



CITY COUNCIL MEETING

Monday, November 04, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Douglas Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

- A.** Public Hearing on an Ordinance to Amend Zoning Code Section 10-1-15 G(4)(b) "Height and Area Exceptions," to Allow Produce Gardens as a Permitted Use Within Front Yards
Recommended Action:
Council discretion; Plan Commission vote tied 3-3 on motion to recommend approval

B. NOTE: No Hearing on Re-Zoning of 1509 19th St-- Applicant Withdrew Application

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. INVITED GUESTS

1. Introduction and Swearing in of New Two Rivers Fire Department Firefighter/Paramedic of Hunter Decker
2. Introduction and Swearing in of New Two Rivers Fire Department Firefighter/Paramedic of Nathan Sekora
3. Introduction and Swearing in of New Two Rivers Police Department Patrol Officer Nicholas Reif
4. Diane Johnson and Kyle Korinek, Two Rivers Public Schools, Regarding Community Summit and the District 3-year Strategic Plan.

B. Presentation on 2025 Proposed City Budget

C. Status Update/Reports

1. Staffing Updates
2. Congratulations to Senior Center Supervisor, Heather Ihlenfeldt and Parks and Recreation Director, Mike Mathis on Being Recognized Among the Chamber of Commerce Manitowoc County, "Future 15"
3. General Election- Tuesday November 5, 2024
 - Report on Absentee Voting in Advance of the Election
 - Reminder: Polls Open 7:00 AM to 8:00 PM on Election Day
4. Roosevelt Avenue Reconstruction
5. Lead Lateral Replacement 2024-25 Contract
6. Sandy Bay Highlands Phase 3 Development
7. Local Development Activity
8. Update to City Forestry Page on Website
9. City Staff will be Preparing Recommended Amendments to Ordinance on Licensing of Short Term Rentals for Consideration at the November 18 or November 25 Meeting (Follow-up to Discussions at October 28, 2024 Work Session)
10. Upcoming Events
 - a. Two Rivers Utilities Food Drive
 - b. Waygoose Printers Workshop at Hamilton Wood Type & Printing Museum, November 8-10
 - c. Two Rivers Senior Center Thanksgiving Community Meal
 - d. Cool City Christmas Tree Decorating Contest
 - e. Two Rivers Main Street Shop Small November
 - f. Two Rivers Main Street Hometown Christmas Parade
 - g. Lester Public Library November Programs
11. Other

D. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Minutes of Meetings

1. Public Works Committee, October 2, 2024
2. Joint Meeting Room Tax Commission & Explore Two Rivers Board of Directors, October 17, 2024
3. Architectural Control Committee, October 29, 2024

Recommended Action:

Motion to receive and file

B. Summary of Verified Bills for the Month October 2024 for \$2,113,729.93

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Authorization to Extend Certain Project Deadlines for Previously-Authorized Downtown Area Facade Grants

1. The Hook Lanes and Games, 1916 Washington Street: Extend Completion Deadline to June 30, 2025 and Financial Reporting Deadline to July 31, 2025
2. Kouba Building, 1606 Washington Street: Extend Completion Deadline to June 30, 2025 and Financial Reporting Deadline to July 31, 2025
3. Pop-Start Restaurants, LLC, 1033 22nd Street: Extend Deadline for Closing on Project Property to October 11, 2024

Recommended Action:

Motion to authorize the various extensions identified above, as recommended by the City Manager

B. Notification of Receipt of State-Approved Plat for Sandy Bay Highlands Subdivision Phase 3

Recommended Action:

Motion to refer to the Plan Commission and City Engineer for Review and Recommendation

C. Consideration of Letter of Agreement with Blue Heron Condominium Association, Pertaining to Fall Leaf Collection from Private Streets in That Development for 2024 Only (Interim Agreement, Pending Finalization of 10-Year Services Agreement)

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City

12. FOR INFORMATION ONLY

- A. Personnel & Finance - Review of Budget, Tuesday, November 5, 2024, 8:00 AM
- B. Personnel & Finance and City Manager Recruitment and Selection Committee Joint Meeting- City Manager Search Consultant Interviews, Wednesday, November 6, 2024, 6:00 PM
- C. Joint Meeting- Personnel & Finance and Public Utilities- Budget Review, Thursday, November 7, 2024, 6:00 PM
- D. City Council Regular Meeting, Monday, November 18, 2024, 6:00 PM
- E. City Council Work Session Meeting and Hearing on 2025 City Budget, Monday, November 25, 2024, 6:00 PM

13. CLOSED SESSIONThe City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session--Discuss property acquisition matters

- Discuss property sale matters - industrial park property
- Discuss possible assistance to development projects
- Discuss matters pertaining to Agreement for Sale of Real Estate with Wine Not LLC at 2023 Washington St
- Discuss property acquisition matters

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**CITY OF TWO RIVERS
ORDINANCE**

AN ORDINANCE to amend Municipal Code Sections 10-1-15G(4)(b) "Height and area exceptions" to modify the regulations pertaining to allowing produce gardens within front yards.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 10-1-15G(4)(b) of the Municipal Code shall hereby be amended as follows:

(b) In front yards and street side yards:

[6] Produce gardening is permissible in front yards by meeting the following criteria:

[a] Produce gardens must be planted in raised beds and/or containers

Materials that raised bed can be built from:

- Bricks and cinder blocks
- Natural and manufactured stones such as cobblestones and slab stones
- Plastic
- Milled wood and logs
- Corrugated metal and metal troughs
- Reclaimed materials such as old canoes or kayaks

[b] 4-foot setback is required from the front property line

[c] 3-foot maximum plant height

[d] Total garden area is limited to 100 square feet of soil surface

[e] Raised bed height allowed shall be a minimum of 6-inches and a maximum of 24-inches.

[7] Produce gardening is permitted in street side yards. Such gardens shall not encroach into the minimum required street side yard.

and to renumber subsequent sections as appropriate.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 4th day of November, 2024.

Scott Stechmesser
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

Sean Griffin
City Attorney



PUBLIC WORKS COMMITTEE

Wednesday, October 02, 2024 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – 5:15 pm

2. **ROLL CALL**

Committee Members: Doug Brandt, Bill LeClair, Scott Stechmesser

Staff and Others: Matthew Heckenlaible, Scott Ahl

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the September 4, 2024, Public Works Committee meeting

Bill LeClair made a motion to approve the September 4, 2024, Public Works Committee meeting minutes, seconded by Scott Stechmesser. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **PROJECT STATUS AND ACTION IF NEEDED**

A. Sandy Bay Highlands Phase 3 update

The final plat was for final review and approval was submitted to the state and county in mid-September. This is usually a 30-day process.

The preconstruction meeting is scheduled for the first week of October. Contractor says they can have the first part of the contract completed by Thanksgiving. Work includes the installation of sanitary and storm sewers and water main, along with the initial excavation for the stormwater management features (roadway grading, graveling, etc.) The next phase of construction would include the finalization of stormwater management features along with concrete curb & gutter and the first installation of asphalt pavement.

B. Roosevelt Avenue Reconstruction update

Roosevelt Avenue is on the home stretch. All mainline and intersection concrete has been completed. Sidewalks, curb ramps, carriage walks and driveway approaches are being installed now. Topsoiling and sodding (change order) of the disturbed areas to be completed after.

DPW is preparing to reinstall proper signage and complete some pavement markings prior to officially opening the road mid-October. Weather conditions may affect the amount of pavement markings completed.

C. Washington Street Bridge - Pedestrian Accommodation update

The widened connecting sidewalks on each of the eastside approaches was completed the last week of September along with some walk widening on the actual bridge deck. Therefore, Public Works allowed pedestrian and bicyclists to utilize the walk on the east side of the bridge beginning last Friday, September 27th. The rest of the concrete was poured Tuesday morning

and waiting for it to cure. Public Works will then clean and apply a sealant on the new concrete especially over the deck portion of the bridge prior to it officially being opened.

D. FASTER Migration update

The migration, along with in-person training, has been completed. Public Works staff along with FASTER staff are working out small bugs and glitches that arose during the data conversion.

E. Browns Drive Curb and Gutter Installation

The only item that remains to be completed is the main entrance off of Browns Drive to the new truss plant. This item should be completed this fall.

F. Madison Street Parapet Wall Repair update – No update

6. PROPERTY OWNER REQUESTS – N/A

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

A. WDOT Small Bridge/Culvert Inventory Update

We submitted information to the County for one (1) culvert (small bridge) that is found about 900 feet south of STH 310 crossing Woodland Drive. This is an 87 x 63 arch (78" equivalent diameter) pipe. Other pipes that were potentially eligible were either too small or not within the City's maintenance responsibility jurisdiction.

B. Sidewalk Maintenance Clearance Requirements

The City attorneys were reviewing this and hoped to have information for review at this meeting. No new information to review.

C. Neshotah Road

No new information to report at this time. We still need to have discussions with the Town of Two Rivers.

8. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED

A. Dumpster Permit Requirements

A request came in from a contractor requesting we review our current dumpster permit requirements. Presently, we require barricades with flashers to be placed by dumpsters that are placed within the street right-of-way. The requester is asking to allow reflective tape to be allowed in lieu of barricades and flashers. The requester said that a lot of other municipalities allow this.

Looking for committee thoughts on this topic.

Other municipalities requirements:

- City of Plymouth – Sufficiently lighted at night (Street privilege permit)
- City of Sheboygan – put up and maintain barriers and lights

- City of Green Bay – liable for all damages for failure to erect and maintain su
barricades, signs and lights
- Little Chute – Street Obstruction permit – Obstructions shall be sufficiently lighted at night
- City of Oshkosh – Right-of-way permit/Obstruction Permit -”harmless the City from accidents and damages caused by any failure to erect and maintain sufficient barriers or lights at the place....”
- Sturgeon Bay – Street Closure Application – map of closure area including barricade locations....or any street obstructions
- City of Manitowoc allows both barricades with flashers and reflective tape.

Scott Ahl provided some historic perspective with the City Manager driving along a street at night and came upon a dumpster within the street that was not adequately delineated with either barricades or reflective tape. That caused the policy of requiring barricades and flashing lights to be placed next to dumpsters.

Public Works issues approximately 3 dumpster permits per month.

The Committee’s first reaction is not to change anything. Director Heckenlaible stated he would reach out to the requestor to see if they can provide any additional information as to other communities that allow reflective tape and report back with applicable findings.

B. Driveway/Approach Ordinance Revision - User Guide

A public hearing is set for Monday, October 9, 2024, to approve interim driveway ordinance language. A more comprehensive look is being requested.

With the recent modifications of the driveway ordinances to address recent trends, the City Manager has asked that the Public Works Director/City Engineer review other municipalities’ driveway and drive approach ordinance language, propose revisions if necessary and consider developing a ‘user guide’ related to driveways focusing on residential properties.

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED

A. Review with Possible Action - Parking Ordinance Language - No update

B. 22nd Street and Monroe Street - Stop Sign Concerns

The new 36-inch stop signs were installed approximately mid-September.

There was discussion that a committee member almost had an incident at that intersection, but it was not due to the physical stop signs. It was due to motorists not paying attention and not aware of who has the right of way to proceed when there are multiple vehicles stopped at the intersection. That is an educational issue, not a signage issue.

C. 22nd Street Pavement Marking

Public Works received a concern that some of the pavement markings, especially the dashes on 22nd Street from Washington Street to Lincoln Avenue, were hard to see. It was reported that the 22nd Street pavement markings were epoxy. If we use normal road paint (latex), markings would have to be removed in order to reapply epoxy paint. The reason for using epoxy paint is that it is supposed to last longer.

Upon doing some research, epoxy pavement paint is reported to last around four (4) while latex paint will last between 9 – 36 months. For that slightly longer paint life, the cost is between \$0.20 – \$0.30 per foot as compared to the \$0.03 - \$0.05 per foot for latex paint. Both include glass bead applications (25#s for epoxy to 8# for Latex).

Public Works staff was told to paint the white dashes and some solid white near Lincoln Avenue using normal latex pavement marking paint. This was completed over the last few weeks of September.

Engineering wants to obtain more information relative to where and what has been painted in the past so that a better understanding as to overall level of effort and applicable costs related to Citywide pavement markings are concerned. This will be an ongoing project going into 2025.

Further discussion occurred about how to prevent motorists from using the parking lanes between Washington Street and Forest Avenue as travel lanes. Engineering acknowledged that motorists are doing that and will look into possible alternatives that can be implemented.

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED

A. 2025 Budget Status – Capital

A brief discussion regarding potential capital projects for all of Public Works occurred with some projects listed below.

