



**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, September 8, 2026 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Board Members: Kathryn Gadd, Jack Powalisz, Don Weiss, Laura Waalkens, Lisa Steinhauer, Mary Glaser, Katie Stone, Shannon Derby, Bonnie Shimulunas

3. PUBLIC INPUT

4. APPROVAL OF BOARD MEETING MINUTES—Action item

Last meeting date: August 11, 2026

5. RECEIVE AND FILE MONTHLY EXPENDITURE AND FINANCIAL REPORTS—Action item

Date: August 2026

6. BOARD MEMBER COMMENT

7. DIRECTOR'S REPORT

8. COMMUNICATIONS

A. Newsletter: Lester Public Library *Library Links*—Sept 2026

9. REPORT FROM CITY COUNCIL REPRESENTATIVE

10. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

11. REPORT FROM COUNTY REPRESENTATIVE

12. UNFINISHED BUSINESS

A. Director Six-month Priorities Progress

B. Bylaws Review—Action item

13. NEW BUSINESS

A. Resolution of Gratitude Ned Guyette—Action item

B. 2027 Budget Review

14. BOARD EDUCATION

A. The Life Cycle of a Library Book by the Wisconsin Library Association

B. When There is a Book Challenge by the Wisconsin Library Association

15. CLOSED EXECUTIVE SESSION—Personnel Compensation and Personnel Matters

The Library Board of Trustees may convene in closed session pursuant to Wis. Stat. § 19.85(1)(c) to consider employment, compensation, or performance evaluation data of public employees over which the Board has jurisdiction or exercises responsibility.

16. ADJOURNMENT—Action item

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, August 11, 2026 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** - President Gadd called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: Kathryn Gadd, Jack Powalisz, Don Weiss, Laura Waalkens, Lisa Steinhauer, Ned Guyette, Mary Glaser and Bonnie Shimulunas. Absent and excused: Katie Stone and Shannon Derby. Also present: Terry Ehle, Director; Rebecca Scherer, MCLS Director; Kendra Sand and Tori Garber from Cretton Enterprises.
3. **PUBLIC INPUT** – Rebecca Scherer shared information about the upcoming Community Baby Shower sponsored by Healthiest Manitowoc County Investing Early Initiative on Friday, October 2 from 4:00-6:30 PM and asked if anyone was interested in volunteering for the event.
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the July 14, 2026 meeting, made by Powalisz, second made by Guyette. Voice vote carried unanimously.
5. **RECEIVE AND FILE MONTHLY EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from July 2026, made by Weiss, second made by Shimulunas. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT** – Weiss commented that he liked the new format of the Director's Report and felt it was informative. Gadd thanked board members who had assisted in helping with room setups throughout the month.
7. **DIRECTOR'S REPORT**
Ehle fielded questions and comments concerning her report.
8. **COMMUNICATIONS**
 - A. Newsletter: Lester Public Library *Library Links*—Aug 2026
 - B. Article: Seehafernews *Jurassic Junction Brings Learning to Life at the Lester Public Library*
 - C. Facebook Post: Two Rivers WI Community page, July 18, 9:45 AM
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – None.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**
The school district continues to seek special education teachers and paraprofessionals. A new Special Education Director, Jason Bull, has been hired. Back-to-school in-service activities and back-to-school nights will take place the week of August 24. Glaser also discussed partnership opportunities with the Lester Public Library. With dedicated library classes no longer offered in the elementary schools, the representative asked whether the library could provide book talks for various grade levels featuring books appropriate to different reading levels. Given limited classroom time and the absence of elementary school librarians, these could potentially be provided through video recordings.

11. REPORT FROM COUNTY REPRESENTATIVE

County representatives reported that the County Finance Director position remains vacant, with applications continuing to be received and reviewed. County Supervisors were invited to attend Drug Court to learn more about the program. The Coroner's Office has increased the benefits package for part-time coroners in recognition of the on-call nature of the position. County 4-H groups designed, manufactured, and installed signs promoting the upcoming County Fair. Due to manpower shortages, the County will not provide snowplowing services to villages and townships this winter.

12. UNFINISHED BUSINESS

- A. Representative reports – Discussed the new representative report format and how it worked this month. Ehle will send a link to the report each month when the Board packet is distributed.
- B. Director Six-month Priorities Progress – Ehle provided an update on progress toward her six-month priorities as outlined in her Director's Report.

13. NEW BUSINESS

- A. Resolution Upon Retirement Jeff Dawson—Motion to waive the reading and adopt the resolution made by Waalkens, second made by Guyette. Voice vote carried unanimously.
- B. Bylaws Review
 - i. Sec. 2-5-8. Library Board – The Board discussed the library bylaws in relation to state statutes and City ordinances, including board member composition, term limits, and removal of board members for cause. Ehle provided information and answered questions. The Board will revisit the matter at the next Board meeting.
 - ii. Addition of Indemnification Clause – Ehle reported that, after consultation with the City Attorney and City Manager regarding a proposed indemnification clause, she recommended that no clause be added, as the City's existing coverage already protects Board members while serving in their official capacity. Board agreed.

14. BOARD EDUCATION

- A. Kendra Sand and Tori Garber from Cretton Enterprises, the library landscapers, provided a tour of the library gardens.
- B. Ehle provided board with Trustee Tales Article: Library Advocacy.

15. CLOSED EXECUTIVE SESSION—None

16. ADJOURNMENT – Motion to adjourn made by Waalkens, second made by Powalisz. Voice vote carried unanimously. Meeting adjourned at 7:16 PM.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

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CITY OF TWO RIVERS

Balance Sheet
August 31, 2026

LIBRARY FUND 280

ASSETS

280-11100	CASH	387,830.87	
280-11800	PETTY CASH ADVANCES	450.00	
280-13800	OTHER ACCOUNTS RECEIVABLE	.00	
280-14400	DUE FROM OTHER FUNDS	.00	
280-15800	DUE FROM TAX FUND	.00	
280-16200	PREPAID TELEPHONE CHARGES	.00	
Total Assets			388,280.87

LIABILITIES AND EQUITY

LIABILITIES

280-21100	ACCOUNTS PAYABLE	.00	
280-21110	PAYROLL PAYABLE	.00	
280-21520	DUE WI RETIREMENT FUND	.00	
280-21530	HEALTH INS DDCTNS PAYBLE	.00	
280-21531	LIFE INSURANCE DED PAYABL	.00	
280-21532	DENTAL INSURANCE PAYABLE	.00	
280-21540	CHARITABLE CONT PAYABLE	.00	
280-21541	LIBRARY DEDUCTION PAYABLE	.00	
280-21550	UNION DUES DDCTNS PAYABLE	.00	
280-21560	SECTION 125 PAYABLE	.00	
280-21561	CREDIT UNION DDCTNS PAYAB	.00	
280-21570	ICMA ANNUITY PAYABLE	.00	
280-21581	GARNISHMENT OF WAGES-TAX	.00	
280-21590	OTHER DEDUCTIONS PAYABLE	.00	
280-21810	UNUSED VACATION CREDITS	.00	
280-21910	UNUSED SICK LEAVE CREDITS	2,559.36	
280-21911	UNUSED COMP TIME	.00	
280-23101	LIBRARY DONATIONS	.00	
280-23105	OTHER DEPOSITS	247.05	
280-25200	DUE TO OTHER FUNDS	.00	
280-26100	DEFERRED TAX RLL CLLCTNS	.00	
280-26910	DESIGNATED FR SUBSEQ YEAR	.00	
280-29410	SALES TAX COLLCTN PYBLE	42.72	
Total Liabilities			2,849.13

FUND EQUITY

Unappropriated Fund Balance:			
280-34100	FUND BALANCE UNRESERVED	(1,907.51)	
280-34110	ENCUMBRANCE-PRIOR YEARS	.00	
Revenue over Expenditures - YTD		316,192.64	
Total Fund Equity			314,285.13
Total Liabilities and Equity			317,134.26

CITY OF TWO RIVERS

BALANCE SHEET

AUGUST 31, 2026

LIBRARY BLDING & GROUNDS FUND 456

ASSETS

456-11100	CASH	21,024.67	
456-11301	INVESTMENTS	.00	
456-13800	OTHER ACCOUNTS RECEIVABLE	.00	
TOTAL ASSETS			21,024.67

LIABILITIES AND EQUITY

LIABILITIES

456-21100	ACCOUNTS PAYABLE	.00	
TOTAL LIABILITIES			.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

456-34100	FUND BALANCE UNRESERVED	11,024.67	
456-34110	ENCUMBRANCE-PRIOR YEARS	.00	
REVENUE OVER EXPENDITURES - YTD		10,000.00	
TOTAL FUND EQUITY			21,024.67
TOTAL LIABILITIES AND EQUITY			21,024.67

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2026

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>TAXES</u>						
280-41110	GENERAL PROPERTY TAX	0	695,425	695,425	0	100.00	681,790
	TOTAL TAXES	0	695,425	695,425	0	100.00	681,790
	<u>INTERGOVERNMENTAL REVENUE</u>						
280-43720	COUNTY FUNDS	0	246,309	246,309	0	100.00	226,860
	TOTAL INTERGOVERNMENTAL REVE	0	246,309	246,309	0	100.00	226,860
	<u>FINES & FORFEITURES</u>						
280-45300	LIBRARY BOOK FINES	194	3,400	1,208	(2,192)	35.52	1,947
	TOTAL FINES & FORFEITURES	194	3,400	1,208	(2,192)	35.52	1,947
	<u>CHARGES FOR SERVICE</u>						
280-46712	COPIER SERVICE FEES	690	9,000	6,395	(2,605)	71.06	4,908
	TOTAL CHARGES FOR SERVICE	690	9,000	6,395	(2,605)	71.06	4,908
	<u>MISCELLANEOUS REVENUE</u>						
280-48300	SALE OF PROP & EQUIP	147	4,563	2,079	(2,484)	45.57	1,570
280-48500	DONATIONS	0	75,000	12	(74,988)	.02	17,727
280-48900	OTHER REVENUES	20	3,800	2,521	(1,279)	66.35	2,907
	TOTAL MISCELLANEOUS REVENUE	167	83,363	4,613	(78,750)	5.53	22,203
	<u>OTHER FINANCING SOURCES</u>						
280-49223	TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
	TOTAL FUND REVENUE	1,051	1,037,497	953,949	(83,548)	91.95	937,708

CITY OF TWO RIVERS
2026 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2026 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

		PERIOD	2026	2026	OVER	% OF	PRIOR YTD
		ACTUAL	BUDGET	ACTUAL	(UNDER)	BUDGET	ACTUAL
<u>LESTER LIBRARY</u>							
LIBRARY ADMINISTRATION							
<u>PERSONNEL SERVICES</u>							
280-55110-1100	FULLTIME ADMINISTRATION	16,216	337,879	215,838	(122,041)	63.88	218,857
280-55110-1200	WAGES - FULLTIME	380	0	918	918	.00	1,069
280-55110-1220	WAGES - FULLTIME	137	43,491	24,571	(18,920)	56.50	20,972
280-55110-1230	WAGES - PART TIME	1,118	0	10,084	10,084	.00	5,377
280-55110-1270	WAGES - PART TIME	6,300	160,992	96,342	(64,650)	59.84	102,611
280-55110-1280	WAGES-LONGEVITY PAY	0	8,384	0	(8,384)	.00	0
280-55110-1290	WAGES-OVERTIME	0	502	0	(502)	.00	0
280-55110-1310	WI RETIREMENT	1,133	32,322	19,506	(12,816)	60.35	19,264
280-55110-1320	FICA	1,786	42,553	25,667	(16,886)	60.32	25,305
280-55110-1330	HEALTH INSURANCE	9,171	111,576	73,371	(38,205)	65.76	67,966
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	5,000	3,269	(1,731)	65.39	3,269
280-55110-1340	LIFE INSURANCE	115	1,725	1,263	(462)	73.23	1,179
280-55110-1350	OTHER BENEFITS	0	0	0	0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	500	1,300	2,733	1,433	210.26	1,320
TOTAL PERSONNEL SERVICES		37,241	745,724	473,565	(272,159)	63.50	467,190
<u>CONTRACTUAL SERVICES</u>							
280-55110-2100	PROF SERV - CITY SERVICES	0	59,750	29,905	(29,845)	50.05	38,182
280-55110-2130	PROFESSIONAL SERVICES	805	9,000	5,281	(3,719)	58.68	2,970
280-55110-2200	TELEPHONE EXPENSE	0	1,000	666	(334)	66.65	673
280-55110-2210	ELECTRICITY	3,600	25,000	15,840	(9,160)	63.36	14,658
280-55110-2220	NATURAL GAS/HEAT	0	13,500	10,766	(2,734)	79.75	7,156
280-55110-2230	WATER EXPENSE	187	2,160	1,438	(722)	66.55	1,442
280-55110-2240	SEWER EXPENSE	217	890	1,512	622	169.87	526
280-55110-2250	STORMWATER EXPENSE	80	960	639	(321)	66.61	639
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	449	25,000	16,600	(8,400)	66.40	17,262
280-55110-2450	EQUIPMENT NEW	0	7,500	0	(7,500)	.00	5,800
280-55110-2910	PRINTING/ADVERTISING	0	350	50	(300)	14.29	137
280-55110-2930	TECHNOLOGY	72	16,000	8,621	(7,379)	53.88	10,461
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	0	0	0	.00	0
TOTAL CONTRACTUAL SERVICES		5,410	161,110	91,318	(69,792)	56.68	99,907
<u>OPERATING SUPPLIES/EXPENSES</u>							
280-55110-3100	OFFICE SUPPLIES	93	6,000	2,597	(3,403)	43.28	4,633
280-55110-3110	POSTAGE	0	450	429	(21)	95.43	302
280-55110-3300	TRAVEL	0	2,500	330	(2,170)	13.20	1,201
280-55110-3560	LANDSCAPING	1,918	19,000	8,772	(10,228)	46.17	9,261
TOTAL OP SUPPLIES/EXP		2,011	27,950	12,128	(15,822)	43.39	15,397

CITY OF TWO RIVERS
2026 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2026 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2026 BUDGET	2026 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	0	17,000	9,257	(7,743)	54.46	11,598
280-55110-5950 TRANSFER TO CAP PROJ FND5	0	3,300	3,300	0	100.00	3,894
TOTAL FIXED CHARGES	0	20,300	12,557	(7,743)	61.86	15,492
TOTAL LIBRARY ADMINISTRATION	44,662	955,084	589,568	(365,516)	61.73	597,986
ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	57	2,900	3,337	437	115.05	3,484
280-55111-3400 NON-FICTION BOOKS	583	14,000	7,091	(6,909)	50.65	10,280
280-55111-3420 FICTION BOOKS	1,004	14,000	8,788	(5,212)	62.77	9,614
280-55111-3430 LARGE PRINT BOOKS	560	10,000	7,142	(2,858)	71.42	6,117
280-55111-3450 MOVIES	261	1,900	1,722	(178)	90.64	1,777
280-55111-3470 AUDIOBOOKS	178	3,200	1,531	(1,669)	47.85	1,500
280-55111-3510 PROGRAMS	0	2,000	882	(1,118)	44.12	1,117
TOTAL OP SUPPLIES/EXP	2,643	48,000	30,494	(17,506)	63.53	33,889
TOTAL ADULT SERVICES	2,643	48,000	30,494	(17,506)	63.53	33,889

CITY OF TWO RIVERS
2026 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2026 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD	2026	2026	OVER	% OF	PRIOR YTD
	ACTUAL	BUDGET	YTD	(UNDER)	BUDGET	ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230	PERIODICALS	0	300	318	18	106.01
280-55112-3400	NON-FICTION BOOKS	469	6,000	3,437	(2,563)	57.28
280-55112-3420	FICTION BOOKS	664	3,500	2,838	(662)	81.08
280-55112-3440	PAPERBACKS	0	700	0	(700)	.00
280-55112-3450	MOVIES	20	600	131	(469)	21.75
280-55112-3470	AUDIOBOOKS	0	700	0	(700)	.00
280-55112-3510	PROGRAMS	1,204	9,500	3,855	(5,645)	40.58
280-55112-3530	JE BOOKS	345	6,000	2,259	(3,741)	37.65
TOTAL OP SUPPLIES/EXP		2,702	27,300	12,838	(14,462)	47.03
TOTAL CHILDREN'S SERVICES		2,702	27,300	12,838	(14,462)	47.03
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400	NON-FICTION BOOKS	0	0	0	0	.00
280-55114-3490	MICROFILM	0	1,875	1,988	113	106.00
TOTAL OP SUPPLIES/EXP		0	1,875	1,988	113	106.00
TOTAL REFERENCE		0	1,875	1,988	113	106.00

CITY OF TWO RIVERS
2026 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2026 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2026 BUDGET	2026 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	0	(200)	.00	0
280-55115-3420 FICTION BOOKS	499	4,538	2,870	(1,668)	63.24	3,093
280-55115-3470 AUDIOBOOKS	0	500	0	(500)	.00	0
<i>TOTAL OP SUPPLIES/EXP</i>	499	5,238	2,870	(2,368)	54.79	3,093
TOTAL YOUNG ADULT SERVICES	499	5,238	2,870	(2,368)	54.79	3,093
TOTAL LESTER LIBRARY EXP	50,506	1,037,497	637,757	(399,740)	61.47	655,842
NET REV OVER EXP	(49,455)	0	316,193	316,193	.00	281,867

