LIBRARY BOARD MEETING

Tuesday, March 10, 2026 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL**
   Board Members: Kathryn Gadd, Stanley Palmer, Jack Powalisz, Sharon Sleger, Don Weiss, Ned Guyette, Mary Glaser, Katie Stone, Shannon Derby, Bonnie Shimulunas

3. **PUBLIC INPUT**

4. **APPROVAL OF BOARD MEETING MINUTES – Action Item**
   Last Meeting Date: February 10, 2026

5. **RECEIVE AND FILE MONTHLY EXPENDITURE AND FINANCIAL REPORTS – Action Item**
   Date: February 2026

6. **BOARD MEMBER COMMENT**

7. **DIRECTOR'S REPORT**

8. **COMMUNICATIONS**

   A. Library Newsletter – March 2026

9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**

10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**

11. **REPORT FROM COUNTY REPRESENTATIVE**

12. **UNFINISHED BUSINESS**

    A. Annual Report Submitted to the State

    B. Prepare Slate of Officers

13. **NEW BUSINESS**

    A. Review Title 5, Chapter 1, Bloodborne Pathogens Policy – **Possible Action Item**

14. **BOARD EDUCATION** - None

15. **CLOSED EXECUTIVE SESSION**
    The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion,

compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Director's Annual Evaluation

16. ADJOURNMENT – Action Item

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

LIBRARY BOARD MEETING

Tuesday, January 13, 2026 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Sleger called the meeting to order at 6:00 PM.

2. **ROLL CALL**
Board Members Present: Don Weiss, Shannon Derby, Stanley Palmer, Bonnie Shimulunas, Kathryn Gadd, Sharon Sleger, and Ned Guyette. Absent and excused – Jack Powalisz, Mary Glaser, and Katie Stone. Also present: Chris Hamburg, Adult Services Coordinator; Terry Ehle, Youth Services Coordinator; and Jeff Dawson, Director

3. **PUBLIC COMMENT** – None

4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the January 13, 2026, meeting, made by Weiss, second made by Derby. Voice vote carried unanimously.

5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from January 2026, made by Palmer, second made by Guyette. Voice vote carried unanimously

6. **BOARD MEMBER COMMENT** – Weiss noted the COVID screens were taken down at the circulation desk and likes the open access. Gadd likes the Black History display and the continued purchasing of diverse books for the collection. Glaser thanked Mari Dawson for her volunteer contribution in cleaning bathrooms while the custodian was on medical leave in 2025.

7. **DIRECTOR'S REPORT**
Dawson fielded questions and comments concerning his report.

8. **COMMUNICATIONS**

   A. Library Newsletter – February 2026

9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
Hamilton site survey is out, encourage all to participate. Renee's Chocolates business is looking to expand. A statue is proposed to honor Kites Over Lake Michigan.

10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report

11. **REPORT FROM COUNTY REPRESENTATIVES**
Radon test kits available at the Health Department. The county sold some land and returned that land to the tax rolls. Human Services increased fees for DUI classes. Working with Sheriff's union pertaining to getting body cameras

12. **UNFINISHED BUSINESS**

13. NEW BUSINESS

A. Motion to approve the 2025 annual report for the Wisconsin Department of Public Instruction made by Gadd, second made by Derby. Voice vote carried unanimously
B. Dawson reviewed the end of year financials, noting the library was $488 under budget on a million-dollar budget.
C. Sleger will bring back a slate of officers to the March meeting.
D. Board terms review – Sleger and Palmer have completed three three-year terms and will be leaving the Board after the April meeting.

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION – None

16. ADJOURNMENT

Motion to adjourn made by Derby, second made by Palmer. Voice vote carried unanimously. Meeting adjourned at 6:42 PM.

Respectfully submitted by Jeff Dawson, Director

CITY OF TWO RIVERS

Balance Sheet
February 28, 2026

LIBRARY FUND 280

	ASSETS			
280-11100	CASH		808,705.42	
280-11800	PETTY CASH ADVANCES		450.00	
280-13800	OTHER ACCOUNTS RECEIVABLE		.00	
280-14400	DUE FROM OTHER FUNDS		.00	
280-15800	DUE FROM TAX FUND		.00	
280-16200	PREPAID TELEPHONE CHARGES		.00	
	Total Assets			809,155.42
	LIABILITIES AND EQUITY			
	LIABILITIES			
280-21100	ACCOUNTS PAYABLE		.00	
280-21110	PAYROLL PAYABLE		.00	
280-21520	DUE WI RETIREMENT FUND		.00	
280-21530	HEALTH INS DDCTNS PAYBLE		.00	
280-21531	LIFE INSURANCE DED PAYABL		.00	
280-21532	DENTAL INSURANCE PAYABLE		.00	
280-21540	CHARITABLE CONT PAYABLE		.00	
280-21541	LIBRARY DEDUCTION PAYABLE		.00	
280-21550	UNION DUES DDCTNS PAYABLE		.00	
280-21560	SECTION 125 PAYABLE		.00	
280-21561	CREDIT UNION DDCTNS PAYAB		.00	
280-21570	ICMA ANNUITY PAYABLE		.00	
280-21581	GARNISHMENT OF WAGES-TAX		.00	
280-21590	OTHER DEDUCTIONS PAYABLE		.00	
280-21810	UNUSED VACATION CREDITS		.00	
280-21910	UNUSED SICK LEAVE CREDITS		2,559.36	
280-21911	UNUSED COMP TIME		.00	
280-23101	LIBRARY DONATIONS		.00	
280-23105	OTHER DEPOSITS		207.05	
280-25200	DUE TO OTHER FUNDS		.00	
280-26100	DEFERRED TAX RLL CLLCTNS		.00	
280-26910	DESIGNATED FR SUBSEQ YEAR		.00	
280-29410	SALES TAX COLLCTN PYBLE		35.46	
	Total Liabilities			2,801.87
	FUND EQUITY			
	Unappropriated Fund Balance:			
280-34100	FUND BALANCE UNRESERVED	(1,755.17)		
280-34110	ENCUMBRANCE-PRIOR YEARS	.00		
	Revenue over Expenditures - YTD		808,108.72	
	Total Fund Equity			806,353.55
	Total Liabilities and Equity			809,155.42

CITY OF TWO RIVERS
BALANCE SHEET
FEBRUARY 28, 2026

LIBRARY GIFT FUND 282

	ASSETS			
282-11100	CASH		4,389.42	
282-11301	SAVINGS ACCOUNT - BFN		.00	
282-11302	GENERAL FUND INVESTMENT		93,400.46	
282-13800	OTHER ACCOUNTS RECEIVABLE		.00	
	TOTAL ASSETS			97,789.88
	LIABILITIES AND EQUITY			
	LIABILITIES			
282-21100	ACCOUNTS PAYABLE		.00	
	TOTAL LIABILITIES			.00
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
282-34100	FUND BALANCE UNRESERVED	97,060.02		
282-34110	ENCUMBRANCE-PRIOR YEARS	.00		
	REVENUE OVER EXPENDITURES - YTD		729.86	
	TOTAL FUND EQUITY			97,789.88
	TOTAL LIABILITIES AND EQUITY			97,789.88

CITY OF TWO RIVERS
BALANCE SHEET
FEBRUARY 28, 2026

LIBRARY BLDING & GROUNDS FUND 456

	ASSETS			
456-11100	CASH		21,024.67	
456-11301	INVESTMENTS		.00	
456-13800	OTHER ACCOUNTS RECEIVABLE		.00	
	TOTAL ASSETS			21,024.67
	LIABILITIES AND EQUITY			
	LIABILITIES			
456-21100	ACCOUNTS PAYABLE		.00	
	TOTAL LIABILITIES			.00
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
456-34100	FUND BALANCE UNRESERVED	11,024.67		
456-34110	ENCUMBRANCE-PRIOR YEARS	.00		
	REVENUE OVER EXPENDITURES - YTD		10,000.00	
	TOTAL FUND EQUITY			21,024.67
	TOTAL LIABILITIES AND EQUITY			21,024.67

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	TAXES						
280-41110	GENERAL PROPERTY TAX	0	695,425	695,425	0	100.00	681,790
	TOTAL TAXES	0	695,425	695,425	0	100.00	681,790
	INTERGOVERNMENTAL REVENUE						
280-43720	COUNTY FUNDS	236,148	246,309	236,148	(10,161)	95.87	220,815
	TOTAL INTERGOVERNMENTAL REVE	236,148	246,309	236,148	(10,161)	95.87	220,815
	FINES & FORFEITURES						
280-45300	LIBRARY BOOK FINES	20	3,400	152	(3,248)	4.47	628
	TOTAL FINES & FORFEITURES	20	3,400	152	(3,248)	4.47	628
	CHARGES FOR SERVICE						
280-46712	COPIER SERVICE FEES	558	9,000	1,264	(7,736)	14.04	1,169
	TOTAL CHARGES FOR SERVICE	558	9,000	1,264	(7,736)	14.04	1,169
	MISCELLANEOUS REVENUE						
280-48300	SALE OF PROP & EQUIP	143	4,563	284	(4,279)	6.22	330
280-48500	DONATIONS	0	75,000	0	(75,000)	.00	10
280-48900	OTHER REVENUES	35	3,800	50	(3,750)	1.32	80
	TOTAL MISCELLANEOUS REVENUE	178	83,363	334	(83,029)	.40	420
	OTHER FINANCING SOURCES						
280-49223	TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
	TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
	TOTAL FUND REVENUE	236,904	1,037,497	933,323	(104,174)	89.96	904,822

CITY OF TWO RIVERS
2026 MONTHLY GENERAL FUND REPORT
FEBRUARY 28, 2026 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