- Harbor/16th/Emmet – Reconstruction Project
- Pierce Street – Rehabilitation / reconstruction project associated with Neshotah Beach parking area expansion and access trails
- LSL (2024-25) – pavement rehabilitation/resurfacing project
- LSL (ES – 2025) – pavement rehabilitation / resurfacing project
- Engineering – Large format plotter
- Engineering – Traffic counters
- Streets – Road grader **(Removed)**
- Streets – 2nd sidewalk machine **(Removed** – smaller option - walk behind snowblower)
- Epoxy paint sprayer **(Removed)**
- Shop Repairs & Security
- Woodland Industrial Park expansion – 1,000 feet +/-
- Sandy Bay Highlands – first installation of asphalt, C&G etc.
- Wastewater projects
 - 3 roof repairs/replacements
 - Utility tunnel repair / replacement – Design for 2026 construction
- Wayside parking lot pavement projects
- Flat work
- Sidewalks

Operating Budget

First budget had an 11%+ increase over 2024 including a GIS and maintenance worker. Review and revisions reduced it to under 6% with the removal of the GIS and maintenance worker positions. Ongoing process.

B. Fall Leaf Collection

To begin October 14th, weather pending.

C. Washington Street Sidewalk

RaiseRite completed mud jacking in the 1700 block of Washington Street last week to minimize offset sidewalk joints as much as possible.

Additional discussion occurred on how to address other sidewalk issues within the Washington Street corridor. No action taken.

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed as Wednesday, November 6, 2024, 5:15 pm.

12. ADJOURNMENT 7:06 pm

Doug Brandt made a motion to adjourn the meeting, seconded by Bill LeClair. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



Thursday, October 17, 2024 at 4:00 PM

Committee Room - City Hall, 3rd Floor
1717E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Room Tax Commission vice-chair Rick Carey called the joint meeting of the Room Tax Commission and the Explore Two Rivers, Inc. Board of Directors to order at 4:00 p.m.

2. ROLL CALL

Room Tax Commission Members Present: Greg Buckley, Curt Andrews, Rick Carey, Mark Bittner, Bill LeClair. Absent: Curt Andrews

Explore Two Rivers Board Members Present: Bill LeClair, Brenda Koprowski, Joy Krieger, Nancy Nabak, Tonya Prosser. Absent: John Wyrostek, Gina Krahn

Also Attending: Lester Public Library Director Jeff Dawson, Parks and Recreation Director Mike Matthis, and Two Rivers Tourism Director Joe Metzen

3. APPROVAL OF MINUTES: October 9, 2024

Motion to approve the minutes of the October 9, 2024, Room Tax Commission meeting by Bill LeClair, seconded by Rick Carey. Motion carried by voice vote.

4. DISCUSSION of Relationship Between Room Tax Commission and Explore Two Rivers, Inc., Including Contract for Services; Direction from Room Tax Commission Regarding Contract with Explore Two Rivers, Inc.

Greg Buckley presented the written legal opinion of Attorney Andrew J. Adams, West & Dunn Law Firm, stating that the Room Tax Commission should engage in a contract with a tourism entity beginning with the 2025 calendar year.

Rick Carey and Greg Buckley reviewed the content of a conference call with Attorney Adams who confirmed that it is legal for the Tourism Director to be a city employee with funding from the Room Tax Commission. And, it is acceptable for the City to set up a separate fund for Explore Two Rivers, Inc. finances.

Additional discussion focused on the legal and philosophical issues moving forward in creating a contract and clearly defining organization roles of Explore Two Rivers, Inc., the Room Tax Commission, and the Tourism Director.

Tonya Prosser presented a letter from Bill Elliott, president & CEO of the Wisconsin Hotel & Lodging Association citing statutes regarding the creation of and the contracting of a tourism entity in order for the Room Tax Commission to be compliant.

An ad hoc committee of Room Tax Commissioners Rick Carey and Curt Andrews and Explore Two Rivers board members Tonya Prosser and Joy Krieger was appointed to draft a contract. Two meetings were scheduled: October 30, 2024 (time to be announced) and a joint meeting of the Room Tax Commission for contract approval on November 6, 2024 at 4:00 p.m.

5. DISCUSS 2025 ROOM TAX/TOURISM BUDGET

Discussion tabled.

6. NEXT MEETINGS:

Ad hoc committee: October 30, 2024. Time to be announced.

Joint meeting of Room Tax Committee/Explore Two Rivers Board: November 6, 2024. 4:00 p.m.

7. ADJOURNMENT

Motion to adjourn the meeting at 5:20 p.m. by Mark Bittner, seconded by Bill LeClair. Motion carried by voice vote.

Respectfully submitted by

Greg Buckley for the Room Tax Commission

Brenda Koprowski for the Explore Two Rivers board



**ARCHITECTURAL CONTROL COMMITTEE
Proceedings
Wednesday, October 29, 2024
Committee Room 9:30 am**

1. **CALL TO ORDER** Meeting was called to order at 9:30 am.

2. **Roll Call**

These members were present: Matt Heckenlaible Director of Public Works, Kay Koach Plan Commission Member, and Adam Taylor, Zoning Administrator.

Absent: BIDC-CDA Representative

3. **ACTION ITEMS**

- a. **Review plans for the construction of a single-family dwelling on Lot 16, Block 2, Sandy Bay Highlands, Subdivision No. 2 (3201 Sandy Ridge Dr), Submitted by Mark Liska.**

A motion was made by Kay Koach and seconded by Matt Heckenlaible to approve the plans for Lot 16, Block 2 with the conditions listed below. The motion carried on a voice vote.

Sump Pump

The sump pump must connect to the public storm sewer.

4. **Adjournment**

Adam Taylor made a motion to adjourn at 9:53 am seconded by Matt Heckenlaible. Motion carried on a voice vote.

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/01/2024	138172	Board of Comm. of Pub Lands	Lease #179 Annual Payment 2020-2044	100-51410-2900	628	200.00-
Total 138172:						200.00-
10/03/2024	138478	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	9/26/2024 - LESTER PUBL	50.00
Total 138478:						50.00
10/03/2024	138479	Accurate Appraisal LLC	October 2024 Services	100-51530-2130	4958	5,350.00
Total 138479:						5,350.00
10/03/2024	138480	ADRC of the Lakeshore	Reimburse ADRC for Sept 2024 Congreg	250-23150	9/30/2024	505.25
Total 138480:						505.25
10/03/2024	138481	Aflac Business Services	September 2024 Premiums	100-21590	381602	2,492.60
Total 138481:						2,492.60
10/03/2024	138482	Amazon Business - Debit Memo	Supplies - CM	262-55320-2901	1141-XM6K-VCD4	313.36
Total 138482:						313.36
10/03/2024	138483	Anderson, Matthew	Energy Star Rebate - Freezer	660-29253	10/1/2024	25.00
Total 138483:						25.00
10/03/2024	138484	Anixter Inc.	Rubber Conductor Covers - Elec	660-59593-3900	6142522-00	1,355.77
Total 138484:						1,355.77
10/03/2024	138485	Bauknecht, Chad	Energy Star Rebate - Freezer	660-29253	10/1/2024	25.00
Total 138485:						25.00
10/03/2024	138486	Board of Commissioners of Public Lands	Lease #179 Annual Payment 2020-2044	100-51410-2900	ORDER NUMBER 628	200.00
Total 138486:						200.00
10/03/2024	138487	CliftonLarsonAllen LLP	Progress Billing for WEDC engagement	290-56700-2100	L241605253	6,247.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138487:						6,247.50
10/03/2024	138488	Core & Main LP	GASKET: HYDRANT 6" STD. "X"	650-19154	V656474	855.87
10/03/2024	138488	Core & Main LP	Hydrants - Wtr	650-59677-3900	V657136	740.00
Total 138488:						1,595.87
10/03/2024	138489	Countyline Boarding Kennels LLC	Indoor/Outdoor Kennel for 3 days - PD	209-52100-2902	MONDAY SEPT 16, 2024	60.00
Total 138489:						60.00
10/03/2024	138490	Crowley Gear	Clothing - PD	209-52100-3901	TRPD090424	1,530.75
Total 138490:						1,530.75
10/03/2024	138491	Electric Power Systems International Inc	Testing Unit One - Elec	660-59592-2900	INV_00157611	15,800.00
Total 138491:						15,800.00
10/03/2024	138492	ENTERPRISE FM TRUST	Monthly Lease Payments - Sept 2024	690-59828-2410	FBN5137615	21,388.88
Total 138492:						21,388.88
10/03/2024	138493	Fox, Robert & Christine	Energy Star Rebate - Clothes Washer &	660-29253	10/1/2024	65.00
Total 138493:						65.00
10/03/2024	138494	GAT Tenor	Stakes - Elec	660-59588-3900	435079-1	76.50
Total 138494:						76.50
10/03/2024	138495	GFL Environmental	Grit Dump - WWTP	690-59820-2900	U30000157175	290.96
Total 138495:						290.96
10/03/2024	138496	Hawkins Inc	Azone-15	650-59641-3910	6872543	1,073.57
Total 138496:						1,073.57
10/03/2024	138497	Hayden Water Co. LLC	Distilled Water for Lab - Water	650-59642-3900	166620	20.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138497:						20.99
10/03/2024	138498	Hubbart Electric Inc	Troubleshoot LED lighting in Plant & at th	650-59672-2900	22429 C	450.00
Total 138498:						450.00
10/03/2024	138499	James Imaging Systems Inc.	Contract R14490-MPS-01 9/29/24-10/28/	660-59921-3900	1486917	313.34
Total 138499:						313.34
10/03/2024	138500	Klein, Patricia Ann	Simply Seniors Exercise Class - 9/1/202	100-55300-2900	OCTOBER 1, 2024	57.60
Total 138500:						57.60
10/03/2024	138501	Mammoth Construction LLC	2024 Street & Utility Improvements Roos	690-19107	OCTOBER 1, 2024	317,326.01
10/03/2024	138501	Mammoth Construction LLC	Mobilization Fee - Wtr	650-59675-2900	1903	1,500.00
Total 138501:						318,826.01
10/03/2024	138502	Manitowoc Co Treasurer	Real Estate Tax Payment - Parcel 053-00	100-16000	10/2/2024	311.47
Total 138502:						311.47
10/03/2024	138503	Manitowoc Disposal Inc	Recycling & Refuse Collect - 9/15/24-9/2	640-53620-2900	10/4/2024	16,805.35
10/03/2024	138503	Manitowoc Disposal Inc	Services - Rec October	640-53620-2900	81870	470.00
Total 138503:						17,275.35
10/03/2024	138504	Manitowoc Engraving Inc	Garbage Stickers	640-53620-3900	32427	1,185.00
Total 138504:						1,185.00
10/03/2024	138505	Manitowoc Trophy	Name Plates - City Attorney,Adam Taylor	100-51410-3100	46928	20.00
Total 138505:						20.00
10/03/2024	138506	Manitowoc-Calumet Library System	Envisionware & SirsiDynix Annual Mainte	280-55110-2930	1116	6,131.11
Total 138506:						6,131.11

