



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, April 17, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Resolution Authorizing Special Assessments for Costs Incurred for Milling Off Old Asphalt Pavement Surface, Placing a New Asphalt Pavement Surface, and Miscellaneous Related Work, Zlatnik Drive from 17th Street to Pierce Street

Recommended Action:

Motion to waive reading and adopt the resolution

B. Public Hearing on a Proposed Conditional Use Permit (CUP) for 2005 Hawthorne Avenue, for the operation of a truck rental operation (UHaul)

Recommended Action:

Motion to approve the conditional use permit as recommended by the Plan Commission

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. New Recreation Supervisor Kenny Shillcox
2. State Senator Andre Jacque and State Representative Shae Shortwell
3. Oath of Office and Badge Pinning of Police Captain, A. Raatz; Detective Lieutenant, J. Glaeser; and Robert Wandrie, Police Lieutenant

B. Status Update/Reports

1. Staffing Updates

2. Central Park West 365 Project Update
3. Lincoln Street Reconstruction Project Updat
4. Front Yard Vegetable Garden Informational Presentation, Thursday, May 4th, 6pm - 7:30pm, Lester Public Library and Update
5. Docks Are In At Vets Park
6. Two Rivers Department of Public Works Statistics
7. Reminder: Grant Program for Tree Planting on Private Properties
8. Proposed Property Sale to School District--Land Next to LB Clarke Middle School
9. Upcoming Events:
 - a. Heart-a-Rama, April 27-29 and May 4-6, 6:30 PM, J.E. Hamilton Community House
 - b. Celebrate Arbor Day: Plant a Tree, Friday, April 28, 5:00-7:00 PM, Zander Park
10. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Regular Meeting, April 3, 2023
2. City Council Special Meeting, April 12, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, March 14, 2023
2. Public Utilities Committee, April 4, 2023
3. Public Works Committee, April 5, 2023
4. Plan Commission, April 10, 2023
5. Architectural Control Committee, April 10, 2023
6. Board of Canvassers, April 5, 2023
7. Room Tax Commission, March 10, 2023

Recommended Action:

Motion to receive and file

C. Department Reports, March 2023

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Public Works
8. Safety
9. Water

Recommended Action:

Motion to receive and file

D. Recommendation from Plan Commission Meeting of April 10, 2023

Ordinance Amendment Pertaining to Drive-In and Drive-Through Establishments in the Downtown Area

Recommended Action:

Set Public Hearing for Monday, May 15 at 6:00 PM

E. Applications and Petitions

1. Application for Temporary Class "B"/"Class B" Retailer's License Application Foundation of

Kiwanis Club of Two Rivers for the period of July 22-23, 2023 from 10:00 AM to 11 PM, Two Rivers Fish Derby and Festival, Corner of 22nd & Polk Street-Walsh Field

Recommended Action:

Motion to approve the application and authorize issuance of the license

- F.** Summary of Verified Bills for the Month of March 2023 for \$4,013,175.15

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A.** Further Consideration of Filling Council Vacancy Created by the Resignation of Jason Ring (Agenda Item Requested by Council Members Darla LeClair and Tracey Koach)

Recommended Action:

Council Discretion

- B.** City Manager's Appointment to the Environmental Advisory Board

Recommended Action:

Motion to approve the appointment of Shannon Derby to the Environmental Advisory Board, to a term expiring May 1, 2024 filling the vacancy created by Kate Gadd

- C.** Authorize Modification to Parking Restrictions Applicable to Four On-Street Parking Spaces in Front of the U.S. Post Office on 18th Street; from "12 Minute Parking 7:00 AM to 6:00 PM Monday-Friday, Except Holidays" to "Post Office Customer Parking Only, 15 Minute Limit, Monday-Friday, 7:00 AM to 5:00 PM and Saturday 8:00 AM to Noon, Except Holidays"

Recommended Action:

Motion to authorize the change, as requested by the Postmaster and recommended by the Police Chief

12. FOR INFORMATION ONLY

- A. City Council Re-Organizational Meeting, Tuesday, April 18, 2023, 6:00 PM
B. City Council Work Session Meeting, Monday, April 24, 2023, 6:00 PM
C. City Council Regular Meeting, Monday, May 1, 2023, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

FINAL RESOLUTION

*AUTHORIZING SPECIAL ASSESSMENTS FOR COSTS INCURRED
FOR MILLING OFF OLD ASPHALT PAVEMENT SURFACE,
PLACING A NEW ASPHALT PAVEMENT SURFACE, AND
MISCELLANEOUS RELATED WORK.*

WHEREAS, the Council of the City of Two Rivers, Wisconsin, held a public hearing at the City Hall at 6:00 PM on the 17th day of April 2023, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Director of Public Works/City Engineer on Said assessable public improvements shall consist of milling off old asphalt pavement surface, place a new asphalt pavement surface, and miscellaneous related work at the following location:

**ZLATNIK DRIVE from 17th STREET TO PIERCE STREET, and 18th STREET,
from east of GARFIELD STREET TO ZLATNIK DRIVE**

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Two Rivers as follows:

1. That the report of the Director of Public Works/City Engineer pertaining to the construction of the above-described public improvements, including plans and specifications therefor, as modified, is hereby adopted and approved
2. That payment for said improvements be made by assessing the cost to the benefited properties listed in said report.
3. That assessments shown on the report, representing an exercise of the police power, have been determined on a reasonable basis and are hereby confirmed.
4. That the total estimated cost of such assessable improvements is \$17,221.41
5. That the assessments for asphalt paving and related work may be paid in cash or in ten (10) annual installments to the City Clerk, deferred payments to bear interest at the rate of six percent (6%) per annum on the unpaid balance from and after January 1, 2024. The first installment shall be entered on the 2023 tax roll. Assessments not paid when due shall bear additional interest on the amount due at the rate of one percent (1%) per month.
6. The Director of Public Works is directed to mail a copy of this resolution and a copy of the special assessment tax roll to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.
7. The City Clerk is further directed to publish an installment assessment notice within ten days in the manner following:

Installment Assessment Notice

Notice is hereby given that the City Council has approved the work of milling off of the existing asphalt pavement surface, grading and graveling, the roadway and placement of new asphalt pavement, and miscellaneous related work. ***ZLATNIK DRIVE, from 17th STREET TO PIERCE STREET, and 18th STREET, from east of GARFIELD STREET TO ZLATNIK DRIVE***, and that the preliminary amount of the special assessment therefore has been determined as to each parcel of real estate affected thereby, and a statement of the same is on file with the City Clerk; it is proposed to collect the final assessment in installments as provided for by Section 66.0703 of the Wisconsin Statutes, with interest thereon at six percent (6%) per annum; that all assessments will be collected in installments as above provided except such assessments on property where the owner of the same shall file with the City Clerk, after the completion of the project and written receipt of the final assessment amount, a written notice that he elects to pay the final special assessment on his property to the City Treasurer on or before October 31st. If, after making such election, said property owner fails to make the payment to the City Treasurer, the City Clerk shall place the entire assessment on the next succeeding tax roll.

Dated: April 17, 2023

Amanda Baryenbruch
City Clerk
City of Two Rivers

Dated this 17th day of April 2023

Councilmember

Gregory E. Buckley
City Manager

CONDITIONAL USE PERMIT City of Two Rivers

Document Number

Permit No. 2021-05

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 2005 Hawthorne Avenue in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

See "Exhibit A" Attached

Inspections Department
City of Two Rivers
PO Box 87
Two Rivers, WI 54241-0087

Parcel ID Numbers: 053-202-101-050.01
 053-202-101-070.07

Zoning Classification of the Premises is: B-2 Business District/Conditional Use for a U Haul Rental Service.
Mailing Address of the Premises is: Jake Ross, 247 Baker Lane, Mishicot, WI 54228

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the operation of a truck rental operation (U-Haul).

Permitted by action of the City Council of the City of Two Rivers on April 17, 2023.

Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Construction and operation of the use permitted shall be in strict conformity to the approved Site and Operation Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to Jake Ross to operate a U-Haul Rental Service (Dealer) and shall lapse upon a change in business ownership or tenancy of the subject premises; or if the land uses ceases operation for more than 12 months.
7. Conditions of Operations:
 - a. Hours of operation: 8AM - 7PM, Seven days a week.
 - b. Outdoor storage and parking of rental vehicles and trailers is to be limited to the UHaul parking spaces as shown in on the approved site plan.
 - c. No vehicle maintenance or repairs of rental trucks is to occur in the designated parking area except for emergency repairs to get vehicle to a service garage.
 - d. No outdoor storage other than the rental trucks and trailers.
 - e. Any new signage in accord with the City's Sign Code.

SIGNATURES OF PROPERTY OWNER(S) AND PERMITEE(S):

As Owner of the Subject Property, I accept and understand the above described conditions.

Printed Name: Ryan W. Ross, owner of property 2005 Hawthorn Ave, Two Rivers, WI 54241

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this _____ day of _____, 2023, the above named Ryan W. Ross known to be the person who executed the foregoing instrument and acknowledge the same.

As Permittee of the Subject Property, I accept and understand the above described conditions:

Printed Name: Jake Ross, U-Haul Rental Operator

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this _____ day of _____, 2023, the above named Jake Ross known to be the person who executed the foregoing instrument and acknowledge the same.

Printed Name: Amanda Baryenbruch

Notary Public, Manitowoc County, Wisconsin
My commission expires: _____

SIGNATURES - CITY OF TWO RIVERS

Amanda Baryenbruch, City Clerk

Adam Wachowski, Council President

STATE OF WISCONSIN
MANITOWOC COUNTY

Personally came before me this _____ day of _____, 2023, the above named Amanda Baryenbruch and Adam Wachowski known to be the persons who executed the foregoing instrument and acknowledge the same.

Printed Name: _____

Notary Public, Manitowoc County, Wisconsin
My commission expires: _____

THIS INSTRUMENT WAS DRAFTED BY:
Elizabeth Runge, Community Development Director

CITY OF TWO RIVERS
CONDITIONAL USE PERMIT 2021-05

Exhibit "A"

Parcel 1 (2005 Hawthorne Avenue):

That part of the NE1/4 of the NE1/4 of Section 2, Township 19 North, Range 24 East, lying on the Northeasterly side of the so-called Town Line Road (CTH "D"), and contained within the following boundaries:

Commencing at the point of intersection of the center line of said Town Line Road (CTH "D") and the North City limit line of the City of Two Rivers; measure thence North 33° 10' West a distance of 300.1 feet; thence North 40° 18' West a distance of 332.27 feet; the point thus reached is the real starting point. From this real starting point measure North 49° 27' West a distance of 154.6 feet, thence North 58° 53' West a distance of 99.85 feet, thence North 34° 16' East a distance of 948 feet to a point in the North line of said Section 2; thence Easterly along said North line a distance of 493.7 feet to the Northeast corner of said Section 2, a distance of 688 feet; thence South 73° 19' West a distance of 867.2 feet back to the real starting point, excepting therefrom that portion thereof described in that certain Deed recorded in Volume 269 of Deeds on Page 544, Register's of Deed's Office, Manitowoc, Wisconsin

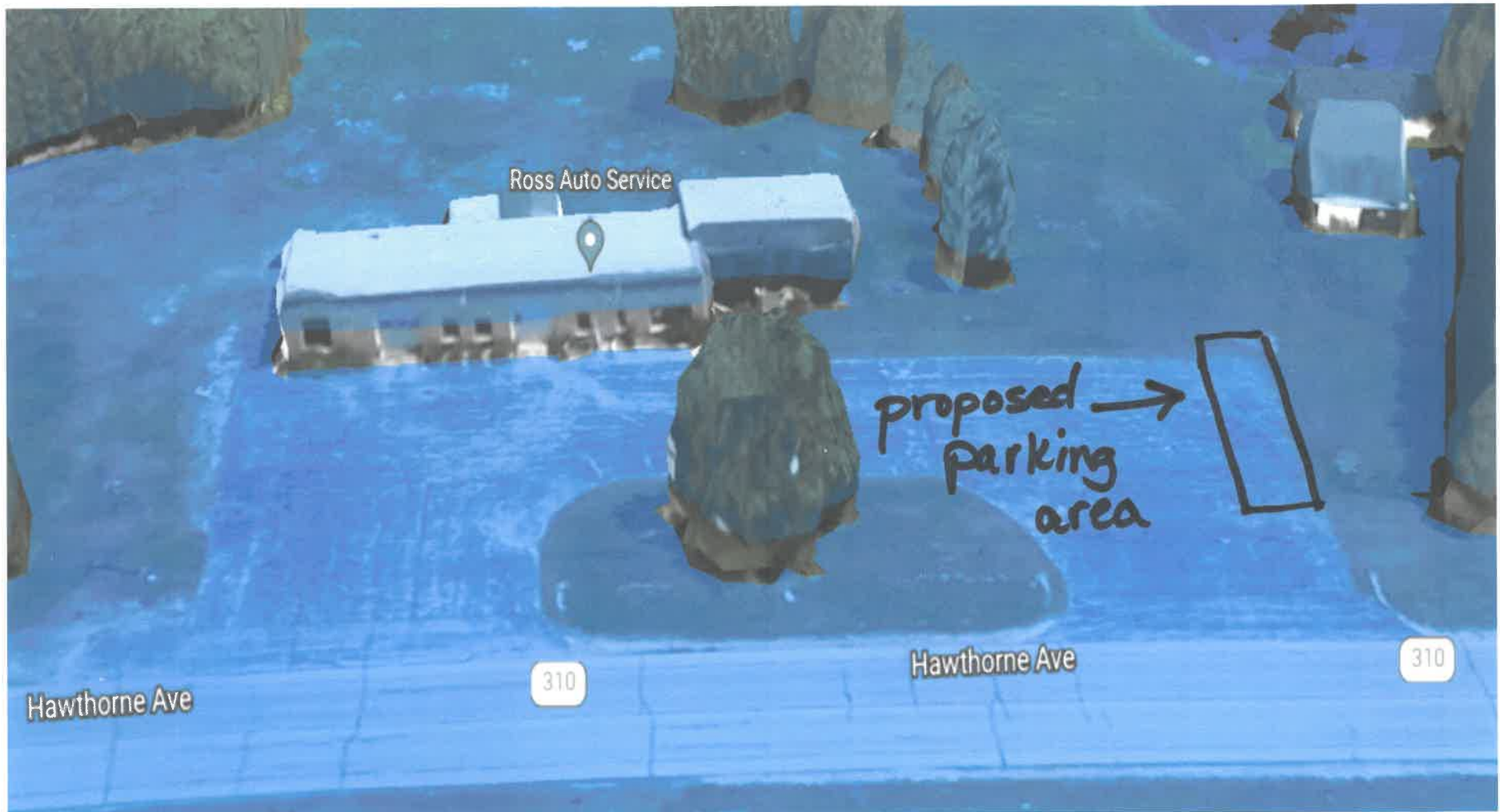
Parcel ID Number: 053-202-101-050.01

-and-

Parcel 2 (vacant lot):

Part of the NE1/4 of the NE1/4 of Section 2, Township 19 North, Range 24 East, as described in Volume 245 of Deeds, Page 336, Manitowoc County, Wisconsin, Records, described as commencing at the intersection of the North City limits of the City of Two Rivers (as it existed in July 1949) and the centerline of Town Line Road (CTH "D"); thence along the centerline of said road North 35° 42' West 280.2 feet; thence continuing along said road centerline North 42° 20' West 335.2 feet; thence continuing along said road centerline North 51° 26' West 154.8 feet; thence continuing along said road centerline North 60° 55' West 99.5 feet; thence North 31° 55' East 30 feet to the point of beginning; thence North 31° 55' East 194.7 feet; thence South 89° West 127 feet; thence South 1° 0' East 150 feet; thence South 60° 55' East 20 feet to the point of beginning

Parcel ID Number: 053-202-101-070.07



Same Business use was in
2008 For U-Haul Rentals



CITY COUNCIL MEETING

Monday, April 03, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski. There is one vacancy on the Council at this time.

ALSO PRESENT: Jeff Dawson, Library Director, Brian Dellemann, Electric Utility Director, Matt Heckenlaible, Public Works Director; Mike Mathis, Parks & Recreation Director; Ben Meinnert, Police Chief; Dave Murack, Interim Fire Chief; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Jack Bruce, City Attorney; Dave Buss, Finance Director; Melissa Wiesner, Assistant Police Chief and Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

None.