		PERIOD ACTUAL	2026 BUDGET	2026 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
	LESTER LIBRARY						
	LIBRARY ADMINISTRATION						
	PERSONNEL SERVICES						
280-55110-1100	FULLTIME ADMINISTRATION	25,990	337,879	41,705	(296,174)	12.34	53,036
280-55110-1200	WAGES - FULLTIME	70	0	196	196	.00	415
280-55110-1220	WAGES - FULLTIME	3,346	43,491	5,334	(38,157)	12.26	3,798
280-55110-1230	WAGES - PART TIME	1,188	0	2,090	2,090	.00	0
280-55110-1270	WAGES - PART TIME	12,200	160,992	20,048	(140,944)	12.45	25,038
280-55110-1280	WAGES-LONGEVITY PAY	0	8,384	0	(8,384)	.00	0
280-55110-1290	WAGES-OVERTIME	0	502	0	(502)	.00	0
280-55110-1310	WI RETIREMENT	2,463	32,322	3,924	(28,398)	12.14	4,636
280-55110-1320	FICA	3,280	42,553	5,205	(37,348)	12.23	5,992
280-55110-1330	HEALTH INSURANCE	9,171	111,576	18,343	(93,233)	16.44	16,992
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	5,000	769	(4,231)	15.38	769
280-55110-1340	LIFE INSURANCE	170	1,725	340	(1,385)	19.68	268
280-55110-1350	OTHER BENEFITS	0	0	0	0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	2,233	1,300	2,233	933	171.79	1,320
	TOTAL PERSONNEL SERVICES	60,496	745,724	100,187	(645,537)	13.43	112,265
	CONTRACTUAL SERVICES						
280-55110-2100	PROF SERV - CITY SERVICES	2,473	59,750	2,556	(57,194)	4.28	11,703
280-55110-2130	PROFESSIONAL SERVICES	605	9,000	677	(8,323)	7.52	757
280-55110-2200	TELEPHONE EXPENSE	0	1,000	0	(1,000)	.00	168
280-55110-2210	ELECTRICITY	0	25,000	1,569	(23,431)	6.28	3,524
280-55110-2220	NATURAL GAS/HEAT	2,713	13,500	5,328	(8,172)	39.47	3,541
280-55110-2230	WATER EXPENSE	0	2,160	174	(1,986)	8.07	348
280-55110-2240	SEWER EXPENSE	0	890	58	(832)	6.52	116
280-55110-2250	STORMWATER EXPENSE	0	960	80	(880)	8.33	160
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	1,920	25,000	1,920	(23,080)	7.68	2,033
280-55110-2450	EQUIPMENT NEW	0	7,500	0	(7,500)	.00	0
280-55110-2910	PRINTING/ADVERTISING	0	350	0	(350)	.00	0
280-55110-2930	TECHNOLOGY	65	16,000	1,198	(14,802)	7.48	1,709
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	0	0	0	.00	0
	TOTAL CONTRACTUAL SERVICES	7,777	161,110	13,560	(147,550)	8.42	24,061
	OPERATING SUPPLIES/EXPENSES						
280-55110-3100	OFFICE SUPPLIES	683	6,000	683	(5,317)	11.38	1,686
280-55110-3110	POSTAGE	0	450	47	(403)	10.54	70
280-55110-3300	TRAVEL	278	2,500	278	(2,222)	11.11	240
280-55110-3560	LANDSCAPING	0	19,000	0	(19,000)	.00	0
	TOTAL OP SUPPLIES/EXP	961	27,950	1,008	(26,942)	3.61	1,996

CITY OF TWO RIVERS
2026 MONTHLY GENERAL FUND REPORT
FEBRUARY 28, 2026 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

		PERIOD ACTUAL	2026 BUDGET	2026 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
	FIXED CHARGES						
280-55110-5200	INSURANCES	0	17,000	0	(17,000)	.00	2,900
280-55110-5950	TRANSFER TO CAP PROJ FNDS	0	3,300	0	(3,300)	.00	3,300
	TOTAL FIXED CHARGES	0	20,300	0	(20,300)	.00	6,200
	TOTAL LIBRARY ADMINISTRATION	**69,234**	**955,084**	**114,755**	**(840,329)**	**12.02**	**144,521**
	ADULT SERVICES						
	OPERATING SUPPLIES/EXPENSES						
280-55111-3230	PERIODICALS	1,027	2,900	1,027	(1,873)	35.42	1,328
280-55111-3400	NON-FICTION BOOKS	1,823	14,000	1,823	(12,177)	13.02	978
280-55111-3420	FICTION BOOKS	1,483	14,000	1,483	(12,517)	10.59	1,232
280-55111-3430	LARGE PRINT BOOKS	333	10,000	631	(9,369)	6.31	1,044
280-55111-3450	MOVIES	143	1,900	143	(1,757)	7.51	375
280-55111-3470	AUDIOBOOKS	0	3,200	0	(3,200)	.00	207
280-55111-3510	PROGRAMS	750	2,000	750	(1,250)	37.48	61
	TOTAL OP SUPPLIES/EXP	5,558	48,000	5,856	(42,144)	12.20	5,226
	TOTAL ADULT SERVICES	**5,558**	**48,000**	**5,856**	**(42,144)**	**12.20**	**5,226**

CITY OF TWO RIVERS
2026 MONTHLY GENERAL FUND REPORT
FEBRUARY 28, 2026 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

		PERIOD ACTUAL	2026 BUDGET	2026 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
	CHILDREN'S SERVICES						
	OPERATING SUPPLIES/EXPENSES						
280-55112-3230	PERIODICALS	91	300	91	(209)	30.38	149
280-55112-3400	NON-FICTION BOOKS	435	6,000	779	(5,221)	12.98	659
280-55112-3420	FICTION BOOKS	141	3,500	287	(3,213)	8.19	789
280-55112-3440	PAPERBACKS	0	700	0	(700)	.00	43
280-55112-3450	MOVIES	0	600	0	(600)	.00	94
280-55112-3470	AUDIOBOOKS	0	700	0	(700)	.00	0
280-55112-3510	PROGRAMS	603	9,500	603	(8,897)	6.34	779
280-55112-3530	JE BOOKS	188	6,000	281	(5,719)	4.69	508
	TOTAL OP SUPPLIES/EXP	1,458	27,300	2,041	(25,259)	7.47	3,021
	TOTAL CHILDREN'S SERVICES	**1,458**	**27,300**	**2,041**	**(25,259)**	**7.47**	**3,021**
	REFERENCE						
	OPERATING SUPPLIES/EXPENSES						
280-55114-3400	NON-FICTION BOOKS	0	0	0	0	.00	0
280-55114-3490	MICROFILM	0	1,875	1,988	113	106.00	1,875
	TOTAL OP SUPPLIES/EXP	0	1,875	1,988	113	106.00	1,875
	TOTAL REFERENCE	**0**	**1,875**	**1,988**	**113**	**106.00**	**1,875**

CITY OF TWO RIVERS
2026 MONTHLY GENERAL FUND REPORT
FEBRUARY 28, 2026 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

		PERIOD ACTUAL	2026 BUDGET	2026 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
	YOUNG ADULT SERVICES						
	OPERATING SUPPLIES/EXPENSES						
280-55115-3230	PERIODICALS	0	200	0	(200)	.00	0
280-55115-3420	FICTION BOOKS	575	4,538	575	(3,963)	12.67	506
280-55115-3470	AUDIOBOOKS	0	500	0	(500)	.00	0
	TOTAL OP SUPPLIES/EXP	575	5,238	575	(4,663)	10.97	506
	TOTAL YOUNG ADULT SERVICES	**575**	**5,238**	**575**	**(4,663)**	**10.97**	**506**
	TOTAL LESTER LIBRARY EXP	**76,825**	**1,037,497**	**125,214**	**(912,283)**	**12.07**	**155,150**
	NET REV OVER EXP	**160,079**	**0**	**808,109**	**808,109**	**.00**	**749,672**

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CASH		01/31/2026 (01/26) Balance	280-11100			648,623.35
02/28/2026	CA	Cash Allocation - Created: 03/04/26 3:59 PM		160,082.07		
		02/28/2026 (02/26) Period Totals and Balance		160,082.07 *	.00 *	808,705.42
PETTY CASH ADVANCES		01/31/2026 (01/26) Balance	280-11800			450.00
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	450.00
ACCOUNTS PAYABLE		01/31/2026 (01/26) Balance	280-21100			.00
02/05/2026	CDA	4 K'S PEST CONTROL LLC		55.00		
02/05/2026	CDA	Municipal Elec Utilities of WI		2,473.14		
02/12/2026	CDA	Marco		523.51		
02/12/2026	CDA	Penworthy Company LLC, The		345.44		
02/12/2026	CDA	Schaus Mechanical		262.00		
02/12/2026	CDA	Unique Management Services Inc		81.55		
02/19/2026	CDA	Hubbartt Electric Inc		776.79		
02/19/2026	CDA	Imagine Video Productions		350.00		
02/19/2026	CDA	US Alliance Fire Protection Inc.		370.00		
02/26/2026	CDA	4 K'S PEST CONTROL LLC		55.00		
02/26/2026	CDA	Center Point Large Print		47.94		
02/26/2026	CDA	Gannett Wisconsin Media		62.61		
02/26/2026	CDA	Maris Associates		179.91		
02/26/2026	CDA	Wisc Dept Of Revenue-DEBITMEMO		40.50		
02/26/2026	CDA	Wisconsin Public Service		2,713.38		
02/28/2026	AP	Summary Transactions from AP System			2,528.14-	
02/28/2026	AP	Summary Transactions from AP System			1,212.50-	
02/28/2026	AP	Summary Transactions from AP System			1,146.79-	
02/28/2026	AP	Summary Transactions from AP System			350.00-	
02/28/2026	AP	Summary Transactions from AP System			3,099.34-	
		02/28/2026 (02/26) Period Totals and Balance		8,336.77 *	8,336.77- *	.00
UNUSED SICK LEAVE CREDITS		01/31/2026 (01/26) Balance	280-21910			2,559.36-
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	2,559.36-
OTHER DEPOSITS		01/31/2026 (01/26) Balance	280-23105			198.48-
02/09/2026	CR	LIBRARY-DUE TO OTHERS - LESTER PUBLI			2.86-	
		Description: LIBRARY-DUE TO OTHERS - LESTER PUBLIC LIBRARY				
02/23/2026	CR	LIBRARY-DUE TO OTHERS - LESTER PUBLI			5.71-	
		Description: LIBRARY-DUE TO OTHERS - LESTER PUBLIC LIBRARY				
		02/28/2026 (02/26) Period Totals and Balance		.00 *	8.57- *	207.05-
SALES TAX COLLCTN PYBLE		01/31/2026 (01/26) Balance	280-29410			40.50-
01/31/2026	AP	Wisc Dept Of Revenue-DEBITMEMO		40.50		
		**Desc: Sales Tax January 2026				
02/02/2026	CR	LIBRARY - SALES TAX			6.81-	
		Description: LIBRARY - SALES TAX				
02/09/2026	CR	LIBRARY - SALES TAX			6.37-	
		Description: LIBRARY - SALES TAX				
02/16/2026	CR	LIBRARY - SALES TAX			7.05-	
		Description: LIBRARY - SALES TAX				

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/23/2026	CR	LIBRARY - SALES TAX Description: LIBRARY - SALES TAX			15.23-	
		02/28/2026 (02/26) Period Totals and Balance		40.50 *	35.46- *	35.46-
FUND BALANCE UNRESERVED		01/31/2026 (01/26) Balance 280-34100				1,755.17
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	1,755.17
GENERAL PROPERTY TAX		01/31/2026 (01/26) Balance 280-41110				695,425.00-
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	695,425.00-
YTD Encumbrance	.00	YTD Actual -695,425.00 Total -695,425.00 YTD Budget -695,425.00 Unearned .00				
COUNTY FUNDS		01/31/2026 (01/26) Balance 280-43720				.00
02/16/2026	CR	LIBRARY - COUNTY FUNDS Description: LIBRARY - COUNTY FUNDS			235,115.00-	
02/23/2026	CR	LIBRARY - COUNTY FUNDS Description: LIBRARY - COUNTY FUNDS			1,033.00-	
		02/28/2026 (02/26) Period Totals and Balance		.00 *	236,148.00- *	236,148.00-
YTD Encumbrance	.00	YTD Actual -236,148.00 Total -236,148.00 YTD Budget -246,309.00 Unearned 10,161.00				
LIBRARY BOOK FINES		01/31/2026 (01/26) Balance 280-45300				132.05-
02/02/2026	CR	LIBRARY - LIBRARY BOOK FINES Description: LIBRARY - LIBRARY BOOK FINES			10.00-	
02/16/2026	CR	LIBRARY - LIBRARY BOOK FINES Description: LIBRARY - LIBRARY BOOK FINES			10.00-	
		02/28/2026 (02/26) Period Totals and Balance		.00 *	20.00- *	152.05-
YTD Encumbrance	.00	YTD Actual -152.05 Total -152.05 YTD Budget -3,400.00 Unearned 3,247.95				
COPIER SERVICE FEES		01/31/2026 (01/26) Balance 280-46712				705.92-
02/02/2026	CR	LIBRARY - LIBRARY SERVICE FEE Description: LIBRARY - LIBRARY SERVICE FEE			99.00-	
02/09/2026	CR	LIBRARY - LIBRARY SERVICE FEE Description: LIBRARY - LIBRARY SERVICE FEE			101.86-	
02/16/2026	CR	LIBRARY - LIBRARY SERVICE FEE Description: LIBRARY - LIBRARY SERVICE FEE			113.48-	
02/23/2026	CR	LIBRARY - LIBRARY SERVICE FEE Description: LIBRARY - LIBRARY SERVICE FEE			243.62-	
		02/28/2026 (02/26) Period Totals and Balance		.00 *	557.96- *	1,263.88-
YTD Encumbrance	.00	YTD Actual -1,263.88 Total -1,263.88 YTD Budget -9,000.00 Unearned 7,736.12				
SALE OF PROP & EQUIP		01/31/2026 (01/26) Balance 280-48300				140.92-

