



CITY COUNCIL MEETING

Monday, October 17, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**
Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
5. **PUBLIC HEARING**
6. **INPUT FROM THE PUBLIC**
7. **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
8. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
9. **CITY MANAGER'S REPORT**
 - A. Invited Guests
 1. Representatives of the Two Rivers Raiders 2022 Eastern Wisconsin Championship Football Team

Resolution Congratulating the Two Rivers High School Raider Football Team on Their Eastern Wisconsin Championship and Wishing the Team Success in the Playoffs Ahead
Recommended Action:
Motion to read and adopt the resolution
 2. Diane Johnson, Two Rivers Public School Administrator--Community Survey and Upcoming November 8 Referendum
 - B. Status Update/Reports
 1. Staffing Updates
 2. 17th Street Reconstruction Project
 3. New Aerial Platform Truck at Fire Department
 4. 2023 Budget Review
 5. In-Person Absentee Voting for General Election: Monday - Friday from October 25 - November 4, 2022, at City Hall

6. Leaf Collection Underway; Continues Through November
7. Upcoming Events:
 - a. Central Park West 365 Fundraiser at Port Sandy Bay, Wednesday, October 19, 4-8 PM
 - b. Senior Center Health & Information Fair, Thursday, October 20, 8:00 - 12:00 PM, Community House
 - c. Main Street Fall Wine and Beer Walk, Friday, October 28, 5:00 - 8:00 PM
 - d. Main Street Downtown Trick-or-Treat, Saturday, October 29, 11:00 AM - 2:00 PM, Downtown
 - e. Community Trick-or-Treating, Monday, October 31, 4:30 - 7:00 PM
8. Other

C. Legislative/Intergovernmental Update

1. Bipartisan Infrastructure Bill Funding for Local Streets

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Work Session, September 26, 2022
2. City Council, October 3, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, September 13, 2022
2. Advisory Recreation Board, September 13, 2022
3. Room Tax Commission, September 30, 2020
4. Public Utilities Committee, October 4, 2022
5. Public Works Committee, October 5, 2022
6. Plan Commission, October 10, 2022
7. Architectural Control Committee, October 5, 2022

Recommended Action:

Motion to receive and file

C. Department Reports, September 2022

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

D. Applications and Petitions

1. Applications for Operator Licenses - Recommended for Denial by Police Chief - Kayla Anderson and Mary Lubeck

Recommended Action:

Motion to deny the applications, based on the recommendation of the Police Chief

- E.** Summary of Verified Bills for the Month of September, 2022 for \$2,451,988.95
Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A.** Ordinance Amending Section 8-3-10 of City Ordinances, to Allow Operation of Bicycles on Sidewalks by Persons 12 Years of Age and Younger
Recommended Action:
Motion to waive reading and adopt the ordinance
- B.** Ordinance Amending Section 2-5-6 of City Ordinances, to Provide for Two City Council Representatives on the Environmental Advisory Board
Recommended Action:
Motion to waive reading and adopt the resolution
- C.** Resolution Proclaiming October 9-15, 2022 as Fire Prevention Week
Recommended Action:
Motion to read and adopt the resolution
- D.** City Manager's Appointment to the Environmental Advisory Board
Recommended Action:
Motion to approve the appointment of Kate Gadd to the Environmental Advisory Board, to a term expiring May 1, 2024 filling the vacancy created by Brian Henrickson
- E.** Council Member to Environmental Advisory Board
Recommended Action:
Council discretion; Council Member Tracey Koach expressed interest
- F.** Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiveness Financial Assistance Agreement for Lead Lateral Replacement
Recommended Action:
Motion to waive reading and adopt the resolution

12. FOR INFORMATION ONLY

- A. Personnel and Finance Committee-Budget Review, October 20, 2022
- B. City Council Work Session Meeting, Monday, October 24, 2022
- C. City Council Regular Meeting, Monday, November 7, 2022

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Review Proposed Development Agreement with YBR Properties, LLC Regarding City TIF Assistance for Redevelopment Project on the Former Eggers Industrial Downtown Site

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

--Consideration of Development Agreement with YBR Properties, LLC

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532. It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



CITY COUNCIL WORK SESSION

Monday, September 26, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:05 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunus, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Dave Buss, Finance Director; Dave Dasseyl, IT Assistant; Mike Mathis, Director Parks & Recreation; Ben Meinnert, Assistant Police Chief; Scott Ahl, Assistant Engineer; Greg Buckley, City Manager.

4. INVITED GUEST; rescheduled for City Council meeting on Monday, October 17.

5. ACTION ITEMS

A. Procurement Policy for Expenditure of Federal Funds--Required by Manitowoc County as a Condition for Sharing ARPA Funds for Lead Lateral Replacement.

Motion carried upon a roll call vote.

Motion made by Dahlke, seconded by Shimulunus.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunus, Stechmesser, Wachowski

B. Review of City Ordinances and Issues Pertaining to Bicycles, E-bikes, Etc. on City Street, Sidewalks and Trails

Mr. Buckley reported on the background ordinances on bicycle operation. Bicycles are considered "vehicles" under WI law and are subject to the same rules of operation as other vehicles. Generally, local units cannot prohibit bicycles from operating on local streets, unless such street is signed as prohibiting such operation. Bicycles are generally prohibited from operating on sidewalks, unless the local unit has an ordinance allowing such operation. And when such operation is allowed, State law provides that "Every person operating a bicycle upon a sidewalk shall yield the right-of-way to any pedestrian and shall exercise due care and give an audible signal when passing a bicycle, electric scooter, or electric personal assistive mobility device rider or a pedestrian proceeding in the same direction."

Discussion took place regarding City Ordinance Sec. 8-3-10. - Operation on Sidewalks, with consensus to change ordinance to allow age 12 and under and an accompanying adult to ride on sidewalks. Police Department will work on updating the ordinance language.

Discussion took place regarding the concern with illegal bicycle riding on downtown side on the Neshotah Beachwalk, with consensus to improve signage. "Walk Your Bike" signs will be placed along Washington Street at each block between the bridge and 22nd Street and on the concrete trail at Neshotah beach during busy times of the season.

6. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:12 PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Lisa Kuehn
Deputy City Clerk



CITY COUNCIL MEETING

Monday, October 03, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:01 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Scott Ahl, Civil Engineer; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Travis Gunderson, Firefighter/Paramedic; Matt Heckenlaible, Public Works Director; Brian Kohlmeier, Police Chief; Mike Mathis, Parks & Recreation Director; Ben Meinnert, Assistant Police Chief; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Utility Director; Jack Bruce, City Attorney; and Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

None.

6. INPUT FROM THE PUBLIC

None.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Petri reported he was asked if the City is planning to keep Mariners Trail cleared of snow and ice this winter. Mr. Buckley reported that the City is required to keep the parking lot at the Spirit of the River wayside and the smaller waysides to the north cleared of snow and has only been plowing the trail from only from Taylor Street to the Spirit of the River wayside. The City is not currently planning to maintain the remainder portion of Mariners Trail owned by the City.

Councilmember Dahlke reported on the following:

- He received a comment that the audio for last week's City Council Work Session meeting was fantastic for those viewing the meeting from home.
- He received a couple reports of golf carts driving too aggressively and asked that there be a future agenda item about golf cart regulations. City Manager Buckley suggested this topic could be added to the October Work Session meeting agenda.
- Several more utility customers contacted him about their high utility bills.
- He received four calls regarding the book the library promoted for this month being inappropriate. Council President Wachowski also indicated that he received a call regarding the book choice.

- Referring to a communication from a citizen to the Council, he indicated that he or Council President Wachowski were being argumentative or combative during the ATV/UTV discussion at a previous meeting and noted that he will continue to support and fight for what the people that are in contact with him want.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported that the Environmental Advisory Board is working on a winter environmental program series at the Lester Public Library. Topics have been selected for all seven sessions. Additional information will follow as the details are finalized.

She also reported that Two Rivers Main Street's Executive Director, Jason Ring, is providing a weekly update to its members. The Fall Beer and Wine Walk is coming up on Friday, October 28. Saturday, October 29 from 11:00 AM - 2:00 PM there is downtown trick or treat at area businesses.

Councilmember Dahlke reported that the Personnel & Finance Committee began their budget discussions last week. The next meeting is Thursday, October 6 at 6:00 PM.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Matt Heckenlaible, Public Works Director/City Engineer

City Manager Buckley introduced the City's new Public Works Director/City Engineer Matt Heckenlaible. Matt has 30 years of engineering experience, most recently having been employed as Utilities Manager for the City of Green Bay. He began September 26 in a part-time capacity and will start full-time on October 25. Matt was congratulated and welcomed by the City Council.

B. Status Update/Reports

1. Staff Updates

Mr. Buckley reported that recruitment is underway for a Utility Administrative Assistant position that is vacant due to the internal promotion of Gina Sampe to Zoning Administrator/Inspections Assistant. The application deadline is October 5. Effective October 7, there will be a vacancy in the full-time Cemetery and Park Maintenance Worker position due to a resignation. Dan Glaser, Certified Meter Technician is retiring in December 2022. Recent new hires include Matt Heckenlaible as Public Works Director/City Engineer, Steven Gretz as Electric Meter Technician, and Bo Skornicka as Certified Water Operator. Steven and Bo both begin their employment with the City on October 10.

2. Leaf Pick-Up begins October 17

Mr. Buckley reported that leaf collection and disposal will begin on Monday, October 17 continuing until Thanksgiving and longer if the need warrants and weather permits. The schedule will be the east side on Mondays, the north side on Tuesdays, Wednesdays, and Thursdays, and the south side on Fridays.

3. 17th Street Reconstruction Project

Mr. Buckley reported that the contractor completed the underground utilities on September 28 at the 17th Street reconstruction project from Zlatnik to East Street. Street grading and graveling was completed on September 30 and mainline paving operations are expected to begin October 4, lasting 3-4 weeks. The 17th Street bridge is expected to close this week for a short time during the paving operations. The closure will be communicated via Facebook and the City's website.

4. Paul Fabian, Electric Line Crew Foreman, WPPI Energy Shining Star Award
Mr. Buckley reported that Electric Line Crew Foreman, Paul Fabian, was awarded a WPPI Energy Shining Star Award. The award recognizes employees who are showing growth and leadership with proven dedication to strategic initiatives within a utility.
5. Brian Dellemann, Electric Utility Director, Completion of Joint Action Leadership Certification Program
Mr. Buckley reported that Electric Utility Director, Brian Dellemann, completed the Joint Action Leadership Certification Program. The multi-year curriculum helps utility leaders deepen their knowledge of the joint action model, enhances unity among WPPI Energy members, and promotes member management.

Two Rivers Utilities also received a celebratory plaque at the WPPI annual meeting in recognition of the utility reaching 120 years of service to the community. Founded in 1902, the utility is one of 51 member-owners of WPPI Energy.

6. Upcoming Events:
Mr. Buckley reported on the following upcoming events:
 - a. 38th Annual Applefest, Saturday, October 8, 9 AM - 3 PM, Central Park
 - b. Dick Rohrer Memorial Badger Night featuring Jared Abbrederis, Saturday, October 8, 5:30 PM Hamilton Wood Type & Printing Museum
 - c. Community Conversations: Elections, Voting and the New Badger Books, Wednesday, October 12, 6:00 PM, Lester Public Library
7. Other
Mr. Buckley reported that donations and pledges to date total just over \$700,000 for the Central Park West 365 Project, 87.5% of the fundraising goal of \$800,000. Project plans and specs are being advertised for bid opening on October 26. The Rockin' for the Park Dinner and Comedy Show fundraiser will be held on October 27 at Sepia Chapel. A benefit night is also being held at Port Sandy Bay on Wednesday, October 19 with 15% of sales being donated to the project.

Two Rivers Utilities launched MyAccount on September 20. MyAccount is an online management tool that will allow customers to view their utility bills and track their electric and water usage. Signing up is easy. Customers will need to enter their name and account number exactly as it appears on their monthly utility bill when they visit myaccount.two-rivers.org to set up an account.

The City received a wire transfer of 100,000 Czech Crowns (\$3,910.00 US) on September 22, and the funds will be forwarded to the Sister Cities Committee to be applied to the \$28,000 Friendship Table Project. The balance of the funds needed for the project are being raised privately.

Two Rivers room tax revenues year-to-date through August 2022 total \$176,775.85, ahead of the same period in 2021 by more than \$20,000. 2022 revenues are projected to net approximately \$220,000.

Work began October 3 to refurbish and reconfigure the three Washington Park tennis courts to serve as six pickle ball courts and one tennis court. Pavement removal and resurfacing will happen this Fall with project completion in Spring 2023.

Mr. Buckley provided an update on the following matters raised at September 19 regular Council meeting:

1. Utility Bill Concern from Citizen Kathy Dahlke: Utility staff has reviewed consumption history for the property in question and has offered to meet on-site with the property owner to discuss factors that may be contributing to metered usage levels.
2. Citizen Concern About Police Response Time to an Accident, Raised by Councilmember Jeff Dahlke: Assistant Police Chief Meinnert has reviewed the communication system records pertaining to this matter, and determined that the response time to the accident in question was 4 minutes, not 20 minutes as was reported by a citizen to Mr. Dahlke.

The City has some property along Mariners Trail north of the Chamber building that will be planted with pollinator gardens using grant money from Woodland Dunes. The area will be staked out soon and signage will be added to explain what is occurring at that site.

- C. Legislative/Intergovernmental Update
None.

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council, September 19, 2022
Recommended Action:
Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Public Utilities Committee, September 22, 2022
2. Police and Fire Commission, September 28, 2022
3. Personnel and Finance Committee, September 28, 2022
Recommended Action:
Motion to receive and file

C. Applications and Petitions

1. Applications for Temporary Class "B"/"Class B" Retailer's License:
 - a. Rotary Club of Two Rivers, Rotary Road Rally, October 15, 2022, Woodland Dunes, 3000 Hawthorne Avenue, Two Rivers
2. Applications for Cigarette and Tobacco Products Retail License:
 - a. Sweet Fire Tobacco #64, 1803 Washington Street, Two Rivers for the period of October 3, 2022 to June 30, 2023 (Cigarettes and Tobacco will be sold Over-the-Counter)
Recommended Action:
Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried upon a voice vote.

Motion made by B. LeClair, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. Proclamation Naming October 2-8 as Mental Illness Awareness Week
Recommended Action:
Motion to read and adopt the proclamation

The proclamation was read by City Manager Buckley.

Motion carried upon a voice vote.

Motion made by Koach, Seconded by Ring.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- B. Proclamation Naming October 2-8, 2022 as Public Power Week
Recommended Action:
Motion to read and adopt the proclamation

The proclamation was read by Electric Utility Director, Brian Dellemann.

Motion carried by a roll call vote.

Motion made by Stechmesser, Seconded by Petri.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- C. Designation of Official Trick or Treating Hours
Recommended Action:
Motion to designate trick or treating hours as 4:30 PM to 7:00 PM on Monday, October 31, 2022

Motion carried upon a voice vote.

Motion made by Petri, Seconded by Koach.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- D. Resolution Upon Retirement for James McDonald, Completing Fourteen Years as the Public Works Director/City Engineer
Recommended Action:
Motion to waive reading and adopt the resolution

City Manager Buckley reviewed the resolution and commented on some highlights of Mr. McDonald's career as Public Works Director/City Engineer.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Shimulunas.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- E. Review and Discuss Status of Central Park West 365 Project
 - 1. Project Fund-Raising Status

- 2. Project Bidding Timeline
- 3. Possible New Grant Opportunity
- 4. Other

Mr. Buckley welcomed questions by the Council in regards to fundraising, bidding, and a potential new grant opportunity. Bids will be opened on October 26th and are good for 60 days.

12. FOR INFORMATION ONLY

- A. Personnel and Finance Budget Review Meeting, Thursday, October 6, 2022, 6:00 PM
- B. Personnel and Finance Budget Review Meeting, Wednesday, October 12, 2022, 6:00 PM
- C. City Council Regular Meeting, Monday, October 17, 2022, 6:00 PM
- D. City Council Work Session Meeting, Monday, October 24, 2022, 6:00 PM

13. CLOSED SESSION

Motion to enter into Closed Session at 6:58PM, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session: Consideration of proposed collective bargaining agreement with Two Rivers Police Local 13 and Consideration of proposed collective bargaining agreement with Two Rivers Fire Fighters Local 423.

Motion carried by roll call vote.

Motion made by B. LeClair, Seconded by Dahlke.
 Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

14. RECONVENE IN OPEN SESSION

Motion to reconvene into open session at 9:30PM to consider possible actions in follow-up to closed session discussions.

Motion carried upon a voice vote.

Motion made by Shimulunas, Seconded by Dahlke.
 Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- A. Resolution Adopting Proposed Settlement Agreement Between Two Rivers Police Local 13 and the City of Two Rivers--New, 3-Year Collective Bargaining Agreement

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Shimulunas, Seconded by B. LeClair.
 Voting Yea: B. LeClair, Koach, Ring, Shimulunas, Stechmesser
 Voting Nay: Dahlke, D. LeClair, Petri, Wachowski

- B. Resolution Adopting Proposed Settlement Agreement Between Two Rivers Fire Fighters IAFF Local 423, AFL-CIO and the City of Two Rivers--New, 3-Year Collective Bargaining Agreement

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Shimulunas.
Voting Yea: B. LeClair, Koach, Ring, Shimulunas, Stechmesser
Voting Nay: Dahlke, D. LeClair, Petri, Wachowski

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 9:40PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Koach.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk



LIBRARY BOARD MEETING

Tuesday, September 13, 2022 at 6:00 PM

Webster Room - Lester Public Library 1001
Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Katie Stone, Ned Guyette, Mary Glaser, Don Weiss, Kathryn Gadd, and Stanley Palmer. Absent and Excused: Tracey Koach. Also present: Diane Johnson, Two Rivers School District (TRSD) District Administrator; Jennifer Henrickson, TRSD Board Vice President; Randy Williams, TRSD Board Clerk; Mary Kay Slattery, TRSD Finance Director; Adam Rohrer, TRSD Director of Maintenance & Operations; Kyle Korinek, TRSD Director of Learning & Instruction; Chad Bauknecht, Principal Magee Elementary; Tim Wester, Principal LB Clarke; Chris Hamburg, Adult Services Coordinator; Terry Ehle, Youth Services Coordinator; and Jeff Dawson, Director.
3. **PUBLIC COMMENT** – None
4. **INTRODUCTION OF NEW BOARD MEMBER**
Katie Stone introduced herself to everyone present and in turn everyone present introduced themselves to Katie.
5. **INVITED GUEST**
Diane Johnson, Two Rivers School District, District Administrator, and her staff, provided a follow-up visit from her April 12, 2022 presentation outlining needs for a possible referendum. A school district referendum will appear on the November 8 ballot asking for funds to significantly upgrade LB Clarke middle school and provide additional security measures across the school district.
6. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the August 9, 2022 meeting made by Guyette, second made by Pennefeather. Voice vote carried unanimously.
7. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from August, 2022, made by Weiss, second made by Guyette. Voice vote carried unanimously.
8. **BOARD MEMBER COMMENT**
Dawson read a message from Tom Van Horn, who recently moved to Idaho and resigned from the Board of Trustees, praising the library, board and his time on the board. Gadd praised Terry Ehle for going the extra mile in ordering requested books and the outstanding summer reading program and decorations. Discussion on an article, submitted by Guyette, that appeared in the September 11, 2022 edition of the New York Times Magazine entitled – ‘How Book Bans Turned a Texas Town Upside Down.’
9. **DIRECTOR'S REPORT**
Katie Stone shared her knowledge of the Lego Robotics team’s display at the library.

