrec		14. Event Website https://www.two-rivers.org/parksrec	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. The Club will be selling from a tent adjacent to the Rotary Pavillion Stage at Neshotah Beach			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ditmer		First Name Michael		M.I. J
Title Club Agent	Email michael@stillbend.com		Phone (612) 840-7507	
Signature 			Date 06/11/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage
Appointment of Agent

Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

- ☐
- Limited Liability Company
- ☐
- Corporation
- ☒
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

WI

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Ditmer

2. First Name

Michael

3. M.I.

J

4. Email

michael@stillbend.com

5. Phone

(612) 840-7507

6. Home Address

2991 37th ST

7. City

Two Rivers

8. State

WI

9. Zip Code

54241

10. Age

63

11. Drivers License/State ID Number

D-356-5506-1132-09

12. Drivers License/State ID State of Issuance

WI

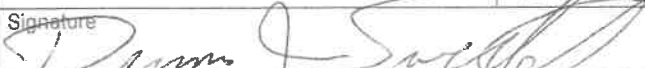
Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Swetlik	First Name Dennis	M.I. J
Title President	Email dswetlik@charter.net	Phone 920-905-3115
Signature 		Date 6/13/2024

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ditmer	First Name Michael	M.I. J
Signature 		Date 06/13/24

Form
AB-100Alcohol Beverage
Individual Questionnaire

Section 10, Item D.

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization**Part B: Individual Information**

1. Last Name

Ditmer

2. First Name

Michael

3. M.I.

J

4. Relationship to Business (Title)

Agent for the Club

5. Email

michael@stillbend.com

6. Phone

(612) 840-7507

7. Home Address

2991 37th Street

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

04/12/1961

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History1. Do you currently live in Wisconsin? ☒ Yes ☐ No

If yes, provide the month and year when you permanently moved to Wisconsin

(MM/YYYY)

05/2018

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
Mn	Hennipin	MN	Ramsey	MN	Dakota		
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☒ Yes ☐ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated owi	Location Manitowoc	Conviction Date 2018
Penalty Imposed fine/alcohol class		Was sentence completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 06/10/2025
--	---------------------------

Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) ROTARY CLUB OF TWO RIVERS	
2. Business Trade Name or DBA	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit Organization	

Part B: Individual Information

1. Last Name SWETLIK		2. First Name DENNIS		3. M.I. J	
4. Relationship to Business (Title) OFFICER		5. Email dswetlik@charter.net		6. Phone (920) 905-3115	
7. Home Address 4614 Columbus St					
8. City Two Rivers		9. State WI	10. Zip Code 54241	11. Date of Birth 11/10/55	
12. Drivers License/State ID Number S342-1705-5410-02			13. Drivers License/State ID State of Issuance WI		

Part C: Address History

1. Do you currently reside in Wisconsin? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?					
				Years 68	Months 7
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.					
Previous Address 1		City		State	Zip Code
Previous Address 2		City		State	Zip Code
Previous Address 3		City		State	Zip Code
Previous Address 4		City		State	Zip Code
Previous Address 5		City		State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.					
State	County	State	County	State	County
WI	MANITOWOC				
State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date

Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) Rotary Club of Two Rivers	
2. Business Trade Name or DBA	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit Organization	

Part B: Individual Information

1. Last Name Zimmerlee		2. First Name Jeffrey		3. M.I. T	
4. Relationship to Business (Title) Treasurer		5. Email jzimmerlee@bankfirst.com		6. Phone (920) 652-3403	
7. Home Address 4418 Deerfield Ln					
8. City Manitowoc		9. State WI	10. Zip Code 54220	11. Date of Birth 12/15/19	
12. Drivers License/State ID Number Z564-4387-2455-00			13. Drivers License/State ID State of Issuance WI		

Part C: Address History

1. Do you currently live in Wisconsin?				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide the month and year when you permanently moved to Wisconsin				(MM/YYYY) 12/2015	
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.					
Previous Address 1 4418 Deerfield Ln		City Manitowoc		State WI	Zip Code 54220
Previous Address 2		City		State	Zip Code
Previous Address 3		City		State	Zip Code
Previous Address 4		City		State	Zip Code
Previous Address 5		City		State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.					
State WI	County Manitowoc	State WI	County Milwaukee	State	County
State	County	State	County	State	County

