



**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, September 12, 2023 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Board Members: Kathryn Gadd, Stanley Palmer, David Pennefeather, Sharon Sleger, Tracey Koach, Don Weiss, Ned Guyette, Mary Glaser, Katie Stone

3. PUBLIC COMMENT

4. APPROVAL OF BOARD MEETING MINUTES – Action Item

Last Meeting Date: August 8, 2023

5. RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS – Action Item

Date: August 2023

6. BOARD MEMBER COMMENT

7. DIRECTOR'S REPORT

8. COMMUNICATIONS

- A. Library Newsletter – September 2023
- B. Email from patron grateful for the Teen Art To Go packs
- C. Thank You from patron for the Storywalk Celebration

9. REPORT FROM CITY COUNCIL REPRESENTATIVE

10. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

11. REPORT FROM COUNTY REPRESENTATIVE

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- A. Policy Review Title 1 Administration Chapter 10 Investments

14. BOARD EDUCATION - None

15. CLOSED EXECUTIVE SESSION

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Staff wage scales.

16. ADJOURNMENT

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



LIBRARY BOARD MEETING

Tuesday, August 8, 2023 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** –President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Don Weiss, Ned Guyette, Tracey Koach, Mary Glaser and Stanley Palmer. Absent and Excused: Katie Stone and Kathryn Gadd. Also present: Tori Garber and Kendra Sand, Cretton Enterprises; Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director.
3. **PUBLIC COMMENT**
William Otto commented on the StoryWalk® Celebration, coffee in the library, and the library fireplace.
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the July 11, 2023, meeting, made by Weiss, second made by Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from July, 2023, made by Pennefeather, second made by Glaser. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT** - None
7. **DIRECTOR'S REPORT**
Dawson fielded questions concerning his monthly report.
8. **COMMUNICATIONS**
A. Library Links – the monthly printed library newsletter.
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – Lincoln Street repairs to be complete by Labor Day. Roosevelt Street is up for major repairs in 2024. Neshotah Park playground upgrade is underway.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – Getting ready for school to begin August 28. Kindergarten is meeting with students and parents/caregivers. Curriculum writing for fall including a new math series. Grandparents day will be September 15.
11. **REPORT FROM COUNTY REPRESENTATIVE** – Passed a resolution accepting 2023 Vending Machine Grant to fund the cost of equipment and supplies for the placement of a vending machine for Narcan in a downtown Manitowoc hotel lobby. Passed a resolution authorizing moving forward with the courthouse dome replacement; first step is a RFP of design and architecture.

12. UNFINISHED BUSINESS

- A. Motion to approve amended Internet Access policy as presented by Weiss, second made by Guyette. After further discussion there was a proposed change to the language.
- B. Motion to amend policy as stated in discussion made by Weiss, second made by Koach. Voice vote carried unanimously.
- C. Motion to approve amended Internet Access policy with changes made during discussion made by Weiss, second made by Guyette. Voice vote carried unanimously.

13. NEW BUSINESS - None

14. BOARD EDUCATION

- A. Library Garden tour upon adjournment.

15. CLOSED EXECUTIVE SESSION – None

16. ADJOURNMENT

Motion to adjourn made by Koach, second made by Sleger. Voice vote carried 6 to 1, one nay vote from Weiss. Meeting adjourned at 6:27 PM.

Respectfully submitted by Jeff Dawson

CITY OF TWO RIVERS

Balance Sheet
August 31, 2023

LIBRARY FUND 280

ASSETS

280-11100	CASH	296,280.07	
280-11800	PETTY CASH ADVANCES	450.00	
280-13800	OTHER ACCOUNTS RECEIVABLE	.00	
280-14400	DUE FROM OTHER FUNDS	.00	
280-15800	DUE FROM TAX FUND	.00	
280-16200	PREPAID TELEPHONE CHARGES	.00	
	Total Assets		296,730.07

LIABILITIES AND EQUITY

LIABILITIES

280-21100	ACCOUNTS PAYABLE	.00	
280-21110	PAYROLL PAYABLE	.00	
280-21520	DUE WI RETIREMENT FUND	.00	
280-21530	HEALTH INS DDCTNS PAYBLE	.00	
280-21531	LIFE INSURANCE DED PAYABL	.00	
280-21532	DENTAL INSURANCE PAYABLE	.00	
280-21540	CHARITABLE CONT PAYABLE	.00	
280-21541	LIBRARY DEDUCTION PAYABLE	.00	
280-21550	UNION DUES DDCTNS PAYABLE	.00	
280-21560	SECTION 125 PAYABLE	.00	
280-21561	CREDIT UNION DDCTNS PAYAB	.00	
280-21570	ICMA ANNUITY PAYABLE	.00	
280-21581	GARNISHMENT OF WAGES-TAX	.00	
280-21590	OTHER DEDUCTIONS PAYABLE	.00	
280-21810	UNUSED VACATION CREDITS	.00	
280-21910	UNUSED SICK LEAVE CREDITS	1,280.65	
280-21911	UNUSED COMP TIME	.00	
280-23101	LIBRARY DONATIONS	.00	
280-23105	OTHER DEPOSITS	.00	
280-25200	DUE TO OTHER FUNDS	.00	
280-26100	DEFERRED TAX RLL CLLCTNS	.00	
280-26910	DESIGNATED FR SUBSEQ YEAR	.00	
280-29410	SALES TAX COLLCTN PYBLE	18.66	
	Total Liabilities		1,299.31

FUND EQUITY

	Unappropriated Fund Balance:		
280-34100	FUND BALANCE UNRESERVED	18,005.68	
280-34110	ENCUMBRANCE-PRIOR YEARS	.00	
	Revenue over Expenditures - YTD	277,425.08	
	Total Fund Equity		295,430.76
	Total Liabilities and Equity		296,730.07

CITY OF TWO RIVERS
BALANCE SHEET
AUGUST 31, 2023

LIBRARY GIFT FUND 282

ASSETS

282-11100	CASH	(3,721.67)	
282-11301	SAVINGS ACCOUNT - BFN	.00	
282-11302	GENERAL FUND INVESTMENT	89,629.00	
282-13800	OTHER ACCOUNTS RECEIVABLE	.00	
TOTAL ASSETS			85,907.33

LIABILITIES AND EQUITY

LIABILITIES

282-21100	ACCOUNTS PAYABLE	.00	
TOTAL LIABILITIES			.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
282-34100	FUND BALANCE UNRESERVED	79,690.36	
282-34110	ENCUMBRANCE-PRIOR YEARS	.00	
REVENUE OVER EXPENDITURES - YTD			6,216.97
TOTAL FUND EQUITY			85,907.33
TOTAL LIABILITIES AND EQUITY			85,907.33

CITY OF TWO RIVERS

BALANCE SHEET

AUGUST 31, 2023

LIBRARY BLDING & GROUNDS FUND 456

ASSETS

456-11100	CASH	(38,742.07)	
456-11301	INVESTMENTS	.00	
456-13800	OTHER ACCOUNTS RECEIVABLE	.00	
	TOTAL ASSETS		(38,742.07)

LIABILITIES AND EQUITY

LIABILITIES

456-21100	ACCOUNTS PAYABLE	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

456-34100	FUND BALANCE UNRESERVED	24,237.00	
456-34110	ENCUMBRANCE-PRIOR YEARS	.00	
	REVENUE OVER EXPENDITURES - YTD	(62,979.07)	
	TOTAL FUND EQUITY		(38,742.07)
	TOTAL LIABILITIES AND EQUITY		(38,742.07)

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2023

LIBRARY FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
280-41110 GENERAL PROPERTY TAX	0	631,287	631,287	0	100.00	631,287
TOTAL TAXES	0	631,287	631,287	0	100.00	631,287
<u>INTERGOVERNMENTAL REVENUE</u>						
280-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720 COUNTY FUNDS	0	175,877	175,877	0	100.00	171,601
TOTAL INTERGOVERNMENTAL REVE	0	175,877	175,877	0	100.00	171,601
<u>FINES & FORFEITURES</u>						
280-45300 LIBRARY BOOK FINES	51	4,000	1,846	(2,154)	46.16	1,688
TOTAL FINES & FORFEITURES	51	4,000	1,846	(2,154)	46.16	1,688
<u>CHARGES FOR SERVICE</u>						
280-46712 COPIER SERVICE FEES	309	8,500	3,667	(4,833)	43.14	3,434
TOTAL CHARGES FOR SERVICE	309	8,500	3,667	(4,833)	43.14	3,434
<u>MISCELLANEOUS REVENUE</u>						
280-48200 RENT-CITY PROPERTY	0	0	0	0	.00	34
280-48300 SALE OF PROP & EQUIP	64	5,000	1,017	(3,983)	20.35	1,571
280-48500 DONATIONS	0	65,653	16,500	(49,153)	25.13	15,000
280-48900 OTHER REVENUES	55	2,500	923	(1,577)	36.94	1,671
TOTAL MISCELLANEOUS REVENUE	119	73,153	18,441	(54,712)	25.21	18,276
<u>OTHER FINANCING SOURCES</u>						
280-49223 TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
TOTAL FUND REVENUE	479	892,817	831,118	(61,699)	93.09	826,286