10. COMMUNICATIONS

- A. Library eLinks – July edition of the monthly online newsletter
- B. Thank you from Ginger Simel
- C. Thank you from Shelly Schmoller and family
- D. Letter from Diane Sterba
- E. Bob Fay’s award-winning articles from the Herald Times Reporter

11. REPORT FROM CITY COUNCIL REPRESENTATIVE

80% of funding has been raised for the Central Park 360 project. Budget season for the City is here. New utilities bill format is being reviewed. Ethnic Fest is this weekend.

12. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

First week of school went well. LB Clarke rolled out the red carpet to welcome students and faculty. COVID protocol is in place. Grandparents Day is September 23. Described a ‘book tasting’ project in the district.

13. REPORT FROM COUNTY REPRESENTATIVE

The Manitowoc County courthouse dome needs repair; the county is investigating options on repair or replacement. County jail has taken over preparing meals on wheels.

14. UNFINISHED BUSINESS

- A. COVID-19 Update provided by Dawson.

15. NEW BUSINESS

- A. Collection Development Policy review, adding language concerning self-published materials. Will be brought back to the October meeting as possible action item.

16. BOARD EDUCATION – None

17. CLOSED EXECUTIVE SESSION - None

18. ADJOURNMENT

Motion to adjourn made by Guyette, second made by Sleger. Voice vote carried unanimously. Meeting adjourned at 7:45 PM.

Respectfully submitted by Jeff Dawson



ADVISORY RECREATION BOARD MEETING

Tuesday, September 13, 2022 at 6:00 PM

Koska Room - Community House 1520 17th
Street, Two Rivers, WI 54241

MINUTES

1. ROLL CALL

Daniel Cortte(present), Brian Gallagher(absent), Travis Kadow(present), Justin Klinkner(absent), Kathy Peterson-Council Rep(present), Robert Reed Jr.(present), Dorothy Tinkham Delo(present), Jason Scharping(absent), Chase Mathias(absent), Adam Wachowski-Council Rep(present), Jeff Dahlke(absent)

2. APPROVAL OF MINUTES

Approval for August 9, 2022 Minutes

1. Robert Reed Jr.
2. Travis Kadow

3. CORRESPONDENCE

4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each)

N/A

5. NEW BUSINESS

A. Mariners Trail and beach bike signage

Signs for waysides: Bicyclists

Ordinances/Etiquette

- #### B.
1. Neshotah Playground, DNR Grant and next steps
 2. Neshotah Park vision planning process, review scope

October 11th Meeting: Blake from Parkitecture as guest. Conceptual planning and staff engagement for potential redevelopment/improvements for Neshotah Park.

6. OLD BUSINESS

A. Czech Bench

Location: Central Park East

B. Lighting in Parks

Path behind Neshotah Beach Concession stand to Pierce Court.

Future: Vet's Park, Riverside Park and more lighting for Neshotah Park

C. Forestry and EAB

DNR Forestry Grant

7. DIRECTOR'S REPORTS

8. NEXT MEETING

A. October 11, 2022

9. ADJOURNMENT

1. Dan Cortte

2. Robert Reed Jr.

Time: 7:05pm

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



CITY OF TWO RIVERS
ROOM TAX COMMITTEE PROCEEDINGS
September 30, 2022
10:00 AM, 3rd Floor City Hall

Call to Order

The meeting was called to order at 10:10 AM.

Roll Call

Room Tax members present: Curt Andrews, Peter Crabbe, Bill LeClair, and Greg Buckley. Rick Carey was absent from this meeting. Also, present were Elizabeth Runge, Community Development Director, and Jeff Dawson Library Director. .

Room Tax Revenue Updates

The room tax revenues were provided to the Commission. The numbers show that revenues continue to be very positive for the City's lodging facilities.

Report on 2022 Year to Date Spending of Room Tax Fund

Staff provided a detailed report of expenditures that have been made to date for tourism, contract services, promotions, marketing and other expenses.

Update on Incorporation Status

Staff is working with On Point Consulting for the 501(c) 6 creation process for the City's tourism entity. The Articles of Incorporation have been filed and the next step will be to develop by laws for governance.

Update on Joint 2023 Visitors Guide with Manitowoc

The steps have been taken to move forward with a joint guide for 2023. Staff from both entities have been working together to prepare advertisement packets, lock in a designer for the guide and a printer. The guide is planned to be ready at the end of January 2023 with 20,000 copies for distribution. It will also be avail digitally and have a QR code to provide updated information and links.

2023 Budget

A preliminary budget was presented to the commission for proposed 2023 tourism activities, and in preparation for the future entity /tourism department.



Tuesday, October 04, 2022 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Committee Members: Darla LeClair, Jason Ring

Also attending: Matthew Heckenlaible, Dave Casebeer, Brian Dellemann, Andrew Sukowaty, Scott Ahl

3. REVIEW AND APPROVAL OF MINUTES

Approve minutes from the September 22, 2022 Public Utilities Committee Meeting. Jason Ring motioned; Darla LeClair seconded.

4. PUBLIC INPUT

5. OVERVIEW OF UTILITY RATES

Discussion relative to concerned customer regarding utility bill. Electric Utility supplied a three-year history of usage and cost, and four-month display of usage. Also offered to meet on site to review with resident. No response from resident.

6. POSSIBLE 2023 CONSTRUCTION PROJECTS

- A. Roosevelt Avenue, 6th Street to 12th Street: pending DOT funding, not likely to be pursued in 2023
- B. Lincoln Street from 17th Street to 22nd Street: currently proposed in 2023 Capital Improvement Plan
- C. Possible lateral and lead service replacement (various locations): to be determined
- D. Sanitary sewer lining (various): currently being reviewed
- E. Wastewater Treatment Facility outfall lining

7. WASTEWATER UTILITY: UPDATES AND ACTION

- A. Plant lost a VFD drive (for 100 hp motor). Price has not been determined, expect delivery in March 2023
- B. Sewer use ordinance will need to be brought up to date. Portions based on 1980's, DNR requesting updates on loading exceedances (since 2019 +/-)
- C. New permit will require PFAS testing. A test was performed which indicated levels would be higher than proposed standards. Proposed standard is 20 ug/l test.
- D. Replacement of sludge press is still scheduled this year

8. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE

- A. Meter replacement orders – 52 weeks. Ordered in May 2022, expected delivery May 2023
- B. My account: 340 new assigns, which will give customers more information on utility billing and usage
- C. Wisconsin Public Power Week is October 2-8
- D. Looking at WPPI grant funding for electric vehicle charging stations, both in public locations

and at private houses. Limit of \$5,000 per year

E. Reservations were placed for MEUW dinner and presentation next Tuesday, October 11

9. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED

- A. Current test at reservoir indicates new chemical. Test seems to indicate slightly better water quality. Potential DNR will require change to polyphosphate 80 ortho / 20 poly
- B. Expect inflation to impact supplies and materials

10. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED

20th Street Treatment Pond – Roadway work to begin in the near future along with some of the plantings.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for November 1, 2022 at 5:00pm

13. ADJOURNMENT

Jason Ring motioned, Darla LeClair seconded, 6:10pm

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



MINUTES

1. CALL TO ORDER

2. ROLL CALL

Committee Members: Bill LeClair, Tracey Koach (Chair), Scott Stechmesser

Others Attending: Matthew Heckenlaible, Scott Ahl

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the August 3, 2022 Public Works Committee Meeting. Bill LeClair motioned, Scott Stechmesser seconded. Motion carried.

4. PUBLIC INPUT

5. ON-GOING PROJECT STATUS AND ACTION IF NEEDED

A. 17th Street and Zlatnik

1. Paved half of 17th street on Tuesday, October 4th. Second half to be paved next Tuesday, October 11th (weather permitting)

2. 17th street bridge closed to public to pour East & 17th intersection; widening terraces

3. Zlatnik resurfacing delayed to 2023

B. 20th Street/Eggers Pond – excavation complete, paving forthcoming T.B.D.

C. Scattered Laterals – Completed the last lateral on Wednesday October 5, 2022

D. Various concrete patches and curb/sidewalk work/replacing red crosswalks

1. Red crosswalks at 17th & Washington

2. Scattered services - no formal scattered sidewalk repairs in 2022

3. Sidewalk repair and inspection discussion

E. East River Trail

1. Proposed sites on Washington & Jefferson

2. City forces anticipate a lot of use with park built on old liquor store premises

3. Work expected to commence in 2023

F. Other

6. PROPERTY OWNER REQUESTS

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

A. Review and consider proposed 2023 Street Work CIP (Lincoln Street and Roosevelt Street)

B. Review and consider CIP (Streets and Equipment) for next five years

C. Equipment CIP for next five-year period discussion

D. Memorial Drive sidewalk update

E. Update on WDOT Washington Street bridge resurfacing and Memorial Drive crossings (MSA Concepts)

F. Lincoln Ave (STH 42) at the High School – culverts were replaced

8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION IF NEEDED

A. Lincoln Ave & 22nd St – westbound traffic

1. Concerns about vehicles not obeying stop sign

- 2. Noted a sign was added below stop sign stating “Oncoming Traffic Does Not Stop”
 - 3. Site was inspected by Public Works Director/City Engineer, no further action recommended at this time
- B. Zlatnik Drive - Councilmember Petri reported in the September 6th Council Meeting that he received a lot of inquiries about the direction of traffic on Zlatnik Drive, and the fact that the parking along Zlatnik requires passengers in the vehicle to get out into flowing traffic. Topic to be added to a future Public Works Committee agenda for research and discussion.

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) – ACTION, ENDORSEMENT, OR MODIFICATION AS NEEDED

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION IF NEEDED

- A. Seneca Site Development – 1910 20th Street
 - 1. Update on potential site purchase from Manitowoc County and subsequent site development
 - 2. Potential location to place a crusher and crush gravel

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)

Suggested as Wednesday, December 7, 2022, at 5:15pm. Recommended to forgo November meeting unless deemed necessary.

12. ADJOURNMENT

Motion to adjourn by Scott Stechmesser, seconded by Bill LeClair.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



**TWO
RIVERS**
WISCONSIN

ARCHITECTURAL CONTROL COMMITTEE

Wednesday, October 05, 2022 at 10:00 AM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order at 10:02 AM.

2. ROLL CALL

Present: Scott Ahl, Donald Karman, Elizabeth Runge, Gina Sampe

Excused: Kay Koach

Also present: Vicky Berg

3. ACTION ITEMS

A. Nomination and selection of Chairperson.

Motion to nominate the Zoning Administrator as Chairperson.

Motion carried upon voice vote

Motion made by Runge, seconded by Ahl

Voting Yea: Ahl, Karman, Runge, Sampe

B. Review plans for the construction of a single-family dwelling on Lot 5, Block 4, Sandy Bay Highland Subdivision No. 2, submitted by Radue Homes Inc. (contractor)

The building plans did not include the sump discharge being connected to the public storm sewer. Also, the site plan did not include sufficient grading detail for approval.

Motion to approve the plan subject to sump discharge being connected to the public storm sewer and the acting City Engineer's approval of the revised grading plan. Construction may not commence until the grading plan has been approved.

Motion carried upon voice vote

Motion made by Runge, seconded by Ahl

Voting Yea: Ahl, Karman, Runge, Sampe

4. ADJOURNMENT

Motion to adjourn at 10:25 AM.

Motion carried upon voice vote

Motion made by Runge, seconded by Ahl

Voting Yea: Ahl, Karman, Runge, Sampe

Respectfully submitted,
Gina Sampe, Chairperson



**PLAN COMMISSION
OCTOBER 10, 2022**

MINUTES

1. Call to Order

Chairman Buckley called the meeting to order at 5:30 PM.

2. Roll Call

Commission Members: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Scott Ahl, Eric Pangburn, Adam Wachowski

All members were present.

Also Present: Councilmember Bonnie Shimulunas, Community Development Director Elizabeth Runge, and Director of Public Works Heckenlaible

Action Items

- A. Review extraterritorial Certified Survey Map located in the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ and the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 29. Twon 20 North, Range 24 East in the Town of Two Rivers, submitted by Joseph and Donna Petska and Michael and Katheryn Ferry (Property Owners).

Motion to: Recommend approval of the extraterritorial Certified Survey Map.

Result: Approved by Roll Call Vote

Mover: Adam Wachowski

Seconder: Eric Pangburn

Voting For: Gregory Buckley, Rick Inman, Kay Koach, Kristen Lee, Scott Ahl, Eric Pangburn, Adam Wachowski
Voting Against: None

B. Continue review and recommend modifications to the driveway regulations.

Discussion continued with the Plan Commission members over the draft. The commission will continue a review based on discussion from this meeting and begin a review of covered parking as it relates to driveways.

C. 20 Year Comprehensive Plan Update

Staff updated the Commission that the plan will be presented at the October 24, 2022 City Council work session. During this time the plan is available on the City's website, and the summary posters are in Council Chambers. The proposed timeline is to have the Public Hearing at the City Council November 7th meeting with a resolution for adoption at the this same meeting.

4. Adjournment

Motion to: Adjourn at 7:00 PM

Result: Approved by Voice Vote

Mover: Adam Wachowski

Second: Kay Koach

Voting For: Rick Inman, Kay Koach, Kristen Lee, Scott Ahl, Eric Pangburn, Adam Wachowski

Voting Against: None

Elizabeth Runge, Recording, Secretary



MEMO

DATE: October 12, 2022
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

The next election is November 8, 2022. Both polling places will be open from 7:00am to 8:00pm and fully staffed utilizing the electronic poll books that were rolled out at the August Partisan Primary. Staff anticipates that even with a large turnout of voters, lines will be kept to a minimum with the increase in the number of check-in points due to the badger book implementation.

Absentee ballots have been available by mail since the end of September. As of October 11, there have been 711 ballots mailed to voters with valid requests on file. Of those 711 issued, 264 have been returned with all required signatures, etc. to be counted.

Due to a recent court ruling, municipal clerks are no longer able to make minor corrections to ballot certificate envelopes upon receipt. Previously, if a voter's witness missed something simple and the correction for the omission was clear, clerks could edit the envelope to include the missing information, for instance, adding an omitted zip code. Of the ballots received back so far, 7% of them have been returned with omitted information requiring the clerk to contact the voter to get the issues resolved prior to election day for their ballot to be counted at the polls. Lack of accurate contact information (i.e. phone number, email address) make it difficult to reach many of these voters and results in a lot of time spent making these contacts.

In-Person Absentee Voting Days & Times:

Location: City Hall, 1717 E. Park Street, Two Rivers
Dates: Tuesday, October 25 – Friday, October 28
Monday, October 31 – Friday, November 4
Time: 8:00 am to 4:30 pm





Options for Registering to Vote:

Voter registration can take place all the way up until Election Day. To save time, on Election Day, consider registering to vote prior to the Friday before the Election.

Registering to Vote Online (until October 19):

Go to <https://myvote.wi.gov/>. If your address is up to date at the Department of Motor Vehicles you should be able to complete the entire registration process online.

Register to Vote at the Clerk's Office (Now – November 4)

Stop by City Hall, 1717 E. Park Street, Two Rivers along with your photo ID and a valid proof of residence.

Voter Registrations after October 19th must be done in person at the Clerk's Office

Register to Vote by Mail (until October 19):

Mail your Voter Registration Application to: City Clerk, PO Box 87, Two Rivers, WI 54241

Voter Registrations after October 19th must be done in person at the Clerk's Office

Upcoming presentations on elections include:

- Community Conversation at Lester Public Library – City Clerk will be present to demo the new badger books and answer any election related questions. Thursday, October 12th 6:00 PM.
- Program on “Getting Your Name on the Ballot” – Clerks from Two Rivers, Manitowoc, and Manitowoc County will assist in a virtual presentation hosted by the League of Women Voters.

HUMAN RESOURCES UPDATES:

- Recent Retirements:
 - o Vicky Berg, Zoning Administrator/Inspections Assistant – September 2022
- Upcoming Retirements:
 - o Dan Glaser, Certified Meter Technician – December 2022
 - o Brian Kohlmeier, Chief of Police – December 2022
- Current Recruitments:
 - o Recreation Clerk – Deadline 10/24/22
 - o Zoning Administrator – Deadline 11/1/22
- New Hires:
 - o Matt Heckenlaible, Public Works Director/City Engineer – Began 9/26/22 part-time, will be full-time effective 10/25/22
 - o Steven Gretz, Electric Meter Technician – Began 10/10/22
 - o Bo Skornicka, Certified Water Operator – Began 10/10/22



**TWO
RIVERS**
WISCONSIN

CITY CLERK

Section 10, Item C.



1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

OPERATOR’S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 9/19/2022 Council meeting:

<u>Name</u>	<u>Address</u>	<u>Duration</u>
Savannah R. Arndt	1708 Meadowbrook Dr, Manitowoc	2 years
Alazay R. DeGroot	813 29 th St, Two Rivers	2 years
Kelly J. Erickson	2004 Madison St, Two Rivers	1 year
Hope A. Hagenow	1711 Daisy Ln, Two Rivers	Temporary
Colleen I. Inman	1818 30 th St, Two Rivers	Temporary
Thomas B. Kroll Jr.	15836 Sawyer Ave., Markham IL	1 year
Beatrice J. Leurquin	1112 34 th St, Two Rivers	2 years
Odessa E. Moore	1209 School St, Two Rivers	1 year
Barbara L. Schweitzer	610 35 th St, Two Rivers	Temporary





From: Elizabeth Runge, Community Development Director

Date: October 17, 2022

Re: Staff Report

Key Activities:

- Continued work on development agreement for City Council Review this October.
- Met with 2 business prospects and representative from American National Bank
- Reviewed house plans for the Sandy Bay Highland and scheduled an Architectural Control meeting for review.
- Met with parties related to a potential land purchase(s) of private land to discuss concepts for the site.
- Completed tasks related to tourism and the 2023 visitor guide on behalf of Explore Two Rivers.
- Responding to information requests related to zoning and building permits
- Preparing/working with Human Resources to fill the position of Zoning Administrator/Building Inspection Assistant

Two Rivers Electric Department
 Monthly Report For
 October 2022

Electric Consumption in KWH:

This Month:						Sept. Energy Data	
2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
6,858,478	6,809,251	6,612,734	6,735,982	7,099,107	7,106,085	3.61%	0.10%

Year-to-Date:

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
62,329,996	63,893,031	62,816,844	64,223,302	65,950,098	65,640,297	5.31%	-0.47%

Cost of Electricity Purchased in Dollars:

This Month:

2017	2018	2019	2020	2021	2022		
\$ 582,525.74	\$ 551,586.20	\$ 512,813.10	\$ 578,125.88	\$ 578,125.88	\$ 705,891.08		
						%Change from 2017-2022	%Change from 2021-2022
\$ 0.08494	\$ 0.08101	\$ 0.07755	\$ 0.08583	\$ 0.08144	\$ 0.09934	16.96%	21.98%

Two Rivers Electric Department Monthly Report For October 2022

Large Work Orders Worked on during the current month:

Location	Description of work performed
Eastside	17th Street reconstruction upgrades
Southside	Rebuild primary poles, cross arms and wires
Northend Residential	Various locations, new poles, wires and polymer cutouts
Various	Underground electric service installations

Call-Out Dates	Location	Duration	Cause if known
9/2/22	26th & Williams St.	N/A	Install electric meter
9/3/22	4519 Lincoln Ave	N/A	Remove kite from wires
9/4/22	2343 42nd St.	NA	Tree on wires
9/11/22	3316 Monroe St.	N/A	1/2 Power
9/13/22	16th & Monroe St.	2 Hrs	Pole fire
9/21/22	2729 10th St.	N/A	Reconnect

Number of Services Upgraded or Changed: 3

Number of Electric Meters Installed: 18

Total Number of Electric Meters Tested: 23

Service Disconnects & Reconnects: 0

Fire Department Monthly Report September 2022

Section 10, Item C.

