



**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, July 12, 2022 at 6:00 PM

**Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Board Members: Kathryn Gadd, Stanley Palmer, David Pennefeather, Sharon Sleger, Tracey Koach, Don Weiss, Thomas Van Horn, Ned Guyette, Mary Glaser

3. WELCOME NEW BOARD MEMBER

Mary Glaser, Two Rivers School District Representative

4. PUBLIC COMMENT

5. APPROVAL OF BOARD MEETING MINUTES

Last Meeting Date: June 14, 2022

6. RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS

Date: June 2022

7. BOARD MEMBER COMMENT

8. DIRECTOR'S REPORT

9. COMMUNICATIONS

- A. Library eLinks – Library's Monthly Online Newsletter
- B. Seehafer Article
- C. Raider Reporter Article
- D. Thank You Card from Kirsten Sleger

10. REPORT FROM CITY COUNCIL REPRESENTATIVE

11. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

12. REPORT FROM COUNTY REPRESENTATIVE

13. UNFINISHED BUSINESS

- A. COVID-19 Update
- B. Policy Review – Proctoring Examinations – Possible Action Item

14. NEW BUSINESS

- A. Strategic Plan Review
- B. Resolution of Gratitude – Kirsten Sleger – Action Item

15. BOARD EDUCATION – Freedom to Read

16. CLOSED EXECUTIVE SESSION

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. None required

17. ADJOURNMENT

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



LIBRARY BOARD MEETING

Tuesday, June 14, 2022 at 6:00 PM

Webster Room - Lester Public Library 1001
Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Palmer called the meeting to order at 6:00 PM. President Palmer thanked Vice President Pennefeather for presiding at the May 10th meeting.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Tracey Koach, Ned Guyette, Kirstin Sleger, Don Weiss, Kathryn Gadd, Stanley Palmer, and Thomas Van Horn. Absent and Excused: All present. Also present: Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.

After roll call, President Palmer recognized Kirsten Sleger's 16.5 years of service on the Lester Public Library Board of Trustees. Dawson presented Kirsten with potted flowers on behalf of the Library Board and library staff. Palmer invited the Board to enjoy cake, baked by Ned Guyette, after the meeting adjourns. Motion to officially recognize and thank Kirsten Sleger for her dedication and service made by Van Horn, second made by Sharon Sleger. Voice vote carried unanimously.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the May 10, 2022 meeting made by Weiss, second made by Sharon Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from May, 2022, made by Pennefeather, second made by Sharon Sleger. Voice vote carried unanimously.
7. **BOARD MEMBER COMMENT**
Kirsten Sleger noted a spelling error on the library webpage, asked about standing water in the library parking lot, and recognized the beautiful decorations for the summer reading program in the library.
8. **DIRECTOR'S REPORT**
Dawson presented the report and fielded questions about his report. He discussed the Manitowoc County Library Advisory Committee meeting.
9. **COMMUNICATIONS**
 - A. Library eLinks – March edition of the monthly online newsletter
 - B. Seehafer Article
10. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
Summer events are starting in the City with Sundae Thursday; City is conducting a search for Director of Public Works, Jim McDonald has announced his retirement; the Czech Sister City visit was a success; the new Parks & Rec Director will be starting in a couple of weeks; August 15th there will be a public hearing on ATV/UTV legal use on City streets; and discussed front yard gardening.

11. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

School District had great weather for year-end field trips; High School held a reception for teachers who retired at the end of the school year; student farewell and graduations went well; and the summer school sessions are scheduled.

12. REPORT FROM COUNTY REPRESENTATIVE

June is Dairy Month and the Manitowoc County Board of Supervisors celebrated with ice cream at their June meeting; Breakfast on the Farm was a success; and the county is preparing, planning and looking forward to the annual County Fair.

13. UNFINISHED BUSINESS

A. COVID-19 Update provided by Dawson.

B. Motion to accept the Ellerman Glass front entrance repair proposal made by Weiss, second made by Guyette. Voice vote carried unanimously.

14. NEW BUSINESS

A. Proctoring Examinations Policy is up for review. The Board made recommended changes that Dawson will bring to the July meeting for further discussion and possible approval.

15. BOARD EDUCATION - None

16. CLOSED EXECUTIVE SESSION - None

17. ADJOURNMENT

Motion to adjourn made by Kirsten Sleger, second made by Sharon Sleger. Voice vote carried with one nay vote by Van Horn. Meeting adjourned at 7:24 PM.

CITY OF TWO RIVERS

Balance Sheet
June 30, 2022

LIBRARY FUND 280

ASSETS

280-11100	CASH	462,548.47	
280-11800	PETTY CASH ADVANCES	450.00	
280-13800	OTHER ACCOUNTS RECEIVABLE	.00	
280-14400	DUE FROM OTHER FUNDS	.00	
280-15800	DUE FROM TAX FUND	.00	
280-16200	PREPAID TELEPHONE CHARGES	.00	
Total Assets			462,998.47

LIABILITIES AND EQUITY

LIABILITIES

280-21100	ACCOUNTS PAYABLE	.00	
280-21110	PAYROLL PAYABLE	.00	
280-21520	DUE WI RETIREMENT FUND	.00	
280-21530	HEALTH INS DDCTNS PAYBLE	.00	
280-21531	LIFE INSURANCE DED PAYABL	.00	
280-21532	DENTAL INSURANCE PAYABLE	.00	
280-21540	CHARITABLE CONT PAYABLE	.00	
280-21541	LIBRARY DEDUCTION PAYABLE	.00	
280-21550	UNION DUES DDCTNS PAYABLE	.00	
280-21560	SECTION 125 PAYABLE	.00	
280-21561	CREDIT UNION DDCTNS PAYAB	.00	
280-21570	ICMA ANNUITY PAYABLE	.00	
280-21581	GARNISHMENT OF WAGES-TAX	.00	
280-21590	OTHER DEDUCTIONS PAYABLE	.00	
280-21810	UNUSED VACATION CREDITS	.00	
280-21910	UNUSED SICK LEAVE CREDITS	1,887.26	
280-21911	UNUSED COMP TIME	.00	
280-23101	LIBRARY DONATIONS	.00	
280-23105	OTHER DEPOSITS	33.33	
280-25200	DUE TO OTHER FUNDS	.00	
280-26100	DEFERRED TAX RLL CLLCTNS	.00	
280-26910	DESIGNATED FR SUBSEQ YEAR	.00	
280-29410	SALES TAX COLLCTN PYBLE	24.22	
Total Liabilities			1,944.81

FUND EQUITY

Unappropriated Fund Balance:			
280-34100	FUND BALANCE UNRESERVED	7,681.13	
280-34110	ENCUMBRANCE-PRIOR YEARS	.00	
Revenue over Expenditures - YTD		453,372.53	
Total Fund Equity			461,053.66
Total Liabilities and Equity			462,998.47

CITY OF TWO RIVERS

BALANCE SHEET

JUNE 30, 2022

LIBRARY GIFT FUND 282

ASSETS

282-11100	CASH	(4,355.20)	
282-11301	SAVINGS ACCOUNT - BFN		.00	
282-11302	GENERAL FUND INVESTMENT		94,127.00	
282-13800	OTHER ACCOUNTS RECEIVABLE		.00	
				<hr/>
TOTAL ASSETS				89,771.80
				<hr/>

LIABILITIES AND EQUITY

LIABILITIES

282-21100	ACCOUNTS PAYABLE		.00	
				<hr/>
TOTAL LIABILITIES				.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
282-34100	FUND BALANCE UNRESERVED	116,342.48		
282-34110	ENCUMBRANCE-PRIOR YEARS	.00		
REVENUE OVER EXPENDITURES - YTD		(26,570.68)	
				<hr/>
TOTAL FUND EQUITY				89,771.80
				<hr/>
TOTAL LIABILITIES AND EQUITY				89,771.80
				<hr/>

CITY OF TWO RIVERS

BALANCE SHEET

JUNE 30, 2022

LIBRARY BLDING & GROUNDS FUND 456

ASSETS

456-11100	CASH	(75,568.66)	
456-11301	INVESTMENTS		.00	
456-13800	OTHER ACCOUNTS RECEIVABLE		.00	
TOTAL ASSETS			(75,568.66)

LIABILITIES AND EQUITY

LIABILITIES

456-21100	ACCOUNTS PAYABLE		.00	
TOTAL LIABILITIES				.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

456-34100	FUND BALANCE UNRESERVED	36,279.06
456-34110	ENCUMBRANCE-PRIOR YEARS	.00

REVENUE OVER EXPENDITURES - YTD		(111,847.72)	
TOTAL FUND EQUITY			(75,568.66)
TOTAL LIABILITIES AND EQUITY			(75,568.66)

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>							
280-41110	GENERAL PROPERTY TAX	0	631,287	631,287	0	100.00	607,007
	TOTAL TAXES	0	631,287	631,287	0	100.00	607,007
<u>INTERGOVERNMENTAL REVENUE</u>							
280-43519	COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720	COUNTY FUNDS	0	171,579	171,601	22	100.01	172,339
	TOTAL INTERGOVERNMENTAL REVE	0	171,579	171,601	22	100.01	172,339
<u>FINES & FORFEITURES</u>							
280-45300	LIBRARY BOOK FINES	161	2,000	1,171	(829)	58.56	861
	TOTAL FINES & FORFEITURES	161	2,000	1,171	(829)	58.56	861
<u>CHARGES FOR SERVICE</u>							
280-46712	COPIER SERVICE FEES	361	6,500	2,502	(3,998)	38.50	681
	TOTAL CHARGES FOR SERVICE	361	6,500	2,502	(3,998)	38.50	681
<u>MISCELLANEOUS REVENUE</u>							
280-48200	RENT-CITY PROPERTY	0	0	34	34	.00	0
280-48300	SALE OF PROP & EQUIP	124	2,500	1,040	(1,460)	41.60	570
280-48500	DONATIONS	0	48,845	15,000	(33,845)	30.71	10,000
280-48900	OTHER REVENUES	50	2,000	845	(1,155)	42.24	337
	TOTAL MISCELLANEOUS REVENUE	174	53,345	16,919	(36,426)	31.72	10,907
<u>OTHER FINANCING SOURCES</u>							
280-49223	TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
	TOTAL FUND REVENUE	695	864,711	823,480	(41,231)	95.23	791,795

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
JUNE 30, 2022 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>LESTER LIBRARY</u>						
<u>LIBRARY ADMINISTRATION</u>						
<u>PERSONNEL SERVICES</u>						
280-55110-1100	FULLTIME ADMINISTRATION	7,975	263,910	117,301 (146,609)	44.45	124,221
280-55110-1220	WAGES - FULLTIME	1,038	34,341	15,273 (19,068)	44.47	16,573
280-55110-1270	WAGES - PART TIME	3,446	129,272	56,841 (72,431)	43.97	55,216
280-55110-1280	WAGES-LONGEVITY PAY	0	6,427	0 (6,427)	.00	0
280-55110-1290	WAGES-OVERTIME	0	495	0 (495)	.00	185
280-55110-1310	WI RETIREMENT	684	22,962	9,976 (12,986)	43.45	10,943
280-55110-1320	FICA	923	33,618	14,215 (19,403)	42.28	14,480
280-55110-1330	HEALTH INSURANCE	4,585	55,020	27,510 (27,510)	50.00	30,618
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	0	0	.00	0
280-55110-1334	HEALTH INSURANCE OPT-OUT	769	10,000	4,615 (5,385)	46.15	3,692
280-55110-1340	LIFE INSURANCE	117	1,337	662 (675)	49.52	568
280-55110-1350	OTHER BENEFITS	0	0	0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	1,650	.00	311
TOTAL PERSONNEL SERVICES		19,538	557,382	248,042 (309,340)	44.50	256,808
<u>CONTRACTUAL SERVICES</u>						
280-55110-2100	PROF SERV - CITY SERVICES	0	47,484	18,633 (28,851)	39.24	22,586
280-55110-2130	PROFESSIONAL SERVICES	752	6,000	2,649 (3,351)	44.15	2,746
280-55110-2200	TELEPHONE EXPENSE	0	1,200	479 (721)	39.91	599
280-55110-2210	ELECTRICITY	1,772	22,000	9,756 (12,244)	44.35	7,210
280-55110-2220	NATURAL GAS/HEAT	484	8,500	8,401 (99)	98.83	3,756
280-55110-2230	WATER EXPENSE	169	2,000	968 (1,032)	48.41	895
280-55110-2240	SEWER EXPENSE	65	750	325 (425)	43.36	224
280-55110-2250	STORMWATER EXPENSE	80	960	480 (480)	49.96	480
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	1,946	24,993	6,216 (18,777)	24.87	19,010
280-55110-2450	EQUIPMENT NEW	0	10,800	0 (10,800)	.00	968
280-55110-2910	PRINTING/ADVERTISING	0	1,500	616 (884)	41.04	1,666
280-55110-2930	TECHNOLOGY	545	21,000	4,057 (16,943)	19.32	12,850
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	5,378 (7,530)	41.67	6,454
TOTAL CONTRACTUAL SERVICES		6,890	160,095	57,957 (102,138)	36.20	79,443
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100	OFFICE SUPPLIES	317	5,000	1,684 (3,316)	33.68	665
280-55110-3110	POSTAGE	36	450	181 (269)	40.20	132
280-55110-3300	TRAVEL	90	2,284	584 (1,700)	25.59	250
280-55110-3560	LANDSCAPING	1,458	14,500	5,055 (9,445)	34.86	6,848
280-55110-3960	TECH PROC SUPPLIES	0	0	0	.00	1,395
TOTAL OP SUPPLIES/EXP		1,901	22,234	7,504 (14,730)	33.75	9,290

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
JUNE 30, 2022 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	0	13,400	5,838	(7,562)	43.57	6,337
280-55110-5950 TRANSFER TO CAP PROJ FND5	0	1,080	1,440	360	133.33	1,080
TOTAL FIXED CHARGES	0	14,480	7,278	(7,202)	50.26	7,417
TOTAL LIBRARY ADMINISTRATION	28,329	754,191	320,781	(433,410)	42.53	352,959
ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	1,738	4,600	3,342	(1,258)	72.66	3,166
280-55111-3400 NON-FICTION BOOKS	1,295	17,000	6,529	(10,471)	38.40	4,408
280-55111-3420 FICTION BOOKS	1,622	17,000	7,255	(9,745)	42.68	6,322
280-55111-3430 LARGE PRINT BOOKS	631	12,000	5,464	(6,536)	45.53	5,161
280-55111-3450 MOVIES	281	4,500	1,935	(2,565)	42.99	1,750
280-55111-3470 AUDIOBOOKS	399	4,400	1,384	(3,016)	31.44	1,314
280-55111-3480 MUSIC CD'S	0	500	11	(489)	2.26	68
280-55111-3510 PROGRAMS	745	3,000	1,015	(1,985)	33.83	20
TOTAL OP SUPPLIES/EXP	6,711	63,000	26,934	(36,066)	42.75	22,208
TOTAL ADULT SERVICES	6,711	63,000	26,934	(36,066)	42.75	22,208

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
JUNE 30, 2022 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	60	540	347 (193)	64.21	258
280-55112-3400 NON-FICTION BOOKS	1,219	7,000	5,060 (1,940)	72.29	3,022
280-55112-3420 FICTION BOOKS	316	3,800	2,639 (1,161)	69.45	2,884
280-55112-3440 PAPERBACKS	41	1,600	310 (1,290)	19.36	302
280-55112-3450 MOVIES	41	2,500	221 (2,279)	8.82	212
280-55112-3470 AUDIOBOOKS	0	1,700	10 (1,691)	.56	0
280-55112-3510 PROGRAMS	799	11,980	7,051 (4,929)	58.85	5,793
280-55112-3530 JE BOOKS	768	6,000	3,735 (2,265)	62.24	2,114
TOTAL OP SUPPLIES/EXP	3,243	35,120	19,371 (15,749)	55.16	14,584
TOTAL CHILDREN'S SERVICES	3,243	35,120	19,371 (15,749)	55.16	14,584
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	314	1,800	742 (1,058)	41.20	1,736
280-55114-3490 MICROFILM	0	4,100	75 (4,025)	1.83	0
TOTAL OP SUPPLIES/EXP	314	5,900	816 (5,084)	13.84	1,736
TOTAL REFERENCE	314	5,900	816 (5,084)	13.84	1,736

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
JUNE 30, 2022 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	24	(176)	12.00	53
280-55115-3420 FICTION BOOKS	329	5,300	2,139	(3,161)	40.36	3,387
280-55115-3470 AUDIOBOOKS	0	1,000	42	(958)	4.17	0
280-55115-3510 PROGRAMS	0	0	0	0	.00	0
TOTAL OP SUPPLIES/EXP	329	6,500	2,205	(4,295)	33.92	3,440
TOTAL YOUNG ADULT SERVICES	329	6,500	2,205	(4,295)	33.92	3,440
TOTAL LESTER LIBRARY EXP	38,925	864,711	370,108	(494,603)	42.80	394,927
NET REV OVER EXP	(38,230)	0	453,373	453,373	.00	396,868

