



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING (UPDATED 12-16-22)

Monday, December 19, 2022 at 6:00 PM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Welcome to New Police Chief Ben Meinnert; Acknowledgement of Retiring Chief Brian Kohlmeier

B. Status Update/Reports

1. Nomination Papers for City Council Candidates for the April 2023 election are available. Three year term must be filed on or before Tuesday, January 3, 2023 at 5:00 PM in the City Clerk's Office; Notification of Non-Candidacy by current Council Members must be filed by Friday, December 23, 2022 at 5:00 PM
2. Staffing Updates
3. Central Park West Update
4. \$50,000 West Foundation Competitive Grant Awarded to Lester Public Library Foundation and the Parks and Recreation Department for Story Walks at the Library and Zander Park
5. Forestry Grant Awarded for Tree Inventory/Training
6. Upcoming Events:
 - a. Pudgy Pies and Animal Disguise, Thursday, December 29, 2022, 1:00-3:00 PM, Woodland Dunes

b. Two Rivers Environmental Advisory Board Presents: Green Infrastructure, Thursday, January 12, 2023, 6:00 PM, Lester Public Library

7. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council - December 5, 2022
2. Special City Council - December 7, 2022
3. Special City Council - December 14, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, November 8, 2022
2. Public Utilities Committee, December 6, 2022
3. Public Works Committee, December 7, 2022
4. Plan Commission, December 1, 2022; December 12, 2022
5. Room Tax Commission, December 8, 2022
6. Police & Fire Commission, December 7, 2022

Recommended Action:

Motion to receive and file

C. Department Reports, November 2022

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Library
6. Police
7. Public Works
8. Safety
9. Water

Recommended Action:

Motion to receive and file

D. Applications and Petitions

1. Application for New Combination Class "B" Beer/"Class B" Liquor License Application for the period of December 19, 2022 to June 30, 2023 for Lupitas Mexican Store LLC, 3337 Mishicot Road - Armando Cruz Colchado, Agent (dba Fast Taco)

Recommended Action:

Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Sex Offender Residency Appeal

Recommended Action:

Motion to deny the requested waiver, based on recommendation by the Assistant Police Chief

B. Resolution Upon Retirement for Dan Glaser, Retiring After Twenty-Nine Years of Service

Recommended Action:

Motion to read and adopt the resolution

C. Refer Issue of Possible Neshotah Beach Parking Fee for Non-Residents to Staff and Advisory Recreation Board for Review and Recommendation (Requested by Council Members D. LeClair and B. LeClair)

Recommended Action:

Motion to refer this matter to City Staff and the Advisory Recreation Board, for preliminary report and recommendation at a February Council Meeting

12. FOR INFORMATION ONLY

A. City Hall Closed for the Holidays on Friday, December 23 and Monday, December 26, 2022 and January 2, 2023

B. Lester Library Closed for the Holidays on December 23-26 and December 30-January 2

C. No City Council Work Session Meeting, Monday, December 26, 2022, 6:00 PM

D. City Council Regular Meeting, Tuesday, January 3, 2023

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Discuss Terms for Property Transfer to the Two Rivers School District--Property Adjacent to L.B. Clarke Middle School

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



CITY COUNCIL MEETING

Monday, December 05, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:02 PM.

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE IN MEMORY OF FORMER FIRE CHIEF AND FORMER CITY COUNCIL MEMBER KEN SWADE

Ken Swade served on the Two Rivers Fire Department from 1964-1995, including service as Fire Chief from 1986-1995. He also served on City Council from 1995-2003 and Manitowoc County Board from 1995-2013.

4. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Dave Buss, Finance Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Matt Heckenlaible, Public Works Director; Brian Kohlmeier, Police Chief; Mike Mathis, Parks & Recreation Director; Ben Meinnert, Assistant Police Chief; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Utility Director; Jack Bruce, City Attorney; and Greg Buckley, City Manager

5. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

Motion to allow remote participation in the meeting by Councilmembers Koach and D. LeClair.

Motion made by B. LeClair, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

6. PUBLIC HEARING

None.

7. INPUT FROM THE PUBLIC

None.

8. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember B. LeClair reported that he received a comment about the speed bump on Pierce Street not being identified very well and that the paint that was previously used to help identify it has worn away. Mr. Buckley reported that the Public Works Department will evaluate what can be done to remedy this in conjunction with the 2023 road construction projects.

Councilmember Shimulunas reported that she received a question on why the Parks and Recreation Department's concession trailer was included in the Christmas Parade.

Councilmember Stechmesser reported that he received a question about a boat breaking up the ice on the East Twin River and using a spotlight in the early morning hours over the weekend.

Councilmember Dahlke reported on the following comments he received:

- When will the meetings be broadcast on Spectrum? Mr. Buckley reported that the estimated completion date is still several months out.
- The audio for the regular Council meetings is not of the same quality as the Work Session meetings when viewing on YouTube.
- Why are the agendas for City Council meetings not being posted to Facebook until the day of the meeting? Mr. Buckley indicated that postings required under state statute are typically done on Thursday the week prior to the meeting and not later than Friday.
- The City promotes shopping local and buying local, but have purchased banners from Sheboygan and the lots sales at the Sandy Bay Highland Subdivision are being handled by a Manitowoc realtor. Mr. Buckley reported that the Community Development Authority did a request for proposals for the lots sales and selected the realtor that best suited the needs of the City. He also indicated that at times, the City makes purchases from vendors outside of the City when the costs warrant it.

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported that the first session of the Winter Educational Series at the Library was held last week. The next session on Green Infrastructure will be held on January 12 at 6:00 PM at the Library. The Environmental Advisory Board's work on front yard gardens has been sent to the City Manager and Council President for consideration at the next Plan Commission meeting.

Councilmember B. LeClair reported that Heather Ihlenfeldt, Senior Center Supervisor, reported at the Committee on Aging meeting that Pick n Save donated turkey for the Thanksgiving meal for seniors. He also reported that frozen meals are available for the weekend on Fridays through the Meals on Wheels Program.

10. CITY MANAGER'S REPORT

A. Invited Guests

1. Representative Shae Sortwell, to Present a Citation from the Wisconsin State Assembly, Congratulating Police Chief Brian Kohlmeier on his Upcoming Retirement and Career in Service to the City

Representative Sortwell was present and thanked everyone for his re-election to another two-year term. He indicated that he will be hosting a listening session at the Lester Public Library on December 15 at 5:30 PM.

Representative Sortwell read and presented to Chief Kohlmeier, a Citation from the Wisconsin State Assembly, congratulating him on his upcoming retirement and career in service to the City of Two Rivers.

Sortwell reported that the League of Wisconsin Municipalities and Wisconsin Towns Association have had a lot of discussion with legislators regarding Shared Revenue, and he reported that they are considering significant changes in the way Shared Revenue is funded in the future, including possibly dedication one cent of the five cent State sales tax to the program.

Mr. Buckley expressed support for an increase in funding for Shared Revenue, noting that Two Rivers is receiving about \$200,000 less in annual funding for the program than it did 20 years ago. At the same time, he expressed concern that changes in the funding formula could be detrimental to Two Rivers.

Council President Wachowski brought up the struggles with keeping up with the demands and staffing requirements in public safety.

Councilmember B. LeClair asked how much of the estimated State budget surplus would be getting allocated towards infrastructure, such as roads and bridges.

Mr. Buckley brought up the impact on City revenues from the provision in the State law on levy limits that counts only half of the tax base growth from retired tax incremental financing districts as net new construction.

B. Status Update/Reports

1. Thank You to Everyone Involved in the 2022 Hometown Christmas Parade
Mr. Buckley reported that the 2022 Hometown Christmas Parade was a success, with higher participation than previous years and thanked everyone involved, including parade organizer Two Rivers Main Street.
2. Reminder on Ordinance Requirements for Clearing Snow and Ice from Sidewalks
Mr. Buckley reported that City ordinances require snow be cleared from any public sidewalks within 24 hours from the time when the snow ceases to fall. For corner lots, this includes the sidewalk and any ramps. If such snow or ice is not removed, the City Manager or City Engineer may cause it to be removed. The City shall bill the cost of such removal to the property owner and, if said bill is not paid by the property owner, shall insert such cost on the tax roll as a special tax and lien against the premises. The cost of such removal shall include the City's reasonable costs for establishing an incident report/file for the violation, for site inspection and documentation of the violation, and for producing and mailing the related billing, in addition to the labor, equipment, and material costs incurred in clearing the sidewalk of snow and/or ice. For the second and any subsequent violations of this section within any November 1 through April 30 period, the owner of said property may be subject to a forfeiture of \$150 plus court costs, in addition to any billing for snow and ice removal by the City. Blowing or depositing snow or ice in the street is against the law. Offenders are subject to fines in accordance with the Two Rivers Municipal Code 4-1-12.
3. Reminder to Shop Local for Christmas
Mr. Buckley reminded residents to shop local this Christmas and reported that there is a listing of local businesses at www.two-rivers.org.
4. Candidacy Packets Available in Clerk's Office for those Interested in Running for City Council
Mr. Buckley reported that papers are due back to the City Clerk no later than 5:00 PM on Tuesday, January 3, 2023. Nomination papers require at least 100 eligible signatures.
5. Central Park West Project Update
Mr. Buckley reported that fundraising for the Central Park West 365 Project now stands at \$757,400, including a recent \$10,000 commitment by the Wisconsin Public Service Foundation. Site and architectural plans were approved by the Plan Commission on December 1. City Public Works crews will begin excavation for the stage this week.

6. Winter Parking Ban Status

Mr. Buckley reported that the winter parking ban begins December 1 but is not currently in effect due to no snow in the forecast. The Police Department, in consultation with the City Manager's office, will evaluate weather conditions and suspend enforcement if there are extended periods of snow-free conditions. These enforcement suspensions are communicated via the Two Rivers City Hall and Two Rivers Police Department Facebook pages and on the Two Rivers City website.

7. Staffing Updates

Mr. Buckley reported that recruitment is ongoing for a Public Works Street Superintendent. Fire Chief Steve Denzien will be leaving the Two Rivers Fire Department effective January 13 for a new position as Fire Chief in Grand Chute. The Police and Fire Commission meets on December 7 to plan the recruitment of a new Fire Chief and consider designation of an Acting/Interim Chief. John Tuesburg started as the new Cemetery Maintenance Worker on November 30.

8. Upcoming Events:

Mr. Buckley reported on the following upcoming events:

- i. Holiday Letterpress Workshop, Hamilton Wood Type & Printing Museum, Saturday, December 10, 9:00 AM-4:00 PM
- ii. Family Game Night, Lester Public Library, Monday, December 12, 6:00-7:30 PM
- iii. Family Sledding Night, Washington Park, Friday, December 16, 6:00-7:30 PM
- iv. City-to-City Candy Cane Hunt, Saturday, December 17, 9:00 AM-3:00 PM

9. Other

Mr. Buckley reminded residents of their various utility bill payment options. Payments can be made at www.myaccount.two-rivers.org, via the MyMeter mobile app, drive-up drop box at City Hall, in person at Customer Service, by mail, or at Bank First National or Fox Communities Credit Union.

Two Rivers City logo wear makes a great Christmas present or stocking stuffer. There are a variety of styles, sizes, and items available for purchase at City Hall, Lighthouse Inn, Schroeder's Department Store, and the Two Rivers Main Street office.

Mr. Buckley reported that receipts for room tax revenue for the first 10 months of 2022 are 12 percent ahead of 2021 year to date numbers. As of October 2022, \$253,806.24 has been collected in room tax revenue, surpassing 2022 estimates.

C. Legislative/Intergovernmental Update

None.

11. CONSENT AGENDA

A. Presentation of Minutes

- 1. City Council Regular, November 21, 2022
- 2. City Council Work Session, November 28, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Business Improvement District (BID) Board, November 28, 2022

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. Application for New Combination Class "B" Beer/"Class B" Liquor License Application for the period of December 5, 2022 to June 30, 2023 for Cool City Brewing LLC, 1718 W. Park Street - Barry Krahn, Agent (dba Cool City Brewing Company)
2. Application for Beer Garden Permit for the period of December 5, 2022 to June 30, 2023 for Cool City Brewing LLC, 1718 W. Park Street - Barry Krahn, Agent (dba Cool City Brewing Company)

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

- D. Summary of Verified Bills for the Month of November for \$1,469,914.19

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried upon a voice vote.

Motion made by Ring, Seconded by Stechmesser.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Abstaining: Dahlke

12. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Adopting General Fund Budget for the Fiscal Year Ending December 31, 2023

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

Motion carried upon a roll call vote.

Motion made by B. LeClair, Seconded by Stechmesser.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Nay: Dahlke

- B. Resolution Adopting Budgets for Other Funds (Capital Projects Funds, Special Revenue Funds and Utility Funds) for the Fiscal Year Ending December 31, 2023

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Shimulunas.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- C. Resolution Adopting Debt Service Fund Budget for the Fiscal Year Ending December 2023

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- D. Resolution Adopting Tax Levy for the Fiscal Year Ending December 31, 2023

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the City Manager and the Personnel and Finance Committee

Motion carried upon a roll call vote.

Motion made by Shimulunas, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- E. Resolution Approving Business Improvement District Levy and Assessment Rate for 2023, in Support of Two Rivers Main Street 2023 Budget and Work Plan

Recommended Action:

Motion to waive reading and adopt the resolution, consistent with the budget and work plan adopted by the Main Street Board, as recommended by the Business Improvement District Board

Councilmember Ring recused himself from the discussion on this item and left the room due to his employment by Two Rivers Main Street.

Councilmember D. LeClair recused herself from the discussion on this item and left the call due to her position on the Two Rivers Main Street Board.

Mr. Buckley shared the history of the Business Improvement District levy.

Motion to waive reading and adopt the resolution, consistent with the budget and work plan adopted by the Main Street Board, as recommended by the Business Improvement District Board

Motion made by Dahlke, Seconded by Petri. Council had discussion.

Councilmember Shimulunas commented that she does not feel all members of the Business Improvement District are getting benefits from Two Rivers Main Street.