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/03/2024	138507	McMahon Associates Inc	2023 Ecological Services	680-59750-2900	936494	2,805.28
Total 138507:						2,805.28
10/03/2024	138508	Meyers, Michael	Energy Star Rebate - Refrigerator	660-29253	10/1/2024	25.00
Total 138508:						25.00
10/03/2024	138509	Mittag, Kenneth	Energy Star Rebate - Clothes Washer &	660-29253	10/1/2024	65.00
Total 138509:						65.00
10/08/2024	138510	Paczkowski Family Detal SC	Toothbrushes / Smongeski Health Fund	816-54100-2100	15348236	.00
Total 138510:						.00
10/03/2024	138511	Premium Waters Inc	Lab Water - WTP	690-59820-2900	391256098	137.99
Total 138511:						137.99
10/03/2024	138512	Public Service Commission of Wisconsin	Notice of Assessment 2024 - 2025 Utility	660-59408-9703	RA25-I-05990	13,998.12
Total 138512:						13,998.12
10/03/2024	138513	Quadient Finance USA Inc.	Postage - Closing Date 9/23/24	100-16210	CLOSING DATE 9/23/24	2,000.00
Total 138513:						2,000.00
10/03/2024	138514	Remiker, Ronald	Energy Star Rebate - Refrigerator & Dish	660-29253	10/1/2024	50.00
Total 138514:						50.00
10/03/2024	138515	Schindler Elevator Company	Service - Community House	100-55140-2900	8106716100	971.40
Total 138515:						971.40
10/03/2024	138516	Schweitzer, Barb	Energy Star Rebate - Refrigerator	660-29253	10/1/2024	25.00
Total 138516:						25.00
10/03/2024	138517	Stitches By Design LLC	Embroidery - Elec	660-59930-2900	3405	24.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138517:						24.00
10/03/2024	138518	Struck, Patricia & Scott	Energy Star Rebate - Clothes Washer &	660-29253	10/1/2024	65.00
Total 138518:						65.00
10/03/2024	138519	TAPCO	2" Square Posts - PW	100-16120	1787736	355.25
Total 138519:						355.25
10/03/2024	138520	Thuermer Law Office	Municipal Prosecuting - September 2024	100-51340-2121	SEPTEMBER 23, 2024	1,655.00
Total 138520:						1,655.00
10/03/2024	138521	Twin Rivers Improvement Inc	Roof 1429B Wentker Court - 30% down	417-56700-8170	5-8-24	1,015.20
Total 138521:						1,015.20
10/03/2024	138522	Two Rivers Automotive Inc.	Bosch Scan Software - PW	100-53200-3900	5172-313497	1,699.00
Total 138522:						1,699.00
10/03/2024	138523	Two Rivers Historical Society	Oct 2024 Monthly Support Pymt	258-56700-2910	#OCT2024	250.00
Total 138523:						250.00
10/03/2024	138524	Two Rivers Historical Society	Opportunity Grant	258-56700-2130	SEPTEMBER 23, 2024	1,069.25
Total 138524:						1,069.25
10/03/2024	138525	USA Blue Book	Lab Supplies - Wtr	650-59642-3900	00482187	124.06
Total 138525:						124.06
10/03/2024	138526	Water Quality Investigations LLC	TWO-003 Two Rivers CCT Implementati	650-59923-2900	0924_11	3,569.39
Total 138526:						3,569.39
10/03/2024	138527	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	9/26/2024	9.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138527:						9.00
10/03/2024	138528	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;9/24	17.88
10/03/2024	138528	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;9/24	117.36
10/03/2024	138528	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;9/24	22.20
10/03/2024	138528	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;9/24	16.21
10/03/2024	138528	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;9/24	163.21
Total 138528:						336.86
10/03/2024	138529	Zarnoth Brush Works Inc	Sweeper Brooms - DPW	680-59710-3900	0199443-IN	594.00
Total 138529:						594.00
10/09/2024	138530	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	9/26/24 SENIOR CENTER	50.00
10/09/2024	138530	4 K's Pest Control LLC	General Pest Control - P&R	100-55200-2900	9/23/24-CITY OF TR PARK	455.00
Total 138530:						505.00
10/09/2024	138531	Amazon Business - Debit Memo	Supplies - FD	100-52300-3900	13KF-KFRK-W9JC	430.87
Total 138531:						430.87
10/09/2024	138532	Amazon Business - Debit Memo	Supplies - Elec	660-59588-3900	19NG-GLKC-W1YT	466.48
10/09/2024	138532	Amazon Business - Debit Memo	Supplies - P&R	100-55140-3500	1LGK-RCYM-X9V4	626.79
10/09/2024	138532	Amazon Business - Debit Memo	Supplies - WWTP	690-59834-3900	17KK-3CGH-TKQ9	62.99
10/09/2024	138532	Amazon Business - Debit Memo	Supplies - PD	100-52100-3100	1DWX-K3HM-XC73	49.37
10/09/2024	138532	Amazon Business - Debit Memo	Supplies - Sr. Center	100-54150-2910	1KQR-GXQY-T9WM	330.19
10/09/2024	138532	Amazon Business - Debit Memo	Supplies - DPW	100-53200-3900	1TQN-DM6V-X37N	127.91
10/09/2024	138532	Amazon Business - Debit Memo	Supplies - Eng	100-53200-3100	1VRT-4479-WYTP	38.95
Total 138532:						1,702.68
10/09/2024	138533	Anixter Inc.	Supplies - Elec	660-59588-3900	6101338-00	276.87
10/09/2024	138533	Anixter Inc.	Supplies - Elec	660-19107	6175442-00	305.81
Total 138533:						582.68
10/09/2024	138534	AnSer Services	After hours answering service Sept 2024	660-59588-2900	6502-100124	255.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138534:						255.00
10/09/2024	138535	Aurora Health Care Inc	EAP Quarter Oct - Dec 2024	500-51510-2900	505-CI0005057	731.52
Total 138535:						731.52
10/09/2024	138536	Aurora Medical Group	Drug Testing	100-52200-2900	319873	794.00
Total 138536:						794.00
10/09/2024	138537	Cool City Cleaners Inc	Towel/Mop Cleaning - WTP	690-59820-2900	2323	56.00
Total 138537:						56.00
10/09/2024	138538	Core & Main LP	VALVE BOX ADAPTER-DOG DISH STY	650-19154	V656727	3,609.00
Total 138538:						3,609.00
10/09/2024	138539	Country Visions Cooperative	Diesel - DPW	100-16120	STATEMENT 9/30/24	3,235.13
Total 138539:						3,235.13
10/09/2024	138540	DeRosier, Brian	Energy Star Partners Rebate-Clothes Wa	660-29253	10/8/2024	65.00
Total 138540:						65.00
10/09/2024	138541	Erickson Sports LLC	Screen print / crewnecks, tanks, shorts -	100-52200-3850	2017	170.10
Total 138541:						170.10
10/09/2024	138542	Frank's Radio Service Inc.	Radio Service Agreement / Oct 2024 - F	100-52100-2441	126159	194.24
10/09/2024	138542	Frank's Radio Service Inc.	Equipment Repairs - PD	100-52100-2450	126109	95.00
Total 138542:						289.24
10/09/2024	138543	GAT Tenor	Concrete Finish Brushes - DPW	100-53300-3900	438407-1	164.25
Total 138543:						164.25
10/09/2024	138544	Herrell, Tracy D	Speaker Fee / Paranormal Great Lakes	280-55111-3510	INV0067	125.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138544:						125.00
10/09/2024	138545	HydroCorp	Cross Connection Control Prog - Sept 2	650-59664-2900	CI-02671	1,478.00
Total 138545:						1,478.00
10/09/2024	138546	InfoSend Inc.	Utility Bill Mailing - September 2024	690-59840-3110	272608	4,608.22
Total 138546:						4,608.22
10/09/2024	138547	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr 10/1/2	419-53600-2900	09/30/2024	140.64
Total 138547:						140.64
10/09/2024	138548	Kayser Automotive Group	New Squad/2025 Ford Explorer 1FM5K8	461-52100-8160	SC7659	48,975.00
10/09/2024	138548	Kayser Automotive Group	New Squad/2025 Ford Explorer 1FM5K8	461-52100-8160	SC7678	48,975.00
Total 138548:						97,950.00
10/09/2024	138549	Kemira Water Solutions Inc	Chemical - WWTP	690-59824-4910	9017857922	11,831.30
Total 138549:						11,831.30
10/09/2024	138550	Klein's Hardware Hank	Extension Cord - FD	100-52200-3500	54843	13.99
10/09/2024	138550	Klein's Hardware Hank	Supplies - FD	100-52200-3500	54573	24.99
10/09/2024	138550	Klein's Hardware Hank	Supplies/LSL Replacements	650-19107	54563	12.48
Total 138550:						51.46
10/09/2024	138551	KONE	Maintenance 10/01/2024-12/31/2024	660-59598-2900	871480362	434.07
Total 138551:						434.07
10/09/2024	138552	Lakeshore Business Interiors Inc.	Hard Floor Chairmats - FD	100-52200-3500	17313	432.00
Total 138552:						432.00
10/09/2024	138553	Lawson Products	Shop Tools - DPW	100-53200-3900	9311885502	93.66

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138553:						93.66
10/09/2024	138554	Manitowoc Disposal Inc	3rd Qtr July-Sept 2024 Fuel Adjustment	640-53620-2900	10/03/2024	708.03
10/09/2024	138554	Manitowoc Disposal Inc	Disposal of Utility Poles	660-19964	81868	325.00
Total 138554:						1,033.03
10/09/2024	138555	Manitowoc Public Utilities	Electric Service - 2124 Woodland Dr - W	690-59820-2210	9/30/2024	30.87
10/09/2024	138555	Manitowoc Public Utilities	5000 Memorial Drive	650-59602-2900	09/30/2024	836.00
Total 138555:						866.87
10/09/2024	138556	Marco	Agreement 016-1603090-000 - Lib	280-55110-2130	37561786	291.22
Total 138556:						291.22
10/09/2024	138557	Maritime Ford	Water Pump Seals - DPW	100-16120	STATEMENT 8/26/24-9/25/	229.47
Total 138557:						229.47
10/09/2024	138558	Menards - Manitowoc 3141	Supplies-FD	100-52210-2410	45804	42.96
Total 138558:						42.96
10/09/2024	138559	Multi Media Channels LLC	Advertising - Silent Sports Third Page Bl	258-56700-2910	IN222485	337.00
Total 138559:						337.00
10/09/2024	138560	Northeast Wisc Tech College	Tuition & Fees / Duessing & Gretz	660-59930-2920	SFT0000127422	894.28
10/09/2024	138560	Northeast Wisc Tech College	Tuition & Fees / J Kozaczuk	660-59930-2920	SFT0000127408	447.14
Total 138560:						1,341.42
10/09/2024	138561	OpenPoint LLC	OpenPoint Subscription - Oct 2024	660-59923-2403	1604	1,960.00
Total 138561:						1,960.00
10/09/2024	138562	Paczkowski Jr., Gerald	Toothbrushes for TR Schools / Smonges	816-54100-2100	15348236	911.78

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138562:						911.78
10/09/2024	138563	Payment Service Network	Services 9/1/24-9/30/24	690-59840-3900	300479	7.95
Total 138563:						7.95
10/09/2024	138564	Payment Service Network	Elijah Vue Reward Fund - CC Fees	100-52100-3901	301664	1.04
Total 138564:						1.04
10/09/2024	138565	Payment Service Network	X-mas Craft Fair - CC Fees	262-55320-2901	301738	19.67
Total 138565:						19.67
10/09/2024	138566	Piggly Wiggly	Food - Cem	100-54910-3900	STATEMENT 10/2/24	110.45
Total 138566:						110.45
10/09/2024	138567	RaiseRite Concrete Lifting Inc.	1600 Block Washington Street Sidewalks	451-53300-8750	2408-2812-8467	3,750.00
Total 138567:						3,750.00
10/09/2024	138568	Rehrauer Group LLC	Refund Due - Acct. 2686-16	660-21130	10/2/2024	80.42
Total 138568:						80.42
10/09/2024	138569	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	258-56700-2100	930 (2)	1,150.00
Total 138569:						1,150.00
10/09/2024	138570	Skubal, David	Energy Star Rebate - Refrigerator	660-29253	10/8/2024	25.00
Total 138570:						25.00
10/09/2024	138571	Storm the Lawn Pro LLC	Veterans Park / Walsh Field Treatment	100-55200-2900	515532	1,085.59
10/09/2024	138571	Storm the Lawn Pro LLC	TR City Hall Treatment	100-55200-2900	515627	114.13
Total 138571:						1,199.72
10/09/2024	138572	Superior Chemical LLC	Rubberized Coating Spray	650-19107	401289	198.58

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138572:						198.58
10/09/2024	138573	Taylor Ready-Mix	Concrete - Washington St Bridge	241-56700-8130	61196	1,147.50
Total 138573:						1,147.50
10/09/2024	138574	Two Rivers Automotive Inc.	Supplies - FD	100-52200-2900	5172-315165	15.68
10/09/2024	138574	Two Rivers Automotive Inc.	Supplies - FD	100-52200-2900	5172-315325	72.49
Total 138574:						88.17
10/09/2024	138575	Two Rivers Youth Sports Inc.	Girls Fastpitch Clinic - Jan 16, 23, 30 202	100-55300-2900	FEBRUARY 14, 2024	385.00
Total 138575:						385.00
10/09/2024	138576	Unique Management Services Inc	Sept 2024 Placements	280-55110-2130	6131562	46.60
Total 138576:						46.60
10/09/2024	138577	USA Blue Book	Lab Supplies - Wtr	650-59642-3900	INV00444801	287.08
Total 138577:						287.08
10/09/2024	138578	Wisc Dept of Transportation	DOT Bridge Design Project	452-53300-9983	395-0000368740	1,026.16
Total 138578:						1,026.16
10/09/2024	138579	Wisconsin Library Association	2024 WLA Awards & Honors Dinner/Daw	280-55110-2910	21569	39.00
Total 138579:						39.00
10/09/2024	138580	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;9/24	16.21
10/09/2024	138580	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-04;9/24	161.80
10/09/2024	138580	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;9/24	16.21
10/09/2024	138580	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;9/24	49.87
10/09/2024	138580	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;9/24	28.60
Total 138580:						272.69
10/17/2024	138581	Amazon Business - Debit Memo	Supplies - Wtr	650-59921-3100	1GDV-D6NR-7K1N	742.21

