



**TWO  
RIVERS**  
WISCONSIN

# **CITY COUNCIL MEETING (UPDATED AGENDA 11-15- 2023)**

**Monday, October 16, 2023 at 6:00 PM**

**Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241**

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## **AGENDA**

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

A. Conditional Use Permit, Operation of a Drive-Through Accessing 15th Street, at 1509 Washington Street, Submitted by David Church, Applicant, and Owner

Recommended Action:

Motion to approve the Conditional Use Permit, as recommended by the Plan Commission

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. Invited Guests**

1. Benjamin Dax, Public Works Maintenance Worker

**B. Status Update/Reports**

1. Staffing Updates

2. Employee Recognition

a. Public Works Mechanic Kris Wondrash: AWWA 2023 Gimmicks and Gadgets Award

b. Utilities Administrative Assistant Gina Sampe, WPPI Shining Star Award

3. Leaf Collection Underway; Continues Through November

4. Neshotah Park Playground Project

- a. Project Completion Status
- b. Dedication Event: Rescheduled to October 22, Noon to 2:00 PM
- 5. East River Street Trail Extension
- 6. East Side Water Tower Maintenance and Painting
- 7. Two Rivers Rotary Applefest Was Saturday, October 14
- 8. Upcoming Events:
  - a. Senior Health & Information Fair, Wednesday, October 18, 10:00 AM - Noon, Rocheleau Gym
  - b. Main Street Fall Wine & Beer Walk, Friday, October 27, 5:00 - 8:30 PM, Downtown Two Rivers
  - c. Main Street Downtown Trick-or-Treating, Saturday, October 28, 11:00 AM - 2:00 PM
  - d. Halloween Trick-or-Treat, Tuesday, October 31, 4:30 - 7:00 PM, Two Rivers Neighborhoods
- 9. Other

**C. Legislative/Intergovernmental Update**

**10. CONSENT AGENDA**

**A.** Presentation of Minutes

- 1. City Council, October 2, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

**B.** Minutes of Meetings

- 1. Lester Public Library, September 12, 2023
- 2. Advisory Recreation Board, September 13, 2023
- 3. Public Utilities Committee, October 3, 2023
- 4. Public Works Committee, October 2, 2023
- 5. Personnel & Finance Committee, September 28, 2023
- 6. Board of Review, September 28, 2023
- 7. Environmental Advisory Board, September 19, 2023

Recommended Action:

Motion to receive and file

**C.** Department Reports, September, 2023

- 1. City Clerk
- 2. Community Development
- 3. Electric
- 4. Fire
- 5. Inspections
- 6. Library
- 7. Parks & Recreation
- 8. Police
- 9. Public Works
- 10. Safety
- 11. Water

Recommended Action:

Motion to receive and file

**D.** Finance Reports, September, 2023

- 1. Debt Service
- 2. General Fund
- 3. Lester Library
- 4. Utilities Report



Recommended Action:  
Motion to receive and file

**E. Applications and Petitions**

1. Application for Combination "Class A"/Class"A" License from Family Dollar Stores of Wisconsin LLC located at 1909 Washington Street

Recommended Action:

Motion to approve the application and authorize issuance of the license

**F. Summary of Verified Bills for the Month of September 2023 for \$2,347,470.60**

Recommended Action:

Motion to receive and file

**G. Zoning Text Ordinance Amendment Regarding Permitted Roofing Materials in Section 10-1-20 of the Zoning Code**

Recommended Action:

Motion to schedule a public hearing for November 6, 2023 at 6:00 PM, as recommended by the Plan Commission meeting on September 11, 2023

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

**A. Resolution adopting Amendment No. 1 to the Project Plan for Tax Increment District 14**

Recommended Action:

Motion to waive reading and adopt the resolution

**B. Consideration of Three-Year Renewal of Agreement, for Calendar Years 2024-2026, With the Lakeshore Humane Society and the City of Manitowoc, Providing for the Housing and Care of Stray Animals From the Two Cities**

Recommended Action:

Motion to authorize the City Manager to sign the agreement on behalf of the City

**12. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason requires a closed session.

--Consider possible City assistance to development project

**13. RECONVENE IN OPEN SESSION** To consider possible actions in follow up to closed session discussions

**14. FOR INFORMATION ONLY**

1. Personnel and Finance Committee-Budget Review, Thursday, October 19 and 26, 2023
2. City Council Work Session Meeting, Monday, October 30, 2023, 6:00 PM
3. City Council Regular Meeting, Monday, November 6, 2023, 6:00 PM

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

	CONDITIONAL USE PERMIT City of Two Rivers	
Document Number	Permit No. 2023- 9-1	
Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 1509 Washington Street in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:		
ORIG PLAT LOTS 7, 8, 9 & W 7` OF LOT 10 BLK 71		
		Inspections Department City of Two Rivers PO Box 87 Two Rivers, WI 54241-0087

Parcel ID Number: 053-000-071-074.09

Zoning Classification of the Premises is: B-1 Business District/Conditional Use for a Drive-Thru Facility.  
Mailing Address of the Premises is: 1509 Washington Street, Two Rivers, WI 54241-0087

Whereas, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the operation of a drive-thru facility.

Permitted by action of the City Council of the City of Two Rivers on October 2, 2023.  
Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Construction and operation of the use permitted shall be in strict conformity with the approved Site and Architectural Plans and such plans are incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to David Church, DcoleTR LLC, and shall lapse upon a change in ownership or tenancy of the subject premises.
7. Conditions of Operations:
  - a. Hours of operation: Drive-thru window service during regular business hours.
  - b. Signage in accord with the City's Sign Code.

**LAND DEVELOPMENT APPLICATION**APPLICANT David J. Church TELEPHONE 414-737-1680MAILING ADDRESS 12610 W. North Ct. New Berlin WI 53151  
(Street) (City) (State) (Zip)PROPERTY OWNER Dcole TR LLC TELEPHONE 414-737-1680MAILING ADDRESS 12610 W. North Ct. New Berlin WI 53151  
(Street) (City) (State) (Zip)

## REQUEST FOR:

<input type="checkbox"/> Comprehensive Plan Amendment	<input checked="" type="checkbox"/> Conditional Use
<input type="checkbox"/> Site/Architectural Plan Approval	<input type="checkbox"/> Annexation Request
<input type="checkbox"/> Subdivision Plat or CSM Review	<input type="checkbox"/> Variance/Board of Appeals
<input type="checkbox"/> Zoning District Change	<input type="checkbox"/> Other

STATUS OF APPLICANT: ☒ Owner ☐ Agent ☐ Buyer ☐ OtherPROJECT LOCATION 1509 Washington St TYPE OF STRUCTURE Free Standing RestaurantPRESENT ZONING B1 REQUESTED ZONING B1PROPOSED LAND USE Free Standing Restaurant with Drive ThruPARCEL # 05300007107409(000007107409) ACREAGE 1.65LEGAL DESCRIPTION Attached**NOTE: Attach a one-page written description of your proposal or request.**

The undersigned certifies that he/she has familiarized himself/herself with the state and local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct.

Signed David J. Church Date 8-15-23  
(Property Owner)Fee Required

\$ 350	Comprehensive Plan Amendment
\$ t/b/d	Site/Architectural Plan Approval (Listed in Sec 1-2-1)
\$ t/b/d	CSM Review (\$10 lot/\$30 min)
	Subdivision Plat (fee to be determined)
\$ 350	Zoning District Change
\$ 350	Conditional Use
\$ t/b/d	Annexation Request (State Processing Fees Apply)
\$ 350	Variance/Board of Appeals
\$ t/b/d	Other

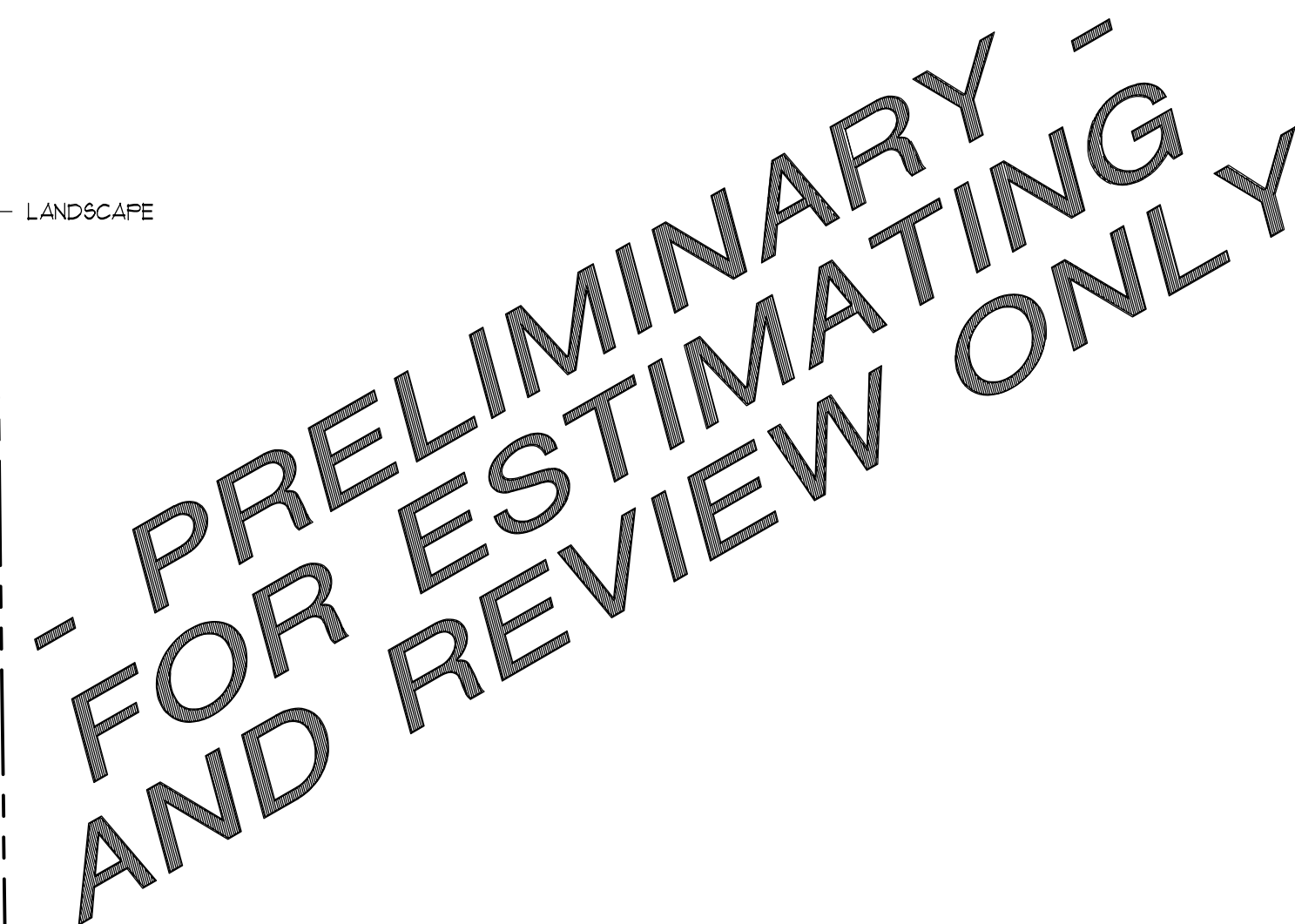
Schedule

Application Submittal Date	_____
Date Fee(s) Paid	_____
Plan(s) Submittal Date	_____
Plan Comm Appearance	_____

\$ 350.00 TOTAL FEE PAID

APPLICATION, PLANS &amp; FEE RECEIVED BY \_\_\_\_\_





PROPOSED ONSITE PARKING SPACES  
ONSITE PROVIDED PARKING SHOWN = 23 SPACES  
9.7 SPACES PER 1,000 SF FLOOR AREA



**logic** design & architecture, inc.

**LogicDA.com : 414.909.0080**

**Project Manager: WBM**  
**Job Number: 23-042**

**SP1.1-A**

- PRELIMINARY -  
NOT FOR CONSTRUCTION



# CITY COUNCIL MEETING

Monday, October 02, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

### 1. CALL TO ORDER

Council President Wachowski called the meeting to order at 6:00 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**ALSO PRESENT:** Andrew Sukowaty, Water Utility Director; Matthew Heckenlaible, Director of Public Works; Mike Mathis, Parks & Recreation Director; Dave Murack, Fire Chief; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Dave Buss, Finance Director; Ben Meinnert, Police Chief; Rick Powell, IT Supervisor; and Greg Buckley, City Manager

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. MOMENT OF SILENCE IN MEMORY OF SCOTT PAULOW

A. Resolution of Remembrance in Honor of Scott M. Paulow

Recommended Action:

Motion to read and adopt the resolution

Motion carried with a roll call vote.

Motion made by D. LeClair, Seconded by Stechmesser

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Council President Wachowski read the resolution. A moment of silence followed.

### 6. INPUT FROM THE PUBLIC

None.

### 7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Shimulunas had the following communications:

- She received a question about the process of notifying the City of overgrown trees along Main Steet and Washington Street and in public areas throughout the City. Parks and

Recreation Director, Mike Mathis stated citizens can email Parks & Recreation on website and submit a form under the forestry tab.

- She received a question about the artificial ice that will be placed in Central Park West and questioned if the ice will dull ice skates. Parks and Recreation Director Mike Mathis stated it has been known to dull skates quicker but there will be ice skates to rent and there will be a skate sharpener available at select times operated by staff.

Councilmember Dahlke had the following communications:

- He received a question regarding future discussion about legalizing ATV/UTV use on City streets on a future agenda. Council President Wachowski stated the conversation will possibly be included on the October Work Session agenda.
- He received a question regarding future discussion about the status of the Two Rivers Family Swim Center pool. City Manager Greg Buckley stated staff is looking into budgetary numbers for the operational costs and will be communicating with the Two Rivers Family Swim Center Board of Directors to gather additional information.
- He received a question on the status of the project located at 2023 Washington Street. City Manager Greg Buckley stated that at the September Work Session, the City Council approved extending the Development Agreement to require proof of the \$100,000 investment by December 31, 2023 and completion by July 31, 2024. The City Manager noted that the project has been delayed due to structural problems with the building and due to a recently-completed asbestos abatement project. He added that the developer reports that estimated project cost has increased to over \$600,000.

## 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Dahlke reported on the Finance and Personnel Committee: The Committee has started the budget review process and currently has preliminary numbers from the City Manager. The special revenue funds will be discussed at the meeting scheduled for Thursday, October 5<sup>th</sup>.

Councilmember D. LeClair reported on the following boards:

-- Main Street Board: The Fall Wine and Beer Walk is on October 27, 2023 from 5 PM – 8:30 PM, currently there are 12 stops. Downtown Trick or Treat is on Saturday October 28, 2023 from 11 AM – 2 PM. The Two Rivers Home Town Christmas Parade of Lights is quickly approaching, if interested in participating, an application can be picked up from Main Street along with the requirements.

-- Environmental Advisory Board: The Board is concentrating on scheduling the Winter Educational Series; on October 5<sup>th</sup>, Electric Utility Director Brian Dellemann and Brady Steinhoff, representative from Focus on Energy, will be discussing renewable energy resources. On November 2<sup>nd</sup>, Parks & Recreation Director Mike Mathis will be presenting on creating resilient parks and creating fun within the parks. There will not be a presentation in December but will resume in January, February, March, and April in 2024.

## 9. CITY MANAGER'S REPORT

### A. Invited Guests

Mr. Buckley reported there are no invited guests.

### B. Status Update/Reports

#### 1. Staffing Update

Mr. Buckley reported on the ongoing recruitments: Building Inspector – accepting applications; Police Secretary/Evidence Clerk – application deadline October 2<sup>nd</sup>; Community House Receptionist – application deadline October 2<sup>nd</sup>; Recent Hires: Ben Dax, Public Works

2. Sister Cities Exchange Visit by Dignitaries, Students and Teachers from Domazlice, Czech Republic

Mr. Buckley reported on September 23, Domazlice students, teachers and dignitaries visited the City of Two Rivers for the Friendship Table Dedication. On September 26<sup>th</sup> the students and teachers from Domazlice met the City's management team.

3. Neshotah Park Playground Project

a. Construction Status

Mr. Buckley reported the installation of new play equipment is well underway; poured-in-place safety surface is being installed this week.

b. Dedication Event: Sunday, October 15, 10:00 AM to Noon

Mr. Buckley reported the dedication event is scheduled on Sunday, October 15<sup>th</sup> from 10 AM – Noon.

4. East River Street Bike/Pedestrian Trail Extension

Mr. Buckley reported the lower parking lot access to Harbor View Park is scheduled to open by end of day Friday, September 29. The sidewalk work will continue into the first week of October.

5. Start of Fall Leaf Cleanup

Mr. Buckley reported leaf pick up is scheduled to begin October 16. New for 2023 the City is split between 14 sections, crews will continue working through the City on an area by area basis. Areas will be selected based upon quantity of leaves and area updates will be posted on the City website and social media.

6. The Confluence, East Twin River Redevelopment Project

Mr. Buckley reported the Developer and City staff consulted last week and will be meeting again this week. The Development Agreement will require further revision as to certain deadline dates, but site planning work continues. The Developer has identified proposed boundaries for the Development Site to be purchased from the City and site soil boring work has started. The project updated and necessary amendments to the Development Agreement will be presented to the Council in October.

7. West River Lofts Redevelopment Project

Mr. Buckley reported the project is still scheduled to start construction start prior to year-end. Minor modifications to the previously approved Development Agreement and Easement Agreement will be presented for Council action in October.

8. Sandy Bay Subdivision, Current Status and Expansion Plans

Mr. Buckley reported only two lots remain available in the existing subdivision (Phases 1 and 2). Design and permitting work is underway for Phase 3, with the goal of seeking bids later 2023 for Spring 2024 construction.

9. Right of First Refusal with WG&R Bedding, 4618 Woodland Drive

Mr. Buckley reported the City's Community Development Authority (CDA) recently extended to December 31, 2024 a right of first refusal held by WG&R Bedding on an adjacent 2-acre parcel at the Woodland Industrial Park.

10. Water Department Copper and Lead Chemical Feed Update

Mr. Buckley reported on September 26 the Water Utility began treating our water with orthophosphate for lead and copper control per the Wisconsin Department of Natural Resources directive.



#### 11. Central Park West Splash Pad Water Use

Mr. Buckley reported in reply to a question at the September 18 meeting from Council member Dahlke, staff does not have an exact figure on the splash pad water usage because there is currently a single meter for the pavilion building and the splash pad and following the sod installation, a lot of water flowed through the pavilion meter for irrigation. The City Staff's best estimate is 12,000 to 20,000 gallons of water per day was used at the splash pad, which equates to a water bill of \$65-110 per day of operation. A separate meter for the splash pad is being installed this Fall, so exact numbers will be available in 2024.

#### 12. Upcoming Events

- a. TR K9 Fundraiser, Wednesday, October 4, 4:00-8:00 PM, Port Sandy Bay
- b. Benefits of Renewable Resources, Thursday, October 5, 6:00 PM, Lester Public Library, Event Sponsored by Two Rivers Environmental Advisory Board
- c. Document Shred, Saturday, October 7, 9:00 AM - Noon, Bank First
- d. Optimist Recycle Event, Saturday, October 7, 9:00 AM-1:00 PM, Parking Lot Hamilton House
- e. 39th Annual Applefest, Saturday, October 14, 9:00 AM - 3:00 PM, Central Park West
- f. Partial Solar Eclipse Viewing, Saturday, October 14, 10:30 AM - 1:30 PM, Woodland Dunes Nature Center & Preserve

#### 13. Congratulations to the Friends of Point Beach State Forest for Receiving the HERO Award for

Outstanding Friends Group from the Friends of WI State parks and WDNR

Mr. Buckley reported the Friends of Wisconsin State Parks Board of Directors has selected the Friends of Point Beach (FOPB) to receive the 2023 HERO Award for Outstanding Friends Group! This is being done to recognize the work FOPB has done with the new Shipwrecks of Rawley Point exhibit, Action Track Chair purchase (the only Friends group to raise funds for such a chair in Wisconsin), Establishment of the First Hike on New Year's Day along with all of the support of the property and educational Nature Center activities.

#### 14. Other

Mr. Buckley reported that the City of Two Rivers City Wide Trick or Treat Hours are October 31<sup>st</sup> from 4:30 PM to 7 PM.

Mr. Buckley invited Library Director Jeff Dawson to present information on recent library activities. Mr. Dawson reported that the Lester Public Library Summer 2023 participation reached an all-time high. Youth and teen program attendance was 7,164 individuals. In-person weekly Story Time had an average attendance of 42. The Treasure Quest consisted of 63 teams made up of 241 individuals and 22 teams solved the entire series of conundrums to complete the challenge. 155 self-portraits were created to go up on the community mural. The style was inspired by author Todd Parr, who noted the work on social media. Over 1,000 individuals played in the Dramatic Play Center and 923 children and their families built wiggelbots, solar ovens, and Rube Goldberg machines using STEAM packs.

Mr. Buckley reported that, thanks to a Two Rivers Rotary Grant, a new Youth Maker Space will be created in the Junior Fiction area of the Lester Public Library. It is a hands-on makerspace for third to sixth graders. Kids can team up with each other, parents, and caregivers, to tackle STEAM activities – projects that incorporate science, technology, engineering, art and math. Materials like PLUS PLUS puzzle blocks, KEVA planks, Magna-Tiles, Strawbees, and LEGO are at hand, offering endless building possibilities. Play-based learning with cognitive, physical, social, and emotional benefits.

Mr. Buckley reported the Two Rivers Senior Center along with sponsors will be serving a

Community Thanksgiving Meal Thursday, November 23, 2023. If you are interested volunteering, please call 920-793-5597.

Section 10, ItemA.

C. Legislative/Intergovernmental Update

1. Successor Agreement Between Cities of Two Rivers and Manitowoc and the Lakeshore Humane Society for Housing of Stray Animals

Mr. Buckley reported the City of Manitowoc and the City of Two Rives have met with representatives of the Lakeshore Humane Society to discuss terms for a new agreement for the housing of stray animals. He expects that the agreement will be presented for action in October, to take effect at the expiration on the current agreement on January 1, 2024.

2. Other

**10. CONSENT AGENDA**

A. Presentation of Minutes

1. City Council Meetings September 5 and 18, 2023

2. City Council Work Session-September 25, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Plan Commission, September 9, 2023

2. Environmental Advisory Board, September 19, 2023

3. Business and Industrial Development Committee and Community Development Authority, September 21, 2023

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. Application for New Operator License - Recommended for Denial by Police Chief - Dawn M. Bright

Recommended Action:

Motion to deny the application, based on the recommendation of the Police Chief

2. Application for Special Event Beer Garden Permit from Lonz's Tannery Club, 4317 Tannery Road, Two Rivers for October 8, 2023 from 11am - 6 pm.

Recommended Action:

Motion to approve the application and authorize the City Clerk to issue the license

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

Motion carried with a voice vote.

Motion made by B. LeClair, Seconded by Petri

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**11. CITY COUNCIL - FORMAL ITEMS**

A. Proclamation Naming October 2-8, 2023 as Public Power Week

Recommended Action:

Motion to read and adopt the proclamation

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Shimulunas.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Electric Utility Director Brian Delleman read the proclamation.

B. Resolution Proclaiming October 8-14, 2023 as Fire Prevention Week

Recommended Action:

Motion to read and adopt the resolution

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by D. LeClair.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Fire Chief Dave Murack read the resolution.

C. Designation of Official Trick or Treating Hours

Recommended Action:

Motion to designate trick or treating hours as 4:30 PM to 7:00 PM on Tuesday, October 31, 2023

Motion carried with a voice vote.

Motion made by B. LeClair, Seconded by Petri.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

D. Notification of City's Inclusion in Proposed Nationwide Class Action Lawsuit Settlements Related to PFAS Contamination in Drinking Water Sources from Aqueous Film Forming Foams:

--Litigation Involving Defendants DuPont de Nemours, Inc. and Others

--Litigation Involving Defendant 3M Company

Recommended Action:

Motion to refer the matter to the City Attorney for recommendation on whether to seek exclusion from the settlement, for further consideration on the October, 16, 2023 agenda

Motion carried with a voice vote.

Motion made by Koach, Seconded by Stechmesser.

Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

**12. FOR INFORMATION ONLY**

1. Personnel & Finance Meeting-Review of Budgets, Thursday, October 5, 2023, 6:00 PM
2. Personnel & Finance Meeting-Review of Budgets, Thursday, October 12, 2023, 6:00 PM
3. City Council Regular Meeting, Monday, October 16, 2023, 6:00 PM
4. City Council Work Session Meeting, Monday, October 30, 2023, 6:00 PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e)

deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

--Discuss Matters Pertaining to the Provision of City Utility Services to the Van der Brohe Arboretum on Lincoln Avenue

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Stechmesser to convene in closed session at 6:59 p.m.  
Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

#### 14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by Stechmesser to reconvene in open session at 7:49 p.m.  
Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

The City Council agreed to take action on the Closed Session Item: Discuss Matters Pertaining to the Provision of City Utility Services to the Van der Brohe Arboretum on Lincoln Avenue

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by D. LeClair to require the Van der Brohe Arboretum to pay sums due under both the Machut and Fogeltanz agreements to connect utilities pursuant to the agreements for such.

Voting Yea: Dahlke, Koach, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski  
Voting Nay: B. LeClair

#### 15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:53 PM.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by B. LeClair.  
Voting Yea: Dahlke, Koach, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch  
City Clerk



# LIBRARY BOARD MEETING

Tuesday, September 12, 2023 at 6:00 PM

Community Room - Lester Public Library  
1001 Adams Street, Two Rivers, WI 54241

## MINUTES

1. **CALL TO ORDER** –President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**  
Board Members Present: David Pennefeather, Sharon Sleger, Don Weiss, Ned Guyette, Tracey Koach, Mary Glaser, Stanley Palmer, Katie Stone and Kathryn Gadd. All present. Also present: Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**  
Motion to approve the minutes from the August 8, 2023, meeting, made by Weiss, second made by Koach. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**  
Motion to receive and file the expenditure and financial reports from August, 2023, made by Koach, second made by Pennefeather. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**  
Guyette congratulated staff on a successful StoryWalk® Celebration. Stone noted it was good to see Dawson take a vacation in August.
7. **DIRECTOR'S REPORT**  
Dawson fielded questions concerning his monthly report.
8. **COMMUNICATIONS**
  - A. Library Links – the monthly printed library newsletter.
  - B. Email from patron grateful for the Teen Art To Go packs
  - C. Thank you from a patron for the StoryWalk® Celebration
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – Lincoln Street repairs completed, with finishing terrace planting soon. Ethnic Fest coming up. Leaf collection schedule changes. Possible Starbucks coming to Washington Street.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – 3 weeks into this year's session. Grandparents day will be September 15. Alice training across the district. New substitute calling system in place. ACT 20 implications discussed. Homecoming coming up.
11. **REPORT FROM COUNTY REPRESENTATIVE** – Proclamation honoring the Kiel girls' varsity soccer team Division 4 State Championship. Approved \$2.5 million borrowing for highway projects. Courthouse remodeling complete including courtroom and Child Support Agency. New music pavilion and highway department asphaltting projects are complete. Record crowds at the Manitowoc County Fair.

**12. UNFINISHED BUSINESS – None****13. NEW BUSINESS**

A. Policy Review – Title 1 Administration, Chapter 10, Investments – there were several small corrections that will be made and the policy will be brought back to the October meeting for further review and possible action.

**14. BOARD EDUCATION - None****15. CLOSED EXECUTIVE SESSION**

President Palmer read Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Palmer then stated the reason for the Closed Session is in regards staff wage scales. He then opened the floor for a motion to enter into Closed Session. Motion made by Guyette to enter into Closed Session, second made by Glaser. Roll Call Vote: Sharon Sleger – Aye; Katie Stone – Aye; Don Weiss – Aye; Ned Guyette – Aye; David Pennfeather – Aye; Kathryn Gadd – Aye; Stanley Palmer – Aye; Tracey Koach – Aye; and Mary Glaser – Aye. Motion carried. The Board of Trustees entered into Closed Session at 6:52 PM.

At 8:15 PM a motion to reconvene in open session was made by Koach, second made by Weiss. Voice vote carried unanimously.

**16. Motion in support and approval of wage increases for library staff as discussed in Closed Executive Session made by Gadd, second made by Koach. Voice vote carried unanimously.****17. ADJOURNMENT**

Motion to adjourn made by Weiss, second made by Koach. Voice vote carried unanimously. Meeting adjourned at 8:16 PM.

Respectfully submitted by Jeff Dawson



**TWO  
RIVERS**  
WISCONSIN

Section 10, Item B.

# ADVISORY RECREATION BOARD MEETING

Wednesday, September 13, 2023 at 6:00 PM

Koska Room - Community House 1520 17th  
Street, Two Rivers, WI 54241

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## MINUTES

### 1. ROLL CALL

Present Board Members: Jason Scharping, Daniel Cortte, Brian Gallagher, Robert Reed Jr, Travis Kadow, Erin Lamal, Dorothy Tinkham Delo, Adam Wachowski-Council Rep.

Excused Board Members: Robert Reed Jr., Chase Mathias, Justin Klinkner, Jeff Dahlke-Council Rep.

Also Present: Mike Mathis- Parks & Recreation Director, Megan Marsh- Parks & Recreation Clerk

### 2. APPROVAL OF MINUTES

August 9, 2023 12, 2023

Brian Gallagher Established Motion to Approve; Travis Kadow 2nd the Motion

### 3. CORRESPONDENCE

#### 1. Zander Park Bench(s)

a. Mike has replaced park benches to accommodate requests. Future discussion for additional benches.

#### 2. Explore Two Rivers Board Meeting

a. Rebeccah and Mike attended Explore Two Rivers Board Meeting to discuss Special Events run by the Parks and Recreation Department.

#### 3. Central Park Irrigation System

a. Received a quote for an irrigation system for Central Park to get an idea. The quote was around \$44,000. The irrigation system will be added in capital.

#### 4. Neshotah "Picnic" Area Shade Structure Estimates

#### 5. Obstacle Course Estimates Near Zipline

#### 6. Cool City Monthly Rally

a. Cool City will be hosting a rally to support the Neshotah Playground. CCB will be donating 10% of the day's net profits to help fund new playground equipment for Neshotah Park on September 20th from 6:00AM-9:00PM.

### 4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each) None.

### 5. NEW BUSINESS

#### 1. October 15th playground opening – volunteers welcome.

a. Parks and Rec providing cider and donuts and Cool City is selling coffee and will donate proceeds to park.

- b. Volunteers are welcome to help hand out cider and donuts. We are working coming up with small activities and painting lines for impromptu for soccer.
  - c. Considering cutting down cottonwood tree by playground because of fall risk.
  - d. New light poles are not working yet but they will be soon.
  - e. Old scoreboard will be removed.
  - f. Received quote of ~\$25,000 for shade structures around new playground area.
2. Ice Rink events and skate rentals
- a. November 13-18<sup>th</sup>, the rink will be installed, and it will be out until end of February. Will take a significant amount of work to keep clear from snow and ice.
  - b. Attendants will help staff sales and clear the rinks. Considering using volunteer groups to supplement staffing.
  - c. Considering requiring all skate rentals to be done online through pre-registration so there is less work when people arrive.
  - d. Consider looking into Title-towns operation and setting a limit on the number of skaters or breaking it into sessions.
  - e. Open skating will be available whenever the park is open.
  - f. Considering doing skating with Santa.
3. Upcoming DNR Grant Deadlines
- a. Mike will be submitting a 2024 WI DNR Urban Forestry grant to continue work on urban trees.
  - b. Considering applying for WI DNR Coastal Management funds to help cover the cost of engineering, design, and estimating for a new concession building.

## 6. OLD BUSINESS

- 1. Open Space Planning – Survey Review
  - a. Board members discussed the proposed open space plan survey.
- 2. Impromptu Musicians Permit – staff proposed an impromptu musician permit for playing music at the Central Park bandstand.
  - a. Dan made a motion to approve the proposal. Travis 2<sup>nd</sup> the motion. Motion carried
- 3. Rotary Pavilion Class Rate
  - a. Staff proposed a new rate for using the Rotary Pavilion for class rentals.
  - b. Suggestion made to add insurance information requirement to rental form.
- 4. Marketing in schools for ARB member
  - a. Staff sent information to the high school to search for a new youth ARB member. Mike will make visit to school to recruit.

## 7. OTHER BUSINESS-None

## 8. DIRECTOR'S REPORTS

- 1. Program and Event Updates
- 2. Upcoming Programs and Events
- 3. 2023 DNR Grant Update – Coastal Management grant continues to be delayed at the federal level.

## 9. ITEMS FOR FUTURE ADVISORY RECREATION BOARD MEETINGS

- 1. Concession stand 2023 revenue and expenses summary.
- 2. Suggested edits to policy and rates for special events and Community House.
- 3. Live stream flag football and add scores on Facebook.

## 10. NEXT MEETING

October 11th wed. 2nd Wednesday of each month.

## 11. ADJOURNMENT

Travis makes a motion. Dan 2<sup>nd</sup>'s the motion to adjourn.





# PUBLIC UTILITIES COMMITTEE MEETING

Monday, October 2, 2023, at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717  
E. Park Street, Two Rivers, WI 54241

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## MINUTES

**1. CALL TO ORDER: 5 pm**

**2. ROLL CALL**

Committee Members: Tim Petri, Jeff Dahlke

Excused: Darla LeClair

Staff & Others: Matt Heckenlaible, Scott Ahl, Brian Dellemann, Andrew Sukowaty, Dave Casebeer, Jerry Fox

**3. REVIEW AND APPROVAL OF MINUTES**

Minutes from the September 5, 2023, Public Utilities Committee Meeting

Tim Dahlke made a motion to approve the September 5, 2023, Public Utilities Committee Meeting minutes, seconded by Jeff Dahlke. Motion passed.

**4. PUBLIC INPUT - None**

**5. CONSTRUCTION PROJECTS**

**A. Lincoln Street from 17th Street to 22nd Street (2023)**

Assessment letters and private water service and sanitary lateral invoice letters went out Wednesday, September 27, 2023.

**B. Lateral replacement (2023)**

Assessment letters and private water service and sanitary lateral invoice letters went out Wednesday, September 27, 2023.

**C. Roosevelt (2024)**

Nothing notable to report related to this project.

**D. Scattered Laterals (2024)**

Andrew Sukowaty stated that multiple letters are going out by next year which include lead/copper letters for 60 sample locations, scattered water service/lateral notification letters along with the Roosevelt letter that was previously sent out.

**6. WASTEWATER UTILITY: UPDATES AND ACTION**

**A. Sludge screw press project**

Waiting on electrical parts – delayed until December. Existing belt press is having issues. Personnel are working on modifications to keep the belt press running. We have approximately four (4) weeks of storage which would provide time to arrange for a mobile press as an alternative option in case the belt press would stop working and the screw press was not

operational at that time.

**B. Roof Replacement**

Repairs are mostly complete. There is a minor area to finish. Awaiting final inspection.

**C. Riverside Foods – No update currently.**

**D. 2024 Preliminary Budget overview**

Revenues appear to be down and expenditures up. Will be requesting to reclass an employee to Lead Worker and fund a portion of a GIS Tech. Also included significant expenditures would be a smaller repair of another roof, repairing clarifier rings and chemical cost increases of 50 percent.

**7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE**

**A. Columbus Substation update / progress**

Unit 2 transformer estimated part delivery is March 2024. This has been submitted to insurance. Installation could require additional work if poor weather and may delay installation until ideal weather conditions. Will look at unit 1 upon completion of unit 2.

**B. Environmental Advisory Winter Presentation by Electric Department**

Focus on Renewable Energy Presentation by Brian Dellemann from the City of Two Rivers Electric Department on Thursday, October 6 at the Lester Library along with Tim Boldt (WPPI) and other representatives from Focus On Energy organized by the Environmental Advisory Board.

**C. 2024 Preliminary Budget overview**

- \* No proposed rate increase.
- \* Infrastructure – replace with new
- \* Rate of return has been 6% the last several years on investments
- \* Expected retirement this year so will be looking a recruitment in the near future and hoping to hit NWTC's March graduating class.

**8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED**

**A. Chemical feed update**

New orthophosphate is up and running. Received temporary approval on minor changes.

**B. Tower painting/inspection update**

Upon stripping paint, found corrosion/degradation of the roof support at the water line. Will make a temporary fix by welding on some roof gussets to get the tank back online for winter. Will do a permanent fix in the spring of 2024. It could be reasonable to expect a similar issue with the west water tower when repainting the inside of the tank in 2024.

**C. 2024 Preliminary Budget overview**

- \* Revenues look to be down.
- \* Expect loan payment for 2003 plant upgrade to be done.
- \* Considering painting the roof soffit of the treatment plant
- \* Current rate increase should carry through 2024
- \* 5 gallon orthophosphate/day

**D. Lead service laterals – 2024**

Working on letters for scattered laterals, Roosevelt Street and 60 lead sites. Waiting for funding information from the DNR before the letters go out.

## 9. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED

### A. Urban Non-point Planning Grant

DNR working on draft agreement. We should expect to see something before January 2024.

### B. Northeast Lakeshore TMDL – no update

### C. 2024 Preliminary Budget overview

\* Have not looked at this budget in any significance yet, but revenues are fixed and expendables are consistent.

## 10. SOLID WASTE: UPDATES AND ACTION AS NEEDED

### A. North Landfill – WDNR Notice of Noncompliance update

Just received draft letter report from our consultant. Expected to submit to DNR by the end of this week. The report originally suggested doing additional upstream sampling. Staff prefers to implement some sort of practice to prevent the seep from releasing to the ground and is looking to proceed in that direction.

### B. WDNR Annual Recycling Grant Application – submitted September 19, 2023 (\$486,081.16)

Informational only - no discussion.

### C. 2024 Preliminary Budget overview

\* Revenues slightly down.

\* Have not looked at this budget in depth yet.

\* Manitowoc Disposal increase approximately 10%. We have a good relationship with Manitowoc Disposal and they have good customer service. It was noted by the Committee that it has been a while since we've raised "sticker prices".

## 11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

A. Water Utility needs to complete a 'sanitary survey' with WDNR next week.

## 12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Joint Personnel and Finance Committee and Public Utilities Committee budget meeting tentatively scheduled for Thursday, November 2, 2023.

The Committee feels that no 'special meeting' is necessary to review the budget further prior to the joint meeting.

Proposed for Monday, November 6, 2023, at 5:00 pm prior to Council Meeting

## 13. ADJOURNMENT: 5:49

A motion to adjourn was made by Tim Petri, seconded by Jeff Dahlke. Motion carried.



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**MINUTES**

**1. CALL TO ORDER: 5:19 pm**

**2. ROLL CALL**

Committee Members: Scott Stechmesser, Tracey Koach, Bill LeClair  
Staff and Others: Matthew Heckenlaible and Scott Ahl

**3. REVIEW AND APPROVAL OF MINUTES**

Minutes from the September 6, 2023, Public Works Committee Meeting

Bill LeClair made a motion to approve the September 6, 2023, Public Works Committee Minutes, seconded by Tracey Koach. Motion passed.

**4. PUBLIC INPUT – N/A**

**5. ON-GOING PROJECT STATUS AND ACTION, IF NEEDED**

**A. Lincoln Street – 17<sup>th</sup> Street to 22<sup>nd</sup> Street update**

The project has been substantially completed and final assessment letters along with private water service and sanitary lateral invoices were mailed out to residents on September 27, 2023.

**B. 2023 Sidewalk Contract**

Seiler Bros. are working within the City and are approximately one-fourth of the way through the identified sidewalks within the contract. They are anticipating being completed prior to Thanksgiving.

**C. Sandy Bay Highlands – Phases 3 & 4**

DPW/Engineering has instructed McMahon Associates to begin with final roadway and lot layout along with the design of the stormwater management plan. McMahon will forward the topographic survey to DPW/Engineering after the roadways are laid out so that engineering staff can work on utility and pavement plans this year. There is a 30% plan update scheduled for the week of October 9, 2023.

**D. Central Park East – Friendship Table Installation (Dedication September 23<sup>rd</sup> @ 3pm)**

Dedication ceremony was held on September 23<sup>rd</sup>. It was well attended and have seen it being used often.

