



**TWO
RIVERS**
WISCONSIN

LIBRARY BOARD MEETING

Tuesday, August 11, 2026 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** - President Gadd called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: Kathryn Gadd, Jack Powalisz, Don Weiss, Laura Waalkens, Lisa Steinhauer, Ned Guyette, Mary Glaser and Bonnie Shimulunas. Absent and excused: Katie Stone and Shannon Derby. Also present: Terry Ehle, Director; Rebecca Scherer, MCLS Director; Kendra Sand and Tori Garber from Cretton Enterprises.
3. **PUBLIC INPUT** – Rebecca Scherer shared information about the upcoming Community Baby Shower sponsored by Healthiest Manitowoc County Investing Early Initiative on Friday, October 2 from 4:00-6:30 PM and asked if anyone was interested in volunteering for the event.
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the July 14, 2026 meeting, made by Powalisz, second made by Guyette. Voice vote carried unanimously.
5. **RECEIVE AND FILE MONTHLY EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from July 2026, made by Weiss, second made by Shimulunas. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT** – Weiss commented that he liked the new format of the Director's Report and felt it was informative. Gadd thanked board members who had assisted in helping with room setups throughout the month.
7. **DIRECTOR'S REPORT**
Ehle fielded questions and comments concerning her report.
8. **COMMUNICATIONS**
 - A. Newsletter: Lester Public Library *Library Links*—Aug 2026
 - B. Article: Seehafernews *Jurassic Junction Brings Learning to Life at the Lester Public Library*
 - C. Facebook Post: Two Rivers WI Community page, July 18, 9:45 AM
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – None.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**
The school district continues to seek special education teachers and paraprofessionals. A new Special Education Director, Jason Bull, has been hired. Back-to-school in-service activities and back-to-school nights will take place the week of August 24. Glaser also discussed partnership opportunities with the Lester Public Library. With dedicated library classes no longer offered in the elementary schools, the representative asked whether the library could provide book talks for various grade levels featuring books appropriate to different reading levels. Given limited classroom time and the absence of elementary school librarians, these could potentially be provided through video recordings.

11. REPORT FROM COUNTY REPRESENTATIVE

County representatives reported that the County Finance Director position remains vacant, with applications continuing to be received and reviewed. County Supervisors were invited to attend Drug Court to learn more about the program. The Coroner's Office has increased the benefits package for part-time coroners in recognition of the on-call nature of the position. County 4-H groups designed, manufactured, and installed signs promoting the upcoming County Fair. Due to manpower shortages, the County will not provide snowplowing services to villages and townships this winter.

12. UNFINISHED BUSINESS

- A. Representative reports – Discussed the new representative report format and how it worked this month. Ehle will send a link to the report each month when the Board packet is distributed.
- B. Director Six-month Priorities Progress – Ehle provided an update on progress toward her six-month priorities as outlined in her Director's Report.

13. NEW BUSINESS

- A. Resolution Upon Retirement Jeff Dawson—Motion to waive the reading and adopt the resolution made by Waalkens, second made by Guyette. Voice vote carried unanimously.
- B. Bylaws Review
 - i. Sec. 2-5-8. Library Board – The Board discussed the library bylaws in relation to state statutes and City ordinances, including board member composition, term limits, and removal of board members for cause. Ehle provided information and answered questions. The Board will revisit the matter at the next Board meeting.
 - ii. Addition of Indemnification Clause – Ehle reported that, after consultation with the City Attorney and City Manager regarding a proposed indemnification clause, she recommended that no clause be added, as the City's existing coverage already protects Board members while serving in their official capacity. Board agreed.

14. BOARD EDUCATION

- A. Kendra Sand and Tori Garber from Cretton Enterprises, the library landscapers, provided a tour of the library gardens.
- B. Ehle provided board with Trustee Tales Article: Library Advocacy.

15. CLOSED EXECUTIVE SESSION—None

16. ADJOURNMENT – Motion to adjourn made by Waalkens, second made by Powalisz. Voice vote carried unanimously. Meeting adjourned at 7:16 PM.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.