Councilmember Dahlke questioned how a business in the Business Improvement District would go about petitioning to get removed from the district. He also commented that the Two Rivers Main Street budget suggests that the organization is projecting a \$2,000 shortfall in 2022, yet the 2023 proposed budget represents a higher salary for the Executive Director. Two Rivers Main Street member Curt Andrews addressed the Council regarding the benefits of Two Rivers Main Street and the BID levy. He also commented that the new Executive Director is receiving a lower salary than the previous Executive Director did.

Marv Moore, owner of The Medicine Shoppe and a member of the Business Improvement District Board, spoke to what the Business Improvement District Board saw as the benefits of Two Rivers Main Street when evaluating the request by Two Rivers Main Street for the increase to the BID tax rate. He indicated that the Board feels it is a very small ask that will benefit the entire City of Two Rivers.

Community Development Director Elizabeth Runge spoke to the benefits of Two Rivers Main Street and the BID District and how their collaboration helps the City reach the needs and goals that City Council has advocated for.

Motion failed upon a roll call vote.

Motion made by Dahlke, Seconded by Petri.
Voting Yea: B. LeClair, Koach, Stechmesser
Voting Nay: Dahlke, Petri, Shimulunas, Wachowski

Motion to reconsider.

Motion carried upon a roll call vote.

Motion made by Petri, Seconded by Shimulunas.
Voting Yea: B. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski
Voting Nay: Dahlke

Motion to express Council's willingness to support a BID tax rate of \$1.425 per \$1,000 assessed value for properties in the Business Improvement District.

Motion carried upon a roll call vote.

Motion made by B. LeClair, Seconded by Stechmesser.
Voting Yea: B. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski
Voting Nay: Dahlke

Councilmembers Ring and D. LeClair rejoined the meeting.

- F. Resolution Re-Allocating Revenues from Environmental Fee, Effective With 2023 Budget, to Increase Funds Allocated to Urban Forestry and Tree Planting, and to Reduce Funds Allocated to Landfill Maintenance

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Ring.
Voting Yea: Dahlke, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski
(Councilmember B. LeClair was unavailable for the vote).

- G. Resolution Adjusting Water Utility Tax Equivalent Payment

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

H. Resolution Adopting 2023 Pay Scales for Non-Union Employee

Recommended Action:

Motion to waive reading and adopt the resolution

City Clerk Jackson indicated that the resolution before Council should be corrected to indicate that Water employees will receive the three percent general increase plus a three percent competitive pay increase.

Motion to waive reading and adopt the resolution with the amendment as provided by the City Clerk. The City Manager is to receive no wage adjustment until his performance can be reviewed by the Personnel & Finance Committee.

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by Shimulunas.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Voting Nay: Dahlke

I. Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing – 2023 Capital Projects

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Shimulunas.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

J. Resolution Authorizing the Issuance and Sale of up to \$1,397,610 Sewerage System Revenue Bonds, Series 2022 (Clean Water Fund Loan), and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$1,996,586 Financial Assistance Agreement

Recommended Action:

Motion to waive reading and adopt the resolution

Mr. Buckley noted that these projects, which include 2022 collection system improvements and the new screw press at the wastewater treatment plant, will be funded in part through \$598,976 principal forgiveness with the balance being a 20-year loan at a subsidized interest rate of 2.145%.

Motion carried upon a roll call vote.

Motion made by Shimulunas, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

K. Authorize Turning Off Street Lights Along Downtown Washington Street (12th Street to 22nd Street) from 6:00 PM to 10:00 PM on Christmas Eve, Continuing a Two Rivers Christmas Tradition

Recommended Action:

Motion to authorize this action, understanding that City staff will make efforts to n
community aware through social media posts and a press release and temporary traffic
warning signs will be placed at each end of the street

Motion carried upon a voice vote.

Motion made by Stechmesser, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas,
Stechmesser, Wachowski

13. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, December 19, 2022, 6:00 PM
- B. No City Council Work Session Meeting on Monday, December 26, 2022, 6:00 PM
- C. City Council Regular Meeting, Tuesday, January 3, 2023, 6:00 PM

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 8:48
PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser,
Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk



**TWO
RIVERS**
WISCONSIN

Section 10, ItemA.

CITY COUNCIL SPECIAL MEETING WITH BUSINESS IMPROVEMENT DISTRICT BOARD

Wednesday, December 07, 2022 at 7:00 PM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER

The City Council meeting was called to order by Council President Wachowski at 7:02 PM.

The Business Improvement District Board was called to order by City Manager Greg Buckley at 7:03 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

Business Improvement District Board: Tom Christensen (Excused), Theresa Kronforst, James VanLanen Jr., Joanne Kouba, Bill Kiel, Marv Moore, Amy MacMillin (Excused)

ALSO PRESENT: Elizabeth Runge, Community Development Director; Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. CONSIDERATION OF ANY BUSINESS IMPROVEMENT DISTRICT BOARD MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

6. DISCUSSION OF THE HISTORY AND PURPOSE OF THE DOWNTOWN AREA BUSINESS IMPROVEMENT DISTRICT IN SUPPORT OF THE TWO RIVERS MAIN STREET PROGRAM

Mr. Buckley gave an overview of the history of the downtown area Business Improvement District that was created in 1996 in support of the Two Rivers Main Street program. The purpose of Two Rivers Main Street is to support downtown revitalization.

7. DISCUSSION OF ACTIONS TAKEN AT NOVEMBER 28, 2022 B.I.D. BOARD MEETING AND AT DECEMBER 5, 2022 CITY COUNCIL MEETING

The Business Improvement District Board meeting minutes of November 28, 2022 were distributed.

Marv Moore reported that at the November 28, 2022 Business Improvement District Board meeting Two Rivers Main Street presented its year in review and evaluated what Main Street was doing well in the current year and what could be done better. At that meeting, Two Rivers Main Street also presented its 2023 Budget and requested that the BID tax rate be adjusted from \$1.425 per

\$1,000 assessed value to \$2.00 per \$1,000 assessed value, the maximum allowable rate in support of that budget. The BID Board was amenable to the request and voted unanimously to increase the rate and make the extra investment in Two Rivers Main Street. James VanLanen, Jr. questioned whether the City has considered matching the contribution towards Two Rivers Main Street again after the contribution the City previously made had continuously diminished in the past and is now zero. Mr. Buckley pointed out that the City provides substantial assistance to the downtown program, by matching Main Street's façade and sign grants and through support for downtown special event and seasonal streetscape.

Council President Wachowski recapped the decision to vote against the recommendation by the BID Board at the December 5, 2022 Council meeting. He indicated that members of the City Council wanted to further evaluate the request for an increase to the BID rate after receiving a concern brought up by one BID property owner along 22nd Street that didn't feel it was receiving the same benefit by Two Rivers Main Street as properties along Washington Street. Councilmember Petri indicated that he has concerns with vacant properties being included in the BID district and being assessed for the BID levy.

8. DISCUSSION RELATED TO THE 2023 PROPOSED MAIN STREET BUDGET AND PROPOSED 2023 B.I.D. LEVY AND RATE IN SUPPORT OF MAIN STREET'S 2023 BUDGET AND OPERATING PLAN

Councilmembers asked questions about various activities provided to Business Improvement District properties by Two Rivers Main Street, provided suggestions for added benefit to businesses along the 22nd Street corridor, and discussed the funding needed to sustain Two Rivers Main Street. VanLanen again encouraged the City Council to consider making a financial commitment to Two Rivers Main Street as a match to the support provided by the Business Improvement District properties. Two Rivers Main Street board member Curt Andrews provided an overview of some in-kind services offered by the City to Two Rivers Main Street and the financial support that has been provided by the Room Tax Commission from room tax revenues.

9. BUSINESS IMPROVEMENT DISTRICT BOARD - FORMAL ITEMS

- A. Adoption of Proposed 2023 Business Improvement District Levy and Assessment Rate in Support of 2023 Two Rivers Main Street Budget and Operating Plan; Recommendation to City Council

Motion to recommend to Council adoption of a new BID assessment rate of \$2.00 per thousand dollars assessed value, subject to a minimum assessment of \$100 per assessable parcel and a maximum assessment of \$2,500 per assessable property owner located within the BID; such a rate resulting in projected 2023 BID revenues of \$48,378.40 in support of the Two Rivers Main Street Program.

Motion carried upon a roll call vote.

Motion made by VanLanen, Seconded by Moore.

Voting Yea: Kronforst, VanLanen, Kouba, Kiel, Moore

The Business Improvement District Board members urged the Council to reconsider the recommendation of the BID Board and not let the opinion of a minority group of businesses drive the Council's decision for the proposed rate change.

10. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Approving Business Improvement District Levy and Assessment Rate for 2023, in Support of Two Rivers Main Street 2023 Budget and Work Plan
Recommended Action:
 Motion to waive reading and adopt the resolution, setting the 2023 Business Improvement

Councilmember D. LeClair recused herself and left the meeting due to her involvement on the Two Rivers Main Street Board. Councilmember Ring also recused himself and left the meeting due to his employment by Two Rivers Main Street.

Motion to adopt the 2022 BID assessment rate, as recommended by the Business Improvement District Board, of \$2.00 per thousand dollars assessed value, subject to a minimum assessment of \$100 per assessable parcel and a maximum assessment of \$2,500 per assessable property owner located within the BID; such a rate resulting in projected 2023 BID revenues of \$48,378.40 in support of the Two Rivers Main Street Program.

Motion made by Dahlke, Seconded by Koach.

Council had discussion regarding whether the benefits of the businesses in the Business Improvement District received from Two Rivers Main Street were fair and equitable amongst all property owners. Councilmember Dahlke also asked a series of questions regarding the Executive Director's salary and why Two Rivers Main Street is being supported when in his opinion the services of Two Rivers Main Street duplicated services provided by the City. Council President Wachowski made suggestions of action items he would like to see for Two Rivers Main Street in the coming year.

Motion amended to adopt the new BID assessment rate, as recommended by the Business Improvement District Board, of \$2.00 per thousand dollars assessed value, subject to a minimum assessment of \$100 per assessable parcel and a maximum assessment of \$2,500 per assessable property owner located within the BID; such a rate resulting in projected 2023 BID revenues of \$48,378.40 in support of the Two Rivers Main Street Program with the expectation that Two Rivers Main Street will make best efforts to address the following priorities: Tie in 22nd to Washington Street as the Business Improvement District with flowers and signage, offer sign and facade grant opportunities, provide recognition of BID property owners for their support at Two Rivers Main Street events, and increase outreach to all BID property owners to keep the membership informed.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Koach.

Voting Yea: B. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski

Voting Nay: Dahlke

Councilmembers D. LeClair and Ring rejoined the meeting.

Councilmember Shimulunas left the meeting.

11. DISCUSS POSSIBLE FUTURE MEETING TO ADDRESS CONTINUED DOWNTOWN REDEVELOPMENT AND THE ROLES OF THE CITY, MAIN STREET, THE BUSINESS IMPROVEMENT DISTRICT AND OTHER ORGANIZATIONS IN BUILDING A MORE EFFECTIVE PRIVATE-PUBLIC PARTNERSHIP FOR SUCCESS

The City Council and Business Improvement District Board briefly discussed the benefit of future joint meetings of the City Council, Business Improvement District Board, and Two Rivers Main Street Board. It was suggested that such meetings be initiated in the near future by Two Rivers Main Street.

12. ADJOURNMENT

Motion to adjourn the City Council meeting at 9:13 PM.

Motion carried upon a voice vote.

Motion by Koach, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Stechmesser, Wachowski

Motion to adjourn the Business Improvement District Board meeting at 9:13 PM.

Motion carried upon a voice vote.

Motion by VanLanen, Seconded by Kiel.

Voting Yea: Kronforst, VanLanen, Kouba, Kiel, Moore

Respectfully Submitted,

Jamie Jackson
City Clerk



**TWO
RIVERS**
WISCONSIN

Section 10, Item A.

CITY COUNCIL SPECIAL MEETING

Wednesday, December 14, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:02 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas (arrived at 6:37 PM), Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Dave Dassey, IT Assistant; Brian Kohlmeier, Police Chief; Mike Mathis, Parks and Recreation Director; Ben Meinnert, Assistant Police Chief; and City Manager, Greg Buckley

4. PUBLIC INPUT

Dylan Gordon - 7136 Tannery Road, Two Rivers - Mr. Gordon spoke about his band, Smoke Road's request for a rental of the Community House Gym and Lobby for a private, paid-admission event on New Year's Eve. He indicated that Smoke Road had an issue with their prior event venue due to the venue requiring a \$40 cover charge and the band chose to cancel their contract with that venue. They would like to host their New Year's Eve Party at the Community House to offer a cost effective event in their hometown, Two Rivers.

Austin Gordon - 3018 Prairie Street, Two Rivers - Mr. Gordon voiced his desire to, with his brother Dylan Gordon, host a cost-effective private, paid-admission event at the Community House on New Year's Eve.

5. ACTION ITEMS

- A. Consideration of a Matter Related to Proposed Rental of the Community House Gym for Private, Paid-Admission Party on New Year's Eve

Recommended Action:

Motion to concur with staff decision to deny the rental request; should a majority of the Council disagree with the recommendation, staff is prepared to present proposed conditions for the rental

Mr. Buckley reported that the City of Two Rivers is always wanting to work with individuals and businesses in the Community to support events for the citizens of Two Rivers. However, based on the short notice of the request, and recommendations by the Parks & Recreation Director, Mike Mathis, he is recommending denial of the rental request. He noted that he had requested this special meeting, jointly with the Council President, because the Council President had told him that if the request was denied by staff, then it should be appealed to the City Council. Mr. Buckley stated that, under those circumstances, he did not want to defer such Council consideration to the next regular meeting, as the proposed event is less than three weeks away.

Mr. Mathis was present and provided reasons for his recommendation for denial was the lack of application for a temporary Class "B" license 30 days before the event (as required per Parks & Recreation Special Event Policy), event hours outside of Community House operating hours on New Year's Eve, staffing issues due to the requested date being a holiday, security concerns, the need to develop appropriate rates and policies, and concerns about property damage, specifically related to beer being spilled on the gym floor.