6. INPUT FROM THE PUBLIC

Dorothy Tinkham Delo, 2100 Garfield Street: Addressed concerns of the maintenance of sidewalks throughout the City. Also, addressed concerns of safety of pedestrians and bicyclists on sidewalks near the beach.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember D. LeClair reported that all members of Council received a letter stating the Wi-Fi hotspots throughout downtown are not operating. Rick Powell, IT Manager gave an update about the current Wi-Fi outage. There have been hardware failures and replacement will happen in the next 30 to 60 days.

Councilmember Dahlke reported that he received the following questions and comments from residents:

- He received a letter about the proposed yarn bombing throughout downtown. The citizen requested the City speak with a horticulturist about the harm and damage the yarn can cause to the trees. Councilmember D. LeClair stated the yarn bombing will happen on the light poles, not the trees throughout downtown.
- He received a call questioning when the boat docks will be placed. Mike Mathis, Parks & Recreation Director stated the docks will be placed very soon.

- He received a call questioning if there is audio equipment in the hallways of City Hall. Mr. Buckley reported there is not any audio monitoring in use at City Hall.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported on the following Boards:

--Main Street: On April 12th, the Main Street State Director is visiting Two Rivers to meet with downtown businesses. Potential Main Street Spring Wine Walk. American Pickers is coming to Wisconsin this Summer, Main Street has more information on this event. Fool Around Downtown is having a sales promotion downtown from April 1st to April 10th. There are prizes and gift certificates along with Cool City Cash. On April 6th, an early spring hike is scheduled at Woodland Dunes.

--Environmental Advisory Board: On April 6th, Jim Knickelbine from Woodland Dunes will be presenting on Green Infrastructure and different initiatives that are happening at Woodland Dunes. On May 18th, Steve Lankton from UW-Manitowoc Extension Master Gardener Program will be presenting on pollinators and pollinator gardens. The signs for the Front-Yard Vegetable Gardens have been ordered. There are 20 spots available in the program and it is on a first come first serve basis. Applications will be available as soon as the signs are received. If interested in participating in the program, contact the City for more information.

Councilmember B. LeClair reported on the following Board:

--Committee on Aging: The Senior Center has over 1,013 members and has distributed over 1,000 meals using volunteers, who have contributed over 400 hours. If interested in becoming a member, reach out to the Senior Center, it is \$15 annually for a membership. On May 12th, the Senior Center will be celebrating reaching over 1,000 members with a pizza party.

9. CITY MANAGER'S REPORT

Legislative Update - State Sen. Jacques will hold a town hall meeting at City Hall on Monday, April 17 from 3:30 PM to 5:00 PM. He will also attend the Council meeting at 6:00 PM on that date, along with State Rep. Shae Sortwell to talk about the upcoming State Budget and issues related to local government.

A. Invited Guests

1. New Recreation Supervisor Kenny Shillcox

Mr. Buckley reported that Kenny Shillcox will be attending the next City Council meeting.

B. Status Update/Reports

1. Spring Election, Tuesday, April 4, 2023, Polls Open 7:00 AM - 8:00 PM

Mr. Buckley reported there is a State Supreme Court race on the ballot State Referendum questions and local City council and School Board races.

2. Staffing Updates

Mr. Buckley reported on the Ongoing Recruitments: Fire Chief – Applications will be reviewed by the Police and Fire Commission on April 13, 2023 along with recommendations from other Chiefs who reviewed the applications; Public Works Maintenance Worker – Currently accepting applications; Tourism Media & Marketing Coordinator – Currently conducting interviews; Police Officer – Currently accepting applications; Seasonal Public Works Laborer – Currently accepting applications; Temporary Parks Maintenance Worker – Currently accepting applications.

3. Congratulations to Utilities Administrative Assistant Gina Sampe on Completion of

Municipal Electric Utilities of Wisconsin Management Training Program

Mr. Buckley reported that Gina Sampe completed the Municipal Electric Utilities of Wisconsin Management Training Program that requires attendance of six different courses.

4. Central Park West 365 Project Update

Mr. Buckley reported there is currently regrading happening in the location. The new pavilion building is currently being constructed that will house a rental area, restrooms, and pumps and controls for the water feature. Two Rivers Rotary hosted its 21st annual fund-raising dinner at Sepia Chapel on Saturday, April 1st; all proceeds from the event will benefit the Central Park West 365 Project. City Manager Greg Buckley was named a Paul Harris Fellow in recognition of service to the community at the Rotary event.

5. Lincoln Street Reconstruction Project

Mr. Buckley reported construction has begun on Lincoln Street. The signage has been placed and some trees have been removed. The contractor is laying out temporary water services and removing the pavement on the east side.

6. Harbor Design Deficiency Study by U.S.Army Corps of Engineers

Mr. Buckley reported that on March 22nd City Staff met with planning staff from the USACE Chicago Office and they confirmed that the Corps has a \$200,000 appropriation to undertake a "design deficiency analysis" of the federal harbor at Two Rivers. That analysis will determine whether design changes might alleviate longstanding problems with shoaling in the harbor channel and wave action coming down the channel and causing hazardous conditions in the inner harbor. A site visit by USACE Chicago staff will be scheduled for May.

7. Police Department Therapy Dog

Mr. Buckley reported that the Police Department will be welcoming a therapy dog in Mid-April. Assistant Chief Wiesner reported to the Council that the therapy dog was donated to the department in partnership with the WI Law Enforcement Death Response Team. The therapy dog will be available to officers, victims, community schools, retirement homes, participate in community events, sit in with people during interviews and help calm people during or after crisis intervention.

8. Annual Utility Shut Off Moratorium Ends on April 15

Mr. Buckley reported customers with past due balances can avoid disconnection of their utility service by making payments or setting up a payment plan to clear the delinquent balance. The Wisconsin Home Energy Assistance Program and Manitowoc County Human Services can provide assistance to income-eligible residents with payment.

9. Electric Power Cost Adjustment Reducing Bills in March

Mr. Buckley reported TRU customers will notice a credit on their March bill. WPPI Energy's actual average power costs were 7.6% below budget for the March wholesale billing period.

10. Check Out WI State Parks at Your Lester Public Library

Mr. Buckley reported the Lester Public Library has been selected to participate in the "Check Out Wisconsin's State Parks at Your Library" program. Library Director Jeff Dawson reported to Council that this program is designed to introduce new users to the library system and Wisconsin State Parks. This partnership program is provided at no cost and is made possible through many organizations. Participating libraries will receive approximately 20-40 daily park admission passes and state parks information and education kits. The program begins on May 1st.

11. Reminder: Grant Program to Assist Tree Planting on Private Properties

Mr. Buckley reported the City has expanded on the Shade Tree Program offered by the Two Rivers Electric Department & WPPI Energy. Property owners can qualify for grants to cover up

to 2/3 of the cost of a new tree (max. grant \$100 per tree) up to three trees. There is budget for this program; funding is available on a first-come, first-serve basis. You must apply to get pre-qualified by May 1st. For questions and additional information citizens can call the Electric Department or Customer Service.

12. Reminder: Pilot Program for Front Yard Produce Gardens

Mr. Buckley reported that the pilot program signs have been ordered. Participation in the program is capped at 20 properties. For more information, citizens can contact the Public Works Office.

13. Upcoming Events:

- a. Annual Fundraiser Spring Tree & Shrub Sale, Tuesday, March 21, 2023 to Friday, April 28, 2023, Van der Brohe Arboretum, order online vanderbrohearboretum.org
- b. Green Infrastructure Design & Implementation, Presented by the Two Rivers Environmental Advisory Board, Thursday, April 6, 6:00 PM, Lester Public Library
- c. 11th Annual Fish Boil Two Rivers Firefighters Local 423, Friday, April 7, 2023, 3:00-7:00 PM, 2122 Monroe Street
- d. Pancakes with the Easter Bunny, Saturday, April 8, 9:00 -11:00 AM, Koska Room, J.E. Hamilton Community House
- e. Optimist Club Easter Egg Hunt, Saturday, April 8, 11:00 AM, Neshotah Park

14. Other

C. Legislative/Intergovernmental Update

1. State Senator Andre Jacque to Hold Listening Session at City Hall on Monday, April 17, 3:30 PM to 5:00 PM

Mr. Buckley reported on April 17th, Senator Andre Jacque will hold a listening session at City Hall. The public is encouraged to come speak with Senator Jacque.

2. State Senator Andre Jacque and State Representative Shae Sortwell to Attend April 17 City Council Meeting to Discuss 2023-25 State Budget and Other Issues of Importance to Two Rivers

Mr. Buckley reported that Senator Andre Jacque and State Representative Shae Sortwell will be attending the April 17th City Council Meeting. Mr. Buckley requested they speak about the State biannual budget and other issues of importance.

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council, March 6, 2023; City Council, March 20, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Environmental Advisory Board, March 21, 2023
2. Advisory Recreation Board, February 15, 2023
3. Police and Fire Commission, March 22, 2023
4. Personnel and Finance Committee, March 15, 2023

Recommended Action:

Motion to receive and file

- C. 1. Application for New Combination Class "B" Beer/"Class B" Liquor License Application for the period of April 4, 2023 to June 30, 2023 for Montana Rae's Pub LLC, 1713 East Street - Montana Anderson, Agent (dba Montana Rae's Pub)

Recommended Action:

Motion to approve the application and authorize issuance of the license

2. Application for Temporary Class "B"/"Class B" Retailer's License Application for the period of April 27-29, 2023 from 6:00 PM to 11:00 PM, Heart-A-Rama, 1710 West Park Street

Recommended Action:

Motion to approve the application and authorize issuance of the license

3. Application for Temporary Class "B"/"Class B" Retailer's License Application for the period of May 4-6, 2023 from 6:00 PM to 11:00 PM, Heart-A-Rama, 1710 West Park Street

Recommended Action:

Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by B. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

A. Sex Offender Residency Appeal

Recommended Action:

Motion to deny the requested waiver, based on the recommendation by the Assistant Police Chief

Police Chief Meinnert presented his reasons for recommending denial of the request by Mr. Patrick C. Beeman to reside in the City of Two Rivers.

Patrick C. Beeman was present and requested to speak to the Council. His girlfriend was also present and requested a variance of the ordinance. Mr. Beeman explained he is currently homeless and is a disabled vet. He wanted to reside in the City of Two Rivers to help him become a better person and create a better life for his children.

Motion carried upon a roll call vote.

Motion made by Shimulunas, Seconded by B. Leclair.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Wachowski
Abstain: Stechmesser

B. Award of Bid for Repaving of Zlatnik Drive, 17th to Pierce (2023 Capital Budget Project, budgeted at \$188,000)

Recommended Action:

Motion to award the contract to Northeast Asphalt, Inc. in its low qualifying bid amount of \$86,352.00

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Koach.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

- C. Award of Bid for Replacement of Private Water and Sanitary Sewer Laterals on Line in Conjunction with Street Reconstruction Project

Recommended Action:

Motion to award the contract to Van Rite Plumbing Inc. of Green Bay, Wisconsin in its low qualifying bid amount of \$220,825.00

Motion carried upon a voice vote.

Motion made by D. LeClair, Seconded by Stechmesser.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

- D. Resolution Amending 2023 Streets and City Hall Capital Budgets to Transfer Funds Needed for City Hall HVAC Control System Project From Streets Capital Projects Where Costs Have Come in Below Budget

Recommended Action:

Motion to waive reading and adopt the resolution

Mr. Buckley reported the HVAC system is +30 years old. It has a pneumatic system that would be replaced with electronic controls. Schaus Mechanical presented a preliminary quote of \$306,839. This project does not have to go for bid and it does not meet the requirements of a Public Works construction project.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

Voting Nay: Dahlke

- E. Proclamation of Arbor Day 2023

Recommended Action:

Motion to waive reading and adopt the proclamation

Motion carried upon a voice vote.

Motion made by Koach, Seconded by B. LeClair.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas,

Wachowski

- F. Resolution Amending 2023 Industrial Park Development Capital Budget to Provide Funding for Emergency Replacement of Loading Dock Leveler at City Owned Industrial Incubator at 1429A Wentker Court

Recommended Action:

Motion to amend budget to transfer \$12,000 from Fund 290

Community Development Director Elizabeth Runge explained the need for this budget amendment, to fund replacement of a loading dock leveler at this City-owned building, leased to GT Machine.

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

- G. Consider Authorizing the Hiring of One Additional Full-Time Firefighter/Paramedic to Help Meet Staffing Needs in Light of Anticipated Shift Vacancies Due to Employee Medical Leaves

Recommended Action:

Motion to authorize the additional staff position

Mr. Buckley and Acting Chief David Murack explained the need for this position, to alleviate overtime hours that will result from two upcoming long-term family medical leaves in the department.

Motion carried upon a roll call vote.

Motion made by Koach, Seconded by Dahlke.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

12. FOR INFORMATION ONLY

A. City Council Regular Meeting, Monday, April 17, 2023, 6:00 PM

B. City Council Re-Organizational Meeting, Tuesday, April 18, 2023, 6:00 PM

C. City Council Work Session Meeting, Monday, April 24, 2023, 6:00 PM

13. CLOSED SESSION

Motion to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason requires a closed session.

--Discuss matters pertaining to right of first refusal held by the City, relative to property at the southwest corner of the intersection of STH 310 and Woodland Drive

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

14. RECONVENE IN OPEN SESSION

Motion to reconvene in open session to consider possible actions in follow-up to closes session discussions.

Motion carried upon a voice vote.

Motion made by Stechmesser, Seconded by Koach.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

Motion made to retain the right of first refusal held by the City for a five-acre parcel at the southwest corner of STH 310 and Woodland Drive, adjacent to the Woodland Industrial Park.

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by D. LeClair.

Voting Yea: Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

Abstain: Dahlke, Shimulunas

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 8:16 PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Stechmesser, Shimulunas, Wachowski

Respectfully submitted,

Amanda Baryenbruch
City Clerk



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL SPECIAL MEETING

Wednesday, April 12, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. Call To Order

The meeting was called to order by Council President Wachowski at 6:00 p.m.

2. Roll Call

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Scott Stechmesser, Adam Wachowski

Absent: Bonnie Shimulunas, Tim Petri

3. Pledge of Allegiance

4. Consider Action Relative to Allowing Continued Encroachment by Building Owned by Formrite Real Estate Holdings, LLC Onto a City Utility Easement Located Along the West Side of the Columbus Street Right-of-Way, on the Property Located at 400-408 Columbus Street owned by Formrite Real Estate Holdings, LLC

The City Manager described the history behind this location and the building at 400 to 408 Columbus Street. In 1970 a warranty deed was issued by the City to Hamilton Industries, conveying a 40-foot-wide strip of land running along the west side of the Columbus Street right-of-way, with the City retaining an easement over the property for storm sewer and other utilities. It appears this deed was not recorded. In 1971, a quit claim deed was issued to American Hospital Supply and conveyed the same land., again with a storm sewer and utility easement.

A 1980 expansion by Hamilton resulted in a building being constructed over the easement and a corner of the building possibly encroaching onto the Columbus Street right-of-way. Mr. Buckley provided the Council with copies of a survey showing these encroachments.

The current owner of 400-408 Columbus Street, Formrite Real Estate Holdings, LLC, is considering a transaction involving the property in question, and has requested that the City formally acknowledge and allow continuation of the encroachments.

Based on discussions between the City and the property owner over the past several weeks, staff is presenting for Council consideration an Encroachment Easement Agreement. If approved by the City and the property owner, this agreement will be recorded and will become a covenant running with the land.

Mr. Buckley noted that this proposed agreement not only addresses the private property owner's request, but also contains provisions requested by the City as conditions of the easement. First, the agreement provides that the property owner and its successors and assigns acknowledge that special measures may be needed to protect the private property at 400-408 Columbus if the City undertakes repairs or reconstruction of the nearby storm sewer pipe in the future. The agreement makes such special measures and the costs associated with them the responsibility of the private property owner. Second, the agreement provides that the property owner and its successors and

assigns indemnify and defend the City for all claims the property owner may incur related City's operation, maintenance, repair or reconstruction of the City storm water pipe.

