



**TWO  
RIVERS**  
WISCONSIN

# SAFETY COMMITTEE MEETING

Wednesday, May 18, 2022, at 9:30 AM  
Parks & Rec – Behringer Room  
1520 17<sup>th</sup> Street, Two Rivers, WI 54241

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## MINUTES

1. **CALL TO ORDER** – Andrew Sukowaty called the meeting to order at 9:35 am.
2. **MEMBERS PRESENT** – Ross Blaha, Andrew Sukowaty, Jamie Jackson, Scott Duessing, Steven Denzien, Jeff Dawson, Gina Sampe, Kevin Krizek, Jared Rohrer, Ben Meinnert, Steve Pagels, and Dee Dee Dirkmann  
  
**MEMBERS ABSENT** – Dave Buss, Brian Kohlmeier, Lisa Kuehn, Brian Dellemann, James McDonald, Andrew Raatz, Dave Casebeer, and Patrick Murphy- MEUW Safety Coordinator
3. **REVIEW AND APPROVAL OF MINUTES:** Safety Committee minutes accepted from April 14, 2022 - Motion was made by Steve Denzien, seconded by Ross Blaha, to approve the minutes. Motion carried.
4. **OLD BUSINESS -**
  - Remind employees the importance of Near Miss reporting procedures.
  - Be prepared for a visit from DSPS. The inspection guide can be found at S:Common/Safety/DSPS-OSHA Safety Guide.
  - Safety is everybody's responsibility. Encourage employees to speak up about any possible concerns. It is not "tattle-tailing".
  - Disconnects have begun. Refer customers to Customer Service to address payment options.
  - Tornado Drill went well.
5. **INCIDENT/NEAR MISS REPORTING –**
  - Police – 2 Near Misses
  - Senior Center – 1 Near Miss
  - Public Works – 2 Report Only
5. **INSPECTION REPORTING –**
  - Patrick was not present to report on any inspections.
6. **New Business -**
  - Concerns about the Mitel Intercom System were addressed again. The speakerphone volume on desktop phones must be turned all the way up to hear the notification clearly. The current system does not have the capability to add cellphones. Andrew is going to speak with IS to check into a way to have alarms sent to employees' cellphones.
  - Vorpahl has been chosen as the City-wide fire suppression system vendor.
  - Remind employees working outdoors to wear sunscreen. Bottles should be put in each vehicle.

**7. TRAINING –**

- Seasonal Safety & Contractor Safety Training (Field Employees Only)  
Wednesday June 15th – 7:15am and 12:45pm at the Behringer Room (One-hour sessions)

**8. MONTHLY SAFETY THEME –**

- Summer Safety and Skin Cancer Awareness

Next meeting scheduled for Thursday, June 9, 2022 at 8:15 am in City Hall Council Chambers

Motion to adjourn by Jeff Dawson and seconded by Steve Denzien. Motion Carried.

Meeting adjourned at 10:05 am.

Respectfully submitted,

Andrew Sukowaty  
Water Director