



CITY COUNCIL MEETING

Tuesday, March 17, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

6. COUNCIL COMMUNICATIONS

Letters and other communications from residents

7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

8. CONSENT AGENDA

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

A. 26-035 Presentation of Minutes

1. City Council Regular Meeting, March 2, 2026

B. 26-036 Minutes of Meetings

1. Explore Two Rivers Meeting of the Board of Directors, February 10, 2026
2. Library Board, February 10, 2026
3. Committee on Aging, March 2, 2026
4. Public Utilities Committee, March 2, 2026
5. Public Works Committee, March 4, 2026

C. 26-037 Applications and Petitions

1. Application for new Landscaping/Tree Removal License for A&E Lawn, Snow, and Tree LLC for a period ending June 30, 2026

D. 26-038 Summary of Verified Bills for February 2026 of \$4,000,827.23

E. 26-039 2025 Annual WDNR MS4 Stormwater Report

Summary: Review and acknowledge the City’s 2025 Municipal Separate Storm Sewer System (MS4) Report submitted to the Wisconsin Department of Natural Resources (WDNR). The report summarizes the City’s compliance efforts under its MS4 permit, including public education and outreach, illicit discharge detection and elimination, construction site erosion control, post-construction stormwater management, pollution prevention activities, and stormwater system maintenance. Submission of the annual report is required under the City’s WPDES MS4 permit and documents the community’s continued commitment to protecting local waterways and maintaining compliance with state and federal stormwater regulations.

F. 26-040 Appointment of Lisa Steinhauer to a three year term on the Library Board beginning April 30, 2026 and expiring May 1, 2029

G. 26-041 Appointment of Laura Waalkens to a three year term on the Library Board beginning April 30, 2026 and expiring May 1, 2029

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda as presented

9. CITY COUNCIL - FORMAL ITEMS

A. 26-042 Application for Facade Improvement Assistance by Cool City Motel, 3009 Lincoln Avenue

Summary: Brian Conjurski, applicant for the Cool City Motel requests a Facade Improvement Grant not to exceed \$13,272 for replacing 28 exterior doors on the property. The Conjurskis acquired the property in 2025 and are making considerable improvements to guest rooms and common areas in anticipation of the 2026 summer season. Funds for this grant will come from TID #11 (St. Peter the Fisherman/Vinton Construction Redevelopment) because the property is within a half-mile of the boundaries, as state statute allows.

Recommended Action:
Motion to approve the application and award the grant as recommended by City Staff

B. 26-043 Resolution Terminating Tax Incremental District 13 in the City of Two Rivers

Summary: The City currently operates 12 Tax Increment Financing districts. While many have exceeded the development and financial expectations originally established, several districts have not experienced the level of growth that was anticipated at the time of their creation. Following a financial review of TID performance, City Hall recommends the early termination of TID No. 13.

Upon approval of the proposed resolution, the City will submit the required notice to the Wisconsin Department of Revenue by April 15. Terminating this district will return the increment value within the district back to the regular tax rolls, allowing the associated property tax revenues to flow to the City’s General Fund beginning January 1, 2027. In addition to the City, other taxing jurisdictions, including Manitowoc County, the Two Rivers Public School District, and Lakeshore Technical College, will also begin receiving their proportional share of property tax revenues from these properties in 2027. Staff will continue monitoring the performance of other City TIF districts and additional districts may be recommended for early termination in the future if anticipated development progress does not occur.

Recommended Action:
Motion to waive reading and adopt the resolution

C. 26-044 Resolution Terminating Tax Incremental District 16 in the City of Two Rivers

Summary: Similar to the Resolution in agenda item 9B, this proposed Resolution will authorize the early termination of TID No. 16, allowing the increment value to return to the regular property tax roles starting in January 1, 2027. Doing so will result in an increase in revenue for not just the City, but also Manitowoc County, the Two Rivers School District, and Lakeshore Technical College.

Recommended Action:

Motion to waive reading and adopt the resolution

10. CITY MANAGER'S REPORT

11. FOR INFORMATION ONLY

- **Two Rivers Brand Review Meeting**, March 18, 2026, 6:00 PM in Council Chambers
- **Candidates Forum**, Thursday, March 19, 2026, 6:30 PM in Council Chambers
- **Hamilton Community Visioning Phase 3 Meeting**, Thursday, March 26, 2026, 5:30 PM at Two Rivers High School, Cafetorium
- **City Council Work Session**, Monday March 30, 2026, 6:00PM

12. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, pursuant to Wisc. Stats 19.85(1)(c). Considering employment, promotion, compensation or performance evaluation data of a management level employee over which the Council has jurisdiction or exercises responsibility.

13. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



TWO RIVERS
WISCONSIN

CITY COUNCIL MEETING

Monday, March 02, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:02 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY DEPUTY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser,

Absent: Adam Wachowski

Also Present: Jeff Sachse Community Development Director, Matt Heckenlaible Public Works Director, Andrew Raatz Police Captain, Dave Dassey IT Assistant, Joe Metzen Tourism Director, Caitlyn Meola Incoming Tourism Director, Kyle Kordell City Manager, Sean Griffin City Attorney (via telephone)

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. INVITED GUESTS

A. Introduction of Incoming Tourism Director Caitlyn Meola

City Manager Kordell formally introduced Caitlyn Meola as the City's incoming Tourism Director, effective April. He noted that her appointment represents a new generation of tourism marketing and continued growth of the local tourism economy. Ms. Meola, former General Manager of Sepia Chapel in Two Rivers, expressed her gratitude for the opportunity and shared her enthusiasm for serving the community and collaborating with local partners.

6. PUBLIC HEARING

A. 26-029 Public Hearing on a Proposed Ordinance to Amend the Zoning Code to Re-Zone the Former Hamilton Property, from I-1 (Industrial) to B-1 (Business), Located at Parcel No. 053-000-052-030.05, Submitted by the City of Two Rivers, Currently Owned by Fischer Scientific INTL LLC

Summary: This is a public hearing on a proposed amendment to the City's Zoning Map to re-zone the former Hamilton property from I-1 Industrial to B-1 Business. The property, currently owned by Fischer Scientific International, is the subject of ongoing community visioning and strategic redevelopment planning efforts focused on positioning the site for long-term reinvestment.

At its January 12, 2026 meeting, the Plan Commission unanimously recommended approval of the proposed re-zoning. The B-1 Business District allows a significantly broader range of by-right uses compared to I-1, including retail establishments, professional and medical offices, restaurants, personal services, and above-ground residential development. This proposed zoning change creates greater flexibility and market responsiveness while aligning the property with the City’s long-term redevelopment objectives.

Recommended Action:

Motion to waive reading and adopt the ordinance as recommended by the Plan Commission

Council President opened the first call for public input for the public hearing. No one spoke. Council President closed the first call and opened the second call for public input for the public hearing. No one spoke. Council President closed the second call and opened the third and final call. No one spoke. Council President closed the third call.

Motion made by D. LeClair, seconded by B. LeClair

Motion carried with a roll call vote.

Voting Yea: Stechmesser, D. LeClair, Bittner, Derby, B. LeClair, Brandt, Petri, Shimulunas

7. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

Resident Jimbob Scoot came forward and asked if the local gas stations are required to have a landline telephone number.

Resident Katherine Dahlke came forward and thanked staff for facilitating a recent listening session and expressed appreciation for the discussion. She then raised questions regarding the proposed municipal code amendment related to the sale of malt beverages in City parks. Ms. Dahlke requested clarification on what “limited basis” would mean, including when and how sales would occur, what safeguards would be in place to prevent sales to minors, and whether sales would be restricted to special events. She expressed concern about maintaining the family-friendly nature of the beach and encouraged careful consideration as the proposal moves forward.

8. COUNCIL COMMUNICATIONS

Letters and other communications from residents

Councilmember Bittner stated he had a citizen ask him whether the Beach Bash was relocating from the city. Council agreed they have not heard anything regarding this.

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

President Stechmesser reported on the Listening Session that was held on Thursday, February 26, 2026. Topics discussed included trees in residential areas, possums, door-to-door soliciting concerns on the north side, the curfew, the concession stand, flowers, the tourism fund, road construction funding, trees in the terrace, areas of concern around Roosevelt, and the Paragon property. The session also covered a new gravel tree bed project involving high school students. Staff will compile and distribute a summary of the discussion to department heads for follow-up actions.

10. CONSENT AGENDA

These titles will be read by the Council President and approved by a single Voice Vote. Any item

may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

A. 26-030 Presentation of Minutes

- 1. City Council Regular Meeting, February 16, 2026
- 2. City Council Work Session, February 23, 2026

B. 26-031 Minutes of Meetings

- 1. Public Works Committee, January 7 and February 4, 2026
- 2. Environmental Advisory Board, January 20, 2026
- 3. Public Utilities Committee, February 2, 2026
- 4. Personnel and Finance Committee, February 10, 2026
- 5. Business and Industrial Development Committee and Community Development Authority, February 24, 2026

C. 26-032 Applications and Petitions

- 1. Temporary Class "B" Beer License for Friends of Two Rivers Senior Center, Two Rivers Senior Center Cribbage Tournament, Sunday, March 8, 2026, at 1520 17th Street

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda as presented

Motion made by Derby, seconded by Shimulunas

Motion carried with a voice vote. All in favor.

11. CITY COUNCIL - FORMAL ITEMS

A. 26-033 Approval of Three-Year Professional Services Agreement with All-In Technology for Hybrid Service Model in the Amount of \$79,600 Annually through March 2029

Summary: The proposed contract approves a hybrid technology staffing model with All-In Technology, a Green Bay-based managed service provider. The contract partially outsources IT services to the private sector while retaining one full-time in-house IT professional with the City. The proposed three-year, flat-rate agreement is intended to strengthen cybersecurity and system resiliency, improve service responsiveness, and generate projected General Fund savings of at least \$50,000 annually. Year 1 does include a one-time setup onboarding cost of \$16,500 to cover the initial heavy lift of network and infrastructure assessments, documentation of existing architecture, identification of vulnerabilities, and the deployment of endpoint protection and monitoring tools.

Recommended Action:

Motion to approve contract as recommended by City staff

Representatives from All-In Technology provided a presentation to Council highlighting the company's services, local presence, and ongoing support capabilities.

Motion made by B. LeClair, seconded by Bittner

Motion carried with a roll call vote.

Voting Yea: D. LeClair, Bittner, Derby, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser

B. 26-034 An Ordinance to Amend Chapter 6-1 of the Municipal Code Regulating Fermented Malt Beverages and Intoxicating Liquors, and Chapter 7-1-13 Regulating Parks

Summary: The proposed ordinance amends the City Code to establish a late fee for renewal of alcohol beverage licenses for applications submitted after May 1st. This fee was previously approved on the updated fee schedule at the December 16, 2025 Council meeting. This ordinance also authorizes the sale of fermented malt beverages by City personnel in City parks pursuant to Wisconsin Statutes. In 2026, City staff intend to explore the flexibility offered by authorization to sell alcohol on a limited basis at public parks to help offset costs associated with beach maintenance and special events.

The Two Rivers Police Department does not oppose regulated alcohol sales at the beach or other public parks. Alcohol consumption is already permitted in City parks and at the beach. Purchasing alcoholic drinks instead of bringing them onto the beach is likely to reduce glass containers violations. Regulated sales by responsible beverage operators will also reduce the number of overly intoxicated persons.

Recommended Action:

Motion to waive reading and adopt the ordinance

City Manager Kordell mentioned the ordinance incorporates a \$50 late fee for alcohol license renewals after May 1, clarifying language previously approved in the fee schedule. It also authorizes limited sale of beer and wine coolers at city parks and beaches during special events using temporary tents staffed by trained personnel 18 or older. The measure is intended to offset costs, promote responsible alcohol consumption, and minimize glass container violations, while coordinating with community organizations such as the Rotary Club.

Motion made by Derby, seconded by Bittner

Motion carried with a roll call vote.

Voting Yea: D. LeClair, Bittner, Derby, B. LeClair, Brandt, Stechmesser

Voting Nay: Petri, Shimulunas

12. CITY MANAGER’S REPORT

The City Manager provided updates on three items: ongoing Hamilton Visioning workshops, which are progressing with strong community participation and will move into phase three on March 25 and 28; the return of the St. Patrick’s Day Leprechaun Hunt starting on March 10, with a city-wide scavenger hunt and prizes; and the upcoming April 7 election, including a Candidate Forum on March 19 at 6:30 p.m. in Council Chambers, which will also be broadcast for residents unable to attend.

13. FOR INFORMATION ONLY

- City Council Regular Meeting, Monday, March 16, 2026, 6:00 PM
- City Council Work Session, Monday, March 30, 2026, 6:00 PM

14. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Performance of City employees

Motion made by Petri, seconded by Derby to go into closed session at 6:46 PM.

Motion carried by a roll call vote.

Voting Yea: Bittner, Derby, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, D. LeClair

15. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion made by Derby, seconded by Shimulunas to reconvene in open session at 6:51 PM.

Motion carried with a voice vote. All in favor.

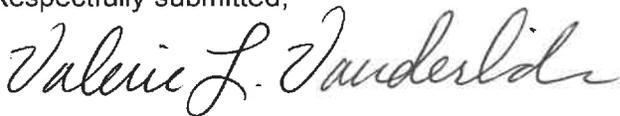
16. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn at 6:52 PM.

Motion made by B. LeClair, seconded by D. LeClair

Motion carried with a voice vote. All in favor.

Respectfully submitted,



Valerie L. Vanderlinden
Deputy City Clerk



EXPLORE TWO RIVERS MEETING OF THE BOARD OF DIRECTORS

Tuesday, February 10, 2026, at 8:00 a.m.

3rd floor Two Rivers City Hall
1717 E. Park Street

MINUTES

1. CALL TO ORDER

Meeting called to order at 8:00 a.m.

2. ROLL CALL

Present: Mike Mathis, Cherry Barbier, Michael Ditmer, Lyssa Schmidt
Melissa Nyssen, Erin Dembski

Absent: Curt Andrews, Joe Metzen, Todd Nilson, Amanda La Tour

3. INTRODUCTION OF INVITED GUESTS

None.

4. APPROVAL OF BOARD MEETING MINUTES

Approval of Minutes from the January Board meeting. Motion to approve made by Mike Mathis. Dembski, seconded by Cherry Barbier. Motion carried.

5. TREASURER REPORT

No report this meeting as Joe Metson and Curt Andrews were absent and have familiarity with budget.