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-11100 CASH					
		05/31/2022 (05/22) Balance	.00 *	.00 *	523,351.37
06/30/2022 CA		Cash Allocation - Created: 06/17/22 12:32 PM		-26,328.32	
06/30/2022 CA		Cash Allocation - Created: 06/22/22 3:19 PM		-23,097.49	
06/30/2022 CA		Cash Allocation - Created: 06/23/22 3:47 PM		-790.44	
06/30/2022 CA		Cash Allocation - Created: 07/05/22 10:14 AM		-10,586.65	
		06/30/2022 (06/22) Period Totals and Balance	.00 *	-60,802.90 *	462,548.47
280-11800 PETTY CASH ADVANCES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	450.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	450.00
280-21910 UNUSED SICK LEAVE CREDITS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,887.26-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	1,887.26-
280-23105 OTHER DEPOSITS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	33.33-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	33.33-
280-29410 SALES TAX COLLECTN PYBLE					
		05/31/2022 (05/22) Balance	.00 *	.00 *	18.93-
05/31/2022 AP		Wisc Dept Of Revenue-DEBITMEMO	18.93		
		**Desc: May 2022 Sales Tax			
06/06/2022 CR		LIBRARY - SALES TAX		-5.58	
		Description: LIBRARY - SALES TAX			
06/13/2022 CR		LIBRARY - SALES TAX		-4.87	
		Description: LIBRARY - SALES TAX			
06/20/2022 CR		LIBRARY - SALES TAX		-8.43	
		Description: LIBRARY - SALES TAX			
06/27/2022 CR		LIBRARY - SALES TAX		-5.34	
		Description: LIBRARY - SALES TAX			
		06/30/2022 (06/22) Period Totals and Balance	18.93 *	-24.22 *	24.22-
280-34100 FUND BALANCE UNRESERVED					
		05/31/2022 (05/22) Balance	.00 *	.00 *	7,681.13-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	7,681.13-
280-41110 GENERAL PROPERTY TAX					
		05/31/2022 (05/22) Balance	.00 *	.00 *	631,287.00-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	631,287.00-
YTD Encumbrance	.00	YTD Actual 631,287.00- Total	631,287.00-	YTD Budget 631,287.00- Unearned	.00
280-43720 COUNTY FUNDS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	171,601.00-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	171,601.00-
YTD Encumbrance	.00	YTD Actual 171,601.00- Total	171,601.00-	YTD Budget 171,579.00- Unearned	22.00-
280-45300 LIBRARY BOOK FINES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,010.05-
06/06/2022 CR		LIBRARY - LIBRARY BOOK FINES		-28.59	
		Description: LIBRARY - LIBRARY BOOK FINES			
06/13/2022 CR		LIBRARY - LIBRARY BOOK FINES		-5.20	

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-45300 LIBRARY BOOK FINES (continued)					
		Description: LIBRARY - LIBRARY BOOK FINES			
06/20/2022	CR	LIBRARY - LIBRARY BOOK FINES		-112.46	
		Description: LIBRARY - LIBRARY BOOK FINES			
06/27/2022	CR	LIBRARY - LIBRARY BOOK FINES		-14.90	
		Description: LIBRARY - LIBRARY BOOK FINES			
06/30/2022		(06/22) Period Totals and Balance	.00 *	-161.15 *	1,171.20-
YTD Encumbrance	.00	YTD Actual	1,171.20- Total	1,171.20- YTD Budget	2,000.00- Unearned 828.80
280-46712 COPIER SERVICE FEES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	2,141.81-
06/06/2022	CR	LIBRARY - LIBRARY SERVICE FEE		-73.00	
		Description: LIBRARY - LIBRARY SERVICE FEE			
06/13/2022	CR	LIBRARY - LIBRARY SERVICE FEE		-73.29	
		Description: LIBRARY - LIBRARY SERVICE FEE			
06/20/2022	CR	LIBRARY - LIBRARY SERVICE FEE		-152.71	
		Description: LIBRARY - LIBRARY SERVICE FEE			
06/27/2022	CR	LIBRARY - LIBRARY SERVICE FEE		-61.52	
		Description: LIBRARY - LIBRARY SERVICE FEE			
06/30/2022		(06/22) Period Totals and Balance	.00 *	-360.52 *	2,502.33-
YTD Encumbrance	.00	YTD Actual	2,502.33- Total	2,502.33- YTD Budget	6,500.00- Unearned 3,997.67
280-48200 RENT-CITY PROPERTY					
		05/31/2022 (05/22) Balance	.00 *	.00 *	33.99-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	33.99-
YTD Encumbrance	.00	YTD Actual	33.99- Total	33.99- YTD Budget	.00 Unearned 33.99-
280-48300 SALE OF PROP & EQUIP					
		05/31/2022 (05/22) Balance	.00 *	.00 *	916.11-
06/06/2022	CR	LIBRARY - SALE-CITY PROPERTY		-38.57	
		Description: LIBRARY - SALE-CITY PROPERTY			
06/13/2022	CR	LIBRARY - SALE-CITY PROPERTY		-24.29	
		Description: LIBRARY - SALE-CITY PROPERTY			
06/20/2022	CR	LIBRARY - SALE-CITY PROPERTY		-15.71	
		Description: LIBRARY - SALE-CITY PROPERTY			
06/27/2022	CR	LIBRARY - SALE-CITY PROPERTY		-45.24	
		Description: LIBRARY - SALE-CITY PROPERTY			
06/30/2022		(06/22) Period Totals and Balance	.00 *	-123.81 *	1,039.92-
YTD Encumbrance	.00	YTD Actual	1,039.92- Total	1,039.92- YTD Budget	2,500.00- Unearned 1,460.08
280-48400 REFUND FOR PRIOR YEARS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-48500 DONATIONS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	15,000.00-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	15,000.00-
YTD Encumbrance	.00	YTD Actual 15,000.00- Total	15,000.00- YTD Budget	48,845.00- Unearned	33,845.00
280-48900 OTHER REVENUES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	794.88-
06/27/2022 CR		LIBRARY - LIBRARY-MISCELLANEOUS		-50.00	
		Description: LIBRARY - LIBRARY-MISCELLANEOUS			
		06/30/2022 (06/22) Period Totals and Balance	.00 *	-50.00 *	844.88-
YTD Encumbrance	.00	YTD Actual 844.88- Total	844.88- YTD Budget	2,000.00- Unearned	1,155.12
280-49110 PROCEEDS FROM DEBT					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unearned	.00
280-55110-1100 FULLTIME ADMINISTRATION					
		05/31/2022 (05/22) Balance	.00 *	.00 *	109,325.49
06/03/2022 PC		PAYROLL TRANS FOR 5/28/2022 PAY PERIOD	10,150.40		
06/03/2022 JE		Reverse Month End Wage Accrual-May		-12,325.49	
06/17/2022 PC		PAYROLL TRANS FOR 6/11/2022 PAY PERIOD	10,150.40		
		06/30/2022 (06/22) Period Totals and Balance	20,300.80 *	-12,325.49 *	117,300.80
YTD Encumbrance	.00	YTD Actual 117,300.80 Total	117,300.80 YTD Budget	263,910.00 Unexpended	146,609.20
280-55110-1110 SALARIES-OTHER(FD&PD)					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
280-55110-1220 WAGES - FULLTIME					
		05/31/2022 (05/22) Balance	.00 *	.00 *	14,234.80
06/03/2022 PC		PAYROLL TRANS FOR 5/28/2022 PAY PERIOD	1,320.80		
06/03/2022 JE		Reverse Month End Wage Accrual-May		-1,603.83	
06/17/2022 PC		PAYROLL TRANS FOR 6/11/2022 PAY PERIOD	1,320.80		
		06/30/2022 (06/22) Period Totals and Balance	2,641.60 *	-1,603.83 *	15,272.57
YTD Encumbrance	.00	YTD Actual 15,272.57 Total	15,272.57 YTD Budget	34,341.00 Unexpended	19,068.43
280-55110-1230 WAGES - PART TIME					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00

Date	Journal	Payee or Description				Debit Amount	Credit Amount	Balance
280-55110-1270 WAGES - PART TIME								
		05/31/2022 (05/22) Balance				.00 *	.00 *	53,394.53
06/03/2022	PC	PAYROLL TRANS FOR 5/28/2022 PAY PERIOD				4,511.13		
06/03/2022	JE	Reverse Month End Wage Accrual-May					-6,118.60	
06/17/2022	PC	PAYROLL TRANS FOR 6/11/2022 PAY PERIOD				5,053.85		
		06/30/2022 (06/22) Period Totals and Balance				9,564.98 *	-6,118.60 *	56,840.91
YTD Encumbrance	.00	YTD Actual	56,840.91	Total	56,840.91	YTD Budget	129,272.00	Unexpended 72,431.09
280-55110-1280 WAGES-LONGEVITY PAY								
		05/31/2022 (05/22) Balance				.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance				.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	6,427.00	Unexpended 6,427.00
280-55110-1310 WI RETIREMENT								
		05/31/2022 (05/22) Balance				.00 *	.00 *	9,292.26
06/03/2022	PB	PAYROLL TRANS FOR 5/28/2022 PAY PERIOD				853.59		
06/03/2022	JE	Reverse Month End Wage Accrual-May					-1,036.50	
06/17/2022	PB	PAYROLL TRANS FOR 6/11/2022 PAY PERIOD				866.50		
		06/30/2022 (06/22) Period Totals and Balance				1,720.09 *	-1,036.50 *	9,975.85
YTD Encumbrance	.00	YTD Actual	9,975.85	Total	9,975.85	YTD Budget	22,962.00	Unexpended 12,986.15
280-55110-1320 FICA								
		05/31/2022 (05/22) Balance				.00 *	.00 *	13,291.47
06/03/2022	PB	PAYROLL TRANS FOR 5/28/2022 PAY PERIOD				1,185.91		
06/03/2022	JE	Reverse Month End Wage Accrual-May					-1,493.81	
06/17/2022	PB	PAYROLL TRANS FOR 6/11/2022 PAY PERIOD				1,231.35		
		06/30/2022 (06/22) Period Totals and Balance				2,417.26 *	-1,493.81 *	14,214.92
YTD Encumbrance	.00	YTD Actual	14,214.92	Total	14,214.92	YTD Budget	33,618.00	Unexpended 19,403.08
280-55110-1330 HEALTH INSURANCE								
		05/31/2022 (05/22) Balance				.00 *	.00 *	22,924.80
06/03/2022	PB	PAYROLL TRANS FOR 5/28/2022 PAY PERIOD				2,292.48		
06/17/2022	PB	PAYROLL TRANS FOR 6/11/2022 PAY PERIOD				2,292.48		
		06/30/2022 (06/22) Period Totals and Balance				4,584.96 *	.00 *	27,509.76
YTD Encumbrance	.00	YTD Actual	27,509.76	Total	27,509.76	YTD Budget	55,020.00	Unexpended 27,510.24
280-55110-1331 HEALTH INSURANCE DEDUCTBL								
		05/31/2022 (05/22) Balance				.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance				.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended .00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-1334 HEALTH INSURANCE OPT-OUT					
		05/31/2022 (05/22) Balance	.00 *	.00 *	3,846.20
06/03/2022 PC		PAYROLL TRANS FOR 5/28/2022 PAY PERIOD	384.62		
06/17/2022 PC		PAYROLL TRANS FOR 6/11/2022 PAY PERIOD	384.62		
		06/30/2022 (06/22) Period Totals and Balance	769.24 *	.00 *	4,615.44
YTD Encumbrance	.00	YTD Actual	4,615.44	Total	4,615.44
		YTD Budget	10,000.00	Unexpended	5,384.56
280-55110-1340 LIFE INSURANCE					
		05/31/2022 (05/22) Balance	.00 *	.00 *	545.00
06/03/2022 PB		PAYROLL TRANS FOR 5/28/2022 PAY PERIOD	117.03		
		06/30/2022 (06/22) Period Totals and Balance	117.03 *	.00 *	662.03
YTD Encumbrance	.00	YTD Actual	662.03	Total	662.03
		YTD Budget	1,337.00	Unexpended	674.97
280-55110-1350 OTHER BENEFITS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55110-1361 SICK LEAVE PAYOUT					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,649.70
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	1,649.70
YTD Encumbrance	.00	YTD Actual	1,649.70	Total	1,649.70
		YTD Budget	.00	Unexpended	1,649.70-
280-55110-2100 PROF SERV - CITY SERVICES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	18,633.16
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	18,633.16
YTD Encumbrance	.00	YTD Actual	18,633.16	Total	18,633.16
		YTD Budget	47,484.00	Unexpended	28,850.84
280-55110-2130 PROFESSIONAL SERVICES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,896.47
05/30/2022 AP		Marco Technologies LLC	694.17		
		**Desc: Prof Serv - Library			
06/01/2022 AP		Unique	58.25		
		**Desc: Placements - May 2022			
		06/30/2022 (06/22) Period Totals and Balance	752.42 *	.00 *	2,648.89
YTD Encumbrance	.00	YTD Actual	2,648.89	Total	2,648.89
		YTD Budget	6,000.00	Unexpended	3,351.11
280-55110-2140 BLDG MAINT CONTRACTS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

Date	Journal	Payee or Description			Debit Amount		Credit Amount		Balance
280-55110-2200 TELEPHONE EXPENSE									
		05/31/2022 (05/22) Balance			.00 *		.00 *	478.89	
		06/30/2022 (06/22) Period Totals and Balance			.00 *		.00 *	478.89	
YTD Encumbrance	.00	YTD Actual	478.89	Total	478.89	YTD Budget	1,200.00	Unexpended	721.11
280-55110-2210 ELECTRICITY									
		05/31/2022 (05/22) Balance			.00 *		.00 *	7,983.88	
06/21/2022 HJ		Harris Journal Entry			1,772.02				
		06/30/2022 (06/22) Period Totals and Balance			1,772.02 *		.00 *	9,755.90	
YTD Encumbrance	.00	YTD Actual	9,755.90	Total	9,755.90	YTD Budget	22,000.00	Unexpended	12,244.10
280-55110-2220 NATURAL GAS/HEAT									
		05/31/2022 (05/22) Balance			.00 *		.00 *	7,917.01	
06/21/2022 AP		Wisconsin Public Service Corp			483.73				
		**Desc: LIBRARY							
		06/30/2022 (06/22) Period Totals and Balance			483.73 *		.00 *	8,400.74	
YTD Encumbrance	.00	YTD Actual	8,400.74	Total	8,400.74	YTD Budget	8,500.00	Unexpended	99.26
280-55110-2230 WATER EXPENSE									
		05/31/2022 (05/22) Balance			.00 *		.00 *	798.65	
06/21/2022 HJ		Harris Journal Entry			169.45				
		06/30/2022 (06/22) Period Totals and Balance			169.45 *		.00 *	968.10	
YTD Encumbrance	.00	YTD Actual	968.10	Total	968.10	YTD Budget	2,000.00	Unexpended	1,031.90
280-55110-2231 CIRCULATION SYSTEM									
		05/31/2022 (05/22) Balance			.00 *		.00 *	.00	
		06/30/2022 (06/22) Period Totals and Balance			.00 *		.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
280-55110-2240 SEWER EXPENSE									
		05/31/2022 (05/22) Balance			.00 *		.00 *	259.80	
06/21/2022 HJ		Harris Journal Entry			65.40				
		06/30/2022 (06/22) Period Totals and Balance			65.40 *		.00 *	325.20	
YTD Encumbrance	.00	YTD Actual	325.20	Total	325.20	YTD Budget	750.00	Unexpended	424.80
280-55110-2250 STORMWATER EXPENSE									
		05/31/2022 (05/22) Balance			.00 *		.00 *	399.65	
06/21/2022 HJ		Harris Journal Entry			79.93				
		06/30/2022 (06/22) Period Totals and Balance			79.93 *		.00 *	479.58	
YTD Encumbrance	.00	YTD Actual	479.58	Total	479.58	YTD Budget	960.00	Unexpended	480.42

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-2410 MAINTENANCE EQUIPMENT/VEH					
		05/31/2022 (05/22) Balance	.00 *	.00 *	4,269.46
06/02/2022	AP	Communications Engineering Co	375.00		
		**Desc: Maint-Lib			
06/03/2022	AP	HVA Products Inc	1,007.50		
		**Desc: Maint/Repair-Lib			
06/06/2022	JE	EHLE - Main	22.59		
06/06/2022	JE	HAMBURG - Main	418.08		
06/06/2022	JE	KRALL - Main	78.08		
06/17/2022	AP	4 K's Pest Control LLC	45.00		
		**Desc: Pest control - Library			
		06/30/2022 (06/22) Period Totals and Balance	1,946.25 *	.00 *	6,215.71
YTD Encumbrance	.00	YTD Actual	6,215.71	Total	6,215.71
		YTD Budget	24,993.00	Unexpended	18,777.29

280-55110-2430 EQUIPMENT REPAIRS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

280-55110-2910 PRINTING/ADVERTISING					
		05/31/2022 (05/22) Balance	.00 *	.00 *	615.62
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	615.62
YTD Encumbrance	.00	YTD Actual	615.62	Total	615.62
		YTD Budget	1,500.00	Unexpended	884.38

280-55110-2930 TECHNOLOGY					
		05/31/2022 (05/22) Balance	.00 *	.00 *	3,511.68
06/06/2022	JE	EHLE - Tech	45.99		
06/06/2022	JE	HAMBURG - Tech	498.94		
		06/30/2022 (06/22) Period Totals and Balance	544.93 *	.00 *	4,056.61
YTD Encumbrance	.00	YTD Actual	4,056.61	Total	4,056.61
		YTD Budget	21,000.00	Unexpended	16,943.39