		Monthly			Year to Date 2022			Year to Year 2021			
Total Incident Responses			182		1464		1519				
EMS Response	Total EMS Incidents		161		1350		1383				
	Total Patients		137		1022		1061				
	On Scene		24		307		322				
	Interfacility Transports		27		309		393				
	Intercepts		3		24		19				
	Other				0		0				
EMS Revenue	Date of Service Report		Monthly		Year to Date 2022		Year to Year 2021				
EMS Operations Billing Information	SDC and TRIP Revenue		\$2,309.23		\$49,214.29		\$43,941.50				
	Charges		\$153,522.20		\$1,563,845.22		\$1,292,082.44				
	Payments		\$49,431.84		\$643,050.10		\$564,243.16				
	Adjustments		\$72,824.15		\$965,464.52		\$634,115.67				
	Change + or - in Accounts Receivable		\$31,266.21		-\$44,669.40		\$93,723.61				
Monthly Collection Percentage			32.20%		41.12%		43.67%				
Fire Incidents	Total Fire Incidents		21		116		135				
	Structural		0		7		4				
	Fire Other		3		12		17				
	Unauthorized		6		15		13				
	Hazardous Condition		4		33		27				
	False / Cancelled		5		24		31				
	Service Calls		3		22		26				
Overlapping calls					185		276				
Occup/ Inspect	Total Inspections		32		343		314				
	General		32		343		239				
	Special/Other/Consults				0		19				
	Violations		9		112		85				
	Corrections		6		74		39				
Training	Total Hours		465		3983		4484				
	Fire Training		285		2463		2794				
	EMS Training		120		1040		1300				
	Community Based Outreach		60		480		390				
See attached training summary											
Public Education			Monthly			Year to Date 2022			Year to Year 2021		
Totals / Events	Staff Hours	Participants	7	40	57	37	116	131	42	45	108
CPR Classes	Staff Hours	Participants	6	28	27	30	53	85	42	45	108
Station Tours	Staff Hours	Participants	1	12	30	3	14	38	0	0	0
Presentations	Staff Hours	Participants	0	0	0	4	49	8	0	0	0
Maintenance			Monthly			Year to Date 2022			Year to Year 2021		
Total Hours			143.25			2012.7			1829.5		
Building Care, Cleaning, Maintenance			80.1			715.1			663.95		
Grounds Care			0			72.25			61		
Vehicle Checks			57			1092.2			951		
Vehicle Cleaning			1.25			51.3			68.75		
Vehicle Maintenance			4.9			81.85			84.8		
Current Events											
Prepare for fire prevention week											
Coast Guard open house											
Hose/nozzel training											
Training and installation of new narcotics boxes											
Alexia Rodgers New POP Paramedic											
FF/Critical Care Bradley Scherer (8/28) 8 years, POC Lenny Lewis (8/26) 25 Years											

Monthly Fire Operations Report for September 2022

News

Training

- The training theme for September was hose lays and fire streams. The crews tested out our new KEY FDNY hose that allows us to flow more water than our previous hose. We also tested out our smooth bore and low-pressure combination nozzles with our current hose load style. We worked on hose advancement while flowing water. This was a great team building exercise that forced the crews to work together to move against the force of the water flowing out of the nozzle.
- Our apparatus training consisted of starting our department pumper recertification practical tests. All department pump operators will have their skill tested during this portion of the recertification.
- PPE training was the apparatus response drill.



Public Education/Prevention

- In September, Public Education division participated in US Coast Gard open house. TRFD brought an ambulance and engine to the open house.
- Crews also completed a fire safety stand-by with an engine for the Two Rivers High School Homecoming bonfire.

Fire Operations

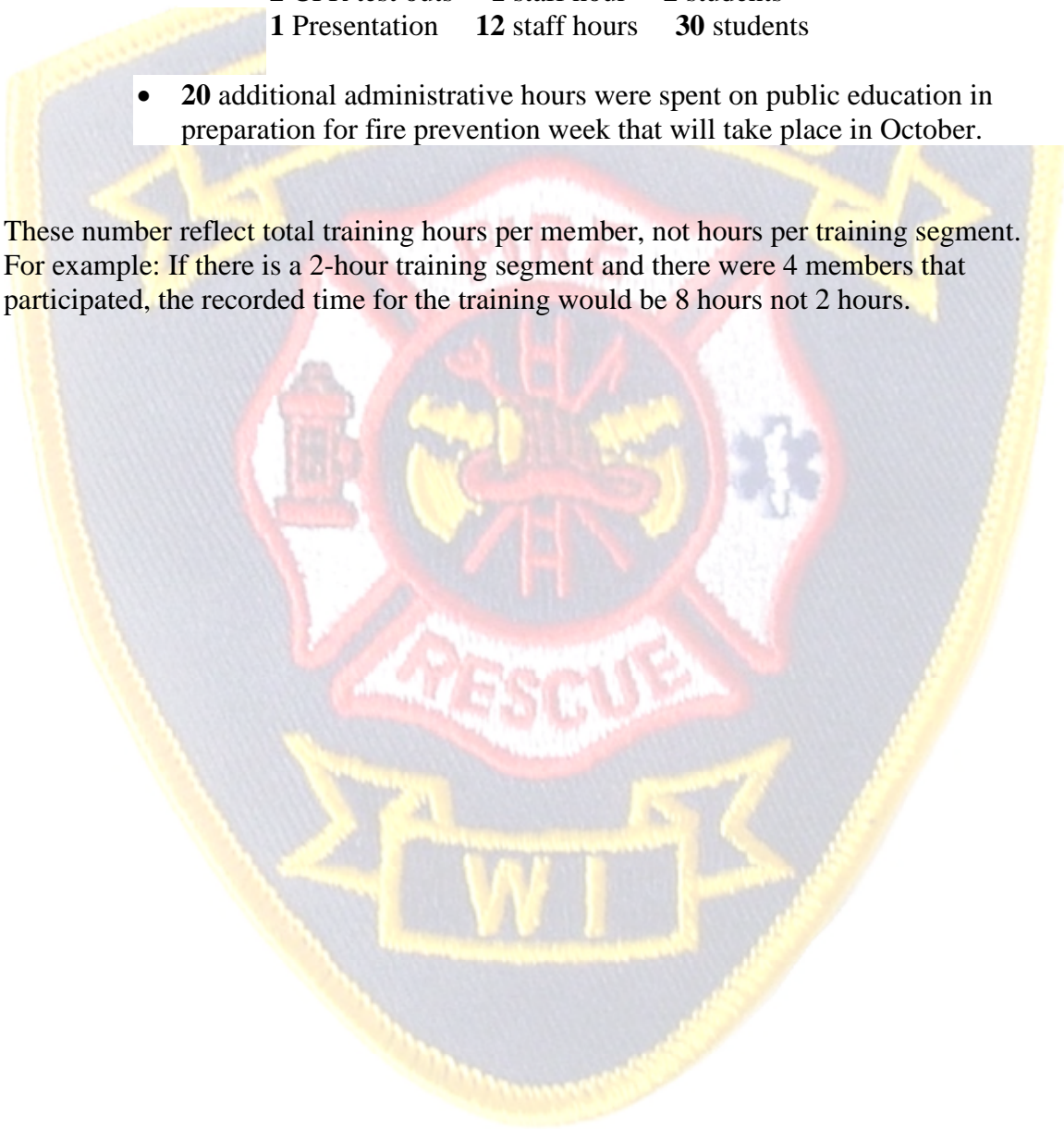
Fire Operations training: **285** hours

Fire Inspections: **32** Inspections, **9** Violations, **6** Correction, **40** hours

Public Education: **4** CPR classes **27** staff hours **25** students
 2 CPR test outs **1** staff hour **2** students
 1 Presentation **12** staff hours **30** students

- **20** additional administrative hours were spent on public education in preparation for fire prevention week that will take place in October.

These number reflect total training hours per member, not hours per training segment. For example: If there is a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.



Monthly EMS Training Report September 2022

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

I also encourage all council members to contact me to do a ride-a-long at the TRFD

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events in September 2022

- EMS Protocols, Policies, and Education Continues (CDC, DHS, National/Local and Best Practice)
- Kites over Lake Michigan EMS Standby
- Began Narc Box switch over process
- Alexia Rodgers POP Paramedic tentative recruit
- Received Flex Grant from State of WI
- Jacklyn Zemple (POP Paramedic) back from leave of absence
- FT/POC professional development and training (Refresher/Skills)
- All TRFD Paramedics continue with the 2021-2022 Paramedic/CCP Training Refresher
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education



EMS: 120 hrs (3-4h/day average)

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

Training hours above are conservative.

- ***POC EMS/Paramedic Training***
- **Paramedic/Critical Care Paramedic Refresher (In-Person)**
- **Protocol (COVID Update)**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA (Painter/Nelson)**
- **Pod/Web Casts (EMS1/EMS World/Various Others)**
- **Company level EMS training**
- **Paramedic QI/QA (all reports) Shift Officers/Medical Director**
- **IFT QI/QA**
- **TEMS training (Kautzer, Burke, Schroeder)**
- **Shift Officers IFT/Staff Update Meetings**
- **EMS Related Meetings/Training**



Community Based Paramedic Outreach: 60 hours (2h/day average)

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

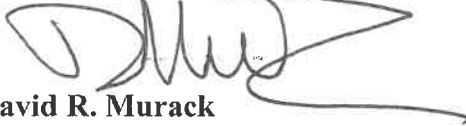
- **Community Outreach visits/calls/visits**
- **Collaboration with Community Partners**
- **Unnecessary 911 call mitigation**
- **Public health meetings**
- **Health Department Meeting updates**
- **Operational collaboration with various agencies**
- **Phone calls/visits to citizen's at risk**
- **Collaboration with Public Health, Hospice and other area agencies**
- **Community Education**
- **Meals on Wheels**

Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

A/C David Murack



David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

"Let no public safety service member's ghost ever come back and say their training failed them."

Web Page: <http://www.two-rivers.org/fire/fire-department.php>

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY
SEPTEMBER 2022

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	29	209	3,583	30,691	553,404	4,749,799
Building (commercial)	2	25	555	8,477	290,000	1,178,704
Electrical	49	204	3,040	14,420	113,633	554,243
Heating	45	178	2,644	11,832	202,727	1,273,993
Home Occupation	-	2	-	100	-	-
Moving	-	1	-	162	-	24,011
Plumbing	60	156	7,035	19,055	265,104	859,650
Sign	1	10	50	550	5,500	58,434
Tank	-	-	-	-	-	-
Wrecking	-	7	-	494	-	9,700
Totals	186	792	16,907	85,781	1,430,368	8,708,534

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2022	2021	2022	2021	2022	2021
Building	234	258	39,168	32,683	5,928,503	3,741,316
Electrical	204	177	14,420	10,070	554,243	252,902
Heating	178	142	11,832	9,126	1,273,993	767,059
Home Occupation	2	-	100	-	-	-
Moving	1	6	162	400	24,011	44,189
Plumbing	156	159	19,055	18,395	859,650	704,212
Sign	10	12	550	600	58,434	26,325
Tank	-	1	-	50	-	-
Wrecking	7	8	494	702	9,700	63,000
Totals	792	763	85,781	72,026	8,708,534	5,599,003

Other Activities

Received and responded to requests for information from the general public and staff

Prepared notices, ordinances & related documents for public hearings

Prepared agenda packets and minutes for Plan Commission and Architectural Control Committee

**Lester Public Library
Director's Report
September 2022**

News

- Budget Review Schedule for the Library -
 Oct. 6 – present the library budget to the Personnel & Finance Committee, this is an open meeting and anyone may attend.
 Oct. 11 – library budget presented and reviewed with the Lester Public Library Board of Trustees
 Nov. 4 – all preliminary complete City Department budgets are due for Public Hearing Notice
 Nov. 16 – Final review of all City Department budgets (if needed) with Personnel & Finance Committee
 Nov. 28 – City Council Work Session: Budget Public Hearing
 Dec. 5 – City Council Regular Meeting: Budget Adoption Meeting
 Dec. 13 – library budget formally approved by the Lester Public Library Board of Trustees

- Lester Public Library took second place in the annual teen challenge, Battle of the Books, for 2022. The Chilton Public Library team took first place. Battle of the Books teams are comprised of teens from each library in the Manitowoc Calumet Library System (MCLS), this was the 20th anniversary of the competition. The battle has teams answer questions based on a book all teams have read. The team with the most correct answers wins the trophy. Congratulations to the entire team, Malachi Bonde, Susie Ehle, Ethan Stokes, Macenzi Stokes, Gavin Denzien, Kiana Luebke, Isabel Quackenbuch, and their coach, Terry Ehle, Youth Services Coordinator.

- Lester Public Library will be a Science in a Bag Pickup Location for the Wisconsin Science Festival. One week, October 10 – 16, packed with events for all ages. The Wisconsin Science Festival is a statewide celebration with activities for people throughout Wisconsin. The Wisconsin Science Festival is presented by a growing coalition of Wisconsin's science and arts communities.

- Karin Adams, the new Manitowoc Public Library Director, started September 20th. Karin comes to Manitowoc from her prior position as director of the Stephenson Public Library, Marinette, Wisconsin.

- Don Weiss, Lester Public Library Board Trustee (County Representative) accepted a seat on the Manitowoc Calumet Library Board.

Library Foundation

- Library Foundation Book Sale brought in a total of \$615.00. After sales tax the library and Foundation each made \$292.85

Library Legislation – No Report

Activities

- 09/01/22 – Met with Lester Public Library Board of Trustees President, Stanley Palmer
- 09/02/22 – Toured Jason Ring, City Council Member and Two Rivers Main Street Director, through the library
- 09/06/22 – Presented library educational initiatives to the Two Rivers Rotary Club, at the Two Rivers Fire Department
- 09/06/22 – Two Rivers City Council Meeting
- 09/08/22 – City of Two Rivers Safety Committee Meeting
- 09/13/22 – Lester Public Library Management Team Meeting
- 09/13/22 – Met with Mike Mathis, Parks and Rec Director; Terry Ehle, Youth Services Coordinator; and Sally Taylor, Public Relations, to work on the West Foundation Grant.
- 09/13/22 – Interviewed Public Works Director candidate with City Manager and Department Heads
- 09/13/22 – Lester Public Library Board Meeting
- 09/14/22 – Lester Public Library All Staff Meeting
- 09/14/22 – City Department Heads Meeting
- 09/16/22 – Virtual Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) Participants Council Meeting
- 09/16/22 – Virtual Manitowoc Calumet Library System Directors Meeting
- 09/17/22 – Attended Ethnic Fest
- 09/19/22 – Two Rivers City Council Meeting
- 09/20/22 – Lester Public Library Management Team Meeting
- 09/21/22 – Community Conversation – Xanti Police Canine Officer
- 09/26/22 – Intellectual Freedom Special Interest Group – Dealing with Book Challenges
- 09/26/22 – Lester Public Library Management Team Meeting
- 09/27/22 – Lester Public Library Management Team Meeting
- 09/28/22 – Attended a Webinar on Conversation Cafes (similar to our Community Conversations)
- 09/28/22 – City Department Heads Meeting
- 09/28/22 – Attended the Manitowoc Calumet Library System Board Meeting, online
- 09/29/22 – Help Desk Shift
- 09/30/22 – City of Two Rivers Room Tax Commission Meeting
- 09/30/22 – Provided a tour of LPL for Karin Adams, the new Director of the Manitowoc Public Library

Jeff Dawson, Director, Lester Public Library 10/03/2022



Date: October 12, 2022
 To: Greg Buckley
 CC: City Council, Recreation Staff, Recreation Board
 From: Mike Mathis
 Subject: Recreation Department July Report

The usage of the J. E. Hamilton Community House for the month is as follows:

➤ Meals on Wheels served	1,489
➤ Congregate Meals	65
➤ TRUST car rides	127
➤ Senior Center Programs	1977
➤ CH / Shelter /Other Facility Rental	2947
➤ Recreation Programs	1822
➤ Visitors/Contacts (phone and in person)	3016
➤ Total CH building usage	402



The Community House was open **29 days** in the month of **September** for an average daily usage of **13 people per day**.

Senior Center

- Committee on Aging – Searching for a new member.
- Executed a successful trip to Michigan with excellent reviews. Strong revenue number of \$4,899.
- Senior Center Open House was well attended and generated \$750 in revenue.
- Megan Marchant hired as full-time Program and Event Coordinator.
- Facebook engagement increased by 101% this month.
- Added an additional nurse for foot care services because of high demand.

Recreation and Event Activities

- Peewee NFL Flag Football has a record number of 11 teams
- We received excellent feedback about the rescheduled July 4th fireworks. “Best fireworks I have ever seen!”
- Recreation team submitted Ethnic fest and received positive feedback.

Cemeteries, Forestry, Parks, and Maintenance

- Full-time Cemetery Maintenance Worker position became vacant due to resignation.
- Began fielding estimates and renderings for a new Neshotah Park playground.
- Submitted application for WI DNR Urban Forestry grant.
- Maintenance Supervisor attended WI DNR Community Tree Management Institute for two days.

Recreation Programming	Number	Room / Location
NFL Flag Football	1500	Walsh Field
Pee Wee Flag Football	300	Walsh Field
9/6 Flag Football Coaches Meeting	22	Koska Room
Other Facility Totals	1822	
Total Recreation Programming	1822	

Park/Shelter Reservations	Number	Room / Location
1	30	Neshotah Beach Open Space
2	165	Neshotah Horseshoe
1	30	Neshotah Jaycee
1	20	Washington
Total Reservations	245	

Park/Shelter & JE Community House 2947

Senior Center Participation	Number	Room / Location
Meals on Wheels served	1,489	due to Labor Day
Congregate Meals	65	due to Labor Day, no Meet & Eat
TRUST car rides	127	
Senior Center Programs	1977	
# SC Office Contacts	3,016	
# New Members	7	in September, YTD 107
# Volunteers	92	
# Volunteer Hrs Donated	841	

Rentals / Events	Number	Room / Location
Roberto Flores 9/7	12	Gym
Seth Jones- Card Show	50	Koska Room
Nicole Wachowski - Bridal Shower	50	Behringer Room & Kitchen
McKenzie Schramm - Birthday Party	30	Gym & Fireplace Lobby
KBH Cancer Benefit	100	Gym & Fireplace Lobby
Shelly Preston - Baby Shower	35	Behringer Room & Kitchen
Mark Maedke - Celebration of Life	40	Koska Room
Mark Vang - Party	40	Behringer Room
Jenny Krall - Birthday Party	20	Behringer Room & Kitchen
Kristine Dey - Birthday Party	25	Gym & Fireplace Lobby
JE Community House Totals	402	
9/3-9/4 Kites Over Lake Michigan	2000+	TRHS
9/10 Pig to Pig Walk	200	Memorial Drive
9/17 Ethnic Fest	1200	Central Park/Downtown
9/17 Rescheduled Fireworks	800	Walsh Field
9/25 Gumby's Marathon	100	Through Two Rivers
Other Facility Totals	2300	
Total Rentals / Events	2702	

Two Rivers Police Department Monthly Report August 2022

Section 10, Item C.



Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200

Monthly Report August 2022



National Night Out

This year's National Night Out was held on August 2nd, 2022. National Night Out is a free public event held every year on the first Tuesday night of August. The event is meant to help build positive relationships between the public and the police in their communities. The Two Rivers Police Department along with the Cool City Crime Prevention Committee work on putting the event together each year. The event previously was held at Washington Park, but because the event keeps growing every year, it is now held at Walsh Field. This event is a fun, family friendly, and interactive. Kids have a chance to play games and win prizes, color, enjoy some food and refreshments, and more. It also gives citizens a chance to talk with those working in public safety and learn about their vehicles and equipment. There are also live demonstrations such as K-9 demos, traffic stops, SWAT demos, and a helicopter landing by Eagle III.



