



**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, August 13, 2024 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Board Members: Kathryn Gadd, Stanley Palmer, David Pennefeather, Sharon Sleger, Don Weiss, Ned Guyette, Mary Glaser, Katie Stone, Shannon Derby

3. PUBLIC COMMENT

4. APPROVAL OF BOARD MEETING MINUTES – Action Item

Last Meeting Date: July 9, 2024

5. RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS – Action Item

Date: July 2024

6. BOARD MEMBER COMMENT

7. DIRECTOR'S REPORT

8. COMMUNICATIONS

A. Library Newsletter – August 2024

9. REPORT FROM CITY COUNCIL REPRESENTATIVE

10. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

11. REPORT FROM COUNTY REPRESENTATIVE

12. UNFINISHED BUSINESS – None

13. NEW BUSINESS

A. Policy Review: Title 3 Circulation, Chapter 1 Borrowers

14. BOARD EDUCATION

A. Library Garden Tour with Kendra and Tori from Cretton Enterprises, Landscapers

15. CLOSED EXECUTIVE SESSION – None

16. ADJOURNMENT

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



LIBRARY BOARD MEETING

Tuesday, July 9, 2024 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Pennefeather called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Ned Guyette, Shannon Derby, Don Weiss, Katie Stone, Sharon Sleger, Absent and excused Stanley Palmer, Mary Glaser, and Kathryn Gadd. Also present: Chris Hamburg, Adult Services Coordinator and Jeff Dawson, Director
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the June 11, 2024, meeting, made by Weiss, second made by Derby. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from June, 2024, made by Guyette, second made by Sleger. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Sleger was delighted by the number of butterflies gathering on the bushes in the drive through area. Stone appreciates the no fines on overdue materials and likes the staff and patron picks book displays.
7. **DIRECTOR'S REPORT**
Dawson fielded questions concerning the June report.
8. **COMMUNICATIONS**
A. Library Newsletter – July 2024
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
Roosevelt Avenue street construction is progressing nicely. Noted downtown summer events.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report
11. **REPORT FROM COUNTY REPRESENTATIVE**
Appointed Kathy Reissmann to fill the unexpired term of the recently resigned County Treasurer. Celebrating 100 years of 4H in Manitowoc County. 2023 final numbers for the Human Services Department funding shortfall were lower than anticipated and discussed options for a levy increase.
12. **UNFINISHED BUSINESS**
A. Motion to approve changes to the Unique Library Policy made by Weiss, second made by Guyette. Voice vote carried unanimously.
13. **NEW BUSINESS** – None

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION – None

16. ADJOURNMENT

Motion to adjourn made by Derby, second made by Sleger. Voice vote carried unanimously.
Meeting adjourned at 6:29 PM.

Respectfully submitted by Jeff Dawson

CITY OF TWO RIVERS

Balance Sheet

July 31, 2024

LIBRARY FUND 280

ASSETS

| | | | |
|-----------|---------------------------|------------|------------|
| 280-11100 | CASH | 380,766.48 | |
| 280-11800 | PETTY CASH ADVANCES | 450.00 | |
| 280-13800 | OTHER ACCOUNTS RECEIVABLE | .00 | |
| 280-14400 | DUE FROM OTHER FUNDS | .00 | |
| 280-15800 | DUE FROM TAX FUND | .00 | |
| 280-16200 | PREPAID TELEPHONE CHARGES | .00 | |
| | Total Assets | | 381,216.48 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------|---------------------------|--------|--------|
| 280-21100 | ACCOUNTS PAYABLE | .00 | |
| 280-21110 | PAYROLL PAYABLE | .00 | |
| 280-21520 | DUE WI RETIREMENT FUND | .00 | |
| 280-21530 | HEALTH INS DDCTNS PAYBLE | .00 | |
| 280-21531 | LIFE INSURANCE DED PAYABL | .00 | |
| 280-21532 | DENTAL INSURANCE PAYABLE | .00 | |
| 280-21540 | CHARITABLE CONT PAYABLE | .00 | |
| 280-21541 | LIBRARY DEDUCTION PAYABLE | .00 | |
| 280-21550 | UNION DUES DDCTNS PAYABLE | .00 | |
| 280-21560 | SECTION 125 PAYABLE | .00 | |
| 280-21561 | CREDIT UNION DDCTNS PAYAB | .00 | |
| 280-21570 | ICMA ANNUITY PAYABLE | .00 | |
| 280-21581 | GARNISHMENT OF WAGES-TAX | .00 | |
| 280-21590 | OTHER DEDUCTIONS PAYABLE | .00 | |
| 280-21810 | UNUSED VACATION CREDITS | .00 | |
| 280-21910 | UNUSED SICK LEAVE CREDITS | 534.05 | |
| 280-21911 | UNUSED COMP TIME | .00 | |
| 280-23101 | LIBRARY DONATIONS | .00 | |
| 280-23105 | OTHER DEPOSITS | 109.90 | |
| 280-25200 | DUE TO OTHER FUNDS | .00 | |
| 280-26100 | DEFERRED TAX RLL CLLCTNS | .00 | |
| 280-26910 | DESIGNATED FR SUBSEQ YEAR | .00 | |
| 280-29410 | SALES TAX COLLCTN PYBLE | 30.02 | |
| | Total Liabilities | | 673.97 |

FUND EQUITY

| | | | |
|-----------|---------------------------------|----------|------------|
| | Unappropriated Fund Balance: | | |
| 280-34100 | FUND BALANCE UNRESERVED | 7,681.13 | |
| 280-34110 | ENCUMBRANCE-PRIOR YEARS | .00 | |
| | Revenue over Expenditures - YTD | | 372,861.38 |
| | Total Fund Equity | | 380,542.51 |
| | Total Liabilities and Equity | | 381,216.48 |

CITY OF TWO RIVERS
BALANCE SHEET
JULY 31, 2024

LIBRARY GIFT FUND 282

ASSETS

| | | | |
|-----------|---------------------------|-----------|------------------|
| 282-11100 | CASH | 4,211.50 | |
| 282-11301 | SAVINGS ACCOUNT - BFN | .00 | |
| 282-11302 | GENERAL FUND INVESTMENT | 84,947.00 | |
| 282-13800 | OTHER ACCOUNTS RECEIVABLE | .00 | |
| | | <hr/> | |
| | TOTAL ASSETS | | <u>89,158.50</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------|-------------------|-------|-----|
| 282-21100 | ACCOUNTS PAYABLE | .00 | |
| | | <hr/> | |
| | TOTAL LIABILITIES | | .00 |

FUND EQUITY

| | | | |
|-----------|---------------------------------|-------------|------------------|
| | UNAPPROPRIATED FUND BALANCE: | | |
| 282-34100 | FUND BALANCE UNRESERVED | 95,513.27 | |
| 282-34110 | ENCUMBRANCE-PRIOR YEARS | .00 | |
| | | | |
| | REVENUE OVER EXPENDITURES - YTD | (6,354.77) | |
| | | <hr/> | |
| | TOTAL FUND EQUITY | | <u>89,158.50</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>89,158.50</u> |

CITY OF TWO RIVERS
BALANCE SHEET
JULY 31, 2024

LIBRARY BLDING & GROUNDS FUND 456

ASSETS

| | | | | |
|-----------|---------------------------|---|-----------|-------------|
| 456-11100 | CASH | (| 1,264.47) | |
| 456-11301 | INVESTMENTS | | .00 | |
| 456-13800 | OTHER ACCOUNTS RECEIVABLE | | .00 | |
| | TOTAL ASSETS | | | (1,264.47) |

LIABILITIES AND EQUITY

LIABILITIES

| | | | | |
|-----------|-------------------|--|-----|-----|
| 456-21100 | ACCOUNTS PAYABLE | | .00 | |
| | TOTAL LIABILITIES | | | .00 |

FUND EQUITY

| | | | | |
|------------------------------|---------------------------------|----------|-----------|-------------|
| UNAPPROPRIATED FUND BALANCE: | | | | |
| 456-34100 | FUND BALANCE UNRESERVED | 3,689.49 | | |
| 456-34110 | ENCUMBRANCE-PRIOR YEARS | .00 | | |
| | REVENUE OVER EXPENDITURES - YTD | (| 4,953.96) | |
| | TOTAL FUND EQUITY | | | (1,264.47) |
| | TOTAL LIABILITIES AND EQUITY | | | (1,264.47) |

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

LIBRARY FUND DETAIL

| | PERIOD ACT | BUDGET | YTD ACTUAL | OV(UN)BUD | % OF BDGT | PR YTD ACT |
|----------------------------------|------------|---------|------------|-----------|-----------|------------|
| <u>TAXES</u> | | | | | | |
| 280-41110 GENERAL PROPERTY TAX | 0 | 681,790 | 681,790 | 0 | 100.00 | 631,287 |
| TOTAL TAXES | 0 | 681,790 | 681,790 | 0 | 100.00 | 631,287 |
| <u>INTERGOVERNMENTAL REVENUE</u> | | | | | | |
| 280-43720 COUNTY FUNDS | 0 | 192,489 | 192,519 | 30 | 100.02 | 175,877 |
| TOTAL INTERGOVERNMENTAL REVE | 0 | 192,489 | 192,519 | 30 | 100.02 | 175,877 |
| <u>FINES & FORFEITURES</u> | | | | | | |
| 280-45300 LIBRARY BOOK FINES | 371 | 3,100 | 1,610 | (1,490) | 51.95 | 1,795 |
| TOTAL FINES & FORFEITURES | 371 | 3,100 | 1,610 | (1,490) | 51.95 | 1,795 |
| <u>CHARGES FOR SERVICE</u> | | | | | | |
| 280-46712 COPIER SERVICE FEES | 525 | 8,500 | 4,143 | (4,357) | 48.74 | 3,358 |
| TOTAL CHARGES FOR SERVICE | 525 | 8,500 | 4,143 | (4,357) | 48.74 | 3,358 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 280-48300 SALE OF PROP & EQUIP | 75 | 4,000 | 1,004 | (2,996) | 25.09 | 953 |
| 280-48500 DONATIONS | 0 | 70,000 | 17,395 | (52,605) | 24.85 | 16,500 |
| 280-48900 OTHER REVENUES | 0 | 3,000 | 1,387 | (1,613) | 46.24 | 1,009 |
| TOTAL MISCELLANEOUS REVENUE | 75 | 77,000 | 19,786 | (57,214) | 25.70 | 18,462 |
| <u>OTHER FINANCING SOURCES</u> | | | | | | |
| 280-49223 TRANS FROM OTHER FUNDS | 0 | 0 | 0 | 0 | .00 | 0 |
| TOTAL OTHER FINANCING SOURCES | 0 | 0 | 0 | 0 | .00 | 0 |
| TOTAL FUND REVENUE | 971 | 962,879 | 899,848 | (63,031) | 93.45 | 830,780 |