City Engineer Matt Heckenlaible offered further comments regarding the existing City infrastructure and easement on Columbus Street.

Discussion by City Council members followed.

Motion carried with a roll call vote.

Motion made by Stechmesser, seconded by Dahlke, to approve and authorize the City Manager and City Clerk to sign the prepared agreement between the City and owner of the building at 400-408 Columbus allowing the continued encroachment.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Stechmesser, Wachowski

5. Adjournment

Motion to dispense with the reading of the minutes of this meeting and adjourn at 6:25 PM..

Motion carried with a voice vote.

Motion made by Koach, seconded by D. LeClair.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Stechmesser, Wachowski



LIBRARY BOARD MEETING

Tuesday, March 14, 2023 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Katie Stone, Don Weiss, Ned Guyette, Kathryn Gadd, and Stanley Palmer. Absent and Excused: Tracey Koach and Mary Glaser. Also present: Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.
3. **PUBLIC COMMENT** – None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the February 14, 2023, meeting, made by Weiss, second made by Guyette. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from February, 2023, made by Pennefeather, second made by Sleger. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Weiss had a question about the front doors wiring. Sleger noted the Dramatic Play Center is always filled with children; Toni was extremely helpful in solving a Beanstack question; enjoying the Banned Book Challenge. Stone shared she is now working with Painting Pathways, an organization that assists people who fall through the cracks in rehabilitation and recovery from addictions.
7. **DIRECTOR'S REPORT**
Dawson and Hamburg fielded questions concerning his monthly report.
8. **COMMUNICATIONS**
Library Links – the monthly printed library newsletter.
Thank you to Tami Feuerstein's outstanding Story Time programs.
Screen shot from Budapest, Hungary, featuring an ice circle video found on the library's Facebook page.
Two online Seehafer articles featuring the West Foundation Directors Imaging Grant and the World on the Move exhibit coming to the library in 2023.
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – No Report
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report
11. **REPORT FROM COUNTY REPRESENTATIVE**
The Highway Department started a new CDL program. Human Services is seeing a 33% increase in drug referrals. Microwave radio emergency system received an upgrade. Tik Tok is banned from county computer devices. The Courthouse Dome Ad Hoc committee has had two meetings. Fairground pavilion construction to begin in April.

12. UNFINISHED BUSINESS

Updated Board terms were reviewed. Dawson noted an error and will bring back a corrected copy in April.

13. NEW BUSINESS

A. Pennefeather named the slate for 2023-2024 Board officers – Palmer, President and Pennefeather, Vice President. The Board will vote on the slate at the April meeting.

B. Reviewed the Restrictions to Minors policy, Dawson will bring an updated version for possible action at the April meeting.

14. BOARD EDUCATION – None**15. CLOSED EXECUTIVE SESSION**

President Palmer read Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Palmer then stated the reason for the Closed Session is in regards to the Library Director's annual review. He then opened the floor for a motion to enter into Closed Session. Motion made by Weiss to enter into Closed Session, second made by Guyette. Roll Call Vote: Sharon Sleger – Aye; Katie Stone – Aye; Don Weiss – Aye; Ned Guyette – Aye; David Pennefeather – Aye; Kate Gadd – Aye; Stanley Palmer - Aye. Motion carried. The Board of Trustees entered into Closed Session at 6:49 PM.

At 7:02 PM a motion to reconvene in open session was made by Gadd, second made by Sleger. Voice vote carried unanimously.

16. ADJOURNMENT

Motion to adjourn made by Guyette, second made by Gadd. Voice vote carried unanimously. Meeting adjourned at 7:03PM.

Respectfully submitted by Jeff Dawson



PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, April 3, 2023 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER - 5:00 pm

2. ROLL CALL

Committee Members: Darla LeClair, Tim Petri present

Resigned: Jason Ring – He will not be participating in future committee meetings.

Staff present: Matthew Heckenlaible, Scott Ahl, Brian Delleman and Dave Casebeer

3. REVIEW AND APPROVAL OF MINUTES

Tim Petri made a motion to approve the March 6, 20223 Public Utilities Committee Meeting minutes, seconded by Darla LeClair – Motion passed.

4. PUBLIC INPUT - None

5. 2023 CONSTRUCTION PROJECTS

A. Lincoln Street from 17th Street to 22nd Street - Bids Received, Awarded, PIM & Public Hearing March 20, 2023.

The Contractor started mobilizing to the site and has begun removing the easterly pavement and laying out the temporary water service.

B. Lateral replacement (various locations - 2022) – Extended June 2023

The WDNR had extended the deadline for fund expenditure from December to April and have again extended the deadline to June of 2023. The Water Utility has been doing mass mailings and has 25 of the remaining 29 available slots filled.

C. Scattered Laterals (2023)

Opened bids and Council approved awarding the Contract to VanRite to do the private side laterals for the Lincoln Street project.

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Sludge screw press project update

Anticipating the Contractor will be remobilizing back to the plant in the next week or two to begin removing the windows and demolition of the old press with installation of the new screw press to follow shortly after.

B. Plant treatment process – status update

Still working on resolving the filament issue. Thought that it had been resolved and came back. Staff is applying low dosages of chlorine to control the problem and testing for fatty acids as a possible cause. They took a sample and anticipate the results of the tests to come back in approximately two weeks. Throughout this treatment process hicup, the plant is still operating within permit requirements.

B. Riverside Foods update

Staff is obtaining additional samples from within the sanitary sewer system and testing them for BOD. The first round of testing showed that upstream of Riverside Foods is 60 mg/L and downstream is around 700 mg/L. Still obtaining and sharing this information with Riverside to keep lines of communication open. From what is being discovered, pretreatment will be necessary to resolve this situation, but is not formally being required at this time.

C. Sewer use credit policy update

There has been two requests for sanitary sewer credits since late last year. Director Heckenlaible had taken a sewer credit policy that he had worked with in the past and modified it towards the City of Two Rivers. A discussion among those present occurred with the final direction of the Committee members being that if a water leak occurred beyond the water meter and that water made it down a drain and into the sanitary sewer then zero sewer credit would be granted. IF a water leak occurred beyond the water meter and did not make it to a drain and into the sanitary sewer and proof that the water leak had been repaired/resolved, then up to one-third of the difference between previous billings and the bill that the leak occurred could be credited to the active account.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE**A. Frontier Communication – Fiber up-grade**

~~Frontier will be utilizing ARPA funds and proposing to up-grade their existing communication system with a fiber optic network. They are proposing to over lash onto their existing system maintaining approximately 90% of the system being overhead and connected to City utility poles. They submitted a single set and will be re-submitting numerous smaller plan sets to provide better coordination. Work to begin late spring and extend into the fall of 2023.~~

B. WI PSC Winter moratorium will end April 15, 2023

Allows utilities the ability to disconnect customers who are delinquent in paying their bills. Crews will begin the notification process the week of April 17th. There are over 700 customers with past due bills out of approximately 6,200 meters.

C. Gina Sampe – Utility Administrative Assistant completed the MEUW Management Training Program. Completed a six-course program over the course of two years. Congratulations Gina!

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED

- A. 2022 Scattered lead service up-date (April 15) – See above
- B. Capital compressor project – Held for future discussion

9. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED

- A. Annual WDNR MS4 report** – Has been submitted to WDNR.
- B. Urban Non-point Planning Grant Application** – Working with McMahon Associates in preparing an application for submission.

10. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION - None**11. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING**
Proposed for May 1, 2023 at 5:00 pm prior to Council Meeting

12. ADJOURNMENT - 5:57 pm

Tim Petri made a motion to adjourn the meeting, seconded by Darla LeClair. Motion carried.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



Wednesday, April 5, 2023, at 5:15 PM
Committee Room - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER - 5:17 pm

2. ROLL CALL

Committee Members: Tracey Koach, Bill LeClair, Scott Stechmesser
Staff and Others: Matthew Heckenlaible and Scott Ahl

3. REVIEW AND APPROVAL OF MINUTES - Bill LeClair made a motion to approve the Minutes from the March 1, 2023, Public Works Committee Meeting, seconded by Scott Stechmesser – Motion carried.

4. PUBLIC INPUT - None

5. ON-GOING PROJECT STATUS AND ACTION IF NEEDED

A. Lincoln Street - 17th Street to 22nd Street

The Contractor started to mobilize to the site and has begun removing the existing pavement and laying out the temporary water service.

B. Zlatnik Drive - Paving (bid opening & pending Assessment Public Hearing)

Opened bids and Council approved awarding the Contract to Northeast Asphalt. Work will begin in May with anticipated completion date prior to Memorial Day.

C. Scattered Laterals (2022)

The WDNR had extended the deadline for fund expenditure from December to April and have again extended the deadline to June of 2023. The Water Utility has been doing mass mailings and has 25 of the remaining 29 available slots filled.

D. Scattered Laterals (2023)

Opened bids and Council approved awarding the Contract to VanRite to do the private side laterals for the Lincoln Street project.

E. Central Park West

Vinton completed the underground utility work so that the shelter footings and foundation work can begin. Vinton began the site grading on April 5th concentrating on the seat wall, splash pad and ice rink areas. Public Works is waiting on Electric Utility to receive and install wires and components so that the roof can be completed prior to concrete flat work moving forward. The building construction is also underway.

6. PROPERTY OWNER REQUESTS - None

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

A. Memorial Drive sidewalk update – no update

B. Washington Street bridge resurfacing, pedestrian accommodations and Memorial Drive crossings

The City participated in a virtual 60% plan review of the proposed WDOT 2025 resurfacing of Memorial Drive (STH 42). The City had requested consideration for crossings at 12th Street, Madison Street, Columbus Street, Taylor Street and around Village Inn On The Lake Hotel and RV Park. WDOT plans included crossings of Memorial Drive at Taylor Street, Madison Street and 12th Street. However, during the virtual meeting, WDOT stated that they were removing the northerly crossing closest to the bridge at 12th Street and adding a southerly crossing to provide better sight

distance for motorists coming south bound from the bridge. The City may consider adding Rectangular Rapid Flashing Beacons (RRFBs) at the 12th Street crossing but would be a

WDOT stated that they were not considering a crossing of Memorial Drive at Columbus Street because there was not sidewalk present at the intersection at this time. The City stopped the sidewalk short of the Columbus Street and Memorial Drive intersection because there was not a safe crossing. In order to possibly include a safe crossing, the City would need to order the sidewalk to be installed and then submit those plans onto WDOT for consideration.

Section 10, ItemB.

Scott Stechmesser made a motion to have Public Works begin conversations with the property owner adjacent to where the proposed sidewalk would be required to be installed along Columbus Street. Bill LeClair seconded the motion. Motion passed.

8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION IF NEEDED

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL) – ACTION, ENDORSEMENT, or MODIFICATIONS AS NEEDED:

A. Downtown Parking Concern – Darla LeClair

Darla LeClair has a concern about limited parking in the immediate downtown area in proximity to Cool City Brew. Although there has been an increase in parking in the downtown area because of new business openings, the current construction in Central Park West has also had an impact on available parking due to contractor vehicular parking as well. Staff suggested revisiting this topic later in the year after the construction within the Park has been completed.

B. 12th Street and Madison Street Parking Concern

Parking concern of limited parking for The High Lift coffee shop and looking at possible means of increasing on-street parking. One option that could be considered is closing the westerly driveway on 12th Street and converting that over to unpainted parking spaces. Additionally, the yellow painted curb on the west side of Madison Street north of 12th Street could be removed, also creating some additional on-street parking. There could also be consideration working with the neighbor to the east and narrowing up or closing a portion of their easterly driveway allowing additional parking there.

C. 1000 block 17th Street Parking

A concern was brought forward regarding the 2-hour parking restriction in the 1000 block of 17th Street, particularly in front of the Fresh Coast Beach Bar. Staff visited the area and noted that there is a 2-hour parking restriction on the south side of 17th Street in the 1100 block (East to Jackson) but noted that the restriction did not appear to extend easterly beyond Jackson Street. Engineering consulted with the Police Chief and Assistant Chief about this matter to determine if there was any history of enforcement issues in this area. All three parties agreed that the 2-hour parking restriction was not included within the 1000 block of 17th Street. It was further suggested that the 2-hour parking restriction in the 1100 block of 17th Street should be looked at further to determine whether it is relevant any more since prior industry has moved out of the area.

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION IF NEEDED

A. Snow and Ice Control Up-date

Sand barrels – status - Tracked sand usage of 24 barrels placed throughout the City. Noted that three (3) barrels did not have any observed usage. Barrels at 12th & Lowell, 11th & Lowell and 35th & Glenwood (which are by schools) and Roosevelt & School were utilized the most during the 2022-23 winter season. This data will be used to determine a direction for future winter seasons.

B. Other items – Matthew Heckenlaible and Scott Ahl presented at the weekly Rotary Club meeting on April 4, 2023. Provided a brief introduction of who ‘we’ were, what “Public Works”

did and how we impact people on a daily basis. After the formal presentation, Matthe Scott answered questions related to Public Works. There were several comments from Rotarians that they did not realize everything that Public Works did. A copy of the presentation slides was provided to the Committee members.

Section 10, ItemB.

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)


Suggested as Wednesday, May 3, 2023, at 5:15pm

12. ADJOURNMENT – 6:55 pm

Scott Stechmesser made a motion to adjourn the meeting, seconded by Bill LeClair - Motion carried.

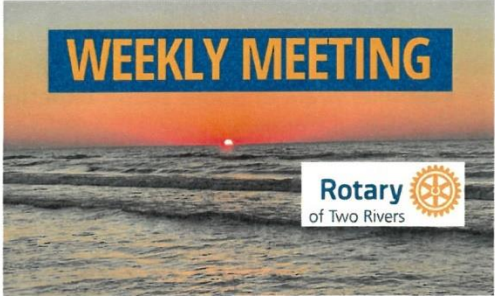
Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

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Public works
Engineering Division
Landfill
Solid Waste
Street Division
Stormwater
Wastewater

April 4, 2023



ROTARY TAKES ORDINARY PEOPLE AND GIVES THEM
OPPORTUNITIES TO DO MORE WITH THEIR LIVES
THAN THEY EVER DREAMED POSSIBLE

1

Who we are:

Matthew Heckenlaible, P.E.

Public Works Director / City Engineer
(920) 793-5540 mathec@two-rivers.org

Scott Ahl, P.E.

Assistant City Engineer
(920) 793-5542 scoahl@two-rivers.org

2

1

Matthew Heckenlaible, P.E.

- UW-Milwaukee graduate
- 8 years of private consultant experience
 - Crispell-Snyder, Inc.
 - Brey, Stuewe and Braun
 - SMI
 - Mead & Hunt
- 22 plus years of public sector experience
 - City of Waukesha
 - City of Green Bay
 - City of Two Rivers (October 2022)
 - 22 plus years of public sector experience
- Outside of work
 - Outdoor activities (bicycling, camping, hiking, kayaking)
 - Wood working (building things)
 - Girls softball (volunteer / official assistant coach)
 - Family

3

Scott Ahl, P.E.

- UW-Madison graduate
- 4 years of private consultant experience
 - TOKI
- 27 plus years of public sector experience
 - Wisconsin Department of Transportation (WisDOT)
 - City of Two Rivers (1998-present)
- Outside of work
 - Outdoor activities (bicycling, camping, hiking, kayaking)
 - Wood working
 - Stained Glass
 - Family

4

2

Who/What is Public Works?

- APWA - Public works is the combination of physical assets, management practices, policies, and personnel necessary for government to provide and sustain structures and services essential to the welfare and acceptable quality of life for its citizens
- Engineering (Municipal Civil Engineering)
 - Municipal engineering is concerned with municipal infrastructure.
 - This involves specifying, designing, surveying, constructing, and maintaining streets, bridges, sidewalks, potable water network, sanitary and storm sewers, street lighting, municipal solid waste, wastewater treatment, public parks and hiking / cycling infrastructure.
 - In the case of underground utility networks, it may also include the civil portion (conduits and access chambers) of the local distribution networks of electrical and telecommunications services.
 - Some of these disciplines overlap with other civil engineering specialties, however municipal engineering focuses on the coordination of these infrastructure networks and services, as they are often built simultaneously (for a given street or development project), and managed by the same municipal authority.
 - 2 Engineers, Engineering Technician and Administrative Assistant
 - Construction / Project coordination
 - Diggers Hotline

5

Who/What is Public Works?