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/17/2024	138581	Amazon Business - Debit Memo	Supplies - PD	100-52100-3100	141C-RYQQ-7TTC	17.76
10/17/2024	138581	Amazon Business - Debit Memo	Supplies - DPW	100-53200-3900	1DNM-C6RP-6Q13	77.79
10/17/2024	138581	Amazon Business - Debit Memo	Supplies - Eng	100-53100-3100	1MY9-CV4J-6DQD	17.59
Total 138581:						855.35
10/17/2024	138582	Amazon Business - Debit Memo	Supplies - Maint	459-51600-8170	1VL9-FDW7-7JQP	2,613.50
Total 138582:						2,613.50
10/17/2024	138583	Ambrosius Concrete Supplies In	150 ft 1/2 x 6" Rubber Exp Joint	241-56700-8130	483451	2,012.00
10/17/2024	138583	Ambrosius Concrete Supplies In	400 ft 1/2 x 6" Rubber Joint	241-56700-8130	483957	336.00
10/17/2024	138583	Ambrosius Concrete Supplies In	Epoxy Rod - Custom Rod Order	241-56700-8130	482911	2,088.85
10/17/2024	138583	Ambrosius Concrete Supplies In	CREDIT - Epoxy Rod	241-56700-8130	482812 CREDIT	1,209.85-
Total 138583:						3,227.00
10/17/2024	138584	Aring Equipment Exchange	Service Call / Veh # 74 - DPW	100-16120	D39366	572.47
Total 138584:						572.47
10/17/2024	138585	City Of Manitowoc	Q3 - 2024 Bus Service	100-53520-2900	0504497	33,162.50
Total 138585:						33,162.50
10/17/2024	138586	City of Two Rivers	Garbage Stickers - Library	640-46310	10/16/2024	102.00
Total 138586:						102.00
10/17/2024	138587	CliftonLarsonAllen LLP	Audit Services for 12/31/23 Final Billing	100-51510-2110	L241669323	787.50
Total 138587:						787.50
10/17/2024	138588	Cretton Enterprises Inc	September 2024 Services - Lib	280-55110-3560	12426	1,920.78
Total 138588:						1,920.78
10/17/2024	138589	Dept of Administration	Enviromental Improvement Fund Loan P	650-29237	20770	128,161.97
Total 138589:						128,161.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/17/2024	138590	DOA/Division of Energy	Refund of Energy Assistance Funds - K.	660-21131	10/9/2024	72.33
Total 138590:						72.33
10/17/2024	138591	Eis Implement Inc	Hydraulic Cylinder	100-16120	146540	4,270.34
Total 138591:						4,270.34
10/17/2024	138592	Fastenal	Supplies - Wtr	650-59673-3900	WIMAN311011	349.65
Total 138592:						349.65
10/17/2024	138593	Frank's Radio Service Inc.	Radio Service Agreement / Oct 2024 - F	100-52200-2900	126158	100.00
10/17/2024	138593	Frank's Radio Service Inc.	Portable Antenna - FD	100-52200-2900	126145	76.70
10/17/2024	138593	Frank's Radio Service Inc.	Antenna Whip w/ Nut - FD	100-52200-2900	126215	15.00
Total 138593:						191.70
10/17/2024	138594	Fricke Printing Services Inc	Business Cards - C. Froelich	100-52400-3100	259656	29.95
Total 138594:						29.95
10/17/2024	138595	Gannett Wisconsin LocaliQ	Legal Ads	100-51100-2910	0006656600	480.80
Total 138595:						480.80
10/17/2024	138596	Garage Door Specialty LLC	Garage Door Repair - Elec	660-59598-2900	6944	150.00
Total 138596:						150.00
10/17/2024	138597	Hawkins Inc	Azone-15 & Ortho - Wtr	650-59641-3910	6886025	3,470.82
Total 138597:						3,470.82
10/17/2024	138598	Hubbart Electric Inc	Lighting Circuit Work/Install Power - Wtr	650-59678-2900	22495C	1,113.43
Total 138598:						1,113.43
10/17/2024	138599	James Leasing LLC	Lease Agreement JL-502 10/6/24-11/5/2	100-54150-2900	18854	134.08

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138599:						134.08
10/17/2024	138600	Kaeden Services Inc.	Flooring - FD	455-52200-8160	20601	11,673.00
Total 138600:						11,673.00
10/17/2024	138601	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	55920	13.99
10/17/2024	138601	Klein's Hardware Hank	Drill Bit - WWTP	690-59833-3900	54190	15.99
10/17/2024	138601	Klein's Hardware Hank	Metal Box & Cover - WWTP	690-59834-3900	46409	7.98
Total 138601:						37.96
10/17/2024	138602	Lakeshore Business Interiors Inc.	Highback Task Chair - Insp	100-52400-3100	17327	533.00
Total 138602:						533.00
10/17/2024	138603	Leede Research	Mailing List for Advertising/Community U	258-56700-3900	19559	135.00
Total 138603:						135.00
10/17/2024	138604	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	10/10/24	708.80
Total 138604:						708.80
10/17/2024	138605	Manitowoc Disposal Inc	Recycling & Refuse Collect - 9/29/24-10/	640-53620-2900	9/29/2024-10/12/2024	16,805.35
Total 138605:						16,805.35
10/17/2024	138606	Manitowoc Trophy	Name Tag - FD	100-52200-3850	46999	48.00
Total 138606:						48.00
10/17/2024	138607	Mid-American Research Chemical	C.H. Building/Grounds Maint - Supplies	100-55140-3500	0830291-IN	679.99
Total 138607:						679.99
10/17/2024	138608	Omillian, Mary	Energy Star Rebate - Clothes Dryer	660-29253	10/15/2024	25.00
Total 138608:						25.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/17/2024	138609	Penworthy Company LLC, The	Books JNF - Lib	280-55112-3400	0602632-IN	365.65
Total 138609:						365.65
10/17/2024	138610	Pomp's Tire Services	Tire inventory - DPW	100-16120	40079960	1,918.36
Total 138610:						1,918.36
10/17/2024	138611	Quadient Finance USA Inc.	Quarterly postage lease 8/2/24-11/1/24	100-51900-5310	Q1530716	489.03
Total 138611:						489.03
10/17/2024	138612	RESCO	Stock - Elec	660-19154	3049575	4,830.82
10/17/2024	138612	RESCO	Materials - Elec	660-59593-3900	3049613	115.83
Total 138612:						4,946.65
10/17/2024	138613	Sand, Bruce	Energy Star Rebate - Dishwasher	660-29253	10/15/2024	25.00
Total 138613:						25.00
10/17/2024	138614	Schindler Elevator Corporation	Elevator Rehab Project / City Hall	459-51600-8170	7401624538	56,528.80
Total 138614:						56,528.80
10/17/2024	138615	Schroeder Bros Co	Water Sample UPS Fee - WWTP	690-59820-2900	94814	49.71
10/17/2024	138615	Schroeder Bros Co	Samples - WWTP	690-59820-2900	94815	16.72
Total 138615:						66.43
10/17/2024	138616	SEERA Focus on Energy	Focus Program - 09/30/2024	660-29253	SEPTEMBER 2024	4,260.88
Total 138616:						4,260.88
10/17/2024	138617	State of Wisconsin	Sept 2024 penalty surcharges	100-21125	10/10/24	2,480.80
Total 138617:						2,480.80
10/17/2024	138618	Storm the Lawn Pro LLC	Central Park Treatment	100-55200-3500	515626	112.04

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138618:						112.04
10/17/2024	138619	Superior Chemical LLC	Supplies - CH	100-51600-3500	402213	301.92
Total 138619:						301.92
10/17/2024	138620	Two Rivers Historical Society	Opportunity Grant / Support of 2024 Exte	258-56700-2130	10/14/2024	997.75
Total 138620:						997.75
10/17/2024	138621	Uniform Shoppe	Clothing - FD	100-52200-3850	2566	121.90
Total 138621:						121.90
10/17/2024	138622	Unique Flying Objects	Flags for Main Street - CM	258-56700-3900	2109	2,699.59
Total 138622:						2,699.59
10/17/2024	138623	US Alliance Fire Protection Inc.	2024 Quarterly Inspection - Library	280-55110-2410	1046-F137712	370.00
Total 138623:						370.00
10/17/2024	138624	USA Blue Book	Green Inverted Marking Paint - PW	100-53100-3900	INV00501946	384.71
Total 138624:						384.71
10/17/2024	138625	Veterans' Plumbing LLC	Services - P&R	100-55200-3500	12916	303.39
Total 138625:						303.39
10/17/2024	138626	Village of Mishicot Treasurer	Sept 2024 Municipal Court Forfeitures	100-21125	10/10/24	1,352.20
Total 138626:						1,352.20
10/17/2024	138627	Vorpahl Fire & Safety	Service Call - FD	100-52200-2900	215390190	136.00
10/17/2024	138627	Vorpahl Fire & Safety	Annual Fire Extinguisher - FD	100-52300-2900	215388547	1,214.50
Total 138627:						1,350.50
10/17/2024	138628	Waltmire, Donald	Energy Star Rebate - Dishwasher	660-29253	10/15/2024	25.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138628:						25.00
10/17/2024	138629	West & Dunn LLC	Monthly Flat Fee - Sept 2024	100-51340-2120	13217	6,018.26
Total 138629:						6,018.26
10/17/2024	138630	White Cap L.P.	Anchor Epoxy & Qwik Stitch	241-56700-8130	50028526790	252.15
Total 138630:						252.15
10/17/2024	138631	Wisc Dept Of Revenue-DEBITMEMO	September 2024 Sales Tax	640-29410	SEPTEMBER 2024	32,192.90
Total 138631:						32,192.90
10/17/2024	138632	Wisc State Laboratory/Hygiene	WWTP Sample Analysis	690-59820-2900	30029172	292.00
10/17/2024	138632	Wisc State Laboratory/Hygiene	Water Micro Certification	650-59642-2900	30029534	391.00
10/17/2024	138632	Wisc State Laboratory/Hygiene	Flouride Samples	650-59642-2900	787401	29.00
10/17/2024	138632	Wisc State Laboratory/Hygiene	Samples - PFAS	690-59820-2900	789447	460.00
Total 138632:						1,172.00
10/17/2024	138633	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;9/24	19.02
10/17/2024	138633	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;9/24	16.21
10/17/2024	138633	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;9/24	16.21
10/17/2024	138633	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;9/24	29.94
10/17/2024	138633	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;9/24	156.93
10/17/2024	138633	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-7;9/24	18.56
Total 138633:						256.87
10/17/2024	138634	WM Corporate Services Inc.	Disposal of Utility Poles - Elec	660-19964	0034536-2289-0	640.96
Total 138634:						640.96
10/17/2024	138635	WPPI - Debit Memo	Sept 2024 Purchased Power	660-59902-2900	25-92024	631,025.98
Total 138635:						631,025.98
10/17/2024	138636	Zoro Tools Inc.	Supplies - Wtr	650-59664-2900	15018728	99.04
10/17/2024	138636	Zoro Tools Inc.	Supplies - Wtr	650-59677-3900	15013787	39.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138636:						138.42
10/24/2024	138637	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	10/21/24 - LIBRARY	50.00
Total 138637:						50.00
10/24/2024	138638	ACE Building Service Inc	Survey South Wtr Twr Property - Water	650-19107	22321	1,745.60
Total 138638:						1,745.60
10/24/2024	138639	Airgas USA LLC	Cal. Gas - WWTP	690-59833-2900	5510813880	380.31
Total 138639:						380.31
10/24/2024	138640	Allstates Rigging	Remove Pump from Reservoir - Wtr	650-19342	31940	1,851.85
Total 138640:						1,851.85
10/24/2024	138641	Amazon Business - Debit Memo	Supplies - P & R	100-55140-3100	1MCF-99TX-7RJH	666.91
Total 138641:						666.91
10/24/2024	138642	Anixter Inc.	Supplies - Elec	660-19107	6183298-00	139.22
10/24/2024	138642	Anixter Inc.	Supplies - Elec	660-59588-3900	6185421-00	704.67
Total 138642:						843.89
10/24/2024	138643	Arthur J Gallagher RMS Inc	Renewal - Pub Officials / Cyber / Equip B	100-16310	5311214	49,786.50
Total 138643:						49,786.50
10/24/2024	138644	B&M Technical Services Inc	Flow Meter Calibration - WWTP	690-59833-2900	12156	830.00
Total 138644:						830.00
10/24/2024	138645	Blackstone Publishing	A-audio-Lib	280-55111-3470	2171337	32.00
Total 138645:						32.00
10/24/2024	138646	Border States Industries Inc	Supplies - Elec	660-19370	929177892	1,447.20