**E. Neshotah Beach Playground preparation**

DPW Street crew built up the playground base area, poured the thickened edge perimeter concrete walk and eight bench pads and backfilled topsoil up to the new sidewalk. The playground contractor has been installing the equipment and anticipate beginning the placement of the all-purpose surface around October 4, 2024. Dedication of the new playground is scheduled for October 15<sup>th</sup>.

**F. East River Trail (15<sup>th</sup> Street south towards Washington)**

DPW crews have finished pouring the new curb and gutter as well as the trail from 15<sup>th</sup> Street through the park driveway and down to Kozlowski Tire & Auto parking lot area. They are working on backfilling and installing a split rail fence for the remainder of this week.

**G. Memorial Drive – WDOT feedback**

We have received comments back from WDOT and their consultant pertaining to questions that arose at a City Council meeting in August.

- What criteria was used to determine what beam guard could be removed and not reinstalled?

*The primary reason for the beam guard is to protect vehicles from entering the lake where the shoulder is inside of the clear zone (30'). Since the lake is outside of the clear zone, it was determined the beam guard does not need to be replaced.*

- Is the northerly crosswalk going to be reinstated or removed at 12<sup>th</sup> Street and Memorial Drive?

*Concerns were discussed between the City and WDOT of the vertical profile over the bridge limiting the visibility of pedestrians in the crosswalk. By relocating the crosswalk to the south, visibility is improved while still providing a marked pedestrian crossing at the intersection. The curb ramps were removed but the lines shown on the image below were meant to be removed. The city also talked of placing a RRFD beacon on the south crossing.*

- Modifications to the geometry at Roosevelt Avenue, Lowell Street and Memorial Drive, specifically the southbound merge lane.

*The WDOT did not have crash flags for this intersection when an investigation was done for the project. This project is a resurface level project and would not change the configuration at this time. The limits that we are paving are similar to what was done in the past. You can see the joint just west of Memorial where the concrete was overlayed previously.*

- Paving the wayside parking lots as part of the WDOT project?

*We could include the paving of these parking lots in work under a different category, paid 100% by the City with the understanding that this work doesn't affect the schedule or environmental document previously completed. We briefly looked at the lots and think they are generally in good shape, but that would be up to the City.*

**H. 2024 projects**

1. Roosevelt Avenue reconstruction – DPW/Engineering did receive a few comments and questions as part of sending out the initial informational letters at the beginning of August. Water Utility is attempting to gain access to some of the properties to determine the water service material to aid in planning and coordination during construction.
2. Scattered laterals in the near southwest quadrant (Lowell to Monroe to 12<sup>th</sup> or 13<sup>th</sup>) – DPW/Engineering are working on getting a letter out to these residents.
3. Sidewalk replacement – DPW/Engineering will make an effort to define a more routine schedule of inspecting and repairing/replacing sidewalks starting in 2024.

**6. PROPERTY OWNER REQUESTS: None****7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION: None****8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED****A. 2200 Block of Jefferson Street – Parking complaint**

Received a complaint about trailers and vehicles parked across from each other making it difficult for school buses to traverse the street. Per Scott Ahl, this is not a new issue. Engineering staff will

attempt to find previous notes and documentation pertaining to this item and prepare a motion for the next meeting.

**9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL) – ACTION, ENDORSEMENT, or MODIFICATIONS AS NEEDED:**

**A. Garfield Street at 18<sup>th</sup> Street – stop sign inquiry**

Director Heckenlaible noted that presently the intersection is an uncontrolled t-intersection. Director Heckenlaible further noted that there are three (3) additional uncontrolled t-intersections in the same vicinity (Garfield Street and 19<sup>th</sup> Street, Garfield Street and 20<sup>th</sup> Street and Polk Street and 21<sup>st</sup> Street). There has been one incident in the area in the last 5 years which was at the intersection of 20<sup>th</sup> Street and Garfield Street.

The streets in this area of the City are classified as residential roadways/streets and do not approach traffic volumes of a collector or arterial street classification. None of these streets enter a through highway or are in an area of the City with traffic signals. As these are residential streets, the speed limit would be 25 mph; and, in my opinion, there are no restricted views at these intersections. As noted above, there has been one (1) reported incident at one of these uncontrolled intersections over the past five years.

As these are uncontrolled t-intersections, the traffic going ‘straight’ through the intersection would typically have the right-of-way. At the end of Garfield Street at 18<sup>th</sup> Street there is a yellow and black cautionary double arrow sign requiring motorists to turn left or right.

As these are uncontrolled intersections, all vehicles are supposed to use caution in approaching and going through these intersections. It is my professional opinion though, that traffic coming into the top of the t-intersection would, in most cases, need to slow down to make a necessary turning movement and thereby by yielding the right-of-way to oncoming through traffic in these uncontrolled intersections. As such, installation of STOP signs would not necessarily be warranted.

Tracey Koach made a motion to accept the recommendation presented by the Director Heckenlaible of keeping the four (4) intersections as uncontrolled (status quo), seconded by Bill LeClair. Motion carried.

**B. East Street (16<sup>th</sup> Street to Harbor Street) one way concern from A Wachowski 9/22/2023 email**

Council President Adam Wachowski sent an email on September 22, 2023, relaying concerns that people don’t like the one way and people go the wrong way. If it must stay, can we get better signage with flashing lights? Individuals that he had spoken with would prefer it return to two-way traffic.

This topic was discussed at several public meetings in 2015. Staff’s recommendation at that time was to have a one-way from 17<sup>th</sup> Street south to Harbor Street and including Harbor Street from East Street to Jackson Street. This was to aid in accommodating the bike/pedestrian trail extension along this section of roadway. It was ultimately determined to provide accommodation out there presently. Director Heckenlaible stated that some sign improvements (additional and larger signs) could be made to better convey the message of the road being one-way south of 16<sup>th</sup> Street.

Tracey Koach made a motion to accept the recommendation presented by Director Heckenlaible to improve the signage for the one-way portion of East Street between 16<sup>th</sup> Street and Harbor Street, seconded by Bill LeClair. Motion carried.

**10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION NEEDED**

Section 10, Item B.

**A. 2024 Preliminary Budget status overview**

Staff has prepared a preliminary 2024 Public Works budget. This preliminary budget has increased expenditures primarily due to increases in wages and benefits with the inclusion of additional positions (PW Maintenance Worker and portion of a GIS Analyst). To fill vacant positions, higher than expected compensation packages were offered, which also adds to the proposed budget. Other significant increases include fuel, oil and other material and operating costs. Presently, the increased budget is between 12-15% and staff will continue to look at methods of reducing this where practicable. Included within the proposed capital equipment budget is the 2<sup>nd</sup> payment for the two single axle dump trucks, a street sweeper and potentially a gently used grader in lieu of a frontend loader.

**B. Manitowoc County Bridge Inspection – MOU**

This is outstanding from earlier in 2023. Manitowoc County was trying to push this as a State WDOT mandate but then retracted stating that it is a recommendation and not a mandate, so staff tabled it. The WDOT has placed County's as the primary contact in ensuring that the necessary bridge inspections get completed and suggested entering into some sort of agreements with the other local municipalities. Manitowoc County drafted the Memorandum of Understanding (MOU) that vaguely outlined the expectations of each entity. From the DPW's perspective, the most significant item missing was an out clause or a termination clause within the MOU. The City's Attorney had other concerns with the agreement as written so it will be sent back to the County for modification and will come back to the Committee when appropriate.

**C. Leaf Collection – route modifications / procedure**

The official notification has been sent to the Herald Times Reporter pertaining to the leaf collection pick up schedule which will begin October 16<sup>th</sup>. Piles with sticks, grass clippings, animal feces and garden waste are not acceptable materials and as such those piles will not be collected. Updates as to where crews will be picking up leaves will be posted daily on the City's webpage and social media such as Facebook.

**D. Snow Plowing – Brine Sprayer**

DPW officially ordered the 300 gallon brine sprayer and is awaiting delivery details. Staff is looking forward to the positive impact regarding managing winter snow and ice control in the future and potentially allowing street operational staff to address sidewalk complaints quicker. Past practice had been to charge a token \$50 fee for addressing snow or ice impacted sidewalks rather than actual costs realized which if all time, equipment, and material costs are taken into account, could actually be closer to \$150. The Committee agreed that actual costs should be charged for this work as provided within the City Code.

**11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)**

Suggested as Wednesday, October 4, 2023, at 5:15pm

**12. ADJOURNMENT: 7:14 pm**

Bill LeClair made a motion to adjourn, seconded by Tracey Koach. Motion passed.

**CITY OF TWO RIVERS CITY COUNCIL  
PERSONNEL AND FINANCE COMMITTEE**

Section 10, Item B.

**Thursday, September 28, 2023**

**6:00 PM**

**City Council Chambers – City Hall**

**Call to Order**

The meeting was called to order by Committee Chairman Dahlke at 6:02 PM

**Roll Call**

Committee Members present were Jeff Dahlke, Bonnie Shimulunas, and Adam Wachowski. Committee Member Jeff Dahlke left the meeting at 7:35 PM. Members of City Staff present were Gregory Buckley, City Manager; Matt Heckenlaible, City Engineer; and David Buss, Finance Director.

**2024 Budget Review**

City Manager Buckley provided a brief overview of the issues that will affect the 2024 budget process including the increase in the State Shared Revenue, a 15% increase in Health Insurance premiums, Police and Fire Union contract settlements, and an increase in the Local Road Aids. No action was taken.

Finance Director Buss presented the Debt Service Fund budget for 2024. The proposed budget includes a 2.8% increase in the property tax levy (\$70,946) to help support a 6.49% increase in budgeted expenditures in this fund. No action was taken.

City Manager Buckley presented potential upcoming projects in Capital Project funds and TID funds, as well as the related needs to borrow funds for the projects. City Engineer Heckenlaible added information regarding projects associated with the City Engineering and Public Works Department. The committee discussed various elements of the projects proposed for next year. No action was taken.

**Staffing Update**

City Manager Buckley gave a brief overview of the current vacancies and the status of the hiring process for various departments. No action was taken.

**Date and Time for Next Meeting**

The next meeting of the Personnel and Finance Committee will be Thursday, October 5, 2023 at 6:00 PM.

**Adjournment**

Motion was made by Shimulunas, seconded by Wachowski, to adjourn the meeting 7:57 PM. Motion carried.

Respectfully Submitted,



David Buss, Finance Director





## BOARD OF REVIEW

Thursday, September 28, 2023 at 4:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

### MINUTES

**1. CALL BOARD OF REVIEW (BOR) TO ORDER**

The meeting was called to order by Chairperson LeClair at 4:00 PM.

**2. ROLL CALL BY CITY CLERK**

Present: Chairperson Bill LeClair; Councilmember Scott Stechmesser; Amanda Baryenbruch, City Clerk; and Colin Loughrin, Accurate Appraisal Assessor.

Absent and Excused: Vice-Chairperson Bonnie Shimulunas and Greg Buckley, City Manager

**3. CONFIRMATION OF APPROPRIATE BOR AND OPEN MEETINGS NOTICES**

City Clerk Baryenbruch reported that a joint Open Book and Notice of the Two-Hour Board of Review Meeting was published in the Herald Times Reporter on August 4, 2023 and posted at City Hall, the J.E. Hamilton Community House and the Lester Public Library on July 31, 2023. Due to the date changing for Open Book, an updated Notice for Open Book was published in the Herald Times Reporter on August 20, 2023 and posted at City Hall, the J.E. Hamilton Community House and the Lester Public Library on August 16, 2023. Due to the date changing for Open Book and the Two-Hour Board of Review Meeting, a joint Open Book and Notice of the Two-Hour Board of Review Meeting was published with the updated dates in the Herald Times Reporter on August 25, 2023 and posted at City Hall, the J.E. Hamilton Community House and the Lester Public Library on August 18, 2023

**4. VERIFY THAT AT LEAST ONE BOR MEMBER HAS MET THE MANDATORY TRAINING REQUIREMENTS**

City Clerk Baryenbruch reported that she completed the training and a copy of the Board Member Training Affidavit was filed with the Wisconsin Department of Revenue on May 15, 2023 and is also included in the meeting packet.

**5. VERIFY THAT THE CITY HAS AN ORDINANCE FOR THE CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION PROVIDED TO THE ASSESSOR UNDER STATE LAW (WIS. STAT. 70.47(7)(AF))**

A copy of the City's ordinance, Municipal Code Section 2-5-4, relating to the confidentiality of income and expense information provided to the Assessor under state law was included in the meeting packet.

**6. REVIEW OF NEW LAWS**

City Clerk Baryenbruch reported that effective in 2022, at least one member of the Board of Review must meet the mandatory training requirements each year, as opposed to every other year in prior years. There are no new laws effective in 2023.

**7. FILING AND SUMMARY OF ANNUAL ASSESSMENT REPORT BY ASSESSOR'S OFFICE**

Assessor Loughrin read the Assessor's Affidavit and filed the Annual Assessment Report with the City Clerk.

**8. RECEIPT OF THE ASSESSMENT ROLL BY THE CLERK FROM THE ASSESSOR**

City Clerk Baryenbruch acknowledged receipt of the Assessor's Affidavit and Assessment Roll from the Assessor.

**9. RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK**

The Assessment Roll and Assessor's Affidavit was made available to the other members of the Board of Review.

**10. REVIEW THE ASSESSMENT ROLL AND PERFORM STATUTORY DUTIES:**

- Examine the roll,
- Correct descriptions or calculation errors,
- Add omitted property, and
- Eliminate double assessed property

The Assessment Roll was available for members of the Board of Review to examine. Per the Assessor, there were two correction errors on personal property accounts.

**11. DISCUSSION/ACTION - CERTIFY ALL CORRECTIONS OF ERROR UNDER STATE LAW (WIS. STAT. 70.43)**

Motion by Stechmesser, Seconded by Baryenbruch to certify the corrections.

Voting Yea: LeClair, Stechmesser, Baryenbruch

**12. DISCUSSION/ACTION - VERIFY WITH THE ASSESSOR THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL**

The Assessor indicated that 2023 was a maintenance year. He reported Accurate Appraisal visited 211 parcels, reviewed 283 permits and received 18 inquiries from property owners. He reported that there were no open book appointments and therefore no changes as a result of any appointments.

**13. ALLOW TAXPAYERS TO EXAMINE ASSESSMENT DATA**

There were no taxpayers present wishing to examine the assessment data.

**14. DURING THE FIRST TWO HOURS, CONSIDERATION OF:**

- Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
- Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
- Requests to testify by telephone or submit a sworn written statement,
- Subpoena requests, and
- Act on any other legally allowed or required BOR matters

The Clerk informed the members of the Board of Review that she received no waivers of the required 48-hour notice of intent to file an objection, no requests for waiver of the BOR hearing to allow the property owner an appeal directly to circuit court, no requests to testify by telephone or sworn written statement, and no subpoena requests.

**15. REVIEW NOTICES OF INTENT TO FILE OBJECTION**

The Clerk informed the members of the Board of Review that there were no Notices of Intent to File an Objection received by Monday at 4:00 p.m. There were also no Notices of Intent to File an Objection received after the deadline.

**16. PROCEED TO HEAR OBJECTIONS, IF ANY AND IF PROPER NOTICE/WAIVERS GIVEN, UNLESS SCHEDULED FOR ANOTHER DATE**

There were no hearings.

**17. CONSIDER/ACT ON SCHEDULING ADDITIONAL BOR DATE(S)**

No additional dates are needed for the 2023 Board of Review

**18. ADJOURN (TO FUTURE DATE IF NECESSARY)**

Motion by Stechmesser, seconded by Baryenbruch to adjourn the meeting at 6:00 PM. Motion carried upon a voice vote.

Respectfully Submitted,

Amanda Baryenbruch  
City Clerk



**TWO  
RIVERS**  
WISCONSIN

# ENVIRONMENTAL ADVISORY BOARD MEETING

Section 10, ItemB.

Tuesday, September 19, 2023, at 5:30 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

## MINUTES

1. **CALL TO ORDER:** 5:32 pm

2. **ROLL CALL**

**Board Members:** Present: Darla LeClair, Donald DeBruyn, Doug Brandt, Corinne Weis

**Excused:** Tracey Koach, Jake Glaeser, Shannon Derby

**Absent:** Jay Orvis

**Staff:** Matthew Heckenlaible, Scot Ahl

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the July 18, 2023, Environmental Advisory Board Meeting

Corinne Weis made a motion to approve the July 18, 2023, Environmental Advisory Board meeting minutes. Seconded by Doug Brandt. Motion carried.

4. **PUBLIC INPUT** - None

5. **ITEMS FOR DISCUSSION AND ACTION**

**A. Review & modify EAB Mission Statement and Objectives**

Matthew Heckenlaible brought the Advisory Board up to date regarding the discussion that occurred at the August 28, 2023, City Council Work Session. The directive provided by the City Council was that they were not comfortable with the proposed name change of the board, mission statement, or goals and objectives. There was concern about the Board trying to secure grants when the Board does not have a budget to work with. Greg Buckley, City Manager, proposed working on modifications to the revisions such that they could be discussed at this Board meeting. Copies of the modifications were presented to the Board members after which additional discussion occurred. One of the first items noted that the proposed Board name, "Environmental Protection, Sustainability and Resiliency Advisory Board" seemed to long and cumbersome; and, after further discussion, came to a consensus that the name should remain as the "Environmental Advisory Board" and that items such as sustainability and resiliency should remain within the 'mission statement' and 'goals and objectives.' The Board members present wished to hold this item over to the next meeting with hopes that additional members would be present to provide their opinion in this discussion.

**B. Status of Northeast Lakeshore TMDL**

Matthew Heckenlaible noted that there is nothing new regarding the Northeast Lakeshore TMDL. Scott Ahl attended a Northeast Wisconsin Stormwater Consortium Stormwater Quality Management workshop on September 14, 2023, in Oshkosh. A portion of the workshop was to provide members additional knowledge of available "Tools in the Toolbox for Community-Wide TMDL Compliance" presented by the WDNR. Scott stated that the most economical stormwater quality practice is still the wet pond based upon cost of treated area. There are other practices such as bio-retention, mechanical and filter proprietary devices, and infiltration basins. All of which treat less area and cost more to construct and maintain. WDNR was also

mentioning that they are evaluating and establishing guidelines for other practices which include chemical additives to wet ponds to be able to capture even more phosphorus than a traditional system. There were also discussions pertaining to Community wide TMDL implementation plans which provides communities the ability to meet the TMDL requirements over a longer duration of time if the community continues to make progress towards the end goal. Scott also stated that there was discussion regarding long term maintenance and inspections of 'private' stormwater facilities. Are they being completed? If so, by who and are they being documented? This will be something that City staff will need to investigate further to review what properties and past projects would fall under this category and possibly establishing a program to provide future documentation of inspections and completed maintenance on 'private' stormwater facilities.

## 6. ON-GOING PROJECTS

### A. Front Yard Vegetable Garden update

Darla LeClair noted that United Way approached her to talk with them about their Hunger Task Force and Housing Coalition. Darla and Elizabeth Runge, Director of Economic Development / City Planner, sat in on discussions and concluded that there is a good opportunity for future partnership.

Darla noted that at the July 2023 Plan Commission meeting, they voted not to support the Front Yard Vegetable Garden program for 2024 due to lack of participation. The Plan Commission recommendation was advisory and it was brought forward to the City Council which, after much discussion, would allow the program to continue into 2024.

Darla also noted that Assembly Bill (AB) 379 was being co-sponsored by Shae Sortwell and Andre Jacque which is the 'right to garden' bill. Darla stated that she will be in Madison, testifying in support of AB-379 on September 20, 2023. Darla also stated that Shae Sortwell and she are trying to get some airtime on Seehafer News to promote AB-379 and the City's Front Yard Gardening program soon.

Corrine Weis stated that she would assist in promoting and getting the word out about Front Yard Gardening.

### B. Winter Educational Series

1. 2023 Series Dates: October 5th, November 2nd
2. 2024 Series Dates: January 4th, February 1st, March 7th, April 4<sup>th</sup>

Darla LeClair provided the Board with a brief update as to the Library Educational Series which kicks off in a few weeks with a presentation on renewable and managing energy and resources on October 5. The November presentation will be an update on the state of the City's parks. Further presentations are still being arranged. The Library is promoting the series. Matthew Heckenlaible stated that he had yet to see anything promoting the educational series and was concerned that others may not be aware of it either. Darla will work on providing additional outreach in promoting the educational series.

### C. Sandy Bay Highlands update

Matthew Heckenlaible provided the Board with a brief update that the WDNR has agreed to the concept of pre-treating the stormwater runoff and allowing that water to flow into the existing wetlands for water quantity storage. The City provided McMahon the authorization to move forward with preliminary stormwater management design and conceptual lot layouts in preparation of development of the preliminary plat. The proposed schedule is the preliminary design and lot/road layout would be submitted to the City towards the middle of October so that

a preliminary plat could be presented to the Plan Commission for its November meeting. The goal is to have plans available for bidding towards the end of the year.

**7. OTHER ITEMS THAT MAY COME BEFORE THE BOARD, WITH CONSIDERATION AND ACTION, IF NEEDED**

A. Corinne Weis stated that she was made aware of a non-native, invasive earthworm. She further noted that all earthworms are non-native to Wisconsin, but in this case, she was referencing the Asian Jumping Worm. It was recently discovered in some compost up in Door County. They present challenges to homeowners, gardeners, and forest managers. She noted that the WDNR has additional information on their website about this earthworm.

B. Corrine also inquired as to whether low growing native pollinator plants could be planted within the terrace area between the sidewalk and the road. Matthew Heckenlaible responded back that he believed that City Ordinance was that only turf grass was allowed and that he would report back to the Board at the next meeting with his findings on 'terrace use.'

C. Doug Brandt inquired as to what our current recycling policy was regarding caps on plastic bottles and whether it was legal for individuals to dig through other peoples' garbage and recycling once it was placed out at the curb. Matthew Heckenlaible, read from Manitowoc County's Solid Waste (recycling) webpage - "Plastic #1 and #2 Bottles – Bottles only: check for a neck. Rinse and flatten. Remove the caps when possible. No tub or pail shaped containers or bottles that contained oil or pesticide. No plastic wraps, films, bags, trays, clam shells, deli trays, pails, packaging peanuts, styrofoam, or any other non-bottle shaped plastic items. Please do not tie milk jugs together or tie in plastic bags. Plastic bags mixed in with plastic containers are a major contaminate and need to be removed by hand; they are not recycled when mixed with plastic bottles. Plastic bags can be recycled through bag recycling drop offs at many local grocers and shopping centers."

Matthew Heckenlaible believed that once the refuse or recyclables were placed out at the curb, if other non-authorized individuals dug through and took items from that location, it would be considered theft. He would provide further feedback at the next Board meeting as to his findings.

**8. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT BOARD MEETING(S)**

Suggested as Tuesday, October 17, 2023, at 5:30 pm

**9. ADJOURNMENT: 7:05 pm**

Don DeBruyn made a motion to adjourn the meeting, seconded by Doug Brandt. Motion passed.



## MEMO

**DATE:** October 10, 2023  
**TO:** City Council and City Manager Greg Buckley  
**FROM:** Amanda Baryenbruch, City Clerk/Human Resources Director  
**SUBJECT:** Monthly Updates

### HUMAN RESOURCES UPDATES:

- Ongoing Recruitments:
  - o Building Inspector – Accepting/Reviewing Applications
  - o Police Secretary – Evidence Clerk – Scheduling Interviews
  - o Recreation Clerk – Reviewing Applications
  - o Community House Receptionist – Reviewing Applications
- Recent Hires:
  - o Ben Dax – Public Works Maintenance Worker

### OPERATOR'S LICENSES ISSUED:

On May 4, 2020, the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 9/18/2023 Council meeting:

Name	Address	Duration
Caitlyn Meola	1129 S 20th Street Manitowoc, WI 54220	2 Year
Brigette Durocher	2823 44th Street Two Rivers, WI 54241	2 Year
Anna Hastings	2411 Lake Breeze Dr. Apt 3 Manitowoc, WI 54220	2 Year
Deborah Kress	2321 10th Street Two Rivers, WI 54241	2 Year
Diane Kurtz	2112 29th Street Two Rivers, WI 54241	1 Year
Gretchen Adair	611 Randolph St Mishicot, WI 54228	Temporary



# Electric Department October 2023 Report

## ▪ Electric Consumption in kWh: September Data

2018	2019	2020	2021	2022	2023
6,809,251	6,612,734	6,735,982	7,099,107	7,106,085	6,907,087

% Change from 2018-2023:

1.44%

% Change from 2022-2023:

-2.80%

## ▪ Year-to-Date

2018	2019	2020	2021	2022	2023
63,893,031	62,816,844	64,223,302	65,950,098	65,640,297	64,037,423

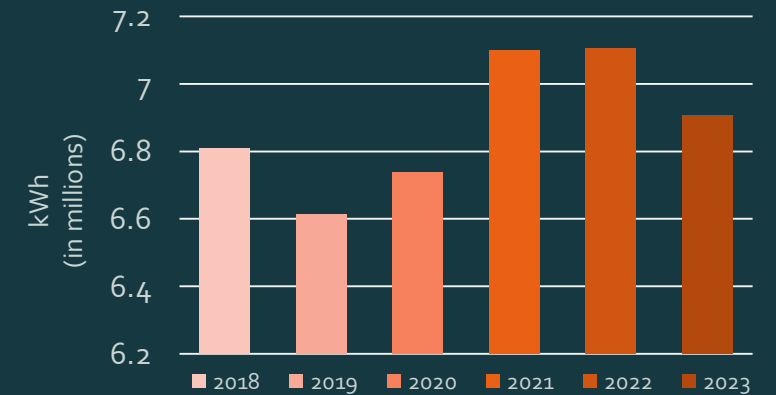
% Change from 2018-2023:

0.23%

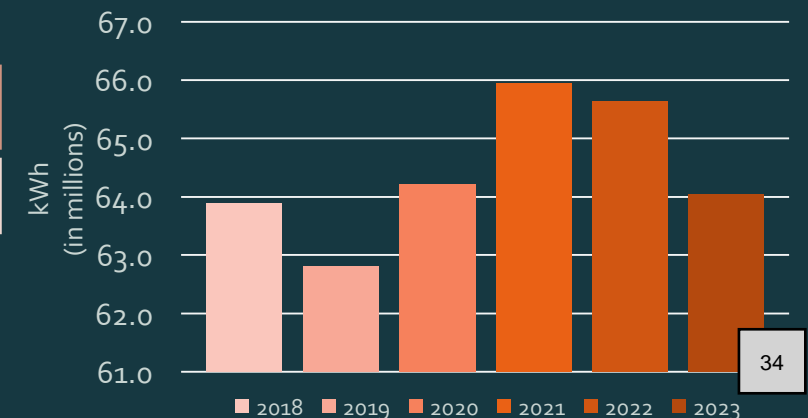
% Change from 2022-2023:

-2.44%

Electric Consumption September 2023 Data



Electric Consumption Year-to-Date







# Electric Department October 2023 Report

## Cost of Electricity Purchased in Dollars: September Data

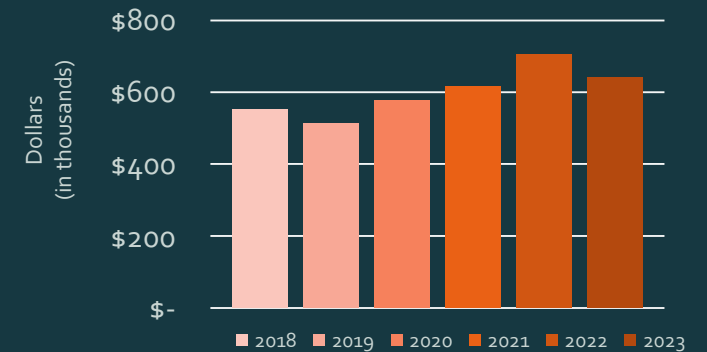
2018	2019	2020	2021	2022	2023
\$ 551,586.20	\$ 512,813.10	\$ 578,125.88	\$ 616,138.48	\$ 705,891.08	\$ 641,230.00

## Cost of Electricity per kWh:

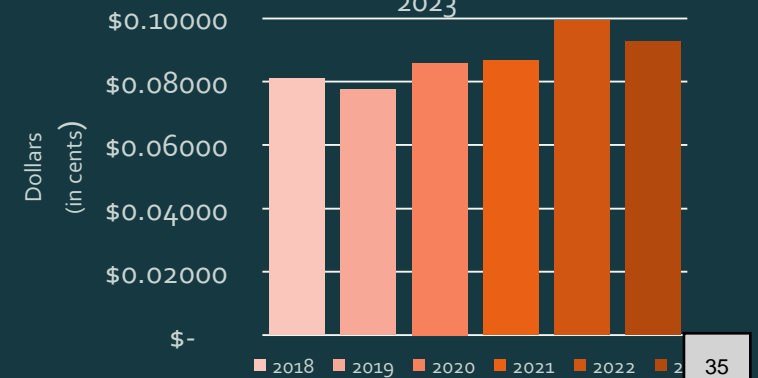
2018	2019	2020	2021	2022	2023
\$ 0.08101	\$ 0.07755	\$ 0.08583	\$ 0.08679	\$ 0.09934	\$ 0.09284

% Change from 2018-2023: **14.61%**      % Change from 2022-2023: **-6.54%**

Cost of Electricity Purchased September  
2023



Cost of Electricity per kWh September  
2023

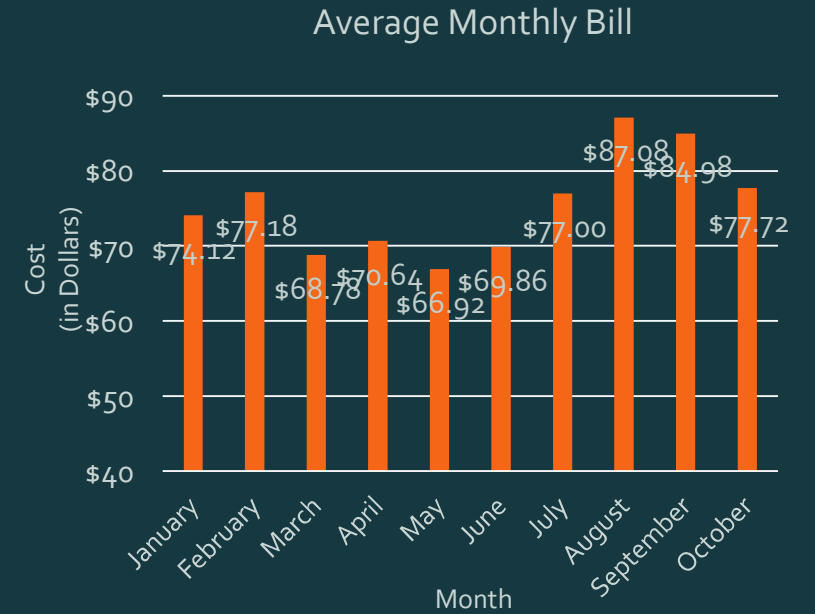
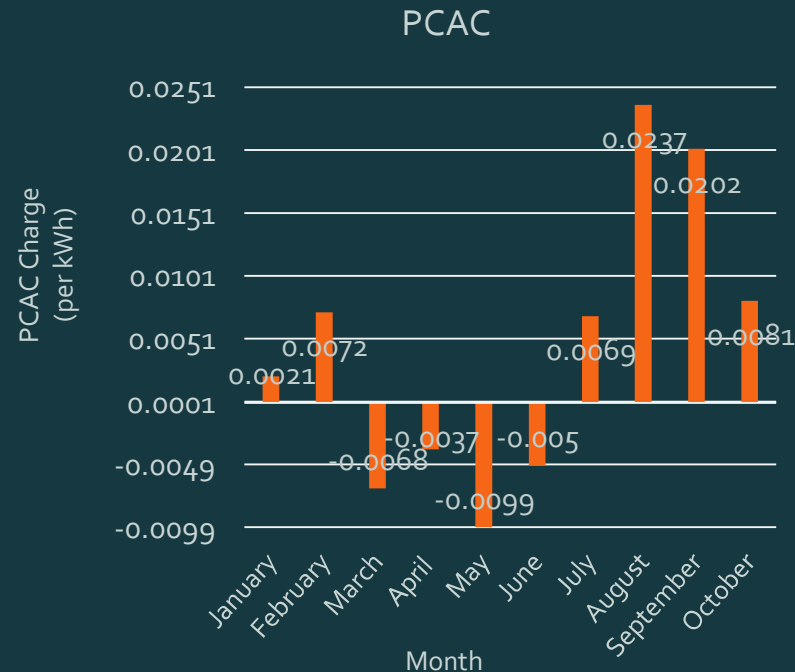




# Electric Department October 2023 Report

## PCAC

Month	PCAC/FAC Charge (per kWh)	Average Monthly Bill
January	0.0021	\$74.12
February	0.0072	\$77.18
March	-0.0068	\$68.78
April	-0.0037	\$70.64
May	-0.0099	\$66.92
June	-0.0050	\$69.86
July	0.0069	\$77.00
August	0.0237	\$87.08
September	0.0202	\$84.98
October	0.0081	\$77.72
<b>Average</b>	<b>0.003855</b>	<b>\$75.43</b>





# Electric Department October 2023 Report

- September - Large Work Orders in progress:
  - Eastside – 17<sup>th</sup> Street Reconstruction Upgrades
  - Northside – Underground Conversion Projects, Pole Replacements
  - Various Locations – Underground Electric Service Installations
  - Downtown – Remove Hanging Planters
  - Substation – Assist with Substation Testing

Outage/Callouts	Location	Duration	Cause if known
09/16/2023	3037 Adams St	N/A	Customer Issue
09/20/2023	11 <sup>th</sup> & Columbus St	N/A	Car/Pole Accident
09/29/2023	1119-33 <sup>rd</sup> St	N/A	Electrical Inspection(billed customer)

Work Completed by Electrical Inspector & Electric Meter Technician	
Number of Service Upgrades/Changes	7
Number of Electric Meters Installed	2
Total Number of Electric Meters Tested	1
Service Disconnects & Reconnects (Normal Hours)	20



# Fire Department Monthly Report

## August 2023

Section 10, Item C.

		Monthly			Year to Date 2023			Year to Year 2022		
<b>Total Incident Responses</b>				<b>166</b>			<b>1327</b>			<b>1282</b>
<b>EMS Response</b>										
<b>Total EMS Incidents</b>				<b>150</b>			<b>1294</b>			<b>1189</b>
	Treated and Transported			123			848			885
	No Transport			11			268			283
	Interfacility Transports			35			303			262
	Intercepts			1			23			21
	Public Assist			3			33			0
<b>EMS Revenue</b>		<b>Date of Service Report</b>			<b>Monthly</b>			<b>Year to Date 2023</b>		
<b>EMS Operations Billing Information</b>	SDC and TRIP Revenue			\$1,619.45			\$21,588.72			\$46,905.06
	Charges			\$166,516.67			\$1,462,175.23			\$1,410,323.02
	Payments			\$62,720.42			\$532,100.57			\$586,656.73
	Adjustments			\$116,755.90			\$924,341.07			\$892,640.37
Change + or - in Accounts Receivable				\$49,760.77			\$535,486.42			-\$68,974.08
Monthly Collection Percentage				<b>37.67%</b>			<b>36.39%</b>			<b>41.60%</b>
<b>Fire Incidents</b>		<b>Total Fire Incidents</b>								
	Structural			0			7			4
	Fire Other			1			9			15
	Unauthorized			2			18			10
	Hazardous Condition			1			28			27
	False / Cancelled			4			21			30
	Service Calls			8			25			23
<b>Overlapping calls</b>				<b>30</b>			<b>252</b>			<b>185</b>
<b>Occup/ Inspect</b>		<b>Total Inspections</b>								
	General						306			311
	Special/Other/Consults						0			0
	Violations			10			129			103
	Corrections			4			52			68
<b>Training</b>		<b>Total Hours</b>								
	Fire Training			299			2685			2178
	EMS Training			120			1040			920
	Community Based Outreach			60			480			420
See attached training summary										
<b>Public Education</b>		<b>Monthly</b>			<b>Year to Date 2023</b>			<b>Year to Year 2022</b>		
<b>Totals / Events</b>	<b>Staff Hours</b>	<b>Participants</b>	<b>5</b>	<b>7</b>	<b>15</b>	<b>30</b>	<b>76</b>	<b>74</b>	<b>39</b>	<b>39</b>
CPR Classes	Staff Hours	Participants	3	5	7	24	25	58	39	39
Station Tours	Staff Hours	Participants	2	2	8	2	2	8	0	0
Presentations	Staff Hours	Participants	0	0	0	4	49	8	0	0
<b>Maintenance</b>		<b>Monthly</b>			<b>Year to Date 2023</b>			<b>Year to Year 2022</b>		
<b>Total Hours</b>				<b>251</b>			<b>3405</b>			<b>1869.45</b>
Building Care, Cleaning, Maintenance				100			739.3			635
Grounds Care				24			109.25			72.5
Vehicle Checks				105			1146			1035.2
Vehicle Cleaning				12			62			50.5
Vehicle Maintenance				10			89			76.95
<b>Current Events</b>										
National Night Out 2023										
Water rescue(Critical Incident with Debrief)										
Acting Captain Process										
FT Hiring Process										
Buget Prep										
CC Paramedic Training/Shift Fire Training										
FF/Critical Care Bradley Scherer (8/28) 8 years										

## INSPECTIONS DEPARTMENT

MONTHLY SUMMARY  
SEPTEMBER 2023

	Permits Issued		Permit Revenue		Project Value		Inspections		
	Month	YTD	Month	YTD	Month	YTD	Type	Month	YTD
Building (residential)	27	202	3,150	33,731	320,730	5,488,601	Bldg	21	161
Building (commercial)	-	20	-	80,310	-	8,900,747	Elec	9	84
Electrical	16	159	1,616	13,206	59,469	1,301,999	Heating	-	30
Heating	9	150	744	13,833	97,138	2,684,670	Plumbing	9	86
Home Occupation	-	-	-	-	-	-	Misc	6	55
Moving	1	2	50	100	4,000	4,000	Sign	4	290
Plumbing	9	186	975	24,035	23,737	1,877,354			
Sign	-	8	-	450	-	8,180			
Tank	-	-	-	-	-	-			
Wrecking	1	12	185	1,129	20,000	98,410			
Totals	63	739	6,720	166,794	525,074	20,363,961		49	706

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2023	2022	2023	2022	2023	2022
Building	222	234	114,041	39,168	14,389,348	5,928,503
Electrical	159	204	13,206	14,420	1,301,999	554,243
Heating	150	178	13,833	11,832	2,684,670	1,273,993
Home Occupation	-	2	-	100	-	-
Moving	2	1	100	162	4,000	24,011
Plumbing	186	156	24,035	19,055	1,877,354	859,650
Sign	8	10	450	550	8,180	58,434
Tank	-	-	-	-	-	-
Wrecking	12	7	1,129	494	98,410	9,700
Totals	739	792	166,794	85,781	20,363,961	8,708,534

Other Activities

Received and responded to requests for information from the general public and staff

Prepared notices, ordinances &amp; related documents for public hearings

Prepared agenda packets and minutes for Plan Commission and Architectural Control Committee



**Lester Public Library  
Director's Report  
September 2023**

**News**

- August 2023 saw the highest recorded monthly statistic for attendance in children's programming at 2,325. 2023 summer reading program attendance also reached a record mark.
- The City of Two Rivers budget review schedule has the Lester Public Library presenting to the Personnel and Finance Committee, and other City Council members, Wednesday, October 4, 2023. Wednesday, November 8, 2023, entire City budget review session with Personnel and Finance Committee and other City Council members. Monday, November 27, 2023, City Budget Public Hearing. Monday, December 4, 2023, City Budget Adoption Meeting.
- The winner for the Reach Out and Read Stellar Partner award has been chosen and Reach Out and Read and the Investing Early Coalition of Manitowoc County are one of this year's recipients. The award is given by Reach Out and Read Wisconsin. All of the work each group does to extend the mission of early literacy development and early relational health makes this award well-deserved. Terry Ehle, Youth Services Coordinator, accepted the award at the Marshfield Regional Meeting, September 22<sup>nd</sup>.
- Marie Bonde, Customer Service Coordinator, and Mary Massey, Customer Service Clerk, attended book mending training provided by Demco (a library supply company) that was scheduled by Lydia Dill, Brillion Public Library Director, on behalf of the Manitowoc Calumet Library System.
- A new garage door was installed on the library shed. Replacing the old wooden doors that were deteriorating at a rapid pace.
- The Foundation Book Sale total was \$785.00. After taxes the total was \$747.62, then half goes to the library and half to the Lester Public Library Foundation - \$373.81 each.

