



# CITY COUNCIL MEETING

Monday, June 06, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE:** Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE LEAD BY KACEN AND RALYK GRUNWALD**

(City will be inviting a local elementary or pre-school student to lead the Pledge of Allegiance once monthly). To nominate a student to lead the Pledge of Allegiance at the second Council meeting of the month contact Lisa Kuehn in the City Manager's office at 920-793-5532 or lkuehn@two-rivers.org

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. Invited Guests**

1. Introduction and Swearing in of New Police Officers Zayla Mueller, Leander Menn, Seth Tobison, Mitch Nussberger, and Luke Brinkman

**B. Status Update/Reports**

1. Staffing Updates
2. Recap of Visist by Sister City Delegation from Domazlice, Czechia
3. Tourism Promotion and Development
4. Former Paragon Property--Edle Sites Grant Application
5. Central Park West 365 Project
6. Proposed Sewer Rate Increase
7. Upcoming Events:
  - a. Concert in Central Park, Jerry Voelker and the Jolly Gents, Thursday, June 9, 6-8 PM
  - b. Document Shred Bank First, Saturday, June 11, 9:00 AM-12:00 PM, 1703 Lake Street
  - c. Water & Light Recycle Day, Tuesday, June 14, 7:30 AM-5:00 PM, 1415 Lake Street

- d. Concert in Central Park, Tony Rocker Elvis, Thursday, June 16, 6-8 PM
- 8. Other

**C. Legislative/Intergovernmental Update**

**10. CONSENT AGENDA**

**A.** Presentation of Minutes

- 1. City Council Meeting, May 16, 2022
- 2. City Council Work Session, May 23, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

**B.** Minutes of Meetings

- 1. Business and Industrial Development Committee/Community Development Authority, April 26, 2022
- 2. Joint Meeting of the City Council and Room Tax Commission, May 16, 2022
- 3. Board of Review, May 25, 2022
- 4. Architectural Control Committee, May 25, 2022
- 5. Police & Fire Commission, May 31, 2022

Recommended Action:

Motion to receive and file

**C.** Finance Reports, April 2022

- 1. Debt Service
- 2. General Fund
- 3. Lester Library
- 4. Utilities Report

Recommended Action:

Motion to receive and file

**D.** Applications and Petitions

- 1. Application for Temporary Class "B" Retailer's License from Friends of Two Rivers Snowfest for Snowfest 2022, July 22 to July 24, 2022 at 2111 Pierce Street, Two Rivers
- 2. Application for Temporary Class "B" Retailer's License from Two Rivers Main Street Inc. for Cool City Classic Car Show & Cruise, May 24-25, 2022 at Washington Street, from 15th Street to 22nd Street, Two Rivers
- 3. Application for Temporary Class "B" Retailer's License from Two Rivers Youth Sports for Beach Bash, June 24-25, 2022 at 500 Zlatnik Drive, Lots 2 & 3 and Parts of the Beach, Two Rivers

Recommended Action:

Motion to approve the application and authorize issuance of the license

**E.** New Combination Class "B" Beer/"Class B" Liquor License Application for Period of July 1, 2022 to June 30, 2023

The Hook Lanes and Games LLC, 1916 Washington Street, Two Rivers - Timothy J. Klein, Agent (dba The Hook)

Recommended Action:

Motion to approve the application and authorize issuance of the license consistent with review and determination of the Chief of Police

**F.** New Combination Class "A" Beer/"Class A" Liquor License Application for Period of July 1, 2022 to June 30, 2023

One Stop Beach Shop LLC, 812 22nd Street, Two Rivers - Shaneka Elliott, Agent (dba One Stop Beach Shop) - previously licensed for Class "A" Beer only

Recommended Action:

Motion to approve the application and authorize issuance of the license

**G.** Renewal License Applications for Period of July 1, 2022 to June 30, 2023

1. Class "A" Beer License - Qty 1
2. Combination Class "A" Beer/"Class A" Liquor Licenses - Qty 8
3. Combination Class "B" Beer/"Class B" Liquor Licenses - Qty 24
4. Beer Garden Permits - Qty 11 (including waiver to minimum distance from residential property requirement for Submariners Pub LLC)
5. Cigarette and Tobacco Retail Products Licenses - Qty 10
6. Landscape & Tree Removal Licenses - Qty 15

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses as provided for in the list submitted by the City Clerk and upon satisfactory inspection

**H.** Noise Ordinance Waiver for Snowfest, July 22nd and 23rd until Midnight--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration and Snowfest Parade Road Closure of Columbus Street Between Memorial Drive/STH 42 and Highway 310, Saturday July 23, 2022, 8:00 AM-1:00 PM

Recommended Action:

Motion to approve the request as submitted

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

**A.** Resolution Recognizing Thursday, June 23, 2022 as Sundae Thursday

Recommended Action:

Motion to read and adopt the resolution

**B.** City Manager's Appointment and Re-Appointment to Boards, Committees and Commissions  
--Jo Anne Yungerman, Committee on Aging, term to expire 2025

--Travis Kadow, Advisory Recreation Board, re-appointment term to expire 2025

Recommended Action:

Motion to approve the appointments, as recommended by the City Manager

**C.** Ordinance to Create Chapter 6-13 of the Municipal Code, Entitled "Licensing of Short-Term Rentals" and to Amend Section 1-2-1, Entitled "Fees" to Create a Procedure for Licensing Short-Term Rentals and License Fees

Recommended Action:

Motion to waive reading and adopt the ordinance

**D.** Community Development Incentive Grant Agreement with Wisconsin Development Economic Corporation Providing \$250,000 in Funding Assistance for Cool City Brewing Company

Recommended Action:

Motion to authorize the City Manager to sign the agreement on behalf of the City

**E.** Consider Referring to the Plan Commission a Request to Address the Current Zoning Code Prohibition on Produce Gardens in Front and Street Side Yards, to Possibly Eliminate or Modify That Prohibition

Recommended Action:

Council discretion

**F.** Discussion of Current Ordinance Provisions Prohibiting ATV/UTVs on City Streets

Recommended Action:

Council discretion

**12. FOR INFORMATION ONLY**

A. City Council Regular Meeting, Monday, June 20, 2022, 6:00 PM

B. City Council Work Session Meeting, Monday, June 27, 2022, 6:00 PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Possible City assistance to proposed redevelopment project at 3000 Forest Avenue

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*





**TWO  
RIVERS**  
WISCONSIN

TWO RIVERS WATER & LIGHT  
1415 LAKE ST

# ELECTRONICS RECYCLE EVENT

Tuesday, June 14th

7:30AM - 5:00PM

1415 Lake St, Two Rivers

## Fees:

- Incandescent Lights—\$0.25-\$0.30 each
- Fluorescent Lights—\$0.25-\$0.45 each
- CFL's—\$0.55 each
- LED Bulbs—\$2.95 each
- Non-PCB Ballasts—No Charge (PCB items may be recycled at Manitowoc County Recycling Center)
- Alkaline Batteries—\$1.25 per pound
- Rechargeable Batteries—No charge (must be separated from Alkaline Batteries)
- Televisions 30" or larger—\$30.00
- Televisions less than 30" & all types of monitors—\$15.00
- Dehumidifiers, Room A/C units, Dorm-size Refrigerators\*—\$5.00
- **No charge** for other electronics including: Microwaves, VCRs, Computers, Laptops, printers, etc.
- **No charge** for mercury items: relays, thermometers, thermostats, switches

\*Sorry we cannot accept Large Appliances, PCB Ballasts,  
Paints, Chemicals, and Smoke Detectors\*

**Drive up, drop-off, watch for signs and please  
stay in Your vehicle.**

Watch our website & Facebook for updates  
[www.trwaterandlight.com/recycle-event](http://www.trwaterandlight.com/recycle-event)



# CITY COUNCIL MEETING

Monday, May 16, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

### 2. PLEDGE OF ALLEGIANCE LEAD BY AVA LEE MARTINELLI

The Pledge of Allegiance was led by Ava Lee Martinelli. Ava is a local elementary school student.

Local elementary or pre-school students can be nominated to lead the Pledge of Allegiance at the second Council meeting of the month by contacting Lisa Kuehn in the City Manager's office at 920-793-5532 or lkuehn@two-rivers.org.

Mr. Buckley reported that the week of May 15-21 is National Police Week and requested a moment of silence in memory of Two Rivers Police Officers Leo Rocque and Thomas Dodge who died in the line of duty.

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**ALSO PRESENT:** Ross Blaha, Water Utility Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Tim Elchlepp, Certified Water Operator; Ed Gilmer, Public Works Maintenance Worker; Rebecca Hansen, Recreation Supervisor; Ben Meinnert, Assistant Police Chief; Rick Powell, IS Supervisor; Elizabeth Runge, Community Development Director/City Planner; Dalton Schmidt, Certified Water Operator; Andrew Sukowaty, Water Utility Director; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. PUBLIC HEARING

None.

### 6. INPUT FROM THE PUBLIC

None.

### 7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Stechmesser reported that he received questions whether there are any plans with the intersection of 12th and Washington Streets. Mr. Buckley indicated that there is nothing immediately scheduled, but there has been some discussion with Wisconsin DOT for resurfacing

and re-decking the bridge in the next 3-5 years. TID 12 also includes some possible exp for pedestrian safety.

Councilmember Dahlke reported that he received complaints from residents about property managers of rental facilities not responding to inquiries.

Councilmember Petri reported that there are visibility issues near the corner of 24th Street and Forest Avenue due to a school bus parking on the street.

Councilmember Dahlke reported that he has received more requests for the City to consider allowing ATVs and UTVs in the City. Mr. Buckley indicated that this item will be put on the June 6 Council agenda for discussion.

## **8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

Councilmember Koach reported that the library has a lot of great programs for youth this summer and encouraged residents to check it out.

## **9. CITY MANAGER'S REPORT**

### **A. Invited Guests**

1. New Hire Tim Elchlepp, Water Department  
Water Utility Director Andrew Sukowaty introduced Tim Elchlepp as one of the Water Department's newest Certified Water Operators. Tim comes to Two Rivers from the City of Appleton and has more than 30 years' experience working in utilities.
2. New Hire Dalton Schmidt, Water Department from Public Works Department  
Mr. Sukowaty introduced Dalton Schmidt as the second new Certified Water Operator at the Water Department. Dalton has worked for the City of Two Rivers Public Works Department as a Public Works Maintenance Worker since 2015 and had taken the initiative to get certified as a water operator on his own in preparation for an opportunity in the Water Department.
3. New Hire Ed Gilmer, Public Works Department from Part-Time to Full-Time  
Mr. Buckley introduced Ed Gilmer as the new Public Works Maintenance Worker filling the position vacated by Dalton Schmidt. Ed has been employed as a part-time laborer in the Public Works Department since July 2019.

### **B. Status Update/Reports**

1. Staffing Updates  
Mr. Buckley reported that the City's new Parks & Recreation Director, Mike Mathis, will be starting on June 27, 2022. Recruitments are ongoing for a full-time Senior Center Volunteer & Nutrition Coordinator and two part-time Public Works Laborers.
2. Upcoming Visit by Sister City Group from Domazlice, Czech Republic, May 28 to June 4  
Mr. Buckley reported that plans are in process for hosting the City's Domazlice friends including ten student musicians and eight adults in Two Rivers for an exchange visit. The Two Rivers School District and the City of Two Rivers are planning a week of events including a welcome dinner at Lighthouse Inn on May 29, Memorial Day ceremonies on May 30, City Welcome in Council Chambers on May 31, and Czech Music in the Park on June 1.

### 3. Memorial Day Activities

Mr. Buckley reported on this year's Memorial Day activities organized by American Legion Post 165 on Monday, May 30:

- 8:30 AM, Central Park - reading of the honor roll and tolling of the bell, honoring the 43 members of the U.S. Armed Forces from Two Rivers who were killed in action, from Civil War to the present.
- 8:45 AM, Central Park - wreath-laying at the Civil War Statue.
- 9:00 AM - Parade departs Central Park for the Old Cemetery and Memorial Day ceremony with speaker Patrick Dewane.
- Immediately after the ceremony the Honor Guard proceeds to the New Cemetery to fire honor volley and play Taps.

### 4. Harmonizer Barbershop Society's Premier Magazine Features Schmitt Brothers Stage in West Central Park

Mr. Buckley reported that The Harmonizer magazine's May/June issue features the planned Schmitt Brothers Stage in Central Park West. The Harmonizer is the Barbershop Harmony Society's premier magazine publication, delivered bi-monthly to over 19,000 members, associates, and barbershop enthusiasts across the United States and Canada.

### 5. Lot Sales at Sandy Bay Subdivision

Mr. Buckley reported that the Community Development Authority received and accepted the second offer for a lot in Sandy Bay Highlands subdivision from Lakeshore Residential, LLC, an area real estate developer that is currently building a spec home in the subdivision.

### 6. Closing on Sale of 2023 Washington Street

Mr. Buckley reported that after working out details with Wisconsin DNR regarding the release of the City from an agreement between the City and DNR that had allowed the County to assign its tax foreclosure rights to the City, the closing on the sale of 2023 Washington Street occurred on May 13. The property purchaser, Wine Not, LLC, has 18 months from the date of the closing to complete its improvements to the property.

### 7. Third Party Complaint Filed in Manitowoc County Circuit Court by City of Manitowoc and City of Manitowoc Room Tax Commission

Mr. Buckley reported that a third party complaint filed in Manitowoc County Circuit Court by the City of Manitowoc and City of Manitowoc Room Tax Commission on May 10th was served on the City on May 16th. This filing seeks the Court's approval to include the City of Two Rivers and the Two Rivers Room Tax Commission as third party defendants in a lawsuit against the City of Manitowoc and the Manitowoc Room Tax Commission filed by the Manitowoc Area Visitor and Convention Bureau in December 2021. This matter will be addressed in closed session at a special joint meeting of the City Council and the Room Tax Commission, to be held following the May 16 Council meeting.

### 8. Upcoming Events:

Mr. Buckley reported on the following upcoming events:

- a. Wisconsin Heat Bash at the Beach Girls Fastpitch Softball, May 20-22, 8:00 AM-5:00 PM, Vietnam Veterans Memorial Park
- b. Secure Shred & Electronics Drive, Saturday, May 21, 9:00 AM-1:00 PM, Senior Center Parking Lot, Courtesy of Fox Communities Credit Union and the Two Rivers Optimists
- c. Open House at Hamilton Wood Type & Printing Museum, Saturday, May 21, 11:00 AM-4:00 PM, 1816 10th Street

- d. Wisconsin Carp Fishing Championship and Carp Fest June 4-5. Live food, and beverages will be available at the historic Rogers Street Fishing Village. The festival opens at 4:00 PM Saturday with High Rollers performing from 6:00-10:00 PM. On Sunday, the tent opens at 3:00 PM and Bare Bones Blind is on stage from 3:00-7:00 PM. The weekend concludes with the tournament awards ceremony.
  - e. Czech Concert in the Park, Wednesday, June 1, 6:00-7:30 PM, Central Park. The concert honors the area's Czech heritage and celebrates the 18 adult and student delegates from Two Rivers' Sister City in the Czech Republic. The event is dedicated to the people of Ukraine. The featured original music was composed by Joel Blahnik and Kamil Jindrich, and is performed by student musicians and singers from Domazlice and Two Rivers High School, and groups Orv Konop and the Czech Choraliers, Don Konop and the Bohemian Band, the Two Rivers Community Band, and the Domazlice Czech Folklore group.
  - f. Two Rivers Farmers & Craft Market, starting Saturday, May 21 on Thursdays from 4:00-8:00 PM and Saturdays from 8:00 AM-1:00 PM.
9. Other  
Mr. Buckley reported that 50 new trees are being planted in follow-up to last year's street reconstruction project on 24th and Madison Streets.

C. Legislative/Intergovernmental Update

None.

## 10. CONSENT AGENDA

- A. Presentation of Minutes
  - 1. City Council Meeting - May 2, 2022  
Recommended Action:  
Motion to waive reading and adopt the minutes
- B. Minutes of Meetings
  - 1. Plan Commission, May 9, 2022  
Recommended Action:  
Motion to receive and file
- C. Department Reports, April 2022
  - 1. City Clerk
  - 2. Community Development
  - 3. Electric
  - 4. Fire
  - 5. Inspections
  - 6. Library
  - 7. Police
  - 8. Public Works
  - 9. Safety
  - 10. Water

Recommended Action:  
Motion to receive and file
- D. Finance Reports, March 2022
  - 1. Debt Service
  - 2. General Fund

3. Lester Library  
 4. Utilities Report  
Recommended Action:  
 Motion to receive and file

- E. Applications and Petitions  
 1. Application for Temporary Class "B" License for Rogers Street Fishing Village for Carp Fest, 2100 Block of Jackson Street, Northwest Corner Under Tent, for the period of June 4-5, 2022.  
Recommended Action:  
 Motion to approve the application and authorize issuance of the license
- F. Summary of Verified Bills for the Month of March \$2,503,585.60  
Recommended Action:  
 Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

Councilmember Shimulunas questioned what the carbon reduction program was under the Community Development department report. Community Development Director Elizabeth Runge reported on an application that was submitted for solar powered lighting along the Raider Trail out to the high school.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Invitation from the Robert E. Burns Post 165 of the American Legion for Councilmembers to participate in the Memorial Day Parade, Monday, May 30, 2022, 9:00 AM. Pre-Parade Assembly at 8:30 AM in Central Park
- B. Designation of Official Newspaper Declaration and Bid as Required by State Statute (Tabled from May 2, 2022 meeting)  
Recommended Action:  
 Motion to approve the bid of the Herald-Times Reporter and Declare the Herald-Times Reporter the Official Newspaper for the City of Two Rivers
- Motion carried with a voice vote.
- Motion made by B. LeClair, Seconded by Dahlke.  
 Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski
- C. Resolution Declaring May 16-22, 2022 as Emergency Medical Services Week  
Recommended Action:  
 Motion to read and adopt the resolution
- The resolution was read by Fire Chief Denzien.
- Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- D. Recent Resignations from Citizen Boards and Commissions; Sue Crowley, Environmental Advisory Board Effective March 19, 2022, Gerald Juckem, Committee on Aging Effective April, 2022 and Bob Fox, Business Improvement District Board Effective April, 2022

Recommended Action:

Motion to accept the resignations, with appreciation for their service

Motion carried with a voice vote.

Motion made by Koach, Seconded by Shimulunas.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- E. City Manager's Appointments and Re-Appointment to Boards, Committees and Commissions

Recommended Action:

Motion to approve the appointments as recommended by the City Manager

Motion to approve the appointments as recommended by the City Manager as presented with the addition of Jeffrey T. Gordon to the Zoning Board of Appeals to a term expiring May 1, 2024 and an additional vacancy on the Environmental Advisory Board with a term expiring May 1, 2024 due to a decision by Gerald Thiede to decline re-appointment.

Motion carried with a roll call vote.

Motion made by Koach, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- F. Resolution Expressing Appreciation for Members of Committees, Commissions and Boards Who Retired as of April 2022 or Have Ended Their Service During the Past Year

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Shimulunas.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- G. Resolution Approving Wisconsin Economic Development Corporation (WEDC) Grant Application for Idle Sites Program. Grant--Assistance for West River Lofts Project

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- H. Application for Special Event Beer Garden Permit for the period of June 4, 2022 for Whisky D's, 1215 26th Street and Noise Ordinance Waiver Request Until 10:00 PM--Waiving the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure

Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

I. Authorization for Sale of 1992 Pierce Ladder Truck

Recommended Action:

Motion to approve the sale of the 1992 Pierce Aerial to the Quincy, Massachusetts Fire Department for the asking price of \$35,000, such sale to occur following delivery of the City's new aerial platform truck

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

**J. RECOMMENDATIONS FROM UTILITIES COMMITTEE MEETING OF MAY 10, 2022**

Electric Utility Digger Truck Replacement

Recommended Action:

Motion to purchase the 2023 Model International for \$318,178.00 from Utility Sales and Service Inc. (USSI) of Appleton as recommended by the Utility Committee

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

K. Award of Bid for Installation of Replacement Screw Press and Related Work for Sludge Dewatering at Wastewater Treatment Plant

Recommended Action:

Motion to award the contract to Sabel Mechanical in its Low Bid Amount of \$1,090,800

Motion carried with a roll call vote.

Motion made by Shimulunas, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

L. Ordinance Amending Sewer Rates, To Increase the Monthly Fixed Charge by \$2.00 and Monthly Unit Charge by \$1.20, Effective July 1, 2022

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion to waive reading and adopt the ordinance to increase the monthly fixed charge by \$2.00, effective July 1, 2022.

Motion made by Dahlke, Seconded by Petri.



Mr. Buckley explained the financial needs of the sewer utility and the basis for the recommended change to the monthly fixed charge. Councilmembers discussed various alternatives with a request for staff to evaluate additional options.

Motion to table the discussion to a future meeting.

Motion made by B. LeClair and died for lack of a second.

Council had further discussion and consulted direction from City Attorney Bruce on the appropriate time to act on a motion to table.

Motion again to table the discussion to a future meeting.

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, Koach, Ring, Wachowski

Voting Nay: D. LeClair, Petri, Shimulunas, Stechmesser

## 12. FOR INFORMATION ONLY

A. City Council Work Session Meeting, Monday, May 23, 2022, 6:00 PM

B. City Council Regular Meeting, Monday, June 6, 2022, 6:00 PM

## 13. CLOSED SESSION

Motion to enter into Closed Session at 7:59 PM, per Wisc. Stats 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Consider request for satisfaction of judgement from Daniel Wergin, Carol Wergin, Joseph Roberts, Jr and paragon Partners, LLC--Deficiency Judgement granted to the City in the Paragon Partners property foreclosure action.

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

## 14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion to reconvene in open session at 8:05 PM to consider possible actions in follow-up to closed session discussions.

Motion carried with a voice vote.

Motion made by Stechmesser, Seconded by Shimulunas.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Motion to authorize satisfaction of the City's judgement against Daniel Wergin, Carol Wergin, Joseph Roberts, Jr. and Paragon Partners, LLC upon receipt of payment of a total of \$6,000.

Motion carried with a voice vote.

Motion made by B. LeClair, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

## 15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn at 8:06 PM.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Jamie Jackson  
City Clerk



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL WORK SESSION

Monday, May 23, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:01 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**ALSO PRESENT:** Dave Buss, Finance Director; Dave Dassey, IT Assistant; Brian Dellemann, Electric Utility Director; Jim McDonald, Public Works Director; Elizabeth Runge, Community Development Director; and Greg Buckley, City Manager

### 4. DISCUSSION ITEMS

#### A. Review of City Economic Development Tools

1. Tax Incremental Financing (TIF)--Overview with Justin Fischer, R.W. Baird  
Justin Fischer, R.W. Baird, presented to the Council reviewing the purpose of Tax Incremental Districts. TIDs are contiguous geographic areas within a municipality intended to foster economic development or redevelopment which are administered by the municipality while benefitting all overlapping taxing entities. The types of TIDs available to cities to use an economic development tools are: blight, rehabilitation/conservation, industrial, mixed used, and environmental remediation.

City Manager Buckley reviewed the City's 12 existing Tax Incremental Districts.  
TID No. 4, Lakeshore Park Apartments Redevelopment (to be retired at the end of 2022)  
TID No. 6, St. Luke's School Redevelopment (No new expenditures, paying off negative balance)  
TID No. 7, Old Hospital Redevelopment  
TID No. 8, Washington Highlands  
TID No. 9, Eggers Industrial Development  
TID No. 10, Paragon/Hamilton Warehouse Redevelopment  
TID No. 11, St. Peter the Fisherman/Vinton Redevelopment  
TID No. 12, Suettinger/Cobblestone Hotel Blight Elimination  
TID No. 13, Culver's/North Wide Downtown Redevelopment  
TID No. 14, Woodland Industrial Park  
TID No. 15, Hansen the Florist Redevelopment  
TID No. 16, Eggers East Redevelopment

2. City Economic Development Fund  
Mr. Buckley spoke about the City's Economic Development Revolving Loan Fund 290.

The money to fund the Economic Development Revolving Loan Fund was from Community Development Block Grants awarded to the City in the 1980's. Those grants were loaned to Paragon Electric and Eggers Industries; when repaid, the funds were used to capitalize the City's RLF.

3. State and Federal Grant Programs

Mr. Buckley reported on State and Federal grant programs including the Wisconsin Economic Development Corporation's Idle Sites Grant and Community Development Investment Grant programs. Additionally the Wisconsin Department of Administration offers Community Development Block Grant programs.

4. Land Assembly

Mr. Buckley reported on opportunities for the City to purchase land for future redevelopment. He cited past examples, including establishment of the two industrial parks and land assembly for downtown and waterfront redevelopment.

5. Other

Mr. Buckley reported that City ordinances sometimes require revisions to be accommodating to potential businesses or to facilitate growth of existing businesses.

B. Proposed Ordinance to Create Chapter 6-13 of the Municipal Code, Entitled "Licensing of Short-Term Rentals" and to Amend Section 1-2-1, Entitled "Fees" to Create a Procedure for Licensing Short-Term Rentals and License Fees

Community Development Director Elizabeth Runge reviewed a proposed ordinance creating a licensing procedure for short-term rentals. The positives and negatives of short term rentals were also reviewed.

The current process to establish a short term rental includes an application to the Manitowoc County Health Department and the County provides an inspection on an annual basis. The City does not currently have any ordinances regulating short term rentals. The City is looking to create a local ordinance now to get ahead of the curve as there are now approximately 33 short term rentals in the City of Two Rivers and establish a baseline of operations and expectations for short term rentals located in the City of Two Rivers.

The Plan Commission began work on the short term rental ordinance in December 2021. Some changes to the fee structure were suggested by the City Council and the ordinance will be brought forth to the June 6 Council meeting for approval.

C. Zoning Code Prohibition on Front Yard Gardens

Mr. Buckley reported that the Plan Commission did not express interest in exploring the idea of front yard gardens again so soon after having already done it. He indicated that if Council wishes for the Plan Commission to review options for front yard gardens, the City Council will need to direct the Plan Commission to take up front yard gardens as a future agenda item. Council President Wachowski suggested that an action item be listed on the June 6 Council agenda for Council to act on whether or not to direct the Plan Commission to review front yard gardens.

## 5. ACTION ITEMS

A. Consider Proposed Projects for Application to WisDOT for FY2023-26 Street Projects-- Funding From Bipartisan Infrastructure Bill

Public Works Director Jim McDonald reviewed a map and listing of proposed projects for

application to the Wisconsin Department of Transportation for fiscal year 2023-26 street projects under the Bipartisan Infrastructure Bill. The total project cost for the proposed projects for the application is \$12,737,300 including reconstruction of streets, pavement replacement, and pavement resurfacing projects.

Recommended Action:

Motion to authorize application for street funding projects as identified

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

**6. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn at 8:57 PM.

Motion made by B. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Jamie Jackson,  
City Clerk

CITY OF TWO RIVERS  
COMMUNITY DEVELOPMENT AUTHORITY AND  
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE PROCEEDINGS  
April 26, 2022  
5:15 PM, 3rd Floor City Hall

**Call to Order**

The meeting was called to order by BIDC Chair Gregory Coenen at 5:15 PM.

**Roll Call**

BIDC and CDA Members present: Keith Lyons, Gregory Coenen, Donald Karmen, Betty Bittner, Tracey Koach, and Dick Klinkner.

Absent: Tracy Yaggie, Daniel Wettstein

Also present was Greg Buckley, City Manager and Elizabeth Runge, Community Development Director.

**Approval of Minutes from January 25, 2022.**

A motion was made by Betty Bittner and seconded by Keith Lyons to approve the lease. Motion carried

**Update of Sandy Bay Highland Subdivision**

Sandy Bay has three homes that under construction in Phase 2. There have been 12 lots sold in Phase 2 which leaves 10 lots available for purchase.

**Update of Economic Development Activity**

**Progress of All Energy Management Project:**

The exterior of the building is up, the electric panels underneath the floors have been installed. The concrete floor shave also been poured. The final steps of the door installation will be occurring soon.

**2023 Washington Street:**

The closing of the sale of this city -owned property is scheduled for May 13, 2022. The buyers will then be able to begin work on the building.

**606 Parkway Boulevard (former Paragon):**

The Idle Site Grant application in the amount of \$250,000 has been submitted to WEDC. The application award announcement should occur in the next few weeks.

**Other Announcements:**

There may be a request for a City Economic Development Loan that comes to the BIDC/CDA for review at an upcoming meeting.

