



CITY COUNCIL MEETING

Monday, October 21, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Douglas Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INVITED GUESTS

A. Introduction and Swearing in of Valerie Vanderlinden, Administrative Assistant City Manager/ Deputy City Clerk

B. Badge Pinning of Two Rivers Fire Department Firefighter/Paramedic Alec Staudinger, upon Successful Completion of Probation

C. Introduction and Swearing in of New Two Rivers Fire Department Firefighter/Paramedic of Hunter Decker

D. Introduction and Swearing in of New Two Rivers Fire Department Firefighter/Paramedic of Nathan Sekora

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Status Update/Reports

1. Staffing Updates

2. In-Person Absentee Voting Starts Tuesday, October 22, 2024

3. Roosevelt Avenue Reconstruction Project

4. Sandy Bay Highlands Subdivision Phase 3

5. Leaf Pick-Up Continues through November 29, 2024, weather permitting

6. Local Development Activity

7. Upcoming Events:

a. Main Street Fall Wine and Beer Walk, Friday, October 25, 2024, 5:00 - 8:30 PM,

- Downtown
- b. Main Street Downtown Trick or Treat, Saturday, October 26, 11:00 AM - 2:00 PM, Downtown
- c. Halloween Trick or Treat, Thursday, October 31, 2024, 4:30 - 7:00 PM, Two Rivers Neighborhoods
- d. Two Rivers Utilities Annual Food Drive, November 4-15, 2024, City Hall and Electric Department
- 8. Other

B. Legislative/Intergovernmental Update

- 1. Improved Copper and Lead Rule, Requiring Elimination of all Lead Laterals in Public Water Systems within 10 Years, Finalized by EPA
- 2. Other

10. CONSENT AGENDA

A. Presentation of Minutes

- 1. City Council Regular Meeting - October 7, 2024
Recommended Action:
Motion to waive reading and adopt the minutes

B. Minutes of Meetings

- 1. Lester Public Library, September 10, 2024
- 2. Public Utilities Committee, October 7, 2024
- 3. Public Works Committee, October 2, 2024
- 4. Plan Commission, October 14, 2024
- 5. Advisory Recreation Board, October 9, 2024
- 6. Board of Review, September 18, 2024
- 7. Police & Fire Commission, September 18 and October 2, 2024
- 8. Room Tax Commission, October 9, 2024
- 9. Environmental Advisory Board, September 17 and October 15
Recommended Action:
Motion to receive and file

C. Department Reports, September 2024

- 1. City Clerk
- 2. Electric
- 3. Fire
- 4. Inspections
- 5. Library
- 6. Parks & Recreation
- 7. Police
- 8. Public Works
- 9. Safety
- 10. Tourism
- 11. Water
Recommended Action:
Motion to receive and file

D. Applications and Petitions

- 1. Application for Temporary "Class B" Wine License for Friends of the Two Rivers Senior Center for Cork and Canvas event, October 24, 2024, 6:00 PM to 8:00 PM, Two Rivers Senior Center
- 2. Application for Temporary Class "B" License for Two Rivers Main Street for the Fall Wine and Beer Walk, October 25, 2024, 5:00 PM to 9:00 PM, Downtown Two Rivers

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

E. Finance Reports, July 2024

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

F. Summary of Verified Bills for the Month of September 2024 for \$2,389,226.67

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Resolution Authorizing the Issuance and Sale of up to \$1,932,727 Sewerage System Revenue Bonds, Series 2024, and Providing for Other Details and Covenants with Respect thereto

Recommended Action:

Motion to waive reading and adopt the resolution

B. Resolution Authorizing the Issuance and Sale of up to \$1,304,058 Taxable General Obligation Water System Promissory Notes, Series 2024, and Providing for Other Details and Covenants with Respect thereto

Recommended Action:

Motion to waive reading and adopt the resolution

C. TID 12 Development Agreement, Violet Inn Lounge and Spa, 1415 16th Street

Recommended Action:

Motion to authorize City Manager and City Clerk to sign agreement

D. Resolution for WI DNR Recreational Boating Grant Application

Recommended Action:

Motion to waive reading and adopt the resolution

E. Recommendation from Plan Commission Meeting of October 14, 2024: Zoning Code Amendment to Allow Front Yard Produce Gardens Under Same Parameters that have Applied to 2023-2024 Pilot Program

Recommended Action:

Plan Commission did not recommend approval of such an amendment (motion failed on a 3-3 vote); Council discretion on whether to set a public hearing for Monday, November 4, 2024 at 6:00 PM

F. Request for Re-Zoning of the Property at 1509 19th Street from B-1 Business to R-3 One and Two Family Residential

Recommended Action:

Plan Commission recommends denial; set a public hearing for Monday, November 4, 2024 at 6:00 PM

12. FOR INFORMATION ONLY

- A. Personnel & Finance- Review of Budget, October 17, 2024, 6:00 PM

B. City Council Work Session Meeting, Monday, October 28, 2024, 6:00 PM

C. City Council Regular Meeting, Monday, November 4, 2024, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

--Discuss property acquisition matters

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



CITY COUNCIL MEETING

Monday, October 07, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

President Stechmesser called the meeting to order at 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Douglas Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Kassie Paider, Finance Director; Mike Mathis, Parks and Recreation Director; Matt Heckenlaible, Public Works Director; Dave Murack, Fire Chief; Joe Metzen, Tourism Director; Rick Powell, IT Supervisor; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Andrew Sukowaty, Water Utility Director; and Ben Meinnert, Police Chief / Acting City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

A. Amendment to Conditional Use Permit for Sauve's Auto Service, 1421 Washington Street

Recommended Action:

Motion to approve the conditional use permit, as recommended by the Plan Commission

The first call of the public hearing was opened by Council President Stechmesser. No one addressed the Council.

The second call of the public hearing was opened by Council President Stechmesser. No one addressed the Council.

The third and final call of the public hearing was opened by Council President Stechmesser. No one addressed the Council.

Motion carried with a roll call vote.

Motion made by Bittner, seconded by B. LeClair.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

B. Amendment to Section 10-1-15G(4)(b)[4] of the Zoning Ordinance, Pertaining to Driveways in Front and Street Side Yards

Recommended Action:

Motion to waive reading and approve the Zoning Ordinance amendment, as recommended by the Plan Commission

The first call of the public hearing was opened by Council President Stechmesser, No one addressed the Council.

The second call of the public hearing was opened by Council President Stechmesser. No one addressed the Council

The third and final call of the public hearing was opened by Council President Stechmesser. No one addressed the Council.

Motion carried with a roll call vote.

Motion made by Brandt, seconded by Derby.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

6. INPUT FROM THE PUBLIC

Betty Grams 1908 Garfield Street – Spoke against the Neshotah Park Master Plan in regards to the sidewalk through the park from Garfield Street to the concession stand. She expressed the sidewalk would split the park, and the new sidewalk would funnel traffic through the park to the busiest part of the beach and the sidewalk would get minimal usage. She also expressed concerns about year-round maintenance of the path and plans for snow removal. She requested the bathrooms near the concession stand be updated prior to the bathrooms near the horseshoe pits.

Ramesh Ganatra – 1918 Garfield Street – Expressed his concerns with the proposed sidewalk from Garfield Street to the concession stand at Neshotah Park. He requested the City look into getting a dog park within the City.

Julie Schroeder – 1912 Garfield Street: Spoke against the Neshotah Park Master Plan in regards to the sidewalk through the park from Garfield Street to the concession stand. She expressed that area of the park is underutilized and if the City is interested in having that area used, more grills, benches and trees would help bring people to that area.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Council President Stechmesser reported he received a complaint from a citizen regarding Neshotah park similar to Public Input and forwarded it to the Parks and Recreation Department.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner reported on the Committee on Aging stating two TRUST cars will be operational on election day to help shuttle citizens to the polls.

Councilmember D. LeClair reported on the following boards:
-- Mainstreet: Applefest is October 12th, downtown trick or treat is October 26th from 11 AM – 2 PM, currently planning for the Cool City Christmas Parade, the fall wine and beer walk is October 25th, Badger Night is November 2nd.
-- Environmental Advisory Board: Council will be discussing next steps for front yard gardens. The Board is putting together suggestions for the utility bill insert.

9. CITY MANAGER’S REPORT

A. Invited Guests

1. Terry Ehle, Youth Services Coordinator at Lester Public Library, Recently Named Wisconsin Librarian of the Year
Library Director Jeff Dawson introduced Terry Ehle who recently was named Wisconsin Librarian of the Year by the Wisconsin Library Association

B. Status Update/Reports

1. Staffing Updates

Mr. Meinnert reported on the ongoing recruitments: Police Officer – accepting applications; Fire Department – recent hires and promotions, announcements pending; City Planner/Community Development Director – accepting applications; City Manager’s Admin. Assistant / Deputy City Clerk – recently hired Val Vanderlinden

2. Roosevelt Avenue Reconstruction Project

Mr. Meinnert reported the mainline and intersection concrete work has been completed. Sidewalk, carriage walks, curb ramps and driveway approaches are being worked on as well as topsoiling and sodding. Public Works is preparing installation of street and traffic control signs and doing some pavement markings this fall with the remainder next spring. This project is predicted to be completed by the middle of October.

3. In-Person Absentee Voting Begins October 22 for the November 5 General Election

Mr. Meinnert reported in-person absentee voting begins on October 22 at City Hall for the November 5 General Election

4. Lead Laterals Replacement--Scattered Sites

Mr. Meinnert reported the contractor began working the last week of September around 34th Street and Prairie Street. Work consists of replacing lead water services with PEX tubing and defective sanitary sewer laterals.

5. New Street Sweeper in Service

Mr. Meinnert reported the new street sweeper arrived on September 17. The DPW staff has been trained on it and it has been in service the past several weeks. Staff has been enjoying it. Some upgrades over the old sweeper include: larger debris hopper; can switch the gutter broom to either side of the sweeper; four wheel steering capability; quicker transit speeds; larger operator cab

6. Washington Street Bridge Sidewalk

Mr. Meinnert reported the sidewalk widening project is wrapping up. Staff opened up a portion of the eastside sidewalk on September 27. They are waiting for the last of the concrete poured October 1 to cure and then a sealant must be applied.

7. Sandy Bay Highlands Phase 3

Mr. Meinnert reported the final plat was submitted to the State for review middle of September. A preconstruction meeting with Advance Construction is scheduled. Construction will be starting soon- with first portion to be completed by Thanksgiving and final completion being the middle of June, 2025. A showcase of homes display in the Jim Reif Builder’s home at Lake Breeze and Orchard; a lot of interest in Phase 3 was generated

8. Financing Agreements for Roosevelt Sanitary Sewer, Scattered Site Lead Lateral Replacement will be on the October 21 Agenda

9. 2024 Leaf Pick Up: October 14 - December 1, Weather Permitting

Mr. Meinnert reported leaf pick-up will start the week of October 14.

10. New K-9 Apparel Available for Purchase

Mr. Meinnert reported new K-9 Apparel is available at the Police Department and donations raised with contribute to ongoing K9 training, equipment and funds to sustain the program.

11. Upcoming Events:

- a. Rotary Club of Two Rivers 40th Annual Applefest, Saturday, October 12, Central Park West
 - b. Big Wood Type Letterpress Workshop, Saturday, October 12, Hamilton Wood Type & Printing Museum
 - c. Senior Center Health & Information Fair, Thursday, October 17, Rocheleau Gym, J.E. Hamilton Community House
12. Other

10. CONSENT AGENDA

- A. Presentation of Minutes
 - 1. City Council Regular Meeting - September 16, 2024
 - 2. City Council Work Session - September 23, 2024

Recommended Action:
Motion to waive reading and adopt the minutes
- B. Minutes of Meetings
 - 1. Plan Commission, September 9 and September 23, 2024
 - 2. Business and Industrial Development Committee - Community Development Authority, September 24, 2024

Recommended Action:
Motion to receive and file
- C. Applications and Petitions
 - 1. Application for Temporary Class "B" License for Neshotah Charitable, Foundation Inc., for Badger Night, November 2, 2024, 5:00 PM to 9:00 PM, JE Hamilton Community House

Recommended Action:
Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Bittner.
 Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. Proclamation Declaring the Week of October 6th - 12th, 2024 as Public Power Week
- Recommended Action:
Motion to read and adopt the proclamation

Motion carried with a roll call vote.

Motion made by Derby, seconded by Petri.
 Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- B. City Council Consideration of Matters Pertaining to Front Yard Produce Gardens
 - 1. Report from Councilmember D. LeClair, Chair of the Environmental Advisory Board, Regarding 2023-2024 Pilot Program

Recommended Action:
None, information only

- 2. Consider Requesting Plan Commission Recommendation on Amending the Zoning Code to Allow Front Yard Produce Gardens as a Permitted Obstruction in Front Yards on an Ongoing Basis, Under the Same Parameters as the Current (2023-2024) Pilot Program

Recommended Action:

Motion to refer this request to the Plan Commission for consideration at its October 14, 2024 regular meeting, as recommended by the Environmental Advisory Board

Motion carried with a voice vote.

Motion made by Brandt, seconded by B. LeClair.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- C. Amendment to Section 9-2-5 of City Ordinances, Entitled "Loud and Unnecessary Noises," to Modify Provisions Pertaining to Noise From Construction or Repair of Buildings and Operation of Equipment for Property Maintenance

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion carried with a roll call vote.

Motion made by D. LeClair, seconded by Derby.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- D. City Manager's Recommended Appointment to Boards and Committees: Environmental Advisory Board - Heather Gross for a Term Expiring May 1, 2026

Recommended Action:

Motion to approve the appointment, as recommended by the City Manager

Motion carried with a voice vote.

Motion made by D. LeClair, seconded by Bittner,

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- E. Blue Heron Condo Agreement for Provision of Certain City and Utility Services and Waiver and Release of Claims (Includes Minor Modifications to Agreement Previously Approved by City Council on April 29, 2024)

Recommended Action:

Motion to authorize City Manager and City Clerk to sign agreement

*** This item was not discussed and removed from this agenda ***

- F. Agreement to Provide Developer Grant from TID No. 12 to Assist Expansion Project at 1419 Washington Street by Lakeshore Commercial, LLC (Landlord of Sauve's LLC, DBA Sauve's Auto Service)

Recommended Action:

Motion to authorize City Manager and City Clerk to sign the agreement

Motion carried with a roll call vote.

Motion made by Petri, seconded by Shimulunas.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

12. FOR INFORMATION ONLY

- A. Personnel & Finance Committee, Thursday, October 10, 2024, 6:00 PM
- B. City Council Regular Meeting, Monday, October 21, 2024, 6:00 PM
- C. City Council Work Session Meeting, Monday, October 28, 2024, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

--Discuss possible property purchase

Motion carried with a roll call vote.

Motion made by Petri, seconded by Derby to convene in closed session at 6:56 PM.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Wachowski to reconvene in open session at 7:06 PM.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:07 PM.

Motion carried with a voice vote.

Motion made by Wachowski, seconded by Petri.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,
Amanda Baryenbruch
City Clerk



LIBRARY BOARD MEETING

Tuesday, September 10, 2024 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Pennefeather called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Ned Guyette, Shannon Derby, Don Weiss, Katie Stone, Sharon Sleger, Mary Glaser, and Stanley Palmer. Absent and excused - Kathryn Gadd.
Also present: Terry Ehle, Youth Services Coordinator
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the August 13, 2024, meeting, made by Weiss, second made by Derby. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from August, 2024, made by Palmer, second made by Sleger. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Sleger recounted hearing lots of positive comments from the community about the Tom Pease event held in August.
7. **BOARD EDUCATION**
Terry Ehle, Youth Services Coordinator, provided recap of the 2024 summer reading program noting attendance in youth events at an all-time high. Ehle reported on new Teen Book Box Subscription Service and showed an example of what a box would look like and how the program would work. Ehle also reported on upcoming adult programs included in the September 2024 Library Links newsletter.
8. **DIRECTOR'S REPORT**
There were no questions or comments concerning the report.
9. **COMMUNICATIONS**
A. Library Newsletter – September 2024
10. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
Roosevelt Avenue street construction nearing completion in the next week. Running water is now available at the dog park at Zander Park. Paddle Palooza takes place this weekend utilizing the city's new kayak launch. The M&M building has been sold and a new Indian restaurant is in the future for this space. The city has rezoned the area behind the JMart to add another Indian restaurant with a different regional flair.

11. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

Successful start to the new school year with great appreciation for the air conditioning placed in the classrooms this summer. LB Clarke construction is still taking place as crews finish up final tasks. Gearing up to roll out a new phonics programs to help student with reading. New school board member Lori Zimney started this week

12. REPORT FROM COUNTY REPRESENTATIVE

Another successful Manitowoc County Fair, attendance – 48,868. September is Juror Appreciation Month. Sheriff’s office staffing changes include creating 3 full-time captain positions and eliminating 3 full-time patrol lieutenant positions. Rick Tisler filled a captain vacancy. Recent work to stop leaks in the courthouse dome came to \$32,113.76.

13. UNFINISHED BUSINESS

A. Weiss made a motion to approve changes to Title 3 Circulation, Chapter 1 Borrowers policy, second was made by Guyette. Voice vote carried unanimously.

14. NEW BUSINESS – None

15. BOARD EDUCATION – None

16. CLOSED EXECUTIVE SESSION – None

17. ADJOURNMENT

Motion to adjourn made by Glaser, second made by Palmer. Voice vote carried unanimously. Meeting adjourned at 6:54 PM.

Respectfully submitted by Terry Ehle



TWO RIVERS
WISCONSIN

PUBLIC UTILITIES COMMITTEE MEETING

Monday, October 07, 2024 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – 5:00 pm

2. **ROLL CALL**

Committee Members: Tim Petri, Darla LeClair, Shannon Derby

Staff & Others: Matthew Heckenlaible, Scott Ahl, Brian Dellemann, Andrew Sukowaty

3. **REVIEW AND APPROVAL OF MINUTES**

Approval of the minutes from the September 3, 2024, Public Utilities Committee meeting

Shannon Derby made a motion to approve the minutes from the September 3, 2024, Public Utilities Committee meeting, seconded by Darla LeClair. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **CONSTRUCTION PROJECTS**

A. **Roosevelt Avenue Reconstruction update**

- Last of the concrete pavement is being completed this week
- Restoration to begin this week with the placement of topsoil followed up with sod
- Roadway signs and pavement markings to follow
- Hoping to be completed in the next week to two weeks

B. **2024 Scattered LSL Project update**

- Contractor began working around 34th Street the last week of September
- Replacement of lead water services and faulty sanitary laterals
- Pavement restoration to follow in a continual fashion

C. **Sandy Bay Highlands Phase 3 Project update**

- Plat was submitted to the state for review and approval in the middle of September, usually a 30-day process
- Preconstruction meeting scheduled for October 14th
- Construction to begin October 21st with the initial portion of the construction to be completed around Thanksgiving.

D. 2025 Projects

1. Harbor/Emmet/16th
Primarily a reconstruction with the emphasis on connecting the 12-inch watermain river crossing with the 12-inch at 17th Street.
2. Eastside LSL Project
Similar in nature with the 2024-25 Scattered LSL Project
3. Wastewater Roofs
 - Three (3) wastewater roofs need to be replaced
 - Original plan was to do one (1) roof over the next several years out of the operations budget
 - Reserved money in the 2024 budget to do a roof but an unexpected, failed pump motor took priority over the roof
 - Will borrow the funds and do this as a capital project in 2025.
4. Sanitary CIPP (Cured in Place Piping – lining)
Proposing to do a significant amount in 2025

6. WASTEWATER UTILITY: UPDATES AND ACTION**A. Sludge Hauling – update**

- Hauling is anticipated to begin the middle of this week
- The plant is receiving higher strength waste material within the influent which creates more sludge at the back end of the process that needs to be disposed of by land application.

B. Sludge Press Final Inspection

- WDNR completed a final inspection walkthrough of the new sludge screw press so that the WDNR loan contract can be closed out.

C. Clarifier Final Repair Work

- In 2023, it was observed by staff that the primary clarifier rings were deteriorating below the water line
- Fall of 2023, a contractor welded a new piece of stainless steel onto good portions of the existing ring to replace the failing portions.
- The 2nd primary clarifier ring work is being completed this week.

D. Sludge Management Program update

- As part of the new WDNR permit, a Sludge Management Program Plan needed to be created, updated and submitted to the department for review and approval.
- Dave Casebeer updated the existing plan by following the WDNR checklist and submitted for review and comment.
- WDNR returned the plan with several comments and items that weren't part of the submittal checklist.
- Dave is working on updating the plan to address the department's comments and plans to resubmit in the near future.

E. CMOM Time Extension

- Staff is working on updating our existing CMOM, but time has slipped away
- A time extension was requested prior to the October 31st deadline and we were granted an extension to January 31, 2025, to complete the update and submit it to WDNR.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE

A. Columbus Substation Unit 1 Transformer Bushing Replacement

- Inspection had been completed and detected that the bushings are worn out and need replacement
- Replacement cost around \$15,870 with a 42-week lead time
- Unit 1 transformer will be off line until those repairs are completed

B. 2025 Bucket Truck update

- Original delivery date was April 2025
- Recent update has pushed that delivery date out to October 2025
- Going to look at utilizing a WPPI 0% interest, 10-year loan, with a 1% down payment to finance it

C. WPPI Conference Recap

- Overall, a good conference with 200 attendees
- Council member Shannon Derby was able to attend and participate in several sessions to get a better understanding of WPPI and the Electric Utility
- WPPI has an interest in obtaining RFP's for next generation extended power production contracts
- The preliminary responses are showing signs of increased rates; not a concern at this time, but may be more of a driver in 2027
- There are a few community members that have been approached for serving 'data centers' with one of these centers requiring around 600 MW of draw on the system which means upgrades to that system - they are coming
- There is also interest in small scale solar applications, specifically public owned brown field sites

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. LCRR (Lead and Copper Rule Revision) Deadline and Progress

- October 16th deadline to turn in inventory of all known lead, galvanized and unknown water services within the City
- This inventory is taking multiple sources of data and locating into one (1) centralized database
- Once the inventory has been submitted, the Water Utility has 30-days to send out appropriate flyers to properties informing them of the type of water service they have and potential options on how to replace them.
- There is also the Lead and Copper Rule improvement that is presently stuck in EPA's finance committee trying to determine how to fund this massive request of removing all the lead services within the country over the next 10 years

B. 2025 Budget

Andrew Sukowaty informed the committee that there isn't a lot of new information to share. It was noted that there is a joint Personnel & Finance Committee/Public Utility Committee meeting scheduled for October 30th to review 2025 utility budgets.

C. South Tower Driveway

- There are issues with the neighbors adjacent to the south water tower
- A survey shows that a portion of the driveway is presently located on private property
- Steps are being taken with the property to resolve this encroachment along with the installation of a privacy/security fence

D. 2025 East Tower Repairs

- The current inspection contract has been cancelled, which allows the Water Utility more flexibility and control over what gets repaired, when and where.
- The east tower will be drained to allow a contractor the opportunity to do an inspection of the roof/wall connections that have reportedly failed and the ability to develop a proposal to repair them in the spring of 2025
- The south tower needs some interior renovations but probably in the 3-5 year time frame because spot repairs had been completed in the recent past.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. 2024 Leaf Pick Up

Weather pending, leaf pick up will begin around October 14th and run into the early part of December. Yes, leaves are falling, but looking around Door County and Central Wisconsin, a lot of leaves have yet to turn color and begin falling. It could be a long drawn out leaf season.

DPW will be utilizing the multiple zones again this year, similar to 2023, which allows crews to respond to significantly impacted areas in a more systematic fashion. Progress will be updated on the City's website as well as our Facebook page.

The new street sweeper has been out and crews are saying that it does a great job with the leaves that have fallen to the ground/pavement already.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. Landfill update

Still need to complete the effluent collection system to control the weep. DPW has received a quotation from a contractor. Need to determine whether it needs to be publicly bid or if the quotation will suffice.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION – N/A

12. SET DATE, TIME AND LOCATION FOR NEXT COMMITTEE MEETING

Joint Finance & Personnel Committee and Public Utilities Committee meeting, October 30, 2024, 6:00 pm in City Council Chambers

Proposed regular meeting scheduled for Monday, November 4, 2024, at 5:00 PM

13. ADJOURNMENT - 5:50 pm

Darla LeClair made a motion to adjourn the meeting, seconded by Shannon Derby. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



PUBLIC WORKS COMMITTEE

Wednesday, October 02, 2024 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – 5:15 pm

2. **ROLL CALL**

Committee Members: Doug Brandt, Bill LeClair, Scott Stechmesser

Staff and Others: Matthew Heckenlaible, Scott Ahl

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the September 4, 2024, Public Works Committee meeting

Bill LeClair made a motion to approve the September 4, 2024, Public Works Committee meeting minutes, seconded by Scott Stechmesser. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **PROJECT STATUS AND ACTION IF NEEDED**

A. Sandy Bay Highlands Phase 3 update

The final plat was for final review and approval was submitted to the state and county in mid-September. This is usually a 30-day process.

The preconstruction meeting is scheduled for the first week of October. Contractor says they can have the first part of the contract completed by Thanksgiving. Work includes the installation of sanitary and storm sewers and water main, along with the initial excavation for the stormwater management features (roadway grading, graveling, etc.) The next phase of construction would include the finalization of stormwater management features along with concrete curb & gutter and the first installation of asphalt pavement.

B. Roosevelt Avenue Reconstruction update

Roosevelt Avenue is on the home stretch. All mainline and intersection concrete has been completed. Sidewalks, curb ramps, carriage walks and driveway approaches are being installed now. Topsoiling and sodding (change order) of the disturbed areas to be completed after.

DPW is preparing to reinstall proper signage and complete some pavement markings prior to officially opening the road mid-October. Weather conditions may affect the amount of pavement markings completed.

C. Washington Street Bridge - Pedestrian Accommodation update

The widened connecting sidewalks on each of the eastside approaches was completed the last week of September along with some walk widening on the actual bridge deck. Therefore, Public Works allowed pedestrian and bicyclists to utilize the walk on the east side of the bridge beginning last Friday, September 27th. The rest of the concrete was poured Tuesday morning

and waiting for it to cure. Public Works will then clean and apply a sealant on the new concrete especially over the deck portion of the bridge prior to it officially being opened.

D. FASTER Migration update

The migration, along with in-person training, has been completed. Public Works staff along with FASTER staff are working out small bugs and glitches that arose during the data conversion.

E. Browns Drive Curb and Gutter Installation

The only item that remains to be completed is the main entrance off of Browns Drive to the new truss plant. This item should be completed this fall.

F. Madison Street Parapet Wall Repair update – No update

6. PROPERTY OWNER REQUESTS – N/A

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

A. WDOT Small Bridge/Culvert Inventory Update

We submitted information to the County for one (1) culvert (small bridge) that is found about 900 feet south of STH 310 crossing Woodland Drive. This is an 87 x 63 arch (78" equivalent diameter) pipe. Other pipes that were potentially eligible were either too small or not within the City's maintenance responsibility jurisdiction.

B. Sidewalk Maintenance Clearance Requirements

The City attorneys were reviewing this and hoped to have information for review at this meeting. No new information to review.

C. Neshotah Road

No new information to report at this time. We still need to have discussions with the Town of Two Rivers.

8. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED

A. Dumpster Permit Requirements

A request came in from a contractor requesting we review our current dumpster permit requirements. Presently, we require barricades with flashers to be placed by dumpsters that are placed within the street right-of-way. The requester is asking to allow reflective tape to be allowed in lieu of barricades and flashers. The requester said that a lot of other municipalities allow this.

Looking for committee thoughts on this topic.

Other municipalities requirements:

- City of Plymouth – Sufficiently lighted at night (Street privilege permit)
- City of Sheboygan – put up and maintain barriers and lights

- City of Green Bay – liable for all damages for failure to erect and maintain su
barricades, signs and lights
- Little Chute – Street Obstruction permit – Obstructions shall be sufficiently lighted at night
- City of Oshkosh – Right-of-way permit/Obstruction Permit -”harmless the City from accidents and damages caused by any failure to erect and maintain sufficient barriers or lights at the place....”
- Sturgeon Bay – Street Closure Application – map of closure area including barricade locations....or any street obstructions
- City of Manitowoc allows both barricades with flashers and reflective tape.

Scott Ahl provided some historic perspective with the City Manager driving along a street at night and came upon a dumpster within the street that was not adequately delineated with either barricades or reflective tape. That caused the policy of requiring barricades and flashing lights to be placed next to dumpsters.

Public Works issues approximately 3 dumpster permits per month.

The Committee’s first reaction is not to change anything. Director Heckenlaible stated he would reach out to the requestor to see if they can provide any additional information as to other communities that allow reflective tape and report back with applicable findings.

B. Driveway/Approach Ordinance Revision - User Guide

A public hearing is set for Monday, October 9, 2024, to approve interim driveway ordinance language. A more comprehensive look is being requested.

With the recent modifications of the driveway ordinances to address recent trends, the City Manager has asked that the Public Works Director/City Engineer review other municipalities’ driveway and drive approach ordinance language, propose revisions if necessary and consider developing a ‘user guide’ related to driveways focusing on residential properties.

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED

A. Review with Possible Action - Parking Ordinance Language - No update

B. 22nd Street and Monroe Street - Stop Sign Concerns

The new 36-inch stop signs were installed approximately mid-September.

There was discussion that a committee member almost had an incident at that intersection, but it was not due to the physical stop signs. It was due to motorists not paying attention and not aware of who has the right of way to proceed when there are multiple vehicles stopped at the intersection. That is an educational issue, not a signage issue.

C. 22nd Street Pavement Marking

Public Works received a concern that some of the pavement markings, especially the dashes on 22nd Street from Washington Street to Lincoln Avenue, were hard to see. It was reported that the 22nd Street pavement markings were epoxy. If we use normal road paint (latex), markings would have to be removed in order to reapply epoxy paint. The reason for using epoxy paint is that it is supposed to last longer.

Upon doing some research, epoxy pavement paint is reported to last around four (4) while latex paint will last between 9 – 36 months. For that slightly longer paint life, the cost is between \$0.20 – \$0.30 per foot as compared to the \$0.03 - \$0.05 per foot for latex paint. Both include glass bead applications (25#s for epoxy to 8# for Latex).

Public Works staff was told to paint the white dashes and some solid white near Lincoln Avenue using normal latex pavement marking paint. This was completed over the last few weeks of September.

Engineering wants to obtain more information relative to where and what has been painted in the past so that a better understanding as to overall level of effort and applicable costs related to Citywide pavement markings are concerned. This will be an ongoing project going into 2025.

Further discussion occurred about how to prevent motorists from using the parking lanes between Washington Street and Forest Avenue as travel lanes. Engineering acknowledged that motorists are doing that and will look into possible alternatives that can be implemented.

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED

A. 2025 Budget Status – Capital

A brief discussion regarding potential capital projects for all of Public Works occurred with some projects listed below.

- Harbor/16th/Emmet – Reconstruction Project
- Pierce Street – Rehabilitation / reconstruction project associated with Neshotah Beach parking area expansion and access trails
- LSL (2024-25) – pavement rehabilitation/resurfacing project
- LSL (ES – 2025) – pavement rehabilitation / resurfacing project
- Engineering – Large format plotter
- Engineering – Traffic counters
- Streets – Road grader **(Removed)**
- Streets – 2nd sidewalk machine **(Removed)** – smaller option - walk behind snowblower)
- Epoxy paint sprayer **(Removed)**
- Shop Repairs & Security
- Woodland Industrial Park expansion – 1,000 feet +/-
- Sandy Bay Highlands – first installation of asphalt, C&G etc.
- Wastewater projects
 - 3 roof repairs/replacements
 - Utility tunnel repair / replacement – Design for 2026 construction
- Wayside parking lot pavement projects
- Flat work
- Sidewalks

Operating Budget

First budget had an 11%+ increase over 2024 including a GIS and maintenance worker. Review and revisions reduced it to under 6% with the removal of the GIS and maintenance worker positions. Ongoing process.

B. Fall Leaf Collection

To begin October 14th, weather pending.

C. Washington Street Sidewalk

RaiseRite completed mud jacking in the 1700 block of Washington Street last week to minimize offset sidewalk joints as much as possible.

Additional discussion occurred on how to address other sidewalk issues within the Washington Street corridor. No action taken.

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed as Wednesday, November 6, 2024, 5:15 pm.

12. ADJOURNMENT 7:06 pm

Doug Brandt made a motion to adjourn the meeting, seconded by Bill LeClair. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*
Public Works Director/City Engineer



MINUTES

1. CALL TO ORDER

Greg Buckley called the meeting to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Matt Heckenlaible, and Adam Wachowski.

Also Present: Steve Bacalzo, Darla LeClair and Recording Secretary Adam Talor.

3. ACTION ITEMS

A. Request to rezone 1509 – 19th Street, Parcel 053-000-050-030.09, from Business (B-1) to Residential (R-3) submitted by Joan Johnson (applicant and owner).

A motion was made to recommend denial of the rezoning request to the City Council.

Motion made by Heckenlaible, seconded by Lee.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Wachowski.

Motion Carried

B. Request to rezone 2114 East River Street, Parcel 053-000-027-021.08, from Residential (R-3) to Residential (R-4) submitted by Steve Bacalzo on behalf of Lamplighter Rentals LLC (applicant and owner).

This property is existing as a non-conforming use in the residential district. The Plan Commission discussed the potential of rezoning the lot to a PUD District or perhaps issuing a Conditional Use Permit if possible. City staff will need to do more research into the code, as well as meet with the City Attorney on how to proceed with this item.

A motion was made to table the meeting for November to allow staff to obtain more information.

Motion made by Wachowski, seconded by Lee.

Roll Call Vote:

Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Wachowski.

Motion Carried

C. Request for an electronic changing message (ECM) sign to be located at the southwest entrance of the LB Clarke Middle School property at 4613 Parkway Blvd.

Plan Commission staff discussed potential light nuisance concerns to neighboring properties, as well as traffic flow.

A motion was made to approve the sign with the following conditions:

- 1. Hours of operation: 7:00am – 9:00pm
- 2. Any changes to the traffic pattern for the parking lot will need to be reviewed in relation to the sign’s location.

Motion made by Wachowski, seconded by Heckenlaible.

Roll Call Vote:
 Voting Yea: Buckley, Inman, Koach, Lee, Heckenlaible, Wachowski.
 Motion Carried

D. Review Front Yard Garden Program for consideration of 2025 continuation, submitted by Council Member Darla LeClair.

A motion was made to recommend a revision to Section 10-1-15G.(4)(b)(6) to read as follows:

Produce gardening is permissible in front yards by meeting the following criteria:

- [a] Produce gardens must be planted in raised beds and/or containers
- [b] 4-foot setback is required from the front property line
- [c] 3-foot maximum plant height is allowed
- [d] Total garden area is limited to 100 square feet of soil surface
- [e] Raised bed height allowed shall be a minimum of 6-inches and a maximum of 24-inches

Motion made by Heckenlaible, seconded by Lee.

Roll Call Vote:
 Voting Yea: Buckley, Lee, Heckenlaible.
 Voting Nay: Inman, Koach, Wachowski.
 Motion Failed

4. ADJOURNMENT

Motion to adjourn at 6:48 PM.
 Motion made by Wachowski, seconded by Inman.
 Respectfully submitted, Adam Taylor, Recording Secretary



**TWO
RIVERS**
WISCONSIN

ADVISORY RECREATION BOARD MEETING

Wednesday, October 09, 2024 at 6:00 PM

Koska Room - Community House
1520 17th Street, Two Rivers, WI 54241

MINUTES

1. ROLL CALL

Board Members: Daniel Cortte, Brian Gallagher, Travis Kadow, Erin Lamal, Robert Reed Jr., Jason Scharping, Dorothy Tinkham Delo, Adam Wachowski-Council Rep, Scott Stechmesser-Council Rep

PRESENT

Council Rep Adam Wachowski
Council Rep Scott Stechmesser
Jason Scharping
Travis Kadow
Daniel Cortte
Dorothy Tinkham Delo

ABSENT

Robert Reed
Erin Lamal
Brian Gallagher

2. APPROVAL OF MINUTES

Motion made by Jason Scharping, Seconded by Travis Kadow.

3. CORRESPONDENCE

None

4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each)

Two Residents that live near Neshotah beach on Garfield Street stated their concerns with the New Pathway that is set to start from Garfield Street and cut across with a multi-purpose path to give visitors a path from parking areas to beach/park/concession stand. Their concerns were with the starting point of the path as well as bikers/e-bikes using the path.

Two Residents stated there is an issue with the Jet Ski launch area at Neshotah Beach. Concerns with safety and congestion in that area. Suggested improved signage and rubber beach mat for vehicles to improve access.

5. NEW BUSINESS

A. Food Trucks at Beach

The Board engaged in a discussion and agreed that the Two Rivers Parks & Recreation Department should develop a comprehensive plan to present to the ARB for approval. During the conversation, there was an exchange of ideas on topics such as fee structures, designated parking areas, permits, and potential parking locations at the beach.

B. Jet Ski Launching at Beach

The Board discussed the challenges at the Jet Ski Launch at Neshotah Beach and explored potential solutions. Low-cost options included improved signage and painting the parking lot. Higher-cost alternatives were also considered, such as installing a rubber mat—an estimate for which will be obtained—and the potential use of buoys, which would require further research. Additionally, the possibility of introducing a "Jet Ski Fee," similar to the one at Vet's Park boat launch, was discussed as a means to help offset costs.

6. OLD BUSINESS

7. OTHER BUSINESS

A. Golf simulator tour for ARB

Board members toured the new Truegolf Apogee Golf Simulator and Multi-Sport Simulator located in the old racquetball court of the Community House.

8. DIRECTOR'S REPORTS

A. Program & Event Updates

Events

The Paddle Palooza event saw a great turnout of approximately 100 participants. The morning launch featured 50 kayakers, while the Sunset Paddle had 18 kayaks. Ten educational vendors were on hand, and children had the opportunity to try fishing for free. It was a highly successful first event, and we look forward to making it an annual tradition that encourages more people to enjoy and explore our rivers.

Next upcoming big event is our 2nd annual Cool City Christmas on December 14. Many activities including Santa & his reindeer, ice skating, face painting, craft & vendor fair, holiday craft making, candy cane hunt, s'mores & warming fire, digital photo booth, carolers, TRPD K9 unit, food trucks, and much more. New this year we will also be having a Christmas Tree decorating contest with 30 live trees donated from Sprang for Central Park East before the parade.

2024 Ice Skate Rental schedule released with 2 dates in November, all of December, and future dates to be determined.

"Gone Fishing" on August 10 was a free event with 125 kids registered for fishing, food, & awards. Thank you to Julie Schroeder for making this event a success.

We wrapped up the outdoor concert season, hosted the Slugfest softball tournament, and 25 vendors participated in the Farmers Market.

Programs

Flag football had record year with over 120 kids participating ages K-4th grade, youth soccer has 29 kids participating, and men's horseshoes league completed its 44th year with 14 teams, a new volleyball clinic, and yoga classes are becoming more and more popular with instructor Cathy Hendricks.

The upcoming programs for fall/winter are youth basketball, youth wrestling, co-ed volleyball, indoor soccer, swimming lessons, yoga, open gym dates scheduled for winter breaks, trick or treat, & softball clinics. Lots going on this fall/winter!

B. Parks & Facility Updates

Senior Center

The Senior Center will be hosting a Health & Information Fair on October 17 in the Community House gym, followed by a free Thanksgiving Community Dinner on November 25. Both events are highly anticipated and attract strong participation from the public and volunteers. Additionally, Friends of the Senior Center are sponsoring free rides to and from polling places for the November 5 election.

Parks

Zander Park – A new water line has been installed to provide fresh water to the dog park area.

Picnic Hill – The disc golf course is being updated with park enhancements, including tree and trail clean-up, new signage, and the installation of new concrete tee pads. We plan to pour the concrete in November.

Paddlers Park – Thanks to support from the Lakeshore Natural Resources Partnership, we now have a comprehensive plan (outlined in the attached presentation) that includes the planting of 9 larger trees and native vegetation this fall. LNRP and Two Rivers Parks & Recreation will also be pursuing future funding for additional improvements.

Vietnam Park – New scoreboards have been installed.

C. Planning & Grants Updates

Planning

Mike Mathis provided important clarifications regarding the upcoming updates to Neshotah Park following the recent City Council meeting. For more detailed information, please refer to the attached presentation.

The Two Rivers Parks & Recreation Department is conducting a comprehensive audit of roles and responsibilities to update job descriptions, many of which have not been revised in years. We will also continue our leadership and goal-setting meetings to drive progress and ensure continuous improvement.

Grants

Recreation Economy for Rural Communities application has been submitted. The assistance program helps communities grow their outdoor recreation economy and revitalize their main streets.

2025 WI DNR Urban Forestry application has been submitted. This is a matching grant that will include school outreach, education, planting, dead tree removals, and a youth apprentice & seasonal labor support.

2025 Coastal Management application is currently in progress. This grant will be for Riverside Park riverfront improvements, pathways, restroom, and removal of impermeable surfaces.

2018 "New Beach" Grant - This was an old grant that was never finished. Mike Mathis is working on finishing this up installing a new picnic/shade shelter, trail signage, and picnic and grills in the New Beach green space.

9. ITEMS FOR FUTURE ADVISORY RECREATION BOARD MEETINGS

10. NEXT MEETING

November 13, 2024 at 6pm

11. ADJOURNMENT

Motion made by Travis Kadow, Seconded by Daniel Cortte.

Respectfully submitted,



Laura Hooper

Parks & Recreation Office Manager



BOARD OF REVIEW

Wednesday, September 25, 2024 at 4:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL BOARD OF REVIEW (BOR) TO ORDER

The meeting was called to order by Chairperson Stechmesser at 4:02 PM.

2. ROLL CALL BY CITY CLERK

Present: Chairperson Stechmesser; Vice Chairperson B. LeClair; Amanda Baryenbruch, City Clerk; Greg Buckley, City Manager; Shanda Stachurski, City Assessor from Accurate Appraisal, and Colin Loughrin, City Assessor from Accurate Appraisal (**Clerk Note: Assessor Loughrin arrived at 4:52)

3. CONFIRMATION OF APPROPRIATE BOR AND OPEN MEETINGS NOTICES

City Clerk Baryenbruch reported that a Notice of the Two-Hour Board of Review Meeting was published in the Herald Times Reporter on May 13, 2024, and posted at City Hall, the J.E. Hamilton Community House and the Lester Public Library on May 9, 2024. A meeting notice agenda for this Board of Review meeting was sent to media outlets on Thursday, September 19, 2024 and posted at City Hall, the J.E. Hamilton Community House and the Lester Public Library.

