



PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, December 06, 2022 at 5:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

5:26 pm due to agenda stating 5:00 pm and website calendar indicating 5:30 pm.

2. ROLL CALL

Committee Members: Darla LeClair, Tim Petri, Jason Ring

Staff and Others: Matthew Heckenlaible, Scott Ahl, Andrew Sukowaty, Brian Dellemann

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the October 4, 2022 Public Utilities Committee Meeting

Motion by Jason Ring, 2nd by Tim Petri - Passed

4. PUBLIC INPUT

N/A

5. POSSIBLE 2023 CONSTRUCTION PROJECTS

A. Lincoln Street from 17th Street to 22nd Street: Reconstruction project including sanitary, water and storm work. A portion of the sanitary sewer has been lined and would look at replacing sanitary laterals. Proposing to up-grade watermain to a 12-inch line to be a feeder from the river crossing near Seagull Marina up to the water tower. At this time, not looking at doing any significant sidewalk work associated with this project.

B. Possible lateral replacement (various locations): Would be looking at utilizing the remainder of 2022 funds to do additional water service (private and public) replacements. Utilizing the open contract with Essential Sewer and Water.

C. Sanitary sewer lining (various): This project could be on hold due to funding constraints

D. Wastewater Treatment Facility outfall lining: This project could be on hold due to funding constraints.

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Sewer use ordinance and billing system up-date: Need to continue looking at the ordinance since it is more than 20 years old and bring it up to date. There is a need to look at our more significant users, what they are discharging and are they being charged appropriately for the quantity and strength of the waste being discharged into the sanitary sewer system and ultimately the treatment plant for processing

B. Sludge screw press project up-date: Held a preconstruction meeting prior to Thanksgiving. The Contractor is anticipating doing some demolition and prep work in late January with the actual installation occurring in mid-spring.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE

A. Thanksgiving Day power outage – follow up: There was an issue around 12th and Washington with some faulted cabling / connections that impacted approximately 66 customers. Crews were able to reroute electrical service from the north and get these customers back up in service in around an hour. Crews did further investigation on the following Monday and found

nothing definitive that caused the outage. The only thing that was somewhat questionable was some connections. Crews replaced these connections to ensure that there were no further issues and the lines are being energized and put back into service.

- B. WPPI grant funding for electric vehicle charging stations, both in public locations and at private houses. Limit of \$5,000 per year – update: Electric Utility is planning on moving forward with applying for this grant funding prior to the December 15, 2022, deadline. Further discussions will need to occur regarding locating these EV charging stations with consideration pertaining to existing infrastructure in place and not taking prime parking locations.
- C. My Account up-date: To date, there are 1,327 accounts on the system. Water Utility and Customer Service are continuing to promote enrolling into the MyAccount system. Once new electric meters are received, customers will be able to see daily usage numbers rather than just the monthly usage with the older meters. Electric Utility has received a portion of their 2022 meter order with the remaining meters to be delivered around May of 2023. Looking at proposing a terminology change from ‘minimum charge’ to ‘meter charge’. During the initial sign up period, the Electric Utility was promoting a giveaway to those customers who signed up and selected 50 customers to receive prizes. By customers receiving bills via MyAccount, it is a direct Utility cost savings for postage of the paper bills.
- D. Annual line tree clearance trimming: Looking at conducting annual line tree clearance trimming in targeted areas beginning towards the end of December or early January. The customer areas that will be impacted will receive advanced notification.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED

Rail strike and water chemical treatment impacts: With the rail strike being averted, there is no immediate concern regarding receiving necessary chemicals for treatment of the raw water.

PSC requires periodic meter testing for all industrial / commercial customers. Staff has indicated a number of private side valves are not working properly making testing the water meter difficult or inaccurate. The Water Utility will notify customers to maintain, repair or replace appropriate water valves so that the water meters can be properly tested.

Looking at several WDNR and EPA testing requirements to be conducted in 2023.

The recent strong easterly winds have caused a lot of turbidity in the raw water intake requiring more intensive cleaning of the filters.

Water Utility is getting appropriate training on existing tasks that have been outsourced and are proposing to bring back these services back in-house.

9. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED

20th Street treatment pond update: For the most part, the project is complete except for warranty / punch list items. Engineering did a walk through with the design consultant and WDNR representatives to look at the project to determine whether it was eligible for grant funding closeout. WDNR liked what they saw, and that final paperwork needs to be submitted to them within 90 days.

Engineering is also working with a consultant on preliminary stormwater concepts for the next phase of Sandy Bay Highlands subdivision and will be working on putting together the annual WDNR MS4 report.

10. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

There was discussion regarding the need to continue to promote the “Clean Sweep” program and especially as it relates to disposal of anti-freeze.

11. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for January 3, 2023, at 5:00 pm in the Committee Room as Council will be meeting the same day at 6:00 pm. All future meetings will start at 5:00 pm.

12. ADJOURNMENT

Motion by Tim Petri 2nd by Jason Ring – motion carried
Meeting adjourned at 6:34 pm.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.