



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, April 18, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE LEAD BY KACEN AND RALYK GRUNWALD**

(City will be inviting a local elementary or pre-school student to lead the Pledge of Allegiance once monthly)

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

A. Public Hearing on Resolution to Levy Special Assessments Upon the Properties Fronting 17th Street, from East Park Street to Jefferson Street & 17th Street, from East Street to Zlatnik Drive

Recommended Action:

Motion to waive reading and adopt the resolution

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A.** Invited Guests

**B.** Status Update/Reports

1. 3000 Forest Avenue Project

2. April 18 is Lineworker Appreciation Day

3. Canine Officer, Xanti Plush Toys Available

4. Department Public Works Crack Sealing Program

5. Staffing Updates

6. Central Park West Fund-Raising Update

7. Upcoming Events:

a. Marketing 3-4-5 Workshop, Wednesday, April 20, 2022, 7:30 AM, Community House,

- Presented by Two Rivers Business Association and Two Rivers Main Street
- b. Movie: The Goonies, Wednesday, April 20, 2022, 5:45 PM, Community House
  - c. Spring Used Book Sale, April 21-23 During Regular Library Hours, Lester Public Library
  - d. Heart-a-Rama, April 28-30 and May 5-7, Community House
8. Other

- C. Legislative/Intergovernmental Update
- 1. Save Our Great Lakes Funding Application
  - 2. WEDC Idle Sites Funding Application
  - 3. Other

## 10. CONSENT AGENDA

- A. Presentation of Minutes
- 1. City Council Meeting - April 4, 2022
- Recommended Action:  
Motion to waive reading and adopt the minutes

- B. Minutes of Meetings
- 1. Lester Public Library, March 8, 2022
  - 2. Advisory Recreation Board, March 8, 2022
  - 3. Public Utilities Committee, April 5, 2022
  - 4. Public Works Committee, April 6, 2022
  - 5. Plan Commission, April 11, 2022
  - 6. Joint Review Board, April 5, 2022
  - 7. Board of Canvassers, April 6, 2022
- Recommended Action:  
Motion to receive and file

- C. Department Reports, March 2022
- 1. City Clerk
  - 2. Community Development
  - 3. Electric
  - 4. Fire
  - 5. Inspections
  - 6. Library
  - 7. Parks & Recreation
  - 8. Police
  - 9. Public Works
  - 10. Safety
  - 11. Water
- Recommended Action:  
Motion to receive and file

- D. Applications and Petitions
- 1. Application for Temporary Class "B" Retailer's License for the period of May 20, 2022 to May 22, 2022 for Softball Central-WI for the 2022 Bash at the Beach Girls Fastpitch Tournament, 1200 35th St., Two Rivers
- Recommended Action:  
Motion to approve the application and authorize issuance of the license

- E.** Summary of Verified Bills for the Month of March 2022 for \$4,141,687.31

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

- A.** Resolution Adopting Amendment No. 3 to Tax Incremental District 7, Providing for Investment in Street and Utility Infrastructure Within One Half Mile of District Boundaries

Recommended Action:

Motion to waive reading and adopt the resolution

- B.** Application for Beer Garden Permit for the period of April 19, 2022 to June 30, 2022 for Submariners Pub LLC, 4220 Memorial Drive, dba Submariners Pub, Jeffrey Tess-Agent (currently issued to Sandpiper Bar & Grill Inc.) with request for waiver to minimum distance requirement from a residential structure.

Recommended Action:

Motion to approve Beer Garden Permit and authorize the Clerk to issue the license for Submariners Pub LLC with a waiver to the minimum distance requirement from a residential structure

**12. PUBLIC WORKS COMMITTEE RECOMMENDATIONS FROM APRIL 6, 2022 MEETING**

- A.** Proposed Speed Limit, Traffic Calming Measures and on-Street Parking for West Park Street, Following Completion of Central Park West 365 Project

Recommended Action:

Motion to approve the recommendations of the Public Works Committee

- B.** Requested "No Parking; Deliveries Only, 8:00 AM to 3:00 PM Monday-Friday" Designation for Parking Spaces on the South Side of 18th Street, between West Park Street and the First Driveway to the West

Recommended Action:

Motion to authorize such a parking restriction, as requested by the developers of Cool City Brewing Company and recommended by the Public Works Committee, to be effective upon the opening of Cool City Brewing Company, expected later this year at 1718 West Park Street

**13. FOR INFORMATION ONLY**

A. City Council Re-Organization Meeting, Tuesday, April 19, 2022, 6:00 PM

B. City Council Work Session Meeting, Monday, April 25, 2022, 6:00 PM

**14. CLOSED SESSION**

The City Council reserves the right to enter into closed session per Wisc. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

--Discuss matters pertaining to legal judgement obtained by the City, related to the Paragon property foreclosure

**15. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**16. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*



## FINAL RESOLUTION

*AUTHORIZING SPECIAL ASSESSMENTS FOR COSTS INCURRED FOR REMOVING EXISTING PAVEMENT, EXCAVATION, INSTALLATION OF STORM SERVICE LATERALS, GRADING AND GRAVELING, PORTLAND CEMENT CONCRETE PAVING, DRIVEWAY APPROACHES, CARRIAGE WALKS, REPAIR OR REPLACEMENT OF SIDEWALKS, AND MISCELLANEOUS RELATED WORK.*

**WHEREAS**, the Council of the City of Two Rivers, Wisconsin, held a public hearing at the City Hall at 6:00 PM on the 18th day of April 2022, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Director of Public Works/City Engineer on Said assessable public improvements shall consist of removing existing pavement, excavation, installation of storm service laterals, excavation, grading and graveling, Portland Cement concrete paving, driveway approaches, carriage walks, repair or replacement of sidewalks, and miscellaneous related work. Costs which will not be assessed include replacement of sanitary sewer and water main and services in the right of way and miscellaneous related work at the following location:

**17th STREET, FROM EAST PARK STREET TO JEFFERSON STREET AND  
17<sup>th</sup> STREET, FROM EAST STREET TO ZLATNIK DRIVE**

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Two Rivers as follows:

1. That the report of the Director of Public Works/City Engineer pertaining to the construction of the above-described public improvements, including plans and specifications therefor, as modified, is hereby adopted and approved
2. That payment for said improvements be made by assessing the cost to the benefited properties listed in said report.
3. That assessments shown on the report, representing an exercise of the police power, have been determined on a reasonable basis and are hereby confirmed.
4. That the total estimated cost of such assessable improvements is \$204,037
5. That the assessments for Portland Cement Concrete paving, installation of Storm Water Services and related work may be paid in cash or in ten (10) annual installments to the City Clerk, deferred payments to bear interest at the rate of five percent (5%) per annum on the unpaid balance from and after January 1, 2023. The first installment shall be entered on the 2022 tax roll.

Assessments not paid when due shall bear additional interest on the amount due at the rate of one percent (1%) per month.

6. The Director of Public Works is directed to mail a copy of this resolution and a copy of the special assessment tax roll to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

7. The City Clerk is further directed to publish an installment assessment notice within ten days in the manner following:

Installment Assessment Notice

Notice is hereby given that the City Council has approved the work of removing existing pavement, excavation, installation of storm service laterals, excavation, grading and graveling, Portland Cement concrete paving, driveway approaches, carriage walks, repair or replacement of sidewalks, and miscellaneous related work. **17th STREET, FROM EAST PARK STREET TO JEFFERSON STREET AND 17th STREET, FROM EAST STREET TO ZLATNIK DRIVE**, and that the preliminary amount of the special assessment therefore has been determined as to each parcel of real estate affected thereby, and a statement of the same is on file with the City Clerk; it is proposed to collect the final assessment in installments as provided for by Section 66.0703 of the Wisconsin Statutes, with interest thereon at five percent (5%) per annum; that all assessments will be collected in installments as above provided except such assessments on property where the owner of the same shall file with the City Clerk, after the completion of the project and written receipt of the final assessment amount, a written notice that he elects to pay the final special assessment on his property to the City Treasurer on or before October 31st. If, after making such election, said property owner fails to make the payment to the City Treasurer, the City Clerk shall place the entire assessment on the next succeeding tax roll.

Dated: April 18, 2022

Jamie Jackson  
City Clerk  
City of Two Rivers

Dated this 18th day of April 2022

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Gregory E. Buckley  
City Manager



# CITY COUNCIL MEETING

Monday, April 04, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

**ALSO PRESENT:** Sara Backhaus, Municipal Court Clerk/Police Secretary; Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Dave Dassey, IT Assistant; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Rebeccah Hansen, Recreation Supervisor; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Ben Meinnert, Assistant Police Chief; Jared Rohrer, Parks Maintenance Supervisor; Andrew Sukowaty, Water Utility Director; Elizabeth Runge, Community Development Director/City Planner; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

Motion to allow remote participation in this meeting by Councilmember D. LeClair.

Motion carried with a roll call vote.

Motion made by Thomas, Seconded by B. LeClair.

Voting Yea: Wachowski, B. LeClair, Shimulunas, Dahlke, Remiker, Thomas, Bittner, Koach

### 5. PUBLIC HEARING

- A. Public Hearing Regarding Ordinance to Amend the District Map Section 10-1-3(a)(1) Zoning from B-1 Business District to R-3 Single and Double Family Residence District for 2910 Lincoln Avenue

Council President Wachowski opened the public hearing and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Remiker.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

- B. Public Hearing Regarding Ordinance to Amend Municipal Code Sections 10-1-20, 10-1-21 and 10-1-22, the R-1, R-2, R-3 and R-4 Residential Zoning Districts to Amend the Regulations Related to Side Yard Requirements

Community Development Director Elizabeth Runge shared background information and a visual for the elimination of percentages from the ordinances related to side yards.

Council President Wachowski opened the public hearing and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion carried with a roll call vote.

Motion made by Thomas, Seconded by Remiker.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

## 6. INPUT FROM THE PUBLIC

None.

## 7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Dahlke reported he received requests for the City to have at least one week of spring cleanup. He also had a request for Work Session meetings to be televised.

Mr. Buckley indicated that the issue of spring cleanup should be referred to the Public Utilities meeting for consideration and determination of the budget impact. He will also place the televising work session meetings on a future agenda for Council discussion.

## 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

## 9. CITY MANAGER'S REPORT

### A. Invited Guests

1. Introduction of New Hire: Sara Backhaus, Municipal Court Clerk.  
Chief Kohlmeier introduced Sara Backhaus as the new full-time Municipal Court Clerk/Police Secretary. Sara was previously employed by the Police Department as a Police Secretary in a part-time capacity.

- B. Resolution Upon Retirement for Dawn Hilliker, Completing a Nineteen Year Career with the City of Two Rivers

Recommended Action:

Motion to read and adopt the resolution

The resolution was read by Chief Kohlmeier.

Motion carried unanimously upon a roll call vote.

Motion made by Bittner, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

### C. Status Update/Reports

1. Spring Election, April 5, 2022, 7:00 AM - 8:00 PM  
Mr. Buckley reported that the Spring Election is on Tuesday, April 5. The polls will be open at the City's two polling locations from 7:00 AM to 8:00 PM. As of the time of the meeting, 797 absentee ballots were issued and 546 of them had been returned to the City Clerk.
2. Moratorium on Utility Disconnections for Non-Payment of Bills Ends on April 15, Disconnects will begin April 18  
Mr. Buckley reported that the moratorium for disconnection of residential utility services for non-payment ends April 15. Customers with past due balances can avoid disconnection by making payments to clear the past due amounts or by entering into written payment agreements. Customers can call Customer Service at 920-793-5523 during business hours of 8:00 AM to 4:30 PM.
3. Cemetery Clean Up: Remove Winter Decorations by April 15, New Summer Decorations may be placed after May 15  
Mr. Buckley reported that all winter decorations at the cemeteries must be removed by April 15 for the cemetery clean up and new decorations can be placed after May 15.
4. Public Hearing on Special Assessments for 17th Street Reconstruction Project: Monday, April 18, 2022 at 6:00 PM  
Mr. Buckley reported that a public hearing on special assessments for the 17th Street reconstruction project will take place at the April 18 City Council meeting at 6:00 PM in the Council Chambers.
5. Applications to WisDOT for Funding Assistance (Federal Infrastructure Bill Monies) to Resurface the Following Streets in 2023:  
Mr. Buckley reported that per Council action at the March 28 Work Session meeting, the Engineering Department has submitted applications to WisDOT for 80% funding to resurface the following streets in 2023:
  - Jefferson Street from 22nd to 25<sup>th</sup>
  - Pierce Street from 22nd to Zlatnik
  - School Street from 10th to 14<sup>th</sup>
  - Neshotah Road from Zlatnik to CTH O
  - Several streets connecting to or located just off Memorial Drive: Taylor, Jessie, Lakeview, Eleonor, Woodland Shores, Florence, Gardner, Davis, McKinley and Turner
6. Restore Our Great Lakes Grant  
Mr. Buckley reported that based on a pre-application submitted in February, the City has been invited to apply for a Restore Our Great Lakes Grant to address City-owned Lake Michigan shoreline along Memorial Drive. The proposed activities include plantings for shoreline stabilization, pollinator-friendly plantings, invasive species abatement and control, green infrastructure, and environmental restoration.

7. City Facade Improvement Grants are Available; Deadline for First Round of Applications is April 15

Mr. Buckley reported the deadline for the first round of applications for the City's Facade Improvement Grants is April 15. The program's goal is to encourage investment in the facades of commercial buildings. Eligible improvements include but are not limited to masonry repair, or exterior painting, to be made on buildings located within identified areas in the City.

The program offers 50% reimbursement up to \$10,000 of actual cost of the facade rehabilitation. Applications must match the grant amount with funding from other sources. More information is available at [www.two-rivers.org](http://www.two-rivers.org) or by contacting the Community Development Office at 920-793-5564.

8. Central Park West Fund-Raising Update

Mr. Buckley reported that since the last Council meeting, total donations committed to the project have increased to just over \$500,000, 62.5% of the \$800,000 fundraising goal.

Recent commitments by area businesses include: Carron Net Company, \$15,000; Susie Q Fish Company, \$10,000; and Kahlenberg Industries, \$10,000.

The annual Two Rivers Rotary dinner and auction was held at Sepia Chapel on April 2 to raise money for Rotary's pledge to the Central Park West 365 Project.

9. A Delegation from Two Rivers' Sister City of Domazlice in the Czech Republic Will be Visiting Two Rivers

Mr. Buckley reported that a delegation from Two Rivers' Sister City of Domazlice in the Czech Republic will be visiting Two Rivers from May 28 to June 4 and will participate in the Memorial Day observances and other activities.

10. Staffing Updates

Mr. Buckley reported that the second round of interviews for the Parks and Recreation Director position will be held on Friday, April 8.

11. Job Well Done

Mr. Buckley reported on a job well done by members of the Two Rivers Public Works Staff: Darryl Hassemer, Jim Anderson, and Travis Christensen in their quick response to a complaint about a pothole.

12. Upcoming Events:

Mr. Buckley reported on the following upcoming events:

- a. Breakfast for Dinner Fundraiser, Senior Center, April 13, 2022, 4:00-6:00 PM
- b. 10th Annual Fish Boil, Fire Station, April 15, 2022, 3:00-7:00 PM
- c. Pancakes with Easter Bunny, Community House, April 16, 2022, 9:00-11:00 AM
- d. Easter Egg Hunt, Neshotah Park, April 16, 2022, 11:00 AM-Noon

13. Other

Mr. Buckley reported that R.W. Baird sold the City's 10-year notes for financing of 2022 capital projects on April 4. The interest rate obtained was 3.03 percent, within the maximum of 3.25 percent allowed under the parameters resolution approved by City Council on March 7.

Mr. Buckley reported that the City's application for Idle Sites grant funding to assist developer Art Dumke/TRivers, LLC in renovating the former Paragon property (purchased on March 17, 2022) is being reviewed by the Wisconsin Economic Development Corporation. Staff is

currently working on a Development Agreement related to this funding assistance, for the City is the pass-through. Such an agreement is required for an Idle Sites grant award. TRivers, LLC plans to invest more than \$7 million in the property, which it will offer for lease for manufacturing and/or warehousing uses. A special Council meeting may be required for action on the Development Agreement.

Mr. Buckley reported that Two Rivers logowear is available for purchase at Schroeder's Department Store, Lighthouse Inn, Fatzo's, Woodland Dunes, and Renee's Chocolates. The net proceeds benefit City marketing and promotion.

#### D. Legislative/Intergovernmental Update

##### 1. Corps of Engineers "Determination of Federal Interest" in Possible Harbor Entrance Modification

Mr. Buckley reported that he has initiated discussions with the U.S. Army Corps of Engineers Chicago District Office about the funding recently approved for a "Determination of Federal Interest" in further study and possible capital investment in the Corps' Lake Michigan harbor infrastructure at Two Rivers, specifically a study and capital investment in the harbor entry structures to mitigate storm surge and shoaling in the harbor channel. Corps representatives will be visiting the area in late April or May, and will meet with City representatives and harbor users to discuss this issue.

## 10. CONSENT AGENDA

#### A. Presentation of Minutes

1. City Council Meeting - March 21, 2022
2. City Council Work Session - March 28, 2022

##### Recommended Action:

Motion to waive reading and adopt the minutes

#### B. Minutes of Meetings

1. Public Utilities Committee, March 1, 2022
2. Public Works Committee, March 2, 2022
3. Personnel & Finance Committee, March 15, 2022

##### Recommended Action:

Motion to receive and file

#### C. Applications and Petitions

1. Application for Class "B" Beer/"Class B" Liquor License for the Period of April 5, 2022 to June 30, 2022 for Submariners Pub, LLC, 4220 Memorial Drive - Jeffrey P. Tess, Agent (Property is currently licensed to Sandpiper Bar & Grill, Inc.)

##### Recommended Action:

Motion to approve the application and authorize issuance of the license

#### D. Schedule a Public Hearing Regarding Special Assessments on Properties Fronting 17th Street, from East Park Street to Jefferson Street & 17th Street, from East Street to Zlatnik Drive

##### Recommended Action:

Motion to schedule a public hearing for April 18, 2022 at 6:00 PM

### **RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Remiker.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

## 11. CITY COUNCIL - FORMAL ITEMS

- A. Fair Housing Declaration Resolution Awarding Community Development Block Grant-COVID (CDBG-CV) Funds to Modify the Senior Center Building and Parking Lot

Recommended Action:

Motion to waive reading and adopt the resolution

Motion made by B. LeClair, Seconded by Thomas.

Motion amended to waive reading and adopt the resolution with an adjustment to the wording of the final "be it resolved" line.

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Thomas.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

- B. Ordinance Related to Non-Vehicular Travel, such as E-bikes, Motorized Gas-Powered Bikes, and Various Types of Scooters; Citizens and staff of the City of Two Rivers have Recognized a Gap in Regulation and Enforcement of Issues Relating to These New Devices  
Assistant Police Chief Meinnert provided information on the ordinance related to non-vehicular travel.

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion made by Remiker, Seconded by Koach.

Motion amended to waive reading and adopt the ordinance with liability insurance language added similar to that of the City's ordinance regulating the rental of golf carts.

Motion carried with a roll call vote.

Motion made by Remiker, Seconded by Koach.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

- C. Ordinance to Amend Municipal Code Section 1-2-1 Entitled "License, Permit and Other Fees Established" Associated with Direct Sellers, Taxi and Taxi Driver Fees

Assistant Police Chief Meinnert presented the ordinance and indicated that the change is to better align the fees for direct sellers and taxis to the fees charged for golf carts and to better reflect the staff cost of reviewing applications for such licenses and permits.

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion carried with a roll call vote.



Motion made by B. LeClair, Seconded by Koach.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

D. Ordinance to Amend Sections 9-9-2 (D.) Definitions and 9-9-3 (A.) Domicile Restrictions of the Municipal Code Regarding Sexual Offender Residency Restrictions

Police Chief Kohlmeier provided an overview of the ordinance amendment and the circumstances that presented the need for the amendment based on old language that could present a loophole for an offender to reside within the City following their conviction.

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion to waive reading and adopt the ordinance with the change of one word from "as" to "in".

Motion carried upon a roll call vote.

Motion made by Shimulunas, Seconded by Koach.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

E. Cooperative Arrangements for Parking and Related Matters: Community House and Cool City Brewing Company

Recommended Action:

Motion to authorize City Manager to finalize an agreement consistent with the terms presented and to authorize the City Manager and City Clerk to sign the cooperative agreement

Motion made by B. LeClair, Seconded by Bittner.

Mr. Buckley reviewed the revisions to the proposed cooperative agreement with Cool City Brewing Company following the discussion at the March 28 Work Session meeting. The Council discussed areas of contention and Gina Krahn, a partner in Cool City Brewing Company, was present to answer some questions the Council had regarding the terms of the agreement.

Motion amended to authorize City Manager to finalize an agreement consistent with the terms presented with the omission of splitting the cost of signage as recommended by Mr. Buckley and to authorize the City Manager and City Clerk to sign to cooperative agreement.

Motion carried with roll call vote.

Motion made by B. LeClair, Seconded by Bittner.

Voting Yea: B. LeClair, Shimulunas, D. LeClair, Thomas, Bittner, Koach

Voting Nay: Wachowski, Dahlke, Remiker

**12. FOR INFORMATION ONLY**

A. City Council Regular Meeting, Monday, April 18, 2022, 6:00 PM

B. City Council Re-Organization Meeting, Tuesday, April 19, 2022, 6:00 PM

C. City Council Work Session Meeting, Monday, April 25, 2022, 6:00 PM

**13. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn at 8:17 PM.

Motion carried with a voice vote.

Motion made by Remiker, Seconded by Dahlke.

Voting Yea: Wachowski, B. LeClair, Shimulunas, D. LeClair, Dahlke, Remiker, Thomas, Bittner, Koach

Respectfully Submitted,

Jamie Jackson  
City Clerk



# LIBRARY BOARD MEETING

Tuesday, March 08, 2022 at 6:00 PM

Community Room - Lester Public Library  
1001 Adams Street, Two Rivers, WI 54241

## MINUTES

1. **CALL TO ORDER** – President Thomas called the meeting to order at 6:00 PM.
2. **ROLL CALL**  
Board Members Present: Kathryn Gadd, Stanley Palmer, David Pennefeather, Sharon Sleger, Larry Thomas, Ned Guyette, and Kirstin Sleger.  
Absent and excused: Thomas Van Horn and Rick Henrickson  
Also present: Terry Ehle, Youth Services Coordinator; Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**  
Motion to approve the minutes from the February 8, 2022 meeting made by Palmer, second made by Sharon Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**  
Motion to receive and file the expenditure and financial reports from February, 2022, made by Pennefeather, second made by Guyette. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**  
Kirsten Sleger received a call about book delivery to River House Apartments, staff asked to forward the caller to Marie Bonde, Customer Service Coordinator. Pennefeather noted the missing book process works as he was referred to collections for an overdue item, he found the item and returned it to the library. Gadd inquired about a youth advisory group, Ehle responded we have tried in the past, but currently do not have a youth advisory group. Sharon Sleger asked if fines are charged on Manitowoc Public Library materials – staff responded that if the materials are sent to LPL and checked out at LPL – no fines are charged, however, if materials are checked out directly from the Manitowoc Public Library fines are charged.
7. **BOARD EDUCATION**  
Terry Ehle, Youth Services Coordinator, presented youth services to go packs and their relevance in future library services in conjunction with in-person programming.
8. **Motion to move New Business A. Review Collection Development Policy to #8**, made by Larry Thomas, second made by Guyette. Voice vote carried unanimously.  
Motion to approve revisions to the Collection Development Policy, made by Guyette, second made by Kirsten Sleger. Voice vote carried unanimously.
9. **DIRECTOR'S REPORT**  
Dawson fielded questions about his report and discussed opening meeting room reservations and library programming in June, 2022.
10. **COMMUNICATIONS**
  - A. Patron Thank You Card

**11. REPORT FROM CITY COUNCIL REPRESENTATIVE**

Funding for the Central Park West 365 Project has reached 50%, \$400,000 of \$800,000 has been raised. 20<sup>th</sup> Street stormwater pond is under construction. Encouraged all to vote in the upcoming City Council election.

**12. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**

School District surveys are due March 11. Middle school presentation of the Seussical musical was successful.

**13. REPORT FROM COUNTY REPRESENTATIVE – No report**

**14. UNFINISHED BUSINESS**

- A. COVID-19 Update
- B. Roofing project update – all funding has been secured for the project.

**15. NEW BUSINESS**

- A. The Board recognized Rick Henrickson's 19 years of service as County Representative to the Lester Public Library Board of Trustees. April will be Rick's last meeting.

**16. CLOSED EXECUTIVE SESSION**

President Thomas read Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Thomas then stated the reason for the Closed Session is in regards to the Library Director's annual review. He then opened the floor for a motion to enter into Closed Session. Motion made by Guyette to enter into Closed Session, second made by Kirsten Sleger. Roll Call Vote: Sharon Sleger – Aye; Larry Thomas – Aye; Kirsten Sleger – Aye; Ned Guyette – Aye; David Pennefeather – Aye; Kate Gadd – Aye; Stanley Palmer - Aye. Motion carried. The Board of Trustees entered into Closed Session at 7:55 PM.

At 8:23 PM a motion to reconvene in open session was made by Palmer, second made by Sharon Sleger. Voice vote carried unanimously.

**16. ADJOURNMENT**

Motion to adjourn made by Pennefeather, second made by Kirsten Sleger. Voice vote carried unanimously. Meeting adjourned at 8:23 PM.

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*



**TWO  
RIVERS**  
WISCONSIN

Section 10, Item B.

# ADVISORY RECREATION BOARD MEETING

Tuesday, March 08, 2022 at 6:00 PM

Koska Room - Community House 1520 17th  
Street, Two Rivers, WI 54241

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## MINUTES

### 1. ROLL CALL

Board Members: Daniel Cortte, Brian Gallagher, Travis Kadow, Justin Klinkner, Kathy Peterson, Robert Reed Jr., Dorothy Tinkham Delo, Chase Mathias, Adam Wachowski-Council Rep, Jeff Dahlke-Council Rep

Present: Travis Kadow, Jason Scharping, Kathy Peterson, Dorothy Tinkham Delo and Jeff Dahlke.

Others present for meeting: Terri Vosters, Rebecca Hansen and Karyn Joy.