4. VERIFY THAT AT LEAST ONE BOR MEMBER HAS MET THE MANDATORY TRAINING REQUIREMENTS

City Clerk Baryenbruch reported that she completed the training, and a copy of the Board Member Training Affidavit was filed with the Wisconsin Department of Revenue on September 23, 2024. She reported that Chairperson Stechmesser completed the training, and a copy of the Board Member Training Affidavit was filed with the City Clerk on September 23, 2024.

5. VERIFY THAT THE CITY HAS AN ORDINANCE FOR THE CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION PROVIDED TO THE ASSESSOR UNDER STATE LAW (WIS. STAT. 70.47(7)(AF))

A copy of the City's Ordinance can be found in Municipal Code Section 2-5-4, relating to the confidentiality of income and expense information.

6. REVIEW OF NEW LAWS

City Clerk Baryenbruch reported that effective in 2022, at least one member of the Board of Review must meet the mandatory training requirements each year, as opposed to every other year in prior years. Since 2022, there has not been additional updated laws.

7. FILING AND SUMMARY OF ANNUAL ASSESSMENT REPORT BY ASSESSOR'S OFFICE

The City Assessor read the Assessor's Affidavit and filed the Annual Assessment Report with the City Clerk

8. RECEIPT OF THE ASSESSMENT ROLL BY THE CLERK FROM THE ASSESSOR

City Clerk Baryenbruch acknowledged receipt of the Assessor's Affidavit and Assessment Roll from the Assessor.

9. RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK

The Assessment Roll and Assessor's Affidavit was made available to other members of the Board of Review.

10. REVIEW THE ASSESSMENT ROLL AND PERFORM STATUTORY DUTIES:

- Examine the roll,
- Correct descriptions or calculation errors,
- Add omitted property, and
- Eliminate double assessed property

The Assessment Roll was available for members of the Board of Review to examine.

11. DISCUSSION/ACTION - CERTIFY ALL CORRECTIONS OF ERROR UNDER STATE LAW (WIS. STAT. 70.43)

The Assessor stated there was one correction on real estate property. The Board accepted and acknowledged the correction of error.

12. DISCUSSION/ACTION - VERIFY WITH THE ASSESSOR THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL

The Assessor verified the open book changes are included in the assessment roll. The Assessor stated 343 parcels were visited, 925 permits were reviewed, 396 total sales in 2023 were reviewed, 224 residential sales were usable and there were 61 open book appointments.

13. ALLOW TAXPAYERS TO EXAMINE ASSESSMENT DATA

Dean LaRose was present at the meeting to examine the assessment data.

14. DURING THE FIRST TWO HOURS, CONSIDERATION OF:

- Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
- Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
- Requests to testify by telephone or submit a sworn written statement,
- Subpoena requests, and
- Act on any other legally allowed or required BOR matters

The Clerk informed the members of the Board of Review that she received no waivers of the required 48-hour notice of intent to file an objection when there is good cause, no requests for waiver of the BOR hearing to allow the property owner to appeal directly to circuit court, no requests to testify by telephone or sworn written statement and no subpoena requests.

15. REVIEW NOTICES OF INTENT TO FILE OBJECTION

The Clerk informed the members of the Board of Review that there were four Notices of Intent to File Objection received by Monday, September 23, 2024, at 4:00 PM. There were also no Notices of Intent to File Objection received after the deadline. Two of the filed objections have been settled between the Assessor and the property owner.

16. PROCEED TO HEAR OBJECTIONS, IF ANY AND IF PROPER NOTICE/WAIVERS GIVEN, UNLESS SCHEDULED FOR ANOTHER DATE

- Objection from Adam Wachowski for real property assessment for property located at 4120 Clover Street, parcel 110-003-110-1

Adam Wachowski appeared before the Board of Review

Property Owner: Adam Wachowski, 4120 Clover Street, Two Rivers, WI 54241
City Assessor and Adam Wachowski were sworn in by City Clerk.
Objection for parcel 110-003-110-1 was entered into the record in the City of Two Rivers.
Assessed valuation of this parcel is Land: \$27,500; Improvements: \$233,000; for a total of

\$260,500. Per objection form, property owner believes the property should be assessed at \$250,000.

According to procedure, the property owner shall be heard first.

Adam Wachowski provided oral testimony before the Board and answered questions.

City Assessor offered oral testimony and presented the Board with comparable properties.

Moved by B. LeClair, seconded by Baryenbruch, to uphold the Assessor's valuation of the property.

The motion carried with a roll call vote.

Voting Yea: Buckley, B. LeClair, Stechmesser, Baryenbruch

--Objection from Judith Stuebs for real property assessment for property located at 1302 Mahogany Run, parcel 318-000-100-6

Judith Stuebs appeared before the Board of Review

Property Owner: Judith Stuebs, 1302 Mahogany Run, Two Rivers, WI 54241

City Assessor and Judith Stuebs were sworn in by City Clerk

Objection for parcel 318-000-100-6 was entered into the record in the City of Two Rivers.

Assessed valuation of this parcel is Land: \$18,000; Improvements: \$206,900; for a total of \$224,900. Per objection form, property owner believes the property should be assessed at \$189,000.

According to procedure, the property owner shall be heard first.

Judith Stuebs provided oral testimony before the Board and answered questions.

City Assessor offered oral testimony and presented the Board with comparable properties.

Moved by B. LeClair, seconded by Buckley to approve the property owner's valuation of the property at \$189,000.

Motion carried with a roll call vote.

Voting Yea: Buckley, B. LeClair, Stechmesser, Baryenbruch

17. CONSIDER/ACT ON SCHEDULING ADDITIONAL BOR DATE(S)

No additional dates needed.

18. ADJOURN (TO FUTURE DATE IF NECESSARY)

Motion made by Baryenbruch, seconded by B. LeClair to adjourn the meeting at 6:02 PM.

Motion carried with a voice vote.

Voting Yea: Buckley, B. LeClair, Stechmesser, Baryenbruch



**TWO
RIVERS**
WISCONSIN

POLICE AND FIRE COMMISSION MEETING (UPDATED 9/18/2024)

Wednesday, September 18, 2024 at 5:00 PM

**Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241**

MINUTES

1. CALL TO ORDER

Brad Yaggie called the meeting to order at 5:03 PM

2. ROLL CALL

Commission Members: Mike Canty, Sandy Rohrick, Jack Gadzala, Brad Yaggie
Absent: Kris LaFond

3. STAFFING UPDATE

1. Fire Department

Fire Chief Murack provided an update on current staffing at the Fire Department

4. CLOSED SESSION

The Police and Fire Commission reserves the right to enter into closed session per Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Firefighter/Paramedic Hiring Process

Motion carried with a roll call vote.

Motion made by Rohrick, seconded by Canty to convene in closed session.

Voting Yea: Canty, Rohrick, Gadzala, Yaggie

5. RECONVENE IN OPEN SESSION PURSUANT TO WIS. STATS. 19.85(2)

Motion carried with a voice vote.

Motion made by Canty, seconded by Gadzala to reconvene in open session.

Voting Yea: Canty, Rohrick, Gadzala, Yaggie

6. ANY ACTION AS A RESULT OF CLOSED SESSION

1. Approval of Hiring Top Candidate for Firefighter/Paramedic Vacant Position for both Full-Time and Part-Time positions

Motion carried with a voice vote.

Motion made by Rohrick, seconded by Canty.

Voting Yea: Canty, Rohrick, Gadzala, Yaggie

2. Approval to keep remaining candidates on eligibility list.

Motion carried with a voice vote.

Motion made by Gadzala, seconded by Rohrick.
Voting Yea: Canty, Rohrick, Gadzala, Yaggie

7. ADJOURNMENT

Motion carried with a voice vote.

Motion made by Rohrick, seconded by Canty to adjourn the meeting at 5:29 PM.
Voting Yea: Canty, Rohrick, Gadzala, Yaggie

Respectfully submitted,

Amanda Baryenbruch
City Clerk



TWO RIVERS
WISCONSIN

POLICE AND FIRE COMMISSION MEETING

Wednesday, October 02, 2024 at 5:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Brad Yaggie called the meeting to order at 5:02 PM.

2. ROLL CALL

Commission Members: Sandy Rohrick, Jack Gadzala, Brad Yaggie
Absent: Mike Canty, Kris LaFond

3. CLOSED SESSION

The Police and Fire Commission reserves the right to enter into closed session per Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- Fire Department Promotional Process

Motion carried with a roll call vote.
Motion made by Rohrick, seconded by Gadzala to convene in closed session at 5:03 PM.
Voting Yea: Rohrick, Gadzala, Yaggie

4. RECONVENE IN OPEN SESSION PURSUANT TO WIS. STATS. 19.85(2)

Motion carried with a voice vote.
Motion made by Rohrick, seconded by Gadzala to reconvene in open session at 5:11 PM.
Voting Yea: Rohrick, Gadzala, Yaggie

5. ANY ACTION AS A RESULT OF CLOSED SESSION

1. Approval of Fire Department Promotion
Motion carried with a voice vote.
Motion made by Rohrick, seconded by Gadzala to promote Matt Miller to Acting Captain
Voting Yea: Rohrick, Gadzala, Yaggie

2. Any other business
No other business took place.

6. ADJOURNMENT

Motion carried with a voice vote.
Motion made by Gadzala, seconded by Rohrick to adjourn the meeting at 5:11 PM.
Voting Yea: Rohrick, Gadzala, Yaggie

Respectfully submitted,
Amanda Baryenbruch
City Clerk



TWO RIVERS
WISCONSIN

ROOM TAX COMMISSION MEETING

Wednesday, October 09, 2024 at 4:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present Commission Members: Greg Buckley, Curt Andrews, Rick Carey & Bill LeClair Absent: Mark Bittner Also in Attendance: City Tourism Director Joe Metzen, Parks and Recreation Director Mike Mathis, Joy Krueger Brenda Koprowski of the Explore Two Rivers board, & Andre Robitaille.

3. CITY TOURISM DIRECTOR REPORT Tourism Director Joe Metzen provided an update and samples of some of the marketing materials that have been produced YTD. Room Tax members asked about tracking data and discussed strategies for measuring ROI on ad campaigns. In addition, the Tourism Department Budget to Actual was reviewed and reported to be within the budget for 2024. Modifications have been made to the budget in 2024 to divide the Advertising line items to get a more exact value of what is being spent in each category of marketing.

4. UPDATE ON ROOM TAX REVENUES YEAR-TO-DATE Report was given by Tourism Director Joe Metzen. YTD Room Tax revenue was reported as ahead of the same time in 2023 and ahead of budget for 2024. There is still some remaining room tax revenue that needs to be recorded for the month of August 2024 as there is a natural lag between closing a month and the collection of room tax revenue for short-term rentals and hotels/motels. The Room Tax Commission discussed the impact of hotel rate changes on overall revenue and felt that the revenue growth was due to a combination of more bookings and higher rates.

5. DISCUSS CONTRACT WITH EXPLORE TWO RIVERS, INC. Scheduled two meetings between the Room Tax Commission and Explore Two Rivers Board of Directors. Meeting dates and times are October 17th, 2024, at 4pm and October 30th, 2024, at 11am. Both meetings are to be held in the Two Rivers Council Chambers. These meetings will be used to review the current tourism structure for the City of Two Rivers.

6. PRELIMINARY DISCUSSION OF 2025 BUDGET Elected to wait o this until after the shared meetings in October between the Room Tax Commission and Explore Two Rivers.

7. INFORMATION ONLY: OCTOBER 28 CITY COUNCIL MEETING WILL INCLUDE DISCUSSION OF SHORT-TERM RENTALS

Greg Buckley noted that the October 28 City Council work session will include a discussion of short-term rentals and City licensing and regulation of such rentals; he encouraged Room Tax Commission members to attend that meeting. Rick Carey moved, seconded by Curt Andrews, on the following position statement of the Room Tax Commission relative to short-term rentals: Recognizing the benefits of room tax revenue and related visitor spending to the community, the

Room Tax Commission supports the existence and promotion of short-term rentals in Two Rivers.
The motion was approved by voice vote, without dissent.

8. DISCUSSION OF OTHER MATTERS RELATED TO COMMUNITY TOURISM

9. ADJOURNMENT Motion to adjourn the meeting at 5:33 PM by Rick Carey, seconded by Curt Andrews. Motion carried by voice vote.

Respectfully Submitted,

Joe Metzen, City Tourism Director



TWO RIVERS
WISCONSIN

ENVIRONMENTAL ADVISORY BOARD MEETING

Tuesday, September 17, 2024 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – 5:30 pm
2. **ROLL CALL**
Board Members: Darla LeClair, Douglas Brandt, Donald DeBruyn, Corinne Weis, Tracey Koach, John Tillotson
Absent: Jake Glaser
Excused: Jay Orvis
Staff and Others: Matthew Heckenlaible, Scott Ahl, Shannon Derby
3. **REVIEW AND APPROVAL OF MINUTES**
 Minutes from the June 18, 2024 Environmental Advisory Board meeting

 Don DeBruyn made a motion to approve the June 18, 2024, Environmental Advisory Board meeting minutes, seconded by Doug Brandt. Motion carried.
4. **PUBLIC INPUT** - N/A
5. **ITEMS FOR DISCUSSION AND ACTION, IF NEEDED**

 Tracey Koach and Corinne Weis are taking part in water sampling of the West Twin River at County Trunk Highway VV. Citizens have been collecting samples for the past 6-months and there is one month left. Results should be posted on WDNR website.
6. **ONGOING ITEMS FOR DISCUSSION AND ACTION, AS NEEDED**
 - A. **Lake Michigan Bird Observatory Grant update** – No update
 - B. **Urban Forestry Grant endorsement update**
 Received a grant for 2024. Applied for a 2025 grant. Awaiting notification if it is to be awarded.
 - C. **EAB videos posted to EAB website - update**
 1. "You've Got the Power" - Brian Dellemann, Electric Department Director
 2. "Stormwater Pollution - Mitigation Through Green Infrastructure"
 Julia Noordyk, Sea Grant
 3. "Lake Michigan Day 2024" - hosted by LNRP at the Maritime Museum

Future Topics

 1. Recycling, Jon Reisenbuechler
 2. Light pollution and animal confusion
 3. Climate Change, Marco Marquez (was a speaker at Lake Michigan Day 2024)

- 4. Environmental Impacts on TR Commercial Fishing, Mike LeClair
Interview completed. Currently in editing. Once completed, it will be posted.
- 5. Insects, Their Place in Our World, Shea Tillotson (interview 8/16/24)
Hopefully posting in late September.
- 6. Charter and Sportsman Fishing
- 7. Still Bend – Pollinators, Mike Ditmer

D. Partnership with Van der Brohe Arboretum update – No action

- 1. First pass project proposal - still in process
 - * Goal = stormwater mitigation
 - * Importance - prevents toxins, solids, pollutants from entering the stormwater sewer system
 - * Where - discuss how much land we will need/can use
 - * Who is responsible for design, materials purchases and maintenance
 - * Plan in 2024 with work starting in 2025

E. Bee City Designation update (https://beecityusa.org) Monarch City?

Darla had a discussion with Mike Mathis asking him to come to our November meeting to provide an update.

To keep this designation, a certain number of events needs to be done each year. Is there an interest with EAB partnerships? Corinne will find out requirements and send out information. \$200 annual fee (Funding source account to be determined). Divide out various tasks at November meeting.

F. Low Mow May Update

Remove due to enforcement concerns with PD.

Corinne Weis made a motion to cease the endorsement of Low Mow May , seconded by John Tillotson. Motion carried.

G. Paddlers Park - planning in process update

Corinne provided an update that a Landscape Architect was found, Land CO2. Mike Mathis is going to meet with Eleanor(?) Pete(?) from Land CO2 from Milwaukee. Lakeshore Resource Partnership stated that they would be agreeable to pay for design of landscape plans and would look for additional grants for Paddlers Park to pay for the future improvements. The concept design cost are \$2,040 which is discounted to \$1,000+/-.

Possible tree planting and implementation in 2025.

H. Northeast Lakeshore TMDL/Urban Non-Point Source Grant

Consultant performing base mapping and upload into model.

I. NFWF and Great Lakes & St. Lawrence Cities Initiative Grant Update

Beach and shoreline improvements near the wastewater treatment plant and along Mariners Trail are in early stages of discussion regarding the final scoping and tasks related to the projects / grants.

J. Front Yard Vegetable Garden Update

Winding down for the season. Darla has been receiving photos to post to website. She wants to write a report and push forward for next year – thinks Council will approve. Will bring to Plan Commission with recommendation to Council to change ordinance to be permanent. Keep as is but remove “Pilot”. Darla will talk to Greg about moving forward.

6 participants
Photos posted to website as they become available

K. 2024-2025 Winter Educational Series

October 10, 2024 - A Natural Balance - blending trees, nature, art and people –
Darla will contact John Durbrow to see if he is still interested in giving this talk.

- November 14, 2024 - Birding at Home - attracting and caring for native birds
- December 12, 2024 - Rain Gardena - blending style and sustainability
- January 9, 2025 - Fins and Scales - conservation, management and recipes for Great Lakes fish
- February 13, 2025 - Rest and Relax at Local Parks - incorporating green space, art and recreation
- March 13, 2025 - What Would You Do? - keeping wildlife wild
- April 10, 2025 - Light Pollution and Animal Confusion

Board discussion showed excitement for the series to begin at 6 pm at the library.

7. OTHER ITEMS THAT MAY COME BEFORE THE BOARD, WITH CONSIDERATION AND ACTION, IF NEEDED

A. Lakeshore Natural Resource Partnership

1. Lake Michigan Day 2024 – Discussion and review of the day.
2. Engagement opportunities (beach cleanup)
Director Heckenlaible stated that in a recent publication there are various friends’ groups elsewhere promoting cleanup engagements. He suggested that EAB help promote local cleanups. Don DeBruyn noted that the Friends of Two Rivers have done some cleanups in the past and they have equipment to assist in clean up. Help promote.

8. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT BOARD MEETING

Proposed for Tuesday, October 15, 2024, at 5:30 pm

9. ADJOURNMENT – 6:59 pm

Tracy Koach made a motion to adjourn the meeting, seconded by John Tillotson. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



TWO RIVERS
WISCONSIN

ENVIRONMENTAL ADVISORY BOARD MEETING

Tuesday, October 15, 2024 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:33 pm

2. **ROLL CALL AND CHECK ON REMOTE PARTICIPANTS**

Board Members Present: Darla LeClair, Donald DeBruyn, Douglas Brandt, Jon Tillotson, Heather Gross

Absent: Jay Orvis, Corinne Weis, Tracey Koach

Staff & Others: Matthew Heckenlaible, Scott Ahl, Shannon Derby

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the September 17, 2024, Environmental Advisory Board meeting

Don DeBruyn noted a correction within the published minutes that it should be the “Friends of the Twin Rivers” and not the “Friends of Two Rivers.”

Don DeBruyn made a motion to approve the September 17th, 2024, amended Environmental Advisory Board minutes, seconded by Doug Brandt. Motion carried.

4. **PUBLIC INPUT – N/A**

5. **COMMITTEE BUSINESS: MEMBER UPDATES**

A. **Welcome Heather Gross**

Darla welcomed Heather to the group. Heather informed the group she is a former schoolteacher (math & science) and now is the owner of Wildflower Outdoors on East Street in which they have hosted several events promoting the joys of the outdoors.

B. **Jake Glaser removed to allow Heather to join per 9-member board requirement**

Darla hopes that Jake’s schedule frees up and will welcome him back to the group in the future.

6. **ITEMS FOR DISCUSSION AND ACTION, IF NEEDED**

A. **NEW INITIATIVE - SUSTAINABLE FOOD, WATER MONITORING PROGRAM (Tracey)**

Tracey Koach was note present to discuss her sustainable food vision and the water monitoring program. Looking forward to having further discussions on this in the future.

7. ONGOING ITEMS FOR DISCUSSION AND ACTION, AS NEEDED

A. NORTHEAST LAKESHORE TMDL/URBAN NON-POINT SOURCE GRANT

Matthew Heckenlaible noted that since the TMDL has been approved by both the EPA and WDNR, there will be no further updates directly related to the TMDL. However, the updates will be more focused on how the City is looking at achieving the reduction goals set forth within the TMDL. This is what our consultant is working on as part of the Urban Non-Point Source Stormwater Grant. The consultant did not provide a recent update as to their progress related to the grant tasks.

B. VEGETABLE GARDENING UPDATE

Darla informed the Board that she participated in the Plan Commission Meeting that was held on October 14th. The Plan Commission did make a motion to permanently allow produce gardens to be placed within front yards, but the motion failed for lack of majority votes.

The failed motion will be brought forward to the full City Council to review and take action.

C. 2024-2025 WINTER EDUCATIONAL SERIES UPDATE

CANCELED: October 10, 2024 - A Natural Balance - blending trees, nature, art and people – Darla will contact John Durbrow to see if he is still interested in giving this talk.

- November 14, 2024 - Birding at Home - attracting and caring for native birds
- December 12, 2024 - Rain Gardena - blending style and sustainability
- January 9, 2025 - Fins and Scales - conservation, management and recipes for Great Lakes fish
- February 13, 2025 - Rest and Relax at Local Parks - incorporating green space, art and recreation
- March 13, 2025 - What Would You Do? - keeping wildlife wild
- April 10, 2025 - Light Pollution and Animal Confusion

Darla recapped the remaining schedule. Matthew Heckenlaible noted flexibility with the February 13, 2025, date may be needed as an alternative topic/presentation could be slotted for that date.

D. NESHOTAH BEACH PROJECT UPDATE

Mike Mathis, Park & Recreation Director, would be better suited to discuss; but, in his absence, Matthew Heckenlaible stated that the City is working on additional parking along Pierce Street and installing access trails adjacent to Pierce Street from Pierce Street to Garfield Street and around the former baseball field. The grant would also look at making some restroom improvements near the horseshoe pits along with introducing some native plantings.

E. EAB CITY POSTED VIDEO LIBRARY UPDATE

1. Videos In Process

- a. Environmental impacts on Two Rivers commercial fishing (Mike LeClair)
- b. Insects - Their place in our world (Shea Tillotson)

Darla is experiencing some issues editing the videos. Once she works through those problems, she will get other videos posted.

2. Future Topics

- a. Ice Age Trail (Dolly McNulty)
- b. Recycling (John Reisenbuechler)
- c. Light Pollution and Animal Confusion (Michael Ditmer)
- d. Climate Change - Action for Climate Emergency (Marco Marquez)

8. OTHER ITEMS THAT MAY COME BEFORE THE BOARD, WITH CONSIDERATION AND ACTION, IF NEEDED – N/A

9. TREE/FORESTRY/POLLINATOR INITIATIVES

This new topic heading has been added to assist Mike Mathis in vetting tree and forestry items through a committee in order to continue to apply for future grants such as the Urban Forestry Grant. Mike has proposed to facilitate over one EAB meeting per quarter to help promote the Tree/Forestry/Pollinator initiatives. The first meeting Mike would be participating in would be the November 2024 meeting.

A. URBAN FORESTRY GRANT UPDATE

Mike Mathis will provide an update at the November board meeting.

B. ARBORETUM UPDATE

Darla requested Matthew Heckenlaible provide an update pertaining to the Arboretum.

Matthew Heckenlaible started off by acknowledging that the Arboretum is a great place and amenity to the City, similar in concept to Woodland Dunes. Unfortunately, there is a rift between the Arboretum and the City over the costs of providing sanitary sewer, water and electric services to the Arboretum. The process for determining appropriate costs for the various utilities is being applied in the same manner as for any other property throughout the City and the Arboretum disagrees with those methods. We hope there is a resolution of these differences and opinions to be able to move forward with the continued growth of the Arboretum in the future.

C. BEE CITY DESIGNATION

Darla noted that she had some discussions with Mike Mathis regarding the ability to have the designation of a “Bee City.” There is a \$200 fee associated with this designation along with the need of other sponsorship. It was further noted that there needs to be a ‘committee’ created to ensure that various tasks are completed on an annual basis.

Additional discussions would need to be held with Mike Mathis, potentially at the November board meeting.

D. PADDLERS PARK UPDATE

Darla recapped that a landscaping plan has been created for the park and Mike Mathis, along with other groups, are attempting to find additional funding in order to implement the plan.

Hopefully, Mike Mathis will be able to provide information at the November board meeting including a copy of the proposed plan that has been created.

E. NFWF, GREAT LAKE AND ST. LAWRENCE CITIES INITIATIVE GRANT UPDATE

Matthew Heckenlaible stated that there are multiple funding sources to these multi-faceted projects. One of the projects involves expanding a beach area between the water utility buildings out past the wastewater utility plant towards the south breakwater. Future planning needs to occur relative to upland amenities such as parking, shelters, access, etc. Other portions of these grants includes sustainability measures (from the north side of the Light House Inn parking lot south along Mariners Trail to the Chamber of Commerce Wayside) and creating additional vegetative buffers to reduce shoreline erosion, slow down roadside stormwater runoff and minimize wind driven sand from blowing onto Memorial Drive (STH 42).

City Staff, along with a Consulting team and members of the funding sources participated in a virtual meeting on September 10th to discuss more of the scope and goals of the projects.

One funding requirement is public participation and outreach occur prior to finalizing any concept plans. The timing would potentially fall around the February 13th, 2025, EAB Educational Series. This could be a great opportunity to provide the public with an update on these projects and obtain their feedback as to various concepts that could be implemented. The EAB was open to this potential modification to the educational series.

F. MONARCH CITY

Mike Mathis will potentially provide an update at the November 2024 board meeting.

10. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT BOARD MEETING

Proposed for Tuesday, November 19, 2024, at 5:30 pm

11. ADJOURNMENT: 6:37 pm

Darla LeClair made a motion to adjourn the meeting, seconded by Jon Tillotson. Motion Carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



MEMO

DATE: October 16, 2024
TO: City Council and City Manager Greg Buckley
FROM: Amanda Baryenbruch, City Clerk/Human Resources Director
SUBJECT: Monthly Report

HUMAN RESOURCES UPDATES:

- Ongoing Recruitments:
 - o Police Officer – Accepting Applications
 - o Community Development Director / City Planner – Accepting Applications
- Recently Hired:
 - o City Manager Administrative Assistant / Deputy City Clerk – Valerie Vanderlinden
 - o Firefighter / Paramedic – Hunter Decker, Nathan Sekora
 - o Police Officer – Nicholas Reif

OPERATOR’S LICENSES ISSUED:

On May 4, 2020, the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 7/15/2024 Council meeting:

Name	Address	Duration
Nicholas Lisiecki	519 South 25th Street Manitowoc, WI 54220	Temporary
Robert Bauknecht	1514 Blue Heron Drive Two Rivers, WI 54241	Temporary
Peter Koch	2402 13th Street Two Rivers, WI 54241	Temporary
Peter LeClair	3510 Pierce Ct 1820 Monroe Street Two Rivers, WI 54241	Temporary
Nicole Johnson	2819 35th Street 7312 Pine Grove Ln Two Rivers, WI 54241	1 Year
Nicole Ruoho	1957 Roosevelt Ave Two Rivers, WI 54241	1 Year
Sarada Bist Kunwar	10124 Fisherville Rd Maribel, WI 54227	2 Year
Diane Yauch	156 McKinley St Manitowoc, WI 54241	2 Year
Betty Temple	815 Reed Ave 54220	2 Year





**TWO
RIVERS**
WISCONSIN

CITY CLERK

Section 10, Item C.

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Renee Wizner	1921 Jackson Street	Two Rivers, WI 54241	2 Year
Paige Leurquin	1112 34th St 1880 Countryside Ct	Two Rivers, WI 54241	2 Year
Amanda Baer		Reedsville, WI 54230	2 Year
Theresa Ivy	1006 Lowell St	Two Rivers, WI 54241	2 Year
Kelley Belongie	1310 N 8th Street	Manitowoc, WI 54220	2 Year
Lilian Berry-Street	1504 Ashland Ave	Sheboygan, WI 53081	2 Year
Jason Ring	615 Buchholz St	Two Rivers, WI 54241	2 Year
Philip Walesh	3107 44th St	Two Rivers, WI 54241	2 Year

ELECTIONS:

The City of Two Rivers will be holding a General on November 5, 2024. In-Person Absentee Voting will start on Tuesday, October 22, 2024. Below are the following hours for In-Person Absentee Voting:

- October 22 – October 25: 7:30 AM – 5:00 PM
- October 26: 9:00 AM – 12:00 PM
- October 28 – November 1: 7:30 AM – 5:00 PM

To register to vote, citizens may come to City Hall during business hours or go to the polls on Election Day. The deadline to register to vote at City Hall is 5:00 PM on November 1, 2024. The deadline to request and absentee ballot by mail is October 31, 2024.

There has been an increase in third-party mailing groups sending out voter registrations and absentee ballot applications. These applications have the return address of the City Clerk. If you receive one of these documents and are unsure if you are registered or have any questions, please contact the City Clerk’s Office at 920-793-5526.

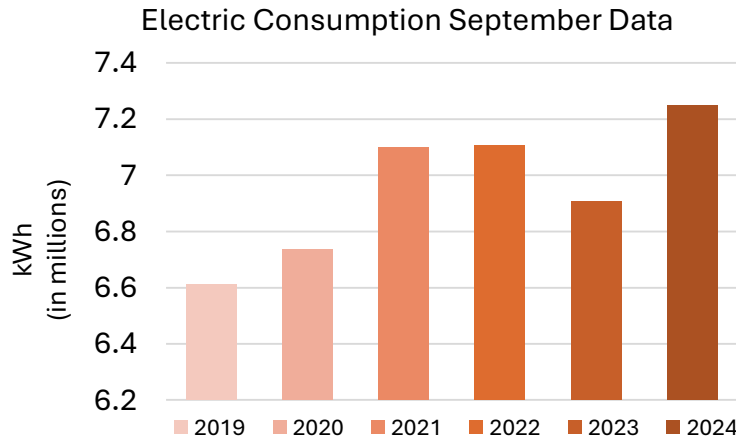


Electric Department October 2024 Report

Electric Consumption in kWh (September Data):

2019	2020	2021	2022	2023	2024
6,612,734	6,735,982	7,099,107	7,106,085	6,907,087	7,247,963

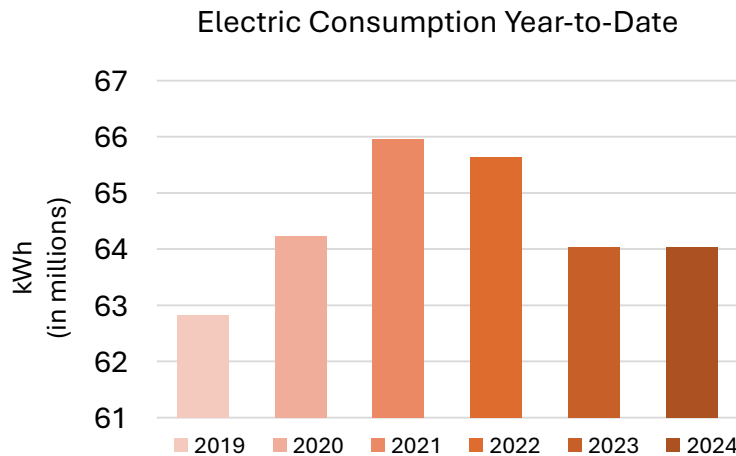
% Change from 2019-2024: 9.61% % Change from 2023-2024: 4.94%



Year-to-Date

2019	2020	2021	2022	2023	2024
62,816,844	64,223,302	65,950,098	65,640,297	64,037,423	64,030,591

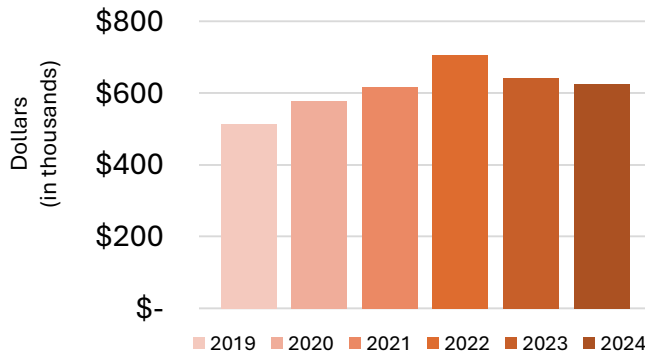
% Change from 2019-2024: 1.93% % Change from 2023-2024: -0.01%



Cost of Electricity Purchased in Dollars (September Data):

2019	2020	2021	2022	2023	2024
\$512,813.10	\$578,125.88	\$616,138.48	\$705,891.08	\$641,230.00	\$624,379.05

Cost of Electricity Purchased
September



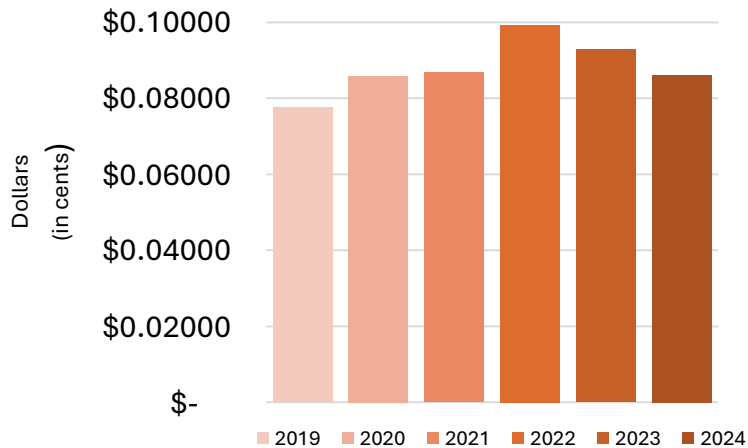
Cost of Electricity per kWh:

2019	2020	2021	2022	2023	2024
\$0.07755	\$0.08583	\$0.08679	\$0.09934	\$0.09284	\$0.08615

% Change from 2019-2024: 11.08%

% Change from 2023-2024: -7.21%

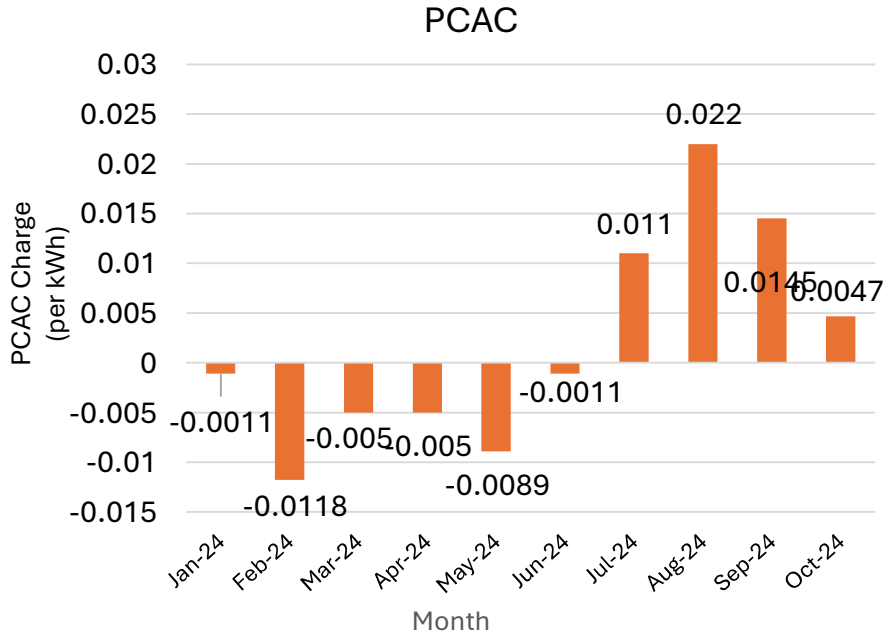
Cost of Electricity per kWh September



Electric Department October 2024 Report

Power Cost Adjustment Clause

Month	PCAC/FAC Charge (per kWh)	Average Monthly Bill
January	-0.0011	\$72.20
February	-0.0118	\$65.78
March	-0.0050	\$69.86
April	-0.0050	\$69.86
May	-0.0089	\$67.52
June	-0.0011	\$72.20
July	0.0110	\$79.46
August	0.0220	\$86.06
September	0.0145	\$81.56
October	0.00474	\$75.68
November		
December		
Average	0.001930	\$74.02



Average Bill Annually

2019	2020	2021	2022	2023	2024
\$68.07	\$69.15	\$72.31	\$78.70	\$74.80	\$74.02

September – Large work orders in progress:

- Northend – Residential underground installation projects and pole replacements
- Substation – Assist with substation testing
- Various Locations – Underground electric service installations

Outage/Callouts	Location	Duration	Cause if known
09/06/2024	4618 Woodland Dr	N/A	Service Issue
09/20/2024	12 th & Bellevue	N/A	Cable TV drop across road

Work Completed by Electrical Inspector & Electric Meter Technician	
Number of service upgrades/changes	13
Number of electric meters installed	4
Total number of electric meters tested	0
Service Disconnects/Reconnects (normal hours)	36



Capacitor Bank Removal
10th Street & Bellevue

Capacitor Bank Removal 10th Street & Bellevue

Confined Space Training

Tree service contractor caused outage
when tree branch fell on primary

Fire Department Monthly Report July 2024

		Monthly			Year to Date 2024			Year to Year 2023			
Total Incident Responses			208						1235		
EMS Response Total EMS Incidents			188						1147		
	Treated and Transported		110						770		
	No Transport		54						268		
	Interfacility Transports		24						236		
	Intercepts		6						19		
	Public Assist		1						6		
EMS Revenue	Date of Service Report		Monthly			Year to Date 2024			Year to Year 2023		
EMS Operations Billing Information	SDC and TRIP Revenue		\$1,289.63			\$49,219.11			\$19,969.27		
	Charges		\$155,851.20			\$991,215.50			\$1,262,361.47		
	Payments		\$85,334.67			\$395,452.42			\$462,306.68		
	Adjustments		\$95,099.83			\$1,320,312.02			\$807,585.17		
	Change + or - in Accounts Receivable		\$60,797.18			\$365,434.63			-\$7,530.38		
	Monthly Collection Percentage		54.75%			39.90%			36.62%		
Fire Incidents	Total Fire Incidents		20			113			81		
	Structural		1			5			7		
	Fire Other		8			21			8		
	Unauthorized		3			13			9		
	Hazardous Condition		2			15			27		
	False / Cancelled		5			37			17		
	Service Calls		1			24			17		
Overlapping calls			46			238			222		
Occup/ Inspect	Total Inspections		38			277			277		
	General		38			277			277		
	Special/Other/Consults		24			24			0		
	Violations		14			132			119		
	Corrections		9			83			48		
Training	Total Hours		381			2908			3726		
	Fire Training		313			2440			2386		
	EMS Training		60			700			920		
	Community Based Outreach		8			108			420		
See attached training summary											
Public Education			Monthly			Year to Date 2024			Year to Year 2023		
Totals / Events	Staff Hours	Participants	3	10	13	38	121	667	30	76	77
CPR Classes	Staff Hours	Participants	2	8.5	11	35	62.5	533	24	25	58
Station Tours	Staff Hours	Participants	1	1.5	2	2	53.5	34	2	2	8
Presentations	Staff Hours	Participants	0	0	0	1	5	100	4	49	8
Maintenance			Monthly			Year to Date 2024			Year to Year 2023		
Total Hours			251			2376			3154		
Building Care, Cleaning, Maintenance			120			565			639.3		
Grounds Care			30			260			85.25		
Vehicle Checks			120			980			1041		
Vehicle Cleaning			30			110			49.5		
Vehicle Maintenance			20			135			79		
Current Events											
Paramedic/Critical Care Paramedic Training and Water Rescue Training/Competencies)											
Summer Station Maintenance											
Driver/Operator Task Books (3 shifts)											

INSPECTIONS DEPARTMENT

**MONTHLY SUMMARY
SEPTEMBER 2024**

	Permits Issued		Permit Revenue		Project Value		Inspections		
	Month	YTD	Month	YTD	Month	YTD	Type	Month	YTD
Building (residential)	35	206	4,793	34,741	762,314	4,576,897	Bldg	32	313
Building (commercial)	3	22	1,780	23,380	436,000	3,978,512	Elec	14	136
Electrical	15	242	1,320	16,835	55,420	1,013,240	Heating	12	102
Heating	27	130	2,506	10,542	307,121	2,733,991	Plumbing	15	132
Home Occupation	-	-	-	-	-	-	Misc	11	98
Moving	-	1	-	50	-	6,790	Sign	4	309
Plumbing	20	118	3,245	16,744	245,635	2,159,713			
Sign	2	15	100	1,050	3,745	109,033			
Tank	-	-	-	-	-	-			
Wrecking	2	5	253	729	25,000	88,000			
Totals	104	739	13,997	104,071	1,835,235	14,666,176		88	1,090

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2024	2023	2024	2023	2024	2023
Building	228	221	58,121	113,941	8,555,409	14,379,348
Electrical	242	159	16,835	13,206	1,013,240	1,301,999
Heating	130	150	10,542	13,833	2,733,991	2,684,670
Home Occupation	-	-	-	-	-	-
Moving	1	2	50	100	6,790	4,000
Plumbing	118	186	16,744	24,035	2,159,713	1,877,354
Sign	15	8	1,050	450	109,033	8,180
Tank	-	-	-	-	-	-
Wrecking	5	12	729	1,129	88,000	98,410
Totals	739	738	104,071	166,694	14,666,176	20,353,961

Other Activities

- Received and responded to requests for information from the general public and staff
- Prepared notices, ordinances & related documents for public hearings
- Prepared agenda packets and minutes for Plan Commission and Architectural Control Committee

**Lester Public Library
Director's Report
September 2024**

News

- Monday, September 23, I received a phone call from Laura Sauser, Executive Director of the Wisconsin Library Association, notifying me that Terry Ehle, Youth Services Coordinator was selected as 2024 Wisconsin Librarian of the Year. Terry will officially receive the award at the Wisconsin Library Association Annual Conference Awards Ceremony November 7, 2024.
- Article in the Fall 2024, Volume 22/No.3, issue of *Children & Libraries the Journal of the Association for Library Service to Children*, "Practice the Practices, Kids Learn Big in Dramatic Play Areas, by Terry Ehle, Tammy Feuerstein, and Sally Taylor. The entire article is included in the October Packet.
- The library hosted the annual Manitowoc Calumet Library System (MCLS) Battle of the Books. Team Two Rivers came in fourth. Terry Ehle, Youth Services Coordinator emceed the event. At the event, MCLS presented the 2nd Quarter 2024 MCLS Staff Recognition Recipient Award to Terry Ehle, Youth Services Coordinator. There was no better time to give Terry the much-deserved award and recognition than in front of a crowd for one of the many programs she funnels so much work and energy into.
- Friday, September 20, Manitowoc Public Library hosted staff training for library staff across the Manitowoc Calumet Library System. There were two afternoon sessions 1) Best practices for serving neurodivergent patrons and 2) Public library policy under Chapter 43 of Wisconsin State Statutes. Lester Public Library staff in attendance – Mary Massey, Marie Steeber, and Tanya Terp, Customer Service Clerks and Alan Wambold, Reference Assistant.