Council discussed the pros and cons of the event, Smoke Road New Year's Eve Party, at the Community House on December 31, 2022.

Councilmember Koach indicated that Council should be supportive of the decision made by staff and apologized if there was initially incorrect information provided to the band by Parks & Rec staff upon their initial request for a rental.

Councilmember Shimulunas joined the meeting at 6:37 PM.

Additional discussion ensued regarding security coverage and considerations generally taken by all City departments in preparation for months leading up to various special events. Many Councilmembers spoke on the difficulty of the decision before them. Council President Wachowski voiced his opinion that this event is an opportunity to draw additional people to the City that will support businesses in the Business Improvement District, which is paying an additional tax in support of downtown businesses and events.

Motion to approve the rental request, subject to terms the Council will consider in additional action.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by B. LeClair. (Second was initially made by D. LeClair who rescinded her second upon a repeat of the initial motion)

Voting Yea: Dahlke, B. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Voting Nay: D. LeClair, Koach

Voting Abstaining: Ring (Ring indicated he was abstaining as he plans to rent the facility for events in the future)

Parks & Recreation Director Mathis reviewed the proposed Facility Use Agreement that was drafted for the event rental including Exhibit A which provided rates and details specific to the event in question.

Motion to approve the terms presented by Parks & Recreation Director Mathis in the proposed Facility Use Agreement and Exhibit A, with the following amendments:

- The full non-refundable rental fee and additional 20% non-refundable security deposit with a signed contract is due to the Parks and Recreation Department no later than 12/16/2022.
- Renter must consult with the Police Department and receive approval of a security plan no later than 12/23/2022 using a licensed private security or sworn Manitowoc County reserve deputies.
- Certificate of liability insurance naming the City of Two Rivers as an additional insured must be provided by the Renter and the holder of the Temporary Class "B" License no later than 12/23/2022.

Motion made by B. LeClair, Seconded by D. LeClair.

Motion amended to retain the above provisions and strike the fee for any services p
the Two Rivers Police Department.

Amendment supported by motioner B. LeClair, Seconded by D. LeClair.

Motion carried upon a voice vote.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser,
Wachowski

Voting Abstaining: Ring

- B. Application for Temporary Class "B" Retailer's License from Knights of Columbus for Smoke
Road New Year's Eve Party, December 31, 2022 to January 1, 2023 at Two Rivers
Community House Gym and Lobby, 1520 17th Street, Two Rivers

Recommended Action:

Motion to approve the application and authorize issuance of the license, contingent upon
Council approval of event rental in item 5A

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser,
Wachowski

6. ADJOURNMENT

Motion to adjourn the meeting at 8:13 PM.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser,
Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk



LIBRARY BOARD MEETING

Tuesday, November 8, 2022 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Katie Stone, Don Weiss, Tracey Koach, and Stanley Palmer. Absent and Excused: Mary Glaser, Ned Guyette, and Kathryn Gadd. Also present: Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.
3. **PUBLIC COMMENT** – None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the October 11, 2022 meeting made by Weiss, second made by Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from October, 2022, made by Pennefeather, second made by Koach. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT** - None
7. **DIRECTOR'S REPORT**
Dawson fielded questions concerning his report.
8. **COMMUNICATIONS**
 - A. Library eLinks – October edition of the monthly online newsletter
 - B. Thank you from B-3 Program (Wisconsin Birth to 3) to Terry Ehle, Youth Coordinator, for the purposeful playgroup program
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
The 2023 City Budget hearing will be held November 28. Working on revising the City Golf Cart ordinance. Ben Meinnert was named new Chief of Police, taking over for retiring Chief Kohlmeier in December. Christmas parade will be Thanksgiving weekend. Schmitt family donated \$122,762.00 for a naming of the bandshell in the new West Central Park redesign.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report
11. **REPORT FROM COUNTY REPRESENTATIVE**
Director of Emergency Management, Travis Waack resigned and Kayla Beckerdite was confirmed as new director. New mobile command center will be here late December/early January. Drug Court, during the past 5 years, had 70 participants with an 80% non-re-offending rate. Katrina Pionek is starting the new Cloverbud 4-H Club.
12. **UNFINISHED BUSINESS**
 - A. COVID-19 Update provided by Dawson.

B. Dawson discussed no changes to the 2023 library budget as presented in October budget will be on the December agenda for final approval.

Section 10, Item B.

13. NEW BUSINESS

- A. A new Programming Policy was discussed and reviewed. Dawson will make suggested changes and bring to the December meeting for possible approval.
- B. Dawson presented progress on the 2018-2022 Strategic Plan.

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION - None

16. ADJOURNMENT

Motion to adjourn made by Koach, second made by Weiss. Voice vote carried unanimously.
Meeting adjourned at 7:30 PM.

Respectfully submitted by Jeff Dawson



Tuesday, December 06, 2022 at 5:00 PM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER

5:26 pm due to agenda stating 5:00 pm and website calendar indicating 5:30 pm.

2. ROLL CALL

Committee Members: Darla LeClair, Tim Petri, Jason Ring

Staff and Others: Matthew Heckenlaible, Scott Ahl, Andrew Sukowaty, Brian Dellemann

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the October 4, 2022 Public Utilities Committee Meeting

Motion by Jason Ring, 2nd by Tim Petri - Passed

4. PUBLIC INPUT

N/A

5. POSSIBLE 2023 CONSTRUCTION PROJECTS

A. Lincoln Street from 17th Street to 22nd Street: Reconstruction project including sanitary, water and storm work. A portion of the sanitary sewer has been lined and would look at replacing sanitary laterals. Proposing to up-grade watermain to a 12-inch line to be a feeder from the river crossing near Seagull Marina up to the water tower. At this time, not looking at doing any significant sidewalk work associated with this project.

B. Possible lateral replacement (various locations): Would be looking at utilizing the remainder of 2022 funds to do additional water service (private and public) replacements. Utilizing the open contract with Essential Sewer and Water.

C. Sanitary sewer lining (various): This project could be on hold due to funding constraints

D. Wastewater Treatment Facility outfall lining: This project could be on hold due to funding constraints.

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Sewer use ordinance and billing system up-date: Need to continue looking at the ordinance since it is more than 20 years old and bring it up to date. There is a need to look at our more significant users, what they are discharging and are they being charged appropriately for the quantity and strength of the waste being discharged into the sanitary sewer system and ultimately the treatment plant for processing

B. Sludge screw press project up-date: Held a preconstruction meeting prior to Thanksgiving. The Contractor is anticipating doing some demolition and prep work in late January with the actual installation occurring in mid-spring.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE

A. Thanksgiving Day power outage – follow up: There was an issue around 12th and Washington with some faulted cabling / connections that impacted approximately 66 customers. Crews were able to reroute electrical service from the north and get these customers back up in service in around an hour. Crews did further investigation on the following Monday and found

nothing definitive that caused the outage. The only thing that was somewhat questionable were some connections. Crews replaced these connections to ensure that there were no further issues and the lines are being energized and put back into service.

- B. WPPI grant funding for electric vehicle charging stations, both in public locations and at private houses. Limit of \$5,000 per year – update: Electric Utility is planning on moving forward with applying for this grant funding prior to the December 15, 2022, deadline. Further discussions will need to occur regarding locating these EV charging stations with consideration pertaining to existing infrastructure in place and not taking prime parking locations.
- C. My Account up-date: To date, there are 1,327 accounts on the system. Water Utility and Customer Service are continuing to promote enrolling into the MyAccount system. Once new electric meters are received, customers will be able to see daily usage numbers rather than just the monthly usage with the older meters. Electric Utility has received a portion of their 2022 meter order with the remaining meters to be delivered around May of 2023. Looking at proposing a terminology change from ‘minimum charge’ to ‘meter charge’. During the initial sign up period, the Electric Utility was promoting a giveaway to those customers who signed up and selected 50 customers to receive prizes. By customers receiving bills via MyAccount, it is a direct Utility cost savings for postage of the paper bills.
- D. Annual line tree clearance trimming: Looking at conducting annual line tree clearance trimming in targeted areas beginning towards the end of December or early January. The customer areas that will be impacted will receive advanced notification.

8. **WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED**

Rail strike and water chemical treatment impacts: With the rail strike being averted, there is no immediate concern regarding receiving necessary chemicals for treatment of the raw water.

PSC requires periodic meter testing for all industrial / commercial customers. Staff has indicated a number of private side valves are not working properly making testing the water meter difficult or inaccurate. The Water Utility will notify customers to maintain, repair or replace appropriate water valves so that the water meters can be properly tested.

Looking at several WDNR and EPA testing requirements to be conducted in 2023.

The recent strong easterly winds have caused a lot of turbidity in the raw water intake requiring more intensive cleaning of the filters.

Water Utility is getting appropriate training on existing tasks that have been outsourced and are proposing to bring back these services back in-house.

9. **STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED**

20th Street treatment pond update: For the most part, the project is complete except for warranty / punch list items. Engineering did a walk through with the design consultant and WDNR representatives to look at the project to determine whether it was eligible for grant funding closeout. WDNR liked what they saw, and that final paperwork needs to be submitted to them within 90 days.

Engineering is also working with a consultant on preliminary stormwater concepts for the next phase of Sandy Bay Highlands subdivision and will be working on putting together the annual WDNR MS4 report.

10. **ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION**

There was discussion regarding the need to continue to promote the “Clean Sweep” program and especially as it relates to disposal of anti-freeze.

11. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEET

Proposed for January 3, 2023, at 5:00 pm in the Committee Room as Council will be meeting the same day at 6:00 pm. All future meetings will start at 5:00 pm.

12. ADJOURNMENT

Motion by Tim Petri 2nd by Jason Ring – motion carried

Meeting adjourned at 6:34 pm.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



PUBLIC WORKS COMMITTEE

Wednesday, December 07, 2022 at 5:15 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Meeting was called to order at 5:17pm

2. ROLL CALL

Committee Members: Tracey Koach, Bill LeClair, Scott Stechmesser
Staff and Others: Ben Meinnert, Scott Ahl, Matthew Heckenlaible

3. REVIEW AND APPROVAL OF MINUTES

Motion to approve the minutes from the October 5, 2022 Public Works Committee Meeting made by Bill LeClair and seconded by Scott Stechmesser – Motion passed

4. PUBLIC INPUT

None

5. ON-GOING PROJECT STATUS AND ACTION IF NEEDED

- A. 17th Street and Zlatnik – the project is substantially complete with punch list items, spring follow-up and tree planting being the significant items remaining.
- B. 20th Street/Eggers Pond – this project is substantially complete with punch list items needing to be addressed. Completed a walk through with WDNR and the design consultant regarding the close out of the WDNR grant. WDNR liked what they say and recommended the close out process.
- C. Scattered Laterals – work continues as needed until April of 2023.
- D. Various Concrete Patches and Curb / Sidewalk Work – have several streets and sidewalks open yet from service repairs or other miscellaneous work that have not been addressed and will most likely remain open over the winter months until weather continues to remain favorable.
- E. East River Trail – This section of trail from Washington Street to Jefferson Street is still on the books and most likely will be completed in the spring of 2023. Need to finalize the easement in order to install the trail.
- F. Other – No other projects discussed

6. PROPERTY OWNER REQUESTS

An inquiry as to whether Mariner's Trail should be plowed during the winter months. After some discussion it was determined that it would not be advisable to plow the trail for a variety of reasons, including the close proximity of the trail to Lake Michigan and having the overspray of the lake coating the trail causing icing conditions. In order to combat the icing conditions the City would need to apply some anti-icing product that is not necessarily beneficial towards the environment and could cause damage to the native plantings in close proximity of the trail. In addition, plowing the trail could also cause damage to the same plantings. Finally, it is not part of the City budget to take on this additional winter maintenance task.

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

- A. Memorial Drive sidewalk update – Director Heckenlaible stated that the original request was looking at some sidewalk parallel to Memorial Drive around Gardner Street. At this point in time, Public Works does not believe that to be something that the City would necessarily take on. However, as part of WDOT's STH 42 (Memorial Drive) 2025 resurfacing project, the Public

Works Department has inquired whether there would be any additional pedestrian accommodations would be included within the project for the crossing of Memorial Drive. During the initial discussions there was nothing planned but requested a follow-up meeting to be arranged so that WDOT, MSA and the City could have further discussions on this topic.

- B. Washington Street bridge resurfacing, pedestrian accommodations and Memorial Drive crossings – WDOT's consultant for the STH 42 (Memorial Drive) 2025 resurfacing project has developed some concepts that would potentially aid with bicycle and pedestrian accommodations on the east side of the Washington Street bridge. They were planning on submitting those concepts to the WDOT prior to Thanksgiving and get the Departments feedback and then advise the City of that discussion.
- C. Zlatnik Drive – Discussion about citizen concerns relative to parking and traffic flow from 18th Street to 22nd Street. The committee had a lengthy discussion regarding the parking on Zlatnik Drive. Director Heckenlaible stated that when a vehicle is parked on the west side of Zlatnik Drive and the passenger door is open, the door will extend into the northbound travel lane. As such if someone then jumps out of the vehicle, there is the possibility that they will be even further into the travel lane. Director Heckenlaible also noted that a portion of the parking lane was covered with beach sand taking away some of the actual parking lane pavement. Assistant Police Chief Meinnert stated that to date there is no documented incidents on file with the Police Department. Assistant Chief Meinnert also noted that when the beach is busy, the traffic speeds are significantly reduced well below the posted 15 MPH speed limit and as such the vehicle – pedestrian conflicts are reduced as well. Upon conclusion of the discussion, it was concluded that there does not appear to any significant issue with the parking, pedestrian – vehicle conflicts on Zlatnik Drive.
- D. 1910 20th Street (Seneca Site Development) up-date regarding possible relocation of crushed salvaged concrete – Public Works staff stated that if fill was placed on the site, that they believe it potentially would cause a drainage issue with the adjoining neighbors but other than that, no further up-date was available.