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-11100 CASH					
		07/31/2026 (07/26) Balance	.00 *	.00 *	387,830.87
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	387,830.87
280-11800 PETTY CASH ADVANCES					
		07/31/2026 (07/26) Balance	.00 *	.00 *	450.00
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	450.00
280-21100 ACCOUNTS PAYABLE					
		07/31/2026 (07/26) Balance	.00 *	.00 *	.00
08/06/2026	CDA	Blackstone Publishing	145.59		
08/06/2026	CDA	Ingram Library Services - Debit Memo	1,344.47		
08/06/2026	CDA	New Holstein Public Library	17.99		
08/06/2026	CDA	Schaus Mechanical	182.66		
08/13/2026	CDA	Blackstone Publishing	31.99		
08/13/2026	CDA	Center Point Large Print	342.34		
08/13/2026	CDA	Cretton Enterprises Inc	1,917.63		
08/13/2026	CDA	Madison Public Library	19.99		
08/13/2026	CDA	Marco	554.47		
08/13/2026	CDA	Unique Management Services Inc	104.85		
08/20/2026	CDA	Manitowoc County Treasurer	21.22		
08/20/2026	CDA	Penworthy Company LLC, The	622.35		
08/20/2026	CDA	Vorpahl Fire & Safety	184.00		
08/20/2026	CDA	Wisc Dept Of Revenue-DEBITMEMO	44.12		
08/27/2026	CDA	Cawley Company	40.00		
08/27/2026	CDA	Ingram Library Services - Debit Memo	1,365.72		
08/31/2026	AP	Summary Transactions from AP System		-1,690.71	
08/31/2026	AP	Summary Transactions from AP System		-2,971.27	
08/31/2026	AP	Summary Transactions from AP System		-871.69	
08/31/2026	AP	Summary Transactions from AP System		-1,405.72	
		08/31/2026 (08/26) Period Totals and Balance	6,939.39 *	-6,939.39 *	.00
280-21110 PAYROLL PAYABLE					
		07/31/2026 (07/26) Balance	.00 *	.00 *	21,707.42-
08/17/2026	JE	Reverse Month End Wage Accrual-July	21,707.42		
		08/31/2026 (08/26) Period Totals and Balance	21,707.42 *	.00 *	.00
280-21910 UNUSED SICK LEAVE CREDITS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	2,559.36-
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	2,559.36-
280-23105 OTHER DEPOSITS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	229.91-
08/10/2026	CR	LIBRARY-DUE TO OTHERS - BOOK BAGS		-5.71	
		Description: LIBRARY-DUE TO OTHERS - BOOK BAGS			
08/17/2026	CR	LIBRARY-DUE TO OTHERS - BOOK BAGS		-2.86	
		Description: LIBRARY-DUE TO OTHERS - BOOK BAGS			
08/24/2026	CR	LIBRARY-DUE TO OTHERS - BOOK BAGS		-8.57	
		Description: LIBRARY-DUE TO OTHERS - BOOK BAGS			
		08/31/2026 (08/26) Period Totals and Balance	.00 *	-17.14 *	247.05-

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-29410 SALES TAX COLLECTN PYBLE					
		07/31/2026 (07/26) Balance	.00 *	.00 *	44.12-
08/03/2026	CR	LIBRARY - SALES TAX		-7.55	
		Description: LIBRARY - SALES TAX			
08/10/2026	CR	LIBRARY - SALES TAX		-9.16	
		Description: LIBRARY - SALES TAX			
08/17/2026	CR	LIBRARY - SALES TAX		-7.07	
		Description: LIBRARY - SALES TAX			
08/19/2026	AP	Wisc Dept Of Revenue-DEBITMEMO	44.12		
		**Desc: Sales Tax July 2026			
08/24/2026	CR	LIBRARY - SALES TAX		-7.09	
		Description: LIBRARY - SALES TAX			
08/31/2026	CR	LIBRARY - SALES TAX		-11.85	
		Description: LIBRARY - SALES TAX			
		08/31/2026 (08/26) Period Totals and Balance	44.12 *	-42.72 *	42.72-
280-34100 FUND BALANCE UNRESERVED					
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,907.51
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	1,907.51
280-41110 GENERAL PROPERTY TAX					
		07/31/2026 (07/26) Balance	.00 *	.00 *	695,425.00-
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	695,425.00-
YTD Encumbrance	.00	YTD Actual	695,425.00- Total	695,425.00- YTD Budget	695,425.00- Unearned .00
280-43720 COUNTY FUNDS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	246,309.00-
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	246,309.00-
YTD Encumbrance	.00	YTD Actual	246,309.00- Total	246,309.00- YTD Budget	246,309.00- Unearned .00
280-45300 LIBRARY BOOK FINES					
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,013.79-
08/03/2026	CR	LIBRARY - LIBRARY BOOK FINES		-17.00	
		Description: LIBRARY - LIBRARY BOOK FINES			
08/10/2026	CR	LIBRARY - LIBRARY BOOK FINES		-99.94	
		Description: LIBRARY - LIBRARY BOOK FINES			
08/17/2026	CR	LIBRARY - LIBRARY BOOK FINES		-24.95	
		Description: LIBRARY - LIBRARY BOOK FINES			
08/24/2026	CR	LIBRARY - LIBRARY BOOK FINES		-51.96	
		Description: LIBRARY - LIBRARY BOOK FINES			
		08/31/2026 (08/26) Period Totals and Balance	.00 *	-193.85 *	1,207.64-
YTD Encumbrance	.00	YTD Actual	1,207.64- Total	1,207.64- YTD Budget	3,400.00- Unearned 2,192.36

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance	
280-46712 COPIER SERVICE FEES						
		07/31/2026 (07/26) Balance	.00 *	.00 *	5,705.12-	
08/03/2026	CR	LIBRARY - LIBRARY SERVICE FEE		-121.43		
		Description: LIBRARY - LIBRARY SERVICE FEE				
08/10/2026	CR	LIBRARY - LIBRARY SERVICE FEE		-152.43		
		Description: LIBRARY - LIBRARY SERVICE FEE				
08/17/2026	CR	LIBRARY - LIBRARY SERVICE FEE		-95.71		
		Description: LIBRARY - LIBRARY SERVICE FEE				
08/24/2026	CR	LIBRARY - LIBRARY SERVICE FEE		-101.71		
		Description: LIBRARY - LIBRARY SERVICE FEE				
08/31/2026	CR	LIBRARY - LIBRARY SERVICE FEE		-218.81		
		Description: LIBRARY - LIBRARY SERVICE FEE				
		08/31/2026 (08/26) Period Totals and Balance	.00 *	-690.09 *	6,395.21-	
YTD Encumbrance	.00	YTD Actual	6,395.21- Total	6,395.21- YTD Budget	9,000.00- Unearned	2,604.79
280-48300 SALE OF PROP & EQUIP						
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,932.39-	
08/03/2026	CR	LIBRARY - SALE-CITY PROPERTY		-29.52		
		Description: LIBRARY - SALE-CITY PROPERTY				
08/10/2026	CR	LIBRARY - SALE-CITY PROPERTY		-25.05		
		Description: LIBRARY - SALE-CITY PROPERTY				
08/17/2026	CR	LIBRARY - SALE-CITY PROPERTY		-42.86		
		Description: LIBRARY - SALE-CITY PROPERTY				
08/24/2026	CR	LIBRARY - SALE-CITY PROPERTY		-31.43		
		Description: LIBRARY - SALE-CITY PROPERTY				
08/31/2026	CR	LIBRARY - SALE-CITY PROPERTY		-18.10		
		Description: LIBRARY - SALE-CITY PROPERTY				
		08/31/2026 (08/26) Period Totals and Balance	.00 *	-146.96 *	2,079.35-	
YTD Encumbrance	.00	YTD Actual	2,079.35- Total	2,079.35- YTD Budget	4,563.00- Unearned	2,483.65
280-48500 DONATIONS						
		07/31/2026 (07/26) Balance	.00 *	.00 *	12.00-	
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	12.00-	
YTD Encumbrance	.00	YTD Actual	12.00- Total	12.00- YTD Budget	75,000.00- Unearned	74,988.00
280-48900 OTHER REVENUES						
		07/31/2026 (07/26) Balance	.00 *	.00 *	2,501.24-	
08/03/2026	CR	LIBRARY - LIBRARY-MISCELLANEOUS		-20.00		
		Description: LIBRARY - LIBRARY-MISCELLANEOUS				
		08/31/2026 (08/26) Period Totals and Balance	.00 *	-20.00 *	2,521.24-	
YTD Encumbrance	.00	YTD Actual	2,521.24- Total	2,521.24- YTD Budget	3,800.00- Unearned	1,278.76

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance	
280-55110-1100 FULLTIME ADMINISTRATION						
		07/31/2026 (07/26) Balance	.00 *	.00 *	199,622.05	
08/07/2026	PC	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD	13,890.40			
08/17/2026	JE	Reverse Month End Wage Accrual-July		-12,898.23		
08/21/2026	PC	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD	17,224.57			
08/21/2026	PC	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD		-2,000.40		
		08/31/2026 (08/26) Period Totals and Balance	31,114.97 *	-14,898.63 *	215,838.39	
YTD Encumbrance	.00	YTD Actual	215,838.39	Total	215,838.39	
			YTD Budget	337,879.00	Unexpended	122,040.61
280-55110-1200 WAGES - FULLTIME						
		07/31/2026 (07/26) Balance	.00 *	.00 *	538.01	
08/07/2026	PC	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD	149.01			
08/21/2026	PC	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD	231.25			
		08/31/2026 (08/26) Period Totals and Balance	380.26 *	.00 *	918.27	
YTD Encumbrance	.00	YTD Actual	918.27	Total	918.27	
			YTD Budget	.00	Unexpended	918.27-
280-55110-1220 WAGES - FULLTIME						
		07/31/2026 (07/26) Balance	.00 *	.00 *	24,433.48	
08/07/2026	PC	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD	752.76			
08/17/2026	JE	Reverse Month End Wage Accrual-July		-698.99		
08/21/2026	PC	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD	83.64			
		08/31/2026 (08/26) Period Totals and Balance	836.40 *	-698.99 *	24,570.89	
YTD Encumbrance	.00	YTD Actual	24,570.89	Total	24,570.89	
			YTD Budget	43,491.00	Unexpended	18,920.11
280-55110-1230 WAGES - PART TIME						
		07/31/2026 (07/26) Balance	.00 *	.00 *	8,966.60	
08/07/2026	PC	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD	490.84			
08/21/2026	PC	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD	626.70			
		08/31/2026 (08/26) Period Totals and Balance	1,117.54 *	.00 *	10,084.14	
YTD Encumbrance	.00	YTD Actual	10,084.14	Total	10,084.14	
			YTD Budget	.00	Unexpended	10,084.14-
280-55110-1270 WAGES - PART TIME						
		07/31/2026 (07/26) Balance	.00 *	.00 *	90,042.69	
08/07/2026	PC	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD	5,967.55			
08/17/2026	JE	Reverse Month End Wage Accrual-July		-5,541.30		
08/21/2026	PC	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD	5,873.46			
		08/31/2026 (08/26) Period Totals and Balance	11,841.01 *	-5,541.30 *	96,342.40	
YTD Encumbrance	.00	YTD Actual	96,342.40	Total	96,342.40	
			YTD Budget	160,992.00	Unexpended	64,649.60
280-55110-1310 WI RETIREMENT						
		07/31/2026 (07/26) Balance	.00 *	.00 *	18,373.64	
08/07/2026	PB	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD	1,202.97			
08/17/2026	JE	Reverse Month End Wage Accrual-July		-1,117.04		
08/21/2026	PB	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD	1,046.77			
		08/31/2026 (08/26) Period Totals and Balance	2,249.74 *	-1,117.04 *	19,506.34	
YTD Encumbrance	.00	YTD Actual	19,506.34	Total	19,506.34	
			YTD Budget	32,322.00	Unexpended	12,815.66

Date	Journal	Payee or Description				Debit Amount	Credit Amount		Balance
280-55110-1320 FICA									
		07/31/2026 (07/26) Balance				.00 *	.00 *	23,881.39	
08/07/2026	PB	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD				1,563.54			
08/17/2026	JE	Reverse Month End Wage Accrual-July					-1,451.86		
08/21/2026	PB	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD				1,827.38			
08/21/2026	PB	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD					-153.03		
		08/31/2026 (08/26) Period Totals and Balance				3,390.92 *	-1,604.89 *	25,667.42	
YTD Encumbrance	.00	YTD Actual	25,667.42	Total	25,667.42	YTD Budget	42,553.00	Unexpended	16,885.58
280-55110-1330 HEALTH INSURANCE									
		07/31/2026 (07/26) Balance				.00 *	.00 *	64,199.52	
08/07/2026	PB	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD				9,171.36			
		08/31/2026 (08/26) Period Totals and Balance				9,171.36 *	.00 *	73,370.88	
YTD Encumbrance	.00	YTD Actual	73,370.88	Total	73,370.88	YTD Budget	111,576.00	Unexpended	38,205.12
280-55110-1334 HEALTH INSURANCE OPT-OUT									
		07/31/2026 (07/26) Balance				.00 *	.00 *	2,884.65	
08/07/2026	PC	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD				192.31			
08/21/2026	PC	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD				192.31			
		08/31/2026 (08/26) Period Totals and Balance				384.62 *	.00 *	3,269.27	
YTD Encumbrance	.00	YTD Actual	3,269.27	Total	3,269.27	YTD Budget	5,000.00	Unexpended	1,730.73
280-55110-1340 LIFE INSURANCE									
		07/31/2026 (07/26) Balance				.00 *	.00 *	1,148.51	
08/07/2026	PB	PAYROLL TRANS FOR 8/1/2026 PAY PERIOD				114.63			
		08/31/2026 (08/26) Period Totals and Balance				114.63 *	.00 *	1,263.14	
YTD Encumbrance	.00	YTD Actual	1,263.14	Total	1,263.14	YTD Budget	1,725.00	Unexpended	461.86
280-55110-1361 SICK LEAVE PAYOUT									
		07/31/2026 (07/26) Balance				.00 *	.00 *	2,233.30	
08/21/2026	PC	PAYROLL TRANS FOR 8/15/2026 PAY PERIOD				500.10			
		08/31/2026 (08/26) Period Totals and Balance				500.10 *	.00 *	2,733.40	
YTD Encumbrance	.00	YTD Actual	2,733.40	Total	2,733.40	YTD Budget	1,300.00	Unexpended	1,433.40-
280-55110-2100 PROF SERV - CITY SERVICES									
		07/31/2026 (07/26) Balance				.00 *	.00 *	29,904.86	
		08/31/2026 (08/26) Period Totals and Balance				.00 *	.00 *	29,904.86	
YTD Encumbrance	.00	YTD Actual	29,904.86	Total	29,904.86	YTD Budget	59,750.00	Unexpended	29,845.14

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-2130 PROFESSIONAL SERVICES					
		07/31/2026 (07/26) Balance	.00 *	.00 *	4,475.99
07/31/2026	AP	Marco Technologies LLC	554.47		
		**Desc: 2026 July Agreement 012-3116327-000-Library			
08/01/2026	AP	Unique Management Services Inc	104.85		
		**Desc: Placements - July 2026 - Lib			
08/06/2026	JE	EHLE - PROF SERV	74.95		
08/06/2026	JE	BONDE - PROF SERV	30.90		
08/19/2026	AP	Cawley Company	40.00		
		**Desc: Signage - Library			
		08/31/2026 (08/26) Period Totals and Balance	805.17 *	.00 *	5,281.16
YTD Encumbrance	.00	YTD Actual	5,281.16	Total	5,281.16
		YTD Budget	9,000.00	Unexpended	3,718.84
280-55110-2200 TELEPHONE EXPENSE					
		07/31/2026 (07/26) Balance	.00 *	.00 *	666.46
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	666.46
YTD Encumbrance	.00	YTD Actual	666.46	Total	666.46
		YTD Budget	1,000.00	Unexpended	333.54
280-55110-2210 ELECTRICITY					
		07/31/2026 (07/26) Balance	.00 *	.00 *	12,240.83
08/25/2026	HJ	Harris Journal Entry	3,599.66		
		08/31/2026 (08/26) Period Totals and Balance	3,599.66 *	.00 *	15,840.49
YTD Encumbrance	.00	YTD Actual	15,840.49	Total	15,840.49
		YTD Budget	25,000.00	Unexpended	9,159.51
280-55110-2220 NATURAL GAS/HEAT					
		07/31/2026 (07/26) Balance	.00 *	.00 *	10,765.94
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	10,765.94
YTD Encumbrance	.00	YTD Actual	10,765.94	Total	10,765.94
		YTD Budget	13,500.00	Unexpended	2,734.06
280-55110-2230 WATER EXPENSE					
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,250.20
08/25/2026	HJ	Harris Journal Entry	187.34		
		08/31/2026 (08/26) Period Totals and Balance	187.34 *	.00 *	1,437.54
YTD Encumbrance	.00	YTD Actual	1,437.54	Total	1,437.54
		YTD Budget	2,160.00	Unexpended	722.46
280-55110-2240 SEWER EXPENSE					
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,295.05
08/25/2026	HJ	Harris Journal Entry	216.80		
		08/31/2026 (08/26) Period Totals and Balance	216.80 *	.00 *	1,511.85
YTD Encumbrance	.00	YTD Actual	1,511.85	Total	1,511.85
		YTD Budget	890.00	Unexpended	621.85-
280-55110-2250 STORMWATER EXPENSE					
		07/31/2026 (07/26) Balance	.00 *	.00 *	559.51
08/25/2026	HJ	Harris Journal Entry	79.93		
		08/31/2026 (08/26) Period Totals and Balance	79.93 *	.00 *	639.44
YTD Encumbrance	.00	YTD Actual	639.44	Total	639.44
		YTD Budget	960.00	Unexpended	320.56

