



CITY COUNCIL WORK SESSION

Monday, March 31, 2025 at 6:00 PM

Lester Public Library - Community Room,
1001 Adams Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY DEPUTY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. ACTION ITEMS

A. 25-056 Resolution Designating May 10, 2025 as International Migratory Bird Day

Recommended Action:

Motion to waive reading and adopt the resolution

B. 25-057 Consider Amendment to TID 8 Capital Grant to Pop-Start Restaurant Group, LLC, to Extend Certain Deadline Dates Associated With Grant Assistance for Improvements at 1033 22nd Street

Recommended Action:

Motion to authorize extending the deadline dates as recommended by the City Manager

5. DISCUSSION ITEMS

A. Update on City Hall Elevator Project

B. Discuss Proposed Amendments to Various City Ordinances (to be Presented for Action at Upcoming Meetings)

1. Ordinance to Amend Chapter 6-9, Massage Establishments, to Eliminate Local Licensing Requirement for Massage Establishments and Massage Technicians--Already Subject to State Licensing Requirements
2. Amendments to Chapter 7-4, Trees and Shrubs
3. Amendments to Chapter 6-13, Regulation of Short-Term Rentals
4. Other

C. Discuss Proposed Budget Amendments Related to Capital Projects

D. Discuss Setting Parameters for Redevelopment of City-Owed Former Eggers Industries Downtown Site

6. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

International Migratory Bird Day Resolution

WHEREAS, Migratory birds are some of the most beautiful and easily observed wildlife that share our communities *and*

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, *and*

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, *and*

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, *and*

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, *and*

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, *and*

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico the Caribbean and the southern U.S., *and*

WHEREAS, hundreds of thousands of people will observe IMBD gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, *and*

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation but also a call to action,

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Two Rivers does name May 10, 2025 as International Migratory Bird Day, in the city of Two Rivers, in the County of Manitowoc, and we urge all citizens to celebrate this observance and to support efforts to protect and conserve Migratory Birds and their habitats in our community and the world at large.

Dated this 31 day of March 2025

MEMORANDUM

TO: City Council

FROM: Gregory E. Buckley
City Manager



DATE: March 28, 2025

SUBJECT: Amendment to TID 8 Business Grant to Pop-Start Restaurant Group LLC
To Assist With Improvements at 1033 22nd Street

I am requesting that the City Council authorize an amendment to the above-described agreement, originally approved on August 4, 2024, to change several deadline dates as follows:

	<u>Original Date</u>	<u>Proposed Date</u>
Complete Required Capital Investment Of at Least \$100,000	March 31, 2025	June 30, 2025
Business Open Date	March 31, 2025	June 30, 2025
Submit Documentation of Developer Expenditures for Required Capital Investment	March 31, 2025	June 30, 2025

At a meeting on March 21 with one of the principals in the business and their banker, we reviewed the status of this project. The building was purchased in October 2024, renovations began in January of this year, and about \$70,000 has been spent on work on the building to date. The pizza oven has been delivered, and is scheduled for installation in early April. There have been no draws on the \$63,000 City loan (authorized through the BIDC) to date, but they should start drawing on that loan shortly.

The project is taking a little longer than these investors anticipated, but they are confident about completing work and opening some time in May. I am recommending the dates above to allow a little “cushion,” so we don’t have to consider any further amendments.

Note: The BIDC at its meeting on March 25 authorized an increased loan amount of up to \$20,000 for this project, to cover additional documented capital costs. While the Pop-Start investors are hopeful that they will not need that full amount, they are incurring some extra costs to make the facility ready and want to have this contingent funding available. The bank is pursuing authorization for a similar increase in the bank loan, for working capital purposes.