- Roads (concrete, asphalt & gravel)
 - Mile of roads (69.57 miles w/in the City 64.73 miles maintained by City)
 - Roads (concrete, asphalt & gravel)
- Traffic Signals / Signs / lane delineation (painting) (1 Staff)
 - Signalized intersections – 7
 - Street signs - thousands
 - Lane delineation – miles of painting
 - Parking and no-parking painting along streets and withing parking lots
- Wastewater (5 Staff)
 - Treat 1.8 MGD of wastewater (Around 4MGD over this past WET weekend)
 - 342,262 lineal feet (65.02 miles) of sanitary sewer collection system (8-27", concrete, clay, iron, plastic)
 - 19 lift stations
 - 790 Sanitary manholes (public access structures)

6

3

Who/What is Public Works?

- Solid Waste (Contract collection services out)
 - Garbage
 - Recycling
 - Regulated by WDNR
- Stormwater
 - Collection System (pipe, manholes, street drains – inlets)
 - Outfalls
 - 39.14 Miles of storm sewer
 - 1,033 Storm inlet structures (drains)
 - 477 Storm manholes (public access structures)
 - Stormwater management features (improvement for water quality)
 - Street sweeping
 - Leaf collection
 - Regulated by WDNR (MS4 Permit and TMDL)
- Landfills
 - Municipal Landfill leased from Private property owner
 - Closed early 1980's
 - City Responsible for environmental monitoring
 - 15 Monitoring wells and 2 private wells – monitored 2x per year
 - 15 Gas probes – tested 4x per year

7

Who/What is Public Works?

- Street (Shop) Section
 - Snow plowing
 - Salted 2022-23 Season – 30 times
 - Plowed 2022-23 Season – 9 times
 - Manage multiple snow dumps (Seagull Marina, New Cemetery, Beach, others)
 - Sand Barrels (Put out, check,
 - Street repairs (concrete and asphalt)
 - Pothole patching and Joint Sealing
 - Sidewalk repairs
 - General Maintenance of the major bridges (4) including operation of the 17th Street lift bridge
 - 2021 – 1059 Openings
 - 2022 – 767 Openings
 - 2023 (January-March)
 - Mechanics (3) (Keeping the multiple Fleets within the City running)
 - DPW
 - Parks
 - Police & Fire
 - Water & Electric Utilities

8

4

Who/What is Public Works?

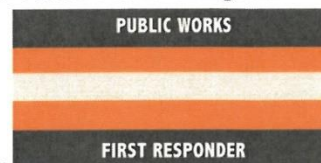
- Assisting Other Departments
 - Construction of the Rotary Pavilion at the Beach
 - Washington Park – Pickle Ball Courts
 - Story Walks at Lester Library and Zander Park
 - New playground at the Beach
 - Central Park West – stage, some flat work, coordination
 - Nuisance abatement - lot clean-ups, drainage issues
 - Street patches associated with Lead Water Service Line Replacement

9

Who/What is Public Works?

• FIRST RESPONDER

- In a lot of cases – First to Respond, Last to Leave
- 2003 President George W Bush issued Presidential Policy Directive 8 (PPD-8) officially recognizing public works as first responders.
- Public Works is often considered 'the silent arm of public safety'usually without fanfare.
- Public Works professionals are often the first on scene and the last to leave the scenes of disasters – no matter the peril.
- The National Incident Management System (NIMS) lists Public Works alongside police, fire and public health in its documentation.
- Public Works – 'Ready and Resilient'
- While police, fire and EMS are often the three most recognized first responders, public works is also often silently there – providing vital support to emergency response partners, helping protect essential services, and restoring those services following an emergency situation.



10

5



PLAN COMMISSION

Monday, April 10, 2023 at 5:30 PM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER

Chairman Buckley called the meeting to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Kay Koach, Matthew Heckenlaible, Rick Inman and Eric Pangburn.

Also Present: Elizabeth Runge, Community Development Director.

3. ACTION ITEMS

- A.** Proposed zoning text amendment to Section 10-1-24 B (1.) (k.) of the City of Two Rivers zoning code to prohibit the creation of new drive through establishments on properties fronting Washington Street between the West Twin River and 21ST Street, applicant City of Two Rivers.

Greg Buckley summarized the purpose of this proposed amendment is to preserve a walkable environment along Washington Street which is for the City a traditional "Main Street" area. Preserving parking in this corridor is also a benefit of reducing the number of access points for a use dedicated to a drive through,

A motion was made in support of the text amendment.

Motion made by Kay Koach, seconded by Rick Inman

Roll Call Vote:

Voting Yea: Buckley, Heckenlaible, Koach, Rick Inman

Voting No: Eric Pangburn

Motion Carried

4. ADJOURNMENT

Motion to adjourn at 6:00PM.

Motion made by Koach, seconded by Heckenlaible

Respectfully submitted,
Elizabeth Runge



**ARCHITECTURAL CONTROL COMMITTEE
Proceedings
Monday, April 10, 2023
Committee Room 4:30 pm**

1. **CALL TO ORDER** Meeting was called to order at 4:30 pm.

2. **Roll Call**

These members were present Matt Heckenlaible Director of Public Works, Kay Koach Plan Commission Member, Elizabeth Runge Director of Community Development, and Adam Taylor, Zoning Administrator.

Absent: BIDC-CDA Representative

3. **ACTION ITEMS**

a. Review plans for the construction of a single-family dwelling on Lot 2, Block 4, Sandy Bay Highland, Subdivision No. 2, Submitted by TLC Homes, LLC.

A motion was made by Matt Heckenlaible and seconded by Kay Koach to approve the plans for Lot 2, Block 4 with the conditions listed below.
The motion carried on a voice vote.

Zoning

The side yard setback for the house is not in compliance. The measurement is taken across the front yard frontage of the lot. The total side yard setback is 25 feet and that is not currently met with dimensions of the house. A solution has been offered which is an adjustment of the lot line that divides Lot 2 and Lot 1. The adjustment is to be completed via a land division and Certified Survey Map to provide the additional side yard necessary for the house on Lot 2 to comply. This is possible because both Lots 1 and 2 are owned by the same LLC.

Final inspection(s) by the Building Inspector will not be completed until:

- The CSM is completed, reviewed, and approved;
- The side yard setback is confirmed to meet the necessary 25 total feet for the dwelling.





Grading Plan:

The review from Public Works includes the following:

- Were elevations shot at the site or were the County contours used?
There are contours shown on the plan that are not matching.
- Elevation data are needed at the road, the Gleason Property (Lot 3 to the north), and at the dwelling under construction.
- After collection of the elevations and revised grading plan is necessary.
The current drainage is showing storm water pushed to the north. The drainage should be pushed to behind the dwelling under construction.

Stone Calculation

The amount of stone shown on the plans is less than the required 25%. The calculations are completed for the entire frontage of the dwelling. Windows and doors are not subtracted from the area in order to determine the 25% stone coverage.

Sump Pump

The sump pump is not shown and must connect to the public storm sewer.

3 b. Review plans for the construction of a single-family dwelling on Lot 12 and Lot 13, now combined, Block 2, Sandy Bay Highland, Subdivision No. 2, Submitted by Steckling Builders.

A motion was made by Kay Koach and seconded by Matt Heckenlaible to approve the plans for Lot 12 and Lot 13, Block 4 with the conditions listed below. The motion carried on a voice vote.

Sump Pump

The sump pump must connect to the public storm sewer.

4. Adjournment

Matt Heckenlaible made a motion to adjourn at 5:00pm seconded by Kay Coach. Motion carried on a voice vote.



**CITY OF TWO RIVERS
BOARD OF CANVASSERS FOR SPRING ELECTION
PROCEEDINGS
Wednesday, April 5, 2023; 9:00 AM
City Clerk's Office**

Call to Order

The meeting was called to order by City Clerk Amanda Baryenbruch at 9:00 AM.

Roll Call

Present: Jean Andrews, Chief Election Inspector; Barb Oswald, Chief Election Inspector; Lisa Kuehn, Deputy Clerk; Amanda Baryenbruch, City Clerk.

City Clerk presented the Unofficial Statement of Results of the City Election for Three Year Term for City Councilmember:

Bonnie Shimulunas received 1,201 votes
Darla LeClair received 1,408 votes
Adam Wachowski received 1,745 votes

City Clerk Amanda Baryenbruch presented the Unofficial Statement of Canvassers for City Offices, naming Bonnie Shimulunas, Darla LeClair and Adam Wachowski to the office of City Councilmember for three year terms.

A motion was made by Barb Oswald, seconded by Jean Andrews, to approve the Statement of Results of the City Election for Councilmembers naming Bonnie Shimulunas, Darla LeClair and Adam Wachowski to the office of City Councilmember for three year terms. Upon a roll call vote, Ayes (4) Noes (0) None. Motion carried.

Adjournment

At 9:42 AM, a motion was made by Barb Oswald, seconded by Jean Andrews, to adjourn the meeting. Upon a voice vote, motion carried.

Lisa M. Kuehn
Deputy City Clerk



CITY OF TWO RIVERS
ROOM TAX COMMITTEE PROCEEDINGS
March 10, 2023
8:00 AM, 3rd Floor City Hall

Call to Order

The meeting was called to order at 8:00 AM.

Roll Call

Room Tax members present: Curt Andrews, Rick Care, Bill LeClair, and Greg Buckley.
Peter Crabbe was absent from this meeting.

Also, present were Elizabeth Runge, Community Development Director, and Jeff Dawson Library Director.

Closed Session

A motion was made by Bill Le Claire and seconded by Rick Carey to go into Closed session. A roll call vote was taken and the motion passed unanimously.

The discussion in closed was about the final candidates for the position of Director of Tourism.

A motion was made by Rick Carey and seconded by Bill Le Claire to return to Open Session. Motion carried on a voice vote.

Reconvene in Open Session

A motion was made by Rick Carey and seconded by Curt Andrews to extend an offer to the candidate identified in closed session an authorizing the City Manager to offer the position within the salary range, and benefits, that were advertised for the position. A roll call vote was taken and the motion passed unanimously.

Adjournment

A motion was made by Bill LeClaire and seconded by Peter Crabbe to adjourn. Motion carried on a voice vote.

Meeting adjourned at 9:00am.



MEMO

DATE: April 12, 2023
TO: City Council and City Manager Greg Buckley
FROM: Amanda Baryenbruch, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

The Spring Election was held Tuesday, April 4, 2023. There were 2,926 ballots cast in this election (46.9% turn out of registered voters).

The Spring Election was the last scheduled election for 2023.

HUMAN RESOURCES UPDATES:

- Ongoing Recruitments:
 - o Fire Chief – Scheduling Interviews
 - o Media & Marketing Coordinator – Conditional Offer Sent.
 - o Police Officer – Interviews Completed
 - o Public Works Maintenance Worker – Scheduling Interviews
 - o Firefighter/Paramedic – Application Deadline 4/28/2023
- Recent Hires
 - o Temporary Parks Maintenance Worker – Ross Blaha
 - o Police Captain – Andrew Raatz (Promotion)
 - o Detective Lieutenant – Jacob Glaser (Promotion)
 - o Patrol Lieutenant – Robert Wandrie (Promotion)

ANNUAL LICENSE RENEWALS:

Paperwork for annual renewals of beer, liquor, cigarette, operator licenses, etc. are in the mail for the 7/1/23 to 6/30/24 license period.

OPERATOR'S LICENSES ISSUED:

On May 4, 2020, the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 3/20/2023 Council meeting:

Name	Address	Duration
Derek Gauthier	3524 Mishicot Rd, Two Rivers, WI	2 Year
Erin Rank	2117 Zimmer Dr. Unit E, Manitowoc, WI	2 Year
Richard Swenor	1100 Adams St. Apt. 15, Two Rivers, WI	2 Year



**TWO
RIVERS**
WISCONSIN

CITY CLERK

Section 10, Item C.



1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Jessica K Brien	647 Randolph Street, Mishicot, WI	2 Year
Nicole E Stegemann	2411 34 th St. Apt 16, Two Rivers, WI	2 Year
Thomas L Bartelme	1676 Atlanta Cir, Manitowoc, WI	Temporary
Lindsey M Hawig	411 S Packer Dr, Manitowoc, WI	Temporary
Frederick C Dramm	3404 Memorial Dr Apt J8, Two Rivers, WI	Temporary
Tim W Tomcheck	1609 Jackson St, Two Rivers, WI	2 Year
Kari L Daffner	2807 46 th St, Two Rivers, WI 54241	2 Year
Jean L Andrews	3207 Adams St, Two Rivers, WI	2 Year
Prem Kunwar	7312 Pine Grove Ln, Two Rivers, WI	2 Year
Kristen Remiker	2825 37 th St, Two Rivers, WI	2 Year
Haley R Pearson	2502 34 th St, Two Rivers, WI	2 Year
Travis Renard	2732 Memorial Dr, Two Rivers, WI	2 Year
Daniella Fuller	1208 School St, Two Rivers, WI	2 Year
Nancy Richter	605 22 nd St, Two Rivers, WI	Temporary
Amy MacMillin	2830 34 th St, Two Rivers, WI	Temporary
Douglas MacMillin	2830 34 th St, Two Rivers, WI	Temporary



www.two-rivers.org



920.793.5526



0.793.5512



From: Elizabeth Runge, Community Development Director

Date: April 17, 2023

Re: Staff Report

Key Activities:

- Reviewed plans with staff for Sandy Bay Highlands homes for construction.
- Attended meetings with local business owners to discuss potential changes and options for them.
- Submitted Close Out reports for the City's Community Development Block Grant.
- Submitted performance reports for the City's Community Investment Grant.
- Ongoing: supported staff related to zoning, building, and tourism related issues.

Two Rivers Electric Department
Monthly Report For
April 2023

Section 10, Item C.

Electric Consumption in KWH:

This Month:

March Data

2018	2019	2020	2021	2022	2023	%Change from 2018-2023	%Change from 2022-2023
6,758,672	6,904,213	6,779,558	6,870,833	7,230,115	7,067,336	4.57%	-2.25%

Year-to-Date:

2018	2019	2020	2021	2022	2023	%Change from 2018-2023	%Change from 2022-2023
20,965,750	21,040,570	20,739,583	21,341,034	21,925,577	20,966,126	0.00%	-4.38%

Cost of Electricity Purchased in Dollars:

This Month:

2018	2019	2020	2021	2022	2023
\$ 487,999.89	\$ 480,439.18	\$ 460,489.17	\$ 468,102.95	\$ 508,443.68	\$ 506,546.44

						%Change from 2018-2023	%Change from 2022-2023
\$0.0722	\$0.0696	\$0.0679	\$0.0681	\$0.0703	\$0.0717	-0.73%	1.92%

Two Rivers Electric Department

April 2023 Monthly Report

Section 10, ItemC.

Large Work Orders Worked on during the current month:

Location/Description

Northend	Tree trimming
Eastside	Pole and equipment replacements
South Side	Pole and equipment replacements
Downtown	Central Park Project

Outage Dates	Location	Duration	Cause if known
3/9/2023	1919 30th St.	1 Hrs	Broken Cutout
3/11/2023	2812 Adams St.	N/A	1/2 Power
3/12/2023	2400 12th St.	N/A	Low hanging wire - Phone line
3/13/2023	2338 42nd St.	N/A	Tree branch on line
3/17/2023	706 23rd St.	N/A	1/2 Power
3/18/2023	1000 School St.	N/A	Customer issue
3/23/2023	1946 30th St.	N/A	Service upgrade

Number of Services Upgraded or Changed:

Number of Electric Meters Installed:

Total Number of Electric Meters Tested:

Service Disconnects & Reconnects Normal Hrs:

Fire Department Monthly Report

February 2023

Section 10, Item C.