8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION IF NEEDED

Discussion pertaining to speed bump on Pierce Street. Director Heckenlaible reported that he investigated this concern. What was observed is that going southbound on Pierce Street that there was an advance sign warning drivers of the up-coming speed bumps. However, northbound there was not an advance warning sign. The speed bump is painted but is not fresh and could be touched up in 2023. It was also noted that the speed limit is posted at 15 MPH and with the narrowness of the roadway along with the alignment (curves) that a driver should not necessarily be caught unaware of the speed bump. Director Heckenlaible did request Public Works Staff to look at creating and installing an advance warning sign for the northbound traffic. The sign was installed December 7, 2022.

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) – ACTION, ENDORSEMENT, OR MODIFICATIONS AS NEEDED

No items were discussed

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION IF NEEDED

- A. Snow and Ice Control expectations (sand barrels) – Director Heckenlaible is working on a Snow and Ice Control manual rather than relying on 'this is the way we have always done it' methodology. There is various memos, e-mails and notes that are from many years gone by and as such, want to create something current that addresses questions such as why do we place sand barrels out especially near intersections that are salted on both streets. It was noted that some Committee members did not even realize that there were sand barrels a few blocks away from their residence. There is a cost associated with placing and maintaining these sand barrels. Public Works Operational Staff is questioning whether there a need for all of the barrels to be deployed or can that be reduced from the current number of 24 barrel locations? What

Public Works Operational Staff is further proposing would be to look at reducing the number of sand barrel locations but potentially replacing those reduced barrel locations with a couple of 'bulk sand boxes' that residence could potentially grab sand if necessary to deal with icy sidewalk issues. No modifications are proposed for the 2022-23 winter season but Public Works staff will monitor how much material is used at all 24 barrel locations and then make a recommendation prior to the 2023-24 winter season. In addition to the sand barrel discussion, there was brief discussions regarding when Public Works would be deployed to address snow and icy conditions along with the coordination with the Police Department and Dispatch.

B. Other items –

Prior to Thanksgiving, the furnace in the Public Works shop offices failed. It is temporarily fixed and working but we have received a quotation to have it replaced prior to the end of the 2022.

Recent high winds have caused damage to the Public Works vehicle storage building closest to the Lake. Approximately 3-foot by 12-foot long became detached from the building and is temporarily secured. Public Works is awaiting a formal quotation to have the roof repaired properly.

Public Works along with Electrical and Parks Departments have begun preliminary site work over at Central Park West (tree and stump removal along with some removal of topsoil).

Also looking at how Public Works (Wastewater) deals with roots within our sanitary sewer system. Presently, we cut the roots out of the line. That method can be hard on the actual sewer pipes, and it actually stimulates root growth. Director Heckenlaible is looking at other potential options such as chemical root treatment and cured in place pipe lining as other options to deal with roots within the sanitary sewer system.

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)

Suggested as Wednesday, January 4, 2023, at 5:15pm

12. ADJOURNMENT

Motion to adjourn was made by Scott Stechmesser and seconded by Bill LeClair – Motion passed (6:40 pm)

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



PLAN COMMISSION

Thursday, December 1, 2022 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Chairman Buckley called the meeting to order at 5:32 PM.

2. ROLL CALL

Present: Greg Buckley, Kay Koach, Matthew Heckenlaible, and Adam Wachowski. Rick Inman attended remotely.

Excused: Eric Pangburn, and Kristin Lee

Also Present: Community Development Director Elizabeth Runge.

3. ACTION ITEMS

A. Review Site and Architectural Plan for Central Park, 1700 Washington Street, submitted by City of Two Rivers, (property owners) Parkitecture + Planning, Architects and Engineers.

Staff presented the Central Park project that has been discussed by committee and designed by the consultants during 2022. The park updates will include a new band stand, a water feature, an ice-skating ribbon, a warming house/flex building, and green space in the center of the park. There will be a seating wall parallel to Washington Street.

A motion was made to approve the site plans as presented.

Motion made by Inman, seconded by Koach

Upon a unanimous voice vote, motion carried

Voting Yea: Buckley, Heckenlaible, Inman, Koach, Wachowski

4. ADJOURNMENT

Motion to adjourn at 6:10PM.

Motion made by Koach, seconded by Wachowski

Motion carried upon a unanimous voice vote.

Voting Yea: Buckley, Heckenlaible, Inman, Koach, Wachowski

Respectfully submitted,

Elizabeth Runge



PLAN COMMISSION

Thursday, December 12, 2022 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Chairman Buckley called the meeting to order at 5:32 PM.

2. ROLL CALL

Present: Greg Buckley, Kay Koach, Matthew Heckenlaible, Kristin Lee, Rick Inman, Adam Wachowski and Eric Pangburn attended remotely.

Also Present: Darla LeClaire, Tracey Koach, and Community Development Director Elizabeth Runge.

3. ACTION ITEMS

- A. Review of Environmental Advisory Board (EAB) Pilot Program Proposal for front yard gardening. submitted by Darla LeClaire, Chair of EAB.

Darla LeClaire presented a summary of the EAB proposal for a pilot front yard garden program. The EAB developed initial parameters addressing vegetable height limits, and suggested garden containers. The request to the plan commission was gage support and gather suggestions for the program.

A motion was made requesting the EAB Committee to develop further specifics regarding including setbacks, garden size limits, and the need to further define "front yard garden".

Motion made by Wachowski, seconded by Lee

Roll Call Vote:

Voting Yea: Buckley, Heckenlaible, Inman, Lee, and Wachowski

Voting No: Koach and Pangburn

Motion Carried: 5-2

4. ADJOURNMENT

Motion to adjourn at 6:30PM.

Motion made by Inman, seconded by Heckenlaible

Motion carried upon a unanimous voice vote.

Voting Yea: Buckley, Heckenlaible, Inman, Koach, Wachowski

Respectfully submitted,

Elizabeth Runge



**TWO
RIVERS**
WISCONSIN

POLICE & FIRE COMMISSION MEETING

Section 10, Item B.

Wednesday, December 07, 2022 at 4:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Chairman Brad Yaggie at 4:03 PM.

2. ROLL CALL

Commission Members: Mike Canty, Kris LaFond, Sandy Rohrick, Jack Gadzala, Brad Yaggie

ALSO PRESENT: Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Ben Meinnert, Assistant Police Chief; and Greg Buckley, City Manager

3. DISCUSSION ITEMS

- a. Discuss Resignation by Fire Chief Steve Denzien

There was no discussion in open session.

4. CLOSED SESSION

Motion to enter into closed session at 4:05 PM per Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Consider Process for Appointment of Acting/Interim Fire Chief and Discuss Recruitment and Selection Process for New Fire Chief

Motion by Rohrick, seconded by LaFond. Motion carried upon a roll call vote.

5. RECONVENE IN OPEN SESSION PURSUANT TO WIS. STATS. 19.85(2)

Motion to reconvene in open session at 5:09 PM. Motion by Rohrick, seconded by LaFond. Motion carried upon a voice vote.

6. ANY ACTION AS A RESULT OF CLOSED SESSION

None.

7. ADJOURNMENT

Motion to adjourn the meeting at 5:14 PM. Motion by Canty, seconded by LaFond. Motion carried upon a voice vote.

Respectfully submitted,

Jamie Jackson
City Clerk



MEMO

DATE: December 13, 2022
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

Councilmembers with terms expiring in 2023 include Adam Wachowski, Bonnie Shimulunas, and Darla LeClair. The first day to circulate nomination papers for these three positions for three-year terms is December 1, 2022. Candidacy packets are available in the City Clerk's office.

To date, the following individuals have taken out papers to run for office in 2023: Adam Wachowski (incumbent), Darla LeClair (Incumbent), Bonnie Shimulunas (Incumbent), Ron Abney, Shannon Derby, and Dean LaRose.

2023 Election Dates:

Spring Primary: February 21, 2023 (if needed)
Spring Election: April 4, 2023

LICENSING UPDATES:

Class "B" Beer and "Class B" Liquor License applications have been received by Lupita's Mexican Store LLC (dba Fast Taco) and Crossroad Spirits Inc (dba Twin Rivers Lounge) and will be on future Council agendas for approval.

HUMAN RESOURCES UPDATES:

- Upcoming Retirements:
 - o Dan Glaser, Certified Meter Technician – December 2022
 - o Brian Kohlmeier, Chief of Police – December 2022
- New Hires:
 - o John Tuesburg, Cemetery Maintenance Worker – Started 11/30/2022
- Ongoing Recruitments:
 - o Public Works Superintendent – Open until Filled
- Upcoming Recruitments:
 - o Fire Chief



**TWO
RIVERS**
WISCONSIN

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 10, Item C.

OPERATOR'S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 11/21/2022 Council meeting:

<u>Name</u>	<u>Address</u>	<u>Duration</u>
Kyra L Behringer	3407 CTH VV, Two Rivers	2 years
Dori A Duening	849 Wilson St, Manitowoc	2 years
Michele A Foss	4204 Columbus St, Two Rivers	2 years
Kristine M Hoban	4416 Knuell Ct, Manitowoc	2 years
Adonnia B Newton	2411 34 th St, Two Rivers	2 years
Raymond P Nielsen	4204 Columbus St, Two Rivers	2 years
Chloe M Taddy	2607 Washington St, Two Rivers	2 year





From: Elizabeth Runge, Community Development Director

Date: December 19, 2022

Re: Staff Report

Key Activities:

- A closing on the sale of the parcel Lot 8, Block 4 in Sandy Bay Highland occurred December 16, 2022.
- Communicated with interested parties in building(s) for sale, community loan programs and business programs.
- Two Plan Commission meetings held in December. A special meeting was held to review the Central Park Site Plan to allow work to begin. The regularly scheduled meeting also occurred for the review of the EAB's pilot front yard garden program.
- Room Tax Commission meeting held to review and adopt the budget and discuss the status of the 501(c)6 creation.
- The final draft of the Explore Two Rivers – Manitowoc 2023 Visitor Guide is almost complete to be sent to the printer. Distribution is planned for early 2023 in hard copy and digital form.
- Responding to requests related to zoning jointly with the new zoning administrator.

Two Rivers Electric Department
Monthly Report For
December 2022

Electric Consumption in KWH: Nov Data

This Month:

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
6,573,513	6,796,010	6,706,865	6,613,165	6,704,864	6,739,856	2.47%	0.52%

Year-to-Date:

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
75,517,787	77,353,304	76,281,067	77,653,050	79,482,394	78,934,572	4.33%	-0.69%

Cost of Electricity Purchased in Dollars:

This Month:

2017	2018	2019	2020	2021	2022		
\$ 513,913.70	\$ 477,798.45	\$ 448,393.26	\$ 466,240.90	\$ 539,880.72	\$ 557,242.04		
						%Change from 2017-2022	%Change from 2021-2022
\$0.0782	\$0.0703	\$0.0669	\$0.0705	\$0.0805	\$0.0827	5.44%	2.61%

Electric Department Monthly Report for December 2022

Large Work Orders Worked on during the current month:

Location	Description of work performed
Pole replacements / Upgrades	City Wide
Meter upgrades and testing	City Wide
Remove wire and cross arms	11th Street Project
Holiday decorations and lights	Washington St.
Southside	606 Parkway Blvd. New service installation

OT Calls	Location	Duration	Cause if known
11/5/22	29th & Prairie St.	N/A	Tree branch on phone line
11/6/22	1719 12th St.	N/A	Low hanging phone line
11/24/22	Washington / Jefferson	1 Hr	Blown section fuses for downtown circuit

Number of Services Upgraded or Changed:

Number of Electric Meters Installed:

Total Number of Electric Meters Tested:

Service Disconnects & Reconnects Normal Hrs.:

Fire Department Monthly Report

November 2022

Section 10, Item C.

			Monthly			Year to Date 2022			Year to Year 2021		
Total Incident Responses				145			1746		1846		
EMS Response Total EMS Incidents				128			1603		1683		
	Total Patients			110			1244		1139		
	On Scene			18			338		544		
	Interfacility Transports			31			373		456		
	Intercepts			2			28		23		
	Other			0			0		0		
EMS Revenue	Date of Service Report		Monthly			Year to Date 2022			Year to Year 2021		
EMS Operations Billing Information	SDC and TRIP Revenue		\$1,600.32			\$52,743.66			\$47,937.00		
	Charges		\$136,553.79			\$1,868,185.41			\$1,548,020.49		
	Payments		\$53,759.39			\$745,101.18			\$661,594.69		
	Adjustments		\$81,332.06			\$1,143,033.49			\$797,816.86		
	Change + or - in Accounts Receivable		\$1,462.34			-\$19,949.26			\$88,608.94		
Monthly Collection Percentage			39.37%			39.88%			42.74%		
Fire Incidents	Total Fire Incidents			17			128		163		
	Structural			1			9		37		
	Fire Other			3			18		22		
	Unauthorized						16		13		
	Hazardous Condition			7			44		32		
	False / Cancelled			4			31		40		
	Service Calls			2			24		32		
Overlapping calls				19			255		337		
Occup/ Inspect	Total Inspections			39			409		390		
	General						409		390		
	Special/Other/Consults						0		19		
			Violations		11		132		120		
			Corrections		8		84		67		
Training	Total Hours			468			5032		5465		
	Fire Training			288			3152		3365		
	EMS Training			120			1280		1620		
	Community Based Outreach			60			600		480		
See attached training summary											
Public Education			Monthly			Year to Date 2022			Year to Year 2021		
Totals / Events	Staff Hours	Participants	8	18	123	63	172.5	999	68	88	510
CPR Classes	Staff Hours	Participants	5	8	8	43	82.5	138	51	59	141
Station Tours	Staff Hours	Participants	0	0	0	3	14	38	2	4	88
Presentations	Staff Hours	Participants	3	10	115	17	76	823	15	25	281
Maintenance			Monthly			Year to Date 2022			Year to Year 2021		
Total Hours			145.45			2360.8			2249.65		
Building Care, Cleaning, Maintenance			43.25			829.55			801		
Grounds Care			2			74.25			64.5		
Vehicle Checks			73			1256.2			1195.75		
Vehicle Cleaning			5.5			63.3			73.5		
Vehicle Maintenance			21.7			137.5			114.9		
Current Events											
LTC and TRHS students are progressing and growing their skill and experience											
Alexia Rodgers completed POP training											
Fire Safety Week operations and presentations											
Savannah Sinkula Mishicot HS Student Intern started											
AC Murack (11/22) 23 Years, FF/P Paul Reiser (11/27) 22 Years											

Monthly Fire Operations Report for November 2022

News

Training

- The training theme for November continues to be Aerial Ladder Truck operations. We focused on using the fire pump and flowing water from the master stream device at the end of the ladder. The truck is capable of flowing 2000 gallons per minute. This is 750 gallons per minute more than its predecessor.
- The new ladder truck is in service and responded to a fire in our service area.
- MPO practical recertification testing is complete. We need to complete the driving and written portions of the recertification process.