The committee thanked Mr. Don Karman for his commitment and service on this committee.

**Adjournment**

At 6:15 PM, a motion was made by Dick Klinkner, seconded by Tracey Koach to adjourn. Motion carried to adjourn the meeting.



**TWO  
RIVERS**  
WISCONSIN

# JOINT CITY COUNCIL AND ROOM TAX COMMISSION MEETING

Monday, May 16, 2022 at 7:30 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 8:10 PM.

### 2. ROLL CALL

**COUNCIL MEMBERS:** Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

Councilmember Jason Ring recused himself from the entire meeting due to the closed session topic involving his employer.

**ROOM TAX COMMISSION MEMBERS:** Curt Andrews, Greg Buckley, Rick Carey, Peter Crabbe, Bill LeClair

**ALSO PRESENT:** Library Director, Jeff Dawson; Community Development Director, Elizabeth Runge; Jack Bruce, City Attorney

### 3. INTRODUCTIONS

None.

### 4. BRIEF UPDATE ON TWO RIVERS TOURISM ACTIVITIES

#### A. Work Being Done by Consultant Amy James

Community Development Director Elizabeth Runge provided an updated on the efforts of the City's Tourism Director, Amy James. Ms. James is building the City's tourism tool kit, including development of visitor information sites throughout the community, a digital marketing strategy, and a new tourism website. Other activities include video and photo shoots, site visits with area businesses, coordination with statewide tourism organizations, and advertising efforts across the state.

#### B. Major Activities for the Coming Summer

Mr. Buckley reported on major activities planned for Summer 2022 including concerts at the beach and in Central Park.

#### C. Room Tax Statistics, 2021 and 2022 Year-to-Date

Mr. Buckley shared a report of room tax revenues by month dating back to 2018. The City continues to see growth in room tax revenues. 2021 revenues of \$261,161.06 were nearly \$120,000 higher than 2020's revenues. As of March 2022, \$46,120.96 has been collected in room tax revenues for 2022.

## 5. CLOSED EXECUTIVE SESSION

Council motion to enter into Closed Session at 8:20 PM, per Wisc. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Discussion with City Attorney Regarding Third party Complaint Filed in Manitowoc County Circuit Court by City of Manitowoc and City of Manitowoc Room Tax Commission, Seeking to Include City of Two Rivers and Two Rivers Room Tax Commission as Third Party Defendants in Lawsuit Against City of Manitowoc and Manitowoc Room Tax Commission Brought by the Manitowoc Area Visitor and Convention Bureau

Motion carried with a roll call vote.

Motion by Koach, seconded by Dahlke.

Voting Yay: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski

Room Tax Commission motion to enter into Closed Session at 8:20 PM, per Wisc. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Discussion with City Attorney Regarding Third party Complaint Filed in Manitowoc County Circuit Court by City of Manitowoc and City of Manitowoc Room Tax Commission, Seeking to Include City of Two Rivers and Two Rivers Room Tax Commission as Third Party Defendants in Lawsuit Against City of Manitowoc and Manitowoc Room Tax Commission Brought by the Manitowoc Area Visitor and Convention Bureau

Motion carried with a roll call vote.

Motion by Andrews, seconded by Carey.

Voting Yay: Andrews, Buckley, Carey, Crabbe, LeClair

## 6. RECONVENE IN OPEN SESSION

Council motion to reconvene in open session at 8:56 PM.

Motion carried with a voice vote.

Motion by Koach, seconded by Dahlke.

Voting Yay: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski

Room Tax Commission motion to reconvene in open session at 8:56 PM.

Motion carried with a voice vote.

Motion by Andrews, seconded by Crabbe.

Voting Yay: Andrews, Buckley, Carey, Crabbe, LeClair

## 7. POSSIBLE ACTION IN FOLLOW-UP OF CLOSED SESSION DISCUSSIONS

There was no action as a result of closed session.

## 8. ADJOURNMENT

Council motion to adjourn the meeting at 8:56 PM.

Motion carried with a voice vote.

Motion by Dahlke, seconded by D. LeClair.

Voting Yay: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski



Room Tax Commission motion to adjourn the meeting at 8:56 PM.

Motion carried with a voice vote.

Motion by Andrews, seconded by Crabbe.

Voting Yay: Andrews, Buckley, Carey, Crabbe, LeClair

Respectfully Submitted,

Jamie Jackson  
City Clerk



**TWO  
RIVERS**  
WISCONSIN

Section 10, Item B.

## **BOARD OF REVIEW**

**Wednesday, May 25, 2022 at 4:00 PM**

**Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241**

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### **MINUTES**

- 1. CALL BOARD OF REVIEW (BOR) TO ORDER** by Bill LeClair at 4:02 PM.
- 2. ROLL CALL**  
**Members Present:** Bill LeClair, Scott Stechmesser, Greg Buckley, Jamie Jackson  
  
**Members Excused:** Bonnie Shimulunas  
  
**Also Present:** Sally Brunner, City Assessor
- 3. ELECT CHAIRPERSON**  
Stechmesser nominated Bill LeClair to serve as Chairperson of the Board of Review. Nomination seconded by LeClair. Motion carried.
- 4. ELECT VICE CHAIRPERSON**  
LeClair nominated Scott Stechmesser to serve as Vice Chairperson of the Board of Review. Nomination seconded by Stechmesser. Motion carried.
- 5. DISCUSS TRAINING REQUIREMENTS**  
City Clerk Jamie Jackson informed the board members of the training requirement new in 2022 that at least one member of the Board of Review complete the required training each year. Training materials are available in the City Clerk's office for pickup and completion prior to the next meeting of the Board of Review.
- 6. NEXT MEETING DATE: WEDNESDAY, AUGUST 31, 2022 AT 4:00 PM**
- 7. ADJOURN (TO FUTURE DATE IF NECESSARY)**  
Motion by Stechmesser, seconded by LeClair, to adjourn the meeting at 4:12 PM until Wednesday, August 31, 2022 at 4:00 PM. Motion carried.

Respectfully Submitted,

Jamie Jackson, City Clerk



**TWO  
RIVERS**  
WISCONSIN

# ARCHITECTURAL CONTROL COMMITTEE

Section 10, ItemB.

Wednesday, May 25, 2022 at 10:00 AM

Committee Room - City Hall, 3rd Floor 1717  
E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

The meeting was called to order at 10:03 AM.

### 2. ROLL CALL

Committee Members: Vicky Berg, Donald Karman, Kay Koach, Jim McDonald

Excused: Elizabeth Runger

Also Present: Tom Arndt, Jim Reif Builders and City Manager Gregory Buckley

### 3. ACTION ITEMS

- A. Review plans for the construction of a single-family dwelling on Lot 1 of Certified Survey Map recorded in Volume 35, Page 341, being Lot 5 and part of the vacated pedestrian way in Block 1 of the Replat of Sandy Bay Highlands Subdivision No. 1, submitted by Kathy and Robert Olson (owners) and Jim Reif, Jim Reif Builders (contractor)

Discussion included storm water management, landscaping and driveway width.

The sump discharge, egress well and front downspouts will be connected to the public storm sewer. The general contractor is not responsible for any additional landscaping not shown on the plan. Current ordinance allows a private driveway width of no more than 32 feet. However, as requested by the general contractor, a revised ordinance shall be presented to the Plan Commission for recommendation to the City Council. However, no guarantee shall be provided regarding the language or adoption of any revision.

Motion to approve the plans submitted subject to the following:

- Provide a revised site plan to include storm water management.
- Maximum driveway width on private property shall be 32 feet, with the understanding that the driveway width may be subject to change should an ordinance revision be approved before the private driveway is installed.

Result: Approved by voice vote

Motion made by Koach, seconded by McDonald

Voting Yea: Berg, Karman, Koach, McDonald

#### 4. ADJOURNMENT

Motion to adjourn at 10:20 AM.

Result: Approved by voice vote

Motion made by McDonald, seconded by Koach

Voting Yea: Berg, Karman, Koach, McDonald

---

Vicky Berg, Chairperson



**TWO  
RIVERS**  
WISCONSIN

Section 10, Item B.

# **POLICE AND FIRE COMMISSION MEETING**

**Tuesday, May 31, 2022 at 4:00 PM**

**Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241**

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## **MINUTES**

### **1. CALL TO ORDER**

The meeting was called to order by Chairman Brad Yaggie at 4:01 PM.

### **2. ROLL CALL**

**Commission Members Present:** Mike Canty, Kris LaFond, Jack Gadzala, Brad Yaggie

**Commission Members Excused:** Sandy Rohrick

**Also Present:** Brian Kohlmeier, Police Chief; Ben Meinnert, Assistant Police Chief

### **3. CLOSED SESSION**

Motion by Gadzala, seconded by LaFond, to enter into closed session at 4:02 PM per Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Patrol Sergeant and Detective Promotions. Motion carried upon a roll call vote.

### **4. RECONVENE IN OPEN SESSION PURSUANT TO WIS. STATS. 19.85(2)**

Motion by Canty, seconded by LaFond, to reconvene in open session at 4:25PM. Motion carried upon a voice vote.

### **5. ANY ACTION AS A RESULT OF CLOSED SESSION**

Motion by Canty, seconded by Gadzala, to approve the promotions of Officer Bradley Dimmick to Patrol Sergeant and Officer Megan Klumpanyan to Detective. Motion carried upon a voice vote.

### **6. ADJOURNMENT**

Motion by LaFond, seconded by Canty, to adjourn the meeting at 4:29 PM. Motion carried upon a voice vote.

Respectfully submitted,

Jamie Jackson  
City Clerk

# Debt Service Fund Summary Financial Report April 2022

A detailed report can be provided upon request.



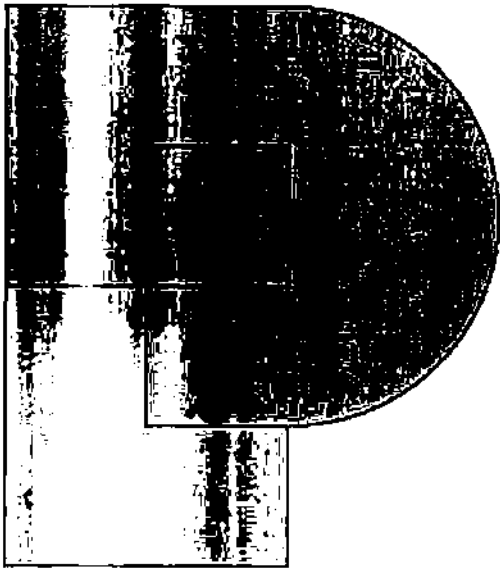
**TWO  
RIVERS**  
WISCONSIN

**CITY OF TWO RIVERS**  
**2022 MONTHLY DEBT SERVICE FUND REPORT**  
**APRIL 30, 2022 BUDGET**

Section 10, Item C.

**DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL**

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>DEBT SERVICE</u></b>						
<b>REVENUES</b>						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,380,752	2,380,752	0	100.00	2,305,271
300-48100 INTEREST ON INVESTMENTS	199	1,000	465	( 535)	46.54	385
300-49110 PROCEEDS FROM DEBT	0	0	0	0	.00	0
300-49417 TRNSFR FROM OTHER FUNDS	15,500	258,463	165,963	( 92,500)	64.21	406,054
<b>TOTAL REVENUES</b>	<b>15,699</b>	<b>2,640,215</b>	<b>2,547,180</b>	<b>( 93,035)</b>	<b>96.48</b>	<b>2,711,710</b>
 <u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	0	0	.00	0
300-58100-2950 DEBT ISSUANCE COSTS	0	0	0	0	.00	0
300-58100-2960 DEBT PREMIUM	0	0	0	0	.00	0
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	0	0	.00	0
300-58100-5970 TRANSFER TO OTHER FUNDS	19,954	47,916	19,954	( 27,962)	41.64	19,205
300-58100-6200 PRINCIPAL PAYMENTS	253	2,047,832	2,045,808	( 2,024)	99.90	2,214,334
300-58100-6210 INTEREST PAYMENTS	0	483,500	288,551	( 194,949)	59.68	370,896
300-58100-6230 CAPITAL LEASE PAYMENTS	2,849	83,359	11,900	( 71,459)	14.28	0
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	2,442	3,874	3,914	40	101.04	2,672
300-58100-6900 OTHER SERVICES	0	3,000	0	( 3,000)	.00	0
<b>TOTAL EXPENDITURES</b>	<b>25,498</b>	<b>2,669,481</b>	<b>2,370,128</b>	<b>( 299,353)</b>	<b>88.79</b>	<b>2,607,107</b>
 <b>REVENUE OVER EXPENDITURES - YTD</b>	<b>( 9,800)</b>	<b>( 29,266)</b>	<b>177,052</b>	<b>206,318</b>	<b>604.98</b>	<b>104,603</b>



**TWO  
RIVERS**  
WISCONSIN

# Lester Public Library

## April 2022

### Detail Financial Report



CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2022

Section 10, Item C.

LIBRARY FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
280-41110 GENERAL PROPERTY TAX	0	631,287	631,287	0	100.00	607,007
TOTAL TAXES	0	631,287	631,287	0	100.00	607,007
<u>INTERGOVERNMENTAL REVENUE</u>						
280-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720 COUNTY FUNDS	22	171,579	171,601	22	100.01	172,339
TOTAL INTERGOVERNMENTAL REVE	22	171,579	171,601	22	100.01	172,339
<u>FINES &amp; FORFEITURES</u>						
280-45300 LIBRARY BOOK FINES	277	2,000	891	( 1,109)	44.55	632
TOTAL FINES & FORFEITURES	277	2,000	891	( 1,109)	44.55	632
<u>CHARGES FOR SERVICE</u>						
280-46712 COPIER SERVICE FEES	426	6,500	1,761	( 4,739)	27.10	263
TOTAL CHARGES FOR SERVICE	426	6,500	1,761	( 4,739)	27.10	263
<u>MISCELLANEOUS REVENUE</u>						
280-48300 SALE OF PROP & EQUIP	572	2,500	891	( 1,609)	35.65	89
280-48500 DONATIONS	15,000	48,845	15,000	( 33,845)	30.71	0
280-48900 OTHER REVENUES	15	2,000	780	( 1,220)	38.99	323
TOTAL MISCELLANEOUS REVENUE	15,587	53,345	16,671	( 36,674)	31.25	412
<u>OTHER FINANCING SOURCES</u>						
280-49223 TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
TOTAL FUND REVENUE	16,312	864,711	822,211	( 42,500)	95.09	780,653

**CITY OF TWO RIVERS**  
**2022 MONTHLY GENERAL FUND REPORT**  
**APRIL 30, 2022 BUDGET**

Section 10, Item C.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>LESTER LIBRARY</u></b>						
<b><u>LIBRARY ADMINISTRATION</u></b>						
<b><u>PERSONNEL SERVICES</u></b>						
280-55110-1100	FULLTIME ADMINISTRATION	21,751	263,910	86,850 ( 177,060)	32.91	82,340
280-55110-1220	WAGES - FULLTIME	2,830	34,341	11,310 ( 23,031)	32.93	10,986
280-55110-1270	WAGES - PART TIME	10,894	129,272	42,237 ( 87,035)	32.67	35,759
280-55110-1280	WAGES-LONGEVITY PAY	0	6,427	0 ( 6,427)	.00	0
280-55110-1290	WAGES-OVERTIME	0	495	0 ( 495)	.00	185
280-55110-1310	WI RETIREMENT	1,829	22,962	7,402 ( 15,560)	32.24	7,275
280-55110-1320	FICA	2,639	33,618	10,567 ( 23,051)	31.43	9,557
280-55110-1330	HEALTH INSURANCE	4,585	55,020	18,340 ( 36,680)	33.33	20,412
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	0	0	.00	0
280-55110-1334	HEALTH INSURANCE OPT-OUT	769	10,000	3,077 ( 6,923)	30.77	2,462
280-55110-1340	LIFE INSURANCE	109	1,337	436 ( 901)	32.61	381
280-55110-1350	OTHER BENEFITS	0	0	0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	1,650	.00	311
<b>TOTAL PERSONNEL SERVICES</b>		<b>45,406</b>	<b>557,382</b>	<b>181,869 ( 375,513)</b>	<b>32.63</b>	<b>169,667</b>
<b><u>CONTRACTUAL SERVICES</u></b>						
280-55110-2100	PROF SERV - CITY SERVICES	3,827	47,484	15,142 ( 32,342)	31.89	15,148
280-55110-2130	PROFESSIONAL SERVICES	577	6,000	1,555 ( 4,445)	25.92	1,217
280-55110-2200	TELEPHONE EXPENSE	96	1,200	386 ( 814)	32.13	411
280-55110-2210	ELECTRICITY	1,892	22,000	6,300 ( 15,700)	28.64	4,963
280-55110-2220	NATURAL GAS/HEAT	1,214	8,500	7,095 ( 1,405)	83.47	2,736
280-55110-2230	WATER EXPENSE	161	2,000	633 ( 1,367)	31.66	589
280-55110-2240	SEWER EXPENSE	54	750	200 ( 550)	26.67	138
280-55110-2250	STORMWATER EXPENSE	80	960	320 ( 640)	33.30	320
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	2,549	24,993	3,705 ( 21,288)	14.82	16,448
280-55110-2450	EQUIPMENT NEW	0	10,800	0 ( 10,800)	.00	968
280-55110-2910	PRINTING/ADVERTISING	0	1,500	489 ( 1,011)	32.57	1,163
280-55110-2930	TECHNOLOGY	3,224	21,000	3,316 ( 17,684)	15.79	11,057
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	3,227 ( 9,681)	25.00	4,303
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>14,751</b>	<b>160,095</b>	<b>42,367 ( 117,728)</b>	<b>26.46</b>	<b>59,458</b>
<b><u>OPERATING SUPPLIES/EXPENSES</u></b>						
280-55110-3100	OFFICE SUPPLIES	216	5,000	1,037 ( 3,963)	20.73	229
280-55110-3110	POSTAGE	25	450	119 ( 331)	26.34	80
280-55110-3300	TRAVEL	0	2,284	494 ( 1,790)	21.65	250
280-55110-3560	LANDSCAPING	0	14,500	0 ( 14,500)	.00	1,266
280-55110-3960	TECH PROC SUPPLIES	0	0	0	.00	885
<b>TOTAL OP SUPPLIES/EXP</b>		<b>240</b>	<b>22,234</b>	<b>1,650 ( 20,584)</b>	<b>7.42</b>	<b>2,709</b>

**CITY OF TWO RIVERS**  
**2022 MONTHLY GENERAL FUND REPORT**  
**APRIL 30, 2022 BUDGET**

Section 10, Item C.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u><b>FIXED CHARGES</b></u>						
280-55110-5200 INSURANCES	1,105	13,400	4,652	( 8,748)	34.72	4,286
280-55110-5950 TRANSFER TO CAP PROJ FND	0	1,080	1,440	360	133.33	1,080
<b>TOTAL FIXED CHARGES</b>	<b>1,105</b>	<b>14,480</b>	<b>6,092</b>	<b>( 8,388)</b>	<b>42.08</b>	<b>5,366</b>
<b>TOTAL LIBRARY ADMINISTRATION</b>	<b>61,502</b>	<b>754,191</b>	<b>231,978</b>	<b>( 522,213)</b>	<b>30.76</b>	<b>237,200</b>
<b>ADULT SERVICES</b>						
<u><b>OPERATING SUPPLIES/EXPENSES</b></u>						
280-55111-3230 PERIODICALS	183	4,600	1,514	( 3,086)	32.92	1,608
280-55111-3400 NON-FICTION BOOKS	1,474	17,000	3,854	( 13,146)	22.67	2,254
280-55111-3420 FICTION BOOKS	1,198	17,000	3,914	( 13,086)	23.02	4,611
280-55111-3430 LARGE PRINT BOOKS	1,292	12,000	3,423	( 8,577)	28.53	3,585
280-55111-3450 MOVIES	538	4,500	1,370	( 3,130)	30.43	1,128
280-55111-3470 AUDIOBOOKS	140	4,400	787	( 3,613)	17.88	677
280-55111-3480 MUSIC CD'S	0	500	0	( 500)	.00	23
280-55111-3510 PROGRAMS	0	3,000	0	( 3,000)	.00	0
<b>TOTAL OP SUPPLIES/EXP</b>	<b>4,826</b>	<b>63,000</b>	<b>14,862</b>	<b>( 48,138)</b>	<b>23.59</b>	<b>13,885</b>
<b>TOTAL ADULT SERVICES</b>	<b>4,826</b>	<b>63,000</b>	<b>14,862</b>	<b>( 48,138)</b>	<b>23.59</b>	<b>13,885</b>

**CITY OF TWO RIVERS**  
**2022 MONTHLY GENERAL FUND REPORT**  
**APRIL 30, 2022 BUDGET**

Section 10, Item C.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CHILDREN'S SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	540	287	( 253)	53.11	258
280-55112-3400 NON-FICTION BOOKS	373	7,000	1,899	( 5,101)	27.13	2,190
280-55112-3420 FICTION BOOKS	704	3,800	1,650	( 2,150)	43.43	1,791
280-55112-3440 PAPERBACKS	43	1,600	162	( 1,438)	10.10	187
280-55112-3450 MOVIES	20	2,500	180	( 2,320)	7.19	108
280-55112-3470 AUDIOBOOKS	10	1,700	10	( 1,691)	.56	0
280-55112-3510 PROGRAMS	1,491	11,980	3,731	( 8,249)	31.14	3,099
280-55112-3530 JE BOOKS	819	6,000	2,058	( 3,942)	34.30	1,338
<b>TOTAL OP SUPPLIES/EXP</b>	<b>3,460</b>	<b>35,120</b>	<b>9,976</b>	<b>( 25,144)</b>	<b>28.40</b>	<b>8,971</b>
<b>TOTAL CHILDREN'S SERVICES</b>	<b>3,460</b>	<b>35,120</b>	<b>9,976</b>	<b>( 25,144)</b>	<b>28.40</b>	<b>8,971</b>
<b>REFERENCE</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	1,800	428	( 1,372)	23.78	1,736
280-55114-3490 MICROFILM	0	4,100	75	( 4,025)	1.83	0
<b>TOTAL OP SUPPLIES/EXP</b>	<b>0</b>	<b>5,900</b>	<b>503</b>	<b>( 5,397)</b>	<b>8.52</b>	<b>1,736</b>
<b>TOTAL REFERENCE</b>	<b>0</b>	<b>5,900</b>	<b>503</b>	<b>( 5,397)</b>	<b>8.52</b>	<b>1,736</b>

**CITY OF TWO RIVERS**  
**2022 MONTHLY GENERAL FUND REPORT**  
**APRIL 30, 2022 BUDGET**

Section 10, Item C.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>YOUNG ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	24	( 176)	12.00	53
280-55115-3420 FICTION BOOKS	543	5,300	1,201	( 4,099)	22.66	2,472
280-55115-3470 AUDIOBOOKS	0	1,000	42	( 958)	4.17	0
280-55115-3510 PROGRAMS	0	0	0	0	.00	0
<b>TOTAL OP SUPPLIES/EXP</b>	<b>543</b>	<b>6,500</b>	<b>1,267</b>	<b>( 5,233)</b>	<b>19.49</b>	<b>2,525</b>
<b>TOTAL YOUNG ADULT SERVICES</b>	<b>543</b>	<b>6,500</b>	<b>1,267</b>	<b>( 5,233)</b>	<b>19.49</b>	<b>2,525</b>
<b>TOTAL LESTER LIBRARY EXP</b>	<b>70,330</b>	<b>864,711</b>	<b>258,585</b>	<b>( 606,126)</b>	<b>29.90</b>	<b>264,317</b>
<b>NET REV OVER EXP</b>	<b>( 54,019)</b>	<b>0</b>	<b>563,626</b>	<b>563,626</b>	<b>.00</b>	<b>516,336</b>



**TWO  
RIVERS**  
WISCONSIN

April 2022

General Fund  
Summary  
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 4 MONTHS ENDING APRIL 30, 2022

Section 10, Item C.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<u>REVENUE</u>						
TAXES	67,520	3,099,520	2,500,438.56	( 599,081)	80.67	2,477,167
SPECIAL ASSESSMENTS	5,751	169,000	86,676.71	( 82,323)	51.29	44,918
INTERGOVERNMENTAL REVENUE	136,728	4,587,696	278,838.40	( 4,308,858)	6.08	307,449
LICENSES & PERMITS	19,805	289,800	44,895.59	( 244,904)	15.49	34,812
FINES & FORFEITURES	14,473	98,900	28,722.14	( 70,178)	29.04	35,567
CHARGES FOR SERVICE	86,054	1,575,500	378,019.47	( 1,197,481)	23.99	367,298
INTERDEPARTMENTAL REVENUE	59,663	575,500	93,300.23	( 482,200)	16.21	102,775
MISCELLANEOUS REVENUE	19,202	250,000	61,530.11	( 188,470)	24.61	43,628
OTHER FINANCING SOURCES	6,419	180,000	89,079.00	( 90,921)	49.49	33,271
<b>TOTAL FUND REVENUE</b>	<b>415,614</b>	<b>10,825,916</b>	<b>3,561,500.21</b>	<b>( 7,264,416)</b>	<b>32.90</b>	<b>3,446,885</b>
<u>EXPENDITURES</u>						
COUNCIL	862	15,820	4,560.71	( 11,259)	28.83	5,736
JUDICIAL	4,690	59,548	26,579.21	( 32,969)	44.63	24,355
LEGAL COUNSEL	4,363	54,433	16,481.47	( 37,952)	30.28	18,161
CITY MANAGER	13,025	165,531	56,089.74	( 109,441)	33.88	60,055
CLERK	6,046	79,844	23,930.80	( 55,913)	29.97	32,913
ELECTION	3,544	25,100	4,915.38	( 20,185)	19.58	5,387
INFORMATION SYSTEMS	7,172	106,838	28,935.78	( 77,902)	27.08	29,756
FINANCE DEPARTMENT	10,437	141,800	46,512.65	( 95,287)	32.80	53,342
ASSESSING	7,706	111,631	43,153.16	( 68,478)	38.66	44,286
CITY HALL	7,562	80,165	29,297.13	( 50,868)	36.55	26,609
GENERAL GOVERNMENT	4,241	15,150	5,023.49	( 10,127)	33.16	( 2,089)
INSURANCE	28,660	340,920	104,181.84	( 236,738)	30.56	106,807
POLICE ADMINISTRATION	112,224	1,395,964	462,847.60	( 933,116)	33.16	460,997
POLICE PATROL	130,392	1,864,739	567,363.35	( 1,297,376)	30.43	526,799
POLICE CROSSING GUARDS	2,564	20,349	9,487.46	( 10,862)	46.62	5,475
POLICE & FIRE COMMISSION	820	5,150	2,914.00	( 2,236)	56.58	0
FIRE ADMINISTRATION	52,365	559,808	198,109.11	( 361,699)	35.39	184,282
FIREFIGHTERS	131,108	1,548,105	529,085.09	( 1,019,020)	34.18	505,604
AMBULANCE	44,749	502,550	158,226.04	( 344,324)	31.48	197,584
INSPECTION	11,278	137,095	46,641.82	( 90,453)	34.02	40,331
HIGHWAY ADMINISTRATION	14,999	193,587	59,565.52	( 134,021)	30.77	65,127
PUBLIC WORKS SHOP	41,634	635,220	184,123.07	( 451,097)	28.99	202,391
STREET MAINTENANCE	23,378	259,142	69,516.34	( 189,626)	26.83	77,462
TRAFFIC CONTROL	4,651	64,460	16,162.03	( 48,298)	25.07	16,350
SNOW & ICE	5,871	213,419	88,510.58	( 124,908)	41.47	88,167
BRIDGE REPAIR/MAINTENANCE	4,347	57,157	11,675.86	( 45,481)	20.43	5,651
TRANSIT	0	115,000	.00	( 115,000)	.00	0
WORK DONE FOR OTHER DEPTS	23,681	150,107	54,465.47	( 95,642)	36.28	48,085
SENIOR CENTER	9,929	181,414	49,912.26	( 131,502)	27.51	58,370
CEMETERIES	12,955	176,821	40,964.12	( 135,857)	23.17	28,112
COMMUNITY CENTER	30,949	410,854	124,813.81	( 286,040)	30.38	118,097
PARKS	21,937	318,467	69,182.26	( 249,285)	21.72	43,326
RECREATION	15,245	298,857	75,469.36	( 223,388)	25.25	72,320
SPECIAL EVENTS	2,092	34,326	8,142.28	( 26,184)	23.72	6,839
RECREATION FIELDS	7,065	99,366	23,803.54	( 75,562)	23.95	23,789
TRAILS/MEDIAN MAINTENANCE	0	25,046	.00	( 25,046)	.00	0
ECONOMIC DEVELOPMENT	0	0	1,465.00	1,465	.00	0
OTHER FINANCING USES	43,377	362,113	138,674.69	( 223,438)	38.30	113,760

CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 4 MONTHS ENDING APRIL 30, 2022

Section 10, Item C.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	845,918	10,825,916	3,380,782.02	( 7,445,134)	31.23	3,294,236
REVENUE OVER (UNDER) EXPENSES	( 430,303)	0	180,718.19	180,718	.00	152,649



CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,230,500	2,230,500	0	100.00	2,230,501
100-41310 LOCAL UTILITY TAX EQUIV	67,467	849,000	269,868	( 579,132)	31.79	248,684
100-41320 OTHER TAX EXEMPT ENTITIES	15	20	32	12	161.80	17
100-41800 INTEREST DELINQ. TAXES	38	10,000	38	( 9,962)	.38	( 34)
100-41900 TIF/TID CLOSE REFUND	0	10,000	0	( 10,000)	.00	0
<b>TOTAL TAXES</b>	<b>67,520</b>	<b>3,099,520</b>	<b>2,500,439</b>	<b>( 599,081)</b>	<b>80.67</b>	<b>2,477,167</b>
<u>SPECIAL ASSESSMENTS</u>						
100-42100 WATER MAINS & LATERALS	0	0	10,879	10,879	.00	0
100-42200 SEWER MAINS & LATERALS	0	0	12,199	12,199	.00	0
100-42300 STREET PAVING & CONSTRUCT	5,751	160,000	59,399	( 100,601)	37.12	41,492
100-42401 OTHER SPECIAL ASSESSMENTS	0	9,000	4,201	( 4,799)	46.67	3,426
<b>TOTAL SPECIAL ASSESSMENTS</b>	<b>5,751</b>	<b>169,000</b>	<b>86,677</b>	<b>( 82,323)</b>	<b>51.29</b>	<b>44,918</b>
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43200 FEDERAL GRANTS	0	0	0	0	.00	18
100-43310 SHARED ELECTION EXPENSE	0	0	161	161	.00	490
100-43410 STATE SHARED TAXES	0	3,764,239	0	( 3,764,239)	.00	0
100-43411 EXPENDITURE RESTRAINT	0	172,696	0	( 172,696)	.00	0
100-43412 EXEMPT COMPUTER STATE AID	0	20,850	0	( 20,850)	.00	0
100-43413 PERSONAL PROPERTY AID	0	16,900	0	( 16,900)	.00	0
100-43420 STATE FIRE INS TAX	0	25,000	0	( 25,000)	.00	0
100-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
100-43520 STATE AID/POLICE TRAINING	0	10,000	0	( 10,000)	.00	4,502
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	( 26,000)	.00	0
100-43580 GRANT PROCEEDS	0	0	0	0	.00	0
100-43610 PAYMENT MUN. SERVICES	0	5,100	5,221	121	102.38	3,669
100-43620 OTHER STATE AID	0	0	0	0	.00	0
100-43710 HIGHWAY AIDS-LOCAL	114,250	456,998	228,499	( 228,499)	50.00	253,888
100-43711 CONNECTING STREETS	22,478	89,913	44,957	( 44,956)	50.00	44,882
<b>TOTAL INTERGOVERNMENTAL REVE</b>	<b>136,728</b>	<b>4,587,696</b>	<b>278,838</b>	<b>( 4,308,858)</b>	<b>6.08</b>	<b>307,449</b>

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES &amp; PERMITS</u>						
100-44110 LIQUOR LICENSE	4,760	16,000	5,476 (	10,524)	34.23	4,599
100-44120 BAR OPERATOR LICENSE	535	6,000	1,280 (	4,720)	21.33	705
100-44125 CIGARETTE LICENSE	0	1,000	0 (	1,000)	.00	117
100-44130 BUSINESS OR OCCUPATION	215	2,500	345 (	2,155)	13.80	433
100-44140 CABLE TV FRANCHISE	26	140,000	26 (	139,974)	.02	0
100-44200 BICYCLE LIC/GOLF CART PERMIT	275	600	300 (	300)	50.00	250
100-44210 DOG LICENSE	0	8,000	2,936 (	5,064)	36.70	2,694
100-44300 BUILDING PERMITS	9,289	70,000	19,477 (	50,523)	27.82	14,044
100-44310 ELECTRICAL PERMITS	1,260	15,000	5,230 (	9,770)	34.87	4,240
100-44320 PLUMBING PERMITS	2,180	20,000	6,165 (	13,835)	30.83	4,950
100-44330 SIGN PERMIT	750	2,200	850 (	1,350)	38.64	1,060
100-44340 CONDITIONAL USE PERMIT	0	3,500	700 (	2,800)	20.00	600
100-44900 OTHER PERMITS	515	5,000	2,111 (	2,889)	42.22	1,120
TOTAL LICENSES & PERMITS	19,805	289,800	44,896 (	244,904)	15.49	34,812
<u>FINES &amp; FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	2,191	60,000	6,645 (	53,355)	11.08	12,562
100-45115 POLICE DEPT TRIP PAYMENTS	12,072	20,000	19,285 (	715)	96.43	10,193
100-45130 PARKING VIOLATIONS	210	18,000	2,765 (	15,235)	15.36	12,663
100-45131 UNPAID TRAFFIC JUDGEMENTS	0	400	27 (	373)	6.75	( 51)
100-45220 ANIMAL TRANSPORTS	0	500	0 (	500)	.00	200
TOTAL FINES & FORFEITURES	14,473	98,900	28,722 (	70,178)	29.04	35,567
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	908	24,000	7,287 (	16,713)	30.36	8,981
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210 LAW ENFORCEMENT FEES	212	2,500	573 (	1,927)	22.93	930
100-46220 FIRE DEPARTMENT FEES	0	2,000	1,206 (	794)	60.32	299
100-46225 FIRE DEPT TRIP PAYMENTS	8,391	55,000	26,027 (	28,973)	47.32	22,307
100-46230 AMBULANCE FEES	59,432	820,000	269,113 (	550,887)	32.82	253,313
100-46240 POLICE LIAISON FEES	0	142,000	0 (	142,000)	.00	59
100-46310 PUBLIC WORKS FEES	360	260,000	1,473 (	258,527)	.57	1,433
100-46540 CEMETERY PLOTS	6,450	120,000	32,865 (	87,135)	27.39	35,060
100-46720 RECREATION FEES	8,874	85,000	31,347 (	53,653)	36.88	27,193
100-46743 COMMUNITY CENTER	1,427	30,000	8,128 (	21,872)	27.09	7,803
100-46745 SENIOR CENTER	0	35,000	0 (	35,000)	.00	9,920
TOTAL CHARGES FOR SERVICE	86,054	1,575,500	378,019 (	1,197,481)	23.99	367,298

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	0	500	0	( 500)	.00	20
100-47430 PUBLIC WORKS CHARGES	59,663	525,000	93,300	( 431,700)	17.77	102,755
100-47440 RECREATION CHARGES	0	30,000	0	( 30,000)	.00	0
100-47450 ECONOMIC DEVELOPMENT CHRG	0	20,000	0	( 20,000)	.00	0
TOTAL INTERDEPARTMENTAL REVEN	59,663	575,500	93,300	( 482,200)	16.21	102,775
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	1,381	18,000	2,765	( 15,235)	15.36	1,057
100-48120 INTEREST INCOME ON TIF ADVANCE	0	5,500	0	( 5,500)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	40,000	0	( 40,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	434	20,000	20,647	647	103.24	15,750
100-48200 RENT-CITY PROPERTY	1,876	65,000	21,968	( 43,032)	33.80	6,856
100-48300 SALE OF PROP & EQUIP	15,500	60,000	16,100	( 43,900)	26.83	16,500
100-48400 REFUND FOR PRIOR YEARS	0	36,500	0	( 36,500)	.00	0
100-48440 INSURANCE CLAIMS	0	0	0	0	.00	2,500
100-48500 DONATIONS	0	0	0	0	.00	0
100-48900 OTHER REVENUES	11	5,000	50	( 4,950)	1.00	965
TOTAL MISCELLANEOUS REVENUE	19,202	250,000	61,530	( 188,470)	24.61	43,628
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	6,419	180,000	89,079	( 90,921)	49.49	33,271
TOTAL OTHER FINANCING SOURCES	6,419	180,000	89,079	( 90,921)	49.49	33,271
TOTAL FUND REVENUE	415,614	10,825,916	3,561,500	( 7,264,416)	32.90	3,446,885

# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>GEN GOVT ADMINISTRATION</b>						
<b>CITY COUNCIL</b>						
PERSONNEL SERVICES	1,130	4,898	13,676	( 8,778)	35.81	4,521
CONTRACTUAL SERVICES	715	2,782	8,800	( 6,018)	31.61	2,120
OPERATING SUPPLIES & EXPENSE	( 359)	184	4,800	( 4,616)	3.83	2,919
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 624)	( 3,303)	( 11,456)	8,153	( 28.83)	( 3,824)
<b>TOTAL CITY COUNCIL</b>	<b>882</b>	<b>4,561</b>	<b>15,820</b>	<b>( 11,259)</b>	<b>28.83</b>	<b>5,736</b>
<b>JUDICIAL</b>						
PERSONNEL SERVICES	4,482	23,142	53,733	( 30,591)	43.07	21,024
CONTRACTUAL SERVICES	0	0	1,420	( 1,420)	.00	0
OPERATING SUPPLIES & EXPENSE	208	1,237	2,195	( 958)	56.36	1,131
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	2,200
<b>TOTAL JUDICIAL</b>	<b>4,690</b>	<b>26,579</b>	<b>59,548</b>	<b>( 32,969)</b>	<b>44.63</b>	<b>24,355</b>
<b>LEGAL DEPARTMENT</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	7,523	28,416	93,850	( 65,434)	30.28	30,268
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 3,160)	( 11,935)	( 39,417)	27,482	( 30.28)	( 12,107)
<b>TOTAL LEGAL DEPARTMENT</b>	<b>4,363</b>	<b>16,481</b>	<b>54,433</b>	<b>( 37,952)</b>	<b>30.28</b>	<b>18,161</b>
<b>CITY MANAGER</b>						
PERSONNEL SERVICES	19,055	77,671	236,765	( 159,094)	32.80	75,136
CONTRACTUAL SERVICES	2,742	14,160	43,900	( 29,740)	32.26	22,034
OPERATING SUPPLIES & EXPENSE	1,885	10,151	20,300	( 10,149)	50.00	8,189
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 10,657)	( 45,892)	( 135,434)	89,542	( 33.88)	( 45,304)
<b>TOTAL CITY MANAGER</b>	<b>13,025</b>	<b>56,090</b>	<b>165,531</b>	<b>( 109,441)</b>	<b>33.88</b>	<b>60,055</b>

# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CITY CLERK</b>						
PERSONNEL SERVICES	7,705	31,424	96,775	( 65,351)	32.47	41,872
CONTRACTUAL SERVICES	51	85	6,200	( 6,115)	1.37	773
OPERATING SUPPLIES & EXPENSE	526	1,273	6,400	( 5,127)	19.89	1,237
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 2,236)	( 8,851)	( 29,531)	20,680	( 29.97)	( 10,969)
<b>TOTAL CITY CLERK</b>	<b>6,046</b>	<b>23,931</b>	<b>79,844</b>	<b>( 55,913)</b>	<b>29.97</b>	<b>32,913</b>
<b>ELECTIONS</b>						
PERSONNEL SERVICES	3,179	3,462	14,000	( 10,538)	24.73	3,290
CONTRACTUAL SERVICES	0	90	4,500	( 4,410)	2.01	97
OPERATING SUPPLIES & EXPENSE	365	1,363	6,600	( 5,237)	20.65	2,000
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ELECTIONS</b>	<b>3,544</b>	<b>4,915</b>	<b>25,100</b>	<b>( 20,185)</b>	<b>19.58</b>	<b>5,387</b>
<b>INFORMATION SYSTEMS</b>						
PERSONNEL SERVICES	15,876	64,356	200,131	( 135,775)	32.16	64,438
CONTRACTUAL SERVICES	1,564	5,828	57,550	( 51,722)	10.13	4,163
OPERATING SUPPLIES & EXPENSE	53	392	2,900	( 2,508)	13.50	600
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 10,320)	( 41,639)	( 153,743)	112,104	( 27.08)	( 39,444)
<b>TOTAL INFORMATION SYSTEMS</b>	<b>7,172</b>	<b>28,936</b>	<b>106,838</b>	<b>( 77,902)</b>	<b>27.08</b>	<b>29,756</b>
<b>TOTAL GEN GOVT ADMIN</b>	<b>39,703</b>	<b>161,493</b>	<b>507,114</b>	<b>( 345,621)</b>	<b>31.85</b>	<b>176,362</b>

# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	51,427	204,952	615,080	( 410,128)	33.32	210,281
CONTRACTUAL SERVICES	12,595	51,361	216,220	( 164,859)	23.75	59,455
OPERATING SUPPLIES & EXPENSE	2,678	14,599	43,195	( 28,596)	33.80	16,075
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	( 26,997)	( 111,619)	( 369,581)	257,962	( 30.20)	
<b>TOTAL GEN GOVT ADMINISTRATION</b>	<b>39,703</b>	<b>161,493</b>	<b>507,114</b>	<b>( 345,621)</b>	<b>31.85</b>	<b>176,362</b>

# CITY OF TWO RIVERS

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>FINANCE ADMINISTRATION</b>						
<b>FINANCE</b>						
PERSONNEL SERVICES	23,550	96,602	296,283	( 199,681)	32.60	101,062
CONTRACTUAL SERVICES	2,104	22,382	69,950	( 47,568)	32.00	15,627
OPERATING SUPPLIES & EXPENSE	308	2,416	8,900	( 6,484)	27.15	1,839
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 15,525)	( 74,887)	( 233,333)	158,446	( 32.09)	( 65,186)
<b>TOTAL FINANCE</b>	<b>10,437</b>	<b>46,513</b>	<b>141,800</b>	<b>( 95,287)</b>	<b>32.80</b>	<b>53,342</b>
<b>ASSESSOR</b>						
PERSONNEL SERVICES	3,846	15,376	48,881	( 33,505)	31.46	16,907
CONTRACTUAL SERVICES	3,818	27,005	59,600	( 32,595)	45.31	26,713
OPERATING SUPPLIES & EXPENSE	42	773	3,150	( 2,377)	24.54	666
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ASSESSOR</b>	<b>7,706</b>	<b>43,153</b>	<b>111,631</b>	<b>( 68,478)</b>	<b>38.66</b>	<b>44,286</b>
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>18,143</b>	<b>89,666</b>	<b>253,431</b>	<b>( 163,765)</b>	<b>35.38</b>	<b>97,628</b>

### \*\*\*\*\* SUMMARY OF FINANCE ADMINISTRATION EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	27,396	111,978	345,164	( 233,186)	32.44	117,969
CONTRACTUAL SERVICES	5,921	49,386	129,550	( 80,164)	38.12	42,340
OPERATING SUPPLIES & EXPENSE	350	3,189	12,050	( 8,861)	26.47	2,505
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	( 15,525)	( 74,887)	( 233,333)	158,446	( 32.09)	
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>18,143</b>	<b>89,666</b>	<b>253,431</b>	<b>( 163,765)</b>	<b>35.38</b>	<b>97,628</b>

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CITY HALL</b>						
<b>CITY HALL (BUILDING MAINTENANCE)</b>						
PERSONNEL SERVICES	6,443	25,576	80,162	( 54,586)	31.91	26,465
CONTRACTUAL SERVICES	4,142	16,992	42,954	( 25,962)	39.56	13,694
OPERATING SUPPLIES & EXPENSE	2,452	7,944	15,100	( 7,156)	52.61	4,190
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 5,476)	( 21,215)	( 58,051)	36,836	( 36.55)	( 17,740)
<b>TOTAL CITY HALL</b>	<b>7,562</b>	<b>29,297</b>	<b>80,165</b>	<b>( 50,868)</b>	<b>36.55</b>	<b>26,609</b>
<b>OTHER GENERAL GOVERNMENT</b>						
<b>MISC GOVERNMENT</b>						
CONTRACTUAL SERVICES	509	1,732	3,850	( 2,118)	44.98	1,180
OPERATING SUPPLIES & EXPENSE	191	1,135	6,300	( 5,165)	18.02	839
FIXED CHARGES	3,541	2,157	5,000	( 2,843)	43.13	( 4,108)
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL MISC GOVERNMENT</b>	<b>4,241</b>	<b>5,023</b>	<b>15,150</b>	<b>( 10,127)</b>	<b>33.16</b>	<b>( 2,089)</b>
<b>GENERAL INSURANCE</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	28,660	104,182	340,920	( 236,738)	30.56	106,807
<b>TOTAL GENERAL INSURANCE</b>	<b>28,660</b>	<b>104,182</b>	<b>340,920</b>	<b>( 236,738)</b>	<b>30.56</b>	<b>106,807</b>
<b>TOTAL OTHER GEN GOVT</b>	<b>32,902</b>	<b>109,205</b>	<b>356,070</b>	<b>( 246,865)</b>	<b>30.67</b>	<b>104,718</b>



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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	509	1,732	3,850	( 2,118)	44.98	1,180
OPERATING SUPPLIES & EXPENSE	191	1,135	6,300	( 5,165)	18.02	839
FIXED CHARGES	32,202	106,338	345,920	( 239,582)	30.74	102,699
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL OTHER GEN GOVT</b>	<b>32,902</b>	<b>109,205</b>	<b>356,070</b>	<b>( 246,865)</b>	<b>30.67</b>	<b>104,718</b>
<b>***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****</b>						
PERSONNEL SERVICES	85,267	342,505	1,040,406	( 697,901)	32.92	354,715
CONTRACTUAL SERVICES	23,167	119,472	392,574	( 273,102)	30.43	116,670
OPERATING SUPPLIES & EXPENSE	5,671	26,868	76,645	( 49,777)	35.06	23,609
FIXED CHARGES	32,202	106,338	345,920	( 239,582)	30.74	102,699
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	( 47,998)	( 207,722)	( 660,965)	453,243	( 31.43)	
<b>TOTAL GENERAL GOVERNMENT</b>	<b>98,309</b>	<b>389,661</b>	<b>1,196,780</b>	<b>( 807,119)</b>	<b>32.56</b>	<b>405,318</b>

# CITY OF TWO RIVERS

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>POLICE DEPARTMENT</b>						
<b>POLICE ADMINISTRATION</b>						
PERSONNEL SERVICES	103,139	410,193	1,281,914	( 871,721)	32.00	426,740
CONTRACTUAL SERVICES	3,864	38,028	63,950	( 25,922)	59.46	24,067
OPERATING SUPPLIES & EXPENSE	3,222	6,631	25,100	( 18,469)	26.42	3,934
FIXED CHARGES	1,999	7,995	25,000	( 17,005)	31.98	6,256
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL POLICE ADMINISTRATION</b>	<b>112,224</b>	<b>462,848</b>	<b>1,395,964</b>	<b>( 933,116)</b>	<b>33.16</b>	<b>460,997</b>
<b>POLICE PATROL</b>						
PERSONNEL SERVICES	120,797	525,300	1,746,745	( 1,221,445)	30.07	495,922
CONTRACTUAL SERVICES	3,692	17,773	69,085	( 51,312)	25.73	13,346
OPERATING SUPPLIES & EXPENSE	5,902	24,290	48,909	( 24,619)	49.66	17,531
<b>TOTAL POLICE PATROL</b>	<b>130,392</b>	<b>567,363</b>	<b>1,864,739</b>	<b>( 1,297,376)</b>	<b>30.43</b>	<b>526,799</b>
<b>CROSSING GUARDS</b>						
PERSONNEL SERVICES	2,564	9,487	20,049	( 10,562)	47.32	5,475
OPERATING SUPPLIES & EXPENSE	0	0	300	( 300)	.00	0
<b>TOTAL CROSSING GUARDS</b>	<b>2,564</b>	<b>9,487</b>	<b>20,349</b>	<b>( 10,862)</b>	<b>46.62</b>	<b>5,475</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>245,180</b>	<b>1,039,698</b>	<b>3,281,052</b>	<b>( 2,241,354)</b>	<b>31.69</b>	<b>993,271</b>

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****</b>						
PERSONNEL SERVICES	226,500	944,981	3,048,708	( 2,103,727)	31.00	928,137
CONTRACTUAL SERVICES	7,557	55,801	133,035	( 77,234)	41.94	37,413
OPERATING SUPPLIES & EXPENSE	9,125	30,921	74,309	( 43,388)	41.61	21,465
FIXED CHARGES	1,999	7,995	25,000	( 17,005)	31.98	6,256
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL POLICE DEPARTMENT</b>	<b>245,180</b>	<b>1,039,698</b>	<b>3,281,052</b>	<b>( 2,241,354)</b>	<b>31.69</b>	<b>993,271</b>

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>POLICE &amp; FIRE COMMISSION</b>						
<b>POLICE &amp; FIRE COMMISSION</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	820	2,914	5,150	( 2,236)	56.58	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
<b>TOTAL POLICE &amp; FIRE COMMISSION</b>	<b>820</b>	<b>2,914</b>	<b>5,150</b>	<b>( 2,236)</b>	<b>56.58</b>	<b>0</b>
<b>FIRE DEPARTMENT</b>						
<b>FIRE ADMINISTRATION</b>						
PERSONNEL SERVICES	38,299	162,502	478,708	( 316,206)	33.95	154,903
CONTRACTUAL SERVICES	10,400	25,817	52,700	( 26,883)	48.99	18,254
OPERATING SUPPLIES & EXPENSE	3,585	9,431	27,400	( 17,969)	34.42	10,769
FIXED CHARGES	82	359	1,000	( 641)	35.89	356
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL FIRE ADMINISTRATION</b>	<b>52,365</b>	<b>198,109</b>	<b>559,808</b>	<b>( 361,699)</b>	<b>35.39</b>	<b>184,282</b>
<b>FIREFIGHTERS</b>						
PERSONNEL SERVICES	127,535	519,498	1,524,205	( 1,004,707)	34.08	495,310
CONTRACTUAL SERVICES	3,061	8,039	19,500	( 11,461)	41.22	9,421
OPERATING SUPPLIES & EXPENSE	512	1,549	4,400	( 2,851)	35.20	873
<b>TOTAL FIREFIGHTERS</b>	<b>131,108</b>	<b>529,085</b>	<b>1,548,105</b>	<b>( 1,019,020)</b>	<b>34.18</b>	<b>505,604</b>
<b>AMBULANCE SERVICES</b>						
PERSONNEL SERVICES	35,025	134,304	449,150	( 314,846)	29.90	162,711
CONTRACTUAL SERVICES	334	4,657	14,400	( 9,743)	32.34	23,027
OPERATING SUPPLIES & EXPENSE	9,390	19,265	39,000	( 19,735)	49.40	11,846
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL AMBULANCE SERVICES</b>	<b>44,749</b>	<b>158,226</b>	<b>502,550</b>	<b>( 344,324)</b>	<b>31.48</b>	<b>197,584</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>228,221</b>	<b>885,420</b>	<b>2,610,463</b>	<b>( 1,725,043)</b>	<b>33.92</b>	<b>887,470</b>

# CITY OF TWO RIVERS

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	200,859	816,304	2,452,063	( 1,635,759)	33.29	812,924
CONTRACTUAL SERVICES	13,794	38,513	86,600	( 48,087)	44.47	50,702
OPERATING SUPPLIES & EXPENSE	13,487	30,245	70,800	( 40,555)	42.72	23,488
FIXED CHARGES	82	359	1,000	( 641)	35.89	356
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL FIRE DEPARTMENT</b>	<b>228,221</b>	<b>885,420</b>	<b>2,610,463</b>	<b>( 1,725,043)</b>	<b>33.92</b>	<b>887,470</b>

#### INSPECTION SERVICES

##### BUILDING INSPECTIONS

PERSONNEL SERVICES	10,857	44,018	126,925	( 82,907)	34.68	38,756
CONTRACTUAL SERVICES	313	1,548	6,295	( 4,747)	24.60	692
OPERATING SUPPLIES & EXPENSE	108	1,076	3,875	( 2,799)	27.76	883
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL INSPECTION SERVICES</b>	<b>11,278</b>	<b>46,642</b>	<b>137,095</b>	<b>( 90,453)</b>	<b>34.02</b>	<b>40,331</b>

### \*\*\*\*\* SUMMARY OF PUBLIC SAFETY EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	438,216	1,805,302	5,627,696	( 3,822,394)	32.08	1,779,816
CONTRACTUAL SERVICES	22,483	98,776	231,080	( 132,304)	42.75	88,807
OPERATING SUPPLIES & EXPENSE	22,719	62,242	148,984	( 86,742)	41.78	45,837
FIXED CHARGES	2,080	8,354	26,000	( 17,646)	32.13	6,612
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL PUBLIC SAFETY</b>	<b>485,500</b>	<b>1,974,674</b>	<b>6,033,760</b>	<b>( 4,059,086)</b>	<b>32.73</b>	<b>1,921,072</b>

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### **FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>PUBLIC WORKS</b>						
<b>HIGHWAY ADMINISTRATION</b>						
PERSONNEL SERVICES	13,407	55,211	177,287	( 122,076)	31.14	61,050
CONTRACTUAL SERVICES	1,468	2,733	9,600	( 6,867)	28.47	2,828
OPERATING SUPPLIES & EXPENSE	125	1,622	6,700	( 5,078)	24.20	1,249
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>14,999</b>	<b>59,566</b>	<b>193,587</b>	<b>( 134,021)</b>	<b>30.77</b>	<b>65,127</b>
<b>PUBLIC WORKS SHOP</b>						
PERSONNEL SERVICES	30,515	141,905	459,770	( 317,865)	30.86	144,167
CONTRACTUAL SERVICES	5,571	18,193	94,800	( 76,607)	19.19	35,463
OPERATING SUPPLIES & EXPENSE	5,458	23,665	79,900	( 56,235)	29.62	22,583
FIXED CHARGES	90	360	750	( 390)	48.00	178
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PUBLIC WORKS SHOP</b>	<b>41,634</b>	<b>184,123</b>	<b>635,220</b>	<b>( 451,097)</b>	<b>28.99</b>	<b>202,391</b>
<b>STREET MAINTENANCE</b>						
PERSONNEL SERVICES	5,943	10,362	67,142	( 56,780)	15.43	13,355
CONTRACTUAL SERVICES	13,312	54,549	172,000	( 117,451)	31.71	56,798
OPERATING SUPPLIES & EXPENSE	4,123	4,606	20,000	( 15,394)	23.03	7,309
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL STREET MAINTENANCE</b>	<b>23,378</b>	<b>69,516</b>	<b>259,142</b>	<b>( 189,626)</b>	<b>26.83</b>	<b>77,462</b>
<b>TRAFFIC CONTROL</b>						
PERSONNEL SERVICES	3,080	12,042	38,960	( 26,918)	30.91	10,882
CONTRACTUAL SERVICES	438	2,481	10,500	( 8,019)	23.62	1,809
OPERATING SUPPLIES & EXPENSE	1,072	1,156	5,000	( 3,844)	23.12	199
CAPITAL OUTLAY	61	483	10,000	( 9,517)	4.83	3,460
<b>TOTAL TRAFFIC CONTROL</b>	<b>4,651</b>	<b>16,162</b>	<b>64,460</b>	<b>( 48,298)</b>	<b>25.07</b>	<b>16,350</b>

# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>SNOW &amp; ICE REMOVAL</b>						
PERSONNEL SERVICES	5,737	60,138	159,919	( 99,781)	37.61	70,148
CONTRACTUAL SERVICES	0	42	3,500	( 3,458)	1.21	677
OPERATING SUPPLIES & EXPENSE	134	28,330	50,000	( 21,670)	56.66	17,342
<b>TOTAL SNOW &amp; ICE REMOVAL</b>	<b>5,871</b>	<b>88,511</b>	<b>213,419</b>	<b>( 124,908)</b>	<b>41.47</b>	<b>88,167</b>
<b>BRIDGE REPAIR &amp; MAINTENANCE</b>						
PERSONNEL SERVICES	4,090	10,562	39,957	( 29,395)	26.43	4,055
CONTRACTUAL SERVICES	257	1,112	16,200	( 15,089)	6.86	1,597
OPERATING SUPPLIES & EXPENSE	0	3	1,000	( 998)	.25	0
CAPITAL OUTLAY						
<b>TOTAL BRIDGE REPAIR &amp; MAINTENANCE</b>	<b>4,347</b>	<b>11,676</b>	<b>57,157</b>	<b>( 45,481)</b>	<b>20.43</b>	<b>5,651</b>
<b>STORM SEWER</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL STORM SEWER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>PUBLIC TRANSPORTATION</b>						
CONTRACTUAL SERVICES	0	0	115,000	( 115,000)	.00	0
<b>TOTAL PUBLIC TRANSPORTATION</b>	<b>0</b>	<b>0</b>	<b>115,000</b>	<b>( 115,000)</b>	<b>.00</b>	<b>0</b>

# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### **FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>WORK FOR OTHER DEPARTMENTS</b>						
PERSONNEL SERVICES	23,357	51,937	140,107	( 88,170)	37.07	46,857
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	323	2,528	10,000	( 7,472)	25.28	1,227
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL WORK FOR OTHER DEPTS</b>	<b>23,681</b>	<b>54,465</b>	<b>150,107</b>	<b>( 95,642)</b>	<b>36.28</b>	<b>48,085</b>
<b>TOTAL PUBLIC WORKS</b>	<b>118,561</b>	<b>484,019</b>	<b>1,688,092</b>	<b>( 1,204,073)</b>	<b>28.67</b>	<b>503,232</b>

#### \*\*\*\*\* SUMMARY OF PUBLIC WORKS EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	86,128	342,157	1,083,142	( 740,985)	31.59	350,514
CONTRACTUAL SERVICES	21,046	79,109	421,600	( 342,491)	18.76	99,171
OPERATING SUPPLIES & EXPENSE	11,236	61,910	172,600	( 110,690)	35.87	49,910
FIXED CHARGES	90	360	750	( 390)	48.00	178
CAPITAL OUTLAY	61	483	10,000	( 9,517)	4.83	
<b>TOTAL PUBLIC WORKS</b>	<b>118,561</b>	<b>484,019</b>	<b>1,688,092</b>	<b>( 1,204,073)</b>	<b>28.67</b>	<b>503,232</b>



# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### **FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES**

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>HEALTH &amp; HUMAN SERVICES</b>						
<b>SENIOR CENTER</b>						
PERSONNEL SERVICES	7,990	40,062	157,029	( 116,967)	25.51	52,437
CONTRACTUAL SERVICES	1,278	5,725	13,415	( 7,690)	42.68	3,757
OPERATING SUPPLIES & EXPENSE	661	4,125	10,970	( 6,845)	37.60	2,177
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SENIOR CENTER</b>	<b>9,929</b>	<b>49,912</b>	<b>181,414</b>	<b>( 131,502)</b>	<b>27.51</b>	<b>58,370</b>
<b>CEMETERIES</b>						
PERSONNEL SERVICES	9,173	26,601	128,906	( 102,305)	20.64	16,343
CONTRACTUAL SERVICES	2,623	10,103	32,540	( 22,437)	31.05	9,991
OPERATING SUPPLIES & EXPENSE	1,159	4,260	15,375	( 11,115)	27.71	1,779
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CEMETERIES</b>	<b>12,955</b>	<b>40,964</b>	<b>176,821</b>	<b>( 135,857)</b>	<b>23.17</b>	<b>28,112</b>
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>22,884</b>	<b>90,876</b>	<b>358,235</b>	<b>( 267,359)</b>	<b>25.37</b>	<b>86,482</b>

# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### **FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>CULTURE, REC &amp; EDUCATION</u></b>						
<b><u>COMMUNITY CENTER</u></b>						
PERSONNEL SERVICES	22,274	96,118	323,204	( 227,086)	29.74	92,821
CONTRACTUAL SERVICES	6,428	21,618	64,850	( 43,232)	33.34	18,380
OPERATING SUPPLIES & EXPENSE	2,247	7,078	22,800	( 15,722)	31.04	6,896
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL COMMUNITY CENTER</b>	<b>30,949</b>	<b>124,814</b>	<b>410,854</b>	<b>( 286,040)</b>	<b>30.38</b>	<b>118,097</b>
<b><u>PARKS</u></b>						
PERSONNEL SERVICES	13,348	44,722	216,925	( 172,203)	20.62	29,129
CONTRACTUAL SERVICES	4,537	17,032	74,242	( 57,210)	22.94	11,245
OPERATING SUPPLIES & EXPENSE	4,053	7,428	27,300	( 19,872)	27.21	2,952
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PARKS</b>	<b>21,937</b>	<b>69,182</b>	<b>318,467</b>	<b>( 249,285)</b>	<b>21.72</b>	<b>43,326</b>
<b><u>RECREATION</u></b>						
PERSONNEL SERVICES	12,135	63,098	245,942	( 182,844)	25.66	63,040
CONTRACTUAL SERVICES	2,856	7,549	32,165	( 24,616)	23.47	4,489
OPERATING SUPPLIES & EXPENSE	254	4,822	20,750	( 15,928)	23.24	4,792
FIXED CHARGES	0	0	0	0	.00	0
<b>TOTAL RECREATION</b>	<b>15,245</b>	<b>75,469</b>	<b>298,857</b>	<b>( 223,388)</b>	<b>25.25</b>	<b>72,320</b>
<b><u>SPECIAL EVENTS</u></b>						
PERSONNEL SERVICES	2,079	8,090	34,076	( 25,986)	23.74	6,777
CONTRACTUAL SERVICES	13	52	250	( 198)	20.82	62
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SPECIAL EVENTS</b>	<b>2,092</b>	<b>8,142</b>	<b>34,326</b>	<b>( 26,184)</b>	<b>23.72</b>	<b>6,839</b>

# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### **FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>RECREATION FIELDS</b>						
PERSONNEL SERVICES	3,492	14,010	51,355	( 37,345)	27.28	12,895
CONTRACTUAL SERVICES	1,498	5,852	28,531	( 22,679)	20.51	8,308
OPERATING SUPPLIES & EXPENSE	2,075	3,942	19,500	( 15,558)	20.22	2,586
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL RECREATION FIELDS</b>	<b>7,065</b>	<b>23,804</b>	<b>99,386</b>	<b>( 75,582)</b>	<b>23.95</b>	<b>23,789</b>
<b>TRAILS &amp; MEDIAN MAINTENANCE</b>						
PERSONNEL SERVICES	0	0	12,546	( 12,546)	.00	0
CONTRACTUAL SERVICES	0	0	12,500	( 12,500)	.00	0
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
<b>TOTAL TRAIL &amp; MEDIAN MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>25,046</b>	<b>( 25,046)</b>	<b>.00</b>	<b>0</b>
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>77,287</b>	<b>301,411</b>	<b>1,186,936</b>	<b>( 885,525)</b>	<b>25.39</b>	<b>264,372</b>

### \*\*\*\*\* SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	53,329	226,037	884,048	( 658,011)	25.57	204,662
CONTRACTUAL SERVICES	15,330	52,103	212,538	( 160,435)	24.51	42,484
OPERATING SUPPLIES & EXPENSE	8,628	23,271	90,350	( 67,079)	25.76	17,226
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>77,287</b>	<b>301,411</b>	<b>1,186,936</b>	<b>( 885,525)</b>	<b>25.39</b>	<b>264,372</b>

# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### **FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT**

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CONSERVATION &amp; DEV</b>						
<b>PLANNING</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PLANNING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>ECONOMIC DEVELOPMENT</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	1,465	0	1,465	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0</b>	<b>1,465</b>	<b>0</b>	<b>1,465</b>	<b>.00</b>	<b>0</b>
 <b>***** SUMMARY OF CONSERVATION &amp; DEVELOPMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	1,465	0	1,465	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CONSERVATION &amp; DEV</b>	<b>0</b>	<b>1,465</b>	<b>0</b>	<b>1,465</b>	<b>.00</b>	<b>0</b>
<b>TOTAL OTHER FINANCING USES</b>	<b>43,377</b>	<b>138,675</b>	<b>362,113</b>	<b>( 223,438)</b>	<b>38.30</b>	<b>113,760</b>

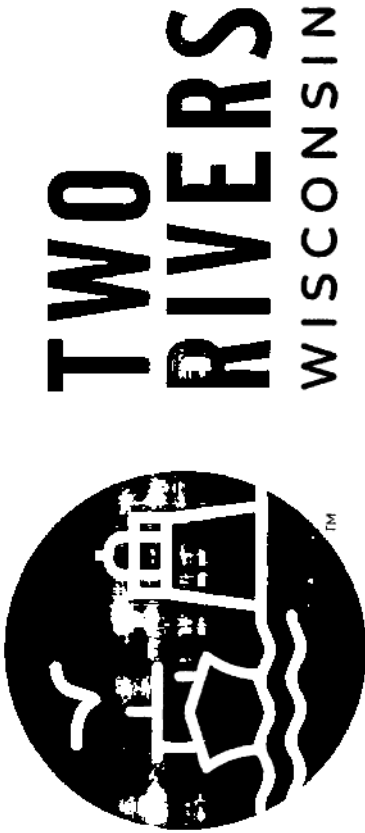
# CITY OF TWO RIVERS

Section 10, Item C.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 4 MONTHS ENDING APRIL 30, 2022

### FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	680,103	2,782,664	8,921,227	( 6,138,563)	31.19	2,758,487
CONTRACTUAL SERVICES	85,928	366,754	1,303,747	( 936,993)	28.13	360,879
OPERATING SUPPLIES & EXPENSE	50,074	182,676	514,924	( 332,248)	35.48	140,537
FIXED CHARGES	77,750	253,727	734,783	( 481,056)	34.53	223,248
CAPITAL OUTLAY	61	2,683	12,200	( 9,517)	21.99	5,660
ALLOCATIONS	( 47,998)	( 207,722)	( 660,965)	453,243	( 31.43)	( 194,575)
<b>GRAND TOTAL</b>	<b>845,918</b>	<b>3,380,782</b>	<b>10,825,916</b>	<b>( 7,445,134)</b>	<b>31.23</b>	<b>3,294,236</b>



April 2022

# Utilities Financial Report

Fund 640 - Solid Waste Utility  
Fund 650- Water Utility  
Fund 660 - Electric Utility  
Fund 670 - Telecommunications Utility  
Fund 680 - Stormwater Utility  
Fund 690 - Sewer (Wastewater) Utility

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>OPERATING REVENUES</b>							
43000 INTERGOVERNMENTAL REVENUE	7,000	28,000	83,620	( 55,620)	33%	6,800	27,200
46000 CHARGES FOR SERVICE	46,149	159,736	490,000	( 330,264)	33%	35,993	146,835
48000 MISCELLANEOUS REVENUE	19,525	78,009	235,000	( 156,991)	33%	19,478	61,449
49000 OTHER FINANCING SOURCES	202	712	800	( 88)	89%	70	300
<b>TOTAL OPERATING REVENUES</b>	<b>72,877</b>	<b>266,457</b>	<b>809,420</b>	<b>( 542,963)</b>	<b>33%</b>	<b>62,340</b>	<b>235,784</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>OPERATIONS EXPENSES</b>							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	8,637	24,598	104,418 (	79,820)	24%	12,152	19,463
53620 PW SOLID WASTE REFUSE	24,448	94,693	325,208 (	230,515)	29%	24,357	97,720
53625 PW SOLID WASTE RECYCLING	20,580	85,198	386,085 (	300,887)	22%	20,196	87,065
<b>TOTAL OPERATIONS EXPENSES</b>	<b>53,664</b>	<b>204,489</b>	<b>815,711 (</b>	<b>611,222)</b>	<b>25%</b>	<b>56,705</b>	<b>204,248</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59904 UNCOLLECTIBLE ACCOUNTS	0 (	58)	300 (	358)	(19%)	0	91
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	33	117	450 (	333)	26%	40	135
59999 GASB PENSION EXPENSE							
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>33</b>	<b>59</b>	<b>750 (</b>	<b>691)</b>	<b>8%</b>	<b>40</b>	<b>226</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>53,697</b>	<b>204,548</b>	<b>816,461 (</b>	<b>611,913)</b>	<b>25%</b>	<b>56,745</b>	<b>204,474</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>53,697</b>	<b>204,548</b>	<b>816,461 (</b>	<b>611,913)</b>	<b>25%</b>	<b>56,745</b>	<b>204,474</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>19,180</b>	<b>61,909 (</b>	<b>7,041)</b>	<b>68,950</b>	<b>879%</b>	<b>5,595</b>	<b>31,310</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	122,184	122,164				111,048	111,048
BALANCE TRANSFERRED FROM INCOME	19,180	61,909				5,595	31,310



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	141,343	184,073				116,643	142,358

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF WATER</b>							
49461 RESIDENTIAL SERVICE	128,487	510,533	1,624,500	( 1,113,967)	31%	128,924	457,059
49461 COMMERCIAL SERVICE	22,553	89,849	290,200	( 200,351)	31%	23,001	76,112
49461 INDUSTRIAL SERVICE	6,338	24,591	53,200	( 28,609)	46%	4,569	15,329
49461 MULTIFAMILY SERVICE	8,412	31,891	86,700	( 54,809)	37%	7,244	27,588
49461 IRRIGATION SERVICE							
49461 OTHER SERVICES							
49464 MUNICIPAL SERVICE	2,391	9,551	38,200	( 28,649)	25%	2,526	9,827
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	2,138	8,421	22,000	( 13,579)	38%	2,065	7,283
49462 PRIVATE FIRE PROTECTION	2,243	8,966	23,700	( 14,734)	38%	2,040	7,081
49463 PUBLIC FIRE PROTECTION	56,927	227,806	698,200	( 470,394)	33%	57,601	201,412
<b>TOTAL SALES OF WATER</b>	<b>229,490</b>	<b>911,608</b>	<b>2,836,700</b>	<b>( 1,925,092)</b>	<b>32%</b>	<b>227,971</b>	<b>801,691</b>
<b>OTHER OPERATING REVENUES</b>							
49470 FORFEITED DISCOUNTS	855	3,496	9,500	( 6,004)	37%	445	1,774
49471 MISCELLANEOUS SERVICE REVENUES	120	320	1,200	( 880)	27%	240	480
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,636	6,544	16,500	( 9,956)	40%	1,560	6,100
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>2,611</b>	<b>10,360</b>	<b>27,200</b>	<b>( 16,840)</b>	<b>38%</b>	<b>2,245</b>	<b>8,354</b>
<b>TOTAL OPERATING REVENUES</b>	<b>232,101</b>	<b>921,967</b>	<b>2,863,900</b>	<b>( 1,941,933)</b>	<b>32%</b>	<b>230,216</b>	<b>810,045</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>SOURCE OF SUPPLY EXPENSES</b>							
56500 OTHER EARNINGS							
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	637	1,911	8,000 (	6,089)	24%	637	1,911
59603 MISCELLANEOUS OPERATING EXPENSE	0	0	1,000 (	1,000)	%	0	0
59613 MAINT OF LAKE INTAKE	473	2,342	41,000 (	38,658)	6%	0	0
<b>TOTAL SOURCE OF SUPPLY EXPENSES</b>	<b>1,110</b>	<b>4,253</b>	<b>50,000 (</b>	<b>45,748)</b>	<b>9%</b>	<b>637</b>	<b>1,911</b>
<b>PUMPING EXPENSES</b>							
59620 OPERATION, SUPERVISION & ENGINEERING	8,337	24,691	60,000 (	35,309)	41%	4,201	16,794
59623 FUEL PURCHASED FOR PUMPING	3,101	13,229	38,000 (	24,771)	35%	2,793	11,042
59624 PUMPING LABOR & EXPENSES	2,325	7,214	20,800 (	13,586)	35%	1,135	5,036
59626 MISCELLANEOUS EXPENSE	550	1,951	5,250 (	3,299)	37%	339	1,129
59631 MAINT OF STRUCTURES	0	0	1,500 (	1,500)	%	0	0
59633 MAINT OF PUMPING EQUIPMENT							
<b>TOTAL PUMPING EXPENSES</b>	<b>14,312</b>	<b>47,086</b>	<b>125,550 (</b>	<b>78,464)</b>	<b>38%</b>	<b>8,468</b>	<b>34,002</b>
<b>WATER TREATMENT EXPENSE</b>							
59640 OPERATION, SUPERVISION & ENGINEERING	8,337	24,691	60,000 (	35,309)	41%	4,201	16,794
59641 CHEMICALS	807	10,079	63,000 (	52,921)	16%	11,306	18,755
59642 OPERATIONS LABOR & EXPENSE	23,582	83,888	204,050 (	120,162)	41%	18,859	65,667
59643 MISCELLANEOUS EXPENSE	12,785	60,730	187,550 (	126,820)	32%	23,580	64,428
59644 OPERATING RENTS							
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	0	0	4,400 (	4,400)	%	0	0
59652 MAINT OF WATER TREATMENT EQUIPMENT	2,546	13,754	33,300 (	19,546)	41%	1,408	10,289
<b>TOTAL WATER TREATMENT EXPENSE</b>	<b>48,056</b>	<b>193,144</b>	<b>552,300 (</b>	<b>359,156)</b>	<b>35%</b>	<b>59,354</b>	<b>175,934</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**WATER DISTRIBUTION DETAIL - FUND 650**

Section 10, Item C.

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	2,218	11,191	31,650 (	20,459)	35%	2,174	9,598
59662 OPERATION MAINS	2,287	7,909	61,300 (	53,391)	13%	1,820	6,078
59663 METER EXPENSE	12,431	21,358	70,400 (	49,042)	30%	10,320	47,500
59664 CUSTOMER INSTALLATION EXPENSE	3,366	10,460	37,400 (	26,940)	28%	3,138	9,414
59665 MISCELLANEOUS EXPENSES	5,354	19,526	57,800 (	38,274)	34%	3,830	18,408
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS							
59672 MAINT OF RESEVOIR & STANDPIPE	5,841	21,769	68,300 (	46,531)	32%	5,354	21,282
59673 MAINT OF MAINS	3,276	38,647	57,900 (	19,253)	67%	7,820	14,346
59675 MAINT OF SERVICES	2,930	7,977	90,000 (	82,023)	9%	1,647	9,934
59676 MAINT OF METERS	150	1,231	9,650 (	8,419)	13%	626	1,757
59677 MAINT OF HYDRANTS	2,036	3,011	43,500 (	40,489)	7%	355	2,228
59678 MAINT OF MISC PLANT	105	437	15,000 (	14,563)	3%	2,728	9,284
<b>TOTAL TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>	<b>39,993</b>	<b>143,516</b>	<b>542,900 (</b>	<b>399,385)</b>	<b>26%</b>	<b>39,812</b>	<b>149,828</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	1,464	5,856	18,550 (	12,694)	32%	1,394	5,574
59902 METER READING	1,717	6,306	23,250 (	16,944)	27%	1,569	6,383
59903 CUSTOMER ACCTG & COLLECTION	6,081	20,840	74,300 (	53,460)	28%	5,264	18,789
59904 UNCOLLECTIBLE ACCOUNTS	0 (	360)	2,500 (	2,860)	(14%)	0	5,288
59906 CUSTOMER SERVICE & INFORMATION	0	0	750 (	750)	%	7	170
59910 SALES EXPENSE							
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>9,262</b>	<b>32,641</b>	<b>119,350 (</b>	<b>86,709)</b>	<b>27%</b>	<b>8,235</b>	<b>36,205</b>
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	8,358	34,164	109,000 (	74,836)	31%	7,642	33,097
59921 OFFICE SUPPLIES & EXPENSES	1,229	2,002	1,050	952	191%	194	1,654
59923 OUTSIDE SERVICES EMPLOYED	8,285	48,097	97,500 (	49,403)	49%	8,696	28,373
59924 PROPERTY INSURANCE	3,241	13,353	40,275 (	26,922)	33%	3,179	13,031
59925 INJURIES & DAMAGES	1,303	4,566	18,000 (	13,434)	25%	1,410	5,640
59926 EMPLOYEE PENSIONS & BENEFITS	17,786	62,920	191,500 (	128,580)	33%	13,467	55,515

ADMINISTRATION USE ONLY

33 % OF THE FISCAL YEAR HAS ELAPSED

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000 (	3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	1,587	5,537	20,000 (	14,463)	28%	2,475	10,058
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>41,789</b>	<b>170,639</b>	<b>480,325 (</b>	<b>309,686)</b>	<b>36%</b>	<b>37,062</b>	<b>147,369</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>154,523</b>	<b>591,278</b>	<b>1,870,425 (</b>	<b>1,279,147)</b>	<b>32%</b>	<b>153,568</b>	<b>545,248</b>
<b>OTHER OPERATING EXPENSES</b>							
49403 DEPRECIATION EXPENSE	44,359	177,436	520,000 (	342,564)	34%	44,003	176,139
49425 AMORTIZATION							
49408 TAXES	25,915	100,307	307,478 (	207,171)	33%	15,798	63,969
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>70,274</b>	<b>277,742</b>	<b>827,478 (</b>	<b>549,736)</b>	<b>34%</b>	<b>59,800</b>	<b>240,108</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>224,797</b>	<b>869,020</b>	<b>2,697,903 (</b>	<b>1,828,883)</b>	<b>32%</b>	<b>213,368</b>	<b>785,356</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>7,304</b>	<b>52,947</b>	<b>165,997 (</b>	<b>113,050)</b>	<b>32%</b>	<b>16,848</b>	<b>24,689</b>
<b>OTHER INCOME</b>							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	361	706	7,000 (	6,294)	10%	0	50
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	( 4,157)	( 4,157)	7,000)	2,843	(59%)	0	0
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	34,695	34,695	100,000 (	65,305)	35%	39,713	39,713
49421 MISCELLANEOUS NON-OPERATING INCOME	0	21,977	200,000 (	178,023)	11%	12,787	13,152
<b>TOTAL OTHER INCOME</b>	<b>30,899</b>	<b>53,221</b>	<b>300,000 (</b>	<b>246,779)</b>	<b>18%</b>	<b>52,500</b>	<b>52,915</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	<b>38,203</b>	<b>106,168</b>	<b>485,997 (</b>	<b>359,829)</b>	<b>23%</b>	<b>69,348</b>	<b>77,604</b>

**CITY OF TWO RIVERS**  
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**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>INTEREST &amp; OTHER CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	10,579	43,082	155,850	( 112,768)	28%	11,198	45,666
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS							
59999 GASB 68 PENSION EXPENSE							
<b>TOTAL INTEREST CHARGES</b>	<b>10,579</b>	<b>43,082</b>	<b>155,850</b>	<b>( 112,768)</b>	<b>28%</b>	<b>11,198</b>	<b>45,666</b>
<b>NET INCOME (LOSS)</b>	<b>27,624</b>	<b>63,086</b>	<b>310,147</b>	<b>( 247,061)</b>	<b>20%</b>	<b>58,149</b>	<b>31,937</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	7,216,853	7,216,853				6,441,274	6,441,274
BALANCE TRANSFERRED FROM INCOME	27,624	62,936				58,149	31,937
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>7,244,477</b>	<b>7,279,789</b>				<b>6,499,423</b>	<b>6,473,211</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF ELECTRICITY</b>							
49440 URBAN RESIDENTIAL SALES	316,311	1,427,855	4,260,400	( 2,832,745)	34%	284,540	1,138,744
49441 RURAL SALES	1,861	8,692	21,800	( 13,108)	40%	1,590	7,373
49442 COMMERCIAL SALES-CS1	75,293	351,460	1,239,200	( 887,740)	28%	66,403	288,594
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	89,304	389,411	910,400	( 520,989)	43%	78,857	314,098
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	149,779	655,238	2,098,100	( 1,442,862)	31%	125,637	524,731
49443 INDUSTRIAL SALES-CP3	41,912	182,510	496,300	( 313,790)	37%	38,042	148,246
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	2,701	12,495	30,900	( 18,405)	40%	2,655	11,868
49444 PUBLIC STREET LIGHTING	11,477	46,841	145,900	( 99,059)	32%	11,232	43,622
49448 INTERDEPARTMENTAL SALES	2,162	10,121	33,300	( 23,179)	30%	1,832	8,027
<b>TOTAL SALES OF ELECTRICITY</b>	<b>690,801</b>	<b>3,084,422</b>	<b>9,236,300</b>	<b>( 6,151,878)</b>	<b>33%</b>	<b>610,787</b>	<b>2,485,303</b>
<b>OTHER OPERATING REVENUES</b>							
49450 FORFEITED DISCOUNTS	1,953	10,187	18,250	( 8,063)	56%	1,276	4,506
49451 MISCELLANEOUS SERVICE REVENUES	320	360	5,000	( 4,640)	7%	360	360
49454 RENT FROM ELECTRIC PROPERTY	0	41,206	26,700	14,506	154%	0	5,447
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	40	3,033	16,950	( 13,917)	18%	490	7,927
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>2,313</b>	<b>54,787</b>	<b>66,900</b>	<b>( 12,113)</b>	<b>82%</b>	<b>2,125</b>	<b>18,241</b>
<b>TOTAL OPERATING REVENUES</b>	<b>693,113</b>	<b>3,139,209</b>	<b>9,303,200</b>	<b>( 6,163,991)</b>	<b>34%</b>	<b>612,913</b>	<b>2,503,544</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	478,358	2,088,569	6,660,100	( 4,571,531)	31%	439,395	1,874,575
TOTAL POWER PRODUCTION EXPENSES	478,358	2,088,569	6,660,100	( 4,571,531)	31%	439,395	1,874,575



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>DISTRIBUTION EXPENSES</b>							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	795	3,277	35,700 (	32,423)	9%	162	4,361
59583 OVERHEAD LINE EXPENSES	1,165	1,498	5,950 (	4,452)	25%	2,343	2,401
59584 UNDERGROUND LINE EXPENSE	4,393	7,765	39,500 (	31,735)	20%	3,062	7,753
59585 STREET LIGHTING EXPENSES	108	461	1,300 (	839)	35%	0	0
59586 METER EXPENSES	6,121	20,198	71,100 (	50,902)	28%	5,133	17,649
59587 CUSTOMER INSTALLATION EXPENSES	925	3,375	9,700 (	6,325)	35%	525	2,657
59588 OPERATION MISC DISTRIBUTION	24,636	77,040	239,125 (	162,085)	32%	19,682	72,493
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	2,319	4,008	38,800 (	34,792)	10%	13,157	16,344
59593 MAINTENANCE OF OVERHEAD LINES	28,648	161,679	184,500 (	22,821)	88%	126	65,692
59594 MAINTENANCE OF UNDERGROUND LINES	714	1,264	8,400 (	7,136)	15%	1,035	1,035
59595 MAINTENANCE OF LINE TRANSFORMERS	41	41	4,600 (	4,559)	1%	445	872
59596 MAINTENANCE OF STREET LIGHTING	283	781	10,200 (	9,419)	8%	388	2,596
59597 MAINT OF ELECTRIC METERS							
59598 MAINT OF MISC DISTRIBUTION PLANT	457	2,038	7,000 (	4,962)	29%	366	2,962
59828 TRANSPORTATION EXPENSES							
<b>TOTAL DISTRIBUTION EXPENSES</b>	<b>70,605</b>	<b>283,425</b>	<b>655,875 (</b>	<b>372,450)</b>	<b>43%</b>	<b>46,425</b>	<b>196,813</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	1,795	7,177	22,615 (	15,438)	32%	1,709	6,832
59902 METER READING EXPENSES	2,785	10,402	32,950 (	22,548)	32%	2,572	9,956
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	10,483	30,453	99,000 (	68,547)	31%	7,549	28,039
59904 UNCOLLECTIBLE ACCOUNTS	0 (	178)	10,000 (	10,178)	(2%)	( 408)	16,860
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>15,062</b>	<b>47,855</b>	<b>164,565 (</b>	<b>116,710)</b>	<b>29%</b>	<b>11,422</b>	<b>61,687</b>
<b>SALES EXPENSE</b>							
59913 ADVERTISING EXPENSE	0	250	700 (	450)	36%	0	250
<b>TOTAL SALES EXPENSES</b>	<b>0</b>	<b>250</b>	<b>700 (</b>	<b>450)</b>	<b>36%</b>	<b>0</b>	<b>250</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	20,356	81,903	256,400	( 174,497)	32%	19,589	91,415
59921 OFFICE SUPPLIES & EXPENSES	911	6,949	15,600	( 8,651)	45%	( 1,579)	19,198
59923 OUTSIDE SERVICES EMPLOYED	7,685	33,787	105,640	( 71,853)	32%	7,434	43,448
59924 PROPERTY INSURANCE	2,280	9,335	27,200	( 17,865)	34%	2,490	9,053
59925 INJURIES & DAMAGES	1,042	3,649	13,500	( 9,851)	27%	1,089	4,358
59926 EMPLOYEE PENSIONS & BENEFITS	14,771	70,876	249,000	( 178,124)	28%	10,770	70,830
59928 REGULATORY COMMISSION EXPENSE	0	0	2,000	( 2,000)	%	254	1,261
59930 MISCELLANEOUS GENERAL EXPENSES	2,414	27,821	76,100	( 48,279)	37%	4,105	27,947
59932 MAINT OFFICE & COMMUNICATIONS	1,749	5,763	15,500	( 9,737)	37%	917	12,637
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>51,209</b>	<b>240,083</b>	<b>760,940</b>	<b>( 520,857)</b>	<b>32%</b>	<b>45,069</b>	<b>280,146</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>615,234</b>	<b>2,660,181</b>	<b>8,242,180</b>	<b>( 5,581,999)</b>	<b>32%</b>	<b>542,311</b>	<b>2,413,472</b>
<b>OTHER OPERATING EXPENSES</b>							
59403 DEPRECIATION EXPENSE	37,278	149,113	440,000	( 290,887)	34%	36,386	145,543
59408 TAXES	29,970	115,376	397,850	( 282,474)	29%	31,746	125,615
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>67,249</b>	<b>264,489</b>	<b>837,850</b>	<b>( 573,361)</b>	<b>32%</b>	<b>68,132</b>	<b>271,158</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>682,482</b>	<b>2,924,671</b>	<b>9,080,030</b>	<b>( 6,155,359)</b>	<b>32%</b>	<b>610,443</b>	<b>2,684,630</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>10,631</b>	<b>214,538</b>	<b>223,170</b>	<b>( 8,632)</b>	<b>96%</b>	<b>2,470</b>	<b>( 181,086)</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
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**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OTHER INCOME</b>							
49415 REVENUE FROM MDSE & JOBBING	5,111	6,598	15,000	( 8,402)	44%	292	3,120
49416 MERCHANDISING & JOBBING COST	( 43)	( 43)	( 15,000)	14,957	%	0	0
49421 MISCELLANEOUS NONOPERATING INCOME	0	( 2,525)	2,000	( 4,525)	(126%)	0	0
49419 INTEREST & DIVIDEND INCOME							
49439 APPROP OF INCOME TO MUNICIPAL	( 1,331)	( 6,830)	( 18,000)	11,170	(38%)	( 2,029)	( 5,819)
<b>TOTAL OTHER INCOME</b>	<b>3,738</b>	<b>( 2,799)</b>	<b>( 16,000)</b>	<b>13,201</b>	<b>(17%)</b>	<b>( 1,737)</b>	<b>( 2,699)</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	<b>14,368</b>	<b>211,739</b>	<b>207,170</b>	<b>4,569</b>	<b>102%</b>	<b>732</b>	<b>( 183,785)</b>
<b>OTHER INCOME DEDUCTIONS</b>							
49426 OTHER INCOME DEDUCTIONS	0	2,279	2,200	79	104%	0	( 144)
<b>TOTAL MISCELLANEOUS INCOME DEDUCTIONS</b>	<b>0</b>	<b>2,279</b>	<b>2,200</b>	<b>79</b>	<b>104%</b>	<b>0</b>	<b>( 144)</b>
<b>INTEREST CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	758	3,261	8,450	( 5,189)	39%	704	3,519
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
<b>TOTAL INTEREST CHARGES</b>	<b>758</b>	<b>3,261</b>	<b>8,450</b>	<b>( 5,189)</b>	<b>39%</b>	<b>704</b>	<b>3,519</b>
<b>NET INCOME (LOSS)</b>	<b>13,611</b>	<b>206,199</b>	<b>196,520</b>	<b>9,679</b>	<b>105%</b>	<b>28</b>	<b>( 187,160)</b>
<b>EARNED SURPLUS</b>							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	9,371,395	9,371,395				8,821,384	8,821,384
BALANCE TRANSFERRED FROM INCOME	13,611	206,199				28	( 187,160)
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>9,385,006</b>	<b>9,577,594</b>				<b>8,821,412</b>	<b>8,634,224</b>

Section 10, Item C.

