



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, November 17, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. INTRODUCTION OF INVITED GUESTS**

A. Oath of Office for Firefighter Paramedic Nathan Sekora

B. Oath of Office for Firefighter Paramedic Hunter Decker

C. **25-223** Proclamation Honoring Lieutenant Karen Elsenpeter on 32 Years of Public Service, read by Police Chief Ben Meinnert

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from residents

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CONSENT AGENDA**

A. **25-224** Presentation of Minutes

1. City Council Work Session, October 27, 2025
2. City Council Regular Meeting, November 3, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. **25-225** Minutes of Meetings

1. Business and Industrial Development Committee/Community Development Authority, October 28, 2025
2. Room Tax Commission, October 29, 2025
3. Public Works Committee, November 5, 2025

4. Plan Commission, November 10, 2025
5. Explore Two Rivers Board of Directors, November, 11, 2025
6. Advisory Recreation Board, November 12, 2025
7. Architectural Control Committee, November 13, 2025

Recommended Action:

Motion to receive and file

**C. 25-226** Summary of Verified Bills for October 2025 of \$2,222,607.06

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**10. CITY COUNCIL - DISCUSSION ITEMS**

**A. City of Two Rivers Financial Contribution to Maritime Metro Transit Route One**

**Summary:** The City is exploring alternative models to reduce the amount of Two Rivers property tax dollars used to subsidize MMT Route 1, which has increased 44% over the past five years. The goal is to keep the route operating while shifting toward a more sustainable funding model that relies less on local taxpayers.

**11. CITY COUNCIL - FORMAL ITEMS**

**A. 25-227** Ordinance to Amend Section 4-1-6 of the Municipal Code, Regulating Snow and Ice Removal

**Summary:** The amendment broadens the interpretation of when sidewalks and corner ramps shall be cleared by. That being a 'reasonable' timeframe, presumed to be within 24 hours after the snow ceases to fall. This provides both property owners and the City some latitude and not an absolute time period. It also provides a clearer path for the City's ability to recover all reasonable costs when it must clear a sidewalk itself (including inspection, documentation, and billing time at a set per-foot rate), adds escalating penalties for repeat violations, and authorizes additional City staff, beyond Public Works, to enforce these rules.

Recommended Action:

Motion to waive reading and adopt the ordinance

**B. 25-228** Ordinance to Amend Chapters 1-2-1 of the Municipal Code, Fees

**Summary:** This ordinance updates the City's master fee schedule by increasing some fees, including short-term rental licenses, a new harbor sludge tipping fee that can be charged to the Army Corps of Engineers, and restructuring how building permit fees are calculated. These adjustments modernize the fee structure, improve fairness and consistency, and reduce reliance on property taxes to support these operations.

Recommended Action:

Motion to waive reading and adopt the ordinance

**12. CITY MANAGER'S REPORT**

### **13. FOR INFORMATION ONLY**

- City Council Work Session, Monday November, 24, 2025, 6:00 PM
- City Council Regular Meeting, December 1, 2025, 6:00 PM
- Public Hearing for an Ordinance to Amend Municipal Code Section 10-1-15 I (3), entitled "Height and Area Exceptions" to regulate fence setbacks in the front yard, Monday, December 1, 2025, 6:00 PM
- Public Hearing for a Conditional Use Permit for Starbucks located at 1509 Washington Street, for the operation of a drive through, submitted by FrontView REIT (owner), Monday, December 1, 2025, 6:00 PM

### **14. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

CITY OF TWO RIVERS

# *Proclamation*

## RECOGNITION UPON RETIREMENT

**WHEREAS**, Karen A. Elsenpeter joined the ranks of the Two Rivers Police Department on March 20th, 1993 as a Part-Time Police Officer and later advanced to the status of Full-Time Police officer on October 1, 1994; and

**WHEREAS**, November 1995, Karen was part of Wisconsin's first Drug Recognition Expert class and became a certified Drug Recognition Expert. Karen has continued on in her Drug Recognition Expert role as an Instructor for the past 29 years; and

**WHEREAS**, 1998, Karen was selected as the Police School Liaison Officer serving in the Two Rivers School District. Karen also became a DARE instructor in May of 1998; and

**WHEREAS**, Karen was awarded Officer of the Year on two separate occasions, once in 2000 and once in 2020 for her exceptional police work; and

**WHEREAS**, February 4, 2002, Karen was promoted to the rank of Patrol Lieutenant and has honorably served in that role for the past 23 years; and

**WHEREAS**, March 26, 2004, Karen graduated from the Northwestern University School of Police Staff and Command course; and

**WHEREAS**, decades ago, Karen became the first Equestrian Mounted Patrol team for the Two Rivers Police Department with her horse, TC. Karen and TC continued to do Mounted Patrol work for the Wisconsin Capitol Police and Wisconsin State Fair Park Police; and

**WHEREAS**, in 2023, Karen became a certified Therapy Dog Handler and has since worked as a team with Police K9 Daisy bringing her to numerous critical incidents, Aurora Hospitals, community facilities, city departments and events; and

**WHEREAS**, Karen volunteered a great deal of time to the community through her Therapy K9 Handler work, Crime Prevention, Citizen's Academy, Police Lights of Christmas, National Night Out, Concerns of Police Survivors Kids Camp, Shop with a Cop, numerous coaching opportunities, charity sports events, Police Cadets, as well as a valued Field Training Officer and mentor. Karen took great pride and dedication to being a leader and providing the best customer service for the community of Two Rivers; and

**WHEREAS**, Karen represented Two Rivers Police Department admirably both county and state-wide as an Instructor and member of numerous professional organizations, committees and boards and consistently provided exceptional customer service and professional law enforcement services to the citizens of Two Rivers as evidenced by plenty of thank you cards from different organizations and citizens as well as numerous commendable performance reviews by her supervisors and colleagues; and

**WHEREAS**, Karen Elsenpeter retired November 15, 2025, after serving the City of Two Rivers 32 years with dedication and distinction; and

**NOW, THEREFORE BE IT RECOGNIZED** that the City of Two Rivers hereby expresses its gratitude and appreciation for Karen A. Elsenpeter and her contributions to the Two Rivers Police Department and the community of Two Rivers; and

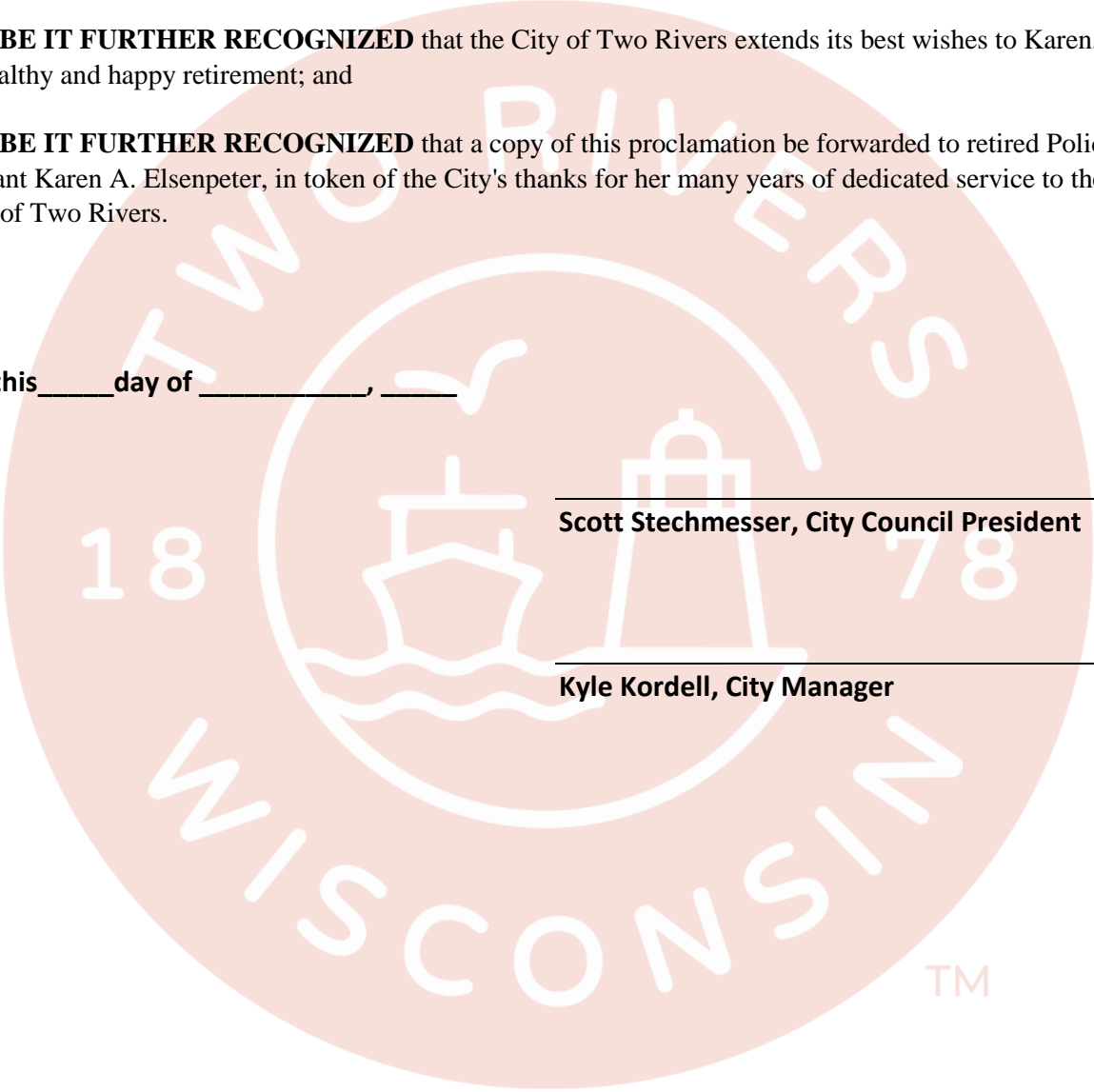
**BE IT FURTHER RECOGNIZED** that the City of Two Rivers extends its best wishes to Karen, for a long, healthy and happy retirement; and

**BE IT FURTHER RECOGNIZED** that a copy of this proclamation be forwarded to retired Police Lieutenant Karen A. Elsenpeter, in token of the City's thanks for her many years of dedicated service to the citizens of Two Rivers.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Scott Stechmesser, City Council President

\_\_\_\_\_  
Kyle Kordell, City Manager





**TWO  
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WISCONSIN

# CITY COUNCIL WORK SESSION

Monday, October 27, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

### 1. CALL TO ORDER

President Stechmesser called the meeting to order at 6:00 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY DEPUTY CITY CLERK

Councilmembers: Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski, Mark Bittner (via telephone)

Also Present: Kasandra Paider, Finance Director; Matthew Heckenlaible, Public Works Director; Jeff Sachse, Community Development Director; Ben Meinnert, Police Chief; Jeff Dawson, Library Director; Terry Ehle, Library Youth Services Coordinator; David Murack, Fire Chief; Mike Mathis, Parks and Recreation Director; Brian Dellemann, Electric Utility Director; Andrew Sukowaty, Water Utility Director; Rick Powell, IT Supervisor; Kyle Kordell, City Manager; Sean Griffin, City Attorney (via telephone)

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

Motion passed with a roll call vote.

Motion made to allow Councilmember Bittner to participate from a remote location by Brandt, seconded by B. LeClair

Voting Yea: Derby, B. LeClair, Brandt, Shimulunas, Stechmesser, Wachowski, D. LeClair

**\*\*Deputy Clerk Note: Councilmember Petri arrived at 6:02 PM.\*\***

### 5. DISCUSSION ITEMS

#### A. Discussion of Community Investment / Infrastructure and Equipment Demands

Department heads gave brief overviews of their departments' future capital, equipment, and annual funding needs.

#### B. Discussion of a Resolution Reaffirming the City's Commitment to Financial Sustainability and Responsible Debt Management with a Self Imposed Debt Cap

City Manager Kordell reintroduced the Council to the City's commitment, adopted in 2007, to voluntarily maintain a higher standard of fiscal discipline and conservative borrowing than that required by the State of Wisconsin's statutory debt limits.

#### C. Discussion of an Ordinance to Create Chapters 2-7-16 of the Municipal Code Establishing a Policy for Responsible Capital Borrowing

City Manager Kordell introduced a financial policy that would link the City's annual plan for capital borrowing directly to the equalized assessed property values.

**D. Tour and Discussion of Aging City Hall Parking Deck Issues**

Staff led a tour of the City Hall underground parking deck to highlight infrastructure issues that will need to be addressed in the next two or three years.

**6. ADJOURNMENT**

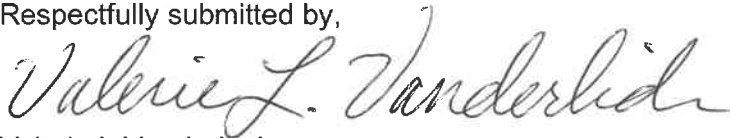
Motion to dispense with the reading of the minutes of this meeting and adjourn at 7:58 PM.

Motion passed with a voice vote.

Motion made by Wachowski, seconded by Derby.

All in favor.

Respectfully submitted by,



Valerie L Vanderlinden

Deputy City Clerk



# CITY COUNCIL MEETING

Monday, November 03, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

### 1. CALL TO ORDER

Council President Stechmesser called the meeting to order 6:00 PM

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**ALSO PRESENT:** Mike Mathis, Parks and Recreation Director; Kassie Paider, Finance Director; Jeff Sachse, Community Economic Development Director; Dave Dassey, IT Technician; Brian Dellemann, Electric Utility Director; Matt Heckenlaible, Public Works Director; Ben Meinnert, Police Chief; Sean Griffin, City Attorney; Kyle Kordell, City Manager

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

Motion carried with a roll call vote.

Motion made by Petri, seconded by D. LeClair to approve Councilmember Derby to participate in this meeting from a remote location.

Voting Yea: Bittner, Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

### 5. INTRODUCTION OF INVITED GUESTS

None.

### 6. PUBLIC HEARING

- A. 25-211** Public Hearing on Request for a Conditional Use Permit for Lakeshore Humane Society located at Columbus Street, Parcel No. 053-211-102-001.09, in the Industrial District (I-2), submitted by ACE Building Service Inc (applicant) and Lakeshore Human Society (owner).

Recommended Action:

Motion to approve the request for a conditional use permi, as recommended by the Plan Commission

Council President Stechmesser opened the first call for public input on the public hearing. No one spoke. Council President Stechmesser closed the first call and opened the second call for public input on the public hearing.

Joe Reed (2814 Memorial Drive) – Spoke against the Conditional Use Permit due to past experience with the current location and the dogs barking. He expressed his concerns with the noise and excessive barking.



Council President Stechmesser closed the seconded call and opened the third and final call for public input on the public hearing. No one spoke. Council President closed the third and final call.

Motion carried with a roll call vote.

Motion made by D. LeClair, seconded by Wachowski.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

## 7. INPUT FROM THE PUBLIC

Susan Robitaille (2313 Jefferson Street) – Spoke against the 24 hour public notice change and questioned where the request for the change came from.

## 8. COUNCIL COMMUNICATIONS

Letters and other communications from residents

Councilmember Shimulunas received a letter regarding the safety of the intersection by McDonalds (Washington Street and Lake Street)

Councilmember Wachowski received a letter from a group of residents regarding concerns about Facebook pages in Two Rivers that are shining a negative light on the community and intimidating residents.

## 9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

## 10. CONSENT AGENDA

### **A. 25-212** Presentation of Minutes

1. City Council Regular Meeting, October 6 and 20, 2025
2. City Council Special Meeting, October 13, 2025

#### Recommended Action:

Motion to waive reading and adopt the minutes

### **B. 25-213** Minutes of Meetings

1. Environmental Advisory Board, September 16, 2025
2. Public Works Committee, October 1, 2025
3. Public Utilities Committee, October 6, 2025
4. Committee on Aging, October 6, 2025
5. Room Tax Commission, October 7, 2025
6. Explore Two Rivers Board of Directors, October 14, 2025
7. Personnel and Finance, October 16 and 23, 2025
8. Police and Fire Commission, September 9 and October 22, 2025

#### Recommended Action:

Motion to receive and file

### **C. 25-214** Finance Reports, August and September 2025

1. Debt Service
2. General Fund

- 3. Lester Library
- 4. Utilities Report

Recommended Action:  
Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

Motion carried with a voice vote.

Motion made by Wachowski, seconded by Brandt  
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**CITY COUNCIL - DISCUSSION ITEMS**

**A. Discussion on 2026 Funding Priorities and 2026 Property Tax Levy**

City Manager Kordell explained the proposed levy increase.

Councilmember Wachowski stated he'd like to see the levy impact reduced and noted he has been working with staff on capital needs and will continue to look into it.

Councilmember Petri stated the City did not fall behind on reassessment; inflation made it necessary.

Councilmember Shimulunas Bonnie stated she'd like more open discussion among all nine council members before forming any conclusions.

Councilmember D. LeClair stated the City's portion of the tax bill stayed steady, and that most of the increases residents saw came from other taxing bodies. She added it was a difficult year with multiple factors at play and noted that rising costs affect more than just streets and parks.

Councilmember Bittner stated that no one wants taxes to go up, but the City needs to stay competitive and maintain safety if it wants to reach its goals and support future revenue growth.

**11. CITY COUNCIL - FORMAL ITEMS**

**A. 25-215 Ordinance to Amend Chapters 9-2 of the Municipal Code Regulating the Volume and Intensity of Noise**

**Summary:** This ordinance updates Two Rivers' noise regulations to allow the City Manager to grant temporary, public-interest noise exemptions for up to three days.