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/02/2026	CR	LIBRARY - SALE-CITY PROPERTY Description: LIBRARY - SALE-CITY PROPERTY			37.14-	
02/09/2026	CR	LIBRARY - SALE-CITY PROPERTY Description: LIBRARY - SALE-CITY PROPERTY			22.86-	
02/16/2026	CR	LIBRARY - SALE-CITY PROPERTY Description: LIBRARY - SALE-CITY PROPERTY			27.62-	
02/23/2026	CR	LIBRARY - SALE-CITY PROPERTY Description: LIBRARY - SALE-CITY PROPERTY			55.24-	
		02/28/2026 (02/26) Period Totals and Balance		.00 *	142.86- *	283.78-
YTD Encumbrance		.00 YTD Actual -283.78 Total -283.78 YTD Budget		-4,563.00 Unearned	4,279.22	
OTHER REVENUES		01/31/2026 (01/26) Balance 280-48900				15.00-
02/02/2026	CR	LIBRARY - LIBRARY-MISCELLANEOUS Description: LIBRARY - LIBRARY-MISCELLANEOUS			20.00-	
02/23/2026	CR	LIBRARY - LIBRARY-MISCELLANEOUS Description: LIBRARY - LIBRARY-MISCELLANEOUS			15.00-	
		02/28/2026 (02/26) Period Totals and Balance		.00 *	35.00- *	50.00-
YTD Encumbrance		.00 YTD Actual -50.00 Total -50.00 YTD Budget		-3,800.00 Unearned	3,750.00	
FULLTIME ADMINISTRATION		01/31/2026 (01/26) Balance 280-55110-1100				15,715.02
02/06/2026	PC	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		12,995.20		
02/20/2026	PC	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		12,995.20		
		02/28/2026 (02/26) Period Totals and Balance		25,990.40 *	.00 *	41,705.42
YTD Encumbrance		.00 YTD Actual 41,705.42 Total 41,705.42 YTD Budget		337,879.00 Unexpended	296,173.58	
WAGES - FULLTIME		01/31/2026 (01/26) Balance 280-55110-1200				125.52
02/20/2026	PC	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		70.12		
		02/28/2026 (02/26) Period Totals and Balance		70.12 *	.00 *	195.64
YTD Encumbrance		.00 YTD Actual 195.64 Total 195.64 YTD Budget		.00 Unexpended	(195.64)	
WAGES - FULLTIME		01/31/2026 (01/26) Balance 280-55110-1220				1,988.09
02/06/2026	PC	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		1,672.80		
02/20/2026	PC	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		1,672.80		
		02/28/2026 (02/26) Period Totals and Balance		3,345.60 *	.00 *	5,333.69
YTD Encumbrance		.00 YTD Actual 5,333.69 Total 5,333.69 YTD Budget		43,491.00 Unexpended	38,157.31	
WAGES - PART TIME		01/31/2026 (01/26) Balance 280-55110-1230				902.79
02/06/2026	PC	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		631.08		
02/20/2026	PC	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		556.58		
		02/28/2026 (02/26) Period Totals and Balance		1,187.66 *	.00 *	2,090.45
YTD Encumbrance		.00 YTD Actual 2,090.45 Total 2,090.45 YTD Budget		.00 Unexpended	(2,090.45)	

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
WAGES - PART TIME		01/31/2026 (01/26) Balance	280-55110-1270			7,848.06
02/06/2026	PC	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		5,943.62		
02/20/2026	PC	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		6,256.43		
		02/28/2026 (02/26) Period Totals and Balance		12,200.05 *	.00 *	20,048.11
YTD Encumbrance	.00	YTD Actual 20,048.11 Total	20,048.11 YTD Budget	160,992.00 Unexpended	140,943.89	
WI RETIREMENT		01/31/2026 (01/26) Balance	280-55110-1310			1,460.89
02/06/2026	PB	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		1,365.55		
02/06/2026	PB	PAYROLL TRANS FOR 1/31/2026 PAY PERIO			107.64-	
02/20/2026	PB	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		1,204.75		
		02/28/2026 (02/26) Period Totals and Balance		2,570.30 *	107.64- *	3,923.55
YTD Encumbrance	.00	YTD Actual 3,923.55 Total	3,923.55 YTD Budget	32,322.00 Unexpended	28,398.45	
FICA		01/31/2026 (01/26) Balance	280-55110-1320			1,924.90
02/06/2026	PB	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		1,708.04		
02/20/2026	PB	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		1,572.15		
		02/28/2026 (02/26) Period Totals and Balance		3,280.19 *	.00 *	5,205.09
YTD Encumbrance	.00	YTD Actual 5,205.09 Total	5,205.09 YTD Budget	42,553.00 Unexpended	37,347.91	
HEALTH INSURANCE		01/31/2026 (01/26) Balance	280-55110-1330			9,171.36
02/06/2026	PB	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		9,171.36		
		02/28/2026 (02/26) Period Totals and Balance		9,171.36 *	.00 *	18,342.72
YTD Encumbrance	.00	YTD Actual 18,342.72 Total	18,342.72 YTD Budget	111,576.00 Unexpended	93,233.28	
HEALTH INSURANCE OPT-OUT		01/31/2026 (01/26) Balance	280-55110-1334			384.62
02/06/2026	PC	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		192.31		
02/20/2026	PC	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		192.31		
		02/28/2026 (02/26) Period Totals and Balance		384.62 *	.00 *	769.24
YTD Encumbrance	.00	YTD Actual 769.24 Total	769.24 YTD Budget	5,000.00 Unexpended	4,230.76	
LIFE INSURANCE		01/31/2026 (01/26) Balance	280-55110-1340			169.76
02/06/2026	PB	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		169.76		
		02/28/2026 (02/26) Period Totals and Balance		169.76 *	.00 *	339.52
YTD Encumbrance	.00	YTD Actual 339.52 Total	339.52 YTD Budget	1,725.00 Unexpended	1,385.48	
SICK LEAVE PAYOUT		01/31/2026 (01/26) Balance	280-55110-1361			.00
02/06/2026	PC	PAYROLL TRANS FOR 1/31/2026 PAY PERIO		2,233.30		
		02/28/2026 (02/26) Period Totals and Balance		2,233.30 *	.00 *	2,233.30
YTD Encumbrance	.00	YTD Actual 2,233.30 Total	2,233.30 YTD Budget	1,300.00 Unexpended	(933.30)	
PROF SERV - CITY SERVICES		01/31/2026 (01/26) Balance	280-55110-2100			82.46
02/01/2026	AP	Municipal Elec Utilities of WI		2,473.14		
		**Desc: 2026 Regional Safety Mngmnt Annual Program Fee				
		02/28/2026 (02/26) Period Totals and Balance		2,473.14 *	.00 *	2,555.60
YTD Encumbrance	.00	YTD Actual 2,555.60 Total	2,555.60 YTD Budget	59,750.00 Unexpended	57,194.40	

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
PROFESSIONAL SERVICES		01/31/2026 (01/26) Balance	280-55110-2130			71.75
02/01/2026	AP	Unique Management Services Inc		81.55		
		**Desc: Placements - Jan 2026 - Lib				
02/02/2026	AP	Marco Technologies LLC		523.51		
		**Desc: Agreement 012-3116327-000-Library				
		02/28/2026 (02/26) Period Totals and Balance		605.06 *	.00 *	676.81
YTD Encumbrance	.00	YTD Actual 676.81 Total 676.81 YTD Budget		9,000.00 Unexpended	8,323.19	
ELECTRICITY		01/31/2026 (01/26) Balance	280-55110-2210			1,568.88
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	1,568.88
YTD Encumbrance	.00	YTD Actual 1,568.88 Total 1,568.88 YTD Budget		25,000.00 Unexpended	23,431.12	
NATURAL GAS/HEAT		01/31/2026 (01/26) Balance	280-55110-2220			2,614.70
02/19/2026	AP	Wisconsin Public Service Corp		2,713.38		
		**Desc: 1001 Adams Street - Library				
		02/28/2026 (02/26) Period Totals and Balance		2,713.38 *	.00 *	5,328.08
YTD Encumbrance	.00	YTD Actual 5,328.08 Total 5,328.08 YTD Budget		13,500.00 Unexpended	8,171.92	
WATER EXPENSE		01/31/2026 (01/26) Balance	280-55110-2230			174.23
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	174.23
YTD Encumbrance	.00	YTD Actual 174.23 Total 174.23 YTD Budget		2,160.00 Unexpended	1,985.77	
SEWER EXPENSE		01/31/2026 (01/26) Balance	280-55110-2240			58.05
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	58.05
YTD Encumbrance	.00	YTD Actual 58.05 Total 58.05 YTD Budget		890.00 Unexpended	831.95	
STORMWATER EXPENSE		01/31/2026 (01/26) Balance	280-55110-2250			79.93
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	79.93
YTD Encumbrance	.00	YTD Actual 79.93 Total 79.93 YTD Budget		960.00 Unexpended	880.07	
MAINTENANCE EQUIPMENT/VEH		01/31/2026 (01/26) Balance	280-55110-2410			.00
01/30/2026	AP	4 K'S PEST CONTROL LLC		55.00		
		**Desc: General Pest Control Glueboards - Library				
01/31/2026	AP	Schaus Mechanical		262.00		
		**Desc: Maintenance - Library				
02/06/2026	JE	HAMBURG - Main		401.70		
02/11/2026	AP	Hubbartt Electric Inc		776.79		
		**Desc: Relocate & Replace Light, Add Receptacle				
02/16/2026	AP	US Alliance Fire Protection Inc.		370.00		
		**Desc: Sprinkler Inspection				
02/25/2026	AP	4 K'S PEST CONTROL LLC		55.00		
		**Desc: General Pest Control Glueboards - Library				