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-2410 MAINTENANCE EQUIPMENT/VEH					
		07/31/2026 (07/26) Balance	.00 *	.00 *	16,150.09
07/29/2026	AP	Schaus Mechanical	182.66		
		**Desc: Services - Lib			
08/06/2026	JE	HAMBURG	82.80		
08/19/2026	AP	Vorpahl Fire & Safety	184.00		
		**Desc: Annual Fire Extinguisher - Library			
		08/31/2026 (08/26) Period Totals and Balance	449.46 *	.00 *	16,599.55
YTD Encumbrance	.00	YTD Actual	16,599.55	Total	16,599.55
		YTD Budget	25,000.00	Unexpended	8,400.45
280-55110-2910 PRINTING/ADVERTISING					
		07/31/2026 (07/26) Balance	.00 *	.00 *	50.00
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	50.00
YTD Encumbrance	.00	YTD Actual	50.00	Total	50.00
		YTD Budget	350.00	Unexpended	300.00
280-55110-2930 TECHNOLOGY					
		07/31/2026 (07/26) Balance	.00 *	.00 *	8,548.94
08/06/2026	JE	EHLE - TECH	72.00		
		08/31/2026 (08/26) Period Totals and Balance	72.00 *	.00 *	8,620.94
YTD Encumbrance	.00	YTD Actual	8,620.94	Total	8,620.94
		YTD Budget	16,000.00	Unexpended	7,379.06
280-55110-3100 OFFICE SUPPLIES					
		07/31/2026 (07/26) Balance	.00 *	.00 *	2,503.29
08/06/2026	JE	EHLE - OFFICE SUP	23.48		
08/06/2026	JE	HAMBURG	69.75		
		08/31/2026 (08/26) Period Totals and Balance	93.23 *	.00 *	2,596.52
YTD Encumbrance	.00	YTD Actual	2,596.52	Total	2,596.52
		YTD Budget	6,000.00	Unexpended	3,403.48
280-55110-3110 POSTAGE					
		07/31/2026 (07/26) Balance	.00 *	.00 *	429.45
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	429.45
YTD Encumbrance	.00	YTD Actual	429.45	Total	429.45
		YTD Budget	450.00	Unexpended	20.55
280-55110-3300 TRAVEL					
		07/31/2026 (07/26) Balance	.00 *	.00 *	329.90
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	329.90
YTD Encumbrance	.00	YTD Actual	329.90	Total	329.90
		YTD Budget	2,500.00	Unexpended	2,170.10
280-55110-3560 LANDSCAPING					
		07/31/2026 (07/26) Balance	.00 *	.00 *	6,854.01
07/31/2026	AP	Cretton Enterprises Inc	1,917.63		
		**Desc: July 2026 Services - Lib			
		08/31/2026 (08/26) Period Totals and Balance	1,917.63 *	.00 *	8,771.64
YTD Encumbrance	.00	YTD Actual	8,771.64	Total	8,771.64
		YTD Budget	19,000.00	Unexpended	10,228.36

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-5200 INSURANCES					
		07/31/2026 (07/26) Balance	.00 *	.00 *	9,257.43
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	9,257.43
YTD Encumbrance	.00	YTD Actual	9,257.43	Total	9,257.43
		YTD Budget	17,000.00	Unexpended	7,742.57
280-55110-5950 TRANSFER TO CAP PROJ FND5					
		07/31/2026 (07/26) Balance	.00 *	.00 *	3,300.00
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	3,300.00
YTD Encumbrance	.00	YTD Actual	3,300.00	Total	3,300.00
		YTD Budget	3,300.00	Unexpended	.00
280-55111-3230 PERIODICALS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	3,279.62
08/06/2026	JE	HAMBURG	56.95		
		08/31/2026 (08/26) Period Totals and Balance	56.95 *	.00 *	3,336.57
YTD Encumbrance	.00	YTD Actual	3,336.57	Total	3,336.57
		YTD Budget	2,900.00	Unexpended	436.57-
280-55111-3400 NON-FICTION BOOKS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	6,508.22
07/12/2026	AP	Ingram Library Services - Debit Memo	67.92		
		**Desc: ANF - LIB			
07/16/2026	AP	Ingram Library Services - Debit Memo	47.19		
		**Desc: ANF - LIB			
07/30/2026	AP	Ingram Library Services - Debit Memo	201.04		
		**Desc: ANF-Library			
08/06/2026	JE	EHLE - ANF	15.92		
08/06/2026	JE	HAMBURG	65.71		
08/07/2026	AP	Ingram Library Services - Debit Memo	27.75		
		**Desc: ANF-Library			
08/07/2026	AP	Ingram Library Services - Debit Memo	137.72		
		**Desc: ANF-Library			
08/10/2026	AP	Madison Public Library	19.99		
		**Desc: ANF - Lib			
		08/31/2026 (08/26) Period Totals and Balance	583.24 *	.00 *	7,091.46
YTD Encumbrance	.00	YTD Actual	7,091.46	Total	7,091.46
		YTD Budget	14,000.00	Unexpended	6,908.54

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55111-3420 FICTION BOOKS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	7,784.31
07/12/2026	AP	Ingram Library Services - Debit Memo	33.25		
		**Desc: AFIC - LIB			
07/16/2026	AP	Ingram Library Services - Debit Memo	18.31		
		**Desc: AFIC - LIB			
07/16/2026	AP	Ingram Library Services - Debit Memo	125.31		
		**Desc: AFIC - LIB			
07/21/2026	AP	Ingram Library Services - Debit Memo	50.22		
		**Desc: AFIC - LIB			
07/21/2026	AP	Ingram Library Services - Debit Memo	17.23		
		**Desc: AFIC - LIB			
07/23/2026	AP	Ingram Library Services - Debit Memo	9.70		
		**Desc: AFIC - LIB			
07/23/2026	AP	Ingram Library Services - Debit Memo	96.27		
		**Desc: AFIC - LIB			
07/23/2026	AP	Ingram Library Services - Debit Memo	26.44		
		**Desc: AFIC - LIB			
07/24/2026	AP	Ingram Library Services - Debit Memo	84.82		
		**Desc: AFIC - LIB			
07/24/2026	AP	Ingram Library Services - Debit Memo	16.08		
		**Desc: AFIC - LIB			
07/24/2026	AP	Ingram Library Services - Debit Memo	67.07		
		**Desc: AFIC - LIB			
07/29/2026	AP	Ingram Library Services - Debit Memo	45.53		
		**Desc: AFIC-Lib			
07/29/2026	AP	Ingram Library Services - Debit Memo	23.59		
		**Desc: AFIC-Library			
07/29/2026	AP	Ingram Library Services - Debit Memo	57.44		
		**Desc: AFIC--Library			
07/30/2026	AP	Ingram Library Services - Debit Memo	129.18		
		**Desc: AFIC-Library			
07/30/2026	AP	Ingram Library Services - Debit Memo	16.59		
		**Desc: AFIC-Library			
08/05/2026	AP	Ingram Library Services - Debit Memo	94.14		
		**Desc: AFIC-Library			
08/05/2026	AP	Ingram Library Services - Debit Memo	15.49		
		**Desc: AFIC-Library			
08/06/2026	JE	EHLE - AFIC	9.73		
08/06/2026	JE	HAMBURG	13.77		
08/07/2026	AP	Ingram Library Services - Debit Memo	18.18		
		**Desc: AFIC-Library			
08/07/2026	AP	Ingram Library Services - Debit Memo	21.86		
		**Desc: AFIC-Library			
08/07/2026	AP	Ingram Library Services - Debit Memo	13.63		
		**Desc: AFIC-Library			
		08/31/2026 (08/26) Period Totals and Balance	1,003.83 *	.00 *	8,788.14
YTD Encumbrance	.00	YTD Actual	8,788.14	Total	8,788.14
		YTD Budget	14,000.00	Unexpended	5,211.86

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55111-3430 LARGE PRINT BOOKS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	6,581.20
07/12/2026	AP	Ingram Library Services - Debit Memo	19.31		
		**Desc: ALP - LIB			
07/21/2026	AP	Ingram Library Services - Debit Memo	40.01		
		**Desc: ALP - LIB			
07/23/2026	AP	Ingram Library Services - Debit Memo	19.42		
		**Desc: ALP - LIB			
07/24/2026	AP	Ingram Library Services - Debit Memo	41.62		
		**Desc: ALP - LIB			
07/29/2026	AP	Ingram Library Services - Debit Memo	29.00		
		**Desc: ALP-Library			
07/30/2026	AP	Ingram Library Services - Debit Memo	21.08		
		**Desc: ALP-Library			
08/01/2026	AP	Center Point Large Print	47.94		
		**Desc: ALP - Library			
08/03/2026	AP	Center Point Large Print	294.40		
		**Desc: ALP - Library			
08/05/2026	AP	Ingram Library Services - Debit Memo	18.68		
		**Desc: ALP-Library			
08/07/2026	AP	Ingram Library Services - Debit Memo	29.03		
		**Desc: ALP-Library			
		08/31/2026 (08/26) Period Totals and Balance	560.49 *	.00 *	7,141.69
YTD Encumbrance	.00	YTD Actual	7,141.69	Total	7,141.69
		YTD Budget	10,000.00	Unexpended	2,858.31
280-55111-3450 MOVIES					
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,461.30
08/06/2026	JE	HAMBURG	260.88		
		08/31/2026 (08/26) Period Totals and Balance	260.88 *	.00 *	1,722.18
YTD Encumbrance	.00	YTD Actual	1,722.18	Total	1,722.18
		YTD Budget	1,900.00	Unexpended	177.82
280-55111-3470 AUDIOBOOKS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,353.65
07/22/2026	AP	Blackstone Publishing	145.59		
		**Desc: AAudio-Lib			
07/31/2026	AP	Blackstone Publishing	31.99		
		**Desc: A Audio - Lib			
		08/31/2026 (08/26) Period Totals and Balance	177.58 *	.00 *	1,531.23
YTD Encumbrance	.00	YTD Actual	1,531.23	Total	1,531.23
		YTD Budget	3,200.00	Unexpended	1,668.77
280-55111-3510 PROGRAMS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	882.43
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	882.43
YTD Encumbrance	.00	YTD Actual	882.43	Total	882.43
		YTD Budget	2,000.00	Unexpended	1,117.57

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55112-3230 PERIODICALS					
07/31/2026 (07/26)		Balance	.00 *	.00 *	318.04
08/31/2026 (08/26)		Period Totals and Balance	.00 *	.00 *	318.04
YTD Encumbrance	.00	YTD Actual	318.04	Total	318.04
		YTD Budget	300.00	Unexpended	18.04-
280-55112-3400 NON-FICTION BOOKS					
07/31/2026 (07/26)		Balance	.00 *	.00 *	2,967.77
07/12/2026	AP	Ingram Library Services - Debit Memo	35.78		
		**Desc: JNF - LIB			
07/16/2026	AP	Ingram Library Services - Debit Memo	11.14		
		**Desc: JNF - LIB			
07/21/2026	AP	Ingram Library Services - Debit Memo	11.15		
		**Desc: JNF - LIB			
07/23/2026	AP	Ingram Library Services - Debit Memo	11.16		
		**Desc: JNF - LIB			
07/24/2026	AP	Ingram Library Services - Debit Memo	12.27		
		**Desc: JNF - LIB			
07/29/2026	AP	Ingram Library Services - Debit Memo	20.12		
		**Desc: JNF-Library			
07/30/2026	AP	Ingram Library Services - Debit Memo	31.28		
		**Desc: JNF-Library			
08/05/2026	AP	Ingram Library Services - Debit Memo	52.92		
		**Desc: JNF-Library			
08/05/2026	AP	Ingram Library Services - Debit Memo	13.87		
		**Desc: JNF-Library			
08/07/2026	AP	Ingram Library Services - Debit Memo	19.87		
		**Desc: JNF-Library			
08/10/2026	AP	Penworthy Company LLC, The	249.61		
		**Desc: JNF-Library			
08/31/2026 (08/26)		Period Totals and Balance	469.17 *	.00 *	3,436.94
YTD Encumbrance	.00	YTD Actual	3,436.94	Total	3,436.94
		YTD Budget	6,000.00	Unexpended	2,563.06
280-55112-3420 FICTION BOOKS					
07/31/2026 (07/26)		Balance	.00 *	.00 *	2,173.89
07/12/2026	AP	Ingram Library Services - Debit Memo	14.39		
		**Desc: JF - LIB			
07/16/2026	AP	Ingram Library Services - Debit Memo	18.90		
		**Desc: JF - LIB			
07/21/2026	AP	Ingram Library Services - Debit Memo	32.61		
		**Desc: JF - LIB			
07/23/2026	AP	Ingram Library Services - Debit Memo	10.63		
		**Desc: JF - LIB			
07/24/2026	AP	Ingram Library Services - Debit Memo	67.82		
		**Desc: JF - LIB			
07/29/2026	AP	Ingram Library Services - Debit Memo	10.62		
		**Desc: JF-Library			
07/30/2026	AP	Ingram Library Services - Debit Memo	23.78		
		**Desc: JF-Library			
08/05/2026	AP	Ingram Library Services - Debit Memo	47.70		
		**Desc: JF-Library			
08/06/2026	JE	EHLE - J FIC	86.82		
08/10/2026	AP	Penworthy Company LLC, The	350.78		

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55112-3420 FICTION BOOKS (continued)					
		**Desc: JF - Library			
		08/31/2026 (08/26) Period Totals and Balance	664.05 *	.00 *	2,837.94
YTD Encumbrance	.00	YTD Actual	2,837.94	Total	2,837.94
		YTD Budget	3,500.00	Unexpended	662.06
280-55112-3450 MOVIES					
		07/31/2026 (07/26) Balance	.00 *	.00 *	110.57
08/06/2026	JE	EHLE - J DVD	19.95		
		08/31/2026 (08/26) Period Totals and Balance	19.95 *	.00 *	130.52
YTD Encumbrance	.00	YTD Actual	130.52	Total	130.52
		YTD Budget	600.00	Unexpended	469.48
280-55112-3510 PROGRAMS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	2,651.53
08/06/2026	JE	EHLE - J PROG	1,182.64		
08/18/2026	AP	Manitowoc County Treasurer	21.22		
		**Desc: JPROG - Lib			
		08/31/2026 (08/26) Period Totals and Balance	1,203.86 *	.00 *	3,855.39
YTD Encumbrance	.00	YTD Actual	3,855.39	Total	3,855.39
		YTD Budget	9,500.00	Unexpended	5,644.61
280-55112-3530 JE BOOKS					
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,914.67
07/12/2026	AP	Ingram Library Services - Debit Memo	66.18		
		**Desc: JEF - LIB			
07/16/2026	AP	Ingram Library Services - Debit Memo	37.96		
		**Desc: JEF - LIB			
07/21/2026	AP	Ingram Library Services - Debit Memo	44.27		
		**Desc: JEF - LIB			
07/23/2026	AP	Ingram Library Services - Debit Memo	10.64		
		**Desc: JEF - LIB			
07/24/2026	AP	Ingram Library Services - Debit Memo	48.82		
		**Desc: JEF - LIB			
07/29/2026	AP	Ingram Library Services - Debit Memo	31.76		
		**Desc: JEF-Library			
07/30/2026	AP	Ingram Library Services - Debit Memo	41.67		
		**Desc: JEF-Library			
08/03/2026	AP	New Holstein Public Library	17.99		
		**Desc: JEF - Lib			
08/05/2026	AP	Ingram Library Services - Debit Memo	23.37		
		**Desc: JEF-Library			
08/10/2026	AP	Penworthy Company LLC, The	21.96		
		**Desc: JE - Library			
		08/31/2026 (08/26) Period Totals and Balance	344.62 *	.00 *	2,259.29
YTD Encumbrance	.00	YTD Actual	2,259.29	Total	2,259.29
		YTD Budget	6,000.00	Unexpended	3,740.71

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55114-3490 MICROFILM					
07/31/2026		(07/26) Balance	.00 *	.00 *	1,987.50
08/31/2026		(08/26) Period Totals and Balance	.00 *	.00 *	1,987.50
YTD Encumbrance	.00	YTD Actual	1,987.50	Total	1,987.50
			YTD Budget	1,875.00	Unexpended
					112.50-
280-55115-3420 FICTION BOOKS					
07/31/2026		(07/26) Balance	.00 *	.00 *	2,370.48
07/12/2026	AP	Ingram Library Services - Debit Memo	41.68		
		**Desc: YA - LIB			
07/16/2026	AP	Ingram Library Services - Debit Memo	21.40		
		**Desc: YA - LIB			
07/21/2026	AP	Ingram Library Services - Debit Memo	12.32		
		**Desc: YA - LIB			
07/23/2026	AP	Ingram Library Services - Debit Memo	32.99		
		**Desc: YA - LIB			
07/24/2026	AP	Ingram Library Services - Debit Memo	22.19		
		**Desc: YA - LIB			
07/29/2026	AP	Ingram Library Services - Debit Memo	10.15		
		**Desc: YA-Library			
07/30/2026	AP	Ingram Library Services - Debit Memo	78.17		
		**Desc: YA-Library			
08/05/2026	AP	Ingram Library Services - Debit Memo	60.51		
		**Desc: YA-Library			
08/06/2026	JE	EHLE - YA FIC	219.88		
08/31/2026		(08/26) Period Totals and Balance	499.29 *	.00 *	2,869.77
YTD Encumbrance	.00	YTD Actual	2,869.77	Total	2,869.77
			YTD Budget	4,538.00	Unexpended
					1,668.23
Number of transactions: 175 Number of accounts: 58			Debit	Credit	Proof
Total LIBRARY FUND:			103,057.61	-31,911.00	71,146.61