Contin

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

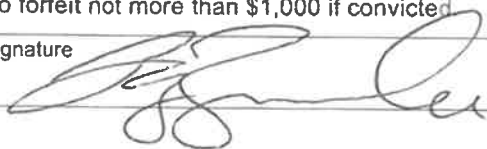
If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date



6/11/2025

Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Brotcke

2. First Name

Deborah

3. M.I.

L

4. Relationship to Business (Title)

Secretary

5. Email

dbrotcke@comcast.net

6. Phone

(815) 762-5173

7. Home Address

2708 River Lane

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

03/01/19

12. Drivers License/State ID Number

B632-1724-9581-03

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years
5

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

State

Zip Code

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

WI

Manitowoc

IL

Carroll

State

County

State

County

State

County

State

County

IL

DeKalb

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Deborah L. Brotske

Date

6/13/24

Form
AB-220

Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name Rotary Club of Two Rivers		
2. Organization Permanent Address PO box 272		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507	11. Email michael@stillbend.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) NA		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).


Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

Part C: Event Information

1. Name of Event (if applicable) FRIDAY NIGHT CONCERT SERIES - CENTAL PARK			
2. Dates of Operation July 18, 2025		3. Hours of Operation 6:00 PM - 9:30 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website https://www.two-rivers.org/parksrec		14. Event Website https://www.two-rivers.org/parksrec	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. The Club will be selling out of the Central Park Pavillion.			

Part D: Attestation

Who must sign this application? • one officer or director of the nonprofit organization		
<p>READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>		
Last Name Ditmer	First Name Michael	M.I. J
Title Club Agent	Email michael@stillbend.com	Phone (612) 840-7507
Signature 		Date 06/11/2025

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage
Appointment of Agent

Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

- ☐
- Limited Liability Company
- ☐
- Corporation
- ☒
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

WI

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Ditmer

2. First Name

Michael

3. M.I.

J

4. Email

michael@stillbend.com

5. Phone

(612) 840-7507

6. Home Address

2991 37th ST

7. City

Two Rivers

8. State

WI

9. Zip Code

54241

10. Age

63

11. Drivers License/State ID Number

D-356-5506-1132-09

12. Drivers License/State ID State of Issuance

WI


Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Swetlik	First Name Dennis	M.I. J
Title President	Email dswetlik@charter.net	Phone 920-905-3115
Signature 		Date 6/13/2024

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ditmer	First Name Michael	M.I. J
Signature 		Date 06/13/24

Form
AB-100Alcohol Beverage
Individual Questionnaire

Section 10, Item D.

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐

Sole Proprietor

☐

Partnership

☐

Limited Liability Company

☐

Corporation

☒

Nonprofit Organization

Part B: Individual Information

1. Last Name

Ditmer

2. First Name

Michael

3. M.I.

J

4. Relationship to Business (Title)

Agent for the Club

5. Email

michael@stillbend.com

6. Phone

(612) 840-7507

7. Home Address

2991 37th Street

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

04/12/1961

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History

1. Do you currently live in Wisconsin?

☒

Yes

☐

No

If yes, provide the month and year when you permanently moved to Wisconsin

(MM/YYYY)

05/2018

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

State

Zip Code

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

Mn

Hennipin

MN

Ramsey

MN

Dakota

State

County

State

County

State

County

State

County

Continued →

Part D: Criminal History

Section 10, Item D.

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☒ Yes ☐ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.


