



CITY COUNCIL MEETING

Monday, May 16, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE LEAD BY AVA LEE MARTINELLI

(City will be inviting a local elementary or pre-school student to lead the Pledge of Allegiance once monthly). To nominate a student to lead the Pledge of Allegiance at the second Council meeting of the month contact Lisa Kuehn in the City Manager's office at 920-793-5532 or lkuehn@two-rivers.org

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. New Hire Tim Elchlepp, Water Department
2. New Hire Dalton Schmidt, Water Department from Public Works Department
3. New Hire Ed Gilmer, Public Works Department from Part-Time to Full-Time

B. Status Update/Reports

1. Staffing Updates
2. Upcoming Visit by Sister City Group from Domazlice, Czech Republic, May 28 to June 4
3. Memorial Day Activities
4. Harmonizer Barbershop Society's Premier Magazine Features Schmitt Brothers Stage in West Central Park
5. Lot Sales at Sandy Bay Subdivision
6. Closing on Sale of 2023 Washington Street
7. Third party Complaint Filed in Manitowoc County Circuit Court by City of Manitowoc and City of Manitowoc Room Tax Commission, Seeking to Include City of Two Rivers and Two

Rivers Room Tax Commission as Third Party Defendants in Lawsuit Against City of Manitowoc and Manitowoc Room Tax Commission Brought by the Manitowoc Area Visitor and Convention Bureau

8. Upcoming Events:

- a. Wisconsin Heat Bash at the Beach Girls Fastpitch Softball, May 20-22, 8:00 AM-5:00 PM, Vietnam Veterans Memorial Park
 - b. Secure Shred & Electronics Drive, Saturday, May 21, 9:00 AM-1:00 PM, Senior Center Parking Lot, Courtesy of Fox communities Credit Union and the Two Rivers Optimists
 - c. Open House Hamilton Wood Type & Printing Museum, Saturday, May 21, 11:00 AM-4:00 PM, 1816 10th Street
 - d. Wisconsin Carp Championship and Carp Fest June 4-5
9. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Meeting - May 2, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Plan Commission, May 9, 2022

Recommended Action:

Motion to receive and file

C. Department Reports, April 2022

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Police
8. Public Works
9. Safety
10. Water

Recommended Action:

Motion to receive and file

D. Finance Reports, March 2022

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

E. Applications and Petitions

1. Application for Temporary Class "B" License for Rogers Street Fishing Village for Carp Fest, 2100 Block of Jackson Street, Northwest Corner Under Tent, for the period of June 4-5, 2022.

Recommended Action:

Motion to approve the application and authorize issuance of the license

- F.** Summary of Verified Bills for the Month of March \$2,503,585.60

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A.** Invitation from the Robert E. Burns Post 165 of the American Legion for Councilmembers to participate in the Memorial Day Parade, Monday, May 30, 2022, 9:00 AM. Pre-Parade Assembly at 8:30 AM in Central Park
- B.** Designation of Official Newspaper Declaration and Bid as Required by State Statute
Recommended Action:
Motion to approve the bid of the Herald-Times Reporter and Declare the Herald-Times Reporter the Official Newspaper for the City of Two Rivers
- C.** Resolution Declaring May 16-22, 2022 as Emergency Medical Services Week
Recommended Action:
Motion to read and adopt the resolution
- D.** Recent Resignations from Citizen Boards and Commissions; Sue Crowley, Environmental Advisory Board Effective March 19, 2022, Gerald Juckem, Committee on Aging Effective April, 2022 and Bob Fox, Business Improvement District Board Effective April, 2022
Recommended Action:
Motion to accept the resignations, with appreciation for their service
- E.** City Manager's Appointments and Re-Appointment to Boards, Committees and Commissions
Recommended Action:
Motion to approve the appointments as recommended by the City Manager
- F.** Resolution Expressing Appreciation for Members of Committees, Commissions and Boards Who Retired as of April 2022 or Have Ended Their Service During the Past Year
Recommended Action:
Motion to waive reading and adopt the resolution
- G.** Resolution Approving Wisconsin Economic Development Corporation (WEDC) Grant Application for Idle Sites Program. Grant--Assistance for West River Lofts Project
Recommended Action:
Motion to waive reading and adopt the resolution
- H.** Application for Special Event Beer Garden Permit for the period of June 4, 2022 for Whisky D's, 1215 26th Street and Noise Ordinance Waiver Request Until 11:00 PM--Waiving the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration
Recommended Action:
Motion to approve the request as submitted
- I.** Authorization for Sale of 1992 Pierce Ladder Truck
Recommended Action:
Motion to approve the sale of the 1992 Pierce Aerial to the Quincy, Massachusetts Fire Department for the asking price of \$35,000, such sale to occur following delivery of the City's new aerial platform truck

J. RECOMMENDATIONS FROM UTILITIES COMMITTEE MEETING OF MAY 10, 2022

Electric Utility Digger Truck Replacement

Recommended Action:

Motion to purchase the 2023 Model International for \$318,178.00 from Utility Sales and Service Inc. (USSI) of Appleton as recommended by the Utility Committee

K. Award of Bid for Installation of Replacement Screw Press and Related Work for Sludge Dewatering at Wastewater Treatment Plant

Recommended Action:

Motion to award the contract to Sabel Mechanical in Its Low Bid Amount of \$1,090,800

L. Ordinance Amending Sewer Rates, To Increase the Monthly Fixed Charge by \$2.00 and Monthly Unit Charge by \$1.20, Effective July 1, 2022

Recommended Action:

Motion to waive reading and adopt the ordinance

12. FOR INFORMATION ONLY

A. City Council Work Session Meeting, Monday, May 23, 2022, 6:00 PM

B. City Council Regular Meeting, Monday, June 6, 2022, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved:

--Consider request for satisfaction of judgement from Daniel Wergin, Carol Wergin, Joseph Roberts, Jr and paragon Partners, LLC--Deficiency Judgement granted to the City in the Paragon Partners property foreclosure action

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



NOTEWORTHY

The latest in the world of barbershop

● ASK A STAFF MEMBER

TOOLS TO DO MORE ON MEMBER CENTER

HOW AND WHEN CAN I RENEW MY MEMBERSHIP BY MYSELF? AND WHAT IF I REQUIRE A PHONE CALL?



You can renew your own membership 60 days before the renewal date and 30 days after. Thirty days after your membership lapses, you lose access to the Member Center (members.barbershop.org) and will need to be reinstated. Chapter leaders and the staff Community Care Team) can help you!

Fortunately, the Member Center search tool now displays helpful knowledge articles and How-To-Tutorials as well as information on all BHS members. You can now choose what contact information is displayed publicly. Search “Contact” to see the new search tool in action via a helpful tutorial.

The best and fastest way to contact our small but knowledgeable Community Care Team (Luke, Carmel, Sean, and myself) is via email. We are gradually getting back to answering live calls. If you know a phone call is needed, schedule a call with us at calendly.com/bhs-ccc.

– Kelli Vitt, CustomerService@barbershop.org

● AS SEEN ON TV



“QUARTET” EXPANDS THE BARBERSHOP CATALOG

In February, after Neil Young and Joni Mitchell left streaming platform Spotify in protest over a prominent podcaster, *The Late Show*'s Stephen Colbert joked that a barbershop quartet might now be the only way to stream the famous songwriters' music. Cue **The Chordon Blues**, a one-off quartet featuring members of the **Westchester, NY** and **Five Towns, NY** chapters as they reimagined some of the singers' most famous works.

There is long tradition of TV satire that juxtaposes wholesome olde-tyme barbershop style with contemporary music. Forerunners include Jimmy Fallon's **Ragtime Gals**, *The Simpsons*' **B-Sharps**, and *Mad TV*'s **Gangsta Shop Quartet**, among many others. (L-R) Steve Delehanty (T), Steve Marrin (L), Keith Harris (Br), Alan Fennell (Bs). Link to the performances at barbershop.org/harmonizer.



AN 8,600-MILE SINGING VALENTINE

Florida State graduate music student Timothy Yu, a tenor with Tallahassee's **Capital Chordsmen**, was all about boosting the chapter's Singing Valentines program this February. There was one Valentine he wanted to deliver most, but his only concern: She wasn't in Tallahassee—she was in Hong Kong! Chapter quartet **4 Oysters in Search of a Pearl** invited Tim to sing with them on a very long-distance delivery.

During the chapter's regular 8:30 p.m. break (9:30 the next day in Hong Kong), Timothy called his sweetheart, who had no idea that this phone call included three special guests. The quartet then sang, “Heart of my Heart,” “Let Me Call You Sweetheart,” and a short Valentine's tag to end our set. The three non-Cantonese speakers had no idea what she said in response ... only that she smiled a lot and said she liked Tim's outfit! An 8,586 mile Valentine delivery—can any other BHS group top that?

COMING SOON: SCHMITT BROS STAGE

A new stage to be built as part of the Central Park West 365 project in Two Rivers, WI will be named in honor of four hometown heroes: the widely beloved 1951 champion **Schmitt Brothers**, who performed on all of America's major stages over 35 years.

The extended family of the Schmitt Brothers, including former Green Bay Mayor Jim Schmitt, are donating \$100,000 to name the stage in honor of the Schmitt Brothers. The \$1.6 million overall development has a planned dedication for summer 2023.





CITY COUNCIL MEETING

Monday, May 02, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Jeff Dawson, Library Director; Steve Denzien, Fire Chief; Heather Ihlenfeldt, Senior Center Supervisor; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Rick Powell, IS Supervisor; Jared Rohrer, Parks Maintenance Supervisor; Andrew Sukowaty, Water Utility Director; Elizabeth Runge, Community Development Director/City Planner; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

None.

6. INPUT FROM THE PUBLIC

Travis VanLanen - 2906 Forest Avenue - Requested further discussion at a future Council meeting on the City's ordinance for small cell wireless facilities in the City.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Dahlke reported that based on feedback received he would like to have the Council discuss the possibility of using ATVs/UTVs in the City and front yard gardens again. Councilmember Shimulunas suggested that community garden plots are available for rent.

Councilmember Dahlke also received a report from a citizen on 12th Street that has had work done on their street without being notified first.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported that the Main Street organization will be undergoing transition as Roger Russove, Executive Director, has announced his retirement effective June 30, 2022. The

Board is working on updating the job description for the Executive Director position prior to the recruitment and hiring process.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Heather Ihlenfeldt, New Senior Center Supervisor

Mr. Buckley introduced Heather Ihlenfeldt as the new Senior Center Supervisor. Heather was previously employed by Manitowoc Health and Rehabilitation Center as Activity Director and External Marketing Director. She was welcomed by the City Council.

2. Peter Crabbe, Update from Wood Type Museum, Including Open House May 21, 2022

Peter Crabbe, Executive Administrative Director of the Hamilton Wood Type and Printing Museum, announced that the Hamilton Wood Type and Printing Museum is having its first open house post-COVID. The event scheduled for May 21, 2022 will feature food trucks, the Two Rivers City Band, prizes, and a variety of exhibits and activities within the museum.

B. Status Update/Reports

1. 17th Street Project Update

Mr. Buckley reported that WPS is currently installing new gas mains and services on 17th Street. The contractor is beginning the work in June with a pre-construction conference being held within the next two weeks.

2. Upcoming Visit from Sister City Delegation, Domazlice, May 28- June 4, 2022

Mr. Buckley reported on plans for a visit from ten student musicians and eight adults from Two Rivers' Sister City, Domazlice, Czech Republic. The Two Rivers Public School District and the City are busy planning a week of events. The Domazlice students will join our high school band and vocalists in our Memorial Day parade and ceremonies. Czech Music in Central Park will take place on Wednesday, June 1.

3. Staffing Updates

a. New Parks and Recreation Director

Mr. Buckley reported the appointment of Mike Mathis as Parks & Recreation Director. Mike currently serves as Director of Michigan State University's Tollgate Farm facility in the Detroit area, and previously worked with the Toledo, Ohio Metro Parks System. He will start work with the City of Two Rivers on June 27.

b. Other

Mr. Buckley reported that Heather Ihlenfeldt has been appointed to the position of Senior Center Supervisor. Recruitments are ongoing for a Senior Center Volunteer & Nutrition Coordinator and Public Works Janitor. Interviews are being conducted for a Public Works Maintenance Worker next week.

4. Upcoming Agenda Item: Award of Contract for Wastewater Plant Sludge Press and Related Financing

Mr. Buckley reported that the City currently dewatered sludge with a 28-year old belt press which has seen its better days and is fast approaching its last. After running pilot tests and accepting bids, the City determined that the most cost-effective means of dewatering sludge (to lower disposal costs) was by means of a screw press. When the existing belt press fails, the City would need to resort to hauling liquid sludge, probably to the Green Bay Metropolitan Sewerage District. The City has arranged for Clean Water Fund financing, including principal forgiveness. What remains is to award the contract and then determine the type of loan guarantee (general obligation or revenue). The first will impact general obligation borrowing capacity, and the latter will require that sewer utility

revenues be increased. This matter will be addressed at the next Public Utilities meeting prior to being discussed at the May 16 Council meeting.

5. City Tourism Development and Promotion Activities
Mr. Buckley reported that May 1-7, 2022 is Tourism Week and he shared a video created by the City's Tourism Department highlighting the importance of tourism to our City.
6. Status of Equipment Problems Related to Broadcasting Meetings on Spectrum Cable
Mr. Buckley reported on the ongoing issues with the City's equipment that is preventing broadcasting the City Council meetings to Spectrum Channel 993. Staff has been unsuccessful in locating an older replacement fiber transmitter to be used until the transmitter can be updated and is currently working with Spectrum to get an estimate for the transmitter update. If and when the City decides to move forward with the update, it will likely be months before it is ready with a cost likely exceeding \$10,000. Online streaming via YouTube is not affected by this issue and remains the current option for viewing meetings without attending in person.
7. Upcoming Events:
Mr. Buckley reported on the following upcoming events:
 - a. Heart-a-Rama, May 5-7, 2022, Community House - back for it's 50th Anniversary Show which was deferred for two years due to COVID.
 - b. Cinco de Mayo Dinner To Go, Thursday, May 5, 2022, 3:00-5:00 PM, Senior Center
 - c. Main Street Spring Wine and Beer Walk, Friday, May 13, 2022, 5:00-8:30 PM, Downtown Two Rivers
 - d. Two Rivers Farmers & Craft Market, Starting Thursday, May 19, 4:00-8:00 PM and Saturdays 8:00 AM - 1:00 PM
8. Other
Mr. Buckley reported on a job well done by the Lester Public Library staff in their assistance in helping an area resident get their lost luggage back.

Mr. Buckley also reported on two new homes under construction at the City-developed Sandy Bay Highlands conservation subdivision. One of the homes is a spec home by a local developer, which will soon be on the market.

C. Legislative/Intergovernmental Update

1. Potential South Beach Restoration Project--Future Funding Application
Mr. Buckley reported on a future funding application for a potential south beach restoration project. The project was first proposed in the 2013 Harbor Master Plan. The City is evaluating funding options in consultation with a group from the Great Lakes and St. Lawrence Cities Initiative and the Fund for Lake Michigan.
2. Update on Next Round of Applications to WisDOT for Street Improvements (Federal Bipartisan Infrastructure Bill Funding)
Mr. Buckley reported that the City will be submitting for the next round of applications to the WisDOT, due in early June, for street improvements under the Federal bipartisan infrastructure bill funding. The Town of Two Rivers recently confirmed that, if the City is awarded grant funds from the State FY 2022 funding application recently submitted to WisDOT by the City, the Town will pay its pro rata share of the local match for Neshotah Road repaving.

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Special Meeting - April 14, 2022
2. City Council Meeting - April 18, 2022
3. City Council Re-Organization Meeting - April 19, 2022
4. City Council Work Session Meeting - April 25, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Joint Review Board, April 19, 2022
2. Police and Fire Commission, April 27, 2022

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. Application for Temporary Class "B" License from Two Rivers Fish Derby Inc. (Foundation of Kiwanis Club of Two Rivers) for the Two Rivers Fish Derby, July 15-17, 2022 at Corner of 22nd Street and Polk Street, Two Rivers
2. Application for Temporary "Class B" License from Two Rivers Historical Society for Open House, May 26, 2022 at 1622 Jefferson Street, Two Rivers
3. Main Street Spring Wine and Beer Walk, Friday, May 13, 2022, 5:00-8:30 PM, Downtown Two Rivers

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by Shimulunas, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

A. Announcement of Council President's Appointments to the Standing Committees of City Council

Recommended Action:

Information only; no action required

Council President Wachowski announced his appointments to the standing committees of City Council. Committee makeup will be as follows:

- **Personnel & Finance Committee:** Jeff Dahlke (Chairperson), Bonnie Shimulunas, Adam Wachowski
- **Public Works Committee:** Tracey Koach (Chairperson), Bill LeClair, Scott Stechmesser
- **Public Utilities Committee:** Darla LeClair (Chairperson), Tim Petri, Jason Ring

B. Nomination and Election of Council Representatives to Citizen Boards, Committees and Commissions

Councilmembers discussed vacancies and reappointments for City Council representatives on Boards, Committees, and Commissions for 2022-2023. Council representation on those Boards, Committees, and Commissions for 2022-2023 will be as follows:

- **Advisory Recreation Board:** Jeff Dahlke and Adam Wachowski
- **Board of Review:** Bill LeClair, Bonnie Shimulunas, and Scott Stechmesser
- **Business and Industrial Development Committee/Community Development Authority:** Tracey Koach and Jason Ring
- **Central Park West 365 Design Committee:** Scott Stechmesser
- **Commission for Equal Opportunities in Housing:** Tim Petri and Bonnie Shimulunas
- **Committee on Aging:** Bill LeClair
- **Community Development Block Grant Housing Committee:** Bill LeClair and Bonnie Shimulunas
- **Environmental Advisory Board:** Darla LeClair
- **Library Board:** Tracey Koach
- **Plan Commission:** Adam Wachowski
- **Main Street Representative:** Darla LeClair

The Council chose not to appoint any councilmembers to the Branding and Marketing Committee and add an item to the May Work Session meeting to discuss dissolving the Committee.

C. Appointments to City Room Tax Commission

State Statute requires that the local room tax commission serving a single municipality consist of 4 to 6 members, at least one of whom shall be a representative of Wisconsin's hotel and motel industry. The Two Rivers ordinance sets membership at five members, to include the City Council President or his designee, the City Manager, two members who shall be Council members or members of the public, and a representative of the local hotel and motel industry. Council President Wachowski chose to appoint former Councilmember Curt Andrews to serve in his place. City Manager Buckley recommended appointment of Councilmember Bill LeClair; Peter Crabbe, Executive Administrative Director of the Hamilton Wood Type and Printing Museum; and Rick Carey, Two Rivers Hotel Group, LLC (developers and owners of Cobblestone Hotel Two Rivers).

Motion to approve the three appointments to the Room Tax Commission as recommended by the City Manager for one year appointments.

Motion carried with a roll call vote.

Motion made by Koach, Seconded by D. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Shimulunas, Stechmesser, Wachowski

Voting Abstaining: Ring

D. Noise Ordinance Waiver for Beach Bash, Friday, June 24 and Saturday, June 25, Until 11:30 PM--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration
Recommended Action:

Motion to approve the request as submitted

Motion carried with a roll call vote.

Motion made by Koach, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser

Voting Abstaining: Wachowski

E. Proclamation of Arbor Day April 29, 2022

Recommended Action:

Motion to waive reading and adopt the proclamation

Motion carried with a roll call vote.

Motion made by D. LeClair, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

F. Proclamation Naming the Week of May 15-21, 2022 as Police Week and May 15, 2022 as Peace Officer's Memorial Day

Recommended Action:

Motion to read and adopt the proclamation

The proclamation was read by Police Chief Kohlmeier.

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

G. Proclamation of National Drinking Water Week May 1-7, 2022

Recommended Action:

Motion to read and adopt the proclamation

The proclamation was read by Water Utility Director Andrew Sukowaty.

Motion carried with a roll call vote.

Motion made by B. LeClair, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

H. Resolution Naming May 14, 2022 as International Migratory Bird Day

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by D. LeClair, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

I. Resolution Regarding Streaming and Television of City Council Meetings

Recommended Action:

Motion to waive reading and adopt the resolution

Motion made by Dahlke, Seconded by Petri.

Mr. Buckley recapped the resolution that was developed based on Council discussion April 25th Work Session meeting. Council had additional discussion about whether to stream and broadcast the entirety of Council work sessions or focus only on action items.

Motion to approve the resolution, with an amendment to provide for streaming and broadcasting the entirety of special City Council and work session meetings up until closed session, so long as no other action items are listed following the closed session; further, to add text to the end of the recording of any meeting that ends with a closed session, describing any action that was taken by the Council upon reconvening in open session following the closed session.

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Stechmesser, Wachowski

Voting Nay: Shimulunas

J. Amendment to Sex Offender Ordinance, Pertaining to Residency Restrictions

Recommended Action:

Motion to waive reading and adopt the ordinance, as recommended by the Police Chief

Chief Kohlmeier presented amendments to the sex offender ordinance pertaining to residency restrictions.

Motion carried with a roll call vote.

Motion made by Shimulunas, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

K. Official Newspaper Declaration and Bid

Recommended Action:

Motion to accept bid as submitted and declare the Herald Times Reporter as the official newspaper of the City of Two Rivers

Motion made by Shimulunas, Seconded by B. LeClair.

Mr. Buckley and City Attorney Bruce discussed the requirements municipalities have for publication of meeting minutes, ordinances, public hearing notices, license applications, and more.

Motion to table until staff can obtain a price quote and circulation data from the Valders Journal as a possible alternative to the Herald Times Reporter.

Motion carried upon a voice vote.

Motion made by Shimulunas, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

L. City Manager's Designation of Acting City Manager--City Manager has Designated Police Chief Brian Kohlmeier to Serve as Acting City Manager in his Absence for the Coming Year

Recommended Action:

None; information only

M. Consideration of Two Facade Improvement Program Grant Applications Submitted and Recommended for Approval by the Main Street Design Committee

Community Development Director Elizabeth Runge reviewed the two facade improvement grant applications that are recommended for approval by the Main Street Design Committee.

The first application was submitted by Emilee Rysticken of The High Lift LLC requesting a maximum grant award of \$10,000 to assist with her \$29,328 project to paint, install signage, flashing, new garage doors, new doors, and a patio at The High Lift Coffee Shop.

The second application was submitted by Christopher Derrington of Renee's Specialties, LLC requesting assistance with a \$3,700 project to pressure wash and repair siding, paint exterior doors, and stain siding and window trim. This application is eligible for 50% of the project cost, or \$1,850.

Recommended Action:

Motion to approve a Facade Improvement Grant to the High Lift, LLC in the amount of \$10,000 and to Renee's Specialties, LLC in the amount of \$1,850

Motion carried with a roll call vote.

Motion made by Ring, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

12. FOR INFORMATION ONLY

A. City Council Regular Meeting, Monday, May 16, 2022

B. City Council Work Session, Monday, May 23, 2022

13. CLOSED SESSION

Motion to enter into Closed Session at 8:17 PM, per Wisc. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Discuss matters pertaining to legal judgement obtained by the City, related to the Paragon property foreclosure.

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion to reconvene in open session at 8:50 PM to consider possible actions in follow-up to closed session discussions.

Motion carried upon a voice vote.

Motion made by D. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Motion to satisfy the judgement on the Paragon property foreclosure related to Dan Wer
\$3,000.

Section 10, ItemA.

Motion carried upon a roll call vote.

Motion made by D. LeClair, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser,
Wachowski

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 8:52
PM.

Motion made by Dahlke, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser,
Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk



PLAN COMMISSION MEETING

Monday, May 09, 2022 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:30 PM.

2. ROLL CALL

Present: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Jim McDonald and Eric Pangburn.

Excused: Adam Wachowski.

Also Present: Curt Andrews, Councilmembers Tracey Koach and Bonnie Shimulunas, City Planner Elizabeth Runge and Recording Secretary Vicky Berg.

3. ACTION ITEMS

A. Review Landscaping Plan for 1718 West Park Street, submitted by Cool City Brewery

Motion to approve.

Result: Motion carried unanimously by roll call vote.

Motion by Pangburn, seconded by McDonald.

Voting Yea: Buckley, Inman, Koach, Lee, McDonald, Pangburn.

B. Review Draft 4 of the Short-Term Rental Ordinance

The draft ordinance was reviewed and discussed. The following revisions were recommended:

- Include proof of insurance shall be provided with the application.
- Include acceptance of service in list of authorized duties for the property manager in Section 6-13-3.
- Include a date to submit renewal applications.
- Revise language in Section 6-13-5 as it relates to terms of stay in Ordinance 9-9-3.

Result: Motion carried unanimously by roll call vote.

Motion by Pangburn, seconded by Lee.

Voting Yea: Buckley, Inman, Koach, Lee, McDonald, Pangburn.

4. FOR DISCUSSION

A. Front Yard Gardens

The Commission duly noted they have no interest in discussing further or recommending any change to the existing ordinances regarding front yard gardens.

B. Continue discussion of the Comprehensive Master Plan update

Portions of the Implementation Element were discussed. Topics included housing and neighborhoods; environmental, historical and cultural; economic development; and transportation.

5. ADJOURNMENT

Motion to adjourn at 7:40 PM.

Result: Motion carried unanimously by voice vote.

Motion by Inman, seconded by McDonald.

Voting Yea: Buckley, Inman, Koach, Lee, McDonald, Pangburn.

Vicky Berg, Recording Secretary



MEMO

DATE: May 11, 2022
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

ELECTIONS:

The Partisan Primary will take place on August 9, 2022. Absentee ballots will be mailed to voters with valid requests on file with the City Clerk no later than June 23, 2022. In person absentee voting will take place at City Hall from July 26 – August 5, 2022.

The General Election will take place on November 8, 2022.

HUMAN RESOURCES UPDATES:

- New Hires:
 - o Public Works Maintenance Worker: Ed Gilmer, moving from Part-Time to Full-Time
 - o Parks & Recreation Director: Mike Mathis starting June 27, 2022
- Ongoing Recruitments:
 - o Senior Center Volunteer & Nutrition Coordinator – Full-Time

ANNUAL LICENSE RENEWALS:

Paperwork for annual renewals of beer, liquor, cigarette, operator licenses, etc. are in the mail for the 7/1/22 to 6/30/23 license period. Applications are due back to the Clerk's office no later than May 20, 2022 and will be presented to City Council for approval in June.

OPERATOR'S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 4/18/2022 Council meeting:

Name	Address	Duration
Jane M Engeldinger	1921 32 nd St, Two Rivers	2 years
William P Glandt	3118 Mishicot Rd, Two Rivers	2 years
Ann Gretz	1215 School St, Two Rivers	2 years
Lee A Hansen	1813 Washington St, Two Rivers	Temporary
Stephanie M Kobes	823 Morning Star Lane, Denmark	2 years
JoAnne L Kouba	2803 36 th St, Two Rivers	Temporary
Keith L Laurent	3812 Mirro Dr, Manitowoc	2 years



**TWO
RIVERS**
WISCONSIN

CITY CLERK

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Section 10, Item C.