280-55110-2950 DEBT ISSUANCE COSTS/PAYMENTS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	4,302.68
06/01/2022	AP	WPPI Energy	1,075.67		
		**Desc: Library HVAC retrofit project Loan Payment - June 2022			
		06/30/2022 (06/22) Period Totals and Balance	1,075.67 *	.00 *	5,378.35
YTD Encumbrance	.00	YTD Actual	5,378.35	Total	5,378.35
		YTD Budget	12,908.00	Unexpended	7,529.65

280-55110-2960 DEBT PREMIUM					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-3100 OFFICE SUPPLIES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,366.40
06/06/2022 JE		HAMBURG - Office Sup	257.19		
06/30/2022 JE		Allocation of Paper and Copy Machine Costs - J	60.26		
		06/30/2022 (06/22) Period Totals and Balance	317.45 *	.00 *	1,683.85
YTD Encumbrance	.00	YTD Actual	1,683.85	Total	1,683.85
		YTD Budget	5,000.00	Unexpended	3,316.15
280-55110-3110 POSTAGE					
		05/31/2022 (05/22) Balance	.00 *	.00 *	145.25
06/30/2022 JE		Postage Allocation - June 2022	35.66		
		06/30/2022 (06/22) Period Totals and Balance	35.66 *	.00 *	180.91
YTD Encumbrance	.00	YTD Actual	180.91	Total	180.91
		YTD Budget	450.00	Unexpended	269.09
280-55110-3300 TRAVEL					
		05/31/2022 (05/22) Balance	.00 *	.00 *	494.48
06/06/2022 JE		BONDE - Travel	90.00		
		06/30/2022 (06/22) Period Totals and Balance	90.00 *	.00 *	584.48
YTD Encumbrance	.00	YTD Actual	584.48	Total	584.48
		YTD Budget	2,284.00	Unexpended	1,699.52
280-55110-3500 BLDGS./GRNDS MAINT					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55110-3560 LANDSCAPING					
		05/31/2022 (05/22) Balance	.00 *	.00 *	3,596.75
05/31/2022 AP		Cretton Enterprises Inc	1,458.37		
		**Desc: May 2022 Services - Lib			
		06/30/2022 (06/22) Period Totals and Balance	1,458.37 *	.00 *	5,055.12
YTD Encumbrance	.00	YTD Actual	5,055.12	Total	5,055.12
		YTD Budget	14,500.00	Unexpended	9,444.88
280-55110-3700 STATE SALES TAX					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55110-5200 INSURANCES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	5,838.25
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	5,838.25
YTD Encumbrance	.00	YTD Actual	5,838.25	Total	5,838.25
		YTD Budget	13,400.00	Unexpended	7,561.75
280-55110-5950 TRANSFER TO CAP PROJ FNDS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,440.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	1,440.00
YTD Encumbrance	.00	YTD Actual	1,440.00	Total	1,440.00
		YTD Budget	1,080.00	Unexpended	360.00-

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55111-3230 PERIODICALS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,604.81
05/01/2022 AP		Gannett Wisconsin Media	416.82		
		**Desc: Annual Subscription 5/1/22-4/30/23 - Library			
06/06/2022 JE		HAMBURG - A Mag	1,320.84		
		06/30/2022 (06/22) Period Totals and Balance	1,737.66 *	.00 *	3,342.47
YTD Encumbrance	.00	YTD Actual	3,342.47	Total	3,342.47
		YTD Budget	4,600.00	Unexpended	1,257.53

280-55111-3240 REFERENCE					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

280-55111-3400 NON-FICTION BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	5,234.06
06/06/2022 JE		HAMBURG - A Non Fic	1,294.68		
		06/30/2022 (06/22) Period Totals and Balance	1,294.68 *	.00 *	6,528.74
YTD Encumbrance	.00	YTD Actual	6,528.74	Total	6,528.74
		YTD Budget	17,000.00	Unexpended	10,471.26

280-55111-3420 FICTION BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	5,632.66
06/06/2022 JE		HAMBURG - A Fic	1,622.20		
		06/30/2022 (06/22) Period Totals and Balance	1,622.20 *	.00 *	7,254.86
YTD Encumbrance	.00	YTD Actual	7,254.86	Total	7,254.86
		YTD Budget	17,000.00	Unexpended	9,745.14

280-55111-3430 LARGE PRINT BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	4,833.04
06/01/2022 AP		Center Point Large Print	43.74		
		**Desc: Books (ALP) - Lib			
06/03/2022 AP		Center Point Large Print	302.61		
		**Desc: Books (ALP) - Lib			
06/06/2022 JE		HAMBURG - A Lg Print	284.37		
		06/30/2022 (06/22) Period Totals and Balance	630.72 *	.00 *	5,463.76
YTD Encumbrance	.00	YTD Actual	5,463.76	Total	5,463.76
		YTD Budget	12,000.00	Unexpended	6,536.24

280-55111-3440 PAPERBACKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

280-55111-3450 MOVIES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,853.12
06/06/2022 JE		HAMBURG - A DVDs	281.45		
		06/30/2022 (06/22) Period Totals and Balance	281.45 *	.00 *	1,934.57
YTD Encumbrance	.00	YTD Actual	1,934.57	Total	1,934.57
		YTD Budget	4,500.00	Unexpended	2,565.43

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55111-3460 VIDEO					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
280-55111-3470 AUDIOBOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	984.45
05/20/2022 AP		Blackstone Publishing	219.95		
		**Desc: A Audio - Lib			
06/02/2022 AP		Blackstone Publishing	179.14		
		**Desc: A-audio-Lib			
		06/30/2022 (06/22) Period Totals and Balance	399.09 *	.00 *	1,383.54
YTD Encumbrance	.00	YTD Actual 1,383.54 Total	1,383.54	YTD Budget 4,400.00 Unexpended	3,016.46
280-55111-3480 MUSIC CD'S					
		05/31/2022 (05/22) Balance	.00 *	.00 *	11.29
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	11.29
YTD Encumbrance	.00	YTD Actual 11.29 Total	11.29	YTD Budget 500.00 Unexpended	488.71
280-55111-3510 PROGRAMS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	269.96
06/06/2022 JE		HAMBURG - A Prog	745.00		
		06/30/2022 (06/22) Period Totals and Balance	745.00 *	.00 *	1,014.96
YTD Encumbrance	.00	YTD Actual 1,014.96 Total	1,014.96	YTD Budget 3,000.00 Unexpended	1,985.04
280-55111-3530 JE BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
280-55112-3230 PERIODICALS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	286.79
06/06/2022 JE		EHLE - J Mag	59.95		
		06/30/2022 (06/22) Period Totals and Balance	59.95 *	.00 *	346.74
YTD Encumbrance	.00	YTD Actual 346.74 Total	346.74	YTD Budget 540.00 Unexpended	193.26
280-55112-3260 CHILD PROGRAMS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55112-3400 NON-FICTION BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	3,841.69
05/16/2022 AP		Rourke Educational Media	139.65		
		**Desc: Books JNF - Lib			
05/17/2022 AP		Crabtree Publishing Company	374.74		
		**Desc: Books JNF - Lib			
05/23/2022 AP		Cherry Lake Publish/Sleeping Bear Press	146.65		
		**Desc: Books JNF - Lib			
06/06/2022 JE		EHLE - J Non Fic	557.49		
		06/30/2022 (06/22) Period Totals and Balance	1,218.53 *	.00 *	5,060.22
YTD Encumbrance	.00	YTD Actual	5,060.22	Total	5,060.22
		YTD Budget	7,000.00	Unexpended	1,939.78
280-55112-3420 FICTION BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	2,323.07
06/06/2022 JE		EHLE - J Fic	315.92		
		06/30/2022 (06/22) Period Totals and Balance	315.92 *	.00 *	2,638.99
YTD Encumbrance	.00	YTD Actual	2,638.99	Total	2,638.99
		YTD Budget	3,800.00	Unexpended	1,161.01
280-55112-3440 PAPERBACKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	269.14
06/06/2022 JE		EHLE - J Pap Back	40.63		
		06/30/2022 (06/22) Period Totals and Balance	40.63 *	.00 *	309.77
YTD Encumbrance	.00	YTD Actual	309.77	Total	309.77
		YTD Budget	1,600.00	Unexpended	1,290.23
280-55112-3450 MOVIES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	179.66
06/06/2022 JE		EHLE - J DVD	40.93		
		06/30/2022 (06/22) Period Totals and Balance	40.93 *	.00 *	220.59
YTD Encumbrance	.00	YTD Actual	220.59	Total	220.59
		YTD Budget	2,500.00	Unexpended	2,279.41
280-55112-3460 VIDEO					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55112-3470 AUDIOBOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	9.50
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	9.50
YTD Encumbrance	.00	YTD Actual	9.50	Total	9.50
		YTD Budget	1,700.00	Unexpended	1,690.50
280-55112-3510 PROGRAMS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	6,251.56
06/06/2022 JE		EHLE - J Prog	799.22		
		06/30/2022 (06/22) Period Totals and Balance	799.22 *	.00 *	7,050.78
YTD Encumbrance	.00	YTD Actual	7,050.78	Total	7,050.78
		YTD Budget	11,980.00	Unexpended	4,929.22

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55112-3530 JE BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	2,966.66
06/06/2022 JE		EHLE - J Easy Fic	767.97		
		06/30/2022 (06/22) Period Totals and Balance	767.97 *	.00 *	3,734.63
YTD Encumbrance	.00	YTD Actual	3,734.63	Total	3,734.63
		YTD Budget	6,000.00	Unexpended	2,265.37
280-55113-5000 FIXED CHARGES					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55114-3400 NON-FICTION BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	428.00
06/06/2022 JE		HAMBURG - Reference	313.57		
		06/30/2022 (06/22) Period Totals and Balance	313.57 *	.00 *	741.57
YTD Encumbrance	.00	YTD Actual	741.57	Total	741.57
		YTD Budget	1,800.00	Unexpended	1,058.43
280-55114-3490 MICROFILM					
		05/31/2022 (05/22) Balance	.00 *	.00 *	74.90
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	74.90
YTD Encumbrance	.00	YTD Actual	74.90	Total	74.90
		YTD Budget	4,100.00	Unexpended	4,025.10
280-55115-3230 PERIODICALS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	23.99
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	23.99
YTD Encumbrance	.00	YTD Actual	23.99	Total	23.99
		YTD Budget	200.00	Unexpended	176.01
280-55115-3420 FICTION BOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	1,810.01
06/06/2022 JE		EHLE - YA Fic	328.91		
		06/30/2022 (06/22) Period Totals and Balance	328.91 *	.00 *	2,138.92
YTD Encumbrance	.00	YTD Actual	2,138.92	Total	2,138.92
		YTD Budget	5,300.00	Unexpended	3,161.08
280-55115-3440 PAPERBACKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55115-3470 AUDIOBOOKS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	41.66
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	41.66
YTD Encumbrance	.00	YTD Actual	41.66	Total	41.66
		YTD Budget	1,000.00	Unexpended	958.34
Number of transactions: 86		Number of accounts: 83		Debit	Credit
Total AUDIOBOOKS:				61,522.60	-84,100.83
				22,578.23-	

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55115-3470 AUDIOBOOKS (continued)					
282-11100 CASH					
		05/31/2022 (05/22) Balance	.00 *	.00 *	3,705.22-
06/30/2022 CA		Cash Allocation - Created: 06/17/22 12:32 PM	113.50		
06/30/2022 CA		Cash Allocation - Created: 06/22/22 3:19 PM	8.35		
06/30/2022 CA		Cash Allocation - Created: 07/05/22 10:14 AM		-771.83	
		06/30/2022 (06/22) Period Totals and Balance	121.85 *	-771.83 *	4,355.20-
282-11301 SAVINGS ACCOUNT - BFN					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
282-11302 GENERAL FUND INVESTMENT					
		05/31/2022 (05/22) Balance	.00 *	.00 *	94,127.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	94,127.00
282-34100 FUND BALANCE UNRESERVED					
		05/31/2022 (05/22) Balance	.00 *	.00 *	116,342.48-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	116,342.48-
282-48100 INTEREST INCOME					
		05/31/2022 (05/22) Balance	.00 *	.00 *	6.53
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	6.53
YTD Encumbrance	.00	YTD Actual	6.53	Total	6.53
		YTD Budget	.00	Unearned	6.53
282-48110 INTEREST ON INVESTMENTS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	8,180.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	8,180.00
YTD Encumbrance	.00	YTD Actual	8,180.00	Total	8,180.00
		YTD Budget	25,000.00-	Unearned	33,180.00
282-48500 DONATIONS					
		05/31/2022 (05/22) Balance	.00 *	.00 *	3,772.82-
06/06/2022 CR		LIBRARY - DONATIONS-GIFT FUND		-100.00	
		Description: LIBRARY - DONATIONS-GIFT FUND			
06/13/2022 CR		LIBRARY - DONATIONS-GIFT FUND		-13.50	
		Description: LIBRARY - DONATIONS-GIFT FUND			
06/20/2022 CR		LIBRARY - DONATIONS-GIFT FUND		-8.35	
		Description: LIBRARY - DONATIONS-GIFT FUND			
06/27/2022 CR		LIBRARY - DONATIONS-GIFT FUND		-10.00	
		Description: LIBRARY - DONATIONS-GIFT FUND			
		06/30/2022 (06/22) Period Totals and Balance	.00 *	-131.85 *	3,904.67-
YTD Encumbrance	.00	YTD Actual	3,904.67-	Total	3,904.67-
		YTD Budget	5,000.00-	Unearned	1,095.33
282-48510 FOUNDATION DONATION					
		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	37,845.00-	Unearned	37,845.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
282-55110-5970 TRANSFER TO OTHER FUNDS					
05/31/2022		(05/22) Balance	.00 *	.00 *	20,000.00
06/30/2022		(06/22) Period Totals and Balance	.00 *	.00 *	20,000.00
YTD Encumbrance	.00	YTD Actual	20,000.00	Total	20,000.00
		YTD Budget	.00	Unexpended	20,000.00-
282-55110-7004 ADULT GIFT					
05/31/2022		(05/22) Balance	.00 *	.00 *	106.83
06/30/2022		(06/22) Period Totals and Balance	.00 *	.00 *	106.83
YTD Encumbrance	.00	YTD Actual	106.83	Total	106.83
		YTD Budget	2,000.00	Unexpended	1,893.17
282-55110-7005 MEYER FOUNDATION					
05/31/2022		(05/22) Balance	.00 *	.00 *	595.97
06/30/2022		(06/22) Period Totals and Balance	.00 *	.00 *	595.97
YTD Encumbrance	.00	YTD Actual	595.97	Total	595.97
		YTD Budget	700.00	Unexpended	104.03
282-55110-7006 ADULT GRANT					
05/31/2022		(05/22) Balance	.00 *	.00 *	119.14
06/30/2022		(06/22) Period Totals and Balance	.00 *	.00 *	119.14
YTD Encumbrance	.00	YTD Actual	119.14	Total	119.14
		YTD Budget	.00	Unexpended	119.14-
282-55110-7008 YOUTH GIFT					
05/31/2022		(05/22) Balance	.00 *	.00 *	685.05
06/06/2022	JE	EHLE - J Gift	781.83		
06/30/2022		(06/22) Period Totals and Balance	781.83 *	.00 *	1,466.88
YTD Encumbrance	.00	YTD Actual	1,466.88	Total	1,466.88
		YTD Budget	2,000.00	Unexpended	533.12
282-55110-7009 YOUTH GRANT					
05/31/2022		(05/22) Balance	.00 *	.00 *	.00
06/30/2022		(06/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
Number of transactions: 8			Number of accounts: 14		
			Debit	Credit	Proof
Total LIBRARY GIFT FUND:			903.68	-903.68	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
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282-55110-7009 YOUTH GRANT (continued)**456-11100 CASH**

		05/31/2022 (05/22) Balance	.00 *	.00 *	3,614.80-
06/30/2022 CA		Cash Allocation - Created: 06/17/22 12:32 PM		-72,053.86	
06/30/2022 CA		Cash Allocation - Created: 06/22/22 3:19 PM	100.00		
		06/30/2022 (06/22) Period Totals and Balance	100.00 *	-72,053.86 *	75,568.66-

456-11301 INVESTMENTS

		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00

456-34100 FUND BALANCE UNRESERVED

		05/31/2022 (05/22) Balance	.00 *	.00 *	36,279.06-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	36,279.06-

456-48500 DONATIONS

		05/31/2022 (05/22) Balance	.00 *	.00 *	65,057.40-
06/06/2022 CR		LIBRARY - DONATIONS-BUILDING FUNDS		-15,000.00	
		Description: LIBRARY - DONATIONS-BUILDING FUNDS			
06/20/2022 CR		LIBRARY - DONATIONS-BUILDING FUNDS		-100.00	
		Description: LIBRARY - DONATIONS-BUILDING FUNDS			
		06/30/2022 (06/22) Period Totals and Balance	.00 *	-15,100.00 *	80,157.40-

YTD Encumbrance	.00	YTD Actual	80,157.40- Total	80,157.40- YTD Budget	.00 Unearned	80,157.40-
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456-48900 OTHER REVENUES

		05/31/2022 (05/22) Balance	.00 *	.00 *	.00
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	.00

YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00
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456-49210 TRANSFER FROM OTHER FUNDS

		05/31/2022 (05/22) Balance	.00 *	.00 *	20,000.00-
		06/30/2022 (06/22) Period Totals and Balance	.00 *	.00 *	20,000.00-

YTD Encumbrance	.00	YTD Actual	20,000.00- Total	20,000.00- YTD Budget	.00 Unearned	20,000.00-
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456-51600-8170 CO - OTHER IMPROVEMENTS

		05/31/2022 (05/22) Balance	.00 *	.00 *	124,951.26
05/27/2022 AP		Great Lakes Roofing Corp	66,666.66		
		**Desc: Roof - Lib			
05/31/2022 AP		Wolter Inc.	16,971.08		
		**Desc: New Genie GR-20 - Lib			
06/06/2022 AP		School Specialty LLC	3,416.12		
		**Desc: Supplies - Lib			
		06/30/2022 (06/22) Period Totals and Balance	87,053.86 *	.00 *	212,005.12

YTD Encumbrance	.00	YTD Actual	212,005.12 Total	212,005.12 YTD Budget	.00 Unexpended	212,005.12-
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Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
456-51600-9540 INFORMATION MANAGEMENT					
05/31/2022 (05/22)		Balance	.00 *	.00 *	.00
06/30/2022 (06/22)		Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
Number of transactions: 7		Number of accounts: 8	Debit	Credit	Proof
Total LIBRARY BLDING & GROUNDS FUND:			87,153.86	-87,153.86	.00
Number of transactions: 127 Number of accounts: 230			Debit	Credit	Proof
Grand Totals:			266,252.15	-266,252.15	.00

Report Criteria:

Actual amounts

Accounts with balances or activity

[Report].FUND = "280", "282", "456"

CITY OF TWO RIVERS
ATTN LESTER PUBLIC LIBRARY
1001 ADAMS STREET
TWO RIVERS WI 54241-3544

How we select investments

Our Research department uses a disciplined approach to make sure we're giving you a variety of choices. We only recommend investments that align with our focus on quality, work well in diversified portfolios and are compatible with our buy-and-hold philosophy. This gives you and your financial advisor a starting point for choosing investments personalized to your goals, situation and the amount of risk you're willing to take.