Law/Ordinance Violated OWI	Location Manitowoc	Conviction Date 2018
Penalty Imposed fine/alcohol class		Was sentence completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted

Signature 	Date 06/10/2025
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Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) ROTARY CLUB OF TWO RIVERS	
2. Business Trade Name or DBA	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit Organization	

Part B: Individual Information

1. Last Name SWETLIK		2. First Name DENNIS		3. M.I. J
4. Relationship to Business (Title) OFFICER		5. Email dswetlik@charter.net		6. Phone (920) 905-3115
7. Home Address 4614 Columbus St				
8. City Two Rivers		9. State WI	10. Zip Code 54241	11. Date of Birth 11/10/55
12. Drivers License/State ID Number S342-1705-5410-02			13. Drivers License/State ID State of Issuance WI	

Part C: Address History

1. Do you currently reside in Wisconsin? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?			
Years 68		Months 7	
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.			
Previous Address 1		City	State Zip Code
Previous Address 2		City	State Zip Code
Previous Address 3		City	State Zip Code
Previous Address 4		City	State Zip Code
Previous Address 5		City	State Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.			
State WI	County MANITOWOC	State	County
State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 6/13/2024
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Alcohol Beverage
Individual Questionnaire

06/11/2025

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization**Part B: Individual Information**

1. Last Name

Zimmerlee

2. First Name

Jeffrey

3. M.I.

T

4. Relationship to Business (Title)

Treasurer

5. Email

jzimmerlee@bankfirst.com

6. Phone

(920) 652-3403

7. Home Address

4418 Deerfield Ln

8. City

Manitowoc

9. State

WI

10. Zip Code

54220

11. Date of Birth

12/15/19

12. Drivers License/State ID Number

Z564-4387-2455-00

13. Drivers License/State ID State of Issuance

WI

Part C: Address History1. Do you currently live in Wisconsin? ☒ Yes ☐ NoIf yes, provide the month and year when you permanently moved to Wisconsin (MM/YYYY)
12/2015

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
4418 Deerfield Ln	Manitowoc	WI	54220

Previous Address 2	City	State	Zip Code
--------------------	------	-------	----------

Previous Address 3	City	State	Zip Code
--------------------	------	-------	----------

Previous Address 4	City	State	Zip Code
--------------------	------	-------	----------

Previous Address 5	City	State	Zip Code
--------------------	------	-------	----------

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	Manitowoc	WI	Milwaukee				

State	County	State	County	State	County	State	County
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Contin

128

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date

6/11/2025

Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☐ Limited Liability Company

☐ Corporation

☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Brotcke

2. First Name

Deborah

3. M.I.

L

4. Relationship to Business (Title)

Secretary

5. Email

dbrotcke@comcast.net

6. Phone

(815) 762-5173

7. Home Address

2708 River Lane

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

03/01/19

12. Drivers License/State ID Number

B632-1724-9581-03

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years
5

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	Manitowoc	IL	Carroll				
IL	DeKalb						

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Deborah S. Brotske</i>	Date <i>6/13/24</i>
-------------------------------------	---------------------

Form
AB-220

Temporary Alcohol Beverage License

Municipality

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name Rotary Club of Two Rivers		
2. Organization Permanent Address PO box 272		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 39-6089129	8. Date of Organization/Incorporation 02/08/23	9. State of Organization/Incorporation Wisconsin
10. Phone (612) 840-7507	11. Email michael@stillbend.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) NA		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Swetlik	Dennis	President	(920) 905-3115
Zimmerlee	Jeff	Treasurer	(920) 901-7930
Ditmer	Michael	Agent	(612) 840-7507
Brotcke	Deborah	Secretary	(815) 762-5173

Continued →

Part C: Event Information

1. Name of Event (if applicable) FRIDAY NIGHT CONCERT SERIES - CENTAL PARK			
2. Dates of Operation AUGUST 1 2025		3. Hours of Operation 6:00 PM - 9:30 PM	
4. Premises Address 1700 Washington Street (Parks & Rec) - 1520 17th Street (Beach Rotary Pavillion)			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District NA
11. Organizer of Event (if not the named applicant) Two Rivers Parks and Rec Department		12. Email and/or Phone Number for Organizer of Event (920) 323-8622	
13. Organizer Website https://www.two-rivers.org/parksrec		14. Event Website https://www.two-rivers.org/parksrec	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. The CLub will be selling out of the Central Park Pavillion.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ditmer		First Name Michael		M.I. J
Title Club Agent	Email michael@stillbend.com		Phone (612) 840-7507	
Signature 			Date 06/11/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage
Appointment of Agent