CITY OF TWO RIVERS
2024 MONTHLY GENERAL FUND REPORT
JULY 31, 2024 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

| | PERIOD | 2024 | 2024 | OVER | % OF | PRIOR YTD | |
|---|-----------------------------------|---------------|----------------|------------------|-----------------|--------------|----------------|
| | ACTUAL | BUDGET | YTD | (UNDER) | BUDGET | ACTUAL | |
| <u>LESTER LIBRARY</u> | | | | | | | |
| LIBRARY ADMINISTRATION | | | | | | | |
| <i><u>PERSONNEL SERVICES</u></i> | | | | | | | |
| 280-55110-1100 | FULLTIME ADMINISTRATION | 17,064 | 310,564 | 172,027 (| 138,537) | 55.39 | 158,322 |
| 280-55110-1200 | WAGES - FULLTIME | 51 | 0 | 314 | 314 | .00 | 0 |
| 280-55110-1220 | WAGES - FULLTIME | 2,253 | 40,997 | 22,705 (| 18,292) | 55.38 | 20,099 |
| 280-55110-1270 | WAGES - PART TIME | 8,567 | 158,575 | 88,890 (| 69,685) | 56.06 | 76,604 |
| 280-55110-1280 | WAGES-LONGEVITY PAY | 0 | 7,902 | 0 (| 7,902) | .00 | 0 |
| 280-55110-1290 | WAGES-OVERTIME | 0 | 591 | 0 (| 591) | .00 | 0 |
| 280-55110-1310 | WI RETIREMENT | 1,518 | 28,679 | 15,441 (| 13,238) | 53.84 | 14,026 |
| 280-55110-1320 | FICA | 2,019 | 40,058 | 20,660 (| 19,398) | 51.57 | 18,548 |
| 280-55110-1330 | HEALTH INSURANCE | 8,271 | 94,316 | 56,406 (| 37,910) | 59.81 | 45,848 |
| 280-55110-1334 | HEALTH INSURANCE OPT-OUT | 231 | 5,000 | 2,038 (| 2,962) | 40.77 | 2,885 |
| 280-55110-1340 | LIFE INSURANCE | 134 | 1,640 | 916 (| 724) | 55.84 | 846 |
| 280-55110-1350 | OTHER BENEFITS | 0 | 0 | 0 | 0 | .00 | 0 |
| 280-55110-1361 | SICK LEAVE PAYOUT | 0 | 0 | 467 | 467 | .00 | 1,122 |
| | TOTAL PERSONNEL SERVICES | 40,107 | 688,322 | 379,863 (| 308,459) | 55.19 | 338,299 |
| <i><u>CONTRACTUAL SERVICES</u></i> | | | | | | | |
| 280-55110-2100 | PROF SERV - CITY SERVICES | 0 | 50,375 | 29,618 (| 20,757) | 58.80 | 30,008 |
| 280-55110-2130 | PROFESSIONAL SERVICES | 338 | 6,500 | 3,355 (| 3,145) | 51.61 | 4,561 |
| 280-55110-2200 | TELEPHONE EXPENSE | 0 | 1,200 | 560 (| 640) | 46.64 | 674 |
| 280-55110-2210 | ELECTRICITY | 1,962 | 25,000 | 10,346 (| 14,654) | 41.39 | 15,532 |
| 280-55110-2220 | NATURAL GAS/HEAT | 0 | 13,500 | 5,484 (| 8,016) | 40.62 | 8,445 |
| 280-55110-2230 | WATER EXPENSE | 183 | 2,160 | 1,263 (| 897) | 58.49 | 1,239 |
| 280-55110-2240 | SEWER EXPENSE | 69 | 884 | 458 (| 426) | 51.82 | 545 |
| 280-55110-2250 | STORMWATER EXPENSE | 80 | 960 | 560 (| 400) | 58.28 | 560 |
| 280-55110-2410 | MAINTENANCE EQUIPMENT/VEH | 448 | 25,000 | 10,138 (| 14,862) | 40.55 | 11,808 |
| 280-55110-2450 | EQUIPMENT NEW | 0 | 7,500 | 678 (| 6,822) | 9.03 | 6,048 |
| 280-55110-2910 | PRINTING/ADVERTISING | 0 | 1,000 | 0 (| 1,000) | .00 | 508 |
| 280-55110-2930 | TECHNOLOGY | 1,009 | 14,000 | 8,912 (| 5,088) | 63.66 | 8,904 |
| 280-55110-2950 | DEBT ISSUANCE COSTS/PAYMENTS | 0 | 0 | 0 | 0 | .00 | 6,454 |
| | TOTAL CONTRACTUAL SERVICES | 4,089 | 148,079 | 71,372 (| 76,707) | 48.20 | 95,283 |
| <i><u>OPERATING SUPPLIES/EXPENSES</u></i> | | | | | | | |
| 280-55110-3100 | OFFICE SUPPLIES | 291 | 6,000 | 3,665 (| 2,335) | 61.08 | 3,142 |
| 280-55110-3110 | POSTAGE | 69 | 400 | 262 (| 138) | 65.49 | 271 |
| 280-55110-3300 | TRAVEL | 0 | 1,000 | 958 (| 42) | 95.85 | 608 |
| 280-55110-3560 | LANDSCAPING | 2,496 | 15,000 | 9,462 (| 5,538) | 63.08 | 6,909 |
| 280-55110-3960 | TECH PROC SUPPLIES | 0 | 0 | 52 | 52 | .00 | 0 |
| | TOTAL OP SUPPLIES/EXP | 2,856 | 22,400 | 14,399 (| 8,001) | 64.28 | 10,930 |

CITY OF TWO RIVERS
2024 MONTHLY GENERAL FUND REPORT
JULY 31, 2024 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

| | PERIOD ACTUAL | 2024 BUDGET | 2024 YTD ACTUAL | OVER (UNDER) BUDGET | % OF BUDGET | PRIOR YTD ACTUAL |
|---|------------------|----------------|-----------------------|---------------------------|----------------|---------------------|
| <i><u>FIXED CHARGES</u></i> | | | | | | |
| 280-55110-5200 INSURANCES | 0 | 14,000 | 7,619 | (6,382) | 54.42 | 8,609 |
| 280-55110-5950 TRANSFER TO CAP PROJ FNDS | 0 | 1,440 | 1,440 | 0 | 100.00 | 1,440 |
| <i>TOTAL FIXED CHARGES</i> | 0 | 15,440 | 9,059 | (6,382) | 58.67 | 10,049 |
| | | | | | | |
| TOTAL LIBRARY ADMINISTRATION | 47,051 | 874,241 | 474,692 | (399,549) | 54.30 | 454,562 |
| | | | | | | |
| ADULT SERVICES | | | | | | |
| | | | | | | |
| <i><u>OPERATING SUPPLIES/EXPENSES</u></i> | | | | | | |
| 280-55111-3230 PERIODICALS | 52 | 2,900 | 3,110 | 210 | 107.23 | 3,198 |
| 280-55111-3400 NON-FICTION BOOKS | 2,232 | 14,000 | 11,103 | (2,897) | 79.31 | 6,339 |
| 280-55111-3420 FICTION BOOKS | 1,908 | 14,000 | 8,999 | (5,001) | 64.28 | 10,288 |
| 280-55111-3430 LARGE PRINT BOOKS | 709 | 10,000 | 5,557 | (4,443) | 55.57 | 5,152 |
| 280-55111-3450 MOVIES | 110 | 3,500 | 1,803 | (1,697) | 51.52 | 1,354 |
| 280-55111-3470 AUDIOBOOKS | 213 | 3,200 | 2,045 | (1,155) | 63.92 | 1,993 |
| 280-55111-3480 MUSIC CD'S | 0 | 0 | 0 | 0 | .00 | 0 |
| 280-55111-3510 PROGRAMS | 0 | 2,000 | 1,035 | (965) | 51.76 | 1,314 |
| <i>TOTAL OP SUPPLIES/EXP</i> | 5,223 | 49,600 | 33,653 | (15,947) | 67.85 | 29,638 |
| | | | | | | |
| TOTAL ADULT SERVICES | 5,223 | 49,600 | 33,653 | (15,947) | 67.85 | 29,638 |

CITY OF TWO RIVERS
2024 MONTHLY GENERAL FUND REPORT
JULY 31, 2024 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

| | PERIOD ACTUAL | 2024 BUDGET | 2024 YTD ACTUAL | OVER (UNDER) BUDGET | % OF BUDGET | PRIOR YTD ACTUAL |
|------------------------------------|------------------|----------------|-----------------------|---------------------------|----------------|---------------------|
| CHILDREN'S SERVICES | | | | | | |
| <u>OPERATING SUPPLIES/EXPENSES</u> | | | | | | |
| 280-55112-3230 PERIODICALS | 0 | 300 | 313 | 13 | 104.27 | 267 |
| 280-55112-3400 NON-FICTION BOOKS | 411 | 6,138 | 4,710 | (1,428) | 76.74 | 3,199 |
| 280-55112-3420 FICTION BOOKS | 406 | 1,000 | 2,935 | 1,935 | 293.53 | 2,917 |
| 280-55112-3440 PAPERBACKS | 76 | 700 | 452 | (248) | 64.57 | 267 |
| 280-55112-3450 MOVIES | 34 | 2,500 | 204 | (2,296) | 8.14 | 237 |
| 280-55112-3470 AUDIOBOOKS | 0 | 1,700 | 0 | (1,700) | .00 | 28 |
| 280-55112-3510 PROGRAMS | 414 | 10,000 | 3,012 | (6,988) | 30.12 | 6,842 |
| 280-55112-3530 JE BOOKS | 500 | 6,000 | 3,349 | (2,651) | 55.82 | 4,000 |
| TOTAL OP SUPPLIES/EXP | 1,841 | 28,338 | 14,975 | (13,363) | 52.84 | 17,756 |
| TOTAL CHILDREN'S SERVICES | 1,841 | 28,338 | 14,975 | (13,363) | 52.84 | 17,756 |
| REFERENCE | | | | | | |
| <u>OPERATING SUPPLIES/EXPENSES</u> | | | | | | |
| 280-55114-3400 NON-FICTION BOOKS | 0 | 0 | 0 | 0 | .00 | 1,650 |
| 280-55114-3490 MICROFILM | 0 | 5,200 | 1,800 | (3,400) | 34.62 | 0 |
| TOTAL OP SUPPLIES/EXP | 0 | 5,200 | 1,800 | (3,400) | 34.62 | 1,650 |
| TOTAL REFERENCE | 0 | 5,200 | 1,800 | (3,400) | 34.62 | 1,650 |

CITY OF TWO RIVERS
2024 MONTHLY GENERAL FUND REPORT
JULY 31, 2024 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

| | PERIOD ACTUAL | 2024 BUDGET | 2024 YTD ACTUAL | OVER (UNDER) BUDGET | % OF BUDGET | PRIOR YTD ACTUAL |
|------------------------------------|------------------|----------------|-----------------------|---------------------------|----------------|---------------------|
| YOUNG ADULT SERVICES | | | | | | |
| <i>OPERATING SUPPLIES/EXPENSES</i> | | | | | | |
| 280-55115-3230 PERIODICALS | 0 | 200 | 0 | (200) | .00 | 25 |
| 280-55115-3420 FICTION BOOKS | 622 | 4,800 | 2,367 | (2,433) | 49.31 | 2,666 |
| 280-55115-3470 AUDIOBOOKS | 0 | 500 | 0 | (500) | .00 | 0 |
| 280-55115-3510 PROGRAMS | 0 | 0 | (500) | (500) | .00 | 0 |
| <i>TOTAL OP SUPPLIES/EXP</i> | 622 | 5,500 | 1,867 | (3,633) | 33.94 | 2,691 |
| TOTAL YOUNG ADULT SERVICES | 622 | 5,500 | 1,867 | (3,633) | 33.94 | 2,691 |
| TOTAL LESTER LIBRARY EXP | 54,737 | 962,879 | 526,986 | (435,893) | 54.73 | 506,297 |
| NET REV OVER EXP | (53,766) | 0 | 372,861 | 372,861 | .00 | 324,483 |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|--|---------|--|--------------|---------------|------------|
| 280-11100 CASH | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 446,972.30 |
| 07/31/2024 | CA | Cash Allocation - Created: 07/12/24 9:40 AM | | -3,544.91 | |
| 07/31/2024 | CA | Cash Allocation - Created: 07/16/24 12:43 PM | | -30,093.42 | |
| 07/31/2024 | CA | Cash Allocation - Created: 07/23/24 1:14 PM | | -325.20 | |
| 07/31/2024 | CA | Cash Allocation - Created: 07/31/24 4:49 PM | | -32,103.78 | |
| 07/31/2024 | CA | Cash Allocation - Created: 08/02/24 11:08 AM | | -138.51 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | -66,205.82 * | 380,766.48 |
| 280-11800 PETTY CASH ADVANCES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 450.00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 450.00 |
| 280-21910 UNUSED SICK LEAVE CREDITS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 534.05- |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 534.05- |
| 280-23105 OTHER DEPOSITS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 109.90- |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 109.90- |
| 280-29410 SALES TAX COLLECTN PYBLE | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 22.82- |
| 07/01/2024 | CR | LIBRARY - SALES TAX | | -8.82 | |
| | | Description: LIBRARY - SALES TAX | | | |
| 07/08/2024 | CR | LIBRARY - SALES TAX | | -3.33 | |
| | | Description: LIBRARY - SALES TAX | | | |
| 07/15/2024 | CR | LIBRARY - SALES TAX | | -6.31 | |
| | | Description: LIBRARY - SALES TAX | | | |
| 07/17/2024 | AP | Wisc Dept Of Revenue-DEBITMEMO | 22.82 | | |
| | | **Desc: June 2024 Sales Tax | | | |
| 07/23/2024 | CR | LIBRARY - SALES TAX | | -6.51 | |
| | | Description: LIBRARY - SALES TAX | | | |
| 07/29/2024 | CR | LIBRARY - SALES TAX | | -5.05 | |
| | | Description: LIBRARY - SALES TAX | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 22.82 * | -30.02 * | 30.02- |
| 280-34100 FUND BALANCE UNRESERVED | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 7,681.13- |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 7,681.13- |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|--|---------|--|--------------|---------------------------------|-------------|
| 280-34100 FUND BALANCE UNRESERVED (continued) | | | | | |
| 280-41110 GENERAL PROPERTY TAX | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 681,790.00- |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 681,790.00- |
| YTD Encumbrance | .00 | YTD Actual 681,790.00- Total | 681,790.00- | YTD Budget 681,790.00- Unearned | .00 |
| 280-43720 COUNTY FUNDS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 192,519.00- |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 192,519.00- |
| YTD Encumbrance | .00 | YTD Actual 192,519.00- Total | 192,519.00- | YTD Budget 192,489.00- Unearned | 30.00- |
| 280-45300 LIBRARY BOOK FINES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,239.35- |
| 07/01/2024 CR | | LIBRARY - LIBRARY BOOK FINES | | -10 | |
| | | Description: LIBRARY - LIBRARY BOOK FINES | | | |
| 07/08/2024 CR | | LIBRARY - LIBRARY BOOK FINES | | -41.40 | |
| | | Description: LIBRARY - LIBRARY BOOK FINES | | | |
| 07/15/2024 CR | | LIBRARY - LIBRARY BOOK FINES | | -127.35 | |
| | | Description: LIBRARY - LIBRARY BOOK FINES | | | |
| 07/23/2024 CR | | LIBRARY - LIBRARY BOOK FINES | | -190.84 | |
| | | Description: LIBRARY - LIBRARY BOOK FINES | | | |
| 07/29/2024 CR | | LIBRARY - LIBRARY BOOK FINES | | -11.40 | |
| | | Description: LIBRARY - LIBRARY BOOK FINES | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | -371.09 * | 1,610.44- |
| YTD Encumbrance | .00 | YTD Actual 1,610.44- Total | 1,610.44- | YTD Budget 3,100.00- Unearned | 1,489.56 |
| 280-46712 COPIER SERVICE FEES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 3,617.26- |
| 07/01/2024 CR | | LIBRARY - LIBRARY SERVICE FEE | | -156.38 | |
| | | Description: LIBRARY - LIBRARY SERVICE FEE | | | |
| 07/08/2024 CR | | LIBRARY - LIBRARY SERVICE FEE | | -56.90 | |
| | | Description: LIBRARY - LIBRARY SERVICE FEE | | | |
| 07/15/2024 CR | | LIBRARY - LIBRARY SERVICE FEE | | -114.29 | |
| | | Description: LIBRARY - LIBRARY SERVICE FEE | | | |
| 07/23/2024 CR | | LIBRARY - LIBRARY SERVICE FEE | | -119.19 | |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance | |
|--|---------|--|-----------------|----------------------|--------------------|----------|
| 280-46712 COPIER SERVICE FEES (continued) | | | | | | |
| | | Description: LIBRARY - LIBRARY SERVICE FEE | | | | |
| 07/29/2024 | CR | LIBRARY - LIBRARY SERVICE FEE | | -78.62 | | |
| | | Description: LIBRARY - LIBRARY SERVICE FEE | | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | -525.38 * | 4,142.64- | |
| YTD Encumbrance | .00 | YTD Actual | 4,142.64- Total | 4,142.64- YTD Budget | 8,500.00- Unearned | 4,357.36 |