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
OPERATING REVENUES	0	0	0	0	%	0	0
49000 OPERATING REVENUE	1,324	5,295	15,885	( 10,590)	33%	1,324	5,295
49540 RENT FROM CLEC PROPERTY							
<b>TOTAL OPERATING REVENUES</b>	<b>1,324</b>	<b>5,295</b>	<b>15,885</b>	<b>( 10,590)</b>	<b>33%</b>	<b>1,324</b>	<b>5,295</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>DISTRIBUTION EXPENSES</b>							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (	1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750 (	750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59820 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
<b>TOTAL DISTRIBUTION EXPENSES</b>	<b>0</b>	<b>0</b>	<b>2,250 (</b>	<b>2,250)</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600 (	600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	0	0	6,535 (	6,535)	%	0	150
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	0	0	7,135 (	7,135)	%	0	150
TOTAL OPS & MAINT EXPENSES	0	0	9,385 (	9,385)	%	0	150
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	803	3,214	6,500 (	3,286)	49%	482	1,928
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	803	3,214	6,500 (	3,286)	49%	482	1,928
TOTAL OPERATING EXPENSES	803	3,214	15,885 (	12,671)	20%	482	2,078
NET OPERATING INCOME (LOSS)	520	2,081	0	2,081	%	842	3,217

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>OTHER INCOME</b>							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
<b>TOTAL OTHER INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	<b>520</b>	<b>2,081</b>	<b>0</b>	<b>2,081</b>	<b>%</b>	<b>842</b>	<b>3,217</b>
<b>INTEREST CHARGES</b>							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	0	0	%	0	0
<b>TOTAL INTEREST CHARGES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>NET INCOME (LOSS)</b>	<b>520</b>	<b>2,081</b>	<b>0</b>	<b>2,081</b>	<b>%</b>	<b>842</b>	<b>3,217</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	( 227,116)	( 227,116)				( 245,443)	( 245,443)
BALANCE TRANSFERRED FROM INCOME	520	2,081				842	3,217
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS</b>	<b>( 226,596)</b>	<b>( 225,035)</b>				<b>( 244,601)</b>	<b>( 242,226)</b>
<b>END OF YEAR</b>							

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**STORMWATER UTILITY - FUND 680**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>USER FEES</b>							
46010 RESIDENTIAL SERVICE	29,593	118,412	354,000	( 235,588)	33%	29,554	104,674
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	143	400	( 257)	36%	36	133
46040 NON RESIDENTIAL	21,815	87,293	222,000	( 134,707)	39%	21,877	77,452
46050 INTERDEPARTMENTAL	3,229	12,917	39,400	( 26,483)	33%	3,229	12,424
<b>TOTAL USER FEES</b>	<b>54,673</b>	<b>218,765</b>	<b>615,800</b>	<b>( 397,035)</b>	<b>36%</b>	<b>54,696</b>	<b>194,683</b>
<b>OTHER OPERATING REVENUES</b>							
49470 FORFEITED DISCOUNTS	154	627	900	( 273)	70%	77	309
49010 PERMIT FEES	0	0	0	0	%	0	0
48600 CONTRIBUTIONS IN AID OF CONSTRUCTION	81,881	136,182	400,000	( 263,818)	34%	0	0
48100 INTEREST INCOME	1,923	1,923	3,725	( 1,802)	52%	2,672	2,672
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>83,957</b>	<b>138,733</b>	<b>404,625</b>	<b>( 265,892)</b>	<b>34%</b>	<b>2,749</b>	<b>2,981</b>
<b>TOTAL OPERATING REVENUES</b>	<b>138,630</b>	<b>357,498</b>	<b>1,020,425</b>	<b>( 662,927)</b>	<b>35%</b>	<b>57,444</b>	<b>197,665</b>



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**STORMWATER UTILITY - FUND 680**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	88	616	7,467	( 6,851)	8%	20	93
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	2,813	16,337	153,176	( 136,838)	11%	1,239	2,919
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	208	1,671	41,624	( 39,953)	4%	1,811	3,208
59750 MAINTENANCE OF STORMWATER PONDS	16	109	31,356	( 31,247)	%	19	2,186
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	14,000	( 14,000)	%	0	0
59770 REGULATORY COMPLIANCE	1,831	4,998	57,047	( 52,049)	9%	0	3,457
59790 ADMINISTRATIVE CHARGES	1,701	8,070	34,500	( 26,430)	23%	0	1,280
59795 EMPLOYEE PENSIONS & BENEFITS	599	1,858	28,605	( 26,747)	6%	251	461
<b>TOTAL OPERATING EXPENSES</b>	<b>7,257</b>	<b>33,660</b>	<b>367,775</b>	<b>( 334,115)</b>	<b>9%</b>	<b>3,340</b>	<b>13,604</b>
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	8,367	33,467	100,000	( 66,533)	33%	8,367	33,467
59408 TAXES	225	940	10,470	( 9,530)	9%	69	144
59427 INTEREST ON LONG-TERM DEBT	5,357	23,450	66,000	( 42,550)	36%	6,106	24,226
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>21,206</b>	<b>91,517</b>	<b>544,245</b>	<b>( 452,728)</b>	<b>17%</b>	<b>17,882</b>	<b>71,441</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>21,206</b>	<b>91,517</b>	<b>544,245</b>	<b>( 452,728)</b>	<b>17%</b>	<b>17,882</b>	<b>71,441</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>117,424</b>	<b>265,981</b>	<b>476,180</b>	<b>( 210,199)</b>	<b>56%</b>	<b>39,563</b>	<b>126,224</b>
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	3,175,463	3,175,463				2,712,282	2,712,282
BALANCE TRANSFERRED FROM INCOME	117,424	265,981				39,563	126,224
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>3,292,887</b>	<b>3,441,444</b>				<b>2,751,844</b>	<b>2,838,505</b>

Section 10, Item C.

# CITY OF TWO RIVERS

INCOME STATEMENT  
FOR THE 4 MONTHS ENDING APRIL 30, 2022

## SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF SEWER</b>							
49221 RESIDENTIAL SERVICE	169,272	671,487	2,000,000	( 1,328,513)	34%	169,185	600,154
49222 COMMERCIAL SERVICE	40,084	156,805	493,000	( 336,195)	32%	39,311	137,511
49224 GOVERNMENT SERVICE	7,317	23,724	82,000	( 58,276)	29%	7,311	24,344
49626 INTERDEPARTMENTAL SERVICE	10,292	31,108	93,200	( 62,092)	33%	10,574	34,995
49263 INDUSTRIAL SERVICE	8,830	36,335	81,000	( 44,666)	45%	7,637	26,326
<b>TOTAL SALES OF SEWER</b>	<b>235,794</b>	<b>919,458</b>	<b>2,749,200</b>	<b>( 1,829,742)</b>	<b>33%</b>	<b>234,017</b>	<b>823,330</b>
<b>OTHER OPERATING REVENUES</b>							
49350 MISCELLANEOUS OPERATING REVENUES	1,200	74,893	42,000	32,893	178%	3,218	6,977
49450 CUSTOMER FORFEITED DISCOUNTS	1,053	3,903	5,000	( 1,097)	78%	459	1,896
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>2,253</b>	<b>78,796</b>	<b>47,000</b>	<b>31,796</b>	<b>168%</b>	<b>3,678</b>	<b>8,874</b>
<b>TOTAL OPERATING REVENUES</b>	<b>238,047</b>	<b>998,254</b>	<b>2,796,200</b>	<b>( 1,797,946)</b>	<b>36%</b>	<b>237,695</b>	<b>832,203</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	B-DGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>OPERATIONS EXPENSES</b>							
59820 OPERATION PLANT & LIFT STATION	36,126	152,809	510,400	( 357,591)	30%	37,113	144,809
59823 CHLORINE	0	0	3,000	( 3,000)	%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	0	15,323	50,000	( 34,677)	31%	6,101	11,769
59825 SLUDGE CONDITIONING CHEMICALS	0	10,717	30,000	( 19,283)	36%	0	0
59827 OTHER OPERATING SUPPLIES	3,659	14,879	27,500	( 12,621)	54%	6,127	12,748
59828 TRANSPORTATION EXPENSES	3,390	7,344	28,500	( 21,156)	26%	1,605	22,220
<b>TOTAL OPERATIONS EXPENSES</b>	<b>43,175</b>	<b>201,073</b>	<b>649,400</b>	<b>( 448,327)</b>	<b>31%</b>	<b>50,946</b>	<b>191,545</b>
<b>MAINTENANCE EXPENSE</b>							
59831 MAINT OF SEWER COLLECTION SYSTEMS	26,105	111,734	147,800	( 36,066)	76%	15,769	47,390
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	0	0	20,000	( 20,000)	%	0	6,756
59833 MAINT OF TREATMENT DIST PLANT EQUIP	5,241	32,017	107,211	( 75,194)	30%	11,869	38,375
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	723	2,441	20,000	( 17,559)	12%	1,635	2,741
<b>TOTAL MAINTENANCE EXPENSE</b>	<b>32,070</b>	<b>146,191</b>	<b>295,011</b>	<b>( 148,820)</b>	<b>50%</b>	<b>29,273</b>	<b>95,262</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59840 BILLING, COLLECTING & ACCOUNTING	7,496	26,502	77,662	( 51,160)	34%	6,613	24,192
59842 METER READING	1,708	6,216	24,265	( 18,049)	26%	1,545	6,286
59843 UNCOLLECTIBLE ACCOUNTS	0	( 310)	5,000	( 5,310)	(6%)	0	12,999
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>9,203</b>	<b>32,408</b>	<b>106,927</b>	<b>( 74,519)</b>	<b>30%</b>	<b>8,158</b>	<b>43,476</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59850 ADMINISTRATIVE & GENERAL SALARIES	12,887	52,521	163,996	( 111,476)	32%	11,761	49,995
59851 OFFICE SUPPLIES & EXPENSE	39	252	1,420	( 1,168)	18%	24	223
59852 OUTSIDE SERVICES EMPLOYED	4,535	23,172	67,580	( 44,408)	34%	4,595	20,896
59853 INSURANCE EXPENSE	3,892	15,806	47,950	( 32,144)	33%	3,796	15,327
59854 EMPLOYEE PENSION & BENEFITS	9,567	38,153	138,859	( 100,706)	27%	11,153	42,634
59855 REGULATORY COMMISSION EXPENSE	0	0	15,000	( 15,000)	%	0	0
59856 MISC GENERAL EXPENSES	130	295	4,100	( 3,805)	7%	208	827
59857 RENTS	5,714	31,893	80,000	( 48,107)	40%	17,417	73,375
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>36,764</b>	<b>162,091</b>	<b>518,905</b>	<b>( 356,814)</b>	<b>31%</b>	<b>48,955</b>	<b>203,278</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>121,212</b>	<b>541,764</b>	<b>1,570,243</b>	<b>( 1,028,479)</b>	<b>35%</b>	<b>137,331</b>	<b>533,561</b>
<b>OTHER OPERATING EXPENSES</b>							
59403 DEPRECIATION EXPENSE	63,626	254,503	605,000	( 350,497)	42%	30,355	121,418
59408 TAX EXPENSE	28,157	112,608	339,677	( 227,069)	33%	28,084	112,752
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>91,783</b>	<b>367,112</b>	<b>944,677</b>	<b>( 577,565)</b>	<b>39%</b>	<b>58,438</b>	<b>234,171</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>212,995</b>	<b>908,876</b>	<b>2,514,920</b>	<b>( 1,606,044)</b>	<b>36%</b>	<b>195,769</b>	<b>767,731</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>25,052</b>	<b>89,378</b>	<b>281,280</b>	<b>( 191,902)</b>	<b>32%</b>	<b>41,926</b>	<b>64,472</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2022**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OTHER INCOME</b>							
48600 CONTRIBUTION IN AID	0	27,427	400,000	( 372,573)	7%	4,660	4,660
49210 TRANSFERS IN	28,923	28,923	26,500	2,423	109%	23,301	23,301
<b>TOTAL OTHER INCOME</b>	<b>28,923</b>	<b>56,350</b>	<b>426,500</b>	<b>( 370,150)</b>	<b>13%</b>	<b>27,961</b>	<b>27,961</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHGS</b>	<b>53,975</b>	<b>145,728</b>	<b>707,780</b>	<b>( 562,052)</b>	<b>21%</b>	<b>69,886</b>	<b>92,433</b>
<b>INTEREST CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	( 18,055)	( 73,996)	( 220,000)	146,004	(34%)	( 19,252)	( 78,298)
59999 GASB PENSION & OPEB EXPENSE							
49430 INTEREST ON DEBT TO MUNICIPALITY							
<b>TOTAL INTEREST CHARGES</b>	<b>( 18,055)</b>	<b>( 73,996)</b>	<b>( 220,000)</b>	<b>146,004</b>	<b>(34%)</b>	<b>( 19,252)</b>	<b>( 78,298)</b>
<b>NET INCOME (LOSS)</b>	<b>35,919</b>	<b>71,732</b>	<b>487,780</b>	<b>( 416,048)</b>	<b>15%</b>	<b>50,634</b>	<b>14,134</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	5,460,681	5,460,681				4,771,856	4,771,856
BALANCE TRANSFERRED FROM INCOME	35,919	71,732				50,634	14,134
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS</b>	<b>5,496,600</b>	<b>5,532,413</b>				<b>4,822,490</b>	<b>4,785,990</b>
<b>END OF YEAR</b>							

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 5/17/2022

☐ Town ☐ Village ☒ City of Two Rivers

County of Manitowoc

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/22/2022 and ending 7/24/2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☒ Bona fide Club ☐ Church ☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization ☐ Fair Association

(a) Name Friends of Two Rivers Snowfest

(b) Address P.O. Box 100 Two Rivers, Wisconsin 54241

(Street)

☐ Town ☐ Village ☒ City

(c) Date organized 2018

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Tony Sachse, 2826 Sandy Ridge Drive, Two Rivers, Wisconsin 54241

Vice President Jeff Sachse, 1002 E. Crescent Drive, Manitowoc, Wisconsin 54220

Secretary Brenda Smith, 29th Street, Two Rivers, Wisconsin 54241 (1807 29th)

Treasurer JoAnne Kouba, 1603 Washington Street, Two Rivers, Wisconsin 54241

(g) Name and address of manager or person in charge of affair: Tony Sachse, as noted above

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2111 Pierce Street, Two Rivers, WI 54241

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Entire Park

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

### 3. Name of Event

(a) List name of the event Snowfest 2022

(b) Dates of event July 22, 2022 to July 24, 2022

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Friends of Two Rivers Snowfest

(Name of Organization)

Officer Anthony M Sachse 5/17/2022  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 5/20/22

Date Reported to Council or Board 6/6/2022

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

## Additional Information

### May be Granted and Issued only to:

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

### Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

#### Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

#### "Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) **Seller's Permit:** Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) **Publication:** Not required.

**Fee:** Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

**Duration:** The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time.

### Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/Class B licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

**NOTE:** Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 6-2-2022

☐ Town ☐ Village ☒ City of Two Rivers

County of Manitowoc

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time: 6:24-9:00PM and ending Time: 9:00PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Main Street, Inc.

(b) Address 1608 Washington St. Two Rivers, WI 54241

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 1996

(d) If corporation, give date of incorporation 1-1996

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Gina Krahn 3721 Adams St. Two Rivers, WI 54241

Vice President Travis Stevens 818 Bucholz St. Two Rivers, WI 54241

Secretary Emilee Rysticken 1200 Washington St. Two Rivers, WI 54241

Treasurer Jeff Sachse 1008 E. Crescent Drive Two Rivers, WI 54241

(g) Name and address of manager or person in charge of affair: Roger Russo 1106 Parkway Blvd. Two Rivers 54241  
phone number: 920-973-2710

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Washington St., from 15th - 22nd Sts. inside barricaded area.

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event Cool City Classic Car Show & Cruise

(b) Dates of event 6-24-25, 2022

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

Roger Russo  
(Signature / Date)

Two Rivers Main Street  
(Name of Organization)

Date Filed with Clerk 6/3/2022

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_





Office of City Clerk  
1717 East Park Street  
Post Office Box 87  
Two Rivers WI 54241-0087  
Telephone . . . . . 920/793-5526  
FAX . . . . . 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL  
APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS &  
GATHERINGS

\* \* \* \* \*

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from  
and against any and all claims, actions, causes of action, damages, expenses, and  
liabilities which may be imposed upon, incurred by or asserted against the City of Two  
Rivers by reason of any injury or claim of injury or damage to any person or property  
which is associated with or arises out of the applicant's use of the City property and the  
dispensing of fermented malt beverage to any person pursuant to any license issued upon  
this application.

Two Rivers Main Street  
Organization

Roger Russove  
By

6-2-2022  
Date

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 6-3-22

☐ Town ☐ Village ☒ City of Two Rivers

County of Manitowoc

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time: Noon and ending Time: 11:30 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

- ☒ Bona fide Club      ☐ Church      ☐ Lodge/Society  
☐ Veteran's Organization      ☐ Fair Association or Agricultural Society  
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Youth Sports

(b) Address 4120 clover st Two Rivers WI 54241  
(Street)

☐ Town ☐ Village ☒ City

(c) Date organized 12-31-17

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Adam Wachowski 4120 clover st TR

Vice President Cory Wachowski 937 Chrysler Dr Mishicot

Secretary Nicole Wachowski 4120 clover st TR

Treasurer Jeff Schuele Manitowoc

(g) Name and address of manager or person in charge of affair: Adam Wachowski 4120 clover st TR  
phone number: 920-901-7165

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 500 Zlatnik Drive

(b) Lot 2 & 3 & parts of Beach Block \_\_\_\_\_

(c) Do premises occupy all or part of building? (2 & 3) lots & Beach

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: lots 2 & 3 Beach

### 3. Name of Event

(a) List name of the event Beach Bash

(b) Dates of event 6-24-22 & 6-25-22

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Adm Wachowski  
(Signature / Date)

Two Rivers Youth Sports  
(Name of Organization)

Date Filed with Clerk 6/3/2022

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



Office of City Clerk  
1717 East Park Street  
Post Office Box 87  
Two Rivers WI 54241-0087  
Telephone . . . . . 920/793-5526  
FAX . . . . . 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL  
APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS &  
GATHERINGS

\* \* \* \* \*

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from  
and against any and all claims, actions, causes of action, damages, expenses, and  
liabilities which may be imposed upon, incurred by or asserted against the City of Two  
Rivers by reason of any injury or claim of injury or damage to any person or property  
which is associated with or arises out of the applicant's use of the City property and the  
dispensing of fermented malt beverage to any person pursuant to any license issued upon  
this application.

Two Rivers Youth Sports  
Organization

Adam Wachowski  
By

6-3-22  
Date



**TWO  
RIVERS**  
WISCONSIN

**POLICE DEPARTMENT**  
1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

Section 10, Item E.



**TO:** City Manager – Greg Buckley  
**FROM:** Chief Brian W. Kohlmeier  
**DATE:** June 2, 2022  
**SUBJECT:** Liquor License Application: Timothy J. Klein

It is my recommendation to the Two Rivers City Council to approve the application for Agent Appointment for Liquor License to Timothy J. Klein upon presentation of sufficient evidence of rehabilitation as outlined below.

In 1995, Timothy J. Klein was convicted of: Manufacture, Distribution or Delivery of THC (marijuana), two hundred grams or less – in a Park Zone. This offense is a felony offense.

Statute 125.04 (5)(b) states, in part, that “No license or permit related to alcohol beverages may, subject to ss. 111.321, 111.322 and 111.335, be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.”

Statute 111.335 (3)(a) 1., requires that for an offense to be considered for refusal to license that the offense substantially relate to the circumstances of the particular job or licensed activity. The felony offense Mr. Klein has been convicted of is substantially related to the license activity applied for.

Statute 111.335 (4)(c)1 & 2, requires the applicant be afforded the opportunity “to show evidence of rehabilitation and fitness to engage in the licensed activity.” Competent evidence of sufficient rehabilitation and fitness to perform the licensed activity may be established by the production of any of the following:



- a. The individual's most recent certified copy of a federal department of defense form DD-214 showing the person's honorable discharge, or separation under honorable conditions, from the U.S. armed forces for military service rendered following conviction for any offense that would otherwise disqualify the individual from the license sought, except that the discharge form is not competent evidence of sufficient rehabilitation and fitness to perform the licensed activity if the individual was convicted of any misdemeanor or felony subsequent to the date of the honorable discharge or separation from military service.
  - b. A copy of the local, state, or federal release document; and either a copy of the relevant department of corrections document showing completion of probation, extended supervision, or parole; or other evidence that at least one year has elapsed since release from any local, state, or federal correctional institution without subsequent conviction of a crime along with evidence showing compliance with all terms and conditions of probation, extended supervision, or parole.
2. In addition to the documentary evidence that may be provided under subd. 1. to show sufficient rehabilitation and fitness to perform the licensed activity under par. (c) 1. b., the licensing agency shall consider any of the following evidence presented by the individual:
- a. Evidence of the nature and seriousness of any offense of which he or she was convicted.
  - b. Evidence of all circumstances relative to the offense, including mitigating circumstances or social conditions surrounding the commission of the offense.
  - c. The age of the individual at the time the offense was committed.
  - d. The length of time that has elapsed since the offense was committed.
  - e. Letters of reference by persons who have been in contact with the individual since the applicant's release from any local, state, or federal correctional institution.
  - f. All other relevant evidence of rehabilitation and present fitness presented.

Mr. Klein and his representative have provided sufficient evidence through documentation which in my opinion establishes sufficient proof of rehabilitation under the circumstances regarding this case. Therefore, I recommend approval for said liquor license and agent appointment.

To the Two Rivers City Council and Two Rivers Chief of Police. I would like to take a moment of your time and advocate for Mr. Timothy Klein and his request for a liquor license in his name at Hooked Lanes and Games, in your City of Two Rivers.

I have known Mr. Klein for approximately 30 years. He has continued to push past a mistake which was made in 1996, 26 years ago. I believe Mr. Klein has proven himself a responsible, trustworthy and community-oriented man in the past 26 years. He has built a successful business from his own two hands, coached youth sports in your schools and now has invested into the Community of Two Rivers while resurrecting a bowling alley with plans of a full game room and private party rooms.

Mr. Klein could have taken his talents for business and remodeling elsewhere, but he chose the town he lives in to try and be a part of its future, not its past.

It is my understanding Mr. Klein is requesting a liquor license and at some level, the City Council or another entity is possibly halting this request due to a past mistake he made 26 years ago. I stand with Mr. Klein and his request for this liquor license in his name. I hope this request would be granted to Mr. Klein, who has not committed a crime in the past 26 years but has brought a thriving business to the City of Two Rivers, passed on his love for basketball to the youth of Two Rivers and continues to own and operate a home remodeling business with great success.

I have been in law enforcement for over 17 years. Beginning as a corrections officer with the Manitowoc Sheriff's Dept, patrol officer with the Manitowoc Police Dept, assigned to the Metro Drug Unit as a Narcotics Investigator and now assigned to the Detective Bureau at the City of Manitowoc Police Dept. I feel I have experience people of bad character on a lot of levels, Mr. Klein is not that person. I believe Mr. Klein is a man of strong character and does deserve the chance for a business, which he has resurrected in the City of Two Rivers, also be able to have a liquor license in his name.

Sincerely,

Detective Eric D. Schultz

Manitowoc Police Department

910 Jay St. Manitowoc WI 54200

920-973-9162



**KUMMER, LAMBERT, FOX, GLANDT & NELSON, LLP**

Attorneys at Law

Michael E. Lambert  
Terence P. Fox  
Travis K. Glandt  
Trent R. Nelson  
\_\_\_\_\_  
Lee H. Kummer, Retired

927 South 8th Street  
Manitowoc, WI 54220  
  
(920) 683-5499 Telephone  
(920) 683-5494 Facsimile  
tnelson@klfgllp.com

June 2, 2022

Two Rivers City Council  
City Hall  
1717 East Park Street  
Two Rivers, WI 54241

**RE: Timothy J. Klein – The Hook Lane and Games LLC**

To whom it may concern:

I am writing this letter as a letter in support of the City of Two Rivers granting Tim Klein a “liquor license” and “bartender’s license” at his establishment, The Hook Lane & Games.

I have known Tim for 30 years and can say he is one of the most salt of the earth guys there is. He is truly a guy that would drop everything to give you a hand.