Recommended Action:

Motion to waive reading and adopt an Ordinance to Amend Chapters 9-2 of the Municipal Code Regulating the Volume and Intensity of Noise

Motion failed with a roll call vote.

Motion made by Wachowski, seconded by Petri to not amend chapters 9-2 of the Municipal Code Regulating the Volume and Intensity of Noise.

Voting Yea: Petri, Shimulunas, Wachowski  
Voting Nay: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Stechmesser

**B. 25-216 Ordinance to Amend Chapters 2-2-2, 2-5-14, and 10-1-41 of the Municipal Code Regulating the Scheduling of Public Hearings**

**Summary:** This ordinance streamlines the scheduling of public hearings in Two Rivers by allowing the City Clerk to set public hearing dates for the Council and its advisory boards, removing the bureaucratic step of having the Council call for a public hearing on a separate agenda.

**Recommended Action:**

Motion to waive reading and adopt an Ordinance to Amend Chapters 2-2-2, 2-5-14, and 10-1-41 of the Municipal Code Regulating the Scheduling of Public Hearings

Motion carried with a roll call vote.

Motion made by D. LeClair, seconded by Brandt to waive reading and adopt an Ordinance to Amend Chapters 2-2-2, 2-5-14, and 10-1-41 of the Municipal Code Regulating the Scheduling of Public Hearings and to put future public hearings notices in the Information Only section of the Agenda.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**C. 25-217 Ordinance to Amend Chapters 1-2 and 7-5 of the Municipal Code Regulating the Use of Municipal Cemeteries**

**Summary:** This ordinance updates Two Rivers' cemetery regulations to allow the burial of cremated domestic pet remains in designated areas of City cemeteries. It also establishes specific plot locations, burial requirements, and fees for pet interments.

**Recommended Action:**

Motion to waive reading and adopt an Ordinance to Amend Chapters 1-2 and 7-5 of the Municipal Code Regulating the Use of Municipal Cemeteries

Motion carried with a roll call vote.

Motion made by Wachowski, seconded by B. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**D. 25-218 Rescinding the City Council's Previous Approval to Participate in the Wisconsin Public Employers Group Health Insurance Program, thereby withdrawing the City's authorization to opt into said program**

**Summary:** This action formally withdraws the City's election to participate in the program following a review of its financial and administrative impacts.

**Recommended Action:**

Motion to rescind Resolution No. 25-188, previously adopted on September 29, 2025, which authorized the City of Two Rivers to participate in the Wisconsin Public Employers Group Health Insurance Program effective January 1, 2026; and to formally withdraw the City's election to participate in said program

Motion carried with a roll call vote.

Motion made by Bittner, seconded by Petri.

Voting Yea: Bittner, Brandt, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Abstain: Derby

**E. 25-219 Proposal to Extend Deadline for Completion of Work at The Hook Lanes and Games to Satisfy Facade Grant**

**Summary:** City staff have worked with Timothy Klein to ensure completion of all exterior work to satisfy the October 31 deadline previously extended by Council. Mr. Klein has requested an extension to November 14 to facilitate fascia and other siding work following a re-roofing.

Recommended Action:

Motion to approve final extension to November 14, 2025

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Bittner

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**F. 25-220 Resolution Reaffirming the City's Commitment to Financial Sustainability and Responsible Debt Management**

**Summary:** The proposed Resolution reaffirms Two Rivers' commitment to sound fiscal management by maintaining low debt levels and aligning long-term borrowing with responsible, sustainable investment in community infrastructure. It emphasizes the City's self-imposed policy to keep total general obligation debt at or below 60% of the State's statutory limit, ensuring continued financial strength and stability.

Recommended Action:

Motion to waive reading and adopt a Resolution Reaffirming the City's Commitment to Financial Sustainability and Responsible Debt Management

Motion carried with a roll call vote.

Motion made by D. LeClair, seconded by B. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Stechmesser, Wachowski

Voting Nay: Shimulunas

**G. 25-221 Ordinance to Create Chapters 2-7-16 of the Municipal Code Establishing a Policy for Responsible Capital Borrowing**

**Summary:** This ordinance establishes a formal Capital Borrowing Policy that links the City's annual borrowing level to changes in equalized property value, ensuring investments grow in line with community capacity. It sets prudent debt limits, defines financial safeguards, and requires transparent annual reporting to maintain long-term fiscal health.

Recommended Action:

Motion to waive reading and adopt an Ordinance to Create Chapters 2-7-16 of the Municipal Code Establishing a Policy for Responsible Capital Borrowing

Motion carried with a roll call vote.

Motion made by Bittner, seconded by D. LeClair  
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Stechmesser  
Voting Nay: Petri, Shimulunas, Wachowski

*\*\*Clerk Note: Councilmember Wachowski left the meeting after voting on this item\*\**

**H. 25-222 Commercial Lease Agreement between the City of Two Rivers and Two Rivers Youth Sports for the Blue Diamond at Vietnam Veterans Memorial Park**

**Summary:** This agreement establishes a 15-year commercial lease between the City of Two Rivers and local non-profit Two Rivers Youth Sports for use of the Blue Diamond at Vietnam Veterans Memorial Park. It outlines terms for facility maintenance, scheduling, and community access to support youth baseball and softball programs.

**Recommended Action:**

Motion to adopt a Commercial Lease Agreement between the City of Two Rivers and Two Rivers Youth Sports for the Blue Diamond at Vietnam Veterans Memorial Park

Motion carried with a roll call vote.

Motion made by Shimulunas, seconded by B. LeClair  
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

**12. CITY MANAGER’S REPORT**

**13. FOR INFORMATION ONLY**

- City Council Listening Session, Thursday, November 13, 2025, 6:00 PM, Community House, Koska Room
- City Council Regular Meeting, Monday, November 17, 2025, 6:00 PM
- City Council Work Session, Monday, November 24, 2025, 6:00 PM

**14. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 8:07 PM.

Motion carried with a voice vote.

Motion made by D. LeClair, seconded by B. LeClair  
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Amanda Baryenbruch  
City Clerk



**TWO  
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WISCONSIN

# **BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE - COMMUNITY DEVELOPMENT AUTHORITY MEETING**

**Tuesday, October 28, 2025 at 5:15 PM**  
**Council Chambers - City Hall, 3rd Floor**  
**1717 E. Park Street, Two Rivers, WI 54241**

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## **MINUTES**

### **1. CALL TO ORDER**

Chairperson Coenen called the meeting to order at 5:15 PM.

### **2. ROLL CALL**

BIDC Members: Thomas Christensen, Gregory Coenen, Tracey Koach, Keith Lyons, Doug Brandt

CDA Members: Gregory Coenen, Tracey Koach, Keith Lyons, Daniel Wettstein, Doug Brandt

Absent: Elizabeth Bittner, Darla LeClair

### **3. APPROVAL OF MEETING MINUTES**

#### **A. Approval of the Minutes of the September 18, 2025 Joint Meeting**

-Approval by BIDC

-Approval by CDA

Motion to approve the September 18, 2025 minutes was made by Lyons, seconded by Koach  
Motion was approved by voice vote, without dissent.

### **4. INTRODUCTION OF NEW COMMUNITY DEVELOPMENT DIRECTOR AND REVIEW OF GOALS**

### **5. CDA BUSINESS**

#### **A. Update on Construction Activity, Marketing Activity, and Lot Sales at Sandy Bay Subdivision**

Staff gave an update on recent sales in the subdivision including year-to-date sales data.

#### **B. Consideration of purchase offer for Lot 24 Sandy Ridge Drive**

The committee reviewed an offer of \$52,000 for Lot 24, which they countered at \$54,500.

Motion made by Coenen, seconded by Koach  
Motion was approved by voice vote, without dissent.

#### **C. Consideration of rezoning of city-owned property at 18th and Hawthorne for residential development**

Staff informed the CDA of the Plan Commission's recommendation to rezone the city-owned land from industrial to residential, with the intention of future multi-family development. CDA agreed that is a good plan.

Motion made by Koach, seconded by Brandt to rezone this industrial land to residential with the purpose of marketing and selling.

Motion was approved by voice vote, without dissent.

**D. Consideration of subdivision of Lot 25 for purchase by adjoining property**

Fire Chief David Murack, who lives at 412 Lake Breeze explained his desire for the City to subdivide Lot 25, adjacent to his primary residence, with the intention of purchasing a 0.18 acre portion of it. There would be no structures built here, this would be an extension of their backyard and dedicated for wildlife and vegetation.

Motion made by Lyons, seconded by Koach to give the City Manager authority to sell at fair market rate and subdivide the back 0.18 acres of Lot 25.

Motion was approved by voice vote, without dissent.

**6. BIDC BUSINESS**

**A. Status Updates on:**

1. Pop-Start Pizza
2. Violet Inn Lounge & Spa
3. The Hook Lanes & Games
4. All Energy Management
5. D&D Woodcrafters

**B. Discussion of per acre pricing for City-owned land in Woodland Industrial Park**

Staff reviewed historical pricing data for the city-owned industrial land and the BIDC discussed current comparable rates. The BIDC reached consensus to increase the price per acre to a more competitive average.

**C. Review of RLF fund balances and current activity**

**7. NEXT REGULARLY SCHEDULED MEETING**

- Tuesday, November 25, 2025, 5:15 PM

**8. ADJOURNMENT**

Motion made by Coenen, seconded by Koach to adjourn meeting at 6:38 PM.

Motion was approved by voice vote, without dissent.

Respectfully submitted,



Kyle Kordell  
City Manager  
Secretary for BIDC and CDA



**TWO  
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# ROOM TAX COMMISSION MEETING

Wednesday, October 29, 2025, at 11AM

3rd floor Committee Meeting Room  
Two Rivers City Hall  
1717 East Park Street  
Two Rivers, WI 54241

## MINUTES

1. **CALL TO ORDER** Meeting started at 11:03am
2. **ROLL CALL** (RTC Members Present: Rick Carey, Curt Andrews, Bill LeClair, Kyle Kordell, and Mark Bittner Also in Attendance: Joe Metzen and Jeff Sachse)
3. **REVIEW GRANT PROPOSAL AND FUNDING COMMITMENT** (Action Item)
  - a. **Matching Grant for Neshotah Beach Concession Stand**
  - b. **RTC multiyear funding commitment for NB Concession Stand renovation**

Motion made by Rick Carey for the Room Tax Commission to a firm \$25,000 per year for 3 years to support the renovation of the concession stand as presented by Two Rivers Parks and Recreation. An additional 2 years of funding at \$25,000 per year will be provided, contingent on Parks and Recreation not receiving state funding through a capital improvement grant application. Total funding of \$125,000 is also contingent on including enclosing the covered picnic shelter as part of the overall project. Seconded by Curt Andrews. Roll Call Vote: Bill LeClair – yes, Kyle Kordell – yes, Mark Bittner – yes, Rick Carey – yes, and Curt Andrews – yes.

Tourism Director Joe Metzen will update the proposed Tourism Budget for 2026 to reflect this commitment. This budgetary change will be shared with the Explore Two Rivers Board at their next meeting on November 11, 2025.
4. **ADJOURNMENT** Meeting adjourned at 11:40. Motion to adjourn Curt Andrews, Seconded by Bill LeClair, motion carried.

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*





## PUBLIC WORKS COMMITTEE

Wednesday, November 05, 2025 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717  
E. Park Street, Two Rivers, WI 54241

### MINUTES

**1. CALL TO ORDER: 5:15 pm**

**2. ROLL CALL**

Committee Members: Doug Brandt, Bill LeClair, Scott Stechmesser

Staff and Others: Matthew Heckenlaible, Scott Ahl, Kyle Kordell

**3. REVIEW AND APPROVAL OF MINUTES**

Minutes from the October 1, 2025, Public Works Committee meeting

Bill LeClair made a motion to approve the October 1, 2025, Public Works Committee meeting minutes, seconded by Scott Stechmesser. Motion carried.

**4. PUBLIC INPUT – N/A**

**5. ONGOING PROJECT STATUS AND ACTION, IF NEEDED**

**A. Sandy Bay Highlands Phase 3 Contract 6-2025 Update**

- Curb & Gutter work was completed the week of October 20<sup>th</sup>
- Final grading and graveling was completed the week of October 27<sup>th</sup>
- First lift of asphalt was placed on November 4<sup>th</sup>
- Final restoration work ongoing to be completed in the near future
- For the most part, the project is substantially complete

**B. Harbor, 16th, Emmett Reconstruction Update**

- The project is substantially complete
- Water service and sanitary lateral invoices were sent out October 31<sup>st</sup>
- Assessment letters were sent out November 3rd

**C. Public Works Shop Repairs Update**

The columns have been repaired, and the only remaining work is the roof repair/replacement.

**D. 2025 Leaf Collection**

- By the end of last week, one to two crews were consistently completing work throughout the entire city each week.
- As the majority of leaves begin to fall, it may be necessary to assign a third crew to ensure that the city can continue to be cleared within a one-week timeframe.

**6. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION**

**A. 2026 Budget Discussion**

- Staff is continuing to make minor adjustments to the proposed budgets
- Staffing levels
  - Retirements
  - WDNR required inclusion of a Certified Collection System Operator
  - Request for Engineering support (Engineer)
- Benefits are up
- Reduced overtime levels
- Proposed increases to standby and snow watch pay are intended to better align with other departments. Snow watch has been eliminated as a redundant service, with the expectation that TRPD can provide assistance in this area.
- Public Works Capital is significantly reduced to:
  - Asphalt resurfacing streets (18<sup>th</sup>, 19<sup>th</sup>, & Emmet)
  - North central LSL project (DPW to complete pavement repair)
  - Sidewalk repairs
  - Small number of additional miscellaneous pavement repairs (non-utility causes)
  - No significant vehicle/equipment purchases

**B. Sidewalk Snow Shoveling, Policy, Procedure, Practice and Ordinance Revisions**

- Attorney's have reviewed and proposed modifications to Section 4-1-6 of the Municipal Code regulating snow and ice removal.
- Suggestions include minor wording modifications to clarify the timeframe after a snow event during which snow must be cleared from private sidewalks located within the public right-of-way.
- Expanded the list of individuals authorized to require snow and ice removal within the specified timeframe to include the City Manager, Public Works Director, City Engineer, or any employee or designee of the Public Works Department.
- Sidewalk clearing would not necessarily be complaint-driven, but may be addressed as crews come across or drive by the areas.
- The cost of clearing sidewalks will be assessed on a per-linear-foot basis and may include additional charges if deemed justified. Repeat violations may incur an additional forfeiture.

Scott Stechmesser made a motion to approve the ordinance modifications and forward them to City Council for discussion and adoption, seconded by Bill LeClair. Motion carried.

**7. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED – N/A****8. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED – N/A****9. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED**

- A. Right-of-way traffic concern - Lake Street, McDonald's and Seagull Marina driveways, and access to City utilities, public works and wastewater facilities (from the November 3, 2025, City Council Meeting)

Staff has not had adequate time to thoroughly review this concern, including whether any incidents have been formally reported. That's not to say there haven't been unreported near misses or frustrations, which could likely be reduced with some adjustments to the area.

Staff will report findings and recommendations at the next committee meeting.

Section 9, ItemB.

**10. SET DATE, TIME, AND LOCATION FOR NEXT COMMITTEE MEETING**

Proposed for Wednesday, December 3, 2025, at 5:15 pm

**11. ADJOURNMENT: 6:12 pm**

Bill LeClair made a motion to adjourn the meeting, seconded by Scott Stechmesser. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible  
Public Works Director/City Engineer



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**MINUTES**

**1. CALL TO ORDER**

Kyle Kordell called the meeting to order at 5:30 PM.

**2. ROLL CALL**

Present: Kyle Kordell, Rick Inman, Kay Koach, Kristin Lee, Matt Heckenlaible, Adam Wachowski and Pat Klein.

Also Present: Bonnie Shimulunas, Jeff Sachse, Doug Klein, Tim Petri, and Recording Secretary Adam Taylor.

**3. ACTION ITEMS**

**A. Request to amend a Conditional Use Permit for Starbucks located at 1509 Washington Street, for the operation of a drive through, submitted by FrontView REIT (owner).**

The Starbucks property is going through a change in ownership. The previously approved CUP for a drive through was approved as being tied to the specific owner of the property. This item is to amend the CUP for a drive-through, with the new owner of FrontView REIT. The CUP still follows the same site plan as it did in the prior approval. Any changes to the site or use of the property would require an amendment to the CUP.

Motion made to recommend approval of the CUP to the City Council.

Motion made by Kordell, seconded by Lee.

Roll Call Vote:

Voting Yea: Kordell, Inman, Koach, Lee, Heckenlaible, Klein, Wachowski

Motion Carried

**B. Review of the proposed ordinance to amend Municipal Code Section 10-1-15 I (3), entitled "Height and Area Exceptions" to regulate fence setbacks in the front, side, and rear yard areas.**

The Plan Commission had recommended approval of an ordinance amendment to fences at the October Meeting. Staff made the decision to halt the approval process, since there were more changes warranted. The previous ordinance change to front yard fences has now been brought back to the Plan Commission under this item, along with the changes to fence setbacks in the rear and side yards as well. These ordinance amendments are to allow the ordinance language to be clearer for everyone to understand.

Motion made to recommend approval of the ordinance to the City Council.

Motion made by Kordell, seconded by Wachowski.

Roll Call Vote:

Voting Yea: Kordell, Inman, Koach, Lee, Heckenlaible, Klein, Wachowski

Motion Carried

4. FOR DISCUSSION

A. Discussion of a possible ordinance amendment to regulate the erection of billboard signage, based on the recommendation of the City Manager and Police Chief.

The Plan Commission discussed interest in a potential amendment to the sign ordinance, to limit the erection of billboards. In this ordinance amendment, any new billboards would require a conditional use permit, and any existing billboards would be grandfathered in. The board discussed the different types of billboards, such as traditional vs electronic; as well as the size of them. There seems to be some interest in billboards, as they can convey lots of information, however other Plan Commission members expressed interest in limiting them.