| | | | | | | |
|-------------------------------------|-----|--|-----------|----------------|--------------|-----|
| 280-48200 RENT-CITY PROPERTY | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 YTD Budget | .00 Unearned | .00 |

| | | | | | | |
|---|-----|--|-----------------|----------------------|--------------------|----------|
| 280-48300 SALE OF PROP & EQUIP | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 928.93- | |
| 07/01/2024 | CR | LIBRARY - SALE-CITY PROPERTY | | -20.00 | | |
| | | Description: LIBRARY - SALE-CITY PROPERTY | | | | |
| 07/08/2024 | CR | LIBRARY - SALE-CITY PROPERTY | | -9.52 | | |
| | | Description: LIBRARY - SALE-CITY PROPERTY | | | | |
| 07/15/2024 | CR | LIBRARY - SALE-CITY PROPERTY | | -11.90 | | |
| | | Description: LIBRARY - SALE-CITY PROPERTY | | | | |
| 07/23/2024 | CR | LIBRARY - SALE-CITY PROPERTY | | -10.95 | | |
| | | Description: LIBRARY - SALE-CITY PROPERTY | | | | |
| 07/29/2024 | CR | LIBRARY - SALE-CITY PROPERTY | | -22.38 | | |
| | | Description: LIBRARY - SALE-CITY PROPERTY | | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | -74.75 * | 1,003.68- | |
| YTD Encumbrance | .00 | YTD Actual | 1,003.68- Total | 1,003.68- YTD Budget | 4,000.00- Unearned | 2,996.32 |

| | | | | | | |
|---|-----|--|-----------|----------------|--------------|-----|
| 280-48400 REFUND FOR PRIOR YEARS | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 YTD Budget | .00 Unearned | .00 |

| | | | | | |
|----------------------------|--|--|-------|-------|------------|
| 280-48500 DONATIONS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 17,395.00- |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 17,395.00- |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance | |
|---|---------|--|------------------|-----------------------|-----------------------|------------|
| 280-48500 DONATIONS (continued) | | | | | | |
| YTD Encumbrance | .00 | YTD Actual | 17,395.00- Total | 17,395.00- YTD Budget | 70,000.00- Unearned | 52,605.00 |
| 280-48900 OTHER REVENUES | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,387.11- | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 1,387.11- | |
| YTD Encumbrance | .00 | YTD Actual | 1,387.11- Total | 1,387.11- YTD Budget | 3,000.00- Unearned | 1,612.89 |
| 280-55110-1100 FULLTIME ADMINISTRATION | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 154,963.25 | |
| 07/12/2024 PC | | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 11,944.81 | | | |
| 07/16/2024 JE | | Reverse Month End Wage Accrual-June | | -6,825.61 | | |
| 07/26/2024 PC | | PAYROLL TRANS FOR 7/20/2024 PAY PERIOD | 11,944.80 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 23,889.61 * | -6,825.61 * | 172,027.25 | |
| YTD Encumbrance | .00 | YTD Actual | 172,027.25 Total | 172,027.25 YTD Budget | 310,564.00 Unexpended | 138,536.75 |
| 280-55110-1110 SALARIES-OTHER(FD&PD) | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 YTD Budget | .00 Unexpended | .00 |
| 280-55110-1200 WAGES - FULLTIME | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 263.36 | |
| 07/12/2024 PC | | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 50.72 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 50.72 * | .00 * | 314.08 | |
| YTD Encumbrance | .00 | YTD Actual | 314.08 Total | 314.08 YTD Budget | .00 Unexpended | 314.08- |
| 280-55110-1201 SALARIES-TEMPORARY | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 YTD Budget | .00 Unexpended | .00 |
| 280-55110-1220 WAGES - FULLTIME | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 20,451.94 | |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance | |
|--|---------|--|--------------|---------------|------------|-----------|
| 280-55110-1220 WAGES - FULLTIME (continued) | | | | | | |
| 07/12/2024 | PC | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 1,576.80 | | | |
| 07/16/2024 | JE | Reverse Month End Wage Accrual-June | | -901.03 | | |
| 07/26/2024 | PC | PAYROLL TRANS FOR 7/20/2024 PAY PERIOD | 1,576.80 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 3,153.60 * | -901.03 * | 22,704.51 | |
| YTD Encumbrance | .00 | YTD Actual | 22,704.51 | Total | 22,704.51 | |
| | | | YTD Budget | 40,997.00 | Unexpended | 18,292.49 |
| 280-55110-1230 WAGES - PART TIME | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 | |
| | | | YTD Budget | .00 | Unexpended | .00 |
| 280-55110-1270 WAGES - PART TIME | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 80,323.13 | |
| 07/12/2024 | PC | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 5,814.01 | | | |
| 07/16/2024 | JE | Reverse Month End Wage Accrual-June | | -3,322.29 | | |
| 07/26/2024 | PC | PAYROLL TRANS FOR 7/20/2024 PAY PERIOD | 6,075.09 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 11,889.10 * | -3,322.29 * | 88,889.94 | |
| YTD Encumbrance | .00 | YTD Actual | 88,889.94 | Total | 88,889.94 | |
| | | | YTD Budget | 158,575.00 | Unexpended | 69,685.06 |
| 280-55110-1280 WAGES-LONGEVITY PAY | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 | |
| | | | YTD Budget | 7,902.00 | Unexpended | 7,902.00 |
| 280-55110-1310 WI RETIREMENT | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 13,922.92 | |
| 07/12/2024 | PB | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 1,051.41 | | | |
| 07/16/2024 | JE | Reverse Month End Wage Accrual-June | | -600.81 | | |
| 07/26/2024 | PB | PAYROLL TRANS FOR 7/20/2024 PAY PERIOD | 1,067.22 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 2,118.63 * | -600.81 * | 15,440.74 | |
| YTD Encumbrance | .00 | YTD Actual | 15,440.74 | Total | 15,440.74 | |
| | | | YTD Budget | 28,679.00 | Unexpended | 13,238.26 |
| 280-55110-1320 FICA | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 18,640.84 | |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|---|---------|--|--------------|---------------|-----------|
| 280-55110-1320 FICA (continued) | | | | | |
| 07/12/2024 | PB | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 1,394.87 | | |
| 07/16/2024 | JE | Reverse Month End Wage Accrual-June | | -797.07 | |
| 07/26/2024 | PB | PAYROLL TRANS FOR 7/20/2024 PAY PERIOD | 1,421.17 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 2,816.04 * | -797.07 * | 20,659.81 |
| YTD Encumbrance | .00 | YTD Actual | 20,659.81 | Total | 20,659.81 |
| | | YTD Budget | 40,058.00 | Unexpended | 19,398.19 |
| 280-55110-1330 HEALTH INSURANCE | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 48,134.36 |
| 07/12/2024 | PB | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 8,271.41 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 8,271.41 * | .00 * | 56,405.77 |
| YTD Encumbrance | .00 | YTD Actual | 56,405.77 | Total | 56,405.77 |
| | | YTD Budget | 94,316.00 | Unexpended | 37,910.23 |
| 280-55110-1331 HEALTH INSURANCE DEDUCTBL | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | YTD Budget | .00 | Unexpended | .00 |
| 280-55110-1334 HEALTH INSURANCE OPT-OUT | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,807.66 |
| 07/12/2024 | PC | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 115.38 | | |
| 07/26/2024 | PC | PAYROLL TRANS FOR 7/20/2024 PAY PERIOD | 115.38 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 230.76 * | .00 * | 2,038.42 |
| YTD Encumbrance | .00 | YTD Actual | 2,038.42 | Total | 2,038.42 |
| | | YTD Budget | 5,000.00 | Unexpended | 2,961.58 |
| 280-55110-1340 LIFE INSURANCE | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 781.98 |
| 07/12/2024 | PB | PAYROLL TRANS FOR 7/6/2024 PAY PERIOD | 133.86 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 133.86 * | .00 * | 915.84 |
| YTD Encumbrance | .00 | YTD Actual | 915.84 | Total | 915.84 |
| | | YTD Budget | 1,640.00 | Unexpended | 724.16 |
| 280-55110-1350 OTHER BENEFITS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |

| Date | Journal | Payee or Description | | | Debit Amount | Credit Amount | Balance | | |
|--|---------|--|-----------|-------|--------------|---------------|-----------|------------|-----------|
| 280-55110-1350 OTHER BENEFITS (continued) | | | | | | | | | |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 | YTD Budget | .00 | Unexpended | .00 |
| 280-55110-1361 SICK LEAVE PAYOUT | | | | | | | | | |
| | | 06/30/2024 (06/24) Balance | | | .00 * | | .00 * | | 466.62 |
| | | 07/31/2024 (07/24) Period Totals and Balance | | | .00 * | | .00 * | | 466.62 |
| YTD Encumbrance | .00 | YTD Actual | 466.62 | Total | 466.62 | YTD Budget | .00 | Unexpended | 466.62- |
| 280-55110-2100 PROF SERV - CITY SERVICES | | | | | | | | | |
| | | 06/30/2024 (06/24) Balance | | | .00 * | | .00 * | | 29,617.99 |
| | | 07/31/2024 (07/24) Period Totals and Balance | | | .00 * | | .00 * | | 29,617.99 |
| YTD Encumbrance | .00 | YTD Actual | 29,617.99 | Total | 29,617.99 | YTD Budget | 50,375.00 | Unexpended | 20,757.01 |
| 280-55110-2130 PROFESSIONAL SERVICES | | | | | | | | | |
| | | 06/30/2024 (06/24) Balance | | | .00 * | | .00 * | | 3,016.83 |
| 07/01/2024 AP | | Marco Technologies LLC | | | 291.22 | | | | |
| | | **Desc: Agreement 016-1603090-000 - Lib | | | | | | | |
| 07/01/2024 AP | | Unique | | | 46.60 | | | | |
| | | **Desc: Placements - June 2024 | | | | | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | | | 337.82 * | | .00 * | | 3,354.65 |
| YTD Encumbrance | .00 | YTD Actual | 3,354.65 | Total | 3,354.65 | YTD Budget | 6,500.00 | Unexpended | 3,145.35 |
| 280-55110-2140 BLDG MAINT CONTRACTS | | | | | | | | | |
| | | 06/30/2024 (06/24) Balance | | | .00 * | | .00 * | | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | | | .00 * | | .00 * | | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 | YTD Budget | .00 | Unexpended | .00 |
| 280-55110-2200 TELEPHONE EXPENSE | | | | | | | | | |
| | | 06/30/2024 (06/24) Balance | | | .00 * | | .00 * | | 559.72 |
| | | 07/31/2024 (07/24) Period Totals and Balance | | | .00 * | | .00 * | | 559.72 |
| YTD Encumbrance | .00 | YTD Actual | 559.72 | Total | 559.72 | YTD Budget | 1,200.00 | Unexpended | 640.28 |
| 280-55110-2210 ELECTRICITY | | | | | | | | | |
| | | 06/30/2024 (06/24) Balance | | | .00 * | | .00 * | | 8,384.24 |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance | |
|---|---------|--|--------------|---------------|------------|-----------|
| 280-55110-2210 ELECTRICITY (continued) | | | | | | |
| 07/24/2024 | HJ | Harris Journal Entry | 1,962.10 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 1,962.10 * | .00 * | 10,346.34 | |
| YTD Encumbrance | .00 | YTD Actual | 10,346.34 | Total | 10,346.34 | |
| | | | YTD Budget | 25,000.00 | Unexpended | 14,653.66 |
| 280-55110-2220 NATURAL GAS/HEAT | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 5,483.76 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 5,483.76 | |
| YTD Encumbrance | .00 | YTD Actual | 5,483.76 | Total | 5,483.76 | |
| | | | YTD Budget | 13,500.00 | Unexpended | 8,016.24 |
| 280-55110-2230 WATER EXPENSE | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,080.34 | |
| 07/24/2024 | HJ | Harris Journal Entry | 182.97 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 182.97 * | .00 * | 1,263.31 | |
| YTD Encumbrance | .00 | YTD Actual | 1,263.31 | Total | 1,263.31 | |
| | | | YTD Budget | 2,160.00 | Unexpended | 896.69 |
| 280-55110-2231 CIRCULATION SYSTEM | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 | |
| | | | YTD Budget | .00 | Unexpended | .00 |
| 280-55110-2240 SEWER EXPENSE | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 388.85 | |
| 07/24/2024 | HJ | Harris Journal Entry | 69.25 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 69.25 * | .00 * | 458.10 | |
| YTD Encumbrance | .00 | YTD Actual | 458.10 | Total | 458.10 | |
| | | | YTD Budget | 884.00 | Unexpended | 425.90 |
| 280-55110-2250 STORMWATER EXPENSE | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 479.58 | |
| 07/24/2024 | HJ | Harris Journal Entry | 79.93 | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 79.93 * | .00 * | 559.51 | |
| YTD Encumbrance | .00 | YTD Actual | 559.51 | Total | 559.51 | |
| | | | YTD Budget | 960.00 | Unexpended | 400.49 |
| 280-55110-2410 MAINTENANCE EQUIPMENT/VEH | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 9,690.42 | |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|---|---------|--|--------------|---------------|-----------|
| 280-55110-2410 MAINTENANCE EQUIPMENT/VEH (continued) | | | | | |
| 07/08/2024 | JE | KRALL - Main | 332.73 | | |
| 07/08/2024 | JE | HAMBURG - Main | 115.20 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 447.93 * | .00 * | 10,138.35 |
| YTD Encumbrance | .00 | YTD Actual | 10,138.35 | Total | 10,138.35 |
| | | YTD Budget | 25,000.00 | Unexpended | 14,861.65 |
| 280-55110-2430 EQUIPMENT REPAIRS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | YTD Budget | .00 | Unexpended | .00 |
| 280-55110-2450 EQUIPMENT NEW | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 677.52 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 677.52 |
| YTD Encumbrance | .00 | YTD Actual | 677.52 | Total | 677.52 |
| | | YTD Budget | 7,500.00 | Unexpended | 6,822.48 |
| 280-55110-2930 TECHNOLOGY | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 7,903.89 |
| 07/01/2024 | AP | SHI International Corp. | 955.51 | | |
| | | **Desc: PA-220 Support | | | |
| 07/08/2024 | JE | EHLE - Tech | 52.99 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 1,008.50 * | .00 * | 8,912.39 |
| YTD Encumbrance | .00 | YTD Actual | 8,912.39 | Total | 8,912.39 |
| | | YTD Budget | 14,000.00 | Unexpended | 5,087.61 |
| 280-55110-2950 DEBT ISSUANCE COSTS/PAYMENTS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | YTD Budget | .00 | Unexpended | .00 |
| 280-55110-3100 OFFICE SUPPLIES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 3,373.88 |
| 07/08/2024 | JE | HAMBURG - Office Sup | 221.20 | | |
| 07/31/2024 | JE | Allocation of Paper and Copy Machine Costs - J | 69.50 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 290.70 * | .00 * | 3,664.58 |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|---|---------|--|--------------|---------------|------------|
| 280-55110-3100 OFFICE SUPPLIES (continued) | | | | | |
| YTD Encumbrance | .00 | YTD Actual | 3,664.58 | Total | 3,664.58 |
| | | | YTD Budget | 6,000.00 | Unexpended |
| | | | | | 2,335.42 |
| 280-55110-3110 POSTAGE | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 192.94 |
| 07/31/2024 | JE | Postage Allocation - July 2024 | 69.01 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 69.01 * | .00 * | 261.95 |
| YTD Encumbrance | .00 | YTD Actual | 261.95 | Total | 261.95 |
| | | | YTD Budget | 400.00 | Unexpended |
| | | | | | 138.05 |
| 280-55110-3300 TRAVEL | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 958.47 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 958.47 |
| YTD Encumbrance | .00 | YTD Actual | 958.47 | Total | 958.47 |
| | | | YTD Budget | 1,000.00 | Unexpended |
| | | | | | 41.53 |
| 280-55110-3560 LANDSCAPING | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 6,966.23 |
| 06/30/2024 | AP | Cretton Enterprises Inc | 2,496.03 | | |
| | | **Desc: June 2024 Services - Lib | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 2,496.03 * | .00 * | 9,462.26 |
| YTD Encumbrance | .00 | YTD Actual | 9,462.26 | Total | 9,462.26 |
| | | | YTD Budget | 15,000.00 | Unexpended |
| | | | | | 5,537.74 |
| 280-55110-3700 STATE SALES TAX | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | | YTD Budget | .00 | Unexpended |
| | | | | | .00 |
| 280-55110-3960 TECH PROC SUPPLIES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 52.00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 52.00 |
| YTD Encumbrance | .00 | YTD Actual | 52.00 | Total | 52.00 |
| | | | YTD Budget | .00 | Unexpended |
| | | | | | 52.00- |
| 280-55110-5200 INSURANCES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 7,618.50 |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|---|---------|--|--------------|---------------|------------|
| 280-55110-5200 INSURANCES (continued) | | | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 7,618.50 |
| YTD Encumbrance | .00 | YTD Actual | 7,618.50 | Total | 7,618.50 |
| | | | YTD Budget | 14,000.00 | Unexpended |
| | | | | | 6,381.50 |
| 280-55110-5950 TRANSFER TO CAP PROJ FNDS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,440.00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 1,440.00 |
| YTD Encumbrance | .00 | YTD Actual | 1,440.00 | Total | 1,440.00 |
| | | | YTD Budget | 1,440.00 | Unexpended |
| | | | | | .00 |
| 280-55111-3230 PERIODICALS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 3,057.57 |
| 07/01/2024 AP | | Denmark News LLC | 52.00 | | |
| | | **Desc: 1 Year Subscription - Lib | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 52.00 * | .00 * | 3,109.57 |
| YTD Encumbrance | .00 | YTD Actual | 3,109.57 | Total | 3,109.57 |
| | | | YTD Budget | 2,900.00 | Unexpended |
| | | | | | 209.57- |
| 280-55111-3240 REFERENCE | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | | YTD Budget | .00 | Unexpended |
| | | | | | .00 |
| 280-55111-3400 NON-FICTION BOOKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 8,870.93 |
| 07/08/2024 JE | | HAMBURG - A Non Fic | 2,232.42 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 2,232.42 * | .00 * | 11,103.35 |
| YTD Encumbrance | .00 | YTD Actual | 11,103.35 | Total | 11,103.35 |
| | | | YTD Budget | 14,000.00 | Unexpended |
| | | | | | 2,896.65 |
| 280-55111-3420 FICTION BOOKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 7,090.96 |
| 07/08/2024 JE | | HAMBURG - A Fic | 1,907.74 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 1,907.74 * | .00 * | 8,998.70 |
| YTD Encumbrance | .00 | YTD Actual | 8,998.70 | Total | 8,998.70 |
| | | | YTD Budget | 14,000.00 | Unexpended |
| | | | | | 5,001.30 |
| 280-55111-3430 LARGE PRINT BOOKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 4,848.54 |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|---|---------|--|--------------|---------------|------------|
| 280-55111-3430 LARGE PRINT BOOKS (continued) | | | | | |
| 07/01/2024 | AP | Center Point Large Print | 46.74 | | |
| | | **Desc: Alp-Lib | | | |
| 07/08/2024 | JE | HAMBURG - A Lg Print | 661.91 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 708.65 * | .00 * | 5,557.19 |
| YTD Encumbrance | .00 | YTD Actual | 5,557.19 | Total | 5,557.19 |
| | | | YTD Budget | 10,000.00 | Unexpended |
| | | | | | 4,442.81 |
| 280-55111-3440 PAPERBACKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | | YTD Budget | .00 | Unexpended |
| | | | | | .00 |
| 280-55111-3450 MOVIES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,693.66 |
| 07/08/2024 | JE | HAMBURG - A DVDs | 109.61 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 109.61 * | .00 * | 1,803.27 |
| YTD Encumbrance | .00 | YTD Actual | 1,803.27 | Total | 1,803.27 |
| | | | YTD Budget | 3,500.00 | Unexpended |
| | | | | | 1,696.73 |
| 280-55111-3460 VIDEO | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | | YTD Budget | .00 | Unexpended |
| | | | | | .00 |
| 280-55111-3470 AUDIOBOOKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,832.63 |
| 07/08/2024 | JE | HAMBURG - A Audio | 212.70 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 212.70 * | .00 * | 2,045.33 |
| YTD Encumbrance | .00 | YTD Actual | 2,045.33 | Total | 2,045.33 |
| | | | YTD Budget | 3,200.00 | Unexpended |
| | | | | | 1,154.67 |
| 280-55111-3480 MUSIC CD'S | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | | YTD Budget | .00 | Unexpended |
| | | | | | .00 |
| 280-55111-3510 PROGRAMS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,035.11 |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|--|---------|--|--------------|---------------------|----------------------|
| 280-55111-3510 PROGRAMS (continued) | | | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 1,035.11 |
| YTD Encumbrance | .00 | YTD Actual 1,035.11 Total | 1,035.11 | YTD Budget 2,000.00 | Unexpended 964.89 |
| 280-55112-3230 PERIODICALS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 312.80 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 312.80 |
| YTD Encumbrance | .00 | YTD Actual 312.80 Total | 312.80 | YTD Budget 300.00 | Unexpended 12.80- |
| 280-55112-3400 NON-FICTION BOOKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 4,299.25 |
| 07/08/2024 JE | | EHLE - J Non Fic | 382.93 | | |
| 07/09/2024 AP | | Penworthy Company LLC, The | 27.96 | | |
| | | **Desc: Jnf-Lib | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 410.89 * | .00 * | 4,710.14 |
| YTD Encumbrance | .00 | YTD Actual 4,710.14 Total | 4,710.14 | YTD Budget 6,138.00 | Unexpended 1,427.86 |
| 280-55112-3420 FICTION BOOKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 2,529.29 |
| 07/08/2024 JE | | EHLE - J Fic | 340.16 | | |
| 07/09/2024 AP | | Penworthy Company LLC, The | 65.88 | | |
| | | **Desc: JF-Lib | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 406.04 * | .00 * | 2,935.33 |
| YTD Encumbrance | .00 | YTD Actual 2,935.33 Total | 2,935.33 | YTD Budget 1,000.00 | Unexpended 1,935.33- |
| 280-55112-3440 PAPERBACKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 375.63 |
| 07/08/2024 JE | | EHLE - J Pap Back | 76.37 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 76.37 * | .00 * | 452.00 |
| YTD Encumbrance | .00 | YTD Actual 452.00 Total | 452.00 | YTD Budget 700.00 | Unexpended 248.00 |
| 280-55112-3450 MOVIES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 169.68 |
| 07/08/2024 JE | | EHLE - J DVD | 33.94 | | |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|--|---------|--|--------------|---------------|------------|
| 280-55112-3450 MOVIES (continued) | | | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 33.94 * | .00 * | 203.62 |
| YTD Encumbrance | .00 | YTD Actual | 203.62 | Total | 203.62 |
| | | | YTD Budget | 2,500.00 | Unexpended |
| | | | | | 2,296.38 |
| 280-55112-3460 VIDEO | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | | YTD Budget | .00 | Unexpended |
| | | | | | .00 |
| 280-55112-3510 PROGRAMS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 2,598.08 |
| 07/08/2024 JE | | EHLE - J Prog | 414.04 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 414.04 * | .00 * | 3,012.12 |
| YTD Encumbrance | .00 | YTD Actual | 3,012.12 | Total | 3,012.12 |
| | | | YTD Budget | 10,000.00 | Unexpended |
| | | | | | 6,987.88 |
| 280-55112-3530 JE BOOKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 2,849.01 |
| 07/08/2024 JE | | EHLE - J Easy Fic | 338.12 | | |
| 07/09/2024 AP | | Penworthy Company LLC, The | 161.80 | | |
| | | **Desc: Jef-Lib | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 499.92 * | .00 * | 3,348.93 |
| YTD Encumbrance | .00 | YTD Actual | 3,348.93 | Total | 3,348.93 |
| | | | YTD Budget | 6,000.00 | Unexpended |
| | | | | | 2,651.07 |
| 280-55113-5000 FIXED CHARGES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | | YTD Budget | .00 | Unexpended |
| | | | | | .00 |
| 280-55114-3490 MICROFILM | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,800.00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 1,800.00 |
| YTD Encumbrance | .00 | YTD Actual | 1,800.00 | Total | 1,800.00 |
| | | | YTD Budget | 5,200.00 | Unexpended |
| | | | | | 3,400.00 |
| 280-55115-3420 FICTION BOOKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,744.70 |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|---|---------|--|--------------|---------------|------------|
| 280-55115-3420 FICTION BOOKS (continued) | | | | | |
| 07/08/2024 | JE | EHLE - YA Fic | 621.95 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 621.95 * | .00 * | 2,366.65 |
| YTD Encumbrance | .00 | YTD Actual | 2,366.65 | Total | 2,366.65 |
| | | YTD Budget | 4,800.00 | Unexpended | 2,433.35 |
| 280-55115-3440 PAPERBACKS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | YTD Budget | .00 | Unexpended | .00 |
| 280-55115-3510 PROGRAMS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 500.00- |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 500.00- |
| YTD Encumbrance | .00 | YTD Actual | 500.00- | Total | 500.00- |
| | | YTD Budget | .00 | Unexpended | 500.00 |
| Number of transactions: 77 | | Number of accounts: 78 | | Debit | Credit |
| | | | | Proof | |
| Total LIBRARY FUND: | | | 67,207.06 | -79,653.87 | 12,446.81- |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance | |
|--|---------|--|-----------------|----------------------|---------------------|----------|
| 280-55115-3510 PROGRAMS (continued) | | | | | | |
| 282-11100 CASH | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 6,512.42 | |
| 07/31/2024 | CA | Cash Allocation - Created: 07/12/24 9:40 AM | | -975.00 | | |
| 07/31/2024 | CA | Cash Allocation - Created: 07/16/24 12:43 PM | 12.00 | | | |
| 07/31/2024 | CA | Cash Allocation - Created: 07/31/24 4:49 PM | | -1,337.92 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 12.00 * | -2,312.92 * | 4,211.50 | |
| 282-11301 SAVINGS ACCOUNT - BFN | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| 282-11302 GENERAL FUND INVESTMENT | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 84,947.00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 84,947.00 | |
| 282-34100 FUND BALANCE UNRESERVED | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 95,513.27- | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 95,513.27- | |
| 282-48100 INTEREST INCOME | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 314.62- | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 314.62- | |
| YTD Encumbrance | .00 | YTD Actual | 314.62- Total | 314.62- YTD Budget | .00 Unearned | 314.62- |
| 282-48110 INTEREST ON INVESTMENTS | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 3,246.00- | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 3,246.00- | |
| YTD Encumbrance | .00 | YTD Actual | 3,246.00- Total | 3,246.00- YTD Budget | 10,000.00- Unearned | 6,754.00 |
| 282-48500 DONATIONS | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 4,255.14- | |
| 07/01/2024 | CR | LIBRARY - DONATIONS-GIFT FUND | | -100.00 | | |
| | | Description: LIBRARY - DONATIONS-GIFT FUND | | | | |
| 07/15/2024 | CR | LIBRARY - DONATIONS-GIFT FUND | | -12.00 | | |
| | | Description: LIBRARY - DONATIONS-GIFT FUND | | | | |
| 07/29/2024 | CR | LIBRARY - DONATIONS-GIFT FUND | | -44.15 | | |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance | |
|---|---------|----------------------------------|-----------------|----------------------|---------------------|-----------|
| 282-48500 DONATIONS (continued) | | | | | | |
| Description: LIBRARY - DONATIONS-GIFT FUND | | | | | | |
| 07/31/2024 (07/24) Period Totals and Balance | | | .00 * | -156.15 * | 4,411.29- | |
| YTD Encumbrance | .00 | YTD Actual | 4,411.29- Total | 4,411.29- YTD Budget | 5,000.00- Unearned | 588.71 |
| 282-48510 FOUNDATION DONATION | | | | | | |
| 06/30/2024 (06/24) Balance | | | .00 * | .00 * | .00 | |
| 07/31/2024 (07/24) Period Totals and Balance | | | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 YTD Budget | .00 Unearned | .00 |
| 282-55110-7004 ADULT GIFT | | | | | | |
| 06/30/2024 (06/24) Balance | | | .00 * | .00 * | 1,630.84 | |
| 07/03/2024 AP | | Lester Public Library Foundation | 625.00 | | | |
| **Desc: Dr. Kaner Donation / Transfer to LPL Foundation | | | | | | |
| 07/08/2024 JE | | HAMBURG - A Gift | 483.31 | | | |
| 07/31/2024 (07/24) Period Totals and Balance | | | 1,108.31 * | .00 * | 2,739.15 | |
| YTD Encumbrance | .00 | YTD Actual | 2,739.15 Total | 2,739.15 YTD Budget | 1,500.00 Unexpended | 1,239.15- |
| 282-55110-7005 MEYER FOUNDATION | | | | | | |
| 06/30/2024 (06/24) Balance | | | .00 * | .00 * | 832.66 | |
| 07/08/2024 JE | | HAMBURG - Meyer Fdn | 35.99 | | | |
| 07/31/2024 (07/24) Period Totals and Balance | | | 35.99 * | .00 * | 868.65 | |
| YTD Encumbrance | .00 | YTD Actual | 868.65 Total | 868.65 YTD Budget | 700.00 Unexpended | 168.65- |
| 282-55110-7006 ADULT GRANT | | | | | | |
| 06/30/2024 (06/24) Balance | | | .00 * | .00 * | .00 | |
| 07/31/2024 (07/24) Period Totals and Balance | | | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 Total | .00 YTD Budget | .00 Unexpended | .00 |
| 282-55110-7008 YOUTH GIFT | | | | | | |
| 06/30/2024 (06/24) Balance | | | .00 * | .00 * | 9,406.11 | |
| 07/03/2024 AP | | Pease, Thomas A | 450.00 | | | |
| **Desc: 2024 Summer Reading Performer - Lib | | | | | | |
| 07/08/2024 JE | | EHLE - J Gift | 862.77 | | | |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance | |
|--|---------|--|------------------------|---------------|------------|-----------|
| 282-55110-7008 YOUTH GIFT (continued) | | | | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 1,312.77 * | .00 * | 10,718.88 | |
| YTD Encumbrance | .00 | YTD Actual | 10,718.88 | Total | 10,718.88 | |
| | | | YTD Budget | 2,000.00 | Unexpended | 8,718.88- |
| 282-55110-7009 YOUTH GRANT | | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 | |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 | |
| | | | YTD Budget | .00 | Unexpended | .00 |
| Number of transactions: 11 | | | Number of accounts: 13 | | | |
| | | | Debit | Credit | Proof | |
| Total LIBRARY GIFT FUND: | | | 2,469.07 | -2,469.07 | .00 | |