The event has grown to now include numerous public safety agencies including but not limited to:

- Two Rivers Police Department – Officers and K9 Xanti
- Two Rivers Cadets
- Two Rivers Fire Department
- Two Rivers Department of Public Works
- Manitowoc County Sheriff's Office- Deputies, SWAT, and K9
- WI Department of Natural Resources
- Pink Heals Manitowoc County
- US Army Recruiter
- WI State Patrol
- Local Boy Scouts
- American Legion
- Manitowoc County Joint Dispatch Center
- Eagle III Medical Helicopter Landing



Welcome New CSO

Welcome to Jodi Miller who was hired as a full time Community Service Officer. Jodi comes to us from the private sector, but spent over a decade working as a correctional officer at the Manitowoc County Jail. We look forward to working with her in the years to come. Welcome to the team Jodi!



August Training

- Officer Beyer attended a Pepperball Instructor recertification. The Pepperball gun gives our officers another option in resolving potentially dangerous situations safely.
- Lieutenant Gauthier and Officer Zipperer attended a Glock Armorer recertification in Waukesha. The recertification enables them to keep our Glock duty weapons serviceable.
- Officer Propson and Officer Verhelst attended a School Resource Officer school in preparation for their upcoming role as SRO’s in the schools.
- Detective Klumpyan attended a Sexual Assault training conference and a Search Warrant Writing course in Green Bay to further her skills as a new detective.

Anniversaries



Officer Matt Lutze
August 8, 2021
1 Year



Officer Justin Krueger
August 9, 2021
1 Year

Get To Know Us In 2022

Jake Glaser

Patrol Lieutenant

How long have you been with TRPD?
6 Years

What are your duties/specialties?
3rd/2nd Shift Patrol Lieutenant. Evidence Technician, K9 Supervisor, Field Training Officer, Two Rivers Police Association President.

Past duties/specialties?
School Resource Officer- Elementary Schools, Patrol Officer

Favorite Role at the Department?
My favorite opportunity at TRPD thus far has been my time working in the schools; getting to know the kids and working with the teachers in our community. This has given me a greater perspective on our community and has changed me personally and professionally. Creating positive police interactions with people, especially kids, was a large part of why I wanted to become a police officer. The SRO program was the most effective and most fun way to support that.



A Little About Me-
I was born and raised in Two Rivers. I knew I wanted to be a Police Officer since the 5th Grade. I realized after going away to college that I would be best suited to serve the community that had given me so much growing up.

I have one dog named Steele who is an Aussie-Doodle. In my free time I enjoy spending time with family and friends, going to our family cabin, traveling, fishing, hiking, and snowboarding. I help coach the Two Rivers High School baseball team. I am a huge Packers and Brewers fan and love to go to games as often as I can.



This picture was added to prove that Jake has been photographed, at least once, without sunglasses on! - Admin.

Megan Klumpyan

Detective

How long have you been with TRPD? **6 Years**

What are your duties/specialties? **Newly promoted Detective, SRO for 4 years, bike patrol, Crime Prevention committee, Wellness committee, DARE instructor, death investigator, and a forensic interviewer.**

What has been your favorite role in the department? **Working as a School Resource Officer at LB Clarke Middle school! I loved getting to make connections with the kids and helping them solve any problems they may have. It is so rewarding to spend time with kids and watch them grow into amazing young adults. I was able to teach DARE and that has got to be the most fun role because I get to teach kids valuable lesson and interact with them in a completely positive way. I also have made great friendships with the Two Rivers School District staff that I will always treasure!**

Why did you become a police officer? **Ever since I was a little girl I have always been set on becoming a police officer. My parents both worked as correctional officers so I have always been exposed to this type of work. My mom had dreams of becoming a police officer so that also was a huge influence for me. As I got older I became involved in the Plymouth Police Explorer post and really found that I excelled in the training. Everyday that I come to work my goal is to help someone in some capacity and there really isn't a better feeling then when you succeed at that.**



Hobbies/ What do you do for fun? **I have had horses my entire life and enjoy training, barrel racing and trail riding with my horse Breeze. I love to play softball, hike, paddle board, water ski, and anything that involves spending time with my family. I also love to travel and find new adventures. My favorite food is an even tie between Chocolate Brownie Batter Ice Cream and a giant burger! My all-time favorite tv show is Hawaii 5-0 (my dog is named after the lady cop in that show!) I also am OBSESSED with Dolly Parton!**



What is one thing no one would guess about me? **People are usually surprised to find out that I grew up a "farm kid". You would find me out helping my dad bale hay, target shooting, riding 4 wheelers or dirt bikes, or on a horse. I will forever appreciate the life lessons, values, independence, and work ethic that my parents instilled in me by giving me that type of upbringing.**

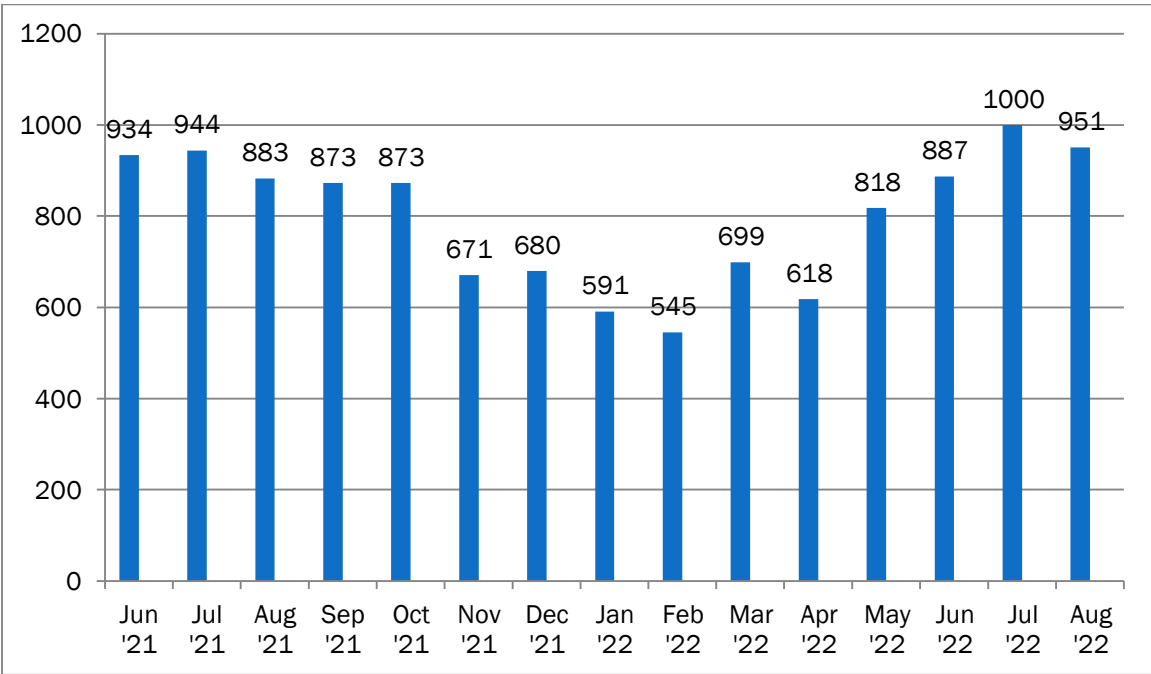
Pets? **I have 2 dogs that I adore: Cash a dachshund and Kona a lab mix. I have 2 barn cats Jasper and Bandit, One quarter horse Breeze, and a mini pony named Caboose.**

If you could visit anywhere in the world where would it be? **I would hands down go back to New Zealand! I also hope to visit Hawaii and Greece someday!**

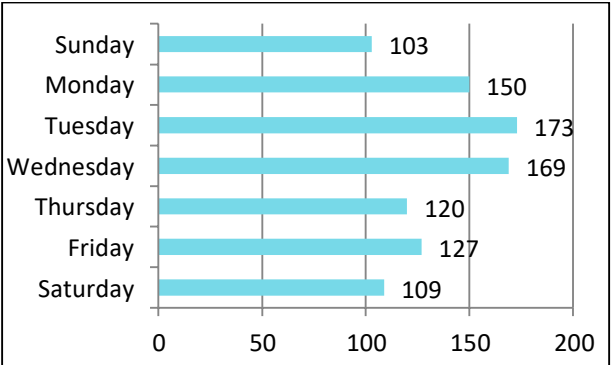
CALLS FOR POLICE SERVICE

August 2022: 951	2022 YTD TOTAL: 6,109 TOTAL LAST YEAR: 9,610
------------------------	---

Monthly Calls Comparison Chart:



Calls for Service by Day of Week:

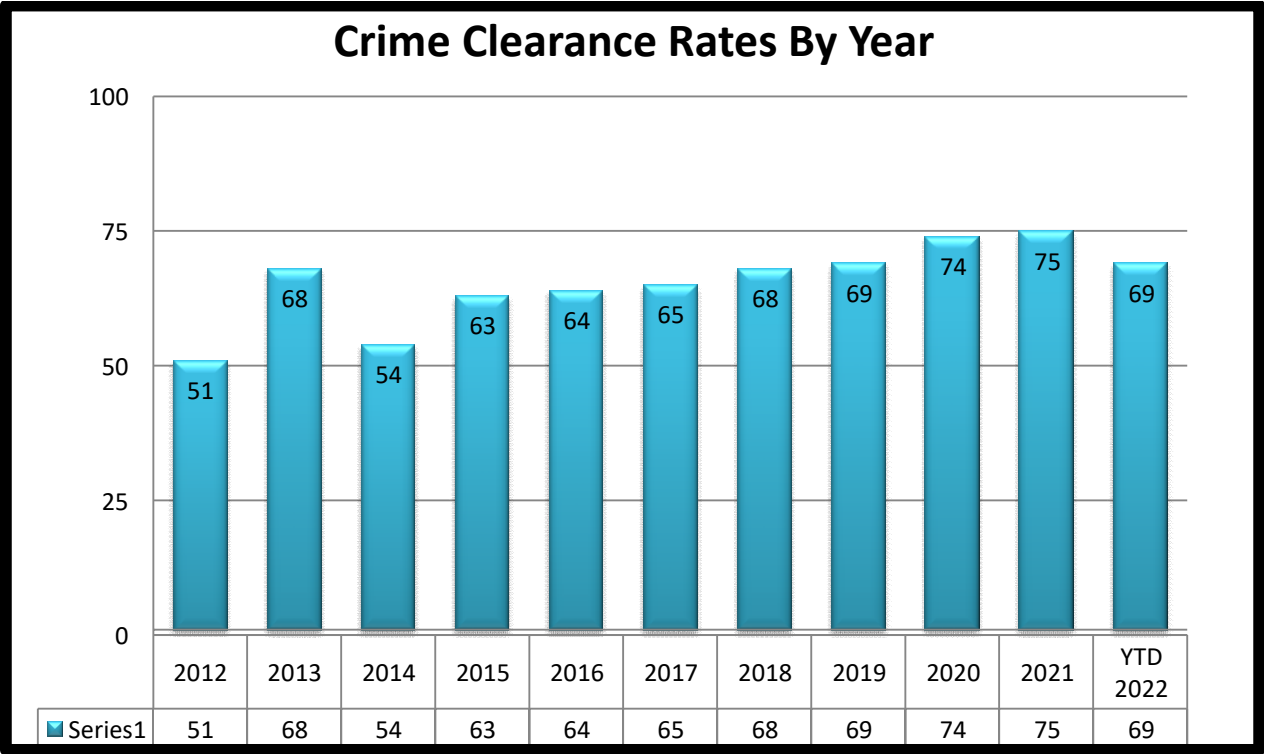


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	August
Reported Part 1 Cases	11
Cases Cleared	12
Crime Clearance Rate	109%

Crime Clearance Rate YTD: 69%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2022	
Adult Arrests	75
Juvenile Arrests	10
Total	85

Field Warnings 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	1	0	1	0	0	0	0	0	0	0	2
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	0	0	0	3	3	5	10	12	0	0	0	0	33
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	3	3	1	0	0	0	0	7
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	4	11	26	29	39	0	0	0	0	109
341.04 NON-REGISTRATION OF VEHICLE	0	0	1	5	5	4	6	5	0	0	0	0	26
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	1	2	1	0	0	0	0	4
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	1	0	0	0	0	0	0	2
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	3	5	5	6	0	0	0	0	20

346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	2	0	0	1	0	0	0	0	3
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	3	2	5	0	0	0	1	0	0	0	0	0	11
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	2	0	0	0	0	0	2
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	1	0	3	3	0	0	0	0	8
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	2	2	2	0	0	1	4	3	0	0	0	0	14
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	1	7	2	4	3	9	3	0	0	0	0	30
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	0	0	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	0	0	0	0	0	0	0	0	3
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	1	0	1	0	0	0	0	0	0	3
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	2	3	1	6	9	0	0	0	0	21
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	1	0	0	0	2	3	0	0	0	0	7
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	1	0	0	4	2	4	1	1	0	0	0	0	13
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	0	0	0	0	0	0	0	0	1
9-2-11 CURFEW VIOLATION	0	0	0	0	0	0	0	1	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-15 ANIMAL FECES	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	2	6	0	0	0	0	2	0	0	0	0	11
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	5	3	4	4	7	5	6	0	0	0	0	35
6-5-1 DOG LICENSE	9	11	9	7	14	10	8	13	0	0	0	0	81

TR305.19(1) DOORS-HOODS, TRUNK LID-WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	0	1	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	1	0	0	0	0	1	0	1	0	0	0	0	3
347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	1	0	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	2	2	5	1	2	1	1	2	0	0	0	0	16
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	3	0	0	0	1	0	0	0	0	0	4
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	1	2	0	0	0	0	0	0	0	0	0	4
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	5	4	11	5	2	0	0	1	0	0	0	0	28
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	1	2	0	0	0	0	0	0	0	0	0	3
346.57(4)(EM) SPEEDING 25 MPH SERVICE ROAD/CITY/VILLAGE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	4	2	4	0	0	0	0	2	0	0	0	0	12
346.48(1) FAIL TO STOP FOR SCHOOL BUS	0	0	0	0	0	1	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	4	0	6	2	0	0	0	0	0	0	0	0	12
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	5	0	0	0	0	0	0	0	0	0	0	5
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	0	0	0	1	0	0	2	0	0	0	0	3
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	0	0	0	0	0	0	0	1
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	0	0	0	1	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	0	0	0	0	0	1	0	0	0	0	0	1
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	2	0	0	0	0	0	2
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	0	0	0	0	1	0	0	0	0	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	1	0	0	0	0	3
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	1	0	0	0	0	0	1
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	1	0	0	0	0	0	0	0	0	1

341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	0	0	1	0	0	0	0	0	1
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	0	0	0	0	0	0	0	1	0	0	0	0	1
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	0	0	1	1	0	0	0	0	0	0	0	2
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	0	3	2	1	0	0	0	0	0	0	0	6
347.09(1)(A) HEADLAMPS-VEHICLES EQUIPED W/2 HEADLAMPS	0	0	0	0	0	1	0	1	0	0	0	0	2
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	5	3	10	3	1	3	3	2	0	0	0	0	30
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	3	1	4	1	4	2	1	0	0	0	0	0	16
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
FIELD WARNING Totals	51	49	90	52	67	85	113	125	0	0	0	0	632
Totals	51	49	90	52	67	85	113	125	0	0	0	0	632

Traffic Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
346.37(1)(C)2 PEDESTRIAN/BICYCLIST/EPAMD VIOLATE RED TRAFFIC LIGHT	0	0	0	0	0	0	0	1	0	0	0	0	1
346.33(1m) UNLAWFUL U TURN-FAIL TO EXERCISE DUE CARE	0	0	0	0	0	1	0	0	0	0	0	0	1
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	1	0	1	2	0	0	0	0	6
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	0	2	5	0	0	0	0	7
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	1	0	2	5	2	0	0	0	0	10
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	5	0	4	3	3	0	0	0	0	15
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	1	2	0	0	0	0	5
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	2	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	1	1	0	0	0	0	3
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	1	0	0	1	0	0	0	0	3

346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	0	0	1	2	0	0	0	0	3
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	1	1	2	0	0	0	0	0	0	0	0	0	0	4
346.89(3)(a) 001 TEXTING WHILE DRIVING	0	0	0	0	1	0	0	0	0	0	0	0	0	1
346.57(2) 008 FAILURE TO KEEP VEHILCE UNDER CONTROL (2ND+)	0	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	1	0	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	1	1	0	0	0	0	0	0	2
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	1	0	0	0	0	0	0	0	1
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	1	5	2	6	0	1	0	0	0	0	0	16
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(a) 003 OPERATING AFER SUSPENSION (3RD)	0	0	0	0	0	1	0	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	0	1
346.04(2t) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	0	1
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	4	3	0	1	0	0	0	0	0	8
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	0	0	0	1	0	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	1	0	0	0	0	0	0	0	0	0	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	2	0	0	0	0	0	0	0	0	0	0	3
346.68 HIT AND RUN-UNATTENDED VEHICLE	0	0	0	0	0	1	0	0	0	0	0	0	0	1
346.63(1)(B)CIR OWI- OPERATE WITH PAC OVER LEGAL LIMIT	0	0	1	0	0	1	0	0	0	0	0	0	0	2
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	2	1	0	2	0	1	0	0	0	0	0	0	0	6
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	1	0	1	1	0	0	0	0	0	0	4
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	0	1	0	0	0	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	1	0	1	0	0	1	0	0	0	0	0	4
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	1	0	0	0	0	0	0	0	0	0	5
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	0	0	0	0	1	0	0	0	0	0	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	1	0	0	0	0	0	0	1	0	0	0	0	0	2

346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	0	0	0	0	0	0	0	1	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	1	0	0	0	0	0	0	0	0	0	2
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	1	1	0	0	0	0	3
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	1	1	0	0	0	0	0	0	0	2
346.13(1) UNSAFE LANE DEVIATION	0	0	0	1	0	1	2	0	0	0	0	0	4
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	2	0	6	0	2	1	5	0	0	0	0	17
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	2	2	2	1	3	0	0	0	0	0	10
343.05(3)(c) OPERATE MOPED W/O VALID LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	4	5	3	2	1	3	0	0	0	0	23
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	0	1	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	0	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	1	0	0	0	1	1	0	0	0	0	4
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	1	0	3	1	0	0	0	0	0	5
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	2	0	1	0	1	0	0	0	0	0	0	4
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	0	0	0	0	0	0	1	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	4	0	0	2	2	1	0	0	0	0	0	0	9
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	3	0	1	2	0	0	0	0	0	8
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	1	0	0	1	0	0	0	0	0	0	2
TRAFFIC Totals	31	13	19	37	20	39	30	38	0	0	0	0	227
Totals	31	13	19	37	20	39	30	38	0	0	0	0	227