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance	
280-55115-3420 FICTION BOOKS (continued)						
282-11100 CASH						
	07/31/2026 (07/26)	Balance	.00 *	.00 *	459.86	
	08/31/2026 (08/26)	Period Totals and Balance	.00 *	.00 *	459.86	
282-11302 GENERAL FUND INVESTMENT						
	07/31/2026 (07/26)	Balance	.00 *	.00 *	96,746.84	
	08/31/2026 (08/26)	Period Totals and Balance	.00 *	.00 *	96,746.84	
282-21100 ACCOUNTS PAYABLE						
	07/31/2026 (07/26)	Balance	.00 *	.00 *	.00	
08/27/2026	CDA	Ingram Library Services - Debit Memo	19.56			
08/31/2026	AP	Summary Transactions from AP System		-19.56		
	08/31/2026 (08/26)	Period Totals and Balance	19.56 *	-19.56 *	.00	
282-34100 FUND BALANCE UNRESERVED						
	07/31/2026 (07/26)	Balance	.00 *	.00 *	97,060.02-	
	08/31/2026 (08/26)	Period Totals and Balance	.00 *	.00 *	97,060.02-	
282-48100 INTEREST INCOME						
	07/31/2026 (07/26)	Balance	.00 *	.00 *	45.75-	
	08/31/2026 (08/26)	Period Totals and Balance	.00 *	.00 *	45.75-	
YTD Encumbrance	.00	YTD Actual	45.75- Total	45.75- YTD Budget	.00 Unearned	45.75-
282-48110 INTEREST ON INVESTMENTS						
	07/31/2026 (07/26)	Balance	.00 *	.00 *	3,346.38-	
	08/31/2026 (08/26)	Period Totals and Balance	.00 *	.00 *	3,346.38-	
YTD Encumbrance	.00	YTD Actual	3,346.38- Total	3,346.38- YTD Budget	6,500.00- Unearned	3,153.62
282-48500 DONATIONS						
	07/31/2026 (07/26)	Balance	.00 *	.00 *	5,425.79-	
08/10/2026	CR	LIBRARY - DONATIONS-GIFT FUND		-100.00		
		Description: LIBRARY - DONATIONS-GIFT FUND				
08/17/2026	CR	LIBRARY - DONATIONS-GIFT FUND		-39.50		
		Description: LIBRARY - DONATIONS-GIFT FUND				
08/24/2026	CR	LIBRARY - DONATIONS-GIFT FUND		-18.00		
		Description: LIBRARY - DONATIONS-GIFT FUND				
	08/31/2026 (08/26)	Period Totals and Balance	.00 *	-157.50 *	5,583.29-	
YTD Encumbrance	.00	YTD Actual	5,583.29- Total	5,583.29- YTD Budget	7,000.00- Unearned	1,416.71
282-55110-2410 MAINTENANCE EQUIPMENT/VEH						
	07/31/2026 (07/26)	Balance	.00 *	.00 *	500.00	
	08/31/2026 (08/26)	Period Totals and Balance	.00 *	.00 *	500.00	
YTD Encumbrance	.00	YTD Actual	500.00 Total	500.00 YTD Budget	.00 Unexpended	500.00-

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
282-55110-7004 ADULT GIFT					
		07/31/2026 (07/26) Balance	.00 *	.00 *	3,119.75
07/29/2026	AP	Ingram Library Services - Debit Memo	19.56		
		**Desc: AGift-Webster Mem-Library			
08/06/2026	JE	HAMBURG	2,922.78		
		08/31/2026 (08/26) Period Totals and Balance	2,942.34 *	.00 *	6,062.09
YTD Encumbrance	.00	YTD Actual	6,062.09	Total	6,062.09
		YTD Budget	5,000.00	Unexpended	1,062.09-
282-55110-7005 MEYER FOUNDATION					
		07/31/2026 (07/26) Balance	.00 *	.00 *	100.35
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	100.35
YTD Encumbrance	.00	YTD Actual	100.35	Total	100.35
		YTD Budget	500.00	Unexpended	399.65
282-55110-7008 YOUTH GIFT					
		07/31/2026 (07/26) Balance	.00 *	.00 *	4,951.14
08/06/2026	JE	HAMBURG	255.79		
		08/31/2026 (08/26) Period Totals and Balance	255.79 *	.00 *	5,206.93
YTD Encumbrance	.00	YTD Actual	5,206.93	Total	5,206.93
		YTD Budget	5,000.00	Unexpended	206.93-
Number of transactions: 8 Number of accounts: 11			Debit	Credit	Proof
Total LIBRARY GIFT FUND:			3,217.69	-177.06	3,040.63

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
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282-55110-7008 YOUTH GIFT (continued)**456-11100 CASH**

07/31/2026 (07/26) Balance	.00 *	.00 *	21,024.67
08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	21,024.67

456-34100 FUND BALANCE UNRESERVED

07/31/2026 (07/26) Balance	.00 *	.00 *	11,024.67-
08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	11,024.67-

456-48500 DONATIONS

07/31/2026 (07/26) Balance	.00 *	.00 *	10,000.00-
08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	10,000.00-

YTD Encumbrance	.00	YTD Actual	10,000.00-	Total	10,000.00-	YTD Budget	.00	Unearned	10,000.00-
Number of transactions: 0		Number of accounts: 3				Debit		Credit	Proof
Total LIBRARY BLDING & GROUNDS FUND:					.00		.00		.00

Number of transactions: 183	Number of accounts: 72	Debit	Credit	Proof
Grand Totals:		106,275.30	-32,088.06	74,187.24

Report Criteria:

Actual amounts

Accounts with balances or activity

[Report].FUND = "280"."282"."456"

CITY OF TWO RIVERS
ATTN LESTER PUBLIC LIBRARY
1001 ADAMS STREET
TWO RIVERS WI 54241-3544

Walk with us!

Since signing on as National Presenting Sponsor for the Alzheimer's Association Walk to End Alzheimer's in 2016, Edward Jones and our associates have raised over \$59 million - and 135,000 participants have walked on Edward Jones' teams. The fight to end Alzheimer's continues, so we renewed our commitment through 2030. Will you walk with us? Register at alz.org/edwardjones.

Association - Advisory Solutions Fund Model

Portfolio Objective - Account: Balanced Growth and Income

For more information about the Advisory Program Account program go to www.edwardjones.com/advisorybrochures.

Account Value

\$98,676.90

1 Month Ago	\$97,091.17
1 Year Ago	\$90,904.20
3 Years Ago	\$88,364.66
5 Years Ago	\$150,532.17

Value Summary

	This Period	This Year
Beginning value	\$97,091.17	\$93,400.46
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	-93.24	-714.29
Change in value	1,678.97	5,990.73
Ending Value	\$98,676.90	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Asset Details (as of Aug 28, 2026)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

	Current Yield/Rate	Beginning Balance	Deposits	Withdrawals	Ending Balance
Money Market	3.01%*	\$33.67	\$1.30	—	\$34.97

* The average yield on the money market fund for the past seven days.

Exchange Traded & Closed End Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Amrc Avnt SC ETF	112.42	12	1,078.68	270.36	1,349.04
DmnsI Glb Cr ETF	53.306	22	1,191.08	-18.35	1,172.73
Ish Core S&P 500	773.00	7	3,974.04	1,436.96	5,411.00
Ish RS MD-C ETF	112.28	19	1,634.79	498.53	2,133.32
Ish MSCI Vlu ETF	81.75	15	1,167.14	59.11	1,226.25

Asset Details (continued)

Exchange Traded & Closed End Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Vng Mm Grwt ETF	88.54	30	2,030.01	626.19	2,656.20
Mutual Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Bridge Builder Core Bond	8.84	1,682.771	16,837.15	-1,961.45	14,875.70
Bridge Builder Core Plus Bond	8.70	2,252.819	22,481.78	-2,882.25	19,599.53
Bridge Builder INTL Equity	16.34	597.887	6,966.72	2,802.75	9,769.47
Bridge Builder Large Growth	27.81	386.792	6,417.86	4,338.83	10,756.69
Bridge Builder Large Value	19.94	586.911	7,382.93	4,320.08	11,703.01
Bridge Builder Small/Mid Grw	17.79	166.223	2,389.11	568.00	2,957.11
Bridge Builder Small/Mid Value	16.34	206.36	2,323.38	1,048.54	3,371.92
JPM U.S. Govt Money Market Im	1.00	427.75	—	—	427.75
MFS INTL New Discovery R6	37.67	28.012	964.92	90.29	1,055.21
Nylim Mackay HI Yld Cor BD R6	5.14	946.273	5,115.39	-251.55	4,863.84
PIMCO INTL Bond (USD-Hedged) I	9.65	292.439	2,828.24	-6.20	2,822.04
Principal Midcap R6	42.56	58.532	2,182.34	308.78	2,491.12
Total Account Value					\$98,676.90

Cost basis is the amount of your investment for tax purposes and is used to calculate gain or loss upon sale or other disposition of a security. It is not a measure of performance. The cost basis amounts on your statement should not be relied upon for tax preparation purposes. Cost basis information may be from outside sources and has not been verified for accuracy. Refer to your official tax documents for information about reporting cost basis. Consult a qualified tax advisor or an attorney regarding your situation. If you believe the cost basis information is inaccurate, contact Client Relations.

Summary of Realized Gain/Loss

	This Year
Short Term (assets held 1 year or less)	\$19.24
Long Term (held over 1 year)	164.13
Total	\$183.37

Summary totals may not include proceeds from uncosted securities or certain corporate actions.

Investment and Other Activity by Date

Date	Description	Quantity	Amount
8/03	Dividend on Bridge Builder Core Bond on 1,676.23 Shares at Daily Accrual Rate		\$57.76
8/03	Reinvestment into Bridge Builder Core Bond @ 8.83	6.541	-57.76
8/03	Dividend on Bridge Builder Core Plus Bond on 2,242.667 Shares at Daily Accrual Rate		88.22
8/03	Reinvestment into Bridge Builder Core Plus Bond @ 8.69	10.152	-88.22

Investment and Other Activity by Date (continued)

Date	Description	Quantity	Amount
8/03	Dividend on JPM U.S. Govt Money Market Im on 519.29 Shares at Daily Accrual Rate		1.71
8/03	Reinvestment into JPM U.S. Govt Money Market Im @ 1.00	1.71	-1.71
8/03	Dividend on Nylim Mackay HI Yld Cor BD R6 on 941.226 Shares @ 0.027		25.69
8/03	Reinvestment into Nylim Mackay HI Yld Cor BD R6 @ 5.09	5.047	-25.69
8/03	Dividend on PIMCO INTL Bond (USD-Hedged) I on 291.267 Shares at Daily Accrual Rate		11.33
8/03	Reinvestment into PIMCO INTL Bond (USD-Hedged) I @ 9.67	1.172	-11.33
8/10	Redeemed JPM U.S. Govt Money Market Im @ 1.00	-93.25	93.25
8/10	Program & Platform Fees		-93.25
8/20	Dividend on DmnsI Glb Cr ETF on 22 Shares @ 0.056947		1.25
8/24	Fee Offset		0.01

Money Market Detail by Date

Beginning Balance on Aug 1					\$33.67
Date	Transaction	Description	Deposits	Withdrawals	Balance
8/20	Deposit		1.25		\$34.92
8/20	Income	Dividend on Money Market for 31 Days @ 3.00%	0.04		\$34.96
8/25	Deposit		0.01		\$34.97
Total			\$1.30		
Ending Balance on Aug 28					\$34.97

For more information about the Advisory Solutions program, see the applicable program brochure at www.edwardjones.com/advisorybrochures.

About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

Statement of Financial Condition — Edward Jones' Statement of Financial Condition is available at edwardjones.com/about/financial-reports.html, your local office or by mail upon written request.

About Your Account

Account Information — Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

Account Accuracy — If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

Complaints about Your Account — If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd., St. Louis, MO 63131 or send an email to complaints@edwardjones.com

Pricing — For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

Systematic and Money Market Transactions — Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

Fair Market Value for Individual Retirement Accounts — Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

Withholding on Distributions or Withdrawals — Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

Fees and Charges — The "Fees and Charges" amount shown in your Value Summary includes the following:

- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/ markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances — The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

To learn more about fees and costs, revenue sharing, and the compensation received by Edward Jones and your financial advisor, please talk with your financial advisor or visit edwardjones.com/disclosures.

CONTACT INFORMATION

Client Relations		Online Access	Other Contacts
 Toll Free Phone 800-441-2357	For hours, visit edwardjones.com	 edwardjones.com/access	 Edward Jones Personal MasterCard® 866-874-6711
 201 Progress Parkway Maryland Heights, MO 63043		 Edward Jones Online Support 800-441-5203	 Edward Jones Business MasterCard® 866-874-6712
			 Edward Jones VISA® Debit Card 888-289-6635

S1EDJ001 Rev 11/21

Director's Report August 2026

Date	Activity	Notes
8/7/26	Met Cindy Hansen of the WI Libraries Project.	*See WI Libraries Project note.
8/8/26	Assisted with STEAM in Action program.	Sponsored by the TRHS STEAMPunk Robotics team.
8/10/26	Purchased drinks for Brat Fry.	Thrivent \$250 Take Action Project.
	Attended <i>Wisconsin Library Law</i> webinar.	
8/11/26	Attended Parents as Teacher Advisory Board meeting.	Part of Lakeshore CAP home visiting program.
	Attended <i>What You Need to Know About AI and Libraries</i> webinar.	
	Worked afternoon Help Desk shift.	Covering for staff out sick.
8/12/26	Coordinated Brat Fry & Art Splash summer celebration.	*See note.
8/13/26	Attended <i>All Playing in the Same Orchestra: Collaborating for Community Success</i> webinar.	
	Worked at the Help Desk.	Covering for staff out sick.
8/17/26	Met with Vorpahl Fire & Safety.	Annual fire extinguisher inspection.
	Applied for Public Librarian certification.	
	Met with library board member Ned Guyette.	Accepted his resignation from the board.
8/18/26	Met with library management team.	
8/19/26	Met with Reference Associate Toni Pierce.	*See Individual Staff Meetings note.
	Moderated the 2026 Teen Battle of the Books.	*See Battle of the Books note.
8/20/26	Vacation Day	
8/21/26	Vacation Day	Power flickered causing UPS to shut down. Chris Hamburg and Marie Bonde got everything back up and running.
8/25/26	Met with library management team.	
	Met with City Finance Director Kassie Paider.	Went through budget line by line.
8/26/26	Met with Customer Service Associate and Tech Processor Mary Massey.	
	Met with Youth Associate Kimberlina Seim.	
	Led Movers & Shakers program.	Covering for staff on vacation.
8/27/26	Met with library board president Kate Gadd.	Discussed library board agenda for 9/8/26.
	Met with Early Literacy Specialist Tami Feuerstein.	
	Met with library management team.	
	Met with Customer Service Clerk Kate Aupperle.	
	Met with Public Relations Assistant Sally Taylor.	

8/31/26	Power flickered again during storm on 8/30/26.	*See Power note.
	Received Public Librarian Grade 1 License.	
9/1/26	Met with library management team.	
	Attended Community Baby Shower meeting.	
	Attended Recreation Economy for Rural Communities Workshop. Part 1	
9/2/26	Attended Recreation Economy for Rural Communities Workshop. Part 2	Corinne Mathis also attended.
9/3/26	Attended Two Rivers Business Association Meeting.	*See Recreation note.
	Began training of new Youth Services Coordinator.	
	Assisted with FIRST Robotics Open House.	*See Robotics note.

Other noteworthy items:

- **Individual Staff Meetings:** I have begun meeting individually with each staff member to discuss how they are feeling about their role at the library, what they need from me as Library Director, and any changes or improvements they would like to see. These conversations are also an opportunity to encourage staff to begin thinking about the future of the library and the goals and priorities we should be working toward together. I hope to touch base with each staff member by the end of September.
- **Robotics:** The library is partnering with **Lakeshore FIRST Robotics** to encourage more Two Rivers students to participate in **FIRST**, a global youth robotics program that reaches students in more than 100 countries. An open house on September 3 will introduce families to the program, which gives students hands-on experience in STEM—science, technology, engineering and math—while also helping them develop skills in teamwork, problem-solving, leadership and communication.

By providing an opportunity for younger students to get involved locally, the partnership also helps build a pathway into Two Rivers' award-winning high school robotics team. The library will host a version of this year's competition field, provide Webster Room space for teams throughout the season and offer Saturday morning assistance from high school robotics team members, bringing robotics closer to home and removing some of the transportation barriers that can make regular trips to Manitowoc difficult for local families.

- A family visiting from Valders stopped by the library today and, because a few registered participants were unable to attend, we were able to invite them to join our Movers & Shakers program. They shared how impressed they were with the quality of the program and mentioned that, while they typically attend story time at another library, the MCLS Summer Library Passport has encouraged them to explore libraries throughout the county. They remarked that they hadn't even realized New Holstein had a library and said they have thoroughly enjoyed discovering new libraries and programs through the passport.
- **Wisconsin Libraries Project:** I recently learned about the Wisconsin Libraries Project, an effort by a lifelong Wisconsin resident to visit every public library in the state, photographing each library and sharing its history, statistics, fun facts, and unique qualities. The project celebrates the incredible variety of services Wisconsin's public libraries provide. I had the opportunity to show Ms. Hansen

around the library and share the services we offer. Lester Public Library should be showcased in the next month or so. Find the project here: wisconsinlibraries.substack.com.

- **Brat Fry & Art Splash Celebration**

The library's end-of-summer celebration was a huge success! Beautiful weather, delicious food, and a joyful atmosphere brought hundreds (~325) of community members to the library lawn for Art Splash, a colorful and wonderfully messy celebration for children and their caregivers.

The brat fry fundraiser benefited the Healthiest Manitowoc County (HMC) Investing Early Coalition, a collaborative effort focused on ensuring young children and their families are supported from the prenatal period through age five. The Lester Public Library is proud to be a leading partner in this work. Funds raised (\$2000) will support the Community Baby Shower on October 2 at the community house and hosting the Welcome Baby website (welcomebabymanitowoc.org), which brings local resources for new and expectant parents together in one convenient location. Funds also support Reach Out and Read, Welcome Baby, Early Screening, and Parent Cafés.

This event would not be possible without *MANY* volunteers and a generous donation of brats, burgers, hot dogs and buns from the Two Rivers Pick 'n Save and two Thrivent Take Action grants. Thank you to staff: Tami Feuerstein for manning the paint table, Sally Taylor for taking pictures and helping with clean up and to staff family members: Nate, Susie and Jim, who were instrumental to the day's success.