| Date | Journal | Payee or Description | Debit Amount | Credit Amount | Balance |
|--|---------|---|--------------|---------------|-----------|
| 282-55110-7009 YOUTH GRANT (continued) | | | | | |
| 456-11100 CASH | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 1,414.47- |
| 07/31/2024 | CA | Cash Allocation - Created: 07/12/24 9:40 AM | 150.00 | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | 150.00 * | .00 * | 1,264.47- |
| 456-11301 INVESTMENTS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| 456-34100 FUND BALANCE UNRESERVED | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 3,689.49- |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 3,689.49- |
| 456-48500 DONATIONS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 27.00- |
| 07/01/2024 | CR | LIBRARY - DONATIONS-BUILDING FUNDS | | -150.00 | |
| | | Description: LIBRARY - DONATIONS-BUILDING FUNDS | | | |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | -150.00 * | 177.00- |
| YTD Encumbrance | .00 | YTD Actual | 177.00- | Total | 177.00- |
| | | YTD Budget | .00 | Unearned | 177.00- |
| 456-48900 OTHER REVENUES | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | .00 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | .00 |
| YTD Encumbrance | .00 | YTD Actual | .00 | Total | .00 |
| | | YTD Budget | .00 | Unearned | .00 |
| 456-51600-8170 CO - OTHER IMPROVEMENTS | | | | | |
| | | 06/30/2024 (06/24) Balance | .00 * | .00 * | 5,130.96 |
| | | 07/31/2024 (07/24) Period Totals and Balance | .00 * | .00 * | 5,130.96 |
| YTD Encumbrance | .00 | YTD Actual | 5,130.96 | Total | 5,130.96 |
| | | YTD Budget | .00 | Unexpended | 5,130.96- |
| Number of transactions: 2 Number of accounts: 6 | | | Debit | Credit | Proof |
| Total LIBRARY BLDING & GROUNDS FUND: | | | 150.00 | -150.00 | .00 |
| Number of transactions: 104 Number of accounts: 230 | | | Debit | Credit | Proof |
| Grand Totals: | | | 87,514.50 | -87,514.50 | .00 |

Report Criteria:
 Actual amounts
 Accounts with balances or activity
 [Report].FUND = "280","282","456"

CITY OF TWO RIVERS
ATTN LESTER PUBLIC LIBRARY
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TWO RIVERS WI 54241-3544

Tap into your borrowing power

Moving, planning a renovation, taking a trip, planning for college? We offer flexible borrowing options to meet a variety of financing needs, while allowing your investment portfolio to remain intact. Your financial advisor can help create a strategy to address your unique needs.