Library Foundation

The Fall Lester Public Library Foundation Book Sale was a success. The sale brought in \$1537.00. After sales tax, of \$73.19, the total came to \$1463.81, divided by 2 – half going to the Foundation and half going to the library - \$731.91 going to the Foundation and \$731.90 going to the library.

Library Legislation – No Report

Activities

- 09/01/24 – Attended and photographed Kites Over Lake Michigan. This was the 19th and final year for the kite festival.
- 09/03/24 – Lester Public Library Management Team Meeting
- 09/03/24 – Two Rivers City Council Meeting
- 09/04/24 – Lester Public Library hosted the Manitowoc Calumet Library System's annual Battle of the Books

09/05/24 – Two Rivers Business Association Meeting
09/06/24 – Help Desk Shift
09/09/24 through 09/13/24 – Vacation
09/16/24 – Two Rivers City Council Meeting
09/17/24 – Presented to the Two Rivers Rotary Club
09/19/24 – Help Desk Shift
09/20/24 – Help Desk Shift
09/23/24 – Help Desk Shift
09/24/24 – Help Desk Shift
09/25/24 – Manitowoc Calumet Library System Board Meeting, attended online
09/26/24 – Help Desk Shift
09/26/24 – Introduced the Lighthouses of the Great Lakes presentation
09/27/24 – Met with David Pennefeather, President, Lester Public Library Board of Trustees
09/30/24 – Community Health Needs Assessment Interview with Natasha Kahn, Community Health Strategist, Manitowoc County Health Department

Jeff Dawson, Director, Lester Public Library 10/1/2024



Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596

Date: July 10, 2024
To: Greg Buckley
CC: City Council, Recreation Staff, Recreation Board
From: Mike Mathis
Subject: September 2024 Parks and Recreation Department Report

Senior Center

- Trust Car rides 274
- Meals served 1316
- Congregate meals served 111
- Number of individual volunteers 401
- Hosted first ever alpaca yoga and wine tasting at London Dairy.



Recreation and Event Activities

- (9/13) – Fire on High – West Central Park (300 people)
- (9/27)- Foooustics- West Central Park- (100 people)
- Dance -28 kids in classes. 1st session started September 16- Dec 17, 2024
- Slugfest Softball Tournament- (9/20-9/22) - Vietnam Veteran’s Park—1100 people
- 25 regular farmers/crafters market members this year in East Central Park.
- 29 kids participated in fall soccer.
- Peewee Flag Football (K-1st grade) 38 kids participated. The NFL youth program (2nd - 4th grade) has 83 kids participating.
- 44th year of horseshoes completed with 14 teams (77 players total).
- 11 middle school girls attend a new volleyball clinic.
- 21 participants in fall yoga classes.



Cemeteries, Forestry, Parks, and Maintenance

- Installed waterline to dog park at Zander Park.
- Removed dead trees at Zander Park.
- Working with Stangel’s Tree Service to remove dead ash trees in terraces.
- Set-up and takedown for Ethnic Fest and Slug Fest
- Completed golf simulator room updates.

Two Rivers Police Department Monthly Report June 2024

Section 10, Item C.



Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report June 2024



Elijah Vue Search

Elijah Vue was reported missing on February 20th, 2024. In June the search for Elijah Vue entered its fifth month as the department continued its investigation and search efforts along with the help of numerous other agencies including Wisconsin Department of Criminal Investigation, the FBI, Manitowoc County Sheriff's Office and many others.

Searches continued to be tightly focused based primarily on tips and leads. We continued to provide regular updates to the public and media through press releases and news interviews. The joint investigative team continued to work closely with the Manitowoc County District Attorney's office as they remained focused on determining what happened and anything that might aid search efforts.

We remained focused and hopeful that we would locate Elijah, discover what happened to him and bring closure to this incident.

Summer Intern

This summer we were joined by a new intern, Anissa Fencil. Anissa is currently enrolled in the Criminal Justice Program at Fox Valley Technical College where she is set to graduate in Spring of 2025. She lives in Newton and has an interest in Forensic Science as well as general law enforcement. She works at the department between 8 to 16 hours a week, doing everything from riding along with officers to helping out at special events to completing projects around the department and many other activities. During her internship we hope she will gain a valuable insight into the operations of Two Rivers Police Department and what each member of our department does on a day to day basis. Our department offers internship to students looking to fulfill academic requirements or students that are simply interested in improving their knowledge of law enforcement and marketability.



June Training

- Officer Propson attended a week-long course in Grant County to become a certified evidence technician. She will join the ranks of several other Evidence Technicians at our department that provide a high level of expertise in collecting and packaging evidence.
- The majority of our officers participated in a day long 2024 Summer In-service. For many officers it included the state mandated biennial pursuit training. During that training officers reviewed policy, statutes, had classroom discussion and practiced their emergency vehicle operation driving and pursuit driving. The

training took place at Two Rivers High School where we were able to use the back-parking lot to set up mock streets and intersections. The secondary part of the training was High Risk Vehicle Stops as well as tactical movement and tactical first aid. K9 Xanti was also able to get some training in conjunction with high risk traffic stops.

- Police Secretary's Schroeder and Griepentrog attended the three-day Law Enforcement Administrative Professionals (LEAP) conference in Green Bay. The conference covered various topics related to their duties and gave them a chance to network with others in their field.
- Police Secretary Griepentrog attended a course for TIME system (Transaction Information for the Management of Enforcement) validation in Shawano. TIME is a program of the Department of Justice available to law enforcement agencies. This training enables her to update and validate entries in the TIME system for stolen vehicles, missing persons, etc. This is a crucial function that ensures the accuracy and completeness of these records.



Anniversaries



Detective Lt. Jacob Glaser
June 21, 2016
8 years



Detective Megan Klumpyan
June 6, 2016
8 years

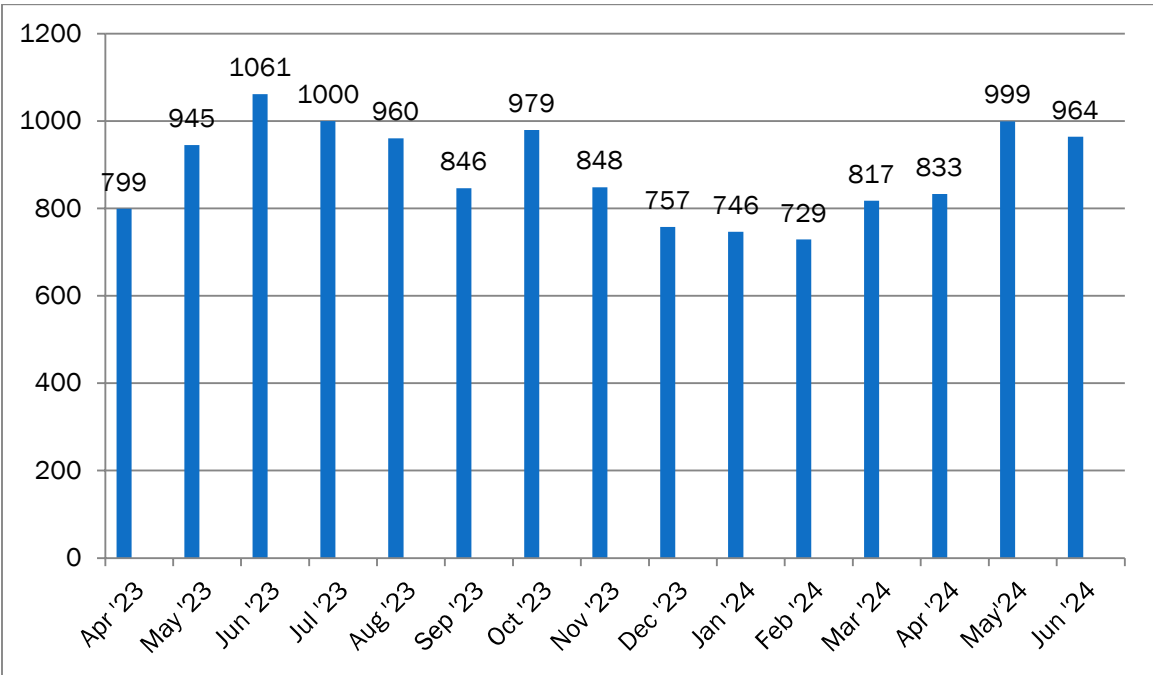


Officer Justin Jackson
June 12, 2023
1 year

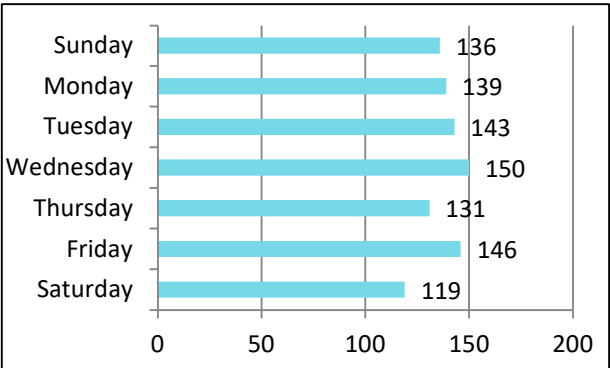
CALLS FOR POLICE SERVICE

June 2024: 964	2024 YTD TOTAL: 5,088 TOTAL LAST YEAR: 10,497
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Monthly Calls Comparison Chart:



Calls for Service by Day of Week:

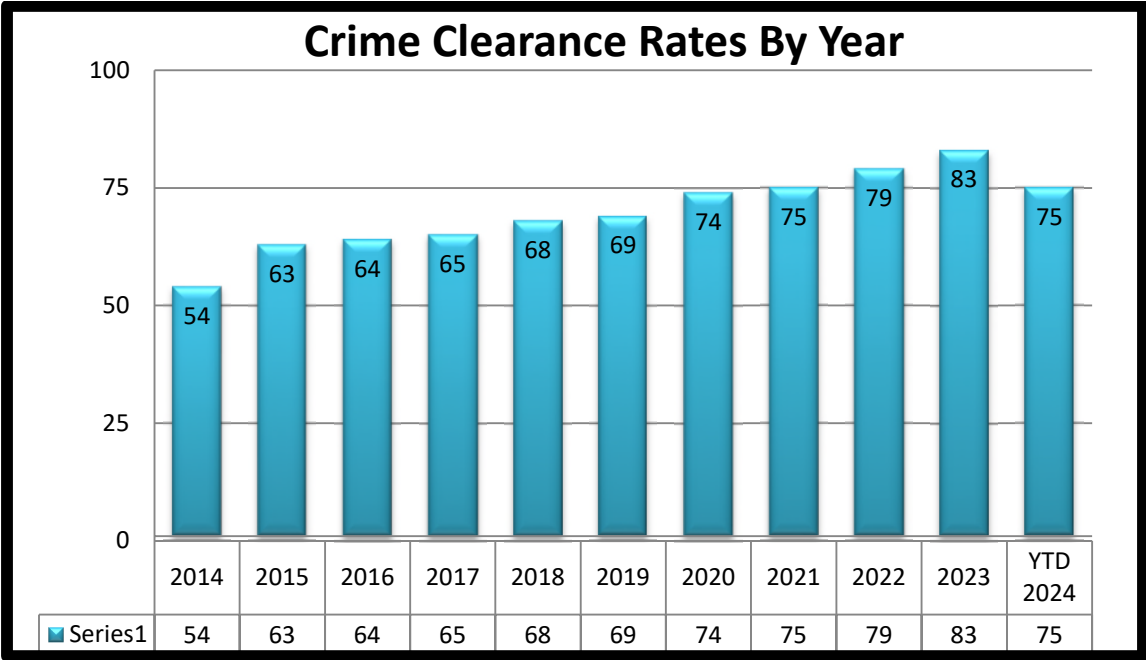


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	June
Reported Part 1 Cases	11
Cases Cleared	10
Crime Clearance Rate	91%

Crime Clearance Rate YTD: 75%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2024	
Adult Arrests	99
Juvenile Arrests	17
Total	116

2024 Parking Summary:

Overtime	0
Restricted	14
Winter	0
YTD Total	401

Field Warnings 2024

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
7-1-5 PARKING IN PARKS	0	0	0	0	1	0	0	0	0	0	0	0	1
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	0	1	1	0	0	0	0	0	0	0	2
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	1	1	0	0	0	0	0	0	0	0	0	0	2
341.04(2) IMPROPER REGISTRATION-LICENSE OVERLOAD	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	5	1	4	8	29	16	0	0	0	0	0	0	63
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	1	1	4	1	0	0	0	0	0	0	7
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	1	1	0	0	0	0	0	0	0	0	2

346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	22	17	30	28	32	44	0	0	0	0	0	0	173
341.04 NON-REGISTRATION OF VEHICLE	8	7	9	4	9	4	0	0	0	0	0	0	41
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	2	2	1	0	0	0	0	0	0	5
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	0	1	1	0	0	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	2	0	0	1	0	0	0	0	0	0	0	4
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	7	2	3	2	1	0	0	0	0	0	0	15
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.18(5) 003 FAIL/YIELD RT/WAY FROM PARKED POSITION (2ND+)	0	1	0	0	0	0	0	0	0	0	0	0	1
346.57(2) 008 FAILURE TO KEEP VEHIUCE UNDER CONTROL (2ND+)	1	0	0	0	0	0	0	0	0	0	0	0	1
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 002 FAIL TO STOP/IMPROPER STOP AT STOP SIGN (2+)	0	0	0	0	1	0	0	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	8	6	7	0	3	0	0	0	0	0	0	0	24
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	10	6	10	12	1	7	0	0	0	0	0	0	46
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	2	3	7	6	6	6	0	0	0	0	0	0	30
341.15(3)(C) IMPROPER DISPLAY/PLATES (UNCLEAN)	0	0	1	0	0	1	0	0	0	0	0	0	2
343.07(1g)(a)3 OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTH PERSON > 21	0	0	0	0	0	2	0	0	0	0	0	0	2
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	3	2	0	1	1	0	0	0	0	0	0	0	7
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	0	0	0	0	0	1	0	0	0	0	0	0	1
343.085(2m)(a)2 PROB LICENSEE OPER CLASS D VEH BETWEEN MIDNIGHT AND 5AM	0	0	0	1	0	0	0	0	0	0	0	0	1
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	1	0	0	0	0	0	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	2	0	1	1	1	3	0	0	0	0	0	0	8
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	0	1	0	0	0	0	0	0	0	0	0	1
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	1	0	0	0	0	0	0	0	0	0	0	1

346.37(1)(B) VIOLATE YELLOW SIGNAL	0	0	0	0	1	0	0	0	0	0	0	0	1
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	2	1	1	1	0	0	0	0	0	0	0	5
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	1	0	0	0	0	0	0	0	2
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	1	0	0	0	0	0	0	0	0	0	1
9-2-11 CURFEW VIOLATION	0	1	0	0	6	4	0	0	0	0	0	0	11
9-1-1 167.10(2) SALE OF FIREWORKS	0	1	0	0	0	0	0	0	0	0	0	0	1
9-2-7/PARK DISORDERLY CONDUCT WITH MOTOR VEHICLE (IN PARK)	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	0	1	0	0	0	0	0	0	0	0	0	1
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	2	5	1	3	1	0	0	0	0	0	0	13
6-5-1 DOG LICENSE	4	6	8	5	4	3	0	0	0	0	0	0	30
TR305.34(6)(C) WINDSHIELDS-TINTING CRITICAL AREA	0	0	0	0	0	1	0	0	0	0	0	0	1
TR305.32(6)(B) WINDOWS REAR SIDE WINDOWS TINTING 35%	0	0	0	0	1	0	0	0	0	0	0	0	1
TR305.32(6)(A) WINDOW-REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	0	0	1	0	0	0	0	0	0	1
TR305.32(5)(B)1 WINDOW-REAR WINDOW-TINTING MANUFACTURER	2	0	0	0	0	0	0	0	0	0	0	0	2
TR305.32(5)(A) WINDOWS-REAR WINDOW-NO SIGN/POSTERS	0	0	0	0	0	1	0	0	0	0	0	0	1
TR305.32(4)(B)2 WINDOW-VENT/FRONT SIDE TINTING 50%	1	1	0	1	0	1	0	0	0	0	0	0	4
TR305.32(4)(B)1 WINDOWS-VENT/FRONT SIDE-TINTING BY MANUFACTURER	1	0	0	0	0	0	0	0	0	0	0	0	1
TR305.28(1) SPEEDOMETER/ODOMETER-PROPER WORKING ORDER	0	0	1	0	0	0	0	0	0	0	0	0	1
TR305.20(1) EXHAUST WORKING CONDITION	1	1	0	2	1	0	0	0	0	0	0	0	5
TR305.19(1) DOORS-HOODS, TRUNK LID-WORKING CONDITION	0	0	0	0	1	0	0	0	0	0	0	0	1
TR305.16(2) TAIL LAMPS-PROPER WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
TR305.13(1) REGISTRATION LAMP-PROPER WORKING CONDITION	0	1	0	1	0	0	0	0	0	0	0	0	2
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	1	0	0	1	0	0	0	0	0	0	0	0	2
347.46(2)(A) FENDERS/MUDGUARDS SHALL COVER TIRES	0	0	0	0	0	1	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	0	0	3	2	0	0	0	0	0	0	5

347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	0	0	0	0	0	1	0	0	0	0	0	0	1
347.245(1) FAILURE TO DISPLAY SMV EMBLEM	0	0	0	0	0	1	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	1	0	6	4	2	1	0	0	0	0	0	0	14
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	2	6	1	2	1	1	0	0	0	0	0	0	13
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	2	2	4	4	3	2	0	0	0	0	0	0	17
347.12(1)(A) FAILURE TO DIM HEADLIGHTS-ONCOMING VEHICLES	0	1	0	0	0	0	0	0	0	0	0	0	1
346.88(3)(C) OBSTRUCTION OF DRIVER'S VIEW/REAR WINDOW	0	0	0	1	0	0	0	0	0	0	0	0	1
346.595(5) MC/MOPEDS RIDING MOTORCYCLE W/O HEADLAMPS	2	0	0	1	0	0	0	0	0	0	0	0	3
346.59(1) IMPEDING TRAFFIC BY SLOW SPEED	1	0	0	1	0	0	0	0	0	0	0	0	2
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	0	7	0	0	13	0	0	0	0	0	0	20
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(3) DRIVING TOO FAST FOR CONDITIONS	2	0	0	0	0	0	0	0	0	0	0	0	2
346.52(1)(A) STOPPING PROHIBITED WITHIN INTERSECTION	0	0	0	0	0	1	0	0	0	0	0	0	1
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	1	0	0	2	0	0	0	0	0	0	0	3
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	0	0	0	1	0	0	0	0	0	0	0	0	1
346.31(3) IMPROPER LEFT TURN	0	1	1	1	2	11	0	0	0	0	0	0	16
346.31(2) IMPROPER RIGHT TURN	0	0	0	0	2	1	0	0	0	0	0	0	3
346.31(1) FAIL TO FOLLOW INDICATED TURN	0	0	0	0	4	1	0	0	0	0	0	0	5
346.29(2) STAND OR LOITER ON ROADWAY	1	0	0	0	0	0	0	0	0	0	0	0	1
346.24(1) FAIL YIELD RIGHT OF WAY PED. UNCONTROLLED INTERSECTION	0	1	0	0	0	0	0	0	0	0	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	0	0	1	1	0	0	0	0	0	0	0	2
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	0	0	1	0	0	0	0	0	0	1
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	1	0	0	0	0	0	0	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	1	0	0	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	0	0	3	3	0	0	0	0	0	0	0	6

346.12 DRIVING THROUGH SAFETY ZONE	0	0	2	0	0	0	0	0	0	0	0	0	2
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	1	0	2	0	0	0	0	0	0	0	3
346.04(2) FAIL TO OBEY TRAFFIC SIGNAL/SIGN	0	0	0	0	1	0	0	0	0	0	0	0	1
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	0	0	1	0	0	0	0	0	0	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	2	4	2	3	1	0	0	0	0	0	0	0	12
343.05(3)(a) OPERATE W/O VALID LICENSE	1	0	1	4	2	1	0	0	0	0	0	0	9
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	1	0	0	0	0	0	0	0	0	0	0	0	1
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	0	0	1	1	0	0	0	0	0	0	0	0	2
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	1	1	1	1	7	1	0	0	0	0	0	0	12
341.11(4) NO DISPLAY OF REGISTRATION CERTIFICATE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	1	1	0	0	0	0	0	0	0	0	0	2
347.09(1)(A) HEADLAMPS- VEHICLES EQUIPED W/2 HEADLAMPS	4	1	1	3	2	0	0	0	0	0	0	0	11
347.07(2)(B) OPERATE VEHLCE W/NONRED TAILLIGHTS	0	1	0	0	1	0	0	0	0	0	0	0	2
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	9	5	12	5	7	5	0	0	0	0	0	0	43
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	4	2	2	1	2	3	0	0	0	0	0	0	14
346.89(1) INATTENTIVE DRIVING	0	0	1	0	1	1	0	0	0	0	0	0	3
FIELD WARNING Totals	112	99	139	119	163	150	0	0	0	0	0	0	782
Totals	112	99	139	119	163	150	0	0	0	0	0	0	782

Traffic Citations 2024

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC Totals

TRAFFIC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	0	1	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	0	0	2	1	1	3	0	0	0	0	0	0	7
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	1	0	1	2	0	1	0	0	0	0	0	0	5

346.63(1)(B) 021 OPERATING W/PAC (4TH)	1	0	0	0	0	0	0	0	0	0	0	0	1
346.57(3) 001 DRIVING TOO FAST FOR CONDITIONS	1	0	0	0	0	0	0	0	0	0	0	0	1
346.70(1) 006 FAILURE OF OPERATOR TO NOTIFY POLICE OF ACCIDENT	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	6	1	1	1	3	0	0	0	0	0	0	12
341.04 NON-REGISTRATION OF VEHICLE	7	2	7	3	2	2	0	0	0	0	0	0	23
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	0	1	0	0	0	2	0	0	0	0	0	0	3
346.87 UNSAFE BACKING OF VEHICLE	0	0	1	0	1	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	1	0	0	0	0	0	0	0	0	2
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	1	0	2	0	0	0	0	0	0	4
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	1	0	0	0	0	0	0	0	0	0	0	1
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	1	1	0	2	1	1	0	0	0	0	0	0	6
346.63(1)(B) 032 OPERATING W/PAC (1ST)	0	0	0	1	0	0	0	0	0	0	0	0	1
346.63(1)(A) 001 OPERATING WHILE INTOX (2ND)	0	0	0	1	1	0	0	0	0	0	0	0	2
346.63(1)(B) 019 OPERATING W/PAC (2ND)	1	0	0	1	0	0	0	0	0	0	0	0	2
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	1	0	1	1	0	0	0	0	0	0	0	3
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	7	4	6	3	5	4	0	0	0	0	0	0	29
343.44(1)(a) 002 OPERATING AFTER SUSPENSION (2ND)	1	0	0	0	0	0	0	0	0	0	0	0	1
343.07(1g)(a)3 OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTH PERSON > 21	0	0	0	0	1	0	0	0	0	0	0	0	1
346.63(1)(A) W/CHILD<16 1ST OPERATE WHILE INTOX W/CHILD<16 - 1ST OFFENSE	0	0	0	1	1	0	0	0	0	0	0	0	2
TR101.02(2)(J) UNNECESSARY ACCELERATION	0	0	0	1	0	0	0	0	0	0	0	0	1
347.48(2M)(D) RIDE IN VEHICLE W/O WEARING SEAT BELT	0	0	0	0	1	0	0	0	0	0	0	0	1
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	2	0	0	0	0	0	0	0	0	0	0	0	2

346.675(1) 001 VEHICLE OWNER'S LIABILITY FOR FSA	0	0	1	0	0	0	0	0	0	0	0	0	1
343.085(2m)(a)1 PROB LICENSEE OPER CLASS D VEH W/OTHER PERSON IN VEH	0	0	1	0	0	0	0	0	0	0	0	0	1
346.67(1) 004 PROPERTY HIT & RUN - ATTENDED VEHICLE PROPERTY DAMAGE	1	0	1	0	0	0	0	0	0	0	0	0	2
346.04(2t) RESIST OFFICER/FAIL TO STOP FOR OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	1	1	0	0	0	0	0	0	0	0	0	3
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	0	0	0	1	0	0	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	2	0	0	3	3	1	0	0	0	0	0	0	9
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	0	1	1	0	0	0	0	0	0	0	3
346.68 HIT AND RUN- UNATTENDED VEHICLE	0	0	0	1	0	0	0	0	0	0	0	0	1
346.63(1)(B)CIR OWI - OPERATE W/PAC OVER LEGAL LIMIT	0	0	2	1	2	1	0	0	0	0	0	0	6
346.63(1)(B)ORD OWI - OPERATE W/PAC OVER LEGAL LIMIT	2	2	2	2	2	2	0	0	0	0	0	0	12
346.63(1)(B)CTY OWI - OPERATE W/PAC OVER LIMIT	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	2	1	1	1	2	5	0	0	0	0	0	0	12
346.57(3) DRIVING TOO FAST FOR CONDITIONS	3	0	0	0	0	0	0	0	0	0	0	0	3
346.57(2) 001 UNREASONABLE AND IMPRUDENT SPEED	0	1	0	0	1	0	0	0	0	0	0	0	2
346.46(2M) FAIL/IMPROPER STOP AT CROSSING GUARD	0	0	1	0	0	0	0	0	0	0	0	0	1
346.46(2) IMPROPER STOP CROSSING MARKED STOP LINE	0	1	0	0	0	0	0	0	0	0	0	0	1
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	1	0	0	0	0	0	0	0	0	0	0	1
346.18(5) 001 FAIL/YIELD RT/WAY FROM PARKED POSITION	1	0	0	0	0	0	0	0	0	0	0	0	1
346.18(3) 001 FAIL./YIELD RIGHT/WAY FROM STOP SIGN	0	0	1	0	0	0	0	0	0	0	0	0	1
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	0	0	1	0	0	0	0	0	0	1
346.15 001 DRIVING WRONG WAY ON DIVIDED HIGHWAY	0	0	0	0	0	1	0	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	1	0	0	0	0	0	0	0	0	0	1

346.13(1) UNSAFE LANE DEVIATION	0	1	1	0	0	2	0	0	0	0	0	0	4
346.08 UNSAFE PASSING ON RIGHT	1	1	0	0	0	0	0	0	0	0	0	0	2
346.04(2) FAIL TO OBEY TRAFFIC SIGNAL/SIGN	0	0	1	0	0	0	0	0	0	0	0	0	1
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	3	1	4	7	3	0	0	0	0	0	0	0	18
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	4	7	4	6	5	6	0	0	0	0	0	0	32
343.05(3)(a) OPERATE W/O VALID LICENSE	7	4	6	0	3	4	0	0	0	0	0	0	24
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	0	1	0	2	0	0	0	0	0	0	0	3
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	0	0	1	0	0	0	0	0	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	2	1	3	1	0	0	0	0	0	0	9
347.07(2)(A) OPERATE VEHICLE W/NONWHITE HEADLIGHTS	1	0	0	0	0	0	0	0	0	0	0	0	1
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	1	0	0	0	0	0	0	0	0	0	0	1
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	1	0	1	1	2	0	0	0	0	0	0	0	5
346.935(2) OPEN INTOXICANTS IN MV BY PASS/DRIVER	0	0	0	3	0	0	0	0	0	0	0	0	3
346.935(1) OPEN INTOXICANTS IN A MOVING VEHICLE	0	0	0	1	0	1	0	0	0	0	0	0	2
346.89(1) INATTENTIVE DRIVING	0	0	0	1	1	1	0	0	0	0	0	0	3
346.63(1)(A) CTY OPERATING A MOTOR VEHICLE WHILE INTOXICATED	0	0	0	1	0	0	0	0	0	0	0	0	1
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	2	3	2	3	2	0	0	0	0	0	0	14
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	1	1	1	0	1	0	0	0	0	0	0	6
TRAFFIC Totals	63	43	55	54	50	47	0	0	0	0	0	0	312
Totals	63	43	55	54	50	47	0	0	0	0	0	0	312

Municipal Citations 2024

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
8-4-4 ABANDONED VEHICLES	1	0	1	0	0	0	0	0	0	0	0	0	2
8-4-3 JUNKED VEHICLES	0	0	0	0	1	4	0	0	0	0	0	0	5
9-7-2 CHRONIC NUISANCES PROHIBITED	0	1	0	0	0	1	0	0	0	0	0	0	2
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	1	0	0	1	0	0	0	0	0	0	0	2
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	1	4	1	5	5	2	0	0	0	0	0	0	18
9-1-2(C)(3) POSSESS TOBACCO OR NICOTINE PRODUCTS UNDER 18	0	0	0	0	0	1	0	0	0	0	0	0	1
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	1	0	0	1	0	0	0	0	0	0	0	2
9-1-2(E)(1) NO PERSON UNDER 18 MAY BUY/ATTEMPT TO BUY ANY ELECTRONIC SMOKING DEVICE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	3	0	1	0	0	0	0	0	0	0	0	4
6-1-21 SOCIAL HOST	0	1	0	0	1	0	0	0	0	0	0	0	2
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	0	1	0	0	0	0	0	0	0	1
6-1-21 SOCIAL HOST	0	0	0	0	0	1	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	4	1	1	1	4	4	0	0	0	0	0	0	15
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	1	1	1	0	0	1	0	0	0	0	0	0	4
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1	2	1	1	1	0	0	0	0	0	0	7
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	0	0	0	2	0	0	0	0	0	0	0	0	2
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	1	1	0	5	0	0	0	0	0	0	7
9-1-2 134.66 SALE OR GIFT OF CIGARETTES OR TOBACCO PRODUCTS TO PERSON UNDER AGE 18	0	0	0	1	0	0	0	0	0	0	0	0	1
9-3-4 DESTRUCTION OF NOXIOUS WEEDS	0	0	0	0	3	1	0	0	0	0	0	0	4
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	0	4	1	5	3	0	0	0	0	0	0	0	13
6-1-1 125.07(1)(A) PROCURE FOR, SELL OR DISPENSE OR GIVE AWAY ALCOHOL TO UNDERAGE PERSON	0	0	0	1	0	0	0	0	0	0	0	0	1
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	1	0	0	1	1	2	0	0	0	0	0	0	5

9-1-2 (A) PURCHASE, POSSESSION OR USE OF TOBACCO PRODUCTS BY PERSON UNDER AGE 18	0	0	0	1	0	0	0	0	0	0	0	0	1
9-1-1 947.013 HARASSMENT	0	1	0	0	0	0	0	0	0	0	0	0	1
9-1-1 946.41 RESISTING OR OBSTRUCTING OFFICER	0	0	1	0	0	0	0	0	0	0	0	0	1
11-1-17 HOUSE NUMBERING	1	0	0	0	0	0	0	0	0	0	0	0	1
10-3-11 MAINTENANCE AND REPAIR OF SIGNS, REMOVAL OF ABANDONED SIGNS	0	1	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.50(<\$10) RETAIL THEFT - UNDER \$10	1	0	0	0	0	2	0	0	0	0	0	0	3
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	1	1	3	0	1	0	0	0	0	0	0	6
9-1-1 943.20 THEFT	0	0	0	0	0	2	0	0	0	0	0	0	2
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	1	0	0	0	0	0	0	0	0	1
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	1	1	0	0	2	0	0	0	0	0	0	0	4
9-2-11 CURFEW VIOLATION	0	0	0	0	1	0	0	0	0	0	0	0	1
9-2-10(B) HABITUAL TRUANCY	5	0	0	0	0	0	0	0	0	0	0	0	5
9-2-8 DC- DEFECATING OR URINATING IN PUBLIC PLACES	0	0	1	0	0	1	0	0	0	0	0	0	2
9-2-7/PARK DISORDERLY CONDUCT WITH MOTOR VEHICLE (IN PARK)	0	1	0	0	0	0	0	0	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	1	0	0	0	0	0	0	0	0	0	0	0	1
8-2-8 PARKING IN FRONT YARDS AND STREET SIDE YARDS	0	0	0	1	0	0	0	0	0	0	0	0	1
7-2-2 DRIVING ON BEACHES	0	0	0	1	0	0	0	0	0	0	0	0	1
6-5-15 ANIMAL FECES	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	2	0	0	0	0	0	0	0	2
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	3	0	0	3	0	0	0	0	0	0	0	0	6
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	0	0	1	0	0	1	0	0	0	0	0	0	2
6-5-1 DOG LICENSE	1	1	1	1	0	1	0	0	0	0	0	0	5
4-1-12 DEPOSIT OF SNOW AND ICE ON STREET PROHIBITED	1	0	0	0	0	0	0	0	0	0	0	0	1
ORDINANCE Totals	25	24	13	30	27	31	0	0	0	0	0	0	150
Totals	25	24	13	30	27	31	0	0	0	0	0	0	150

June 2024 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
943.10(2)(A)	220 BURGLARY-ARMED W/DANGEROUS WEAPON	2	2
9-1-1 943.50(<\$10)	23C RETAIL THEFT - UNDER \$10	2	2
943.50(1M)(B) MISD	23C RETAIL THEFT - INTENTIONALLY TAKE-MISD	1	1
9-1-1 943.20	23H THEFT	1	1
943.20(1)(A)THEFT OTHER	23H THEFT ALL OTHER	1	1
943.23(1)	240 OPERATE VEHICLE W/O OWNERS CONSENT	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	4	4
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	1	1
9-1-2(E)(1)	90Z NO PERSON UNDER 18 MAY BUY/ATTEMPT TO BUY ANY ELECTRONIC SMOKING DEVICE	1	1
939.05(2)	90Z PARTIES TO CRIME-AIDING	1	1
943.12	90Z POSSESSION OF BURGLARIOUS TOOLS	2	2
Totals:		17	17

June 2024 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(1)	13B BATTERY - SIMPLE	2	2
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	2	2
940.203(2)	13C BATT/THREAT TO JUDGE/PROSECUTOR/LE OFFICER	1	1
940.45(1)	13C INTIMIDATE VICTIM - USE OR ATTEMPT FORCE	1	1
943.10(1M)(A)	220 BURGLARY TO BUILDING OR DWELLING	1	1
9-1-1 943.50(>\$10)	23C RETAIL THEFT - OVER \$10	1	1
943.20(1)(A)THEFT OTHER	23H THEFT ALL OTHER	1	1
943.20(3)(A)	23H THEFT < \$2,500/PETTY	1	1
943.20(3)(C) (Over \$10,000)	23H FELONY THEFT	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	3	3
450.11(7)(H)	35A POSSESS/ILLEGALLY OBTAINED PRESCRIPTION	1	1
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1
961.41(3G)(E) FELONY	35A POSSESS THC 2ND+ OFFENSE	1	1

961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	2	2
9-2-13	35B POSSESSION OF DRUG PARAPHERNALIA	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	6	6
941.29(1M)(A)	520 POSSESSION OF FIREARM BY FELON - WI	1	1
256.35(10)(A)	90C DIAL 911 FOR FALSE EMERGENCY	1	1
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	2	2
9-2-8	90C DC- DEFECATING OR URINATING IN PUBLIC PLACES	2	2
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	4	4
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
346.63(1)(A) ORD	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	2
813.12(8)	90F KNOWINGLY VIOLATE A DOMESTIC ABUSE ORDER	2	2
813.123(10)	90F KNOWINGLY VIOLATE INJ/INDIVIDUAL AT RISK	1	1
6-1-21	90G SOCIAL HOST	1	1
343.44(1)(b)	90Z OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	1
346.15 001	90Z DRIVING WRONG WAY ON DIVIDED HIGHWAY	1	1
346.46(1)	90Z FAILURE TO STOP FOR STOP SIGN	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	6	6
6-5-1	90Z DOG LICENSE	1	1
6-5-6	90Z PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	1
6-5-7(A)(2)(A)	90Z DOG AT LARGE - ON PREMISE	2	2
6-5-7(A)(2)(B)	90Z DOG AT LARGE - OFF PREMISE	3	3
8-4-1(C)	90Z JUNKED VEHICLES	1	1
8-4-3	90Z JUNKED VEHICLES	2	2
9-2-7	90Z DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	2	2
9-3-4	90Z DESTRUCTION OF NOXIOUS WEEDS	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	4	4
9-7-2	90Z CHRONIC NUISANCES PROHIBITED	2	2
939.623(1)	90Z INCREASED PENALTY FOR ELDER PERSON VICTIMS (60+)	1	1
946.41(1) OBSTRUCT	90Z OBSTRUCTING AN OFFICER	3	3
946.41(1) RESIST	90Z RESISTING AN OFFICER	1	1
946.49(1)(A)	90Z BAIL JUMPING-MISDEMEANOR	2	1
946.49(1)(B)	90Z BAIL JUMPING-FELONY	22	10
947.01(1) 90Z	90Z DISORDERLY CONDUCT - OTHER OFFENSES	1	1
961.495	90Z POSSESSION OF CONTROLLED SUBSTANCE ON OR NEAR CERTAIN PLACES	1	1
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	1	1
973.10	90Z PROBATION HOLD	8	8
973.10(1)	90Z PROBATION VIOLATION	1	1

Totals: **112** **99**

SEPTEMBER 2024

PUBLIC WORKS
MONTHLY
REPORT



**TWO
RIVERS**
WISCONSIN

ENGINEERING

ROOSEVELT AVENUE



Roosevelt Avenue is on the home stretch. All mainline and intersection concrete has been completed. Sidewalks, curb ramps, carriage walks and driveway approaches are being installed now. Topsoiling and sodding (change order) of the disturbed areas to be completed after.

DPW is preparing to reinstall proper signage and complete some pavement markings prior to officially opening the road mid-October. Weather conditions may affect the amount of pavement markings completed.



Engineering Cont'd

SANDY BAY HIGHLANDS PHASE 3

The final plat for final review and approval was submitted to the state and county in mid-September. This is usually a 30-day process.

The preconstruction meeting is scheduled for the first week of October. Contractor says they can have the first part of the contract completed by Thanksgiving. Work includes the installation of sanitary and storm sewers and water main, along with the initial excavation for the stormwater management features (roadway grading, graveling, etc.) The next phase of construction would include the finalization of stormwater management features along with concrete curb & gutter and the first installation of asphalt pavement.

Washington Bridge Pedestrian Accommodations

The widened connecting sidewalks on each of the eastside approaches was completed the last week of September along with some walk widening on the actual bridge deck. Therefore, Public Works allowed pedestrian and bicyclists to utilize the walk on the east side of the bridge beginning last Friday, September 27th. The rest of the concrete was poured Tuesday morning and waiting for it to cure. Public Works will then clean and apply a sealant on the new concrete especially over the deck portion of the bridge prior to it officially being opened.

PUBLIC WORKS

BROWNS DRIVE

The only item that remains to be completed is the main entrance off of Browns Drive to the new truss plant. This item should be completed this fall.

WASTEWATER

PLANT OPERATIONS

WDNR completed the final inspection walkthrough of the new sludge screw press so that the WDNR loan contract can be closed out.

2024 Public Works/WWTP Tracking		2024		September		Year-to-Date	
		September	Year-to-Date	September	Year-to-Date	September	Year-to-Date
ENGINEERING 2024							
	Landfill Leachate Pumpage (gallons)	546,826	7,120,427	351,994	5,631,385		
scott	Precipitation	0.51	26.06	2.9	22		
sue	Number of Encumbrance property checks	17	217	17	194		
scott/bill	Digger's Hotline Locates	120	984	142	876		
STREET DIVISION 2024 (Manhours)							
		September	Year-to-Date	September	Year-to-Date		
53200	Shop/Vehicle Maintenance	624.50	5,911	679.00	5,371		
53300	Street Maintenance		214	35.00	592		
53310	Street Cleaning	77.00	843	67.50	477		
53320	Street Signs/Painting	105.50	1,277	126.50	1,036		
53330	Snow & Ice		1,536		2,597		
53337	PT Snowplowers				71		
53380	Bridge - maintenance		3				
53381	17th Street Bridge opening	8.00	222	0.50	257		
53620	Refuse/Garbage				1		
53625	Recycling/Leaf Collection		50		15		
53640	Weed Cutting		359	23.00	197		
53650	Work for Others	519.50	3,652	535.50	3,406		
53700	Landfill Maintenance		14	5.00	126		
53710	Landfill Sampling		11		13		
*****	PBS Sewers	1	28	1	27		
*****	Salted Streets		8		20		
*****	Plowed all city streets		10		6		
*****	Open 17th Street Bridge	4	282	8	371		
WASTEWATER UTILITY 2024							
		September	Year-to-Date	September	Year-to-Date		
	Wastewater Treated, Gallons	47,414,000	660,750,000	56,101,000	607,815,000		
	MONTHLY AVERAGE: Daily Flow, Gallons	1,580,000	2,378,556	1,870,000	2,223,444		
	MONTHLY AVERAGE: Daily BOD, Lbs.	3,325	4,664	4,067	4,102		
Plant Discharges (MONTHLY AVERAGE)							
	Biological Oxygen Demand (BOD), mg/l	6.2	7.70	7.2	11.87		
	Suspended Solids, mg/l	5.6	5.30	6.2	6.80		
	Ammonia, mg/l	0.34	0.44	0.38	0.97		
	Phosphorus, mg/l	0.33	0.26	0.37	0.33		
	Fecal Coliform, per 100ml	57	40	55	70.78		
	pH, Min (6.0)	7.9	7.0	6.9	6.83		
	pH, Max (9.0)	7.1	7.1	7.1	7.04		
Chemicals							
	Polymer, Gallons	88	792	88	792		
	Ferric Chloride, Gallons	2,454	21,684	2,312	21,073		
P&Fonly	Chemical Purchases for the month	\$ -	\$ 81,032.50	\$ 11,609.00	\$ 66,676.30		
	Mishicot Payment to City	\$ 5,652.61	\$ 72,597.00	\$ 5,169.51	\$ 66,149.64		
	Emergency call-ins		21	3	17		



Two Rivers
September 2024

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- PPE/Hearing Conservation
- Mock entry September 12th

2. Audits/Inspections

Work site visit, (city requested contractors) Responded to an employee complaint that contractors were not following safety standards in regard to working in an unguarded trench. Job site was shut down until a trench box arrived, work was completed without further incident.