CITY OF TWO RIVERS
2023 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2023 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD	2023	2023	OVER	% OF	PRIOR YTD	
	ACTUAL	BUDGET	YTD	(UNDER)	BUDGET	ACTUAL	
LESTER LIBRARY							
LIBRARY ADMINISTRATION							
<i>PERSONNEL SERVICES</i>							
280-55110-1100	FULLTIME ADMINISTRATION	14,189	271,829	172,511 (99,318)	63.46	176,028
280-55110-1220	WAGES - FULLTIME	1,797	35,370	21,896 (13,474)	61.91	22,914
280-55110-1270	WAGES - PART TIME	6,627	129,375	83,231 (46,144)	64.33	85,111
280-55110-1280	WAGES-LONGEVITY PAY	0	6,620	0 (6,620)	.00	0
280-55110-1290	WAGES-OVERTIME	0	510	0 (510)	.00	0
280-55110-1310	WI RETIREMENT	1,248	24,739	15,274 (9,465)	61.74	14,907
280-55110-1320	FICA	1,642	34,326	20,190 (14,136)	58.82	21,263
280-55110-1330	HEALTH INSURANCE	6,550	84,364	52,397 (31,967)	62.11	36,680
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	0	0	0	.00	0
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	5,000	3,269 (1,731)	65.39	6,539
280-55110-1340	LIFE INSURANCE	130	1,500	976 (524)	65.08	896
280-55110-1350	OTHER BENEFITS	0	0	0	0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	1,200	1,122 (78)	93.49	1,650
	TOTAL PERSONNEL SERVICES	32,567	594,833	370,867 (223,966)	62.35	365,987
<i>CONTRACTUAL SERVICES</i>							
280-55110-2100	PROF SERV - CITY SERVICES	0	48,909	30,008 (18,901)	61.36	30,429
280-55110-2130	PROFESSIONAL SERVICES	316	6,000	4,876 (1,124)	81.27	3,378
280-55110-2200	TELEPHONE EXPENSE	0	1,200	674 (526)	56.16	766
280-55110-2210	ELECTRICITY	2,430	23,000	17,962 (5,038)	78.10	14,523
280-55110-2220	NATURAL GAS/HEAT	311	11,000	8,756 (2,244)	79.60	9,144
280-55110-2230	WATER EXPENSE	174	2,000	1,412 (588)	70.62	1,311
280-55110-2240	SEWER EXPENSE	73	750	618 (132)	82.35	456
280-55110-2250	STORMWATER EXPENSE	80	960	639 (321)	66.61	639
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	1,284	25,000	13,091 (11,909)	52.37	12,543
280-55110-2430	EQUIPMENT REPAIRS	0	0	0	0	.00	0
280-55110-2450	EQUIPMENT NEW	0	7,500	6,048 (1,452)	80.64	0
280-55110-2910	PRINTING/ADVERTISING	0	1,000	508 (492)	50.80	616
280-55110-2930	TECHNOLOGY	46	16,000	8,949 (7,051)	55.93	5,295
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	6,455	6,454 (1)	99.98	7,530
	TOTAL CONTRACTUAL SERVICES	4,713	149,774	99,997 (49,777)	66.77	86,631

CITY OF TWO RIVERS
2023 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2023 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD	2023	2023	OVER	% OF	PRIOR YTD	
	ACTUAL	BUDGET	YTD	(UNDER)	BUDGET	ACTUAL	
<i>OPERATING SUPPLIES/EXPENSES</i>							
280-55110-3100	OFFICE SUPPLIES	895	6,000	4,037	(1,963)	67.28	2,875
280-55110-3110	POSTAGE	38	450	309	(141)	68.58	279
280-55110-3300	TRAVEL	0	1,000	608	(392)	60.80	584
280-55110-3560	LANDSCAPING	1,913	15,000	8,822	(6,178)	58.81	8,794
280-55110-3960	TECH PROC SUPPLIES	0	0	0	0	.00	0
	<i>TOTAL OP SUPPLIES/EXP</i>	<i>2,845</i>	<i>22,450</i>	<i>13,775</i>	<i>(8,675)</i>	<i>61.36</i>	<i>12,533</i>
<i>FIXED CHARGES</i>							
280-55110-5200	INSURANCES	0	13,800	8,609	(5,191)	62.39	9,396
280-55110-5950	TRANSFER TO CAP PROJ FNDS	0	1,440	1,440	0	100.00	1,440
	<i>TOTAL FIXED CHARGES</i>	<i>0</i>	<i>15,240</i>	<i>10,049</i>	<i>(5,191)</i>	<i>65.94</i>	<i>10,836</i>
	TOTAL LIBRARY ADMINISTRATION	40,126	782,297	494,688	(287,609)	63.24	475,986
ADULT SERVICES							
<i>OPERATING SUPPLIES/EXPENSES</i>							
280-55111-3230	PERIODICALS	42	4,600	3,240	(1,360)	70.43	3,524
280-55111-3400	NON-FICTION BOOKS	1,660	17,000	8,000	(9,000)	47.06	8,889
280-55111-3420	FICTION BOOKS	1,863	17,000	12,151	(4,849)	71.48	11,448
280-55111-3430	LARGE PRINT BOOKS	1,048	12,000	6,200	(5,800)	51.67	8,116
280-55111-3450	MOVIES	362	4,500	1,716	(2,784)	38.13	2,668
280-55111-3470	AUDIOBOOKS	159	4,400	2,152	(2,248)	48.92	2,267
280-55111-3480	MUSIC CD'S	0	500	0	(500)	.00	11
280-55111-3510	PROGRAMS	0	3,000	1,314	(1,686)	43.79	1,122
	<i>TOTAL OP SUPPLIES/EXP</i>	<i>5,134</i>	<i>63,000</i>	<i>34,773</i>	<i>(28,227)</i>	<i>55.19</i>	<i>38,045</i>
	TOTAL ADULT SERVICES	5,134	63,000	34,773	(28,227)	55.19	38,045

CITY OF TWO RIVERS
2023 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2023 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<i>OPERATING SUPPLIES/EXPENSES</i>						
280-55112-3230 PERIODICALS	0	540	267	(273)	49.41	347
280-55112-3400 NON-FICTION BOOKS	399	7,000	3,598	(3,402)	51.41	6,081
280-55112-3420 FICTION BOOKS	200	3,800	3,117	(683)	82.02	3,615
280-55112-3440 PAPERBACKS	19	1,600	286	(1,314)	17.89	406
280-55112-3450 MOVIES	15	2,500	251	(2,249)	10.06	300
280-55112-3470 AUDIOBOOKS	0	1,700	28	(1,672)	1.65	10
280-55112-3510 PROGRAMS	1,020	11,980	7,862	(4,118)	65.62	10,516
280-55112-3530 JE BOOKS	239	6,000	4,239	(1,761)	70.65	4,652
<i>TOTAL OP SUPPLIES/EXP</i>	<i>1,892</i>	<i>35,120</i>	<i>19,648</i>	<i>(15,472)</i>	<i>55.95</i>	<i>25,926</i>
TOTAL CHILDREN'S SERVICES	1,892	35,120	19,648	(15,472)	55.95	25,926
REFERENCE						
<i>OPERATING SUPPLIES/EXPENSES</i>						
280-55114-3400 NON-FICTION BOOKS	75	1,278	1,725	447	134.96	1,142
280-55114-3490 MICROFILM	0	4,622	0	(4,622)	.00	75
<i>TOTAL OP SUPPLIES/EXP</i>	<i>75</i>	<i>5,900</i>	<i>1,725</i>	<i>(4,175)</i>	<i>29.23</i>	<i>1,217</i>
TOTAL REFERENCE	75	5,900	1,725	(4,175)	29.23	1,217

CITY OF TWO RIVERS
2023 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2023 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<i>OPERATING SUPPLIES/EXPENSES</i>						
280-55115-3230 PERIODICALS	0	200	25	(175)	12.50	49
280-55115-3420 FICTION BOOKS	168	5,300	2,834	(2,466)	53.48	2,610
280-55115-3470 AUDIOBOOKS	0	1,000	0	(1,000)	.00	42
<i>TOTAL OP SUPPLIES/EXP</i>	168	6,500	2,859	(3,641)	43.99	2,701
TOTAL YOUNG ADULT SERVICES	168	6,500	2,859	(3,641)	43.99	2,701
TOTAL LESTER LIBRARY EXP	47,396	892,817	553,693	(339,124)	62.02	543,875
NET REV OVER EXP	(46,917)	0	277,425	277,425	.00	282,411

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-11100 CASH					
		07/31/2023 (07/23) Balance	.00 *	.00 *	355,158.97
08/31/2023	CA	Cash Allocation - Created: 08/10/23 10:23 AM	165.70		
08/31/2023	CA	Cash Allocation - Created: 08/11/23 8:50 AM		-2,193.39	
08/31/2023	CA	Cash Allocation - Created: 08/15/23 1:47 PM		-22,007.71	
08/31/2023	CA	Cash Allocation - Created: 08/17/23 10:01 AM		-371.08	
08/31/2023	CA	Cash Allocation - Created: 08/17/23 3:33 PM		-2,756.35	
08/31/2023	CA	Cash Allocation - Created: 08/29/23 12:08 PM		-30,216.49	
08/31/2023	CA	Cash Allocation - Created: 09/05/23 9:24 AM		-1,499.58	
		08/31/2023 (08/23) Period Totals and Balance	165.70 *	-59,044.60 *	296,280.07
280-11800 PETTY CASH ADVANCES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	450.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	450.00
280-21910 UNUSED SICK LEAVE CREDITS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	1,280.65-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	1,280.65-
280-29410 SALES TAX COLLECTN PYBLE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	26.92-
07/31/2023	AP	Wisc Dept Of Revenue-DEBITMEMO	26.92		
		**Desc: July 2023 Sales Tax			
08/07/2023	CR	LIBRARY - SALES TAX		-7.76	
		Description: LIBRARY - SALES TAX			
08/14/2023	CR	LIBRARY - SALES TAX		-6.69	
		Description: LIBRARY - SALES TAX			
08/28/2023	CR	LIBRARY - SALES TAX		-4.21	
		Description: LIBRARY - SALES TAX			
		08/31/2023 (08/23) Period Totals and Balance	26.92 *	-18.66 *	18.66-
280-34100 FUND BALANCE UNRESERVED					
		07/31/2023 (07/23) Balance	.00 *	.00 *	18,005.68-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	18,005.68-
280-41110 GENERAL PROPERTY TAX					
		07/31/2023 (07/23) Balance	.00 *	.00 *	631,287.00-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	631,287.00-
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
280-43720 COUNTY FUNDS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	175,877.00-

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-43720 COUNTY FUNDS (continued)					
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	175,877.00-
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
280-45300 LIBRARY BOOK FINES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	1,795.21-
08/07/2023	CR	LIBRARY - LIBRARY BOOK FINES		-2.80	
		Description: LIBRARY - LIBRARY BOOK FINES			
08/14/2023	CR	LIBRARY - LIBRARY BOOK FINES		-9.00	
		Description: LIBRARY - LIBRARY BOOK FINES			
08/28/2023	CR	LIBRARY - LIBRARY BOOK FINES		-39.34	
		Description: LIBRARY - LIBRARY BOOK FINES			
		08/31/2023 (08/23) Period Totals and Balance	.00 *	-51.14 *	1,846.35-
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
280-46712 COPIER SERVICE FEES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	3,358.29-
08/07/2023	CR	LIBRARY - LIBRARY SERVICE FEE		-142.76	
		Description: LIBRARY - LIBRARY SERVICE FEE			
08/14/2023	CR	LIBRARY - LIBRARY SERVICE FEE		-116.62	
		Description: LIBRARY - LIBRARY SERVICE FEE			
08/28/2023	CR	LIBRARY - LIBRARY SERVICE FEE		-49.48	
		Description: LIBRARY - LIBRARY SERVICE FEE			
		08/31/2023 (08/23) Period Totals and Balance	.00 *	-308.86 *	3,667.15-
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
280-48200 RENT-CITY PROPERTY					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
280-48300 SALE OF PROP & EQUIP					
		07/31/2023 (07/23) Balance	.00 *	.00 *	953.08-
08/07/2023	CR	LIBRARY - SALE-CITY PROPERTY		-12.38	
		Description: LIBRARY - SALE-CITY PROPERTY			
08/14/2023	CR	LIBRARY - SALE-CITY PROPERTY		-17.14	