Association - Advisory Solutions Fund Model

Portfolio Objective - Account: Balanced Growth and Income

For more information about the Advisory Solutions program go to www.edwardjones.com/advisorybrochures.

| Account Value | |
|--------------------|--------------|
| \$86,388.01 | |
| 1 Month Ago | \$84,946.49 |
| 1 Year Ago | \$91,025.68 |
| 3 Years Ago | \$149,042.41 |
| 5 Years Ago | \$366,168.16 |

| Value Summary | | |
|-------------------------------|--------------------|-------------|
| | This Period | This Year |
| Beginning value | \$84,946.49 | \$94,140.47 |
| Assets added to account | 0.00 | 0.00 |
| Assets withdrawn from account | 0.00 | -12,500.00 |
| Fees and charges | -78.75 | -593.35 |
| Change in value | 1,520.27 | 5,340.89 |
| Ending Value | \$86,388.01 | |

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Asset Details (as of Jul 26, 2024)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

| | Current Yield/Rate | Beginning Balance | Deposits | Withdrawals | Ending Balance |
|--------------|--------------------|-------------------|----------|-------------|----------------|
| Money Market | 4.68%* | \$18.03 | \$0.05 | --- | \$18.08 |

* The average yield on the money market fund for the past seven days.

| Exchange Traded & Closed End Funds | Price | Quantity | Cost Basis | Unrealized Gain/Loss | Value |
|------------------------------------|--------|----------|------------|----------------------|-----------------|
| Amrc Avnt SC ETF | 66.80 | 15 | 816.15 | 185.85 | 1,002.00 |
| Ish Core S&P 500 | 547.39 | 5 | 2,598.45 | 138.50 | 2,736.95 |
| Ish RS MD-C ETF | 84.16 | 9 | 744.39 | 13.05 | 757.44 |

Asset Details (continued)

| Mutual Funds | Price | Quantity | Cost Basis | Unrealized Gain/Loss | Value |
|--------------------------------|-------|-----------|------------|----------------------|--------------------|
| Artisan INTL Small-Mid I | 18.21 | 53.154 | 910.75 | 57.18 | 967.93 |
| Bridge Builder Core Bond | 8.95 | 1,631.301 | 16,570.39 | -1,970.25 | 14,600.14 |
| Bridge Builder Core Plus Bond | 8.80 | 2,112.723 | 21,323.68 | -2,731.72 | 18,591.96 |
| Bridge Builder INTL Equity | 13.21 | 682.979 | 7,710.27 | 1,311.88 | 9,022.15 |
| Bridge Builder Large Growth | 25.25 | 406.531 | 6,364.21 | 3,900.70 | 10,264.91 |
| Bridge Builder Large Value | 17.80 | 612.372 | 7,630.40 | 3,269.82 | 10,900.22 |
| Bridge Builder Small/Mid Grw | 15.13 | 166.26 | 2,361.80 | 153.71 | 2,515.51 |
| Bridge Builder Small/Mid Value | 15.13 | 240.803 | 2,628.14 | 1,015.21 | 3,643.35 |
| Dfa International Value I | 21.50 | 40.249 | 780.73 | 84.62 | 865.35 |
| JPM U.S. Govt Mny Mkt Capital | 1.00 | 772.41 | — | — | 772.41 |
| MainStay Mackay High Yd Cp R6 | 5.21 | 830.131 | 4,513.76 | -188.78 | 4,324.98 |
| PIMCO INTL Bond (USD-Hedged) I | 9.88 | 186.958 | 1,803.39 | 43.76 | 1,847.15 |
| Principal Midcap R6 | 43.38 | 62.566 | 2,312.65 | 401.46 | 2,714.11 |
| TRP International Stock I | 19.91 | 42.359 | 706.65 | 136.72 | 843.37 |
| Total Account Value | | | | | \$86,388.01 |

Cost basis is the amount of your investment for tax purposes and is used to calculate gain or loss upon sale or other disposition of a security. It is not a measure of performance. The cost basis amounts on your statement should not be relied upon for tax preparation purposes. Cost basis information may be from outside sources and has not been verified for accuracy. Refer to your official tax documents for information about reporting cost basis. Consult a qualified tax advisor or an attorney regarding your situation. If you believe the cost basis information is inaccurate, contact Client Relations.

Summary of Realized Gain/Loss

| | This Year |
|---|-------------------|
| Short Term (assets held 1 year or less) | -\$17.60 |
| Long Term (held over 1 year) | 1,571.48 |
| Total | \$1,553.88 |

Summary totals may not include proceeds from uncosted securities or certain corporate actions.

Investment and Other Activity by Date

| Date | Description | Quantity | Amount |
|------|--|----------|--------|
| 7/01 | Dividend on JPM U.S. Govt Mny Mkt Capital on 849.19 Shares at Daily Accrual Rate | | \$1.98 |
| 7/01 | Reinvestment into JPM U.S. Govt Mny Mkt Capital @ 1.00 | 1.98 | -1.98 |
| 7/01 | Dividend on Bridge Builder Core Bond on 1,626.007 Shares at Daily Accrual Rate | | 46.80 |
| 7/01 | Reinvestment into Bridge Builder Core Bond @ 8.84 | 5.294 | -46.80 |
| 7/01 | Dividend on Bridge Builder Large Value on 609.179 Shares @ 0.09 | | 55.14 |

Investment and Other Activity by Date (continued)

| Date | Description | Quantity | Amount |
|-------------|---|-----------------|---------------|
| 7/01 | Reinvestment into Bridge Builder Large Value @ 17.27 | 3.193 | -55.14 |
| 7/01 | Dividend on Bridge Builder Core Plus Bond on 2,109.287 Shares at Daily Accrual Rate | | 29.86 |
| 7/01 | Reinvestment into Bridge Builder Core Plus Bond @ 8.69 | 3.436 | -29.86 |
| 7/01 | Dividend on MainStay Mackay High Yd Cp R6 on 825.857 Shares @ 0.026 | | 21.97 |
| 7/01 | Reinvestment into MainStay Mackay High Yd Cp R6 @ 5.14 | 4.274 | -21.97 |
| 7/01 | Dividend on PIMCO INTL Bond (USD-Hedged) I on 186.225 Shares at Daily Accrual Rate | | 7.19 |
| 7/01 | Reinvestment into PIMCO INTL Bond (USD-Hedged) I @ 9.81 | 0.733 | -7.19 |
| 7/08 | Redeemed JPM U.S. Govt Mny Mkt Capital @ 1.00 | -78.76 | 78.76 |
| 7/08 | Program & Platform Fees | | -78.76 |
| 7/22 | Fee Offset | | 0.01 |

Money Market Detail by Date

| Beginning Balance on Jun 29 | | | | | \$18.03 |
|------------------------------------|--------------------|--|-----------------|--------------------|----------------|
| Date | Transaction | Description | Deposits | Withdrawals | Balance |
| 7/22 | Income | Dividend on Money Market for 32 Days @ 4.68% | 0.04 | | \$18.07 |
| 7/23 | Deposit | | 0.01 | | \$18.08 |
| Total | | | \$0.05 | | |
| Ending Balance on Jul 26 | | | | | \$18.08 |

For more information about the Advisory Solutions program, see the applicable program brochure at www.edwardjones.com/advisorybrochures.

About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

Statement of Financial Condition — Edward Jones' Statement of Financial Condition is available at edwardjones.com/about/financial-reports.html, your local office or by mail upon written request.

About Your Account

Account Information – Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

Account Accuracy – If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

Complaints about Your Account – If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd., St. Louis, MO 63131 or send an email to complaints@edwardjones.com

Pricing – For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

Systematic and Money Market Transactions – Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

Fair Market Value for Individual Retirement Accounts – Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

Withholding on Distributions or Withdrawals – Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

Fees and Charges – The "Fees and Charges" amount shown in your Value Summary includes the following:








- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/ markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances – The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

To learn more about fees and costs, revenue sharing, and the compensation received by Edward Jones and your financial advisor, please talk with your financial advisor or visit edwardjones.com/disclosures.

CONTACT INFORMATION

| Client Relations | | Online Access | Other Contacts |
|--|--|--|---|
|  Toll Free Phone 800-441-2357 | For hours, visit edwardjones.com |  edwardjones.com/access |  Edward Jones Personal MasterCard® 866-874-6711 |
|  201 Progress Parkway Maryland Heights, MO 63043 | |  Edward Jones Online Support 800-441-5203 |  Edward Jones Business MasterCard® 866-874-6712 |
| | | |  Edward Jones VISA® Debit Card 888-289-6635 |

S1EDJ001 Rev 11/21

**Lester Public Library
Director's Report
July 2024**

News

- Terry Ehle, Youth Coordinator, is assisting in the organizing the second annual Community Baby Shower. Healthiest Manitowoc County Investing Early Coalition is partnering with several Manitowoc County agencies, including Lester Public Library, in putting together this educational event geared towards parents and caregivers of youth under the age of 3. This year's event slated for October 4, will feature high interest attractions for the little ones including a large free play area (Terry is organizing that area), TRFD fire truck, TRPD police car, a petting zoo, and a visit from Daisy the TRPD K9 therapy dog.
- We are introducing a new programming series in September – 'Tech Help' where patrons can get expert help from a retired technology professional and trainer. Maribeth Wester has more than four decades of experience with the biggest names in the industry, including Intel and HP. Maribeth will be at the library Thursdays September 12 & 26 – 2 pm to 4 pm.
- Schaus ordered the replacement coil July 10th, the part will arrive within 58 days and then will schedule the repair. The breakdown of the cost of the repair: New coil \$5140.00 including freight; Total labor \$3,450.00; Refrigerant \$1,177.00; Filter drier and miscellaneous pipe fittings \$134; Crane rental \$400, for a total of \$10,300.00.
- Steve Barron, HVA Products, Inc., is our vendor to ensure the HVAC controls are operating properly. He visits the library at least once a year to assist custodian Lisa Krall in maintaining heating and cooling control throughout the library building. On a recent visit to perform summer preventive maintenance inspections on HVAC controls systems and troubleshooting high humidity in the building he identified two hot water valve actuators that need replacing. I approved the work and it will total \$985.00 for parts and labor. The inspection and work completed during the inspection was a total of \$1387.50 a good investment in keeping the building comfortable for patrons and staff.

Library Foundation

- Stephanie Carpenter, Secretary, resigned from the board.
- Sharon Sleger was voted in to finish Carpenter's term as Secretary.

Library Legislation – No Report

Activities

- 07/01/24 – Two Rivers City Council Meeting
- 07/02/22 – Lester Public Library Management Team Meeting
- 07/03/24 – Attended “Shipwrecks of Rawley Point,” at the Point Beach State Forest
- 07/09/24 – Explore Two Rivers Board Meeting
- 07/09/24 – Lester Public Library Board of Trustees Meeting
- 07/10/24 – Lester Public Library All Staff Meeting
- 07/11/24 – City of Two Rivers Safety Committee Meeting
- 07/15/24 – Two Rivers City Council Meeting
- 07/16/24 – Lester Public Library Management Team Meeting
- 07/16/24 – Lester Public Library Foundation Board Meeting
- 07/17/24 – Met with Brenda Koprowski, Secretary, Explore Two Rivers Board
- 07/23/24 – Explore Two Rivers Board, Marketing Committee Meeting
- 07/23/22 – Lester Public Library Management Team Meeting
- 07/24/24 – Introduced Patrick Dewane for his author talk, ‘The Colonel from Two Rivers’
- 07/25/24 – Customer Service Clerk Interview with Marie Bonde, Customer Service Coordinator
- 07/26/24 – Covered Help Desk Shift
- 07/26/24 – Customer Service Clerk Interview with Marie Bonde, Customer Service Coordinator
- 07/27/24 – Covered Help Desk Shift
- 07/29/24 – Covered Help Desk Shift
- 07/30/24 – Covered Help Desk Shift
- 07/30/24 – Set up Webster Room for Explore Two Rivers Board Governance Committee
- 07/30/24 – Lester Public Library Management Team Meeting
- 07/31/24 – Customer Service Clerk Interviews with Marie Bonde, Customer Service Coordinator
- 07/31/24 – Hosted the Manitowoc Calumet Library System Board meeting at LPL
- 07/31/24 – City of Two Rivers Department Heads Meeting

Jeff Dawson, Director, Lester Public Library 8/1/2024

Lester Public Library Statistical Report

Jul-24

| Circulation | | | | | | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| July 2024 | | | July 2023 | | | 2024 YTD | | | 2023 YTD | | |
| | Total | %Circ | Total | %Circ | %Chng | Total | %Circ | %Chng | Total | %Circ | %Chng |
| Circulation Total | 10,172 | | 10,053 | 1% | | 63,172 | | | 68,749 | | -8% |
| Total Visitors | 6,820 | | 6,538 | 4% | | 43,407 | | | 40,581 | | 7% |
| Users | Total | %Circ | Total | %Circ | %Chng | Total | %Circ | %Chng | Total | %Circ | %Chng |
| Children (0-11) | 864 | 8% | 893 | 9% | -3% | 3,128 | 5% | -15% | 3,690 | 5% | -15% |
| Young Adult (11-17) | 537 | 5% | 443 | 4% | 21% | 1,717 | 3% | -21% | 2,169 | 3% | -21% |
| Adult (18+) | 8,172 | 80% | 8,111 | 81% | 1% | 52,638 | 83% | -4% | 54,755 | 80% | -4% |
| Outreach | 13 | 0% | 163 | 2% | -92% | 1,702 | 3% | -33% | 2,528 | 4% | -33% |
| School | 168 | 2% | 59 | 1% | 185% | 1,260 | 2% | 21% | 1,041 | 2% | 21% |
| ALL OTHERS | 418 | 4% | 384 | 4% | 9% | 2,687 | 4% | -41% | 4,566 | 7% | -41% |
| Item Type | Total | %Circ | Total | %Circ | %Chng | Total | %Circ | %Chng | Total | %Circ | %Chng |
| Adult | 5,988 | 59% | 6,116 | 61% | -2% | 39,693 | 63% | -7% | 42,908 | 62% | -7% |
| Youth | 4,184 | 41% | 3,937 | 39% | 6% | 23,479 | 37% | -9% | 25,841 | 38% | -9% |
| Self-check use | Total | %Circ | Total | %Circ | %Chng | Total | %Circ | %Chng | Total | %Circ | %Chng |
| Self-check use | 3,619 | 36% | 3,256 | 32% | 11% | 17,729 | 28% | -7% | 19,080 | 28% | -7% |
| Drive Through Use | 422 | 4% | 563 | 6% | -25% | 3,650 | 6% | -21% | 4,642 | 7% | -21% |
| LARS ACTIVITY | | | | | | | | | | | |
| Sent to LARS | 2,683 | | 2,548 | 5% | | 18,230 | | | 17,348 | | 5% |
| Rec from LARS | 1,370 | | 1,480 | -7% | | 9,995 | | | 9,699 | | 3% |
| NEW REGISTRATIONS | | | | | | | | | | | |
| Total | 39 | | 53 | -26% | | 235 | | | 272 | | -14% |
| OVERDRIVE EBooks & EAudiobooks | | | | | | | | | | | |
| Total | 1932 | | 1839 | 5% | | 13,343 | | | 12,509 | | 7% |

