



MINUTES

1. **CALL TO ORDER** – Brian Dellemann called the meeting to order at 8:15 a.m.
 - A. Members Present:
Brian Dellemann, Ben Meinnert, Andrew Raatz, Matt Heckenlaible, Jeff Dawson, Andrew Sukowaty, Kassie Paider, Mike Mathis, Ryan Menges, Travis Christensen, Kevin Krizek, Gina Sampe, Dee Dee Dirkmann, Amanda Baryenbruch and Patrick Murphy – MEUW Safety Coordinator
 - B. Members Absent: Dave Casebeer, Dave Murack, Jared Rohrer, and Lisa Kuehn
2. **REVIEW AND APPROVAL OF MINUTES**
Safety Committee minutes from the meeting of June 13, 2024 were accepted. Motion was made by Ben and seconded by Jeff. Motion carried.
3. **OLD BUSINESS**
 - A. Remind employees to use near-miss reporting procedures.
 - B. The Seasonal Safety Training that was held on June 19th for field employees went well.
 - C. The Incident Reporting & Investigation section of the Safety Manual was discussed. Patrick's updating of the manual is ongoing.
 - D. Mike gave an update on the new Beach Alert System. It currently has connectivity and consistency issues. Resolution is being pursued.
4. **INCIDENT REPORTING**
 - A. Incident Reporting: Rec Dept – 1 report only
 - B. There were not any near misses to report.
5. **INSPECTION REPORTING**
 - A. Patrick performed a rolling work zone inspection. Everything was satisfactory and there were not any issues to address. The crew was friendly and obeyed all signals.
 - B. Crews performed well during a recent power outage. All the appropriate PPE was used and there was proper planning and effective communication.

6. NEW BUSINESS

- A. The City's Fleet Safety Program was discussed. The Fire Department and Police Department have their mandatory annual training and inspections. In addition, each department independently encourages safe driving by requiring vehicle prechecks before each departure. It is believed Liberty Mutual would like us to formalize our safety standards and procedures. A follow-up email will be sent to the City's insurance agent requesting clarification. A sub-committee was also formed to help address the issue.

7. FUTURE SAFETY TRAINING

- A. Confined Space Refresher (Field Employees)
Wednesday, August 14th - 7:15am or 9:30pm in the Electric Department's back garage
- B. CPR Training for Rec Dept employees – to be determined
- C. ALICE Training will be scheduled in the future.

8. MONTHLY SAFETY THEME: "Heat Awareness"

9. ESTABLISH NEXT SAFETY COMMITTEE MEETING TIME AND DATE

Next meeting is scheduled for Thursday, August 8, 2024 at 8:15 a.m. in the Behringer Room at the Community Center.

10. ADJOURNMENT

Motion to adjourn was made by Jeff and seconded by Ben. Motion carried. Meeting adjourned at 8:40 a.m.

Submitted,

Brian Dellemann