**Library Foundation** – No Report

**Library Legislation** – No Report

**Activities**

09/05/23 – Lester Public Library Management Team Meeting  
 09/05/23 – Two Rivers City Council Meeting  
 09/06/23 – Attended the annual Battle of the Books, Lester Public Library hosted the event for the first time  
 09/07/23 – Two Rivers Business Association Meeting, Cool City Brewing  
 09/07/23 – Met with Stanley Palmer, President, Lester Public Library Board of Trustees  
 09/12/23 – Explore Two Rivers Board Meeting, City Hall  
 09/12/23 – Lester Public Library Board of Trustees Meeting

09/13/23 – Lester Public Library All Staff Meeting  
09/13/23 – City of Two Rivers Department Heads Meeting  
09/16/23 – Attended Ethnic Fest  
09/18/23 – Two Rivers City Council Meeting  
09/19/23 – Help Desk Shift  
09/20/23 – Help Desk Shift  
09/21/23 – Help Desk Shift  
09/22/23 – Help Desk Shift  
09/23/23 – Sister City Friendship Table Dedication  
09/26/23 – Domažlice Student Delegation Reception at City Hall  
09/26/23 – Lester Public Library Management Team Meeting  
09/26/23 – Two Rivers Rotary Club installed STEM table in youth services funded by a Rotary Grant  
09/27/23 – City of Two Rivers Safety Committee Meeting  
09/27/23 – City of Two Rivers Department Heads Meeting  
09/27/23 – Manitowoc Calumet Library System Board Meeting, Online, GoToMeeting  
09/28/23 – Set up Book Sale with Lisa Krall, Custodian and Marie Bonde, Customer Service Coordinator  
09/28/23 – Met with Gina Korakian Melnyk, Office Manager, Hamilton Wood Type and Printing Museum

Jeff Dawson, Director, Lester Public Library 10/2/2023



Hamilton Community House

1520 17<sup>th</sup> Street

Two Rivers WI 54241-0087

Office (920) 793-5592

Senior Center (920) 793-5596

Date: October 12, 2023  
To: Greg Buckley  
CC: City Council, Recreation Staff,  
Recreation Board  
From: Mike Mathis  
Subject: Recreation Department  
September Report



## Recreation and Event Activities

- The current session of swim lessons is wrapping up. A second, larger session, will begin in February.
- Dance classes have had 15 elementary age participants and 13 preschool participants.
- This Friday night (10/13) youth flag football players have been invited to attend the home varsity football game versus Chilton at Two Rivers High School and will get to join Varsity for the national anthem.
- Upcoming Programs
  - Slow Flow Yoga (New)
  - Winter Youth Soccer
  - Adult Futsal
  - Youth Basketball
  - Youth Swimming Lessons
  - Youth Dance
  - Youth Fitness Classes
  - Baseball and Softball Clinics
  - City to City Candy Cane Hunt
  - Cool City Christmas in Central Park
  - Pickleball Open House Hours



## Park Projects

- Neshotah Park playground construction got underway and is nearing completion.
- Security lighting at Neshotah Park has been installed and is operational.
- Zander Park nature play area had a new split rail fence installed.
- Trees planted at Zander Park and at Neshotah Park.



# Two Rivers Police Department Monthly Report August 2023

Section 10, Item C.



*Serving our community since 1858*

*Two Rivers Police Department*

*1717 East Park St.*

*Two Rivers, WI 54241*

*Business (920) 793-1191*

*Non-Emergency (920) 686-7200*





## Monthly Report August 2023



### National Night Out

National Night Out 2023 is in the books and was a great success. The event is sponsored by the Cool City Crime Prevention Committee with the support of the Two Rivers Police Department. This free event has the goal of giving the community a great opportunity to learn more about their local public safety entities. Numerous law enforcement and service organizations participated in the annual event. The attendees got to check out department vehicles and equipment as well as meet staff from the various organizations present and received a K9 demonstration.







## **Back To School!**

Our School Resource Officers returned to school! Officer Propson will be at the elementary schools, Officer Lutze at LB Clarke Middle School, and Officer Verhelst will have her first year at Two Rivers High School. Have a safe and fun year!



## **August Training**

The entire department received in house refresher training on the use of bean bag and pepper ball guns to provide a less than lethal option.

Lt. Elsenpeter attended a training and debrief on lessons learned from the Waukesha Holiday parade tragedy to give us insight into our own event planning.

Investigator Tlachac attended the Wisconsin Narcotics Officer Association conference. This annual conference provides drug officers with training in case law, investigative techniques and allows an excellent opportunity for networking and partnering with agencies from across the state to combat the drug problem.

Lt. Elsenpeter received a grant to attend a National Impaired Driving and Traffic Safety Conference in California. All expenses were paid for her to attend through the grant.

Det. Lt. Glaser and Det. Klumpyan attended a training on investigating strangulations.

Inv. Tlachac attended a one-day case law update covering investigative techniques.

## Anniversaries



Officer Matt Lutze  
August 8, 2021  
2 Years



Officer Justin Krueger  
August 9, 2021  
2 Years



Community Service Officer  
Jodi Miller  
August 22, 2022  
1 Year

# CALLS FOR POLICE SERVICE

August

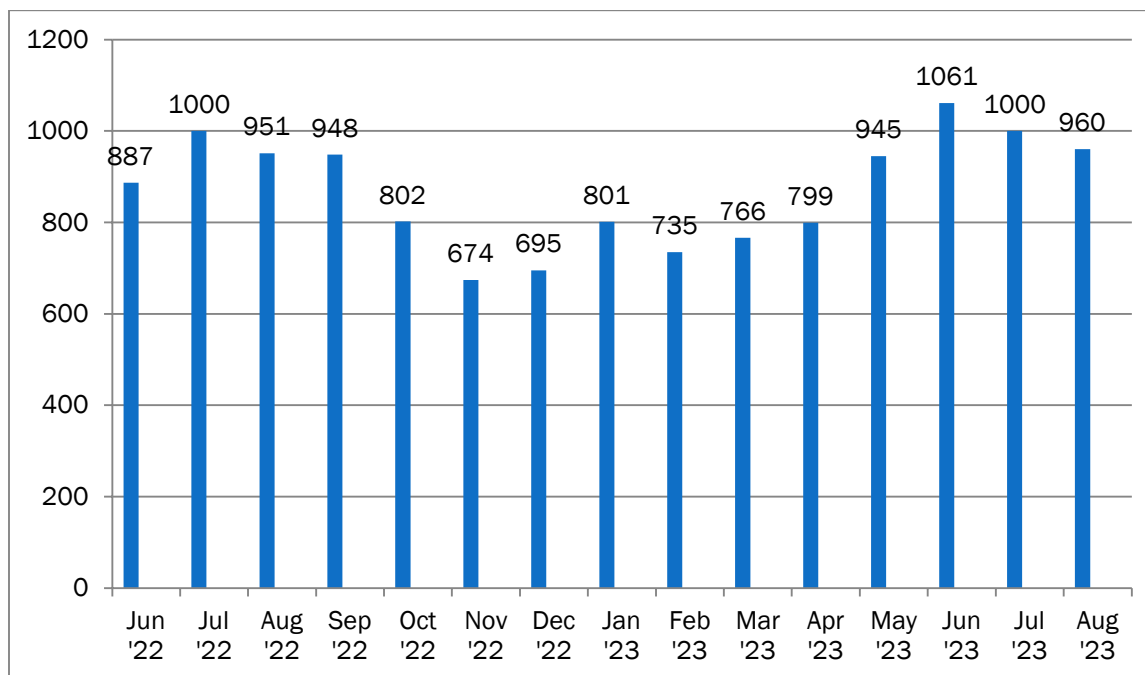
2023:

960

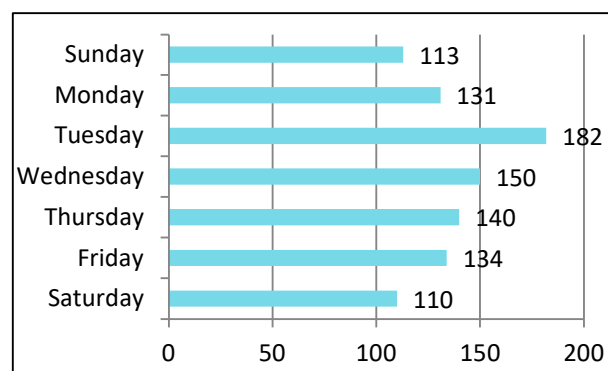
2023 YTD TOTAL: 7,067

TOTAL LAST YEAR: 9,128

## Monthly Calls Comparison Chart:



## Calls for Service by Day of Week:

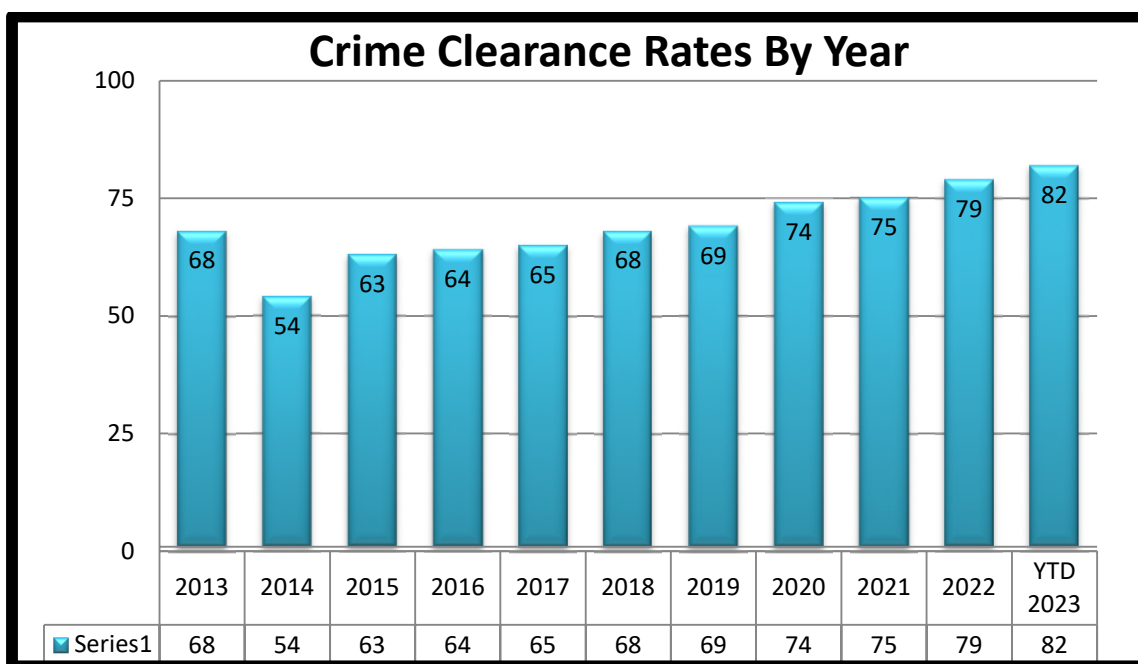


## CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or "cleared" the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	August
Reported Part 1 Cases	12
Cases Cleared	9
Crime Clearance Rate	75%

### Crime Clearance Rate YTD: 82%



## Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

<b>2023</b>	
Adult Arrests	<b>78</b>
Juvenile Arrests	<b>10</b>
<b>Total</b>	<b>88</b>

## Field Warnings 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
<b>FIELD WARNING</b>													
6-5-22 KEEPING OF CHICKENS & DUCKS	0	0	1	0	1	0	0	0	0	0	0	0	2
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(e) 001 SPEEDING ON CITY HIGHWAY (1-10 MPH)	0	0	0	3	3	5	10	12	0	0	0	0	33
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	3	3	1	0	0	0	0	7
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	4	11	26	29	39	0	0	0	0	109
341.04 NON-REGISTRATION OF VEHICLE	0	0	1	5	5	4	6	5	0	0	0	0	26
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	1	2	1	0	0	0	0	4
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	1	0	0	0	0	0	0	2
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	3	5	5	6	0	0	0	0	20



346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	2	0	0	1	0	0	0	0	3
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	3	2	5	0	0	0	1	0	0	0	0	0	11
346.57(2) 007 FAILURE TO KEEP VEHICLE UNDER CONTROL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	2	0	0	0	0	0	2
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	1	1	0	3	3	0	0	0	0	8
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	2	2	2	0	0	1	4	3	0	0	0	0	14
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	1	7	2	4	3	9	3	0	0	0	0	30
341.15(3)(B) IMPROPER DISPLAY/PLATES (HARD TO SEE)	1	0	0	0	0	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	0	0	0	0	0	0	0	0	3
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	1	0	1	0	0	0	0	0	0	3
943.13(1M)(A) TRESPASS TO LAND - ENCLOSED, CULTIVATED OR UNDEVELOPED LAND	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	2	3	1	6	9	0	0	0	0	21
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	1	0	0	0	2	3	0	0	0	0	7
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	1	0	0	4	2	4	1	1	0	0	0	0	13
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	1	0	0	0	0	0	0	0	0	0	1
9-2-11 CURFEW VIOLATION	0	0	0	0	0	0	0	1	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-15 ANIMAL FECES	0	1	1	0	0	0	0	0	0	0	0	0	2
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	2	6	0	0	0	0	2	0	0	0	0	11
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	5	3	4	4	7	5	6	0	0	0	0	35
6-5-1 DOG LICENSE	9	11	9	7	14	10	8	13	0	0	0	0	81

TR305.19(1) DOORS-HOODS, TRUNK LID-WORKING CONDITION	1	0	0	0	0	0	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	0	1	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	1	0	0	0	0	1	0	1	0	0	0	0	3
347.38(1) DEFECTIVE HORN OR UNNECESSARY NOISE	1	0	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	2	2	5	1	2	1	1	2	0	0	0	0	16
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	3	0	0	0	1	0	0	0	0	0	4
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	1	2	0	0	0	0	0	0	0	0	0	4
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	5	4	11	5	2	0	0	1	0	0	0	0	28
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	1	2	0	0	0	0	0	0	0	0	0	3
346.57(4)(EM) SPEEDING 25 MPH SERVICE ROAD/CITY/VILLAGE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	4	2	4	0	0	0	0	2	0	0	0	0	12
346.48(1) FAIL TO STOP FOR SCHOOL BUS	0	0	0	0	0	1	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	4	0	6	2	0	0	0	0	0	0	0	0	12
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	5	0	0	0	0	0	0	0	0	0	0	5
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	0	0	0	1	0	0	2	0	0	0	0	3
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	0	0	0	0	0	0	0	1
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	0	0	0	1	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	0	0	0	0	0	1	0	0	0	0	0	1
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	2	0	0	0	0	0	2
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	0	0	0	0	1	0	0	0	0	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	1	0	0	0	0	3
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	1	0	0	0	0	0	1
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	1	0	0	0	0	0	0	0	0	1

341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	0	0	1	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	0	0	1	0	0	0	0	0	1
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	0	0	0	0	0	0	0	1	0	0	0	0	1
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	0	0	1	1	0	0	0	0	0	0	0	2
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	0	0	3	2	1	0	0	0	0	0	0	0	6
347.09(1)(A) HEADLAMPS-VEHICLES EQUIPED W/2 HEADLAMPS	0	0	0	0	0	1	0	1	0	0	0	0	2
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	5	3	10	3	1	3	3	2	0	0	0	0	30
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	3	1	4	1	4	2	1	0	0	0	0	0	16
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
<b>FIELD WARNING Totals</b>	<b>51</b>	<b>49</b>	<b>90</b>	<b>52</b>	<b>67</b>	<b>85</b>	<b>113</b>	<b>125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>632</b>
<b>Totals</b>	<b>51</b>	<b>49</b>	<b>90</b>	<b>52</b>	<b>67</b>	<b>85</b>	<b>113</b>	<b>125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>632</b>

## Traffic Citations 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
<b>TRAFFIC</b>													
346.37(1)(C)2 PEDESTRIAN/BICYCLIST/EPAMD VIOLATE RED TRAFFIC LIGHT	0	0	0	0	0	0	0	1	0	0	0	0	1
346.33(1m) UNLAWFUL U TURN-FAIL TO EXERCISE DUE CARE	0	0	0	0	0	1	0	0	0	0	0	0	1
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	2	0	0	0	1	0	1	2	0	0	0	0	6
346.57(4)(e) 007 SPEEDING ON CITY HIGHWAY (16-19 MPH)	0	0	0	0	0	0	2	5	0	0	0	0	7
346.57(4)(e) 006 SPEEDING ON CITY HIGHWAY (11-15MPH)	0	0	0	1	0	2	5	2	0	0	0	0	10
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	5	0	4	3	3	0	0	0	0	15

346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	2	0	0	0	0	0	1	2	0	0	0	0	5
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	2	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	1	1	0	0	0	0	3
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	0	0	1	0	0	1	0	0	0	0	3
346.46 001 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	0	1	2	0	0	0	0	3
341.04(1) 001 NON- REGISTRATION OF AUTO, ETC	1	1	2	0	0	0	0	0	0	0	0	0	4
346.89(3)(a) 001 TEXTING WHILE DRIVING	0	0	0	0	1	0	0	0	0	0	0	0	1
346.57(2) 008 FAILURE TO KEEP VEHICLCE UNDER CONTROL (2ND+)	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(a) 009 SPEEDING IN SCHOOL ZONES (11-15 MPH)	0	0	0	0	0	0	1	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	0	1	1	0	0	0	0	0	2
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	1	0	0	0	0	0	0	1
346.63(1)(A) 002 OPERATING WHILE INTOX (1ST)	0	1	0	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	1	0	1	5	2	6	0	1	0	0	0	0	16
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	1	0	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(a) 003 OPERATING AFER SUSPENSION (3RD)	0	0	0	0	0	1	0	0	0	0	0	0	1
346.88(4) 001 MV WINDOWS NOT REASONABLY CLEAN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.04(2i) RESIST OFFICER/FAIL TO STOP FOR OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	0	0	0	0	0	0	0	0	0	0	1
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	0	0	4	3	0	1	0	0	0	0	8
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	1	0	0	0	0	0	0	0	0	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	2	0	0	0	0	0	0	0	0	0	3
346.68 HIT AND RUN- UNATTENDED VEHICLE	0	0	0	0	0	1	0	0	0	0	0	0	1
346.63(1)(B)CIR OWI- OPERATE WITH PAC OVER LEGAL LIMIT	0	0	1	0	0	1	0	0	0	0	0	0	2
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	2	1	0	2	0	1	0	0	0	0	0	0	6
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	1	0	1	0	1	1	0	0	0	0	0	4
346.57(4)(F) SPEEDING- 35MPH OUTLYING DISTRICT - CITY	0	0	1	0	0	0	0	0	0	0	0	0	1

346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	0	1	0	1	0	0	1	0	0	0	0	4
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	1	0	1	0	0	0	0	0	0	0	0	5
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	1	0	0	0	0	0	0	1	0	0	0	0	2
346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	0	0	0	0	0	0	0	1	0	0	0	0	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	1	0	1	0	0	0	0	0	0	0	0	0	2
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	1	0	0	0	0	1	1	0	0	0	0	3
346.18(1) FAIL RIGHT OF WAY UNCONTROLLED INTERSECTION	0	0	0	1	1	0	0	0	0	0	0	0	2
346.13(1) UNSAFE LANE DEVIATION	0	0	0	1	0	1	2	0	0	0	0	0	4
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	2	0	6	0	2	1	5	0	0	0	0	17
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	2	2	2	1	3	0	0	0	0	0	10
343.05(3)(c) OPERATE MOPED W/O VALID LICENSE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	3	2	4	5	3	2	1	3	0	0	0	0	23
343.05 OPERATOR TO BE LICENSED	0	0	0	0	0	0	0	1	0	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	1	0	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	0	0	0	0	0	1	0	0	0	0	1
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	0	1	0	0	0	1	1	0	0	0	0	4
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	1	0	3	1	0	0	0	0	0	5
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	2	0	1	0	1	0	0	0	0	0	0	4
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	0	0	0	0	0	0	1	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	4	0	0	2	2	1	0	0	0	0	0	0	9
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	0	3	0	1	2	0	0	0	0	0	8
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	0	1	0	0	1	0	0	0	0	0	0	2
<b>TRAFFIC Totals</b>	<b>31</b>	<b>13</b>	<b>19</b>	<b>37</b>	<b>20</b>	<b>39</b>	<b>30</b>	<b>38</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>227</b>
<b>Totals</b>	<b>31</b>	<b>13</b>	<b>19</b>	<b>37</b>	<b>20</b>	<b>39</b>	<b>30</b>	<b>38</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>227</b>

## Municipal Citations 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
10-1-15G(4)(C)(4) REAR YARDS STORAGE CANOPIES	0	0	0	0	0	0	1	0	0	0	0	0	1
10-1-15(3)(A) FENCE HEIGHT IN FRONT YARD	0	0	0	0	0	1	0	0	0	0	0	0	1
11-2-2 ELECTRICAL CODES	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	0	0	1	1	1	0	0	0	0	0	0	3
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	3	2	1	3	1	4	2	0	0	0	0	19
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	3	2	0	0	1	0	0	0	0	6
125.07(4)(B) 17-20 UNDERAGE DRINKING/POSSESS 17-20	0	0	0	1	0	0	0	0	0	0	0	0	1
9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICAITON-HARASSMENT	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	2	0	3	1	0	0	0	0	0	0	8
943.50(1M)(A) MISD RETAIL THEFT - ALTER PRICE	0	0	1	0	0	0	0	0	0	0	0	0	1
9-1-3 (2) 120.12(20) SMOKING ON SCHOOL PROPERTY PROHIBITED	0	0	1	0	0	0	0	0	0	0	0	0	1
943.13(1M)(B) TRESPASS TO LAND-REMAIN AFTER NOTICE	0	0	0	1	0	0	0	0	0	0	0	0	1
125.07(4)(A) 17-20 UNDERAGE DRINKING-PROCURES 17-20	0	0	0	2	0	0	0	0	0	0	0	0	2
9-6-6 PUBLIC NUISANCES AFFECTING HEALTH	0	0	0	0	0	0	1	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	2	1	0	3	14	7	1	0	0	0	0	28
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	0	2	0	0	2	0	0	0	0	0	0	0	4
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	0	2	2	0	0	1	0	1	0	0	0	0	6
9-1-2(B) SALE OR GIFT OF CIGARETTES, NICOTINE OR TOBACCO PRODUCTS TO PERSON UNDER 18 YOA	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-7(C)-2-10 RESTRICTIONS ON KEEPING DOGS (DOG AT LARGE)	0	0	0	0	0	0	0	2	0	0	0	0	2
943.14 CRIMINAL TRESPASS TO DWELLING	0	0	0	1	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	1	0	0	0	0	0	0	1	0	0	0	0	2
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	1	0	0	0	2	0	0	0	0	0	0	0	3

9-2-1 DISCHARGE OR CARRYING FIREARMS AND GUNS	0	0	0	0	0	0	0	2	0	0	0	0	2
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	0	0	0	3	0	0	0	0	0	3
9-1-1 943.14 TRESPASS TO DWELLING	0	0	0	0	0	0	1	0	0	0	0	0	1
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-1 941.10 NEGLIGENT HANDLING OF BURNING MATERIALS	0	0	0	0	0	2	0	0	0	0	0	0	2
9-2-10(B) HABITUAL TRUANCY	1	1	2	1	1	0	0	0	0	0	0	0	6
9-2-10(A) SIMPLE TRUANCY	0	5	0	2	4	1	0	0	0	0	0	0	12
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	1	1	0	0	0	2	0	0	0	0	0	4
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	2	0	0	0	0	0	0	0	0	0	0	2
6-5-1 DOG LICENSE	3	0	0	0	0	1	0	0	0	0	0	0	4
<b>ORDINANCE Totals</b>	<b>13</b>	<b>18</b>	<b>12</b>	<b>13</b>	<b>22</b>	<b>25</b>	<b>19</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>134</b>
<b>Totals</b>	<b>13</b>	<b>18</b>	<b>12</b>	<b>13</b>	<b>22</b>	<b>25</b>	<b>19</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>134</b>

## August 2023 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
9-1-1 943.50(>\$10)	23C   RETAIL THEFT - OVER \$10	3	3
943.50(1M)(D) CONCEAL	23C   RETAIL THEFT - INTENTIONALLY CONCEAL - MISD	2	2
947.01(1) 90C	90C   DISORDERLY CONDUCT - GENERAL	1	1
6-1-1 125.07(4)(B)	90G   UNDERAGE DRINKING-POSSESS/CONSUMES	1	1
9-1-2(E)(3)	90Z   POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	1	1
948.07(3)	90Z   CHILD ENTICEMENT - EXPOSE SEX ORGAN	1	1
948.10(1)(B) MISD	90Z   EXPOSING GENITALS TO CHILD	1	1
<b>Totals:</b>		<b>10</b>	<b>10</b>

## August 2023 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(1)	13B   BATTERY - SIMPLE	1	1
940.203(2) THREAT	13C   THREAT TO JUDGE/PROSECUTOR/LE OFFICER	1	1
9-1-1 943.20	23H   THEFT	1	1
943.20(1)(A) THEFT OTHER	23H   THEFT ALL OTHER	2	2
9-2-12	35A   POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1
941.316(2)(B)	35A   ABUSE A HAZARDOUS SUBSTANCE	1	1
961.41(1M)(E)4	35A   POSSESS W/INTENT PCP, METHCATHINONE OR AMPHETAMINE OVER 50 GRAMS	1	1
961.41(3G)(AM)	35A   POSSESS NARCOTIC SCH I OR II	2	2
961.41(3G)(B)	35A   POSSESS OTHER SCHEDULE DRUG	1	1
961.41(3G)(C)	35A   POSSESS COCAINE	2	2
961.41(3G)(G)	35A   POSSESS METHAMPHETAMINE	1	1
9-2-13	35B   POSSESSION OF DRUG PARAPHERNALIA	1	1
961.573(1)	35B   POSSESS DRUG PARAPHERNALIA	8	8
948.12(1M) <18	370   POSSESSION OF CHILD PORN BY PERSON UNDER 18	1	1
941.29(1M)(A)	520   POSSESSION OF FIREARM BY FELON - WI	1	1
9-2-10(C)	90B   CONTRIBUTE TO TRUANCY	1	1
9-1-4 W/INJ	90C   DISORDERLY CONDUCT WITH INJURY	1	1
9-2-5/7A-10P	90C   LOUD AND UNNECESSARY NOISE/VIBRATIONS 7AM-10PM	1	1
947.01(1) 90C	90C   DISORDERLY CONDUCT - GENERAL	3	3
947.01(2) 90C	90C   DISORDERLY CONDUCT - WEAPON	2	2
346.63(1)(A) CIR	90D   OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	1	1
346.63(1)(A) ORD	90D   OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	2
968.075(1)(a)	90F   DOMESTIC ABUSE	2	2
6-1-1 125.07(4)(B)	90G   UNDERAGE DRINKING-POSSESS/CONSUMES	1	1
51.15	90Z   EMERGENCY DETENTION/MENTAL HEALTH	1	1
6-5-1	90Z   DOG LICENSE	1	1
6-5-7(A)(2)(B)	90Z   DOG AT LARGE - OFF PREMISE	3	3
8-4-1(B)	90Z   ABANDONMENT OF VEHICLES PROHIBITED	2	2
9-3-4	90Z   DESTRUCTION OF NOXIOUS WEEDS	3	3
9-6-3 (DO NOT USE)	90Z   RESPONSIBILITY OF OWNERS/OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
9-6-4/OWNERS	90Z   RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	2	2
939.63	90Z   USE WEAPON	1	1
946.41(1) OBSTRUCT	90Z   OBSTRUCTING AN OFFICER	1	1
946.41(1) RESIST	90Z   RESISTING AN OFFICER	2	2
946.49(1)(a)	90Z   BAIL JUMPING-MISDEMEANOR	3	3
946.49(1)(b)	90Z   BAIL JUMPING-FELONY	14	8
961.42(1)	90Z   KEEPER OF A DRUG HOUSE OR CAR	1	1
973.10	90Z   PROBATION HOLD	7	7
973.10(1)	90Z   PROBATION VIOLATION	3	3
<b>Totals:</b>		<b>84</b>	<b>78</b>





# MONTHLY REPORT

Section 10, Item C.

SEPTEMBER 2023

## ENGINEERING



### North Landfill

- AECOM completed soil, surface water and ground water sampling
- Report prepared and submitted to WDNR
- Preparing remediation plan to intercept and collect impacted waters

### Sidewalk Repair Update

Contractor started sidewalk repairs mid-September and is tentatively scheduled to complete the contract before the end of this year.









# MONTHLY REPORT

Section 10, Item C.

SEPTEMBER 2023

## PUBLIC WORKS

### Leaf Pick Up Schedule

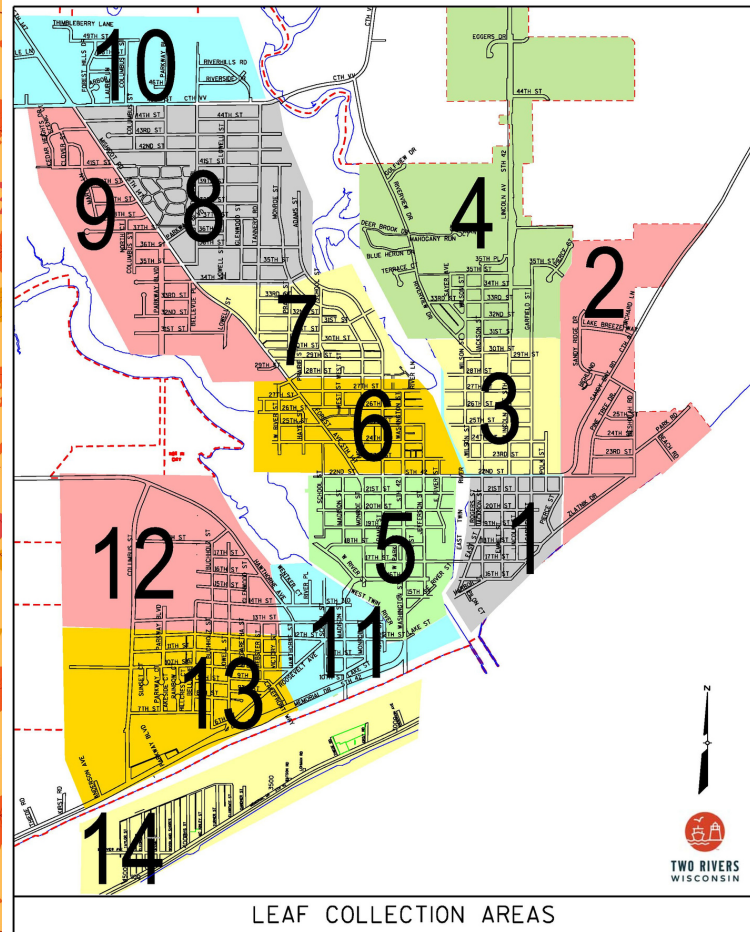
#### City of Two Rivers Leaf Pick Up Schedule

Starting Monday, October 16, 2023

During early season pick up, City crews will start in area 1 and move systematically through area 14 (see map below). Crews will continue working through the City on an area by area basis. Areas will be selected based upon quantity of leaves. Area updates will be posted on the City website: [www.two-rivers.org](http://www.two-rivers.org) and Facebook: Two Rivers City Hall. Leaf pickup continues until approximately Thanksgiving, weather permitting. Because of the type of equipment used for pickup, all leaves must be deposited in the gutter (curb line), **NOT ON THE TERRACE AREA** (between the sidewalk and curb). Bagged leaves will not be picked up. Grass clippings, branches, sod, pet waste and other yard waste will not be collected. These items must be taken to one of the Manitowoc County compost sites located at 3000 Basswood Road or 4189 Woodland Drive. For hours, please contact the Manitowoc County Recycling Center at 920-683-4333.

If you have questions regarding this schedule or leaf pickup in general, please call the City of Two Rivers Public Works Department at 793-5539.

**NOTE:** The City of Two Rivers does not have a Spring pick up. All waste, including leaves, needs to be recycled or hauled by the property owner to one of the Manitowoc County compost sites noted above.







SEPTEMBER 2023

## PUBLIC WORKS CONT'D



### East River Street Bike Trail

- DPW street crews modified a portion of the 15th Street and East River Street intersection along with the driveway entrance to the park.
- DPW crews have finished pouring the new curb and gutter as well as the trail from 15th Street through the park driveway and down to Kozlowski Tire & Auto parking lot area. They are working on backfilling and installing a split rail fence for the remainder of this week.





# MONTHLY REPORT

Section 10, Item C.

SEPTEMBER 2023

## WASTEWATER & UTILITY

### Roof Repair Update

Repairs are mostly complete - only a minor area to finish. Awaiting final inspection.



All <sup>THINGS</sup> are POSSIBLE

LET'S  
DO  
THIS!

Find  
a WAY  
NOT AN-  
EXCUSE

2023 Public Works/WWTP Tracking			2023		Section 10, Item C.	
			September	Year-to-Date	September	Year-to-Date
<b>ENGINEERING 2023</b>						
		Landfill Leachate Pumpage (gallons)	351,994	5,631,385	563,880	6,970,895
scott		Precipitation	2.9	22.46	2.40	34.90
sue		Number of Encumbrance property checks	17	194	31	317
scott/bill		Digger's Hotline Locates	142	876		
<b>STREET DIVISION 2023 (Manhours)</b>			September	Year-to-Date	September	Year-to-Date
53200		Shop/Vehicle Maintenance	679.00	5,371	391	5,116
53300		Street Maintenance	35.00	592	121	1,545
53310		Street Cleaning	67.50	477	121	911
53320		Street Signs/Painting	126.50	1,036	32	661
53330		Snow & Ice		2,597	8	1,315
53337		PT Snowplowers		71		37
53380		Bridge - maintenance			7	24
53381		17th Street Bridge opening	0.50	257	17	320
53620		Refuse/Garbage		1		4
53625		Recycling/Leaf Collection		15		1015
53640		Weed Cutting	23.00	197	17	256
53650		Work for Others	535.50	3,406	455	4,244
53700		Landfill Maintenance	5.00	126	4	53
53710		Landfill Sampling		13		13
*****		PBS Sewers	1	28	3	52
*****		Salted Streets		20		25
*****		Plowed all city streets		6		8
*****		Open 17th Street Bridge	8	379	18	767
<b>WASTEWATER UTILITY 2023</b>			September	Year-to-Date	September	Year-to-Date
		Wastewater Treated, Gallons	56,101,000	607,815,000	59,464,000	706,525,500
		MONTHLY AVERAGE: Daily Flow, Gallons	1,870,000	2,223,444	1,982,000	2,121,250
		MONTHLY AVERAGE: Daily BOD, Lbs.	4,067	4,102	4,007	4,341
<b>Plant Discharges (MONTHLY AVERAGE)</b>						
		Biological Oxygen Demand (BOD), mg/l	7.2	11.87	6.70	7.31
		Suspended Solids, mg/l	6.2	6.80	8.20	6.34
		Ammonia, mg/l	0.38	0.97	0.05	0.24
		Phosphorus, mg/l	0.37	0.33	0.32	0.28
		Fecal Coliform, per 100ml	55	71	27.00	18
		pH, Min (6.0)	6.9	6.8	6.70	6.7
		pH, Max (9.0)	7.1	7.0	7.00	6.9
<b>Chemicals</b>						
		Polymer, Gallons	88	792	88	1056
		Ferric Chloride, Gallons	2,312	21,073	2,564	29,875
P&Fonly		Chemical Purchases for the month	\$ 11,609.00	\$ 43,410.47	\$ 7,690.41	\$ 71,779.27
		Mishicot Payment to City	\$ 5,169.51	\$ 66,149.64	\$ 5,499.04	\$ 78,500.19
		Emergency call-ins	3	17		18





**Two Rivers  
September 2023**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

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## SAFETY REPORT

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### **ACCOMPLISHMENTS**

**1. Training**

- No Training due to unforeseen circumstances

**2. Audits/Inspections**

WWT construction, no issues noted

**3. Compliance/Risk Management**

Continuing 2023 annual safety program reviews

Mutual Aid guidance document (in progress)

### **GOALS AND OBJECTIVES**

**1. Training**

- Stop the Bleed trauma kits training for all field staff (TRFD to provide)
- Tabletop Exercise Development ongoing.
- Fire Safety and Fire Extinguishers (all employees)

**2. Audits/Inspections**

- Field Inspections

**3. Compliance/Risk Management**

- Promote EOC familiarization, meetings/citywide tabletop (future)
- Continue to promote good investigation and root cause analysis for all incidents.
- Promote incident and near miss reporting
- Stop the Bleed kits to be added to city vehicles with a need (ongoing)

Sep-23

# CITY OF TWO RIVERS

## ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

### ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	36,858,010 GAL/MONTH
LESS BACKWASH WATER	5,516,420 GAL/MONTH
WATER TO CITY	31,341,590 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,438,860 GAL/DAY
MIN. DAILY WATER PRODUCTION	1,105,110 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,228,600 GAL/DAY

TOTAL PRODUCTION	36858010 GAL/MONTH
WATER TO CITY	31341590 GAL/MONTH

### PUMP OPERATION

#### LOWLIFT PUMPS

1	2	3	
168	312	240	HR/MO
5.60	10.40	8.00	HR/DAY

#### HIGHLIFT PUMPS

1	2	3	4	
0	0	0	720	HR/MO
0.00	0.00	0.00	24.00	HR/DAY

### USED FOR PRODUCTION ONLY

#### CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE  
 POST SODIUM HYPOCHLORITE  
 RESERVOIR HYPOCHLORITE  
 50% SODIUM HYDROXIDE  
 ORTHOPHOSPHATE  
 FLUORIDE  
 50% CITRIC ACID

POUNDS USED	PMG	PPM
3003.0	0.10	0.00
3630.5	0.10	0.00
514.6	0.01	0.00
857.0	0.00	0.00
270.5	0.00	
774.1	0.02	0.00
31 gals	----	----

### RESERVOIR OPERATIONS

#### HOURS OF OPERATION

#### PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
516	18	238	772
			8,334,000 GAL/MONTH
			333,000 GAL/DAY
			230,000 GAL/DAY
			277,800 GAL/DAY

#### TOTAL GALLONS PUMPED PER MONTH

#### MAXIMUM GALLONS PER DAY

#### MINIMUM GALLONS PER DAY

#### AVERAGE GALLONS PER DAY

REPORT PREPARED BY

*Garret Wachowski*

DATE

10/2/2023

*AS*



# Debt Service Fund Summary Financial Report August 2023

A detailed report can be provided upon request.



**TWO  
RIVERS**  
WISCONSIN

**CITY OF TWO RIVERS**  
**2023 MONTHLY DEBT SERVICE FUND REPORT**  
**AUGUST 31, 2023 BUDGET**

Section 10, Item D.

**DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>DEBT SERVICE</u></b>						
<b>REVENUES</b>						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,518,625	2,518,625	0	100.00	2,380,752
300-48100 INTEREST ON INVESTMENTS	19,786	35,000	146,600	111,600	418.86	15,787
300-49110 PROCEEDS FROM DEBT	0	0	6,486	6,486	.00	610
300-49417 TRNSFR FROM OTHER FUNDS	30,000	275,527	197,527	( 78,000)	71.69	165,963
<b>TOTAL REVENUES</b>	<b>49,786</b>	<b>2,829,152</b>	<b>2,869,237</b>	<b>40,085</b>	<b>101.42</b>	<b>2,563,111</b>
<u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	325	325	.00	325
300-58100-2950 DEBT ISSUANCE COSTS	0	0	29,583	29,583	.00	38,358
300-58100-2960 DEBT PREMIUM	0	0	( 29,908)	( 29,908)	.00	( 88,474)
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	0	0	.00	34,575
300-58100-5970 TRANSFER TO OTHER FUNDS	23,409	63,745	72,803	9,058	114.21	47,916
300-58100-6200 PRINCIPAL PAYMENTS	253	2,137,593	2,136,328	( 1,265)	99.94	2,046,820
300-58100-6210 INTEREST PAYMENTS	208,484	515,717	515,718	1	100.00	288,551
300-58100-6220 PENSION LIABILITY PAYMENTS	0	0	0	0	.00	0
300-58100-6230 CAPITAL LEASE PAYMENTS	15,045	69,000	136,034	67,034	197.15	46,241
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	2,043	13,265	12,376	( 889)	93.30	7,892
300-58100-6900 OTHER SERVICES	950	3,500	3,325	( 175)	95.00	2,731
<b>TOTAL EXPENDITURES</b>	<b>250,185</b>	<b>2,802,820</b>	<b>2,876,583</b>	<b>73,763</b>	<b>102.63</b>	<b>2,424,935</b>
<b>REVENUE OVER EXPENDITURES - YTD</b>	<b>( 200,398)</b>	<b>26,332</b>	<b>( 7,346)</b>	<b>( 33,678)</b>	<b>27.90-</b>	<b>138,176</b>



**TWO  
RIVERS**  
WISCONSIN

August 2023

General Fund  
Summary  
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 8 MONTHS ENDING AUGUST 31, 2023

Section 10, Item D.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<b>REVENUE</b>						
TAXES	70,541	3,192,020	2,822,680.18	( 369,340)	88.43	2,778,176
SPECIAL ASSESSMENTS	2,974	169,000	87,832.97	( 81,167)	51.97	72,639
INTERGOVERNMENTAL REVENUE	0	4,586,925	1,237,493.24	( 3,349,432)	26.98	1,228,411
LICENSES & PERMITS	33,149	303,500	265,123.18	( 38,377)	87.36	180,479
FINES & FORFEITURES	5,358	90,500	51,127.13	( 39,373)	56.49	56,150
CHARGES FOR SERVICE	91,505	1,573,500	873,397.88	( 700,102)	55.51	831,642
INTERDEPARTMENTAL REVENUE	33,596	585,500	128,737.54	( 456,762)	21.99	249,446
MISCELLANEOUS REVENUE	20,997	322,000	241,276.57	( 80,723)	74.93	174,622
OTHER FINANCING SOURCES	27,452	620,005	180,963.29	( 439,042)	29.19	131,341
<b>TOTAL FUND REVENUE</b>	<b>285,571</b>	<b>11,442,950</b>	<b>5,888,631.98</b>	<b>( 5,554,318)</b>	<b>51.46</b>	<b>5,702,906</b>
<b>EXPENDITURES</b>						
COUNCIL	1,274	15,937	7,640.59	( 8,296)	47.94	8,958
JUDICIAL	4,191	62,635	36,626.52	( 26,008)	58.48	43,749
LEGAL COUNSEL	4,391	54,868	34,634.05	( 20,234)	63.12	30,479
CITY MANAGER	12,662	161,843	103,700.67	( 58,142)	64.07	102,050
CLERK	6,404	93,568	54,108.48	( 39,460)	57.83	48,185
ELECTION	0	17,300	7,606.92	( 9,693)	43.97	12,041
INFORMATION SYSTEMS	7,499	115,872	77,031.22	( 38,841)	66.48	65,235
FINANCE DEPARTMENT	11,724	151,773	100,556.08	( 51,217)	66.25	92,738
ASSESSING	4,425	122,150	46,206.29	( 75,944)	37.83	71,389
CITY HALL	8,397	87,764	61,115.64	( 26,648)	69.64	59,156
GENERAL GOVERNMENT	1,564	17,800	16,146.78	( 1,653)	90.71	5,235
INSURANCE	31,548	353,145	247,564.38	( 105,581)	70.10	215,861
POLICE ADMINISTRATION	117,774	1,416,495	894,693.44	( 521,802)	63.16	922,379
POLICE PATROL	202,856	1,936,220	1,339,631.98	( 596,588)	69.19	1,233,339
POLICE CROSSING GUARDS	208	23,655	11,782.39	( 11,873)	49.81	12,952
POLICE & FIRE COMMISSION	1,077	5,250	3,258.00	( 1,992)	62.06	4,681
FIRE ADMINISTRATION	48,475	594,320	370,061.21	( 224,259)	62.27	393,645
FIREFIGHTERS	136,872	1,647,550	1,105,328.67	( 542,221)	67.09	1,071,493
AMBULANCE	40,930	495,600	315,118.49	( 180,482)	63.58	313,160
INSPECTION	14,057	141,815	93,610.68	( 48,204)	66.01	91,845
HIGHWAY ADMINISTRATION	16,699	179,935	128,849.85	( 51,085)	71.61	118,643
PUBLIC WORKS SHOP	63,338	591,992	486,227.75	( 105,764)	82.13	357,514
STREET MAINTENANCE	17,007	251,510	130,074.65	( 121,435)	51.72	163,308
TRAFFIC CONTROL	6,189	66,671	39,903.69	( 26,767)	59.85	31,487
SNOW & ICE	637	220,834	119,777.85	( 101,056)	54.24	91,579
BRIDGE REPAIR/MAINTENANCE	4,032	44,443	20,660.45	( 23,783)	46.49	31,162
TRANSIT	0	120,000	52,937.25	( 67,063)	44.11	0
WORK DONE FOR OTHER DEPTS	17,812	159,649	116,668.48	( 42,981)	73.08	157,864
SENIOR CENTER	14,861	192,408	122,746.67	( 69,661)	63.79	101,256
CEMETERIES	19,398	186,964	126,481.61	( 60,482)	67.65	111,304
COMMUNITY CENTER	36,149	446,583	287,155.37	( 159,428)	64.30	253,201
PARKS	54,732	323,586	236,782.13	( 86,804)	73.17	224,960
RECREATION	28,770	313,376	189,748.80	( 123,627)	60.55	174,222
SPECIAL EVENTS	3,695	35,263	25,699.33	( 9,564)	72.88	20,680
RECREATION FIELDS	12,056	106,254	70,360.45	( 35,894)	66.22	72,030
TRAILS/MEDIAN MAINTENANCE	5,295	24,705	17,410.78	( 7,294)	70.47	5,119
OTHER FINANCING USES	30,638	663,217	264,645.29	( 398,572)	39.90	249,811

CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 8 MONTHS ENDING AUGUST 31, 2023

Section 10, Item D.

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUND EXPENDITURES	987,634	11,442,950	7,362,552.88	( 4,080,397)	64.34	6,962,707
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
REVENUE OVER (UNDER) EXPENSES	( 702,063)	0	( 1,473,920.90)	( 1,473,921)	.00	( 1,259,801)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2023

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,250,000	2,250,001	1	100.00	2,230,500
100-41310 LOCAL UTILITY TAX EQUIV	70,211	932,000	561,688	( 370,312)	60.27	539,736
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	16	( 4)	82.20	17
100-41800 INTEREST DELINQ. TAXES	330	10,000	10,975	975	109.75	7,923
100-41900 TIF/TID CLOSE REFUND	0	0	0	0	.00	0
<b>TOTAL TAXES</b>	<b>70,541</b>	<b>3,192,020</b>	<b>2,822,680</b>	<b>( 369,340)</b>	<b>88.43</b>	<b>2,778,176</b>
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	3,004	160,000	85,852	( 74,148)	53.66	68,439
100-42401 OTHER SPECIAL ASSESSMENTS	( 30)	9,000	1,981	( 7,019)	22.01	4,201
<b>TOTAL SPECIAL ASSESSMENTS</b>	<b>2,974</b>	<b>169,000</b>	<b>87,833</b>	<b>( 81,167)</b>	<b>51.97</b>	<b>72,639</b>
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43310 SHARED ELECTION EXPENSE	0	0	0	0	.00	561
100-43410 STATE SHARED TAXES	0	3,763,501	568,425	( 3,195,076)	15.10	568,536
100-43411 EXPENDITURE RESTRAINT	0	180,082	180,082	0	100.00	172,696
100-43412 EXEMPT COMPUTER STATE AID	0	20,433	20,753	320	101.57	20,433
100-43413 PERSONAL PROPERTY AID	0	19,863	19,863	0	100.00	20,852
100-43415 VIDEO SERVICE PROVIDER AID	0	0	0	0	.00	0
100-43420 STATE FIRE INS TAX	0	27,000	30,750	3,750	113.89	26,086
100-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
100-43520 STATE AID/POLICE TRAINING	0	10,000	5,069	( 4,931)	50.69	3,806
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	( 26,000)	.00	0
100-43580 GRANT PROCEEDS	0	0	6,150	6,150	.00	0
100-43610 PAYMENT MUN. SERVICES	0	5,200	5,221	21	100.41	5,256
100-43620 OTHER STATE AID	0	0	0	0	.00	0
100-43710 HIGHWAY AIDS-LOCAL	0	443,689	332,811	( 110,878)	75.01	342,749
100-43711 CONNECTING STREETS	0	91,157	68,369	( 22,788)	75.00	67,435
<b>TOTAL INTERGOVERNMENTAL REVE</b>	<b>0</b>	<b>4,586,925</b>	<b>1,237,493</b>	<b>( 3,349,432)</b>	<b>26.98</b>	<b>1,228,411</b>

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2023

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<b>LICENSES &amp; PERMITS</b>						
100-44110 LIQUOR LICENSE	50	16,000	18,485	2,485	115.53	15,827
100-44120 BAR OPERATOR LICENSE	465	6,000	6,195	195	103.25	5,170
100-44125 CIGARETTE LICENSE	0	1,000	0	( 1,000)	.00	1,000
100-44130 BUSINESS OR OCCUPATION	10	2,500	2,160	( 340)	86.40	1,390
100-44140 CABLE TV FRANCHISE	26,450	140,000	79,369	( 60,631)	56.69	80,393
100-44200 BICYCLE LIC/GOLF CART PERMIT	100	1,000	1,175	175	117.50	800
100-44210 DOG LICENSE	0	7,000	4,299	( 2,701)	61.42	2,936
100-44300 BUILDING PERMITS	1,773	75,000	116,924	41,924	155.90	44,722
100-44310 ELECTRICAL PERMITS	840	18,000	9,795	( 8,205)	54.42	9,690
100-44320 PLUMBING PERMITS	1,545	25,000	17,310	( 7,690)	69.24	12,000
100-44330 SIGN PERMIT	220	1,500	980	( 520)	65.33	1,170
100-44340 CONDITIONAL USE PERMIT	1,100	3,500	4,535	1,035	129.57	1,050
100-44800 SHORT TERM RENTAL PERMIT FEE	150	0	1,350	1,350	.00	0
100-44900 OTHER PERMITS	446	7,000	2,546	( 4,454)	36.37	4,331
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>33,149</b>	<b>303,500</b>	<b>265,123</b>	<b>( 38,377)</b>	<b>87.36</b>	<b>180,479</b>
<b>FINES &amp; FORFEITURES</b>						
100-45110 MUN. COURT FINES/COSTS	3,690	40,000	22,530	( 17,470)	56.33	15,552
100-45115 POLICE DEPT TRIP PAYMENTS	1,230	40,000	20,593	( 19,407)	51.48	37,219
100-45130 PARKING VIOLATIONS	435	10,000	7,926	( 2,074)	79.26	3,390
100-45131 UNPAID TRAFFIC JUDGEMENTS	3	0	( 72)	( 72)	.00	( 12)
100-45220 ANIMAL TRANSPORTS	0	500	150	( 350)	30.00	0
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>5,358</b>	<b>90,500</b>	<b>51,127</b>	<b>( 39,373)</b>	<b>56.49</b>	<b>56,150</b>
<b>CHARGES FOR SERVICE</b>						
100-46110 GENERAL GOVERNMENT FEES	3,938	24,000	16,172	( 7,828)	67.38	18,106
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	556
100-46210 LAW ENFORCEMENT FEES	228	2,500	1,842	( 658)	73.68	1,663
100-46220 FIRE DEPARTMENT FEES	122	2,000	2,121	121	106.03	1,668
100-46225 FIRE DEPT TRIP PAYMENTS	1,261	60,000	31,084	( 28,916)	51.81	47,598
100-46230 AMBULANCE FEES	57,602	820,000	551,846	( 268,155)	67.30	527,985
100-46240 POLICE LIAISON FEES	0	152,000	80,182	( 71,818)	52.75	77,280
100-46310 PUBLIC WORKS FEES	0	260,000	3,336	( 256,664)	1.28	11,148
100-46540 CEMETERY PLOTS	13,955	120,000	97,845	( 22,155)	81.54	72,840
100-46720 RECREATION FEES	13,301	85,000	64,682	( 20,318)	76.10	55,820
100-46743 COMMUNITY CENTER	1,098	30,000	24,290	( 5,710)	80.97	16,978
100-46745 SENIOR CENTER	0	18,000	0	( 18,000)	.00	0
<b>TOTAL CHARGES FOR SERVICE</b>	<b>91,505</b>	<b>1,573,500</b>	<b>873,398</b>	<b>( 700,102)</b>	<b>55.51</b>	<b>831,642</b>



CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2023

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	0	500	0	( 500)	.00	0
100-47430 PUBLIC WORKS CHARGES	31,946	525,000	126,488	( 398,512)	24.09	247,046
100-47440 RECREATION CHARGES	1,650	30,000	2,250	( 27,750)	7.50	2,400
100-47450 ECONOMIC DEVELOPMENT CHRG	0	30,000	0	( 30,000)	.00	0
TOTAL INTERDEPARTMENTAL REVEN	33,596	585,500	128,738	( 456,762)	21.99	249,446
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	13,748	80,000	138,114	58,114	172.64	22,356
100-48120 INTEREST INCOME ON TIF ADVANCE	0	5,500	0	( 5,500)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	40,000	0	( 40,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	120	25,000	22,421	( 2,579)	89.68	21,491
100-48200 RENT-CITY PROPERTY	1,763	70,000	59,885	( 10,115)	85.55	73,374
100-48300 SALE OF PROP & EQUIP	5,351	60,000	18,651	( 41,349)	31.09	23,770
100-48400 REFUND FOR PRIOR YEARS	0	36,500	0	( 36,500)	.00	7,275
100-48440 INSURANCE CLAIMS	0	0	0	0	.00	0
100-48900 OTHER REVENUES	15	5,000	2,205	( 2,795)	44.10	26,356
TOTAL MISCELLANEOUS REVENUE	20,997	322,000	241,277	( 80,723)	74.93	174,622
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	27,452	320,005	180,963	( 139,042)	56.55	131,341
100-49310 REAPPROPRIATED SURPLUS	0	300,000	0	( 300,000)	.00	0
TOTAL OTHER FINANCING SOURCES	27,452	620,005	180,963	( 439,042)	29.19	131,341
TOTAL FUND REVENUE	285,571	11,442,950	5,888,632	( 5,554,318)	51.46	5,702,906

# CITY OF TWO RIVERS

Section 10, ItemD.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>GEN GOVT ADMINISTRATION</b>						
<b>CITY COUNCIL</b>						
PERSONNEL SERVICES	1,005	8,415	13,677	( 5,262)	61.52	9,419
CONTRACTUAL SERVICES	1,192	4,659	9,000	( 4,341)	51.77	5,316
OPERATING SUPPLIES & EXPENSE	0	100	4,800	( 4,700)	2.08	709
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 922)	( 5,533)	( 11,540)	6,007	( 47.95)	( 6,487)
<b>TOTAL CITY COUNCIL</b>	<b>1,274</b>	<b>7,641</b>	<b>15,937</b>	<b>( 8,296)</b>	<b>47.94</b>	<b>8,958</b>
<b>JUDICIAL</b>						
PERSONNEL SERVICES	3,960	31,912	56,765	( 24,853)	56.22	40,130
CONTRACTUAL SERVICES	0	502	1,420	( 918)	35.35	40
OPERATING SUPPLIES & EXPENSE	232	1,812	2,250	( 438)	80.54	1,378
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,400	2,200	200	109.09	2,200
<b>TOTAL JUDICIAL</b>	<b>4,191</b>	<b>36,627</b>	<b>62,635</b>	<b>( 26,008)</b>	<b>58.48</b>	<b>43,749</b>
<b>LEGAL DEPARTMENT</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	7,570	59,714	94,600	( 34,886)	63.12	52,550
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 3,179)	( 25,080)	( 39,732)	14,652	( 63.12)	( 22,071)
<b>TOTAL LEGAL DEPARTMENT</b>	<b>4,391</b>	<b>34,634</b>	<b>54,868</b>	<b>( 20,234)</b>	<b>63.12</b>	<b>30,479</b>
<b>CITY MANAGER</b>						
PERSONNEL SERVICES	20,018	159,928	246,210	( 86,282)	64.96	154,890
CONTRACTUAL SERVICES	811	16,962	28,900	( 11,938)	58.69	16,045
OPERATING SUPPLIES & EXPENSE	2,194	11,656	19,150	( 7,494)	60.87	14,611
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 10,360)	( 84,846)	( 132,417)	47,571	( 64.07)	( 83,496)
<b>TOTAL CITY MANAGER</b>	<b>12,662</b>	<b>103,701</b>	<b>161,843</b>	<b>( 58,142)</b>	<b>64.07</b>	<b>102,050</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CITY CLERK</b>						
PERSONNEL SERVICES	8,312	69,895	116,475	( 46,580)	60.01	63,132
CONTRACTUAL SERVICES	16	816	6,200	( 5,384)	13.15	259
OPERATING SUPPLIES & EXPENSE	444	3,411	5,500	( 2,089)	62.01	2,615
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 2,369)	( 20,013)	( 34,607)	14,594	( 57.83)	( 17,822)
<b>TOTAL CITY CLERK</b>	<b>6,404</b>	<b>54,108</b>	<b>93,568</b>	<b>( 39,460)</b>	<b>57.83</b>	<b>48,185</b>
<b>ELECTIONS</b>						
PERSONNEL SERVICES	0	3,589	7,700	( 4,111)	46.61	6,995
CONTRACTUAL SERVICES	0	2,068	4,500	( 2,432)	45.96	2,319
OPERATING SUPPLIES & EXPENSE	0	1,950	5,100	( 3,150)	38.23	2,728
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ELECTIONS</b>	<b>0</b>	<b>7,607</b>	<b>17,300</b>	<b>( 9,693)</b>	<b>43.97</b>	<b>12,041</b>
<b>INFORMATION SYSTEMS</b>						
PERSONNEL SERVICES	16,946	135,204	209,665	( 74,461)	64.49	129,244
CONTRACTUAL SERVICES	1,574	51,112	71,200	( 20,088)	71.79	28,791
OPERATING SUPPLIES & EXPENSE	13	1,809	1,750	59	103.36	1,075
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 11,034)	( 111,094)	( 166,743)	55,649	( 66.63)	( 93,874)
<b>TOTAL INFORMATION SYSTEMS</b>	<b>7,499</b>	<b>77,031</b>	<b>115,872</b>	<b>( 38,841)</b>	<b>66.48</b>	<b>65,235</b>
<b>TOTAL GEN GOVT ADMIN</b>	<b>36,420</b>	<b>321,348</b>	<b>522,023</b>	<b>( 200,675)</b>	<b>61.56</b>	<b>310,696</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	50,239	408,943	650,492	( 241,549)	62.87	403,809
CONTRACTUAL SERVICES	11,162	135,833	215,820	( 79,987)	62.94	105,320
OPERATING SUPPLIES & EXPENSE	2,883	20,737	38,550	( 17,813)	53.79	23,116
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,400	2,200	200	109.09	
ALLOCATION	( 27,865)	( 246,565)	( 385,039)	138,474	( 64.04)	
<b>TOTAL GEN GOVT ADMINISTRATION</b>	<b>36,420</b>	<b>321,348</b>	<b>522,023</b>	<b>( 200,675)</b>	<b>61.56</b>	<b>310,696</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>FINANCE ADMINISTRATION</b>						
<b>FINANCE</b>						
PERSONNEL SERVICES	26,123	207,908	320,565	( 112,657)	64.86	193,771
CONTRACTUAL SERVICES	4,043	52,409	72,350	( 19,941)	72.44	46,671
OPERATING SUPPLIES & EXPENSE	851	5,704	8,600	( 2,896)	66.33	4,897
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 19,293)	( 165,465)	( 249,742)	84,277	( 66.25)	( 152,600)
<b>TOTAL FINANCE</b>	<b>11,724</b>	<b>100,556</b>	<b>151,773</b>	<b>( 51,217)</b>	<b>66.25</b>	<b>92,738</b>
<b>ASSESSOR</b>						
PERSONNEL SERVICES	4,393	34,548	53,000	( 18,452)	65.18	31,366
CONTRACTUAL SERVICES	9	11,273	66,800	( 55,527)	16.88	38,464
OPERATING SUPPLIES & EXPENSE	22	385	2,350	( 1,965)	16.39	1,559
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ASSESSOR</b>	<b>4,425</b>	<b>46,206</b>	<b>122,150</b>	<b>( 75,944)</b>	<b>37.83</b>	<b>71,389</b>
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>16,149</b>	<b>146,762</b>	<b>273,923</b>	<b>( 127,161)</b>	<b>53.58</b>	<b>164,127</b>

### \*\*\*\*\* SUMMARY OF FINANCE ADMINISTRATION EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	30,516	242,456	373,565	( 131,109)	64.90	225,137
CONTRACTUAL SERVICES	4,053	63,682	139,150	( 75,468)	45.77	85,135
OPERATING SUPPLIES & EXPENSE	873	6,089	10,950	( 4,861)	55.61	6,455
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	( 19,293)	( 165,465)	( 249,742)	84,277	( 66.25)	
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>16,149</b>	<b>146,762</b>	<b>273,923</b>	<b>( 127,161)</b>	<b>53.58</b>	<b>164,127</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CITY HALL</b>						
<b>CITY HALL (BUILDING MAINTENANCE)</b>						
PERSONNEL SERVICES	7,389	57,659	84,164	( 26,505)	68.51	52,423
CONTRACTUAL SERVICES	4,128	32,959	49,054	( 16,095)	67.19	32,248
OPERATING SUPPLIES & EXPENSE	2,960	14,754	18,100	( 3,346)	81.51	17,323
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 6,080)	( 44,256)	( 63,554)	19,298	( 69.64)	( 42,837)
<b>TOTAL CITY HALL</b>	<b>8,397</b>	<b>61,116</b>	<b>87,764</b>	<b>( 26,648)</b>	<b>69.64</b>	<b>59,156</b>
<b>OTHER GENERAL GOVERNMENT</b>						
<b>MISC GOVERNMENT</b>						
CONTRACTUAL SERVICES	0	6,670	7,800	( 1,130)	85.51	2,241
OPERATING SUPPLIES & EXPENSE	46	1,181	7,000	( 5,819)	16.87	2,621
FIXED CHARGES	1,518	8,297	3,000	5,297	276.55	373
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL MISC GOVERNMENT</b>	<b>1,564</b>	<b>16,147</b>	<b>17,800</b>	<b>( 1,653)</b>	<b>90.71</b>	<b>5,235</b>
<b>GENERAL INSURANCE</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	31,548	247,564	353,145	( 105,581)	70.10	215,861
<b>TOTAL GENERAL INSURANCE</b>	<b>31,548</b>	<b>247,564</b>	<b>353,145</b>	<b>( 105,581)</b>	<b>70.10</b>	<b>215,861</b>
<b>TOTAL OTHER GEN GOVT</b>	<b>33,112</b>	<b>263,711</b>	<b>370,945</b>	<b>( 107,234)</b>	<b>71.09</b>	<b>221,095</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	6,670	7,800	( 1,130)	85.51	2,241
OPERATING SUPPLIES & EXPENSE	46	1,181	7,000	( 5,819)	16.87	2,621
FIXED CHARGES	33,066	255,861	356,145	( 100,284)	71.84	216,234
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL OTHER GEN GOVT</b>	<b>33,112</b>	<b>263,711</b>	<b>370,945</b>	<b>( 107,234)</b>	<b>71.09</b>	<b>221,095</b>

<b>***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****</b>						
PERSONNEL SERVICES	88,144	709,058	1,108,221	( 399,163)	63.98	681,369
CONTRACTUAL SERVICES	19,343	239,144	411,824	( 172,680)	58.07	224,944
OPERATING SUPPLIES & EXPENSE	6,763	42,761	74,600	( 31,839)	57.32	49,514
FIXED CHARGES	33,066	255,861	356,145	( 100,284)	71.84	216,234
CAPITAL OUTLAY	0	2,400	2,200	200	109.09	
ALLOCATION	( 53,238)	( 456,287)	( 698,335)	242,049	( 65.34)	
<b>TOTAL GENERAL GOVERNMENT</b>	<b>94,079</b>	<b>792,938</b>	<b>1,254,655</b>	<b>( 461,717)</b>	<b>63.20</b>	<b>755,074</b>



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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>POLICE DEPARTMENT</b>						
<b>POLICE ADMINISTRATION</b>						
PERSONNEL SERVICES	114,166	808,182	1,299,175	( 490,993)	62.21	839,671
CONTRACTUAL SERVICES	494	51,143	67,220	( 16,077)	76.08	53,952
OPERATING SUPPLIES & EXPENSE	459	16,106	25,100	( 8,994)	64.17	12,766
FIXED CHARGES	2,654	19,262	25,000	( 5,738)	77.05	15,990
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL POLICE ADMINISTRATION</b>	<b>117,774</b>	<b>894,693</b>	<b>1,416,495</b>	<b>( 521,802)</b>	<b>63.16</b>	<b>922,379</b>
<b>POLICE PATROL</b>						
PERSONNEL SERVICES	163,175	1,231,575	1,815,520	( 583,945)	67.84	1,131,514
CONTRACTUAL SERVICES	32,529	63,429	77,925	( 14,496)	81.40	53,314
OPERATING SUPPLIES & EXPENSE	7,152	44,629	42,775	1,854	104.33	48,511
<b>TOTAL POLICE PATROL</b>	<b>202,856</b>	<b>1,339,632</b>	<b>1,936,220</b>	<b>( 596,588)</b>	<b>69.19</b>	<b>1,233,339</b>
<b>CROSSING GUARDS</b>						
PERSONNEL SERVICES	209	11,783	23,355	( 11,572)	50.45	12,952
OPERATING SUPPLIES & EXPENSE	( 1)	( 1)	300	( 301)	(17.00)%	0
<b>TOTAL CROSSING GUARDS</b>	<b>208</b>	<b>11,782</b>	<b>23,655</b>	<b>( 11,873)</b>	<b>49.81</b>	<b>12,952</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>320,838</b>	<b>2,246,108</b>	<b>3,376,370</b>	<b>( 1,130,262)</b>	<b>66.52</b>	<b>2,168,670</b>

# CITY OF TWO RIVERS

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	277,550	2,051,539	3,138,050	( 1,086,511)	65.38	1,984,137
CONTRACTUAL SERVICES	33,023	114,572	145,145	( 30,573)	78.94	107,266
OPERATING SUPPLIES & EXPENSE	7,610	60,735	68,175	( 7,440)	89.09	61,277
FIXED CHARGES	2,654	19,262	25,000	( 5,738)	77.05	15,990
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL POLICE DEPARTMENT</b>	<b>320,838</b>	<b>2,246,108</b>	<b>3,376,370</b>	<b>( 1,130,262)</b>	<b>66.52</b>	<b>2,168,670</b>

# CITY OF TWO RIVERS

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>POLICE &amp; FIRE COMMISSION</b>						
<b>POLICE &amp; FIRE COMMISSION</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	1,077	3,258	5,250	( 1,992)	62.06	4,681
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
<b>TOTAL POLICE &amp; FIRE COMMISSION</b>	<b>1,077</b>	<b>3,258</b>	<b>5,250</b>	<b>( 1,992)</b>	<b>62.06</b>	<b>4,681</b>
<b>FIRE DEPARTMENT</b>						
<b>FIRE ADMINISTRATION</b>						
PERSONNEL SERVICES	41,701	305,803	515,720	( 209,917)	59.30	325,773
CONTRACTUAL SERVICES	4,228	40,431	53,000	( 12,569)	76.28	45,625
OPERATING SUPPLIES & EXPENSE	2,466	23,182	24,400	( 1,218)	95.01	21,524
FIXED CHARGES	81	645	1,200	( 555)	53.76	722
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL FIRE ADMINISTRATION</b>	<b>48,475</b>	<b>370,061</b>	<b>594,320</b>	<b>( 224,259)</b>	<b>62.27</b>	<b>393,645</b>
<b>FIREFIGHTERS</b>						
PERSONNEL SERVICES	135,468	1,091,608	1,628,150	( 536,542)	67.05	1,054,237
CONTRACTUAL SERVICES	785	9,343	14,000	( 4,657)	66.74	13,391
OPERATING SUPPLIES & EXPENSE	619	4,378	5,400	( 1,022)	81.07	3,866
<b>TOTAL FIREFIGHTERS</b>	<b>136,872</b>	<b>1,105,329</b>	<b>1,647,550</b>	<b>( 542,221)</b>	<b>67.09</b>	<b>1,071,493</b>
<b>AMBULANCE SERVICES</b>						
PERSONNEL SERVICES	36,529	284,047	429,500	( 145,453)	66.13	269,855
CONTRACTUAL SERVICES	775	6,028	15,400	( 9,372)	39.15	8,095
OPERATING SUPPLIES & EXPENSE	3,626	25,043	50,700	( 25,657)	49.39	35,209
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL AMBULANCE SERVICES</b>	<b>40,930</b>	<b>315,118</b>	<b>495,600</b>	<b>( 180,482)</b>	<b>63.58</b>	<b>313,160</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>226,277</b>	<b>1,790,508</b>	<b>2,737,470</b>	<b>( 946,962)</b>	<b>65.41</b>	<b>1,778,298</b>

# CITY OF TWO RIVERS

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	213,697	1,681,458	2,573,370	( 891,912)	65.34	1,649,865
CONTRACTUAL SERVICES	5,788	55,802	82,400	( 26,598)	67.72	67,111
OPERATING SUPPLIES & EXPENSE	6,711	52,603	80,500	( 27,897)	65.35	60,599
FIXED CHARGES	81	645	1,200	( 555)	53.76	722
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL FIRE DEPARTMENT</b>	<b>226,277</b>	<b>1,790,508</b>	<b>2,737,470</b>	<b>( 946,962)</b>	<b>65.41</b>	<b>1,778,298</b>

#### INSPECTION SERVICES

##### BUILDING INSPECTIONS

PERSONNEL SERVICES	12,404	86,354	130,390	( 44,036)	66.23	84,498
CONTRACTUAL SERVICES	1,382	5,521	7,175	( 1,654)	76.95	5,600
OPERATING SUPPLIES & EXPENSE	271	1,736	4,250	( 2,515)	40.84	1,747
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL INSPECTION SERVICES</b>	<b>14,057</b>	<b>93,611</b>	<b>141,815</b>	<b>( 48,204)</b>	<b>66.01</b>	<b>91,845</b>

### \*\*\*\*\* SUMMARY OF PUBLIC SAFETY EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	503,652	3,819,351	5,841,810	( 2,022,459)	65.38	3,718,500
CONTRACTUAL SERVICES	41,270	179,153	239,970	( 60,817)	74.66	184,658
OPERATING SUPPLIES & EXPENSE	14,592	115,073	152,925	( 37,852)	75.25	123,623
FIXED CHARGES	2,735	19,907	26,200	( 6,293)	75.98	16,713
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL PUBLIC SAFETY</b>	<b>562,248</b>	<b>4,133,485</b>	<b>6,260,905</b>	<b>( 2,127,420)</b>	<b>66.02</b>	<b>4,043,494</b>

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>PUBLIC WORKS</b>						
<b>HIGHWAY ADMINISTRATION</b>						
PERSONNEL SERVICES	15,075	118,689	162,135	( 43,446)	73.20	110,307
CONTRACTUAL SERVICES	495	5,341	9,600	( 4,259)	55.63	4,283
OPERATING SUPPLIES & EXPENSE	1,129	4,820	8,200	( 3,380)	58.78	4,053
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>16,699</b>	<b>128,850</b>	<b>179,935</b>	<b>( 51,085)</b>	<b>71.61</b>	<b>118,643</b>
<b>PUBLIC WORKS SHOP</b>						
PERSONNEL SERVICES	48,207	343,845	431,692	( 87,847)	79.65	281,115
CONTRACTUAL SERVICES	9,853	74,927	81,300	( 6,373)	92.16	32,692
OPERATING SUPPLIES & EXPENSE	5,082	66,546	77,900	( 11,354)	85.43	42,987
FIXED CHARGES	180	894	1,100	( 206)	81.28	720
CAPITAL OUTLAY	16	16	0	16	.00	0
<b>TOTAL PUBLIC WORKS SHOP</b>	<b>63,338</b>	<b>486,228</b>	<b>591,992</b>	<b>( 105,764)</b>	<b>82.13</b>	<b>357,514</b>
<b>STREET MAINTENANCE</b>						
PERSONNEL SERVICES	2,631	19,714	69,510	( 49,796)	28.36	48,187
CONTRACTUAL SERVICES	12,935	107,397	167,000	( 59,603)	64.31	106,040
OPERATING SUPPLIES & EXPENSE	1,441	2,963	15,000	( 12,037)	19.75	9,081
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL STREET MAINTENANCE</b>	<b>17,007</b>	<b>130,075</b>	<b>251,510</b>	<b>( 121,435)</b>	<b>51.72</b>	<b>163,308</b>
<b>TRAFFIC CONTROL</b>						
PERSONNEL SERVICES	4,605	31,631	40,671	( 9,040)	77.77	21,945
CONTRACTUAL SERVICES	431	3,564	11,000	( 7,436)	32.40	6,256
OPERATING SUPPLIES & EXPENSE	0	480	5,000	( 4,520)	9.61	1,339
CAPITAL OUTLAY	1,153	4,228	10,000	( 5,772)	42.28	1,948
<b>TOTAL TRAFFIC CONTROL</b>	<b>6,189</b>	<b>39,904</b>	<b>66,671</b>	<b>( 26,767)</b>	<b>59.85</b>	<b>31,487</b>

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>SNOW &amp; ICE REMOVAL</b>						
PERSONNEL SERVICES	637	66,431	162,334	( 95,903)	40.92	63,206
CONTRACTUAL SERVICES	0	45	3,500	( 3,455)	1.28	42
OPERATING SUPPLIES & EXPENSE	0	53,303	55,000	( 1,697)	96.91	28,330
<b>TOTAL SNOW &amp; ICE REMOVAL</b>	<b>637</b>	<b>119,778</b>	<b>220,834</b>	<b>( 101,056)</b>	<b>54.24</b>	<b>91,579</b>
<b>BRIDGE REPAIR &amp; MAINTENANCE</b>						
PERSONNEL SERVICES	3,799	17,485	35,243	( 17,758)	49.61	28,129
CONTRACTUAL SERVICES	233	3,176	8,200	( 5,024)	38.73	3,030
OPERATING SUPPLIES & EXPENSE	0	0	1,000	( 1,000)	.00	3
CAPITAL OUTLAY						
<b>TOTAL BRIDGE REPAIR &amp; MAINTENANCE</b>	<b>4,032</b>	<b>20,660</b>	<b>44,443</b>	<b>( 23,783)</b>	<b>46.49</b>	<b>31,162</b>
<b>STORM SEWER</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL STORM SEWER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>PUBLIC TRANSPORTATION</b>						
CONTRACTUAL SERVICES	0	52,937	120,000	( 67,063)	44.11	0
<b>TOTAL PUBLIC TRANSPORTATION</b>	<b>0</b>	<b>52,937</b>	<b>120,000</b>	<b>( 67,063)</b>	<b>44.11</b>	<b>0</b>

# CITY OF TWO RIVERS

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### **FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>WORK FOR OTHER DEPARTMENTS</b>						
PERSONNEL SERVICES	17,812	116,668	144,649	( 27,981)	80.66	133,986
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	15,000	( 15,000)	.00	23,878
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL WORK FOR OTHER DEPTS</b>	<b>17,812</b>	<b>116,668</b>	<b>159,649</b>	<b>( 42,981)</b>	<b>73.08</b>	<b>157,864</b>
<b>TOTAL PUBLIC WORKS</b>	<b>125,714</b>	<b>1,095,100</b>	<b>1,635,034</b>	<b>( 539,934)</b>	<b>66.98</b>	<b>951,556</b>

### \*\*\*\*\* SUMMARY OF PUBLIC WORKS EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	92,766	714,463	1,046,234	( 331,771)	68.29	686,875
CONTRACTUAL SERVICES	23,947	247,386	400,600	( 153,214)	61.75	152,343
OPERATING SUPPLIES & EXPENSE	7,652	128,113	177,100	( 48,987)	72.34	109,670
FIXED CHARGES	180	894	1,100	( 206)	81.28	720
CAPITAL OUTLAY	1,169	4,244	10,000	( 5,756)	42.44	
<b>TOTAL PUBLIC WORKS</b>	<b>125,714</b>	<b>1,095,100</b>	<b>1,635,034</b>	<b>( 539,934)</b>	<b>66.98</b>	<b>951,556</b>



# CITY OF TWO RIVERS

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### **FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>HEALTH &amp; HUMAN SERVICES</b>						
<b>SENIOR CENTER</b>						
PERSONNEL SERVICES	13,532	105,915	168,023	( 62,108)	63.04	86,037
CONTRACTUAL SERVICES	741	9,048	13,415	( 4,367)	67.45	8,547
OPERATING SUPPLIES & EXPENSE	588	7,783	10,970	( 3,187)	70.95	6,672
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SENIOR CENTER</b>	<b>14,861</b>	<b>122,747</b>	<b>192,408</b>	<b>( 69,661)</b>	<b>63.79</b>	<b>101,256</b>
<b>CEMETERIES</b>						
PERSONNEL SERVICES	15,022	89,643	133,729	( 44,086)	67.03	77,205
CONTRACTUAL SERVICES	2,415	26,625	35,540	( 8,915)	74.92	24,392
OPERATING SUPPLIES & EXPENSE	1,961	10,213	17,695	( 7,482)	57.72	9,707
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CEMETERIES</b>	<b>19,398</b>	<b>126,482</b>	<b>186,964</b>	<b>( 60,482)</b>	<b>67.65</b>	<b>111,304</b>
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>34,258</b>	<b>249,228</b>	<b>379,372</b>	<b>( 130,144)</b>	<b>65.69</b>	<b>212,561</b>

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## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### **FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>CULTURE, REC &amp; EDUCATION</u></b>						
<b><u>COMMUNITY CENTER</u></b>						
PERSONNEL SERVICES	31,348	222,399	354,433	( 132,034)	62.75	193,986
CONTRACTUAL SERVICES	4,644	45,504	69,350	( 23,846)	65.61	48,098
OPERATING SUPPLIES & EXPENSE	156	19,253	22,800	( 3,547)	84.44	11,117
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL COMMUNITY CENTER</b>	<b>36,149</b>	<b>287,155</b>	<b>446,583</b>	<b>( 159,428)</b>	<b>64.30</b>	<b>253,201</b>
<b><u>PARKS</u></b>						
PERSONNEL SERVICES	31,074	157,349	215,244	( 57,895)	73.10	131,539
CONTRACTUAL SERVICES	15,078	53,847	76,742	( 22,895)	70.17	68,338
OPERATING SUPPLIES & EXPENSE	8,580	25,586	31,600	( 6,014)	80.97	25,082
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PARKS</b>	<b>54,732</b>	<b>236,782</b>	<b>323,586</b>	<b>( 86,804)</b>	<b>73.17</b>	<b>224,960</b>
<b><u>RECREATION</u></b>						
PERSONNEL SERVICES	23,605	156,073	260,461	( 104,388)	59.92	146,626
CONTRACTUAL SERVICES	4,118	24,140	32,165	( 8,025)	75.05	17,517
OPERATING SUPPLIES & EXPENSE	1,047	9,535	20,750	( 11,215)	45.95	10,079
FIXED CHARGES	0	0	0	0	.00	0
<b>TOTAL RECREATION</b>	<b>28,770</b>	<b>189,749</b>	<b>313,376</b>	<b>( 123,627)</b>	<b>60.55</b>	<b>174,222</b>
<b><u>SPECIAL EVENTS</u></b>						
PERSONNEL SERVICES	3,646	25,427	34,803	( 9,376)	73.06	20,559
CONTRACTUAL SERVICES	49	272	250	22	108.89	121
OPERATING SUPPLIES & EXPENSE	0	0	210	( 210)	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SPECIAL EVENTS</b>	<b>3,695</b>	<b>25,699</b>	<b>35,263</b>	<b>( 9,564)</b>	<b>72.88</b>	<b>20,680</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### **FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>RECREATION FIELDS</b>						
PERSONNEL SERVICES	4,219	34,114	51,723	( 17,609)	65.95	32,292
CONTRACTUAL SERVICES	3,345	20,615	29,531	( 8,916)	69.81	20,832
OPERATING SUPPLIES & EXPENSE	4,492	15,631	25,000	( 9,369)	62.53	18,905
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL RECREATION FIELDS</b>	<b>12,056</b>	<b>70,360</b>	<b>106,254</b>	<b>( 35,894)</b>	<b>66.22</b>	<b>72,030</b>
<b>TRAILS &amp; MEDIAN MAINTENANCE</b>						
PERSONNEL SERVICES	106	6,721	12,205	( 5,484)	55.06	4,859
CONTRACTUAL SERVICES	5,189	10,690	12,500	( 1,810)	85.52	261
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
<b>TOTAL TRAIL &amp; MEDIAN MAINTENANCE</b>	<b>5,295</b>	<b>17,411</b>	<b>24,705</b>	<b>( 7,294)</b>	<b>70.47</b>	<b>5,119</b>
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>140,696</b>	<b>827,157</b>	<b>1,249,767</b>	<b>( 422,610)</b>	<b>66.18</b>	<b>750,212</b>

### \*\*\*\*\* SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	93,998	602,082	928,869	( 326,787)	64.82	529,861
CONTRACTUAL SERVICES	32,423	155,069	220,538	( 65,469)	70.31	155,167
OPERATING SUPPLIES & EXPENSE	14,276	70,006	100,360	( 30,354)	69.76	65,184
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>140,696</b>	<b>827,157</b>	<b>1,249,767</b>	<b>( 422,610)</b>	<b>66.18</b>	<b>750,212</b>

# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### **FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT**

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CONSERVATION &amp; DEV</b>						
<b>PLANNING</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PLANNING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>ECONOMIC DEVELOPMENT</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
 <b>***** SUMMARY OF CONSERVATION &amp; DEVELOPMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CONSERVATION &amp; DEV</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>TOTAL OTHER FINANCING USES</b>	<b>30,638</b>	<b>264,645</b>	<b>663,217</b>	<b>( 398,572)</b>	<b>39.90</b>	<b>249,811</b>

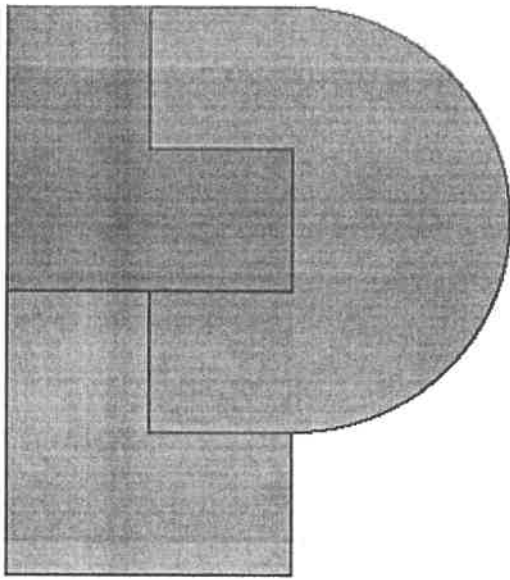
# CITY OF TWO RIVERS

Section 10, Item D.