3. Compliance/Risk Management

Continuing 2024 annual safety program reviews with SC input (ongoing)
Mutual Aid guidance document (in progress)

GOALS AND OBJECTIVES

1. Training

- Fire Safety/Fire Extinguisher (Hands-On)

2. Audits/Inspections

Field visits in September

3. Compliance/Risk Management

- Promote EOC familiarization, meetings/citywide tabletop (future)
- Continue to promote good investigation and root cause analysis for all incidents.
- Promote incident and near miss reporting
- Stop the Bleed kits to be added to city vehicles with a need (ongoing)



Tourism Director's Report

September 2024

Marketing

- Registered Explore Two Rivers with the Wisconsin Hotel & Lodging Association as a CVB/DMO/Chamber member.
 - o CVB/Chamber Member benefits including:
 - Free listing online at WisconsinLodging.org and in the annual Wisconsin Lodging Directory.
 - Monthly occupancy reports from STR - the leading provider of data benchmarking and analytics for the lodging industry.
 - Subscriptions to member publications including the weekly Wisconsin Lodging Insider e-newsletter, and InnTouch quarterly magazine.
 - Access to exclusive WHLA marketing programs, discounted ad rates, and member pricing for events.
- Ads placed in Fox Cities Magazine, Wisconsin Road Trip and Silent Sports Magazine
- Updated events, accommodations and places of interest on Travel Wisconsin website.
- Continued work on the Explore Two Rivers webpage and social media platforms.
- Continued work on the 2025 Visitor Guide in partnership with Visit Manitowoc. This publication will be ready for circulation the third week in January 2025.
- Evaluated marketing data from 2024, YTD and revenue projections to form a preliminary marketing plan for 2025 in conjunction with the City of Two River's budget cycle.

Community Outreach

- I have been nominated to serve as Circle Wisconsin Board Treasurer for 2025. I would be stepping down as the Board Vice President of this organization to serve in this role.
- Took part in PaddlePalooza capturing images on the water and at the event' Hosted an Explore Two Rivers booth.
- Toured the Kewaunee Visitor Center and met with their staff member to see if there are opportunities to cross promote, partner and be a resource for marketing the Lakeshore.
- Attended the Circle Wisconsin Board of Directors meeting to work on the 2025 budget, marking efforts in 2025 and strategic marketing for group tour international travel and regional growth through 2028.





EXPLORE
**TWO
RIVERS**
WISCONSIN

TOURISM DIRECTOR

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 10, Item C.

Government Outreach

- Attended Destinations Wisconsin Strategic Planning Meeting to work on goals for 2025 and 2026, review legislation around room tax revenue and conduct quarterly board meeting.

Activities

- 09/03/2024 – Two Rivers City Council Meeting
- 09/05/2024 – Two Rivers Business Association Meeting
- 09/10/2024 – Explore Two Rivers Board Meeting
- 09/10/2024 – Manitowoc County Business Expo Event in TR Planning Meeting
- 09/11/2024 – Mishicot Business Assoc. Meeting
- 09/11/2024 – Ice Age Trail Alliance Meeting- Trail Cities Update
- 09/11/2024 – Attended Two Rivers City Director’s Meeting
- 09/13/2024 – Attended Vibrant Spaces Informational Grant Webinar
- 09/13/2024 – Met Kewaunee Chamber Commerce
- 09/14/2024 – Attended Paddle Palooza Hosting a Booth
- 09/17 to 9/18/2024 – Attended Circle Wisconsin Board Meeting
- 09/18/2024 – Travel Wisconsin Fall Marketing Webinar
- 09/19 to 09/20/2024 – Attended Destinations Wisconsin Strategic Goals Meeting/Board Meeting
- 09/24/2024 – Met with Explore Two Rivers Marketing Committee Chair
- 09/25/2024 – Attended Picnic Hill Park Disc Golf Revitalization Meeting
- 09/28/2024 – Attended Cool City Christmas Meeting



Sep-24 CITY OF TWO RIVERS
ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	<u>32,124,020</u> GAL/MONTH
LESS BACKWASH WATER	<u>3,653,800</u> GAL/MONTH
WATER TO CITY	<u>28,470,220</u> GAL/MONTH
MAX. DAILY WATER PRODUCTION	<u>1,191,670</u> GAL/DAY
MIN. DAILY WATER PRODUCTION	<u>947,520</u> GAL/DAY
AVERAGE DAILY WATER PRODUCTION	<u>1,070,800</u> GAL/DAY

TOTAL PRODUCTION	<u>32124020</u> GAL/MONTH
WATER TO CITY	<u>28470220</u> GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	240	HR/MO
8.00	8.00	8.00	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	0	720	HR/MO
0.00	0.00	0.00	24.00	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
POST SODIUM HYPOCHLORITE
RESERVOIR HYPOCHLORITE
50% SODIUM HYDROXIDE
ORTHOPHOSPHATE
FLUORIDE

POUNDS USED	PMG	PPM
2657.0	0.08	0.00
3724.5	0.12	0.00
533.6	0.02	0.00
0.0	0.00	0.00
1713.6	0.06	
754.0	0.03	0.00

RESERVOIR OPERATIONS

HOURS OF OPERATION

PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
336	0	384	720

TOTAL GALLONS PUMPED PER MONTH

MAXIMUM GALLONS PER DAY

MINIMUM GALLONS PER DAY

AVERAGE GALLONS PER DAY

<u>8,072,000</u>	GAL/MONTH
<u>313,000</u>	GAL/DAY
<u>220,000</u>	GAL/DAY
<u>269,067</u>	GAL/DAY

REPORT PREPARED BY

Garret Wachowski

DATE

10/2/2024 *AS*

Temporary Alcohol Beverage License

License(s) Requested	Fees	
<input checked="" type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

1. Organization Name
Friends of the Two Rivers Senior Center

2. Organization Permanent Address
1520 17th Street

3. City *Two Rivers* 4. State *WI* 5. Zip Code *54241*

6. Mailing Address (if different from permanent address)

7. FEIN 8. Date of Organization/Incorporation *1/1/2007* 9. State of Organization/Incorporation *Wisconsin*

10. Phone *920-793-5596* 11. Email *heahl@two-rivers.org*

12. Organization type (check one)

Bona Fide Club Church Fair Association/Agricultural Society Veteran's Organization
 Lodge/Society Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? Yes No

14. Wisconsin Seller's Permit Number (if applicable)
456-0000-5544-00-02

Part B: Individual Information

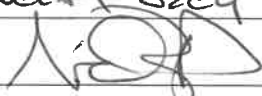
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
<i>Bauknecht</i>	<i>Sharon</i>	<i>President</i>	<i>920-819-9052</i>
<i>Klein</i>	<i>Jan</i>	<i>Vice president</i>	<i>920-323-4986</i>
<i>Kadow</i>	<i>Ruth</i>	<i>Secretary</i>	<i>920-901-5985</i>
<i>Schmidt</i>	<i>Cindy</i>	<i>Treasurer</i>	<i>920-793-4982</i>

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Cork and Canvas			
2. Dates of Operation 10/24/24		3. Hours of Operation 6pm - 8pm	
4. Premises Address 1520 17th Street.			
5. City Two Rivers		6. State WI	7. Zip Code 54241
8. County Manitowoc	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Two Rivers		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Two Rivers Senior Center		12. Email and/or Phone Number for Organizer of Event megmar@two-rivers.org	
13. Organizer Website N/A		14. Event Website N/A	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Two Rivers Senior center at back of Community house. Area of use includes Senior Center office, Koska room, Senior Center kitchen. Conference room, and Senior Center Library.			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
<p>READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Kemp	First Name Sidney	M.I. D	
Title Financial Secy	Email SIDKEMP3@GMAIL.COM	Phone 920-973-7544	
Signature 		Date 10/7/2024	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

License(s) Requested	Fees	
	<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
Total Fees		\$ 10.00

Part A: Organization Information

1. Organization Name
Two Rivers Main Street

2. Organization Permanent Address
1608 Washington Street

3. City
Two Rivers

4. State
WI

5. Zip Code
54241

6. Mailing Address (if different from permanent address)
PO Box 417

7. FEIN

8. Date of Organization/Incorporation
1996

9. State of Organization/Incorporation
WI

10. Phone
920-794-1482

11. Email
Director@two.rivers.mainstreet.com

12. Organization type (check one)

Bona Fide Club Church Fair Association/Agricultural Society Veteran's Organization
 Lodge/Society Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? Yes No

14. Wisconsin Seller's Permit Number (if applicable)
39-1884042

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Kanter	Steve	President	
Andrews	Curt	Vice President	
Kauth	Ryan	Sec/Treas	

Continued →

Part C: Event Information

1. Name of Event (if applicable) <i>Two Rivers Main Street Fall Wine and Beer walk</i>			
2. Dates of Operation <i>October 25</i>		3. Hours of Operation <i>5pm - 9pm</i>	
4. Premises Address <i>1608 Washington Street → plus additional</i>			
5. City <i>Two Rivers</i>		6. State <i>WI</i>	7. Zip Code <i>54241</i>
8. County <i>Marathon</i>	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		10. Aldermanic District
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event <i>920-794-1482</i>	
13. Organizer Website <i>www.TwoRiversMainStreet.com</i>		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>See Attached</i>			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Ring</i>		First Name <i>Jason</i>		M.I. <i>P</i>
Title <i>Director</i>	Email <i>Director@tworiversmainstreet.com</i>		Phone <i>920-794-1482</i>	
Signature <i>Jason Ring</i>			Date <i>10/2/24</i>	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Yes/No	Business	Address	2024 Fall Wine/Beer Walk Participants Email Address	Bartender	Application	Paid
Yes	Kurtz's	1404 Washington Street	kurtzpubdeli@gmail.com	Brenda Fischer	No	NA
Yes	Cobblestone	1407 16th Street	gm.wi3632@staycobblestone.com	Jennifer Bird	No	NA
Yes	Weichert Cornerstone, Realtors	1603 Washington Street	jkouba@weichert.com	Kristine Pigeon		
Yes	Crafty Cravings	1606 Washington Street	notplanecrazy@gmail.com	Liz Wall		
Yes	Jirschele Insurance	1612 Washington Street	calvin@jirscheleins.com	Calvin Jirschele		Yes
Yes	Wildflower Outdoors	1705 East Street	info@wildfloweroutdoors.com	Heather Gross		yes
Yes	Cool City Brewing Company	1718 West Park Street	gina@coolcitybrewing.com	Gina Krahn	No	NA
Yes	Seeds n Beans	1803 Washington Street	seedsnbeans@live.com	Lee Hansen		
Yes	Cool City Cycles	1810 Washington Street	coolcitycyclesllc@gmail.com	Amy Potthoff		
Yes	Heroes Venture Arcade	2022 Washington Street	astroid2010@gmail.com	Michael Cleveland	No	NA
Yes	Inky Blues Community Art Center	1506 20th Street	inkybluesart@gmail.com	Samala Beuchler		yes
Yes	N.E.W. Conservatives	1308 Washington Street	info.newconservatives@gmail.com	Katherine Dahlke		
Yes	Rebel Massage & GU Aesthetics	1613 Washington Street	rebelmassageandenergy@gmail.com	Jessica Arnold		

Debt Service Fund Summary Financial Report July 2024

A detailed report can be provided upon request.



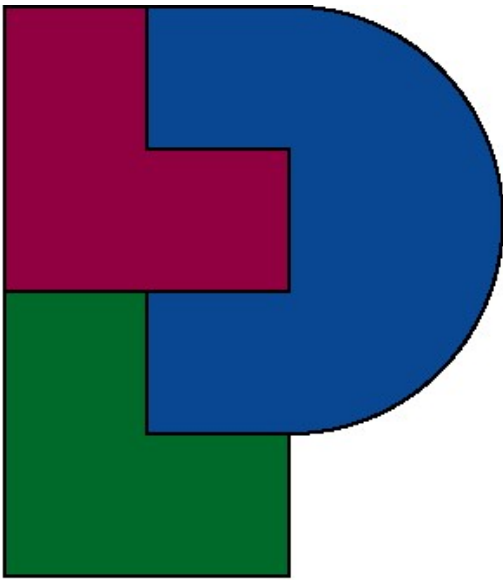
**TWO
RIVERS**
WISCONSIN

CITY OF TWO RIVERS
 2024 MONTHLY DEBT SERVICE FUND REPORT
 JULY 31, 2024 BUDGET

Section 10, Item E.

DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL

	PERIOD ACTUAL	2024 BUDGET	2024 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL	
<u>DEBT SERVICE</u>							
REVENUES							
<i>REVENUES</i>							
300-41110	GENERAL PROPERTY TAX	0	2,589,571	2,589,571	0	100.00	2,518,625
300-48100	INTEREST ON INVESTMENTS	16,312	153,500	163,712	10,212	106.65	126,814
300-49110	PROCEEDS FROM DEBT	0	0	1,454	1,454	.00	6,486
300-49417	TRNSFR FROM OTHER FUNDS	0	241,636	228,026	(13,610)	94.37	167,527
<hr/>							
	<i>TOTAL REVENUES</i>	16,312	2,984,707	2,982,763	(1,944)	99.93	2,819,451
<hr/>							
<i>EXPENDITURES</i>							
300-58100-2940	PAYMENT BOND ESCROW AGENT	0	0	325	325	.00	325
300-58100-2950	DEBT ISSUANCE COSTS	0	0	54,297	54,297	.00	29,583
300-58100-2960	DEBT PREMIUM	0	0	(160,597)	(160,597)	.00	(29,908)
300-58100-2970	DEBT UNDERWRITERS DISCOUNT	0	0	0	0	.00	0
300-58100-5970	TRANSFER TO OTHER FUNDS	0	48,311	23,995	(24,316)	49.67	49,393
300-58100-6200	PRINCIPAL PAYMENTS	253	2,244,270	2,243,005	(1,265)	99.94	2,136,075
300-58100-6210	INTEREST PAYMENTS	0	489,951	288,328	(201,623)	58.85	307,234
300-58100-6230	CAPITAL LEASE PAYMENTS	0	183,000	78,490	(104,510)	42.89	120,988
300-58100-6240	INTEREST EXP ON CAPITAL LEASES	0	15,175	12,480	(2,695)	82.24	10,333
300-58100-6900	OTHER SERVICES	950	4,000	2,850	(1,150)	71.25	2,375
<hr/>							
	<i>TOTAL EXPENDITURES</i>	1,203	2,984,707	2,543,172	(441,535)	85.21	2,626,398
<hr/>							
	REVENUE OVER EXPENDITURES - YTD	15,109	0	439,591	439,591	.00	193,053
<hr/> <hr/>							



**TWO
RIVERS**
WISCONSIN

Lester Public Library

July 2024

Detail Financial Report

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

LIBRARY FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
280-41110 GENERAL PROPERTY TAX	0	681,790	681,790	0	100.00	631,287
TOTAL TAXES	0	681,790	681,790	0	100.00	631,287
<u>INTERGOVERNMENTAL REVENUE</u>						
280-43720 COUNTY FUNDS	0	192,489	192,519	30	100.02	175,877
TOTAL INTERGOVERNMENTAL REVE	0	192,489	192,519	30	100.02	175,877
<u>FINES & FORFEITURES</u>						
280-45300 LIBRARY BOOK FINES	446	3,100	1,686	(1,414)	54.38	1,795
TOTAL FINES & FORFEITURES	446	3,100	1,686	(1,414)	54.38	1,795
<u>CHARGES FOR SERVICE</u>						
280-46712 COPIER SERVICE FEES	653	8,500	4,271	(4,229)	50.24	3,358
TOTAL CHARGES FOR SERVICE	653	8,500	4,271	(4,229)	50.24	3,358
<u>MISCELLANEOUS REVENUE</u>						
280-48300 SALE OF PROP & EQUIP	81	4,000	1,010	(2,990)	25.25	953
280-48500 DONATIONS	0	70,000	17,395	(52,605)	24.85	16,500
280-48900 OTHER REVENUES	10	3,000	1,397	(1,603)	46.56	1,009
TOTAL MISCELLANEOUS REVENUE	91	77,000	19,802	(57,198)	25.72	18,462
<u>OTHER FINANCING SOURCES</u>						
280-49223 TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
TOTAL FUND REVENUE	1,190	962,879	900,067	(62,812)	93.48	830,780

CITY OF TWO RIVERS
 2024 MONTHLY GENERAL FUND REPORT
 JULY 31, 2024 BUDGET

Section 10, Item E.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2024 BUDGET	2024 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>LESTER LIBRARY</u>						
LIBRARY ADMINISTRATION						
<i><u>PERSONNEL SERVICES</u></i>						
280-55110-1100	FULLTIME ADMINISTRATION	26,449	310,564	181,412 (129,152)	58.41	158,322
280-55110-1200	WAGES - FULLTIME	51	0	314 (314)	.00	0
280-55110-1220	WAGES - FULLTIME	3,491	40,997	23,943 (17,054)	58.40	20,099
280-55110-1270	WAGES - PART TIME	12,823	158,575	93,146 (65,429)	58.74	76,604
280-55110-1280	WAGES-LONGEVITY PAY	0	7,902	0 (7,902)	.00	0
280-55110-1290	WAGES-OVERTIME	0	591	0 (591)	.00	0
280-55110-1310	WI RETIREMENT	2,356	28,679	16,279 (12,400)	56.76	14,026
280-55110-1320	FICA	3,088	40,058	21,729 (18,329)	54.24	18,548
280-55110-1330	HEALTH INSURANCE	8,271	94,316	56,406 (37,910)	59.81	45,848
280-55110-1334	HEALTH INSURANCE OPT-OUT	231	5,000	2,038 (2,962)	40.77	2,885
280-55110-1340	LIFE INSURANCE	134	1,640	916 (724)	55.84	846
280-55110-1350	OTHER BENEFITS	0	0	0 (0)	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	467 (467)	.00	1,122
	TOTAL PERSONNEL SERVICES	56,894	688,322	396,650 (291,672)	57.63	338,299
<i><u>CONTRACTUAL SERVICES</u></i>						
280-55110-2100	PROF SERV - CITY SERVICES	4,402	50,375	34,020 (16,355)	67.53	30,008
280-55110-2130	PROFESSIONAL SERVICES	338	6,500	3,355 (3,145)	51.61	4,561
280-55110-2200	TELEPHONE EXPENSE	88	1,200	647 (553)	53.94	674
280-55110-2210	ELECTRICITY	1,962	25,000	10,346 (14,654)	41.39	15,532
280-55110-2220	NATURAL GAS/HEAT	0	13,500	5,484 (8,016)	40.62	8,445
280-55110-2230	WATER EXPENSE	183	2,160	1,263 (897)	58.49	1,239
280-55110-2240	SEWER EXPENSE	69	884	458 (426)	51.82	545
280-55110-2250	STORMWATER EXPENSE	80	960	560 (400)	58.28	560
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	448	25,000	10,138 (14,862)	40.55	11,808
280-55110-2450	EQUIPMENT NEW	0	7,500	678 (6,822)	9.03	6,048
280-55110-2910	PRINTING/ADVERTISING	0	1,000	0 (1,000)	.00	508
280-55110-2930	TECHNOLOGY	1,009	14,000	8,912 (5,088)	63.66	8,904
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	0	0 (0)	.00	6,454
	TOTAL CONTRACTUAL SERVICES	8,578	148,079	75,861 (72,218)	51.23	95,283
<i><u>OPERATING SUPPLIES/EXPENSES</u></i>						
280-55110-3100	OFFICE SUPPLIES	291	6,000	3,665 (2,335)	61.08	3,142
280-55110-3110	POSTAGE	69	400	262 (138)	65.49	271
280-55110-3300	TRAVEL	0	1,000	958 (42)	95.85	608
280-55110-3560	LANDSCAPING	2,496	15,000	9,462 (5,538)	63.08	6,909
280-55110-3960	TECH PROC SUPPLIES	0	0	52 (52)	.00	0
	TOTAL OP SUPPLIES/EXP	2,856	22,400	14,399 (8,001)	64.28	10,930

CITY OF TWO RIVERS
 2024 MONTHLY GENERAL FUND REPORT
 JULY 31, 2024 BUDGET

Section 10, Item E.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2024 BUDGET	2024 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>FIXED CHARGES</u>						
280-55110-5200	INSURANCES	1,270	14,000	8,888 (5,112)	63.49	8,609
280-55110-5950	TRANSFER TO CAP PROJ FNDS	0	1,440	1,440 0	100.00	1,440
	TOTAL FIXED CHARGES	1,270	15,440	10,328 (5,112)	66.89	10,049
	TOTAL LIBRARY ADMINISTRATION	69,598	874,241	497,239 (377,002)	56.88	454,562
ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230	PERIODICALS	52	2,900	3,110 210	107.23	3,198
280-55111-3400	NON-FICTION BOOKS	2,232	14,000	11,103 (2,897)	79.31	6,339
280-55111-3420	FICTION BOOKS	1,908	14,000	8,999 (5,001)	64.28	10,288
280-55111-3430	LARGE PRINT BOOKS	709	10,000	5,557 (4,443)	55.57	5,152
280-55111-3450	MOVIES	110	3,500	1,803 (1,697)	51.52	1,354
280-55111-3470	AUDIOBOOKS	213	3,200	2,045 (1,155)	63.92	1,993
280-55111-3480	MUSIC CD'S	0	0	0 0	.00	0
280-55111-3510	PROGRAMS	0	2,000	1,035 (965)	51.76	1,314
	TOTAL OP SUPPLIES/EXP	5,223	49,600	33,653 (15,947)	67.85	29,638
	TOTAL ADULT SERVICES	5,223	49,600	33,653 (15,947)	67.85	29,638

CITY OF TWO RIVERS
 2024 MONTHLY GENERAL FUND REPORT
 JULY 31, 2024 BUDGET

Section 10, Item E.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2024 BUDGET	2024 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	300	313	13	104.27	267
280-55112-3400 NON-FICTION BOOKS	411	6,138	4,710	(1,428)	76.74	3,199
280-55112-3420 FICTION BOOKS	406	1,000	2,935	1,935	293.53	2,917
280-55112-3440 PAPERBACKS	76	700	452	(248)	64.57	267
280-55112-3450 MOVIES	34	2,500	204	(2,296)	8.14	237
280-55112-3470 AUDIOBOOKS	0	1,700	0	(1,700)	.00	28
280-55112-3510 PROGRAMS	414	10,000	3,012	(6,988)	30.12	6,842
280-55112-3530 JE BOOKS	500	6,000	3,349	(2,651)	55.82	4,000
TOTAL OP SUPPLIES/EXP	1,841	28,338	14,975	(13,363)	52.84	17,756
TOTAL CHILDREN'S SERVICES	1,841	28,338	14,975	(13,363)	52.84	17,756
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	0	0	0	.00	1,650
280-55114-3490 MICROFILM	0	5,200	1,800	(3,400)	34.62	0
TOTAL OP SUPPLIES/EXP	0	5,200	1,800	(3,400)	34.62	1,650
TOTAL REFERENCE	0	5,200	1,800	(3,400)	34.62	1,650

CITY OF TWO RIVERS
 2024 MONTHLY GENERAL FUND REPORT
 JULY 31, 2024 BUDGET

Section 10, Item E.

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2024 BUDGET	2024 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<i>OPERATING SUPPLIES/EXPENSES</i>						
280-55115-3230 PERIODICALS	0	200	0	(200)	.00	25
280-55115-3420 FICTION BOOKS	622	4,800	2,367	(2,433)	49.31	2,666
280-55115-3470 AUDIOBOOKS	0	500	0	(500)	.00	0
280-55115-3510 PROGRAMS	0	0	(500)	(500)	.00	0
<i>TOTAL OP SUPPLIES/EXP</i>	622	5,500	1,867	(3,633)	33.94	2,691
TOTAL YOUNG ADULT SERVICES	622	5,500	1,867	(3,633)	33.94	2,691
TOTAL LESTER LIBRARY EXP	77,284	962,879	549,533	(413,346)	57.07	506,297
NET REV OVER EXP	(76,094)	0	350,534	350,534	.00	324,483



**TWO
RIVERS**
WISCONSIN

July 2024

General Fund
Summary
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<u>REVENUE</u>						
TAXES	71,737	3,192,020	2,740,973.54	(451,046)	85.87	2,752,139
SPECIAL ASSESSMENTS	3,880	165,000	125,969.80	(39,030)	76.35	84,859
INTERGOVERNMENTAL REVENUE	1,092,710	5,481,672	1,434,549.07	(4,047,123)	26.17	1,237,493
LICENSES & PERMITS	25,752	274,800	146,364.26	(128,436)	53.26	231,974
FINES & FORFEITURES	6,149	90,500	51,320.64	(39,179)	56.71	45,770
CHARGES FOR SERVICE	79,570	1,577,500	694,443.25	(883,057)	44.02	781,893
INTERDEPARTMENTAL REVENUE	38,218	585,500	209,918.85	(375,581)	35.85	95,141
MISCELLANEOUS REVENUE	17,197	382,000	337,667.50	(44,333)	88.39	220,280
OTHER FINANCING SOURCES	17,999	336,000	164,771.31	(171,229)	49.04	153,512
TOTAL FUND REVENUE	1,353,214	12,084,992	5,905,978.22	(6,179,014)	48.87	5,603,061
<u>EXPENDITURES</u>						
COUNCIL	946	16,147	6,008.64	(10,138)	37.21	6,367
JUDICIAL	4,382	58,970	31,742.01	(27,228)	53.83	32,435
LEGAL COUNSEL	4,527	55,216	30,596.29	(24,620)	55.41	30,243
CITY MANAGER	14,596	170,103	102,084.50	(68,019)	60.01	91,038
CLERK	7,029	86,395	47,994.89	(38,400)	55.55	47,705
ELECTION	615	30,400	8,924.29	(21,476)	29.36	7,607
INFORMATION SYSTEMS	8,355	125,246	78,500.00	(46,746)	62.68	69,533
FINANCE DEPARTMENT	17,871	158,974	103,668.13	(55,306)	65.21	88,832
ASSESSING	10,024	124,995	70,350.90	(54,644)	56.28	41,781
CITY HALL	6,623	92,730	51,795.44	(40,935)	55.86	52,719
GENERAL GOVERNMENT	1,930	18,100	15,233.08	(2,867)	84.16	14,583
INSURANCE	32,262	403,520	216,100.50	(187,420)	53.55	216,016
POLICE ADMINISTRATION	121,430	1,523,885	970,293.98	(553,591)	63.67	776,920
POLICE PATROL	167,689	2,108,901	1,255,804.49	(853,097)	59.55	1,136,776
POLICE CROSSING GUARDS	0	27,877	13,209.94	(14,667)	47.39	11,574
POLICE & FIRE COMMISSION	0	5,500	6,350.00	850	115.45	2,181
FIRE ADMINISTRATION	50,658	591,077	356,335.35	(234,742)	60.29	321,586
FIREFIGHTERS	150,134	1,825,308	1,051,963.67	(773,344)	57.63	968,457
AMBULANCE	48,153	457,950	292,789.97	(165,160)	63.93	274,188
INSPECTION	14,530	120,352	102,482.13	(17,870)	85.15	79,554
HIGHWAY ADMINISTRATION	14,502	178,644	99,015.25	(79,629)	55.43	112,151
PUBLIC WORKS SHOP	51,302	618,165	411,305.97	(206,859)	66.54	422,890
STREET MAINTENANCE	15,709	253,949	109,297.06	(144,652)	43.04	113,067
TRAFFIC CONTROL	7,484	65,745	53,686.53	(12,058)	81.66	33,715
SNOW & ICE	1,394	168,460	74,226.61	(94,233)	44.06	119,141
BRIDGE REPAIR/MAINTENANCE	3,926	43,239	22,164.83	(21,074)	51.26	16,628
TRANSIT	0	120,000	.00	(120,000)	.00	52,937
WORK DONE FOR OTHER DEPTS	21,350	146,233	111,809.44	(34,424)	76.46	98,856
SENIOR CENTER	15,222	201,022	111,567.36	(89,455)	55.50	107,886
CEMETERIES	22,318	212,968	125,681.45	(87,287)	59.01	107,084
COMMUNITY CENTER	38,539	466,155	248,148.22	(218,007)	53.23	251,007
PARKS	61,038	364,858	217,782.60	(147,075)	59.69	182,051
RECREATION	28,868	335,458	189,528.34	(145,930)	56.50	160,979
SPECIAL EVENTS	8,064	35,694	27,243.78	(8,450)	76.33	22,004
RECREATION FIELDS	11,275	112,310	66,389.55	(45,920)	59.11	58,305
TRAILS/MEDIAN MAINTENANCE	2,328	29,308	14,039.37	(15,269)	47.90	12,115
OTHER FINANCING USES	37,767	735,818	358,748.28	(377,070)	48.76	234,007

CITY OF TWO RIVERS
 FUND SUMMARY
 FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	1,002,838	12,089,672	7,052,862.84	(5,036,809)	58.34	6,374,919
REVENUE OVER (UNDER) EXPENSES	350,376	(4,680)	(1,146,884.62)	(1,142,205)	(24,506.08)	(771,858)

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,250,000	2,250,000	0	100.00	2,250,001
100-41310 LOCAL UTILITY TAX EQUIV	68,733	932,000	481,131	(450,869)	51.62	491,477
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	17	(3)	84.00	16
100-41800 INTEREST DELINQ. TAXES	3,004	10,000	9,826	(174)	98.26	10,645
100-41900 TIF/TID CLOSE REFUND	0	0	0	0	.00	0
TOTAL TAXES	71,737	3,192,020	2,740,974	(451,046)	85.87	2,752,139
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	3,880	160,000	121,466	(38,534)	75.92	82,848
100-42401 OTHER SPECIAL ASSESSMENTS	0	5,000	4,504	(496)	90.08	2,011
TOTAL SPECIAL ASSESSMENTS	3,880	165,000	125,970	(39,030)	76.35	84,859
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43310 SHARED ELECTION EXPENSE	0	0	0	0	.00	0
100-43410 STATE SHARED TAXES	695,641	4,611,606	695,641	(3,915,965)	15.08	568,425
100-43411 EXPENDITURE RESTRAINT	161,197	161,197	161,197	0	100.00	180,082
100-43412 EXEMPT COMPUTER STATE AID	20,753	20,753	20,753	0	100.00	20,753
100-43413 PERSONAL PROPERTY AID	0	19,863	19,863	0	100.00	19,863
100-43415 VIDEO SERVICE PROVIDER AID	26,680	26,680	26,680	0	100.00	0
100-43420 STATE FIRE INS TAX	35,659	27,000	35,659	8,659	132.07	30,750
100-43520 STATE AID/POLICE TRAINING	4,689	10,000	25,143	15,143	251.43	5,069
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	(26,000)	.00	0
100-43580 GRANT PROCEEDS	0	0	0	0	.00	6,150
100-43610 PAYMENT MUN. SERVICES	0	5,200	5,337	137	102.64	5,221
100-43620 OTHER STATE AID	0	0	0	0	.00	0
100-43710 HIGHWAY AIDS-LOCAL	115,666	462,596	346,999	(115,597)	75.01	332,811
100-43711 CONNECTING STREETS	32,426	110,777	97,279	(13,498)	87.81	68,369
TOTAL INTERGOVERNMENTAL REVE	1,092,710	5,481,672	1,434,549	(4,047,123)	26.17	1,237,493

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT	
<u>LICENSES & PERMITS</u>							
100-44110	LIQUOR LICENSE	420	17,000	18,411	1,411	108.30	18,435
100-44120	BAR OPERATOR LICENSE	385	6,000	4,380	(1,620)	73.00	5,730
100-44125	CIGARETTE LICENSE	0	1,000	200	(800)	20.00	0
100-44130	BUSINESS OR OCCUPATION	40	2,500	2,080	(420)	83.20	2,150
100-44140	CABLE TV FRANCHISE	0	110,000	23,875	(86,125)	21.70	52,919
100-44200	BICYCLE LIC/GOLF CART PERMIT	200	1,300	975	(325)	75.00	1,075
100-44210	DOG LICENSE	0	7,000	3,327	(3,673)	47.53	4,299
100-44300	BUILDING PERMITS	18,717	75,000	48,609	(26,391)	64.81	115,151
100-44310	ELECTRICAL PERMITS	1,745	15,000	10,760	(4,240)	71.73	8,955
100-44320	PLUMBING PERMITS	775	25,000	11,579	(13,421)	46.32	15,765
100-44330	SIGN PERMIT	390	1,500	1,370	(130)	91.33	760
100-44340	CONDITIONAL USE PERMIT	1,400	3,500	3,850	350	110.00	3,435
100-44800	SHORT TERM RENTAL PERMIT FEE	150	3,000	4,800	1,800	160.00	1,200
100-44900	OTHER PERMITS	1,530	7,000	12,147	5,147	173.53	2,100
	TOTAL LICENSES & PERMITS	25,752	274,800	146,364	(128,436)	53.26	231,974
<u>FINES & FORFEITURES</u>							
100-45110	MUN. COURT FINES/COSTS	3,751	40,000	21,972	(18,028)	54.93	18,840
100-45115	POLICE DEPT TRIP PAYMENTS	1,874	40,000	17,953	(22,047)	44.88	19,363
100-45130	PARKING VIOLATIONS	330	10,000	10,668	668	106.68	7,491
100-45131	UNPAID TRAFFIC JUDGEMENTS	(6)	0	(123)	(123)	.00	(75)
100-45220	ANIMAL TRANSPORTS	200	500	850	350	170.00	150
	TOTAL FINES & FORFEITURES	6,149	90,500	51,321	(39,179)	56.71	45,770
<u>CHARGES FOR SERVICE</u>							
100-46110	GENERAL GOVERNMENT FEES	822	24,000	13,074	(10,926)	54.48	12,234
100-46111	PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210	LAW ENFORCEMENT FEES	181	2,500	1,844	(656)	73.75	1,614
100-46220	FIRE DEPARTMENT FEES	278	2,000	756	(1,244)	37.78	1,999
100-46225	FIRE DEPT TRIP PAYMENTS	3,418	60,000	51,000	(9,000)	85.00	29,822
100-46230	AMBULANCE FEES	50,661	820,000	413,580	(406,420)	50.44	494,243
100-46240	POLICE LIAISON FEES	0	156,000	75,395	(80,605)	48.33	80,182
100-46310	PUBLIC WORKS FEES	7,862	260,000	15,107	(244,893)	5.81	3,336
100-46540	CEMETERY PLOTS	8,540	120,000	43,045	(76,955)	35.87	83,890
100-46720	RECREATION FEES	4,729	85,000	49,969	(35,031)	58.79	51,381
100-46743	COMMUNITY CENTER	1,940	30,000	24,478	(5,522)	81.59	23,192
100-46745	SENIOR CENTER	1,140	18,000	6,195	(11,805)	34.42	0
	TOTAL CHARGES FOR SERVICE	79,570	1,577,500	694,443	(883,057)	44.02	781,893

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	0	500	0	(500)	.00	0
100-47430 PUBLIC WORKS CHARGES	35,368	525,000	207,069	(317,931)	39.44	94,541
100-47440 RECREATION CHARGES	2,850	30,000	2,850	(27,150)	9.50	600
100-47450 ECONOMIC DEVELOPMENT CHRG	0	30,000	0	(30,000)	.00	0
TOTAL INTERDEPARTMENTAL REVEN	38,218	585,500	209,919	(375,581)	35.85	95,141
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	12,803	140,000	133,027	(6,973)	95.02	124,367
100-48120 INTEREST INCOME ON TIF ADVANCE	0	5,500	0	(5,500)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	20,000	0	(20,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	2,588	25,000	32,344	7,344	129.38	22,301
100-48200 RENT-CITY PROPERTY	1,801	70,000	59,827	(10,173)	85.47	58,122
100-48300 SALE OF PROP & EQUIP	0	25,000	82,355	57,355	329.42	13,300
100-48400 REFUND FOR PRIOR YEARS	0	36,500	0	(36,500)	.00	0
100-48440 INSURANCE CLAIMS	0	0	0	0	.00	0
100-48500 DONATIONS	0	0	15,443	15,443	.00	0
100-48900 OTHER REVENUES	5	60,000	14,670	(45,330)	24.45	2,190
TOTAL MISCELLANEOUS REVENUE	17,197	382,000	337,668	(44,333)	88.39	220,280
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	17,999	336,000	164,771	(171,229)	49.04	153,512
TOTAL OTHER FINANCING SOURCES	17,999	336,000	164,771	(171,229)	49.04	153,512
TOTAL FUND REVENUE	1,353,214	12,084,992	5,905,978	(6,179,014)	48.87	5,603,061

CITY OF TWO RIVERS

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
GEN GOVT ADMINISTRATION						
<u>CITY COUNCIL</u>						
PERSONNEL SERVICES	1,130	7,410	13,940	(6,530)	53.16	7,410
CONTRACTUAL SERVICES	500	2,843	8,800	(5,957)	32.31	3,467
OPERATING SUPPLIES & EXPENSE	0	55	5,100	(5,045)	1.08	100
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(685)	(4,299)	(11,693)	7,394	(36.77)	(4,610)
TOTAL CITY COUNCIL	946	6,009	16,147	(10,138)	37.21	6,367
<u>JUDICIAL</u>						
PERSONNEL SERVICES	4,295	29,619	52,900	(23,281)	55.99	27,953
CONTRACTUAL SERVICES	42	42	1,420	(1,378)	2.96	502
OPERATING SUPPLIES & EXPENSE	46	2,081	2,250	(169)	92.51	1,581
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	2,400	(2,400)	.00	2,400
TOTAL JUDICIAL	4,382	31,742	58,970	(27,228)	53.83	32,435
<u>LEGAL DEPARTMENT</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	7,802	52,749	95,200	(42,451)	55.41	52,144
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(3,275)	(22,153)	(39,984)	17,831	(55.40)	(21,900)
TOTAL LEGAL DEPARTMENT	4,527	30,596	55,216	(24,620)	55.41	30,243
<u>CITY MANAGER</u>						
PERSONNEL SERVICES	20,888	148,437	260,729	(112,292)	56.93	139,910
CONTRACTUAL SERVICES	3,408	22,836	28,900	(6,064)	79.02	16,152
OPERATING SUPPLIES & EXPENSE	2,228	14,321	19,650	(5,329)	72.88	9,462
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(11,928)	(83,510)	(139,176)	55,667	(60.00)	(74,486)
TOTAL CITY MANAGER	14,596	102,085	170,103	(68,019)	60.01	91,038

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FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY CLERK						
PERSONNEL SERVICES	8,893	61,603	106,050	(44,447)	58.09	61,583
CONTRACTUAL SERVICES	37	1,101	6,600	(5,499)	16.68	799
OPERATING SUPPLIES & EXPENSE	697	3,040	5,700	(2,660)	53.34	2,966
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(2,598)	(17,750)	(31,955)	14,205	(55.55)	(17,644)
TOTAL CITY CLERK	7,029	47,995	86,395	(38,400)	55.55	47,705
ELECTIONS						
PERSONNEL SERVICES	568	5,689	18,000	(12,311)	31.60	3,589
CONTRACTUAL SERVICES	0	683	5,300	(4,618)	12.88	2,068
OPERATING SUPPLIES & EXPENSE	47	2,553	7,100	(4,547)	35.96	1,950
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ELECTIONS	615	8,924	30,400	(21,476)	29.36	7,607
INFORMATION SYSTEMS						
PERSONNEL SERVICES	17,691	124,389	219,727	(95,338)	56.61	118,258
CONTRACTUAL SERVICES	2,669	65,702	82,550	(16,848)	79.59	49,538
OPERATING SUPPLIES & EXPENSE	0	1,354	3,200	(1,846)	42.33	1,796
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(12,005)	(112,945)	(180,231)	67,286	(62.67)	(100,059)
TOTAL INFORMATION SYSTEMS	8,355	78,500	125,246	(46,746)	62.68	69,533
TOTAL GEN GOVT ADMIN	40,449	305,851	542,477	(236,626)	56.38	284,928

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	53,465	377,147	671,346	(294,199)	56.18	358,704
CONTRACTUAL SERVICES	14,458	145,955	228,770	(82,815)	63.80	124,671
OPERATING SUPPLIES & EXPENSE	3,017	23,406	43,000	(19,594)	54.43	17,854
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	2,400	(2,400)	.00	
ALLOCATION	(30,490)	(240,657)	(403,039)	162,382	(59.71)	
TOTAL GEN GOVT ADMINISTRATION	40,449	305,851	542,477	(236,626)	56.38	284,928

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FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
FINANCE ADMINISTRATION						
FINANCE						
PERSONNEL SERVICES	26,310	215,062	337,415	(122,353)	63.74	181,785
CONTRACTUAL SERVICES	20,528	53,683	73,850	(20,167)	72.69	48,366
OPERATING SUPPLIES & EXPENSE	360	5,429	9,300	(3,871)	58.38	4,853
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(29,327)	(170,507)	(261,591)	91,084	(65.18)	(146,173)
TOTAL FINANCE	17,871	103,668	158,974	(55,306)	65.21	88,832
ASSESSOR						
PERSONNEL SERVICES	4,631	31,973	55,945	(23,972)	57.15	30,155
CONTRACTUAL SERVICES	5,358	37,530	67,600	(30,070)	55.52	11,264
OPERATING SUPPLIES & EXPENSE	35	848	1,450	(602)	58.47	363
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ASSESSOR	10,024	70,351	124,995	(54,644)	56.28	41,781
TOTAL FINANCE ADMINISTRATION	27,895	174,019	283,969	(109,950)	61.28	130,613

***** **SUMMARY OF FINANCE ADMINISTRATION EXPENSES** *****

PERSONNEL SERVICES	30,941	247,035	393,360	(146,325)	62.80	211,940
CONTRACTUAL SERVICES	25,886	91,213	141,450	(50,237)	64.48	59,630
OPERATING SUPPLIES & EXPENSE	394	6,277	10,750	(4,473)	58.39	5,216
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	(29,327)	(170,507)	(261,591)	91,084	(65.18)	
TOTAL FINANCE ADMINISTRATION	27,895	174,019	283,969	(109,950)	61.28	130,613