Municipal Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
10-1-15G(4)(C)(4) REAR YARDS STORAGE CANOPIES	0	0	0	0	0	0	1	0	0	0	0	0	1
10-1-15(3)(A) FENCE HEIGHT IN FRONT YARD	0	0	0	0	0	1	0	0	0	0	0	0	1
11-2-2 ELECTRICAL CODES	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	0	0	1	1	1	0	0	0	0	0	0	3
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	3	2	1	3	1	4	2	0	0	0	0	19
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	3	2	0	0	1	0	0	0	0	6
125.07(4)(B) 17-20 UNDERAGE DRINKING/POSSESS 17-20	0	0	0	1	0	0	0	0	0	0	0	0	1
9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICAITON-HARASSMENT	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	2	0	3	1	0	0	0	0	0	0	8
943.50(1M)(A) MISD RETAIL THEFT - ALTER PRICE	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
943.13(1M)(B) TRESPASS TO LAND-REMAIN AFTER NOTICE	0	0	0	1	0	0	0	0	0	0	0	0	1
125.07(4)(A)1 17-20 UNDERAGE DRINKING- PROCURES 17-20	0	0	0	2	0	0	0	0	0	0	0	0	2
9-6-6 PUBLIC NUISANCES AFFECTING HEALTH	0	0	0	0	0	0	1	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	3	14	7	1	0	0	0	0	28
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	0	2	0	0	2	0	0	0	0	0	0	0	4
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	0	2	2	0	0	1	0	1	0	0	0	0	6
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	0	0	0	0	2	0	0	0	0	2
943.14 CRIMINAL TRESPASS TO DWELLING	0	0	0	1	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING- POSSESS/CONSUMES	1	0	0	0	0	0	0	1	0	0	0	0	2
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	2	0	0	0	0	0	0	0	3

9-2-1 DISCHARGE OR CARRYING FIREARMS AND GUNS	0	0	0	0	0	0	0	2	0	0	0	0	2
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	0	0	0	3	0	0	0	0	0	3
9-1-1 943.14 TRESPASS TO DWELLING	0	0	0	0	0	0	1	0	0	0	0	0	1
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-1 941.10 NEGLIGENT HANDLING OF BURNING MATERIALS	0	0	0	0	0	2	0	0	0	0	0	0	2
9-2-10(B) HABITUAL TRUANCY	1	1	2	1	1	0	0	0	0	0	0	0	6
9-2-10(A) SIMPLE TRUANCY	0	5	0	2	4	1	0	0	0	0	0	0	12
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	1	1	0	0	0	2	0	0	0	0	0	4
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	2	0	0	0	0	0	0	0	0	0	0	2
6-5-1 DOG LICENSE	3	0	0	0	0	1	0	0	0	0	0	0	4
ORDINANCE Totals	13	18	12	13	22	25	19	12	0	0	0	0	134
Totals	13	18	12	13	22	25	19	12	0	0	0	0	134

Traffic Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
346.37(1)(C)2 PEDESTRIAN/BICYCLIST/EPAMD VIOLATE RED TRAFFIC LIGHT	0	0	0	0	0	0	0	1	0	0	0	0	1
346.33(1m) UNLAWFUL U TURN-FAIL TO EXERCISE DUE CARE	0	0	0	0	0	1	0	0	0	0	0	0	1
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	1	0	1	2	0	0	0	0	6
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	0	2	5	0	0	0	0	7
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	1	0	2	5	2	0	0	0	0	10
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	5	0	4	3	3	0	0	0	0	15
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	1	2	0	0	0	0	5
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	2	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	1	1	0	0	0	0	3
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	1	0	0	1	0	0	0	0	3
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	0	1	2	0	0	0	0	3
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	1	1	2	0	0	0	0	0	0	0	0	0	4
346.89(3)(a) 001 TEXTING WHILE DRIVING	0	0	0	0	1	0	0	0	0	0	0	0	1

346.57(2) 008 FAILURE TO KEEP VEHLCE UNDER CONTROL (2ND+)	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	1	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	1	1	0	0	0	0	0	2
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	1	0	0	0	0	0	0	1
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	1	5	2	6	0	1	0	0	0	0	16
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(a) 003 OPERATING AFER SUSPENSION (3RD)	0	0	0	0	0	1	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(2t) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	4	3	0	1	0	0	0	0	8
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	1	0	0	0	0	0	0	0	0	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	2	0	0	0	0	0	0	0	0	0	3
346.68 HIT AND RUN- UNATTENDED VEHICLE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.63(1)(B)CIR OWI- OPERATE WITH PAC OVER LEGAL LIMIT	0	0	1	0	0	1	0	0	0	0	0	0	2
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	2	1	0	2	0	1	0	0	0	0	0	0	6
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	1	0	1	1	0	0	0	0	0	4
346.57(4)(F) SPEEDING- 35MPH OUTLYING DISTRICT - CITY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	1	0	1	0	0	1	0	0	0	0	4
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	1	0	0	0	0	0	0	0	0	5
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	1	0	0	0	0	0	0	1	0	0	0	0	2
346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	0	0	0	0	0	0	0	1	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	1	0	0	0	0	0	0	0	0	0	2
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	1	1	0	0	0	0	3

346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	1	1	0	0	0	0	0	0	0	2
346.13(1) UNSAFE LANE DEVIATION	0	0	0	1	0	1	2	0	0	0	0	0	4
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	2	0	6	0	2	1	5	0	0	0	0	17
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	2	2	2	1	3	0	0	0	0	0	10
343.05(3)(c) OPERATE MOPED W/O VALID LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	4	5	3	2	1	3	0	0	0	0	23
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	0	1	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	0	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	1	0	0	0	1	1	0	0	0	0	4
343.05(3)(b) OPERATE MOTORCYLCE W/O VALID LICENSE	0	0	0	1	0	3	1	0	0	0	0	0	5
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	2	0	1	0	1	0	0	0	0	0	0	4
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	0	0	0	0	0	0	1	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	4	0	0	2	2	1	0	0	0	0	0	0	9
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	3	0	1	2	0	0	0	0	0	8
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	1	0	0	1	0	0	0	0	0	0	2
TRAFFIC Totals	31	13	19	37	20	39	30	38	0	0	0	0	227
Totals	31	13	19	37	20	39	30	38	0	0	0	0	227

June 2022 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
9-1-1 943.50(>\$10)	23C RETAIL THEFT - OVER \$10	3	3
943.50(1M)(D) CONCEAL	23C RETAIL THEFT - INTENTIONALLY CONCEAL - MISD	2	2
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	1	1
6-1-1 125.07(4)(B)	90G UNDERAGE DRINKING-POSSESS/CONSUMES	1	1
9-1-2(E)(3)	90Z POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	1	1
948.07(3)	90Z CHILD ENTICEMENT - EXPOSE SEX ORGAN	1	1
948.10(1)(B) MISD	90Z EXPOSING GENITALS TO CHILD	1	1
Totals:		10	10

June 2022 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.02(2)(a) 09B	09B 1ST RECKLESS HOMICIDE/DELIVER DRUGS	1	1
940.30	100 FALSE IMPRISONMENT	1	1
940.302(2)(A)	100 HUMAN TRAFFICKING	1	1
948.02(2) RAPE	11A RAPE UNDER 16 YEARS OF AGE	1	1
948.07(1) RAPE	11A CHILD ENTICEMENT - RAPE	1	1
948.02(1)(B) FONDLING	11D SEXUAL ASSAULT OF A CHILD - NO GREAT BODILY HARM	1	1
948.02(1)(E)	11D 1ST DEGREE CHILD SEX ASSAULT-CONTACT WITH PERSON UNDER 13	2	1
943.32(1)(B)	120 ROBBERY W/THREAT OF FORCE	1	1
940.285(2)(A)1	13A INTENTIONALLY SUBJECT AN INDIVIDUAL AT RISK TO ABUSE - CAUSE BODILY HARM	1	1
940.19(1)	13B BATTERY - SIMPLE	2	2
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	1	1
943.20(1)(A)/MV PARTS/ACC	23G THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	1
9-1-1 943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1
961.41(1M)(CM)1G	35A POSSESS W/INTENT COCAINE LESS THAN ONE GRAM	1	1
961.41(1M)(D)1	35A POSSESS W/INTENT HEROIN <3G	1	1
961.41(1M)(DM)1	35A POSSESS W/INTENT FENTANYL <10G	1	1
961.41(1M)(E)2	35A POSSESS W/INTENT PCP, METHCATHINONE OR AMPHETAMINE >3 TO 10 GRAMS	1	1
961.41(1M)(G)1	35A POSSESS W/INTENT PSILOCYBIN LESS THAN 100 GRAMS	1	1
961.41(1M)(H)1	35A POSSESS W/INTENT THC LESS THAN 200 GRAMS OR LESS THAN 4 PLANTS	2	2
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	2	2
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	3	3
948.02(2) STATUTORY RAPE	36B 2ND DEGREE SEXUAL ASSAULT UNDER 16 YOA	1	1
948.12(1M) >18	370 POSSESSION OF CHILD PORNOGRAPHY	24	2
9-2-1	520 DISCHARGE OR CARRYING FIREARMS AND GUNS	2	2
941.20(1)(A) WEAPON	520 NEGLIGENT USE OF WEAPONS	1	1

941.23	520 CARRYING CONCEALED WEAPON	1	1
941.29(1M)(A)	520 POSSESSION OF FIREARM BY FELON - WI	1	1
9-1-1 947.01/WO INJ (DO NOT USE)	90C DISORDERLY CONDUCT WITHOUT INJURY	3	3
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	4	4
813.125(7)	90F VIOLATE/HARASSMENT RESTRAINING ORDER	1	1
968.075(1)(a)	90F DOMESTIC ABUSE	4	3
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	1	1
6-5-7(A)(2)(B)	90Z DOG AT LARGE - OFF PREMISE	1	1
6-5-7(B)(4)	90Z BARKING DOGS	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
941.10	90Z NEGLIGENT HANDLING OF BURNING MATERIALS	1	1
941.12(2)	90Z INTERFERE W/FIRE FIGHTING EQUIPMENT	1	1
941.30(1) 90Z	90Z 1ST DEGREE RECKLESSLY ENDANGERING SAFETY - ASSAULT	1	1
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	4	3
946.49(1)(b)	90Z BAIL JUMPING-FELONY	9	6
948.07(1) SEX OFF	90Z CHILD ENTICEMENT - SEX OFFENSE	1	1
948.075(1)(R)	90Z USE COMPUTER TO FACILITATE CHILD SEX CRIME	2	2
973.10	90Z PROBATION HOLD	8	8
Totals:		103	75

2022 Public Works/WWTP Tracking			2022		2022	
			September	Year-to-Date	September	Year-to-Date
ENGINEERING 2022						
		Landfill Leachate Pumpage (gallons)	563,880	5,598,625	573,226	5,355,124
		Precipitation	2.40	27.98	0.86	27.25
		Number of Encumbrance property checks	31	252	35	284
STREET DIVISION 2022 (Manhours)			September	Year-to-Date	September	Year-to-Date
53200		Shop/Vehicle Maintenance	391	4,013	387	3,624
53300		Street Maintenance	121	1,060	209	1,356
53310		Street Cleaning	121	786	127	885
53320		Street Signs/Painting	32	555	40	814
53330		Snow & Ice	8	727		746
53337		PT Snowplowers		26		317
53380		Bridge - maintenance	7	22		36
53375		Old Dump/Landfill/River Sediment				
53381		17th Street Bridge opening	17		15	366
53440		Storm Sewers				
53620		Refuse/Garbage		4	2	2
53625		Recycling/Leaf Collection		10		27
53640		Weed Cutting	17	256	39	210
53650		Work for Others	455	3,262	558	3,677
53700		Landfill Maintenance	4			
53710		Landfill Sampling				
*****		PBS Sewers	3	46	5	50
*****		Salted Streets		15		12
*****		Plowed all city streets		5		4
*****		Open 17th Street Bridge	18	747	39	1019
WASTEWATER UTILITY 2022			September	Year-to-Date	September	Year-to-Date
		Wastewater Treated, Gallons	59,464,000	540,975,500	88,852,000	1,135,757,000
		MONTHLY AVERAGE: Daily Flow, Gallons	1,982,000	2,228,556	2,795,000	2,320,301
		MONTHLY AVERAGE: Daily BOD, Lbs.	4,007	4,286	4,164	4,156
Plant Discharges (MONTHLY AVERAGE)						
		Biological Oxygen Demand (BOD), mg/l	6.70	6.86	7.70	10.11
		Suspended Solids, mg/l	8.20	5.43	10.10	9.00
		Ammonia, mg/l	0.05	0.25	0.05	0.69
		Phosphorus, mg/l	0.32	0.24	0.56	0.42
		Fecal Coliform, per 100ml	27.00	17	50.00	61.33
		pH, Min (6.0)	6.70	6.7	6.90	6.83
		pH, Max (9.0)	7.00	6.9	7.00	7.04
Chemicals						
		Polymer, Gallons	88	792	88	792
		Ferric Chloride, Gallons	2,564	22,181	2,121	18,814
P&Fonly		Chemical Purchases for the month	\$ 7,690.41	\$ 45,126.20	\$ -	\$ 25,519.80
		Mishicot Payment to City	\$ 5,499.04	\$ 62,221.79	\$ 8,201.71	\$ 62,718.05
		Emergency call-ins		11		17

ENGINEERING 2022

17th Street Reconstruction

- Limits from East Street to Zlatnik Drive, and East Park Street to Jefferson Street
- Project was bid on February 23, with low bid from Jossart Bros. Construction
- Started water main construction July 25.
- Completed underground utilities Sept 28
- Grading and gravelling operations completed Sept. 30
- Mainline paving operations expected to commence October 4. Paving operations are expected to last 3 to 4 weeks.

Lead water services and Sanitary Sewer lateral Replacement

- Project was bid February 23, with Essential Sewer & Water being the low bidder
- Contractor started work on other laterals August 1. Substantial completion of 52 service replacements October 5

Eggers Pond, (near 20th St & East River St)

- City staff and consultant continue to work on project coordination
- Contract was bid June 2, 2021, with Superior Sewer & Water being the low bidder.
- Pond plantings installed in August; Prairie plantings (around the pond) scheduled for October
- Street paving on 20th Street is expected to occur by early November

Street Improvement Grants

- Staff submitted additional applications in early June for street improvement grants for years 2023-2027.
- DOT notified City of grant for resurfacing Emmet Street (17th to 22nd)
- Work would be scheduled for 2025.

Pierce Court Drainage

- Staff is coordinating with a consultant on cleaning a drainage ditch which drains the Pierce Court area

Shoreline Protection

- Staff and consultant submitted the permit application for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.

Sidewalk Repair

- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in prior years/.
- Staff is responding to additional complaints, for which notices have been sent to affected residents.
- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.

STREET DIVISION 2022

- 17th St. Bridge Openings (18)
- Set Up Barricades For Fireworks
- Set Up Detour For Ethnic Fest
- PBS Sewers (3) City Line Was Open All Three
- Biweekly / Monthly Sewers
- Hydro Vac At WWTP
- Hydro Vac For Electric Dept.
- Street Openings / Service Lateral Repairs
- Clean Storm Sewer Grates
- Fill Potholes With Cold Mix
- Street Sweeping
- Haul Street Sweepings To Landfill
- Salt Brine Tank / Empty / Clean /Repair / Refill
- Paint Parking Stalls Senior Center
- Repair Replace Street Signs
- Make Specialty Signs

WASTEWATER UTILITY 2022



**Two Rivers
September 2022**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- Confined Space Authorized

2. Audits/Inspections

Field observations of DPW and Parks and Rec

3. Compliance/Risk Management

- Site and field inspections
- First Aid supplies and upcoming compliance changes (October of 2022)
- Stop the Bleed kits to be added to city vehicles with a need

GOALS AND OBJECTIVES

1. Training

- 2022 Training Review (Jeopardy)
- Table Top Exercise Development ongoing

2. Audits/Inspections

- Field Inspections

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents
- Promote incident and near miss reporting
- Stop the Bleed Training for all FA/CPR/AED trained employees

Sep-22 CITY OF TWO RIVERS
 ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	33,771,060 GAL/MONTH
LESS BACKWASH WATER	3,733,230 GAL/MONTH
WATER TO CITY	30,037,830 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,364,410 GAL/DAY
MIN. DAILY WATER PRODUCTION	922,360 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,125,700 GAL/DAY

TOTAL PRODUCTION	33771060 GAL/MONTH
WATER TO CITY	30037830 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	240	HR/MO
8.00	8.00	8.00	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
48	0	148	524	HR/MO
1.60	0	4.93	17.47	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

- PRE MEMBRANE HYPOCHLORITE
- POST SODIUM HYPOCHLORITE
- RESERVOIR HYPOCHLORITE
- 50% SODIUM HYDROXIDE
- FLUORIDE
- 50% CITRIC ACID

POUNDS USED	PMG	PPM
2451.0	0.08	0.00
4502.0	0.13	0.00
404.2	0.01	0.00
1285.0	0.00	0.00
797.9	0.02	0.00
0 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
336	0	384	720

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

7,805,000	GAL/MONTH
314,000	GAL/DAY
236,000	GAL/DAY
260,167	GAL/DAY

REPORT PREPARED BY

Garret Wachowski

DATE

10/3/2022 AS




Police Department
1717 East Park Street
Post Office Box 87
Two Rivers, WI 54241-0087

EMERGENCY DIAL911
Non-Emergency Police Response.....(920)686-7200

Police Business Office.....(920)793-1191
Mon.-Fri. 7:00 a.m. to 4:30 p.m.

Fax(920) 793-5500
Emailtrpolice@two-rivers.org

TO: City Manager – Greg Buckley
FROM: Chief Brian W. Kohlmeier 
DATE: October 4, 2022
SUBJECT: Operator’s License Application: Kayla Anderson

It is my recommendation to the Two Rivers City Council to deny the application for a regular Operator’s License to serve alcohol to Kayla M. Anderson. This recommendation is based on the fact that Anderson’s application has an undisclosed criminal charge.

While this information was not disclosed on the application, Ms. Anderson has been given the opportunity to correct the misinformation. Contact was made with Kayla Anderson on January 7, 2022, on January 18, 2022, and again on June 24, 2022. On each occasion, Ms. Anderson said she would report to the police department to make the corrections but failed to do so. On June 29, 2022, a Certified Letter was sent to Kayla Anderson requesting she make the necessary corrections by July 11, 2022. Ms. Anderson was advised I would hold the application until that time.

On October 4, I was advised that the Two Rivers Post Office did deliver the Certified Letter to Kayla Anderson on July 1, 2022. To date, Kayla Anderson has made no efforts to correct her application.

The applicant’s unwillingness to address the incorrect and incomplete information on her application indicate that she is not suitable to hold an Operator’s License within the City of Two Rivers at this time.



COPY



Police Department
1717 East Park Street
Post Office Box 87
Two Rivers, WI 54241-0087

EMERGENCY DIAL911
Non-Emergency Police Response.....(920)686-7200

Police Business Office.....(920)793-1191
Mon.-Fri. 7:00 a.m. to 4:30 p.m.
Fax(920) 793-5500
Emailtrpolice@two-rivers.org

June 29, 2022

Kayla Anderson
2121 Adams Street
Two Rivers, WI 54241

Dear Kayla Anderson,

We have attempted to contact you in reference to your application with the City of Two Rivers for a Regular Beverage Operator's License. There are correctable matters in which we have communicated with you. When we last contacted you on June 23, 2022, you were made aware that your application was not accurate and that there was an undisclosed charge(s) that need to be noted on the application.

Without this addition(s) to your application, pursuant to guidelines established in City Ord. 6-2-2, your application will be deemed incomplete and a recommendation will be made to deny the issuance of a license. In order to avoid this recommendation, we are requesting that you contact our department and make the corrections to your application by **Monday, July 11, 2022**. If you do not make the necessary corrections by this date, we have no other option but to recommended denial of a license to the Two Rivers City Council.

Please note: Pursuant to Wis. Stat. Sec. 125.12(3). You have an opportunity for a hearing before the City Council at which you may present evidence and argument to show cause that your license should be renewed/approved by the City Council. A separate notice would be sent to you for this purpose.