City staff will conduct more research into these signs and will bring this back as an item at the next meeting.

B. Discussion of updated conditions to the conveyance of Conditional Use Permits.

Plan Commission and City staff discussed the need for a more general list of conditions that can be used for conditional use permits going forward. This allows for more protection on CUP's and makes them more suited for the current time.

City staff will bring back a more fleshed-out list of conditions to the next Plan Commission meeting.

C. Discussion of a possible rezoning request to residential and land division for 3204 Lincoln Avenue (Owned by Renew Church Inc).

Plan Commission discussed the potential re-zoning request for this property. The board is in favor of approving these lots to be changed to residential.

4. PUBLIC INPUT

No public input occurred.

5. ADJOURNMENT

Motion to adjourn at 6:18 PM.  
Motion made by Kordell, seconded by Koach.  
Respectfully submitted, Adam Taylor, Recording Secretary



# EXPLORE TWO RIVERS MEETING OF THE BOARD OF DIRECTORS

Tuesday, November 11, 2025, at 8:00 a.m.

3rd floor Two Rivers City Hall  
1717 E. Park Street

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## MINUTES

### 1. CALL TO ORDER

Meeting called to order at 8:00 a.m.

### 2. ROLL CALL

Present: Todd Nilson, John Wyrostek, Mike Mathis, Erin Dembski, Joe Metzen, Melissa Nyssen, Curt Andrews

Absent: Amanda La Tour, Michael Dittmer

Guests: Kyle Kordell, Jeffrey Sachse

### 3. INTRODUCTION OF INVITED GUESTS

Introduced Jeff Sachse to the board.

### 4. APPROVAL OF BOARD MEETING MINUTES

No changes. Motion to approve: Mike Mathis; Second: Curt Andrews. Motion carried.

### 5. TREASURER REPORT

Board reviewed year-to-date room tax performance, reserves, and budget-to-actual variances. Discussion covered inventory and logo wear spend vs. sales, billboard/signage one-time items, transfers to Central Park and wayside support, and reserve targets.

Motion to accept Treasurer's Report: Mike Mathis; Second: John Wyrostek. Motion carried.

### 2026 BUDGET (agenda grouped this with the Treasurer Report)

Board discussed conservative revenue assumptions, anticipated personnel/health insurance costs for a new Tourism Director, and expense reductions/realignments (including reducing wayside support to \$15,000 and discontinuing the \$12,000 Main Street overhead support).

Motion to approve the 2026 Budget as presented: Erin Dembski; Second: Mike Mathis. Motion carried.

During review of the 2026 budget and year-to-date financials, several broader topics were raised for board consideration:

- **Logo Wear and Online Sales** – The board discussed opportunities to reduce inventory costs and expand retail reach. Mike Mathis suggested exploring an e-commerce partner such as [See My Legacy](#) to handle online fulfillment. Additional options included licensing the Explore Two Rivers brand to local merchants and potential collaboration with the Hamilton Wood Type & Print

Museum for online distribution.

- **Community Event Planning** – Mike Mathis proposed setting aside funds in the 2026 budget to convene a community-wide discussion on special-event coordination. The intent would be to bring together groups such as TRBA, Main Street, Explore Two Rivers, the Optimists, and Rotary to address event scheduling, shared resources, and long-term planning in light of the losses of KiteFest and Wayzgoose.
- **Youth and Volunteer Engagement** – Todd Nilson emphasized the importance of involving younger residents and students in local events and volunteer roles. The board discussed ways to partner with TRBA's young professionals, school programs, and service organizations to grow future leadership and participation in community activities.

6. OLD BUSINESS

a. Website updates & AI focus in 2026 (Board to set priorities)

Brief update and discussion on priorities: shared-calendar feasibility, itinerary builder as a higher-impact differentiator, and a potential tourist-facing chatbot. Next steps: Todd Nilson and Joe Metzen to meet with Dave Dassey to explore calendar integration options; coordination with Ryan (Civic Brand) for guidance on itinerary best practices; scoping possible lightweight tooling for build/automation. No action taken.

b. Internship from Lakeland College

Update: Grant application submitted for a Lakeland University intern (3 credits / ~120 hours at \$16/hour; grant would cover wages). Awaiting award notification. No action taken.

c. Marketing Committee update from meeting on 10/28/2025

Committee reviewed the 2026 marketing proposal in detail; spend is weighted after Q2 to allow course corrections if early-year revenues lag. Discussion included using AI tools tactically in support of the plan. No action taken.

7. TOURISM DIRECTOR REPORT

- Marketing partnerships. Full-page co-op with MAGIC (Michicot) performed well; intent to continue exploring shared placements.
- Ice Age Trail Alliance project. Opportunity Grant support and volunteer week reported; positive coverage and interest in Lakeshore assets.
- Internship grant. Application submitted for a Lakeland University intern (3 credits/120 hours at \$16/hr, grant-funded).
- Sports/tournaments. A sports organization signed a 15-year lease to build a new softball stadium at Vietnam Memorial Park; substantial tournaments are expected to resume after field establishment (targeting 2027).

8. NEW BUSINESS

None.

9. PUBLIC INPUT

None.

**9. NEXT MEETING**

The next regular meeting will be held on Tuesday, December 9, 2025, at 8:00 a.m., 3rd floor City Hall.

**10. ADJOURNMENT**

Motion to adjourn: Mike Mathis; Second: Curt Andrews. Approved. Adjourned at 9:14 a.m.

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**TWO  
RIVERS**  
WISCONSIN

## ADVISORY RECREATION BOARD MEETING

Wednesday, November 12, 2025 at 6:00 PM

Koska Room - Community House  
1520 17th Street, Two Rivers, WI 54241

### MINUTES

#### 1. ROLL CALL

PRESENT: Council Rep Adam Wachowski, Council Rep Scott Stechmesser, Robert Reed, Erin Lamal, Jason Scharping, Tom Lawler, Jennifer Watry

ABSENT: Travis Kadow, Daniel Cortte

#### 2. APPROVAL OF MINUTES

Motion made by Council Rep Scott Stechmesser, and seconded by Jennifer Watry.

#### 3. CORRESPONDENCE - None

#### 4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each) - None

#### 5. NEW BUSINESS

##### a. Veterans Park and Paddlers Park Launch Fees, Action Recommended

##### Action Item - Boat Launch Fees

Recommended increasing launch fees at Vet's Boat Launch as follows: Daily Launch Fee: increase from \$5 to \$6, Resident Annual Fee: increase from \$25 to \$35, Non-Resident Annual Fee: increase from \$37.50 to \$45.

It was also recommended to establish the same fee structure at Paddlers Park, which currently does not have launch fees. Passes and daily fees would be valid for use at both launch locations.

Motion made by Erin Lamal and seconded by Tom Lawler to approve the recommended fee changes with the amendment to clarify that the fee applies **per car per watercraft**, meaning, for example, two kayaks transported by one vehicle would be charged one fee. Motion carried.

##### b. Neshotah Park and Beach signage project, Discussion

The Board reviewed the proposed sign hierarchy and map orientation layout for Neshotah Park and Beach. The goal of the project is to unify, consolidate, and reduce the amount of signage throughout the park and beach area.

Members reviewed various sign types presented in the attached slideshow and shared preferences and feedback. The Board expressed support for: a vertical wood-style design, incorporation of the City logo, providing consolidated paper brochures, use of QR codes for additional information, and adding signage near the Rock City parking area. No formal action was taken.

c. Neshotah Beach designated swim area, Action Recommended

**Action Item - Beach designated swim area**

The Board discussed the designated swim area at Neshotah Beach, focusing on the need to keep motorized vehicles, including boats and jet skis, away from swimmers. It was determined that additional research is needed regarding the dimensions of the designated swim area and details about the buoys.

This item will be revisited at a later date once more information is available.

d. 2026 P&R Goal Setting, Discussion

The Board reviewed the attached 2026 goal list for each work team, including: Senior Center, Administrative Team, Special Events & Recreation, and Parks, Cemeteries, & Forestry. Overall, the Board was supportive of the goals and appreciated the forward-thinking approach.

Teams will develop specific SMART goals for each overarching goal to guide implementation.

6. **OLD BUSINESS** - None

7. **OTHER BUSINESS** - None

8. **DIRECTOR'S REPORTS**

a. Program and Event Updates

**Senior Center:** Health & Information Fair (Oct 16) – 300 attendees; \$7,000 NCOA grant awarded for older adult digital literacy; Stepping On Workshop launched. Detailed reports available in attached presentation.

**Programs:** Golf Simulator rentals increasing with colder weather. Flag football concluded with positive feedback on the new girls program. Line Dancing launching in January; 34 youth registered for basketball. Detailed reports in attached presentation.

**Special Events:** Completed – Washington Park Tree Planting (20 trees), School Tree Plantings at Magee, Koenig & LB Clarke (15 trees), Downtown Trick-or-Treat & Trunk-or-Treat well attended. Upcoming – Cool City Christmas planning underway with 2nd annual Christmas Tree Decorating Contest and new Gingerbread House Contest.

**Administrative:** AJ Lorrigan was nominated as a Future 15 Award recipient.

b. Parks and Facilities Updates

**Parks & Facilities:** Winterized park bathrooms and splash pad (except Washington & Central Park for Ice Rinks), Tree removals, plantings, and stump removal citywide, seasonal equipment adjustments: docks, tennis/pickleball nets, batting cage, new bench installations, event support and cleanup: Applefest, Rock City, Zlatnik Rd, Neshotah Park tennis court removal & tree plantings, Citywide maintenance: trash and doggie bag replacement, leaf pick-up, flowerpot cleanup. Planning initiatives: water meter downsizing to reduce sewer costs. Detailed list available in attached presentation.

**c. Planning and Grants Updates**

**Grants:** \$25,0000 - 2026 WI DNR Urban Forestry Grant confirmed to support tree removals, pruning, planting, and forestry training. \$100,000 West Foundation Grant confirmed for Riverside Park. Phase 1 Riverside Park funding total: \$649,000 (\$324,500 DNR + \$100,000 West Foundation + \$224,500 City). Phase 1 will complete the core infrastructure, including bathrooms, parking, security, etc.

**9. ITEMS FOR FUTURE ADVISORY RECREATION BOARD MEETINGS - None****10. NEXT MEETING - January 14, 2026****11. ADJOURNMENT**

Motion made by Jennifer Watry, and seconded by Robert Reed.

*Respectfully Submitted*

*Laura Hooper, Parks & Recreation Office Manager*







**TWO  
RIVERS**  
WISCONSIN

Section 9, Item B.

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087

**ARCHITECTURAL CONTROL COMMITTEE**

**Proceedings**

**Monday, November 13, 2025**

**Committee Room 10:00 am**

1. **CALL TO ORDER** Meeting was called to order at 10:00 am.

2. **Roll Call**

These members were present: Matt Heckenlaible Director of Public Works, Kay Koach Plan Commission Member, and Adam Taylor, Zoning Administrator.

Absent: BIDC-CDA Representative

3. **ACTION ITEMS**

- a. **Review plans for the construction of a single-family dwelling on Lot 6, Block 2, Sandy Bay Highlands, Subdivision No. 1, Submitted by Robert Peters Construction.**

The owner shown on the permit application differs from the owner shown on the site plan. Also, the elevation change on the rear of the dwelling is not being represented on the plans. Robert Peters Construction notified the City that updated plans will be submitted.

A motion was made by Matt Heckenlaible and seconded by Kay Koach to approve the plans for Lot 6, Block 2; with the condition that revised elevation plans are to be submitted showing the 4' southernly exposure, as well as a clarification from the contractor on who the correct owner of the property will be.

4. **Adjournment**

Kay Koach made a motion to adjourn at 10:20 am seconded by Matt Heckenlaible. Motion carried on a voice vote.



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/29/2025	139129	Two Rivers Youth Sports Inc.	Girls Fastpitch Clinic -Dec 3, 10, 17 of 20	100-55300-2900	12/18/2024	462.00-
Total 139129:						462.00-
10/29/2025	140066	Coghill, Charles K	Court Case QC-15035	100-21125	4/17/25	150.00-
Total 140066:						150.00-
10/29/2025	140841	Detroit Renaissance LLC	Snow Removal for January 15, 2025	100-46310	AR5150	71.72-
Total 140841:						71.72-
10/29/2025	140935	Riva Motorsports	Clothing Allowance/Wetsuit-Joe Ewert	100-52200-3850	23394894	305.00-
Total 140935:						305.00-
10/14/2025	140946	Two Rivers 1 LLC	Overpayment of final bill for 2110 Lincoln	660-21130	1459-10 / 2025	74.90-
Total 140946:						74.90-
10/20/2025	141166	Stubbe, Tori	Instructor for Zumba class on Wednesda	100-55300-2900	0709-0813-2025	180.00-
Total 141166:						180.00-
10/14/2025	141365	Second Revolution LLC	Equip Rental & Delivery - P&R	100-23158	0024	1,405.00-
Total 141365:						1,405.00-
10/13/2025	141462	Lindner Ace Hardware	Rakes - DPW	640-53625-3900	68122	344.77-
Total 141462:						344.77-
10/02/2025	141497	4 K'S PEST CONTROL LLC	Pest Control - P&R	100-55200-2900	09242025	455.00
10/02/2025	141497	4 K'S PEST CONTROL LLC	General Pest Control Glueboards - Librar	280-55110-2410	09252025	55.00
10/02/2025	141497	4 K'S PEST CONTROL LLC	General Pest Control - Sr. Center	100-54150-2900	092525	55.00
Total 141497:						565.00
10/02/2025	141498	Accurate Appraisal LLC	October 2025 Services	100-51530-2130	5703	5,350.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141498:						5,350.00
10/02/2025	141499	Amazon Business - Debit Memo	Battery Back Up - WWTP	690-59833-3900	1MGM-LDHF-XY1P	403.29
10/02/2025	141499	Amazon Business - Debit Memo	Shop-Vac Vacuum Bags - DPW	100-53200-3900	1J76-TT7V-3NKR	19.99
10/02/2025	141499	Amazon Business - Debit Memo	Vacuum/Power Station - Electric	660-59930-3900	19NJ-1YJQ-1XVV	790.98
Total 141499:						1,214.26
10/02/2025	141500	Aring Equipment Exchange	Fuel Pump - DPW	100-16120	918159	839.27
Total 141500:						839.27
10/02/2025	141501	ATC Commerical Warewashing	Opti-Pak Detergent - Sr. Cntr.	100-54150-2900	INV-11637	135.45
Total 141501:						135.45
10/02/2025	141502	Center Point Large Print	ALP - Library	280-55111-3430	2192284	47.94
10/02/2025	141502	Center Point Large Print	ALP - Library	280-55111-3430	2194635	226.53
Total 141502:						274.47
10/02/2025	141503	Cool City Cleaners Inc	Towel/Mop Cleaning - WTP	690-59820-2900	5969	56.00
Total 141503:						56.00
10/02/2025	141504	Dave Ehler	Music Program	250-55150-3900	09222025	200.00
Total 141504:						200.00
10/02/2025	141505	Dave's Tree Service Inc	Services Wk. End 2/19/25 - Elec	660-59593-2900	44519	8,162.75
10/02/2025	141505	Dave's Tree Service Inc	Services Wk. End 6/25/25 - Elec	660-59593-2900	45661	2,279.88
10/02/2025	141505	Dave's Tree Service Inc	Services Wk. End 6/24/25 - Elec	660-59593-2900	45663	1,524.00
Total 141505:						11,966.63
10/02/2025	141506	EXXONMOBIL ***DEBIT MEMO***	Gasoline-250,269-Sr Cntr	250-55150-3900	107346781	8,041.90
Total 141506:						8,041.90
10/02/2025	141507	Foster & Foster Inc.	Prep of Actuarial Valuation & GASB 75 Di	100-51510-2900	38031	825.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141507:						825.00
10/02/2025	141508	GFL Environmental Services USA LLC	Grit Dump - WWTP	690-59820-2900	U30000197834	309.50
Total 141508:						309.50
10/02/2025	141509	Hach Company	Lab Supplies - Wtr	650-59642-3900	14681621	576.00
Total 141509:						576.00
10/02/2025	141510	Hallman Lindsay	Control Board	100-16120	J0221508	862.48
Total 141510:						862.48
10/02/2025	141511	Hofmann Monuments	Relocate Bench Labor - CEM	100-54910-2900	1017	480.00
Total 141511:						480.00
10/02/2025	141512	Hubbart Electric Inc	Labor/Material to install PVC & wire for o	650-59678-2900	25530C	2,572.34
10/02/2025	141512	Hubbart Electric Inc	Labor/Material to install emergency stops	650-19107	25531C	2,650.88
Total 141512:						5,223.22
10/02/2025	141513	James Imaging Systems Inc.	Contract R14490-MPS-01 9/29/25 to 10/	660-59921-3900	1612218	319.04
Total 141513:						319.04
10/02/2025	141514	James Leasing LLC	Contract JL-171-01 Coverage 9/24/2025	100-51900-5310	23670	2,499.28
Total 141514:						2,499.28
10/02/2025	141515	Joyce LaPalm	Energy Star - Electric Range	660-29253	WFES3330RW	50.00
Total 141515:						50.00
10/02/2025	141516	Manitowoc Disposal Inc	Recycling - 9/14/2025 to 9/27/2025	640-53620-2900	09142025-09272025	18,485.89
Total 141516:						18,485.89
10/02/2025	141517	Manitowoc Trophy	Ganatra Herbst Nayak Family Signage	100-23158	49139	37.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141517:						37.50
10/02/2025	141518	Manitowoc-Calumet Library System	ProQuest Ancestry Library Edition 11012	280-55110-2930	1137	5,521.52
Total 141518:						5,521.52
10/02/2025	141519	McMahon Associates Inc	Ecological Services (Eggers/SB Highland	680-59750-2900	940622	4,746.02
Total 141519:						4,746.02
10/02/2025	141520	Municipal Property Insurance Company	Property Insurance 10/01/25-10/01/26	100-16310	48-10824-26-001	137,511.00
Total 141520:						137,511.00
10/02/2025	141521	Northeast Asphalt Inc.	Clear Stone / SBH	680-19107	30-00030598	564.15
Total 141521:						564.15
10/02/2025	141522	Northern Lake Service Inc	2025 3rd Quarter DBP Sampling - Wtr	650-59642-2900	2516978	762.00
Total 141522:						762.00
10/02/2025	141523	Oshkosh Fire & Police Equipment	Lights - DPW	100-16120	198240	416.00
Total 141523:						416.00
10/02/2025	141524	POMP'S TIRE SERIVE INC	TIRES LT245/75SR17/10 DEST X/T OW	100-16120	40088138	684.20
Total 141524:						684.20
10/02/2025	141525	Public Service Commission of Wisconsin	PSC Direct Assessment - Wtr	650-59408-9703	RA26-I-05990	12,948.54
Total 141525:						12,948.54
10/02/2025	141526	Quadient Finance USA Inc.	Postage Protection Fee - Closing Date 9/	100-51510-2900	BH3802615381	5,030.00
Total 141526:						5,030.00
10/02/2025	141527	R&J Fricke Inc	6 Bag Concrete - 25th/Wilson	100-16120	17779	2,256.00
10/02/2025	141527	R&J Fricke Inc	6 Bag Concrete - 25th/Wilson	100-16120	17780	2,502.75



