



**TWO  
RIVERS**  
WISCONSIN

## **BOARD OF REVIEW**

Wednesday, May 25, 2022 at 4:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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### **MINUTES**

1. **CALL BOARD OF REVIEW (BOR) TO ORDER** by Bill LeClair at 4:02 PM.
2. **ROLL CALL**  
**Members Present:** Bill LeClair, Scott Stechmesser, Greg Buckley, Jamie Jackson  
  
**Members Excused:** Bonnie Shimulunas  
  
**Also Present:** Sally Brunner, City Assessor
3. **ELECT CHAIRPERSON**  
Stechmesser nominated Bill LeClair to serve as Chairperson of the Board of Review. Nomination seconded by LeClair. Motion carried.
4. **ELECT VICE CHAIRPERSON**  
LeClair nominated Scott Stechmesser to serve as Vice Chairperson of the Board of Review. Nomination seconded by Stechmesser. Motion carried.
5. **DISCUSS TRAINING REQUIREMENTS**  
City Clerk Jamie Jackson informed the board members of the training requirement new in 2022 that at least one member of the Board of Review complete the required training each year. Training materials are available in the City Clerk's office for pickup and completion prior to the next meeting of the Board of Review.
6. **NEXT MEETING DATE: WEDNESDAY, AUGUST 31, 2022 AT 4:00 PM**
7. **ADJOURN (TO FUTURE DATE IF NECESSARY)**  
Motion by Stechmesser, seconded by LeClair, to adjourn the meeting at 4:12 PM until Wednesday, August 31, 2022 at 4:00 PM. Motion carried.

Respectfully Submitted,

Jamie Jackson, City Clerk