Information Services

| | July 2024 | July 2023 | %Chng | 2024 YTD | 2023 YTD | %Chng |
|----------------------------|--------------|-------------|------------|---------------|---------------|------------|
| Walk-in | 1171 | 1054 | 11% | 7239 | 6799 | 6% |
| Phone | 265 | 325 | -18% | 1965 | 2217 | -11% |
| Mail | 0 | 0 | 0% | 0 | 0 | |
| Electronic | 102 | 118 | -14% | 942 | 1277 | -26% |
| Reference Total | 1538 | 1497 | 3% | 10146 | 10293 | -1% |
| PC Internet Use # of Users | 536 | 410 | 31% | 3416 | 2921 | 17% |
| PC Internet Use (Hours) | 446.5 | 314 | 42% | 2673.5 | 2107.5 | 27% |
| Computer Use Total | 982.5 | 724 | 36% | 6089.5 | 5028.5 | 21% |

Children's Programming

| | | | | | | |
|---------------------|------|------|------|-------|------|-----|
| In-house Programs | 25 | 22 | 14% | 130 | 113 | 15% |
| In-house Attendance | 2124 | 1560 | 36% | 10818 | 8796 | 23% |
| Outreach Programs | 5 | 2 | 150% | 45 | 39 | 15% |
| Outreach Attendance | 223 | 178 | 25% | 4128 | 4548 | -9% |

Young Adult Programs

| | | | | | | |
|---------------------|-----|-----|-----|-----|-----|------|
| In-house Programs | 6 | 5 | 20% | 16 | 12 | 33% |
| In-house Attendance | 137 | 108 | 27% | 658 | 256 | 157% |

Adult Programs

| | | | | | | |
|---------------------|-----|-----|------|------|------|------|
| In-house Programs | 7 | 8 | -13% | 67 | 69 | -3% |
| In-house Attendance | 134 | 184 | -27% | 2498 | 1220 | 105% |

Meeting Room Use

| | | | | | | |
|------------|-----|----|------|-----|-----|-----|
| Bookings | 6 | 4 | 50% | 30 | 31 | -3% |
| Attendance | 127 | 37 | 243% | 500 | 423 | 18% |

Reference Monthly Statistical Summary

July 2024

Reference Questions

| | |
|-----------------|------|
| Adult Walk In | 1171 |
| Adult Phone* | 265 |
| Adult Email | 102 |
| Adult Mail | 0 |
| Reference Total | 1538 |

Youth Programs

| | |
|-------------|------|
| In House | 25 |
| Attendance* | 2124 |
| Outreach | 5 |
| Attendance | 223 |

Computer Usage

| | |
|----------------|-------|
| # of Users | 536 |
| Internet Hours | 446.5 |

Young Adult Programs

| | | |
|------|------------|-----|
| 2023 | | |
| 410 | In House | 6 |
| 314 | Attendance | 137 |

Email Requests

| | |
|-----------------|-----|
| *Adult Requests | 102 |
| *Youth Requests | |
| | 102 |

Adult Programs

Attendance

| | |
|-----------------------|----|
| IP Book Club | 11 |
| IP Strictly Fiction | 9 |
| IP LPL Flix | 22 |
| IP Patrick | 24 |
| IP UV Resin | 32 |
| IP International Film | 10 |
| IP Card Class | 26 |

Booktalks

| | |
|---------------------|--|
| # Books Checked Out | |
| New Library Cards | |

Dramatic Play

Informal count of patrons in play area (non-program times).

| | |
|-----------------|-----|
| # times counted | 33 |
| # of patrons | 424 |

| | |
|-------------------------|------------|
| Total # Programs | 7 |
| Total Attendance | 134 |

| | |
|----------------------|------|
| IP Family Game Night | 28 |
| IP Story Time/4 | 195 |
| *Story Time To-Go/5 | 340 |
| Art to Go/5 | 401 |
| Family w/STEAM | 207 |
| IP Movers AM | 27 |
| Dramatic Play | 424 |
| IP Babygarten AM | 33 |
| IP Babgarten PM | 46 |
| IP STEAM | 32 |
| IP STEAM | 43 |
| IP Art Adventure | 78 |
| IP Wind Adventure | 83 |
| Youth Adventures | 187 |
| | 2124 |

| | |
|-----------------------|-----|
| Summer School 1st / 2 | 141 |
| Summer School K / 2 | 77 |
| Summer School 4th / 1 | 5 |
| | 223 |

| | |
|--------------------|-----|
| Teen Art to Go / 5 | 131 |
| Teen Late Night | 6 |

137

LIBRARY LINKS

Read. Discover. Connect. Enrich.  www.lesterlibrary.org  920.793.8888

AUG '24



Visit lesterlibrary.org/summer for a full list of events.

TReasure Quest through August 17

A whole new summer conundrum. Follow clues. Solve puzzles. Unravel secrets. Your Mission: Save The Day. Pick up your team's first packet at the library's front desk. The citizens are counting on you.

Teen Art Late Night: Braided Link Bracelets

Monday, August 12 - 8:30-10:30 PM - Grades 6-12

Snacks and *Capture the Flag* too. Registration required; call 920.793.8888.

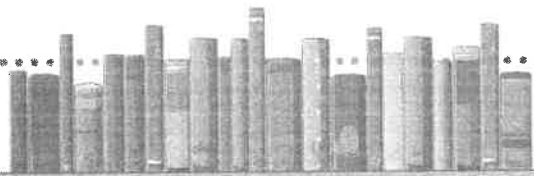
Tom Pease Wednesday, August 14 - 1:30 PM

Get ready to dance, sing and LAUGH: Tom Pease entertains on the library lawn. Fun for all ages!

Brat Fry Wednesday, August 14 - Noon to 3:00 PM

Buy lunch to help build community health and early literacy! Proceeds benefit Healthiest Manitowoc County Investing Early Coalition.

Cheeseburgers \$4 • Brats & burgers \$3 • Hotdogs \$2 • Popcorn, sodas & water \$1



SEPT 19-21

Fall Book Sale

Thursday, September 19-Saturday, September 21

Sale held during regular library hours by the fireplace.

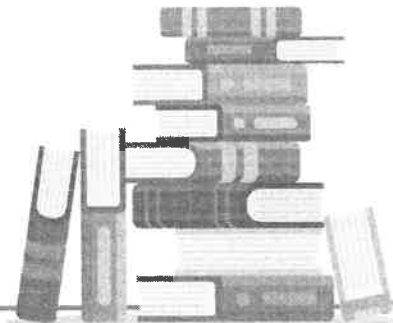
Thursday:

Books & music CDs—50¢; audiobooks & DVDs—\$1

Friday: BOGO!

Saturday: Fill a bag! \$1—paper sack;

\$2—get a reusable bag to fill with all that fits.

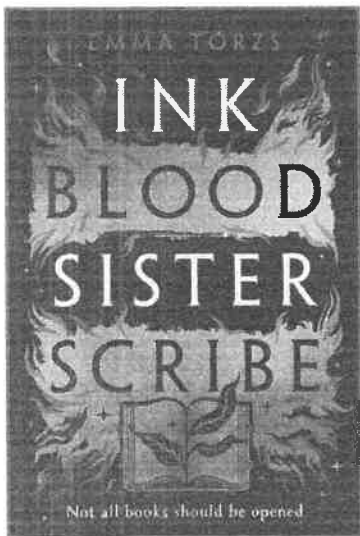


LESTER PUBLIC LIBRARY  TWO RIVERS, WI

BOOK CLUBS

☼ New members always welcome! Ages 18+

AUG 7



Book Discussion Group

Wednesday, August 7 • 4:00 PM

This month's selection is *Ink Blood Sister Scribe* by Emma Torzs.

Two estranged half-sisters tasked with guarding their family's library of magical books must work together to unravel a deadly secret at the heart of their collection.

September 4 selection: *The River We Remember* by William Kent Krueger.

AUG 5

Strictly Fiction Monday, August 5 • 6:30 PM

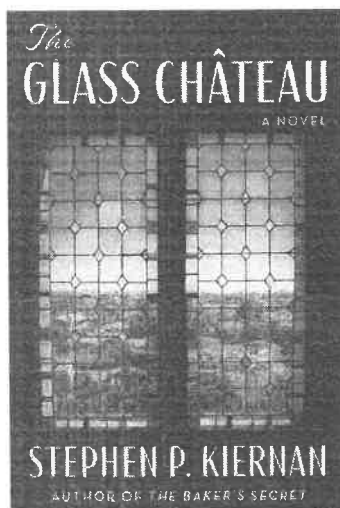
Meet to discuss books of different genres the first Monday of each month.

The August selection is *Lovely War* by Julie Berry (*young adult*). When immortals Ares and Aphrodite are caught in a World War II-era tryst by the latter's jealous husband, Aphrodite defends her actions by imparting the tale of four young humans who became connected during World War I.

September 9 selection: *Zero Days* by Ruth Ware (*mystery*).



AUG 24



Book to Art Club

Saturday, August 24 • 11:00 AM

Discuss the book *The Glass Chateau* by Stephen Kiernan and share art. Pick up the selection at the front desk or drive-thru. The Oct. 26 selection, *Remarkably Bright Creatures* by Shelby Van Pelt, will be distributed.

About the club: Read a book and create art it inspires. Meet the fourth Saturday every other month to share impressions of the book, show your art and describe your creative process.

READING CHALLENGES

Use Beanstack, a web and mobile app, to participate in reading challenges. Beanstack makes it easy to register, track reading, and earn incentives.

Beanstack

Summer Reading Challenge 2024

Continues through August!

Keep track of the books you read and earn digital badges and prizes along the way. Pick up prizes at the Help Desk or call ahead to pick up at the drive-thru. Prizes available while they last and must be picked up by Saturday, September 21.

- **Adults (Ages 18+)** Log the books you read (or listen to) to earn fun prizes! Receive a prize after reading just two books. Keep reading to earn automatic entries into weekly prize drawings AND our Grand Prize drawing for \$100 in Chamber Bucks. The more you read, the better your odds. Program runs through August 17.
- **Teen Summer Reading Challenge (Ages 12-17)** Earn reading badges and great PRIZES by logging books you read! Read five books to complete the challenge. Program runs through August 30.
- **Read On My Own Summer Reading Challenge (Ages 6-11)** Log each book you read. Earn a reading badge and a PRIZE for every two books! Read 20 books to finish. Program runs through August 30.
- **Read to Me Summer Reading Challenge (Ages 0-5)** Log each book you read. Earn a reading badge and a FUN PRIZE for every five books! Read 50 books to finish. Program runs through August 30.



Mystery Maven Challenge (Ages 18+)

Investigate different subgenres and award-winning titles. Upon completion, snag an elusive patch that reveals the intriguing secret to sharp-eyed operatives (your friends and neighbors) that the bearer is a shrewd connoisseur of mystery. *Ongoing*

Ongoing Challenges

- **Above Average Reader 2024:** American adults read an average of 12 books each year, with half reading four or fewer. How do *you* rank? Upon completing your 13th book, attain ABOVE AVERAGE status and receive a congratulatory tote or patch. Continue reading to achieve SUPERIOR status; log 52 books in 2024 to receive a patch for your tote. Ages 14+.
- **Babies Bloom:** Read 100 books by age one. Sharing books together strengthens your baby's foundation for learning, and the bond between baby and their favorite teacher: YOU!
- **1,000 Books Before K:** Read 1,000 books together before your child enters five-year-old kindergarten. Earn FREE BOOKS for your home library as you hit each 100-book milestone!
- **500 Books Before Middle School (Ages 6-10):** Now that your child is reading on their own, challenge them to read 500 books before middle school. Earn reading badges, fun charms, and FREE BOOKS!

AUG 2



LPL Flix: The Long Game

Friday, August 2 - 1:00 PM - Ages 18+

The true story of a group of Mexican-American youths in South Texas. As caddies at the whites-only country club, they learn to play the game and scavenge discarded golf clubs. They build their own one-hole course—and ultimately become the 1957 state champs. Bring a beverage and we'll furnish the popcorn.

Rated PG. Runtime is 1:52.