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/02/2025	141527	R&J Fricke Inc	9 Bag Concrete - 25th/Wilson	100-16120	17781	3,366.00
10/02/2025	141527	R&J Fricke Inc	6 Bag Concrete - 25th/Wilson	100-16120	17782	3,066.75
10/02/2025	141527	R&J Fricke Inc	6 Bag Concrete - 33rd/Jackson	100-16120	17783	1,833.00
Total 141527:						13,024.50
10/02/2025	141528	Roberts, Jeanette	Reimbursement for Piggly Wiggly - P&R	100-54150-3900	8646-092525	14.99
Total 141528:						14.99
10/02/2025	141529	Schrank Management LLC	Portable Restroom Rental 9-19-25 TO 10	100-55200-2900	1749	460.00
Total 141529:						460.00
10/02/2025	141530	Stangel's Tree Service LLC	Service @2600 26th Street - P&R	260-55210-2900	0000537	400.00
Total 141530:						400.00
10/02/2025	141531	Two Rivers Automotive Inc.	Bladerunner Belt - P&R	100-55200-3900	5172-333441	68.30
10/02/2025	141531	Two Rivers Automotive Inc.	Bladerunner Belt - P&R	100-55200-3900	5172333470	68.30
10/02/2025	141531	Two Rivers Automotive Inc.	Sprinkler for Walsh Field - P&R	100-55200-3900	5172-333476	8.37
Total 141531:						144.97
10/02/2025	141532	US Alliance Fire Protection Inc.	2025 Quarterly Inspection - Lib	280-55110-2410	1046-F161013	370.00
Total 141532:						370.00
10/02/2025	141533	Wells Fargo Vendor Financial Services L	Monthly Lease Payment	457-53300-8160	5035912797	1,268.82
Total 141533:						1,268.82
10/02/2025	141534	Winnega, Joanne	Energy Star - Clothes Washer	660-29253	PTW600BSRWS	50.00
Total 141534:						50.00
10/02/2025	141535	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-01; 09/16	17.88
10/02/2025	141535	Wisconsin Public Service	1001 Adams Street - Library	280-55110-2220	0401271669-23;09/19	456.96
10/02/2025	141535	Wisconsin Public Service	1403 LAKE STREET - GENERATOR	660-59588-2220	0401271669-38; 09/19	16.77
10/02/2025	141535	Wisconsin Public Service	1717 E PARK STREET	100-51600-2220	0401271669-24;09/24	111.41
10/02/2025	141535	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;09/24	211.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/02/2025	141535	Wisconsin Public Service	1303 19th Street	291-56700-2900	0401271669-49;09/25	16.21
Total 141535:						831.20
10/02/2025	141536	Wisconsin Retirement System	2025 Contributions-August	100-21520	AUGUST 2025	146,245.99
Total 141536:						146,245.99
10/02/2025	141537	Yungerman, Jo	Concessions - Sr Center	250-55150-3900	07/25-09/05-2025	33.59
Total 141537:						33.59
10/02/2025	141538	Zarnoth Brush Works Inc	Gutter Brooms - DPW	100-16120	0203441-IN	1,818.00
10/02/2025	141538	Zarnoth Brush Works Inc	Dirt Shoes & Scraper - DPW	100-16120	0203510-IN	388.20
Total 141538:						2,206.20
10/09/2025	141539	ADRC of the Lakeshore	Reimburse ADRC for September 2025 C	250-23150	09302025	633.50
Total 141539:						633.50
10/09/2025	141540	Aflac Business Services	September 2025 Premiums	100-21590	349311	2,178.08
Total 141540:						2,178.08
10/09/2025	141541	Ahrens, Myron	Private Sewer Lateral Overpayment-172	800-21140	1060020401	359.00
Total 141541:						359.00
10/09/2025	141542	All In Technology LLC	WatchGuard T45 Firewall w/ Total Securit	670-59930-2900	3667	249.00
Total 141542:						249.00
10/09/2025	141543	Ambrosius Concrete Supplies In	SEALER - DPW	100-53200-3900	500696	1,675.00
Total 141543:						1,675.00
10/09/2025	141544	AnSer Services	Base Rate for September 2025	650-59665-2900	6502-100125	289.00
Total 141544:						289.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/09/2025	141545	Aurora Health Care North Inc	EAP Quarter October-December 2025	500-51510-2900	CINV021535	708.48
Total 141545:						708.48
10/09/2025	141546	Bauer Built Tire-Manitowoc	11R225 Tires BG94556 - DPW	100-16120	170109606	2,368.12
Total 141546:						2,368.12
10/09/2025	141547	Buelow Vetter Buikema Olson & Vliet LL	Labor Attorney/Professional Services - S	100-51410-2130	205	747.50
Total 141547:						747.50
10/09/2025	141548	Canoe•Copia LLC	10 x 20 Standard Booth	258-56700-2915	IWNUFOVM-0001	1,350.00
Total 141548:						1,350.00
10/09/2025	141549	CivicPlus LLC	Ordinance Supplementation	100-51410-2130	351913	2,976.75
Total 141549:						2,976.75
10/09/2025	141550	CliftonLarsonAllen LLP	Form 990 Completion-Tourism	258-56700-2100	L251601200	483.00
Total 141550:						483.00
10/09/2025	141551	Core & Main LP	Hydrant Adapter - WTR	690-59833-3900	X694467	88.42
10/09/2025	141551	Core & Main LP	VALVE BOX ADAPTER-DOG DISH STY	650-19154	X660736	10,025.49
Total 141551:						10,113.91
10/09/2025	141552	Country Visions Cooperative	333373-Diesel Fuel	100-16120	0041185-SEPTEMBER 20	4,185.90
Total 141552:						4,185.90
10/09/2025	141553	Cretton Enterprises Inc	Flower Bed Maintenance - Lib	280-55110-3560	13115	926.70
Total 141553:						926.70
10/09/2025	141554	Dehoehn, Nicole	Witness Fee/Citation#74815G5WTG/Inci	100-21125	25-02271	5.40
Total 141554:						5.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/09/2025	141555	Digger's Hotline	Prepaid Email Fees for September 2025	660-59584-2900	250 9 43901	295.80
Total 141555:						295.80
10/09/2025	141556	Election Systems & Software	Licensing & Maintenance 11/1/25-10/31/	100-51440-2410	CD2128671	360.00
Total 141556:						360.00
10/09/2025	141557	ENTERPRISE FM TRUST	Monthly Lease Payments - September 2	690-59828-2410	FBN5429868	23,613.07
10/09/2025	141557	ENTERPRISE FM TRUST	Monthly Lease Payments - October 2025	690-59828-2410	FBN5453430	23,051.42
Total 141557:						46,664.49
10/09/2025	141558	Ferguson Waterworks #1476	Couplings - DPW	100-16120	0460067	271.84
10/09/2025	141558	Ferguson Waterworks #1476	Couplings - DPW	100-16120	0460491	164.46
Total 141558:						436.30
10/09/2025	141559	Fire Dept Petty Cash	Petty cash reimbursement - Maintenance	100-52210-2410	10072025	96.51
Total 141559:						96.51
10/09/2025	141560	Fricke Printing Services Inc	Food Drive Flyers - Electric	660-59930-2900	267463	119.75
Total 141560:						119.75
10/09/2025	141561	Grainger	Gate Valve & Gasket - WWTP	690-59833-3900	9656799567	993.35
Total 141561:						993.35
10/09/2025	141562	Hawkins Inc	Azone-15 - Water	650-59641-3910	7216120	1,271.46
Total 141562:						1,271.46
10/09/2025	141563	Hayden Water Co. LLC	Distilled Water for Lab - Water	650-59642-3900	173156	5.99
Total 141563:						5.99
10/09/2025	141564	Hubbart Electric Inc	Labor/Material to install undgrnd/control	454-55400-8860	25615C	2,500.00
10/09/2025	141564	Hubbart Electric Inc	Labor/Material to demo conduit to analyz	650-19107	25613C	1,398.43
10/09/2025	141564	Hubbart Electric Inc	Labor/Material to troubleshoot floats - W	650-59642-2900	25614C	1,487.79

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141564:						5,386.22
10/09/2025	141565	HydroCorp LLC	Cross Connection Control Prog - Sept 2	650-59664-2900	CI-08889	1,478.00
Total 141565:						1,478.00
10/09/2025	141566	Kaat's Water Conditioning Inc	Water - 6303 Riverview Dr	419-53600-2900	D-36717/6303	60.99
Total 141566:						60.99
10/09/2025	141567	Kellner, Kim	Energy Star - Electric Range & Dishwash	660-29253	GRF500PVBB	100.00
Total 141567:						100.00
10/09/2025	141568	Klein, Patricia Ann	Simply Seniors Exercise Class - Sep 202	100-55300-2900	09302025	68.20
Total 141568:						68.20
10/09/2025	141569	Klein's Hardware Hank	MWA Supplies - TRPD	100-21100	11428	3.78
10/09/2025	141569	Klein's Hardware Hank	Dust Mask - TRPD	100-21100	19198	13.47
10/09/2025	141569	Klein's Hardware Hank	Supplies - WTR	650-59643-3900	88205	30.35
Total 141569:						47.60
10/09/2025	141570	KONE	Maintenance 10/01/2025-12/31/2025	660-59598-2900	871811650	463.41
Total 141570:						463.41
10/09/2025	141571	Lakeshore Chapter	TRBA Opportunity Grant-Mammoth Hike	258-56700-2130	MHTIP-PBSF	1,000.00
Total 141571:						1,000.00
10/09/2025	141572	Lamar, Ella M	Overpayment on Citation (Receipts 4.04	100-21125	10012025	48.00
Total 141572:						48.00
10/09/2025	141573	Lester Public Library Foundation	Half of Fall Book Sale 2025 - Library	280-48300	10012025	511.91
Total 141573:						511.91

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/09/2025	141574	Lodel, Calla	Tree replacement and planting	690-59820-2900	09102025-10082025	227.98
Total 141574:						227.98
10/09/2025	141575	Mammoth Construction LLC	Replace Hydrant at Columbus & 7th St -	650-59677-2900	2238	5,112.50
10/09/2025	141575	Mammoth Construction LLC	Leak Inspection at 3213 Praire - WTR	650-59675-2900	2249	450.00
Total 141575:						5,562.50
10/09/2025	141576	Manitowoc Co Public Works	Composting Agreement 2025	640-53625-2900	45931-T	9,000.00
Total 141576:						9,000.00
10/09/2025	141577	Manitowoc Engraving Inc	Garbage Stickers - Cust Serv	640-53620-3900	33005	1,185.00
Total 141577:						1,185.00
10/09/2025	141578	Manitowoc Public Utilities	Electric Service - 2124 Woodland Dr 9/25	690-59820-2900	408117/106902;09/25	28.82
10/09/2025	141578	Manitowoc Public Utilities	5000 Memorial Drive Standby Water	650-59602-2900	425427/118598; 9/30	836.00
Total 141578:						864.82
10/09/2025	141579	Manitowoc Trophy	Thank you for support signage - REC	100-23160	49150	36.00
10/09/2025	141579	Manitowoc Trophy	1st/2nd Disc Hldr Signage - REC	100-23160	49159	117.00
10/09/2025	141579	Manitowoc Trophy	Rotary Club of TR Signage for Jim Lester	100-23158	49191	37.50
Total 141579:						190.50
10/09/2025	141580	Marco	Agreement 010-3116327-000-Library	280-55110-2130	40247144	523.51
Total 141580:						523.51
10/09/2025	141581	Miller Implement Co Inc	Breaker Repair Sublet - DPW	100-16120	226796	2,582.78
Total 141581:						2,582.78
10/09/2025	141582	Milwaukee Area Technical College	Menn, Leander - DAAT Instructor Trainin	100-52115-2920	2259-1652364	521.89
Total 141582:						521.89
10/09/2025	141583	Payment Service Network	Services 9/1/2025 to 9/30/2025	690-59840-3900	315933	7.95

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/09/2025	141583	Payment Service Network	Elijah Toy Drive-CC Fees	100-52100-3901	317031	.75
Total 141583:						8.70
10/09/2025	141584	Penworthy Company LLC, The	JEF - LIBRARY	280-55112-3530	0610993-IN	541.72
Total 141584:						541.72
10/09/2025	141585	POMP'S TIRE SERIVE INC	TIRES 255/60VR18 GY ENFORCER PO	100-16120	40088364	1,656.00
10/09/2025	141585	POMP'S TIRE SERIVE INC	TIRES LT245/75SR17/10 Grabber A/TX	100-16120	40088450	1,071.44
Total 141585:						2,727.44
10/09/2025	141586	R&J Fricke Inc	6 Bag Concrete - Jackson	100-16120	17814	775.50
10/09/2025	141586	R&J Fricke Inc	6 Bag Concrete - Jackson	100-16120	17815	1,797.75
10/09/2025	141586	R&J Fricke Inc	6 Bag Concrete - 22nd/Jackson	100-16120	17816	1,410.00
10/09/2025	141586	R&J Fricke Inc	6 Bag Concrete - Jackson	100-16120	17817	1,269.00
10/09/2025	141586	R&J Fricke Inc	6 Bag Concrete - 33rd/Jackson/Neshota	100-16120	17818	2,397.00
Total 141586:						7,649.25
10/09/2025	141587	RESCO	Minor Stock #14350	660-59593-3900	3089486	1,270.00
Total 141587:						1,270.00
10/09/2025	141588	Rogers, Jessica	Humane Officer Test Fee - Rogers	100-52115-2902	09222025	25.00
Total 141588:						25.00
10/09/2025	141589	Schmidt, Daniel	PTD60GBSRWS - GE Dryer	660-29253	949021083	100.00
Total 141589:						100.00
10/09/2025	141590	Shawn Williams Creative-Social Media	Social Media Audit, Moderation Strategy	258-56700-2100	943	800.00
Total 141590:						800.00
10/09/2025	141591	Sherwin Industries Inc	Tack Pails - DPW	100-53300-3900	SS108410	110.00
10/09/2025	141591	Sherwin Industries Inc	Tack Pails - DPW	100-53300-3900	SS108172	444.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141591:						554.75
10/09/2025	141592	Stantec Consulting Inc (SCSI)	Reimbursable Printing Expenses	404-53540-2900	2460144	20,589.91
Total 141592:						20,589.91
10/09/2025	141593	Steinies Water Garden & Irrigation	Service Call / Irrigation for Rec Fields @	100-55400-2900	12185A	1,124.25
10/09/2025	141593	Steinies Water Garden & Irrigation	Service Call @ Central Park East - P&R	100-55200-2900	12207A	165.93
Total 141593:						1,290.18
10/09/2025	141594	Suettinger's Keys LLC	Single Cut Keys - P&R	100-55140-3500	124509	25.00
Total 141594:						25.00
10/09/2025	141595	Susie Q Fish Company Inc	Putting in and taking out river bouys - Re	218-53540-2900	48441	800.00
Total 141595:						800.00
10/09/2025	141596	TRHS/Sister City Fund	Approved by Room Tax Commission-Sup	258-56700-2130	10072025	1,000.00
Total 141596:						1,000.00
10/09/2025	141597	Two Rivers Automotive Inc.	Belt - Rec Fields/P&R	100-55400-3900	5172-333855	23.60
Total 141597:						23.60
10/09/2025	141598	Unique Management Services Inc	Placements - September 2025 - Lib	280-55110-2130	6144926	104.85
Total 141598:						104.85
10/09/2025	141599	USA Blue Book	Lab Supplies - Wtr	650-59643-3900	INV00848552	1,541.96
Total 141599:						1,541.96
10/09/2025	141600	Wisc State Laboratory/Hygiene	Samples - PFAS	690-59820-2900	823060	440.00
10/09/2025	141600	Wisc State Laboratory/Hygiene	Flouride Samples - Wtr	650-59642-2900	821403	31.00
10/09/2025	141600	Wisc State Laboratory/Hygiene	Water Micro Certification	650-59642-2900	30037984	391.00