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
		02/28/2026 (02/26) Period Totals and Balance		1,920.49 *	.00 *	1,920.49
YTD Encumbrance	.00 YTD Actual	1,920.49 Total	1,920.49 YTD Budget	25,000.00 Unexpended	23,079.51	
TECHNOLOGY		01/31/2026 (01/26) Balance	280-55110-2930			1,132.11
02/06/2026	JE	EHLE - Tech		65.41		
		02/28/2026 (02/26) Period Totals and Balance		65.41 *	.00 *	1,197.52
YTD Encumbrance	.00 YTD Actual	1,197.52 Total	1,197.52 YTD Budget	16,000.00 Unexpended	14,802.48	
OFFICE SUPPLIES		01/31/2026 (01/26) Balance	280-55110-3100			.00
02/06/2026	JE	HAMBURG - Office Supplies		683.08		
		02/28/2026 (02/26) Period Totals and Balance		683.08 *	.00 *	683.08
YTD Encumbrance	.00 YTD Actual	683.08 Total	683.08 YTD Budget	6,000.00 Unexpended	5,316.92	
POSTAGE		01/31/2026 (01/26) Balance	280-55110-3110			47.42
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	47.42
YTD Encumbrance	.00 YTD Actual	47.42 Total	47.42 YTD Budget	450.00 Unexpended	402.58	
TRAVEL		01/31/2026 (01/26) Balance	280-55110-3300			.00
02/06/2026	JE	EHLE - Travel / Due		240.00		
02/20/2026	PC	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		37.70		
		02/28/2026 (02/26) Period Totals and Balance		277.70 *	.00 *	277.70
YTD Encumbrance	.00 YTD Actual	277.70 Total	277.70 YTD Budget	2,500.00 Unexpended	2,222.30	
PERIODICALS		01/31/2026 (01/26) Balance	280-55111-3230			.00
02/06/2026	JE	HAMBURG - A Mag		964.55		
02/18/2026	AP	Gannett Wisconsin Media		62.61		
		**Desc: APER - LIBRARY				
		02/28/2026 (02/26) Period Totals and Balance		1,027.16 *	.00 *	1,027.16
YTD Encumbrance	.00 YTD Actual	1,027.16 Total	1,027.16 YTD Budget	2,900.00 Unexpended	1,872.84	
NON-FICTION BOOKS		01/31/2026 (01/26) Balance	280-55111-3400			.00
02/06/2026	JE	HAMBURG - A Non Fic		1,642.92		
02/19/2026	AP	Maris Associates		179.91		
		**Desc: ANF-Library				
		02/28/2026 (02/26) Period Totals and Balance		1,822.83 *	.00 *	1,822.83
YTD Encumbrance	.00 YTD Actual	1,822.83 Total	1,822.83 YTD Budget	14,000.00 Unexpended	12,177.17	
FICTION BOOKS		01/31/2026 (01/26) Balance	280-55111-3420			.00
02/06/2026	JE	HAMBURG - A Fic		1,483.14		
		02/28/2026 (02/26) Period Totals and Balance		1,483.14 *	.00 *	1,483.14
YTD Encumbrance	.00 YTD Actual	1,483.14 Total	1,483.14 YTD Budget	14,000.00 Unexpended	12,516.86	
LARGE PRINT BOOKS		01/31/2026 (01/26) Balance	280-55111-3430			298.44
02/01/2026	AP	Center Point Large Print		47.94		
		**Desc: ALP - Library				

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/06/2026	JE	HAMBURG - A Lg Print		284.76		
		02/28/2026 (02/26) Period Totals and Balance		332.70 *	.00 *	631.14
YTD Encumbrance	.00	YTD Actual 631.14 Total 631.14 YTD Budget		10,000.00 Unexpended	9,368.86	
MOVIES		01/31/2026 (01/26) Balance	280-55111-3450			.00
02/06/2026	JE	HAMBURG - A DVDs		142.63		
		02/28/2026 (02/26) Period Totals and Balance		142.63 *	.00 *	142.63
YTD Encumbrance	.00	YTD Actual 142.63 Total 142.63 YTD Budget		1,900.00 Unexpended	1,757.37	
PROGRAMS		01/31/2026 (01/26) Balance	280-55111-3510			.00
12/03/2025	AP	Imagine Video Productions		350.00		
		**Desc: Screening/Program-Alice's Ordinary People/Craig Dudnick-Lib				
02/06/2026	JE	HAMBURG - A Prog		399.59		
		02/28/2026 (02/26) Period Totals and Balance		749.59 *	.00 *	749.59
YTD Encumbrance	.00	YTD Actual 749.59 Total 749.59 YTD Budget		2,000.00 Unexpended	1,250.41	
PERIODICALS		01/31/2026 (01/26) Balance	280-55112-3230			.00
02/06/2026	JE	EHLE - J Mag		91.15		
		02/28/2026 (02/26) Period Totals and Balance		91.15 *	.00 *	91.15
YTD Encumbrance	.00	YTD Actual 91.15 Total 91.15 YTD Budget		300.00 Unexpended	208.85	
NON-FICTION BOOKS		01/31/2026 (01/26) Balance	280-55112-3400			343.70
02/05/2026	AP	Penworthy Company LLC, The		243.60		
		**Desc: JNF - LIBRARY				
02/06/2026	JE	HAMBURG - JNF		103.92		
02/06/2026	JE	EHLE - J Non Fic		87.81		
		02/28/2026 (02/26) Period Totals and Balance		435.33 *	.00 *	779.03
YTD Encumbrance	.00	YTD Actual 779.03 Total 779.03 YTD Budget		6,000.00 Unexpended	5,220.97	
FICTION BOOKS		01/31/2026 (01/26) Balance	280-55112-3420			145.62
02/05/2026	AP	Penworthy Company LLC, The		76.88		
		**Desc: JFIC - Library				
02/06/2026	JE	HAMBURG - JF		40.13		
02/06/2026	JE	EHLE - J Fic		23.98		
		02/28/2026 (02/26) Period Totals and Balance		140.99 *	.00 *	286.61
YTD Encumbrance	.00	YTD Actual 286.61 Total 286.61 YTD Budget		3,500.00 Unexpended	3,213.39	
PROGRAMS		01/31/2026 (01/26) Balance	280-55112-3510			.00
02/06/2026	JE	HAMBURG - Jprog		27.42		
02/06/2026	JE	EHLE - J Prog		531.16		
02/20/2026	PC	PAYROLL TRANS FOR 2/14/2026 PAY PERIO		43.98		
		02/28/2026 (02/26) Period Totals and Balance		602.56 *	.00 *	602.56
YTD Encumbrance	.00	YTD Actual 602.56 Total 602.56 YTD Budget		9,500.00 Unexpended	8,897.44	
JE BOOKS		01/31/2026 (01/26) Balance	280-55112-3530			92.91

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/05/2026	AP	Penworthy Company LLC, The **Desc: JEF - Library		24.96		
02/06/2026	JE	HAMBURG - JEF		28.53		
02/06/2026	JE	EHLE - J Easy Fic		134.89		
		02/28/2026 (02/26) Period Totals and Balance		188.38 *	.00 *	281.29
YTD Encumbrance	.00	YTD Actual 281.29 Total 281.29 YTD Budget		6,000.00 Unexpended	5,718.71	
MICROFILM		01/31/2026 (01/26) Balance	280-55114-3490			1,987.50
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	1,987.50
YTD Encumbrance	.00	YTD Actual 1,987.50 Total 1,987.50 YTD Budget		1,875.00 Unexpended	(112.50)	
FICTION BOOKS		01/31/2026 (01/26) Balance	280-55115-3420			.00
02/06/2026	JE	HAMBURG - YAF		535.28		
02/06/2026	JE	EHLE - YA Fic		39.56		
		02/28/2026 (02/26) Period Totals and Balance		574.84 *	.00 *	574.84
YTD Encumbrance	.00	YTD Actual 574.84 Total 574.84 YTD Budget		4,538.00 Unexpended	3,963.16	

Number of Transactions: 100 Number of Accounts: 49

	Debit	Credit	Proof
Total LIBRARY FUND:	245,392.26	245,392.26-	.00

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CASH		01/31/2026 (01/26) Balance	282-11100			5,236.16
02/28/2026	CA	Cash Allocation - Created: 03/04/26 3:59 PM			846.74-	
		02/28/2026 (02/26) Period Totals and Balance		.00 *	846.74- *	4,389.42
GENERAL FUND INVESTMENT		01/31/2026 (01/26) Balance	282-11302			93,400.46
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	93,400.46
ACCOUNTS PAYABLE		01/31/2026 (01/26) Balance	282-21100			.00
02/19/2026	CDA	Inky Blues Community Art Center		200.00		
02/28/2026	AP	Summary Transactions from AP System			200.00-	
		02/28/2026 (02/26) Period Totals and Balance		200.00 *	200.00- *	.00
FUND BALANCE UNRESERVED		01/31/2026 (01/26) Balance	282-34100			97,060.02-
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	97,060.02-
INTEREST INCOME		01/31/2026 (01/26) Balance	282-48100			16.10-
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	16.10-
YTD Encumbrance	.00	YTD Actual -16.10 Total -16.10	YTD Budget	.00 Unearned	(16.10)	
DONATIONS		01/31/2026 (01/26) Balance	282-48500			1,560.50-
02/02/2026	CR	LIBRARY - DONATIONS-GIFT FUND			20.20-	
		Description: LIBRARY - DONATIONS-GIFT FUND				
02/09/2026	CR	LIBRARY - DONATIONS-GIFT FUND			100.00-	
		Description: LIBRARY - DONATIONS-GIFT FUND				
02/16/2026	CR	LIBRARY - DONATIONS-GIFT FUND			16.00-	
		Description: LIBRARY - DONATIONS-GIFT FUND				
02/23/2026	CR	LIBRARY - DONATIONS-GIFT FUND			100.00-	
		Description: LIBRARY - DONATIONS-GIFT FUND				
		02/28/2026 (02/26) Period Totals and Balance		.00 *	236.20- *	1,796.70-
YTD Encumbrance	.00	YTD Actual -1,796.70 Total -1,796.70	YTD Budget	-7,000.00 Unearned	5,203.30	
ADULT GIFT		01/31/2026 (01/26) Balance	282-55110-7004			.00
02/06/2026	JE	HAMBURG - A Gift		160.99		
02/06/2026	JE	BONDE - A Gift		32.20		
02/17/2026	AP	Inky Blues Community Art Center		200.00		
		**Desc: Neurographic Art Program & Oil Pastels				
		02/28/2026 (02/26) Period Totals and Balance		393.19 *	.00 *	393.19
YTD Encumbrance	.00	YTD Actual 393.19 Total 393.19	YTD Budget	5,000.00 Unexpended	4,606.81	
YOUTH GIFT		01/31/2026 (01/26) Balance	282-55110-7008			.00
02/06/2026	JE	EHLE - J Gift		689.75		
		02/28/2026 (02/26) Period Totals and Balance		689.75 *	.00 *	689.75
YTD Encumbrance	.00	YTD Actual 689.75 Total 689.75	YTD Budget	5,000.00 Unexpended	4,310.25	

Number of Transactions: 11 Number of Accounts: 8 | Debit | Credit | Proof

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Total LIBRARY GIFT FUND:				1,282.94	1,282.94-	.00