Association - Advisory Solutions Fund Model

Portfolio Objective - Account: Balanced Growth and Income

For more information about the Advisory Solutions program go to www.edwardjones.com/advisorybrochures.

Account Value

\$84,526.12

1 Month Ago	\$88,759.34
1 Year Ago	\$347,966.87
3 Years Ago	\$363,916.57
5 Years Ago	\$282,543.82

Value Summary

	This Period	This Year
Beginning value	\$88,759.34	\$150,357.17
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	-48,050.00
Fees and charges	-86.40	-711.87
Change in value	-4,146.82	-17,069.18
Ending Value	\$84,526.12	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Rate of Return

Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	-9.59%	-14.65%	-10.15%	8.32%	6.46%

Performance Benchmarks

Large US Cap Equities (S & P 500)	-13.33%	-17.31%	-6.98%	11.76%	11.90%
International Equities (S & P 700)	-12.67%	-16.97%	-17.69%	3.06%	3.82%
Taxable Fixed Income (Bloomberg Aggregate)	-5.32%	-10.94%	-10.68%	-1.10%	0.63%

Rate of Return (continued)

Your Personal Rate of Return: Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

Performance Benchmarks: Your Personal Rate of Return should be compared to the return necessary to achieve your financial goals. However, we understand many investors would like to compare their Personal Rate of Return to market indexes. Keep in mind this may not be an accurate comparison, as your Personal Rate of Return incorporates the timing of your specific additions and withdrawals and your specific investment mix, while published returns of market indexes do not.

These market indexes are used as a general measure of market performance for several major asset classes. Market indexes assume reinvestment of all distributions and do not take into account brokerage fees, taxes or investment management fees.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan.1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Rate of Return information on account statements uses the dollar-weighted calculation. Time-weighted Rate of Return numbers for Advisory Solutions Fund and UMA accounts can be found on your Quarterly Performance Report through Online Account Access. If you are not an Online Access user, visit edwardjones.com/access to sign up.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit edwardjones.com/performance.

Rate of Return Indexes Disclosure

S&P 500 Index: A broad-based measurement of changes in stock market conditions based on the average performance of 500 widely held common stocks. While many of the stocks are among the largest, this index also includes many relatively small companies. It is a float adjusted capitalization-weighted index (stock price times number of publicly available shares outstanding), calculated on a total return basis with dividends reinvested.

S&P 700 Index: The S&P 700 index measures the non-United States component of global equity markets. The index covers all regions included in the S&P Global 1200 (Europe, Japan, Canada, Australia, Asia, and Latin America) except for the United States which is represented by the S&P 500. The index is market-cap weighted and based in U.S. dollars.

Bloomberg Aggregate Bond Index: Measures the performance of government, mortgage-backed, asset-backed and corporate securities with at least one year to maturity.

Asset Details (as of Jun 24, 2022)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

	Current Yield/Rate	Beginning Balance	Deposits	Withdrawals	Ending Balance
Money Market	0.72%*	\$0.00	\$3.00	—	\$3.00

* The average yield on the money market fund for the past seven days.

Exchange Traded & Closed End Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Vanguard FTSE All-World Ex US	105.39	8	1,003.60	-160.48	843.12

Asset Details (continued)

Mutual Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Artisan INTL Small-Mid I	15.48	53.055	909.11	-87.82	821.29
Bridge Builder Core Bond	9.18	1,783.299	18,195.58	-1,824.90	16,370.68
Bridge Builder Core Plus Bond	9.07	2,273.896	23,068.74	-2,444.50	20,624.24
Bridge Builder INTL Equity	10.74	947.417	10,708.89	-533.63	10,175.26
Bridge Builder Large Growth	17.89	510.574	7,954.83	1,179.34	9,134.17
Bridge Builder Large Value	15.61	700.316	8,538.03	2,393.90	10,931.93
Bridge Builder Small/Mid Grw	12.09	203.284	2,888.90	-431.20	2,457.70
Bridge Builder Small/Mid Value	12.85	259.263	2,829.62	501.91	3,331.53
Dfa International Value I	17.54	96.849	1,908.89	-210.16	1,698.73
JPM U.S. Govt Mny Mkt Capital	1.00	1,458.16	—	—	1,458.16
MainStay Mackay High Yd Cp R6	4.97	851.948	4,697.05	-462.87	4,234.18
Principal Midcap R6	31.61	77.258	2,866.27	-424.14	2,442.13
Total Account Value					\$84,526.12

Cost basis is the amount of your investment for tax purposes and is used to calculate gain or loss upon sale or other disposition of a security. It is not a measure of performance. The cost basis amounts on your statement should not be relied upon for tax preparation purposes. Cost basis information may be from outside sources and has not been verified for accuracy. Refer to your official tax documents for information about reporting cost basis. Consult a qualified tax advisor or an attorney regarding your situation. If you believe the cost basis information is inaccurate, contact Client Relations.

Summary of Realized Gain/Loss

	This Year
Short Term (assets held 1 year or less)	-\$249.92
Long Term (held over 1 year)	5,699.27
Total	\$5,449.35

Summary totals may not include proceeds from uncosted securities or certain corporate actions.

Investment and Other Activity by Date

Date	Description	Quantity	Amount
6/01	Dividend on JPM U.S. Govt Mny Mkt Capital on 1,543.66 Shares at Daily Accrual Rate		\$0.90
6/01	Reinvestment into JPM U.S. Govt Mny Mkt Capital @ 1.00	0.9	-0.90
6/01	Dividend on Bridge Builder Core Bond on 1,779.472 Shares at Daily Accrual Rate		35.94
6/01	Reinvestment into Bridge Builder Core Bond @ 9.39	3.827	-35.94
6/01	Dividend on Bridge Builder Core Plus Bond on 2,269.099 Shares at Daily Accrual Rate		44.71
6/01	Reinvestment into Bridge Builder Core Plus Bond @ 9.32	4.797	-44.71
6/01	Dividend on MainStay Mackay High Yd Cp R6 on 848.214 Shares @ 0.022		19.34

Investment and Other Activity by Date (continued)

Date	Description	Quantity	Amount
6/01	Reinvestment into MainStay Mackay High Yd Cp R6 @ 5.18	3.734	-19.34
6/08	Redeemed JPM U.S. Govt Mny Mkt Capital @ 1.00	-86.4	86.40
6/08	Program & Portfolio Strat Fees		-86.40
6/24	Dividend on Vanguard FTSE All-World Ex US on 8 Shares @ 0.3749		3.00

Money Market Detail by Date

Beginning Balance on May 28					\$0.00
Date	Transaction	Description	Deposits	Withdrawals	Balance
6/24	Deposit		3.00		\$3.00
Total			\$3.00		
Ending Balance on Jun 24					\$3.00

For more information about the Advisory Solutions program, see the applicable program brochure at www.edwardjones.com/advisorybrochures.



Account Holder(s) City of Two Rivers
Account Number 649-14911-1-1
Financial Advisor Douglas K. De Vries, 920-793-4055
1601 Washington St, Two Rivers, WI 54241

Statement Date May 28 - Jun 24, 2022

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About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

Statement of Financial Condition — Edward Jones' Statement of Financial Condition is available at edwardjones.com/about/financial-reports.html, your local office or by mail upon written request.

About Your Account

Account Information — Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

Account Accuracy — If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

Complaints about Your Account — If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd., St. Louis, MO 63131 or send an email to complaints@edwardjones.com

Pricing — For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

Systematic and Money Market Transactions — Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

Fair Market Value for Individual Retirement Accounts — Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

Withholding on Distributions or Withdrawals — Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

Fees and Charges — The "Fees and Charges" amount shown in your Value Summary includes the following:








- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/ markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances — The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

To learn more about fees and costs, revenue sharing, and the compensation received by Edward Jones and your financial advisor, please talk with your financial advisor or visit edwardjones.com/disclosures.

CONTACT INFORMATION

Client Relations		Online Access	Other Contacts
 Toll Free Phone 800-441-2357	Monday – Friday 7 a.m. – 7 p.m. CT	 edwardjones.com/access	 Edward Jones Personal MasterCard® 866-874-6711
 201 Progress Parkway Maryland Heights, MO 63043		 Edward Jones Online Support 800-441-5203	 Edward Jones Business MasterCard® 866-874-6712
			 Edward Jones VISA® Debit Card 888-289-6635

S1EDJ001 Rev 11/21

**Lester Public Library
Director's Report
June 2022**

News

- The library is making a change in newspaper subscriptions due to rising costs. We have subscribed to the Herald Times Reporter (\$416) and the Chicago Tribune (arriving by mail, starting in early June, \$624). We will let the Green Bay Press Gazette lapse when it comes due mid-June (\$480); the Press Gazette and Herald Times Reporter have almost identical "news" content. Staff will monitor patron reaction and input to the changes and we may consider re-subscribing to the Press Gazette if there is a call for the paper.
- The Manitowoc Calumet Library System (MCLS) is recruiting a substitute staffing pool for the member libraries (Manitowoc, New Holstein, Chilton, Brillion, Kiel, and Two Rivers). MCLS is assisting member libraries with filling circulation assistant positions, either on a temporary or permanent basis. Some libraries are having difficulty hiring. The pool will also assist libraries that need workers due to extended leave of absence, vacations, or sick leave. The pool is available to current/past member library employees.
- Terry Ehle, Youth Coordinator, represented the library at 'STEAM on the Lakeshore,' a fun family STEAM (science, technology, engineering, art & design, math) event including competition robot demonstrations, hands-on activities, outdoor games, prizes, food trucks, and more over 100 people attended. Featuring activities provided by Lester Public Library, Manitowoc Public Library, Hamilton Wood Type Museum, Rahr-West Art Museum, and Dalek Asylum Milwaukee. The event was sponsored by the Two Rivers High School STEMpunk 4531 - FIRST Robotics Competition Team Sunday, June 26, at the Lakeshore Robotics Education Center, Manitowoc. STEMpunk 4531 is working with our youth services team providing programming for our summer reading program.

Library Foundation – No Report

Library Legislation – No Report

Activities

06/01/22 – Met with Lester Public Library Board of Trustees President, Stanley Palmer
06/06/22 – Two Rivers City Council Meeting
06/07/22 – Lester Public Library Management Team Meeting
06/07/22 – Educational Horizons Foundation Board Finance Committee Meeting
06/08/22 – Lakeshore Community Foundation Annual Meeting, Capitol Civic Centre,
Manitowoc
06/09/22 – City of Two Rivers Safety Committee Meeting
06/14/22 – Lester Public Library Management Team Meeting
06/14/22 – Lester Public Library Board Meeting

06/15/22 – Lester Public Library All Staff Meeting
06/15/22 – Ross Blaha Retirement Reception, Community House
06/15/22 – City Department Heads Meeting
06/20/22 – Two Rivers City Council Meeting
06/21/22 – City of Two Rivers Room Tax Commission Meeting
06/21/22 – Ross Blah Retirement Dinner
06/22/22 – Educational Horizons Foundation Board Meeting, Two Rivers High School
06/27/22 – Meet and Greet with Mike Mathis, Director of Parks and Recreation
06/28/22 – Lester Public Library Management Team Meeting
06/28/22 – Virtual Intern Visit with Julie Foskett, Comptroller Wisconsin Association of
Independent Colleges and Universities and Rosemary Ehle, LPL Summer
2022 Intern
06/29/22 – City Department Heads Meeting
06/30/22 – Met with Lester Public Library Board of Trustees President, Stanley Palmer

Jeff Dawson, Director, Lester Public Library 07/01/2022

Lester Public Library Statistical Report

Jun-22

Circulation										
	June 2022		June 2021		%Chng	2022 YTD		2021 YTD		%Chng
Circulation Total	10,681		9,633		11%	58,085		39,956		45%
Total Visitors	5,827		3,364		73%	26,989		5,515		389%
Users	Total	%Circ	Total	%Circ		Total	%Circ	Total	%Circ	
Children (0-11)	955	9%	905	9%	6%	3,185	5%	1,953	5%	63%
Young Adult (11-17)	318	3%	273	3%	16%	1,064	2%	1,001	3%	6%
Adult (18+)	8,600	81%	7,671	80%	12%	47,121	81%	32,681	82%	44%
Outreach	188	2%	43	0%	337%	1,943	3%	230	1%	745%
School	124	1%	207	2%	-40%	929	2%	1,021	3%	-9%
ALL OTHERS	496	5%	534	6%	-7%	3,808	7%	3,267	8%	17%
Item Type	Total	%Circ	Total	%Circ		Total	%Circ	Total	%Circ	
Adult	6,070	57%	5,719	59%	6%	35,523	61%	25,833	65%	38%
Youth	4,611	43%	3,914	41%	18%	22,562	39%	14,123	35%	60%
	Total	%Circ	Total	%Circ		Total	%Circ	Total	%Circ	
Self-check use	3,394	32%	2,385	25%	42%	15,049	26%	3,773	9%	299%
Drive Through Use	603	6%	1,050	11%	-43%	4,617	8%	2,048	5%	125%
LARS ACTIVITY										
Sent to LARS	2,586		2,264	14%		15,108		15,742		-4%
Rec from LARS	1,410		1,467	-4%		8,273		11,441		-28%
NEW REGISTRATIONS										
Total	52		41	27%		187		89		110%
OVERDRIVE EBooks & EAudiobooks										
Total	1515		1516	0%		9,618		9,614		0%

Information Services

	June 2022	June 2021	%Chng	2022 YTD	2021 YTD	%Chng
Walk-in	1039	621	67%	4035	1279	215%
Phone	381	542	-30%	2211	6904	-68%
Mail	0	0	0%	0	0	
Electronic	70	120	-42%	542	1021	-47%
Reference Total	1490	1283	16%	6788	9204	-26%
PC Internet Use (Hours)	239.5	132	81%	1180	230	413%
Tablet Use (Hours)	14	0		20	0	
Computer Use Total	253.5	98	159%	1200	230	422%

Children's Programming

In-house Programs	20	9	122%	55	47	17%
In-house Attendance	1045	562	86%	3900	3260	20%
Outreach Programs	5	1	400%	22	10	120%
Outreach Attendance	514	1	51300%	2442	294	731%

Young Adult Programs

In-house Programs	2	3		5	5	0%
In-house Attendance	69	67		110	88	25%

Adult Programs

In-house Programs	7	1		15	6	150%
In-house Attendance	88	3		159	120	33%

Meeting Room Use

Bookings	4	0	0%	0	0	0%
Attendance	11	0	0%	0	0	0%



LIBRARY CLOSED JULY 4

Book drops are available 24/7 and are located at the back of the building.



Youth Services Underwater [See more>](#)

LIBRARY eLINKS

Lester Public Library Read. Discover. Connect. Enrich. July 2022

VIPs: Our Very Important Patrons

Hint: It's every one of you!

Have you noticed a recent influx of art books on our shelves? New titles include children's picture books to how-to guides to biographies of lesser-known artists. All purchased with funds from a memorial endowment created by Grace Koprowski Meyer, a creative and vibrant woman who was an avid supporter of the Lester Public Library. Her endowment also helps fund other things she was passionate about, like international films, and programming for young people.



The care of our beautiful library gardens is funded completely through donations.

Another friend of the library said she thinks TR Teen Nights are important to our community, and recently donated funds specifically for the purchase of pizzas, soda and other snacks for those programs (Ms. Terry buys frozen pizza and cooks 'em up on the Pizza Pizzazz—part of the Teen Night fun!).

A pair of sisters told us how much they love the Art To Go packs we compile and distribute to children and teens, and began donating funds to help with those supplies.

There are many gracious donors among you, including those who drop off books to sell in our book sales.