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/24/2024	138646	Border States Industries Inc	Supplies - Elec	660-19370	929186479	744.42
Total 138646:						2,191.62
10/24/2024	138647	Bureau Veritas Nat'l Elev Insp Serv LLC	Routine Inspection-Rec	100-55140-2900	10/08/2024	82.00
Total 138647:						82.00
10/24/2024	138648	Cengage Learning Inc. / Gale	ALP - Library	280-55111-3430	85631344	79.26
10/24/2024	138648	Cengage Learning Inc. / Gale	ALP - Library	280-55111-3430	85613789	191.66
10/24/2024	138648	Cengage Learning Inc. / Gale	ALP - Library	280-55111-3430	85363472	67.57
Total 138648:						338.49
10/24/2024	138649	Center Point Large Print	Alp-Lib	280-55111-3430	2116647	46.74
10/24/2024	138649	Center Point Large Print	Alp-Lib	280-55111-3430	2122714	46.74
10/24/2024	138649	Center Point Large Print	Alp-Lib	280-55111-3430	2123831	296.04
10/24/2024	138649	Center Point Large Print	Alp-Lib	280-55111-3430	2118223	293.64
Total 138649:						683.16
10/24/2024	138650	Charter Communications	Service 10/19/24-11/18/24 - Sr. Cntr	100-54150-2900	171242001101424	98.86
Total 138650:						98.86
10/24/2024	138651	City Of Manitowoc	Bus Passes - Snr Cntr	250-23103	490660	90.00
Total 138651:						90.00
10/24/2024	138652	Core & Main LP	HYDRANT STEM: 24"	650-19154	V536520	5,977.00
Total 138652:						5,977.00
10/24/2024	138653	Cretton Enterprises Inc	Sept 2024 Services	100-55200-2900	12400	3,748.45
Total 138653:						3,748.45
10/24/2024	138654	Daffner, Eldona	Energy Star Rebate - Clothes Dryer	660-29253	10/22/2024	25.00
Total 138654:						25.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/24/2024	138655	Delta Dental of Wisconsin	Delta Premiums - November 2024	100-21532	2239573	5,457.58
Total 138655:						5,457.58
10/24/2024	138656	Dimmick, Joyce	Energy Star Rebate - Dishwasher & Refri	660-29253	10/22/2024	50.00
Total 138656:						50.00
10/24/2024	138657	Fasse Decorating Center LLC	Yellow Marking Paint - DPW	451-53300-8730	1-172245	92.50
Total 138657:						92.50
10/24/2024	138658	Fastenal	Supplies - Elec	660-59593-3900	WIMAN310810	70.07
Total 138658:						70.07
10/24/2024	138659	Fire Dept Petty Cash	Petty cash reimbursement	100-52210-3900	10/23/24	124.56
Total 138659:						124.56
10/24/2024	138660	Fitness Store	Service Call - Rec	100-55140-2900	2024-119	350.00
Total 138660:						350.00
10/24/2024	138661	Frontier	Telephone-water	650-59661-2200	5741;10/24	78.45
Total 138661:						78.45
10/24/2024	138662	Grainger	Supplies - Rec	100-55140-3500	9274346700	272.28
10/24/2024	138662	Grainger	Air Filters - WWTP	690-59834-3900	9282081257	153.88
Total 138662:						426.16
10/24/2024	138663	Hall Signs	Sign Blanks - DPW	100-16120	109330	242.33
10/24/2024	138663	Hall Signs	Sign Blanks - DPW	100-16120	110856	163.35
Total 138663:						405.68
10/24/2024	138664	Hubbatt Electric Inc	Electrical Work - Water	650-59678-2900	22548 C	2,136.23

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138664:						2,136.23
10/24/2024	138665	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1495208	1,108.62
10/24/2024	138665	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-55140-3100	1494260	131.09
10/24/2024	138665	James Imaging Systems Inc.	Contract RI13706-01 - Coverage Period	100-53100-3100	1494261	542.41
Total 138665:						1,782.12
10/24/2024	138666	Jefferson Fire & Safety Inc	Services-FD	100-52300-2410	IN319365	438.00
Total 138666:						438.00
10/24/2024	138667	Keane, Jackie	Refund - Overpayment on final bill	660-21130	10/17/2024	18.06
Total 138667:						18.06
10/24/2024	138668	Klein's Hardware Hank	Silicone Hi-Heat Red Sealant - Wtr	650-59643-3900	56720	22.99
Total 138668:						22.99
10/24/2024	138669	Lawson Products	Shop Supplies - DPW	100-53200-3900	9311917641	162.59
10/24/2024	138669	Lawson Products	Shop Supplies - DPW	100-53200-3900	9311916228	62.60
Total 138669:						225.19
10/24/2024	138670	Liberty Mutual Insurance	Installment #1	100-16310	14971687	141,981.50
Total 138670:						141,981.50
10/24/2024	138671	Lucky Signs & Graphics	Golf Simulator - Rec	454-55400-8850	1759	530.00
Total 138671:						530.00
10/24/2024	138672	M.A.S. Industries Inc	Banner by Lift Station-Tourism	258-56700-2915	053030	215.33
Total 138672:						215.33
10/24/2024	138673	Mammoth Construction LLC	WM Break Lincoln Ave - Wtr	650-59673-2900	1936	2,190.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138673:						2,190.00
10/24/2024	138674	Manitowoc Co Solid Waste	Sweepings - Sept 2024	680-59710-2900	STATEMENT 28625	1,365.38
10/24/2024	138674	Manitowoc Co Solid Waste	Account #162 - Sept 2024 Service	640-53620-2900	STATEMENT 28598	9,937.44
10/24/2024	138674	Manitowoc Co Solid Waste	Account #131 - Sept 2024 PW Dumpster	680-59710-2900	STATEMENT 28584	221.94
Total 138674:						11,524.76
10/24/2024	138675	Manitowoc Disposal Inc	October Services - Rec	640-53620-2900	82065	500.00
Total 138675:						500.00
10/24/2024	138676	Manitowoc Trophy	Flag Football - Rec	100-55300-3900	46967	110.00
10/24/2024	138676	Manitowoc Trophy	Horseshoes - Rec	100-55300-3900	46976	241.50
10/24/2024	138676	Manitowoc Trophy	Horseshoes - Rec	100-55300-3900	47031	33.00
Total 138676:						384.50
10/24/2024	138677	McMahon Associates Inc	SBH Stormwater Anlysis	290-56700-2900	936597	956.50
10/24/2024	138677	McMahon Associates Inc	20th St Pond (Eggers) - Eng	680-19107	936598	868.00
10/24/2024	138677	McMahon Associates Inc	TMDL Stormwater Planning	680-19107	936706	1,841.50
Total 138677:						3,666.00
10/24/2024	138678	Memorial Drive Vet Clinic	Xanti - Office Visit	209-52100-2901	372039	161.93
Total 138678:						161.93
10/24/2024	138679	Minnesota Life Insurance Co	Life Insurance premium - Nov 2024	100-21531	NOVEMBER 2024	4,143.16
Total 138679:						4,143.16
10/24/2024	138680	N-Tech Consulting	Agreement Managed Firewall - Sept 202	670-59930-2900	17675	249.00
Total 138680:						249.00
10/24/2024	138681	Old Dominion Brush	Tube Hose - DPW	100-16120	9203846	2,088.00
Total 138681:						2,088.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/24/2024	138682	Petrashek, Alan	Energy Star Rebate - Refrigerator & Deh	660-29253	10/22/2024	40.00
Total 138682:						40.00
10/24/2024	138683	Price, Rich	Reimbursement for Overpayment of Roo	280-48900	10/23/2024	160.00
Total 138683:						160.00
10/24/2024	138684	Quarles & Brady LLP	Bond Counsel-Water Borrowing	650-19107	STATEMENT 6787285	11,400.00
Total 138684:						11,400.00
10/24/2024	138685	R&J Fricke Inc	6 Bag Concrete - Browns Dr	100-16120	16366	544.00
10/24/2024	138685	R&J Fricke Inc	9 Bag Concrete - 13th/School	100-16120	16367	1,369.00
Total 138685:						1,913.00
10/24/2024	138686	RESCO	Minor #21120/PO#51158 & MM 15220	660-59594-3900	3050966	685.37
Total 138686:						685.37
10/24/2024	138687	Sabel Mechancial LLC	Primary Clarifier Repair	690-59833-2900	240791	21,312.28
Total 138687:						21,312.28
10/24/2024	138688	Schaus, Melissa	Energy Star Rebate - Dishwasher	660-29253	10/22/2024	25.00
Total 138688:						25.00
10/24/2024	138689	Stangel, Nicholas Lee	Tree removals - Rec	260-55210-2900	0000220	10,000.00
Total 138689:						10,000.00
10/24/2024	138690	State of Wisc Dept of Administration	Public Benefit Fees FY25 Q1	660-29253	505-0000095107	12,593.49
Total 138690:						12,593.49
10/24/2024	138691	Superior Chemical LLC	Supplies - WWTP	690-59834-3900	402697	452.25
10/24/2024	138691	Superior Chemical LLC	Supplies - DPW	100-53200-3900	402735	330.04

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138691:						782.29
10/24/2024	138692	Susie Q Fish Company Inc	Install & Remove Navigation Bouys	218-53540-2900	028437	800.00
Total 138692:						800.00
10/24/2024	138693	Taylor Ready-Mix	Concrete - Washington St Bridge	241-56700-8130	61273	1,530.00
10/24/2024	138693	Taylor Ready-Mix	Concrete - Washington St Bridge	241-56700-8130	61272	1,530.00
10/24/2024	138693	Taylor Ready-Mix	Concrete - Washington St Bridge	241-56700-8130	61249	994.50
10/24/2024	138693	Taylor Ready-Mix	Concrete - Washington St Bridge	241-56700-8130	61248	994.50
Total 138693:						5,049.00
10/24/2024	138694	Town & Country Engineering Inc.	2024 SDW & CWF Loan Assistance	216-59200-2900	27365	625.00
10/24/2024	138694	Town & Country Engineering Inc.	2023 SDW & CWF Loan Assistance	650-19107	27363	620.00
10/24/2024	138694	Town & Country Engineering Inc.	Screw Press Close Out Forms Prep	690-19107	27364	457.50
10/24/2024	138694	Town & Country Engineering Inc.	2025 SDW & CNF Loan Assistance	650-19107	27366	1,172.50
Total 138694:						2,875.00
10/24/2024	138695	Town of Two Rivers	Center Stripe - Woodland Drive	100-53320-2900	10172024.2	400.00
Total 138695:						400.00
10/24/2024	138696	Uniform Shoppe	Clothing - N. Sekora - FD	100-52200-3850	2571	106.90
Total 138696:						106.90
10/24/2024	138697	USA Blue Book	Lab Supplies - Wtr	650-59642-3900	INV00512609	531.82
Total 138697:						531.82
10/24/2024	138698	Vorpahl Fire & Safety	Sprinkler Service / City Hall	100-51600-3500	215391083	363.13
Total 138698:						363.13
10/24/2024	138699	WCA/Group Health Trust	Nov 2024 Health Premiums	100-16300	0016900908	185,270.64
Total 138699:						185,270.64

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/24/2024	138700	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5031783573	1,268.82
Total 138700:						1,268.82
10/24/2024	138701	White Cap L.P.	14oz Quikshot Dispenser	241-56700-8130	50028342187	108.99
Total 138701:						108.99
10/24/2024	138702	Wilsmann, Ian C	Golf Simulator Videos - Rec	100-55300-2910	10	300.00
Total 138702:						300.00
10/24/2024	138703	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-01;10/24	16.77
10/24/2024	138703	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;10/24	17.05
10/24/2024	138703	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-9;10/24	40.90
Total 138703:						74.72
10/24/2024	138704	WM Corporate Services Inc.	Disposal of Utility Poles - Elec	660-19964	00346014-2289-6	380.00
Total 138704:						380.00
10/30/2024	138705	U.S. Bank-Debit Memo	Credit Card Usage - September 2024/Oc	100-16000	STATEMENT DATED10-7-	65,181.38
Total 138705:						65,181.38
Grand Totals:						2,113,729.93

MEMORANDUM

TO: City Council

FROM: Gregory E. Buckley
City Manager



DATE: November 1, 2024

SUBJECT: Amendments to Previously-Approved Façade and Business Grants

On Monday’s agenda, I am asking for Council approval on modifications to three grant Agreements that have been approved during the current year. They are:

<u>Grant to:</u>	<u>Amount:</u>	<u>Changes Proposed</u>
The Hook Lanes and Games 1916 Washington St. (Approved June 17, 2024, funding from TID 13)	\$25,000 + 5,000 TR Main St.	Extend project completion deadline from 11.01.2024 to 06.30.2025; extend paperwork filing deadline for reimb. to 07.31.2025
Kouba Building 1606 Washington St. (Approved June 17, 2024, funding from TID 13)	\$5,000 +\$5,000 TR Main St.	Extend project completion deadline from 11.01.2024 to 06.30.2025; extend paperwork filing deadline for reimb. to 07.31.2025
Pop-Start Pizza 1033 22 nd Street (Approved August 5, 2024; funding from TID 13)	\$10,000	Extend deadline for closing on purchase of property from 09.30.2024 to 10.11.2024

The first two grants listed above were authorized by City Council without specific contracts being presented for your action, but the letter agreements signed with the applicants contained the deadlines cited. It was also anticipated that the City funds in question

would be spent in the current year; they will now need to be carried over to the 2025 Budget. In the case of the third project, there was a detailed contract presented for City Council approval.