Public Education/Prevention

- In November the fire department participated in the following pub-ed activities:
 - Holliday Parade
 - Escort for a Pink Heals event
 - Pickup fire prevention week contest paperwork from the schools

Fire Operations

Fire Operations training: **288** hours

Fire Inspections: **39** Inspections, **11** Violations, **8** Corrections, **50** hours

Public Education: **1** CPR classes **4** staff hours **4** students
 4 CPR test outs **4** staff hour **4** students
 3 Presentation **10** staff hours **115** students

Fire Operations training number reflects total training hours per member, not hours per training segment. For example: If there was a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.

Monthly EMS Training Report November 2022

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

I also encourage all council members to contact me to do a station visit or ride-a-long at the TRFD

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events in November 2022

- EMS Protocols, Policies, and Education Continues (CDC, DHS, National/Local and Best Practice)
- ACLS recertification (all paramedics)
- Began Narc Box switch over process continues
- Mishicot High School student Savannah Sinkula began her internship
- POP Zemple and Meulemans POP EMS OIC
- Alexia Rodgers POP Paramedic completed recruit training
- FT/POC professional development and training (Refresher/Skills)
- All TRFD Paramedics continue with the 2021-2022 Paramedic/CCP Training Refresher
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education

EMS: 120 hrs (3-4h/day average)

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

Training hours above are conservative.

- ***POC EMS/Paramedic Training***
- **Paramedic/Critical Care Paramedic Refresher (In-Person)**
- **Protocol (COVID Update)**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA (Painter/Nelson)**
- **Pod/Web Casts (EMS1/EMS World/Various Others)**
- **Company level EMS training**
- **Paramedic QI/QA (all reports) Shift Officers/Medical Director**
- **IFT QI/QA**
- **TEMS training (Kautzer, Burke, Schroeder)**
- **Shift Officers IFT/Staff Update Meetings**
- **EMS Related Meetings/Training**

Community Based Paramedic Outreach: 60 hours (2h/day average)

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

- **Community Outreach visits/calls/visits**
 - **Collaboration with Community Partners**
 - **Unnecessary 911 call mitigation**
 - **Public health meetings**
 - **Health Department Meeting updates**
 - **Operational collaboration with various agencies**
 - **Phone calls/visits to citizen's at risk**
 - **Collaboration with Public Health, Hospice and other area agencies**
 - **Community Education**
- **Meals on Wheels**

Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

A/C David Murack

David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

"Let no public safety service member's ghost ever come back and say their training failed them."

Web Page: <http://www.two-rivers.org/fire/fire-department.php>

**Lester Public Library
Director's Report
November 2022**

News

- The library kicked off a new program series Nov. 30th. It is a series in partnership with the City of Two Rivers Environmental Advisory Board entitled "Our Land. Our Water. Our Future" The Nov. 30th program was 'The Importance of Trees,' 6 pm, by the library fireplace, featuring Tracy Salisbury, regional urban forestry co-ordinator at Wisconsin DNR. Tracy will share how trees offer a tremendous range of impact that is often overlooked. Trees aid the economy, boost air quality, contribute multiple benefits to our health, foster a strong social community and support the overall health of the environment. Other programs scheduled for the series: **Green Infrastructure**, Jan. 12, 2023, 6 pm, presented by Julie Noordyk, water quality and coastal communities specialist at UW Sea Grant Institute. **Status of our Waters**, Feb. 7, 2023, 6 pm, presented by Titus Seilheimer, fisheries specialist at UW Sea Grant Institute. **Storm Water Runoff & Ponds**, March 9, 2023 6 pm, presented by Nick Vande Hey, senior municipal & water resources engineer and VP of McMahon Associates' environment & infrastructure division. The Environmental Advisory Board works closely with city departments and committees regarding natural resources and environmental issues, and in doing so, consults with a valuable network of experts. This infrastructure-meets-environment series features some of the committee's go-to consultants.
- LPL will offer a Banned Book Challenge on Beanstack beginning in January, 2023. This will raise awareness of books challenged across the country and right here in our own library system.
- Chris Hamburg, Adult Services Coordinator, provided training to the Manitowoc Calumet Library System (MCLS) member staff on LibraryAware software, November 30th. LibraryAware is software that helps libraries create 'next read' reading lists and appealing newsletters. LibraryAware is provided by MCLS to all member libraries and their staff.
- The new version of the MCLS Library System online catalog (Enterprise) went live Monday, November 28.
- Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) agreed to move forward with Solus, an app for the system's online catalog. This will replace the Bookmyne app. MCLS will pay for the implementation and subscription fees on behalf of member libraries. Looking to go live early 2023.

Library Foundation

- Lester Public Library Foundation received a \$2500.00 donation from the estate of Donald J. Schoenke

Library Legislation – No Report

Activities

11/02/22 – City Department Heads Meeting
 11/03/22 – Met with Lester Public Library Board of Trustees President, Stanley Palmer
 11/04/22 – Met with Lester Public Library Board Trustee, Kate Gadd
 11/07/22 – Help Desk Shift
 11/07/22 – Two Rivers City Council Meeting
 11/08/22 – Lester Public Library Management Team Meeting
 11/08/22 – Lester Public Library Board of Trustees Meeting
 11/09/22 – Lester Public Library All Staff Meeting
 11/10/22 – City of Two Rivers Safety Committee Meeting
 11/11/22 – Virtual Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) Participants Council Meeting
 11/11/22 – Virtual Manitowoc Calumet Library System Directors Meeting
 11/16/22 – Manitowoc Area Chamber of Commerce Library Tour
 11/16/22 – City Department Heads Meeting
 11/17/22 – Attended the Two Rivers High School Peace Pole Dedication
 11/17/22 – Community Conversation – Parks & Rec Director Mike Mathis
 11/21/22 – Met with Joe Metzen, Finance and Development Officer, Hamilton Wood Type and Printing Museum
 11/21/22 – Two Rivers City Council Meeting
 11/22/22 – Lester Public Library Management Team Meeting
 11/28/22 – Lester Public Library Management Team Meeting
 11/28/22 – City Council Work Session/2023 City Budget Hearing
 11/29/22 – Help Desk Shift
 11/30/22 – City Department Heads Meeting
 11/30/22 – Two Rivers Environmental Advisory Board Presents, The Importance and Benefits of Trees

Jeff Dawson, Director, Lester Public Library 12/01/2022

Two Rivers Police Department

Monthly Report

October 2022

Section 10, Item C.



Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report October 2022



Officer Leo Rocque

EOW October 5, 1926

“Lest We Forget”

Police Officer Leo Rocque, a five-year veteran of the Two Rivers Police Department and first shift patrolman, reports for his tour of duty on the night shift. Between 2:00 and 3:00 A.M. a bell, used to summon police services, is activated at the Police / Fire station entrance, then located at 17th and Washington Streets. As Officer Rocque looks through the window in an attempt to locate the caller, a .30 caliber bullet crashes through the window glass and strikes Officer Rocque in the throat. Officer Rocque collapses and is pronounced dead at the scene. No arrests were ever made and the investigation remains open.



Chief Kohlmeier Announces Retirement



Chief Brian Kohlmeier has announced plans to retire, following a career of 34 years in police work, 33 of which have been at the Two Rivers Police Department, and the past three as Chief of Police.

Chief Kohlmeier notified the Two Rivers Police & Fire Commission and City Manager Greg Buckley that he plans to retire as the Chief of Police of the Two

Rivers Police Department with his last day being Friday, December 23, 2022.

The Two Rivers Police & Fire Commission accepted Chief Kohlmeier's retirement at its meeting on Tuesday, October 18th. The Commission also approved the promotion of Assistant Chief Benjamin Meinnert to Chief of Police, to be effective on Kohlmeier's last day.

Our department would like to thank Chief Kohlmeier for his many years of service to our agency and the community. We would like to wish him well in his retirement and future endeavors. We also would like to congratulate Assistant Chief Meinnert on his upcoming promotion.

October Training

- Lieutenant Glaser completed his three weeks of Leadership in Police Organizations (LPO) training hosted by the Appleton Police Department. The school is an invaluable course for anyone in a supervisory position.
- Lieutenant Raatz and Lieutenant Gauthier attended three days of the Wisconsin Command College Re-trainer Conference. WI Command College is an executive level certified public manager course created by the WI Department of Justice and the University of Wisconsin system. The conference is for Command College alumni and features legal updates, leadership courses and critical incident debriefs in addition to invaluable networking with peers.
- All officers attended firearms training. Officers completed their annual qualification and performed various drills in the use of the handgun and AR-15. In addition, TRPD retirees also completed a retiree qualification course.
- Detective Klumptyan attended an Internet Crimes Against Children (ICAC) training at Fox Valley Technical College in Appleton. Detective Klumptyan works

closely with the state Division of Criminal Investigations (DCI) on cases involving the sexual abuse of children.

- All officers hired within the last year went through a training with Manitowoc County Department of Human Services in order to familiarize themselves with the function of that agency and the resources they can provide.
- Det. Lt. Wiesner and Lt. Raatz attended an Officer Involved Shooting class put on by the WI Division of Criminal Investigation (DCI). The purpose was to familiarize local agencies with what to expect in the event of an officer involved shooting from their agency.

Anniversaries



Lieutenant Karen Elsenpeter
October 1st, 1994
28 Years



Officer Andrew Lade
October 16th, 2017
5 Years



Officer Logan Tlachac
October 7th, 2019
3 Years



Police Secretary
Kim Pritzl
October 5th, 1998
24 Years

Get To Know Us In 2022

Happy 2nd Birthday Xanti!

Xanti

K9 Officer

How long have you been with TRPD? **8 mths**

What are your duties/specialties? I'm assigned to patrol duties and I specialize in handler protection, narcotics detection, tracking, area searches and article searches.

What has been your favorite role in the department? I like keeping my community safe by helping my Dad find illegal narcotics so we can arrest the bad guys! I also like being at the police department where everyone plays with me and gives me treats!



Why did you become a police officer? When I was just a pup, my breeder in Germany thought I'd make a good police K9. I was flown to America where I started training at Steinig Tal Kennels in Campbellsport, WI. I was picked by the Two Rivers Police Department to be their very first police K9 and here I am!

When I was a pup I dreamed of being....? Chase from Paw Patrol. Chase is on the case!

What do I do for fun? I like to chew on things, chase balls, and play with the hose. I'm obsessed with vehicles and love to bark at them and chase after them. I also love going to the dog park to play with other dogs!



Favorite Food? Beef flavored Canine Carry Outs dog treats... yum. Pretty much anything with meat in it!

Least favorite thing? I do not like blow dryers! Every time I'm at the groomers they use a blow dryer on me to dry me off. I don't like it and my Dad has to hold me until I'm all dried off.

If you could visit anywhere in the world where would it be? A tennis ball factory! Could you imagine? I'd be in heaven.

What is one thing no one would guess about me? My real name is not actually "Xanti". My name is Xilver von der Eichendorf Schule. "Eichendorf" is the name of my breeder's elementary school in Germany and "Schule" means school.



Andrew Lade

Patrol Officer

How long have you been with TRPD? **5 Years**

What are your duties/specialties? **Patrol Officer and K9 Handler**

What has been your favorite role in the department? **My favorite, and a lot of times most frustrating, role is as the K9 handler. I can honestly say that even though I did plenty of research before I presented the idea of a K9 program to administration staff, I had no idea how much work and dedication would go into to my K9 handler position. With that being said, when the training pays off and Xanti finds drugs or is successful in one of his other specialties, it is the most rewarding experience I've had so far in this profession.**

Why did you become a police officer?

To help people. Nothing upsets me more than when good hard working people are just going about their business, doing the right things, only to be victimized by someone.

Tips for someone getting into the profession? **Interpersonal Communication Skills are the most important skills a police officer can have. If you cannot talk to people then you are going to struggle in this profession.**



Hobbies/ What do you do for fun? **Motorcycles, snowmobiling, hunting, sleeping, lying on the couch, watching movies or documentaries, and playing with Xanti.**

Pets? **K9 Xanti, but he is not a pet. Xanti is here to work so I cannot treat him like a pet, but he does get spoiled a lot.**

When I was a kid I thought I'd be a..?

Basketball player! I idolized Michael Jordan. Not only because of his talent, but probably more because the Bulls games were the only basketball games on local tv. I was fortunate enough to witness some of the greatest moments in NBA history on a 14" TV.

Favorite Food? **Steak Lover's Burrito**

Favorite Movie? **Dumb and Dumber**

Favorite Artist/Music? **Notorious BIG, 90's Rap and Country**

Favorite Cartoon Character? **Peter Griffin- Family Guy**

Favorite Superhero? **Spiderman**

What brought you to Two Rivers? **I am from the great metropolis of Oconto. I went back to school at 31 for criminal justice, and when I was ready, I applied to multiple departments for a job. I received multiple offers and ended up choosing Two Rivers based on the uniqueness and location of the city. Been here ever since.**

Brian Kohlmeier

Chief of Police

How long have you been with TRPD? 32 1/2 years

What are your duties/specialties? Chief of Police, member on various local and county-wide boards & committees.

Past duties/specialties? Assistant Chief, Captain of Administration, Patrol Lieutenant, S.W.A.T. Operator, Field Training Officer, Evidence Technician, Honor Guard, Bike Patrol.