And there are *wonderful* ways to support the library that don't cost a dime: check out materials, attend programs, use the computers, ask questions, and recommend the library to others. When the city, county and state quantify the efficacy of a library, they look at how many visitors the library had, how many reference questions were asked, how many attended programs, and how many materials of all types were checked out. **You are being an advocate for the library by simply walking in the door; *thank you!***



Worker Connection Services Available @ LPL

Mondays, July 11 & 25 10:00 AM-noon

Seeking a good job in our area? Gain insight from a career navigator. Explore career paths, get referrals, and focus on transferring your skills to high-paying, in-demand jobs. Get help developing individual plans that address training, transportation, childcare and other considerations. Meet-ups are part of the Department of Workforce Development Worker Connection program and are offered

the second and fourth Mondays of each month.

Programs for adults



Adult Summer Reading Challenge

June 13-Aug 20 for ages 18+

Use [Beanstack](#), a web and mobile app, to participate in reading challenges. [Beanstack](#) makes it super-easy to register, track reading, and earn incentives.

Log the books you read (or listen to) to earn fun prizes! Receive a tentacle pen for reading just one book. Keep reading to automatically earn entries into weekly prize drawings AND our Grand Prize drawing for **\$100** in Chamber Bucks. The more you read, the better your odds.

Also, write a Beanstack review of one book to earn an additional Grand Prize entry. When you've logged six books, receive a handy flip-flop bottle opener.

[Click here to get started!](#)

Card Making



Monday, July 11 1:00-8:00 PM

Carolee Crabb provides instruction in creating handmade cards the second Monday of each month. Drop in any time during the session. Cost is \$7 for materials. Bring double-stick tape and scissors.

Meet in the library's Community Room.



Pressed Flower Bookmarks (16+)

Friday, July 22 10:30 AM-noon OR 1:00-2:30 PM

Select flowers, arrange them on decorative paper, laminate and add a tassel. All supplies furnished, though you can bring your own pressed flowers if you want. Registration required. Call (920)793-8888.



Tech Tips for Everyone

Thursday, July 28 6:00 PM

Tech expert Atiq Khan offers how-tos, problem-solving advice and security considerations for day-to-day tech use.

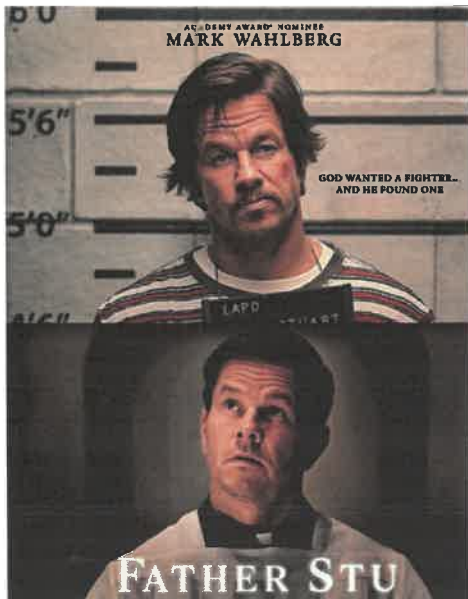
- Navigate Google Chrome: adding the ABP ad-blocking extension, disabling notifications, and going incognito for private browsing.

- Ensure your Facebook account is secure.
- Protect yourself against digital fraudsters.
- Discover keyboard shortcuts.

Khan is Network Administrator at Denmark School District, and has worked for tech companies including Microsoft.

Welcome back to the movies!

Bring a beverage and we'll furnish the popcorn. For ages 18+



LPL Flix: Father Stu
Friday, July 1 1:00 PM

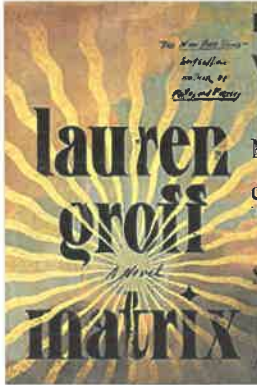
When an injury ends his amateur boxing career, Stuart moves to L.A. to find money and fame. While scraping by, he meets Carmen, a Sunday school teacher immune to his bad-boy charm. The agnostic starts going to church to impress her. Then a motorcycle accident leaves him wondering if he can use his second chance to help others, leading to the realization that he's meant to be a Catholic priest. Rated R. *Runtime is 2:04.*



Foreign Film:
Britt-Marie Was Here
Tuesday, July 19 6:00 PM

Britt-Marie, 63, has just left a 40-year marriage and her long life as a housewife obsessed with cleanliness. She takes the only job she is offered: youth leader at a soon-to-be-closed recreation center in Borg, a remote and struggling small town. The job includes coaching a soccer team of 10-year-olds. And Britt-Marie does not know anything about soccer, coaching, or children. Swedish. Based on the novel by Fredrik Backman. *Runtime is 1:34.*

Join a book club; new members welcome!



Book Discussion Group

Wednesday, July 6 4:00 PM

Meet the first Wednesday of each month to discuss a great book! Pick up the current selection at the front desk or drive-thru. *For adults 18+*

Selection: *Matrix* by Lauren Groff

A historical novel that tells the life story of an orphan who is cast out of the royal court and put in charge of an impoverished abbey.

Aug 3 selection: *The Library Book* by Susan Orlean.

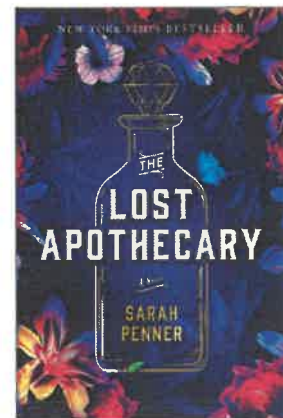
Strictly Fiction Book Club

Monday, July 11 6:30 PM

Meet monthly to discuss books of different genres. Pick up the selection at the front desk or drive-thru. *For adults 18+*

Selection: *The Lost Apothecary* by Sarah Penner

A female apothecary secretly dispenses poisons to liberate women from the men who have wronged them—setting three lives across centuries on a dangerous collision course (*historical fiction*).



Aug 1 selection: *When the Stars Go Dark* by Paula McLain

July youth program lineup



2022 Summer Reading Program

Use [Beanstack](#), a web and mobile app, to participate in reading challenges. [Beanstack](#) makes it

super-easy to register, track reading, and earn incentives.



**Read to Me
Ages 0-5**

Log each book you read. Earn a Reading Badge and a FUN PRIZE for every five books! Pick up prizes at the Help Desk or call ahead to pick up at the drive-thru. Read 50 books to complete the challenge.

[Click here to begin!](#)



**Read On My Own
Ages 6-11**

Log each book you read. Earn a Reading Badge and a PRIZE for every two books! Pick up prizes at the Help Desk or call ahead to pick up at the drive-thru. Read 20 books and write one book review to complete the challenge.

[Click here to begin!](#)



**Teens
Ages 12-17**

Earn Reading Badges and great PRIZES by logging books you read! Pick up prizes at the Help Desk or call ahead to pick up at the drive-thru. Read 10 books and write one book review to complete the challenge.

[Click here to begin!](#)

OCEAN RESEARCH LAB & RESCUE CENTER **Open through Sept 2**

We invite kids and their adults into our dramatic play center because pretend play is the *best* way to learn! The ocean covers the majority of the Earth's surface, yet more than 80% of it remains unexplored; now is your opportunity!

Watch children BECOME oceanographers and marine biologists as they don lab coats to observe, collect and analyze data. Sometimes creatures in trouble may be found and must be evaluated and rehabilitated. Take a dive in the Yellow Submarine to get a closer look at underwater habitats (and read up on ocean life while you're in the sub!). Immerse yourselves!



Family Game Night
Mondays, 6:00-7:30 PM

Bring the fam or meet up with friends for our

Youth Outdoor Art:
Watercolor Resist Ocean Art
Wednesday, July 20

weekly game night at the library! All your favorites are here: Battleship, Chutes & Ladders, Old Maid and Go Fish, and lots more. Bring along your own games if you want.

Bring drinks and we'll serve the popcorn. Pick a spot anywhere in the library to play—and make Mondays something to look forward to!

TReasure Quest: Shipwrecked

Continues through August 27

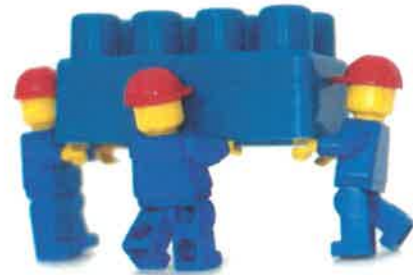
An escape-room-type summer adventure that takes you to locations around Two Rivers. Gather your companions to solve a series of conundrums. Arrive at the answers to navigate your way to the ultimate solution.

Stop by the library to receive your first puzzle packet; thus begins your mission. *Anticipate one hour per puzzle packet—six packets total.*

LEGO Challenge: Disaster Island

Wednesday, July 6 1:00-3:00 PM

Work by yourself or with a team. Design and build an island. Give it all the features you want. However, you are next assigned an impending disaster that will befall your island. Anticipate how to best protect your island's resources and inhabitants and build defensive structures accordingly. For all ages.



Gutsy Gamers

Monday, July 18 6:30-9:00 PM

Got game? Compete in this favorite that takes strategy and determination to win.

Then plan to stay after-hours for more fun: it's lights out as we culminate the evening with capture the flag, or hide-n-seek in the stacks, or ghost in the graveyard out on the library lawn.

Open to teens in 6th-12th grades.

Garden Story Times

Tuesdays, 10:15 AM July 5, 12, 19 & 26

Meet amidst the library gardens for stories, movement, learning and FUN! Reading aloud, sharing simple games and wordplay, and building letter knowledge start your child off on the right foot for school and life, and it's never too early to begin!

Story Time activities embrace the five early literacy practices: read, sing, play, talk and write. Stories are chosen for preschoolers but children of all ages are welcome.

If it rains, meet in the library's Community Room.



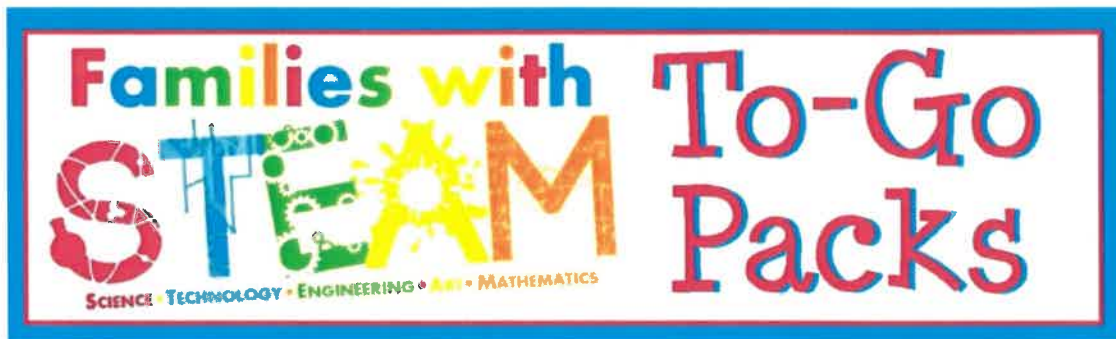
Mini Golf on the Lawn

Wednesday, July 13 10 AM-8 PM

Compete in groups of up to six per round. For all ages. Call (920)793-8888 to sign up for a tee time. Walk-ins welcome, but play is not guaranteed! If it rains, we'll bring the green inside.

[Visit our calendar to view ALL summer programs!](#)

Take-home packs



DIY Kaleidoscopes: available starting July 1!

A project to do together. Make a tube containing reflective surfaces to observe delightful changing patterns as you rotate it. Use the included dish then find colorful items for observation, or simply take your tube outside to find patterns in nature. *Sponsored by NextEra Energy*

Story Time To Go

New packs released Mondays, July 5 (Tue), 11, 18 & 25

Fun and educational packs to take home. Each contains books, music suggestions, finger plays, math and science activities, and an art project. Materials reinforce the five vital early literacy practices: Read, Sing, Talk, Play and Write! An adult library card is required. One pack per family per week while supplies last. *Geared for ages six and younger.*

Youth Art To Go

New packs weekly

Packs contain all the supplies you need for fun projects, from shark suncatchers to shell mandalas. Pick up while supplies last.

- July 5: Neon Shell String Art
- July 11: Black Glue Resist Seahorse
- July 18: Shell Mandala
- July 25: Recycled Jellyfish

Teen Art To Go (Ages 12-18)

New packs weekly

Terrific art projects to tackle! Packs include supplies needed to make fuse bead emoji earbud holders, fabric bowls, washi tape wooden bracelets and more. Pick up while supplies last.

- July 5: Shrinky Dinks
- July 11: Fabric Bowl
- July 18: Washi Tape Wooden Bracelet
- July 25: Seashell Tangles

Fast & convenient pick-up



Utilize our drive-thru! Use it when you've been notified that your requested items are ready, and to pick up to-go packs and book club selections.

It's easy:

1. Enter the book drop/staff parking lot and drive around to the window.
2. Ring the bell.
3. Present your library card and staff will check out items.
4. Walkers and cyclists are welcome.

Is drive-thru pick-up your usual preference? Select the **Lester Public Library Drive-Thru** location when you reserve items online. If you call to request materials, let us know that you'd like drive-thru service.

Even if you requested inside pick-up, you can always change your mind when you get here; if it's raining, your feet hurt, or your babies are asleep in the back seat, we can deliver at the window!

PrinterOn mobile printing



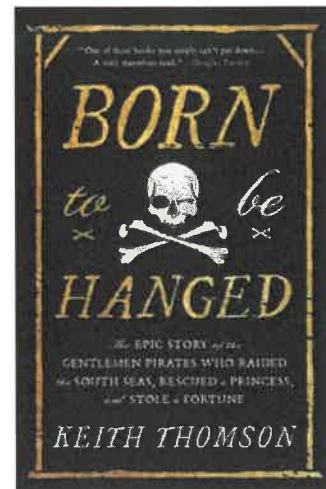
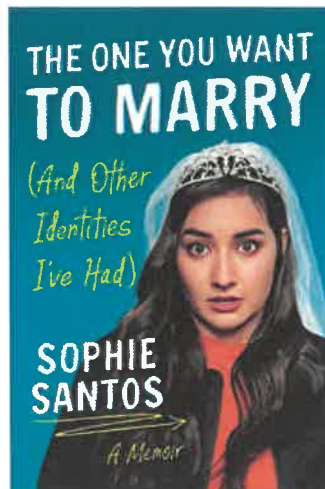
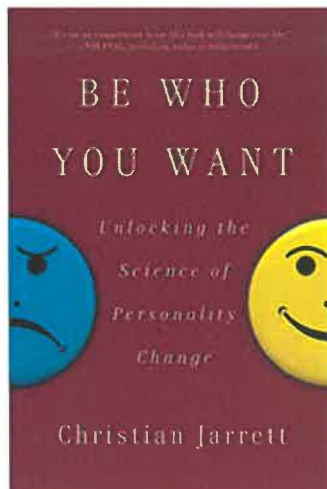
Print from home or on the go!

Send documents to the library's printers from *any* device. Submit documents for printing, then visit the Help Desk to obtain them. 10¢ per page for black-ink-only prints and 25¢ per page for color.

Stop by the library for printed instructions or call us at (920)793-8888 and we'll walk you through the process—or just download the

PrinterOn app to your mobile device!

NEW Nonfiction Book Browse



Be Who You Want
by Christian Jarrett

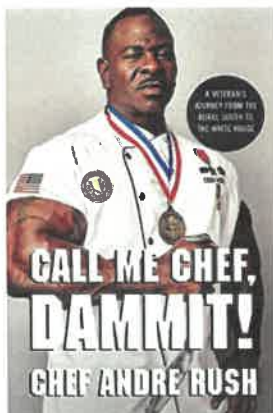
[Place hold >](#)

The One You Want to Marry
by Sophie Santos

[Place hold >](#)

Born to Be Hanged
by Keith Thomson

[Place hold >](#)

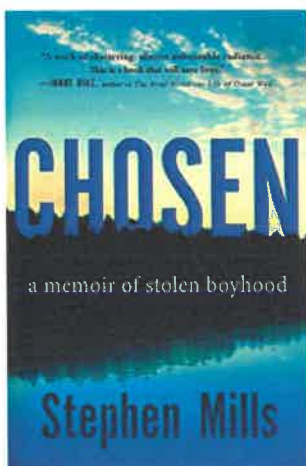


Call Me Chef, Dammit! by Chef Andre Rush

Rush, who grew up in a Mississippi housing project, served as a chef in the White House under four presidents. He became an overnight sensation in 2018 after a photograph of his 24-inch biceps went viral. From his childhood working on a farm to becoming a master sergeant in the Army, Rush has dedicated his life to serving others.

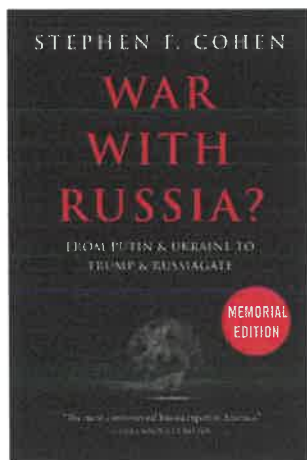
His reputation as an award-winning cook led him to the Pentagon, where he was when the plane struck on 9/11. He also writes about his advocacy for wounded warriors, and his battles to overcome obstacles including stereotypes and racism.