6. OLD BUSINESS

- a. Reviewed the Program Book for National Travel and Tourism Week Celebration on May 7th. Board members were invited to review the draft Program Band email Joe Metzen with any input before the next meeting.
- b. Tourism week.
Discussion to Create Agenda for National Travel and Tourism Celebration on May 7th at Sepia Chapel. There was input about making sure Visit Manitowoc staff and Justin Nickels receive invites.
Discussion about making sure we have more attractions/businesses set up displays on one side of the event
Discussion about the time lime. The Board discussed the start time being 5:30 and to have 45 minutes of social time until 6:15. Regarding the program discussion was to have 15 minutes for the adequacy award, 15 minutes for the True to Two branding presentation and then 15 minutes for introducing "I love TR" pride campaign that's probably a long enough maybe in practice being about an hour. There was a conversation about it would be nice to at the beginning (social time) to have some other activities or something or like bringing Cornwall boards or something in that social hour. Mike Mathis said he could bring in the giant Jenga and other games. Mike mentioned possibly bring a Kayak
- c. Review Agenda for Positivity Campaign meeting:
There was input to continue to brainstorm as much as we can at the first "I LUV TR"

- d. d. Tourism Director Hiring Update. Mike gave the update that we were working on extending an offer to one of the candidates.

7. I LOVE TR ASSETS REVIEW

Review merchandise related to the I LOVE TR Campaign

The board liked all the merchandise. There were comments about. Make sure the mugs are good quality and the logo faces out if holding in the right hand

Update on Erickson's production of I LOVE TR apparel – No discussion since Joe was not in attendance

8. PUBLIC INPUT.

No members of the public were in attendance

9. ADJOURNMENT

Mike Mathis made motion to adjourn, second by Cherry Barbier

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**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, February 10, 2026 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Sleger called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: Don Weiss, Shannon Derby, Stanley Palmer, Bonnie Shimulunas, Kathryn Gadd, Sharon Sleger, and Ned Guyette. Absent and excused – Jack Powalisz, Mary Glaser, and Katie Stone. Also present: Chris Hamburg, Adult Services Coordinator; Terry Ehle, Youth Services Coordinator; and Jeff Dawson, Director
3. **PUBLIC COMMENT** – None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the January 13, 2026, meeting, made by Weiss, second made by Derby. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from January 2026, made by Palmer, second made by Guyette. Voice vote carried unanimously
6. **BOARD MEMBER COMMENT** – Weiss noted the COVID screens were taken down at the circulation desk and likes the open access. Gadd likes the Black History display and the continued purchasing of diverse books for the collection. Sleger thanked Mari Dawson for her volunteer contribution in cleaning bathrooms while the custodian was on medical leave in 2025.
7. **DIRECTOR'S REPORT**
Dawson fielded questions and comments concerning his report.
8. **COMMUNICATIONS**
A. Library Newsletter – February 2026
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
Hamilton site survey is out, encourage all to participate. Renee’s Chocolates business is looking to expand. A statue is proposed to honor Kites Over Lake Michigan.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report
11. **REPORT FROM COUNTY REPRESENTATIVES**
Radon test kits available at the Health Department. The county sold some land and returned that land to the tax rolls. Human Services increased fees for DUI classes. Working with Sheriff’s union pertaining to getting body cameras
12. **UNFINISHED BUSINESS**

13. NEW BUSINESS

- A. Motion to approve the 2025 annual report for the Wisconsin Department of Public Instruction made by Gadd, second made by Derby. Voice vote carried unanimously
- B. Dawson reviewed the end of year financials, noting the library was \$488 under budget on a million-dollar budget.
- C. Sleger will bring back a slate of officers to the March meeting.
- D. Board terms review – Sleger and Palmer have completed three three-year terms and will be leaving the Board after the April meeting.

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION – None

16. ADJOURNMENT

Motion to adjourn made by Derby, second made by Palmer. Voice vote carried unanimously. Meeting adjourned at 6:42 PM.

Respectfully submitted by Jeff Dawson, Director



TWO RIVERS
WISCONSIN

COMMITTEE ON AGING

Monday, March 02, 2026 at 8:30 AM
Senior Center Library - Senior Center 1520
17th Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Betty Bittner, Kim Graves, Ruth Kadow, Kyle Korinek, Bruce Yungerman, Jo Anne Yungerman, Mark Bittner

3. MINUTES

Motion made by Kyle Korinek to approve the minutes, seconded by Kim Graves. Motion carried

4. INPUT FROM PUBLIC

5. CORRESPONDENCE AND PRESS

6. COMMITTEE REPORTS

A. Aging and Disability Resource - Wendy Hutterer

Upcoming events: the golden gala aging, advocacy dates for Manitowoc and Kewanee counties, Wendy gave an interview to NBC 26 about crease accessibility for seniors and those with disabilities at red arrow park in Manitowoc she encouraged all to listen to WOMT for the ADRC insider on Mondays. Introduced ADRC off hours where staff can use their off time to volunteer for things like walking for the coldest night to benefit the Manitowoc warming shelter.

B. City Council – Mark Bittner

Due to a retirement city is looking at replacing one person in the IT department by outsourcing to an IT company. The Hamilton property hearing is on March 2nd board member raised questions about accurate appraisal increases in taxes due to rising values city councils reviewing their process and reviewing other assessment options member brought up concerns on fairness of assessments City Council is looking at all options.

C. Recreation Department Programs - Mike Mathis (unavailable)

D. Senior Center - Heather Ihlenfeldt

Upcoming events for the Senior Center include a cribbage tournament on March 7th, a pie sale on March 12th and 13th, the last installment of the first series of tech classes will be on March 11th, seniors can still register for an appointment for open office hours with Heather to get help with their technology the Senior Center is also holding a stepping on class starting March 11th this class is to help seniors prevent their falls the Senior Center has worked with the Lester Public Library to begin a senior book club those interested should contact the Senior Center, on March 27th the Senior Center will host a congregate lunch open house sponsored by the

Friends of the two rivers Senior Center, Heather went over the new book nook project in the library of the Senior Center there will be an installation of new flooring cabinets and bookshelves. Heather also went over her needs for the tiny free pantry it has been utilized greatly in the last few weeks the Tie blanket program continues to help those unhoused stay warm the tide blanket program was so popular with seniors that they are looking to gather materials to make blankets for other programs such as the domestic violence shelter veterans homes and so on.

E. TRIAD

Hosting drug take back in April at the Senior Center we'll have crime prevention book special number magnets, TRIAD will be selling car wash cards. The group is also looking to produce door hangers for seniors to be aware of checking to make sure that they know the person on the other side of their door before opening it. There was a question if triad would supply the special number magnets for the home delivered meals routes in two rivers. Ruth agreed, Heather will give her meal delivery Route numbers so she can order enough magnets.

The Police Department has received a \$25,000 warrant service team grant that will give higher level training and needed equipment to the warrant service team

F. Two Rivers School District

the realignment plan was approved it's a two year plan eventually 4K through 1st grade will be at Koenig and 2nd through 4th will be at Magee elementary with expanded childcare and wrap around care the bridges program has shown increased performance of children by 28 1/2 percent. State wrestling team had three competitors at State, the two rivers fishing team placed third out of 12, the two rivers trap shooting is a new team and their first practice is today summer school registration is open and the school is looking for a volunteer to help with a throwback Thursday campaign on their social media outlets.

7. NEW BUSINESS

Betty reported that the Rotary Club of two rivers foundation will be hosting their annual fundraiser and auction to benefit Roger St. fishing village.

8. CONTINUING BUSINESS

9. ADJOURNMENT

a motion to adjourn the meeting was made by Joel and seconded by Ruth all in favor motion is carried meeting adjourned at 9:15 AM.

Respectfully Submitted By: 

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TWO RIVERS
WISCONSIN

PUBLIC UTILITIES COMMITTEE MEETING

Monday, March 02, 2026 at 5:00 PM
Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:00 pm

2. **ROLL CALL**

Committee Members: Shannon Derby, Darla LeClair, Tim Petri (arrived 5:45pm)
Staff & Others: Matthew Heckenlaible, Scott Ahl, Brian Dellemann, Dave Casebeer, Andrew Sukowaty, Shawn Taddy, Kyle Kordell

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the February 2, 2026, Public Utilities Committee meeting

Darla LeClair made a motion to approve the February 2, 2026, Public Utilities Committee meeting minutes, seconded by Shannon Derby. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **PROJECT STATUS UPDATES**

A. 2025 CIPP

Visu-Sewer is cleaning and televising the sanitary sewer mains that are proposed to be lined. The actual lining to occur in the near future.

B. 2025 LSL Contract

Essential Sewer & Water is mobilizing to repair the remaining lead water services on the east side of the city along with some additional services located between 23rd and 25th Streets. Actual installation could begin the week of March 2nd.

C. 2-2026 LSL Contract

The contract award notice and official documents have been sent to Mammoth Construction for execution. During the bid opening, the contractor expressed their intent for an early spring start. This project covers the near north area, specifically from 22nd to 31st Streets, and from Forest Avenue east to the East Twin River.

D. 1-2026 Water System Improvement

Final plans and specifications are currently being finalized, with an advertisement for bids expected soon. The project primarily involves water main reconstruction along Lincoln Avenue, extending from the bus company north past Rita's. This work is designed to avoid any impact

on the asphalt roadway installed two years ago. However, Raider Trail may be affected; any necessary disturbances will be patched with new asphalt as part of the project scope.

E. 3-2026 CIPP

Engineering staff is working on plans and specifications so that this project can be advertised in the next month.

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Personnel Update

1. Dave Casebeer has tendered his official resignation letter with his last day at the treatment plant being April 30th.
2. Shawn Taddy will be his successor with Kevin Garceau becoming the next Lead Operator.
3. Edward Gilmer is transitioning from DPW-Street section over to the Wastewater to keep that group fully staffed.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE

A. WPPI Loan Application

This \$494,000, 10-year loan carries a 1.0% interest rate and will fund several critical utility projects. Specifically, it will cover the 2025 replacement of the Water Utility’s emergency generator automatic transfer switch, as well as the upcoming security camera system for the electrical substation and a second electric meter order. Both the camera system and the meter order are currently on hold pending loan approval, which is anticipated at the March 18, 2026, WPPI Board meeting.

B. WPPI District Dinner

If Public Utility Committee members wish to attend and network with other WPPI members at the annual dinner, they need to reach out to Brian Dellemann in the near future.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. Internal Leaks/Meter Technology

The Committee discussed challenges related to internal property leaks, focusing on notification procedures and potential financial assistance for affected owners. Currently, the Water Utility only identifies spikes in consumption—such as those caused by a running toilet—during the monthly meter reading cycle. Once an increase is detected, staff attempt to contact the owner, a process that can require multiple efforts. Due to the limitations of existing meter technology, the timeframe between the start of a leak and successful owner notification often exceeds 30 days.

The Water Utility currently operates on a 20-year replacement cycle, updating 5% of its meters annually. The Committee recently discussed whether to transition to newer technology that would offer more frequent data for both the utility and its customers, specifically to aid in the early detection of unusual usage. Additionally, the Committee considered whether a full-scale, immediate replacement would be more effective than the current incremental approach. The Committee has directed staff to investigate these options and report back with their findings.

Regarding financial assistance for impacted property owners, the Water Utility must comply with Public Service Commission (PSC) regulations, which mandate that all water passing through a meter be billed at the full rate. Consequently, the utility is unable to offer credits or direct financial assistance for water charges. However, a sanitary sewer credit policy—established by the Public Utility Committee in April 2023—does allow for a potential 1/3 credit on the sewer portion of the bill, provided specific criteria are met. Notably, the Committee reaffirmed that no credit will be granted if the water entered a floor drain, as the wastewater plant must still bear the cost of treatment. The current Committee has opted to maintain the April 2023 policy without revisions.

B. Update on Service Checks

The Water Utility is continuing to conduct water service inspections to enhance our database by verifying the size and material of existing service lines. If residents have any questions regarding these checks, they are encouraged to contact the Water Utility directly.

C. 2026 Lead and Copper Rules

More information to be presented at future meetings.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. Annual MS4 Report – Overview

Director Heckenlaible presented a summary of the activities detailed in the 2025 MS4 Annual Report. He requested authorization to sign and submit the report to the WDNR on behalf of the City by the March 31, 2026, deadline.

Shannon Derby made a motion to authorize Director Heckenlaible to sign the 2025 MS4 Annual Stormwater Report and submit it to the WDNR by the end of March 2026, seconded by Darla LeClair. Motion carried.

B. Urban Non-Point Stormwater Grant Update

The Urban Non-Point Stormwater Grant, originally scheduled for 2024–2025, has been extended through November 2026 following delays in consultant communication. The WDNR has officially approved this extension. We have recently received a draft of the city-wide stormwater quality plan from the consultant; however, staff review is still pending. A comprehensive update will be provided to the Committee and Council within the next 30 to 60 days.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. Preparation of the WDNR Solid Waste and Recycling Grant Report is currently underway.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

A. LSL Contract Execution Concerns

Director Heckenlaible prepared and discussed a memo to address the concerns that Council Member Shimulunas presented at the February 16, 2026, City Council meeting. The concerns were related to communicating information to impacted properties with the Lead Service Lateral replacement areas.

12. SET DATE, TIME AND LOCATION FOR NEXT COMMITTEE MEETING Proposed for Monday, April 6, 2026 at 5:00 pm

13. ADJOURNMENT: 6:00 pm

Darla LeClair made a motion to adjourn the meeting, seconded by Tim Petri. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



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PUBLIC WORKS



Engineering Division
1717 E. Park Street
P.O. BOX 87 Two
Rivers, WI 54241-0087

Memorandum

Department of Public Works

Date: March 02, 2026
To: Public Utility Committee
Kyle Kordell, City Manager
From: Matthew Heckenlaible, PE — Director of Public Works / City
Re: Engineer 2025 Annual WDNR MS4 Report - Summary

As part of the WDNR MS4 permit, the City of Two Rivers is required to prepare, review and submit an annual report of stormwater related activities which identify our progress related to permit requirements and working on improving water quality in the waterways in and around the city.

Parts of the WDNR MS4 permit pertain to:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control (Erosion Control)
- Post Construction Storm Water Management
- Pollution Prevention
- Minimum Control Measures (Maps), and
- Fiscal Analysis

Since I came on-board in 2022, the EAB educational series is a great addition to promoting awareness towards stormwater improvements. Between the four (4) committees, boards and commissions that I sit on, it is encouraging to hear about the active interest the groups have in learning more about stormwater. These items are identified as part of the Public Involvement and Participation section of the report.

Public Works performed 30 outfall inspections as part of meeting a portion of the IDDE permit requirements and investigated two (2) potential illicit discharges.

There were several home construction projects that were underway within 2025 including the Harbor Street, 16th Street and Emmet Street Reconstruction project and finalizing the next phase of Sandy Bay Highlands Subdivision. As part of those construction projects, erosion control



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inspections were performed to ensure that good management practices were installed and maintained during the duration of the project.

Post-Construction Stormwater Management pertains to improving water quality by capturing and 'treating' the storm water prior to being discharged into the waters of the State / US. Public Works completed inspections of the ten (1) storm water facilities located throughout the city to ensure that they are still in good working condition.

The Pollution Prevention portion of the permit requires the city to look at our own facilities, such as the public works shop and monitoring implementation of good housekeeping practices to aid in minimizing impacts to storm water prior to discharging to the waters of the State and US. Such practices may include having spill kits for petroleum product spilled on to the ground, aiding in preventing it from entering the storm sewer system and the ability to clean it up. Similarly how we store equipment and materials again trying to minimize the discharge of undesirable materials from entering the storm sewer system.