Why did you become a police officer? When I was a kid I thought I'd be an architect or a police officer. My father was a draftsman so I had a lot of interest in that work as well. I probably didn't have the math skills to be an architect though! I chose to become a police officer because of some of the influences and role models I had growing up. There were two Manitowoc County Sheriff Deputies that were friends of the family and I always looked up to them. I enjoyed what I saw as the greatest aspects of the job like the variety of work, the satisfaction one gets from helping others, and hopefully being that role model to others.

Hobbies/ What do you do for fun? I enjoy golfing, kayaking, and working on home remodeling projects. Some might say I also like to collect tools but I just like to have the right tool for the job. Although, if the tool is yellow and black like my favorite brand, chances are I have it.



What has been your favorite role in the department? Having worked in most of the capacities available, I would have to say that being the Chief has been my favorite role. As Chief and unlike in any other role, I've had the ability to make changes and have a direct impact on all aspects of the department. I've always been proud to be a representative of the Two Rivers Police Department but as Chief, I am truly proud to represent the what I see as the best officers and staff in the law enforcement profession. There are certainly challenging aspects of the job but working for a community that is so supportive of its police department makes those challenging times much easier.

Favorite Food? Lasagna with garlic bread

Favorite Movie? Hunt for Red October, partly because it's on TV all the time. My wife loves it too, okay, maybe not so much!

Favorite Superhero? Toss-up between Batman and Spiderman. Hate spiders but like Spiderman, go figure!

Favorite TV Series? Cobra Kai

Pet Peeves? Leaving ruts on the driveway by pulling in before the snow is shoveled, texting and emails when it would just be easier and faster to call, and not answering the phone but replying to texts immediately.

Karen Elsenpeter

Patrol Lieutenant

How long have you been with TRPD? 29 years. I was hired as a part-time police officer in 1993. After graduating college with my bachelor's degree, I became a full-time police officer in 1994.

What are your duties/specialties? 1st shift patrol supervisor, Standardized Field Sobriety Test Instructor, Drug Recognition Expert, Drug Recognition Expert Instructor, Death Investigator, DOT Grants Coordinator, and a Computer Voice Stress Analyzer.

What were your past duties/specialties? Police School Liaison Officer, Ethics Instructor, Citizen Academy Coordinator, Field Training Officer Coordinator, Bicycle Patrol Coordinator, DARE Officer and DARE Mentor. I have also worked as a patrol supervisor on 2nd and 3rd shift in addition to working each shift as a patrol officer.

What has been your favorite role in the department? I enjoyed being a Police School Liaison Officer. It was an excellent opportunity to meet students and community members, in addition to witnessing many positive things students were doing in the schools and in athletics. I like being able to walk around at the various special events held throughout the year and talk to people I have met over the years. I am fortunate to have met so many amazing community members and their children who continue to have a positive impact in our community.



What do you do for fun? I enjoy taking my dogs to the beach and hiking trails. Playing softball and basketball or challenging my son to a game of "horse" on the basketball court. I especially like fall to go horseback riding. The scenery with the leaves turning colors and the smells in the woods with the fallen leaves can't be beat! I also enjoy the peacefulness of spending time around a campfire.

Pets? I have two dogs, an 8 year old black lab "Lacy" that "technically" is my son's dog (he went off to college, but she loves me more!) and a 9 year old yellow lab, "Sierra" who loves to smile at people. I also have 3 horses, a 20 year old Appaloosa mare "Cheyenne" that I raised from birth, a 20 year old Quarter Horse "TC" that I used as a police horse while I worked for the Wisconsin State Fair Park/ WI Capitol Police and a 14 year old gaited horse, "Jack" who helps Cheyenne navigate her world because she has unfortunately gone blind due to a genetic condition. I also have two cats, "Target," who cherishes any open human lap to sleep on and 6 year old "Grinch" who totally exemplifies the independent cat demeanor.

Any tips for new officers? I would encourage any young officer to take all training opportunities that are presented to them, it will not only make them a better officer, but offer the chance to network with other officers from around the state or nation. We are fortunate that the TRPD has always prided itself on providing high quality training for its officers.

What is one thing no one would guess about me? I enjoy going to the library and picking out books to read. I like a variety of books and usually come home with a stack of autobiographies, novels and of course books about dogs, cats or horses!

Jeremy Stodola

Patrol Officer

How long have you been with TRPD? **21 Years**

What are your duties/specialties? **1st shift patrol officer, Drug Recognition Expert, and bike patrol officer.**

What do I do for fun? **I enjoy spending time with family and friends. I enjoy any and nearly all activities involving the outdoors. I have a passion for deer hunting, turkey hunting, fishing, walks on the beach looking for glass and rocks, watching sporting events, coaching, etc.**



Why did you become a police officer? **Growing up, if someone would have told me that I was going to become a police officer, I would have told them that they were crazy. My first thought of becoming a police officer was when my neighbor, who I grew up with, became a police officer for De Pere PD.**

I received a Bachelor of Science Degree from the University of Wisconsin Stevens Point in Natural Resource Management with a minor in law enforcement. After starting part-time with Two Rivers PD, I knew law enforcement was the career for me. I truly enjoy helping people in their times of need and interacting with the public.



Favorite TV Series? **The Curse of Oak Island.**

Favorite Food? **Green olives wrapped in bacon, snow crab legs, and ribeye steak.**

If I weren't a police officer I'd be a...? **Treasure hunter, Landscaper, Forester, or Hunting Guide.**

Do you have any pets? **Two dogs, three guinea pigs, and one fish.**

What is one thing no one would guess about me? **Anytime I buy an item from a store, I will never take the item that is closest to the front on the shelf. I usually take the item from the back of the shelf and inspect it thoroughly to make sure the item is not damaged and has not been previously opened.**



Luke Brinkman

Patrol Officer

How long have you been with TRPD? 4 mths

What are your duties/specialties? Patrol Officer

Why did you become a police officer?

I thought it would be a great job where I could help people in need. I have always strived to be a role model to people who may look up to me and be there for people who need help. I take great pride in being a police officer because one day you could be helping someone in need or saving their life.

Favorite role in the department? The only role that I have had in the department so far is being a patrol officer. I greatly enjoy being a patrol officer in the community of Two Rivers. Over the last 4 months that I have been working here, I've learned so much about the community. I take pride in being able to serve such a great community like Two Rivers and I'm happy to be a part of it.

Any tips for someone looking at a career in law enforcement? Go into it with an open mind and learn from everyone on the job. There are many ways to get a task done in this job and taking in everybody's perspective will help you learn different ways of doing things. Get comfortable talking with people. Talking with people is a big thing in this job and if you can't talk well with people you will struggle in this profession.



Favorite Sport's Team? Growing up in Wisconsin I am a die-hard Packer fan. They are my favorite team and I always try to watch or listen to every game. GO PACK GO.

Favorite type of Music? Country music and my favorite country singer is Hardy.

When I was a kid I thought I'd be...? When I was a kid, I thought I would be a Professional Bass Fisherman. I grew up watching fishing on TV. I would spend day after day at the local shore fishing spots trying to fulfill my dream. As time went on, I quickly realized that my fishing skills may not be there to be a professional, but it doesn't stop me from trying.

Where would I like to visit? I would visit Alaska because of its remoteness and fishing culture. I would love to take a fishing trip to Alaska to fish in the rivers and the ocean.

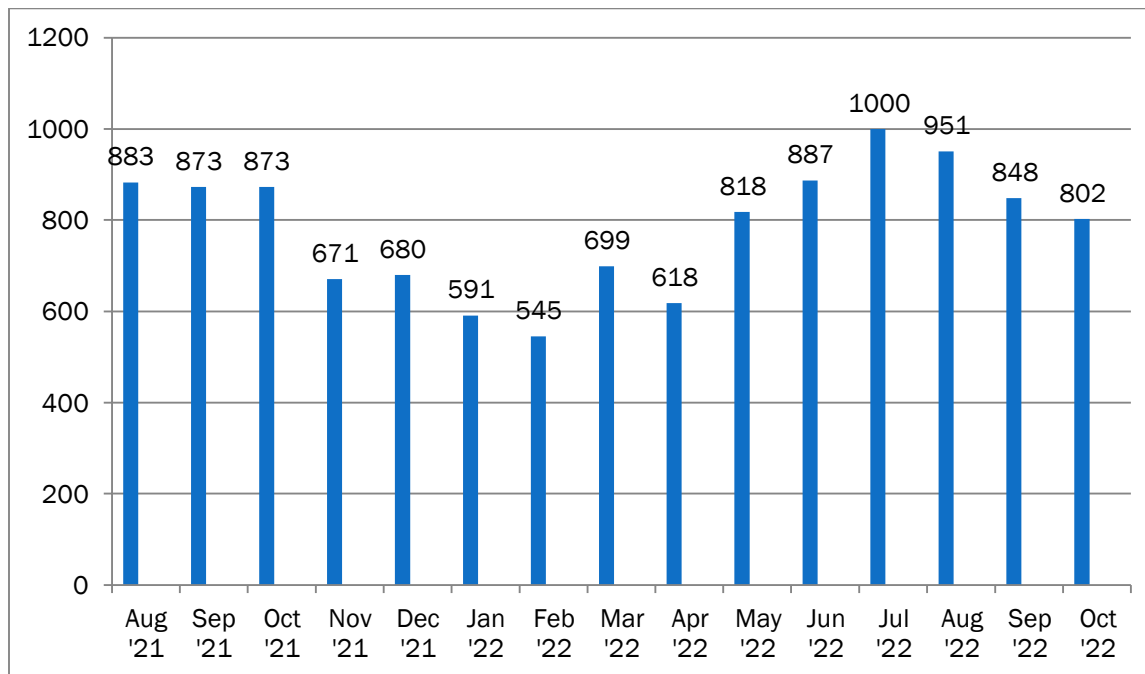
If I could live anywhere else in the world where would it be? I would still pick Wisconsin. I love how Wisconsin gets all four seasons and I like everything that it has to offer. I enjoy being outside throughout the whole year and Wisconsin has everything that I would want.

What made you pick Two Rivers? I grew up in Sturgeon Bay WI, and what brought me to TR was the similarities that I saw between TR and Sturgeon Bay. I love living by the water and in TR there is plenty of water. I always knew that I wanted to be a police officer in a city like Two Rivers so that I could make a direct positive impact on the community.

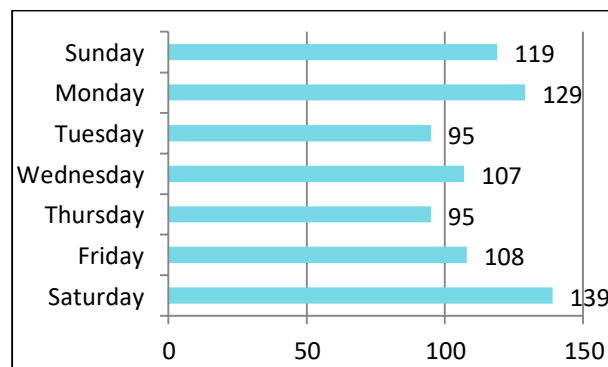
CALLS FOR POLICE SERVICE

October	2022 YTD TOTAL: 7,759
2022:	TOTAL LAST YEAR: 9,610
802	

Monthly Calls Comparison Chart:



Calls for Service by Day of Week:

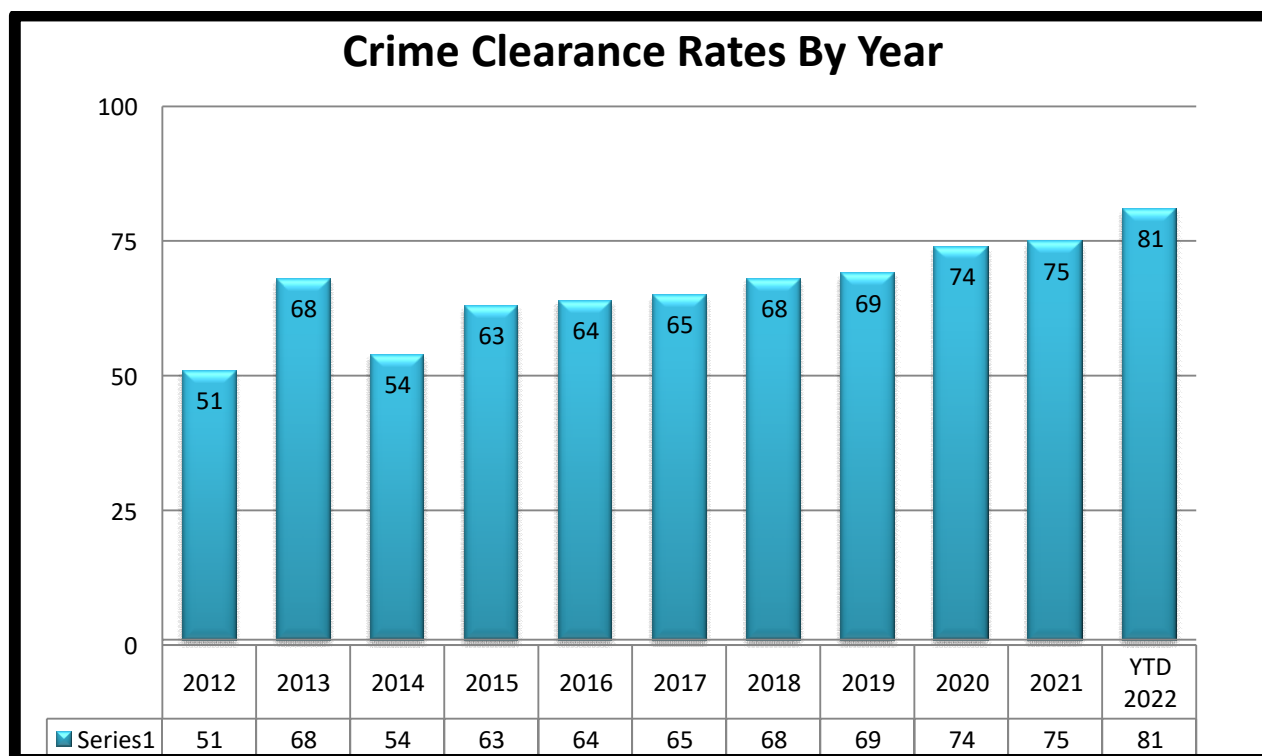


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	October
Reported Part 1 Cases	7
Cases Cleared	7
Crime Clearance Rate	100%