Date	Journal	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CASH		01/31/2026 (01/26) Balance	456-11100			11,024.67
02/28/2026	CA	Cash Allocation - Created: 03/04/26 3:59 PM		10,000.00		
		02/28/2026 (02/26) Period Totals and Balance		10,000.00 *	.00 *	21,024.67
FUND BALANCE UNRESERVED		01/31/2026 (01/26) Balance	456-34100			11,024.67-
		02/28/2026 (02/26) Period Totals and Balance		.00 *	.00 *	11,024.67-
DONATIONS		01/31/2026 (01/26) Balance	456-48500			.00
02/05/2026	CR	LIBRARY - DONATIONS-BUILDING FUNDS			10,000.00-	
		Description: LIBRARY - DONATIONS-BUILDING FUNDS				
		02/28/2026 (02/26) Period Totals and Balance		.00 *	10,000.00- *	10,000.00-

YTD Encumbrance .00 YTD Actual -10,000.00 Total -10,000.00 YTD Budget .00 Unearned (10,000.00)

	Debit	Credit	Proof
Number of Transactions: 2 Number of Accounts: 3			
Total LIBRARY BLDING & GROUNDS FUND:	10,000.00	10,000.00-	.00
Number of Transactions: 113 Number of Accounts: 60	Debit	Credit	Proof
Grand Totals:	256,675.20	256,675.20-	.00

Report Criteria:
- Actual Amounts
- Accounts With Balances Or Activity
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include Only Description Comments
- Print Transactions In Date Order
- Include FUNDs: 280,282,456
- Page and Total by FUND
- All Segments Tested for Total Breaks

CITY OF TWO RIVERS
ATTN LESTER PUBLIC LIBRARY
1001 ADAMS STREET
TWO RIVERS WI 54241-3544

Important tax form information

As of Feb. 15, Edward Jones has furnished all required 2025 Consolidated 1099 Tax Statements to clients. If you received a Figures Not Final tax statement, that means at least one issuer of a security you held during 2025 did not provide us with final tax information by Feb. 15. Once we receive final information for your securities, we'll provide you with a final tax form no later than March 15. Visit edwardjones.com/taxcenter to learn more.

Association - Advisory Solutions Fund Model

Portfolio Objective - Account: Balanced Growth and Income

For more information about the Advisory Program Account program go to www.edwardjones.com/advisorybrochures.

Account Value

$95,662.12

1 Month Ago	$94,564.52
1 Year Ago	$86,389.08
3 Years Ago	$85,917.39
5 Years Ago	$328,837.12

Value Summary

	This Period	This Year
Beginning value	$94,564.52	$93,400.46
Assets added to account	0.00	0.00
Assets withdrawn from account	0.00	0.00
Fees and charges	-90.83	-180.21
Change in value	1,188.43	2,441.87
Ending Value	**$95,662.12**	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide .

Asset Details (as of Feb 27, 2026)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

	Current Yield/Rate	Beginning Balance	Deposits	Withdrawals	Ending Balance
Money Market	3.03%*	$0.05	—	—	**$0.05**

* The average yield on the money market fund for the past seven days.

Exchange Traded & Closed End Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Amrc Avnt SC ETF	110.09	23	1,956.92	575.15	**2,532.07**
Ish Core S&P 500	689.38	7	3,974.04	851.62	**4,825.66**
Ish RS MD-C ETF	102.99	19	1,634.79	322.02	**1,956.81**
Vng Growth Index	460.87	5	2,030.01	274.34	**2,304.35**

Asset Details (continued)

Mutual Funds	Price	Quantity	Cost Basis	Unrealized Gain/Loss	Value
Bridge Builder Core Bond	9.22	1,767.786	17,735.22	-1,436.23	**16,298.99**
Bridge Builder Core Plus Bond	9.10	2,284.379	22,849.11	-2,061.26	**20,787.85**
Bridge Builder INTL Equity	15.71	597.887	6,966.72	2,426.08	**9,392.80**
Bridge Builder Large Growth	24.96	386.792	6,417.86	3,236.47	**9,654.33**
Bridge Builder Large Value	18.40	605.761	7,707.09	3,438.91	**11,146.00**
Bridge Builder Small/Mid Grw	16.81	166.223	2,389.11	405.10	**2,794.21**
Bridge Builder Small/Mid Value	15.07	206.36	2,323.38	786.47	**3,109.85**
JPM U.S. Govt Money Market Im	1.00	476.92	—	—	**476.92**
MFS INTL Intrinsic Value R6	48.21	25.905	1,080.54	168.34	**1,248.88**
MFS INTL New Discovery R6	36.61	28.012	964.92	60.60	**1,025.52**
Nyli Mackay HI Yld Corp BD R6	5.18	917.828	4,969.37	-215.02	**4,754.35**
PIMCO INTL Bond (USD-Hedged) I	10.02	93.424	901.43	34.68	**936.11**
Principal Midcap R6	41.30	58.532	2,182.34	235.03	**2,417.37**
Total Account Value					**$95,662.12**

Cost basis is the amount of your investment for tax purposes and is used to calculate gain or loss upon sale or other disposition of a security. It is not a measure of performance. The cost basis amounts on your statement should not be relied upon for tax preparation purposes. Cost basis information may be from outside sources and has not been verified for accuracy. Refer to your official tax documents for information about reporting cost basis. Consult a qualified tax advisor or an attorney regarding your situation. If you believe the cost basis information is inaccurate, contact Client Relations.

Investment and Other Activity by Date

Date	Description	Quantity	Amount
2/02	Dividend on Bridge Builder Core Bond on 1,761.3 Shares at Daily Accrual Rate		$59.02
2/02	Reinvestment into Bridge Builder Core Bond @ 9.10	6.486	-59.02
2/02	Dividend on Bridge Builder Core Plus Bond on 2,275.141 Shares at Daily Accrual Rate		83.05
2/02	Reinvestment into Bridge Builder Core Plus Bond @ 8.99	9.238	-83.05
2/02	Dividend on JPM U.S. Govt Money Market Im on 565.93 Shares at Daily Accrual Rate		1.82
2/02	Reinvestment into JPM U.S. Govt Money Market Im @ 1.00	1.82	-1.82
2/02	Dividend on Nyli Mackay HI Yld Corp BD R6 on 913.069 Shares @ 0.027		24.70
2/02	Reinvestment into Nyli Mackay HI Yld Corp BD R6 @ 5.19	4.759	-24.70
2/02	Dividend on PIMCO INTL Bond (USD-Hedged) I on 93.139 Shares at Daily Accrual Rate		2.84
2/02	Reinvestment into PIMCO INTL Bond (USD-Hedged) I @ 9.95	0.285	-2.84
2/06	Redeemed JPM U.S. Govt Money Market Im @ 1.00	-90.83	90.83
2/06	Program & Platform Fees		-90.83

For more information about the Advisory Solutions program, see the applicable program brochure at www.edwardjones.com/advisorybrochures .

About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

Statement of Financial Condition — Edward Jones' Statement of Financial Condition is available at edwardjones.com/about/financial-reports.html, your local office or by mail upon written request.

About Your Account

Account Information – Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

Account Accuracy – If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

Complaints about Your Account – If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd,. St. Louis, MO 63131 or send an email to complaints@edwardjones.com

Pricing – For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

Systematic and Money Market Transactions – Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

Fair Market Value for Individual Retirement Accounts – Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

Withholding on Distributions or Withdrawals – Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

Fees and Charges – The "Fees and Charges" amount shown in your Value Summary includes the following:

- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/ markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances – The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

To learn more about fees and costs, revenue sharing, and the compensation received by Edward Jones and your financial advisor, please talk with your financial advisor or visit edwardjones.com/disclosures.

CONTACT INFORMATION

Client Relations		Online Access	Other Contacts
Toll Free Phone 800-441-2357	For hours, visit edwardjones.com	edwardjones.com/access	Edward Jones Personal MasterCard® 866-874-6711
201 Progress Parkway Maryland Heights, MO 63043		Edward Jones Online Support 800-441-5203	Edward Jones Business MasterCard® 866-874-6712
			Edward Jones VISA® Debit Card 888-289-6635

S1EDJ001 Rev 11/21

Lester Public Library
Director's Report
February 2026

News

- Lester Public Library was recipient of a $10,000 check from the Carnegie Corporation of New York. The check is in celebration of the 250th anniversary of the Declaration of Independence. Each Carnegie Library, which includes legacy libraries and Lester Public Library is a legacy Carnegie library – the Joseph Mann Library was a Carnegie Library, that is still operational will get a $10,000 gift. Here is the initial message from the Carnegie Corporation: "Our founder, Andrew Carnegie, who championed the free public library movement of the late 19th century, described libraries as "cradles of democracy" that "strengthen the democratic idea, the equality of the citizen, and the royalty of man." At Carnegie, we still believe in his vision and are honored to recognize our connection to the libraries he founded. We contacted each Carnegie Library and confirmed that about 1,280 still operate and acknowledge their association with Carnegie, making them eligible for this gift. Libraries may use the funds in any way they choose to mark the anniversary, further their mission, and benefit their community. The $10,000 library gifts anchor a $20 million special initiative created to celebrate next year's 250th anniversary by supporting America's civic institutions and organizations that foster civic participation and bring people together. Please join us in celebrating the service of Carnegie Libraries in communities nationwide."

Library Foundation – No Report

Library Legislation – No Report

Activities

02/04/26 – City of Two Rivers Tourism Director Interview
02/05/26 – City of Two Rivers Tourism Director Interview
02/09/26 – City of Two Rivers Tourism Director Interview
02/10/26 – Lester Public Library Management Team Meeting
02/10/26 – Lester Public Library Board of Trustees Meeting
02/11/26 – Lester Public Library All Staff Meeting
02/11/26 – Two Rivers Police Department Staff Photos
02/13/26 – Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) Participants Council Meeting, Hosted by the Brillion Public Library
02/13/26 – Manitowoc Calumet Library System Directors Meeting, Hosted by the Brillion Public Library
02/17/26 – Lester Public Library Management Team Meeting
02/20/26 – Met with Becky Scherer, Director of the Manitowoc Calumet Library System, and Terry Ehle, Youth Services Coordinator
02/24/26 – Lester Public Library Management Team Meeting

Jeff Dawson, Director, Lester Public Library 03/02/2026

Lester Public Library Statistical Report

Feb-26

Circulation										
	Feb 2026		Feb 2025		%Chng	2026 YTD		2025 YTD		%Chng
Circulation Total	8,369		8,650		-3%	17,154		17,570		-2%
Total Visitors	5,381		4,985		8%	10,503		10,357		1%
Users	**Total**	**%Circ**	**Total**	**%Circ**		**Total**	**%Circ**	**Total**	**%Circ**	
Children (0-11)	623	7%	395	5%	58%	1,443	8%	829	5%	74%
Young Adult (11-17)	305	4%	228	3%	34%	595	3%	460	3%	29%
Adult (18+)	6,963	83%	7,373	85%	-6%	14,178	83%	14,907	85%	-5%
Outreach	35	0%	261	3%	-87%	97	1%	532	3%	-82%
Teacher Cards	117	1%	124	1%	-6%	171	1%	248	1%	-31%
ALL OTHERS	326	4%	269	3%	21%	670	4%	594	3%	13%
Item Type	**Total**	**%Circ**	**Total**	**%Circ**		**Total**	**%Circ**	**Total**	**%Circ**	
Adult	5,113	61%	5,458	63%	-6%	10,478	61%	11,143	63%	-6%
Youth	3,256	39%	3,192	37%	2%	6,676	39%	6,427	37%	4%
	Total	**%Circ**	**Total**	**%Circ**		**Total**	**%Circ**	**Total**	**%Circ**	
Self-check use	2,437	29%	2,249	26%	8%	5,077	30%	5,148	29%	-1%
Drive Through Use	295	4%	606	7%	-51%	711	4%	1,230	7%	-42%
LARS ACTIVITY										
Sent to LARS	2,505		2,616		-4%	5,131		5,105		1%
Rec from LARS	1,387		1,332		4%	2,805		2,654		6%
NEW REGISTRATIONS										
Total	30		27		11%	62		67		-7%
OVERDRIVE EBooks & EAudiobooks										
Total	1867		1783		5%	3,955		3,654		8%