Agent Type (check one)

- ☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Rotary Club of Two Rivers
2. Business Trade Name or DBA
3. Entity Type (check one) ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization
4. Alcohol Beverage Business Authorization (check one) 5. If successor agent, provide State Permit or Municipal Retail License Number
- ☒ Municipal Retail License ☐ State Permit **WI**
6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

- | | | |
|--|---------------------------------|---|
| 1. Last Name
Ditmer | 2. First Name
Michael | 3. M.I.
J |
| 4. Email
michael@stillbend.com | | 5. Phone
(612) 840-7507 |
| 6. Home Address
2991 37th ST | | |
| 7. City
Two Rivers | 8. State
WI | 9. Zip Code
54241 |
| 10. Age
63 | | |
| 11. Drivers License/State ID Number
D-356-5506-1132-09 | | 12. Drivers License/State ID State of Issuance
WI |


Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

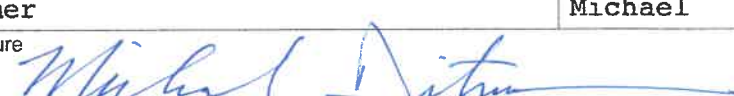
Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Swetlik	First Name Dennis	M.I. J
Title President	Email dswetlik@charter.net	Phone 920-905-3115
Signature 		Date 6/13/2024

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ditmer	First Name Michael	M.I. J
Signature 		Date 06/13/24

Form
AB-100Alcohol Beverage
Individual Questionnaire

Section 10, Item D.

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization**Part B: Individual Information**

1. Last Name

Ditmer

2. First Name

Michael

3. M.I.

J

4. Relationship to Business (Title)

Agent for the Club

5. Email

michael@stillbend.com

6. Phone

(612) 840-7507

7. Home Address

2991 37th Street

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

04/12/1961

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History1. Do you currently live in Wisconsin? ☒ Yes ☐ NoIf yes, provide the month and year when you permanently moved to Wisconsin (MM/YYYY)
05/2018

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
Mn	Hennipin	MN	Ramsey	MN	Dakota		
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

Section 10, Item D.

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☒ Yes ☐ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated OWI	Location Manitowoc	Conviction Date 2018
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Penalty Imposed fine/alcohol class	Was sentence completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Law/Ordinance Violated	Location	Conviction Date
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Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 06/10/2025
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Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

ROTARY CLUB OF TWO RIVERS

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

SWETLIK

2. First Name

DENNIS

3. M.I.

J

4. Relationship to Business (Title)

OFFICER

5. Email

dswetlik@charter.net

6. Phone

(920) 905-3115

7. Home Address

4614 Columbus St

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

11/10/55

12. Drivers License/State ID Number

S342-1705-5410-02

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

68

Months

7

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	MANITOWOC						
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Date

Alcohol Beverage
Individual Questionnaire

06/11/2025

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) Rotary Club of Two Rivers	
2. Business Trade Name or DBA	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit Organization	

Part B: Individual Information

1. Last Name Zimmerlee		2. First Name Jeffrey		3. M.I. T	
4. Relationship to Business (Title) Treasurer		5. Email jzimmerlee@bankfirst.com		6. Phone (920) 652-3403	
7. Home Address 4418 Deerfield Ln					
8. City Manitowoc		9. State WI	10. Zip Code 54220	11. Date of Birth 12/15/19	
12. Drivers License/State ID Number 2564-4387-2455-00			13. Drivers License/State ID State of Issuance WI		

Part C: Address History

1. Do you currently live in Wisconsin?				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide the month and year when you permanently moved to Wisconsin				(MM/YYYY) 12/2015	
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.					
Previous Address 1 4418 Deerfield Ln		City Manitowoc		State WI	Zip Code 54220
Previous Address 2		City		State	Zip Code
Previous Address 3		City		State	Zip Code
Previous Address 4		City		State	Zip Code
Previous Address 5		City		State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.					
State WI	County Manitowoc	State WI	County Milwaukee	State	County
State	County	State	County	State	County