Quinn A Machut	1512 21 st St, Two Rivers	2 years
Amy J MacMillin	2830 34 th St, Two Rivers	Temporary
Douglas R MacMillin	2830 34 th St, Two Rivers	Temporary
Gerald W Paczkowski Jr	7059 Tannery Rd, Two Rivers	Temporary
Linda L Paider	16706 Rainbow Rd, Mishicot	Temporary
Emilee C Rysticken	1405 Terrace Ct, Two Rivers	Temporary
Steven J Sisel	3204 Jackson St, Two Rivers	2 years
Cynthia Sommers	3046 Memorial Dr, Two Rivers	2 years
Alexis J Theriault	1904 31 st St, Two Rivers	Temporary
Elizabeth A Wall	549 4 th St, Fond du Lac	Temporary



www.two-rivers.org



920.793.5526



920.793.5512

From: Elizabeth Runge, Community Development
Director

Date: May 16, 2022

Re: Staff Report



Key Activities:

- Met with real estate representatives regarding available downtown spaces to discuss options for development and use.
- Worked across departments to facilitate a Carbon Reduction Grant application to the Wisconsin Department of Transportation.
- Coordinating projects related to redevelopment with the Wisconsin DNR and Wisconsin Economic Development Corporation.
- Working on ordinance updates, currently focusing on a new short-term rental ordinance for City Council consideration.
- Beginning a new Idle Site Grant Application in support of a new housing development.
- Staff is continuing work on the comprehensive plan.

Two Rivers Electric Department
Monthly Report For
May 2022

Section 10, Item C.

Electric Consumption in KWH:

This Month: April Data

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
6,111,976	6,382,985	6,297,794	6,074,565	6,263,418	6,550,259	7.17%	4.58%

Year-to-Date:

2017	2018	2019	2020	2021	2022	%Change from 2017-2022	%Change from 2021-2022
26,826,844	27,348,735	27,338,364	26,814,148	27,604,452	28,475,836	6.15%	3.16%

Cost of Electricity Purchased in Dollars:

This Month:

2017	2018	2019	2020	2021	2022		
\$ 462,532.55	\$ 441,906.30	\$ 460,825.00	\$ 415,462.67	\$ 434,306.01	\$ 478,228.14		
						%Change from 2017-2022	%Change from 2021-2022
\$0.0757	\$0.0692	\$0.0732	\$0.0684	\$0.0693	\$0.0730	-3.52%	5.29%

Two Rivers Electric Department

May 2022 Monthly Report

Section 10, Item C.

Large Work Orders Worked on during the current month:

Location	Description of work performed
Citywide	Non Payment Disconnections
Southside	Pole and wire replacements
Northend	Pole and wire replacements
Eastside	Urd service installations
Others	Routine meter replacements

Callout Dates	Issue	Outage	Notes
4/10/2022	No Power 2915 36th	1 Hr	Wildlife
4/14/2022	Sparking wires 1206 25th	NA	Broken cutout
4/14/2022	Low hanging wire 2109 E. River	NA	Phone drop
4/16/2022	Low hanging wire 1514 20th	NA	Phone drop
4/20/2021	Reconnect for non-pay 2818 7th	NA	
4/20/2022	Reconnect for non-pay 2818 7th	NA	
4/24/2022	Broken cutout 1708 29th St.	1 Hr	Replaced cutout
4/24/2022	No Power 3207 Adams St.	1 Hr	Refused cutout
4/26/2022	Reconnect for non-pay 2222 Neshotah	NA	
4/30/2022	Low hanging wire 2702 13th	NA	Cable TV drop

Number of Services Upgraded or Changed:	6
Number of Electric Meters Installed:	33
Total Number of Electric Meters Tested:	38
Service Disconnects & Reconnects Normal Hrs:	28

Fire Department Monthly Report

April 2022

Section 10, Item C.

			Monthly			Year to Date 2022			Year to Year 2021		
Total Incident Responses				161			662		635		
EMS Response Total EMS Incidents				147			621		582		
	Total Patients			121			429		389		
	On Scene			26			171		168		
	Interfacility Transports			41			156		188		
	Intercepts			5			12		9		
	Other			0			0		0		
EMS Revenue	Date of Service Report		Monthly			Year to Date 2022			Year to Year 2021		
EMS Operations Billing Information	SDC and TRIP Revenue		\$10,316.46			\$31,925.20			\$24,846.79		
	Charges		\$171,557.95			\$749,525.07			\$524,859.25		
	Payments		\$61,474.26			\$270,140.50			\$237,411.91		
	Adjustments		\$106,154.85			\$417,078.94			\$242,457.98		
	Change + or - in Accounts Receivable		\$3,928.84			\$62,305.63			\$44,989.35		
Monthly Collection Percentage			35.83%			36.04%			45.23%		
Fire Incidents	Total Fire Incidents			14		43			53		
	Structural			2		5			2		
	Fire Other			1		4			3		
	Unauthorized					1			2		
	Hazardous Condition			5		14			9		
	False / Cancelled			3		11			15		
	Service Calls			3		7			10		
Overlapping calls						88			94		
Occup/ Inspect	Total Inspections			31			163		124		
	General			31			163		49		
	Special/Other/Consults						0		19		
			Violations	8			64		33		
			Corrections	1			42		7		
Training	Total Hours			438			1591		1948		
	Fire Training			258			971		1238		
	EMS Training			120			440		500		
	Community Based Outreach			60			180		210		
See attached training summary											
Public Education			Monthly			Year to Date 2022			Year to Year 2021		
Totals / Events	Staff Hours	Participants	13	11	22	13	47	41	23	23	61
CPR Classes	Staff Hours	Participants	7	5	13	15	11	41	23	23	61
Station Tours	Staff Hours	Participants	0	0	0	0	0	0	0	0	0
Presentations	Staff Hours	Participants	0	25	0	0	25	0	0	0	0
Maintenance			Monthly			Year to Date 2022			Year to Year 2021		
Total Hours			223.6			1047.75			860.4		
Building Care, Cleaning, Maintenance			93.3			324.9			309.8		
Grounds Care			0			38.75			27.5		
Vehicle Checks			115.25			615.25			472.5		
Vehicle Cleaning			9			22.25			23.5		
Vehicle Maintenance			6.05			46.6			27.1		
Current Events											
Preparations for summer activities and special events											
Tavern Inspections											
Yearly fitness tests											
Training for part time recruits											
Emergency Vehicle Operations Course (EVOC) training											

Monthly EMS Training Report April 2022

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

I also encourage all council members to contact me to do a ride-a-long at the TRFD

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events in April 2022

- EMS Protocols, Policies, and Education Continues (CDC, DHS, National/Local and Best Practice)
- METS Tests (all TRFD paramedics)
- EMS training with Kellnersville First Responders
- FT/POC professional development and training (Refresher/Skills)
- All TRFD Paramedics continue with the 2021-2022 Paramedic/CCP Training Refresher
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education

EMS: 120 hrs (3-4h/day average)

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

Training hours above are conservative.

- *POC EMS/Paramedic Training*
- **Paramedic/Critical Care Paramedic Refresher (In-Person)**
- **Protocol (COVID Update)**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA (Painter/Nelson)**

- **Pod/Web Casts (EMS1/EMS World/Various Others)**
- **Company level EMS training**
- **Paramedic QI/QA (all reports) Shift Officers/Medical Director**
- **IFT QI/QA**
- **TEMS training (Kautzer, Burke, Schroeder)**
- **Shift Officers IFT/Staff Update Meetings**
- **EMS Related Meetings/Training/Updates**

Community Based Paramedic Outreach: 60 hours (2h/day average)

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

- **Community Outreach visits/calls/visits**
- **Collaboration with Community Partners**
- **Unnecessary 911 call mitigation**
- **Public health meetings**
- **Health Department Meeting updates**
- **Operational collaboration with various agencies**
- **Phone calls/visits to citizen's at risk**
- **Collaboration with Public Health, Hospice and other area agencies**
- **Community Education**

Meals on Wheels

Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted



David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

"Let no public safety service member's ghost ever come back and say their training failed them."

Web Page: <http://www.two-rivers.org/fire/fire-department.php>

Monthly Fire Operations Report for April 2022

News

Training

- The theme for April was firefighter fitness. All staff had their fitness evaluation which included their physical, METS test, and SCBA mask fit test. This is an annual requirement that the NFPA sets as a standard for all fire departments complete.
- Our apparatus training topics were EVOC (Emergency Vehicle Operator Course) and road driver training.
- PPE drill topic was SCBA mask up drill.



Inspections

- In April we also completed our annual tavern inspections. This inspection is completed with the Police, and Inspections departments and is required for the businesses to renew their liquor license.

Fire Operations

Fire Operations training: **258** hours

Fire Inspections: **31** Inspections, **8** Violations, **1** Correction, **30** hours

Public Education: **5** CPR skills evaluations, **1** ACLS skills evaluations, **1** CPR classes, **13** students, **7** hours Pub-Ed admin work

These number reflect total training hours per member, not hours per training segment. For example: If there is a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY APRIL 2022

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	24	57	2,713	8,869	496,586	1,624,102
Building (commercial)	4	13	2,810	6,710	279,582	768,360
Electrical	18	72	1,395	5,785	48,490	200,576
Heating	42	80	2,450	5,048	184,972	445,732
Home Occupation		-		-		-
Moving		-		-		-
Plumbing	13	48	1,635	5,745	69,861	240,050
Sign	2	4	100	250	12,879	32,959
Tank		-		-		-
Wrecking/Salvage	2	4	100	320	-	5,000
Totals	105	278	11,203	32,727	1,092,370	3,316,779

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2022	2021	2022	2021	2022	2021
Building	70	72	15,579	9,609	2,392,462	1,531,016
Electrical	72	53	5,785	3,175	200,576	81,761
Heating	80	50	5,048	3,466	445,732	302,918
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	48	46	5,745	4,400	240,050	158,205
Sign	4	7	250	350	32,959	1,695
Tank	-	1	-	50	-	-
Wrecking/Salvage	4	5	320	519	5,000	53,500
Totals	278	234	32,727	21,569	3,316,779	2,129,095

Other Activities

Prepared agenda packet and minutes for Plan Commission meeting

Prepared notices, ordinances & related documents for public hearings

Received and responded to requests for information from the general public and staff

Completed annual tavern inspections with Fire Department

**Lester Public Library
Director's Report
April 2022**

News

- A water leak was identified April 15 by the copier near the help desk. In operation, the new humidifier expels water into a floor drain. The drain pipes had blockage, when Maritime Plumbing ran a snake to free the blockage the snake broke off in the pipes. Maritime Plumbing cut out a piece of the drain pipe and retrieved the snake while removing the blockage. The leak has been repaired.
- Lisa Krall, Custodian, is seeking quotes for front door repair/replacement. After 25 years of building shifting and wear and tear, the front doors are becoming drafty during winter months and difficult to secure upon closing. Three quotes are in the packet.
- The Spring Lester Public Library Foundation Book Sale was a success with a grand total of \$968.00. After sales tax, the library and the Library Foundation split came to \$459.80 each.
- The roof repair project is slated to begin the second week of May.
- Data from the Above Average Reading Challenge - 56 people earned their Above Average Reader bag (to earn the bag readers must read 13 books), 40 have picked them up. 5 people have already read 52 books to earn their Superior Reader badge. There are 141 people registered for the program. There are 252 participating in the winter reading challenges.

Library Foundation

- April was the Annual Meeting where the Lester Public Library Foundation Board approved the 2022 allocation to the Library at \$47,286.00.
- Officers approved for year 2022/2023: Collette Tegen, President; Teri Wagner, Vice President; Bob Fay, Treasurer; and Stephanie Carpenter, Secretary.

Library Legislation – No Report

Activities

04/04/22 – Two Rivers City Council Meeting
 04/05/22 – CPR Training and Certification, City Hall
 04/06/22 – Lester Bentley Committee, transfer Stations of the Cross from the Hamilton Wood Type Museum to St. Peter the Fisherman Catholic Church
 04/06/22 – Educational Horizons Foundation Board Meeting, Two Rivers High School
 04/07/22 – Two Rivers Business Association Meeting
 04/07/22 – Lester Public Library Management Team Meeting
 04/08/22 – Two Rivers Parks and Recreation Director Candidates Interviews
 04/12/22 – City of Two Rivers Room Tax Commission Meeting
 04/12/22 – Lester Public Library Board Meeting

04/13/22 – Lester Public Library All Staff Meeting
04/13/22 – City Department Heads Meeting
04/14/22 – City of Two Rivers Safety Committee Meeting
04/18/22 – Help Desk Shift
04/18/22 – Two Rivers City Council Meeting
04/19/22 – Lester Public Library Foundation Board Annual Meeting
04/19/22 – Two Rivers City Council Re-Organization Meeting
04/27/22 – City Department Heads Meeting
04/28/22 – Met with Peter Crabbe, Director of the Hamilton Wood Type and Printing
Museum
04/28/22 – Lester Public Library Management Team Meeting
04/28/22 – Met with Lester Public Library Board of Trustees Vice President, David
Pennefeather

Jeff Dawson, Director, Lester Public Library 05/02/2022

Two Rivers Police Department Monthly Report March 2022

Section 10, Item C.



Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report March 2022



Women's History Month

In the month of March, we celebrated Women's History month. Here at Two Rivers PD we have an outstanding group of professional women filling many roles. Thank you for all you do!



"Get to know us in 2022!" Social Media Campaign

In March we started a new social media campaign called "Get to know us in 2022!" The premise behind the campaign was to profile each of our employees by telling the public a little bit about them professionally, but more importantly letting them see the "human" side of them. Input was solicited from the public via Facebook and officers were given some guidelines as to what should be in their profile, but they had the freedom to share what they wanted. So far, the campaign has been very well received and we hope that it serves its purpose of further humanizing us as officers serving our community.



Officer Brad Dimmick - Patrol Officer

How long have you been with Two Rivers PD? 4 1/2 years

What are your duties/ specialties? 2nd shift patrol officer

What has been your favorite role in the department? Being a part of the family/team. I enjoy helping other officers when they have questions and helping them succeed in this difficult career.

Why did you become a police officer? I became a police officer because I have always had a passion for helping people. As stressful as this career can be, it can also be very rewarding. I always looked up to TRPD growing up.

Hobbies? Outdoors. I spend a lot of time hunting and fishing. I also enjoy spending time with family and friends.

Do you eat donuts? I would be lying if I said I don't eat donuts. I am kind of like the PD food disposal. If there is food at the department, chances are I have already found it. That's why I have to workout so much!

If you could have one super power what would it be? Teleport. Do you know how cool that would be? If I wanted to go on vacation I could just teleport to a warm beach somewhere and it would only take a second!

Favorite Foods? Fresh Seafood, Fish, Venison

Where is a place you'd like to visit and why? Ireland. No reason. Just find it interesting.

Any tips for someone getting into the profession? Don't give up on the career too soon. Getting into law enforcement is stressful. There is a lot to learn and I have noticed new officers feel they need to know everything right away. Even veteran officers don't know everything.



Officer Jason Zipperer

School Resource Officer

How long have you been a police officer? 22 Years

What are your duties / specialties? School Resource Officer (TRHS), Firearms / Reality Based Training Instructor, Armorer, Honor Guard, Field Training Officer and Bike Patrol.

What has been your favorite role at the department? School Resource Officer

Why did you become a police officer? I took a career aptitude test in high school and "Police Officer" was in the top 3. My counselor recommended joining the Manitowoc County Sheriff's Office Explorer Post. I really like the fact that officers get to work outdoors. Everyday is always different and you get to help people.

A little about me- I'm married, 3 children, dog, turtle and fish. Very involved in Scouting as a Scoutmaster for several troops and dens. Merit Badge Counselor for Baylakes Council and Cub Scout Roundtable Commissioner for the Lakeshore District. Member of St. Peter the Fishermen Catholic Parish, VP of the Blue Knights WI Chapter IX, member of the Manitowoc Rifle and Pistol Club and President of TRPD Local 13, WPPA.



Favorite Movie? I like movies so picking one is difficult. Here are the movies I will watch over and over, no matter if I start in the middle of it- The Shawshank Redemption, Princess Bride, Goonies, Nat'l Lampoons Christmas Vacation, Home Alone 1&2, and Die Hard.

Where is a place you'd like to visit and why? Europe- History and interesting sights.

Favorite band or music genre? Very difficult question. I'm partial to classic rock and country. Queen, Led Zeppelin, CCR, Meatloaf, Willie Nelson, Dolly Parton, George Strait, Garth Brooks.





Lieutenant Nicholas Spurney Promotion

Congratulations to Nick Spurney on his promotion from Sergeant to Lieutenant. Lieutenant Spurney had his swearing in ceremony at the city council meeting on Monday 3/7/22. Lt. Spurney has been with the department for 4 years. He was promoted from patrol officer to Sergeant less than a year ago in August of 2021. He is a graduate of North Central Technical College and attended UW Stevens Point. He is part of the Manitowoc County SWAT team, a Field Training Officer and recently graduated from Instructor Development. Congratulations Lieutenant Spurney!



Life Saving Awards

On 3/14/22 Chief Kohlmeier presented Life Saving Awards to 6 of our officers for their life saving actions that occurred in the last quarter of 2021 and the first quarter of 2022. The recipients were Lt. Aaron Gauthier, Officer Jeremy Stodola, Officer Andrew Lade, Officer Bradley Dimmick, Officer Brogan Tremel and Officer Logan Tlachac. Congratulations!



Social Media Tips

Officer Klumpyan, who works as a school resource officer at L B Clarke Middle School, shared social media and safety tips throughout the month of March on our Facebook page. The insight she passed along was presented to assist parents in keeping their children safe whether online or in their use of technology in general. Thanks Officer Klumpyan for the insight!



Cadet Scholarship

The Two Rivers Police Cadet Post #9579 was excited to present Cadets Rosslee Reed and Autumn Jacobson each with a \$350 scholarship to help with the cost of furthering their education in the Criminal Justice field. The money was earned by the Cadet post from their competition "winnings" at the annual Wisconsin Law Enforcement Education Advocates Association (WLEEEA) state conference. These particular funds were awarded by WLEEEA to the cadet post several years ago for taking the top places in several competitions. These cadets made a formal request to use the funds for their college education and were awarded the scholarship money. Congratulations Rosslee and Autumn!

March Training

Assistant Chief Meinnert and Lt. Raatz attended a week-long Public Information Officer FBI sponsored training course. The course focused on media releases, press conferences, interviews and social media usage

Assistant Chief Meinnert and Det. Lt. Wiesner continued their 3-week Leadership in Police Organizations course, finishing their second week.

Lt. Glaser attended a K9 Supervisor class in Waukesha as he was designated as the supervisor of the K9 program.

Officers Krueger and Tremel attended a De-Escalation training at the Harford PD Mini Academy which offers numerous training topics every year over the course of a week.

Lt. Glaser and Officer Tlachac attended a law enforcement drone program overview course in anticipation of a future drone program here at TRPD.

Officer Lutze attended Field Training Officer school as he was selected to be one of our newest field training officers. The week-long course discusses instructing methods, communications and evaluations.

Assistant Chief Meinnert finished a re-certification in Constitutional Law keeping him up to date on the latest law changes as an instructor.

All officers at the department went through a K9 familiarization training put on by Officer Lade concerning K9 Xanti's abilities and role within the department.

Several officers completed short online training courses on a variety of topics.

Anniversaries



Assistant Chief Ben Meinnert
March 16th, 2015
7 Years



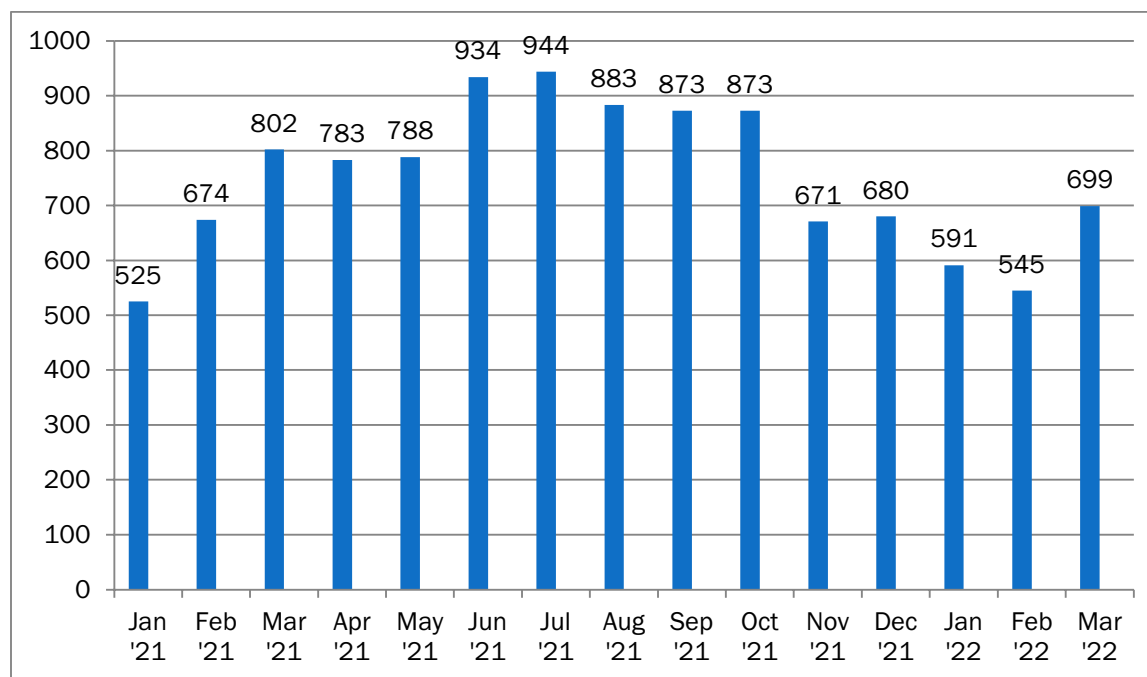
Officer Briana Propson
March 13th, 2016
6 Years



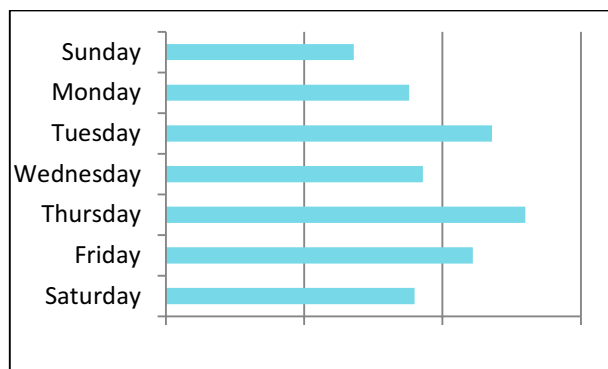
Officer Brogan Tremel
March 10th, 2019
3 Years

March 2022

Monthly Calls Comparison Chart:



Calls for Service by Day of Week:

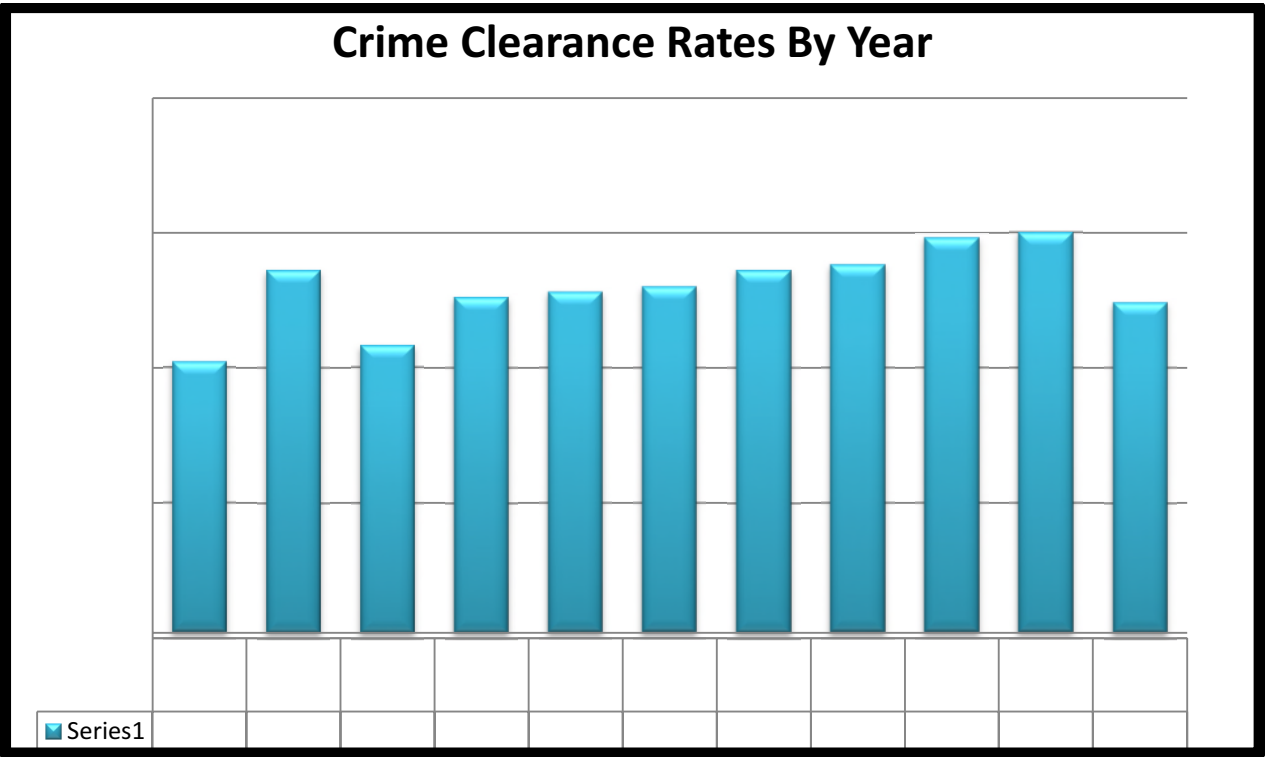


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	February
Reported Part 1 Cases	
Cases Cleared	
Crime Clearance Rate	

Crime Clearance Rate YTD: 62%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

Adult Arrests	
Juvenile Arrests	
Total	

Field Warnings 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
341.04 NON-REGISTRATION OF VEHICLE	0	0	1	0	0	0	0	0	0	0	0	0	1
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	3	2	5	0	0	0	0	0	0	0	0	0	10
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	2	2	2	0	0	0	0	0	0	0	0	0	6
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	1	7	0	0	0	0	0	0	0	0	0	9
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	0	0	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	0	0	0	0	0	0	0	0	3
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	1	0	0	0	0	0	0	0	0	0	0	0	1

346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	0	0	0	0	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
6-5-15 ANIMAL FECES	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	1	0	0	0	0	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	2	6	0	0	0	0	0	0	0	0	0	9
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	5	3	0	0	0	0	0	0	0	0	0	9
6-5-1 DOG LICENSE	9	11	9	0	0	0	0	0	0	0	0	0	29
TR305.19(1) DOORS-HOODS, TRUNK LID-WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	1	0	0	0	0	0	0	0	0	0	0	0	1
347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	1	0	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	2	2	5	0	0	0	0	0	0	0	0	0	9
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	3	0	0	0	0	0	0	0	0	0	3
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	1	2	0	0	0	0	0	0	0	0	0	4
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	5	4	11	0	0	0	0	0	0	0	0	0	20
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	1	2	0	0	0	0	0	0	0	0	0	3
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	4	2	4	0	0	0	0	0	0	0	0	0	10
346.46(1) FAILURE TO STOP FOR STOP SIGN	4	0	6	0	0	0	0	0	0	0	0	0	10
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	5	0	0	0	0	0	0	0	0	0	0	5
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0	0	0	0	0	2
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	0	3	0	0	0	0	0	0	0	0	0	3
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	5	3	10	0	0	0	0	0	0	0	0	0	18
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	3	1	4	0	0	0	0	0	0	0	0	0	8
FIELD WARNING Totals	51	49	90	0	0	0	0	0	0	0	0	0	190
Totals	51	49	90	0	0	0	0	0	0	0	0	0	190