Sincerely,

Brian W. Kohlmeier
Chief of Police, Two Rivers Police Department






Police Department
1717 East Park Street
Post Office Box 87
Two Rivers, WI 54241-0087

EMERGENCY DIAL911
Non-Emergency Police Response.....(920)686-7200

Police Business Office.....(920)793-1191
Mon.-Fri. 7:00 a.m. to 4:30 p.m.

Fax(920) 793-5500
Emailtrpolice@two-rivers.org

TO: City Manager – Greg Buckley
FROM: Chief Brian W. Kohlmeier 
DATE: October 4, 2022
SUBJECT: Operator’s License Application: Mary Jo Lubeck

It is my recommendation to the Two Rivers City Council to deny the application for a regular Operator’s License to serve alcohol to Mary Jo Lubeck. This recommendation is based on the fact that Lubeck’s application had an undisclosed OWI conviction from 2010 and that there is a second and pending OWI offense occurring in March of 2022.

While this information was not disclosed on the application, Ms. Lubeck has been given the opportunity to correct the misinformation. Contact was made with Mary Jo Lubeck on June 23, 2022 and she stated she would report to the police department that day to make the correction. Ms. Lubeck did not report as stated. On July 8, 2022, contact was attempted but no message could be left. On August 4, 2022, a Certified Letter was sent to Mary Jo Lubeck requesting she make the necessary corrections by August 15, 2022. Ms. Lubeck was advised I would hold the application until that time.

On October 4, I was advised that the Two Rivers Post Office did deliver the Certified Letter to Mary Jo Lubeck on August 15, 2022. To date, Mary Jo Lubeck has made no efforts to correct her application.

The applicant’s unwillingness to address the incorrect and incomplete information on her application indicate that she is not suitable to hold an Operator’s License within the City of Two Rivers at this time.





COPY

Police Department
1717 East Park Street
Post Office Box 87
Two Rivers, WI 54241-0087

EMERGENCY DIAL911
Non-Emergency Police Response.....(920)686-7200

Police Business Office.....(920)793-1191
Mon.-Fri. 7:00 a.m. to 4:30 p.m.

Fax(920) 793-5500
Emailtrpolice@two-rivers.org

August 3, 2022

Mary Jo Lubeck
7136 tannery Road – Lot 34
Two Rivers, WI 54241

Dear Mary Jo Lubeck,

We have attempted to contact you in reference to your application with the City of Two Rivers for a Regular Beverage Operator’s License. There are correctable matters in which we have communicated with you. When we last contacted you on July 8, 2022, you were made aware that your application was not accurate and that there was an undisclosed charge(s) that need to be noted on the application.

Without this addition(s) to your application, pursuant to guidelines established in City Ord. 6-2-2, your application will be deemed incomplete and a recommendation will be made to deny the issuance of a license. In order to avoid this recommendation, we are requesting that you contact our department and make the corrections to your application by **Monday, August 15, 2022**. If you do not make the necessary corrections by this date, we have no other option but to recommended denial of a license to the Two Rivers City Council.

Please note: Pursuant to Wis. Stat. Sec. 125.12(3). You have an opportunity for a hearing before the City Council at which you may present evidence and argument to show cause that your license should be renewed/approved by the City Council. A separate notice would be sent to you for this purpose.

Sincerely,

Brian W. Kohlmeier
Chief of Police, Two Rivers Police Department



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/02/2022	131098	Klein, Alex	Refund of credit balance rec'd through S	660-21130	JAN 21, 2022	26.51-
Total 131098:						26.51-
09/01/2022	132682	Amazon Business - Debit Memo	Supplies- P & R	100-55140-3100	1L3N-7RCF-1TLX	248.97
Total 132682:						248.97
09/01/2022	132683	Associated Bank-Debit Memo	GO Promissory Notes / BF Confirm #a3e	300-58100-6210	08/16/2022	223,823.75
Total 132683:						223,823.75
09/01/2022	132684	Aurora Health Care	Drug Screen	660-59923-2900	1977702	328.00
Total 132684:						328.00
09/01/2022	132685	B&M Waste Service Inc	Portable & Handicap Restroom	100-55200-2900	170747	660.00
Total 132685:						660.00
09/01/2022	132686	Bar None	Refund - Not Enough Teams Men's 12" F	100-46720	8/30/2022	275.00
Total 132686:						275.00
09/01/2022	132687	Bay Bus LLC / Presidential Limousine	Bus Service - Brewer Game 8/18/22	250-55150-3300	13339	2,100.00
Total 132687:						2,100.00
09/01/2022	132688	Brabazon Pump Co. LTD	Air Compressor Repair - Water	650-59642-2900	5234636	578.10
Total 132688:						578.10
09/01/2022	132689	Brunner, Sally A	August 2022 Services	100-51530-2130	822	3,808.33
Total 132689:						3,808.33
09/01/2022	132690	Charter Communications Inc	Service 8/19/22-9/18/22- Sr. Cntr	100-55140-2900	0000265081922	82.79
Total 132690:						82.79
09/01/2022	132691	City Of Manitowoc	5 Gal Pail Blue Paint - DPW	100-53300-3900	0349396	99.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132691:						99.75
09/01/2022	132692	City of Two Rivers	Garbage Stickers - Library	640-46310	8/31/2022	85.00
Total 132692:						85.00
09/01/2022	132693	CivicPlus LLC	Code Codification	100-51420-2130	236020	644.81
Total 132693:						644.81
09/01/2022	132694	CliftonLarsonAllen LLP	Progress Billing/Dec 2021 Audit	100-51510-2110	3385975	7,245.00
Total 132694:						7,245.00
09/01/2022	132695	DJ LaPalm	Refund - Not Enough Teams Men's 12" F	100-46720	08/30/2022	275.00
Total 132695:						275.00
09/01/2022	132696	Erickson Sports Apparel	Logowear	258-56700-3901	102961	17.00
Total 132696:						17.00
09/01/2022	132697	Essential Sewer and Water Services LLC	Private water	650-19107	C3-5	16,590.00
09/01/2022	132697	Essential Sewer and Water Services LLC	Private water	650-19107	C3-6	43,712.00
09/01/2022	132697	Essential Sewer and Water Services LLC	Private Sewer	690-19107	C3-8	47,300.50
Total 132697:						107,602.50
09/01/2022	132698	Fastenal	Replacement keys for padlocks-Ele	660-59588-3900	WIMAN291679	22.80
Total 132698:						22.80
09/01/2022	132699	Frank's Radio Service Inc.	Shop radio part - DPW	100-53200-3900	121291	6.50
Total 132699:						6.50
09/01/2022	132700	Gaedtke, Mike	Driver tip for Brewer Game	250-55150-3300	8/30/2022	100.00
Total 132700:						100.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/01/2022	132701	Graybar	Supplies-Elec	660-59588-3900	9328262653	585.36
09/01/2022	132701	Graybar	Credit - Return Electrical Parts	660-59588-3900	9328312497	373.09-
Total 132701:						212.27
09/01/2022	132702	Hallman Lindsay	Paint & Tape -Rec	100-55400-3500	J0198195	180.44
Total 132702:						180.44
09/01/2022	132703	Hawkins Inc	Azone 15 - Water	650-59641-3910	6221184	1,829.30
09/01/2022	132703	Hawkins Inc	Azone 15 - Water	650-59641-3910	6274999	1,960.17
Total 132703:						3,789.47
09/01/2022	132704	Herb Fitzgerald Co Inc	Service-FD	100-52210-2410	0198061-IN	188.72
Total 132704:						188.72
09/01/2022	132705	HJ Martin & Son Inc	Remove & install new carpet-PD	100-52100-3500	HJ294655	8,340.00
Total 132705:						8,340.00
09/01/2022	132706	J & H Controls Inc	Service - Rec	100-55140-2900	10000024043	501.50
Total 132706:						501.50
09/01/2022	132707	Kvitek, David	CIAC Payment Reiumbursement - 1303	660-29252	8/25/2022	31.09
Total 132707:						31.09
09/01/2022	132708	Manitowoc Co Solid Waste	Dumpster - P&R	640-53620-2900	STATEMENT 25739	341.80
Total 132708:						341.80
09/01/2022	132709	McMahon Associates Inc	Columbus St Ind Park Wetland - Eng	680-59770-2900	926987	1,808.74
09/01/2022	132709	McMahon Associates Inc	Columbus St Ind Park Wetland - Eng	680-59770-2900	927215	938.60
Total 132709:						2,747.34
09/01/2022	132710	Midwest Meter Inc	Supplies - Wtr	650-59663-3900	0146146-IN	841.79

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132710:						841.79
09/01/2022	132711	NETLEC LLC	CIAC Payment Reimbursement - 29th &	660-29252	8/25/22	485.36
Total 132711:						485.36
09/01/2022	132712	Northern Lake Service Inc	TOC Sampling - Wtr	650-59642-2900	423739	54.00
Total 132712:						54.00
09/01/2022	132713	OpenPoint LLC	OpenPoint Subscription - July 2022	660-59923-2403	INVOICE 1267	2,350.00
Total 132713:						2,350.00
09/01/2022	132714	Penworthy Company LLC, The	Books JF - Lib	280-55112-3420	0583542-IN	378.75
Total 132714:						378.75
09/01/2022	132715	Poo Free Parks	Poo Bags - P & R	100-55200-3900	PFP1239	299.96
Total 132715:						299.96
09/01/2022	132716	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/2	352.80
09/01/2022	132716	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/3	907.20
09/01/2022	132716	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/4	907.20
09/01/2022	132716	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/5	302.40
09/01/2022	132716	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/6	907.20
09/01/2022	132716	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/7	554.40
09/01/2022	132716	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/8	655.20
09/01/2022	132716	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/9	403.20
Total 132716:						4,989.60
09/01/2022	132717	Prompt Printing Center	Garbage stickers - Cust Serv	640-53620-3900	34947	1,080.00
Total 132717:						1,080.00
09/01/2022	132718	Quadient Finance USA Inc.	Postage - Closing Date 8/24/22	100-51510-2900	CLOSING DATE 8/24/22	5,010.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132718:						5,010.00
09/01/2022	132719	RESCO	Stock #12161 Tripleye Eyenut - Elec	660-59593-3900	864042-01	351.20
Total 132719:						351.20
09/01/2022	132720	Sabel Mechancial LLC	Dewatering upgrade (screw press)-WWT	690-19107	220596	28,025.00
Total 132720:						28,025.00
09/01/2022	132721	Sebco Books	Books JNF - Lib	280-55112-3400	207246	113.26
Total 132721:						113.26
09/01/2022	132722	Superior Chemical Corp	Supplies-WWTP	690-59834-3900	341300	143.73
09/01/2022	132722	Superior Chemical Corp	Shop cleaners - DPW	100-53200-3900	342723	97.30
Total 132722:						241.03
09/01/2022	132723	Superior Sewer & Water Inc.	Eggers Pond Project - Certificate #4	680-19107	CERTIFICATE NO. 4	108,625.84
Total 132723:						108,625.84
09/01/2022	132724	Thuermer Law Office	Municipal Prosecuting - August 2022	100-51340-2121	AUGUST 30, 2022	1,560.00
Total 132724:						1,560.00
09/01/2022	132725	Truck Equipment Inc	Parts-PD	461-52100-8160	1016876-00	245.00
Total 132725:						245.00
09/01/2022	132726	Tueke, Carson	Baseball Umprie	262-55320-3900	8/24/2022	120.00
Total 132726:						120.00
09/01/2022	132727	Two Rivers Historical Society	Sept 2022 Monthly Support Pymt	258-56700-2910	SEPT 2022	250.00
Total 132727:						250.00
09/01/2022	132728	Unique Flying Objects	Flags for Lightpoles - CM	258-56700-2910	2091	1,913.66

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132728:						1,913.66
09/01/2022	132729	Victor Taddy & Sons	Curb 3200 Adams, sidewalk 3134 Adams	451-53300-8720	19 AUGUST 2022	871.50
Total 132729:						871.50
09/01/2022	132730	Vorpahl Fire & Safety	Magnifier Safety Glasses - Elec	660-59588-2900	215346886	116.82
Total 132730:						116.82
09/01/2022	132731	WEX Bank	Gasoline	250-55150-3900	83014695	10,628.02
Total 132731:						10,628.02
09/01/2022	132732	Wisconsin Public Service	1300 35TH STREET - Rec	100-55400-2220	0401271669-07;8/22	24.83
09/01/2022	132732	Wisconsin Public Service	WARM BLDG	100-55200-2200	0401271669-12;8/22	15.65
09/01/2022	132732	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;8/22	95.69
09/01/2022	132732	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;8/22	185.64
Total 132732:						321.81
09/01/2022	132733	WW Metering Technology LLC	Wtr Mtr Calibrations	650-59676-2900	1310	1,315.00
Total 132733:						1,315.00
09/08/2022	132734	ADRC of the Lakeshore	August 2022 donations - Sr Ctr	250-23150	AUGUST 2022	571.82
Total 132734:						571.82
09/08/2022	132735	Amazon Business - Debit Memo	Supplies	100-51600-3500	1T61-QFFF-3Y7T	241.66
09/08/2022	132735	Amazon Business - Debit Memo	Supplies- DPW	100-53100-3100	1V49-7R3K-4WK3	280.21
09/08/2022	132735	Amazon Business - Debit Memo	Supplies - Fire	100-52200-3850	1YKW-NP93-4DDP	35.97
Total 132735:						557.84
09/08/2022	132736	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-090122	222.00
Total 132736:						222.00
09/08/2022	132737	B&M Waste Service Inc	Portable Restroom Rental - LB Clark	100-55200-2900	170812	85.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132737:						85.00
09/08/2022	132738	Badger Wholesale Company Inc.	Concession Food - P & R	262-55320-3790	1602569	281.12
09/08/2022	132738	Badger Wholesale Company Inc.	Concession Food - P & R	262-55320-3790	1606367	357.95
09/08/2022	132738	Badger Wholesale Company Inc.	Concession Food - P & R	262-55320-3790	1609785	384.64
09/08/2022	132738	Badger Wholesale Company Inc.	Concession Food - P & R	262-55320-3790	1610227	12.05
09/08/2022	132738	Badger Wholesale Company Inc.	Concession Food - P & R	262-55320-3790	1614952	61.44
Total 132738:						1,097.20
09/08/2022	132739	Boyle Fredrickson S.C.	TM - Two Rivers Wisconsin w/ separate	258-56700-2910	STATEMENT NO 574117	225.00
09/08/2022	132739	Boyle Fredrickson S.C.	TM - Two Rivers Wisconsin 1878 w/ boat	258-56700-2910	STATEMENT NO 574118	112.50
09/08/2022	132739	Boyle Fredrickson S.C.	TM - Made in Two Rivers Wisconsin Styli	258-56700-2910	STATEMENT NO 574119	112.50
09/08/2022	132739	Boyle Fredrickson S.C.	TM - Made in Two Rivers WI w/ Circle TR	258-56700-2910	STATEMENT NO 574120	112.50
Total 132739:						562.50
09/08/2022	132740	Chamber of Manitowoc County	Membership dues - Lib	280-55110-2130	12012249	223.00
Total 132740:						223.00
09/08/2022	132741	Cretton Enterprises Inc	Aug 2022 Services - Lib	280-55110-3560	10858	2,961.67
Total 132741:						2,961.67
09/08/2022	132742	Daniels, Lee	Refund - Overpayment on final bill	680-21130	9/1/2022	47.06
Total 132742:						47.06
09/08/2022	132743	DeBruyn, Don	Solar Credit Refund	660-21130	09/01/2022	118.10
Total 132743:						118.10
09/08/2022	132744	Fire Dept Petty Cash	Petty cash reimbursement	100-52300-3300	09/06/2022	125.67
Total 132744:						125.67
09/08/2022	132745	Grainger	Supplies - WWTP	690-59833-3900	9414388463	133.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132745:						133.88
09/08/2022	132746	Guardian Alliance Technologies Inc.	Guardian Software Platform - Monthly	100-52120-2154	16414	90.00
Total 132746:						90.00
09/08/2022	132747	Hawkins Inc	Chemicals - Wtr	650-59641-3910	6260936	3,053.63
Total 132747:						3,053.63
09/08/2022	132748	Hickey, Lisa	Refund - Overpayment on final bill	650-21130	9/1/2022	113.58
Total 132748:						113.58
09/08/2022	132749	InfoSend Inc.	Consumer Confidence Report	650-59923-2100	219452	3,226.65
Total 132749:						3,226.65
09/08/2022	132750	James Imaging Systems Inc.	Contract R14490-MPS-01 8/29/22-9/28/2	660-59921-3900	1226910	311.48
Total 132750:						311.48
09/08/2022	132751	James Leasing LLC	Lease Agreement JL-I71 - 08/24/22-09/2	100-53200-5310	9779	2,499.28
Total 132751:						2,499.28
09/08/2022	132752	Klein, Patricia Ann	Simply Seniors Exercise Class - 08/01/2	100-55300-2900	09/06/2022	75.60
Total 132752:						75.60
09/08/2022	132753	Kulpa Jr, Frank	Solar Credit Refund	660-21130	9/1/2022	207.20
Total 132753:						207.20
09/08/2022	132754	Luckow, Jerry	Refund - overpayment on final bill	660-21130	9/1/2022	5.75
Total 132754:						5.75
09/08/2022	132755	MacQueen Equipment	Manifold - DPW	100-16120	P25609	2,158.98

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132755:						2,158.98
09/08/2022	132756	Manitowoc Disposal Inc	Dumpster Service - P & R	640-53620-2900	64570	520.00
09/08/2022	132756	Manitowoc Disposal Inc	Recycling & Refuse Collect 8/20/22-9/2/2	640-53620-2900	8/20/2022-9/2/2022	14,729.61
Total 132756:						15,249.61
09/08/2022	132757	Marion, Ralph	Refund - Unable to attend Brewer trip	250-55150-3300	8/18/2022	174.00
Total 132757:						174.00
09/08/2022	132758	Martin Systems Inc	Commercial Download - P & R	100-55140-2900	240950	37.50
Total 132758:						37.50
09/08/2022	132759	Northeast Asphalt Inc.	Black top-PW	100-16120	1823896	914.28
Total 132759:						914.28
09/08/2022	132760	OpenPoint LLC	OpenPoint Subscription - September 202	660-59923-2403	1284	2,350.00
Total 132760:						2,350.00
09/08/2022	132761	Payment Service Network	Services 08/01/2022-08/31/2022	690-59840-3900	263612	7.95
Total 132761:						7.95
09/08/2022	132762	Piggly Wiggly	Concessions - P & R	262-55320-3790	STATEMENT 8/1/2022	43.62
Total 132762:						43.62
09/08/2022	132763	Pomp's Tire Services	Tire inventory - DPW	100-16120	40062971	3,877.04
Total 132763:						3,877.04
09/08/2022	132764	Pop Time LLC	Dippin' Dots - P & R	262-55320-3790	TRY1/10	302.40
Total 132764:						302.40
09/08/2022	132765	Preferred Controls Inc.	Pressure Transmitter - Wtr	650-59672-3900	4464	575.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132765:						575.00
09/08/2022	132766	R&J Fricke Inc	Concrete - DPW	100-16120	13200	481.50
09/08/2022	132766	R&J Fricke Inc	Concrete - DPW	100-16120	13201	775.75
Total 132766:						1,257.25
09/08/2022	132767	Renee's Chocolates	Refund of Deposit - Good Payment Histo	660-21130	9/1/2022	1,710.30
Total 132767:						1,710.30
09/08/2022	132768	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	258-56700-2910	906	750.00
Total 132768:						750.00
09/08/2022	132769	Sherwin Williams Co	Anti-Graffiti Clear - P & R	100-55200-3900	5936-4	394.16
09/08/2022	132769	Sherwin Williams Co	Paint Supplies - P&R	100-55200-3900	5958-8	26.72
09/08/2022	132769	Sherwin Williams Co	Paint & Supplies - P&R	100-55200-3900	5961-2	74.45
Total 132769:						495.33
09/08/2022	132770	Suettinger's Keys LLC	Repair Latch - Wtr	650-59642-2900	124275	40.00
09/08/2022	132770	Suettinger's Keys LLC	Cylinder/Service Call - P&R	100-54150-2900	124322	147.40
Total 132770:						187.40
09/08/2022	132771	Truck Equipment Inc	Running Lights - PD	461-52100-8160	1017458-00	215.46
Total 132771:						215.46
09/08/2022	132772	Utility Sales and Service Inc	Pad Outrigger Line Truck - Elec	660-19184	0211406-IN	234.49
Total 132772:						234.49
09/08/2022	132773	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;8/22	28.02
09/08/2022	132773	Wisconsin Public Service	1520 17TH ST - Rec	100-55140-2220	0401271669-04;8/22	218.35
09/08/2022	132773	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;8/22	16.77
09/08/2022	132773	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;8/22	29.59
09/08/2022	132773	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;8/22	16.77
09/08/2022	132773	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;8/22	16.77