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2023

### FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2023 YTD ACTUAL	2023 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	807,115	6,040,513	9,226,886	( 3,186,374)	65.47	5,779,849
CONTRACTUAL SERVICES	120,139	856,426	1,321,887	( 465,461)	64.79	750,050
OPERATING SUPPLIES & EXPENSE	45,831	373,949	533,650	( 159,701)	70.07	364,370
FIXED CHARGES	66,619	541,308	1,046,662	( 505,354)	51.72	483,477
CAPITAL OUTLAY	1,169	6,644	12,200	( 5,556)	54.46	4,148
ALLOCATIONS	( 53,238)	( 456,287)	( 698,335)	242,049	( 65.34)	( 419,187)
<b>GRAND TOTAL</b>	<b>987,634</b>	<b>7,362,553</b>	<b>11,442,950</b>	<b>( 4,080,397)</b>	<b>64.34</b>	<b>6,962,707</b>



**TWO  
RIVERS**  
WISCONSIN

Lester Public Library  
August 2023  
Detail  
Financial Report

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2023

LIBRARY FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
280-41110 GENERAL PROPERTY TAX	0	631,287	631,287	0	100.00	631,287
TOTAL TAXES	0	631,287	631,287	0	100.00	631,287
<u>INTERGOVERNMENTAL REVENUE</u>						
280-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720 COUNTY FUNDS	0	175,877	175,877	0	100.00	171,601
TOTAL INTERGOVERNMENTAL REVE	0	175,877	175,877	0	100.00	171,601
<u>FINES &amp; FORFEITURES</u>						
280-45300 LIBRARY BOOK FINES	215	4,000	2,010	( 1,990)	50.25	1,688
TOTAL FINES & FORFEITURES	215	4,000	2,010	( 1,990)	50.25	1,688
<u>CHARGES FOR SERVICE</u>						
280-46712 COPIER SERVICE FEES	448	8,500	3,806	( 4,694)	44.78	3,434
TOTAL CHARGES FOR SERVICE	448	8,500	3,806	( 4,694)	44.78	3,434
<u>MISCELLANEOUS REVENUE</u>						
280-48200 RENT-CITY PROPERTY	0	0	0	0	.00	34
280-48300 SALE OF PROP & EQUIP	71	5,000	1,024	( 3,976)	20.49	1,571
280-48500 DONATIONS	0	65,653	16,500	( 49,153)	25.13	15,000
280-48900 OTHER REVENUES	65	2,500	1,074	( 1,426)	42.96	1,671
TOTAL MISCELLANEOUS REVENUE	136	73,153	18,598	( 54,555)	25.42	18,276
<u>OTHER FINANCING SOURCES</u>						
280-49223 TRANS FROM OTHER FUNDS	0	0	0	0	.00	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	.00	0
TOTAL FUND REVENUE	799	892,817	831,579	( 61,238)	93.14	826,286

**CITY OF TWO RIVERS**  
**2023 MONTHLY GENERAL FUND REPORT**  
**AUGUST 31, 2023 BUDGET**

Section 10, Item D.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>LESTER LIBRARY</u></b>						
<b><u>LIBRARY ADMINISTRATION</u></b>						
<b><u>PERSONNEL SERVICES</u></b>						
280-55110-1100	FULLTIME ADMINISTRATION	23,151	271,829	181,472 ( 90,357)	66.76	176,028
280-55110-1220	WAGES - FULLTIME	2,846	35,370	22,945 ( 12,425)	64.87	22,914
280-55110-1270	WAGES - PART TIME	10,644	129,375	87,248 ( 42,127)	67.44	85,111
280-55110-1280	WAGES-LONGEVITY PAY	0	6,620	0 ( 6,620)	.00	0
280-55110-1290	WAGES-OVERTIME	0	510	0 ( 510)	.00	0
280-55110-1310	WI RETIREMENT	2,028	24,739	16,055 ( 8,684)	64.90	14,907
280-55110-1320	FICA	2,656	34,326	21,204 ( 13,122)	61.77	21,263
280-55110-1330	HEALTH INSURANCE	6,550	84,364	52,397 ( 31,967)	62.11	36,680
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	0	0	.00	0
280-55110-1334	HEALTH INSURANCE OPT-OUT	385	5,000	3,269 ( 1,731)	65.39	6,539
280-55110-1340	LIFE INSURANCE	130	1,500	976 ( 524)	65.08	896
280-55110-1350	OTHER BENEFITS	0	0	0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	1,200	1,122 ( 78)	93.49	1,650
<b>TOTAL PERSONNEL SERVICES</b>		<b>48,390</b>	<b>594,833</b>	<b>386,689 ( 208,144)</b>	<b>65.01</b>	<b>365,987</b>
<b><u>CONTRACTUAL SERVICES</u></b>						
280-55110-2100	PROF SERV - CITY SERVICES	3,564	48,909	33,572 ( 15,337)	68.64	30,429
280-55110-2130	PROFESSIONAL SERVICES	316	6,000	4,876 ( 1,124)	81.27	3,378
280-55110-2200	TELEPHONE EXPENSE	96	1,200	770 ( 430)	64.19	766
280-55110-2210	ELECTRICITY	2,430	23,000	17,962 ( 5,038)	78.10	14,523
280-55110-2220	NATURAL GAS/HEAT	311	11,000	8,756 ( 2,244)	79.60	9,144
280-55110-2230	WATER EXPENSE	174	2,000	1,412 ( 588)	70.62	1,311
280-55110-2240	SEWER EXPENSE	73	750	618 ( 132)	82.35	456
280-55110-2250	STORMWATER EXPENSE	80	960	639 ( 321)	66.61	639
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	1,284	25,000	13,091 ( 11,909)	52.37	12,543
280-55110-2430	EQUIPMENT REPAIRS	0	0	0	.00	0
280-55110-2450	EQUIPMENT NEW	0	7,500	6,048 ( 1,452)	80.64	0
280-55110-2910	PRINTING/ADVERTISING	0	1,000	508 ( 492)	50.80	616
280-55110-2930	TECHNOLOGY	46	16,000	8,949 ( 7,051)	55.93	5,295
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	0	6,455	6,454 ( 1)	99.98	7,530
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>8,373</b>	<b>149,774</b>	<b>103,657 ( 46,117)</b>	<b>69.21</b>	<b>86,631</b>



**CITY OF TWO RIVERS**  
**2023 MONTHLY GENERAL FUND REPORT**  
**AUGUST 31, 2023 BUDGET**

Section 10, Item D.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100 OFFICE SUPPLIES	895	6,000	4,037	( 1,963)	67.28	2,875
280-55110-3110 POSTAGE	38	450	309	( 141)	68.58	279
280-55110-3300 TRAVEL	0	1,000	608	( 392)	60.80	584
280-55110-3560 LANDSCAPING	1,913	15,000	8,822	( 6,178)	58.81	8,794
280-55110-3960 TECH PROC SUPPLIES	0	0	0	0	.00	0
<b>TOTAL OP SUPPLIES/EXP</b>	<b>2,846</b>	<b>22,450</b>	<b>13,775</b>	<b>( 8,675)</b>	<b>61.36</b>	<b>12,533</b>
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	1,230	13,800	9,839	( 3,961)	71.30	9,396
280-55110-5950 TRANSFER TO CAP PROJ FNDS	0	1,440	1,440	0	100.00	1,440
<b>TOTAL FIXED CHARGES</b>	<b>1,230</b>	<b>15,240</b>	<b>11,279</b>	<b>( 3,961)</b>	<b>74.01</b>	<b>10,836</b>
 <b>TOTAL LIBRARY ADMINISTRATION</b>	 <b>60,839</b>	 <b>782,297</b>	 <b>515,400</b>	 <b>( 266,897)</b>	 <b>65.88</b>	 <b>475,986</b>
 <b>ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	42	4,600	3,240	( 1,360)	70.43	3,524
280-55111-3400 NON-FICTION BOOKS	1,660	17,000	8,000	( 9,000)	47.06	8,889
280-55111-3420 FICTION BOOKS	1,863	17,000	12,151	( 4,849)	71.48	11,448
280-55111-3430 LARGE PRINT BOOKS	1,048	12,000	6,200	( 5,800)	51.67	8,116
280-55111-3450 MOVIES	362	4,500	1,716	( 2,784)	38.13	2,668
280-55111-3470 AUDIOBOOKS	159	4,400	2,152	( 2,248)	48.92	2,267
280-55111-3480 MUSIC CD'S	0	500	0	( 500)	.00	11
280-55111-3510 PROGRAMS	0	3,000	1,314	( 1,686)	43.79	1,122
<b>TOTAL OP SUPPLIES/EXP</b>	<b>5,134</b>	<b>63,000</b>	<b>34,773</b>	<b>( 28,227)</b>	<b>55.19</b>	<b>38,045</b>
 <b>TOTAL ADULT SERVICES</b>	 <b>5,134</b>	 <b>63,000</b>	 <b>34,773</b>	 <b>( 28,227)</b>	 <b>55.19</b>	 <b>38,045</b>

**CITY OF TWO RIVERS**  
**2023 MONTHLY GENERAL FUND REPORT**  
**AUGUST 31, 2023 BUDGET**

Section 10, Item D.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

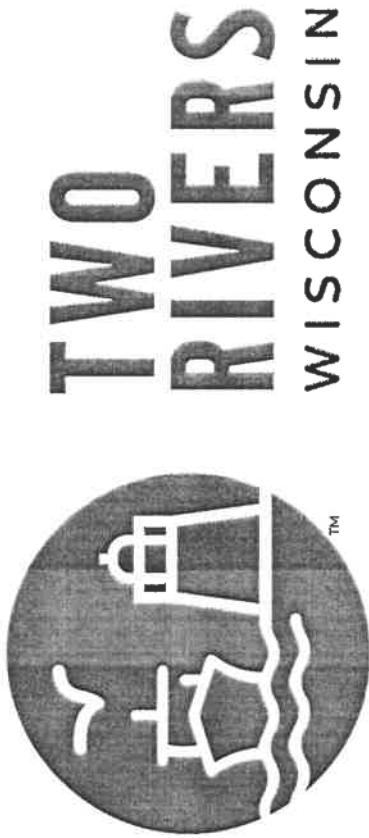
	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CHILDREN'S SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	540	267	( 273)	49.41	347
280-55112-3400 NON-FICTION BOOKS	399	7,000	3,598	( 3,402)	51.41	6,081
280-55112-3420 FICTION BOOKS	200	3,800	3,117	( 683)	82.02	3,615
280-55112-3440 PAPERBACKS	19	1,600	286	( 1,314)	17.89	406
280-55112-3450 MOVIES	15	2,500	251	( 2,249)	10.06	300
280-55112-3470 AUDIOBOOKS	0	1,700	28	( 1,672)	1.65	10
280-55112-3510 PROGRAMS	1,020	11,980	7,862	( 4,118)	65.62	10,516
280-55112-3530 JE BOOKS	239	6,000	4,239	( 1,761)	70.65	4,652
<b>TOTAL OP SUPPLIES/EXP</b>	<b>1,892</b>	<b>35,120</b>	<b>19,648</b>	<b>( 15,472)</b>	<b>55.95</b>	<b>25,926</b>
<b>TOTAL CHILDREN'S SERVICES</b>						
	<b>1,892</b>	<b>35,120</b>	<b>19,648</b>	<b>( 15,472)</b>	<b>55.95</b>	<b>25,926</b>
<b>REFERENCE</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	75	1,278	1,725	447	134.96	1,142
280-55114-3490 MICROFILM	0	4,622	0	( 4,622)	.00	75
<b>TOTAL OP SUPPLIES/EXP</b>	<b>75</b>	<b>5,900</b>	<b>1,725</b>	<b>( 4,175)</b>	<b>29.23</b>	<b>1,217</b>
<b>TOTAL REFERENCE</b>						
	<b>75</b>	<b>5,900</b>	<b>1,725</b>	<b>( 4,175)</b>	<b>29.23</b>	<b>1,217</b>

**CITY OF TWO RIVERS**  
**2023 MONTHLY GENERAL FUND REPORT**  
**AUGUST 31, 2023 BUDGET**

Section 10, Item D.

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2023 BUDGET	2023 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>YOUNG ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	25	( 175)	12.50	49
280-55115-3420 FICTION BOOKS	168	5,300	2,834	( 2,466)	53.48	2,610
280-55115-3470 AUDIOBOOKS	0	1,000	0	( 1,000)	.00	42
<b>TOTAL OP SUPPLIES/EXP</b>	<b>168</b>	<b>6,500</b>	<b>2,859</b>	<b>( 3,641)</b>	<b>43.99</b>	<b>2,701</b>
<b>TOTAL YOUNG ADULT SERVICES</b>	<b>168</b>	<b>6,500</b>	<b>2,859</b>	<b>( 3,641)</b>	<b>43.99</b>	<b>2,701</b>
<b>TOTAL LESTER LIBRARY EXP</b>	<b>68,109</b>	<b>892,817</b>	<b>574,406</b>	<b>( 318,411)</b>	<b>64.34</b>	<b>543,875</b>
<b>NET REV OVER EXP</b>	<b>( 67,310)</b>	<b>0</b>	<b>257,173</b>	<b>257,173</b>	<b>.00</b>	<b>282,411</b>



August 2023

# Utilities Financial Report

- Fund 640 - Solid Waste Utility
  - Fund 650- Water Utility
  - Fund 660 - Electric Utility
- Fund 670 - Telecommunications Utility
  - Fund 680 - Stormwater Utility
  - Fund 690 - Sewer (Wastewater) Utility

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>OPERATING REVENUES</b>							
43000 INTERGOVERNMENTAL REVENUE	6,895	54,308	83,620	( 29,312)	65%	6,919	54,313
46000 CHARGES FOR SERVICE	44,528	320,776	500,000	( 179,224)	64%	46,835	330,854
48000 MISCELLANEOUS REVENUE	19,615	156,198	235,000	( 78,802)	66%	19,547	156,075
49000 OTHER FINANCING SOURCES	96	1,519	1,500	19	101%	89	1,225
<b>TOTAL OPERATING REVENUES</b>	<b>71,134</b>	<b>532,800</b>	<b>820,120</b>	<b>( 287,320)</b>	<b>65%</b>	<b>73,390</b>	<b>542,467</b>

Section 10, Item D.

ADMINISTRATION USE ONLY

67 % OF THE FISCAL YEAR HAS ELAPSED

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>OPERATIONS EXPENSES</b>							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	5,177	30,916	119,220 (	88,304)	26%	7,700	62,367
53620 PW SOLID WASTE REFUSE	28,977	228,649	338,507 (	109,858)	68%	27,665	211,512
53625 PW SOLID WASTE RECYCLING	21,322	199,311	395,657 (	196,346)	50%	21,126	182,184
<b>TOTAL OPERATIONS EXPENSES</b>	<b>55,476</b>	<b>458,876</b>	<b>853,384 (</b>	<b>394,507)</b>	<b>54%</b>	<b>56,492</b>	<b>456,063</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59904 UNCOLLECTIBLE ACCOUNTS	2	11	300 (	289)	4%	0 (	58)
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	27	204	375 (	171)	54%	30	235
59999 GASB PENSION EXPENSE							
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>29</b>	<b>215</b>	<b>675 (</b>	<b>460)</b>	<b>32%</b>	<b>30</b>	<b>177</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>55,505</b>	<b>459,091</b>	<b>854,059 (</b>	<b>394,967)</b>	<b>54%</b>	<b>56,521</b>	<b>456,240</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>55,505</b>	<b>459,091</b>	<b>854,059 (</b>	<b>394,967)</b>	<b>54%</b>	<b>56,521</b>	<b>456,240</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>15,629</b>	<b>73,708 (</b>	<b>33,939)</b>	<b>107,647</b>	<b>217%</b>	<b>16,868</b>	<b>86,227</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	160,811	160,811				122,164	122,164
BALANCE TRANSFERRED FROM INCOME	15,629	73,708				16,868	86,227

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CITY OF TWO RIVERS  
INCOME STATEMENT  
FOR THE 8 MONTHS ENDING AUGUST 31, 2023  
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	176,440	234,519				139,032	208,391

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF WATER</b>							
49461 RESIDENTIAL SERVICE	142,615	1,112,714	1,633,200	( 520,486)	68%	148,120	1,070,067
49461 COMMERCIAL SERVICE	30,373	201,769	292,100	( 90,331)	69%	30,897	200,732
49461 INDUSTRIAL SERVICE	8,536	50,574	51,600	( 1,026)	98%	9,106	53,497
49461 MULTIFAMILY SERVICE	7,966	61,251	86,100	( 24,849)	71%	8,325	64,099
49461 IRRIGATION SERVICE	0	0	0	0	%	547	1,119
49461 OTHER SERVICES	120	562	0	562	%	40	40
49464 MUNICIPAL SERVICE	11,029	31,625	35,300	( 3,675)	90%	3,310	23,978
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	2,946	19,531	21,400	( 1,869)	91%	1,808	15,150
49462 PRIVATE FIRE PROTECTION	2,218	17,920	26,700	( 8,780)	67%	2,240	17,926
49463 PUBLIC FIRE PROTECTION	58,940	470,271	701,000	( 230,729)	67%	58,600	461,958
<b>TOTAL SALES OF WATER</b>	<b>264,743</b>	<b>1,966,217</b>	<b>2,847,400</b>	<b>( 881,183)</b>	<b>69%</b>	<b>262,993</b>	<b>1,908,566</b>
<b>OTHER OPERATING REVENUES</b>							
49470 FORFEITED DISCOUNTS	410	6,690	9,500	( 2,810)	70%	402	5,747
49471 MISCELLANEOUS SERVICE REVENUES	80	1,040	1,200	( 160)	87%	160	2,182
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,722	13,777	16,500	( 2,723)	83%	1,643	13,145
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>2,212</b>	<b>21,507</b>	<b>27,200</b>	<b>( 5,693)</b>	<b>79%</b>	<b>2,206</b>	<b>21,074</b>
<b>TOTAL OPERATING REVENUES</b>	<b>266,955</b>	<b>1,987,724</b>	<b>2,874,600</b>	<b>( 886,876)</b>	<b>69%</b>	<b>265,199</b>	<b>1,929,640</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>SOURCE OF SUPPLY EXPENSES</b>							
56500 OTHER EARNINGS	0	0	0	0	%	0	0
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	637	4,459	8,000	( 3,541)	56%	637	4,459
59603 MISCELLANEOUS OPERATING EXPENSE	0	1,139	1,200	( 61)	95%	0	1,009
59613 MAINT OF LAKE INTAKE	513	1,040	1,100	( 60)	95%	5	2,171
<b>TOTAL SOURCE OF SUPPLY EXPENSES</b>	<b>1,150</b>	<b>6,637</b>	<b>10,300</b>	<b>( 3,663)</b>	<b>64%</b>	<b>642</b>	<b>7,638</b>
<b>PUMPING EXPENSES</b>							
59620 OPERATION, SUPERVISION & ENGINEERING	4,907	35,860	52,200	( 16,340)	69%	4,187	51,664
59623 FUEL PURCHASED FOR PUMPING	4,147	26,314	45,000	( 18,686)	58%	5,223	27,840
59624 PUMPING LABOR & EXPENSES	1,175	12,880	21,300	( 8,420)	60%	1,699	16,350
59626 MISCELLANEOUS EXPENSE	665	3,154	4,800	( 1,646)	66%	62	2,625
59631 MAINT OF STRUCTURES	22	( 1,096)	1,000	( 2,096)	(110%)	0	0
59633 MAINT OF PUMPING EQUIPMENT							
<b>TOTAL PUMPING EXPENSES</b>	<b>10,917</b>	<b>77,112</b>	<b>124,300</b>	<b>( 47,188)</b>	<b>62%</b>	<b>11,171</b>	<b>98,479</b>
<b>WATER TREATMENT EXPENSE</b>							
59640 OPERATION, SUPERVISION & ENGINEERING	4,907	35,860	52,200	( 16,340)	69%	4,187	51,664
59641 CHEMICALS	6,769	39,201	62,000	( 22,799)	63%	( 33)	17,737
59642 OPERATIONS LABOR & EXPENSE	16,459	125,278	215,750	( 90,472)	58%	22,025	152,315
59643 MISCELLANEOUS EXPENSE	10,718	105,325	199,100	( 93,775)	53%	10,649	113,885
59644 OPERATING RENTS							
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	587	1,695	3,500	( 1,805)	48%	0	831
59652 MAINT OF WATER TREATMENT EQUIPMENT	4,947	30,058	33,800	( 3,742)	89%	2,214	18,848
<b>TOTAL WATER TREATMENT EXPENSE</b>	<b>44,388</b>	<b>337,418</b>	<b>566,350</b>	<b>( 228,932)</b>	<b>60%</b>	<b>39,041</b>	<b>355,279</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	3,175	24,222	35,250	( 11,028)	69%	2,904	19,973
59662 OPERATION MAINS	4,534	45,915	60,100	( 14,185)	76%	10,519	40,662
59663 METER EXPENSE	1,996	20,966	71,100	( 50,134)	29%	( 8,766)	10,287
59664 CUSTOMER INSTALLATION EXPENSE	6,697	24,187	37,500	( 13,313)	64%	3,431	24,075
59665 MISCELLANEOUS EXPENSES	3,198	26,605	59,400	( 32,795)	45%	4,017	29,477
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS							
59672 MAINT OF RESEVOIR & STANDPIPE	5,717	59,474	68,300	( 8,826)	87%	5,326	45,050
59673 MAINT OF MAINS	1,014	87,389	68,100	19,289	128%	15,201	69,245
59675 MAINT OF SERVICES	4,292	32,973	76,100	( 43,127)	43%	8,764	41,036
59676 MAINT OF METERS	504	7,540	10,100	( 2,560)	75%	( 802)	1,110
59677 MAINT OF HYDRANTS	168	13,842	47,200	( 33,358)	29%	228	8,330
59678 MAINT OF MISC PLANT	0	8,292	15,000	( 6,708)	55%	1	601
<b>TOTAL TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>	<b>31,295</b>	<b>351,405</b>	<b>548,150</b>	<b>( 196,745)</b>	<b>64%</b>	<b>40,823</b>	<b>289,845</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	1,558	12,146	18,550	( 6,404)	65%	1,513	11,858
59902 METER READING	1,715	13,613	24,550	( 10,937)	55%	1,788	12,940
59903 CUSTOMER ACCTG & COLLECTION	6,874	41,488	77,300	( 35,812)	54%	4,025	36,743
59904 UNCOLLECTIBLE ACCOUNTS	0	38	2,500	( 2,462)	2%	0	( 360)
59906 CUSTOMER SERVICE & INFORMATION	0	0	750	( 750)	%	0	0
59910 SALES EXPENSE							
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>10,148</b>	<b>67,285</b>	<b>123,650</b>	<b>( 56,365)</b>	<b>54%</b>	<b>7,327</b>	<b>61,181</b>
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	8,902	70,825	106,150	( 35,325)	67%	8,644	68,373
59921 OFFICE SUPPLIES & EXPENSES	254	3,617	1,300	2,317	278%	317	5,639
59923 OUTSIDE SERVICES EMPLOYED	7,375	80,556	98,000	( 17,445)	82%	5,025	73,342
59924 PROPERTY INSURANCE	3,351	25,870	41,050	( 15,180)	63%	3,418	27,027
59925 INJURIES & DAMAGES	1,522	12,173	18,000	( 5,827)	68%	1,303	9,780
59926 EMPLOYEE PENSIONS & BENEFITS	15,163	132,903	194,800	( 61,897)	68%	15,216	126,214

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**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	176	176	3,000	( 2,825)	6%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	1,702	26,880	19,750	7,130	136%	1,804	11,540
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>38,444</b>	<b>352,999</b>	<b>482,050</b>	<b>( 129,051)</b>	<b>73%</b>	<b>35,727</b>	<b>321,915</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>136,341</b>	<b>1,192,857</b>	<b>1,854,800</b>	<b>( 661,943)</b>	<b>64%</b>	<b>134,730</b>	<b>1,134,337</b>
<b>OTHER OPERATING EXPENSES</b>							
49403 DEPRECIATION EXPENSE	45,572	384,132	560,000	( 195,868)	65%	44,360	354,849
49425 AMORTIZATION	30,424	241,838	398,825	( 156,987)	61%	24,463	199,618
49408 TAXES							
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>75,996</b>	<b>605,970</b>	<b>958,825</b>	<b>( 352,855)</b>	<b>63%</b>	<b>68,823</b>	<b>554,466</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>212,337</b>	<b>1,798,826</b>	<b>2,813,625</b>	<b>( 1,014,799)</b>	<b>64%</b>	<b>203,554</b>	<b>1,688,804</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>54,618</b>	<b>188,898</b>	<b>60,975</b>	<b>127,923</b>	<b>310%</b>	<b>61,645</b>	<b>240,836</b>
<b>OTHER INCOME</b>							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	500	900	7,000	( 6,100)	13%	1,000	1,913
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	0	( 175)	( 7,000)	6,825	(2%)	0	( 4,157)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	0	81,064	100,000	( 18,936)	81%	40,026	74,721
43000 GRANT REVENUE	68,364	74,918	0	74,918	%	0	0
49421 MISCELLANEOUS NON-OPERATING INCOME	0	39,310	200,000	( 160,690)	20%	483	37,633
<b>TOTAL OTHER INCOME</b>	<b>68,864</b>	<b>196,017</b>	<b>300,000</b>	<b>( 103,983)</b>	<b>65%</b>	<b>41,508</b>	<b>110,109</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	<b>123,482</b>	<b>384,915</b>	<b>360,975</b>	<b>23,940</b>	<b>107%</b>	<b>103,154</b>	<b>350,945</b>

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**CITY OF TWO RIVERS**  
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**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>INTEREST &amp; OTHER CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	8,482	78,790	140,000	( 61,210)	56%	9,617	82,170
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS	0	0	0	0	%	0	150
59999 GASB 68 PENSION EXPENSE							
<b>TOTAL INTEREST CHARGES</b>	<b>8,482</b>	<b>78,790</b>	<b>140,000</b>	<b>( 61,210)</b>	<b>56%</b>	<b>9,617</b>	<b>82,320</b>
<b>NET INCOME (LOSS)</b>	<b>115,000</b>	<b>306,125</b>	<b>220,975</b>	<b>85,150</b>	<b>139%</b>	<b>93,536</b>	<b>268,625</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	8,142,772	8,142,772				7,216,853	7,216,853
BALANCE TRANSFERRED FROM INCOME	115,000	306,125				93,536	268,625
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>8,257,772</b>	<b>8,448,897</b>				<b>7,310,390</b>	<b>7,485,478</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF ELECTRICITY</b>							
49440 URBAN RESIDENTIAL SALES	507,981	2,898,296	4,455,200 (	1,556,904)	65%	576,488	3,059,635
49441 RURAL SALES	2,675	16,784	22,500 (	5,716)	75%	2,963	17,833
49442 COMMERCIAL SALES-CS1	117,859	700,420	1,092,700 (	392,280)	64%	125,417	727,944
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	117,844	773,953	1,340,800 (	566,847)	58%	144,684	839,080
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	247,060	1,385,948	2,337,800 (	951,852)	59%	285,839	1,522,493
49443 INDUSTRIAL SALES-CP3	52,239	354,855	534,700 (	179,845)	66%	69,535	401,209
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	2,122	14,780	34,400 (	19,620)	43%	3,478	24,145
49444 PUBLIC STREET LIGHTING	13,284	102,355	175,600 (	73,245)	58%	13,451	96,592
49448 INTERDEPARTMENTAL SALES	2,094	17,752	36,300 (	18,548)	49%	2,559	18,202
<b>TOTAL SALES OF ELECTRICITY</b>	<b>1,063,159</b>	<b>6,265,142</b>	<b>10,030,000 (</b>	<b>3,764,858)</b>	<b>62%</b>	<b>1,224,394</b>	<b>6,707,133</b>
<b>OTHER OPERATING REVENUES</b>							
49450 FORFEITED DISCOUNTS	1,352	21,546	18,250	3,296	118%	948	16,689
49451 MISCELLANEOUS SERVICE REVENUES	0	200	5,000 (	4,800)	4%	160	1,600
49454 RENT FROM ELECTRIC PROPERTY	0	35,205	116,000 (	80,795)	30%	29,381	70,588
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	4,192	6,146	18,450 (	12,304)	33%	3,738	11,583
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>5,544</b>	<b>63,097</b>	<b>157,700 (</b>	<b>94,603)</b>	<b>40%</b>	<b>34,227</b>	<b>100,460</b>
<b>TOTAL OPERATING REVENUES</b>	<b>1,068,703</b>	<b>6,328,238</b>	<b>10,187,700 (</b>	<b>3,859,462)</b>	<b>62%</b>	<b>1,258,621</b>	<b>6,807,593</b>

CITY OF TWO RIVERS  
INCOME STATEMENT  
FOR THE 8 MONTHS ENDING AUGUST 31, 2023  
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	794,341	4,653,328	7,374,100	( 2,720,772)	63%	876,531	5,041,741
TOTAL POWER PRODUCTION EXPENSES	794,341	4,653,328	7,374,100	( 2,720,772)	63%	876,531	5,041,741

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>DISTRIBUTION EXPENSES</b>							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	1,743	16,512	29,750 (	13,238)	56%	1,623	11,301
59583 OVERHEAD LINE EXPENSES	2,076	3,568	6,300 (	2,732)	57%	592	2,448
59584 UNDERGROUND LINE EXPENSE	3,863	24,353	41,900 (	17,547)	58%	6,378	27,962
59585 STREET LIGHTING EXPENSES	( 5)	2	1,300 (	1,298)	%	0	374
59586 METER EXPENSES	2,452	17,589	72,600 (	55,011)	24%	5,319	36,477
59587 CUSTOMER INSTALLATION EXPENSES	2,908	14,860	10,900	3,960	136%	777	6,732
59588 OPERATION MISC DISTRIBUTION	20,253	158,620	258,175 (	99,555)	61%	19,646	158,277
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	791	23,831	39,800 (	15,969)	60%	205	18,916
59593 MAINTENANCE OF OVERHEAD LINES	18,927	165,250	188,600 (	23,350)	88%	18,493	216,939
59594 MAINTENANCE OF UNDERGROUND LINES	312	3,415	8,500 (	5,085)	40%	922	2,397
59595 MAINTENANCE OF LINE TRANSFORMERS	763	8,254	4,700	3,554	176%	71	2,044
59596 MAINTENANCE OF STREET LIGHTING	101	5,135	10,900 (	5,765)	47%	227	3,154
59597 MAINT OF ELECTRIC METERS							
59598 MAINT OF MISC DISTRIBUTION PLANT	5,176	11,199	7,000	4,199	160%	0	6,242
59828 TRANSPORTATION EXPENSES							
<b>TOTAL DISTRIBUTION EXPENSES</b>	<b>59,360</b>	<b>452,588</b>	<b>680,425 (</b>	<b>227,837)</b>	<b>67%</b>	<b>54,253</b>	<b>492,960</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	1,910	14,889	22,615 (	7,726)	86%	1,855	14,536
59902 METER READING EXPENSES	2,965	22,547	35,350 (	12,803)	64%	2,914	21,377
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	8,750	55,316	102,600 (	47,284)	54%	7,658	61,207
59904 UNCOLLECTIBLE ACCOUNTS	( 1)	7,902	10,000 (	2,098)	79%	0	6,681
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>13,624</b>	<b>100,653</b>	<b>170,565 (</b>	<b>69,912)</b>	<b>59%</b>	<b>12,427</b>	<b>103,800</b>
<b>SALES EXPENSE</b>							
59913 ADVERTISING EXPENSE	0	260	500 (	240)	52%	0	250
<b>TOTAL SALES EXPENSES</b>	<b>0</b>	<b>260</b>	<b>500 (</b>	<b>240)</b>	<b>52%</b>	<b>0</b>	<b>250</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	21,966	176,010	266,750	( 90,740)	66%	21,141	165,695
59921 OFFICE SUPPLIES & EXPENSES	908	8,290	17,600	( 9,310)	47%	1,207	11,635
59923 OUTSIDE SERVICES EMPLOYED	6,435	66,545	94,140	( 27,595)	71%	3,937	59,195
59924 PROPERTY INSURANCE	2,639	21,110	29,300	( 8,190)	72%	2,531	18,853
59925 INJURIES & DAMAGES	1,334	10,675	13,500	( 2,825)	79%	1,042	7,816
59926 EMPLOYEE PENSIONS & BENEFITS	18,305	156,025	239,800	( 83,775)	65%	17,344	135,484
59928 REGULATORY COMMISSION EXPENSE	0	0	2,000	( 2,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	3,825	66,210	77,200	( 10,990)	86%	7,399	43,429
59932 MAINT OFFICE & COMMUNICATIONS	1,115	11,492	16,700	( 5,208)	69%	1,243	11,044
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>56,528</b>	<b>516,357</b>	<b>756,990</b>	<b>( 240,633)</b>	<b>68%</b>	<b>55,845</b>	<b>453,150</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>923,853</b>	<b>5,723,186</b>	<b>8,982,580</b>	<b>( 3,259,394)</b>	<b>64%</b>	<b>999,056</b>	<b>6,091,901</b>
<b>OTHER OPERATING EXPENSES</b>							
59403 DEPRECIATION EXPENSE	38,147	305,025	440,000	( 134,975)	69%	37,283	298,245
59408 TAXES	26,455	211,043	400,200	( 189,157)	53%	28,988	231,243
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>64,602</b>	<b>516,067</b>	<b>840,200</b>	<b>( 324,133)</b>	<b>61%</b>	<b>66,271</b>	<b>529,488</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>988,455</b>	<b>6,239,253</b>	<b>9,822,780</b>	<b>( 3,583,527)</b>	<b>64%</b>	<b>1,065,326</b>	<b>6,621,388</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>80,249</b>	<b>88,985</b>	<b>364,920</b>	<b>( 275,935)</b>	<b>24%</b>	<b>193,294</b>	<b>186,205</b>



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OTHER INCOME</b>							
49415 REVENUE FROM MDSE & JOBBING	29,874	64,796	15,000	49,796	432%	1,140	8,982
49416 MERCHANDISING & JOBBING COST	( 28,732)	( 31,739)	( 15,000)	( 16,739)	(212%)	0	( 559)
49421 MISCELLANEOUS NONOPERATING INCOME	0	( 9,957)	2,000	( 11,957)	(498%)	100	( 2,425)
49419 INTEREST & DIVIDEND INCOME	( 230)	( 9,443)	( 18,000)	8,557	(52%)	( 10)	( 12,284)
49439 APPROP OF INCOME TO MUNICIPAL							
<b>TOTAL OTHER INCOME</b>	<b>912</b>	<b>13,658</b>	<b>( 16,000)</b>	<b>29,658</b>	<b>85%</b>	<b>1,230</b>	<b>( 6,286)</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	<b>81,161</b>	<b>102,642</b>	<b>348,920</b>	<b>( 246,278)</b>	<b>29%</b>	<b>194,525</b>	<b>179,918</b>
<b>OTHER INCOME DEDUCTIONS</b>							
49426 OTHER INCOME DEDUCTIONS	( 543)	1,222	2,500	( 1,278)	49%	0	2,279
<b>TOTAL MISCELLANEOUS INCOME DEDUCTIONS</b>	<b>( 543)</b>	<b>1,222</b>	<b>2,500</b>	<b>( 1,278)</b>	<b>49%</b>	<b>0</b>	<b>2,279</b>
<b>INTEREST CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	719	5,754	10,300	( 4,546)	56%	866	6,386
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
<b>TOTAL INTEREST CHARGES</b>	<b>719</b>	<b>5,754</b>	<b>10,300</b>	<b>( 4,546)</b>	<b>56%</b>	<b>866</b>	<b>6,386</b>
<b>NET INCOME (LOSS)</b>	<b>80,985</b>	<b>95,666</b>	<b>336,120</b>	<b>( 240,454)</b>	<b>28%</b>	<b>193,658</b>	<b>171,253</b>
<b>EARNED SURPLUS</b>							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	9,991,908	9,991,908				9,371,395	9,371,395
BALANCE TRANSFERRED FROM INCOME	80,985	95,666				193,658	171,253
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>10,072,893</b>	<b>10,087,574</b>				<b>9,565,054</b>	<b>9,542,649</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
OPERATING REVENUES							
49000 OPERATING REVENUE	0	0	0	0	%	0	0
49540 RENT FROM CLEC PROPERTY	265	9,531	15,885	( 6,354)	60%	1,324	10,590
<b>TOTAL OPERATING REVENUES</b>	265	9,531	15,885	( 6,354)	60%	1,324	10,590

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67 % OF THE FISCAL YEAR HAS ELAPSED

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>DISTRIBUTION EXPENSES</b>							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (	1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750 (	750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59820 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
<b>TOTAL DISTRIBUTION EXPENSES</b>	<b>0</b>	<b>0</b>	<b>2,250 (</b>	<b>2,250)</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>

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67 % OF THE FISCAL YEAR HAS ELAPSED