I recognize 25 or so years ago Tim made some bad decisions, resulting in a felony conviction(s) related to marijuana. But in the time since, he has taken steps to, and made strides in, becoming a dependable, contributing member of the Two Rivers community. As you likely know, Tim started and has successfully operated his Two Men and a Toolbox business since 2007. He provides quality contractor services at a good price. His work is top notch and I recommend him often. He has coached his kids’ sports teams for a lot of years and has been an avid supporter of many area sports organizations. More recently, he has opened his doors at The Hook to a large number of Manitowoc County school sports programs for their end of the year parties. And he has taken risks, both financially and personally, to better your community, with the most recent risk being a significant investment in The Hook. He has big plans for this location and I am excited to see them come to fruition.

It would be a shame for the bad decisions of a 19 or 20 year old Tim Klein to derail what he is planning at The Hook. We all make mistakes. Tim made one. A big one. But at some point, people need another chance. Tim Klein has, without a doubt, earned that chance. To the extent I have to say Tim is “rehabilitated” after his crime so many years ago, he is without a doubt rehabilitated. He has kept on a trustworthy and commendable path since his conviction and, I believe, will continue to do so. If given the opportunity, he will continue to help grow the Two Rivers business community as a contributing member.

I ask that you please approve his operator’s and server’s permits to allow him to make The Hook what it should be, a destination in the up and coming Two Rivers downtown area.

Very truly yours,

**KUMMER, LAMBERT, FOX,  
GLANDT & NELSON, LLP**

BY

  
Trent R. Nelson

TRN/lal

# KUMMER, LAMBERT, FOX, GLANDT & NELSON, LLP

Section 10, Item E.

Attorneys at Law

Michael E. Lambert  
Terence P. Fox  
Travis K. Glandt  
Trent R. Nelson  
Lee H. Kummer, Retired

927 South 8th Street  
Manitowoc, WI 54220  
(920) 683-5499 Telephone  
(920) 683-5494 Facsimile  
klf@klfgllp.com

June 3, 2022

Two Rivers City Council  
City Hall  
1717 E. Park St  
Two Rivers, WI 54241

RE: Timothy J. Klein – The Hook Lane and Games LLC

Dear Sir/Madam:

I am writing this letter on behalf of Tim Klein who is applying for a liquor and bartending license. As I understand, there may be some concerns raised about a prior conviction from a case filed against Tim in 1996, when he was 19. Tim made a major mistake at that time, and no one knows that more than him.

My concern is that he should not continue to be punished for this mistake more than a quarter century later, especially considering his positive influence on the entire community. I have known Tim since elementary school, and he has always been a good person. Tim is a hard worker, and has run his own construction business for many years. He is now entering a new venture in an attempt to help revamp the downtown area of Two Rivers with the purchase of Rudy's Lanes. Tim also has given countless hours over the years coaching youth sports. The community could use many more people who contribute the way that Tim has, and continues to do.

As a Two Rivers resident, I am asking that Tim be granted these licenses as requested. This would be another positive move for the community and allow Tim greater opportunity to help bring more life back to downtown Two Rivers. Thank you for your time and consideration.

Very truly yours,

**KUMMER, LAMBERT, FOX,  
GLANDT & NELSON, LLP**

BY 

Travis K. Glandt

TKG/tak



**INSPECTION FORM FOR RENEWAL OF LIQUOR LICENSES  
FOR THE YEAR 2022-2023**

Section 10, Item G.

APPROVED?		LEGAL NAME	TRADE NAME	BUSINESS ADDRESS	LICENSEE	BUSINESS PHONE	OWNER/AGENT PHONE
YES	NO						
✓		B2T2 LLC	Kurtz's Pub and Deli	1410 Washington St.	Brad Fischer	920-793-1222	920-374-0301
✓		Casa Mexico Restaurants LLC	Casa Mexico Restaurant	1513 Washington St.	Marco M. LaPorta	920-553-6900	920-629-7813
✓		Cheri L Ertman	Lee's Inn	1019 17th St.	n/a - operating as Individual		920-901-5509
✓		Daboto LLC	Village Inn on the Lake	3310 Memorial Dr.	Tonya Prosser	920-794-8818	920-242-2643
✓		Donna R Prausa	Dick's Wonder Bar	1822 Adams St.	n/a - operating as Individual	920-794-1850	
	✓	Fireside Pub LLC	Fireside Pub	1415 16th St.	Ariel Schaub	920-905-8118	920-905-8118
✓		Gerald Wachowski	Sport Bar & Grill	1311 Madison St.	n/a - operating as Individual	920-794-8616	920-323-4749
✓		Knights of Columbus Council 1957	Knights of Columbus Co. 1957	2210 Garfield St.	Dan Tegen	920-793-1791	920-553-4355
✓		Lighthouse on the Lake, Inc.	Lighthouse on the Lake, Inc.	1515 Memorial Dr.	James E. VanLanen Jr.	920-793-4524	920-793-4524
✓		Machuts Sipper Club Inc.	Machuts Supper Club	3911 Lincoln Ave.	Wayne Machut	920-793-9432	920-793-9432
✓		Mark Henrickson	Lenny's II	2113 Jefferson St.	n/a - operating as Individual	920-793-2112	920-793-2112
✓		McPautz LLC	Tapped on the Lakeshore	3114 Memorial Dr.	Jolene McMahon	920-657-1770	920-639-3429
✓		Phil & Michelle's Bar & Grill LLC	Phil and Michelle's Bar & Grill LLC	1616 Washington St.	Michelle Duprey	920-973-6997	920-973-8873
	✓	RTM Bar LLC	RTM Bar LLC	1200 Madison St.	Becky Kriescher	920-657-1101	920-973-2570
✓		Rudy's Lanes, Inc.	Rudy's Lanes Inc.	1916 Washington St.	Robert Prucha	920-794-8582	920-794-7323
✓		Sandpiper Bar & Grill, Inc.	Sandpiper Bar & Grill	4220 Memorial Dr.	Susan Kornely		920-794-1375
✓		Sepia Wedding Chapel LLC.	Sepia Chapel	1820 Jefferson St.	Barry Krahn	920-680-1614	920-217-1220
✓		Tavern at Waverly LLC	Waverly Inn	1402 16th St.	Brian Laurent	920-794-1709	920-901-6245
✓		Tim W Tomchek	Tippy's Bar & Grill	1713 East St.	n/a - operating as Individual	920-553-8479	920-553-8479
✓		Timothy Petri	Berserkers	1811 19th St.	n/a - operating as Individual	920-793-4006	920-242-4800
✓		TMS City Central Bar & Grill LLC	City Central Bar & Grill	2014 Washington St.	Mary H. Sisel	920-553-1489	920-901-0741
✓		Tribbs LLC	Grizzly's Pub & Grill	3312 Lincoln Ave.	Daryl Jeske	920-657-2225	920-629-1384
✓		Two Rivers Hotel Group LLC	Cobblestone Hotel & Suites	1407 16th St.	Brian Wogernese	920-553-3632	
✓		Whisky D's	Whisky D's	1215 26th St.	Deana VanDuerzen	920-657-1545	920-973-3916
✓		Tannery Club LLC	Lonz's Tannery Club		Megan Neuman	920-793-4544	920-905-2606
✓		Hamilton Wood Type & Printing Museum Inc.	Hamilton Wood Type & Printing Museum Inc.	1816 10th St.	Joseph Metzen	920-794-6272	920-663-8677
			Cool City Brewery	1718 West Park St.			

RTM - deny - int demo / no permits / no show for inspection

Fireside - deny - no proper hvac system (furnace not functioning)

Dian't go to Cool City Brewery - alterations have not started

the procedure established in § 125.12, Wis. Stats.

#### **§ 6-1-7. Investigation — Class B licenses.**

The City Clerk shall notify the Chief of Police, Health Officer, Chief of the Fire Department and Building Inspector of each application, and these officials shall inspect or cause to be inspected each application and the premises, together with such other investigation as shall be necessary to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto, including those governing sanitation in restaurants and whether the applicant is a proper recipient of a license. These officials shall furnish to the City Council, in writing, the information derived from such investigation, accompanied by a recommendation as to whether a license should be granted or refused. No license shall be renewed without a reinspection of the premises and report as originally required.

#### **§ 6-1-8. Approval of application.**

- A. In determining the suitability of an applicant, consideration shall be given to the moral character and financial responsibility of the applicant, the appropriateness of the location and premises proposed, and generally the applicant's fitness for the trust to be reposed.
- B. No license shall be granted for operation of any premises or with any equipment for which taxes or assessments or other financial claims of the City are delinquent or unpaid.
- C. No retail "Class B" fermented malt, retail "Class C" fermented malt and/or liquor license shall be issued unless the premises conforms to the sanitary, safety and health requirements of the State Building Code, and the regulations of the State Department of Agriculture, Trade and Consumer Protection and City Board of Health applicable to restaurants. The premises must be connected with City water and sewage facilities, must be properly lighted and ventilated, must be equipped with separate sanitary toilet and lavatory facilities equipped with running water for each sex and must conform to all ordinances of the City.

#### **§ 6-1-9. Granting of license.**

- A. Opportunity shall be given by the governing body to any person to be heard for or against the granting of any license. Upon the approval of the applicant by the City Council, the City Clerk shall issue to the applicant a license, upon payment by the applicant of the license fee to the City. The license fee shall be prorated on a monthly basis if issued for a fraction of a year. The fee shall be paid to the City Clerk who shall deposit the same in the general fund.
- B. Individuals or corporations desiring a new Class B or Class C license shall file in the City Clerk's office an application form for the license, deposit with the City one year's license fee and provide sufficient documentation to determine the applicant's eligibility, including detailed construction plans if a new or remodeled facility is proposed, so that the City can determine the eligibility of the applicant. Upon complying with these requirements, the Clerk shall place the applicant on the eligibility list and the City Council will then issue available licenses on a "first-

**Class "A" Beer Applications**  
**For the period of 7/1/2022 - 6/30/2023**

Section 10, Item G.

Legal Name	DBA/Trade Name	Agent Name	Agent Home Address	Business Address	Business City, State, Zip	Premise Description
Seagull Marina LLC	Seagull Marina	Scott Anderson	6175 Rawley Rd., Two Rivers, WI 54241	1400 Lake St.	Two Rivers, WI 54241	25 x 100 Business Only Structure

**Combination Class "A" Beer/"Class A" Liquor Applications**  
**For the period of 7/1/2022 - 6/30/2023**

Section 10, ItemG.

Legal Name	DBA/Trade Name	Agent Name	Agent Home Address	Business Address	Business City, State, Zip	Premise Description
Chandraagiri Petroleum LLC	Patsy's Mobil Mart	Lekha Timilsaina	7312 Pine Grove Ln., Two Rivers, WI 54241	816 22nd St.	Two Rivers, WI 54241	Cooler & inside the building
Dolgencorp, LLC	Dollar General Store #20867	Aaron Dalton	1921 N. Elinor St., Appleton, WI 54914	3022 Mishicot Rd.	Two Rivers, WI 54241	8,300 sq. ft. stand alone building consisting of sales area and stock room.
Jalapa Marketing LLC	Two Rivers Clark	Basudev Adhikari	916 Mulberry Lane, Kohler WI 53044	1706 16th St.	Two Rivers, WI 54241	Cooler, on the floor, behind counter.
Krishna Food Mart LLC	Family Pantry	Lekha Timilsaina	7312 Pine Grove Ln., Two Rivers, WI 54241	3337 Mishicot Rd.	Two Rivers, WI 54241	Cooler & on the floor inside the building
Kwik Trip, Inc.	Kwik Trip 638	Kristine Traeger	1019 22nd St., Two Rivers, WI 54241	2107 Washington St.	Two Rivers, WI 54241	One-story frame construction with storage in walk-in cooler, on sales floor, behind counter sales.
One Stop Beach Shop LLC	One Stop Beach Shop	Shaneka Elliott	2350 S. 23rd St. Lot 1084, Manitowoc WI 54220	812 22nd St.	Two Rivers, WI 54241	In coolers, front store and storage area.
ONEGUIDE Inc.	Tietz's Piggly Wiggly #334	Mark Tietz	647 Williams Drive, Cedarburg, WI 53012	2300 Forest Ave.	Two Rivers, WI 54241	Retail grocery store - Beer, wine, and liquor displayed on sales floor. Beer, wine, and liquor stored in locked backroom storage.
Ultra Mart Foods, LLC	Pick N Save #408	Michelle Gumtow	504 Madison Ave., Howards Grove, WI 53083	1010 22nd St.	Two Rivers, WI 54241	Single story, retail grocery and liquor store; including the exterior parking stalls specifically designated for the online merchandise order & pick-up service and the pathway utilized to access the parking stalls.
Walgreen Co.	Walgreens #09166	Joseph Higgins	3704 Main Ave., Sheboygan, WI 53083	2206 Washington St.	Two Rivers, WI 54241	Retail drug store with sundries in a one-story building of 14,550 square feet.

**Combination Class "B" Beer/"Class B" Liquor Applications**  
**For the period of 7/1/2022 - 6/30/2023**

*Section 10, ItemG.*

Legal Name	DBA/Trade Name	Agent Name	Agent Home Address	Business Address	Business City, State, Zip	Premise Description
B2T2 LLC	Kurtz's Pub and Deli	Brad Fischer	1824 Highland Ct., Manitowoc, WI 54220	1410 Washington St.	Two Rivers, WI 54241	Main floor, dining room, bar area, basement area, parking lot area.
Casa Mexico Restaurants LLC	Casa Mexico Restaurant	Marco M. LaPorta	2303 Washington St., Two Rivers, WI 54241	1513 Washington St.	Two Rivers, WI 54241	Liquor/beer is sold only in the main area of the building and is stored at the bar area and the basement at the back.
Daboto LLC	Village Inn on the Lake	Tonya Prosser	9 Sauk Creek Cir., Madison, WI 53717	3310 Memorial Dr.	Two Rivers, WI 54241	Hotel pool area, bar, lobby, and beer garden.
Donna R Prausa	Dick's Wonder Bar	n/a - operating as Individual		1822 Adams St.	Two Rivers, WI 54241	Basement and bar room.
Fireside Pub LLC	Fireside Pub	Ariel Schaub	2350 S. 23rd Lot #1014, Manitowoc, WI 54220	1415 16th St.	Two Rivers, WI 54241	Entire elevation above ground, ice room, downstairs bar area, dry storage room downstairs in rear area of bar area, downstairs kitchen and attached hallway to walk in cooler.
Gerald Wachowski	Sport Bar & Grill	n/a - operating as Individual		1311 Madison St.	Two Rivers, WI 54241	1st floor, basement, and beer garden.
Hamilton Wood Type and Printing M	Hamilton Wood Type and Printin	Joseph Metzen	523 N. 5th St., Manitowoc, WI 54220	1816 10th St.	Two Rivers, WI 54241	Alcohol will be sold in the Exhibit Gallery (the building inspector on 4/15/22 indicated the appropriate place for the bar in the Exhibit Gallery). Alcohol will be stored in a locked closet adjacent to the Exhibit Gallery.
Knights of Columbus Council 1957	Knights of Columbus Club House	Daniel Tegen	1527 Deer Brook Dr., Two Rivers, WI 54241	2210 Garfield St.	Two Rivers, WI 54241	Alcohol sales are sold in bar room, and consumed in bar room & side dining room. Alcohol is stored in walkin cooler, refrigerators in bar room and locked cabinet in store room.
Lighthouse on the Lake, Inc.	Lighthouse on the Lake, Inc.	James E. VanLanen Jr.	4121 Martin Ln., Two Rivers, WI 54241	1515 Memorial Dr.	Two Rivers, WI 54241	Main Bar, Banquet Bar, Restaurant, Banquet Hall, Liquor Room, Walk-in Cooler
Machut's Supper Club Inc.	Machuts Supper Club	Wayne Machut	3009 41st St., Two Rivers, WI 54241	3911 Lincoln Ave.	Two Rivers, WI 54241	Entire first floor and basement of building.
Mark Henrickson	Lenny's II	n/a - operating as Individual		2113 Jefferson St.	Two Rivers, WI 54241	First floor and basement.
McPautz LLC	Tapped on the Lakeshore	Samuel Busse	2313 11th St., Two Rivers WI 54241	3114 Memorial Dr.	Two Rivers, WI 54241	Main bar room w/ walk in cooler. Axe throwing lanes, office and storage room, also two rooms for exercise facility (no alcohol sales or storage) and one open storage area (no alcohol storage or sales).
Phil & Michelle's Bar & Grill LLC	Phil and Michelle's Bar & Grill LL	Michelle Duprey	2316 Jefferson St., Two Rivers, WI 54241	1616 Washington St.	Two Rivers, WI 54241	Entire main floor of building. Front basement, there are 2 separate entrances to the two basements and no other way to get into them.
RTM Bar LLC	RTM Bar LLC	Becky Kriescher	7054 Tannery Rd., Two Rivers, WI 54241	1200 Madison St.	Two Rivers, WI 54241	Ground floor and basement.
Sepia Wedding Chapel LLC.	Sepia Chapel	Barry Krahn	3721 Adams St., Two Rivers, WI 54241	1820 Jefferson St.	Two Rivers, WI 54241	Chapel space used for wedding ceremonies, receptions, and events.
Submariners Pub LLC	Submariners Pub LLC	Jeffrey Tess	1128 N. 11th St., Manitowoc, WI 54220	4220 Memorial Dr.	Two Rivers, WI 54241	Main floor containing bar & service area. Basement with locked liquor cage & walk in beer cooler.
Tannery Club LLC	Lonz's Tannery Club	Megan Neuman	3004 Adams St., Two Rivers, WI 54241	4317 Tannery Rd.	Two Rivers, WI 54241	Records in office upstairs, alcohol served, stored and consumed on 1st floor of building, in beer garden, and in garage. Alcohol stored in basement.
Tavern at Waverly LLC	Waverly Inn	Brian Laurent	3406 Mirro Dr., Manitowoc, WI 54220	1402 16th St.	Two Rivers, WI 54241	Brick building & smoke room, basement & patio.

						Bowling center with full bar serving bowlers, those playing bar games, and those in party garden as well. Alcohol stored behind
The Hook Lanes & Games LLC	The Hook	Timothy Klein	2917 Monroe St., Two Rivers, WI 54241	1916 Washington St.	Two Rivers, WI 54241	basement.
Tim W Tomchek	Tippy's Bar & Grill	n/a - operating as Individual		1713 East St.	Two Rivers, WI 54241	Entire building except upstairs living quarters. Also includes outside beer garden.
Timothy Petri	Berserkers	n/a - operating as Individual		1811 19th St.	Two Rivers, WI 54241	Entire first floor, one storage room northwest corner and hallway leading to it and walkin cooler northeast corner in basement.
TMS City Central Bar & Grill LLC	City Central Bar & Grill	Mary H. Sisel	3204 Jackson St., Two Rivers, WI 54241	2014 Washington St.	Two Rivers, WI 54241	Downstairs cupboard and shelf upstairs.
Tribbs LLC	Grizzly's Pub & Grill	Daryl Jeske	1020 County Rd. VV, Two Rivers, WI 54241	3312 Lincoln Ave.	Two Rivers, WI 54241	Bar is located at 3312 Lincoln Ave. Two Rivers, WI 54241 (Grizzly's Pub & Grill). Liquor & beer are stored and sold upstairs, as well as stored in basement of said establishment.
Two Rivers Hotel Group LLC	Cobblestone Hotel & Suites	Brian Wogernese	980 American Dr., Neenah, WI 54986	1407 16th St.	Two Rivers, WI 54241	Hotel, bar area, outside patio area, storage rooms and guest rooms for guests to take back to their rooms.
Whisky D's	Whisky D's	Deana VanDuerzen	911 N. 43rd St., Manitowoc, WI 54220	1215 26th St.	Two Rivers, WI 54241	Main floor at 1215 26th St. plus beer garden.

Other Information:

Cheri Ertman/Lee's Inn has indicated the business will not be renewing their licenses

**Beer Garden Permit Applications**  
**For the period of 7/1/2022 - 6/30/2023**

<b>Legal Name</b>	<b>DBA/Trade Name</b>	<b>Business Address</b>	<b>Business City, State, Zip</b>
Daboto LLC	Village Inn on the Lake	3310 Memorial Dr.	Two Rivers, WI 54241
Gerald Wachowski	Sport Bar & Grill	1311 Madison St.	Two Rivers, WI 54241
McPautz LLC	Tapped on the Lakeshore	3114 Memorial Dr.	Two Rivers, WI 54241
Phil & Michelle's Bar & Grill LLC	Phil & Michelle's Bar & Grill LLC	1616 Washington St.	Two Rivers, WI 54241
Tavern at Waverly LLC	Waverly Inn	1402 16th St.	Two Rivers, WI 54241
Tim W Tomchek	Tippy's Bar & Grill	1713 East St.	Two Rivers, WI 54241
TMS City Central Bar & Grill LLC	City Central Bar & Grill	2014 Washington St.	Two Rivers, WI 54241
Two Rivers Hotel Group LLC	Cobblestone Hotel & Suites	1407 16th St.	Two Rivers, WI 54241
Whisky D's	Whisky D's	1215 26th St.	Two Rivers, WI 54241
Tannery Club LLC	Lonz's Tannery Club	4317 Tannery Rd.	Two Rivers, WI 54241
Submariners Pub LLC	Submariners Pub	4220 Memorial Dr.	Two Rivers, WI 54241

\*Submariners Pub LLC Beer Garden Permit requires a waiver annually to the minimum distance requirement from a structure used for residential purposes and zoned residential. Waiver was granted initially April 18, 2022.

**Cigarette and Tobacco Products Retail License Applications**  
**For the period of 7/1/2022 - 6/30/2023**

<b>Legal Name</b>	<b>DBA/Trade Name</b>	<b>Business Address</b>	<b>Business City, State, Zip</b>	<b>Sale Method</b>
Chandraagiri Petroleum LLC	Patsy's Mobil Mart	816 22nd St.	Two Rivers, WI 54241	Over the Counter
Dolgencorp, LLC	Dollar General Store #20867	3022 Mishicot Rd.	Two Rivers, WI 54241	Over the Counter
Family Dollar Stores of Wisconsin, LLC	Family Dollar #22166	1909 Washington St.	Two Rivers, WI 54241	Over the Counter
Jalapa Marketing LLC	Two Rivers Clark	1706 16th ST.	Two Rivers, WI 54241	Over the Counter
Krishna Food Mart LLC	Family Pantry	3337 Mishicot Rd.	Two Rivers, WI 54241	Over the Counter
Kwik Trip, Inc.	Kwik Trip 638	2107 Washington St.	Two Rivers, WI 54241	Over the Counter
One Stop Beach Shop	One Stop Beach Shop	812 22nd St.	Two Rivers, WI 54241	Over the Counter
ONEGUIDE Inc.	Tietz's Piggly Wiggly #334	2300 Forest Ave.	Two Rivers, WI 54241	Over the Counter
Ultra Mart Foods, LLC	Pick N Save #408	1010 22nd St.	Two Rivers, WI 54241	Over the Counter
Walgreen Co.	Walgreens #09166	2206 Washington St.	Two Rivers, WI 54241	Over the Counter



**Landscaping/Tree Removal License Applications**  
**For the period of 7/1/2022 - 6/30/2023**

<b>Renewal Applications</b>			
<b>Business Name</b>	<b>Owner Name</b>	<b>Business Address</b>	<b>Business City, State, Zip</b>
Corsi's Edging and Stump Grinding	William Corsi	1423 Glenwood St.	Two Rivers, WI 54241
Cretton Enterprises	Mark Cretton	4433 Kuss Rd.	Two Rivers, WI 54241
Dave's Tree Services, Inc.	Todd Burke	6541 Elm Dr.	Egg Harbor, WI 54209
DJS Enterprises Full Service LLC	David Schmidt	2356 E. County Rd. V	Mishicot, WI 54228
EZ Cut Tree & Stump Removal LLC	John A. Kunesh	5130 Reifs Mills Rd.	Manitowoc, WI 54220
Fall-Rite Services, LLC	Scott D. Browne	E2107 Old Settlers Rd.	Kewaunee, WI 54216
Green Acres Landscaping	Ryan Ross	9524 Hwy 147	Two Rivers, WI 54241
Kulpa's Tree	Randy Kulpa	1119 33rd St.	Two Rivers, WI 54241
Kurty K's Snow & Lawn	Kurt Kopetsky	1200 33rd St.	Two Rivers, WI 54241
Lakeland Landscape, Inc.	Jerry Haupt	4141 Viebahn Street	Manitowoc, WI 54220
North East Tree Service	Eric Dewey	3207 Whistle Ln.	Two Rivers, WI 54241
Scenic Landscape Company	Anthony Swetlik	10318 Popelar Rd.	Whitelaw, WI 54247
Selner Tree & Shrub Care	Casey Selner	711 Millenium Ct.	De Pere, WI 54115
Top Notch Tree & Stump Removal	Lee E. Wiegand	931 Beech St.	Cleveland, WI 53015
Mueller Tree Service	Jon Mueller	PO Box 263	Mishicot, WI 54228

**P.O. Box 100**  
**TWO RIVERS, WI 54241**  
[tworiverssnowfest@gmail.com](mailto:tworiverssnowfest@gmail.com)  
**920-681-0542**  
**trsnowfest.org**

May 17, 2022

Greg Buckley, City Manager  
City of Two Rivers  
P.O. Box 87  
Two Rivers, Wisconsin 54241

Dear City Manager Buckley,

As you are aware Snowfest returns to Two Rivers again this year July 22-24, 2022. This year all the events will be held in Neshotah Park with the parade being held at a different location. I am writing to request a variance to the noise ordinance for our music performances July 22<sup>nd</sup> and 23<sup>rd</sup>.

We are requesting variance both nights to 12:00a.m. Our music performances each of those nights are scheduled to 11:30p.m. This request will allow the conclusion of these performances and to help clear the park as well.

Friday, we welcome Mae Simpson and her band to our headline stage from 9-11:30pm. She plays an eclectic mix of Americana, soul, blues, and a little funk as well.

Saturday, we welcome Cold Sweat and the Brew City Horns who play a great mix of classic rock hits the crowd is sure to love.

We have worked with parks and rec, public works, fire, and police to facilitate these requests as well. And these communications will be ongoing throughout the event.

Please let me know if you have questions regarding these requests and I would additionally be glad to present them if you feel needed to the council prior to their discussion and hopeful approval by the council.

Thank you for your time and we look forward to hearing from you.

Tony Sachse  
Co-Chair  
Snowfest 2022

**P.O. Box 100**  
**TWO RIVERS, WI 54241**  
[tworiverssnowfest@gmail.com](mailto:tworiverssnowfest@gmail.com)  
**920-681-0542**  
**trsnowfest.org**

May 17, 2022

Greg Buckley, City Manager  
City of Two Rivers  
P.O. Box 87  
Two Rivers, Wisconsin 54241

Dear City Manager Buckley,

As you are aware Snowfest returns to Two Rivers again this year July 22-24, 2022. This year all the events will be held in Neshotah Park with the parade being held at a different location. I am writing to request two street closures and posting for no parking in these locations as well.

The first is a closure of Pierce Street from 21<sup>st</sup> street to Zlatnik Drive to run from 8:00am July 22<sup>nd</sup>, 2022, to 7:00pm on July 24<sup>th</sup>. We plan to have activities for the event in the park on either side of this road and on the recommendation of the police department for participant safety we are asking for the road closure.

The second is a closure of Columbus Street between Memorial Drive/STH 42 and Highway 310 on Saturday July 23, 2022, for the purpose of our parade for Snowfest 2022. We would request this to be closed from 8:00-1:00 or the end of the parade whichever is earlier. We'd request no parking to be posted on this route as well. This will help to facilitate the best possible viewing and participant experience for all our guests.

We have worked with public works, fire, and police to facilitate these requests as well.

Please let me know if you have questions regarding these requests and I would additionally be glad to present them if you feel needed to the council prior to their discussion and hopeful approval by the council.

Thank you for your time and we look forward to hearing from you.

Tony Sachse  
Co-Chair  
Snowfest 2022



## **RESOLUTION SUNDAE THURSDAY**

**WHEREAS**, the first ice cream sundae was created in a Two Rivers ice cream parlor, by Ed Berners in 1881; and

**WHEREAS**, Two Rivers is recognized in the National Register of Historic Places as the Birthplace of the Ice Cream Sundae; and

**WHEREAS**, the Two Rivers Parks & Recreation Department, along with the entire community will celebrate the creation of the ice cream sundae on Thursday, June 23, 2022, with a band concert and old fashion ice cream social in Central Park.