			Monthly		Year to Date 2023			Year to Date 2022		
Total Incident Responses				148		298		344		
EMS Response				138		281		327		
Total EMS Incidents				138		281		327		
	Treated and Transported			104		210		206		
	No Transport			29		66		121		
	Interfacility Transports			39		87		72		
	Intercepts			1		6		4		
	Public Assist			4		7		0		
EMS Revenue										
Date of Service Report										
Monthly										
Year to Date 2023										
Year to Date 2022										
EMS Operations Billing Information	SDC and TRIP Revenue		\$5,324.16		\$7,449.88		\$13,274.51			
	Charges		\$175,683.38		\$387,441.88		\$388,216.17			
	Payments		\$61,414.30		\$152,913.19		\$107,651.20			
	Adjustments		\$102,459.15		\$227,080.39		\$163,806.92			
	Change + or - in Accounts Receivable		\$73,224.23		\$74,914.53		\$110,764.13			
Monthly Collection Percentage			34.96%		39.47%		27.73%			
Fire Incidents										
Total Fire Incidents				10		17		19		
	Structural			1		2		2		
	Fire Other			2		3		2		
	Unauthorized			0		0		1		
	Hazardous Condition			2		3		5		
	False / Cancelled			4		4		6		
	Service Calls			1		5		2		
Overlapping calls				30		49		30		
Occup/ Inspect				37		72		81		
Total Inspections				37		72		81		
	General			37		72		81		
	Special/Other/Consults			0		0		0		
	Violations			5		40		37		
	Corrections			10		15		25		
Training										
Total Hours				419		963		558		
	Fire Training			239		603		338		
	EMS Training			120		240		160		
	Community Based Outreach			60		120		60		
See attached training summary										
Public Education										
Monthly										
Year to Date 2022										
Totals / Events	Staff Hours	Participants	7	18	62	13	34	91	5	5
CPR Classes	Staff Hours	Participants	4	10	12	10	26	30	2	2
Station Tours	Staff Hours	Participants	2	6	42	2	6	42	0	0
Presentations	Staff Hours	Participants	1	2	8	1	2	8	0	0
Maintenance										
Monthly										
Year to Date 2023										
Year to Date 2022										
Total Hours				295		550.7		606.45		
Building Care, Cleaning, Maintenance				60		117		138.35		
Grounds Care				41		77		36.5		
Vehicle Checks				152		296.5		387.5		
Vehicle Cleaning				25		32		9		
Vehicle Maintenance				17		28.2		35.1		
Current Events										
CCT/Paramedic Refresher										
Renewed DEA Registration										
POP Paramedics: Clara Powalisz and Alec Staudinger began recruit training										
TRFD Paramedics completed Advanced Burn Training										
Anniversary: FF/P Richard Barbier 1/15/21										

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY
MARCH 2023

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	15	34	2,370	7,240	274,897	759,427
Building (commercial)	3	6	390	1,180	259,913	336,058
Electrical	14	46	1,455	4,040	71,730	171,576
Heating	9	46	550	3,215	121,280	394,507
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	21	43	3,795	6,470	192,492	303,286
Sign	1	4	50	200	1,000	6,280
Tank	-	-	-	-	-	-
Wrecking	3	3	205	205	5,200	5,200
Totals	66	182	8,815	22,550	926,512	1,976,334

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2023	2022	2023	2022	2023	2022
Building	40	15	8,420	3,070	1,095,485	361,449
Electrical	46	29	4,040	2,280	171,576	74,710
Heating	46	17	3,215	1,072	394,507	92,082
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	43	14	6,470	1,425	303,286	50,445
Sign	4	-	200	-	6,280	-
Tank	-	-	-	-	-	-
Wrecking	3	2	205	220	5,200	5,000
Totals	182	77	22,550	8,067	1,976,334	583,686

Other Activities

Prepared notices, ordinances & related documents for public hearings

Prepared agenda packet and minutes for Plan Commission meeting

Prepared agenda packet and minutes for Sandy Bay Highlands Architectural Control Committee meeting

Received and responded to requests for information from the general public and staff

Inspectors attended annual code update training (bldg, plbg & elec)

Type	Inspections	
	Month	YTD
Bldg	16	41
Elec	8	36
Heating	2	12
Plumbing	11	36
Misc	1	2
Sign	-	-
	38	127

**Lester Public Library
Director's Report
March 2023**

News

- Lester Public Library was selected to participate in the ***Check Out Wisconsin's State Parks at Your Library*** program. This program is designed to introduce new users to the both Lester Public Library and Wisconsin State Parks. This partnership project is provided at no cost and is brought to you by the Wisconsin Association of Public Libraries – A Division of the Wisconsin Library Association, the Wisconsin State Park System at the Wisconsin Department of Natural Resources, Friends of Wisconsin State Parks, C.D. Besadny Conservation Fund grant from the Natural Resources Foundation of Wisconsin, and the Wisconsin Department of Public Instruction. We will receive between 20-40 daily park admission passes and parks information and education kits to distribute to library patrons. Details on distribution and checking out the one-time use passes will be forthcoming. The program begins in May.
- The Lester Public Library Foundation Used Book Sale was a success, earning a total of \$833.60 to be divided equally between the Foundation and the Library after deducting \$39.70 in sales tax, for a total of \$396.95 to each. This spring sale we experimented with a week-long sale, Monday through Saturday; the typical sale runs Thursday through Saturday.
- We have installed new self-check hardware. We were able to install new Meescan technologies software that is run off Apple tablets, along with new printers utilizing the furniture from our previous self-check machines.

Library Foundation – No Report

Library Legislation – No Report

Activities

03/01/23 – City Department Heads Meeting
 03/02/23 – Two Rivers Business Association Meeting, City Hall
 03/02/23 – Video Interview for Manitowoc County Housing Coalition on the Homeless problem in Manitowoc County
 03/02/23 – Interviews for City of Two Rivers Tourism Director
 03/03/23 – Interviews for City of Two Rivers Tourism Director
 03/06/23 – Guest on WCUB Radio's *The Breakfast Club*
 03/06/23 – Interviews for City of Two Rivers Tourism Director
 03/06/23 – Two Rivers City Council Meeting
 03/07/23 – Introduced the Local History Alive program – *Eastern Hemlock and the Tanneries of Manitowoc County*
 03/09/23 – City of Two Rivers Safety Committee Meeting
 03/09/23 – Met with Lester Public Library Board of Trustees President, Stanley Palmer

03/09/23 – Met with City of Two Rivers Tourism Director interview team
03/09/23 – Introduced the Environmental Advisory Board program – *Storm Water
Runoff and Ponds*
03/10/23 – City of Two Rivers Room Tax Commission Meeting
03/10/23 – Help Desk Shift
03/13/23 – Help Desk Shift
03/13/23 – Met with Mike Mathis, Director of Two Rivers Parks and Recreation
03/14/23 – Lester Public Library Board of Trustees Meeting
03/15/23 – Lester Public Library All Staff Meeting
03/15/23 – City Department Heads Meeting
03/20/23 – Two Rivers City Council Meeting
03/29/23 – City Department Heads Meeting
03/29/23 – Manitowoc Calumet Library System Board Meeting via virtual GoTo Meeting
03/29/23 – Educational Horizons Foundation Board Meeting, Two Rivers High School

Jeff Dawson, Director, Lester Public Library 4/1/2023

2023 Public Works/WWTP Tracking				2023		Section 10, Item C.	
				March	Year-to-Date	March	Year-to-Date
ENGINEERING 2023							
		Landfill Leachate Pumpage (gallons)		728,060	2,188,620	448,431	6,970,895
scott		Precipitation		3.2	8.50	6.97	34.90
sue		Number of Encumbrance property checks		14	55	37	317
scott/bill		Digger's Hotline Locates		71			
STREET DIVISION 2023 (Manhours)				March	Year-to-Date	March	Year-to-Date
53200		Shop/Vehicle Maintenance		519.25	1,646	449	5,116
53300		Street Maintenance		50.00	129	91	1,545
53310		Street Cleaning			23	56	911
53320		Street Signs/Painting		37.00	182	80	661
53330		Snow & Ice		840.50	2,502	182	1,315
53337		PT Snowplowers		18.00	71	26	37
53380		Bridge - maintenance				4	24
53381		17th Street Bridge opening		8.50	60	10	320
53620		Refuse/Garbage			1	4	4
53625		Recycling/Leaf Collection			9		1015
53640		Weed Cutting					256
53650		Work for Others		55.00	381	14	4,244
53700		Landfill Maintenance			1		53
53710		Landfill Sampling					13
*****		PBS Sewers		3	11	10	52
*****		Salted Streets		3	20	3	25
*****		Plowed all city streets		1	6	1	8
*****		Open 17th Street Bridge		44	113	46	767
WASTEWATER UTILITY 2023				March	Year-to-Date	March	Year-to-Date
		Wastewater Treated, Gallons		90,610,000	201,626,000	62,971,000	706,525,500
		MONTHLY AVERAGE: Daily Flow, Gallons		2,923,000	2,227,000	2,031,000	2,121,250
		MONTHLY AVERAGE: Daily BOD, Lbs.		3,877	4,047	4,255	4,341
Plant Discharges (MONTHLY AVERAGE)							
		Biological Oxygen Demand (BOD), mg/l		15.3	18.63	8.30	7.31
		Suspended Solids, mg/l		6.0	10.27	4.20	6.34
		Ammonia, mg/l		1.43	1.59	0.55	0.24
		Phosphorus, mg/l		0.19	0.44	0.25	0.28
		Fecal Coliform, per 100ml		61	129	20.00	18
		pH, Min (6.0)		6.8	6.6	6.50	6.7
		pH, Max (9.0)		7.1	6.9	6.80	6.9
Chemicals							
		Polymer, Gallons		88	264	88	1056
		Ferric Chloride, Gallons		2,410	6,890	2,410	29,875
P&Fonly		Chemical Purchases for the month		-	\$ 11,498.07		\$ 71,779.27
		Mishicot Payment to City		\$ 11,824.13	\$ 24,170.70	\$ 7,316.96	\$ 78,500.19
		Emergency call-ins		2	6	2	18

March 2023 Public Works Narrative Tasks**ENGINEERING 2023*****Lincoln Street (17th St to 22nd St) Reconstruction (Contract 2-2023)***

- Plans submitted for DNR approval in September
- Staff preparing final plans for February Bidding
- Public Information Meeting held Jan. 25, 5:30 p.m.
- Prepared Preliminary Assessment Resolution for January Council Meeting - Approved
- Bid received February 14, 2023
- Bid awarded to Mammoth Construction at the February 20, 2023 Council Meeting
- Contract documents prepared and forwarded to Mammoth Construction
- Prepared Assessment Engineer's Report including Assessment Role in Preparation of Public Hearing
- Public Hearing was held and Final Assessment Resolution passed
- Contractor mobilized to Lincoln Street and began saw cutting the pavement

Zlatnik Drive (17th to Pierce St) Resurfacing (Contract 1-2023)

- Planned for 2023 construction
- Early 2023 construction expected
- Prepared Preliminary Assessment Resolution for January Council Meeting - Approved
- Preparing plans and bid package for a late March bid opening
- Bids were received and opened March 30, 2023 with apparent low being Northeast Asphalt
- Prepared award recommendation memo for Council Meeting

Lincoln Avenue Private Side Laterals / Services (Contract 3-2023)

- Prepared bid documents for March bid opening
- Bids received and opened March 20, 2023, with apparently low being Van Rite Plumbing, Inc.
- Prepared bid award recommendation memo for Council Meeting

Lead water services and Sanitary Sewer lateral Replacement (2022)

- Project was bid February 23, 2022, with Essential Sewer & Water being the low bidder
- Contractor started work on other laterals August 1. Substantial completion of 52 service replacements October 5
- Expect to replace other services as needed, and as requested, early Spring, 2023
- January and February with little success.
- WDNR extended grant deadline to June 2023. Had the ability to fund 29 additional services
- 25 of the 29 available slots are under contract with the City and Water Utility

17th Street Reconstruction

- Limits from East Street to Zlatnik Drive, and East Park Street to Jefferson Street
- Project was bid on February 23, with low bid from Jossart Bros. Construction
- Construction started July 25.
- Substantial completion and roadway opened to traffic Nov. 22
- Spring punch list items remain including terrace restoration and tree planting

Eggers Pond, (near 20th St & East River St)

- City staff and consultant continue to work on project coordination
- Contract was bid June 2, 2021, with Superior Sewer & Water being the low bidder.
- Street paving on 20th Street completed in November
- Punch list items remain for early 2023
- Consultant working on final Close-out documents with WDNR (Cont'd into March)

Street Improvement Grants

Section 10, Item C.

- Staff submitted additional applications in early June for street improvement grants for years 2023-2027.
- DOT notified City of grant for resurfacing Emmet Street (17th to 22nd)
- Work would be scheduled for 2025.
- Prepared memo to Council to deny the authorization to execute the SMA due to significant cost overrun concerns.

Pierce Court Drainage

- Staff is coordinating with a consultant on cleaning a drainage ditch which drains the Pierce Court area

Shoreline Protection

- Staff and consultant submitted the permit application for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.

Sidewalk Repair

- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in prior years/.
- Staff is responding to additional complaints, for which notices have been sent to affected residents.
- Staff preparing bid documents for a 2023 Sidewalk Replacement Contract (February/March)
- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.

Sandy Bay Highlands Subdivision (Phase 2.5)

- Engineering staff working with Consultant on preliminary stormwater management concept and attempting to obtain WDNR by-in of the conservation by design concept.

Central Park West

- Prepared alternative memo for Old Bandstand relocation / salvage / demolition
- Project team / coordination meetings (internal / external)
- Awaiting delivery on Splash Pad equipment (anticipated March delivery)
- Awaiting delivery on Donor bricks (anticipated March delivery)
- Vinton Construction and Subcontractors mobilized to the site and began underground utility work along with footing and foundation for the new shelter.

STREET DIVISION 2023

- 17th St. Bridge Openings (44)
- Fill Potholes/Cold Mix
- Picked up sand barrels
- Pulled all inlet markers
- Salt Red And Blue Routes (3 times)
- Plow and Pick Up City Streets (1 time)
- Plow private sidewalks (1 time)
- Started street sweeping on 3/23/23 (Made it through the city 1 time {what we could get})
- Hauled one tandem load to landfill
- Televise sanitary sewer at 42nd St - Parkway to Bellevue & root cutting
- PBS Sewers (3) City Main Open (3) City Main Not Open (0)
- Biweekly / Monthly Sewers
- Annual Sewers
- Open Storm Sewer Outfalls (opened 1)
- StormWater Pond Inspections

Screw Press Replacement Project

- | | |
|--|--|
| | - Contractor mobilized in and has started some of the necessary demolition work |
| | - Contractor will return in late March or early April to complete the installation |



**Two Rivers
March 2023**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- ESTC Underground (Electric only)

2. Audits/Inspections

None

3. Compliance/Risk Management

continuing 2023 annual safety program reviews

GOALS AND OBJECTIVES

1. Training

- Work Zone safety (field employees only)
- Tabletop Exercise Development ongoing

2. Audits/Inspections

- Field Inspections

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents
- Promote incident and near miss reporting
- Stop the Bleed Training for all FA/CPR/AED trained employees
- Stop the Bleed kits to be added to city vehicles with a need

Mar-23

CITY OF TWO RIVERS

Section 10, Item C.

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	30,880,240 GAL/MONTH
LESS BACKWASH WATER	3,862,730 GAL/MONTH
WATER TO CITY	27,017,510 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,083,170 GAL/DAY
MIN. DAILY WATER PRODUCTION	874,020 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	996,140 GAL/DAY

TOTAL PRODUCTION	30880240 GAL/MONTH
WATER TO CITY	27017510 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	264	HR/MO
7.74	7.74	8.52	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	744	0	HR/MO
0	0	24.00	0.00	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2376.5	0.09	0.00
2532.5	0.08	0.00
168.0	0.01	0.00
1657.0	0.00	0.00
652.5	0.02	0.00
0 gals	---	---

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH

PUMP 7	PUMP 8	PUMP 9	TOTAL
408	0	336	744

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

7,564,000	GAL/MONTH
259,000	GAL/DAY
232,000	GAL/DAY
244,000	GAL/DAY

REPORT PREPARED BY

Garret Wachowski

AS

DATE

4/5/2023

(Proposed added language shown in blue)

ORDINANCE
AMENDING SECTION 10-1-24 B (1.) (k.)
OF THE ZONING CODE OF THE CITY OF TWO RIVERS
TO PROHIBIT THE CREATION OF NEW DRIVE-THROUGH ESTABLISHMENTS
ON PROPERTIES FRONTING ON WASHINGTON STREET
BETWEEN THE WEST TWIN RIVER AND 21ST STREET

Section 10-1-24, B-1, "Business District," Subsection B, "Uses," (1.) "Conditional Uses," is modified as follows:

Item (k) is hereby repealed and recreated to read as follows:

(kl) Drive-in or drive-through business establishment offering goods or services directly to customers waiting in parked or stopped motor vehicles, whether through a drive-up window or by other means, complying with section 10-1-24 C.