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141600:						862.00
10/09/2025	141601	Wisconsin Public Service	1423 RIVER PL-WARM BLDG	100-55200-2220	0401271669-12; 09/23	17.88
10/09/2025	141601	Wisconsin Public Service	2122 Monroe Street - Fire Dept	100-52200-2220	0401271669-03;09/19	62.45
10/09/2025	141601	Wisconsin Public Service	1221 17TH STREET-BRIDGE BLDG	100-53341-2220	0401271669-30; 09/26	16.21
10/09/2025	141601	Wisconsin Public Service	1520 17th St	100-55140-2220	0401271669-04; 09/26	68.56
10/09/2025	141601	Wisconsin Public Service	1801 26TH STREET - CEMETERY	100-54910-2220	0401271669-05; 09/26	16.21
10/09/2025	141601	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-07; 09/26	16.21
10/09/2025	141601	Wisconsin Public Service	2909 Adams Street	100-55200-2220	0401271669-14; 09/26	16.21
10/09/2025	141601	Wisconsin Public Service	0401271669-32 / 1401A Lake Street - Hi	650-59626-2220	0401271669-34; 09/26	1.97
Total 141601:						215.70
10/16/2025	141602	Airgas USA LLC	Cylinder Rental - WWTP	690-59833-2900	5519241073	444.60
Total 141602:						444.60
10/16/2025	141603	All Seasons Outdoor Power & Marine	Snowblower - Library	280-55110-2410	10132025-1	779.00
Total 141603:						779.00
10/16/2025	141604	Amazon Business - Debit Memo	Supplies-Electric	660-59588-3900	1D4V-NNVW-MDR7	49.26
10/16/2025	141604	Amazon Business - Debit Memo	Supplies-Police	100-52100-3900	1WFF-7W6L-HXTR	64.07
10/16/2025	141604	Amazon Business - Debit Memo	Supplies-Sr. Center	100-54150-3900	1CCQ-6PRC-47LG	11.99
10/16/2025	141604	Amazon Business - Debit Memo	Parks-P&R	100-55200-3900	1QX6-V7RQ-1W63	318.12
10/16/2025	141604	Amazon Business - Debit Memo	Supplies-Fire	270-52300-2100	1JWC-QLPC-JCYR	2,227.88
10/16/2025	141604	Amazon Business - Debit Memo	Credit Memo-WTR	650-59642-3900	CM-1LMR-9V96-Q3L4	9.00-
10/16/2025	141604	Amazon Business - Debit Memo	Supplies-Fire	270-52300-2100	13X1-9MVF-41YX	2,260.45
10/16/2025	141604	Amazon Business - Debit Memo	Supplies-Fire	270-52300-2100	CM-1GG9-P3C6-T7CF	1,899.00-
Total 141604:						3,023.77
10/16/2025	141605	Amazon Business - Debit Memo	Staples-City Hall	100-51410-3100	1HQV-79D3-3TTN	72.57
Total 141605:						72.57
10/16/2025	141606	Ball Auto & Truck Parts Inc	Filter - WWTP	690-59833-3900	387591	52.99
10/16/2025	141606	Ball Auto & Truck Parts Inc	15W40 - WWTP	690-59833-3900	387610	17.29

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141606:						70.28
10/16/2025	141607	Border States Industries Inc	USI-USRC-001 REX CLMP/HOT TAILS-	660-59588-3900	931222544	666.42
Total 141607:						666.42
10/16/2025	141608	Complete Office of Wisconsin	Supplies - Kevin(CH)	100-51600-3500	988589	261.70
Total 141608:						261.70
10/16/2025	141609	Core & Main LP	36" Hydrant Wrench-WTR	650-59677-3900	X695059	110.01
Total 141609:						110.01
10/16/2025	141610	Cretton Enterprises Inc	Park Services - P&R Parks	100-55200-2900	13070	2,555.00
Total 141610:						2,555.00
10/16/2025	141611	Dinges Partners Group LLC	Test gas-FD	100-52210-2410	77191	362.07
Total 141611:						362.07
10/16/2025	141612	DOA/Division of Energy	Refund of Energy Assistance Funds - 90	660-21130	5877-13	45.03
10/16/2025	141612	DOA/Division of Energy	Refund of Energy Assistance Funds - 25	660-21130	5228-08	84.81
10/16/2025	141612	DOA/Division of Energy	Refund of Energy Assistance Funds - 18	660-21130	2564-19	27.53
10/16/2025	141612	DOA/Division of Energy	Refund of Energy Assistance Funds - 24	650-21130	4775-06	144.27
Total 141612:						301.64
10/16/2025	141613	E F Becker & Sons Inc	Fencing for CellTower-18th & Hawthorne	457-53300-8170	09302025	11,675.65
Total 141613:						11,675.65
10/16/2025	141614	EMS Logik / NarcBox / Station Stok	Subscription 10/07/25-10/31/26	270-52300-2100	36704	1,170.00
Total 141614:						1,170.00
10/16/2025	141615	Essential Sewer and Water Services LLC	1st - 2-2025 Lateral Replacement	690-19107	C-10 P.O.00331423	133,352.45

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141615:						133,352.45
10/16/2025	141616	Frank's Radio Service Inc.	Radio Service Agreement / Oct 2025 - P	100-52100-2441	128289	144.24
Total 141616:						144.24
10/16/2025	141617	Hubbartt Electric Inc	Labor/Material to install undgrnd/control	454-55400-8860	25685C	1,600.00
Total 141617:						1,600.00
10/16/2025	141618	InfoSend Inc. - Debit Memo	Utility Bill Mailing - September 2025	690-59840-3110	296348	3,385.07
Total 141618:						3,385.07
10/16/2025	141619	James Leasing LLC	Contract JL-15989-01 Coverage 10/06/2	100-54150-2900	23888	149.10
Total 141619:						149.10
10/16/2025	141620	Klein's Hardware Hank	3IN1 Oil - DPW	100-53200-3900	88892	10.98
10/16/2025	141620	Klein's Hardware Hank	88343-Clamp-P&R	100-55200-3900	S10032025	170.94
Total 141620:						181.92
10/16/2025	141621	Lawson Products	Plow bolts, Paint, Hyd Fittings, Misc - DP	100-53200-3900	9312884851	1,115.21
Total 141621:						1,115.21
10/16/2025	141622	Liska, Mark & Jessica	Credit Balance Refund for 3201 Sandy R	680-21130	8612-00	66.14
Total 141622:						66.14
10/16/2025	141623	Manitowoc Apts LLC	Credit Balance Refund for 1523 16th St #	660-21130	2949-12	26.67
Total 141623:						26.67
10/16/2025	141624	Manitowoc Co Treasurer	September 2025 Jail & Driver Improvem	100-21125	SEPTEMBER 2025	825.00
Total 141624:						825.00
10/16/2025	141625	Manitowoc County Clerk of Courts	Payment from Chue P. Lor - Citation BN2	100-16000	BN203144-4	200.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141625:						200.50
10/16/2025	141626	Manitowoc Disposal Inc	Refuse - 9/28/2025 to 10/11/2025	640-53620-2900	09282025-10112025	18,485.89
Total 141626:						18,485.89
10/16/2025	141627	Manitowoc Trophy	Thank you for sponsoring signage - REC	100-23160	49186	36.00
10/16/2025	141627	Manitowoc Trophy	2025 Horseshoe League Champions - R	100-55300-3900	49193	305.50
10/16/2025	141627	Manitowoc Trophy	Signage/David Allen Gilbert - REC	100-23158	49227	37.50
Total 141627:						379.00
10/16/2025	141628	McMahon Associates Inc	Ph8-08032025/08302025-SBH Stormwat	290-56700-2900	940700	178.00
Total 141628:						178.00
10/16/2025	141629	Miller Implement Co Inc	Tooth/Grinder - DPW	100-16120	258808	159.40
10/16/2025	141629	Miller Implement Co Inc	Outer Air Filters - DPW	100-16120	257722	284.31
10/16/2025	141629	Miller Implement Co Inc	Credit Memo for 2 Outer Air Filters	100-16120	CM-258215	189.54-
Total 141629:						254.17
10/16/2025	141630	Niemann Ace Hardware	Leaf Rakes - DPW	640-53625-3900	68122-833	344.77
Total 141630:						344.77
10/16/2025	141631	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	526447	2,647.22
Total 141631:						2,647.22
10/16/2025	141632	OpenPoint LLC	OpenPoint Subscription - September 202	660-59923-2403	1815	1,960.00
Total 141632:						1,960.00
10/16/2025	141633	Ozarowicz, Alan & Diana	Credit Balance Refund for 916 Bellevue	660-21130	5924-36	12.27
Total 141633:						12.27
10/16/2025	141634	Parkitecture & Planning LLC	Two Rivers Neshotah Wayfinding-Rec	454-55400-8990	1-25.040	4,250.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141634:						4,250.00
10/16/2025	141635	Premium Waters Inc	Lab Water - WWTP	690-59820-2900	391412756	142.99
Total 141635:						142.99
10/16/2025	141636	Quarles & Brady LLP	910047.00102-Bond Counsel - Safe Drin	650-19107	6921548	12,300.00
10/16/2025	141636	Quarles & Brady LLP	910047.00098-Bond Counsel - Safe Drin	650-19107	6921549	16,845.00
Total 141636:						29,145.00
10/16/2025	141637	RESCO	Main Stock #12815-PO#51197	660-19154	3090489	536.25
10/16/2025	141637	RESCO	Main Stock #18220/12800/18240-PO#51	660-19154	3090623	6,559.86
Total 141637:						7,096.11
10/16/2025	141638	SEERA Focus on Energy	Focus Program - 9/30/2025	660-29253	SEPTEMBER 2025	183.91
Total 141638:						183.91
10/16/2025	141639	Seiler Instrument & Mfg Co Inc	Catalyst on Demand/10-Hr Pack - WTR	650-59675-3900	INV59002	280.80
Total 141639:						280.80
10/16/2025	141640	State of Wisconsin	September 2025 Penalty Surcharges &	100-21125	SEPTEMBER 2025	2,437.41
Total 141640:						2,437.41
10/16/2025	141641	Stitches By Design LLC	Sewing/Embroider TR Utilities Lineman L	660-59930-2900	3182	132.00
Total 141641:						132.00
10/16/2025	141642	Town & Country Engineering Inc.	2026 SDW & CWF Loan Assistance - DP	650-19107	28805	1,060.00
10/16/2025	141642	Town & Country Engineering Inc.	Sewer Use Rate Study	650-19107	28804	422.50
10/16/2025	141642	Town & Country Engineering Inc.	2025 SDW & CWF Loan Assistance - DP	650-19107	28803	415.00
10/16/2025	141642	Town & Country Engineering Inc.	2024 SDW & CWF Loan Assistance-DP	690-19107	28802	480.00
Total 141642:						2,377.50
10/16/2025	141643	Two Rivers 1 LLC	Credit Balance due to overpayment for 2	660-21130	1459-10	74.90

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141643:						74.90
10/16/2025	141644	Two Rivers Automotive Inc.	Supplies - Fire	100-52210-2410	5172-334445	52.13
10/16/2025	141644	Two Rivers Automotive Inc.	Supplies - Fire	100-52210-2410	5172-334446	17.92
Total 141644:						70.05
10/16/2025	141645	Two Rivers Clothing Co	Street Marker Logos/Red Circle Stickers	100-53320-8170	10152025	180.00
Total 141645:						180.00
10/16/2025	141646	Uniform Shoppe	Clothing - Menges FD	100-52200-3850	11574	118.50
Total 141646:						118.50
10/16/2025	141647	Village of Mishicot Treasurer	September 2025 Municipal Court Forfeitu	100-21125	SEPTEMBER 2025	596.78
Total 141647:						596.78
10/16/2025	141648	Weinstock, Kathleen	Reduced Citation #74808HJNBS/Receipt	100-21125	74808HJNBS	56.70
Total 141648:						56.70
10/16/2025	141649	West & Dunn LLC	Legal Services - CM	100-51340-2120	19386	7,486.00
Total 141649:						7,486.00
10/16/2025	141650	WOMT	WLKN-FM - Rec	100-54150-3220	1506-0011K-0000	150.00
Total 141650:						150.00
10/16/2025	141651	Yungerman, Jo	Supplies for concession Supplies - Senio	250-55150-3900	1006-1013	87.51
Total 141651:						87.51
10/16/2025	141652	Zoro Tools Inc.	Hose Bibs-WTR	650-59664-2900	INV16771601	115.40
Total 141652:						115.40
10/23/2025	141653	Aurora Medical Group	Occupational Health Services	100-52120-2152	133001	874.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141653:						874.50
10/23/2025	141654	Aurora Medical Group	Occupational Health Services	660-59923-2902	440085	130.00
Total 141654:						130.00
10/23/2025	141655	B&M Technical Services Inc	Flow Meter Calibration - WWTP	690-59833-2900	13257	830.00
Total 141655:						830.00
10/23/2025	141656	Brooks tractor Inc	Tie Rods - Cemetary	100-16120	D37074	2,087.79
Total 141656:						2,087.79
10/23/2025	141657	City Of Manitowoc	Maritime Metro Transit - Sept 2025 Bus	250-23103	0580527	30.00
Total 141657:						30.00
10/23/2025	141658	City of Two Rivers	Garbage Stickers - Library	640-46310	10172025	147.00
Total 141658:						147.00
10/23/2025	141659	Coban Technologies Inc.	Equipment Repairs - PD	100-52100-2450	60058	153.00
Total 141659:						153.00
10/23/2025	141660	Dept of Administration	Public Benefit Fees FY26 Q1	660-29253	505-0000105508	12,611.17
Total 141660:						12,611.17
10/23/2025	141661	EXXONMOBIL ***DEBIT MEMO***	Gasoline-269-Sr. Center	250-55150-3900	107979154	8,188.08
Total 141661:						8,188.08
10/23/2025	141662	Frontier	Telephone - Water 920-793-3381	650-59661-2200	1220992-5; 5741; 10/13	102.51
Total 141662:						102.51
10/23/2025	141663	Gannett Wisconsin LocaliQ	Media Billing/Community Development -	291-56700-2910	0007312545	350.11

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141663:						350.11
10/23/2025	141664	Hubbart Electric Inc	Rec Fields Capital - P&R	454-55400-8860	25751C	463.00
10/23/2025	141664	Hubbart Electric Inc	Material to install/wire for metering equip	650-59642-2900	25750C	1,959.31
Total 141664:						2,422.31
10/23/2025	141665	IDEXX Distribution Inc.	Gamma Irrad Coli / Vessels - Wtr	650-59642-3900	3185733311	1,690.43
Total 141665:						1,690.43
10/23/2025	141666	Klein's Hardware Hank	Trash Bags - Fire	100-52200-3500	89771	26.99
Total 141666:						26.99
10/23/2025	141667	Mammoth Construction LLC	Repair water main break @ Hwy 42 - WT	650-59673-2900	2253	1,972.00
Total 141667:						1,972.00
10/23/2025	141668	Manitowoc Co Public Works	Oct-Dec 2025 BadgerNet Circuit - PD	100-52100-2203	455TIME-18851-T	465.00
Total 141668:						465.00
10/23/2025	141669	Manitowoc Co Solid Waste	1303511-09/29/25 Services	640-53620-2900	1307445	63.93
10/23/2025	141669	Manitowoc Co Solid Waste	1305131-09/12/25 Services	680-59710-2900	29853	4,006.70
10/23/2025	141669	Manitowoc Co Solid Waste	1307581-09/30/25 Services	640-53620-2900	29850	11,041.90
Total 141669:						15,112.53
10/23/2025	141670	Manitowoc Disposal Inc	Dumpster - P&R	640-53620-2900	100959	357.50
Total 141670:						357.50
10/23/2025	141671	Manitowoc Trophy	Name Plate-Jeff Sachse	291-56700-3100	49239	11.00
10/23/2025	141671	Manitowoc Trophy	Signage/Dr Robert & Terry Gahl/other bu	100-23158	49252	137.00
10/23/2025	141671	Manitowoc Trophy	Name Plaques-City Hall Contest Photos	100-51600-3500	49257	134.40
Total 141671:						282.40
10/23/2025	141672	Milkweed Ventures LLC	CIAC Reimbursement	660-29252	1415-16	530.03



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141672:						530.03
10/23/2025	141673	Minnesota Life Insurance Co	Life Insurance Premium - October 2025	100-21531	NOVEMBER 2025	4,265.84
Total 141673:						4,265.84
10/23/2025	141674	Northeast Asphalt Inc.	Asphalt-DPW	100-53300-3900	30-00032810	360.25
Total 141674:						360.25
10/23/2025	141675	POMP'S TIRE SERIVE INC	TIRES 12.5/80-18/14 Galaxy Hulk L5 G2	100-16120	40088712	908.62
Total 141675:						908.62
10/23/2025	141676	Rysticken, Emilee Clair	Credit Balance Refund-1200 Washington	660-21130	5586-15	244.14
Total 141676:						244.14
10/23/2025	141677	Schaus Mechanical	Install New Boiler Control- WTR	650-19107	SD15675	5,392.00
Total 141677:						5,392.00
10/23/2025	141678	Speedy Clean Drain & Sewer	Televiser Sewer 2800 Blk 34th St	690-59831-2900	89559	1,260.00
Total 141678:						1,260.00
10/23/2025	141679	Strand Associates Inc	WSSAP Water Regulations through 09-3	650-19107	0230093	5,315.00
Total 141679:						5,315.00
10/23/2025	141680	Stubbe, Tori	Instructor for Zumba class on Wednesda	100-55300-2900	07092025-08132025	180.00
Total 141680:						180.00
10/23/2025	141681	Symbol Arts LLC	Clothing-PD	100-52115-3850	0545163	629.70
10/23/2025	141681	Symbol Arts LLC	Patch - PD	100-52115-3850	0543420	2,192.50
10/23/2025	141681	Symbol Arts LLC	Patch / Cadet - PD	100-52115-3850	0545404	151.60
Total 141681:						2,973.80