- **Two of my favorite Brat Fry moments:** While many positive comments about the event were shared in person and online, two comments particularly captured the library's impact on our community. As two patrons walked past, I overheard one say, "My nephew wants to move to Two Rivers just because of this library." Later, while talking with two grandparents whose granddaughter was visiting from Milwaukee, they joked that she never really wants to visit Grandma and Grandpa—she just wants to go to the library!
- **Adult Craft Class:** On August 15, 23 participants joined us for the library's adult craft class, Bloom Boom. You may have seen a video online of the hammer action! One participant was celebrating a birthday and brought several friends along to share the day. It's another great example of how library programs bring people together, create connections, and provide opportunities to make shared memories.
- **Garbage Stickers:** Sometimes success is measured in small changes that add up to a larger impact. The library has sold garbage stickers for many years, but it was not a service we actively promoted. We had even discussed whether to continue offering them, as the fees associated with credit card purchases meant the library was losing money on some sales. However, it was pointed out that the library is the only location on our side of town where residents can purchase garbage stickers. Rather than discontinue the service, we switched to cash-only sales and added signage to make patrons more aware that stickers were available.

The results have been significant. Through August, the library has sold 739 garbage stickers this year, compared to 505 at the same point last year. That is an increase of 234 stickers, or approximately 46%, and an average of 62 stickers sold per month. It is a small example of how listening to community needs and making simple adjustments can improve access to an important service.

- **Battle of the Books:** While many think teens no longer read, more than 30 teens proved otherwise at the library's 24th annual Teen Battle of the Books on August 19. After a summer of reading, practicing

and preparing with their coaches, teams competed in a trivia-style tournament based on six young adult titles, with a packed house of families and battle enthusiasts looking on; Two Rivers took third place in a final so close that just two points separated each team. Next year marks the **Quarter Quell**, when teams will revisit titles from throughout the Battle's 25-year history.

The TR coach, Kimberlina Seim was especially thrilled with the results, as the TR team included just one returning participant from last year—hopefully indicating the start of a whole new generation of readers and Battle of the Books competitors.

- **Environmental Agency Board:** Adult Services Coordinator Chris Hamburg, recently met with City Council member Shannon Derby, to begin planning the Fall/Winter EAB series, which focuses on environmental topics. Chris will take over as facilitator for the programs, while I will continue creating publicity for the partnership. Watch for more details about speakers, topics and dates next month.
- **Moving Around in the Youth Room:** Over the summer, library staff reorganized several youth collections to make popular materials easier to find. A new Manga collection was created in the Young Adult area, giving Japanese-style comics their own space rather than mixing them among teen graphic novels. Teen graphic novels were also moved into the Young Adult section, while shortening the time new YA books remain on the new shelf created space for the change. The resulting shift allowed us to expand the Juvenile graphic novel collection and reorganize the Juvenile books, which serve students in grades 3–6. A **HUGE** thank you to Marie Bonde who did most of the weeding, shifting and relabeling of the YA collections and to Toni Pierce who did the shifting of the Juvenile collections and a wonderful teen volunteer who finished up the job.
- **Final TReasure Quest numbers:** 76 Teams | 264 participants | 28 Teams Completed
- **Power:** During the storm on Sunday, August 30, the power flickered, causing the library's uninterrupted power supply (UPS) to malfunction. The UPS supports several critical systems, including security, phones, internet, and HVAC. When it failed to reboot properly, these systems went down, and the UPS alarm was sounding Monday morning. This is the second time this month the UPS has failed to function as intended. I contacted the City's IT director, Dave Dassey, and the equipment will need to be replaced.
- **Recreation:** Two Rivers was one of 25 communities selected (out of 200) this year—and one of only two in the Midwest—to participate in the Recreation Economy for Rural Communities (RERC) planning program. The two-day workshop brought together community members, businesses, organizations, and city staff to develop strategies for strengthening Two Rivers' outdoor recreation economy and downtown. The local steering committee identified four goals: connect destinations, expand recreation, grow the outdoor economy, and activate the downtown. Participants brainstormed ideas and developed several action items for each goal that will become part of a Community Action Plan.

I participated in the workshop because the library has an important, but sometimes overlooked, role in the community's recreation economy. The library provides free and accessible amenities for residents and visitors—including restrooms, water, Wi-Fi, air conditioning, shelter from the weather, information, reading, and other activities. Our location near downtown, consistent hours, and ability to provide inexpensive or free things to do also make the library a useful resource for visitors and recreational users. The library was brought up several times—*by others*—throughout the workshop as a community asset and as a place that could play a role in supporting Two Rivers' recreation economy.

Lester Public Library Statistical Report

Aug-26

Circulation									
	Aug 2026		Aug 2025		2026 YTD		2025 YTD		%Chng
Circulation Total	8,453		8,560		68,284		71,565		-5%
Total Visitors	6,539		6,340		48,144		46,947		3%
Users	Total	%Circ	Total	%Circ	Total	%Circ	Total	%Circ	
Children (0-11)	653	8%	605	7%	6,048	9%	4,375	6%	38%
Young Adult (11-17)	276	3%	265	3%	2,254	3%	2,183	3%	3%
Adult (18+)	7,367	87%	7,231	84%	56,662	83%	59,867	84%	-5%
Outreach	78	1%	51	1%	549	1%	1,501	2%	-63%
School	41	0%	51	1%	701	1%	850	1%	-18%
ALL OTHERS	38	0%	357	4%	2,070	3%	2,789	4%	-26%
Item Type	Total	%Circ	Total	%Circ	Total	%Circ	Total	%Circ	
Adult	5,127	61%	5,345	62%	41,103	60%	44,066	62%	-7%
Youth	3,326	39%	3,215	38%	27,181	40%	27,499	38%	-1%
	Total	%Circ	Total	%Circ	Total	%Circ	Total	%Circ	
Self-check use	2,626	31%	2,943	34%	21,310	31%	22,551	32%	-6%
Drive Through Use	299	4%	378	4%	2,757	4%	3,742	5%	-26%
LARS ACTIVITY									
Sent to LARS	2,764		2,608		21,029		21,056		0%
Rec from LARS	1,703		1,311		11,237		10,982		2%
NEW REGISTRATIONS									
Total	33		39	-15%	269		286		-6%
OVERDRIVE EBooks & EAudiobooks									
Total	2084		1925	8%	16,066		15,085		7%

Lester Public Library Statistical Report

Aug-26

Information Services

	Aug 2025	Aug 2025	%Chng	2026 YTD	2025 YTD	%Chng
Walk-in	1,749	916	91%	11,533	6,902	67%
Phone	220	246	-11%	1,856	1,806	3%
Electronic	452	139	225%	2,364	1,285	84%
Reference Total	2,421	1,301	86%	15,753	9,993	58%

PC Internet Use # of Users	686	476	44%	4,471	4251	5%
PC Internet Use (Hours)	539	332	62%	3,310	2714	22%
Computer Use Total	1,225	808	52%	7,781	6965	12%

Children's Programming

In-house Programs	23	22	5%	166	146	14%
In-house Attendance	2,455	2,396	2%	13,841	12,247	13%
Outreach Programs	0	3	-100%	51	58	-12%
Outreach Attendance	0	425	-100%	4,045	5,038	-20%

Young Adult Programs

In-house Programs	8	7	14%	33	20	65%
In-house Attendance	239	233	3%	629	522	20%

Adult Programs

In-house Programs	16	10	60%	122	89	37%
In-house Attendance	362	286	27%	878	1,677	-48%

Reference Monthly Statistical Summary

August 2026

Reference Questions

Adult Walk In	1749
Adult Phone	220
Adult Email	452
Reference Total	2421

Computer Usage

# of Users	686
Internet Hours	539

Email Requests

*Adult Requests	408
*Youth Requests	44
	452

Website*

Unique Visits	2,813
Visits	3,267
Pageviews	4,926
Unique Pageviews	4,034

# Books Checked Out	
New Library Cards	

Dramatic Play

# times counted	65
# of patrons	538

Youth Programs

In House	23
Attendance	2455
Outreach	0
Attendance	0

Young Adult Programs

In House	8
Attendance	239

Adult Programs

Attendance

Strictly Fiction	6
Book Discussion	12
Hamilton Visioning	22
LPL Flix	23
Sit'n'Stitch	4
International Film	8
Adult Craft	23
Book It	2
Yarned & Dangerous	20
Meditation Monday	14
Adult SRP	180
Real Scoop	22
Adult Day Program	4
Crafting Calm	7
Meet Your Neighbors	6
Book to Art	9

Total # Programs	16
Total Attendance	362

Family w/ STEAM	225
Art to Go / 3	267
Story Time To Go / 1	59
Scavenger Hunt	52
Dramatic Play	538
Family Game Night	22
Story Time AM / 3	157
Diggin In with 4H	5
Movers & Shakers AM	109
Movers & Shakers PM	105
Falling Star Daycare	38
STEAM in Action	24
Foam Party	325
Pokemon Club	13
Read to Me SRP	99
Read on My Own SRP	130
TReasure Quest	264
Lighthouse Academy	19
Serial Cereal Club	4
	2455

	0

Anime Club	8
Teen SRP	49
Teen Art To Go / 3	74
LPL Pages	17
Battle of the Books	6
Full Battle of the Books	85

239

*Pageviews measure how many times content is seen, visits measure how many times someone engages with the site, and unique visits measure the overall audience.

SEPTEMBER 2026 @ THE LESTER PUBLIC LIBRARY

LIBRARY LINKS



Excavated Dino

RESOURCES FOR THE DEAF AND HARD OF HEARING

Wednesday, Sept 16 • 1:00-2:30 PM

A representative from Wisconsin's Office for the Deaf and Hard of Hearing is on hand to share information and connect residents who are Deaf, Hard of Hearing or DeafBlind with available resources and services.

Sponsored by the Aging and Disability Resource Center.

WHAT'S IN YOUR ESTATE PLANNING TOOLBOX?

Thursday, Sept 17 • 6:00 PM

Attorney Tracy Gibson explores the essential legal tools that help ensure your wishes are clearly documented and carried out. Learn what you need to know to protect your assets and plan with confidence.

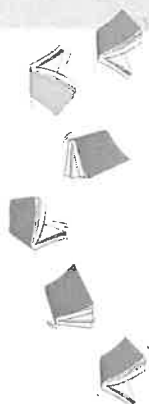
DRAW YOUR BREATH: AN INTRO TO MINDFULNESS

Saturday, Sept 26 • 10:30 AM-noon

This relaxed, beginner-friendly workshop presented by Fireside Wellness combines simple breathing techniques with a creative drawing exercise designed to help manage daily stress and promote a sense of calm. No experience with meditation or art is necessary—just come ready to take a break and try something new. Light snacks provided.

HOURS

Mon-Thu	10:00-8:00
Friday	10:00-5:30
Saturday	10:00-2:00
Sunday	Closed



FALL USED BOOK SALE

Thursday, Friday & Saturday, Oct 8-10

Thursday: Books, music CDs, audiobooks & DVDs—\$1.

Friday: BOGO! Buy one, get one free.

Saturday: Fill a bag! \$1—paper sack; \$2—get a reusable bag to fill with all that fits.

Sale held during regular library hours by the fireplace.

Bilingual Language Classes

A welcoming class for Spanish and English speakers who want to learn or improve skills in the other language.

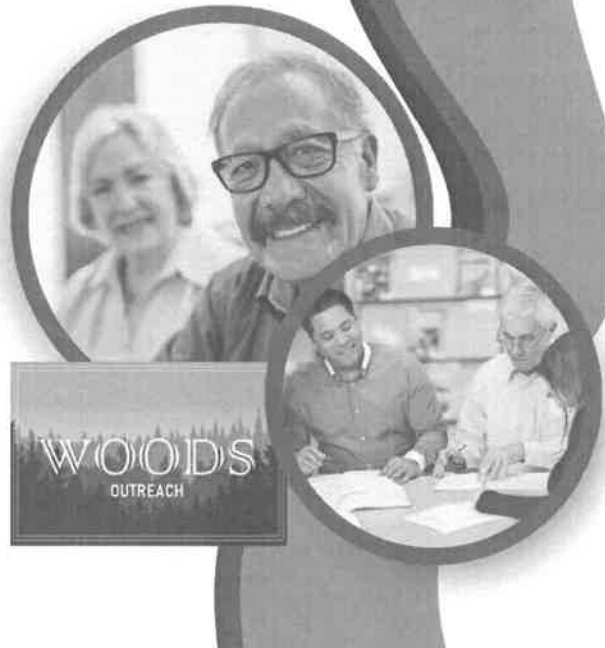
Wednesdays, Sept 2-Nov 18 • 6:00-7:30 PM

Instruction is based on the sandwich technique of pronunciation, conversation and grammar.

Presented by Woods Outreach.

NO REGISTRATION REQUIRED >>>>

LESTER PUBLIC LIBRARY



CRAFTING CALM

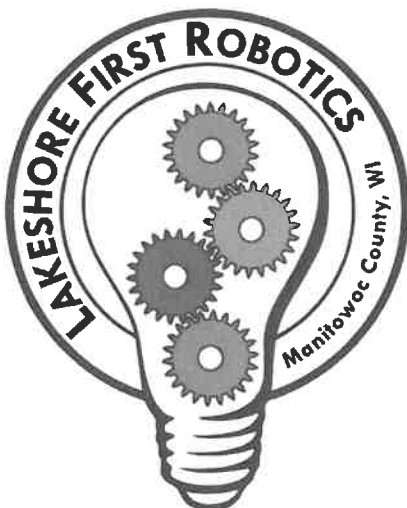
Monday, Sept 29 • 6:00-7:30 PM • 16+

Pamper yourself with a little peace. Gather to enjoy music while indulging in a simple, calming activity like coloring, painting, dot-to-dot drawing, sticker mosaics or diamond painting. All supplies are furnished; just bring yourself and a beverage.

PLANT SWAP

Thursday, Sept 10 • 5:00-6:30 PM

If you have a plethora of hardy perennials that can still be replanted this fall, too many tubers or bounteous bulbs, bring them to swap for something new! Place plants in containers you are willing to part with and label them. Find us down by the fireplace.



BUILD A FIRST ROBOTICS TEAM!

Thursday, Sept 3 • 6:00-8:00 PM

Interested in starting a robotics team? Meet mentors from Lakeshore FIRST Robotics and learn how to get started with FIRST—*For Inspiration & Recognition of Science & Technology*. FIRST gives young people hands-on experience in STEM while building skills that go far beyond robots: teamwork, problem-solving, leadership and communication.

Three progressive programs serve ages 4-18: LEGO League Explore; LEGO League Challenge; and Tech Challenge. At the pinnacle is Robotics Competition, where students design and build robots to compete.

Find a team to join—or if you decide to *build* a team, the library has space for you to meet! Come see what FIRST Robotics can spark.

MOVIES

Bring a beverage and we'll furnish the popcorn. Ages 18+

LPL FLIX

PROJECT HAIL MARY

Friday, Sept 4 • 1:00 PM

Science teacher Ryland wakes up on a spaceship light years away with no recollection of who he is or how he got there. As his memory returns, he uncovers his mission: solve the riddle of the mysterious substance causing the sun to die. He must save everything on Earth from extinction...but he may not have to do it alone.

Rated PG-13. Runtime 2:36.

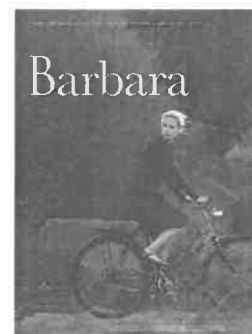


INTERNATIONAL FILM

BARBARA

Tuesday, Sept 22 • 6:00 PM

An East German doctor is banished to a small country hospital after being caught attempting to escape to West Germany during the 1980s. Isolated from her former life and placed under constant surveillance, Barbara remains determined to find a way out. As she settles into her new position, however, she begins to form unexpected connections with her patients and colleagues. *Rated PG-13. Runtime 1:45.*



Sign up for updates on all things crafty at the library! Send name & email to lesref@lesterlibrary.org.

FEATHER BOOK PAGE BOOKMARKS



Saturday, Sept 19
10:30 AM-12:30 PM

Turn old book pages, delicate feathers, and pretty beads into one-of-a-kind bookmarks you'll love to use—or gift to a fellow bookworm.

Call 920.793.8888 to register. Ages 18+

SIT'N'STITCH

Saturday, Sept 12 • 10:00 AM-2:00 PM

A companionable meetup for cross stitch enthusiasts. Bring a current project and enjoy your craft the second Saturday of each month near the library's fireplace. Folks are welcome to bring beverages and snacks.

GENEALOGY CLUB

Thursday, Sept 3 • 10:15 AM-noon

Research expert Alan Wambold shows best practices for uncovering family stories. Learn valuable techniques for research, organization, and solving historical mysteries. Meetings are held the first Thursday of each month. New members are always welcome.

ONE-ON-ONE TECH HELP

By appointment

Maribeth Wester, a retired technology professional with more than 40 years of experience, can fluently address issues from simple to complex on whatever device you use—phone, tablet, or computer.

Email mbwester@watchingandlistening.org to make an appointment at the library that works with your schedule.

YARNED & DANGEROUS

Thursdays • 5:00-7:00 PM

Knitters and crocheters: Convene weekly for convivial crafting! Adults (and teens) can bring their own projects, supplies and beverages for a pleasant evening together at the fireplace.

READING CHALLENGES

Use Beanstack, a web and mobile app, to participate in reading challenges. Beanstack makes it easy to register, track reading, and earn incentives.

Our reading challenges are in full swing and whether you're chasing **Above Average Reader** glory by topping the national average, sleuthing through subgenres as a **Mystery Maven**, or swooning your way through **In It 4 Love**, there's a patch waiting to celebrate your success.

Check out challenges for young readers: **Babies Bloom** encourages families to share 100 books by age one, **1,000 Books Before K** offers free books at every milestone, and **500 Books Before Middle School** rewards independent readers with badges, charms and books. The following are new challenges in 2026:

Once Upon a Time...

Fall Reading Challenges begin Oct 1!

Ages 15+: Log the number of days you read. When you hit 10 days, claim a deluxe apple cider mix; at 25 days, an equally deluxe cinnamon stick; at 40 days, dried apple pieces to complete the concoction (no evil stepmothers here, so no worries about apple safety); and at 55 days, collect your orange-and-pearl campfire mug from which to sip the apple cider and other favorite autumnal beverages.