--Music by the Two Rivers Community Band, in Central Park on Thursday June 23, 6:30 to 7:30 PM;

--Samples of homemade ice cream, an ice cream sundae eating contest, inflatables and children's games in Central Park, on Thursday, June 23 from 5:30-8:00pm.

**NOW, THEREFORE, BE IT RESOLVED** that Thursday, June 23, 2022, be designated as **SUNDAE THURSDAY** in Two Rivers in commemoration of this city's contribution to ice cream sundae lovers worldwide.

Dated this 6th day of June 2022.

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City Council member

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Gregory E. Buckley, City Manager



**TWO  
RIVERS**  
WISCONSIN

Section 11, Item B.

## Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087

Name (Last, First, Middle): Yungerman Jo Anne  
Home Address: 1605 Jackson St., Two Rivers, WI 54241  
Phone: 608.290.1950 Email: jyungerman@hotmail.com  
Employer/Business: Retired  
Employer Address: \_\_\_\_\_  
Occupation: Retired - Administrative Assistant

Which Committee, Commission, or Board do you wish to serve on?

Committee on Aging

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

Volunteer - Two Rivers Sr. Center Front Desk  
Volunteer - Church - receptionist  
Volunteer - Church - catechist  
Volunteer - Homebound + other help as needed

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

None

Jo Yungerman  
Signature

5-20-2022  
Date





**TWO  
RIVERS**  
WISCONSIN

Section 11, Item B.

## Committee Member Information Release Form

Name: Jo A. Yungerman  
Committee: Committee on Aging  
Address: 1605 Jackson St. Two Rivers, WI 54241  
Phone: 608.290.1950  
Email: jyungerman@hotmail.com

I, Jo A. Yungerman, a duly appointed City Committee Member, hereby authorize the City of Two Rivers, its employees, agents and elected officials to provide my home address, home electronic mail address, or my home telephone number(s) as listed above to the public, in both written and verbal form and do officially release and hold harmless the City of Two Rivers, its employees, agents and elected officials for the release and distribution of this information. I understand that this information may be distributed via responses to telephone, in-person and email inquiries, the City directory, website, or through lists that are prepared and posted by the City of Two Rivers, its employees, agents and elected officials.

I also understand that it is my responsibility to notify the City Clerk's office of any change of address, telephone number, or email.

Jo A. Yungerman  
Signature

5/20/2022  
Date

*Note: Wisconsin Statute 19.36(11) restricts the release of home addresses, home phone numbers, and email addresses without permission. This will allow the City of Two Rivers to disclose this information.*



## ORDINANCE

**An Ordinance** to create Chapter 6-13, entitled "Licensing of Short-Term Rentals", and amend Section 1-2-1, entitled "Fees" to create a procedure for licensing short-term rentals and license fees.

**SECTION 1.** Chapter 6-13 of the Municipal Code of the City of Two Rivers is hereby created to read as follows:

### LICENSING OF SHORT-TERM RENTALS

#### § 6-13-1. Definitions.

- A. The following definitions apply unless specifically modified:
1. CITY CLERK — The City Clerk of the City of Two Rivers or their designee.
  2. RESIDENTIAL DWELLING UNIT — Any building, structure, or part of a building or structure with living, cooking, sanitary, and bathroom facilities that is intended to be used as a home, residence or sleeping place by one or more persons related by blood, marriage or adoption or a group of not more than four persons who need not be related. Residential Dwelling Units include any residential dwelling, tourist rooming house licensed by Manitowoc County, seasonal employee housing and dormitory units.
  3. LICENSE — The Short-Term Rental License issued after an application for a license is submitted and approved following the process in § 6-13-2.
  4. OWNER — The person owning a short-term rental property.
  5. PERSON — Shall include a corporation, firm, partnership, association, organization, limited liability company and any other group acting as a unit as well as individuals, including a personal representative, receiver or other representative appointed according to law. Whenever the word person is used in any section of this code prescribing a penalty or fine, as to partnerships, limited liability companies or associations, the word shall include the partners or members hereof, and as to corporations, shall include the officers, agents or shareholders thereof who are responsible for any violation of such section.
  6. Property Manager — An individual who is not the property owner and who is authorized to act as the agent of the Property Owner for the receipt of services, remedy of municipal ordinance violations, and for acceptance of service of process pursuant to this ordinance.
  7. Short-Term Rental — A residential dwelling unit that is offered for rent for a fee with a rental term of fewer than 30 consecutive days, as defined in Wis. Stats. § 66.0615(1)(dk).

8. State — The State of Wisconsin Department of Health or the Wisconsin Department of Agriculture, Trade and Consumer Protection or their designees.

**§ 6-13-2. Application for a short-term rental license.**

- A. No person shall maintain, manage or operate a Short-Term Rental more than ten nights a year without a license issued by the City of Two Rivers pursuant to this section.
- B. Applications for a license shall follow the following procedures:
- (1) All applications for a license shall be filed with the City Clerk on forms provided. Applications must be signed by the property owner and, if applicable, the authorized property manager(s). The property owner's contact information including mailing address, physical address, email address and 24-hour phone number shall be provided. No license shall be issued unless the completed application is accompanied by payment of the required fee.
  - (2) Upon receipt of each application, the Chief of Police will conduct an investigation of the statements in the application and may refuse to approve the application if:
    - (a) There are any material omission or materially inaccurate statements; or
    - (b) Repeated complaints of a material nature have been received against the applicant by authorities in the last cities, villages and towns in which the applicant or the property manager conducted similar business; or
    - (c) The applicant or designated property manager have criminal convictions that are materially related to the services being provided.
    - (d) The applicant failed to comply with any applicable provision of the application process as state herein.
- C. No license may be issued unless the completed application is accompanied by payment of the required fee. Fees shall be as set forth in § 1-2-1.
- D. The City Clerk shall issue a license to applicants following payment of the required fee, satisfactory completion of the investigation by the Chief of Police, and receipt of all completed documentation and information requested in the application. If the City Clerk shall determine if the application meets the requirements of this ordinance, the City Clerk may approve the application. If the City Clerk determines that the application does not meet the requirements of this section, the City Clerk may deny the application.
- E. Licenses will only be issued if the applicant provides a copy of a completed Manitowoc County Tourist Rooming House License with a copy of the property inspection report dated within one year of the date of filing the application with the City Clerk.



**§ 6-13-3. Property manager.**

- A. Property Manager. No person may act as a property manager for a short-term rental without authorization from the property owner and contact information on file in accordance with this section.
- B. Property Manager Qualifications. The property manager, as the authorized agent, shall be accessible 24 hours a day by phone or in person in the event of an emergency at the property the manager is responsible for.
- C. Each property manager shall be authorized by the property owner to act as the agent for the owner to provide or facilitate services to the short-term rental property, in the event of an emergency, for the receipt of notice of ordinance violation(s), accept service of process, and shall be authorized by the owner to allow City employees, officers, and their designees, to enter the owner's property for purposes of inspection and enforcement of this ordinance and/or any other City ordinance.

**§ 6-13-4. License renewal.**

- A. The license shall be effective for one year and may be renewed for additional one-year periods. The annual license term is from January 1 to December 31 of each year. A fully completed renewal application and renewal fee must be filed with the City Clerk By December 1 of each year if the short-term rental will be continued. The renewal application shall contain any updated information since the filing of the original application. Licenses shall lapse upon a change in ownership.
- B. No license shall be renewed if the applicant or property has outstanding fees, taxes or forfeitures owed to the City unless arrangements for payment have been approved by the City Clerk. Also, the license shall not be renewed if the applicant or property is under an order issued by the Building Inspector or Zoning Administrator to bring the premises into compliance with City ordinances.
- C. A license may be suspended, revoked, or not renewed following a due process hearing of the City Council if the Council determines that the licensee: (a) fails to comply with any of the requirements of this section; (b) owner(s) or renter(s) have been convicted of engaging in illegal activity while on the licensed premises on two or more separate occasions within the past 12 months; or (c) has outstanding fees, taxes, or forfeitures owed to the City.

**§ 6-13-5. Standards for short-term rentals.**

- A. Each short-term rental shall comply with all of the following:
  - (1) The noise levels shall comply § 9-2-5.
  - (2) Signage advertising the short-term rental is not permitted. Off-site advertising in media channels relating to the availability of the rental may take place only after the City and County licenses have been obtained.
  - (3) No recreational vehicles (RVs), campers, tents, or other temporary lodging arrangements shall be permitted on any residential dwelling unit site as a means of providing additional accommodations for paying guests or other invitees.

- (4) Activities at the premises shall not become a public nuisance. All activities conducted shall comply with Chapter 9-6.
- (5) All short-term rentals shall be subject to payment of the City of Two Rivers room tax at the applicable rate. Property owners or property managers holding the license are responsible for complying with all room tax requirements as set forth in Chapter 6-11.
- (6) The provisions of Title 9, Article 9 of the City's Ordinances, regarding Sexual Offender Residency Restrictions, including but not limited to Sections 9-9-3 A and 9-9-3 C, shall apply to all short-term rentals and compliance with those provisions is required.
- (7) Compliance with all applicable state, county, and local codes, laws and regulations is required.
- (8) All short-term rentals shall display proof of a current inspection by the Manitowoc County Health Department and contact information for the Two Rivers Police Department (Non-Emergency), Fire Department, Property Owner or Property Manager.
- (9) Each short-term rental shall maintain a guest register for two years. The register shall contain the full name and current address of any person renting the property, the time of rental, and the monetary amount or consideration paid. A copy of the register shall be available if requested by the City. The required room tax payments shall be filed as required by Chapter 6-11.
- (10) Vehicle parking shall be on a paved or gravel surface in accord with Chapter 8-2.
- (11) A safe, unobstructed means of egress from the dwelling leading to safe, open space at ground level shall be provided.
- (12) Shall have functional smoke detectors and carbon monoxide detectors in accordance with the requirements of Chapter SPS 321 of the Wisconsin Administrative Code.
- (13) Shall not have an accessible wood burning fireplace unless the property owner provides a certificate from a properly licensed inspector, dated no more than 30 days prior to submission of the license application or renewal, certifying that the fireplace and chimney have been inspected and comply with the National Fire Prevention Association Fire Code Chapter 211 Standard for Chimneys, Fireplaces, Vents, and Solid Fuel-Burning Appliances.
- (14) Shall not have a hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking or any other purpose on any balcony, deck or under any overhanging structure or within ten feet of any structure.
- (15) Outdoor cooking and heating devices shall be used in accordance with § 3-1-3.

- (16) All property owners shall carry casualty and liability insurance issued by an insurance company authorized to do business in this state by the Wisconsin Office of the Commissioner of Insurance, with liability limits of not less than \$300,000.00 per individual occurrence and not less than \$1,000,000.00 in the aggregate.

#### **§ 6-13-6. Appeals.**

- A. The denial of any license application or renewal under this section may be appealed by filing a written appeal request with the City Clerk within ten days of the City's notice of denial. The appeal shall be heard by the City Council. The City Council shall consider the application or renewal and recommendations and may approve or deny the application or renewal.
- B. A license may be revoked by the City Council for one or more of the following reasons:
- (1) Failure to make payment on taxes or debt owed to the City.
  - (2) Failure to make payment on any City of Two Rivers room tax.
  - (3) Two or more calls in any 12-month period for police department services that relate to criminal or nuisance activities at the short-term rental, fire department services that relate to criminal or nuisance activities at the short-term rental, building code violations, nuisance activities or other ordinance violations as defined in Chapter 9-6.
  - (4) Failure to comply with City building inspection requirements that may occur on an as needed basis.
  - (5) Failure to maintain all required local, county, and state licensing requirements.
  - (6) Failure to comply with any applicable zoning regulations as described in Chapter 10.
  - (7) Any violation of local, county or state laws that harm or adversely impact the predominantly residential uses and nature of the property or of the surrounding neighborhood.

#### **§ 6-13-7. Penalties.**

- A. Any person that violates any provisions of this section shall be subject to license revocation. Appeals shall be handled by the process identified per § 6-13-6.
- B. Any person who violates any provision of this chapter or any other order or regulation issued hereunder shall be subject to a penalty as provided in § 1-1-5 of this Code.

**SECTION 2.** That Section 1-2-1 of the Municipal Code shall hereby be amended as follows:

Code Section	License/Permit	Fee
6-13-2	Short-term rental license	\$100
6-13-2	Short-term rental Property Manager/each	\$25

6-13-2	Short-term rental license Late fee	\$100
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**SECTION 3.** This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Adam Wachowski  
President, City Council

\_\_\_\_\_  
Gregory E. Buckley  
City Manager

Attest:

\_\_\_\_\_  
Jamie Jackson  
City Clerk

Approved as to form and legality:

\_\_\_\_\_  
John M. Bruce  
City Attorney

**COMMUNITY DEVELOPMENT INVESTMENT GRANT AGREEMENT  
BETWEEN  
THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION  
AND  
CITY OF TWO RIVERS**

This Agreement is entered into pursuant to Chapter 238 of the Wisconsin Statutes between the Wisconsin Economic Development Corporation (“WEDC”), a public body corporate and politic authorized to grant funds for the purpose of economic development pursuant to Chapter 238 of the Wisconsin Statutes, and City of Two Rivers (“Recipient”). Certain capitalized terms are defined in Section 1 of the Agreement.

**WITNESSETH**

**WHEREAS**, the Recipient has submitted an Application to WEDC, requesting funds from WEDC’s Community Development Investment Grant Program (“CDI Funds”);

**WHEREAS**, WEDC has determined that the Recipient is an eligible recipient of CDI Funds; and

**WHEREAS**, in reliance upon the Application, WEDC has approved the Recipient for up to Two Hundred Fifty Thousand Dollars (\$250,000) in CDI Funds.

**NOW, THEREFORE**, for valid consideration, the receipt of which is hereby acknowledged, and in consideration for the promises and covenants in this Agreement, WEDC and the Recipient agree as follows:

**1. Definitions.** For purposes of this Agreement, the following terms shall have the following meanings:

(a) “Agreement” means this agreement, to include all documents required to be delivered contemporaneously with the execution and delivery of this Agreement, and the attached Exhibits, together with any future amendments executed in compliance with Section 21 of this Agreement.

(b) “Application” means the materials submitted by the Recipient to WEDC relating to this allocation of CDI Funds.

(c) “CDI Funds” means the grant monies the Recipient is eligible to receive from WEDC’s Community Development Investment grant program in accordance with this Agreement.

(d) “Effective Date” means the date on which this Agreement is fully executed by both parties.

(e) “Eligible Project Costs” means costs for which CDI Funds and Matching Funds may be used, as outlined in Section 3(b) of this Agreement, which the Recipient incurs between the Project Start Date and Project End Date.

(f) “Ineligible Costs” means costs for which CDI Funds and Matching Funds may not be used, means costs incurred prior to the Project Start Date; costs for acquisition; costs related to grant applications or bid preparation; costs which may be covered by other grant or statutory programs; permits; Phase I and II environmental studies; Lien claims of the Department of Natural Resources and Environmental Protection Agency; performance and payment bonds; contingencies; developer fees; insurance premiums; supplies and the purchase of moveable equipment; signage and advertising; financing fees, interest payments, or the assumption of debt; relocation fees; accounting, legal, appraisal, and architectural fees; mergers and acquisitions; project administration fees, including costs associated with WEDC compliance reporting, schedules of expenditures, and payment requests.

(g) “Leverage” means all funding provided for the Project other than CDI Funds, including Matching Funds.

(h) “Matching Funds” means non-WEDC funds secured by the Recipient to meet the match requirement of CDI Funds under this Agreement. Eligible Matching Funds must be incurred between the Project Start Date and Project End Date. In order to receive the full amount of CDI Funds contemplated under this Agreement, Matching Funds must be at least Seven Hundred Fifty Thousand Dollars (\$750,000). No more than Fifty Percent (50%) of the Matching Funds may consist of other state and/or federal grants. Matching Funds must be cash and may not be in-kind.

(i) “Project” means the Recipient assisting in the renovation of a vacant former bank building, in accordance with the Application and the terms of this Agreement.

(j) “Project End Date” means December 31, 2023, the date by which the Project will be complete and the last day which the Recipient may incur costs against CDI Funds and Matching Funds.

(k) “Project Location” means the site or sites at which the Project will take place, specifically 1718 West Park Street, Two Rivers, Wisconsin.

(l) “Project Start Date” means April 12, 2022, the date on which the Project begins and the Recipient may start incurring costs against CDI Funds and Matching Funds.

(m) “Recipient” means City of Two Rivers.

(n) “WEDC” means the Wisconsin Economic Development Corporation, together with its successors and assigns.

**2. CDI Funds.** Subject to the terms and conditions set forth in this Agreement, and in Wisconsin law, WEDC shall provide to the Recipient a grant of up to Two Hundred Fifty Thousand Dollars (\$250,000) in CDI Funds.

**3. Recipient’s Obligations.** The Recipient will or will ensure that:

(a) The Project is completed as it is contemplated in the Application and in accordance with the terms of this Agreement.

Section 11, Item D.

(b) CDI Funds and Matching Funds are used for Eligible Project Costs, incurred between the Project Start Date and Project End Date, as outlined in the following budget:

USES		SOURCES			TOTAL
Budget Code	Eligible Project Costs	CDI Funds	Private Funds	Public Funds	
0385	Renovation	\$250,000	\$1,226,871	\$10,000	\$1,386,871

(i) Eligible Project Costs to be applied to CDI Funds for renovation include specifically renovation of the building including exterior, interior, site prep, building fixtures, elevator and all building systems including restaurant and brewing equipment. Labor expenses incurred by Fresh Coast Construction, LLC shall not be considered Eligible Project Costs.

(ii) Eligible Project Costs to be applied to Matching Funds for renovation include specifically renovation of the building including exterior, interior, site prep, building fixtures, elevator, and all building systems including restaurant and brewery equipment. Labor expenses incurred by Fresh Coast Construction, LLC shall not be considered Eligible Project Costs.

(c) CDI Funds or Matching Funds are not used for Ineligible Costs.

(d) Matching Funds from non-WEDC sources are secured sufficient to achieve the match requirement of the CDI Funds under this Agreement. Matching Funds must equal at least Seven Hundred Fifty Thousand Dollars (\$750,000) in order for the Recipient to obtain the maximum amount of the CDI Funds, and must be documented prior to the final reimbursement.

(e) WEDC's participation in the Project is acknowledged in any signage at the Project Location and any planning and feasibility documents related to the Project.

(f) Reports are provided to WEDC as further described in Section 5 of this Agreement, in such form as required by WEDC.

**4. Release of Funds.** WEDC will release the CDI Funds contemplated by this Agreement to the Recipient on a disbursement basis. The Recipient may request CDI Funds in up to Three (3) disbursements and each disbursement will be contingent on the following:

(a) The Recipient submitting to WEDC a request for payment of funds in such form as required by WEDC, a sample of which is attached to this Agreement as Exhibit A.

(b) Recipient creating a Bill.com account unless Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. Recipient shall provide their Payment Network ID to WEDC with each request for payment.

(c) The Recipient submitting to WEDC a summary report of the Eligible Project Costs incurred against both the CDI Funds and Matching Funds. The amount of Matching Funds incurred

for any request must be in an amount pro rata with the amount incurred against the CDI being requested.

(d) The Recipient submitting to WEDC documentation evidencing that the Eligible Project Costs incurred at the Project Location against both the CDI Funds and the Matching Funds covered by the request have been purchased or will be purchased through an invoice, receipt, registration form, or other third-party documentation that contains the following information:

- (i) Vendor name and contact information;
- (ii) Description of the item(s) purchased;
- (iii) Cost of purchase;
- (iv) Date of purchase (invoice date or date received, not date ordered unless it is the same).

(e) The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC.

(f) The Recipient requesting all CDI Funds no later than February 29, 2024.

**5. Reporting.** The Recipient shall provide reports and information to WEDC according to the following requirements:

(a) Performance reports, due according to the Schedule of Reporting set forth in Section 5(b) below, in such form as required by WEDC. The report shall include information required by WEDC to determine Project performance which shall include, at a minimum, a financial overview and narrative summary on the progress of the Project to date, Project expenditures, and the Recipient's progress on achieving the goals related to the following Project-specific metrics:

Metric	Goal*
Taxable Property Value	\$1,050,000
Capital Investment	\$1,570,621
Leverage – Total	\$1,600,038

\*These goals represent anticipated Project outcomes and failure to achieve these goals will not constitute an Event of Default, unless they are noted as a requirement elsewhere in the Agreement.

(b) Schedule of Reporting:

PERIOD COVERED	DOCUMENTATION	DUE DATE
See Section 6 Below	Schedule of Expenditures	See Section 6 Below
April 12, 2022-March 31, 2023	Performance Report	June 1, 2023
April 12, 2022-December 31, 2023	Performance Report	March 1, 2024

(c) Within Thirty (30) days, notify WEDC in writing of any event or occurrence that may adversely impact the completion of the Project as represented in Recipient's Application. Adverse



impacts include, but are not limited to, lawsuits, regulatory intervention, and inadequate cash to complete the Project.

**6. Schedule of Expenditures.** Consistent with Wis. Stat. § 238.03(3)(a), the Recipient must submit to WEDC, within 120 days after the end of the Recipient's fiscal year in which any grant or loan funds were expended, a schedule of expenditures of the grant or loan funds, including expenditures of any matching cash or in-kind match, signed by the director or principal officer of the recipient to attest to the accuracy of the schedule of expenditures. The Recipient shall engage an independent certified public accountant to perform procedures, approved by WEDC and consistent with applicable professional standards of the American Institute of Certified Public Accountants, to determine whether the grant or loan funds and any matching cash or in-kind match were expended in accordance with the grant or loan contract. The Recipient must make available for inspection the documents supporting the schedule of expenditures.

**7. Event of Default.** The occurrence of any one or more of the following events shall constitute an "Event of Default" for the purposes of this Agreement:

(a) The Recipient ceases the Project within Five (5) years of the Effective Date of this Agreement and commences substantially the same economic activity outside of Wisconsin.

(b) The Recipient supplies false or misleading information to WEDC in connection with this Agreement, without providing a satisfactory explanation, in WEDC's sole discretion, for the false or misleading information.

(c) The Recipient fails to comply with or perform, in any material respect, any of its obligations under this Agreement, without providing a satisfactory explanation, in WEDC's sole discretion, for the noncompliance.

(d) The Recipient is in default under any other agreement between WEDC and the Recipient.

## **8. Remedies in Event of Default.**

(a) Upon the occurrence of any Event of Default, WEDC shall send a written notice of default to the Recipient, setting forth with reasonable specificity the nature of the default. If the Recipient fails to cure any such Event of Default to the reasonable satisfaction of WEDC within Thirty (30) calendar days, WEDC may extend the cure period if WEDC determines, in its sole discretion, that the Recipient has begun to cure the Event of Default and diligently pursues such cure, or, without further written notice to the Recipient, declare the Recipient in default. The cure period shall in no event be extended more than Ninety (90) days. In the Event of Default, WEDC shall terminate the Agreement and recover from the Recipient:

(i) One Hundred Percent (100%) of the funds disbursed to the Recipient under this Agreement;

(ii) All court costs and attorneys' fees incurred by WEDC in terminating this Agreement and recovering the amounts owed by the Recipient under this provision; and

(iii) A financial penalty of up to One Percent (1%) of the CDI Funds.

(b) These amounts shall be paid to WEDC within Thirty (30) calendar days of demand by WEDC hereunder. If the Recipient fails to pay these amounts to WEDC as and when due, the Recipient will be liable for the full unpaid balance plus interest at the annual rate of up to Twelve Percent (12%) from the date of the notice of Event of Default.

(c) Upon an Event of Default, WEDC shall, without further notice, withhold remaining disbursements of the CDI Funds.

**9. Recipient's Warranties and Representations.** In addition to the other provisions of this Agreement, the Recipient hereby warrants and represents to the best of its knowledge that as of the Effective Date and as long as Recipient has obligations under of this Agreement:

(a) The Recipient is in compliance with all laws, regulations, ordinances and orders of public authorities applicable to it, the violation of which would have a material adverse effect on the Recipient's ability to perform its obligations under this Agreement or to otherwise engage in its business.

(b) The Recipient is not in default under the terms of any loan, lease or financing agreements with any creditor where such default would have a material adverse effect on the Recipient's ability to fulfill its obligations under this Agreement.

(c) The financial statements and other information provided by the Recipient to WEDC are complete and accurate in accordance in all material respects with Generally Accepted Accounting Principles where applicable and have been relied on by WEDC in deciding whether to enter into this Agreement with the Recipient.

(d) There are no actions, suits or proceedings, whether litigation, arbitration, or administrative, pending or threatened against or affecting the Recipient or the Project which, if adversely determined, would individually or in the aggregate materially impair the ability of the Recipient to perform any of its obligations under this Agreement or adversely affect the financial condition or the assets of the Recipient.

(e) The Recipient is unaware of any conditions which could subject it to any damages, penalties or clean-up costs under any federal or state environmental laws which would have a material adverse effect on the Recipient's ability to comply with this Agreement.

(f) The Recipient has, or will acquire before commencing any work for which they are required, all necessary permits, licenses, certificates or other approval, governmental or otherwise, necessary to operate its business and own and operate its assets, all of which are in full force and effect and not subject to proceedings to revoke, suspend, forfeit or modify.

(g) The Recipient has filed when due all federal and state income and other tax returns required to be filed by the Recipient and has paid all taxes shown thereon to be due. The Recipient has no knowledge of any uncompleted audit of the returns or assessment of additional taxes thereon.

(h) The Recipient and the undersigned officer thereof has all necessary or requisite and authority to execute and deliver this Agreement.

Section 11, Item D.

(i) The execution and delivery by the Recipient of this Agreement has been duly authorized by all necessary action of the Recipient and no other proceedings on the part of the Recipient are necessary to authorize this Agreement or to consummate the transactions contemplated hereby.

(j) The Recipient has available or has the capacity to secure funds necessary to cover, as and when incurred, the costs and expenditures necessary for completion of the Project, as identified in the Application and this Agreement.

(k) The Recipient is not making these representations and warranties specifically based upon information furnished by WEDC.

(l) These warranties and representations herein are true and accurate as of the Effective Date of this Agreement, and shall survive the execution thereof.

(m) The information disclosed to WEDC in the course of WEDC's evaluation of the Recipient's eligibility for the Program does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements contained therein, taken as a whole and in light of the circumstances under which they were made, not misleading.

**10. Wisconsin Public Records Law.** The Recipient understands that this Agreement and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, Wis. Stats. §§ 19.31-.39, and any successor statutes and regulations.

## **11. Additional Requirements.**

(a) Project Records and Financial Records. The Recipient shall prepare, keep and maintain such records as may be reasonably required by WEDC to validate the Recipient's performance under this Agreement, whether held by the Recipient or by a third-party conducting Project-related activities on behalf of the Recipient, and the performance reports provided to WEDC. All of the Recipient's financial records shall be complete and accurate, and prepared, kept, and maintained in accordance with Generally Accepted Accounting Principles. The Recipient shall provide such records to WEDC during the term of this Agreement as may be requested by WEDC. Such materials shall be retained by the Recipient for a period of at least Three (3) years after March 1, 2024.

(b) Inspection.

(i) WEDC and its respective agents, shall, upon Forty-Eight (48) hours' advance written notice to the Recipient, have the right to enter the Recipient's premises, during normal business hours, to inspect the Recipient's operations documentation relating to this Agreement, provided, however, that such access does not unreasonably disrupt the normal operations of the Recipient.

(ii) The Recipient shall produce for inspection, examination, auditing and copying, upon reasonable advance notice, any and all records which relate to this Agreement,

whether held by the Recipient or by a third-party conducting Project activities on behalf of the Recipient.

(iii) WEDC reserves the right to conduct physical site visits of the Project during the term of this Agreement.

(c) Authorization to Receive Confidential Information. The Recipient hereby authorizes WEDC to request and receive confidential information that the Recipient has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue (“DOR”) and the Wisconsin Department of Workforce Development (“DWD”), and to use such information solely for the purposes of assessing the Recipient's performance for the duration of the Project and ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the Eight (8) most recent quarters: the quarterly gross wages paid to the Recipient's employees; the monthly employee count; and the Recipient's FEIN, NAICS code, and legal and trade names. The Recipient also authorizes WEDC to share information submitted to WEDC by the Recipient with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the Recipient's performance under their specific economic development program and the impact of WEDC economic development programs. Records exempted from the public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

(d) Consolidation or Merger. During the term of this Agreement, the Recipient shall provide written notice to WEDC within Thirty (30) days of any consolidation or merger with or into any other unrelated corporation or business entity.