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/23/2025	141682	Tillmann Wholesale Growers	Freight Charges - P&R	100-23158	297764	4,200.00
10/23/2025	141682	Tillmann Wholesale Growers	Capital - P&R	454-55400-8860	297763	2,885.00
10/23/2025	141682	Tillmann Wholesale Growers	Urban Forestry - P&R	260-55210-2900	297762	2,825.00
Total 141682:						9,910.00
10/23/2025	141683	Tri City Glass and Door	Labor/Services - P&R	100-55200-2900	103102069	445.00
Total 141683:						445.00
10/23/2025	141684	Two Rivers Historical Society	October 2025 Monthly Support Pymt	258-56700-2910	OCTOBER 2025	250.00
Total 141684:						250.00
10/23/2025	141685	Uniform Shoppe	Unifrom Allowance - PD	100-52100-3850	11363	114.00
Total 141685:						114.00
10/23/2025	141686	UW - Milwaukee	Capital-Stewardship Project-P&R	454-55400-8860	CIV-00029479	3,941.00
Total 141686:						3,941.00
10/23/2025	141687	Wisc Dept Of Revenue-DEBITMEMO	Sales Tax September 2025	640-29410	0-285-633-248	30,997.01
Total 141687:						30,997.01
10/23/2025	141688	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	10162025	24.00
Total 141688:						24.00
10/23/2025	141689	Wisconsin Retirement System	2025 Contributions-September	100-21520	SEPTEMBER 2025	142,962.74
Total 141689:						142,962.74
10/23/2025	141690	WPPI - Debit Memo	Sept 2025 Purchased Power	660-59902-2900	25-92025	617,409.84
Total 141690:						617,409.84
10/28/2025	141691	USBank - Debit Memo	Credit Card Usage - SEPTEMBER 2025/	100-16000	STATEMENT DATED 10-6-	48,283.55

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141691:						48,283.55
10/30/2025	141692	4 K'S PEST CONTROL LLC	General Pest Control - Library	280-55110-2410	10242025	55.00
Total 141692:						55.00
10/30/2025	141693	Amazon Business - Debit Memo	Office Supplies-Sr. Center	100-54150-3100	1PTK-VNLD-HDCV	336.34
10/30/2025	141693	Amazon Business - Debit Memo	Cell Phone Case-Casebeer-WWTP	690-59820-2900	1C6T-LVQG-MDWN	34.99
10/30/2025	141693	Amazon Business - Debit Memo	Gx160 Carburetor - DPW	100-16120	11JF-KVF4-LTTM	18.87
Total 141693:						390.20
10/30/2025	141694	Amazon Business - Debit Memo	Chainsaw Chain-Cem	100-54910-3900	1C1M-MQQL-VGL3	866.33
10/30/2025	141694	Amazon Business - Debit Memo	Relay	100-16120	13D1-XMGF-RTVT	81.37
Total 141694:						947.70
10/30/2025	141695	Aring Equipment Exchange	Supplies for Edge	100-16120	918242	1,677.68
Total 141695:						1,677.68
10/30/2025	141696	Badgerland Aggregates LLC	Road Sand - DPW	100-16120	18339	418.75
Total 141696:						418.75
10/30/2025	141697	Blackburn Mfg Co	Red & Clear Locate Flags - Elec	660-59584-3900	IN0017755	271.78
Total 141697:						271.78
10/30/2025	141698	Brooks Tractor Inc	36" HD PNG Auger Bit-Street Auger for S	100-23158	C00606	1,750.00
Total 141698:						1,750.00
10/30/2025	141699	Carron Net Company Inc	Restitution/Court Case QC-15807 (Recei	100-21125	24-04734-15807	629.32
10/30/2025	141699	Carron Net Company Inc	Restitution/Court Case QC-15808 (Recei	100-21125	24-04606-15808	234.08
Total 141699:						863.40
10/30/2025	141700	Cathy Hendricks	Slow Flow Yoga - 9/15/25-10/27/25	100-55300-2900	091525-102725	875.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141700:						875.00
10/30/2025	141701	Center Point Large Print	ALP - Library	280-55111-3430	2200116	47.94
10/30/2025	141701	Center Point Large Print	ALP - Library	280-55111-3430	2201891	175.59
Total 141701:						223.53
10/30/2025	141702	Charter Communications	Service 10/19/25-11/18/25 - Sr. Cntr	100-54150-2900	171242001101425	100.97
Total 141702:						100.97
10/30/2025	141703	Contemporary Energy Solutions	Energy Efficiency at Kahlenburg Industrie	660-29253	1023LED	955.00
Total 141703:						955.00
10/30/2025	141704	Delta Dental of Wisconsin	Dental Insurance for November 2025	100-21532	2442570	6,276.21
Total 141704:						6,276.21
10/30/2025	141705	Directional Drilling Services of WI Inc	Bore 2"/2.5" Conduit / Install transformer	660-19107	2438	16,456.80
10/30/2025	141705	Directional Drilling Services of WI Inc	Bore 2"Conduit / Install ground sleeves-3	660-19107	2441	4,015.00
Total 141705:						20,471.80
10/30/2025	141706	Drydon Equipment A DXP Co	Amiad Filter	650-59643-3900	000373521	4,620.19
Total 141706:						4,620.19
10/30/2025	141707	Fastenal	White Marking Locate Paint - ELECTRIC	660-59584-3900	WIMAN319791	129.31
Total 141707:						129.31
10/30/2025	141708	Ferry, Lynn	Energy Star - Refrigerator	660-29253	GRSS2352AF3	50.00
Total 141708:						50.00
10/30/2025	141709	Forster, Maria	Translation Services No Shows 101525 -	100-21125	NS10152025	42.00
Total 141709:						42.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/30/2025	141710	GFL Environmental Services USA LLC	Grit Dump - WWTP	690-59820-2900	U30000201420	309.50
Total 141710:						309.50
10/30/2025	141711	Hall Signs	White HIP Vinyl - DPW	100-16120	149286	1,530.00
Total 141711:						1,530.00
10/30/2025	141712	Hawkins Inc	Azone-15, Ortho, Flouride - WTR	650-59641-3910	7235300	5,374.65
Total 141712:						5,374.65
10/30/2025	141713	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55300-3100	1619967	1,590.72
10/30/2025	141713	James Imaging Systems Inc.	Contract RI13706-01 - Coverage Period	100-53100-3100	1619790	713.03
10/30/2025	141713	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-55300-3100	1619789	157.94
Total 141713:						2,461.69
10/30/2025	141714	Klein's Hardware Hank	Clamp 2 1/2-4 1/2" - WTR	650-59643-3900	89474	26.94
10/30/2025	141714	Klein's Hardware Hank	Aerator Key - WTR	650-19394	89520	15.99
Total 141714:						42.93
10/30/2025	141715	Mammoth Construction LLC	Repairs on Sewer @2833 34th Street	690-59831-2900	2266	7,916.75
10/30/2025	141715	Mammoth Construction LLC	Repairs on Sewer @2815 34th Street	690-59831-2900	2267	4,113.75
Total 141715:						12,030.50
10/30/2025	141716	Manitowoc Disposal Inc	Refuse - 10/12/2025 to 10/25/2025	640-53620-2900	10122025-10252025	18,485.89
Total 141716:						18,485.89
10/30/2025	141717	Manitowoc Engraving Inc	Envelopes - Finance	100-51510-3100	33027	900.00
Total 141717:						900.00
10/30/2025	141718	McClone	New Commercial Package Eff 10/01/25	100-16310	15158	177,318.00
Total 141718:						177,318.00
10/30/2025	141719	McMahon Associates Inc	Phase 10-Eggers Pond Ecological Serv	680-59750-2900	940825	1,491.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141719:						1,491.25
10/30/2025	141720	Meinnert, Ben	Travel-PD	100-52100-3300	10302025	269.76
Total 141720:						269.76
10/30/2025	141721	Mid-American Research Chemical	Supplies - Parks	100-55200-3900	0861760-IN	1,173.87
Total 141721:						1,173.87
10/30/2025	141722	Northern Lake Service Inc	Lab Sample Analysis - WWTP	690-59820-2900	2518654	800.30
10/30/2025	141722	Northern Lake Service Inc	Lab Sample Analysis - WWTP	690-59820-2900	2518952	605.00
Total 141722:						1,405.30
10/30/2025	141723	Pier & Waterfront Solutions LLC	Annual removal of dock - Washington Pa	218-53540-2900	10389	945.00
10/30/2025	141723	Pier & Waterfront Solutions LLC	Annual Removal of Kayak Launch/Vets P	218-53540-2900	10414	645.00
Total 141723:						1,590.00
10/30/2025	141724	Quadient Finance USA Inc.	Lease N21011263 Coverage 08/02/25 to	100-51900-5310	Q2040748	489.03
Total 141724:						489.03
10/30/2025	141725	R&J Fricke Inc	6 Bag Concrete - 34th/Glenwood - 39033	100-16120	17937	3,842.25
10/30/2025	141725	R&J Fricke Inc	9 Bag Concrete - 25th/Forest - 78997	100-16120	17935	765.00
10/30/2025	141725	R&J Fricke Inc	6 Bag Concrete - 18th/Garfield - 79015	100-16120	17936	1,445.25
Total 141725:						6,052.50
10/30/2025	141726	Reliant Fire Apparatus Inc	Seat Belt - 3Point w 14" C2 Bkl - FD	100-52210-2410	INV-WI-4532	269.62
Total 141726:						269.62
10/30/2025	141727	RESCO	CTs - Electric	660-19395	3092083	1,699.16
Total 141727:						1,699.16
10/30/2025	141728	Sabel Mechancial LLC	Sludge Hauling - WWTP	690-59820-2900	250977	34,155.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 141728:						34,155.00
10/30/2025	141729	Schaus Mechanical	SS 2"x4" Nipple - WWTP	690-59834-3900	51968	76.67
10/30/2025	141729	Schaus Mechanical	Maintenance - Library	280-55110-2410	SD15749	615.00
Total 141729:						691.67
10/30/2025	141730	Storm the Lawn Pro LLC	Treatment #4 TR Central Park - Rec	100-55200-2900	533203	112.04
10/30/2025	141730	Storm the Lawn Pro LLC	Treatment #4 TR City Hall - Rec	100-55200-2900	533204	114.13
Total 141730:						226.17
10/30/2025	141731	Thuermer Law Office	Municipal Prosecuting - October 2025	100-51340-2121	10312025	1,705.00
Total 141731:						1,705.00
10/30/2025	141732	Uniform Shoppe	Clothing - Rief PD	100-52115-3852	2415	723.55
10/30/2025	141732	Uniform Shoppe	Clothing - Rief PD	100-52115-3852	2520	18.00
10/30/2025	141732	Uniform Shoppe	Clothing - Daley PD	100-52115-3852	4222	859.55
10/30/2025	141732	Uniform Shoppe	Clothing - Henseler PD	100-52115-3852	5129	281.00
10/30/2025	141732	Uniform Shoppe	Clothing - Stonebraker PD	100-52115-3852	5143	64.95
10/30/2025	141732	Uniform Shoppe	Clothing - Rief PD	100-52115-3852	5937	37.90
10/30/2025	141732	Uniform Shoppe	Clothing - Tome FD	100-52200-3850	4588	304.95
10/30/2025	141732	Uniform Shoppe	Clothing - Staudinger FD	100-52200-3850	4611	181.00
10/30/2025	141732	Uniform Shoppe	Clothing - Barbier FD	100-52200-3850	5912	11.00
10/30/2025	141732	Uniform Shoppe	Clothing - Staudinger FD	100-52200-3850	5913	399.95
10/30/2025	141732	Uniform Shoppe	Clothing - Decker FD	100-52200-3850	7002	91.90
10/30/2025	141732	Uniform Shoppe	Clothing - Krajnik FD	100-52200-3850	7003	35.95
10/30/2025	141732	Uniform Shoppe	Clothing - Barbier FD	100-52200-3850	7007	227.75
10/30/2025	141732	Uniform Shoppe	Clothing - Bulk Shirts - FD	100-52200-3850	7113	1,869.85
10/30/2025	141732	Uniform Shoppe	Clothing - Manis FD	100-52200-3850	8603	95.95
10/30/2025	141732	Uniform Shoppe	Clothing - Decker FD	100-52200-3850	10274	60.00
10/30/2025	141732	Uniform Shoppe	Clothing - Murack FD	100-52200-3850	11243	99.95
Total 141732:						5,363.20
10/30/2025	141733	WCA/Group Health Trust	2025 November Health Premiums-Retire	100-16300	0018740480	199,421.28
Total 141733:						199,421.28

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
10/30/2025	141734	Wells Fargo Vendor Financial Services L	Monthly Lease Payment for Bobcat Toolc	457-53300-8160	5036272423	1,268.82
Total 141734:						1,268.82
10/30/2025	141735	Wisconsin Public Service	1145 HARBOR STREET-PAVILLION	100-55200-2220	0401271669-42; 10/16	17.16
10/30/2025	141735	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09; 10/16	46.80
10/30/2025	141735	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-01; 10/16	16.21
10/30/2025	141735	Wisconsin Public Service	1001 Adams Street - Library	280-55110-2220	0401271669-23; 10/16	511.58
10/30/2025	141735	Wisconsin Public Service	1423 RIVER PL-WARM BLDG	100-55200-2220	0401271669-12;10/22	33.71
10/30/2025	141735	Wisconsin Public Service	1403 LAKE STREET - GENERATOR	660-59588-2220	0101271669-38; 10/20	16.77
10/30/2025	141735	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;10/23	446.92
10/30/2025	141735	Wisconsin Public Service	1717 E PARK STREET	100-51600-2220	0401271669-24 10/23	100.73
Total 141735:						1,189.88
10/30/2025	141736	Zarnoth Brush Works Inc	Gutter Brooms - DPW	100-16120	0203807-IN	1,818.00
Total 141736:						1,818.00
10/30/2025	141737	Zoro Tools Inc.	1/4" Speed Control Valve - Wtr	650-59643-3900	INV17438559	106.62
10/30/2025	141737	Zoro Tools Inc.	3/4" T-557 Self Draining VB - Wtr	650-59664-2900	INV17445952	134.82
10/30/2025	141737	Zoro Tools Inc.	3/4" T-557 Self Draining VB - Wtr	650-59664-2900	INV17445954	134.85
Total 141737:						376.29
Grand Totals:						2,222,607.06



## CITY OF TWO RIVERS

## ORDINANCE

**An Ordinance to amend Section 4-1-6 of the Municipal Code of the City of Two Rivers, Wisconsin, regulating snow and ice removal, based on the recommendation of the City Manager and Public Works Director:**

The Council of the City of Two Rivers, Wisconsin, ordains as follows:

**SECTION 1.** Subsection 4-1-6 of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby amended as follows:

- A. The owner of every building, lot or part of a lot within the city, ~~fronting upon~~ **adjacent to** a public sidewalk shall remove or cause to be removed all snow and ice from such sidewalk within **a reasonable time after 24 hours** ~~from the time when~~ the snow ceases to fall. **Within 24 hours shall be presumed reasonable for the purposes of this section.**
- B. Such responsibility for snow and ice removal shall include, in the case of corner lots, the sidewalk segments (typically ramps) located beyond the intersection of the sidewalks on which the property fronts and extending from said sidewalk to a point where such segments meet the street gutter (base of ramp if such segment is a ramp, face of curb if such segment is not a ramp).
- C. If such snow or ice is not removed, the city manager, **public works director**, ~~or~~ city engineer, **or an employee or designee of the same**, may cause such to be removed. The city shall bill the cost of such removal to the property owner and, if said bill is not paid by the property owner, shall insert such cost in the tax roll as a special tax and lien against the premises.
- D. The cost of such removal shall include ~~the~~ **all of the** city's reasonable costs, **including but not limited to**, costs for establishing an incident report/file for the violation, for site inspection and documentation of the violation, and for producing and mailing the related billing, in addition to the labor, equipment, and material costs incurred in clearing the sidewalk of snow and/or ice. **The costs shall be presumed reasonable if charged at a rate per linear foot of sidewalk cleared as indicated within the License, permit and other**

**fees table in Section 1-2-1 of the Municipal Code (of \$1.25). Additional costs may be charged if justifications for such costs are included in the documentation of the violation.**

- E. For the second and any subsequent violations of this section within any November 1 through April 30 period, the owner of said property may be subject to a forfeiture of \$150.00 plus court costs, in addition to any other costs billed by the city ~~billing for snow and ice removal by the city.~~
- F. The police chief, **city engineer, public works director, or any employee or designee thereof**, may enforce this section.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this \_\_\_\_ day of \_\_\_\_\_, 2025.