Provided, however, that after June 1, 2023, no new drive-in or drive-through establishments may be created that result in vehicular traffic entering onto the premises of such establishments directly from Washington Street or exiting from the premises of such establishments directly onto Washington Street along that portion of Washington Street lying north of the West Twin River and south of 21st Street.

The prohibition is intended to preserve the appearance and safety of the traditional, pedestrian -friendly downtown business district that exists in this area of the city's downtown, by not allowing such uses that would create vehicle-pedestrian conflicts within these blocks.

FYI: Just for ease of reference, below is the above-referenced language of Section 10-1-24 C

C. Yard area and height.

(1) *Height.* Any building erected or structurally altered shall not exceed 75 feet in height.

(2) *Lot width.* All lots shall have a minimum width of 45 feet.

(3) *Front yard and side yard setbacks.* No front yard or side yard setback requirement for business buildings, except where a front or side yard abuts a district of a different type. The front or side yard requirement shall then be 50 percent of that required in the abutting district. Residential buildings must meet the R-3 requirements.

(4) *Rear yard.* There shall be a rear yard having a minimum depth of 20 feet for a building of two stories or less in height. For each additional story or fractional story in height, the depth of such rear yard shall be increased by five feet.

(5) *Vision clearance.* Vision clearance shall be provided in accordance with section 10-1-15.

(6) *Off-street parking and loading.* Off-street parking and loading facilities shall be provided in accordance with section 10-1-13.

(7) Single- and two-family dwellings constructed in the B-1 district shall comply with the provisions of section 10-1-20.I.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

10.00

Application Date:

4-10-23

☐ Town☐ Village☒ City

of Two Rivers

County of

MANITOWOC

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning ^{July 22, 2023} Time 10 AM and ending ^{July 23, 2023} Time 6 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club☐ Church☐ Lodge/Society☐ Veteran's Organization☐ Fair Association or Agricultural Society☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Fish Derby, Inc (Foundation of Kiwanis Club of Two Rivers)

(b) Address P.O. Box 34, Two Rivers, WI 54241

(Street)

☐ Town☐ Village☒ City

(c) Date organized 1954

(d) If corporation, give date of incorporation July 7, 1966

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Amy Macmillan, 2830 34th St, Two Rivers, WI 54241

Vice President Marvin Moore, 10925 Meadow Dr, Two Rivers, WI 54241

Secretary Sheri Heap, 2007 30th St, Two Rivers, WI 54241

Treasurer Nancy Richter, 605 22nd St, Two Rivers, WI 54241

(g) Name and address of manager or person in charge of affair: Amy Macmillan 2830 34th St, Two Rivers, WI 54241

Phone Number: 920-973-0761

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number CORNER of 22nd + Polk St

(b) Lot WALSH FIELD

Block

(c) Do premises occupy all or part of building? N/A

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: WILL be using existing chain link fenced area as serving area. Will be wristbanding minors under 21.

3. Name of Event

(a) List name of the event Two Rivers Fish Derby + Festival

(b) Dates of event July 22-23, 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Nancy L. Richter, Treas.

(Signature / Date)

Two Rivers Fish Derby, Inc
(Foundation of Kiwanis Club of Two Rivers)

(Name of Organization)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.



Office of City Clerk
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone 920/793-5526
FAX 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL
APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS &
GATHERINGS

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from
and against any and all claims, actions, causes of action, damages, expenses, and
liabilities which may be imposed upon, incurred by or asserted against the City of Two
Rivers by reason of any injury or claim of injury or damage to any person or property
which is associated with or arises out of the applicant's use of the City property and the
dispensing of fermented malt beverage to any person pursuant to any license issued upon
this application.

TWO RIVERS FISH DERBY, INC
Organization
(Foundation of KIWANIS CLUB OF TWO RIVERS)

Nancy L. Richter, Treas
By

4-10-23
Date

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/02/2023	134041	4imprint Inc.	Risky Business Sunglasses - Logowear	258-56700-3901	10878811	250.67
Total 134041:						250.67
03/02/2023	134042	Amazon Business - Debit Memo	Tools/Office/Safety Supplies - Elec	650-59921-3100	139V-LWHY-KT31	744.86
03/02/2023	134042	Amazon Business - Debit Memo	Supplies - WWTP	690-59833-3900	1QWF3-734R-NCMG	29.95
Total 134042:						774.81
03/02/2023	134043	Aurora Health Care	Drug Screens & Pre Placement testing	100-53200-2900	1737931	440.50
Total 134043:						440.50
03/02/2023	134044	Bluestem Forestry Consulting Inc	Urban forestry consulting - 25% payment	260-55210-2900	200	5,825.00
Total 134044:						5,825.00
03/02/2023	134045	Board of Comm. of Pub Lands	Trust Fund Loan Payments	650-29237	0000020373	695,016.15
Total 134045:						695,016.15
03/02/2023	134046	Canteen Vending	Distilled Water - WWTP	690-59820-3900	I30455	54.95
Total 134046:						54.95
03/02/2023	134047	Delta Dental of Wisconsin	Delta Premiums - March 2023	100-21532	1919359	5,723.12
Total 134047:						5,723.12
03/02/2023	134048	Education & Outreach Company	Bookmarks for Water week - Wtr	650-59930-2910	23-106	120.00
Total 134048:						120.00
03/02/2023	134049	Erickson Sports Apparel	Assorted Logowear	258-56700-3901	1114	1,098.00
Total 134049:						1,098.00
03/02/2023	134050	Fire Dept Petty Cash	Petty cash reimbursement	100-52200-3500	2/21/2023	175.78
Total 134050:						175.78

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/02/2023	134051	Frank's Radio Service Inc.	Federal Communications commission: R	100-52100-2441	122235	65.00
Total 134051:						65.00
03/02/2023	134052	Garage Door Specialty LLC	Service - FD	100-52200-3500	2732	240.00
Total 134052:						240.00
03/02/2023	134053	GFL Environmental	Trash Service 1/23/23-2/28/23 - WWTP	690-59820-2900	U30000094145	275.64
Total 134053:						275.64
03/02/2023	134054	Grainger	Duct Seal - WWTP	690-59833-3900	9616445475	14.82
Total 134054:						14.82
03/02/2023	134055	Hawkins Inc	Chemicals - WWTP	690-59823-3900	6408903	1,034.43
03/02/2023	134055	Hawkins Inc	Chemicals - Wtr	690-59823-3900	6405371	1,438.73
Total 134055:						2,473.16
03/02/2023	134056	Info USA Marketing Inc	2023 Polk City Directory - Library	280-55114-3400	10004073187	433.00
Total 134056:						433.00
03/02/2023	134057	James Imaging Systems Inc.	Contract R14490-MPS-01 2/28/23-3/28/2	660-59921-3900	1290054	346.75
Total 134057:						346.75
03/02/2023	134058	Kemira Water Solutions Inc	Kemira Pix - Chemicals - WWTP	690-59824-4910	9017782179	11,423.75
Total 134058:						11,423.75
03/02/2023	134059	Kulpa Jr, Frank	Solar Credit Acct #8419-0	660-21130	3/1/2023	70.70
Total 134059:						70.70
03/03/2023	134060	Kwik Trip	Ultimate Car Wash Gift Cards-5 Count x	806-52100-2901	2900065836(2)	.00
Total 134060:						.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/02/2023	134061	Mammoth Construction LLC	WM breaks - Madison & 11th Street - Wtr	650-59673-3900	1499	4,612.50
Total 134061:						4,612.50
03/02/2023	134062	Manis II, William P	PALS Course Instruction - FD	455-48500	2/22/2023	700.00
Total 134062:						700.00
03/02/2023	134063	Manitowoc Engraving Inc	Print 200 sets of OT Slips - FD	100-52200-2910	31379	254.00
Total 134063:						254.00
03/02/2023	134064	Minnesota Life Insurance Co	Life Insurance premium - March 2023	100-21531	02/20/2023	3,432.16
Total 134064:						3,432.16
03/02/2023	134065	Minnesota Wisconsin Playground	Playground Equipment - Rec	454-55400-8860	2023044	1,292.38
Total 134065:						1,292.38
03/02/2023	134066	Northern Lake Service Inc	TOC Sampling - Wtr	650-59642-2900	2301743	70.17
03/02/2023	134066	Northern Lake Service Inc	Samples - WWTP	690-59820-2900	2301841	686.93
Total 134066:						757.10
03/02/2023	134067	ODP Business Solutions LLC	Supplies - City Mgr	100-51410-3100	287461040001	54.73
Total 134067:						54.73
03/02/2023	134068	Penworthy Company LLC, The	Books J - Lib	280-55112-3420	0588118-IN	348.44
Total 134068:						348.44
03/02/2023	134069	RESCO	Supplies-Elec	660-19154	887541-00	21,433.28
03/02/2023	134069	RESCO	Supplies-Elec	660-19154	887544-00	8,781.24
Total 134069:						30,214.52
03/02/2023	134070	Special Markets Insurance Cons	Volunteer Insurance 5/8/23-5/8/24	100-51930-5200	168229	304.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134070:						304.00
03/02/2023	134071	Stryker Sales LLC	Supplies- FD	270-52300-2100	3989458M	11,041.51
03/02/2023	134071	Stryker Sales LLC	Supplies- FD	270-52300-2100	4020486M	74.82
Total 134071:						11,116.33
03/02/2023	134072	TAPCO	Sign Parts - DPW	100-16120	I747089	2,080.86
03/02/2023	134072	TAPCO	Sign Parts - DPW	100-16120	I747181	920.00
Total 134072:						3,000.86
03/02/2023	134073	Thuermer Law Office	Municipal Prosecuting - Feb 2023	100-51340-2121	FEBRUARY 21, 2023	1,607.00
Total 134073:						1,607.00
03/02/2023	134074	Transcendent Technologies	Ascent Land Records Software Training (100-51510-2920	M6501	326.25
Total 134074:						326.25
03/02/2023	134075	Two Rivers Historical Society	March 2023 Monthly Support Pymt	258-56700-2910	#MAR2023	250.00
Total 134075:						250.00
03/02/2023	134076	Two Rivers Municipal Utilities	19th Street	417-56700-2900	8329-01;2/23	9.78
Total 134076:						9.78
03/02/2023	134077	Vacuum Shop	Service - FD	100-52200-3500	173027	107.96
Total 134077:						107.96
03/02/2023	134078	WCA/Group Health Trust	March 2023 Health Premiums	100-16300	0014056290	168,749.52
Total 134078:						168,749.52
03/02/2023	134079	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5023972621	1,268.82
Total 134079:						1,268.82

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/02/2023	134080	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	2/24/2023	45.00
Total 134080:						45.00
03/02/2023	134081	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;2/23	2,281.75
03/02/2023	134081	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;2/23	2,110.92
03/02/2023	134081	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-9; 2/23	422.42
03/02/2023	134081	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;2/23	111.18
03/02/2023	134081	Wisconsin Public Service	1401 LAKE STREET	660-49390	0401271669-35;2/23	10,882.13
03/02/2023	134081	Wisconsin Public Service	1403 Lake Street	660-59588-2220	0401271669-38;2/23	15.65
Total 134081:						15,824.05
03/02/2023	134082	Wisconsin Retirement System	January 2023 Contributions	100-21520	JANUARY 2023	120,637.77
Total 134082:						120,637.77
03/02/2023	134083	Woodland Dunes Nature Center	Solar Credit Refund - Acct #8420-0	660-21130	3/1/2023	58.70
Total 134083:						58.70
03/03/2023	134084	WPPI Energy	Water Plant equipment retrofit - Wtr	650-29224	INV18896	.00
Total 134084:						.00
03/03/2023	134085	WPPI Energy	Water Plant equipment retrofit - Wtr	650-29224	INV18897	.00
Total 134085:						.00
03/09/2023	134086	ADRC of the Lakeshore	Feb 2023 Donations - Sr Ctr	250-23150	2/28/2023	460.50
Total 134086:						460.50
03/09/2023	134087	Amazon Business - Debit Memo	Supplies - Rec	100-54910-3900	1DYV-4KHG-KQ63	265.00
Total 134087:						265.00
03/09/2023	134088	AnSer Services	After hours answering service-Wt	650-59665-2900	6502-030123	210.00
Total 134088:						210.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/09/2023	134089	Bauer Built Tire-Manitowoc	Loader & Grader Tires	100-16120	170087439	10,548.70
03/09/2023	134089	Bauer Built Tire-Manitowoc	Loader & Grader Tires	100-16120	0170087316	2,972.00
Total 134089:						13,520.70
03/09/2023	134090	Bernhardt, Dennis	Refund - credit balance due to an overch	640-21130	3/8/2023	204.08
Total 134090:						204.08
03/09/2023	134091	Blackstone Publishing	A Audio - Lib	280-55111-3470	2082086	7.95
Total 134091:						7.95
03/09/2023	134092	Border States Industries Inc	Roundslings - Elec	660-59588-3900	925843460	119.52
Total 134092:						119.52
03/09/2023	134093	Brainerd, Cindy	Behringer Room Refund	100-46743	3/07/2023	84.00
Total 134093:						84.00
03/09/2023	134094	Caddy, Lori	Refund - Credit balance due to overchar	690-21130	3/8/2023	17.60
Total 134094:						17.60
03/09/2023	134095	Charter Communications Inc	Service 02/19/23-03/18/23 - Sr. Cntr	100-55140-2900	0000265021923	87.50
Total 134095:						87.50
03/09/2023	134096	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	100-48130	03/02/2023	142.20
Total 134096:						142.20
03/09/2023	134097	Core & Main LP	Tools - Wtr	650-19394	S378003	400.00
03/09/2023	134097	Core & Main LP	Supplies - Wtr	650-59673-3900	S333421	2,987.50
03/09/2023	134097	Core & Main LP	Supplies - Wtr	650-59673-3900	S308355	350.00
03/09/2023	134097	Core & Main LP	PIPE, MAIN: 12" PVC	650-19154	S307558	2,785.75
Total 134097:						6,523.25
03/09/2023	134098	Eis Implement Inc	John Deere Z920M ZTrak (2); John Deer	454-55400-8150	PO# 09391100	18,600.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134098:						18,600.00
03/09/2023	134099	Field Environmental Instrument	Filters for Landfill - Eng	419-53600-3900	PS-INV2303144	777.93
Total 134099:						777.93
03/09/2023	134100	First Line Homes LLC	Refund - credit balance due to an overch	640-21130	3/8/2023	67.09
Total 134100:						67.09
03/09/2023	134101	Frank's Radio Service Inc.	Radio Service Agreement / March 2023 -	100-52210-2410	122535	219.00
Total 134101:						219.00
03/09/2023	134102	Graybar	Supplies-Elec	660-19107	9330939187	2,655.66
Total 134102:						2,655.66
03/09/2023	134103	Heartland Business Systems LLC	HBS Flex Services - IT	100-51450-2130	587034-H	3,000.00
Total 134103:						3,000.00
03/09/2023	134104	James Leasing LLC	Contract JL-171-01 Coverage 2/24/2023-	100-53200-5310	11684	2,499.28
Total 134104:						2,499.28
03/09/2023	134105	Kaat's Water Conditioning Inc	Water for 6303 Riverview - Eng	419-53600-2900	02/28/2023	14.79
Total 134105:						14.79
03/09/2023	134106	Key Benefit Concepts LLC	Post employment - OPEB Valuation	100-51510-2900	2262292	7,200.00
Total 134106:						7,200.00
03/09/2023	134107	Klein, Patricia Ann	Simply Seniors Exercise Class - 02/01/2	100-55300-2900	03/07/2023	57.00
Total 134107:						57.00
03/09/2023	134108	League of Wisc Municipalities	Leaf Collection Study	680-59770-2900	85548	1,000.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134108:						1,000.00
03/09/2023	134109	LeClair Bros Heat/AC Inc	Replace Furnace-High Lift Bldg	650-59678-2900	C9259	5,139.00
Total 134109:						5,139.00
03/09/2023	134110	Manitowoc Disposal Inc	Recycling & Refuse Collect 2/18/2023-3/	640-53620-2900	3/10/2023	14,729.61
03/09/2023	134110	Manitowoc Disposal Inc	Dumpster Service - P & R	640-53620-2900	68551	370.00
Total 134110:						15,099.61
03/09/2023	134111	Manitowoc Engraving Inc	Garbage Stickers - Cust Serv	640-53620-3900	31408	1,185.00
Total 134111:						1,185.00
03/09/2023	134112	Manitowoc Public Utilities	5000 Memorial Drive	650-59602-2900	02/28/2023	636.96
Total 134112:						636.96
03/09/2023	134113	Manitowoc Trophy	Door Signage - P&R	100-55140-3100	43105	36.00
Total 134113:						36.00
03/09/2023	134114	Maritime Plumbing and Mechanical LLC	Lunchroom Project - Labor & Materials/FI	650-59678-2900	49917	6,195.00
Total 134114:						6,195.00
03/09/2023	134115	Mid-State Supply	Bubbler Parts - Rec	100-55140-3500	4559891	64.30
Total 134115:						64.30
03/09/2023	134116	Municipal Elec Utilities of WI	Event Registration - S. Gretz & T. Duessi	660-59930-2920	1028	900.00
03/09/2023	134116	Municipal Elec Utilities of WI	Event Registration - M. Tadych & K. Lueb	690-59856-2920	4029	270.00
Total 134116:						1,170.00
03/09/2023	134117	Payment Service Network	Donation CC Fees	415-55410-2900	273761	24.75
Total 134117:						24.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/09/2023	134118	Payment Service Network	Services 2/1/23-2/28/23	690-59840-3900	272862 & 269858	22.95
Total 134118:						22.95
03/09/2023	134119	Preferred Controls Inc.	Service Contract - 2/17/23-2/17/24 - Wat	650-59643-2900	4619	14,500.00
Total 134119:						14,500.00
03/09/2023	134120	Ramaker & Associates inc	CIMS Cloud Hosting and Tech Support 5/	100-54910-2900	120917	1,200.00
Total 134120:						1,200.00
03/09/2023	134121	Rosado, Rachelle J	Refund - credit balance due to an overch	640-21130	3/8/2023	83.83
Total 134121:						83.83
03/09/2023	134122	Sebco Books	Books JNF - Lib	280-55112-3400	208494	.00
Total 134122:						.00
03/09/2023	134123	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	258-56700-2910	912	750.00
Total 134123:						750.00
03/09/2023	134124	Suettinger's Keys LLC	Single cut keys-Rec	100-55140-3500	124345	4.00
03/09/2023	134124	Suettinger's Keys LLC	Single cut keys & Key tags-Rec	100-55140-3500	124349	13.05
Total 134124:						17.05
03/09/2023	134125	Two Rivers Automotive Inc.	Supplies - P&R	100-55140-3500	5172-287479	47.86
Total 134125:						47.86
03/09/2023	134126	Vodka Straights LLC	Refund - credit balance due to an overch	640-21130	03/08/2023	5.71
Total 134126:						5.71
03/09/2023	134127	Vorpahl Fire & Safety	2023 Annual Inspection - P & R	100-55140-2900	215356926	756.80
Total 134127:						756.80