Information Services

	Feb 2026		Feb 2025	%Chng	2026 YTD		2025 YTD	%Chng
Walk-in	1,282		698	84%	2,393		1,502	59%
Phone	245		261	-6%	550		475	16%
Electronic	178		196	-9%	567		413	37%
Reference Total	**1,705**		**1,155**	**48%**	**3,510**		**2,390**	47%
PC Internet Use # of Users	503		510	-1%	927		1,036	-11%
PC Internet Use (Hours)	353		313	13%	657		613	7%
Computer Use Total	**856**		**823**	**4%**	**1,584**		**1,649**	-4%
Children's Programming								
In-house Programs	25		19	32%	40		35	14%
In-house Attendance	1,619		1,267	28%	2,781		2,412	15%
Outreach Programs	9		9	0%	21		16	31%
Outreach Attendance	713		728	-2%	1,545		1,361	14%
Young Adult Programs								
In-house Programs	2		1	100%	4		1	300%
In-house Attendance	27		16	69%	57		16	256%
Adult Programs								
In-house Programs	14		13	8%	29		23	26%
In-house Attendance	181		254	-29%	422		425	-1%

Reference Monthly Statistical Summary

February 2026

Reference Questions

Adult Walk In	1282
Adult Phone	245
Adult Email	178
Adult Mail	0
Reference Total	1705

Computer Usage

# of Users	503
Internet Hours	353

Email Requests

*Adult Requests	161
*Youth Requests	17
	178

Website*

Unique Visits	2,655
Visits	3,123
Pageviews	5,182
Unique Pageviews	3,945

# Books Checked Out	321
New Library Cards	0

Dramatic Play

# times counted	40
# of patrons	367

Youth Programs

In House	25
Attendance	1619

Outreach	9
Attendance	713

Young Adult Programs

In House	2
Attendance	27

Adult Programs

Attendance

Strictly Fiction	7
Book Discussion	14
Bilingual Class	56
Geneaology	3
LPL Flix	17
Sit'n'Stitch	0
International Film	7
Adult Craft	11
Book It	3
Book to Art	6
Meditation Monday	18
Crafting Calm	18
Sound Playshop	10
Wandering Wednesdays	11

Total # Programs	14
Total Attendance	181

Family Activity Pack	202
Art to Go / 2	153
Story Time To Go / 4	150
Scavenger Hunt	104
Dramatic Play	367
Serial Cereal Club	11
Family Game Night	11
Babaygarten AM	17
Babaygarten PM	30
Story Time AM / 4	175
Story Time PM / 4	114
Movers & Shakers AM	116
Movers & Shakers PM	118
Birth to Three	26
Pokemon Club	25
	1619

3rd Magee	40
3rd Koenig	40
4th Magee	75
4th Koemig	30
5th Clarke	104
6th Clarke	98
7th Clarke	84
8th Clarke	79
Mishicot	163
	713

Anime Club	18
Vision Quest	9
	27

MARCH 2026 @ THE LESTER PUBLIC LIBRARY

LIBRARY LINKS

Sensory Story Time (photo via Flickr)

ALICE'S ORDINARY PEOPLE

Film Screening and Discussion

Thursday, March 26 • 6:00 PM

Discover the story of Chicago-area activist Alice Tregay and her decades of Civil Rights-era organizing in this inspiring documentary about the power of everyday citizens to create lasting change. Filmmaker Craig Dudnick introduces the film and leads a Q&A afterward.

HOURS

Mon-Thu	10:00-8:00
Friday	10:00-5:30
Saturday	10:00-2:00
Sunday	Closed

GARDENS BEAUTIFUL *AND* BENEFICIAL

Thursday, March 19 • 6:00 PM

Create a lovely landscape that's purposeful. Discover which plants provide food, shelter, and nesting opportunities for birds, and explore how a pollinator garden can turn your yard into a vibrant fueling station for essential insects. Lyssa Schmidt, executive director at Van der Brohe Arboretum, shares practical tips and inspiration. *Presented by the Two Rivers Environmental Advisory Board.*

GATHER & Grow

Winter 2026

Mindful moments for community well being.

Meditation Mondays

Mondays • 5:15-5:30 PM

You made it through another Monday! Take a beat after a busy day or before tackling dinner and gather by the fireplace for a 15 to 20-minute guided meditation.

All ages welcome, though children under 12 need an accompanying grownup.

Wandering Wednesdays

Wednesdays • 7:30-8:00 AM

Walk the library loop to stretch your mind and your legs. Saunter past shelves, chat with a companion, or mindfully meander. Pause at the fireplace for reflection or rest. No power-walking required—just an opportunity to move amongst friendly faces as you take in a spectacular view of the lake from the warm refuge of the library. Ages 18+

Crafting Calm

Saturday, March 28 • 10:15 AM-noon • 16+

Pamper yourself with a little peace. Gather to enjoy a short story while indulging in a simple, calming activity like coloring, painting, dot-to-dot drawing, sticker mosaics or diamond painting. All supplies are furnished; just bring yourself and a beverage.

Oil Pastels

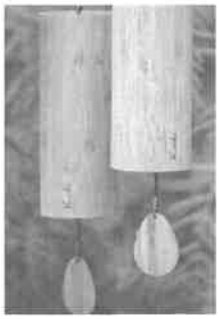
Saturday, March 7 • 10:00-11:30 AM • 18+

Discover the bold, buttery world of oil pastels in this hands-on workshop, learning blending and layering techniques that add rich texture and movement to your artwork while exploring how this versatile medium ranges from soft and subtle to vibrant and dramatic.

A colorful, approachable session focused on loosening up, experimenting, and letting color lead the way.

Presented by Sam from Inky Blues Community Art Center. Call 920.793.8888 to register.

Sound Immersion



Thursday, March 12 • 6:00 PM

Let the exquisite tones of crystal-infused quartz bowls, rainstick, ocean drum, and Koshi chimes carry you toward deep relaxation. We'll be at rest on the floor, so bring a yoga mat or blanket. Pillows or extra blankets for head and knee support recommended.

The session is led by Tammie Trippler, RN, of Meridian Wellness at Awakened Lakeshore.

For all ages, but children younger than 12 need an accompanying grownup.

MOVIES

Bring a beverage and we'll furnish the popcorn. Ages 18+

LPL FLIX

NOW YOU SEE ME NOW YOU DON'T

Friday, March 6 • 1:00 PM

A crew of magicians pulls off a daring diamond heist against a ruthless crime boss—but it's really a brilliant, bigger trick to unmask the person secretly running everything. As the stakes rise and alliances shift, the real target comes into focus in a jaw-dropping finale.

Rated PG-13; runtime 1:53.

INTERNATIONAL FILM

HOLY COW

Tuesday, March 24 • 6:00 PM

Set in rural France, an 18-year-old slacker is forced to take charge of his younger sister and failing family farm after his father's death—and he bets everything on winning a prestigious cheese competition to save them. As he struggles to grow up overnight, unexpected friendships begin to reshape his future. *Runtime 1:30.*

Sign up for updates on all things crafty at the library! Send name & email to lesref@lesterlibrary.org.

DECOUPAGE EGGS

Saturday, March 21 • 10:30 AM-12:30 PM

Create charming spring ornaments. Cut out pretty designs from napkins or tissue paper, smooth them onto plastic eggs, and seal. Attach colorful ribbons for hanging.

Register at the Help Desk or call 920.793.8888.
Ages 18+

SIT'N'STITCH

Saturday, March 14 • 10:00 AM-2:00 PM

A companionable meetup for cross stitch enthusiasts. Bring a current project and enjoy your craft the second Saturday of each month near the library's fireplace. Folks are welcome to bring beverages and snacks.

GENEALOGY CLUB

Thursday, March 5 • 10:15 AM-noon

Research expert Alan Wambold shows best practices for uncovering family stories. Learn valuable techniques for research, organization, and solving historical mysteries. Meetings are held the first Thursday of each month. New members are always welcome.

ONE-ON-ONE TECH HELP

By appointment

Maribeth Wester, a retired technology professional with more than 40 years of experience, can fluently address issues from simple to complex on whatever device you use—phone, tablet, or computer.

Email mbwester@watchingandlistening.org to make an appointment at the library that works with your schedule.

PLEASE NOTE...

- Remember those cruel, dark days (last week) when you could check out only **SEVEN** DVDs at a time? Well, rejoice, friends. **TEN**. You may now check out **10 DVDs.**
- Due to rising credit card processing fees, the library accepts cash only for garbage stickers. Thank you for your understanding and support.

READING CHALLENGES

Use Beanstack, a web and mobile app, to participate in reading challenges. Beanstack makes it easy to register, track reading, and earn incentives.

Our reading challenges are in full swing, with new additions like **Myth & Magic** alongside old favorites. Whether you're chasing **Above Average Reader** glory by topping the national average, sleuthing through subgenres as a **Mystery Maven**, or swooning your way through **In It 4 Love**, there's a patch waiting to celebrate your success.

Check out challenges for young readers: **Babies Bloom** encourages families to share 100 books by age one, **1,000 Books Before K** offers free books at every milestone, and **500 Books Before Middle School** rewards independent readers with badges and charms. The following are **new** challenges in 2026:

Winter Reading Challenges • Through May 1

Gather & Grow • All Ages

Build healthy, joyful habits with our two-part reading challenge designed to help you slow down, savor small moments, and read purely for pleasure.

Part 1: Read & Relax
Set aside calm, uninterrupted reading time each week—whether you're cozying up with a book, listening to an audiobook on the go, or sharing a story side-by-side. Track your progress on Beanstack and earn small prizes as you go.

- Ages 15+: Read at least 20 minutes three times a week.
- Ages 2–14: Read at least 20 minutes *five* times a week.

Part 2: Peaceful Pauses
Enjoy simple activities that help you slow down and be present—drawing, cooking, exploring outside, or making memories with the people you love. Earn a prize for completing eight activities and another when you reach 15!

Myth & Magic Genre Challenge • Ages 18+

Follow the call of magic into stories filled with brave heroes, curious creatures, eerie enchantments, and fairy-tale twists. Wander through beloved subgenres and award-winning epics as you shape your own reading adventure. Complete the challenge to earn a heroic patch worthy of any adventurer.

200 Books Before High School • Ages 11-14

Keep your reading momentum going with the **200 Books Before High School** challenge! Celebrate your inner book nerd as you dive into the books you love—ebooks, audiobooks, graphic novels, and even titles you're reading for school can all count toward your goal. Along the way, earn reading-themed prizes, stickers, and of course, FREE books for your own library.

Find all the challenges on Beanstack.

