



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, July 07, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. 25-126 Public Hearing Regarding Ordinance to Amend the District Map, Section 10-1-3(a)(1) of the Zoning Code to Rezone the Property Located at 1608 Monroe Street from I-1 Industrial to R-3 Single and Double Family Residential, as Requested by Applicant and Owner Mark Bami

Recommended Action:

Motion to waive reading and adopt the ordinance

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

B. Status Update/Reports

1. Staffing Updates

2. Welcome New Employees

a. Finance Accounting Clerk, Michelle LeClair

b. Police Clerk/Evidence Custodian, Betsy Olson

3. New City Manager Kyle Kordell begins work August 4

4. Update on July 4th Weekend

5. Council Chambers Audio/Video System Update

6. Public Meeting on "Planning a Resilient Shoreline," Wednesday, July 23, 6:00 PM,

City Council Chambers

7. Bridge Maintenance Projects
 8. Monroe Street Closure to Through Traffic, 16th Street to 22nd Street, July 7 - August 15
 9. Business Facade Improvement Projects Assisted With City and Main Street Grant Funds
 10. Tannery Condominiums Project
 11. Sandy Bay Highlands Subdivision Phase 3
 12. Water Main Flushing Continues
 13. Lead Service Laterals Replacement
 14. State Highway 42/Memorial Drive Project
 15. Neshotah Park - Pierce Street Resurfacing and Parking Improvements
 16. Upcoming Events
 - a. Concerts in the Park, (Central Park West)
 - Thursday, July 10, Dave Steffen Band, 6:00PM-8:00PM
 - Thursday, July 17, TR Community Band, 6:30PM-8:00PM
 - Sunday, July 20, Lakeshore Wind Ensemble, 6:00PM-8:00PM
 - b. Bryan Lee Memorial Blues Festival, Saturday, July 12, 1:00PM-9:00PM, in Central Park West
 - c. Bands on the Beach, Sunday, July 13, The Electric Cars, 2:00PM-5:30PM on the Rotary Pavilion at Neshotah Beach
 - d. Coffee with a Cop, Tuesday, July 15, 9:00AM-10:00AM, at Rissa's Cafe & Gifts
 - e. Lester Public Library: July Activities
 - f. Downtown Friday Night Live, Friday, July 18, The Droors, 7:00PM-9:00PM, in Central Park West
 - g. Really Big Prints: Steamroller Printing, Wednesday, Thursday, Friday, July 16, 17, 18, 8:00AM-5:00PM, Saturday, July 19, 8:00AM-12:00PM at Hamilton Wood Type & Printing Museum
 - h. 46th Annual Kiwanis Fish Derby & Festival, Saturday & Sunday, July 19 & 20, 9:00AM, at Walsh Field
 - i. Kayak Series: Great Lakes Education, Saturday, July 19, 9:00AM-11:30AM, on the West Twin River
 - j. Harmony Lives on the Schmitt Brothers Stage, Saturday, July 19, 6:00PM-7:30PM, in Central Park West
 - k. Kid's Night: Chalk it Up! Tuesday, July 22, 6:00PM-7:30PM, at Washington Park
 - l. SnowFest, Friday, Saturday, & Sunday, July 25, 26, & 27, at Neshotah Park
 - m. Visit exploretworivers.com for future events
 17. Other
- C. Legislative/Intergovernmental Update
1. State Budget Deal Reached Between Governor and Legislative Leadership
 2. Budget Implications for WI Cities
 3. Other

10. CONSENT AGENDA

- A. 25-127 Minutes of Meetings**
1. Committee On Aging, June 2, 2025
 2. Environmental Advisory Board, June 17, 2025
 3. Business and Industrial Development Committee and Community Development Authority, June 24, 2025

Recommended Action:
Motion to receive and file

- B. 25-128 Finance Reports, March, 2025**
1. Debt Service

2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:
Motion to receive and file

C. 25-129 Applications and Petitions

1. Request for road closure on Jackson Street from 21st Street to 22nd Street from 8:00am on Friday August 8, 2025 to 10:30pm on Saturday, August 9, 2025 for annual event, Rogers Street Days
2. Temporary Class "B" Beer License for Rogers Street Fishing Village for Rogers Street Days on August 8 & August 9 at 2102 Jackson Street
3. Temporary Class "B" Beer License for Woodland Dunes Nature Center & Preserve Inc. for Heiknbrew on September 5, 2025 at 3000 Hawthorne Ave
4. Temporary Class "B" Beer License for Woodland Dunes Nature Center & Preserve Inc. for Chamber After Hours on August 21, 2025 at 3000 Hawthorne Ave.
5. Renewal 2025-2026 for Two Rivers Hotel Group LLC located at 1407 16th Street for Combination Class "B" Beer/"Class B" Liquor License expiring June 30, 2026.

Recommended Action:
Motion to approve the request and applications and authorize road closure and issuance of the licenses

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. 25-130 Proclamation Naming July 12, 2025 as Bryan Lee Day

Recommended Action:
Motion to read and adopt the proclamation

B. 25-131 Resolution Amending the 2025 City Budget to Provide Funds for Proposed Property Purchase

Recommended Action:
Motion to waive reading and adopt the resolution (NOTE: Budget amendment requires a two-thirds vote of the City Council)

C. 25-132 Agreement With Wine Not, LLC for City Purchase of Parking Lot Parcel Located at SW Corner of Adams and 18th Streets

Recommended Action:
Motion to authorize the City Manager and City Clerk to execute the agreement on behalf of the City

D. 25-133 Authorization to Re-Allocate Funds in the 2025 Water Utility Budget to Fund Consulting Services Associated with Development of a DNR-Mandated Water Supply Service Area Plan

Recommended Action:
Motion to authorize re-allocating \$30,000 from water plant soffit project to fund consulting services contract

E. 25-134 Ordinance to Amend Section 6-4 of the City Code to Eliminate Requirements for City Licensure of Massage Establishments and Massage Technicians

Recommended Action:

Motion to waive reading and adopt the ordinance

12. FOR INFORMATION ONLY

- Personnel and Finance Committee Meeting, July 10, 2025, at 8:00AM
- City Council Regular Meeting, Monday, July 21, 2025, at 6:00PM
- City Council Work Session, Monday, July 28, 2025, at 6:00PM
- City Council Regular Meeting, Monday, August 4, 2025, at 6:00PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

ORDINANCE

AN ORDINANCE to amend the District Map of the City of Two Rivers, Wisconsin, made part of Section 10-1-3(a)(1) of the Municipal Code:

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That the District Map of the City of Two Rivers, Wisconsin, made a part of Section 10-1-3(a)(1) of the Municipal Code be and the same is hereby amended in the following respects:

ORIG PLAT N 70` OF LOTS 9 & 10 BLK 63

is hereby zoned Single and Double Family Residence District (R-3).

The above-described property contains approximately 0.1930 acres of land.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication.

Dated this 7TH day of July 2025.

Scott Stechmesser
President, City Council

Greg Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

City Attorney



**TWO
RIVERS**
WISCONSIN

COMMITTEE ON AGING

Monday, June 02, 2025 at 8:30 AM

Senior Center Library - Senior Center 1520
17th Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Jackie Ackerman, Betty Bittner, Ruth Kadow, Pamela Stephens, Jerome Schubring, Jo Anne Yungerman, Mark Bittner

3. MINUTES

Motion to approve: Jerome

2nd: Jo

Motion Carries

4. INPUT FROM PUBLIC

5. CORRESPONDENCE AND PRESS

6. COMMITTEE REPORTS

A. Aging and Disability Resource - Wendy Hutterer

Farmer's Market Voucher available

Importance of prevention programming-slowng the possibility of dementia

Depression and social isolation prevention

Last powerful tools class

Medicare A-D Class

Other upcoming classes

B. City Council – Mark Bittner

Listening session-low key

City Manager candidate forum-productive

Reviewed City Council process

Community forum

Writing and emotional intelligence test

Tour of Departments

City survey

C. Recreation Department Programs - Mike Mathis

Adaptive paddling: 7 participants

Delays pierce st now good to go, some parking added

Neshotah Beach- New walking path

New equipment

Paddle pallooza-Gov. Rec award nomination

Concerts over view

4th of July

Possible new Seniors equipment in front of the senior center

D. Senior Center - Heather Ihlenfeldt

Reviewed May program numbers

successful May rummage sale

E. TRIAD-

Kwik trip cards

City clean up delayed

Address plates

Excessive garbage

unused card with expired plates

TRPD: Open position interviews

award from Packers- donation of \$2,000

Coffee with a cop at the Senior Center

Creating Water Resque team

Member wuestiona bout the need for a crossing guard on Mishicot Drive.

F. Two Rivers School District-Not available

G. American Legion Auxiliary

988 crisis helpline will be eliminated. Announced a call to action to contact leslislators

7. NEW BUSINESS

8. CONTINUING BUSINESS

9. ADJOURNMENT

Motion to adjourn: Jackie

2nd: Jo

Motion Carries

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**TWO
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ENVIRONMENTAL ADVISORY BOARD MEETING

Tuesday, June 17, 2025 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

Section 10, ItemA.

MINUTES

1. **CALL TO ORDER:** Shannon Derby called the meeting to order at 5:30 pm.

2. **ROLL CALL**

Board Members:

Present: Shannon Derby, Tracey Koach, Donald DeBruyn, Heather Gross

Excused: Corinne Weis, John Tillotson

Absent: Douglas Brandt

Staff and Others: Matthew Heckenlaible, Scott Ahl, Darla LeClair

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the May 20, 2025, Environmental Advisory Board meeting

Tracey Koach made a motion to accept the May 20, 2025, Environmental Advisory Board meeting minutes, seconded by Donald DeBruyn. Motion carried.

4. **PUBLIC INPUT**

Darla LeClair suggested that the City (EAB) take a look at creating and possibly partnering with the high school in developing a fruit and vegetable cooperative to focus on nutritional, home grown fruits and vegetables and get them in the hands of students as a healthy alternative food choice. Further discussion occurred and suggestions about trying to partner with other groups that may already have programs established such as the Senior Center, Hope Church or the Hunger Task Force, rather than trying to create something new.

5. **NEW ITEMS FOR DISCUSSION AND ACTION, AS NEEDED - N/A**

6. **ONGOING ITEMS FOR DISCUSSION AND ACTION, AS NEEDED**

A. **EAB City Posted Website Videos Update**

This was one of Darla LeClair's projects. The board members present felt that the past videos were very well done and that more of them should be made. These videos can be found on the City's website under the Public Works – Environmental Advisory Board tab.

<https://www.two-rivers.org/eaboard/page/educational-video-library>

Darla LeClair stated that she would still be willing to assist with the videos now that she has the correct editing software. She would be willing to loan out the recording equipment to EAB members and have them bring the videos back to her and she would edit them into the final version.

Donald DeBruyn suggested that we video the Educational Series.

Tracey Koach inquired as to how many website hits occur on the EAB webpage as video links. That will be reported back at the next meeting.

B. Did You Know - Ideas Update

No discussion was had on this topic in Corinne Weis's absence.

C. Native Plant Information (Resource) Update

At the last meeting, Corinne Weis stated that since we suggest the utilization of native plantings, we should provide resources as to where individuals can purchase these plants, such as The WildOnes in the Fox Valley, Stone Silo Prairie Gardens in DePere, Door Landscape and Nursery in Egg Harbor, Hoot Blossom Farm in Washington Island, etc.

There will be additional discussion on this in the future.

D. Fall/Winter Educational Series

If EAB wants to continue with these educational series, we need to consider working on planning speakers and topics for the next series. At the last meeting EAB members were tasked with generating various topics and potential speakers to bring those ideas to the June meeting for further discussion. The results are listed below:

- Darla LeClair stated that she had numerous ideas and contact information for speakers that she would be willing to share with Shannon Derby to assist in continuing the educational series.
- Donald DeBruyn suggested topics on noxious weeds and invasive plants along with another presentation on stormwater management.
- Heather Gross suggested topics on mini-composting alternatives for residents to do at their homes. Also, additional information on the do's and don'ts for recycling and possibly getting recycling containers within the parks; the benefits of pollinators; organic pest controls (natural deterrents); the natural ecosystem/balance and the impacts of urbanization; and possibly a discussion related to the Hamilton property – what are they doing and why hasn't it been redeveloped yet?

This will be the primary agenda item at the July EAB meeting.

7. GOALS AND OBJECTIVES

A. Urban Forestry Grant Update

The notes provided state that 60 trees were planted on the south side of Two Rivers and that Park & Rec staff have been receiving a lot of tree removal and pruning requests from residents.

B. Faith in Place Grant Update

The Faith in Place grant is moving forward. Mike Mathis stated that Don DeBruyn could provide additional details. Donald DeBruyn said they should see a portion of the money as of June 17th but wasn't sure if it had been deposited at this time. The plan is to do a tree planting this fall in Washington Park.

C. NWFW, Great Lake and St. Lawrence Cities Initiative Grant Update

Section 10, ItemA.

StanTec is working on options related to near shoreline and harbor impacts along with upland erosion reduction and runoff preservation. Alternatives will be presented at the 6:00 pm, July 23rd, joint EAB, Advisory Recreation Board and Plan Commission meeting.

D. Neshotah Beach Project(s) Update

Pierce Street and associated parking areas are almost complete. The paving was completed last week with some restoration work ongoing through next week.

DPW crews finished pouring the trail from Pierce Street to the concession stand on Monday, June 16th and are waiting for it to cure before backfilling.

DPW crews will then work on some connecting trails that run parallel to Pierce Street behind the parking lots connecting the new parking areas to the new spline trail, to the concession stand and playground area or towards the intersection of Pierce and Zlatnik.

There will be a shallow swale between the eastside parking area and the connecting walk that will collect and control stormwater runoff and is anticipated to be planted with native vegetation. There are also fingers between the parking areas that are for the planting of trees and acting as a buffer between all of the parking areas.

DPW crews will also be working on a trail from Garfield to Pierce providing a paved route to these other trails and paths.

If that weren't enough, DPW has been asked to remove the old tennis courts and topsoil the area to allow for the establishment of native plantings in that area. Mike Mathis has sent out a Request for Proposals to do the plantings in late fall this year or spring of 2026.

There will also be the addition of two new picnic shelters to be constructed over the summer in a joint effort between DPW and Park staff.

E. Shoreline Wind and Wave Study

This is part of the NWFW, GL-SLCI grant project. Stantec obtained data from other resources such as USACOE and created a model showing how waves (height, direction, duration) and the wind (direction and duration) impact along the shoreline of Two Rivers especially concentrating on the harbor entrance and the shoreline south of the south pier. This information was recently shared with staff during a virtual meeting held on June 5th. The preliminary results reflect similar outcomes to the wave study that USACOE completed several years ago in that southeasterly winds and waves deposit sand off the shoreline and within the harbor entrance. This has an obvious negative impact by shallowing the channel entrance resulting in some larger vessels bottoming out, especially during rough water conditions. The consultant will make some modifications to their model based upon our conversations and create alternatives on how to minimize shoreline and harbor impacts. These alternatives will be discussed at the joint July 23rd meeting that will be open to the public.

Mike Mathis wanted to add an overall reminder: Please check the Park & Recreation and City web pages for additional updates and information.

8. OTHER ITEMS THAT MAY COME BEFORE THE BOARD, WITH CONSIDERATION AND ACTION, IF NEEDED

FYI – The Plan Commission will be looking at the possibility of “fire” breaks between longer vegetation and established residential turf grassed properties. No additional information is available at this time.

9. SET DATE, TIME, AND LOCATION FOR NEXT BOARD MEETING

Proposed regular EAB meeting on July 15, 2025, at 5:30 pm to discuss the fall/winter educational series.

Proposed for Wednesday, July 23, 2025 - Joint meeting with Advisory Recreation Board and Plan Commission. Final time and location to be determined closer to that date.

Location will be in the Council Chambers and a broad timeframe is set for 4-9 pm, but I believe the final timeframe will be 6 – 8 pm.

10. ADJOURNMENT: 6:38 pm

Tracey Koach made a motion to adjourn the meeting, seconded by Heather Gross. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer

**CITY OF TWO RIVERS
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE
AND
COMMUNITY DEVELOPMENT AUTHORITY
REGULAR MEETING
Tuesday, June 24, 2025, 5:15 PM
Committee Room, City Hall**

1. Call to Order

The meeting was called to order by BIDC and CDA Chair Greg Coenen at 5:15 PM.

2. Roll Call

BIDC members present were Greg Coenen, Dave Kalista, Tracey Koach, Darla LeClair, Keith Lyons. Absent and excused: Betty Bittner, Doug Brandt and Thomas Christensen. The Chair noted that a quorum of five of nine BIDC members were present, with three absent and one vacancy.

CDA members present were Greg Coenen, Dave Kalista, Tracey Koach, Keith Lyons, Darla LeClair and Dan Wettstein. Absent and excused: Doug Brandt. The Chair noted that a quorum of six of seven CDA members were present.

Others present: Gregory Buckley, City Manager.

3. Approval of Meeting Minutes

For the BIDC, Koach moved, supported by Lyons, to approve the minutes of the May 27, 2025 regular meeting, as presented. The motion was approved by voice vote, without dissent.

For the CDA, Koach moved, supported by Lyons, to approve the minutes of the May 27, 2025 regular meeting, as presented. The motion was approved by voice vote, without dissent.

4. Election of Officers for Terms Ending May 1, 2026

BIDC: Koach placed in nomination the incumbent slate of BIDC officers: Gregory Coenen, President; Keith Lyons, Vice President; City Manager Gregory Buckley as Secretary/Treasurer. There were no other nominations offered. Koach moved, supported by Lyons, to close nominations and cast a unanimous ballot for the individuals nominated. The motion was approved by voice vote, without dissent.

CDA: Koach placed in nomination the incumbent slate of CDA officers: Gregory Coenen, President; Keith Lyons, Vice President; City Manager Gregory Buckley as Secretary/Treasurer. There were no other nominations offered. Koach moved, supported by Lyons, to close nominations and cast a unanimous ballot for the individuals nominated. The motion was approved by voice vote, without dissent.

5. Update on Sandy Bay Highlands Phase 3 Construction and Marketing

Mr. Buckley reported that construction under the initial contract for Phase 3 infrastructure (roadway graveling and graveling and installation of water, sanitary sewer and storm sewer utilities) by Advance Construction is nearing completion. A contractor for the City's electric utility is currently installing conduit for underground electric and fiber—those utilities should be installed by mid-July. WPS has not yet started to install natural gas, but that utility work should be done by the end of August.

The City's Engineering Department will be advertising for bids for installation of concrete curb and gutter and the base course of asphalt street pavement in July; that contract should be awarded in August and the work completed in the Fall.

BIDC and CDA
June 24, 2025
Page 2

Buckley also reported that the listing contracts with the new realtor, Wiechert/Cornerstone of Two Rivers, have been executed. He still needs to review and sign the site condition disclosure documents. A large Phase 3 directory sign has been installed by the realtor and then relocated by the City due to complaints from an existing lot owner. Smaller realtor signs are also being placed on the individual lots, he reported.

The City Manager also stated that closing on the sale of two of the four lots under contract with Lakeshore Residential should take place within the next two weeks. Closing on the other two lots will occur later in the year.

6. Update on Local Development Projects

The City Manager provided updates on various projects, including Violet Inn, Pop Start Pizza and Darkside Strength.

7. Closed Executive Session of the CDA

It was noted that all committee members present were CDA members, as that body considered a motion to go into closed session for a matter of CDA business.

Tracey Koach moved, supported by Keith Lyons, for the CDA to enter into closed session at 5:40 PM, per Wisc. Stats. 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

It was noted that the matter to be discussed in closed session, per the meeting agenda, involved the status of purchase agreements with owners of as-yet undeveloped parcels in the Sandy Bay Highlands Subdivision.

The motion was approved by the following roll call vote. Voting yes: Coenen, Kalista, Koach, LeClair, Lyons and Wettstein. Voting no: none.

8. Reconvene in Open Session

Wettstein moved, supported by Kalista, to adjourn the closed session and reconvene in open session at 6:00 PM. The motion was approved by voice vote, without dissent.

9. Action in Follow-Up to Closed Session Discussion

LeClair moved, supported by Wettstein, to communicate to lot owner Mark Liska that the CDA is not willing to consider any extensions to the timetable for completion of a home on his lot in the Sandy Bay Highlands Subdivision beyond the date of October 1, 2025 that was provided in an agreement in October 2024, which had already extended that timetable; provided further that the CDA would waive the \$10,000 penalty provided for in that October 2024 agreement, if Mr. Liska by July 7 signs an agreement to re-convey the lot to the CDA, for the amount that he originally paid for it (\$48,000).

The motion was approved by voice vote, without dissent.

10. Next Regular Meeting

Mr. Coenen noted that he would not be present for the August 22, 2025 meeting.

BIDC and CDA
June 24, 2025
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11. Adjournment

Koach moved, supported by Lyons, to adjourn the BIDC meeting at 6:02 PM. The motion was approved by voice vote, without dissent.

Koach moved, supported by Lyons, to adjourn the CDA meeting at 6:02 PM. The motion was approved by voice vote, without dissent.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gregory E. Buckley". The signature is stylized with a large, looped "G" and a distinct "B".

Gregory E. Buckley
City Manager
Secretary for the BIDC and CDA

Debt Service Fund Summary Financial Report March 2025

A detailed report can be provided upon request.



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CITY OF TWO RIVERS
2025 MONTHLY DEBT SERVICE FUND REPORT
MARCH 31, 2025 BUDGET

Section 10, ItemB.

DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>DEBT SERVICE</u>						
REVENUES						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,551,538	2,551,538	0	100.00	2,589,571
300-48100 INTEREST ON INVESTMENTS	24,232	153,500	77,567	(75,933)	50.53	68,633
300-49110 PROCEEDS FROM DEBT	0	0	0	0	.00	0
300-49417 TRNSFR FROM OTHER FUNDS	0	202,213	192,313	(9,900)	95.10	153,721
TOTAL REVENUES	24,232	2,907,251	2,821,418	(85,833)	97.05	2,811,925
<u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	0	0	.00	0
300-58100-2950 DEBT ISSUANCE COSTS	0	0	0	0	.00	0
300-58100-2960 DEBT PREMIUM	0	0	0	0	.00	0
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	0	0	.00	0
300-58100-5970 TRANSFER TO OTHER FUNDS	0	50,534	0	(50,534)	.00	0
300-58100-6200 PRINCIPAL PAYMENTS	2,140,253	2,246,747	2,244,471	(2,276)	99.90	2,241,993
300-58100-6210 INTEREST PAYMENTS	321,924	570,075	342,451	(227,624)	60.07	288,328
300-58100-6230 CAPITAL LEASE PAYMENTS	0	164,220	28,328	(135,892)	17.25	39,053
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	0	32,273	3,341	(28,932)	10.35	6,071
300-58100-6900 OTHER SERVICES	0	4,000	0	(4,000)	.00	0
TOTAL EXPENDITURES	2,462,177	3,067,849	2,618,590	(449,259)	85.36	2,575,444
REVENUE OVER EXPENDITURES - YTD	(2,437,944)	(160,598)	202,828	363,426	126.30	236,481



**TWO
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WISCONSIN

March 2025

General Fund
Summary
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<u>REVENUE</u>						
TAXES	99,377	3,100,553	2,529,060.04	(571,493)	81.57	2,457,681
SPECIAL ASSESSMENTS	0	280,000	84,490.41	(195,510)	30.18	112,321
INTERGOVERNMENTAL REVENUE	1,718	5,706,104	165,136.09	(5,540,968)	2.89	157,917
LICENSES & PERMITS	11,099	312,200	34,814.50	(277,386)	11.15	34,404
FINES & FORFEITURES	7,942	82,800	22,052.60	(60,747)	26.63	22,015
CHARGES FOR SERVICE	139,164	1,650,000	321,252.63	(1,328,747)	19.47	316,493
INTERDEPARTMENTAL REVENUE	16,161	587,000	33,706.55	(553,293)	5.74	57,808
MISCELLANEOUS REVENUE	26,283	414,000	85,462.98	(328,537)	20.64	177,416
OTHER FINANCING SOURCES	1,485	378,000	152,857.66	(225,142)	40.44	127,590
TOTAL FUND REVENUE	303,228	12,510,657	3,428,833.46	(9,081,824)	27.41	3,463,645
<u>EXPENDITURES</u>						
COUNCIL	762	16,147	4,533.35	(11,614)	28.08	2,254
JUDICIAL	4,470	64,876	16,653.41	(48,223)	25.67	14,188
LEGAL COUNSEL	3,685	63,481	9,205.75	(54,275)	14.50	8,943
CITY MANAGER	13,424	214,706	43,639.12	(171,067)	20.33	47,880
CLERK	6,949	92,892	20,906.46	(71,986)	22.51	20,485
ELECTION	3,477	25,275	5,094.34	(20,181)	20.16	1,474
INFORMATION SYSTEMS	11,788	128,873	33,096.05	(95,777)	25.68	35,143
FINANCE DEPARTMENT	10,606	160,792	43,547.48	(117,245)	27.08	38,377
ASSESSING	8,544	128,425	30,322.38	(98,103)	23.61	30,496
CITY HALL	7,079	95,714	20,751.20	(74,963)	21.68	21,214
GENERAL GOVERNMENT	963	26,500	11,775.76	(14,724)	44.44	11,621
INSURANCE	33,942	415,264	98,537.16	(316,727)	23.73	91,001
POLICE ADMINISTRATION	124,223	1,614,490	414,588.92	(1,199,901)	25.68	415,799
POLICE PATROL	176,987	2,194,982	543,707.12	(1,651,275)	24.77	564,799
POLICE CROSSING GUARDS	3,190	27,947	9,048.66	(18,898)	32.38	8,412
POLICE & FIRE COMMISSION	150	5,500	2,091.00	(3,409)	38.02	90
FIRE ADMINISTRATION	50,986	646,206	162,691.68	(483,514)	25.18	165,027
FIREFIGHTERS	159,995	1,888,824	459,238.88	(1,429,585)	24.31	464,109
AMBULANCE	36,715	438,592	126,763.32	(311,829)	28.90	119,159
INSPECTION	15,348	126,000	55,270.51	(70,729)	43.87	40,499
HIGHWAY ADMINISTRATION	13,486	187,257	42,519.37	(144,738)	22.71	44,719
PUBLIC WORKS SHOP	66,801	680,223	209,639.05	(470,584)	30.82	183,634
STREET MAINTENANCE	22,559	250,297	55,428.49	(194,869)	22.15	48,979
TRAFFIC CONTROL	6,443	65,646	21,063.34	(44,583)	32.09	27,771
SNOW & ICE	18,912	234,695	95,064.09	(139,631)	40.51	64,016
BRIDGE REPAIR/MAINTENANCE	6,201	46,130	10,860.89	(35,269)	23.54	4,068
TRANSIT	0	145,000	.00	(145,000)	.00	0
WORK DONE FOR OTHER DEPTS	5,100	159,679	14,423.80	(145,255)	9.03	36,465
SENIOR CENTER	16,644	205,077	50,835.28	(154,242)	24.79	49,479
CEMETERIES	13,930	220,822	39,552.16	(181,270)	17.91	36,843
COMMUNITY CENTER	31,852	482,420	98,361.60	(384,058)	20.39	104,008
PARKS	18,830	397,104	54,792.16	(342,312)	13.80	54,105
RECREATION	23,190	340,199	82,985.83	(257,213)	24.39	69,154
SPECIAL EVENTS	1,936	43,115	5,913.92	(37,201)	13.72	6,039
RECREATION FIELDS	11,065	121,966	25,719.47	(96,247)	21.09	21,618
TRAILS/MEDIAN MAINTENANCE	36	38,462	145.60	(38,316)	.38	109
OTHER FINANCING USES	45,781	517,079	160,961.87	(356,117)	31.13	119,556

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	976,051	12,510,657	3,079,729.47	(9,430,928)	24.62	2,971,533
REVENUE OVER (UNDER) EXPENSES	(672,824)	0	349,103.99	349,104	.00	492,113

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,288,033	2,288,033	0	100.00	2,250,000
100-41310 LOCAL UTILITY TAX EQUIV	70,472	800,000	211,416	(588,584)	26.43	206,199
100-41320 OTHER TAX EXEMPT ENTITIES	27,500	20	27,515	27,495	137,577.20	17
100-41800 INTEREST DELINQ. TAXES	1,405	12,500	2,096	(10,404)	16.77	1,465
100-41900 TIF/TID CLOSE REFUND	0	0	0	0	.00	0
TOTAL TAXES	99,377	3,100,553	2,529,060	(571,493)	81.57	2,457,681
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	0	275,000	82,124	(192,876)	29.86	107,817
100-42401 OTHER SPECIAL ASSESSMENTS	0	5,000	2,367	(2,634)	47.33	4,504
TOTAL SPECIAL ASSESSMENTS	0	280,000	84,490	(195,510)	30.18	112,321
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43310 SHARED ELECTION EXPENSE	0	0	0	0	.00	0
100-43410 STATE SHARED TAXES	0	4,743,623	0	(4,743,623)	.00	0
100-43411 EXPENDITURE RESTRAINT	0	161,197	0	(161,197)	.00	0
100-43412 EXEMPT COMPUTER STATE AID	0	20,753	0	(20,753)	.00	0
100-43413 PERSONAL PROPERTY AID	0	55,300	0	(55,300)	.00	0
100-43415 VIDEO SERVICE PROVIDER AID	0	26,680	0	(26,680)	.00	0
100-43420 STATE FIRE INS TAX	0	36,000	0	(36,000)	.00	0
100-43520 STATE AID/POLICE TRAINING	1,718	30,000	10,658	(19,342)	35.53	4,487
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	(26,000)	.00	0
100-43580 GRANT PROCEEDS	0	0	0	0	.00	0
100-43610 PAYMENT MUN. SERVICES	0	5,400	4,293	(1,107)	79.51	5,337
100-43620 OTHER STATE AID	0	0	0	0	.00	0
100-43710 HIGHWAY AIDS-LOCAL	0	471,257	117,712	(353,545)	24.98	115,666
100-43711 CONNECTING STREETS	0	129,894	32,473	(97,421)	25.00	32,426
TOTAL INTERGOVERNMENTAL REVE	1,718	5,706,104	165,136	(5,540,968)	2.89	157,917

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES & PERMITS</u>						
100-44110 LIQUOR LICENSE	830	19,000	1,005 (17,995)	5.29	0
100-44120 BAR OPERATOR LICENSE	225	6,000	460 (5,540)	7.67	385
100-44125 CIGARETTE LICENSE	0	200	0 (200)	.00	0
100-44130 BUSINESS OR OCCUPATION	65	2,500	235 (2,265)	9.40	200
100-44140 CABLE TV FRANCHISE	0	100,000	0 (100,000)	.00	0
100-44200 BICYCLE LIC/GOLF CART PERMIT	125	1,300	125 (1,175)	9.62	125
100-44210 DOG LICENSE	0	8,000	0 (8,000)	.00	0
100-44300 BUILDING PERMITS	3,694	105,000	15,162 (89,838)	14.44	13,520
100-44310 ELECTRICAL PERMITS	2,355	18,000	5,750 (12,250)	31.94	4,115
100-44320 PLUMBING PERMITS	2,100	25,000	4,880 (20,120)	19.52	6,614
100-44330 SIGN PERMIT	0	1,700	0 (1,700)	.00	200
100-44340 CONDITIONAL USE PERMIT	0	4,500	1,450 (3,050)	32.22	1,050
100-44800 SHORT TERM RENTAL PERMIT FEE	450	6,000	1,800 (4,200)	30.00	4,350
100-44900 OTHER PERMITS	1,255	15,000	3,948 (11,053)	26.32	3,845
TOTAL LICENSES & PERMITS	11,099	312,200	34,815 (277,386)	11.15	34,404
<u>FINES & FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	3,043	40,000	8,672 (31,328)	21.68	9,017
100-45115 POLICE DEPT TRIP PAYMENTS	3,013	30,000	5,798 (24,202)	19.33	4,374
100-45130 PARKING VIOLATIONS	1,925	12,000	7,619 (4,381)	63.49	8,403
100-45131 UNPAID TRAFFIC JUDGEMENTS	(39)	0	(36) (36)	.00	(180)
100-45220 ANIMAL TRANSPORTS	0	800	0 (800)	.00	400
TOTAL FINES & FORFEITURES	7,942	82,800	22,053 (60,747)	26.63	22,015
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	600	25,000	4,134 (20,866)	16.54	6,949
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210 LAW ENFORCEMENT FEES	102	3,000	306 (2,694)	10.20	678
100-46220 FIRE DEPARTMENT FEES	304	12,000	1,284 (10,716)	10.70	332
100-46225 FIRE DEPT TRIP PAYMENTS	5,352	70,000	10,418 (59,582)	14.88	16,309
100-46230 AMBULANCE FEES	98,719	840,000	230,666 (609,334)	27.46	155,758
100-46240 POLICE LIAISON FEES	0	170,000	0 (170,000)	.00	75,395
100-46310 PUBLIC WORKS FEES	3,078	275,000	4,079 (270,921)	1.48	2,880
100-46540 CEMETERY PLOTS	4,750	110,000	15,930 (94,070)	14.48	19,455
100-46720 RECREATION FEES	20,033	90,000	33,852 (56,148)	37.61	24,777
100-46743 COMMUNITY CENTER	4,226	40,000	12,555 (27,445)	31.39	11,666
100-46745 SENIOR CENTER	1,980	15,000	3,816 (11,184)	25.44	2,295
100-46840 MISC COMMUNITY GARDEN REVENU	20	0	4,213	4,213	.00	0
TOTAL CHARGES FOR SERVICE	139,164	1,650,000	321,253 (1,328,747)	19.47	316,493

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

GENERAL FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>INTERDEPARTMENTAL REVENUE</u>						
100-47430	PUBLIC WORKS CHARGES	16,161	525,000	33,707	(491,293)	6.42	57,808
100-47440	RECREATION CHARGES	0	32,000	0	(32,000)	.00	0
100-47450	ECONOMIC DEVELOPMENT CHRG	0	30,000	0	(30,000)	.00	0
	<u>TOTAL INTERDEPARTMENTAL REVEN</u>	<u>16,161</u>	<u>587,000</u>	<u>33,707</u>	<u>(553,293)</u>	<u>5.74</u>	<u>57,808</u>
	<u>MISCELLANEOUS REVENUE</u>						
100-48100	INTEREST ON INVESTMENTS	14,665	200,000	36,331	(163,669)	18.17	68,900
100-48120	INTEREST INCOME ON TIF ADVANCE	0	4,000	0	(4,000)	.00	0
100-48121	INT INC ON UTILITY ADVANCES	0	20,000	0	(20,000)	.00	0
100-48130	INTERST-SPECIAL ASSMTS	214	40,000	33,498	(6,502)	83.75	29,303
100-48200	RENT-CITY PROPERTY	1,301	70,000	3,953	(66,047)	5.65	5,339
100-48300	SALE OF PROP & EQUIP	10,100	25,000	10,515	(14,485)	42.06	46,005
100-48400	REFUND FOR PRIOR YEARS	0	35,000	0	(35,000)	.00	0
100-48440	INSURANCE CLAIMS	0	0	0	0	.00	0
100-48500	DONATIONS	0	0	0	0	.00	14,028
100-48900	OTHER REVENUES	3	20,000	1,166	(18,834)	5.83	13,841
	<u>TOTAL MISCELLANEOUS REVENUE</u>	<u>26,283</u>	<u>414,000</u>	<u>85,463</u>	<u>(328,537)</u>	<u>20.64</u>	<u>177,416</u>
	<u>OTHER FINANCING SOURCES</u>						
100-49223	TRANS FROM OTHER FUNDS	1,485	378,000	152,858	(225,142)	40.44	127,590
	<u>TOTAL OTHER FINANCING SOURCES</u>	<u>1,485</u>	<u>378,000</u>	<u>152,858</u>	<u>(225,142)</u>	<u>40.44</u>	<u>127,590</u>
	<u>TOTAL FUND REVENUE</u>	<u>303,228</u>	<u>12,510,657</u>	<u>3,428,833</u>	<u>(9,081,824)</u>	<u>27.41</u>	<u>3,463,645</u>

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
GEN GOVT ADMINISTRATION						
CITY COUNCIL						
PERSONNEL SERVICES	1,130	3,391	13,940	(10,549)	24.33	3,014
CONTRACTUAL SERVICES	74	659	8,800	(8,141)	7.49	818
OPERATING SUPPLIES & EXPENSE	110	3,766	5,100	(1,334)	73.85	55
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(552)	(3,283)	(11,693)	8,410	(28.07)	(1,633)
TOTAL CITY COUNCIL	762	4,533	16,147	(11,614)	28.08	2,254
JUDICIAL						
PERSONNEL SERVICES	4,470	13,300	58,476	(45,176)	22.74	12,753
CONTRACTUAL SERVICES	0	0	1,450	(1,450)	.00	0
OPERATING SUPPLIES & EXPENSE	0	953	2,550	(1,597)	37.39	1,434
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,400	2,400	0	100.00	0
TOTAL JUDICIAL	4,470	16,653	64,876	(48,223)	25.67	14,188
LEGAL DEPARTMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	6,354	15,872	109,450	(93,578)	14.50	15,419
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(2,669)	(6,666)	(45,969)	39,303	(14.50)	(6,476)
TOTAL LEGAL DEPARTMENT	3,685	9,206	63,481	(54,275)	14.50	8,943
CITY MANAGER						
PERSONNEL SERVICES	19,258	58,170	268,825	(210,655)	21.64	64,279
CONTRACTUAL SERVICES	4,407	18,610	98,900	(80,290)	18.82	18,085
OPERATING SUPPLIES & EXPENSE	743	2,564	22,650	(20,086)	11.32	4,691
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(10,984)	(35,705)	(175,669)	139,964	(20.32)	(39,174)
TOTAL CITY MANAGER	13,424	43,639	214,706	(171,067)	20.33	47,880

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY CLERK						
PERSONNEL SERVICES	8,778	26,583	113,100	(86,517)	23.50	26,425
CONTRACTUAL SERVICES	663	1,356	7,200	(5,844)	18.83	681
OPERATING SUPPLIES & EXPENSE	78	701	6,950	(6,249)	10.08	956
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(2,570)	(7,733)	(34,358)	26,626	(22.51)	(7,577)
TOTAL CITY CLERK	6,949	20,906	92,892	(71,986)	22.51	20,485
ELECTIONS						
PERSONNEL SERVICES	2,542	3,737	13,875	(10,138)	26.93	0
CONTRACTUAL SERVICES	415	415	5,300	(4,885)	7.83	0
OPERATING SUPPLIES & EXPENSE	520	943	6,100	(5,157)	15.46	1,474
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ELECTIONS	3,477	5,094	25,275	(20,181)	20.16	1,474
INFORMATION SYSTEMS						
PERSONNEL SERVICES	17,547	55,481	227,375	(171,894)	24.40	54,528
CONTRACTUAL SERVICES	11,012	24,901	83,800	(58,899)	29.71	30,080
OPERATING SUPPLIES & EXPENSE	191	341	3,150	(2,809)	10.81	1,108
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(16,963)	(47,626)	(185,452)	137,826	(25.68)	(50,572)
TOTAL INFORMATION SYSTEMS	11,788	33,096	128,873	(95,777)	25.68	35,143
TOTAL GEN GOVT ADMIN	44,556	133,128	606,250	(473,122)	21.96	130,367

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	53,726	160,660	695,591	(534,931)	23.10	160,999
CONTRACTUAL SERVICES	22,925	61,813	314,900	(253,087)	19.63	65,082
OPERATING SUPPLIES & EXPENSE	1,642	9,267	46,500	(37,233)	19.93	9,717
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,400	2,400	0	100.00	
ALLOCATION	(33,737)	(101,012)	(453,141)	352,129	(22.29)	
TOTAL GEN GOVT ADMINISTRATION	44,556	133,128	606,250	(473,122)	21.96	130,367

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
FINANCE ADMINISTRATION						
FINANCE						
PERSONNEL SERVICES	21,414	74,104	335,425	(261,321)	22.09	83,455
CONTRACTUAL SERVICES	6,497	40,236	79,950	(39,715)	50.33	14,774
OPERATING SUPPLIES & EXPENSE	146	865	10,000	(9,135)	8.65	3,299
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(17,452)	(71,657)	(264,583)	192,926	(27.08)	(63,150)
TOTAL FINANCE	10,606	43,547	160,792	(117,245)	27.08	38,377
ASSESSOR						
PERSONNEL SERVICES	3,186	12,368	58,875	(46,507)	21.01	13,657
CONTRACTUAL SERVICES	5,358	17,911	67,600	(49,689)	26.50	16,096
OPERATING SUPPLIES & EXPENSE	0	44	1,950	(1,906)	2.24	743
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ASSESSOR	8,544	30,322	128,425	(98,103)	23.61	30,496
TOTAL FINANCE ADMINISTRATION	19,150	73,870	289,217	(215,347)	25.54	68,873

***** SUMMARY OF FINANCE ADMINISTRATION EXPENSES *****

PERSONNEL SERVICES	24,601	86,472	394,300	(307,828)	21.93	97,111
CONTRACTUAL SERVICES	11,855	58,147	147,550	(89,403)	39.41	30,870
OPERATING SUPPLIES & EXPENSE	146	909	11,950	(11,041)	7.61	4,041
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	(17,452)	(71,657)	(264,583)	192,926	(27.08)	
TOTAL FINANCE ADMINISTRATION	19,150	73,870	289,217	(215,347)	25.54	68,873

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY HALL						
CITY HALL (BUILDING MAINTENANCE)						
PERSONNEL SERVICES	7,159	21,594	93,700	(72,106)	23.05	22,748
CONTRACTUAL SERVICES	3,508	10,060	51,325	(41,265)	19.60	10,894
OPERATING SUPPLIES & EXPENSE	1,537	4,124	20,000	(15,876)	20.62	2,934
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(5,126)	(15,027)	(69,311)	54,284	(21.68)	(15,362)
TOTAL CITY HALL	7,079	20,751	95,714	(74,963)	21.68	21,214
OTHER GENERAL GOVERNMENT						
MISC GOVERNMENT						
CONTRACTUAL SERVICES	0	7,715	9,300	(1,585)	82.96	8,192
OPERATING SUPPLIES & EXPENSE	0	936	7,200	(6,264)	13.01	527
FIXED CHARGES	963	3,124	10,000	(6,876)	31.24	2,902
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL MISC GOVERNMENT	963	11,776	26,500	(14,724)	44.44	11,621
GENERAL INSURANCE						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	33,942	98,537	415,264	(316,727)	23.73	91,001
TOTAL GENERAL INSURANCE	33,942	98,537	415,264	(316,727)	23.73	91,001
TOTAL OTHER GEN GOVT	34,906	110,313	441,764	(331,451)	24.97	102,622

