



# PUBLIC UTILITIES COMMITTEE MEETING

Monday, April 07, 2025 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717  
E. Park Street, Two Rivers, WI 54241

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## MINUTES

1. **CALL TO ORDER:** 5:00 pm

2. **ROLL CALL**

**Committee Members Present:** Tim Petri, Shannon Derby; **Absent:** Darla LeClair

**Staff & Others:** Matthew Heckenlaible, Scott Ahl, Dave Casebeer, Brian Dellemann, Andrew Sukowaty

3. **REVIEW AND APPROVAL OF MINUTES**

Approval of the minutes from the March 3, 2025, Public Utilities Committee meeting

Shannon Derby made a motion to approve the March 3, 2025, Public Utilities Committee meeting minutes, seconded by Tim Petri. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **CONSTRUCTION PROJECTS**

A. **Harbor Street, 16th Street and Emmet Street Reconstruction**

Engineering did receive word from the WDNR that they are relatively certain their funding is in place. Bids were received and are favorable. We are working on assessment rates, assessment roles and appropriate notifications so that the Public Information Meeting and Hearing will be scheduled for April 21<sup>st</sup> at the Council Meeting followed by the award of the low, responsive bid to Vinton Construction.

B. **2025 East Side Scattered Lead Service Lateral Project** – Out for bid

C. **2025 City Wide CIPP Contract** – Out for bid

6. **WASTEWATER UTILITY: UPDATES AND ACTION**

A. **Riverside Foods update**

The latest Riverside Foods test data was significantly lower than those mentioned at last months meeting, primarily due to the fact that they were not producing anything on that line. With that being said, there were recorded elevated values for SS and BOD. Next meeting is scheduled for April 17<sup>th</sup>.

**7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE**

**A. Utility Moratorium**

Past due customers need to reconcile their accounts or make arrangements for payments by April 15. This year there are 914 past due accounts totaling approximately \$433,000.

**B. Columbus Substation Unit #1 update**

Down due to equipment failure. EPS was in and made repair. Unit was put back in service on March 21.

**C. Electric Metering Status**

Have 1,000 A4 meters (they do not currently make A3 meters) on order with approximately 300 currently in stock.

**D. Sandy Bay Phase 3**

Electric installation scheduled for mid-April after property lines are marked. Expect completion in early May.

**8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED**

**A. East Tower update**

We cancelled our maintenance contract last year and hired a new contractor to inspect the poor quality of the paint job. The east tower does not appear to have major structural issues at the roof. We need to get inspections back to make recommendations.

South tower interior will need to be painted in the future (done two years ago).

**B. Service Line Inventory update**

The inventory was updated and sent to the DNR who approved the revisions. Notices were sent with an additional 1,600 notices to those property owners who our records show as public side is not lead, but unable to verify the private side plumbing.

**C. Corrosion Control**

The city has been feeding ortho-phosphate for 18 months. The DNR is requesting the city declare corrosion control is optimized. Staff is collaborating with a scientist on this.

**9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED**

**A. Urban Non-Point Source Grant**

Director Heckenlaible and Scott Ahl met with the consultant on April 3, 2025, to discuss the preliminary results of the most recent stormwater modeling and where we compare to the Northeast Lakeshore TMDL requirements. There are multiple drainage basins that the city discharges into, which are the West Twin River, East Twin River, Molash Creek, Forget Me Not Creek and directly into Lake Michigan.

West Twin River required to remove 36% Total Suspended Solids (TSS) and 15% Total

Phosphorus (TP). The modeling is showing we are removing 42.3% TSS and 30.5% TP with existing best management practices in place which meets requirements.

Lake Michigan watershed directly discharges into Lake Michigan and was not part of the TMDL study. As such, there are removal reduction requirements associated with these areas.

Molash Creek (the drainage area up near the high school), has a minor drainage area associated with it. However, since the drainage in this area does not flow through a city (municipal separate storm sewer) system but flows through WDOT and private drainage ways which then discharge to Molash Creek, the City will not be required to achieve any reduction for TSS or TP in this drainage basin. There are a few best management practices already in place in that basin which would be for the STH-42 Industrial Park and Two Rivers High School property.

Forget Me Not Creek watershed the city is required to reduce TSS by 20% and TP by 50% to meet TMDL standards. The modeling indicates that with present practices in place we are achieving 5.3% TSS and 3.0% TP reductions.

East Twin River watershed the city is required to reduce TSS by 20% and TP by 28% to meet TMDL standards. The modeling indicates that with present practices in place we are achieving 14.2% TSS and 9.8% TP reductions.

Overall, we are in a very good position with respect to meeting the Northeast Lakeshore TMDL requirements. The consultant will need to make a few modifications to the model and associated maps to provide updated reduction values. This includes modifying the type of street sweeper being used (mechanical vs high efficiency). By modifying the model to include our new high efficiency street sweeper along with modifications to a few existing best management practices and the inclusion of a few additional practices, we should be able to meet our TSS and TP reduction requirements.

We will be asking the consultant to provide a presentation at a future joint Environmental Advisory Board and Public Utilities Committee meeting.

## **10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED**

### **A. Landfill update**

The contractor mobilized to the landfill several weeks ago and were ready to move forward. It was determined that the garbage we were going to haul to Ridgeview Landfill needed to be tested to generate a waste profile. This process was finalized April 7, 2025. We have reached out to the contractor to see when they will be available to begin laying the necessary collection system.

### **B. Annual Recycling Report**

Prepared and submitted to WDNR last week. During this process nothing notable was discovered and we will be receiving the full dollar amount that was allocated to the city during the application process in the fall of 2024.

## **11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION – N/A**

## **12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING**

Proposed for May 5, 2025, at 5:00 pm.

**13. ADJOURNMENT:** 5:45 pm

Shannon Derby made a motion to adjourn the meeting, seconded by Tim Petri. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*  
Public Works Director/City Engineer