Strictly Fiction

Monday, March 2 • 6:30 PM

The Book of Doors by Gareth Brown *(fantasy)*

When her favorite customer, a lonely yet charming old man, dies right in front of her, Cassie holds on to the last book he was reading which turns out to be a rare volume that has great power and she is tasked with protecting it from those who will do evil.

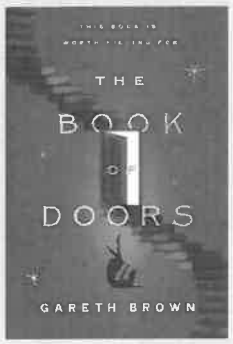
As Cassie learns more about the book's history, she's drawn into a dangerous mystery that tests her courage, loyalty, and the boundaries of reality itself.

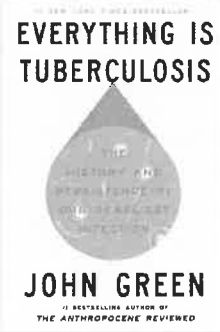
Book Discussion Group

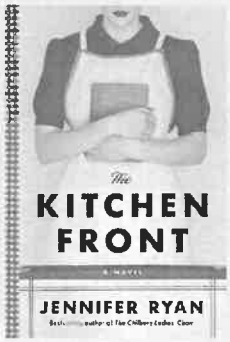
Wednesday, March 4 • 4:00 PM

Everything is Tuberculosis by John Green

In 2019, John Green met Henry, a young tuberculosis patient in Sierra Leone, and the encounter inspired his advocacy for better access to treatment and awareness of global healthcare inequities. Tuberculosis, though curable, remains the deadliest infectious disease, killing 1.5 million people annually. Green weaves Henry's story with the scientific, social, and historical impact of the disease, tracing how it has shaped societies and how human choices continue to influence its persistence.







Book Clubs

Pick up current selections at the front desk. New members always welcome! Ages 18+

Find a full list of this year's selections on our readers' page online.

Book to Art Club

Saturday, April 25 • 11:00 AM

The Kitchen Front by Jennifer Ryan *(historical fic)*

In 1942 Britain, wartime rationing has made every meal a challenge, and the BBC's new program The *Kitchen Front* aims to help households make the most of limited ingredients. To find a female co-host, the show launches a cooking competition. As rivalries and alliances form, food becomes both survival and opportunity, revealing the ingenuity of women on the home front.

Serial Cereal Club (Grades 4-6)

Saturday, April 4 • 10:30 AM

The cereal is ready...and so are the serials! Dive into gripping tales and *Choose Your Own Adventure* stories filled with cliffhangers and unexpected turns.

Then, design a one-of-a-kind journal—perfect for mapping quests, inventing characters, or charting your own epic saga. No registration required. Parents are welcome to join the fun or explore the library during the meeting.

Try a book subscription service and let us prepare a custom bundle just for you! *Library card required.*

Book It! (18+)

Looking for your next great read? Our expert staff will handpick 2–3 books each month based on your favorite genres, authors, or whatever vibe you're feeling. Fill out a request form at the front desk by the 15th to receive your customized bundle the following month. No commitment—sign up monthly or whenever you like.

LPL Pages (Grades 8-12)

Scan the QR code to answer a few questions, then pick up your box at the front desk and start reading. Each box includes two great books and some fun surprises. Issued every other month. If not already subscribed, sign up by April 15 to receive the April edition.

EARLY LITERACY

SPRING BABYGARTEN (BIRTH TO 18 MONTHS)

Wednesdays, March 25-April 22 • 6:15-7:15 PM

Thursdays, April 2-30* • 10:15-11:15 AM

For babies 0-18 months and their caregivers. Share nursery rhymes, songs and books. Discover loving, joyful ways to support growing brains! Each class concludes with free time for play. Registration required; call 920.793.8888.
**Morning class starts one week later.*

MOVERS & SHAKERS (18 MONTHS TO AGE 3)

Wednesdays thru March 18 • 10:15-11:15 AM & 6:15-7:15 PM

Movin', groovin' and learnin' for children 18 months-3 years along with their caregivers. Toddlers need to MOVE to learn! Active storytelling, engaging play, music and more. Registration required; call 920.793.8888.

STORY TIME TO GO (GEARED FOR AGES 0-6)

New packs weekly!

Books, music suggestions, finger plays, and math, science and art activities that reinforce the five vital early literacy practices: read, sing, talk, play and write. Geared for ages 0-6. One per family per week while supplies last. Library card required to check out books that accompany packs.

EVENING STORY TIME (ALL AGES)

Mondays, March 2, 9, 16, 23 & 30 • 6:15-7:15 PM

Stories, music, movement, and FUN! Enjoy 30 minutes of active storytelling and songs followed by 30 minutes of open exploration at hands-on stations like the sensory table, noodle stacker, and wind tunnel. Rooted in the five early literacy practices, this play-based program is geared for preschoolers but welcoming to all ages. No registration required. Program runs through April 6.

STORY TIME (ALL AGES)

Tuesdays, March 3, 10, 17, 24 & 31 • 10:15 AM

Stories, movement, music and FUN! Play-based learning leads to success in school and life. Activities embrace the five early literacy practices: read, sing, play, talk and write. Geared for preschoolers but children of all ages welcome. After Story Time, engage in process art and other hands-on activities

KIDS & FAMILIES

POKEMON CLUB (AGES 8-12)

Friday, March 27 • 4:00-5:30 PM

Get ready to level up your skills! Trainers —whether seasoned battlers or just getting started—are invited to join our new monthly Pokémon Club. Play the card game, enjoy snacks, meet fellow fans, and dive into fun themed activities. Come catch the excitement! No registration required. For ages 8-12.

ART TO GO

Available Mondays, March 9 & 23

Packs contain all the supplies needed for fun art projects geared for school-age children. Pick up while supplies last. No library card required.

FAMILY ACTIVITY PACK

Available Monday, March 2

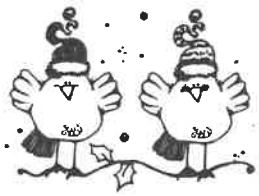
Packs contain supplies for fun projects geared for families with school-age children. Pick up while supplies last. No library card required.

FAMILY GAME NIGHTS

Mondays • 6:00-7:30 PM

We have all your favorite board and card games; bring the family or meet up with friends. FREE popcorn! Bring drinks, select your games, and find a spot anywhere in the library to play.

WELCOME HOME



Come play!

Home is where the heart is! Tidy up to make it warm and welcoming. Wash the clothes and hang them on the line to dry (don't forget to match those mittens and socks!). Feed and gently care for the babies.
Head out to the "yard" to build with ice blocks. Then snuggle by the fireplace with a good book!

TEEN ANIME CLUB

Tuesdays, March 3 & 17 • 5:30-7:30 PM

Anime and manga fans: Watch anime, talk about favorite series, do creative projects—and SNACK of course! Action, romance, slice-of-life...there's something for everyone. For teens in grades 6-12.

SNOWSHOE & HOT COCOA

Friday, March 6 • 7-8:30 PM
@ Woodland Dunes

A guided snowshoe hike followed by cocoa creations. If there's no snow, we'll hike on foot. Registration required by Wednesday, March 4. Call 920.793.4007 or email jessicaj@woodlanddunes.org (include name, grade & phone number).

SIP'N'PAINT PET PORTRAITS

Friday, March 13 • 7:00-9:00 PM @ LPL

Bring a photo of your favorite pet (or the pet you wish you had), grab a beverage, and paint the night away. We'll teach you a fun technique step-by-step—no artistic talent required. Just relax, create, and enjoy.

And of course, we're ending with a rousing game of *Capture the Flag*. It's basically required at this point. Call 920.793.8888 to register.

ACTIVITY NIGHT

Friday, March 27 • 6-8:00 PM @ LB Clarke

Planned activity night for LB Clarke students. Grades 5-8.

MARCH

MON	TUE	WED	THU	FRI	SAT
2 NEW Family Activity Pack & Story Time To Go 5:15-5:30 Meditation Monday 6-7:30 Family Game Night 6:15 Story Time 6:30 Strictly Fiction	3 10:15 Story Time 5:30-7:30 Teen Anime Club	4 7:30-8 AM Wandering Wednesday 10:15 & 6:15 Movers & Shakers 4:00 Book Discussion Group 6-7:30 Bilingual Class	5 10:15 Genealogy Club	6 1:00 LPL Flix 7:00-8:30 TR Teen: Snowshoe & Hot Cocoa @ Woodland Dunes	7 10:00 Oil Pastels
9 NEW Art To Go & Story Time To Go 5:15-5:30 Meditation Monday 6-7:30 Family Game Night 6:15 Story Time	10 10:15 Story Time 6:00 Library Board Meeting	11 7:30-8 AM Wandering Wednesday 10:15 & 6:15 Movers & Shakers 6-7:30 Bilingual Class	12 6:00 Sound Immersion	13 7:00-9:00 TR Teen: Sip'n'Paint Pet Portraits @ LPL	14 10:00-2:00 Sit'n'Stitch
16 NEW Story Time To Go 5:15-5:30 Meditation Monday 6-7:30 Family Game Night 6:15 Story Time	17 10:15 Story Time 5:30-7:30 Teen Anime Club	18 7:30-8 AM Wandering Wednesday 10:15 & 6:15 Movers & Shakers 6-7:30 Bilingual Class	19 6:00 Gardens Beautiful *and* Beneficial	20 10:45-12:45 ADRC Drop-in Tech Class	21 10:30-12:30 Decoupage Eggs
23 NEW Art To Go & Story Time To Go 5:15-5:30 Meditation Monday 6-7:30 Family Game Night 6:15 Story Time	24 10:15 Story Time 6:00 International Film	25 7:30-8 AM Wandering Wednesday 6:15 Babygarten 6-7:30 Bilingual Class	26 6:00 Alice's Ordinary People: Film Screening & Discussion	27 4:00-5:30 Pokémon Club 6:00-8:00 TR Teen: Activity Night @ LB Clarke	28 10:15-noon Crafting Calm
30 NEW Story Time To Go 5:15-5:30 Meditation Monday 6-7:30 Family Game Night 6:15 Story Time	31 10:15 Story Time				

Get one-on-one help with your phone or tablet. Aging & Disability Resource Center staff can troubleshoot, explain, and answer your tech questions—no rush, no pressure.

BILINGUAL CLASSES

Wednesdays through March 25 • 6:00-7:30 PM

A welcoming class for Spanish and English speakers who want to learn or improve skills in the other language. Instruction is based on the sandwich technique of pronunciation, conversation and grammar.

No registration required. Presented by Woods Outreach.

Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
PI-2401 (Rev. 11-25)
S. 43.05(4) & 43.58(6)
FOR THE YEAR 2025

INSTRUCTIONS: Complete and return electronic, signed copy of the form and attachments to the library system. Confirm with the library system if printed, signed copies are required.

Board-approved, signed annual reports for 2025 are due to the DPI Division for Libraries and Technology no later than March 1, 2026.