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	7,715	9,300	(1,585)	82.96	8,192
OPERATING SUPPLIES & EXPENSE	0	936	7,200	(6,264)	13.01	527
FIXED CHARGES	34,906	101,662	425,264	(323,602)	23.91	93,903
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL OTHER GEN GOVT	34,906	110,313	441,764	(331,451)	24.97	102,622

***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	85,485	268,726	1,183,591	(914,865)	22.70	280,857
CONTRACTUAL SERVICES	38,289	137,735	523,075	(385,340)	26.33	115,039
OPERATING SUPPLIES & EXPENSE	3,326	15,236	85,650	(70,414)	17.79	17,220
FIXED CHARGES	34,906	101,662	425,264	(323,602)	23.91	93,903
CAPITAL OUTLAY	0	2,400	2,400	0	100.00	
ALLOCATION	(56,315)	(187,696)	(787,035)	599,339	(23.85)	
TOTAL GENERAL GOVERNMENT	105,691	338,062	1,432,945	(1,094,883)	23.59	323,076

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE DEPARTMENT						
POLICE ADMINISTRATION						
PERSONNEL SERVICES	111,912	349,916	1,449,885	(1,099,969)	24.13	366,810
CONTRACTUAL SERVICES	7,264	48,919	83,890	(34,971)	58.31	20,623
OPERATING SUPPLIES & EXPENSE	1,040	3,734	32,100	(28,366)	11.63	17,741
FIXED CHARGES	4,007	12,020	48,615	(36,595)	24.72	10,026
CAPITAL OUTLAY	0	0	0	0	.00	600
TOTAL POLICE ADMINISTRATION	124,223	414,589	1,614,490	(1,199,901)	25.68	415,799
POLICE PATROL						
PERSONNEL SERVICES	170,357	520,386	2,064,507	(1,544,121)	25.21	545,465
CONTRACTUAL SERVICES	3,628	10,819	85,700	(74,881)	12.62	8,591
OPERATING SUPPLIES & EXPENSE	3,002	12,502	44,775	(32,273)	27.92	10,743
TOTAL POLICE PATROL	176,987	543,707	2,194,982	(1,651,275)	24.77	564,799
CROSSING GUARDS						
PERSONNEL SERVICES	3,116	8,827	27,647	(18,820)	31.93	8,354
OPERATING SUPPLIES & EXPENSE	74	222	300	(78)	73.92	58
TOTAL CROSSING GUARDS	3,190	9,049	27,947	(18,898)	32.38	8,412
TOTAL POLICE DEPARTMENT	304,400	967,345	3,837,419	(2,870,074)	25.21	989,010

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	285,385	879,129	3,542,039	(2,662,910)	24.82	920,628
CONTRACTUAL SERVICES	10,891	59,738	169,590	(109,852)	35.23	29,214
OPERATING SUPPLIES & EXPENSE	4,117	16,458	77,175	(60,717)	21.33	28,542
FIXED CHARGES	4,007	12,020	48,615	(36,595)	24.72	10,026
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL POLICE DEPARTMENT	304,400	967,345	3,837,419	(2,870,074)	25.21	989,010

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE & FIRE COMMISSION						
POLICE & FIRE COMMISSION						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	150	2,091	5,500	(3,409)	38.02	90
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
TOTAL POLICE & FIRE COMMISSION	150	2,091	5,500	(3,409)	38.02	90
FIRE DEPARTMENT						
FIRE ADMINISTRATION						
PERSONNEL SERVICES	41,908	133,600	556,871	(423,272)	23.99	135,156
CONTRACTUAL SERVICES	2,767	18,020	60,935	(42,915)	29.57	22,616
OPERATING SUPPLIES & EXPENSE	6,220	10,798	27,200	(16,402)	39.70	7,013
FIXED CHARGES	91	274	1,200	(926)	22.81	242
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL FIRE ADMINISTRATION	50,986	162,692	646,206	(483,514)	25.18	165,027
FIREFIGHTERS						
PERSONNEL SERVICES	154,842	447,748	1,856,824	(1,409,076)	24.11	453,685
CONTRACTUAL SERVICES	4,549	10,035	22,000	(11,965)	45.61	7,442
OPERATING SUPPLIES & EXPENSE	604	1,456	10,000	(8,544)	14.56	2,982
TOTAL FIREFIGHTERS	159,995	459,239	1,888,824	(1,429,585)	24.31	464,109
AMBULANCE SERVICES						
PERSONNEL SERVICES	37,863	115,234	375,992	(260,758)	30.65	108,020
CONTRACTUAL SERVICES	603	1,504	19,000	(17,496)	7.92	1,713
OPERATING SUPPLIES & EXPENSE	(1,750)	10,025	43,600	(33,575)	22.99	9,426
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL AMBULANCE SERVICES	36,715	126,763	438,592	(311,829)	28.90	119,159
TOTAL FIRE DEPARTMENT	247,697	748,694	2,973,622	(2,224,928)	25.18	748,295

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	234,612	696,582	2,789,687	(2,093,105)	24.97	696,860
CONTRACTUAL SERVICES	7,919	29,559	101,935	(72,376)	29.00	31,771
OPERATING SUPPLIES & EXPENSE	5,074	22,279	80,800	(58,521)	27.57	19,422
FIXED CHARGES	91	274	1,200	(926)	22.81	242
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL FIRE DEPARTMENT	247,697	748,694	2,973,622	(2,224,928)	25.18	748,295

INSPECTION SERVICES

BUILDING INSPECTIONS

PERSONNEL SERVICES	14,912	49,581	113,950	(64,369)	43.51	34,527
CONTRACTUAL SERVICES	268	5,014	7,800	(2,786)	64.28	5,039
OPERATING SUPPLIES & EXPENSE	169	676	4,250	(3,575)	15.89	933
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL INSPECTION SERVICES	15,348	55,271	126,000	(70,729)	43.87	40,499

******* SUMMARY OF PUBLIC SAFETY EXPENSES *******

PERSONNEL SERVICES	534,909	1,625,292	6,445,676	(4,820,384)	25.22	1,652,016
CONTRACTUAL SERVICES	19,228	96,403	284,825	(188,422)	33.85	66,114
OPERATING SUPPLIES & EXPENSE	9,360	39,412	162,225	(122,813)	24.29	48,896
FIXED CHARGES	4,098	12,294	49,815	(37,521)	24.68	10,268
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL PUBLIC SAFETY	567,594	1,773,400	6,942,541	(5,169,141)	25.54	1,777,894

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
PUBLIC WORKS						
HIGHWAY ADMINISTRATION						
PERSONNEL SERVICES	12,438	39,213	166,557	(127,344)	23.54	38,624
CONTRACTUAL SERVICES	684	2,378	11,100	(8,722)	21.42	3,486
OPERATING SUPPLIES & EXPENSE	365	928	9,600	(8,672)	9.67	2,610
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	13,486	42,519	187,257	(144,738)	22.71	44,719
PUBLIC WORKS SHOP						
PERSONNEL SERVICES	46,729	149,011	462,223	(313,212)	32.24	137,055
CONTRACTUAL SERVICES	16,678	40,848	106,600	(65,752)	38.32	26,185
OPERATING SUPPLIES & EXPENSE	3,304	19,509	109,900	(90,391)	17.75	20,094
FIXED CHARGES	90	270	1,500	(1,230)	18.00	300
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	66,801	209,639	680,223	(470,584)	30.82	183,634
STREET MAINTENANCE						
PERSONNEL SERVICES	9,783	12,505	77,297	(64,792)	16.18	4,851
CONTRACTUAL SERVICES	12,776	42,610	165,000	(122,390)	25.82	42,609
OPERATING SUPPLIES & EXPENSE	0	313	8,000	(7,687)	3.91	1,519
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STREET MAINTENANCE	22,559	55,428	250,297	(194,869)	22.15	48,979
TRAFFIC CONTROL						
PERSONNEL SERVICES	5,996	15,931	41,646	(25,715)	38.25	13,283
CONTRACTUAL SERVICES	425	1,417	8,500	(7,083)	16.67	1,375
OPERATING SUPPLIES & EXPENSE	22	22	3,000	(2,978)	.73	471
CAPITAL OUTLAY	0	3,693	12,500	(8,807)	29.54	12,643
TOTAL TRAFFIC CONTROL	6,443	21,063	65,646	(44,583)	32.09	27,771

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>SNOW & ICE REMOVAL</u>						
PERSONNEL SERVICES	6,747	43,162	171,945	(128,783)	25.10	38,920
CONTRACTUAL SERVICES	0	870	2,750	(1,880)	31.65	146
OPERATING SUPPLIES & EXPENSE	12,164	51,032	60,000	(8,968)	85.05	24,951
TOTAL SNOW & ICE REMOVAL	18,912	95,064	234,695	(139,631)	40.51	64,016
<u>BRIDGE REPAIR & MAINTENANCE</u>						
PERSONNEL SERVICES	411	4,000	35,630	(31,630)	11.23	2,704
CONTRACTUAL SERVICES	5,789	6,861	8,500	(1,639)	80.72	1,365
OPERATING SUPPLIES & EXPENSE	0	0	2,000	(2,000)	.00	0
CAPITAL OUTLAY						
TOTAL BRIDGE REPAIR & MAINTENANCE	6,201	10,861	46,130	(35,269)	23.54	4,068
<u>STORM SEWER</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STORM SEWER	0	0	0	0	.00	0
<u>PUBLIC TRANSPORTATION</u>						
CONTRACTUAL SERVICES	0	0	145,000	(145,000)	.00	0
TOTAL PUBLIC TRANSPORTATION	0	0	145,000	(145,000)	.00	0

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
WORK FOR OTHER DEPARTMENTS						
PERSONNEL SERVICES	5,100	14,424	159,679	(145,255)	9.03	36,465
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL WORK FOR OTHER DEPTS	5,100	14,424	159,679	(145,255)	9.03	36,465
TOTAL PUBLIC WORKS	139,502	448,999	1,768,927	(1,319,928)	25.38	409,652

***** SUMMARY OF PUBLIC WORKS EXPENSES *****

PERSONNEL SERVICES	87,205	278,247	1,114,977	(836,730)	24.96	271,901
CONTRACTUAL SERVICES	36,352	94,985	447,450	(352,465)	21.23	75,164
OPERATING SUPPLIES & EXPENSE	15,855	71,805	192,500	(120,695)	37.30	49,644
FIXED CHARGES	90	270	1,500	(1,230)	18.00	300
CAPITAL OUTLAY	0	3,693	12,500	(8,807)	29.54	
TOTAL PUBLIC WORKS	139,502	448,999	1,768,927	(1,319,928)	25.38	409,652

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
HEALTH & HUMAN SERVICES						
SENIOR CENTER						
PERSONNEL SERVICES	15,118	44,633	177,267	(132,634)	25.18	41,689
CONTRACTUAL SERVICES	1,282	5,255	15,890	(10,635)	33.07	5,779
OPERATING SUPPLIES & EXPENSE	245	947	11,920	(10,973)	7.95	2,012
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SENIOR CENTER	16,644	50,835	205,077	(154,242)	24.79	49,479
CEMETERIES						
PERSONNEL SERVICES	8,863	26,681	155,507	(128,826)	17.16	25,291
CONTRACTUAL SERVICES	4,274	10,839	45,765	(34,926)	23.68	9,171
OPERATING SUPPLIES & EXPENSE	792	2,032	19,550	(17,518)	10.39	2,380
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CEMETERIES	13,930	39,552	220,822	(181,270)	17.91	36,843
TOTAL HEALTH & HUMAN SERVICES	30,574	90,387	425,899	(335,512)	21.22	86,322

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CULTURE, REC & EDUCATION						
COMMUNITY CENTER						
PERSONNEL SERVICES	25,406	77,995	384,770	(306,775)	20.27	79,841
CONTRACTUAL SERVICES	5,176	16,288	75,750	(59,462)	21.50	20,123
OPERATING SUPPLIES & EXPENSE	1,270	4,079	21,900	(17,821)	18.63	4,044
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL COMMUNITY CENTER	31,852	98,362	482,420	(384,058)	20.39	104,008
PARKS						
PERSONNEL SERVICES	14,216	40,486	258,789	(218,303)	15.64	37,106
CONTRACTUAL SERVICES	3,390	10,790	98,365	(87,575)	10.97	15,239
OPERATING SUPPLIES & EXPENSE	1,225	3,516	39,950	(36,434)	8.80	1,761
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PARKS	18,830	54,792	397,104	(342,312)	13.80	54,105
RECREATION						
PERSONNEL SERVICES	21,371	64,247	284,144	(219,897)	22.61	58,681
CONTRACTUAL SERVICES	1,056	15,450	32,305	(16,855)	47.83	6,820
OPERATING SUPPLIES & EXPENSE	763	3,288	23,750	(20,462)	13.84	3,652
FIXED CHARGES	0	0	0	0	.00	0
TOTAL RECREATION	23,190	82,986	340,199	(257,213)	24.39	69,154
SPECIAL EVENTS						
PERSONNEL SERVICES	1,867	5,584	42,465	(36,881)	13.15	5,929
CONTRACTUAL SERVICES	69	330	440	(110)	75.00	110
OPERATING SUPPLIES & EXPENSE	0	0	210	(210)	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SPECIAL EVENTS	1,936	5,914	43,115	(37,201)	13.72	6,039

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
RECREATION FIELDS						
PERSONNEL SERVICES	4,461	13,615	60,116	(46,502)	22.65	12,530
CONTRACTUAL SERVICES	2,474	6,959	32,850	(25,891)	21.18	6,565
OPERATING SUPPLIES & EXPENSE	4,130	5,146	29,000	(23,854)	17.74	2,524
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL RECREATION FIELDS	11,065	25,719	121,966	(96,247)	21.09	21,618
TRAILS & MEDIAN MAINTENANCE						
PERSONNEL SERVICES	0	0	17,762	(17,762)	.00	0
CONTRACTUAL SERVICES	36	146	20,700	(20,554)	.70	109
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
TOTAL TRAIL & MEDIAN MAINTENANCE	36	146	38,462	(38,316)	.38	109
TOTAL CULTURE, REC, EDUCATION	86,910	267,919	1,423,266	(1,155,347)	18.82	255,033

***** SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES *****

PERSONNEL SERVICES	67,321	201,927	1,048,046	(846,120)	19.27	194,087
CONTRACTUAL SERVICES	12,202	49,963	260,410	(210,447)	19.19	48,965
OPERATING SUPPLIES & EXPENSE	7,387	16,029	114,810	(98,781)	13.96	11,981
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL CULTURE, REC, EDUCATION	86,910	267,919	1,423,266	(1,155,347)	18.82	255,033

CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CONSERVATION & DEV						
PLANNING						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PLANNING	0	0	0	0	.00	0
ECONOMIC DEVELOPMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ECONOMIC DEVELOPMENT	0	0	0	0	.00	0

***** SUMMARY OF CONSERVATION & DEVELOPMENT EXPENSES *****

PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CONSERVATION & DEV	0	0	0	0	.00	0
TOTAL OTHER FINANCING USES	45,781	160,962	517,079	(356,117)	31.13	119,556

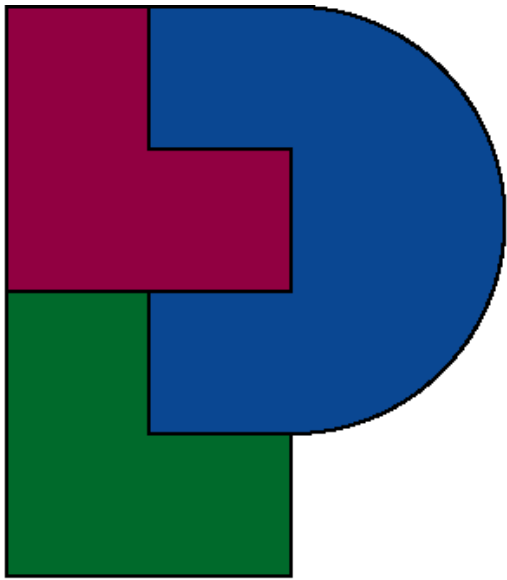
CITY OF TWO RIVERS

Section 10, ItemB.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2025

FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2025 YTD ACTUAL	2025 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	798,901	2,445,506	10,125,064	(7,679,558)	24.15	2,465,841
CONTRACTUAL SERVICES	111,627	395,179	1,577,415	(1,182,236)	25.05	320,233
OPERATING SUPPLIES & EXPENSE	36,964	145,461	586,655	(441,194)	24.79	132,132
FIXED CHARGES	84,874	275,187	993,658	(718,471)	27.69	224,027
CAPITAL OUTLAY	0	6,093	14,900	(8,807)	40.89	13,243
ALLOCATIONS	(56,315)	(187,696)	(787,035)	599,339	(23.85)	(183,943)
GRAND TOTAL	976,051	3,079,729	12,510,657	(9,430,928)	24.62	2,971,533



**TWO
RIVERS**
WISCONSIN

Lester Public Library

March 2025

Detail

Financial Report

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>TAXES</u>						
280-41110	GENERAL PROPERTY TAX	0	681,790	681,790	0	100.00	681,790
	TOTAL TAXES	0	681,790	681,790	0	100.00	681,790
	<u>INTERGOVERNMENTAL REVENUE</u>						
280-43720	COUNTY FUNDS	6,020	226,835	226,835	0	100.00	188,025
	TOTAL INTERGOVERNMENTAL REVE	6,020	226,835	226,835	0	100.00	188,025
	<u>FINES & FORFEITURES</u>						
280-45300	LIBRARY BOOK FINES	353	3,100	981	(2,119)	31.65	771
	TOTAL FINES & FORFEITURES	353	3,100	981	(2,119)	31.65	771
	<u>CHARGES FOR SERVICE</u>						
280-46712	COPIER SERVICE FEES	802	9,000	1,971	(7,029)	21.89	1,664
	TOTAL CHARGES FOR SERVICE	802	9,000	1,971	(7,029)	21.89	1,664
	<u>MISCELLANEOUS REVENUE</u>						
280-48300	SALE OF PROP & EQUIP	158	4,000	487	(3,513)	12.18	736
280-48500	DONATIONS	0	74,000	10	(73,990)	.01	400
280-48900	OTHER REVENUES	10	3,000	90	(2,910)	2.99	334
	TOTAL MISCELLANEOUS REVENUE	167	81,000	587	(80,413)	.72	1,470
	<u>OTHER FINANCING SOURCES</u>						
280-49223	TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
	TOTAL FUND REVENUE	7,342	1,001,725	912,163	(89,562)	91.06	873,720

CITY OF TWO RIVERS
2025 MONTHLY GENERAL FUND REPORT
MARCH 31, 2025 BUDGET

Section 10, ItemB.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>LESTER LIBRARY</u>						
LIBRARY ADMINISTRATION						
<u>PERSONNEL SERVICES</u>						
280-55110-1100	FULLTIME ADMINISTRATION	26,135	328,037	79,171 (248,866)	24.13	77,322
280-55110-1200	WAGES - FULLTIME	108	0	523 523	.00	162
280-55110-1220	WAGES - FULLTIME	168	42,224	3,966 (38,258)	9.39	10,203
280-55110-1270	WAGES - PART TIME	12,379	161,838	37,418 (124,420)	23.12	40,281
280-55110-1280	WAGES-LONGEVITY PAY	0	8,139	0 (8,139)	.00	0
280-55110-1290	WAGES-OVERTIME	0	487	0 (487)	.00	0
280-55110-1310	WI RETIREMENT	2,117	29,954	6,752 (23,202)	22.54	6,970
280-55110-1320	FICA	2,787	41,366	8,780 (32,586)	21.22	9,330
280-55110-1330	HEALTH INSURANCE	8,496	112,162	25,487 (86,675)	22.72	23,320
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	0	1,154 1,154	.00	1,000
280-55110-1340	LIFE INSURANCE	134	1,679	402 (1,277)	23.92	391
280-55110-1350	OTHER BENEFITS	0	0	0 0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	1,320 1,320	.00	467
TOTAL PERSONNEL SERVICES		52,708	725,886	164,973 (560,913)	22.73	169,445
<u>CONTRACTUAL SERVICES</u>						
280-55110-2100	PROF SERV - CITY SERVICES	4,009	51,900	15,713 (36,187)	30.27	15,558
280-55110-2130	PROFESSIONAL SERVICES	682	6,500	1,439 (5,061)	22.14	454
280-55110-2200	TELEPHONE EXPENSE	82	1,200	250 (950)	20.82	285
280-55110-2210	ELECTRICITY	1,360	25,000	4,884 (20,116)	19.54	4,114
280-55110-2220	NATURAL GAS/HEAT	1,038	13,500	4,579 (8,921)	33.92	3,982
280-55110-2230	WATER EXPENSE	174	2,160	523 (1,637)	24.20	531
280-55110-2240	SEWER EXPENSE	58	891	174 (717)	19.55	181
280-55110-2250	STORMWATER EXPENSE	80	960	240 (720)	24.98	240
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	912	25,000	2,945 (22,055)	11.78	1,842
280-55110-2450	EQUIPMENT NEW	0	7,500	0 (7,500)	.00	320
280-55110-2910	PRINTING/ADVERTISING	0	200	0 (200)	.00	0
280-55110-2930	TECHNOLOGY	227	15,000	1,936 (13,064)	12.91	1,081
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	0	0 0	.00	0
TOTAL CONTRACTUAL SERVICES		8,622	149,811	32,683 (117,128)	21.82	28,589
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100	OFFICE SUPPLIES	170	6,000	1,752 (4,248)	29.19	1,852
280-55110-3110	POSTAGE	0	450	52 (398)	11.53	107
280-55110-3300	TRAVEL	277	1,000	517 (483)	51.73	360
280-55110-3560	LANDSCAPING	0	17,000	0 (17,000)	.00	0
280-55110-3960	TECH PROC SUPPLIES	0	0	0 0	.00	52
TOTAL OP SUPPLIES/EXP		447	24,450	2,321 (22,129)	9.49	2,371