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600 (	600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	249	498	3,395 (	2,897)	15%	0	0
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	249	498	3,995 (	3,497)	12%	0	0
TOTAL OPS & MAINT EXPENSES	249	498	6,245 (	5,747)	8%	0	0
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	1,156	8,305	9,640 (	1,335)	86%	803	6,428
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	1,156	8,305	9,640 (	1,335)	86%	803	6,428
TOTAL OPERATING EXPENSES	1,405	8,803	15,885 (	7,082)	55%	803	6,428
NET OPERATING INCOME (LOSS)	(	1,140)	728	0	728	520	4,162

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>OTHER INCOME</b>							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
<b>TOTAL OTHER INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGs</b>	<b>( 1,140)</b>	<b>728</b>	<b>0</b>	<b>728</b>	<b>%</b>	<b>520</b>	<b>4,162</b>
<b>INTEREST CHARGES</b>							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	0	0	%	0	0
<b>TOTAL INTEREST CHARGES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>NET INCOME (LOSS)</b>	<b>( 1,140)</b>	<b>728</b>	<b>0</b>	<b>728</b>	<b>%</b>	<b>520</b>	<b>4,162</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	( 220,872)	( 220,872)				( 227,116)	( 227,116)
BALANCE TRANSFERRED FROM INCOME	( 1,140)	728				520	4,162
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS</b>	<b>( 222,012)</b>	<b>( 220,144)</b>				<b>( 226,596)</b>	<b>( 222,954)</b>
<b>END OF YEAR</b>							

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67 % OF THE FISCAL YEAR HAS ELAPSED

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**STORMWATER UTILITY - FUND 680**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>USER FEES</b>							
46010 RESIDENTIAL SERVICE	29,685	237,317	354,000	( 116,683)	67%	29,670	236,951
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	285	400	( 115)	71%	36	285
46040 NON RESIDENTIAL	21,857	175,034	262,000	( 86,966)	67%	21,847	174,698
46050 INTERDEPARTMENTAL	3,235	25,861	39,400	( 13,539)	66%	3,229	25,834
<b>TOTAL USER FEES</b>	<b>54,813</b>	<b>438,497</b>	<b>655,800</b>	<b>( 217,303)</b>	<b>67%</b>	<b>54,782</b>	<b>437,768</b>
<b>OTHER OPERATING REVENUES</b>							
49470 FORFEITED DISCOUNTS	76	1,204	1,500	( 296)	80%	78	1,122
49010 PERMIT FEES	0	0	0	0	%	0	0
48600 CONTRIBUTIONS IN AID/GRANT REVENUE	0	193,202	116,000	77,202	167%	0	170,648
48100 INTEREST INCOME	2,019	4,265	4,265	0	100%	0	3,723
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>2,096</b>	<b>198,671</b>	<b>121,765</b>	<b>76,906</b>	<b>163%</b>	<b>78</b>	<b>175,493</b>
<b>TOTAL OPERATING REVENUES</b>	<b>56,909</b>	<b>637,168</b>	<b>777,565</b>	<b>( 140,397)</b>	<b>82%</b>	<b>54,860</b>	<b>613,262</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**STORMWATER UTILITY - FUND 680**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	0	846	6,611	( 5,765)	13%	117	1,193
59720 VEHICLE & EQUIPMENT MAINTENANCE	48	129	0	129	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	3,096	20,739	160,190	( 139,451)	13%	2,159	29,293
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	0	28	41,755	( 41,727)	%	4,719	7,235
59750 MAINTENANCE OF STORMWATER PONDS	2,794	3,315	32,079	( 28,764)	10%	0	448
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	0	0	%	0	0
59770 REGULATORY COMPLIANCE	1,091	12,528	98,510	( 85,982)	13%	733	10,638
59790 ADMINISTRATIVE CHARGES	1,738	14,829	24,500	( 9,671)	61%	3,192	16,653
59795 EMPLOYEE PENSIONS & BENEFITS	807	5,623	40,397	( 34,774)	14%	459	3,769
<b>TOTAL OPERATING EXPENSES</b>	<b>9,573</b>	<b>58,038</b>	<b>404,042</b>	<b>( 346,004)</b>	<b>14%</b>	<b>11,380</b>	<b>69,228</b>
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	9,505	76,040	110,000	( 33,960)	69%	8,367	66,933
59408 TAXES	288	2,170	14,250	( 12,080)	15%	225	1,885
59427 INTEREST ON LONG-TERM DEBT	5,383	41,401	62,000	( 20,599)	67%	5,107	43,476
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>24,749</b>	<b>177,649</b>	<b>590,292</b>	<b>( 412,642)</b>	<b>30%</b>	<b>25,078</b>	<b>181,522</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>24,749</b>	<b>177,649</b>	<b>590,292</b>	<b>( 412,642)</b>	<b>30%</b>	<b>25,078</b>	<b>181,522</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>32,160</b>	<b>459,518</b>	<b>187,273</b>	<b>272,245</b>	<b>245%</b>	<b>29,782</b>	<b>431,740</b>
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	3,672,115	3,672,115				3,175,463	3,175,463
BALANCE TRANSFERRED FROM INCOME	32,160	459,518				29,782	431,740
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS</b>	<b>3,704,274</b>	<b>4,131,633</b>				<b>3,205,245</b>	<b>3,607,203</b>

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF SEWER</b>							
49221 RESIDENTIAL SERVICE	168,647	1,389,214	2,080,950	( 691,736)	67%	159,383	1,306,635
49222 COMMERCIAL SERVICE	52,219	375,122	510,000	( 134,878)	74%	50,368	344,205
49224 GOVERNMENT SERVICE	5,498	60,278	85,000	( 24,722)	71%	6,125	57,109
49626 INTERDEPARTMENTAL SERVICE	8,661	67,869	95,200	( 27,331)	71%	9,808	64,660
49263 INDUSTRIAL SERVICE	9,940	69,381	100,000	( 30,619)	69%	10,120	70,231
<b>TOTAL SALES OF SEWER</b>	<b>244,964</b>	<b>1,961,864</b>	<b>2,871,150</b>	<b>( 909,286)</b>	<b>68%</b>	<b>235,804</b>	<b>1,842,840</b>
<b>OTHER OPERATING REVENUES</b>							
49350 MISCELLANEOUS OPERATING REVENUES	0	31,108	42,000	( 10,892)	74%	111,449	202,264
49450 CUSTOMER FORFEITED DISCOUNTS	450	7,944	5,000	2,944	159%	462	6,510
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>450</b>	<b>39,052</b>	<b>47,000</b>	<b>( 7,948)</b>	<b>83%</b>	<b>111,911</b>	<b>208,774</b>
<b>TOTAL OPERATING REVENUES</b>	<b>245,414</b>	<b>2,000,916</b>	<b>2,918,150</b>	<b>( 917,234)</b>	<b>69%</b>	<b>347,714</b>	<b>2,051,614</b>



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>OPERATIONS EXPENSES</b>							
59820 OPERATION PLANT & LIFT STATION	38,009	320,129	519,378 (	199,249)	62%	42,714	314,707
59823 CHLORINE	0	3,701	3,000	701	123%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	8,744	51,002	62,000 (	10,998)	82%	7,658	37,862
59825 SLUDGE CONDITIONING CHEMICALS	0	11,882	35,000 (	23,318)	33%	0	22,399
59827 OTHER OPERATING SUPPLIES	380	22,374	35,000 (	12,626)	64%	187	21,017
59828 TRANSPORTATION EXPENSES	796	17,289	29,000 (	11,711)	60%	9,581	19,439
<b>TOTAL OPERATIONS EXPENSES</b>	<b>47,928</b>	<b>426,178</b>	<b>683,378 (</b>	<b>257,200)</b>	<b>62%</b>	<b>60,141</b>	<b>415,424</b>
<b>MAINTENANCE EXPENSE</b>							
59831 MAINT OF SEWER COLLECTION SYSTEMS	3,429	52,545	181,665 (	129,120)	29%	12,102	177,897
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	106	106	20,000 (	19,894)	1%	3,996	6,249
59833 MAINT OF TREATMENT DIST PLANT EQUIP	9,571	60,433	104,620 (	44,187)	58%	8,600	57,815
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	1,364	3,391	20,000 (	16,609)	17%	542	4,566
<b>TOTAL MAINTENANCE EXPENSE</b>	<b>14,469</b>	<b>116,475</b>	<b>326,285 (</b>	<b>209,810)</b>	<b>36%</b>	<b>25,240</b>	<b>246,526</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59840 BILLING, COLLECTING & ACCOUNTING	7,880	50,378	79,912 (	29,534)	63%	5,205	47,689
59842 METER READING	1,686	13,671	25,565 (	11,894)	53%	2,071	13,367
59843 UNCOLLECTIBLE ACCOUNTS	3	41	5,000 (	4,959)	1%	0 (	310)
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>9,569</b>	<b>64,089</b>	<b>110,477 (</b>	<b>46,388)</b>	<b>58%</b>	<b>7,276</b>	<b>60,746</b>

ADMINISTRATION USE ONLY

67 % OF THE FISCAL YEAR HAS ELAPSED

09/29/2023 02:51PM PAC

Section 10, ItemD.

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59850 ADMINISTRATIVE & GENERAL SALARIES	14,536	115,354	182,090	( 66,736)	63%	13,894	106,073
59851 OFFICE SUPPLIES & EXPENSE	29	521	1,420	( 899)	37%	29	412
59852 OUTSIDE SERVICES EMPLOYED	4,184	46,477	68,880	( 22,203)	68%	3,434	42,187
59853 INSURANCE EXPENSE	4,764	38,111	47,950	( 9,839)	79%	4,070	32,085
59854 EMPLOYEE PENSION & BENEFITS	10,820	85,573	135,329	( 49,756)	63%	9,021	76,701
59855 REGULATORY COMMISSION EXPENSE	0	13,736	15,000	( 1,264)	92%	0	13,778
59856 MISC GENERAL EXPENSES	0	146	4,100	( 3,954)	4%	266	827
59857 RENTS	5,485	74,761	90,000	( 15,239)	83%	7,411	70,202
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>39,817</b>	<b>374,677</b>	<b>544,569</b>	<b>( 169,892)</b>	<b>69%</b>	<b>38,124</b>	<b>342,263</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>111,783</b>	<b>981,419</b>	<b>1,664,709</b>	<b>( 683,290)</b>	<b>59%</b>	<b>130,780</b>	<b>1,064,960</b>
<b>OTHER OPERATING EXPENSES</b>							
59403 DEPRECIATION EXPENSE	64,047	512,372	763,500	( 251,128)	67%	63,626	509,007
59408 TAX EXPENSE	28,392	226,675	342,757	( 116,082)	66%	28,462	226,186
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>92,439</b>	<b>739,047</b>	<b>1,106,257</b>	<b>( 367,210)</b>	<b>67%</b>	<b>92,088</b>	<b>735,192</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>204,222</b>	<b>1,720,466</b>	<b>2,770,966</b>	<b>( 1,050,500)</b>	<b>62%</b>	<b>222,868</b>	<b>1,800,152</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>41,191</b>	<b>280,450</b>	<b>147,184</b>	<b>133,266</b>	<b>191%</b>	<b>124,847</b>	<b>251,462</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OTHER INCOME</b>							
48600 CONTRIBUTION IN AID	0	136,060	0	136,060	%	6,491	155,671
43000 GRANT REVENUE	0	108,011	267,000	( 158,989)	40%	0	0
49210 TRANSFERS IN	0	64,028	70,000	( 5,972)	91%	23,476	52,399
<b>TOTAL OTHER INCOME</b>	<b>0</b>	<b>308,100</b>	<b>337,000</b>	<b>( 28,900)</b>	<b>91%</b>	<b>29,967</b>	<b>208,069</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHGS</b>	<b>41,191</b>	<b>588,550</b>	<b>484,184</b>	<b>104,366</b>	<b>122%</b>	<b>154,813</b>	<b>459,531</b>
<b>INTEREST CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	( 17,139)	( 135,522)	( 200,000)	64,478	(98%)	( 17,098)	( 142,348)
59999 GASB PENSION & OPEB EXPENSE							
49430 INTEREST ON DEBT TO MUNICIPALITY							
<b>TOTAL INTEREST CHARGES</b>	<b>( 17,139)</b>	<b>( 135,522)</b>	<b>( 200,000)</b>	<b>64,478</b>	<b>(68%)</b>	<b>( 17,098)</b>	<b>( 142,348)</b>
<b>NET INCOME (LOSS)</b>	<b>24,053</b>	<b>453,027</b>	<b>284,184</b>	<b>168,843</b>	<b>159%</b>	<b>137,715</b>	<b>317,184</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	5,814,127	5,814,127				5,460,681	5,460,681
BALANCE TRANSFERRED FROM INCOME	24,053	453,027				137,715	317,184
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>5,838,179</b>	<b>6,267,154</b>				<b>5,598,396</b>	<b>5,777,865</b>

Section 10, ItemD.

Form  
AT-106

## Original Alcohol Beverage License Application

### License(s) Requested

- ☒ Class "A" Beer ..... \$ 50.00      ☒ "Class A" Liquor ..... \$ 362.50
- ☐ Class "B" Beer ..... \$ .....      ☐ "Class B" Liquor ..... \$ .....
- ☐ "Class C" Wine ..... \$ .....      ☐ "Class A" Liquor (Cider Only) \$ 0
- ☐ Reserve "Class B" Liquor \$ .....      ☐ "Class B" (Wine Only) Winery \$ .....

License Fees	\$ 412.50
Publication Fee	\$ 20.00
Background Check	\$
<b>Total Fees</b>	<b>\$ 432.50</b>

### Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Family Dollar Stores of Wisconsin, LLC

2. Trade Name or DBA

Family Dollar #22166

3. Premises Address

1909 Washington Street, Two Rivers, WI 54241

4. County

Manitowoc

5. Municipality

6. Aldermanic District

7. Mailing Address (if different from premises address)

500 Volvo Pkwy, Chesapeake, VA 23320

8. FEIN

56-1356720

9. Wisconsin Seller's Permit Number

456-00003402110

10. Premises Phone

(757) 321-5493

11. Premises Email

lfarrell@decisions-consulting.com

12. Entity Type (check one)

☐ Sole Proprietor    ☐ Partnership    ☒ Limited Liability Company    ☐ Corporation    ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Please see attached floor plan.

### Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ..... ☒ Yes    ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ..... ☐ Yes    ☒ No  
If yes, please explain using the space below. Attach additional sheets if necessary.

**Part C: For Corporate/LLC Applicants Only**

1. State of Registration <b>VIRGINIA</b>		2. Date of Registration <b>06/01/16</b>
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Name of Parent Company <b>Family Dollar, Inc.</b>	FEIN of Parent Company <b>56-1373359</b>	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name <b>Norton</b>	Agent's First Name <b>Timothy</b>	Phone

**Part D: Individual Information**

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Please see attached list of officers owning 0%			

**Part E: Attestation**


Who must sign this application?

- sole proprietor      • one general partner of a partnership      • one corporate officer      • one managing member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date <b>09/08/2023</b>	
Name (Last, First, MI) <b>Spencer, Harry R</b>		
Title <b>Assistant Secretary</b>	Email <b>ablicensing@dollartree.com</b>	Phone <b>(757) 321-5493</b>

**Part F: For Clerk Use Only**

Date application was filed with clerk <b>9/19/2023</b>	Date reported to governing body <b>10/16/23</b>	Date provisional license issued (if applicable) 
Date license granted	License number <b>ALQ-2310</b>	Date license issued
Signature of Clerk/Deputy Clerk 		

AT-106 (R 07-23)



## Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town  
☐ Village of Fond Du Lac County of Fond Du Lac  
☒ City

The undersigned duly authorized officer/member/manager of Family Dollar Stores of Wisconsin, LLC  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as  
Family Dollar # 22166

(Trade Name)  
located at 1909 Washington St, Two Rivers, WI 54241

appoints Timothy L Norton  
(Name of Appointed Agent)  
508 Mustang Lane, Fond Du Lac, WI 54935  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

See attached

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 43

Place of residence last year 508 Mustang Lane, Fond Du Lac, WI 54935

For: Family Dollar Stores of Wisconsin, LLC  
(Name of Corporation / Organization / Limited Liability Company)

By:   
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000

### ACCEPTANCE BY AGENT

I, Timothy L Norton, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company

 9-8-2023 Agent's age 58  
(Signature of Agent) (Date)  
508 Mustang Lane, Fond Du Lac, WI 54935 Date of birth 05/04/1965  
(Home Address of Agent)

### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



# Certificate of Completion

This Certificate of Completion of  
**eTIPS Off Premise 3.0 - Wisconsin**  
 For coursework completed on June 23, 2020  
 provided by Health Communications, Inc.  
 is hereby granted to:

**Tim Norton**

Certification to be sent to:

**Family Dollar**  
**798 S Main St**  
**Fond Du Lac WI, 54935-5730 USA**



This certificate represents the successful completion of an approved  
 Wisconsin Department of Revenue Responsible Beverage Server Course in  
 compliance with secs. 125.04(5)(a)5, 125.17(6), and 134.66(2m), Wis.



HEALTH COMMUNICATIONS, INC.

This document is not proof of eTIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.



Effective January 3, 2022

**LIST OF OFFICERS & DIRECTORS  
FOR  
FAMILY DOLLAR, INC.**

<b><u>Officer</u></b>	<b><u>Title</u></b>
Peter Barnett .....	President
Todd Littler .....	Senior Vice President
Roger Dean .....	Vice President and Treasurer
Jonathan Elder .....	Vice President – Tax
John S. Mitchell, Jr. ....	Vice President and Secretary
Harry R. Spencer .....	Assistant Secretary

**Directors**

Peter Barnett  
Roger Dean

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/05/2023	133363	Two Rivers Historical Society	Dec 2022 Monthly Support Pymt	258-56700-2910	DEC2022	250.00-
Total 133363:						250.00-
09/05/2023	133545	Koach, Tracey	Refund for Chair Yoga-Cancelled class	250-55150-3900	12/19/2022	5.00-
Total 133545:						5.00-
09/22/2023	135299	Travel Insured International	Travel Insurance/Chicago Trip - Senior C	250-55150-3300	8/2/2023	362.00-
Total 135299:						362.00-
09/07/2023	135524	4 K's Pest Control LLC	Pest control - Sr. Center	100-54150-2410	8/21/2023 SENIOR CENT	50.00
Total 135524:						50.00
09/07/2023	135525	Alternative Technologies Inc	Supplies - Elec	660-59592-2900	54430	148.50
Total 135525:						148.50
09/07/2023	135526	Amazon Business - Debit Memo	Supplies - P&R	100-55140-3100	1KNK-9JDX-GTPH	35.97
09/07/2023	135526	Amazon Business - Debit Memo	Supplies - Fire	100-52210-3900	1HKY-V414-QW3D	159.12
09/07/2023	135526	Amazon Business - Debit Memo	Supplies - P&R	100-55140-3500	1LYM-XXXV-PTL6	227.84
09/07/2023	135526	Amazon Business - Debit Memo	Supplies - Senior Center	100-54150-3900	139M-4DKM-GR3D	231.97
Total 135526:						654.90
09/07/2023	135527	AnSer Services	After hours answering service-Wt	650-59665-2900	6502-090123	235.00
Total 135527:						235.00
09/07/2023	135528	Aring Equipment Exchange	Parts - DPW	100-16120	794764	140.70
09/07/2023	135528	Aring Equipment Exchange	Parts - DPW	100-16120	79622	3,667.50
09/07/2023	135528	Aring Equipment Exchange	Parts - DPW	100-16120	796241	24.54
09/07/2023	135528	Aring Equipment Exchange	Parts - DPW	100-16120	796302	255.24
Total 135528:						4,087.98
09/07/2023	135529	Aurora Health Care	Drug Screen	660-59923-2902	1858944	128.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135529:						128.00
09/07/2023	135530	B&M Waste Service Inc	Portable Restroom Rental - LB Clarke	100-55300-2900	1744080	90.00
09/07/2023	135530	B&M Waste Service Inc	Portable Restroom Rental - Neshotah Be	100-55200-2900	174323	540.00
09/07/2023	135530	B&M Waste Service Inc	Portable Restroom Rental - Coast Guard	100-55200-2900	174347	420.00
Total 135530:						1,050.00
09/07/2023	135531	Billboard Baggers	Materials & Labor- P&R	454-55400-8840	9991700	6,200.00
Total 135531:						6,200.00
09/07/2023	135532	Blackstone Publishing	A-audio-Lib	280-55111-3470	2114885	117.95
Total 135532:						117.95
09/07/2023	135533	Chamber of Manitowoc County	Membership Dues - Lester Library	280-55110-2130	12013623	223.00
Total 135533:						223.00
09/07/2023	135534	Charter Communications Inc	Service 08/19/23-09/18/23 Sr. Cntr	100-55140-2900	171242001082223	87.50
Total 135534:						87.50
09/07/2023	135535	CivicPlus LLC	50% at 4 mo/Lauch - P&R Project	100-55300-2900	265412	4,294.00
Total 135535:						4,294.00
09/07/2023	135536	Country Visions Cooperative	Diesel - DPW	100-53200-3410	STATEMENT 8/31/23	9,439.35
Total 135536:						9,439.35
09/07/2023	135537	Eis Implement Inc	Trimmer Line & Blower - P&R	100-54910-2410	257422	258.98
Total 135537:						258.98
09/07/2023	135538	Fastenal	Supplies - P&R	100-55200-3900	WIMAN301002	489.08
Total 135538:						489.08

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/07/2023	135539	Fearing's Satellite & Sound Inc	Balance Due - Project #101997C Audio	415-55410-8200	71882A	15,009.75
Total 135539:						15,009.75
09/07/2023	135540	Ferhman, Donna	Refund - Pickleball Tournament Cancele	100-46720	60487484	60.00
Total 135540:						60.00
09/07/2023	135541	Fire Dept Petty Cash	Petty cash reimbursement-FD	100-52200-3500	8/29/2023	50.10
Total 135541:						50.10
09/07/2023	135542	Graybar	Supplies - Bandstand Repairs	660-19107	9333525556	155.64
Total 135542:						155.64
09/07/2023	135543	Hallman Lindsay	Wood Toner - P&R	100-55200-3500	J0206007	126.98
Total 135543:						126.98
09/07/2023	135544	Harbor Cities Inc	Tool Sharpening	100-16120	40024	91.35
Total 135544:						91.35
09/07/2023	135545	James Imaging Systems Inc.	Contract R14490-MPS-01 8/29/2023-9/2	660-59921-3900	1352704	329.13
Total 135545:						329.13
09/07/2023	135546	Klein, Patricia Ann	Simply Seniors Exercise Class - 08/01/2	100-55300-2900	09/01/2023	88.80
Total 135546:						88.80
09/07/2023	135547	Kulpa Jr, Frank	Solar Credit Refund	660-21130	9/1/2023	209.00
Total 135547:						209.00
09/07/2023	135548	Leider, Paul	Energy Star Rebate - Refrigerator	660-29253	9/6/2023	25.00
Total 135548:						25.00
09/07/2023	135549	Liberty Mutual Insurance	PD Veh #326	100-51930-5120	14646423	398.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/07/2023	135549	Liberty Mutual Insurance	LM Property RM Select - Endorsement 3	100-51930-5110	14658175	182.00
Total 135549:						580.00
09/07/2023	135550	Lucky Signs & Graphics	Truck Decals - P&R	100-55200-2900	1225	614.25
Total 135550:						614.25
09/07/2023	135551	Manitowoc County Treasurer	Forwarding Tax Payment - #053-000-071	100-16000	9/6/2023	29,172.67
Total 135551:						29,172.67
09/07/2023	135552	Manitowoc Disposal Inc	Empty Dumpsters - P&R	640-53620-2900	72797	170.00
09/07/2023	135552	Manitowoc Disposal Inc	Recycling & Refuse Collect 8/20/2023-9/	640-53620-2900	8/20/2023-9/2/2023	15,024.20
Total 135552:						15,194.20
09/07/2023	135553	Pagels, Sara A.	Sale of unused cemetery spaces back to	100-46540	8/31/2023	750.00
Total 135553:						750.00
09/07/2023	135554	Payment Service Network	Services 8/1/203-8/31/2023	690-59840-3900	281786	7.95
Total 135554:						7.95
09/07/2023	135555	Payment Service Network	CC Processing Fees/Donations - August	415-55410-2900	282653	42.00
Total 135555:						42.00
09/07/2023	135556	Penworthy Company LLC, The	Books JF - Lib	280-55112-3420	0592610-IN	508.06
Total 135556:						508.06
09/07/2023	135557	Preferred Controls Inc.	Pressure Transmitter - Wtr	650-19107	4778	2,311.20
Total 135557:						2,311.20
09/07/2023	135558	R&J Fricke Inc	6 Bag Concrete / Neshotah Park - DPW	100-16120	14788	2,205.00
Total 135558:						2,205.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/07/2023	135559	Sabel Mechancial LLC	Haul Sludge - WWTP	690-59820-2900	231690	11,312.00
09/07/2023	135559	Sabel Mechancial LLC	Air Line Maintenance - WW	690-59833-2900	231591	4,263.27
Total 135559:						15,575.27
09/07/2023	135560	Shawn Williams Creative-Social Media	Social Media Audit, Strategy, Photo & Vid	258-56700-2100	918	1,150.00
Total 135560:						1,150.00
09/07/2023	135561	Slaby, Chris	Energy Star Rebate - Refrigerator	660-29253	09062023	25.00
Total 135561:						25.00
09/07/2023	135562	Thuermer Law Office	Municipal Prosecuting - August 2023	100-51340-2120	AUGUST 29, 2023	1,607.00
Total 135562:						1,607.00
09/07/2023	135563	Tillmann Wholesale Growers	Miscellaneous Trees - P&R	263-55210-5970	113118	1,665.00
Total 135563:						1,665.00
09/07/2023	135564	Traffic Safety Store	18" Traffic Cones - DPW	100-53300-3900	INV908128	2,059.88
Total 135564:						2,059.88
09/07/2023	135565	Two Rivers Historical Society	Sept 2023 Monthly Support Pymt	258-56700-2910	SEPT 2023	250.00
09/07/2023	135565	Two Rivers Historical Society	Dec 2022 Monthly Support Pymt (Reissu	258-56700-2910	DEC2022 - REISSUE	250.00
Total 135565:						500.00
09/07/2023	135566	US Alliance Fire Protection Inc.	5 Year Maintenance - Library	280-55110-2410	1046-F111682	1,495.00
Total 135566:						1,495.00
09/07/2023	135567	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-01;8/23	18.05
09/07/2023	135567	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;8/23	37.83
09/07/2023	135567	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	040127166-04;8/23	183.16
09/07/2023	135567	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;8/23	17.33
09/07/2023	135567	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-07;8/23	17.74
09/07/2023	135567	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;8/23	31.04
09/07/2023	135567	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;8/23	18.44

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/07/2023	135567	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;8/23	17.99
09/07/2023	135567	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;8/23	17.33
09/07/2023	135567	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;8/23	17.33
09/07/2023	135567	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;8/23	18.44
09/07/2023	135567	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;8/23	17.33
09/07/2023	135567	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;8/23	30.58
09/07/2023	135567	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;8/23	449.35
09/07/2023	135567	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;8/23	30.58
Total 135567:						922.52
09/07/2023	135568	Wisconsin Retirement System	July 2023 Contributions	100-21520	JULY 2023	124,935.98
Total 135568:						124,935.98
09/14/2023	135569	ADRC of the Lakeshore	Reimburse ADRC for Aug 2023 Congreg	250-23150	8/31/2023	732.16
Total 135569:						732.16
09/14/2023	135570	Airgas USA LLC	Cylinder Rental - WWTP	690-59833-2900	5501463065	368.08
Total 135570:						368.08
09/14/2023	135571	Amazon Business - Debit Memo	Various Elec/Water Items	650-59626-3900	1YLN--3F9Y-R7KR	209.01
09/14/2023	135571	Amazon Business - Debit Memo	Filament & Hair ties - WWTP	690-59820-3900	1WDY-C1Y7-YKP6	25.54
09/14/2023	135571	Amazon Business - Debit Memo	Supplies - Finance	100-51510-3900	1YXQ-FVGR-RCQ9	16.48
Total 135571:						251.03
09/14/2023	135572	B&M Waste Service Inc	Clean of Portable restrooms - Rec	100-55200-2900	174474	637.50
Total 135572:						637.50
09/14/2023	135573	Bay Cliff Health Camp	Adaptive Communications Workshop / K.	454-55400-8830	8/24/2023	1,080.00
Total 135573:						1,080.00
09/14/2023	135574	Bell Lumber & Pole Co	Utility poles - Elec	660-19154	INV-023095	22,942.41
Total 135574:						22,942.41

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09/14/2023	135575	Braun Building Center	Wood-Rec	100-55200-3900	BB077492401	119.98
Total 135575:						119.98
09/14/2023	135576	Cool City Cleaners Inc	Towels/Mops- WTP	690-59820-2900	002908	70.00
Total 135576:						70.00
09/14/2023	135577	Cretton Enterprises Inc	Aug 2023 Services - Lib	280-55110-3560	11587	2,121.59
09/14/2023	135577	Cretton Enterprises Inc	Aug 2023 Services - Rec	100-55200-2900	11592	2,747.95
Total 135577:						4,869.54
09/14/2023	135578	Denis, Katie J.	Overpayment (Paid Twice) Court Case Q	100-16000	09/07/2023	174.40
Total 135578:						174.40
09/14/2023	135579	Erickson Sports Apparel	Youth Hoodies & Totes	258-56700-3901	1302	540.00
09/14/2023	135579	Erickson Sports Apparel	Shirts for PeeWee Flag Football	100-55300-3900	1301(9/9/2023)	280.00
Total 135579:						820.00
09/14/2023	135580	Fastenal	Monthly Vending Machine - Elec	660-59588-3900	WIMAN1644	1,291.62
Total 135580:						1,291.62
09/14/2023	135581	Fricke Printing Services Inc	Window & Reg Envelopes - Eng	100-53100-3100	250596	269.80
09/14/2023	135581	Fricke Printing Services Inc	Business Cards - Buckley	100-51410-3100	250595	49.95
Total 135581:						319.75
09/14/2023	135582	Gannett Wisconsin Media	10/01/23-9/30/24 Service - Rec	100-55300-3220	09/13/2023	653.05
Total 135582:						653.05
09/14/2023	135583	Garage Door Specialty LLC	Repair cables on Garage Door - Elec	660-59598-2900	4116	175.00
Total 135583:						175.00
09/14/2023	135584	Graybar	Supplies-Elec	660-19107	9333758817	791.06
09/14/2023	135584	Graybar	Supplies-Elec	660-19107	9333782744	3.53



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135584:						794.59
09/14/2023	135585	Hall Signs	Sign Blanks - DPW	100-16120	72601	692.02
Total 135585:						692.02
09/14/2023	135586	Hallman Lindsay	Natural Wood Toner - Rec	100-55200-3900	8/16/2023	126.98
Total 135586:						126.98
09/14/2023	135587	HMF Innovations Inc	Georgetown Bench, Memorial - Rec	100-23158	1256	4,316.40
09/14/2023	135587	HMF Innovations Inc	Georgetown Bench, Memorial - Rec	100-23158	1258	4,316.40
Total 135587:						8,632.80
09/14/2023	135588	HydroCorp	Monthly Charge CCR PProgram	650-59664-2900	0073963-IN	3,280.00
Total 135588:						3,280.00
09/14/2023	135589	Kaat's Water Conditioning Inc	Water for 6303 Riverview - Eng	419-53600-2900	08/31/2023	49.44
Total 135589:						49.44
09/14/2023	135590	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	17639	57.98
Total 135590:						57.98
09/14/2023	135591	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	09/08/2023	693.12
Total 135591:						693.12
09/20/2023	135592	Manitowoc Co Treasurer	Forwarding Tax Payment - #053-147-005	100-16000	9/12/2023	.00
09/14/2023	135592	Manitowoc Co Treasurer	Forwarding Tax Payment - #053-147-005	100-16000	9/12/2023(2)	.00
Total 135592:						.00
09/14/2023	135593	Manitowoc Disposal Inc	Empty Dumpster - DPW	640-53310-2900	72799	275.00
Total 135593:						275.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/14/2023	135594	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	08/30/2023	25.98
09/14/2023	135594	Manitowoc Public Utilities	Standby Water/5000 Memorial Drive - Wt	650-59602-2900	8/31/2023	636.96
Total 135594:						662.94
09/14/2023	135595	Manitowoc Trophy	Signage - FD	100-52200-3850	44440	48.00
Total 135595:						48.00
09/14/2023	135596	Marco	Usage 5/25/23-8/24/23 - Lib	280-55110-2130	34789366	506.34
Total 135596:						506.34
09/14/2023	135597	Maritime Plumbing and Mechanical LLC	Ortho Project - Injector Quill	650-19107	6798	1,031.00
09/14/2023	135597	Maritime Plumbing and Mechanical LLC	Rebuild RP Valves - WWTP	690-59834-3900	7101	800.00
09/14/2023	135597	Maritime Plumbing and Mechanical LLC	Test RP Valves - WTP	690-59834-3900	7082	840.00
Total 135597:						2,671.00
09/14/2023	135598	MSA Professional Services Inc	GIS Services - Wtr	650-59642-2900	R10511016.0-2	3,000.00
Total 135598:						3,000.00
09/14/2023	135599	Northern Lake Service Inc	August TOC Sampling - Wtr	650-59642-2900	2315012	70.17
Total 135599:						70.17
09/14/2023	135600	Novak, Randall	Energy Star- Dehumidifier	660-29253	9/12/2023	15.00
Total 135600:						15.00
09/14/2023	135601	OpenPoint LLC	OpenPoint Subscription - Aug 2023	660-59923-2403	1421	1,960.00
Total 135601:						1,960.00
09/14/2023	135602	Pace Analytical	Lab Samples for Landfill Seep	419-53600-2900	2340136357	462.00
Total 135602:						462.00
09/14/2023	135603	Premium Waters Inc	Lab Water - WTP	690-59820-2900	391097760	155.98

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135603:						155.98
09/14/2023	135604	Quadient Finance USA Inc.	Postage - Closing Date 8/24/23	100-16210	CLOSING DATE 08/24/23	2,500.00
Total 135604:						2,500.00
09/14/2023	135605	R&J Fricke Inc	6 Bay Concrete/Neshotah Park	100-16120	14846	2,205.00
09/14/2023	135605	R&J Fricke Inc	6 Bay Concrete / Neshotah Park	100-16120	14847	945.00
09/14/2023	135605	R&J Fricke Inc	6 Bag Concrete / Neshotah Park - DPW	100-16120	14848	1,134.00
09/14/2023	135605	R&J Fricke Inc	Concrete / Bench Slabs Neshotah	100-23158	14849	535.50
09/14/2023	135605	R&J Fricke Inc	Sales 72992-6B	100-16120	14933	756.00
Total 135605:						5,575.50
09/14/2023	135606	RESCO	Minor Stock #14310- Elec	660-59593-3900	3003066	62.10
Total 135606:						62.10
09/14/2023	135607	SEERA	Focus Program - 8/31/2023	660-29253	9/12/2023	4,265.52
Total 135607:						4,265.52
09/14/2023	135608	State of Wisconsin	Aug 2023 Penalty Surcharges	100-21125	09/08/2023	2,686.81
Total 135608:						2,686.81
09/14/2023	135609	Storm the Lawn Pro LLC	Treatement for Crabgrass - Rec	100-55400-2900	231694	208.00
Total 135609:						208.00
09/14/2023	135610	Superior Chemical LLC	Paper Toweling - WW	690-59834-3900	371547	197.40
09/14/2023	135610	Superior Chemical LLC	Supplies - CH	100-52100-3500	372341	235.58
09/14/2023	135610	Superior Chemical LLC	Hand towel - ELeC	660-59588-3900	372299	35.87
Total 135610:						468.85
09/14/2023	135611	Symbol Arts LLC	Badges-PD	100-52100-3850	0473221	260.00
Total 135611:						260.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/14/2023	135612	TAPCO	Sheeting Vinyl - DPW	100-16120	1761082	430.25
Total 135612:						430.25
09/14/2023	135613	Tech Products Inc.	Alum Tag Holders & Tags - Elec	660-59588-3900	109670	1,337.68
Total 135613:						1,337.68
09/14/2023	135614	Town & Country Engineering Inc.	2023 SDW & CWF Loan Assistance	650-19107	25734	498.75
09/14/2023	135614	Town & Country Engineering Inc.	2024 SDW/CWF Loan Assistance	650-19107	25735	350.00
Total 135614:						848.75
09/14/2023	135615	Transcendent Technologies	Ascent Permit Management Software Im	459-51600-8170	M6557	3,410.00
Total 135615:						3,410.00
09/14/2023	135616	Unique Management Services Inc	Aug 2023 Placements	280-55110-2130	6116984	23.30
Total 135616:						23.30
09/14/2023	135617	Vacuum Pump & Compressor Inc	Robox Element - WTP	690-59833-3900	120447-00	679.98
Total 135617:						679.98
09/14/2023	135618	Veterans' Plumbing LLC	Remove & Dispose toilets - GT Machine	417-56700-2900	10003	960.31
Total 135618:						960.31
09/14/2023	135619	Village of Mishicot Treasurer	Aug 2023 Municipal Court Forfeitures	100-21125	09/08/2023	954.15
Total 135619:						954.15
09/14/2023	135620	Wisc Dept of Natural Resources	LGU exemption Request - Elizabeth	291-56700-2900	9/13/2023	700.00
Total 135620:						700.00
09/14/2023	135621	Wisc Elevator Inspection Inc	Annual inspection-Elec	660-59598-2900	18144	95.00
Total 135621:						95.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/14/2023	135622	Wisc State Laboratory/Hygiene	August Fluoride Samples - Wtr	650-59642-2900	752375	28.00
Total 135622:						28.00
09/14/2023	135623	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;8/23	119.96
Total 135623:						119.96
09/14/2023	135624	WOMT	Weekly 2-Minute Feature	258-56700-2910	415-00002-0001	522.50
09/14/2023	135624	WOMT	Weekly 2-Minute Feature	258-56700-2910	415-00003K-0001	427.50
Total 135624:						950.00
09/14/2023	135625	WPPI - Debit Memo	August 2023 Purchased Power	660-59902-2900	25-82023	800,441.77
Total 135625:						800,441.77
09/14/2023	135626	WPPI Energy	Water Plant equipment retrofit	650-29224	INV19803	390.23
Total 135626:						390.23
09/14/2023	135627	WPRA	2023 WPRA Summer Ticket Program	100-23110	5883	4,616.25
Total 135627:						4,616.25
09/14/2023	135628	Zalewski, Taylor	Energy Star - Clothes Washer	660-29253	9/12/2023	40.00
Total 135628:						40.00
09/21/2023	135629	All Seasons Outdoor Power & Marine	Masport Edger - P&R	100-54910-3900	09/14/2023 - TR PARK & R	469.99
Total 135629:						469.99
09/21/2023	135630	Amazon Business - Debit Memo	Supplies - CS	690-59840-3900	1R47-QDND-NP3L	58.98
09/21/2023	135630	Amazon Business - Debit Memo	Supplies - DPW	100-53200-3900	131T-PVNH-RLTL	91.05
09/21/2023	135630	Amazon Business - Debit Memo	Supplies - Fire	100-52200-3850	1YFC-N3PM-NQPJ	342.32
09/21/2023	135630	Amazon Business - Debit Memo	Membership Dues - Elec	660-59921-3900	1344-FL3W-NW9Y	1,716.23
Total 135630:						2,208.58
09/21/2023	135631	B&M Waste Service Inc	Portable Restroom Rental - Magee Scho	100-55200-2900	174567	90.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135631:						90.00
09/21/2023	135632	Badger Wholesale Company Inc.	Neshotah Concessions - P&R	261-55320-3790	1717888	243.54
Total 135632:						243.54
09/21/2023	135633	Barking Dog Interpretive Design Inc.	Replacement Plexiglass	456-51600-8170	18543	112.00
Total 135633:						112.00
09/21/2023	135634	Blackstone Publishing	A-audio-Lib	280-55111-3470	2116857	71.98
Total 135634:						71.98
09/21/2023	135635	Casper's Truck Equipment	Brine Sprayer Down Payment - 25%	457-53300-8100	CITY OF TR QUOTE 8.16.	5,471.00
Total 135635:						5,471.00
09/21/2023	135636	Cawley Company	Badges & Pins-FD	100-52200-3850	V966655	25.26
Total 135636:						25.26
09/21/2023	135637	Center Point Large Print	Books (ALP) - Lib	280-55111-3430	2037895	44.94
Total 135637:						44.94
09/21/2023	135638	Charter Communications Inc	Service 09/19/23-10/18/23 - Sr. Cntr	100-54150-2900	171242001091423	173.33
Total 135638:						173.33
09/21/2023	135639	City Of Manitowoc	Monthly Bus Pass - August 2023	250-23103	0427162	30.00
Total 135639:						30.00
09/21/2023	135640	Cunningham, Bonnie	Energy Star Rebate - Refrigerator	660-29253	9/19/2023	25.00
Total 135640:						25.00
09/21/2023	135641	Edgewater Plumbing	Refund - Voided Permit #PL-2023-00343	100-44310	2023-137	90.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135641:						90.00
09/21/2023	135642	Elan City Inc.	Software/Hardware - PD	461-52100-8150	20-3498	6,750.00
Total 135642:						6,750.00
09/21/2023	135643	ENTERPRISE FM TRUST	Monthly Lease Payments - September 2	690-59828-2410	FBN4835642	17,325.59
Total 135643:						17,325.59
09/21/2023	135644	ESRI Inc.	Annual GIS Subscription 12/18/23-12/17/	660-59923-2403	94565175	3,025.00
Total 135644:						3,025.00
09/21/2023	135645	Fitness Store	Servic Call - FD	100-52200-2900	2023-86	101.00
Total 135645:						101.00
09/21/2023	135646	Frank's Radio Service Inc.	Radio Service Agreement / Sept 2023 - F	100-52200-2900	123730	219.00
09/21/2023	135646	Frank's Radio Service Inc.	VHF Antenna Whip - FD	100-52210-2410	123806	3.93
Total 135646:						222.93
09/21/2023	135647	Frontier	Telephone - Wtr	650-59661-2200	5741;9/23	94.31
Total 135647:						94.31
09/21/2023	135648	Gannett Wisconsin LocaliQ	Legal Ads	100-51100-2910	0005805145	608.06
Total 135648:						608.06
09/21/2023	135649	Garage Door Specialty LLC	Door #1 Repair - FD	100-52200-2900	4118	855.00
Total 135649:						855.00
09/21/2023	135650	Green Acres Landscaping Inc.	Sod - P&R	100-54910-3900	37285	32.00
Total 135650:						32.00
09/21/2023	135651	Green Ignite	LED Lamps - Elec	660-59596-3900	006537	676.44