Absent: Daniel Cortte, Brian Gallagher, Justin Klinkner, Robert Reed, Chase Mathias and Adam Wachowski

### 2. APPROVAL OF MINUTES

1. Dorothy Tinkham Delo

2. Travis Kadow

### 3. CORRESPONDENCE

N/A

### 4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each)

N/A

### 5. NEW BUSINESS

A. Intro of Karyn Joy

B. Resignation

C. Cancel April Meeting

Meeting is canceled for April

### 6. OLD BUSINESS

### 7. OTHER BUSINESS

### 8. DIRECTOR'S REPORTS

**9. ITEMS FOR FUTURE ADVISORY RECREATION BOARD MEETINGS**

**10. NEXT MEETING**

A. Next Meeting: April 12, 2022

**11. ADJOURNMENT**

1. Jeff Dahlke

2. Jason Scharping

Meeting adjourned at: 7:02pm

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*



# PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, April 5, 2022, at 6:00 PM  
Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

2. **ROLL CALL** – Committee Members: Bill LeClair, Bonnie Shimulunas, Jay Remiker (absent)  
Staff & Others: Greg Buckley (City Manager), Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Dave Casebeer (Wastewater Utility), Ross Blaha (Water Utility), Andrew Sukowaty (Water Utility), Brian Delleman (Electric Utility)

3. **REVIEW AND APPROVAL OF MINUTES** Public Utilities Minutes 2022.03.01 - Motion was made by Bonnie Shimulunas, seconded by, Bill LeClair, to approve the minutes with corrections. Motion carried with unanimous voice vote

### 4. PUBLIC INPUT

### 5. UPDATES ON CWF AND SDWLP PROJECTS FOR 2022

**17<sup>th</sup> Street** – information meeting set for April 14<sup>th</sup>; staff will meet with several residents on East end of project to discuss encroachments into the street right of way, and how the encroachments will be handled. Some encroachments will need to be relocated off of the street right of way. Other encroachments will be provided a revocable occupancy permit

**WWTP Screw Press** – need to determine if this project will proceed

**Service Laterals (Public and Private)** – contract locations need to be determined; may be affected by application to DOT for roadway improvement grant

**Pine Tree Lift Station** – start up scheduled for Wed, April 6<sup>th</sup>

**Columbus St lift station** – control panel replacement; contractor schedule to be determined.

**20<sup>th</sup> Street (Eggers) Storm Pond** – contractor plans on starting storm pipe construction mid-April; work will include installation of storm pipe on Washington St, N of 21<sup>st</sup> St, which would serve potential development at SW 22<sup>nd</sup> Street and Washington Street.

### 6. WASTEWATER UTILITY:

- Conceptual budget provided for utility rate increases of 4%/ year. Sewer utility rates have not increased since 1/1/2020. Current projection is rates will need to be adjusted to proceed with DNR funding which applies 30% principal forgiveness to sewer projects, such as 17<sup>th</sup> Street construction, lateral replacement, and the WWTP screw press replacement.
- other adjustments being considered include delay sewer lining until 2023; split cost of vac truck with storm utility - \$39k
- potential raise fixed rate from \$15 to \$18; otherwise, can look at reducing or eliminating, sewer averaging or reduction of property tax equivalent

### 7. ELECTRIC UTILITIES:

- WPPI 2021 comparison of electric rates to other larger utilities, such as WE Energy, WPS, Alliant...
- Utility rates --- Two Rivers provided lowest residential rate than the Investor-Owned Utilities
- compared large industry, in which Two Rivers utilities provides comparable/favorable rates
- Utility purchased new wire strings brake trailer
- Utility disconnect moratorium ends April 15; utility will start handing out notices April 18<sup>th</sup>; Staff noted \$440,000 of accounts in arrears, as of earlier in the week (noted some accounts are being paid off)

- Supplies – meters are 16-20 weeks out; order of 10 transformers (9 months ago) weeks out
- Replacement of 2007 digger truck – would replace 1992 back up; quotes for new truck are coming in around \$300k (budget was \$180k); would not be delivered until 2023 or 2024.

**8. WATER UTILITY:**

- contractor for service lateral contract does not have parts yet; will utilize utility owned parts and return for and emergency service replacement.
- still waiting for parts for pilot corrosion control program; was ordered 4 months ago; possibly August before parts are delivered.
- Staffing: hiring 2 operators, 1 with 20 yrs. water experience, and other from DPW; expect to start April 18<sup>th</sup> and May 3<sup>rd</sup>.

**9. STORM WATER UTILITY:**

**10. ANY OTHER ITEMS:**

**11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING:**

Next Committee Meeting will be held Tuesday, May 3, 2022, at 6:00 pm, with potential additional meeting before.

**12. ADJOURNMENT** - Motion made by Bonnie Shimulunas, seconded by Bill LeClair, to adjourn the meeting at 7:50 pm





# PUBLIC WORKS COMMITTEE

Wednesday, April 06, 2022, at 5:15 PM  
Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

1. **CALL TO ORDER**
2. **VERIFY ZOOM (Remote)** – no Zoom access due to technical difficulties
3. **ROLL CALL** Committee Members: Darla LeClair, Tracey Koach, Larry Thomas  
Staff and Others: Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Greg Buckley (City Manager), Ben Meinnert (Asst Police Chief)  
Curt Andrews, Bill LeClair, Barry Krahn
4. **REVIEW AND APPROVAL OF MINUTES – No Action on this item**
5. PUBLIC INPUT
6. **PROJECT STATUS:**
  - 17<sup>th</sup> Street & scattered laterals
  - Eggers Pond: work involves placing storm sewer on Washington St (north of 21<sup>st</sup>); will serve property at SW 22<sup>nd</sup> & Washington
7. **PROPERTY OWNER REQUESTS:** request was sent to WDOT for new sidewalk construction at locations along the inland side of Memorial Drive; WDOT is researching possibility and who pays.
8. DISCUSSIONS OR ISSUES FOR ACTION OR ON HOLD, PENDING FURTHER INFORMATION
9. **COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS**
  - Central Park West 365 and Cool City Brewing concerns:
    - two-hour parking limitations – not enforced much; only when there were complaints in vicinity
    - request to enforce/signs spots as 2-hour parking
    - request to sign 2 stalls on West Park St (furthest north)
    - no parking on west side of West Park St
    - placement of speed table north of 17<sup>th</sup> St

Motion made by Larry Thomas, seconded by, Tracey Koach, to approve the following along West Park Street (17<sup>th</sup> St to 18<sup>th</sup> St): No Parking on west side, placement of speed table north of 17<sup>th</sup> Street per attached drawing, 15 mph signage, and designate two parking stalls on north side, near 18<sup>th</sup> Street, and one stall on south side as handicap parking. Motion passed on unanimous voice vote.

- request for signage on 18<sup>th</sup> St, west of West Park Street. New owners of property would like area designated no parking, deliveries only, for the area on the south side of 18<sup>th</sup> Street, west of West Park Street. This area is expected to be used for deliveries.

Motion made by Larry Thomas, seconded by, Tracey Koach, to restrict parking, on the south side of 18<sup>th</sup> Street, from West Park Street to 1<sup>st</sup> driveway west, for deliveries only, Monday-Friday, 8am to 3pm no parking south side of 18<sup>th</sup> St, from West Park St to driveway. Motion passed on unanimous voice vote.

- **Pedestrian crossings along Memorial Dr** RRFB Applications for intersections with Memorial Drive at 12<sup>th</sup> & Lake Street, Madison Street, and Columbus Street; staff expected

cost \$12,000 to \$15,000 per intersection; staff to investigate potential grants and DOT approvals

Motion made by Tracey Koach, seconded by Larry Thomas, to pursue grants and DOT approvals for pedestrian crossings along Memorial Dr at 12<sup>th</sup> St, Madison St, and Columbus St. Motion passed on unanimous voice vote.

- Speeding on 22<sup>nd</sup> near the intersections of Neshotah and Zlatnik; Police Dept has watched intersections at times and has not seen any flagrant speeding

10. **STREET IMPROVEMENTS** – staff applied for DOT/Stimulus funding for asphalt overlays for streets along Memorial Dr, School St (10<sup>th</sup> St-14<sup>th</sup> St), Jefferson St (22<sup>nd</sup> St-25<sup>th</sup> St), Pierce St (Zlatnik-22<sup>nd</sup> St), and Neshotah (22<sup>nd</sup>-25<sup>th</sup> St). Staff noted, costs along Neshotah Road would be split with the Town of Two Rivers. DOT expected to notify recipients in May, with design/specifications to be completed by August, and contract letting by November.
  - 17<sup>th</sup> Street: scheduled information meeting on April 14<sup>th</sup>; staff will also be meeting with residents who have encroachments which will need to be addressed, mostly on east end of project; other encroachments are located
11. WDOT GRANT APPLICATIONS SUBMITTED ON APRIL 1, 2022 (LOCAL ROADS – SURFACE)
12. **OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE:**
  - Police Dept noted an accident between a bus and car @ Buchholz & 9<sup>th</sup>/10<sup>th</sup> St on 4/5/22. Staff will review area and determine if additional signage is desired in this area.
13. **SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING:**  
Next meeting will be held Wednesday, May 4, 2022, at 5:15 pm
14. **ADJOURNMENT** Motion was made by Tracey Koach, seconded by Larry Thomas, to adjourn at 6:30pm



## PLAN COMMISSION

Monday, April 11, 2022 at 5:30 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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### MINUTES

#### 1. CALL TO ORDER

The meeting was called to order at 5:34 PM.

#### 2. ROLL CALL

Present: Greg Buckley, Kay Koach, Kristin Lee, Jim McDonald. Rick Inman attended remotely. Adam Wachowski arrived at 6:08 PM.

Excused: Eric Pangburn.

Also Present: Councilmembers Tracey Koach and Bonnie Shimulunas, City Planner Elizabeth Runge, Recoding Secretary Vicky Berg.

#### 3. PUBLIC HEARING

- A. Public hearing for Amendment No. 3 to the Project Plan for TID No. 7 which is proposed to provide funding to assist with public infrastructure improvements within one-half mile of the boundary of TID No. 7

A summary of Amendment No. 3 to TID No. 7 was provided.

The public hearing was opened. No one addressed the Commission during the first, second or third call. The public hearing was closed.

#### 4. ACTION ITEMS

- A. Consider Resolution adopting Amendment No. 3 to the Project Plan for TID No. 7

Motion to adopt the Resolution for Amendment No. 3 to TID No. 7.

Result: Motion carried unanimously by roll call vote.

Motion by McDonald, seconded by Lee.

Voting Yea: Buckley, Inman, Koach, Lee, McDonald.

Adam Wachowski arrived at 6:08 PM.

#### 5. FOR DISCUSSION

- A. Review Draft 3 of the Ordinance for licensing of Short-Term Rental Properties

Draft 3 of the ordinance was reviewed and additional revisions were recommended. Draft 4 will be prepared for the May meeting.

B. Continue discussion related to the Comprehensive Plan update

Bay Lakes Regional Planning Commission provided a link to the full copy of the plan. This will be presented at the May meeting.

**6. ADJOURNMENT**

Motion to adjourn at 7:07 PM.

Result: Motion carried unanimously by roll call vote.

Motion by Koach, seconded by McDonald.

Voting Yea: Buckley, Inman, Koach, Lee, McDonald, Wachowski.

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Vicky Berg, Recording Secretary



**TWO  
RIVERS**  
WISCONSIN

# JOINT REVIEW BOARD MEETING

Tuesday, April 05, 2022 at 3:30 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

**1. Call to Order**

Chairman Lukas called the meeting to order at 3:30 PM.

**2. Roll Call**

*Board Members: Mary Kay Slattery-Two Rivers Schools, John Lukas-Lakeshore Technical College, J.J. Gutman-Manitowoc County, Dave Buss-City of Two Rivers*

All Board Members were present.

Also Present: Gregory Buckley, City Manager, Elizabeth Runge, Community Development Director/Planner; and Vicky Berg, Zoning Administrator

**3. Introduction of Joint Review Board Members, City Staff and Guests**

Don Karman was introduced as the potential public member for TID No. 7.

**4. Nomination for and Selection of the Public Member for TID No. 7**

Mr. Herb Bunke has declined to continue as the public member for TID No. 7.

Motion by Dave Buss, seconded by Mary Kay Slattery, to nominate Don Karman as the public member for TID No. 7. Motion carried unanimously upon a voice vote.

**5. Nomination for and Selection of Secretary for TID No. 7**

Motion by Dave Buss, seconded by Don Karman, to nominate the City Clerk of the City of Two Rivers and his/her designee as Secretary for TID No. 7. Motion carried unanimously upon a voice vote.

**6. Overview of Existing Boundaries and Project Plan for TID No. 7 and Review of Completed Activities to Date**

TID No. 7 activities to date include rehabilitating the former Two Rivers Community Hospital into the Northland Lodge Assisted Living facility, reconstruction of a portion of 25th Street, extension of Garfield Street and sewer and water replacement all related to the Lincoln Avenue reconstruction project.

**7. Review and Discussion of Proposed Amendment No. 3 to the Project Plan for TID No. 7**

Amendment No. 3 proposes to provide funding not to exceed \$600,000 for costs related to street and infrastructure improvements to portions of 17th Street, Zlatnik Drive and Lincoln Street located within a one-half mile radius of the boundary of TID No. 7.

**8. Selection of Next Meeting Date and Time for Action Related to Proposed Amendment No. 3 to the Project Plan for TID No. 7**

The next meeting will be held on Tuesday, April 19, 2022 at 3:00PM.

**9. Other Business**

There was no other business before the Board.

**10. Adjournment**

Motion by Don Karman, seconded by Dave Buss, to adjourn the meeting at 4:00 PM. Motion carried unanimously upon a voice vote.

Vicky Berg  
Zoning Administrator

**CITY OF TWO RIVERS  
BOARD OF CANVASSERS FOR SPRING ELECTION  
PROCEEDINGS  
Wednesday, April 6, 2022; 10:00 AM  
City Clerk's Office**

**Call to Order**

The meeting was called to order by City Clerk Jamie Jackson at 10:00 AM.

**Roll Call**

Present: Lisa Kuehn, Deputy Clerk; Brian Kohlmeier, Assistant Police Chief; Dave Buss, Finance Director and Jamie Jackson, City Clerk.

City Clerk presented the Unofficial Statement of Results of the City Election for Three Year Term for City Councilmember:

Tim Peach Petri received 884 votes  
Bill LeClair received 948 votes  
Scott Stechmesser received 1,050 votes

City Clerk presented the Unofficial Statement of Results of the City Election for Two Year Term for City Councilmember:

Jason Ring received 1,020 votes

City Clerk Jackson presented the Unofficial Statement of Canvassers for City Offices, naming Tim Peach Petri, Bill LeClair and Scott Stechmesser to the office of City Councilmember for three year terms.

City Clerk Jackson presented the Unofficial Statement of Canvassers for City Offices, naming Jason Ring to the office of City Councilmember for two year term.

A motion was made by Dave Buss, seconded by Brian Kohlmeier, to approve the Statement of Results of the City Election for Councilmembers naming Tim Peach Petri, Bill LeClair and Scott Stechmesser to the office of City Councilmember for three year terms and Jason Ring to the office of City Councilmember for a two year term. Upon a roll call vote, Ayes (4) Noes (0) None. Motion carried.

**Adjournment**

At 10:18 AM, a motion was made by Dave Buss, seconded by Brian Kohlmeier, to adjourn the meeting. Upon a voice vote, motion carried.

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Lisa M. Kuehn  
Deputy City Clerk



## MEMO

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**DATE:** April 13, 2022  
**TO:** City Council and City Manager Greg Buckley  
**FROM:** Jamie Jackson, City Clerk/Human Resources Director  
**SUBJECT:** Monthly Updates

### ELECTIONS:

The Spring Election was held Tuesday, April 5, 2022. There were 1,915 voters and the change to two polling locations presented minimal confusion amongst voters and worked out well for our poll workers.

The Partisan Primary will take place on August 9, 2022 and absentee ballots will be available at the end of June.

### HUMAN RESOURCES UPDATES:

- Upcoming Retirements:
  - o Tom Clark, Water Distribution Foreman/Operator
  - o Paul Tebo, Certified Water Operator
- New Hires:
  - o Senior Center Supervisor: Heather Ihlenfeldt, starting 4/25
  - o Certified Water Operator: Dalton Schmidt, starting 4/18 (transfer from Public Works)
  - o Certified Water Operator: Tim Elchlepp, starting May 1
- Ongoing Recruitments:
  - o Parks & Recreation Director final interviews were held Friday, April 8. A top candidate has been identified and background is being conducted.
- New Recruitments:
  - o Public Works Maintenance Worker – Full-Time
  - o Senior Center Volunteer & Nutrition Coordinator – Part-Time (70%)

### ANNUAL LICENSE RENEWALS:

Paperwork for annual renewals of beer, liquor, cigarette, operator licenses, etc. are in the mail for the 7/1/22 to 6/30/23 license period.





**TWO  
RIVERS**  
WISCONSIN

**CITY CLERK**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

Section 10, Item C.

**OPERATOR'S LICENSES ISSUED:**

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 3/21/2022 Council meeting:

<u>Name</u>	<u>Address</u>	<u>Duration</u>
Tyler Engleman	2448 Mirro Dr, Manitowoc	2 years
Lindsey M Hawig	411 S Packer Dr, Manitowoc	Temporary
Denise R Roseff	2102 Richmond Ave, Manitowoc	Temporary
Rob K Roseff	2102 Richmond Ave, Manitowoc	Temporary
Greg Rysticken	1921 Lexington Dr, Manitowoc	Temporary



Two Rivers Electric Department  
Monthly Report For  
April 2022

Section 10, Item C.

**Electric Consumption in KWH:**

**This Month:**

March Data

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
6,979,096	6,758,672	6,904,213	6,779,558	6,870,833	7,230,115	3.60%	5.23%

**Year-to-Date:**

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
20,714,868	20,965,750	21,040,570	20,739,583	21,341,034	21,925,577	5.84%	2.74%

**Cost of Electricity Purchased in Dollars:**

**This Month:**

2017	2018	2019	2020	2021	2022
\$ 530,963.90	\$ 487,999.89	\$ 480,439.18	\$ 460,489.17	\$ 468,102.95	\$ 508,443.68

						%Change from 2017-2022	%Change from 2021-2022
\$0.0761	\$0.0722	\$0.0696	\$0.0679	\$0.0681	\$0.0703	-7.57%	3.22%

# Two Rivers Electric Department

## April 2022 Monthly Report

Section 10, Item C.

Large Work Orders Worked on during the current month:

**Location/Description**

Northend	Tree trimming
Eastside	Tree trimming
South Side	Pole replacements

Outage Dates	Location	Duration	Cause if known
3/5/2022	Southside Circuit	1.5 Hrs	Storm related / Lightning
3/23/2022	2143 Hawthorne Ave.	N/A	Low hanging wire - Cable TV

Number of Services Upgraded or Changed:

Number of Electric Meters Installed:

Total Number of Electric Meters Tested:

Service Disconnects & Reconnects Normal Hrs:

# Fire Department Monthly Report

March 2022

Section 10, Item C.

			Monthly			Year to Date 2022			Year to Year 2021		
Total Incident Responses				157			501		480		
EMS Response Total EMS Incidents				147			474		439		
	Total Patients			122			308		270		
	On Scene			24			145		230		
	Interfacility Transports			43			115		143		
	Intercepts			3			7		9		
	Other						0		0		
EMS Revenue	Date of Service Report		Monthly			Year to Date 2022			Year to Year 2021		
EMS Operations Billing Information	SDC and TRIP Revenue		\$8,334.23			\$21,608.74			\$6,566.04		
	Charges		\$189,750.95			\$577,967.12			\$413,277.29		
	Payments		\$95,021.12			\$208,666.24			\$146,727.89		
	Adjustments		\$147,117.17			\$310,924.09			\$147,103.46		
	Change + or - in Accounts Receivable		(-52387.34)			\$58,376.79			\$119,445.93		
Monthly Collection Percentage			50.08%			36.10%			46.49%		
Fire Incidents	Total Fire Incidents			10		29			41		
	Structural			1		3			2		
	Fire Other			1		3			3		
	Unauthorized					1			2		
	Hazardous Condition			4		9			9		
	False / Cancelled			2		8			15		
	Service Calls			2		4			10		
Overlapping calls				28		58			64		
Occup/ Inspect	Total Inspections			51			132		57		
	General			51			132		0		
	Special/Other/Consults						0		1		
			Violations	19			56		15		
			Corrections	16			41		5		
Training	Total Hours			595			1153		1383		
	Fire Training			375			713		863		
	EMS Training			160			320		340		
	Community Based Outreach			60			120		180		
See attached training summary											
Public Education			Monthly			Year to Date 2022			Year to Year 2021		
Totals / Events	Staff Hours	Participants	6	31	9	11	36	19	16	11	43
CPR Classes	Staff Hours	Participants	6	6	9	8	6	19	16	11	43
Station Tours	Staff Hours	Participants	0	0	0	0	0	0	0	0	0
Presentations	Staff Hours	Participants	0	25	0	0	25	0	0	0	0
Maintenance			Monthly			Year to Date 2022			Year to Year 2021		
Total Hours			223.5			823.7			515.35		
Building Care, Cleaning, Maintenance			99.25			231.6			236.55		
Grounds Care			2.5			38.75			27.5		
Vehicle Checks			112.5			500			369		
Vehicle Cleaning			4.25			13.25			22.5		
Vehicle Maintenance			5			40.1			21.55		
Current Events											
Ropes training											
Review and successful completion of 2% dues audit											
Training for part time recruits											

## Monthly EMS Training Report March 2022

*I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810*

*I also encourage all council members to contact me to do a ride-a-long at the TRFD*

*Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.*

### Notable Events in March 2022

- EMS Protocols, Policies, and Education Continues (CDC and Best Practice)
- NREMT-P Completed for TRFD Paramedics who were due for recertification
- TRHS student Kiarah started her internship with the TRFD
- FT/POC professional development and training
- All TRFD Paramedics continue with the 2021-2022 Paramedic/CCP Training Refresher
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education

### EMS: 160 hrs

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

**Training hours above are conservative.**

- **POC EMS/Paramedic Training**
- **Paramedic/Critical Care Paramedic Refresher (In-Person)**
- **Protocol (COVID Update)**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA (Painter/Nelson)**
- **Pod/Web Casts (EMS1/EMS World/Various Others)**

- **Company level EMS training**
- **Paramedic QI/QA (all reports) Shift Officers/Medical Director**
- **IFT QI/QA**
- **TEMS training (Kautzer, Burke, Schroeder)**
- **Shift Officers IFT/Staff Update Meetings**
- **EMS Related Meetings/Training/Updates**

### **Community Based Paramedic Outreach: 60 hours**

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

- **Community Outreach visits/calls/visits**
- **Collaboration with PAAW**
- **Unnecessary 911 call mitigation**
- **Public health meetings (COVID-19)**
- **Health Department Meeting updates (COVID-19)**
- **Operational collaboration with various agencies**
- **Phone calls to citizen's at risk**
- **Collaboration with Public Health, Hospice and other area agencies**
- **Community Education**
- **Meals on Wheels**

***City of Two Rivers Fire Department***

***10th Annual***

# ***Fish Boil***

***Sponsored by:***

***Two Rivers Firefighters Local 423***

***April 15th, 2022 • 3:00 - 7:00pm***

***Two Rivers Fire Station • 2122 Monroe Street***

***Dine-in and To-Go orders available***

***Front Lobby, 22<sup>nd</sup> Street***

## ***Tickets***

***Adults \$13 - Cod, Carrots, Potatoes, Onions, Bread, Butter***

***Kids Meal \$6 - Smaller portion or Hotdog and Chips***

***Beverages and Desert's Available***

***Tickets available at: The Fire Station, The Event, ONLINE!***

***All proceeds help  
support local charities:***

***Youth Sporting Teams  
School Organizations  
Non-profit Organizations  
Food Pantries***



**Tickets available at:**

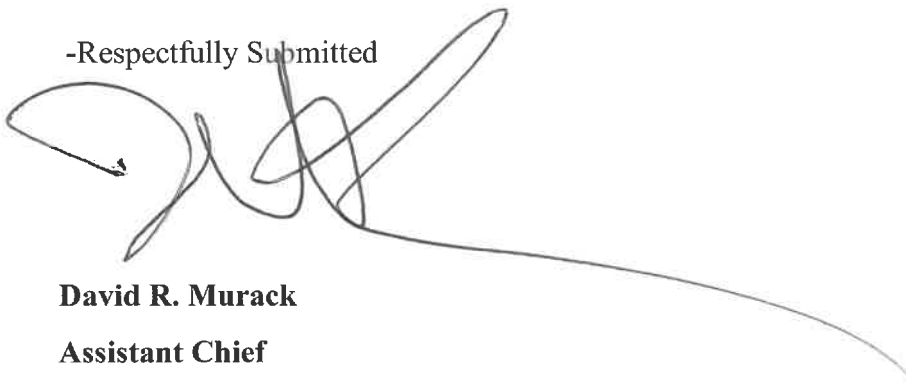


***@Facebook.com/  
TwoRiversFire***

## Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

A large, stylized handwritten signature in black ink, appearing to read 'DM', with a long horizontal flourish extending to the right.

**David R. Murack**

**Assistant Chief**

**Emergency Operations/Community Outreach**

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

***"Let no public safety service member's ghost ever come back and say their training failed them."***

Web Page: <http://www.two-rivers.org/fire/fire-department.php>



## Monthly Fire Operations Report for March 2022

### News

- For March, the training topics covered were ropes and knots, low angle rescue, and forcible entry. Driver operator topics were Pre-trip inspection and vehicle component drill. The Vector solution training topics covered were Bloodborne Pathogens, EMS HIPPA Awareness, Hearing Conservation, and Customer Service for Fire Department Personnel.



- The State of Wisconsin completed the 2% dues audit for the City of Two Rivers Fire Department. Captain Krajnik, A/C Kakes, and Chief Denzien met with Gary Peck from the State of Wisconsin to review the fire departments records. Everything was in order, and we successfully passed the audit.

### Fire Operations

<u>Fire Operations training:</u>	<b>375</b> hours
<u>Fire Inspections:</u>	<b>51</b> Inspections, <b>19</b> Violations, <b>16</b> Correction, <b>40</b> hours
<u>Public Education:</u>	<b>4</b> CPR skills evaluations, <b>1</b> PALS skills evaluations, <b>1</b> CPR classes, <b>9</b> students, <b>25</b> hours Pub-Ed admin work
<u>Detector replacement:</u>	<b>15</b> Methane / CO detector installed

These number reflect total training hours per member, not hours per training segment. For example: If there is a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.