Municipal Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	3	2	0	0	0	0	0	0	0	0	0	8
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	1	0	0	0	0	0	0	0	0	0	3
943.50(1M)(A) MISD RETAIL THEFT - ALTER PRICE	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	0	0	0	0	0	0	0	0	3
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	0	2	0	0	0	0	0	0	0	0	0	0	2
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	0	2	2	0	0	0	0	0	0	0	0	0	4
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	1	0	0	0	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-10(B) HABITUAL TRUANCY	1	1	2	0	0	0	0	0	0	0	0	0	4
9-2-10(A) SIMPLE TRUANCY	0	5	0	0	0	0	0	0	0	0	0	0	5
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	2	0	0	0	0	0	0	0	0	0	0	2
6-5-1 DOG LICENSE	3	0	0	0	0	0	0	0	0	0	0	0	3
ORDINANCE Totals	13	18	11	0	0	0	0	0	0	0	0	0	42
Totals	13	18	11	0	0	0	0	0	0	0	0	0	42

Traffic Citations 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	0	0	0	0	0	0	0	0	2
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	0	0	0	0	0	0	0	0	1
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	1	1	2	0	0	0	0	0	0	0	0	0	4
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	1	0	0	0	0	0	0	0	0	0	2
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(2t) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	2	0	0	0	0	0	0	0	0	0	2
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	2	0	0	0	0	0	0	0	0	0	3
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	0	0	0	0	0	0	0	0	0	1
346.57(4)(F) SPEEDING- 35MPH OUTLYING DISTRICT - CITY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	1	0	0	0	0	0	0	0	0	0	2
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	0	0	0	0	0	0	0	0	0	4
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	1	0	0	0	0	0	0	0	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	1	0	0	0	0	0	0	0	0	0	2
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE	1	2	0	0	0	0	0	0	0	0	0	0	3

TO ALC/CONT SUST/REFUSAL)													
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	2	0	0	0	0	0	0	0	0	0	2
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	4	0	0	0	0	0	0	0	0	0	9
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	0	0	0	0	0	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	1	0	0	0	0	0	0	0	0	0	2
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	2	0	0	0	0	0	0	0	0	0	0	2
346.89(1) INATTENTIVE DRIVING	4	0	0	0	0	0	0	0	0	0	0	0	4
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	0	0	0	0	0	0	0	0	0	2
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	1	0	0	0	0	0	0	0	0	0	1
TRAFFIC Totals	31	12	19	0	0	0	0	0	0	0	0	0	62
Totals	31	12	19	0	0	0	0	0	0	0	0	0	62



February 2022 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
9-2-13	35B POSSESSION OF DRUG PARAPHERNALIA	1	1
9-2-10(A)	90B SIMPLE TRUANCY	1	1
9-2-10(B)	90B HABITUAL TRUANCY	2	2
9-1-4 W/O INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	2	2
Totals:		7	7

February 2022 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(1)	13B BATTERY - SIMPLE	1	1
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	4	4
940.44(2)	13C INTIMIDATE VICTIM	1	1
9-1-1 943.50(>\$10)	23C RETAIL THEFT - OVER \$10	1	1
943.20(1)(A)/BUILDING	23D THEFT FROM BUILDING	1	1
943.20(1)(B)	270 THEFT BY VIRTUE OF EMPLOYMENT	1	1
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	2	2
961.41(1)(B)	35A DELIVER SCH I, II, III, NON-NARCOTIC	1	1
961.41(1M)(H)2	35A POSSESS W/INTENT THC >200 TO 1000 GRAMS OR 5 TO 20 PLANTS	1	1
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	3	3
961.41(3G)(C)	35A POSSESS COCAINE	1	1
961.41(3G)(E)	35A POSSESS THC	1	1
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	4	4
951.02	720 MISTREATMENT OF ANIMALS	2	2
951.14(1)(B)	720 PROVIDING PROPER SHELTER - VENTILATION	2	2
951.14(4)	720 IMPROPER ANIMAL SHELTER - SANITATION	2	2
9-2-10(C)	90B CONTRIBUTE TO TRUANCY	1	1
9-1-4 W/INJ	90C DISORDERLY CONDUCT WITH INJURY	1	1
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
948.21(2) FELONY	90F NEGLECT CHILD	4	4
968.075(1)(a)	90F DOMESTIC ABUSE	2	2
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	3	3
8-4-1(B)	90Z ABANDONMENT OF VEHICLES PROHIBITED	1	1
9-1-3 (2) 120.12(20)	90Z SMOKING ON SCHOOL PROPERTY PROHIBITED	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
946.41(1) OBSTRUCT	90Z OBSTRUCTING AN OFFICER	1	1
946.41(1) RESIST	90Z RESISTING AN OFFICER	1	1
946.47(1)(A)	90Z HARBOR/AID FELON	1	1
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	5	3
946.49(1)(b)	90Z BAIL JUMPING-FELONY	10	6
961.42(1)	90Z KEEPER OF A DRUG HOUSE OR CAR	1	1
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	1	1
973.10	90Z PROBATION HOLD	4	4
973.10(1)	90Z PROBATION VIOLATION	2	2
Totals:		70	64

2022 Public Works/WWTP Tracking					Section 10, ItemC.	
			<u>April</u>	<u>Year-to-Date</u>	<u>April</u>	<u>Year-to-Date</u>
<u>ENGINEERING 2022</u>						
		Landfill Leachate Pumpage (gallons)	924,674	2,361,820	966,318	2,903,229
		Precipitation	3.09	11.09	1.20	4.67
		Number of Encumbrance property checks	29	108	19	104
<u>STREET DIVISION 2022 (Manhours)</u>			<u>April</u>	<u>Year-to-Date</u>	<u>April</u>	<u>Year-to-Date</u>
		Work for Engineering				
		Shop/Vehicle Maintenance	336	2,025	423	1,632
		Street Maintenance	69	173	143	323
		Street Cleaning	101	157	150	287
		Street Signs/Painting	51	230	38	270
		Snow & Ice	107	718	62	746
		PT Snowplowers		26		317
		Bridge - maintenance		5		9
		Old Dump/Landfill/River Sediment				
		17th Street Bridge opening	12		4	41
		Storm Sewers				
		Refuse/Garbage		4		
		Recycling/Leaf Collection		10		27
		Weed Cutting				
		Work for Others	321	366	639	936
		Special Events				
		Landfill Maintenance				
		Landfill Sampling				
		PBS Sewers	7	31	2	30
		Salted Streets		15		12
		Plowed all city streets		5		4
		Open 17th Street Bridge	46	174	22	123
<u>WASTEWATER UTILITY 2022</u>			<u>April</u>	<u>Year-to-Date</u>	<u>April</u>	<u>Year-to-Date</u>
		Wastewater Treated, Gallons	9,299,800	175,234,800	61,315,000	235,241,300
		MONTHLY AVERAGE: Daily Flow, Gallons	3,100,000	2,152,250	2,044,000	2,320,301
		MONTHLY AVERAGE: Daily BOD, Lbs.	3,940	4,190	4,112	4,156
<u>Plant Discharges (MONTHLY AVERAGE)</u>						
		Biological Oxygen Demand (BOD), mg/l	8.00	8.45	12.3	9.88
		Suspended Solids, mg/l	4.70	5.20	9.6	7.60
		Ammonia, mg/l	0.40	0.38	1.16	0.82
		Phosphorus, mg/l	0.18	0.22	0.32	0.35
		Fecal Coliform, per 100ml	14.00	20	34	21.50
		pH, Min (6.0)	6.50	6.6	6.8	6.80
		pH, Max (9.0)	6.80	6.9	7	7.00
<u>Chemicals</u>						
		Polymer, Gallons	88	352	88	352
		Ferric Chloride, Gallons	2,410	9,781	2,046	8,093
		Chemical Purchases for the month	\$ 7,305.48	\$ 25,754.04	\$ -	\$ 6,100.80
		Mishicot Payment to City	\$ 11,049.00	\$ 28,324.13	\$ 6,696.33	\$ 24,658.41
		Emergency call-ins	-	8	6	13

April 2022 Public Works Narrative Tasks**ENGINEERING 2022****Lead water services and Sanitary Sewer lateral Replacement**

- Project was bid February 23 with Essential Sewer & Water being the low bidder
- Project includes replacement of 50 lead water services, and adjacent sewer laterals
- Staff is considering different locations, pending results from roadway improvement applications

Eggers Pond (near 20th St & East River St)

- City staff and consultant continue to work on project coordination
- Contract was bid June 2, with Superior Sewer & Water being the low bidder.
- Contractor completed storm sewer installation, and is currently working on topsoil
- Expect topsoil restoration early May with seeding in May

Pine Tree Drive Lift Station

- Project to rehabilitate existing sanitary lift station at 23rd & Pine Tree Drive
- Contract was bid April 29, 2021, with Advance Construction being the low bidder
- Station startup was performed in April
- Contractor waiting for materials to complete structure work, and site restoration

17th Street Reconstruction

- Limits from East Street to Zlatnik Drive, and East Park Street to Jefferson Street
- Project was bid on February 23 with low bid from Jossart Bros. Construction
- Project includes reconstruction of street and underground utilities (excluding sewer main from East Street to Zlatnik, as this is lined),
- Electric Dept is looking at costs to convert overhead power to underground facilities
- Contractor expects to start project in July due to material availability

Pierce Court Drainage

- Staff is coordinating with a consultant on cleaning a drainage ditch which drains the Pierce Court area
- Work is planned based on drainage channel siltation, causing water in the channel.

Shoreline Protection

- Staff and consultant submitted the permit application for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.

Sidewalk Repair

- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in 2020.
- Staff is responding to additional complaints for which notices have been sent to affected residents.
- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.

STREET DIVISION 2022

- 17th St. Bridge Openings (46)
- Biweekly / Monthly / Annual Sewers
- PBS Sewers (7) City Main Open-6; City Main Not Open-1
- Remove Sand Barrels
- Hydro-Vac For Electric Dept. (6) Locations
- Fill Potholes/Cold Mix
- Pick Up Trash/Sweep Snow Dumps
- Street Sweeping
- Haul Street Sweepings To Landfill
- 500 Ton Road Salt Delivery
- Tarring / Crack Fill City Streets
- Blade Gravel Streets
- Remove Sand From Median Memorial Dr.
- Dump Trucks #35 / #39 Sold Online Auction (Gov.Deals.com)
- Make Specialty Signs
- Repair/Replace Street Signs
- CPR/First Aid Training

WASTEWATER UTILITY 2022



**Two Rivers
April 2022**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- First Aid/CPR/AED

2. Audits/Inspections

No Inspections

3. Compliance/Risk Management

- Flammable cabinets have arrived for DPW, working with team on first aid supplies/vendor
- Worked with DPW on compliance for on board fuel tank for city truck

GOALS AND OBJECTIVES

1. Training

- Annual compliance training TRPD

2. Audits/Inspections

- None

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents

Apr-22

CITY OF TWO RIVERS

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	30,798,350 GAL/MONTH
LESS BACKWASH WATER	5,065,900 GAL/MONTH
WATER TO CITY	25,732,450 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,080,850 GAL/DAY
MIN. DAILY WATER PRODUCTION	926,320 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,026,610 GAL/DAY

TOTAL PRODUCTION	30798350 GAL/MONTH
WATER TO CITY	25732450 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	240	HR/MO
8.00	8.00	8.00	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	24	696	HR/MO
		0.8	23.2	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2388.0	0.09	0.00
3420.5	0.11	0.00
67.6	0.00	0.00
1851.0	0.00	0.00
683.2	0.02	0.00
0 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
288	0	432	720
			6,848,000 GAL/MONTH
			255,000 GAL/DAY
			145,000 GAL/DAY
			228,267 GAL/DAY

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

REPORT PREPARED BY

Garret Wachowski / RB / AS

DATE

5/4/2022

Debt Service Fund Summary Financial Report March 2022

A detailed report can be provided upon request.



**TWO
RIVERS**
WISCONSIN

CITY OF TWO RIVERS
2022 MONTHLY DEBT SERVICE FUND REPORT
MARCH 31, 2022 BUDGET

Section 10, Item D.

DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>DEBT SERVICE</u>						
REVENUES						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,380,752	2,380,752	0	100.00	2,305,271
300-48100 INTEREST ON INVESTMENTS	130	1,000	266	(734)	26.65	336
300-49110 PROCEEDS FROM DEBT	0	0	0	0	.00	0
300-49417 TRNSFR FROM OTHER FUNDS	0	258,463	150,463	(108,000)	58.21	406,054
TOTAL REVENUES	130	2,640,215	2,531,481	(108,734)	95.88	2,711,661
<u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	0	0	.00	0
300-58100-2950 DEBT ISSUANCE COSTS	0	0	0	0	.00	0
300-58100-2960 DEBT PREMIUM	0	0	0	0	.00	0
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	0	0	.00	0
300-58100-5970 TRANSFER TO OTHER FUNDS	0	47,916	0	(47,916)	.00	0
300-58100-6200 PRINCIPAL PAYMENTS	310,049	2,047,832	2,045,555	(2,277)	99.89	2,214,081
300-58100-6210 INTEREST PAYMENTS	44,650	483,500	288,551	(194,949)	59.68	370,896
300-58100-6230 CAPITAL LEASE PAYMENTS	2,875	83,359	9,051	(74,308)	10.86	0
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	493	3,874	1,472	(2,402)	38.00	0
300-58100-6900 OTHER SERVICES	0	3,000	0	(3,000)	.00	0
TOTAL EXPENDITURES	358,067	2,669,481	2,344,629	(324,852)	87.83	2,584,977
REVENUE OVER EXPENDITURES - YTD	(357,937)	(29,266)	186,852	216,118	638.46	126,684



**TWO
RIVERS**
WISCONSIN

March 2022

General Fund
Summary
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 10, Item D.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<u>REVENUE</u>						
TAXES	94,967	3,099,520	2,460,418.71	(639,101)	79.38	2,415,496
SPECIAL ASSESSMENTS	27,288	169,000	80,925.34	(88,075)	47.88	44,164
INTERGOVERNMENTAL REVENUE	161	4,587,696	142,110.46	(4,445,586)	3.10	157,103
LICENSES & PERMITS	12,489	289,800	25,091.00	(264,709)	8.66	17,891
FINES & FORFEITURES	3,422	98,900	14,248.89	(84,651)	14.41	27,641
CHARGES FOR SERVICE	136,523	1,575,500	291,965.96	(1,283,534)	18.53	233,427
INTERDEPARTMENTAL REVENUE	13,880	575,500	33,637.44	(541,863)	5.84	38,204
MISCELLANEOUS REVENUE	3,542	250,000	42,327.66	(207,672)	16.93	29,930
OTHER FINANCING SOURCES	24,084	180,000	82,660.36	(97,340)	45.92	29,749
TOTAL FUND REVENUE	316,355	10,825,916	3,173,385.82	(7,652,530)	29.31	2,993,605
<u>EXPENDITURES</u>						
COUNCIL	1,312	15,820	3,699.05	(12,121)	23.38	4,548
JUDICIAL	8,278	59,548	21,888.97	(37,659)	36.76	18,989
LEGAL COUNSEL	4,363	54,433	12,118.09	(42,315)	22.26	13,444
CITY MANAGER	14,066	165,531	43,064.61	(122,466)	26.02	46,849
CLERK	5,948	79,844	17,884.57	(61,959)	22.40	26,711
ELECTION	860	25,100	1,370.97	(23,729)	5.46	2,742
INFORMATION SYSTEMS	7,342	106,838	21,764.02	(85,074)	20.37	22,463
FINANCE DEPARTMENT	11,817	141,800	36,075.36	(105,725)	25.44	41,369
ASSESSING	8,151	111,631	35,447.59	(76,183)	31.75	32,929
CITY HALL	8,144	80,165	21,735.55	(58,429)	27.11	18,275
GENERAL GOVERNMENT	(499)	15,150	782.26	(14,368)	5.16	(2,197)
INSURANCE	20,739	340,920	75,521.36	(265,399)	22.15	80,453
POLICE ADMINISTRATION	124,537	1,395,964	350,623.54	(1,045,340)	25.12	351,694
POLICE PATROL	147,180	1,864,739	436,971.27	(1,427,768)	23.43	396,863
POLICE CROSSING GUARDS	2,111	20,349	6,923.62	(13,425)	34.02	4,071
POLICE & FIRE COMMISSION	777	5,150	2,094.00	(3,056)	40.66	0
FIRE ADMINISTRATION	49,475	559,808	145,744.56	(414,063)	26.03	142,456
FIREFIGHTERS	130,236	1,548,105	397,976.87	(1,150,128)	25.71	381,588
AMBULANCE	39,279	502,550	113,477.37	(389,073)	22.58	142,247
INSPECTION	12,192	137,095	35,363.73	(101,731)	25.80	30,442
HIGHWAY ADMINISTRATION	15,039	193,587	44,566.68	(149,020)	23.02	49,617
PUBLIC WORKS SHOP	46,296	635,220	142,488.94	(492,731)	22.43	156,433
STREET MAINTENANCE	15,741	259,142	46,138.39	(213,004)	17.80	53,815
TRAFFIC CONTROL	4,621	64,460	11,510.64	(52,949)	17.86	14,311
SNOW & ICE	23,764	213,419	82,639.84	(130,779)	38.72	85,612
BRIDGE REPAIR/MAINTENANCE	2,375	57,157	7,329.11	(49,828)	12.82	4,327
TRANSIT	0	115,000	.00	(115,000)	.00	0
WORK DONE FOR OTHER DEPTS	12,730	150,107	30,784.60	(119,322)	20.51	23,342
SENIOR CENTER	9,168	181,414	39,983.26	(141,431)	22.04	43,307
CEMETERIES	12,772	176,821	28,009.43	(148,812)	15.84	21,568
COMMUNITY CENTER	33,402	410,854	93,865.28	(316,989)	22.85	86,014
PARKS	20,704	318,467	47,244.83	(271,222)	14.84	30,317
RECREATION	22,577	298,857	60,224.45	(238,633)	20.15	52,798
SPECIAL EVENTS	1,953	34,326	6,050.40	(28,276)	17.63	5,138
RECREATION FIELDS	5,786	99,386	16,738.95	(82,647)	16.84	16,008
TRAILS/MEDIAN MAINTENANCE	0	25,046	.00	(25,046)	.00	0
ECONOMIC DEVELOPMENT	0	0	1,465.00	1,465	.00	0
OTHER FINANCING USES	27,877	362,113	95,297.28	(266,816)	26.32	87,255

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2022

Section 10, Item D.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUND EXPENDITURES	851,115	10,825,916	2,534,864.44	(8,291,052)	23.41	2,485,795
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
REVENUE OVER (UNDER) EXPENSES	(534,760)	0	638,521.38	638,521	.00	507,810
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,230,500	2,230,500	0	100.00	2,230,501
100-41310 LOCAL UTILITY TAX EQUIV	67,467	849,000	202,401	(646,599)	23.84	185,013
100-41320 OTHER TAX EXEMPT ENTITIES	27,500	20	27,517	27,497	137,586.80	17
100-41800 INTEREST DELINQ. TAXES	0	10,000	0	(10,000)	.00	(34)
100-41900 TIF/TID CLOSE REFUND	0	10,000	0	(10,000)	.00	0
TOTAL TAXES	94,967	3,099,520	2,460,419	(639,101)	79.38	2,415,496
<u>SPECIAL ASSESSMENTS</u>						
100-42100 WATER MAINS & LATERALS	10,879	0	10,879	10,879	.00	0
100-42200 SEWER MAINS & LATERALS	12,199	0	12,199	12,199	.00	0
100-42300 STREET PAVING & CONSTRUCT	4,211	160,000	53,647	(106,353)	33.53	40,738
100-42401 OTHER SPECIAL ASSESSMENTS	0	9,000	4,201	(4,799)	46.67	3,426
TOTAL SPECIAL ASSESSMENTS	27,288	169,000	80,925	(88,075)	47.88	44,164
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43200 FEDERAL GRANTS	0	0	0	0	.00	18
100-43310 SHARED ELECTION EXPENSE	161	0	161	161	.00	490
100-43410 STATE SHARED TAXES	0	3,764,239	0	(3,764,239)	.00	0
100-43411 EXPENDITURE RESTRAINT	0	172,696	0	(172,696)	.00	0
100-43412 EXEMPT COMPUTER STATE AID	0	20,850	0	(20,850)	.00	0
100-43413 PERSONAL PROPERTY AID	0	16,900	0	(16,900)	.00	0
100-43420 STATE FIRE INS TAX	0	25,000	0	(25,000)	.00	0
100-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
100-43520 STATE AID/POLICE TRAINING	0	10,000	0	(10,000)	.00	3,541
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	(26,000)	.00	0
100-43580 GRANT PROCEEDS	0	0	0	0	.00	0
100-43610 PAYMENT MUN. SERVICES	0	5,100	5,221	121	102.38	3,669
100-43620 OTHER STATE AID	0	0	0	0	.00	0
100-43710 HIGHWAY AIDS-LOCAL	0	456,998	114,250	(342,748)	25.00	126,944
100-43711 CONNECTING STREETS	0	89,913	22,478	(67,435)	25.00	22,441
TOTAL INTERGOVERNMENTAL REVE	161	4,587,696	142,110	(4,445,586)	3.10	157,103

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
LICENSES & PERMITS						
100-44110 LIQUOR LICENSE	207	16,000	716 (15,284)	4.48	0
100-44120 BAR OPERATOR LICENSE	425	6,000	745 (5,255)	12.42	455
100-44125 CIGARETTE LICENSE	0	1,000	0 (1,000)	.00	0
100-44130 BUSINESS OR OCCUPATION	30	2,500	130 (2,370)	5.20	120
100-44140 CABLE TV FRANCHISE	0	140,000	0 (140,000)	.00	0
100-44200 BICYCLE LIC/GOLF CART PERMIT	25	600	25 (575)	4.17	150
100-44210 DOG LICENSE	2,936	8,000	2,936 (5,064)	36.70	0
100-44300 BUILDING PERMITS	3,346	70,000	10,188 (59,812)	14.55	8,761
100-44310 ELECTRICAL PERMITS	1,510	15,000	3,970 (11,030)	26.47	3,005
100-44320 PLUMBING PERMITS	2,085	20,000	3,985 (16,015)	19.93	3,710
100-44330 SIGN PERMIT	100	2,200	100 (2,100)	4.55	240
100-44340 CONDITIONAL USE PERMIT	700	3,500	700 (2,800)	20.00	450
100-44900 OTHER PERMITS	1,125	5,000	1,596 (3,404)	31.92	1,000
TOTAL LICENSES & PERMITS	12,489	289,800	25,091 (264,709)	8.66	17,891
FINES & FORFEITURES						
100-45110 MUN. COURT FINES/COSTS	515	60,000	4,454 (55,546)	7.42	8,941
100-45115 POLICE DEPT TRIP PAYMENTS	2,236	20,000	7,213 (12,787)	36.07	7,205
100-45130 PARKING VIOLATIONS	695	18,000	2,555 (15,445)	14.19	11,343
100-45131 UNPAID TRAFFIC JUDGEMENTS	(24)	400	27 (373)	6.75 (48)
100-45220 ANIMAL TRANSPORTS	0	500	0 (500)	.00	200
TOTAL FINES & FORFEITURES	3,422	98,900	14,249 (84,651)	14.41	27,641
CHARGES FOR SERVICE						
100-46110 GENERAL GOVERNMENT FEES	1,514	24,000	6,379 (17,621)	26.58	8,493
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210 LAW ENFORCEMENT FEES	210	2,500	361 (2,139)	14.44	757
100-46220 FIRE DEPARTMENT FEES	0	2,000	1,206 (794)	60.32	164
100-46225 FIRE DEPT TRIP PAYMENTS	12,061	55,000	17,636 (37,364)	32.07	10,889
100-46230 AMBULANCE FEES	98,409	820,000	209,682 (610,318)	25.57	159,220
100-46240 POLICE LIAISON FEES	0	142,000	0 (142,000)	.00	59
100-46310 PUBLIC WORKS FEES	13	260,000	1,113 (258,887)	.43	833
100-46540 CEMETERY PLOTS	10,750	120,000	26,415 (93,585)	22.01	22,300
100-46720 RECREATION FEES	11,811	85,000	22,473 (62,527)	26.44	17,801
100-46743 COMMUNITY CENTER	1,754	30,000	6,702 (23,298)	22.34	5,702
100-46745 SENIOR CENTER	0	35,000	0 (35,000)	.00	7,210
TOTAL CHARGES FOR SERVICE	136,523	1,575,500	291,966 (1,283,534)	18.53	233,427

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	0	500	0 (500)	.00	20
100-47430 PUBLIC WORKS CHARGES	13,880	525,000	33,637 (491,363)	6.41	38,184
100-47440 RECREATION CHARGES	0	30,000	0 (30,000)	.00	0
100-47450 ECONOMIC DEVELOPMENT CHR	0	20,000	0 (20,000)	.00	0
TOTAL INTERDEPARTMENTAL REVEN	13,880	575,500	33,637 (541,863)	5.84	38,204
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	649	18,000	1,384 (16,616)	7.69	901
100-48120 INTEREST INCOME ON TIF ADVANCE	0	5,500	0 (5,500)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	40,000	0 (40,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	381	20,000	20,213	213	101.06	15,476
100-48200 RENT-CITY PROPERTY	1,876	65,000	20,092 (44,908)	30.91	5,200
100-48300 SALE OF PROP & EQUIP	600	60,000	600 (59,400)	1.00	0
100-48400 REFUND FOR PRIOR YEARS	0	36,500	0 (36,500)	.00	0
100-48440 INSURANCE CLAIMS	0	0	0	0	.00	2,500
100-48500 DONATIONS	0	0	0	0	.00	0
100-48900 OTHER REVENUES	36	5,000	39 (4,961)	.77	5,854
TOTAL MISCELLANEOUS REVENUE	3,542	250,000	42,328 (207,672)	16.93	29,930
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	24,084	180,000	82,660 (97,340)	45.92	29,749
TOTAL OTHER FINANCING SOURCES	24,084	180,000	82,660 (97,340)	45.92	29,749
TOTAL FUND REVENUE	316,355	10,825,916	3,173,386 (7,652,530)	29.31	2,993,605

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
GEN GOVT ADMINISTRATION						
CITY COUNCIL						
PERSONNEL SERVICES	1,130	3,768	13,676	(9,908)	27.55	3,391
CONTRACTUAL SERVICES	688	2,067	8,800	(6,733)	23.49	1,732
OPERATING SUPPLIES & EXPENSE	443	543	4,800	(4,257)	11.31	2,458
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(950)	(2,679)	(11,456)	8,777	(23.38)	(3,032)
TOTAL CITY COUNCIL	1,312	3,699	15,820	(12,121)	23.38	4,548
JUDICIAL						
PERSONNEL SERVICES	8,143	18,660	53,733	(35,073)	34.73	15,695
CONTRACTUAL SERVICES	0	0	1,420	(1,420)	.00	0
OPERATING SUPPLIES & EXPENSE	135	1,029	2,195	(1,166)	46.86	1,094
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	2,200
TOTAL JUDICIAL	8,278	21,889	59,548	(37,659)	36.76	18,989
LEGAL DEPARTMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	7,523	20,893	93,850	(72,957)	22.26	22,406
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(3,160)	(8,775)	(39,417)	30,642	(22.26)	(8,962)
TOTAL LEGAL DEPARTMENT	4,363	12,118	54,433	(42,315)	22.26	13,444
CITY MANAGER						
PERSONNEL SERVICES	19,137	58,616	236,765	(178,149)	24.76	56,658
CONTRACTUAL SERVICES	4,338	11,418	43,900	(32,482)	26.01	19,576
OPERATING SUPPLIES & EXPENSE	2,100	8,266	20,300	(12,034)	40.72	5,958
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(11,509)	(35,235)	(135,434)	100,199	(26.02)	(35,343)
TOTAL CITY MANAGER	14,066	43,065	165,531	(122,466)	26.02	46,849