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-48300 SALE OF PROP & EQUIP (continued)					
		Description: LIBRARY - SALE-CITY PROPERTY			
08/28/2023	CR	LIBRARY - SALE-CITY PROPERTY		-34.76	
		Description: LIBRARY - SALE-CITY PROPERTY			
		08/31/2023 (08/23) Period Totals and Balance	.00 *	-64.28 *	1,017.36-
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
280-48400 REFUND FOR PRIOR YEARS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
280-48500 DONATIONS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	16,500.00-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	16,500.00-
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
280-48900 OTHER REVENUES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	868.45-
08/14/2023	CR	LIBRARY - LIBRARY-MISCELLANEOUS		-35.00	
		Description: LIBRARY - LIBRARY-MISCELLANEOUS			
08/28/2023	CR	LIBRARY - LIBRARY-MISCELLANEOUS		-20.00	
		Description: LIBRARY - LIBRARY-MISCELLANEOUS			
		08/31/2023 (08/23) Period Totals and Balance	.00 *	-55.00 *	923.45-
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
280-49110 PROCEEDS FROM DEBT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
280-55110-1100 FULLTIME ADMINISTRATION					
		07/31/2023 (07/23) Balance	.00 *	.00 *	158,321.61
08/11/2023	PC	PAYROLL TRANS FOR 8/5/2023 PAY PERIOD	10,455.20		

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-1100 FULLTIME ADMINISTRATION (continued)					
08/16/2023	JE	Reverse Month End Wage Accrual-July		-6,721.20	
08/25/2023	PC	PAYROLL TRANS FOR 8/19/2023 PAY PERIOD	10,455.20		
		08/31/2023 (08/23) Period Totals and Balance	20,910.40 *	-6,721.20 *	172,510.81
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

280-55110-1110 SALARIES-OTHER(FD&PD)					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

280-55110-1220 WAGES - FULLTIME					
		07/31/2023 (07/23) Balance	.00 *	.00 *	20,098.86
08/11/2023	PC	PAYROLL TRANS FOR 8/5/2023 PAY PERIOD	1,224.00		
08/16/2023	JE	Reverse Month End Wage Accrual-July		-786.86	
08/25/2023	PC	PAYROLL TRANS FOR 8/19/2023 PAY PERIOD	1,360.00		
		08/31/2023 (08/23) Period Totals and Balance	2,584.00 *	-786.86 *	21,896.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

280-55110-1230 WAGES - PART TIME					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

280-55110-1270 WAGES - PART TIME					
		07/31/2023 (07/23) Balance	.00 *	.00 *	76,603.81
08/11/2023	PC	PAYROLL TRANS FOR 8/5/2023 PAY PERIOD	4,815.33		
08/16/2023	JE	Reverse Month End Wage Accrual-July		-3,095.57	
08/25/2023	PC	PAYROLL TRANS FOR 8/19/2023 PAY PERIOD	4,906.97		
		08/31/2023 (08/23) Period Totals and Balance	9,722.30 *	-3,095.57 *	83,230.54
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

280-55110-1280 WAGES-LONGEVITY PAY					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-1280 WAGES-LONGEVITY PAY (continued)					
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unexpended	.00
280-55110-1310 WI RETIREMENT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	14,026.47
08/11/2023	PB	PAYROLL TRANS FOR 8/5/2023 PAY PERIOD	906.01		
08/16/2023	JE	Reverse Month End Wage Accrual-July		-582.44	
08/25/2023	PB	PAYROLL TRANS FOR 8/19/2023 PAY PERIOD	924.05		
		08/31/2023 (08/23) Period Totals and Balance	1,830.06 *	-582.44 *	15,274.09
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unexpended	.00
280-55110-1320 FICA					
		07/31/2023 (07/23) Balance	.00 *	.00 *	18,548.43
08/11/2023	PB	PAYROLL TRANS FOR 8/5/2023 PAY PERIOD	1,194.14		
08/16/2023	JE	Reverse Month End Wage Accrual-July		-767.66	
08/25/2023	PB	PAYROLL TRANS FOR 8/19/2023 PAY PERIOD	1,215.42		
		08/31/2023 (08/23) Period Totals and Balance	2,409.56 *	-767.66 *	20,190.33
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unexpended	.00
280-55110-1330 HEALTH INSURANCE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	45,847.76
08/11/2023	PB	PAYROLL TRANS FOR 8/5/2023 PAY PERIOD	3,274.84		
08/25/2023	PB	PAYROLL TRANS FOR 8/19/2023 PAY PERIOD	3,274.84		
		08/31/2023 (08/23) Period Totals and Balance	6,549.68 *	.00 *	52,397.44
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unexpended	.00
280-55110-1331 HEALTH INSURANCE DEDUCTBL					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unexpended	.00
280-55110-1334 HEALTH INSURANCE OPT-OUT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	2,884.65

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-1334 HEALTH INSURANCE OPT-OUT (continued)					
08/11/2023	PC	PAYROLL TRANS FOR 8/5/2023 PAY PERIOD	192.31		
08/25/2023	PC	PAYROLL TRANS FOR 8/19/2023 PAY PERIOD	192.31		
		08/31/2023 (08/23) Period Totals and Balance	384.62 *	.00 *	3,269.27
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55110-1340 LIFE INSURANCE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	845.81
08/11/2023	PB	PAYROLL TRANS FOR 8/5/2023 PAY PERIOD	130.33		
		08/31/2023 (08/23) Period Totals and Balance	130.33 *	.00 *	976.14
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55110-1350 OTHER BENEFITS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55110-1361 SICK LEAVE PAYOUT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	1,121.90
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	1,121.90
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55110-2100 PROF SERV - CITY SERVICES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	30,008.25
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	30,008.25
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
280-55110-2130 PROFESSIONAL SERVICES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	4,560.54
07/31/2023	AP	Marco Technologies LLC	280.80		
		**Desc: Agreement 016-1603090-000 - Lib			
08/01/2023	AP	Unique	34.95		
		**Desc: Placements - July 2023			
		08/31/2023 (08/23) Period Totals and Balance	315.75 *	.00 *	4,876.29

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-2130 PROFESSIONAL SERVICES (continued)					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		.00
280-55110-2140 BLDG MAINT CONTRACTS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		.00
280-55110-2200 TELEPHONE EXPENSE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	673.97
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	673.97
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		.00
280-55110-2210 ELECTRICITY					
		07/31/2023 (07/23) Balance	.00 *	.00 *	15,532.07
08/17/2023 HJ		Harris Journal Entry	2,429.92		
		08/31/2023 (08/23) Period Totals and Balance	2,429.92 *	.00 *	17,961.99
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		.00
280-55110-2220 NATURAL GAS/HEAT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	8,444.61
08/18/2023 AP		Wisconsin Public Service Corp	311.40		
		**Desc: LIBRARY			
		08/31/2023 (08/23) Period Totals and Balance	311.40 *	.00 *	8,756.01
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		.00
280-55110-2230 WATER EXPENSE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	1,238.80
08/17/2023 HJ		Harris Journal Entry	173.50		
		08/31/2023 (08/23) Period Totals and Balance	173.50 *	.00 *	1,412.30
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		.00
280-55110-2231 CIRCULATION SYSTEM					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-2231 CIRCULATION SYSTEM (continued)					
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
			.00	Unexpended	.00
280-55110-2240 SEWER EXPENSE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	544.60
08/17/2023 HJ		Harris Journal Entry	73.00		
		08/31/2023 (08/23) Period Totals and Balance	73.00 *	.00 *	617.60
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
			.00	Unexpended	.00
280-55110-2250 STORMWATER EXPENSE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	559.51
08/17/2023 HJ		Harris Journal Entry	79.93		
		08/31/2023 (08/23) Period Totals and Balance	79.93 *	.00 *	639.44
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
			.00	Unexpended	.00
280-55110-2410 MAINTENANCE EQUIPMENT/VEH					
		07/31/2023 (07/23) Balance	.00 *	.00 *	11,807.71
08/07/2023 JE		KRALL - Main	155.51		
08/07/2023 JE		HAMBURG - Main	44.41		
08/15/2023 AP		Great Lakes Roofing Corp	1,033.86		
		**Desc: Chimney Repair - Library			
08/21/2023 AP		4 K's Pest Control LLC	50.00		
		**Desc: Pest control - Library			
		08/31/2023 (08/23) Period Totals and Balance	1,283.78 *	.00 *	13,091.49
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
			.00	Unexpended	.00
280-55110-2430 EQUIPMENT REPAIRS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
			.00	Unexpended	.00
280-55110-2450 EQUIPMENT NEW					
		07/31/2023 (07/23) Balance	.00 *	.00 *	6,048.24

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-2450 EQUIPMENT NEW (continued)					
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	6,048.24
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
280-55110-2910 PRINTING/ADVERTISING					
		07/31/2023 (07/23) Balance	.00 *	.00 *	508.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	508.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
280-55110-2930 TECHNOLOGY					
		07/31/2023 (07/23) Balance	.00 *	.00 *	8,903.50
08/07/2023 JE		EHLE - Tech	45.99		
		08/31/2023 (08/23) Period Totals and Balance	45.99 *	.00 *	8,949.49
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
280-55110-2950 DEBT ISSUANCE COSTS/PAYMENTS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	6,453.62
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	6,453.62
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
280-55110-3100 OFFICE SUPPLIES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	3,141.62
08/07/2023 JE		HAMBURG - Office Sup	852.75		
08/31/2023 JE		Allocation of Paper and Copy Machine Costs - A	42.55		
		08/31/2023 (08/23) Period Totals and Balance	895.30 *	.00 *	4,036.92
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
280-55110-3110 POSTAGE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	270.80
08/31/2023 JE		Postage Allocation - Aug 2023	37.80		
		08/31/2023 (08/23) Period Totals and Balance	37.80 *	.00 *	308.60
YTD Encumbrance	.00	YTD Actual 491,477.00- Total	491,477.00-	YTD Budget 932,000.00-	Unexpended 440,523.00-
280-55110-3300 TRAVEL					
		07/31/2023 (07/23) Balance	.00 *	.00 *	607.97