In the first two cases, delays in getting materials and/or contractor timing were issues that prevented completion this year, and they will need good outdoor weather to put finishing touches on their projects in 2025. In the case of Pop-Start Restaurant Group, they just closed on the purchase of the 22nd Street property 11 days later than was anticipated when the grant agreement was presented to City Council, and have since closed on October 11.



July 2, 2024

Richard and JoAnne Kouba
RJSK Properties LLC
2803 36th Street
Two Rivers, WI 54241

RE: Façade Grant for Property at 1606 Washington Street

Dear Richard and JoAnne:

This letter states the terms for a façade grant to be awarded to RJSK Properties LLC for certain identified exterior improvements to the building owner by RJSK Properties, at the above location.

The maximum amount of said façade grant is \$10,000, to be paid to RJSK Properties LLC on a reimbursement basis following project completion, with \$5,000 to be provided from Two Rivers Main Street and \$5,000 to be provided from the City of Two Rivers.

Conditions for payment of the grant to RJSK Properties LLC are as follows:

1. Project must be completed consistent with the application submitted by RJSK Properties LLC, attached hereto as Exhibit A and the final work product must be approved by the Design Committee of Two Rivers Main Street as complying with the project budget and façade rendering included with that application. (Note: siding shall be LP Smart Siding, with siding and trim colors similar to those shown in the façade rendering; it is understood that the project will not include a fabric awning as depicted in that rendering, but an alternative treatment of the area above the windows and entrances to the first floor storefronts.)
2. RJSK Properties LLC must present project cost documentation consisting of copies of invoices and proof of payment (cancelled checks, credit card statements) totaling at least \$20,000, for façade work items completed under this grant. The maximum façade grant payment is \$10,000, and is not to exceed 50 percent of total documented project costs.

If all façade work has been completed consistent with the application and total documented project costs are less than \$20,000, then RJSK Properties LLC will be paid an amount equal to 50 percent of the documented costs.

3. Following RJSK Properties LLC's compliance with Conditions #1 and #2 above, and upon approval of both the final work product and required financial documentation by the Main Street Design Committee and the City of Two Rivers, payment will be issued for the façade grant described herein (up to \$5,000 from the City, up to \$5,000 from Two Rivers Main Street).

- 4. All identified façade work must be completed not later than **November 1, 2024** and all required financial documentation must be provided to the City Manager's Office not later than **December 1, 2024**. Failure to meet these deadlines may result in termination of the grant. In the event of such termination, neither Two Rivers Main Street nor the City of Two Rivers shall be required to make any payment to RJSK Properties.

Should you encounter a situation where you do not expect to be able to meet these deadlines, please contact the City Manager's Office as soon as possible, in advance of the deadline, to request an extension.

- 5. Two Rivers Main Street and the City of Two Rivers will have 15 calendar days following receipt of the financial documentation as identified in Condition #2 above to make a determination regarding satisfactory project completion and the adequacy of the financial documentation provided by RJSK Properties LLC. If additional façade work or financial documentation is required, either Two Rivers Main Street or the City of Two Rivers shall so inform RJSK Properties LLC in writing, and RJSK Properties shall be given at least 15 calendar days to complete the work and/or provide the requested financial documentation.
- 6. Payment of the façade grant amounts to RJSK Properties LLC by Two Rivers Main Street and the City of Two Rivers will be made within 10 calendar days following final approval of the façade work and approval of the required financial documentation.

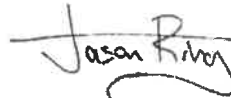
Please indicate your understanding and acceptance of the terms of this letter by signing and dating below.

We look forward to the completion of this major façade project and thank you for your investment in downtown Two Rivers.

Sincerely,



Gregory E. Buckley
City Manager



Jason Ring
Two Rivers Main Street
Executive Director

By signing below, we affirm our understanding and agree to the terms of this façade grant award:

Authentisign
Richard Kouba
Richard Kouba, for RJSK Properties, LLC

07/29/24
Date

Authentisign
JoAnne Kouba
JoAnne Kouba, for RJSK Properties, LLC

07/29/24
Date



**TWO
RIVERS**
WISCONSIN



July 2, 2024

Mr. Timothy Klein
TA Properties LLC
2917 Monroe Street
Two Rivers, WI 54241

RE: Façade Grant for Property at 1916 Washington Street, Two Rivers (Location of The Hook Lanes and Games)

Dear Tim:

This letter states the terms for a façade grant to be awarded to TA Properties LLC for certain identified exterior improvements to the building owner by TA Properties, at the above-cited location.

The maximum amount of said façade grant is \$30,000, to be paid to TA Properties LLC on a reimbursement basis following project completion, with \$5,000 to be provided from Two Rivers Main Street and \$25,000 to be provided from the City of Two Rivers. This amount represents the sum of a façade grant in the amount of \$10,000 awarded to TA Properties LLC by Two Rivers Main Street in 2022 (funded half from Two Rivers Main Street and half from the City) plus a \$20,000 additional façade grant authorized by action of the City Council on June 17, 2024 (funded entirely from City sources).

Conditions for payment of the grant to TA Properties LLC are as follows:

1. Project must be completed consistent with the most recent project budget submitted by TA Properties LLC, attached hereto as Exhibit A and the façade rendering attached hereto as Exhibit B, and the final work product must be approved by the Design Committee of Two Rivers Main Street as complying with that project budget and façade rendering.
2. For the initial grant of up to \$10,000, TA Properties LLC must present copies of invoices and proof of payment (cancelled checks, credit card statements) totaling at least \$20,000, for work items identified as “completed to date” in Exhibit A. If each of these work items has been completed and total documented costs are less than \$20,000, then TA Properties LLC will be paid an amount equal to 50 percent of the documented costs. (Note: these work items total \$21,350 as listed in Exhibit A.)

For the additional, City-funded grant of up to \$20,000, TA Properties LLC must present copies of invoices and proof of payment totaling at least \$40,000, for work items identified under “Project estimation to complete the rest of the exterior façade work” in Exhibit A. If each of these work items has been completed and total documented costs are less than \$40,000, then TA Properties LLC will be paid an amount equal to 50 percent of the documented costs. (Note: these work items total \$47,600 as listed in Exhibit A.)

3. Following TA Properties LLC's compliance with Conditions #1 and #2 above, and upon approval of both the final work product and required financial documentation by the Main Street Design Committee and the City of Two Rivers, payment will be issued for the façade grant described herein (up to \$25,000 from the City, up to \$5,000 from Two Rivers Main Street). There shall be no "progress payments" made over the course of the project, only one payment made following project completion and the approvals listed in this Condition #3.
4. All identified façade work must be completed not later than **November 1, 2024** and all required financial documentation must be provided to the City Manager's Office not later than **December 1, 2024**. Failure to meet these deadlines may result in termination of the grant, and neither Two Rivers Main Street nor the City of Two Rivers shall be required to make any payment to TA Properties in the event of such termination.
5. Two Rivers Main Street and the City of Two Rivers will have 15 calendar days following receipt of the financial documentation as identified in Condition #2 above to make a determination regarding satisfactory project completion and the adequacy of the financial documentation provided by TA Properties LLC. If additional façade work or financial documentation is required, either Two Rivers Main Street or the City of Two Rivers shall so inform TA Properties LLC in writing, and TA Properties shall be given at least 15 calendar days to complete the work and/or provide the requested financial documentation.
6. Payment of the façade grant amounts to TA Properties LLC by Two Rivers Main Street and the City of Two Rivers will be made within 10 calendar days following final approval of the façade work and approval of the required financial documentation.

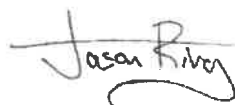
Please indicate your understanding and acceptance of the terms of this letter by signing and dating below.

We look forward to the completion of this major façade project and thank you for your investment in downtown Two Rivers.

Sincerely,



Gregory E. Buckley
City Manager



Jason Ring
Two Rivers Main Street
Executive Director

By signing below, I affirm my understanding and agree to the terms of this façade grant award:

Timothy Klein, for TA Properties, LLC

Date

Please indicate your understanding and acceptance of the terms of this letter by signing and dating below

We look forward to the completion of this major façade project and thank you for your investment in downtown Two Rivers.

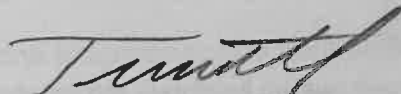
Sincerely,

Gregory E. Buckley
City Manager

Jazon

Jason Ring
Two Rivers Main Street
Executive Director

By signing below, I affirm my understanding and agree to the terms of this façade grant award.


Timothy Klein, for TA Properties, LLC

7-10-24
Date

EXHIBIT A

Work completed to this point with materials and

Demolition of all the exterior siding, fascia, buck, overhang, etc. Dump runs come by \$2000 Labor contracted to Brey Deck and Fence, guy that has been working with me for 15 years \$2950

Materials include foam board, tyvek, aluminum for overhead door, staples, tapes and
\$850.00

Garage Door Specialty installing overhead garage door on North side of building. \$3000.00

City Glass install and provide service entry doors on the Northeast corner of building.

**CITY OF TWO RIVERS
TAX INCREMENTAL DISTRICT NO. 8
AGREEMENT FOR DEVELOPER GRANT
TO ASSIST POP-START RESTAURANT GROUP, LLC
WITH DEVELOPMENT OF RESTAURANT BUSINESS
AT 1033 22ND STREET, TWO RIVERS, WISCONSIN**

This Agreement, effective the 5th day of August, 2024, between:

City of Two Rivers
A Wisconsin Municipal Corporation
1717 East Park Street
Two Rivers, Wisconsin 54241
(hereinafter "City")

And

Pop-Start Restaurant Group, LLC
A Wisconsin Limited Liability Company
628 South Liberty Street
Valders, Wisconsin 54245
(hereinafter "Developer")

WHEREAS, the City created Tax Incremental District No. 8 (TID 8) on August 5, 2002 as a blight elimination tax incremental district; and

WHEREAS, the Project Plan for TID 8, as amended, allows for developer grants to businesses within TID 8 and within one-half mile of its boundaries, to assist with business capital investment; \$30,000 for such grants is included in the 2024 adopted Budget for TID 8; and

WHEREAS, Developer holds a purchase agreement for the purchase of the business real and personal property located at 1033 22nd Street, Two Rivers (hereinafter "the Property"), a former Luigi's Restaurant which has been vacant for more than four years and is in need of capital investment to reopen as a restaurant on this major business corridor within the city; and

WHEREAS, the Property is located within the geographic area eligible for developer grants as addressed in the TID 8 Project Plan; and

WHEREAS, the Developer proposes a project (hereinafter "the Project") at the Property with a total budget of \$420,000, as presented in Exhibit A to this Agreement; and

WHEREAS, the proposed grant funding as described herein is necessary for the successful implementation of the Project; and

WHEREAS, the City wishes to provide the Developer with the TID 8 developer grant assistance as described herein (hereinafter the "Developer Grant"), because the redevelopment of the Property is consistent with the City's goals of supporting and maintaining a healthy and vibrant downtown business district and encouraging business investment in the community; further, such redevelopment is consistent with the goals of TID 8 to reduce and eliminate blight within the TID 8 boundaries and surrounding areas;