## INSPECTIONS DEPARTMENT

### MONTHLY SUMMARY MARCH 2022

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	21	33	4,406	6,156	955,067	1,127,516
Building (commercial)	6	9	2,580	3,900	299,778	488,778
Electrical	25	54	2,110	4,390	77,376	152,086
Heating	21	38	1,526	2,598	168,678	260,760
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	21	35	2,685	4,110	119,744	170,189
Sign	2	2	150	150	20,080	20,080
Tank	-	-	-	-	-	-
Wrecking	-	2	-	220	-	5,000
Totals	96	173	13,457	21,524	1,640,723	2,224,409

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2022	2021	2022	2021	2022	2021
Building	42	43	10,056	6,519	1,616,294	1,228,982
Electrical	54	45	4,390	2,695	152,086	70,008
Heating	38	36	2,598	2,516	260,760	130,161
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	35	35	4,110	3,465	170,189	129,935
Sign	2	2	150	100	20,080	900
Tank	-	1	-	50	-	-
Wrecking	2	4	220	469	5,000	53,000
Totals	173	166	21,524	15,814	2,224,409	1,612,986

#### Other Activities

Prepared notices, ordinances & related documents for public hearings

Prepared agenda packet and minutes for Plan Commission meeting

Prepared agenda packet and minutes for Sandy Bay Highlands Architectural Control Committee meeting

Received and responded to requests for information from the general public and staff

Completed Annual Sign Inspections and mailed invoices

Inspectors attended annual code update training (bldg, plbg & elec)

**Lester Public Library  
Director's Report  
March 2022**

**News**

- The April meeting marks outgoing Lester Public Library Board Trustee Rick Henrickson's 19<sup>th</sup> year of service on the Lester Public Library Board of Trustees. Mr. Henrickson's first meeting was April, 2003 and he served the entire 19 years as the Manitowoc County Board Supervisor Representative. Mr. Henrickson represented Supervisory District No. 23.
- The heating system humidifier was successfully installed and is fully operational. This \$21,257 upgrade will translate to better comfort for our patrons and will be good for materials longevity. The expense was paid out of last year's budget (2021).
- Terry Ehle, Youth Services Coordinator, met with Priya Kuppuraju (via telephone), Youth Librarian for the Twinbrook Public Library Branch of the Montgomery County Library System, Rockville, Maryland, to share information about the Lester Public Library's many to-go packs. Kuppuraju had read the Lester Public Library Case Study in the *Reimagining School Readiness Toolkit*, and reached out to Ehle for more information. As you may recall, Lester Public Library was one of four libraries in the United States asked to participate as a case study showcasing how various aspects of the *Reimagining School Readiness Toolkit*, developed in partnership between the Bay Area Discovery Museum, San Francisco, CA; California State Library, Sacramento, CA; Pacific Library Partnership, San Mateo, CA; and the Institute of Museum and Library Services. The *Reimagining School Readiness Toolkit* is a set of research-backed resources created for librarians to help families prepare children ages 0 to 8 for success in school and in life. This toolkit is completely downloadable and printable from this website:  
<https://bayareadiscoverymuseum.org/resources/educator-resources/library-toolkit>
- The library now has eight new public internet computers for patron use. Patrons will notice faster speeds on the new machines. Dave Dassey, City IT, assisted Chris Hamburg, Adult Services Coordinator, with installing software and making the computers ready for public use. Hamburg will repurpose 2 of the 8 replaced computers here in the library, while the remaining 6 computers (that still have some life left) have been donated to the City for use in other departments.
- Chris Hamburg, Adult Services Coordinator, has purchased a significant amount of new art books from the Meyer Foundation annual contribution to the library. The Meyer Foundation was set up to purchase additional titles in the arts. In the past Hamburg has used Foundation funds to purchase foreign film titles.

**Library Foundation – No Report**

## **Library Legislation**

- Wisconsin Senate Bill 1102, introduced March 10, 2022, Introduced by Senator Jacque; cosponsored by Representatives Tittl, Allen, Murphy, James and Magnafici. An act to amend 119.04(1); and to create 43.75 and 118.073 of the statutes; relating to : pupil or minor access to harmful material in public libraries and public schools.

## **Activities**

03/01/22 – City of Two Rivers Room Tax Commission Meeting  
 03/02/22 – City Department Heads Meeting  
 03/03/22 – Two Rivers Business Association Meeting  
 03/03/22 – Lester Public Library Management Team Meeting  
 03/07/22 – Two Rivers City Council Meeting  
 03/08/22 – Lester Public Library Board Meeting  
 03/09/22 – Lester Public Library All Staff Meeting  
 03/10/22 – City of Two Rivers Safety Committee Meeting  
 03/10/22 – Lester Public Library Management Team Meeting  
 03/16/22 – Help Desk Shift  
 03/16/22 – City Department Heads Meeting  
 03/18/22 – Virtual Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) Participants Council Meeting  
 03/18/22 – Virtual Manitowoc Calumet Library System Directors Meeting  
 03/22/22 – Lester Public Library Management Team Meeting  
 03/21/22 – Two Rivers City Council Meeting  
 03/30/22 – City Department Heads Meeting  
 03/30/22 – Virtual Manitowoc Calumet Library System Board Meeting  
 0331/22 – Lester Public Library Management Team Meeting  
 03/31/22 – Met with Lester Public Library Board of Trustees President, Larry Thomas

Jeff Dawson, Director, Lester Public Library 04/01/2022

**Parks and Recreation Department**

Hamilton Community House

1520 17<sup>th</sup> Street

Two Rivers WI 54241-0087

Office (920) 793-5592

Senior Center (920) 793-5596

Date: April 11, 2022

To: Greg Buckley

CC: City Council, Recreation Staff, Advisory Recreation Board

From: Tammy Stadler

Subject: Recreation Department **March** Report

The usage of the J. E. Hamilton Community House for the month is as follows:

- Meals on Wheels served 1,820
- Congregate Meals 109
- TRUST car rides 109
- Senior Center Programs 1,128
- Building/Pavilion Rentals 1,173
- Recreation Programs 958
- Visitors/Contacts (phone and in person) 6,963
- **Total building usage 12,260**

The J. E. Hamilton Community House was open **31 days** in the month of **March** for an average daily usage of **395 people per day**.

**Cemetery**

1. # of spaces sold - 5 @ \$750.00 = \$3,750.00
  2. # of interments - 4 @ \$850.00 = \$3,400.00
  3. # of cremations - 6 @ \$550.00 = \$3,300.00
  4. # of Saturday burials - 2 @ \$350.00 = \$700.00
  5. # of children under 10 for no charge burial  
along with no charge Saturday burial - 1 @ \$0.00
- Total=\$10,450.00

**Administration (Office)**

Social Media posts to help promote our classes/programs

Attend WPRA Office Support Meeting

Helping with invoices to go out on time

Coordinating a smooth routine for scheduling and reserving rentals

Organizing filing cabinet and work folders in drawer for upcoming events/programs

Starting to learn process of WPRA ticket purchasing and organizing

CIMS organizing burials/double checking burial info  
 Designing Classification System and Creating a Digital Backup System for Cemetery hard copy documents (This will create ease in future referencing, changes in software, assist if the cemeteries go interactive in the future.)  
 Attend Safety Training

## **Recreation and Special Events**

### **Rebecca**

Finalized all check requests for BOTB and Concerts in the Park for 2022  
 3/1 meeting with TRCCS Organizer to finalize set up for Volleyball Tournament  
 3/2, 3/16, & 3/30 Attended Dept Head meeting  
 Created and then modified trifold Park & Rec Special Event Brochure from Amy for Utility Bill Mailing  
 3/3 Attended TRBA meeting  
 Managed, organized, and helped with set up for TRCCS Volleyball Tournament over March 4-6 weekend  
 Attended 365 Central Park West Meetings on 3-4 & 3-18  
 3/7 & 3/21 attended City Council meetings  
 3/8 Attended Rec Board Meeting  
 Communicated with participants and helped organize Be Active Program  
 Communication and organizational set up started for future road construction with Jim McDonald in July- emailed organizers with current updates  
 3/10 Attended Newpro meeting in Appleton at Champion Stadium  
 Finalized, managed, and helped with set up for Great Trivia event Set up for Main Street Organization on 3/11  
 Became Co-Interim Director of Parks and Rec Dept on 3/10/22 with Jared Rohrer and have continued running the daily job tasks and working with my peers to make sure that the buildings, communications, meetings, and daily activities are all running smoothly and on a timely basis.  
 3/16 Meeting with Heart A Rama Organizers  
 Organized and managed with Kaityn from Manitowoc Parks and Rec the City-to-City Leprechaun Hunt. Hunt started 3/15-3/22 Huge success!  
 3/23 attended Safety Committee meeting  
 Signed contract and set up Mural painting for Neshotah Beach pavilion for summer 2022  
 Golf Simulator sponsorship Decals hung up on Simulator doors and Golf simulator updated  
 Working on Breakfast with the Bunny set up- sending thank you's to sponsors and preparing volunteers, games/crafts, food prep, decorations, placemat creation, and room set up  
 Worked on creating Beverage ordinance for the TR Park and Rec Dept  
 Continued training Ethan on Youth Baseball and softball  
 Created and promoted programs on social media sites  
 Monitored the daily building activities with attendants and staff  
 3/29 Staff meeting- updated co- supervisors on meeting notes and general updates of daily activities. Decision made to close building at 4PM due to vandalism and chaos  
 Working on Seasonal staffing for concession stand and special events  
 Created Event outline for Heart A Rama, TRCCS Volleyball Tournament, Pancakes with the Bunny  
 Helped organize the Family Nerf War with Ethan for 3/26

Worked with Jared, Tammy S and other Dept heads for building needs and finance/End of pay period and any other general needs.

### **Ethan**

Finalizing Youth ball, confirming umpires as best I can.

Taken inventory at Vietnam for equipment needs for the season.

I've been working with Chevy and ordered our equipment with them.

I've been helping with Youth Soccer on Wednesday nights.

I ran the Nerf war program that was put on. A good turn out with some good feed back to do them more often, just with a less amount of time.

Trying to finalize pitching clinics, I'm still looking for a softball lead, baseball is covered.

I've taken inventory at Neshotah and Vietnam to prepare an order for concessions coming up at the end of May, beginning of June.

Youth basketball finished up in March, with it being the first time it ran, I'd say a huge success, with lots to build on the following winter, with potential youth basketball leagues, very exciting. Terri, Becky and I met to go over programs, and make sure who is covering what in the near future.

I've been working on a youth baseball grant and trying to finalize that up.

I've looked at a few trees in the terraces and have let Scott or Jared know what needs to happen.

I held my last pickleball clinic in March, and now shifting towards summer.

I helped Becky put up the leprechauns around the parks. Also took them down around the parks as well.

I hired 3 score keepers for youth ball coming up, who should do a great job.

Cory and I met to discuss the summertime, with equipment and how scheduling works with him.

Safety training meeting I attended.

Revamping Attendant daily outlines, so more specific things can be done.

Took inventory of the closet at Washington Park, to make sure I could run the programs I'd like to run for our summer kids camp.

I've worked as an attendant to cover a shift when no one else could.

### **Parks/Maintenance**

Snow blowing and cleaning of building

changed out more light fixtures to LED

setup for Roncalli Volleyball Tournament

Setup for Trivia Night

Sign replacement throughout park systems (ongoing)

Fixed pump at Zander Park for drain tile

Tear down of Ice Skate rink (Asphalt has no signs of damage)

Worked on Drain Leak on Roof of Gym

Started Sand cleaned up along Mariners Trail (on going)

Brush cleanup in Parks started

Tree pruning and tree complaints

Built 365 sign on band shell

On going Trash cleanup city wide

ordered product for Baseball and softball startup

assisted with Kitchen Staff do to shortage of Volunteers

assisted with Meals on Wheels do to shortage of Volunteers  
 Helped Dig at cemetery with Burials  
 Hiring of seasonal staff for Summer

### **Senior Center**

St Pattie's Day Dinner Fundraiser – Prepared and sold. Profit \$1442.42 (with sponsorships)  
 St Pattie's Day preorders  
 Chocolate Chip Cookie Sale - Ongoing  
 Concession sales Ongoing  
 AARP Tax Preparation Schedule/Reschedule Appointments, Answer questions  
 Friends of the Two Rivers Senior Center Meeting  
 Committee on Aging Meeting Cancelled in March & April per Terri V  
 Koska electric - Worked with maintenance supervisor and Friends board (Friends project)  
 Creation Station – 14 take and make craft kits for March  
 Birthday calls, mailed birthday cards & anniversary cards  
 Newsletter – Created, mailed, emailed, and distributed to area businesses throughout Two Rivers and Manitowoc the  
 Senior Center newsletter  
 Weekly press releases (recording) to WOMT  
 Updated senior center website & social media page  
 Daily with meal packing, serving lunch, and delivering meals  
 Daily with phone calls and walk-ins.  
 Sign-up participants up for trips, classes, programs, lunches, etc.  
 Man the front desk when there is no volunteer here.  
 Set and/or reset rooms in the mornings and throughout the day as needed.  
 Take out garbage in kitchen after lunch when maintenance doesn't.  
 Work with IT and Friends board on new sign-in monitor. Friends agreed to pay for this since it's used for the My Senior  
 Center program and they help support that, as well as find it an extremely useful tool for our center.  
 Working with Collette 2022-2023 trips.  
 Schedule Christmas day trip: venue, dinner, bus.  
 Prep April Breakfast for Supper fundraiser and procure volunteers.



# Two Rivers Police Department Monthly Report February 2022

Section 10, Item C.



*Serving our community since 1858*

*Two Rivers Police Department*

*1717 East Park St.*

*Two Rivers, WI 54241*

*Business (920) 793-1191*

*Non-Emergency (920) 686-7200*



## Monthly Report February 2022



### **New Officers**

We would like to welcome Zayla Mueller and Leander Menn to our team here at Two Rivers PD. Zayla and Leander were sworn in as part-time officers on 2/15/22. They were both part of our hiring process in December of 2021 in our efforts to fill five officer vacancies.

Zayla and Leander are both in a unique position where they are presently attending law enforcement academies and are expected to graduate in May of this year. In the meantime, they are also working on completing the early stages of field training as they ride with field training officers and receive as much training as we can give them before they graduate. After graduation they will have a formal swearing in ceremony and start as full-time officers, beginning the the uniformed phase of their field training.

Zayla Mueller is currently attending Lakeshore Technical College and lives in Plymouth. She has worked for the City of Sheboygan and the Village of Elkhart Lake as a Community Service Officer and was part of the Sheboygan Police Explorer Post as well as the Sheboygan County-Wide Cadet Post.

Leander Menn is currently attending Northeast Wisconsin Technical College and lives in Green Bay. He has worked several jobs in the private sector including Bellin Health Security and volunteering with an adult group home in Green Bay. He was also part of the Brown County Sheriff's Office Cadet post.





Congratulations and welcome to the team!



## **Two Rivers Police Cadets**

The Two Rivers Police Cadets participated in the 2022 Wisconsin Law Enforcement Education Advocates Association state conference at the Chula Vista in Wisconsin Dells. In attendance were cadets Roslee Reed, Caesyn Ahl and Jordan Freund. They were accompanied by advisors Officer Propson and Lt Raatz.

The Cadets participated in competitive scenarios against over 20 other Cadet/Explorer teams from throughout the state. They tested their skills in events such as: High Risk Traffic Stops, Suspicious Person / DVO, Tactical Medical, Force Options, Tactical Air Soft Course, Conflict Resolution, Dispatch Operations, and Physical Agility.



The Cadets took 4th Place in the Dispatch Operations event. Special thanks to Manitowoc County Dispatch for helping us train for that scenario as well as Sgt Wandrie and Officer Lutze for the additional training in other scenarios.



In addition to competitive events, the cadets also had the opportunity to network with other cadets/ explorers, speak with vendors, and had a presentation on Officer Wellness from our very own Det Lt Wiesner and a presentation on the Kenosha civil unrest by detectives from Kenosha.



## **Training**

February always tends to be a big month for training in our agency and this February was no exception.

- Lt Spurney attended the state Instructor Development course so he can add to our in-house instructor cadre.
- Sgt Wandrie and Officer Lutze attended the Wisconsin Traffic Safety Officer conference to continue to advance their skills as Drug Recognition Experts and Standardized Field Sobriety Testing Instructors.
- Officer Lutze completed his 2 ½ week long Defense and Arrest Tactics Instructor course enabling him to teach DAAT to our officers at in-house trainings.
- Lieutenant Elsenpeter and Officer Propson attended the Wisconsin Association of Women's Police Conference which covered a variety of topics related to women in law enforcement.
- Assistant Chief Meinnert and Detective Lieutenant Wiesner attended the first week of a three-week Leadership in Police Organizations course.
- Officer Lutze attended a Taser Instructor Recertification that is required of all Taser instructors on a regular basis.
- Lieutenant Elsenpeter and police secretary Susie Griepentrog attended an Advanced Open Records class to better handle the complexities of public access and records releases.
- Several other officers also completed online training courses mainly on officer wellness.

## **Anniversaries**



Lieutenant Andrew Raatz  
February 26<sup>th</sup>, 2006  
16 Years

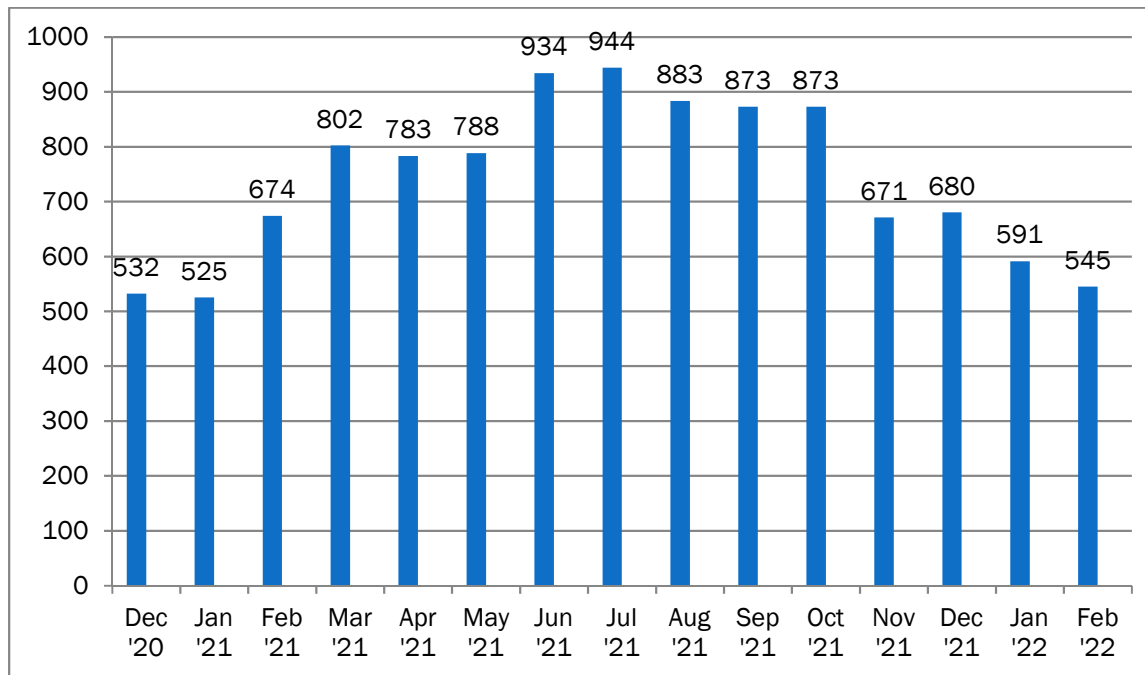


Lieutenant Aaron Gauthier  
February 12<sup>th</sup>, 2012  
10 Years

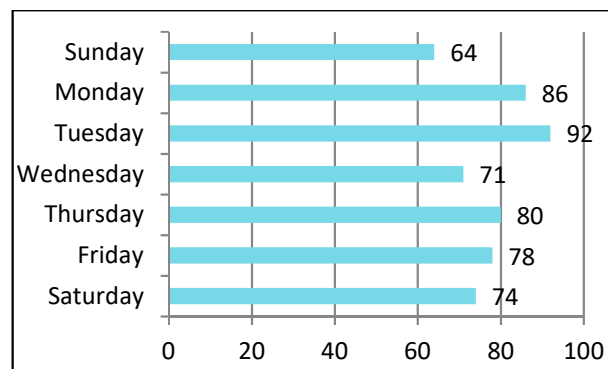
# CALLS FOR POLICE SERVICE

<b>February 2022:</b> 545	<b>2022 YTD TOTAL:</b> 1,136 <b>TOTAL LAST YEAR:</b> 9,610
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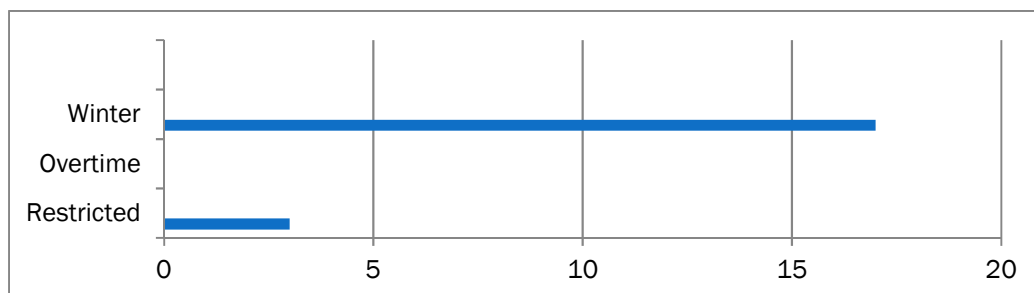
## Monthly Calls Comparison Chart:



## Calls for Service by Day of Week:



## February 2022 Parking Enforcement:



## CRIME CLEARANCE RATE:

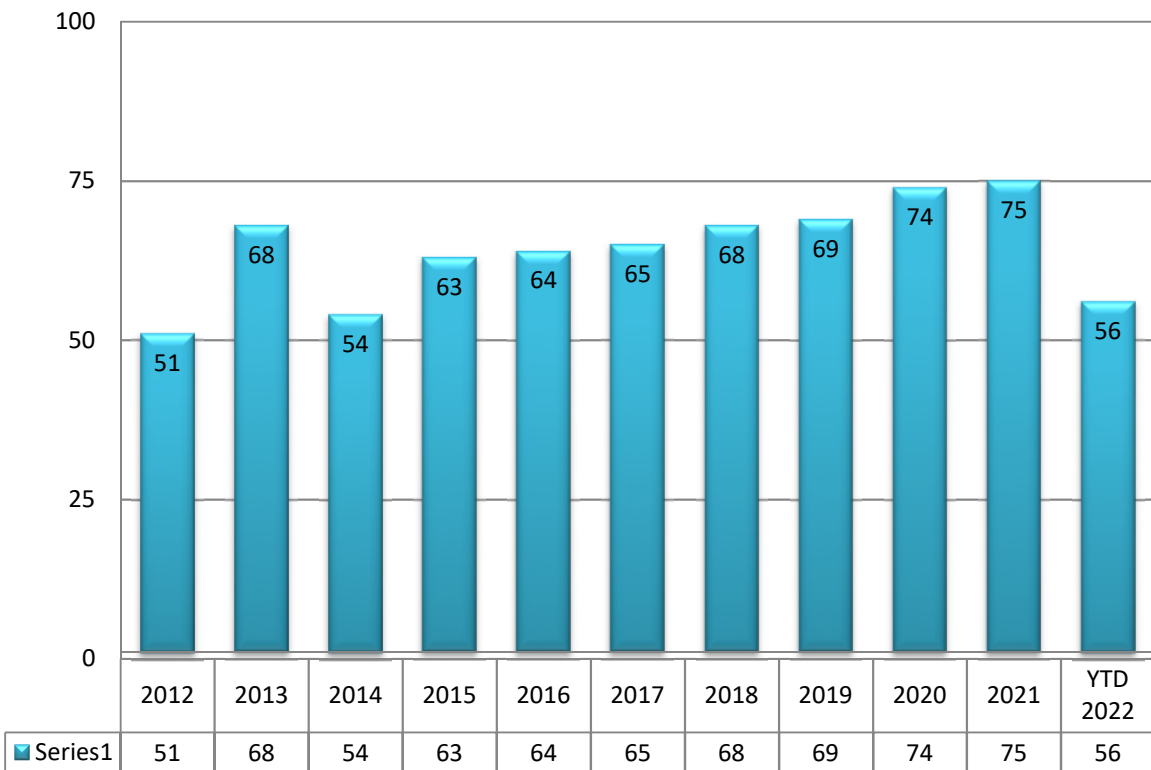
Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	February
Reported Part 1 Cases	9
Cases Cleared	4
Crime Clearance Rate	<b>44%</b>

**Crime Clearance Rate YTD: 56%**



### Crime Clearance Rates By Year



### ***Adult & Juvenile Arrest/Charge Summary:***

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

<b>2022</b>	
Adult Arrests	38
Juvenile Arrests	16
<b>Total</b>	<b>54</b>



## Field Warnings 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
<b>FIELD WARNING</b>													
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	3	2	0	0	0	0	0	0	0	0	0	0	5
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	2	2	0	0	0	0	0	0	0	0	0	0	4
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	1	0	0	0	0	0	0	0	0	0	0	2
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	0	0	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	0	0	0	0	0	0	0	0	0	0	2
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	0	0	0	0	0	0	0	0	0	0	1
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-15 ANIMAL FECES	0	1	0	0	0	0	0	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	2	0	0	0	0	0	0	0	0	0	0	3
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	5	0	0	0	0	0	0	0	0	0	0	6
6-5-1 DOG LICENSE	9	11	0	0	0	0	0	0	0	0	0	0	20
TR305.19(1) DOORS- HOODS, TRUNK LID- WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	1	0	0	0	0	0	0	0	0	0	0	0	1
347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	1	0	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	2	2	0	0	0	0	0	0	0	0	0	0	4
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	1	0	0	0	0	0	0	0	0	0	0	2
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	5	4	0	0	0	0	0	0	0	0	0	0	9

346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	1	0	0	0	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	4	2	0	0	0	0	0	0	0	0	0	0	6
346.46(1) FAILURE TO STOP FOR STOP SIGN	4	0	0	0	0	0	0	0	0	0	0	0	4
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	5	0	0	0	0	0	0	0	0	0	0	5
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0	0	0	0	0	2
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	5	3	0	0	0	0	0	0	0	0	0	0	8
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	3	1	0	0	0	0	0	0	0	0	0	0	4
<b>FIELD WARNING Totals</b>	<b>51</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>
<b>Totals</b>	<b>51</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
<b>FIELD WARNING</b>								
9-1-1 951.02 CRIMES AGAINST ANIMALS - MISTREATMENT	0	0	0	0	0	0	2	0
6-5-22 KEEPING OF CHICKENS & DUCKS	0	1	0	0	0	0	0	0
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	1	0	1	1	0	0	1	0
TR305.15(5) FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP	0	0	2	1	0	0	0	0
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	0	1	0	0
341.04 NON-REGISTRATION OF VEHICLE	1	0	5	0	0	1	2	0
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	0	0	2
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	2	0	0	0	0	0	0
346.87 UNSAFE BACKING OF VEHICLE	0	1	0	0	0	1	0	0
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	0	0	0	0	0	0	0
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	2	1	0	0	0	0	0	0
341.04(1) NON-REGISTRATION OF OTHER VEHICLE	1	0	0	0	0	1	0	0
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	21	12	9	13	7	9	4	3
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	2	0	0	1	0	0
346.35 001 IMPROPER SIGNAL FOR STOP/TURN	0	1	0	0	0	0	0	0
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	2	4	2	1	0	1	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	19	13	12	3	5	4	3	4
341.15(3)(C) IMPROPER DISPLAY/PLATES (UNCLEAN)	1	0	0	1	0	0	0	0
342.15(4)(b) OWNER FAIL/REMOVE VEHICLE PLATES	0	0	0	0	0	1	0	0
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	0	0	0	0	0	0	0	0
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	1	0	0	0	0	0
343.07(1g)(a)1 OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	0	0	0	0	1	1	0	0
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	0	1	0	0	0	1
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELT	0	0	0	0	0	0	2	0
346.37(1)(B) VIOLATE YELLOW SIGNAL	0	0	0	0	0	0	1	0
6-5-7(B)(4) BARKING DOGS	0	0	3	0	1	1	0	0