(e) Public Announcement. The Recipient agrees to cooperate with WEDC in making a public announcement of this Agreement.

(f) Insurance. The Recipient covenants that it will maintain insurance in such amounts and against such liabilities and hazards as customarily is maintained by other companies operating similar businesses.

(g) Online Portal and Document Delivery. Recipient agrees to respond timely to any invitation sent by WEDC to create an online account for use with WEDC's online customer portal (“Portal”). Upon opening the account, Recipient hereby agrees to use the Portal to submit any required performance reports, schedule of expenditures and supporting documentation, unless WEDC directs otherwise. Recipient further agrees to identify appropriate assigned users, duly authorized by Recipient, to serve as contacts, to execute necessary documents, and to support specific tasks Recipient must complete in the Portal. WEDC may, in its sole discretion, rely on any document, performance report, schedule of expenditures, financial statement, tax return, agreement or other communication (“Document”) physically delivered to WEDC by mail, hand delivery, delivery service, email, facsimile, the Portal or other electronic means which WEDC in good faith believes was sent by Recipient or any representatives or employees of Recipient. WEDC may treat any Document as genuine and authorized to the same extent as if it was an original document validly executed or authenticated as genuine by Recipient. WEDC may from time to time in its sole discretion reject any such Document and require a signed original or require Recipient to provide acceptable authentication of any such Document before accepting or relying on the same. Recipient understands and acknowledges that there is risk that Documents sent by

electronic means may be viewed or received by unauthorized persons and Recipient agrees to accept the risk of sending Documents by electronic means that Recipient shall be deemed to have accepted this risk and the consequences of any such unauthorized disclosure. Recipient also agrees to create an account with Bill.com and provide a Payment Network ID in order to receive any payments from WEDC. Recipient accepts any risk associated with creating an account with Bill.com and releases WEDC from any liability related thereto.

**12. Conflicts.** In the event of any conflict between the provisions of this Agreement and any accompanying documents, the terms of this Agreement control.

**13. Choice of Law. THIS AGREEMENT AND ALL MATTERS RELATING TO IT OR ARISING FROM IT – WHETHER SOUNDING IN CONTRACT LAW OR OTHERWISE – SHALL BE GOVERNED BY, AND SHALL BE CONSTRUED AND ENFORCED PURSUANT TO, THE LAWS OF THE STATE OF WISCONSIN.**

**14. Venue, Jurisdiction.** Any judicial action relating to the construction, interpretation, or enforcement of this Agreement, or the recovery of any principal, accrued interest, court costs, attorney's fees and other amounts owed hereunder, shall be brought and venued in the U.S. District Court for the Western District of Wisconsin or the Dane County Circuit Court in Madison, Wisconsin. **EACH PARTY HEREBY CONSENTS AND AGREES TO JURISDICTION IN THOSE WISCONSIN COURTS, AND WAIVES ANY DEFENSES OR OBJECTIONS THAT IT MAY HAVE ON PERSONAL JURISDICTION, IMPROPER VENUE OR FORUM NON CONVENIENS.**

**15. Waiver of Right to Jury Trial. EACH PARTY WAIVES ITS RIGHT TO A JURY TRIAL IN CONNECTION WITH ANY JUDICIAL ACTION OR PROCEEDING THAT MAY ARISE BY AND BETWEEN WEDC AND THE RECIPIENT CONCERNING OR RELATING TO THE CONSTRUCTION, INTERPRETATION OR ENFORCEMENT OF THIS AGREEMENT, OR THE RECOVERY OF ANY PRINCIPAL, ACCRUED INTEREST, COURT COSTS, ATTORNEYS' FEES AND OTHER AMOUNTS THAT MAY BE OWED BY THE RECIPIENT HEREUNDER. THIS JURY TRIAL WAIVER CONSTITUTES A SUBSTANTIAL CONSIDERATION FOR AND INDUCEMENT TO THE PARTIES TO ENTER INTO THIS AGREEMENT.**

**16. Limitation of Liability. RECIPIENT HEREBY WAIVES ANY RIGHT IT MAY HAVE TO CLAIM OR RECOVER FROM WEDC ANY SPECIAL, EXEMPLARY, PUNITIVE, CONSEQUENTIAL, OR DAMAGES OF ANY OTHER NATURE OTHER THAN ACTUAL DAMAGES INCURRED OR SUFFERED BY RECIPIENT.**

**17. Severability.** If any provision of this Agreement is held invalid or unenforceable by any Governmental Body of competent jurisdiction, such invalidity or unenforceability shall not invalidate the entire Agreement. Instead, this Agreement shall be construed as if it did not contain the particular provision or provisions held to be invalid or unenforceable, and an equitable adjustment shall be made and necessary provisions added so as to give effect to the intention of the parties as expressed in this Agreement at the time of the execution of this Agreement and of any amendments to this Agreement. In furtherance of and not in limitation of the foregoing, the parties expressly stipulate that this Agreement shall be construed in a manner which renders its provisions valid and enforceable to the maximum extent (not exceeding its express terms) possible under applicable law. "Governmental Body" means any federal, state, local, municipal, foreign or

other government; courts, arbitration commission, governmental or quasi-governmental authority of any nature; or an official of any of the foregoing.

**18. WEDC Not a Joint Venturer or Partner.** WEDC shall not, under any circumstances, be considered or represented to be a partner or joint venturer of the Recipient or any beneficiary thereof.

**19. Captions.** The captions in this Agreement are for convenience of reference only and shall not define or limit any of the terms and conditions set forth herein.

**20. No Waiver.** No failure or delay on the part of WEDC in exercising any power or right under this Agreement shall operate as a waiver, nor shall any single or partial exercise of any such power or right preclude any other exercise of any other power or right.

**21. Entire Agreement.** This Agreement embodies the entire agreement of the parties concerning WEDC's and the Recipient's obligations related to the subject of this Agreement. This Agreement may not be amended, modified or altered except in writing signed by the Recipient and WEDC. This Agreement supersedes all prior agreements and understandings between the parties related to the subject matter of this agreement.

*[Signature Page Follows]*

**IN WITNESS WHEREOF**, WEDC and the Recipient have executed and delivered this Agreement effective the date set forth next to WEDC's signature below.

**WISCONSIN ECONOMIC DEVELOPMENT CORPORATION**

By: \_\_\_\_\_  
 Melissa L. Hughes,  
 Secretary and CEO  
 \_\_\_\_\_  
 Date

**CITY OF TWO RIVERS**

By: \_\_\_\_\_  
 Greg Buckley,  
 City Manager  
 \_\_\_\_\_  
 Date

Notices to the Recipient hereunder shall be in writing and shall be deemed to have been given: (i) at the time it is sent, as recorded by the WEDC's system, when sent by electronic mail during a business day or, if sent after the close of normal business hours on a business day or sent on a non-business day, at the start of normal business hours on the next business day or (ii) Three (3) Business Days after deposit in the United States mail, certified and with proper postage prepaid, addressed as follows:

City of Two Rivers  
 1717 East Park Street  
 Two Rivers, WI 54241  
 Attn: Elizabeth Runge  
 Email: erunge@two-rivers.org

Notices to WEDC hereunder shall be in writing and shall be deemed to have been given: (i) at the time it is sent, as recorded by Recipient's system, when sent by electronic mail during a business day or, if sent after the close of normal business hours on a business day or sent on a non-business day, at the start of normal business hours on the next business day or (ii) Three (3) Business Days after deposit in the United States mail, certified and with proper postage prepaid, addressed as follows:

Wisconsin Economic Development  
 Corporation  
 Division of Credit & Risk  
 P.O. Box 1687  
 Madison, WI 53701  
 Attn: Community Development Investment  
 Email: legal@wedc.org  
 Contract # CDI FY22-53218

**EXHIBIT A**  
**REQUEST FOR WEDC PAYMENT**

Section 11, Item D.

Award Number: CDI FY22-53218		Rep:	Recipient: City of Two Rivers
FEIN #	Bill.com Payment Network ID (PNI):	Request Number:	
Program: Community Development Investment		Award Type: Grant	
Funding Period Covered by this Request From: _____ To: _____			

**PROJECT EXPENSES INCURRED/PAID DURING THIS PERIOD (see attachment)**

Budget Code	Description Line Item	WEDC Funding This Period	+	Matching Funding This Period	=	Total This Period
0385	Renovation					
<b>TOTAL:</b>						

- Check here if this is the Final Request for Payment. If there is a balance remaining on the Project it may be lapsed.

**PAYMENT/PROJECT EXPENSE/MATCH DESCRIPTION** - Disbursement

Prior to the release of funds, the following requirements must be met (to be initialed by WEDC staff):

- Recipient creating a Bill.com account unless Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. Recipient shall provide their Payment Network ID to WEDC with each request for payment. \_\_\_\_\_
- The Recipient submitting to WEDC a summary report of the Eligible Project Costs incurred against both the CDI Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the CDI Funds being requested. \_\_\_\_\_
- The Recipient submitting to WEDC documentation evidencing that the Eligible Project Costs incurred at the Project Location against both the CDI Funds and Matching Funds covered by the disbursement request have been purchased or will be purchased through an invoice, receipt, registration form, or other third-party documentation that contains the following information: Vendor name and contact information; Description of the item(s) purchased; Cost of purchase; Date of purchase (invoice date or date received, not date ordered unless it is the same). \_\_\_\_\_
- The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC. \_\_\_\_\_
- The Recipient requesting all CDI Funds no later than February 29, 2024. \_\_\_\_\_

I hereby certify that the expenses reported on this form are in accordance with the terms of the Agreement and that complete and accurate records are being kept to substantiate such expenses.

\_\_\_\_\_  
**Authorized Recipient Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
WEDC Division VP or Designee

\_\_\_\_\_  
Date



---

WEDC Servicing

---

Date

---

WEDC Controller or Finance Department

---

Date

Retain a copy of the completed form for your records and email a copy of the original and documentation to:  
[disbursements@wedc.org](mailto:disbursements@wedc.org). The hard copy maybe required to be sent upon request.

## § 8-9-5. Registration

### F.

Disqualified vehicles. All-terrain vehicles (ATVs), four-wheel utility vehicles (UTVs) and other similar utility vehicles which are not manufactured for operation on a golf course and golf carts which have been modified so that they no longer meet the definition of a "golf cart" may not be registered as a golf cart nor shall such vehicles be operated on the public roads within the City unless such vehicles are otherwise registered with and allowed under the motor vehicle laws of the State of Wisconsin.



**TWO  
RIVERS**  
WISCONSIN

**POLICE DEPARTMENT**

Section 11, Item F.

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087



March 29, 2021

To: Gregory E. Buckley, City Manager  
From: Brian W. Kohlmeier, Chief of Police  
Ref: UTV Usage within City

The subject of allowing UTV/ATV use within the City of Two Rivers has been brought up a number of times in recent past. The most recent discussion came about shortly after the ordinance regulating golf cart use on roadways was created. Chief Collins addressed that inquiry in 2018/2019 and it was rejected by the City Council at that time. In May of 2020, this topic was brought before the City Council and after input from the police department in consultation with the WI DNR, the City Council voted not to allow such usage.

Most recently, this topic has been brought forward, however, excluding ATV use and focusing on UTV use only. Not much has changed in the 10 months since it was last discussed at Council. Attached to this memo is a listing of considerations that was put together last year. These are simply notes and do not include detailed information on each point. Please note there is some repetition as a result of further categorizing some of the points.

The Police Department does not recommend UTV usage on roadways within the City of Two Rivers based on a number of serious safety and regulatory factors. The Police Department does not believe that the few reasons a segment of the population may desire such usage in the City in any way outweighs the multitude of concerns supporting their prohibited use on city streets. Police Department staff along with a representative from the WI Department of Natural Resources will be present at the Council Meeting to answer any questions.



# ATV/UTV USE ON ROADWAYS

## CONSIDERATIONS

### (2019 – 2020 - 2021)

#### GENERAL CONSIDERATIONS

- **Majority of UTV/ATV fatalities are on roadways**
- **DESIGNED FOR OFF-ROAD USE!**
- Golf cart ordinances generally restrict operation on roadways with speed limits of 35mph or less
- The State of WI has never given permission to local jurisdictions to operate UTV/ATV on state roads
- No operation on State Hwy's except to cross to another trail
- Manitowoc County has not given permission for operation on County roads
- **No other community in WI of a population of approx. 11,000 or greater allows use of UTV/ATV openly on roadways.**
- Oconto area has reported numerous problems – In the area of schools
- Possible increase in traffic accidents & accidents w/injury
- MV's always have right away – UTV/ATV generally at fault in accidents
- ACT 183 allows street tires on UTV/ATV but most don't – this is a major factor in fatality accidents
- State law doesn't require helmets 18+
- Seatbelt laws not adequate - Seatbelts required for passengers only (not driver)
- 16 w/safety certificate for UTV/ATV on roads before 1988 exempt from safety certificate online courses (requirement)
- Significant additional training: Laws MV vs. UTV/ATV differences for enforcement (open intoxicants, licenses, OWI, etc.)
- All those w/o DL's could now operate (suspension/revocations due to OWI)
- Golf carts: Slow moving vehicle & can be held to MV laws-UTV's/ATVs can't
- Noise problems-State Statue –decibels (96) & Special procedure to enforce
- Only a few township routes in Manitowoc Co, no trails, county roads, state roads
- State doesn't require insurance for UTV/ATV
- Amplified sound potentially greater to rise above machine noise & wearing helmets
- Hours of operation?
- **No mandatory reporting of accidents for UTV/ATV's** - Accident data-greatly under reported
- If road not designated – not legal to operate an UTV/ATV
- Signage needed for UTV/ATV roads-trails per guidelines by DNR
- **Manufacture warnings against operation on roadways due to: soft tires, tire tread, rear differential lock, seating, high center balance vs golf carts**
- **Ability to operate at far higher speeds than golf carts.** Most UTV/ATV 's can do upwards of 65-70 MPH

- Road maintenance due to aggressive torque and tire treads - damage to road shoulders due to off-road design

### **Compared to Golf Carts**

- Golf carts can be allowed on both Cty Hwy's & State Hwy's
- Golf carts are more neighborhood friendly –quiet, slow moving
- Likely to have significantly less golf carts than UTV/ATV's
- Golf carts governed under Chapter 346 Rules of Roadway
- UTV/ATV governed under Chapter 23
  - UTV/ATV OWI has 500-600 forfeiture, no 2<sup>nd</sup> or sub across vehicles types (Boats-ATV-Car)
  - UTV/ATV OWI's do NOT count towards other OWI's
  - UTV/ATV - Open intoxicants allowed
  - UTV/ATV - No driver's license required if born after 1988-safety certificate (2 hr. online course)

### **Regulations to Consider for Ordinance**

- **Most penalties (IF included/added) would be at ordinance level ONLY**
- Tires
- Lights, markings, and mirrors
- Driver's license requirement
- Insurance mandate
- Sound deadening
- Alcohol use restrictions
- Safety gear & seatbelts requirements
- Hours of operation
- Speed limitations
- Road/street restrictions
- Park restrictions/grass areas
- Road position restrictions

### **OTHER CONSIDERATIONS**

- **Recent communities rejecting UTV/ATV use: Two Rivers, Oconto, and Suamico**
- No UTV/ATV routes or trails near Two Rivers, closest Kewaunee ATV Park & Newton
- Training requirements for officers (3 realms: Ordinance, Traffic Statutes, DNR Statutes)
- Additional enforcement obligations-----SIGNIFICANT
- Not attracting anyone to Two Rivers or contributing to economic development
- Not allowed in Point Beach State Park adjacent to Two Rivers

From Wisconsin Statutes Section 23.33(8)(e)

(e) Signs.

1. The department, in cooperation with the department of transportation, shall establish uniform all-terrain vehicle route and trail signs and standards and uniform signs and standards for the operation of utility terrain vehicles on all-terrain vehicle routes and trails. The standards may not require that any additional signs be placed on all-terrain vehicle routes concerning the operation of all-terrain vehicles or utility terrain vehicles with snow removal devices attached.

2. Except as provided in subd. 3, if a town, village, city, or county designates specific highways under its jurisdiction as all-terrain vehicle routes under par. (b) 2., the town, village, city, or county shall do one of the following:

a. Erect a sign at each point on a highway where the all-terrain vehicle route begins and at each point where the all-terrain vehicle route intersects an all-terrain vehicle trail or a highway that is not designated as an all-terrain vehicle route. The town, village, city, or county is not required to erect a sign under this subdivision at a point that is not more than one-half mile from a sign marking the same all-terrain vehicle route on the same highway.

b. Erect a sign on each highway under its jurisdiction that crosses its territorial boundary in a position to be viewed by motorists as they enter the town, village, city, or county. The signs shall alert motorists that all highways within the town, village, city, or county have been designated as all-terrain vehicle routes, except where otherwise indicated. The town, village, city, or county shall erect signs as appropriate to indicate highways that are not designated as an all-terrain vehicle route.

3. If a town, village, city, or county designates all highways under its jurisdiction as all-terrain vehicle routes under par. (b) 2., the town, village, city, or county may erect a sign on each highway that crosses its territorial boundary in a position to be viewed by motorists as they enter the town, village, city, or county. The signs shall alert motorists that all highways under the jurisdiction of the town, village, city, or county have been designated as all-terrain vehicle routes.

4. If a town, village, city, or county designates all highways under its jurisdiction as all-terrain vehicle routes under par. (b) 2., the town, village, city, or county may erect a sign on each highway under its jurisdiction at the point where that highway crosses its territorial boundary and enters another town, village, city, or county that does not designate the highway as an all-terrain vehicle route. The signs shall be in a position to be viewed by motorists and all-terrain vehicle operators as they leave the town, village, city, or county and shall alert motorists and all-terrain vehicle operators that the all-terrain vehicle route designation has ended.

5. If a town, village, city or county designates highways under its jurisdiction as all-terrain vehicle routes under par. (b) 2., the town, village, city, or county may designate a preferred route and erect signs marking the route.

6. If a town, village, city, or county erects and maintains signs under subd. 3., the department may not require the town, village, city, or county to erect any additional signs marking the all-terrain vehicle routes within the town, village, city, or county.

Language applies if City were to allow ATV's and UTV's on specific streets (i.e., not every street)

Language applies if City were to allow ATV's and UTV's on ALL streets

**CITY OF TWO RIVERS  
COUNCIL PROCEEDINGS  
WORK SESSION  
Monday, March 29, 2021 – 6:00 PM  
Council Chambers – City Hall  
MINUTES**

1. Call to Order by President Curt Andrews at 6:00 PM.
2. Roll Call

Councilmembers: Curt Andrews, Mark Bittner, Kay Koach, John Casavant, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

<u>Attendee Name</u>	<u>Title</u>	<u>Status</u>	<u>Arrived</u>
Kay Koach	Commissioner	Present	
Adam Wachowski	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Vice-President	Present	
Jay Remiker	Councilmember	Present	
John Casavant	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Brian Dellemann, Electric Utility Director; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Ben Meinnert, Assistant Police Chief; Elizabeth Runge, Community Development Director/City Planner; Terri Vosters, Parks & Recreation Director; and Greg Buckley, City Manager.

3. Discuss Items

**A. Discussion of Possible Change to Local Ordinance to Allow Operation of ATV's or UTV's on City Streets--with Guest Darren Kuhn, Safety Specialist Warden, Wisconsin DNR**

Recommended Action:

Council discretion--Does Council wish to pursue an ordinance amendment?

Darren Kuhn, Recreation Warden-Incident Investigator, with the Wisconsin Department of Natural Resources was present to field questions from the Council regarding the possibility of allowing the use of ATV's and/or UTV's in the City limits. He indicated that ATV's and UTV's are already allowed for snow removal purposes within the City limits under Wis. Stats. Chapter 23 as long as they meet the specific requirements and travel restrictions listed in the statutes. The City could pass an ordinance for any additional use within the City, but doing so would not allow the City to authorize use of UTV's only as both ATV's and UTV's are considered synonymous under state statutes. The Council was polled to gauge interest in creating an ordinance to allow ATV's and UTV's in the City in general and there were 3 Council members in favor and 6 opposed. The Council was then polled to gauge interest in creating an ordinance allowing ATV's and UTV's in the City for landscaping purposes similarly to how Chapter 23 of Wis.

Stats. allows for snow removal. There were 6 Council members in favor, 2 opposed, and 1 undecided. Given the Council's desire to explore the possibility of allowing the use of ATV's and UTV's for landscaping purposes, Mr. Kuhn was asked to research any signage requirements the City would need to comply with. Pending an answer from Mr. Kuhn, the Council will be provided with an update at the April 5 or April 19 Council meeting.

- B. Update on Branding and Marketing Activities--By Curt Andrews, Chair of the Branding and Marketing Committee

Recommended Action:

None, for information only

Council President Andrews presented the Council with a marketing and branding update including a 2020 financial report and 2021 forecast. A calendar of events put together by the Parks and Recreation Department was distributed.

Following item 3B, the Council redirected to item 5, Closed Session.

- C. Winter Parking Ban Ordinance--What are Council's Thoughts on Possible Ordinance Amendments

Recommended Action:

Council discretion

The Council discussed the effectiveness of the winter parking ban in the 2020-2021 winter season. Due to the mild winter, the ban was lifted for 45 of the 105 day ban. Council discussed possible changes to the ban for future years and the option of declaring snow emergencies during snow events versus having a ban during the whole winter season. This item will be brought up again at a future meeting.

#### 4. Action Items

- A. Resolution Protesting Inequities in Funding Assistance Provided to Large (Metro) Cities Versus Smaller Cities, Villages and Towns Under the American Rescue Plan Legislation

Recommended Action:

Motion to waive reading and adopt the resolution

**RESULT:** NO VOTE  
**MOVER:** Adam Wachowski, Councilmember  
**SECONDER:** John Casavant, Councilmember

Motion to amend the original motion to adopt the resolution as amended to include sending a copy of the resolution to the Vice President and Governor and to incorporate several corrections noted by the City Manager.

**RESULT:** APPROVED ROLL CALL [UNANIMOUS]  
**MOVER:** Adam Wachowski, Councilmember  
**SECONDER:** John Casavant, Councilmember  
**AYES:** Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, John Casavant, Mark Bittner  
**ABSENT:** Jay Remiker



**CITY OF TWO RIVERS  
COUNCIL PROCEEDINGS  
WORK SESSION  
Monday, May 24, 2021 – 6:00 PM  
Council Chambers – City Hall  
MINUTES**

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1. Call to Order by President Curt Andrews at 6:00 PM.
2. Roll Call

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Adam Wachowski	Vice-President	Excused	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Councilmember	Excused	
Jeff Dahlke	Councilmember	Present	
Jay Remiker	Councilmember	Present	
Tracey Koach	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Ben Meinnert, Asst. Police Chief; Elizabeth Runge, Community Development Director/City Planner; and Greg Buckley, City Manager.

3. Discussion and Action Items

- A. Update from Major General Timothy Zadalis (USAF, Retired) Regarding Statue Honoring Medal of Honor Recipient Sgt. Andrew Miller (U.S. Army, 95th Infantry Division, killed in action in WWII)

Major General Timothy Zadalis (USAF, Retired) and Pam Stephens, Commander of American Legion Post 165, presented to Council a proposed memorial honoring Medal of Honor Recipient SSgt. Andrew Miller. The two proposed locations for the memorial are in Central Park East in front of City Hall and a site on Memorial Drive near the Spirit of the River monument. Major General Zadalis requested that Council let him know which concept plan to move forward with in the coming months so the group arranging the memorial can begin pursuing grant applications and project startup.

**Motion to move item 3C ahead of item 3B.**

**RESULT:** APPROVED VOICE VOTE [UNANIMOUS]  
**MOVER:** Jeff Dahlke, Councilmember  
**SECONDER:** Tracey Koach, Councilmember  
**AYES:** Bill LeClair, Bonnie Shimulunas, Curt Andrews, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner  
**EXCUSED:** Adam Wachowski, Darla LeClair

## C. Consider Local Business Request to Amend Ordinance on Golf Carts

Recommended Action:

Motion to direct staff to prepare an ordinance amendment for the City Council's consideration

Two Rivers resident and owner of Sepia Chapel, Gina Krahn, addressed the Council regarding the current golf cart ordinance. She asked for clarification on how many total passengers are allowed and what constitutes a commercial use as she is interested in purchasing one or more golf carts for use at her business to conduct tours of the City and transport guests to local destinations and establishments. She shared some proposed ordinance revisions to make the ordinance more clear and asked that if an ordinance revision be done that the City consider a more forward looking approach and consider the rental of golf carts as well.

**RESULT:** APPROVED WITH VOICE VOTE [UNANIMOUS]  
**MOVER:** Mark Bittner, Councilmember  
**SECONDER:** Bill LeClair, Councilmember  
**AYES:** Bill LeClair, Bonnie Shimulunas, Curt Andrews, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner  
**EXCUSED:** Adam Wachowski, Darla LeClair

## B. Consideration of Pursuing Possible Ordinance Amendment to Allow UTV's and ATV's on City Streets

The Council recapped past discussions regarding the possibility of allowing ATV's and UTV's on City streets for landscaping purposes. Police Chief Kohlmeier reiterated the recommendation by the Police Department to maintain the existing prohibition of ATV's and UTV's on City streets, except for the purposes of snow removal as allowed by State law citing safety, enforcement, and City appearance concerns.

**Motion to allow members of the public to give input regarding the ATV's and UTV's**

**RESULT:** APPROVED VOICE VOTE [UNANIMOUS]  
**MOVER:** Mark Bittner, Councilmember  
**SECONDER:** Jeff Dahlke, Councilmember  
**AYES:** Bill LeClair, Bonnie Shimulunas, Curt Andrews, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner  
**EXCUSED:** Adam Wachowski, Darla LeClair

Kyle Shillcox asked if the City has reviewed what other municipalities are doing. He also stated that a lot of residents want to be able to use ATV's and UTV's in the City and the Council is supposed to do what the residents want.

Mark Grams stated that he spoke to several neighbors who said they did not support the use of ATV's and UTV's in the City citing that they are designed for off-road use and not compatible with the image Two Rivers is trying to sell.

Recommended Action:

Motion to maintain existing prohibition of UTV's and ATV's on City streets, except to the extent mandated by State law when used for snow removal

**RESULT:** APPROVED WITH ROLL CALL [5 TO 2]  
**MOVER:** Mark Bittner, Councilmember  
**SECONDER:** Bill LeClair, Councilmember  
**AYES:** Bill LeClair, Bonnie Shimulunas, Curt Andrews, Tracey Koach, Mark Bittner  
**NAYS:** Jeff Dahlke, Jay Remiker  
**EXCUSED:** Adam Wachowski, Darla LeClair

- D. Update on Negotiations for a Successor to the Current Tourism Services Agreement with the City of Manitowoc and the Manitowoc Area Visitor and Convention Bureau--Room Tax Commission Matter

Recommended Action:

None; Information and Discussion Only

City Manager Buckley provided an update to the Council on the City's intention to make revisions to the current Tourism Services Agreement with the City of Manitowoc and the Manitowoc Area Visitor and Convention Bureau and continue in a joint agreement in the future. He noted that the room tax commissions of both cities recently voted to state their intent to not renew the current agreement - notice of this intent to not renew has been served on the MAVCB, to prevent the services agreement from renewing automatically on June 1. (Copy of notice letter provided in agenda packet for this meeting.)

More updates will be provided to the Council at future meetings.

- E. Discussion of Expectations for Council Member Attendance at Council Meetings and Board and Commission Meeting

Recommended Action:

None; Discussion Only

Council President Andrews reminded Councilmembers of the importance of showing up to Council, Board, and Committee meetings to ensure that there is a quorum and the meeting can take place. He asked that if Councilmembers have scheduling conflicts to let him or the committee chair know as soon as possible or to ask to switch to a different board, committee, or commission that works better for their schedule.

- F. Update on Lowell Street Property With Garage in Deteriorated Condition, With Feral Cats (Citizen Concern)

Recommended Action:

None; Information and Discussion Only

City Manager Buckley and Police Chief Kohlmeier gave an update on the Lowell Street property with the garage in deteriorated condition. They stated that the house doesn't have any violations, but the garage is in need of serious repair. The property owner was cited in municipal court in 2020. A letter was sent to the property owner on May 19, 2021 giving them until June 30, 2021 to rectify the issue. Failure to comply will result in a fee of not less than \$1,500.

- G. City Manager's Proposed Appointments to Boards, Commissions and Committees

Recommended Action:

Motion to approve the various appointments as recommended by the City Manager