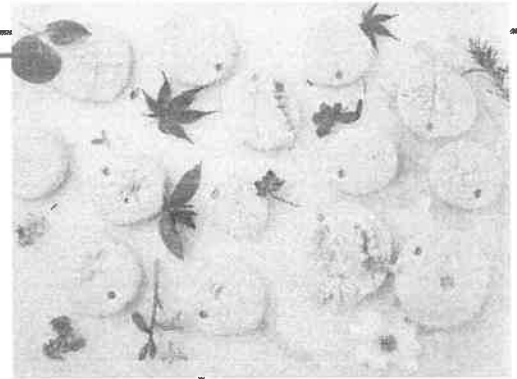
AUG 10

Nature-print Jewelry

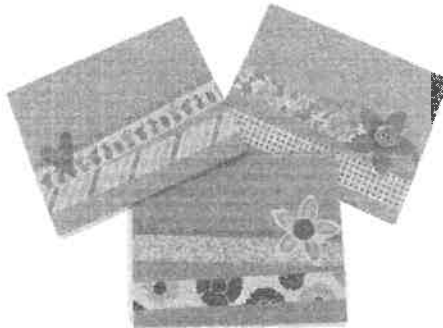
Saturday, August 10 - 10:30 AM - Ages 18+

We'll have pretty pieces already imprinted and dry for you to select and paint. Plus, use botanicals and "fresh" clay to make your own unique pieces to take home to dry and paint.

Registration required; call 920.793.8888.



AUG 12



Card Class

Monday, August 12 - 1:00-8:00 PM

Carolee Crabb provides instruction in creating handmade cards the second Monday each month. Drop in any time during the session. Cost is \$7 for materials. Bring double-stick tape and scissors. Meet in the library's Community Room.

AUG 20

International Film: The Taste of Things

Tuesday, August 20 - 6:00 PM - Ages 18+

Cook Eugenie and her boss Dodin grow fond of one another over 20 years, and their romance gives rise to dishes that impress even the world's most illustrious chefs. When Dodin is faced with Eugenie's reluctance to commit, he begins to cook for her.

Bring a beverage; we'll provide the popcorn. *Runtime: 2:16.*



SEPT 12 & 26

Tech Help Thursdays, September 12 & 26 - 2:00-4:00 PM

Get expert help from an enthusiastic retired technology professional and trainer. Maribeth Wester has more than four decades of experience with the biggest names in the industry, including Intel and HP. Get help setting up your tablet, phone or computer, and organizing files and photos. Maribeth can fluently address issues simple to complex involving various operating systems (Mac O/S, iOS, Chromebook and Windows), applications and browsers.

Find her in the Webster Room the second and fourth Thursdays of each month throughout the fall.

NEW

From the Youth Staff...

We operate on the philosophies that a moving child is a learning child, that playing is the best way to learn, and that the most important factor in preparing your child for success in school and life is loving interaction between them and their first, favorite and most important teacher—YOU!

We respect the work of early childhood consultant Rae Pica, and we'd like to share tidbits from her book, Spark a Revolution in Early Education, in which she tackles four myths about early childhood education.

Myth #3: Digital devices are important to learning.

It's easy to assume that shiny, new gadgets are superior to the old-fashioned stuff, like picture books, blocks, and play. How can simple, age-old objects and activities live up to gizmos that provides millions of pieces of information and images at our fingertips?...Adults imagine that, just by virtue of being new, the latter must be better. Isn't that what progress is all about?

"Changing times" and the myth that earlier is better are also behind the drive to get children started with digital devices as young as possible. One of the most common arguments I hear is that since digital devices will be part of children's lives going forward, they must become familiar with them as soon as they can [but] Steve Jobs and Bill Gates had no access to tech when they were young children [and] they managed to do pretty well with technology.

Who knows how digital devices will operate by the time today's preschoolers reach high school? Maybe today's preschoolers who are learning keyboarding or how to handle a mouse will have no use for that knowledge in a decade or less...Almost every electronic gizmo children experience today could be obsolete in a couple of years.

Next month we'll post more about digital devices.

PARENTS

Spark a Revolution IN EARLY EDUCATION

Speaking Up for
Ourselves
and the
Children

RAE
PICA



SEPT 5



Genealogy Club

Thursday, September 5
10:15 AM-noon

Genealogist Alan Wambold helps you navigate your family's story. Explore research methods, organize information, overcome roadblocks, discover online resources and solve mysteries.

To Go Packs

Pick up packs at the front desk or drive-thru while they last.

Families with STEAM: Rubber Band Car Available beginning August 1.

Build a car powered simply by a rubber band to explore potential and kinetic energy. Roll it forward to wind up the axle—the rubber band stores **potential energy** as it stretches. When the car stops, the rubber band starts to unwind, and the potential energy is converted to **kinetic energy** as the car is propelled back to you. One pack per family. *The monthly packs are sponsored by NextEra Energy.*

Youth Art To Go

Packs contain all the supplies needed for fun projects. Geared for school-age children. *After a short break, Art To Go begins every-other-week distribution September 16.*

- Aug 5: Nature Spiral
- Aug 12: Clay Flower Bouquet

Teen Art To Go (Ages 12-18)

Packs contain supplies you need to complete interesting creative projects.

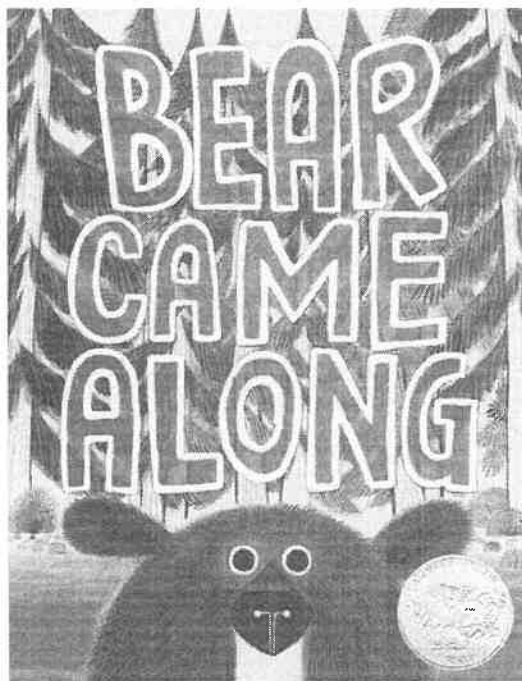
- Aug 5: Personalized Flower Pots
- Aug 12: Ransom Magnets

Story Time To Go: New packs out August 5 & 12.

Books, music suggestions, finger plays, and math, science and art activities that reinforce five vital early literacy practices: read, sing, talk, play and write. One per family per week. Geared for ages 0-6. Library card required to check out books that accompany packs.

Story Time To Go packs resume weekly distribution for the fall September 16.

PLAY



Adventure: PLAY!

Open through August

The current dramatic play center is inspired by *Bear Came Along* by Richard T. Morris and illustrated by LeUyen Pham. The Caldecott Medal-winning action-packed adventure is about the importance of friendship and community.

Play TOGETHER in the forest where Bear and his friends live, and trek the meandering river all the way to the waterfall. Perform activities using whole-body movement.

Plus, a new adventure every week; find clues to solve a puzzle!

0-18M

Fall Babygarten (Ages 0-18 months)

Thursdays, September 12-October 17 • 10:15 AM & 6:30 PM

For babies 0-18 months and their caregivers. Share nursery rhymes, songs and books, plus a weekly project. Each class concludes with free time for play!

Registration required; call 920.793.8888.



18M-3Y



Summer Movers & Shakers (18 mon-age 3)

Morning session continues Wednesdays thru Aug 28 @ 10:15 AM
Evening session begins Wednesday, Aug 7 @ 6:30 PM

Movin', groovin' and learnin' for children 18 months-3 along with their caregivers. Toddlers need to MOVE to learn! Active storytelling, engaging play, music and more. Registration required; call 920.793.8888.

ALL AGES

Story Time (All ages)

Tuesdays, August 6 & 13 (*Story Time resumes September 17.*)

Stories, movement, music and FUN! Play-based learning leads to success in school and life. Activities embrace five early literacy practices: read, sing, play, talk and write. Geared for preschoolers but children of all ages are welcome. After Story Time, engage in process art and other hands-on activities.



MONDAYS

Family Game Night

Mondays, 6:00-7:30 PM

Bring the family or meet up with friends for our weekly game night. All your favorites are here: Battleship, Chutes & Ladders, Old Maid and Go Fish, and lots more. Bring drinks and we'll serve the popcorn. Pick a spot anywhere in the library to play—and make Mondays something to look forward to!







LIBRARY



ZANDER

Visit the StoryWalks® on the library path and at Zander Park!

AUG

| MON | TUE | WED | THU | FRI | SAT |
|---|--|--|--|---|--|
| | | | 1 NEW Families with STEAM pack available | 2 1:00 LPL Flix | 3 |
| 5 NEW Story Time, Art & Teen Art To Go packs available 6:00-7:30 Family Game Night 6:30 Strictly Fiction | 6 10:15 Story Time | 7 10:15 & 6:30 Movers & Shakers 4:00 Book Discussion Group | 8  <i>There is still time to register for summer reading!</i> | 9 | 10 10:30 Nature-print Jewelry |
| 12 NEW Story Time, Art & Teen Art To Go packs available 1:00-8:00 Card Class 6:00-7:30 Family Game Night 8:30-10:30 Teen Art Late Night | 13 10:15 Story Time 6:00 Library Board Meeting | 14 10:15 & 6:30 Movers & Shakers Noon-3:00 Brat Fry 1:30 Tom Pease | 15 | 16  | 17 Adult Summer Reading Challenge ends Last day for TReasure Quest |
| 19 6:00-7:30 Family Game Night | 20 6:00 International film | 21 10:15 & 6:30 Movers & Shakers | <div data-bbox="889 1297 1169 1381" data-label="Section-Header"><h3>HOURS</h3></div> <ul style="list-style-type: none"> ☀ Mon-Thu 10:00-8:00 ☀ Friday 10:00-5:30 ☀ Saturday 10:00-2:00 ☀ Sunday Closed | | 24 11:00 Book to Art Club |
| 26 6:00-7:30 Family Game Night | 27 | 28 10:15 & 6:30 Movers & Shakers | 29 | 30 Read to Me, Read on My Own & Teen Summer Reading Challenges end | 31 LIBRARY CLOSED Aug 31-Sept 2 HAPPY LABOR DAY |

Title 3: Circulation

Chapter 1: Borrowers

03-01-01 Borrowers

- a) Anyone in the Manitowoc Calumet Library System area may receive a library card with proof of current address. There is no minimum age ~~or residency requirement~~ for receiving a card.
- a)b) Part-time residents may receive a restricted library card if their stay is longer than three weeks in the Manitowoc Calumet Library System area.
- b)c) In order for a parent or legal guardian to obtain a library card for a child, the child must be present. Parents and legal guardians must verify the address of minors. Parents and legal guardians are responsible for material checked out by children under age 18. A parent or legal guardian with fines and/or fees in excess of \$75.00, including at least one lost or damaged item, will not be eligible to sign for a child's library card.

03-01-02 Borrowing Materials

- a) To ensure fair use of library materials, library administration will establish guidelines to implement this policy. Guidelines will include but are not limited to time limits on the use of library computers and amounts charged for lost or damaged library materials, equipment and facilities.
- b) Misuse of borrowing materials by not returning or damaging library materials shall result in the loss of borrowing privileges.
- c) Patron library borrowing information will be used only for legitimate library purposes. Disclosure of borrowing information will be limited to the individual borrower or their legal guardian. Release of borrowing information beyond reasons listed will be limited to those situations required by law.

03-01-03 Borrower Responsibilities

- a) A library card is required to check out materials. A library patron with a library card in good standing can use a photo I.D. to check out materials as well.
- b) The person to whom a card is issued is responsible for all material borrowed on that card. Patrons are cautioned to not lend their cards to others and to report lost or stolen cards immediately.

(Revised 12/11/01) (Revised 7/01/06) (Revised and Board approved 8/14/07)
(Revised and Board approved 8/13/14) (Revised and Board approved 5/14/19)
(Revised and Board approved 9/14/21)

Title 3: Circulation

Chapter 2: Procedure

03-02-01 Loan Periods **and**

| | Loan Period | Max Check Out Per Card | Maximum Renewals |
|----------------------|-------------|------------------------|------------------|
| Book | 21 days | 75 | 3 |
| Compact Disc (music) | 21 days | 75 | 3 |
| Audio Book | 21 days | 75 | 3 |
| Magazine | 21 days | 75 | 3 |
| Pamphlet | 21 days | 75 | 3 |
| DVDs | 7 days | 7 | 3 |
| Reference* | Overnight | * | none |

* At the discretion of the Reference staff