[Place hold >](#)



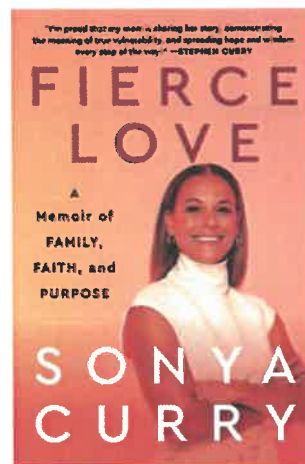
Chosen
by Stephen Mills

[Place hold >](#)



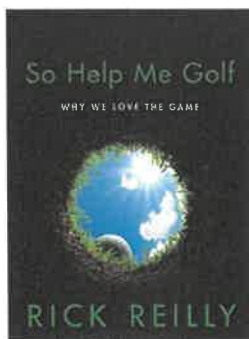
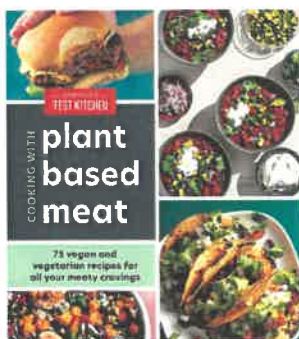
War With Russia?
by Stephen Cohen

[Place hold >](#)



Fierce Love
by Sonya Curry

[Place hold >](#)





Cooking with Plant-Based Meat
by America's Test Kitchen

[Place hold>](#)



So Help Me Golf
by Rick Reilly

[Place hold>](#)



Still Just a Geek
by Wil Wheaton

[Place hold >](#)

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Browse, borrow & read on your favorite device

You'll need your library card and PIN (last four digits of your phone number) to get started. Download the Libby app (Kindle users, please use the Overdrive app) and follow the prompts.

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[\[Click here\]](#)

Local and state history

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NEWSPAPER ARCHIVE

link.

[\[Click here\]](#)



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Read. Craft. Watch movies. Play.

Lester Public Library | 1001 Adams St., Two Rivers, WI 54241

Unsubscribe.jdawson@lesterlibrary.org

Lester Public Library Receives Donation from Two Rivers Resident

Jun 11, 2022 | 10:00 AM
[Local News](#)



The following article was submitted by the Lester Public Library.

If you've visited the library lately, you might have noticed a recent influx of art books, from children's picture books to "how-to" painting guides to a biography of 17th century female Italian painter Artemisia Gentileschi. All were purchased with funds from a memorial endowment created by Grace Koprowski Meyer.

Grace was a long time Two Rivers resident and avid library supporter. She was creative, vibrant and curious—and passionate about art and culture. She read and traveled widely, and delighted in the lively discussion of books and ideas (making her a wonderful part of our library book club for many years). She was a great advocate for youth and teens, and education in general. Her endowment reflects all these passions, providing funds for international films and programming and materials for young people as well as the new art books.

When it comes to art books, they tend to be full-color, oversized, and contain heavier weight, high-gloss paper to better capture images. All qualities that make them more expensive, which limits what most public libraries can add to their collections. This year, money from Grace's foundation was earmarked specifically for art books, with special emphasis on minority and lesser-known artists, and books about art creation for all. Thanks to this wonderful gift, the Two Rivers community can access some amazing resources typically available only in large or academic libraries.

Stop in and browse the impressive acquisitions, including *Vitamin T: Threads & Textiles in Contemporary Art*; *Ablaze with Color: A Story of Painter Alma Thomas*; *Creating their Own Image: The History of African-American Women Artists*; *Flower: Exploring the World in Bloom*; and *Get Messy Art: The No-rules, No-judgment, No-pressure Approach to Making Art*.

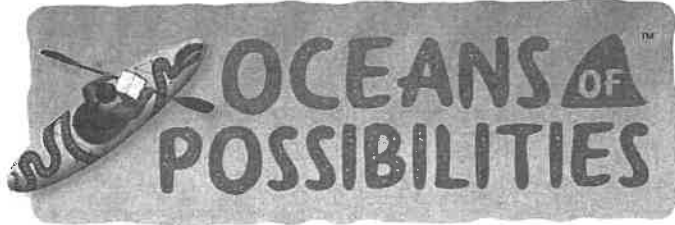
Submit a News Tip or Typo Here

Search...



Manitowoc, WI, United States
66 °F Sunny

There are



at the Lester Public Library this Summer!

Find Summer Reading Challenges for all ages on Beanstack, an app that makes it easy to log books. Simply download the app, create an account, register for a challenge, and start reading to earn fun prizes!

Adults:

Watch movies on our big screen. Enjoy a recent release the first Friday afternoon of each month with LPL Flix, and see a foreign film the third Tuesday evening. Bring a beverage. We'll make the popcorn.

Craft with friends. Create tiny fairy garden accoutrements. Attend monthly card-making sessions. Make pressed flower bookmarks and learn beginning macramé.

Get practical advice from experts. Atiq Kahn offers tech tips: how-tos, problem-solving advice and security considerations for day-to-day online work and play. Investigate your family history: Susan Schlosser helps you conduct genealogical research at monthly programs.

Join a book club. We have two that meet each month: the Book Discussion Group reads both fiction and nonfiction; and Strictly Fiction members read genres from historical fiction and westerns to science fiction and fantasy.

Families and youth:

Engage in fun and games with family and friends: TReasure Quest, a series of escape-room-type conundrums that take you throughout Two Rivers; weekly game nights; a Harry Potter escape room; and mini-golf on the lawn.

Move with your preschoolers at morning and evening Story Times, and visit the dramatic play center to further immerse yourselves in the five practices that build little brains: reading, singing, talking, writing and PLAYING!

School-age kids can employ interesting art techniques outdoors, grow crystals, and compete to build a bridge that can bear the heaviest load.

Teens can have fun at game tournaments and after-hours programs just for them.

And everyone can sing and dance with pure delight when Tom Pease performs on the lawn Aug. 10!

Find more programs and all the details at www.lesterlibrary.org.

Do I need a website for my business? Yes!



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Today is a great day for yoga!



Mrs. Pautz's second grade class have the opportunity to participate in yoga or respectively relax on their mat each day after lunch. Yoga has many benefits including improvement in emotional regulation as well as strengthening concentration and memory. The children have really come to enjoy this time.



Dr. Jamie Meunier
Dr. Chris Hansen



We're here for you when you're ready

Accepting new patients

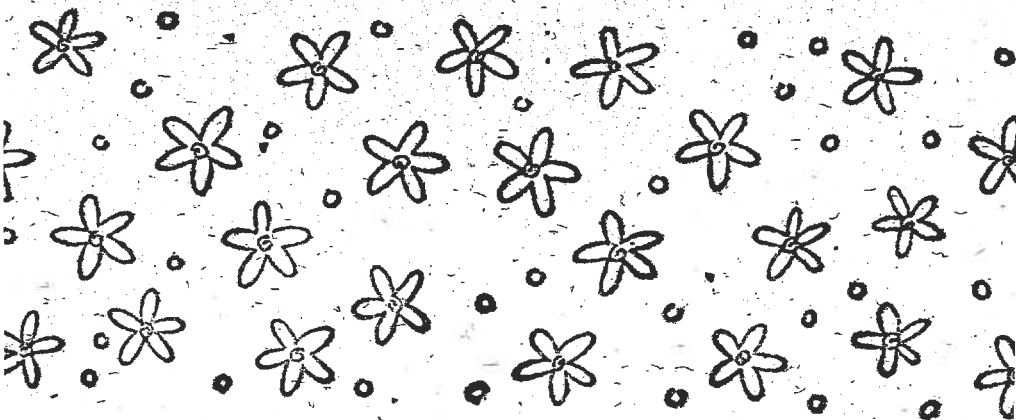
Two Rivers Family Dental, LLC
1705 23rd Street
Two Rivers, WI 54241
Office: (920) 794-7100
www.tworiversfamilydental.com

Dear Jeff, Lester Public Library Board &
Library Staff,

*simple words
that come with so much
gratitude...thank you!*

Thank you so much for the beautiful
flowers, delicious cake, and your well-wishes
for a happy retirement. I'll always remember
your kindness!

I'm looking forward to seeing future
projects & programs that will keep the library as a
great asset to our community. Thanks again,
Kirsten Slegers



Thank you

**Title 2
Chapter 9**

**Services
Proctoring Examinations**

02-09-01 Philosophy

a) The library offers proctoring services in order to make it possible for area residents to participate in online and distance learning courses from educational institutions in Wisconsin and around the country.

02-09-02 Scheduling

a) Proctoring is only offered during normal library hours and when a library staff member is available.

b) Proctoring services include: validating the identity of the test taker, informing the test taker of the rules and restrictions of the test as indicated by the testing institution, making sure that those rules are followed and seeing to it that the completed test is properly mailed or faxed to the testing institution.

02-09-03 Fees

a) The library charges ~~\$15~~20.00 for each test proctored, payable before the test is taken.

b) The test taker or the testing institution is responsible for any postage costs.

Approved October 11, 2005; Amended February 11, 2014

Lester Public Library Strategic Plan 2018 - 2022

Goal	Objective	Action	Timeframe	Status update
21st Century Space	Wired for technology	Add wiring for outlets and recharging stations throughout the library. In concert with new carpeting project.	2019/2020	Project Complete
21st Century Space	Wired for technology	Wire and add electronic meeting technologies to the Webster Room and update technology in the Community Room	2019	Project Complete
21st Century Space	Wired for technology	Online registration system for programs for patrons and meeting room reservations for staff use only	2019	Project 50% Complete. We have Beansack for online program registration. Determined we do not need meeting room software.
21st Century Space	Foster collaboration	Create small group work spaces along the windows with seating designed for	2021/2022	Project Complete
21st Century Space	Foster collaboration	Weeding nonfiction collection to facilitate making space for small group seating by the windows	2018	Project Complete
21st Century Space	Foster collaboration	Create new meeting spaces within the library through the use of moveable shelving, seating and furnishings, and built-in technologies	2021/2022	Project Complete
21st Century Space	Foster collaboration	Fundraising for improvements	2019	Project Complete
21st Century Space	User friendly spaces	Add sound baffling to reduce noise levels in Youth Services	2019	
21st Century Space	User friendly spaces	Redesign circulation area to improve efficiency, workflow and sightlines for staff and streamline checkout process for patrons	2019/2020	Project Complete
21st Century Space	User friendly spaces	Explore options for additional parking	2018/ongoing	
21st Century Space	User friendly spaces	Explore options of adding service hours	ongoing	
21st Century Space	User friendly spaces	New bike racks and outdoor seating in garden areas	2022	
21st Century Space	User friendly spaces	Improve signage to promote patron self-sufficiency and make it easier for staff to provide direction	2022	
21st Century Space	Safe and comfortable space for all	Hire a project manager for building improvements	2018	Project Complete
21st Century Space	Safe and comfortable space for all	Research costs for carpet/electrical and other recommended improvements	2018	Project Complete
21st Century Space	Safe and comfortable space for all	Replace carpeting	2019-2022	Project complete
21st Century Space	Safe and comfortable space for all	HVAC upgrade boiler and humidifier	2018/2019	Project Complete
21st Century Space	Safe and comfortable space for all	Reseal windows	2018/2019	Sealed 8 identified 'problem windows'. Carry project over.

Lester Public Library Strategic Plan 2018 -2022

Goal	Objective	Action	Timeframe	Status update
21st Century Space	Safe and comfortable space for all	Improve lighting	2018-2022	No update to report
21st Century Skills	Magic of reading	Promote early literacy - in the library and via outreach	ongoing	LPL was selected as one of 12 libraries in the U.S. For the IMLS Reimagining School Readiness Pilot Project
21st Century Skills	Magic of reading	Host discussions of books and ideas; offer programs that encourage learning and civil engagement	ongoing	Continuing to feature library staff as the 'book experts.'
21st Century Skills	Magic of reading	Promote the expertise of staff for all things book related	ongoing	Continuing to feature library staff as the 'book experts.'
21st Century Skills	Digital literacy is for everyone	Host programming for all ages focused on technology and digital literacy	2018	Programming to begin again June 2022
21st Century Skills	Digital literacy is for everyone	Actively participate in the WI Coding Initiative by offering coding based programming	2018	Programming to begin again June 2022
21st Century Skills	Digital literacy is for everyone	Investigate learning software and instructional partnerships for patrons wanting to learn new skills	2019	Ongoing
21st Century Skills	Community workforce development	Partner with Progress Lakeshore, Chamber of Commerce, Two Rivers Main Street, and the Two Rivers Business Association to create educational programming for creating/maintaining new businesses	ongoing/2019	Programming to begin again June 2022
21st Century Skills	Community workforce development	Seek partners willing and able to lead tech-based skills programs	ongoing/2018	Programming resumed June 2022
21st Century Skills	Community workforce development	Actively promote the library's resources to the business community	2018	Providing Library Updates at Monthly TRBA Meetings
21st Century Communication	Internet presence	Redesign and streamline the library's website, concentrating on accessibility for mobile devices	2021	Website reconstruction underway after major crash in May 2021
21st Century Communication	Internet presence	Actively market library resources available when building is closed - AZ Database, eBooks, Badgerlink, etc.	ongoing	Increased level of online/social media promotions including Instagram and YouTube.
21st Century Communication	Internet presence	Engage patrons interactively via social media	ongoing	Increased level of online/social media promotions including Instagram and YouTube.
21st Century Communication	Internet presence	Explore non-traditional means for offering traditional services - videos, streaming technology, downloadable materials, podcasts	ongoing	Increased level of online/social media promotions including Instagram and YouTube.
21st Century Communication	Everyone is a marketer	Offer formal/informal training to other city departments on effective social media marketing techniques - meet with City Manager and Department Heads	ongoing	Sally Taylor, is the lead aggregator for the new Two Rivers Calendar - ExploreTwoRivers.com
21st Century Communication	Everyone is a marketer	Encourage staff participation in social media marketing - video marketing, podcasts	ongoing	Terry Ehle creates 'book talk videos' that can be seen on the library Facebook and YouTube.
21st Century Communication	Everyone is a marketer	Explore new and creative ways for staff to market library services - embedded librarians in the community, not limited to technology	ongoing	Terry Ehle visits middle schools, presents book talks and brings books to check out to students. Chris Hamburg and Marie Bonde visit senior care facilities promoting library materials for older adults.



LESTER PUBLIC LIBRARY

1001 Adams Street Two Rivers, WI 54241 (920)-793-8888 www.lesterlibrary.org

RESOLUTION OF GRATITUDE

Thanking Kirsten Sleger for Outstanding Service as a member of the Lester Public Library Board of Trustees

WHEREAS, Kirsten Sleger provided sixteen and a half years of outstanding service as a member of the Library Board of Trustees for the years 2005 through 2022.

WHEREAS, Kirsten Sleger provided outstanding service as the Two Rivers School District Representative to the Lester Public Library Board of Trustees for years 2005 through 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Lester Public Library Board of Trustees to express its appreciation to Kirsten Sleger for her exceptional leadership and membership of the Library Board of Trustees; and

BE IT FURTHER RESOLVED, that Ms. Sleger be provided with a copy of this resolution.

Adopted this 12 day of July, 2022

Freedom to Read Contents:

The American Library Association Freedom to Read Statement: page 1

The Wisconsin Library Association Statement on the Freedom to Read and Intellectual Freedom: page 3

The Wisconsin GOP's Search for 'Inappropriate' Books in School Districts, Article from the Wisconsin Examiner, May 31, 2022: page 5

With Rising Books Bans, Librarians Have Come Under Attack, Article from the New York Times, July 6, 2022: page 12

Dealing with Challenges to Materials and Policies, from *Trustee Essentials: A Handbook for Wisconsin Public Library Trustees*, produced by the Wisconsin Department of Public Instruction, Public Library Development, (full PDF, 168 pages) can be found at - <https://dpi.wi.gov/sites/default/files/imce/pld/pdf/2016TrusteeEssentials.pdf> page 16

Request for Reconsideration of Lester Public Library Material Form: page 19

The Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

American Library Association (/)

Association of American Publishers (<http://www.publishers.org/>)

Subsequently endorsed by:

American Booksellers for Free Expression (<http://www.bookweb.org/abfe>)

The Association of American University Presses (<http://www.aaupnet.org/>)

The Children's Book Council (<http://www.cbcbooks.org/>)

Freedom to Read Foundation (<http://www.ftrf.org>)

National Association of College Stores (<http://www.nacs.org/>)

National Coalition Against Censorship (<http://www.ncac.org/>)

National Council of Teachers of English (<http://www.ncte.org/>)

The Thomas Jefferson Center for the Protection of Free Expression



WISCONSIN
LIBRARY
ASSOCIATION

Wisconsin Library Association Statement on the Freedom to Read and Intellectual Freedom

The Wisconsin Library Association affirms its support of personal liberty, the freedom to read, and intellectual freedom for people across Wisconsin.

The Freedom to Read

Over 130 years ago, the Wisconsin Library Association (WLA) formed to support the establishment of public libraries in the state. Today, our membership represents a wide range of libraries that serve a variety of communities – from college campuses to corporations, rural villages to urban areas, and more. Just as our state motto is “Forward,” WLA and Wisconsin libraries are steadfast in supporting our communities as they move forward in education, business, and life enrichment.

Libraries have grown and changed since the 1800s, but their primary mission remains the same: to ensure all people can exercise their right to intellectual freedom and the freedom to read. The First Amendment’s right to freedom of expression encompasses intellectual freedom, which includes an individual’s right to receive information on a wide range of topics from a variety of viewpoints. Publicly funded libraries play an important role in facilitating this free and open access to information. ¹

We know that our families and community members have varying interests, hobbies, and beliefs. What one person selects to use from their local library for themselves, or for their family, is an exercise of their personal liberty, their freedom to read, and their intellectual freedom. To meet the broad and varied needs of Wisconsinites, libraries and library staff work diligently to build exceptional collections that represent the stories and interests of all Wisconsinites.