CITY OF TWO RIVERS

Section 10, ItemD.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY CLERK						
PERSONNEL SERVICES	7,949	23,718	96,775	(73,057)	24.51	34,707
CONTRACTUAL SERVICES	22	34	6,200	(6,166)	.55	17
OPERATING SUPPLIES & EXPENSE	178	747	6,400	(5,653)	11.67	889
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(2,200)	(6,615)	(29,531)	22,916	(22.40)	(8,902)
TOTAL CITY CLERK	5,948	17,885	79,844	(61,959)	22.40	26,711
ELECTIONS						
PERSONNEL SERVICES	143	283	14,000	(13,717)	2.02	693
CONTRACTUAL SERVICES	64	90	4,500	(4,410)	2.01	97
OPERATING SUPPLIES & EXPENSE	654	997	6,600	(5,603)	15.11	1,952
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ELECTIONS	860	1,371	25,100	(23,729)	5.46	2,742
INFORMATION SYSTEMS						
PERSONNEL SERVICES	16,330	48,480	200,131	(151,651)	24.22	48,851
CONTRACTUAL SERVICES	1,564	4,264	57,550	(53,286)	7.41	2,788
OPERATING SUPPLIES & EXPENSE	13	339	2,900	(2,561)	11.69	600
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(10,565)	(31,319)	(153,743)	122,424	(20.37)	(29,776)
TOTAL INFORMATION SYSTEMS	7,342	21,764	106,838	(85,074)	20.37	22,463
TOTAL GEN GOVT ADMIN	42,170	121,790	507,114	(385,324)	24.02	135,747

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	52,832	153,525	615,080	(461,555)	24.96	159,995
CONTRACTUAL SERVICES	14,199	38,766	216,220	(177,454)	17.93	46,616
OPERATING SUPPLIES & EXPENSE	3,523	11,921	43,195	(31,274)	27.60	12,951
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	(28,384)	(84,622)	(369,581)	284,959	(22.90)	
TOTAL GEN GOVT ADMINISTRATION	42,170	121,790	507,114	(385,324)	24.02	135,747

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
FINANCE ADMINISTRATION						
FINANCE						
PERSONNEL SERVICES	24,219	73,052	296,283	(223,231)	24.66	78,159
CONTRACTUAL SERVICES	6,628	20,278	69,950	(49,672)	28.99	12,189
OPERATING SUPPLIES & EXPENSE	414	2,108	8,900	(6,792)	23.68	1,577
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(19,445)	(59,362)	(233,333)	173,971	(25.44)	(50,556)
TOTAL FINANCE	11,817	36,075	141,800	(105,725)	25.44	41,369
ASSESSOR						
PERSONNEL SERVICES	3,956	11,529	48,881	(37,352)	23.59	13,198
CONTRACTUAL SERVICES	4,098	23,187	59,600	(36,413)	38.90	19,204
OPERATING SUPPLIES & EXPENSE	98	731	3,150	(2,419)	23.21	527
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ASSESSOR	8,151	35,448	111,631	(76,183)	31.75	32,929
TOTAL FINANCE ADMINISTRATION	19,968	71,523	253,431	(181,908)	28.22	74,298

***** SUMMARY OF FINANCE ADMINISTRATION EXPENSES *****

PERSONNEL SERVICES	28,175	84,581	345,164	(260,583)	24.50	91,357
CONTRACTUAL SERVICES	10,726	43,465	129,550	(86,085)	33.55	31,393
OPERATING SUPPLIES & EXPENSE	512	2,839	12,050	(9,211)	23.56	2,105
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	(19,445)	(59,362)	(233,333)	173,971	(25.44)	
TOTAL FINANCE ADMINISTRATION	19,968	71,523	253,431	(181,908)	28.22	74,298

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY HALL						
CITY HALL (BUILDING MAINTENANCE)						
PERSONNEL SERVICES	6,741	19,132	80,162	(61,030)	23.87	19,702
CONTRACTUAL SERVICES	4,785	12,851	42,954	(30,103)	29.92	9,361
OPERATING SUPPLIES & EXPENSE	2,515	5,492	15,100	(9,608)	36.37	1,395
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(5,897)	(15,739)	(58,051)	42,312	(27.11)	(12,183)
TOTAL CITY HALL	8,144	21,736	80,165	(58,429)	27.11	18,275
OTHER GENERAL GOVERNMENT						
MISC GOVERNMENT						
CONTRACTUAL SERVICES	0	1,222	3,850	(2,628)	31.75	625
OPERATING SUPPLIES & EXPENSE	81	945	6,300	(5,355)	14.99	751
FIXED CHARGES	(579)	(1,385)	5,000	(6,385)	(27.70)	(3,573)
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL MISC GOVERNMENT	(499)	782	15,150	(14,368)	5.16	(2,197)
GENERAL INSURANCE						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	20,739	75,521	340,920	(265,399)	22.15	80,453
TOTAL GENERAL INSURANCE	20,739	75,521	340,920	(265,399)	22.15	80,453
TOTAL OTHER GEN GOVT	20,241	76,304	356,070	(279,766)	21.43	78,256

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	1,222	3,850	(2,628)	31.75	625
OPERATING SUPPLIES & EXPENSE	81	945	6,300	(5,355)	14.99	751
FIXED CHARGES	20,160	74,137	345,920	(271,783)	21.43	76,880
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL OTHER GEN GOVT	20,241	76,304	356,070	(279,766)	21.43	78,256

***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	87,748	257,238	1,040,406	(783,168)	24.72	271,053
CONTRACTUAL SERVICES	29,710	96,304	392,574	(296,270)	24.53	87,995
OPERATING SUPPLIES & EXPENSE	6,630	21,197	76,645	(55,448)	27.66	17,201
FIXED CHARGES	20,160	74,137	345,920	(271,783)	21.43	76,880
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	(53,726)	(159,724)	(660,965)	501,241	(24.17)	
TOTAL GENERAL GOVERNMENT	90,523	291,352	1,196,780	(905,428)	24.34	306,575

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>POLICE DEPARTMENT</u>						
<u>POLICE ADMINISTRATION</u>						
PERSONNEL SERVICES	105,682	307,054	1,281,914	(974,860)	23.95	321,215
CONTRACTUAL SERVICES	14,647	34,164	63,950	(29,786)	53.42	22,054
OPERATING SUPPLIES & EXPENSE	2,209	3,409	25,100	(21,691)	13.58	3,777
FIXED CHARGES	1,999	5,996	25,000	(19,004)	23.99	4,647
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL POLICE ADMINISTRATION	124,537	350,624	1,395,964	(1,045,340)	25.12	351,694
<u>POLICE PATROL</u>						
PERSONNEL SERVICES	133,662	404,503	1,746,745	(1,342,242)	23.16	374,022
CONTRACTUAL SERVICES	4,739	14,081	69,085	(55,004)	20.38	10,986
OPERATING SUPPLIES & EXPENSE	8,779	18,388	48,909	(30,521)	37.60	11,854
TOTAL POLICE PATROL	147,180	436,971	1,864,739	(1,427,768)	23.43	396,863
<u>CROSSING GUARDS</u>						
PERSONNEL SERVICES	2,111	6,924	20,049	(13,125)	34.53	4,071
OPERATING SUPPLIES & EXPENSE	0	0	300	(300)	.00	0
TOTAL CROSSING GUARDS	2,111	6,924	20,349	(13,425)	34.02	4,071
TOTAL POLICE DEPARTMENT	273,828	794,518	3,281,052	(2,486,534)	24.22	752,627

CITY OF TWO RIVERS

Section 10, ItemD.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	241,455	718,481	3,048,708	(2,330,227)	23.57	699,308
CONTRACTUAL SERVICES	19,386	48,245	133,035	(84,790)	36.26	33,040
OPERATING SUPPLIES & EXPENSE	10,988	21,797	74,309	(52,512)	29.33	15,632
FIXED CHARGES	1,999	5,996	25,000	(19,004)	23.99	4,647
CAPITAL OUTLAY	0	0	0	0	.00	
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TOTAL POLICE DEPARTMENT	273,828	794,518	3,281,052	(2,486,534)	24.22	752,627

CITY OF TWO RIVERS

Section 10, ItemD.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>POLICE & FIRE COMMISSION</u>						
<u>POLICE & FIRE COMMISSION</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	777	2,094	5,150	(3,056)	40.66	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
TOTAL POLICE & FIRE COMMISSION	777	2,094	5,150	(3,056)	40.66	0
<u>FIRE DEPARTMENT</u>						
<u>FIRE ADMINISTRATION</u>						
PERSONNEL SERVICES	40,050	124,204	478,708	(354,504)	25.95	117,995
CONTRACTUAL SERVICES	5,549	15,417	52,700	(37,283)	29.25	14,653
OPERATING SUPPLIES & EXPENSE	3,784	5,846	27,400	(21,554)	21.34	9,531
FIXED CHARGES	92	277	1,000	(723)	27.72	276
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL FIRE ADMINISTRATION	49,475	145,745	559,808	(414,063)	26.03	142,456
<u>FIREFIGHTERS</u>						
PERSONNEL SERVICES	127,888	391,962	1,524,205	(1,132,243)	25.72	376,531
CONTRACTUAL SERVICES	1,588	4,978	19,500	(14,522)	25.53	4,551
OPERATING SUPPLIES & EXPENSE	760	1,036	4,400	(3,364)	23.55	506
TOTAL FIREFIGHTERS	130,236	397,977	1,548,105	(1,150,128)	25.71	381,588
<u>AMBULANCE SERVICES</u>						
PERSONNEL SERVICES	33,416	99,279	449,150	(349,871)	22.10	116,599
CONTRACTUAL SERVICES	1,980	4,324	14,400	(10,076)	30.03	18,369
OPERATING SUPPLIES & EXPENSE	3,884	9,875	39,000	(29,125)	25.32	7,278
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL AMBULANCE SERVICES	39,279	113,477	502,550	(389,073)	22.58	142,247
TOTAL FIRE DEPARTMENT	218,989	657,199	2,610,463	(1,953,264)	25.18	666,290

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	201,354	615,445	2,452,063	(1,836,618)	25.10	611,126
CONTRACTUAL SERVICES	9,116	24,719	86,600	(61,881)	28.54	37,574
OPERATING SUPPLIES & EXPENSE	8,427	16,758	70,800	(54,042)	23.67	17,315
FIXED CHARGES	92	277	1,000	(723)	27.72	276
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL FIRE DEPARTMENT	218,989	657,199	2,610,463	(1,953,264)	25.18	666,290

INSPECTION SERVICES

BUILDING INSPECTIONS

PERSONNEL SERVICES	11,602	33,160	126,925	(93,765)	26.13	29,094
CONTRACTUAL SERVICES	190	1,235	6,295	(5,060)	19.62	548
OPERATING SUPPLIES & EXPENSE	401	968	3,875	(2,907)	24.98	801
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL INSPECTION SERVICES	12,192	35,364	137,095	(101,731)	25.80	30,442

***** SUMMARY OF PUBLIC SAFETY EXPENSES *****

PERSONNEL SERVICES	454,410	1,367,086	5,627,696	(4,260,610)	24.29	1,339,527
CONTRACTUAL SERVICES	29,469	76,293	231,080	(154,787)	33.02	71,162
OPERATING SUPPLIES & EXPENSE	19,816	39,523	148,984	(109,461)	26.53	33,747
FIXED CHARGES	2,091	6,274	26,000	(19,726)	24.13	4,923
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL PUBLIC SAFETY	505,787	1,489,175	6,033,760	(4,544,585)	24.68	1,449,359

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
PUBLIC WORKS						
HIGHWAY ADMINISTRATION						
PERSONNEL SERVICES	13,724	41,804	177,287	(135,483)	23.58	46,234
CONTRACTUAL SERVICES	684	1,266	9,600	(8,334)	13.18	2,548
OPERATING SUPPLIES & EXPENSE	631	1,497	6,700	(5,203)	22.34	835
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	15,039	44,567	193,587	(149,020)	23.02	49,617
PUBLIC WORKS SHOP						
PERSONNEL SERVICES	37,055	111,390	459,770	(348,380)	24.23	112,486
CONTRACTUAL SERVICES	4,909	12,622	94,800	(82,178)	13.31	26,206
OPERATING SUPPLIES & EXPENSE	4,241	18,207	79,900	(61,693)	22.79	17,614
FIXED CHARGES	90	270	750	(480)	36.00	127
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	46,296	142,489	635,220	(492,731)	22.43	156,433
STREET MAINTENANCE						
PERSONNEL SERVICES	2,593	4,419	67,142	(62,723)	6.58	6,408
CONTRACTUAL SERVICES	13,148	41,237	172,000	(130,763)	23.97	40,676
OPERATING SUPPLIES & EXPENSE	0	483	20,000	(19,517)	2.41	6,730
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STREET MAINTENANCE	15,741	46,138	259,142	(213,004)	17.80	53,815
TRAFFIC CONTROL						
PERSONNEL SERVICES	3,255	8,963	38,960	(29,997)	23.00	9,587
CONTRACTUAL SERVICES	1,017	2,042	10,500	(8,458)	19.45	1,366
OPERATING SUPPLIES & EXPENSE	0	84	5,000	(4,916)	1.67	199
CAPITAL OUTLAY	349	422	10,000	(9,578)	4.22	3,158
TOTAL TRAFFIC CONTROL	4,621	11,511	64,460	(52,949)	17.86	14,311

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
SNOW & ICE REMOVAL						
PERSONNEL SERVICES	19,000	54,401	159,919	(105,518)	34.02	68,079
CONTRACTUAL SERVICES	0	42	3,500	(3,458)	1.21	677
OPERATING SUPPLIES & EXPENSE	4,763	28,196	50,000	(21,804)	56.39	16,856
TOTAL SNOW & ICE REMOVAL	23,764	82,640	213,419	(130,779)	38.72	85,612
BRIDGE REPAIR & MAINTENANCE						
PERSONNEL SERVICES	2,054	6,472	39,957	(33,485)	16.20	3,180
CONTRACTUAL SERVICES	318	854	16,200	(15,346)	5.27	1,148
OPERATING SUPPLIES & EXPENSE	3	3	1,000	(998)	.25	0
CAPITAL OUTLAY						
TOTAL BRIDGE REPAIR & MAINTENANCE	2,375	7,329	57,157	(49,828)	12.82	4,327
STORM SEWER						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STORM SEWER	0	0	0	0	.00	0
PUBLIC TRANSPORTATION						
CONTRACTUAL SERVICES	0	0	115,000	(115,000)	.00	0
TOTAL PUBLIC TRANSPORTATION	0	0	115,000	(115,000)	.00	0

CITY OF TWO RIVERS

Section 10, ItemD.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
WORK FOR OTHER DEPARTMENTS						
PERSONNEL SERVICES	12,515	28,580	140,107	(111,527)	20.40	23,264
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	216	2,205	10,000	(7,795)	22.05	78
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL WORK FOR OTHER DEPTS	12,730	30,785	150,107	(119,322)	20.51	23,342
TOTAL PUBLIC WORKS	120,565	365,458	1,688,092	(1,322,634)	21.65	387,456

***** SUMMARY OF PUBLIC WORKS EXPENSES *****

PERSONNEL SERVICES	90,197	256,028	1,083,142	(827,114)	23.64	269,238
CONTRACTUAL SERVICES	20,076	58,064	421,600	(363,536)	13.77	72,621
OPERATING SUPPLIES & EXPENSE	9,854	50,674	172,600	(121,926)	29.36	42,311
FIXED CHARGES	90	270	750	(480)	36.00	127
CAPITAL OUTLAY	349	422	10,000	(9,578)	4.22	
TOTAL PUBLIC WORKS	120,565	365,458	1,688,092	(1,322,634)	21.65	387,456

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
HEALTH & HUMAN SERVICES						
SENIOR CENTER						
PERSONNEL SERVICES	7,225	32,072	157,029	(124,957)	20.42	39,228
CONTRACTUAL SERVICES	1,482	4,447	13,415	(8,968)	33.15	2,189
OPERATING SUPPLIES & EXPENSE	461	3,464	10,970	(7,506)	31.58	1,890
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SENIOR CENTER	9,168	39,983	181,414	(141,431)	22.04	43,307
CEMETERIES						
PERSONNEL SERVICES	6,173	17,428	128,906	(111,478)	13.52	11,700
CONTRACTUAL SERVICES	5,174	7,480	32,540	(25,060)	22.99	8,164
OPERATING SUPPLIES & EXPENSE	1,425	3,101	15,375	(12,274)	20.17	1,704
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CEMETERIES	12,772	28,009	176,821	(148,812)	15.84	21,568
TOTAL HEALTH & HUMAN SERVICES	21,940	67,993	358,235	(290,242)	18.98	64,875

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CULTURE, REC & EDUCATION						
COMMUNITY CENTER						
PERSONNEL SERVICES	26,018	73,843	323,204	(249,361)	22.85	68,953
CONTRACTUAL SERVICES	5,282	15,191	64,850	(49,659)	23.42	11,818
OPERATING SUPPLIES & EXPENSE	2,102	4,832	22,800	(17,968)	21.19	5,243
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL COMMUNITY CENTER	33,402	93,865	410,854	(316,989)	22.85	86,014
PARKS						
PERSONNEL SERVICES	11,452	31,373	216,925	(185,552)	14.46	20,888
CONTRACTUAL SERVICES	7,013	12,496	74,242	(61,746)	16.83	7,950
OPERATING SUPPLIES & EXPENSE	2,239	3,376	27,300	(23,924)	12.36	1,479
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PARKS	20,704	47,245	318,467	(271,222)	14.84	30,317
RECREATION						
PERSONNEL SERVICES	17,662	50,963	245,942	(194,979)	20.72	45,645
CONTRACTUAL SERVICES	2,565	4,693	32,165	(27,472)	14.59	3,512
OPERATING SUPPLIES & EXPENSE	2,350	4,568	20,750	(16,182)	22.02	3,640
FIXED CHARGES	0	0	0	0	.00	0
TOTAL RECREATION	22,577	60,224	298,857	(238,633)	20.15	52,798
SPECIAL EVENTS						
PERSONNEL SERVICES	1,940	6,011	34,076	(28,065)	17.64	5,092
CONTRACTUAL SERVICES	13	39	250	(211)	15.61	47
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SPECIAL EVENTS	1,953	6,050	34,326	(28,276)	17.63	5,138

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
RECREATION FIELDS						
PERSONNEL SERVICES	3,578	10,518	51,355	(40,837)	20.48	9,278
CONTRACTUAL SERVICES	1,724	4,354	28,531	(24,177)	15.26	6,456
OPERATING SUPPLIES & EXPENSE	485	1,867	19,500	(17,633)	9.58	274
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL RECREATION FIELDS	5,786	16,739	99,386	(82,647)	16.84	16,008
TRAILS & MEDIAN MAINTENANCE						
PERSONNEL SERVICES	0	0	12,546	(12,546)	.00	0
CONTRACTUAL SERVICES	0	0	12,500	(12,500)	.00	0
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
TOTAL TRAIL & MEDIAN MAINTENANCE	0	0	25,046	(25,046)	.00	0
TOTAL CULTURE, REC, EDUCATION	84,422	224,124	1,186,936	(962,812)	18.88	190,275

***** SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES *****

PERSONNEL SERVICES	60,651	172,709	884,048	(711,339)	19.54	149,855
CONTRACTUAL SERVICES	16,597	36,772	212,538	(175,766)	17.30	29,783
OPERATING SUPPLIES & EXPENSE	7,175	14,643	90,350	(75,707)	16.21	10,636
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CULTURE, REC, EDUCATION	84,422	224,124	1,186,936	(962,812)	18.88	190,275

CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CONSERVATION & DEV						
PLANNING						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PLANNING	0	0	0	0	.00	0
ECONOMIC DEVELOPMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	1,465	0	1,465	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ECONOMIC DEVELOPMENT	0	1,465	0	1,465	.00	0
***** SUMMARY OF CONSERVATION & DEVELOPMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	1,465	0	1,465	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CONSERVATION & DEV	0	1,465	0	1,465	.00	0
TOTAL OTHER FINANCING USES	27,877	95,297	362,113	(266,816)	26.32	87,255

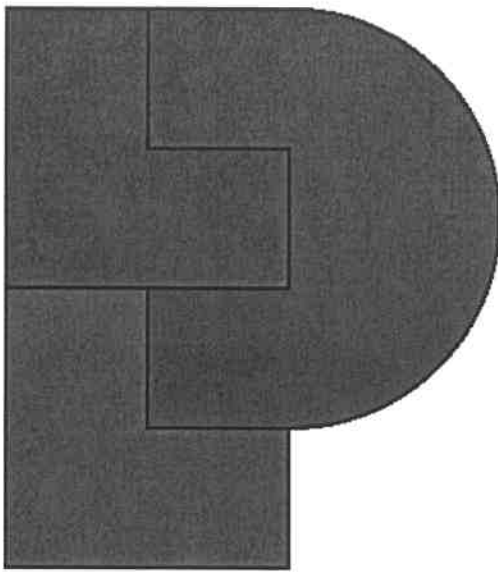
CITY OF TWO RIVERS

Section 10, Item D.

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 3 MONTHS ENDING MARCH 31, 2022

FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2022 YTD ACTUAL	2022 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	706,404	2,102,561	8,921,227	(6,818,666)	23.57	2,080,603
CONTRACTUAL SERVICES	102,507	280,826	1,303,747	(1,022,921)	21.54	271,915
OPERATING SUPPLIES & EXPENSE	45,361	132,602	514,924	(382,322)	25.75	107,489
FIXED CHARGES	50,219	175,977	734,783	(558,806)	23.95	169,184
CAPITAL OUTLAY	349	2,622	12,200	(9,578)	21.49	5,358
ALLOCATIONS	(53,726)	(159,724)	(660,965)	501,241	(24.17)	(148,755)
GRAND TOTAL	851,115	2,534,864	10,825,916	(8,291,052)	23.41	2,485,795



**TWO
RIVERS**
WISCONSIN

Lester Public Library

March 2022

Detail

Financial Report

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2022

LIBRARY FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
280-41110 GENERAL PROPERTY TAX	0	631,287	631,287	0	100.00	607,007
TOTAL TAXES	0	631,287	631,287	0	100.00	607,007
<u>INTERGOVERNMENTAL REVENUE</u>						
280-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720 COUNTY FUNDS	2,274	171,579	171,579	0	100.00	172,339
TOTAL INTERGOVERNMENTAL REVE	2,274	171,579	171,579	0	100.00	172,339
<u>FINES & FORFEITURES</u>						
280-45300 LIBRARY BOOK FINES	199	2,000	614	(1,387)	30.68	339
TOTAL FINES & FORFEITURES	199	2,000	614	(1,387)	30.68	339
<u>CHARGES FOR SERVICE</u>						
280-46712 COPIER SERVICE FEES	490	6,500	1,336	(5,164)	20.55	194
TOTAL CHARGES FOR SERVICE	490	6,500	1,336	(5,164)	20.55	194
<u>MISCELLANEOUS REVENUE</u>						
280-48300 SALE OF PROP & EQUIP	79	2,500	320	(2,180)	12.79	86
280-48500 DONATIONS	0	48,845	0	(48,845)	.00	0
280-48900 OTHER REVENUES	750	2,000	765	(1,235)	38.24	323
TOTAL MISCELLANEOUS REVENUE	829	53,345	1,085	(52,260)	2.03	409
<u>OTHER FINANCING SOURCES</u>						
280-49223 TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
TOTAL FUND REVENUE	3,793	864,711	805,900	(58,811)	93.20	780,288

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
MARCH 31, 2022 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>LESTER LIBRARY</u>						
LIBRARY ADMINISTRATION						
<u>PERSONNEL SERVICES</u>						
280-55110-1100	FULLTIME ADMINISTRATION	22,476	263,910	65,099 (198,811)	24.67	61,743
280-55110-1220	WAGES - FULLTIME	2,925	34,341	8,480 (25,861)	24.69	8,238
280-55110-1270	WAGES - PART TIME	11,182	129,272	31,343 (97,929)	24.25	26,320
280-55110-1280	WAGES-LONGEVITY PAY	0	6,427	0 (6,427)	.00	0
280-55110-1290	WAGES-OVERTIME	0	495	0 (495)	.00	185
280-55110-1310	WI RETIREMENT	1,887	22,962	5,573 (17,389)	24.27	5,460
280-55110-1320	FICA	2,721	33,618	7,928 (25,690)	23.58	7,141
280-55110-1330	HEALTH INSURANCE	4,585	55,020	13,755 (41,265)	25.00	15,309
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	0	0	.00	0
280-55110-1334	HEALTH INSURANCE OPT-OUT	769	10,000	2,308 (7,692)	23.08	1,846
280-55110-1340	LIFE INSURANCE	109	1,337	327 (1,010)	24.46	286
280-55110-1350	OTHER BENEFITS	0	0	0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	1,650	.00	311
TOTAL PERSONNEL SERVICES		46,655	557,382	136,463 (420,919)	24.48	126,839
<u>CONTRACTUAL SERVICES</u>						
280-55110-2100	PROF SERV - CITY SERVICES	3,556	47,484	11,315 (36,169)	23.83	11,283
280-55110-2130	PROFESSIONAL SERVICES	572	6,000	978 (5,022)	16.30	975
280-55110-2200	TELEPHONE EXPENSE	96	1,200	290 (910)	24.13	315
280-55110-2210	ELECTRICITY	1,368	22,000	4,408 (17,592)	20.04	3,849
280-55110-2220	NATURAL GAS/HEAT	1,523	8,500	5,881 (2,619)	69.18	1,982
280-55110-2230	WATER EXPENSE	157	2,000	472 (1,528)	23.60	440
280-55110-2240	SEWER EXPENSE	49	750	146 (604)	19.44	101
280-55110-2250	STORMWATER EXPENSE	80	960	240 (720)	24.98	240
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	872	24,993	1,156 (23,837)	4.62	10,659
280-55110-2450	EQUIPMENT NEW	0	10,800	0 (10,800)	.00	968
280-55110-2910	PRINTING/ADVERTISING	489	1,500	489 (1,011)	32.57	1,163
280-55110-2930	TECHNOLOGY	46	21,000	92 (20,908)	.44	10,051
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	2,151 (10,757)	16.67	3,227
TOTAL CONTRACTUAL SERVICES		9,882	160,095	27,616 (132,479)	17.25	45,250
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100	OFFICE SUPPLIES	672	5,000	821 (4,179)	16.42	77
280-55110-3110	POSTAGE	19	450	94 (356)	20.84	61
280-55110-3300	TRAVEL	250	2,284	494 (1,790)	21.65	250
280-55110-3560	LANDSCAPING	0	14,500	0 (14,500)	.00	1,266
280-55110-3960	TECH PROC SUPPLIES	0	0	0	.00	581
TOTAL OP SUPPLIES/EXP		942	22,234	1,409 (20,825)	6.34	2,234

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
MARCH 31, 2022 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	1,165	13,400	3,547	(9,853)	26.47	3,187
280-55110-5950 TRANSFER TO CAP PROJ FND	0	1,080	1,440	360	133.33	1,080
TOTAL FIXED CHARGES	1,165	14,480	4,987	(9,493)	34.44	4,267
 TOTAL LIBRARY ADMINISTRATION	 58,644	 754,191	 170,476	 (583,715)	 22.60	 178,590
 ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	356	4,600	1,331	(3,269)	28.94	989
280-55111-3400 NON-FICTION BOOKS	1,220	17,000	2,380	(14,620)	14.00	1,643
280-55111-3420 FICTION BOOKS	1,209	17,000	2,715	(14,285)	15.97	2,888
280-55111-3430 LARGE PRINT BOOKS	1,188	12,000	2,131	(9,869)	17.76	2,276
280-55111-3450 MOVIES	368	4,500	831	(3,669)	18.48	860
280-55111-3470 AUDIOBOOKS	133	4,400	647	(3,753)	14.70	485
280-55111-3480 MUSIC CD'S	0	500	0	(500)	.00	23
280-55111-3510 PROGRAMS	0	3,000	0	(3,000)	.00	0
TOTAL OP SUPPLIES/EXP	4,475	63,000	10,036	(52,964)	15.93	9,164
 TOTAL ADULT SERVICES	 4,475	 63,000	 10,036	 (52,964)	 15.93	 9,164