Street sweeping, leaf collection, storm inlet / catch basin cleaning and minimizing the amount of sand and salt utilized during winter road maintenance (snow plowing) activities are also documented to show that we are again trying to minimize the overall quantity of pollutants from discharging into the waters. Public Works purchased a brine sprayer in 2023 to pretreat the roadways to aid in minimizing salt application and usage, but due to predicted weather forecasts, the city did not pretreat any streets prior to snow events that were precluded with rain or extreme temperatures.

The annual report also documents that we are providing sufficient financial funds towards meeting our MS4 permit requirements.

Public Works has a paper "draft copy" of the report that will be included within the electronically submitted annual MS4 Report prior to the end of March. The draft report is available for review at the Engineering counter located on 2nd floor of City Hall. Public Works is requesting authorization to sign and submit the report by the end of March to remain in compliance with our WDNR MS4 permit.



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Memorandum

Department of Public Works

Date: March 2, 2026

To: Public Utilities Committee
Public Works Committee
Kyle Kordell, City Manager

From: Matthew Heckenlaible, Public Works Director / City Engineer

Re: Responses to LSL Communication Concerns conveyed by Ms. Bonnie Shimulunas at the February 2, 2026, City Council Meeting

During the February 16th, 2026, City Council Meeting, Ms. Shimulunas presented concerns that she had received from an eastside property owner that was impacted by the 2025-26 LSL work. Ms. Shimulunas then provided the Council President along with the Public Utility Committee Chair and Public Works Committee Chair with a typed version of the concerns that she had presented and asked that it be further discussed at the next Committee meetings. I will provide context item by item as they were presented by Ms. Shimulunas.

- For context, this particular property owner had opted years prior to get their lead service lateral replaced which obstructed the roadway and their property while others were inconvenienced. Their property was now apparently inconvenienced due to properties on either side having work completed.
- The "City" did convey during several meetings public, non-project specific, mailings and on the City's webpage that work would be occurring in the entire eastside area, more specifically, south of 22nd Street, from the East Twin River to Zlatnik.
 - o Were properties notified that did not require work to be completed at this time?
- Coordination between City and the Contractor — Neighbors were notified but by the contractor that work would be commencing, but some City staff was not aware of this. There is no indication who this property owner was communicating with at the City so cannot confirm or deny that bad or appropriate information was provided to the property owner. Most departments will refer these types of calls / complaints to the Public Works Department, but it also depends on the day, time of day, and staffing levels. It is true, that if you engage the contractor in a conversation, and ask them if they could accommodate, they will attempt to, especially if it is something that they can do over the course of time, rather than immediately.



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- With regards to future work, yes, portions of some east side streets will be resurfaced in the spring of 2026. With regards to cost, DPW — Engineering have not completed potential private property cost impacts which will be driven by assessment rates / policy / lineal feet of property, etc. The design or specification for the proposed project has not been completed so the best information that is available is that it will be between the assessment rate of Zlatnik and the 2025 reconstruction cost. More recent email correspondence with this particular property owner they were provided with a range of \$30 - \$60 per front foot of property.
- The City takes every 'complaint' seriously and we respond as soon as practicable, again depending upon day, time of day, staffing levels, other complaints or items of importance on our immediate list.
- I am not aware of the context about filling a hole that was dug with dirt, contractor's responsibility, not theirs.

Questions / Responses

- Should there be a city inspector overlooking the work that people do?
 - In an ideal world, full-time construction observations would be completed on every project. With present staffing levels, we are lucky to get 15-25% construction observation and primarily just on 'critical' items. Over the course of time, Engineering staff obtains a feel as to what is critical and how much oversight a contractor will require due to their performance. Better contractors usually require less oversight, while other more challenging or less familiar to staff will require greater amounts of staff time.
- If a company is not doing everything according to contract, should they be doing more work within the city at a later date? Also, should a customer be charge extra for the company's screw up?
 - Contractors are to follow the contract and specifications for the project. Within the specification there are standards for the work being performed. If the work is below the required standards, the City will require to modify the deficient work, at no cost to the City. IF the work is extra work, the contractor will then be able to charge the city for this extra work.
 - Depending upon the task, the contractor is also required to perform testing or documentation that what they did was in accordance of contract specifications (pressure testing, televising, compaction testing, etc.)
- Property owner had to pay almost \$1,400.00 more than she was told in her estimate, plus, they had about an hour or so to figure out where to get this money. There water was shut off and their lateral had been taken out.



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- This was work not part of the 2025-26 LSL Contract and there were other circumstances involved.
- Should people who answer the phone in a city department, have an idea about projects? Even when they don't know the full answer, people understand if they have to ask someone, as long as they get back to the customer.
 - As mentioned previously, not knowing who was initially contacted or who they talked with, would depend upon the level of knowledge regarding any project going on within the City. Most departments will refer these types of questions to DPW-Engineering for follow-up and will be as time and resources permit.
- The shut off valve was sticking out of the ground about 2-inches. If someone trips on that and injures themselves, who pays.
 - The Water Utility Director provided a response to that at the Council Meeting, stating that they are intentionally kept up until the final restoration is completed and then set to finished grade. If there is a concern, the property owner can reach out to the Water Utility to investigate and modify as the condition warrant.
- Should residents have a copy of the contract with the company that is doing the work?
 - Contracts are always available to view at the City, primarily DPW-Engineering, but providing all property owners with a copy would not be practical as most of these documents are 2 to 3 inches thick and take hours to assemble.



Wednesday, March 04, 2026 at 5:15 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:15 pm

2. **ROLL CALL**

Committee Members: Doug Brandt, Bill LeClair, Scott Stechmesser

Staff and Others: Matthew Heckenlaible, Scott Ahl, Kyle Kordell

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the February 4, 2026, Public Works Committee meeting

Scott Stechmesser made a motion to approve the February 4, 2026, Public Works Committee meeting minutes, seconded by Bill LeClair. Motion carried.

4. **PUBLIC INPUT – N/A**

5. **ONGOING PROJECT STATUS AND ACTION, IF NEEDED**

A. **2026 Street Resurfacing Project (Emmet, 18th & 19th Streets)**

Staff are currently preparing the plans, specifications, and bidding documents which are expected to be available in the near future. At this time, utility contracts are taking priority over the resurfacing project.

B. **2026 Sidewalk Program**

A follow up meeting has been scheduled for the morning of March 18 to discuss potential next steps in determining whether certain sidewalk program processes could be outsourced.

C. **2023 Dump Trucks Update**

We received the second dump truck on February 13, 2026.

6. **DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION – N/A**

7. **COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED**

A. **LSL Contract Execution Concerns**

Director Heckenlaible prepared and discussed a memo to address the concerns that Council Member Shimulunas presented at the February 16, 2026, City Council meeting. The concerns were related to communicating information to impacted properties within the Lead Service Lateral replacement areas.

8. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACT ENDORSEMENT OR MODIFICATIONS, AS NEEDED

A. Parking Concerns - Jefferson Street from 15th Street to 22nd Street

At a recent “Chatting with the Chiefs” event, a concern was raised regarding parking on Jefferson Street causing visibility issues at several intersections, as well as the narrowness of the roadway when vehicles are parked on both sides of the street. It was also verbally reported to me that four City employees’ vehicles were struck while parked on Jefferson Street adjacent to City Hall. However, when additional information was requested, the Police Department was only able to document three incidents over the past three years. Two of those incidents involved property damage, primarily to items such as signposts, while the third incident was a hit-and-run involving a vehicle. Therefore, there is some conflicting information regarding the reported number of incidents.

Jefferson Street is a 36-foot-wide roadway meaning the parking lanes are 8-foot in width and the travel lanes are 10-foot in width. When there are vehicles parked on both sides of Jefferson Street this will restrict the travel lanes but for most vehicles there is still ample roadway width. The width of a ¾ ton pick-up truck with towing mirrors would be around 100-inches in width or 8-feet, 4-inches, the width of a standard pick-up truck is around 8-feet, while other vehicles are typically narrower, generally around or slightly less than 7-feet.

There are several intersections where visibility can be partially obstructed by parked vehicles or buildings, which can make entering Jefferson Street more challenging. Examples include 16th Street near the Waverly Inn and 15th Street near the Molly Printing building, where a power pole also contributes to visibility limitations.

The Committee further discussed that parking on both sides of Jefferson Street may be creating an artificial traffic calming effect. Bill LeClair noted that in the past, when fewer vehicles were parked on Jefferson Street, the roadway often functioned as a “raceway” for drivers attempting to travel quickly from one end to the other.

Potential future considerations discussed included modifying the geometry of the 15th Street intersection to create a more perpendicular alignment, installing a stop sign for northbound East River Street / Jefferson Street traffic, or converting the intersection of 16th Street and Jefferson Street into an all-way stop.

At this time, the Committee’s consensus is to continue monitoring the situation and document any additional incidents. If further incidents occur, staff will review the root causes and develop appropriate traffic control or geometric modifications if warranted.

B. Wilson Street Mid-Block Pedestrian Crossing Discussion

The City has been contacted by Riverside Foods regarding the possibility of installing a designated mid-block pedestrian crossing on Wilson Street between 25th Street and 26th Street. The City does not currently have a formal policy outlining when such crossings may or may not be permitted. However, from a professional standpoint, the initial response to requests of this nature is typically “no” due to the potential safety concerns associated with mid-block crossings.

This response was conveyed to Riverside Foods when staff recently met with them regarding a separate matter involving sanitary discharge. During that discussion, Riverside Foods was advised that if they wished to pursue the request further, they would need to submit a formal request along with a written justification narrative for future consideration.

The Committee discussed that, under the right circumstances, vacating the 2500 block Wilson Street could potentially be considered in the future. However, there are currently multiple property owners within that block, and vacating the street at this time would not be recommended. Additionally, the presence of potential public utilities within the right-of-way would need to be considered if the street were ever vacated.

Until a formal written request and supporting documentation are submitted, this remains a hypothetical situation.

9. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED

A. Staffing Update

There will be several staffing changes in 2026. The first change is the promotion of Cory Augustine from Equipment Operator to the vacant Superintendent position. Cory has been employed with the City since May 1999 (27 years of service).

This promotion created a vacancy for an Equipment Operator position, which has been filled by Benjamin Dax. This move, in turn, created a vacancy for a Maintenance Worker position.

Wastewater Treatment Plant Superintendent, Dave Casebeer, will be retiring at the end of April. A succession plan has been implemented over the past several years in preparation for this transition. Shawn Taddy will be promoted from Lead Operator to Superintendent, and Kevin Garceau will be promoted from Operator to Lead Operator. This will create a vacancy for a Plant Operator position in the Wastewater Section.

Edward Gilmer, currently a Public Works Street Maintenance Worker, has been promoted to Plant Operator (in-training) and is planning to take his initial certification tests toward the end of March 2026. With the promotion of Mr. Gilmer, an additional Maintenance Worker vacancy has been created.

Toward the end of May, we are also anticipating the retirement of Steve Pagels, a long-time City employee who currently serves as Mechanic II. The Mechanic II position will not be filled; instead, it will be transitioned into a required WDNR-Certified Collection System Operator position. There is interest from internal staff in filling this position, which could create another vacancy for an Equipment Operator.

Additionally, on March 13, Engineering Technician Bill Thiele will formally retire.

The City is currently advertising for the anticipated Public Works Equipment Operator position, one of the two Public Works Maintenance Worker positions (with the second position expected to be filled in June), and the Engineering Technician position. We have received some interest in the Equipment Operator and Maintenance Worker positions; however, none of the applicants to date have indicated that they possess a valid Commercial Driver’s License. For unknown reasons, there has been no interest in the Engineering Technician position.

10. SET DATE, TIME AND LOCATION FOR NEXT COMMITTEE MEETING

Proposed for Wednesday, April 8, 2026, at 5:15 pm

11. ADJOURNMENT: 6:24 pm

Scott Stechmesser made a motion to adjourn the meeting, seconded by Bill LeClair. Mot carried.

Section 8, Item B.

Respectfully submitted by: Matthew R. Heckenlaible
Public Works Director/City Engineer



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Section 8, Item C.

Application for Landscaping/ Tree Removal License

Municipal Code 7-4-15

For the period ending: June 30, ²⁰²⁶~~2027~~

Fee: \$50.00 New or \$25.00 Renewal

Receipt #: 2.0000100079

Date: 3/10/2026

I, the undersigned, hereby apply for a Landscaping or Tree Removal License for:

Please Check:

To Plant, Prune, Spray, Trim & Remove Trees & Shrubs

To Remove Trees, Tree Stumps, Wood Chips

I hereby agree to abide by existing rules and regulations and those which may hereafter be adopted by the City of Two Rivers.

Name of Business: A & E Lawn, Snow and Tree LLC

Business Address: 1501 North Rapids Rd.

City/State/Zip Code: Manitowish, WI. 54220

Signature of Owner: Christopher Duescher

Printed Name of Owner: Christopher Duescher

Owners Home Address: 1501 North Rapids Rd.

City/State/Zip Code: Manitowish, WI. 54220

Phone Number: 920-323-2776

(FOR OFFICE USE ONLY)

City Forester Approval: _____ License #: _____

Council Approved: _____ Date Issued: _____

Evidence of Insurance: _____
(certificate must be attached)

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Renewal of Number M244000435-1

Policy No. M244000435-2

Named Insured and Mailing Address (No., Street, Town or City, County, State, Zip Code) *
A&E Lawn, Snow and Tree LLC

138 Hover St.
Whitelaw WI 54247

Policy Period *: From 12/10/2025 to 12/10/2026 at 12:01 A.M. Standard Time at your mailing address shown above.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

LIMITS OF INSURANCE table with columns for Limit Type, Amount, and Additional Info. Includes rows for Each Occurrence Limit, Damages To Premises, Rented To You Limit, Medical Expense Limit, Personal and Advertising Injury Limit, General Aggregate Limit, and Products / Completed Operations Aggregate Limit.

RETROACTIVE DATE (CG 00 02 ONLY)
Coverage A of this Insurance does not apply to "bodily injury" or "property damage" which occurs before the Retroactive Date, If any, shown here: (Enter Date or "None" if no Retroactive Date applies)

DESCRIPTION OF BUSINESS AND LOCATION OF PREMISES
Form of Business: [] Individual [] Joint Venture [] Partnership [X] Organization (Other than Partnership or Joint Venture) Business
Description*: Lawncare, snow removal and tree trimming
Location of All Premises You Own, Rent or Occupy: 138 Hover St. Whitelaw WI 54247

PREMIUM table with columns for Classification, Code No., Premium Basis, Territory, Pr/Co, Rate, All Other, Advance Premium Pr/Co, and All Other. Includes a summary section for See Attached ACD-GLS, Subtotal for ACD-GLS \$ 1,119.00, and Total or Minimum Premium \$ 1,500.00.