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FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>CITY HALL</u>						
<u>CITY HALL (BUILDING MAINTENANCE)</u>						
PERSONNEL SERVICES	7,639	52,582	90,775	(38,193)	57.93	50,270
CONTRACTUAL SERVICES	3,047	22,889	51,104	(28,215)	44.79	28,831
OPERATING SUPPLIES & EXPENSE	726	13,823	18,000	(4,177)	76.80	11,794
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(4,787)	(37,498)	(67,149)	29,651	(55.84)	(38,176)
TOTAL CITY HALL	6,623	51,795	92,730	(40,935)	55.86	52,719
<u>OTHER GENERAL GOVERNMENT</u>						
<u>MISC GOVERNMENT</u>						
CONTRACTUAL SERVICES	116	8,309	7,900	409	105.17	6,670
OPERATING SUPPLIES & EXPENSE	655	1,776	7,200	(5,424)	24.66	1,134
FIXED CHARGES	1,159	5,149	3,000	2,149	171.63	6,779
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL MISC GOVERNMENT	1,930	15,233	18,100	(2,867)	84.16	14,583
<u>GENERAL INSURANCE</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	32,262	216,101	403,520	(187,420)	53.55	216,016
TOTAL GENERAL INSURANCE	32,262	216,101	403,520	(187,420)	53.55	216,016
TOTAL OTHER GEN GOVT	34,193	231,334	421,620	(190,286)	54.87	230,599

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FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	116	8,309	7,900	409	105.17	6,670
OPERATING SUPPLIES & EXPENSE	655	1,776	7,200	(5,424)	24.66	1,134
FIXED CHARGES	33,421	221,249	406,520	(185,271)	54.43	222,795
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL OTHER GEN GOVT	34,193	231,334	421,620	(190,286)	54.87	230,599

***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	92,045	676,763	1,155,481	(478,718)	58.57	620,914
CONTRACTUAL SERVICES	43,508	268,366	429,224	(160,858)	62.52	219,801
OPERATING SUPPLIES & EXPENSE	4,792	45,282	78,950	(33,668)	57.35	35,998
FIXED CHARGES	33,421	221,249	406,520	(185,271)	54.43	222,795
CAPITAL OUTLAY	0	0	2,400	(2,400)	.00	
ALLOCATION	(64,605)	(448,662)	(731,779)	283,117	(61.31)	
TOTAL GENERAL GOVERNMENT	109,160	762,999	1,340,796	(577,797)	56.91	698,859

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>POLICE DEPARTMENT</u>						
<u>POLICE ADMINISTRATION</u>						
PERSONNEL SERVICES	127,589	846,570	1,383,815	(537,245)	61.18	694,015
CONTRACTUAL SERVICES	1,478	41,205	78,070	(36,865)	52.78	50,649
OPERATING SUPPLIES & EXPENSE	392	59,951	32,100	27,851	186.76	15,648
FIXED CHARGES	2,710	22,568	29,900	(7,332)	75.48	16,608
CAPITAL OUTLAY	(10,738)	0	0	0	.00	0
TOTAL POLICE ADMINISTRATION	121,430	970,294	1,523,885	(553,591)	63.67	776,920
<u>POLICE PATROL</u>						
PERSONNEL SERVICES	162,079	1,206,373	1,970,801	(764,428)	61.21	1,068,400
CONTRACTUAL SERVICES	2,348	22,424	84,825	(62,401)	26.44	30,900
OPERATING SUPPLIES & EXPENSE	3,261	27,007	53,275	(26,268)	50.69	37,477
TOTAL POLICE PATROL	167,689	1,255,804	2,108,901	(853,097)	59.55	1,136,776
<u>CROSSING GUARDS</u>						
PERSONNEL SERVICES	0	13,152	27,577	(14,425)	47.69	11,574
OPERATING SUPPLIES & EXPENSE	0	58	300	(242)	19.33	0
TOTAL CROSSING GUARDS	0	13,210	27,877	(14,667)	47.39	11,574
TOTAL POLICE DEPARTMENT	289,119	2,239,308	3,660,663	(1,421,355)	61.17	1,925,270

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	289,668	2,066,095	3,382,193	(1,316,098)	61.09	1,773,989
CONTRACTUAL SERVICES	3,826	63,630	162,895	(99,265)	39.06	81,549
OPERATING SUPPLIES & EXPENSE	3,653	87,016	85,675	1,341	101.57	53,125
FIXED CHARGES	2,710	22,568	29,900	(7,332)	75.48	16,608
CAPITAL OUTLAY	(10,738)	0	0	0	.00	
TOTAL POLICE DEPARTMENT	289,119	2,239,308	3,660,663	(1,421,355)	61.17	1,925,270

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FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>POLICE & FIRE COMMISSION</u>						
<u>POLICE & FIRE COMMISSION</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	6,350	5,500	850	115.45	2,181
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
TOTAL POLICE & FIRE COMMISSION	0	6,350	5,500	850	115.45	2,181
<u>FIRE DEPARTMENT</u>						
<u>FIRE ADMINISTRATION</u>						
PERSONNEL SERVICES	44,899	307,344	505,227	(197,883)	60.83	264,102
CONTRACTUAL SERVICES	4,509	34,717	57,650	(22,933)	60.22	36,203
OPERATING SUPPLIES & EXPENSE	1,169	13,709	27,000	(13,291)	50.77	20,717
FIXED CHARGES	81	564	1,200	(636)	47.04	564
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL FIRE ADMINISTRATION	50,658	356,335	591,077	(234,742)	60.29	321,586
<u>FIREFIGHTERS</u>						
PERSONNEL SERVICES	148,684	1,031,970	1,802,908	(770,938)	57.24	956,140
CONTRACTUAL SERVICES	876	13,934	16,000	(2,066)	87.09	8,558
OPERATING SUPPLIES & EXPENSE	574	6,059	6,400	(341)	94.68	3,759
TOTAL FIREFIGHTERS	150,134	1,051,964	1,825,308	(773,344)	57.63	968,457
<u>AMBULANCE SERVICES</u>						
PERSONNEL SERVICES	39,823	261,636	395,250	(133,614)	66.20	247,518
CONTRACTUAL SERVICES	5,862	10,327	17,000	(6,673)	60.75	5,253
OPERATING SUPPLIES & EXPENSE	2,467	20,826	45,700	(24,874)	45.57	21,417
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL AMBULANCE SERVICES	48,153	292,790	457,950	(165,160)	63.93	274,188
TOTAL FIRE DEPARTMENT	248,945	1,701,089	2,874,335	(1,173,246)	59.18	1,564,232

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FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	233,407	1,600,951	2,703,385	(1,102,434)	59.22	1,467,761
CONTRACTUAL SERVICES	11,248	58,979	90,650	(31,671)	65.06	50,014
OPERATING SUPPLIES & EXPENSE	4,210	40,595	79,100	(38,505)	51.32	45,892
FIXED CHARGES	81	564	1,200	(636)	47.04	564
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL FIRE DEPARTMENT	248,945	1,701,089	2,874,335	(1,173,246)	59.18	1,564,232

INSPECTION SERVICES

BUILDING INSPECTIONS

PERSONNEL SERVICES	14,148	93,532	108,802	(15,270)	85.96	73,950
CONTRACTUAL SERVICES	174	7,266	7,300	(34)	99.53	4,139
OPERATING SUPPLIES & EXPENSE	208	1,685	4,250	(2,565)	39.65	1,465
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL INSPECTION SERVICES	14,530	102,482	120,352	(17,870)	85.15	79,554

******* SUMMARY OF PUBLIC SAFETY EXPENSES *******

PERSONNEL SERVICES	537,223	3,760,577	6,194,380	(2,433,803)	60.71	3,315,699
CONTRACTUAL SERVICES	15,248	136,225	266,345	(130,120)	51.15	137,883
OPERATING SUPPLIES & EXPENSE	8,072	129,296	169,025	(39,729)	76.50	100,482
FIXED CHARGES	2,790	23,132	31,100	(7,968)	74.38	17,173
CAPITAL OUTLAY	(10,738)	0	0	0	.00	
TOTAL PUBLIC SAFETY	552,594	4,049,230	6,660,850	(2,611,620)	60.79	3,571,237

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>PUBLIC WORKS</u>						
<u>HIGHWAY ADMINISTRATION</u>						
PERSONNEL SERVICES	12,636	88,570	159,344	(70,774)	55.58	103,614
CONTRACTUAL SERVICES	1,438	5,798	10,600	(4,802)	54.70	4,846
OPERATING SUPPLIES & EXPENSE	428	4,647	8,700	(4,053)	53.42	3,691
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	14,502	99,015	178,644	(79,629)	55.43	112,151
<u>PUBLIC WORKS SHOP</u>						
PERSONNEL SERVICES	46,177	332,103	417,665	(85,562)	79.51	295,638
CONTRACTUAL SERVICES	3,184	40,991	91,300	(50,309)	44.90	65,074
OPERATING SUPPLIES & EXPENSE	1,851	37,552	107,900	(70,348)	34.80	61,464
FIXED CHARGES	90	660	1,300	(640)	50.75	714
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	51,302	411,306	618,165	(206,859)	66.54	422,890
<u>STREET MAINTENANCE</u>						
PERSONNEL SERVICES	3,230	14,457	71,949	(57,492)	20.09	17,083
CONTRACTUAL SERVICES	12,479	92,495	167,000	(74,505)	55.39	94,462
OPERATING SUPPLIES & EXPENSE	0	2,345	15,000	(12,655)	15.63	1,522
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STREET MAINTENANCE	15,709	109,297	253,949	(144,652)	43.04	113,067
<u>TRAFFIC CONTROL</u>						
PERSONNEL SERVICES	5,998	32,215	40,245	(8,030)	80.05	27,026
CONTRACTUAL SERVICES	384	3,094	10,500	(7,406)	29.46	3,133
OPERATING SUPPLIES & EXPENSE	900	1,371	5,000	(3,629)	27.41	480
CAPITAL OUTLAY	202	17,007	10,000	7,007	170.07	3,075
TOTAL TRAFFIC CONTROL	7,484	53,687	65,745	(12,058)	81.66	33,715

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FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>SNOW & ICE REMOVAL</u>						
PERSONNEL SERVICES	1,394	46,121	100,710	(54,589)	45.80	65,794
CONTRACTUAL SERVICES	0	3,155	2,750	405	114.72	45
OPERATING SUPPLIES & EXPENSE	0	24,951	65,000	(40,049)	38.39	53,303
TOTAL SNOW & ICE REMOVAL	1,394	74,227	168,460	(94,233)	44.06	119,141
 <u>BRIDGE REPAIR & MAINTENANCE</u>						
PERSONNEL SERVICES	2,528	15,160	33,739	(18,579)	44.93	13,685
CONTRACTUAL SERVICES	1,397	5,666	8,500	(2,834)	66.66	2,943
OPERATING SUPPLIES & EXPENSE	0	1,339	1,000	339	133.86	0
CAPITAL OUTLAY						
TOTAL BRIDGE REPAIR & MAINTENANCE	3,926	22,165	43,239	(21,074)	51.26	16,628
 <u>STORM SEWER</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STORM SEWER	0	0	0	0	.00	0
 <u>PUBLIC TRANSPORTATION</u>						
CONTRACTUAL SERVICES	0	0	120,000	(120,000)	.00	52,937
TOTAL PUBLIC TRANSPORTATION	0	0	120,000	(120,000)	.00	52,937

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
WORK FOR OTHER DEPARTMENTS						
PERSONNEL SERVICES	21,350	111,809	131,233	(19,424)	85.20	98,856
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	15,000	(15,000)	.00	0
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL WORK FOR OTHER DEPTS	21,350	111,809	146,233	(34,424)	76.46	98,856
TOTAL PUBLIC WORKS	115,665	881,506	1,594,435	(712,929)	55.29	969,386

******* SUMMARY OF PUBLIC WORKS EXPENSES *******

PERSONNEL SERVICES	93,313	640,436	954,885	(314,449)	67.07	621,697
CONTRACTUAL SERVICES	18,881	151,199	410,650	(259,451)	36.82	223,440
OPERATING SUPPLIES & EXPENSE	3,179	72,204	217,600	(145,396)	33.18	120,460
FIXED CHARGES	90	660	1,300	(640)	50.75	714
CAPITAL OUTLAY	202	17,007	10,000	7,007	170.07	
TOTAL PUBLIC WORKS	115,665	881,506	1,594,435	(712,929)	55.29	969,386

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
HEALTH & HUMAN SERVICES						
<u>SENIOR CENTER</u>						
PERSONNEL SERVICES	14,357	98,284	172,052	(73,768)	57.12	92,383
CONTRACTUAL SERVICES	393	8,696	16,000	(7,304)	54.35	8,307
OPERATING SUPPLIES & EXPENSE	472	4,587	12,970	(8,383)	35.37	7,196
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SENIOR CENTER	15,222	111,567	201,022	(89,455)	55.50	107,886
<u>CEMETERIES</u>						
PERSONNEL SERVICES	16,027	85,568	155,170	(69,602)	55.14	74,621
CONTRACTUAL SERVICES	4,480	30,083	40,103	(10,020)	75.02	24,211
OPERATING SUPPLIES & EXPENSE	1,812	10,030	17,695	(7,665)	56.68	8,252
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CEMETERIES	22,318	125,681	212,968	(87,287)	59.01	107,084
TOTAL HEALTH & HUMAN SERVICES	37,540	237,249	413,990	(176,741)	57.31	214,970

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>CULTURE, REC & EDUCATION</u>						
<u>COMMUNITY CENTER</u>						
PERSONNEL SERVICES	32,111	199,326	368,380	(169,054)	54.11	191,050
CONTRACTUAL SERVICES	4,326	39,871	73,675	(33,804)	54.12	40,860
OPERATING SUPPLIES & EXPENSE	2,102	8,951	24,100	(15,149)	37.14	19,097
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL COMMUNITY CENTER	38,539	248,148	466,155	(218,007)	53.23	251,007
<u>PARKS</u>						
PERSONNEL SERVICES	43,252	152,311	234,808	(82,497)	64.87	126,275
CONTRACTUAL SERVICES	12,710	44,264	97,150	(52,886)	45.56	38,769
OPERATING SUPPLIES & EXPENSE	5,076	21,208	32,900	(11,692)	64.46	17,006
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PARKS	61,038	217,783	364,858	(147,075)	59.69	182,051
<u>RECREATION</u>						
PERSONNEL SERVICES	25,915	158,966	277,903	(118,937)	57.20	132,468
CONTRACTUAL SERVICES	2,069	18,416	36,805	(18,389)	50.04	20,023
OPERATING SUPPLIES & EXPENSE	884	12,146	20,750	(8,604)	58.53	8,488
FIXED CHARGES	0	0	0	0	.00	0
TOTAL RECREATION	28,868	189,528	335,458	(145,930)	56.50	160,979
<u>SPECIAL EVENTS</u>						
PERSONNEL SERVICES	7,753	26,713	35,044	(8,331)	76.23	21,781
CONTRACTUAL SERVICES	34	253	440	(187)	57.52	223
OPERATING SUPPLIES & EXPENSE	278	278	210	68	132.18	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SPECIAL EVENTS	8,064	27,244	35,694	(8,450)	76.33	22,004

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
RECREATION FIELDS						
PERSONNEL SERVICES	4,856	31,059	56,229	(25,170)	55.24	29,895
CONTRACTUAL SERVICES	3,610	17,688	31,081	(13,393)	56.91	17,271
OPERATING SUPPLIES & EXPENSE	2,809	17,643	25,000	(7,357)	70.57	11,139
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL RECREATION FIELDS	11,275	66,390	112,310	(45,920)	59.11	58,305
TRAILS & MEDIAN MAINTENANCE						
PERSONNEL SERVICES	0	0	16,608	(16,608)	.00	6,615
CONTRACTUAL SERVICES	2,328	14,039	12,700	1,339	110.55	5,501
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
TOTAL TRAIL & MEDIAN MAINTENANCE	2,328	14,039	29,308	(15,269)	47.90	12,115
TOTAL CULTURE, REC, EDUCATION	150,111	763,132	1,343,783	(580,651)	56.79	686,460

******* SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES *******

PERSONNEL SERVICES	113,886	568,376	988,972	(420,596)	57.47	508,084
CONTRACTUAL SERVICES	25,077	134,531	251,851	(117,320)	53.42	122,646
OPERATING SUPPLIES & EXPENSE	11,148	60,225	102,960	(42,735)	58.49	55,731
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CULTURE, REC, EDUCATION	150,111	763,132	1,343,783	(580,651)	56.79	686,460

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CONSERVATION & DEV						
PLANNING						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PLANNING	0	0	0	0	.00	0
ECONOMIC DEVELOPMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ECONOMIC DEVELOPMENT	0	0	0	0	.00	0
***** SUMMARY OF CONSERVATION & DEVELOPMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CONSERVATION & DEV	0	0	0	0	.00	0
TOTAL OTHER FINANCING USES	37,767	358,748	735,818	(377,070)	48.76	234,007

CITY OF TWO RIVERS

Section 10, Item E.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 7 MONTHS ENDING JULY 31, 2024

FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2024 YTD ACTUAL	2024 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	866,850	5,830,004	9,620,940	(3,790,936)	60.60	5,233,398
CONTRACTUAL SERVICES	107,587	729,101	1,414,173	(685,072)	51.56	736,287
OPERATING SUPPLIES & EXPENSE	29,474	321,623	599,200	(277,577)	53.68	328,118
FIXED CHARGES	74,068	603,790	1,174,738	(570,948)	51.40	474,689
CAPITAL OUTLAY	(10,536)	17,007	12,400	4,607	137.15	5,475
ALLOCATIONS	(64,605)	(448,662)	(731,779)	283,117	(61.31)	(403,049)
GRAND TOTAL	1,002,838	7,052,863	12,089,672	(5,036,809)	58.34	6,374,919



**TWO
RIVERS**
WISCONSIN

July 2024

Utilities Financial Report

Fund 640 - Solid Waste Utility
Fund 650- Water Utility
Fund 660 - Electric Utility
Fund 670 - Telecommunications Utility
Fund 680 - Stormwater Utility
Fund 690 - Sewer (Wastewater) Utility

CITY OF TWO RIVERS
INCOME STATEMENT
 FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
43000 INTERGOVERNMENTAL REVENUE	5,629	47,627	83,620	(35,993)	57%	5,517	47,413
46000 CHARGES FOR SERVICE	58,830	335,900	483,000	(147,100)	70%	55,742	276,248
48000 MISCELLANEOUS REVENUE	19,661	137,502	295,000	(157,498)	47%	19,605	136,583
49000 OTHER FINANCING SOURCES	89	1,215	1,500	(285)	81%	133	1,423
TOTAL OPERATING REVENUES	84,209	522,245	863,120	(340,875)	61%	80,996	461,666

CITY OF TWO RIVERS
INCOME STATEMENT
 FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT	
OPERATING EXPENSES								
OPERATION & MAINTENANCE EXPENSES								
OPERATIONS EXPENSES								
51450	INFORMATION SYSTEMS							
53200	WATER & SEWER EXPENSES							
53310	STREET CLEANING	79	1,675	0	1,675	%	6,951	25,740
53620	PW SOLID WASTE REFUSE	31,925	208,251	389,460	(181,209)	53%	27,950	199,672
53625	PW SOLID WASTE RECYCLING	25,429	192,600	445,016	(252,416)	43%	21,485	177,989
	TOTAL OPERATIONS EXPENSES	57,434	402,526	834,476	(431,950)	48%	56,386	403,401
CUSTOMER ACCOUNTS EXPENSE								
59904	UNCOLLECTIBLE ACCOUNTS	0	0	300	(300)	%	0	9
59923	OUTSIDE SERVICES EMPLOYEED							
59427	INTEREST ON LONG-TERM DEBT	811	3,317	300	3,017	1,106%	27	178
59999	GASB PENSION EXPENSE							
	TOTAL CUSTOMER ACCOUNTS EXPENSE	811	3,317	600	2,717	553%	27	186
	TOTAL OPS & MAINT EXPENSES	58,245	405,843	835,076	(429,233)	49%	56,413	403,587
	TOTAL OPERATING EXPENSES	58,245	405,843	835,076	(429,233)	49%	56,413	403,587
	NET OPERATING INCOME (LOSS)	25,964	116,403	28,044	88,359	415%	24,584	58,079
EARNED SURPLUS								
34100	UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	79,264	79,264				160,811	160,811
	BALANCE TRANSFERRED FROM INCOME	25,964	116,403				24,584	58,079

CITY OF TWO RIVERS
 INCOME STATEMENT
 FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	105,228	195,666				185,395	218,890

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF WATER							
49461 RESIDENTAL SERVICE	151,710	993,465	1,729,200	(735,735)	57%	158,732	970,099
49461 COMMERCIAL SERVICE	28,861	176,057	318,000	(141,943)	55%	34,286	171,396
49461 INDUSTRIAL SERVICE	6,119	44,997	67,900	(22,903)	66%	7,789	42,038
49461 MULTIFAMILY SERVICE	8,632	54,287	99,200	(44,913)	55%	7,775	53,285
49461 IRRIGATION SERVICE							
49461 OTHER SERVICES	100	326	0	326	%	0	441
49464 MUNICIPAL SERVICE	5,672	27,824	38,100	(10,276)	73%	3,377	20,596
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	2,463	14,066	25,100	(11,034)	56%	1,856	16,586
49462 PRIVATE FIRE PROTECTION	2,190	15,480	27,200	(11,720)	57%	2,258	15,702
49463 PUBLIC FIRE PROTECTION	63,731	446,755	734,900	(288,145)	61%	59,016	411,331
TOTAL SALES OF WATER	269,477	1,773,257	3,039,600	(1,266,343)	58%	275,088	1,701,474
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	449	5,959	9,500	(3,541)	63%	591	6,280
49471 MISCELLANEOUS SERVICE REVENUES	40	1,469	1,200	269	122%	80	960
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,774	12,421	16,500	(4,079)	75%	1,722	12,055
TOTAL OTHER OPERATING REVENUES	2,263	19,849	27,200	(7,351)	73%	2,393	19,295
TOTAL OPERATING REVENUES	271,741	1,793,106	3,066,800	(1,273,694)	58%	277,481	1,720,769

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
SOURCE OF SUPPLY EXPENSES							
56500 OTHER EARNINGS	0	0	0	0	%	0	0
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	836	5,016	8,000	(2,984)	63%	637	3,822
59603 MISCELLANEOUS OPERATING EXPENSE	0	1,240	1,500	(260)	83%	0	1,139
59613 MAINT OF LAKE INTAKE	0	0	1,100	(1,100)	%	527	527
TOTAL SOURCE OF SUPPLY EXPENSES	836	6,256	10,600	(4,344)	59%	1,164	5,487
PUMPING EXPENSES							
59620 OPERATION, SUPERVISION & ENGINEERING	4,712	32,363	55,400	(23,037)	58%	4,287	30,953
59623 FUEL PURCHASED FOR PUMPING	3,069	18,809	45,000	(26,191)	42%	3,573	22,167
59624 PUMPING LABOR & EXPENSES	3,135	10,117	22,400	(12,283)	45%	4,249	11,705
59626 MISCELLANEOUS EXPENSE	63	1,894	4,800	(2,906)	39%	67	2,489
59631 MAINT OF STRUCTURES	(1,531)	(1,531)	1,000	(2,531)	(153%)	(1,643)	(1,118)
59633 MAINT OF PUMPING EQUIPMENT							
TOTAL PUMPING EXPENSES	9,447	61,651	128,600	(66,949)	48%	10,533	66,195
WATER TREATMENT EXPENSE							
59640 OPERATION, SUPERVISION & ENGINEERING	4,712	32,363	55,400	(23,037)	58%	4,287	30,953
59641 CHEMICALS	5,524	30,101	65,000	(34,899)	46%	2,126	32,432
59642 OPERATIONS LABOR & EXPENSE	16,038	108,564	225,250	(116,686)	48%	19,387	108,818
59643 MISCELLANEOUS EXPENSE	7,611	77,314	203,300	(125,986)	38%	10,349	94,607
59644 OPERATING RENTS							
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	(5)	2,054	3,500	(1,446)	59%	174	1,108
59652 MAINT OF WATER TREATMENT EQUIPMENT	2,163	16,942	43,100	(26,158)	39%	2,936	25,111
TOTAL WATER TREATMENT EXPENSE	36,043	267,338	595,550	(328,212)	45%	39,260	293,029

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
TRANSMISSION & DISTRIBUTION EXPENSE							
59660							
59661	1,374	18,910	37,850	(18,940)	50%	3,259	21,047
59662	3,770	28,950	77,400	(48,450)	37%	6,032	41,381
59663	615	16,042	36,900	(20,858)	43%	4,233	18,970
59664	4,008	23,332	37,500	(14,168)	62%	617	17,490
59665	3,225	27,570	60,900	(33,330)	45%	3,441	23,407
59666							
59670							
59671							
59672	6,116	44,078	73,500	(29,422)	60%	5,311	53,758
59673	327	21,807	94,500	(72,693)	23%	4,435	86,375
59675	9,886	59,303	77,700	(18,397)	76%	4,251	28,681
59676	187	4,838	11,000	(6,162)	44%	878	7,036
59677	137	5,215	37,500	(32,285)	14%	692	13,674
59678	2,759	7,160	15,000	(7,840)	48%	0	8,292
	32,403	257,207	559,750	(302,543)	46%	33,150	320,110
CUSTOMER ACCOUNTS EXPENSE							
59901	1,605	11,024	19,050	(8,026)	58%	1,488	10,588
59902	1,857	12,221	25,150	(12,929)	49%	1,794	11,899
59903	5,439	37,937	76,450	(38,513)	50%	4,382	34,614
59904	0	0	2,500	(2,500)	%	8,500	38
59906	0	0	750	(750)	%	0	0
59910							
	8,901	61,183	123,900	(62,717)	49%	16,164	57,138
ADMINISTRATIVE & GENERAL EXPENSES							
59920	9,143	68,210	121,650	(53,440)	56%	8,835	61,923
59921	598	3,342	1,800	1,542	186%	210	3,363
59923	13,633	67,050	117,080	(50,030)	57%	3,573	73,181
59924	3,278	22,949	42,850	(19,901)	54%	3,351	22,519
59925	1,394	9,761	19,000	(9,239)	51%	1,522	10,652
59926	16,392	116,758	223,900	(107,142)	52%	17,090	117,740

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000	(3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	1,474	22,735	21,150	1,585	107%	1,787	25,178
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	45,913	310,804	550,430	(239,626)	56%	36,367	314,555
TOTAL OPS & MAINT EXPENSES	133,543	964,439	1,968,830	(1,004,391)	49%	136,638	1,056,515
OTHER OPERATING EXPENSES							
49403 DEPRECIATION EXPENSE	50,018	322,385	560,000	(237,615)	58%	45,572	318,560
49425 AMORTIZATION							
49408 TAXES	29,787	207,971	401,225	(193,254)	52%	30,348	211,414
TOTAL OTHER OPERATING EXPENSES	79,805	530,356	961,225	(430,869)	55%	75,920	529,974
TOTAL OPERATING EXPENSES	213,349	1,494,795	2,930,055	(1,435,260)	51%	212,558	1,586,489
NET OPERATING INCOME (LOSS)	58,392	298,311	136,745	161,566	218%	64,923	134,279
OTHER INCOME							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	555	2,219	7,000	(4,781)	32%	50	400
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	0	(92)	(7,000)	6,908	(1%)	0	(175)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	0	78,193	100,000	(21,807)	78%	0	81,064
43000 GRANT REVENUE	0	0	0	0	%	0	6,554
49421 MISCELLANEOUS NON-OPERATING INCOME	0	0	200,000	(200,000)	%	0	39,310
TOTAL OTHER INCOME	555	80,319	300,000	(219,681)	27%	50	127,153
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	58,947	378,630	436,745	(58,115)	87%	64,973	261,433

CITY OF TWO RIVERS
INCOME STATEMENT
 FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
INTEREST & OTHER CHARGES							
49427 INTEREST ON LONG-TERM DEBT	8,544	65,805	135,000	(69,195)	49%	8,489	70,308
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS							
59999 GASB 68 PENSION EXPENSE							
TOTAL INTEREST CHARGES	8,544	65,805	135,000	(69,195)	49%	8,489	70,308
NET INCOME (LOSS)	50,403	312,825	301,745	11,080	104%	56,483	191,124
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	8,875,451	8,875,451				8,163,707	8,163,707
BALANCE TRANSFERRED FROM INCOME	50,403	312,825				56,483	191,124
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	8,925,853	9,188,276				8,220,190	8,354,831

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF ELECTRICITY							
49440 URBAN RESIDENTIAL SALES	427,897	2,300,605	4,403,900	(2,103,295)	52%	417,395	2,390,314
49441 RURAL SALES	2,694	13,970	25,600	(11,630)	55%	2,249	14,109
49442 COMMERCIAL SALES-CS1	96,645	566,749	1,078,300	(511,551)	53%	96,246	582,561
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	95,995	591,472	1,160,000	(568,528)	51%	99,516	656,109
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	221,817	1,164,663	2,108,600	(943,937)	55%	197,905	1,138,889
49443 INDUSTRIAL SALES-CP3	43,750	257,401	557,700	(300,299)	46%	44,218	302,616
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	0	1,417	32,400	(30,983)	4%	1,764	12,657
49444 PUBLIC STREET LIGHTING	14,162	95,028	162,100	(67,072)	59%	12,940	89,071
49448 INTERDEPARTMENTAL SALES	1,467	13,592	26,400	(12,808)	51%	2,222	15,657
TOTAL SALES OF ELECTRICITY	904,427	5,004,898	9,555,000	(4,550,102)	52%	874,456	5,201,982
OTHER OPERATING REVENUES							
49450 FORFEITED DISCOUNTS	1,301	15,368	18,500	(3,132)	83%	1,728	20,194
49451 MISCELLANEOUS SERVICE REVENUES	50	50	5,000	(4,950)	1%	0	200
49454 RENT FROM ELECTRIC PROPERTY	30,000	35,075	116,000	(80,925)	30%	29,391	35,205
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	10,591	11,664	18,500	(6,836)	63%	118	1,953
TOTAL OTHER OPERATING REVENUES	41,943	62,157	158,000	(95,843)	39%	31,237	57,552
TOTAL OPERATING REVENUES	946,370	5,067,055	9,713,000	(4,645,945)	52%	905,693	5,259,535

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	758,849	3,663,852	7,021,300	(3,357,448)	52%	774,026	3,858,987
TOTAL POWER PRODUCTION EXPENSES	758,849	3,663,852	7,021,300	(3,357,448)	52%	774,026	3,858,987

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
DISTRIBUTION EXPENSES							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	1,070	16,200	32,100	(15,900)	50%	2,681	14,770
59583 OVERHEAD LINE EXPENSES	104	2,654	7,050	(4,396)	38%	401	1,491
59584 UNDERGROUND LINE EXPENSE	10,844	46,161	45,200	961	102%	3,946	20,490
59585 STREET LIGHTING EXPENSES	0	0	1,400	(1,400)	%	(14)	7
59586 METER EXPENSES	5,159	26,685	44,200	(17,515)	60%	3,278	15,137
59587 CUSTOMER INSTALLATION EXPENSES	3,232	14,803	11,600	3,203	128%	2,769	11,952
59588 OPERATION MISC DISTRIBUTION	18,325	144,375	272,875	(128,500)	53%	19,901	138,367
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	0	11,325	36,900	(25,575)	31%	16,835	23,040
59593 MAINTENANCE OF OVERHEAD LINES	20,972	147,108	247,900	(100,792)	59%	10,325	146,323
59594 MAINTENANCE OF UNDERGROUND LINES	1,077	4,989	10,000	(5,011)	50%	36	3,103
59595 MAINTENANCE OF LINE TRANSFORMERS	0	9,695	6,400	3,295	151%	1,865	7,491
59596 MAINTENANCE OF STREET LIGHTING	203	9,211	12,600	(3,389)	73%	3,877	5,034
59597 MAINT OF ELECTRIC METERS							
59598 MAINT OF MISC DISTRIBUTION PLANT	6,286	11,118	14,000	(2,882)	79%	408	6,024
59828 TRANSPORTATION EXPENSES							
TOTAL DISTRIBUTION EXPENSES	67,271	444,325	742,225	(297,900)	60%	66,307	393,228
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,968	13,514	23,300	(9,786)	58%	1,824	12,978
59902 METER READING EXPENSES	3,251	20,266	37,200	(16,934)	54%	3,078	19,581
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	9,231	55,960	102,300	(46,340)	55%	4,717	46,566
59904 UNCOLLECTIBLE ACCOUNTS	0	950	10,000	(9,050)	10%	6,010	7,903
TOTAL CUSTOMER ACCOUNTS EXPENSE	14,450	90,690	172,800	(82,110)	52%	15,629	87,029
SALES EXPENSE							
59913 ADVERTISING EXPENSE	0	250	500	(250)	50%	0	260
TOTAL SALES EXPENSES	0	250	500	(250)	50%	0	260

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	23,260	169,412	286,850	(117,438)	59%	21,719	154,044
59921 OFFICE SUPPLIES & EXPENSES	1,038	9,227	16,650	(7,424)	55%	218	7,382
59923 OUTSIDE SERVICES EMPLOYED	11,863	79,676	103,140	(23,464)	77%	11,407	60,110
59924 PROPERTY INSURANCE	3,077	20,386	31,900	(11,514)	64%	2,639	18,471
59925 INJURIES & DAMAGES	1,061	7,424	15,000	(7,577)	49%	1,334	9,341
59926 EMPLOYEE PENSIONS & BENEFITS	23,530	157,769	257,080	(99,311)	61%	18,348	137,720
59928 REGULATORY COMMISSION EXPENSE	0	0	2,000	(2,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	3,777	71,683	87,400	(15,717)	82%	3,825	62,385
59932 MAINT OFFICE & COMMUNICATIONS	1,607	7,235	17,300	(10,065)	42%	2,020	10,377
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	69,212	522,812	817,320	(294,508)	64%	61,508	459,830
TOTAL OPS & MAINT EXPENSES	909,781	4,721,928	8,754,145	(4,032,217)	54%	917,470	4,799,333
OTHER OPERATING EXPENSES							
59403 DEPRECIATION & AMORTIZATION EXPENSE	41,533	289,573	450,000	(160,427)	64%	38,147	266,877
59408 TAXES	25,500	178,112	357,425	(179,313)	50%	26,464	184,588
TOTAL OTHER OPERATING EXPENSES	67,033	467,685	807,425	(339,740)	58%	64,611	451,465
TOTAL OPERATING EXPENSES	976,814	5,189,613	9,561,570	(4,371,957)	54%	982,081	5,250,799
NET OPERATING INCOME (LOSS)	(30,444)	(122,558)	151,430	(273,988)	(81%)	(76,389)	8,736

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ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
49415 REVENUE FROM MDSE & JOBBING	10,392	42,607	15,000	27,607	284%	20,935	34,922
49416 MERCHANDISING & JOBBING COST	(850)	(8,909)	(15,000)	6,091	(59%)	(2,970)	(3,007)
49421 MISCELLANEOUS NONOPERATING INCOME	40	2,515	2,000	515	126%	0	(9,957)
49419 INTEREST & DIVIDEND INCOME							
49439 APPROP OF INCOME TO MUNICIPAL	(20)	(6,069)	(18,000)	11,931	(34%)	4,001	(9,213)
TOTAL OTHER INCOME	9,561	30,144	(16,000)	46,144	188%	21,966	12,746
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	(20,883)	(92,414)	135,430	(227,844)	(68%)	(54,422)	21,482
OTHER INCOME DEDUCTIONS							
49426 OTHER INCOME DEDUCTIONS	(2,706)	2,410	2,500	(90)	96%	(600)	1,765
TOTAL MISCELLANEOUS INCOME DEDUCTIONS	(2,706)	2,410	2,500	(90)	96%	(600)	1,765
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	373	4,634	9,000	(4,366)	51%	723	5,036
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
TOTAL INTEREST CHARGES	373	4,634	9,000	(4,366)	51%	723	5,036
NET INCOME (LOSS)	(18,550)	(99,458)	123,930	(223,388)	(80%)	(54,545)	14,681
EARNED SURPLUS							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	10,353,162	10,353,162				9,966,982	9,966,982
BALANCE TRANSFERRED FROM INCOME	(18,550)	(99,458)				(54,545)	14,681
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	10,334,612	10,253,704				9,912,436	9,981,663

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TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
49000 OPERATING REVENUE	0	0	0	0	%	0	0
49540 RENT FROM CLEC PROPERTY	1,324	9,266	15,885	(6,619)	58%	1,324	9,266
TOTAL OPERATING REVENUES	1,324	9,266	15,885	(6,619)	58%	1,324	9,266

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TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT	
OPERATING EXPENSES								
OPERATION & MAINTENANCE EXPENSES								
DISTRIBUTION EXPENSES								
59580	SUPERVISION & ENGINEERING	0	0	0	%	0	0	
59583	OVERHEAD LINES	0	0	0	%	0	0	
59584	UNDERGROUND LINES	0	0	0	%	0	0	
59587	CUSTOMER INSTALLATION	0	0	0	%	0	0	
59588	MISC DISTRIBUTION	0	0	0	%	0	0	
59589	DISTRIBUTION LINE RIGHTS	0	0	0	%	0	0	
59590	MAINT SUPERVISION & ENGINEERING	0	0	0	%	0	0	
59593	MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (1,500)	%	0	0
59594	MAINT OF UNDERGROUND FACILITIES	0	0	750 (750)	%	0	0
59598	MAINT MISC DISTRIBUTION PLANT	0	0	0	%	0	0	
59820	OPERATION PLANT & LIFT STATION	0	0	0	%	0	0	
TOTAL DISTRIBUTION EXPENSES		0	0	2,250 (2,250)	%	0	0
CUSTOMER ACCOUNTS EXPENSE								
59901	SUPERVISION	0	0	0	%	0	0	
59903	CUSTOMER ACCTG & COLLECTION	0	0	0	%	0	0	
59904	UNCOLLECTIBLE ACCOUNTS	0	0	0	%	0	0	
59905	MISC CUSTOMER ACCOUNTS	0	0	0	%	0	0	
59913	ADVERTISING EXPENSE	0	0	0	%	0	0	
TOTAL CUSTOMER ACCOUNTS EXPENSE		0	0	0	%	0	0	

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TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600	(600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	315	4,825	5,895	(1,070)	82%	249	249
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	315	4,825	6,495	(1,670)	74%	249	249
TOTAL OPS & MAINT EXPENSES	315	4,825	8,745	(3,920)	55%	249	249
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	1,520	10,640	13,875	(3,235)	77%	1,156	7,149
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	1,520	10,640	13,875	(3,235)	77%	1,156	7,149
TOTAL OPERATING EXPENSES	1,835	15,465	22,620	(7,155)	68%	1,405	7,398
NET OPERATING INCOME (LOSS)	(511)	(6,198)	(6,735)	537	(92%)	(81)	1,868

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TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OTHER INCOME							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
TOTAL OTHER INCOME	0	0	0	0	%	0	0
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	(511)	(6,198)	(6,735)	537	(92%)	(81)	1,868
INTEREST CHARGES							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	0	0	%	0	0
TOTAL INTEREST CHARGES	0	0	0	0	%	0	0
NET INCOME (LOSS)	(511)	(6,198)	(6,735)	537	(92%)	(81)	1,868
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	(220,671)	(220,671)				(220,872)	(220,872)
BALANCE TRANSFERRED FROM INCOME	(511)	(6,198)				(81)	1,868
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	(221,182)	(226,870)				(220,954)	(219,004)

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STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
USER FEES							
46010 RESIDENTIAL SERVICE	29,682	207,574	354,000	(146,426)	59%	29,774	207,632
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	247	400	(153)	62%	36	250
46040 NON RESIDENTIAL	20,710	152,105	262,000	(109,895)	58%	21,901	153,176
46050 INTERDEPARTMENTAL	3,235	22,645	39,400	(16,755)	57%	3,235	22,626
TOTAL USER FEES	53,663	382,572	655,800	(273,228)	58%	54,946	383,684
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	78	1,048	1,500	(452)	70%	117	1,127
49010 PERMIT FEES	0	80	0	80	%	0	0
48600 CONTRIBUTIONS IN AID/GRANT REVENUE	0 (274)	161,000	(161,274)	%	0	193,202
48100 INTEREST INCOME	0	723	4,265	(3,542)	17%	342	2,246
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
TOTAL OTHER OPERATING REVENUES	78	1,576	166,765	(165,189)	1%	459	196,575
TOTAL OPERATING REVENUES	53,741	384,149	822,565	(438,416)	47%	55,404	580,259

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STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710	STREET DEBRIS MANAGEMENT	4,665	30,508	112,684	(82,176)	27%	(6) 846
59720	VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	81 81
59730	MAINTENANCE OF COLLECTION SYSTEM	4,713	19,112	132,138	(113,026)	14%	2,078 17,644
59740	MAINTENANCE OF OPEN CHANNEL DRAINAGE	0	60	42,717	(42,657)	%	0 28
59750	MAINTENANCE OF STORMWATER PONDS	110	110	35,495	(35,385)	%	165 521
59760	WWTP PHOSPHOROUS REGULATIONS	0	0	0	0	%	0 0
59770	REGULATORY COMPLIANCE	5,628	34,701	201,840	(167,139)	17%	1,091 11,438
59790	ADMINISTRATIVE CHARGES	2,094	15,138	23,689	(8,551)	64%	1,836 13,090
59795	EMPLOYEE PENSIONS & BENEFITS	2,488	13,437	67,957	(54,520)	20%	862 4,816
	TOTAL OPERATING EXPENSES	19,697	113,066	616,520	(503,454)	18%	6,107 48,464
OTHER OPERATING EXPENSES							
59403	DEPRECIATION EXPENSE	9,713	67,988	110,000	(42,012)	62%	9,505 66,535
59408	TAXES	862	4,554	19,622	(15,068)	23%	304 1,883
59427	INTEREST ON LONG-TERM DEBT	6,029	40,224	62,000	(21,776)	65%	5,383 36,018
	TOTAL OTHER OPERATING EXPENSES	36,300	225,832	808,142	(582,310)	28%	21,300 152,900
	TOTAL OPERATING EXPENSES	36,300	225,832	808,142	(582,310)	28%	21,300 152,900
	NET OPERATING INCOME (LOSS)	17,440	158,317	14,423	143,894	1,098%	34,105 427,359
EARNED SURPLUS							
34100	UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	4,300,706	4,300,706				3,672,115 3,672,115
	BALANCE TRANSFERRED FROM INCOME	17,440	158,317				34,105 427,359
	TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	4,318,147	4,459,023				3,706,219 4,099,473

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SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF SEWER							
49221 RESIDENTIAL SERVICE	179,677	1,279,115	2,164,188	(885,073)	59%	171,083	1,220,568
49222 COMMERCIAL SERVICE	51,454	329,518	546,000	(216,482)	60%	51,491	322,903
49224 GOVERNMENT SERVICE	10,525	55,419	88,400	(32,981)	63%	5,574	54,780
49626 INTERDEPARTMENTAL SERVICE	7,318	64,841	101,088	(36,247)	64%	6,047	59,207
49263 INDUSTRIAL SERVICE	7,863	61,692	104,000	(42,308)	59%	8,506	59,441
TOTAL SALES OF SEWER	256,836	1,790,584	3,003,676	(1,213,092)	60%	242,701	1,716,900
OTHER OPERATING REVENUES							
49350 MISCELLANEOUS OPERATING REVENUES	75	2,003	96,000	(93,997)	2%	2,959	31,108
49450 CUSTOMER FORFIETED DISCOUNTS	462	6,580	7,800	(1,220)	84%	593	7,495
TOTAL OTHER OPERATING REVENUES	537	8,583	103,800	(95,217)	8%	3,552	38,602
TOTAL OPERATING REVENUES	257,374	1,799,167	3,107,476	(1,308,309)	58%	246,253	1,755,502

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
59820	48,202	282,238	533,583	(251,345)	53%	37,634	282,120
59823	0	0	3,000	(3,000)	%	0	3,701
59824	11,448	46,177	80,000	(33,823)	58%	0	42,258
59825	0	11,679	35,000	(23,321)	33%	0	11,682
59827	609	11,673	35,000	(23,327)	33%	215	21,994
59828	11,289	18,566	31,000	(12,434)	60%	817	16,494
TOTAL OPERATIONS EXPENSES	71,548	370,333	717,583	(347,250)	52%	38,667	378,250
MAINTENANCE EXPENSE							
59831	12,227	82,698	199,345	(116,647)	41%	21,798	49,117
59832	0	6,132	20,000	(13,868)	31%	0	0
59833	6,177	56,786	126,325	(69,539)	45%	6,515	50,862
59834	495	10,288	32,000	(21,712)	32%	250	2,027
TOTAL MAINTENANCE EXPENSE	18,898	155,905	377,670	(221,765)	41%	28,563	102,005
CUSTOMER ACCOUNTS EXPENSE							
59840	8,360	49,576	87,137	(37,561)	57%	4,684	42,498
59842	2,300	11,986	26,367	(14,381)	45%	1,765	11,984
59843	0	0	5,000	(5,000)	%	0	38
TOTAL CUSTOMER ACCOUNTS EXPENSE	10,660	61,562	118,504	(56,942)	52%	6,449	54,520

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59850 ADMINISTRATIVE & GENERAL SALARIES	17,204	112,330	197,861	(85,531)	57%	14,472	100,818
59851 OFFICE SUPPLIES & EXPENSE	36	389	1,420	(1,031)	27%	33	491
59852 OUTSIDE SERVICES EMPLOYED	6,729	52,321	72,030	(19,709)	73%	5,420	42,293
59853 INSURANCE EXPENSE	4,616	32,005	47,950	(15,945)	67%	4,764	33,347
59854 EMPLOYEE PENSION & BENEFITS	13,126	86,966	150,287	(63,321)	58%	10,854	74,753
59855 REGULATORY COMMISSION EXPENSE	0	13,945	15,000	(1,055)	93%	0	13,736
59856 MISC GENERAL EXPENSES	0	666	4,100	(3,434)	16%	0	146
59857 RENTS	6,795	64,415	90,000	(25,585)	72%	8,625	69,276
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	48,507	363,038	578,648	(215,610)	63%	44,168	334,860
TOTAL OPS & MAINT EXPENSES	149,613	950,838	1,792,405	(841,567)	53%	117,847	869,635
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	64,909	454,366	763,500	(309,134)	60%	64,047	448,326
59408 TAX EXPENSE	29,413	199,614	346,193	(146,579)	58%	28,357	198,283
TOTAL OTHER OPERATING EXPENSES	94,322	653,980	1,109,693	(455,713)	59%	92,404	646,608
TOTAL OPERATING EXPENSES	243,935	1,604,818	2,902,098	(1,297,280)	55%	210,250	1,516,244
NET OPERATING INCOME (LOSS)	13,439	194,349	205,378	(11,029)	95%	36,003	239,259

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 7 MONTHS ENDING JULY 31, 2024

Section 10, Item E.

SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
48600 CONTRIBUTION IN AID	0	0	0	0	%	0	136,060
43000 GRANT REVENUE	0	48,465	188,100	(139,635)	26%	0	108,011
49210 TRANSFERS IN	0	63,160	70,000	(6,840)	90%	0	64,028
TOTAL OTHER INCOME	0	111,625	258,100	(146,475)	43%	0	308,100
TOTAL INCOME (LOSS) BEFORE INTEREST CHGS	13,439	305,974	463,478	(157,504)	66%	36,003	547,358
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	(15,678)	(116,083)	(200,000)	83,917	(58%)	(17,139)	(118,384)
59999 GASB PENSION & OPEB EXPENSE							
49430 INTEREST ON DEBT TO MUNICIPALITY							
TOTAL INTEREST CHARGES	(15,678)	(116,083)	(200,000)	83,917	(58%)	(17,139)	(118,384)
NET INCOME (LOSS)	(2,239)	189,890	263,478	(73,588)	72%	18,864	428,974
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	6,226,358	6,226,358				5,814,127	5,814,127
BALANCE TRANSFERRED FROM INCOME	(2,239)	189,890				18,864	428,974
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	6,224,119	6,416,248				5,832,990	6,243,101

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/25/2024	137481	Wisc Dept of Transportation	Overpayment of Parking Ticket 7481C3B	100-45131	5/17/2024	15.00-
Total 137481:						15.00-
09/05/2024	138263	4 K's Pest Control LLC	General Pest Control - Library	280-55110-2410	8/27/24 - LESTER LIBRAR	50.00
09/05/2024	138263	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	8/27/24 - TR SENIOR CEN	50.00
Total 138263:						100.00
09/05/2024	138264	ADRC of the Lakeshore	Reimburse ADRC for Aug 2024 Congreg	250-23150	8/30/2024	580.21
Total 138264:						580.21
09/05/2024	138265	Alternative Technologies Inc	Oil Samples - Elec	660-59592-2900	56252	445.50
Total 138265:						445.50
09/05/2024	138266	Amazon Business - Debit Memo	Supplies - Senior Center	250-55150-3900	1GLQ-YFWF-W6RX	330.59
09/05/2024	138266	Amazon Business - Debit Memo	REC - DOCKS OTHER SUPPLIES	218-53540-3900	1M7W-9476-Q76G	316.07
09/05/2024	138266	Amazon Business - Debit Memo	WWTP - NITRILE GLOVES	690-59820-3900	1N9F-QDVQ-TNY9	228.94
09/05/2024	138266	Amazon Business - Debit Memo	Engineering - Web Cam & White-out	100-53100-3100	1NRY-NNVV-X3P6	69.37
09/05/2024	138266	Amazon Business - Debit Memo	Supplies - CM	100-54150-3900	1RLK-9GHG-RLVV	1,540.21
09/05/2024	138266	Amazon Business - Debit Memo	PW - Ear Plugs	100-53200-3900	1V4J-33M6-W1CT	101.95
09/05/2024	138266	Amazon Business - Debit Memo	Engineering - Dry Erase Markers	100-53100-3100	1QJL-MF4H-RMXQ	4.47
Total 138266:						2,591.60
09/05/2024	138267	Anixter Inc.	Tools & Equip for Veh 25 - Elec	660-19394	6131124-01	212.63
09/05/2024	138267	Anixter Inc.	ELECTRIC - LUBE POURABLE	660-59594-3900	6135265-00	156.79
09/05/2024	138267	Anixter Inc.	WATER - SELF DRAINING BRASS VAC	650-59664-2900	6138994-00	253.74
Total 138267:						623.16
09/05/2024	138268	Arthur J Gallagher RMS Inc	Crime Installment 3 of 3	100-16310	4925904	993.00
Total 138268:						993.00
09/05/2024	138269	B&M Waste Service Inc	Extra Cleanings - Neshotah Beach	100-55200-2900	177735	688.00
Total 138269:						688.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/05/2024	138270	Center Point Large Print	Alp-Lib	280-55111-3430	2112583	269.67
09/05/2024	138270	Center Point Large Print	Alp-Lib	280-55111-3430	2117229	84.57
Total 138270:						354.24
09/05/2024	138271	Chamber of Manitowoc County	Chamber Membersip - Library/Dawson	280-55110-2910	12014991	230.00
09/05/2024	138271	Chamber of Manitowoc County	Tuesday Tidbits ad 8/20/24	100-55140-2910	12015045	50.00
Total 138271:						280.00
09/05/2024	138272	City of Two Rivers Petty Cash	Petty cash reimbursement	100-51410-2900	9/3/2024	3,007.50
Total 138272:						3,007.50
09/05/2024	138273	CliftonLarsonAllen LLP	Audit Services for 12/31/23	100-51510-2110	L241531843	5,250.00
Total 138273:						5,250.00
09/05/2024	138274	Erickson Sports LLC	WATER - HOODED SWEATSHIRTS	650-59921-3100	1986	194.00
Total 138274:						194.00
09/05/2024	138275	Frank's Radio Service Inc.	Radio Service Agreement / Aug 2024 - F	100-52100-2441	125941	194.24
Total 138275:						194.24
09/05/2024	138276	Global Industrial	Bubbler - Central Park	100-55200-3900	122248352	105.45
Total 138276:						105.45
09/05/2024	138277	Information Technology	Aegis Annual Maint / Mobil Data Terminal	100-52115-2402	TRPD2024AEGIS	26,887.39
Total 138277:						26,887.39
09/05/2024	138278	James Imaging Systems Inc.	Contract R14490-MPS-01 8/29/24-9/258/	660-59921-3900	1476558	310.39
Total 138278:						310.39
09/05/2024	138279	Klein, Patricia Ann	Simply Seniors Exercise Class - 8/1/24-8	100-55300-2900	8/29/2024	56.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138279:						56.40
09/05/2024	138280	Laack, Olivia	2024 Summer Dance Program	100-55300-2900	8/29/2024	240.00
Total 138280:						240.00
09/05/2024	138281	Landt, Richard	TRU SHADE TREE PROGRAM	660-29253	TRU SHADE TREE PROG	50.00
Total 138281:						50.00
09/05/2024	138282	M.A.S. Industries Inc	25th Anniversary Banner - Tourism	258-56700-2914	052745	625.45
Total 138282:						625.45
09/05/2024	138283	Manitowoc Disposal Inc	Sept 2024 Small Box	640-53620-2900	81045	170.00
09/05/2024	138283	Manitowoc Disposal Inc	12 yd Haul Walesh Field/Beach Box	640-53620-2900	81108	150.00
09/05/2024	138283	Manitowoc Disposal Inc	Recycling & Refuse Collect - 8/18/24-8/3	640-53620-2900	9/6/2024	16,805.35
Total 138283:						17,125.35
09/05/2024	138284	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	106902;7/24	26.38
Total 138284:						26.38
09/05/2024	138285	McMahon Associates Inc	Eggers Pond	680-19107	936227	3,074.64
Total 138285:						3,074.64
09/05/2024	138286	Memorial Drive Vet Clinic	Xanti - Office Visit	209-52100-2901	368826	65.98
Total 138286:						65.98
09/05/2024	138287	Mishicot Auto Sales LLC	INCIDENT #2024-03902 / ABANDONED	100-52115-2902	233503	142.50
Total 138287:						142.50
09/05/2024	138288	MSA Professional Services Inc	WATER - GIS LSL CONFIGURATION	650-59642-2900	007766	3,473.75
Total 138288:						3,473.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/05/2024	138289	Northern Lake Service Inc	Water - ORGANIC CARBON	650-59642-2900	2414352	65.66
09/05/2024	138289	Northern Lake Service Inc	2024 Lead & Copper Testing	650-19107	2414366	1,211.25
09/05/2024	138289	Northern Lake Service Inc	Lab Sample Analysis	690-59820-2900	2414518	532.30
Total 138289:						1,809.21
09/05/2024	138290	OpenPoint LLC	OpenPoint Subscription - Sept 2024	660-59923-2403	1589	1,960.00
Total 138290:						1,960.00
09/05/2024	138291	Park Place Condominiums	TRU SHADE TREE PROGRAM	660-29253	TRU SHADE TREE PROG	200.00
Total 138291:						200.00
09/05/2024	138292	Payment Service Network	CC Fees - Utility Services 8/1/2024 to 8/	690-59840-3900	299104	7.95
Total 138292:						7.95
09/05/2024	138293	Payment Service Network	CC Fees - Elijah Vue Donation Fund 8/1	100-52100-3901	300294	1.42
Total 138293:						1.42
09/05/2024	138294	Payment Service Network	CC Fees - Elijah Vue Reward Fund 8/1/2	100-52100-3901	300368	2.62
Total 138294:						2.62
09/05/2024	138295	Payment Service Network	CC Fees - X-mas Craft Fair 8/1/2024 to 8	262-55320-2901	300369	17.55
Total 138295:						17.55
09/05/2024	138296	Penworthy Company LLC, The	Jnf-Lib	280-55112-3400	0601559-IN	334.81
Total 138296:						334.81
09/05/2024	138297	Plantico, Luanne	Energy Star Rebate - Dehumidifier	660-29253	DEHUMIDIFER REBATE	15.00
Total 138297:						15.00
09/05/2024	138298	Premium Waters Inc	Lab Water - WTP	690-59820-2900	391242242	107.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138298:						107.99
09/05/2024	138299	Primus Marketing Group Inc.	ELECTRIC - METERS	660-19370	PM240087	500.00
Total 138299:						500.00
09/05/2024	138300	Quasius Construction Inc.	REFUND - Conditional Use Permit / 220	100-44340	1141394	350.00
Total 138300:						350.00
09/05/2024	138301	R&J Fricke Inc	6 Bag Concrete - Browns Dr	100-16120	16106	1,020.00
09/05/2024	138301	R&J Fricke Inc	9 Bag Concrete - 45th/Bellevue	100-16120	16107	2,960.00
09/05/2024	138301	R&J Fricke Inc	6 Bag Concrete - 35th/Bellevue	100-16120	16108	1,088.00
09/05/2024	138301	R&J Fricke Inc	6 Bag Concrete - 35th/Bellevue	100-16120	16109	884.00
Total 138301:						5,952.00
09/05/2024	138302	RESCO	TRANSFORMERS 1780 - 1786	660-19368	3045964	36,206.00
09/05/2024	138302	RESCO	Main Stock #17650 / PO #51158	660-19154	3045978	673.42
Total 138302:						36,879.42
09/05/2024	138303	Taylor Ready-Mix	6 Bag Concrete - Browns Dr	100-16120	60502	1,160.00
09/05/2024	138303	Taylor Ready-Mix	6 Bag Concrete - Browns Dr	100-16120	60558	1,160.00
09/05/2024	138303	Taylor Ready-Mix	6 Bag Concrete - 3141 Adams	100-16120	60637	797.50
09/05/2024	138303	Taylor Ready-Mix	6 Bag Concrete - Browns Dr	100-16120	60673	1,160.00
Total 138303:						4,277.50
09/05/2024	138304	Thuermer Law Office	Municipal Prosecuting - August 2024	100-51340-2121	08-28-2024	1,655.00
Total 138304:						1,655.00
09/05/2024	138305	Two Rivers Automotive Inc.	Supplies - FD	100-52210-3410	5172-313786	17.98
09/05/2024	138305	Two Rivers Automotive Inc.	Supplies - FD	100-52210-3410	5172-313787	53.94
09/05/2024	138305	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2900	5172-313866	32.20
Total 138305:						104.12
09/05/2024	138306	Two Rivers Historical Society	September 2024 Monthly Support Pymt	258-56700-2910	SEPT 2024	250.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138306:						250.00
09/05/2024	138307	Wardius, Kenneth W.	Guest Lecturer / Lighthouses of Wisconsi	280-55111-3510	8/28/2024	150.00
Total 138307:						150.00
09/05/2024	138308	Wavrunek, Avalon	Overpayment refund on final bill - 2014 1	660-21130	09/04/2024	60.47
Total 138308:						60.47
09/06/2024	138309	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;8/24	.00
09/06/2024	138309	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;8/24	.00
09/06/2024	138309	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;8/24	.00
09/06/2024	138309	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-3;8/24	.00
09/06/2024	138309	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;8/24	.00
09/06/2024	138309	Wisconsin Public Service	1401 Lake Street	660-49390	ACCT 0401271669-35, 8-2	.00
09/06/2024	138309	Wisconsin Public Service	1403 LAKE STREET GENERATOR	660-59588-2220	ACCT 0401271669-38, 8-2	.00
09/06/2024	138309	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	ACCT 04012716969-10, 8-	.00
09/06/2024	138309	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;8/24	.00
09/06/2024	138309	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-4;8/24	.00
09/06/2024	138309	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-5;8/24	.00
Total 138309:						.00
09/12/2024	138310	Amazon Business - Debit Memo	Supplies - FD	455-52200-3900	17XK-FG9F-RJF1	1,376.93
09/12/2024	138310	Amazon Business - Debit Memo	Supplies - Wtr	650-59642-3900	196G-XVN1-WDHC	340.86
09/12/2024	138310	Amazon Business - Debit Memo	CREDIT - FD	100-52200-3850	1PWL-7T4W-RLT6	47.50-
09/12/2024	138310	Amazon Business - Debit Memo	CREDIT - FD	100-52200-3850	1JGP-M96Q-VJKL	47.50-
09/12/2024	138310	Amazon Business - Debit Memo	Supplies - P&R	100-23160	1CFY-P4HJ-VYR7	695.97
09/12/2024	138310	Amazon Business - Debit Memo	Supplies - FD	100-52200-3500	1V4J-33M6-WXTR	147.68
Total 138310:						2,466.44
09/12/2024	138311	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-090124	275.00
Total 138311:						275.00
09/12/2024	138312	Aurora Medical Group	Drug testing-P&R	100-54910-2900	289	461.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138312:						461.00
09/24/2024	138313	B&M Waste Service Inc	Portable Restroom Rental - Magee Scho	100-55300-2900	178317	.00
Total 138313:						.00
09/12/2024	138314	Badger Wholesale Company Inc.	Concession Food - P & R	261-55320-3790	1821792	271.21
Total 138314:						271.21
09/12/2024	138315	Ball Auto & Truck Parts Inc	Belt - Wstwtr	690-59833-3900	338516	24.99
Total 138315:						24.99
09/12/2024	138316	Core & Main LP	CLAMP, REPAIR: 8" X 20" STEEL	650-19154	V422984	592.14
09/12/2024	138316	Core & Main LP	Supplies - Water	650-19394	V467976	207.03
Total 138316:						799.17
09/12/2024	138317	Country Visions Cooperative	Diesel - DPW	100-16120	STATEMENT 8/31/24	3,956.37
Total 138317:						3,956.37
09/12/2024	138318	Cretton Enterprises Inc	August 2024 Services - Lib	280-55110-3560	12315	2,799.78
09/12/2024	138318	Cretton Enterprises Inc	August 2024 Services	100-55200-2900	12317	4,304.45
09/12/2024	138318	Cretton Enterprises Inc	Landscape / TR Sign Memorial Drive	100-55410-2900	12369	2,880.00
Total 138318:						9,984.23
09/12/2024	138319	Duvall, Janice	Refund / Overpayment on final bill	680-21130	9/10/2024	63.23
Total 138319:						63.23
09/12/2024	138320	Envirotech Equipment Co	New Street Sweeper (strmwtr)	457-53300-8100	24-0023713	248,000.00
Total 138320:						248,000.00
09/12/2024	138321	Erickson Sports LLC	T-shirts / Flag Football	100-55300-3900	1985	312.00
09/12/2024	138321	Erickson Sports LLC	T-shirts - TR Rec Staff	100-54910-3850	1987	30.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138321:						342.00
09/12/2024	138322	Fire Safety USA Inc	Supplies - FD	455-52200-3900	191156	727.95
Total 138322:						727.95
09/12/2024	138323	Forster, Maria	Translation Services provided Aug 28, 20	100-52100-2100	24-04138	58.40
Total 138323:						58.40
09/12/2024	138324	Frank's Radio Service Inc.	Radio Service Agreement / Sept 2024 - F	100-52200-2900	125940	100.00
09/12/2024	138324	Frank's Radio Service Inc.	Service - FD	100-52210-2410	125993	105.00
Total 138324:						205.00
09/12/2024	138325	Fricke Printing Services Inc	Thank You Cards / Explore Two Rivers	258-56700-2910	259010	159.95
Total 138325:						159.95
09/12/2024	138326	Hall, Kaleb J.	Payment made to wrong court	100-21125	9/10/2024	10.00
Total 138326:						10.00
09/12/2024	138327	HVA Products Inc	Maint/Repair-Lib	280-55110-2410	60125	985.00
Total 138327:						985.00
09/12/2024	138328	InfoSend Inc.	Utility Bill Mailing - August 2024	690-59840-3110	270430	4,577.47
Total 138328:						4,577.47
09/12/2024	138329	James Imaging Systems Inc.	Design Jet T850 Plotter/Scanner - Down	100-53100-2410	1479425	1,000.00
Total 138329:						1,000.00
09/12/2024	138330	Jefferson Fire & Safety Inc	Supplies-FD	100-52210-2410	IN318093	28.18
Total 138330:						28.18
09/12/2024	138331	Klein's Hardware Hank	Supplies - FD	100-52210-3900	52760	37.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/12/2024	138331	Klein's Hardware Hank	Supplies - P&R	100-55200-3500	STATEMENT 9/3/24 - PAR	141.92
Total 138331:						179.89
09/12/2024	138332	Manitowoc Co Treasurer	Frwd 2023 Real Estate Tax Pymnts	100-16000	9/11/2024	5,771.92
Total 138332:						5,771.92
09/12/2024	138333	Manitowoc County Clerk of Courts	2024 Spring Municipal Reimbursement	100-51440-2910	9/10/2024	65.03
Total 138333:						65.03
09/12/2024	138334	McMahon Associates Inc	Sandy Bay Highlands Stormwater Analys	290-56700-2900	936267	2,383.00
09/12/2024	138334	McMahon Associates Inc	20th St Pond (Eggers) - Eng	680-19107	936268	1,160.00
Total 138334:						3,543.00
09/12/2024	138335	Multi Media Channels LLC	Advertising - Silent Sports Third Page Bl	258-56700-2910	IN216801	337.00
09/12/2024	138335	Multi Media Channels LLC	Advertising - Roadtrip WI	258-56700-2910	IN221279	629.00
Total 138335:						966.00
09/12/2024	138336	Nicholas Lee Stangel	Urban Forestry - Rec	260-55210-2900	000195	11,300.00
Total 138336:						11,300.00
09/12/2024	138337	Northern Lake Service Inc	2024 WDNR Drinking Water Requi	650-19107	2414660	1,211.25
09/12/2024	138337	Northern Lake Service Inc	2024 WDNR Drinking Water Requi	650-19107	2414668	1,211.25
09/12/2024	138337	Northern Lake Service Inc	2024 WDNR Drinking Water Requi	650-19107	2414669	1,211.25
09/12/2024	138337	Northern Lake Service Inc	2024 WDNR Drinking Water Requi	650-19107	2414767	390.00
Total 138337:						4,023.75
09/12/2024	138338	Olson, Robert & Kathy	Refund / Overpayment on final bill	660-21130	9/10/2024	161.95
Total 138338:						161.95
09/12/2024	138339	Parkitecture & Planning LLC	TR Neshotah Shelter Concepts / Concep	454-55400-8990	24.013 - 2	4,096.00
Total 138339:						4,096.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/12/2024	138340	Piggly Wiggly	Food - FD	100-52210-2900	STATEMENT 9/2/2024	6.99
Total 138340:						6.99
09/12/2024	138341	Pomp's Tire Services	Enforcer Tires - DPW	100-16120	40079038	1,752.00
Total 138341:						1,752.00
09/12/2024	138342	R&J Fricke Inc	6 Bag Concrete - 42nd & Parkway	100-16120	16138	1,088.00
09/12/2024	138342	R&J Fricke Inc	6 Bag Concrete - 42nd & Parkway	100-16120	16139	1,088.00
Total 138342:						2,176.00
09/12/2024	138343	RESCO	Mastic Tape - Elec	660-59594-3900	3046339	37.95
Total 138343:						37.95
09/12/2024	138344	Sabel Mechancial LLC	WWTP Screw Press - Pymt #8	690-19107	240627	93,165.34
Total 138344:						93,165.34
09/12/2024	138345	Salvation Army	Refund/Overpayment on final bill/Roxana	660-21130	9/10/2024	26.69
Total 138345:						26.69
09/12/2024	138346	Schindler Elevator Company	50% Down Payment - Elevator Moderniz	459-51600-8170	KHIL-D3JSF3	59,504.00
Total 138346:						59,504.00
09/12/2024	138347	SEERA Focus on Energy	Focus Program - 08/31/2024	660-29253	8/31/2024	4,196.63
Total 138347:						4,196.63
09/12/2024	138348	Sentinel Technologies Inc.	City of Two Rivers - Extreme AP's	460-51900-8100	INV17569	1,545.24
Total 138348:						1,545.24
09/12/2024	138349	Shawn Williams Creative-Social Media	Aug 2024 Services - Tourism	258-56700-2100	930	1,150.00
Total 138349:						1,150.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/12/2024	138350	Sommers, Cynthia	Energy Star Rebate - Dehumidifier	660-29253	9/11/2024	15.00
Total 138350:						15.00
09/12/2024	138351	Storm the Lawn Pro LLC	Central Park Treatment	100-55200-2900	503607	114.13
Total 138351:						114.13
09/12/2024	138352	Superior Chemical LLC	Supplies - Elec	660-59588-3900	399670	264.72
Total 138352:						264.72
09/12/2024	138353	Tech Products Inc.	Tags - Elec	660-59594-3900	113343	166.19
Total 138353:						166.19
09/12/2024	138354	Town & Country Engineering Inc.	2023 SDW & CWF Loan Assistance	650-19107	27207	2,741.25
09/12/2024	138354	Town & Country Engineering Inc.	Screw Press Construction	690-19107	27208	3,315.00
09/12/2024	138354	Town & Country Engineering Inc.	2024 SDW & CWF Loan Assistance	216-59200-2900	27209	1,570.00
Total 138354:						7,626.25
09/12/2024	138355	Two Rivers Clothing Co	Sign Marker Logos	100-53320-8170	CITY OF TR - KEVIN	90.00
Total 138355:						90.00
09/12/2024	138356	Two Rivers Senior Center	Donations - 2024 Health & Information F	806-52100-2105	9/11/2024	35.00
Total 138356:						35.00
09/13/2024	138357	USA Blue Book	Pump Tube Assembly - WWTP	690-59824-3900	INV00472147	.00
09/13/2024	138357	USA Blue Book	Locate Paint - Elec	660-59584-3900	INV00472262	.00
Total 138357:						.00
09/12/2024	138358	Water Quality Investigations LLC	Two Rivers CCT Implementation 8/5/24-9	650-59923-2900	0824_10	7,750.75
Total 138358:						7,750.75
09/12/2024	138359	Wisc Dept of Transportation	DOT Bridge Design Project	452-53300-9983	395-0000366336	1,486.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138359:						1,486.00
09/12/2024	138360	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-07;8/24	18.29
09/12/2024	138360	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	1669-04;8/24	166.32
09/12/2024	138360	Wisconsin Public Service	CEMETERY	100-54910-2220	1669-05;8/24	16.77
09/12/2024	138360	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	1669-10;8/24	29.59
09/12/2024	138360	Wisconsin Public Service	WARM BLDG	100-55200-2220	1669-12;8/24	16.77
09/12/2024	138360	Wisconsin Public Service	PARK SHELTER	100-55200-2220	1669-14;8/24	16.77
09/12/2024	138360	Wisconsin Public Service	CITY HALL	100-51600-2220	1669-24;8/24	93.59
09/12/2024	138360	Wisconsin Public Service	FIRE DEPT	100-52200-2220	1669-3;8/24	51.06
09/12/2024	138360	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	1669-30;8/24	16.77
09/12/2024	138360	Wisconsin Public Service	1401 LAKE STREET	660-49390	1669-35;8/24	182.93
09/12/2024	138360	Wisconsin Public Service	GENERATOR	660-59588-2220	1669-38;8/24	16.77
Total 138360:						625.63
09/19/2024	138361	Accurate Appraisal LLC	Sept 2024 Services	100-51530-2130	4912	5,350.00
Total 138361:						5,350.00
09/19/2024	138362	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	5510092510	390.09
Total 138362:						390.09
09/19/2024	138363	Amazon Business - Debit Memo	Supplies - Clerk	100-51410-3100	13T3-RJD6-VYLT	66.25
Total 138363:						66.25
09/19/2024	138364	Amazon Business - Debit Memo	Supplies - FD	276-52200-2900	1DPT-LPF6-WLMH	977.48
09/19/2024	138364	Amazon Business - Debit Memo	Supplies - Tourism	258-56700-3900	1H19-6N3V-VMHJ	24.88
09/19/2024	138364	Amazon Business - Debit Memo	Supplies - WWTP	690-59833-3900	1QQN-9LKN-V79D	63.98
09/19/2024	138364	Amazon Business - Debit Memo	Supplies - DPW	100-16120	1YQN-R9LM-WXG3	146.90
Total 138364:						1,213.24
09/19/2024	138365	Amazon Business - Debit Memo	Amazon Business Membership	660-59921-3900	1HHD-VLHH-XKJP	1,481.52
Total 138365:						1,481.52
09/19/2024	138366	Ambrosius Concrete Supplies In	Concrete Rake - Eng	100-53300-3900	STATEMENT 8/31/24	1,252.20

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138366:						1,252.20
09/19/2024	138367	Anixter Inc.	Transformer Sling - Elec	660-59593-3900	6131124-03	80.30
Total 138367:						80.30
09/19/2024	138368	Associated Bank-Debit Memo	GO Promissory Notes / BF Confirm #ac4	300-58100-6210	8/15/2024	223,805.00
Total 138368:						223,805.00
09/19/2024	138369	Associated Trust Company	GORB Dated 08/30/2019 - 09/01/23-08/3	300-58100-6900	26037	475.00
Total 138369:						475.00
09/19/2024	138370	B&M Technical Services Inc	Pump VFD - WWTP	690-59820-2900	12024	9,563.00
Total 138370:						9,563.00
09/19/2024	138371	B&M Waste Service Inc	Extra Cleanings - Neshotah Beach	100-55200-2900	178279	258.00
Total 138371:						258.00
09/19/2024	138372	Blackburn Mfg Co	Locate Flags - Elec	660-59584-3900	0747260-IN	257.30
Total 138372:						257.30
09/19/2024	138373	Buelow Vetter Buikema Olson & Vliet LL	General Legal	100-51410-2130	184	383.50
09/19/2024	138373	Buelow Vetter Buikema Olson & Vliet LL	General Legal	100-51410-2130	185	678.50
Total 138373:						1,062.00
09/19/2024	138374	Cengage Learning Inc. / Gale	Books ALP - Library	280-55111-3430	85299493	151.39
Total 138374:						151.39
09/19/2024	138375	City of Two Rivers	Garbage Stickers - Library	640-46310	9/17/2024	147.00
Total 138375:						147.00
09/19/2024	138376	Denk, Mona	Energy Star Rebate - Clothes Washer	660-29253	9/17/2024	40.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138376:						40.00
09/19/2024	138377	Erickson Sports LLC	T-shirts / Volleyball Clinic - P&R	100-55300-3900	2009	99.00
Total 138377:						99.00
09/19/2024	138378	Green Acres Landscaping Inc.	Sod - Cem	100-54910-3500	39341	272.00
Total 138378:						272.00
09/19/2024	138379	Gross, Heather	FACADE IMPROVEMENT/NEW SIGN	290-56700-7530	8/24/2024	556.73
Total 138379:						556.73
09/19/2024	138380	Hawkins Inc	Azone-15	650-59641-3910	6861059	1,073.57
Total 138380:						1,073.57
09/19/2024	138381	HMF Innovations Inc	Georgetown Bench w/ memorial plaques	100-23158	1367	1,199.00
09/19/2024	138381	HMF Innovations Inc	Georgetown Bench w/ memorial plaque -	100-23158	1368	1,199.00
09/19/2024	138381	HMF Innovations Inc	Georgetown Bench w/ memorial plaque -	100-23158	1369	1,199.00
09/19/2024	138381	HMF Innovations Inc	Georgetown Bench w/ memorial plaque -	100-23158	1370	1,199.00
09/19/2024	138381	HMF Innovations Inc	Georgetown Bench w/ memorial plaque -	100-23158	1371	1,199.00
Total 138381:						5,995.00
09/19/2024	138382	HydroCorp	Cross Connection Control Prog - Aug 20	650-59664-2900	CI-02042	1,478.00
Total 138382:						1,478.00
09/19/2024	138383	James Leasing LLC	Lease Agreement JL-502 8/6/24-9/5/24	100-54150-2900	18463	147.74
Total 138383:						147.74
09/19/2024	138384	John Fabick Tractor Company	Service - Water Plant	650-59678-2900	SIGP0015653	1,721.14
09/19/2024	138384	John Fabick Tractor Company	Generator Maintenance - WWTP	690-59820-2900	SIGP0015655	2,669.20
09/19/2024	138384	John Fabick Tractor Company	Generator Maintenance - WWTP	690-59820-2900	SIGP0015657	1,753.29
09/19/2024	138384	John Fabick Tractor Company	Service - Water Res	650-59672-2900	SIGP0015659	1,594.23
09/19/2024	138384	John Fabick Tractor Company	Service - Elec	660-59588-2990	SIGP0015661	1,573.59

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138384:						9,311.45
09/19/2024	138385	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr 9/1/24-	419-53600-2900	8/31/2024	91.64
Total 138385:						91.64
09/19/2024	138386	Lawson Products	Nuts & Bolts - DPW	100-53200-3900	9311833125	63.84
Total 138386:						63.84
09/19/2024	138387	Liberty Mutual Insurance	Inland Marine 10/1/24 - 9/30/25	100-16310	9000351954 9/12/2024	17,036.00
Total 138387:						17,036.00
09/19/2024	138388	Mammoth Construction LLC	Valve Replacement - 11th /Parkway	650-19343	1876	4,335.00
09/19/2024	138388	Mammoth Construction LLC	Valve Replacement - 13th/School St	650-19343	1877	4,012.50
09/19/2024	138388	Mammoth Construction LLC	Replace Hydrant - 42nd/Parkway	650-19107	1882	2,872.50
Total 138388:						11,220.00
09/19/2024	138389	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	9/6/2024	897.60
Total 138389:						897.60
09/19/2024	138390	Manitowoc Disposal Inc	Recycling & Refuse Collect - 9/1/2024-9/	640-53620-2900	9/1/2024-9/14/2024	16,805.35
Total 138390:						16,805.35
09/19/2024	138391	Manitowoc Public Utilities	5000 Memorial Drive	650-59602-2900	8/31/2024	836.00
Total 138391:						836.00
09/19/2024	138392	Manitowoc Trophy	Bench Plaque - P&R	100-23158	46833	30.00
Total 138392:						30.00
09/19/2024	138393	Marco	Agreement 016-1603090-000 - 5/25/24-8	280-55110-2130	37359079	694.77
Total 138393:						694.77

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/19/2024	138394	Maritime Plumbing	Water Heater Replacement - CH	459-51600-8170	13155	4,001.00
Total 138394:						4,001.00
09/19/2024	138395	Northern Lake Service Inc	2024 Lead & Copper Testing	650-19107	2415110	207.50
09/19/2024	138395	Northern Lake Service Inc	2024 Lead & Copper Testing	650-19107	2415115	207.50
09/19/2024	138395	Northern Lake Service Inc	TOC Testing - Wtr	650-59642-2900	2415384	40.66
Total 138395:						455.66
09/19/2024	138396	NWTC - Green Bay	LESB Vehicle Contacts Instructor Course	100-52115-2920	CINV_001571	100.00
Total 138396:						100.00
09/19/2024	138397	Prince, Emily	Tru Shade Tree Program	660-29253	9/17/2024	50.00
Total 138397:						50.00
09/19/2024	138398	Psychologie Clinique S.C.	Police Officer Psych Eval - J Johnson	100-52120-2141	STATEMENT 9/11/2024	610.00
09/19/2024	138398	Psychologie Clinique S.C.	Police Officer Psych Eval - N Reif	100-52120-2141	STATEMENT 9/17/2024	610.00
Total 138398:						1,220.00
09/19/2024	138399	R&J Fricke Inc	6 Bag Concrete - 15th / Glenwood	100-16120	16171	1,258.00
09/19/2024	138399	R&J Fricke Inc	6 Bag Concrete - 11th / Parkway	100-16120	16172	952.00
Total 138399:						2,210.00
09/19/2024	138400	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	13920	70.00
09/19/2024	138400	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	14208	180.00
Total 138400:						250.00
09/19/2024	138401	Roberts, Bethany	Witness Fee & Mileage - Mun Court Cas	100-21125	9/10/2024	8.20
Total 138401:						8.20
09/19/2024	138402	Schaus Mechanical	Replace Failed Condenser Coil - Lib	280-55110-2410	SD11951	10,301.00
Total 138402:						10,301.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/19/2024	138403	Slattery, Mary Kay	Witness Fee & Mileage - Mun Court Cas	100-21125	9/10/2024	8.20
Total 138403:						8.20
09/19/2024	138404	State of Wisconsin	Aug 2024 penalty surcharges	100-21125	9/6/2024	2,688.11
Total 138404:						2,688.11
09/19/2024	138405	Superior Chemical LLC	Supplies - Elec	660-59588-3900	400202	72.51
09/19/2024	138405	Superior Chemical LLC	Supplies - CH	100-51600-3500	400241	211.02
09/19/2024	138405	Superior Chemical LLC	Supplies - DPW	100-53200-3500	400280	116.51
Total 138405:						400.04
09/19/2024	138406	TAPCO	Red Vinyl - DPW	100-16120	1786756	625.40
09/19/2024	138406	TAPCO	Post Anchors & Sleeves - DPW	100-16120	1786782	711.54
Total 138406:						1,336.94
09/19/2024	138407	Unique Management Services Inc	Aug 2024 Placements	280-55110-2130	6130440	69.90
Total 138407:						69.90
09/19/2024	138408	USA Blue Book	Pump Tube Assembly - WWTP	690-59824-3900	00472147	186.68
09/19/2024	138408	USA Blue Book	Red Safety Paint - Elec	660-59584-3900	00472262	197.27
Total 138408:						383.95
09/19/2024	138409	Veterans' Plumbing LLC	Service - Lib	280-55110-2410	12781	260.50
Total 138409:						260.50
09/19/2024	138410	Village of Mishicot Treasurer	Aug 2024 Municipal Court Forfeitures	100-21125	9/6/2024	886.60
Total 138410:						886.60
09/19/2024	138411	West & Dunn LLC	Monthly Flat Fee - Aug 2024	100-51340-2120	12701	6,137.88
Total 138411:						6,137.88
09/19/2024	138412	White Cap L.P.	Form Release - DPW	100-53300-3900	50028156447	1,026.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138412:						1,026.99
09/19/2024	138413	Wisc Dept Of Revenue-DEBITMEMO	August 2024 Sales Tax	640-29410	AUGUST 2024	39,328.90
Total 138413:						39,328.90
09/19/2024	138414	Wisc State Laboratory/Hygiene	Flouride Samples	650-59642-2900	784671	29.00
Total 138414:						29.00
09/19/2024	138415	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;8/24	25.85
09/19/2024	138415	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;8/24	16.77
09/19/2024	138415	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;8/24	16.21
09/19/2024	138415	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;8/24	357.67
Total 138415:						416.50
09/19/2024	138416	WOMT	70th Anniversary Celebration - Sr. Cntr	100-54150-3220	1506-00004-0000	300.00
09/19/2024	138416	WOMT	70th Anniversary Celebration - Sr. Cntr	100-54150-3220	1506-00007C-0000	200.00
Total 138416:						500.00
09/19/2024	138417	WPPI - Debit Memo	August 2024 Purchased Power	660-59902-2900	25-82024	794,675.31
Total 138417:						794,675.31
09/23/2024	138418	U.S. Bank-Debit Memo	Credit Card Usage - August 2024/Septe	100-16000	STATEMENT 9-6-2024	52,819.27
Total 138418:						52,819.27
09/26/2024	138419	Amazon Business - Debit Memo	Supplies - P&R	100-55140-3500	1FMC-K14N-VVJX	126.90
Total 138419:						126.90
09/26/2024	138420	Amazon Business - Debit Memo	Supplies - Elec	660-59588-3900	1QQG-FWQH-W7QN	108.54
Total 138420:						108.54
09/26/2024	138421	Anixter Inc.	Sling Pole Grip - Elec	660-59593-3900	6131124-02	76.56