CITY OF TWO RIVERS
2025 MONTHLY GENERAL FUND REPORT
MARCH 31, 2025 BUDGET

Section 10, ItemB.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	1,450	14,400	4,349	(10,051)	30.20	3,809
280-55110-5950 TRANSFER TO CAP PROJ FNDS	0	2,706	3,300	594	121.95	1,440
TOTAL FIXED CHARGES	1,450	17,106	7,649	(9,457)	44.72	5,249
TOTAL LIBRARY ADMINISTRATION	63,227	917,253	207,626	(709,627)	22.64	205,654
ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	127	2,900	1,455	(1,445)	50.18	2,575
280-55111-3400 NON-FICTION BOOKS	1,763	14,000	2,741	(11,259)	19.58	2,785
280-55111-3420 FICTION BOOKS	1,582	14,000	2,815	(11,185)	20.10	2,890
280-55111-3430 LARGE PRINT BOOKS	785	10,000	1,830	(8,170)	18.30	2,744
280-55111-3450 MOVIES	358	1,900	734	(1,166)	38.61	382
280-55111-3470 AUDIOBOOKS	371	3,200	578	(2,622)	18.06	736
280-55111-3480 MUSIC CD'S	0	0	0	0	.00	0
280-55111-3510 PROGRAMS	52	2,000	113	(1,887)	5.64	1,002
TOTAL OP SUPPLIES/EXP	5,039	48,000	10,265	(37,735)	21.39	13,114
TOTAL ADULT SERVICES	5,039	48,000	10,265	(37,735)	21.39	13,114

CITY OF TWO RIVERS
2025 MONTHLY GENERAL FUND REPORT
MARCH 31, 2025 BUDGET

Section 10, ItemB.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	5	300	154	(146)	51.29	219
280-55112-3400 NON-FICTION BOOKS	355	6,138	1,013	(5,125)	16.51	1,204
280-55112-3420 FICTION BOOKS	409	1,000	1,198	198	119.81	1,005
280-55112-3440 PAPERBACKS	119	700	162	(538)	23.14	138
280-55112-3450 MOVIES	0	1,200	94	(1,106)	7.81	109
280-55112-3470 AUDIOBOOKS	0	1,700	0	(1,700)	.00	0
280-55112-3510 PROGRAMS	905	10,000	1,684	(8,316)	16.84	1,516
280-55112-3530 JE BOOKS	269	6,000	776	(5,224)	12.94	1,209
TOTAL OP SUPPLIES/EXP	2,060	27,038	5,081	(21,957)	18.79	5,398
TOTAL CHILDREN'S SERVICES						
	2,060	27,038	5,081	(21,957)	18.79	5,398
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	0	0	0	.00	0
280-55114-3490 MICROFILM	0	5,200	1,875	(3,325)	36.06	1,800
TOTAL OP SUPPLIES/EXP	0	5,200	1,875	(3,325)	36.06	1,800
TOTAL REFERENCE						
	0	5,200	1,875	(3,325)	36.06	1,800

CITY OF TWO RIVERS
2025 MONTHLY GENERAL FUND REPORT
MARCH 31, 2025 BUDGET

Section 10, ItemB.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2025 BUDGET	2025 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	0	(200)	.00	0
280-55115-3420 FICTION BOOKS	131	4,800	638	(4,162)	13.29	611
280-55115-3470 AUDIOBOOKS	0	500	0	(500)	.00	0
280-55115-3510 PROGRAMS	0	0	0	0	.00	(500)
TOTAL OP SUPPLIES/EXP	131	5,500	638	(4,862)	11.60	111
TOTAL YOUNG ADULT SERVICES	131	5,500	638	(4,862)	11.60	111
TOTAL LESTER LIBRARY EXP	70,457	1,002,991	225,485	(777,506)	22.48	226,076
NET REV OVER EXP	(63,116)	(1,266)	686,678	687,944	54,239.99	647,643



**TWO
RIVERS**
WISCONSIN

March 2025

Utilities Financial Report

Fund 640 - Solid Waste Utility
Fund 650- Water Utility
Fund 660 - Electric Utility
Fund 670 - Telecommunications Utility
Fund 680 - Stormwater Utility
Fund 690 - Sewer (Wastewater) Utility

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

		CURR MONTH	YTD ACTUAL	BUDGET	OVN (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME								
OPERATING REVENUES								
OPERATING REVENUES								
43000	INTERGOVERNMENTAL REVENUE	7,000	21,000	81,900	(60,900)	26%	7,000	21,000
46000	CHARGES FOR SERVICE	42,244	116,212	550,000	(433,788)	21%	47,790	130,168
48000	MISCELLANEOUS REVENUE	19,709	58,912	235,500	(176,588)	25%	19,587	58,852
49000	OTHER FINANCING SOURCES	214	596	35,650	(35,054)	2%	232	710
TOTAL OPERATING REVENUES		69,168	196,720	903,050	(706,330)	22%	74,609	210,730

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVN (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	0	0	0	0	%	563	603
53620 PW SOLID WASTE REFUSE	27,145	80,368	410,819	(330,451)	20%	29,080	78,824
53625 PW SOLID WASTE RECYCLING	26,587	80,307	484,047	(403,740)	17%	24,401	80,128
TOTAL OPERATIONS EXPENSES	53,732	160,675	894,866	(734,191)	18%	54,044	159,554
CUSTOMER ACCOUNTS EXPENSE							
59904 UNCOLLECTIBLE ACCOUNTS	0	25	300	(275)	8%	0	0
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	805	2,427	13,985	(11,558)	17%	19	73
59999 GASB PENSION EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	805	2,452	14,285	(11,833)	17%	19	73
TOTAL OPS & MAINT EXPENSES	54,537	163,127	909,151	(746,024)	18%	54,063	159,627
TOTAL OPERATING EXPENSES	54,537	163,127	909,151	(746,024)	18%	54,063	159,627
NET OPERATING INCOME (LOSS)	14,630	33,594	(6,101)	39,695	551%	20,546	51,103
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	150,774	150,774				79,264	79,264
BALANCE TRANSFERRED FROM INCOME	14,630	33,594				20,546	51,103

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	165,404	184,367				99,810	130,367

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF WATER							
49461 RESIDENTAL SERVICE	135,115	419,294	1,775,300	(1,356,006)	24%	133,635	413,653
49461 COMMERCIAL SERVICE	24,001	73,004	330,400	(257,396)	22%	25,239	74,113
49461 INDUSTRIAL SERVICE	6,766	19,058	73,600	(54,542)	26%	6,223	19,715
49461 MULTIFAMILY SERVICE	7,852	23,813	99,300	(75,487)	24%	7,034	22,881
49461 IRRIGATION SERVICE							
49461 OTHER SERVICES	43	408	0	408	%	41	126
49464 MUNICIPAL SERVICE	3,575	8,801	40,800	(31,999)	22%	3,049	8,957
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	2,323	6,522	25,400	(18,878)	26%	1,763	5,411
49462 PRIVATE FIRE PROTECTION	2,190	6,570	25,700	(19,130)	26%	2,240	6,720
49463 PUBLIC FIRE PROTECTION	63,968	191,634	706,100	(514,466)	27%	63,729	191,363
TOTAL SALES OF WATER	245,832	749,106	3,076,600	(2,327,494)	24%	242,953	742,939
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	1,149	3,454	9,500	(6,046)	36%	1,172	3,668
49471 MISCELLANEOUS SERVICE REVENUES	120	440	1,200	(760)	37%	40	80
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,874	5,623	16,500	(10,877)	34%	1,699	5,098
TOTAL OTHER OPERATING REVENUES	3,143	9,517	27,200	(17,683)	35%	2,912	8,846
TOTAL OPERATING REVENUES	248,975	758,623	3,103,800	(2,345,177)	24%	245,865	751,785

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
SOURCE OF SUPPLY EXPENSES							
56500 OTHER EARNINGS							
59600 OPERATIIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	836	1,672	8,000	(6,328)	21%	836	1,672
59603 MISCELLANEOUS OPERATING EXPENSE	0	0	1,500	(1,500)	%	0	0
59613 MAINT OF LAKE INTAKE	0	0	31,100	(31,100)	%	0	0
TOTAL SOURCE OF SUPPLY EXPENSES	836	1,672	40,600	(38,928)	4%	836	1,672
PUMPING EXPENSES							
59620 OPERATION, SUPERVISION & ENGINEERING	4,541	13,765	57,000	(43,235)	24%	4,712	13,819
59623 FUEL PURCHASED FOR PUMPING	2,080	7,871	45,000	(37,129)	17%	2,284	8,030
59624 PUMPING LABOR & EXPENSES	1,367	3,780	22,900	(19,120)	17%	1,331	3,624
59626 MISCELLANEOUS EXPENSE	448	1,264	4,800	(3,536)	26%	323	971
59631 MAINT OF STRUCTURES	0	0	1,000	(1,000)	%	0	0
59633 MAINT OF PUMPING EQUIPMENT							
TOTAL PUMPING EXPENSES	8,435	26,680	130,700	(104,020)	20%	8,651	26,443
WATER TREATMENT EXPENSE							
59640 OPERATION, SUPERVISION & ENGINEERING	4,541	13,765	57,000	(43,235)	24%	4,712	13,819
59641 CHEMICALS	1,577	8,946	65,000	(56,054)	14%	805	11,629
59642 OPERATIONS LABOR & EXPENSE	15,685	43,689	222,250	(178,561)	20%	12,538	42,635
59643 MISCELLANEOUS EXPENSE	11,111	32,004	200,200	(168,196)	16%	11,598	39,492
59644 OPERATING RENTS							
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	1,470	3,329	3,500	(171)	95%	(21)	1,509
59652 MAINT OF WATER TREATMENT EQUIPMENT	1,859	9,027	39,900	(30,873)	23%	1,616	7,523
TOTAL WATER TREATMENT EXPENSE	36,242	110,760	587,850	(477,090)	19%	31,248	116,607

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
TRANSMISSION & DISTRIBUTION EXPENSE							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	2,745	7,701	38,050	(30,349)	20%	1,374	13,372
59662 OPERATION MAINS	1,236	4,323	73,400	(69,077)	6%	3,744	12,728
59663 METER EXPENSE	1,197	1,306	37,700	(36,394)	3%	1,793	10,114
59664 CUSTOMER INSTALLATION EXPENSE	3,474	5,436	27,600	(22,164)	20%	5,187	10,639
59665 MISCELLANEOUS EXPENSES	3,679	13,487	64,200	(50,713)	21%	4,321	13,376
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS							
59672 MAINT OF RESEVOIR & STANDPIPE	0	265	78,600	(78,335)	%	6,371	18,582
59673 MAINT OF MAINS	26,280	49,361	94,700	(45,339)	52%	2,873	15,323
59675 MAINT OF SERVICES	5,873	13,835	78,400	(64,565)	18%	12,679	20,076
59676 MAINT OF METERS	150	190	11,200	(11,010)	2%	592	1,478
59677 MAINT OF HYDRANTS	446	1,673	37,900	(36,227)	4%	758	4,853
59678 MAINT OF MISC PLANT	131	1,709	15,000	(13,292)	11%	265	4,185
TOTAL TRANSMISSION & DISTRIBUTION EXPENSE	45,210	99,284	556,750	(457,466)	18%	39,957	124,727
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,641	4,974	20,850	(15,876)	24%	1,605	4,707
59902 METER READING	1,419	4,780	25,950	(21,170)	18%	1,718	5,057
59903 CUSTOMER ACCTG & COLLECTION	5,559	14,866	71,850	(56,984)	21%	4,995	17,231
59904 UNCOLLECTIBLE ACCOUNTS	0	37	2,500	(2,463)	1%	0	0
59906 CUSTOMER SERVICE & INFORMATION	0	0	750	(750)	%	0	0
59910 SALES EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	8,618	24,657	121,900	(97,243)	20%	8,319	26,995
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	8,255	26,731	140,000	(113,269)	19%	9,193	28,075
59921 OFFICE SUPPLIES & EXPENSES	28	498	3,300	(2,802)	15%	532	1,160
59923 OUTSIDE SERVICES EMPLOYED	6,132	33,222	104,350	(71,128)	32%	7,029	26,937
59924 PROPERTY INSURANCE	3,800	11,400	45,105	(33,705)	25%	3,278	9,835
59925 INJURIES & DAMAGES	1,438	4,315	19,000	(14,685)	23%	1,394	4,183
59926 EMPLOYEE PENSIONS & BENEFITS	12,453	37,835	240,200	(202,365)	16%	16,485	50,375

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000	(3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	3,499	10,462	21,350	(10,888)	49%	2,771	12,361
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	35,606	124,462	576,305	(451,842)	22%	40,683	132,926
TOTAL OPS & MAINT EXPENSES	134,947	387,516	2,014,105	(1,626,589)	19%	129,693	429,371
OTHER OPERATING EXPENSES							
49403 DEPRECIATION EXPENSE	50,353	151,940	560,000	(408,060)	27%	49,846	123,146
49425 AMORTIZATION							
49408 TAXES	30,413	91,299	402,300	(311,001)	23%	29,650	89,219
TOTAL OTHER OPERATING EXPENSES	80,766	243,239	962,300	(719,061)	25%	79,496	212,365
TOTAL OPERATING EXPENSES	215,714	630,755	2,976,405	(2,345,650)	21%	209,190	641,736
NET OPERATING INCOME (LOSS)	33,261	127,868	127,395	473	100%	36,675	110,049
OTHER INCOME							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	1,005	1,589	7,000	(5,411)	23%	75	250
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	(326)	(434)	(7,000)	6,566	(6%)	(36)	(36)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	0	0	100,000	(100,000)	%	0	0
43000 GRANT REVENUE	0	19,581	0	19,581	%	0	0
49421 MISCELLANEOUS NON-OPERATING INCOME	0	0	200,000	(200,000)	%	0	0
TOTAL OTHER INCOME	678	20,736	300,000	(279,264)	7%	39	214
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	33,940	148,604	427,395	(278,791)	35%	36,714	110,263

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INCOME STATEMENT
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Section 10, ItemB.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
INTEREST & OTHER CHARGES							
49427 INTEREST ON LONG-TERM DEBT	10,337	31,554	135,000	(103,446)	23%	9,938	29,420
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS							
59999 GASB 68 PENSION EXPENSE							
TOTAL INTEREST CHARGES	10,337	31,554	135,000	(103,446)	23%	9,938	29,420
NET INCOME (LOSS)	23,603	117,050	292,395	(175,345)	40%	26,776	80,843
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	9,466,011	9,466,011				8,875,451	8,875,451
BALANCE TRANSFERRED FROM INCOME	23,798	117,636				26,776	80,843
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	9,489,809	9,583,647				8,902,227	8,956,294

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF ELECTRICITY							
49440 URBAN RESIDENTIAL SALES	335,095	1,069,357	4,425,100	(3,355,743)	24%	303,293	985,040
49441 RURAL SALES	2,248	6,786	25,200	(18,414)	27%	1,862	6,037
49442 COMMERCIAL SALES-CS1	91,230	279,539	1,090,100	(810,561)	26%	74,173	239,985
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	83,051	259,551	1,117,100	(857,549)	23%	81,628	255,747
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	150,526	446,263	2,207,300	(1,761,037)	20%	151,745	456,370
49443 INDUSTRIAL SALES-CP3	36,146	107,498	507,800	(400,302)	21%	33,961	106,628
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	0	0	10,400	(10,400)	%	0	1,417
49444 PUBLIC STREET LIGHTING	13,928	42,233	173,900	(131,667)	24%	13,899	40,231
49448 INTERDEPARTMENTAL SALES	8,503	12,413	32,100	(19,687)	39%	2,004	6,766
TOTAL SALES OF ELECTRICITY	720,726	2,223,641	9,589,000	(7,365,359)	23%	662,564	2,098,220
OTHER OPERATING REVENUES							
49450 FORFEITED DISCOUNTS	2,762	9,233	18,500	(9,268)	50%	2,327	8,808
49451 MISCELLANEOUS SERVICE REVENUES	0	0	5,000	(5,000)	%	0	0
49454 RENT FROM ELECTRIC PROPERTY	0	0	116,000	(116,000)	%	0	0
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	134	266	18,500	(18,234)	1%	709	770
TOTAL OTHER OPERATING REVENUES	2,896	9,498	158,000	(148,502)	6%	3,036	9,578
TOTAL OPERATING REVENUES	723,621	2,233,139	9,747,000	(7,513,861)	23%	665,600	2,107,798

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INCOME STATEMENT
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Section 10, ItemB.

ELECTRIC DISTRIBUTION DETAIL - FUND 660

		CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES								
OPERATION & MAINTENANCE EXPENSES								
POWER PRODUCTION EXPENSES								
59555	PURCHASED POWER	498,333	1,526,086	6,930,000	(5,403,914)	22%	458,225	1,429,362
TOTAL POWER PRODUCTION EXPENSES		498,333	1,526,086	6,930,000	(5,403,914)	22%	458,225	1,429,362

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
DISTRIBUTION EXPENSES							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	9,023	15,421	26,200	(10,779)	59%	1	6,467
59583 OVERHEAD LINE EXPENSES	0	0	7,250	(7,250)	%	0	0
59584 UNDERGROUND LINE EXPENSE	94	8,330	54,900	(46,570)	15%	3,135	5,479
59585 STREET LIGHTING EXPENSES	0	0	600	(600)	%	0	0
59586 METER EXPENSES	5,303	10,769	67,400	(56,631)	16%	1,409	6,704
59587 CUSTOMER INSTALLATION EXPENSES	1,627	8,546	19,800	(11,254)	43%	906	5,058
59588 OPERATION MISC DISTRIBUTION	21,391	62,235	271,875	(209,640)	23%	14,481	68,788
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	16,631	16,631	38,800	(22,169)	43%	0	2,385
59593 MAINTENANCE OF OVERHEAD LINES	26,724	102,062	248,600	(146,538)	41%	30,071	94,270
59594 MAINTENANCE OF UNDERGROUND LINES	(297)	2,722	9,700	(6,978)	28%	286	3,247
59595 MAINTENANCE OF LINE TRANSFORMERS	0	0	5,000	(5,000)	%	0	0
59596 MAINTENANCE OF STREET LIGHTING	(29)	605	8,900	(8,295)	7%	3,016	6,372
59597 MAINT OF ELECTRIC METERS							
59598 MAINT OF MISC DISTRIBUTION PLANT	1,474	4,021	14,000	(9,979)	29%	(18)	606
59828 TRANSPORTATION EXPENSES							
TOTAL DISTRIBUTION EXPENSES	81,940	231,341	773,025	(541,684)	30%	53,287	199,377
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	2,011	6,097	25,500	(19,403)	24%	1,968	5,770
59902 METER READING EXPENSES	2,560	8,180	38,000	(29,820)	22%	2,794	8,653
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	6,956	19,039	108,000	(88,961)	18%	7,024	23,030
59904 UNCOLLECTIBLE ACCOUNTS	0	3,611	10,000	(6,389)	36%	(361)	(361)
TOTAL CUSTOMER ACCOUNTS EXPENSE	11,528	36,928	181,500	(144,572)	20%	11,426	37,093
SALES EXPENSE							
59913 ADVERTISING EXPENSE	0	0	500	(500)	%	250	250
TOTAL SALES EXPENSES	0	0	500	(500)	%	250	250

CITY OF TWO RIVERS
INCOME STATEMENT
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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	21,856	70,551	278,000	(207,449)	25%	23,307	73,723
59921 OFFICE SUPPLIES & EXPENSES	(351)	4,103	16,650	(12,547)	25%	2,220	5,924
59923 OUTSIDE SERVICES EMPLOYED	14,233	45,372	105,461	(60,089)	43%	11,195	30,377
59924 PROPERTY INSURANCE	3,193	9,580	39,000	(29,420)	25%	2,811	8,522
59925 INJURIES & DAMAGES	1,099	3,296	15,000	(11,704)	22%	1,061	3,182
59926 EMPLOYEE PENSIONS & BENEFITS	28,079	86,305	325,480	(239,175)	27%	22,266	71,335
59928 REGULATORY COMMISSION EXPENSE	0	0	2,000	(2,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	17,551	53,666	102,200	(48,534)	53%	14,160	48,595
59932 MAINT OFFICE & COMMUNICATIONS	351	1,138	13,100	(11,962)	9%	900	2,966
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	86,011	274,010	896,891	(622,881)	31%	77,920	244,623
TOTAL OPS & MAINT EXPENSES	677,813	2,068,365	8,781,916	(6,713,551)	24%	601,108	1,910,704
OTHER OPERATING EXPENSES							
59403 DEPRECIATION & AMORTIZATION EXPENSE	41,277	90,156	450,000	(359,844)	20%	41,304	123,911
59408 TAXES	26,240	79,376	359,500	(280,124)	22%	25,306	76,075
TOTAL OTHER OPERATING EXPENSES	67,517	169,532	809,500	(639,968)	21%	66,610	199,986
TOTAL OPERATING EXPENSES	745,330	2,237,897	9,591,416	(7,353,519)	23%	667,717	2,110,691
NET OPERATING INCOME (LOSS)	(21,708)	(4,758)	155,584	(160,342)	(3%)	(2,117)	(2,892)

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INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

ELECTRIC DISTRIBUTION DETAIL - FUND 660

		CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME								
49415	REVENUE FROM MDSE & JOBBING	591	56,301	15,000	41,301	375%	2,350	18,209
49416	MERCHANDISING & JOBBING COST	0	0	(15,000)	15,000	%	(1,362)	(1,362)
49421	MISCELLANEOUS NONOPERATING INCOME	0	0	2,000	(2,000)	%	990	1,033
49419	INTEREST & DIVIDEND INCOME							
49439	APPROP OF INCOME TO MUNICIPAL	(1,844)	(4,046)	(18,000)	13,954	(22%)	0	(3,057)
TOTAL OTHER INCOME		(1,253)	52,255	(16,000)	68,255	327%	1,978	14,823
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS		(22,962)	47,497	139,584	(92,087)	34%	(139)	11,931
OTHER INCOME DEDUCTIONS								
49426	OTHER INCOME DEDUCTIONS	0	2,314	2,500	(186)	93%	0	2,410
TOTAL MISCELLANEOUS INCOME DEDUCTIONS		0	2,314	2,500	(186)	93%	0	2,410
INTEREST CHARGES								
49427	INTEREST ON LONG-TERM DEBT	253	1,437	7,100	(5,663)	20%	667	2,303
49428	AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430	INTEREST ON ADVANCES FROM MUNICIPALITY							
TOTAL INTEREST CHARGES		253	1,437	7,100	(5,663)	20%	667	2,303
NET INCOME (LOSS)		(23,215)	43,746	129,984	(86,238)	34%	(806)	7,217
EARNED SURPLUS								
29216	UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	10,757,488	10,757,488				10,353,162	10,353,162
	BALANCE TRANSFERRED FROM INCOME	(23,215)	43,746				(806)	7,217
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR		10,734,274	10,801,234				10,352,356	10,360,379

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Section 10, Item B.