Supporting the Freedom to Read with Policies and Standards

Every library in Wisconsin should have a materials selection policy, approved by their administering body, which includes a formal process for the reconsideration of library materials. We remind administrators, boards, municipal leadership, librarians, and communities that the reconsideration and removal of library materials must be done in accordance with

¹ J. Haydel, ‘Libraries and Intellectual Freedom’, *The First Amendment Encyclopedia*, 2009, <https://www.mtsu.edu/first-amendment/article/1125/libraries-and-intellectual-freedom>, (access 7 JUNE 2022)

administratively approved policies. Such formal processes promote the Constitutional values of transparent governance and free speech and ensure local control over community institutions.

When someone requests that a library item be reconsidered, libraries should follow the approved policies for completing an objective review of the material. The removal of library materials without due process **inhibits libraries' ability to provide comprehensive and inclusive collections for their full community.** Banning, removing, or censoring material violates the **community's right to intellectual freedom and the freedom to read.**

The Wisconsin Library Association recommends that libraries, boards, and other decision makers:

- Follow library-approved policies when responding to requests to reconsider library materials.
- Consult with their library administrators and librarians when reviewing requests for reconsideration.
- Utilize the expertise of their librarians and library professionals in making collection decisions that will impact all library users.

As we have for over 130 years, WLA and its members will continue to support personal liberty, the freedom to read, and intellectual freedom for people across Wisconsin.

For additional resources and more information about the Wisconsin Library Association, please visit <https://www.wisconsinlibraries.org>.

The Wisconsin GOP's search for 'inappropriate' books in school districts

How a list triggered searches for books on LGBTQ, gender identity, and social justice topics across Republican districts

By: Isiah Holmes - May 31, 2022 7:00 am

Over the past few months, some Wisconsin Republican legislators have been scouring school libraries in their districts for potentially “inappropriate” books. The Legislature won’t return to session until next year. In the meantime, GOP lawmakers appear to be setting the stage for debates around what books should be restricted, and whether staff should be held accountable for providing them to students.

Emails sent and received by elected officials discussing the endeavor were obtained by Wisconsin Examiner through open records requests. For Rep. Jesse James (R-Altoona), it began after his office received a list of books by more than 50 authors sent by a concerned parent. The parent did not respond to an email from Wisconsin Examiner seeking comment.

However, in her emails to James, she indicates that she was motivated to compile the list and reach out after learning about a book she felt was inappropriately available in her daughter’s classroom. The list itself contained books which she feared may also be available in schools. Many of the books on the list cover LGBTQ topics and characters, as well as issues of gender identity or sexuality. Among the titles on the list are “Ask a Queer Chick: A Guide to Sex, Love and Life for Girls” and “Two Boys Kissing,” a young adult novel from 2013 about two teenage boys who try breaking a Guinness World Record by kissing for 32 hours straight. Another title on the list is “It Feels Good to Be Yourself: A Book About Gender Identity”, which introduces readers to the concept of gender identity.

Other books on the list focus on stories of ethnic identity, the burden of overcoming racial stereotypes and systemic inequality. These include “I Am not your Perfect Mexican Daughter” and “The Absolutely True Diary of a Part-Time Indian,” with characters who grapple with the expectations and discrimination associated with their ethnic identities. There are also books that deal with issues of social justice and police misconduct, such as “Sometimes People March” and “The Hate You Give.”

Removing exemptions from classroom libraries

On December 17, the concerned parent who contacted James’ office emailed him images from the book “Queer: The Ultimate LGBTQ Guide for Teens.” She included pictures of pages which explained different forms of sexual contact such as oral sex and “touching and rubbing.” Illustrations accompanied some of the text, in one case a comic-style illustration of two women sitting side by side in a bed together. Parts of the book also discussed topics including navigating online dating and avoiding Sexual Transmitted Infections.

This particular book was also the subject of a July 2021 letter issued to the Elmbrook School District by the Wisconsin Institute for Law & Liberty (WILL). The 14-page document stated that parents with children in Elmbrook, a school district in Waukesha County, had learned that books with explicit images were available to students in grades K-12, including to children as young as third graders. Some of the concerned parents mentioned in WILL’s letter had children as old as 16. The letter from WILL reproduced pages from “The Ultimate LGBTQ Guide for Teens.” The concerned parent who contacted James shared the letter from WILL and some of the same pages from the book that were reproduced in WILL’s letter.

"I did meet with [the] principal today," the concerned parent wrote to James, regarding the book she learned was in her own daughter's classroom. "He didn't defend the book, he said he didn't know it was in the school, told me he would get it out of the classroom and is going to investigate the book and get back to me before break. He did say it had a library tag on it. I also attached the list of other books I know are in our district that are pornographic in nature." She cited a Wisconsin statute covering "exposing a child to harmful material or harmful descriptions or narrations." She added in her email to James, "There is the carve-out for schools and libraries exempting them from enforcement under these statutes. Nice eh?"

Wisconsin statutes such 948.11 state that providing "harmful material" to a minor could constitute a Class E felony. "Harmful materials" are defined in the statute as including images or descriptions of sexual excitement, sadomasochistic abuse, physical torture, nudity and brutality. Material that fits the definition "lacks serious literary, artistic, political, scientific, or educational value for children, when taken as whole." Libraries and educational institutions, however, are protected from penalties since they "carry out the essential purpose" of making available all manner of books, recordings, and reference materials to the public.

Not all of the books included on the list sent to James' office focused on LGBTQ awareness or sex education. For parents organizing around this issue, raising concerns about sexually explicit content is a main focus. But there are other concerns as well. A March 9 email the concerned parent sent to James' office further clarified why she felt certain books were a problem.

"This is a good start but here's where I'm seeing the biggest issue...staff classroom libraries," she wrote in an email. "I'm not sure how we would regulate them. The book [REDACTED] found in her classroom, when the teacher was addressed she stated the book was recommended by a continuing education class she took so she bought it. The principal had no idea it was in the classroom and I certainly can't expect him to know what every staff member brings into their personal libraries. I have a ton of examples of not only sexual books but books teaching our kids to hate cops and hate their white skin in the classrooms at our elementary schools. How do we stop educators from bringing these into the classrooms?" She added that "we need to get that language changed which excludes them from prosecution."

James' office replied to the parent the following evening. "AGREED," the email reply stated. "We are working on drafting legislation in my office to address this issue. I am supposed to be meeting with parents from Cadott as well. They have these books in the schools there. I am meeting with Altoona in the morning to discuss this as well."

An email exchange between the concerned parent and Rep. James:

Ending the email with the initials "JJ," James included in the message a co-sponsorship memo for LRB-6117, which focuses on preventing children from "being exposed to sexually explicit and psychologically damaging material through library databases via innocent book searches and school curricula."

The memo states that the bill "is designed to protect children from unwanted harmful content that parents don't want them viewing." It lays out three strategies, any or all of which all public libraries, charter schools or school boards would be required to employ. They include: Equipping computers with software that would limit students' ability to access harmful material; purchasing internet service from a provider that provides filters and/or developing and implementing a policy that establishes measures to prevent minors from accessing such material. If harmful material is viewed by a student, then the bill would also require schools to provide parents with a curriculum outline and summary of instructional materials that contain the material. Additionally, all instruction and curriculum must be made available to parents upon request under the bill. It also allows parents to opt students out of instruction by providing a written request.

While James said his office is involved in the legislation, the co-sponsorship memo came from the office of Rep. Paul Tittl (R-Manitowoc). Rep. Shae Sortwell (R-Two Rivers), and Sen. Andre Jaque (R-DePere) are also listed on the memo. Jaque introduced the measure as SB-1102 in the Committee on Human Services, Children and Families, on March 15 where it failed to pass. James is listed as a co-sponsor on SB-1102 along with Rep. Scott Allen (R-Waukesha), Rep. David Murphy (R-Greenville), and Rep. Gae Magnafici (R-Dresser).

District-wide searches for certain books

By March, James had begun approaching schools in his district to determine whether any of the books on his constituent's list were available to students. In an email sent on March 11 James stated that his office "has received numerous contacts from concerned parents over possible inappropriate reading material available to students through their libraries. Attached to this email is a list of books that have raised concern based on the graphic or explicit content they contain." In the email James wrote that he "would like to know if the libraries in your schools/school districts have these books available to students to check out, and if so, which grade levels have access to these books."

The list sent to the schools by James' office was an unaltered copy of the one his constituent had provided. James confirmed as much to Wisconsin Examiner. "I believe we had communication with every single school district in the 68th Assembly," James told the Examiner. He added that, "I believe everybody got back to us. And most of them referred to their online libraries. And then our staff had to do some due diligence to determine what was in there." James' emails inquiring about books were handled as open records requests by the school districts. Some returned the list after highlighting books they had located. Some included their policies for checking out or accessing content intended only for older students.

On March 14, James followed up with the parent who first contacted him to confirm that he had begun reaching out to school districts. "YAAAAAASSSSS!!!!!!," she responded, adding that James should meet another "warrior parent" she's familiar with. "I sent you the pics of the one that teaches our kids to hate cops on FB messenger and the one that tells them to hate their white skin."

When asked about these emails, James walked back from the tone in the parent's messages. "I did not review any books regarding hating cops, or any kind of racism," said James, "it was more about addressing the pornographic and illicit images and narrations." He added that the effort to seek out certain books was geared towards elementary school ages. While some of the books seemed framed more around sex education, James recalled one book which "actually had illustrations of male-on-male oral sex, and sexual lying in bed." James added that he did not research every single book on the list and could not confirm whether this book was also on the list.

"I've had cases where I've had to take people into custody for this, for exposing a child to harmful material," said James, who served as police and fire chief of Altoona. "And I think this meets the same type of criteria. I mean, I don't know if it would be enough probable cause for an arrest. I haven't had that discussion with any district attorneys. But that gives me an idea, I should probably discuss that with the district attorney to see if that statutorily would meet probable cause for an arrest."

Nevertheless, James stressed, "that's not the whole intent here. I think the intent is 'let's protect our young children's eyes.'" James also said it isn't the legislation's intention to penalize school or library staff for providing certain books," despite seemingly agreeing with that suggestion during a March 2022 email exchange with the concerned parent who sent the list.

"My goal with this is specifically to look at 948.11, the definitions of what is inappropriate material, as well as what materials are in our schools like the explicit illustrations and narrations that are provided in some of these

books,” James explained. “That’s my whole intent. It has nothing to do with the schools, I never bashed any school or their administration. My goal, as a legislator, is to gather the information, go through it, and to see what I can do as a legislator to address it through state statute. I mean, that’s what our roles are.”

He stressed that, “this is strictly regarding pornographic explicit illustrations and narrations that are available because we have defiantly become a sexualized society. And there doesn’t go a day where you don’t see something on the news where this person is arrested for sexual assault of a child, or this person is arrested for child pornography, or this person is arrested for familial incest. You know, that’s very concerning to me and I think we do have an obligation as a society to protect the young children.”

While one concerned parent’s list was used as a guide for the book search, she wasn’t the only one emailing James’ office. Nor was James the only legislator scouting his district for what could be in the library. On March 28, a research assistant from Rep. Allen’s office reached out to Joseph Como Jr., president of the Waukesha school board asking for “feedback on a school issue that a constituent has raised with us.”

Mirroring points raised in the emails to James, the message from Allen’s office noted that public elementary schools are exempt from penalties for distributing “obscene material” to a minor. “The concern that a constituent raised is that there is no need for an elementary school library to be exempt as there should be no reason for an elementary school library having in its possession any material that could be considered ‘obscene.’ This leaves a potential loophole for children to be exposed to obscene material and for there to be no legal avenue for addressing that.” The email offered Como an opportunity to provide feedback on that issue to Allen, calling it “part of this exploratory process.”

Despite Allen approaching the Waukesha school board in the same month that James reached out to schools in his own district, the representatives say they didn’t communicate with each other. Allen’s office stated that it was not provided with a list of books nor did it “reach out to any school districts or libraries to see if certain materials were provided to students.” James said that his own efforts to seek out books in his district were not related to SB-1102 or LRB-6117. James added that his office did not share the list of books with other legislators. “Not to my knowledge,” he told Wisconsin Examiner. “I didn’t share it with anybody. I just took it as far as specific to the 68th Assembly district.”

In a response to Wisconsin Examiner, Allen’s office added that “there was no outcome” following his meeting with Como. “The meeting was about gathering research.” Allen added that it was one of his own constituents who reached out, and that his office did not coordinate with any other of SB-1102’s co-sponsors or authors. Allen said that, “as a representative, it is my duty to take the time to understand the nature of the concerns of constituents and the nature of the current law.” While James is looking at Wisconsin statute 948.11, Allen pointed to Wisconsin statute 944.21 (5) as laying out penalties regarding exposing minors to obscene materials. Those range from Class A forfeiture, a Class A misdemeanor, or a Class H felony depending on the violation.

Sortwell told Wisconsin Examiner that his office worked with Rep. Tittl on an Assembly version of SB-1102 “per a constituent concerned with the Manitowoc Public Library System.” “If a teacher knowingly shows inappropriate sexually explicit materials to the class, then there should be disciplinary action from the school towards that teacher,” said Sortwell. His office did not answer specific questions including whether it received a list of specific books.

Tittl’s office didn’t respond to a request for comment. His emails show that he was in contact with constituents regarding legislative options for addressing “erotica and pornography” in school libraries, and exemptions of education institutions from state statutes. Magnafici’s office stated it did not have records responsive to Wisconsin Examiner’s request. Jacque’s office did not respond to a request for comment.

What happens when books are banned?

It's widely understood that educational materials given to students at school should be appropriate to their age group. As James explained in one of his emails regarding the list, "I find reading some of these books are not appropriate for our children to be exposed to. We just can't have carte blanche for all grades. We have to protect our children. I believe in the birds and the bees, but some of the content in my opinion has crossed the line."

But the district-wide book searches weren't exclusively for materials with sexual topics. Valeria Cerda, who started La Revo Books in Milwaukee with her sister Barbara, reviewed the list of works distributed by James' office. The sisters, daughters of Milwaukee's South Side, come from a working-class, immigrant background. This cultural influence shapes La Revo Books, with its wide selection of new and used books by and for Black, indigenous, and people of color with a particular focus on Latin American culture. "La Revo," Cerda explained, "is short for 'The Revolution.'"

"It just seems like they're afraid of difficult conversations," Cerda told Wisconsin Examiner. "That's what it seems like." It's a recurring theme Cerda has noticed in the conversations about what books shouldn't be allowed in schools, critical race theory, and other debates about what minors should be allowed to learn. Cerda added, "What's harmful is also very relative. I think if a book about LGBTQ issues or with identity is considered harmful to you, then maybe you should read, you know? I think it's like re-establishing their biases."

Cerda argues that reading about identity, whether cultural, sexual or gender-based, "can cause an internal revolution, and it does change the way people see themselves and how they relate to the world." Learning that efforts have been underway in parts of the state to restrict books on those issues, and even prosecute people over it, is a frightening thought for Cerda. "It seems like it's more about an ability to control, rather than the books themselves." Some of the books on the list are works La Revo Books has carried.

"I Am Not Your Perfect Mexican Daughter" has actually been one of our best sellers when it first came out," said Cerda. "And it's still very popular." Other books on the list, like "The Absolutely True Diary of a Part-time Indian" and LGBTQ-related books have also been part of the inventory at La Revo. "Seeing books that we definitely would stock on this list is like, very threatening and it's sad and scary at the same time," Cerda told Wisconsin Examiner. For Cerda, the efforts remind her of the history of conquest of indigenous peoples, which included the destruction of accumulated knowledge and records. "It's really an act of violence to try to erase stories — and written stories," emphasized Cerda.

Aaron Eick, an educator from Racine and a Voces de la Frontera board member, sees restricting books as part of a general movement toward a more repressive atmosphere in schools. Eick, who teaches Latin American history and African American history, says, "It's hard for a teacher like me, who I often bring my own resources to class because it's just easier."

"And I have, for the last two years because of lawsuits, had to turn in my curriculum to the central office in order to be looked at by [WILL]," he adds.

"It's an attack on the children and the families, their histories," Eick says of what he calls "the effort to try to rewind time to where white males can dominate." Both Eick and Cera say that efforts to restrict certain books in schools will make children in marginalized groups feel alienated, alone, and unwanted.

If young children have questions about the way they feel, their bodies or their history, addressing the heavy prevalence of LGBTQ books on the list, James said, "the children need to have discussions with their parents, and not the teachers."

"If I was a teacher and a child came up to me and asked that, I don't even know how I would answer that question," he added. "But I would definitely want to have a conversation with the child's parents. ... I think there needs to be that dialogue and communication with the parents. And I think that's something that we're missing today. We've lost this element of just open communication and being able to share between the teacher and the parent, for the best interests of the child. Whether that child has questions about the LGBTQ, or their sexual desires and all that stuff, this is stuff we can jointly look at and take care of for the child's sake. That's what it comes down to."

While James stressed that there was no intention to target specific schools or groups like LGBTQ people, he said, "This is a divisive topic. People are going to live how they feel they need to live. It's not my job or duty to tell people how to live. It's called free will, everybody has that individual choice in their life. Legislatively, I'm not looking to make laws to make it more difficult to educate this, or tell teachers what they have to do. That's not my role. My role is to look at statutory language, because for me it is about fighting for our future and looking out for the interests of our children."