6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	1	0	0	1	0	0	0
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	0	0	0	1
TR305.30(2) TIRES-BALD TIRES HAVING TREAD DEPTH < 2/32	1	0	0	0	0	0	0	0
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	0	0	2	1	0	0	0	0
9-6-3 (DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	1	0	0	0	0	0	0
9-2-11 CURFEW VIOLATION	0	0	0	1	0	0	3	0
9-1-1 287.81 LITTERING	0	0	0	0	0	0	0	0
6-5-15 ANIMAL FECES	0	0	0	0	0	0	0	1
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	1	0
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	2	3	3	1	4	2	6	6
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	4	2	2	0	1	3	4	4
6-5-1 DOG LICENSE	6	7	6	2	8	7	8	11
TR305.34(3)(A) WINDSHIELDS-EXCESSIVELY CRACKED/IN CRITICAL AREA	1	0	1	1	0	0	0	0
TR305.32(6)(A) WINDOW-REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	1	0	0	0	0
TR305.32(5)(B)1 WINDOW-REAR WINDOW-TINTING MANUFACTURER	1	0	0	1	0	0	0	0
TR305.32(4)(B)2 WINDOW-VENT/FRONT SIDE TINTING 50%	5	0	1	6	0	0	0	0
TR305.32(4)(B)1 WINDOWS-VENT/FRONT SIDE-TINTING BY MANUFACTURER	0	0	1	0	0	0	0	0
TR305.26(1) MIRRORS-REQUIRED MIRRORS VIOLATION	0	0	0	0	1	0	0	0
TR305.15(1) STOP LAMPS REQUIRED NUMBER	0	1	0	0	0	0	0	0
TR305.08(3) BACK-UP LAMP SWITCH-INDICATOR VISABLE TO DRIVER	0	0	0	1	0	0	0	0
347.39(2) EQUIP MOTOR VEHICLE WITH ILLEGAL MUFFLER	0	0	0	1	0	0	0	0
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	1	0	0	0	0	0
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	3	1	1	0	3	2	4	0
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	7	1	4	6	0	2	1	0
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	4	4	2	4	2	1	2	1
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/H CONST	31	14	13	9	6	33	24	14
346.57(4)(H) SPEEDING - 55MPH NO FIX LIMITS POSTED	0	0	0	1	0	0	0	0
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	1	3	1	2	0	0	1	2
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	20	12	7	8	8	10	11	4
346.57(3) DRIVING TOO FAST FOR CONDITIONS	0	1	0	0	0	0	0	0
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	9	7	2	0	2	8	6
346.37(1) VIOLATION OF TRAFFIC CONTROL SIGNAL	0	1	0	0	1	0	0	0
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	1	0	0	0	0	0	0	1
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	0	0	0	0	0	0	0
346.31(3) IMPROPER LEFT TURN	1	1	0	0	0	0	0	0
346.31(2) IMPROPER RIGHT TURN	0	0	2	0	0	0	1	0
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	1	0	0
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	1	0	0	0	1	0
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0
346.13(1) UNSAFE LANE DEVIATION	2	0	0	0	0	2	1	0

346.09(3) PASSING IN NO PASSING ZONE	0	0	0	0	0	1	0	0
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	0
346.04(2) DRIVING AGAINST TRAFFIC (ONE WAY STREET)	0	0	0	0	0	0	0	0
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	1	0	0	1	1	0	0
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	1	0	0	0	0	0	0
343.22(1) FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE	0	0	0	0	0	1	0	0
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	0	0	0	1	0
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	1	0	0	0	0	0	0	0
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	2	1	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	1	0	0	0
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	2	0	0	1	0	0	1	0
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	4	2	2	1	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	2	1	0	0	0	0
347.07(2)(B) OPERATE VEHICLE W/NONRED TAILLIGHTS	1	0	0	0	0	0	2	0
347.07(2)(A) OPERATE VEHICLE W/NONWHITE HEADLIGHTS	0	0	0	1	0	0	0	0
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	14	20	7	9	4	6	3	4
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	9	2	3	1	0	6	3	3
23.33(4)(D) ATV ON ROADWAY	0	0	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	1	0	0	0	0	0	1	0
<b>FIELD WARNING Totals</b>	<b>179</b>	<b>124</b>	<b>108</b>	<b>85</b>	<b>57</b>	<b>101</b>	<b>10</b>	<b>72</b>
<b>Totals</b>	<b>179</b>	<b>124</b>	<b>108</b>	<b>85</b>	<b>57</b>	<b>101</b>	<b>10</b>	<b>72</b>

## Municipal Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
<b>ORDINANCE</b>													
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	3	0	0	0	0	0	0	0	0	0	0	6
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	0	0	0	0	0	0	0	0	0	0	2
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	0	0	0	0	0	0	0	0	0	0	2
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	0	2	0	0	0	0	0	0	0	0	0	0	2
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	0	2	0	0	0	0	0	0	0	0	0	0	2
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	1	0	0	0	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	1	0	0	0	0	0	0	0	0	0	0	0	1

9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-10(B) HABITUAL TRUANCY	1	1	0	0	0	0	0	0	0	0	0	0	2
9-2-10(A) SIMPLE TRUANCY	0	5	0	0	0	0	0	0	0	0	0	0	5
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	1	0	0	0	0	0	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	2	0	0	0	0	0	0	0	0	0	0	2
6-5-1 DOG LICENSE	2	0	0	0	0	0	0	0	0	0	0	0	2
<b>ORDINANCE Totals</b>	<b>12</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>
<b>Totals</b>	<b>12</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>

## Traffic Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
<b>TRAFFIC</b>													
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	0	0	0	0	0	0	0	0	2
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	0	0	0	0	0	0	0	0	1
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	1	1	0	0	0	0	0	0	0	0	0	0	2
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(2i) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	0	0	0	0	0	0	0	0	0	0	1
346.63(1)(B) ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	2	0	0	0	0	0	0	0	0	0	0	0	2

346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	0	0	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	0	0	0	0	0	0	0	0	0	4
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	1	0	0	0	0	0	0	0	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	0	0	0	0	0	0	0	0	0	0	1
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	2	0	0	0	0	0	0	0	0	0	0	3
343.05(3)(a) OPERATE W/O VALID LICENSE	2	2	0	0	0	0	0	0	0	0	0	0	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	0	0	0	0	0	0	0	0	0	0	1
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	1	0	0	0	0	0	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	4	0	0	0	0	0	0	0	0	0	0	0	4
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	0	0	0	0	0	0	0	0	0	2
<b>TRAFFIC Totals</b>	<b>30</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>
<b>Totals</b>	<b>30</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>



## February 2022 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
948.02(1)(E)	11D   1ST DEGREE CHILD SEX ASSAULT-CONTACT WITH PERSON UNDER 13	1	1
948.02(2) FONDLING	11D   2ND DEGREE SEX ASSAULT UNDER 16 YOA FONDLING	1	1
943.01(1)	290   CRIMINAL DAMAGE TO PROPERTY	1	1
9-2-12	35A   POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1
9-2-13	35B   POSSESSION OF DRUG PARAPHERNALIA	1	1
9-2-10(A)	90B   SIMPLE TRUANCY	4	4
9-2-10(B)	90B   HABITUAL TRUANCY	1	1
9-1-4 W/O INJ	90C   DISORDERLY CONDUCT WITHOUT INJURY	2	2
6-1-1 125.07(4)(B)	90G   UNDERAGE DRINKING-POSSESS/CONSUMES	1	1
51.15	90Z   EMERGENCY DETENTION/MENTAL HEALTH	1	1
947.01(1) 90Z	90Z   DISORDERLY CONDUCT - OTHER OFFENSES	1	1
948.025(1)(D)	90Z   REPEATED SEX ASSAULT OF SAME CHILD	1	1
<b>Totals:</b>		<b>16</b>	<b>16</b>

## February 2022 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.235(1) FAMILY	13A   IMPEDE BREATHING BY PRESSURE ON THROAT OR NECK/FAMILY	1	1

940.19(1)	13B   BATTERY - SIMPLE	2	2
947.01(1) 13B	13B   DISORDERLY CONDUCT - SIMPLE ASSAULT	1	1
943.01(1)	290   CRIMINAL DAMAGE TO PROPERTY	1	1
9-2-12	35A   POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1
961.573(1)	35B   POSSESS DRUG PARAPHERNALIA	1	1
942.09(3M)(A)(1) MISD	370   REPRESENTATIONS DEPICTING NUDITY - W/O CONSENT OF PERSON DEPICTED	2	1
9-1-4 W/O INJ	90C   DISORDERLY CONDUCT WITHOUT INJURY	1	1
947.01(1) 90C	90C   DISORDERLY CONDUCT - GENERAL	5	5
346.63(1)(A) ORD	90D   OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
813.12(8)	90F   KNOWINGLY VIOLATE A DOMESTIC ABUSE ORDER	1	1
968.075(1)(a)	90F   DOMESTIC ABUSE	2	2
8-4-1(B)	90Z   ABANDONMENT OF VEHICLES PROHIBITED	1	1
9-6-4/OWNERS	90Z   RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	2	2
946.41(1) RESIST	90Z   RESISTING AN OFFICER	3	3
946.49(1)(a)	90Z   BAIL JUMPING-MISDEMEANOR	1	1
946.49(1)(b)	90Z   BAIL JUMPING-FELONY	13	4
968.09(1)	90Z   WARRANT ON FAILURE TO APPEAR	1	1
973.10	90Z   PROBATION HOLD	8	8
<b>Totals:</b>		<b>48</b>	<b>38</b>



2022 Public Works/WWTP Tracking					Section 10, ItemC.	
			<u>March</u>	<u>Year-to-Date</u>	<u>March</u>	<u>Year-to-Date</u>
<u>ENGINEERING 2022</u>						
		Landfill Leachate Pumpage (gallons)	448,431	1,437,146	723,987	1,936,911
		Precipitation	6.97	8.00	1.07	3.47
		Number of Encumbrance property checks	37	79	30	85
<u>STREET DIVISION 2022 (Manhours)</u>			<u>March</u>	<u>Year-to-Date</u>	<u>March</u>	<u>Year-to-Date</u>
		Work for Engineering				
		Shop/Vehicle Maintenance	449	1,689	431	1,209
		Street Maintenance	91	104	113	180
		Street Cleaning	56	56	137	137
		Street Signs/Painting	80	179	111	232
		Snow & Ice	182	611	205	685
		PT Snowplowers	26	26		317
		Bridge - maintenance	4	5	7	9
		Old Dump/Landfill/River Sediment				
		17th Street Bridge opening	10		14	37
		Storm Sewers				
		Refuse/Garbage	4	4		
		Recycling/Leaf Collection		10		27
		Weed Cutting				
		Work for Others	14	45	131	297
		Special Events				
		Landfill Maintenance				
		Landfill Sampling				
		PBS Sewers	10	24	10	28
		Salted Streets	3	15	3	12
		Plowed all city streets	1	5		4
		Open 17th Street Bridge	46	128	42	101
<u>WASTEWATER UTILITY 2022</u>			<u>March</u>	<u>Year-to-Date</u>	<u>March</u>	<u>Year-to-Date</u>
		Wastewater Treated, Gallons	62,971,000	165,935,000	63,588,000	173,926,300
		MONTHLY AVERAGE: Daily Flow, Gallons	2,031,000	1,836,333	1,872,000	2,320,301
		MONTHLY AVERAGE: Daily BOD, Lbs.	4,255	4,273	3,722	4,156
<u>Plant Discharges (MONTHLY AVERAGE)</u>						
		Biological Oxygen Demand (BOD), mg/l	8.30	8.60	8.7	9.07
		Suspended Solids, mg/l	4.20	5.37	5.8	6.93
		Ammonia, mg/l	0.55	0.37	1.11	0.71
		Phosphorus, mg/l	0.25	0.23	0.26	0.35
		Fecal Coliform, per 100ml	20.00	22	14	17.33
		pH, Min (6.0)	6.50	6.6	6.8	6.80
		pH, Max (9.0)	6.80	6.9	7	7.00
<u>Chemicals</u>						
		Polymer, Gallons	88	264	88	264
		Ferric Chloride, Gallons	2,410	7,371	2,188	6,047
		Chemical Purchases for the month	\$ -	\$ 18,448.56	\$ 6,100.80	\$ 6,100.80
		Mishicot Payment to City	\$ 7,316.96	\$ 17,275.13	\$ 7,310.77	\$ 17,962.08
		Emergency call-ins	2	8	1	7

**March 2022 Public Works Narrative Tasks**

Section 10, Item C.

**ENGINEERING 2022****Lead water services and Sanitary Sewer lateral Replacement**

- Project was bid February 23, with Essential Sewer & Water being the low bidder
- Project includes replacement of 50 lead water services, and adjacent sewer laterals

**Eggers Pond, (near 20th St & East River St)**

- City staff and consultant continue to work on project coordination
- Contract was bid June 2, with Superior Sewer & Water being the low bidder.
- Contractor completed excavation and clay liner March 4
- Storm sewer installation expected in mid April, weather permitting

**Pine Tree Drive Lift Station**

- Project to rehabilitate existing sanitary lift station at 23rd & Pine Tree Drive
- Contract was bid April 29, with Advance Construction being the low bidder
- Contract work performed throughout March
- Station startup expected in early April

**17th Street Reconstruction**

- Limits from East Street to Zlatnik Drive, and East Park Street to Jefferson Street
- Project was bid on February 23, with low bid from Jossart Bros. Construction
- Project includes reconstruction of street and underground utilities (excluding sewer main from East Street to Zlatnik, as this is lined)
- Electric Dept is looking at costs to convert overhead power to underground facilities
- Public Information Meeting scheduled for April 14

**Pierce Court Drainage**

- Staff is coordinating with consultant on cleaning drainage ditch which drains the Pierce Court area
- Work is planned based on drainage channel siltation, causing water in the channel.

**Shoreline Protection**

- Staff and consultant submitted the permit application for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.
- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.

**STREET DIVISION 2022**

17th St. Bridge Openings (46)  
Fill Potholes / ColdMix  
Clean Up Broken Glass From Vandalism At Neshotah Park Bus Shelter  
Clean / Pressure Wash Concrete Equipment  
Salt Red And Blue Routes (3 times)  
Plow City Streets (1 time)  
Plow And Salt City Walks  
Remove Snow From Corners / Curb Lines  
Push Up Snow Dumps  
Fill Sand Barrels  
Televise Sanitary / Storm Sewers  
PBS Sewers (10) City Main Open (8) City Main Not Open (2)  
Biweekly / Monthly Sewers  
Annual Sewers  
Open Storm Sewer Outfalls (3 times)  
Street Sweeping  
Haul Street Sweepings To Landfill  
Sanitary Sewer Inspections  
StormWater Pond Inspections  
Repair / Replace Traffic Signs  
Install New City Logo On All City Park Signs  
Remove Curb And Inlet Markers

**WASTEWATER UTILITY 2022**



**Two Rivers  
March 2022**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

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## SAFETY REPORT

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### **ACCOMPLISHMENTS**

**1. Training**

- Bloodborne pathogens/Access to medical records

**2. Audits/Inspections**

No Inspections

**3. Compliance/Risk Management**

- Flammable cabinets have arrived for DPW, working with team on first aid supplies/vendor
- Worked with DPW on compliance for on board fuel tank for city truck

### **GOALS AND OBJECTIVES**

**1. Training**

- First Aid/CPR/AED

**2. Audits/Inspections**

- Set inspection calendar for 2022

**3. Compliance/Risk Management**

- Continue to promote good investigation and root cause analysis for all incidents
- Pre plan for 2022 objectives

Mar-22

# CITY OF TWO RIVERS

## ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

### ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	31,907,750	GAL/MONTH
LESS BACKWASH WATER	4,828,290	GAL/MONTH
WATER TO CITY	27,079,460	GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,167,930	GAL/DAY
MIN. DAILY WATER PRODUCTION	802,470	GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,029,280	GAL/DAY

TOTAL PRODUCTION	31907750	GAL/MONTH
WATER TO CITY	27079460	GAL/MONTH

### PUMP OPERATION

#### LOWLIFT PUMPS

1	2	3	
264	216	264	HR/MO
8.52	6.96	8.52	HR/DAY

#### HIGHLIFT PUMPS

1	2	3	4	
0	0	456	288	HR/MO
		14.72	9.28	HR/DAY

#### USED FOR PRODUCTION ONLY

### CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE  
 POST SODIUM HYPOCHLORITE  
 RESERVOIR HYPOCHLORITE  
 50% SODIUM HYDROXIDE  
 FLUORIDE  
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2473.0	0.09	0.00
3328.0	0.10	0.00
15.0	0.00	0.00
1638.0	0.00	0.00
719.2	0.02	0.00
29 gals	----	----

### RESERVOIR OPERATIONS

HOURS OF OPERATION  
 PUMP HOURS PER MONTH

TOTAL GALLONS PUMPED PER MONTH  
 MAXIMUM GALLONS PER DAY  
 MINIMUM GALLONS PER DAY  
 AVERAGE GALLONS PER DAY

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
408	0	336	744
		7,197,000	GAL/MONTH
		336,000	GAL/DAY
		210,000	GAL/DAY
		232,161	GAL/DAY

REPORT PREPARED BY

*Garret Wachowski / RB*

DATE

4/4/2022

# Application for Temporary Class "B" / "Class B" Retailer's License

Section 10, Item D.

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 04/12/2022

☐ Town ☐ Village ☒ City of Two Rivers
County of Manitowoc

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning May 20, 2022 and ending May 22, 2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

## 1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.
(a) Name Softball Central-WI(b) Address 313 S. Joseph St. Appleton, WI 54915

(Street)

☐ Town

☐ Village

☒ City
(c) Date organized 11/1/2017

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Eric Mueske - 313 S. Joseph St. Appleton, WI 54915

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: \_\_\_\_\_

Same as Line (F)

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1200 35th St. Two Rivers, WI 54241

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

## 3. Name of Event

(a) List name of the event 2022 Bash At The Beach Girls Fastpitch Tournament

(b) Dates of event \_\_\_\_\_

## DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Eric J Mueske

(Signature / Date)

Eric J. Mueske

(Name of Organization)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**Additional Information**

**May be Granted and Issued only to** (secs. 125.26(6), and 125.51(10), Wis. Stats.):

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

**Application:**

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:
  - Class "B" (Beer):
    - a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)
    - b. At least 15 days prior to the granting of the license for events lasting 4 or more days.
  - "Class B" (Wine):  
The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
- (4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)

**Fee:** Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

**Duration:** The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

**Restrictions:**

- (1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)
- (7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)
- (8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)
- (9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)

## NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL APPLICATIONS  
FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS AND GATHERINGS

.....

The applicant hereby agrees to indemnify and hold the City of Two Rivers  
harmless from and against any and all claims, actions, causes of action, damages,  
expenses, and liabilities which may be imposed upon, incurred by or asserted  
against the City by reason of any injury or claim of injury or damage to any  
person or property which is associated with or arises out of the applicant's use of  
City property and the dispensing of fermented malt beverage to any person  
pursuant to any license issued upon this application.

SC-WI

Organization

*Eric J. Muske*

By

04/12/2022

Date

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/16/2022	130940	Bird City Wisconsin	Bird City USA Renewal - Rec	100-55300-2910	1/12/2022	125.00-
Total 130940:						125.00-
03/03/2022	131271	All Seasons Outdoor Power & Marine	Supplies-WTR	650-59643-3900	02112022	87.98
Total 131271:						87.98
03/03/2022	131272	Amazon Business - Debit Memo	Supplies - Cust Serv	690-59840-3900	17DW-HHWX-GPFF	63.91
Total 131272:						63.91
03/03/2022	131273	Board of Comm. of Pub Lands	Trust Fund Loan Payments	690-29241	0000019787	694,568.69
Total 131273:						694,568.69
03/03/2022	131274	Broken Plate Catering LLC	Employee Appreciation Meal - Lib	280-55110-2130	1818	318.00
Total 131274:						318.00
03/03/2022	131275	Center Point Large Print	Alp-Lib	280-55111-3430	1909583	43.74
Total 131275:						43.74
03/03/2022	131276	Charter Communications Inc	1520 17th Street - Rec	100-55140-2900	0000265021922	82.78
Total 131276:						82.78
03/03/2022	131277	Chris Lewis Tree Surgery	Removed two trees & stumps in City terr	260-55210-2900	466	3,950.00
Total 131277:						3,950.00
03/03/2022	131278	City Of Manitowoc	Monthly Bus Pass - Jan 2022	250-23103	0320691	90.00
Total 131278:						90.00
03/03/2022	131279	Coban Technologies Inc.	Computer Software Maintenance - 3/13/2	100-52100-2402	45591	4,710.00
Total 131279:						4,710.00
03/03/2022	131280	Core & Main LP	Curb Box Order - INV#2960	650-19154	Q326342	2,856.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131280:						2,856.00
03/03/2022	131281	Dave's Tree Service Inc	2022 Annual Tree Trimming	660-59593-2900	39390	28,795.26
Total 131281:						28,795.26
03/03/2022	131282	DeBruyn, Don	Solar Credit Refund - Acct 8421-0	660-21130	03/01/2022	53.00
Total 131282:						53.00
03/03/2022	131283	Fruin, Rachel	Energy Star Rebate - Dishwasher	660-29253	2/23/2022	25.00
Total 131283:						25.00
03/03/2022	131284	Grainger	Supplies-WTP	690-59820-3900	9206802671	17.76
03/03/2022	131284	Grainger	Supplies-WTP	690-59820-3900	9207368466	9.38
Total 131284:						27.14
03/03/2022	131285	Hach Company	Supplies-Wtr	650-19333	12889990	2,564.80
03/03/2022	131285	Hach Company	Supplies-Wtr	650-19333	12897235	2,564.80
Total 131285:						5,129.60
03/03/2022	131286	Info USA Marketing Inc	Polk City Directory / Rec & Lib	280-55114-3400	10003949811	856.00
Total 131286:						856.00
03/03/2022	131287	James Leasing LLC	Contract coverage 2/24/2022 to 3/23/202	100-53200-5310	8154	2,499.28
Total 131287:						2,499.28
03/03/2022	131288	Kulpa Jr, Frank	Solar Credit Acct #8419-0	660-21130	03/01/2022	78.20
Total 131288:						78.20
03/03/2022	131289	Liberty Mutual Insurance	Workers Comp-Final Audit Adjustment	100-16310	14145395	7,275.00-
03/03/2022	131289	Liberty Mutual Insurance	Installment 6	100-16310	14181153	53,197.66

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131289:						45,922.66
03/03/2022	131290	Manitowoc Disposal Inc	DPW-dumpster service	640-53310-2900	60090	150.00
03/03/2022	131290	Manitowoc Disposal Inc	Small Box March 2022-Rec	640-53620-2900	60091	160.00
Total 131290:						310.00
03/08/2022	131291	McMahon Associates Inc	Permitting for Pierce CT Drainage Chann	680-59740-2900	925721	.00
03/08/2022	131291	McMahon Associates Inc	Eggers Pond Construction	680-19107	925763	.00
03/08/2022	131291	McMahon Associates Inc	Michigan Shoreline design & permits	680-19107	925764	.00
03/08/2022	131291	McMahon Associates Inc	Neshotah Beach Grooming permits	680-19107	925765	.00
03/08/2022	131291	McMahon Associates Inc	All Engergy Mgmt	680-59770-2900	925766	.00
03/08/2022	131291	McMahon Associates Inc	Eggers Pond Certificate No One (1)	680-19107	T0007-09-19-00463	.00
Total 131291:						.00
03/03/2022	131292	Mtwc Area Visitor/Conv Bureau	VG-Inside Full Pg-CM	258-56700-2910	QB2570	1,200.00
Total 131292:						1,200.00
03/03/2022	131293	Municipal Elec Utilities of WI	2022 Elec Safety Training Program	660-59930-2920	021022-69	4,365.00
Total 131293:						4,365.00
03/03/2022	131294	National Elevator Inspection	Routine Inspection/Elev - CH	100-51600-3500	RI 22003483	80.00
Total 131294:						80.00
03/03/2022	131295	OpenPoint LLC	OpenPoint Subscription - March 2022	660-59923-2403	1231	2,350.00
Total 131295:						2,350.00
03/03/2022	131296	Oshkosh Fire & Police Equipment	Supplies-FD	455-52200-8160	186777	473.41
Total 131296:						473.41
03/03/2022	131297	PrecisionChem LLC	On-Site Testing and System Evaluation/E	100-51600-3500	15326	105.00
Total 131297:						105.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/03/2022	131298	Quadient Finance USA Inc.	Postage	100-51510-2900	03/01/2022	5,438.24
Total 131298:						5,438.24
03/03/2022	131299	Quarles & Brady LLP	CWF Financing for 20th St Stormwater P	680-19107	STATEMENT NO 6454721	9,000.00
Total 131299:						9,000.00
03/03/2022	131300	Schaus Roofing/Mechanical	Service - FD	100-52200-3500	SD4237	114.00
Total 131300:						114.00
03/03/2022	131301	Schwaab Inc	Supplies/stamps - Inspections	100-52400-3100	6836478	191.98
Total 131301:						191.98
03/03/2022	131302	Streicher's	Supplies-PD	100-52115-3850	I1549463	930.18
Total 131302:						930.18
03/03/2022	131303	Strong, Ronald I	6-week Strength & Condition Female	100-55300-2900	02/28/2022	384.00
03/03/2022	131303	Strong, Ronald I	Youth Athlete Speed Strength Training 1/	100-55300-2900	02/28/2022 (2)	288.00
Total 131303:						672.00
03/03/2022	131304	Superior Chemical Corp	Supplies-WWTP	690-59820-3900	326351	200.49
Total 131304:						200.49
03/03/2022	131305	Tech Products Inc.	Aluminum Tag Holders - Elec	660-59588-3900	99478	157.14
Total 131305:						157.14
03/03/2022	131306	Two Rivers Historical Society	Feb 2022 Monthly Support Pymt	258-56700-2910	FEB 2022	250.00
Total 131306:						250.00
03/03/2022	131307	Two Rivers Municipal Utilities	19th Street	417-56700-2900	010-00008329-01;2/22	9.78
03/03/2022	131307	Two Rivers Municipal Utilities	2023 Washington Street	417-56700-2900	011-00002751-09;2/22	17.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131307:						27.03
03/03/2022	131308	W.S. Darley & Co.	Supplies - FD	455-52200-8160	17458082	1,435.02
Total 131308:						1,435.02
03/03/2022	131309	W.T.S.O.A.	Conference Registration - Wandrie & Lut	100-52115-2920	12/01/2021	450.00
Total 131309:						450.00
03/03/2022	131310	WEX Bank	Gasoline	250-55150-3900	78437403	6,514.89
Total 131310:						6,514.89
03/03/2022	131311	Wisc Dept of Justice	Pseudococaine & Pseudoheroin - PD	461-52100-8150	DR-21 9	41.15
Total 131311:						41.15
03/03/2022	131312	Wisc Dept of Revenue	Lottery Credit Chargeback from 2020-21	100-48130	02/24/2022	209.36
Total 131312:						209.36
03/03/2022	131313	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-1;2/22	68.66
03/03/2022	131313	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;2/22	48.63
03/03/2022	131313	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;2/22	2,408.18
03/03/2022	131313	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-3;2/22	1,774.07
03/03/2022	131313	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;2/22	9,768.21
03/03/2022	131313	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;2/22	16.21
03/03/2022	131313	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;2/22	16.21
03/03/2022	131313	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-9;2/22	374.60
Total 131313:						14,474.77
03/03/2022	131314	Woodland Dunes Nature Center	Solar Credit Refund - Acct #8420-0	660-21130	03/01/2022	97.70
Total 131314:						97.70
03/03/2022	131315	WPPI Energy	Library HVAC retrofit project Loan Payme	280-55110-2950	INV17039	1,075.67