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
MARCH 31, 2022 BUDGET

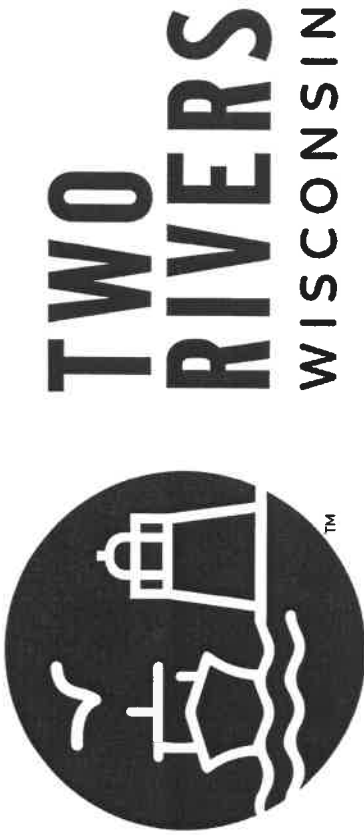
LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	227	540	287	(253)	53.11	258
280-55112-3400 NON-FICTION BOOKS	1,510	7,000	1,526	(5,474)	21.79	427
280-55112-3420 FICTION BOOKS	456	3,800	946	(2,854)	24.90	917
280-55112-3440 PAPERBACKS	40	1,600	119	(1,481)	7.42	115
280-55112-3450 MOVIES	100	2,500	160	(2,340)	6.39	58
280-55112-3470 AUDIOBOOKS	0	1,700	0	(1,700)	.00	0
280-55112-3510 PROGRAMS	783	11,980	2,240	(9,740)	18.70	2,561
280-55112-3530 JE BOOKS	878	6,000	1,239	(4,761)	20.65	741
TOTAL OP SUPPLIES/EXP	3,993	35,120	6,516	(28,604)	18.55	5,078
TOTAL CHILDREN'S SERVICES	3,993	35,120	6,516	(28,604)	18.55	5,078
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	428	1,800	428	(1,372)	23.78	1,616
280-55114-3490 MICROFILM	0	4,100	75	(4,025)	1.83	0
TOTAL OP SUPPLIES/EXP	428	5,900	503	(5,397)	8.52	1,616
TOTAL REFERENCE	428	5,900	503	(5,397)	8.52	1,616

CITY OF TWO RIVERS
2022 MONTHLY GENERAL FUND REPORT
MARCH 31, 2022 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2022 BUDGET	2022 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	24	(176)	12.00	53
280-55115-3420 FICTION BOOKS	502	5,300	658	(4,642)	12.42	2,057
280-55115-3470 AUDIOBOOKS	42	1,000	42	(958)	4.17	0
280-55115-3510 PROGRAMS	0	0	0	0	.00	0
TOTAL OP SUPPLIES/EXP	544	6,500	724	(5,776)	11.13	2,110
TOTAL YOUNG ADULT SERVICES	544	6,500	724	(5,776)	11.13	2,110
TOTAL LESTER LIBRARY EXP	68,083	864,711	188,255	(676,456)	21.77	196,558
NET REV OVER EXP	(64,291)	0	617,645	617,645	.00	583,730



March 2022

Utilities Financial Report

- Fund 640 - Solid Waste Utility
 - Fund 650- Water Utility
 - Fund 660 - Electric Utility
- Fund 670 - Telecommunications Utility
 - Fund 680 - Stormwater Utility
 - Fund 690 - Sewer (Wastewater) Utility

CITY OF TWO RIVERS

INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
43000 INTERGOVERNMENTAL REVENUE	7,000	21,000	83,620	(62,620)	25%	6,800	20,400
46000 CHARGES FOR SERVICE	34,090	113,587	490,000	(376,413)	23%	42,575	110,843
48000 MISCELLANEOUS REVENUE	19,482	58,484	235,000	(176,516)	25%	19,506	41,971
49000 OTHER FINANCING SOURCES	212	509	800	(291)	64%	48	231
TOTAL OPERATING REVENUES	60,784	193,580	809,420	(615,840)	24%	68,928	173,444

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	14,843	15,961	104,418 (88,457)	15%	5,487	7,311
53620 PW SOLID WASTE REFUSE	23,343	70,245	325,208 (254,963)	22%	24,051	73,363
53625 PW SOLID WASTE RECYCLING	20,845	64,619	386,085 (321,466)	17%	20,059	66,869
TOTAL OPERATIONS EXPENSES	58,631	150,825	815,711 (664,886)	18%	49,597	147,543
CUSTOMER ACCOUNTS EXPENSE							
59904 UNCOLLECTIBLE ACCOUNTS	83 (58)	300 (358)	(19%)	0	91
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	33	84	450 (366)	19%	40	95
59999 GASB PENSION EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	115	26	750 (724)	3%	40	186
TOTAL OPS & MAINT EXPENSES	58,746	150,851	816,461 (665,610)	18%	49,637	147,729
TOTAL OPERATING EXPENSES	58,746	150,851	816,461 (665,610)	18%	49,637	147,729
NET OPERATING INCOME (LOSS)	2,038	42,729 (7,041)	49,770	607%	19,292	25,715
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	122,164	122,164				111,048	111,048
BALANCE TRANSFERRED FROM INCOME	2,038	42,729				19,292	25,715

CITY OF TWO RIVERS

INCOME STATEMENT

FOR THE 3 MONTHS ENDING MARCH 31, 2022

SOLID WASTE DISTRIBUTION DETAIL - FUND 640

TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
	124,201	164,893				130,339	136,763

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF WATER							
49461 RESIDENTIAL SERVICE	125,901	382,046	1,624,500	(1,242,454)	24%	133,449	328,134
49461 COMMERCIAL SERVICE	22,738	67,296	290,200	(222,904)	23%	23,142	53,111
49461 INDUSTRIAL SERVICE	6,614	18,253	53,200	(34,947)	34%	4,308	10,760
49461 MULTIFAMILY SERVICE	8,308	23,479	86,700	(63,221)	27%	8,154	20,344
49461 IRRIGATION SERVICE							
49461 OTHER SERVICES							
49464 MUNICIPAL SERVICE	2,288	7,160	38,200	(31,040)	19%	3,347	7,301
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	2,053	6,283	22,000	(15,717)	29%	2,761	5,217
49462 PRIVATE FIRE PROTECTION	2,243	6,723	23,700	(16,977)	28%	2,040	5,041
49463 PUBLIC FIRE PROTECTION	56,992	170,879	698,200	(527,321)	24%	85,935	143,811
TOTAL SALES OF WATER	227,137	682,118	2,836,700	(2,154,582)	24%	263,136	573,719
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	1,057	2,640	9,500	(6,860)	28%	289	1,329
49471 MISCELLANEOUS SERVICE REVENUES	120	200	1,200	(1,000)	17%	80	240
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,636	4,908	16,500	(11,592)	30%	1,537	4,540
TOTAL OTHER OPERATING REVENUES	2,813	7,748	27,200	(19,452)	28%	1,906	6,109
TOTAL OPERATING REVENUES	229,951	689,866	2,863,900	(2,174,034)	24%	265,042	579,828

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
SOURCE OF SUPPLY EXPENSES							
56500 OTHER EARNINGS							
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	637	1,274	8,000 (6,726)	16%	637	1,274
59603 MISCELLANEOUS OPERATING EXPENSE	0	0	1,000 (1,000)	%	0	0
59613 MAINT OF LAKE INTAKE	160	1,868	41,000 (39,132)	5%	0	0
TOTAL SOURCE OF SUPPLY EXPENSES	797	3,142	50,000 (46,858)	6%	637	1,274
PUMPING EXPENSES							
59620 OPERATION, SUPERVISION & ENGINEERING	7,939	16,355	60,000 (43,645)	27%	4,481	12,593
59623 FUEL PURCHASED FOR PUMPING	3,129	10,128	38,000 (27,872)	27%	2,488	8,249
59624 PUMPING LABOR & EXPENSES	1,897	4,889	20,800 (15,911)	24%	1,488	3,902
59626 MISCELLANEOUS EXPENSE	648	1,401	5,250 (3,849)	27%	403	790
59631 MAINT OF STRUCTURES	0	0	1,500 (1,500)	%	0	0
59633 MAINT OF PUMPING EQUIPMENT							
TOTAL PUMPING EXPENSES	13,613	32,773	125,550 (92,777)	26%	8,860	25,534
WATER TREATMENT EXPENSE							
59640 OPERATION, SUPERVISION & ENGINEERING	7,939	16,355	60,000 (43,645)	27%	4,481	12,593
59641 CHEMICALS	4,230	9,273	63,000 (53,727)	15%	(274)	7,449
59642 OPERATIONS LABOR & EXPENSE	18,708	60,306	204,050 (143,744)	30%	13,410	46,808
59643 MISCELLANEOUS EXPENSE	14,848	47,946	187,550 (139,604)	26%	15,420	40,848
59644 OPERATING RENTS							
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	0	0	4,400 (4,400)	%	0	0
59652 MAINT OF WATER TREATMENT EQUIPMENT	4,262	11,208	33,300 (22,092)	34%	2,919	8,881
TOTAL WATER TREATMENT EXPENSE	49,986	145,087	552,300 (407,213)	26%	35,956	116,580

ADMINISTRATION USE ONLY

25 % OF THE FISCAL YEAR HAS ELAPSED

05/04/2022 07:52AM

PAGE

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
WATER DISTRIBUTION DETAIL - FUND 650

Section 10, Item D.

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
TRANSMISSION & DISTRIBUTION EXPENSE							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	3,265	8,974	31,650	(22,676)	28%	2,377	7,425
59662 OPERATION MAINS	1,961	5,622	61,300	(55,678)	9%	2,134	4,258
59663 METER EXPENSE	2,322	8,926	70,400	(61,474)	13%	37,015	37,180
59664 CUSTOMER INSTALLATION EXPENSE	3,239	7,095	37,400	(30,305)	19%	3,138	6,276
59665 MISCELLANEOUS EXPENSES	4,528	14,172	57,800	(43,628)	25%	5,372	14,577
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS							
59672 MAINT OF RESEVOIR & STANDPIPE	5,309	15,928	68,300	(52,372)	23%	5,309	15,928
59673 MAINT OF MAINS	1,938	35,370	57,900	(22,530)	61%	2,418	6,526
59675 MAINT OF SERVICES	2,117	5,047	90,000	(84,953)	6%	3,018	8,287
59676 MAINT OF METERS	179	1,081	9,650	(8,569)	11%	379	1,131
59677 MAINT OF HYDRANTS	331	975	43,500	(42,525)	2%	501	1,873
59678 MAINT OF MISC PLANT	237	332	15,000	(14,668)	2%	6,383	6,556
TOTAL TRANSMISSION & DISTRIBUTION EXPENSE	25,426	103,522	542,900	(439,378)	19%	68,043	110,016
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,514	4,392	18,550	(14,158)	24%	1,487	4,180
59902 METER READING	1,643	4,589	23,250	(18,661)	20%	1,679	4,814
59903 CUSTOMER ACCTG & COLLECTION	5,479	14,759	74,300	(59,541)	20%	4,550	13,525
59904 UNCOLLECTIBLE ACCOUNTS	520	360)	2,500	(2,860)	(14%)	0	5,288
59906 CUSTOMER SERVICE & INFORMATION	0	0	750	(750)	%	82	163
59910 SALES EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	9,156	23,379	119,350	(95,971)	20%	7,799	27,970
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	8,586	25,806	109,000	(83,194)	24%	8,095	25,456
59921 OFFICE SUPPLIES & EXPENSES	298	773	1,050	(277)	74%	580	1,460
59923 OUTSIDE SERVICES EMPLOYED	8,075	39,813	97,500	(57,687)	41%	5,489	19,677
59924 PROPERTY INSURANCE	3,272	10,112	40,275	(30,163)	25%	3,179	9,852
59925 INJURIES & DAMAGES	656	3,262	18,000	(14,738)	18%	1,410	4,230
59926 EMPLOYEE PENSIONS & BENEFITS	15,401	45,135	191,500	(146,365)	24%	14,287	42,048

MINISTRATION USE ONLY

25 % OF THE FISCAL YEAR HAS ELAPSED

05/04/2022 07:52AM

PAGE

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000 (3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	1,767	3,950	20,000 (16,050)	20%	(769)	7,583
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	38,055	128,850	480,325 (351,475)	27%	32,271	110,307
TOTAL OPS & MAINT EXPENSES	137,032	436,754	1,870,425 (1,433,671)	23%	153,566	391,680
OTHER OPERATING EXPENSES							
49403 DEPRECIATION EXPENSE	44,359	133,077	520,000 (386,923)	26%	44,024	132,136
49425 AMORTIZATION							
49408 TAXES	25,222	74,392	307,478 (233,086)	24%	16,287	48,171
TOTAL OTHER OPERATING EXPENSES	69,581	207,469	827,478 (620,009)	25%	60,311	180,307
TOTAL OPERATING EXPENSES	206,613	644,223	2,697,903 (2,053,680)	24%	213,876	571,988
NET OPERATING INCOME (LOSS)	23,337	45,643	165,997 (120,354)	27%	51,165	7,841
OTHER INCOME							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	64	345	7,000 (6,655)	5%	25	50
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	0	0 (7,000)	7,000	%	0	0
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	0	0	100,000 (100,000)	%	0	0
49421 MISCELLANEOUS NON-OPERATING INCOME	0	21,977	200,000 (178,023)	11%	3,330	365
TOTAL OTHER INCOME	64	22,322	300,000 (277,678)	7%	3,355	415
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	23,401	67,965	465,997 (398,032)	15%	54,520	8,256

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
INTEREST & OTHER CHARGES							
49427 INTEREST ON LONG-TERM DEBT	10,894	32,503	155,850	(123,347)	21%	11,588	34,468
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS							
59999 GASB 68 PENSION EXPENSE							
TOTAL INTEREST CHARGES	10,894	32,503	155,850	(123,347)	21%	11,588	34,468
NET INCOME (LOSS)	12,507	35,462	310,147	(274,685)	11%	42,932	(26,212)
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	7,216,853	7,216,853				6,441,274	6,441,274
BALANCE TRANSFERRED FROM INCOME	12,507	35,312				42,932	(26,212)
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	7,229,361	7,252,165				6,484,206	6,415,062

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF ELECTRICITY							
49440 URBAN RESIDENTIAL SALES	334,392	1,111,344	4,260,400	(3,149,056)	26%	338,808	854,204
49441 RURAL SALES	2,055	6,831	21,800	(14,969)	31%	2,021	5,783
49442 COMMERCIAL SALES-CS1	81,308	276,167	1,239,200	(963,033)	22%	92,368	222,192
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	93,869	300,106	910,400	(610,294)	33%	88,415	235,241
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	159,437	505,459	2,098,100	(1,592,641)	24%	145,429	399,094
49443 INDUSTRIAL SALES-CP3	47,088	140,587	496,300	(355,703)	28%	39,928	110,204
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	2,950	9,794	30,900	(21,106)	32%	3,793	9,213
49444 PUBLIC STREET LIGHTING	11,536	35,364	145,900	(110,536)	24%	11,343	32,390
49448 INTERDEPARTMENTAL SALES	2,291	7,959	33,300	(25,341)	24%	2,206	6,195
TOTAL SALES OF ELECTRICITY	734,927	2,393,621	9,236,300	(6,842,679)	26%	724,311	1,874,516
OTHER OPERATING REVENUES							
49450 FORFEITED DISCOUNTS	2,754	8,234	18,250	(10,016)	45%	701	3,231
49451 MISCELLANEOUS SERVICE REVENUES	40	40	5,000	(4,960)	1%	0	0
49454 RENT FROM ELECTRIC PROPERTY	0	41,206	26,700	14,506	154%	0	5,447
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	44	2,994	16,950	(13,956)	18%	39	7,438
TOTAL OTHER OPERATING REVENUES	2,837	52,474	66,900	(14,426)	78%	740	16,116
TOTAL OPERATING REVENUES	737,764	2,446,096	9,303,200	(6,857,104)	26%	725,051	1,890,632

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	508,574	1,610,211	6,660,100	(5,049,890)	24%	468,250	1,435,180
TOTAL POWER PRODUCTION EXPENSES	508,574	1,610,211	6,660,100	(5,049,890)	24%	468,250	1,435,180

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
DISTRIBUTION EXPENSES							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	359	2,482	35,700 (33,218)	7%	1,414	4,199
59583 OVERHEAD LINE EXPENSES	249	334	5,950 (5,616)	6%	58	58
59584 UNDERGROUND LINE EXPENSE	1,518	3,372	39,500 (36,129)	9%	1,599	4,691
59585 STREET LIGHTING EXPENSES	(155)	352	1,300 (948)	27%	0	0
59586 METER EXPENSES	5,216	14,077	71,100 (57,023)	20%	5,009	12,515
59587 CUSTOMER INSTALLATION EXPENSES	994	2,450	9,700 (7,251)	25%	641	2,132
59588 OPERATION MISC DISTRIBUTION	18,932	52,405	239,125 (186,720)	22%	28,295	52,811
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	53	1,689	38,800 (37,111)	4%	2,692	3,187
59593 MAINTENANCE OF OVERHEAD LINES	66,844	133,030	184,500 (51,470)	72%	16,849	65,566
59594 MAINTENANCE OF UNDERGROUND LINES	60	551	8,400 (7,849)	7%	0	0
59595 MAINTENANCE OF LINE TRANSFORMERS	0	0	4,600 (4,600)	%	37	427
59596 MAINTENANCE OF STREET LIGHTING	112	499	10,200 (9,701)	5%	784	2,207
59597 MAINT OF ELECTRIC METERS							
59598 MAINT OF MISC DISTRIBUTION PLANT	186	1,581	7,000 (5,419)	23%	2,229	2,595
59828 TRANSPORTATION EXPENSES							
TOTAL DISTRIBUTION EXPENSES	94,367	212,820	655,875 (443,055)	32%	59,607	150,388
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,856	5,383	22,615 (17,232)	24%	1,823	5,123
59902 METER READING EXPENSES	2,701	7,617	32,950 (25,333)	23%	2,721	7,385
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	6,979	19,971	99,000 (79,029)	20%	7,099	20,490
59904 UNCOLLECTIBLE ACCOUNTS	235 (178)	10,000 (10,178)	(2%)	(235)	17,268
TOTAL CUSTOMER ACCOUNTS EXPENSE	11,770	32,793	164,565 (131,772)	20%	11,407	50,266
SALES EXPENSE							
59913 ADVERTISING EXPENSE	250	250	700 (450)	36%	250	250
TOTAL SALES EXPENSES	250	250	700 (450)	36%	250	250

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	20,959	61,546	256,400 (194,854)	24%	20,839	71,825
59921 OFFICE SUPPLIES & EXPENSES	462	6,038	15,600 (9,562)	39%	2,108	20,778
59923 OUTSIDE SERVICES EMPLOYED	7,773	26,102	105,640 (79,538)	25%	20,118	36,014
59924 PROPERTY INSURANCE	2,387	7,056	27,200 (20,144)	26%	2,100	6,563
59925 INJURIES & DAMAGES	524	2,607	13,500 (10,893)	19%	1,089	3,268
59926 EMPLOYEE PENSIONS & BENEFITS	19,527	56,104	249,000 (192,896)	23%	17,399	60,061
59928 REGULATORY COMMISSION EXPENSE	0	0	2,000 (2,000)	%	966	1,007
59930 MISCELLANEOUS GENERAL EXPENSES	8,009	25,406	76,100 (50,694)	33%	2,266	23,842
59932 MAINT OFFICE & COMMUNICATIONS	2,075	4,014	15,500 (11,486)	26%	838	11,720
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	61,715	188,874	760,940 (572,066)	25%	67,724	235,077
TOTAL OPS & MAINT EXPENSES	676,676	2,044,948	8,242,180 (6,197,232)	25%	607,238	1,871,161
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	37,278	111,835	440,000 (328,165)	25%	36,386	109,157
59408 TAXES	28,922	85,406	397,850 (312,444)	21%	31,333	93,869
TOTAL OTHER OPERATING EXPENSES	66,201	197,241	837,850 (640,610)	24%	67,718	203,026
TOTAL OPERATING EXPENSES	742,877	2,242,188	9,080,030 (6,837,842)	25%	674,956	2,074,187
NET OPERATING INCOME (LOSS)	(5,112)	203,907	223,170 (19,263)	91%	50,095 (183,556)

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
49415 REVENUE FROM MDSE & JOBBING	55	1,487	15,000 (13,513)	10%	0	2,828
49416 MERCHANDISING & JOBBING COST	0	0 (15,000)	15,000	%	0	0
49421 MISCELLANEOUS NONOPERATING INCOME	(2,525)	(2,525)	2,000 (4,525)	(126%)	0	0
49419 INTEREST & DIVIDEND INCOME	(2,155)	(5,499)	(18,000)	12,501	(31%)	(1,510)	(3,789)
49439 APPROP OF INCOME TO MUNICIPAL	(4,625)	(6,537)	(16,000)	9,463	(41%)	(1,510)	(962)
TOTAL OTHER INCOME	(9,738)	197,371	207,170 (9,799)	95%	48,585 (184,518)
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGs							
OTHER INCOME DEDUCTIONS							
49426 OTHER INCOME DEDUCTIONS	0	2,279	2,200	79	104%	(144)	(144)
TOTAL MISCELLANEOUS INCOME DEDUCTIONS	0	2,279	2,200	79	104%	(144)	(144)
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	761	2,504	8,450 (5,946)	30%	704	2,815
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
TOTAL INTEREST CHARGES	761	2,504	8,450 (5,946)	30%	704	2,815
NET INCOME (LOSS)	(10,498)	192,588	196,520 (3,932)	98%	48,025 (187,189)
EARNED SURPLUS							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	9,371,395	9,371,395				8,821,384	8,821,384
BALANCE TRANSFERRED FROM INCOME	(10,498)	192,588				48,025 (187,189)
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	9,360,897	9,563,984				8,869,409	8,634,195

Section 10, Item D.

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES	0	0	0	0	%	0	0
49000 OPERATING REVENUE							
49540 RENT FROM CLEC PROPERTY	1,324	3,971	0	3,971	%	1,324	3,971
TOTAL OPERATING REVENUES	1,324	3,971	0	3,971	%	1,324	3,971

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
DISTRIBUTION EXPENSES							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750 (750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59820 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
TOTAL DISTRIBUTION EXPENSES	0	0	2,250 (2,250)	%	0	0
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
TOTAL CUSTOMER ACCOUNTS EXPENSE	0	0	0	0	%	0	0

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600 (600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	0	0	6,535 (6,535)	%	0	150
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	0	0	7,135 (7,135)	%	0	150
TOTAL OPS & MAINT EXPENSES	0	0	9,385 (9,385)	%	0	150
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	803	2,410	6,500 (4,090)	37%	482	1,446
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	803	2,410	6,500 (4,090)	37%	482	1,446
TOTAL OPERATING EXPENSES	803	2,410	15,885 (13,475)	15%	482	1,596
NET OPERATING INCOME (LOSS)	520	1,561 (15,885)	17,446	10%	842	2,376

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OTHER INCOME							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
TOTAL OTHER INCOME	0	0	0	0	%	0	0
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	520	1,561	(15,885)	17,446	10%	842	2,376
INTEREST CHARGES							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	(15,885)	15,885	%	0	0
TOTAL INTEREST CHARGES	0	0	(15,885)	15,885	%	0	0
NET INCOME (LOSS)	520	1,561	0	1,561	%	842	2,376
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	(227,116)	(227,116)				(245,443)	(245,443)
BALANCE TRANSFERRED FROM INCOME	520	1,561				842	2,376
TOTAL UNAPPROPRIATED EARNED SURPLUS	(226,596)	(225,555)				(244,601)	(243,067)
END OF YEAR							

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
USER FEES							
46010 RESIDENTIAL SERVICE	29,622	88,819	354,000	(265,181)	25%	29,550	75,121
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	107	400	(293)	27%	36	97
46040 NON RESIDENTIAL	21,855	65,478	222,000	(156,522)	29%	21,805	55,575
46050 INTERDEPARTMENTAL	3,229	9,688	39,400	(29,712)	25%	3,239	9,195
TOTAL USER FEES	54,742	164,092	615,800	(451,708)	27%	54,630	139,988
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	186	474	900	(426)	53%	49	233
49010 PERMIT FEES	0	0	0	0	%	0	0
48600 CONTRIBUTIONS IN AID OF CONSTRUCTION	30,608	54,302	400,000	(345,698)	14%	0	0
48100 INTEREST INCOME	0	0	3,725	(3,725)	%	0	0
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
TOTAL OTHER OPERATING REVENUES	30,795	54,775	404,625	(349,850)	14%	49	233
TOTAL OPERATING REVENUES	85,537	218,867	1,020,425	(801,558)	21%	54,679	140,220

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	528	528	7,467	(6,939)	7%	73	73
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	4,427	13,524	153,176	(139,652)	9%	73	1,680
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	1,375	1,463	41,624	(40,161)	4%	1,397	1,397
59750 MAINTENANCE OF STORMWATER PONDS	94	94	31,356	(31,262)	%	2,015	2,167
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	14,000	(14,000)	%	0	0
59770 REGULATORY COMPLIANCE	1,251	3,167	57,047	(53,880)	6%	3,457	3,457
59790 ADMINISTRATIVE CHARGES	2,862	6,368	34,500	(28,132)	18%	0	1,280
59795 EMPLOYEE PENSIONS & BENEFITS	537	1,259	28,605	(27,346)	4%	165	211
TOTAL OPERATING EXPENSES	11,075	26,403	367,775	(341,371)	7%	7,180	10,264
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	8,367	25,100	100,000	(74,900)	25%	8,367	25,100
59408 TAXES	293	714	10,470	(9,756)	7%	65	75
59427 INTEREST ON LONG-TERM DEBT	5,815	18,093	66,000	(47,907)	27%	8,769	18,120
TOTAL OTHER OPERATING EXPENSES	25,550	70,311	544,245	(473,934)	13%	24,380	53,559
TOTAL OPERATING EXPENSES	25,550	70,311	544,245	(473,934)	13%	24,380	53,559
NET OPERATING INCOME (LOSS)	59,987	148,557	476,180	(327,624)	31%	30,299	86,661
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	3,175,463	3,175,463				2,712,282	2,712,282
BALANCE TRANSFERRED FROM INCOME	59,987	148,557				30,299	86,661
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	3,235,450	3,324,020				2,742,580	2,798,943

Section 10, Item D.

