



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL WORK SESSION

Monday, January 30, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:01 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Councilmembers: Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**COUNCILMEMBERS EXCUSED:** Jeff Dahlke

**ALSO PRESENT:** Dave Buss, Finance Director; Dave Dassey, IT Assistant; Brian Dellemann, Electric Utility Director; Matt Heckenlaible, Public Works Director; David Murack, Assistant Fire Chief; Elizabeth Runge, Community Development Director; Tammy Stadler, Parks & Recreation Administrative Assistant; Andrew Sukowaty, Water Utility Director; and Greg Buckley, City Manager

### 4. ACTION ITEMS

#### A. Review and Update City Goals

Recommended Action:

Council discretion; act at this meeting or defer to February 6 regular meeting

City Manager Buckley reviewed an updated list of strategic goals and objectives for 2023 as modified during the January 24, 2023 Personnel and Finance Committee meeting. In the discussion that followed, Council reviewed the City's progress on the various goals and objectives listed, which fall under six major goals:

- I. Focus relentlessly on new fiscal revenue streams and operational sustainability.
- II. Deliver outstanding city services & innovations for both sustainability and to support future growth.
- III. Drive strategic community development.
- IV. Continue to grow a vibrant, sustainable, safe, and connected community while respecting our traditions and history to attract new residents, visitors, and new businesses.
- V. Encourage employees' personal and professional development, invest in employees to deliver the highest quality services for our community today and tomorrow while being a preferred city for career opportunities.

VI. Enhance and promote the City's identity and brand story throughout the region.

Motion to adopt the strategic goals and objectives for 2023 with the additions and changes discussed during the review.

Motion made by B. LeClair, Seconded by Koach.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Motion carried upon a roll call vote.

- B. Consideration of Amendments to Personnel Policy Manual Related to Overtime, Longevity, and Pay on Legal Holidays and/or City-Observed Holiday Dates as Recommended by the Personnel & Finance Committee

Recommended Action:

Motion to approve the policy revisions and direct the City Clerk/Human Resources Director to incorporate the changes into the existing Personnel Policy manual

Jamie Jackson, City Clerk/Human Resources Director, reviewed the proposed changes to the Personnel Policy related to overtime, longevity, and pay on legal holidays and/or City-observed holidays dates. She indicated that the updates are to add existing practices or clarifying language to the Personnel Policy for transparency to employees, department heads, and those doing payroll administration.

Motion made by Stechmesser, Seconded by D. LeClair.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Motion carried upon a roll call vote.

- C. Set Special Meeting for Action on Playground Equipment Bids--Staff requests special meeting on Monday, February 13 at 6:00 PM

Councilmembers indicated their availability for a special meeting on February 13. By show of hands, a quorum of the City Council will be available.

**5. ADJOURNMENT**

Motion to adjourn the meeting at 7:56 PM.

Motion made by B. LeClair, Seconded by Stechmesser.

Voting Yea: B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Motion carried upon a voice vote.

Respectfully submitted,

Jamie Jackson  
City Clerk