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138421:						76.56
09/26/2024	138422	B&M Waste Service Inc	Portable Restroom Rental - Vietnam Par	100-55200-2900	178429	90.00
09/26/2024	138422	B&M Waste Service Inc	Portable Restroom Rental - Paddlers Par	100-55200-2900	178465	180.00
09/26/2024	138422	B&M Waste Service Inc	Portable Restroom Rental - Coast Guard	100-55200-2900	178505	430.00
Total 138422:						700.00
09/26/2024	138423	Ball Auto & Truck Parts Inc	Filter & Oil - WWTP	690-59833-3900	349374	50.07
Total 138423:						50.07
09/26/2024	138424	Boardman & Clark LLP	General Legal - Elec	660-59923-2120	290598	154.50
09/26/2024	138424	Boardman & Clark LLP	General Legal - Elec	660-59923-2120	290599	262.50
Total 138424:						417.00
09/26/2024	138425	Charter Communications	Service 09/19/24-10/18/24 - Sr. Cntr	100-54150-2900	171242001091424	98.86
Total 138425:						98.86
09/26/2024	138426	Circle Wisconsin	2025 MMP Registrations / J. Metzen	258-56700-2915	8223	495.00
Total 138426:						495.00
09/26/2024	138427	City Of Manitowoc	Q1 & Q2 2024 Bus Services	100-53520-2900	0495134	66,325.00
Total 138427:						66,325.00
09/26/2024	138428	Cool City Cleaners Inc	Towel/Mop Cleaning - WTP	690-59820-2900	2728	56.00
Total 138428:						56.00
09/26/2024	138429	Delta Dental of Wisconsin	Delta Premiums - October 2024	100-21532	2223155	5,857.20
Total 138429:						5,857.20
09/26/2024	138430	Directional Drilling Services of WI Inc	Directional Bore - 819 24th Street	660-19107	1772	2,350.00
09/26/2024	138430	Directional Drilling Services of WI Inc	Bore - 133 Turner Street	660-19107	1774	2,350.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138430:						4,700.00
09/26/2024	138431	Election Systems & Software	Licensing & Maintenance 11/1/24-10/31/	100-51440-2410	CD2097951	360.00
Total 138431:						360.00
09/26/2024	138432	Fire Dept Petty Cash	Petty cash reimbursement	100-52210-3900	9/17/2024	77.08
Total 138432:						77.08
09/26/2024	138433	Fireline Sprinkler LLC	5 Year Maintenance Inspection 9.10.24	660-59598-2900	58061-24	1,230.00
Total 138433:						1,230.00
09/26/2024	138434	Frontier	Telephone - Water	650-59661-2200	5741;9/24	78.27
Total 138434:						78.27
09/26/2024	138435	Gannett Wisconsin LocalIQ	Legal Ads	100-51100-2910	0006598141	340.97
Total 138435:						340.97
09/26/2024	138436	Gehler, Jeff	Energy Star Rebate - Clothes Washer	660-29253	9/25/2024	40.00
Total 138436:						40.00
09/26/2024	138437	Grainger	Bridge-Underground Enclosure	241-56700-8130	9250467918	914.46
09/26/2024	138437	Grainger	Wash Bridge - Underground Enclosure	241-56700-8130	9251667615	914.46
Total 138437:						1,828.92
09/26/2024	138438	Guardian Alliance Technologies Inc.	Triage Center / Guardian Software Platfo	100-52120-2154	25329	280.00
Total 138438:						280.00
09/26/2024	138439	Hach Company	Lab Supplies - Wtr	650-59642-3900	INV00482187	124.06
Total 138439:						124.06
09/26/2024	138440	Heartland Business Systems LLC	HBS Flex Services - IT	100-51450-2130	728978-H	2,000.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138440:						2,000.00
09/26/2024	138441	Huettl, Bernie & Patty	Energy Star Rebate - Dehumidifier	660-29253	9/25/2024	15.00
Total 138441:						15.00
09/26/2024	138442	James Imaging Systems Inc.	Contract R113705-01 - Coverage Period	100-55140-3100	1483493	135.91
09/26/2024	138442	James Imaging Systems Inc.	Contract R113707-01 - Coverage Period	100-55140-3100	1483769	742.23
09/26/2024	138442	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1483494	465.87
Total 138442:						1,344.01
09/26/2024	138443	James Leasing LLC	Contract JL-171-01 Coverage 9/24/24-10	100-53200-5310	18568	2,499.28
Total 138443:						2,499.28
09/26/2024	138444	Klein's Hardware Hank	Grass Seed - Wtr	650-59673-3900	53235	34.99
09/26/2024	138444	Klein's Hardware Hank	Foam Sealer - DPW	100-16120	53847	17.98
Total 138444:						52.97
09/26/2024	138445	Lester Public Library Foundation	Half of Fall Book Sale 2024	280-48300	9/24/2024	731.91
Total 138445:						731.91
09/26/2024	138446	M.A.S. Industries Inc	Large Banner for Lift Station - Tourism	258-56700-2914	052834	653.85
09/26/2024	138446	M.A.S. Industries Inc	Phase 3 Maps & Signs	291-56700-2910	052852	544.50
Total 138446:						1,198.35
09/26/2024	138447	Mammoth Construction LLC	Sanitary Sewer Repair - 1509 Glenwood	690-59831-2900	1904	3,974.00
Total 138447:						3,974.00
09/26/2024	138448	Manitowoc Co Solid Waste	Account #162 - Aug 2024 Service	640-53620-2900	28499	10,677.56
09/26/2024	138448	Manitowoc Co Solid Waste	August Sweepings	680-59710-2900	28525	1,337.16
Total 138448:						12,014.72
09/26/2024	138449	Manitowoc Disposal Inc	Empty Dumpsters - DPW	640-53310-2900	81211	275.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138449:						275.00
09/26/2024	138450	Maritime Plumbing	Repair RP Valve - City Hall	100-51600-3500	13340	426.00
Total 138450:						426.00
09/26/2024	138451	Mid-American Research Chemical	Glass Cleaner - DPW	100-53200-3900	0829212-IN	143.03
Total 138451:						143.03
09/26/2024	138452	Midwest Chemical & Equipment	Belt Press Polymer - WWTP	690-59825-4920	7435	11,679.00
Total 138452:						11,679.00
09/26/2024	138453	Minnesota Life Insurance Co	Life Insurance premium - October 2024	100-21531	OCTOBER 2024	4,180.45
Total 138453:						4,180.45
09/26/2024	138454	MSA Professional Services Inc	LSL GIS Setup	650-59642-2900	008930	1,352.52
Total 138454:						1,352.52
09/26/2024	138455	Mueller, Becky	Refund - Cork and Canvas	250-55150-2900	9/20/2024	10.00
Total 138455:						10.00
09/26/2024	138456	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	509152	1,516.70
09/26/2024	138456	North Central Laboratories	Lab Supplies-WTP	690-59820-3900	509288	335.99
Total 138456:						1,852.69
09/26/2024	138457	Northeast Asphalt Inc	Orchard Ln - Gravel	451-53300-8710	30-00011941	136.54
Total 138457:						136.54
09/26/2024	138458	Northern Lake Service Inc	2024 Quarterly DBP Testing	650-59642-2900	2416053	740.56
09/26/2024	138458	Northern Lake Service Inc	2024 Lead & Copper Testing	650-19107	2416094	1,211.25
Total 138458:						1,951.81

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/26/2024	138459	N-Tech Consulting	Agreement Managed Firewall - August 2	670-59930-2900	17389	249.00
Total 138459:						249.00
09/26/2024	138460	Personnel Evaluation Inc	PEP Billing 8/1/24-8/31/24 - PD	100-52120-2142	52531	162.00
Total 138460:						162.00
09/26/2024	138461	Pier & Waterfront Solutions LLC	Vets Park - New Handrail to ADA Bench	454-55400-8830	8128	13,634.26
Total 138461:						13,634.26
09/26/2024	138462	PLC Water Jetting Service	Clean & Root Out San Sewers	690-59831-2900	4991	9,009.50
Total 138462:						9,009.50
09/26/2024	138463	Psychologie Clinique S.C.	Psych Eval Public Safety: Police Officer /	100-52120-2142	STATEMENT 8/26/2024	610.00
Total 138463:						610.00
09/26/2024	138464	R&J Fricke Inc	9 Bag Concrete - 26th/Wilson	100-16120	16201	1,776.00
09/26/2024	138464	R&J Fricke Inc	6 Bag Concrete - 26th / Wilson	100-16120	16202	1,666.00
09/26/2024	138464	R&J Fricke Inc	6 Bag Concrete - 26th / Wilson	100-16120	16203	884.00
Total 138464:						4,326.00
09/26/2024	138465	Reilly Coyote Professional Services	Floor Care - FD	455-52200-8160	240924-12	737.20
Total 138465:						737.20
09/26/2024	138466	Reiser Jr., Paul V.	Refund-July 2024 Life Insurance Premiu	100-21531	9/25/2024	38.30
Total 138466:						38.30
09/26/2024	138467	Schaus Mechanical	After Hours Service Call - City Hall	100-51600-3500	SD12093	125.00
Total 138467:						125.00
09/26/2024	138468	Schmidt, Daniel	Energy Star Rebate - Dishwasher	660-29253	9/25/2024	25.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138468:						25.00
09/26/2024	138469	Superior Chemical LLC	Supplies - WWTP	690-59834-3900	400222	149.08
Total 138469:						149.08
09/26/2024	138470	Superior Sewer & Water Inc.	Eggers Pond Project - Certificate #6 (Fin	680-19107	T0007-09-19-00463 - FINA	32,174.93
Total 138470:						32,174.93
09/26/2024	138471	TT FASTER -CID 253	Faster Upgrade - Final Payment	457-53300-8100	CINV-065523	18,878.40
Total 138471:						18,878.40
09/26/2024	138472	WCA/Group Health Trust	October 2024 Health Premiums	100-16300	0016754045	192,284.73
Total 138472:						192,284.73
09/26/2024	138473	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5031418027	1,268.82
Total 138473:						1,268.82
09/26/2024	138474	WEX Bank	Gasoline	250-55150-3900	99625796	8,345.90
Total 138474:						8,345.90
09/26/2024	138475	Wisconsin DNR - Environmental Fees	2024 Stormwater Permit Fees	680-59770-2900	436042090-2024-1	1,500.00
Total 138475:						1,500.00
09/26/2024	138476	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-01;9/24	17.33
09/26/2024	138476	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;9/24	35.85
09/26/2024	138476	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;9/24	355.10
09/26/2024	138476	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;9/24	17.54
Total 138476:						425.82
09/26/2024	138477	Wisconsin Retirement System	August 2024 Contributions	100-21520	AUGUST 2024	135,967.26

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 138477:						135,967.26
Grand Totals:						2,389,226.67



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October 10, 2024

VIA EMAIL AND UPS

Mr. Gregory E. Buckley
City Manager
City of Two Rivers
1717 East Park Street
Two Rivers, WI 54241

Re: Bond Resolution - \$1,932,727 City of Two Rivers Sewerage System Revenue Bonds, Series 2024 (Clean Water Fund Loan) (the "Revenue Bonds")

Dear Greg:

Enclosed for consideration at the October 21, 2024 City Council meeting is a copy of a **Resolution** authorizing the execution of the Financial Assistance Agreement and the issuance of the Revenue Bonds to the State of Wisconsin Clean Water Fund Program. A copy of the draft Financial Assistance Agreement provided by DNR should be distributed to the City Council along with the Resolution.

If you have not already done so, please include the title of this Resolution on the agenda for the meeting. Please then post the agenda in at least three public places and provide it to the official newspaper of the City (or if the City has no official newspaper, to a news medium likely to give notice in the area) and to any other requesting media at least twenty-four hours prior to the meeting (see Section 19.84(1)(b), Wisconsin Statutes). **If the meeting will be a virtual meeting, please be sure to include on the agenda and the notices the dial-in number or other information necessary for the public and the media to access and monitor the meeting.** The enclosed **Certificate of Compliance with Open Meeting Law** must be completed in connection with the meeting at which this Resolution is adopted.

Mr. Gregory E. Buckley
October 10, 2024
Page 2

Unless the City Council has adopted special rules regarding the adoption of borrowing resolutions, a vote of at least a majority of the members of the City Council is necessary to adopt this Resolution. We have enclosed an **Excerpts of Minutes** form for you to complete which records the vote on the Resolution.

We are also enclosing a **Tax Matters Questionnaire**. Please review, correct, if necessary, complete and return it to us.

Please return one executed copy of the Resolution, the Excerpts of Minutes, the Certificate of Compliance with Open Meeting Law and the Questionnaire to us by an overnight delivery service so that we receive them no later than **Friday, October 25**. A copy of the Resolution should be incorporated into the minutes of the October 21, 2024 meeting.

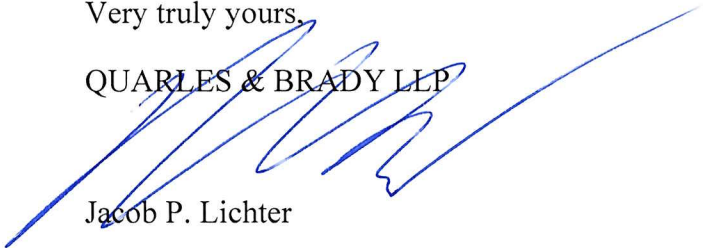
Finally, we are enclosing a **Notice** regarding the adoption of the resolution authorizing the issuance and sale of the Revenue Bonds which you should provide to the City's official newspaper to be published as a class 1 notice as soon as possible after adoption of the Resolution. Please forward an Affidavit of Publication (which must be signed by a representative of the newspaper) for the Notice to us once it has been published.

If you have any questions regarding these documents or any other matter, please do not hesitate to call me at (414) 277-5430.

Very truly yours,

QUARLES & BRADY LLP

Jacob P. Lichter



JPL:TAB
Enclosures
#910047.00096

- cc: Kasandra Paider (w/enc. via email)
- Amanda Baryenbruch (w/enc. via email)
- Lisa Kuehn (w/enc. via email)
- Scott Ahl (w/enc. via email)
- Matthew Heckenlaible (w/enc. via email)
- Jack M. Bruce, Esq. (w/enc. via email)
- Greg Droessler (w/enc. via email)
- Amy Bares (w/enc. via email)
- Justin Fischer (w/enc. via email)

- Aaron Heintz (w/enc. via email)
- Katherine C. Miller (w/enc. via email)
- Jessica Fandrich (w/enc. via email)
- Rachel Liegel (w/enc. via email)
- Andrea Ceron (w/enc. via email)
- Amy Johnson (w/enc. via email)
- Ben Aerts (w/enc. via email)
- Jeffrey D. Peelen (w/enc. via email)
- Tracy A. Berrones (w/enc. via email)

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND
SALE OF UP TO \$1,932,727 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2024,
AND PROVIDING FOR OTHER DETAILS AND
COVENANTS WITH RESPECT THERETO

WHEREAS, the City of Two Rivers, Manitowoc County, Wisconsin (the "Municipality") owns and operates a sewerage system (the "System") which is operated for a public purpose as a public utility by the Municipality; and

WHEREAS, pursuant to a resolution adopted by the Governing Body on March 17, 2008 (the "2008 Resolution"), the Municipality has heretofore issued its Sewerage System Revenue Bonds, Series 2008, dated March 26, 2008 (the "2008 Bonds"), which 2008 Bonds are payable from the income and revenues of the System; and

WHEREAS, pursuant to a resolution adopted by the Governing Body on December 15, 2014 (the "2014 Resolution"), the Municipality has heretofore issued its Sewerage System Revenue Bonds, Series 2014, dated December 23, 2014 (the "2014 Bonds"), which 2014 Bonds are payable from the income and revenues of the System; and

WHEREAS, pursuant to a resolution adopted by the Governing Body on February 5, 2018 (the "2018 Resolution"), the Municipality has heretofore issued its Sewerage System Revenue Bonds, Series 2018, dated February 28, 2018 (the "2018 Bonds"), which 2018 Bonds are payable from the income and revenues of the System; and

WHEREAS, pursuant to a resolution adopted by the Governing Body on October 1, 2018 (the "2018B Resolution"), the Municipality has heretofore issued its Sewerage System Revenue Bonds, Series 2018B, dated October 24, 2018 (the "2018B Bonds"), which 2018B Bonds are payable from the income and revenues of the System; and

WHEREAS, pursuant to a resolution adopted by the Governing Body on November 18, 2019 (the "2019 Resolution"), the Municipality has heretofore issued its Sewerage System Revenue Bonds, Series 2019, dated November 27, 2019 (the "2019 Bonds"), which 2019 Bonds are payable from the income and revenues of the System; and

WHEREAS, pursuant to a resolution adopted by the Governing Body on November 1, 2021 (the "2021 Resolution"), the Municipality has heretofore issued its Sewerage System Revenue Bonds, Series 2021, dated November 10, 2021 (the "2021 Bonds"), which 2021 Bonds are payable from the income and revenues of the System; and

WHEREAS, pursuant to a resolution adopted by the Governing Body on December 5, 2022 (the "2022 Resolution"), the Municipality has heretofore issued its Sewerage System Revenue Bonds, Series 2022, dated December 14, 2022 (the "2022 Bonds"), which 2022 Bonds are payable from the income and revenues of the System; and

WHEREAS, pursuant to a resolution adopted by the Governing Body on September 18, 2023 (the "2023 Resolution"), the Municipality has heretofore issued its Sewerage System Revenue Bonds, Series 2023, dated October 11, 2023 (the "2023 Bonds"), which 2023 Bonds are payable from the income and revenues of the System; and

WHEREAS, the 2008 Bonds, the 2014 Bonds, the 2018 Bonds, the 2018B Bonds, the 2019 Bonds, the 2021 Bonds, the 2022 Bonds and the 2023 Bonds shall collectively be referred to as the "Prior Bonds"; and

WHEREAS, the 2008 Resolution, the 2014 Resolution, the 2018 Resolution, the 2018B Resolution, the 2019 Resolution, the 2021 Resolution, the 2022 Resolution and the 2023 Resolution shall collectively be referred to as the "Prior Resolutions"; and

WHEREAS, certain improvements to the System are necessary to meet the needs of the Municipality and the residents thereof, consisting of the construction of a project (the "Project") assigned Clean Water Fund Program Project No. 4107-61 by the Department of Natural Resources, and as described in the Department of Natural Resources approval letter for the plans and specifications of the Project, or portions thereof, issued under Section 281.41, Wisconsin Statutes, assigned No. S-2021-0778 and dated December 13, 2021 and No. S-2022-0798 and dated January 11, 2023 by the DNR; and

WHEREAS, under the provisions of Chapter 66, Wisconsin Statutes any municipality may, by action of its governing body, provide for purchasing, acquiring, constructing, extending, adding to, improving, operating and managing a public utility from the proceeds of bonds, which bonds are to be payable only from the revenues received from any source by such utility, including all rentals and fees; and

WHEREAS, the Municipality deems it to be necessary, desirable and in its best interest to authorize and sell sewerage system revenue bonds of the Municipality payable solely from the revenues of the System, pursuant to the provisions of Section 66.0621, Wisconsin Statutes, to pay the cost of the Project; and

WHEREAS, the Prior Resolutions permit the issuance of additional bonds on a parity with the Prior Bonds upon certain conditions, and those conditions have been met; and

WHEREAS, other than the Prior Bonds, no bonds or obligations payable from the revenues of the System are now outstanding.

NOW, THEREFORE, be it resolved by the Governing Body of the Municipality that:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

- (a) "Act" means Section 66.0621, Wisconsin Statutes;
- (b) "Bond Registrar" means the Municipal Treasurer which shall act as Paying Agent for the Bonds;

(c) "Bonds" means the \$1,932,727 Sewerage System Revenue Bonds, Series 2024, of the Municipality dated their date of issuance, authorized to be issued by this Resolution;

(d) "Bond Year" means the twelve-month period ending on each May 1;

(e) "Current Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but shall exclude depreciation, debt service, tax equivalents and capital expenditures;

(f) "Debt Service Fund" means the Debt Service Fund of the Municipality, which shall be the "special redemption fund" as such term is defined in the Act;

(g) "Financial Assistance Agreement" means the Financial Assistance Agreement by and between the State of Wisconsin by the Department of Natural Resources and the Department of Administration and the Municipality pursuant to which the Bonds are to be issued and sold to the State, substantially in the form attached hereto and incorporated herein by this reference;

(h) "Fiscal Year" means the twelve-month period ending on each December 31;

(i) "Governing Body" means the City Council, or such other body as may hereafter be the chief legislative body of the Municipality;

(j) "Gross Earnings" means the gross earnings of the System, including earnings of the System derived from sewerage charges imposed by the Municipality, all payments to the Municipality under any wastewater treatment service agreements between the Municipality and any contract users of the System, and any other monies received from any source including all rentals and fees, any tax incremental district revenues or other revenues of the Municipality pursuant to Section 9 appropriated by the Governing Body to the System, and any special assessments levied and collected in connection with the Project;

(k) "Municipal Treasurer" means the Treasurer of the Municipality who shall act as Bond Registrar and Paying Agent;

(l) "Municipality" means the City of Two Rivers, Manitowoc County, Wisconsin;

(m) "Net Revenues" means the Gross Earnings of the System after deduction of Current Expenses;

(n) "Parity Bonds" means bonds payable from the revenues of the System other than the Bonds but issued on a parity and equality with the Bonds pursuant to the restrictive provisions of Section 11 of this Resolution;

(o) "Prior Bonds" means the 2008 Bonds, the 2014 Bonds, the 2018 Bonds, the 2018B Bonds, the 2019 Bonds, the 2021 Bonds, the 2022 Bonds and the 2023 Bonds, collectively;

(p) "Prior Resolutions" means the 2008 Resolution, the 2014 Resolution, the 2018 Resolution, the 2018B Resolution, the 2019 Resolution, the 2021 Resolution, the 2022 Resolution and the 2023 Resolution, collectively;

(q) "Project" means the Project described in the preamble to this Resolution. All elements of the Project are to be owned and operated by the Municipality as part of the System as described in the preamble hereto;

(r) "Record Date" means the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date;

(s) "System" means the entire sewerage system of the Municipality specifically including that portion of the Project owned by the Municipality and including all property of every nature now or hereafter owned by the Municipality for the collection, transmission, treatment and disposal of domestic and industrial sewerage and waste, including all improvements and extensions thereto made by the Municipality while any of the Bonds and Parity Bonds remain outstanding, including all real and personal property of every nature comprising part of or used or useful in connection with such sewerage system and including all appurtenances, contracts, leases, franchises, and other intangibles;

(t) "2008 Bonds" means the Municipality's Sewerage System Revenue Bonds, Series 2008, dated March 26, 2008;

(u) "2008 Resolution" means a resolution adopted by the Governing Body on March 17, 2008 authorizing the issuance of the 2008 Bonds;

(v) "2014 Bonds" means the Municipality's Sewerage System Revenue Bonds, Series 2014, dated December 23, 2014;

(w) "2014 Resolution" means a resolution adopted by the Governing Body on December 15, 2014 authorizing the issuance of the 2014 Bonds;

(x) "2018 Bonds" means the Municipality's Sewerage System Revenue Bonds, Series 2018, dated February 28, 2018;

(y) "2018 Resolution" means a resolution adopted by the Governing Body on February 5, 2018 authorizing the issuance of the 2018 Bonds;

(z) "2018B Bonds" means the Municipality's Sewerage System Revenue Bonds, Series 2018B, dated October 24, 2018;

(aa) "2018B Resolution" means a resolution adopted by the Governing Body on October 1, 2018 authorizing the issuance of the 2018B Bonds;

(bb) "2019 Bonds" means the Municipality's Sewerage System Revenue Bonds, Series 2019, dated November 27, 2019;

(cc) "2019 Resolution" means a resolution adopted by the Governing Body on November 18, 2019 authorizing the issuance of the 2019 Bonds;

(dd) "2021 Bonds" means the Municipality's Sewerage System Revenue Bonds, Series 2021, dated November 10, 2021;

(ee) "2021 Resolution" means a resolution adopted by the Governing Body on November 1, 2021 authorizing the issuance of the 2021 Bonds;

(ff) "2022 Bonds" means the Municipality's Sewerage System Revenue Bonds, Series 2022, dated December 14, 2022;

(gg) "2022 Resolution" means a resolution adopted by the Governing Body on December 5, 2022 authorizing the issuance of the 2022 Bonds;

(hh) "2023 Bonds" means the Municipality's Sewerage System Revenue Bonds, Series 2023, dated October 11, 2023; and

(ii) "2023 Resolution" means a resolution adopted by the Governing Body on September 18, 2023 authorizing the issuance of the 2023 Bonds.

Section 2. Authorization of the Bonds and the Financial Assistance Agreement. For the purpose of paying the cost of the Project (including legal, fiscal, engineering and other expenses), there shall be borrowed on the credit of the income and revenue of the System up to the sum of \$1,932,727; and fully registered revenue bonds of the Municipality are authorized to be issued in evidence thereof and sold to the State of Wisconsin Clean Water Fund Program in accordance with the terms and conditions of the Financial Assistance Agreement, which is incorporated herein by this reference and the City Manager and City Clerk of the Municipality are hereby authorized, by and on behalf of the Municipality, to execute the Financial Assistance Agreement.

Section 3. Terms of the Bonds. The Bonds shall be designated "Sewerage System Revenue Bonds, Series 2024" (the "Bonds"); shall be dated their date of issuance; shall be numbered one and upward; shall bear interest at the rate of 2.200% per annum; shall be issued in denominations of \$0.01 or any integral multiple thereof; and shall mature on the dates and in the amounts as set forth in Exhibit B of the Financial Assistance Agreement and in the Bond form attached hereto as Exhibit A as it is from time to time adjusted by the State of Wisconsin based upon the actual draws made by the Municipality. Interest on the Bonds shall be payable commencing on May 1, 2025 and semiannually thereafter on May 1 and November 1 of each year. The Bonds shall not be subject to redemption prior to maturity except as provided in the Financial Assistance Agreement.

The schedule of maturities of the Bonds is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

Section 4. Form, Execution, Registration and Payment of the Bonds. The Bonds shall be issued as registered obligations in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

The Bonds shall be executed in the name of the Municipality by the manual signatures of the City Manager and City Clerk, and shall be sealed with its official or corporate seal, if any.

The principal of, premium, if any, and interest on the Bonds shall be paid by the Municipal Treasurer, who is hereby appointed as the Municipality's Bond Registrar.

Both the principal of and interest on the Bonds shall be payable in lawful money of the United States of America by the Bond Registrar. Payment of principal of the final maturity on the Bond will be payable upon presentation and surrender of the Bond to the Bond Registrar. Payment of principal on the Bond and each installment of interest shall be made to the registered owner of each Bond who shall appear on the registration books of the Municipality, maintained by the Bond Registrar, on the Record Date and shall be paid by electronic transfer or by check or draft of the Municipality (as directed by the registered owner) and if by check or draft, mailed to such registered owner at his or its address as it appears on such registration books or at such other address may be furnished in writing by such registered owner to the Bond Registrar.

Section 5. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the Municipality nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Debt Service Fund hereinafter continued, and shall be a valid claim of the registered owner or owners thereof only against such Debt Service Fund and the revenues of the System pledged to such fund, on a parity with the pledge granted to the holders of the Prior Bonds. Sufficient revenues are hereby pledged to said Debt Service Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on the Prior Bonds, the Bonds and any Parity Bonds as the same becomes due.

Section 6. Funds and Accounts. In accordance with the Act, for the purpose of the application and proper allocation of the revenues of the System, and to secure the payment of the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds, certain funds of the System which were created and established by a resolution adopted December 6, 1993 are hereby continued and shall be used solely for the following respective purposes:

- (a) Revenue Fund, into which shall be deposited as received the Gross Earnings of the System, which money shall then be divided among the Operation and Maintenance Fund, the Debt Service Fund and the Surplus Fund in the amounts and in the manner set forth in Section 7 hereof and used for the purposes described below.
- (b) Operation and Maintenance Fund, which shall be used for the payment of Current Expenses.
- (c) Debt Service Fund, which shall be used for the payment of the principal of, premium, if any, and interest on the Prior Bonds, the Bonds and Parity Bonds as the same becomes due, and which may contain a Reserve Account established by a future resolution authorizing the issuance of Parity Bonds to secure such Parity Bonds.

- (d) Surplus Fund, which shall first be used whenever necessary to pay principal of, premium, if any, or interest on the Prior Bonds, the Bonds and Parity Bonds when the Debt Service Fund shall be insufficient for such purpose, and thereafter shall be disbursed as follows: (i) at any time, to remedy any deficiency in any of the Funds provided in this Section 6 hereof; and (ii) money thereafter remaining in the Surplus Fund at the end of any Fiscal Year may be transferred to any of the funds or accounts created herein or to reimburse the general fund of the Municipality for advances made by the Municipality to the System or for any other lawful purpose.

Section 7. Application of Revenues. After the delivery of the Bonds, the Gross Earnings of the System shall be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed below in the following order of priority and in the manner set forth below:

- (a) to the Operation and Maintenance Fund, in an amount equal to the estimated Current Expenses for such month and for the following month (after giving effect to available amounts in said Fund from prior deposits);
- (b) to the Debt Service Fund, an amount equal to one-sixth (1/6) of the next installment of interest coming due on the Prior Bonds, the Bonds and any Parity Bonds then outstanding and an amount equal to one-twelfth (1/12) of the installment of principal of the Prior Bonds, the Bonds and any Parity Bonds coming due during such Bond Year (after giving effect to available amounts in said Fund from accrued interest, any premium or any other source), and any amount required by a future resolution authorizing the issuance of Parity Bonds to fund a Reserve Account established therein; and
- (c) to the Surplus Fund, any amount remaining in the Revenue Fund after the monthly transfers required above have been completed.

Transfers from the Revenue Fund to the Operation and Maintenance Fund, the Debt Service Fund and the Surplus Fund shall be made monthly not later than the tenth day of each month, and such transfer shall be applicable to monies on deposit in the Revenue Fund as of the last day of the month preceding. Any other transfers and deposits to any fund required or permitted by subsection (a) through (c) of this Section, except transfers or deposits which are required to be made immediately or annually, shall be made on or before the tenth day of the month. Any transfer or deposit required to be made at the end of any Fiscal Year shall be made within sixty (60) days after the close of such Fiscal Year. If the tenth day of any month shall fall on a day other than a business day, such transfer or deposit shall be made on the next succeeding business day.

It is the express intent and determination of the Governing Body that the amounts transferred from the Revenue Fund and deposited in the Debt Service Fund shall be sufficient in any event to pay the interest on the Prior Bonds, the Bonds and any Parity Bonds as the same accrues and the principal thereof as the same matures, and to fund the Reserve Account as required in connection with future Parity Bonds.

Section 8. Deposits and Investments. The Debt Service Fund shall be kept apart from monies in the other funds and accounts of the Municipality and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Prior Bonds, the Bonds and any Parity Bonds as the same becomes due and payable. All monies therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34, Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes. The other funds herein created (except the Sewerage System CWWFP Project Fund) may be combined in a single account in a public depository selected in the manner set forth above and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes.

Section 9. Service to the Municipality. The reasonable cost and value of services rendered to the Municipality by the System by furnishing sewerage services for public purposes shall be charged against the Municipality and shall be paid in monthly installments as the service accrues, out of the current revenues of the Municipality collected or in the process of collection, exclusive of the revenues derived from the System; that is to say, out of the tax levy of the Municipality made by it to raise money to meet its necessary current expenses. The reasonable cost and value of such service to the Municipality in each year shall be equal to an amount which, together with other revenues of the System, will produce in each Fiscal Year Net Revenues equivalent to not less than the annual principal and interest requirements on the Prior Bonds, the Bonds, any Parity Bonds and any other obligations payable from the revenues of the System then outstanding, times the greater of (i) 110% or (ii) the highest debt service coverage ratio required with respect to any obligations payable from revenues of the System then outstanding. However, such payment out of the tax levy shall be subject to (a) approval of the Public Service Commission, or successors to its function, if applicable, (b) yearly appropriations therefor, and (c) applicable levy limitations, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the Municipality to make any such appropriation over and above the reasonable cost and value of the services rendered to the Municipality and its inhabitants or to make any subsequent payment over and above such reasonable cost and value.

Section 10. Operation of System; Municipality Covenants. It is covenanted and agreed by the Municipality with the owner or owners of the Bonds, and each of them, that the Municipality will perform all of the obligations of the Municipality as set forth in the Financial Assistance Agreement.

Section 11. Additional Bonds. The Bonds are issued on a parity with the Prior Bonds as to the pledge of revenues of the System. No bonds or obligations payable out of the revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if the lien and pledge is junior and subordinate to that of the Bonds. Parity Bonds may be issued only under the following circumstances:

(a) Additional Parity Bonds may be issued for the purpose of completing the Project and for the purpose of financing costs of the Project which are ineligible for payment under the State of Wisconsin Clean Water Fund Program. However, such

additional Parity Bonds shall be in an aggregate amount not to exceed 20% of the face amount of the Bonds; or

(b) Additional Parity Bonds may also be issued if all of the following conditions are met:

(1) The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional bonds must have been in an amount at least equal to the maximum annual interest and principal requirements on all bonds outstanding payable from the revenues of the System, and on the bonds then to be issued, times the greater of (i) 1.10 or (ii) the highest debt service coverage ratio to be required with respect to the Additional Parity Bonds to be issued or any other obligations payable from the revenues of the System then outstanding. Should an increase in permanent rates and charges, including those made to the Municipality, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional bonds or during that part of the Fiscal Year of issuance prior to such issuance, then Net Revenues for purposes of such computation shall include such additional revenues as a registered municipal advisor, an independent certified public accountant, consulting professional engineer or the Wisconsin Public Service Commission may calculate would have accrued during the prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.

(2) The payments required to be made into the funds enumerated in Section 6 of this Resolution must have been made in full.

(3) The additional bonds must have principal maturing on May 1 of each year and interest falling due on May 1 and November 1 of each year.

(4) The proceeds of the additional bonds must be used only for the purpose of providing extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 12. Sale of Bonds. The sale of the Bonds to the State of Wisconsin Clean Water Fund Program for the purchase price of up to \$1,932,727 and at par, is ratified and confirmed; and the officers of the Municipality are authorized and directed to do any and all acts, including executing the Financial Assistance Agreement and the Bonds as hereinabove provided, necessary to conclude delivery of the Bonds to said purchaser, as soon after adoption of this Resolution as is convenient. The purchase price for the Bonds shall be paid upon requisition therefor as provided in the Financial Assistance Agreement, and the officers of the Municipality are authorized to prepare and submit to the State requisitions and disbursement requests in anticipation of the execution of the Financial Assistance Agreement and the issuance of the Bonds.

Section 13. Application of Bond Proceeds. The proceeds of the sale of the Bonds shall be deposited by the Municipality into a special fund designated as "Sewerage System CWFP Project Fund." The Sewerage System CWFP Project Fund shall be used solely for the purpose of

paying the costs of the Project as more fully described in the preamble hereof and in the Financial Assistance Agreement. Moneys in the Sewerage System CFWP Project Fund shall be disbursed within three (3) business days of their receipt from the State of Wisconsin and shall not be invested in any interest-bearing account.

Section 14. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the Municipality may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and (b) this Resolution may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the Municipality; provided, however, that no amendment shall permit any change in the pledge of revenues derived from the System or the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 15. Defeasance. When all Bonds have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The Municipality may discharge all Bonds due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the Municipality's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the Municipality's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for.

Section 16. Rebate Fund. Unless the Bonds are exempt from the rebate requirements of the Internal Revenue Code of 1986, as amended (the "Code"), the Municipality shall establish and maintain, so long as the Bonds and any Parity Bonds are outstanding, a separate account to be known as the "Rebate Fund." The sole purpose of the Rebate Fund is to provide for the payment of any rebate liability with respect to the Bonds under the relevant provisions of the Code and the Treasury Regulations promulgated thereunder (the "Regulations"). The Rebate Fund shall be maintained by the Municipality until all required rebate payments with respect to the Bonds have been made in accordance with the relevant provisions of the Code and the Regulations.

The Municipality hereby covenants and agrees that it shall pay to the United States from the Rebate Fund, at the times and in the amounts and manner required by the Code and the Regulations, the portion of the "rebate amount" (as defined in Section 1.148-3(b) of the

Regulations) that is due as of each "computation date" (within the meaning of Section 1.148-3(e) of the Regulations). As of the date of this Resolution, the provisions of the Regulations specifying the required amounts of rebate installment payments and the time and manner of such payments are contained in Sections 1.148-3(f) and (g) of the Regulations, respectively. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Bonds or any Parity Bonds and may only be used for the payment of any rebate liability with respect to the Bonds.

The Municipality may engage the services of accountants, attorneys or other consultants necessary to assist it in determining the rebate payments, if any, owed to the United States with respect to the Bonds. The Municipality shall maintain or cause to be maintained records of determinations of rebate liability with respect to the Bonds for each computation date until six (6) years after the retirement of the last of the Bonds. The Municipality shall make such records available to the State of Wisconsin upon reasonable request therefor.

Section 17. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 14, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the Municipality, the Governing Body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the Municipality, its Governing Body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 18. Continuing Disclosure. The officers of the Municipality are hereby authorized and directed, if requested by the State of Wisconsin, to provide to the State of Wisconsin Clean Water Fund Program and to such other persons or entities as directed by the State of Wisconsin such ongoing disclosure regarding the Municipality's financial condition and other matters, at such times and in such manner as the Clean Water Fund Program may require, in order that securities issued by the Municipality and the State of Wisconsin satisfy rules and regulations promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended and as it may be amended from time to time, imposed on brokers and dealers of municipal securities before the brokers and dealers may buy, sell, or recommend the purchase of such securities.

Section 19. Conflicting Resolutions. All ordinances, resolutions (other than the Prior Resolutions), or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage. In case of any conflict between this Resolution and the Prior Resolutions, the Prior Resolutions shall control as long as any of the respective Prior Bonds are outstanding.

Passed: October 21, 2024

Approved: October 21, 2024

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

EXHIBIT A

(Form of Municipal Obligation)

REGISTERED
NO. _____

UNITED STATES OF AMERICA
STATE OF WISCONSIN
MANITOWOC COUNTY
CITY OF TWO RIVERS

REGISTERED
\$ _____

SEWERAGE SYSTEM REVENUE BOND, SERIES 2024

Final
Maturity Date

May 1, 2044

Date of
Original Issue

_____, 20__

REGISTERED OWNER: STATE OF WISCONSIN CLEAN WATER FUND PROGRAM

FOR VALUE RECEIVED the City of Two Rivers, Manitowoc County, Wisconsin (the "Municipality") hereby acknowledges itself to owe and promises to pay to the registered owner shown above, or registered assigns, solely from the fund hereinafter specified, the principal sum of an amount not to exceed _____ DOLLARS (\$_____) (but only so much as shall have been drawn hereunder, as provided below) on May 1 of each year commencing May 1, 2026 until the final maturity date written above, together with interest thereon (but only on amounts as shall have been drawn hereunder, as provided below) from the dates the amounts are drawn hereunder or the most recent payment date to which interest has been paid, at the rate of 2.200% per annum, calculated on the basis of a 360-day year made up of twelve 30-day months, such interest being payable on the first days of May and November of each year, with the first interest being payable on May 1, 2025.

The principal amount evidenced by this Bond may be drawn upon by the Municipality in accordance with the Financial Assistance Agreement entered by and between the Municipality and the State of Wisconsin by the Department of Natural Resources and the Department of Administration including capitalized interest transferred (if any). The principal amounts so drawn shall be repaid in installments on May 1 of each year commencing on May 1, 2026 in an amount equal to an amount which when amortized over the remaining term of this Bond plus current payments of interest (but only on amounts drawn hereunder) at Two and 200/1000ths percent (2.200%) per annum shall result in equal annual payments of the total of principal and the semiannual payments of interest. The State of Wisconsin Department of Administration shall record such draws and corresponding principal repayment schedule on a cumulative basis in the format shown on the attached Schedule A.

Both principal and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. On the final maturity date, principal of this Bond shall be payable only upon presentation and surrender of this Bond at the office of the Municipal Treasurer. Principal hereof and interest hereon shall be payable by electronic transfer or by check or draft dated on or before the applicable payment date (as directed by the registered owner) and if by check or draft, mailed from the office of the Municipal Treasurer to the person in whose name this Bond is registered at the close of business on the fifteenth day of the calendar month next preceding such interest payment date.

This Bond shall not be redeemable prior to its maturity, except with the consent of the registered owner.

This Bond is transferable only upon the books of the Municipality kept for that purpose at the office of the Municipal Treasurer, by the registered owner in person or its duly authorized attorney, upon surrender of this Bond, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Municipal Treasurer, duly executed by the registered owner or its duly authorized attorney. Thereupon a replacement Bond shall be issued to the transferee in exchange therefor. The Municipality may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. This Bond is issuable solely as a negotiable, fully-registered bond, without coupons, and in denominations of \$0.01 or any integral multiple thereof.

This Bond is issued for the purpose of providing for the payment of the cost of constructing improvements to the Sewerage System of the Municipality, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, and a resolution adopted October 21, 2024, and entitled: "Resolution Authorizing the Issuance and Sale of Up to \$1,932,727 Sewerage System Revenue Bonds, Series 2024, and Providing for Other Details and Covenants With Respect Thereto" and is payable only from the income and revenues of the Sewerage System of the Municipality (the "Utility"). The Bonds are issued on a parity with the Municipality's Sewerage System Revenue Bonds, Series 2008, dated March 26, 2008, Sewerage System Revenue Bonds, Series 2014, dated December 23, 2014, Sewerage System Revenue Bonds, Series 2018, dated February 28, 2018, Sewerage System Revenue Bonds, Series 2018B, dated October 24, 2018, Sewerage System Revenue Bonds, Series 2019, dated November 27, 2019, Sewerage System Revenue Bonds, Series 2021, dated November 10, 2021, Sewerage System Revenue Bonds, Series 2022, dated December 14, 2022 and Sewerage System Revenue Bonds, Series 2023, dated October 11, 2023, as to the pledge of income and revenues of the Utility. This Bond does not constitute an indebtedness of said Municipality within the meaning of any constitutional or statutory debt limitation or provision.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said Municipality from the operation of its Utility has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the Municipality has caused this Bond to be signed by the signatures of its City Manager and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF TWO RIVERS,
WISCONSIN

(SEAL)

By: _____
Gregory E. Buckley
City Manager

By: _____
Amanda Baryenbruch
City Clerk

COPY

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other identifying number of Assignee

the within Bond and all rights thereunder, hereby irrevocably constituting and appointing

Attorney to transfer said Bond on the books kept for the registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by

SCHEDULE A

\$1,932,727

CITY OF TWO RIVERS, WISCONSIN
SEWERAGE SYSTEM REVENUE BONDS, SERIES 2024

<u>Amount of Disbursement</u>	<u>Date of Disbursement</u>	<u>Series of Bonds</u>	<u>Principal Repaid</u>	<u>Principal Balance</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



SCHEDULE A (continued)

PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Principal Amount</u>
May 1, 2026	\$ 83,038.26
May 1, 2027	84,865.11
May 1, 2028	86,732.14
May 1, 2029	88,640.25
May 1, 2030	90,590.33
May 1, 2031	92,583.32
May 1, 2032	94,620.15
May 1, 2033	96,701.79
May 1, 2034	98,829.23
May 1, 2035	101,003.48
May 1, 2036	103,225.55
May 1, 2037	105,496.52
May 1, 2038	107,817.44
May 1, 2039	110,189.42
May 1, 2040	112,613.59
May 1, 2041	115,091.09
May 1, 2042	117,623.09
May 1, 2043	120,210.80
May 1, 2044	122,855.44



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Naples
Phoenix
St. Louis
San Diego
Tampa
Tucson
Washington, D.C.