Crime Clearance Rate YTD: 81%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2022	
Adult Arrests	41
Juvenile Arrests	5
Total	46

Field Warnings 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	1	0	1	0	0	0	0	0	0	0	2
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	1	0	0	0	0	3
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	0	0	0	3	3	5	10	12	3	6	0	0	42
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	3	3	1	2	3	0	0	12
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	4	11	26	29	39	15	33	0	0	157
341.04 NON-REGISTRATION OF VEHICLE	0	0	1	5	5	4	6	5	5	6	0	0	37
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	1	2	1	0	0	0	0	4
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	1	0	0	0	0	0	0	2
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	3	5	5	6	2	12	0	0	34
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	2	0	0	1	0	0	0	0	3

341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	3	2	5	0	0	0	1	0	0	0	0	0	11
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	0	0	0	0	0	1	0	0	1	0	0	0	2
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	2	0	0	0	0	0	2
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	1	0	3	3	1	2	0	0	11
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	2	2	2	0	0	1	4	3	2	6	0	0	22
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	1	7	2	4	3	9	3	4	3	0	0	37
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	0	0	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	0	0	0	0	0	0	0	0	3
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	1	0	1	0	0	0	0	0	0	3
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	2	3	1	6	9	7	2	0	0	30
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	1	0	0	0	2	3	0	0	0	0	7
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	1	0	1	0	0	0	2
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	1	0	0	4	2	4	1	1	0	2	0	0	15
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	0	0	0	0	0	0	0	0	1
9-2-1 DISCHARGE OR CARRYING FIREARMS AND GUNS	0	0	0	0	0	0	0	1	0	0	0	0	1
9-2-11 CURFEW VIOLATION	0	0	0	0	0	0	0	1	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-15 ANIMAL FECES	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	0	0	0	1	0	0	1
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	2	6	0	0	0	0	2	1	0	0	0	12
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	5	3	4	4	7	5	6	3	6	0	0	44

6-5-1 DOG LICENSE	9	11	9	7	14	10	8	13	9	9	0	0	99
TR305.19(1) DOORS-HOODS, TRUNK LID-WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
TR305.16(2) TAIL LAMPS-PROPER WORKING CONDITION	0	0	0	0	0	0	0	0	1	1	0	0	2
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	0	1	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	1	0	0	0	0	1	0	1	0	0	0	0	3
347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	1	0	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	2	2	5	1	2	1	1	2	1	3	0	0	20
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	3	0	0	0	1	0	0	1	0	0	5
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	1	2	0	0	0	0	0	1	2	0	0	7
347.12(1)(A) FAILURE TO DIM HEADLIGHTS-ONCOMING VEHICLES	0	0	0	0	0	0	0	0	1	1	0	0	2
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	5	4	11	5	2	0	0	1	3	0	0	0	31
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	1	2	0	0	0	0	0	0	0	0	0	3
346.57(4)(EM) SPEEDING 25 MPH SERVICE ROAD/CITY/VILLAGE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	4	2	4	0	0	0	0	2	7	0	0	0	19
346.48(1) FAIL TO STOP FOR SCHOOL BUS	0	0	0	0	0	1	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	4	0	6	2	0	0	0	0	0	0	0	0	12
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	5	0	0	0	0	0	0	0	0	0	0	5
346.31(3) IMPROPER LEFT TURN	0	0	0	0	0	0	0	0	1	0	0	0	1
346.31(1) FAIL TO FOLLOW INDICATED TURN	0	0	0	0	0	0	0	0	0	1	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	0	0	0	1	0	0	2	1	0	0	0	4
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	0	0	0	0	0	0	0	1
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	0	0	0	1	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0	1	0	0	0	2
346.13(1) UNSAFE LANE DEVIATION	0	0	0	0	0	0	1	0	0	0	0	0	1
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	2	0	0	0	0	0	2

343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	0	0	0	0	1	0	0	0	0	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	1	0	0	0	0	3
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	1	0	0	0	0	0	1
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	0	0	1	0	1	0	0	0	2
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	0	0	0	0	0	0	0	1	0	1	0	0	2
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	2	0	0	3
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	0	0	1	1	0	0	0	0	2	0	0	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	0	3	2	1	0	0	0	0	0	0	0	6
347.09(1)(A) HEADLAMPS-VEHICLES EQUIPED W/2 HEADLAMPS	0	0	0	0	0	1	0	1	2	4	0	0	8
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	5	3	10	3	1	3	3	2	7	5	0	0	42
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	3	1	4	1	4	2	1	0	1	5	0	0	22
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	0	0	0	0	0	0	0	0	1	1	0	0	2
FIELD WARNING Totals	51	49	90	52	67	85	113	128	85	120	0	0	840
Totals	51	49	90	52	67	85	113	128	85	120	0	0	840

Traffic Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
346.37(1)(C)2 PEDESTRIAN/BICYCLIST/EPAMD VIOLATE RED TRAFFIC LIGHT	0	0	0	0	0	0	0	1	0	0	0	0	1
346.33(1m) UNLAWFUL U TURN-FAIL TO EXERCISE DUE CARE	0	0	0	0	0	1	0	0	0	0	0	0	1
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	1	0	1	2	1	0	0	0	7
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	0	2	5	2	3	0	0	12

346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	1	0	2	5	2	1	2	0	0	13
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	5	0	4	3	3	2	2	0	0	19
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	1	2	0	1	0	0	6
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	2	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	1	1	0	0	0	0	3
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	1	0	0	1	0	0	0	0	3
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	0	1	2	0	1	0	0	4
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	1	1	2	0	0	0	0	0	0	0	0	0	4
346.89(3)(a) 001 TEXTING WHILE DRIVING	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(2) 008 FAILURE TO KEEP VEHICLE UNDER CONTROL (2ND+)	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	1	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	1	1	0	0	0	0	0	2
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	1	0	0	0	0	0	0	1
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	1	0	0	2
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	1	5	2	6	0	1	1	2	0	0	19
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(a) 003 OPERATING AFTER SUSPENSION (3RD)	0	0	0	0	0	1	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(2t) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	4	3	0	1	1	0	0	0	9
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	1	0	0	0	0	0	0	0	0	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	2	0	0	0	0	0	0	1	0	0	4
346.68 HIT AND RUN-UNATTENDED VEHICLE	0	0	0	0	0	1	0	0	1	0	0	0	2
346.63(1)(B)CIR OWI - OPERATE W/PAC OVER LEGAL LIMIT	0	0	1	0	0	1	0	0	0	0	0	0	2
346.63(1)(B)ORD OWI - OPERATE W/PAC OVER LEGAL LIMIT	2	1	0	2	0	1	1	0	0	0	0	0	7
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	1	0	1	1	0	2	0	0	0	6

346.57(4)(F) SPEEDING- 35MPH OUTLYING DISTRICT - CITY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	1	0	1	0	0	1	0	0	0	0	4
346.57(2) 001 UNREASONABLE AND IMPRUDENT SPEED	0	0	0	0	0	0	0	0	1	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	1	0	0	0	0	0	0	0	0	5
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	1	0	0	0	0	0	0	1	0	0	0	0	2
346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	0	0	0	0	0	0	0	1	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	1	0	0	0	0	0	0	1	0	0	3
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	1	1	0	0	0	0	3
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	1	1	0	0	0	0	0	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	0	0	0	0	0	0	1	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	0	0	1	0	1	2	0	0	0	0	0	4
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	0	0	1	0	0	1
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	2	0	6	0	2	1	6	1	0	0	0	19
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	2	2	2	1	3	0	3	4	0	0	17
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	0	0	0	0	0	0	0	0	1	0	0	1
343.05(3)(c) OPERATE MOPED W/O VALID LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	4	5	3	2	1	3	4	2	0	0	29
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	0	1	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	0	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	1	0	0	0	1	1	1	1	0	0	6
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	1	0	3	1	0	0	0	0	0	5
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	2	0	1	0	1	0	0	0	0	0	0	4
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	0	0	0	0	0	0	1	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	4	0	0	2	2	1	0	0	1	0	0	0	10
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	3	0	1	2	0	0	1	0	0	9
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	1	0	0	1	0	0	0	1	0	0	3
TRAFFIC Totals	31	13	19	37	20	39	31	39	22	26	0	0	277

Totals	31	13	19	37	20	39	31	39	22	26	0	0	277
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Municipal Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
10-1-15G(4)(C)(4) REAR YARDS STORAGE CANOPIES	0	0	0	0	0	0	1	0	0	0	0	0	1
10-1-15(3)(A) FENCE HEIGHT IN FRONT YARD	0	0	0	0	0	1	0	0	0	0	0	0	1
11-2-2 ELECTRICAL CODES	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	0	0	1	1	1	0	0	0	0	0	0	3
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	3	2	1	3	1	4	2	5	3	0	0	27
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	3	2	0	0	1	0	1	0	0	7
125.07(4)(B) 17-20 UNDERAGE DRINKING/POSSESS 17-20	0	0	0	1	0	0	0	0	0	0	0	0	1
9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICAITON-HARASSMENT	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	2	0	3	1	0	0	0	0	0	0	8
943.50(1M)(A) MISD RETAIL THEFT - ALTER PRICE	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
943.13(1M)(B) TRESPASS TO LAND-REMAIN AFTER NOTICE	0	0	0	1	0	0	0	0	0	0	0	0	1
125.07(4)(A) 17-20 UNDERAGE DRINKING-PROCURES 17-20	0	0	0	2	0	0	0	0	0	0	0	0	2
9-6-6 PUBLIC NUISANCES AFFECTING HEALTH	0	0	0	0	0	0	1	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	3	14	7	1	6	0	0	0	34
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	0	0	0	0	0	0	0	0	1	0	0	1
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	0	2	0	0	2	0	0	0	0	0	0	0	4
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	0	2	2	0	0	1	0	1	0	0	0	0	6
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	0	0	0	0	2	3	0	0	0	5
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	0	0	0	0	0	0	0	1	0	0	0	1

9-3-4 DESTRUCTION OF NOXIOUS WEEDS	0	0	0	0	0	0	0	0	0	1	0	0	1
943.14 CRIMINAL TRESPASS TO DWELLING	0	0	0	1	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	1	0	0	0	0	0	0	1	1	0	0	0	3
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	2	0	0	0	0	0	0	0	3
9-2-1 DISCHARGE OR CARRYING FIREARMS AND GUNS	0	0	0	0	0	0	0	2	0	0	0	0	2
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	0	0	0	3	0	0	0	0	0	3
9-1-1 943.20 THEFT	0	0	0	0	0	0	0	0	1	0	0	0	1
9-1-1 943.14 TRESPASS TO DWELLING	0	0	0	0	0	0	1	0	1	0	0	0	2
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	0	0	0	0	2	0	2	0	0	4
9-1-1 941.10 NEGLIGENT HANDLING OF BURNING MATERIALS	0	0	0	0	0	2	0	0	0	0	0	0	2
9-2-10(B) HABITUAL TRUANCY	1	1	2	1	1	0	0	0	0	0	0	0	6
9-2-10(A) SIMPLE TRUANCY	0	5	0	2	4	1	0	0	0	0	0	0	12
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	1	1	0	0	0	2	0	1	2	0	0	7
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	0	0	0	0	0	0	0	0	0	1	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	2	0	0	0	0	0	0	1	0	0	0	3
6-5-1 DOG LICENSE	3	0	0	0	0	1	0	0	2	0	0	0	6
3-1-3 BONFIRES AND OUTDOOR FIRES	0	0	0	0	0	0	0	0	1	0	0	0	1
ORDINANCE Totals	13	18	12	13	22	25	19	13	23	11	0	0	169
Totals	13	18	12	13	22	25	19	13	23	11	0	0	169

October 2022 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(1)	13B BATTERY - SIMPLE	1	1
948.02(2) STATUTORY RAPE	36B 2ND DEGREE SEXUAL ASSAULT UNDER 16 YOA	8	2
9-1-4 W/INJ	90C DISORDERLY CONDUCT WITH INJURY	1	1
9-1-2(E)(3)	90Z POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	1	1
Totals:		11	5

October 2022 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(2)	13A SUBSTANTIAL BATTERY/AGGRAVATED/INTEND BODILY HARM	1	1
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	2	2
943.10(1M)(A)	220 BURGLARY TO BUILDING OR DWELLING	1	1
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	1	1
948.09 STATUTORY RAPE	36B STATUTORY RAPE SEX CHILD 16 YOA OR OLDER	1	1
948.055(1) 370	370 CAUSE CHILD TO VIEW/LISTEN TO SEXUAL ACTIVITY	1	1
948.12(1M) >18	370 POSSESSION OF CHILD PORNOGRAPHY	2	1
943.24(1)	90A ISSUE WORTHLESS CHECKS<=\$2500	1	1
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	3	3
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	1	1
346.63(1)(A) 002	90D OPERATING WHILE INTOX (1ST)	1	1
346.63(1)(a) 023	90D OPERATING WHILE INTOX (4TH)	1	1
346.63(1)(A) ORD	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
948.21(2) FELONY	90F CHILD NEGLECT - FELONY	3	2
968.075(1)(a)	90F DOMESTIC ABUSE	2	2
9-1-1 943.13	90J CRIMINAL TRESPASS TO LAND	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	1	1
6-5-8(D)	90Z FAILURE TO PAY FOR REDEEMED ANIMAL	1	1
8-4-1(B)	90Z ABANDONMENT OF VEHICLES PROHIBITED	2	2
9-3-4	90Z DESTRUCTION OF NOXIOUS WEEDS	1	1
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	6	2
946.49(1)(b)	90Z BAIL JUMPING-FELONY	3	3
948.07(1) SEX OFF	90Z CHILD ENTICEMENT - SEX OFFENSE	1	1
973.10	90Z PROBATION HOLD	8	8
Totals:		47	41