Read on My Own • Ages 6-14: Not by the hair on your chinny-chin-chin will you be caught NOT reading! Log the days you read to earn prizes, including a FREE BOOK for you to choose and keep! No huffing or puffing required.

Read to Me • Ages 0-5: Find a chair or bed (or couch or hammock) that's JUST RIGHT as a favorite person reads to you. Log the days you listen to earn fun prizes and a FREE book to live with happily ever after.

Keep an eye on our website for details.

Myth & Magic Genre Challenge • Ages 18+

Follow the call of magic into stories filled with brave heroes, curious creatures, eerie enchantments, and fairy-tale twists. Wander through beloved subgenres and award-winning epics as you shape your own reading adventure. Complete the challenge to earn a heroic patch worthy of any adventurer.

200 Books Before High School • Ages 11-14

Keep your reading momentum going with the **200 Books Before High School** challenge! Celebrate your inner book nerd as you dive into the books you love—ebooks, audiobooks, graphic novels, and even titles you're reading for school can all count toward your goal. Along the way, earn reading-themed prizes, stickers, and of course, FREE books for your own library.



STRICTLY FICTION

Monday, Sept 14 • 6:30 PM

***Nightwatching* by Tracy Sierra** (horror)

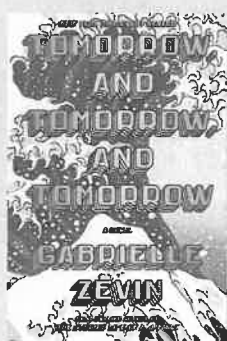
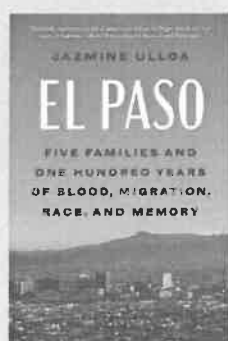
Home alone with her young children during a raging blizzard, a mother tucks her son back into bed—then hears slow, heavy footsteps on the stairs. Terrified, she hides her family in a secret room concealed behind a wall as an intruder searches the house. Through the long, freezing night, she must rely on her instincts, her courage, and the secrets of the old home to keep her children safe. But as dawn approaches, she realizes the real danger may be far closer than imagined.

BOOK DISCUSSION GROUP

Wednesday, Sept 2 • 4:00 PM

***El Paso* by Jazmine Ulloa**

Journalist Ulloa examines the history of El Paso through the experiences of five families whose lives span generations. Drawing in part from her reporting on the 2019 Walmart mass shooting, Ulloa explores how immigration, changing political policies, racial tensions, and violence have shaped the border community, and connects the personal histories of these families to the broader social and political forces that have influenced life along the border for more than a century.



BOOK CLUBS

Pick up current selections at the front desk.
New members always welcome! Ages 18+

Find a full list of this year's selections on our readers' page online.

BOOK TO ART CLUB

Saturday, Oct 24 • 11:00 AM

Tomorrow, Tomorrow, and Tomorrow
by Gabrielle Zevin

Sam and Sadie meet as children in a hospital game room, where a shared love of video games sparks a lifelong connection. They reunite as students at Harvard and MIT, create a hit game, and launch their own studio. As they build worlds for others, their partnership is tested by ambition, loss, and creative conflict, yet they continually find their way back to each other.

SERIAL CEREAL CLUB

Saturday, Oct 3 • 10:30 AM • Grades 4-6

Sink your teeth into hilarious, spooky and downright monstrous stories featuring creatures big, small, silly and strange. Share your favorites and discover brand-new tales over a bowl of cereal—if you dare!

Then create your own one-of-a-kind monster magnet, perfect for adding a little frightful fun to your fridge.

Grownup sidekicks are free to stay or explore the library during the program.

Try a book subscription service and let us prepare a custom bundle just for you! *Library card required.*

BOOK IT! (18+)

Looking for your next great read? Our expert staff will handpick 2–3 books each month based on your favorite genres, authors, or whatever vibe you're feeling. Fill out a request form at the front desk by the 15th to receive your customized bundle the following month. No commitment—sign up monthly or whenever you like.

LPL PAGES (GRADES 8-12)

Scan the QR code to answer a few questions, then pick up your box at the front desk and start reading. Each box includes two great books and some fun surprises. Issued every other month. If not already subscribed, sign up by Oct 15 to receive the October edition.



EARLY LITERACY

FALL BABYGARTEN (BIRTH TO 18 MONTHS)

Wednesdays, Sept 9-Oct 7 • 6:15-7:15 PM

Thursdays, Sept 10-Oct 8 • 10:15-11:15 AM

For babies 0-18 months and their caregivers. Share nursery rhymes, songs and books. Discover loving, joyful ways to support growing brains! Each class concludes with free time for play. Registration required; call 920.793.8888.

FALL MOVERS & SHAKERS (18 MONTHS TO AGE 3)

Wednesdays, Oct 14-Nov 18 • 10:15-11:15 AM & 6:15-7:15 PM

Movin', groovin' and learnin' for children 18 months-3 years along with their caregivers. Toddlers need to MOVE to learn! Active storytelling, engaging play, music and more. Registration required; call 920.793.8888.

STORY TIME TO GO (GEARED FOR AGES 0-6)

New packs monthly! Sept 1: *Once Upon a Time*

Books, music suggestions, finger plays, and math, science and art activities that reinforce the five vital early literacy practices: read, sing, talk, play and write. Geared for ages 0-6. One per family per week while supplies last. Library card required to check out books that accompany packs.

EVENING STORY TIME (ALL AGES)

Mondays, Sept 21 & 28 • 6:15-7:15 PM

Stories, music, movement, and FUN! Enjoy 30 minutes of active storytelling and songs followed by 30 minutes of open exploration at hands-on stations like the sensory table, noodle stacker, and wind tunnel. Rooted in the five early literacy practices, this play-based program is geared for preschoolers but welcoming to all ages. No registration required.

STORY TIME (ALL AGES)

Tuesdays, Sept 15, 22 & 29 • 10:15 AM

Stories, movement, music and FUN! Play-based learning leads to success in school and life. Activities embrace the five early literacy practices: read, sing, play, talk and write. Geared for preschoolers but children of all ages welcome. After Story Time, engage in process art and other hands-on activities



KIDS & FAMILIES

POKEMON CLUB (AGES 8-12)

Friday, Sept 18 • 4:00-5:15 PM

Get ready to level up your skills! Trainers—whether seasoned battlers or just getting started—are invited to join our monthly Pokémon Club. Play the card game, enjoy snacks, meet fellow fans, and dive into fun themed activities. Come catch the excitement! No registration required. For ages 8-12.

ART TO GO

Available Mondays, Sept 14 & 28

Packs contain all the supplies needed for fun art projects geared for school-age children. Pick up while supplies last. No library card required.

FAMILIES W/ STEAM PACK

Available Sept 1!

Can you help Little Red Riding Hood outsmart the Big Bad Wolf? Build a zip line contraption that will carry her basket of snacks safely from her house to Grandma's! Pick up a pack at the front desk while supplies last—no library card required. All supplies are included. Geared for school-age children and their families.

FAMILY GAME NIGHTS

Mondays • 6:00-7:30 PM

We have all your favorite board and card games; bring the family or meet up with friends. **FREE** popcorn! Bring drinks, select your games, and find a spot anywhere in the library to play.



TEEN ANIME CLUB

Tuesdays, Sept 1 & 15 • 5:30-7:30 PM

Anime and manga fans: Watch anime, talk about favorite series, do creative projects—and **SNACK** of course! Action, romance, slice-of-life...there's something for everyone. For teens in grades 6-12.

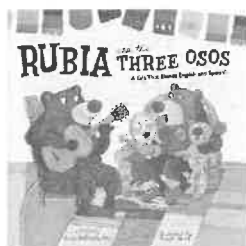
ONCE UPON A TIME

New Dramatic Play Center opens Sept 14!

The stories you know come to life! Trip-trap across the bridge with the Three Billy Goats Gruff, wind your way through the forest to Grandma's house, help the Three Little Pigs outsmart the Big Bad Wolf, and make a batch of porridge that's *just right*.

Search the room for hidden clues from fairy tales and nursery rhymes—can you name the story they belong to? And keep an eye out: the princess's pea has rolled away!

Play, imagine, talk, and become part of the story as you step into a world where fairy tales unfold, imaginations soar and every day at the library ends *happily ever after*.



NEW STORYWALKS® SEPT 21!

Outdoor storybooks! Read *Rubia and the Three Osos* by Susan Middleton Elya along the lovely library path, then **TRIP TRAP** along with *The Three Billy Goats Gruff* by Rachael Mortimer at Zander Park (1406 Parkway Blvd).

SEPTEMBER

MON	TUE	WED	THU	FRI	SAT
	1 NEW Families w/ STEAM & Story Time To Go packs 5:30-7:30 Teen Anime Club	2 10:15 & 6:15 Movers & Shakers 4:00 Book Discussion Group 6-7:30 Bilingual Language Class	3 10:15-noon Genealogy Club 5-7:00 Yarned & Dangerous 6-8 FIRST Robotics Open House	4 1:00 LPL Flix	5 LIBRARY CLOSED
7 LIBRARY CLOSED	8 6:00 Library Board Meeting	9 6-7:30 Bilingual Language Class 6:15 Babygarten	10 10:15 Babygarten 5-7:00 Yarned & Dangerous 5-6:30 Plant Swap	11	12 10-2 Sit'n'Stitch
14 NEW Dramatic Play Center Opens! New Art to Go Pack 6-7:30 Family Game Night 6:30 Strictly Fiction	15 10:15 Story Time 5:30-7:30 Teen Anime Club	16 1-2:30 ADRC 6-7:30 Bilingual Language Class 6:15 Babygarten	17 10:15 Babygarten 5-7:00 Yarned & Dangerous 6:00 What's in Your Estate Planning Toolbox?	18 4-5:15 Pokémon Club	19 10:30-12:30 Feather Book Page Bookmarks
21 NEW StoryWalks® 6-7:30 Family Game Night 6:15 Story Time	22 10:15 Story Time 6:00 International Film	23 6-7:30 Bilingual Language Class 6:15 Babygarten	24 10:15 Babygarten 5-7:00 Yarned & Dangerous	25	26 10:30-noon Draw Your Breath
28 New Art to Go Pack 6-7:30 Family Game Night 6:15 Story Time	29 10:15 Story Time 6-7:30 Crafting Calm	30 6-7:30 Bilingual Language Class 6:15 Babygarten	HAPPY LABOR DAY ★ ★ ★ Library closed Saturday, Sept 5-Monday, Sept 7. <i>Book drops open 24/7 and are located at the back of the building.</i>		

Director Six-Month Priorities Progress

Administrative Transition and Municipal Relations

- ✓ 6/29/26: Met with Tammy Lawlor, --- to learn Caselle Budgeting Software
- ✓ 7/8/26: Attended City Department Heads Meeting
- ✓ 7/20/26: Met with MCLS Director Becky Scherer for new Director's training.
- ✓ 7/23/26: Met with Kassie Paider, City Finance Director to discuss gift funds and how donated money is allocated when received.
- ✓ 7/27/26: Met with Amanda Baryenbruch, City Clerk to discuss PA forms for new hires and other human resources matters.
- ✓ 8/10/26: Attended *Wisconsin Library Law* webinar.
- ✓ 8/13/26: Attended *All Playing in the Same Orchestra: Collaborating for Community Success* webinar.
- ✓ 8/17/26: Applied for Public Librarian Certification through WI DPI.
- ✓ 8/19/26: Began meeting individual staff members to discuss transition.
- ✓ 8/31/26: Received 5-year Public Librarian license. (exp. 8/2031)

Development of the 2027 Library Budget

- ✓ 7/23/26: Met with Kassie Paider, City Finance Director to discuss how donated funds will be handled moving forward.
- ✓ 7/24/26: Make Data Work for Your Library: Getting Started with WI Public Library Dashboards webinar that talked about data driven storytelling.
- ✓ 8/13/26: Filled in initial numbers for the 2027 Budget.
- ✓ 8/25/26: Met with City Finance Director Kassie Paider. She walked me through the budget line by line, answering my questions about 2027 and the future.
- ✓ 8/26/26: Met with Library Board President Kate Gadd to discuss timeline for budget presentation to the library board.
- ✓ 8/26/26: Met with library management team to discuss possible changes to the budget for 2027.

New Youth Staff Transition Planning

- ✓ 7/29/26: Spoke with Corinne Mathis about attending the Recreation Economy Strategic Planning Workshops scheduled for September 1 and 2 and moving first day at the library to September 3.
- ✓ 8/4/26: Met with Corinne Mathis and Tami Feuerstein to begin planning for fall youth programming.
- ✓ 8/6/26: Met with Corinne Mathis and Tami Feuerstein to continue fall youth program planning.
- ✓ 8/11/26: Corinne observed Story Time prep, Story Time and clean up with Tami.
- ✓ 8/31/26: Developed first month training schedule.

Review of Library-Related City Ordinances

- ✓ 7/24/26: Met with MCLS Director Becky Scherer to discuss and ensure accuracy.
- ✓ 7/27/26: Met with Kyle Kordell, City Manager about proposed amendments.
- ✓ 7/28/26: Emailed with MCLS Director Becky Scherer to ensure compliance with suggested amendments.
- ✓ 7/29/26: Discussed additional amendments needed with MCLS Director Becky Scherer.

Completion and Expansion of the Community Bulletin Board Project

Reclaiming and Reorganizing Staff Workspaces

- ✓ Examined files in the director's office and reorganized their location—freeing up space for new files.

- ✓ Completed the cleaning and reorganization of the Youth Services Coordinator's workspace, clearing out 28 years of accumulated materials to prepare the space for our new coordinator.

Celebrating Two Rivers Through Photos

Website Accessibility and ADA Compliance

- ✓ 7/8/26: Attended *Library Compliance with the ADA Title II WCAG Rule* Webinar

Completion of the 2026 Annual Report

- ✓ 7/20/26: Met with MCLS Director Becky Scherer to discuss report deadlines and system responsibilities.

**Title 1
Chapter 1**

**Administration CURRENT
Bylaws of the Library Board**

01-01-01 Purpose and Definitions

- a) This organization shall be called the Lester Public Library Board of Trustees, located in Two Rivers, Wisconsin, existing by virtue of the provisions of Chapter 43 of the laws of the State of Wisconsin, and exercising the powers and authority and assuming the responsibilities delegated to it under said statute.

01-01-02 Membership

- a) Pursuant to the requirements of the Wisconsin Statutes 43.54, the Lester Public Library Board of Trustees shall consist of nine (9) members:
 - 1) Six (6) community members appointed by the City Manager with the approval of the City Council to serve terms of three (3) years.
 - 2) One (1) City Council member appointed through nomination and election by the City Council to serve a term of one (1) year.
 - 3) One (1) member to represent the Two Rivers School District, serving at the pleasure of the Superintendent of Schools.
 - 4) One (1) member of the Manitowoc County Board, Two Rivers Supervisor appointed by the County Executive to serve a term of two (2) years.
- b) No community member may be appointed to succeed herself/himself after serving three consecutive terms on the Board. Other members of the Board of Trustees are not subject to a limitation on consecutive terms.
- c) Appointments are made and certified to the City Clerk of the City of Two Rivers by the first day of May each year. Terms commence the first day of May each year.
- d) Vacancies are filled for the balance of the unexpired term by the appointing body.
- e) Members may be reimbursed for their actual and necessary expenses incurred in performing duties outside the municipality if so authorized by the Library Board.
- f) Members may receive per diem, mileage, and other necessary expenses incurred in performing their duties if so authorized by the Library Board and the municipal governing body.
- g) The Board shall cooperate with other public officials and boards and maintain vital public relations. The Board represents the Library to the community and the community to the Library.
- h) Trustees may be made to resign for cause upon a two-thirds approval of the Board.

01-01-03 Officers

- a) The officers shall be a president and a vice president elected from among the appointed community members at the annual meeting of the Board. The Library Director shall act as secretary on behalf of the Board.
- b) A nominating committee shall be appointed by the president three months prior to the annual meeting who will present a slate of officers at the annual meeting. Additional nominations may be made from the floor.
- c) Officers shall serve a term of one year from the annual meeting at which they are elected and until their successors are duly elected or until their term expires, whichever comes first. Vacancy in any office other than that of president shall be filled by open nominations from the floor to fill the vacancy.
- d) The president of the Board shall preside at all meetings, appoint all committees, authorize calls for any special meetings and generally perform the duties of a presiding officer. The president shall serve as an ex-officio voting member of all committees with the exception of the nominating committee. The president shall not be a member of the nominating committee.
- e) The vice president, in the event of the absence of the president or of a vacancy in that office, shall assume and perform the duties and functions of the president.
- f) The Library Director shall be ex-officio secretary of the Board. The Director or Director's designee shall take minutes of Board meetings.
- g) The Library Director shall keep the Board-approved minutes on file, shall issue notice of all regular and special meetings, shall present all bills to be paid to the Board for review, and shall be authorized to pay bills due before the meeting date before being formally approved by the Board.
- h) In case of openings in the offices of both the president and vice president after May 1 until the organizational meeting, the Board shall select one member from community members to act as the presiding officer of the Board.