Contin

140

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature  Date 6/11/2025

Alcohol Beverage
Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Rotary Club of Two Rivers

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☐ Limited Liability Company

☐ Corporation

☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Brotcke

2. First Name

Deborah

3. M.I.

L

4. Relationship to Business (Title)

Secretary

5. Email

dbrotcke@comcast.net

6. Phone

(815) 762-5173

7. Home Address

2708 River Lane

8. City

Two Rivers

9. State

WI

10. Zip Code

54241

11. Date of Birth

03/01/19

12. Drivers License/State ID Number

B632-1724-9581-03

13. Drivers License/State ID State of Issuance

WI

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years
5

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	Manitowoc	IL	Carroll				
State	County	State	County	State	County	State	County
IL	DeKalb						

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Deborah L. Brotske</i>	Date <i>6/13/24</i>
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Combination Class “A” Beer & “Class A” Liquor:

Walgreen Co, 2206 Washington St., Two Rivers – Lenay Taylor, Agent (dba Walgreens #09166)

Combination Class “B” Beer & “Class B” Liquor:

Tannery Club LLC, 4317 Tannery Rd., Two Rivers – Megan Neuman, Agent (dba Lonz’s Tannery Club)

The Spruce Lodge LLC, 1110 30th St., Two Rivers – Patricia Finlan, Agent (dba The Spruce Lodge)

Lighthouse on the Lake, Inc., 1515 Memorial Dr., Two Rivers – James VanLanen Jr., Agent (dba Lighthouse Inn)

Cool City Brewing LLC, 1718 W Park St., Two Rivers – Barry Krahn, Agent (dba Cool City Brewing Co)

Submariners Pub LLC, 4220 Memorial Dr, Two Rivers – Jeffery Tess, Agent (Submariners Pub)

Dabato LLC, 3310 Memorial Dr., Two Rivers – Tonya Prosser, Agent (dba Village Inn on the Lake)

RTM Bar LLC, 1200 Madison St., Two Rivers – Becky Kriescher, Agent (dba RTM Bar)

Tribbs LLC, 3312 Lincoln Ave., Two Rivers – Daryl Jeske, Agent (dba Grizzly’s)

Spices of the East LLC, 1706 16th St., Two Rivers – Adhikari Basudev, Agent (dba Let’s Spice)

Tobacco:

Walgreen Co, 2206 Washington St., Two Rivers – Lenay Taylor, Agent (dba Walgreens #09166)



PROCLAMATION SUNDAE THURSDAY

WHEREAS, the first ice cream sundae was created in a Two Rivers ice cream parlor, by Ed Berners in 1881; and

WHEREAS, Two Rivers is recognized in the National Register of Historic Places as the Birthplace of the Ice Cream Sundae; and

WHEREAS, the Two Rivers Parks & Recreation Department, along with the entire community will celebrate the creation of the ice cream sundae on Thursday, June 26, 2025, with a band concert and old fashion ice cream social in Central Park.

-Music by the Manitowoc Marine Band, in Central Park on Thursday, June 26, 6:45pm to 8:00pm;

--Samples of homemade ice cream, an ice cream sundae eating contest, inflatables and children's games in Central Park, on Thursday, June 26 from 5:30-8:00pm.

NOW, THEREFORE, BE IT PROCLAIMED that Thursday, June 26, 2025, be designated as **SUNDAE THURSDAY** in Two Rivers in commemoration of this city's contribution to ice cream sundae lovers worldwide.

Dated this 16th day of June 2025.

Councilmember

Gregory E. Buckley, City Manager

AUTOMATIC MUTUAL AID AGREEMENT

This AUTOMATIC MUTUAL AID AGREEMENT (“Agreement”) is entered into this _____ day of _____, 2025 by and between the Town of Two Rivers (“Town”) and the City of Two Rivers (“City”).