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/09/2023	134128	WEX Bank	Gasoline	250-55150-3900	87191038	7,646.58
Total 134128:						7,646.58
03/09/2023	134129	WI DNR	CTMI V - J. Rohrer	260-55210-2900	370-0000028610	375.00
Total 134129:						375.00
03/09/2023	134130	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;2/23	140.15
03/09/2023	134130	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;02/23	129.58
03/09/2023	134130	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;2/23	86.69
03/09/2023	134130	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;02/23	82.76
03/09/2023	134130	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;2/23	414.22
03/09/2023	134130	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;2/23	3,318.89
03/09/2023	134130	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;2/23	148.93
03/09/2023	134130	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;2/23	225.85
03/09/2023	134130	Wisconsin Public Service	1520 17TH ST - Rec	100-55140-2220	0401271669-04;2/23	3,246.67
03/09/2023	134130	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;2/23	62.11
03/09/2023	134130	Wisconsin Public Service	1300 35TH STREET - Rec	100-55400-2220	0401271669-07;2/23	183.65
03/09/2023	134130	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;2/23	405.76
Total 134130:						8,445.26
03/09/2023	134131	WPPI - Debit Memo	Feb 2023 Purchased Power	660-59902-2900	25-22023	484,470.76
Total 134131:						484,470.76
03/09/2023	134132	WPRA	2023 Annual Conference Professional R	100-55300-2920	5014	300.00
Total 134132:						300.00
03/10/2023	134133	Cool City Brewery LLC	Facade Improvement Program - Ec Dev	290-56700-7530	03/09/2023	5,000.00
Total 134133:						5,000.00
03/10/2023	134134	Weichert Realtors Cornerstone	Facade Improvement Program - Ec Dev	290-56700-7530	03/09/2023	5,000.00
Total 134134:						5,000.00
03/16/2023	134135	Airgas USA LLC	Oxygen - WWTP	690-59833-2900	9994930488	310.70

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134135:						310.70
03/16/2023	134136	Allstates Rigging	Capital Air Compressor Project - Wtr	650-19107	29937	2,108.20
Total 134136:						2,108.20
03/16/2023	134137	Amazon Business - Debit Memo	Supplies - Wtr	650-59643-3900	14YP-6V3F-MH7V	74.96
03/16/2023	134137	Amazon Business - Debit Memo	Shop Supplies - PW	100-16120	1TW6-6JKF-M31Y	9.40
03/16/2023	134137	Amazon Business - Debit Memo	Office Supplies - Eng	100-53100-3100	1437-TQTN-M6G1	170.25
03/16/2023	134137	Amazon Business - Debit Memo	Supplies - P & R	100-55140-3500	1WJL-DTN9-MFK9	38.85
03/16/2023	134137	Amazon Business - Debit Memo	Supplies - Fin	100-51440-3100	11MX-KHTH-LYN1	99.76
03/16/2023	134137	Amazon Business - Debit Memo	Supplies - WWTP	690-59820-3900	1FPK-MR1N-LPP3	97.48
Total 134137:						490.70
03/16/2023	134138	Automatic Entrances of Wisc. Inc.	Install (2) Stanley magic Force automatic	456-51600-8170	2022900	6,000.00
Total 134138:						6,000.00
03/16/2023	134139	Barking Dog Interpretive Design Inc.	Storywalk Aluminum Post & Frame - Lib	456-51600-8170	17726	10,215.40
Total 134139:						10,215.40
03/16/2023	134140	Blackstone Publishing	A-audio-Lib	280-55111-3470	2088141	68.00
Total 134140:						68.00
03/16/2023	134141	Canteen Vending	Distilled Water - WWTP	690-59820-2900	I30925	60.95
Total 134141:						60.95
03/16/2023	134142	Communications Engineering Co	Services - Lib	280-55110-2410	398608	813.46
Total 134142:						813.46
03/16/2023	134143	Country Visions Cooperative	Diesel - DPW	100-16120	STATEMENT 2/28/23	12,674.50
Total 134143:						12,674.50
03/16/2023	134144	Dixon Engineering Inc	Basin Inspections - Wtr	650-59672-2900	23-0258	3,850.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/16/2023	134144	Dixon Engineering Inc	Basin Inspections - Wtr	650-59672-2900	23-0259	3,250.00
03/16/2023	134144	Dixon Engineering Inc	Basin Inspections - Wtr	650-59672-2900	23-0260	4,150.00
Total 134144:						11,250.00
03/16/2023	134145	Eis Implement Inc	Service - FD	100-52200-3500	2/28/2023	672.66
Total 134145:						672.66
03/16/2023	134146	ENTERPRISE FM TRUST	Lease Payments - Multiple Vehicles	690-59828-2410	FBN4693998	9,792.18
Total 134146:						9,792.18
03/16/2023	134147	Erickson Sports Apparel	Ice Cream Sundae Shirts - CM	258-56700-3901	1130	1,758.00
Total 134147:						1,758.00
03/16/2023	134148	Fastenal	Monthly Vending Machine - Elec	660-59588-3900	WIMAN296657	252.68
Total 134148:						252.68
03/16/2023	134149	Fire Dept Petty Cash	Petty cash reimbursement	100-52300-3300	3/14/2023	67.07
03/16/2023	134149	Fire Dept Petty Cash	Petty cash reimbursement	100-52200-3500	03/14/2023	24.42
Total 134149:						91.49
03/16/2023	134150	Fluoramics Inc	Supplies - Wtr	650-59643-3900	29831	215.03
Total 134150:						215.03
03/16/2023	134151	Foster Coach Sales Inc	Medtec Locking Paddle Latch - FD	100-52300-2410	25499	181.02
Total 134151:						181.02
03/16/2023	134152	Goodchild, Judy	Reimburse for Items purchased for 3.14	250-55150-3900	MARCH 14, 2023	40.54
Total 134152:						40.54
03/16/2023	134153	Great Lakes Roofing Corp	Roof - Lib	280-55110-2410	A69069	1,161.73

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134153:						1,161.73
03/16/2023	134154	H.Boisch Solutions LLC	Annual Service contract for under 100 se	100-52100-2402	1238	5,000.00
Total 134154:						5,000.00
03/16/2023	134155	Hawkins Inc	Yamada Pump - Wtr	650-59641-3900	6421401	1,340.01
Total 134155:						1,340.01
03/16/2023	134156	Heartland Business Systems LLC	QSC Repair - IT	100-51450-2410	585762-H	468.53
Total 134156:						468.53
03/16/2023	134157	Holiday Outdoor Decor	Red Vinyl Bows - CM	258-56700-2900	INV7965	1,480.25
Total 134157:						1,480.25
03/16/2023	134158	Hubbart Electric Inc	Labor to Trouble shoot amid filter sys - wt	650-59642-2900	18170	88.00
Total 134158:						88.00
03/16/2023	134159	Huskie Tools LLC	4 - 6 Ton Dies - Elec	660-59588-3900	IN730997	162.07
Total 134159:						162.07
03/16/2023	134160	HydroCorp	Monthly Charge CCR PProgram	650-59664-2900	0071231-IN	3,280.00
Total 134160:						3,280.00
03/16/2023	134161	InfoSend Inc.	Utility Bill Mailing - February 2023	690-59840-3110	231559	3,852.02
Total 134161:						3,852.02
03/16/2023	134162	Mammoth Construction LLC	Replace valve - Prairie & 29th St - Wtr	650-19343	1512	2,950.00
Total 134162:						2,950.00
03/16/2023	134163	Manitowoc Disposal Inc	Shop Dumpster Service - DPW	640-53310-2900	68552	288.75
03/16/2023	134163	Manitowoc Disposal Inc	Beach Box - Rec	640-53620-2900	65547	250.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134163:						538.75
03/16/2023	134164	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	408117; 2/23	27.66
Total 134164:						27.66
03/16/2023	134165	Marco	Agreement 016-1603090-000 - Lib	280-55110-2130	33556854	513.41
Total 134165:						513.41
03/16/2023	134166	Maritime Plumbing and Mechanical LLC	Remove Drinking Fountain - Lib	280-55110-2410	1344MP	317.00
Total 134166:						317.00
03/16/2023	134167	Menards - Manitowoc 3141	Supplies - FD	100-52210-2410	3/16/23	76.36
Total 134167:						76.36
03/16/2023	134168	Mid-American Research Chemical	Supplies - Rec	100-55140-3500	0784742-IN	725.50
Total 134168:						725.50
03/16/2023	134169	Mid-State Supply	Supplies - Rec	100-55140-3500	4561701	33.65
Total 134169:						33.65
03/16/2023	134170	Midwest Chemical & Equipment	Belt Press - WWTP	690-59825-4920	7019	11,681.75
Total 134170:						11,681.75
03/16/2023	134171	North Central Laboratories	Triode-WWTP	690-59820-3900	484008	504.60
Total 134171:						504.60
03/16/2023	134172	ODP Business Solutions LLC	Highlighter-Credit	690-59840-3900	280100231001	8.59-
03/16/2023	134172	ODP Business Solutions LLC	Supplies - Customer Service	690-59840-3900	301054554001	272.74
Total 134172:						264.15
03/16/2023	134173	OpenPoint LLC	OpenPoint Subscription - Mar 2023	660-59923-2403	1348	2,350.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134173:						2,350.00
03/16/2023	134174	Parkitecture & Planning LLC	Construction Documents - Post Design A	415-55410-2900	9	3,186.00
03/16/2023	134174	Parkitecture & Planning LLC	Conceptual Design & Public Input	454-55400-2900	4 - 2/7/2023	488.00
Total 134174:						3,674.00
03/16/2023	134175	Penworthy Company LLC, The	Supplies-Lib	280-55112-3530	0588751-IN	173.10
Total 134175:						173.10
03/16/2023	134176	Pomp's Tire Services	Tires-DPW	100-16120	40066740	569.88
Total 134176:						569.88
03/16/2023	134177	Preston, Diane	Cancellation of Grumpy old Men at Firesi	250-55150-3300	MARCH 14, 2023	155.00
Total 134177:						155.00
03/16/2023	134178	Schaus Roofing/Mechanical	Service - FD	100-52200-3500	SD7590	887.00
Total 134178:						887.00
03/16/2023	134179	Sebco Books	Jnf-Lib	280-55112-3400	208494 (2)	400.59
Total 134179:						400.59
03/16/2023	134180	SEERA	Focus Program - 02/28/2023	660-29253	3/15/2023	3,896.80
Total 134180:						3,896.80
03/16/2023	134181	SJE	Gas detector - WWTP	690-59820-3900	CD99473631	2,542.14
Total 134181:						2,542.14
03/16/2023	134182	Strand Associates Inc	General WTP & Chemical Feed - Wtr	650-59923-2900	0194091	2,301.84
Total 134182:						2,301.84
03/16/2023	134183	Superior Chemical Corp	Supplies - City Hall	100-51600-3500	357690	239.41

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134183:						239.41
03/16/2023	134184	TA Motorsports Inc	Supplies - Rec	100-54910-3900	237721	192.82
Total 134184:						192.82
03/16/2023	134185	Tech Products Inc.	Aluminum Tag Holders - Elec	660-59588-3900	106859	160.82
Total 134185:						160.82
03/16/2023	134186	Tess, Eli J.	Wrong Court for Payment	100-21125	3/8/2023	10.00
Total 134186:						10.00
03/16/2023	134187	Town & Country Engineering Inc.	Lincoln St Contract Assist/prep bid pkg la	690-19107	25009	3,754.47
03/16/2023	134187	Town & Country Engineering Inc.	Const Site visits & Minor Layout Revision	690-19107	25010	4,327.70
Total 134187:						8,082.17
03/16/2023	134188	Two Rivers Buses Inc	Senior Center to Rahr West Museam	250-55150-3800	CM300758	123.30
Total 134188:						123.30
03/16/2023	134189	Uniform Shoppe	Richard Barbier - Shirt - FD	100-52200-3850	331749	74.95
03/16/2023	134189	Uniform Shoppe	Paul Reiser - Shoe/Pan - FD	100-52200-3850	331750	206.90
03/16/2023	134189	Uniform Shoppe	BB Caps - FD	100-52200-3850	331755	179.55
Total 134189:						461.40
03/16/2023	134190	Unique	Prof Serv - Lib	280-55110-2130	6110663	23.30
Total 134190:						23.30
03/16/2023	134191	US Bancorp	Vehicles & Equipment Contract Pymnt 4/	690-29237	494576275	78,398.76
Total 134191:						78,398.76
03/16/2023	134192	USA Blue Book	Lab Supplies - Wtr	650-59641-3900	285327	229.56