TELECOMM DISTRIBUTION DETAIL - FUND 670

		CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
UTILITY OPERATING INCOME								
OPERATING REVENUES								
OPERATING REVENUES								
49000	OPERATING REVENUE	0	0	0	0	%	0	0
49540	RENT FROM CLEC PROPERTY	1,324	3,971	0	3,971	%	1,324	3,971
TOTAL OPERATING REVENUES		1,324	3,971	0	3,971	%	1,324	3,971

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INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
DISTRIBUTION EXPENSES							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500	(1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750	(750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59820 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
TOTAL DISTRIBUTION EXPENSES	0	0	2,250	(2,250)	%	0	0
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
TOTAL CUSTOMER ACCOUNTS EXPENSE	0	0	0	0	%	0	0

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600	(600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	249	747	5,895	(5,148)	13%	249	498
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	249	747	6,495	(5,748)	12%	249	498
TOTAL OPS & MAINT EXPENSES	249	747	8,745	(7,998)	9%	249	498
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	1,500	4,500	18,000	(13,500)	25%	1,520	4,560
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	1,500	4,500	18,000	(13,500)	25%	1,520	4,560
TOTAL OPERATING EXPENSES	1,749	5,247	26,745	(21,498)	20%	1,769	5,058
NET OPERATING INCOME (LOSS)	(425)	(1,276)	(26,745)	25,469	(5%)	(445)	(1,087)

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INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, Item B.

TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OTHER INCOME							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
TOTAL OTHER INCOME	0	0	0	0	%	0	0
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	(425)	(1,276)	(26,745)	25,469	(5%)	(445)	(1,087)
INTEREST CHARGES							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	(15,885)	15,885	%	0	0
TOTAL INTEREST CHARGES	0	0	(15,885)	15,885	%	0	0
NET INCOME (LOSS)	(425)	(1,276)	(10,860)	9,584	(12%)	(445)	(1,087)
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	(228,847)	(228,847)				(220,671)	(220,671)
BALANCE TRANSFERRED FROM INCOME	(425)	(1,276)				(445)	(1,087)
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	(229,272)	(230,123)				(221,116)	(221,758)

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025
STORMWATER UTILITY - FUND 680

Section 10, ItemB.

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
USER FEES							
46010 RESIDENTAL SERVICE	29,759	89,209	354,000	(264,791)	25%	29,458	88,821
46020 RESIDENTAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTAL MULTI FAMILY	36	107	400	(293)	27%	36	105
46040 NON RESIDENTIAL	21,303	63,787	262,000	(198,213)	24%	21,897	65,721
46050 INTERDEPARTMENTAL	3,237	9,705	38,700	(28,995)	25%	3,235	9,705
TOTAL USER FEES	54,335	162,809	655,100	(492,291)	25%	54,625	164,352
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	211	610	1,500	(890)	41%	193	612
49010 PERMIT FEES	0	40	0	40	%	0	0
48600 CONTRIBUTIONS IN AID/GRANT REVENUE	0	0	45,000	(45,000)	%	0	(2,274)
48100 INTEREST INCOME	0	0	2,800	(2,800)	%	0	0
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	14,624	(14,624)	%	0	0
TOTAL OTHER OPERATING REVENUES	211	650	63,924	(63,274)	1%	193	(1,662)
TOTAL OPERATING REVENUES	54,546	163,459	719,024	(555,565)	23%	54,818	162,690

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INCOME STATEMENT
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STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	4,428	5,927	110,972	(105,045)	5%	4,578	9,116
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	2,394	6,499	114,142	(107,643)	6%	5,852	10,004
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	0	0	37,178	(37,178)	%	0	60
59750 MAINTENANCE OF STORMWATER PONDS	0	0	34,132	(34,132)	%	0	0
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	0	0	%	0	0
59770 REGULATORY COMPLIANCE	4,342	15,382	155,444	(140,062)	10%	5,001	16,911
59790 ADMINISTRATIVE CHARGES	1,852	6,164	24,397	(18,233)	25%	1,483	6,607
59795 EMPLOYEE PENSIONS & BENEFITS	2,389	5,584	65,219	(59,635)	9%	2,578	6,226
TOTAL OPERATING EXPENSES	15,405	39,555	541,484	(501,929)	7%	19,492	48,923
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	11,326	30,854	110,000	(79,146)	28%	9,713	29,138
59408 TAXES	717	1,828	18,542	(16,714)	10%	858	2,057
59427 INTEREST ON LONG-TERM DEBT	5,108	17,215	76,624	(59,409)	22%	5,180	15,867
TOTAL OTHER OPERATING EXPENSES	32,555	89,453	746,650	(657,197)	12%	35,242	95,984
TOTAL OPERATING EXPENSES	32,555	89,453	746,650	(657,197)	12%	35,242	95,984
NET OPERATING INCOME (LOSS)	21,991	74,006	(27,626)	101,632	268%	19,575	66,706
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	4,648,758	4,648,758				4,300,706	4,300,706
BALANCE TRANSFERRED FROM INCOME	21,991	74,006				19,575	66,706
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	4,670,749	4,722,763				4,320,282	4,367,412

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF SEWER							
49221 RESIDENTAL SERVICE	182,884	559,630	2,164,188	(1,604,558)	26%	180,803	553,656
49222 COMMERCIAL SERVICE	47,350	141,091	546,000	(404,909)	26%	47,216	139,429
49224 GOVERNMENT SERVICE	4,476	16,813	88,400	(71,587)	19%	7,295	19,796
49626 INTERDEPARTMENTAL SERVICE	6,274	22,835	101,808	(78,973)	22%	7,628	26,184
49263 INDUSTRIAL SERVICE	9,638	26,668	104,000	(77,332)	26%	9,125	28,192
TOTAL SALES OF SEWER	250,621	767,038	3,004,396	(2,237,358)	26%	252,065	767,255
OTHER OPERATING REVENUES							
49350 MISCELLANEOUS OPERATING REVENUES	1,665	70,178	90,000	(19,822)	78%	0	66
49450 CUSTOMER FORFIETED DISCOUNTS	1,205	3,605	7,800	(4,195)	46%	1,277	3,926
TOTAL OTHER OPERATING REVENUES	2,870	73,782	97,800	(24,018)	75%	1,277	3,992
TOTAL OPERATING REVENUES	253,491	840,820	3,102,196	(2,261,376)	27%	253,342	771,247

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
59820 OPERATION PLANT & LIFT STATION	38,267	123,715	554,050	(430,335)	22%	40,997	122,194
59823 CHLORINE	0	832	3,000	(2,168)	28%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	0	11,337	85,000	(73,663)	13%	11,695	11,695
59825 SLUDGE CONDITIONING CHEMICALS	12,274	36,228	46,000	(9,772)	79%	0	0
59827 OTHER OPERATING SUPPLIES	4,597	8,497	32,000	(23,503)	27%	0	5,125
59828 TRANSPORTATION EXPENSES	1,655	4,933	29,000	(24,067)	17%	681	3,949
TOTAL OPERATIONS EXPENSES	56,794	185,541	749,050	(563,509)	25%	53,373	142,964
MAINTENANCE EXPENSE							
59831 MAINT OF SEWER COLLECTION SYSTEMS	4,492	93,018	202,547	(109,529)	46%	6,824	52,136
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	0	265	15,000	(14,735)	2%	5,370	6,132
59833 MAINT OF TREATMENT DIST PLANT EQUIP	5,169	15,939	128,082	(112,143)	12%	7,012	21,487
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	2,613	5,206	32,000	(26,794)	16%	45	7,946
TOTAL MAINTENANCE EXPENSE	12,273	114,428	377,629	(263,201)	30%	19,250	87,701
CUSTOMER ACCOUNTS EXPENSE							
59840 BILLING, COLLECTING & ACCOUNTING	7,159	19,717	91,561	(71,844)	22%	6,561	22,665
59842 METER READING	1,392	4,692	24,963	(20,271)	19%	1,690	4,948
59843 UNCOLLECTIBLE ACCOUNTS	0	0	5,000	(5,000)	%	0	0
TOTAL CUSTOMER ACCOUNTS EXPENSE	8,550	24,409	121,524	(97,115)	20%	8,251	27,613

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59850 ADMINISTRATIVE & GENERAL SALARIES	14,458	45,786	204,821	(159,035)	22%	15,543	47,608
59851 OFFICE SUPPLIES & EXPENSE	24	102	1,220	(1,118)	8%	34	239
59852 OUTSIDE SERVICES EMPLOYED	5,959	31,402	86,936	(55,534)	36%	6,450	26,361
59853 INSURANCE EXPENSE	5,260	15,780	61,235	(45,455)	26%	4,616	13,848
59854 EMPLOYEE PENSION & BENEFITS	12,875	38,960	161,492	(122,532)	24%	12,455	37,138
59855 REGULATORY COMMISSION EXPENSE	0	0	15,000	(15,000)	%	2,168	2,168
59856 MISC GENERAL EXPENSES	334	334	4,000	(3,666)	8%	240	491
59857 RENTS	7,771	20,107	108,000	(87,893)	19%	9,477	30,080
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	46,681	152,471	642,704	(490,233)	24%	50,983	157,933
TOTAL OPS & MAINT EXPENSES	124,298	476,849	1,890,907	(1,414,058)	25%	131,858	416,211
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	60,011	180,729	763,500	(582,771)	24%	64,909	194,728
59408 TAX EXPENSE	28,381	85,426	346,635	(261,209)	25%	28,537	85,397
TOTAL OTHER OPERATING EXPENSES	88,393	266,155	1,110,135	(843,980)	24%	93,447	280,125
TOTAL OPERATING EXPENSES	212,691	743,003	3,001,042	(2,258,039)	25%	225,304	696,336
NET OPERATING INCOME (LOSS)	40,800	97,817	101,154	(3,337)	97%	28,038	74,911

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2025

Section 10, ItemB.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
48600 CONTRIBUTION IN AID							
43000 GRANT REVENUE	0	0	48,465	(48,465)	%	48,465	48,465
49210 TRANSFERS IN	0	0	63,160	(63,160)	%	0	0
TOTAL OTHER INCOME	0	0	111,625	(111,625)	%	48,465	48,465
TOTAL INCOME (LOSS) BEFORE INTEREST CHGS	40,800	97,817	212,779	(114,962)	46%	76,503	123,375
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	(17,082)	(51,297)	(200,000)	148,703	(26%)	(17,274)	(51,896)
59999 GASB PENSION & OPEB EXPENSE							
49430 INTEREST ON DEBT TO MUNICIPALITY							
TOTAL INTEREST CHARGES	(17,082)	(51,297)	(200,000)	148,703	(26%)	(17,274)	(51,896)
NET INCOME (LOSS)	23,718	46,520	12,779	33,741	364%	59,229	71,480
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	6,360,090	6,360,090				6,226,358	6,226,358
BALANCE TRANSFERRED FROM INCOME	23,718	46,520				59,229	71,480
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	6,383,808	6,406,610				6,285,587	6,297,837



Valerie Vanderlinden <valvan@two-rivers.org>

Street Closure for Jackson St between 21st and 22nd

1 message

Bonnie Timm <bonnietimm@charter.net>

Mon, Jun 23, 2025 at 10:48 AM

To: Greg Buckley <grebuc@two-rivers.org>, vvanderlinden@two-rivers.org, Karels@two-rivers.org

Cc: Dan Becker <dabecker1@charter.net>

Rogers Street Fishing Village and Great Lakes Coast Guard Museum is requesting a road closure from 21st to 22nd street on Jackson from 8am on Friday August 8, 2025 to 10:30pm on Saturday, August 9, 2025 for our annual event, Rogers Street Days. We are expecting large crowds and for the safety of all, we request this street closure. (We will allow the neighbors access to their homes along with our delivery vehicles and our bands. We will monitor this traffic throughout the event for safety. We are also requesting pedestrian crossing signs on 22nd Street through the Police Department for the safety of our visitors.

We may be placing the portapotties by the curb on the street, as we did last year and will barricade around them before we close the street and when we open the street as requested by Karen last year.

Thank you for your consideration of this request.

Bonnie L. Timm, Treasurer
920-973-4794

Temporary Alcohol Beverage License

Municipality

CITY OF TWO RIVERS

Section 10, Item C.

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name Rogers Street Fishing Village		
2. Organization Permanent Address P.O. Box 33 (2102 Jackson St)		
3. City Two Rivers	4. State WI	5. Zip Code 54241
6. Mailing Address (if different from permanent address)		
7. FEIN 23-7086805	8. Date of Organization/Incorporation 1969	9. State of Organization/Incorporation WI
10. Phone 920 973 4794	11. Email bonnietimm@charter.net	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable) N/A		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Becker	Daniel	President	920 684 3909
Thiede	Gerald	Vice President	920-657-1038
Timm	Bonnie	Sec-Treas	920 973 4794

Continued →

Part C: Event Information

1. Name of Event (if applicable) Rogers Street Days			
2. Dates of Operation Fri Aug 8 thru Sat. Aug. 9 2025		3. Hours of Operation Noon to 10pm each day	
4. Premises Address 2102 Jackson St.			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowish	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Bonnie Timm		12. Email and/or Phone Number for Organizer of Event 920 973 4794	
13. Organizer Website rogersstreet.com		14. Event Website (same)	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. 21st to 22nd street on West Side of Jackson Street (fenced in area @ 22nd & Jackson St)			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Timm <i>Bonnie L Timm</i>		First Name Bonnie		M.I. L
Title Sec - Treas.	Email bonnie.timm@charter.net	Phone 920 973 4794		
Signature <i>Bonnie L Timm</i>		Date 6/23/25		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	



**TWO
RIVERS**
WISCONSIN

Section 10, Item C.

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

NOTE:

**THIS FORM IS TO BE COMPLETED AND ATTACHED TO ALL
APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR
PICNICS & GATHERINGS**

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application

Rogers Street Fishing Village
Organization

Bonnie L. Timm
Signature

Bonnie L. Timm
Printed Name

6/23 /25
Date

Temporary Alcohol Beverage License

License(s) Requested	Fees	
<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name
Woodland Dunes Nature Center & Preserve, Inc.

2. Organization Permanent Address
Woodland Dunes Nature Center 3000 Hawthorne Ave.

3. City
Two Rivers

4. State
WI

5. Zip Code
54241

6. Mailing Address (if different from permanent address)
P.O. Box 4486 Two Rivers, WI 54241

7. FEIN
39-6084264

8. Date of Organization/Incorporation
Nov. 1974

9. State of Organization/Incorporation
WI

10. Phone
(920) 793-4007

11. Email
nancym@woodlanddunes.org

12. Organization type (check one)

☒ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization
☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Kocourek	Tom	President	(920) 323-5215
Robinson	Bruce	Vice Pres.	(920) 973-5669
McLaughlin	Mark	Secretary	(920) 860-7170
Christensen	Troy	Treasurer	(920) 793-4503

Continued →

Part C: Event Information

1. Name of Event (if applicable) <i>heiknbrew</i>			
2. Dates of Operation <i>Friday, Sept. 5, 2025</i>		3. Hours of Operation <i>4:30 - 8:00 pm</i>	
4. Premises Address <i>3000 Hawthorne Ave.</i>			
5. City <i>Two Rivers, WI</i>		6. State <i>WI</i>	7. Zip Code <i>54241</i>
8. County <i>Manitowish</i>	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <i>Two Rivers</i>		10. Aldermanic District
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event <i>nancy@woodlanddunes.org</i>	
13. Organizer Website <i>www.woodlanddunes.org</i>		14. Event Website <i>under Dunes "Events"</i>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>Event will be on the grounds near the nature center, butterfly garden, Golden Rod loop, + Cattail Trail. Restrooms in the building available (+ gift shop).</i>			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Hocourek</i>		First Name <i>Tom</i>		M.I. <i>H</i>
Title <i>President & Board</i>	Email <i>newglsf@charter.net</i>	Phone <i>(920) 323-5215</i>		
Signature <i>Tom Hocourek</i>		Date <i>5/28/25</i>		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	



**TWO
RIVERS**
WISCONSIN

Section 10, Item C.

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

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APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR
PICNICS & GATHERINGS**

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application

Woodland Dunes Nature Center
Organization

Nancy J. Nabak
Signature

Nancy J. Nabak
Printed Name

5/29/25
Date

Form
AB-220

Temporary Alcohol Beverage License

Municipality
CITY OF TWO RIVERS

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10.00
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name: Woodland Dunes Nature Center + Preserve, Inc.

2. Organization Permanent Address: 3000 Hawthorne Ave.

3. City: Two Rivers, WI

4. State: WI

5. Zip Code: 54241

6. Mailing Address (if different from permanent address): P.O. Box 486 Two Rivers, WI 54241

7. FEIN: 39-6584264

8. Date of Organization/Incorporation: Nov. 8, 1974

9. State of Organization/Incorporation: WI

10. Phone: (920) 793-4007

11. Email: nancy@woodlanddunes.org

12. Organization type (check one):
☒ Bona Fide Club
☐ Church
☐ Fair Association/Agricultural Society
☐ Veteran's Organization
☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No

14. Wisconsin Seller's Permit Number (if applicable):

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Kocourek	Tom	President	(920) 323-5215
Robinson	Bruce	Vice President	(920) 973-5669
McLaughlin	Mark	Secretary	920-860-7170
Christiansen	Troy	Treasurer	920-793-4503

Continued →

Part C: Event Information

1. Name of Event (if applicable) <i>Chamber After Hours</i>			
2. Dates of Operation <i>Aug. 21, 2025</i>		3. Hours of Operation <i>4:30-6:36pm</i>	
4. Premises Address <i>3000 Hawthorne Ave.</i>			
5. City <i>Two Rivers, WI</i>		6. State <i>WI</i>	7. Zip Code <i>54241</i>
8. County <i>Manitowish</i>	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <i>Two Rivers</i>		10. Aldermanic District
11. Organizer of Event (if not the named applicant) <i>Chamber + Woodland Dunes</i>		12. Email and/or Phone Number for Organizer of Event <i>naryne@woodlanddunes.org (920) 793-4007</i>	
13. Organizer Website <i>woodlanddunes.org</i>		14. Event Website <i>chambermanitowishcounty.org</i>	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>Event will be on the grounds near the pavilion and butterfly garden.</i>			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Kocurek</i>		First Name <i>Tom</i>		M.I. <i>H</i>
Title <i>Board President</i>	Email <i>nauglsf@charter.net</i>	Phone <i>(920) 323-5215</i>		
Signature <i>Tom Kocurek</i>		Date <i>5/28/25</i>		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	



**TWO
RIVERS**
WISCONSIN

Section 10, Item C.

CITY CLERK

1717 E. Park Street

P.O. BOX 87

Two Rivers, WI 54241-0087

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PICNICS & GATHERINGS**

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application

Woodland Dunes Nature Center
Organization

Nancy J. Babak
Signature

Nancy J. Babak
Printed Name

5/29/25
Date

PTAV-2425
PBG-2510

TAV 2577 BG 0

Section 10, Item C.

