



## MINUTES

### 1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:02 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY DEPUTY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser,

Absent: Adam Wachowski

Also Present: Jeff Sachse Community Development Director, Matt Heckenlaible Public Works Director, Andrew Raatz Police Captain, Dave Dassey IT Assistant, Joe Metzen Tourism Director, Caitlyn Meola Incoming Tourism Director, Kyle Kordell City Manager, Sean Griffin City Attorney (via telephone)

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. INVITED GUESTS

#### A. Introduction of Incoming Tourism Director Caitlyn Meola

City Manager Kordell formally introduced Caitlyn Meola as the City's incoming Tourism Director, effective April. He noted that her appointment represents a new generation of tourism marketing and continued growth of the local tourism economy. Ms. Meola, former General Manager of Sepia Chapel in Two Rivers, expressed her gratitude for the opportunity and shared her enthusiasm for serving the community and collaborating with local partners.

### 6. PUBLIC HEARING

#### A. **26-029 Public Hearing on a Proposed Ordinance to Amend the Zoning Code to Re-Zone the Former Hamilton Property, from I-1 (Industrial) to B-1 (Business), Located at Parcel No. 053-000-052-030.05, Submitted by the City of Two Rivers, Currently Owned by Fischer Scientific INTL LLC**

**Summary:** This is a public hearing on a proposed amendment to the City's Zoning Map to re-zone the former Hamilton property from I-1 Industrial to B-1 Business. The property, currently owned by Fischer Scientific International, is the subject of ongoing community visioning and strategic redevelopment planning efforts focused on positioning the site for long-term reinvestment.

At its January 12, 2026 meeting, the Plan Commission unanimously recommended approval of the proposed re-zoning. The B-1 Business District allows a significantly broader range of by-right uses compared to I-1, including retail establishments, professional and medical offices, restaurants, personal services, and above-ground residential development. This proposed zoning change creates greater flexibility and market responsiveness while aligning the property with the City's long-term redevelopment objectives.

**Recommended Action:**

Motion to waive reading and adopt the ordinance as recommended by the Plan Commission

Council President opened the first call for public input for the public hearing. No one spoke. Council President closed the first call and opened the second call for public input for the public hearing. No one spoke. Council President closed the second call and opened the third and final call. No one spoke. Council President closed the third call.

Motion made by D. LeClair, seconded by B. LeClair

Motion carried with a roll call vote.

Voting Yea: Stechmesser, D. LeClair, Bittner, Derby, B. LeClair, Brandt, Petri, Shimulunas

**7. INPUT FROM THE PUBLIC**

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

Resident Jimbob Scoot came forward and asked if the local gas stations are required to have a landline telephone number.

Resident Katherine Dahlke came forward and thanked staff for facilitating a recent listening session and expressed appreciation for the discussion. She then raised questions regarding the proposed municipal code amendment related to the sale of malt beverages in City parks. Ms. Dahlke requested clarification on what "limited basis" would mean, including when and how sales would occur, what safeguards would be in place to prevent sales to minors, and whether sales would be restricted to special events. She expressed concern about maintaining the family-friendly nature of the beach and encouraged careful consideration as the proposal moves forward.

**8. COUNCIL COMMUNICATIONS**

Letters and other communications from residents

Councilmember Bittner stated he had a citizen ask him whether the Beach Bash was relocating from the city. Council agreed they have not heard anything regarding this.

**9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

President Stechmesser reported on the Listening Session that was held on Thursday, February 26, 2026. Topics discussed included trees in residential areas, possums, door-to-door soliciting concerns on the north side, the curfew, the concession stand, flowers, the tourism fund, road construction funding, trees in the terrace, areas of concern around Roosevelt, and the Paragon property. The session also covered a new gravel tree bed project involving high school students. Staff will compile and distribute a summary of the discussion to department heads for follow-up actions.

**10. CONSENT AGENDA**

These titles will be read by the Council President and approved by a single Voice Vote. Any item

may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

**A. 26-030 Presentation of Minutes**

1. City Council Regular Meeting, February 16, 2026
2. City Council Work Session, February 23, 2026

**B. 26-031 Minutes of Meetings**

1. Public Works Committee, January 7 and February 4, 2026
2. Environmental Advisory Board, January 20, 2026
3. Public Utilities Committee, February 2, 2026
4. Personnel and Finance Committee, February 10, 2026
5. Business and Industrial Development Committee and Community Development Authority, February 24, 2026

**C. 26-032 Applications and Petitions**

1. Temporary Class "B" Beer License for Friends of Two Rivers Senior Center, Two Rivers Senior Center Cribbage Tournament, Sunday, March 8, 2026, at 1520 17th Street

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda as presented**

Motion made by Derby, seconded by Shimulunas

Motion carried with a voice vote. All in favor.