FORMS AND ENDORSEMENTS applying to this Coverage part and made part of this policy at time of issue +: SEE SCHEDULE OF FORMS AND ENDORSEMENTS

Countersigned: *
By [Signature]
Authorized Representative

* Entry optional if shown in Common Policy Declarations.
+ Form s and Endorsements applicable to this Coverage Part omitted if shown elsewhere in the policy.
THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

Policy Number: M244000435-2

LOCATION OF PREMISES

Location of All premises You Own, Rent or Occupy:

PREMIUM

Classification	Code No.	Premium Basis	Territory	Rate		Advance Premium	
				Pr/Co	All Other	Pr/Co	All Other
Snow and Ice Removal - Contractor	99310	P 8,250 PR	503	26.952	97.615	\$ 222	\$ 805
Tree Pruning, Dusting, Spraying, Repairing, Trimming or Fumigating*	99777	P 3,500 PR	503	INCL	26.150	\$ INCL	\$ 92
						\$	\$
						\$	\$
Total for extension						Total	\$ 1,119.00

** (a) area (c) total cost (m) admission (p) payroll (s) gross sales (u) units (t) other

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
02/23/2026	142357	Hilario Antonio Guerro Guillen	Restitution for Court Case QC-16353/Inci	100-21125	74808HJNBW	150.00-
Total 142357:						150.00-
02/09/2026	142424	Bay Verte Machinery Inc.	Tools - Elec	660-59588-3900	588596-00	1,112.90-
Total 142424:						1,112.90-
02/05/2026	142471	4 K'S PEST CONTROL LLC	General Pest Control Glueboards - Librar	280-55110-2410	02022025L	55.00
Total 142471:						55.00
02/05/2026	142472	Accurate Appraisal LLC	February 2026 Services	100-51530-2130	5979	5,350.00
02/05/2026	142472	Accurate Appraisal LLC	January 2026 Services	100-51530-2130	5889	5,350.00
Total 142472:						10,700.00
02/05/2026	142473	ADRC of the Lakeshore	Reimburse ADRC for January 2026 Con	250-23150	01312026	594.50
Total 142473:						594.50
02/05/2026	142474	All In Technology LLC	WatchGuard T45 Firewall w/ Total Securit	670-59930-2900	4865	249.00
Total 142474:						249.00
02/05/2026	142475	AnSer Services	Base Rate for February 2026-Wtr	650-59665-2900	6502-020126	410.72
Total 142475:						410.72
02/05/2026	142476	Aurora Medical Group	Services-Isselmann	100-52120-2152	1619879	280.00
Total 142476:						280.00
02/05/2026	142477	Ball Auto & Truck Parts Inc	Coolant - WWTP	690-59833-3900	398273	20.99
02/05/2026	142477	Ball Auto & Truck Parts Inc	Air Needle Scaler-WWTP	690-59833-3900	398214	199.99
02/05/2026	142477	Ball Auto & Truck Parts Inc	DEF/Absorbent - Elec	660-19184	398229	68.52
Total 142477:						289.50
02/05/2026	142478	Braun Building Center	Supplies - P&R	100-23158	BB081773001	5.98

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142478:						5.98
02/05/2026	142479	Cathy Hendricks	Forest Bathing Certificate - Rec	100-55300-2920	TREE10966	397.00
Total 142479:						397.00
02/05/2026	142480	Charter Communications	Service 1/19/26-2/18/26 - Sr. Cntr	100-54150-2900	171242001011426	100.97
Total 142480:						100.97
02/05/2026	142481	Cintas Corp	Supplies - Water & Electric	100-51600-3500	4256864714	111.00
Total 142481:						111.00
02/05/2026	142482	City of Two Rivers	Garbage Stickers - Library	640-46310	02042026	21.00
Total 142482:						21.00
02/05/2026	142483	CivicPlus LLC	2026 Rec Mngmnt Annual Fee (032026-	100-55300-2900	361456	5,209.31
Total 142483:						5,209.31
02/05/2026	142484	Coban Technologies Inc.	Nexus Cloud Subscription - PD	461-52100-8150	61396	69,120.00
Total 142484:						69,120.00
02/05/2026	142485	Cool City Cleaners Inc	Towel & Mop Cleaning - January 2026 W	690-59820-2900	6924	56.00
Total 142485:						56.00
02/05/2026	142486	Dependable H2O Utility Gaskets LLC	Supplies-Wtr	650-59665-3900	INV-000176	173.69
Total 142486:						173.69
02/05/2026	142487	Dillon, Allen D	TRIP Refund/Unpaid Judgement-Traffic-	100-45131	WS2389CM	58.00
Total 142487:						58.00
02/05/2026	142488	DSC Communications	Agreement GTR8000 / February 2026-P	100-52100-2441	2602044	165.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142488:						165.88
02/05/2026	142489	E.H. Wachs	Vac Trailer - Wtr	650-19184	INV240983	161.00
Total 142489:						161.00
02/05/2026	142490	Employee Benefits Corp	BESTFlex Premium / Renewal Fee - Nov	500-51510-2900	5156383	275.00
Total 142490:						275.00
02/05/2026	142491	Fire Dept Petty Cash	Petty Cash Reimbursement-FD	100-52210-2410	02022026	76.94
Total 142491:						76.94
02/05/2026	142492	Fortress Floors LLC	Floor for Lab Remodel	650-19107	12896	2,527.80
Total 142492:						2,527.80
02/05/2026	142493	Friends of the TR Sr Ctr Inc	Crafts Reimbursement-Sr Cntr	250-46845	1202-02022026	2.50
Total 142493:						2.50
02/05/2026	142494	Hach Company	Water - Flouride Lab Supplies	650-59642-3900	14834710	48.14
Total 142494:						48.14
02/05/2026	142495	Hawkins Inc	Azone-15 - Water	650-59641-3910	7319206	1,314.50
Total 142495:						1,314.50
02/05/2026	142496	Hydroclean Equipment Inc	Pressure Washer Maintenance - Elec	660-59598-2900	34303	132.67
Total 142496:						132.67
02/05/2026	142497	James Imaging Systems Inc.	Contract R14490-MPS-01 1/29/26 to 2/2	660-59921-3900	1656821	331.40
Total 142497:						331.40
02/05/2026	142498	James Leasing LLC	Contract JL-171-01 Coverage 1/24/2026	100-53200-5310	25547	2,499.28

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142498:						2,499.28
02/05/2026	142499	LeClair Bros Heat/AC Inc	Furnace Repair - DPW	100-53200-3500	C10405	786.75
Total 142499:						786.75
02/05/2026	142500	Manitowoc Co EMS Association	2026 EMS Association Dues	100-52300-3210	26-015	50.00
Total 142500:						50.00
02/18/2026	142501	Manitowoc County Clerk of Courts	2025 Spring Municipal Reimbursement	100-51440-3900	2025SMR	.00
Total 142501:						.00
02/05/2026	142502	Manitowoc County Treasurer	Salt Brine-DPW	100-53330-3900	29366	4,042.89
Total 142502:						4,042.89
02/05/2026	142503	Manitowoc Disposal Inc	Recycling - 1/18/2026 to 1/31/2026	640-53625-2900	011826-013126	18,485.89
02/05/2026	142503	Manitowoc Disposal Inc	Neshotah Dumpster - P&R	640-53620-2900	103565	270.00
Total 142503:						18,755.89
02/05/2026	142504	Manitowoc Public Utilities	Electric Service - 2124 Woodland Dr - W	690-59820-2210	408117-106902; 1/28	31.28
Total 142504:						31.28
02/05/2026	142505	Menards - Manitowoc 3141	Tools - Wtr	650-19394	66200	297.20
Total 142505:						297.20
02/05/2026	142506	Mishicot Business Association	2026 MBA Membership Dues-Tourism	258-56700-3210	2026 MMBRSHP	100.00
Total 142506:						100.00
02/05/2026	142507	Moran, Vickie	Chair Yoga Retreat 04/21/26 Refund-P&	250-55150-3300	04212026	100.00
Total 142507:						100.00
02/05/2026	142508	Municipal Elec Utilities of WI	2026 Regional Safety Mngmnt Annual Pr	690-59852-2900	020126-39	28,500.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142508:						28,500.00
02/05/2026	142509	Northern Lake Service Inc	Total Organic Carbon Sample/Label-WT	650-59642-2900	2601276	68.14
Total 142509:						68.14
02/05/2026	142510	Payment Service Network	Services 1/1/2026 to 1/31/2026	690-59840-3900	320997	7.95
Total 142510:						7.95
02/05/2026	142511	Pinnacle Construction of WI	Refund/Temp Electric Service for Taco B	660-29252	389	97.64
Total 142511:						97.64
02/05/2026	142512	POMP'S TIRE SERIVE INC	TIRES LT225/75R16/10 FS Transforce -	100-16120	40090899	943.86
Total 142512:						943.86
02/05/2026	142513	Preston, Preston	1st-4th Grade Youth BB/Thursday Nights	100-55300-2900	120425-012226	840.00
Total 142513:						840.00
02/05/2026	142514	Pure Bath Renovations LLC	Down Payment (50%) for Lab Counterto	650-19107	020426	1,625.00
Total 142514:						1,625.00
02/05/2026	142515	Recreation Dept - Petty Cash	Increase Petty Cash - P & R	250-48900	1225-0126	150.00
Total 142515:						150.00
02/05/2026	142516	Renegade Pest Management	Monthly Pest Service - City Hall	100-51600-3500	17064	70.00
Total 142516:						70.00
02/05/2026	142517	Sherwin Williams Co	Paint - WWTP	690-59834-3900	31793104410126	306.90
Total 142517:						306.90
02/05/2026	142518	Stantec Consulting Inc (SCSI)	Professional Services - P&R	404-53540-2900	2516584	19,727.75

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142518:						19,727.75
02/05/2026	142519	Storm the Lawn Pro LLC	2026 Renewal Prepayment - FD	100-52200-3500	2026FD RENEWAL	646.67
Total 142519:						646.67
02/05/2026	142520	Stuart C Irby Co	Pliers-Elec	660-59588-3900	S014484852.001	207.42
Total 142520:						207.42
02/05/2026	142521	Superior Chemical LLC	Supplies - DPW	100-53200-3500	434279	514.73
Total 142521:						514.73
02/05/2026	142522	Thuermer Law Office	Municipal Prosecuting - January 2026	100-51340-2121	JANUARY 2026	1,756.00
Total 142522:						1,756.00
02/05/2026	142523	Transcendent Technologies	2026 Annual Software Maintenance	100-51510-2900	M8914	25,766.00
Total 142523:						25,766.00
02/05/2026	142524	Two Rivers Automotive Inc.	Oil Filters - CEM	100-54910-3900	5172-339955	58.44
02/05/2026	142524	Two Rivers Automotive Inc.	Supplies - CEM	100-54910-3900	5172-340273	21.82
Total 142524:						80.26
02/05/2026	142526	Utility Sales and Service Inc	VEH 28 Placard - Elec	660-19184	0217391-IN	39.06
Total 142526:						39.06
02/05/2026	142527	Veterans' Plumbing LLC	Sewer Services from Tree Roots-P&R	100-55140-2900	396	250.04
Total 142527:						250.04
02/05/2026	142528	Wisc Municipal Court Clerks Association	Quick Clerk Software Dues (Backhaus/G	100-51200-3210	0322-0521/2026	110.00
Total 142528:						110.00
02/05/2026	142529	Wisconsin Public Service	2122 Monroe Street - Fire Dept	100-52200-2220	0401271669-03; 01/22	2,083.48

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
02/05/2026	142529	Wisconsin Public Service	114 Davis Street - P&R	100-55400-2220	0401271669-01;01/16	59.83
02/05/2026	142529	Wisconsin Public Service	1520 17th St - P&R	100-54150-2220	0401271669-04;01/29	3,985.10
02/05/2026	142529	Wisconsin Public Service	1801 26TH STREET - CEMETERY	100-54910-2220	0401271669-05;01/29	143.61
02/05/2026	142529	Wisconsin Public Service	3801 Mishicot Rd - Cem	100-54910-2220	0401271669-09;01/20	388.11
02/05/2026	142529	Wisconsin Public Service	1423 RIVER PL-WARM BLDG	100-55200-2220	0401271669-12;01/23	64.19
02/05/2026	142529	Wisconsin Public Service	2909 Adams Street-Park Shelter	100-55200-2220	0401271669-14;01/29	199.48
02/05/2026	142529	Wisconsin Public Service	1916 Columbus St - Electric	660-59588-2220	0401271669-10;01/29	533.47
02/05/2026	142529	Wisconsin Public Service	1717 E PARK STREET	100-51600-2220	0401271669-24;01/27	2,607.43
02/05/2026	142529	Wisconsin Public Service	1221 17TH STREET-BRIDGE BLDG	100-53341-2220	0401271669-30;01/29	195.93
02/05/2026	142529	Wisconsin Public Service	1401 LAKE STREET/Split	660-49390	0401271669-35;01/27	11,690.32
Total 142529:						21,950.95
02/05/2026	142530	Zoro Tools Inc.	3/4" T-557 Self Draining VB - Wtr	650-59664-2900	INV18141198	119.85
02/05/2026	142530	Zoro Tools Inc.	Drying/Draining Rack - Wtr	650-59643-3900	INV18159389	85.59
02/05/2026	142530	Zoro Tools Inc.	Fire Boot-Wtr	650-59643-3900	INV18152673	263.18
02/05/2026	142530	Zoro Tools Inc.	Fire Boot-Wtr	650-59643-3900	INV18175810	141.59
Total 142530:						610.21
02/12/2026	142531	120Water Inc	LCRI Services Tracking Platform (12/5/2	650-19390	INV012199	25,270.00
Total 142531:						25,270.00
02/12/2026	142532	4 K'S PEST CONTROL LLC	General Pest Control Glueboards - Sr. C	100-54150-2900	01302026	55.00
Total 142532:						55.00
02/12/2026	142533	Amazon Business - Debit Memo	Office Supplies-PD	100-52100-3100	1Y17-HLWX-4JQQ	29.52
02/12/2026	142533	Amazon Business - Debit Memo	Other Supplies-Electric	660-59588-3900	171K-WHQJ-4DF4	377.65
02/12/2026	142533	Amazon Business - Debit Memo	Office Supplies-FD	100-52200-3100	19TF-PGWK-3LCP	23.18
02/12/2026	142533	Amazon Business - Debit Memo	Other Supplies-Senior Center	250-55150-3900	1H37-G9L3-1NJP	116.75
02/12/2026	142533	Amazon Business - Debit Memo	Office Supplies-Engineering	100-53100-3100	1KPF-6F7D-4JH6	58.95
02/12/2026	142533	Amazon Business - Debit Memo	Giant Games-Comm House	100-55140-3900	1YHF-X3GR-4GX3	2,258.88
Total 142533:						2,864.93
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920469	2,213.78
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920628	86.21
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920665	147.79
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920677	1,951.81