Form
AB-200

Alcohol Beverage License Application

For Municipality	City of Two Rivers
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ 50.00 ☐ Class "B" Beer \$ 100.00
- ☐ "Class A" Liquor \$ 500.00 ☐ "Class B" Liquor \$ 275.00
- ☐ "Class A" Liquor (cider only) \$ 0.00 ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ 100.00

Fees	
License Fees	\$
Background Check Fee	\$ 0.00
Publication Fee	\$ 20.00
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) <u>Two Rivers Hotel Group LLC</u>		
2. Business Trade Name or DBA <u>Cobblestone Hotel & Suites</u>		
3. FEIN <u>83-4229289</u>	4. Wisconsin Seller's Permit Number <u>456-103013588-05</u>	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization		
6. State of Organization <u>Wisconsin</u>	7. Date of Organization	8. Wisconsin DFI Registration Number
9. Premises Address <u>1407 16th St.</u>		
10. City <u>Two Rivers</u>	11. State <u>WI</u>	12. Zip Code <u>54241</u>
13. County	14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: <u>Two Rivers</u>	15. Aldermanic District <u>N/A</u>
16. Premises Phone <u>920-553-3632</u>	17. Premises Email <u>tworivers@staycobblestone.com</u>	18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <u>Hotel bar area and outside patio area. Guest rooms where guests are allowed to bring back to their rooms. Storage of records are in a locked office.</u>		
20. Mailing Address (if different from premises address)		
21. City	22. State	23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . . ☐ Yes ☒ No
beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Richard Carey		Investor	608 770 2222
Ross Niemi		Investor	262 822 5717

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Richard Carey		First Name Richard		M.I.
Title Member	Email rcarey@mwCorp.com	Phone 608-770-2222		
Signature 		Date 6-10-25		

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



**TWO
RIVERS**
WISCONSIN



Section 11, Item A.

**PROCLAMATION
NAMING JULY 12, 2025 AS
BRYAN LEE DAY IN THE CITY OF TWO RIVERS**

WHEREAS, Bryan Lee, a.k.a. the Braille Blues Daddy, Blind Giant of the Blues, a New Orleans Blues Institution, was born March 16, 1943 in the City of Two Rivers, Wisconsin and passed away at the age of 77 on August 21, 2020 in Sarasota, Florida; and

WHEREAS, Bryan Lee made the world a better place by dedicating his life to, and sharing, his God-given musical talent and love of early rock and blues, living by the creed that "A gift is not a gift unless you share it;" and

WHEREAS, Bryan Lee began performing professionally at the age of 13 in his hometown of Two Rivers, and continued playing all over the world, touring in the Midwest, Eastern Seaboard, Rocky Mountain States, Canada, Europe and Brazil until the year 2020; and

WHEREAS, Bryan Lee recorded 18 albums over 4 decades, bookended by 1979's *Beauty Isn't Always Visual* and 2018's *Sanctuary*, appearing on various labels that included Justin Time, Severn Records and Earrelevant Records; and

WHEREAS, Bryan Lee's achievements included a 2011 Grammy nomination with Kenny Wayne Shepherd, 2008 German Critics Award for Outstanding Blues for "Katrina Was Her Name," 2011 BMA Blues Rock Album of the Year, 2015 Big City Rhythm and Blues Lifetime Achievement Award, 2016 Legendary Blues Artist - Blues Hall of Fame, 2016 Legendary Blues Artist - Florida Blues Hall of Fame, 2017 WAMI Lifetime Achievement Award, 2018 Phoenix Radio Lifetime Achievement Award, and numerous Blues Societies Awards; and

WHEREAS, Bryan Lee was a remarkable soul who greeted each day with gratitude, optimism, and humble joy for all his blessings and gave immeasurable musical enjoyment to his legion of worldwide fans;

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Two Rivers, declares July 12, 2025, the date of the fifth annual Bryan Lee Memorial Blues Festival, as:

BRYAN LEE DAY

in the City of Two Rivers and urges all citizens and visitors to join in the full slate of activities planned for that day, to celebrate the gifts of this talented son of Two Rivers as his music continues to enrich the soundtrack of our lives.

Dated this 7th day of July, 2025.

Councilmember

Gregory E. Buckley
City Manager

RESOLUTION
Amending 2025 Budgets For Parks and Recreation Capital and
TID 12, to Provide Funding for Property Purchase

WHEREAS, the 2025 City Budget, as adopted, appropriated funds for various capital funds and special revenue funds; and

WHEREAS, the City Council wishes to proceed with a \$30,000 capital outlay related to Parks and Recreation facilities, that being the purchase of a 0.29 acre parcel of property at the southwest corner of Adams Street and 18th Street, across the street from the Community House and Senior Center, to provide additional parking for Parks and Recreation vehicles, employees and/or the general public; and

WHEREAS, this project was not anticipated when the 2025 City Budget was developed, and additional resources are needed to supplement existing budgeted funds in the Parks and Rec capital budget; and

WHEREAS, the City Manager and the Parks and Recreation Director recommend that half of this cost (\$15,000) be covered with funds from the Parks and Recreation Capital Budget, specifically:

--\$8,800 in carryover funding attributable to 2024 Neshotah Park improvements; and

--\$6,200 from the \$20,000 budgeted for 2025 playground improvements; and

WHEREAS, staff recommends that the balance of \$15,000 be authorized as a budget amendment and such funding be transferred-in from TID No. 12, where budgeted 2024-2025 improvements to the Washington Street Bridge have come in significantly under budget;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby approves the following amendment to the 2025 Budgets for Funds 454, Parks and Recreation Capital and Fund 241, Tax Incremental District No. 12:

Fund/Account	2025 Current Budget	2025 Amended Budget	Net Change From Amendment
TID 12			
241-56700-8130 Capital Outlay-Const.	\$ 200,000	\$ 185,000	\$ (15,000)
Parks and Rec Capital			
454-49223 Transfer from Other Funds	\$ -	\$ 15,000	\$ 15,000
454-55400-8860 2025 Improvement Proj	\$ 580,500	\$ 565,500	\$ (15,000)


Approved this 3rd day of July, 2025.

Council Member

Gregory E. Buckley, City Manager

--MEMORANDUM--

TO: City Council

FROM: Gregory E Buckley 
City Manager

DATE: July 3, 2025

SUBJECT: Proposed Purchase of Parking Lot Parcel at SW Corner of Adams and 18th Streets

At the past two Council meetings, Council members have discussed in closed session the possible purchase of the above-cited parcel, shown on the attached map.

This parcel, which contains a paved parking lot with 22 spaces, is currently owned by Wine Not LLC, which is also the owner of the real estate occupied by Cool City Brewing Company and a parking lot at the NE corner of Adams and 18th, next to the Post Office.

This office was contacted by a representative of Wine Not LLC earlier this year, inquiring as to whether the City would be interested in buying the parcel; he indicated that, if the City was not interested, Wine Not would likely place the property on the market.

(NOTE: The City, under a cooperative agreement with Wine Not LLC dated October 2022, currently has the right to use 10 of the 22 spaces in this lot; that agreement also designates 10 spaces in the City-owned Community House lot as “public parking” at all times, and allows for placement of a dumpster to serve Cool City Brewing Company in that City-owned lot. The cooperative agreement expires in October 2027, or can be terminated by either party upon 365 days notice.)

Through negotiations between the City and Wine Not, LLC, the parties have agreed in principal to terms for a purchase/sale of the parcel in question, with key terms as follows:

--Purchase price of \$30,000

--Purchase contingent on Wine Not being able to convey the property with clear title, and upon the City conducting a Phase 1 environmental site assessment (ESA) and determining, to its sole satisfaction, that it wishes to proceed with the purchase following review of that Phase 1 ESA

--Sale to close not later than July 31, 2025, or within seven days following City's receipt of a commitment for title insurance and draft closing documents, whichever occurs later (Seller responsible for title insurance and customary closing costs)

--Cost of the Phase 1 ESA, not to exceed \$1,500, to be deducted from the sale price at closing

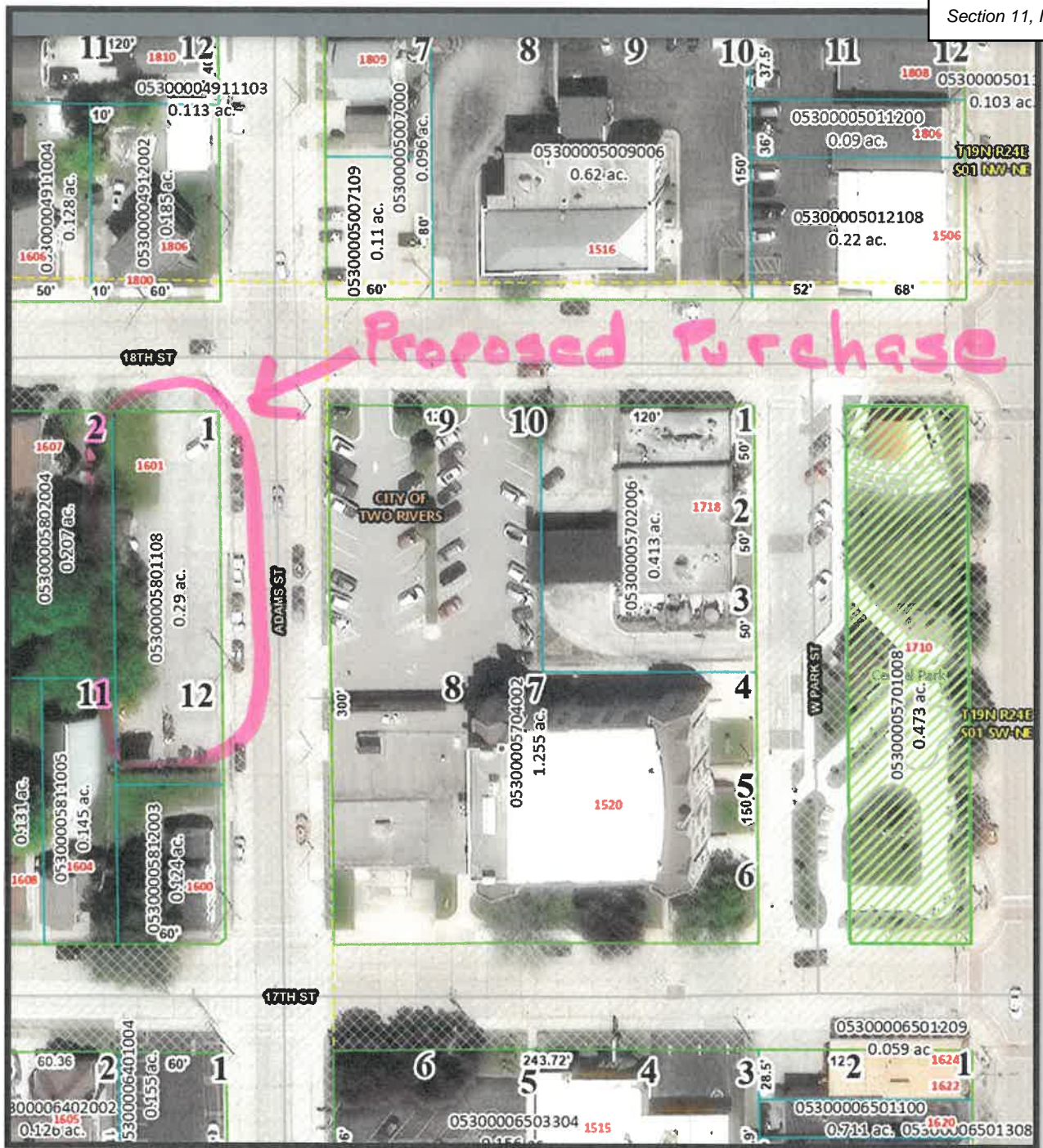
--If the City elects not to proceed with the purchase based on the results of the Phase 1 ESA, then the City will bear the cost of the ESA; a copy will be provided to Wine Not for its use

These terms, and other language as recommended by the City Attorney, are included in the attached Purchase and Sale Agreement, prepared by the City Attorney.

While the City has not pursued the purchase of this privately-owned property in the past, it is staff's judgment that it has value as a convenient location for the parking of Parks and Rec Department vehicles as well as public parking. It represents one of very few undeveloped properties in proximity to the Community House that could be acquired and used for parking at such a low price. Further, for many years, when it was owned by Wells Fargo Bank, it was freely used by the community for public parking, even though privately owned. If it were sold and became unavailable for public or City vehicle/staff parking, we would feel the pinch.

(Just as an FYI, the City rents spaces in City-owned lots to private parties for \$200 per space per year.)

Presented for your consideration in conjunction with this proposed purchase is a budget amendment to make funds from existing capital budgets available for this purchase.



0.29 acre

2025 Assessed Value \$19,300

Currently contains 22 parking spaces

Legal description Original Plat Lot 1 and N 60' of Lot 12 Block 58

PURCHASE AND SALE AGREEMENT

This PURCHASE AND SALE AGREEMENT (the “**Agreement**”), dated as of the ___ day of July, 2025 (the “**Effective Date**”), is entered into between Wine Not LLC, a Wisconsin limited liability corporation, (“**Seller**”), and the City of Two Rivers, Wisconsin, a Wisconsin municipal department (“**Purchaser**”).

RECITALS

WHEREAS, Seller is the owner of real property located at Original Plat Lot 1 and N 60’ of Lot 12 Block 58, Parcel No. 053-000-050-071.09, more particularly described on Exhibit A (the “**Property**”).

WHEREAS, Purchaser desires to acquire the Property from Seller after completing a Phase 1 environmental site assessment (ESA) and determining, to its sole satisfaction, that the results of the ESA are acceptable to Purchaser.

WHEREAS, Purchaser wishes to acquire the Property from Seller for a sum of Thirty Thousand and 00/100 Dollars (\$30,000.00), subject to the above contingency.

WHEREAS, Purchaser desires to close on the purchase of the Property before the latter of July 31, 2025, or seven days following the City’s receipt of commitment for title insurance and draft closing documents from Seller.

ARTICLE I CONVEYANCE OF THE PROPERTY

Section I.01 Subject of Conveyance. Sellers agree to sell and convey to Purchaser and Purchaser agrees to purchase from Sellers, upon the terms and conditions hereinafter set forth, all right, title, and interest of Sellers in the Property.

ARTICLE II PURCHASE PRICE

Section II.01 Purchase Price. The purchase price to be paid by Purchaser to Sellers for the Property is Thirty Thousand and 00/100 Dollars (\$30,000.00) less the cost of the Phase 1 ESA, up to a total reduction of One Thousand Five Hundred and 00/100 Dollars (\$1,500.00) (the “**Purchase Price**”). The Purchase Price shall be payable simultaneously with delivery of the Deed, by certified or official bank checks or by one or more wire transfers of immediately available funds to an account, or accounts, designated in writing by Sellers.

ARTICLE III CLOSING

Section III.01 Closing Date. The closing of the transaction contemplated by this Agreement (the “**Closing**”) shall take place on or before the latter of July 31, 2025, or seven days following the City’s receipt of commitment for title insurance and draft closing documents from Seller.

Section III.02 Sellers' Closing Deliverables. At Closing, Sellers shall deliver or cause to be delivered to Purchaser, the following items, executed, certified, and acknowledged by Seller, as appropriate:

(a) One (1) original Warranty Deed (the "**Deed**"), duly executed with the appropriate acknowledgment form and otherwise in proper form for recording so as to convey title to the Property as required by this Agreement. The delivery of the Deed by Sellers, and the acceptance by Purchaser, shall be deemed the full performance and discharge of every obligation on the part of Sellers to be performed pursuant to this Agreement, except those obligations of Sellers which are expressly stated in this Agreement to survive the Closing.

(b) Counterparts of any required transfer tax returns, or in each instance and if available, an electronic filing of such returns, together with the required payment of applicable transfer taxes, pursuant to the requirements of the applicable state and local taxing authorities; notwithstanding the foregoing, however, at Sellers' option, at least five (5) days before the Closing Date, Sellers may elect to allow Purchaser a credit against the Purchase Price for the amount of transfer taxes due and payable by Sellers and to have Purchaser make the timely payment directly to the taxing authorities.

(c) A counterpart of a closing statement jointly prepared by Sellers and Purchaser reflecting the prorations and adjustments required under Article 3 of this Agreement and the balance of the Purchase Price due Sellers.

(d) All other documents reasonably necessary or otherwise required by the Title Insurance Company to consummate the transaction contemplated by this Agreement.

Section III.03 Purchaser's Closing Deliverables. On the Closing Date, Purchaser shall deliver or cause to be delivered to Sellers, the following items, executed, certified, and acknowledged by Purchaser, as appropriate:

(a) The Purchase Price in cash, cashier's check, or wire transfer.

(b) Purchaser shall, where applicable, join with Sellers in the execution and delivery of the closing documents and instruments required under this Agreement.

(c) All other documents reasonably necessary or otherwise required by the Title Insurance Company to consummate the transactions contemplated by this Agreement.

Section III.04 Closing Costs.

(a) Sellers and Purchaser shall each pay the fees and expenses of its own counsel in connection with the preparation and negotiation of this Agreement. The Deed and other agreements and instruments related to the transaction contemplated by this Agreement and such legal costs shall not be part of the closing costs; provided, however, that if any legal action is instituted under this Agreement, the prevailing party in such action shall be entitled to recover from the other party costs related to such legal action, including reasonable attorneys' fees and costs in all trial, appellate, post-judgment, and bankruptcy proceedings.

(b) Sellers shall pay:

(i) All recording fees for the release of any liens on the Property, as required pursuant to the terms of this Agreement; and

(ii) The costs charged by Purchaser's Title Insurance Company, including, without limitation, costs related to the Title Commitment, any premiums, title endorsements, and affirmative insurance; and

(iii) All costs related to the recording fees payable in connection with the recording of the Deed.

(c) Purchaser shall pay:

(i) Any required transfer fees or taxes related to the purchase.

Section III.05 Apportionments. The following shall be apportioned as of 11:59 p.m. C.S.T. of the date immediately preceding the Closing Date, unless expressly provided for otherwise:

(a) All real estate taxes based on the fiscal year for which they are assessed and any assessments. If the Closing shall occur before a new tax rate is fixed, the apportionment of real estate taxes shall be upon the basis of the tax rate for the preceding fiscal period applied to the latest assessed valuation, however, adjustment will be made when the actual tax amount is determined. If the Property shall be, or has been, affected by any assessments or special assessments payable in a lump sum or which are, or may become, payable in installments, of which the first installment is then a charge or lien, or has already been paid, then at the Closing such amounts shall be paid or apportioned, as the case may be in the following manner:

(i) Any such assessments or installments, or portion thereof, payable on or after the Closing Date shall be the responsibility of Purchasers; and

(ii) Any such assessments or installments, or portion thereof, payable prior to the Closing Date shall be the responsibility of Sellers.

ARTICLE IV TITLE MATTERS AND VIOLATIONS

Section IV.01 Acceptable Title. Sellers shall convey, and Purchaser shall accept, such title to the Property that any title insurance company authorized and licensed to do business in the state of Wisconsin (the "**Title Insurance Company**") would be willing to insure, subject to the matters set forth in this Agreement. Sellers shall convey, and Purchaser shall accept, fee simple title to the Property in accordance with the terms and conditions of this Agreement, and subject to:

(a) The Permitted Exceptions; and

(b) Such other matters as any Title Insurance Company shall be willing to omit as exceptions to coverage or to except with insurance against collection out of or enforcement against the Property.

Section IV.02 Permitted Exceptions. The Property shall be sold, assigned, and conveyed by Sellers to Purchaser, and Purchaser shall accept and assume same, subject to the following matters (collectively, the "**Permitted Exceptions**"):

(a) Any and all present and future zoning, building, environmental, and other laws, statutes, ordinances, codes, rules, regulations, requirements, or executive mandates of all governmental authorities having jurisdiction with respect to the Property, including, without limitation, landmark designations and all zoning variances and special exceptions, if any.

(b) Any state of facts that an accurate survey of the Property would disclose.

(c) All presently existing and future liens for unpaid real estate taxes, assessments, and other charges that are not due and payable as of the Closing Date, subject to any apportionments as provided for in this Agreement.

(d) All covenants, restrictions, and rights of record, and all easements and agreements of record for the erection and/or maintenance of water, gas, steam, electric, telephone, sewer or other utility pipelines, poles, wires, conduits, or other like facilities, and appurtenances thereto, over, across, and under the Property.

(e) Variations between tax lot lines and lines of record title.

(f) Any lien or encumbrance arising out of the acts or omissions of the Purchasers.

(g) Consents by Sellers or any former owner for the erection and maintenance of any structures on, under, or above any streets or roads on which the Property may abut.

(h) Any financing statements filed on a date more than five (5) years prior to the Closing Date and not renewed, and any financing statements, chattel mortgages, encumbrances, or mechanics' or other liens filed against the property or equipment which is not part of the Property or is owned by tenants.

(i) Any exceptions disclosed on Schedule B of the Title Commitment (as hereinafter defined) which will be extinguished upon the transfer of the Property.

(j) The standard conditions and exceptions to title contained in the form of title policy or "marked-up" Title Commitment issued to Purchasers by the Title Insurance Company.

(k) Such other matters as any reputable title insurer licensed to do business in the State of Wisconsin shall be willing, without special premium, to omit as exceptions to title insurance coverage.

Section IV.03 Title.

(a) Purchaser shall promptly order at its sole cost and expense:

(i) A commitment for title insurance from the Title Insurance Company, together with true, legible (to the extent available), and complete copies of any tax search, departmental or municipal searches, and all instruments giving rise to any defects or exceptions to title to the Property (collectively, the "**Title Commitment**"), which Title Commitment shall be delivered to counsel for both Purchasers and Sellers concurrently; and

(b) Purchaser or Purchaser's attorney shall deliver to Sellers, and Sellers' attorney, in writing, any objections to the exceptions to title set forth in the Title

Commitment, other than the Permitted Exceptions (collectively, “**Title Objection Notice**”), by no later than 11:59 p.m. C.S.T. on the date that is fifteen (15) days after the Effective Date (“**Title Objection Date**”). The failure by Purchaser, or Purchaser’s attorney, to deliver the Title Objection Notice on or before the Title Objection Date shall constitute Purchaser’s acceptance of the Title Commitment. If, after giving the Title Objection Notice to Sellers and Sellers’ attorney, Purchaser receives any amendment or update to the Title Commitment showing any title defects which Purchaser claims are not Permitted Exceptions, Purchaser shall give written notice thereof to Sellers immediately after the date Purchaser receives such evidence and Purchaser shall be deemed to have waived any such matters which it fails to give such notice to Sellers within five (5) days after the date Purchaser received same.