2022 Public Works/WWTP Tracking			2022		2	Section 10, Item C.
			November	Year-to-Date	November	Year-to-Date
ENGINEERING 2022						
		Landfill Leachate Pumpage (gallons)	416,113	6,398,737	553,893	6,450,827
		Precipitation	2.50	31.63	2	32.48
		Number of Encumbrance property checks	26	300	16	321
STREET DIVISION 2022 (Manhours)			November	Year-to-Date	November	Year-to-Date
53200		Shop/Vehicle Maintenance	287	4,740	420	4,273
53300		Street Maintenance	269	1,503	158	1,646
53310		Street Cleaning	2	910	145	1,096
53320		Street Signs/Painting	23	580	21	839
53330		Snow & Ice	51	783	14	760
53337		PT Snowplowers		26		317
53380		Bridge - maintenance		22		36
53381		17th Street Bridge opening		316		368
53620		Refuse/Garbage		4		2
53625		Recycling/Leaf Collection	689	863	457	573
53640		Weed Cutting		256		219
53650		Work for Others	51	3,979	95	4,182
53700		Landfill Maintenance		53		107
53710		Landfill Sampling		13		11
*****		PBS Sewers	3	50	2	54
*****		Salted Streets	3	18		12
*****		Plowed all city streets		5		4
*****		Open 17th Street Bridge	1	748		1022
WASTEWATER UTILITY 2022			November	Year-to-Date	November	Year-to-Date
		Wastewater Treated, Gallons	53,756,000	648,975,500	7,806,100	1,213,471,100
		MONTHLY AVERAGE: Daily Flow, Gallons	1,792,000	2,145,364	22,602,000	2,320,301
		MONTHLY AVERAGE: Daily BOD, Lbs.	4,328	4,321	4,049	4,156
Plant Discharges (MONTHLY AVERAGE)						
		Biological Oxygen Demand (BOD), mg/l	9.70	7.13	9	9.66
		Suspended Solids, mg/l	10.80	6.17	8	8.69
		Ammonia, mg/l	0.29	0.24	0	0.60
		Phosphorus, mg/l	0.33	0.26	0	0.42
		Fecal Coliform, per 100ml	27.00	19	19	53.18
		pH, Min (6.0)	6.60	6.7	7	6.88
		pH, Max (9.0)	6.90	6.9	7	7.07
Chemicals						
		Polymer, Gallons	88	968	88	968
		Ferric Chloride, Gallons	2,560	27,355	2,300	23,700
P&Fonly		Chemical Purchases for the month	\$ 7,485.66	\$ 64,293.61		\$ 31,692.76
		Mishicot Payment to City	\$ 5,449.69	\$ 72,713.47	7,460	\$ 77,084.30
		Emergency call-ins	2	16	2	20

November 2022 Public Works Narrative Tasks	Section 10, Item C.
<u>ENGINEERING 2022</u>	
<u>17th Street Reconstruction</u>	
- Limits from East Street to Zlatnik Drive, and East Park Street to Jefferson Street	
- Project was bid on February 23, with low bid from Jossart Bros. Construction	
- Started water main construction July 25.	
- Completed underground utilities Sept 28	
- Grading and graveling operations completed Sept. 30	
- Mainline paving operations completed Oct 21	
- Concrete apron, sidewalk and miscellaneous paving to begin and completed in November	
- Anticipating terrace restoration to be completed in the middle to end of November	
- Sent out Assessment letters to property owners beginning of Nov.	
- Substantially complete and opened the road back up to traffic Nov. 22	
- Spring punch list items remain including terrace restoration and tree planting	
<u>Lead water services and Sanitary Sewer lateral Replacement</u>	
- Project was bid February 23, with Essential Sewer & Water being the low bidder	
- Contractor started work on other laterals August 1. Substantial completion of 52 service replacements October 5	
- Completed Adams Street concrete work October 31	
<u>Eggers Pond, (near 20th St & East River St)</u>	
- City staff and consultant continue to work on project coordination	
- Contract was bid June 2, 2021, with Superior Sewer & Water being the low bidder.	
- Pond plantings installed in August; Prairie plantings (around the pond) scheduled for October	
- Street paving on 20th Street completed early November	
- Preparing for final walk through with WDNR (early December)	
<u>Street Improvement Grants</u>	
- Staff submitted additional applications in early June for street improvement grants for years 2023-2027.	
- DOT notified City of grant for resurfacing Emmet Street (17th to 22nd)	
- Work would be scheduled for 2025.	
<u>Pierce Court Drainage</u>	
- Staff is coordinating with a consultant on cleaning a drainage ditch which drains the Pierce Court area	
<u>Shoreline Protection</u>	
- Staff and consultant submitted the permit application for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.	
<u>Sidewalk Repair</u>	
- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in prior years/.	
- Staff is responding to additional complaints, for which notices have been sent to affected residents.	
- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.	
<u>STREET DIVISION 2022</u>	
17th St bridge (1) Opening (DOT electrical inspection)	
PBS Sewers (3) City line open	
Monthly sewers 11/7 and 11/28	
Vac trench at Lakebreeze Way for Electric Dept	
Vac Degritter and Pits for WWTP	
Weed cutting for Electric Dept	
Helped Electric Dept with Christmas decorations and remove flags from downtown	
Set up and take down detour for Holiday Parade	
Participate in Holiday Parade	
Televised sewers (2)	
Root cut sanitary sewer (1)	
Finished up SLRs on Adams St	
Curbside leaf collection (October 17 - December 2)	
Street Sweeping as part of leaf collection	
Put up street signs on 17th St	
Put up new signs for Community House parking lots.	
Snow and Ice control preparation - getting trucks and equipment ready, mixing sand/salt mixture, filling brine tank, filling sand barrels, marking inlets and curbs	
Put out and filled sand barrels	
Snow and Ice Control responses (Nov. 16, Nov. 18, Nov. 19,)	
<u>WASTEWATER UTILITY 2022</u>	



**Two Rivers
November 2022**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- Seasonal Safety (Winter)

2. Audits/Inspections

None

3. Compliance/Risk Management

- Site and field inspections

GOALS AND OBJECTIVES

1. Training

- No Training for December
- Tabletop Exercise Development ongoing
- Chemical specific training for water and wastewater treatment TBD January, February, and March

2. Audits/Inspections

- Field Inspections

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents
- Promote incident and near miss reporting
- Stop the Bleed Training for all FA/CPR/AED trained employees
- Stop the Bleed kits to be added to city vehicles with a need

Nov-22

CITY OF TWO RIVERS

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	28,793,850	GAL/MONTH
LESS BACKWASH WATER	3,568,900	GAL/MONTH
WATER TO CITY	25,224,950	GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,053,010	GAL/DAY
MIN. DAILY WATER PRODUCTION	853,350	GAL/DAY
AVERAGE DAILY WATER PRODUCTION	959,800	GAL/DAY

TOTAL PRODUCTION	28793850	GAL/MONTH
WATER TO CITY	25224950	GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
216	264	240	HR/MO
7.20	8.80	8.00	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	715	0	HR/MO
0	0	23.83	0	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2306.0	0.09	0.00
2644.5	0.09	0.00
177.0	0.01	0.00
1930.0	0.00	0.00
589.0	0.02	0.00
15 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH

PUMP 7	PUMP 8	PUMP 9	TOTAL
360	0	360	720

TOTAL GALLONS PUMPED PER MONTH	7,293,000	GAL/MONTH
MAXIMUM GALLONS PER DAY	263,000	GAL/DAY
MINIMUM GALLONS PER DAY	231,000	GAL/DAY
AVERAGE GALLONS PER DAY	243,100	GAL/DAY

REPORT PREPARED BY

Garret Wachowski

DATE

12/5/2022

AG



Police Department
1717 East Park Street
Post Office Box 87
Two Rivers, WI 54241-0087

EMERGENCY DIAL911
 Non-Emergency Police Response.....(920)686-7200

Police Business Office.....(920)793-1191
 Mon.-Fri. 7:00 a.m. to 4:30 p.m.
 Fax(920) 793-5500
 Emailtrpolice@two-rivers.org

TO: Jamie Jackson, City Clerk
FROM: Assistant Chief Ben Meinnert
DATE: November 29, 2022
SUBJECT: Sex Offender Residency Appeal

On 11-17-2022, Jamie Owen Much Jr. sent a letter to the Two Rivers City Council requesting a waiver of the City of Two Rivers sex offender residency restrictions as outlined in Ord. 9-9. Mr. Much has not and does not reside within the City. He is requesting to reside with his girlfriend whom previously resided in the City of Manitowoc for 3 years but now resides in Two Rivers since August of 2021.

It was determined that Mr. Much was convicted of 2nd Degree Sexual Assault of a Child, § 948.02(2) in 2011. Mr. Much is a life-long WI Department of Justice sex offender registrant and currently under Department of Corrections (DOC)/Division of Community Corrections Supervision until 2025.

Based on Mr. Much's sex offense and the fact that he does not meet the criteria for an exception to the residency requirement, Mr. Much was advised he would not be permitted to reside within the City of Two Rivers. Mr. Much was advised that any request for a variance or appeal of the Police Department's application of the ordinance would need to be forwarded to the City Clerk's Office to be reviewed by the Two Rivers City Council.

Mr. Much has been a life-long resident of Brown county where he is currently employed and, despite his sex offense and registry status, is able to legally reside. Mr. Much has no permission to transfer his DOC supervision to the Manitowoc Office. Permission for such transfer is only granted by DOC after required home inspections are conducted, ordinance compliance is confirmed, and other standards are met.

The Police Department recommends that no waiver or variance of the sex offender residency restriction be granted to Mr. Much. This recommendation is based upon the severity of the offense in which he has been convicted, the fact Mr. Much is still on DOC/Division of Community Corrections Supervision, has not previously resided in the City of Two Rivers, his girlfriend has not resided in the City of Two Rivers for 5 years, he has not obtained permission from DOC, and due to the likelihood that affordable housing is available within a jurisdiction where he could reside without being in violation of the law.



**TWO
RIVERS**
WISCONSIN

Section 11, Item A.

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



November 30, 2022

Mr. Jamie Owen Much Jr.
217 S. Taylor Street
Apt 15
Green Bay, WI 54303

Dear Jamie,

Your sex offender residency appeal was received on November 17, 2022. Following review by our Police Department, your request, along with a recommendation for denial of your request by our Police Department, is being forwarded to the City Council for action at their meeting on Monday, December 19, 2022. You are welcome to attend this meeting in which Council may chose to allow you to speak regarding your request.

The meeting will take place at:

Two Rivers City Hall
3rd Floor Council Chambers
1717 E. Park Street
Two Rivers, WI 54241

The meeting starts at 6:00 PM. A meeting agenda will be posted at <https://www.two-rivers.org/meetings> no later than Friday, December 16.

Sincerely,

Jamie Jackson
City Clerk/Human Resources Director

Enclosures: 11/29/22 Memo from Assistant Chief Meinnert



www.two-rivers.org



920.793.5526



920.793.5512

November 17th, 2022

Jamie Owen Much Jr.

~~920-629-1799~~ 1977

217 S. Taylor Street

Apartment 15

Green Bay, WI 54303

Two Rivers City Council

1717 E. Park Street

Two Rivers, WI 54241

To whom this may concern,

My name is Jamie Owen Much JR, and I am writing this letter in regards of myself coming to reside in the city of Two Rivers, WI at the address of 1719 21st Street. In 2009 I was 18 years old when I sexually assaulted a 14-year-old female at a party. I regret that decision every day of my life and I have not had any new charges since November of 2009. I served 4 years in WI department of corrections, and I have completed my SOT-2 program as of 2022. I also have gotten to the point of only seeing my probation officer once a month which is quite the accomplishment from seeing her weekly in 2020 when I was released from Oshkosh correctional. I work full time at VanDeHei Dairy farms out of De Pere but spend all my free time at the residence of 1719 21st street with my son, girlfriend, and her children until I must be back at my apartment for my curfew at 10pm.

I currently reside in Green Bay Wi, but I have a 1-year-old son who is my entire world who resides in Two Rivers with my longtime girlfriend Mikayla Carpenter. Mikayla has also been an approved chaperone of mine since 2020. She also has 2 other children, a 4-year-old son named Ezra and a 3-year-old Daughter named Riaus which I have been approved by my probation officer and Riaus father Zachariah to be around. If

you have questions, contact me at 920-629-¹⁹⁷⁷~~1799~~ or Mikayla at 920-217-0799. If you have any questions regarding my probation, SOT-2 completion, or even my case in general you can contact my probation officer Candi Phillips at the Green Bay Probation and Parole Office on Jefferson Street (Sex offender offices are on 2nd floor). I would appreciate it if I could be approved to reside with my family. Thank you for reading my letter and helping decide on my approval for residency.

Sincerely,

Jamie Owen Much JR.





RESOLUTION UPON RETIREMENT

WHEREAS, Mr. Dan Glaser began his employment with the City of Two Rivers on September 20, 1993 in the Department of Public Works; and

WHEREAS, he continued working there until 1999 and then transferred to the Two Rivers Electric Department as the Electric Meter Technician; and

WHEREAS, Mr. Glaser then transferred for a short time in 2002 to the Two Rivers Water Department but returned in 2003 to the Electric Department; and

WHEREAS, Dan Glaser was enrolled in the Wisconsin State Meter Technician Apprenticeship program and graduated in 2009 to become the first City of Two Rivers Journeyman Meter Technician; and

WHEREAS, Dan was the key member of the Electric Department for meter testing, inventory, and with the advancement in meter technology, and programs; and

WHEREAS, Dan Glaser served the City of Two Rivers with distinction for 29 years as an employee, until his retirement on December 23, 2022;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Two Rivers does hereby express its appreciation to Dan Glaser for his distinguished service to our community; and

BE IT FURTHER RESOLVED, that a copy of this resolution be shared with Mr. Glaser along with best wishes for a happy retirement.

Dated this 19th day of December 2022

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