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/21/2023	135651	Green Ignite	LED Lamps - Elec	660-59596-3900	006662	4,735.08
Total 135651:						5,411.52
09/21/2023	135652	Hall Signs	Sign Maker Bracket	100-16120	72701	101.77
Total 135652:						101.77
09/21/2023	135653	Hallman Lindsay	Stain & Paint - P&R	100-55400-3900	J0206521	438.19
Total 135653:						438.19
09/21/2023	135654	Hawkins Inc	Azone-15	650-59641-3910	6560645	1,158.10
Total 135654:						1,158.10
09/21/2023	135655	James Imaging Systems Inc.	Contract R113707-01 - Coverage Period	100-55140-3100	1359332	604.75
09/21/2023	135655	James Imaging Systems Inc.	Contract R113706-01 - Coverage Period	100-53100-3100	1359659	392.76
09/21/2023	135655	James Imaging Systems Inc.	Contract R113705-01 - Coverage Period	100-55140-3100	1359658	193.06
Total 135655:						1,190.57
09/21/2023	135656	James Leasing LLC	Contract JL-502-01 9/6/2023-10/5/2023	100-54150-2900	13976	63.45
Total 135656:						63.45
09/21/2023	135657	John Fabick Tractor Company	Service - Wtr	650-59678-2900	SIGP0012019	7,475.23
09/21/2023	135657	John Fabick Tractor Company	Preventative Maintenance - Elec	660-59588-2900	SIGP0012023	1,562.16
09/21/2023	135657	John Fabick Tractor Company	Replace Engine Coolant Heater - Wtr	650-59678-2900	SIGP0012046	1,630.12
Total 135657:						10,667.51
09/21/2023	135658	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	18529	3.96
09/21/2023	135658	Klein's Hardware Hank	Supplies- Wtr	650-59672-3900	18674	53.85
09/21/2023	135658	Klein's Hardware Hank	Neshotah Park Supplies - Elec	660-19107	19352	31.47
09/21/2023	135658	Klein's Hardware Hank	Nuts & Bolts - P&R	100-55200-3900	19206	26.32
09/21/2023	135658	Klein's Hardware Hank	Masonry Bit - P&R	100-55200-3900	19392	11.99
09/21/2023	135658	Klein's Hardware Hank	Masonry Bit - P&R	100-55200-3900	19403	12.99
09/21/2023	135658	Klein's Hardware Hank	Nuts & Bolts - P&R	100-55200-3900	19121	.62



Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135658:						141.20
09/21/2023	135659	Liberty Mutual Insurance	Rec Dept Z920M X370	100-51930-5111	CITY OF TWO RIVERS 8/1	756.00
Total 135659:						756.00
09/21/2023	135660	MacQueen Equipment	CREDIT - Return Switch	100-16120	P30830	328.91-
09/21/2023	135660	MacQueen Equipment	Scraper Blade -DPW	100-53330-3900	P30835	535.25
Total 135660:						206.34
09/21/2023	135661	Mammoth Construction LLC	Reconnect Storm Lateral - 1623 Washing	680-19107	1625	1,702.00
Total 135661:						1,702.00
09/21/2023	135662	Manitowoc Co Solid Waste	Account #162 August 2023 Service - Eng	640-53620-2900	27168	11,368.83
09/21/2023	135662	Manitowoc Co Solid Waste	Account #239 August 2023 Service - Eng	640-53310-2900	27195	2,150.37
Total 135662:						13,519.20
09/21/2023	135663	Manitowoc Co Treasurer	Forwarding Tax Payment - #053-000-049	100-16000	9/19/2023	300.00
Total 135663:						300.00
09/21/2023	135664	Manitowoc Disposal Inc	Recycling & Refuse Collection 9/3/23-9/1	640-53620-2900	9/3/2023-9/16/2023	15,024.20
09/21/2023	135664	Manitowoc Disposal Inc	Empty Dumpster - DPW	660-19964	73078	325.00
09/21/2023	135664	Manitowoc Disposal Inc	Dumpster - Walsh Field	640-53620-2900	73079	357.50
Total 135664:						15,706.70
09/21/2023	135665	Manitowoc Engraving Inc	Envelopes - Finance	100-51510-3100	31779	97.00
Total 135665:						97.00
09/21/2023	135666	Maris Associates	ANF-Lib	280-55111-3400	0103	278.55
Total 135666:						278.55
09/21/2023	135667	McMahon Associates Inc	20th St Pond (Eggers) - Eng	680-19107	931952	172.85
09/21/2023	135667	McMahon Associates Inc	Sandy Bay Highlands Stormwater Analys	290-56700-2900	932149	7,357.30

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135667:						7,530.15
09/21/2023	135668	Northern Lake Service Inc	UCMR5 Testing SE3	650-59642-2900	2314408	765.00
Total 135668:						765.00
09/21/2023	135669	N-Tech Consulting	Agreement Managed Firewall	670-59930-2900	14333	249.00
Total 135669:						249.00
09/21/2023	135670	R&J Fricke Inc	6 Bag Concrete / 19th & Garfield - DPW	100-16120	14879	882.00
Total 135670:						882.00
09/21/2023	135671	RESCO	Minor Stock #12535 - Elec	660-59593-3900	3001838	149.85
Total 135671:						149.85
09/21/2023	135672	Schaus Roofing/Mechanical	Service - Community House	100-55140-2900	SD8850	147.50
Total 135672:						147.50
09/21/2023	135673	Schultz, Richard	Energy Star Rebate - Refrigerator	660-29253	09/19/2023	25.00
Total 135673:						25.00
09/21/2023	135674	Scotty Landscape Supply	3/4" Stone - Friendship Table	100-16120	STATEMENT 8/31/2023	87.50
Total 135674:						87.50
09/21/2023	135675	Signs Plus	Zipper Replacement - FD	100-52200-3850	4857	75.00
Total 135675:						75.00
09/21/2023	135676	Snyder, Trevor	Final Bill Refund / Security Deposit	660-21130	9/15/2023	395.90
Total 135676:						395.90
09/21/2023	135677	Streicher's	Ammunition - PD	100-52100-3144	I1652858	640.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135677:						640.00
09/21/2023	135678	Superior Chemical LLC	Supplies - Wtr	650-59643-3900	372313	286.64
Total 135678:						286.64
09/21/2023	135679	TAPCO	Barricade Tape - DPW	100-16120	1761819	480.00
Total 135679:						480.00
09/21/2023	135680	Two Rivers Automotive Inc.	Supplies - P&R	100-55140-2410	5172-297869	41.64
Total 135680:						41.64
09/21/2023	135681	Uniform Shoppe	Emblems - FD	100-52200-3850	337895	23.60
Total 135681:						23.60
09/21/2023	135682	UnitedOne Credit Union	Lori Vallejo / 1511 24th Street, Two River	100-48130	9/19/2023	559.79
Total 135682:						559.79
09/21/2023	135683	Winter Equipment Company Inc	Curb guard-PW	100-53330-3900	IV56444	4,117.43
Total 135683:						4,117.43
09/21/2023	135684	Wisc Dept Of Revenue-DEBITMEMO	August 2023 Sales Tax	640-29410	AUGUST 2023	36,897.07
Total 135684:						36,897.07
09/21/2023	135685	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-01;9/23	16.77
Total 135685:						16.77
09/27/2023	135686	U.S. Bank-Debit Memo	Credit Card Usage - August 2023/Septe	100-16000	STATEMENT DATE 9/6/20	43,572.67
Total 135686:						43,572.67
09/28/2023	135687	4 K's Pest Control LLC	Pest control - Library	280-55110-2410	9/22/2023 LESTER LIBRA	50.00
09/28/2023	135687	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-3500	9/22/2023 - SENIOR CENT	50.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135687:						100.00
09/28/2023	135688	Aflac Business Services	September 2023 Premiums	100-21590	232229	2,577.48
Total 135688:						2,577.48
09/28/2023	135689	AJ Construction of WI	Pedestals - Elec	660-19107	12818	7,575.00
09/28/2023	135689	AJ Construction of WI	Joint Bore & Pedestal - Elec	660-19107	12820	3,243.00
Total 135689:						10,818.00
09/28/2023	135690	Amazon Business - Debit Memo	Supplies - P&R	100-55300-3900	1XHM-TLYC-PCT3	221.13
09/28/2023	135690	Amazon Business - Debit Memo	Supplies - Elec	660-59921-3900	13JT-FG7H-NLNF	32.18
Total 135690:						253.31
09/28/2023	135691	Associated Trust Company	GORB Dated 08/30/2019 - 09/01/22-08/3	300-58100-6900	24703	475.00
Total 135691:						475.00
09/28/2023	135692	Audiology Services Company USA LLC	Refund - Overpayment for 2023 Health &	250-55150-3300	9/25/2023	170.00
Total 135692:						170.00
09/28/2023	135693	Blackstone Publishing	A-audio-Lib	280-55111-3470	2119694	141.55
Total 135693:						141.55
09/28/2023	135694	CDW Government Inc	Investigative Supplies - PD	100-52115-3120	LW00746	3,865.02
Total 135694:						3,865.02
09/28/2023	135695	CTW Corporation	Ortho Project - Wtr	650-19107	41050	13,673.00
Total 135695:						13,673.00
09/28/2023	135696	Delta Dental of Wisconsin	Delta Premiums - October 2023	100-21532	2028777	5,989.97
Total 135696:						5,989.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/28/2023	135697	Destination Wisconsin	2023 Destinations WI Fall Conference /	258-56700-3210	87	145.00
Total 135697:						145.00
09/28/2023	135698	Electric Power Systems International Inc	Service - Elec	660-59592-2900	00135010	925.00
Total 135698:						925.00
09/28/2023	135699	Envirotech Equipment Co	Leader Hose - DPW	100-16120	BOGIE ENTERPRISES 22	376.12
Total 135699:						376.12
09/28/2023	135700	Erickson Sports Apparel	Crewneck Sweatshirts - Logowear	258-56700-3901	1324	576.00
Total 135700:						576.00
09/28/2023	135701	Fastenal	Monthly Vending Machine - WTR	650-59643-3900	WIMAN301404	73.35
Total 135701:						73.35
09/28/2023	135702	Harmony Technologies LLC	Consulting/Support 7/1/23-9/24/23 - FD	455-52200-3900	5164	260.00
Total 135702:						260.00
09/28/2023	135703	Hawkins Inc	Parts for Ortho Project	650-19107	6565913	3,739.03
Total 135703:						3,739.03
09/28/2023	135704	Hendricks, Cathy	Aug & Sept 2023 Exercise Class	250-55150-3300	9/27/23	275.00
Total 135704:						275.00
09/28/2023	135705	InfoSend Inc.	Utility Bill Mailing - August 2023	690-59840-3110	246587	4,434.71
Total 135705:						4,434.71
09/28/2023	135706	James Leasing LLC	Lease Agreement JL-I71 - 09/24/2023-10	100-53200-5310	14029	2,499.28
Total 135706:						2,499.28
09/28/2023	135707	Liberty Mutual Insurance	Inland Marine 10/1/23-9/30/24	100-16310	ACCOUNT 9000351954 9/	13,354.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135707:						13,354.00
09/28/2023	135708	Manitowoc Co Treasurer	Forwarding Tax Payment - #053-148-000	100-16000	9/22/2023	113.96
Total 135708:						113.96
09/28/2023	135709	Manitowoc Disposal Inc	Empty Dumpster - DPW	640-53310-2900	73077	275.00
Total 135709:						275.00
09/28/2023	135710	Manitowoc Trophy	Ribbons - P&R	100-55300-3900	44591	99.00
Total 135710:						99.00
09/28/2023	135711	Miller Implement Co Inc	Boom - DPW	100-16120	235787	2,945.94
Total 135711:						2,945.94
09/28/2023	135712	Minnesota Life Insurance Co	Life Insurance premium - October 2023	100-21531	OCTOBER 2023	3,922.44
Total 135712:						3,922.44
09/28/2023	135713	Motorola Solutions	Antennas-FD	100-52210-2410	8281721611	36.66
Total 135713:						36.66
09/28/2023	135714	North Star Buildings	Shed / Vietnam Park - P&R	454-55400-8840	DOUBLE H - 9/22/2023	8,860.00
Total 135714:						8,860.00
09/28/2023	135715	Northeast Asphalt Inc.	Hot Mix Asphalt	100-16120	1893146	2,786.14
Total 135715:						2,786.14
09/28/2023	135716	On Point Consulting	501c6 Federal Income Tax Exemption St	258-56700-2130	SEPTEMBER 19, 2023	1,485.00
Total 135716:						1,485.00
09/28/2023	135717	Playpower LT Farmington	Playground Equipment	454-55400-8860	1400274915	352,013.25

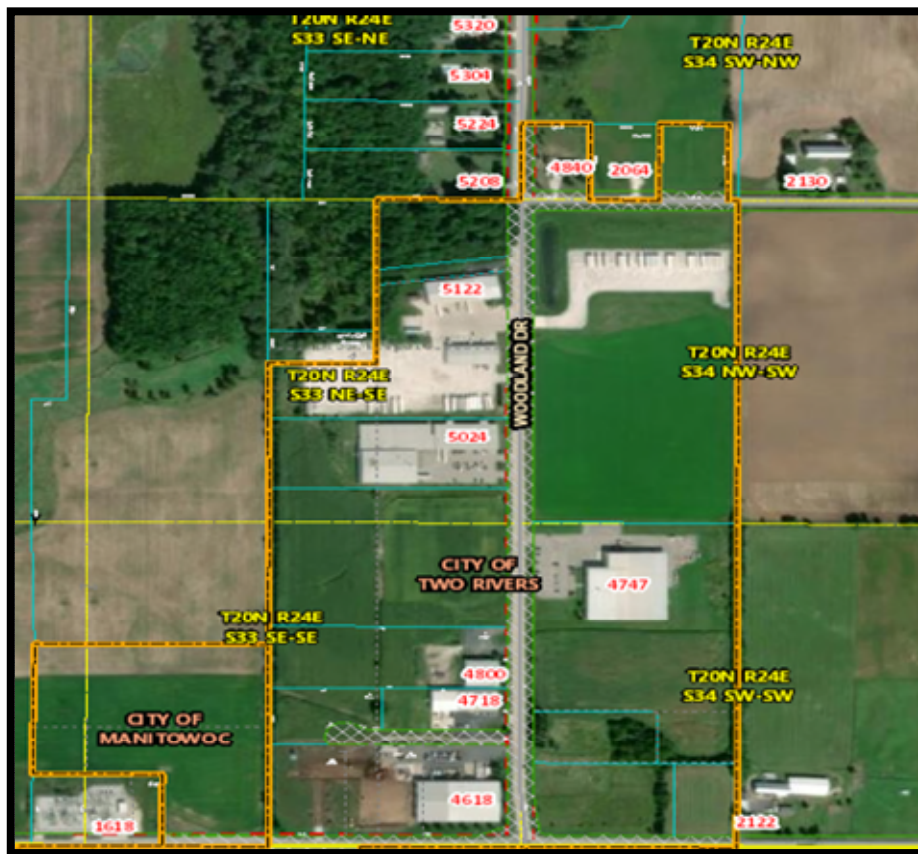
Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 135717:						352,013.25
09/28/2023	135718	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	11406	70.00
Total 135718:						70.00
09/28/2023	135719	Richards, Cathy	Behringer Room Refund	100-29410	09/25/2023	105.00
Total 135719:						105.00
09/28/2023	135720	Sign Me Up Outdoor Advertising LLC	Sept 2023 - Digital Billboard I-43	258-56700-2910	20220995	1,250.00
Total 135720:						1,250.00
09/28/2023	135721	State of Wisc Dept of Administration	Enviromental Improvement Fund Loan P	650-29237	20000	128,156.72
Total 135721:						128,156.72
09/28/2023	135722	Tech Products Inc.	Tags - Elec	660-59588-3900	109785	37.40
Total 135722:						37.40
09/28/2023	135723	Two Rivers Automotive Inc.	HD Truck Diag Software Renewal - DPW	100-53200-2410	5172-297822	1,599.00
Total 135723:						1,599.00
09/28/2023	135724	Two Rivers Main Street Inc.	Delinquent BID Payment - Parcel #053-0	100-25815	9/25/2023	172.71
Total 135724:						172.71
09/28/2023	135725	USA Blue Book	Supplies - Wtr	650-59641-3900	INV00131097	344.84
Total 135725:						344.84
09/28/2023	135726	Vacuum Pump & Compressor Inc	Parts for Air Compressor Maintenance -	650-59643-3900	119008-01	3,174.62
Total 135726:						3,174.62
09/28/2023	135727	Van Rite Plumbing Inc.	1800 Block of Lincoln - Service Replace	690-19107	009456	48,040.00
09/28/2023	135727	Van Rite Plumbing Inc.	1900 Block of Lincoln - Service Replace	690-19107	009458	29,280.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/28/2023	135727	Van Rite Plumbing Inc.	2000 Block of Lincoln - Service Replace	690-19107	009459	46,120.00
09/28/2023	135727	Van Rite Plumbing Inc.	2100 Block of Lincoln - Service Replace	690-19107	009460	21,535.00
09/28/2023	135727	Van Rite Plumbing Inc.	816 17th Street Service Replacement	690-19107	009461	3,335.00
09/28/2023	135727	Van Rite Plumbing Inc.	2022 Emmet Street Service Replacemen	650-19107	009462	2,410.00
Total 135727:						150,720.00
09/28/2023	135728	VantagePoint Property Management	Refund - Credit Balance due to overpay	660-21130	9/20/2023	142.79
Total 135728:						142.79
09/28/2023	135729	WCA/Group Health Trust	October 2023 Health Premiums	100-16300	0015011251	165,686.11
Total 135729:						165,686.11
09/28/2023	135730	Wells Fargo Vendor Financial Services L	Bobcat Toolcat	457-53300-8160	5026769776	1,268.82
Total 135730:						1,268.82
09/28/2023	135731	WEX Bank	Gasoline	250-55150-3900	91773568	10,385.94
Total 135731:						10,385.94
09/28/2023	135732	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;9/23	453.84
09/28/2023	135732	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;9/23	27.86
09/28/2023	135732	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;9/23	18.33
09/28/2023	135732	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;9/23	38.26
Total 135732:						538.29
09/28/2023	135733	Wisconsin Retirement System	August 2023 Contributions	100-21520	AUGUST 2023	124,785.77
Total 135733:						124,785.77
Grand Totals:						2,347,470.60





PROJECT PLAN AMENDMENT NO.1 to  
TAX INCREMENTAL DISTRICT NO. 14  
WOODLAND INDUSTRIAL PARK



OCTOBER 2023

**Proposed Schedule for  
Amendment Number 1 Project Plan TID 14  
Combined Hearing Method**

<b><u>Date</u></b>	<b><u>Activity or Action</u></b>
August 21, 2023	City Council Comfort Resolution
August 22 to September 25, 2023	Project Plan Work
October 11, 2023	Project Plan Overview Presentation to Plan Commission
September 25, 2023	Joint Review Board Meeting
October 9, 2023	Public Hearing Plan Commission Reviews Project Plan Adopts Resolution
October 16, 2023	City Council approves Project Plan Adopts Resolutions
October 24, 2023	Joint Review Board Meeting Adopts Resolutions

CITY COUNCIL

Scott Steckmesser  
Jeff Dahlke  
Bill LeClair  
Bonnie Shimulunas  
Adam Wachowski

Tracey Koach  
Darla LeClair  
Tim Petri

PLAN COMMISSION

Gregory Buckley  
Kay Koach  
Eric Pangburn

Rick Inman  
Matt Heckenlaible  
Adam Wachowski

JOINT REVIEW BOARD

Vacant, Public Member  
Dave Buss, City Representative  
J.J. Gutman, Manitowoc County Representative  
John Lukas, Lakeshore Technical College Representative  
May Kay Slattery, Two Rivers Public Schools Representative

COMMUNITY DEVELOPMENT AUTHORITY(CDA)  
AND

BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE (BIDC)

Elizabeth Bittner  
Tracey Koach  
Keith Lyons  
Bill LeClair  
Daniel Wettstein

Gregory Coenen  
Scott Steckmesser  
Dick Klinkner  
Keith Lyons

CITY OFFICIALS

Gregory Buckley, City Manager  
Matt Heckenlaible, Public Works Director/City Engineer  
Elizabeth Runge, Community Development Director/City Planner

FINANCIAL CONSULTANT

Robert W. Baird & Co., Inc.

LEGAL REVIEW PROVIDED BY

Quarles & Brady



Re: Proposed Project Plan Amendment No. 1 to Tax Incremental District No. 14

The City of Two Rivers recognizes the need to support industrial growth and economic development within the Woodland Industrial Park. In May 2021, Tax Incremental District (TID) No. 14 was created for this purpose. This proposed Project Plan Amendment No. 1 to TID No. 14 will expand financial support within the industrial park.

The proposed Project Plan Amendment No. 1 to TID 14 includes economic development expenditures in the Woodland Industrial Park. The amendment provides a possible TIF grant of \$450,000, in the form of pay-as-you-go, to a business owner who will be constructing a new building on the east side of Browns Drive, south of STH 310, to expand his business in Two Rivers. Additionally, the City has offered a loan in the amount of \$500,000 to further support this business growth. The estimated construction cost of this proposed project is \$2,000,000.

The proposed Project Plan Amendment No. 1 includes expenditures for additional cash grants, on a "pay-as-you-go" basis, to leverage future investment in the Woodland Industrial Park. The expenditure for these is \$500,000.

The proposed Project Plan Amendment No. 1 also identifies public infrastructure improvements to better serve existing and future development in the amount of \$500,000.

These proposed expenditures are based on financial feasibility and are subject to City Council approval.

I would like to thank the members of the Council, Plan Commission, Joint Review Board and Community Development Authority/BIDC who have supported this effort. Collectively, their support puts Two Rivers in a position to substantially increase our economic development potential in the coming years.

Respectfully submitted,

Gregory E. Buckley  
City Manager

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**APPENDIX**

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B List of Parcels included in TID No. 14 and Map of Tax Key Numbers
C Notice of Public Hearing
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E Official Minutes of Joint Review Board
F Attorney's Opinion
G Resolutions approving the Project Plan and Amendment No.1 to TID No. 14

## BACKGROUND ON TAX INCREMENT FINANCING

The Wisconsin Legislature found that an inequitable situation existed when the cost of certain public works improvements within a municipality were paid for by the municipality, while the benefits from the expanded tax base which was stimulated by such improvements extended beyond the municipality and benefited all entities which shared such tax base. The Legislature found that municipal expenditures to promote economic and industrial development could be considered inequitable because the majority of the cost to promote such growth fell on the municipality, while the benefit was enjoyed by all other taxing entities who did not directly participate in financing these costs. The Legislature created Tax Incremental Financing (TIF) to establish a viable procedure whereby a municipality, through its own initiative and efforts, could finance improvements which would promote industrial and economic development. The Legislature declared that establishing a tax increment system was, in all respects, for the benefit of all people of Wisconsin to serve a public purpose in improving and promoting their welfare and prosperity.

When a Tax Incremental District (TID) is created, a base value is established. This base value is the aggregate value of all taxable property in the District as of the date of creation (equalized by the Department of Revenue). Any subsequent property value increase in the TID is considered "**increment**" and tax levies on this growth represent positive dollar increments used to pay for the initial development costs. These tax increments are generated not only from municipal taxes, but also from the tax levies of the overlying taxing jurisdictions.

The Tax Increment Law has been developed to encourage development by allowing the municipality to recover the up-front project costs before the other taxing jurisdictions benefit from the additional taxable value created in the TID. After the project costs are paid off, the TID is dissolved and all taxing jurisdictions share the added value. The effect of the Tax Increment Law is to delay the shift in valuation due to the TID until the initial cost of establishing the District and generating the development are paid for.

It is important to note that one of the underlying assumptions of the Tax Increment Law is that without the tax incremental financing as a vehicle for development, no development would take place. The effect of this would be no increase in property values in the TID area, other than normal inflationary increase on the base value of properties in the District.

## PROJECT PLAN AMENDMENT PROCEDURES

Section 66.1105(4)(h)1 establishes procedures and requirements to amend a Project Plan. Those procedures and requirements will guide the preparation of this amendment.

The original Project Plan for TID No. 14 was adopted on May 18, 2021. This revised Project Plan is referred to as Amendment No. 1, which is being proposed for the reasons stated in the following sections.

Following a public hearing, the Plan Commission may adopt and recommend the Amendment No. 1 Project Plan to the City Council for adoption. The Amended Project Plan, if adopted by the City Council, will then be forwarded to the Joint Review Board (JRB) for its action; if approved by the Joint Review Board, the Amendment No. 1 Project Plan will be filed with the Wisconsin Department of Revenue.

This Amendment No. 1 Project Plan for TID No. 14 has been developed in accordance with Wisconsin Statutes. Topical headings of this Project Plan relate to specific requirements of Section 66.1105(4)(f).

## GENERAL DESCRIPTION OF DISTRICT

This document is the first amendment to the Project Plan for TID No. 14. TID No. 14 was adopted by the Two Rivers City Council on May 18, 2021.

As outlined in the Project Plan, TID No. 14 is to support industrial development in the Woodland Industrial Park an area approximately 230 acres in size. TID No. 14 is comprised only of industrial businesses and is zoned industrial.

## AMENDMENT NO. 1: PURPOSE AND SUMMARY

The purpose of this first amendment is to continue the support of industrial development.

The proposed Project Plan Amendment No. 1 to TID 14 includes economic development expenditures in the Woodland Industrial Park. The amendment provides a possible TIF grant of \$450,000, in the form of pay-as-you-go, to a business owner who will be constructing a new building on the east side of Browns Drive, south of STH 310, to expand his business in Two Rivers. Additionally, the City has offered a loan in the amount of \$500,000 to further support this business growth. The estimated construction cost of this proposed project is \$2,000,000.

The proposed Project Plan Amendment No. 1 includes expenditures for additional cash grants, on a "pay-as-you-go" basis, to leverage future investment in the in the Woodland Industrial Park. The expenditure amount for this investment is \$500,000.

The proposed Project Plan Amendment No. 1 also identifies public infrastructure improvements to better serve existing and future development in the amount of \$500,000.

Map 1 identifies the boundaries of TID 14 which surrounds the Woodland Industrial Park and is not changing. A detailed description of the boundary is included in Appendix A.

Appendix B includes a listing of all parcels identified for the Amendment No. 1 to TID No. 14 with a map of tax key numbers.



**PROJECT PLAN PROCEDURES**

Public infrastructure improvements to serve Project Plan Amendment No.1 to TID 14 would be financed with tax incremental revenues. Section 66.1105(4)(f) of the Wisconsin Statutes requires that a Project Plan be adopted for each TID. This Project Plan has been created with input from the Plan Commission and the City Council.

Following a public hearing, the Plan Commission may recommend the Amendment No.1 to TID 14 to the City Council for adoption. The Amendment No.1 to TID 14, if adopted, would then be forwarded to the Joint Review Board (JRB) for their action, and if approved, the Project Plan will be filed with the Wisconsin Department of Revenue.

Amendment No. 1 to the Project Plan for TID No. 14 has been developed in accordance with Wisconsin Statutes. Topical headings of this Project Plan relate to specific requirements of Section 66.1105(4)(f).

**DESCRIPTION OF DISTRICT AND STATEMENT OF FINDINGS  
RELATIVE TO LEGAL REQUIREMENTS OF WISCONSIN STATUTES**

Map 1 confirms that TID 14 will not be changing as this is a project plan amendment. A detailed description of the boundary is included in Appendix A.

Table 1 shows the statutory required information about TID No. 14:

**Table 1. TID Area suitable for and Permanently Zoned Industrial**

Total Area of TID 14	Total Area Zoned Industrial	Percent of TID 14 Zoned Industrial
229.05 acres	229.05 acres	100%

**Statutory requirement:**

Minimum 50% of TID area is suitable for and permanently zoned industrial. Table 1 shows that 100% of TID No. 14 is zoned Industrial. This percentage meets the statutory 50% minimum requirement for industrial TIDs.

Appendix C of this report contains proof of publication for a Class 1 notice, under Chapter 985. Also included in Appendix D is a list of all local government entities having the power to levy taxes on property located within the proposed TID, including the school districts with taxing authority within the TID. These entities were notified prior to publication of the Class 1 notice. The documents provided in the appendix meet the statutory requirements of Section 66.1105(4)(f).

A list of the Joint Review Board members is included in the Appendix D. Minutes of the Joint Review Board meeting are included in Appendix E.

The Appendix F includes an opinion from the City Attorney advising that the Project Plan is complete and complies with Section 66.1105(4)(f). This opinion satisfies the requirement as specified in Section 66.1105(4).

### STATEMENT OF PROPOSED IMPROVEMENTS AND ESTIMATED PROJECT COSTS

The City of Two Rivers proposes Amendment No. 1 to the Project Plan for TID No. 14 to provide funding for the projects listed with estimated costs that are based on the best available information at this time. The actual payments of project costs will be based on true costs incurred and will be made depending on the financial feasibility of making such payments.

#### 1. Cash Grant to Developer

*Total Cost: \$450,000*

The City proposes to provide Tax Incremental Financing to business owner that is building a new building in the industrial park. The business owner is proposing the construction of a new 20,000 square foot building located on the east side of Browns Drive, south of State Trunk Highway 310. The business owner has requested funding assistance in the amount of a \$450,000 cash grant to be provided on a "pay-as-you-go" basis to assist with the construction costs.

Additionally, the City's economic development loan committee has approved a loan in the amount of \$500,000. The estimated construction cost of this project is projected to be \$2,000,000. A development agreement would be entered into between the City and the Developer. The agreement would specify detailed terms, conditions, and obligations to be met before any funds or loans are paid to the business. The Agreement must be approved by the City Council.

#### 2. Additional Cash Grants within Woodland Industrial Park

*Total Cost: \$500,000*

The City may offer additional cash grants on a "pay-as-you-go" basis to incentivize investment in the industrial park, this expenditure is to provide assistance for expansions and capital investments. Each project will be evaluated and reviewed for investment and financial feasibility. A development agreement would be entered into between the City and the Developer. The agreement would specify detailed terms, conditions, and obligations to be met before any funds or loans are paid to the business. The Agreement(s) must be approved by the City Council.

**Total cash grants Amendment 1 from TID 14: \$950,000** *(Offered on a "pay-as-you-go" basis)*

3. Public Project Expenditures*Total Cost: \$500,000*

Infrastructure improvements for the industrial park will be necessary to accommodate future growth. These investments in infrastructure will include but are not limited to storm water management, utility installation, roadway improvements and additions, and other essential services. These improvements will be needed for the new building within the industrial park and other areas where capital investment may be made in the future and additional infrastructure is needed to serve this growth.

***Total Public Infrastructure Improvements: \$500,000 (Estimated)***

*Administrative, Legal, Financial and Marketing* **\$3,000**

These include the cost of activities to support the TID such as, but not limited to, city staff labor, public financing costs, certified public accountant fees, legal fees, audit services, real property appraisals and costs to amend the Project Plan. These costs are estimated to be approximately 10% of estimated project costs; however, actual costs may be less.

**Total Expenditures: Cash Grants + Public Infrastructure + Administrative = \$1,453,000**

LOCATION OF PROPOSED IMPROVEMENTS

The general location of the proposed projects are described for the industrial park, and are shown on Map 2.

DESCRIPTION OF TIMING AND METHODS OF FINANCING

To accomplish the expenditures identified in the Project Plan, the \$450,000 cash grant will be provided on a "pay-as-you-go" basis, meaning that the property tax revenues paid by the owner(s) of the subject property would be the City's revenue source to pay a developer to meet the City's payment obligations. Payments to a developer would be made only after annual tax revenues are received. City administrative, legal and financial costs would also be recouped from such TIF revenues.

The City reserves the right to issue tax incremental bonds, notes or general obligation bonds or notes during the life of TID No. 14 to pay project costs. The timing and use of financing method are demonstrated in scenarios shown in the pro forma included within this document as potential investments are made within TID 14. Additional project costs for public project expenditures and cash grants to developers to assist with development projects as described herein may be considered if financially feasible. A resolution to extend the life of the TID 14 will also be proposed to the Joint Review Board to maximize this district.

### ECONOMIC FEASIBILITY ANALYSIS

The economic feasibility of the project costs depends on the ability of the district to perform. The cash grants will be on a pay-as-you-go generally. Such financing appears economically feasible based on the tax increment projections provided in Table 3 Pro Forma.

Additional tax base growth within the District is not assumed for the purposes of this analysis.

### DEBT SERVICE PLANNING

The cash flow proforma analysis shown in Table 1 in this Project Plan proposes funding a cash grant to a developer and possible funding of infrastructure projects. The Value Increment Inflation is assumed to be \$0 over the life of the District. The Full Value Tax Rate is assumed to be \$20.00 per thousand and remain constant through 2041.

# City of Two Rivers

## Example Tax Increment District No. 14 - Athens Development

### Hypothetical Cash Flow Proforma Analysis

Assumptions	
Annual Inflation During Life of TID.....	2.00%
2022 Gross Tax Rate (per \$1000 Equalized Value).....	\$19.78
Annual Adjustment to tax rate.....	0.00%
Investment rate.....	1.00%
Data above dashed line are actual	

Example Developer Grant	
\$450,000	
Developer Outlay / Repayment	
Beginning January 1, 2026	
Developer Outlay.....	\$450,000
Total Int. Due to Developer.....	\$0
Total Payments to Developer..	\$450,000
Shortfall to Developer.....	\$0

Year	Background Data					Revenues			Expenditures					TID Status			Year		
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(i)	(k)	(l)	(m)	(n)	(o)	(p)			
	TIF District Valuation	Inflation Increment	Construction Increment	TIF Increment Over Base	Tax Rate	Tax Revenue	Investment Proceeds	Total Revenues	Developer Outlay	Interest Due to Developer	Annual (Shortfall)/ Surplus	Balance Due to Developer	Payment to Developer	Annual Balance	Year End Cumulative Balance	Cost Recovery			
	(January 1)														(December 31)				
	Base Value \$0																		
2021	\$0			\$0	\$23.35	\$0	\$0	\$0	\$450,000	EST. RATE= 0.00%			\$0	\$0	\$0	2021			
2022	\$0			\$0	\$19.78	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	2022	
2023	\$0	\$0		\$0	\$19.78	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	2023	
2024	\$0	\$0	\$1,200,000	\$1,200,000	\$19.78	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2024
2025	\$1,200,000	\$24,000		\$1,224,000	\$19.78	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2025
2026	\$1,224,000	\$24,480		\$1,248,480	\$19.78	\$23,734	\$0	\$23,734			\$0	(\$426,266)	(\$426,266)	\$23,734	(\$0)	(\$0)	(\$0)	(\$0)	2026
2027	\$1,248,480	\$24,970		\$1,273,450	\$19.78	\$24,209	\$0	\$24,209			\$0	\$24,209	(\$402,057)	\$24,209	\$0	(\$0)	(\$0)	(\$0)	2027
2028	\$1,273,450	\$25,469		\$1,298,919	\$19.78	\$24,693	\$0	\$24,693			\$0	\$24,693	(\$377,364)	\$24,693	\$0	(\$0)	(\$0)	(\$0)	2028
2029	\$1,298,919	\$25,978		\$1,324,897	\$19.78	\$25,187	\$0	\$25,187			\$0	\$25,187	(\$352,177)	\$25,187	\$0	(\$0)	(\$0)	(\$0)	2029
2030	\$1,324,897	\$26,498		\$1,351,395	\$19.78	\$25,691	\$0	\$25,691			\$0	\$25,691	(\$326,487)	\$25,691	\$0	(\$0)	(\$0)	(\$0)	2030
2031	\$1,351,395	\$27,028		\$1,378,423	\$19.78	\$26,204	\$0	\$26,204	\$0	\$26,204	(\$300,282)	\$26,204	\$0	(\$0)	(\$0)	(\$0)	2031		
2032	\$1,378,423	\$27,568		\$1,405,991	\$19.78	\$26,728	\$0	\$26,728	\$0	\$26,728	(\$273,554)	\$26,728	\$0	(\$0)	(\$0)	(\$0)	2032		
2033	\$1,405,991	\$28,120		\$1,434,111	\$19.78	\$27,263	\$0	\$27,263	\$0	\$27,263	(\$246,291)	\$27,263	\$0	(\$0)	(\$0)	(\$0)	2033		
2034	\$1,434,111	\$28,682		\$1,462,793	\$19.78	\$27,808	\$0	\$27,808	\$0	\$27,808	(\$218,482)	\$27,808	\$0	(\$0)	(\$0)	(\$0)	2034		
2035	\$1,462,793	\$29,256		\$1,492,049	\$19.78	\$28,364	\$0	\$28,364	\$0	\$28,364	(\$190,118)	\$28,364	\$0	(\$0)	(\$0)	(\$0)	2035		
2036	\$1,492,049	\$29,841		\$1,521,890	\$19.78	\$28,932	\$0	\$28,932	\$0	\$28,932	(\$161,186)	\$28,932	\$0	(\$0)	(\$0)	(\$0)	2036		
2037	\$1,521,890	\$30,438		\$1,552,328	\$19.78	\$29,510	\$0	\$29,510	\$0	\$29,510	(\$131,676)	\$29,510	\$0	(\$0)	(\$0)	(\$0)	2037		
2038	\$1,552,328	\$31,047		\$1,583,375	\$19.78	\$30,101	\$0	\$30,101	\$0	\$30,101	(\$101,575)	\$30,101	\$0	(\$0)	(\$0)	(\$0)	2038		
2039	\$1,583,375	\$31,667		\$1,615,042	\$19.78	\$30,703	\$0	\$30,703	\$0	\$30,703	(\$70,872)	\$30,703	\$0	(\$0)	(\$0)	(\$0)	2039		
2040	\$1,615,042	\$32,301		\$1,647,343	\$19.78	\$31,317	\$0	\$31,317	\$0	\$31,317	(\$39,556)	\$31,317	\$0	(\$0)	(\$0)	(\$0)	2040		
2041	\$1,647,343	\$32,947		\$1,680,290	\$19.78	\$31,943	\$0	\$31,943	\$0	\$31,943	(\$7,613)	\$31,943	\$0	(\$0)	(\$0)	(\$0)	2041		
2042	\$1,680,290	\$33,606		\$1,713,895	\$19.78	\$32,582	\$0	\$32,582	\$0	\$7,613	\$0	\$7,613	\$24,969	\$24,969	Expenditures Recovered	2042			
2043	\$1,713,895	\$34,278		\$1,748,173	\$19.78	\$33,234	\$250	\$33,483				\$0	\$33,483	\$58,452	Expenditures Recovered	2043			
2044	\$1,748,173	\$34,963		\$1,783,137	\$19.78	\$33,898	\$585	\$34,483				\$0	\$34,483	\$92,935	Expenditures Recovered	2044			
2045						\$34,576	\$929	\$35,505				\$0	\$35,505	\$128,441	Expenditures Recovered	2045			
		\$583,137	\$1,200,000			\$576,677	\$1,764	\$578,441	\$450,000	\$0	\$0	\$450,000							

Type of TID: Industrial

2021 TID Inception

2036 Final Year to Incur TIF Related Costs

2041 Maximum Legal Life of TID (20 Years)

2042 Final Tax Collection Year

2045 Proposed 3 Year Extension

(1) Per City.