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131315:						1,075.67
03/07/2022	131316	Superior Sewer & Water Inc.	Eggers Pond Project - Certificate #1	680-19107	T0007-09-19-00463 - #1	102,027.25
Total 131316:						102,027.25
03/10/2022	131317	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	18304	45.00
Total 131317:						45.00
03/10/2022	131318	ADRC of the Lakeshore	Reimburse ADRC for February congrega	250-23150	03/04/2022	451.00
Total 131318:						451.00
03/10/2022	131319	Advance Construction Inc	Contract 1-2021 5th Payment	690-19107	1-2021; 5TH	103,900.19
Total 131319:						103,900.19
03/10/2022	131320	Amazon Business - Debit Memo	Supplies - Clerk	100-51440-3900	14JV-VHCN-3GHN	146.81
03/10/2022	131320	Amazon Business - Debit Memo	Supplies - CM	100-51410-3100	17VW-46QW-4W6F	61.22
03/10/2022	131320	Amazon Business - Debit Memo	Supplies-Fire	100-52200-3500	17WR-DPMF-6RKJ	22.92
03/10/2022	131320	Amazon Business - Debit Memo	Supplies - Maintenance	100-51600-3500	1JR7-DFF1-4THJ	1,054.68
Total 131320:						1,285.63
03/10/2022	131321	AnSer Services	After hours answering service-Elec & Wtr	660-59588-2900	6502-030122	190.00
Total 131321:						190.00
03/10/2022	131322	Aring Equipment Exchange	Snow Supplies - DPW	100-53330-3900	774760	1,754.44
03/10/2022	131322	Aring Equipment Exchange	CREDIT - Return of snow supplied DPW	100-53330-3900	774817	844.85-
03/10/2022	131322	Aring Equipment Exchange	Snow Supplies - DPW	100-53330-3900	776230	580.12
Total 131322:						1,489.71
03/10/2022	131323	Aurora Health Care	Drug Screen	100-52200-2900	184008	505.00
Total 131323:						505.00
03/10/2022	131324	CDW Government Inc	Supplies - PD	100-52100-2915	S545346	164.34

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131324:						164.34
03/10/2022	131325	Center Point Large Print	Alp-Lib	280-55111-3430	1913069	209.73
Total 131325:						209.73
03/10/2022	131326	Cool City Cleaners Inc	Towels/Mops- WTP	690-59820-2900	103892	56.00
Total 131326:						56.00
03/10/2022	131327	Core & Main LP	Supplies - Wtr	650-59673-3900	Q392229	615.00
Total 131327:						615.00
03/10/2022	131328	Crane Engineering Sales Inc	Supplies - WWTP	690-59833-3900	420058-00	3,480.00
Total 131328:						3,480.00
03/10/2022	131329	Eis Implement Inc	Skid Stter Shock broom - REc	454-55400-8150	08608476	7,800.00
03/10/2022	131329	Eis Implement Inc	2020 John Deere Z920M ZTrak - Rec	454-55400-8150	08608487	8,800.00
Total 131329:						16,600.00
03/10/2022	131330	Esser, Terry	Refund of Flavor Hut Security Deposit	417-23100	03/09/22	1,600.00
Total 131330:						1,600.00
03/10/2022	131331	Ferguson Enterprises Inc. #3326	Sonoscope - Wtr	650-59675-3900	WW025182	180.00
Total 131331:						180.00
03/10/2022	131332	GFL Environmental	Services - WWTP	690-59820-2900	U30000051646	267.61
Total 131332:						267.61
03/10/2022	131333	Grainger	Supplies - WWTP	690-59833-3900	9216412131	45.90
03/10/2022	131333	Grainger	Supplies - WWTP	690-59834-3900	9220307863	19.45
Total 131333:						65.35

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/10/2022	131334	Hubbart Electric Inc	Installed VFD @ Library	456-51600-8170	14604C	576.64
Total 131334:						576.64
03/10/2022	131335	James Imaging Systems Inc.	Printers Contract RI4490-MPS-01 - Cove	660-59921-3900	1165174	482.54
Total 131335:						482.54
03/10/2022	131336	JSM Secure Inc.	Ringdown/Intercom System - PD	459-51600-8170	71817	1,724.73
Total 131336:						1,724.73
03/10/2022	131337	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr - 3/1/22	419-53600-2900	2/28/2022	12.80
Total 131337:						12.80
03/10/2022	131338	Kelso, John	Energy Star Rebate - Refrigerator	660-29253	3/8/2022	30.00
Total 131338:						30.00
03/10/2022	131339	Klein, Patricia Ann	Simply Seniors Exercise Class - 2/1/22-2	100-55300-2900	3/2/2022	54.40
Total 131339:						54.40
03/10/2022	131340	Levene, Paul	Energy Star Partners Rebate-Refrigerato	660-29253	3/9/2022	30.00
Total 131340:						30.00
03/10/2022	131341	Linde Gas & Equipment Inc.	Torch & Welder - Rec	100-54910-3900	68856524	145.00
Total 131341:						145.00
03/10/2022	131342	MacQueen Equipment	Parts inventory - DPW	100-16120	P22705	575.50
03/10/2022	131342	MacQueen Equipment	Parts inventory - DPW	100-16120	P22720	8,870.35
Total 131342:						9,445.85
03/10/2022	131343	Malley Printing Co	2023/2024/2025 Boat Launch Stickers -	218-53540-2900	29039	543.25
03/10/2022	131343	Malley Printing Co	Envelopes-Rec Dept	100-55140-3100	29059	575.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131343:						1,118.25
03/10/2022	131344	Manitowoc Co Treasurer	2021 Tax Pymnt #053-000-030-070.02, P	100-16000	3/3/2022	1,503.54
Total 131344:						1,503.54
03/10/2022	131345	Manitowoc Disposal Inc	Recycling & Refuse Collect 2/19/2022-3/	640-53620-2900	2/19/2022-3/4/2022	14,440.86
Total 131345:						14,440.86
03/10/2022	131346	Manitowoc Public Utilities	Service - 5000 Memorial Dr.	650-59602-2900	2/28/2022	636.96
Total 131346:						636.96
03/10/2022	131347	Manitowoc Trophy	Bill & Marion Ahearn John & Ruth - Rec	100-23158	40741	15.00
Total 131347:						15.00
03/10/2022	131348	Marco	Printing/Ad-LIB	280-55110-2910	31167369	488.62
Total 131348:						488.62
03/10/2022	131349	McMahon Associates Inc	Permitting for Pierce CT Drainage Chann	680-59740-2900	INV. 925721	204.00
03/10/2022	131349	McMahon Associates Inc	Eggers Pond Construction	680-19107	INV. 925763	11,801.24
03/10/2022	131349	McMahon Associates Inc	Michigan Shoreline design & permits	680-19107	INV. 925764	1,260.56
03/10/2022	131349	McMahon Associates Inc	Neshotah Beach Grooming permits	680-19107	INV. 925765	545.64
03/10/2022	131349	McMahon Associates Inc	All Engergy Mgmt	680-59770-2900	INV. 925766	102.00
Total 131349:						13,913.44
03/10/2022	131350	Municipal Elec Utilities of WI	Registration - Duessing	660-59930-2920	3661	75.00
Total 131350:						75.00
03/10/2022	131351	North Central Laboratories	Supplies-WWTP	690-59820-3900	467199	1,404.92
Total 131351:						1,404.92
03/10/2022	131352	NWTC - Green Bay	Public Safety Equipment - PD	100-52115-2920	CS35667	225.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131352:						225.00
03/10/2022	131353	Payment Service Network	Service 02/01/2022-02/28/2022	690-59840-3900	189937296	7.95
Total 131353:						7.95
03/10/2022	131354	Piggly Wiggly	Supplies-FD	100-52200-3500	STATEMENT 3/1/2022	6.59
Total 131354:						6.59
03/10/2022	131355	Riverside Foods	Payment #2 - TID #8	237-56700-8130	3/10/2022	80,000.00
Total 131355:						80,000.00
03/10/2022	131356	Saunders, Betty	Refund - Overpayment on A Mighty Fortr	250-55150-3300	3/8/2022	10.00
Total 131356:						10.00
03/10/2022	131357	Schetter, Rose Marie	Refund - Overpayment on A Mighty Fortr	250-55150-3300	3/8/2022	10.00
Total 131357:						10.00
03/10/2022	131358	SMI	Architectural & Structural Eng. Services -	258-56700-2900	21-303-BU	5,000.00
03/10/2022	131358	SMI	Site Plan - Improvements @ Senior Cent	258-56700-2900	21-320-SP	5,000.00
Total 131358:						10,000.00
03/10/2022	131359	TAPCO	Parkfolio Hosting Fee - 2022	218-53540-2900	I720017	100.00
03/10/2022	131359	TAPCO	Traffic signal Repair -	100-53320-2900	I720081	564.85
Total 131359:						664.85
03/10/2022	131360	Thuermer Law Office	Municipal Prosecuting - February 2022	100-51340-2121	FEBRUARY 26, 2022	1,560.00
Total 131360:						1,560.00
03/10/2022	131361	Trace Analytics Inc	Routine Analysis - FD	100-52200-2900	22-03690	379.43
Total 131361:						379.43

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/10/2022	131362	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2410	267175	79.98
Total 131362:						79.98
03/10/2022	131363	Unique	Prof Serv - Lib	280-55110-2130	6098971	35.80
Total 131363:						35.80
03/10/2022	131364	USA Blue Book	Supplies-WWTP	690-59833-3900	830749	411.62
03/10/2022	131364	USA Blue Book	Corrosion Control Study - Wtr	650-19395	854264	651.61
03/10/2022	131364	USA Blue Book	Supplies-WWTP	690-59833-3900	890698	156.80
Total 131364:						1,220.03
03/10/2022	131365	Vision Architecture LLC	Two Rivers High Lift - Balance for TR Hig	258-56700-2900	860	2,500.00
Total 131365:						2,500.00
03/10/2022	131366	W.S. Darley & Co.	Supplies - FD	455-52200-3900	17458965	176.50
Total 131366:						176.50
03/10/2022	131367	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	3/7/2022	39.00
Total 131367:						39.00
03/10/2022	131368	Wisc State Laboratory/Hygiene	Supplies - WWTP	690-59820-3900	00689261	205.00
Total 131368:						205.00
03/10/2022	131369	Wisconsin Library Association	Membership Dues - 2022	280-55110-3300	14037	250.00
Total 131369:						250.00
03/10/2022	131370	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;2/22	118.98
03/10/2022	131370	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;2/22	307.64
03/10/2022	131370	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;2/22	218.92
03/10/2022	131370	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;2/22	71.96
03/10/2022	131370	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;2/22	74.27
03/10/2022	131370	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;2/22	143.57
03/10/2022	131370	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;2/22	479.37

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/10/2022	131370	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;2/22	7,193.82
03/10/2022	131370	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-4;2/22	3,204.64
03/10/2022	131370	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	290-56700-2901	0401271669-44;2/22	4,375.41
03/10/2022	131370	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-5;2/22	139.02
03/10/2022	131370	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-7;2/22	156.11
Total 131370:						16,483.71
03/10/2022	131371	WPPI - Debit Memo	Feb 2022 Purchased Power	660-59902-2900	25-22022	507,643.04
Total 131371:						507,643.04
03/10/2022	131372	Zoll Medical Corporation	Supplies-FD	100-52300-3900	3453945	1,196.90
Total 131372:						1,196.90
03/17/2022	131373	Amazon Business - Debit Memo	Supplies - Eng	100-53100-3100	14JV-VHCN-3RRL	68.95
03/17/2022	131373	Amazon Business - Debit Memo	Office Supplies - DPW	100-53200-3100	19DN-TNGC-779H	15.79
03/17/2022	131373	Amazon Business - Debit Memo	Supplies- P & R	100-54910-3100	1CNP-DDMM-4XCL	164.26
03/17/2022	131373	Amazon Business - Debit Memo	CREDIT - P&R	100-54910-3100	1D47-F3JF-1X77	77.14
Total 131373:						326.14
03/17/2022	131374	Ascent Consulting LLC	Critical Incident Debrief-Individual-PD	100-52100-2101	22-011	180.00
Total 131374:						180.00
03/17/2022	131375	Atlas Copco Compressors LLC	Compressor inspection	459-51600-8170	1122022892	751.50
Total 131375:						751.50
03/17/2022	131376	Bird City Wisconsin	Two Rivers Bird City USA renewal 2022	100-55300-2910	03/16/2022	175.00
Total 131376:						175.00
03/17/2022	131377	Buelow Vetter Buikema Olson & Vliet LL	General Legal	100-51410-2130	STATEMENT 142	1,320.00
Total 131377:						1,320.00
03/17/2022	131378	Chamber of Manitowoc County	Membership dues - CM	100-51100-3210	132740A	443.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131378:						443.00
03/17/2022	131379	Charter Communications Inc	Refund of Duplicate Payment on Inv. 113	660-49540	03/16/2022	43,266.63
Total 131379:						43,266.63
03/17/2022	131380	Cintas Corp	Supplies - Water	650-59643-3900	5097756777	80.71
Total 131380:						80.71
03/17/2022	131381	Country Visions Cooperative	Diesel Fuel - DPW	100-16120	097342	7,736.24
Total 131381:						7,736.24
03/17/2022	131382	Fastenal	Supplies - Elec	660-59588-3900	WIMAN286508	325.89
03/17/2022	131382	Fastenal	Vending-Wtr	650-59643-3900	WIMAN286510	92.02
Total 131382:						417.91
03/17/2022	131383	GALLS LLC	Collar Bras - PD	100-52115-3850	020570018	87.49
Total 131383:						87.49
03/17/2022	131384	Gehrke, James	Reimbursement - TRIP Overpayment	100-21125	3/10/2022	291.62
Total 131384:						291.62
03/17/2022	131385	Griffin, Beverly	Only 2 people going now	250-55150-3300	03/09/2022	155.00
Total 131385:						155.00
03/17/2022	131386	Hubbart Electric Inc	Labor to Troubleshoot raw pump 2	650-59678-2900	15348	138.25
Total 131386:						138.25
03/17/2022	131387	HydroCorp	Cross Connection Control Prog - Feb 20	650-59664-2900	0066019-IN	3,138.00
Total 131387:						3,138.00
03/17/2022	131388	Kip Gulseth Construction Co	Repair Sanitary Sewer @ 13th & School	690-59831-2900	3207	5,645.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/17/2022	131388	Kip Gulseth Construction Co	Repair Sanitary Sewer @ 1110 16th Stre	690-59831-2900	3208	13,605.11
Total 131388:						19,250.49
03/17/2022	131389	M.A.S. Industries Inc	Central Park West Project Banners	415-55410-2900	047964	1,478.41
03/17/2022	131389	M.A.S. Industries Inc	Central Park Sign	415-55410-2900	047976	439.34
Total 131389:						1,917.75
03/17/2022	131390	Manitowoc Co Register Of Deeds	February 2022 Charges	202-56700-2900	MARCH 4, 2022 - INSPEC	150.00
Total 131390:						150.00
03/17/2022	131391	Manitowoc County Fire Association	2022 Association Dues	100-52200-3210	2022 ASSOCIATION DUE	150.00
Total 131391:						150.00
03/17/2022	131392	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	02/28/2022	27.99
Total 131392:						27.99
03/17/2022	131393	Maritime Plumbing and Mechanical LLC	New Membrane Rack Project - Wtr	650-19107	44471	12,920.25
Total 131393:						12,920.25
03/17/2022	131394	Minnesota Life Insurance Co	Life Insurance premium - Apr 2022	100-21531	APRIL 2022	3,939.77
Total 131394:						3,939.77
03/17/2022	131395	Municode	Municipal Code	100-51410-2130	00370381	1,000.00
Total 131395:						1,000.00
03/17/2022	131396	Office Depot	Supplies - Customer Service	690-59840-3900	230856316001	143.34
Total 131396:						143.34
03/17/2022	131397	Oshkosh Fire & Police Equipment	Service-FD	100-52210-2410	186909	227.08
Total 131397:						227.08

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/17/2022	131398	OSI Environmental Inc	DPW-oil filter recycling	100-53200-2900	4021896	50.00
Total 131398:						50.00
03/17/2022	131399	Parkitecture & Planning LLC	Schematic Design Plans 30%	415-55410-2900	6 - 3/1/2022	4,956.00
Total 131399:						4,956.00
03/17/2022	131400	Patsy's Hwy 42 Mobil Mart LLC	Restitution rec'd by the Court-Retail Theft	100-21125	3/10/2022	24.99
Total 131400:						24.99
03/17/2022	131401	Pomp's Tire Services	Tires - DPW	100-16120	40059208	229.00
Total 131401:						229.00
03/17/2022	131402	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	3245	70.00
Total 131402:						70.00
03/17/2022	131403	Schaus Roofing/Mechanical	Maint/Repairs-Lib	280-55110-2410	SD4535	62.00
Total 131403:						62.00
03/17/2022	131404	SEERA	Focus Program - 02/28/2022	660-29253	3/15/2022	3,686.26
Total 131404:						3,686.26
03/17/2022	131405	Selner Tree & Shrub Care LLC	Services-rec	260-55210-2900	QUOTE #16215	2,433.60
Total 131405:						2,433.60
03/17/2022	131406	Superior Sewer & Water Inc.	Eggers Pond Project - Certificate #2	680-19107	T0007-09-19-00463 #2	272,935.10
Total 131406:						272,935.10
03/17/2022	131407	Two Rivers Wrestling Club	2022 Wrestling Program	100-55300-3900	03/14/2022	609.00
Total 131407:						609.00
03/17/2022	131408	Uniform Shoppe	Clothing - Fire	100-52200-3850	319204	80.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/17/2022	131408	Uniform Shoppe	Clothing - Fire	100-52200-3850	319555	1,324.75
Total 131408:						1,405.70
03/17/2022	131409	United States Alliance Fire Protection I	Services-FD	100-52200-3500	1046-F074877	337.00
Total 131409:						337.00
03/17/2022	131410	W.S. Darley & Co.	Supplies - FD	455-52200-3900	17459223	1,309.44
Total 131410:						1,309.44
03/17/2022	131411	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5019250581	932.74
03/17/2022	131411	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5019250582	1,185.38
Total 131411:						2,118.12
03/17/2022	131412	West & Dunn LLC	Legal - General Matters for Feb 2022	100-51340-2120	4521	5,959.11
Total 131412:						5,959.11
03/17/2022	131413	Wisc Dept Of Revenue-DEBITMEMO	Feb 2022 Sales Tax	640-29410	FEBRUARY 2022	8,206.77
Total 131413:						8,206.77
03/17/2022	131414	Wisc State Laboratory/Hygiene	Fluoride Samples - Feb 2022	650-59642-2900	706024	26.00
Total 131414:						26.00
03/17/2022	131415	Wisconsin Media	Credit (duplicate charge in Feb)	100-51100-2910	0004453581	916.68
Total 131415:						916.68
03/17/2022	131416	WPPI Energy	Water Plant equipment retrofit - Wtr	650-29224	INV17037	390.23
03/17/2022	131416	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	650-29224	INV17038	117.30
03/17/2022	131416	WPPI Energy	LED Street Light - Elec	300-58100-6200	INV17041	252.92
Total 131416:						760.45
03/24/2022	131417	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9986303424	575.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131417:						575.95
03/24/2022	131418	Amazon Business - Debit Memo	Maint Equip - Fire Dept	100-52200-2410	1GGH-H7YP-DTMC	193.98
03/24/2022	131418	Amazon Business - Debit Memo	Supplies-Finance	100-51510-3100	1JX7-XDH6-D13Q	37.47
Total 131418:						231.45
03/24/2022	131419	Amy James Consulting LLC	Services - Feb 15, 2022 - Mar 8, 2022	258-56700-2100	224	6,562.50
Total 131419:						6,562.50
03/24/2022	131420	Belly River Corporation	Supplies-WTP	690-59820-3900	22INV-148	887.72
Total 131420:						887.72
03/24/2022	131421	Boat Renewal Processing Center	Boat Renewal-FD	100-52210-2410	REG #WS1064YZ	22.00
Total 131421:						22.00
03/24/2022	131422	Center Point Large Print	Alp - Lib	280-55111-3430	1915825	43.74
03/24/2022	131422	Center Point Large Print	Alp-Lib	280-55111-3430	1919826	23.97
Total 131422:						67.71
03/24/2022	131423	Cummins Sales and Service	Equipment Repair - FD	100-52200-3500	F-1895	885.89
Total 131423:						885.89
03/24/2022	131424	ENTERPRISE FM TRUST	Monthly Lease Payments - Mar 2022	690-59828-2410	FBN4426637	5,576.94
Total 131424:						5,576.94
03/24/2022	131425	Erickson Sports Apparel	Logowear	258-56700-3901	102783	275.00
Total 131425:						275.00
03/24/2022	131426	Frontier	Telephone - Water	650-59661-2200	PIN #5741 3/13/22	112.87
Total 131426:						112.87