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920679	1,462.63
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920719	2,679.92
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920507	426.32
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920995	93.54
02/12/2026	142534	Aring Equipment Exchange	Parts #76 - DPW	100-16120	920987	203.24
02/12/2026	142534	Aring Equipment Exchange	Parts Return Credit-DPW	100-16120	CM921319	409.87-
02/12/2026	142534	Aring Equipment Exchange	Parts Return Credit-DPW	100-16120	CM921323	84.21-
02/12/2026	142534	Aring Equipment Exchange	Parts Return Credit-DPW	100-16120	CM921321	2.10-
02/12/2026	142534	Aring Equipment Exchange	Parts Return Credit-DPW	100-16120	CM921326	431.02-
Total 142534:						8,338.04
02/12/2026	142535	Ball Auto & Truck Parts Inc	Veh 26 Headlight Replacement - Elec	660-19184	394521	39.99
Total 142535:						39.99
02/12/2026	142536	BPDM Properties 2018-1 LLC	Overpayment Refund-1014 Webster St	660-21130	5284-08	123.70
Total 142536:						123.70
02/12/2026	142537	Brick By Breck LLC	Overpayment Refund on final bill-#5245-	660-21130	524510-524619	219.17
Total 142537:						219.17
02/12/2026	142538	Buelow Vetter Buikema Olson & Vliet LL	Labor Attorney - January 2026	100-51410-2130	213	1,592.50
Total 142538:						1,592.50
02/12/2026	142539	City Of Manitowoc	Oct 25 Bus Passes-P&R	250-23103	591158	60.00
Total 142539:						60.00
02/12/2026	142540	Cool City Cleaners Inc	Towel & Mop Cleaning - Dec 2025 WWT	690-59820-2900	6734	56.00
Total 142540:						56.00
02/12/2026	142541	Core & Main LP	PIPE, MAIN: 12" PVC	650-19154	Y442251	795.00
Total 142541:						795.00
02/12/2026	142542	Country Visions Cooperative	5W40-15W40-10W30 Oil-DPW	100-16120	0041185-JAN 2026	4,807.07

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142542:						4,807.07
02/12/2026	142543	Dependable H2O Utility Gaskets LLC	Meter Coupling Gaskets-Wtr	650-59665-3900	INV-000177	71.99
Total 142543:						71.99
02/12/2026	142544	Digger's Hotline	Split distribution for January 2026	660-59584-2900	260 0 43901	53.60
Total 142544:						53.60
02/12/2026	142545	Essential Sewer and Water Services LLC	2-2025 #8 Lateral Replacement	650-19107	C-10 #3 P.O.00331441	6,099.00
Total 142545:						6,099.00
02/12/2026	142546	Ferguson Enterprises Inc. #3326	LSR Drinking Water Filters - Wtr	650-59675-3900	WW080845	8,595.00
Total 142546:						8,595.00
02/12/2026	142547	Fire-Rescue Supply LLC	Annual Preventative Maintenance - FD	100-52210-2410	11061	535.00
Total 142547:						535.00
02/12/2026	142548	Fricke Printing Services Inc	Business Cards-Shillcox, Kenny	100-55300-3100	269839	39.95
02/12/2026	142548	Fricke Printing Services Inc	2026 Fundraising Brochure-P&R	262-55320-2910	269838	132.00
Total 142548:						171.95
02/12/2026	142549	GAT Tenor	Chainsaw Storage Case - Elec	660-59588-3900	462730-1	94.60
Total 142549:						94.60
02/12/2026	142550	Gove, Rueben	Overpayment Refund for final bill-2600 M	660-21130	3549-02	35.42
Total 142550:						35.42
02/12/2026	142551	HydroCorp LLC	Monthly Comm CCR Program-Jan 2026	650-59664-2900	CI-10805	1,478.00
Total 142551:						1,478.00
02/12/2026	142552	IDEXX Distribution Inc.	Supplies - Wtr	650-59642-3900	3193489112	398.90

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142552:						398.90
02/12/2026	142553	Ihlenfeldt, Jane	Trip Refund-Brewers VS Giants-Sr Cntr	250-55150-3300	06042026	156.00
Total 142553:						156.00
02/12/2026	142554	InfoSend Inc. - Debit Memo	Utility Bill Mailing - Jan 2026	690-59840-3110	304135	4,273.23
Total 142554:						4,273.23
02/12/2026	142555	Kaat's Water Conditioning Inc	Water - 6303 Riverview Dr	419-53600-2900	D-43518	60.99
Total 142555:						60.99
02/12/2026	142556	Kalista, David	Overpayment Refund on final bill-33rd St	680-21130	8383-03	17.25
Total 142556:						17.25
02/12/2026	142557	Klein, Patricia Ann	Simply Seniors Exercise Class - Jan 202	100-55300-2900	010126-013126	70.40
Total 142557:						70.40
02/12/2026	142558	Klein's Hardware Hank	Parts - WTR	650-59643-3900	93580	7.99
02/12/2026	142558	Klein's Hardware Hank	Fasteners	100-53330-3900	95246	13.52
02/12/2026	142558	Klein's Hardware Hank	Alarm Exp. Gas - Comm House	100-55140-3500	93261	82.99
02/12/2026	142558	Klein's Hardware Hank	Pusher Snow Shovel-Comm House	100-55140-3500	93438	43.98
02/12/2026	142558	Klein's Hardware Hank	Scraper 56 Steel - Comm House	100-55140-3500	93822	42.99
02/12/2026	142558	Klein's Hardware Hank	Hydraulic Cement Plug - Comm House	100-55140-3500	95622	25.99
02/12/2026	142558	Klein's Hardware Hank	Spray Paint/Slip Not Ice Melt-Cem Updat	100-23158	95141	22.98
02/12/2026	142558	Klein's Hardware Hank	2X2 Coupling-Cem Updates	100-23158	95153	6.49
02/12/2026	142558	Klein's Hardware Hank	Adhesive Cove-Cem Updates	100-23158	95769	10.99
02/12/2026	142558	Klein's Hardware Hank	Parts/Supplies-Cem Updates	100-23158	95825	50.94
02/12/2026	142558	Klein's Hardware Hank	Receptacle-Cem Updates	100-23158	96466	22.14
Total 142558:						331.00
02/12/2026	142559	Lakeshore Technical College	Tax Settlement - February 2026	800-24601	FEBRUARY 2026	124,464.56
02/12/2026	142559	Lakeshore Technical College	DNR Payment in Lieu of Taxes	100-41320	AIDS PAYMENT 2025	1.44

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142559:						124,466.00
02/12/2026	142560	Manitowoc Co Register Of Deeds	Permit Charges	100-52400-2900	1291692	30.00
02/12/2026	142560	Manitowoc Co Register Of Deeds	Permit Charges	100-52400-2900	1291693	30.00
Total 142560:						60.00
02/12/2026	142561	Manitowoc Co Treasurer	2025 Mtwc County Septic Maintenance F	100-42401	2025 CTY SEPTIC MNT F	45.00
02/12/2026	142561	Manitowoc Co Treasurer	Tax Settlement - February 2026	800-24310	FEBRUARY 2026	818,825.52
02/12/2026	142561	Manitowoc Co Treasurer	DNR Payment in Lieu of Taxes	100-41320	AIDS PAYMENT 2025	9.45
Total 142561:						818,879.97
02/12/2026	142562	Manitowoc Public Utilities	Standby Water Service - 5000 Memorial	650-59602-2900	425427/118598; 1/31	836.00
Total 142562:						836.00
02/12/2026	142563	Manitowoc School District	Tax Settlement - February 2026	800-24602	FEBRUARY 2026	38,097.40
Total 142563:						38,097.40
02/12/2026	142564	Marco	Agreement 012-3116327-000-Library	280-55110-2130	41170329	523.51
Total 142564:						523.51
02/12/2026	142565	Motion Industries	Padlocks	419-53600-3900	WI09-01133230	118.68
Total 142565:						118.68
02/12/2026	142566	Northern Lake Service Inc	2026 Sludge & WWTR Testing - WWTP	690-59820-2900	2601666	829.75
Total 142566:						829.75
02/12/2026	142567	Office Enterprises Incorporated	Maint on Postage Meter Equipment 12/0	100-51900-2410	593652	660.00
02/12/2026	142567	Office Enterprises Incorporated	Credit Memo from early removal	100-51900-2410	CM593612	114.44
Total 142567:						545.56
02/12/2026	142568	OpenPoint LLC	OpenPoint Subscription - February 2026	660-59923-2403	1888	1,960.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142568:						1,960.00
02/12/2026	142569	Pacific Bells LLC	CIAC Refund-Taco Bell Electric Service-	660-29252	020926E	2,202.75
Total 142569:						2,202.75
02/12/2026	142570	Penworthy Company LLC, The	JFIC - Library	280-55112-3420	0614907-IN	345.44
Total 142570:						345.44
02/12/2026	142571	Quadient Finance USA Inc.	Lease N24113268 Coverage 3/10/26 to 0	690-59840-3900	Q2216821	1,090.80
Total 142571:						1,090.80
02/12/2026	142572	R&J Fricke Inc	9 Bag Concrete - Tannery - 79711-9B; 79	100-16120	18250	648.00
Total 142572:						648.00
02/12/2026	142573	Rawley Point LLC	Overpayment Refund-2319 9th PI	660-21130	5316-12	88.18
Total 142573:						88.18
02/12/2026	142574	Saldivar, Alyssa	Overpayment Refund on final bill-1800 J	660-21130	2571-14	22.70
Total 142574:						22.70
02/12/2026	142575	Salvage Battery & Lead Inc	Steel Rack - DPW	690-59820-2900	7392	59.96
02/12/2026	142575	Salvage Battery & Lead Inc	Steel - DPW	100-16120	7396	210.20
Total 142575:						270.16
02/12/2026	142576	Schaus Mechanical	Maintenance - Library	280-55110-2410	SD16700	262.00
02/12/2026	142576	Schaus Mechanical	Boiler Maintenance - WWTP	650-59678-2900	SD16639	3,547.95
Total 142576:						3,809.95
02/12/2026	142577	Shawn Williams Creative-Social Media	Social Media Audit, Moderation Strategy	258-56700-2100	947	800.00
Total 142577:						800.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
02/12/2026	142578	Stoney Ridge LLC	Overpayment Refund-1807 Madison St	660-21130	4531-14	12.55
Total 142578:						12.55
02/12/2026	142579	Storm the Lawn Pro LLC	2026 Renewal Prepayment - Wtr	650-59642-2900	2026WTR	121.79
Total 142579:						121.79
02/12/2026	142580	Technitrol Inc.	Substation Breaker Rebuild - Elec	660-19362	40113	16,000.00
Total 142580:						16,000.00
02/12/2026	142581	Two Rivers Main Street Inc.	Tax Settlement - February 2026	815-56700-2000	FEBRUARY 2026	40,922.24
Total 142581:						40,922.24
02/12/2026	142582	Two Rivers Public School District	Tax Settlement - February 2026	800-24600	FEBRUARY 2026	1,594,596.98
02/12/2026	142582	Two Rivers Public School District	DNR Payment in Lieu of Taxes-TRPSD	100-41320	AIDS PAYMENT 2025	18.85
Total 142582:						1,594,615.83
02/12/2026	142583	Unique Management Services Inc	Placements - Jan 2026 - Lib	280-55110-2130	6150954	81.55
Total 142583:						81.55
02/12/2026	142584	Verona Napoleon LLC	Overpayment Refund for final bill-1610 J	680-21130	841001-852100	11.28
Total 142584:						11.28
02/12/2026	142585	Weberski, Candice	Refund overpayment on real estate-2403	800-21130	10758R	26.54
02/12/2026	142585	Weberski, Candice	Overpaymetn Refund on final bill-2403 Li	660-21130	1725-01	109.76
Total 142585:						136.30
02/12/2026	142586	West & Dunn LLC	Legal Attorney Services - CM	100-51340-2120	21382	7,161.00
Total 142586:						7,161.00
02/12/2026	142587	Wisconsin Public Service	1300 35TH STREET - Rec	100-55400-2220	0401271669-07;01/28	171.96
02/12/2026	142587	Wisconsin Public Service	1303 19th Street-Parks	100-55200-2220	0401271669-49;01/27	645.06
02/12/2026	142587	Wisconsin Public Service	2615 13th St - South Twr	650-59661-2220	0401271669-25; 01/29	83.26

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
02/12/2026	142587	Wisconsin Public Service	2318 Picnic Hill Ln - East Twr	650-59661-2220	0401271669-26; 01/29	110.77
02/12/2026	142587	Wisconsin Public Service	1401A LAKE STREET - HIGH LIFT	650-59626-2220	0401271669-32; 01/29	401.67
02/12/2026	142587	Wisconsin Public Service	1415 Lake St - Filter Plant	650-59643-2220	0401271669-33; 01/22	2,850.15
Total 142587:						4,262.87
02/12/2026	142588	WOMT	Cool City Christmas-P&R	262-55320-2901	4235-00048-0000	1,000.00
Total 142588:						1,000.00
02/12/2026	142589	Zoro Tools Inc.	3/4" T-557 Self Draining VB - Wtr	650-59664-2900	INV18254142	129.80
Total 142589:						129.80
02/19/2026	142590	Airgas USA LLC	Cylinder Rental - WWTP	690-59833-2900	5521994679	526.60
Total 142590:						526.60
02/19/2026	142591	Amazon Business - Debit Memo	Supplies - Cemetery	250-55150-3900	1T9Y-H474-4RFX	934.27
Total 142591:						934.27
02/19/2026	142592	Board of Comm. of Pub Lands	Annual Trust Fund Loan Payment	300-58100-6200	0000022176	173,535.22
Total 142592:						173,535.22
02/19/2026	142593	Bottesi, Kevin	Partial Refund Of Operator's License	100-44120	REFUND	45.00
Total 142593:						45.00
02/19/2026	142594	Carahsoft Technology Corporation	MicroStation SELECT Subscription 5/12/	100-53100-2410	52973677INV	4,782.00
Total 142594:						4,782.00
02/19/2026	142595	Cathy Hendricks	Slow Flow Yoga - 1/13/26 to 2/16/26	100-55300-2900	SLOW FLOW YOGA WINT	875.00
Total 142595:						875.00
02/19/2026	142596	CDW Government Inc	Microsoft Office Service 1/27/26-1/26/27	100-16300	ZR01111563	6,019.20