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55110-3300 TRAVEL (continued)					
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	607.97
YTD Encumbrance	.00	YTD Actual 16.44- Total	16.44- YTD Budget	20.00- Unexpended	3.56-
280-55110-3560 LANDSCAPING					
		07/31/2023 (07/23) Balance	.00 *	.00 *	6,909.18
07/31/2023 AP		Cretton Enterprises Inc	1,912.59		
		**Desc: July 2023 Services - Library			
		08/31/2023 (08/23) Period Totals and Balance	1,912.59 *	.00 *	8,821.77
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
280-55110-3700 STATE SALES TAX					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual 82,847.90- Total	82,847.90- YTD Budget	160,000.00- Unexpended	77,152.10-
280-55110-5200 INSURANCES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	8,609.44
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	8,609.44
YTD Encumbrance	.00	YTD Actual 568,425.18- Total	568,425.18- YTD Budget	3,763,501.00- Unexpended	3,195,075.82-
280-55110-5950 TRANSFER TO CAP PROJ FNDS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	1,440.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	1,440.00
YTD Encumbrance	.00	YTD Actual 180,081.52- Total	180,081.52- YTD Budget	180,082.00- Unexpended	.48-
280-55111-3230 PERIODICALS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	3,197.87
08/07/2023 JE		HAMBURG - A Mag	42.00		
		08/31/2023 (08/23) Period Totals and Balance	42.00 *	.00 *	3,239.87
YTD Encumbrance	.00	YTD Actual 5,068.87- Total	5,068.87- YTD Budget	10,000.00- Unexpended	4,931.13-
280-55111-3240 REFERENCE					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55111-3240 REFERENCE (continued)					
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
280-55111-3400 NON-FICTION BOOKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	6,339.38
08/07/2023 JE		HAMBURG - A Non Fic	1,660.49		
		08/31/2023 (08/23) Period Totals and Balance	1,660.49 *	.00 *	7,999.87
YTD Encumbrance	.00	YTD Actual 6,150.00- Total	6,150.00-	YTD Budget .00	Unexpended 6,150.00
280-55111-3420 FICTION BOOKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	10,288.08
08/07/2023 JE		HAMBURG - A Fic	1,862.74		
		08/31/2023 (08/23) Period Totals and Balance	1,862.74 *	.00 *	12,150.82
YTD Encumbrance	.00	YTD Actual 5,221.46- Total	5,221.46-	YTD Budget 5,200.00-	Unexpended 21.46
280-55111-3430 LARGE PRINT BOOKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	5,151.75
08/01/2023 AP		Center Point Large Print	44.94		
		**Desc: Alp-Lib			
08/03/2023 AP		Center Point Large Print	264.27		
		**Desc: Alp-Lib			
08/03/2023 AP		Center Point Large Print	23.97		
		**Desc: Books (ALP) - Lib			
08/07/2023 JE		HAMBURG - A Lg Print	715.29		
		08/31/2023 (08/23) Period Totals and Balance	1,048.47 *	.00 *	6,200.22
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
280-55111-3440 PAPERBACKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual 332,810.55- Total	332,810.55-	YTD Budget 443,689.00-	Unexpended 110,878.45-
280-55111-3450 MOVIES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	1,354.29

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55111-3450 MOVIES (continued)					
08/07/2023	JE	HAMBURG - A DVDs	346.77		
08/07/2023	JE	EHLE - A DVD	14.77		
08/31/2023 (08/23) Period Totals and Balance			361.54 *	.00 *	1,715.83
YTD Encumbrance	.00	YTD Actual 68,369.40- Total	68,369.40- YTD Budget	91,157.00- Unexpended	22,787.60-
280-55111-3460 VIDEO					
07/31/2023 (07/23) Balance			.00 *	.00 *	.00
08/31/2023 (08/23) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
280-55111-3470 AUDIOBOOKS					
07/31/2023 (07/23) Balance			.00 *	.00 *	1,993.25
08/07/2023	JE	HAMBURG - A Audio	159.17		
08/31/2023 (08/23) Period Totals and Balance			159.17 *	.00 *	2,152.42
YTD Encumbrance	.00	YTD Actual 18,485.28- Total	18,485.28- YTD Budget	16,000.00- Unexpended	2,485.28
280-55111-3480 MUSIC CD'S					
07/31/2023 (07/23) Balance			.00 *	.00 *	.00
08/31/2023 (08/23) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual 6,195.00- Total	6,195.00- YTD Budget	6,000.00- Unexpended	195.00
280-55111-3510 PROGRAMS					
07/31/2023 (07/23) Balance			.00 *	.00 *	1,313.79
08/31/2023 (08/23) Period Totals and Balance			.00 *	.00 *	1,313.79
YTD Encumbrance	.00	YTD Actual 2,160.00- Total	2,160.00- YTD Budget	2,500.00- Unexpended	340.00-
280-55112-3230 PERIODICALS					
07/31/2023 (07/23) Balance			.00 *	.00 *	266.84
08/31/2023 (08/23) Period Totals and Balance			.00 *	.00 *	266.84
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
280-55112-3400 NON-FICTION BOOKS					
07/31/2023 (07/23) Balance			.00 *	.00 *	3,198.89

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55112-3400 NON-FICTION BOOKS (continued)					
08/07/2023	JE	EHLE - J Non Fic	399.48		
		08/31/2023 (08/23) Period Totals and Balance	399.48 *	.00 *	3,598.37
YTD Encumbrance	.00	YTD Actual 4,299.10- Total	4,299.10-	YTD Budget 7,000.00-	Unexpended 2,700.90-
280-55112-3420 FICTION BOOKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	2,916.81
08/07/2023	JE	EHLE - J Fic	200.08		
		08/31/2023 (08/23) Period Totals and Balance	200.08 *	.00 *	3,116.89
YTD Encumbrance	.00	YTD Actual 116,924.00- Total	116,924.00-	YTD Budget 75,000.00-	Unexpended 41,924.00
280-55112-3440 PAPERBACKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	266.93
08/07/2023	JE	EHLE - J Pap Back	19.26		
		08/31/2023 (08/23) Period Totals and Balance	19.26 *	.00 *	286.19
YTD Encumbrance	.00	YTD Actual 9,795.00- Total	9,795.00-	YTD Budget 18,000.00-	Unexpended 8,205.00-
280-55112-3450 MOVIES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	236.58
08/07/2023	JE	EHLE - J DVD	14.90		
		08/31/2023 (08/23) Period Totals and Balance	14.90 *	.00 *	251.48
YTD Encumbrance	.00	YTD Actual 17,310.00- Total	17,310.00-	YTD Budget 25,000.00-	Unexpended 7,690.00-
280-55112-3460 VIDEO					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual 980.00- Total	980.00-	YTD Budget 1,500.00-	Unexpended 520.00-
280-55112-3470 AUDIOBOOKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	28.03
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	28.03
YTD Encumbrance	.00	YTD Actual 4,535.00- Total	4,535.00-	YTD Budget 3,500.00-	Unexpended 1,035.00
280-55112-3510 PROGRAMS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	6,841.80

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55112-3510 PROGRAMS (continued)					
08/07/2023	JE	EHLE - J Prog	1,019.77		
		08/31/2023 (08/23) Period Totals and Balance	1,019.77 *	.00 *	7,861.57
YTD Encumbrance	.00	YTD Actual 2,545.75- Total	2,545.75- YTD Budget	7,000.00- Unexpended	4,454.25-
280-55112-3530 JE BOOKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	4,000.39
08/07/2023	JE	EHLE - J Easy Fic	238.72		
		08/31/2023 (08/23) Period Totals and Balance	238.72 *	.00 *	4,239.11
YTD Encumbrance	.00	YTD Actual 18,840.43- Total	18,840.43- YTD Budget	40,000.00- Unexpended	21,159.57-
280-55113-5000 FIXED CHARGES					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual 19,363.16- Total	19,363.16- YTD Budget	40,000.00- Unexpended	20,636.84-
280-55114-3400 NON-FICTION BOOKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	1,649.90
08/07/2023	JE	HAMBURG - Reference	74.90		
		08/31/2023 (08/23) Period Totals and Balance	74.90 *	.00 *	1,724.80
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
280-55114-3490 MICROFILM					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual 2,120.57- Total	2,120.57- YTD Budget	2,000.00- Unexpended	120.57
280-55115-3230 PERIODICALS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	24.99
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	24.99
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
280-55115-3420 FICTION BOOKS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	2,665.74

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance	
280-55115-3420 FICTION BOOKS (continued)						
08/07/2023	JE	EHLE - YA Fic	168.49			
		08/31/2023 (08/23) Period Totals and Balance	168.49 *	.00 *	2,834.23	
YTD Encumbrance	.00	YTD Actual	31,083.52- Total	31,083.52- YTD Budget	60,000.00- Unexpended	28,916.48-
280-55115-3440 PAPERBACKS						
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00	
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	497,387.21- Total	497,387.21- YTD Budget	820,000.00- Unexpended	322,612.79-
Number of transactions: 76		Number of accounts: 78		Debit	Credit	Proof
Total LIBRARY FUND:			59,542.54	-71,496.27	11,953.73-	

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
280-55115-3440 PAPERBACKS (continued)					
282-11100 CASH					
		07/31/2023 (07/23) Balance	.00 *	.00 *	346.98-
08/31/2023	CA	Cash Allocation - Created: 08/10/23 10:23 AM	34.00		
08/31/2023	CA	Cash Allocation - Created: 08/15/23 1:47 PM	13.00		
08/31/2023	CA	Cash Allocation - Created: 08/29/23 12:08 PM		-3,421.69	
		08/31/2023 (08/23) Period Totals and Balance	47.00 *	-3,421.69 *	3,721.67-
282-11301 SAVINGS ACCOUNT - BFN					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
282-11302 GENERAL FUND INVESTMENT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	89,629.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	89,629.00
282-34100 FUND BALANCE UNRESERVED					
		07/31/2023 (07/23) Balance	.00 *	.00 *	79,690.36-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	79,690.36-
282-48100 INTEREST INCOME					
		07/31/2023 (07/23) Balance	.00 *	.00 *	53.34
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	53.34
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
282-48110 INTEREST ON INVESTMENTS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	5,971.00-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	5,971.00-
YTD Encumbrance	.00	YTD Actual	94,641.19-	Total	94,641.19-
		YTD Budget	525,000.00-	Unearned	430,358.81
282-48500 DONATIONS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	8,300.31-
08/07/2023	CR	LIBRARY - DONATIONS-GIFT FUND		-34.00	
		Description: LIBRARY - DONATIONS-GIFT FUND			
08/14/2023	CR	LIBRARY - DONATIONS-GIFT FUND		-13.00	
		Description: LIBRARY - DONATIONS-GIFT FUND			
08/28/2023	CR	LIBRARY - DONATIONS-GIFT FUND		-170.00	