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/24/2022	131427	Gannett Wisconsin Media	Credit for missed delivery in 2021	291-56700-3220	HR2055049 - CREDIT	20.00-
03/24/2022	131427	Gannett Wisconsin Media	Annual Subscription 4/1/22-3/31/23 - PD	100-52100-3220	HR8558618 2022	477.87
Total 131427:						457.87
03/24/2022	131428	Garage Door Specialty Inc	Garage Door Repair - FD	100-52200-3500	617	140.00
Total 131428:						140.00
03/24/2022	131429	Grainger	Supplies - WWTP	690-59834-3900	9230590318	29.57
Total 131429:						29.57
03/24/2022	131430	Hawkins Inc	Pressure Gauge & Valves - WTR	650-59641-3900	6129813	837.99
03/24/2022	131430	Hawkins Inc	Azone-15 & Sodium Hydroxide - WTR	650-59641-3910	6132384	3,337.33
Total 131430:						4,175.32
03/24/2022	131431	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-55140-3100	1170183	216.38
03/24/2022	131431	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1170184	426.96
03/24/2022	131431	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-55140-3100	1171156	1,625.21
Total 131431:						2,268.55
03/24/2022	131432	Komline-Sanderson	Belts-WTP	690-59833-3900	42052585	2,094.58
Total 131432:						2,094.58
03/24/2022	131433	Kwik Trip / Kwik Star	Car Wash Fundraiser Cards - PD	806-52100-2901	ORDER 10265666	500.00
Total 131433:						500.00
03/24/2022	131434	League of Wisconsin Municipalities	2022 Membership Renewal	680-59770-2900	02/08/2022	400.00
Total 131434:						400.00
03/24/2022	131435	LeClair Bros Heat/AC Inc	Service Call/Check fireplace & rewire swi	280-55110-2410	13639	105.00
Total 131435:						105.00
03/24/2022	131436	Liberty Mutual Insurance	Terrorism Risk Policy Change Eff 2/18/22	100-16310	03/15/2022	606.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/24/2022	131436	Liberty Mutual Insurance	Installment 7	100-16310	14207461	52,987.63
Total 131436:						53,593.63
03/24/2022	131437	Malley Printing Co	Billing Envelopes	690-59840-3900	29075	2,545.60
Total 131437:						2,545.60
03/24/2022	131438	Manitowoc Co Solid Waste	Account 131 - Feb 2022 Services - DPW	640-53310-2900	25175	171.72
03/24/2022	131438	Manitowoc Co Solid Waste	Account #162 Feb 2022 Service - Eng	640-53620-2900	25182	7,179.82
Total 131438:						7,351.54
03/24/2022	131439	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	03/16/2022	433.89
Total 131439:						433.89
03/24/2022	131440	Manitowoc Disposal Inc	Recycling & Refuse Collect 3/5/2022-3/1	640-53620-2900	3/5/2022-3/18/2022	14,440.86
Total 131440:						14,440.86
03/24/2022	131441	MSA Professional Services Inc	2022 CDBG-PF Income Survey & App	291-56700-2900	R10511017.0-1	3,000.00
Total 131441:						3,000.00
03/24/2022	131442	Nichols Electric	Install wiring for humidifier - Lib	280-55110-2410	23709	518.00
Total 131442:						518.00
03/24/2022	131443	North Central Laboratories	Supplies-WTP	690-59820-3900	467553	1,758.80
Total 131443:						1,758.80
03/24/2022	131444	Northern Lake Service Inc	Acid Samples - Water	650-59642-2900	415513	673.52
Total 131444:						673.52
03/24/2022	131445	Pomp's Tire Services	Tires - DPW	100-16120	40059383	1,200.00
Total 131445:						1,200.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/24/2022	131446	Schuette Mfg & Steel Sales Inc	Probe Rods for Water Mains - Water	650-59673-3900	144338	77.00
Total 131446:						77.00
03/24/2022	131447	State of Wisc Dept of Administration	Enviromental Improvement Fund	650-29221	18886	1,381,153.03
Total 131447:						1,381,153.03
03/24/2022	131448	State of Wisconsin	Feb 2022 penalty surcharges	100-21125	03/16/2022	1,421.07
Total 131448:						1,421.07
03/24/2022	131449	Strand Associates Inc	Professional Services February 2022 - W	650-59923-2900	0181630	2,100.00
Total 131449:						2,100.00
03/24/2022	131450	Strong, Ronald I	Track Prep Sprinters - 1/21/22 to 3/19/22	100-55300-2900	TRACK PREP - SPRINT	440.00
Total 131450:						440.00
03/24/2022	131451	Superior Chemical Corp	Janitorial Supplies - PWD	100-53200-3500	327616	60.26
Total 131451:						60.26
03/24/2022	131452	Town & Country Engineering Inc.	2021 Utility Improvements	690-19107	23733	725.00
03/24/2022	131452	Town & Country Engineering Inc.	2022 SDW and CWF Loan Assistance	680-19107	23734	6,695.11
03/24/2022	131452	Town & Country Engineering Inc.	Screw Press Upgrade	690-19107	23735	17,179.11
Total 131452:						24,599.22
03/24/2022	131453	Transcendent Technologies	Ascent Land Records Software Impleme	459-51600-8170	M5629	1,812.50
Total 131453:						1,812.50
03/24/2022	131454	Two Rivers Automotive Inc.	Fuel Tank Repair - Water	650-59673-3900	5172-269585	7.89
Total 131454:						7.89
03/24/2022	131455	Two Rivers Historical Society	March 2022 Monthly Support Pymt	258-56700-2910	MAR2022	250.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131455:						250.00
03/24/2022	131456	Two Rivers Municipal Utilities	19th Street	417-56700-2900	0100000832901;3/22	9.78
03/24/2022	131456	Two Rivers Municipal Utilities	2023 Washington Street	417-56700-2900	0110000275109;3/22	17.25
03/24/2022	131456	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	0450000733403;3/22	125.33
03/24/2022	131456	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	0450000733503;3/22	2,091.11
03/24/2022	131456	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	0450000733603;3/22	4,053.24
03/24/2022	131456	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	0450000733703;3/22	68.66
03/24/2022	131456	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	0450000733803;3/22	102.98
03/24/2022	131456	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	070-00002595-06;3/22	5.75
Total 131456:						6,474.10
03/24/2022	131457	U.S. Department of Agriculture	Cooperative Service Agreement	100-51410-2130	COOPERATIVE SERVICE	1,966.00
Total 131457:						1,966.00
03/24/2022	131458	US Bancorp	Vehicles & Equipment Contract Pymnt 4/	690-29237	465432524	78,398.76
Total 131458:						78,398.76
03/24/2022	131459	USA Blue Book	Landfill Level Sensor - Eng	419-53600-3900	898588	590.04
Total 131459:						590.04
03/24/2022	131460	Village of Mishicot Treasurer	Feb 2022 Municipal Court Forfeitures	100-21125	3/16/2022	213.16
Total 131460:						213.16
03/24/2022	131461	Watson's Vending & Foodservice Inc.	Water - WWTP	690-59820-2900	I19116	93.95
03/24/2022	131461	Watson's Vending & Foodservice Inc.	Water - WWTP	690-59820-2900	I19435	63.95
Total 131461:						157.90
03/24/2022	131462	Wisc Dept Of Revenue-DEBITMEMO	Tax Incremental District Fee	245-56700-2900	L0589823824	1,650.00
Total 131462:						1,650.00
03/24/2022	131463	Wisconsin Municipal Judges Association	2022 Dues / E. Walker	100-51200-3210	2022 DUES INVOICE	100.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131463:						100.00
03/24/2022	131464	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	4068459550 - 114 DAVIS S	47.76
03/24/2022	131464	Wisconsin Public Service	Pavillion	100-55200-2220	4070830974 - PAVILLION	15.65
03/24/2022	131464	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	4071432850 - 3801 MISHI	288.37
Total 131464:						351.78
03/24/2022	131465	WOMT	After Further Review - February 2022	258-56700-2910	886-00061-0008	160.00
Total 131465:						160.00
03/25/2022	131466	U.S. Bank-Debit Memo	Credit Card Usage - February/March 202	100-16000	STATEMENT 3-7-2022	63,459.97
Total 131466:						63,459.97
03/31/2022	131467	4 K's Pest Control LLC	Service - Parks & Rec	100-55200-2900	18362	945.00
03/31/2022	131467	4 K's Pest Control LLC	Pest control - Sr. Center	100-55140-2900	18386	45.00
Total 131467:						990.00
03/31/2022	131468	AECOM Technical Services Inc	Environmental Services - Feb 2022	419-53600-2900	2000601732	1,592.50
Total 131468:						1,592.50
03/31/2022	131469	Amazon Business - Debit Memo	Supplies - Maintenance	100-51600-3500	1F3N-NJF4-FTDH	541.15
03/31/2022	131469	Amazon Business - Debit Memo	CREDIT - Maintenance	100-51600-3500	1KXQ-91CG-J6P9	43.22-
Total 131469:						497.93
03/31/2022	131470	Aring Equipment Exchange	Parts - DPW	100-16120	778573	257.30
Total 131470:						257.30
03/31/2022	131471	Assessment Technologies of Wisc LLC	Annual license for Market Drive 2022	100-51530-2900	INV224321	279.98
Total 131471:						279.98
03/31/2022	131472	Braun Building Center	Lumber - DPW	100-16120	BB074571201	227.94

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131472:						227.94
03/31/2022	131473	Brunner, Sally A	March 2022 Services	100-51530-2130	322	3,808.33
Total 131473:						3,808.33
03/31/2022	131474	Chris Lewis Tree Surgery	Tree & Stump Removal - 2409 Adams St	260-55210-2900	480	2,000.00
Total 131474:						2,000.00
03/31/2022	131475	Christmas Stars - APG	Down payment for Christmas Stars 2022	250-55150-3300	3/28/2022	51.00
Total 131475:						51.00
03/31/2022	131476	CliftonLarsonAllen LLP	Progress Billing/Dec 2021 Audit	100-51510-2110	3191944	5,145.00
Total 131476:						5,145.00
03/31/2022	131477	Crane Engineering Sales Inc	Supplies - WWTP	690-59833-3900	421730-00	1,538.60
Total 131477:						1,538.60
03/31/2022	131478	Delta Dental of Wisconsin	Delta Premiums - April 2022	100-21532	1753789	6,150.86
Total 131478:						6,150.86
03/31/2022	131479	Fire Dept Petty Cash	Petty cash reimbursement	100-52300-3300	03/29/2022	44.95
Total 131479:						44.95
03/31/2022	131480	Froelich, Robert	Energy Star Rebate - Refrigerator	660-29253	3/28/2022	30.00
Total 131480:						30.00
03/31/2022	131481	Grainger	Supplies - WWTP	690-59833-3900	9240311184	38.64
Total 131481:						38.64
03/31/2022	131482	Grall, Thomas	Energy Star Rebate - Clothes Washer	660-29253	3/28/2022	30.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131482:						30.00
03/31/2022	131483	Harmony Technologies LLC	Consulting/Support 01/02/22-03/27/22 -F	455-52200-3900	4984	260.00
Total 131483:						260.00
03/31/2022	131484	Heart A Rama	2022 Program book/Full Page - Rec	100-55300-3900	2022	200.00
Total 131484:						200.00
03/31/2022	131485	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	9017744810	7,592.13
Total 131485:						7,592.13
03/31/2022	131486	Kwik Trip	Car Wash Fundraiser Cards - PD	806-52100-2901	ORDER 10270953	.00
Total 131486:						.00
03/31/2022	131487	League of Wisc Municipalities	Leaf Collection Study	680-59790-2900	84132	1,000.00
Total 131487:						1,000.00
03/31/2022	131488	Lucky Signs & Graphics	Golf Simulator Wall Wrap - Rec	100-55300-2900	641	580.00
Total 131488:						580.00
03/31/2022	131489	Luisier Plumbing Inc	Zone Valve Replacement - City Hall	100-51600-3500	26417	236.00
Total 131489:						236.00
03/31/2022	131490	McMahon Associates Inc	Permitting for Pierce CT Drainage Chann	680-59740-2900	926020	193.80
Total 131490:						193.80
03/31/2022	131491	Penworthy Company LLC, The	Books-Lib	280-55112-3400	0579975-IN	338.19
Total 131491:						338.19
03/31/2022	131492	Pomp's Tire Services	Tire inventory - DPW	100-16120	40059558	692.22
03/31/2022	131492	Pomp's Tire Services	Tire inventory - DPW	100-16120	40059626	519.08

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/31/2022	131492	Pomp's Tire Services	Tire inventory - DPW	100-16120	40059627	504.00
Total 131492:						1,715.30
03/31/2022	131493	Prompt Printing Center	Garbage stickers - Cust Serv	640-53620-3900	34864	1,080.00
Total 131493:						1,080.00
03/31/2022	131494	Psychologie Clinique S.C.	Police Officer Psych Eval - M. Nussberge	100-52120-2142	STATEMENT 3/23/22	540.00
Total 131494:						540.00
03/31/2022	131495	Rundle-Spence	Corrosion Control Study - Wtr	650-19395	S2989355.001	2,855.66
Total 131495:						2,855.66
03/31/2022	131496	Scholastic Library Publishing	Jnf-Lib	280-55112-3400	37220887	345.70
Total 131496:						345.70
03/31/2022	131497	Schroeder Bros Co	Restitution Rec'd by Court - Case QC-13	100-21125	3/28/2022	59.95
Total 131497:						59.95
03/31/2022	131498	Sebco Books	Jnf-Lib	280-55112-3400	205616	498.82
Total 131498:						498.82
03/31/2022	131499	Stechmesser, Scott	Energy Star Rebate - Refrigerator	660-29253	03/23/2022	30.00
Total 131499:						30.00
03/31/2022	131500	USA Blue Book	Supplies-WTr	650-59643-3900	913402	409.16
Total 131500:						409.16
03/31/2022	131501	Valders Journal	1 Year Subscription 2022 - Lib	280-55111-3230	SUBSCRIPTION 3-18-22 1	32.00
Total 131501:						32.00
03/31/2022	131502	W.S. Darley & Co.	Supplies - FD	100-52210-2410	17460696	697.28



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131502:						697.28
03/31/2022	131503	Water Quality Investigations LLC	Two Rivers CCT Implementation 2/7/22-3	650-59923-2900	0322_38	900.77
Total 131503:						900.77
03/31/2022	131504	WCA/Group Health Trust	April 2022 Health Premiums	100-16300	0012692563	153,876.06
Total 131504:						153,876.06
03/31/2022	131505	WEX Bank	Gasoline	250-55150-3900	79393847	7,063.88
Total 131505:						7,063.88
03/31/2022	131506	Wisc Dept of Public Instruction	Library Director Renewal of Certification	280-55110-2130	3/24/2022	50.00
Total 131506:						50.00
03/31/2022	131507	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;3/22	1,294.11
03/31/2022	131507	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;3/22	35.34
03/31/2022	131507	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;3/22	1,522.68
03/31/2022	131507	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;3/22	17.33
Total 131507:						2,869.46
03/31/2022	131508	Wisconsin Retirement System	February 2022 Contributions	100-21520	FEBRUARY 2022	112,803.89
Total 131508:						112,803.89
Grand Totals:						4,141,687.31

## CITY COUNCIL RESOLUTION

### Adopting Amendment No. 3 to the Project Plan of Tax Increment District No. 7, City of Two Rivers, Wisconsin

**WHEREAS**, the City Council initially adopted the Project Plan and Boundaries to create Tax Incremental District (TID) No. 7, for the purpose of rehabilitation and redevelopment of underutilized properties in the City and adopted a Project Plan for the District in August 2001 which was amended in August 2003 and again in February 2012; and

**WHEREAS**, the initial and amended Project Plans for TID No. 7 provided financing mechanisms that resulted in a substantial private investments; and

**WHEREAS**, the tax revenues available from the subject property provide the financial feasibility to further amend the Project Plan for TID No. 7 to address infrastructure improvements both in TID No. 7 and within a one-half mile area of TID No. 7; and

**WHEREAS**, the initial Project Plan for TID No. 7 does not contain any project costs for public infrastructure improvements located within a one-half mile radius of the boundary of TID No. 7; and

**WHEREAS**, the Plan Commission held a public hearing at which time interested parties were provided an opportunity to express their views on the proposed Amendment No. 3 to the Project Plan of TID No. 7 which is intended to provide a portion of the financing for street and infrastructure improvements for 17th Street, Zlatnik Drive and Lincoln Street; to offer grants for façade improvements to retail and commercial buildings and related administrative and financing costs; and

**NOW THEREFORE, BE IT RESOLVED** that the City Council makes the following findings regarding Amendment No. 3 to the Project Plan of TID No. 7:

1. The Amended Project Plan is financially feasible and promotes the rehabilitation and redevelopment of the property in TID No. 7; and
2. The boundaries of TID No. 7 are not changing as a result of Amendment No. 3; and
3. The improvements provided for in Amendment No. 3 are likely to significantly enhance the value of real property in TID No. 7; and
4. The Amended Project Plan is feasible and in conformity with the City's adopted Comprehensive Plan; and
5. The Amended Project Plan will promote the orderly development of the City because it will provide funds to assist with needed infrastructure improvements; and
6. The percentage of retail business at the end of TID No. 7's expenditure period is estimated to be 5%; and
7. That, but for this Amendment No. 3 to TID No. 7, the public infrastructure improvements would not occur because the City has no current or future funds budgeted for this purpose.

**BE IT FURTHER RESOLVED** that Amendment No. 3 to the Project Plan of Tax Incremental District No. 7 is hereby approved and adopted by the City Council subject to any revisions required by legal counsel and the City Council hereby amends TID No. 7 effective as of January 1, 2022.

Passed and adopted this 18th day of April, 2022.

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Councilmember

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Gregory E. Buckley, City Manager



AMENDMENT NO. 3 TO THE  
PROJECT PLAN FOR  
TAX INCREMENTAL DISTRICT NO. 7

Date Adopted by City Council:  
Date Adopted by Joint Review Board:  
Expenditure Deadline: August 2023  
TID #7 Amendment No. 3 Expiration Date: August 2028

**PROPOSED SCHEDULE FOR  
AMENDMENT NO 3. TO TAX INCREMENTAL DISTRICT NO. 7  
TO ALLOW EXPENDITURES OF FUNDS FOR  
STREET & UTILITY IMPROVEMENTS ON 17TH ST & ZLATNIK DR  
(Combined hearing method)**

Identifier

Key	Date	Activity or Action							
A	Feb-07	City Council resolution to proceed	February						
B	Feb-08 to Mar 31	Project Plan preparation	S	M	T	W	T	F	S
C	Mar-14	Plan Commission receives overview of process for Amendment No. 3 to TID No. 7, reviews the draft Project Plan & schedules the public hearing for Apr-11	6	7A	8B	9	10	11	12
			13	14	15	16	17	18	19
			20	21	22	23	24	25	26
			27	28					
D	Mar-15	Notice letters sent to taxing entities	March						
E	Mar-29 to Apr-01	Publication of Notice for Joint Review Board Meeting No. 1 (at least 5 days prior to meeting)	S	M	T	W	T	F	S
			6	7	8	9	10	11	12
F	Apr-04	Publication of Class 1 Notice - TID Amendment	13	14C	15D	16	17	18	19
G	Apr-05 to Apr-08	1st meeting of the Joint Review Board (organizational)	20	21	22	23	24	25	26
			27	28	29E	30	31B		
H	Apr-11	Plan Commission reviews the Project Plan for Amendment No. 3 to TID 7 & conducts public hearing	April						
I	Apr-11	Plan Commission reviews hearing comments & adopts the Project Plan	S	M	T	W	T	F	S
			3	4F	5G	6	7	8G	9
			10	11H	12J	13	14	15	16
			17	18K	19L	20	21	22	23
J	Apr-12 to May-20	Publication of Notice for Joint Review Board Meeting No. 2 (at least 5 days prior to meeting)	24	25	26	27	28	29	30
K	Apr-18	Council approves Amended Project Plan and adopts resolutions	May						
			1	2	3	4	5	6	7
			8	9	10	11	12	13	14
			15	16	17	18	19	20	21
L	Apr-19	Earliest approval by the Joint Review Board	22	23	24	25	26J	27	28
M	May-26	Latest approval by Joint Review Board	29	30	31				

Prepared : 2/22/2022  
Revised: 3/18/2022

CITY COUNCIL

Mark Bittner	Jeff Dahlke
Tracey Koach	Bill LeClair
Darla LeClair	Jay Remiker
Bonnie Shimulunas	Adam Wachowski
Larry Thomas	

PLAN COMMISSION

Gregory Buckley	Rick Inman
Kay Koach	Kristin Lee
Jim McDonald	Eric Pangburn
Adam Wachowski	

COMMUNITY DEVELOPMENT AUTHORITY(CDA)  
AND  
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE (BIDC)

Elizabeth Bittner	Mark Bittner
Gregory Coenen	Donald Karman
Dick Klinkner	Tracey Koach
Bill LeClair	Keith Lyons
Daniel Wettstein	Tracy Yaggie

CITY OFFICIALS

Gregory Buckley, City Manager  
James McDonald, Public Works Director/City Engineer  
Elizabeth Runge, Community Development Director/City Planner

FINANCIAL CONSULTANT

Robert W. Baird & Co., Inc.

LEGAL REVIEW PROVIDED BY

Quarles & Brady



Members of the City Council, Plan Commission, Joint Review Board,  
Community Development Authority/Business and Industrial Development Committee  
and Interested Citizens

Re: Amendment No. 3 to the Project Plan for Tax Incremental District No. 7

Ladies and Gentlemen:

TID No. 7 was initially created in 2001 to assist in financing redevelopment of the former Two Rivers Community Hospital complex by Rice Health Care of Appleton. This project Plan has been amended in 2003 and 2012 to fund infrastructure projects. The city is proposing a final amendment to fund costs within the district and within one-half mile of the Project Plan boundary.

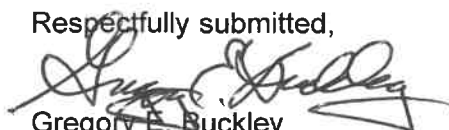
The proposed Amendment No. 3 to TID No. 7 will be used to help finance a share of several construction projects:

- The reconstruction of 17th Street including the replacement of sewer/ water utilities to cost \$1,412,134;
- The repaving of Zlatnik Drive estimated to cost \$188,000;
- The resurfacing and replacement of aging sewer and water facilities in Lincoln Street from 17th Street to 22nd Street estimated to cost \$1,388,500;
- Façade improvements for retail and commercial buildings \$25,000; and
- Administrative, planning and legal costs are estimated to cost \$10,000.

The total project costs are estimated to be \$3,023,634. It is anticipated that other funding sources, such as WDNR Environmental Loan Funds, will contribute to the costs of the projects listed above. This document contains provides projections for the financial feasibility of paying for the projects with tax revenues from TID No. 7.

I would like to thank members of the Council, Plan Commission, Joint Review Board and Community Development Authority/BIDC and interested citizens who support these projects.

Respectfully submitted,



Gregory E. Buckley  
City Manager

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## BACKGROUND ON TAX INCREMENT FINANCING

The Wisconsin Legislature found that an inequitable situation existed when the cost of certain public works improvements within a municipality were paid for by the municipality, while the benefits from the expanded tax base which was stimulated by such improvements extended beyond the municipality and benefited all entities which shared the tax base. The Legislature found that municipal expenditures to support redevelopment projects and promote industrial development could be considered inequitable because the majority of the cost to promote such growth fell on the municipality, while the benefit was enjoyed by all other taxing entities who did not directly participate in financing these costs.

The Legislature created Tax Incremental Financing (TIF) to establish a viable procedure whereby a municipality, through its own initiative and efforts, could finance improvements which would support redevelopment projects and promote industrial and economic development. The Legislature declared that establishing a tax increment system was, in all respects, for the benefit of all people of Wisconsin to serve a public purpose in improving and promoting their welfare and prosperity.

When a Tax Incremental District (TID) is created, a base value is established. This base value is the aggregate value of all taxable property in the District as of the date of creation (equalized by the Department of Revenue). Any subsequent property value increase in the TID is considered "**increment**" and tax levies on this growth represent positive dollar increments which pay for the initial development costs. These tax increments are generated not only from municipal taxes, but also from the tax levies of the overlying taxing jurisdictions.

The Tax Increment Law has been developed to encourage development by allowing the municipality to recover the up-front project costs before the other taxing jurisdictions benefit from the additional taxable value created in the TID. After the project costs are paid off, the TID may be amended or is dissolved with all taxing jurisdictions sharing the added value.

It is important to note that one of the underlying assumptions of the Tax Increment Law is that without the tax incremental financing to assist in paying project costs, no development or redevelopment would take place. The effect of this would be no increase in property values in the TID area, other than normal inflationary increase on the base value of the land.

Traditionally, project costs were to be expended only **within** the boundaries of a TID because that area was the intended beneficiary of such cost expenditures. However, State Statutes regulating TIDs have been amended to allow project costs to be expended **within a one-half mile radius** of the boundaries of a redevelopment TID, recognizing that public infrastructure improvements and incentives for private investment in areas surrounding a redevelopment district are also important to that district's viability.

## PROJECT PLAN AMENDMENT PROCEDURES

Section 66.1105(4)(h)1 establishes procedures and requirements to amend a Project Plan. Those procedures and requirements will guide the preparation of this amendment.

The original Project Plan for TID No. 7 was adopted in August 2001. Amendments No. 1 and No. 2 to the original Project Plan were done in 2003 and 2012, respectively, due to changes needed to the Project Plan.

This revised Project Plan is referred to as Amendment No. 3 and is being proposed for the reasons stated in the following section.

Following a public hearing, the Plan Commission may adopt and recommend the Amendment No.3 Project Plan to the City Council for adoption. The Amended Project Plan, if adopted by the City Council, would then be forwarded to the Joint Review Board (JRB) for its action; if approved by the Joint Review Board, the Amendment No. 3 Project Plan would be filed with the Wisconsin Department of Revenue.

This Amendment No. 3 Project Plan for TID No. 7 has been developed in accordance with Wisconsin Statutes. Topical headings of this Project Plan relate to specific requirements of Section 66.1105(4)(f).

## DESCRIPTION OF DISTRICT AND STATEMENT OF FINDINGS RELATIVE TO LEGAL REQUIREMENTS OF WISCONSIN STATUTES

Amendment No 3 is not changing TID No. 7 District boundaries. Map 1 shows TID No. 7 district. The district encompass a total 11.86 acres including streets rights-of-way in area. A detailed description of the boundary is included in Appendix A.

A list of the Joint Review Board members is included in Appendix B.

Minutes of the Joint Review Board meetings are included in Appendix C.

Appendix D includes a legal opinion of Amendment No. 3 Project Plan, that the Amended Project Plan is complete and complies with Section 66.1105(4)(f) and (h). This opinion satisfies the requirement as specified in Section 66.1105(4)(f) and (h).

Appendix E includes resolutions approving this Amendment No. 3 Project Plan.

Following are statutory requirements and relevant statistical information on TID No. 7:

**Statutory requirement: Minimum 50% of TID area in need of rehabilitation or conservation work\***

- Total area within TID No. 7: 11.86 acres
- 50% of the total area of TID No. 7:  $11.8 \times 50\% = 5.93$  acres
- Percent of TID No. 7 in need of rehabilitation:  $10.68^{**} \text{ acres} / 11.86 \text{ acres} = 90\%$   
(\* 10.68 acres includes the Hamilton Home and former hospital site)

**GOALS AND PURPOSE FOR INITIAL CREATION OF TID NO. 7**

TID No. 7 was created to assist with the costs associated with the rehabilitation of former hospital site and nursing home facility. The financing for the project costs assisted with remodeling the building and related site improvements.

Amendment No. 2 for TID No. 7 assisted with infrastructure improvements on 25th Street between Lincoln Avenue and Garfield Street. That project was completed in 2010-2011.

**NEED FOR AMENDMENT No. 3**

Amendment No. 3 is needed to assist with the costs of the projects listed below. These projects have additional sources of funding, including Wisconsin Department of Natural Resources Clean Water and Safe Drinking funds, to assist with paying for project costs. The City anticipates up to \$600,000 of the project costs will be paid funds from Amendment No. 3 to TID 7. The projects are:

**1. Reconstruction of 17th Street**

The project is necessary as the sewer and water infrastructure is at or near the end of their design life and in need of replacement. The roadway is in need rehabilitation. Project cost would include engineering costs and infrastructure construction. The project would also include lead water service laterals replacements to comply with Wisconsin Department of Natural Resources safe drinking water standards. There is DNR funding assistance that will be contributing to a portion of the costs of this project. This project will enhance the 17th Street corridor and the adjacent area.

**2. Lincoln Street Reconstruction**

This project is along Lincoln Street from 22nd Street on the north to 17th Street on the South, and the depth of lots abutting Lincoln Street between 22nd and 17th. The work to be done includes sewer and water lateral replacement in the right-of-way. Also, there will be storm sewer improvements and resurfacing of the roadway.

**3. Repaving of Zlatnik Drive**

This project is for the repaving of Zlatnik Drive from 17th Street to Pierce Street.

#### 4. Assistance with Façade Improvements

This item provides for the ability to offer grants to commercial businesses for façade improvements, in the district and within a one-half mile radius of the TID No. 7 district boundary. If there are funds available and it is financially feasible, assisting businesses with façade improvements per the criteria of the City's, Façade Improvement Program, it would be a benefit to the business and to the entire community.

#### 5. Administration and Financial Costs Related to Amendment No. 3 Activities

These include the cost of activities to support the TID such as, but not limited to, city staff labor, public financing costs, certified public accountant fees, audit services, real property appraisals and costs to amend the Project Plan.

### SUMMARY OF ESTIMATED PROJECT COSTS FOR AMENDMENT NO. 3

1. 17th Street	\$1,412,134
2. Lincoln Street	\$1,388,500
3. Zlatnik Drive	\$ 188,000
4. Façade Improvements	\$ 25,000
5. Administrative and legal costs	\$ 10,000
<b>Total</b>	<b>\$3,023,634</b>

The City reserves the right to advance certain administrative, professional services, and other project costs from available City funds and to be reimbursed by tax increments generated by the TID.

Table 1 is a financial proforma which projects future tax increment revenues and includes a schedule for annual debt reduction for project costs.

The City of Two Rivers reserves the right to issue tax incremental bonds and notes. Should conditions warrant during the life of TID No. 7, the City may elect to refinance the outstanding debt issued to pay project costs with tax incremental bonds or notes issued pursuant to Section 66.1105(9)(b), Wisconsin Statutes.

### ECONOMIC FEASIBILITY ANALYSIS

The economic feasibility of financing \$600,000 of project costs identified in this Amendment No. 3 to the Project Plan depends on the ability of the City to pay such costs from the tax revenues generated from the development in TID No. 7.

### Components of Economic Feasibility

Economic feasibility is based on the ability of the City to pay estimated project costs from a combination of available funds as depicted in Table 1, the Cash Flow Proforma Analysis. That analysis assumes a constant, unchanging equalized valuation throughout the remaining life of this redevelopment TID, and constant tax rates.

Expenditures would be fully recovered by the final year of this TID's statutory life.

### Increment and Revenue Projections

Increment projections have been developed conservatively over the remaining life of the district, and assuming no increase in the aggregate local property tax rate. Accordingly, TIF revenues are projected at a constant level per year.