Dual Response Area:

1. **Geographic Limits.** This Agreement shall apply to all incidents which require the response of a fire department, including structure fires in residential, commercial, recreational, and rural properties with confirmed smoke or fire where the first response is provided by a local fire department and received by the Manitowoc County Joint Dispatch Center (“Emergency Incidents”) concerning addresses or occupancies within the City of Two Rivers Fire Department and the Town of Two Rivers Fire Department service areas (“Dual Response Area”).
2. **Situations Where Aid is Provided.** All calls that are dispatched from the Manitowoc County Joint Dispatch Center, at the fire tones level, for fire services within the Dual Response Area shall result in an automatic, simultaneous response from City Fire Department and the Town Fire Department. To accomplish this, the Manitowoc County Joint Dispatch Center shall simultaneously dispatch both the City Fire Department and the Town Fire Department. This automatic aid Agreement shall be in effect twenty-four (24) hours a day, seven (7) days a week.
3. **No Reimbursement for Costs.** No party in this Agreement shall be required to reimburse any other party for the cost of providing the services set forth in this Agreement. Each party shall pay its own costs for responding to the Emergency Incidents as described in said sections of this Agreement.

Personnel and Equipment: The Town Fire Chief and the City Fire Chief shall establish a response plan regarding the deployment of personnel and equipment in responding to Emergency Incidents under this Agreement. In virtually all cases, responses will be consistent with the established protocols. Any other required personnel and/or equipment will be determined by the incident Commander in his or her sole discretion. If first arriving responders determine that they can manage the incident with their own available resources, then they shall direct additional responding units to return to their respective Department headquarters.

Liability: Each party waives all claims against the other party for compensation for any property loss or damage, and/or personal injury or death occurring as a consequence of the performance of this Agreement. Each party shall bear the liability and/or cost of damage to its equipment and the death of, or injury to, its personnel, if the death, injury, or damage occurs at an emergency within the Dual Response Area. Provided, however, nothing contained herein shall expand or restrict the immunity of a party granted to it by law.

It is expressly understood and agreed by the parties hereto that the rendering of assistance under the terms of this Agreement shall not be mandatory and shall be within the sole discretion of the party receiving the request. Each party waives all claims against the other party related to failure of the other party to provide aid.

Each party waives all claims against the other party for compensation for any loss, damage, injury, or death occurring as a consequence of any negligent acts, conduct, instructions or commands given by either Party.

During the term of this compact, each Party shall maintain the following General Liability Insurance coverage: \$1,000,000 bodily injury and \$1,000,000 property damage. Immediately upon execution of this Agreement, each Party shall provide the other Party with a certificate evidencing such insurance. In the event that either party receives notification of cancellation of such policy, said Party shall immediately notify the other Party of such notice. In the event that any Party has its policy cancelled, the other Party may, by written notice, terminate this Agreement.

Termination: This Agreement shall remain in effect until thirty (30) days written notice of termination is served on either party by the opposite party. Service of any notice of termination shall be achieved by United States Postal Service mail to the receiving municipality's Clerk.

Severability: The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion of this Compact. Any void provision shall be deemed severed from this Agreement and the balance of this Compact shall be construed and enforced as if it did not contain the particular portion or provision held to be void.

Integration: This Agreement represents the entire and integrated compact between the parties. It supersedes all prior and contemporaneous communications, representations and compacts, whether oral or written, relating to the subject matter of this Agreement.

Assignment: No party shall assign any rights or duties under the Agreement without the prior written consent of the other parties. Unless otherwise stated in written consent to an assignment, no assignment will release or discharge the assignor from any obligation under the Agreement.

Multiple Originals: This Agreement may be executed in multiple originals, each of which together shall constitute a single Agreement.

PRIOR AGREEMENTS

This Agreement supersedes any other previous Agreements, either written or verbal, that may have existed to define the joint response of the two fire departments in this area.

CITY OF TWO RIVERS

By: _____
Greg Buckley, City Manager

Dated: _____

TOWN OF TWO RIVERS

By: _____
Steve Pohl, Town Board Chairperson

Dated: _____

CITY OF TWO RIVERS FIRE DEPARTMENT

By: _____
David Murack, Fire Chief

Dated: _____

TOWN OF TWO RIVERS FIRE DEPARTMENT

By: _____
Mark Leichtfuss, Fire Chief

Dated: _____