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
282-48500 DONATIONS (continued)					
Description: LIBRARY - DONATIONS-GIFT FUND					
		08/31/2023 (08/23) Period Totals and Balance	.00 *	-217.00 *	8,517.31-
YTD Encumbrance	.00	YTD Actual 2,250.00- Total	2,250.00-	YTD Budget 30,000.00- Unearned	27,750.00
282-48510 FOUNDATION DONATION					
		07/31/2023 (07/23) Balance	.00 *	.00 *	43.14-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	43.14-
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget 30,000.00- Unearned	30,000.00
282-55110-7004 ADULT GIFT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	2,498.74
08/07/2023 JE		HAMBURG - A Gift	320.47		
		08/31/2023 (08/23) Period Totals and Balance	320.47 *	.00 *	2,819.21
YTD Encumbrance	.00	YTD Actual 7,816.89 Total	7,816.89	YTD Budget 12,705.00 Unexpended	4,888.11
282-55110-7005 MEYER FOUNDATION					
		07/31/2023 (07/23) Balance	.00 *	.00 *	1,354.99
08/07/2023 JE		HAMBURG - Meyer Fdn	86.93		
		08/31/2023 (08/23) Period Totals and Balance	86.93 *	.00 *	1,441.92
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
282-55110-7006 ADULT GRANT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
282-55110-7008 YOUTH GIFT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	815.72
08/07/2023 JE		HAMBURG - Jgift	2,396.22		
08/07/2023 JE		EHLE - J Gift	788.07		
		08/31/2023 (08/23) Period Totals and Balance	3,184.29 *	.00 *	4,000.01
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
282-55110-7009 YOUTH GRANT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
282-55110-7009 YOUTH GRANT (continued)					
08/31/2023 (08/23) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
Number of transactions: 10		Number of accounts: 13		YTD Budget	.00
			Debit	Credit	Proof
Total LIBRARY GIFT FUND:			3,638.69	-3,638.69	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
282-55110-7009 YOUTH GRANT (continued)					
456-11100 CASH					
		07/31/2023 (07/23) Balance	.00 *	.00 *	31,353.58-
08/31/2023	CA	Cash Allocation - Created: 08/10/23 10:23 AM		-3,348.25	
08/31/2023	CA	Cash Allocation - Created: 08/17/23 10:01 AM		-1,604.75	
08/31/2023	CA	Cash Allocation - Created: 08/29/23 12:08 PM		-900.49	
08/31/2023	CA	Cash Allocation - Created: 09/05/23 9:24 AM		-1,535.00	
		08/31/2023 (08/23) Period Totals and Balance	.00 *	-7,388.49 *	38,742.07-
456-11301 INVESTMENTS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	.00
456-34100 FUND BALANCE UNRESERVED					
		07/31/2023 (07/23) Balance	.00 *	.00 *	24,237.00-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	24,237.00-
456-48500 DONATIONS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	219.00-
		08/31/2023 (08/23) Period Totals and Balance	.00 *	.00 *	219.00-
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
456-51600-8170 CO - OTHER IMPROVEMENTS					
		07/31/2023 (07/23) Balance	.00 *	.00 *	55,809.58
07/25/2023	AP	Braun Building Center	3,348.25		
		**Desc: Materials / Zander Park Boardwalk - Lib			
07/28/2023	AP	Braun Building Center	1,376.75		
		**Desc: Supplies - Library			
08/02/2023	AP	Signs Plus	228.00		
		**Desc: Zander Park Signs - Lib			
08/07/2023	JE	EHLE - Grant	900.49		
08/21/2023	AP	Tillmann Wholesale Growers	1,535.00		
		**Desc: Assorted Plantings			
		08/31/2023 (08/23) Period Totals and Balance	7,388.49 *	.00 *	63,198.07
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
456-51600-9540 INFORMATION MANAGEMENT					
		07/31/2023 (07/23) Balance	.00 *	.00 *	.00

Date	Journal	Payee or Description	Debit Amount	Credit Amount	Balance
456-51600-9540 INFORMATION MANAGEMENT (continued)					
08/31/2023 (08/23) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00	YTD Actual	.00
Number of transactions: 9	Number of accounts: 6	Debit	Credit	Proof	
Total LIBRARY BLDING & GROUNDS FUND:			7,388.49	-7,388.49	.00
Number of transactions: 116			Debit	Credit	Proof
Number of accounts: 230					
Grand Totals:			92,995.15	-92,995.15	.00

Report Criteria:

Actual amounts
 Accounts with balances or activity
 [Report].FUND = "280", "282", "456"

CITY OF TWO RIVERS
ATTN LESTER PUBLIC LIBRARY
1001 ADAMS STREET
TWO RIVERS WI 54241-3544

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Where's the market heading? How can I prepare for the unexpected? What will retirement look like for me? Our monthly newsletter helps answer these questions, keeping you informed about the market and investing topics that are most important to you. Visit edwardjones.com/newsletter to read the latest articles and ask your local branch team to sign you up to receive our Perspective newsletter in your email inbox every month.

Association - Advisory Solutions Fund Model

Portfolio Objective - Account: Balanced Growth and Income

For more information about the Advisory Solutions program go to www.edwardjones.com/advisorybrochures.

Account Value	
\$88,364.66	
1 Month Ago	\$91,025.68
1 Year Ago	\$85,819.85
3 Years Ago	\$396,261.32
5 Years Ago	\$267,953.88

Value Summary		
	This Period	This Year
Beginning value	\$91,025.68	\$83,658.41
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	-89.71	-681.50
Change in value	-2,571.31	5,387.75
Ending Value	\$88,364.66	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Asset Details (as of Aug 25, 2023) additional details at www.edwardjones.com/access

Assets Held At Edward Jones

	Current Yield/Rate	Beginning Balance	Deposits	Withdrawals	Ending Balance
Money Market	4.65%*	\$27.25	\$0.06	—	\$27.31

* The average yield on the money market fund for the past seven days.

Exchange Traded & Closed End Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Vng FTSE Wld SC	109.27	8	1,003.60	-129.44	874.16

Mutual Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Artisan INTL Small-Mid I	16.50	53.116	910.07	-33.66	876.41
Bridge Builder Core Bond	8.71	1,767.165	17,972.56	-2,580.55	15,392.01

Asset Details (continued)

Mutual Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Bridge Builder Core Plus Bond	8.59	2,293.733	23,170.29	-3,467.12	19,703.17
Bridge Builder INTL Equity	11.70	791.246	8,934.04	323.54	9,257.58
Bridge Builder Large Growth	20.51	571.472	9,025.83	2,695.06	11,720.89
Bridge Builder Large Value	15.71	673.576	8,385.64	2,196.24	10,581.88
Bridge Builder Small/Mid Grw	13.10	203.674	2,893.44	-225.31	2,668.13
Bridge Builder Small/Mid Value	12.87	267.065	2,942.96	494.17	3,437.13
Dfa International Value I	19.04	102.909	2,015.86	-56.47	1,959.39
JPM U.S. Govt Mny Mkt Capital	1.00	963.24	—	—	963.24
MainStay Mackay High Yd Cp R6	5.01	910.566	4,972.61	-410.67	4,561.94
PIMCO INTL Bond (USD-Hedged) I	9.45	180.771	1,743.33	-35.04	1,708.29
Principal Midcap R6	35.30	79.606	2,942.93	-132.84	2,810.09
TRP International Stock I	17.78	102.533	1,704.79	118.25	1,823.04
Total Account Value					\$88,364.66

Cost basis is the amount of your investment for tax purposes and is used to calculate gain or loss upon sale or other disposition of a security. It is not a measure of performance. The cost basis amounts on your statement should not be relied upon for tax preparation purposes. Cost basis information may be from outside sources and has not been verified for accuracy. Refer to your official tax documents for information about reporting cost basis. Consult a qualified tax advisor or an attorney regarding your situation. If you believe the cost basis information is inaccurate, contact Client Relations.

Investment and Other Activity by Date

Date	Description	Quantity	Amount
8/01	Dividend on JPM U.S. Govt Mny Mkt Capital on 1,048.36 Shares at Daily Accrual Rate		\$4.60
8/01	Reinvestment into JPM U.S. Govt Mny Mkt Capital @ 1.00	4.6	-4.60
8/01	Dividend on Bridge Builder Core Bond on 1,761.657 Shares at Daily Accrual Rate		48.80
8/01	Reinvestment into Bridge Builder Core Bond @ 8.86	5.508	-48.80
8/01	Dividend on Bridge Builder Core Plus Bond on 2,285.491 Shares at Daily Accrual Rate		72.20
8/01	Reinvestment into Bridge Builder Core Plus Bond @ 8.76	8.242	-72.20
8/01	Dividend on MainStay Mackay High Yd Cp R6 on 905.965 Shares @ 0.025		23.19
8/01	Reinvestment into MainStay Mackay High Yd Cp R6 @ 5.04	4.601	-23.19
8/01	Dividend on PIMCO INTL Bond (USD-Hedged) I on 180.342 Shares at Daily Accrual Rate		4.08
8/01	Reinvestment into PIMCO INTL Bond (USD-Hedged) I @ 9.50	0.429	-4.08
8/07	Redeemed JPM U.S. Govt Mny Mkt Capital @ 1.00	-89.72	89.72
8/07	Program & Portfolio Strat Fees		-89.72
8/22	Fee Offset		0.01

Money Market Detail by Date

Beginning Balance on Jul 29					\$27.25
Date	Transaction	Description	Deposits	Withdrawals	Balance
8/21	Income	Dividend on Money Market for 32 Days @ 4.61%	0.05		\$27.30
8/23	Deposit		0.01		\$27.31
Total			\$0.06		
Ending Balance on Aug 25					\$27.31

For more information about the Advisory Solutions program, see the applicable program brochure at www.edwardjones.com/advisorybrochures.

About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

Statement of Financial Condition — Edward Jones' Statement of Financial Condition is available at edwardjones.com/about/financial-reports.html, your local office or by mail upon written request.