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# Preliminary - Aggregate

Section 11, Item A.

BAIRD

## City of Two Rivers Example Tax Increment District No. 14 Hypothetical Cash Flow Proforma Analysis

### Assumptions

Annual Inflation During Life of TID.....	2.00%
2022 Gross Tax Rate (per \$1000 Equalized Value).....	\$19.78
Annual Adjustment to tax rate.....	0.00%
Investment rate.....	1.00%

Data above dashed line are actual

### Example New Issue

\$250,000

State Trust Fund Loan

Dated March 15, 2026

### Background Data

### Revenues

### Expenditures

### TID Status

Year	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	Year
	TIF District Valuation	Inflation Increment	Construction Increment	TIF Increment Over Base	Tax Rate	Tax Revenue	Investment Proceeds	Total Revenues	Payment to Developer Slegler	Payment to Developer Athens	Principal	Interest	Debt Service	Combined Expenditures	Annual Balance	Year End Cumulative Balance	Cost Recovery	
	(January 1)		(1)		(1)						(3/15)	(3/15)				(December 31)		
	Base Value \$7,570,200											AVG= 6.00%						
2021	\$7,570,200			\$495,400	\$23.35	\$0	\$0	\$0	\$0	\$0				\$0				2021
2022	\$8,065,600			\$1,699,100	\$19.78	\$0	\$0	\$0	\$0	\$0				\$0	\$0			2022
2023	\$9,269,300	\$185,386		\$1,884,486	\$19.78	\$9,798	\$0	\$9,798	\$0	\$0				\$0	\$9,798	\$7,117		2023
2024	\$9,454,686	\$189,094	\$1,200,000	\$3,273,580	\$19.78	\$33,606	\$71	\$33,677	\$18,790	\$0				\$18,790	\$14,887	\$22,004		2024
2025	\$10,843,780	\$216,876		\$3,490,455	\$19.78	\$37,272	\$220	\$37,492	\$19,165	\$0				\$19,165	\$18,327	\$40,331		2025
2026	\$11,060,655	\$221,213	\$1,000,000	\$4,711,668	\$19.78	\$64,746	\$403	\$65,150	\$19,549	\$23,734				\$43,283	\$21,867	\$62,198		2026
2027	\$12,281,868	\$245,637		\$4,957,306	\$19.78	\$69,036	\$622	\$69,658	\$19,940	\$24,209	\$10,748	\$15,000	\$25,748	\$69,897	\$23,030	\$84,989		2027
2028	\$12,527,506	\$250,550	\$1,000,000	\$6,207,856	\$19.78	\$93,189	\$620	\$93,809	\$20,338	\$24,693	\$11,354	\$14,394	\$25,748	\$70,779	\$27,218	\$112,207		2028
2029	\$13,778,056	\$275,561		\$6,483,417	\$19.78	\$98,048	\$850	\$98,898	\$20,745	\$25,187	\$12,074	\$13,674	\$25,748	\$71,680	\$51,305	\$163,512		2029
2030	\$14,053,617	\$281,072	\$1,000,000	\$7,764,489	\$19.78	\$122,782	\$1,122	\$123,904	\$21,160	\$25,691	\$12,799	\$12,949	\$25,748	\$72,599	\$56,331	\$219,843		2030
2031	\$15,334,689	\$306,694		\$8,071,183	\$19.78	\$128,232	\$1,635	\$129,867	\$21,583	\$26,204	\$13,567	\$12,182	\$25,748	\$73,536	\$87,176	\$301,119		2031
2032	\$15,641,383	\$312,828	\$1,000,000	\$9,384,011	\$19.78	\$153,570	\$2,198	\$155,768	\$22,015	\$26,728	\$14,349	\$11,399	\$25,748	\$74,492	\$113,023	\$501,323	Expenditures Recovered	2032
2033	\$16,954,211	\$339,084		\$9,723,095	\$19.78	\$159,635	\$3,011	\$162,647	\$22,455	\$27,263	\$15,242	\$10,507	\$25,748	\$75,466	\$119,846	\$621,169	Expenditures Recovered	2033
2034	\$17,293,295	\$345,866	\$1,000,000	\$11,068,961	\$19.78	\$185,601	\$3,883	\$189,484	\$22,904	\$27,808	\$16,156	\$9,592	\$25,748	\$76,461	\$146,629	\$767,798	Expenditures Recovered	2034
2035	\$18,639,161	\$372,783		\$11,441,744	\$19.78	\$192,308	\$5,013	\$197,321	\$23,362	\$28,364	\$17,125	\$8,623	\$25,748	\$77,475	\$105,858	\$873,656	Expenditures Recovered	2035
2036	\$19,011,944	\$380,239	\$1,000,000	\$12,821,983	\$19.78	\$218,927	\$6,212	\$225,138	\$23,830	\$28,932	\$18,132	\$7,616	\$25,748	\$78,510	\$128,120	\$1,080,142	Expenditures Recovered	2036
2037	\$20,392,183	\$407,844		\$13,229,827	\$19.78	\$226,300	\$7,678	\$233,978	\$72,862	\$29,510	\$19,241	\$6,507	\$25,748	\$128,120	\$216,016	\$1,296,158	Expenditures Recovered	2037
2038	\$20,800,027	\$416,001		\$13,645,827	\$19.78	\$253,599	\$8,737	\$262,335	\$0	\$30,101	\$20,395	\$5,353	\$25,748	\$55,849	\$225,790	\$1,521,948	Expenditures Recovered	2038
2039	\$21,216,027	\$424,321		\$14,070,148	\$19.78	\$261,665	\$10,801	\$272,467	\$0	\$30,703	\$21,619	\$4,129	\$25,748	\$56,451	\$235,814	\$1,757,762	Expenditures Recovered	2039
2040	\$21,640,348	\$432,807		\$14,502,955	\$19.78	\$269,893	\$12,962	\$282,855	\$0	\$31,317	\$22,908	\$2,840	\$25,748	\$57,065	\$296,811	\$2,054,573	Expenditures Recovered	2040
2041	\$22,073,155	\$441,463		\$14,944,418	\$19.78	\$278,286	\$15,219	\$293,505	\$0	\$31,943	\$24,291	\$1,457	\$25,748	\$57,691	\$316,123	\$2,370,696	Expenditures Recovered	2041
2042	\$22,514,618	\$450,292		\$15,394,710	\$19.78	\$286,846	\$17,578	\$304,423	\$0	\$7,613				\$7,613	\$328,190	\$2,698,886	Expenditures Recovered	2042
2043	\$22,964,910	\$459,298		\$15,854,008	\$19.78	\$295,577	\$20,546	\$316,123	\$0	\$0				\$0	\$340,556	\$3,039,443	Expenditures Recovered	2043
2044	\$23,424,208	\$468,484		\$16,322,493	\$19.78	\$304,483	\$23,707	\$328,190	\$0	\$0				\$0				2044
2045						\$313,568	\$26,989	\$340,556	\$0	\$0				\$0				2045
		\$7,423,393	\$7,200,000			\$4,056,966	\$170,077	\$4,227,043	\$348,698	\$450,000	\$250,000	\$136,222	\$386,222	\$1,184,920				

Type of TID: Industrial

2021 TID Inception

2036 Final Year to Incur TIF Related Costs

2041 Maximum Legal Life of TID (20 Years)

2042 Final Tax Collection Year

2045 Proposed 3 Year Extension

(1) Per City.

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### EXISTING ZONING AND LAND USES

The City does not anticipate the need to change any of its zoning ordinances in conjunction with the implementation of this Project Plan. Map 3 identifies existing land uses in TID No. 14.

### COMPREHENSIVE PLAN, OFFICIAL MAP, BUILDING CODE, ZONING CODE AND OTHER CITY ORDINANCES

At this time, no identifiable changes in the City's Comprehensive Plan, Official Map, Building Code, or other ordinances are required to accommodate the development or construction activities proposed in TID No. 14.

The City of Two Rivers reserves the right to make any necessary changes as circumstances may require. All City ordinances and code documents are readily available for inspection and are incorporated by reference.

### STATEMENT INDICATING HOW THE TID PROMOTES ORDERLY DEVELOPMENT

The proposed Project Plan Amendment No. 1 to TID No. 14 promotes orderly development in the City of Two Rivers by marketing and supporting economic development in the Woodland Industrial Park. This provides greater control for the City to implement orderly development with adjoining land uses and enhance the welfare of the community overall.

### STATEMENT OF NO RELOCATION REQUIRED

No relocation of families, individuals or business operations are necessary because of activities in the proposed Project Plan Amendment No. 1 for TID No. 14.

### NON-PROJECT COSTS

This Project Plan Amendment does not include any non-project costs.

### ADDITIONAL PROJECT COSTS

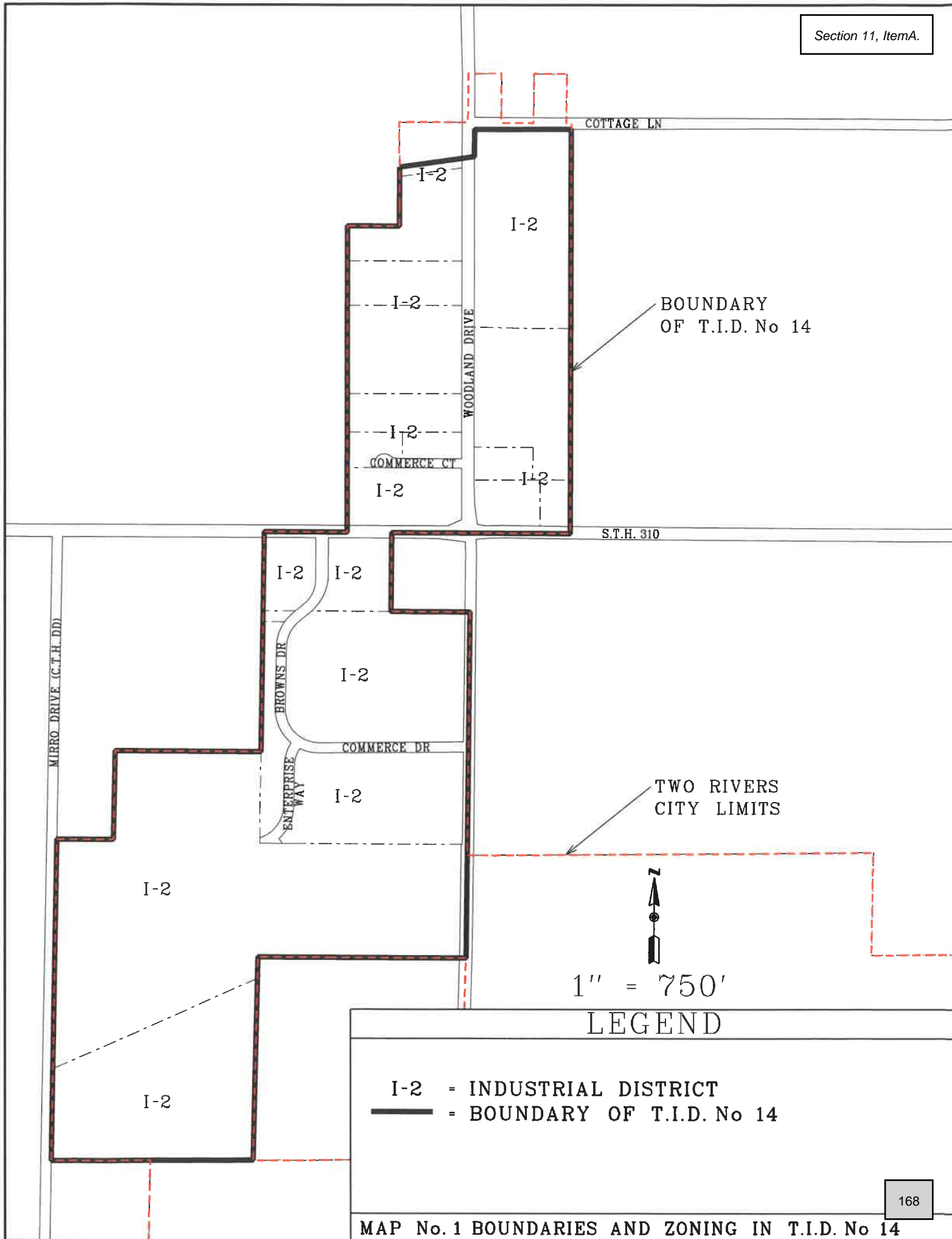
The City of Two Rivers reserves the right, in accordance with Section 66.1105(4)(h) and 66.1105(5)(c) to amend this Project Plan to include additional projects and project costs which are not anticipated at this time.

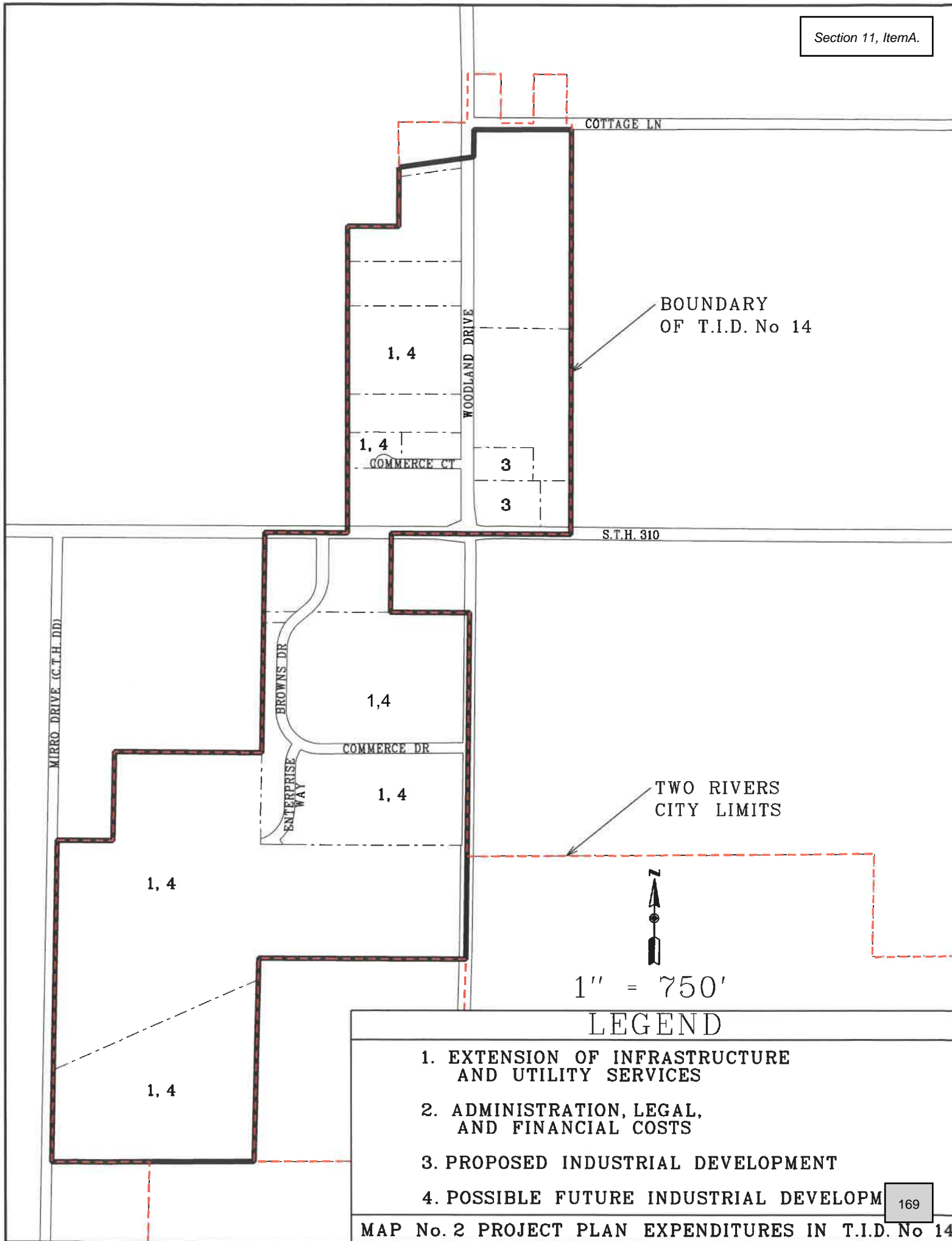
## CONCLUSIONS AND RECOMMENDATIONS

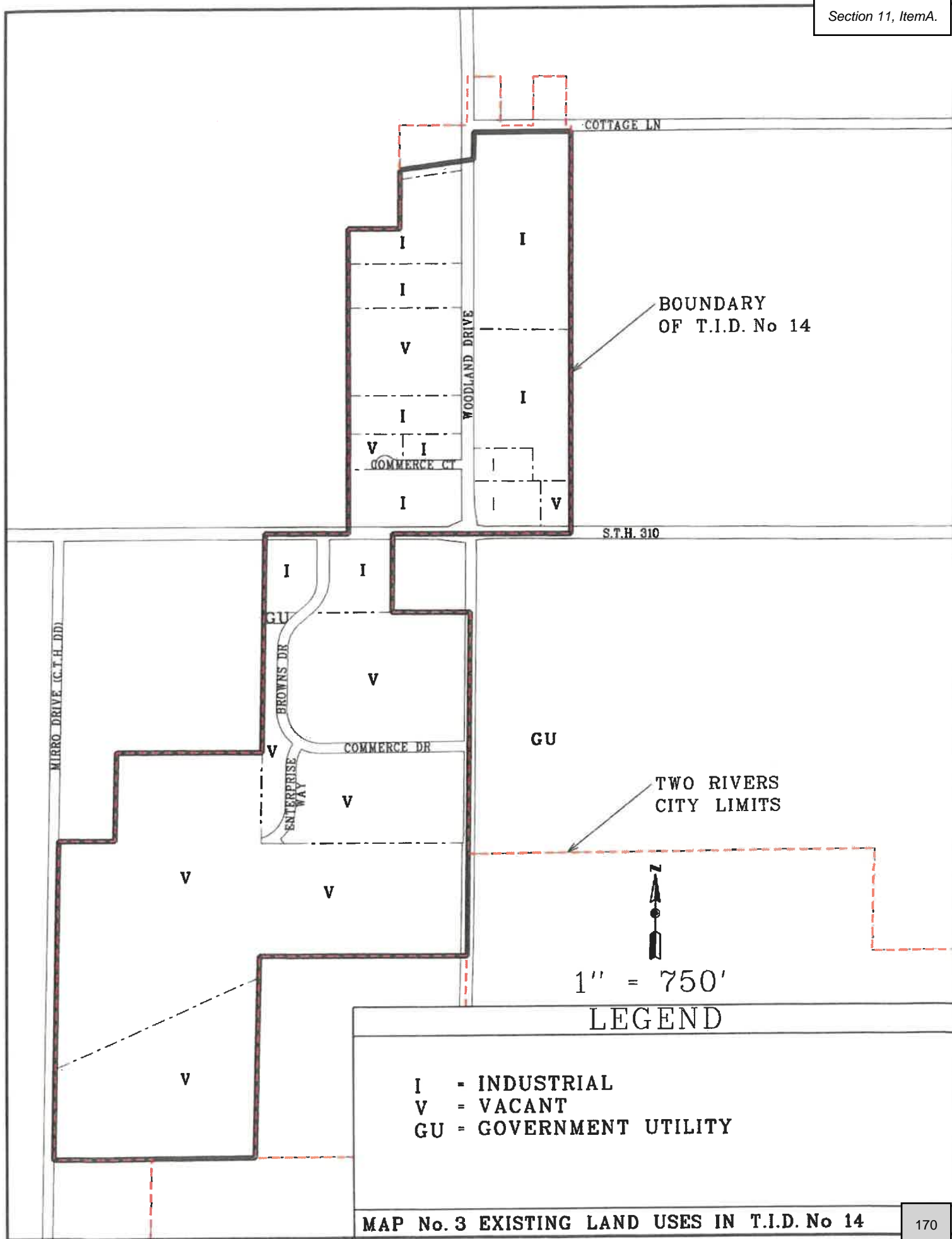
Based upon the evaluation and facts included in Project Plan Amendment No. 1 to TID No. 14, the following findings, conclusions and recommendations are made:

- Project Plan Amendment No. 1 will assist with the construction of a new business and support additional jobs in Two Rivers.
- Improvements and upgrades to the Woodland Industrial Park will continue, which is foundational to the creation of TID 14. TIF is intended to assist local governments with capital expenditures for industrial and economic development.
- Amendment No. 1 to TID No. 14 facilitates additional industrial development and private investment.
- In addition to providing capital necessary for industrial growth and development, Project Plan Amendment No. 1 to TID No. 14 also provides the secondary benefits of economic growth and employment opportunities that contribute to a stronger tax base for all other taxing entities.
- The City has not budgeted for the proposed improvements identified in this Amended Project Plan. Therefore this amendment is necessary to have funding available to assist the development included herein.
- Project Plan Amendment No. 1 facilitates the orderly development of future industrial growth in the City of Two Rivers. All property in the TID is zoned industrial and the development will be enhanced by the proposed improvements identified in this Amended Project Plan.
- Based upon the above conclusions, it is recommended that this proposed Project Plan Amendment No. 1 to TID No. 14 be adopted in accordance with the applicable statutes by formal resolution of the City of Two Rivers Plan Commission and City Council.

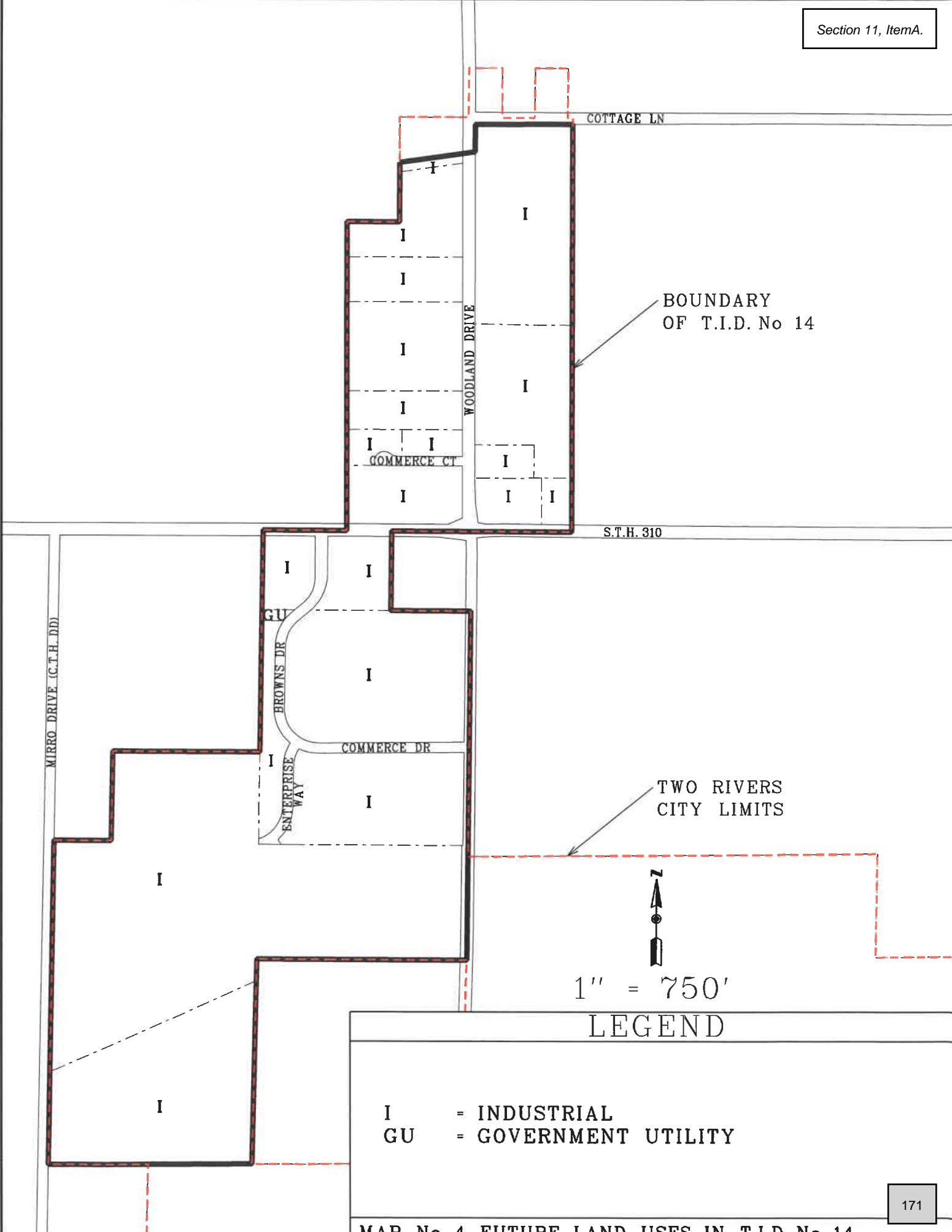








MAP No. 3 EXISTING LAND USES IN T.I.D. No 14



## RESOLUTION

### Adopting Amendment No. 1 to the Project Plan for Tax Incremental District No. 14 City of Two Rivers, Wisconsin

**WHEREAS**, on May 18, 2021, the City Council initially adopted the Project Plan and Boundaries to create Tax Incremental District (TID) No.14, consisting of approximately 229 acres of industrial land, within the Woodland Industrial Park, to promote industrial development, support employment opportunities and increase the City's tax base; and

**WHEREAS**, a business owner has requested cash assistance from the City for the construction of a new 20,000 square foot building to expand business operations in the new building to be located on the east side of Browns Drive, south of STH 310; and

**WHEREAS**, these significant changes require that the Project Plan of TID No. 14 be amended to incorporate a cash grant in the amount of \$450,000 for the aforementioned new construction; and

**WHEREAS**, Amendment No.1 to the Project Plan also includes additional cash grant assistance in the amount of \$500,000 to future developers with projects in the Woodland Industrial Park to further leverage investment and development, if financially feasible, in TID 14; and

**WHEREAS**, Amendment No.1 to the Project Plan includes expenditures for public infrastructure to support existing and future development in the industrial park if these projects are determined to be financially feasible; and

**WHEREAS**, on October 9, 2023 the Plan Commission held a public hearing at which all interested parties were afforded a reasonable opportunity to express their views on proposed Amendment No. 1 to the Project Plan of TID No. 14; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council finds as follows with respect to the Project Plan of Tax Incremental District No. 14 as amended by Amendment No. 1:

1. That the Plan is feasible;
2. That the Plan is in conformity with the City's adopted Comprehensive Plan;
3. That, but for creation of TID No. 14, development of on the east side of Browns Drive, south of STH 310 located in the Woodland Industrial Park as described in the Amendment No.1 to the Project Plan for TID No. 14 would not occur.
4. The project costs included in the Plan relate directly to industrial development and are consistent with the purpose for which TID No. 14 was created;
5. Amendment No.1 does not change the boundaries of TID 14;
6. The improvement in TID No. 14 is likely to significantly enhance all other property values;

7. The percentage of territory in TID No. 14 devoted to retail is less than 35 percent.

**BE IT FURTHER RESOLVED** that the " Amendment No. 1 to the Project Plan for TID No. 14 " is hereby approved.

Passed and adopted this 16th day of October 2023.

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Council Member

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Gregory E. Buckley  
City Manager



**AGREEMENT BETWEEN THE CITIES OF MANITOWOC AND TWO RIVERS  
AND BETWEEN THE CITIES AND THE LAKESHORE HUMANE SOCIETY**

WHEREAS, the City of Manitowoc (hereinafter "Manitowoc") and the City of Two Rivers (hereinafter "Two Rivers"), both municipal corporations located in the County of Manitowoc, Wisconsin (hereinafter identified collectively as "the Municipalities"), have entered into an Agreement of even date herewith, with the Lakeshore Humane Society, Inc., a not for profit corporation (hereinafter "Humane Society"), to provide for the housing and care of stray animals pursuant to Wis. Stats. § 173.13; and

WHEREAS, the Municipality from time to time acquires strayed, abandoned, or animals taken into custody pursuant to Wis. Stats. § 173.13, and is desirous of a proper place to keep such animals where they will receive humane care; and

WHEREAS, the Humane Society is an organization devoted, among other things, to the care of animals and has facilities to provide for proper care in a humane way for such strayed, injured, abandoned, or animals taken into custody; and

WHEREAS, said Agreement also provides for certain additional, variable charges to be billed to the Municipalities by the Humane Society, in instances where one of the Municipalities requests that an animal be held by the Humane Society for longer than the normal stray or quarantine hold period identified in the Agreement (per Paragraph 5) and in instances where veterinary assessment/care of an animal is required (per Paragraph 9); and

WHEREAS, consistent with the spirit of municipal cooperation that motivated the Municipalities to pursue and enter into said Agreement, it is appropriate to establish an agreement between the Municipalities as to their respective responsibilities for paying the fixed and variable charges billed by the Humane Society, as identified above, during the term of said Agreement;

NOW, THEREFORE, the parties agree as follows:

1. The Humane Society agrees to accept stray and abandoned animals and animals taken into custody pursuant to Wis. Stat. § 173.13 from designated officials of the Municipalities and provide the animals with food, shelter, water, and humane care.
2. The Humane Society, in accordance with Wis. Stat. § 173.15 and pursuant to contract with the Municipalities, shall: (1) impound all animals coming into its control and custody as a result of animal regulations, (2) release or humanely dispose of such animals as come into its control pursuant to Wis. Stat. § 173.23 or court order; and (3) manage and enforce the rabies control program pursuant to all state and local laws.
3. This agreement shall include domestic animals including, but not limited to, dogs and cats, but shall not include wildlife. Domestic animals shall mean such animals as are habituated to live in or about the habitation of people.
4. The Municipalities shall pay the Humane Society a flat rate of \$42,500 in 2024, \$46,000 in 2025, and \$49,500 in 2026 with the payments under this contract being due no later than the third Tuesday in December. The Municipalities each be responsible for a pro rata share of the annual fixed charge based on their respective populations as determined by the 2020 U.S. Census, which



were 34,626 for Manitowoc and 11,271 for Two Rivers. This shall result in Manitowoc paying 75 percent of the annual fixed charge and Two Rivers paying 25 percent of the annual fixed charge. The parties will pro rate, at the same percentages, the variable charges billed by the Humane Society for veterinary assessment and/or treatment services addressed in Paragraph 9 of the Agreement and billed in a manner consistent with the terms of the Agreement.

The parties will be individually responsible for variable charges billed by the Humane Society for housing any animal from that Municipality for longer than the stray or quarantine hold period specified in the Agreement, when so directed in writing by that municipality, as addressed in Paragraph 5 of the Agreement. The parties will make timely payment of all such charges billed by the Humane Society pursuant to the Agreement except for any disputed charges as addressed in the Agreement. In the event that the contract is terminated prior to any full year of service, the contracted flat rate shall be prorated per days of the year services were rendered by the Humane Society.

Stray animals shall be admitted into the facility by appropriate Municipality law enforcement officer or at the direction of the Municipality law enforcement officer, or citizens residing in these Municipalities. The Municipalities shall not be responsible for animals surrendered by their owners (anyone else other than a designated Municipality law enforcement officer) to the Humane Society.

This rate shall include the state mandated seven day holding period for normal strays or 10 days for state mandated rabies hold (see Paragraph 8 below) and euthanasia. In the event the Humane Society should decide to keep the animal longer than the seven day impound period, it shall be at the expense and cost of the Humane Society. Animals that have bitten a member of the public shall be kept for the time required by Wis. Stats. § 95.21.

5. In the event that the Municipality should request the Humane Society to hold an animal for longer than the stray or quarantine hold period, the Municipality shall notify the Humane Society in writing and the Municipality and Humane Society will reach an agreement on fees to do so.

6. In the event an animal is claimed by the owner, the owner shall pay the Humane Society for all the fees incurred including, but not limited to, an admittance fee prior to the release of said animal. The Municipality will not be billed for claimed animals. The Humane Society shall require proof that the animal is currently immunized against rabies. If the animal has not yet been vaccinated, the Humane Society shall require presentation of a pre-paid receipt from a veterinary clinic and attempt to get proof of a scheduled appointment.

7. The Humane Society shall maintain suitable hours at the animal shelter for the convenience of the public and for the purpose of transacting business in connection with the duties under this contract and for the purpose of receiving animals or accepting applications for the redemption of impounded animals. During the hours the Humane Society is closed, the law enforcement officer for the Municipality shall be able to bring an animal to a secure facility for housing as designated by the Humane Society.

8. The Humane Society will cooperate with the Manitowoc County Health Department following the procedures required with respect to animals having bitten a member of the public. Said animals will be quarantined for 10 days in accordance with the State Rabies Control Program, Wis. Stat. §

95.21. In the event the animal surrendered by the Municipality is a stray, the Municipality shall be financially responsible for normal admittance costs plus testing suspect animals for rabies, if ordered by the victim's physician. The Municipality shall pay for the care of animals quarantined at the Humane Society in the amount of admittance, which shall include euthanasia at the end of the quarantine period. In the event the animal is an owned animal, the owner shall be responsible to the Humane Society for all customary and usual fees incurred including the admittance fee.

9. Injured and ill animals shall be transported, if condition requires, to the Humane Society's designated veterinarian facility, for assessment and/or treatment as such facility shall recommend. The Humane Society shall not authorize nor incur additional services or fees above \$100.00 without prior written approval by the Municipality. The Humane Society will make every reasonable effort to treat minor medical conditions at the Humane Society and at the *expense* of the Humane Society. The Humane Society will make the determination as to which animals it feels needs veterinary medical care.

10. The Humane Society shall keep good and accurate records to show compliance with regard to the stray animals covered by this agreement and they shall be open and available for inspection by the Municipality through its employees and agents at all reasonable times.

By January 31 of each year, the Humane Society shall submit a report on performance under this agreement to the Chief of Police for each Municipality. The Humane Society shall also submit a yearly itemized statement to the Municipality for the duration of this agreement. The Municipality agrees to remit payment within thirty (30) days of receipt of said billing unless the Municipality questions the correctness of the statement. In the event of a dispute, the Municipality shall pay all un-contested items. The parties further agree to as expeditiously as possible, resolve the controversy with a view toward prompt and fair payment and without delay.

11. The Humane Society agrees to comply with the rules, regulations, and laws of the State of Wisconsin and the Municipal Codes of the Municipality as those laws, rules, regulations, and provisions of the Code pertain to the areas of animals taken into custody.

12. The Humane Society will notify the Municipality's Animal Control Officer, whenever the Municipality has surrendered a stray animal that is redeemed by its owner and whenever the animal redeemed by its owner does not have a current license. The Municipality shall respond according to its established procedures.

The Humane Society shall act as an agent of each of the Municipalities for collection of completed dog license applications and related fees, with such licenses and tags to be issued by the Municipalities. The Humane Society shall require, as a condition for recovery of any unlicensed stray dog by its owner, or the adoption of any dog by a new owner, that said owner or new owner complete a license application provided by the Municipality, provide proof of rabies vaccination (or a Humane Society or veterinary clinic-issued voucher for rabies vaccination) and pay the appropriate license fee required by the Municipality where the dog is to reside.

Such forms and proof of rabies vaccination shall be forwarded by the Humane Society to the City Clerks of the Municipalities within three business days of receipt for any unlicensed dogs

that were recovered or adopted in the preceding month by individuals who reside in that Municipality. Fees shall be forwarded within 15 days of receipt. It shall be the responsibility of the Municipality to then mail a license and tags to the animal's owner, based on the information furnished by the Humane Society.

13. To facilitate the Humane Society's work on behalf of the Municipalities as cited in this paragraph, each of the Municipalities shall each provide the Humane Society with an updated listing of active dog licenses for that Municipality, on at least a monthly basis.

14. The Humane Society shall defend and indemnify and hold harmless the Municipality, including its officers, officials, agents, commissions, committees and employees, for any and all liability including the actions, causes of action, charges, claims, costs, damages, demands, expenses, fees (including attorney fees), liens, losses, obligations, penalties proceedings, settlements and suits of every kind and character for injury to persons, death or damage to property or both (collectively claims) arising in connection with or directly or indirectly out of this contract in any manner resulting from, arising out of or connected with the terms of this contract. The Municipality shall defend, indemnify and hold harmless the Humane Society, including its officers, officials, agents, commissions, committees and employees, for any and all liability including the actions, causes of action, charges, claims, costs, damages, demands, expenses, fees (including attorney fees), liens, losses, obligations, penalties proceedings, settlements and suits of every kind and character for injury to persons, death or damage to property or both (collectively claims) arising in connection with or directly or indirectly out of this contract in any manner resulting from, arising out of or connected with the terms of this contract for any actions of the Municipality contrary to provisions of Wis. Stats. § 173.13 relating to the Municipality having taken custody of an animal.

15. The Humane Society, its officers, employees, agents, and volunteers, shall act in an independent capacity during the term of this agreement and not as officers, employees, agents, or volunteers of the Municipality.

16. It is understood and agreed by the Municipality and the Humane Society that in the event the animal control ordinances are superseded or revised to cause the level of services to be performed by the Humane Society under this agreement to be increased, the Humane Society shall have the right to terminate the contract upon 30 days written notice.

17. It is mutually understood and agreed by the parties that this agreement shall continue in effect commencing January 1, 2021, through and including December 31, 2023. However, it is fully agreed that this contract may be terminated by either party upon sixty (60) days written notice to the other of an intention to terminate this agreement or enter into a new agreement. Both parties agree to start contract negotiations in June 2023 for the 2024 and beyond agreement. The parties to receive notice pursuant to this contract shall be as follows:

- Lakeshore Humane Society, Inc. President  
1551 North 8th Street, Manitowoc, WI 54220
- City of Manitowoc, Mackenzie Reed , City Clerk  
900 Quay St., Manitowoc, WI 54220

- City of Two Rivers, Amanda Baryenbruch, City Clerk  
1717 Park St., Two Rivers, WI 54241

18. This agreement is intended by the parties as the final and exclusive expression of the provisions contained in this agreement, and it supersedes and replaces any and all prior contemporaneous agreements and understandings, oral or written, in connection therewith, between the parties. This agreement may be modified or changed only upon written consent of the parties.

19. The persons signing this contract warrant that they have been authorized to enter into this contract by and on behalf of their respective parties and that they have full and complete authority to bind their respective parties.

20. In the event a portion of this agreement is declared unconstitutional, illegal or against public policy, that portion shall be severed from this contract and the remaining portion shall remain valid and enforceable *unless* the effect of severing that portion of the agreement defeats the purpose of the agreement.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have executed this contract on the date(s) shown below.

CITY OF MANITOWOC

CITY OF TWO RIVERS

By \_\_\_\_\_  
Justin M. Nickels, Mayor

By \_\_\_\_\_  
Gregory Buckley, City Manager

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

LAKESHORE HUMANE SOCIETY, INC.

By \_\_\_\_\_  
,(President)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023