I. GENERAL INFORMATION

1. Name of Library	2. Public Library System
Lester Public Library	Manitowoc-Calumet Library System

3b. Head Librarian First Name	3c. Head Librarian Last Name	4a. Certification Grade	4b. Certification Type	5. Certification Expiration Date
Jeffrey	Dawson	Grade 1	Regular	04/30/2027

6a. Street Address	6b. Mailing Address or PO Box	7. City / Village / Town	8a. ZIP	8b. ZIP4	9. County
1001 Adams St.	1001 Adams St.	Two Rivers	54241	3544	Manitowoc

10. Library Phone Number	11. Fax Number	12. Library E-mail Address of Director
9207938888	(920)793-7150	jdawson@lesterlibrary.org

13. Library Website URL	14. No. of Branches	15. No. of Bookmobiles Owned	16. No. of Other Public Service Outlets
www.lesterlibrary.org	0	0	0

17. Does your library operate a books-by-mail program?	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53?
No	No

20. Square Footage of Public Library	21a. Did your library or a branch move to a new facility during the fiscal year?	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year?	22. UEI Number
25,000	No	No	084324875

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	52	0	0
19b. Number of winter weeks	26	0	0
19c. Summer hours open per week	52	0	0
19d. Number of summer weeks	26	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	2,704	0	0

II. LIBRARY COLLECTIONS

	a. Number Owned / Leased	b. Number Added
1. Books in Print	82,597	5,012
2. Physical Subscriptions	82	
3. Physical Audio Materials	6,897	71
4. Physical Video Materials	7,612	255
5. Other Physical Materials	493	
6. Total Physical Items in Collection	97,599	

	Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State
7. E-books	Yes	Yes	No
8. E-serials	No	Yes	No
9. E-audio	Yes	Yes	No
10. E-video	No	No	No
11. Research Databases	No	Yes	Yes
12. Online Learning Platforms	No	No	Yes

III. LIBRARY SERVICES

1. Physical Circulation Transactions			2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned *Provided to*	b. Items Received *Received from*
103,918	39,874	4	32,667	17,908

	Method for Counting ILL Transactions	Categorized ILL Transactions
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)	Items Loaned to Other Libraries *Provided to*	Items Borrowed from Other Libraries *Received from*
Integrated Library Systems (ILS)	31,243	16,569
WISCAT	1,424	1,339
Other (includes OCLC, manual tracking or other methods)	0	0

3. Electronic Content Circulation Transactions					
a. E-books	b. E-serials	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials
8,866	2,739	11,099	0	1,171	22,704

4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions		7. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
3,482	1,522	5,004	No	Actual Count	15,515	Actual Count	67,893

8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet	
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count
16	11	Actual Count	4,390		

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	90	64	57	124	0
Total Attendance	4,857	4,149	4,595	1,917	0

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded
Number of Programs	243	89	3	0
Total Attendance	7,585	7,899	34	
Total Program Views				0

Describe the library's in-person programs:

The library maintained a strong commitment to youth programming, offering a wide range of in-person events including baby lapsits, toddler music and movement sessions, story times, performances by musicians, STEAM programs, escape rooms, teen late nights, and more. Evening youth programs saw increased participation compared to daytime offerings, reflecting growing family demand for after-hours activities. The self-directed dramatic play area continues to be a cornerstone of our services, attracting thousands of visitors annually. To-Go packs, first introduced during the COVID-19 pandemic, remain consistently popular with families. Outreach to local schools expanded this year, with increased partnerships focused on getting library cards into the hands of more students. A program now in its second year, aimed at first-grade students, resulted in nearly every first grader in the community receiving a library card. Adult programming also continues to thrive, with regular offerings such as book clubs, movie series, craft sessions, technology assistance, and guest speakers.

Which platforms does the library use to host the library's live, virtual programs:

Zoom

Describe the library's live, virtual programs:

The library participated in a statewide virtual gardening webinar series presented by nationally known Wisconsin-based gardening expert Melinda Myers. Offered at no cost to patrons through underwriting support from We Energies, the series also included hands-on gardening activities and how-to videos that expanded learning beyond the live sessions.

Which platforms does the library use to host the library's pre-recorded programs:

None

Describe the library's pre-recorded programs:

None

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	City	Email Address
PRESIDENT 1. Sharon	Sleger	Two Rivers	sharonsleger@gmail.com
2. Katie	Stone	Two Rivers	katnissjstone@gmail.com
3. Stanley	Palmer	Two Rivers	spalmer@exchange.uta.edu
4. Mary	Glaser	Two Rivers	mary.glaser@trschools.k12.wi.us
5. Don	Weiss	Two Rivers	donweiss@manitowoccountywi.gov
6. Kate	Gadd	Two Rivers	katieg919@gmail.com
7. Ned	Guyette	Two Rivers	guyettened@gmail.com
8. Bonnie	Shimulunas	Two Rivers	bonnieshimulunas@manitowoccountyw
9. Shannon	Derby	Two Rivers	sderby@two-rivers.org
10. Jack	Powalisz	Two Rivers	jackpowalisz@yahoo.com
11.			
12.			
13.			
14.			
15.			
16.			
17.			

No. of Library Board Members *Include vacancies in this count* 10

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Two Rivers	$681,790
City	Two Rivers	
	Subtotal 1	$681,790

2. County

a. Home County Appropriation for Library Services	Subtotal 2a	$220,094

a. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Calumet	$721		
Kewaunee	$4,701		
Sheboygan	$144		
Brown	$1,175		
		Subtotal 2b	$6,741

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
Professional Learning LSTA Funds	$412		
b. Funds Carried Forward from Previous Year	$0	c. Other State Funded Program	0
		Subtotal 3	$412

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount
	$0
Subtotal 4	$0

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
	$0		
		Subtotal 5	$0

6. Other Funds Carried Forward and Expended. Do not include state aid. Report state funds in 3b above.	$0
7. All Other Operating Income	$93,417
8. Total Operating Income *Add 1 through 7*	$1,002,454

9. What is the current year annual appropriation provided by governing body(ies) for the public library?	$695,425	
10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)	Yes	

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations	2. Employee Benefits Include maintenance, security, plant operations
$539,404	$179,067

3. Library Collection Expenditures

a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	Subtotal 3
$63,005	$0	$10,227	$0	$73,232

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.

Provider	Description	Type	Amount
OCLC	OCLC annual billing	Fee	$2,427
SIRSI maintenance	SIRSI maintenance	Fee	$967
WPLC member share	WPLC member share	Fee	$1,872
Newspaper Archive	Newspaper Archive	Fee	$307
Envisionware	Envisionware	Fee	$1,226
Data Axle/Reference Solutions	Data Axle/Reference Solutions	Fee	$1,167
Ancestry.com	Ancestry.com	Fee	$1,868
AccessiBe	AccessiBe web accessibility	Fee	$441
Computer Hardware	Computer Hardware	Fee	$6,736
		Subtotal 4	$17,011

5. Other Operating Expenditures	$193,738
6. Total Operating Expenditures *Add 1 through 5*	$1,002,452
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?	$0

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income
Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		$0	$0
b. State		$0	$0
c. Municipal		$0	$0
d. County		$0	$0
e. Other		$0	$0

2. Debt Retirement	3. Rent Paid to Municiality/County	Total Revenue	Total Expenditure
$0	$0	$0	$0

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

1. Total Amount of Other Funds at the End of Year	$95,248

IX. FUNDS PAID OR TRANSFERRED TO THE LIBRARY BOARD FINANCIAL SECRETARY

1. Total Amount of Section IX Funds at End of Year	$0

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position (Local Title)	Job Title (AppendixA)	Type of Staff	Annual Salary	Hours Worked per Year
Director / Head Librarian	Library Director / Chief Officer	Librn. MLS (Al	$100,984	2,080.00
Adult Services Coordinator	Department Head / Coordinator / Senior Manag	Librn. MLS (Al	$81,390	2,080.00
Youth Services Coordinator	Department Head / Coordinator / Senior Manag	Librn. MLS (Al	$81,390	2,080.00
Customer Service Coordinator	Department Head / Coordinator / Senior Manag	Librn. no-MLS	$64,272	2,080.00
Reference Associate	Library Assistant - Public Services	Librn. MLS (Al	$16,444	910.00
Reference Associate	Library Assistant - Public Services	Librn. no-MLS	$28,028	1,300.00
Reference Associate	Library Assistant - Public Services	Librn. no-MLS	$14,095	780.00
Early Literacy Specialist	Associate Librarian (non-MLS)	Librn. no-MLS	$24,076	1,300.00
Custodian	Facility Engineering Manager (Maintenance)	Other no-MLS	$42,224	2,080.00
Customer Service Clerk	Clerk - Public Services	Other no-MLS	$15,746	1,040.00
Page	Page/Shelver	Other no-MLS	$4,305	470.00
Public Relations	Marketing Specialist	Other no-MLS	$11,809	780.00

X. STAFF (cont'd.)

b. Other Paid Staff *See Instructions*

Position (Local Title)	Job Title (AppendixA)	Type of Staff	Total Annual Wages Paid	Hours Worked per Year

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)	
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security	c. Total Library Staff (FTE)
3.40	2.75	6.15	3.50	9.65

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*	44,240

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	16,948	24,794	41,742
3. Circulation to Nonresidents Living in Another County in the Library System	292	159	451
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	224	1,591	1,815

5. Circulation to All Other Wisconsin Residents	195	6. Circulation to Persons from Out of the State	37

7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?
Actual	Yes	No

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Brown	331	f.	
b. Kewaunee	1,182	g.	
c. Sheboygan	78	h.	
d.		i.	
e.		j.	

XII.TECHNOLOGY (Not included in 2025 Report

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	54	46	17
Total Self-Directed Activity Participation	5,839	5,690	460
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	8	0	125
Total Self-Directed Activity Participation	953	0	12,942

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Terry	Ehle	tehle@lesterlibrary.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Chris	Hamburg	chamburg@lesterlibrary.org

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.
A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least $2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤ Sharon Sleger	Sharon Sleger	2-10-26
Library Director / Head Librarian Signature	**Library Director / Head Librarian Print or type**	**Date Signed**
➤ [signature]	Jeffrey Dawson	2/10/26

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.	County Manitowoc

The Lester Public Library Board of Trustees hereby states that in 2025 the Manitowoc-Calumet Library System

Name of Public Library *Name of Public Library System / Service*

☒ did provide effective leadership and adequately met the needs of the library.

☐ did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by *Wis. Stat. s. 43.05(14)*, conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
Sharon Sleger	Sharon Sleger	2-10-26

COMMENTS

Title 5: **Health and Safety**
Chapter 1 **Bloodborne Pathogens**
05-01-01 Policy

a) The purpose of this policy is to establish guidelines which will prevent or minimize employee exposure to blood or other potentially infectious materials (OPIM) in compliance with *OSHA Bloodborne Pathogens Standard, 29 CFR 1910.1030.*

b) Potentially infectious materials include blood, most human body fluids and tissue. Bloodborne Pathogens are pathogenic microorganisms that are present in human blood and many body fluids that can cause disease in humans. These pathogens include, but are not limited to: Hepatitis A virus (Infectious Hepatitis); Hepatitis B virus; Hepatitis C; Human Immunodeficiency (HIV); malaria; syphilis; and tuberculosis.

c) The Lester Public Library adheres to the Bloodborne Pathogen Exposure Control Plan as written in the City of Two Rivers Safety and Compliance Manual. The most recent version can be found in the staff break room.

(Revised 5/10/11, Revised 10/10/17)