"The move to ban books is a blatant attack on the freedom of expression, which protects students' rights to read, learn and share ideas free from viewpoint-based censorship," the American Civil Liberties Union (ACLU) of Wisconsin told the Examiner in a statement. "These bans in schools are misguided attempts to try to suppress that right. Book bans specifically aim to remove books that are by and about communities of color, LGBTQ people, and other marginalized groups. Censoring books on this basis is discriminatory and antithetical to our First Amendment rights."

The debate is bound to heat up when the legislative session begins early next year.

***Update:** This story was updated on June 1 to remove the name of a student at the request of the parent*

The list of books sent Rep. Jesse James' office and passed by James to schools in his district (below):

(on page 11.)

Title

Ask A Queer Chick: A Guide to
Sex, Love and Life for Girls
Aristotle and Dante Discover the
Secrets of the Universe
Beautiful
Beyond The Gender Binary
Blankets
Boy2Girl
Breathless
Crank
Challenger Deep
Dear End
Eleanor and Park
Embrace
Exit Here
Full Disclosure
Gender Identity: Beyond Pronouns
and Bathrooms
George
I Am Not Your Perfect Mexican
Daughter
It Feels Good to be Yourself: A Book
About Gender Identity

It's Perfectly Normal
Julian Is A Mermaid
L8r G8r (Later Gator)
Lawn Boy
Let's Talk About Love
Looking for Alaska
Out of the Darkness
Perfect
Wide Awake
Sex Is A Funny Word
Sloppy Firsts
Sometimes People March
The Absolute True Diary of a Part-
Time Indian
The Glass Castle
The Hate U Give
The Haters
The Infinite Moment of Us
The New Queer Conscience

Author

King-Miller, Lindsay

Saenz, Benjamin Alire
Reed, Amy
Vaid-Menon, Alok
Thompson, Craig
Blacker, Terence
Niven, Jennifer
Hopkins, Ellen
Shusterman, Neal
Myers, Jason
Rowell, Rainbow
Shirvington, Jessica
Myers, Jason
Garrett, Camryn

Cook, Marie
Gino, Alex

Sanchez, Erika

Thorn, Theresa
Harris, Robie H., & Emberley,
Michael
Love, Jessica
Miracle, Lauren
Jonathan Evison
Kann, Claire
Green, John
Ashley Hope Perez
Hopkins, Ellen
Belge, Kaathy & Biesche, Marke
Silverber, Cory & Smyth, Fiona
McCafferty, Megan
Allen, Tessa

Alexie, Sherman
Walls, Jeannette
Thomas, Angie
Andrews, Jesse
Miracle, Lauren
Eli, Adam

With Rising Book Bans, Librarians Have Come Under Attack

By Elizabeth A. Harris and Alexandra Alter, New York Times, July 6, 2022, 5:00 a.m. ET

Martha Hickson, a high school librarian in Annandale, N.J., heard last fall that some parents were going to call for her library to ban certain books. So at 7 p.m., when she and her husband would usually watch “Jeopardy!” she got comfortable in her recliner and turned on a livestream of the local school board meeting.

A parent stood up and denounced two books, “Lawn Boy” and “Gender Queer,” calling them pornographic. Both books, award winners with L.G.B.T.Q. characters and frank depictions of sex, have been challenged around the country and were available at the North Hunterdon High School library. Then the woman called out Ms. Hickson, who is the librarian there, by name, for allowing her 16-year-old son to check out the books.

“This amounts to an effort to groom our kids to make them more willing to participate in the heinous acts described in these books,” said the parent, Gina DeLusant, according to a video recording of the meeting. “It grooms them to accept the inappropriate advances of an adult.”

Ms. Hickson said the accusation left her sick to her stomach, with a tightness in her chest. “I was stunned,” she said. “I couldn’t believe it.”

As highly visible and politicized book bans have exploded across the country, librarians — accustomed to being seen as dedicated public servants in their communities — have found themselves on the front lines of an acrimonious culture war, with their careers and their personal reputations at risk.

They have been labeled pedophiles on social media, called out by local politicians and reported to law enforcement officials. Some librarians have quit after being harassed online. Others have been fired for refusing to remove books from circulation.

In many communities, putting books on the shelves has become a polarizing act and has “turned librarians into this political pawn,” said Ami Uselman, the director of library and media services for Round Rock Independent School District, in Texas.

“You can imagine our librarians feel scared,” she said, “like their character was in question.”

Librarians are taught to curate well-rounded collections that represent a range of viewpoints, especially on contentious topics, according to the American Library Association; they use award lists, reviews and other publications to inform their choices.

Addressing book challenges has always been part of the job, but efforts to ban books have spiked in recent months, reflecting a clash over whether and how to teach children about issues like L.G.B.T.Q. rights and racial inequality. The library association tracked 1,597 books that were challenged in 2021, the highest number since the organization began tracking bans 20 years ago.

Traditionally, concerned community members might approach the library staff to discuss a title. Parents could often prevent their children from checking out specific books, or if they thought a title should be removed from circulation, they could fill out a form to start a reconsideration process, where the book's suitability would be reviewed by a committee.

These challenges would come from both the left and the right — there might be objections to L.G.B.T.Q. characters, or racial slurs in “Adventures of Huckleberry Finn.”

Those quieter confrontations continue today, librarians said, but conflicts around books have drastically escalated. Now, the Proud Boys, an extremist group, might show up at a school board meeting because books are on the agenda, as they did last fall in Downers Grove, Ill. Last month, members of the Proud Boys disrupted a drag queen-hosted story hour for families in San Lorenzo, Calif., and an L.G.B.T.Q.-themed story time in Wilmington, N.C.

In Cabot, Ark., the local police department investigated a woman who said that if she had “any mental issues,” staff at a local school library would be “plowed down” with a gun, according to a police report. The police determined that the incident, which took place at a meeting of Moms For Liberty — a group that has pushed for book bans around the country — was not made in context of a threat and there was no need to file charges.

Frequently, these battles are portrayed as liberal librarians defending left-wing books, but Carolyn Foote, a retired librarian and a founder of the group Freedom Fighters, which organizes to defend librarians, said the idea that everyone in the profession is liberal isn't true, especially in a place like Texas, where she lives. For most librarians, she said, the issue is not one of politics but of professional ethics.

“It's crushing,” she said of efforts to restrict access to certain books. “You know what your job is, you know what the best practices and standards are for your profession, and you're being made to do things that you know violate all of that.”

Increasingly, the personal and professional integrity of librarians is also being called into question.

In May, a Republican state representative in Virginia Beach, Tim Anderson, filed a Freedom of Information Act Request to learn the identities of librarians at schools that had copies of books some parents complained included sexually explicit material.

“The question is, how are pervasively vulgar books getting into the schools?” he said in an interview. “Is it the librarians that are doing this?”

Some of the conflicts have gotten so heated that community members have tried to seek criminal charges against librarians. In Ms. Hickson's district in New Jersey, a complaint was made to the Clinton Township Police Department about obscene materials in a library book. The Hunterdon County Prosecutor's Office said none of the information it received indicated criminal conduct. In Granbury, Tex., a county constable opened an investigation about books available in a high school library after receiving a complaint.

Many librarians have quit — or lost their jobs — after clashes over books.

Suzette Baker was fired from her job at the head of Kingsland Library branch in Llano County, Tex., after she repeatedly refused to remove books as county officials had demanded, according to a lawsuit. The suit was filed this spring by residents against county officials, saying they violated the First Amendment by censoring books.

Among the titles officials wanted removed were “How to Be an Antiracist,” by Ibram X. Kendi, and “Between the World and Me,” by Ta-Nehisi Coates. Llano County officials and the county attorney did not respond to a request for comment.

Debbie Chavez, who worked as a librarian for 18 years, decided to leave the profession after a parent who met with her to discuss his objections to “Lawn Boy” recorded their conversation without her knowledge. Excerpts were posted on Facebook, and commenters called for Ms. Chavez to be fired and said she was “grooming children.” She received vicious messages on her school email, she said, and ultimately left her job as a high school librarian in Round Rock in March.

“It was so horrific to see that my words were being used as a rallying cry for the book censors, and to see that my conversation had been misrepresented,” she said. “And I was supposed to still get dressed and go to school and do my job.”

Tonya Ryals quit her job as the assistant director of the Jonesboro Public Library, in Craighead County, Ark., in February after her library board introduced a slate of new policies, including requiring board approval for every new book acquired for the children’s collection. The policies were voted down, but the vitriol she encountered online became too much, she said.

“There were comments about library staff, calling us groomers and pedophiles and saying we needed to be fired, we need to be jailed, we needed to be locked up, that all the books needed to be burned,” she said. “It got to a certain point where I thought, do I want to live here? Is this something I can subject myself to?”

Sometimes the books in question disappear from the shelves, even though library policies generally dictate that books should remain available until the challenge process is complete. Deborah Caldwell-Stone, the director of the office of intellectual freedom at the library association, said her office has received reports that some groups are checking out books they deem objectionable.

Libraries also face increasing pressure from legislators, who are crafting new laws and procedures intended to make it easier to remove books that are challenged. At least five states, including Arizona, Georgia and Kentucky, have passed laws that change the way libraries handle complaints about material, or the way library board members are appointed, according to EveryLibrary, a political action committee for libraries.

Many states have laws that shield teachers, researchers and librarians from prosecution so they can use educational materials that some might consider objectionable. Those laws are also being challenged.

Oklahoma recently passed a law that will remove exemptions for teachers and librarians “from prosecution for willful violations of state law prohibiting indecent exposure to obscene material or child pornography.”

To some librarians, the moment has been especially jarring because when pandemic restrictions were in place, they were hailed as heroes for delivering books and laptops to students at home. Now, said Audrey Wilson-Youngblood, a library services coordinator in Texas, librarians are seen by some as villains.

“It felt like a knife in my heart,” she said of allegations that library staff were doing harm to students. “That grief is what led me to make really difficult decisions, to make changes for myself and my family.”

Ms. Wilson-Youngblood resigned last month from her position at the Keller Independent School District because of the toll the stress was taking on her family. She had worked there for 19 years.

Elizabeth A. Harris writes about books and publishing for The Times. @Liz_A_Harris

Alexandra Alter writes about publishing and the literary world. Before joining The Times in 2014, she covered books and culture for The Wall Street Journal. Prior to that, she reported on religion, and the occasional hurricane, for The Miami Herald. @xanalter

Dealing with Challenges to Materials and Policies

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One of the most difficult tasks you may face as a public library trustee is that of dealing with an objection to materials in the library's collection, or an objection to library policies.⁵ This is why it is essential for every library to have a written policy in place that specifies how complaints will be handled, including a procedure to be used by concerned citizens.

The Challenge Policy

The policy should be written so that it calls for at least the initial steps of the process to be handled by staff; and in many, if not most, instances the issue can be resolved at that level. However, there may be times when the library board becomes involved more directly. Again, what is most important is for the board to have a policy and a corresponding procedure for dealing with either circumstance.

Regardless of the level of board involvement, it is important for you as a trustee to be committed to the principles of freedom of expression and inquiry that are fundamental to the role of public libraries. The entire community benefits collectively when democratic institutions uphold the right of access to information. Public libraries are for everyone and for every inquiry, and as such must include materials with varying points of view and a wide range of subjects. However, throughout history there have always been those who seek to limit what others may read, see, or listen to, and when this occurs in a public library setting it must be addressed thoughtfully and carefully by those ultimately responsible for all library operations, i.e., the library board.

When you became a library trustee, you may already have had considerable knowledge about intellectual freedom and censorship. However, many trustees need to learn more about these issues so that if an objection is raised they will be prepared. There are many resources; one of the most complete is the *Intellectual Freedom Manual* published by the Office for Intellectual Freedom of the American Library Association. The manual is updated frequently, and your library should have a copy of the latest edition. Other resources are listed at the end of this *Trustee Essential*. (See also *Trustee Essential #22: Freedom of Expression and Inquiry*.)

In This Trustee Essential

- The need to have a written policy to deal with challenges
- Your responsibility as a trustee in a challenge

⁵ While this *Trustee Essential* focuses primarily on complaints or challenges to materials, a similar procedure can be used for objections to library policies such as those governing use of meeting rooms, the Internet, etc.

The Trustee Role in Dealing with Challenges

So what is your role when a complaint against a specific book, music CD, DVD, or policy is made? In many communities (especially smaller ones) you may receive the complaint personally through a phone call or a face-to-face conversation rather than as an item of business at the next board meeting. If this happens, you will be better able to respond appropriately if there is a policy and procedure already in place.

An important first step is to communicate with the library director about the complaint, since you and your fellow trustees have, no doubt, delegated to the director the responsibility for selecting materials. This means that you should not express your own personal views to an individual citizen, but should instead refer the complaint to the director promptly. Inform the citizen that there is a policy for handling objections, and explain that you are not individually responsible for deciding what will be done. Make sure the objector understands there is a process, and that he/she has the right to use that process. See the attached *Sample Complaint/Concern Form*, which includes a sample policy for dealing with complaints.

In other instances, the complaint may be made directly to the library director, either orally or in writing. In both cases, the objection may become a formal challenge if it cannot be resolved through informal dialog. You and your fellow trustees should be informed by the director that a challenge has been received and kept informed of the steps in its resolution. Or the trustees may receive a challenge as a formal item of business, and the process will start from that point.

If a formal challenge has been received, it may become known to the general public, sometimes generating debate in the media and among other public officials. This can create great stress for library trustees, for you may be contacted for your opinion by members of the public or by the media, or even by members of the municipal board which confirmed your appointment. Again, it is your responsibility not to engage in public debate as an individual. Your library's policy for dealing with challenges should specify that all deliberations involving trustees will be made at open board meetings; it should also specify that there is an official spokesperson (often the library director, sometimes the board president) through whom all information will be given out, especially to the media.

Public Hearings

Most challenges are resolved before they become issues of public debate. Depending on your challenge policy, occasionally the library board may decide to hold a public hearing at which testimony is taken. This process must be carefully and thoroughly crafted to allow both sides of the issue to be heard, and to prevent (as much as possible) undue sensationalism. (The *Intellectual Freedom Manual* has an excellent section on planning a public hearing.) While the steps of this process need not be spelled out in your library's policy, there should be a statement that refers to the process.

If a hearing is held, it is important for trustees to listen as carefully as possible and not to participate in the debate. They should also defer any decision on the challenge until a later meeting. This meeting should be scheduled fairly soon after the hearing but allow enough time for trustees to consider the issues that have been raised in a less emotional atmosphere.

Regardless of how the challenge ultimately arrives before the trustees, it is probable that you will eventually make your views known through a vote that will decide the outcome. This is the time to make a public statement giving the reasons for your vote. Such a statement is not obligatory, but it gives trustees a forum to reiterate the principles of intellectual freedom, and why you do (or do not) support them in this instance. Once the board has decided the outcome, there is usually no further recourse for action by the challenger except a court case.

A formal challenge can be an opportunity for growth for all parties: the challenger, the library director and staff, and perhaps most of all for trustees. Having a policy in place that describes the process to be followed and the responsibilities of the various participants in a challenge will make it much easier for you and your fellow board members to deal with attempts at censorship.

Discussion Questions

1. Why is it important for a library to have a policy for dealing with challenges to library materials and policies?
2. Does your library have an adequate policy and procedure for handling challenges? Are there any ways your policy and procedure could be improved?

Sources of Additional Information

- Attached *Sample Complaint/Concern Form*
- Intellectual Freedom Manual, latest edition, published by the Office for Intellectual Freedom, American Library Association
- Your library system staff (See *Trustee Tool B: Library System Map and Contact Information.*)
- Children's Cooperative Book Center Intellectual Freedom Information Services, University of Wisconsin-Madison (for challenged children's materials) at <http://ccbc.education.wisc.edu/freedom/ifservices.asp>
- Division for Libraries and Technology staff (See *Trustee Tool C: Division for Libraries and Technology Contact Information.*)

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Request for Reconsideration of Lester Public Library Material Form

Request for reconsideration must be completed by a Two Rivers resident with a library card in good standing. Please complete the following form and return it to a staff member along with the item to be reconsidered, if possible. The request will be passed to the Library Director. Within 21 days you will receive a written response, including the Director's decision as to the disposition of the item. In the process of framing a response, the Director may consult reviews of the material as well as the opinions of other library staff.

If you are not satisfied with the Director's response, you may appeal the request to the Lester Public Library Board of Trustees within 45 days of the Director's response. Such appeals must be submitted in writing and attached to your original request for reconsideration form. Appeals must be made 10 days prior to the monthly Board meeting at which the request will be reconsidered.

Decisions made by the Board are binding for the life of the material within the library.

Name: _____

Library Card Number: _____

Address: _____

Telephone: _____

Title of the item that you are requesting the library to reconsider:

What would you like done with this item?

I have read, listened to, or viewed this title in its entirety: Yes _____ No _____

What specifically do you object to and why? (include page numbers)

What do you expect might be the result of reading/listening/viewing this item?

Is the problematic element a major theme of the book or is it limited to a particular scene?

Have you read any professional (NOT Amazon patron) reviews of this work that support your opinion? If so please include copies or citations or website addresses so we can find them.

Is there any person or group for which this item would not be objectionable, or that may benefit from reading/listening/viewing this item?

Is there anything else you would like to say about this item?