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF SEWER							
49221 RESIDENTIAL SERVICE	165,739	502,215	2,000,000	(1,497,785)	25%	175,820	430,968
49222 COMMERCIAL SERVICE	39,408	116,721	493,000	(376,279)	24%	42,627	98,200
49224 GOVERNMENT SERVICE	4,519	16,407	82,000	(65,593)	20%	4,878	17,033
49626 INTERDEPARTMENTAL SERVICE	6,743	20,816	93,200	(72,384)	22%	8,746	24,421
49263 INDUSTRIAL SERVICE	10,157	27,505	81,000	(53,495)	34%	7,060	18,690
TOTAL SALES OF SEWER	226,565	683,664	2,749,200	(2,065,536)	25%	239,132	589,313
OTHER OPERATING REVENUES							
49350 MISCELLANEOUS OPERATING REVENUES	3,849	73,693	42,000	31,693	175%	1,114	3,759
49450 CUSTOMER FORFEITED DISCOUNTS	1,183	2,851	5,000	(2,149)	57%	293	1,437
TOTAL OTHER OPERATING REVENUES	5,032	76,543	47,000	29,543	163%	1,407	5,196
TOTAL OPERATING REVENUES	231,597	760,207	2,796,200	(2,035,993)	27%	240,538	594,508

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
59820 OPERATION PLANT & LIFT STATION	40,842	116,683	510,400	(393,717)	23%	36,025	107,696
59823 CHLORINE	0	0	3,000	(3,000)	%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	7,592	15,323	50,000	(34,677)	31%	0	5,668
59825 SLUDGE CONDITIONING CHEMICALS	0	10,717	30,000	(19,283)	36%	0	0
59827 OTHER OPERATING SUPPLIES	5,366	11,221	27,500	(16,279)	41%	3,538	6,621
59828 TRANSPORTATION EXPENSES	1,508	3,954	28,500	(24,546)	14%	5,959	20,614
TOTAL OPERATIONS EXPENSES	55,308	157,898	649,400	(491,502)	24%	45,522	140,599
MAINTENANCE EXPENSE							
59831 MAINT OF SEWER COLLECTION SYSTEMS	33,059	85,629	147,800	(62,171)	58%	15,360	31,621
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	0	0	20,000	(20,000)	%	6,756	6,756
59833 MAINT OF TREATMENT DIST PLANT EQUIP	12,455	26,776	107,211	(80,435)	25%	12,513	26,506
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	487	1,717	20,000	(18,283)	9%	777	1,105
TOTAL MAINTENANCE EXPENSE	46,001	114,122	295,011	(180,889)	39%	35,407	65,989
CUSTOMER ACCOUNTS EXPENSE							
59840 BILLING, COLLECTING & ACCOUNTING	6,931	19,006	77,662	(58,656)	24%	6,033	17,578
59842 METER READING	1,618	4,508	24,265	(19,757)	19%	1,653	4,741
59843 UNCOLLECTIBLE ACCOUNTS	555	310	5,000	(5,310)	(6%)	0	12,999
TOTAL CUSTOMER ACCOUNTS EXPENSE	9,104	23,205	106,927	(83,722)	22%	7,686	35,318

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59850 ADMINISTRATIVE & GENERAL SALARIES	13,207	39,634	163,996	(124,362)	24%	12,512	38,234
59851 OFFICE SUPPLIES & EXPENSE	26	214	1,420	(1,207)	15%	24	199
59852 OUTSIDE SERVICES EMPLOYED	4,891	18,636	67,580	(48,944)	28%	4,815	16,302
59853 INSURANCE EXPENSE	3,775	11,914	47,950	(36,036)	25%	3,796	11,531
59854 EMPLOYEE PENSION & BENEFITS	9,599	28,586	138,859	(110,273)	21%	10,902	31,481
59855 REGULATORY COMMISSION EXPENSE	0	0	15,000	(15,000)	%	0	0
59856 MISC GENERAL EXPENSES	165	165	4,100	(3,935)	4%	265	618
59857 RENTS	6,699	26,178	80,000	(53,822)	33%	43,305	55,959
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	38,362	125,327	518,905	(393,578)	24%	75,619	154,324
TOTAL OPS & MAINT EXPENSES	148,775	420,552	1,570,243	(1,149,691)	27%	164,233	396,230
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	63,626	190,877	605,000	(414,123)	32%	30,355	91,064
59408 TAX EXPENSE	28,243	84,451	339,677	(255,226)	25%	28,529	84,669
TOTAL OTHER OPERATING EXPENSES	91,869	275,329	944,677	(669,348)	29%	58,884	175,732
TOTAL OPERATING EXPENSES	240,644	695,881	2,514,920	(1,819,039)	28%	223,117	571,962
NET OPERATING INCOME (LOSS)	(9,047)	64,326	281,280	(216,954)	23%	17,421	22,546

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 3 MONTHS ENDING MARCH 31, 2022
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
48600 CONTRIBUTION IN AID	0	27,427	400,000	(372,573)	7%	0	0
49210 TRANSFERS IN	0	0	26,500	(26,500)	%	0	0
TOTAL OTHER INCOME	0	27,427	426,500	(399,073)	6%	0	0
TOTAL INCOME (LOSS) BEFORE INTEREST CHGS	(9,047)	91,753	707,780	(616,027)	13%	17,421	22,546
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	(18,500)	(55,940)	(220,000)	164,060	(25%)	(19,524)	(59,046)
59999 GASB PENSION & OPEB EXPENSE							
49430 INTEREST ON DEBT TO MUNICIPALITY							
TOTAL INTEREST CHARGES	(18,500)	(55,940)	(220,000)	164,060	(25%)	(19,524)	(59,046)
NET INCOME (LOSS)	(27,547)	35,813	487,780	(451,967)	7%	(2,102)	(36,500)
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	5,460,681	5,460,681				4,771,856	4,771,856
BALANCE TRANSFERRED FROM INCOME	(27,547)	35,813				(2,102)	(36,500)
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	5,433,134	5,496,494				4,769,753	4,735,356

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10Application Date: 5/3/2022☐ Town ☐ Village ☒ City of Two RiversCounty of MANITOWOC

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.at the premises described below during a special event beginning JUNE 4-22 and ending JUNE 5, 2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club☐ Church☐ Lodge/Society☐ Chamber of Commerce or similar Civic or Trade Organization☐ Veteran's Organization☐ Fair Association(a) Name ROGERS STREET FISHING VILLAGE(b) Address 2102 Jackson St. Two Rivers WI 54241
(Street) ☐ Town ☐ Village ☒ City(c) Date organized 1968

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President (None at this time)Vice President GERALD ThiedeSecretary GREGORY GOODCHILDTreasurer Bonnie Timm(g) Name and address of manager or person in charge of affair: DAVID VAN GINKEL

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2100 Block of Jackson St. Northwest Corner Under(b) Lot Tent Block(c) Do premises occupy all or part of building? NONE

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Carp Festival(b) Dates of event JUNE 4 & 5 2022

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Gary C. Goodchild
(Signature/date)Officer Bonnie L. Timm
(Signature/date)Date Filed with Clerk 5/3/2022

Date Granted by Council

Rogers Street Fishing Village
(Name of Organization)Officer Gerald Thiede
(Signature/date)Officer
(Signature/date)Date Reported to Council or Board 5/16/2022License No. TCB22-11

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/07/2022	131509	Amazon Business - Debit Memo	Supplies - Elec	660-59588-3900	1FMQ-GWXF-PYAH	123.16
04/07/2022	131509	Amazon Business - Debit Memo	Supplies- DPW	100-16120	1JYV-JDLX-KKQK	144.48
04/07/2022	131509	Amazon Business - Debit Memo	CREDIT - Elec	660-59588-3900	1JYV-JDLX-NHCD	27.99-
04/07/2022	131509	Amazon Business - Debit Memo	Supplies - Fire Dept	100-52200-3100	1TDL-G7LN-P7DD	40.37
04/07/2022	131509	Amazon Business - Debit Memo	CREDIT - FD	100-52200-2920	1TDL-G7LN-PCKR	89.99-
04/07/2022	131509	Amazon Business - Debit Memo	Supplies - Finance	100-51510-3100	1WWH-DGJP-MYVK	858.37
04/07/2022	131509	Amazon Business - Debit Memo	Supplies - Maintenance	100-51600-3500	1WWH-DGJP-N9JY	100.59
04/07/2022	131509	Amazon Business - Debit Memo	Supplies - Park & Rec	100-55200-3900	1WWH-DGJP-NNHN	516.63
Total 131509:						1,665.62
04/07/2022	131510	Amy James Consulting LLC	Services - March 2022	258-56700-2100	223	6,406.25
Total 131510:						6,406.25
04/07/2022	131511	AnSer Services	After hours answering service-Mar 22 El	650-59665-2900	6502-040122	328.88
Total 131511:						328.88
04/07/2022	131512	Aurora Health Care	Blood Draw	100-53200-2900	473256	200.00
Total 131512:						200.00
04/07/2022	131513	Aurora Health Care	Pharmacy - FD	100-52300-3900	IN 507	2,367.40
Total 131513:						2,367.40
04/07/2022	131514	Ball Auto & Truck Parts Inc	supplies - WWTP	690-59833-3900	254007	33.49
04/07/2022	131514	Ball Auto & Truck Parts Inc	Metal Cutting Wheel/Cutoff Tool - WWTP	690-59833-3900	255232	176.61
Total 131514:						210.10
04/07/2022	131515	Bauer Built Tire-Manitowoc	Tire inventory - DPW	100-16120	170081053	388.00
Total 131515:						388.00
04/07/2022	131516	Calibre' Coatings Unlimited	Park Grills - Park & Rec	100-55200-2900	4907	165.00
Total 131516:						165.00
04/07/2022	131517	DeBruyn, Don	Solar Credit Refund	660-21130	04/01/2022	64.40

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131517:						64.40
04/07/2022	131518	Dept of Administration	Public Benefits Fees FY22 Q2	660-29253	505-0000067273	7,363.65
Total 131518:						7,363.65
04/07/2022	131519	Fasse Decorating Center LLC	Street Paint - DPW	100-53300-3900	1-154238	3,750.00
Total 131519:						3,750.00
04/07/2022	131520	GALLS LLC	Lieutenant Bars - PD	100-52115-3850	020611638	39.95
Total 131520:						39.95
04/07/2022	131521	Garage Door Specialty Inc	Garage Door Repair - City Hall	100-51600-3500	629	647.00
Total 131521:						647.00
04/07/2022	131522	Glandt, Travis	Refund Late Fee	100-46720	04/04/2022	15.00
Total 131522:						15.00
04/07/2022	131523	Grainger	Supplies-WTP	690-59834-3900	9244984374	95.75
04/07/2022	131523	Grainger	Supplies-WTP	690-59834-3900	9246475348	38.64
Total 131523:						134.39
04/07/2022	131524	James Imaging Systems Inc.	Printers Contract RI4490-MPS-01 - Cove	660-59921-3900	1174623	408.02
Total 131524:						408.02
04/07/2022	131525	JF Ahern Co	HVAC Inspection - WWTP	690-59833-2900	494005	1,108.00
Total 131525:						1,108.00
04/07/2022	131526	John Fabick Tractor Company	Generator - DPW/Elec	660-59588-2900	SIGP0007278	387.50
Total 131526:						387.50
04/07/2022	131527	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr - 04/01/	419-53600-2900	1266623 3/31/22	56.55

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131527:						56.55
04/07/2022	131528	Klein, Patricia Ann	Simply Seniors Exercise Class - 03/01/2	100-55300-2900	04/01/2022	105.60
Total 131528:						105.60
04/07/2022	131529	Kulpa Jr, Frank	Solar Credit Refund	660-21130	4/1/2022	100.70
Total 131529:						100.70
04/07/2022	131530	Kwik Trip / Kwik Star	Car Wash Fundraiser Cards - PD	806-52100-2901	ORDER NUMBER 102709	200.00
Total 131530:						200.00
04/07/2022	131531	Levene, Mary	Reimbursement from TRIAD for treats	806-52100-2105	4/1/2022	49.94
Total 131531:						49.94
04/07/2022	131532	Manitowoc Co EMS Association	2022 Dues - FD	100-52200-3210	317	50.00
Total 131532:						50.00
04/07/2022	131533	Manitowoc Disposal Inc	Recycling & Refuse Collect 3/19/2022-4/	640-53620-2900	3/19/22-4/1/22	14,461.50
Total 131533:						14,461.50
04/07/2022	131534	Manitowoc Trophy	Name Plate / D. Hilliker	100-51410-3100	40889	12.00
Total 131534:						12.00
04/07/2022	131535	Maritime Plumbing and Mechanical LLC	Membrane Rack	650-19107	44751	5,278.00
Total 131535:						5,278.00
04/07/2022	131536	Mid-American Research Chemical	Thermal Lock - Rec	100-55140-3500	0757170-IN	587.15
Total 131536:						587.15
04/07/2022	131537	Minnesota Life Insurance Co	Life Insurance premium - May 2022	100-21531	MAY 2022	3,719.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131537:						3,719.99
04/07/2022	131538	OpenPoint LLC	OpenPoint Subscription - Apr 2022	660-59923-2403	1240	2,350.00
Total 131538:						2,350.00
04/07/2022	131539	Payment Service Network	Service 03/01/2022-03/31/2022	690-59840-3900	255472	7.95
Total 131539:						7.95
04/07/2022	131540	Philbert, Ann	Fusion Strength Instructor - 2/23/22-3/30/	100-55300-2900	04/01/2022	96.00
Total 131540:						96.00
04/07/2022	131541	Psychologie Clinique S.C.	Police Officer Psych Eval - L. Brinkman	100-52120-2142	STATEMENT 4/1/2022	540.00
Total 131541:						540.00
04/07/2022	131542	Quadient Finance USA Inc.	Postage - Closing Date 3/24/22	100-51510-2900	CLOSING DATE 3/24/22	3,030.00
Total 131542:						3,030.00
04/07/2022	131543	Registration Fee Trust	2022 Turret Trailer - Elec	660-19392	04/06/2022	169.50
Total 131543:						169.50
04/07/2022	131544	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	291-56700-2100	901	750.00
Total 131544:						750.00
04/07/2022	131545	Sherman & Reilly Inc.	Wire Utility Trailer - Elec	660-19392	45532	45,467.00
Total 131545:						45,467.00
04/07/2022	131546	Sherwin Williams Co	Paint Machine Maintenance - DPW	100-53320-3900	1098-7	1,072.35
Total 131546:						1,072.35
04/07/2022	131547	Special Markets Insurance Cons	Volunteer Insurance - 2022	100-16310	POLICY 070203 5/8/22-5/8	304.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131547:						304.00
04/07/2022	131548	Streicher's	Patches - FD	100-52200-3850	I1559008	60.00
Total 131548:						60.00
04/07/2022	131549	Stryker Sales LLC	Supplies- FD	100-52300-2410	3706326M	273.70
Total 131549:						273.70
04/07/2022	131550	Superior Chemical Corp	Supplies-WWTP	690-59834-3900	328913	158.77
Total 131550:						158.77
04/07/2022	131551	TAPCO	Parkfolio Hosting Fee -Feb 2022	218-53540-2900	I721988	100.00
04/07/2022	131551	TAPCO	Parkfolio Hosting Fee -Mar 2022	218-53540-2900	I722927	100.00
Total 131551:						200.00
04/07/2022	131552	Thuermer Law Office	Municipal Prosecuting - March 2022	100-51340-2121	MARCH 30, 2022	1,560.00
Total 131552:						1,560.00
04/07/2022	131553	Truck Equipment Inc	CREDIT - PD	100-52115-2170	981540-00	1,300.00-
04/07/2022	131553	Truck Equipment Inc	Equipment - PD	461-52100-8150	982002-00	1,583.00
Total 131553:						283.00
04/07/2022	131554	Two Rivers Automotive Inc.	CREDIT - FD	100-52210-2410	5172-269200	39.99-
04/07/2022	131554	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-3500	5172-269457	71.65
04/07/2022	131554	Two Rivers Automotive Inc.	Supplies - FD	100-52300-3410	5172-269507	72.99
04/07/2022	131554	Two Rivers Automotive Inc.	Repairs - FD	100-52200-3500	5172-269709	6.00
Total 131554:						110.65
04/07/2022	131555	Two Rivers Main Street Inc.	Delinquent BID Payment - Parcel #000-0	100-25815	2/10/2022	140.08
Total 131555:						140.08
04/07/2022	131556	USA Blue Book	Supplies-WWTP	690-59833-3900	913268	507.70

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131556:						507.70
04/07/2022	131557	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	3/30/2022	3.00
Total 131557:						3.00
04/07/2022	131558	Wisconsin Public Service	1520 17TH ST - Rec	100-55140-2220	0401271669-04;3/22	2,336.70
04/07/2022	131558	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;3/22	95.34
04/07/2022	131558	Wisconsin Public Service	1300 35TH STREET - Rec	100-55400-2220	0401271669-07;3/22	105.25
04/07/2022	131558	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;3/22	248.26
04/07/2022	131558	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;3/22	130.56
04/07/2022	131558	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;3/22	1,384.91
04/07/2022	131558	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;3/22	91.83
04/07/2022	131558	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;3/22	6,377.03
Total 131558:						10,769.88
04/07/2022	131559	Woodland Dunes Nature Center	Solar Credit Refund	660-21130	4/1/2022	118.70
Total 131559:						118.70
04/07/2022	131560	Dept of Administration	Public Benefits Fees FY22 Q2	660-29253	505-0000067273 3/16/22	4,686.93
Total 131560:						4,686.93
04/14/2022	131561	ADRC of the Lakeshore	March 2022 donations - Sr Ctr	250-23150	04/05/2022	405.80
Total 131561:						405.80
04/14/2022	131562	ATC Commerical Warewashing	Detergent/Rinse/Sanitizer - Sr. Cntr.	100-54150-3500	INV-6963	252.50
Total 131562:						252.50
04/14/2022	131563	Berg, Todd	Energy Star Rebate - Freezer & Clothes	660-29253	4/12/2022	40.00
Total 131563:						40.00
04/14/2022	131564	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	800-21130	04/09/2022	1,771.17

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131564:						1,771.17
04/14/2022	131565	Cool City Cleaners Inc	Towels - WWTP	690-59820-2900	STATEMENT 3/31/22	70.00
Total 131565:						70.00
04/14/2022	131566	Country Visions Cooperative	Diesel Fuel - DPW	100-53200-3900	STATEMENT 3/31/22	7,980.65
Total 131566:						7,980.65
04/14/2022	131567	Dept. of Workforce Development	Unemployment 03/01/2022-03/31/2022	100-51930-5160	000011542765	1,158.95
Total 131567:						1,158.95
04/14/2022	131568	Door County Polar Bear Press	Cana Island Cat - Lib	280-55112-3530	3/28/2022	25.95
Total 131568:						25.95
04/14/2022	131569	ERC Wiping Products	Presaturated Wipes - Rec	100-55140-3500	854983	285.00
Total 131569:						285.00
04/14/2022	131570	GFL Environmental	Services 03/01/22-03/31/22 -WWTP	690-59820-2900	U30000055039	278.57
Total 131570:						278.57
04/14/2022	131571	IDEXX Distribution Inc.	Lab Supplies - Wtr	650-59642-3900	3103228222	1,203.91
04/14/2022	131571	IDEXX Distribution Inc.	Lab Supplies - Wtr	650-59642-3900	3103228223	299.59
Total 131571:						1,503.50
04/14/2022	131572	James Leasing LLC	Contract JL-171-01 Coverage 3/24/22-4/	100-53200-5310	8355	2,499.28
Total 131572:						2,499.28
04/14/2022	131573	K & S Tire Recycling Inc.	Tire Pick-up - DPW	100-53200-2900	114573A	165.40
Total 131573:						165.40
04/14/2022	131574	KBC Tour Company	Historic Bars of Green Bay Trip 3/30/202	250-55150-3300	4/12/2022	4,300.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131574:						4,300.00
04/14/2022	131575	KONE CHICAGO	Maintenance 04/01/2022-06/30/2022	660-59598-2900	962171433	392.40
Total 131575:						392.40
04/14/2022	131576	Lakeshore Technical College	Tax Settlement - April 2022	800-24601	04/09/2022	53,415.10
Total 131576:						53,415.10
04/14/2022	131577	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	04/08/2022	2,314.00
Total 131577:						2,314.00
04/14/2022	131578	Manitowoc Co Treasurer	Tax Settlement - Apr 2022	800-24310	04/09/2022	351,426.30
Total 131578:						351,426.30
04/14/2022	131579	Manitowoc Public Utilities	Service - 2124 Woodland Dr - WWTP	690-59820-2210	2124 WOODLAND DR - 3/	26.87
04/14/2022	131579	Manitowoc Public Utilities	Service - 5000 Memorial Dr. - Wtr	650-59602-2900	5000 MEMORIAL DR 3/31/	636.96
Total 131579:						663.83
04/14/2022	131580	Manitowoc School District	Tax Settlement - April 2022	800-24602	04/09/2022	18,189.87
Total 131580:						18,189.87
04/14/2022	131581	Marco	Services - Library	280-55110-2130	31363165	271.34
Total 131581:						271.34
04/14/2022	131582	McCulley Services LLC	Membrane System Check Out 3/8/22-3/	650-59642-2900	31022	4,386.74
Total 131582:						4,386.74
04/14/2022	131583	McDaniel, Patricia	Historic National Road Yard Sale Cookbo	280-55111-3400	3/27/2020	25.00
Total 131583:						25.00
04/14/2022	131584	McMahon Associates Inc	20th Street Pond Const, on-sit rep, CWF	680-19107	926156	26,154.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/14/2022	131584	McMahon Associates Inc	Neshotah Beach Grooming permits	680-19107	926157	51.00
04/14/2022	131584	McMahon Associates Inc	West River Lofts	680-59770-2900	926158	1,077.90
Total 131584:						27,282.90
04/14/2022	131585	Morrow, Brittany	Overpayment for gym rental	100-29410	4/12/2022	11.55
Total 131585:						11.55
04/14/2022	131586	Municode	Municipal Meetings Subscription	100-51410-2130	00370266	2,400.00
Total 131586:						2,400.00
04/14/2022	131587	OSI Environmental Inc	Oil recycling-DPW	100-53200-2900	4022056	75.00
Total 131587:						75.00
04/14/2022	131588	Parkitecture & Planning LLC	Schematic Design Plans 30%	415-55410-2900	7	7,788.00
Total 131588:						7,788.00
04/14/2022	131589	Payment Service Network	Central Park Donations/CC Fees	415-55410-2900	254901	72.00
Total 131589:						72.00
04/14/2022	131590	Personnel Evaluation Inc	PEP Billing 3/1/22-3/31/22 - PD	100-52120-2142	43784	40.00
Total 131590:						40.00
04/14/2022	131591	Pomp's Tire Services	Tires - DPW	100-16120	40059565	468.00
Total 131591:						468.00
04/14/2022	131592	Quadient Inc	Sure Seal & Dab Adhesive	100-51900-3900	16654824	16.02
Total 131592:						16.02
04/14/2022	131593	Quadient Leasing USA Inc.	Quarterly postage lease 02/02/22-05/01/	100-51900-5310	N9347495	489.03
Total 131593:						489.03

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/14/2022	131594	Refrigeration Sales and Repair LLC	Service - Elec	660-59598-2900	3802	64.58
Total 131594:						64.58
04/14/2022	131595	Reinders	Supplies - Rec	100-55400-3900	STATEMENT 3/31/22	1,578.40
Total 131595:						1,578.40
04/14/2022	131596	Schindler Elevator Company	Preventive Maint-Rec	100-55140-2900	8105906129	859.47
Total 131596:						859.47
04/14/2022	131597	Schroeder Bros Co	UPS fees - WWTP	690-59820-2900	94731	98.98
Total 131597:						98.98
04/14/2022	131598	SEERA	Focus Program - 03/31/2022	660-29253	MARCH 2022	4,493.87
Total 131598:						4,493.87
04/14/2022	131599	Sherwin Industries Inc	Road Tar - DPW	100-16120	SS092732	16,050.00
Total 131599:						16,050.00
04/14/2022	131600	Sherwin Williams Co	Sponge - Wtr	650-19395	1385-8	6.78
Total 131600:						6.78
04/14/2022	131601	State of Wisconsin	Mar 2022 penalty surcharges	100-21125	04/08/2022	5,813.94
Total 131601:						5,813.94
04/14/2022	131602	Strong, Ronald I	Youth Speed Track 2/28/22-4/6/22	100-55300-2900	4/11/2022	384.00
04/14/2022	131602	Strong, Ronald I	Ladies Strength Class 2/28/22-4/6/22	100-55300-2900	APRIL 11, 2022	288.00
Total 131602:						672.00
04/14/2022	131603	TargetSolutions Learning, LLC	Membership/Maintenance/Career Tracki	100-52200-2920	INV#43207	3,342.28
Total 131603:						3,342.28

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/14/2022	131604	Two Rivers Historical Society	April 2022 Monthly Support Pymt	258-56700-2910	APR2022	250.00
Total 131604:						250.00
04/14/2022	131605	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	070-00002595-06;4/22	5.75
Total 131605:						5.75
04/14/2022	131606	Two Rivers School District	Tax Settlement - April 2022	800-24600	04/09/2022	598,250.82
Total 131606:						598,250.82
04/14/2022	131607	Uniform Shoppe	Soft Shell Fleece Jackets - FD	100-52200-3850	319910	944.65
Total 131607:						944.65
04/14/2022	131608	Unique	Placements - Mar 2022	280-55110-2130	6099941	35.80
Total 131608:						35.80
04/14/2022	131609	Unique Flying Objects	Flag - FD	100-52200-3500	2081	84.00
Total 131609:						84.00
04/14/2022	131610	Utility Sales and Service Inc	Rebuild Stick Saw - Elec	660-59588-2900	0073601-IN	350.55
Total 131610:						350.55
04/14/2022	131611	Village of Mishicot Treasurer	Mar 2022 Municipal Court Forfeitures	100-21125	04/08/2022	778.00
Total 131611:						778.00
04/14/2022	131612	West & Dunn LLC	Legal - General Matters	100-51340-2120	4778	5,959.11
Total 131612:						5,959.11
04/14/2022	131613	Wisc Dept Of Revenue-DEBITMEMO	March 2022 Sales Tax	640-29410	MARCH 2022	9,547.62
Total 131613:						9,547.62
04/14/2022	131614	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;3/22	84.17

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/14/2022	131614	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;3/22	61.29
04/14/2022	131614	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;3/22	60.16
04/14/2022	131614	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;3/22	295.21
04/14/2022	131614	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	290-56700-2901	0401271669-44;3/22	2,509.89
Total 131614:						3,010.72
04/14/2022	131615	WOMT	After Further Review - March 2022	258-56700-2910	886-00061-0009	200.00
Total 131615:						200.00
04/14/2022	131616	Workingman's Friend	Clothing - Menges	100-52200-3850	11629	101.00
04/14/2022	131616	Workingman's Friend	Clothing - Kautzer	100-52200-3850	11630	35.00
04/14/2022	131616	Workingman's Friend	Clothing - Reiser	100-52200-3850	11631	22.00
04/14/2022	131616	Workingman's Friend	Clothing - Scherer	100-52200-3850	11632	182.50
04/14/2022	131616	Workingman's Friend	Clothing - Denzien	100-52200-3850	11633	111.00
04/14/2022	131616	Workingman's Friend	Clothing - Murack	100-52200-3850	11634	112.00
04/14/2022	131616	Workingman's Friend	Clothing - Ewert	100-52200-3850	11635	36.00
04/14/2022	131616	Workingman's Friend	Clothing - Peterson	100-52200-3850	11636	76.00
04/14/2022	131616	Workingman's Friend	Clothing - Kumbalek	100-52200-3850	11637	133.00
04/14/2022	131616	Workingman's Friend	Clothing - Krajnik	100-52200-3850	11638	11.00
04/14/2022	131616	Workingman's Friend	Clothing - Klansky	100-52200-3850	11639	11.00
04/14/2022	131616	Workingman's Friend	Clothing - Taddy	100-52200-3850	11640	11.00
04/14/2022	131616	Workingman's Friend	Clothing - Painter	100-52200-3850	11641	67.00
04/14/2022	131616	Workingman's Friend	Clothing - Barbier	100-52200-3850	11642	47.00
04/14/2022	131616	Workingman's Friend	Clothing - Manis	100-52200-3850	11643	76.00
04/14/2022	131616	Workingman's Friend	Clothing - POP's	100-52200-3850	11644	494.00
Total 131616:						1,525.50
04/21/2022	131617	Airgas USA LLC	Supplies - P & R	100-54910-3900	9124405086	66.39
04/21/2022	131617	Airgas USA LLC	Safety Glasses - DPW	100-53300-3900	9124447125	22.13
04/21/2022	131617	Airgas USA LLC	Safety Glasses - DPW	100-53300-3900	9124447126	44.26
04/21/2022	131617	Airgas USA LLC	Overpayment on Invoice 9986303424	690-59833-2900	9986303424-CREDIT	294.40-
04/21/2022	131617	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9987041115	309.87
Total 131617:						148.25
04/21/2022	131618	Amazon Business - Debit Memo	Metal Detector - DPW	680-59730-3900	1F3N-NJF4-GRX4	585.00
04/21/2022	131618	Amazon Business - Debit Memo	Supplies - Maintenance	100-51600-3500	1MM3-TMNL-CD1F	188.00
04/21/2022	131618	Amazon Business - Debit Memo	Supplies - FD	100-52210-2410	1XFF-VKRW-F4MK	22.38