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Scott Stechmesser  
President, City Council

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Kyle Kordell  
City Manager

Attest:

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Amanda Baryenbruch, City Clerk

Approved as to form and legality:

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Sean P. Griffin  
City Attorney

**Sec. 1-2-1. License, permit and other fees established.**

License, permit and other fees shall be as follows:

Code Section	License/Permit	Fee
2-5-1	Application for zoning map change	\$350.00
2-5-1	Application for conditional use permit, planned unit development, recreational vehicle court, drive-in business, plan review, zoning code variance request or comprehensive plan amendment	\$350.00
2-5-1	Zoning code text amendment	\$150.00
2-5-1	Request for vacating street or alley	\$350.00
2-5-1	Proposal for land division or redivision requiring a plat or survey	\$10.00/lot; minimum \$30.00
3-1-2; 3-1-4 thru 3-1-11	Fire prevention	\$100.00
3-1-3	Bonfires and outdoor fires permit	\$25.00
3-1-5	Vehicle fee—Command vehicle	\$90.00/hour
3-1-5	Personnel cost (per ½ hour)	Actual personnel cost
3-1-5	Administrative fee	\$20.00
3-1-5	Incineration/disposal fee	\$75.00
3-1-5	Materials fee	Actual
3-1-5	Miscellaneous fee	Actual
3-1-12	Fire suppression fee—Class A or B foam	\$100.00
3-1-12	Training fees—CPR class per person (four hours)	\$45.00
3-1-12	Training fees—CPR/first aid (eight-hour class)	\$55.00
3-1-12	Fire extinguisher training (per class)	\$100.00
	<u>Tactical emergency medical service fee</u>	<u>\$150.00</u>
	<u>Paramedic intercept level 1</u>	<u>\$275.00</u>
	<u>Paramedic intercept level 2</u>	<u>\$325.00</u>
3-2-1	Emergency vehicle	See below
3-2-1	BLS emergency—resident	\$1300.00
3-2-1	BLS emergency—non-resident	\$1600.00
3-2-1	ALS 1 emergency—resident	\$1400.00
3-2-1	ALS 1 emergency—non-resident	\$1700.00
3-2-1	ALS 2 emergency—resident	\$1600.00
3-2-1	ALS 2 emergency—non-resident	\$1900.00
3-2-1	Specialty care transport (SCT)—resident	\$2000.00
3-2-1	Specialty care transport (SCT)—non-resident	\$2300.00
3-2-1	Third-party ALS assist	\$250.00
3-2-1	Patient assessment/assist charge	\$200.00
3-2-1	On-scene medical service charge (BLS)—resident	\$500.00
3-2-1	On-scene medical service charge (BLS)—non-resident	\$600.00
3-2-1	On-scene medical service charge (ALS)—resident	\$1000.00
3-2-1	On-scene medical service charge (ALS)—non-resident	\$1200.00
3-2-1	Intercept (Level I)	\$250.00

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3-2-1	Intercept (Level II)	\$300.00
3-2-1	Additional attendant charge	Actual personnel cost
3-2-1	Wait time (½-hour increments)	\$75.00/half hour
3-2-1	Loaded mileage (all calls)	\$22.00/mile
3-2-1	Ambulance standby (TRHS football)	\$225.00 (2 on OT) \$125.00 (1 on OT)
3-2-1	Ambulance standby (private events)	\$175.00/hour
3-2-1	Ambulance standby additional time (½-hour increments)	\$87.50/half hour
3-2-1	Vehicle fee—engine	\$250.00/hour
3-2-1	Vehicle fee—command vehicle	\$90.00/hour
3-2-1	Personnel Cost (per half hour)	Actual cost
3-2-1	Administrative Fee	\$30.00
3-2-1	Incineration/disposal fee	\$100.00
3-2-1	Materials fee	Actual
3-2-1	Miscellaneous fee	Actual
3-2-1	Fire suppression fee Class A or B foam	\$100.00/gallon
3-2-1	Vehicle/Residence lockout	\$50.00
3-2-1	Bariatric charge (Pt over 350# extra attendant)	\$200.00
3-2-1	Damage to equipment fee	Actual Costs
4-1-1.B	Permit to construct, maintain or repair utilities within street right-of-way	See below
4-1-1.B	Application fee per submitted approved utility plan right-of-way	\$10.00
4-1-1.B	Boring(s)—Under street	\$75.00 + <u>\$1.25 per parallel foot.</u>
4-1-1.B	Street opening (standard street opening permit)	<del>\$80.00</del> <u>\$85.00</u>
4-1-1.B	Contractor closing road	<del>\$50.00</del> per day <u>\$60.00</u>
4-1-1.B	Sidewalk repair—Per property owner	<del>\$20.00</del> <u>25.00</u>
4-1-1.B	Street opening permit - street restoration work shall be done by the department of public works and billed to the bonded plumber or authorized public utility at a rate of time and materials	<del>\$80.00</del> <u>85.00</u>
4-1-1.B	Failure to obtain a permit prior to project start results in double the regular permit fee	
4-1-4.G	Sidewalk repair or replacement (form inspection required)	<del>\$20.00</del> <u>25.00</u>
4-1-4.G	Sidewalk installation where grade and alignment stakes are needed (staking and form inspection required)	\$50.00 + <u>\$5 for every full or partial 50-foot increment more than 100 feet.</u>
4-1-4.G	Failure to obtain a permit prior to project start <del>results in double the regular permit fee</del>	<u>Double the regular permit fee</u>
4-1-10.F(1)	Merchandise or personal property on public sidewalks or within public rights-of-way in the central business district	First or initial permit granted to any business at a specific location shall be at no cost to the applicant; subsequent

		permits shall be \$10.00 per year
5-2-5	Sewer service charges	
	<u>Tipping Fee for Harbor Dredging Sludge</u>	<u>\$20 / cubic yard</u>
5-6-24	Commercial refuse/recycling hauler—Per vehicle	<del>\$25.00</del> <u>30.00</u>
6-1-4.C(3)	Temporary beverage operator	<del>\$5.00</del> <u>\$15.00</u>
6-1-4.D	Intoxicating liquor license—Retail, "Class A"	\$500.00/year
6-1-4.D	Intoxicating liquor license—Retail, "Class B"	<del>\$275.00</del> <u>300</u> /year
	<u>Reserve Licensing Fee-Retail, Class "B"</u>	<u>\$10,000 / year</u>
	<u>Liquor License Late Fee, All Classes, After May 1</u>	<u>\$50.00</u>
	<u>Liquor License Publication Fee</u>	<u>\$20.00</u>
6-1-4.D	Fermented malt beverage license—Retail, Class "A"	\$50.00/year
6-1-4.D	Fermented malt beverage license—Retail, Class "B"	\$100.00/year
6-1-4.D	Wine license—Retail, "Class C"	\$100.00/year
6-1-4.D	Temporary Class "B" fermented malt beverage and/or "Class B" wine—Picnic license	\$10.00
6-1-4.D	Fermented malt beverage license—Wholesaler's license	\$25.00/year
6-1-4.D	Background check fee—Non-temporary retail alcohol licenses	<del>\$20.00</del> <u>35.00</u>
6-1-4.D	Background check fee—Temporary retail alcohol licenses	<del>\$0.00</del> <u>35.00</u>
6-1-10	Transfer license fee	\$10.00
6-1-14	Replacement, lost license fee	<del>\$5.00</del> <u>10.00</u>
6-1-19.D	Fermented malt beverage license—Beer garden	\$50.00/year
6-2-4	Beverage operator—one-year	<del>\$37.00</del> <u>45.00</u>
6-2-4	Beverage operator—two-year	<del>\$52.00</del> <u>60.00</u>
6-3-1	Cigarette sales	\$100.00
6-4-4.C	Direct sellers	<del>\$20.00</del> <u>35.00</u>
6-5-3	Dog license—Spayed/neutered	\$10.00
6-5-3	Dog license—Unspayed/unneutered	\$15.00
6-5-3	Multiple dog license—12 dogs or under	\$35.00
6-5-3	Multiple dog license—Each dog over 12	\$3.00
6-5-5	License late fee	\$10.00
6-5-8	Animal shelter transfer fee	\$50.00
6-5-21	Waiver permits for four to six dogs, six to ten cats or any combination thereof not to exceed ten	\$25.00
6-5-21	Waiver permits for more than six dogs, more than ten cats or combination thereof exceeding ten	\$50.00
6-5-22	Chicken and ducks license	<del>\$10.00</del> <u>15.00</u>
6-5-23	Keeping of honeybees permit	\$30.00
6-5-23	Keeping of honeybees late fee	\$5.00
6-6-6	Taxi <u>license</u>	<del>\$25.00</del> <u>50.00</u>
6-6-8.D	Taxi driver	\$20.00 + <u>background check fee.</u>
6-7-1.D	Auctions—Per day	\$15.00
6-7-1.D	Auctions—Per year	\$200.00

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<del>6-9-3.D(1)</del>	<del>Massage establishments</del>	<del>\$25.00</del>
<del>6-9-4.B(1)</del>	<del>Massage technicians=</del>	<del>\$10.00</del>
6-10-1.B	Closing-out sales—15 days	\$25.00
6-10-1.B	Closing-out sales—30 days	\$50.00
6-10-1.B	Closing-out sales—60 days	\$75.00
6-10-1.B	Closing-out sales—Fee per \$1,000.00 of inventory	\$1/M
6-10-2	Pawnbroker	\$210.00
6-10-2	Secondhand article dealer	\$27.50
6-10-2	Secondhand jewelry dealer	\$30.00
6-10-2	Secondhand article dealer—Mall or flea market	\$165.00
6-10-3.B	Farmer's market Thursday market	\$30.00
6-10-3.B	Farmer's market Saturday market	\$30.00
6-10-3.B	Farmer's market Thursday and Saturday market combo	\$50.00
6-10-3.B	Farmer's market per day	\$10.00
6-10-4.C	Block party permit	\$35.00
6-13-2	Short-term rental license—Up to Three Contacts	<del>\$150.00</del> 175.00
6-13-2	Short-term rental Each Additional Contact	<del>\$25.00</del> 35
6-13-2	Short-term rental license Late fee	\$100.00
6-14-1	Commercial Quadricycle	\$50.00
7-4-8	Terrace tree permit	No fee
7-4-15.B	Landscape/tree removal—New	\$50.00
7-4-15.E	Landscape/tree removal—Renewal	\$25.00
7-5-4	Cemetery lot—Grave space	<del>\$750.00</del> \$800.00
7-5-4	Cemetery lot—Grave space in children's section (for ages ten and younger)	\$375.00
7-5-6	Cemetery burial—Adult grave six feet or longer	\$850.00
7-5-6	Cemetery burial—Child/infant grave less than six feet (for ages ten and younger)	No charge
7-5-6	Cemetery burial—interment of cremains or amputations	\$550.00
7-5-6	Cemetery burial—Use of greens and lowering device	No charge
7-5-6	Cemetery deed exchange administrative fee	\$50.00 per transaction
7-5-13	Funeral arriving after 3:30 p.m., Monday through Friday	\$350.00
7-5-13	Grave digging—Saturday	<del>\$350.00</del> \$400.00
7-5-13	Burial—Saturday	<del>\$350.00</del> \$400.00
7-5-13	Burial — Winter	<del>No Charge</del> \$150.00
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration—Less than 6 years but more than 5 years	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration—Less than 5 years but more than 4 years	No charge

8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration—Less than 4 years but more than 3 years	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration—Less than 2 years but more than 1 year	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration—Less than 1 year	No charge
8-3-2G	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration transfer	No charge
8-3-4	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration replacement fee	\$0.00
8-9-5.B	Golf cart annual registration fee	<del>\$25.00</del> <u>35.00</u>
10-1-13.E	Driveway permit (cost of street restoration to be paid by applicant in addition to fee if necessary)	\$50.00
10-1-13.E	Parking lot fee	\$100.00
	<u>Parking spot fee</u>	<u>\$200 per year per spot.</u>
10-1-16 and 10-1-17	Towers and antennas	\$1.00 per vertical foot
10-4-4.B	Sign permit, initial installation	\$50.00
10-4-5.A	Annual sign or awning permit	\$10.00
11-1-10	Site and architectural plan review—New construction/additions/alterations/change in use	
	Building area under 10,000 square feet	\$200.00
	Building area 10,000 square feet to 50,000 square feet	\$300.00
	Building area greater than 50,000 square feet	\$400.00
11-1-10	Minor modifications and additions to previously submitted site and architectural plans, including charges or additional submittals pertaining to paving, landscaping, lighting, etc., not affecting the building envelope	\$100.00
11-1-10	There shall be no site and architectural plan review fee required for the construction of new parking lots; the permit fee for parking lot permits is addressed in section 10-1-13.E	
	Minor accessory buildings and structures	\$100.00
11-1-15	Building permit fees - permit not required for minor repairs. No permit required for repairs or minor alterations costing less than \$1,000.00, which do not change the occupancy, area, structural strength, fire protection, exits, lighting or ventilation of a building	No charge
11-1-15	Alterations and repairs (per \$1,000.00 of project cost, \$50.00 minimum)	\$10.00
11-1-15	One- and two-family dwelling and residential garages (per 1,000 cubic feet)	\$10.00
11-1-15	Multifamily (three or more) dwelling (per 1,000 cubic feet)	\$10.00

11-1-15	Business/church/school/assembly hall (Per 1,000 cubic feet)	\$10.00
11-1-15	Manufacturing/processing/storage (per 1,000 cubic feet)	\$10.00
11-1-15	Additions (same as new construction of same category)	
11-1-15	Accessory buildings and structures, pools, etc., minimum fee	\$50.00
11-1-15	Home occupation permit	\$50.00 \$350.00 CUP
11-1-15	Fuel storage tanks—Installation (per tank)	\$75.00
11-1-15	Fuel storage tanks—Removal, repairs and alterations (per tank)	\$75.00
11-1-15	HVAC (new and replacements to include, but not limited to, heating, wind, solar or fuel conversions systems, fireplaces and space heaters <del>(per unit, up to 150,000 BTU plus \$10.00 per each 50,000 BTU or fraction thereof over 150,000 BTU; [\$500.00 max])</del> )	<del>\$50.00</del> <u>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million</u>
11-1-15	HVAC distribution systems (per 100 square feet of area) (\$50.00 minimum for alterations)	<del>\$2.00</del> <u>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</u>
11-1-15	Commercial/industrial exhaust hoods and systems (per unit)	<del>\$50.00</del> <u>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million</u>
11-1-15	Wrecking <u>demolition</u> permit <del>(minimum plus \$3.00 per 1,000 cubic feet)</del>	<del>\$50.00</del> <u>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</u>
11-1-15	Moving buildings over public rights-of-way <del>(minimum plus \$2.00 per 1,000 cubic feet)</del>	<del>\$150.00</del> <u>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</u>
11-1-15	Moving accessory buildings over public rights-of-way (less than 300 square feet)	<del>\$50.00</del> <u>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</u>
11-1-15	Moving a building or portion thereof from one location to another location on the same parcel	<del>\$50.00</del> <u>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</u>
11-1-15	Early start permit—Excavating, footings and foundation	\$100.00
11-1-15	Failure to obtain a permit prior to project start results in double the regular permit fee	
11-1-15	Reinspection	\$50.00
11-1-15	Plan examination for one- and two-family residential—New	\$100.00



11-1-15	Plan examination for one- and two-family residential—addition/alterations	\$50.00
11-1-15	3+ residential—New/addition/alterations	Table 302.31-1*
11-1-15	Commercial—Addition/alterations	Table 302.31-1*
	*Table 302.31-1 on state form SBD-118 as amended from time to time	
11-1-15	In addition to the above, the applicant is responsible to pay any plan examination, building permit and inspection fees prescribed by Wis. Adm. Code for commercial, industrial and multiple-family dwellings	
11-2-10	Electrical permit fees	<u>\$7.50 per \$1,000 value under \$1 million and \$15 per \$1,000 value over \$1 million.</u>
	<del>Project cost</del>	<del>Fee</del>
	<del>\$0.00 to \$500.00</del>	<del>\$35.00</del>
	<del>\$501.00 to \$600.00</del>	<del>\$40.00</del>
	<del>\$601.00 to \$700.00</del>	<del>\$50.00</del>
	<del>\$701.00 to \$800.00</del>	<del>\$50.00</del>
	<del>\$801.00 to \$900.00</del>	<del>\$55.00</del>
	<del>\$901.00 to \$1,000.00</del>	<del>\$60.00</del>
	<del>\$1,001.00 to \$2,000.00</del>	<del>\$75.00</del>
	<del>\$2,001.00 to \$3,000.00</del>	<del>\$90.00</del>
	<del>\$3,001.00 to \$4,000.00</del>	<del>\$110.00</del>
	<del>\$4,001.00 to \$5,000.00</del>	<del>\$125.00</del>
	<del>\$5,001.00 to \$6,000.00</del>	<del>\$140.00</del>
	<del>\$6,001.00 to \$7,000.00</del>	<del>\$155.00</del>
	<del>\$7,001.00 to \$8,000.00</del>	<del>\$170.00</del>
	<del>\$8,001.00 to \$9,000.00</del>	<del>\$185.00</del>
	<del>\$9,001.00 to \$10,000.00</del>	<del>\$200.00</del>
11-2-18	<del>Project costs exceeding \$10,000.00</del>	<del>\$200.00 plus \$10.00 for each additional \$1,000.00 or part thereof (\$500.00 minimum)</del>
11-2-10	Failure to obtain a permit prior to project start results in double the regular permit fee	
11-3-6.E	Plumbing permit fees	<u>\$7.50 per \$1,000 value under \$1 million and \$15 per \$1,000 value over \$1 million.</u>
	<del>Project cost</del>	<del>Fee</del>
	<del>\$0.00 to \$500.00</del>	<del>\$35.00</del>
	<del>\$501.00 to \$600.00</del>	<del>\$40.00</del>
	<del>\$601.00 to \$700.00</del>	<del>\$45.00</del>
	<del>\$701.00 to \$800.00</del>	<del>\$50.00</del>
	<del>\$801.00 to \$900.00</del>	<del>\$55.00</del>
	<del>\$901.00 to \$1,000.00</del>	<del>\$60.00</del>
	<del>\$1,001.00 to \$2,000.00</del>	<del>\$75.00</del>

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(Supp. No. 11)

