



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL RE- ORGANIZATIONAL MEETING

Tuesday, April 18, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

1. CODE OF CONDUCT
2. SWEARING IN NEWLY ELECTED OR RE-ELECTED COUNCIL MEMBERS
3. CODE OF CONDUCT
4. ROLL CALL BY CITY CLERK
5. ELECTION OF PRESIDENT AND VICE PRESIDENT OF CITY COUNCIL
6. SEATING ARRANGEMENT FOR 2022-2023
7. ADOPTION OF RESOLUTIONS CONCERNING REGULAR MEETINGS PER MONTH, TIME OF MEETINGS, ORDER OF BUSINESS, MATTERS REFERRED TO FUTURE MEETING, COUNCIL COMMITTEES AND RULES OF PROCEDURE
 - A. Resolution Regarding City Council Regular Meetings
Recommended Action:
Motion to waive reading and adopt the resolution
 - B. Resolution Regarding Rules for City Council
Recommended Action:
Motion to waive reading and adopt the resolution
8. ADJOURNMENT

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



RESOLUTION

BE IT RESOLVED, the City Council will hold its regular meetings on the first and third Monday of each month, unless any such Monday shall be a legal holiday, in which event the meeting will be held in the next secular day.

BE IT RESOLVED FURTHER, that the hour of the day when such regular meetings of the Council shall be held shall be at 6:00 PM.

BE IT RESOLVED FURTHER, that the order of business for all meetings of the Council shall be as follows:

- I. CALL TO ORDER BY PRESIDENT OF THE CITY COUNCIL
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL BY CITY CLERK
- IV. CONSIDERATION OF ANY COUNCILMEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION
- V. PUBLIC HEARINGS
- VI. INPUT FROM THE PUBLIC
- VII. COUNCIL COMMUNICATIONS
 - Letters and other communications from citizens
- VIII. COUNCIL REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES
- IX. CITY MANAGER'S REPORT
 - Introduction of Invited Guests
 - Status/Update Reports
 - Legislative/Intergovernmental Update
- X. CONSENT AGENDA
 - City Council Minutes
 - Applications and Petitions
 - Reports
- XI. CITY COUNCIL - FORMAL ITEMS
- XII. CITY COUNCIL - UNFINISHED BUSINESS
- XIII. FOR INFORMATION ONLY
- XIV. CLOSED EXECUTIVE SESSION
- XV. RECONVENE IN OPEN SESSION
- XVI. ADJOURNMENT

BE IT RESOLVED FURTHER, that if the Council directs any matter to be the special business of a future meeting, the same shall have precedence over all other business at such meeting.

BE IT RESOLVED FURTHER, that the Council President shall appoint standing committees including: Public Works, Utilities, and Finance and Personnel to assist in the work of the Council and such other special committees as he may deem necessary.

BE IT RESOLVED FURTHER, that the Council adopts the rules for the Council as attached.

Dated this 18th day of April, 2023.

Councilmember

Gregory E. Buckley
City Manager



**RESOLUTION
RULES FOR CITY COUNCIL
CITY OF TWO RIVERS**

April 18, 2023

MEETINGS

1st and 3rd Mondays at 6:00 PM, Council Chambers, City Hall

OFFICERS

President and Vice President. Elected by majority of members present and voting at reorganization meeting.

RULES

Roberts Rules of Order and any special rules adopted by the Council.

VOTING

A roll call vote shall be recorded on all ordinances and resolutions. A roll call vote shall be recorded for major purchases in accordance with Municipal Code Section 2-7-7.

COMMITTEES

The three standing committees are Personnel and Finance, Utilities and Public Works. Standing committees are subject to the call of the chair and the Council may also meet as a Committee of the Whole from time to time.

AGENDA

A copy of the proposed agenda, together with copies of reports, recommendations, ordinances, and the like are furnished each Councilmember the Thursday before the regular Council meeting on the following Monday.

PUBLIC MEETINGS

All meetings of the City Council, its committees, whether regular or special, are open to the public, except as indicated by State Statute (Open Meeting Law).

SPECIAL MEETINGS

On call of President, City Manager, or two members after filing notice with the City Manager’s Office who shall legally notify each member of the Council.

FIRST MEETING OF NEW COUNCIL

The third Tuesday in April as indicated by State Statute (64.01).

SEATING ARRANGEMENT

Seating arrangements in the Council Chambers shall be determined by randomly selecting numbers at the reorganization meeting. The Vice President shall be seated, to the immediate right of the City Attorney, to facilitate matters of assisting the President.

RECORDING OF MEETINGS

All meetings of the Council shall be electronically recorded and kept on file for not less than 60 days.

Adopted April 18, 2023

Councilmember

Gregory E. Buckley
City Manager