### Debt Service Planning and Economic Feasibility

Based on the analysis on Table 1, TID No. 7 Amendment No 3 is determined to be economically feasible. The district is projected to be dissolved in the year 2028 when all project costs will have been repaid.

TABLE 1

# City of Two Rivers

## Example Tax Increment District No. 7

### Cash Flow Proforma Analysis

BAIRD

Assumptions	
Annual Inflation During Life of TID.....	0.00%
2021 Gross Tax Rate (per \$1,000 Equalized Value).....	\$23.35
Annual Adjustment to tax rate.....	0.00%
Investment rate.....	0.25%
Data above dashed line are actual	

Background Data				
(a)	(b)	(c)	(d)	
TIF District Valuation (January 1)	Construction Increment (1)	TIF Increment Over Base	Tax Rate	
Base Value \$0				
2019 \$6,074,800		\$6,156,900	\$26.00	
2020 \$6,156,900		\$4,415,600	\$24.24	
2021 \$4,415,600		\$4,415,600	\$23.35	
2022 \$4,415,600		\$4,415,600	\$23.35	
2023 \$4,415,600		\$4,415,600	\$23.35	
2024 \$4,415,600		\$4,415,600	\$23.35	
2025 \$4,415,600		\$4,415,600	\$23.35	
2026 \$4,415,600		\$4,415,600	\$23.35	
2027 \$4,415,600		\$4,415,600	\$23.35	
2028 \$4,415,600		\$4,415,600	\$23.35	
2029 \$4,415,600		\$4,415,600	\$23.35	
				\$0

Revenues				
(a)	(b)	(c)	(d)	
Tax Revenue	Computer Aid	Investment Proceeds	Total Revenues	
\$149,258	\$766	\$2,230	\$152,253	
\$103,096	\$766	\$2,430	\$106,291	
\$103,096	\$766	\$2,514	\$106,376	
\$103,096	\$766	\$2,318	\$105,179	
\$103,096	\$766	\$2,120	\$105,982	
\$103,096	\$766	\$1,922	\$105,784	
\$103,096	\$766	\$1,724	\$105,585	
\$103,096	\$766	\$1,525	\$105,386	
\$103,096	\$766	\$1,326	\$105,187	
\$974,023	\$6,892	\$18,108	\$999,024	

Type of TID: Rehabilitation

2001 TID Inception

2023 Final Year to Incur TIF Related Costs

2028 Maximum Legal Life of TID (27 Years)

2029 Final Tax Collection Year

(1) Per City.

Expenditures				
(i)	(j)	(k)	(l)	(m)
Principal (3/15)	Interest (3/15) RATE= 4.00%	Debt Service	Transfer to D/S Fund (1)	Administrative Expenses (1)
\$97,932	\$14,860	\$112,792	\$72,200	\$150
\$92,654	\$20,138	\$112,792	\$72,200	\$150
\$96,416	\$16,377	\$112,792	\$72,200	\$150
\$100,272	\$12,520	\$112,792	\$72,200	\$150
\$104,283	\$8,509	\$112,792	\$72,200	\$150
\$108,443	\$4,350	\$112,792	\$72,200	\$150
\$600,000	\$76,753	\$676,753	\$577,600	\$1,200
				\$1,255,553

TID Status				
(o)	(p)	(q)	(r)	(s)
Annual Balance	Year End Cumulative Balance (December 31)	Cost Recovery		
\$79,903	\$91,951	Per 2020 Audit		
\$33,941	\$971,854	Expenditures Recovered		
\$1,005,796	\$1,005,796	Expenditures Recovered		
\$927,029	\$927,029	Expenditures Recovered		
\$78,963	\$848,066	Expenditures Recovered		
\$79,161	\$768,906	Expenditures Recovered		
\$79,358	\$689,547	Expenditures Recovered		
\$79,557	\$609,990	Expenditures Recovered		
\$79,756	\$530,235	Expenditures Recovered		
\$105,187	\$635,422	Expenditures Recovered		

Robert W. Baird & Co., Incorporated ("Baird") is not recommending any action to you. Baird is acting as an advisor to you and does not owe you a fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934. Baird is acting for its own interests. You should discuss the information contained herein with any and all internal or external advisors and experts you deem appropriate before acting on the information. Baird seeks to serve as an underwriter (or placement agent) on a future transaction and not as a financial advisor or municipal advisor. The primary role of an underwriter (or placement agent) is to purchase, or arrange for the placement of, securities in an arm's length commercial transaction with the issuer, and it has financial and other interests that differ from those of the issuer. The information provided is for discussion purposes only, in seeking to serve as underwriter (or placement agent). See "Important Disclosures" contained herein.

## ZONING AND BOUNDARIES

See Map No. 1 for zoning and boundaries of TID No. 7

## LOCATION OF IMPROVEMENTS

See Map No. 2 for the location of the proposed project. The projects are located within the project plan and/or the one-half mile radius of the boundaries of TID No. 7.

## EXISTING LAND USES

Map 3 identifies existing land uses in TID NO. 7.

## FUTURE LAND USES

Map 4 shows future land uses in TID NO. 7.

## MASTER PLAN, OFFICIAL MAP, BUILDING CODE, ZONING CODE AND OTHER CITY ORDINANCES

At this time, no identifiable changes in the City's Comprehensive Plan, Official Map, Building Code or other ordinances are required to accommodate the proposed development or construction activities contemplated in TID No. 7.

The City of Two Rivers reserves the right to make any necessary changes as circumstances may require. All City ordinances and code documents are readily available for inspection and are incorporated in this document by reference.

## STATEMENT OF NO RELOCATION REQUIRED

No relocation of families, individuals or business operations are necessary because of activities occurring within TID No. 7.

## NON-PROJECT COSTS

This Project Plan does not include any non-project costs.

## ADDITIONAL PROJECT COSTS AND POSSIBLE BOUNDARY AMENDMENT(S)

The City of Two Rivers reserves the right, in accordance with Section 66.1105(4)(h) and 66.1105(5)(c), to amend this original Project Plan to include additional projects and project costs which are not anticipated at this time. Boundary amendments may also be made in accord with applicable state statute provisions.



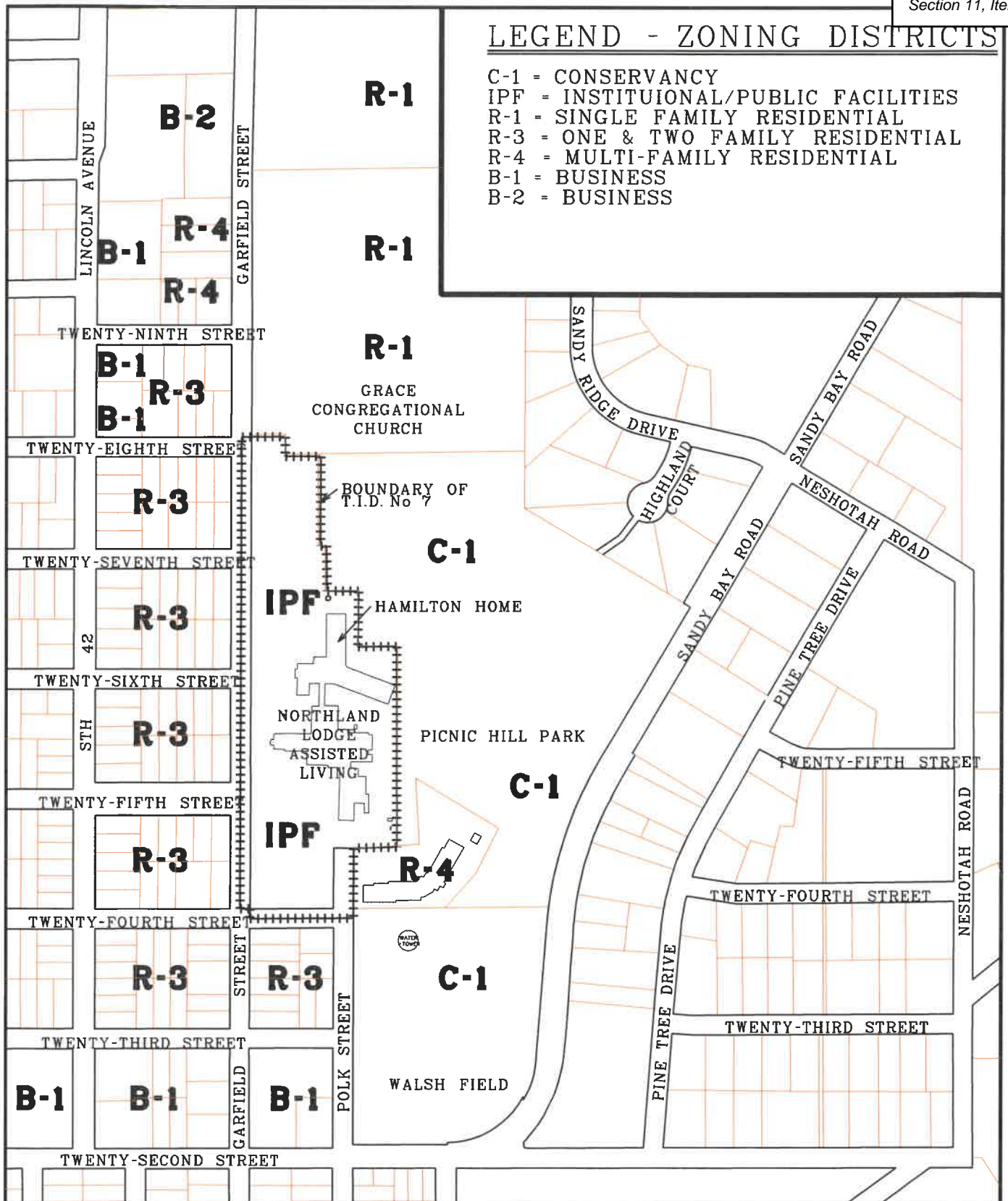
## CONCLUSIONS AND RECOMMENDATIONS

Based on the evaluation and facts contained in this amended Project Plan, the following conclusions and recommendations are made:

- In addition to providing capital necessary for the initial redevelopment of the former hospital TID No. 7 makes it financially feasible to amend the TID for the additional infrastructure projects included in this plan.
- Based upon the above conclusions, it is recommended that this Amended Project Plan for TID No. 7 be adopted in accordance with the applicable statutes by formal resolution of the City of Two Rivers Plan Commission and City Council.

# LEGEND - ZONING DISTRICTS

C-1 = CONSERVANCY  
 IPF = INSTITUTIONAL/PUBLIC FACILITIES  
 R-1 = SINGLE FAMILY RESIDENTIAL  
 R-3 = ONE & TWO FAMILY RESIDENTIAL  
 R-4 = MULTI-FAMILY RESIDENTIAL  
 B-1 = BUSINESS  
 B-2 = BUSINESS



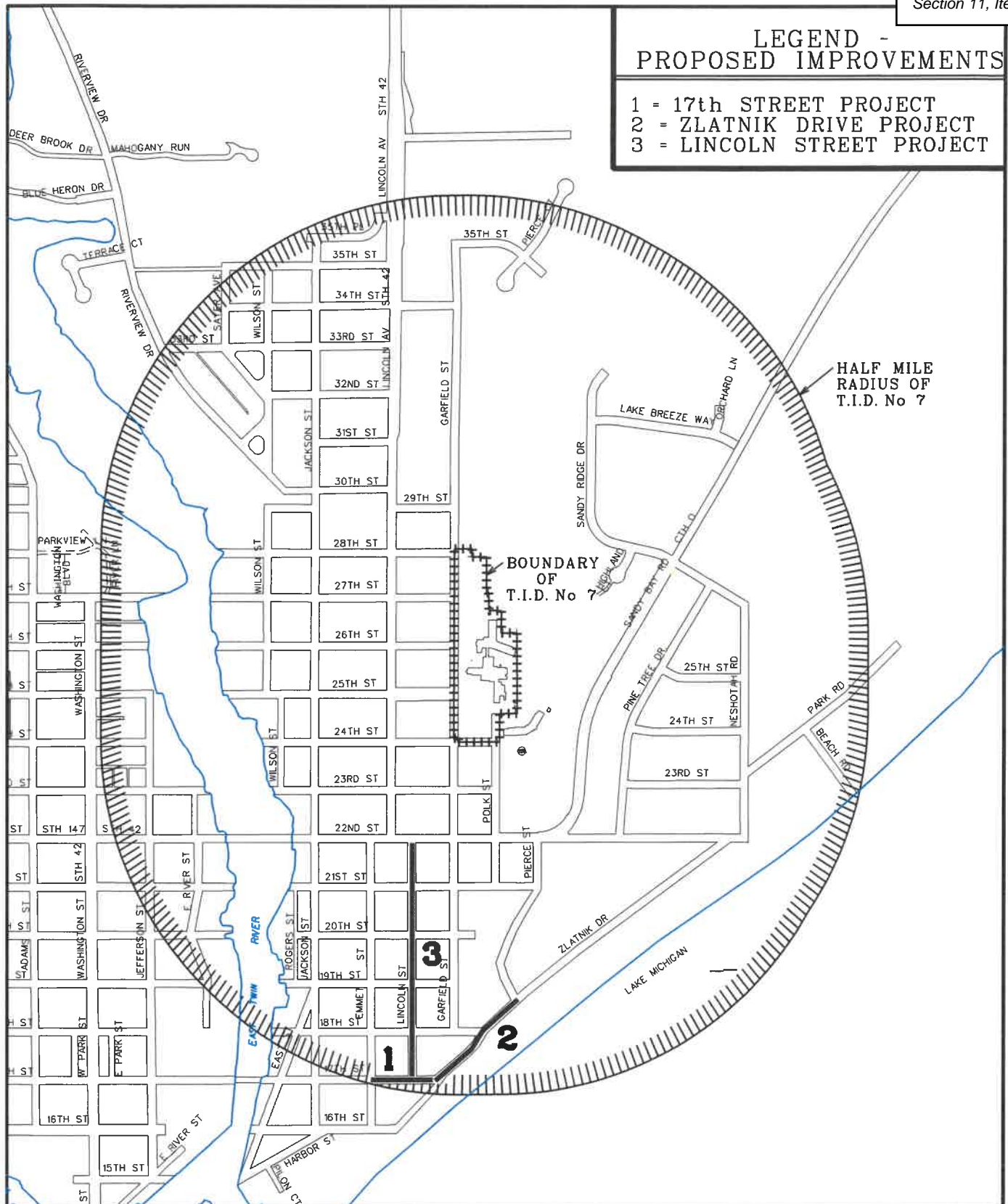
## ZONING & BOUNDARIES OF T.I.D. No. 7 AMENDMENT No. 3



MAP No. 1  
 T.I.D. No. 7  
 1" = 400'

# LEGEND - PROPOSED IMPROVEMENTS

- 1 = 17th STREET PROJECT
- 2 = ZLATNIK DRIVE PROJECT
- 3 = LINCOLN STREET PROJECT



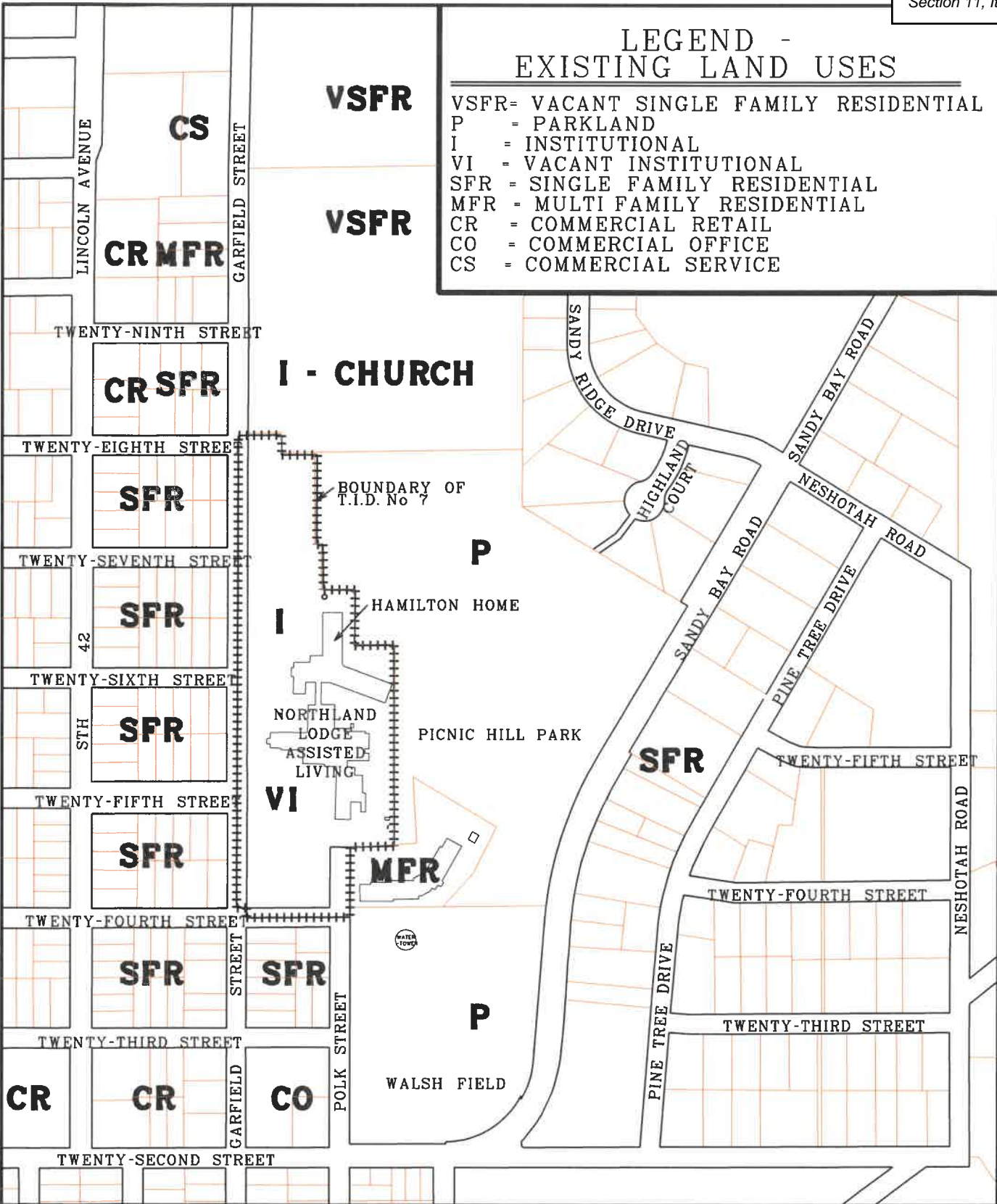
## PROPOSED MUNICIPAL IMPROVEMENTS IN T.I.D. No. 7 AMENDMENT No.3



MAP No. 2  
T.I.D. No. 7  
1"=1000'

# LEGEND - EXISTING LAND USES

VSFR = VACANT SINGLE FAMILY RESIDENTIAL  
P = PARKLAND  
I = INSTITUTIONAL  
VI = VACANT INSTITUTIONAL  
SFR = SINGLE FAMILY RESIDENTIAL  
MFR = MULTI FAMILY RESIDENTIAL  
CR = COMMERCIAL RETAIL  
CO = COMMERCIAL OFFICE  
CS = COMMERCIAL SERVICE



## EXISTING LAND USES IN T.I.D. No. 7 AMENDMENT No. 3

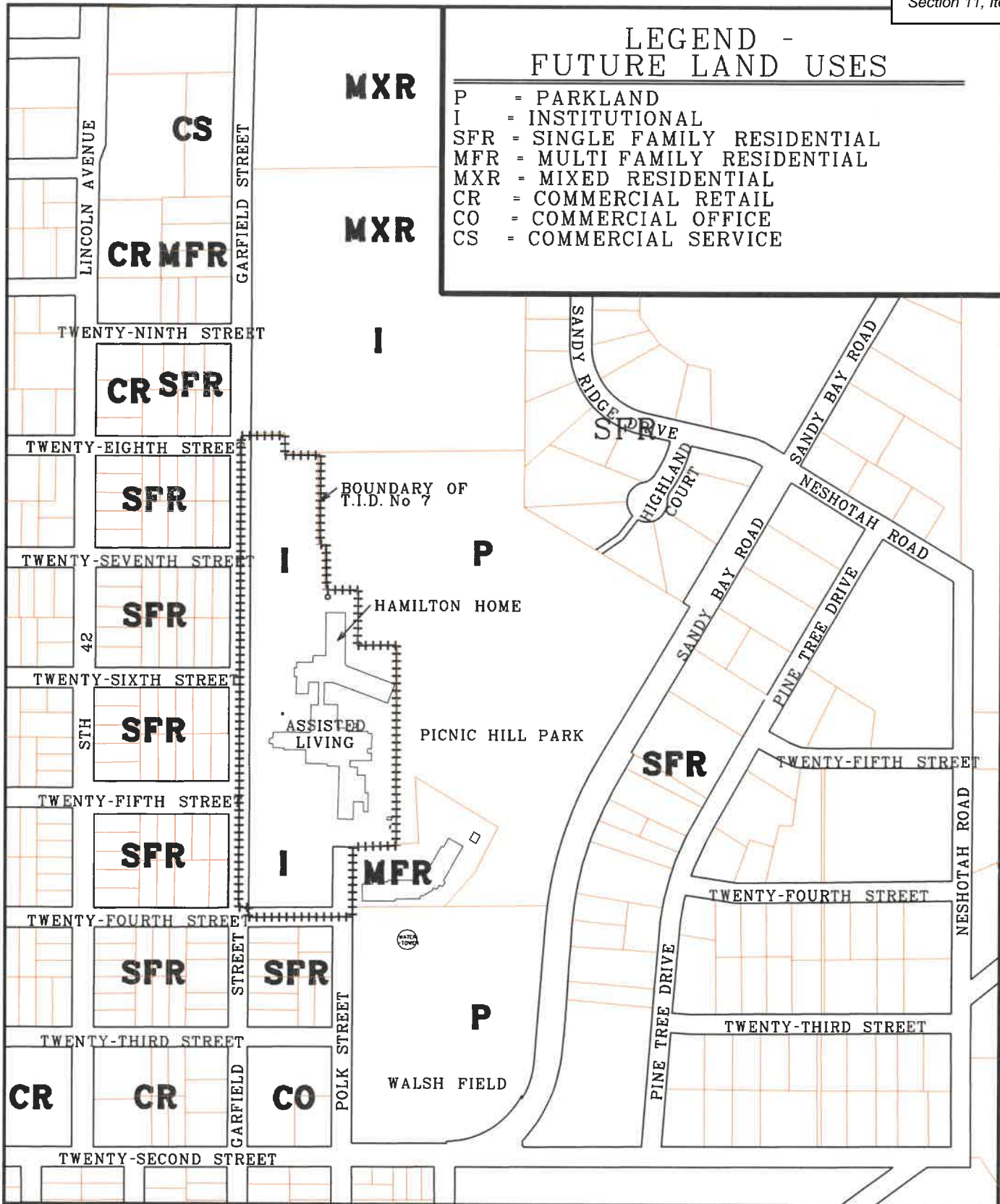


MAP No. 3  
T.I.D. No. 7  
1" = 400'



# LEGEND - FUTURE LAND USES

P = PARKLAND  
 I = INSTITUTIONAL  
 SFR = SINGLE FAMILY RESIDENTIAL  
 MFR = MULTI FAMILY RESIDENTIAL  
 MXR = MIXED RESIDENTIAL  
 CR = COMMERCIAL RETAIL  
 CO = COMMERCIAL OFFICE  
 CS = COMMERCIAL SERVICE



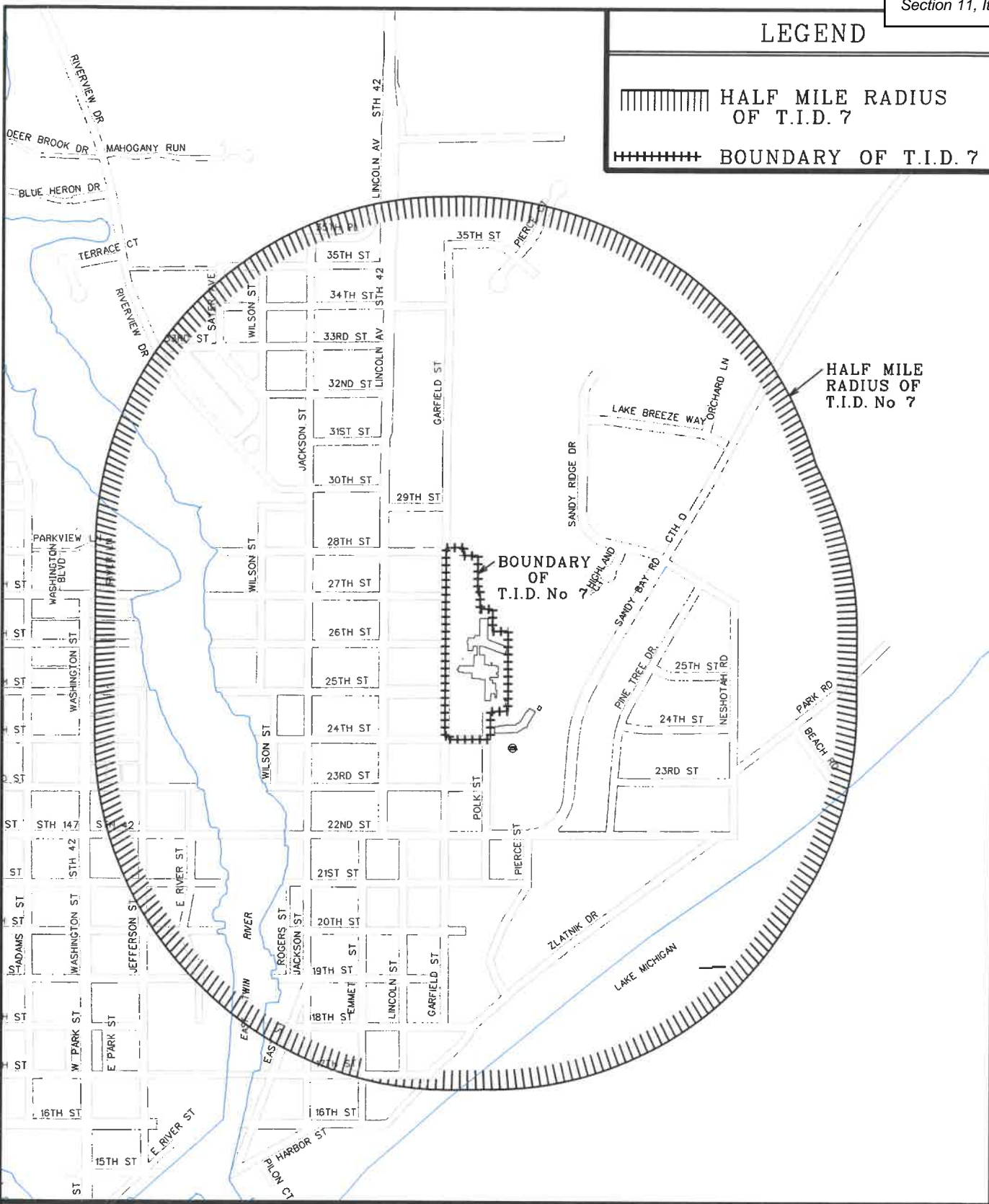
## FUTURE LAND USES IN T.I.D. No. 7 AMENDMENT No. 3



MAP No. 4  
 T.I.D. No. 7  
 1" = 400'

LEGEND

- HALF MILE RADIUS OF T.I.D. 7
- BOUNDARY OF T.I.D. 7



HALF MILE RADIUS  
OF T.I.D. No. 7  
AMENDMENT No.3



MAP No. 5  
T.I.D. No. 7  
1"=1000'

**APPENDIX A****DESCRIPTION OF THE BOUNDARY OF TID NO. 7  
CITY OF TWO RIVERS, WISCONSIN**

A tract of land located in the Northwest 1/4 of the Southwest 1/4 and in the Southwest 1/4 of the Southwest 1/4 of Section 31, Township 20 North, Range 25 East, including Block "K" of Picnic Hill Addition, Second Portion, City of Two Rivers, Manitowoc County, Wisconsin, described as follows:

Commencing at the Southwest corner of said Block "K" of Picnic Hill Addition, Second Portion, in the City of Two Rivers, Wisconsin, said point being the point of beginning; thence S.89E27'00"W., 30.0 feet to the centerline of Garfield Street; thence N.00E16'00"W., 1,415.00 feet; thence N.88E43'30"E., 130 feet; thence S.00E16'00"E., 60.00 feet; thence N.88E43'30"E., 100.00 feet; thence S.00E16'00"E., 268.15 feet; thence N.89E27'00"E., 20.24 feet; thence S.00E16'00"E., 135.00 feet; thence N.89E27'00"E., 99.76 feet; thence S.00E16'00"E., 166.00 feet; thence N.89E27'00"E., 120.00 feet; thence S.00E16'00"E., 600.00 feet; thence S.86E03'20"W., (recorded as S.86E19'20"W.), 130.26 feet; thence S.00E16'00"E., 210.68 feet to the centerline of 24th Street; thence S.89E27'00"W., 310.00 feet; thence N.00E16'00"W., 30.00 feet to the point of beginning.