	<del>\$2,001.00 to \$3,000.00</del>	<del>\$90.00</del>
	<del>\$3,001.00 to \$4,000.00</del>	<del>\$110.00</del>
	<del>\$4,001.00 to \$5,000.00</del>	<del>\$125.00</del>
	<del>\$5,001.00 to \$6,000.00</del>	<del>\$140.00</del>
	<del>\$6,001.00 to \$7,000.00</del>	<del>\$155.00</del>
	<del>\$7,001.00 to \$8,000.00</del>	<del>\$170.00</del>
	<del>\$8,001.00 to \$9,000.00</del>	<del>\$185.00</del>
	<del>\$9,001.00 to \$10,000.00</del>	<del>\$200.00</del>
11-3-6.E	Project costs exceeding \$10,000.00	\$200.00 plus \$10.00 for each additional \$1,000.00 or part thereof (\$500.00 maximum)
11-3-6.E	Failure to obtain a permit prior to project start results in double the regular permit fee	
12-1-8.A	Plat review	<del>\$20.00</del> <u>\$25.00</u>
	Special plan commission meeting (requested by applicant and requiring plan commission action)	\$100.00
	Other fees. The council may by resolution set such other fees for licenses and permits not specifically described herein, or for the use of city property or facilities or the provision of services by the city not described herein, as it may in its discretion determine, unless an ordinance is required by applicable law	

(Amended 5-4-2020; 11-30-2020; 1-6-2020; 3-1-2021; 4-5-2021; 6-7-2021; Ord. of 2022-016, § 1, 1-17-2022; Ord. No. 2022-266, § 1, 4-4-2022; Ord. of 6-17-2022(1), eff. 1-1-2023, § 2; Ord. No. 2023-091, § 2, 5-15-2023; Ord. No. 2023-220, § 5, 12-18-2023; Ord. No. 2024-028, § 1, 2-5-2024; Ord. No. 2024-176, § 1, 9-3-2024; Ord. No. 2024-187, § 1, 9-16-2024)

## CITY OF TWO RIVERS

## ORDINANCE

**An Ordinance to Amend Chapters 1-2-1 of the Municipal Code of the City of Two Rivers, Wisconsin, Fees, based on the recommendation of the City Manager and the City Council:**

The Council of the City of Two Rivers, Wisconsin, ordains as follows:

**SECTION 1.** Subsection 1-2-1 of the Municipal Code of the City of Two Rivers, Wisconsin, is hereby amended as follows:

License, permit and other fees shall be as follows:

Code Section	License/Permit	Fee
2-5-1	Application for zoning map change	\$350.00
2-5-1	Application for conditional use permit, planned unit development, recreational vehicle court, drive-in business, plan review, zoning code variance request or comprehensive plan amendment	\$350.00
2-5-1	Zoning code text amendment	\$150.00
2-5-1	Request for vacating street or alley	\$350.00
2-5-1	Proposal for land division or redivision requiring a plat or survey	\$10.00/lot; minimum \$30.00
3-1-2; 3-1-4 thru 3-1-11	Fire prevention	\$100.00
3-1-3	Bonfires and outdoor fires permit	\$25.00
3-1-5	Vehicle fee – Command vehicle	\$90.00/hour
3-1-5	Personnel cost (per ½ hour)	Actual personnel cost
3-1-5	Administrative fee	\$20.00
3-1-5	Incineration/disposal fee	\$75.00
3-1-5	Materials fee	Actual
3-1-5	Miscellaneous fee	Actual
3-1-12	Fire suppression fee – Class A or B foam	\$100.00
3-1-12	Training fees – CPR class per person (four hours)	\$45.00
3-1-12	Training fees – CPR/first aid (eight-hour class)	\$55.00
3-1-12	Fire extinguisher training (per class)	\$100.00

	<b>Tactical emergency medical service fee</b>	<b>\$150.00</b>
	<b>Paramedic intercept level 1</b>	<b>\$275.00</b>
	<b>Paramedic intercept level 2</b>	<b>\$325.00</b>
3-2-1	Emergency vehicle	See below
3-2-1	BLS emergency – resident	\$1300.00
3-2-1	BLS emergency – non-resident	\$1600.00
3-2-1	ALS 1 emergency – resident	\$1400.00
3-2-1	ALS 1 emergency – non-resident	\$1700.00
3-2-1	ALS 2 emergency – resident	\$1600.00
3-2-1	ALS 2 emergency – non-resident	\$1900.00
3-2-1	Specialty care transport (SCT) – resident	\$2000.00
3-2-1	Specialty care transport (SCT) – non-resident	\$2300.00
3-2-1	Third-party ALS assist	\$250.00
3-2-1	Patient assessment/assist charge	\$200.00
3-2-1	On-scene medical service charge (BLS) – resident	\$500.00
3-2-1	On-scene medical service charge (BLS) – non-resident	\$600.00
3-2-1	On-scene medical service charge (ALS) – resident	\$1000.00
3-2-1	On-scene medical service charge (ALS) – non-resident	\$1200.00
3-2-1	Intercept (Level I)	\$250.00
3-2-1	Intercept (Level II)	\$300.00
3-2-1	Additional attendant charge	Actual personnel cost
3-2-1	Wait time (½-hour increments)	\$75.00/half hour
3-2-1	Loaded mileage (all calls)	\$22.00/mile
3-2-1	Ambulance standby (TRHS football)	\$225.00 (2 on OT) \$125.00 (1 on OT)
3-2-1	Ambulance standby (private events)	\$175.00/hour
3-2-1	Ambulance standby additional time (½-hour increments)	\$87.50/half hour
3-2-1	Vehicle fee – engine	\$250.00/hour
3-2-1	Vehicle fee – command vehicle	\$90.00/hour
3-2-1	Personnel Cost (per half hour)	Actual cost
3-2-1	Administrative Fee	\$30.00
3-2-1	Incineration/disposal fee	\$100.00
3-2-1	Materials fee	Actual
3-2-1	Miscellaneous fee	Actual

3-2-1	Fire suppression fee Class A or B foam	\$100.00/gallon
3-2-1	Vehicle/Residence lockout	\$50.00
3-2-1	Bariatric charge (Pt over 350# extra attendant)	\$200.00
3-2-1	Damage to equipment fee	Actual Costs
4-1-1.B	Permit to construct, maintain or repair utilities within street right-of-way	See below
4-1-1.B	Application fee per submitted approved utility plan right-of-way	\$10.00
4-1-1.B	Boring(s) – Under street	\$75.00 + <b>\$1.25 per parallel foot.</b>
4-1-1.B	Street opening (standard street opening permit)	<b>\$85.00</b>
4-1-1.B	Contractor closing road	<b>\$per day \$60.00</b>
4-1-1.B	Sidewalk repair – Per property owner	<b>\$25.00</b>
4-1-1.B	Street opening permit - street restoration work shall be done by the department of public works and billed to the bonded plumber or authorized public utility at a rate of time and materials	<b>\$ 85.00</b>
4-1-1.B	Failure to obtain a permit prior to project start results in double the regular permit fee	
4-1-4.G	Sidewalk repair or replacement (form inspection required)	<b>\$ 25.00</b>
4-1-4.G	Sidewalk installation where grade and alignment stakes are needed (staking and form inspection required)	<b>\$50.00 + \$5 for every full or partial 50-foot increment more than 100 feet.</b>
4-1-4.G	Failure to obtain a permit prior to project start	<b>Double the regular permit fee</b>
4-1-10.F(1)	Merchandise or personal property on public sidewalks or within public rights-of-way in the central business district	First or initial permit granted to any business at a specific location shall be at no cost to the applicant; subsequent permits shall be \$10.00 per year
5-2-5	Sewer service charges	

	Tipping Fee for Harbor Dredging Sludge	\$20 / cubic yard
5-6-24	Commercial refuse/recycling hauler – Per vehicle	\$ 30.00
6-1-4.C(3)	Temporary beverage operator	\$ \$15.00
6-1-4.D	Intoxicating liquor license – Retail, "Class A"	\$500.00/year
6-1-4.D	Intoxicating liquor license – Retail, "Class B"	\$ 300/year
	Reserve Licensing Fee-Retail, Class “B”	\$10,000 / year
	Liquor License Late Fee, All Classes, After May 1	\$50.00
	Liquor License Publication Fee	\$20.00
6-1-4.D	Fermented malt beverage license – Retail, Class "A"	\$50.00/year
6-1-4.D	Fermented malt beverage license – Retail, Class "B"	\$100.00/year
6-1-4.D	Wine license – Retail, "Class C"	\$100.00/year
6-1-4.D	Temporary Class "B" fermented malt beverage and/or "Class B" wine – Picnic license	\$10.00
6-1-4.D	Fermented malt beverage license – Wholesaler's license	\$25.00/year
6-1-4.D	Background check fee – Non-temporary retail alcohol licenses	\$ 35.00
6-1-4.D	Background check fee – Temporary retail alcohol licenses	<del>\$0.00</del> 35.00
6-1-10	Transfer license fee	\$10.00
6-1-14	Replacement, lost license fee	\$ 10.00
6-1-19.D	Fermented malt beverage license – Beer garden	\$50.00/year
6-2-4	Beverage operator – one-year	\$ 45.00
6-2-4	Beverage operator – two-year	\$ 60.00
6-3-1	Cigarette sales	\$100.00
6-4-4.C	Direct sellers	\$ 35.00
6-5-3	Dog license – Spayed/neutered	\$10.00
6-5-3	Dog license – Unspayed/unneutered	\$15.00
6-5-3	Multiple dog license – 12 dogs or under	\$35.00
6-5-3	Multiple dog license – Each dog over 12	\$3.00
6-5-5	License late fee	\$10.00
6-5-8	Animal shelter transfer fee	\$50.00

6-5-21	Waiver permits for four to six dogs, six to ten cats or any combination thereof not to exceed ten	\$25.00
6-5-21	Waiver permits for more than six dogs, more than ten cats or combination thereof exceeding ten	\$50.00
6-5-22	Chicken and ducks license	<b>\$ 15.00</b>
6-5-23	Keeping of honeybees permit	\$30.00
6-5-23	Keeping of honeybees late fee	\$5.00
6-6-6	Taxi <b>license</b>	<b>\$ 50.00</b>
6-6-8.D	Taxi driver	\$20.00 + <b>background check fee.</b>
6-7-1.D	Auctions – Per day	\$15.00
6-7-1.D	Auctions – Per year	\$200.00
6-10-1.B	Closing-out sales – 15 days	\$25.00
6-10-1.B	Closing-out sales – 30 days	\$50.00
6-10-1.B	Closing-out sales – 60 days	\$75.00
6-10-1.B	Closing-out sales – Fee per \$1,000.00 of inventory	\$1/M
6-10-2	Pawnbroker	\$210.00
6-10-2	Secondhand article dealer	\$27.50
6-10-2	Secondhand jewelry dealer	\$30.00
6-10-2	Secondhand article dealer – Mall or flea market	\$165.00
6-10-3.B	Farmer's market Thursday market	\$30.00
6-10-3.B	Farmer's market Saturday market	\$30.00
6-10-3.B	Farmer's market Thursday and Saturday market combo	\$50.00
6-10-3.B	Farmer's market per day	\$10.00
6-10-4.C	Block party permit	\$35.00
6-13-2	Short-term rental license – Up to Three Contacts	<b>\$ 175.00</b>
6-13-2	Short-term rental Each Additional Contact	<b>\$ 35</b>
6-13-2	Short-term rental license Late fee	\$100.00
6-14-1	Commercial Quadricycle	\$50.00
7-4-8	Terrace tree permit	No fee
7-4-15.B	Landscape/tree removal – New	\$50.00
7-4-15.E	Landscape/tree removal – Renewal	\$25.00

7-5-4	Cemetery lot – Grave space	\$ 800.00
7-5-4	Cemetery lot – Grave space in children's section (for ages ten and younger)	\$ 375.00
7-5-6	Cemetery burial – Adult grave six feet or longer	<b>\$ 850.00</b>
7-5-6	Cemetery burial – Child/infant grave less than six feet (for ages ten and younger)	No charge
7-5-6	Cemetery burial – interment of cremains or amputations	<b>\$ 550.00</b>
7-5-6	Cemetery burial – Use of greens and lowering device	No charge
7-5-6	Cemetery deed exchange administrative fee	\$50.00 per transaction
7-5-13	Funeral arriving after 3:30 p.m., Monday through Friday	\$ 350.00
7-5-13	Grave digging – Saturday	\$ 400.00
7-5-13	Burial – Saturday	\$ 400.00
7-5-13	Burial – Winter	\$ 150.00
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 6 years but more than 5 years	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 5 years but more than 4 years	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 4 years but more than 3 years	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 2 years but more than 1 year	No charge
8-3-2C	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration – Less than 1 year	No charge
8-3-2G	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration transfer	No charge



8-3-4	Bicycle, e-bike, electric scooter or electric personal assistive mobility device registration replacement fee	\$0.00
8-9-5.B	Golf cart annual registration fee	\$ 35.00
10-1-13.E	Driveway permit (cost of street restoration to be paid by applicant in addition to fee if necessary)	\$50.00
10-1-13.E	Parking lot fee	\$100.00
	<b>Parking spot fee</b>	<b>\$200 per year per spot.</b>
10-1-16 and 10-1-17	Towers and antennas	\$1.00 per vertical foot
10-4-4.B	Sign permit, initial installation	\$50.00
10-4-5.A	Annual sign or awning permit	\$10.00
11-1-10	Site and architectural plan review – New construction/additions/alterations/change in use	
	Building area under 10,000 square feet	\$200.00
	Building area 10,000 square feet to 50,000 square feet	\$300.00
	Building area greater than 50,000 square feet	\$400.00
11-1-10	Minor modifications and additions to previously submitted site and architectural plans, including charges or additional submittals pertaining to paving, landscaping, lighting, etc., not affecting the building envelope	\$100.00
11-1-10	There shall be no site and architectural plan review fee required for the construction of new parking lots; the permit fee for parking lot permits is addressed in section 10-1-13.E	
	Minor accessory buildings and structures	\$100.00
11-1-15	Building permit fees - permit not required for minor repairs. No permit required for repairs or minor alterations costing less than \$1,000.00, which do not change the occupancy, area, structural strength, fire protection, exits, lighting or ventilation of a building	No charge

11-1-15	Alterations and repairs (per \$1,000.00 of project cost, \$50.00 minimum)	\$10.00
11-1-15	One- and two-family dwelling and residential garages (per 1,000 cubic feet)	\$10.00
11-1-15	Multifamily (three or more) dwelling (per 1,000 cubic feet)	\$10.00
11-1-15	Business/church/school/assembly hall (Per 1,000 cubic feet)	\$10.00
11-1-15	Manufacturing/processing/storage (per 1,000 cubic feet)	\$10.00
11-1-15	Additions (same as new construction of same category)	
11-1-15	Accessory buildings and structures, pools, etc., minimum fee	\$50.00
11-1-15	Home occupation permit	\$50.00 \$350.00 CUP
11-1-15	Fuel storage tanks – Installation (per tank)	\$75.00
11-1-15	Fuel storage tanks – Removal, repairs and alterations (per tank)	\$75.00
11-1-15	HVAC (new and replacements to include, but not limited to, heating, wind, solar or fuel conversions systems, fireplaces and space heaters	<b>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million</b>
11-1-15	HVAC distribution systems (per 100 square feet of area) (\$50.00 minimum for alterations)	<b>\$ 7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</b>
11-1-15	Commercial/industrial exhaust hoods and systems (per unit)	<b>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million</b>
11-1-15	Wrecking <b>demolition</b> permit	<b>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</b>
11-1-15	Moving buildings over public rights-of-way	<b>\$7.50 per \$1,000 value under \$1 million and \$15</b>

		<b>per 1,000 value over \$1 million.</b>
11-1-15	Moving accessory buildings over public rights-of-way (less than 300 square feet)	<b>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</b>
11-1-15	Moving a building or portion thereof from one location to another location on the same parcel	<b>\$7.50 per \$1,000 value under \$1 million and \$15 per 1,000 value over \$1 million.</b>
11-1-15	Early start permit – Excavating, footings and foundation	\$100.00
11-1-15	Failure to obtain a permit prior to project start results in double the regular permit fee	
11-1-15	Reinspection	\$50.00
11-1-15	Plan examination for one- and two-family residential – New	\$100.00
11-1-15	Plan examination for one- and two-family residential – addition/alterations	\$50.00
11-1-15	3+ residential – New/addition/alterations	Table 302.31-1*
11-1-15	Commercial – Addition/alterations	Table 302.31-1*
	*Table 302.31-1 on state form SBD-118 as amended from time to time	
11-1-15	In addition to the above, the applicant is responsible to pay any plan examination, building permit and inspection fees prescribed by Wis. Adm. Code for commercial, industrial and multiple-family dwellings	
11-2-10	Electrical permit fees	<b>\$7.50 per \$1,000 value under \$1 million and \$15 per \$1,000 value over \$1 million.</b>
11-2-10	Failure to obtain a permit prior to project start results in double the regular permit fee	
11-3-6.E	Plumbing permit fees	<b>\$7.50 per \$1,000 value under \$1</b>

		<b>million and \$15 per \$1,000 value over \$1 million.</b>
11-3-6.E	Failure to obtain a permit prior to project start results in double the regular permit fee	
12-1-8.A	Plat review	<b>\$25.00</b>
	Special plan commission meeting (requested by applicant and requiring plan commission action)	\$100.00
	<i>Other fees.</i> The council may by resolution set such other fees for licenses and permits not specifically described herein, or for the use of city property or facilities or the provision of services by the city not described herein, as it may in its discretion determine, unless an ordinance is required by applicable law	

**SECTION 2: Severability.** If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

**SECTION 3: Effective Date.** This ordinance shall take effect upon passage and publication as provided by law.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Scott Stechmesser  
President, City Council

\_\_\_\_\_  
Kyle Kordell  
City Manager

Attest:

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Amanda Baryenbruch, City Clerk

Approved as to form and legality:

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Sean P. Griffin  
City Attorney