Section IV.04 Sellers’ Inability to Convey.

(a) If Sellers, on the Closing Date, fail or are unable to convey title subject to and in accordance with the provisions of this Agreement, Purchaser may either: (i) terminate this Agreement by written notice to Sellers delivered on or before the Closing Date, in which event this Agreement shall thereupon be deemed terminated and of no further effect, and neither party hereto shall have any obligations to the other hereunder or by reason hereof, except for the provisions hereof that expressly survive termination of this Agreement; or (ii) complete the purchase (with no reduction in the Purchase Price) with such title as Sellers are able to convey on the Closing Date.

(b) Notwithstanding anything to the contrary contained in this Agreement, Sellers shall not be required to take or bring any action or proceeding or any take other steps to remove any defect in or objection to title or to fulfill any condition precedent to Purchaser’s obligations under this Agreement or to expend any moneys therefor, nor shall Purchaser have any right of action against Sellers therefor, at law or in equity, except that Sellers shall, on or prior to the Closing, pay, discharge, or remove of record or cause any Voluntary Lien to be paid, discharged, or removed of record at Sellers’ sole cost and expense. The term “**Voluntary Liens**” as used herein shall mean any lien and other encumbrances (other than Permitted Exceptions) which: (i) Sellers have knowingly and intentionally placed (or allowed to be placed) on the Property, including, without limitation, mortgages and mechanics’ liens; (ii) are in a liquidated amount; and (iii) may be satisfied solely by the payment of money.

(c) Notwithstanding anything in this Section 4.04 above to the contrary, Purchaser may at any time accept such title as Sellers can convey, without reduction of the Purchase Price or any credit or allowance on account thereof or any claim against Sellers. The acceptance of the Deed by Purchaser shall not be deemed to be full performance of, or discharge of, any agreement or obligation on Sellers’ part to be performed under this Agreement, unless such matters are expressly stated in writing.

Section IV.05 Violations. Notwithstanding anything to the contrary in this Agreement, Purchaser shall accept title to the Property subject to any and all violations or any notes or notices of violations of law or municipal ordinances, orders, or requirements noted or issued prior to, on, or after the date of this Agreement (collectively, the “**Violations**”), if any. Purchaser acknowledges and accepts that Sellers shall not be obligated to comply with the demands of, or take any action or incur any expense in connection with, any Violations. If requested by Purchaser, Sellers shall

furnish Purchaser with an authorization to make any required violation searches against the Property.

ARTICLE V REPRESENTATIONS AND WARRANTIES

Section V.01 Sellers' Representations and Warranties. Sellers represent and warrant to Purchaser on and as of the date of this Agreement and on and as of the Closing Date as follows:

(a) The execution, delivery, and performance of this Agreement by Sellers and all agreements, instruments, and documents herein provided to be executed by Sellers on the Closing Date: (i) do not violate any contract, agreement, commitment, lease, statute, regulation, ordinance, order, judgment, or decree to which Sellers are a party. This Agreement is valid and binding upon Sellers, subject to bankruptcy, reorganization, and other similar laws affecting the enforcement of creditors' rights generally.

(b) Sellers are not a "foreign person" within the meaning of Section 1445 of the Code.

(c) To Sellers' actual knowledge, there is no pending or threatened citation, litigation, or condemnation action against the Property or against Sellers with respect to the Property as of the date of this Agreement.

(d) Sellers have not entered into any service or equipment leasing contracts relating to the Property.

(e) Sellers are not, and will not become, a person or entity with whom United States persons or entities are restricted or prohibited from doing business under regulations of the Office of Foreign Asset Control ("OFAC") of the Department of the Treasury (including those named on OFAC's Specially Designated and Blocked Persons List) or under any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism), or other governmental action and is not and will not engage in any dealings or transactions or be otherwise associated with such persons or entities.

Section V.02 Purchaser's Representations and Warranties. Purchaser represents and warrants to Sellers on and as of the date of this Agreement and on and as of the Closing Date as set forth in this Section 5.02.

(a) The execution, delivery, and performance of this Agreement by Purchaser and all agreements, instruments, and documents herein provided to be executed by Purchaser on the Closing Date: (i) do not violate any contract, agreement, commitment, lease, statute, regulation, ordinance, order, judgment, or decree to which Purchaser is a party. This Agreement is valid and binding upon Purchaser, subject to bankruptcy, reorganization, and other similar laws affecting the enforcement of creditors' rights generally.

(b) Purchaser has not violated any contract, agreement, or other instrument to which Purchaser is a party nor any judicial order, judgment, or decree to which Purchaser

is bound by: (i) entering into this Agreement; (ii) executing any of the documents Purchaser is obligated to execute and deliver on the Closing Date or (iii) performing any of its duties or obligations under this Agreement or otherwise necessary to consummate the transactions contemplated by this Agreement.

(c) There are no actions, lawsuits, litigation, or proceedings pending or threatened in any court or before any governmental or regulatory agency that affect Purchaser’s power or authority to enter into or perform this Agreement. There are no judgments, orders, or decrees of any kind against Purchaser unpaid or unsatisfied of record, or, to the best of Purchaser’s knowledge, threatened against Purchaser, which would have any material adverse effect on the business or assets or the condition, financial or otherwise, of Purchaser or the ability of Purchaser to consummate the transactions contemplated by this Agreement.

(d) Except for the express representations and warranties of Sellers found in Section 5.01, Purchaser is acquiring the Property on an “AS IS, WHERE IS” basis, without any representation or warranty of any kind or nature whatsoever, express or implied, and Purchaser acknowledges that no such representations or warranties have been made except as set forth in writing herein. In deciding whether to acquire the Property, Purchaser is relying solely on Purchaser’s investigation of the Property.

(e) Purchaser is not, and will not become, a person or entity with whom United States persons or entities are restricted or prohibited from doing business under regulations of OFAC (including those named on OFAC’s Specially Designated and Blocked Persons List) or under any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism), or other governmental action and is not and will not engage in any dealings or transactions or be otherwise associated with such persons or entities.

ARTICLE VI
RISK OF LOSS

Section VI.01 Risk of Loss. If prior to the Closing Date any portion of the Property shall be taken by condemnation or eminent domain or damaged or destroyed by fire or other casualty, neither party shall have the right to cancel this Agreement. Purchaser shall purchase the Property in accordance with this Agreement, and the Purchase Price shall not be reduced; provided, however, that Sellers’ rights to any award resulting from such taking or any insurance proceeds resulting from such fire or other casualty (less any reasonable sums expended by Sellers for repair or restoration through the Closing Date) shall be assigned by Sellers to Purchaser at the Closing. Purchaser and Sellers hereby irrevocably waive the provision of any statute that provides for a different outcome or treatment in the event the Property shall be taken or damaged or destroyed by fire or other casualty.

ARTICLE VII
NOTICE

Section VII.01 Delivery of Notices. Unless specifically stated otherwise in this Agreement, all notices, demands, consents, approvals, waivers, or other communications (for purposes of this Section 7.01 collectively referred to as “**Notices**”) shall be in writing and delivered to Purchaser or Sellers, at the addresses set forth in Section 7.02, by one of the following methods:

- (a) Personal delivery, whereby delivery is deemed to have occurred at the time of delivery;
- (b) Overnight delivery by a nationally or internationally recognized overnight courier company, whereby delivery is deemed to have occurred the Business Day following deposit with the courier;
- (c) Registered or certified mail, postage prepaid, return receipt requested, whereby delivery is deemed to have occurred on the third Business Day following deposit with the United States Postal Service; or
- (d) Electronic transmission (facsimile or email) provided that such transmission is completed no later than 5:00 pm central time on a Business Day and the original is also sent by personal delivery, overnight delivery, or by mail in the manner previously described, whereby delivery is deemed to have occurred at the end of the Business Day on which the electronic transmission is completed.

Section VI.02 Parties’ Addresses.

- (a) Unless changed in accordance with Section 9.02(b) of this Agreement, the addresses for all communications and notices shall be as follows:

If to Seller:

Name: Wine Not LLC

Address: 3721 Adams Street
Two Rivers, WI 54241

Email:

With a copy to:

Name:

Address:

Attention:

Email:

If to Purchaser:

Name: Greg Buckley

Address: 1717 E. Park Street
Two Rivers, WI 54241

Email: grebuc@two-rivers.org

Facsimile:

With a copy to:

Name: West & Dunn, LLC
 Address: 214 1st Street, Suite 200
 Baraboo, WI 53913
 Attention: Andrew J. Adams
 Email: aadams@westdunn.com
 Facsimile: 608-509-7054

(b) Any party may, by notice given in accordance with this Article, designate a different address or person for receipt of all communications or notices.

(c) Any notice under this Agreement may be given by the attorneys of the respective parties who are hereby authorized to do so on their behalf.

ARTICLE VII BROKERS

Section VII.01 Brokers. Purchaser and Sellers each represent and warrant to each other that they dealt with no broker in connection with, nor has any broker had any part in bringing about, this transaction.

ARTICLE VIII MISCELLANEOUS

Section VIII.01 Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

Section VIII.02 Merger; No Representations. This Agreement constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings and agreements, both written and oral, with respect to such subject matter. This Agreement is entered into after full investigation, no party is relying upon any statement or representation not set forth in this Agreement, made by any other party.

Section VIII.03 No Survival. Except as otherwise provided in this Agreement, no representations, warranties, covenants, or other obligations of Sellers set forth in this Agreement shall survive the Closing and no action based thereon shall be commenced after the Closing.

Section VIII.04 Limitation of Liability.

(a) Neither Sellers, nor any Seller Related Party, shall have any personal liability, directly or indirectly, under or in connection with this Agreement or any agreement made or entered into under or pursuant to the provisions of this Agreement or any amendment or amendments to any of the foregoing made at any time or times, heretofore and hereafter, and Purchaser and its successors and assigns and, without limitation all other persons and entities, shall look solely to Sellers' assets for the payment of any claim or for any performance and Purchaser, on behalf of itself and its successors and assigns, hereby waives any and all such personal liability.

(b) Neither Purchaser, nor any Purchaser Related Party shall have any personal liability, directly or indirectly, under or in connection with this Agreement or any agreement made or entered into under or pursuant to the provisions of this Agreement, or any amendment or amendments to any of the foregoing made at any time or times,

heretofore or hereafter, and Seller and its successors and assigns and, without limitations, all other persons and entities, shall look solely to Purchaser's assets for the payment of any claim or for any performance, and Seller, on behalf of itself and its successors and assigns, hereby waives any and all such personal liability.

Section VIII.05 Business Days. Whenever any action must be taken (including the giving of notices) under this Agreement during a certain time period (or by a particular date) that ends or occurs on a non-business day, then such period (or date) shall be extended until the next succeeding Business Day. As used herein, the term "**Business Day**" shall mean any day other than a Saturday, a Sunday, or a legal holiday on which national banks are not open for general business in the State of Wisconsin.

Section VIII.06 Modifications and Amendments. This Agreement cannot under any circumstance be modified or amended orally and no agreement shall be effective to waive, change, modify, terminate, or discharge this Agreement, in whole or in part, unless such agreement is in writing and is signed by both Sellers and Purchaser.

Section VIII.07 No Recording. Neither this Agreement, nor any memorandum of this Agreement, shall be recorded. The recording of this Agreement, or any memorandum of this Agreement, by Purchaser shall constitute a material default and shall entitle Sellers to retain the Deposit and any interest earned thereon.

Section VIII.08 Successors and Assigns; Assignment. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs or successors and permitted assigns. Purchaser may not assign or otherwise transfer this Agreement, or any of its rights or obligations hereunder, without the prior written consent of Sellers, which consent may be withheld in Sellers' sole discretion. Any purported assignment without Sellers' consent shall be void and of no force or effect. Any change in control of Purchaser or of any of the direct or indirect ownership interests in Purchaser, at any level or tier of ownership, whether in one transaction or a series of transactions, shall constitute an assignment for purposes of this Section 9.08.

Section VIII.09 Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect, invalidate, or render unenforceable any other term or provision of this Agreement. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the parties hereto shall negotiate in good faith to modify this Agreement so as to effect the original intent of the parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated by this Agreement be consummated as originally contemplated to the greatest extent possible.

Section VIII.10 Further Assurances. Each of the parties hereto shall execute and deliver such additional documents, instruments, conveyances, and assurances and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby, provided such documents are customarily delivered in real estate transactions in the State of Wisconsin and do not impose any material obligations upon any party hereunder except as set forth in this Agreement.

Section VIII.11 Counterparts. This Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original for all

purposes, but all such counterparts shall together constitute but one and the same instrument. Facsimiles or other digital copies of original signatures shall have the same force and effect as an original signature.

Section VIII.12 Headings. The captions or paragraph titles contained in this Agreement are for convenience and reference only and shall not be deemed a part of the text of this Agreement.

Section VIII.13 No Waivers. No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party providing the waiver. No waiver by either party of any failure or refusal to comply with any obligations under this Agreement shall be deemed a waiver of any other or subsequent failure or refusal to so comply.

Section VIII.14 No Offer. This Agreement shall not be deemed an offer or binding upon Sellers or Purchaser until this Agreement is fully executed and delivered by Seller and Purchaser.

Section VIII.15 Waiver of Jury Trial. SELLERS AND PURCHASER HEREBY WAIVE TRIAL BY JURY IN ANY ACTION, PROCEEDING, OR COUNTERCLAIM WHETHER ARISING IN TORT OR CONTRACT BROUGHT BY SUCH PARTY AGAINST THE OTHER ON ANY MATTER ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS AGREEMENT.

[SIGNATURE PAGE FOLLOWS]

PURCHASER:

City of Two Rivers, Wisconsin

By: _____

Name: _____

Its: _____

SELLERS:

Wine Not LLC

By: _____

Name: _____


Its: _____

EXHIBIT A
LEGAL DESCRIPTION

Lot 1 and the North 60 feet of Lot 12, Block 58, Original Plat, according to the Plat thereof, in the City of Two Rivers, as recorded in the Register of Deeds office for Manitowoc County, Wisconsin.

--MEMORANDUM--

TO: City Council

FROM: Gregory E Buckley 
City Manager

DATE: July 3, 2025

SUBJECT: Funding for Water Consulting Services

The Council action requested at the July 7 meeting, to provide \$30,000 in funding for consulting services associated with development of a Water Supply Service Area Plan, is **not** being presented as a budget amendment.

Rather, it is presented as a request to re-allocate funds to this project from a project that was included in the 2025 Water Utility Budget as approved by City Council: \$30,000 in capital project funding, from utility cash, for placing new aluminum soffit on the filtration plant building. This project has not yet been contracted for in 2025, and will likely be carried over to 2026. The need to complete a Water Supply Service Area Plan, on the other hand, was not anticipated at budget time, but has emerged as a project that needs to be addressed this year.



Water Department
1415 Lake Street
Two Rivers, WI 54241
920.793.5550

MEMO

DATE: July 1, 2025
TO: City Council
Greg Buckley-City Manager
FROM: Andrew Sukowaty, Water Utility Director
SUBJECT: 2025 Budget Amendment

not really a budget amend. AS

The Two Rivers Water Utility was informed by the WI DNR that it needs to complete a Water Supply Service Area Plan under NR 854. This is a new regulation that was implemented in November of 2024 and is due for completion in December of 2025. This plan is to ensure our system can provide an adequate water supply to our customers. The Water Utility has hired a consultant to assist in the preparation and completion of this new regulation. The cost to thoroughly complete this plan and its associated documents is \$30,000, and was not originally part of the 2025 budget.

Sincerely,

Andrew Sukowaty, Water Utility Director

Task Order No. 25-02
City of Two Rivers, Wisconsin (OWNER)
and Strand Associates, Inc.® (ENGINEER)
Pursuant to Agreement for Technical Services dated _____, 20____

Project Information

Services Name: Prepare a Water Supply Service Area Plan (WSSAP)

Scope of Services

ENGINEER will provide the following services to OWNER:

1. Review existing documentation provided by OWNER including the 2017 Water Treatment Plant Maintenance Plan and other planning-related documents. Request and gather OWNER's water system information from 2014 through 2024. Conduct a gap analysis to review the components to supplement the planning-related documents in accordance with the criteria of a Water Supply Service Area Plan in Wisconsin Administrative Code (WAC), Chapter NR 854.
2. Prepare a WSSAP document that incorporates available OWNER-provided data for this planning period in accordance with the criteria found in WAC, Chapter NR 854 including the following:
 - a. Delineate the water supply area for the area being served and the OWNER-provided projected growth area for the system.
 - b. Inventory the existing public water supply system, including OWNER-identified water sources and water quality deficiencies.
 - c. Summarize the existing water sources and withdrawals, including a water quality summary, over the most recent ten years. Incorporate additional water quality and withdrawal information from 2014 to 2024.
 - d. Summarize current water use including preparing a population density map of the existing service area and summarizing the number of retail customers (with a listing of the ten largest customers). Incorporate additional water use information from 2014 through 2024 related to consecutive systems and emergency water uses (e.g., interconnection to Manitowoc Public Utilities).
 - e. Prepare updated water use trends to generate updated water demands using population projections provided by OWNER.
 - f. Inventory and discuss the viability of the sources and quantities of water supplies in Manitowoc County.
 - g. Provide a description of up to three infrastructure alternatives and summarize potential environmental and economic analyses for each using publicly available information, including the development of a new source.
 - h. Review the consistency of the WSSAP with other planning-related documents including available water quality management plans, available land use agreements, and available wholesale or retail sales agreements.

City of Two Rivers, Wisconsin
 Task Order No. 25-02
 Page 2
 June 17, 2025

- i. Incorporate public participation documents provided by OWNER.
 - j. Incorporate documentation of local government plan submission.
 - k. Incorporate procedures used to update, finalize, and enforce the plan.
 - l. Document information not available during this planning period and document OWNER's intent to obtain the required information.
3. Provide a draft report and submit to OWNER for review.
4. Participate in a virtual review meeting with the OWNER.
5. Incorporate OWNER comments, as appropriate, and finalize the report. Provide a portable document format file to OWNER.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on a lump sum of \$30,000.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of July 7, 2025. Services are scheduled for completion on December 31, 2025.

OWNER's Responsibilities

1. Additional Information Following Gap Analysis—OWNER shall be responsible for providing additional information identified by the initial gap analysis to meet the WAC Chapter NR 854 requirements. Additional services to collect and evaluate additional information shall be provided as an amendment to this Task Order. OWNER shall remain responsible for providing additional information, or plans to collect additional timeframe within two months prior to regulatory deadline for this planning period.

TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.®

OWNER:

CITY OF TWO RIVERS, WISCONSIN

 Joseph M. Bunker
 Corporate Secretary

 Date

 Greg Buckley
 City Manager

 Date

CITY OF TWO RIVERS

ORDINANCE

An Ordinance to amend Sections 6-9 of the Municipal Code of the City of Two Rivers, Wisconsin, to eliminate local licensing requirements for massage establishments and massage technicians:

WHEREAS, Section 6-9 of the City Code grants the City of Two Rivers (the “City”) the authority to regulate massage establishments and massage technicians within the City.

WHEREAS, the State of Wisconsin requires massage therapists to be licensed with the State.

WHEREAS, Section 6-9-3 of the City Code mandates that massage establishments obtain a license to operate within the City.

WHEREAS, the City wishes to eliminate the duplication of license requirements for massage therapists and to eliminate the local requirement for licensing massage establishments, while maintaining local regulations relative to the operation of such establishments.

NOW, THEREFORE, The City Council of the City of Two Rivers, Wisconsin, does hereby ordain as follows:

Sec. 6-9-2. Definitions.

SECTION 1. The City of Two Rivers shall amend Section 6-9-2 of the Municipal Code, as follows:

As used in this chapter, the following terms shall have the meanings indicated:

Manager. The operator or an agent licensed under this chapter, who shall not be licensed as a massage technician.

Massage. Any process or procedure consisting of rubbing, stroking, kneading or tapping, by physical or mechanical means, upon the external parts or tissues of the body of another for a consideration.

Massage establishment. A place of business wherein ~~private~~ massage is practiced, used or made available as a principal use of the premises.

Massage room. The area where private massage is performed.

Massage technician. A person who practices, administers or uses massage for a consideration, who holds a valid license under this chapter.

Operator. Any person, association, firm, partnership, or corporation licensed by the city to operate a massage establishment.

Patron. Any person who receives a massage under such circumstances that it is reasonably expected that he or she will pay money or give any consideration therefor.

Sexual or genital parts. Include the genitals, pubic area, buttocks, anus, or perineum of any person, or the vulva or breasts of a female.

~~Waiting area. An area adjacent to the main entrance that is separate from any area where massages are given.~~

SECTION 2. The City of Two Rivers shall amend Section 6-9-3 of the Municipal Code, as follows:

Sec. 6-9-3. ~~Massage Establishment~~ State Issued License Required.