October 10, 2025

VIA EMAIL AND UPS

Mr. Gregory E. Buckley
City Manager
City of Two Rivers
1717 East Park Street
Two Rivers, WI 54241

Re: \$1,304,058 Taxable General Obligation Water System Promissory Notes, Series 2024 (Safe Drinking Water Loan) - Closing Documents

Dear Greg:

Enclosed is one copy of each of the closing documents for this issue, as well as the Note itself. Please arrange for each document to be signed by the officer whose name appears below the respective signatory line, and sealed where indicated.

These closing documents contain certifications upon which we are relying in giving our opinion as to the validity of the Notes. These certifications reflect information we have obtained from you or other transaction participants. Please review all of the certifications carefully and confirm that the information is correct. If you have questions about any of the certifications, please call us to discuss them.

Please return the executed documents by an overnight delivery service so that we receive them no later than **Friday, October 25**, so we can prepare the transcript of proceedings for the closing scheduled for Wednesday, November 13. If you have any questions regarding the enclosed, please give me a call.

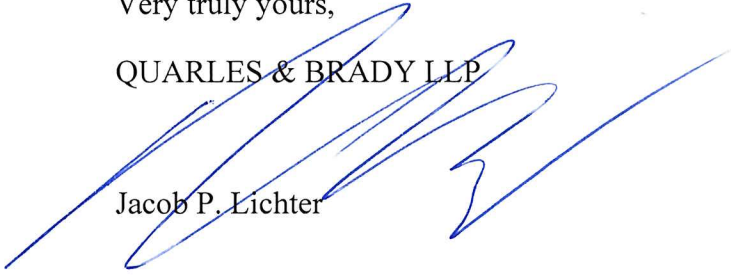
Mr. Gregory E. Buckley
October 10, 2024
Page 2

Please also note that since the City entered into a continuing disclosure undertaking in connection with bonds or notes issued on or after February 27, 2019, the incurrence of this Safe Drinking Water Loan may constitute a material event of which notice must be posted on the EMMA website within 10 business days.

Very truly yours,

QUARLES & BRADY LLP

Jacob P. Lichter



JPL:TAB
Enclosures
#910047.00095

- cc: Kasandra Paider (w/enc. via email)
- Amanda Baryenbruch (w/enc. via email)
- Lisa Kuehn (w/enc. via email)
- Scott Ahl (w/enc. via email)
- Matthew Heckenlaible (w/enc. via email)
- Jack M. Bruce, Esq. (w/enc. via email)
- Greg Droessler (w/enc. via email)
- Amy Bares (w/enc. via email)
- Justin Fischer (w/enc. via email)
- Aaron Heintz (w/enc. via email)
- Katherine C. Miller (w/enc. via email)
- Jessica Fandrich (w/enc. via email)
- Rachel Liegel (w/enc. via email)
- Andrea Ceron (w/enc. via email)
- Amy Johnson (w/enc. via email)
- Ben Aerts (w/enc. via email)
- Jeffrey D. Peelen (w/enc. via email)
- Tracy A. Berrones (w/enc. via email)

\$1,304,058
 City of Two Rivers, Wisconsin
 Taxable General Obligation Water System Promissory Notes, Series 2024

CLOSING CERTIFICATE

Gregory E. Buckley, the City Manager, and Amanda Baryenbruch, the City Clerk of the City of Two Rivers, Manitowoc County, Wisconsin (the "Municipality"), hereby certify as follows:

1. We are the duly qualified and acting City Manager and City Clerk of the Municipality and have been such at all times pertinent to the authorization and delivery of the "Taxable General Obligation Water System Promissory Notes, Series 2024" of the Municipality (the "Notes").

2. We have executed and sealed the negotiable, fully-registered Notes. The Notes are in the aggregate principal amount of \$1,304,058, are dated November 13, 2024, and are numbered from 1 upward. The Notes mature in installments of principal due on May 1 of each of the years 2026 through 2044, and bear interest at a rate of 0.250% per annum. We were duly authorized to execute the same.

3. Attached in the Closing Transcript is a true and complete copy of a resolution entitled: "Resolution Authorizing the Issuance and Sale of Up to \$1,304,058 Taxable General Obligation Water System Promissory Notes, Series 2024, and Providing for Other Details and Covenants With Respect Thereto" (the "Note Resolution"). The Note Resolution was duly adopted by the City Council of the Municipality (the "Governing Body") on October 21, 2024. The Note Resolution has not been repealed, amended or modified in any respect and remains in full force and effect today.

4. Attached in the Closing Transcript is a true and complete copy of the Certificate of Compliance with Open Meeting Law Public Notice Requirements with respect to the October 21, 2024 meeting of the Governing Body of the Municipality, evidencing compliance with Subchapter V of Chapter 19, Wisconsin Statutes.

5. Attached in the Closing Transcript is a true and complete copy of the part of the minutes of the October 21, 2024 meeting of the Governing Body wherein the Governing Body adopted the Note Resolution.

6. Attached in the Closing Transcript is a true and complete copy of a sworn affidavit from an authorized representative of the official newspaper of the Municipality, in which a notice has been published pursuant to Section 893.77, Wisconsin Statutes, regarding the adoption of the Note Resolution.

7. Attached in the Closing Transcript is a Specimen Note. The signatures of Gregory E. Buckley, the City Manager, and Amanda Baryenbruch, the City Clerk of the

Municipality, are their respective true signatures, and the seal of the Municipality appearing on the Notes is an accurate impression or facsimile of the seal of the Municipality.

8. Attached in the Closing Transcript is a true and complete copy of the Financial Assistance Agreement relating to the Notes; said Financial Assistance Agreement has not been amended or modified in any respect and remains in full force and effect today.

9. The Municipality is a duly organized and existing municipal corporation of the State of Wisconsin.

10. There are no rules or resolutions in effect which require any officer or official of the Municipality, other than the City Manager and the City Clerk of the Municipality, to execute bonds or promissory notes of the Municipality.

11. Each meeting of the Governing Body or any committee of the Municipality at which the Note Resolution was taken up was held at the place and time and called and notified in the manner routinely established by the Governing Body or such committee and proceeded in accordance with a written agenda; was notified to the public and news media and conducted in full compliance with the "open meeting" laws of the State of Wisconsin, and particularly Subchapter V, Chapter 19, Wisconsin Statutes; was held in a public, accessible place in the Municipality, with doors open at all times to the public; and no secret ballot was taken thereat; and no such meeting was commenced, subsequently convened in closed session and thereafter reconvened in open session, unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session. All such meetings were fully lawful and in all respects in accordance with the rules of the Municipality. Each such meeting was a regular meeting or duly-called special meeting, held at the place in the Municipality, on the date and at the time and notified in the manner routinely established by rule of the Governing Body.

12. The meeting of the Governing Body was held on October 21, 2024, at which a quorum was present throughout. The Governing Body consists of nine Alderpersons. At such meeting, the Note Resolution was introduced by one of the Governing Body members in accordance with routinely established procedures of the Governing Body (all Governing Body members having full copies thereof in advance and adequate time to read and examine prior to adoption, and no member objecting); and, on motion duly made and seconded, duly adopted by the unanimous affirmative vote of the members present, upon an aye or no vote duly recorded in the Governing Body minutes.

13. The City Clerk of the Municipality has recorded a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in a separate record book as required by law. This record has been available for public inspection during normal business hours at the City Clerk's office in the Municipality and no person was denied the right to inspect or duplicate it.

14. Attached in the Closing Transcript is a true and complete copy of a "Certificate of Equalized Value," furnished by the state officer authorized by law so to certify, certifying that the aggregate, full, equalized value of all the taxable property in the Municipality, as last

determined by the Wisconsin Department of Revenue pursuant to Sections 67.03 and 70.57, Wisconsin Statutes, is \$918,797,900, an amount which, to the best of our information and belief, is correct.

15. We have reviewed the Note Resolution appearing in the Closing Transcript, and to the best of our information and belief, all of the statements made therein are true and correct.

16. No petition has been filed with the Municipality protesting against issuance of the Notes, and any period for filing such a petition as permitted by law has expired.

17. No litigation is pending or, to our knowledge, threatened (i) to restrain or enjoin the issuance or delivery of any of the Notes, or (ii) in any way contesting or affecting the validity of the Notes or the Note Resolution.

18. There is no litigation pending or, to our knowledge, threatened against the Municipality or involving any of the property or assets under the control of the Municipality that involves the possibility of any judgment or uninsured liability which may result in any material adverse change in the business, properties, assets or in the condition, financial or otherwise, of the Municipality or the Water System.

19. Neither the corporate existence nor boundaries of the Municipality nor the title of its present or former officers to their respective offices is being contested, and no authority or proceedings for the issuance of the Notes have been repealed, revoked or rescinded. No petition has been filed requesting that the Notes not be issued.

20. Based on our inquiry, information and belief, no part of the funds of the Municipality or the Water System derived from the issuance and sale of the Notes shall inure to the benefit of or be distributable to any official of the Water System or of the Municipality, except for the lawful payment or compensation for services rendered and its lawful reimbursement of expenses incurred, and no loans shall be made, and no property or services shall be purchased or sold, leased or otherwise disposed of, to any such official as a result of the use of such funds by the Municipality or by the Water System.

21. Based on our inquiry, information and belief, no official of the Water System or of the Municipality has any private interest, direct or indirect, in any of the proceedings relating to the authorization, issuance and sale of the Notes.

22. The Municipality is able to pay all of its current operating expenses in the usual course as they come due without need for special or exceptional tax levies.

23. The only outstanding general obligations of the Municipality are its General Obligation Storm Water System Promissory Notes, Series 2010, dated January 13, 2010; General Obligation Water System Promissory Notes, Series 2010, dated January 13, 2010; General Obligation Storm Water System Promissory Notes, Series 2010B, dated January 27, 2010; WPPI Energy Note; General Obligation Refunding Bonds, dated July 8, 2019; General Obligation Promissory Notes, dated July 8, 2019; State Trust Fund Loan, dated July 23, 2019; General Obligation Refunding Bonds, dated August 30, 2019; Taxable General Obligation Refunding Bonds, dated May 21, 2020; General Obligation Promissory Notes, dated May 21, 2020; State

Trust Fund Loan, dated May 22, 2020; Taxable General Obligation Refunding Bonds, dated June 7, 2021; General Obligation Promissory Notes, dated June 7, 2021; General Obligation Promissory Notes, dated May 2, 2022; General Obligation Promissory Notes, dated April 3, 2023; and General Obligation Promissory Notes, dated April 1, 2024, currently outstanding in an aggregate principal amount not exceeding \$17,350,129, and the Notes.

24. The total indebtedness of the Municipality, including the Notes, is not more than \$18,654,187 and does not exceed any general or special constitutional or statutory limitation thereon.

25. The Municipality is not in default on any borrowed money obligation.

26. The Municipality has delivered the Notes to the State on the date of this Certificate.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the Municipality as of November 13, 2024.

CITY OF TWO RIVERS, WISCONSIN

(SEAL)

By: _____
Gregory E. Buckley
City Manager

By: _____
Amanda Baryenbruch
City Clerk

IN WITNESS WHEREOF, the SDWLP and the Municipality have caused this FAA to be executed and delivered, as of the date and year first written above.

CITY OF TWO RIVERS

By: _____
Gregory E. Buckley
City Manager

Attest: _____
Amanda Baryenbruch
City Clerk/Human Resources Director

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

By: _____
Authorized Officer

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

By: _____
Authorized Officer

REGISTERED
NO. 1

UNITED STATES OF AMERICA
STATE OF WISCONSIN
MANITOWOC COUNTY
CITY OF TWO RIVERS

REGISTERED
\$1,304,058

TAXABLE GENERAL OBLIGATION WATER SYSTEM
PROMISSORY NOTE, SERIES 2024

Final
Maturity Date

Date of
Original Issue

May 1, 2044

November 13, 2024

REGISTERED OWNER: STATE OF WISCONSIN SAFE DRINKING WATER LOAN PROGRAM

FOR VALUE RECEIVED the City of Two Rivers, Manitowoc County, Wisconsin (the "Municipality") hereby acknowledges itself to owe and promises to pay to the registered owner shown above, or registered assigns, the principal sum of an amount not to exceed ONE MILLION THREE HUNDRED FOUR THOUSAND FIFTY-EIGHT DOLLARS (\$1,304,058) (but only so much as shall have been drawn hereunder, as provided below) on May 1 of each year commencing May 1, 2026 until the final maturity date written above, together with interest thereon (but only on amounts as shall have been drawn hereunder, as provided below) from the dates the amounts are drawn hereunder or the most recent payment date to which interest has been paid, at the rate of 0.250% per annum, calculated on the basis of a 360-day year made up of twelve 30-day months, such interest being payable on the first days of May and November of each year, with the first interest being payable on May 1, 2025.

The principal amount evidenced by this Note may be drawn upon by the Municipality in accordance with the Financial Assistance Agreement entered by and between the Municipality and the State of Wisconsin by the Department of Natural Resources and the Department of Administration (the "Financial Assistance Agreement") including capitalized interest transferred (if any). The principal amounts so drawn shall be repaid in installments on May 1 of each year commencing on May 1, 2026 in an amount equal to an amount which when amortized over the remaining term of this Note plus current payments of interest (but only on amounts drawn hereunder) at Zero and 250/1000ths percent (0.250%) per annum shall result in equal annual payments of the total of principal and the semiannual payments of interest. The State of Wisconsin Department of Administration shall record such draws and corresponding principal repayment schedule on a cumulative basis in the format shown on the attached Schedule A.

Both principal and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. On the final maturity date, principal of this Note shall be payable only upon presentation and surrender of this Note at the office of the Municipal Treasurer. Principal hereof and interest hereon shall be payable by electronic transfer or by check or draft dated on or before the applicable payment date (as directed by the registered owner) and if by check or draft, mailed from the office of the Municipal Treasurer to the person in whose name this Note is registered at the close of business on the fifteenth day of the calendar month next preceding such interest payment date.

This Note shall not be redeemable prior to its maturity, except as provided in the Financial Assistance Agreement.

This Note is transferable only upon the books of the Municipality kept for that purpose at the office of the Municipal Treasurer, by the registered owner in person or its duly authorized attorney, upon surrender of this Note, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Municipal Treasurer, duly executed by the registered owner or its duly authorized attorney. Thereupon a replacement Note shall be issued to the transferee in exchange therefor. The Municipality may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. This Note is issuable solely as a negotiable, fully-registered note, without coupons, and in denominations of \$0.01 or any integral multiple thereof.

This Note is issued for the purpose of providing for the payment of the cost of constructing improvements to the Water System of the Municipality, including the replacement of lead service lines, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 67.12(12), Wisconsin Statutes, and a resolution adopted October 21, 2024, and entitled: "Resolution Authorizing the Issuance and Sale of Up to \$1,304,058 Taxable General Obligation Water System Promissory Notes, Series 2024, and Providing for Other Details and Covenants With Respect Thereto". The principal of and interest on this Note are payable in lawful money of the United States of America as aforesaid, and for the prompt payment of the principal and interest on this Note, and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Municipality are hereby irrevocably pledged.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Note have existed, have happened and have been performed in due time, form and manner as required by law; that the indebtedness of the Municipality, including this Note and the issue of which it is a part, does not exceed any limitation, general or special, imposed by law; and that a valid, direct, annual irrevocable tax has been levied by the Municipality sufficient to pay the interest on this Note when it falls due and also to pay and discharge the principal hereof at maturity.

IN WITNESS WHEREOF, the Municipality has caused this Note to be signed by the signatures of its City Manager and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF TWO RIVERS, WISCONSIN

(SEAL)

By: _____
Gregory E. Buckley
City Manager

By: _____
Amanda Baryenbruch
City Clerk

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other identifying number of Assignee

the within Note and all rights thereunder, hereby irrevocably constituting and appointing

Attorney to transfer said Note on the books kept for the registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by

SCHEDULE A

\$1,304,058

CITY OF TWO RIVERS, WISCONSIN
TAXABLE GENERAL OBLIGATION WATER SYSTEM
PROMISSORY NOTES, SERIES 2024

<u>Amount of Disbursement</u>	<u>Date of Disbursement</u>	<u>Series of Notes</u>	<u>Principal Repaid</u>	<u>Principal Balance</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

SCHEDULE A (continued)

PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Amount</u>
May 1, 2026	\$67,103.20
May 1, 2027	67,270.96
May 1, 2028	67,439.14
May 1, 2029	67,607.74
May 1, 2030	67,776.76
May 1, 2031	67,946.20
May 1, 2032	68,116.07
May 1, 2033	68,286.35
May 1, 2034	68,457.07
May 1, 2035	68,628.21
May 1, 2036	68,799.78
May 1, 2037	68,971.78
May 1, 2038	69,144.22
May 1, 2039	69,317.07
May 1, 2040	69,490.37
May 1, 2041	69,664.09
May 1, 2042	69,838.26
May 1, 2043	70,012.85
May 1, 2044	70,187.88



MEMORANDUM

To: City Council

From: Gregory E. Buckley
City Manager

Date: October 18, 2024

Subject: TID 12 Developer Grant Agreement With Milkweed Ventures LLC for Violet Inn Lounge and Spa Project, 1415 16th Street

Attached is the proposed development agreement for the above-cited project, which is a very ambitious, very exciting adaptive re-use of the former Two Rivers Elks Club/Club Atlantis/ 920 Lounge property--an historic downtown property that has become an abandoned, blighted property in recent years.

This project was anticipated in Amendment No. 2 to the TID 12 Project Plan, which was approved in May of this year. The proposed grant is to be disbursed on a "pay as you go" basis, over a period of up to 20 years, in an amount totaling up to \$130,000 total (no interest applicable), from additional property taxes generated from this specific development site.

This investment of TID 12 funds is leveraging a private investment of at least \$1.5 million, primarily from private sources. The project has also been approved for a \$200,000 loan from the City's Economic Development Loan Fund, approved by the BIDC in March of this year.

The agreement as presented is largely complete, except for updates to Exhibits B and C, the Project Plans and Budget, which will be distributed at Monday's meeting.

I recommend City Council Approval of this agreement, which provides an incentive amounting to less than 9 percent of the total project investment and will have a significant impact for Two Rivers' downtown/waterfront.

**DEVELOPMENT AGREEMENT
BY AND BETWEEN**

THE CITY OF TWO RIVERS AND MILKWEED VENTURES, LLC

SECTION 1: PREAMBLE

This Agreement (“Agreement”) is made as of the _____ day of _____, 2024 between the City of Two Rivers, Wisconsin, a municipal corporation (hereinafter “City”) and Milkweed Ventures, LLC, a Wisconsin limited liability company (hereinafter “Ventures”). The parties are collectively referenced hereinafter as “The Parties.”

The City wishes to assist in the successful redevelopment of 1415 16th Street, Two Rivers, WI 54241, the “Development Site”, a blighted property, to enhance the tax base and job opportunities in the community, further known by the legal description and images included as Exhibit A and incorporated herein. To that end, City has amended, effective May 30, 2024, the Project Plan for Tax Incremental District No. 12 (“TID 12”). Said amendment was submitted on August 20, 2024, to the Wisconsin Department of Revenue for its review and approval as required by Wisconsin law.

Project Plan Amendment Number 2 for TID 12 specifically provides for a TID cash grant of up to \$130,000 to Ventures to assist in financing the “Project,” as described herein.

Ventures proposes to renovate the building at the Development Site. The “Project” as defined herein, is converting the former bar into a boutique hotel, containing six rooms, with spa amenities, and a cocktail lounge to be open to the public and hotel guests. The plans are attached as Exhibit B and incorporated herein. Ventures estimates the total cost of the proposed improvements to be approximately \$1,500,000, per the Project Budget attached hereto as Exhibit C. These estimates include the costs already incurred by Ventures for site acquisition.

Ventures has represented and hereby affirms, that the Project is contingent upon City assistance in the form of the “TID 12 Cash Grant” as described herein.

By Wisconsin State Statute, Section 66.1105(2)(f)(2)d, the terms for any TID-funded cash grant to Ventures must be addressed in a written economic development grant agreement. This Agreement is to serve as such agreement and is subject to be approved by the City Council.

SECTION 2: DEFINITIONS

Certain Definitions. In addition to the terms defined elsewhere in this Agreement, the following terms as used herein shall have the following meanings:

(1) "Development Site" is defined as the project location of 1415 16th Street, Two Rivers, WI 54241, which consists of one parcel, further described by the legal description attached hereto as Exhibit A and incorporated herein.

(2) "Available Tax Increment" means, for any given Revenue Year, an amount equal to the Tax Increment attributable to the Development Site, which shall be calculated by subtracting Base Taxes for the Development Site from the property taxes attributable to the Development Site for the Revenue year in question.

(3) "Base Taxes" means the real property taxes payable for Tax Year 2024 based on the assessed value of the Development Site as of January 1, 2024.

(4) "City Assistance" means the TIF Grant described herein.

(5) "Memorandum" means a short form memorandum of this Agreement recorded in the office of the Manitowoc County Register of Deeds. The parties agree that the form of memorandum attached hereto as **Exhibit D** is acceptable to both parties.

(6) "Private Financing" means private equity, bank loans or financing from other, non-City sources necessary to fully fund the Project Budget attached hereto as Exhibit C

(7) "Project" means the renovation of 1415 16th Street into a boutique hotel, lounge, and spa along with the improvements identified in Exhibit B, the "Project Plans".

(8) "Project Commencement Deadline" December 31, 2024

(9) "Project Completion Deadline" means December 31, 2025

(10) "Revenue Year" means any calendar year in which the City is reasonably expected to receive the revenue for such calendar year by reason of the actual payment of real estate taxes. By way of example, 2026 is the Revenue Year for the 2025 Tax Year based on the real estate valuation as of January 1, 2025.

(11) "Tax Year" means each calendar year for which real and personal property taxes are levied.

(12) "TIF Grant" means a "pay as you go" grant of the Available Tax Increment for development of the Project in the amount of \$130,000.

(13) "TIF Grant Installment Amount" for each Revenue Year (commencing in Revenue Year 2027) means the Available Tax Increment for such Revenue Year which has been appropriated by the City Council to payment of the TIF Grant provided, however, that in no event shall the

cumulative total of all such TIF Grant Installment Amount payments exceed the total TIF Grant.

(14) "TIF Grant Payment Deadline" means December 1, 2027, for Revenue Year 2027, and on each anniversary thereof for each subsequent Revenue Year.

SECTION 3: OBLIGATIONS OF VENTURES. Ventures shall:

- A. Secure all necessary Private Financing for the Project (including a firm commitment for permanent take-out financing for any construction financing) as defined herein, and shall provide proof of such financing to the City, not later than December 31, 2024
- B. Obtain all necessary permits and approvals not later than December 31, 2024.
- C. Commence construction of the "Project" not later than December 31, 2024.
- D. Complete the Project not later than December 31, 2025. Completed Project shall include a six-room boutique hotel, spa amenities, and a lounge, as identified in the Project Plans attached hereto as Exhibit B and incorporated herein.
- E. Provide the City with documentation of Ventures' expenditures of at least **\$1,400,000** for the Project between the date of this Agreement and March 31, 2026. Such documentation must be provided to the City not later than April 30, 2026, and shall consist of copies of contractor and vendor invoices and copies of deposited checks or other documentation acceptable to the City, as confirmed by the City in writing, evidencing the payment of such invoices.
- F. Ventures shall not transfer ownership or contract with any other entity for the operation of the Project throughout the term of this Agreement without the express written consent of the City.
- G. Make timely payment of City property taxes, City special assessments and special charges, as well as City utility bills, throughout the term of this Agreement.
- H. Make timely payment of all payments required and otherwise comply with all provisions of any Loan Agreement between Ventures and the Business and Industrial Development Authority of the City of Two Rivers and/or the City of Two Rivers, and the Promissory Note executed by Ventures pursuant to that Loan Agreement.

Ventures must comply with Obligations A. through H. above to maintain its qualification for the grant assistance addressed in this Agreement. Failure to do so may result in the City declaring Ventures in default of this Agreement and withholding TID 12 grant payments pending such a default being cured. Failure by Ventures to cure such defaults in a timely

manner may result in the City terminating this Agreement. Upon termination of this Agreement, any TID 12 grant funds already paid to Ventures by the City shall be immediately due and payable by Ventures to the City.

SECTION 4: OBLIGATIONS OF THE CITY.

- A.** Provided that (a) Ventures is not in default of its obligations with this Agreement or its private financing and (b) Project Completion was achieved on or prior to the Project Completion Deadline; the City shall pay to Ventures the TIF Grant in installments each Revenue Year, beginning in 2027, based on the Available Tax Increment for such Revenue Year and subject to the terms and conditions herein. This obligation shall be contingent upon the approval of Amendment No. 2 to the TID 12 Project Plan by the Wisconsin Department of Revenue, as submitted by the City on August 20, 2024.
- B.** The TIF Grant shall be payable solely from each Available Tax Increment which has been received and retained by the City in accordance with the provisions of Section 66.1105 of the Wisconsin Statutes and appropriated by the City Council to payment of the TIF Grant. The TIF Grant shall be payable in annual installments on or before the TIF Grant Payment Deadline of each Revenue Year, commencing with Revenue Year 2027 (based on the Available Tax Increment generated in Tax Year 2026) and on each TIF Grant Payment Deadline thereafter (based on Available Tax Increment generated in the immediately preceding Tax Year) in an amount equal to the TIF Grant Installment Amount for the respective Revenue Year; provided, however, that the City may, at its option and in its sole discretion, prepay the TIF Grant in whole or in part at any time.
- C.** If the total TIF Grant Installment Amount payments have been insufficient to pay the full TIF Grant after the scheduled installment payable on or before the TIF Grant Payment Deadline in Revenue Year 2046 (based on the Available Tax Increments generated in 2045), then the TIF Grant shall be deemed paid in full, the obligation of the City to make any further payment shall terminate, and Ventures shall have no right to receive any additional payments.
- D.** The amount of the TIF Grant shall not exceed \$130,000. No interest rate shall be applied to the amount owed to Ventures under the TIF Grant.
- E.** The City makes no representation or covenant, express or implied, that Available Tax Increments will be generated or that they will be sufficient to pay, in whole or in part, the TIF Grant. All Tax Increments received by the City which are not appropriate to pay the TIF Grant may be used by the City for any legally permitted purpose, in its sole discretion. The application of Available Tax Increments to payment of the TIF Grant each year is subject to future annual appropriation by the City Council. The City makes no representation or covenant, express or implied that any non-zero Available Tax Increment will be generated and/or appropriated in any given year, nor does the City

make any representation or covenant as to any aggregate amount of Available Tax Increments to be paid to Ventures. Any Tax Increment which is not appropriated and allocated toward the Available Tax Increment may be used by the City for any legally permitted purpose, in its sole discretion.

- F. Termination of Obligation.** The City's Obligation to Ventures under this Agreement shall terminate, once the City has paid the TIF Grant, in full, or as of December 31, 2046, regardless of whether there remains an outstanding balance, Ventures has not received an aggregate total of \$130,000, or if this Agreement is terminated for any other reason provided herein.

- G.** Additionally, the City's Obligation terminates if the Development Site becomes exempt from real property taxes, in any Tax Year after the date of signing of this Agreement.

SECTION 5: DEFAULT; REMEDIES; FORCE MAJEURE

- A. Notice of Default and Right to Cure.** In the event of any default in or any breach of this Agreement or any of its terms or conditions by any party hereto, the non-defaulting party shall give written notice of the default to the defaulting party. The defaulting party may then cure such default or breach within thirty (30) calendar days after receipt of such notice. In the event the breach or default cannot reasonably be cured within said thirty calendar day period, the defaulting party shall not be in default, hereunder, if it timely commences to cure such default within said period and diligently pursues the cure and cures the same within a reasonable time thereafter. If the default or breach is not timely cured under this subsection, the non-defaulting party may exercise any right or remedy provided for herein.

- B. Remedies.** Subject to the notice of default and opportunity to cure provisions above, the parties may exercise any rights or remedies provided for by law or equity in the event of any default in or breach of this Agreement by the other party, including but not limited to termination of this Agreement, an action for specific performance and an action for the recovery of damages. All rights and remedies may be exercised independently or concurrently. The election of one remedy does not preclude the pursuit of other remedies, unless otherwise provided for by law.

- C. Waiver.** Any delay by a party in instituting or prosecuting any action or proceeding or otherwise asserting its rights under this Agreement shall not operate as a waiver of such rights or to deprive it of or to limit such rights in any way. The parties intend by this provision that no party should be constrained in its efforts to resolve any issues that may arise, and hereby intend to avoid the risk of being deprived of or limited in the exercise of the remedy provided in this Agreement because of concepts of waiver, laches or otherwise, or to be compelled to exercise such remedy at a time when it may still hope otherwise to resolve the issue created by the default involved.

No waiver in fact made by either party with respect to any specific default by the other party under this Agreement shall be considered or treated as the waiver of the rights of the non-defaulting party with respect to any other defaults by such defaulting party under this Agreement, or with respect to the default except to the extent specifically waived in writing.

- D. Rights Cumulative.** The rights and remedies of each party, whether provided by law, equity or this Agreement, shall be cumulative, and the exercise of any one or more of such remedies shall not preclude the exercise at the same or different times of any other such remedies for the same event of default or breach or of any remedies for any other event of default or breach by either party.

- E. Enforcement Costs.** In the event any proceeding is commenced because of a default under this Agreement, the prevailing party shall be entitled to recover its reasonable costs and expenses (including but not limited to reasonable attorneys' fees) incurred in enforcing the terms and provisions of this Agreement.

- F. Force Majeure.** For the purposes of any provisions of the Agreement, a party shall not be considered in breach or default of its obligations in the event of enforced delay in the performance of such obligations due to causes beyond its reasonable control and without its fault or negligence, including but not restricted to acts of God, acts of public enemy, acts of adjoining property owners, governmental authority, fires, floods, epidemics, quarantine restrictions, strikes, embargoes, unavailable materials, and unusually severe weather; it being the parties' purpose and intent of this provision that in the event of the occurrence of any such enforced delay, the time or times of performance of any of the obligations of the particular party shall be extended for the period of the enforced delay.

SECTION 6: TERM

Unless terminated early in accordance with this Agreement, the term of this Agreement (the "Term") shall be for a period commencing upon the Effective Date of this Agreement and expiring on December 31, 2046.

SECTION 7: NOTICES AND DEMANDS

A notice, demand or other communication under this Agreement by either Party to the other Party shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally as follows:

For the City:

City of Two Rivers
Attn: City Clerk
1717 East Park Street
Two Rivers, WI 54241

For Ventures:
Milkweed Ventures, LLC.
Melissa Nyssen, Member
130 Park Road
Two Rivers, WI 54241

SECTION 8: MISCELLANEOUS

- A. **Approvals.** Whenever under this Agreement approvals, authorizations, determinations, satisfactions, or waivers are authorized or required, such approvals, authorizations, determinations, satisfactions, or waivers shall be effective and valid only when given in writing, signed by the party’s duly authorized representative. Except as otherwise set forth herein, wherever any approval is required by the terms of this Agreement and request or application for such approval is duly made, such approval shall not be unreasonably withheld.
- B. **Waiver; Amendment.** No waiver, amendment, or variation in the terms of this Agreement shall be valid unless in writing and signed by the City and Ventures, and then only to the extent specifically set forth in writing.
- C. **Entire Agreement.** This Agreement and the documents executed pursuant to this Agreement contain the entire understanding of the Parties with respect to the subject matter hereof. There are no restrictions, promises, warranties, covenants, or undertakings other than those expressly set forth in this Agreement and the documents executed in connection with this Agreement. This Agreement and the documents executed in connection herewith supersede all prior negotiations, agreements, and undertakings between the parties with respect to the subject matter hereof.
- D. **No Third-Party Beneficiaries.** This Agreement is intended solely for the benefit of Ventures and the City, and no third party (other than successors and permitted assigns) shall have any rights or interest in any provision of this Agreement. Without limiting the foregoing, no approvals given pursuant to this Agreement by Ventures or

the City, or any person acting on behalf of any of them, shall be available for use by any contractor or other person in any dispute relating to the subject matter of this Agreement.

- E. Severability.** If any provision of this Agreement is held invalid, it shall be considered deleted from this Agreement and shall not invalidate the remaining provisions of this Agreement, which shall continue in full force and effect.
- F. Successors and Assigns.** The terms and provisions of this Agreement shall be binding upon and inure to the benefit of the Parties hereto, as well as their respective successors, transferees, and permitted assigns. The obligations of Ventures hereunder run with the land and bind any subsequent owners in title to the Development Site.
- G. Municipal Approvals; Compliance with Law.** The provisions of this Agreement shall not vest any rights in Ventures to any municipal approvals required under applicable law. Nothing contained in this Agreement is intended to or has the effect of releasing Ventures from compliance with any applicable laws, rules, regulations, and ordinances, including the obligation to secure usual and customary building permits and approvals, in addition to compliance with all terms, conditions, and covenants contained in this Agreement.
- H. City's Right of Immunity.** Nothing contained in this Agreement constitutes a waiver of the City's ability to assert its rights of immunity to tort claims under applicable law. Under no circumstances shall any alderperson, council member, officer, official, director, attorney, employee, or agent of the City have any personal liability arising out of this Agreement, and no party shall seek or claim any such personal liability.
- I. Governing Law.** This Agreement is governed by, and must be interpreted under, the internal laws of the State of Wisconsin. Any suit arising or relating to this Agreement must be brought in Manitowoc County, Wisconsin, or if such court lacks jurisdiction, the Circuit Court for the Eastern District of Wisconsin.
- J. Time is of the Essence; Deadlines.** Time is of the essence with respect to the performance of every provision of this Agreement in which time of performance is a factor. In the event a deadline herein falls on a non-business day, the deadline shall be deemed to fall on the next following business day.
- K. Relationship of Parties.** This Agreement does not create the relationship of principal and agent, or of partnership, joint venture, or of any association or relationship between the City and Ventures.
- L. Captions and Interpretation.** The captions of the articles and sections of this Agreement are to assist the parties in reading this Agreement and are not a part of

the terms of this Agreement. Whenever required by the context of this Agreement, the singular includes the plural and the plural includes the singular.

M. Counterparts/Electronic Signature. This Agreement may be executed in several counterparts, each of which shall be deemed an original but all of which counterparts collectively shall constitute one instrument representing the agreement among the parties. Facsimile and other forms of electronic signatures shall constitute originals for all purposes.

N. Exhibits. All exhibits referenced herein are incorporated by reference.

Exhibit A

Legal Description:

Lot 4 of the Original Plat Block 71 as recorded in the Register of Deeds Office in Manitowoc County, Wisconsin.

Address:

1415 16th Street, Two Rivers, WI 54241

Image:

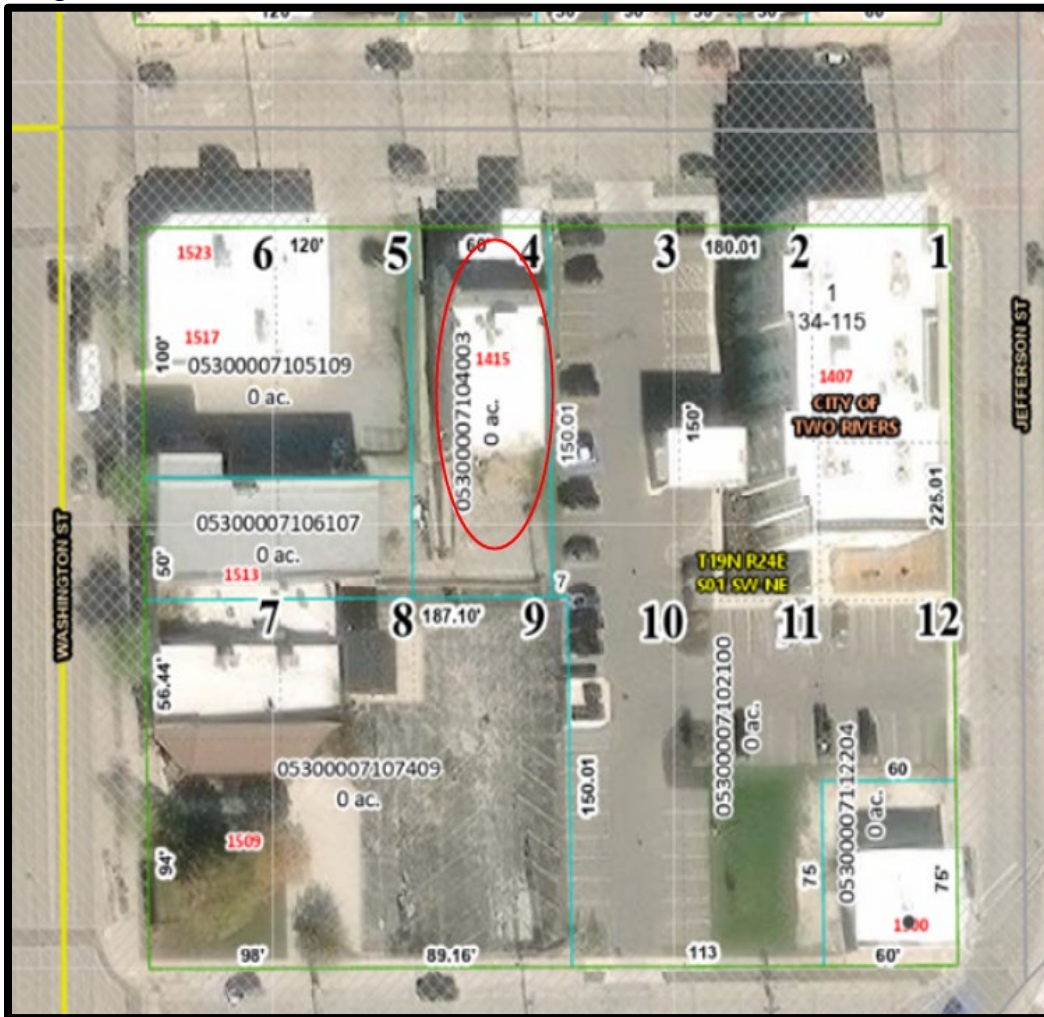


Exhibit B

Project Plans

Image:



Exhibit C

Project Budget

Land Purchase	\$119,000
Building Rehabilitation:	\$960,000 to \$1,500,000
Total Project Cost:	\$ 1,079,000 to \$1,619,000



**CITY OF TWO RIVERS AUTHORIZING RESOLUTION FOR
WI DNR Recreational Boating Grant Application**

Authorizing Resolution

WHEREAS, *The City of Two Rivers* is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project.

THEREFORE, BE IT RESOLVED, that *The City of Two Rivers* has budgeted a sum sufficient to complete the project or acquisition and

HEREBY AUTHORIZES *Mike Mathis, Director of Parks and Recreation* to act on behalf of *The City of Two Rivers* to:

1. Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available.
2. Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date.
3. Submit signed documents; and take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that *The City of Two Rivers* will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting, and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted this 21st day of October, 2024.

Council Member

Gregory E. Buckley
City Manager

ORDINANCE

AN ORDINANCE to amend Municipal Code Sections 10-1-15G(4)(b) "Height and area exceptions" to modify the regulations of driveways in front and street side yards.

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That Section 10-1-15G(4)(b) of the Municipal Code shall hereby be amended as follows:

(b) In front yards and street side yards:

[1] Open fire escapes, open porches, decks, patios or terraces, including those with roofs but not walls, extending not more than six feet into a required front yard or street side yard, provided that these projections do not encroach in any vision clearance triangle.

[2] Overhanging eaves and gutters projecting three feet or less into the yard.

[3] Open off-street vehicle parking spaces when approved by the plan commission in business, industrial, institutional and multifamily residence districts.

[4] Open off-street parking on a paved or graveled driveway, provided no vehicle may be parked within five feet of a front property line, within three feet of an interior side lot line or twenty-five (25) feet of a street side lot line.

The minimum width of any driveway on private property shall be 12 feet. The maximum width of any driveway on private property shall not exceed the width of the garage to which said driveway leads. Maximum width shall not exceed 20 feet for properties with no garage.

Provided, however, that if the driveway width on private property is greater than that driveway's width at the edge of the public right-of-way, there shall be a taper of the driveway on the private property that narrows said driveway to the width at the right-of-way. Said taper shall be in a line starting at a point at least five feet from the edge of the right-of-way. Such tapers may be on one or both sides of the driveway.

In addition, driveways may provide access to a parking space located in a side yard and immediately adjacent to the garage, provided that such parking space may be no wider than 12 feet and may not be within three feet of an interior side lot line (twenty-five feet from a street side lot line). The driveway may be widened beyond the edge of the garage only to the extent necessary to provide access to such parking space.

Driveway width at the edge of the public right-of-way and the width of driveway approaches and curb cuts within the public right-of-way are regulated by Section 4-1-11 of this Code, "Curb Cuts and Driveway Approaches."

[5] Garages in embankments. Where the mean natural grade of a front or street side yard is more

than eight feet above the curb level, a private garage may be erected within said yard, provided as follows:

- [a] That such private garage shall be located not less than five feet from the street lot line;
- [b] That the floor level of such private garage shall be not more than one foot above the curb level; and
- [c] That at least one-half the height of such private garage shall be below the mean grade of the yard.

[6] Produce gardening is permissible in front yards by meeting the following criteria:

- [a] Produce gardens must be planted in raised beds and/or containers
- [b] 4-foot setback is required from the front property line
- [c] 3-foot maximum plant height is allowed
- [d] Total garden area is limited to 100 square feet of soil surface
- [e] Raised bed height allowed shall be a minimum of 6-inches and a maximum of 24-inches.

and to renumber subsequent sections as appropriate.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 4th day of November, 2024.

Scott Stechmesser
President, City Council

Gregory E. Buckley
City Manager

Attest:

Amanda Baryenbruch
City Clerk

Approved as to form and legality:

Sean Griffin
City Attorney