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/08/2022	132773	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;8/22	17.33
09/08/2022	132773	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;8/22	16.77
09/08/2022	132773	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;8/22	29.59
09/08/2022	132773	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;8/22	1,125.00
Total 132773:						1,514.96
09/08/2022	132774	Woodland Dunes Nature Center	Solar Credit Refund	660-21130	9/1/2022	154.70
Total 132774:						154.70
09/08/2022	132775	WPRA	2022 WPRA Summer Discount Ticket Pr	100-23110	9/7/2022	5,935.75
Total 132775:						5,935.75
09/15/2022	132776	Amazon Business - Debit Memo	CREDIT - CM	100-51410-3100	1DL4-PG6X-43JJ	23.99-
09/15/2022	132776	Amazon Business - Debit Memo	Supplies - Finance	100-51510-3100	1FD4-GJCP-WYLR	127.22
09/15/2022	132776	Amazon Business - Debit Memo	Return - Maint	100-51600-3500	1XC3-WTWR-33KC	26.98-
Total 132776:						76.25
09/15/2022	132777	Aurora Health Care North Inc.	July 2022 Pharmacy Transfer - FD	100-52300-3900	154-C10000005	248.12
Total 132777:						248.12
09/15/2022	132778	Axon Enterprise Inc.	Taser 60 year 5 Payment	100-52100-3141	INUS096556	3,360.00
Total 132778:						3,360.00
09/15/2022	132779	Ball Auto & Truck Parts Inc	supplies - WWTP	690-59833-3900	270819	245.99
Total 132779:						245.99
09/15/2022	132780	Brabazon Pump Co. LTD	Air Compressor Repair - Water	650-59642-2900	5235101	175.00
Total 132780:						175.00
09/15/2022	132781	Core & Main LP	Repair San Sewer @ 1624 25th Street	690-59831-2900	R440934	174.00
Total 132781:						174.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/15/2022	132782	Country Visions Cooperative	Diesel & Grease Inventory - DPW	100-16120	STATEMENT 8/31/22	7,111.36
Total 132782:						7,111.36
09/15/2022	132783	DARE Iowa Inc.	Iowa DARE Training 9/18/22-9/29/22 Pro	100-52115-3220	9162026	200.00
Total 132783:						200.00
09/15/2022	132784	Environmental Consulting & Testing	Annual WET Testing - WWTP	690-59820-2900	5216	1,875.00
Total 132784:						1,875.00
09/15/2022	132785	Fastenal	Vending-Elec	660-59588-3900	WIMAN292136	761.71
Total 132785:						761.71
09/15/2022	132786	Forster, Robert	Translation - Traffic stop on Memorial Dri	100-52100-2100	SEPTEMBER 6, 2022	42.00
Total 132786:						42.00
09/15/2022	132787	GFL Environmental	Dumpster service-WWTP	690-59820-2900	U30000072892	282.23
Total 132787:						282.23
09/15/2022	132788	Halogen Supply Company	Supplies - Rec	100-55200-3900	00587265	429.00
Total 132788:						429.00
09/15/2022	132789	InfoSend Inc.	Utility Bill Mailing - June 2022	690-59840-3110	215834	4,565.87
09/15/2022	132789	InfoSend Inc.	Utility Bill Mailing - July 2022	690-59840-3110	216781	1,489.96
09/15/2022	132789	InfoSend Inc.	Utility Bill Mailing - July 2022	690-59840-3110	218189	2,820.79
09/15/2022	132789	InfoSend Inc.	Utility Bill Mailing - August 2022	690-59840-3110	220117	3,867.37
Total 132789:						12,743.99
09/15/2022	132790	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr - 09/01/	419-53600-2900	8/31/2022	86.39
Total 132790:						86.39
09/15/2022	132791	Mammoth Construction LLC	Leaking Water Service - 3025 Adams St	650-59675-2900	1402	2,292.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132791:						2,292.50
09/15/2022	132792	Manitowoc Calumet Library System	Envisionware & SirsiDynix Annual Mainte	280-55110-2930	1077	3,982.74
Total 132792:						3,982.74
09/15/2022	132793	Manitowoc Co Treasurer	Forwarding of Real Estate Tax Payment -	100-41800	09/13/2022	70.31
Total 132793:						70.31
09/15/2022	132794	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	8/29/2022	29.90
Total 132794:						29.90
09/15/2022	132795	Marco	Usage 5/25/22-8/24/22 - Lib	280-55110-2130	32347339	693.96
Total 132795:						693.96
09/15/2022	132796	McMahon Associates Inc	2022 Stormwater Ponds Ecological Servi	680-59750-2900	927729	1,424.00
09/15/2022	132796	McMahon Associates Inc	20th St Pond (Eggers) - Eng	680-19107	927810	466.50
Total 132796:						1,890.50
09/15/2022	132797	Memorial Drive Vet Clinic	Xanti Vaccine - Lepto	461-52100-8150	312281	9.65
Total 132797:						9.65
09/15/2022	132798	Minnesota Life Insurance Co	Life Insurance premium - Oct 2022	100-21531	OCTOBER 2022	3,719.20
Total 132798:						3,719.20
09/15/2022	132799	Northeast Asphalt Inc.	Asphalt Inventory-DPW	100-16120	1825773	1,832.36
Total 132799:						1,832.36
09/15/2022	132800	ODP Business Solutions LLC	Supplies - Customer Service	690-59840-3900	261951948001	64.79
Total 132800:						64.79
09/15/2022	132801	Parkitecture & Planning LLC	Construction Documents	415-55410-2900	5 - 9.2.2022	24,190.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132801:						24,190.00
09/15/2022	132802	Payment Service Network	Credit Card Fees - Donations	415-55410-2900	264566	62.00
Total 132802:						62.00
09/15/2022	132803	Payment Service Network	Credit Card Fees - Donations/Schmitt St	415-55410-2900	265045	116.17
Total 132803:						116.17
09/15/2022	132804	Personnel Evaluation Inc	PEP Billing 8/1/22-8/31/22 - PD	100-52120-2142	45384	25.00
Total 132804:						25.00
09/15/2022	132805	Prausa, Donna	Unused portion of beer/liquor license fee	100-44110	9/12/2022	281.25
Total 132805:						281.25
09/15/2022	132806	Prompt Printing Center	Note Pads - CM	100-51410-3100	34953	69.00
Total 132806:						69.00
09/15/2022	132807	R&J Fricke Inc	Concrete - DPW	100-16120	13242	2,140.00
09/15/2022	132807	R&J Fricke Inc	Concrete - DPW	100-16120	13243	1,498.00
09/15/2022	132807	R&J Fricke Inc	Concrete - DPW	100-16120	13244	775.75
09/15/2022	132807	R&J Fricke Inc	Concrete - DPW	100-16120	13280	615.25
09/15/2022	132807	R&J Fricke Inc	Concrete - DPW	100-16120	13281	1,391.00
Total 132807:						6,420.00
09/15/2022	132808	Reinders	Seed Mulch Inventory - DPW	100-16120	2708701-00	315.74
Total 132808:						315.74
09/15/2022	132809	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	3603	180.00
09/15/2022	132809	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	3624	70.00
Total 132809:						250.00
09/15/2022	132810	RESCO	Tools - Elec	660-59588-3900	870555-00	179.29

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132810:						179.29
09/15/2022	132811	Royal Publishing	Advertising/2022 Eastern WI Conf. - Lib	280-55110-2910	8060895	135.00
Total 132811:						135.00
09/15/2022	132812	Schindler Elevator Company	Preventive Maint 8/1/2022-7/31/2023 Cit	100-51600-3500	8106043647	1,800.00
Total 132812:						1,800.00
09/15/2022	132813	SEERA	Focus Program - 08/31/2022	660-29253	9/13/2022	4,219.02
Total 132813:						4,219.02
09/15/2022	132814	Transcendent Technologies	Ascent Land Records Implementation (J	459-51600-8170	M5702	2,718.75
Total 132814:						2,718.75
09/15/2022	132815	Two Rivers Main Street Inc.	Visitor Info Services	258-56700-2900	SEPTEMBER 2022	5,000.00
Total 132815:						5,000.00
09/16/2022	132816	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	2595-06;9/22	.00
09/16/2022	132816	Two Rivers Municipal Utilities	1717 E PARK STREET	100-51600-2250	7841-00;9/22	.00
Total 132816:						.00
09/15/2022	132817	Unique	Placements - Aug 2022	280-55110-2130	6104760	34.95
Total 132817:						34.95
09/15/2022	132818	WCA/Group Health Trust	Oct 2022 Health Premiums	100-16300	0013416718	161,715.32
Total 132818:						161,715.32
09/15/2022	132819	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5021734014	932.74
09/15/2022	132819	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5021734015	1,185.38
Total 132819:						2,118.12

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/15/2022	132820	West & Dunn LLC	Legal - General Matters for Aug 2022	100-51340-2120	5758	5,959.11
Total 132820:						5,959.11
09/15/2022	132821	Wisconsin Dept. of Revenue	SDC payment submitted to City in error /	100-16000	9/9/2022	98.18
Total 132821:						98.18
09/15/2022	132822	Wisconsin Retirement System	August 2022 Contributions	100-21520	AUGUST 2022	111,991.02
Total 132822:						111,991.02
09/15/2022	132823	WOMT	Kites Over Lake Michigan	258-56700-2910	886-00062-0000	157.50
Total 132823:						157.50
09/22/2022	132824	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	9/19/2022	45.00
Total 132824:						45.00
09/22/2022	132825	AECOM Technical Services Inc	Landfill Services 8/06/22-9/2/22	419-53600-2900	09-SEP-22	1,678.97
Total 132825:						1,678.97
09/22/2022	132826	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9990618240	320.84
Total 132826:						320.84
09/22/2022	132827	Amazon Business - Debit Memo	Supplies- P & R	258-56700-2900	1133-6FF7-YQ6L	372.85
09/22/2022	132827	Amazon Business - Debit Memo	Supplies- DPW	100-16120	1LRR-9TLL-GRRC	326.24
09/22/2022	132827	Amazon Business - Debit Memo	Supplies - Fire	100-52200-3850	1XX4-XQYV-DRCX	101.89
Total 132827:						800.98
09/22/2022	132828	Associated Trust Company	GORB Dated 08/30/2019 - 09/01/21-08/3	300-58100-6900	23419	475.00
Total 132828:						475.00
09/22/2022	132829	Belly River Corporation	Supplies-WTP	690-59833-3900	22INV-252	808.72

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132829:						808.72
09/22/2022	132830	Canteen Vending	Distilled Water - WWTP	690-59820-2900	I23343	87.95
09/22/2022	132830	Canteen Vending	Distilled Water - WWTP	690-59820-2900	I24949	75.95
09/22/2022	132830	Canteen Vending	Distilled Water - WWTP	690-59820-2900	I25355	45.95
Total 132830:						209.85
09/22/2022	132831	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1954645	44.94
09/22/2022	132831	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1958136	381.12
Total 132831:						426.06
09/22/2022	132832	Christmas Stars - APG	Final Payment for 2022 Christmas Stars	250-55150-3300	9/12/2022	714.00
Total 132832:						714.00
09/22/2022	132833	City Of Manitowoc	Monthly Bus Pass - August 2022	250-23103	0357612	30.00
Total 132833:						30.00
09/22/2022	132834	Coban Technologies Inc.	Services - PD	100-52100-2450	47035	139.00
Total 132834:						139.00
09/22/2022	132835	Cool City Cleaners Inc	Towels/Mops Aug 2022 - WWTP	690-59820-2900	104454	70.00
Total 132835:						70.00
09/22/2022	132836	Cretton Enterprises Inc	Aug 2022 Services - P & R	100-55200-2900	10866	3,122.35
Total 132836:						3,122.35
09/22/2022	132837	Delta Dental of Wlscosin	Delta Premiums - October 2022	100-21532	1842909	6,838.26
Total 132837:						6,838.26
09/22/2022	132838	Dorner Company	Solenoid Bank - Wtr	650-19333	502244	6,529.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132838:						6,529.00
09/22/2022	132839	Essential Sewer and Water Services LLC	Service Lateral Replacement	650-19107	C3-10	26,442.00
09/22/2022	132839	Essential Sewer and Water Services LLC	Service Lateral Replacement	690-19107	C3-11	27,840.00
Total 132839:						54,282.00
09/22/2022	132840	EVM Inc	Repair Street Light Mount	660-19107	674902	75.00
Total 132840:						75.00
09/22/2022	132841	Fireside Theatre, The	Final Payment for Order #838032 - Grea	250-55150-3300	9/19/2022	3,813.50
Total 132841:						3,813.50
09/22/2022	132842	GALLS LLC	Collar Bras - PD	100-52115-3852	021806518	89.49
Total 132842:						89.49
09/22/2022	132843	Garage Door Specialty LLC	Reservoir Garage Door Repair - Wtr	650-59672-2900	1672	340.00
Total 132843:						340.00
09/22/2022	132844	Glock Professional Inc.	Armorer's Course-Waukesha, WI - J. Zip	100-52115-2920	TRP/100167827	250.00
Total 132844:						250.00
09/22/2022	132845	Graybar	Washington Street Light Poles - Eng	100-53300-3900	9328487316	316.68
Total 132845:						316.68
09/22/2022	132846	Hawkins Inc	Chemicals - Wtr	650-59641-3910	6233716	4,289.32
09/22/2022	132846	Hawkins Inc	Chemicals - Wtr	650-59641-3910	6284620	1,008.58
Total 132846:						5,297.90
09/22/2022	132847	HydroCorp	Cross Connection Control Prog - August	650-59664-2900	0068574-IN	3,280.00
Total 132847:						3,280.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/22/2022	132848	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-55140-3100	1232826	127.91
09/22/2022	132848	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1232827	364.42
09/22/2022	132848	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1233301	1,634.32
Total 132848:						2,126.65
09/22/2022	132849	KBC Tour Company	Around Lake Michigan Tour 9/11/22-9/16/	250-55150-3300	SEPTEMBER 19, 2022	65,920.00
Total 132849:						65,920.00
09/22/2022	132850	Litersky, Justin or Kelly	Energy Star Rebate - Dishwasher	660-29253	9/14/2022	25.00
Total 132850:						25.00
09/22/2022	132851	Manitowoc Co Solid Waste	Account #162 Aug 2022 Service - Eng	640-53620-2900	STATEMENT 25877	11,368.35
09/22/2022	132851	Manitowoc Co Solid Waste	Account #239 Aug 2022 Service - Eng	640-53310-2900	STATEMENT 25910	1,463.80
Total 132851:						12,832.15
09/22/2022	132852	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	09/14/2022	690.73
Total 132852:						690.73
09/22/2022	132853	Manitowoc Co Treasurer	Forwarding of Real Estate Tax Payment -	100-41800	9/14/2022	54.66
Total 132853:						54.66
09/22/2022	132854	Manitowoc Disposal Inc	Landfill Fee - P & R	640-53620-2900	64669	183.50
09/22/2022	132854	Manitowoc Disposal Inc	Dumpster Service - P & R	640-53620-2900	64693	250.00
09/22/2022	132854	Manitowoc Disposal Inc	Recycling & Refuse Collect 9/3/22-9/16/2	640-53620-2900	9/3/2022-9/16/2022	14,729.61
Total 132854:						15,163.11
09/22/2022	132855	Manitowoc Public Utilities	Service - 5000 Memorial Dr.	650-59602-2900	8/31/2022	636.96
Total 132855:						636.96
09/22/2022	132856	Manitowoc Trophy	Plaques & Trophies - P & R	100-55300-3900	41958	175.00
Total 132856:						175.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/22/2022	132857	Municipal Elec Utilities of WI	2022 Elec Safety Training Program Fees	660-59930-2920	090622-69	4,365.00
Total 132857:						4,365.00
09/22/2022	132858	Northeast Asphalt Inc.	Asphalt Inventory-DPW	100-16120	1827288	2,842.40
Total 132858:						2,842.40
09/22/2022	132859	Ohm, Austin Gregory	Neshotah Beach Mural - Concession Buil	100-55300-2900	8/15/2022	2,000.00
Total 132859:						2,000.00
09/22/2022	132860	PLC Water Jetting Service	Sanitary Sewer Cleaning/Maintenance	690-59831-2900	4745	9,190.50
Total 132860:						9,190.50
09/22/2022	132861	RESCO	Supplies-Elec	660-59594-3900	860847-04	254.64
09/22/2022	132861	RESCO	Supplies-Elec	660-59593-3900	866564-01	730.50
Total 132861:						985.14
09/22/2022	132862	Rock River Laboratory Inc.	Analysis - WWTP	690-59820-2900	S53685	54.00
Total 132862:						54.00
09/22/2022	132863	Schuette Mfg & Steel Sales Inc	Steel - DPW	100-53330-3900	145475	1,385.44
09/22/2022	132863	Schuette Mfg & Steel Sales Inc	Steel - DPW	100-16120	219449 F	62.66
Total 132863:						1,448.10
09/22/2022	132864	Sherwin Industries Inc	Tack - DPW	100-53300-3900	SS095331	216.00
09/22/2022	132864	Sherwin Industries Inc	Paving Equipment Cleaner - DPW	100-53200-3900	SS095386	642.24
Total 132864:						858.24
09/22/2022	132865	State of Wisconsin	Aug 2022 penalty surcharges	100-21125	09/14/2022	2,383.76
Total 132865:						2,383.76
09/22/2022	132866	Storm the Lawn Pro LLC	Service-Rec	100-55400-2900	230956	986.90