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142596:						6,019.20
02/19/2026	142597	Cintas Corp	Supplies - Water & Electric	100-51600-3500	4259939906	111.00
Total 142597:						111.00
02/19/2026	142598	Cintas Corp	Supplies - City Hall	100-51600-3500	4257611416	111.00
02/19/2026	142598	Cintas Corp	Supplies - City Hall	100-51600-3500	4258355307	111.00
02/19/2026	142598	Cintas Corp	Supplies - City Hall	100-51600-3500	4259103070	563.00
Total 142598:						785.00
02/19/2026	142599	Cisler, Patrick	Energy Star - GRF500PV1SS - Electric	660-29253	GRF500PV1SS	50.00
Total 142599:						50.00
02/19/2026	142600	CliftonLarsonAllen LLP	2025 December Progress Billing: City's A	100-51510-2110	L261067036	14,280.00
Total 142600:						14,280.00
02/19/2026	142601	Complete Office of Wisconsin	Supplies - City Hall	100-51600-3500	60376	59.39
Total 142601:						59.39
02/19/2026	142602	Core & Main LP	Tips for Thaw Rig - Wtr	650-59675-3900	Y441827	72.34
Total 142602:						72.34
02/19/2026	142603	DBA Johnson Fitness & Wellness	Exercise Equipment-FD	455-52200-3900	22-037763A	3,679.00
Total 142603:						3,679.00
02/19/2026	142604	DOA/Division of Energy, Housing, & Com	Refund of Energy Assistance - Acct #765	650-21130	REFUND	28.84
Total 142604:						28.84
02/19/2026	142605	Elsenpeter, Karen	Refund of December Life Insurance With	100-21531	REIMBURSEMENT	75.90
Total 142605:						75.90

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
02/19/2026	142606	Fire Dept Petty Cash	Petty Cash Reimbursement-FD	455-48500	02172026	147.68
Total 142606:						147.68
02/19/2026	142607	Fitness Store	Servic Call - FD	100-52200-2900	2026-11	225.00
Total 142607:						225.00
02/19/2026	142608	Focus on Energy	January 2026 Focus Program Fee	660-29253	JANUARY 2026	4,135.64
Total 142608:						4,135.64
02/19/2026	142609	Grainger	Drill Bits - WWTP	690-59834-3900	9801872590	188.06
Total 142609:						188.06
02/19/2026	142610	Hall Signs	Sign Brackets - DPW	100-16120	162335	424.07
Total 142610:						424.07
02/19/2026	142611	Hawkins Inc	Azone-15, Ortho - WTR	650-59641-3910	7332635	3,244.97
Total 142611:						3,244.97
02/19/2026	142612	Hubbart Electric Inc	Relocate & Replace Light, Add Receptacl	280-55110-2410	26720 C	776.79
Total 142612:						776.79
02/19/2026	142613	IDEXX Distribution Inc.	Vessels-Wtr	650-59642-3900	3193586958	307.69
Total 142613:						307.69
02/19/2026	142614	Imagine Video Productions	Screening/Program-Alice's Ordinary Peo	280-55111-3510	4538	350.00
Total 142614:						350.00
02/19/2026	142615	Inky Blues Community Art Center	Neurographic Art Program & Oil Pastels	282-55110-7004	ART PROGRAM	200.00
Total 142615:						200.00
02/19/2026	142616	James Leasing LLC	Contract R15989-01 2/6/26 to 3/5/26	100-54150-2900	25772	144.09

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142616:						144.09
02/19/2026	142617	JSM Secure Inc.	Access Control - 3rd Floor 2 - PD	100-51600-3500	80145	5,670.09
Total 142617:						5,670.09
02/19/2026	142618	K & S Tire Recycling Inc.	Tire Recyclcng - DPW	100-53200-2900	204150A	646.04
Total 142618:						646.04
02/19/2026	142619	Kwik Trip	Fuel Usage - January 2026	100-55400-3410	JANUARY 2026	4,725.03
Total 142619:						4,725.03
02/19/2026	142620	Mammoth Construction LLC	Hydrant/1430 Terrace Ct Replacement -	650-59677-2900	2381	3,860.00
02/19/2026	142620	Mammoth Construction LLC	Valve Replacement/Terrace Ct Intersecti	650-19343	2382	4,852.50
02/19/2026	142620	Mammoth Construction LLC	WM Break @3310 School St	650-59673-2900	2384	3,247.50
Total 142620:						11,960.00
02/19/2026	142621	Manitowoc Co Solid Waste	2026 January Services	640-53620-2900	30255	9,010.20
Total 142621:						9,010.20
02/19/2026	142622	Manitowoc County Clerk	2025 Spring Election Reimbursement	100-51440-3900	2025 SPRING REIMBURS	247.47
Total 142622:						247.47
02/19/2026	142623	Manitowoc Disposal Inc	Dumpster - P&R	640-53620-2900	103645	150.00
02/19/2026	142623	Manitowoc Disposal Inc	Recycling - 2/01/2026 to 2/14/2026	640-53625-2900	020126-021426	18,485.89
Total 142623:						18,635.89
02/19/2026	142624	Manitowoc Trophy	Garden Stand Sign - My Darling	100-23158	49899	115.00
02/19/2026	142624	Manitowoc Trophy	Garden Stand Sign - Ken Swade	100-23158	49898	115.00
02/19/2026	142624	Manitowoc Trophy	Bench Sign - Ken & Gwen Buehler	100-23158	49922	37.50
Total 142624:						267.50
02/19/2026	142625	Maritime Plumbing	Toilet Repair - City Hall	100-51600-3500	21321	226.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142625:						226.00
02/19/2026	142626	Northern Lake Service Inc	Total Organic Carbon Recollection Charg	650-59642-2900	2602170	50.00
Total 142626:						50.00
02/19/2026	142627	Preferred Controls Inc.	Remote Support Rack 5 - Wtr	650-59642-2900	5493	552.00
Total 142627:						552.00
02/19/2026	142628	Premium Waters Inc	Lab Water - WWTP	690-59820-2900	391460572	177.99
Total 142628:						177.99
02/19/2026	142629	Quadient Finance USA Inc.	Postage Machine Ink Cartridges (2)	100-51900-3900	17942266	351.50
Total 142629:						351.50
02/19/2026	142630	RESCO	Minor Stock #16947	660-19630	3102684	465.75
Total 142630:						465.75
02/19/2026	142631	Robert E Lee & Associates Inc	Landfill Support - Project #11975003	419-53600-2900	90215	171.50
Total 142631:						171.50
02/19/2026	142632	Schaus Mechanical	Installation of Hydronic Heater in Lab-Wtr	650-19107	21249	2,475.00
Total 142632:						2,475.00
02/19/2026	142633	Suettinger's Keys LLC	Key (1) - Cemetery	100-54910-3500	124531	2.51
02/19/2026	142633	Suettinger's Keys LLC	Cemetery Office Keys (4)	100-54910-3500	124532	10.04
Total 142633:						12.55
02/19/2026	142634	Superior Chemical LLC	Supplies - WWTP	690-59834-3900	434115	102.48
Total 142634:						102.48
02/19/2026	142635	Taft 360	K-9 Equipment	461-52100-8150	TAFT-2569	28,966.13

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142635:						28,966.13
02/19/2026	142636	Terminix Wil-Kil	Pest Control - DPW	100-53200-2900	90425137	739.68
Total 142636:						739.68
02/19/2026	142637	Town & Country Engineering Inc.	2024 SDW & CWF Loan Assistance-DP	690-19107	29303	475.00
02/19/2026	142637	Town & Country Engineering Inc.	2025 SDW & CWF Loan Assistance - DP	650-19107	29304	920.00
02/19/2026	142637	Town & Country Engineering Inc.	2026 SDW & CWF Loan Assistance - DP	650-19107	29305	1,628.34
Total 142637:						3,023.34
02/19/2026	142638	Two Rivers Main Street Inc.	Delinquent BID - 2023 Tax Year / Parcel	100-25815	BID REIMBURSEMENT	282.65
Total 142638:						282.65
02/19/2026	142639	Uniform Shoppe	Clothing - Tobison-PD	100-52115-3850	6837	494.75
02/19/2026	142639	Uniform Shoppe	Clothing/Nametag - La Tour-PD	100-52115-3850	14194	18.95
02/19/2026	142639	Uniform Shoppe	Clothing/Nametag - La Tour-PD	100-52115-3850	10690	16.00
02/19/2026	142639	Uniform Shoppe	Clothing - Misc-PD	100-52100-3900	1594	123.90
02/19/2026	142639	Uniform Shoppe	Clothing - Rogers/CSO-PD	100-52115-3852	7789	158.95
02/19/2026	142639	Uniform Shoppe	Shirts - Rogers-PD	100-52115-3852	7519	246.80
02/19/2026	142639	Uniform Shoppe	Hat/Flashlight - PD	100-52115-3852	6661	282.90
02/19/2026	142639	Uniform Shoppe	Gear - PD	100-52115-3852	7243	268.70
02/19/2026	142639	Uniform Shoppe	Clothing - PD	100-52115-3852	6272	1,268.40
02/19/2026	142639	Uniform Shoppe	Clothing/Thompson - PD	100-52115-3852	11216	33.90
02/19/2026	142639	Uniform Shoppe	K-9 Clothing - Misc-PD	100-52100-3900	8635	179.90
02/19/2026	142639	Uniform Shoppe	Shirts - Mrotek-PD	100-52115-3852	7982	60.00
02/19/2026	142639	Uniform Shoppe	Clothing/Thompson - PD	100-52115-3852	8000	41.90
Total 142639:						3,195.05
02/19/2026	142640	US Alliance Fire Protection Inc.	Sprinkler Inspection	280-55110-2410	1046-F169880	370.00
Total 142640:						370.00
02/19/2026	142641	USA Blue Book	Core Pro Pieces	690-59820-3900	INV00957492	352.17
Total 142641:						352.17