**11. CITY COUNCIL - FORMAL ITEMS**

**A. 26-033 Approval of Three-Year Professional Services Agreement with All-In Technology for Hybrid Service Model in the Amount of \$79,600 Annually through March 2029**

**Summary:** The proposed contract approves a hybrid technology staffing model with All-In Technology, a Green Bay-based managed service provider. The contract partially outsources IT services to the private sector while retaining one full-time in-house IT professional with the City. The proposed three-year, flat-rate agreement is intended to strengthen cybersecurity and system resiliency, improve service responsiveness, and generate projected General Fund savings of at least \$50,000 annually. Year 1 does include a one-time setup onboarding cost of \$16,500 to cover the initial heavy lift of network and infrastructure assessments, documentation of existing architecture, identification of vulnerabilities, and the deployment of endpoint protection and monitoring tools.

**Recommended Action:**

Motion to approve contract as recommended by City staff

Representatives from All-In Technology provided a presentation to Council highlighting the company's services, local presence, and ongoing support capabilities.

Motion made by B. LeClair, seconded by Bittner

Motion carried with a roll call vote.

Voting Yea: D. LeClair, Bittner, Derby, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser

**B. 26-034 An Ordinance to Amend Chapter 6-1 of the Municipal Code Regulating Fermented Malt Beverages and Intoxicating Liquors, and Chapter 7-1-13 Regulating Parks**

**Summary:** The proposed ordinance amends the City Code to establish a late fee for renewal of alcohol beverage licenses for applications submitted after May 1st. This fee was previously approved on the updated fee schedule at the December 16, 2025 Council meeting. This ordinance also authorizes the sale of fermented malt beverages by City personnel in City parks pursuant to Wisconsin Statutes. In 2026, City staff intend to explore the flexibility offered by authorization to sell alcohol on a limited basis at public parks to help offset costs associated with beach maintenance and special events.

The Two Rivers Police Department does not oppose regulated alcohol sales at the beach or other public parks. Alcohol consumption is already permitted in City parks and at the beach. Purchasing alcoholic drinks instead of bringing them onto the beach is likely to reduce glass containers violations. Regulated sales by responsible beverage operators will also reduce the number of overly intoxicated persons.

**Recommended Action:**

Motion to waive reading and adopt the ordinance

City Manager Kordell mentioned the ordinance incorporates a \$50 late fee for alcohol license renewals after May 1, clarifying language previously approved in the fee schedule. It also authorizes limited sale of beer and wine coolers at city parks and beaches during special events using temporary tents staffed by trained personnel 18 or older. The measure is intended to offset costs, promote responsible alcohol consumption, and minimize glass container violations, while coordinating with community organizations such as the Rotary Club.

Motion made by Derby, seconded by Bittner

Motion carried with a roll call vote.

Voting Yea: D. LeClair, Bittner, Derby, B. LeClair, Brandt, Stechmesser

Voting Nay: Petri, Shimulunas

**12. CITY MANAGER'S REPORT**

The City Manager provided updates on three items: ongoing Hamilton Visioning workshops, which are progressing with strong community participation and will move into phase three on March 25 and 28; the return of the St. Patrick's Day Leprechaun Hunt starting on March 10, with a city-wide scavenger hunt and prizes; and the upcoming April 7 election, including a Candidate Forum on March 19 at 6:30 p.m. in Council Chambers, which will also be broadcast for residents unable to attend.

**13. FOR INFORMATION ONLY**

- City Council Regular Meeting, Monday, March 16, 2026, 6:00 PM
- City Council Work Session, Monday, March 30, 2026, 6:00 PM

**14. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Performance of City employees

Motion made by Petri, seconded by Derby to go into closed session at 6:46 PM.

Motion carried by a roll call vote.

Voting Yea: Bittner, Derby, B. LeClair, Brandt, Petri, Shimulunas, Stechmesser, D. LeClair

**15. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

Motion made by Derby, seconded by Shimulunas to reconvene in open session at 6:51 PM.

Motion carried with a voice vote. All in favor.

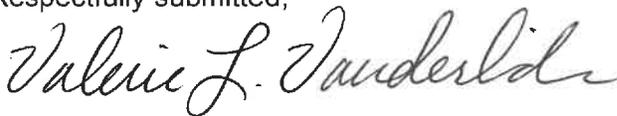
**16. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn at 6:52 PM.

Motion made by B. LeClair, seconded by D. LeClair

Motion carried with a voice vote. All in favor.

Respectfully submitted,



Valerie L. Vanderlinden  
Deputy City Clerk