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131618:						795.38
04/21/2022	131619	Amy James Consulting LLC	Services - 4/5/2022-4/14/2022	258-56700-2100	227	3,093.75
Total 131619:						3,093.75
04/21/2022	131620	Aurora Medical Center	Energy Efficiency Improvements/Garfield	660-29253	4/19/2022	3,000.00
Total 131620:						3,000.00
04/21/2022	131621	AV Dynamics of Manitowoc Inc	Services - PD	461-52100-8150	A 10317	427.00
Total 131621:						427.00
04/21/2022	131622	Ball Auto & Truck Parts Inc	supplies - WWTP	690-59820-3900	256926	78.28
Total 131622:						78.28
04/21/2022	131623	Blackstone Publishing	A Audio - Lib	280-55111-3470	2033516	65.59
04/21/2022	131623	Blackstone Publishing	A Audio - Lib	280-55111-3470	2034402	31.99
Total 131623:						97.58
04/21/2022	131624	Center Point Large Print	Alp-Lib	280-55111-3430	1922274	43.74
04/21/2022	131624	Center Point Large Print	Alp-Lib	280-55111-3430	1926246	581.85
Total 131624:						625.59
04/21/2022	131625	Charter Communications Inc	Service 03/19/22-04/18/22 - Sr. Cntr	100-55140-2900	0000265031922	82.79
Total 131625:						82.79
04/21/2022	131626	City Of Manitowoc	Monthly Bus Passes & Tickets - March 2	250-23103	0328850	60.00
Total 131626:						60.00
04/21/2022	131627	DAMARC Quality Inspection Serv LLC	Boiler Inspection-WTP	690-59820-2900	55577	63.00
Total 131627:						63.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/21/2022	131628	Dargle, John	Travel Expense Reimbursement	100-55200-2900	04/20/2022	687.90
Total 131628:						687.90
04/21/2022	131629	Delta Dental of Wisconsin	Delta Premiums - May 2022	100-21532	MAY 2022	6,031.97
Total 131629:						6,031.97
04/21/2022	131630	DOA/Division of Energy	Refund of Energy Assistance Funds - T L	660-21131	4/13/2022	600.00
Total 131630:						600.00
04/21/2022	131631	Fastenal	Vending-Elec	660-59921-3900	WIMAN287237	1,886.54
04/21/2022	131631	Fastenal	Vending-Elec	660-59921-3900	WIMAN287520	496.17
04/21/2022	131631	Fastenal	Vending-Wtr	650-59921-3100	WIMAN287522	48.41
04/21/2022	131631	Fastenal	Vending-Wtr	650-59921-3100	WIMAN287523	181.26
Total 131631:						2,612.38
04/21/2022	131632	Fresco Inc	Shorting Caps - Elec	660-59585-3900	65881	111.97
Total 131632:						111.97
04/21/2022	131633	Garage Door Specialty Inc	Garage Door Remote - Elec	660-59588-3900	685	40.00
Total 131633:						40.00
04/21/2022	131634	Hawkins Inc	Azone-15 & Vertex CSS-10 - Wtr	650-59641-3910	6147828	850.70
Total 131634:						850.70
04/21/2022	131635	Hubbart Electric Inc	Repair Light @ Wtr / Solenoid Valves - W	650-59672-3900	15619C	818.54
Total 131635:						818.54
04/21/2022	131636	HydroCorp	Cross Connection Control Prog - March	650-59664-2900	0066419-IN	3,138.00
Total 131636:						3,138.00
04/21/2022	131637	James Imaging Systems Inc.	Contract R113705-01 - Coverage Period	100-55140-3100	1181318	224.61
04/21/2022	131637	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1181319	328.22

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/21/2022	131637	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1181320	1,294.04
Total 131637:						1,846.87
04/21/2022	131638	JSM Secure Inc.	Annual Monitoring Service	100-51600-3500	72135	1,140.00
Total 131638:						1,140.00
04/21/2022	131639	Liberty Mutual Insurance	Vehicle 27(Elec) - Chg Year from 2015 to	660-59924-5120	14231039	36.00
Total 131639:						36.00
04/21/2022	131640	Mammoth Construction LLC	Replace Hydrant - 12th St & Columbus	650-59677-2900	1300	1,840.00
Total 131640:						1,840.00
04/21/2022	131641	Manitowoc Co Register Of Deeds	March 2022 Charges - Community Devel	291-56700-3900	MARCH 2022 CHARGES/	30.00
04/21/2022	131641	Manitowoc Co Register Of Deeds	March 2022 Charges - Inspections	291-56700-3900	MARCH 2022 CHARGES/I	30.00
Total 131641:						60.00
04/21/2022	131642	Manitowoc Co Solid Waste	Account #162 Mar 2022 Service - Eng	640-53620-2900	25263	9,950.05
04/21/2022	131642	Manitowoc Co Solid Waste	Account 131 - Mar 2022 Services - Eng	640-53310-2900	25286	2,789.71
Total 131642:						12,739.76
04/21/2022	131643	Manitowoc Disposal Inc	Recycling & Refuse Collect 4/2/2022-4/1	640-53620-2900	4/2/2022-4/15/2022	14,729.61
Total 131643:						14,729.61
04/21/2022	131644	Manitowoc Trophy	Council Name Plates / Ring, Stechmesse	100-51100-3900	40997	30.00
Total 131644:						30.00
04/21/2022	131645	Maritime Plumbing and Mechanical LLC	Repair / Test & Register RP Valves - Wtr	650-59642-2900	44871	1,011.00
Total 131645:						1,011.00
04/21/2022	131646	Mid-American Research Chemical	Supplies-Rec	100-54910-3900	0758284-IN	242.27

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131646:						242.27
04/21/2022	131647	Midwest Meter Inc	Water Meter Bases - Wtr	650-59663-3900	0142127-IN	5,550.27
Total 131647:						5,550.27
04/21/2022	131648	Morton Salt	Salt inventory-DPW	100-16120	5402564505	32,962.04
Total 131648:						32,962.04
04/21/2022	131649	Nelson Sign & Graphics	K9 Graphics/Ford Interceptor #17	461-52100-8150	4/11/22	335.00
Total 131649:						335.00
04/21/2022	131650	North Central Laboratories	Supplies-WWTP	690-59820-3900	469029	1,005.85
Total 131650:						1,005.85
04/21/2022	131651	Payment Service Network	Central Park Donations/CC Fees - 3/1/22	415-55410-2900	256557	231.00
Total 131651:						231.00
04/21/2022	131652	Penworthy Company LLC, The	JeFic - Lib	280-55112-3530	0580886-IN	229.17
Total 131652:						229.17
04/21/2022	131653	Piotrkowski, Scott	Energy Star Rebate - Dishwasher	660-29253	4/15/2022	25.00
Total 131653:						25.00
04/21/2022	131654	Ramaker & Associates inc	CIMA Maintenance 5/25/22 to 5/25/23-R	100-54910-2900	108913	950.00
04/21/2022	131654	Ramaker & Associates inc	CIMA Platinum License 4/20/22-5/25/23	100-54910-2900	110275	270.83
Total 131654:						1,220.83
04/21/2022	131655	Recreation Dept - Petty Cash	Petty cash reimbursement-Rec	100-55140-2900	4/19/2022	20.00
Total 131655:						20.00
04/21/2022	131656	Red Power Diesel Service Inc.	P.M. & DOT Inspection - FD	100-52210-2410	2102	1,209.08

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/21/2022	131656	Red Power Diesel Service Inc.	P.M. & DOT Inspection - FD	100-52210-2410	2103	944.56
04/21/2022	131656	Red Power Diesel Service Inc.	P.M. & DOT Inspection - FD	100-52210-2410	2104	669.70
04/21/2022	131656	Red Power Diesel Service Inc.	Maintenance - FD	100-52210-2410	2105	98.75
Total 131656:						2,922.09
04/21/2022	131657	Reindl, Joe	Energy Star Rebate - Refrigerator	660-29253	4/19/2022	30.00
Total 131657:						30.00
04/21/2022	131658	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	3292	70.00
Total 131658:						70.00
04/21/2022	131659	RESCO	Materials - Elec	660-59593-3900	856262-00	82.00
Total 131659:						82.00
04/21/2022	131660	Streicher's	Vest - FD	100-52200-3850	STATEMENT 4/8/2022	40.00
Total 131660:						40.00
04/21/2022	131661	Town & Country Engineering Inc.	Observation Services	690-19107	23834	3,527.50
04/21/2022	131661	Town & Country Engineering Inc.	Prof Svcs for Change Orders	690-19107	23835	326.25
04/21/2022	131661	Town & Country Engineering Inc.	2022 SDW and CWF Loan Assistance	680-19107	23836	3,316.88
04/21/2022	131661	Town & Country Engineering Inc.	Review of sewer Svc Charges	690-19107	23837	232.50
Total 131661:						7,403.13
04/21/2022	131662	Transcendent Technologies	Ascent Land Records Implementation (F	459-51600-8170	M5642	217.50
Total 131662:						217.50
04/21/2022	131663	Two Rivers Automotive Inc.	Supplies - Rec	100-55140-2410	5172-270189	26.78
Total 131663:						26.78
04/21/2022	131664	Two Rivers Municipal Utilities	19th Street	417-56700-2900	010-00008329-01;4/22	9.78
04/21/2022	131664	Two Rivers Municipal Utilities	2023 Washington Street	417-56700-2900	011-00002751-09;4/22	17.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131664:						27.03
04/21/2022	131665	US Alliance Fire Protection Inc.	Quarterly Fire Inspection - Lib	280-55110-2130	1046-F076713	225.00
Total 131665:						225.00
04/21/2022	131666	Vorpahl Fire & Safety	Fire Extinguisher Services - DPW	100-53200-2900	215338496	341.45
Total 131666:						341.45
04/21/2022	131667	Warner-Wexel LLC	Janitorial Supplies - Wtr	650-59643-3900	222747	360.97
Total 131667:						360.97
04/21/2022	131668	Water Quality Investigations LLC	Services from 03/07/22-04/03/22 - WTR	650-59923-2900	0422_29	3,031.72
Total 131668:						3,031.72
04/21/2022	131669	Watson's Vending & Foodservice Inc.	Water - WWTP	690-59820-2900	STATEMENT ST10720	267.80
Total 131669:						267.80
04/21/2022	131670	WCMA	Membership 2022 - Buckley	100-51410-3210	102028	178.80
Total 131670:						178.80
04/21/2022	131671	Wells Fargo Financial Leasing Inc.	FINAL PYMT TO CLOSE OUT LEASE 6	100-51900-5310	5019493300	3,232.19
Total 131671:						3,232.19
04/21/2022	131672	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5019666157	932.74
04/21/2022	131672	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5019666158	1,185.38
Total 131672:						2,118.12
04/21/2022	131673	Wisconsin Department of Revenue	Municipal Light, Heat & Power License F	660-59408-9702	APRIL 18, 2022 FILE COD	866.65
Total 131673:						866.65
04/21/2022	131674	Wisconsin Media	Engineering Ads	690-19107	0004524269	1,389.71

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/21/2022	131674	Wisconsin Media	Ads - Elec	660-29253	0004524458	490.00
Total 131674:						1,879.71
04/21/2022	131675	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-01;4/22	37.27
Total 131675:						37.27
04/21/2022	131676	WPPI - Debit Memo	Mar 2022 Purchased Power	660-59902-2900	25-32022	513,682.47
Total 131676:						513,682.47
04/21/2022	131677	WPPI Energy	LED Street Light - Elec	300-58100-6200	17192-17194, 17196	1,836.12
Total 131677:						1,836.12
04/28/2022	131678	4 K's Pest Control LLC	Pest control - Library	280-55110-2130	18499	45.00
Total 131678:						45.00
04/28/2022	131679	Advance Construction Inc	2021 Pine Tree Lift Station - Payment #1	690-19107	2021 PINE TREE LIFT STA	233,483.41
Total 131679:						233,483.41
04/28/2022	131680	Advanced Electronic Design Inc.	Vehicle Set Up - PD	100-52115-2170	8274038	641.47
Total 131680:						641.47
04/28/2022	131681	Airgas USA LLC	Welding Supplies - DPW	100-53200-3900	9124601550	270.08
Total 131681:						270.08
04/28/2022	131682	Amazon Business - Debit Memo	Supplies - Cust Serv	690-59840-3900	1JYV-JDLX-MYTQ	28.49
04/28/2022	131682	Amazon Business - Debit Memo	Supplies- DPW	100-53200-3900	1MM3-TMNL-7KVM	152.21
Total 131682:						180.70
04/28/2022	131683	APPLIED CONCEPTS INC	Vehicle Setup - PD	100-52115-2170	400506	2,192.00
Total 131683:						2,192.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/28/2022	131684	BC Signs & Graphics	Golf Cart Stickers - PD	100-52100-2913	4/18/2022 - JOHANNA HU	110.00
Total 131684:						110.00
04/28/2022	131685	Bentley Systems Inc	Microstation Subscription - 2022 Eng	100-53100-2410	32800410	4,832.00
Total 131685:						4,832.00
04/28/2022	131686	Bingham, Nichole & Craig	Refund/Overpayment 2021 Property Tax	100-16000	4/27/2022	16.39
Total 131686:						16.39
04/28/2022	131687	Brunner, Sally A	April 2022 Services	100-51530-2130	422	3,808.33
Total 131687:						3,808.33
04/28/2022	131688	Callaway, Kurt	Energy Star Rebate - Dishwasher	660-29253	4/26/2022	25.00
Total 131688:						25.00
04/28/2022	131689	Charter Communications Inc	Service 04/19/22-05/18/22 - Sr. Cntr	100-55140-2900	0000265041922	165.58
Total 131689:						165.58
04/28/2022	131690	Complete Office of Wisconsin	Paper - PD	100-52100-2912	339531	27.80
Total 131690:						27.80
04/28/2022	131691	Detroit Industrial Tool	Diamond Cutting Blade - Wtr	650-59665-3900	590427	506.15
Total 131691:						506.15
04/28/2022	131692	Device Technologies Inc.	Meter Horn Jumpers - Elec	660-59586-3900	4676	392.20
Total 131692:						392.20
04/28/2022	131693	Frontier	Telephone - Wtr	650-59661-2200	5741;4/22	90.27
Total 131693:						90.27
04/28/2022	131694	Her, Cher Tom	Refund/Overpayment 2021 Property Tax	100-16000	04/27/2022	16.22

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 131694:						16.22
04/28/2022	131695	InfoSend Inc.	Postage Deposit	690-59840-3110	211409	5,427.00
04/28/2022	131695	InfoSend Inc.	Setup Fee - New Program	690-59852-2900	211410	1,500.00
Total 131695:						6,927.00
04/28/2022	131696	Lester Public Library Foundation	Half of Spring Book Sale 2022	280-48300	4/25/2022	459.80
Total 131696:						459.80
04/28/2022	131697	Manitowoc Calumet Library System	WPLC Buying Pool / Membership Shares	280-55110-2930	1070	3,177.82
Total 131697:						3,177.82
04/28/2022	131698	Manitowoc Co Public Works	Badger Net Circuit; Apr-June 2022	100-52100-2203	455TIME-12433-T	465.00
Total 131698:						465.00
04/28/2022	131699	Manitowoc Co Treasurer	2020 Real Estate Tax Payment 053-107-	100-16000	4/21/2022	735.65
Total 131699:						735.65
04/28/2022	131700	Maritime Plumbing and Mechanical LLC	Repair - Library	280-55110-2410	45130	568.00
Total 131700:						568.00
04/28/2022	131701	Mathis, Mike	Mileage Reimbursement	100-55200-2900	4/24/2022	522.99
Total 131701:						522.99
04/28/2022	131702	McMahon Associates Inc	MS4 Stormwater Permit Asst.	680-59790-2100	926298	102.00
04/28/2022	131702	McMahon Associates Inc	Pierce Ct. Outfall Permits	680-59740-2900	926299	51.00
Total 131702:						153.00
04/28/2022	131703	Medivan Inc	2022 Audiograms	690-59820-2900	23968	886.25
Total 131703:						886.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/28/2022	131704	Midfirst Bank	Refund/Overpayment on 2021 Property T	100-16000	4/27/2022	503.55
Total 131704:						503.55
04/28/2022	131705	Municipal Elec Utilities of WI	Regional Safety Program - Q2 2022 Fee	690-59852-2900	041522-24	7,250.00
Total 131705:						7,250.00
04/28/2022	131706	Preferred Controls Inc.	New PLC at Water Plant	650-59643-3900	4341	3,850.00
Total 131706:						3,850.00
04/28/2022	131707	Strand Associates Inc	North Reservoir Overflow - Elec	650-59923-2900	0181995	500.00
Total 131707:						500.00
04/28/2022	131708	Superior Chemical Corp	Supplies-WWTP	690-59834-3900	330828	93.29
04/28/2022	131708	Superior Chemical Corp	Supplies-WWTP	690-59834-3900	330829	93.29
Total 131708:						186.58
04/28/2022	131709	TSTM Incorporated	Meter Wiring Harnesses - Elec	660-59586-3900	202742	291.13
Total 131709:						291.13
04/28/2022	131710	Tyson, Willard J.	Refund/Overpayment 2021 Property Tax	100-16000	4/27/2022	13.20
Total 131710:						13.20
04/28/2022	131711	Unique Flying Objects	Flags - P & R	100-55200-3900	2083	306.00
Total 131711:						306.00
04/28/2022	131712	WCA/Group Health Trust	May 2022 Health Premiums	100-16300	0012813650	157,441.70
Total 131712:						157,441.70
04/28/2022	131713	WEX Bank	Gasoline	250-55150-3900	80208931	7,051.42
Total 131713:						7,051.42

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
04/28/2022	131714	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;4/22	253.16
04/28/2022	131714	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;4/22	39.72
04/28/2022	131714	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;4/22	1,214.48
04/28/2022	131714	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;4/22	16.77
04/28/2022	131714	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;4/22	18.44
Total 131714:						1,542.57
04/28/2022	131715	Wisconsin Retirement System	March 2022 Contributions	100-21520	MARCH 2022	108,049.00
Total 131715:						108,049.00
04/28/2022	131716	Wondrash, Kristian	Refund/Overpayment 2021 Property Tax	100-16000	4/27/2022	27.13
Total 131716:						27.13
04/29/2022	131717	U.S. Bank-Debit Memo	Credit Card Usage - March/April 2022	100-16000	STATEMENT 4/6/2022	51,064.19
Total 131717:						51,064.19
Grand Totals:						2,503,585.60

THE AMERICAN LEGION
Robert E. Burns Post No. 165
Two Rivers Wisconsin

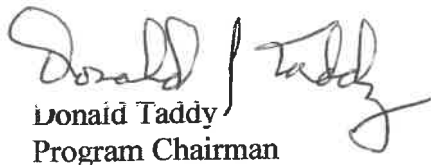
Mr. Greg Buckley
1717 E. Park Street
Two Rivers, WI

Dear Greg,

The Robert Burns Post 165 of the American Legion in cooperation with the City of Two Rivers extends an invitation to participate in the annual observance of Memorial Day on May 30th. The day will begin with a parade starting promptly at 9:00 AM with assembly time being at 8:30. Your assembly area will be on the east side of Washington St in Central Park. In the event of rain the program will be held in the Hamilton Community House and notification will be made on local radio stations.

Your participation is encouraged and will be greatly appreciated. Any questions please call 794-1075.

Sincerely,


Donald Taddy
Program Chairman





To: City Council, City Manager, City Clerk

From: John M. Bruce

Date: May 10, 2022

Re: Official Newspaper

Cities are required to designate newspapers for the publication of council proceedings and other city legal notices. Wis. Stat. § 985.06. A newspaper designated by a city for publication must be published in the city, Wis. Stat. § 985.06(2). A newspaper is “published” at the place from which its mailing permit is issued, except that if the place where a newspaper has its concentration of circulation has no primary post office, then it is published at the place it designates as its place of publication. Wis. Stat. § 985.01(5).

A fourth class city in which there is no eligible paper published may designate a newspaper published in the county and having a general circulation in the city. Wis. Stat. § 985.06(2). A fourth class city is one having less than 10,000 residents. The City of Two Rivers is a third class city, i.e. one that has more than 10,000 residents but less than 39,000 residents. See Wis. Stat. § 62.05(1).

To qualify for the publication of legal notices, a newspaper must meet certain requirements. The paper must report news and publish regularly, at least once a week. For at least two of the five year period prior to publication of a notice, the paper must have published regularly and continuously in the municipality, for at least 50 consecutive issues, and must have a bona fide paid circulation of at least half of its circulation and must have a designated number



Note: Vato
Journal reported to
City Clerk that it
has 46 subscribers
in Two Rivers
J. D. Dunn

of subscribers. Wis. Stat. § 985.03(1). The number of subscribers must be at least 300 for a third class city like Two Rivers. Wis. Stat. § 985.01(1b).

If there is no newspaper which fully meets the requirements of the law to be an official newspaper, or a city is for any reason without an official newspaper, matters required to be published are to be published in a newspaper which otherwise meets the requirements of Wis. Stat. § 985.03, designated by the Council.

April 11, 2022

Kim Graves, City Clerk
City Hall
1717 Park St.
Two Rivers, WI 54241

Dear Ms. Graves,

In accordance with the legal advertising rates established by the State of Wisconsin, we are pleased to quote you the following legal advertising rates for the publication of council proceedings and other city legal advertising for the upcoming year.

Classified 6 Column Per Line charge –
Arial 6-point Font:

Number of Columns	Column Width (Picas)	First Insertion	Subsequent Insertion(s)
1	9.18	\$.6973	\$.5509
2	19.36	\$1.4708	\$1.1619
3	29.54	\$2.2442	\$1.7729
4	39.73	\$3.0177	\$2.3839
5	49.91	\$3.7911	\$2.9949
6	60.09	\$4.5646	\$3.6060

Newspapers to be circulated in this geographic area: 4,092
Additional charges that may apply - affidavit charges \$1.00 for each affidavit.

Thank you for the opportunity to serve your community.

Sincerely,
Tara Hamm
Director- Public Notices
Manitowoc Herald Times Reporter

EMS Week Resolution

Designating the Week of May 15th thru May 21st, 2022 as Emergency Medical Service Week.

WHEREAS, emergency medical services are a vital public service to all residents of our community; and

WHEREAS, the members of emergency medical service teams are ready to provide lifesaving care to those in need twenty-four hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical service system consists of emergency physicians, nurses, skilled dispatchers, emergency medical technicians, paramedics, firefighters, first responders, educators, administrators and others; and

WHEREAS, the members of emergency medical service teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week;

NOW THEREFORE, the City Council of the City of Two Rivers in recognition of this event, do hereby proclaim the week of May 15th through 21st, 2022 as

EMERGENCY MEDICAL SERVICES WEEK

With this year's theme, "**Rising to the Challenge**". We encourage the community to observe this week and throughout the year with participation in the appropriate programs, ceremonies, and activities.

Dated this 16th day of May 2022

City Manager's Proposed Appointments to Citizen Boards and Commissions May 16, 2022

Appointments Requiring Council Approval

- Virginia Coffman, Committee on Aging, term to expire May 1, 2024 (finishing Juckem term)
- Thomas Christensen, Business and Industrial Development Committee, term to expire May 1, 2025
- Roger Russove, Zoning Board of Appeals, to a term expiring May 1, 2024 (finishing Loden term)
- Katherine Dahlke, Environmental Advisory Board, to a term expiring May 1, 2024

Re-Appointments Requiring Council Approval

- Justin Klinkner, Youth Advisory Recreation Board-Youth, term to expire May 1, 2023
- Chase Matthias, Youth Advisory Recreation Board, term to expire May 1, 2023
- Dorothy Tinkham Delo, Advisory Recreation Board, term to expire May 1, 2025
- Thomas Christensen to Business Improvement District Board, term to expire May 1, 2025
- James VanLanen Jr., Business Improvement District Board, term to expire May 1, 2025
- Gerald Lyons, Committee on Aging, term to expire May 1, 2025
- Lenore McDonough, Committee on Aging, term to expire May 1, 2025
- Jerome Schubring, Committee on Aging, term to expire May 1, 2025
- Rev. Kim Henning, Commission for Equal Opportunities in Housing, term to expire May 1, 2024
- Pam Stephens, Commission for Equal Opportunities in Housing, term to expire May 1, 2024
- Jerry Fox, Commission for Equal Opportunities in Housing, term to expire May 1, 2024
- Jayne Rulseh, Commission for Equal Opportunities in Housing, term to expire May 1, 2024
- Abigail Diaz, Commission for Equal Opportunities in Housing, term to expire May 1, 2024
- Dan Wettstein, Business and Industrial Development Committee, term to expire May 1, 2025
- David Pennefeather, Library Board, term to expire May 1, 2025
- Rick Inman, Plan Commission, term to expire May 1, 2025
- Michael Canty, Police and Fire Commission, term to expire May 1, 2027
- Sandy Rohrick, Police and Fire Commission, term to expire May 1, 2027
- Brad Yaggie, Police and Fire Commission, term to expire May 1, 2027
- Brian Henrickson, Environmental Advisory Board, to a term expiring May 1, 2024
- Ben Meinnert, Environmental Advisory Board, to a term expiring May 1, 2024
- Gerald Thiede, Environmental Advisory Board, to a term expiring May 1, 2024
- Jay Orvis, Environmental Advisory Board, to a term expiring May 1, 2024

Remaining Vacancies to be Filled

- Vacant, Business Improvement District Board, term to expire May 1, 2025
- Vacant, Committee on Aging, term to expire May 1, 2024
- Vacant, Committee on Aging, term to expire May 1, 2024
- Vacant, Zoning Board of Appeals, to a term expiring May 1, 2024
- Vacant, Zoning Board of Appeals (Alt. #1), to a term expiring May 1, 2024
- Vacant, Zoning Board of Appeals (Alt. #2), to a term expiring May 1, 2026



**TWO
RIVERS**
WISCONSIN

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087

Name (Last, First, Middle): Coffman Virginia Harpine
 Home Address: 2019 Jefferson St. Two Rivers, WI 52421
 Phone: 920 793 3293 Email: _____
 Employer/Business: _____
 Employer Address: _____
 Occupation: _____

Which Committee, Commission, or Board do you wish to serve on?

Committee on Aging

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

President of Seniors in Virginia, President of my church
I was a caregiver for the elderly for 10 yrs.
planning for events and etc.; helped w/ dinner party's for people.

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

None.

Virginia Coffman
Signature

4/1/2022
Date





**TWO
RIVERS**
WISCONSIN

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087

Name (Last, First, Middle): Christensen, Thomas Carl

Home Address: 7770 County Road O Two Rivers, WI 54241 (Town of Two Rivers)

Phone: (920)973-2273 **Email:** tom@sauvesauto.com

Employer/Business: Sauve's Auto Service

Employer Address: 1421 Washington St Two Rivers, WI 54241

Occupation: Business Owner

Which Committee, Commission, or Board do you wish to serve on?