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132866:						986.90
09/22/2022	132867	Superior Chemical Corp	Supplies - Wtr	650-59643-3900	343120	165.08
09/22/2022	132867	Superior Chemical Corp	Cleaner - DPW	100-53200-3900	343178	79.60
09/22/2022	132867	Superior Chemical Corp	Supplies - Elec	660-59588-3900	343815	37.88
Total 132867:						282.56
09/22/2022	132868	Symbol Arts LLC	Badge / Custom Seal - PD	100-52115-3852	0438111	47.75
09/22/2022	132868	Symbol Arts LLC	Badge / Custom Seal - PD	100-52115-3850	0439380	570.00
09/22/2022	132868	Symbol Arts LLC	Badge / Custom Seal - PD	100-52115-3852	0439894	95.00
Total 132868:						712.75
09/22/2022	132869	T&R Electric Supply Company Inc.	Transformer - Elec	660-19368	169181	24,702.93
Total 132869:						24,702.93
09/22/2022	132870	The High Lift LLC	City Facade Grant	290-56700-7530	9/15/2022	10,000.00
Total 132870:						10,000.00
09/22/2022	132871	Two Rivers Automotive Inc.	Shop Software Renewal - DPW	100-53200-3900	5172-279048	1,599.00
09/22/2022	132871	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-2410	5172-279287	14.18
Total 132871:						1,613.18
09/22/2022	132872	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	2595 - 06; 9/22	5.75
Total 132872:						5.75
09/22/2022	132873	USA Blue Book	Supplies - Wtr	650-59641-3900	091763	295.48
09/22/2022	132873	USA Blue Book	Supplies - Wtr	650-59643-3900	092641	28.95
09/22/2022	132873	USA Blue Book	Supplies - Wtr	650-59643-3900	093231	113.79
Total 132873:						438.22
09/22/2022	132874	Village of Mishicot Treasurer	Aug 2022 Municipal Court Forfeitures	100-21125	9/14/2022	1,159.65

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132874:						1,159.65
09/22/2022	132875	Water Quality Investigations LLC	Services from 06/06/22-07/03/22 - WTR	650-59923-2900	0622_60	3,583.80
09/22/2022	132875	Water Quality Investigations LLC	Services from 07/04/22-07/31/22 - WTR	650-59923-2900	0722_14	4,093.42
09/22/2022	132875	Water Quality Investigations LLC	Services from 08/01/22-09/04/22 - WTR	650-59923-2900	0822_11	3,145.54
Total 132875:						10,822.76
09/22/2022	132876	Wisc Dept Of Revenue-DEBITMEMO	August 2022 Sales Tax	640-29410	AUGUST 2022	43,835.67
Total 132876:						43,835.67
09/22/2022	132877	Wisc State Laboratory/Hygiene	Fluoride - Water	650-59642-2900	721457	3.00
Total 132877:						3.00
09/22/2022	132878	Wisconsin Department of Revenue	Creation of TID #17	246-56700-2900	TID #17 9/16/2022	1,000.00
Total 132878:						1,000.00
09/22/2022	132879	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-01;9/22	14.81
09/22/2022	132879	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;9/22	53.14
09/22/2022	132879	Wisconsin Public Service	PAVILLION	100-55200-2220	0401271669-42;9/22	21.05
Total 132879:						89.00
09/22/2022	132880	WPPI Energy	Monthly Loan Payments	280-55110-2950	INV17976; 17977; 17978	1,583.20
Total 132880:						1,583.20
09/23/2022	132881	Stark Title Services, LLC	Closing Costs Block 3, Lot 10 Sandy Rud	202-56700-2100	CLOSING COSTS BLOCK	7,831.00
Total 132881:						7,831.00
09/29/2022	132882	Amazon Business - Debit Memo	Membership - Cust Serv	690-59856-3210	13GW-M9HJ-GXVC	1,525.45
09/29/2022	132882	Amazon Business - Debit Memo	Supplies - Water	650-59643-3900	1GC3-R1JF-CFWP	202.77
09/29/2022	132882	Amazon Business - Debit Memo	CREDIT - Water	650-59643-3900	1PQJ-R3D4-9JGL	49.00
Total 132882:						1,679.22

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/29/2022	132883	B&M Waste Service Inc	Portable & Handicap Restroom	100-55200-2900	171026	116.25
09/29/2022	132883	B&M Waste Service Inc	Portable & Handicap Restroom	100-55200-2900	171080	361.25
09/29/2022	132883	B&M Waste Service Inc	Portable & Handicap Restroom	100-55200-2900	171083	660.00
Total 132883:						1,137.50
09/29/2022	132884	Ball Auto & Truck Parts Inc	Fuel filter for plant - WWTP	690-59833-3900	273459	79.97
09/29/2022	132884	Ball Auto & Truck Parts Inc	Battery for equipment-WWTP	690-59828-2410	273845	65.67
Total 132884:						145.64
09/29/2022	132885	Blashka, Daniel	Tree Power Rebate Incentive	660-29253	9/27/2022	50.00
Total 132885:						50.00
09/29/2022	132886	Brunner, Sally A	September 2022 Services	100-51530-2130	922	3,808.33
Total 132886:						3,808.33
09/29/2022	132887	Bureau Veritas Nat'l Elev Insp Serv LLC	Community House Elevator - Rec	100-55140-2900	RI 22024986	90.20
Total 132887:						90.20
09/29/2022	132888	Canteen Vending	Distilled Water - WWTP	690-59820-2900	126135	87.95
Total 132888:						87.95
09/29/2022	132889	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1959478	70.11
Total 132889:						70.11
09/29/2022	132890	CliftonLarsonAllen LLP	Progress Billing/Dec 2021 Audit	100-51510-2110	3415738	1,050.00
Total 132890:						1,050.00
09/29/2022	132891	ENTERPRISE FM TRUST	Monthly Lease Payments - September 2	690-59828-2410	FBN4543107	8,670.75
Total 132891:						8,670.75
09/29/2022	132892	Erdmann, Richard	CIAC Payment Reimbursement - 121 Wo	660-19107	9/25/2022	107.73

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132892:						107.73
09/29/2022	132893	Erickson Sports Apparel	Embroidery - Wtr & Elec	650-59921-3100	102985	78.00
Total 132893:						78.00
09/29/2022	132894	Fastenal	Vending-Wtr	650-59643-3900	WIMAN292138	127.31
09/29/2022	132894	Fastenal	Parts - Wtr	650-59643-3900	WIMAN292396	11.56
Total 132894:						138.87
09/29/2022	132895	Frontier	Telephone - Water	650-59661-2200	5741;9/22	82.40
Total 132895:						82.40
09/29/2022	132896	Graybar	Parts - Elec	660-19107	9328672781	66.09
Total 132896:						66.09
09/29/2022	132897	Hawkins Inc	Azone 15 - Water	650-59641-3910	6248284	1,009.08
Total 132897:						1,009.08
09/29/2022	132898	Heartland Business Systems LLC	Omnidirectional Microphone Install - IT	100-51450-2130	544342-H	2,405.00
Total 132898:						2,405.00
09/29/2022	132899	Huskie Tools LLC	6 Ton Dies - Elec	660-59588-3900	IN714870	114.43
Total 132899:						114.43
09/29/2022	132900	Kwik Trip	Car Wash Fundraiser Cards - PD	806-52100-2901	10294729	300.00
Total 132900:						300.00
09/29/2022	132901	Liberty Mutual Insurance	Renewal Eff 10/01/2022	100-16310	9/13/2022	12,446.00
Total 132901:						12,446.00
09/29/2022	132902	Living Water Digital	Website Care Plan	258-56700-3901	LWD_21434	97.77

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132902:						97.77
09/29/2022	132903	Manitowoc Trophy	July 4th Plaques	262-55320-3900	42170	68.00
Total 132903:						68.00
09/29/2022	132904	Matthias, Patrick	CIAC Payment Reimbursement - 4212 Ri	660-19107	9/25/2022	97.09
Total 132904:						97.09
09/29/2022	132905	McMahon Associates Inc	Lake View Ave Stream Realignment	680-59740-2900	928017	64.50
Total 132905:						64.50
09/29/2022	132906	Miller Implement Co Inc	Salt/Sand spreader - DPW	457-53300-8100	DEAL NO 30396	445.60
Total 132906:						445.60
09/29/2022	132907	Motorola Solutions Inc.	Radio Repeater - PD	461-52100-8150	16189844	23,373.26
Total 132907:						23,373.26
09/29/2022	132908	North Central Laboratories	Supplies-WTP	690-59820-3900	476055	1,369.31
Total 132908:						1,369.31
09/29/2022	132909	Penworthy Company LLC, The	Books JF - Lib	280-55112-3420	0584355-IN	280.28
Total 132909:						280.28
09/29/2022	132910	Philippi Quality Construction Inc.	TR Senior Center Improvement Project	454-55400-8870	2325	50,217.00
Total 132910:						50,217.00
09/29/2022	132911	R&J Fricke Inc	Concrete inventory - DPW	100-16120	13322	1,666.00
09/29/2022	132911	R&J Fricke Inc	Concrete-PW	100-16120	13385	775.75
09/29/2022	132911	R&J Fricke Inc	Concrete-PW	100-16120	13386	2,290.75
09/29/2022	132911	R&J Fricke Inc	Concrete-PW	100-16120	13387	1,043.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132911:						5,775.75
09/29/2022	132912	Sabel Mechancial LLC	Haul Sludge - WWTP	690-59820-2900	220634	25,399.00
Total 132912:						25,399.00
09/29/2022	132913	Speedy Clean Drain & Sewer	Line service lateral - Eng	690-59831-2900	77344	990.00
Total 132913:						990.00
09/29/2022	132914	State of Wisc Dept of Administration	Enviromental Improvement Fund Loan P	650-29237	19254	129,784.72
Total 132914:						129,784.72
09/29/2022	132915	Storm the Lawn Pro LLC	Service-Rec	100-55400-2900	231025	101.85
09/29/2022	132915	Storm the Lawn Pro LLC	Service - City Hall	100-55400-2900	231026	103.75
Total 132915:						205.60
09/29/2022	132916	Superior Chemical Corp	Supplies - DPW	100-53200-3900	343899	451.58
09/29/2022	132916	Superior Chemical Corp	Supplies - DPW	100-53200-3500	343900	91.61
Total 132916:						543.19
09/29/2022	132917	TAPCO	Parkfolio Hosting Fee - Aug 2022	218-53540-2900	1736233	100.00
Total 132917:						100.00
09/29/2022	132918	Town & Country Engineering Inc.	2022 SDW and CWF Loan Assistance	680-19107	24365	1,277.50
09/29/2022	132918	Town & Country Engineering Inc.	2023 SDW & CWF Loan Assistance	650-19107	24366	908.75
09/29/2022	132918	Town & Country Engineering Inc.	Screw Press Construction	690-19107	24367	3,037.50
Total 132918:						5,223.75
09/29/2022	132919	Transcendent Technologies	Ascent Land Records Implementation (A	100-51450-2130	M5715	3,806.25
Total 132919:						3,806.25
09/29/2022	132920	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-2410	5172-279492	8.44

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 132920:						8.44
09/29/2022	132921	Two Rivers Municipal Utilities	19th Street	417-56700-2900	8329-01;9/22	9.78
Total 132921:						9.78
09/29/2022	132922	USA Blue Book	Supplies - Wtr	650-59643-3900	102129	61.95
09/29/2022	132922	USA Blue Book	Supplies - Wtr	650-59643-3900	106231	152.20
09/29/2022	132922	USA Blue Book	Supplies - Wtr	650-59643-3900	106790	367.93
09/29/2022	132922	USA Blue Book	Supplies - Wtr	650-59641-3900	108330	359.90
09/29/2022	132922	USA Blue Book	Supplies - Wtr	650-59643-3900	120181	90.90
Total 132922:						1,032.88
09/29/2022	132923	WEX Bank	Gasoline	250-55150-3900	83658159	9,868.63
Total 132923:						9,868.63
09/29/2022	132924	Wisconsin Media	Elections	100-51440-2910	0004892236	955.79
Total 132924:						955.79
09/29/2022	132925	Wisconsin Public Service	WARM BLDG	100-55200-2200	0401271669-12; 9/22	18.44
09/29/2022	132925	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;9/22	645.47
09/29/2022	132925	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;9/22	17.88
Total 132925:						681.79
09/29/2022	132926	WPPI - Debit Memo	Aug 2022 Purchased Power	660-59902-2900	25-82022	882,098.38
Total 132926:						882,098.38
Grand Totals:						2,451,988.95

Sec. 8-3-10. Operation on sidewalks.

- A. No person shall operate any bicycle, e-bike, electric scooter or electric personal assistive mobility device on any sidewalk within the city, except bicycles ~~with wheels 20 inches in diameter or less operated by children 12 years or less, or bicycles operated by a responsible person over the age of 12 accompanying a child 12 years or less in residential areas for the purpose of learning,~~ or bicycles being operated by a police bicycle patrol officer or other city vehicle operating within the performance of ~~his~~ city duties. Every person operating a bicycle upon a sidewalk shall yield the right-of-way to any pedestrian and shall exercise due care and give an audible signal when passing a bicycle, electric scooter, or electric personal assistive mobility device rider or a pedestrian proceeding in the same direction.
- B. Bicycles, e-bikes, electric scooters or electric personal assistive mobility devices may be operated on bridge sidewalks, but shall maintain the right-of-way to pedestrians and shall exercise due care and give an audible signal when passing a bicycle, electric scooter, or electric personal assistive mobility device rider or a pedestrian proceeding in the same direction.
- C. Notwithstanding subsection A. hereof, the city council may, by motion or resolution, permit the operation of bicycles, e-bikes, electric scooters or electric personal assistive mobility devices on designated sidewalks of the city, in its discretion, when it believes permitting such operation is appropriate and consistent with public health and safety. Copies of any such resolution or motion shall be maintained at the office of the city clerk and shall be available for public inspection during normal office hours. Such permission shall be subject to signage or other requirements imposed by applicable law.

(Ord. of 4-4-2022(1) , § 10)

ORDINANCE

AN ORDINANCE to amend Municipal Code 8-3-10 entitled "Operation on Sidewalks".

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 8-3-10 of the Municipal Code shall hereby be amended as follows:

Operation on sidewalk.

- A. No person shall operate any bicycle, e-bike, electric scooter or electric personal assistive mobility device on any sidewalk within the city, except bicycles operated by children 12 years or less, or bicycles operated by a responsible person over the age of 12 accompanying a child 12 years or less, or bicycles being operated by a police bicycle patrol officer or other city vehicle operating within the performance of city duties. Every person operating a bicycle upon a sidewalk shall yield the right-of-way to any pedestrian and shall exercise due care and give an audible signal when passing a bicycle, electric scooter, or electric personal assistive mobility device rider or a pedestrian proceeding in the same direction.
- B. Bicycles, e-bikes, electric scooters or electric personal assistive mobility devices may be operated on bridge sidewalks but shall maintain the right-of-way to pedestrians and shall exercise due care and give an audible signal when passing a bicycle, electric scooter, or electric personal assistive mobility device rider or a pedestrian proceeding in the same direction.
- C. Notwithstanding subsection A. hereof, the city council may, by motion or resolution, permit the operation of bicycles, e-bikes, electric scooters or electric personal assistive mobility devices on designated sidewalks of the city, in its discretion, when it believes permitting such operation is appropriate and consistent with public health and safety. Copies of any such resolution or motion shall be maintained at the office of the city clerk and shall be available for public inspection during normal office hours. Such permission shall be subject to signage or other requirements imposed by applicable law.

Dated this 17th day of October, 2022.

Adam Wachoski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Sec. 2-5-5. Environmental advisory board.

- A. *Appointment.* The environmental advisory board shall consist of ~~seven~~ **eight** members. All board members as well as a student member shall be appointed by the city manager, subject to confirmation by the council, except that the city council shall appoint ~~one member~~ **two members** of the council at the April organizational meeting.
- B. *Composition.*
 - (1) Six citizen members shall be appointed to staggered two-year terms as follows: three members in even-numbered years; three members appointed in odd-numbered years; ~~one~~ **two** council members shall be named annually. Citizen board members shall be drawn from such fields as business, industry, organized labor and environmental organizations, as well as other citizens.
 - (2) A student member shall be appointed annually to serve throughout the school year. The student member shall act in an advisory role.
- C. *Secretary.* A staff person from the public works department shall serve as secretary but shall have no vote.
- D. *Expiration of terms.* All terms shall expire on May 1 of the year designated.
- E. *Duties.* The environmental advisory board (EAB) shall act as an advisory board to the public works committee. The EAB shall recommend policy enforcement and information programs to assist the city council in setting policy. Further, the EAB will act as a resource for city manager, city council, all city departments, the plan commission, and any other governing bodies or committees. The city council and the city manager may refer environmental actions to the board to investigate and provide recommendations. If the board wants to explore more issues above and beyond this, it can, but the board needs to focus on the needs of the city council and city manager first.

ORDINANCE

AN ORDINANCE to amend Municipal Code Section 2-5-5, entitled " Environmental Advisory Board " to provide for two City Council Representatives on the Environmental Advisory Board.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 2-5-5 of the Municipal Code shall hereby be amended as follows:

A. Appointment. The environmental advisory board shall consist of eight members. All board members as well as a student member shall be appointed by the city manager, subject to confirmation by the council, except that the city council shall appoint two members of the council at the April organizational meeting.

SECTION 2. That Section 2-5-5 of the Municipal Code shall hereby be amended as follows:

B. Composition.

- (1) Six citizen members shall be appointed to staggered two-year terms as follows: three members in even-numbered years; three members appointed in odd-numbered years; two council members shall be named annually. Citizen board members shall be drawn from such fields as business, industry, organized labor and environmental organizations, as well as other citizens.

SECTION 3. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 17th day of October, 2022.

Adam Wachoswki
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

2022 Fire Prevention Week Resolution

WHEREAS, the Two Rivers Fire Department is committed to ensuring the safety and security of all those living in and visiting our City through fire prevention and public education; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire resulting in more than 356,500 fires and 2580 fatalities in 2020 according to the National Fire Protection Association; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as 2 minutes to escape safely; and

WHEREAS, residents of Two Rivers residents should be sure everyone in the home understands the sounds of the smoke alarms and knows how to respond; and

WHEREAS, Two Rivers residents should listen for the sound of the smoke alarm and when it sounds respond by going outside immediately to the designated meeting place; and

WHEREAS, the 2022 Fire Prevention Week theme, “Fire won’t wait. Plan your escape!”, effectively serves to educate the public about the critical importance of smoke alarms, escape plans and the need to take personal steps to increase our safety from fire.

This week is observed nationally and is supported by the public safety efforts of fire departments, schools and safety advocates, in conjunction with the National Fire Protection Association for over 100 years.

NOW THEREFORE, The Two Rivers Fire Department does hereby proclaim October 9-15, 2022, as Fire Prevention Week throughout our community, and I urge all the people of Two Rivers to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of Two Rivers Fire Department during Fire Prevention Week 2022.

Dated this 17th day of October 2022



TWO RIVERS
WISCONSIN

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087

Name (Last, First, Middle): Gadd, Kate

Home Address: 2401 Jefferson St., Two Rivers

Phone: 920-553-5530 Email: katieg919@gmail.com

Employer/Business: self-employed

Employer Address: same as above

Occupation: web design, graphic design, digital marketing

Which Committee, Commission, or Board do you wish to serve on?
Environmental Advisory Board

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?
Nothing but a passion for the topic and a desire to learn

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?
No

Kate Gadd
 Signature

10/10/22
 Date



CITY OF TWO RIVERS

Resolution/Ordinance No. _____

**Resolution Authorizing Execution of the
Department of Natural Resources
Principal Forgiven Financial Assistance Agreement**

WHEREAS, the City of Two Rivers (the "Municipality") wishes to undertake a project to replace private lead service lines at residences, pre k -12 schools and licensed and/or certified daycare centers, identified as DNR No. 4920-44 (the "Project"); and

WHEREAS, the Municipality has applied to the Safe Drinking Water Loan Program (the "SDWLP") for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

WHEREAS, the SDWLP has determined that it can provide a loan with principal forgiveness in an amount up to \$207,500 that it has identified as being eligible for SDWLP funding;

NOW, THEREFORE, the City Manager and City Clerk are authorized by and on behalf of the Municipality to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the SDWLP award for the Project. The Principal Forgiven Financial Assistance Agreement is incorporated herein by this reference.

Passed: _____

Approved: _____

Greg Buckley
City Manager

Attest: _____
Jamie Jackson
City Clerk