01-01-04 Meetings

- a) The regular meetings shall be held each month, the date and hour to be set by the Board at its annual meeting. Changes in the meeting time may be made for just cause during the year.
- b) The annual meeting of the Lester Public Library Board of Trustees shall be held at the time of regular meeting in May of each year.
- c) The order of business for regular meetings shall include but not be limited to, the

following items which shall be covered in the sequence shown so far as circumstances permit:

- (1) Call to order
 - (2) Roll call
 - (3) Public presentation to or discussion with the Board
 - (4) Disposition of minutes of previous regular meeting and any intervening special meetings
 - (5) Review payment of items previously budgeted and paid. Approval of bills for payment that are unusual in nature, requiring the use of funds not previously included in the budget.
 - (6) Committee reports
 - (7) Director's report
 - (8) Communications
 - (9) Report from City Council Representative
 - (10) Report from School District Representative
 - (11) Report from County Representative
 - (12) Unfinished business
 - (13) New business
 - (14) Trustee Education
 - (15) Closed Executive Session
 - (16) Adjournment
- d) Special meetings may be called by the Director at the direction of the president, or at the request of two (2) members, for the transaction of business as stated in the call for the meeting. Notice of special meetings will be posted 48 hours in advance of meeting.
- e) A majority of Board members must be present for the transaction of business at any meeting. At committee meetings, a majority of members of that particular committee must be present to conduct business.
- f) An affirmative vote of five (5) members of the Board present at any legally constituted

meeting shall be necessary to approve actions before the Board. The president may vote upon any action before the Board. The president may move or second a proposal before the Board upon handing the gavel over to the vice president, or in the vice president's absence, to another Board member.

- g) The rules contained in *Robert's Rules of Order*, latest revised edition [or the *Standard Code of Parliamentary Procedure* by Alice Sturgis], shall govern the parliamentary procedure of the meetings in all cases in which they are not inconsistent with these bylaws and any statutes applicable to this Board.

01-01-05 Library Director and Staff

- a) The Board shall appoint a qualified Library Director who shall be the executive and administrative officer of the Library on behalf of the Board and under its review and direction. The Director shall appoint such other assistants and employees as the Library Board deems necessary, and recommend their duties and compensation. The Director shall be held responsible for the proper direction and supervision of the staff; for the care and maintenance of the Library property; for adequate and proper selection of books, serials, electronic database subscriptions and other library media in keeping with the library's stated policy of the Board; for the efficiency of library service to the public; and for the library's financial operation within the limitations of the budgeted appropriation. The Director's responsibility shall include preliminary preparation of the budget and approval for payment of routine bills falling within the confines of the budget previously approved by the Board. The Director shall attend all Board meetings unless excused by the Board.

01-01-06 Committees

- a) The president shall appoint committees for specific purposes as the business of the Board may require from time to time. The Committee shall be considered to be discharged upon the completion of the purpose for which it was appointed and after the final report is made to the Board.
- b) No committee will have other than advisory powers unless by suitable action of the Board it is granted specific power to act.

01-01-07 Amendments

- a) These bylaws may be amended at any regular meeting of the Board by majority vote of all members of the Board, provided written notice of the proposed amendments shall have been sent to all members at least five (5) days prior to the meeting at which such action is proposed to be taken. (per Robert's Rules of Order)

01-01-08 Effect

- a) By adopting these bylaws, the Lester Public Library Board of Trustees waive any and all operational procedures which may have been at variance with these or prior bylaws in the

past, hereby ratifying and approving all recorded resolutions and actions of its members to date, performed in the furtherance of the Library's interest and business.

- b) Any rule or resolution of the Board, whether contained in these bylaws or otherwise, may be suspended temporarily in connection with business at hand, but such suspension, to be valid, may be taken only at a meeting at which two-thirds of the members of the Board shall be present and two-thirds of those present shall so approve.

Voted on May 14, 1996

Effective July 9, 1996

Amended November 10, 1998

Amended March 11, 2008

Amended May 11, 2010

Amended September 10, 2013

Amended April, 8, 2014

Amended July 15, 2015

Amended August 9, 2016

Amended March 13, 2018

Amended April 10, 2018

Amended April 12, 2022

**Title 1
Chapter 1**

**Administration ~~AS AMENDED~~
Bylaws of the Library Board**

01-01-01 Purpose and Definitions

- a) This organization shall be called the Lester Public Library Board of Trustees, located in Two Rivers, Wisconsin, existing by virtue of the provisions of Chapter 43 of the laws of the State of Wisconsin, and exercising the powers and authority and assuming the responsibilities delegated to it under said statute.

01-01-02 Membership

- a) Pursuant to the requirements of the Wisconsin Statutes 43.54, the Lester Public Library Board of Trustees shall consist of nine (9) members:
 - 1) ~~Nine (9) community members appointed by the City Manager with the approval of the City Council to serve terms of three (3) years, including:~~
 - i. ~~One (1) Two Rivers School District Administrator, or their designee appointed by the City Manager with the approval of the City Council to serve terms of three (3) years.~~
 - ii. ~~Optional One (1) City Council member appointed through nomination and election by the City Council to serve a term of one (1) year.~~
 - 2) ~~Under Wis. Stats. § 43.60, the county chairperson, with the approval of the county board, may appoint from among the residents of the county additional members to the library board for a term of three years. The number of county appointees is determined by the annual sum appropriated by the county to the public library as follows:~~
 - ~~(a) If the annual sum appropriated by the county to the public library is equal to at least one-sixth, but less than one-third, of the annual sum appropriated to the public library by the City during the preceding fiscal year, one additional member.~~
 - ~~(b) If the annual sum appropriated by the county to the public library is equal to at least one-third, but less than one-half, of the annual sum appropriated to the public library by the City, 2 additional members.~~
 - ~~(c) If the annual sum appropriated by the county to the public library is equal to at least one-half, but less than two-thirds, of the annual sum appropriated to the public library by the City, 3 additional members.~~
 - ~~(d) If the annual sum appropriated by the county to the public library is equal to at least two-thirds, but less than the annual sum appropriated to the public library by the City, 4 additional members.~~
 - ~~(e) If the annual sum appropriated by the county to the public library is equal to at least the annual sum appropriated to the public library by the City, 5 additional members.~~

- b) No person appointed by the City Manager with the approval of the City Council, shall serve more than three three-year-terms on the board.
- c) Appointments are made and certified to the City Clerk of the City of Two Rivers by the first day of May each year. Terms commence the first day of May each year.
- d) Vacancies are filled for the balance of the unexpired term by the appointing body.
- e) Members may be reimbursed for their actual and necessary expenses incurred in performing duties outside the municipality if so authorized by the Library Board.
- f) Members may receive per diem, mileage, and other necessary expenses incurred in performing their duties if so authorized by the Library Board and the municipal governing body.
- g) The Board shall cooperate with other public officials and boards and maintain vital public relations. The Board represents the Library to the community and the community to the Library.
- h) Upon a two-thirds vote of the Board, the Board may request that the City Manager, with the approval of the City Council, remove a trustee for cause.

01-01-03 Officers

- a) The officers shall be a president and a vice president elected from among the appointed community members at the annual meeting of the Board. The Library Director shall act as secretary on behalf of the Board.
- b) A nominating committee shall be appointed by the president three months prior to the annual meeting who will present a slate of officers at the annual meeting. Additional nominations may be made from the floor.
- c) Officers shall serve a term of one year from the annual meeting at which they are elected and until their successors are duly elected or until their term expires, whichever comes first. Vacancy in any office other than that of president shall be filled by open nominations from the floor to fill the vacancy.
- d) The president of the Board shall preside at all meetings, appoint all committees, authorize calls for any special meetings and generally perform the duties of a presiding officer. The president shall serve as an ex-officio voting member of all committees with the exception of the nominating committee. The president shall not be a member of the nominating committee.
- e) The vice president, in the event of the absence of the president or of a vacancy in that

office, shall assume and perform the duties and functions of the president.

- f) The Library Director shall be ex-officio secretary of the Board. The Director or Director's designee shall take minutes of Board meetings.
- g) The Library Director shall keep the Board-approved minutes on file, shall issue notice of all regular and special meetings, shall present all bills to be paid to the Board for review, and shall be authorized to pay bills due before the meeting date before being formally approved by the Board.
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 - (6) **Board Member Comment**
 - (7) Director's report
 - (8) Communications

- (9) Report from City Council Representative
 - (10) Report from School District Representative
 - (11) Report from County Representative
 - (12) Unfinished business
 - (13) New business
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 - g) The rules contained in *Robert's Rules of Order*, latest revised edition [or the *Standard Code of Parliamentary Procedure* by Alice Sturgis], shall govern the parliamentary procedure of the meetings in all cases in which they are not inconsistent with these bylaws and any statutes applicable to this Board.

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Director's responsibility shall include preliminary preparation of the budget and approval for payment of routine bills falling within the confines of the budget previously approved by the Board. The Director shall attend all Board meetings unless excused by the Board.

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- a) By adopting these bylaws, the Lester Public Library Board of Trustees waive any and all operational procedures which may have been at variance with these or prior bylaws in the past, hereby ratifying and approving all recorded resolutions and actions of its members to date, performed in the furtherance of the Library's interest and business.
- b) Any rule or resolution of the Board, whether contained in these bylaws or otherwise, may be suspended temporarily in connection with business at hand, but such suspension, to be valid, may be taken only at a meeting at which two-thirds of the members of the Board shall be present and two-thirds of those present shall so approve.

Voted on May 14, 1996

Effective July 9, 1996

Amended November 10, 1998

Amended March 11, 2008

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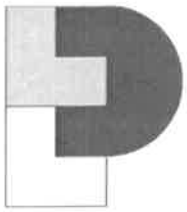
Amended July 15, 2015

Amended August 9, 2016

Amended March 13, 2018

Amended April 10, 2018

Amended April 12, 2022



LESTER PUBLIC LIBRARY

1001 Adams Street Two Rivers, WI 54241 • (920)793-8888 • www.lesterlibrary.org

RESOLUTION OF GRATITUDE

*Thanking Ned Guyette for Outstanding Service as a member
of the Lester Public Library Board of Trustees*

WHEREAS, when a vacancy arose on the Library Board of Trustees, Ned Guyette stepped forward to fill the open position and continue the Board's important work.

WHEREAS, Ned Guyette provided outstanding service as a member of the Library Board of Trustees for the years 2022 through 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Lester Public Library Board of Trustees to express its appreciation to Ned Guyette for his leadership and membership of the Lester Public Library Board of Trustees; and

BE IT FURTHER RESOLVED, that Mr. Guyette be provided with a copy of this resolution.

Adopted this 8th day of September, 2026

Account Number	Account Title	12/31/24 Prior year Actual	12/31/25 Prior year Actual	12/31/26 Cur Year Budget	06/30/26 Year-to-date Actual	Proj YE	2027 Budget	Change from Prev Budget	Percent Change
LIBRARY FUND									
REVENUES									
280-41110	GENERAL PROPERTY TAX	\$ 681,790	\$ 681,790	\$ 695,425	\$ 695,425	\$ 695,425	\$ 716,288	\$ 20,863	3.00%
	Total TAXES:	\$ 681,790	\$ 681,790	\$ 695,425	\$ 695,425	\$ 695,425	\$ 716,288	\$ 20,863	3.00%
280-43519	COVID ROUTES TO RECOVERY	\$ -	\$ -	\$ -	\$ -				
280-43571	STATE W/LSCA GRANT	\$ -	\$ -	\$ -	\$ -				
280-43720	COUNTY FUNDS	\$ 192,519	\$ 226,860	\$ 246,309	\$ 246,309	\$ 246,309	\$ 259,483	\$ 13,174	5.35%
	Total INTERGOVERNMENTAL REVENUE:	\$ 192,519	\$ 226,860	\$ 246,309	\$ 246,309	\$ 246,309	\$ 259,483	\$ 13,174	5.35%
280-45300	LIBRARY BOOK FINES	\$ 2,721	\$ 2,561	\$ 3,400	\$ 752	\$ 2,300	\$ 2,500	\$ (900)	-26.47%
	Total FINES & FORFEITURES:	\$ 2,721	\$ 2,561	\$ 3,400	\$ 752	\$ 2,300	\$ 2,500	\$ (900)	-26.47%
280-46712	COPIER SERVICE FEES	\$ 7,256	\$ 7,066	\$ 9,000	\$ 4,907	\$ 9,814	\$ 9,800	\$ (800)	-8.89%
	Total CHARGES FOR SERVICE:	\$ 7,256	\$ 7,066	\$ 9,000	\$ 4,907	\$ 9,814	\$ 9,800	\$ (800)	-8.89%
280-48200	RENT-CITY PROPERTY	\$ -	\$ -	\$ -	\$ -				
280-48300	SALE OF PROP & EQUIP	\$ 2,569	\$ 2,463	\$ 4,563	\$ 1,653	\$ 4,200	\$ 4,500	\$ (63)	-1.38%
280-48400	REFUND FOR PRIOR YEARS	\$ -	\$ -	\$ -	\$ -				
280-48440	INSURANCE CLAIMS	\$ -	\$ -	\$ -	\$ -				
280-48500	DONATIONS	\$ 71,483	\$ 76,709	\$ 75,000	\$ 12	\$ 79,942	\$ 80,000	\$ 5,000	6.67%
280-48900	OTHER REVENUES	\$ 3,866	\$ 4,515	\$ 3,800	\$ 2,501	\$ 5,002	\$ 4,000	\$ 200	5.26%
	Total MISCELLANEOUS REVENUE:	\$ 77,918	\$ 83,687	\$ 83,363	\$ 4,167	\$ 89,144	\$ 88,500	\$ 5,137	6.16%
280-49110	PROCEEDS FROM DEBT	\$ -	\$ -	\$ -	\$ -				
280-49210	TRANSFER FROM GEN FUND	\$ -	\$ -	\$ -	\$ -				
280-49223	TRANS FROM OTHER FUNDS	\$ 4,000	\$ -	\$ -	\$ -				
280-49300	ENCUMBRANCES-PRIOR YEARS	\$ -	\$ -	\$ -	\$ -				
280-49310	REAPPROPRIATED SURPLUS	\$ -	\$ -	\$ -	\$ -				
	Total OTHER FINANCING SOURCES:	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total REVENUE:	\$ 966,204	\$ 1,001,964	\$ 1,037,497	\$ 951,560	\$ 1,042,992	\$ 1,076,571	\$ 39,074	3.77%

EXPENDITURES

LIBRARY ADMINISTRATION

PERSONNEL SERVICES

280-55110-1100	FULLTIME ADMINISTRATION	\$ 312,096	\$ 328,863	\$ 337,879	\$ 169,053	\$ 335,570	\$ 328,773	\$ (9,106)	-2.70%
280-55110-1200	WAGES - FULLTIME	\$ 365	\$ 1,466	\$ -	\$ 430	\$ 430			
280-55110-1220	WAGES - FULLTIME	\$ 41,186	\$ 34,842	\$ 43,491	\$ 21,584	\$ 35,127	\$ 49,858	\$ 6,367	14.64%
280-55110-1230	WAGES - PART TIME	\$ -	\$ 10,643	\$ -	\$ 7,691	\$ 7,691			
280-55110-1240	WAGES - PART TIME	\$ -	\$ -	\$ -	\$ -				
280-55110-1270	WAGES - PART TIME	\$ 160,173	\$ 155,453	\$ 160,992	\$ 76,912	\$ 155,554	\$ 186,322	\$ 25,330	15.73%
280-55110-1280	WAGES-LONGEVITY PAY	\$ 7,902	\$ 8,139	\$ 8,384	\$ -		\$ 9,518	\$ 1,134	13.53%
280-55110-1290	WAGES-OVERTIME	\$ -	\$ -	\$ 502	\$ -		\$ 575	\$ 73	14.54%
280-55110-1310	WI RETIREMENT	\$ 28,495	\$ 29,689	\$ 32,322	\$ 15,642	\$ 33,797	\$ 32,553	\$ 231	0.71%
280-55110-1320	FICA	\$ 37,965	\$ 39,250	\$ 42,553	\$ 20,335	\$ 35,910	\$ 44,374	\$ 1,821	4.28%
280-55110-1330	HEALTH INSURANCE	\$ 97,763	\$ 101,950	\$ 111,576	\$ 55,028	\$ 98,165	\$ 94,060	\$ (17,516)	-15.70%
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	\$ -	\$ -	\$ -	\$ -				
280-55110-1334	HEALTH INSURANCE OPT-OUT	\$ 3,308	\$ 5,000	\$ 5,000	\$ 2,500	\$ 5,000	\$ 5,000	\$ -	0.00%
280-55110-1340	LIFE INSURANCE	\$ 1,585	\$ 1,858	\$ 1,725	\$ 1,034	\$ 1,861	\$ 2,229	\$ 504	29.22%
280-55110-1350	OTHER BENEFITS	\$ 978	\$ 1,047	\$ -	\$ -				
280-55110-1361	SICK LEAVE PAYOUT	\$ 467	\$ 1,320	\$ 1,300	\$ 2,233	\$ 2,233	\$ -	#VALUE!	
	TOTAL	\$ 692,283	\$ 719,519	\$ 745,724	\$ 372,443	\$ 711,338	\$ 753,262	\$ 7,538	1.01%

CONTRACTUAL SERVICES

280-55110-2100	PROF SERV - CITY SERVICES	\$ 53,856	\$ 55,228	\$ 59,750	\$ 29,905	\$ 59,750	\$ 61,543	\$ 1,793	3.00%
280-55110-2130	PROFESSIONAL SERVICES	\$ 6,308	\$ 6,631	\$ 9,000	\$ 3,854	\$ 11,308	\$ 9,000	\$ -	0.00%
280-55110-2200	TELEPHONE EXPENSE	\$ 1,064	\$ 1,071	\$ 1,000	\$ 564	\$ 128	\$ 1,100	\$ 100	10.00%
280-55110-2210	ELECTRICITY	\$ 23,801	\$ 25,652	\$ 25,000	\$ 9,859	\$ 23,678	\$ 26,250	\$ 1,250	5.00%
280-55110-2220	NATURAL GAS/HEAT	\$ 8,820	\$ 10,742	\$ 13,500	\$ 9,415	\$ 17,159	\$ 17,000	\$ 3,500	25.93%
280-55110-2230	WATER EXPENSE	\$ 2,187	\$ 2,178	\$ 2,160	\$ 1,063	\$ 2,126	\$ 2,100	\$ (60)	-2.78%
280-55110-2240	SEWER EXPENSE	\$ 816	\$ 809	\$ 890	\$ 1,078	\$ 2,000	\$ 2,000	\$ 1,110	124.72%
280-55110-2250	STORMWATER EXPENSE	\$ 959	\$ 959	\$ 960	\$ 480	\$ 960	\$ 960	\$ -	0.00%
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	\$ 33,445	\$ 25,409	\$ 25,000	\$ 11,580	\$ 25,000	\$ 26,200	\$ 1,200	4.80%
280-55110-2430	EQUIPMENT REPAIRS	\$ -	\$ -	\$ -	\$ -				
280-55110-2450	EQUIPMENT NEW	\$ 967	\$ 6,736	\$ 7,500	\$ -	\$ 7,500	\$ 9,610	\$ 2,110	28.13%
280-55110-2900	OTHER SERVICES	\$ -	\$ -	\$ -	\$ -				
280-55110-2910	PRINTING/ADVERTISING	\$ 854	\$ 137	\$ 350	\$ 50	\$ 50	\$ 350	\$ -	0.00%
280-55110-2930	TECHNOLOGY	\$ 15,739	\$ 16,430	\$ 16,000	\$ 7,619	\$ 15,300	\$ 16,000	\$ -	0.00%
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	\$ -	\$ -	\$ -	\$ -				
280-55110-2970	TRANSFER TO DEBT SERVICE	\$ -	\$ -	\$ -	\$ -				
	TOTAL	\$ 148,816	\$ 151,981	\$ 161,110	\$ 75,466	\$ 164,959	\$ 172,113	\$ 11,003	6.83%