Business and Industrial Development Committee

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

Small business owner experience

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

No known conflict

Thomas C Christensen

Signature

05/13/2022

Date





**TWO
RIVERS**
WISCONSIN

Section 11, Item E.

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087 or email liskue@two-rivers.org

Name (Last, First, Middle): Russove, Roger
1106 Parkway Boulevard
Home Address: 920-973-2710 Email: rrussove@gmail.com
Phone: _____
Employer/Business: Main Street
Employer Address: 1608 Washington
Occupation: Director Main Street

Which Committee, Commission, or Board do you wish to serve on?
Zoning Board of Appeal

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

Familiar with zoning laws because of Main Street position.

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

None

Signature

5-13/2022
Date



Committee Volunteer Application

City Of Two Rivers

If you reside in the City of Two Rivers and wish to be appointed to a citizens committee, commission or board, please complete the following application and return to the City Manager's Office, Post Office Box 87, Two Rivers, Wisconsin 54241-0087

Name (Last, First, Middle) DAHLKE, KATHERINE C.

Home Address 3727 ADAMS STREET Home Telephone: 414-331-6271

Email Address(optional) dahlke.katherine@gmail.com

Employer/Business: ONEIDA NATION ENTERPRISES, LLC

Employer Address: 2037 DREAMCATCHER PLAZA, ONEIDA NY 13421

Occupation: DIRECTOR TALENT ACQUISITION

On which committee, commission or board would you like to serve? _____

BRANDING & MARKETING COMMITTEE

Do you have any special skills, knowledge, experience or interest that relate to the above committee, commission or board? ADVISORY BOARD - goodlife.com - regional

- 30 YRS EMPLOYMENT BRANDING & GLOBAL CORPS. *community mktg.*
- DESIGNED AWARD WINNING CAMPAIGN SITE FEATURED
- IN THE LIBRARY OF CONGRESS

Do you have any conflict of interest related to the committee for which you are applying (such as employed relatives, business or financial conflicts, etc)? N/A

Katherine Dahlke

Signature

12/8/2020

Date

HAPPY TO PROVIDE MY RESUME OR YOU
COULD VIEW MY LINKEDIN PROFILE





RESOLUTION
EXPRESSING APPRECIATION FOR MEMBERS OF COMMITTEES,
COMMISSIONS AND BOARDS WHO RETIRED AS OF APRIL 2022 OR
HAVE ENDED THEIR SERVICE DURING THE PAST YEAR

WHEREAS, many hours are volunteered by the citizens members of committees, commissions, and boards; and

WHEREAS, the following citizens have volunteered for the betterment of the community, and have recently completed their terms on the committees, commissions and boards identified:

Connie Loden, Board of Appeals
Donald Karman, Business and Industrial Development Committee
Bob Fox, Business Improvement District Board
Gerald Juckem, Committee on Aging
Bette Roidt, Committee on Aging
Sue Crowley, Environmental Advisory Board
Larry Thomas, Library Board
James VanLanen Jr., Room Tax Commission

WHEREAS, it is appropriate that the City of Two Rivers and its citizens express their appreciation for the services these volunteer citizens provide; and

WHEREAS, their efforts to promote public interest and to improve the welfare of the residents of the community should not go unnoticed;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Two Rivers expresses its official commendation for their services; and

BE IT FURTHER RESOLVED, that the City Manager send a copy of this resolution to the retiring committee, commission and board members as a token of official thanks and appreciation of the City Council; and

Approved this 16th day of May, 2022.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

**RESOLUTION APPROVING WISCONSIN ECONOMIC DEVELOPMENT
CORPORATION (WEDC) GRANT APPLICATION FOR IDLE SITE PROGRAM**

WHEREAS, the Wisconsin Economic Development Corporation has created and funded the Idle Sites Grant Program that offers Wisconsin communities funding for the implementation of redevelopment plans for large industrial sites that have been idle, abandoned, or underutilized for a period of time; and

WHEREAS, for approved projects, these funds can be used for demolition, environmental remediation, or site-specific improvements for redevelopment of such sites; and

WHEREAS, the City of Two Rivers has the ability to facilitate additional housing by assisting with the site preparation of the former Eggers West site, 1702 14th Street, for construction of the proposed West River Lofts 54-unit residential development; and

WHEREAS, Lot 2, the proposed location for the multi-family development, identified as a Priority Redevelopment Site in the City's 2010 Comprehensive Plan, has environmental cleanup and remediation actions that must occur before construction is allowed to begin and these circumstances meet the standard for eligibility under the WEDC's criteria for an Idle Site Grant; and

WHEREAS, the City of Two Rivers is eligible to receive up to \$250,000 from the WEDC through the Idle Sites Grant Program to provide as assistance with the site preparation of the West River Loft parcel for construction; and

WHEREAS, WEDC requires the City to enter into a development agreement with the site owner, Bright Horizons Properties LLC, which will establish the municipality *as a pass-through entity* for the WEDC funding; and

WHEREAS, the City supports private investment for additional housing and the redevelopment of environmentally contaminated areas that have remained unaddressed; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Two Rivers directs the City Manager, and his designee(s) to take all actions necessary to apply for a grant through the WEDC Idle Sites Grant Program in order to facilitate additional, new housing construction as described above on the former Eggers West property.

Fiscal Note: This resolution does not require any City matching funds. This Resolution directs staff to apply for the grant.

Passed and adopted this 16th day of May, 2022

Council Member

Gregory E. Buckley
City Manager

Fee: \$50.00
Rec. # 2.078156
Date: 5/10/22

Revised 06/2021 Section 11, Item H.

APPLICATION FOR SPECIAL EVENT BEER GARDEN PERMIT
(Mun. Code 6-1-20)

Date 5/6/2022

To the governing body of the City of Two Rivers, County of Manitowoc

Under the provisions of City ordinance 6-1-20, SPECIAL EVENT BEER GARDEN PERMITS, the named organization applies for a SPECIAL EVENT BEER GARDEN permit, and agrees to comply with all ordinances affecting beer gardens and the consumption of alcoholic beverages therein.

ORGANIZATION OR BUSINESS Whisky DS

ADDRESS 1215 26TH ST, Two Rivers, WI, 54241

NAME OF OWNER OR AGENT Dylan Gordon

PHONE NUMBER OF OWNER OR AGENT 920-629-4027

ADDRESS 7136 Tannery Rd Lot 38 Two Rivers, WI

1. Does applicant hold a Class "B" beer and liquor license? Yes ☒ No ☐
2. Has applicant been granted two or more prior special event beer garden permits in the calendar year of this application? (No more than two may be issued during a calendar year) Yes ☐ No ☒
3. What is/are the proposed date(s) of operation of this special event beer garden? (Ordinance 6-1-20(a) allows operation for no more than three consecutive days per permit.) SAT, JUNE 4TH, 2022

Proposed Dates of Operation: 6/4/2022

4. Has applicant attached to this application a site plan drawing describing the area to constitute the beer garden (Required by Ordinance) Yes ☒ No ☐
5. What are the planned hours of operation of the beer garden? 11am-11pm
6. What are the proposed hours for outdoor music or entertainment? 11am-11pm
7. Is the proposed beer garden enclosed by a fence at least 5 feet in height? Yes ☒ No ☐

STATE OF WISCONSIN
Manitowoc County

I hereby swear on oath that I am the person who made the foregoing application for a Beer Garden Permit; and that all statements made by me are true and correct.

Subscribed and sworn before me this 10th Day of May, 2022


City Clerk / Deputy Clerk


Applicant

I have examined the premises described in this application and find that they conform to the standards required by City Ordinance 6-1-20.

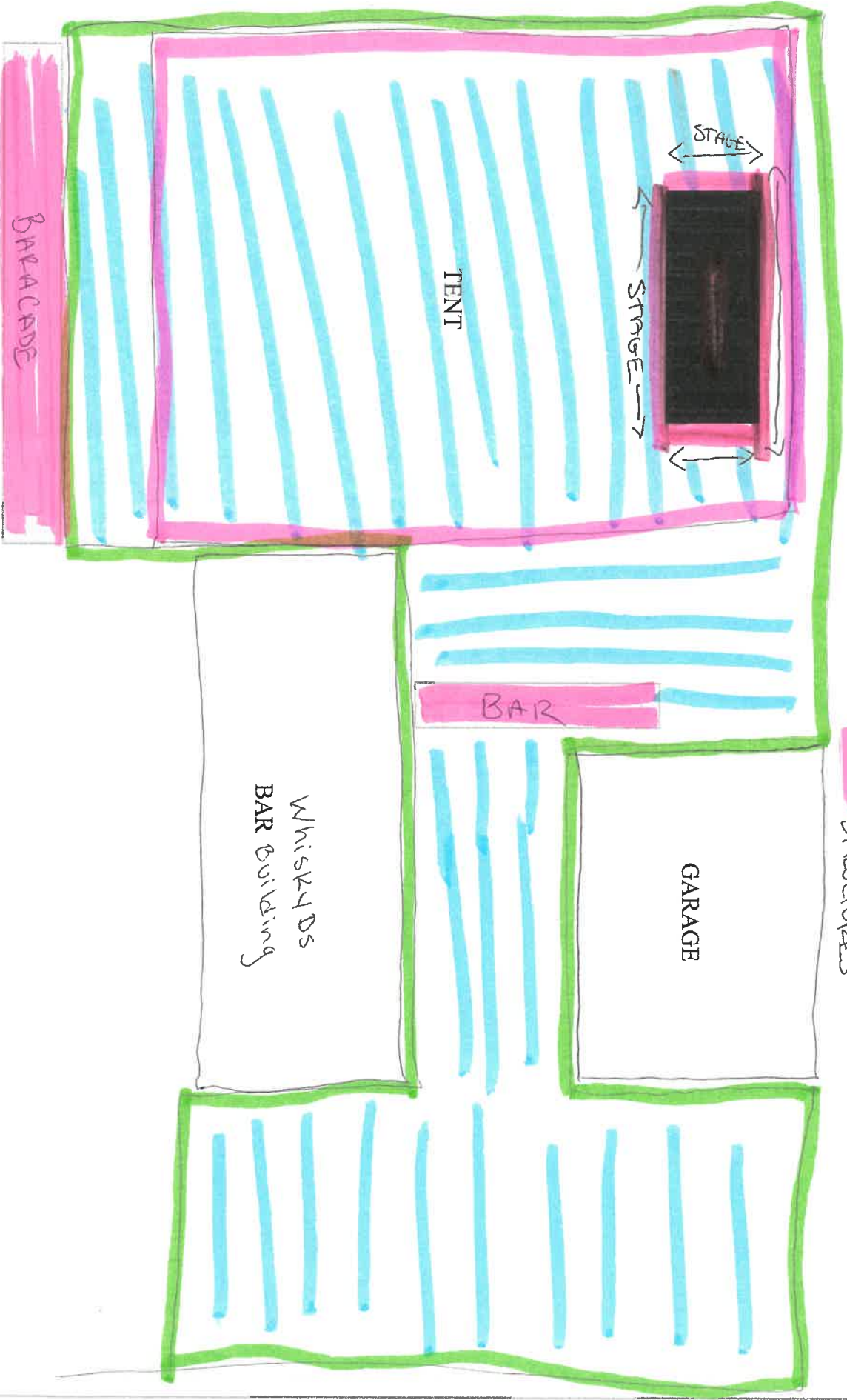
Council Approved Date:

Issued Permit #:

Chief of Police

SPECIAL EVENT BEER GARDEN PERMIT FOR WHISKY DS.
OUTLINE IS THE SPACE THAT I WOULD USE FOR THE EVENT. BARACADE WOULD NOT BE IN THE ROAD. IT
WOULD BE PLACED AT THE END OF OUR PARKING LOT.

Beer Garden
Structures



ROAD



**TWO
RIVERS**
WISCONSIN

FIRE DEPARTMENT

2122 Monroe Street
Post Office Box 87
Two Rivers, WI 54241

Section 11, Item I.



Steve T Denzien, Fire Chief
Phone.....920/793-5521
Fax.....920/793-5518
www.two-rivers.org

MEMO

Date: May 16, 2022
To: City Council
From: Steve Denzien, Fire Chief
Subject: Potential sale of 1992 Pierce ladder truck

Council Members,

As you are aware there is a new Aerial Ladder truck ordered to replace the current 1992 Pierce Aerial. Delivery of the new truck was scheduled to be in July which we have been notified will be pushed back until August of 2022.

In preparation for this new acquisition, the current apparatus has been advertised with three apparatus brokers since December of 2021 in an effort to achieve the best sale price possible.

The resale market on these types of vehicles is normally very limited. Frequently these apparatuses are donated or scrapped as there is no one willing to purchase them due to the age and increased maintenance costs. The asking price for our ladder truck was set at \$35,000 which was at the higher end range for similar vehicles with the thought that the price could be reduced if necessary to aid with the sale.

To our good fortune we received a potential buyer inquiry from the Quincy Fire Department in Massachusetts in late April. Two mechanics were sent out by the department on May 4th to inspect the truck and a verbal offer for the asking price of \$35,000 was expressed by Fire Chief Joseph Jackson. (attached documentation).

I am requesting council approval for the sale of the 1992 Pierce Aerial to the Quincy Fire Department for the asking price of \$35,000 which is to be completed in August of 2022.

Sincerely

Steve Denzien
Fire Chief





**TWO
RIVERS**
WISCONSIN

FIRE DEPARTMENT

2122 Monroe Street
Post Office Box 87
Two Rivers, WI 54241

Section 11, Item 1.



Steve T Denzien, Fire Chief

Phone.....920/793-5521

Fax.....920/793-5518

www.two-rivers.org

5/10/2022

Fire Chief Joseph Jackson
Quincy Fire Department
40 Quincy Avenue
Quincy, MA 02169

Chief Jackson,

This is a purchase agreement confirms our verbal agreement for purchase of the Two Rivers used Aerial truck.

The Quincy Fire Department agrees to purchase a 1992 Pierce Lance Aerial truck VIN: 4P1CT02G4NA000297 from the City of Two Rivers for the amount of \$35,000. Vehicle has been inspected and will be sold "As is, where is". Sale completion will occur in August 2022 at a mutually beneficial date to be determined.

Payment is due on sale completion date.



Steve Denzien Two Rivers Fire Chief



www.two-rivers.org/fire



920.793.5521

MEMO

DATE: May 4th 2022
TO: Greg Buckley, Utilities Committee, City Council
FROM: Brian Dellemann, Electric Utility Director
SUBJECT: Electric Utility Digger Truck Replacement

The Two Rivers Electric Utility is currently looking to upgrade the primary Digger Derrick truck. This piece of equipment is used for the installation of power poles, anchors, and lifting heavy apparatus such as pad mount transformers. Additionally, the Electric Department also uses this to assist other departments for various requests.

Historically our department has operated with two Digger Derrick trucks, one primary unit and one secondary unit. The primary truck is a 2007 Model International and once the new truck is delivered, the 2007 will become the secondary truck. The existing secondary truck is a 1992 Model International and we will investigate avenues to dispose of to offset the purchase price.

After soliciting quotes to replace this truck we learned pricing and lead times will be issues to deal with along the way. Another problem we discovered is material price increases are unpredictable. In calendar year 2021 there was a total of 32% increase in truck build costs.

We have received two quotes for the replacement truck. Utility Sales and Service, Inc. (USSI) and Altec Industries. Each truck manufacturer has quoted similar equipment and accessories. The only difference in the quotes is the year of the cab and chassis.

Utility Sales and Service, Inc. has proposed a 2023 with a three-year warranty and has a limited number of opening left in their schedule. USSI has estimated delivery of November of 2023. The quote we received from USSI was for the 2023 Model International came in at a total cost of \$ 318,178.00.

Altec Industries has proposed a 2024 model with a one-year warranty and estimated delivery of 18-24 months. The quote we received from Altec Industries for the 2024 Model International came in at a total cost of \$ 303,450.00.

**Electric Department**

Section 11, Item J.

1415 Lake Street
Two Rivers, WI 54241
920.793.5550
www.trwaterandlight.com

The Electric Utility has done their due diligence in the comparisons between the two manufacturers. Due to the demands and uncertainty of materials the sooner we decide on this equipment the better. The major concerns would be that if we wait an additional year there is no guarantee that Altec Industries' quote will be the lowest. We also feel that now there is a favorable market for the resale of the 1992 Model we would be selling if we move forward.

Utility Sales and Service Inc. is a local company that is in the Appleton area and has serviced all of our heavy-duty equipment. City staff is exploring all options for the financing of this purchase.

It would be my recommendation to the Utility Committee and City Council to approve the quote of USSI for the amount stated of \$ 318,178.00 for the 2023 Model International.

Respectfully,

Brian Dellemann
Electric Utility Director

Date: May 12, 2022

To: Mr. James McDonald – City of Two Rivers

From: Greg Droessler, P.E.

Subject: Screw Press Addition at the Wastewater Treatment Facility

The City has planned and budgeted to upgrade the sludge dewatering facilities at the City's wastewater treatment facility (WWTF). The WWTF currently has a nearly 50-year-old vacuum press that has not worked in over 25 years and a 30-year-old belt filter press that is well beyond its intended life cycle of approximately 20 years. The project also includes replacement of 2 motor control centers (MCCs) that are each approaching 50 years of age and are required to power equipment throughout the Administration Building and neighboring process structures.

Project Need:

The 2017 Condition Assessment Report identified a number of high priority needs at the City's WWTF. The City completed 2 projects at the WWTF in 2018/19 and 2019/20 to address many of these needs, but the replacement of the sludge processing equipment and MCCs remain as the last of the high priority needs at the facility. The equipment was originally slated for replacement in 2021, but the project was postponed.

In early 2021 the belt press had a series of bearing failures that required the staff to replace most of the bearings and contract to have the shafts machined to return this unit to service. The WWTF avoided a costly disaster and having to pay tens of thousands to liquid haul sludge for months due to the ingenuity of the staff as they scrambled to piece the equipment back together. While the equipment is operational, most of the repairs were intended to be short lived fixes until it could be replaced.

Project Schedule:

The new screw press and associated conveyor were pre-selected and approved by Council in December 2021 for a price of \$382,500. A condition of this pre-selection was that the equipment supplier must hold his price until June 15, 2022. **If a purchase order is not issued by June 15, 2022 the vendor reserves the right to raise his price for the equipment.** As this equipment is constructed primarily of stainless steel, we anticipated the cost impact would be substantial if the project is not awarded and contracts signed.

Project Cost:

The low bid for the project which includes the screw press, conveyor, MCC replacement and other ancillary work is \$1,090,800 by Sabel Mechanical of Fond du Lac. Additional costs including legal, engineering, loan procurement and other costs bring the entire project cost to approximately \$1.25M.

The new screw press is expected to reduce the overall sludge processing costs of the WWTF by about \$15,000 to \$20,000 annually. This reduction is largely due to producing a dryer product that will reduce the volume hauled by about 20 – 25%. Additional savings are anticipated with the reduction in polymer required to thicken the sludge, as well as the reduction in plant water required. Electrical use will be similar for the equipment.

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha
6264 Nesbitt Road • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net

Rate Impact:

The City will fund this project through the DNR's Clean Water Fund Loan Program along with portions of the 17th Street and the Scattered Laterals Replacement projects already awarded to contractors. The City will receive 30% of the project costs as principal forgiveness and finance the remaining portion via a low interest loan.

In order to provide the required 110% debt coverage ratio required by the DNR for the City to secure the loan, we recommend that the City raise the FIXED FEE portion of the sewer bill from \$15.00 / month to \$17 / month to cover the additional debt service.

Equipment to be Replaced:

Below are photos of the existing sludge dewatering equipment for reference. Photo #1 shows the 50-year-old vacuum press, conveyor, and tank to be removed. Photo #2 shows the belt press that was installed in 1992 to replace a matching vacuum press.. The belt press will remain as an emergency backup to the new screw press.



Photo #1 – Vacuum Press (to be removed)



Photo #2 – Belt Press (to be remain)

TOWN & COUNTRY ENGINEERING, INC.

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February 24, 2022

City of Two Rivers
1717 East Park Street
P.O. Box 87
Two Rivers, WI 54241

Attention: Mr. Gregory E. Buckley, City Manager

Subject: Analysis of Bids and Recommendation for Award of Contracts;
2022 Screw Press Update; Two Rivers WWTF
Bid Deadline: February 23, 2022 at 1:00 p.m.

Dear Mr. Buckley:

The purpose of this letter is to analyze the bids received for the 2022 Screw Press Update project and to recommend award of a contract. This project involves removal of a decommissioned vacuum press and ancillary equipment from the existing sludge dewatering room with the installation of a new screw press and ancillary equipment in its place. The project also included process piping modifications to fit the new equipment including sludge feed, polymer addition, as well as electrical, instrumentation, architectural and structural modification required for the new equipment.

The pre-bid estimate for the base bid portion of this project was \$1,000,000. Fifteen general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Three contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid and Allowance Total	Additive Bid Item B1: (Dewatering Room Floor)
Sabel Mechanical	\$1,090,800.00	\$26,900.00
Staab Construction Corporation	\$1,313,000.00	\$35,000.00
August Winter & Sons, Inc.	\$1,478,500.00	\$35,350.00

All of the bids were properly submitted and read aloud. The low bidder, using the base bid only, or the base bid and additive bid items is Sabel Mechanical, of Fond du Lac, Wisconsin, an experienced mechanical contractor that has worked at the wastewater treatment facility in the past. We recommend that Sabel Mechanical be awarded a contract for the base bid total of \$1,090,800.

The bid proposal also included an equipment base bid schedule, which provides adders and deducts for various equipment. It is recommended that we evaluate this schedule and any potential additions or subtractions and handle any equipment selections as a change order after award, although no changes are anticipated at this time.

We recommend that this award be made contingent upon the DNR's Clean Water Fund approval. The City will be able to waive these contingencies at any time. The bid documents provide for a 60-day holding period and the contractor must hold the price for at least that period of time.

Town & Country Engineering, Inc. is prepared to proceed with the additional submittals to the Clean Water Fund and development of construction contracts upon receiving direction from the City of Two Rivers. If you have any questions regarding this recommendation, I am available at your convenience to discuss them with you.

Very truly yours,
TOWN & COUNTRY ENGINEERING, INC.

A handwritten signature in blue ink, appearing to read 'Gregory J. Droessler', is written over the printed name.

Gregory J. Droessler, P.E.
Vice-President

Date: April 9, 2022

To: Mr. James McDonald, P.E. - Public Works Director

From: Greg Droessler, P.E.

Subject: Wastewater User Service Charge (USC) Update

Town and Country Engineering was asked to evaluate additional changes to the USC per the Utility Committee meeting on April 5th. The request from the Committee was to come up with a compromise of the two alternatives presented in that memo that would 1) reduce the proposed fixed cost increase and 2) amend but not eliminate the Summer Sewer Averaging clause in the ordinance.

- Alternate 1 – Increase the Fixed Cost from \$15 / month to \$17 / month. This rate increase would result in a \$2.00 per month increase, or approximate 4.8% increase to the average sewer bill based on the average water use. This would also produce an estimated additional revenue of \$122,950 per year to cover the additional debt service the City has incurred with recent projects.
- Alternate 2 – Amend the “Summer Sewer Use Averaging” ordinance in the City Code. The suggested amendments to the Ordinance are shown as edits below, and an explanation for the edits is offered below. It is believed that the original intent of this ordinance was to offer a credit to most utility customers for water that is used to water lawns, wash cars, etc. during the summer when the volume of water sales increases but less water is likely to be returned to the sanitary sewer.

Category A sewer service charge. Amended 9-17-2018; 2-4-2019; 12-2-2019]

(1) The sewer service charge for Category A sewer users is as follows:

(a) Fixed monthly charge: \$15.00 per month.

(b) Volume charge: \$5.60 per 100 cubic feet.

(c) Unit charge: \$9.00 per additional living unit/month.

(2) Residential customers will be billed the sewer service charge for their actual water usage during the ~~November~~ **October** through ~~March~~ **May** period, and the monthly average from the ~~November~~ **October** through ~~March~~ **May** period will be the maximum sewer billing for the period of ~~April~~ **June** through ~~October~~ **September**. **Months where less than one unit charge were recorded will not be used in the calculation of the monthly average.**

The City appears to have an increasing number of “Summer Only” residents due to social trends where more residents travel south for the winter and return only for summer residency. When these residents are gone, the home uses little or no water for the November – March period and the resident is consequently not charge for ANY water use when they are there for the summer. By amending the ordinance as listed above, the Utility can still offer a summer discount to many residents, but will be able to charge closer to the actual water use for seasonal residents.

While the exact increase in revenue from this proposed ordinance amendment is not known, the Utility has lost an estimated 6.0% to 16% of its variable charge (sewer sales) revenue per year over the past 5 years. As the individual sewer bills were not reviewed to quantify the anticipated revenue increase, it is anticipated that this Ordinance change may increase sewer revenue by \$50,000 to \$150,000 per year.

ORDINANCE

AN ORDINANCE to repeal and recreate Title 5, Chapter 2, Section 5, entitled “Amount of Sewer Service Charges” of the Municipal Code, increasing the fixed charge portions of the rate by amounts--\$2.00 for the Fixed Monthly Charge and \$1.20 for the Unit Charge that in aggregate represent a 4.8 percent increase in user charge revenue.

The Council of the City of Two Rivers do ordain as follows:

SECTION 1. That Title 5, Chapter 2, Section 5, (a), (b), and (c) of the Municipal Code is hereby repealed and recreated to read as follows:

SEC. 5-2-5 AMOUNT OF SEWER SERVICE CHARGES

(a) **SEWER SERVICE CHARGE UNIT COSTS.** This unit cost for the sewer service charge are as follows:

Volume	\$5.60/100 cubic feet
BOD	\$1.04/lb
Suspended Solids	\$1.07/lb
Phosphorus	\$3.94/lb
Fixed Charge	\$15.00/User/Month
Unit Charge	\$10.20/Unit/Month

(b) **CATEGORY A SEWER SERVICE CHARGE.** The sewer service charge for Category A sewer users is as follows:

Fixed Monthly Charge	\$17.00/Month
Volume Charge	\$5.60/100 cubic feet
Unit Charge	\$10.20/additional living unit/Month

- (1) Residential customers will be billed the sewer service charge for their actual water usage during the November through March period and the monthly average from the November through March period will be the maximum sewer billing for the period of April through October.

(c) **CATEGORY B SEWER SERVICE CHARGE.** The sewer service charge for Category B sewer users is as follows:

Fixed Monthly Charge	\$17.00/Month
Volume Charge	\$5.60/100 cubic feet

Surcharge:

- BOD greater than 160 mg/l = \$1.04/lb
- Suspended Solids greater than 200 mg/l = \$1.07/lb
- Phosphorus greater than 7 mg/l = \$3.94/lb

The Category B sewer service charge shall be computed in accordance with the formula presented below:

$$T = FQ + (V \times Cv) + .00834 V (B \times Cb + S \times Cs + P \times Cp)$$

Where:

- T = Total sewer service charge
- FQ = Fixed monthly charge
- B = Concentration of BOD in mg/l in the wastewater above 160 mg/l
- S = Concentration of suspended solids in mg/l in the wastewater above 200 mg/l
- P = Concentration of phosphorus in mg/l in the wastewater above 7 mg/l
- V = Wastewater volume in 1,000 gallons
- Cv = Cost per 1,000 gallons
- Cb = Cost per pound of BOD
- Cs = Cost per pound of suspended solids
- Cp = Cost per pound of phosphorus
- .00834 = Conversion factor

SECTION 2. This Ordinance shall take effect and be in force from and after July 1, 2022, and publication of same.

Dated May 16, 2022.

Council President

Gregory E. Buckley, City Manager

Attest:

Jamie Jackson, City Clerk

Approved as to from and legality:

John M. Bruce, City Attorney