Said TID No. 7 boundary contains 516,869 square feet or 11.86 acres of land, more or less.

## **APPENDIX B**

### **Notice of Public Hearing List of Governmental Entities Levying Taxes in TID No. 7 Membership of the Joint Review Board**



**CITY OF TWO RIVERS****NOTICE OF PUBLIC HEARING REGARDING  
PROPOSED AMENDMENT NO. 3 TO THE PROJECT PLAN  
FOR TAX INCREMENTAL DISTRICT NO. 7**

NOTICE IS HEREBY GIVEN that on Monday, April 11, 2022, at 5:30 p.m., a public hearing will be held before the Plan Commission of the City of Two Rivers, Wisconsin in the Council Chambers at City Hall, 1717 East Park Street, Two Rivers, Wisconsin regarding amending the Project Plan for Tax Incremental District No. 7 (TID No. 7).

TID No. 7 is generally located along the frontage of Garfield Street between the blocks of 24th Street north to 28th Street within the City's limits. It was created in 2001 to provide for the redevelopment of the former Two Rivers Community Hospital site. It was amended in 2003 and again in 2012.

The proposed Amendment 3 will amend the project plan for the projects described below:

- The reconstruction of 17th Street including the replacement of aging sewer and water facilities in 17th Street estimated to cost \$1,412,134.
- The repaving of Zlatnik Drive estimated to cost \$188,000.
- The resurfacing and replacement of aging sewer and water facilities in Lincoln Street from 17th Street to 22nd Street estimated to cost \$1,388,500.
- Façade improvements for retail and commercial buildings: \$25,000.
- Administrative, planning and legal costs are estimated to cost \$10,000.

The total project costs to be included in Amendment No. 3 is estimated to be \$3,023,634. It is anticipated that other funding sources, such as WDNR Environmental Loan Funds, will contribute to the costs of the projects listed above.

The proposed costs include projects within the TID boundary and within a one-half mile radius of the boundary of the District.

A copy of the Amended Project Plan for TID No. 7 is available for review at the City Manager's office in City Hall or will be provided upon request.

At the public hearing, all persons will be afforded a reasonable opportunity to be heard regarding amending the proposed Project Plan for TID No. 7.

Tentatively, Amendment No. 3 to TID No. 7 could occur in April 2022 after review and approval by the Two Rivers City Council and an approval action by a Joint Review Board consisting of representative members of all affected taxing jurisdictions and a public member.

Dated March 22, 2022

(signed) Jamie Jackson, City Clerk

(signed) Vicky Berg, Zoning Administrator

Published on April 4, 2022

**PUBLISHED BY AUTHORITY OF THE PLAN COMMISSION  
OF THE CITY OF TWO RIVERS, WISCONSIN**

**LIST OF GOVERNMENT ENTITIES WHICH  
MAY LEVY TAXES ON PROPERTY WITHIN  
PROPOSED TID NO. 7  
IN THE CITY OF TWO RIVERS**

- Manitowoc County
- The Two Rivers School District
- Lakeshore Technical College
- City of Two Rivers

**MEMBERSHIP OF THE JOINT REVIEW BOARD**

- Manitowoc County Representative: J.J. Gutman
- Two Rivers School District Representative: Mary Kay Slattery
- Lakeshore Technical College Representative: John Lukas
- City of Two Rivers Representative: Dave Buss
- Public Member: Donald Karman

## APPENDIX C

### OFFICIAL MINUTES OF JOINT REVIEW BOARD

**CITY OF TWO RIVERS****NOTICE OF MEETING OF THE JOINT REVIEW BOARD  
RELATED TO AMENDMENT NO. 3 FOR TAX INCREMENTAL DISTRICT NO. 7**

NOTICE IS HEREBY GIVEN that on Tuesday, April 19, 2022 at 3:00 PM, a meeting will be held by the Joint Review Board of the City of Two Rivers, Wisconsin in the Council Chambers, Third Floor, at City Hall, 1717 East Park Street, Two Rivers, Wisconsin pursuant to the requirement of Section 66.1105(4m) of the Wisconsin State Statutes. It is open to the public. The meeting is regarding the following:

- Consider Resolution to adopt proposed Amendment No. 3 to the Project Plan for TID No. 7 to assist with street and infrastructure improvements for 17th Street, Zlatnik Drive and Lincoln Street, façade improvements for retail and commercial buildings, administrative and legal costs. These projects are estimated to be approximately \$3,023.634. It is anticipated that other funding sources, such as WDNR Environmental Loan Funds, will contribute to the project cost listed above.

A copy of the above-described proposal is available upon request from the City Manager's office.

Dated April 6, 2022

(signed) Jamie Jackson, City Clerk

(signed) Vicky Berg, Zoning Administrator

Published on April 12, 2022.

**PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL  
OF THE CITY OF TWO RIVERS, WISCONSIN**



**TWO  
RIVERS**  
WISCONSIN

# JOINT REVIEW BOARD MEETING

Tuesday, April 05, 2022 at 3:30 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

**1. Call to Order**

Chairman Lukas called the meeting to order at 3:30 PM.

**2. Roll Call**

*Board Members: Mary Kay Slattery-Two Rivers Schools, John Lukas-Lakeshore Technical College, J.J. Gutman-Manitowoc County, Dave Buss-City of Two Rivers*

All Board Members were present.

Also Present: Gregory Buckley, City Manager, Elizabeth Runge, Community Development Director/Planner; and Vicky Berg, Zoning Administrator

**3. Introduction of Joint Review Board Members, City Staff and Guests**

Don Karman was introduced as the potential public member for TID No. 7.

**4. Nomination for and Selection of the Public Member for TID No. 7**

Mr. Herb Bunke has declined to continue as the public member for TID No. 7.

Motion by Dave Buss, seconded by Mary Kay Slattery, to nominate Don Karman as the public member for TID No. 7. Motion carried unanimously upon a voice vote.

**5. Nomination for and Selection of Secretary for TID No. 7**

Motion by Dave Buss, seconded by Don Karman, to nominate the City Clerk of the City of Two Rivers and his/her designee as Secretary for TID No. 7. Motion carried unanimously upon a voice vote.

**6. Overview of Existing Boundaries and Project Plan for TID No. 7 and Review of Completed Activities to Date**

TID No. 7 activities to date include rehabilitating the former Two Rivers Community Hospital into the Northland Lodge Assisted Living facility, reconstruction of a portion of 25th Street, extension of Garfield Street and sewer and water replacement all related to the Lincoln Avenue reconstruction project.

**7. Review and Discussion of Proposed Amendment No. 3 to the Project Plan for TID No. 7**

Amendment No. 3 proposes to provide funding not to exceed \$600,000 for costs related to street and infrastructure improvements to portions of 17th Street, Zlatnik Drive and Lincoln Street located within a one-half mile radius of the boundary of TID No. 7.

**8. Selection of Next Meeting Date and Time for Action Related to Proposed Amendment No. 3 to the Project Plan for TID No. 7**


The next meeting will be held on Tuesday, April 19, 2022 at 3:00PM.

**9. Other Business**

There was no other business before the Board.

**10. Adjournment**

Motion by Don Karman, seconded by Dave Buss, to adjourn the meeting at 4:00 PM. Motion carried unanimously upon a voice vote.



Vicky Berg  
Zoning Administrator

**CITY OF TWO RIVERS**  
**NOTICE OF ORGANIZATIONAL MEETING**  
**OF THE JOINT REVIEW BOARD**  
**RELATED TO PROPOSED AMENDMENT NO. 3 FOR TID NO. 7**

NOTICE IS HEREBY GIVEN that on Tuesday, April 5, 2022, at 3:30 PM, a meeting will be held by the Joint Review Board (JRB) of the City of Two Rivers, Wisconsin in the Council Chambers, Third Floor City Hall, 1717 East Park Street, Two Rivers. The purpose of this meeting is for the JRB to review the proposed Project Plan Amendment No. 3.

The proposed Amendment No. 3 for Tax Increment District No. 7 includes assistance for street and infrastructure improvements for 17th Street, Zlatnik Drive and Lincoln Street, façade improvements for retail and commercial buildings, administrative, planning and legal costs. These projects are estimated to be approximately \$3,023,634. It is anticipated that other funding sources, such as WDNR Environmental Loan Funds, will contribute to the project cost listed above.

Amendment No. 3 for Tax Incremental District No. 7 include projects within the TID boundary and within a one-half mile radius of the District pursuant to Wisconsin State Statutes as identified in the project plan amendment.

A copy of the above described proposals is available upon request from the City Manager's office.

Approval of Amendment No. 3 for TID No. 7 could occur in April 2022 after a public hearing by the Plan Commission, review and approval by the City Council and an approval action by the Joint Review Board consisting of representative members of all affected taxing jurisdictions and a public member.

Dated March 23, 2022

(signed) Jamie Jackson, City Clerk  
(signed) Vicky Berg, Zoning Administrator

Published on March 29, 2022

**PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL  
OF THE CITY OF TWO RIVERS, WISCONSIN**

## APPENDIX D

### ATTORNEY'S OPINION



## **APPENDIX E**

### **RESOLUTIONS APPROVING AMENDMENT NO. 3 TO THE PROJECT PLAN FOR TID NO. 7**

**RESOLUTION****Approving Amendment No. 3 to the Project Plan  
For Tax Incremental District No. 7  
City of Two Rivers, Wisconsin**

**WHEREAS**, the Plan Commission of the City of Two Rivers, Wisconsin (the "City") created Tax Incremental District No. 7 for the purpose of assisting in financing the rehabilitation and redevelopment of underutilized properties in the City and adopted a Project Plan for the District in August 2001 which was amended in August 2003 and again in February 2012; and

**WHEREAS**, the initial and amended Project Plans for Tax Incremental District No. 7 provided financing mechanisms that resulted in a substantial private investment; and

**WHEREAS**, the tax revenues available from the subject property provide the financial feasibility to further amend the Project Plan for Tax Incremental District No. 7 to address infrastructure improvements both in Tax Incremental District No. 7 Project Plan boundaries and within a one-half mile area; and

**WHEREAS**, the initial Project Plan for TID No. 7 does not contain any project costs for public infrastructure improvements located within a one-half mile radius of the boundary of TID No. 7; and

**WHEREAS**, the proposed amendment to the Project Plan for TID No. 7 will not change the boundaries of TID No. 7; and

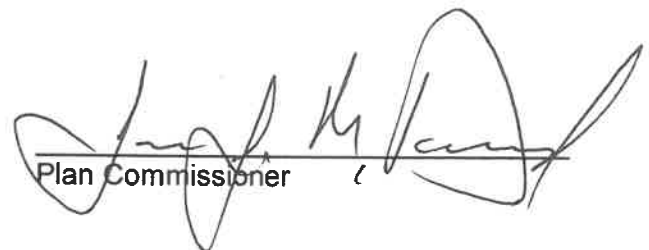
**WHEREAS**, the Plan Commission held a public hearing at which time interested parties were able to express their views on proposed Amendment No. 3 to the Project Plan for Tax Incremental District No. 7 to provide a portion of the financing for street and infrastructure improvements for 17th Street, Zlatnik Drive and Lincoln Street; to offer grants for facade improvements to retail and commercial buildings and related administration and financing costs; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Plan Commission finds as follows with respect to Amendment No. 3 to the Project Plan for Tax Incremental District No. 7:

1. That the Amended Project Plan is feasible;
2. That the amendment is in conformity with the City's adopted Comprehensive Plan;
3. The Amended Project Plan will promote the orderly development of the City because it will provide funds to assist with needed infrastructure improvements
4. The equalized value of the taxable property in TID No. 12, as amended, plus the value increment of all existing tax incremental districts in the City does not exceed 12% of the total equalized value of property within the City.

**BE IT FURTHER RESOLVED** that Amendment No. 3 to the Project Plan for Tax Incremental District No. 7, dated April 2022, is hereby adopted and recommended to the City Council for adoption subject to any revisions required by legal counsel.

Passed and adopted this 11th day of April, 2022.

  
Plan Commissioner



**TWO  
RIVERS**  
WISCONSIN

**POLICE DEPARTMENT**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

Section 11, Item B.



April 15, 2022

To: Gregory E. Buckley, City Manager  
From: Brian W. Kohlmeier, Chief of Police  
Ref: Beer Garden – Submariner's Pub (Formerly: Sandpiper Bar & Grill)

Two Rivers Municipal Ordinance 6-1-19(C.): **Fermented Malt Beverages and Intoxicating liquors; Beer Gardens** regulates among other things, the distance to which any beer garden may be located in relation to any structure used for residential purposes and is located on a residentially zoned parcel. The new owners of Submariners Pub (formerly; Sandpiper Bar & Grill) have requested to maintain the beer garden as it existed when the establishment operated as the Sandpiper Bar & Grill.

*The ordinance states: "No permit shall be issued for a beer garden located in a nonresidential district if any part of the beer garden is within fifty (50) feet of a structure used for residential purposes and located on a residentially zoned parcel except residential uses located in the same structure as the licensed premises or a residence which is owned by the same person who owns the licensed premises. Upon appeal to the City Council, a full or partial waiver of the distance requirements in this provision may be granted."*

The former owners of the establishment, Francis and Susan Kornely, also own the adjacent residential structure at 117 Jessie Street thereby meeting an exception to the 50-foot distance requirement at that time. Based on the sale of the property and thus new ownership, the beer garden would no longer be in conformity with ordinance as it relates to its proximity to the residential structure at 117 Jessie Street as it is approximately 4 feet from said structure.

As previous owners of the establishment and current residents of 117 Jessie Street, Francis and Susan Kornely have acknowledged the presence of the garden being less than 50 feet from their home and expressed the desire to have the size and location of the beer garden remain as is. See attached letter and diagram depicting the beer garden location.

Under these circumstances, I recommend that the City Council waive the distance requirement and affirm the approval of this permit.





**TWO  
RIVERS**  
WISCONSIN

22-01

Section 11, Item B.

## Application for Beer Garden Permit

Municipal Code 6-1-19

Fee: \$50.00

Receipt #: \_\_\_\_\_

Date: \_\_\_\_\_

To the governing body of the City of Two Rivers, County of Manitowoc.

Under the provisions of City ordinance 6-1-19, BEER GARDENS REGULATED, the named organization applies for a BEER GARDEN permit, and agrees to comply with all ordinances affecting beer gardens and the consumption of alcoholic beverages therein, for the period July 1, 2022 to June 30, 2022.

BUSINESS NAME:

Submariners Pub

BUSINESS ADDRESS:

4220 Memorial drive Two Rivers - 54241

OWNER/AGENT NAME:

JEFFREY TESS

OWNER/AGENT PHONE:

262-923-6379

OWNER/AGENT ADDRESS:

1128 N 11th St Manitowoc WI 54220

- Does the applicant hold a Class "B" Beer and "Class B" Liquor license? ☒ Yes ☐ No
- Have there been any structural changes made to the "licensed premises" since your last application for beer garden permit? ☐ Yes ☒ No
- If your answer to question 2 is yes, how did this change affect the area of the "licensed premise"? ☐ Increased ☐ Decreased
- Present square footage of "licensed premises" (gross floor area): 1,000 SQ. FT. *TRD*
- Square footage of the proposed beer garden area: 973
- Is the proposed beer garden located at least 50 feet from the nearest residence? ☒ Yes ☐ No
- Is the proposed beer garden enclosed by a fence at least 4 feet in height? ☒ Yes ☐ No
- Is there at least one designated opening of sufficient width to accommodate ease of ingress or egress, other than through the licensed establishment, for emergency purposes? ☒ Yes ☐ No

I hereby swear on oath that I am the person who made the foregoing application for a Beer Garden Permit; and that all statements made by me are true and correct.

Applicant

Date

(FOR OFFICE USE ONLY)

I have examined the premises described in this application and find that they conform to the standards required by Municipal Code 6-1-19.

Chief of Police

Council Approval Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_



www.two-rivers.org



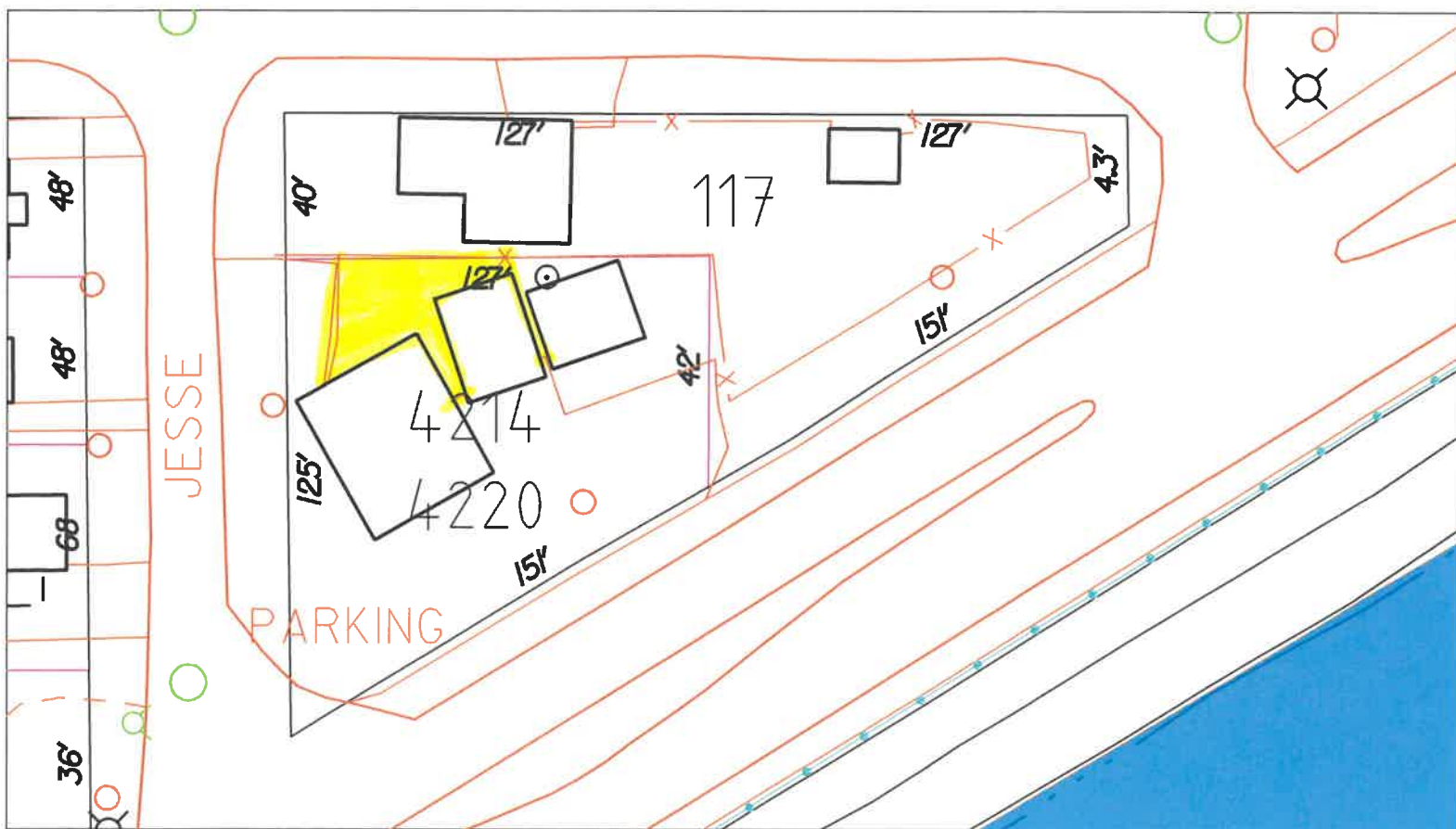
920.793.5526



920.793.5512



128



To whom it my concern,

Jeff Tess has our permission to have a beer garden at 4220 Memorial Dr. We are the property owners of 117 Jessie St.

*Francis J Kornely 4/2/22*

Francis J Kornely

*Susan K Kornely 4/2/22*

Susan K Kornely





**TWO  
RIVERS**  
WISCONSIN

## PUBLIC WORKS COMMITTEE

Wednesday, April 06, 2022, at 5:15 PM  
Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

### MINUTES

1. **CALL TO ORDER**
2. **VERIFY ZOOM (Remote)** – no Zoom access due to technical difficulties
3. **ROLL CALL** Committee Members: Darla LeClair, Tracey Koach, Larry Thomas  
Staff and Others: Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Greg Buckley (City Manager), Ben Meinnert (Asst Police Chief)  
Curt Andrews, Bill LeClair, Barry Krahn
4. **REVIEW AND APPROVAL OF MINUTES – No Action on this item**
5. **PUBLIC INPUT**
6. **PROJECT STATUS:**
  - 17<sup>th</sup> Street & scattered laterals
  - Eggers Pond: work involves placing storm sewer on Washington St (north of 21<sup>st</sup>); will serve property at SW 22<sup>nd</sup> & Washington
7. **PROPERTY OWNER REQUESTS:** request was sent to WDOT for new sidewalk construction at locations along the inland side of Memorial Drive; WDOT is researching possibility and who pays.
8. **DISCUSSIONS OR ISSUES FOR ACTION OR ON HOLD, PENDING FURTHER INFORMATION**
9. **COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS**
  - Central Park West 365 and Cool City Brewing concerns:
    - two-hour parking limitations – not enforced much; only when there were complaints in vicinity
    - request to enforce/signs spots as 2-hour parking
    - request to sign 2 stalls on West Park St (furthest north)
    - no parking on west side of West Park St
    - placement of speed table north of 17<sup>th</sup> St

Motion made by Larry Thomas, seconded by, Tracey Koach, to approve the following along West Park Street (17<sup>th</sup> St to 18<sup>th</sup> St): No Parking on west side, placement of speed table north of 17<sup>th</sup> Street per attached drawing, 15 mph signage, and designate two parking stalls on north side, near 18<sup>th</sup> Street, and one stall on south side as handicap parking. Motion passed on unanimous voice vote.

- request for signage on 18<sup>th</sup> St, west of West Park Street. New owners of property would like area designated no parking, deliveries only, for the area on the south side of 18<sup>th</sup> Street, west of West Park Street. This area is expected to be used for deliveries.

Motion made by Larry Thomas, seconded by, Tracey Koach, to restrict parking, on the south side of 18<sup>th</sup> Street, from West Park Street to 1<sup>st</sup> driveway west, for deliveries only, Monday-Friday, 8am to 3pm no parking south side of 18<sup>th</sup> St, from West Park St to driveway. Motion passed on unanimous voice vote.

- **Pedestrian crossings along Memorial Dr** RRFB Applications for intersections with Memorial Drive at 12<sup>th</sup> & Lake Street, Madison Street, and Columbus Street; staff expected

cost \$12,000 to \$15,000 per intersection; staff to investigate potential grants and DOT approvals

Motion made by Tracey Koach, seconded by Larry Thomas, to pursue grants and DOT approvals for pedestrian crossings along Memorial Dr at 12<sup>th</sup> St, Madison St, and Columbus St. Motion passed on unanimous voice vote.

- Speeding on 22<sup>nd</sup> near the intersections of Neshotah and Zlatnik; Police Dept has watched intersections at times and has not seen any flagrant speeding

10. **STREET IMPROVEMENTS** – staff applied for DOT/Stimulus funding for asphalt overlays for streets along Memorial Dr, School St (10<sup>th</sup> St-14<sup>th</sup> St), Jefferson St (22<sup>nd</sup> St-25<sup>th</sup> St), Pierce St (Zlatnik-22<sup>nd</sup> St), and Neshotah (22<sup>nd</sup>-25<sup>th</sup> St). Staff noted, costs along Neshotah Road would be split with the Town of Two Rivers. DOT expected to notify recipients in May, with design/specifications to be completed by August, and contract letting by November.
  - 17<sup>th</sup> Street: scheduled information meeting on April 14<sup>th</sup>; staff will also be meeting with residents who have encroachments which will need to be addressed, mostly on east end of project; other encroachments are located
11. WDOT GRANT APPLICATIONS SUBMITTED ON APRIL 1, 2022 (LOCAL ROADS – SURFACE)
12. **OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE:**
  - Police Dept noted an accident between a bus and car @ Buchholz & 9<sup>th</sup>/10<sup>th</sup> St on 4/5/22. Staff will review area and determine if additional signage is desired in this area.
13. **SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING:**  
Next meeting will be held Wednesday, May 4, 2022, at 5:15 pm
14. **ADJOURNMENT** Motion was made by Tracey Koach, seconded by Larry Thomas, to adjourn at 6:30pm



On-Street  
Parking - 11 sp.  
as shown;  
would be  
3 h'cap plus  
7 regular spaces

WEST PARK STREET

WASHINGTON STREET

Proposed  
Speed Table  
+ Pedestrian  
Crossing