NOW THEREFORE, the City and the Developer agree as follows:

1. **City Responsibilities.** The City agrees to reserve \$10,000 in funds from TID 8 for the Developer Grant to assist in funding certain expenses incurred in completion of the Project, such grant to be disbursed to Developer on a reimbursement basis following Developer's completion of certain tasks and fulfillment of certain conditions as stated herein.
2. **Developer Responsibilities.** In order to qualify for Developer Grant as described herein, the Developer shall timely fulfill each of the following requirements of this Agreement:
 - A. Close on the purchase of the Property and any business personal property being purchased with the real property not later than September 30, 2024.
 - B. In addition to the investment required to complete B above, invest a minimum of \$100,000 in the Project for building alterations/repairs/improvements, machinery and equipment, furnishings, signage and site improvements, all of which shall be completed and in place at the Property not later than March 31, 2025.
 - C. Open the Project for business as a wood-fired pizzeria, not later than March 31, 2025.
 - D. Provide the City with documentation to its satisfaction that requirements A and B above have been fulfilled; such documentation shall include by way of example but not limitation copies of executed and recorded deeds, bills of sale, paid invoices, cancelled check and lien waivers related to the investments identified in A and B above. Such documentation shall be provided to the City not later than February 28, 2025.
3. Plans for any exterior modifications or additions to the building located on the Property, as well as plans for any exterior signage to be installed on the Property, shall be provided to the City Manager's Office, for review and comment by the Design Committee of Two Rivers Main Street in advance of such modifications, additions or signage being installed. Such comments shall be advisory only. If such review and comment has not been completed within 10 calendar days following submission of such plans to the City Manager's Office, then Developer may proceed without further requirement for such review.
4. Should Developer fail to timely fulfill any of the requirements stated in #2 and #3 above, the City may, in its sole discretion, terminate this Agreement and have no further obligations to Developer. The City may, in its sole discretion, grant the Developer extensions of the dates stated in #2 above, upon written request of the Developer.
5. Upon Developer's timely fulfillment of requirements 2 A, B, C and D and requirement 3 above, the City shall disburse the Developer Grant to the Developer within 10 calendar days thereafter. This payment shall be considered a reimbursement for \$10,000 of Developer's expenditures for the Project as identified in 2B. above.

This Agreement, signed by the authorized representatives of the Developer on the date indicated below, shall be effective only following approval by the City Council of the City of Two Rivers and signature by the City Manager and City Clerk, as authorized by such action of the City Council, not later than August 5, 2024, which date marks the end of the statutory expenditure period for TID 8.

Pop-Start Restaurant Group, LLC

DocuSigned by:
Justin Ulness
By: _____
AG7E611FBB4143A...
(signature)
Justin Ulness Owner

(printed name and title)

8/1/2024 | 17:52 PDT

(date)

DocuSigned by:
Nathan Hulsey
By: _____
360033039012412...
Nathan Hulsey Owner

(printed name and title)

8/1/2024 | 19:42 PDT

(date)

City of Two Rivers

Gregory E. Buckley
Gregory E. Buckley, City Manager

08/25/2024

(date)

Lisa Kuehn, Deputy City Clerk

(date)

EXHIBIT A

**To Tax Incremental District No. 8 Agreement for Developer Grant
Between the City of Two Rivers and Pop-Start Restaurant Group, LLC**

Project Budget

Purchase of Property at 1033 22 nd Street, Two Rivers, WI	\$265,000
Alterations/Repairs/Improvements to the Property	55,000
Machinery and Equipment, Incl. Installation	50,000
Furnishings	25,000
Other	25,000
TOTAL PROJECT BUDGET	\$420,000

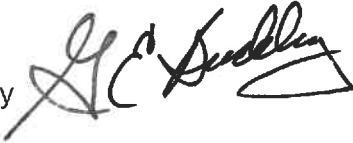
^{DS}
JU

^{DS}
MH

MEMORANDUM

TO: City Council

FROM: Gregory E. Buckley
City Manager



DATE: November 1, 2024

SUBJECT: Notice of Receipt of Final Plat for Sandy Bay Highlands Subdivision No. 3

At Monday night’s meeting, the City Clerk will provide notification to the City Council that the City has received the final plat for Sandy Bay Highlands Subdivision Phase 3 from the WI Department of Administration (DOA), indicating that the plat has been reviewed and there are no objections or required changes from either the DOA or Manitowoc County Planning and Zoning. A copy of the DOA’s “no conditions, no objections” letter regarding this plat is attached for your information, along with a copy of the plat.

The next step in the plat approval process is for the Council to then refer the final plat to the City Engineer and the Plan Commission, for their review and comments/recommendation. Staff will ask you to do that on Monday night.

We expect that feedback from the City Engineer and the Plan Commission will be communicated to the City Council with the agenda for your November 18 meeting, at which time final approval for the plat can be given.

If all goes well, I expect to also ask the Council, at that November 18 meeting, to authorize conveying the Phase 3 lots to the City’s Community Development Authority (as was done with Phases 1 and 2) for final pricing and marketing

With a little luck, that means that the CDA should be in a position to start selling lots in Phase 3 by Thanksgiving.



TONY EVERS
GOVERNOR
KATHY BLUMENFELD
SECRETARY
Plat Review
PO Box 1645, Madison WI 53701
E-mail: plat.review@wi.gov
<https://doa.wi.gov/platreview>

October 25, 2024

Douglas Woelz
MC MAHON ASSOCIATES INC
dwoelz@mcmgrp.com

FILE NO. 122028
Sandy Bay Highlands Subdivision No. 3
City of Two Rivers, Manitowoc County

Dear Douglas Woelz:

You have submitted Sandy Bay Highlands Subdivision No. 3 for review. The Department of Administration does not object to the final plat dated September 17, 2024. We certify that it complies with: s. 236.15, s. 236.16, s. 236.20, and s. 236.21, Wis. Stats.; and the Manitowoc County Planning Agency.

DEPARTMENT OF ADMINISTRATION COMMENTS:

The Department of Administration has no conditions for this plat.

Note to all: The surveyor indicated that all exterior monuments have been set and that the City of Two Rivers has temporarily waived placing the interior monuments per s. 236.15 (1) (h), Wis. Stats.

COUNTY PLANNING AGENCY:

The Manitowoc County Planning Agency is an objecting agency on this plat. On 09/20/2024 we transmitted copies to them for review. On 09/20/2024, we were notified that they do not object to this plat.

The plat shall be presented to the City of Two Rivers for final approval and signing. The City of Two Rivers, during its review of the plat, will have resolved when applicable that the plat:

- complies with local ordinances;
- conforms with areawide water quality management plans, if sewerred;
- complies with Wisconsin shoreland management regulations;
- resolves possible problems with storm water runoff;
- fits the design to the topography;
- displays well designed lot and street layout;
- is served by public sewer or private sewage systems;
- includes service or is serviceable by necessary utilities.

Any changes to the plat involving details checked by this Department; or the Manitowoc County Planning Agency will require submission of the plat to the Department for recertification before the plat is eligible for recording. Such changes can be found by comparing the recordable document with the copy of the certified plat furnished with this letter.

If there are any questions concerning this review, please contact our office as listed above.

Regards,



Don Sime, PLS
Plat Review

Enc: Recordable Document

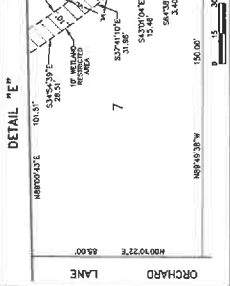
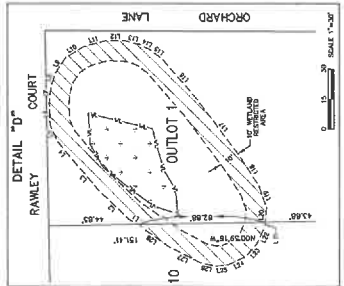
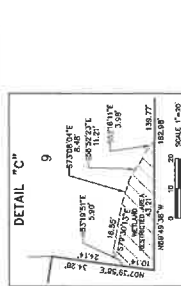
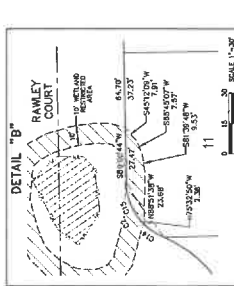
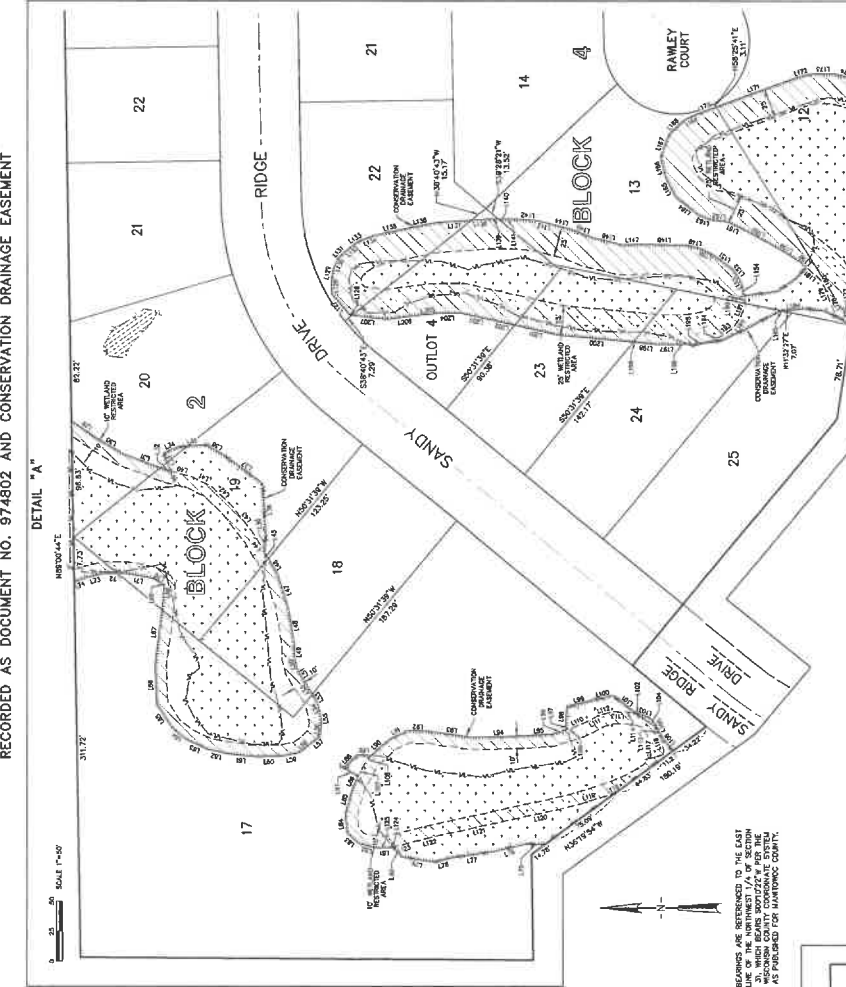
cc: City of Two Rivers attn Matthew Heckenlaible, Owner
Clerk, City of Two Rivers
Manitowoc County Planning Agency
Register of Deeds
BLRPC

PLAT RECEIVED FROM SURVEYOR ON 09/18/2024; REVIEWED ON 10/22/2024

SANDY BAY HIGHLANDS SUBDIVISION NO. 3

ALL OF LOT 1 OF CERTIFIED SURVEY MAP RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR MANITOWOC COUNTY, WISCONSIN ON DECEMBER 17, 2020 IN VOLUME 35 OF MAPS ON PAGES 19-20, AS DOCUMENT NO. 1229222, BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4, SECTION 31, TOWNSHIP 20 NORTH, RANGE 25 EAST, CITY OF TWO RIVERS, MANITOWOC COUNTY, WISCONSIN
DETAILS OF THE "WETLAND RESTRICTED AREAS" PER WETLAND CONSERVATION EASEMENT
 RECORDED AS DOCUMENT NO. 974802 AND CONSERVATION DRAINAGE EASEMENT

