



# LIBRARY BOARD MEETING

Tuesday, May 12, 2026 at 6:00 PM

Community Room - Lester Public Library  
1001 Adams Street, Two Rivers, WI 54241

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## MINUTES

1. **CALL TO ORDER** – President Gadd called the meeting to order at 6:00 PM.
2. **ROLL CALL**  
Board Members Present: Lisa Steinhauer, Laura Waalkens, Don Weiss, Shannon Derby, Katie Stone, Mary Glaser, Kathryn Gadd, and Ned Guyette. Absent and excused – Bonnie Shimulunas and Jack Powalisz. Also present: Terry Ehle, Youth Services Coordinator and Jeff Dawson, Director.
3. **PUBLIC COMMENT** – None
4. **APPROVAL OF BOARD MEETING MINUTES**  
Motion to approve the amended minutes from the April 14, 2026, meeting, made by Weiss, second made by Guyette. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**  
Motion to receive and file the expenditure and financial reports from April 2026, made by Waalkens, second made by Glaser. Voice vote carried unanimously
6. **BOARD MEMBER COMMENT** – Steinhauer asked how board members who have recently left are recognized, there are resolutions of gratitude on the agenda for Sleger and Palmer. Derby shared the final program for the Environmental Advisory Board series was a craft, painting cans and was well attended and received. Waalkens asked if board members are required to attend library programs, while not mandatory, many times board members attend a variety of library programs.
7. **DIRECTOR'S REPORT**  
Dawson fielded questions and comments concerning his report.
8. **COMMUNICATIONS**
  - A. Library Newsletter – May 2026
  - B. Board of Trustees Contact Information 2026-27, Stone will share updated information with Dawson.
  - C. Library Board Calendar 2026-27, an outline of board topics throughout the year.
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**  
National Police Week is celebrated across the community this week. June 6 the Environmental Advisory Board is hosting a park cleanup. Paddlers Park getting upgrades. Plans approved for 40-unit apartment building on the Hansen property (next to Dollar General). Humane Society held a ground-breaking ceremony.

**10. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**

Sixteen days until school ends for summer. There are many activities for the coming weeks for administration and families.

**11. REPORT FROM COUNTY REPRESENTATIVES**

County Executive issued an Executive Order relating to the administration of the Manitowoc County Livestock Siting Ordinance. Expo Board has seven openings. Youth sex trafficking is a large problem in the county. \$576,000 of reimbursements from the state returned to the general fund. There are fifteen positions open in Health Services.

**12. UNFINISHED BUSINESS – None**

**13. NEW BUSINESS**

- A. Policy Review – First Aid, Dawson will incorporate suggested changes and bring back to the June meeting.
- B. Motion to waive reading and adopt Resolution of Gratitude for Stanley Palmer, made by Guyette, second made by Waalkens. Voice vote carried unanimously.
- C. Motion to waive reading and adopt Resolution of Gratitude for Sharon Sleger, made by Glaser, second made by Derby. Voice vote carried unanimously.
- D. Motion to waive to approve Gadd as Lester Public Library Board of Trustees appointee to the Lester Public Library Foundation Board, made by Glaser, second made by Derby. Voice vote carried unanimously.

**14. BOARD EDUCATION – None**

**15. CLOSED EXECUTIVE SESSION – None**

**16. ADJOURNMENT**

Motion to adjourn made by Guyette, second made by Derby. Voice vote carried unanimously. Meeting adjourned at 6:57 PM.

Respectfully submitted by Jeff Dawson, Director