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134192:						229.56
03/16/2023	134193	Water Quality Investigations LLC	Two Rivers CCT Implementation 2/6/23-3	650-59923-2900	0223_09	8,752.65
Total 134193:						8,752.65
03/16/2023	134194	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5024198734	932.74
Total 134194:						932.74
03/16/2023	134195	Wisc Dept of Natural Resources	DNR Review of landfill Mod Plan	419-53600-2900	4350-12952	1,650.00
Total 134195:						1,650.00
03/16/2023	134196	Wisc Dept Of Revenue-DEBITMEMO	TID Administrative Certification Fee	246-56700-2900	2-010-116-000	1,800.00
Total 134196:						1,800.00
03/16/2023	134197	Wisc Dept Of Revenue-DEBITMEMO	March 2023 Sales Tax	640-29410	3/15/2023	8,484.03
Total 134197:						8,484.03
03/16/2023	134198	Wisc State Laboratory/Hygiene	Flouride Samples Feb 2023	650-59642-2900	736870	28.00
Total 134198:						28.00
03/16/2023	134199	Wisconsin Library Association	Membership Dues	280-55110-2130	17169	277.34
Total 134199:						277.34
03/16/2023	134200	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;2/23	2,147.10
Total 134200:						2,147.10
03/16/2023	134201	Woodland Dunes Nature Center	Seed for Zander Park Project-Lib	456-51600-8170	2330	518.00
Total 134201:						518.00
03/16/2023	134202	WPPI - Debit Memo	March 2023 Purchased Power	280-55110-2950	INV18898	1,075.67
03/16/2023	134202	WPPI - Debit Memo	March 2023 Purchased Power	650-29224	INV18897	117.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/16/2023	134202	WPPI - Debit Memo	March 2023 Purchased Power	650-29224	INV18896	390.23
Total 134202:						1,583.20
03/16/2023	134203	Yang, Chimnue	Refund of 2022 Real Estate Tax Overpay	100-16000	3/10/2023	557.12
Total 134203:						557.12
03/21/2023	134204	Patriot Properties, Inc.	Patriot - Migrate the City of TR from Asse	100-51530-2130	INV4323191	9,800.00
Total 134204:						9,800.00
03/23/2023	134205	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	3/17/2023	45.00
Total 134205:						45.00
03/23/2023	134206	Amazon Business - Debit Memo	Clothing - Fire	100-52200-3850	16N3-CKPP-KLMQ	123.47
03/23/2023	134206	Amazon Business - Debit Memo	Supplies - Senior Center	250-55150-3900	1NLF-YNGL-MQDL	149.98
03/23/2023	134206	Amazon Business - Debit Memo	Supplies - Senior Center	250-55150-3900	1TDN-H1JD-KPLV	177.48
Total 134206:						450.93
03/23/2023	134207	Aurora Health Care	Drug Screens & Pre Placement testing	100-53200-2900	48506	661.00
Total 134207:						661.00
03/23/2023	134208	Barbara Kintopf	Refund - Cancellation of Brewer Trip	250-55150-3300	3/16/2023	82.00
Total 134208:						82.00
03/23/2023	134209	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1993132	44.94
03/23/2023	134209	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	1994471	189.96
Total 134209:						234.90
03/23/2023	134210	Cody Johnson	Reimbursement	100-46230	REIMBURSEMENT	2,707.00
Total 134210:						2,707.00
03/23/2023	134211	Commercial Recreation Specialists	Central Park Splash Pad - Central Park	415-55410-8200	0021250	49,285.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134211:						49,285.00
03/23/2023	134212	Fire-Dex GW LLC	Bunker Coat & Pants - FD	100-52210-2410	5-272	251.05
Total 134212:						251.05
03/23/2023	134213	Global Recognition Inc.	Bronze Schmitt Plaques / Central Park W	415-55410-8200	268046	14,705.00
Total 134213:						14,705.00
03/23/2023	134214	Itron Inc	Hardware & Software Maintenance 12/1/	690-59840-3900	634022	3,452.55
Total 134214:						3,452.55
03/23/2023	134215	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1298397	797.45
03/23/2023	134215	James Imaging Systems Inc.	RI13705-01 - Coverage Period 2/18/23 t	100-55140-3100	1298083	180.34
03/23/2023	134215	James Imaging Systems Inc.	Contract RI3706-01 - Coverage 2/18/23 t	100-53100-3100	1298084	368.09
Total 134215:						1,345.88
03/23/2023	134216	Koeppel Electric	Refund - Overpayment On Inv #2023-37	100-44310	2022-39	40.00
Total 134216:						40.00
03/23/2023	134217	Liberty Mutual Insurance	Property Blanket Increase	100-16310	14525136	64,148.88
Total 134217:						64,148.88
03/23/2023	134218	Manitowoc Co Solid Waste	Account #162 February 2023 Service - E	640-53620-2900	STATEMENT 26442	8,021.49
Total 134218:						8,021.49
03/23/2023	134219	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	3/16/2023	1,187.60
Total 134219:						1,187.60
03/23/2023	134220	Manitowoc Disposal Inc	Recycling & Refuse Collect 3/4/2023-3/1	640-53620-2900	3/4/2023-3/17/2023	14,729.61
Total 134220:						14,729.61

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/23/2023	134221	Memorial Drive Vet Clinic	Xanti Vaccines	461-52100-8150	330267	142.89
Total 134221:						142.89
03/23/2023	134222	Mid-American Research Chemical	Supplies-Rec	100-55140-3500	0785425-IN	584.00
Total 134222:						584.00
03/23/2023	134223	Miller, Maureen	Refund - Cancellation of Brewer Trip	250-55150-3300	03/16/2023	82.00
Total 134223:						82.00
03/23/2023	134224	Northwest Tech College	Equipment Rental - PD	100-52115-2920	CS36677	400.00
Total 134224:						400.00
03/23/2023	134225	ODP Business Solutions LLC	Office Supplies - Clerk	100-51420-3100	300666070001	34.47
03/23/2023	134225	ODP Business Solutions LLC	Office Supplies - Clerk	100-51420-3100	300686227001	44.99
Total 134225:						79.46
03/23/2023	134226	State of Wisconsin	February 2023 penalty surcharges	100-21125	3/16/2023	2,520.85
Total 134226:						2,520.85
03/23/2023	134227	Streicher's	Clothing / Wandrie - PD	100-52115-3850	I1606513	239.00
Total 134227:						239.00
03/23/2023	134228	Two Rivers Automotive Inc.	Parts - Rec	100-55140-2410	5172-288109	29.00
Total 134228:						29.00
03/23/2023	134229	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	2595-06, 3-9-23	5.81
Total 134229:						5.81
03/23/2023	134230	U.S. Bank-Debit Memo	STATE TRUST FUND LOAN PAYOFF -	650-29221	19627	1,450,789.37
Total 134230:						1,450,789.37

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/23/2023	134231	Village of Mishicot Treasurer	February 2023 Municipal Court Forfeiture	100-21125	3/16/2023	700.00
Total 134231:						700.00
03/23/2023	134232	Waukesha Co Technical College	Tuition & Materials Fees - M. Klumpyan	100-52115-2920	S0794670	61.88
Total 134232:						61.88
03/23/2023	134233	Wisconsin Media	Liquor License	100-51420-3220	0005330980	720.40
03/23/2023	134233	Wisconsin Media	Park & Rec Advertising - 2/1/23-2/28/23	454-55400-8990	0005407181	600.74
Total 134233:						1,321.14
03/23/2023	134234	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;3/23	86.12
03/23/2023	134234	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-01;3/23	69.53
03/23/2023	134234	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;3/23	378.53
Total 134234:						534.18
03/24/2023	134235	Wells Fargo Vendor Financial Services	Buy Out Bobcat Skidsteer - Tracked (202	457-53300-8100	QUOTE ID 4372683	22,567.16
Total 134235:						22,567.16
03/29/2023	134236	U.S. Bank-Debit Memo	Credit Card Usage - February/March 202	100-16000	STATEMENT 03-06-2023	51,239.51
Total 134236:						51,239.51
03/30/2023	134237	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	3/17/23 - TR SENIOR CEN	45.00
Total 134237:						45.00
03/30/2023	134238	AECOM Technical Services Inc	6 Month Landfill Support	419-53600-2900	2000734786	3,095.00
Total 134238:						3,095.00
03/30/2023	134239	Airgas USA LLC	Tools - Water	650-59643-3900	9135946969	341.76
Total 134239:						341.76
03/30/2023	134240	Amazon Business - Debit Memo	Supplies - DPW	100-16120	1QM9-G3YD-L4PC/17CT-	361.69
03/30/2023	134240	Amazon Business - Debit Memo	Supplies - Maint	100-51600-3500	1CCY-6H37-KWQG	144.78

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134240:						506.47
03/30/2023	134241	ASL Partners LLC	Interpreting Services - PD	100-52100-2100	2367	279.30
03/30/2023	134241	ASL Partners LLC	Interpreting Services - PD	100-52100-2100	2400	233.00
Total 134241:						512.30
03/30/2023	134242	Behr, Sara	Refund - Gymnasium	100-29410	3/27/2023	111.30
Total 134242:						111.30
03/30/2023	134243	Charter Communications Inc	Service 03/19/23-4/18/23 - Sr. Cntr	100-54150-2900	0000265031923	87.50
Total 134243:						87.50
03/30/2023	134244	CliftonLarsonAllen LLP	Progress Billing/Dec 2022 Audit	100-51510-2110	3618565	12,600.00
Total 134244:						12,600.00
03/30/2023	134245	Cool City Cleaners Inc	Towels - WWTP	690-59820-2900	001434	56.00
Total 134245:						56.00
03/30/2023	134246	Delta Dental of Wisconsin	Delta Premiums - April 2023	100-21532	1934853	5,744.53
Total 134246:						5,744.53
03/30/2023	134247	Fastenal	Monthly Vending Machine - WTR	650-59643-3900	WIMAN296659	27.78
03/30/2023	134247	Fastenal	Hardware - WWTP	690-59833-3900	WIMAN297057	195.22
Total 134247:						223.00
03/30/2023	134248	Frank's Radio Service Inc.	Portable Radio UHG - Rec	100-55140-3500	2023-0504	979.96
Total 134248:						979.96
03/30/2023	134249	Frontier	Telephone - Wtr	650-59661-2200	5741-03/23	79.30
Total 134249:						79.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/30/2023	134250	Garage Door Specialty LLC	Service - FD	100-52200-3500	2985	150.00
Total 134250:						150.00
03/30/2023	134251	GFL Environmental	Services 03/01/23-03/31/23 -WWTP	690-59820-2900	U30000097499	272.00
Total 134251:						272.00
03/30/2023	134252	Graybar	Central Park Bandstand - Lighting	660-19107	9331141291	822.54
03/30/2023	134252	Graybar	Materials - Elec	660-59588-3900	9331182557	883.62
Total 134252:						1,706.16
03/30/2023	134253	Hach Company	Stormwater Test Kit	680-59770-3900	13494987	892.25
Total 134253:						892.25
03/30/2023	134254	Harmony Technologies LLC	Consulting/Support 1/1/23-3/31/23 - FD	455-52200-3900	5113	260.00
Total 134254:						260.00
03/30/2023	134255	Hawkins Inc	Azone 15 - Water	650-59641-3910	6413865	1,308.17
Total 134255:						1,308.17
03/30/2023	134256	Jerrys Transmission Service Inc	Parts - Fire	100-52300-2410	0040642	291.79
Total 134256:						291.79
03/30/2023	134257	Lester Public Library Foundation	Spring Book Sale Proceeds	280-48300	3/27/2023	396.95
Total 134257:						396.95
03/30/2023	134258	Manitowoc / Two Rivers Puzzles	Two Rivers Puzzle - Rec	250-55150-3900	INV0026	66.00
Total 134258:						66.00
03/30/2023	134259	Manitowoc Co Highway Department	Salt Brine	100-53330-3900	26543	848.26
Total 134259:						848.26

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
03/30/2023	134260	Manitowoc Co Lawn & Recreation	ZT1 42 Fab Mower: ZT:42FAB D ZT - Re	454-55400-8150	19321	3,699.00
Total 134260:						3,699.00
03/30/2023	134261	Manitowoc Co Solid Waste	Solid Waste Removal	690-59855-2900	26463	181.66
Total 134261:						181.66
03/30/2023	134262	Manitowoc Engraving Inc	Business Cards - T. Christensen	100-53200-3100	31438	89.00
Total 134262:						89.00
03/30/2023	134263	Manitowoc Trophy	Trophy - P & R	100-55300-3900	43169	29.00
Total 134263:						29.00
03/30/2023	134264	McMahon Associates Inc	Sandy Bay Highlands Stormwater Analys	680-19107	930106	637.50
Total 134264:						637.50
03/30/2023	134265	Minnesota Life Insurance Co	Life Insurance premium - April 2023	100-21531	APRIL 2023	3,432.16
Total 134265:						3,432.16
03/30/2023	134266	MSA Professional Services Inc	Two Rivers GIS Services	680-59730-2900	R10511016.0-1	1,981.25
Total 134266:						1,981.25
03/30/2023	134267	ORBIS Corp.	Recycling Bins	640-53625-3900	37139442	6,258.00
Total 134267:						6,258.00
03/30/2023	134268	Patriot Properties Inc.	Professional Services-Removing Data fro	100-51530-2130	ONV4323452	1,000.00
Total 134268:						1,000.00
03/30/2023	134269	Perry Electric LLC	Senior Center - Kaska Room Replaceme	100-55140-2900	274	1,655.00
Total 134269:						1,655.00
03/30/2023	134270	Quadient Finance USA Inc.	Postage - Closing Date 3/24/23	100-51510-2900	CLOSING DATE 3/24/23	6,020.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134270:						6,020.00
03/30/2023	134271	Quarles & Brady LLP	Sewerage System Revenue Bonds	690-19107	STATEMENT NO. 6555039	12,000.00
Total 134271:						12,000.00
03/30/2023	134272	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	3944	70.00
Total 134272:						70.00
03/30/2023	134273	Schroeder Bros Co	Shipping - WWTP	690-59820-2900	3/10/2023	22.31
Total 134273:						22.31
03/30/2023	134274	Strong, Ronald I	Futsal Official - Rec	100-55300-2900	2/14/2023	350.00
Total 134274:						350.00
03/30/2023	134275	T.A. Motorsports - Grand Rental	Lawn Equipment - P & R	454-55400-8150	21385	5,007.55
Total 134275:						5,007.55
03/30/2023	134276	Thuermer Law Office	Municipal Prosecuting - March 2023	100-51340-2121	MARCH 289, 2023	1,607.00
Total 134276:						1,607.00
03/30/2023	134277	Veterans' Plumbing LLC	Services - Rec	100-55140-3500	8835	118.00
Total 134277:						118.00
03/30/2023	134278	WCA/Group Health Trust	April 2023 Health Premiums	100-16300	APRIL 2023	165,686.11
Total 134278:						165,686.11
03/30/2023	134279	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5024372160	1,268.82
Total 134279:						1,268.82
03/30/2023	134280	WEX Bank	Gasoline	250-55150-3900	87856220	6,118.31

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 134280:						6,118.31
03/30/2023	134281	Wilsmann, John	Energy Star Rebate - Dehumidifier	660-29253	3/29/2023	15.00
Total 134281:						15.00
03/30/2023	134282	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;3/23	1,918.69
03/30/2023	134282	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;3/23	18.58
03/30/2023	134282	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;3/23	8,650.92
03/30/2023	134282	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;3/23	1,627.98
03/30/2023	134282	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;3/23	1,697.73
03/30/2023	134282	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;3/23	55.96
Total 134282:						13,969.86
03/30/2023	134283	Wisconsin Retirement System	February 2023 Contributions	100-21520	FEBRUARY 2023	120,179.63
Total 134283:						120,179.63
Grand Totals:						4,013,175.16



**TWO
RIVERS**
WISCONSIN

Section 11, Item B.

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087

Name (Last, First, Middle): Derby, Shannon, L

Home Address: 1713 24th Street, Two Rivers WI 54241

Phone: +19209736054 Email: Derbv1980@gmail.com

Employer/Business: VT industries

Employer Address: 1 Fagers Drive

Occupation: Manufacturing

Which Committee, Commission, or Board do you wish to serve on?

The Environmental Advisory Commission

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

B I care deeply about the environment. I would like to be part of a team of like-minded

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

No, I do not have any conflict of interests.

Signature

Date