About Your Account

Account Information – Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

Account Accuracy – If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

Complaints about Your Account – If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd., St. Louis, MO 63131 or send an email to complaints@edwardjones.com

Pricing – For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

Systematic and Money Market Transactions – Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

Fair Market Value for Individual Retirement Accounts – Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

Withholding on Distributions or Withdrawals – Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

Fees and Charges – The "Fees and Charges" amount shown in your Value Summary includes the following:








- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/ markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances – The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

To learn more about fees and costs, revenue sharing, and the compensation received by Edward Jones and your financial advisor, please talk with your financial advisor or visit edwardjones.com/disclosures.

CONTACT INFORMATION

Client Relations		Online Access	Other Contacts
 Toll Free Phone 800-441-2357	For hours, visit edwardjones.com	 edwardjones.com/access	 Edward Jones Personal MasterCard® 866-874-6711
 201 Progress Parkway Maryland Heights, MO 63043		 Edward Jones Online Support 800-441-5203	 Edward Jones Business MasterCard® 866-874-6712
			 Edward Jones VISA® Debit Card 888-289-6635

S1EDJ001 Rev 11/21

**Lester Public Library
Director's Report
August 2023**

News

- The new StoryWalk® was installed along the Patrick Gagnon Memorial Trail in the Lester Public Library garden. The celebration at both the library and Zander Park was a success with activities at both locations, including a Brat Fry where Healthiest Manitowoc County Investing Early Coalition received all proceeds and did all the cooking. \$705.00 from the Brat Fry will be applied to the Reach Out and Read program.
- There was a leak at the fireplace August 11, during a heavy downpour with swirling winds. Great Lakes Roofing team responded and discovered the possible gap on top of the outdoor chimney (not part of their roof repair last year). The team filled the gaps with the hope the problem is solved. We will monitor the area for leaks in the future.
- In partnership with the Hamilton Wood Type & Printing Museum, LPL is working to provide free museum passes for our patrons that will include 10% off at their gift shop. We are extending this offer to all libraries in the Manitowoc Calumet Library System. At this date MCLS member libraries are interested, we are working out the details. We hope to see this in place by October or November of this year.
- Terry Ehle, Youth Coordinator, presented the library's early literacy initiatives and youth services to the Two Rivers Rotary Club.
- Terry Ehle, Youth Coordinator, presented a webinar on our StoryWalk® initiative for the Wisconsin Library Association, August 24th.
- Developed and scheduled a new financial literacy series with BMO Harris Bank Staff, Manitowoc Branch

Library Foundation – No Report

Library Legislation – No Report

Activities

08/01/23 – Explore Two Rivers Board Meeting, City Hall
08/01/23 – Attended National Night Out, Walsh Field
08/02/23 – City of Two Rivers Department Heads Meeting
08/03/23 – Two Rivers Business Association Meeting, Cool City Brewing
08/03/23 – Met with Stanley Palmer, President, Lester Public Library Board of Trustees
08/04/23 – Help Desk Shift
08/07/23 – Two Rivers City Council Meeting
08/08/23 – Lester Public Library Management Team Meeting
08/08/23 – Lester Public Library Board of Trustees Meeting

- 08/09/23 – World on the Move Partner Meeting with Hamilton Wood Type & Printing Museum and Woodland Dunes Nature Center and Preserve
- 08/09/23 – City of Two Rivers Staff Appreciation Luncheon
- 08/09/23 – Attended Badges, Squads, Sirens & Paws, a visit from our friends from the Two Rivers Police Department including Daisy and Xanti
- 08/10/23 – City of Two Rivers Safety Committee Meeting
- 08/11/23 – Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) Participants Council Meeting, hosted by LPL
- 08/11/23 – Manitowoc Calumet Library System Directors Meeting, hosted by LPL
- 08/14/23 – AFLAC health care supplement meeting, City Hall, with Terry Ehle
- 08/15/23 – Installed the book in the Storywalk trail at Zander Park with Terry Ehle
- 08/16/23 – Installed the book in the Storywalk trail at the library with Terry Ehle
- 08/16/23 – Attended the Storywalk Celebration at the library and Zander Park
- 08/17/23 through 08/27/23 - Vacation
- 08/29/23 – Lester Public Library Management Team Meeting
- 08/29/23 – Met with BMO Harris Bank Staff, Manitowoc Branch with Chris Hamburg and Terry Ehle
- 08/30/23 – City of Two Rivers Department Heads Meeting

Jeff Dawson, Director, Lester Public Library 9/1/2023

Lester Public Library Statistical Report

Aug-23

Circulation											
	Aug 2023		Aug 2022		%Chng		2023 YTD		2022 YTD		%Chng
Circulation Total	10,371		11,088		-6%		79,165		79,949		-1%
Total Visitors	6,811		5,871		16%		47,392		38,811		22%
Users	Total	%Circ	Total	%Circ			Total	%Circ	Total	%Circ	
Children (0-11)	937	9%	881	8%	6%		4,627	6%	5,025	6%	-8%
Young Adult (11-17)	362	3%	555	5%	-35%		2,531	3%	2,130	3%	19%
Adult (18+)	8,311	80%	8,918	80%	-7%		63,066	80%	64,760	81%	-3%
Outreach	52	1%	36	0%	44%		2,578	3%	2,020	3%	28%
School	163	2%	192	2%	-15%		1,204	2%	1,270	2%	-5%
ALL OTHERS	477	5%	506	5%	-6%		5,043	6%	4,709	6%	7%
Item Type	Total	%Circ	Total	%Circ			Total	%Circ	Total	%Circ	
Adult	6,593	64%	6,739	61%	-2%		49,501	63%	48,485	61%	2%
Youth	3,778	36%	4,349	39%	-13%		29,619	37%	31,467	39%	-6%
	Total	%Circ	Total	%Circ			Total	%Circ	Total	%Circ	
Self-check use	3,278	32%	3,012	27%	9%		22,358	28%	21,163	26%	6%
Drive Through Use	506	5%	585	5%	-14%		5,148	7%	5,737	7%	-10%
LARS ACTIVITY											
Sent to LARS	2,570		2,716		-5%		19,918		20,499		-3%
Rec from LARS	1,664		1,443		15%		11,363		11,191		2%
NEW REGISTRATIONS											
Total	48		55		-13%		320		281		14%
OVERDRIVE EBooks & EAudiobooks											
Total	1798		1739		3%		14,307		13,049		10%

Information Services

	Aug 2023	Aug 2022	%Chng	2023 YTD	2022 YTD	%Chng
Walk-in	1053	940	12%	7852	6880	14%
Phone	246	338	-27%	2463	2312	7%
Mail	0	0	0%	0	0	
Electronic	112	94	19%	1389	830	67%
Reference Total	1411	1372	3%	11704	10022	17%
PC Internet Use # of Users						
PC Internet Use # of Users	531	469	13%	3452	2876	20%
PC Internet Use (Hours)	408	315	30%	2515.5	2017	25%
Tablet Use (Hours)	6	13	-54%	60.75	66.5	-9%

Children's Programing

In-house Programs	20	17	18%	135	103	31%
In-house Attendance	2325	1713	36%	11177	7665	46%
Outreach Programs	0	1	-100%	39	28	39%
Outreach Attendance	0	10	-100%	4548	3062	49%

Young Adult Programs

In-house Programs	5	4	25%	17	15	13%
In-house Attendance	164	111	48%	420	381	10%

Adult Programs

In-house Programs	10	7	43%	78	32	144%
In-house Attendance	312	292	7%	1681	684	146%

Meeting Room Use

Bookings	4	1	300%	31	9	244%
Attendance	37	12	208%	417	57	632%

Reference Monthly Statistical Summary

August 2023

Reference Questions

Adult Walk In	1053
Adult Phone	246
Adult Email*	112
Adult Mail	0
Reference Total	1411

Youth Programs

In House	20
Attendance*	2325
Outreach	0
Attendance	0

IP Family Game Night	56
IP Story Time/3	88
*Story Time To-Go/3	143
Art to Go/3	271
Families w/ STEAM / 1	253
IP Police Program	48
IP StoryWalk Celebration	338
IP Babygarten AM	81
IP Babygarten PM	44
IP Treasure Quest	241
IP Movers & Shakers AM	64
IP Movers & Shakers PM	58
Youth Summer Reading	411
IP Dramatic Play	229
	2325

Computer Usage

# of Users	531
Internet Hours	408
Tablet	6
	414

Young Adult Programs

2022	
469 In House	5
Attendance	164

Adult Programs

Attendance

IP Book Club	9
IP Strictly Fiction	4
IP LPL Flix	20
IP Medicare	1
IP International Film	14
IP Card Class	26
IP Book 2 Art	12
IP Sharpie Art	3
Adult Summer Reading	213
IP Genealogy	10

	0

Email Requests

*Adult Requests	112
*Youth Requests	
	112

Tablet Use

Sessions	19
Time Used (hrs)	6

Total # Programs	10
Total Attendance	312

IP Teen Late Night	38
Teen Art To Go / 3	65
Teen Summer Reading	61
	164

Booktalks

# Books Checked Out	
New Library Cards	

Dramatic Play

Informal count of patrons in play area (non-program times).

# times counted	28
# of patrons	229

IP=In Person

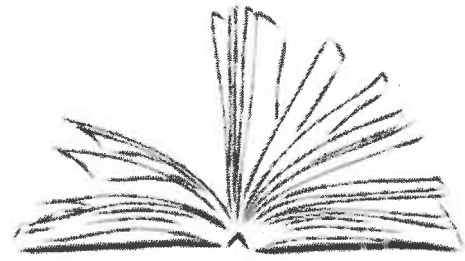
Treasure Quest

Teams	63
Participants	241
Completed	22

Online Views

	0

Lester Public Library



LIBRARY LINKS

★ CLOSED LABOR DAY WEEKEND ★ SEPT '23

DIRECT FROM THE DIRECTOR by Jeff Dawson

Visit two locations, the Lester Public Library and Zander Park, to take joyous journeys through outdoor storybooks and to revel in a renovated natural area.

Earlier this year, Lester Public Library Foundation was the recipient of the West Foundation's \$50,000 Directors' Choice Imagining Grant as "a non-profit agency that designs a program or service focused on the arts, culture, or environment in Manitowoc County."

The library's submission detailed a project to promote early literacy and environmental awareness in partnership with the City of Two Rivers Parks & Recreation Department and Woodland Dunes Nature Center & Preserve.

With the grant award, StoryWalks® were erected along the library path and in Zander Park. Funds were used to not only erect the StoryWalk® structures, but to restore a large portion of Zander Park to the wetland it once was, with a raised boardwalk and natural play features added.