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
02/19/2026	142642	Wisconsin Department of Revenue	2025 Municipal Fee for Assessment of M	100-51530-2900	2025MF	2,466.84
Total 142642:						2,466.84
02/19/2026	142643	Woitkovich, Alex	Energy Star-LF25Z62115-Refrigerator	660-29253	LF25Z62115	50.00
02/19/2026	142643	Woitkovich, Alex	Energy Star-LDNTH7535-Dishwasher	660-29253	LDNTH7535	50.00
Total 142643:						100.00
02/19/2026	142644	WPPI - Debit Memo	Jan 2026 Purchased Power/BF Ref# 181	660-59902-2900	25-12026	583,266.36
Total 142644:						583,266.36
02/19/2026	142645	Zoro Tools Inc.	Shop Vac Dust Bags - Wtr	650-59643-3900	INV18288883	37.10
Total 142645:						37.10
02/26/2026	142646	4 K'S PEST CONTROL LLC	General Pest Control Glueboards - Librar	280-55110-2410	022526L	55.00
Total 142646:						55.00
02/26/2026	142647	Amazon Business - Debit Memo	Supplies-PD	100-52100-3100	16DV-HTD3-1R1J	55.99
02/26/2026	142647	Amazon Business - Debit Memo	Office Updates-Cem	100-23158	1NQT-KRLW-1XHM	1,311.24
02/26/2026	142647	Amazon Business - Debit Memo	Wall File/Pencils-DPW	100-53200-3100	19TP-9WJW-69J3	68.72
02/26/2026	142647	Amazon Business - Debit Memo	Bandages/Lighting-FD	100-52300-3900	1HJW-F49Q-3NPV	321.86
02/26/2026	142647	Amazon Business - Debit Memo	Supplies-Elec	660-59588-3900	11QY-14H3-3L7P	164.07
Total 142647:						1,921.88
02/26/2026	142648	Amazon Business - Debit Memo	Bulk Stickers-CH	100-51440-2910	1LT3-HKHC-4TYJ	189.31
Total 142648:						189.31
02/26/2026	142649	Aring Equipment Exchange	Parts #84 - DPW	100-16120	920503	5,581.69
02/26/2026	142649	Aring Equipment Exchange	Credit Memo for Core-Turbo-DPW	100-16120	CM921591	1,338.34
Total 142649:						4,243.35
02/26/2026	142650	Aurora Health Care	Aurora Vision Center/Smongeski Eye Fu	816-54100-2100	679071712	150.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142650:						150.00
02/26/2026	142651	Bay Title & Abstract Inc	Refund/Overpayment 162-408-190-9	100-59200-5900	162-408-190-9	274.30
Total 142651:						274.30
02/26/2026	142652	Blake, Rebecca	Energy Star-LREN6325XE-Electric Rang	660-29253	LREN6325XE	50.00
Total 142652:						50.00
02/26/2026	142653	Boardman & Clark LLP	Frontier Pole Contact Agreement - ELEC	660-59923-2120	313912	80.50
Total 142653:						80.50
02/26/2026	142654	Center Point Large Print	ALP - Library	280-55111-3430	2224357	47.94
Total 142654:						47.94
02/26/2026	142655	Complete Office of Wisconsin	Paper - 8 1/2 X 11 - City	100-16211	91984	5,062.50
Total 142655:						5,062.50
02/26/2026	142656	Core & Main LP	COUPLING, HYMAX: 6"	650-19154	Y487528	7,458.00
Total 142656:						7,458.00
02/26/2026	142657	Dept. of Workforce Development	Unemployment 01/18/2026-01/24/2026	100-51930-5160	26129F7847EQP	1,110.00
Total 142657:						1,110.00
02/26/2026	142658	Dominos Pizza	CIAC Reimbursement	660-29252	394-1	177.00
Total 142658:						177.00
02/26/2026	142659	DSC Communications	Antenna VHF 152-162Mhz Unity Grain Ti	100-52100-2441	2602720	19.80
Total 142659:						19.80
02/26/2026	142660	ERC Wiping Products	Weight Room Wipes - Rec	100-55140-3500	IN05737638	190.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142660:						190.00
02/26/2026	142661	Frontier	Telephone - Water 920-793-3381	650-59661-2200	1220992-5; 5741; 02/13	107.36
Total 142661:						107.36
02/26/2026	142662	Gannett Wisconsin LocaliQ	Media Billing/Community Development -	291-56700-2910	0007515652	842.73
Total 142662:						842.73
02/26/2026	142663	Gannett Wisconsin Media	APER - LIBRARY	280-55111-3230	030126-022827	62.61
Total 142663:						62.61
02/26/2026	142664	Garage Door Specialty LLC	Garage Door Remotes Updates - DPW	100-53200-3500	30163	270.00
Total 142664:						270.00
02/26/2026	142665	Godfrey & Kahn	Hamilton Environmental Redevelopment/	241-56700-2900	976862	3,483.00
Total 142665:						3,483.00
02/26/2026	142666	Hayden Water Co. LLC	Distilled Water for Lab - Water	650-59642-3900	175615	32.99
Total 142666:						32.99
02/26/2026	142667	Heideman, Leland	Holy Cross Unused Cemetary Space (C-	100-46540	02202026	800.00
Total 142667:						800.00
02/26/2026	142668	James Imaging Systems Inc.	Contract RI13705-01 - Coverage Period	100-55140-3100	1663606	141.59
02/26/2026	142668	James Imaging Systems Inc.	Contract RI13706-01 - Coverage Period	100-53100-3100	1663603	529.51
02/26/2026	142668	James Imaging Systems Inc.	Contract RI13707-01 - Coverage Period	100-55140-3100	1663604	726.50
Total 142668:						1,397.60
02/26/2026	142669	John Fabick Tractor Company	Generator Mtn Service/OT3300566 - W	690-59833-2900	SIGB0057203	856.50
02/26/2026	142669	John Fabick Tractor Company	Generator Maintenance Parkway Lift Stat	690-59832-2900	SIGB0057205	371.09
02/26/2026	142669	John Fabick Tractor Company	Generator Mtn Service/0BCW00767 -	650-59678-2900	SIGB0057201	488.66
02/26/2026	142669	John Fabick Tractor Company	Generator Mtn Service/E010243037 -	650-59672-2900	SIGB0057207	323.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
02/26/2026	142669	John Fabick Tractor Company	Generator Mtnc Service/F930510010 - E	660-59588-2900	SIGB0057209	339.12
Total 142669:						2,378.87
02/26/2026	142670	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	9017928843	11,399.05
Total 142670:						11,399.05
02/26/2026	142671	Klein's Hardware Hank	Station Garbage Bags-FD	100-52200-3500	97728	11.49
Total 142671:						11.49
02/26/2026	142672	La Baye Properties LLC	Refund for 2106 14th St/1713 21st St	800-21130	1575	124.00
Total 142672:						124.00
02/26/2026	142673	Lawson Products	Parts/Supplies - DPW	100-53200-3900	9313214703	445.82
Total 142673:						445.82
02/26/2026	142674	Love, Robert	Private Sewer Lateral Overpayment	800-21140	151-001-021-8	175.00
Total 142674:						175.00
02/26/2026	142675	MacQueen Equipment	Pressure Switch PTO - DPW	100-16120	P41343	133.99
Total 142675:						133.99
02/26/2026	142676	Manitowoc Co Treasurer	January 2026 Jail & Driver Improvement	100-21125	JAN01-31 2026	678.80
Total 142676:						678.80
02/26/2026	142677	Maris Associates	ANF-Library	280-55111-3400	0274	179.91
Total 142677:						179.91
02/26/2026	142678	Maritime Ford	Parts - DPW	100-16120	147359	320.48
Total 142678:						320.48
02/26/2026	142679	Medivan Inc	Historical Hearing Test Data-Rec	100-55200-2900	26317	295.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142679:						295.00
02/26/2026	142680	Mid-American Research Chemical	Thermal Lock - Comm House	100-55140-3500	0871074-IN	611.25
Total 142680:						611.25
02/26/2026	142681	Midwest Meter Inc	2" Ring Gaskets 1/8"-Wtr	650-59663-3900	0186156-IN	50.00
Total 142681:						50.00
02/26/2026	142682	Municipal Elec Utilities of WI	2026 Line Crew Safety & Training Progra	660-59930-2920	021526-64	10,350.00
Total 142682:						10,350.00
02/26/2026	142683	Municipal Property Insurance Company	Propert Insurance 10/01/25-10/01/26	100-51930-5110	100125-100126	407.00
Total 142683:						407.00
02/26/2026	142684	Northern Lake Service Inc	2026 Lead & Copper Testing - WTR	650-59675-2900	2602581	66.20
Total 142684:						66.20
02/26/2026	142685	Owens, Rebecca	Real Estate Tax Overpayment/2322 37th	800-21130	226-404-150-0	2,619.44
Total 142685:						2,619.44
02/26/2026	142686	Packer City Intl Trucks Inc.	Credit Return from INVX101213229:01	100-16120	CMX101213138:01	187.20-
02/26/2026	142686	Packer City Intl Trucks Inc.	Credit Return from INVX101213229:01	100-16120	CMX101213229:01	9.74-
02/26/2026	142686	Packer City Intl Trucks Inc.	Switch, Mirror Control	100-16120	X101213662:01	65.90
02/26/2026	142686	Packer City Intl Trucks Inc.	Valve, Parking Brake	100-16120	X101214970:01	243.23
Total 142686:						112.19
02/26/2026	142687	RESCO	Mini Wedge Connector Sym #6	660-19630	3103539	1,270.00
Total 142687:						1,270.00
02/26/2026	142688	Schaus Mechanical	Winter PM - Comm House	100-55140-2900	SD16957	811.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142688:						811.50
02/26/2026	142689	State of Wisconsin	January 2026 Penalty Surcharges & Cos	100-21125	JANUARY 2026	2,168.87
Total 142689:						2,168.87
02/26/2026	142690	Taddy, Christopher	Energy Star-KDFS324SPS-Dishwasher	660-29253	KDFS324SPS	50.00
Total 142690:						50.00
02/26/2026	142691	TAPCO	Vinyl for Signs - DPW	100-16200	I819045	3,627.20
Total 142691:						3,627.20
02/26/2026	142692	Truck Equipment Inc	4Way-2Position Solenoid Valve - DPW	100-16120	1186395-00	184.94
Total 142692:						184.94
02/26/2026	142693	Two Rivers Polar Bears Baseball Club In	2026 Youth Baseball Clinic-Rec	100-55300-2900	02012026	178.50
Total 142693:						178.50
02/26/2026	142694	Two Rivers Rotary Club	Quarterly Dues 12312025-FD	100-52200-3210	3652	60.00
Total 142694:						60.00
02/26/2026	142695	USA Blue Book	Green Inverted Marking Paint (DPW)	100-53100-3900	INV00968319	294.59
Total 142695:						294.59
02/26/2026	142696	USBank - Debit Memo	Credit Card Usage - January 2026 / Febr	100-16000	STATEMENT DATED 2-6-2	69,728.72
Total 142696:						69,728.72
02/26/2026	142697	USDA APHIS Wildlife Services	Seagull Contract	100-51410-2130	WIWS020626-4	2,284.00
Total 142697:						2,284.00
02/26/2026	142698	Utility Sales and Service Inc	VEH 16 Maintenance - Elec	660-19184	0079453-IN	3,563.74
02/26/2026	142698	Utility Sales and Service Inc	VEH 25 Valve Cartridge Counter Balance	660-19184	0079713-IN	306.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 142698:						3,870.62
02/26/2026	142699	Veterans' Plumbing LLC	Snaked Out Urinal Service - Elec	660-59598-2900	631	162.00
Total 142699:						162.00
02/26/2026	142700	Village of Mishicot Treasurer	January 2026 Municipal Court Forfeiture	100-21125	JANUARY 2026	280.00
Total 142700:						280.00
02/26/2026	142701	Wisc Dept Of Revenue-DEBITMEMO	Sales Tax January 2026	640-29410	0-287-269-344	10,153.15
Total 142701:						10,153.15
02/26/2026	142702	Wisc Dept of Transportation	TVRP-14 Suspensions 02-24-26	100-45131	26833780	42.00
Total 142702:						42.00
02/26/2026	142703	Wisconsin Public Service	114 Davis Street - P&R	100-55400-2220	0401271669-01;02/13	75.75
02/26/2026	142703	Wisconsin Public Service	3801 Mishicot Rd - Cem	100-54910-2220	0401271669-09;02/17	417.69
02/26/2026	142703	Wisconsin Public Service	1001 Adams Street - Library	280-55110-2220	0401271669-23; 02/19	2,713.38
02/26/2026	142703	Wisconsin Public Service	1145 HARBOR STREET-PAVILLION	100-55200-2220	0401271669-42;02/17	34.65
Total 142703:						3,241.47
02/26/2026	142704	Yungerman, Jo & Bruce	Supplies for concession Supplies - Senio	250-55150-3900	2000145-53091958	116.15
Total 142704:						116.15
02/26/2026	142705	Zoro Tools Inc.	Hose Bibs-WTR	650-59664-2900	INV18362073	119.84
Total 142705:						119.84
Grand Totals:						4,000,827.23



TWO RIVERS
WISCONSIN

PUBLIC WORKS



Engineering Division
1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

Memorandum

Department of Public Works

Date: March 02, 2026

To: Public Utility Committee
Kyle Kordell, City Manager

From: Matthew Heckenlaible, PE – Director of Public Works / City Engineer

Re: 2025 Annual WDNR MS4 Report - Summary

As part of the WDNR MS4 permit, the City of Two Rivers is required to prepare, review and submit an annual report of stormwater related activities which identify our progress related to permit requirements and working on improving water quality in the waterways in and around the city.

Parts of the WDNR MS4 permit pertain to:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control (Erosion Control)
- Post Construction Storm Water Management
- Pollution Prevention
- Minimum Control Measures (Maps), and
- Fiscal Analysis

Since I came on-board in 2022, the EAB educational series is a great addition to promoting awareness towards stormwater improvements. Between the four (4) committees, boards and commissions that I sit on, it is encouraging to hear about the active interest the groups have in learning more about stormwater. These items are identified as part of the Public Involvement and Participation section of the report.

Public Works performed 30 outfall inspections as part of meeting a portion of the IDDE permit requirements and investigated two (2) potential illicit discharges.

There were several home construction projects that were underway within 2025 including the Harbor Street, 16th Street and Emmet Street Reconstruction project and finalizing the next phase of Sandy Bay Highlands Subdivision. As part of those construction projects, erosion control





**TWO
RIVERS**
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PUBLIC WORKS



Engineering Division
1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087

inspections were performed to ensure that good management practices were installed and maintained during the duration of the project.

Post-Construction Stormwater Management pertains to improving water quality by capturing and ‘treating’ the storm water prior to being discharged into the waters of the State / US. Public Works completed inspections of the ten (1) storm water facilities located throughout the city to ensure that they are still in good working condition.

The Pollution Prevention portion of the permit requires the city to look at our own facilities, such as the public works shop and monitoring implementation of good housekeeping practices to aid in minimizing impacts to storm water prior to discharging to the waters of the State and US. Such practices may include having spill kits for petroleum product spilled on to the ground, aiding in preventing it from entering the storm sewer system and the ability to clean it up. Similarly how we store equipment and materials again trying to minimize the discharge of undesirable materials from entering the storm sewer system.

Street sweeping, leaf collection, storm inlet / catch basin cleaning and minimizing the amount of sand and salt utilized during winter road maintenance (snow plowing) activities are also documented to show that we are again trying to minimize the overall quantity of pollutants from discharging into the waters. Public Works purchased a brine sprayer in 2023 to pretreat the roadways to aid in minimizing salt application and usage, but due to predicted weather forecasts, the city did not pretreat any streets prior to snow events that were precluded with rain or extreme temperatures.

The annual report also documents that we are providing sufficient financial funds towards meeting our MS4 permit requirements.

Public Works has a paper “draft copy” of the report that will be included within the electronically submitted annual MS4 Report prior to the end of March. The draft report is available for review at the Engineering counter located on 2nd floor of City Hall. Public Works is requesting authorization to sign and submit the report by the end of March to remain in compliance with our WDNR MS4 permit.



Submittal of Annual Reports and Other Compliance Documents for Municipalities Separate Storm Sewer System (MS4) Permits

Section 8, Item E.

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? Annual Report Other

Project Name:	2025 Annual Report
County:	<u>Manitowoc</u>
Municipality:	<u>Two Rivers, City</u>
Permit Number:	S050075
Facility Number:	31434
Reporting Year:	<u>2025</u>

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Please submit grant funded deliverables separately from the annual report.

Please include grant number below. It is available on all grant documents or by contacting your regional NPS coordinator: <https://dnr.wisconsin.gov/topic/Nonpoint/NPScontacts.html>

Grant Number:

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary

- Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
 - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: Two Rivers, City

Facility ID # or (FIN): 31434

Updated Information: Check to update mailing address information

Mailing Address: PO Box 87

Mailing Address 2:

City: Two Rivers, City

State: WI

Zip Code: 54241 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

First Name: Matthew

Last Name: Heckenlaible

Select to **update** current contact information

Title: DPW/City Engineer

Mailing Address: 1717 East Park St

Mailing Address 2:

City: Two Rivers

State: WI

Zip Code: 54241-0087 xxxxx or xxxxx-xxxx

Phone Number: 920-793-5540 Ext: xxx-xxx-xxxx

Email: mathec@two-rivers.org

Additional Contacts Information (Optional)

I&E Program

Individual with responsibility for:
(Check all that apply)

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code: xxxxx or xxxxx-xxxx

Phone Number: Ext: xxx-xxx-xxxx

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** Billing contact

First Name:

Last Name:

Select to **update** current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code: xxxxx or xxxxx-xxxx

Phone Number: Ext: xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes No

Public Education and Outreach

Public Involvement and Participation

Illicit Discharge Detection and Elimination

Construction Site Pollutant Control _____

Section 8, Item E.

Post-Construction Storm Water Management _____

Pollution Prevention

Storm Water Management Facility Inspections: McMahon Associates _____

Public Works Yards and Other Municipally Owned Properties: _____

Street Sweeping/Cleaning Program: _____

Catch Basin Sump Cleaning Program: _____

Leaf Collection Program: _____

Winter Road Management: _____

Internal Staff Education & Communication: _____

Storm Sewer System Map: _____

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes No

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) Yes No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? Yes No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input checked="" type="checkbox"/> Education activities (school presentations, summer camps) <input type="checkbox"/> Information booth at event <input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input checked="" type="checkbox"/> Government event (public hearing, council meeting) <input type="checkbox"/> Workshops <input type="checkbox"/> Tours <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input checked="" type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input checked="" type="checkbox"/> Website <input type="checkbox"/> Other: <input type="text"/>

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other: <input type="text"/>

e. Will additional information/summary of these education events be attached to the annual report?
 Yes No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input checked="" type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have?
- b. How many major outfalls does the municipality have?
- c. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?
- d. From the municipality's routine screening, how many were confirmed illicit discharges?
- e. How many illicit discharge complaints did the municipality receive?
- f. From the complaints received, how many were confirmed illicit discharges?
- g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation

Additional Information:

i. Brief explanation on Illicit Discharge Detection and Elimination reporting. If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.

See attached

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

Section 8, Item E.

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- | | |
|---|---------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text" value="18"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation | <input type="text" value="0"/> |
| <input type="checkbox"/> Stop Work Order | <input type="text"/> |
| <input type="checkbox"/> Forfeiture of Deposit | <input type="text"/> |
| <input type="checkbox"/> Other - Describe below | <input type="text"/> |

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?
*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? Yes No
- c. If Yes, how many privately owned storm water management facilities were

inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.

0

Section 8, Item E.

- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? Yes No
- e. Does MS4 have maintenance authority on these privately owned BMPs? Yes No

f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Forfeiture of Deposit
- Complete Maintenance
- Bill Responsible Party
- Other - Describe below

g. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections Not Applicable

a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately owned BMPs) structural storm water management best management practices.

b. How many new municipally owned storm water management best management practices were installed in the reporting year ?

c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?

10

Section 8, Item E.

d. What elements are looked at during inspections (250 character limit)?

Vegetation, embankment condition, inlet/outlet structures, scour

e. How many of these facilities required maintenance?

0

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* Not Applicable

g. How many municipal properties require a SWPPP?

5

h. How many inspections of municipal properties have been conducted in the reporting year?

5

i. Have amendments to the SWPPPs been made?

Yes No

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program Not Applicable

l. Did the municipality conduct street sweeping during the reporting year?

Yes No

m. If known, how many tons of material was removed?

234

n. Does the municipality have a [low hazard exemption](#) for this material?