LINE #	BEGINCH	ENDCH	LENGTH	LINE #	BEGINCH	ENDCH	LENGTH
L1	4451.547E	3.37		L10	1248.47E	8.87	
L2	4451.547E	3.37		L11	1248.47E	8.87	
L3	4451.547E	3.37		L12	1248.47E	8.87	
L4	4451.547E	3.37		L13	1248.47E	8.87	
L5	4451.547E	3.37		L14	1248.47E	8.87	
L6	4451.547E	3.37		L15	1248.47E	8.87	
L7	4451.547E	3.37		L16	1248.47E	8.87	
L8	4451.547E	3.37		L17	1248.47E	8.87	
L9	4451.547E	3.37		L18	1248.47E	8.87	
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L12	4451.547E	3.37		L21	1248.47E	8.87	
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L18	4451.547E	3.37		L27	1248.47E	8.87	
L19	4451.547E	3.37		L28	1248.47E	8.87	
L20	4451.547E	3.37		L29	1248.47E	8.87	
L21	4451.547E	3.37		L30	1248.47E	8.87	
L22	4451.547E	3.37		L31	1248.47E	8.87	
L23	4451.547E	3.37		L32	1248.47E	8.87	
L24	4451.547E	3.37		L33	1248.47E	8.87	
L25	4451.547E	3.37		L34	1248.47E	8.87	
L26	4451.547E	3.37		L35	1248.47E	8.87	
L27	4451.547E	3.37		L36	1248.47E	8.87	
L28	4451.547E	3.37		L37	1248.47E	8.87	
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L32	4451.547E	3.37		L41	1248.47E	8.87	
L33	4451.547E	3.37		L42	1248.47E	8.87	
L34	4451.547E	3.37		L43	1248.47E	8.87	
L35	4451.547E	3.37		L44	1248.47E	8.87	
L36	4451.547E	3.37		L45	1248.47E	8.87	
L37	4451.547E	3.37		L46	1248.47E	8.87	
L38	4451.547E	3.37		L47	1248.47E	8.87	
L39	4451.547E	3.37		L48	1248.47E	8.87	
L40	4451.547E	3.37		L49	1248.47E	8.87	
L41	4451.547E	3.37		L50	1248.47E	8.87	
L42	4451.547E	3.37		L51	1248.47E	8.87	
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L57	4451.547E	3.37		L66	1248.47E	8.87	
L58	4451.547E	3.37		L67	1248.47E	8.87	
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L71	4451.547E	3.37		L80	1248.47E	8.87	
L72	4451.547E	3.37		L81	1248.47E	8.87	
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L77	4451.547E	3.37		L86	1248.47E	8.87	
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L88	4451.547E	3.37		L97	1248.47E	8.87	
L89	4451.547E	3.37		L98	1248.47E	8.87	
L90	4451.547E	3.37		L99	1248.47E	8.87	
L91	4451.547E	3.37		L100	1248.47E	8.87	



LEGEND

- CONSERVATION DRAINAGE EASEMENT
- WETLANDS AS DETERMINED BY ELDTY DATA OF MANITOWOC ASSOCIATES
- WETLAND RESTRICTED AREAS PER WETLAND CONSERVATION EASEMENT
- WETLAND CONSERVATION EASEMENT
- WETLAND RESTRICTED AREAS PER WETLAND CONSERVATION EASEMENT

BEARINGS ARE REFERENCED TO THE EAST LINE OF THE NORTHWEST 1/4 OF SECTION 31, TOWNSHIP 20 NORTH, RANGE 25 EAST, MANITOWOC COUNTY, WISCONSIN, AS PUBLISHED FOR MANITOWOC COUNTY.

CURVE	RADIUS	DELTA	LENGTH	CURVE	PERCENT	CHORD	LENGTH	WASPOINT	IN	WASPOINT	OUT
C1	30.00'	68.025000°	31.76'	C50	68.025000°	33.88'	52.033200'	52.033200'	52.033200'	52.033200'	52.033200'
C2	30.00'	68.025000°	12.06'	C51	68.025000°	12.06'	51.073500'	51.073500'	51.073500'	51.073500'	51.073500'
C3	30.00'	68.025000°	22.89'	C52	68.025000°	22.89'	58.730300'	58.730300'	58.730300'	58.730300'	58.730300'

There are no objections to this plan with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stat. as provided by s. 236.12, Wis. Stat.

Certified _____ 20____
 Department of Administration

SANDY BAY HIGHLANDS SUBDIVISION NO. 3

ALL OF LOT 1 OF CERTIFIED SURVEY MAP RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR MANITOWOC COUNTY, WISCONSIN ON DECEMBER 17, 2020 IN VOLUME 35 OF MAPS ON PAGES 19-20, AS DOCUMENT NO. 1229222, BEING PART OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4, SECTION 31, TOWNSHIP 20 NORTH, RANGE 25 EAST, CITY OF TWO RIVERS, MANITOWOC COUNTY, WISCONSIN

CITY OF TWO RIVERS DRAINAGE EASEMENT RESTRICTIONS
1. THE PURPOSE OF THE CONSERVATION DRAINAGE EASEMENT IS TO ENSURE THAT EXISTING ASSOCIATED STRUCTURES WITHIN THE SUBDIVISION OR SERVING THE SUBDIVISION IS THE EXCLUSIVE RESPONSIBILITY OF THE PROPERTY OWNER(S) WITHIN THE SUBDIVISION.
2. UPON FAILURE OF THE PROPERTY OWNER(S) TO PERFORM MAINTENANCE OF THE DRAINAGEWAYS OR STRUCTURES, THE CITY OF TWO RIVERS SHALL MAINTAIN AND/OR REPAIR THE DRAINAGEWAYS AND/OR STRUCTURES. THE CITY OF TWO RIVERS SHALL BE ASSESSED AMONG THE PROPERTY OWNER(S) OF THE SUBDIVISION WITH A DRAINAGE COVENANT.
3. A DRAINAGE PLAY AND STORM WATER MANAGEMENT PLAN HAS BEEN FILED WITH THE CITY OF TWO RIVERS AND STORM WATER MANAGEMENT LEVELS OF MAINTENANCE FOR ALL THE IDENTIFIED STORM WATER MANAGEMENT SYSTEMS.

CITY OF TWO RIVERS CONSERVATION DRAINAGE EASEMENT RESTRICTIONS
1. THE PURPOSE OF THE CONSERVATION DRAINAGE EASEMENT IS TO ENSURE THAT EXISTING ASSOCIATED STRUCTURES WITHIN THE SUBDIVISION OR SERVING THE SUBDIVISION IS THE EXCLUSIVE RESPONSIBILITY OF THE PROPERTY OWNER(S) WITHIN THE SUBDIVISION.
2. UPON FAILURE OF THE PROPERTY OWNER(S) TO PERFORM MAINTENANCE OF THE DRAINAGEWAYS OR STRUCTURES, THE CITY OF TWO RIVERS SHALL MAINTAIN AND/OR REPAIR THE DRAINAGEWAYS AND/OR STRUCTURES. THE CITY OF TWO RIVERS SHALL BE ASSESSED AMONG THE PROPERTY OWNER(S) OF THE SUBDIVISION WITH A DRAINAGE COVENANT.
3. A DRAINAGE PLAY AND STORM WATER MANAGEMENT PLAN HAS BEEN FILED WITH THE CITY OF TWO RIVERS AND STORM WATER MANAGEMENT LEVELS OF MAINTENANCE FOR ALL THE IDENTIFIED STORM WATER MANAGEMENT SYSTEMS.

CITY OF TWO RIVERS STORM WATER MANAGEMENT CONSERVATION EASEMENT RESTRICTIONS
1. THE PURPOSE OF THE CONSERVATION DRAINAGE EASEMENT IS TO ENSURE THAT EXISTING ASSOCIATED STRUCTURES WITHIN THE SUBDIVISION OR SERVING THE SUBDIVISION IS THE EXCLUSIVE RESPONSIBILITY OF THE PROPERTY OWNER(S) WITHIN THE SUBDIVISION.
2. UPON FAILURE OF THE PROPERTY OWNER(S) TO PERFORM MAINTENANCE OF THE DRAINAGEWAYS OR STRUCTURES, THE CITY OF TWO RIVERS SHALL MAINTAIN AND/OR REPAIR THE DRAINAGEWAYS AND/OR STRUCTURES. THE CITY OF TWO RIVERS SHALL BE ASSESSED AMONG THE PROPERTY OWNER(S) OF THE SUBDIVISION WITH A DRAINAGE COVENANT.
3. A DRAINAGE PLAY AND STORM WATER MANAGEMENT PLAN HAS BEEN FILED WITH THE CITY OF TWO RIVERS AND STORM WATER MANAGEMENT LEVELS OF MAINTENANCE FOR ALL THE IDENTIFIED STORM WATER MANAGEMENT SYSTEMS.

CITY OF TWO RIVERS RESOLUTION
City of Two Rivers Resolution No. 3, is the City of Two Rivers, Wisconsin, hereby approved and accepted by the Common Council of the City of Two Rivers, Manitowoc County, Wisconsin, on this _____ day of _____, 20____.

City Clerk, Amanda Bergmuth
City Manager, Gregory E. Bursky
Date

STATE OF WISCONSIN
COUNTY OF MANITOWOC
I, Amanda Bergmuth, being the duly elected, qualified and acting clerk of the City of Two Rivers, Manitowoc County, do hereby certify that the Common Council of the City of Two Rivers, Manitowoc County, on this _____ day of _____, 20____, has adopted the following resolution, which is hereby certified to be a true and correct copy of the original as the same was read and approved by the Common Council of the City of Two Rivers, Manitowoc County, Wisconsin, on this _____ day of _____, 20____.

City Clerk, Amanda Bergmuth

CERTIFICATE OF CITY CLERK
I, Amanda Bergmuth, being the duly elected, qualified and acting clerk of the City of Two Rivers, Manitowoc County, do hereby certify that the resolution is, per the provisions of the City of Two Rivers, Manitowoc County, Wisconsin, Ordinance No. 3, as of the date listed below.

Phone Director, Roseanna L. Polzer
Date

CERTIFICATE OF COUNTY TREASURER
I, Amy Kocian, being the duly elected qualified and acting County Treasurer of the County of Manitowoc, do hereby certify that the records in my office show no unclaimed tax bills and no unclaimed property taxes for the lots listed below.

County Treasurer, Amy Kocian

SUBDIVISION CERTIFICATE
I, Gregory E. Bursky, being the duly elected, qualified and acting City Manager of the City of Two Rivers, Manitowoc County, Wisconsin, do hereby certify that the following is a true and correct copy of the original as the same was read and approved by the Common Council of the City of Two Rivers, Manitowoc County, Wisconsin, on this _____ day of _____, 20____.

City Manager, Gregory E. Bursky
Date

STATE OF WISCONSIN
COUNTY OF MANITOWOC
I, Gregory E. Bursky, being the duly elected, qualified and acting City Manager of the City of Two Rivers, Manitowoc County, Wisconsin, do hereby certify that the following is a true and correct copy of the original as the same was read and approved by the Common Council of the City of Two Rivers, Manitowoc County, Wisconsin, on this _____ day of _____, 20____.

City Manager, Gregory E. Bursky

CERTIFICATE OF CITY CLERK
I, Amanda Bergmuth, being the duly elected, qualified and acting clerk of the City of Two Rivers, Manitowoc County, Wisconsin, do hereby certify that the following is a true and correct copy of the original as the same was read and approved by the Common Council of the City of Two Rivers, Manitowoc County, Wisconsin, on this _____ day of _____, 20____.

City Clerk, Amanda Bergmuth

CERTIFICATE OF COUNTY TREASURER
I, Amy Kocian, being the duly elected qualified and acting County Treasurer of the County of Manitowoc, do hereby certify that the records in my office show no unclaimed tax bills and no unclaimed property taxes for the lots listed below.

County Treasurer, Amy Kocian

UTILITY EASEMENT
The undersigned do hereby certify that the following is a true and correct copy of the original as the same was read and approved by the Common Council of the City of Two Rivers, Manitowoc County, Wisconsin, on this _____ day of _____, 20____.

City Manager, Gregory E. Bursky
Date

CERTIFICATE OF CITY CLERK
I, Amanda Bergmuth, being the duly elected, qualified and acting clerk of the City of Two Rivers, Manitowoc County, Wisconsin, do hereby certify that the following is a true and correct copy of the original as the same was read and approved by the Common Council of the City of Two Rivers, Manitowoc County, Wisconsin, on this _____ day of _____, 20____.

City Clerk, Amanda Bergmuth

CERTIFICATE OF COUNTY TREASURER
I, Amy Kocian, being the duly elected qualified and acting County Treasurer of the County of Manitowoc, do hereby certify that the records in my office show no unclaimed tax bills and no unclaimed property taxes for the lots listed below.

County Treasurer, Amy Kocian

There are no objections to this plan with respect to Sec. 236.13, 236.16, 236.20 and 236.21(1) and (2), Wis. Stat., as provided by s. 236.12, Wis. Stat.
Certified _____, 20____
Department of Administration

Back-up Agreement for Blue Heron will be distributed at the meeting