StoryWalk® is a way for children and adults to enjoy reading and being outdoors. Laminated pages from a children's book are attached to structures posted at regular intervals. As readers stroll a path, they are directed to the next page. Pages often contain activities that reinforce development of early literacy skills.

Library youth staff will continue to choose and prepare the stories to be displayed (featured books will be changed at both locations every

Continued on page 4 >

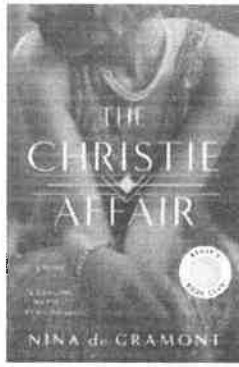
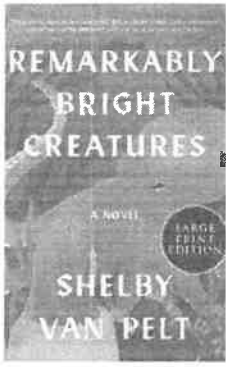


HOURS

■ Monday	10:00-8:00
■ Tuesday	10:00-8:00
■ Wednesday	10:00-8:00
■ Thursday	10:00-8:00
■ Friday	10:00-5:30
■ Saturday	10:00-2:00
■ Sunday	Closed

INSIDE

■ Book Clubs	2
■ Movies @ the Library	3
■ Reading Challenges	3
■ Used Book Sale	4
■ Special Events	4-5
■ To Go Packs	6
■ Youth & Teen Programs	6-7



BOOK DISCUSSION GROUP

Remarkably Bright Creatures by Shelby Van Pelt
Wed, Sept 6 • 4:00 PM

Meet to discuss a great book the first Wednesday of each month.

After her husband dies, widow Tova Sullivan starts working at the Sowell Bay Aquarium, where she forms a special bond with a giant Pacific octopus who holds the key to solving the mysterious disappearance of her 18-year-old son, Erik, more than 30 years ago on Puget Sound.

New members
always welcome!

Pick up selections at front desk
or drive-thru. Ages 18+

Oct. 4 selection: *Picasso's War* by Hugh Eakin.

STRICTLY FICTION

The Christie Affair by Nina de Gramont (*historical fiction*)
Mon, Sept 11 • 6:30 PM

Meet to discuss genre fiction the first Monday of each month.

London, 1925: In a world of townhomes and tennis matches, socialites and shooting parties, Miss Nan O'Dea became Archie Christie's mistress, luring him away from his devoted and well-known wife, Agatha Christie. Agatha then was mysteriously missing for 11 days.

Oct. 2 selection: *What Moves the Dead* by T. Kingfisher (*horror*).

PAGE 2



Read and create with a book-based art club!

Saturday, Oct 28 • 11:00 AM

Discuss the book *The Starless Sea* by Erin Morgenstern and share art. Pick up the selection at the front desk or drive-thru. The Dec. 16 selection, *Garden Spells*, will be distributed.

About the club: Read a book and create art it inspires. Meet to discuss the book, show your art and describe your creative process. New members always welcome.

Meetings are the fourth Saturday every other month. Ages 18+



WORKER CONNECTION

Mondays • 10:00-noon
Sept 11, 18 & 25

Seeking a good job in our area? Gain insight from a career navigator. Explore career paths, get referrals, and focus on transferring your skills to high-paying, in-demand jobs.

Get help developing individual plans that address training, transportation, childcare and other considerations.

Meet-ups are part of the Department of Workforce Development Worker Connection program and are offered at the library **every Monday**.



LPL FLIX

About My Father
Fri, Sept 1 • 1:00 PM

Encouraged by his fiancée, a man and his father spend the weekend with her wealthy and exceedingly eccentric family. The gathering soon develops into a culture clash, allowing father and son to discover the true meaning of family.

Rated PG-13. Runtime 1:29.



INTERNATIONAL FILM

After the Storm
Tue, Sept 19 • 6:00 PM

Japanese family drama. A dissolute private detective attempts to reconnect with his distrustful family following the death of his father.

Runtime 1:57.

Bring a beverage;
we furnish the
popcorn. Ages 18+



Beanstack

Reading Challenge App

READING CHALLENGES

■ Above Average Reader

American adults read an average of 12 books each year, with half reading four or fewer. How do *you* rank? Upon completing your 13th book, attain **ABOVE AVERAGE** status and receive a congratulatory canvas tote. Continue reading to achieve **SUPERIOR** status: log 52 books in 2023 to receive a patch for your tote. *For those who achieved superior status in 2022:* aim for **EXCLUSIVE** status and patch by again logging 52 books. *Ages 14+*



■ Banned Books

Learn about new perspectives and celebrate the freedom to read. Explore books that have been challenged or banned over the past two decades. *Ages 18+*

■ Read WOKE

Created by SLJ's 2020 Librarian of the Year Cicely Lewis. Books challenge a social norm, give voice to the voiceless, provide information about a group that has been disenfranchised, seek to challenge the status quo, and have a protagonist from an underrepresented group. Book suggestion lists for all ages at the Help Desk. *All ages*

■ Babies Bloom

Read 100 books by age one. Sharing books together strengthens your baby's foundation for learning, and the bond between baby and their favorite teacher: YOU!

■ 1,000 Books Before K

Read 1,000 books together before your child enters five-year-old kindergarten. Earn **FREE BOOKS** for your home library as you hit each 100-book milestone!

■ 500 Books Before Middle School *(Ages 6-10)*

Now that your child is reading on their own, challenge them to read 500 books before middle school. Along the way, they earn reading badges, fun charms, and **FREE BOOKS!**

Use Beanstack, a web and mobile app, to participate in challenges. Beanstack makes it easy to register, track, and earn incentives.

SPECIAL EVENTS

BOOK SALE INFO

Thursday-Saturday, Sept. 28-30 during regular library hours.

Thursday:

Books and music CDs are 50¢; audiobooks and DVDs are \$1.

Friday: BOGO!

Saturday:

Fill a bag! For \$1, fill a paper sack with all the items that fit. For \$2, receive a reusable book bag to fill!

Find the sale down by the fireplace.

CARD MAKING CLASS

Mon, Sept 11 • 1-8:00 PM

Carolee Crabb provides instruction in creating handmade cards the second Monday each month. Drop in any time during the session. Cost is \$7 for materials. Bring double-stick tape and scissors.

GENEALOGY CLUB

Military Records

Thu, Sept 14 • 10:15 AM

Research expert Alan Wambold describes ways to access ancestors' military records.

Starting in October, the meetings will be held the *first* Thursday each month. New members always welcome!

Oct. 5: Brick Walls

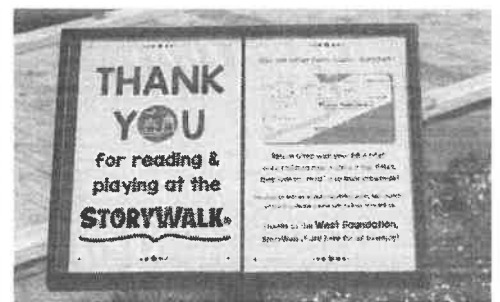


FALL BOOK SALE

THU, SEPT 28—SAT, SEPT 30
DURING REGULAR LIBRARY HOURS

Direct from the Director continued...

three to four months). Parks & Recreation director Mike Mathis coordinated the Zander Park improvements which highlight the StoryWalk® as well as the ecological significance of the property. Staff from Woodland Dunes assisted with the entire process, and will continue to assist with native plantings to further enhance the park. The city's Public Works Department performed infrastructural work. And Two Rivers High School's Raider Manufacturing Technology Education class designed and created the Zander Park entrance sign. After months of planning and implementation, simultaneous launch parties were held on the library grounds and at the park Aug. 16.



The celebration included a brat fry on the library lawn with food and drinks furnished by Two Rivers Pick'n'Save and Thrivent, and served by volunteers with Healthiest Manitowoc County Investing Early Coalition. Proceeds benefitted Reach Out & Read Partners of Manitowoc County and the county's developmental screening team.

Make the Lester Public Library and Zander Park StoryWalks® regular destinations for your family. The community project offers a free, accessible way to stimulate literacy and learning as you savor the natural beauty that surrounds us. We hope you'll hop, skip and jump your way through stories and treasure your time together, because PLAY is the BEST way to learn, and your child's first, favorite and most important teacher is YOU!

The StoryWalk® Project was created by Anne Ferguson of Montpelier, Vermont, and developed in collaboration with the Kellogg-Hubbard Library. StoryWalk® is a registered service mark owned by Ferguson.



Healthy human population.



Vibrant quality of life



Thriving species.



Protected and restored habitats.



Clean air and water.

OUR LAND. OUR WATER. OUR FUTURE.

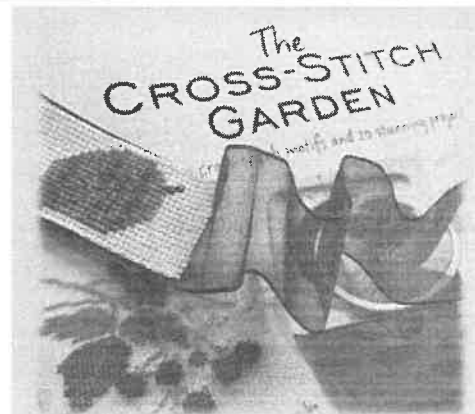
Nature-based practices to build a resilient community

BENEFITS OF RENEWABLE RESOURCES

Thu, Oct 5 • 6:00 PM

Small changes make a big difference, and over time, can result in big savings for individuals and the community. Learn how to reduce energy consumption in homes and businesses. Explore utility programs that promote energy awareness, and even offer rebates. Find out how installing solar can help offset utility charges.

Presented by TR electric utility director Brian Delleman.
Event sponsored by the Two Rivers Environmental Advisory Board.



CROSS STITCH

Saturday, Sept 16 • 18+
 10:30 AM-12:30 PM

Learn the basics of cross stitch and create an autumnal bookmark. Class is led by expert hand crafter Laura Ignera. All supplies provided.

Registration required; call (920) 793-8888.

Sign up for *Get Crafty and Library eLinks!*

Get Crafty is a monthly digital newsletter for crafters. Find new titles and upcoming programs of interest. Library eLinks is a monthly digital version of our newsletter. Call (920)793-8888 to register.