Yes No

o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

Yes - Explain frequency Sweeping is done as weather and conditions allow

No - Explain _____

Not Applicable

Collection Services - Catch Basin Sump Cleaning Program Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? Yes No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material? Yes No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
 - Yes- Explain frequency Weekly rotation as conditions allow
 - No - Explain _____
 - Not Applicable

Collection Services - Leaf Collection Program Not Applicable

- u. Does the municipality conduct curbside leaf collection? Yes No
- v. Does the municipality notify homeowners about pickup? Yes No
- w. Where are the residents directed to store the leaves for collection?
 - Pile on terrace Pile in street Bags on terrace
 - Other - Describe _____
- x. What is the frequency of collection? Weekly rotation as conditions allow
- y. Is collection followed by street sweeping? Yes No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

Perform daily leaf collection throughout the city on a weekly basis from October to late November/early December

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.)

ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="162"/>	<input type="text" value="60"/>	<input type="text" value="76"/>	<input type="text" value="48"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1230"/>	<input type="text" value="0"/>	<input type="text" value="1100"/>	<input type="text" value="300"/>

ac. Was salt applying machinery calibrated in the reporting year? Yes No

- ad. Have municipal personnel attended salt reduction strategy training in Yes No the reporting year?

Section 8, Item E.

Training Date	Training Name	# Attendance

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

See attached

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element? Yes No

If yes, describe what training was provided (250 character limit):

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

City Council and Committee/Board meetings

Municipal Officials

City Council and Committee/Board meetings

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Staff meetings, webinars, NEWSC meeting, conferences and City Manager reports

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

Yes No

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

- Storm pipes
- Vegetated swales
- Outfalls
- Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

Element: Public Education and Outreach

4657	5000	5000	<u>Storm water utility</u>
------	------	------	----------------------------

Element: Public Involvement and Participation

4769	4000	6000	<u>Storm water utility</u>
------	------	------	----------------------------

Element: Illicit Discharge Detection and Elimination

5747	6500	10000	<u>Storm water utility</u>
------	------	-------	----------------------------

Element: Construction Site Pollutant Control

9534	10000	10000	<u>Storm water utility</u>
------	-------	-------	----------------------------

Element: Post-Construction Storm Water Management

19662	20000	20000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Pollution Prevention

2837	4500	4500	<u>Storm water utility</u>
------	------	------	----------------------------

Other (describe)

Stormwater Quality Management			
176003	70000	120000	<u>Storm water utility</u>

Other (describe)

Yearly Dues & Fees			
1995	70000	5000	<u>Storm water utility</u>

Other (describe)

Street Sweeping

85105 65000 85000 Storm water utility

Other (describe)

Storm Sewer System Mapping (CADD & GIS)

3290 45000 10000 Storm water utility

Other (describe)

Leaf Collection

105669 100000 100000 Storm water utility

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? Yes No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Section 8, Item E.

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

The City is in the process of updating our City wide stormwater master plan as part of receiving a WDNR Urban Non-point Planning Grant, completed by June 2026.

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

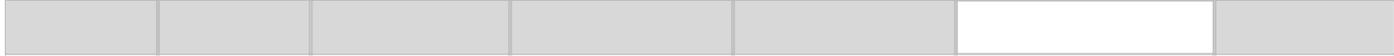
Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you SAVE.



Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

File Attachment

[StrmMap600.pdf](#)

Attach - Other Supporting Documents

AR IDDE

File Attachment

[2025 Erosion Control Inspections.pdf](#)

AR SWGroupReport

File Attachment

[NEWSC Annual Report 2025-compressed.pdf](#)

AR Other

File Attachment

[2025 Activity log.xlsx](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

SWQM TMDLImpPlan

File Attachment

[MS4 all Section Narratives.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting system to submit the final report to the DNR.

Section 8, Item E.

[Draft and Share PDF Report](#)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Two Rivers, City MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:	<input type="text"/>
Title:	<input type="text"/>

Authorized Signature.

- I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.



TWO RIVERS
WISCONSIN

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087 or email to communications@two-rivers.org.

Name (Last, First, Middle): Steinhauer, Lisa A

Home Address: 3209 49th St Two Rivers, WI 54241

Phone: (920)901-0032 **Email:** slsteiny@yahoo.com

Employer/Business: Retired - Aurora Healthcare as a Nurse Practitioner

Employer Address: N/A

Occupation: N/A

Which Committee, Commission, or Board do you wish to serve on?

The Lester Library Board

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

I received my Masters in Nursing from UW-Milwaukee in 1999.

I ran a very busy Family Practice clinic with 4 staff members for over 20 years at a local clinic. During those years of employment I was involved in many committees and

decision making processes. It takes special organizational, leadership, and communication skills to manage a busy clinic. I am currently active on a number of other committees.

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

Not that I am aware of- maybe a little biased as to what a wonderful library and staff our community has!

Signature

02/03/2025, Resubmitted 03/04/2026

Date



**TWO
RIVERS**
WISCONSIN

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087 or email to communications@two-rivers.org.

Name (Last, First, Middle): Waalkens, Laura Jean

Home Address: 1822 29th Street, Two Rivers, WI 54241

Phone: 920-645-5539 **Email:** LBookwaiter@gmail.com/ Laura.Waalkens@aah.org

Employer/Business: Aurora Medical Center Manitowoc County

Employer Address: 5000 Memorial Drive, Two Rivers, WI 54241

Occupation: Physical therapist assistant

Which Committee, Commission, or Board do you wish to serve on?

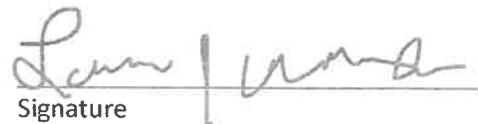
Lester Public Library Board of Trustees

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

Home finances and organization. Co-Leader for multi-level Girl scout troop- organizing meetings, outings, outreach activities. Organization with Treehouse theatre in the costume department as volunteer and director. I truly enjoy the Lester public library. I had a wonderful time with my library in my hometown and volunteered as a librarian at our church library for 3 years.

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

No


Signature

1/27/2026
Date





Sign & Façade Improvement & Restoration Grant Program Application

Applicant Name: Brian Conjurski Business Name: Cool City Motel
Business Address: 3009 Lincoln Ave Two Rivers
Phone: 920-374-1380 E-Mail: bconjurski@coolcitymotel.com
Property Owner (if different than above): — Phone: —

Names of all owners on title of property: (all owners must sign application)
Brian Conjurski (BCON Investments LLC)

Proposed project start date: April 15th Proposed project completion date: April 30th

Description of project:
Replace 28 exterior door systems on the
motel

Project Budget. List individual project elements (Awning, painting of trim, etc.)

Item <u>27 Door systems</u>	Cost <u>16,089.86</u>
Item <u>1 Door system</u>	Cost <u>1,115.66</u>
Item <u>Door install</u>	Cost <u>9,500</u>
Item _____	Cost _____
Total Cost: <u>26,705.52</u>	

The undersigned applicant affirms that information provided within this application form is true and complete to the best of the applicant's knowledge. The applicant further affirms an understanding of the sign & facade grant program and agrees to abide by its terms and conditions as outlined in the application packet.

Signature: [Signature] Date: 3/12/26
Signature: _____ Date: _____

This application form must be fully completed with the requested attachments. Incomplete application forms will not be considered. All other forms and documents for this grant may be signed by the applicant and will not require additional owners' signature(s).

BUILDING CONTRACTOR AGREEMENT

Contract Date: 3/12/26

Contractor Information

Company: Manty Holdings LLC
License Type: Dwelling Contractor
Owner: Brian Conjurski

Client / Property Owner

Name: Cool City Motel / Brian Conjurski
Phone: 920-374-1540

Project Location

Address: 3009 Lincoln Ave, Two Rivers, WI 54241

Scope of Work

Description: Supply 28 door systems, Install 28 Door systems

Project Timeline

Estimated Start Date: April 15th
Estimated Completion Date: April 30th

- 28 Doors - \$17,205.52
- Install by J. Bee Home Improvements
\$9,500

Contract Price & Payment

Total Contract Price: \$ 26,705.52
Deposit: \$ 13,352.76
Progress Payment(s): After completion
Final Payment Due Upon Completion.

Terms

All changes must be approved in writing. Contractor may stop work for non-payment. Contractor may file a construction lien for unpaid work as allowed by law.

Contractor Signature	Date
<u>[Signature]</u>	<u>3/12/26</u>
Client Signature	Date
<u>[Signature]</u>	<u>3/12/26</u>



J.BEE HOME IMPROVEMENTS

P.O. Box 62 • Valders, WI 54245

Phone: (

Section 9, Item A.

HOME IMPROVEMENTS

Sales Contract

Sold To: Cool City Motel Date: 3-11-26
 Address: 3009 Lincoln Avenue Phone: (920) 377-1580
 City: Two Rivers State: WI Zip: 54241
 Window Trim: _____ Door Trim: _____ Windows: _____ Screens: _____ Doors: _____

Description Of Purchase: (Also includes attached measure sheet) J Bee to deliver (28)
Steel doors for motel - doors are white, steel doors
and frames - no glass - all hardware included.

TOTAL 30,800.00

J Bee to install an (28) doors - into openings -
new Brackets on outside - PVC coated, reuse inside
casings - clean up & disposal.

TOTAL Install 9500.00

Cash Price: \$ 40,300.00 Estimated Construction Start: 8 weeks
 Down Payment: \$ 20,150.00 due Estimated Completion Date: _____
 Due On Completion: \$ 20,150.00 upon Finance: _____ Check: _____ Cash: _____
 PLEASE PAY THE INSTALLER UPON COMPLETION * Other: _____

1. DO NOT SIGN THIS CONTRACT BEFORE YOU READ IT, OR IF IT CONTAINS ANY BLANK SPACES.
2. YOU ARE ENTITLED TO AN EXACT COPY OF THE CONTRACT YOU SIGN, COMPLETELY FILLED OUT.
3. THIS AGREEMENT IS NOT VALID UNLESS SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY, IN ADDITION TO THE FACTORY REPRESENTATIVE.

Authorized Factory Rep. [Signature] Buyer's Signature _____
 Accepted By _____ Buyer's Signature _____



J.BEE HOME IMPROVEMENTS

P.O. Box 62 • Valders, WI 54245

Phone: (

Section 9, Item A.

BEE

Sales Contract

HOME IMPROVEMENTS

Sold To: Cool City Motel Date: 3-11-26

Address: 3009 Lincoln Avenue Phone: (920) 374-1580

City: Two Rivers State: WI Zip: 54241

Window Trim: _____ Door Trim: _____ Windows: _____ Screens: _____ Doors: _____

Description Of Purchase: (Also includes attached measure sheet) J Bee to install (28)

Steel doors supplied by customer - (15) into masonry, (13) into wood, customer to supply door knobs or reuse existing door knobs if applicable - Install Bridemolds supplied by customer on outside - reuse casing on inside - J Bee not responsible for mis measured doors or door knobs that do not work - Clean upon disposal.

Room # (17) Different size height - downsize height to fit standard door - install 2x4 on 2x6 frame on top and install PVC 1x4 or 1x6 over wood and install Bridemold as normal.

J Bee to pick up doors at Merado's Marinnow

Cash Price: \$ 9500.00 Estimated Construction Start: By April 15th

Down Payment: \$ 4750.00 Start Job Estimated Completion Date: End of April

Due On Completion: \$ 4750.00 Finance: _____ Check: _____ Cash: _____

PLEASE PAY THE INSTALLER UPON COMPLETION * Other: Balance upon completion

1. DO NOT SIGN THIS CONTRACT BEFORE YOU READ IT, OR IF IT CONTAINS ANY BLANK SPACES.
2. YOU ARE ENTITLED TO AN EXACT COPY OF THE CONTRACT YOU SIGN, COMPLETELY FILLED OUT.
3. THIS AGREEMENT IS NOT VALID UNLESS SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY, IN ADDITION TO THE FACTORY REPRESENTATIVE.

Authorized Factory Rep. [Signature]

Buyer's Signature [Signature]

Accepted By _____

Buyer's Signature _____

CITY OF TWO RIVERS

Resolution

Resolution Terminating Tax Incremental District No. 13 in the City of Two Rivers, Wisconsin.

WHEREAS, the City of Two Rivers created Tax Incremental District No. 13 on February 3, 2020; and

WHEREAS, the City adopted a Project Plan for TID No. 13 in the same year; and

WHEREAS, the development predicted in the original Project Plan for the District has not materialized as anticipated; and

WHEREAS, the City has determined that the District is unlikely to generate sufficient tax increments to sustain itself or achieve the goals set forth in the Project Plan; and

WHEREAS, the City Council finds it is in the public interest to dissolve the District early to return the full value of the taxable property within the District to the tax rolls of all overlying taxing jurisdictions;

IT IS RESOLVED, by the City Council of the City of Two Rivers that:

1. TID No. 13 is hereby terminated effective March 16, 2026; and
2. The City Clerk shall notify the Wisconsin Department of Revenue (DOR) within sixty (60) days of this resolution, or prior to the deadline of April 15, whichever comes first, that the TID has been terminated; and
3. The City Clerk shall sign the required DOR Final Accounting Submission Date Agreement (Form PE-223) agreeing on a date by which the City shall submit final accounting information to the DOR; and
4. The City Finance Director shall distribute any excess increment collected after providing for ongoing expenses of the TID to the affected taxing jurisdictions in accordance with their proportionate shares as determined in the final audit.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this ____ day of _____, 2026.

Scott Stechmesser

President, City Council

Kyle Kordell
City Manager

Attest:

Amanda Baryenbruch, City Clerk

Sean P. Griffin, City Attorney

CITY OF TWO RIVERS

Resolution

Resolution Terminating Tax Incremental District No. 16 in the City of Two Rivers, Wisconsin.

WHEREAS, the City of Two Rivers created Tax Incremental District No. 16 on September 27, 2021; and

WHEREAS, the City adopted a Project Plan for TID No. 16 in the same year; and

WHEREAS, the development predicted in the original Project Plan for the District has not materialized as anticipated; and

WHEREAS, the City has determined that the District is unlikely to generate sufficient tax increments to sustain itself or achieve the goals set forth in the Project Plan; and

WHEREAS, the City Council finds it is in the public interest to dissolve the District early to return the full value of the taxable property within the District to the tax rolls of all overlying taxing jurisdictions;

IT IS RESOLVED, by the City Council of the City of Two Rivers that:

1. TID No. 16 is hereby terminated effective March 16, 2026; and
2. The City Clerk shall notify the Wisconsin Department of Revenue (DOR) within sixty (60) days of this resolution, or prior to the deadline of April 15, whichever comes first, that the TID has been terminated; and
3. The City Clerk shall sign the required DOR Final Accounting Submission Date Agreement (Form PE-223) agreeing on a date by which the City shall submit final accounting information to the DOR; and
4. The City Finance Director shall distribute any excess increment collected after providing for ongoing expenses of the TID to the affected taxing jurisdictions in accordance with their proportionate shares as determined in the final audit.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this ____ day of _____, 2026.

Scott Stechmesser

President, City Council

Kyle Kordell
City Manager

Attest:

Amanda Baryenbruch, City Clerk

Sean P. Griffin, City Attorney