OPERATING SUPPLIES/EXPENSES

280-55110-3100	OFFICE SUPPLIES	\$ 5,565	\$ 6,241	\$ 6,000	\$ 2,310	\$ 6,000	\$ 7,200	\$ 1,200	20.00%
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280-55110-3110	POSTAGE	\$	631	\$	412	\$	450	\$	304	\$	500	\$	50	11.11%
280-55110-3300	TRAVEL	\$	1,200	\$	1,660	\$	2,500	\$	330	\$	5,500	\$	3,000	120.00%
280-55110-3560	LANDSCAPING	\$	22,628	\$	17,867	\$	19,000	\$	5,378	\$	19,000	\$	-	0.00%
280-55110-3960	TECH PROC SUPPLIES	\$	52	\$	-	\$	-	\$	-	\$	-	\$	-	
	TOTAL	\$	30,076	\$	26,180	\$	27,950	\$	8,322	\$	32,200	\$	4,250	15.21%
FIXED CHARGES														
280-55110-5200	INSURANCES	\$	15,777	\$	17,168	\$	17,000	\$	7,935	\$	17,000	\$	850	5.00%
280-55110-5950	TRANSFER TO CAP PROJ FND	\$	2,034	\$	3,894	\$	3,300	\$	3,300	\$	8,600	\$	5,300	160.61%
280-55110-5970	TRANSFER TO DEBT SERVICE	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
	TOTAL	\$	17,811	\$	21,062	\$	20,300	\$	11,235	\$	26,450	\$	6,150	30.30%
CAPITAL OUTLAY														
280-55110-8150	CO-MACHINERY/EQUIPMENT	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
280-55110-8170	CO - OTHER IMPROVEMENTS	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
280-55110-8190	ACCOUNTING SOFTWARE PURCHASE	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
	TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Total LIBRARY ADMINISTRATION:														
		\$	888,986	\$	918,742	\$	955,084	\$	467,465	\$	924,597	\$	28,941	3.03%
ADULT SERVICES														
280-55111-3230	PERIODICALS	\$	3,550	\$	3,639	\$	2,900	\$	3,176	\$	3,600	\$	700	24.14%
280-55111-3400	NON-FICTION BOOKS	\$	14,319	\$	14,537	\$	14,000	\$	5,149	\$	13,000	\$	(1,000)	-7.14%
280-55111-3420	FICTION BOOKS	\$	15,475	\$	14,097	\$	14,000	\$	6,353	\$	14,000	\$	-	0.00%
280-55111-3430	LARGE PRINT BOOKS	\$	10,494	\$	10,022	\$	10,000	\$	6,011	\$	10,900	\$	900	9.00%
280-55111-3450	MOVIES	\$	2,856	\$	3,129	\$	1,900	\$	1,338	\$	2,500	\$	600	31.58%
280-55111-3470	AUDIOBOOKS	\$	2,631	\$	3,336	\$	3,200	\$	1,018	\$	4,000	\$	800	25.00%
280-55111-3480	MUSIC CD'S	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
280-55111-3510	PROGRAMS	\$	2,087	\$	1,577	\$	2,000	\$	882	\$	5,046	\$	3,046	152.30%
	Total ADULT SERVICES:	\$	51,411	\$	50,337	\$	48,000	\$	23,928	\$	53,046	\$	5,046	10.51%
CHILDREN'S SERVICES														
280-55112-3230	PERIODICALS	\$	476	\$	338	\$	300	\$	318	\$	350	\$	50	16.67%
280-55112-3400	NON-FICTION BOOKS	\$	6,120	\$	5,761	\$	6,000	\$	2,730	\$	6,500	\$	500	8.33%
280-55112-3420	FICTION BOOKS	\$	3,913	\$	4,967	\$	3,500	\$	1,687	\$	5,850	\$	2,350	67.14%
280-55112-3440	PAPERBACKS	\$	909	\$	634	\$	700	\$	-	\$	-	\$	-	#VALUE!
280-55112-3450	MOVIES	\$	525	\$	382	\$	600	\$	111	\$	600	\$	-	0.00%
280-55112-3470	AUDIOBOOKS	\$	102	\$	700	\$	700	\$	-	\$	1,000	\$	300	42.86%
280-55112-3510	PROGRAMS	\$	9,922	\$	10,102	\$	9,500	\$	2,422	\$	9,500	\$	-	0.00%
280-55112-3530	JE BOOKS	\$	5,222	\$	4,503	\$	6,000	\$	1,533	\$	6,500	\$	500	8.33%

Total CHILDREN'S SERVICES:

REFERENCE

280-55114-3400 NON-FICTION BOOKS
280-55114-3490 MICROFILM

Total REFERENCE:

\$	27,188	\$	27,387	\$	27,300	\$	8,801	\$	27,300	\$	30,300	\$	3,000	10.99%
\$	-	\$	-	\$	-	\$	-							
\$	1,800	\$	1,875	\$	1,875	\$	1,988	\$	1,988	\$	4,000	\$	2,125	113.33%
\$	1,800	\$	1,875	\$	1,875	\$	1,988	\$	1,988	\$	4,000	\$	2,125	113.33%

YOUNG ADULT SERVICES

280-55115-3230 PERIODICALS
280-55115-3400 NON-FICTION BOOKS
280-55115-3420 FICTION BOOKS
280-55115-3470 AUDIOBOOKS
280-55115-3510 PROGRAMS

Total YOUNG ADULT SERVICES:

\$	-	\$	-	\$	200	\$	-	\$	200	\$	-	0.00%
\$	-	\$	-	\$	-	\$	-					
\$	4,149	\$	4,507	\$	4,538	\$	2,093	\$	4,238	\$	4,500	0.84%
\$	1,071	\$	805	\$	500	\$	-	\$	1,000	\$	500	0.00%
\$	(500)	\$	-	\$	-	\$	-					
\$	4,720	\$	5,311	\$	5,238	\$	2,093	\$	5,238	\$	5,200	0.73%

Total LIBRARY EXPENSES

\$	974,104	\$	1,003,651	\$	1,037,497	\$	504,275	\$	1,007,010	\$	1,076,571	\$	39,074	3.77%
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Net Total LIBRARY FUND:

\$	(7,901)	\$	(1,688)	\$	-	\$	447,285	\$	35,982	\$	0	\$	0	
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280-34100 BEGINNING FUND BALANCE
ENDING FUND BALANCE

\$	7,681	\$	(220)	\$	(1,907.51)	\$	(1,908)	\$	(1,908)	\$	34,074	\$	35,982	-1886.33%
\$	(220)	\$	(1,908)	\$	(1,908)	\$	445,378	\$	34,074	\$	34,075	\$	35,982	-1886.34%

Account Number	Account Title	12/31/24 Prior year Actual	12/31/25 Prior year Actual	12/31/26 Cur Year Budget	06/30/26 Year-to-date Actual	Proj YE	2027 Budget	Change from Prev Budget	Percent Change
LIBRARY GIFT FUND									
REVENUES									
282-43580	GRANT PROCEEDS	\$ -	\$ -	\$ -	\$ -				
	Total INTERGOVERNMENTAL REVENUE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
282-48100	INTEREST INCOME	\$ 366	\$ 24	\$ -	\$ 46	\$ 50			
282-48110	INTEREST ON INVESTMENTS	\$ 6,308	\$ 9,391	\$ 6,500	\$ 3,346	\$ 6,692	\$ 6,500	\$ -	0.00%
282-48500	DONATIONS	\$ 6,627	\$ 13,557	\$ 7,000	\$ 2,774	\$ 5,500	\$ 7,000	\$ -	0.00%
282-48510	FOUNDATION DONATION	\$ -	\$ -	\$ -	\$ -				
282-48610	REFUND	\$ -	\$ -	\$ -	\$ -				
282-49223	TRANSFER FROM OTHER FUNDS	\$ -	\$ -	\$ -	\$ -				
	Total MISCELLANEOUS REVENUE:	\$ 13,301	\$ 22,972	\$ 13,500	\$ 6,166	\$ 12,242	\$ 13,500	\$ -	0.00%
	Total REVENUES:	\$ 13,301	\$ 22,972	\$ 13,500	\$ 6,166	\$ 12,242	\$ 13,500	\$ -	0.00%
EXPENDITURES									
CONTRACTUAL SERVICES									
282-55110-2410	MAINTENANCE EQUIPMENT/VEH	\$ -	\$ -	\$ -					
282-55110-2910	PRINTING/ADVERTISING	\$ -	\$ -	\$ -	\$ -				
282-55110-2920	TRAINING	\$ -	\$ -	\$ -	\$ -				
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
OPERATING SUPPLIES/EXPENSES									
282-55110-3210	MEMBERSHIP & DUES	\$ -	\$ -	\$ -	\$ -				
282-55110-3300	TRAVEL	\$ -	\$ -	\$ -	\$ -				
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
FIXED CHARGES									
282-55110-5900	CONTRIBUTION TO LIBRARY FOUNDATION	\$ -	\$ -	\$ -	\$ -				
282-55110-5970	TRANSFER TO OTHER FUNDS	\$ 4,000	\$ -	\$ -	\$ -				
282-55110-7001	ADMIN FOUNDATION	\$ -	\$ -	\$ -	\$ -				
282-55110-7002	BLDG & GROUNDS FOUNDATION	\$ -	\$ -	\$ -	\$ -				
282-55110-7003	ADULT FOUNDATION	\$ 15	\$ -	\$ -	\$ -				
282-55110-7004	ADULT GIFT	\$ 6,100	\$ 3,072	\$ 5,000	\$ 2,788	\$ 5,000	\$ 5,000	\$ -	0.00%
282-55110-7005	MEYER FOUNDATION	\$ 1,094	\$ 1,255	\$ 500	\$ 100	\$ 500	\$ 500	\$ -	0.00%
282-55110-7006	ADULT GRANT	\$ -	\$ -	\$ -	\$ -				
282-55110-7007	YOUTH FOUNDATION	\$ -	\$ -	\$ -	\$ -				

282-55110-7008	YOUTH GIFT	\$	15,466	\$	3,726	\$	5,000	\$	4,450	\$	5,000	\$	5,000	\$	-	0.00%
282-55110-7009	YOUTH GRANT	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	0.00%
Total FIXED CHARGES:		\$	26,674	\$	8,052	\$	10,500	\$	7,338	\$	10,500	\$	10,500	\$	-	0.00%
CHILDREN SERVICES																
282-55111-3230	PERIODICALS	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
282-55112-3260	CHILD PROGRAMS	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
TOTAL		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Total LIBRARY GIFT FUND EXPENDITURES:		\$	26,674	\$	8,052	\$	10,500	\$	7,338	\$	10,500	\$	10,500	\$	-	0.00%
REVENUES OVER/(UNDER) EXPENDITURES:		\$	(13,373)	\$	14,920	\$	3,000	\$	(1,173)	\$	1,742	\$	3,000	\$	-	0.00%
282-34100	BEGINNING FUND BALANCE	\$	95,513	\$	82,140	\$	97,060	\$	97,060	\$	97,060	\$	98,802	\$	98,802	
	ENDING FUND BALANCE	\$	82,140	\$	97,060	\$	100,060	\$	95,887	\$	98,802	\$	101,802	\$	101,802	

Account Number	Account Title	12/31/24 Prior year Actual	12/31/25 Prior year Actual	12/31/26 Cur Year Budget	06/30/26 Year-to-date Actual	Proj YE	2027 Budget	Change from Prev Budget	Percent Change
LIBRARY GIFT FUND									
REVENUES									
456-48100	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -	\$ -				
456-48500	DONATIONS	\$ 11,429	\$ 1,931	\$ -	\$ 10,000	\$ 10,000			
456-48900	OTHER REVENUES	\$ -	\$ -	\$ -	\$ -				
456-49110	PROCEEDS FROM DEBT	\$ -	\$ -	\$ -	\$ -				
456-49210	TRANSFER FROM OTHER FUNDS	\$ -	\$ -	\$ -	\$ -		\$ 5,000	\$ 5,000	
	Total MISCELLANEOUS REVENUE:	\$ 11,429	\$ 1,931	\$ -	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	
	Total REVENUES:	\$ 11,429	\$ 1,931	\$ -	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	
EXPENDITURES									
CONTRACTUAL SERVICES									
456-51600-2100	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -				
456-51600-2200	TELEPHONE EXPENSE	\$ -	\$ -	\$ -	\$ -				
456-51600-2410	MAINTENANCE EQUIPMENT/VEH	\$ -	\$ -	\$ -	\$ -				
456-51600-2450	EQUIPMENT NEW	\$ -	\$ -	\$ -	\$ -				
456-51600-2900	OTHER SERVICES	\$ -	\$ -	\$ -	\$ -				
456-51600-2950	DEBT ISSUANCE COSTS	\$ -	\$ -	\$ -	\$ -		\$ -		
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
OPERATING SUPPLIES/EXPENSES									
456-51600-3420	FICTION BOOKS	\$ -	\$ -	\$ -	\$ -				
456-51600-3900	OTHER SUPPLIES	\$ -	\$ -	\$ -	\$ -				
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
FIXED CHARGES									
456-51600-5970	TRANSFER TO OTHER FUNDS	\$ -	\$ -	\$ -	\$ -				
456-51600-5990	CONTINGENCIES	\$ -	\$ -	\$ -	\$ -				
	Total FIXED CHARGES:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
CHILDREN SERVICES									
456-51600-8170	CO - OTHER IMPROVEMENTS	\$ 6,025	\$ -	\$ -	\$ -				
	TOTAL	\$ 6,025	\$ -	\$ -	\$ -	\$ -	\$ -		
	Total LIBRARY GIFT FUND EXPENDITURES:	\$ 6,025	\$ -	\$ -	\$ -	\$ -	\$ -		
	REVENUES OVER/(UNDER) EXPENDITURES:	\$ 5,404	\$ 1,931	\$ -	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	
456-34100	BEGINNING FUND BALANCE	\$ 3,689	\$ 9,094	\$ 11,025	\$ 11,025	\$ 11,025	\$ 21,025	\$ 21,025	
	ENDING FUND BALANCE	\$ 9,094	\$ 11,025	\$ 11,025	\$ 21,025	\$ 21,025	\$ 26,025	\$ 26,025	



THE LIFE CYCLE

of a Library Book

Library Staff

Board-Approved Collection Development Policy

Staff Selects

Professional Journals (e.g. Publishers Weekly, Library Journal, BookList), Magazines, Newspapers, Staff Expertise

Purchased

Baker & Taylor, Ingram, Local Bookstores, Amazon, Direct from Publisher

Processed

Stamped, Labeled, and Covered

Cataloged

Added to online catalog

Shelved

Children's, Young Adult, or Adult

Copies Added

Community demand triggers the purchase of more copies

Systems' ILS Deliveries

Checked In

Reshelfed

Weeded

Deselected or damaged material given to Friends for booksale or recycling

Staff Selects New Books

Library Patron

Community Member/Taxpayer

90% of library budgets come from municipal governments (city, village, town, county, tribal, etc.)

Patron Request

Word of mouth, media mentions, newspapers, magazines, BookTok, etc.

Read in Library

Hold Placed

Interlibrary Loan (ILL) Requested

Checked Out

Returned

Material Challenged (See other side)



WISCONSIN
LIBRARY
ASSOCIATION

wisconsinlibraries.org
wla@wisconsinlibraries.org

When there is a

BOOK CHALLENGE

Challenges to Library Materials

Libraries have policies and procedures in place to respectfully address a community member's concerns. It begins long before an item is placed in the collection.

How are **MATERIALS ADDED** to a library's collection?

- A locally appointed Library Board of Trustees develops a Collection Development Policy to guide its library's selection of materials.
- Local library staff use their training and expertise, professional book reviews, and patron requests to purchase materials that fit the Library Board's Collection Development Policy and reflect the needs and interests of the local community.
- Librarians locate materials in the library based on their professional expertise, knowledge of the community, and the Collection Development Policy.

What process does a library use to deal with a **MATERIALS CHALLENGE**?

The library's board-approved Collection Development Policy details a process for responding to materials challenges:

- When a patron notifies the library of an item they believe should be removed or relocated, staff provide the patron with a materials-reconsideration form that allows the patron to express their concerns.
- Staff review the submission; read, listen, or watch the item in its entirety; and determine whether the item complies with the Collection Development Policy.
- The Library Director notifies the patron in writing of its decision. The patron has the opportunity to appeal the decision to the Library Board.
- If the patron appeals the decision, the Library Board conducts its own review in relation to the Collection Development Policy. The Library Board notifies the patron of its decision in writing.



Always feel free to talk to your local library director with questions or concerns.



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