**MINDFUL LIVING:
 AYUR + YOGA**

Sat, Sept 9 • 10:30-11:45 AM
 Ages 17+

Slow down and grow health and happiness through playful movement, breathwork and intentional rest. Bring yoga mat, water bottle, blanket, yoga blocks, pen and journal. Arrive 10 minutes prior to settle in. Classes held monthly on the second Saturday.

Space limited. Visit <http://bit.ly/3WetP0m> to register.

GROWING HEALTHY PLANTS WEBINAR

THE BAD & THE UGLY: 10 PLANT DISEASES NOT TO COMPOST

Wed, Sept 27 • 6:30-8:30 PM

Certain plant diseases are so deadly that composting is not an appropriate way to get rid of affected plants. Learn about some of these diseases and their proper management.

The Plant Disease Diagnostic Clinic of UW-Madison offers monthly Zoom webinars designed to help you maintain healthy plants and gardens.

Register early at pddc.wisc.edu/2023-pddc-plant-disease-talks



YOUTH & TEEN

PAGE 6

FAMILIES W/ STEAM

New pack each month
Sept: *Marble Runs*

Team up to tackle projects that incorporate science, technology, engineering, art and math. This month, build a marble run. Design and place obstacles for maximum challenge!

Geared for families with school-aged children.

ART TO GO

Packs contain all the supplies you need for fun projects. Geared for school-age children.

- Sept 11: Ribbon Apples
- Sept 25: Quilled Autumn Trees

New packs every other week.

STORY TIME TO GO

New packs weekly beginning Sept 18.

Fun and educational packs to take home. Each contains books, finger plays, math and science activities, and art.

Materials reinforce the five early literacy practices: *read, sing, play, talk and write!* Library card required.

Geared for ages 0-6.

BABYGARTEN

Thursdays, Sept 21-Oct 26
10:15 AM or 6:30 PM

For babies 0-18 months and their caregivers. Share nursery rhymes, songs and books, plus a weekly milestone project. Each class concludes with free time for play!

Babygarten to-go packs are available starting Sept. 18 (while supplies last) for those unable to attend in person.

Registration required; call (920) 793-8888.

MOVERS & SHAKERS

Current session continues through Sept 20.

Movin', groovin' and learnin' for children 18 months-3 along with their caregivers. Toddlers need to MOVE to learn! They're ready to use their muscles and minds as they dance, wiggle and explore—channeling their energy in creative ways that encourage success in all areas of learning.

Active storytelling, engaging play, music and more.

Upcoming session:
Wednesdays, Nov 8-Dec 13.
Registration required.

STORY TIME

Tuesdays, Sept 19 & 26
10:15 AM

Weekly stories, movement, learning and FUN! Play-based learning starts your child off on the right foot for school and life, and it's never too early to start! Story Time activities embrace the five early literacy practices: *read, sing, play, talk and write.*

Stories are chosen for preschoolers but children of all ages are welcome. After Story Time, take joy in the journey as you engage in process art and other hands-on activities.

FAMILY GAME NIGHT

Every Monday
6:00-7:30 PM

Bring the fam or meet up with friends for our weekly game night. All your favorites are here: Battleship, Chutes & Ladders, Old Maid and Go Fish, and lots more. FREE popcorn.



Bring drinks and pick a spot anywhere in the library to play. Make Mondays something to look forward to!

Pick up packs at the front desk or drive-thru while supplies last.

PROGRAMS

PAGE 7

GOODBYE SUMMER HELLO FALL

Food Truck Plaza closes Sept 16...

Stop in for your last helpings of gelato, dumplings, pizza and tacos before the food trucks drive away.

New dramatic play center opens Oct. 2!

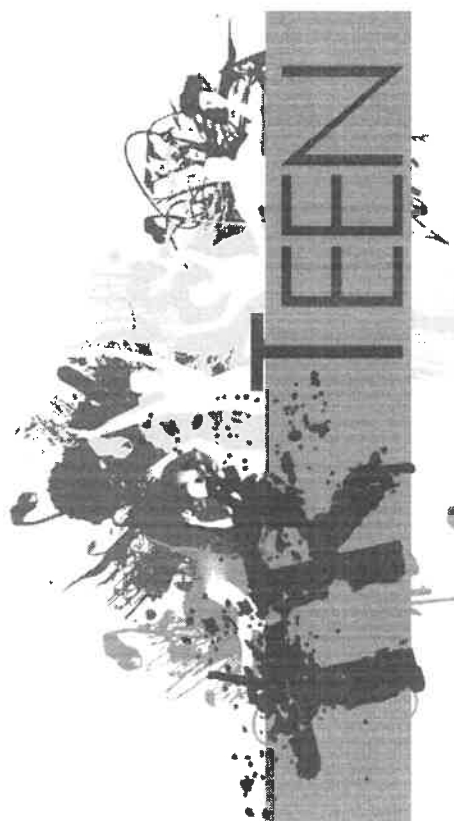
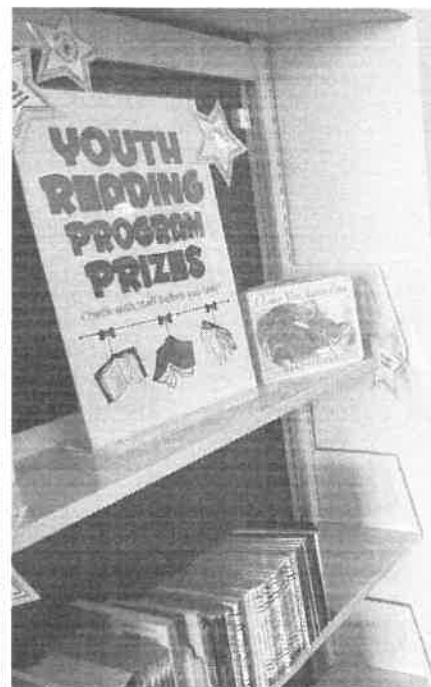
A new space for active learning...

The Rotary Club of Two Rivers is funding an area for third- to sixth-graders to tackle challenges that incorporate science, technology, engineering, art and math.

The new center, opening Oct. 2 in the Junior Fiction area, is a hands-on maker space where parents and kids can team up on projects utilizing building materials like PLUS PLUS puzzle blocks, KEVA planks, Magna-Tiles and LEGO. New featured activities will be introduced every couple of months, with related books readily available for checkout.

Claim summer prizes...

Pick up prizes at the Help Desk while supplies last! Final date to get 'em is Saturday, Sept. 16. New fall reading challenges for all ages begin Oct. 2.



LATE NIGHT

@ Lester Public Library
Friday, Sept 8 • 8-10 PM
FREE • Grades 6-12


Hang out, snack on pizza and play games.

TRHS VS. KIEL

@ TR High School
Friday, Sept 15 • 7 PM
FREE for TR students

Cheer on the Raiders at the varsity football game. Wear your grooviest tie-dye!

SEPTEMBER

MON	TUE	WED	THU	FRI	SAT
 <p>Save the date Community Baby Shower Friday, October 6 • 4:00-6:00 PM Two Rivers Community House For those expecting & families with children 3 & under.</p>				1 NEW Families with STEAM pack available 1:00 LPL Flix	2 Library Closed
4 Library Closed	5	6 10:15 & 6:30 Movers & Shakers 4:00 Book Club 6:30 Teen Battle of the Books	7	8 8:00 PM TR Teen @ LPL Late Night	9 10:30 Mindful Living Ayur + Yoga
11 NEW Art To Go pack available 10:00-Noon Worker Connection 1:00-8:00 Card Making Class 6:00-7:30 Family Game Night 6:30 Strictly Fiction	12	13 10:15 & 6:30 Movers & Shakers	14 10:15 Genealogy	15 7:00 PM TR Teen @ TRHS TRHS vs. Kiel	16 10:30 Cross-stitch Last day to pick up summer reading prizes Food Truck Plaza closes
18 NEW Story Time To Go pack available 10:00-Noon Worker Connection 6:00-7:30 Family Game Night	19 10:15 Story Time 6:00 International Film	20 10:15 & 6:30 Movers & Shakers	21 10:15 & 6:30 Babygarten	22	23
25 NEW Story Time & Art To Go pack available 10:00-Noon Worker Connection 6:00-7:30 Family Game Night	26 10:15 Story Time	27 6:30 Growing Healthy Plants Webinar	28 Used Book Sale 10:15 & 6:30 Babygarten	29 Used Book Sale 7:00 PM TR Teen @ TRHS TRHS vs. Valders	30 Used Book Sale

To: "tehle@lesterlibrary.org"

Date: Sun, 30 Jul 2023 18:07:54 -0500

Subject: Hi there!

===== Forwarded message =====

Hi! My name is Addie and I wanted to email the library about a teen art to go pack I got yesterday. I wasn't sure which address to email to, but I saw that you're the Youth Services Coordinator, so I hope this is okay!

I just wanted to say that my family loves going to the library and we go all the time. I especially enjoy bringing art packs home every couple weeks. Here is a picture of what my sister and I did with the kit yesterday:

It was lots of fun and we really enjoyed making it. Thank you to all of you at the library!



Thank You for a fun day.
Zander Park is cool and fun.
We love the path and
climbing wall. Making our
own trail mix was the best!
I like the story walk and
fun things to do at each
page. Painting rocks was
our favorite. Thank you
for our books!

Note
ARIA

01-10-01 Philosophy

a) The Investment Policy will ensure that the Library invests the Gift Fund in a manner which preserves the public and donors' trust, and which provides safety of principal; sufficient liquidity to meet the Library's needs; and maximize the return on eligible legal investment instruments, while conforming to all state statutes governing the investment of public funds.

01-10-02 Scope

a) This Investment Policy applies to financial assets donated to the Lester Public Library.

01-10-03 Objectives

a) Safety of principal is the primary objective of the investment program. Investments of the Gift Fund must be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. A diversified portfolio is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

b) Sufficient liquidity of the portfolio is essential to enable the Library to meet all operating requirements which might be reasonably anticipated and to reposition assets as investment strategies and market conditions warrant.

c) Attain a market rate of return considered reasonable under generally accepted market standards throughout budgetary and economic cycles; while taking into account the Library's risk constraints and the cash flow characteristics of the portfolio.

01-10-04 Authorized Financial Dealers and Institutions

a) The Board of Trustees of the Lester Public Library shall select one or more institutions as its primary depository(ies). Eligible institutions shall be reexamined every three (3) years unless specifically exempted by Board resolution.

01-10-05 Authorized Signatures

a) The Board of Trustees shall name the Library Director and the President of the Library Board of Trustees as co-signers to all investment transactions.

Board Approved October 14, 2008

Board Reviewed with no changes September 8, 2015