A. No person may provide massage therapy or bodywork therapy, designate themselves as a massage therapist or bodywork therapist or masseur or masseuse, or use or assume such a title or any title that presumes such a title or designation that represents or may tend to represent that they are licensed by the State of Wisconsin unless the person is licensed by the State of Wisconsin pursuant to Wis. Stat. § 460. ~~corporation, or other legal entity shall suffer, cause or permit the conduct of a massage establishment without having first obtained a license therefor from the city council. A separate license shall be required for each such establishment.~~

B. No person may employ or contract for the services of an individual to provide massage therapy or bodywork therapy or any other such therapy who is required to be licensed by the State of Wisconsin pursuant to Wis. Stat. § 460 unless the individual is so licensed. ~~license shall be granted for any establishment, the main entrance to which is within 75 feet of the main entrance to a residence or of the common entry hall to residences, nor for any room or rooms in any hotel or motel.~~

C. ~~Application shall be made in writing on forms supplied by the city clerk.~~

D. ~~All applications shall include:~~

(1) ~~A nonrefundable fee as provided for in title 1 of this Code;~~

(2) ~~The location and mailing address of the proposed establishment;~~

(3) ~~For an individual or for each person of a partnership or joint venture or agent of a corporation:~~

(a) ~~Name and present address;~~

(b) ~~The two immediately previous addresses, and dates of residences at each;~~

(c) ~~Height, weight, color of hair and eyes, social security number, written proof of age, full set of fingerprints and two photographs not less than 30 days old, and at least two inches by two inches;~~

(d) ~~The business or occupation for the two years immediately preceding the date of application;~~

(e) ~~Whether a similar license has been revoked or suspended and, if so, the reason therefor and the location thereof;~~

(f) ~~Whether convicted of any crime or ordinance violation other than traffic offenses within the past three years and, if so, a listing of the same and the locations thereof.~~

(g) ~~The applicant shall undergo a criminal records inspection and background check by the chief of police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration.~~

(4) ~~If the applicant is a corporation, the names and addresses of each officer and director and of the stockholders of such corporation, together with the extent of the ownership of each, and a statement whether such officer, director or stockholder holds office or stock in any other corporation conducting a similar business in the State of Wisconsin. Such application shall be made by an agent registered as such who shall have been a resident of the City of Two Rivers for at least 90 days;~~

(5) ~~All phone numbers of the proposed establishment;~~

(6) ~~The names, addresses and phone numbers of all persons employed by the applicant at the proposed establishment at the time of application;~~

~~(7) — Certification of compliance of the proposed premises with the Building Code and Fire Code or, in the alternative, applicant shall file a bond assuring that any work required to be done to bring the premises into compliance therewith shall be accomplished prior to the opening of business. Compliance with such codes and with the standards contained herein for health and sanitary operation and the acquisition of a health permit shall be conditions precedent to the opening of business; and~~

~~(8) — The application shall contain a statement signed by the applicant and each individual of a partnership or joint venture that all information contained therein is true and correct.~~

~~E. — The issuance of this license shall allow for the licensing of up to three additional managers for each establishment.~~

SECTION 3. The City of Two Rivers shall amend Section 6-9-4 of the Municipal Code, as follows:

Sec. 6-9-4. Massage technician's and manager's license.

A. No person shall act or operate for a consideration as a massage technician or manager without having first obtained a license from the State of Wisconsin to do so.

~~B. Applications for licenses shall be in writing on forms supplied by the city clerk and shall include:~~

~~(1) A nonrefundable fee as provided for in title 1 of this Code.~~

~~(2) Applicant's full name and present address, social security number, and written proof of age in excess of 18 years, height, weight, color of hair and eyes, full set of fingerprints and two photographs not less than 30 days old and at least two inches by two inches;~~

~~(3) Applicant's two previous addresses and dates of residence at each;~~

~~(4) The applicant's business, occupation or employment during the two years immediately preceding date of application;~~

~~(5) Whether the applicant has had a similar license revoked or suspended and, if so, the reason therefor and the location thereof;~~

- ~~(6) Whether the applicant has been convicted of any crime or ordinance violation other than traffic offenses within the past three years and, if so, a listing of the same and the locations thereof;~~
- ~~(7) For technicians only, a certificate from a licensed physician that the applicant has been examined and found to be free of communicable diseases and showing that such examination occurred less than 30 days prior to the date of application;~~
- ~~(8) The name and address of the licensed massage establishment by which the applicant is employed; and~~
- ~~(9) A statement signed by the applicant that all information contained therein is true and correct.~~
- ~~(10) The applicant shall undergo a criminal records inspection and background check by the chief of police or their designee and the chief of police shall make and complete an investigation of the statements made in such registration.~~

SECTION 4. The City of Two Rivers shall repeal Section 6-9-5 of the Municipal Code.

~~Sec. 6-9-5. Granting of Massage Manager or Establishment licenses.~~

~~A. — Licenses may be granted by the city council after a hearing at which the applicant may be heard at applicant's option. At least ten days' notice of such hearing shall be given to the applicant.~~

~~B. — The city council shall grant a license within 30 days of application unless it is shown, for a massage establishment license, that the operation as proposed by the applicant does not comply with all applicable state laws and city ordinances, and for all licenses that the applicant or any partner or any officer, director or stockholder of a corporate applicant has been convicted in a court of competent jurisdiction of an offense under Wis. Stats. Ch. 944, or involving substances included in Wis. Stats. Ch. 961, Subchapter II, or of an offense against the person or property of another within the past three years, that the information required on the application is incomplete or that any applicant has knowingly or with the intent to deceive made any false, misleading or fraudulent statement of fact in the application or any other document required by the city~~

~~in conjunction therewith, or that the applicant has not resided in the city for at least 90 days prior to the date of application.~~

~~C. — In the event of denial, the applicant shall receive written notification thereof setting forth the reasons of the denial within ten days after such denial;~~

~~D. — Licenses granted by the council shall expire one year from the date of granting. Reapplication therefor shall be not less than 60 days prior to such expiration date and shall be the sole responsibility of the applicant.~~

~~E. — No license shall be transferred between locations or persons and no massage establishment license shall be sold or be subject to transfer of corporate assets or change of corporate officers or directors.~~

~~F. — The massage technician's license does not entitle the holder to operate or manage a massage establishment.~~

SECTION 5. The City of Two Rivers shall amend Section 6-9-6 of the Municipal Code, as follows:

Sec. 6-9-6. Regulations of Establishment operations and licenses.

A. Each establishment shall at all times maintain and comply with the following regulations:

- (1) The establishment shall comply with all City Codes;
- (2) Only one non-flashing business sign clearly identifying the establishment as a massage establishment shall be posted at the main entrance. No description of services or caricatures or pictures which convey the same meaning shall be permitted on such sign;
- (3) No establishment shall be open for business between the hours of 10:00 p.m. and 8:00 a.m.;
- (4) Only massage technicians licensed pursuant to this section shall be employed as massage technicians by the establishment;
- (5) ~~The practice of the massage technicians employed by the establishment shall be limited to the licensed premises;~~

(6) No person under the age of 18 years shall be permitted on the premises without the presence and consent of a parent or guardian;

(7) No ~~intoxicating beverages or~~ substances included in Wis. Stats. Ch. 961, Subchapter II, shall be permitted in the licensed establishment. ~~Food shall be permitted only when there is no charge therefor and when a food preparation area, including sink with hot and cold running water, is a part of the establishment;~~

(8) The establishment shall provide a waiting area for patrons separate from any area wherein private massages are given. There shall be direct access to this area from the main entrance or from the hallway connected only to the main entrance;

(9) The operator or a licensed manager shall be present on the premises at all times during hours of operation and shall be responsible for the operation of the establishment;

(10) The establishment shall permit inspections of the premises at any time during business hours by building inspectors, fire inspectors, health inspectors, or personnel of any law enforcement agency;

(11) The establishment shall keep current records of the names and addresses of its massage technicians, agents, managers and employees and the date of employment and termination of each. Such records shall be open to inspection by any of the personnel listed in subsection A.(10);

(12) The establishment shall report any change of fact required on the application form ~~and all personnel changes to the city clerk~~ within ten days after such change;

(13) Massage establishments shall keep a record of the date and hour of each massage, the name and address of the patron receiving the massage and the name of the masseur practicing or administering the massage. Such records shall be kept for the limited purpose of tracing any communicable disease which may have been contracted by any person in such massage establishment and shall be made readily available to the inspecting health officers and shall be used only for the purpose of tracing communicable diseases and to prevent any further contamination.

(14) Massage establishments shall at all times be equipped with an adequate supply of clean sanitary towels, coverings and linens. Clean towels, coverings, and linens shall be stored in cabinets. Towels must have first been laundered and disinfected. Disposable coverings and towels shall not be used on more than one patron. Soiled linens and paper towels shall be deposited in approved receptacles.

(15) Instruments utilized in performing massage shall not be used on more than one patron unless they have first been sterilized, using disinfecting agents or sterilizing equipment approved by the City of Two Rivers Health Officer or his representative. Massage table pads and reusable table coverings shall be disinfected between each massage with approved chemicals. Chemicals used during massage shall be stored separately in containers clearly labeled as to contents. All chemical containers shall be stored in cabinets reserved solely for such purpose.

B. Each technician shall at all times comply with the following regulations:

- (1) ~~The technician shall practice only on the premises of a licensed massage establishment;~~
- (2) The technician shall massage only patrons over the age of 18 years, or patrons under the age of 18 years with the consent of a parent or guardian;
- (3) No technician shall administer a massage:
 - (a) If said technician believes, knows, or should know that he or she is not free of any contagious or communicable disease or infection;
 - (b) To any massage patron exhibiting any skin fungus, skin infection, skin inflammation or skin eruption.
- ~~(4) The technician shall report any change of fact required in the application form to the city clerk within ten days after such change;~~
- (5) Unlawful acts.

- (a) It shall be unlawful for any person in a massage parlor to place his or her hand upon or touch with any part of his or her body or to fondle or massage a sexual or genital part of any other person.
- (b) It shall be unlawful for any person in a massage parlor to offer for a consideration to place his or her hand upon or to touch with any part of his or her body or to fondle or massage a sexual or genital part of any other person.
- (c) It shall be unlawful for any person, in a massage parlor, to expose his or her sexual or genital parts, or any portion thereof, to any other person. It shall also be unlawful for any person in a massage parlor to expose the sexual or genital parts, or any portion thereof, of any other person.
- (d) It shall be unlawful for any person, while in the presence of any other person in a massage parlor, to fail to conceal with a fully opaque covering, the sexual or genital parts of his or her body.
- (e) It shall be unlawful for any person owning, operating or managing a massage parlor knowingly to cause, allow or permit in or about such massage parlor, any agent, employee, or any other person under his control or supervision to perform such acts prohibited in subsection B.(2)(5)(a), (b), (c) or (d) of this section.

SECTION 7. The City of Two Rivers shall repeal Section 6-9-7 of the Municipal Code.

~~Sec. 6-9-7. Revocation or suspension of license.~~

~~A. — Grounds. The license granted herein may be revoked or suspended by the common council:~~

- ~~(1) — If the applicant has made or recorded any statement required by this chapter knowing it to be false or fraudulent or intentionally deceptive;~~
- ~~(2) — For the violation of any provision of this chapter, except for establishment license matters involving violations of City Codes, in which case the license shall be revoked after the second conviction thereof in any license year;~~
- ~~(3) — If a technician's or manager's license after one conviction of any offense under Wis. Stats. Ch. 944, or of an offense involving substances included in Wis. Stats. Ch. 961, Subchapter II, or of an offense against the person or property of a patron, whether such occurred on or off the premises of the establishment;~~

~~(4) — If an establishment license, after one conviction of any establishment personnel of an offense under Wis. Stats. Ch. 944, or of an offense against the person or property of a patron or of an offense involving substances in Ch. 961, Subchapter II, where there is shown the participation or knowledge of any other establishment personnel or of any individual within the business structure of the applicant.~~

~~B. — Notice and hearing. No license shall be revoked or suspended by the city council except upon due notice and a hearing to determine whether the grounds for such action exist. The notice shall be in writing and shall state the grounds of the complaint against the licensee. The notice shall be served upon the licensee at least 15 days prior to the date of the hearing and shall state the time and place thereof. If personal service is not possible, notice may be given by publication. The licensee shall be entitled to be heard, to be represented, to cross-examine opposing witnesses, and to present witnesses in his or her own behalf under the subpoena of the city council, if such is required. The hearing shall be stenographically recorded and a copy of the transcript shall be available to the licensee at the expense of the licensee. The city council shall decide the matter and shall prepare a written decision which shall be filed with the city clerk and a copy thereof mailed to the licensee within 20 days after the hearing.~~

SECTION 7. The City of Two Rivers shall amend Section 6-9-8 of the Municipal Code as follows:

Sec. 6-9-8. Exceptions.

This chapter shall not apply to the following classes of individuals while engaged in the duties of their respective professions:

A. Physicians, surgeons, chiropractors, osteopaths, masseurs, physical therapists or nurses licensed or registered to practice their respective professions under the laws of the State of Wisconsin, or other states, who, as part of their licensing, have completed at least 500 hours of formal, specialized and accredited training in the licensed profession.

B. Barber shops ~~and~~, beauty parlors, and nail salons; barbers and beauticians, nail technicians or manicurists licensed under the laws of the State of Wisconsin, provided that such massage as is practiced is limited to the head, ~~and~~ scalp, hands, and feet.

C. Accredited high schools and colleges and coaches and trainers therein while acting within the scope of their employment.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this _____ day of _____, 202_.

Scott Stechmesser
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch, City Clerk

Approved as to form and legality:

Sean P. Griffin
City Attorney

CITY OF TWO RIVERS**ORDINANCE**

An Ordinance to amend Sections 6-9 of the Municipal Code of the City of Two Rivers, Wisconsin, to eliminate local licensing requirements for massage establishments and massage therapists.

WHEREAS Section 6-9 of the City Code grants the City of Two Rivers (the “City”) the authority to regulate massage establishments and massage technicians within the City.

WHEREAS, the State of Wisconsin requires massage therapists to be licensed with the State.

WHEREAS, Section 6-9-3 of the City Code mandates that massage establishments obtain a license to operate within the City.

WHEREAS, the City wishes to eliminate the duplication of license requirements for massage therapists and to eliminate the local requirement for licensure of massage establishments, while maintaining local regulations relative to the operation of such establishments.

NOW, THEREFORE, The City Council of the City of Two Rivers, Wisconsin, does hereby ordain as follows:

Sec. 6-9-2. Definitions.

SECTION 1. The City of Two Rivers shall amend Section 6-9-2 of the Municipal Code, as follows:

As used in this chapter, the following terms shall have the meanings indicated:

Manager. The operator or an agent licensed under this chapter, who shall not be licensed as a massage technician.

Massage. Any process or procedure consisting of rubbing, stroking, kneading or tapping, by physical or mechanical means, upon the external parts or tissues of the body of another for a consideration.

Massage establishment. A place of business wherein massage is practiced, used or made available as a principal use of the premises.

Massage room. The area where private massage is performed.

Massage technician. A person who practices, administers or uses massage for a consideration, who holds a valid license under this chapter.

Operator. Any person, association, firm, partnership, or corporation licensed by the city to operate a massage establishment.

Patron. Any person who receives a massage under such circumstances that it is reasonably expected that he or she will pay money or give any consideration therefor.

Sexual or genital parts. Include the genitals, pubic area, buttocks, anus, or perineum of any person, or the vulva or breasts of a female.

SECTION 2. The City of Two Rivers shall amend Section 6-9-3 of the Municipal Code, as follows:

Sec. 6-9-3. State Issued License Required.

A. No person may provide massage therapy or bodywork therapy, designate themselves as a massage therapist or bodywork therapist or masseur or masseuse, or use or assume such a title or any title that presumes such a title or designation that represents or may tend to represent that they are licensed by the State of Wisconsin unless the person is licensed by the State of Wisconsin pursuant to Wis. Stat. § 460.

B. No person may employ or contract for the services of an individual to provide massage therapy or bodywork therapy or any other such therapy who is required to be licensed by the State of Wisconsin pursuant to Wis. Stat. § 460 unless the individual is so licensed.

SECTION 3. The City of Two Rivers shall amend Section 6-9-4 of the Municipal Code, as follows:

Sec. 6-9-4. Massage technician's and manager's license.

A. No person shall act or operate for a consideration as a massage technician or manager without having first obtained a license from the State of Wisconsin to do so.

SECTION 4. The City of Two Rivers shall repeal Section 6-9-5 of the Municipal Code.

SECTION 5. The City of Two Rivers shall amend Section 6-9-6 of the Municipal Code, as follows:

Sec. 6-9-6. Regulations of Establishment operations and licenses.

A. Each establishment shall at all times maintain and comply with the following regulations:

- (1) The establishment shall comply with all City Codes;
- (2) Only one non-flashing business sign clearly identifying the establishment as a massage establishment shall be posted at the main entrance. No description of services or caricatures or pictures which convey the same meaning shall be permitted on such sign;
- (3) No establishment shall be open for business between the hours of 10:00 p.m. and 8:00 a.m.;
- (4) Only massage technicians licensed pursuant to this section shall be employed as massage technicians by the establishment;
- (5) No person under the age of 18 years shall be permitted on the premises without the presence and consent of a parent or guardian;
- (6) No substances included in Wis. Stats. Ch. 961, Subchapter II, shall be permitted in the licensed establishment.

- (7) The establishment shall provide a waiting area for patrons separate from any area wherein private massages are given. There shall be direct access to this area from the main entrance or from the hallway connected only to the main entrance;
- (8) The operator or a licensed manager shall be present on the premises at all times during hours of operation and shall be responsible for the operation of the establishment;
- (9) The establishment shall permit inspections of the premises at any time during business hours by building inspectors, fire inspectors, health inspectors, or personnel of any law enforcement agency;
- (10) The establishment shall keep current records of the names and addresses of its massage technicians, agents, managers, and employees, and the date of employment and termination of each. Such records shall be open to inspection by any of the personnel listed in subsection A.(10);
- (11) The establishment shall report any change of fact required on the application form within ten days after such change;
- (12) Massage establishments shall keep a record of the date and hour of each massage, the name and address of the patron receiving the massage, and the name of the masseur practicing or administering the massage. Such records shall be kept for the limited purpose of tracing any communicable disease which may have been contracted by any person in such massage establishment and shall be made readily available to the inspecting health officers and shall be used only for the purpose of tracing communicable diseases and to prevent any further contamination.
- (13) Massage establishments shall at all times be equipped with an adequate supply of clean sanitary towels, coverings, and linens. Clean towels, coverings, and linens shall be stored in cabinets. Towels must have first been laundered and disinfected. Disposable coverings and towels shall not be used on more than one patron. Soiled linens and paper towels shall be deposited in approved receptacles.

(14) Instruments utilized in performing massage shall not be used on more than one patron unless they have first been sterilized, using disinfecting agents or sterilizing equipment approved by the City of Two Rivers Health Officer or his representative. Massage table pads and reusable table coverings shall be disinfected between each massage with approved chemicals. Chemicals used during massage shall be stored separately in containers clearly labeled as to contents. All chemical containers shall be stored in cabinets reserved solely for such purpose.

B. Each technician shall at all times comply with the following regulations:

(1) The technician shall massage only patrons over the age of 18 years, or patrons under the age of 18 years with the consent of a parent or guardian;

(2) No technician shall administer a massage:

(a) If said technician believes, knows, or should know that he or she is not free of any contagious or communicable disease or infection;

(b) To any massage patron exhibiting any skin fungus, skin infection, skin inflammation, or skin eruption.

(3) Unlawful acts.

(a) It shall be unlawful for any person in a massage parlor to place his or her hand upon or touch with any part of his or her body or to fondle or massage a sexual or genital part of any other person.

(b) It shall be unlawful for any person in a massage parlor to offer for a consideration to place his or her hand upon or to touch with any part of his or her body or to fondle or massage a sexual or genital part of any other person.

(c) It shall be unlawful for any person, in a massage parlor, to expose his or her sexual or genital parts, or any portion thereof, to any other person. It shall also be unlawful for any person in a massage parlor to expose the sexual or genital parts, or any portion thereof, of any other person.

(d) It shall be unlawful for any person, while in the presence of any other person in a massage parlor, to fail to conceal with a fully opaque covering, the sexual or genital parts of his or her body.

(e) It shall be unlawful for any person owning, operating or managing a massage parlor knowingly to cause, allow or permit in or about such massage parlor, any agent, employee, or any other person under his control or supervision to perform such acts prohibited in subsection B.(2)(a), (b), (c) or (d) of this section.

SECTION 7. The City of Two Rivers shall repeal Section 6-9-7 of the Municipal Code.

SECTION 8. The City of Two Rivers shall amend Section 6-9-8 of the Municipal Code as follows:

Sec. 6-9-8. Exceptions.

This chapter shall not apply to the following classes of individuals while engaged in the duties of their respective professions:

A. Physicians, surgeons, chiropractors, osteopaths, masseurs, physical therapists or nurses licensed or registered to practice their respective professions under the laws of the State of Wisconsin, or other states, who, as part of their licensing, have completed at least 500 hours of formal, specialized and accredited training in the licensed profession.

B. Barber shops, beauty parlors, and nail salons; barbers and beauticians, nail technicians or manicurists licensed under the laws of the State of Wisconsin, provided that such massage as is practiced is limited to the head, scalp, hands, and feet.

C. Accredited high schools and colleges and coaches and trainers therein while acting within the scope of their employment.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this 7th day of July, 2025.

Scott Stechmesser
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch, City Clerk

Approved as to form and legality:

Sean P. Griffin
City Attorney